

Graffiti Removal Grant Application Form

Guidelines and Conditions

The Mackay Regional Council Graffiti Grant is provided to businesses and/or organisations as a means of supporting the removal of graffiti from non-Council owned facilities, so as not to create a visual or general impact on the community.

Conditions of the funding are as follows:-

- The graffiti must be deemed by Council to be considered to have a community impact; and
- Quotes to the satisfaction of Council should be obtained for the cost of removal of the applicable graffiti; and
- Council's commitment to each facility for each graffiti event is to a maximum of \$500 (plus GST); and
- It is possible for a single facility to occur a number of graffiti events, with Council's commitment to each facility to be a maximum of \$2,000 (plus GST) within a 12 month period; and
- Funding may be provided to either the facility owner or tenant; and
- Graffiti is required to be removed within 14 days of approval of funding (unless a longer period is specifically approved); and
- Council reserves the absolute right and discretion whether to grant the applicable funding to a facility and/or graffiti event.

Please ensure all requirements are fulfilled as any incomplete applications will be returned unactioned.

Details of Business or Organisation	Business/Organisation	
	Address	
	Postal Address	
	Telephone	
	Fax	
	Email	
Contact Person for this Application	Name	
	Telephone	
	Email	
	Occupancy Status	<input type="checkbox"/> Tenant <input type="checkbox"/> Owner
Business or Organisation Status	Incorporation Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
	or Australian Business Number (ABN): <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
	Is your Business or Organisation registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Details of Graffiti	Location of Graffiti	
	Approximate Size	
	Medium Used (Paint, Nikko, etc)	
	Cheapest Quote	\$
	Method of Removal (from Quote)	
	Timeframe for Removal (from Quote)	
	Photographic Evidence of Graffiti	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Have the Police been notified	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes: Name of Officer	
	Contact Number	
	Incident Report Number	

Eligibility Criteria and Checklist	Please answer the following in relation to your Business / Organisation:	Yes	No	N/A
	Do you operate within the Mackay Regional Council boundaries?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Have you acquitted any previous Mackay Regional Council Graffiti Grants?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Do you have 2 quotes for graffiti removal costs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Have you attached a photo of the graffiti to be removed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Have you completed and attached the relevant tax form?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Has an Authorised Person signed the application form?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby certify that I have been authorised to prepare and submit this application on behalf of the above mentioned Business / Organisation and the information contained herein is a true and correct record to the best of my knowledge. On behalf of the above mentioned Business / Organisation, I agree to accept funding in accordance with the Graffiti Grants Guidelines and Conditions.

Signature: _____ Date: _____
 Name: _____ Position: _____

You are required to complete **one** of the following forms. Please read for more information.

1. Statement by a supplier.

- To be completed if you have **no ABN and are not registered for GST.**
- Please tick one category only.
- There are penalties for making a false declaration on this form.
- If you do not qualify for one of the categories, 48.5% of the payment is required to be withheld and forwarded to the Australian Tax Office. You will then need to claim this amount in your next tax return.

2. Agreement for creation of a tax invoice on behalf of a payee.

- To be completed if you **have an ABN and are registered for GST.** (This will allow Council to generate a Tax Invoice on behalf of the supplier and therefore conform to ATO procedure.)

3. Declaration by a Supplier – ABN (Not registered for GST).

- To be completed if you **have an ABN but are not registered for GST.**

NOTE: If you are still unsure in regard to your circumstances relating to GST contact the Australian Taxation Office.

AGREEMENT FOR CREATION OF A TAX INVOICE
ON BEHALF OF A PAYEE

ABN Number	
Name of Payee	
Address of Payee	
Telephone Details	
Purpose of Payment	

NOTE: Where the ABN is not supplied Mackay Regional Council is obliged to deduct 48.5% of any payments for the above purpose and remit it to the Australian Taxation Office. You will be then required to claim this amount in your annual taxation return.

In order for Mackay Regional Council to create a tax invoice on your behalf ("RCTI") for the above supply, Mackay Regional Council and the Payee/s agree that Mackay Regional Council can issue tax invoices in respect of the supplies on the following conditions:-

- The Payee/s will not issue tax invoices in respect of the supplies;
- The Payee/s acknowledges that it is registered for GST and that it will notify Mackay Regional Council if it ceases to be registered;
- Mackay Regional Council acknowledges that it is registered for GST and that it will notify the Payee/s if it ceases to be registered or if it ceases to satisfy any of the requirements of the RCTI Ruling issued by the Australian Taxation Office; and

This authority remains in place unless it is amended **in writing** by the Payee/s.

I hereby certify the information in this authority is correct and the ABN quoted is the ABN of the Payee/s identified in this authority.

Dated this _____ day of _____ 20

.....
Signature of Payee/s

.....
Signature of Payee/s

Statement by a Supplier

Reason for not quoting an Australian Business Number (ABN) to an Enterprise

Name of Supplier

Address of Supplier

Under the Pay As You Go legislation and guidelines produced by the Australian Taxation Office I provide you with a written statement that, for the supply I am making and further supplies of this type that I make to you:

Tick the Appropriate Box

The supply is made to you in my capacity as an individual, and the supply is made in the course of an activity that is a **private recreational pursuit or hobby**

The supply is made to you in my capacity as an individual, and the supply is wholly of a **private or domestic nature for me**

I (or the supplier that I represent) am/is a **non-resident who is not carrying on an enterprise in Australia**

The whole of the payment that I (or the supplier that I represent) will receive for the supply is **exempt from income tax**

I (or the partnership that I represent) have **no reasonable expectation of profit or gain** from the activity undertaken and consider that I (or the partnership that I represent) do not meet the definition of enterprise for tax purposes

Therefore, I am not quoting you an ABN. You should not withhold an amount from the payment you make to me for the supply. I agree to advise you in writing if circumstances change to the extent that this statement becomes invalid.

Name of Authorised Person (if not the supplier)

Signature of Supplier or Authorised Person

Date

 / /

Daytime Contact Phone Number

It is an offence to make a false or misleading statement

The person / entity to whom this statement is made should retain the statement for 5 years

DECLARATION BY A SUPPLIER – ABN (NOT REGISTERED FOR GST)

Name of Supplier	
Address of Supplier	
ABN	

I hereby certify that the information and ABN quoted above is correct and that the above named supplier is not registered for GST.

Therefore GST is not required to be paid for a supply.

Name of Authorised Person <i>(if not the supplier)</i>	
Signature of Supplier or Authorised person	
Date	