

Development Services

Highlights and Significant Issues Report
For the Month of June 2011

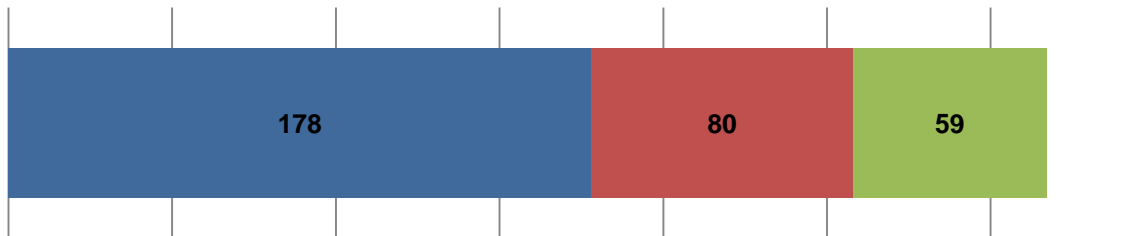
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1. ALL SPA/IPA APPLICATIONS RECEIVED

1.1.1 Assessment of All Applications

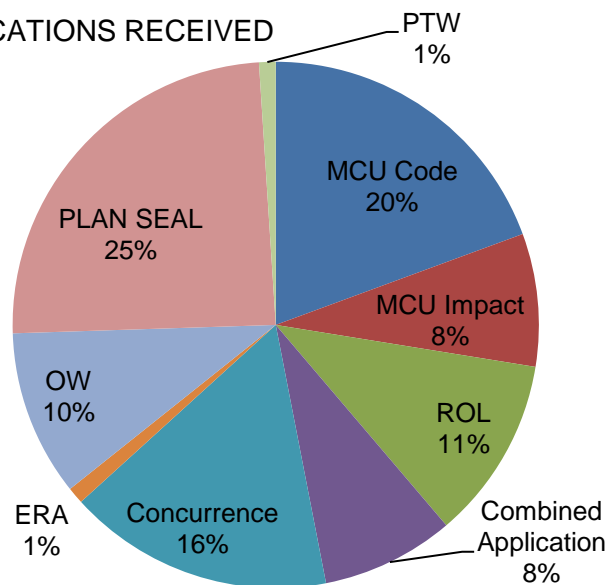
■ Active Requests (Beginning of Month) ■ Requests Received ■ Requests Decided



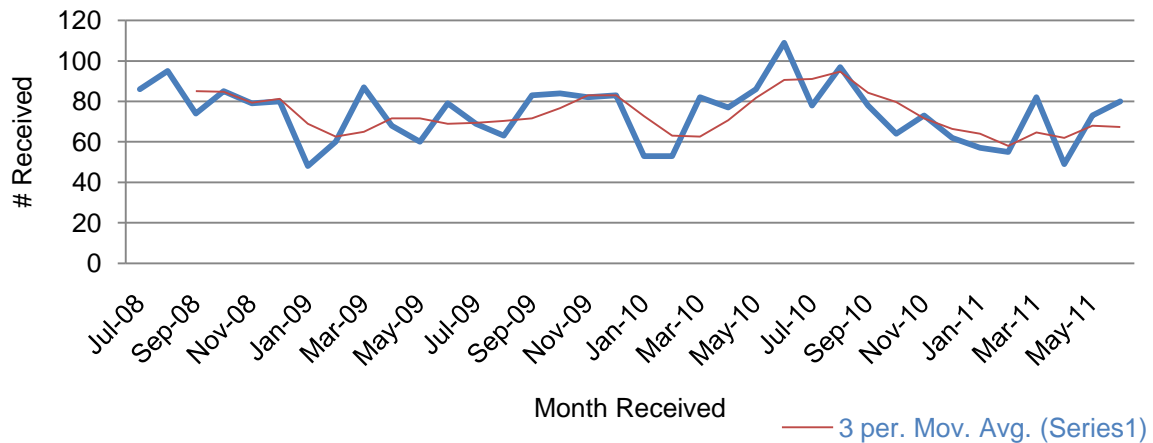
1.1.2 Applications Received

Application Type	New Application Received	Amendments Received	Total All Received	Previous 3 Months Average	Average Since July 2008
MCU Code	19	0	19	16	21
MCU Impact	5	3	8	2	5
ROL	7	4	11	7	5
Combined Application	4	4	8	2	2
Concurrence	16	0	16	23	13
ERA	1	0	1	2	2
OW	9	1	10	11	11
PLAN SEAL	24	0	24	12	15
PTW	1	0	1	1	2
	70	12	82	68	74

1.1.3 IPA/SPA APPLICATIONS RECEIVED



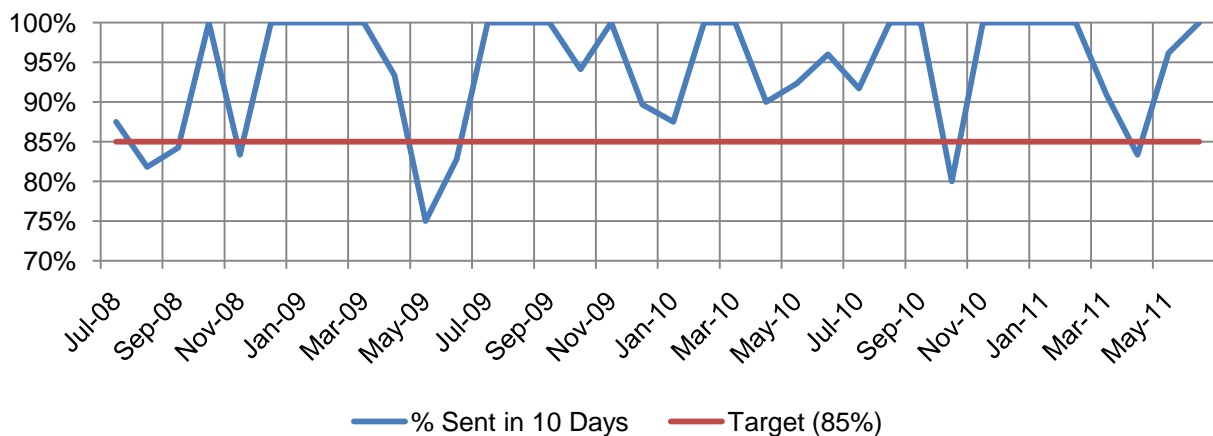
1.1.4 Applications Received Since July 2008



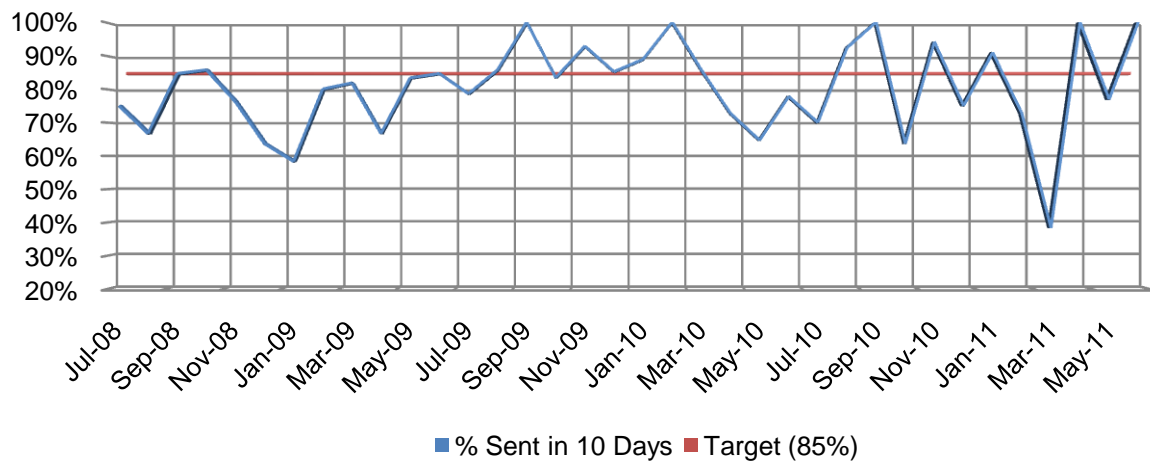
1.1.5 Acknowledgement Notice & Information Request

Description	Current Month	Previous 3 Months Average	Average Since July 2008	Target
Number of Acknowledgement Notices Sent	10	16	16	
Average Days to Send Acknowledgement Notice	7	8	6	85 % in 10 Days
Number of Information Requests Sent	1	11	15	
Average Days to Send Information Requests	8	11	6	85 % in 10 Days

1.1.6 % of Acknowledgement Notices Sent Within 10 Days (KPI-85% in 10 Days)



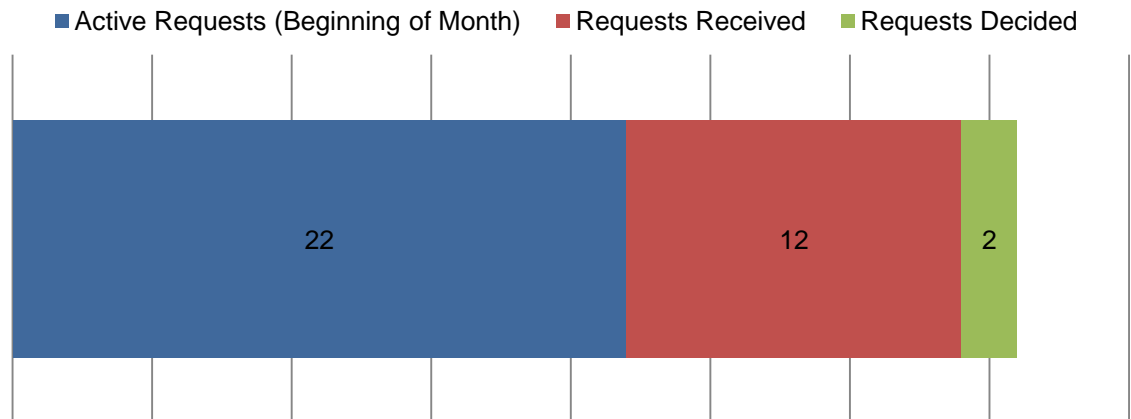
1.1.7 % of Information Requests Sent Within 10 Days (KPI-85% in 10 Days)



1.1.8 Appeals

Description	Current Month	Previous 3 Months Average	Average Since July 2008
Notices of Appeal Received	1	4	1

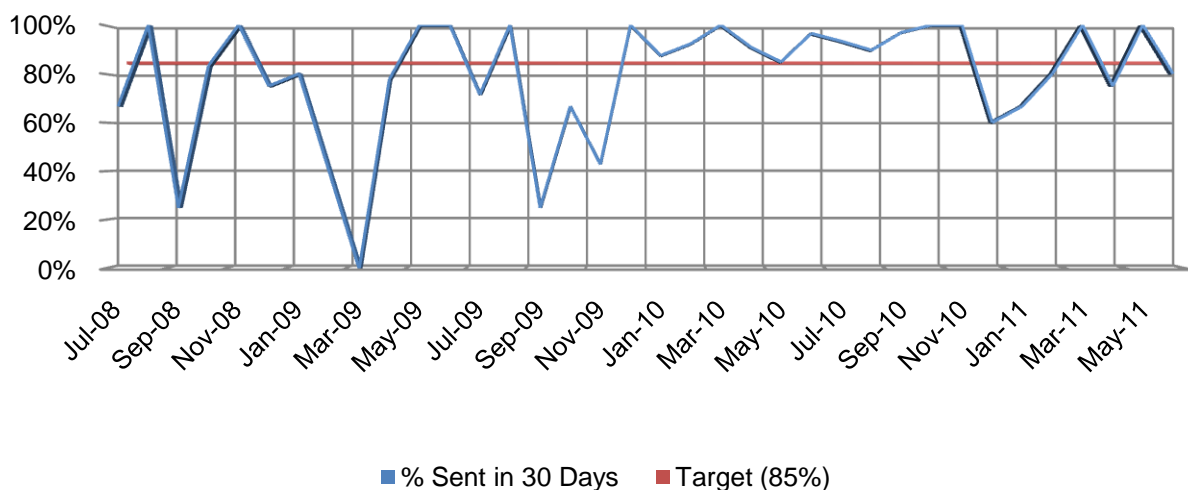
1.1.9 Assessment of Amended Applications



1.1.10 Change of Approval, Change of Conditions & Extension of Currency Period

Description	Current Month	Previous 3 Months Average	Average Since July 2008	Target
Requests Received	12	10	7	
Requests Processed	40	30	16	
Days to Decide	23	26	26	85% in 30 Days

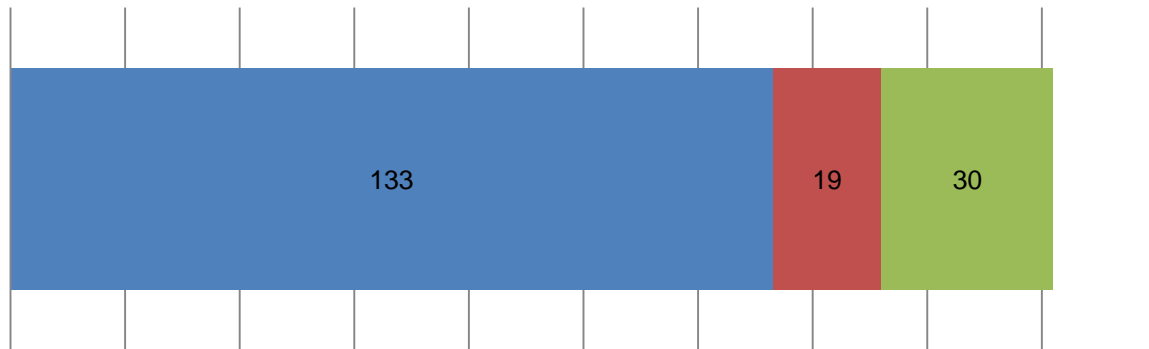
1.1.11 % of Amended Applications Decided in 30 Days (KPI-85% in 30 Days)



1.2 APPLICATIONS – MCU – CODE

1.2.1 Assessment of MCU-Code Application

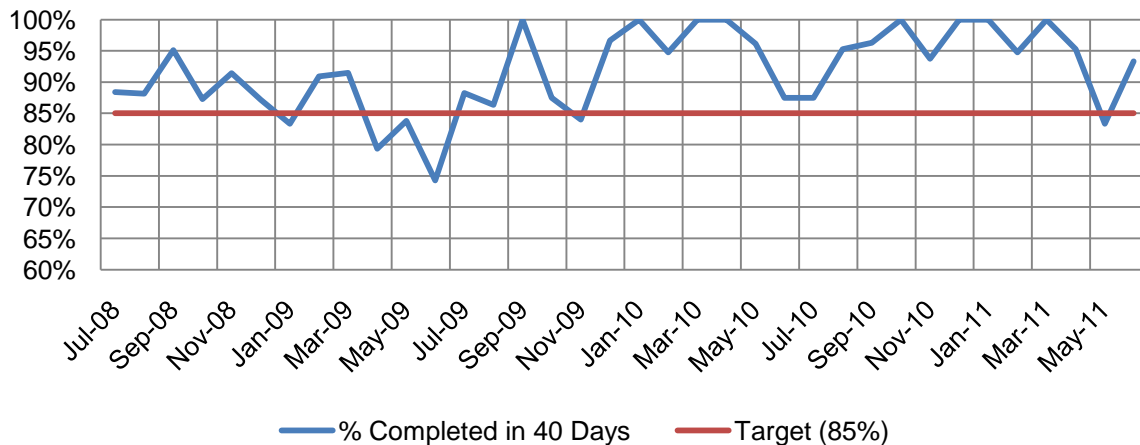
■ Active Requests (Beginning of Month) ■ Requests Received ■ Requests Decided



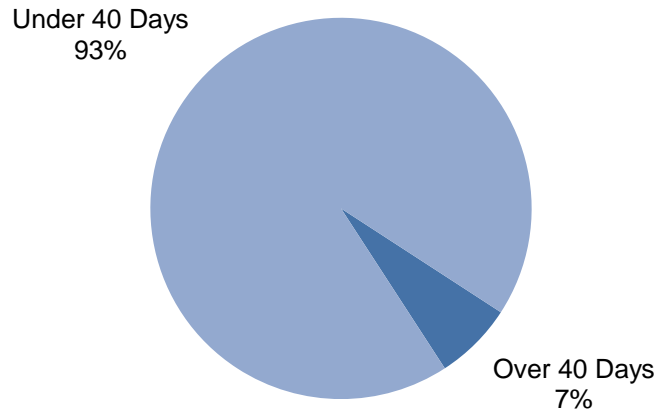
1.2.2

Description	Current Month	Previous 3 Months Average	Average Since July 2008	Target
Active Applications	151	122	122	
New Applications Received	19	16	21	
Applications in Decision Making Period	24	22	31	
Average Days in Decision Making Period	20	22	21	85% in 40 Days
Number of Applications Processed	30	23	30	
Average Days to Decide	54	71	56	85% in 80 Days

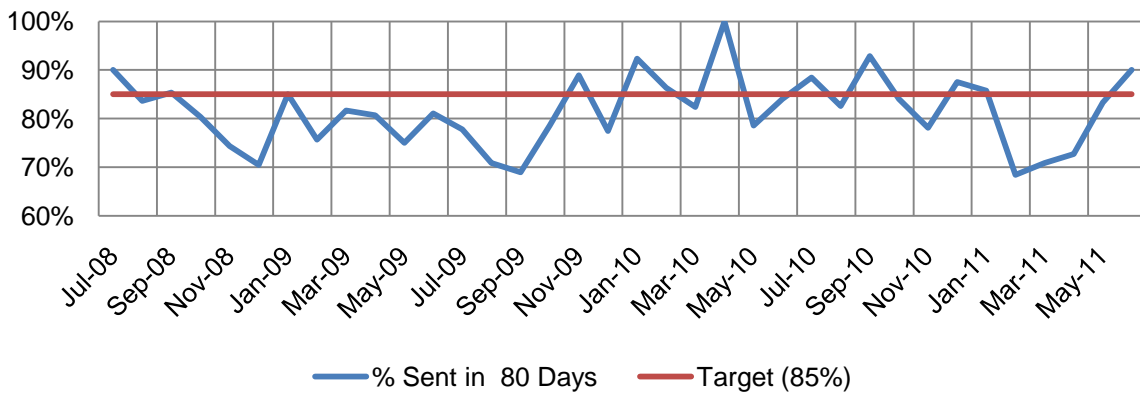
1.2.3 % Days in Decision Making Period under 40 Days (KPI-85% in 40 Days)



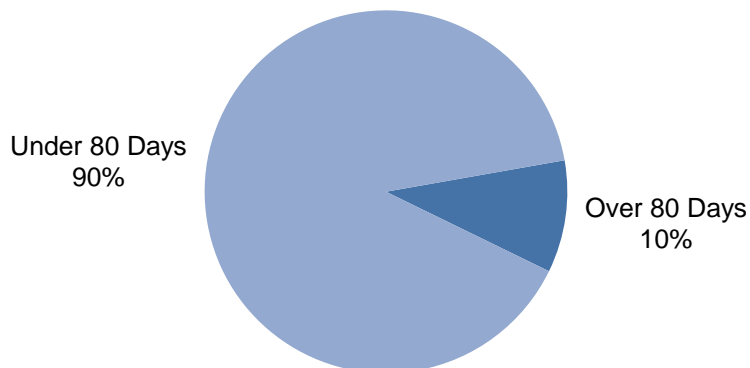
1.2.4 Decision Making Period Completed Under 40 Days



1.2.5 % Days to Process an Application - under 80 Days (KPI-85% in 80 Days)



1.2.6 Applications Processed under 80 Days (KPI)



1.3 APPLICATIONS – MCU – IMPACT

1.3.1 Assessment of MCU-Impact Application

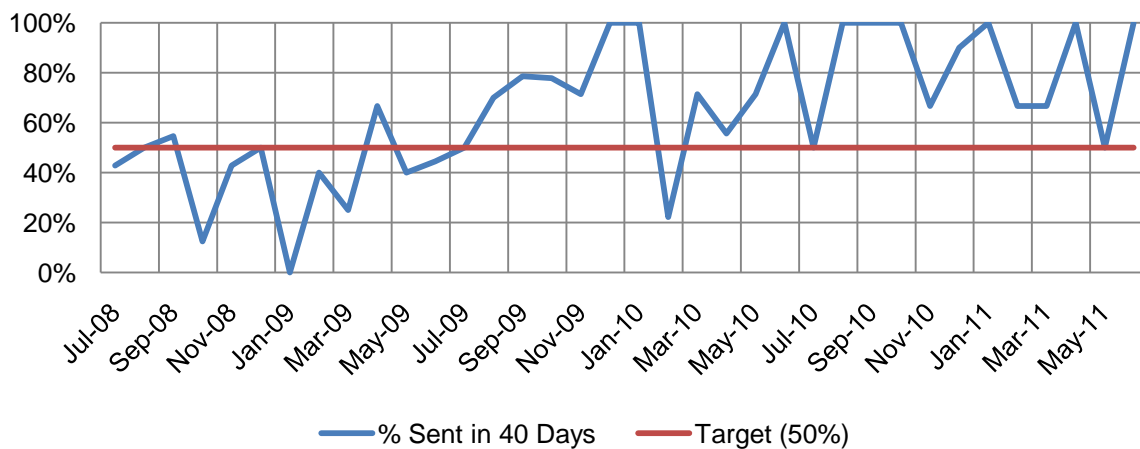
■ Active Requests (Beginning of Month)
 ■ Requests Received
 ■ Requests Decided



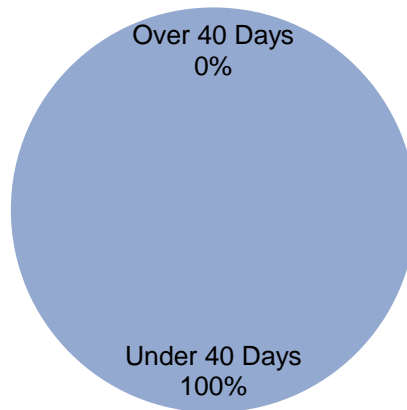
1.3.2

Description	Current Month	Previous 3 Months Average	Average Since July 2008	Target
Active Applications	59	49	66	
New Applications Received	5	2	5	
Applications in Decision Making Period	7	8	21	
Average Days in Decision Making Period	35	34	33	50% in 40 Days
Number of Applications Processed	5	3	6	
Average Days to Decide	147	122	160	85% in 230 Days

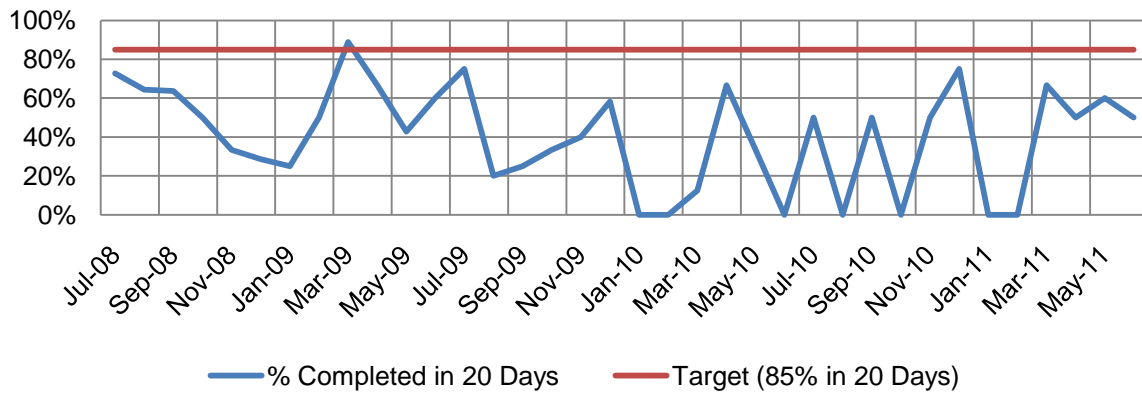
1.3.3 % Days in Decision Making Period under 40 Days 50% (KPI-50% in 40 Days)



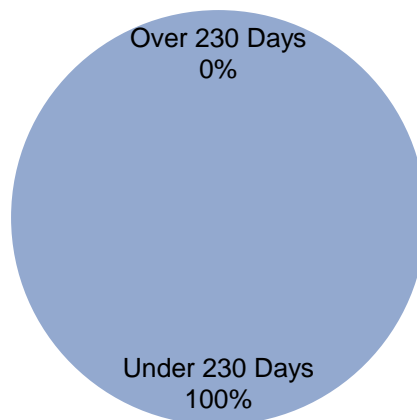
1.3.4 Decision Making Period Completed Under 40 Days (KPI)



1.4.5 % Days in Decision Making Period under 20 Days 85% (KPI-85% in 20 Days)



1.3.6 Applications Process- Under 230 Days (KPI)

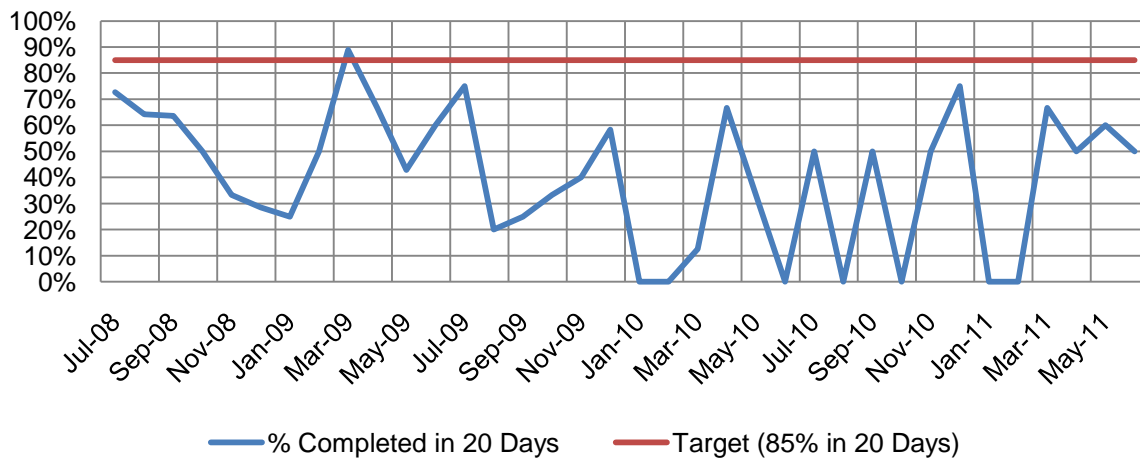


1.4 APPLICATIONS – Negotiated Decision Notices

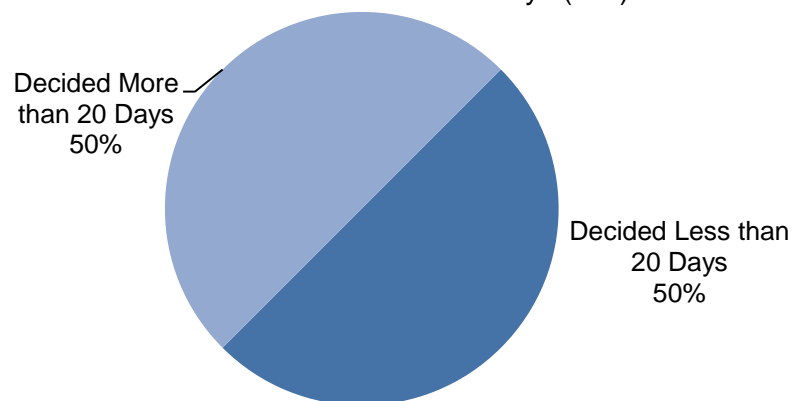
1.4.1

Description	Current Month	Previous 3 Months Average	Average Since July 2008	Target
Applications Received	3	4	6	No More than 20 %
Applications Processed	2	3	6	
Average Days to Decide Application	23	26	26	85% in 20 Days

1.4.2 % Days in Process under 20 Days 85% (KPI-85% in 20 Days)



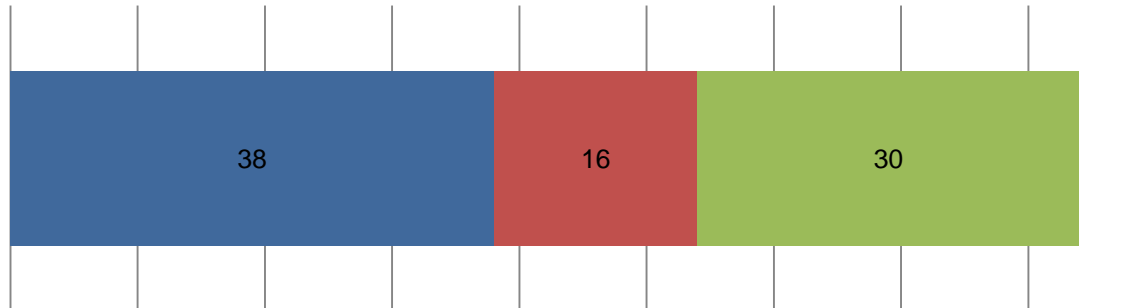
1.4.3 Negotiated Decision Notice Process Less than 20 Days (KPI)



1.5 Concurrence Agency Applications

1.5.1 Assessment of Concurrence Agency Applications

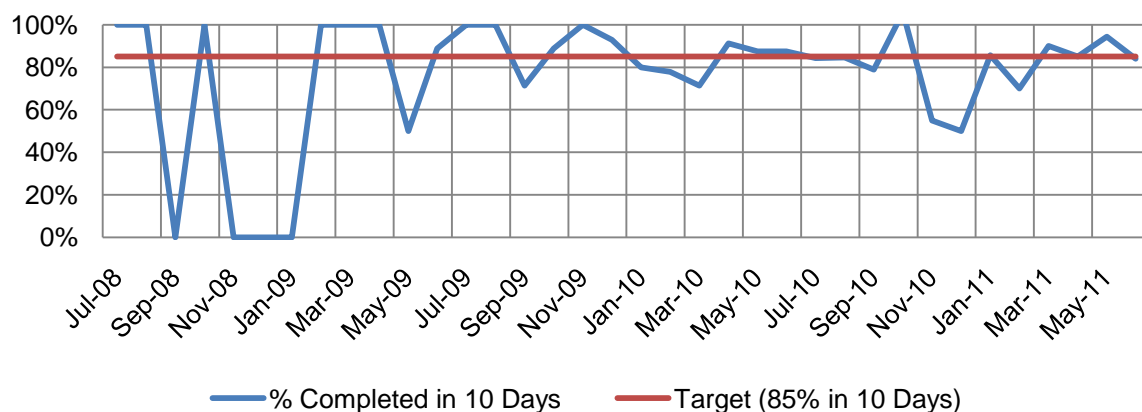
■ Active Applications (Beginning of Month) ■ Received Applications ■ Decided Applications



1.5.2

Description	Current Month	Previous 3 Months	Average Since July 2008	Target
New Applications Received	16	23	13	
Applications Processed	30	13	14	
Average Days to Decide	14	33	25	85% in 10 Days

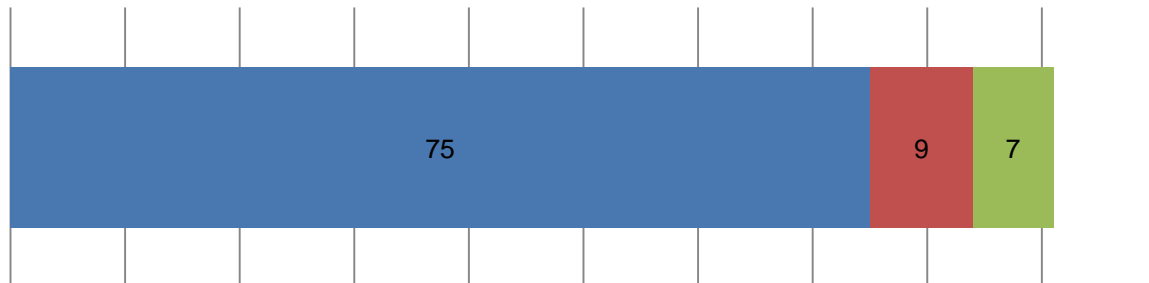
1.5.3 % Days to Process an Application - under 10 Days (KPI-85% in 10 Days)



1.6 Operational Works

1.6.1 Assessment of Operational Works Applications

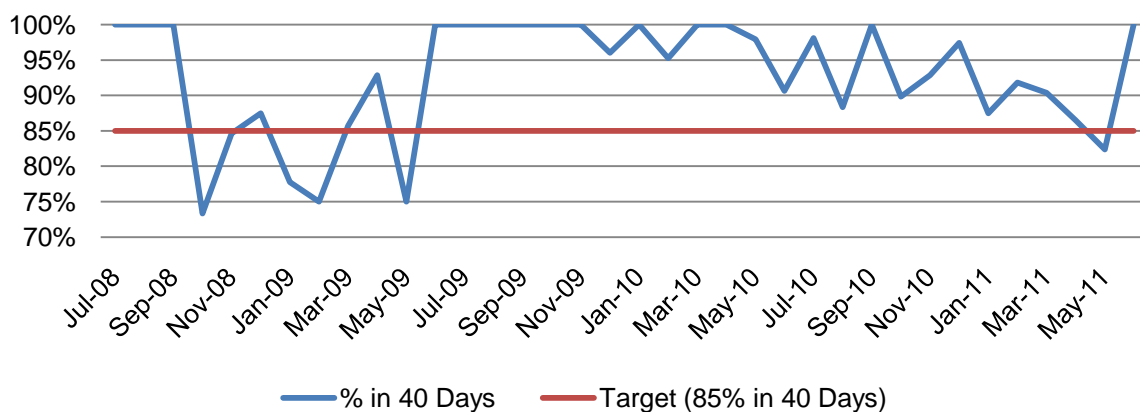
■ Active Applications (Beginning of Month) ■ Received Applications ■ Decided Applications



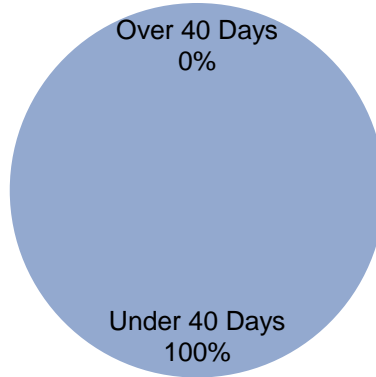
1.6.2

Description	Current Month	Previous 3 Months	Average Since July 2008	Target
Active Applications	61	72	57	
New Applications Received	9	11	11	
Applications Requiring Information Request	1	5	4	No More than 50 %
Average Days in Decision Making Period	0	6	13	85% in 40 Days
Average Information Request Days	0	9	7	85 % in 10 Days
Average Days to Decide an Application	59	91	76	85% in 80 Days

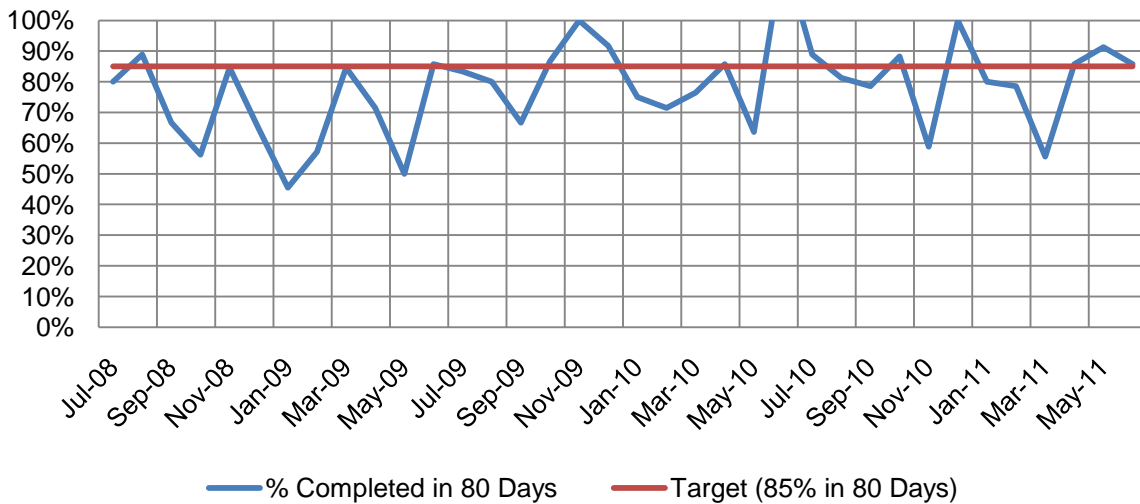
1.6.3 % Days in Decision Making Period under 40 Days 85% (KPI-85% in 40 Days)



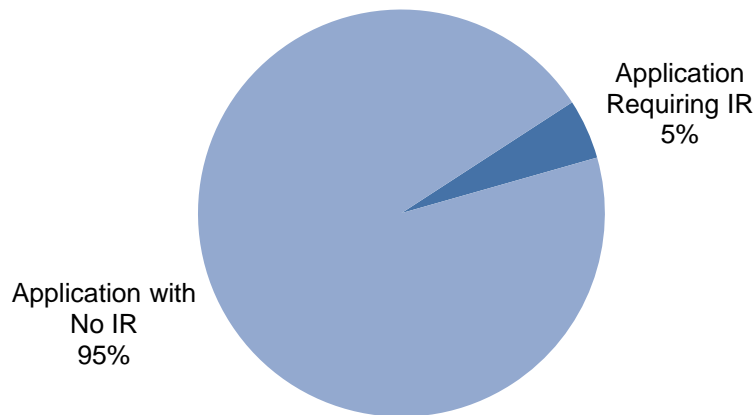
1.6.4 Decision Making Period Completed Under 40 Days (KPI)



1.6.5 Days to Process an Application - under 80 Days (KPI-85% in 80 Days)



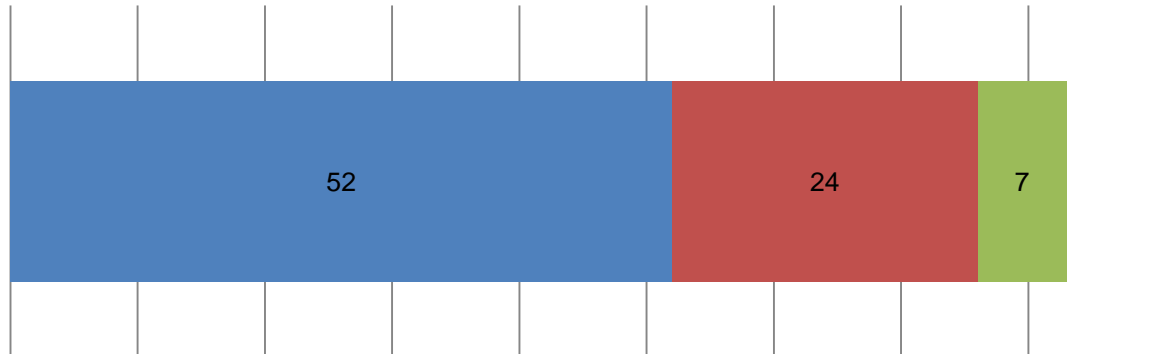
1.6.6 Applications with Information Request (KPI <50%)



1.7 Plan Sealing

1.7.1 Assessment of Plan Sealing Applications

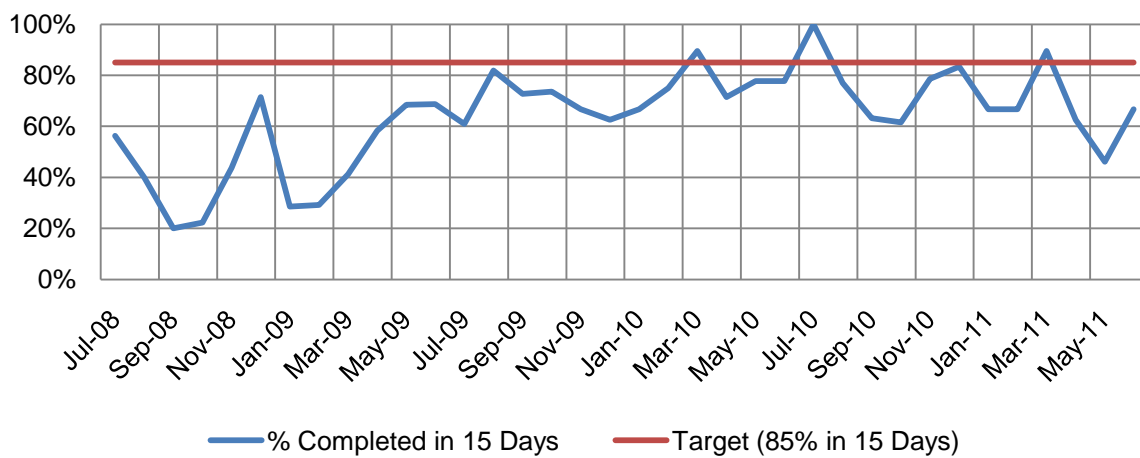
■ Active Applications (Beginning of Month) ■ Received Applications ■ Decided Applications



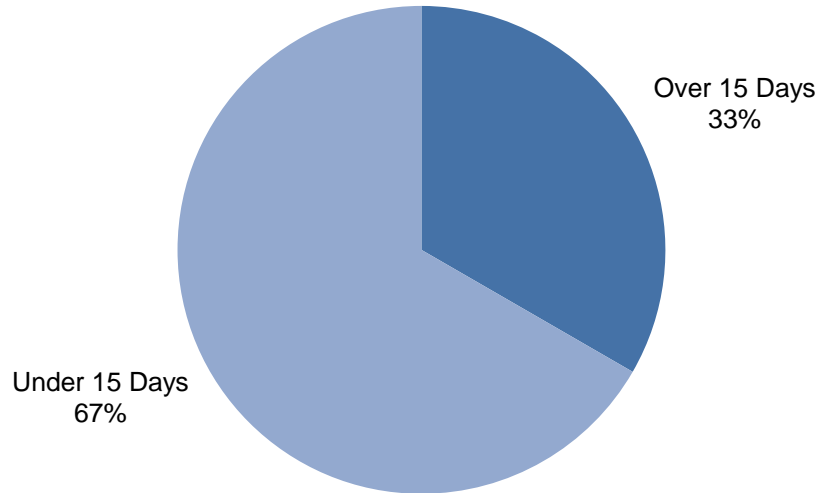
1.7.2

Description	Current Month	Previous 3 Months	Average Since July 2008	Target
Active Applications	13	N/A	N/A	
New Applications Received	24	12	15	
Applications Processed	3	13	14	
Average Days to Decide	14	33	25	85% in 15 Days
Number of Lots Approved	76	77	86	

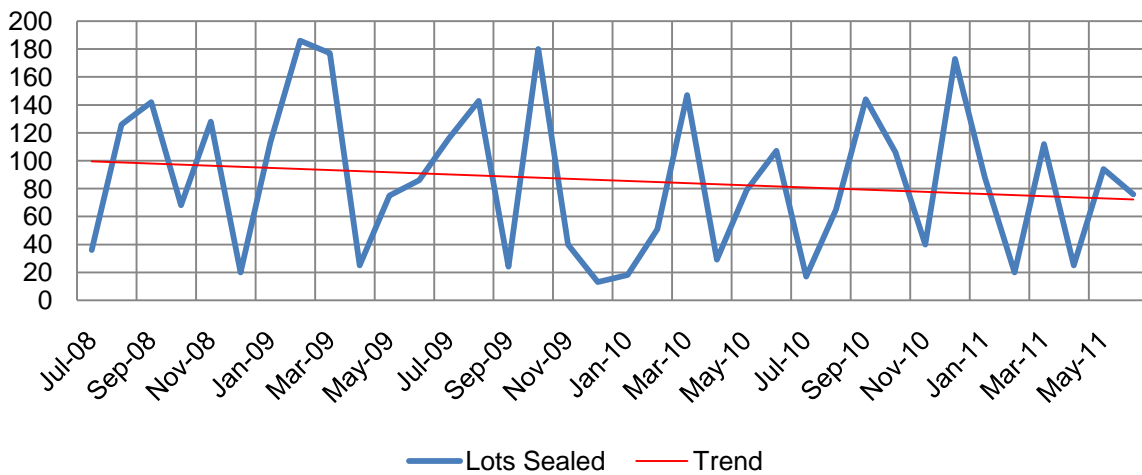
1.7.3 Days to Process an Application - under 15 Days (KPI-85% in 15 Days)



1.7.4 Time to Process an Application Under 15 Days (KPI)



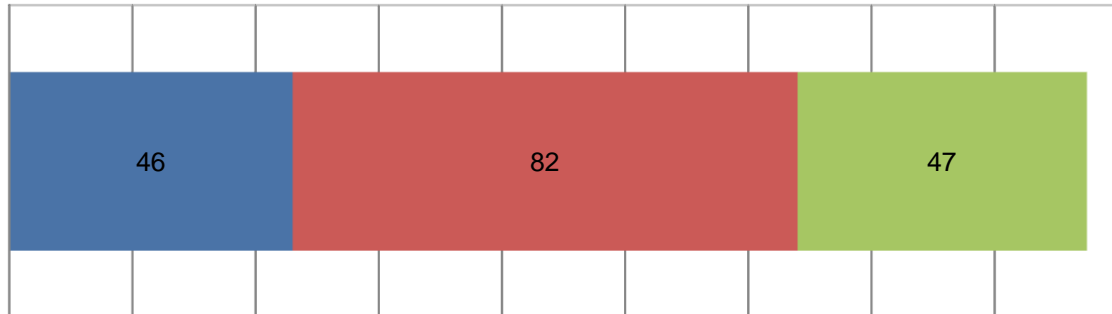
1.7.5 Number of Lots Signed and Sealed



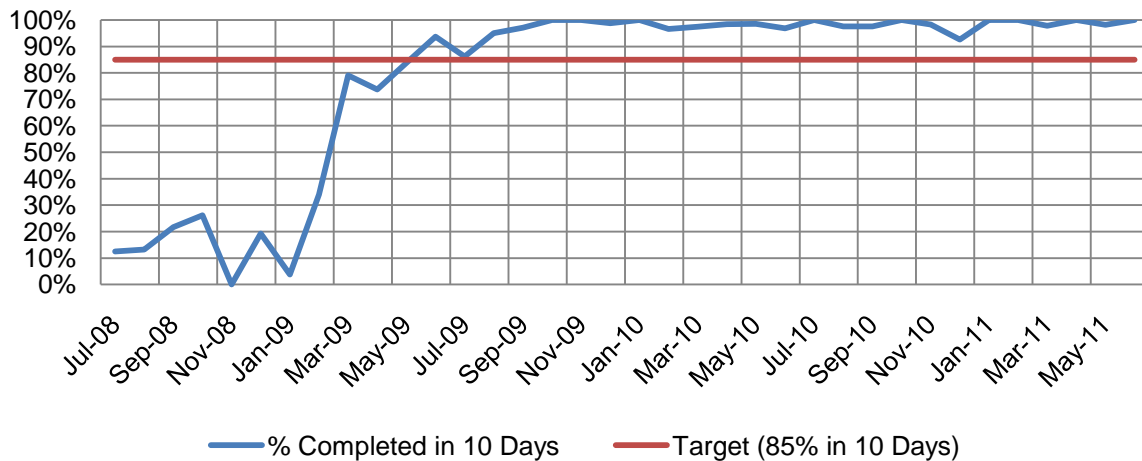
1.8 Minor Works Applications

1.8.a Assessment of Minor Works Applications

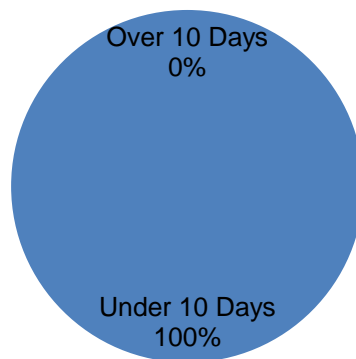
■ Active Applications (Beginning of Month) ■ Received Applications ■ Decided Applications



1.8.2 Days to Process an Application - under 10 Days (KPI-85% in 10 Days)



1.8.3 Applications Decided under 10 Days (KPI)

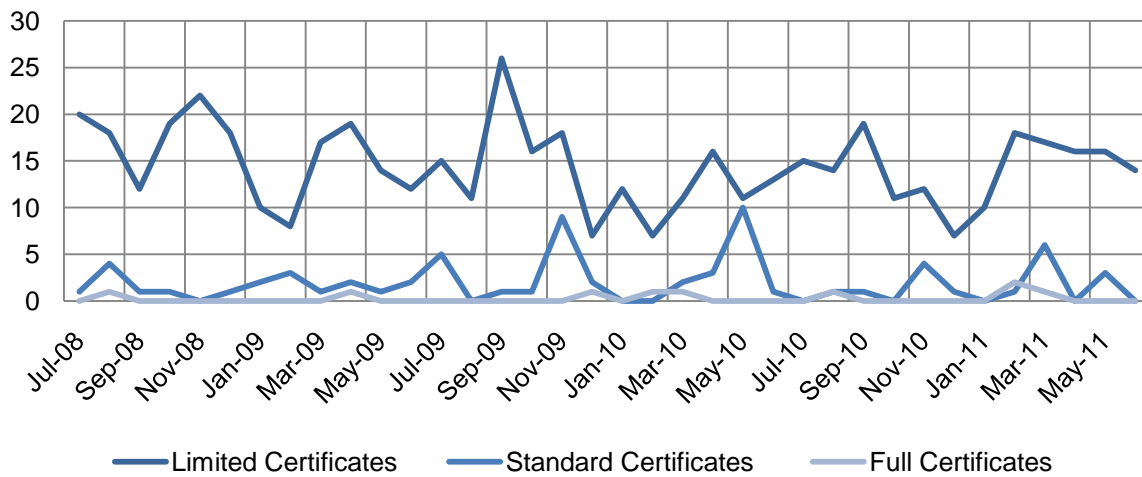


1.9 Planning Certificates

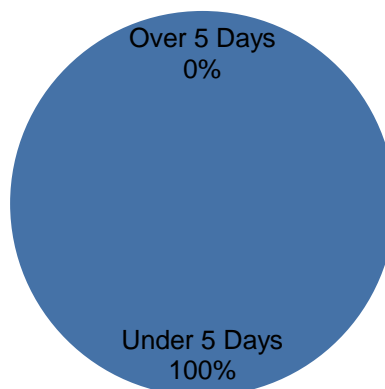
1.9.1

Description	Current Month	Previous 3 Months Average	Average Since July 2008	Target
Limited Planning Certificate	12	17	15	85% in 5 Days
Standard Planning Certificate	0	4	2	85% in 10 Days
Full Planning Certificate	0	3	1	85% in 30 Days

1.9.2 Planning Certificates Requests Received



1.9.3 Limited Certificates Issued under 5 Days (KPI)

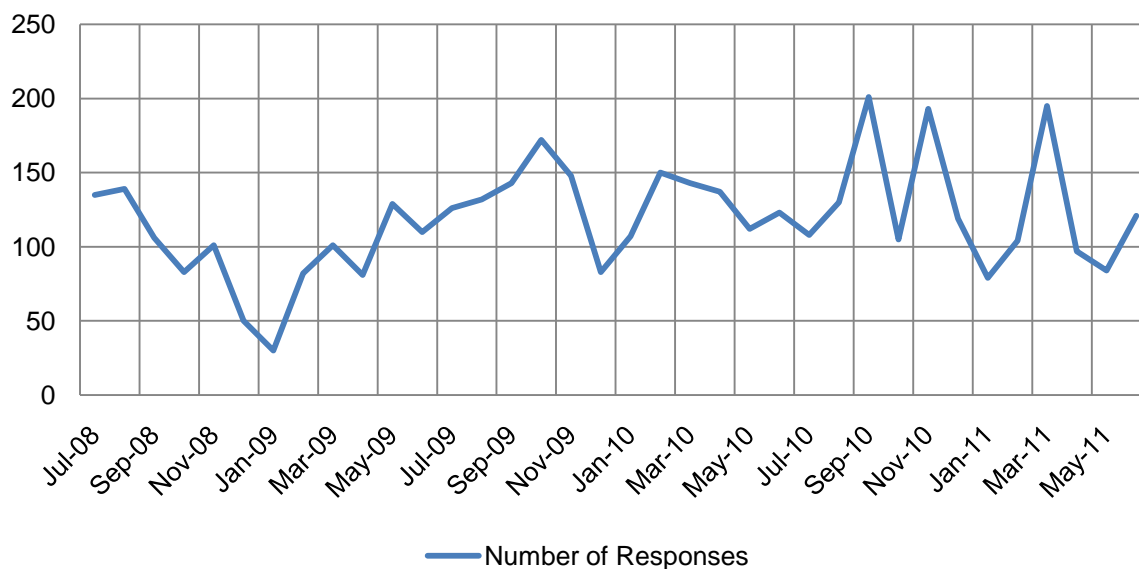


2. Industry Consultation and Public Contact

2.1.1 Duty Planner

Description	Current Month	Previous 3 Months Average	Average Since July 2008
Responses to Email & Fax Requests	121	118	112

2.1.2 Duty Planner Responses Provided Since July 2008



2.1.3 PD Online

Description	Current Month	Average Hits - Previous 3 Months	Monthly Average Since January 2011
Page Views	589	597	597

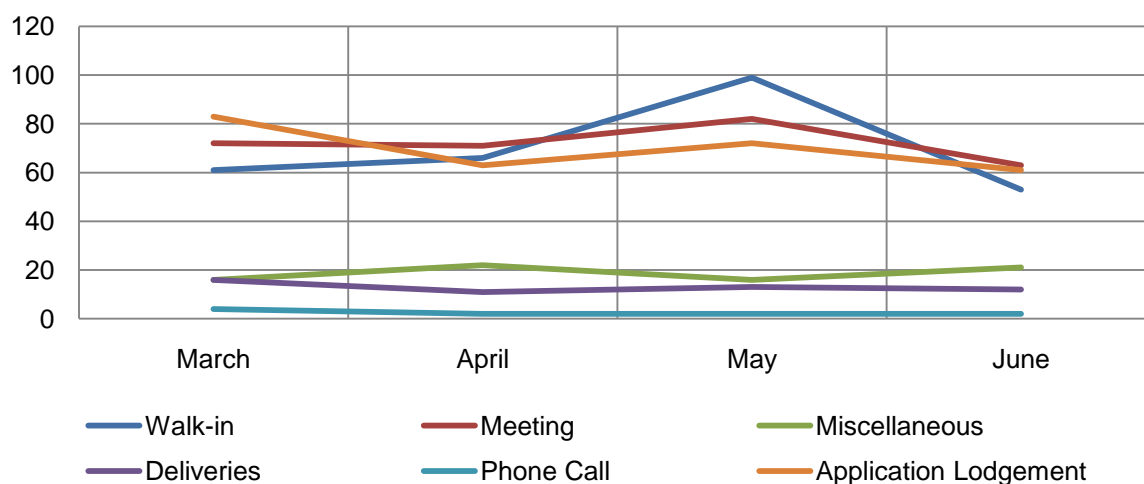
2.2 Development Related Meetings

Developer/Proponent	Development
WDD Pty Ltd	CDB building extension
Bob Smith	Stotts Road
Qld Health	Ext to Community Health building
Mackay Show Society	Use of site for Caneland construction
McArthy	McEwens Beach Road
HRP & landowner	Units at Highway Plaza, Mt Pleasant
Subway	Boundary Road
Bugeja	Old Hampden Rd, Marian
Pointglen	Regular meeting
Xcel Properties	Plantation Palms
Ergon/Telstra	Rosewood Drive
Education Queensland	Eimeo High School
Tipalea	Marian Shopping Centre
Michael McEachern	Alexandra Street
Choice Homes	Royal Sands
Piff Properties	Critchtons Rd, Paget
Reed Property Group	Units at 5-7 Peel St, Mackay
Galea	Cooks Lane
Laurie Shuttlewood & HRP	Kerrisdale
Lend Lease	Caneland Central
Total Tools	70 Connors Road
Dickinson	Mirani development
Hillscorp	Blacks Beach Cove
ULDA	Woodlands, Andergrove
RPS	Golfers Grove
Bob and June Critchley	Lot 7 – Rosewood Drive
Project Services	Knowledge Village
Stockland	Cuttersfield
Broaden Management	117 Archibald Street
AV Jennings	Glenrowan
Attard	Barrie Lane
Hillscorp	Blacks Beach Cove
CEO Neapean Group	Neapean Mining Land Expansion
Joe Schria	Mt Pleasant Sub Division
Micklyn Supa Fund	53 Archibald Street, Paget
Barry Sheedy	Proposed Development at The Leap
Tipalea Partners	219 -247 Anzac Avenue
Sonic Property Pty Ltd	M & P Services Diesel Drive, Paget
John Harris	162 Shoal Point Road & The Waters
Peter Cluff	Parkland

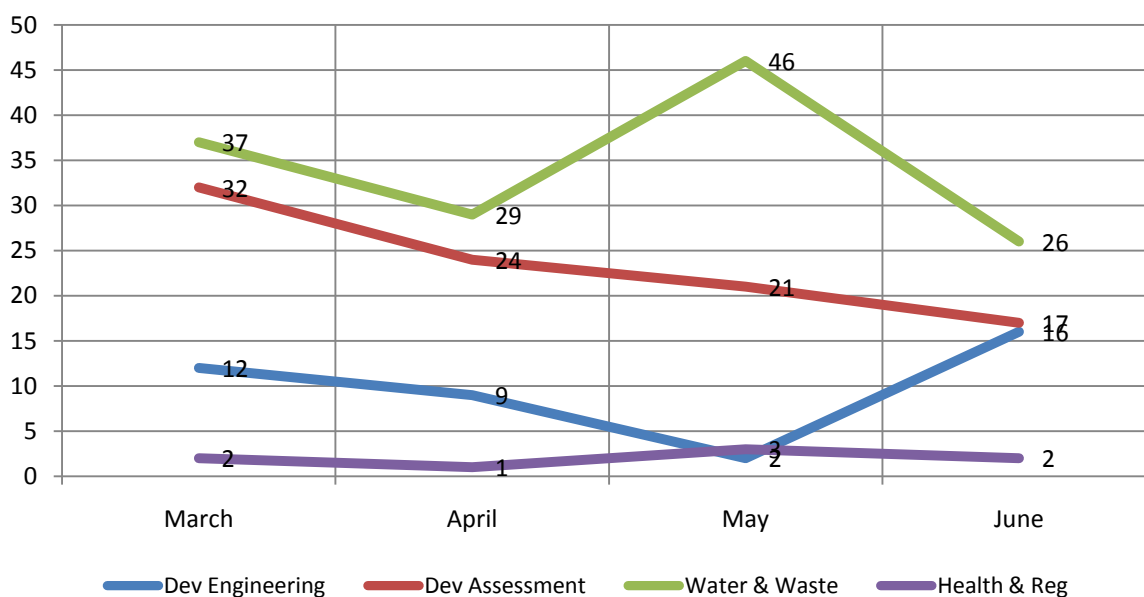
2.3.1 Development Services Business Centre Contact

Number of Enquiry Types							
Month	Walk-in	Meeting	Miscellaneous	Deliveries	Phone Call	Application Lodgement	Totals
March	61	72	16	16	4	83	248
April	66	71	22	11	2	63	233
May	99	82	16	13	2	72	282
June	53	63	21	12	2	61	212

2.3.2



2.3.3 Application Types Received

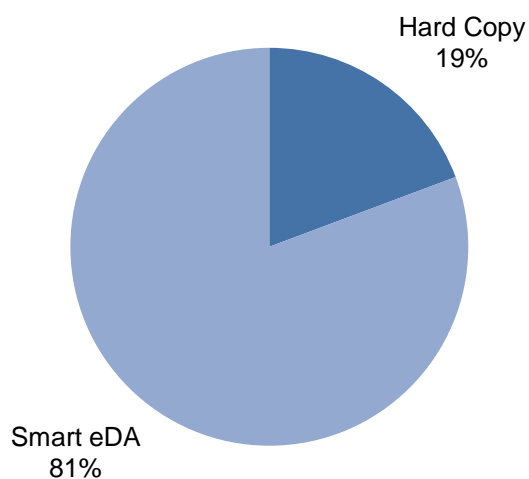


2.4 ePlanning

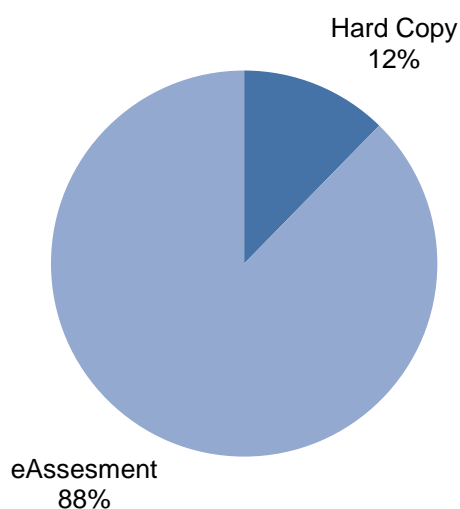
2.4.1

Description	June	Monthly Average - last 3 months	Monthly Average since Feb 2011
Applications lodged through Smart eDA (MCU,ROL & OW)	45	30	31
Applications assessed electronically	66	46	48

2.4.2 Applications Lodged via Smart eDA (More Than 75% KPI)



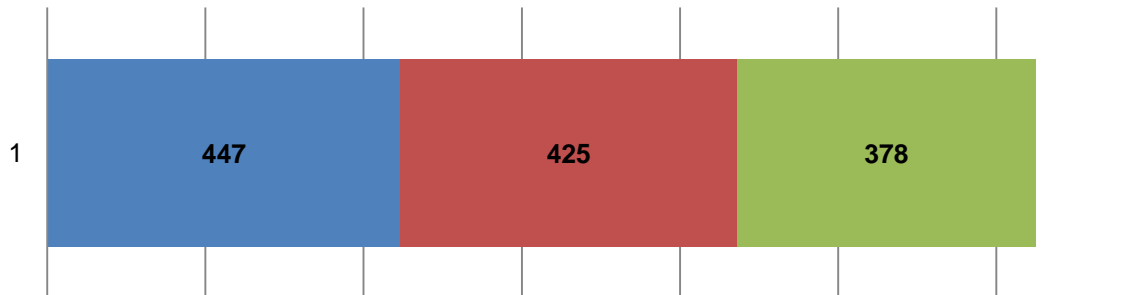
2.4.3 Applications Assessed Electronically (More Than 90% KPI) - % of all Applications Received



3. Customer Requests

3.1.1 Customer Requests

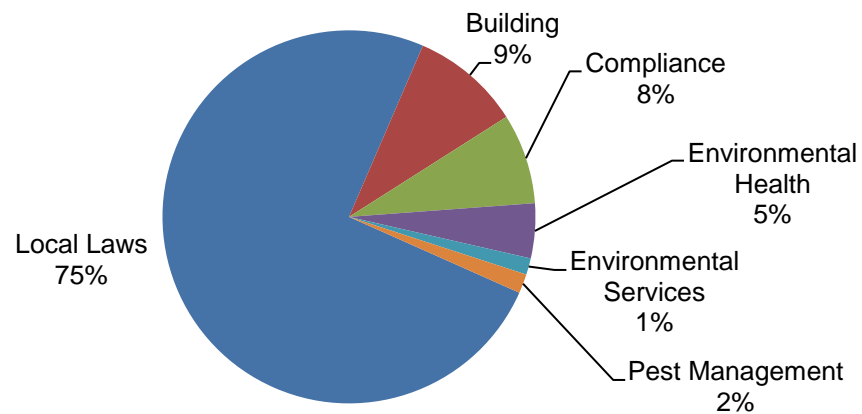
■ Active Requests (Beginning of Month) ■ New Requests Received ■ Completed Requests



3.1.2 Requests Received

Request Type	Current Month	Previous 3 Months Average	Average Since July 2008
Local Laws	315	403	353
Building	40	55	26
Compliance	33	54	34
Environmental Health	20	25	32
Environmental Services	6	6	5
Pest Management	7	10	7

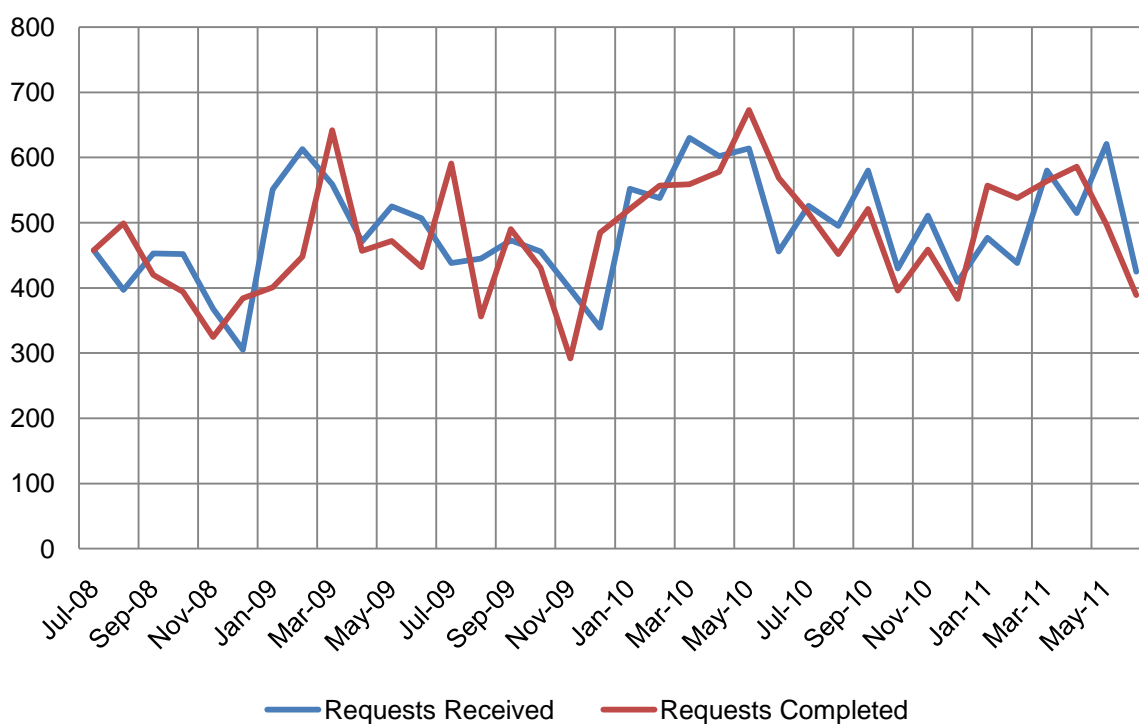
3.1.3 % Requests Received by Area



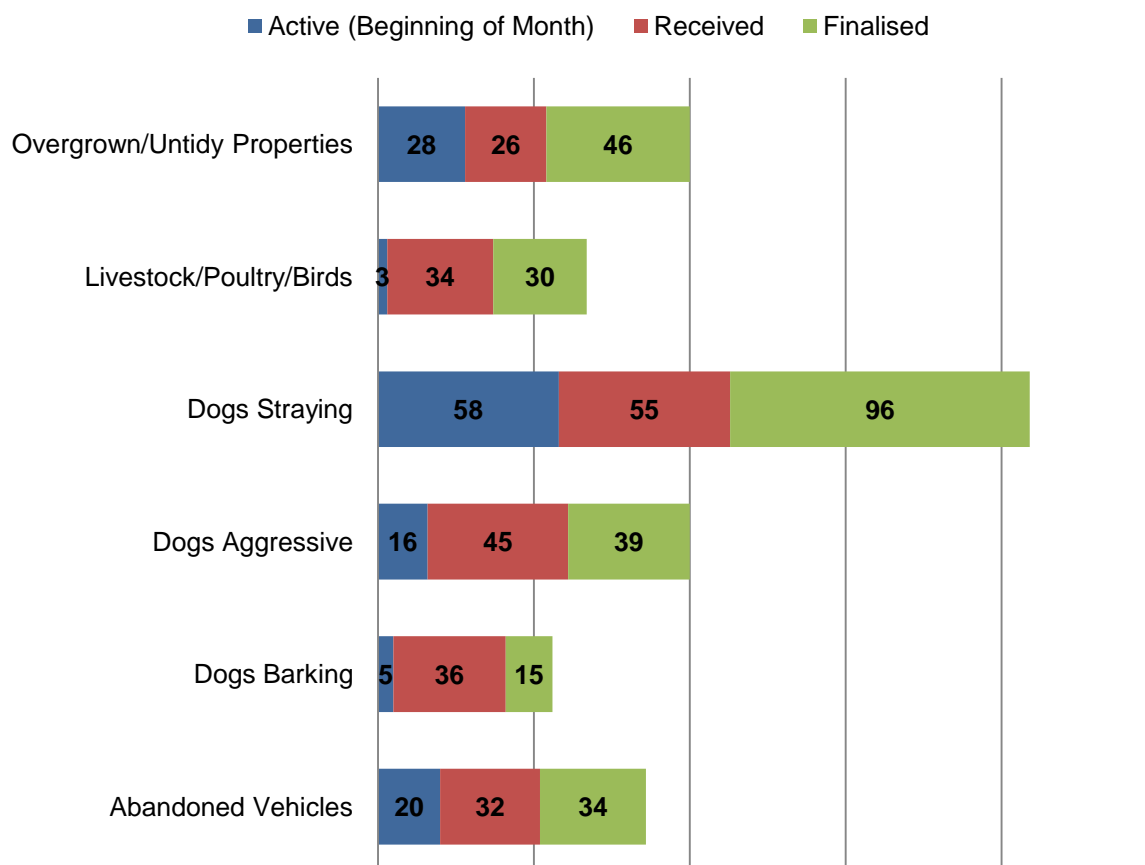
3.1.4 Requests Completed

Request Type	Current Month	Average Days to Complete	Previous 3 Months Average	Average Days to Complete	Average Since July 2008	Average Days to Complete
Local Laws	275	16	315	20	311	17
Building	27	1	49	12	24	33
Compliance	32	26	37	45	32	54
Environmental Health	9	5	13	6	16	18
Environmental Services	7	3	6	27	5	25
Pest Management	5	24	12	27	7	13

3.1.5 Number of Requests Received vs Completed



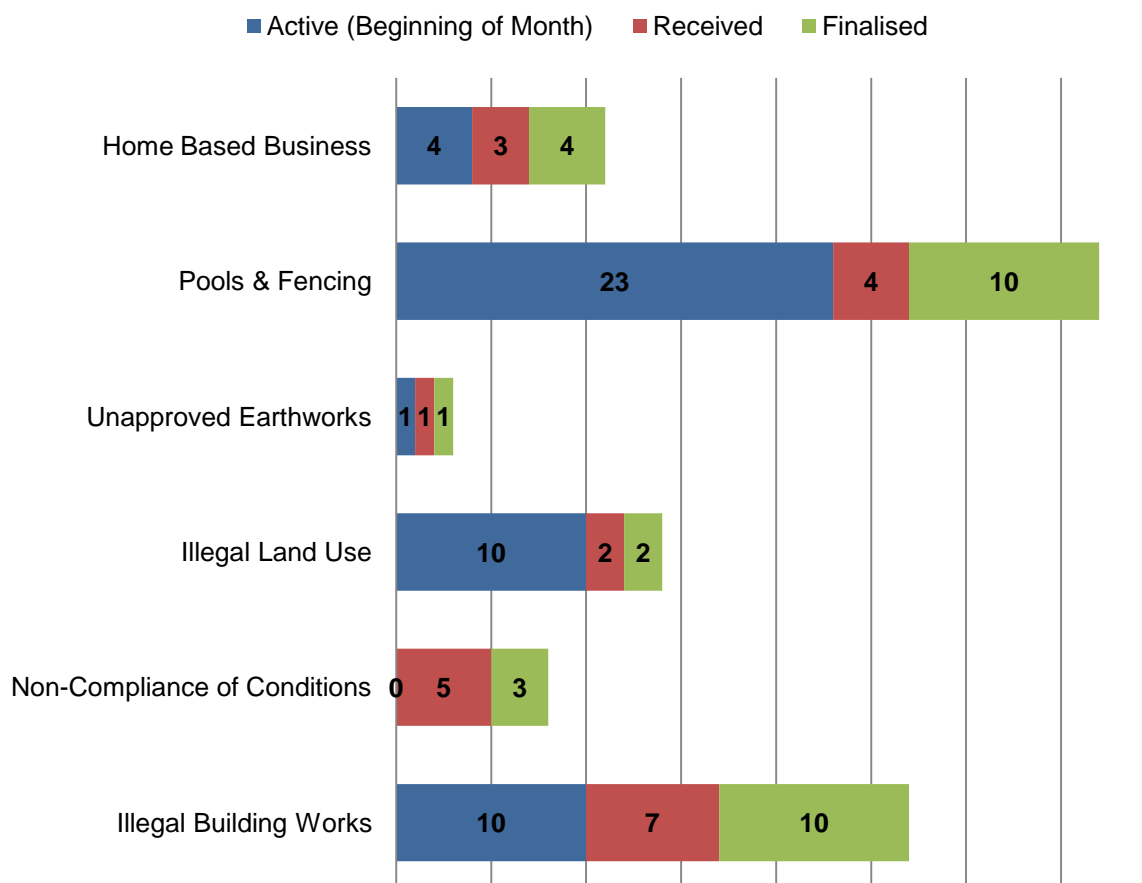
3.2.1 Progress of Local Laws Customer Requests



3.2.2 Local Laws Requests - Highlights

Request Type	Active (Beginning of Month)	Received	Finalised	Average Days to Complete
Abandoned Vehicles	20	32	34	18
Dogs Barking	5	36	15	29
Dogs Aggressive	16	45	39	13
Dogs Straying	58	55	96	11
Livestock/Poultry/Birds	3	34	30	4
Overgrown/Untidy Properties	28	26	46	34

3.3.1 Progress of Compliance Customer Requests



3.3.2 Compliance Requests – Highlights

Request Type	Active (Beginning of Month)	Received	Finalised	Average Days to Complete
Illegal Building Works	10	7	10	44
Non-Compliance of Conditions	0	5	3	38
Illegal Land Use	10	2	2	10
Unapproved Earthworks	1	1	1	1
Pools & Fencing	23	4	10	21
Home Based Business	4	3	4	7

3.3.3 Status of Compliance Activities

Description	June 2011	June 2010
Show Cause Notices issued	43	8
Enforcement Notices issued	0	1
Local Laws Notices Issued	0	0
Cases - under investigation	36	50
Cases – legal action commenced	49	35
Cases in process	85	85

3.3.4 Proactive Audits

Category – Status	June 2011
MCU Audit - Allocated	26
MCU Audit – Auditing	2
MCU Audit – Legal Action Commenced	2
MCU Audit – Finalised	25
Planning Audit – Allocated	0
Planning Audit – Auditing	0
Planning Audit – Legal Action Commenced	0
Planning Audit – Finalised	0
Lapsed application – Allocated	11
Lapsed application – Legal Action Commenced	11
Lapsed application - Finalised	6

3.3.5 Key Performance Indicators

Key Performance Indicator	Target	June 2011	Last Quarter
Complainant contacted and investigation commenced	≥ 85% within 5 days	96%	94%
Investigation conducted and finalised	≥ 85% within 20 days	92	94%
Decision on action Upon receipt of investigation report	≥ 85% within 5 days	100%	100%
Decision on final action if non-compliant in legal action	≥ 85% within 20 days	100%	100%
Report that compliance achieved	≥ 85% within 60 days	89%	91%
Percentage of Building Application audits to amount lodge in calendar month	≥ 10% applications	12%	16%

3.3.6 Governance

Description	June 2011	June 2010
Building Application Audits (<i>Audits of building files by Building Surveyor</i>)	25	0
Building Application Audits (<i>Audits of building/plumbing files by Plumbing Inspector</i>)	0	13
Final inspections (<i>Building inspections of aged Council files</i>)	11	3
Building inspections (<i>Council Private Certification files</i>)	0	23
Issuance of Certificate of Classifications (<i>Research/inspections of Council building files leading to issuance</i>)	10	10
Building Records Searches (<i>A database search of approved structures on properties</i>)	24	51

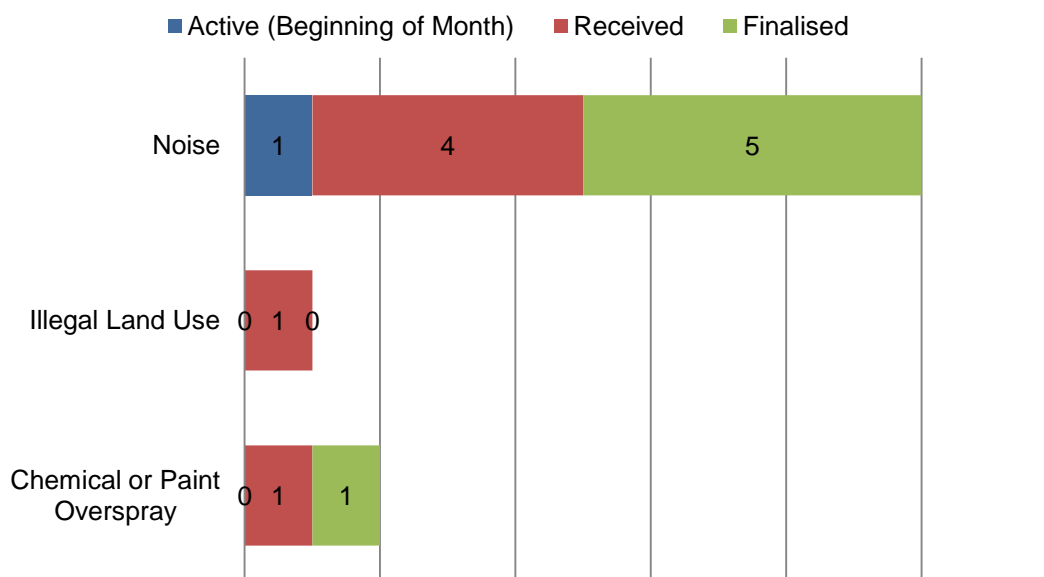
3.4.1 Environmental Health Requests – Highlights

Request Type	Active (Beginning of Month)	Received	Finalised	Average Days to Complete
Accommodation	0	3	2	12
Asbestos	0	1	0	0
Food Establishments	0	4	3	1
Noise	0	3	0	0
Pool Water	0	1	1	1
Vermin/Fly Control	0	1	0	0

3.4.2 Inspections - Licensed Premises

Premises	Premises Inspected June 2011 YTD	Premises Inspected June 2010 YTD	Total No. of Licensed Premises	Target Measure - % Inspected of Premises YTD
Caravan Parks	22	23	23	96%
Flammable Liquids	36	16	144	25%
Food	269	296	577	47%
Accommodation (Hotel, Motel, Backpackers, Holiday Flats & Units, Bed & Breakfast)	38	30	66	58%
Swimming Pools	14	43	73	19%
Footpath Dining, Itinerant & Static Vendors	1	0	31	3%

3.5.1 Progress of Environmental Services Customer Requests



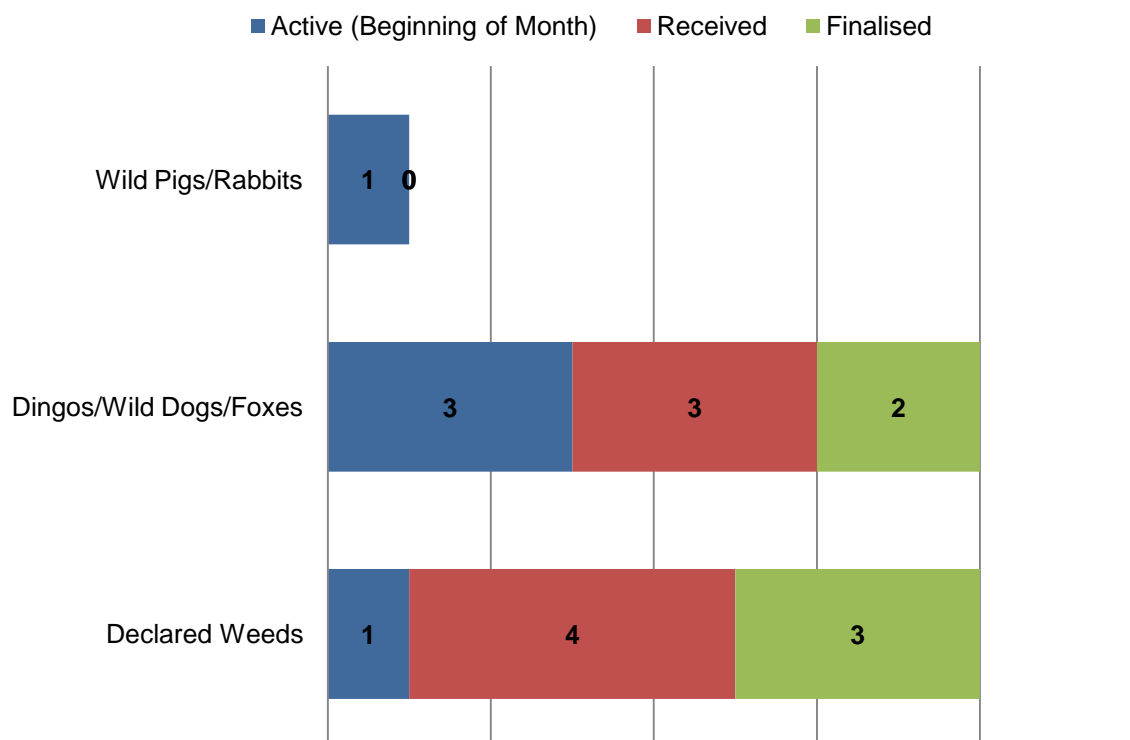
3.5.2 Environmental Services Requests – Highlights

Request Type	Active (Beginning of Month)	Received	Finalised	Average Days to Complete
Chemical or Paint Overspray	0	1	1	13
Illegal Land Use	0	1	0	0
Noise	1	4	5	1

3.5.3 Environmentally Relevant Activity Registrations

Categories	Enquiries	Inspections	Complaints
Chemical Storage	2	3	0
Motor Vehicle Workshop	2	9	0
Concrete Batching	2	2	0

3.6.1 Progress of Pest Management Customer Requests



3.6.2 Pest Management Requests – Highlights

Request Type	Active (Beginning of Month)	Received	Finalised	Average Days to Complete
Declared Weeds	1	4	3	36
Dingos/Wild Dogs/Foxes	3	3	2	6
Wild Pigs/Rabbits	1	0	0	0

3.6.3 Vector Control

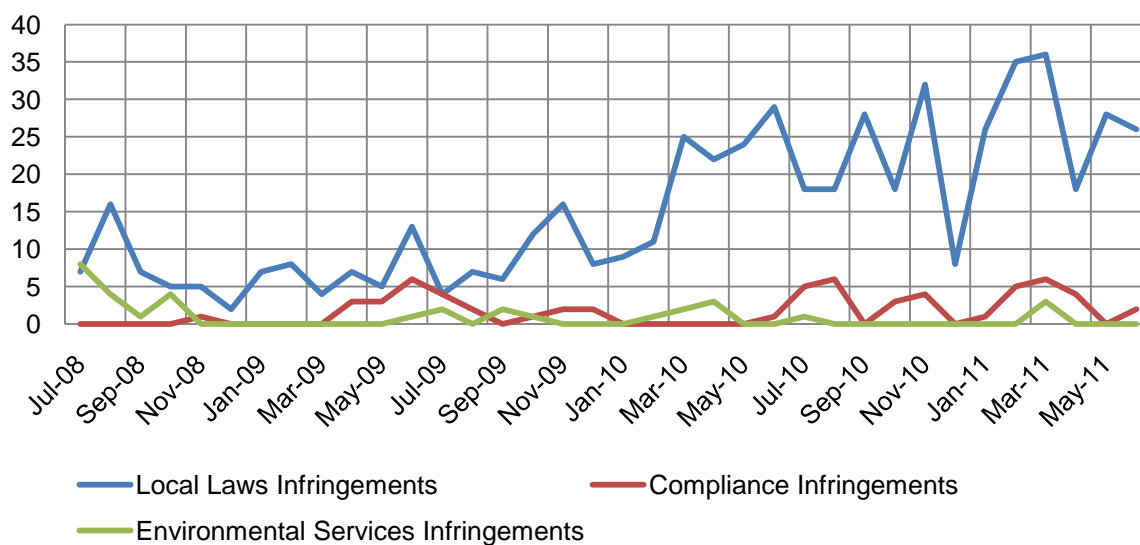
Sites Inspected	Sites Treated	Hectares Treated
136	47	2150

4.1 Infringements

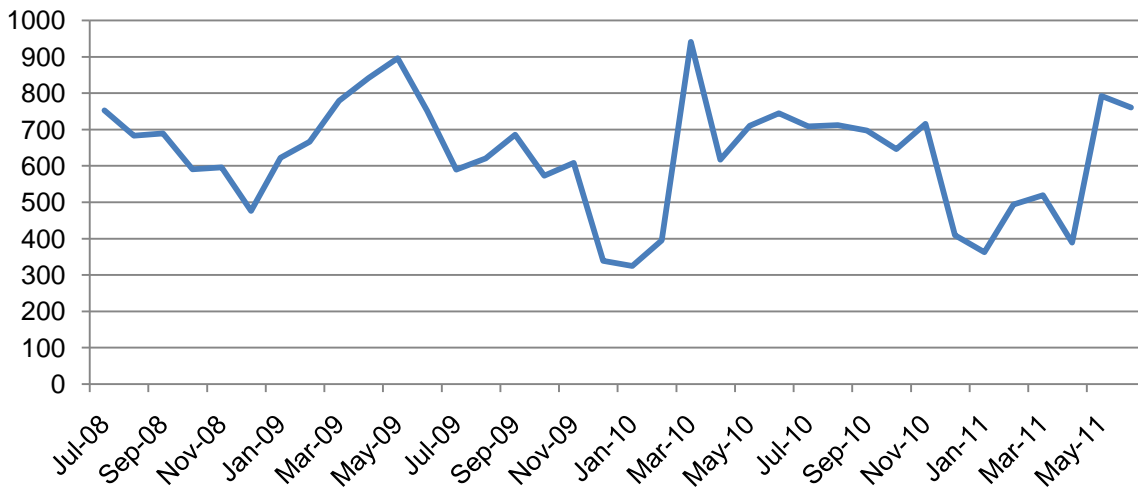
4.1.1 Infringements Issued

Request Type	Current Month	Previous 3 Months Average	Average since July 2008
Regulated Parking	761	567	631
Local Laws	26	27	15
Compliance	2	5	3
Environmental Services	0	3	3
Environmental Health	0	0	0

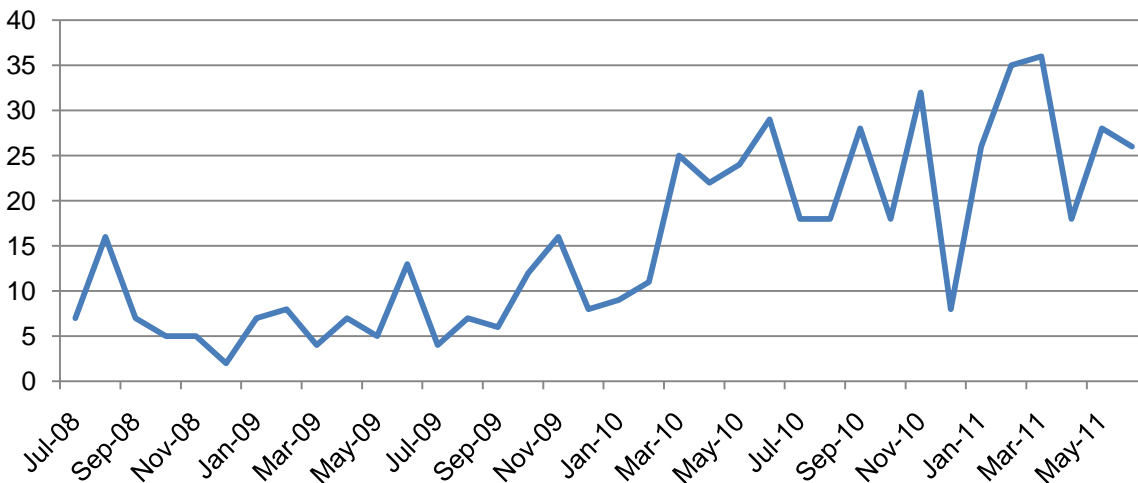
4.1.2 Local Laws, Compliance, Environmental Health and Environmental Services Issued Since July 2008



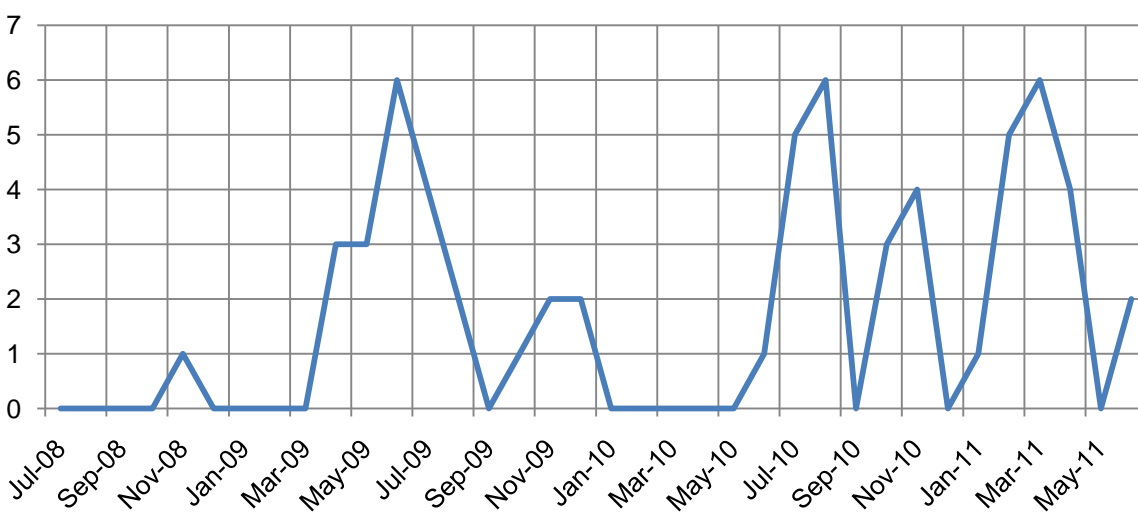
4.2 Regulated Parking Infringements Issued Since July 2008



4.3 Local Laws Infringements Issued Since July 2008



4.4 Compliance Infringements Issued Since July 2008

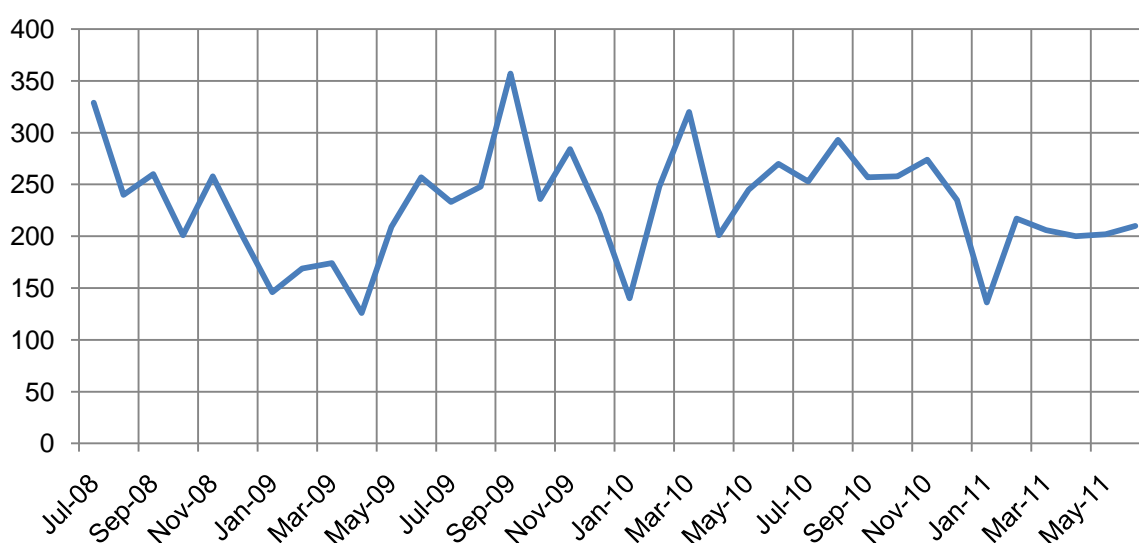


5. Domestic Building Works

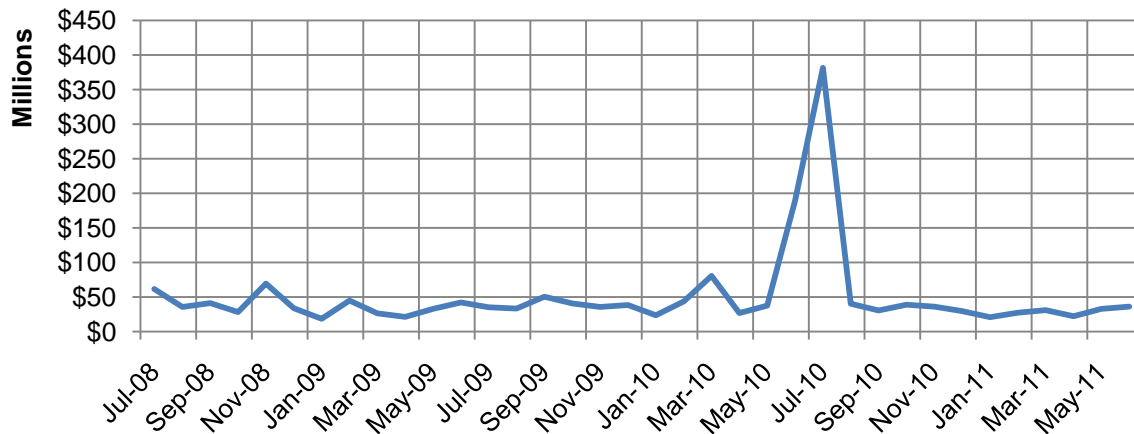
5.1.1

	Current Month	Value of Works	Previous 3 Months Average	3 Mth Average Value of Works	Average since July 2008	Average Value of Since July 2008
Applications - All	210	\$36,451,698	203	\$28,797,302	231	\$50,631,735
Applications - Residential	78	\$23,714,098	57	\$17,286,232	60	\$18,773,336
<i>Average Dwelling Size</i>	229 m2	\$304,027	236 m2	\$303,367	283 m2	\$311,496
<i>Average Residential Land Size</i>	2148 m2	-	1147 m2	-	-	-
<i># of Detached Dwellings</i>	77	\$23,102,844	57	\$17,160,996	59	
<i>Average Value of Detached Dwelling \$</i>	-	\$300,037	-	\$302,841	-	\$291,448
<i># of Attached Dwellings</i>	4	\$611,254	1	\$187,855	7	\$1,641,890
<i>Average Cost of Attached Dwellings \$</i>	-	\$611,254	-	\$187,855	-	\$245,684
<i>Additions and Alterations</i>	17	\$1,202,862	23	\$805,652	25	\$1,278,939

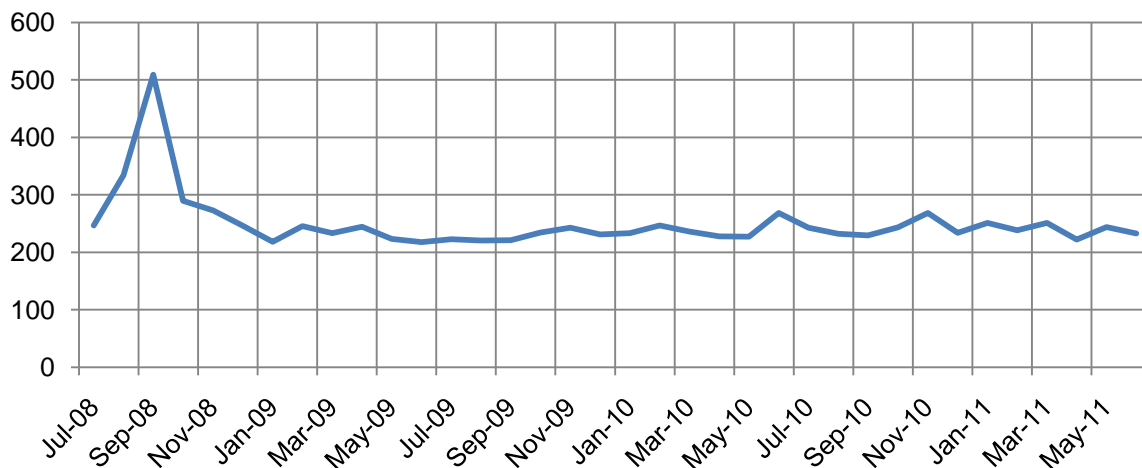
5.1.2 Building Approvals Issued Since July 2008



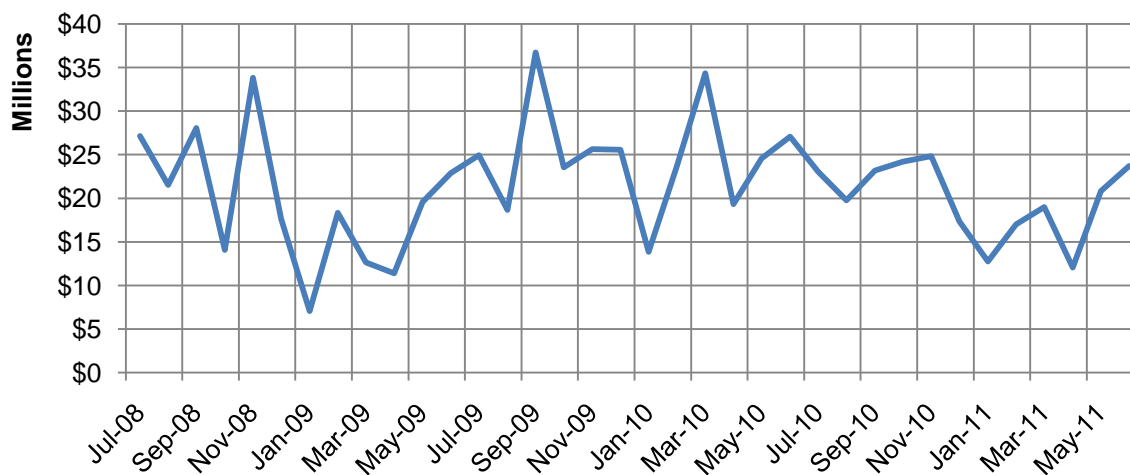
5.1.3 Value of All Building Applications Since July 2008



5.1.4 Average Floor Area of Residential Building Applications Since July 2008



5.1.5 Value of Residential Building Applications



6. Strategic Planning

6.1.1 Waterways & Open Space

PROJECT	PROGRESS	PLANNED ACTIVITIES
i) Stormwater Studies		
Kellys Road Catchment Stormwater Trunk Infrastructure Study	<ul style="list-style-type: none"> - Property Services acquiring easements downstream of Kellys Road. - Land under compulsory acquisition to be acquired by end of September 2011. 	<ul style="list-style-type: none"> - Ongoing assistance where required.
McCreadys Creek South Stormwater Trunk Infrastructure Study	<ul style="list-style-type: none"> - WRM finalising report. 	<ul style="list-style-type: none"> - Internal review of report.
Review of 2006 Mackay Stormwater Quality Management Plan (SQMP)	<ul style="list-style-type: none"> - Implications of new State Planning Policy 4/10 for Healthy Waters (SPP) being considered in revision. 	<ul style="list-style-type: none"> - Ongoing.
Example Site Based Stormwater Management Plan	<ul style="list-style-type: none"> - Draft report and plans updated following internal comments. 	<ul style="list-style-type: none"> - Internal workshop to be held in July prior to the public release of the document.
WSUD for Flat Sites	<ul style="list-style-type: none"> - Draft report completed. 	<ul style="list-style-type: none"> - Internal workshop to be held in July prior to the public release of the document.
Deemed to comply Solutions	<ul style="list-style-type: none"> - Draft report completed. 	<ul style="list-style-type: none"> - Internal workshop to be held in July prior to the public release of the document.
Onsite Detention for Small Lots	<ul style="list-style-type: none"> - Draft report received information note being prepared for distribution. 	<ul style="list-style-type: none"> - Document to be issued by Development Assessment Engineering as an "Information Note".
ii) Flood Studies		
Goosepond Creek Flood Study	<ul style="list-style-type: none"> - Ongoing. 	<ul style="list-style-type: none"> - Reconsider study options after completion of the Pioneer River flood study. Ongoing.
Pioneer River Flood Study	<ul style="list-style-type: none"> - Draft report received. - Review flood inundation plans for various scenarios with GIS. 	<ul style="list-style-type: none"> - Briefing to Council late August. - Community Consultation in September.
iii) Open Space		
Open Space Policy Review	<ul style="list-style-type: none"> - Discussion Paper on Open Spaces and Places in preparation. 	<ul style="list-style-type: none"> - Complete discussion paper.

PROJECT	PROGRESS	PLANNED ACTIVITIES
iv) Erosion and Sediment Control		
Review policies to incorporate Best Practice Erosion and Sediment Control	- Consider requirements of new SPP Healthy Waters in ESC review	- Ongoing.
v) Catchment Management Plans		
Gooseponds Catchment Management Plan	- Under review.	- Commence internal consultation.

6.1.2 Local Area Planning

PROJECT	PROGRESS	PLANNED ACTIVITIES
i) Planning Scheme Maintenance		
Mackay / Mirani / Sarina PS Amendments : 1 of 2010 – Housing diversity and affordability	- Public consultation ended on the 29/04/2011 (1 submission received).	- Forward amended material to DLGP for 2 nd State interest review.
Mackay PS Amendments 2 of 2010 – Minimum development levels	- Letter sent to DIP regarding clarification of amendment process.	- Amendments to be considered for inclusion in the new planning scheme.
Mackay PS Amendments 4 of 2010 PS, Mirani and Sarina PS Amendments 2 of 2010 – Urban uses in rural areas	- State agency issues reviewed and addressed. - Received advice from DLGP to proceed with Public Consultation.	- Await draft low impact study recommendations prior to proceeding with consultation.
ii) Local Planning Instruments		
Marian and Mirani LAP	- Ongoing.	- Strategic infrastructure assessment complete. Preparing to provide an overall brief to Council on all LAP's in August and a subsequent report to Council with a recommendation to include LAP's in the new planning scheme.
Sarina and Coastal Communities LAP	- Ongoing.	- Strategic infrastructure assessment complete. Preparing to provide an overall brief to Council on all LAP's in August and a subsequent report

PROJECT	PROGRESS	PLANNED ACTIVITIES
		to Council with a recommendation to include LAP's in the new planning scheme.
Ooralea LAP	<ul style="list-style-type: none"> - Ongoing - Draft Ooralea Urban Design Principles document received for review. 	<ul style="list-style-type: none"> - Finalising Ooralea Structure Plan. - Finalising Draft Ooralea Urban Design Principles document – includes precinct plans for town centre and typical neighbourhood. - Preparing to provide an overall brief to Council on all LAP's in August and a subsequent report to Council with a recommendation to include LAP's in the new planning scheme. - Compile drafting instructions for Mackay 200k Planning scheme.
City Centre LAP	<ul style="list-style-type: none"> - Ongoing - EbD Outcomes Report finalised and released. - Commenced development of the City Centre Strategy document. 	<ul style="list-style-type: none"> - Development of the City Centre Strategy Document. - Preparing to provide an overall brief to Council on all LAP's in August and a subsequent report to Council with a recommendation to include LAP's in the new planning scheme. - Compile drafting instructions for the Mackay 200k Planning Scheme.
Northern Beaches (Rural View/ Blacks Beach) Masterplan	<ul style="list-style-type: none"> - Progressed with the development of a structure plan for the study area. 	<ul style="list-style-type: none"> - Prepare draft structure plan.
iii) SPA Planning Scheme		
Mackay 200k+ Planning Scheme	<ul style="list-style-type: none"> - Ongoing. 	<ul style="list-style-type: none"> - 1st workshop with DLGP set for 12/07/2011 - confirm scope of certain elements of planning scheme amongst other matters. - Commence scheme drafting in June.

PROJECT	PROGRESS	PLANNED ACTIVITIES
Mackay 200k+ Strategic Framework	<ul style="list-style-type: none"> Updated Version 0.2 	<ul style="list-style-type: none"> Commence internal consultation after release of MIW Draft Regional Plan.
Mackay Region 200k public consultation	<ul style="list-style-type: none"> Approved consultation plan. Two fact sheets completed. E-newsletter database established and registrations open to receive regular updates on Planning Scheme. E-newsletters – Sarina Focus, City Focus. Media articles – Daily Mercury, Sarina & District Advertiser. Planning scheme page on council website. 	<ul style="list-style-type: none"> Council connect – Sarina advertiser. Development summit. First e-newsletter
iv) Heritage Planning		
Heritage Advisory Committee	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> Next HAC meeting is scheduled for Friday 22 July 2011.

6.1.3 Regional Planning

PROJECT	PROGRESS	PLANNED ACTIVITIES
i) Regional Planning		
Statutory Regional Plan	<ul style="list-style-type: none"> Draft Mackay-Whitsunday-Isaac Regional Plan was released on 25 May 2011, with effect from 31 May 2011. On public display for comment until 9 September 2011. 	<ul style="list-style-type: none"> Compile council's comment on Draft Regional Plan Consider amendments to strategic framework and planning scheme development.
Regional Industrial Land Demand Study	<ul style="list-style-type: none"> Await copy of final report. 	<ul style="list-style-type: none"> Await copy of final report Consider results of study and impact on new planning scheme.
Low Impact Industry Study	<ul style="list-style-type: none"> Received and reviewed Draft 1 : Demand Received and reviewed Draft 2 : Future Supply 	<ul style="list-style-type: none"> Await Draft 3 of document: <ul style="list-style-type: none"> identify future precincts recommendation on truck stops Planning Guidelines

PROJECT	PROGRESS	PLANNED ACTIVITIES
		for future low-impact areas
Broadhectare Study 2010	- Placed GIS data in MiLIS	- Await final report from OESR (QLD Treasury).
ii) Region-wide Strategies		
Residential Densities Strategy	- Public consultation ended on the 29/04/2011 (32 submissions received during consultation period, 14 received after). - Submissions summarised.	- Briefing to Council on submissions. - Meeting with submitters - Finalise strategy.
Centres Strategy	- Working Draft of Strategy completed and distributed internally for comment.	- Briefing to Council. - Forward to key external stakeholders for comment. - Refine and release strategy.
iii) Other projects		
Mackay Airport – Land Use Plan	- Meeting with Airport Company on 6 June 2011 to discuss key issues.	- Airport will prepare submission to Minister before December 2011. - Council to prepare its final comments to Airport Company and Minister (if required)

6.1.4 Infrastructure and Transport Planning

PROJECT	PROGRESS	PLANNED ACTIVITIES
i) Indexation		
Indexation of Contribution Rates	- New Indexation Contribution Rates are current from 1 May 2011.	- Next indexation rates will be applicable on 1 August 2011.
ii) PIPs		
Adopted Infrastructure Charges Resolution	- An adopted infrastructure charges resolution being prepared for council consideration. - Discount policy being prepared for council consideration.	- 1 July an adopted infrastructure charges regime commences. - New adopted infrastructure charges resolution and discounting policy becomes effective after

PROJECT	PROGRESS	PLANNED ACTIVITIES
		adoption by Council (July).
Mackay City Planning Scheme Area PIP	<ul style="list-style-type: none"> – Received draft conditions from the State to address shortfalls in the planning assumptions and the PIP document. 	<ul style="list-style-type: none"> – Modify PIP to meet the State conditions. – Commence with public exhibition.
Sarina Planning Scheme Area PIP	<ul style="list-style-type: none"> – Completed the Planning Assumptions for submission to DIP. – Completed review of trunk infrastructure 	<ul style="list-style-type: none"> – Ongoing development of the PIP. – Submit PIP for council consideration (end July) prior to first State interest review.
Mirani Planning Scheme Area PIP	<ul style="list-style-type: none"> – Completed the Planning Assumptions for submission to DIP. – Completed review of trunk infrastructure 	<ul style="list-style-type: none"> – Ongoing development of the PIP. – Submit PIP for council consideration (end July) prior to first State interest review.
iii) Transport Planning		
Mackay Area Transport Study (MATS) – Traffic Model	<ul style="list-style-type: none"> – Consultant conducted an overview on Traffic Modelling capabilities for Mackay (from 2008 DTMR Model and 2010 GHD Model). – Discussions were held with DTMR on the way forward. 	<ul style="list-style-type: none"> – Review of assumptions of existing traffic modelling completed. – DTMR produced a Model Options Discussion Paper for consideration of way forward. – DTMR proceeding with construction of State Model for Mackay.
Mobility and Sustainable Transport Strategy (MSTS)	<ul style="list-style-type: none"> – Development of overarching Mobility and Sustainable Transport Strategy (to encompass other transportation and access management strategies). 	<ul style="list-style-type: none"> – Ongoing.
Cost Impact Assessment Guidelines (CIA)	<ul style="list-style-type: none"> – Cost Impact Assessment Guidelines. 	<ul style="list-style-type: none"> – Awaiting outcome of State Infrastructure Taskforce recommendations (PIP and application to areas outside PIA). – Await adoption of PIP.
Transport Impact Assessment Guidelines (TIA)	<ul style="list-style-type: none"> – Final Draft guidelines prepared. 	<ul style="list-style-type: none"> – Ongoing

PROJECT	PROGRESS	PLANNED ACTIVITIES
Road Hierarchy	<ul style="list-style-type: none"> - Adjustments on Marian/Mirani and Sarina underway as part of LAP. - Await completion of Cross Section Diagrams. 	- Ongoing
City Centre Car Parking Study	- Ongoing.	- Ongoing
DART Committee Meetings	- Attend regular weekly DART Committee Meeting as required.	- Ongoing
Provide Advice on transport and traffic matters to staff	- Provide advice on an on-going basis as requested.	- Ongoing
Pedestrian /Bicycle Strategy	- Ongoing	- Follow-up with DTMR on Regional Study.
TMR Integrated Transport Plan	- Prepare Bus/Transit Strategy to comply with current Government policies	- Consult with DTMR Transport on strategic Bus Routes for Mackay.

6.2 Affordable Housing Fund

6.2.1 Construction of Rosewood Drive

- Independent Superintendent appointed for the works
- Tender has closed with a total number of eight submissions by contractors. Submissions are currently under assessment and are being prepared to get approved by Council.
- Consultation with developers has continued to progress

6.2.2 Planning Forum

- Northern Beaches Structure Plan– a final draft of the Structure Plan is completed and this document was discussed in a Northern Beaches Community Network Meeting on 1 June as part of broader community consultation. This document will become available in the immediate future on the Council website for which a Northern Beaches webpage has been drafted. A final draft Masterplan is also complete and has been used to stimulate discussions with key developers in the Northern Beaches.
- Residential Densities Strategy– review of the 47 submissions from the public consultation on the Draft Strategy has been completed. A summary of the submissions has been drafted and will be presented to Council on 27 July with a suggestion for a way forward. Council is also preparing to conduct a meeting with submitters to discuss the submissions and the Draft Centres Strategy.
- District Centres Strategy– a working version of the Centres Strategy is complete and will be presented to Council on 27 July. The working version has been used for stakeholder consultation with key developers.

- Building & Planning Guidelines – internal review of the Draft Guidelines is complete and it is currently under revision. Meetings with key developers and landowners, as part of the consultation process, to discuss the Guidelines and other draft documents are complete.
- Planning Scheme Amendment and Implementation – progress dependent on the completion of the above projects

7.0 Business Improvement

Project Title	Project Manager	Progress	Completion Date
1b. New Infrastructure Charges Regime	Darryl Jones	- A review of the report required to be presented to Council to enable the new regime to commence has begun based on draft SPRP. This has included a review of the PIA and PFTI. Report expected to be presented to Council on 13 July 2011.	13/07/11
1c. Infrastructure Charges Implementation (interim solution)	Darryl Jones	- Reviewed SPRP and developed template documents in pathways to enable the determination of the charge amount and the issuing of Adopted Infrastructure Charge Notices between 1/07/11 to 18/07/11.	1/07/11
1d. Infrastructure Charges Implementation (permanent solution)	Darryl Jones	- Reviewed SPRP and modify the template documents in pathways to enable the determination of the charge amount and the issuing of Adopted Infrastructure Charge Notices on 18/07/11.	18/07/11
2b. Electronic Assessment – OW and DA referral	Simon Halcrow	<ul style="list-style-type: none"> - Hardware and software installed - Project initiation meeting with Development Engineering Officers held utilising the Planning manual as the guide - Project Early Adopters Group met 3 times during month - Internal Referrals refined and included into process - Amendments have been identified in existing manual and new template created - Testing of new system has commenced - Amendments to manual and new template refined - Internal referral process being built into pathways so tracking reports can be developed. - Review of internal referral process being undertaken to ensure all data is captured. 	30/03/11 30/06/11 31/08/11
3b. PD Online –	Darryl Jones	- Project initiation meeting with	30/06/11

OW		Development Engineering Officers held <ul style="list-style-type: none"> - Meeting held 4 May identifying tasks that need to be undertaken before go live date. - Stamps need to be created, data needs to be cleansed, acceptance into PD Online needs a note added for OW plans & amendments. - Generate naming convention - Mark documents public (PDF only) - Release to public 	31/08/11
5. Land Use Enquiry	Darryl Jones	<ul style="list-style-type: none"> - Configuration issues between Infomaster and GIS resolved - User Acceptance Test completed - Training of staff completed - Inputting of Planning Scheme data relating to 2 use types completed - Testing of data underway - HAFeDA project finalisation documents completed - To be publicly released in conjunction with the Applicant and Assessor Modules (projects 6 and 7) 	30/06/11
6. Applicant Module	Darryl Jones	<ul style="list-style-type: none"> - Infomaster still developing and testing product - Project on hold pending Infomaster completing product development - User Acceptance Testing completed - HAFeDA project finalisation documents completed - Infomaster conducted training 16 and 17 June 2011 - Imputing of data completed - System is extremely slow and investigations are continuing as to the cause but its release is not possible in this form 	30/06/11 30/09/11
7. Assessor Module	Darryl Jones	<ul style="list-style-type: none"> - Infomaster still developing and testing product - User Acceptance Testing completed - HAFeDA project finalisation documents completed - Project on hold pending Infomaster completing product 	30/06/11 30/09/11

		development <ul style="list-style-type: none"> - Infomaster conducted training 16 and 17 June 2001 - Imputing of data commenced - System is extremely slow and investigations are continuing as to the cause but its release is not possible in this form 	
8. Smart eDA for Building Applications (Concurrence Agency)	Darryl Jones	<ul style="list-style-type: none"> - Contact has been made with Smart eDA to identify an interim solution for Mackay in relation to Council's role as concurrence agency for Building Work Applications – awaiting feedback - Smart eDA plan on having a product available in October 2011, with Mackay being one of the early adopters 	30/11/11
9. Automated Transfer of Data from Electronically Lodged Applications to Council's Systems	Darryl Jones	<ul style="list-style-type: none"> - Morton RC working with Infomaster to build eDAIS - They expect to complete mid 2011 - Contact made with Smart eDA and Mackay is one of the first to have the new system configured - Officers attended Morton Bay RC to review system 	30/09/11
11a. Environmental Health Pathway Development	Sarah Shuttlewood	<ul style="list-style-type: none"> - Initial scoping meeting 25 August - Project team established and dates set for next stages - Required improvements have been documented - System established currently inputting data (approximately 50% completed) - Data inputting progressing to 100% complete. - Converting all new local laws into existing templates (new local laws to be implemented in June or July) - Once implemented into new template review of existing procedures and process to take place - Meeting on the 11 May to set up indexes and naming conventions for Pathway template documents. - Training in new process will 	30/09/11

		take place around August / September when new local laws come into force. - Procedure Manual designed currently inserting procedures into the Manual	
		-	
11d. Management of processes, Procedures and Standards	Margaret Gatt	- Document control management - Was proposed to be a Council wide initiative however now returned to Development Services	30/12/11
12a. Review of Engineering Construction Specifications	Guy Stevenson	- Review of 22 of 44 complete – Inspection and Test Report Construction Specification Review, Standard Drawing Review and Construction Policy Review. - Consultation with internal stakeholders	30/06/11
13. Electronic Planning Scheme	Darryl Jones	- Infomaster – Master View product being used to draft electronic planning scheme in Toowoomba RC - Demonstration on Master View product undertaken - Capabilities match requirements - Discussions held with Toowoomba RC on drafting techniques - Investigations into software solutions undertaken and preferred system identified. - Attended the Local Government Queensland Planning Provision Working Group reviewing the new standard scheme template - Made detailed submission on behalf of Council and Regional Queensland Councils. - Obtained a copy of the Toowoomba Regional Council draft ePlanning Scheme which is currently being reviewed	30/11/11
14. Online Public Consultation Submissions	Darryl Jones	- Online submissions for strategic projects completed - Request to change Statutory Forms sent to State Government to enable electronic receipt of public notification submissions for	30/06/11

		<ul style="list-style-type: none"> - development applications - State Government currently reviewing and a response is expected by end of March 2011 - Have been advised verbally that changes will be made however still awaiting formal response. - Expected changes to occur mid June as advised by DLGP. 	
15. Website Improvement	Margaret Gatt	<ul style="list-style-type: none"> - Initial scoping meeting held - Roles and responsibilities of each Program being drafted - Development Engineering information on the web has been rebuilt - With BSU Coordinator position filled work to commence. 	30/12/11
17a. Fast Track Applications – interim solution		<ul style="list-style-type: none"> - Created Fast Track process for Dual Occupancy under the Mackay City Planning Scheme - Currently testing data outputs 	2011
17b. Fast Track – T5		<ul style="list-style-type: none"> - Awaiting on the outcome of the T5 HAF project to use as base. - Project completed 30 June 2011 with the final reports being completed through July 2011. 	2011
17c. Fast Track – DAPRP – Large RoL and OW		<ul style="list-style-type: none"> - Council has been identified as one of 3 pilot Councils outside SEQ in the Development Assessment Process Reform Project to reduce the IDAS timeframes for large RoL and OW applications. Project received State funding in the budget. On 20 and 22 June 2011 attended meetings (by phone) to provide input into finalising the business case for the project. - Awaiting confirmation from the State of acceptance of the business case. 	30/06/12
19. Standard Conditions	Darryl Jones / Guy Stevenson	<ul style="list-style-type: none"> - Business rules for conditions established - Draft conditions package completed - Workshop held with development industry - Further refinement being undertaken before another workshop with development 	31/08/11

		industry <ul style="list-style-type: none"> - Legal advice obtained for certain specific situations - Planning conditions finalised with further work required on engineering conditions - Engineering conditions initial review completed - Meeting with external stakeholders 23/03/11 to provide feedback on amendments and process to date - Structure for implementation into electronic assessment environment mapped - New template document created - Engineering conditions still to be amalgamated into the template 	
20. Enhance Tasking and Actioning of Customer Requests	Debbie Adams	<ul style="list-style-type: none"> - Correspondence collated and inputted into test environment - Testing of tasks and procedure underway - Inputting templates into live environment commenced - Due for completion in late June 	30/12/11
21. Improved Reporting of Development Compliance - Intervention Requests and KPI's	Mark Goodman	<ul style="list-style-type: none"> - Procedure drafted - Process associated with Audit mapped - Data inputted into Pathway - Rebuilding procedure in Application module to link with original development application - Finalising Procedure before release - Early adopter using the system to iron out any issues before introducing to the rest of the staff. - Review of procedure being undertaken in conjunction with the early adopter using the new system - Meeting scheduled for the creation of reports in SQL - Meeting for SQL reports to take place on the 16 May. - Meeting held to review data from SQL reports created 1 June. 	30/06/11 31/07/11

		<ul style="list-style-type: none"> - Closing of the customer request module and training and activation of the applications module for compliance staff. - SQL reports created - New applications module procedure currently being written - Customer request module no long in use 	
24a. Review of the Plan Endorsement Process	Peter Bratt	<ul style="list-style-type: none"> - PROJECT COMPLETED - Commenced first evaluation and review of process based on feedback - Changes drafted to procedure to improve clarity - Procedure now broken down into levels (4 levels) - Undertaking review of level 4 where most feedback received. 	28/02/11
24b. Review of the On Maintenance Process	Peter Bratt	<ul style="list-style-type: none"> - Leverage off project 24a so awaiting the completion of the first stage 	30/09/11
24C. Review of Post Plan Registration Process	Michelle Walker	<ul style="list-style-type: none"> - Initial scoping meeting held - Initial review of existing processes complete - Consultation with internal stakeholders continuing 	30/09/11
26. Development Services Library	Reyna Lewis	<ul style="list-style-type: none"> - Library Services prepared estimate of process, costing and timing - Work planned to commence 1/05/11 - 	31/07/11
27. BSU Operational Review	Margaret Gatt	<ul style="list-style-type: none"> - Initial review of existing roles and responsibilities completed - Proposed roles and responsibilities identified and analysed 	30/12/11
29b. Management of Infrastructure Agreements	Darryl Jones	<ul style="list-style-type: none"> - Collation of data and background information undertaken - Project now with Service Enhancement Team - Was proposed to be a Council wide initiative however now returned to Development Services - Infrastructure Agreements has been built into the wider Infrastructure Coordination Project 	30/09/11

31. ePlanning Scheme Compilation	Darryl Jones	<ul style="list-style-type: none"> - New project - Scope of project established - Represented Council reviewing the Draft Queensland Planning Provision v3 – Local Government Review Group meeting – 25/03/11 - Initiated Regional wide submission on the draft v3 - Project plan drafted - Investigations into software solutions undertaken and preferred system identified. - Initial scoping meeting with DLGP organised for May 2011 	30/11/11
33. Infrastructure Coordination	Darryl Jones	<ul style="list-style-type: none"> - New project - Created initial scoping document from Strategy to Charging to Delivery - Due to proposed changes to the Infrastructure Charges Regime the scope of this project has changed - Project plan including roles and responsibilities drafting commenced 	

7.1.1 Regional Queensland (high growth) Planners Forum

The Regional Queensland (high growth) Planners Forum represents local government planners from the 10 high growth Councils outside SEQ and was established in November 2010. Darryl Jones was elected the inaugural Chair with the Deputy Chairs being from Townsville CC and Cairns RC.

Meeting held on 2 June 2011 jointly with SEQ DA Managers Forum, with 35 in attendance. The meeting was run as a workshop to discuss best practice in DA by analysing the results of the DA Management and Performance Program – Supplementary Reports. Mackay Regional Council organised the agenda and content of workshop including organising the release of the internal individual reports on DA Monitoring form all 19 Council's. Created 40 slides comparing DA performance of the individual Councils.

7.1.2 SEQ DA Manager Forum

Represented Mackay Regional Council and regional Queensland at the SEQ DA Manager Forum including providing a presentation of planning issues in regional areas. **Meeting 2 June 2011, refer to the above.**

7.1.3 Green Door

Darryl Jones is the representative for the Regional Queensland (high growth) Councils on the Green Door Advisory Committee Meeting chaired by the Government Planner.

Submitted a potential Green Door Project in Mackay for the Committee's consideration.

Attended the Green Door Advisory Committee Meeting on 16 June 2011 by phone link. Which reviewed the results of the consultation workshops, the finalisation of the performance criteria, draft Memorandum of Understanding and discussed potential projects.

One Mackay project is a potential first round project for the Green Door, further details were provided to the Department of Local Government and Planning. The application was lodged with Council on 30 June 2011.

7.1.4 Development Assessment Monitoring and Performance Program (DAMPP)

Commenced work on the 2010 – 11 report and compilation of data for the first 3 quarters.

7.1.5 Smart eDA

The 500th electronically lodged Smart eDA application was lodged in June 2011.

7.1.6 Referral Trigger Reference Group

Darryl Jones attended the TMR IDAS Trigger review External Stakeholder Meeting in Brisbane on 7 June 2011. The purpose of the meeting was to review

the agencies triggers to remove unnecessary involvement from the Department.

7.1.7 General

Darryl Jones presented a paper on *'Removing the DA Hurdles'* at a Planning Scheme Symposium on 3/06/11, jointly facilitated by Planning Institute of Australia, Growth Management Queensland, Council of Mayors and LGAQ and had over 260 delegates.

Darryl Jones had been accepted to do a presentation on *'ePlanning Mackay'* at the State Planning Institute of Australia Conference in September 2011.

Darryl Jones had been invited to present a paper on *'The new Infrastructure Charges Regime and the Impact on Councils'* at the Local Government Accountants Association Conference in November 2011.

8. Working Groups

8.1.1 Development Industry Forum

Next meeting will be held 18 July 2011.

8.1.2 Smart Housing Working Group

A meeting was held on Thursday 16 June 2011. The following Items were discussed

- Housing Affordability (Recurring Item)
- ULDA Development (Recurring Item)
- Building Activity & building Revival Forum
- Drainage Issues - Stormwater Management
- Small Development Applications
- New Council charges for Development Infrastructure

The next meeting is scheduled for September 2011

9. Consultation

There has been consultation with Development Services Program Managers.

10. Resource Implications

Nil.

11. Conclusion

All Programs are performing in accordance with agreed outcomes.

12. Officer's Recommendation

THAT the report be received.