

# DEVELOPMENT SERVICES HIGHLIGHTS & SIGNIFICANT ISSUES REPORT - MONTH ENDED 31<sup>ST</sup> MAY 2011

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## Purpose

To review Development Services Department highlights and performance for the month ended 31 May 2011.

## Background and Discussion

Key Performance Indicators for 31 May 2011 are as follows: -

### 1. DEVELOPMENT ASSESSMENT

#### a) *Applications Received*

Description	May 11	Monthly Average Feb, Mar, Apr	Monthly Average since July 2008	KPI May 2011	KPI for Feb, Mar, Apr	KPI Since July 2008	Target
Development Applications	92	76	76	-	-	-	-
Material Change of Use - Code	25	9	21	-	-	-	-
Material Change of Use - Impact	4	2	5	-	-	-	-
Reconfiguration of a Lot - Less than 6	16	9	9	-	-	-	-
Reconfiguration of a Lot - More than 6	2	1	2	-	-	-	-
Combined Applications	1	2	2	-	-	-	-
Number of Concurrence Applications Received	22	23	13	-	-	-	-
Change of Approval, Change of Conditions & Extension of Currency Period	4	10	14	78% in 30 Days	82% in 30 Days	83% in 30 days	85% in 30 days
Certificates	15	17	14			-	-
Pre-Lodgement Meetings	21	7	6			-	-
Average Acknowledgement Notice Period (Days)	8	9	6	100% in 10 Days	91% in 10 days	94% in 10 days	85% in 10 days
Average Information Request Period (Days)	9	11	6	88% in 10 Days	70% in 10 Days	79% in 10 days	85% in 10 days
MCU and ROL requiring an information request	8	11	15	17%	47%	37%	No more than 40%
Notices of Appeal	0	3	1	-	-	-	-

b) *Applications Decided - Code*

<b>Description</b>	<b>May11</b>	<b>Monthly Average Feb, Mar, Apr</b>	<b>Monthly average since July 2008</b>	<b>KPI May 2011</b>	<b>KPI for Feb, Mar, Apr</b>	<b>KPI Since July 2008</b>	<b>Target</b>
Number of current MCU and ROL applications (at end of month)	133	123	120	-	-	-	-
Number of applications in Decision Making Period	25	20	32	-	-	-	-
Number of applications Decided	23	19	30	-	-	-	-
Average Number of days in Decision Making Period (Days)	25	21	21	95% in 40 Days	98% in 40 Days	91% in 40 Days	85% in 40 days
Average number of days to Decide Application (lodgement to decision) (Days)	74	68	57	83% in 80 Days	71% in 40 Days	81% in 80 Days	85% in 80 days

c) *Applications Decided - Impact*

<b>Description</b>	<b>May-11</b>	<b>Monthly Average Feb, Mar, Apr</b>	<b>Monthly average since July 2008</b>	<b>KPI May 2011</b>	<b>KPI for Feb, Mar, Apr</b>	<b>KPI Since July 2008</b>	<b>Target</b>
Number of current MCU and ROL applications (at end of month)	45	53	66	-	-	-	-
Number of applications in Decision Making Period (at end of month)	9	6	22	-	-	-	-
Number of applications Decided	2	4	6	-	-	-	-
Average Number of days in Decision Making Period (Days)	52	29	32	50% in 40 Days	78% in 40 Days	60% in 40 days	50% in 40 days
Average number of days to Decide Application (lodgement to decision) (Days)	93	139	162	100% in 230 Days	94% in 230 Days	79% in 230 days	85% in 230 days

d) *Negotiated Decisions*

<b>Description</b>	<b>May 11</b>	<b>Monthly Average Feb, Mar, Apr</b>	<b>Monthly Average since July 2008</b>	<b>KPI May 2011</b>	<b>KPI for Feb, Mar, Apr</b>	<b>KPI Since July 2008</b>	<b>Target</b>
Negotiated Decision Request's received	3	4	6	7%	8%	12%	No more than 20%
Negotiated Decision Request's decided	5	2	6	-	-	-	-
Negotiated Decision Making Period (Days)	39	36	26	60% in 20 Days	58% in 20 Days	49% in 20 days	85% in 20 days

e) *Concurrence Agency Responses*

<b>Description</b>	<b>May 11</b>	<b>Monthly Average Feb, March, April</b>	<b>Monthly average since July 2008</b>	<b>KPI May 2011</b>	<b>KPI for Feb, Mar, April</b>	<b>KPI Since July 2008</b>	<b>Target</b>
Concurrency Agency Response	21	21	12	100% in 10 Days	81% in 10 Days	84% in 10 days	85% in 10 days

f) *Town Planning Certificates*

<b>Description</b>	<b>May 11</b>	<b>Monthly Average Feb, Mar, April</b>	<b>Monthly average since July 2008</b>	<b>KPI May 2011</b>	<b>KPI for Feb, Mar, April</b>	<b>KPI Since July 2008</b>	<b>Target</b>
Limited	13	17	15	100% in 5 Days	94% in 5 Days	97% in 5 days	85% in 5 days
Standard	2	4	2	100% in 10 Days	100% in 10 Days	64% in 10 days	85% in 10 days
Full	N/A	N/A	1	N/A	N/A	100% in 30 days	85% in 30 days

g) *Duty Planner Enquiries*

<b>Enquiries</b>	<b>May 11</b>	<b>May-10</b>	<b>Monthly Average Since July 2008</b>
Email and Fax requests responded to	77	111	111

h) *Project Management Meetings with Developers*

<b>Officer</b>	<b>Meeting Details</b>
Acting Manager - Development Assessment	<p>11/5/2011 – Meeting with Developer re Shoal Point, Richmond Hills, Nabilla Meadows development sites with MDE</p> <p>12/05/2011 – Meeting with Developer re Avalon Estate, Northern Beaches project sites and Lagoons Estate with MDE</p> <p>24/05/2011 – Meeting with Developer re Avalon Estate, Northern Beaches project sites and Lagoons Estate with MDE</p> <p>27/05/2011 – Meeting with Developer, MDE &amp; PP (Central) on Town Beach Mackay development application</p>
Principal Planner - CBD/Sarina	<p>4/5/11 – Meeting with Developer regarding development in O’Loughlin Street. MDE in attendance.</p> <p>6/5/11 – Meeting with Developer and legal representative regarding development of 10 storey building at 6 &amp; 6A Nelson Street. Discussion about extension of currency period for approval. DDS in attendance.</p> <p>9/5/11 – Discussion with developer of ‘The Pier’ (including architect &amp; marketing agent) regarding proposed amendment to the approval. Cr Hatfield and DDS in attendance.</p> <p>13/5/11 – Meeting with developer of proposed Accommodation Units at Shakespeare St regarding application being ‘not properly made’. A/MDA and planning officer in attendance.</p> <p>20/5/11 – Meeting with owner of land in Campwin Beach (and Planning consultant) regarding possible unit development in Westcott Avenue.</p> <p>20/5/11 – Meeting with Developer regarding co-ordination and preparation for tenancy fitouts in expanded Caneland Central. Discussed Council requirements for Plumbing, Trade waste and Health approvals for each tenancy. Inspection Co-ordinator, Senior Trade Waste Inspector and Environmental Health Officer in attendance. Discussion also about staffing levels for fit out phase and where trucks, staff vehicles and staff could be accommodated during this phase.</p> <p>20/5/11 – Discussion with Reef Catchments and Natural Environment Coordinator regarding preparation of Councils’ Coastal Management Plans for Harbour Beach and Far Beach.</p> <p>23/5/11 – Discussion with Uniting Church reps about conditions on development approval for Macalister St. Cr Hatfield and MDE in attendance.</p> <p>25/5/11 – On site meeting/inspection with Developer representative at Caneland Central to discuss landscaping upgrading required around existing centre prior to opening. Development Engineer and Landscape Architect in attendance.</p> <p>30/5/11 – Meeting with Developer regarding proposed conditions for ‘Town Beach’ application. DDS, A/MDA and MDE in attendance</p>
Principal Planner - South/Mirani	<p>26.05.2011 – Meeting to discuss current developments within Mackay, Site visit to Ooralea, Cuttersfield, Paget potential site for developer</p> <p>13.05.2011 Discussion regarding progressing of the Turf Farm</p> <p>27.05.2011 Proposed residential subdivision in Finch Hatton</p> <p>11.05.2011 Meeting to discuss progressing Canebridge development.</p>

Principal Planner - North	4 May –Met with Woodlands Developer regarding ULDA 5 May - Met with Developer regarding Plantation Palms 10 May – Met with Developer regarding Northern Beaches Masterplan 12 May – Met with the Developer regarding Arabesque 18 May –Builder Partner Meeting/Marketing Meeting regarding Woodlands Development 19 May – Consultant Meeting with HRP 26 May - Met with Developer regarding Woodlands ULDA 31 May – Greg Tupicoff – President of PIA Queensland
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## 2. DEVELOPMENT ENGINEERING

Description	May11	Monthly Average Feb, March, April	KPI May 2011	KPI for Feb, March, April	Target
<b>Operational Works</b>					
Applications Received	12	13	-	-	-
Number of Current Applications	75	73	-	-	-
Applications Finalised	22	10	-	-	-
Applications Requiring an Acknowledgement Notice	1	2	-	-	-
Average Acknowledgement Notice Period (Days)	4	4	100% in 10 Days	100% in 10 Days	85% in 10 days
Applications Requiring an Information Request	4	4	29% of all lodged	26% of all lodged	No more than 50%
Average Information Request Period (Days)	9	14	100% in 10 Days	42% in 10 Days	85% in 10 days
Average Decision Making Period (Days)	19	17	92% in 40 Days	97% in 40 days	85% in 40 days
Average from Lodged to Decided (Days)	94	88	91% in 80 Days	73% in 80 Days	85% in 80 days
<b>Survey Plans</b>					
Applications Received	5	13	-	-	-
Applications Finalised	11	10	-	-	-
Number of Lots Sealed	92	50	-	-	-
Average from lodged to Signing (Days)	44	22	55% IN 15 Days	76% in 15 days	85% in 15 days
<b>Minor Works</b>					
Applications Received	61	67	-	-	-
Applications finalised	56	66	-	-	-
Average days from lodged to decided	4	4	98% in 10 Days	99%% in 10 Days	85% in 10 days

### 3. ePLANNING

Description	May 2011	Monthly Average - last 3 months	Monthly Average since Feb 2011	KPI April 2011	KPI for last 3 months	KPI Since Feb 2011	Target
Applications lodged through Smart eDA (MCU, ROL & OW)	34	25	25	57%	73%	73%	75%
Applications assessed electronically	52	41	41	87%	93%	93%	90%

### 4. HEALTH & REGULATORY SERVICES

a) **Compliance**

i) *Status of Compliance Activities:*

Description	May 2011	May 2010
Requests for action received for the month	76	52
Requests for action finalised for the month	58	36
Show Cause Notices issued	12	15
Enforcement Notices issued	2	6
Local Laws Notices Issued	0	0
Infringements issued	0	0
Cases - under investigation	52	65
Cases – legal action commenced	31	34
Cases in process	83	99

*Note: Cases in process refers to amount at end of month either under investigation or in legal action commenced.*

- 31 Cases currently at ‘Legal Action Commenced’ phase, of which 16 are intending to lodge MCU applications or engagement of Private Certifier, and are pending that result.
- 12 of the Legal Action Commenced are for pool fence non-conformity under the new state legislation. Impact of new pool legislation demonstrated in next table.

ii) *Complaints received*

Category	May 2011			
	Received	In Process	Finalised	Ave days
Illegal building works	10	22	12	14.8
Non-compliance of conditions	2	4	3	5
Heavy Vehicle Parking	0	0	0	0
Unapproved earthworks	7	3	6	8
Pools & pool fencing	41	35	14	19
Home based business	6	3	6	3
Illegal land use	3	4	4	15
Plumbing miscellaneous	2	5	6	40
Stormwater	3	2	5	11
Onsite sewerage plants/septics	1	0	1	2
Advertising signs	1	0	1	9

*Note: protracted matters are excluded from the average day calculation to prevent distortion. Matters over 60 days are reflected in the KPI table.*

- 40 non-conformity notices pursuant to the new pool safety legislation were received in the month of May. Standardised practice of issuing Show Cause Notices in all cases has been adopted to ensure progression and limit liability upon Council.
- 6 protracted complaints finalised that were >60 days, one relating to a heavy vehicle parking issue at Andergrove, two issues were not greater than 65 days in reaching completion. KPI is still being met.

iii) *Proactive Audits – Compliance*

*Note: a MCU Audit is an audit of planning approvals and associated approvals, e.g Operational Works or Building Approvals. A Planning Audit is an audit of a property to ascertain if planning approvals are adequate.*

<b>Category – Status</b>	<b>April 2011</b>
MCU Audit - Allocated	31
MCU Audit – Auditing	2
MCU Audit – Legal Action Commenced	1
MCU Audit – Finalised	35
Planning Audit – Allocated	0
Planning Audit – Auditing	0
Planning Audit – Legal Action Commenced	0
Planning Audit – Finalised	1

- \$142,775.83 in recovered contributions through MCU audits for the month.
- 45% (16) of audits conducted, the development had not yet commenced.
- Progressed with development of enhanced Pathways audit system. All audit activities will be conducted against the application which Jacqui Bullock is trialling. Use of the customer request system in audits has ceased as planned.
- Since the audit process began in May 2010, we have recovered \$1,550,503.90 that would not otherwise have been obtained.
- A further \$395,828.35 intended to be received due to compliance action.
- Received \$100,000.00 for a development at North Mackay with further and final amount of \$340,253.60 to be received by 30/06/11.
- A negotiated outcome for payment of \$39,526.00 to pay paid within 12 months with a local sporting club (Amount not included amount recovered).

iv) *Key Performance Indicators - Compliance*

<b>Key Performance Indicator</b>	<b>Target</b>	<b>May 2011</b>	<b>Last Quarter</b>
Complainant contacted and investigation commenced	≥ 85% within 5 days	95%	91%
Investigation conducted and finalised	≥ 85% within 20 days	95%	96%
Decision on action Upon receipt of investigation report	≥ 85% within 5 days	100%	100%
Decision on final action if non-compliant in legal action	≥ 85% within 20 days	100%	100%
Report that compliance	≥ 85% within 60	90%	94

achieved	days		
Percentage of Building Application audits to amount lodge in calendar month	≥ 10% applications	15%	12%

- Overall complaints finalised, 90% were within 60 days. This is still within KPI. Was due to 6 protracted matters being finalised.
- Implementing electronic building application audits. Currently developing procedure.

v) *Governance*

<b>Description</b>	<b>May 2011</b>	<b>May 2010</b>
Building Application Audits ( <i>Audits of building files by Building Surveyor</i> )	28	34
Building Application Audits ( <i>Audits of building/plumbing files by Plumbing Inspector</i> )	0	0
Final inspections ( <i>Building inspections of aged Council files</i> )	5	8
Building inspections ( <i>Council Private Certification files</i> )	4	24
Issuance of Certificate of Classifications ( <i>Research/inspections of Council building files leading to issuance</i> )	8	27
Building Records Searches ( <i>A database search of approved structures on properties</i> )	48	57

- Trend of drop in building applications lodged is continuing with 183 compared to 241 this time last year. This may impact on income for the financial year.

vi) *Domestic Building Works Statistics*

<b>Description</b>	<b>May-11</b>	<b>Monthly Average - February, March, April</b>	<b>Monthly Average since July 2008</b>
<b>Applications - All</b>	202	208	232
<b>Value of Building Works - All \$</b>	32,977,549	26,896,027	51,036,879
<b>Applications - Residential</b>	70	50	68
<i>Value of Building Applications - Residential \$</i>	20,820,475	16,010,652	19,396,750
<i>Average Application Value \$</i>	297,435	320,213	311,703
<i>Average Dwelling Size m2</i>	232	245	238
<i>Average Residential Land Size</i>	848		
<i>Detached Dwellings</i>	70	49	67
<i>Value of Detached Dwellings \$</i>	20,820,475	15,259,071	19,396,750
<i>Average Value of Detached Dwelling \$</i>	297,435	311,410	291,118
<i>Attached Dwellings</i>	0	7	11
<i>Value of Attached Dwellings \$</i>	0	1,127,371	2,779,427
<i>Average Cost of Attached Dwelling \$</i>	0	173,442	243,453

<i>Additions and Alterations</i>	16	27	25
<i>Value of Additions and Alterations</i> \$	646,287	770,933	1,281,113

*Significant Applications*

- App #PC-2011-948-New Warehouse-Carl Street, RURAL VIEW-Value \$4,601,800
- App #PC-2011-796-New Workshop & Office –Diesel Drive, PAGET-Value \$2,244,000

**b) Local Laws**

*i) Complaints Completed*

<b>Category</b>	<b>May-11</b>	<b>May-10</b>	<b>Monthly Average since July 2008</b>
Abandoned Vehicles	7	24	27
Dogs Barking	7	28	32
Dogs Aggressive	55	76	48
Dogs Straying	115	178	125
Dogs Excessive numbers/Unregistered	9	15	10
Livestock/Poultry/Birds	18	33	28
Overgrown/Untidy allotments	88	113	74
<b>Total All Complaints Received</b>	<b>331</b>	<b>524</b>	<b>405</b>

*ii) Local Laws Infringements*

<b>Description</b>	<b>May-11</b>	<b>May-10</b>	<b>Monthly Average since July 2008</b>
Number of Infringements Issued	25	24	15

*iii) Parking*

<b>Description</b>	<b>May-11</b>	<b>May-10</b>	<b>Monthly Average since July 2008</b>
Number of Infringements Issued	792	710	627

iv) *Paid Parking Machines*

<b>Description</b>	<b>May-11</b>	<b>May-10</b>	<b>Monthly Average since July 2008</b>
Paid Parking Tickets Sold	12,822	12,030	10,930
Machine Faults Received	12	42	37

v) *Dog and Cat Registrations*

<b>Description</b>	<b>Number Registered at end of 2010/2011 Period</b>	<b>New Registrations for the Month</b>	<b>Number Registered at end of 2009/2010 Period</b>
Number of Current Dog Registrations	15,087	54	13,699
Number of Current Cat Registrations	2,755	0	N/A

Dog and Car registration renewal notices were posted to customer on 30 May 2011

c) *Environmental Health*

i) *Received Complaints*

<b>Type</b>	<b>May-11</b>	<b>May-10</b>
Complaints received regarding licenced activities	9	6
Public health - requests that may be considered a public health risk (eg: mosquito's, asbestos, rats, mice, sewerage/waste water)	2	5
Environmental nuisance - residential (eg: odour, noise, light, dust, stormwater, smoke > 100m from neighbouring building/residents)	13	17

ii) *Inspections - Licensed Premises (Calendar Year)*

<b>Premises</b>	<b>Premises Inspected May 2011 YTD</b>	<b>Premises Inspected May 2010 YTD</b>	<b>Total No. of Licensed Premises</b>	<b>Target Measure - % Inspected of Premises YTD</b>
Caravan Parks	22	23	23	96%
Flammable Liquids	36	15	144	25%
Food	237	257	575	41%
Accommodation (Hotel, Motel, Backpackers, Holiday Flats & Units, Bed & Breakfast)	38	28	66	58%
Swimming Pools	12	42	73	16%
Footpath Dinning, Itinerant & Static Vendors	0	0	30	0%

i) *Inspection Types for the Month*

<b>Premises Type</b>	<b>Routine Work Inspection</b>	<b>Complaint Inspections</b>	<b>Follow up Inspection</b>	<b>Initial Inspection</b>	<b>Final Inspection</b>	<b>Other Inspection</b>
Caravan Parks	0	1	0	0	0	0
Flammable Liquids	1	0	0	0	0	0
Food	7	6	7	1	4	2
Accommodation (Hotel, Motel, Backpackers, Holiday Flats & Units, Bed & Breakfast)	1	1	0	0	0	0
Swimming Pools	1	0	0	0	0	0
Footpath Dinning, Itinerant & Static Vendors	0	0	0	0	0	0
Temporary Foods/Events	0	0	0	0	0	0
Higher Risk Personal Appearance Service (eg: tattooist)	0	0	0	0	0	0

iv) *Inspection Results for the Month*

<b>Premises Type</b>	<b>Compliant</b>	<b>Non compliant - Major</b>	<b>Non compliant - Minor</b>
Caravan Parks	0	0	1
Flammable Liquids	1	0	0
Food	4	4	17
Accommodation (Hotel, Motel, Backpackers, Holiday Flats & Units, Bed & Breakfast)	1	0	1
Swimming Pools	1	0	0
Footpath Dinning, Itinerant & Static Vendors	0	0	0
Temporary Foods/Events	0	0	0
Higher Risk Personal Appearance Service (eg: tattooist)	0	0	0

v) *New Applications*

<b>Application Type</b>	<b>Number</b>
Food	3
Bed and Breakfast	0
Flammable and Combustible Liquids	0
Outdoor Events	0

vi) *Officer General*

<b>Emails sent</b>	<b>File Searches (Health requisition enquiry)</b>	<b>Letters/correspondence from Inspections</b>
280	1	13

*Miscellaneous Items*

- Ongoing amendments to all Environmental health documents, forms and website information in preparation for adoption of new local laws. Also involved the distribution of correspondence advising of the upcoming changes to all local law environmental health current licence holders.
- Briefing to Council in relation to issuing infringements and the State Penalties Enforcement Register.
- Ongoing work with Development Services Business Support Unit and Finance regarding correct allocations from the Pathway Infringement Module.
- Budget allocation reviews with Manager Health and Regulatory Services and Finance.
- Three on-site food safety program audits
- Two interviews conducted for current environmental health vacancies.
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- SPER briefing, focussing on business improvement suggestions with Development Services Business Support Unit staff and Manager Health and Regulatory Services.
- 05/05/2011 Hazardous Industries Safety Regulators Group
- 09/05/2011 Meeting with Fran Doyle re: new Canelands Development
- 11/05/2011 WH&S Inspection of MRC Pound, Mt Bassett, Mackay
- 20/05/2011 Food Safety Program Audit of St Francis of Assissi Aged Care Home
- 24/05/2011 Safe Plan Take 5 Training 13 emails received & actioned no reply required.
- 04/05/2011 2 x front counter enquiries re: Temp Homes & FSS 09.05.2011-11.05.2011 Contemporary Food Safety Training Course 13.05.2011 FBL Front Counter Enquiry 16.05.2011

**d) Environmental Protection**

*i) Environmentally Relevant Activity Registrations*

<b>Categories</b>	<b>Enquiries</b>	<b>Inspections</b>	<b>Complaints</b>
Chemical Storage	2	1	0
Abrasive Blasting	1	1	0
Boiler Making or Engineering	2	2	0
Motor Vehicle Workshop	1	4	0
Concrete Batching		1	0
Wooden Product Manufacturing	1	2	0

*ii) Complaints - Environmental Harm or Nuisance*

<b>Categories</b>	<b>Inspections</b>	<b>Total Infringements / Notices</b>
Operating without an approval	0	0
Backyard Operators	1	1
Over Spray		1
Dust	1	2
Odour		1
Noise	4	4
Water	1	2
Other	2	3

**e) Vector Control**

<b>Sites Inspected</b>	<b>Sites Treated</b>	<b>Hectares Treated</b>
73	64	512

f) *Pest Management*

i) *Declared Weeds*

<b>Plants:</b>	<b>Enquiries</b>	<b>Inspection</b>
Parthenium Weed	1	0
Giant Rats Tail Grass	19	15
Sicklepod	22	16
Tobacco Weed	1	1
Singapore Daisy	4	2
Lantana	1	0
Water Lettuce	1	1
Other Plant	5	1

ii) *Declared Animals*

<b>Animals</b>	<b>Enquiries</b>	<b>Traps</b>	<b>Shed Meetings</b>
Dingo/Wild Dog	23	6	0
Feral Pig	11	1	0
Fox	2	0	0

**5. STRATEGIC PLANNING**

a) *Waterways & Open Space*

<b>PROJECT</b>	<b>PROGRESS</b>	<b>PLANNED ACTIVITIES</b>
<b>i) Stormwater Studies</b>		
Kellys Road Catchment Stormwater Trunk Infrastructure Study	– Discussions with landholders affected with easements progressing in conjunction with Property Services.	- Technical Services preparing amended easement drawings. - Ongoing discussions.
McCreadys Creek South Stormwater Trunk Infrastructure Study	- WRM finalising report following meeting to discuss draft report.	- Model & report being updated.
Review of 2006 Mackay Stormwater Quality Management Plan (SQMP)	- Implications of new State Planning Policy 4/10 for Healthy Waters (SPP) being considered in revision.	- Ongoing.
Example Site Based Stormwater Management Plan	– First draft of the Site Based Stormwater Management Plan received. – Awaiting internal comments to finalise report.	– Incorporate internal comments into the final report.
WSUD for Flat Sites	– Completed	– Document to be released in mid 2011.

PROJECT	PROGRESS	PLANNED ACTIVITIES
Deemed to comply Solutions	- Completed	- Document to be released in mid 2011.
Onsite Detention for Small Lots	- Draft report received. - Distributed internally for comments.	- Incorporate comments into the final version.
<b>ii) Flood Studies</b>		
Goosepond Creek Flood Study	- Ongoing.	- Reconsider study options after completion of the Pioneer River flood study. Ongoing.
Pioneer River Flood Study	- Investigation and survey into abnormalities in Bakers Creek gauge. - Discussion with residents in Bakers Creek township and survey regarding flood levels in 1970s.	- Revised draft to be received by end of May.
<b>iii) Open Space</b>		
Open Space Policy Review	- Discussion Paper on Open Spaces and Places in preparation.	- Complete discussion paper.
<b>iv) Erosion and Sediment Control</b>		
Review policies to incorporate Best Practice Erosion and Sediment Control	- Consider requirements of new SPP Healthy Waters in ESC review	- Ongoing.
<b>v) Catchment Management Plans</b>		
Gooseponds Catchment Management Plan	- Under review.	- Commence internal consultation.

**b) Local Area Planning**

PROJECT	PROGRESS	PLANNED ACTIVITIES
<b>i) Planning Scheme Maintenance</b>		
Mackay / Mirani / Sarina PS Amendments : 1 of 2010 – <b>Housing diversity and affordability</b>	- Community consultation commenced 20 <sup>th</sup> April 2011	- Consultation period ends 10 <sup>th</sup> June 2011. - Report summary of submissions to Council.
Mackay PS Amendments 2 of 2010 – <b>Minimum development levels</b>	- Letter sent to DIP regarding clarification of amendment process.	- Received advice from DLGP amendments are considered to be a major amendment. - Amendments will now be considered for inclusion in the new planning scheme.

<b>PROJECT</b>	<b>PROGRESS</b>	<b>PLANNED ACTIVITIES</b>
Mackay PS Amendments 4 of 2010 PS, Mirani and Sarina PS Amendments 2 of 2010 – <b>Urban uses in rural areas</b>	<ul style="list-style-type: none"> <li>- State agency issues reviewed and addressed.</li> <li>- Received advice from DLGP to proceed with Public Consultation.</li> </ul>	<ul style="list-style-type: none"> <li>- Await draft low impact study recommendations prior to proceeding with consultation.</li> </ul>
<b>ii) Local Planning Instruments</b>		
Marian and Mirani LAP	<ul style="list-style-type: none"> <li>- Ongoing.</li> </ul>	<ul style="list-style-type: none"> <li>- Summary of public consultation outcomes document prepared, subject to infrastructure assessment.</li> </ul>
Sarina and Coastal Communities LAP	<ul style="list-style-type: none"> <li>- Ongoing.</li> </ul>	<ul style="list-style-type: none"> <li>- Summary of public consultation outcomes document prepared, subject to infrastructure assessment.</li> </ul>
Ooralea LAP	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Incorporate issues raised from public submissions into the structure plan.</li> <li>- Develop precinct plans for town centre and typical neighbourhood.</li> <li>- Compile drafting instructions for Mackay 200k Planning scheme.</li> </ul>
City Centre LAP	<ul style="list-style-type: none"> <li>- Commenced development of an EbD outcomes report.</li> </ul>	<ul style="list-style-type: none"> <li>- Finalising EBD outcomes.</li> <li>- Commence City Centre Strategy Document.</li> </ul>
Northern Beaches (Rural View/ Blacks Beach) Masterplan	<ul style="list-style-type: none"> <li>- Progressed with the development of a structure plan for the study area.</li> </ul>	<ul style="list-style-type: none"> <li>- Prepare draft structure plan.</li> </ul>
<b>iii) SPA Planning Scheme</b>		
Mackay 200k+ Planning Scheme	<ul style="list-style-type: none"> <li>- Ongoing.</li> </ul>	<ul style="list-style-type: none"> <li>- Commence scheme drafting in June.</li> </ul>
Mackay 200k+ Strategic Framework	<ul style="list-style-type: none"> <li>- Updated Version 0.2</li> </ul>	<ul style="list-style-type: none"> <li>- Commence internal consultation after release of MIW Draft Regional Plan.</li> </ul>
<b>iv) Heritage Planning</b>		
Heritage Advisory Committee	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Next HAC meeting is scheduled for Friday 22 July 2011.</li> </ul>

c) *Regional Planning*

<b>PROJECT</b>	<b>PROGRESS</b>	<b>PLANNED ACTIVITIES</b>
<b>i) Regional Planning</b>		
Statutory Regional Plan	<ul style="list-style-type: none"> <li>- Draft Mackay-Whitsunday-Isaac Regional Plan was released on 25 May 2011, with effect from 31 May 2011.</li> <li>- On public display for comment until 9 September 2011.</li> </ul>	<ul style="list-style-type: none"> <li>- Compile council's comment on Draft Regional Plan</li> <li>- Consider amendments to strategic framework and planning scheme development.</li> </ul>
Regional Industrial Land Demand Study	<ul style="list-style-type: none"> <li>- Await copy of final report.</li> </ul>	<ul style="list-style-type: none"> <li>- Await copy of final report (assume to be released with draft regional pan)</li> <li>- Consider results of study and impact on new planning scheme.</li> </ul>
Low Impact Industry Study	<ul style="list-style-type: none"> <li>- Appointed consultants to commence study on 8 April 2011.</li> <li>- Held inception meeting with site visits on 19 April 2011.</li> <li>- Collected data to underpin study, including population modelling.</li> </ul>	<ul style="list-style-type: none"> <li>- Progress in accordance with project timeline in May 2011 (i.e. analyse existing supply, determine future demand, identify future precincts)</li> </ul>
Broadhectare Study 2010	<ul style="list-style-type: none"> <li>- Placed GIS data in MiLIS</li> </ul>	<ul style="list-style-type: none"> <li>- Await final report from OESR (QLD Treasury).</li> </ul>
<b>ii) Region-wide Strategies</b>		
Residential Densities Strategy	<ul style="list-style-type: none"> <li>- Public consultation ended on the 29<sup>th</sup> April 2011 (21 submissions received).</li> </ul>	<ul style="list-style-type: none"> <li>- Summarise and consider submissions – briefing to Council.</li> </ul>
Centres Strategy	<ul style="list-style-type: none"> <li>- 1<sup>st</sup> Draft Centres GFA Study completed.</li> <li>- 1<sup>st</sup> Draft Centre Role and Function Study completed.</li> </ul>	Finalise 1 <sup>st</sup> draft of Centres Strategy for internal distribution and discussion.
<b>iii) Other projects</b>		
Mackay Airport – Land Use Plan	<ul style="list-style-type: none"> <li>- Await response from Airport Company to council's comments.</li> </ul>	<ul style="list-style-type: none"> <li>- Meeting with Airport company on 6 June 2011 to discuss submission.</li> </ul>

**d) Infrastructure and Transport Planning**

<b>PROJECT</b>	<b>PROGRESS</b>	<b>PLANNED ACTIVITIES</b>
<b>i) Indexation</b>		
Indexation of Contribution Rates	<ul style="list-style-type: none"> <li>- New Indexation Contribution Rates are current from 1 May 2011.</li> </ul>	<ul style="list-style-type: none"> <li>- Next indexation rates will be applicable on 1 August 2011.</li> </ul>
<b>ii) PIPs</b>		
Mackay City Planning Scheme Area PIP	<ul style="list-style-type: none"> <li>- Council considered the draft Mackay PIP on 17 November Council and submitted draft PIP for first state interest review.</li> </ul>	<ul style="list-style-type: none"> <li>- Awaiting response from DIP on PIA Planning Assumptions.</li> <li>- Awaiting response from DIP on draft PIP.</li> </ul>
Sarina Planning Scheme Area PIP	<ul style="list-style-type: none"> <li>- Commenced compilation of Part 1 (Planning Assumptions) for submission to DIP.</li> <li>- Develop employment and population projections.</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing development of Part 1.</li> </ul>
Mirani Planning Scheme Area PIP	<ul style="list-style-type: none"> <li>- Commenced compilation of Part 1 (Planning Assumptions) for submission to DIP.</li> <li>- Developed employment and population projections.</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing development of Part 1.</li> </ul>
<b>iii) Transport Planning</b>		
Mackay Area Transport Study (MATS) – Traffic Model	<ul style="list-style-type: none"> <li>- Consultant conducted an overview on Traffic Modelling capabilities for Mackay (from 2008 DTMR Model and 2010 GHD Model).</li> <li>- Discussions were held with DTMR on the way forward.</li> </ul>	<ul style="list-style-type: none"> <li>- Review of assumptions of existing traffic modelling completed.</li> <li>- DTMR produced a Model Options Discussion Paper for consideration of way forward.</li> <li>- DTMR to advise on adoption of various Model platforms and data needs.</li> </ul>
Mobility and Sustainable Transport Strategy (MSTS)	<ul style="list-style-type: none"> <li>- Development of overarching Mobility and Sustainable Transport Strategy (to encompass other transportation and access management strategies).</li> </ul>	<ul style="list-style-type: none"> <li>- Establish internal working group and develop action plans.</li> <li>- Draft Mobility and Sustainable Transport Strategy completed, and awaits final discussion with Senior Staff.</li> </ul>
Cost Impact Assessment Guidelines (CIA)	<ul style="list-style-type: none"> <li>- Cost Impact Assessment Guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>- Awaiting outcome of State Infrastructure Taskforce recommendations (PIP and application to areas outside PIA).</li> <li>- Await adoption of PIP.</li> </ul>
Transport Impact Assessment Guidelines (TIA)	<ul style="list-style-type: none"> <li>- Final Draft guidelines prepared.</li> </ul>	<ul style="list-style-type: none"> <li>- Recommend adoption and further discussions with industry.</li> </ul>

PROJECT	PROGRESS	PLANNED ACTIVITIES
Road Hierarchy	<ul style="list-style-type: none"> <li>- Adjustments on Marian/ Mirani and Sarina underway as part of LAP.</li> <li>- Await completion of Cross Section Diagrams.</li> </ul>	<ul style="list-style-type: none"> <li>- Internal consultation on road hierarchy levels underway.</li> <li>- Need to amalgamate with "Complete Streets" document.</li> </ul>
City Centre Car Parking Study	<ul style="list-style-type: none"> <li>- Ongoing.</li> </ul>	<ul style="list-style-type: none"> <li>- Input into City Centre LAP.</li> <li>- Development of draft strategy underway for comment as part of EbD outcomes report.</li> <li>- Initial Report prepared in two parts. Part A-Public and Part B -Private Car Parking. Report being reviewed by Local Law section for enforceability and comments.</li> </ul>
DART Committee Meetings	<ul style="list-style-type: none"> <li>- Attend regular weekly DART Committee Meeting as required.</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>
Provide Advice on transport and traffic matters to staff	<ul style="list-style-type: none"> <li>- Provide advice on an on-going basis as requested.</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>
Pedestrian /Bicycle Strategy	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Follow-up with DTMR on Regional Study.</li> </ul>
TMR Integrated Transport Plan	<ul style="list-style-type: none"> <li>- Prepare Bus/Transit Strategy to comply with current Government policies</li> </ul>	<ul style="list-style-type: none"> <li>- Follow-up with Dept of Transport on future Bus Route for Mackay.</li> </ul>

## 6. HOUSING AFFORDABILITY FUND

### Construction of Rosewood Drive

- Independent Superintendent appointed for the works
- Potential contractors undertaken a site visit
- Tender documentation complete and advertised. Tender was scheduled to close 31 May but has been extended to 7 June to ensure better value
- Consultation with developers has continued to progress

### Planning Forum

- Northern Beaches Structure Plan– a final draft of the Structure Plan is completed and this document was discussed in a Northern Beaches Community Network Meeting on 1 June as part of broader community consultation. This document will soon become available on the Council website and a Northern Beaches webpage has been drafted. A draft Masterplan is also complete and is currently under internal review.

- Residential Densities Strategy– public consultation on the Draft Strategy has closed and submissions are being reviewed.
- District Centres Strategy– a working version of a Centres Role and Function Study is complete (an additional supporting document); work on the overall strategy document is continuing to progress.
- Building & Planning Guidelines – a draft of the Design Guidelines is complete and is currently under internal review. Meetings with key developers are being scheduled to discuss the Guidelines before they are finalised.
- Planning Scheme Amendment and Implementation – progress dependent on the completion of the above projects.

## 7. BUSINESS IMPROVEMENT

Project Title	Project Manager	Progress	Completion Date
1a. PIP Implementation	Darryl Jones	<ul style="list-style-type: none"> <li>- Business solution design commenced</li> <li>- Project on hold pending outcome of Infrastructure Charges Taskforce</li> <li>- <b>With the release of the Bill amending SPA a review was undertaken and comments provided to the State through a teleconference and written submissions.</b></li> </ul>	On Hold
1b. New Infrastructure Charges Regime	Darryl Jones	<ul style="list-style-type: none"> <li>- Made detailed 16 page submission on the 14 recommendations</li> <li>- Co-chaired State wide Working Group on Transitional Issues</li> <li>- Detailed review of Infrastructure Charging groupings and definitions undertaken in collaboration with Gold Coast and Brisbane City Councils</li> <li>- Established definitions template for use State wide</li> <li>- On release of the Final Report of the ICT undertook a full review and initiated a State wide program to change some of the key recommendations of concern (transitional issues)</li> <li>- Drafted template submission for use by other local governments</li> <li>- <b>State Governments on the Final Report of the ICT supported ICT recommendations. Undertook a full review and drafted correspondence to the State identifying areas of continued concern.</b></li> <li>- <b>Drafted template submission for use by other local governments and lodged submission on behalf of regional Councils.</b></li> <li>- <b>A review of the report required to be presented to Council to enable the new</b></li> </ul>	<b>30/06/11</b>

		<b>regime to commence has begun based on drafts. This has included a review of the PIA and PFTI. Report expected to be presented to Council on 22 June 2011.</b>	
2b. Electronic Assessment – OW and ERA Applications	Simon Halcrow	<ul style="list-style-type: none"> <li>- Hardware and software installed</li> <li>- Project initiation meeting with Development Engineering Officers held utilising the Planning manual as the guide</li> <li>- Project Early Adopters Group met 3 times during month</li> <li>- Internal Referrals refined and included into process</li> <li>- Amendments have been identified in existing manual and new template created</li> <li>- <b>Testing of new system has commenced</b></li> <li>- <b>Amendments to manual and new template refined</b></li> <li>- <b>Internal referral process being built into pathways so tracking reports can be developed.</b></li> </ul>	<del>30/03/11</del> 30/06/11
3b. PD Online – OW & ERA	Darryl Jones	<ul style="list-style-type: none"> <li>- Project initiation meeting with Development Engineering Officers held</li> <li>- <b>Meeting held 4 May identifying tasks that need to be undertaken before go live date.</b></li> <li>- <b>Stamps need to be created, data needs to be cleansed, acceptance into PD Online needs a note added for OW plans &amp; amendments.</b></li> </ul>	<b>30/06/11</b>
5. Land Use Enquiry	Darryl Jones	<ul style="list-style-type: none"> <li>- Configuration issues between Infomaster and GIS resolved</li> <li>- User Acceptance Test completed</li> <li>- Training of staff completed</li> <li>- Inputting of Planning Scheme data relating to 2 use types completed</li> <li>- Testing of data underway</li> <li>- HAFeDA project finalisation documents completed</li> <li>- <b>To be publically released in conjunction with the Applicant and Assessor Modules (projects 6 and 7)</b></li> </ul>	<b>30/06/11</b>
6. Applicant Module	Darryl Jones	<ul style="list-style-type: none"> <li>- Infomaster still developing and testing product</li> <li>- <b>User Acceptance Testing completed</b></li> <li>- <b>HAFeDA project finalisation documents completed</b></li> <li>- Project on hold pending Infomaster completing product development</li> </ul>	30/06/11

7. Assessor Module	Darryl Jones	<ul style="list-style-type: none"> <li>- Infomaster still developing and testing product</li> <li>- <b>User Acceptance Testing completed</b></li> <li>- <b>HAFeDA project finalisation documents completed</b></li> <li>- Project on hold pending Infomaster completing product development</li> </ul>	30/06/11
8. Smart eDA for Building Applications (Concurrence Agency)	Darryl Jones	<ul style="list-style-type: none"> <li>- Smart eDA priorities with pool register</li> <li>- Development of Building Applications capabilities in 2011</li> <li>- MRC is a pilot Council</li> <li>- Advise received that project delayed until October 2011</li> <li>- Contact has been made with Smart eDA to identify an interim solution for Mackay in relation to Councils role as concurrence agency for Building Work Applications – awaiting feedback</li> <li>- Given delay in the project also working with Customer Service regarding an interim email based solution</li> <li>- Facilitated training with industry on the use of Smart eDA to increase the percentage of applications being lodged electronically – 23/03/11</li> </ul>	<b>30/11/11</b>
9. Automated Transfer of Data from Electronically Lodged Applications to Council's Systems	Darryl Jones	<ul style="list-style-type: none"> <li>- Morton RC working with Infomaster to build eDAIS</li> <li>- They expect to complete mid 2011</li> <li>- <b>Contact made with Smart eDA and Mackay is one of the first to have the new system configured</b></li> <li>- <b>Officers attended Morton Bay RC to review system</b></li> </ul>	30/09/11
11a. Environmental Health Pathway Development	Sarah Shuttlewood	<ul style="list-style-type: none"> <li>- Initial scoping meeting 25 August</li> <li>- Project team established and dates set for next stages</li> <li>- Required improvements have been documented</li> <li>- System established currently inputting data (approximately 50% completed)</li> <li>- <b>Data imputing progressing to 100% complete.</b></li> <li>- <b>Converting all new local laws into existing templates (new local laws to be implemented in June or July)</b></li> <li>- <b>Once implemented into new template review of existing procedures and process to take place</b></li> <li>- <b>Meeting on the 11 May to set up indexes and naming conventions for Pathway template documents.</b></li> <li>- <b>Training in new process will take place around August / September with new local laws come into force.</b></li> </ul>	<b>30/06/11</b>

11b. Environmental Protection Pathway Development	Craig Sheppard	<ul style="list-style-type: none"> <li>- <b>PROJECT COMPLETED</b></li> <li>- <b>Commenced first review of the implemented process</b></li> <li>- <b>Minor changes have been made to improve efficiencies and remove glitches</b></li> </ul>	15/12/10
11d. Management of processes, Procedures and Standards	Margaret Gatt	<ul style="list-style-type: none"> <li>- <b>Document control management</b></li> <li>- <b>Was proposed to be a Council wide initiative however now returned to Development Services</b></li> </ul>	30/06/11
12a. Review of Engineering Construction Specifications	Guy Stevenson	<ul style="list-style-type: none"> <li>- Review of 22 of 44 complete – Inspection and Test Report Construction Specification Review, Standard Drawing Review and Construction Policy Review.</li> <li>- <b>Consultation with internal stakeholders</b></li> </ul>	30/06/11
13. Electronic Planning Scheme	Darryl Jones	<ul style="list-style-type: none"> <li>- Infomaster – Master View product being used to draft electronic planning scheme in Toowoomba RC</li> <li>- Demonstration on Master View product undertaken</li> <li>- Capabilities match requirements</li> <li>- <b>Discussions held with Toowoomba RC on drafting techniques</b></li> <li>- <b>Investigations into software solutions undertaken and preferred system identified.</b></li> <li>- <b>Attended the Local Government Queensland Planning Provision Working Group reviewing the new standard scheme template</b></li> <li>- <b>Made detailed submission on behalf of Council and Regional Queensland Councils.</b></li> </ul>	30/11/11
14. Online Public Consultation Submissions	Darryl Jones	<ul style="list-style-type: none"> <li>- Online submissions for strategic projects completed</li> <li>- Request to change Statutory Forms sent to State Government to enable electronic receipt of public notification submissions for development applications</li> <li>- State Government currently reviewing and a response is expected by end of March 2011</li> <li>- Have been advised verbally that changes will be made however still awaiting formal response.</li> <li>- <b>Expected changes to occur mid June as advised by DLGP.</b></li> </ul>	30/06/11
15. Website Improvement	Margaret Gatt	<ul style="list-style-type: none"> <li>- Initial scoping meeting held</li> <li>- Roles and responsibilities of each Program being drafted</li> <li>- Development Engineering information on the web has been rebuilt</li> <li>- With BSU Coordinator position filled work to commence.</li> </ul>	30/06/11

17. Fast Track – Risk Smart		<ul style="list-style-type: none"> <li>- Awaiting on the outcome of the T5 HAF project to use as base.</li> <li>- <b>Council has been identified as one of 3 pilot Councils outside SEQ for the rollout of T5, awaiting confirmation from the State.</b></li> </ul>	2011
19. Standard Conditions	Darryl Jones / Guy Stevenson	<ul style="list-style-type: none"> <li>- Business rules for conditions established</li> <li>- Draft conditions package completed</li> <li>- Workshop held with development industry</li> <li>- Further refinement being undertaken before another workshop with development industry</li> <li>- Legal advice obtained for certain specific situations</li> <li>- Planning conditions finalised with further work required on engineering conditions</li> <li>- Engineering conditions initial review completed</li> <li>- Meeting with external stakeholders 23/03/11 to provide feedback on amendments and process to date</li> <li>- Structure for implementation into electronic assessment environment mapped</li> <li>- <b>Amalgamation of Planning &amp; Engineering conditions is underway.</b></li> <li>- <b>Once conditions are combined they will be inserted into pathway expected end of June.</b></li> </ul>	30/06/11
20. Enhance Tasking and Actioning of Customer Requests	Debbie Adams	<ul style="list-style-type: none"> <li>- Correspondence collated and inputted into test environment</li> <li>- Testing of tasks and procedure underway</li> <li>- <b>Inputting templates into live environment commenced</b></li> <li>- <b>Due for completion in late June</b></li> </ul>	30/06/211
21. Improved Reporting of Development Compliance - Intervention Requests and KPI's	Mark Goodman	<ul style="list-style-type: none"> <li>- Procedure drafted</li> <li>- Process associated with Audit mapped</li> <li>- Data inputted into Pathway</li> <li>- Rebuilding procedure in Application module to link with original development application</li> <li>- Finalising Procedure before release</li> <li>- Early adopter using the system to iron out any bugs before introducing to the rest of the staff.</li> <li>- Review of procedure being undertaken in conjunction with the early adopter using the new system</li> <li>- Meeting scheduled for the creation of reports in SQL</li> <li>- Meeting for SQL reports to take place on the 16 May.</li> <li>- <b>Meeting held to review data from SQL reports created 1 June.</b></li> </ul>	30/06/11

		<ul style="list-style-type: none"> <li>- <b>Closing of the customer request module and training and activation of the applications module for compliance staff.</b></li> </ul>	
24a. Review of the Plan Endorsement Process	Peter Bratt	<ul style="list-style-type: none"> <li>- <b>PROJECT COMPLETED</b></li> <li>- Commenced first evaluation and review of process based on feedback</li> <li>- Changes drafted to procedure to improve clarity</li> <li>- <b>Procedure now broken down into levels (4 levels)</b></li> <li>- <b>Undertaking review of level 4 where most feedback received.</b></li> </ul>	<b>28/02/11</b>
24b. Review of the On Maintenance Process	Peter Bratt	<ul style="list-style-type: none"> <li>- Leverage off project 24a so awaiting the completion of the first stage</li> </ul>	30/09/11
24C. Review of Post Plan Registration Process	Michelle Walker	<ul style="list-style-type: none"> <li>- Initial scoping meeting held</li> <li>- Initial review of existing processes complete</li> <li>- <b>Consultation with internal stakeholders continuing</b></li> </ul>	30/09/11
26. Development Services Library	Reyna Lewis	<ul style="list-style-type: none"> <li>- Library Services prepared estimate of process, costing and timing</li> <li>- Work planned to commence 1/05/11</li> </ul>	31/07/11
27. BSU Operational Review	Margaret Gatt	<ul style="list-style-type: none"> <li>- Initial review of existing roles and responsibilities completed</li> <li>- Proposed roles and responsibilities identified and analysed</li> </ul>	30/10/11
29b. Management of Infrastructure Agreements	Darryl Jones	<ul style="list-style-type: none"> <li>- Collation of data and background information undertaken</li> <li>- Project now with Service Enhancement Team</li> <li>- Was proposed to be a Council wide initiative however now returned to Development Services</li> <li>- <b>Infrastructure Agreements has been built into the wider Infrastructure Coordination Project</b></li> </ul>	30/09/11
31. ePlanning Scheme Compilation	Darryl Jones	<ul style="list-style-type: none"> <li>- New project</li> <li>- <b>Scope of project established</b></li> <li>- <b>Represented Council reviewing the Draft Queensland Planning Provision v3 – Local Government Review Group meeting – 25/03/11</b></li> <li>- <b>Initiated Regional wide submission on the draft v3</b></li> <li>- <b>Project plan drafted</b></li> <li>- <b>Investigations into software solutions undertaken and preferred system identified.</b></li> <li>- <b>Initial scoping meeting with DLGP organised for May 2011</b></li> </ul>	<b>30/11/11</b>

33. Infrastructure Coordination	Darryl Jones	<ul style="list-style-type: none"> <li>- New project</li> <li>- Created initial scoping document from Strategy to Charging to Delivery</li> <li>- Due to proposed changes to the Infrastructure Charges Regime the scope of this project has changed</li> <li>- <b>Project plan including roles and responsibilities drafting commenced</b></li> </ul>	
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### **Regional Queensland (high growth) Planners Forum**

First Meeting of the Regional Queensland (high growth) Planners Forum convened, agenda and presenters prepared for meeting on 26/11/10 representing local government planners from the 10 high growth Councils outside SEQ.

Second Meeting of forum organised and held in Brisbane on 18/03/11. The Forum Charter was confirmed, Darryl Jones was elected inaugural Chair with the Deputy Chairs being from Townsville CC and Cairns RC.

Main Items discussed was role of Reconstruction Authority in future planning; changed to State Government structure; Green Door initiative; Development Assessment Monitoring and Performance Project; Infrastructure Charges Taskforce Final Recommendations; Building Revival Forum and the Development and Building Pipeline Discussion Paper; DA Fees and Charges; and Queensland Planning Provisions.

**Next Meeting 2 June 2011 and to be held jointly with SEQ DA Managers Forum to discuss best practice in DA by analysing the results of the DA Management and Performance Program – Supplementary Reports. Organised agenda and content of workshop including organising the release of the internal individual reports on DA Monitoring form all 19 Council's. Created 40 slides comparing DA performance of the individual Council's.**

### **SEQ DA Manager Forum**

Represented Mackay and regional Queensland at the SEQ DA Manager Forum including providing a presentation of planning issues in regional areas. Items discussed included DA Fees and the potential establishment by the State of a DA Fee Panel, Smart eDA and DA Monitoring.

### **Next Meeting 2 June 2011**

### **Green Door**

Darryl Jones represented Regional Queensland (high growth) Councils on the Green Door Advisory Committee Meeting chaired by the Government Planner on 17/02/11. Further to the meeting detailed comments on the Issues Paper and Consultation Strategy have been provided.

Submitted a potential Green Door Project in Mackay for the Committee's consideration.

Attended the Green Door Advisory Committee Meeting on 17/03/11 by phone link. Provided advise on regional consultation to the organisers of the Green Door Workshop in Mackay on 28/03/11, which was attended by Darryl Jones. This workshop was used as the prototype for the State wide rollout of such Workshops.

Attended the Green Door Advisory Committee Meeting on 21/04/11 by phone link. Which reviewed the results of the first workshops and the finalisation of the performance criteria.

**One Mackay project is a potential first round project for the Green Door, further details are being provided to the Department of Local Government and Planning.**

### **Development Assessment Monitoring and Performance Program (DAMPP)**

Darryl Jones has represented Mackay Regional Council on the Reference Group for duration of the project. Attended the release of the Annual Report 2009 – 10 (coincided with SEQ DA Managers Forum).

Attended the DAMPP Reference Group meeting 13/04/11 by phone link. Main issues discussed was feedback on the Annual Report and Supplementary Reports as well as the consultation strategy and commencement of the 2010 – 11 data.

**Commenced work on the 2010 – 11 report and compilation of data for the first 3 quarters.**

### **Smart eDA**

**Training session was held with industry on the introducing Smart eDA to an increased number of applicants. The aim was to increase the use of Smart eDA as a lodgement tool. Since February 2011 the use of Smart eDA has increased from 50% in February to 87% and 73% in April and May.**

### **General**

Darryl Jones had been invited to present a paper on *'Removing the DA Hurdles'* at a Planning Scheme Symposium on 3/06/11, jointly facilitated by Planning Institute of Australia, Growth Management Queensland, Council of Mayors and LGAQ.

**Darryl Jones had been accepted to do a presentation on *'ePlanning Mackay'* at the State Planning Institute of Australia Conference in September 2011.**

**Darryl Jones had been invited to present a paper on *'The new Infrastructure Charges Regime and the Impact on Councils'* at the Local Government Accountant Association Conference in November 2011.**

## **8. WORKING GROUPS**

- **Development Industry Forum**

Next meeting will be held 18 July 2011.

- **Smart Housing Working Group**

Next meeting to be held 16 June 2011.

**Consultation**

There has been consultation with Development Services Program Managers.

**Resource Implications**

Nil.

**Conclusion**

All Programs are performing in accordance with agreed outcomes.

**Officer's Recommendation**

THAT the report be received.