



# Office of Mayor and CEO

Monthly Review

Period - May 2018

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## OVERVIEW

This report is for the Office of the Mayor and CEO for May 2018.

- There were no lost time injuries in April and we have not had a LTI since mid-February. The annual review of our Safety Strategy will commence in May.
- Great to see the Mackay Showgrounds redevelopment project with new grandstand, equestrian centre and other improvements now being completed. Council's water main replacement as part of this project went well and to plan.
- The Sarina Field of Dreams project is nearing completion and remains on track for delivery and budget. This will be a fantastic new edition to Mackay as a key focal point for visitors to our region.
- The \$27M Mackay Sports Precinct and drainage project is also tracking well with fine weather in recent weeks allowing works to move quickly. The project is ~25% complete with the main drain works well advanced and the aquatic facility quickly developing.
- Construction works have also commenced on the new \$2.2M The Sugar Bowl project, being the new skate and wheeled sports plaza near PCYC in North Mackay. This project is on track for completion in August.
- The Infrastructure Agreement and associated works agreements have been finalised for the major drainage works in East Mackay (Cod Hole project) with works expect to commence in the next few months. This is a \$4M, 50/50 funded project between Council and the State Government.
- After over 12 months of work the renewable energy solar proposal has now been finalised and will be considered by Council on 9 May. This is a great outcome for Council and ratepayers.
- An improvement in some revenue streams over the last few months coupled with expected cost control has now realised a likely surplus of ~ \$0.8M or better for the 17/18 financial year. This is a good outcome when compared to the budgeted \$1.1M deficit.



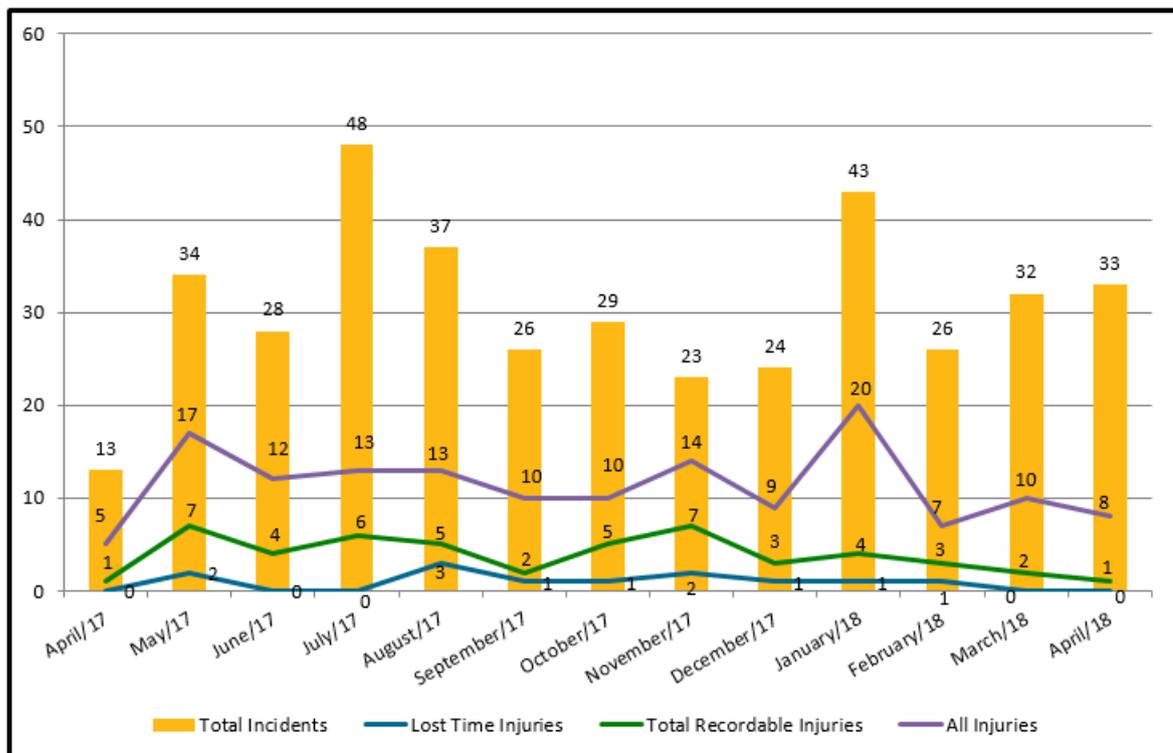
# SAFETY

## 1.1. Overview

Thirty-three incidents were reported during April involving staff, contractors and members of the public. No lost time injuries have been recorded since February.

This review was prepared on 26 April to meet reporting timeframes. Data relating to April incidents reported after this date will be included in future reports.

## 1.2. Lead Indicators



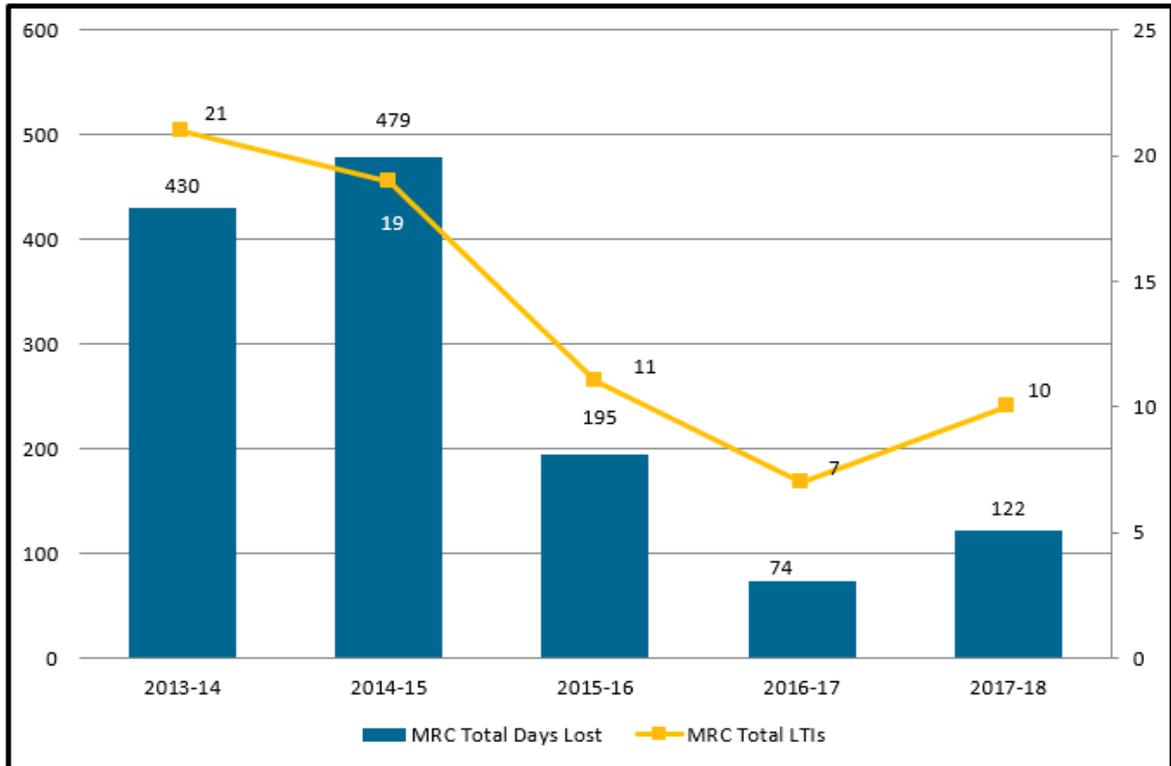
This graph shows the total number of safety-related incidents and injuries recorded across all of MRC.

Eight injuries to MRC workers were reported in April:

- A worker walking along a pathway tripped on uneven ground (wheel rut in long grass) and fell to the ground on their hands and knees.
- Diluted cleaning chemicals splashed onto a worker’s face and ran into their eye during cleaning of the cenotaph; safety glasses were being worn.
- A worker was travelling as a passenger in a truck when they felt something strike their eye.
- A worker pinched their finger while removing a guide post driver from the tray of a ute.
- A worker injured their calf muscle while getting into a car.
- A worker felt a groin strain while lifting a hydrant tee.
- Fibres from a cleaning cloth passed into a worker’s eye from their finger, causing discomfort.
- A worker bumped their head while getting up after reading a meter inside a cupboard.

Each incident is investigated and appropriate corrective measures implemented, to reduce future risks.

### Lost Time injuries and Days Lost

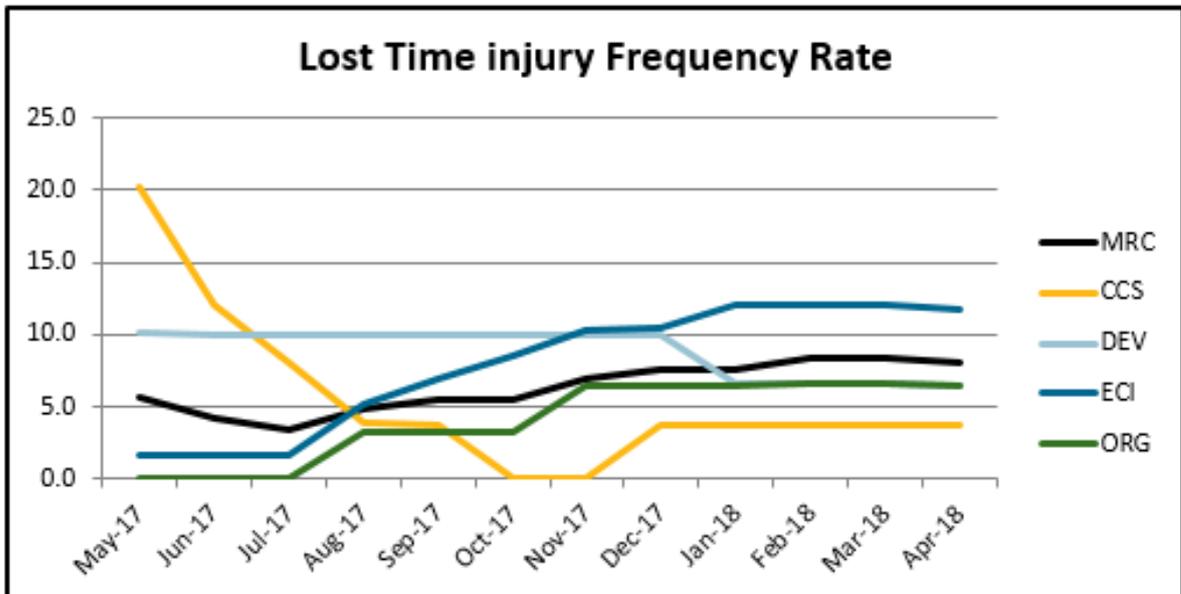


Department	2013-14		2014-15		2015-16		2016-17		2017-18	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Community & Client Services	5	155	1	11	2	4	3	6	1	1
Organisational Services	1	4			1	4			2	25
Development Services	7	201	4	164	3	29	3	55	1	13
Engineering & Commercial Infrastructure	8	70	14	304	5	158	1	13	6	83
<b>Mackay Regional Council</b>	<b>21</b>	<b>430</b>	<b>19</b>	<b>479</b>	<b>11</b>	<b>195</b>	<b>7</b>	<b>74</b>	<b>10</b>	<b>122</b>

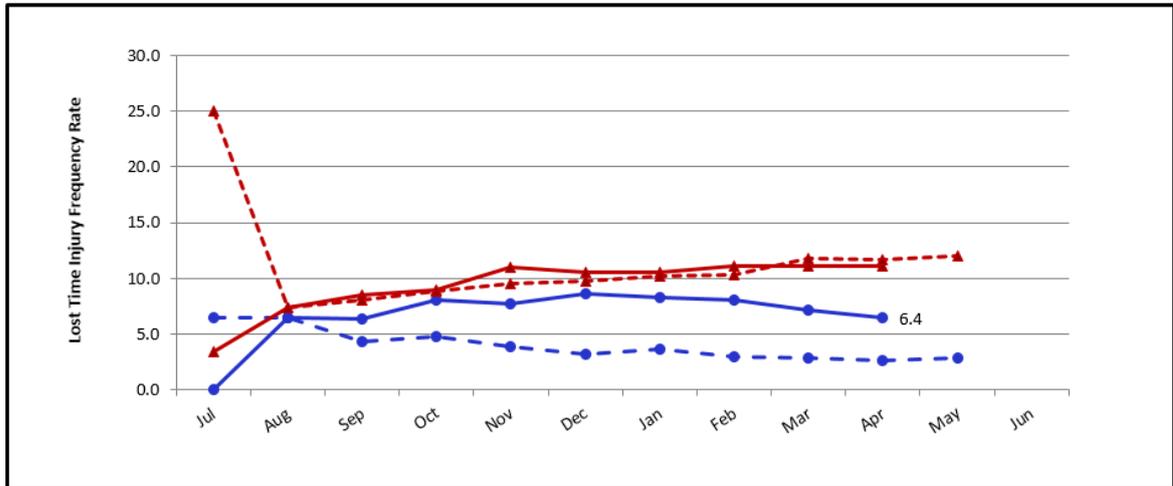
No lost time injuries have been recorded since February. For the 2017-18 year to date there has been ten lost time injuries, with a total of 122 days lost.

- In August, a worker suffered a severe allergic reaction to a spider bite; losing eight days from work.
- In August, a worker lacerated and fractured his thumb; losing 12 days in August and 8 days in September.
- In August, a worker injured his knee while stepping out of a work truck. Four days were lost in September; 11 further days were lost in October.
- In September, a worker injured his ankle when he slipped on the edge of a curb. Six days were lost in October. A further 21 days have been lost in November as he recovered.
- In October, 12 days were lost when a worker suffered a deep puncture wound. He was removing worn scarifier tips from a grader tine when a piece of steel was dislodged and entered his leg. A further 5 days were lost in early November as he recovered.
- In November, 2 days were lost when a worker received a cut to the eye when the safety glasses he was putting on snapped across the bridge
- In November, a worker injured his knee when stepping up into a truck, losing 12 work days in December as he recovered.
- In December, a worker tripped over a bar, falling and fracturing wrist, losing one day from work.
- In January, worker struck the top of their foot with a wacker packer, losing 2 days.
- In February, a worker injured their knee while rolling a trolley jack and required surgery; losing 13 days.

**Injury Frequency Rates 12 month rolling average**



### Lost Time Injury Frequency Rate Comparison



**Legend**

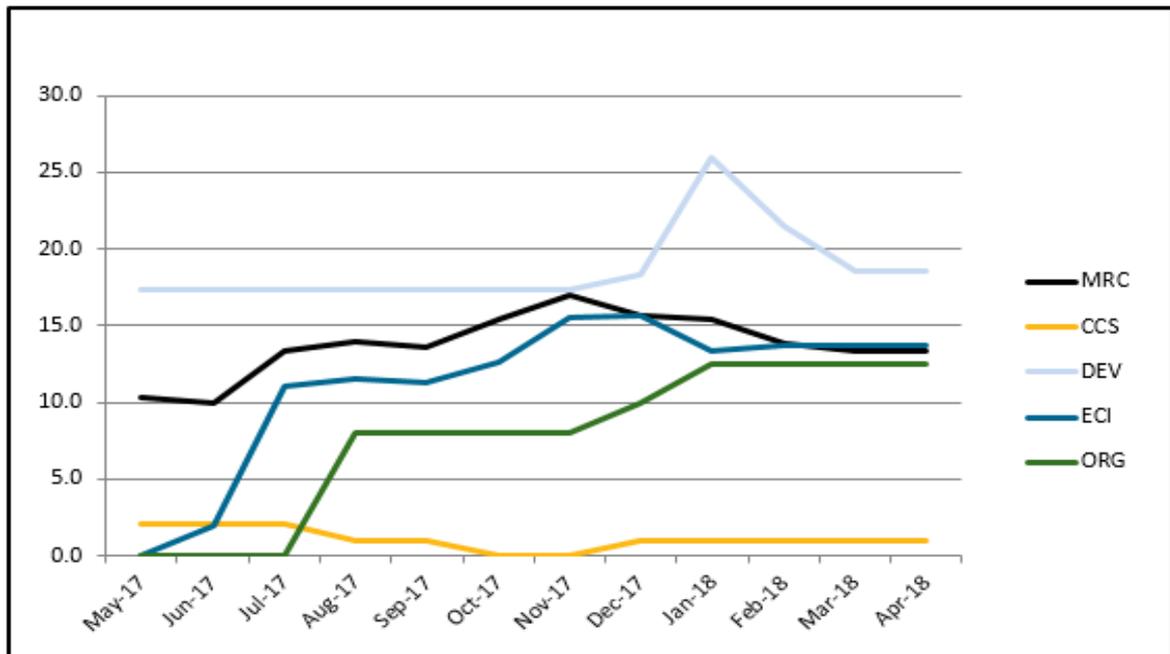
MRC	This year	
	Last year	

All Group E Councils	This year	
	Last year	

This data is provided by MRC’s workers compensation insurer LGW, and depicts the cumulative LTI frequency rate over the course of the current financial year, compared to comparable councils (Group E councils).

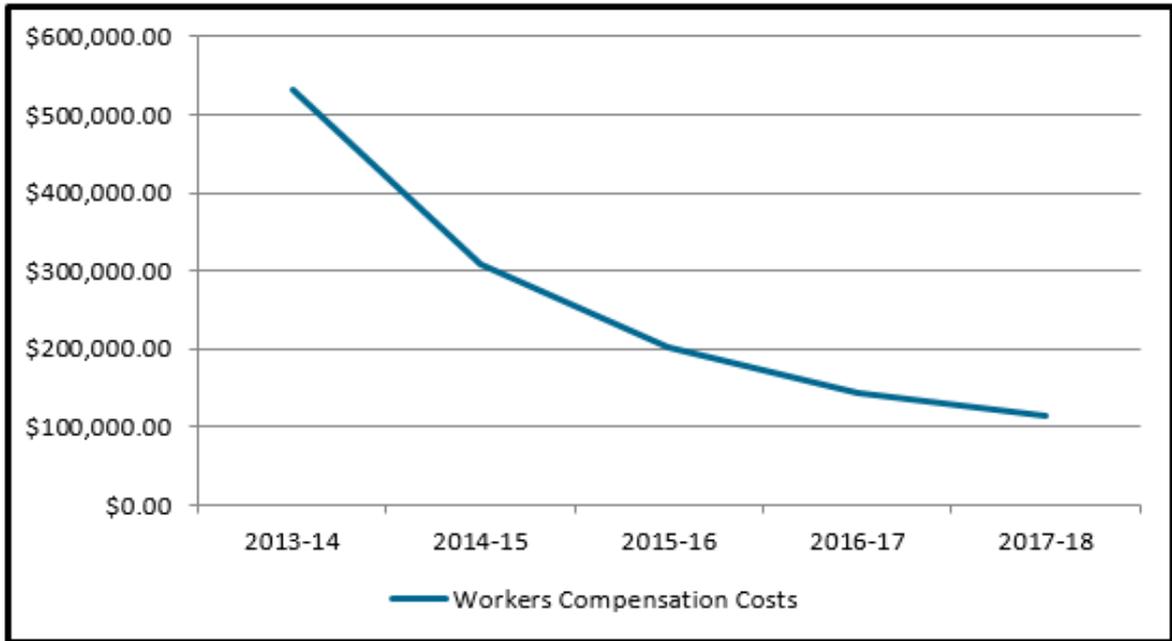
Our LTI frequency rate is below the *All Group E Councils* rate. Where applicable, this data includes ‘journey claims’ i.e. injuries sustained while travelling to and from work, as these are included in the LGW data.

### Duration Rates 12 months rolling average



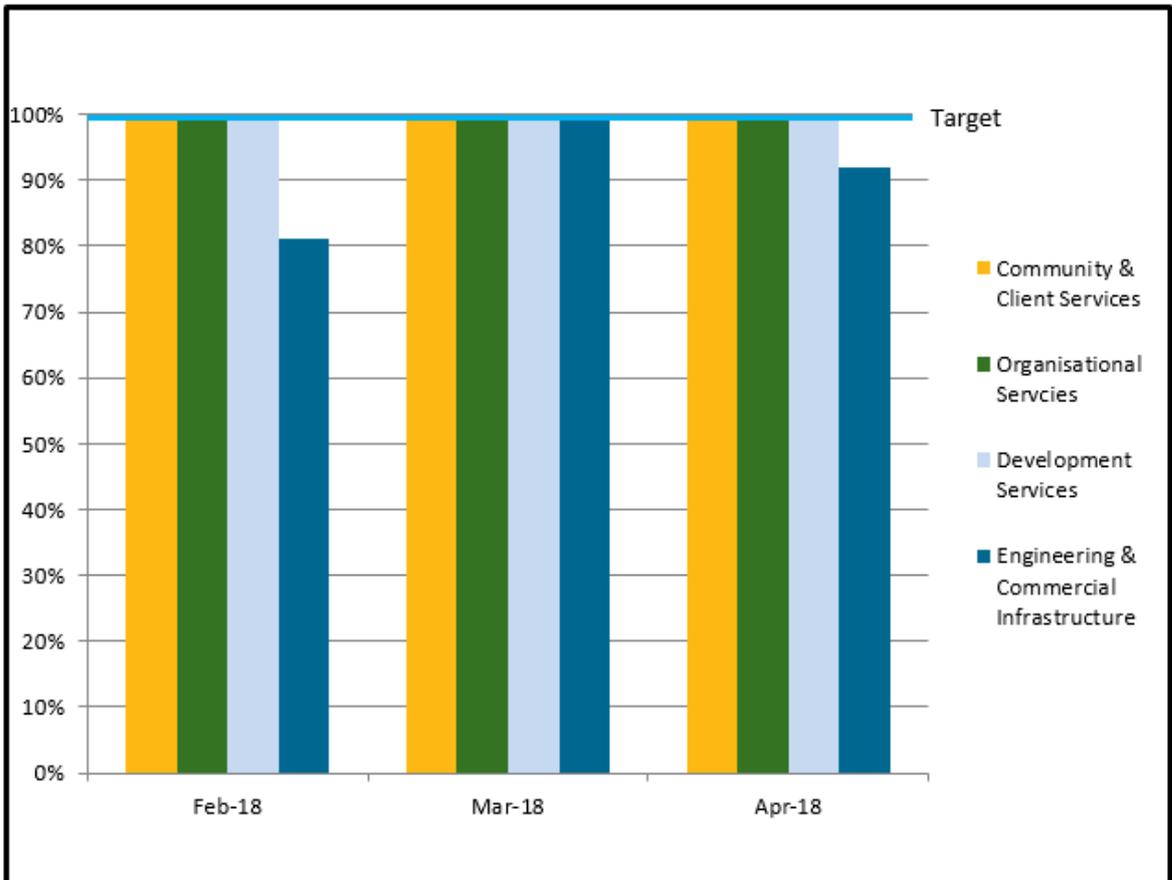
This graph shows the average severity of injuries calculated on 12-month rolling average.

### Workers Compensation Claims Costs



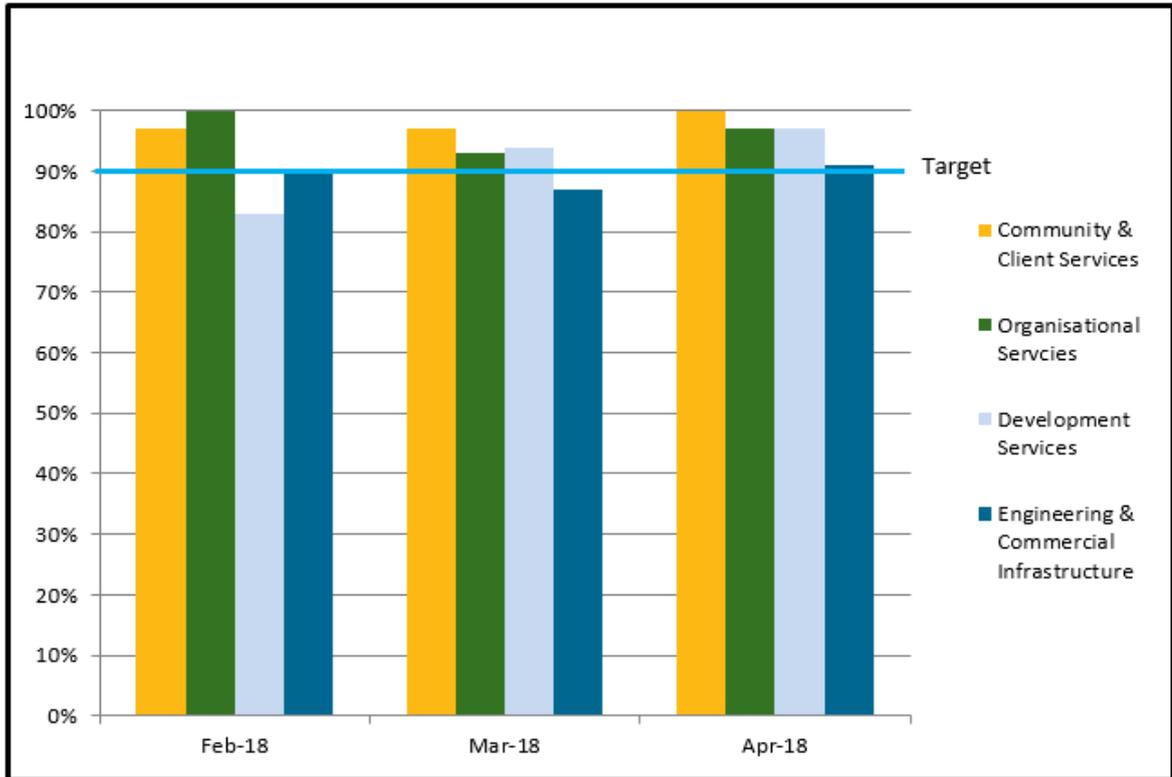
Reduced workers' compensations costs are an indicator of improved safety outcomes and will result in lower insurance premiums over time.

### Hazard Inspection Checklists



The only inspection that remained outstanding at the end of the month was one for Engineering and Commercial Infrastructure, which is to be completed early next month.

**Monthly Action Plans**



Monthly Action Plans (MAP) are planned safety-related actions allocated to work groups over a 12-month schedule and are developed in response to identified risks.

**Glossary**

Group E	Councils with wages greater than \$50 million
Incident	Any unplanned event resulting in, or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Lost time incident frequency rate (LTIFR)	The number of lost-time injuries per million hours worked. Calculated as follows: $\frac{\text{No of LTI} \times 1,000,000}{\text{total hours worked during period}}$
Duration rate	$\frac{\text{Days Lost}}{\text{\# of LTIs}}$
Reportable Injuries (RI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)

# KEY INITIATIVES

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO for 2018/19. Many of these initiatives utilise staff and resources from key areas of the business however are not necessarily reported through Standing Committee reports.

## 2.1. Summary of key projects and initiatives

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
People & Culture	Implement industry-leading people management practices including recruitment, training and development, performance management, and workforce planning.	<ul style="list-style-type: none"> <li>Develop and implement a plan for the use of workforce planning, succession planning and a talent management tools and framework</li> </ul>	Jul17	May 18		<ul style="list-style-type: none"> <li>Good progress being made. Draft strategies have been developed and endorsed by SLPT. Initiative around diversity and equality also commenced.</li> </ul>	
		<ul style="list-style-type: none"> <li>Reshape the Council approach to recruitment and selection to improve the quality of successful candidates</li> </ul>	Jul 17	May 18		<ul style="list-style-type: none"> <li>New processes have started to be implemented.</li> </ul>	
Meet or better 17/18 budget targets for operational and capital. Ensure LTFF data and information is sustainable and accurate.	<ul style="list-style-type: none"> <li>Ensure revenue and costs are as per budget or better.</li> </ul>	<ul style="list-style-type: none"> <li>Meet business budget target. Stretch target to balance full year budget</li> </ul>	Jul 17	Jun 18		<ul style="list-style-type: none"> <li>17/18 financial year forecast is now indicating a surplus of ~\$0.8M as compared to initial budget of \$1.1M deficit.</li> </ul>	
	<ul style="list-style-type: none"> <li>Develop strategies to reduce costs with agreed impacts on service levels</li> </ul>	<ul style="list-style-type: none"> <li>Introduce Business plans for all departments as part of the 2018/19 budget</li> </ul>	Jul 17	May 18		<ul style="list-style-type: none"> <li><b>Complete</b> and will be formalised as part of 18/19 budget.</li> </ul>	
	<ul style="list-style-type: none"> <li>Continue First principles review of Council operations</li> </ul>	<ul style="list-style-type: none"> <li>Implement and improve accuracy of Business cases for all capital projects for 18/19 budget.</li> </ul>	Jul 17	Mar 18		<ul style="list-style-type: none"> <li><b>Complete.</b> Business cases submitted for all proposed capital projects for 2018/19 at improved level of detail from previous year.</li> </ul>	
	<ul style="list-style-type: none"> <li>Improve accuracy of LTFF forecasts to ensure minimal increases for ratepayers into future with sustainable outcomes.</li> </ul>	<ul style="list-style-type: none"> <li>Total Costs for 18/19 Budget to be at or reduced levels from 17/18 actual estimated costs.</li> </ul>	Jul 17	Jun 18		<ul style="list-style-type: none"> <li>Due for review in May 2018.</li> </ul>	

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
	<ul style="list-style-type: none"> <li>Complete financial sensitivity analysis for LTFF for the Priority Development Area project</li> </ul>	<ul style="list-style-type: none"> <li>Review and optimise LTFF with greater accuracy on future capital forecasts.</li> <li>Prepare and present full LTFF implications of PDA financial sensitivity analysis to Council by Oct 17</li> </ul>	Jul 17  Jul 17	Jun 18  Oct 18	  	Working group set up with several meetings held with opportunities to be presented as part of 18/19 budget  Initial sensitivity analysis completed as part of PDA declaration process. Further work will be completed once concept design and budgets are set.	
Deliver capital works projects in accordance with budget timelines	Deliver the capital works program on time and in line with the 2017/18 original budget and carry-overs from previous year	Percentage of the capital works program including carry-overs completed against the original budget including carry-overs considering scope changes, contingency and project savings and new or deferred projects – 90%	Jul 17	Jun 18		Capital Director role offer finalised. Development of new capital delivery structure near complete with implementation expected by end of 2018.	
Promotion of local suppliers and local stimulus	Undertake standard review of the Procurement/Local Buy policy	Complete Review with endorsement by Council	July 16	Oct 17		<b>Complete.</b> Revised Policy adopted by Council at 25 October 2017 meeting.	
Regional Identity	<b>Northern Australia Alliance</b>  Participate as a strategic and active partner in the Northern Australia Alliance ensuring the Mackay region maximises these opportunities to advocate for, and influence, government policies for the benefit of the region.	Number of Mackay regional issues that GW3 advocate for via the Northern Australia Alliance minimum of 2	Jul 17	Jun 18		Working to set a meeting between key stakeholders' RDA, GW3, MNRC and others to determine most effective way forward for this initiative.	
Regional Identity	<b>Working Together with Neighbouring Councils</b>  Maximise the opportunities through active participation in the Greater Whitsunday Region of Mayors to build strategic alliances, advocate on regional priorities and collaborate to capitalise on opportunities for joint cost savings and improve service delivery	Number of active/successful ventures through NAS or other mechanisms of 6	Jul 17	Jun 18		Current joint activities include: CEO's Group meetings, WIM Alliance, Joint Government Deputations and Traded services initiatives through Shared Services	

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
Improved Disaster Preparedness	Build community and responsiveness to emergencies and natural disasters by coordinating recovery actions and learnings from LDMG, State and council following TC Debbie	100% completion of Development of action plan with all key actions listed and targets set with minimum 75% completion of key actions achieved	Jul 17	May 18		🌟	Good progress being made. New emergency dashboard on MRC website working well.
Environmental Sustainability	Promote sustainable practices and respond to climate change in council's operations.	Complete the renewable energy initiative project with minimum of \$250K of savings to be realised by end 2018.	Jul 17	Jun 18		🌟	Tender report being presented to Council meeting 9 <sup>th</sup> May 2018. Excellent outcomes envisaged.
		Adopt new Sustainability Policy and achieve all outcomes for 2017/18 from that policy.	Mar 17	Jun 18			<b>Complete.</b> Strategy adopted by Council in August 2017 and initiatives from action plan now on track to be delivered.
Liveability/ promotion of region	Advocate, seek funding, commence works and complete key projects linked to the promotion and liveability of the Mackay region	<b>Mackay Regional Sports Precinct</b>	Jan 17	Feb 19		🌟	Project running to plan and budget with on-site works well advanced. On track for completion February 2019.
		Commence construction of new sports precinct prior to December 2017 with final completion achieved by Feb 2019.					
		<b>District Skate Park</b>	Jul 17	Sep 18		🌟	Tender awarded in late February. On-site works commenced and project is on track.
		<b>Sarina Field of Dreams</b>	Feb 17	Aug 18		🌟	On track for completion by August 2018.
		Complete all works by July 2018 linked to new Visitor Information centre and area upgrade					

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
		<b>Sarina City Centre Revitalisation</b> Finalise concept design with accurate costing completed for consideration for the 2018/19 budget	Jul 17	Dec 18		🌟	Further design and concept work nearing completion with update to council planned in early June.
		<b>Complete business case analysis for;</b>  * Mining Centre of Excellence	Jul 17	Jun 18		🌟	Election commitment funding agreement expected to be signed in May. Business case findings completed by end May.
		* Mountain Bike strategy					Business case finalisation due by end of May.
		* RV and Caravan Strategy					Further briefing provided to Council in April. Further work being undertaken on regulatory policies.
		* Recreational Fishing Strategy					Heavy focus on fishing infrastructure currently with other strategy outcomes being developed. \$3.9M of boat ramp infrastructure submitted as part of latest round of BBRF, and funding of \$100,000 achieved from State for assistance with strategy projects.
Economic Stimulus	Facilitate catalytic land and infrastructure development by attracting investment through joint ventures and partnerships with the private sector, and by working with state and federal governments on joint initiatives	Number of advocacy activities undertaken for identified opportunities of at least 4	Jul 17	Jun 18		🌟	Workshop with councillors on shovel ready project identification and prioritisation set down for mid-May.

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
Improved asset Management	Ensure that asset management aligns to the council's strategic direction and that effective asset management practices are in place to optimise the use of council's assets required to deliver services to the community.	New and revised asset management systems are implemented and operational – Jun 18	Jul 17	Jun 18			On track.
	Provide oversight and strategic guidance to ensure that assets, property and plant are managed appropriate to the required service delivery standards.	Maintenance management activities are transitioned into the corporate Asset Management System – Jun 18					On Track.
Continuous Improvement Focus	Implement a sustainable and active continuous improvement process.	Identify opportunities to review performance and generate ideas for improvement form all layers of the organisation.	Jul 17	Jun 18			Ongoing and will form part of 18/19 budget discussions.
Industrial Relations	To commence negotiations for 2016 EA with workforce.	Complete new EA	July 16	Dec 17			<b>Complete.</b>

 On Track    
  Potential Issues    
  Definite Issue

## 2.2. Cyclone Debbie Update

### Category B

The survey and geotechnical investigation works are being organised for the proposed restoration works for landslips on Mt Blackwood Access Road, Chelmans Road & Dalrymple Road. Once completed, the designs for the proposed works will commence.

The grading and gravelling of the damaged sections of the unsealed road network is continuing. These works are being undertaken in conjunction with normal maintenance and Works for Queensland works.

The bank protection and road reconstruction works at Sichter Street are progressing but the wet weather associated with Cyclone Iris and some minor issues with the foundations for the rock protection delayed works for two weeks. It is now anticipated the works will be substantially completed by 25 May 2018.

After receiving the pre-lodgement advice for the Clews Road floodway from Department of Fisheries & Agriculture, the concept design has been finalised so that the detailed design can proceed.

### Category D

The construction of the Sievers Road floodway was delayed by small flows in the creek but recommenced on 26 April and should be completed by the end of May. The Hinton Road causeway project will follow in June. The Graham Road culvert replacement project has received final QRA approval and should be started in late July.

The permits for the sand nourishment at Grasstree Beach, Ball Bay and Seaforth North & South should be issued in late May which will allow the work to be undertaken in early June. Revegetation works will follow the sand nourishment later in June.

Alluvium are progressing with the design of the major restoration beach works, to pre STC Debbie condition, at Midge Point and at Lamberts Beach. Geotechnical investigation work at Midge Point and UAV surveys at both beaches have been completed. Applications for the required permits will be lodged in the second week of May. It is anticipated that tenders for the geobag wall at Midge Point will be called in late June so that the works can be undertaken in August & September 2018. The construction of the Lamberts Beach sand nourishment works will be undertaken in late August/early September 2018.

Council's application for further works, totalling \$4.6M, at Midge Point and Lamberts Beach to restore the beaches to their condition 10 years ago, and at St Helens Beach to strengthen the existing groyne is still with the Minister for consideration separate to NDRRA. Advice from the QRA suggests that a decision will be made in May.

The additional funding at Midge Point and Lamberts Beach is contingent on being supported by beach nourishment studies. Given the small construction window (July – September) at each beach, Council called for quotations for these studies, on 10 April, prior to the approval of the proposed funding. The Midge Point study closed on 24 April and has been assessed. The Lamberts Beach study closes on 1 May. Both studies will be awarded by 4 May. The cost of the studies is part of the proposed funding package.

## GREATER WHITSUNDAY COUNCILS OF MAYORS (GWCoM'S)

### 3.1. Greater Whitsunday Council of Mayors (GWCoM's) – formerly Whitsunday Regional Organisation of Councils (WROC)

WROC has decided to rebrand under the name Greater Whitsunday Council of Mayors.

Continuation of the joint group in conjunction with the Councils of Isaac and Whitsunday.

Membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff from applicable Councils. The part time Executive Officer who previously focused on projects has left the organisation, with most projects transitioning to others including WIM Alliance and GW3.

It was agreed to form a CEO's group between the three Councils. The intent of this group is to handle the more Council 'business' matters and look for possible synergies between Councils at CEO level and allowing focus on higher level and strategic issues for the region by the wider group.

With bi-monthly meetings, the last meeting was held in Mackay on 19 April, and the next scheduled for 14 June.

Key matters addressed at the meeting of 19 April included:

- Updates from:
  - Chairperson and CEO – Greater Whitsunday Alliance (GW3)
  - Regional Director - Mackay Isaac Whitsunday Regional Office - Department of State Development, Manufacturing, Infrastructure and Planning(DSDMIP)
  - Chief Executive Officer - Regional Development Australia Mackay-Isaac-Whitsunday Inc(RDA)
  
- LGAQ briefing update report on items:
  - Operation Belcarra
  - Review of State Government Grants to Local Government
  - Waste Levy
  - LG Sherlock
  - China Waste Restrictions
  - TIQ & LGAQ – Memorandum of Understanding (MOU)
  - LGAQ Tourism Roundtable
  - Reef Councils Roundtable and Major Integrated Projects Workshop
  - Queensland Climate Resilient Councils Program (Q CRC)
  - Disaster Recovery Funding Arrangements
  - Chain of Responsibility (CoR) – Heavy Vehicle Update
  - Industrial Relations Update
  - LGAQ Future Cities, Smart Communities Summit 2018 – Innovation & Technology Showcase

## Next Stages

The schedule for GWCoM's meetings has been set for 2018 with the next meeting listed for 14 June 2018 to be held in Mackay.

## MAJOR PROJECT UPDATES

### 4.1. Capital Summary report

The following capital information provides a summary of the status of delivery for the capital program for 2017/18. The amended budget includes amendments to the capital program adopted by council as part of the December budget review in February. Continual adjustments will be made to the program as required throughout the year.

Currently we have 548 projects listed to complete, which has increased from last month (was 527) with some identified projects being transferred from header accounts. Some restoration cyclone projects have now been included.

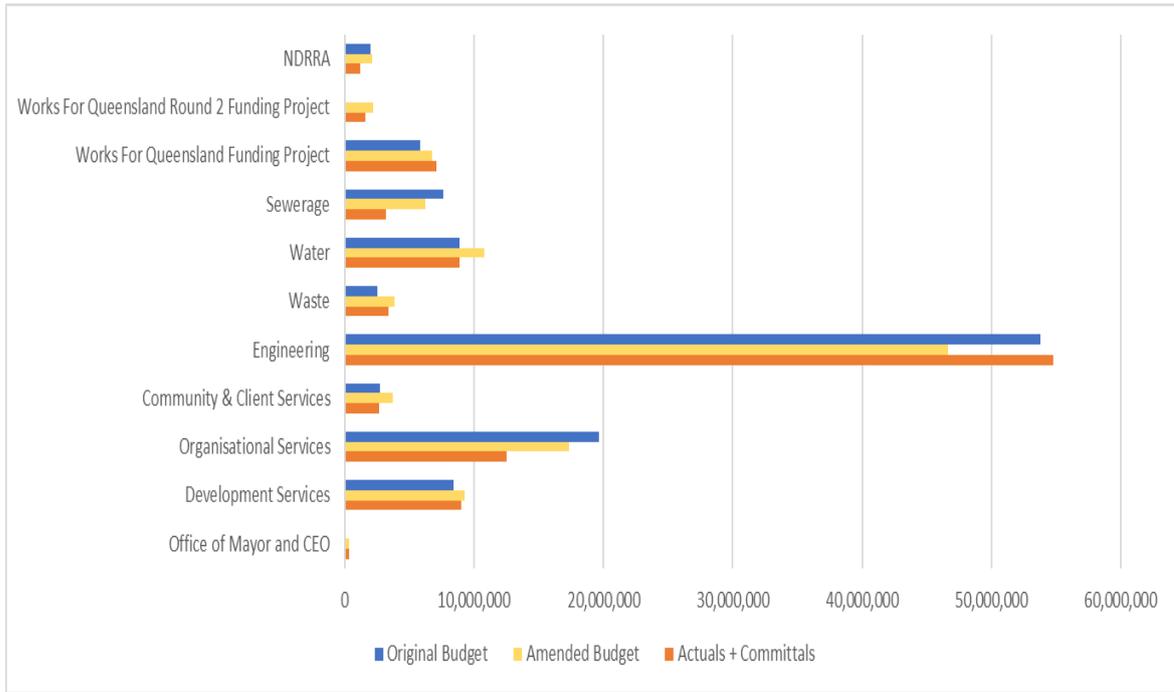
#### 4.1.1 Financial Performance

The table below summarises the total financial summary for the 2017/18 capital projects budget. The current forecast total spend is \$109.2M (original budget \$111.5M) as shown below.

As at 30 April 2018, we have spent \$62.4M of actuals on these projects which represents approximately 57% of the total budget. However, when you include committals for works underway or approved that are not yet invoiced, this increases to \$104.6M or around 95% of total. It should be noted that some committals will not be incurred until next financial year for continuing projects. This is particularly relevant for the Mackay Regional Sports Precinct project, where the committal has been raised but the expenditure will be incurred over two financial years.

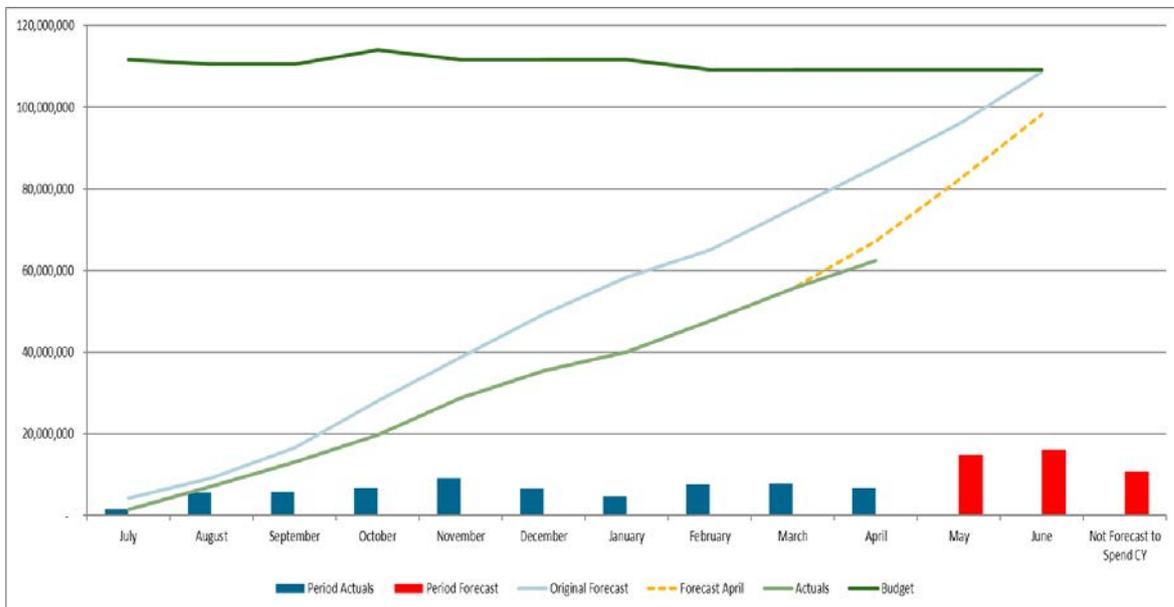
The following table shows the spend per department area for actuals plus committals as at end of April against each area's total budget. Expenditure for Works for Queensland round 1 appears over budget for this financial year, however as the project crossed financial years, the overall project expenditure was in line with expectations.

<b>Capital Projects Expenditure 2017/18</b>					
April 2018					
<i>Department</i>	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Actuals</i>	<i>Actuals + Committals</i>	<i>% Spent of Amended Budget</i>
Office of Mayor and CEO	100,000	307,095	268,287	312,889	101.89%
Development Services	8,433,334	9,289,448	5,861,333	9,000,961	96.89%
Organisational Services	19,676,736	17,347,663	6,577,411	12,491,002	72.00%
Community & Client Services	2,737,103	3,727,373	2,629,973	2,667,931	71.58%
Engineering	53,779,806	46,646,325	25,836,825	54,789,662	117.46%
Waste	2,544,761	3,860,200	2,974,136	3,403,026	88.16%
Water	8,886,462	10,779,032	7,469,873	8,844,931	82.06%
Sewerage	7,580,244	6,209,468	2,659,821	3,195,691	51.46%
Works For Queensland Funding Project	5,839,956	6,763,967	7,105,037	7,112,857	105.16%
Works For Queensland Round 2 Funding Project	0	2,204,000	519,924	1,568,945	71.19%
NDRRA	2,000,000	2,094,817	495,900	1,187,238	56.68%
<b>Total</b>	<b>111,578,402</b>	<b>109,229,389</b>	<b>62,398,518</b>	<b>104,575,133</b>	<b>95.74%</b>



Further adjustments to the capital program will be identified in the March budget review including the recognition of carryover projects.

### Capital Expenditure Forecast 2017/18



This graph shows the current predicted spend (actuals only) per month and accumulated spend. Currently we are predicting \$10.8M of funds to be deferred to future financial years. This would represent a total spend against original budget of ~ 90% the highest we have achieved for many years. We budgeted for a \$15M carryover which would be ~ 86% achievement to original.

#### 4.1.2 Key Contracts Approved for April

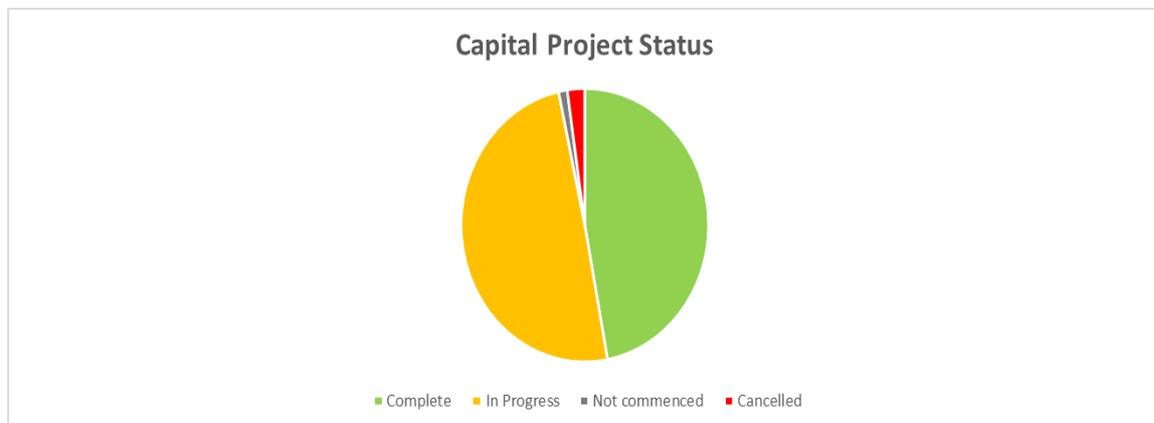
A list of key contracts that have been finalised and approved for the month is given below. In total these contracts are valued at ~ \$2,959,561.00. There are smaller packages of works (not included below) that have also been awarded for the month of April linked to capital.

Contract	Amount Award (ex GST)	Contractor
MRC 2018-009 Construction of Stormwater Beach Outlet North of Kippen Street	\$2,452,676.00	Vassallo Constructions Pty Ltd
Quote 2018-079 Eton Reservoir Roof Replacement	\$165,240.00	SJ Taylor Constructions Pty Ltd
Quote 2018-038 Supply of Concrete Drainage Schmidtkes Road	\$341,645.00	Rocla Pty Ltd

#### 4.1.3 Project Status

For all capital projects, we have classified them into four main categories to track progress. These are:

- Not commenced - yet to start any works
- In progress - started and in varying stages of completion
- Completed - project completed physically however with some possible minor financial finalisation required around defects liability, retention monies etc.
- Cancelled - these are projects that have been cancelled



Please note this information relates to the project status as at end of March 2018.

There were 527 projects listed to complete at end of March (note now 548 however this will be reported in next month's report), The breakdown of status is as below:

Complete	248
In progress	261
Not commenced	6
Cancelled	12

There were 20 projects completed during March as listed below, noting the project costs is the total cost of the project which may have been incurred over multiple years, not just the spend in 2017/18.

<i><b>Projects completed</b></i>	<i><b>Budget Approval Year</b></i>	<i><b>Total Project Costs</b></i>
Meadowlands Sector - Operational Depot Upgrades	2017	\$ 1,683,153
Botanic Gardens - Bitumen Path Repairs	2018	\$ 261,545
Rocky Waterholes Culverts RW1/RW7/RW9	HEADSW18	\$ 5,337
W4Q2 - Traffic improvement works - Bridge Road IGA	W4Q2	\$ 53,511
Artspace - Short Term Storage Improvements	2018	\$ 80,182
Kinchant Dam - Installation of Fish Log Hotels	2018	\$ 33,159
Pinnacle Anzac memorial	2018AMD	\$ 20,614
MultiModal Corridor (GPT6) McCrearys Creek Catchment	2017	\$ 67,407
Cutler Dr, Beaconsfield Traffic Calming	2016	\$ 32,814
Bluewater Trail - Q150 to Boat Ramp, Stage 2	2014	\$ 77,133
Hicks St : MIGLHICKS001 - HWGLHICKS004 : Culvert Replacement	HEADSW18	\$ 33,094
Michelmore St, Paget - Median	HEADCP18	\$ 10,679
Rocky Waterholes Culverts RW1/RW7/RW9	HEADSW18	\$ 5,337
AWMR Package Mirani	HEADGR18	\$ 402,470
WMR Risley Parade	HEADWM18	\$ 51,013
SPS-Symons Farm PS Land Acquisition	2018AMD	\$ 50,000
<b>Design Complete</b>		
Geotechnical Investigations for levee repairs	2017	\$ 214,063
Kinchant Dam Road KD4	HEADSW18	\$ 21,884
Kinchant Dam Road KD7	HEADSW18	\$ 21,656
SLP-Sewer Renewals \ Replacement Programme	HEADSR18	\$ 75,196

## 4.2. Mackay Regional Sports Precinct Project

### Project Status Report as at 2 March 2018

The Mackay Regional Sports Precinct is a funded project between Mackay Regional Council and the Federal Government under the National Stronger Regions Fund, and in partnership with Central Queensland University and sporting associations in Mackay. The overall vision is to jointly develop a multi-facility Precinct which caters for the future growth of Mackay and meets the clearly identified future planning needs for sport and recreation in the region.

#### 4.2.1 Project Outcomes for Stage 1

The outputs of Stage 1 (1a and 1b) of the Precinct will include the following deliverables:

Stage 1a - Athletics Facility including synthetic surface running track and field event facilities. The associated clubhouse building will include spectator stands, general lighting (excluding field lighting), roads/drop-off areas, car park, path links within site and landscaped surrounds.

Stage 1b – Aquatic Centre includes a 50-metre outdoor pool, heated pool and program pool, as well as reception and amenities buildings.

Car parking facilities, security lighting/CCTV cameras and site infrastructure will also be delivered which comprises the services required to the overall site. These include sewerage, water supply, electricity, communications services and minor stormwater.

Items including athletics equipment and clubhouse/kitchen 'loose' items such as furniture and equipment are not part of the project as they are not eligible for funding. Work will be undertaken with the ultimate facilities users over equipment including existing items held as well as other potential funding opportunities.

As a result of the Council Resolution at the 8<sup>th</sup> November 2017 Special Meeting to increase the budget for the project, the scope will now include the following;

##### *Aquatics*

- Heating to 50m pool,
- Cover to 25m pool,
- Solar system,
- Pool equipment,
- Grassed area for future splash pad

##### *Athletics*

- Storage shed,
- Increased landscaping and irrigation,
- Carpark for 25 cars

#### 4.2.2 Project Budgets/ Financial Summary

As a result of the Council resolution at the 8<sup>th</sup> November 2017 Special Meeting to increase the budget for the project, the budget for the Mackay Regional Sports Precinct will increase by \$3,690,980.

Total revised stage 1 budget	\$23,798,585
NSRF funding approved	\$9,996,196

The project is funded by MRC and the Federal Government.

Current financial status is as follows:

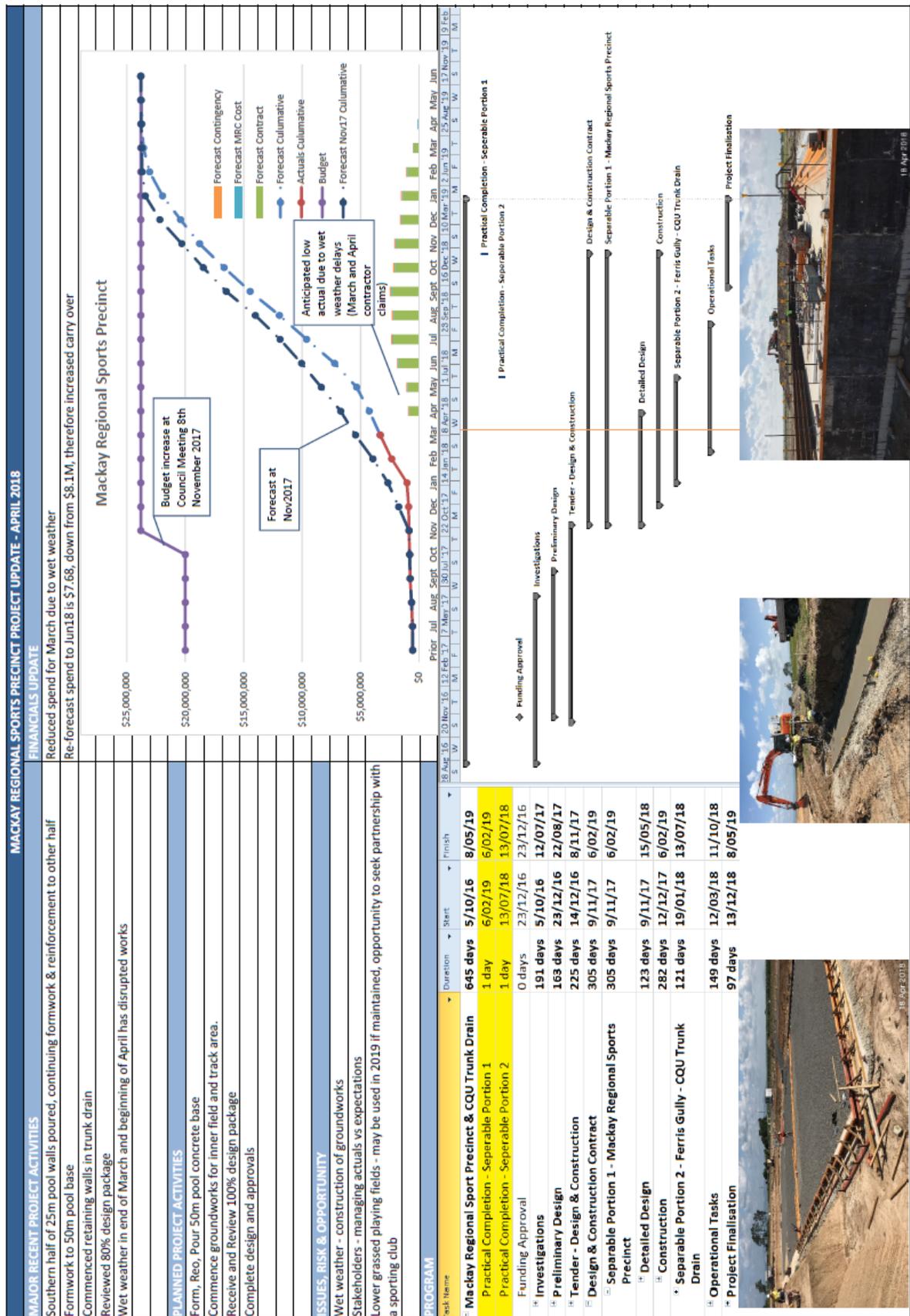
<b>Budget item</b>	<b>Value</b>
<b>Approved project budget</b>	<b>\$23,798,585</b>
Less = Committed funds (mainly Paynter Dixon contract)	\$17,591,032
Less = Spend to date (design and management costs)	\$4,180,845
Remaining MRC costs (design, management & other costs)	\$791,388
Remaining MRSP project contingency	\$1,235,320
<b>Total</b>	<b>\$23,798,585</b>

*Note – the above remaining contingencies do not include recently negotiated and formalised contract variations.*

#### 4.2.3 Key Project Dates (Stage 1)

<b>Activity</b>	<b>Anticipated dates</b>
Award main D&C contract - complete	08 Nov 2017
Commence drain site works (10 months construction)	Mid Jan 2018
Commence detailed design on sports precinct	Late Nov 2017
Construction of Sports Precinct	Jan 2018 to Feb 2019
Completion and Handover (expected)	Feb 2019

### 4.2.4 Project Status Summary



#### 4.2.5 Project Governance

The Project Control Group consists of the following membership:

- MRC Chief Executive Officer, Craig Doyle (Chair)
- MRC Executive Officer, David McKendry
- MRC ECI Director, Jason Devitt
- MRC Director Community & Client Services, Bridget Mather
- MRC Manager Capital Projects, Jim Carless

The Project Control Group meets monthly.



Figure 1 – 50m pool sub-base preparation



Figure 2- Retaining wall Control within eastern drain

### 4.3. Mackay Showground Redevelopment

#### 4.3.1 Project Summary

The project involves the following aspects:

- Construction of undercover Equestrian arena
- Construction of new Grandstand
- Kitchen install (500 Pavilion & Big Shed)
- Water main relocation

The total project cost is \$4.61M, with contributions from:

- |                                       |         |
|---------------------------------------|---------|
| • Qld State Gvt (Building our Regions | \$2.3M  |
| • Mackay Show Association             | \$1.26M |
| • Mackay Regional Council             | \$1.05M |

Council's contribution is made up of \$700,000 for relocation of the water main, and \$350,000 from the Better Community Building Fund.

Mackay Show Association is undertaking procurement and tender processes and associated contract payments directly, with claims to Council for reimbursement under the funding.

#### 4.3.2 Latest Developments

- TF Woollam Constructions (Woollams) awarded the main construction contract. The contract was a Design and Construct Contract, with both the new Grandstand and Equestrian arena completed through to building certification inspection phase.
- Council awarded the water main replacement component to Vassallo Constructions with the line installation cut-in and commissioning finalised 23<sup>rd</sup> April 2018.

**Construction Photos**

*Grandstand Facility:*





*Equestrian facility with roofing installed*







#### 4.3.3 Next Stages

- Final non-building works yet to be completed include roadworks, and equestrian arena fencing
- Under the terms of the funding agreement consultation is being had with the Ministers office regarding potential opening dates for the project, with Tuesday 19<sup>th</sup> June at 7pm prior to the 'Grandstand Show' as part of the 2018 Show being proposed. Confirmation of date pending advice from Ministers office.
- Councillors to be linked with project opening event, and also separate inspection of operational facilities
- Given the status of the project, this report will be the last for monthly reporting and will drop from future Office of the Mayor and CEO reports

#### 4.4. Sarina Field of Dreams Parkland Masterplan and new Mackay Region Visitor Information Centre

The Sarina Field of Dreams Parkland Masterplan and new Mackay Region Visitor Information Centre project includes the refurbishment of the Sarina Railway Station into a new Visitor Information Centre for the Mackay Region and further finalises the delivery of the Sarina Field of Dreams Parkland Masterplan, which includes improved car parking and long vehicle parking facilities.

##### 4.4.1 Project Summary

The project is being undertaken through three key stages of delivery:

- **August – January** - Civil & Landscaping construction works for the Parkland Masterplan
- **November – March** - Design & Construction work for the Sarina Railway Station refurbishment
- **November – June** - Design & Construction work for new Visitor Information Centre and Parkland signage

The Principal contractor for the Civil & Landscaping construction works has demobilised from site. The landscape maintenance and defects period are ongoing.

Minor construction works remains outstanding at the Sarina Railway Station. Landscaping and irrigation works are currently in maintenance periods. Fit out and installation of technology items to commence in May.

Signage and Wayfinding is ongoing.

##### 4.4.2 Financial Summary – 1 May 2018

###### Project Budget

SRIPP Queensland Government Funding	\$1,300,000
Mackay Regional Council	\$2,150,198
<b>TOTAL</b>	<b>\$3,450,198</b>

###### Project Spend

Committals	\$399,953
Actuals	\$2,761,985
<b>TOTAL</b>	<b>\$3,161,938</b>

###### Funding Instalments

Milestone 1 – 30 June	\$0
Milestone 2 – 31 October	\$243,804
Milestone 3 – 28 February	\$644,075
<b>TOTAL</b>	<b>\$887,879</b>

#### 4.4.3 Planned Project Activities

- Ongoing maintenance of Parkland
  - Weed control
  - Attend to identified defects
  - General maintenance (mowing, whipper snipping, etc.)
- Commence pricing of Signage and Wayfinding packages
- Installation and setup of technology items in Railway Station VIC
- Finalise FF&E orders and commence installation for Railway Station VIC



*Photo 1: Sarina Field of Dreams Parklands main car park at dusk (18 April 2018)*



Photo 2: Installation commencing of digital display screens at the Visitor Information Centre (24 April 2018)



Photo 3: Tour of the new Visitor Information Centre with the Mackay Tourism board members (24 April 2018)

#### 4.5. Mackay Skate and Wheeled Sports Plaza (Norris Road Skate Park)

##### Overview

The Mackay Skate and Wheeled Sports Plaza, a jointly funded Council and Federal Government (Building Better Regions Fund) project, and will be the region's first district level state of the art skate park facility. The skate park will include mix discipline skate and wheeled sports rideable features, as well as recreational area including multi-court, BBQ's and shaded seating areas.

##### Finance

Budget item	Value
<b>Approved Project Budget</b>	<b>\$2,258,000</b>
Less Committed funds	\$1,745,479
Less Spend to date	\$132,005
Remaining MRC project contingency	\$200,000
Remaining MRC Costs	\$180,516
Total	\$2,258,000

##### Program

Anticipated timeframes for project design and construction outlined below.

<b>Tender Close - complete</b>	<b>6<sup>th</sup> February 2018</b>
<b>Council Award - complete</b>	<b>28<sup>th</sup> February 2018</b>
Construction Commencement	Mid March 2018
Practical Completion	August 2018
First major event (tentative) – details TBA	Late September 2018

##### Major Recent Project Activities

- Bulk earthworks under way.
- Foundations for Hit up wall complete.
- Formwork for Hit up wall.
- Commence fabrication of hand rails.
- Delivery of MRC supplied pipes & culverts to site.

### Planned Project Activities

- Bulk earthworks to build site up to FSL.
- Concrete for multisport court.
- Installation of services to facility.
- Installation of stormwater drainage.



*Figure 3 - Earthworks at Skatepark site*



*Figure 4 – Foundations for Hit up Wall*