



APPLICATION  
to use  
MACKAY REGIONAL COUNCIL  
PARK and RECREATION AREAS  
for a SOCIAL EVENT

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

POSTCODE: \_\_\_\_\_

PHONE NUMBER/S: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

FUNCTION TYPE (Social Event): \_\_\_\_\_

DAY: \_\_\_\_\_ DATE / TIME: \_\_\_\_\_

PARK NAME: \_\_\_\_\_

AREA IN PARK: \_\_\_\_\_

ESTIMATED NO. OF PEOPLE ATTENDING: \_\_\_\_\_ TIME: FROM \_\_\_\_\_ TO \_\_\_\_\_

Please check the box if you require:

Wet Area sign (if consuming alcohol)

Access to Electricity (Available at the Queen's Park and Jubilee Park Rotundas)

Reason for access to electricity \_\_\_\_\_

**Note:**

1. If a marquee is to be used, phone 1300 622 529 to arrange an on site inspection for location of any underground services. Costs may be incurred for damage to services if inspection is not carried out.
2. If a jumping castle, or similar equipment is to be used, a copy of the Certificate of Currency for public liability insurance held by the equipment hirer should be forwarded to Council prior to the booking being confirmed.

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COMPANY (If applicable) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**PRIVACY DISCLAIMER**

Mackay Regional Council is collecting your personal information in order to process your application. This information will only be disclosed to any other third party with your written authorisation or as we are required to by law

**ALL BOOKINGS TO BE CONFIRMED THROUGH**

Parks and Environment on telephone **1300 622 529** between the hours of 8.30am and 3.30pm.

Office Use Only:

Date Received: ..... Fee Paid: ..... Receipt No: .....  
Code: RC/PKBOOK (If Applicable)