FINAL MINUTES

24 May 2017

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43975	24.05.2017	Ordinary Meeting Minutes
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44029	17.05.2017	Draft Minutes - Community Engagement Standing Committee Meeting
44037	17.05.2017	Draft Minutes - Corporate Services Standing Committee Meeting
44047	31.05.2017	Office of the Mayor and CEO Monthly Review - May 2017

Declaration of Potential Conflict of Interest

Nil.

ORDINARY MEETING
MINUTES

1. ATTENDANCE:

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs A J Camm, M J Bella, L G Bonaventura, K J Casey, J F Englert, R C Gee, F A Mann, K L May, A R Paton and R D Walker were in attendance at the commencement of the meeting. Also present was Mr C Doyle (Chief Executive Officer) and Mrs M Iliffe (Minute Secretary).

Cr Williamson acknowledged the Yuwibara people, the traditional owners of the land on which we meet and paid his respects to their Elders past and present.

The meeting commenced at 10.00 am.

2. OPENING PRAYER:

Rev John McKim led those present in Prayer.

3. ABSENT ON COUNCIL BUSINESS:

Nil

4. APOLOGIES:

Nil

5. CONDOLENCES:

The Mayor offered condolences on behalf of Council to Sandy Marchetti and family on the passing of Frank Marchetti on his Mt Everest quest. Frank was a very well-known passionate contributor to the Mackay community and his loss will be greatly felt.

Cr May offered condolences on behalf of Council to Emily Dale and family on the recent passing of Tom Dale, a long serving Sarina resident. Tom volunteered at the Sarina Museum and was very instrumental in undertaking the engineering and fitting out of the Sarina Sugar Shed Mill equipment.

6. CONFLICT OF INTEREST:

Nil

7. CONFIRMATION OF MINUTES:

7.1 ORDINARY MEETING MINUTES - 26 APRIL 2017

THAT the Ordinary Meeting Minutes held on 26 April 2017 be adopted.

Moved Cr Paton **Seconded Cr Camm**

CARRIED

8. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:

Nil

9. MAYORAL MINUTES:

Nil

10. RECEIPT OF STANDING COMMITTEE MINUTES:

10.1 DRAFT MINUTES - INFRASTRUCTURE AND SERVICES STANDING COMMITTEE MEETING HELD ON 10 MAY 2017

Author **Director Engineering and Commercial Infrastructure**

Purpose

To receive the Draft Infrastructure and Services Standing Committee Minutes of the Meeting held on 10 May 2017.

Officer's Recommendation

THAT the Draft Infrastructure and Services Standing Committee Meeting Minutes dated 10 May 2017 be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr May **Seconded Cr Casey**

Cr May, as Chair of the Infrastructure and Services Standing Committee, spoke to the report and provided an overview and highlights of the Infrastructure and Services Standing Committee Minutes dated 10 May 2017.

Cr Bonaventura congratulated the Waste Services team on the collection and processing of approximately 13,000 tonnes of green waste following Tropical Cyclone Debbie. In comparison for the year Council budgets on approximately 8,000 tonnes of green waste being processed.

The Mayor, on behalf of Council, thanked the staff who has put in a tremendous effort over the past month and half.

CARRIED

10.2 DRAFT MINUTES - ECONOMIC DEVELOPMENT AND PLANNING STANDING COMMITTEE MEETING HELD ON 10 MAY 2017

Author **Director Development Services**

Purpose

To receive the Draft Economic Development and Planning Standing Committee Minutes of the Meeting held on 10 May 2017 and consideration of any recommendations.

Committee Recommendation

The following recommendation is referred to the Ordinary Meeting of 24 May 2017 for consideration:

Item 8.2 **Local Coastal Plans for Bucasia Beach, Blacks Beach and Grasstree Beach**

THAT the Economic Development and Planning Committee endorse, and refer to full Council, the Local Coastal Plans and Summary Highlights documents for Blacks Beach, Bucasia Beach and Grasstree Beach with the addition of an appendix detailing the options available to address vegetation damage.

Officer's Recommendation

THAT the Draft Economic Development and Planning Standing Committee Minutes dated 10 May 2017 be received.

FURTHER THAT the Economic Development and Planning Committee endorse, and refer to full Council, the Local Coastal Plans and Summary Highlights documents for Blacks Beach, Bucasia Beach and Grasstree Beach with the addition of an appendix detailing the options available to address vegetation damage.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Camm **Seconded Cr Mann (nee Fordham)**

Cr Camm, as Chair of the Economic Development and Planning Standing Committee, spoke to the report and provided an overview and highlights of the Economic Development and Planning Standing Committee Minutes dated 10 May 2017.

Cr May, in relation to the Local Coastal Plans, wished to acknowledge the work the officers undertook in relation to community consultation along with Councillors from the Economic Development and Planning Committee. There were a number of community engagement events, one on one sessions and focus groups.

The Mayor, on behalf of Council, thanked the staff who has put in a tremendous effort over the past month and half.

CARRIED

10.3 DRAFT MINUTES - COMMUNITY ENGAGEMENT STANDING COMMITTEE MEETING HELD ON 17 MAY 2017

Author **Director Community and Client Services**

Purpose

To receive the Draft Community Engagement Standing Committee Minutes of the Meeting held on 17 May 2017.

Officer's Recommendation

THAT the Draft Community Engagement Standing Committee Minutes dated 17 May 2017 be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Mann (nee Fordham) **Seconded Cr Englert**

Cr Mann (nee Fordham), as Chair of the Community Engagement Standing Committee, spoke to the report and provided an overview and highlights of the Community Engagement Standing Committee Minutes dated 17 May 2017.

CARRIED

10.4 DRAFT MINUTES - CORPORATE SERVICES STANDING COMMITTEE MEETING HELD ON 17 MAY 2017

Author **Director Organisational Services**

Purpose

To receive the Draft Corporate Services Standing Committee Minutes of the Meeting held on 17 May 2017 and consideration of any recommendations.

Committee Recommendations

The following recommendations are referred to the Ordinary Meeting of 24 May 2017 for consideration.

Item 8.3 Lease of Land - Grazing Lease - Lot 211 on SP100853

THAT the Committee endorses the below and recommends approval to the Ordinary Meeting of Council -

A. THAT Council resolves that an exemption applies under Section 236 (c) (iv) (B) of the Local Government Regulation 2012, “a local government may dispose of a valuable non-current asset other than by tender or auction if – the land is disposed of to a person who owns adjoining land if there is not another person who owns other adjoining land who wishes to acquire the land."

B. AND THAT Council approve a new lease for a term of five (5) years to Mr Steve Galea over the whole of Lot 211 on SP100853, L211 Greenknoll Road, Pleystowe, which such lease to commence from the date of signing and be a standard grazing lease for a rental of $1600.00 per annum ex GST and be subject to the approval of the Department of Natural Resources and Mines.

Item 8.4 Lease to Public Safety Business Agency - Grasstree Beach RFS

THAT the Committee endorses the below and recommends approval to the Ordinary Meeting of Council -

A. THAT Council resolves that an exemption applies under Section 236(1)(b)(i) of the Local Government Regulation 2012 "a local government may dispose of a valuable non-current asset other than by tender or auction if the valuable non-current asset is disposed of to a government agency."

B. AND THAT Council approve a new trustee lease for a term of ten (10) years to The State of Queensland represented by Public Safety Business Agency for part of Lot 1 on CP858175 known as 40 Zelma Street, Grasstree Beach for emergency services purposes for a peppercorn rental of $50.00 per annum (exclusive of GST).

Officer's Recommendation

THAT the Draft Corporate Services Standing Committee Minutes dated 17 May 2017 be received.

FURTHER THAT the following recommendations referred from the Corporate Services Standing Committee Meeting dated 17 May 2017 be approved:

Item 8.3 <u>Lease of Land - Grazing Lease - Lot 211 on SP100853</u>

A. THAT Council resolves that an exemption applies under Section 236 (c) (iv) (B) of the Local Government Regulation 2012, "a local government may dispose of a valuable non-current asset other than by tender or auction if – the land is disposed of to a person who owns adjoining land if there is not another person who owns other adjoining land who wishes to acquire the land."

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Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Paton **Seconded Cr Mann (nee Fordham)**

Cr Paton, as Chair of the Corporate Services Standing Committee, spoke to the report and provided an overview and highlights of the Corporate Services Standing Committee Minutes dated 17 May 2017.

<u>CARRIED</u>

11. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS:

Nil

12. CORRESPONDENCE AND OFFICERS' REPORTS:

12.1 OFFICE OF THE MAYOR AND CEO MONTHLY REPORT - MAY 2017

Author Chief Executive Officer

Purpose

To provide Council with the Office of the Mayor and Chief Executive Officer's Monthly Report for month of May 2017.

Background/Discussion

All departments within MRC prepare a Monthly Review which identifies activities undertaken and progress made during the specific month.

Consultation and Communication

The report contains input from relevant Programs across Council.

Resource Implications

As required to compile report, which is a routine task for multiple employees.

Risk Management Implications

Nil.

Conclusion

Council is kept informed of activities within the Office of the Mayor and Chief Executive Officer and of major initiatives and projects across Council.

Officer's Recommendation

> THAT the Office of the Mayor and Chief Executive Officers Monthly Report for May 2017 be received.

The Chief Executive Officer (CEO) thanked the Director Development Services for undertaking the Acting CEO role recently. He then spoke to his report and provided an

overview and highlights of the Office of the Mayor and CEO Monthly Report for May 2017.

Cr Paton queried if there will be any KPI reporting on the progress of GW3 and Mackay Tourism.

The Mayor advised GW3 reports to the three (3) Councils via the WROC and as indicated in the report there has not been a WROC meeting, however there is a meeting scheduled with GW3 this week to bring Mackay Regional Council up to date. The reporting process as established will be via the WROC and at the next WROC this will be discussed as it is important due to the level of funding provided that significant feedback KPI's is given to the three (3) Councils. In relation to Mackay Tourism, Council's representative on the Board is the Deputy Mayor, Cr Camm.

Cr Camm advised that Mackay Tourism have just finalised their strategic plan and will be presenting to the full Council in a briefing format their strategic plan and budget. The Director of Development Services has drafted some KPI's in line with the strategic plan and the opportunity for Council to feed into the KPI's will be part of the briefing.

Cr Paton queried if the Minutes from the WROC meetings could be circulated to the elected members.

The Mayor agreed to circulate the WROC Minutes to the elected members.

Cr Paton queried if Council still felt they had the commitment from the State Government for the lighting package at the Mackay Regional Sports Precinct.

CEO advised the Mayor referred the lighting package to the Premier as a suggestion and Council has contacted the State Government and been advised there are other sporting grants applicable. However, none of these would likely meet the lighting package requirement for the sports precinct.

The Mayor advised Council now has a better business case for lighting with which Council may be able to leverage the various members of cabinet over the next couple of months.

Cr May queried if the 2015-2020 Corporate Plan will be finalised by the end of the financial year.

CEO advised the Corporate Plan links to the Operational Plan which links to the Budget, so the suggestion is all three (3) will come to the June 2017 Ordinary Meeting.

Cr May queried if the Minutes of the WROC CEO's meetings could be circulated to the elected members.

The Mayor agreed to circulate the WROC CEO's Minutes to the elected members.

CEO advised there is a section in the report for this but this month it is brief as there was no WROC CEO's meeting held.

Cr Bonaventura queried if the Corporate Plan has been released for public consultation.

The Mayor advised there will be public consultation through the agreed methods.

CEO advised it is a requirement for public consultation, but the level depended on the amount of change. If there is a significant change in intent of the new Corporate Plan vs the old Corporate Plan than a higher level of consultation would be needed. Staff have reviewed the draft Corporate Plan and the intent and overall change is not significant from the previous plan that underwent wider consultation.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Camm **Seconded Cr Casey**

CARRIED

12.2 MARCH 2017 BUDGET REVIEW

Author Director Organisational Services

Purpose

To present the March 2017 third quarter budget review.

Background/Discussion

In line with the *Local Government Act 2009* and Council's adopted Budget Policy, quarterly reports are presented to Council detailing proposed budget amendments at the end of the quarter.

At the start of the 2016/17 Financial Year, Council's forecast deficit was $2.5M. Through recognising prior year carryovers and transferring some expenditure from capital which was deemed operational in nature, the forecast deficit increased to $7.6M. As part of the December budget review a significant decline in forecast revenue was identified. This mainly related to a decline in water consumption income and waste disposal fees. Offsetting this reduced revenue, were significant savings in expenditure, resulting in the forecast deficit reducing to $6.1M. Based on actuals to date, and given we are now at the third quarter of the financial year, Council has been able to better forecast annual spend and as a result is predicting the forecast deficit will be significantly lower than previously anticipated. Below are the details of the changes proposed in this budget review which is now predicting a forecast deficit of $2.3M.

Operating revenue for the 2016/2017 financial year was originally budgeted at $249M. Changes identified in the December budget review, mainly in relation to declines in

water consumption revenue and waste disposal fees, meant the amended budget reduced to $247M. Overall an increase in operating revenue of $824K is being recognised in the March budget review, bringing the amended budget amount to $248M. The most significant reason for this increase is the recognition of $852K in operational grant income for the Works for Queensland program. This program will be delivered over two financial years with further income to be received next financial year. Other changes include reductions in revenue estimates for general rates ($150K) and water consumption ($112K) and increase in waste water charges in particular trade waste fees of $193K.

Operating expenses totalled $252M in the original budget. Changes to the amended budget for operating expenses as a result of carryover projects and recognising some expenditure as operating rather than capital, resulted in this figure increasing to $257M. In response to the decline in income, council was able to reduce operating expenses to $253M in the December budget review. Using year to date results, scrutiny of all expenditure requirements for the remaining financial year was undertaken as part of this budget review. This resulted in identifying further wages savings of $2.2M. These savings are the result of not filling or delays in filling vacant positions, reduced overtime and other efficiency gains. In addition to this, further cost reductions of $723K were identified. Significant savings were found in the areas of legal expenses, fringe benefits tax and payroll tax, plant operations, software maintenance and various other savings across the organisation. Offsetting these reductions was increased expenses of $852K in relation to the Works for Queensland grant funds received. There was also an overall change of $147K of projects transferring between capital and operational expenditure. These combined changes will see an overall decrease in operating expenses of $3.0M resulting in a revised total estimated cost total of $250M for operating expenses.

The revised operating deficit for the current financial year will be approximately $2.3M. The financial impact of the recent cyclone in the region is still unknown at this stage and has not been recognised as part of the March budget review. The impacts of increased depreciation as a result of water and sewerage valuation at the end of last financial year and further transfers of expenses from capital to operational are still being reviewed and have not been included in this result.

Council will continue to monitor revenue and expenses for the remainder of the financial year to ensure revenue targets are met and expenditure is minimised as much as possible.

Capital expenditure in the original budget was forecast to be $68M. As a result of carryover capital for works started but not completed from the 2015/2016 financial year and adjustments during the financial year resulted in the forecast capital expenditure increasing to $90M.

Adjustments to capital expenditure identified in this review amount to an overall reduction of $11M. This figure is made up of overall savings of $823K together with $12.5M of capital expenditure being deferred to next financial year. This deferred capital expenditure will be included in the 2017/2018 capital budget for delivery. This is offset by an increase in capital expenditure associated with Works for Queensland grant funding amounting to $1.9M in capital expenditure forecast to be spent this

financial year in addition to a further $4.1M in grant funds received and additional funding to be received in 2017/2018. Some significant project savings include Bells Creek bridge design costs no longer required and costs associated with the MECC fire system reduced. There was also $147K of projects transferring between capital and operational as mentioned previously.

The revised capital expenditure total for the 2016/2017 financial year is now forecast to be $79M.

The capital adjustments noted above resulted in an increase in capital revenue of $5.3M. The majority is due to an increase in grant income associated with Works for Queensland with some minor adjustments to other revenue and proceeds on disposal.

Council's overall budgeted cash position as a result of the movements identified in this review should result in an increase in cash reserves of approximately $8.7M.

Therefore despite Council reporting an expected operating deficit of $2.3M in the current financial year, Council continues to maintain healthy cash reserves and has no plans to increase borrowings in the near future. Borrowings for 2016/2017 will be reduced by $13.9M from $185M to $171M.

Some potential budget issues previously identified could have an impact on the final end of year result. The impact of Cyclone Debbie is still being assessed which may have a negative impact on the anticipated result. Depreciation forecasts are indicating that depreciation may be higher than anticipated as a result of revaluation of our water and sewerage assets at the end of last financial year. This is currently under further review. Legacy issues associated with previously spent capital expenditure being deemed operational may also affect the predicted operating deficit.

Consultation and Communication

All Council programs were asked to review their operations against budget to April and submit any variances for consideration. The Strategy, Leadership and Performance Team has then reviewed and approved the variances as appropriate within available funding sources.

Resource Implications

The revised budget proposed for adoption with this report is summarised as follows:

Operating Revenue

Rates and utility charges revenue reduced	100,979
Grants revenue increased	(987,052)
Other revenue adjustments decreased	96,712
Transfer grant income from capital	(34,540)
Total revenue adjustments	($824,351)

Operating Expenses

Employee costs reduced	(2,245,199)
Goods and services adjustments	(870,630)
Transfers from capital to operational	147,499
Total expenditure adjustments	($2,968,330)
Total operating adjustment	($3,792,681)

In addition to the above adjustments, capital expenditure is also forecast to be reduced overall by $11,470,885 together with increased capital income of $5,270,655.

As a result of the above, an overall transfer to reserve of $8,736,020 is recorded.

Risk Management Implications

This budget review brings to account known variations to the approved budget adopted in June 2016 and amended during the financial year. Identified surplus funds are transferred to reserve to be used as a funding source in future budgets.

Conclusion

The March 2017 third quarter budget review amendments identified in this report will be included in the approved budget and become the current amended budget. The amended budget will be reflected in the next monthly Strategic Financial Report.

Council's forecast operating deficit has improved from the current amended forecast and is now more in line with the original forecast position. Significant reductions in operating expenses have been realised due to declines in revenue and a concerted effort across all departments to reduce the operating deficit as much as possible. The resulting forecast deficit position is approximately $2.3M. As a result of constraining the resources identified above, council is in an improved position to deal with future infrastructure demands and other budget pressures.

Whilst the improved position is noted above, several potential budget issues may negatively impact the anticipated result. This impact is still being assessed and further advice on the predicted year end result together with the impact on future years of the Long Term Financial Forecast will be included as part of the 2017/2018 budget to be adopted in June 2017.

Officer's Recommendation

> THAT the amendments identified in this report be adopted as the March Budget Review and become the current amended budget.

The Chief Executive Officer (CEO) spoke to the report.

Cr Camm queried the depreciation forecast indication that depreciation may be higher than anticipated, and does Council have an understanding of where the depreciation impact will sit. Also, is the burden of depreciation going to be captured in this financial year or is there going to be a significant impact next year.

CEO advised a decision will be made in this financial year and that will be some impact with a further impact into next year as well. There is a third party preparing a report in relation to this and is due in early June.

Cr Camm queried if Council was engaging with LGAQ in relation to this depreciation issue with the new alignment of accounting standards and the impact of other similar like tiered Councils and bigger Councils.

The Mayor advised this is occurring.

CEO advised Council in is discussions with LGAQ in relation to the accounting standards and how depreciation is accounted for.

Cr Camm advised Council has to explain to the ratepayers the complex matter of depreciation of assets and this matter needs to be considered in the budget discussions for next year.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Paton **Seconded Cr Englert**

Cr Paton congratulated the CEO, Directors and Staff on bringing the forecast deficit back to the budgeted amount.

CARRIED

12.3 ILLEGAL TREE CLEARING AT BLACKS BEACH

Author Manager Parks, Environment and Sustainability

Purpose

To update the council on a case of illegal tree clearing near Turtle Place, Blacks Beach, which occurred shortly after Cyclone Debbie, as requested by Cr Englert at the Economic Development and Planning Committee meeting on 12 April 2017. To also provide an overview of illegal tree clearing that has occurred in the region over the last twelve months and an outline of the strategic response to address this issue.

Background/Discussion

The investigation near turtle place

Cr Englert raised the issue of potential illegal tree clearing near Turtle Place Blacks Beach as a late business item at the Economic Development and Planning Standing Committee on 12 April 2017. He asked that the matter be investigated and a report prepared for the Committee's consideration.

Council's Environmental Ranger investigated the matter and prepared a comprehensive investigation report in line with standard investigation procedures for vegetation clearing. The Ranger conducted a site inspection of Lot 26 Blacks Beach Rd and Lot 29/4 Bourke St (Lot 26 on SP164399 and Lot 29 on SP153790) on Wednesday 12 April following receipt of a customer request on Tuesday 4 April 2017. Council is a trustee of these lands and is responsible for their management. There is a deed of trust over Lot 29 allowing the Body Corporate for Whitesan Blue to manage Lot 29, with appropriate conditions. (See Figure 1 for the location of the illegal tree clearing. Note: all figures are provided in Attachment 1).

40 casuarina (sheoak) trees were identified that had been either damaged or destroyed. The damage was thought to have occurred in two separate incidences, as some cut material was browning off and other material was still green at the time of inspection. It is likely that the damage first occurred on either 29 or 30 of March 2017. (See Figures 2-6). There was clear evidence of axe marks on the trees. (See Figures 7 and 8). It is not possible that this damage occurred as a result of cyclone Debbie on 28 March 2017. It is likely that this vegetation was vandalised to improve views from adjacent property.

Despite interviewing people from 18 adjacent residents (see Figure 9), it has not been possible to determine who vandalised the trees. Existing properties that may potentially benefit from the tree clearing in terms of improved views are 18/4 Bourke St, 19 Turtle Place and 16 Turtle Place. (See Figure 10). Existing vegetation in front of 18/4 Bourke St currently limits any potential view gained by the clearing.

The wider issue and strategic response

Illegal clearing of vegetation is a serious issue in the Mackay region. In the last twelve months, Council's Environmental Ranger has received 30 reports of damage to or removal of vegetation in parks and reserves, including coastal areas, and 22 reports of damage to or removal of street trees. It is likely that further instances of clearing or damage to vegetation have occurred, and have not been reported. Only one infringement was able to be issued for these offences.

A local law amendment is currently being prepared which will allow fines to be issued for damage to street trees. At the present time, the only option for council is to take the matter to court, which could potentially be costly in terms of both money and time.

With regard to illegal vegetation clearing in parks and reserves, despite staff investing considerable time into investigating these incidents, there are currently a number of obstacles to prosecution or the issuing of infringements. It has proven difficult in many

situations to identify the offenders and evidence is often circumstantial. In cases where the perpetrator has been identified, there has been a lack of support to take action, for various reasons. In one case, council is currently working with the perpetrator to agree on appropriate rectification works, as an alternative to prosecution.

Vegetation clearing and damage has many impacts. In coastal areas, vegetation provides a critical role in dune formation and stabilisation and provides a buffer between the coast and adjacent land and assets during storm events. Vegetation also reduces the effects of light pollution onto beaches. Trees and vegetation provide a number of other benefits including contributing to the amenity of the area, improving liveability, providing shade, as well as habitat for native wildlife including birds.

In order to best address this situation, council officers are currently working on a Vegetation Vandalism Policy. This includes a scoring system to assess the severity of damage and a set of standard responses, which depending on the severity of the clearing, could include letters to surrounding residents, media coverage, replanting at a higher density or signage of varying sizes. The rationale for this is to ensure that cases of vegetation vandalism are taken seriously, and that council's response is consistent and transparent. The policy is based on a similar policy currently used by several local governments in Queensland and New South Wales to address this issue. A communication campaign is also prepared for implementation is the 2017/18 financial year.

This policy will be brought to the council for consideration in the near future.

Consultation and Communication

Local Laws and Natural Environment staff were consulted on this matter. Door knocking was undertaken in the local area and interviews and discussions were held with local residents. Local residents also provided video footage of the damage. The 18 properties where residents were spoken to about the illegal clearing are shown in Figure 9. Most residents were appalled at the destruction.

This report was tabled at the Economic Development and Planning Standing Committee Meeting of 10 May 2017 at which time it was resolved to refer the matter to the Ordinary Meeting for consideration by the full Council.

Resource Implications

Approximately 40 trees were damaged or destroyed as part of this illegal activity. Replanting the trees with seedlings and maintaining them for the next five years would cost approximately $10,000.

Should council wish to erect billboard type signage in this location, signs are currently in stock and available for use. These signs are 3.6m x 1.8m in size, on posts approximately 1.8m high.

Risk Management Implications

The casuarina trees (sheoaks) provide a buffer against coastal erosion and also reduce light transmission on to the beach from residential areas. These environmental services will not be provided until the trees are replaced and attain a similar height and density, so there may be implications for nesting turtles as a result of this activity, and the stability of the dunes in this location may be compromised and significant erosion and damage to rockwalls has occurred in this location in previous events. There will also be a loss of amenity.

Should council chose to do nothing regarding this clearing, the community may feel that there are no consequences for illegally clearing native vegetation, and further clearing may occur.

The billboard type signs have been designed to withstand cyclones and are not thought to be a risk to adjacent residents in storm events. Should there be concerns, the signs can be removed prior to significant cyclones.

Conclusion

It is clear that approximately 40 trees have been wilfully damaged or destroyed on council-managed land. This is considered to be a serious and deliberate act of vandalism. It was not the result of cyclone damage, as axe marks are clearly visible on the trees.

As a result of this incident, council has an opportunity to raise awareness about the issue of illegal tree clearing and the penalties that apply. The damaged vegetation can be replaced through planting replacement casuarinas, but will take several years to gain a similar height and will require ongoing maintenance.

While it has not been possible to identify those responsible for the damage to the vegetation, Council has the opportunity to take a firm stand on illegal tree clearing through the installation of billboard type signage that will block any potential views gained as a result of the illegal clearing if that is desired.

Officer's Recommendation

> THAT given the severity of this vandalism, Council recommends installation of three billboard type signs at this location, undertake media about illegal clearing and replants the area with an additional 60 casuarinas (sheoaks).
>
> AND THAT Council endorse the strategic approach to address this issue in the region via local law amendments, policy development and communication.

PUBLIC PARTICIPATION

Ms Joan Fitzsimmons

Ms Joan Fitzsimmons of Nindaroo advised the Officer's Recommendation of the report covers what she hoped would occur as it is public land and should be for the public not individuals.

Ms Margaret Lane

Ms Margaret Lane of North Mackay wanted to urge Council to adopt the Officer's Recommendation as it has been a vexing issue for many years for Council where individual preferences for where a tree should be situated has been allowed to override the community good and feels that is the way it needs to be thought about. It is the community good, these trees provide service on public land to the whole community and the Coastal Plan has just been adopted outlining why it is important to have this type of vegetation.

The Mayor thanked the public for their contribution to the meeting.

The Mayor advised a prosecution would be the best outcome but this is not the experience Council has had at previous locations and it does not seem to be feasible in these occurrences. Council has approached the Police to see if they would run an investigation, even though it is not a criminal offence, and the Police have referred this matter back to Council as a Local Laws issue.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Bella **Seconded Cr Bonaventura**

Cr Bella reserved this right of reply.

Cr May advised this a very important issue, Council has seen over many years acts of vandalism on the beach front esplanades and has not seen an act of vandalism as bad as what is reported on here today. Whilst she is not particularly in favour of installing billboards as a deterrent she feels Council has no other option and if no action is taken there will be further acts of vandalism on other beaches.

Cr Camm advised this was recommended to the full Council by the Committee due to the recent endorsement of the Coastal Management Plans. There was a commitment and undertaken by Council when first elected to the coastal communities of Blacks Beach, Bucasia and Grasstree Beach who felt aggrieved due to the lack of consultation with them around the tree types that were planted, the coastal management plan and changes to the plans that they felt were not considered in an open and transparent manner. The Committee along with a number of other Councillors attended all of the

engagement sessions and it is very disappointing that this act of vandalism has occurred.

Cr Bonaventura advised the main thing to remember is this land is public land and this type of vandalism on public land cannot be tolerated.

Cr Englert advised this vandalism is the action of an individual or the few which has now put a financial impost all members of the region. If this coastal area fails to hold as a result of this vandalism the entire community will have to cover any associated costs.

Cr Gee advised the actions of a few have affected all residents with the cost of restoration work required as a result of this vandalism.

Cr Mann (nee Fordham) advised the trees were planted to serve a purpose and that purpose has been voided due to this vandalism. Council is under pressure to protect the coastal communities, and for this vandalism to occur and no action taken would be wrong.

Cr Casey endorses the Officer's Recommendation and as a previous member of a previous Council who has installed billboards at Bucasia after similar vandalism to his knowledge there has not been any reoccurrence of that sort of vandalism over the past couple of years. We must remember this is public land not private land and Council is guardians of this land.

Cr Bella exercised his right of reply. He advised it is of particular concern to him as the destruction of foreshore vegetation is a crime and the perpetrator has placed their visual amenity over the rights of others and preservation of the land and environment. The previous Council embarked on what is commonly acknowledged as "best practice solution" in installing billboards as a result of vandalism. This signage removal was never raised or debated by the wider Council, the views or interests of the wider community were taken into account via their elected representatives by that removal. The removal precipitated a number of further crimes some of which were repeated after repair. Councillors are elected to represent the whole region not just a few and are entrusted with the care of the foreshores for all residents for future generations. Anything less than a total and dedicated response is a dereliction of elected members' duties and looks forward to a formulation of policy which standardises Council's response to these acts of vandalism.

CARRIED

12.4 MEETING ARRANGEMENTS

Author Executive Officer

Purpose

To vary the previously appointed times of the following Standing Committee meetings:

- Economic Development and Planning Standing Committee; and
- Corporate Services Standing Committee.

Background/Discussion

*Section 256(1) of the Local Government Regulation 2012 (*the Regulation*)* requires each local government at its post-election meeting to decide on the day and time for holding meetings. *Section 257 of the Regulation* further notes that meetings must be held at least monthly.

Council at its Post-Election meeting of 6 April 2016 approved the establishment of a number of Standing Committees as per *Section 264 of the Local Government Regulation 2012 (*the Regulation), being -

- Mackay Regional Council Infrastructure and Services Committee
- Mackay Regional Council Economic Development and Planning Committee
- Mackay Regional Council Community Engagement Committee
- Mackay Regional Council Corporate Services Committee

As well as the establishment of the Standing Committees, the Chairs, members of the committees, the meeting days, times and Terms of Reference were established based on committee meetings being held during the morning. This is seen as more convenient for Councillors, media and visitors looking to attend both meetings.

A change to the commencement times of the Economic Development and Planning Committee and Corporate Services Committee have been suggested.

The changes being:-

Mackay Regional Council Economic Development and Planning Committee

Timing: Second (2nd) Wednesday of Month commencing at 11.00 am (instead of current 1.00 pm).

Mackay Regional Council Corporate Services Committee

Timing: Third (3rd) Wednesday of Month commencing at 11.00 am (instead of current 1.00 pm).

All Standing Committee meetings will be held at the Mackay Regional Council Chambers, Sir Albert Abbot Administration Building, Gordon Street, Mackay, unless resolved otherwise.

Advertisement of the days and times of Standing Committee meetings must be advertised in a local newspaper, on Council's web-site, and on the notice board of Council's public office.

It is suggested that any change applies from the July 2017 meetings given that a number of external party briefings are already booked with Council for June 2017 based around existing times.

Consultation and Communication

Mayor, Councillors and Chief Executive Officer.

As per the provisions of the *Local Government Regulation 2012 and Local Government Act 2009.*

Resource Implications

The Budget provides for sufficient funds to resource each Council Meeting. Relevant senior Council staff will be made available to support this process.

Risk Management Implications

Nil

Conclusion

Council established the Standing Committees and meeting times and has the authority to make changes. This report is an adjustment of committee meeting times only.

Officer's Recommendation

THAT further to the establishment of the associated Standing Committees made by resolution on 6 April 2016, that the following amended meeting times be approved applicable from the July 2017 meetings:-

- **Mackay Regional Council Economic Development and Planning Committee**

  Timing: Second (2nd) Wednesday of Month commencing at 11.00 am (commencing 12 July 2017).

- **Mackay Regional Council Corporate Services Committee**

  Timing: Third (3rd) Wednesday of Month commencing at 11.00 am (commencing 19 July 2017).

FURTHER THAT the Terms of References be amended accordingly.

AND FURTHER THAT the necessary public advertisements occurs accordingly.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Camm **Seconded Cr Casey**

CARRIED

13. RECEIPT OF PETITIONS:

Nil

14. TENDERS:

Nil

15. CONSIDERATION OF NOTIFIED MOTIONS:

Nil

16. PUBLIC PARTICIPATION:

Nil

17. LATE BUSINESS:

Cr Mann (nee Fordham) advised the following events will be occurring:

- World Tap Record attempt on Thursday 25 May 2017 at MECC;
- Greenmount Heritage Fair on Sunday 28 May 2017 from 9 am to 3 pm;
- Donate Life Service Remembrance on Sunday 28 May 2017 at the Clarion Hotel;
- Relay for Life was held on 13 May 2017 and Council's Team raised approximately $7,000; and

Cr Mann (nee Fordham) advised she and the relevant Council officers will be attending the Older Women's Network meeting on Tuesday 30 May 2017 to discuss PayStay.

Cr May advised Queensland Day Celebrations will be held on Sunday 4 June 2017 at the Sarina Field of Dreams and the sod turning will be occurring for the Visitor Information Project.

Cr May congratulated the Council Zach Mach Corporate team who finished third in the recent Zach Mach Adventure Race.

Cr Englert advised he attended the Sooty Grunter Fishing Championships in early May, this event is able to be held as a result of Mackay Area Fish Stocking Association who recently placed 100,000 fingerlings into Eungella Dam and do so in dams across the region.

Cr Englert advised the State Mountain Bike Championships will be held in October 2017, and recently the National Mountain Bike Marathon Championships were held in Townsville where the Mackay region Mountain Bikers took out a number of podium finishes.

Cr Englert advised the Council Zach Mach Corporate Team finished third in the Corporate Challenge and all participants enjoyed the event.

Cr Bella advised the Red Shield Appeal launched last week and will be running over the next few weeks if anyone would like to contribute to the Red Shield Appeal.

18. CONFIDENTIAL REPORTS:

18.1 WORKS FOR QUEENSLAND MONTHLY REPORT

Confidential

Council Resolution

THAT the report be received.

Moved Cr Bonaventura **Seconded Cr Mann (nee Fordham)**

CARRIED

19. MEETING CLOSURE:

The meeting closed at 11.01 am.

20. FOR INFORMATION ONLY:

Nil

Confirmed on Wednesday 28 June 2017

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MAYOR

APPENDIX / ATTACHMENTS

INFRASTRUCTURE AND SERVICES STANDING COMMITTEE MEETING MINUTES

1. COMMITTEE ATTENDANCE:

Crs K L May (Chairperson), K J Casey, M J Bella, L G Bonaventura, A R Paton, R D Walker and Mayor G R Williamson were in attendance at the commencement of the meeting.

2. NON-COMMITTEE ATTENDANCE:

Also present were Cr R C Gee, Mr C Doyle (Chief Executive Officer), Mr J Devitt (Director Engineering and Commercial Infrastructure) and Mrs M Iliffe (Minute Secretary).

The meeting commenced at 9.00 am.

3. ABSENT ON COUNCIL BUSINESS:

Nil

4. APOLOGIES:

Nil

5. CONFLICT OF INTEREST:

Nil

6. CONFIRMATION OF MINUTES:

6.1 INFRASTRUCTURE AND SERVICES STANDING COMMITTEE MEETING - 12 APRIL 2017

THAT the Infrastructure and Services Standing Committee Meeting Minutes held on 12 April 2017 be adopted.

Moved Cr Casey **Seconded Cr Walker**

CARRIED

DRAFT

7. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:

Nil

8. CORRESPONDENCE AND OFFICERS' REPORTS:

8.1 ECI - WATER SERVICES MONTHLY REVIEW - 1 APRIL 2017 TO 30 APRIL 2017

Author **Director Engineering & Commercial Infrastructure**

Purpose

To provide the Committee with Engineering and Commercial Infrastructure - Water Services Monthly Review for the period of 1 April 2017 to 30 April 2017.

Officer's Recommendation

THAT the Engineering and Commercial Infrastructure - Water Services Monthly Review for the period of 1 April 2017 to 30 April 2017.

Director Engineering and Commercial Infrastructure (DECI) spoke to the report and provided a brief overview of the Water Services for the month of April 2017.

Cr Walker queried the internal transfer of income in relation the accrued wastewater operating revenue less expenditure graph and requested additional information.

DECI believes this is in relation to the laboratory services largely, the work undertaken for other internal providers but will clarify this and advise.

Cr Gee advised in relation to the extra leaks created by Tropical Cyclone Debbie could be attributed to the soil type and the saturation levels.

DECI confirmed this type of results is typical after a weather event but further investigation is required to ensure the data is correct.

Cr May queried where the leaks were, if they were on Council's side of the meter or on the customers side.

DECI advised the data was for leaks on the customers side of the meter.

Cr May queried if Council analyses the data on what type of leaks are found once the customer is notified of a leak.

DECI advised Council currently does not capture this data and there is an opportunity to do some more work and analysis around this but the focus is not currently on this.

DRAFT

Cr May advised it would be beneficial to know if the leaks were occurring from the underground pipes or whether it is through taps, etc.

DECI advised Council currently does not contact the customer to ascertain the reason for their leak.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Paton **Seconded Cr Bella**

CARRIED

8.2 ECI - WASTE SERVICES MONTHLY REVIEW - 1 APRIL 2017 TO 30 APRIL 2017

Author Director Engineering & Commercial Infrastructure

Purpose

To provide the Committee with Engineering and Commercial Infrastructure - Waste Services Monthly Review for the period 1 April 2017 to 30 April 2017.

Officer's Recommendation

THAT the Engineering and Commercial Infrastructure - Waste Services Monthly Review for the period of 1 April 2017 to 30 April 2017be received.

Director Engineering and Commercial Infrastructure (DECI) spoke to the report and provided a brief overview of the Waste Services for the month of April 2017.

Cr Paton queried if the new leachate pond would be able to capture similar figures which were captured during Tropical Cyclone Debbie.

DECI advised the existing leachate pond was at a higher than normal levels during Tropical Cyclone Debbie but it was able to accommodate the requirements associated with this weather event. The new leachate pond will be used to facilitate the recently constructed cell 3, which is the largest cell in the landfill site plus the additional two future cells.

Cr Bonaventura queried the damaged caused to cell 3 at Hogans Pocket and if this would be covered by insurance and/or NDRRA.

DRAFT

DECI advised if the organisation is a commercialised business that makes a profit and pays a dividend back to Council, so that is the water and sewerage business and the waste business, then they are exempt from any claims under NDRRA.

Chief Executive Officer (CEO) advised that Council is still investigating if the damage caused to cell 3 is covered under insurance and are currently working with the insurers in relation to this.

Cr May queried if the insurance does not cover the damage caused to cell 3 is there any comeback on the contractor who constructed the cell.

CEO advised the cell would have been constructed to Council's design and unless they have not completed the design to the agreed standard requested then there is no comeback on the contractor due to this weather event, but will confirm this.

Cr Bonaventura queried if it was possible to lodge an insurance claim for the damage caused to the Sarina Transfer Station.

DECI advised Council has had their assessors visit both cell 3 at Hogans Pocket and the Sarina Transfer Station and a detailed list of all the defects that occurred as a result of Tropical Cyclone Debbie that will sit out of the NDRRA claim. This defect list has been submitted with Council's insurance assessors and they are reviewing this currently.

Cr May queried the progress of the report requested at the April committee meeting of relocating the Sarina Transfer Station asset to higher ground.

DECI advised investigations are currently being undertaken in preparation of this report.

The Mayor asked on behalf of the committee if appreciation could be passed on to the waste management team for their efforts as a result of Tropical Cyclone Debbie.

Cr May advised she fully supported the Mayor's comments and for the small management team to coordinate the collection of the green waste was a huge effort.

Cr Paton advised following on from the Mayor's praise of the waste management team he would like to also show appreciation to the water management team.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Walker **Seconded Cr Paton**

CARRIED

DRAFT

8.3 ECI - TRANSPORT & DRAINAGE MONTHLY REVIEW - 1 APRIL 2017 TO 30 APRIL 2017

Author **Director Engineering and Commercial Infrastructure**

Purpose

To provide the Committee with Engineering and Commercial Infrastructure - Transport and Drainage Monthly Review for the period 1 April 2017 to 30 April 2017.

Officer's Recommendation

THAT the Engineering and Commercial Infrastructure - Transport and Drainage Monthly Review for the period of 1 April 2017 to 30 April 2017 be received.

Director Engineering and Commercial Infrastructure (DECI) spoke to the report and provided a brief overview of the Transport and Drainage Services for the month of April 2017.

DECI provided a brief overview of the NDRRA Funding categories:

- Category A - Managing the event - Counter Disaster Operations
- Category B - Emerging works and restoration works
- Category D - Foreshore damage and betterment works

Cr May advised there is a lot of work to be undertaken in preparing the claims for the necessary approval.

The Mayor advised Council needed to be aware any betterment works would also incur a 10% to 15% cost to Council.

CEO advised if Council was unsuccessful in some category D claims, then those assets will need to be repaired at Council's cost and need to allow for this possibility in the budget.

Cr May queried if the works required at Sichter Street, Sarina could be undertaken in two stages. While waiting for approval under category D can work commence on the street restoration or is it a total funding package.

DECI advised Council and Queensland Reconstruction Authority (QRA) have inspected this site and Council are treating this as a whole package of work but under two separate portions.

CEO advised if Council carried out the work required at Sichter Street without the funding approval then QRA will void the funding application for this work.

Cr May advised the residents of Sichter Street have some real concerns of their assets safety in relation to their houses and was pleased to hear Council is making this a priority.

Cr Bella advised he has raised a number of times the urgency of carrying out maintenance on the unsealed road network and appreciates the process required to ensure the costs are covered

DRAFT

by the NDRRA funding and not the ratepayer. However, he would like an update provided by DECI on the progress of the work scheduled for road repairs in the region.

DECI advised he will review how information about the road maintenance schedule could be provided.

Cr Bella advised he would welcome this.

Cr Casey queried if the emerging works would be completed in the required 60 day timeframe.

DECI confirmed the current forecast is 27 May 2017 when the 60 day timeframe expires and other than green waste, the assessments of works claimable will be completed by 27 May 2017.

Cr Bonaventura queried in relation to notification of Council road maintenance works, he thought there was the ability for residents to check the schedule of road works on Council's website and queried if this would be a good way of keeping residents informed.

DECI advised this was originally set up around construction projects not necessary maintenance activity but will review this as an option on informing residents.

Cr May advised as the work required will be ongoing for approximately 12 months then it may be a good option in how Council could provide the road maintenance schedule to the residents.

Cr Bonaventura advised a lot of the rural and gravel roads in making them safe are still almost down to the sub-grade on some of these roads and the risk during the crushing season is additional damage to these roads. If these roads are damaged further prior to being repaired is Council able to review their claims to include this damage.

DECI advised there is ability for Council to revise their NDRRA claim but there has to be a very diligent process followed.

CEO advised Council has allocated a dedicated external resource to assist with the assessment work so the NDRRA submission to QRA can be finalised as soon as possible.

The Mayor reiterated the importance of the State and Federal Governments plus QRA to deliver the funds quickly so work can take place.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Casey **Seconded Cr Bonaventura**

CARRIED

DRAFT

8.4 DRAFT MEETING MINUTES - WATER & WASTE ADVISORY BOARD - 13 MARCH 2017

Author Director Engineering & Commercial Infrastructure

Purpose

Attached is a copy of the Draft Minutes of the Water & Waste Advisory Board Meeting held on 13 March 2017, for information purposes.

Officer's Recommendation

THAT the Minutes of the Water & Waste Advisory Board Meeting dated 13 March 2017 be received.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Paton **Seconded Cr Bella**

CARRIED

8.5 DRAFT MEETING MINUTES - TRANSPORT & DRAINAGE ADVISORY BOARD - 16 MARCH 2017

Author Director Engineering & Commercial Infrastructure

Purpose

Attached is a copy of the Draft Minutes of the Transport and Drainage Advisory Board Meeting held on 16 March 2017, for information purposes.

Officer's Recommendation

THAT the Minutes of the Transport and Drainage Advisory Board Meeting dated 16 March 2017 be received.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Casey **Seconded Cr Walker**

CARRIED

DRAFT

9. TENDERS:

Nil

10. CONSIDERATION OF NOTIFIED MOTIONS:

Nil

11. PUBLIC PARTICIPATION:

Mr Smith of Carlyle Gardens thanked Council for the grant funding recently awarded to Mackay Tennis. He also raised the issue of traffic strips recently installation on Bridge Road near the IGA complex and queried if the Mackay Ring Round would stop the necessities of the Walkerston Bypass.

Cr May advised the traffic strips were part of the IGA complex development application approval process and the first section of the Mackay Ring Round is part of the Walkerston Bypass.

12. LATE BUSINESS:

Nil

13. CONFIDENTIAL REPORTS:

13.1 ENGINEERING & COMMERCIAL INFRASTRUCTURE BI-MONTHLY LEGAL REPORT - APRIL 2017

Confidential Legal Report - Subject to Legal Professional Privilege

Committee Resolution

THAT the report be received.

Moved Cr Paton **Seconded Cr Bella**

CARRIED

14. MEETING CLOSURE:

The meeting closed at 9.54 am

DRAFT

15. FOR INFORMATION ONLY:

Nil

Confirmed on Wednesday 10 May 2017

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CHAIRPERSON

DRAFT

APPENDIX / ATTACHMENTS

DRAFT

ECONOMIC DEVELOPMENT AND PLANNING STANDING COMMITTEE MEETING MINUTES

The Chair welcomed Cr Ellison Sade from the Honiara City Council who was sitting in the Public Gallery for today's meeting.

1. COMMITTEE ATTENDANCE:

Crs A J Camm (Chairperson), J F Englert, R C Gee, F A Mann, K L May and Mayor G R Williamson were in attendance at the commencement of the meeting.

2. NON-COMMITTEE ATTENDANCE:

Also present were Cr R D Walker, Cr M J Bella, Cr A R Paton, Cr L G Bonaventura, Mr C Doyle (Chief Executive Officer), Mr G Carlyon (Director Development Services) and Mrs M Iliffe (Minute Secretary).

The meeting commenced at 1.00 pm.

3. ABSENT ON COUNCIL BUSINESS:

Nil

4. APOLOGIES:

Nil

5. CONFLICT OF INTEREST:

Nil

DRAFT

6. CONFIRMATION OF MINUTES:

6.1 ECONOMIC DEVELOPMENT AND PLANNING STANDING COMMITTEE MINUTES - 12 APRIL 2017

THAT the Economic Development and Planning Standing Committee Meeting Minutes held on 12 April 2017 be adopted.

Moved Cr Mann (nee Fordham) **Seconded Cr May**

CARRIED

7. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:

Nil

8. CORRESPONDENCE AND OFFICERS' REPORTS:

8.1 DEVELOPMENT SERVICES - MONTHLY REVIEW REPORT FOR APRIL 2017

Author **Director Development Services**

Purpose

To review the attached Development Services Monthly Review Report for April 2017.

Officer's Recommendation

THAT the attached report be received.

Director Development Services (DDS) spoke to the report and provided a brief overview of the Development Services Directorate for the month of April 2017.

Cr Paton queried the progress of the Field of Dreams project and if Council was able to maintain the Government funding for the project.

Cr Camm advised there is a launch of the Sarina Field of Dreams Project planned for Queensland Day, Sunday 4 June 2017.

DDS advised the financial assistance agreement was executed by Council two (2) weeks ago and the project is on track and the funding guidelines will be met.

DRAFT

Cr Mann (nee Fordham) queried the progress of the Lamberts Beach Whale Watching Lookout and if the project was on track to meet the Government funding guidelines for the project.

DDS advised the project is progressing well and the structure is starting to take shape and when completed will be an amazing facility for the whole community.

Cr Camm advised it was promising to see some new applications lodged and note the material change of use application for agricultural centre with Landmark looking to expand into Paget.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Mann (nee Fordham) **Seconded Cr Englert**

Cr Mann (nee Fordham) highlighted the safety results for the month, new applications lodged and the Lamberts Beach Whale Watching Lookout project.

CARRIED

8.2 LOCAL COASTAL PLANS FOR BUCASIA BEACH, BLACKS BEACH AND GRASSTREE BEACH

Author **Manager Parks, Environment and Sustainability**

Purpose

To provide information on the changes made to the draft Local Coastal Plans for Blacks Beach, Bucasia Beach and Grasstree Beach following community consultation and to seek Council's endorsement of the final plans.

Background/Discussion

Following a review, draft Local Coastal Plans for Blacks Beach, Bucasia Beach and Grasstree Beach were released for public consultation in October 2016. A range of consultation activities were undertaken including letters, emails, social media, newspaper, Connecting Mackay, on-line and hardcopy surveys, scheduled community events, focus groups and face-to-face meetings. The consultation period officially closed on 9 December 2016, although late submissions were accepted.

Council received a briefing on the major themes raised during the consultation period on Wednesday 8 February and provided direction on the changes to be made to the plans.

DRAFT

The key changes made to the plans are summarised as follows:

All three plans

- Strengthening the recommendation about education and enforcement in response to comments about unrestrained dogs, 4wds, quad bikes and motorbikes on beaches.
- Reiteration of the assisted natural regeneration approach to vegetation management, with large scale revegetation not usually being required unless natural recruitment is not occurring due to mowing or where vegetation has been cleared.
- Recognising that there will be cases and sites where Council may wish to preserve views while still protecting dunes, an alternative list of low growing species, with isolated trees has been included.
- Cottonwoods have been removed from the revegetation list.
- Strengthening of the beach signage recommendation to install clearer beach access number identification and first aid treatment information.
- A economic values section has been added to the Social Values and Management Issues section
- Strengthening of the recommendation relating to responsible pet ownership, including having dogs on leads at all times unless in a designated dog off leash area, where they must still be under effective control and respond to the owner's commands.
- Changes to the summary document including changes to the summary map to incorporate additional infrastructure, inclusion of the full list of recommendations and a summary of the main natural and social issues.

Blacks Beach

- Inclusion of an all-abilities viewing platform with seating at the Pitt Street beach access and additional infrastructure such as a toilet and upgraded parking facilities.
- A small-scale viewing platform with seating in front of the Shores Holiday Apartments.
- The nature trail to be relocated from the APZ into the reserve area and to finish at Pitt Street rather than Blacks Beach Road.
- Changes to the zone B boundary
- Removal of the recommendation to investigate car parking opportunities at Corella Way. Car parking to be provided in Pacific Drive.
- Relocation of the fencing between Anglers Parade and Pitt Street, given historical Council discussions with residents.
- Support pathway linkages in neighbouring areas to improve connectivity between parks and reserves.
- Clear marking of the management and emergency vehicle access tracks.

Bucasia Beach

- Removal of any additional infrastructure at Nautilus Park.
- Inclusion of a recommendation about an accessible viewing platform and exercise equipment at Seaview Park.
- Recommendation to proceed with stage one of the extension of the pathway north of Williams Avenue.
- Deletion of the recommendation about considering moving the vegetation protection fence landward at Seaview Park.

DRAFT

Grasstree Beach

- Removal of recommendation about investigating camping opportunities at the southern end of Grasstree Beach, and inclusion of further consultation and design work for the additional infrastructure proposed for the Hillside Drive Park area.
- Inclusion of support for the resurfacing of the car parking area, the installation of all abilities play equipment in the existing playground and repairs to the basketball court.
- Inclusion of a trial vegetation restoration area in consultation with the community, to demonstrate the benefits of native vegetation and a well-vegetated dune system.
- Investigation of the potential for appropriate integrated erosion mitigation options such as sand scraping and subsequent dune stabilisation.

Consultation and Communication

An extensive community consultation program was undertaken including letters, emails, social media, newspaper, Connecting Mackay, on-line and hardcopy surveys, scheduled community events, focus groups and face-to-face meetings. Internal consultation was also undertaken.

Resource Implications

The implementation of any recommended activities will be undertaken according to priority, in line with available funding as allocated via the annual budgeting process.

Risk Management Implications

Approving the Local Coastal Plans for Blacks Beach, Bucasia Beach and Grasstree Beach will provide clear direction on the management of council land in these areas.

Conclusion

An extensive consultation program has been undertaken and community feedback incorporated into the revised Local Coastal Plans for Blacks Beach, Bucasia Beach and Grasstree Beach where appropriate.

Officer's Recommendation

THAT the Economic Development and Planning Committee endorse, and refer to full Council, the Local Coastal Plans and Summary Highlights documents for Blacks Beach, Bucasia Beach and Grasstree Beach with the addition of an appendix detailing the options available to address vegetation damage.

Cr Walker queried in relation to the Blacks Beach Coastal Plan the reason and significance of the large fence on the western side of Pacific Drive.

Cr Camm advised the fence was a recommendation from the Bush Fire Management Plan that was undertaken.

DRAFT

Director Development Services (DDS) advised as a result of the Bush Fire Management review undertaken there were fire hazards indicated to the south and to the west of the residential areas. As in other sections the western side does not have any access tracks or fire breaks and it has been proposed to install the fence but this matter will be reviewed and when required brought back to Council for a decision.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Mann (nee Fordham) **Seconded Cr May**

Cr Mann (nee Fordham) advised the coastal plans have been formulated after extensive consultation with the communities, including public meetings, surveys, one-on-one meetings, discussion with committees from each area affected by these costal plans and the feedback from all forms of engagement has been taken into account.

Cr Gee advised he agreed with Cr Mann (nee Fordham), it was a good balance between the consultation with the community and the Government legislative requirements.

Cr May added that the community consultation that was undertaken was extensive from onsite meetings to focus group meetings to one-on-one meetings with the Chair, DDS and other committee members. The committee members investigated the beaches and undertook site visits to ensure the necessary research into the formulation of the beach plans. She wanted to highlight the summary document and highlights are an addition to the beach plans that provides an overview of the plans.

Cr Camm thanked the Council Officers from the Environmental Team who prepared these beach plans.

CARRIED

8.3 ILLEGAL TREE CLEARING AT BLACKS BEACH

Author Manager Parks, Environment and Sustainability

Purpose

To update the committee on a case of illegal tree clearing near Turtle Place, Blacks Beach, which occurred shortly after Cyclone Debbie, as requested by Cr Englert at the Economic Development and Planning Committee meeting on 12 April 2017. To also provide an overview of illegal tree clearing that has occurred in the region over the last twelve months and an outline of the strategic response to address this issue.

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Background/Discussion

The investigation near turtle place

Cr Englert raised the issue of potential illegal tree clearing near Turtle Place Blacks Beach as a late business item at the Economic Development and Planning Standing Committee on 12 April 2017. He asked that the matter be investigated and a report prepared for the Committee's consideration.

Council's Environmental Ranger investigated the matter and prepared a comprehensive investigation report in line with standard investigation procedures for vegetation clearing. The Ranger conducted a site inspection of Lot 26 Blacks Beach Rd and Lot 29/4 Bourke St (Lot 26 on SP164399 and Lot 29 on SP153790) on Wednesday 12 April following receipt of a customer request on Tuesday 4 April 2017. Council is a trustee of these lands and is responsible for their management. There is a deed of trust over Lot 29 allowing the Body Corporate for Whitesan Blue to manage Lot 29, with appropriate conditions. (See Figure 1 for the location of the illegal tree clearing. Note: all figures are provided in Attachment 1).

40 casuarina (sheoak) trees were identified that had been either damaged or destroyed. The damage was thought to have occurred in two separate incidences, as some cut material was browning off and other material was still green at the time of inspection. It is likely that the damage first occurred on either 29 or 30 of March 2017. (See Figures 2-6). There was clear evidence of axe marks on the trees. (See Figures 7 and 8). It is not possible that this damage occurred as a result of cyclone Debbie on 28 March 2017. It is likely that this vegetation was vandalised to improve views from adjacent property.

Despite interviewing people from 18 adjacent residents (see Figure 9), it has not been possible to determine who vandalised the trees. Existing properties that may potentially benefit from the tree clearing in terms of improved views are 18/4 Bourke St, 19 Turtle Place and 16 Turtle Place. (See Figure 10). Existing vegetation in front of 18/4 Bourke St currently limits any potential view gained by the clearing.

The wider issue and strategic response

Illegal clearing of vegetation is a serious issue in the Mackay region. In the last twelve months, Council's Environmental Ranger has received 30 reports of damage to or removal of vegetation in parks and reserves, including coastal areas, and 22 reports of damage to or removal of street trees. It is likely that further instances of clearing or damage to vegetation have occurred, and have not been reported. Only one infringement was able to be issued for these offences.

A local law amendment is currently being prepared which will allow fines to be issued for damage to street trees. At the present time, the only option for council is to take the matter to court, which could potentially be costly in terms of both money and time.

With regard to illegal vegetation clearing in parks and reserves, despite staff investing considerable time into investigating these incidents, there are currently a number of obstacles to prosecution or the issuing of infringements. It has proven difficult in many situations to identify the offenders and evidence is often circumstantial. In cases where the perpetrator has been identified, there has been a lack of support to take action, for various reasons. In one case, council is currently working with the perpetrator to agree on appropriate rectification works, as an alternative to prosecution.

DRAFT

Vegetation clearing and damage has many impacts. In coastal areas, vegetation provides a critical role in dune formation and stabilisation and provides a buffer between the coast and adjacent land and assets during storm events. Vegetation also reduces the effects of light pollution onto beaches. Trees and vegetation provide a number of other benefits including contributing to the amenity of the area, improving liveability, providing shade, as well as habitat for native wildlife including birds.

In order to best address this situation, council officers are currently working on a Vegetation Vandalism Policy. This includes a scoring system to assess the severity of damage and a set of standard responses, which depending on the severity of the clearing, could include letters to surrounding residents, media coverage, replanting at a higher density or signage of varying sizes. The rationale for this is to ensure that cases of vegetation vandalism are taken seriously, and that council's response is consistent and transparent. The policy is based on a similar policy currently used by several local governments in Queensland and New South Wales to address this issue. A communication campaign is also prepared for implementation is the 2017/18 financial year.

This policy will be brought to the committee for consideration in the near future.

Consultation and Communication

Local Laws and Natural Environment staff were consulted on this matter. Door knocking was undertaken in the local area and interviews and discussions were held with local residents. Local residents also provided video footage of the damage. The 18 properties where residents were spoken to about the illegal clearing are shown in Figure 9. Most residents were appalled at the destruction.

Resource Implications

Approximately 40 trees were damaged or destroyed as part of this illegal activity. Replanting the trees with seedlings and maintaining them for the next five years would cost approximately $10,000.

Should council wish to erect billboard type signage in this location, signs are currently in stock and available for use. These signs are 3.6m x 1.8m in size, on posts approximately 1.8m high.

Risk Management Implications

The casuarina trees (sheoaks) provide a buffer against coastal erosion and also reduce light transmission on to the beach from residential areas. These environmental services will not be provided until the trees are replaced and attain a similar height and density, so there may be implications for nesting turtles as a result of this activity, and the stability of the dunes in this location may be compromised and significant erosion and damage to rockwalls has occurred in this location in previous events. There will also be a loss of amenity.

Should council chose to do nothing regarding this clearing, the community may feel that there are no consequences for illegally clearing native vegetation, and further clearing may occur.

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The billboard type signs have been designed to withstand cyclones and are not thought to be a risk to adjacent residents in storm events. Should there be concerns, the signs can be removed prior to significant cyclones.

Conclusion

It is clear that approximately 40 trees have been wilfully damaged or destroyed on council-managed land. This is considered to be a serious and deliberate act of vandalism. It was not the result of cyclone damage, as axe marks are clearly visible on the trees.

As a result of this incident, council has an opportunity to raise awareness about the issue of illegal tree clearing and the penalties that apply. The damaged vegetation can be replaced through planting replacement casuarinas, but will take several years to gain a similar height and will require ongoing maintenance.

While it has not been possible to identify those responsible for the damage to the vegetation, Council has the opportunity to take a firm stand on illegal tree clearing through the installation of billboard type signage that will block any potential views gained as a result of the illegal clearing if that is desired.

Officer's Recommendation

THAT given the severity of this vandalism, the Economic Development and Planning Committee recommends installation of three billboard type signs at this location, undertake media about illegal clearing and replants the area with an additional 60 casuarinas (sheoaks).

AND THAT the Economic Development and Planning Committee endorse the strategic approach to address this issue in the region via local law amendments, policy development and communication.

PUBLIC PARTICIPATION

Ms Sian Neubecker

Ms Sian Neubecker of Turtle Place, Blacks Beach advised she was concerned her residence was highlighted in the Daily Mercury photo as the only house not contacted in the area and would like to know why they were not contacted. She also advised other homeowners in the street were not notified they could attend this meeting about an issue directly related to their street.

Cr Camm advised Ms Neubecker's comments would be referred to the Chief Executive Officer and Director Development Services to review the process in relation to this report.

Mr Albert Hajdu

Mr Albert Hajdu of Lynette Drive, Nindaroo advised he owns a block of land and was concerned he had not been advised this matter was being considered today. He was contacted by a real estate agent and the Daily Mercury requesting comments and is disappointed he was

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not contacted by Council. He has inspected the vandalism and is disgusted by it but would like to discuss what other options are available instead of the installation of the screens.

Cr Camm advised the Parks Manager would be in contact with Mr Hajdu to discuss this matter further.

The Chair thanked the public for their contribution to the agenda item.

Cr May advised she would like to put an alternate motion to the committee for consideration given the significance of this report, the event that occurred at Black Beach and what action Council may or may not take. She recommends that the committee refer this matter to the Ordinary Meeting to allow the full Council to consider this matter.

Committee Resolution

THAT the Economic Development and Planning Committee refers this matter to the Ordinary Meeting of 24 May 2017 for its consideration.

Moved Cr May **Seconded Cr Mann (nee Fordham)**

Cr May wanted to reiterate that what has occurred is a significant impact on the environment there and unfortunately this is not an isolated case, Council has had cases in the past where significant damage was caused to the foreshore trees and believes Council needs to have a holistic approach and a policy endorsed to outline what actions will be taken if this type of vandalism occurs.

Cr Gee advised there is cost to the ratepayers for vandalism and Council needs to endorse a policy to ensure vandalism is kept to a minimum.

Cr Camm advised she agrees with Cr May in referring this matter to the full Council as this is a very serious matter.

CARRIED

DRAFT

8.4 PROVISION OF FLOOD STUDY DATA TO THE INSURANCE COUNCIL OF AUSTRALIA AND OTHER INSURERS

Author **Principal Engineer (Waterways), Strategic Planning**

Purpose

To seek endorsement for the provision of Council's flood study data to the Insurance Council of Australia (ICA) and other insurers for incorporation into their datasets used to evaluate flood risk at the property level.

Background/Discussion

Council has a role to play in the insurance sector by:

- ensuring land use planning takes into account the natural hazard risks – this is done via the planning scheme and overlay codes (flood and coastal hazards);
- improving risk mitigation against natural hazards such as levees which Mackay has been undertaking over the last few decades; and
- providing accurate flood risk information.

This report addresses providing insurers with accurate flood risk information. Council's aim is to provide accurate mapping of flood risks to ensure that "flood risk or inundation" is not over-estimated by insurers which may have occurred in the past (e.g. insurers have tended to be more conservative in their assessment of risk).

Over the last seven years, Council has completed numerous flood and stormwater studies to understand the flood hazards and develop strategies to minimise the impact of flooding on the community. Following the completion of the Mackay Region Flood and Stormwater Management Strategy in early 2017, Council has been liaising with the ICA about the provision of flood and ground level information.

Flood study data and ground levels from the 2015 LiDAR survey were provided to the ICA in February under a confidentiality agreement to determine the likely impact on home insurance premiums. The flood study data provided was for the 1% and 0.2% Annual Exceedance Probability (AEPs) events from Council adopted flood studies covering Pioneer River, Janes Creek, Goosepond Creek, Vines Creek, Bakers Creek and McCreadys Creek. The Mackay region storm tide data which was adopted by Council in April is also proposed to be sent to the ICA and other Insurers on request.

The ICA undertook a first pass assessment of Council's data in February 2017 and advised that of the 68,212 addresses as identified by the ICA that fall within the suburbs of the data Council provided, the industry could reduce premiums based on lower risk categories supported by the new information by approximately $11 million for the region. The findings included:

- Approximately $0 change for 76% of ICA addresses;
- Approximately $500 premium saving for 22%; and
- 2% of addresses may experience a premium increase of up to $500.

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Council enquired about seeking further information to determine the reasons for the savings and increases in premiums however this information was not available.

Council has also recently commissioned a terrestrial LiDAR survey to obtain floor level and building data which will further assist the determination of flood risk at the property level. This data is expected to be available later in 2017 and would also benefit the insurer's assessment of flood risk as it is often generally assumed that houses have their floors at ground level, which is often not the case.

It is in the best interests of the community that they have access to accurate information about flooding and that this data also be used by insurers to accurately assess the flood risk at the property level. The sharing of flood data with the insurance industry is recommended in Council's recent Mackay Region Flood and Stormwater Management Strategy (AECOM, November 2016) and in the Queensland Floods Commission of Inquiry Final Report (Queensland Government, 2012).

Consultation and Communication

The ICA has been consulted regarding the provision of flood study data. There has not been consultation with the community at this stage however this is planned to occur in July at the insurance forum.

The ICA will be funding and conducting a series of community briefings in North Queensland in July 2017 and the Mackay forum is planned for 10 July. The workshops are focusing on areas where there is community concern regarding the affordability of insurance premiums for home, contents and business insurance. Council has expressed interest in participating in this forum to showcase the work being undertaken in flood and stormwater management.

Resource Implications

Nil.

Risk Management Implications

There may be approximately 2% (1,364) of ICA's identified addresses that could be adversely affected through increases in insurance premiums as a result of the use of Council's data. The data however is the best available flood risk information available and will benefit 22% (15,006) of ICA's identified addresses. There are net benefits to the community in providing the data to the ICA.

There is no legal impediment to releasing accurate hazard information and it is key to developing resilient communities and sharing responsibility for hazard management (Eburn M & Handmer J 2012, Legal issues and information on natural hazards. Local Government Law Journal vol. 17, pp. 19-26).

Conclusion

The provision of Council's flood study data and ground levels from the 2015 LIDAR to the ICA for incorporation into their dataset has a net benefit to the community with 22% of properties likely to received reduced insurance premiums. There is likely to be no change to

DRAFT

76% of properties and 2% of properties may experience increases in premiums as a result of Council's data. Council's flood data and ground level information should also be shared with other insurers on request, in case they are not using the ICA's dataset.

Officer's Recommendation

THAT the Economic Development and Planning Committee endorse the provision of Council's flood study and ground level data to the Insurance Council of Australia and other insurers for incorporation into their datasets used in evaluating flood risk.

Director Development Services (DDS) provided a brief overview of the report.

Cr May queried what would be the approximate amount the 2% of residents would be adversely impacted as a result of this report.

DDS advised that through discussions with the Insurance Council of Australia (ICA) that most of the properties in that percentage they believe will already be excluded from accessing insurance coverage or have premiums that are so punitive that residents are not taking out insurance cover.

Cr Walker queried if there was any way to follow up the possible reduction in premiums.

DDS advised Council could request some case studies from ICA to ensure the possible reduction in premiums does occur.

Cr Paton queried if this information will be released to the residents.

DDS advised there will be public dissemination of the information to inform the residents that Council is undertaking this activity and it would beneficial for them to review their insurance cover.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Englert **Seconded Cr Gee**

CARRIED

DRAFT

8.5 DRAFT MINUTES CHARACTER AND HERITAGE ADVISORY COMMITTEE

Author Manager Strategic Planning

Purpose

To receive the draft minutes of the Character and Heritage Advisory Committee of the meeting held on 7 April 2017 for information purposes and consideration of any recommendations.

Officer's Recommendation

THAT the Draft Character and Heritage Advisory Committee Minutes dated 7 April 2017 be received.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Mann (nee Fordham) **Seconded Cr Englert**

Cr Mann (nee Fordham) highlighted some activities from the Character and Heritage Advisory Committee meeting. There are two (2) more heritage walks lead by Berenice Wright on Thursday 11 May 2017 commencing at 5.00 pm and on Saturday 13 May 2017 commencing at 10.00 am with both leaving from the Old Pioneer Shire Building, Wood Street.

The Mayor advised he attended the Cemetery Walk on Saturday lead by Berenice Wright and Berenice advised he was the first Mayor to attend.

CARRIED

9. TENDERS:

Nil

10. CONSIDERATION OF NOTIFIED MOTIONS:

Nil

DRAFT

11. PUBLIC PARTICIPATION:

Ms Margaret Lane of Pioneer Landcare queried what Council can do in relation to the heritage listed old Commonwealth Bank building.

Cr Camm advised the Director of Development Services would provide an update to Ms Lane following the meeting.

12. LATE BUSINESS:

Cr Camm advised she will form part of a corporate team with Cr Gee, Cr Englert and Peter Lister in taking part in the Zach Mach Adventure Challenge on Saturday 13 May 2017. The Zach Mach event is Mackay's only multi-sport adventure challenge and it celebrated the life of Zach Roberts, and adventure racer and former student of Mackay Christian College.

13. CONFIDENTIAL REPORTS:

13.1 DEVELOPMENT SERVICES MONTHLY LEGAL REPORT - APRIL 2017

Confidential

Committee Resolution

THAT the report be received.

Moved Cr May **Seconded Cr Englert**

CARRIED

13.2 APPROVED CONCESSIONS UNDER THE FACILITATING DEVELOPMENT IN THE MACKAY REGION POLICY - APRIL 2017

Confidential

Committee Resolution

THAT the concessions approved under the Facilitating Development in the Mackay Region Policy are noted.

Moved Cr Mann (nee Fordham) **Seconded Cr Englert**

CARRIED

DRAFT

14. MEETING CLOSURE:

The meeting closed at 1.41 pm.

15. FOR INFORMATION ONLY:

15.1 DEVELOPMENT APPLICATION INFORMATION - 01.04.2017 TO 30.04.17

For Council Information Only - No Decision Required.

Development Applications Received

App. No.	Code / Impact	Address	Applicant	Description	Officer
DA-2008-236/B	Code	14 Diamond Crescent, SARINA	Cotherstone Pty Ltd	Extension of Relevant Period - Material Change of Use - Rural to Urban Residential AND Reconfiguration of 1 Lot to create 18 Residential Lots	Josephine McCann
DA-2012-239/A	Code	46 Beaconsfield Road, BEACONSFIELD	Hart Design Developments Pty Ltd	Extension to Relevant Period (4 Years) - Multiple Dwelling Units (10)	Kathryn Goodman
DA-2012-251/A	Code	122-126 Kellys Road, WALKERSTON	AV Jennings Mackay Pty Ltd	Extension of Relevant Period - 2 Urban Expansion Lots into 97 Lots, Parkland & 1 Balance Lot - Glenrowan Estate - Stages 8, 9 & 10	Darryl Bibay
DA-2012-313/A	Code	L 609 Mount Bassett Cemetery Road, MACKAY HARBOUR	Fiveways Mackay Pty Ltd	Extension of Relevant Period - Warehouse (including Ancillary Activities)	Helle Jorgensen Smith
DA-2013-57/A	Code	81 Wood Street, MACKAY	Edward H Woodwell and Monique L Woodwell	Extension of Relevant Period - Commercial Premises	Helle Jorgensen Smith
DA-2016-123/A	Code	Aura Street, MCEWENS BEACH	Mackay Regional Council	1 Open Space lot into 11 Lots & Balance Lot	Brogan Jones
DA-2017-29	Code	4 Williams Road, PINNACLE	Visicostream Pty Ltd	Major Utility (Telecommunications Facility)	Kathryn Goodman
DA-2017-30	Code	81 Grendon Street, NORTH MACKAY	Renee Milward	Dwelling House (Flood & Inundation Overlay)	Darryl Bibay
DA-2017-31	Code	101 Dows Creek Road, DOWS CREEK	Jillian L Waddington	Boundary Realignment 2 Rural Lots into 2 Lots	Kathryn Goodman
DA-2017-34	Code	448 Newbury-Mount Vince Road, MARIAN	Philip G Wilson and Kayleen J Wilson	Boundary Realignment (2 Rural Lots into 2 Lots)	Darryl Bibay
DA-2017-35	Code	18 Mill Street, NORTH ETON	Zacharia C Schneider	Residential Storage Shed (Open Space Zone)	Darryl Bibay
DA-2017-36	Code	86 Rutlands Road, KUTTABUL	Mark A Dreghorn	Dwelling House and Residential Storage Sheds (Steep Land Overlay)	Kathryn Goodman
DA-2017-37	Code	24 Florence Street, EIMEO	Tracey L Over and Mark K Hedley	Dwelling House and Garage (Steep Land Overlay)	Kathryn Goodman
DA-2017-38	Code	11 Perry Street, WEST MACKAY	Gary R Bickerton	Dwelling House Extension (Flood & Inundation Overlay, Mackay Airport Overlay and Residential Character Overlay)	Helle Jorgensen Smith
DA-2017-39	Code	1 Tait Street, WEST MACKAY	Paul W Stranks	Dwelling House (Flood and Inundation Overlay) & Open Carport	Josephine McCann
DA-2017-40	Code	77-87 Maggiolo Drive, PAGET	Lumel Pty Ltd	General Industry (Agricultural Supplies)	Josephine McCann
DA-2017-41	Code	12A Sapphire Court, NORTH MACKAY	Habana Gravel and Sand Pty Ltd	Dwelling House (Flood & Inundation Overlay)	Kathryn Goodman

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App. No.	Code / Impact	Address	Applicant	Description	Officer
DA-2017-42	Code	18 Juliet Street, MACKAY	Tempus Design Studio	Home Based Business (Building Design Office)	Josephine McCann
DA-2017-43	Code	478 Kinchant Dam Road, KINCHANT DAM	Zak D Hollard and Jessica L Love	Oversized Shed >108M2	

Development Applications Entering Decision Making Period

App. No.	Code / Impact	Address	Applicant	Description	Officer
MCUC-2016-127	Code	78 Cemetery Road SARINA	Michael K Haylett	Host Home Accommodation	Josephine McCann
MCUC-2017-36	Code	66 Rutlands Road KUTTABUL	Mark A Dreghorn	Dwelling House and Residential Storage Sheds (Steep Land Overlay)	Kathryn Goodman
MCUC-2017-41	Code	12 Sapphire Court NORTH MACKAY	Habana Gravel and Sand Pty Ltd	Dwelling House (Flood & Inundation Overlay)	Kathryn Goodman
ROLC-2012-184A	Code	0 Kennedy Street WALKERSTON	NAAB Property Investments (QLD) Pty Ltd	Extension of Relevant Period (4 Years) - 1 Rural Lot and 1 Rural Residential Lot into 20 Lots	Darryl Bibay
ROLC-2012-251A	Code	122 Kellys Road WALKERSTON	AV Jennings Mackay Pty Ltd	Extension of Relevant Period - 3 Urban Expansion Lots into 37 Lots, Parkland & 1 Balance Lot - Glenrowan Estate - Stages 8, 9 & 10	Darryl Bibay
ROLC-2017-14	Code	93897 Bruce Highway BAKERS CREEK	Ooralea Developments Pty Ltd	3 Rural Lots into 5 Lots & Access Easement	Darryl Bibay

Development Applications Finalised

App. No.	Code / Impact	Address	Applicant	Description	Officer
Approved Subject to Conditions					
MCUC-ASPA-2016/117	Code	2 Mangrove Road MACKAY QLD 4740	Lend Lease Real Estate Investments Limited	Shopping Centre (Caneland Central Expansion)	Brogan Jones
MCUC-ASPA-2016/129	Code	26 Johnson Street WEST MACKAY QLD 4740	Keith R Duffy and Kate Duffy	Dwelling House (Flood & Inundation Overlay)	Helle Jorgensen Smith
MCUC-ASPA-2017/12	Code	1 Edmond Street EIMEO QLD 4740	Eimeo Surf Life Saving Club Inc	Sport & Recreation (Clubhouse Extensions) - Eimeo Surf Life Saving Club	Darryl Bibay
MCUC-ASPA-2017/13	Code	369-371 Mackay-Bucasia Road RICHMOND QLD 4740	Beaconsfield Road Pty Ltd	Home Based Business (Drafting Office)	Josephine McCann
MCUC-ASPA-2017/22	Code	158-160 Maggiolo Drive PAGET QLD 4740	TAG Property Enterprises Pty Ltd	Machinery and Vehicle Sales Showroom & Outdoor Sales Premises	Kathryn Goodman
MCUC-ASPA-2017/26	Code	7-9 Success Street PAGET QLD 4740	ISB Family Company Pty Ltd	Caretakers Residence	Kathryn Goodman
MCUC-ASPA-2017/30	Code	81 Grendon Street NORTH MACKAY QLD 4740	Renee Milward	Dwelling House (Flood & Inundation Overlay)	Darryl Bibay
MCUC-ASPA-2017/37	Code	24 Florence Street EIMEO QLD 4740	Tracey L Over and Mark K Hedley	Dwelling House and Garage (Steep Land Overlay)	Kathryn Goodman
MCUC-ASPA-2017/39	Code	1 Tait Street WEST MACKAY QLD 4740	Paul W Stranks	Dwelling House (Flood and Inundation Overlay) & Open Carport	Josephine McCann
MCUI-ASPA-2016/11	Impact	133 Inneston Road KOUMALA QLD 4738	Stewart J Borg and Sarah J Borg	Intensive Animal Industry (Cattle Feedlot)	Josephine McCann
MCUI-ASPA-2017/11	Impact	2 Mangrove Road MACKAY QLD 4740	Lend Lease Property Management (Australia)	Service Station (Car Wash)	Brogan Jones

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App. No.	Code / Impact	Address	Applicant	Description	Officer
Approved Subject to Conditions					
ROLC-ASPA-2017/25	Code	7A Stony Creek Road ETON QLD 4741	Anthony S Pullen	1 Rural Residential Lot into 3 Lots	Helle Jorgensen Smith
ROLC-ASPA-2017/27	Code	L 901 Botanical Drive OORALEA QLD 4740	Benarid Pty Ltd	Boundary Realignment 2 Urban Residential Lots into 2 Lots	Darryl Bibay
ROLC-ASPA-2017/31	Code	101 Dows Creek Road DOWS CREEK QLD 4754	Jillian L Waddington	Boundary Realignment 2 Rural Lots into 2 Lots	Kathryn Goodman
Relevant Period Extended					
RECONF-IDAS-2006/497G	Code	L 900 Diesel Drive PAGET QLD 4740	FKP Mackay Turf Farm No 1 Pty Ltd	Request to Extend Relevant Period - Reconfiguration of 2 lots to create 59 industrial lots - Industroplex Estate Stages 5-8	Kathryn Goodman
Generally In Accordance With					
ROLC-ASPA-2016/123A	Code	MCEWANS BEACH RESERVE Aura Street MCEWENS BEACH QLD 4740	Mackay Regional Council	1 Open Space lot into 11 Lots & Balance Lot	Brogan Jones

Confirmed on Wednesday 10 May 2017

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CHAIRPERSON

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APPENDIX / ATTACHMENTS

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COMMUNITY ENGAGEMENT STANDING COMMITTEE MEETING MINUTES

1. COMMITTEE ATTENDANCE:

Crs F A Mann (nee Fordham) (Chairperson), J F Englert, L G Bonaventura, A J Camm, K J Casey, R C Gee and Mayor G R Williamson were in attendance at the commencement of the meeting.

2. NON-COMMITTEE ATTENDANCE:

Also present were Cr K L May, Cr A R Paton, Cr R D Walker, Mr C Doyle (Chief Executive Officer), Ms B Mather (Director Community and Client Services) and Mrs M Iliffe (Minute Secretary).

The meeting commenced at 9.00 am.

3. ABSENT ON COUNCIL BUSINESS:

Nil

4. APOLOGIES:

Nil

5. CONFLICT OF INTEREST:

Nil

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6. CONFIRMATION OF MINUTES:

6.1 COMMUNITY ENGAGEMENT STANDING COMMITTEE MINUTES - 19 APRIL 2017

THAT the Community Engagement Standing Committee Meeting Minutes dated 19 April 2017 be adopted.

Moved Cr Camm **Seconded Cr Englert**

CARRIED

7. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:

Nil

8. CORRESPONDENCE AND OFFICERS' REPORTS:

8.1 COMMUNITY AND CLIENT SERVICES MONTHLY REVIEW APRIL 2017

Author **Director Community and Client Services**

Purpose

Attached is a copy of the Community and Client Services Monthly Review for the period 1-30 April 2017.

Officer's Recommendation

THAT the Community and Client Services Monthly Review covering the month of April 2017 be received.

The Director Community and Client Services (DCCS) spoke to the report and provided a brief overview of the directorates activities for the month of April 2017.

Cr Camm queried the Community Lifestyle capital April financial data results and if this was based on timing forecast verses actual budget forecast given there is a 17% overspend on that capital budget.

DCCS advised the capital budget for Artspace for building of the pod and the replacement of the carpet. The carpet replacement was delayed, so this is to do with timing issue rather than budget. DCCS advised she will take on notice this query and come back to the Committee with a fuller response.

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Cr Camm queried the Corporate Communication & Marketing April financial data results and the significant underspend and comment in relation to signage. What type of signage is covered by this budget item?

DCCS advised this budget is for used for one off request that may come to Council, e.g., the Northern Beaches sign, and if this budget is not exhausted it is returned to general revenue.

Cr Camm advised she was of the opinion there was a need for signs in the community and potentially a discussion with Economic Development may assist with where the needs are. At Marian at Melba House there is blank billboard signage and there is opportunity to discuss this with tourism and Melba House.

DCCS advised some of these funds are currently being used for signage at the Mirani Museum something within the park that will provide more visibility for the Museum. Also these funds are for the whole of Council not one particular program.

Chief Executive Officer (CEO) advised that there are several programs with signage budget allocations and this is a bit disjointed currently and would be reviewed going forward.

Cr Camm queried the Health & Regulatory Services April financial data results and given the budget item of $175,000 and with the paid parking system the majority of those funds, is this a timing issue and dealt with by 30 June or not.

DCCS advised if the budget allocation was originally put in place to cover possible options to replace the recently decommissioned parking meters. Now that the decision has been to not replace these but to move to Paystay, this money will be returned to general revenue within Council.

Cr Camm advised this was important to know as elected members are monitoring the PayStay to determine if it is going to deliver the community outcome elected members want. Where there other options in relation to paid parking?

DCCS advised the upfront capital cost for PayStay has been paid.

The Chair advised the committee that she had met with DCCS, Mayor and CEO in relation to PayStay and supporting the community through the transition stage from meters to PayStay. A community engagement plan is in place to assist residents.

CEO advised that when the budget was set there was no final decision made in relation to paid parking in the city centre and the capital was budgeted for the worst case scenario. Following Council's decision to change to PayStay the balance of the budget will be returned to general revenue.

Cr Camm advised she felt the Council briefing did not cover off on some of the issues now being raised elected members by some members of the community.

DCCS advised the occupancy rates in the paid parking in the city centre was 61% before PayStay was introduced and it is currently 57%. For the week 8 May 2017 to 12 May 2017 there were 1,009 instances of using Paystay with 91% of these using the PayStay app to pay for their parking.

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The Mayor advised he agrees with the comments raised and all elected members have had deputations from members of the community but he does not feel the issues can be attributed to the Council briefing. During this briefing no elected member raised the possibility there would be a section of the community disadvantaged by the use of PayStay.

Cr Casey advised during a catch-up with the city traders recently, the issue of Dudley Denny City Library patrons parking in the city centre in Victoria Street rather than the library parking was raised.

DCCS advised that Health and Regulation staff were aware of the issue and that library staff are actively encouraging residents to park in the designated free library parking area.

Cr Bonaventura advised he had inspected the library parking and it was full and wondered if the parking was being used by non-library visitors.

DCCS advised generally the library parking is not full and only on a few occasions since the opening of the library has the designated parking been full when monitored by the library staff.

Cr Gee advised he would like to acknowledge the staff that has assisted residents in the carpark with the change to PayStay. He advised he attended the carpark and observed the staff members for a period of time and the different types of demographics, during this time the off street carpark was full and the on street parking was empty.

The Chair thanked Cr Gee for his feedback and advised there is further work being carried out with residents and a follow up briefing is expected back to Council.

The Mayor advised during the catch-up with the city traders recently there were also some businesses who advised they would rather have the chance of selling to library visitors who are walking back to their vehicle rather than them parking out the back of the library.

Cr Englert queried if the laptop dispenser unit installed at the Dudley Denny City Library could be explained to the Committee.

DCCS advised the laptop dispenser is a unit that provides patrons with access to a laptop for usage within the libarary. It is a unit that enable the laptop, once returned to be automatically checked and clean for viruses and inappropriate downloads, etc. ensuring the laptop is ready for the next user.

The Chair queried if Community Development team are still involved in recovery activities.

DCCS advised Community Development are still involved and have met with Department of Communities this week and will continue to work with them to ensure that issues that arise from the community as part of the recovery are addressed. Also, where possible, events over the next few months will have a theme around recovery.

The Chair queried the outcome of the Givit campaign.

DCCS advised there were 17 families in the Mackay area that used the Givit service but any other information is not available due to confidentiality. From a success prospective it was one of the easiest mechanisms to use to ensure residents who needed something were connected accordingly.

DRAFT

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Englert **Seconded Cr Casey**

Cr Englert advised Givit helped coordinate the donations to the residents who needed them and it was a great initiative of Council to involve themselves in this facilitation of assistance to residents in need.

CARRIED

8.2 DRAFT MINUTES - VISUAL ARTS ADVISORY COMMITTEE

Author Manager Community Lifestyle

Purpose

Attached is a copy of the draft minutes of the Visual Arts Advisory Committee (VAAC) meeting held on 24 April 2017, for information purposes.

Officer's Recommendation

THAT the Minutes of the Visual Arts Advisory Committee meeting dated 24 April 2017 be received.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Englert **Seconded Cr Bonaventura**

CARRIED

DRAFT

9. TENDERS:

Nil

10. CONSIDERATION OF NOTIFIED MOTIONS:

Nil

11. PUBLIC PARTICIPATION:

Nil

12. LATE BUSINESS:

Cr Englert queried if Council could write to Mr Col Benson for his tireless efforts in coordinating ANZAC Day preparations in the past now that Council was becoming more involved in the process.

The Mayor advised he would correspond with Mr Benson.

Cr Gee advised the 2017 Resource Industry Network Chairman's Awards Gala Dinner was held on Friday 12 May 2017. Techserve Pty Ltd won the *Safety Foremost Award* for putting the suicide logo on all of their hi-vis and concentrating on mental health in the workplace through safetalk. QCCS won *Connecting in the Community Award* for their participation in "Change the Game Tackle Mental Health Head On" which was an initiative of Council in collaboration with the Mackay Cutters. Mackay Cutters has released 500 family passes to the mental health network for delivery of social reconnection to those in need in a safe environment through the Mackay Cutters.

The Chair thanked Cr Gee for all of his work in that space; he has been a real advocate in assisting residents of the region.

The Mayor advised it was a great result of QCCS and congratulations from the Committee to Cr Gee and the other Councillors involved in the initiation of "Change the Game Tackle Mental Health Head On".

The Chair advised May is Domestic and Family Violence Prevention month and the following events are still to occur:

- Councillors are making stars for the 1 Million Starts Project at Caneland Central on Thursday 18 May 2017;
- Domestic Violence Forum at MECC on Friday 19 May 2017;
- Mackay Women in Business May Event with Rosie Batty on Friday 19 May 2017; and
- Mackay Women in Business Breakfast with Rosie Batty on Saturday 20 May 2017.

The Chair advised Mackay is trying to break the World Tap Dancing record with more than 250 dancers required at the MECC for this to occur.

The Chair encouraged everyone to attend the Greenmount Homestead's Heritage Fair on Sunday 28 May 2017 which is themed *"Fashion Through the Decades"*.

13. CONFIDENTIAL REPORTS:

Nil

DRAFT

14. MEETING CLOSURE:

The meeting closed at 9.33 am.

15. FOR INFORMATION ONLY:

Nil

Confirmed on Wednesday 17 May 2017

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CHAIRPERSON

DRAFT

APPENDIX / ATTACHMENTS

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CORPORATE SERVICES STANDING COMMITTEE MINUTES

1. COMMITTEE ATTENDANCE:

Crs A R Paton (Chairperson), M J Bella, L G Bonaventura, R D Walker and Mayor G R Williamson were in attendance at the commencement of the meeting.

2. NON-COMMITTEE ATTENDANCE:

Also present were Cr K J Casey, Cr R C Gee, Cr J F Englert, Cr Fran A Mann (nee Fordham), Mr C Doyle (Chief Executive Officer), Mr A Knight (Director Organisational Services) and Mrs M Iliffe (Minute Secretary).

The meeting commenced at 1.00 pm.

3. ABSENT ON COUNCIL BUSINESS:

Nil

4. APOLOGIES:

Cr K L May

5. CONFLICT OF INTEREST:

Nil

6. CONFIRMATION OF MINUTES:

6.1 CORPORATE SERVICES STANDING COMMITTEE MINUTES - 19 APRIL 2017

THAT the Corporate Services Standing Committee Meeting Minutes dated 19 April 2017 be adopted.

Moved Cr Bonaventura **Seconded Cr Walker**

CARRIED

DRAFT

7. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:

Nil

8. CORRESPONDENCE AND OFFICERS' REPORTS:

8.1 ORGANISATIONAL SERVICES MONTHLY REVIEW - APRIL 2017

Author **Director Organisational Services**

Purpose

To keep the Corporate Services Committee updated on Organisational Services activities.

Background/Discussion

All departments within MRC prepare a monthly review which identifies activities undertaken and progress made during the specific month.

Consultation and Communication

The report contains input from each and every Program within Organisational Services.

Resource Implications

As required to compile report, which is a routine task for multiple employees.

Risk Management Implications

Nil.

Conclusion

The Corporate Services Committee is kept informed of activities within Organisational Services.

Officer's Recommendation

THAT the Corporate Services Standing Committee receives the Organisational Services Monthly Review for April 2017.

Director Organisational Services (DOS) provided a brief overview of the directorate's activities for the month of April 2017.

DRAFT

The Mayor felt it important to highlight that Council's monthly local spend for April 2017 was 92% which is the highest it has been and in terms of what that means for the Mackay region, $8 million of Council's expenditure in a month was spent locally.

Cr Paton queried the Share Services Centre Information Services pending requests which are still trending up and was wondering if this has been reviewed.

DOS advised the program had expected the pending requests to be reduced and as this was not achieved further review and implementation of strategies will be implemented.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Bonaventura **Seconded Cr Walker**

CARRIED

DRAFT

8.2 STRATEGIC FINANCIAL REPORT FOR THE MONTH OF APRIL 2017

Author **Director Organisational Services**

Purpose

To adopt council's Strategic Financial Report for the month of April 2017.

Background/Discussion

Under Part 9 Section 204 of the Local Government Regulation 2012, the Local Government is required to prepare a financial report which the Chief Executive Officer presents at a meeting of the local government once a month.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Consultation and Communication

Chief Executive Officer, Directors, Manager Financial Services.

Resource Implications

Nil

Risk Management Implications

Some revenue streams are currently tracking below year to date budget. This is being more than offset by a reduction in expenditure. The recent cyclone in the region will have a financial impact however the quantity is unknown at this stage.

Conclusion

Council is tracking favourably for April, although significant expenditure for contract payments and commitments are still to occur in the next two months, whilst the majority of revenue has been received. Previous forecasts showed a final year deficit to be $6M, however after further review of costs, the revised estimate of the forecast deficit for the financial year should see the deficit reduced by $3-4M to between $2-3M. The original budget for the year had a $2.5M deficit. This further reduction has occurred as a result of cost reductions across the business, without impacts on service delivery to ratepayers. The financial impact of the recent cyclone in the region is still being assessed and final depreciation outcomes are also being finalised, which may affect this new forecast.

Officer's Recommendation

THAT the attached Strategic Financial Report for the month of April 2017 be adopted.

Director Organisational Services (DOS) spoke to the report.

Cr Paton congratulated the CEO, Directors and Staff for their efforts in reducing the previous forecasted deficit of $6 million to approximately $2.5 million.

Cr Walker queried what the depreciation expense for the year would be.

DOS advised it was still too early to obtain a figure.

Cr Bonaventura queried if the repairs to the Hogans Pocket Cell 3 caused by Tropical Cyclone Debbie will be affected and if the repairs will be carried out in this financial year.

Chief Executive Officer (CEO) advised cyclone repairs fall under several categories, insurance claims, NDRRA claims and Council expense. The repairs required to Hogans Pocket Cell 3 are an insurance claim and this is currently with the insurance company for assessment.

The Mayor congratulated the CEO and Staff for the their work in helping to drive down the forecast deficit for the 2016-17 year to the vicinity of $2 to $3 million which is close to the original budget deficit.

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Walker **Seconded Cr Bonaventura**

DRAFT

Cr Walker advised the report was very good and shows Council is progressing well but the increase in the trend for rate arrears in comparison to previous will need to be monitored.

CARRIED

8.3 LEASE OF LAND - GRAZING LEASE - LOT 211 ON SP100853

File No **100853-211-SP**
Author **Manager Property Services**

Purpose

To approve a new lease for Mr Steve Galea over an area of 12.41Ha being Lot 211 on SP100853, L211 Greenknoll Road, Pleystowe. The area is known as the Captain John Mackay Memorial Reserve and will be used for grazing purposes.

Background/Discussion

This parcel of land has historically been used for grazing purposes by adjoining property owners since at least 2002. In 2012, when the lease expired, Council was required at this time to call for tenders as another party was interested in leasing this site. The tender was awarded to a local community group, however this lease did not obtain the Minister's Consent, and therefore did not proceed. Council was advised by the Department of Natural Resources and Mines (DNRM) that a grazing lease for this site would be preferable.

It should be noted that there was an extensive delay in getting this matter to the next stage, as it took quite some time to get all required legal documentation together to register with DNRM. The lease was with DNRM for approximately eighteen (18) months before Council was advised that the Minister would not approve of the lease.

A new tender was advertised and in September 2016 Council awarded the lease to the then adjoining property owner which was the only tender submission received by Council. Lease documentation was prepared and sent out for signing. The lease was not signed as the intended Lessee had put their property on the market, which then subsequently sold. Hence the matter did not proceed.

In the interest of fairness and transparency, Property Services made contact with all adjoining property owners of the Reserve to gauge their interest in leasing the property. Council only received a single submission from Mr Steve Galea, who shares the rear boundary of the Reserve.

According to Section 236 (c) (iv) (B) of the *Local Government Regulation 2012*, "a local government may dispose of a valuable non-current asset other than by tender or auction if – the land is disposed of to a person who owns adjoining land if there is not another person who owns other adjoining land who wishes to acquire the land."

DRAFT

An exemption of Section 236 (e) of the *Local Government Regulation 2012*, "a local government may dispose of a valuable non-current asset other than by tender or auction if – the disposal of a valuable non-current asset by the grant of a lease - the grant of the lease has been previously offered by tender or auction, but a lease has not been entered into" also applies.

Consultation and Communication

Consultation has occurred with adjoining property owners of L211 Greenknoll Road, Lease Officer - Property Services, Supervisor Land Operations - Property Services and Manager Property Services.

Resource Implications

All costs incurred in respect to the preparation and lodgement of the lease documents to be borne by the Lessee.

The lease will be a standard grazing lease inclusive of $1600.00 per annum ex GST with annual CPI increases for the life of the lease for a period of five years.

Risk Management Implications

Currently there is no lease in place and the property is very overgrown. The prospective Lessee will be responsible for the maintenance of fencing, stock control and weed control.

Conclusion

That approving the new lease for the purpose of grazing is the most advantageous outcome to Mackay Regional Council and the community.

Officer's Recommendation

THAT the Committee endorses the below and recommends approval to the Ordinary Meeting of Council -

A. THAT Council resolves that an exemption applies under Section 236 (c) (iv) (B) of the *Local Government Regulation 2012*, "a local government may dispose of a valuable non-current asset other than by tender or auction if – the land is disposed of to a person who owns adjoining land if there is not another person who owns other adjoining land who wishes to acquire the land."

B. AND THAT Council approve a new lease for a term of five (5) years to Mr Steve Galea over the whole of Lot 211 on SP100853, L211 Greenknoll Road, Pleystowe, which such lease to commence from the date of signing and be a standard grazing lease for a rental of $1600.00 per annum ex GST and be subject to the approval of the Department of Natural Resources and Mines.

DRAFT

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Walker **Seconded Cr Bonaventura**

CARRIED

8.4 LEASE TO PUBLIC SAFETY BUSINESS AGENCY - GRASSTREE BEACH RFS

File No **858175-001-CP**
Author **Manager Property Services**

Purpose

To approve the creation of a new lease between Mackay Regional Council and The State of Queensland represented by Public Safety Business Agency (PSBA) for established Rural Fire Service facilities upon Reserve for Local Government located at Lot 1 on CP858175, 40 Zelma Street Grasstree Beach.

Background/Discussion

Council is the trustee of Lot 1 on CP858175, being a Reserve for Local Government. This property houses both the Grasstree Beach State Emergency Services (SES) and Rural Fire Service (RFS). PSBA is requesting formal tenure over the facilities by way of a Trustee Lease.

PSBA act on behalf of Queensland Fire and Emergency Services which control rural brigades, State Emergency Services and urban auxiliary brigades and stations.

Extensive negotiations have taken place in regards to formalising the correct tenure for this parcel of land. It was decided that as the SES and RFS have separate premises on the same parcel of land, and a lease to the SES (which is partly funded by Council) is not the preferred option, it was determined that the most efficient way to move forward was to award a trustee lease for part of the land for the RFS.

In accordance with Section 236(1)(b)(i) of the *Local Government Regulation 2012* "a local government may dispose of a valuable non-current asset other than by tender or auction if the valuable non-current asset is disposed of to a government agency."

Consultation and Communication

Consultation has occurred with Lease Officer - Property Services, Supervisor Land Operations - Property Services, Manger Property Services, Legal Counsel, Emergency Management Coordinator and legal representatives - PSBA.

DRAFT

Resource Implications

Rental income will be $50.00 ex GST per annum which is the standard "community" type peppercorn rental.

Fees and charges in regards to the preparation of the lease will be borne by the Trustee Lessee up to and including $2,000.00.

Risk Management Implications

Currently no formal tenure is in place. Formal agreement by way of a Trustee Lease is required to identify each parties responsibilities with regard to the facilities and its volunteers.

Conclusion

The establishment of a Trustee Lease with PSBA represents the most advantageous outcome to Mackay Regional Council and the community through the delivery of an essential service to the local community of Grasstree Beach and its surrounding areas.

The lease will be signed under delegation once finalised.

Officer's Recommendation

THAT the Committee endorses the below and recommends approval to the Ordinary Meeting of Council -

A. THAT Council resolves that an exemption applies under Section 236(1)(b)(i) of the *Local Government Regulation 2012* "a local government may dispose of a valuable non-current asset other than by tender or auction if the valuable non-current asset is disposed of to a government agency."

B. AND THAT Council approve a new trustee lease for a term of ten (10) years to The State of Queensland represented by Public Safety Business Agency for part of Lot 1 on CP858175 known as 40 Zelma Street, Grasstree Beach for emergency services purposes for a peppercorn rental of $50.00 per annum (exclusive of GST).

Committee Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Bonaventura **Seconded Cr Walker**

CARRIED

9. TENDERS:

Nil

DRAFT

10. CONSIDERATION OF NOTIFIED MOTIONS:

Nil

11. PUBLIC PARTICIPATION:

Nil

12. LATE BUSINESS:

Nil

13. CONFIDENTIAL REPORTS:

13.1 DRAFT AUDIT COMMITTEE MINUTES - 06 APRIL 2017

Confidential

Committee Resolution

THAT the attached Committee minutes be received.

Moved Cr Bonaventura **Seconded Cr Walker**

CARRIED

14. MEETING CLOSURE:

The meeting closed at 1:21 pm.

15. FOR INFORMATION ONLY:

Nil

Confirmed on Wednesday 17 May 2017

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CHAIRPERSON

DRAFT

APPENDIX / ATTACHMENTS

DRAFT

Mackay REGIONAL COUNCIL

Office of Mayor and CEO

Monthly Review

Period - May 2017

Mackay REGIONAL COUNCIL

Office of the Mayor and CEO
Monthly Review > May 2017

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OVERVIEW

This report is for the Office of the Mayor and CEO for May 2017.

Significant items in this period include:

- No lost time injuries occurred in April with the Lost Time Injury Frequency Rate (LTIFR) now reduced to 2.6 for this financial year. This is an excellent result when the average of other type E Councils is running at 11.7. The focus however on risks and hazards will continue and new initiatives introduced to reduce the levels further as per our new three year safety and wellbeing strategy.

- The recovery from TC Debbie is well advanced with emergent works repairs nearly complete on many affected areas. NDRAA funding applications have been submitted and we are working closely with the Queensland Reconstruction Authority (QRA) on processing and submitting the funding detail. Updates to Council on the NDRAA and cyclone recovery works will be through this report each month.

- The Works for Queensland (W4Q) project is moving along well however some projects have been affected by TC Debbie and are being re-assessed for costs and completion dates to ensure they meet the project deadlines. While the year to-date total expenditure of the $11.49M is only at $109,000 the design and planning of works is generally on track and actual physical works on many projects will commence within the next 2 months.

- The Renewable energy initiative has further progressed with three large scale submissions being taken to the next stage of review. Meetings were recently held with each of these submitters to gather further information. By end June we plan to brief Council on project status and recommended ways forward.

- The draft 2017/18 budget is nearing completion and will be presented to council in late May for initial review. In addition, further review of cost reduction opportunities for the 2016/17 financial year has resulted in a further reduction in the forecast deficit from $6M to $2.3M in the last quarter. This is now in line with the original budget.

Chief Executive Officer

SAFETY

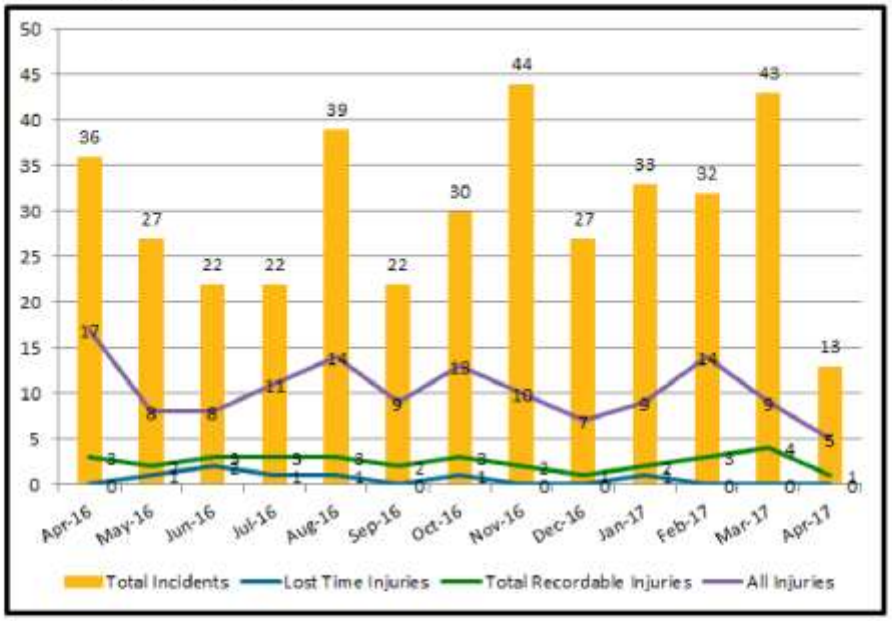
1.1. Summary

During April, 13 incidents were reported; 5 of which involved an injury to an MRC employee.

For 2016-17 year to date, there have been four lost time injuries recorded, with a total of 37 days lost.

A workers compensation claim lodged in April is currently being assessed by the insurer and is likely to result in lost time in April and May. The injury is a knee injury associated with the operation of a zero-turn mower. This incident is currently under investigation.

1.2. Incidents and injuries



This graph shows the total number of safety-related incidents and injuries recorded across all of MRC.

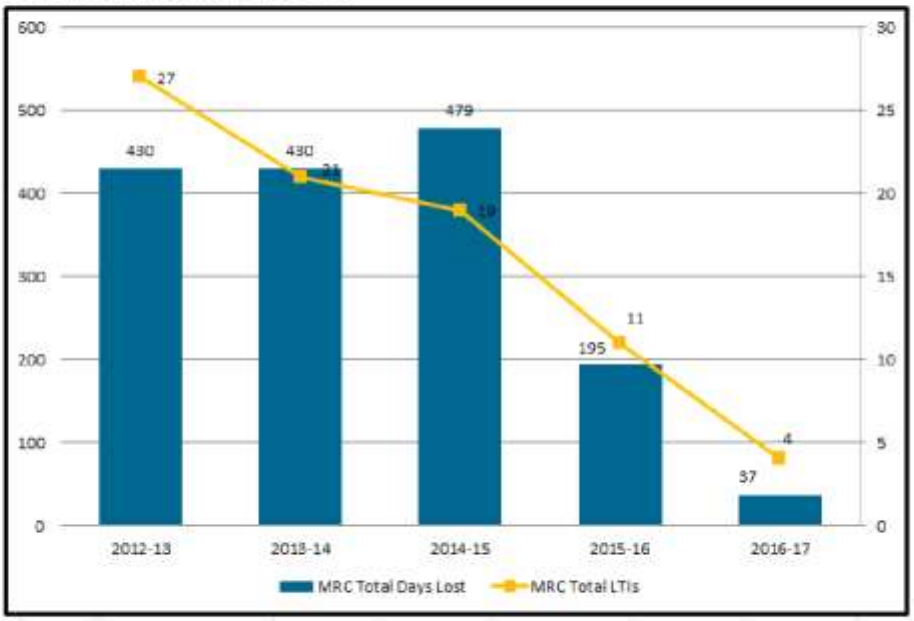
Five injuries to MRC employees were reported in April, including:

- A worker had a near miss with two aggressive dogs.
- A worker cut the inside of their finger while they were preparing food.
- A worker suffered minor bruising when they tripped over while exiting a building.
- A worker suffered an irritated eye.
- A worker hit their head when climbing into back of truck.

Other incidents included vehicle incidents resulting in minor property damage.

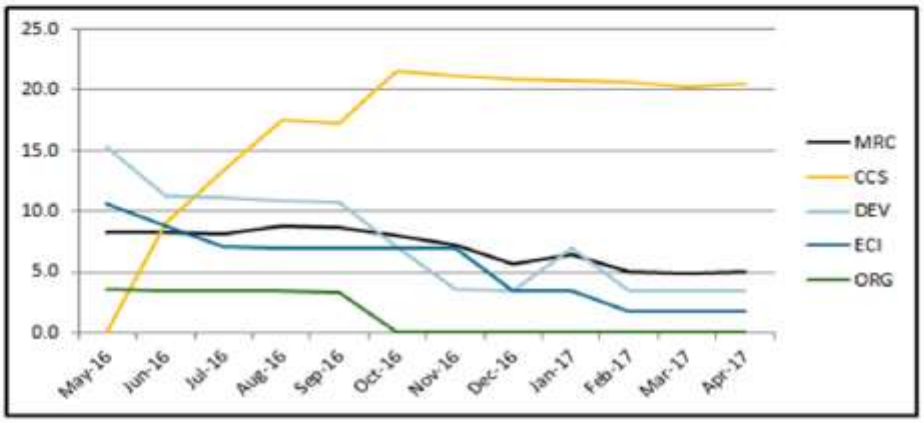
Each incident is investigated and appropriate corrective measures implemented, to reduce future risks.

Lost Time injuries and Days Lost

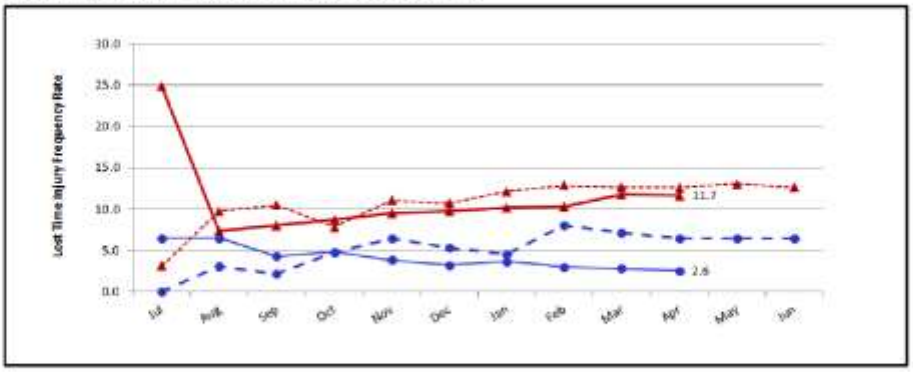


Department	2012-13		2013-14		2014-15		2015-16		2016-17	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Community & Client Services	3	15	5	155	1	11	2	4	3	6
Organisational Services	3	24	1	4	0	0	1	4	0	0
Development Services	9	130	7	201	4	164	3	29	1	31
Engineering & Commercial Infrastructure	12	261	8	70	14	304	5	158	0	0
Mackay Regional Council	**27**	**430**	**21**	**430**	**19**	**479**	**11**	**195**	**4**	**37**

Injury Frequency Rates 12 month rolling average



Lost Time Injury Frequency Rate Comparison



Legend

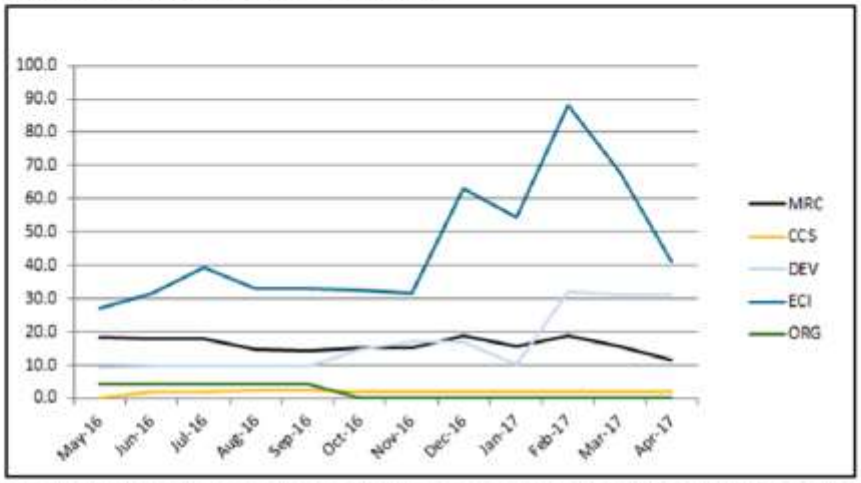
MRC	This year	
	Last year	

All Group E Councils	This year	
	Last year	

This data is provided by MRC's workers compensation insurer LGW, and depicts the cumulative LTI frequency rate over the course of the current financial year, compared to comparable councils (Group E councils).

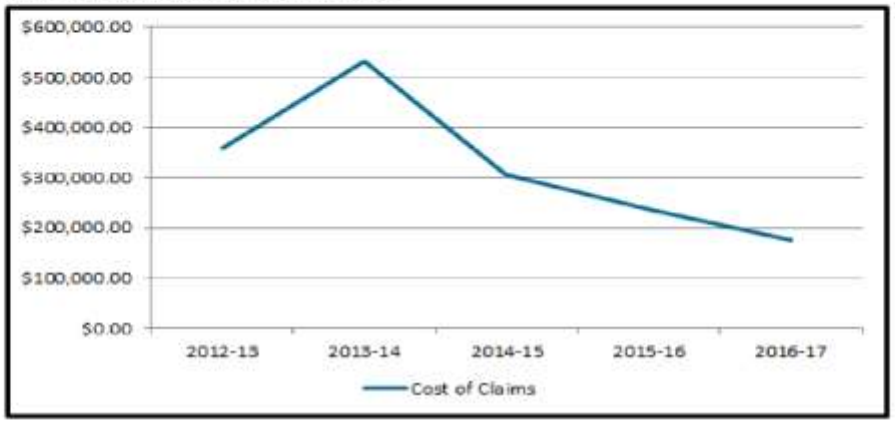
As at 30 April, MRC had recorded four (4) LTIs. This has resulted in a LTI frequency rate below both the *All Group E Councils* rate and the recorded performance for the same timeframe last year.

Duration Rates 12 months rolling average



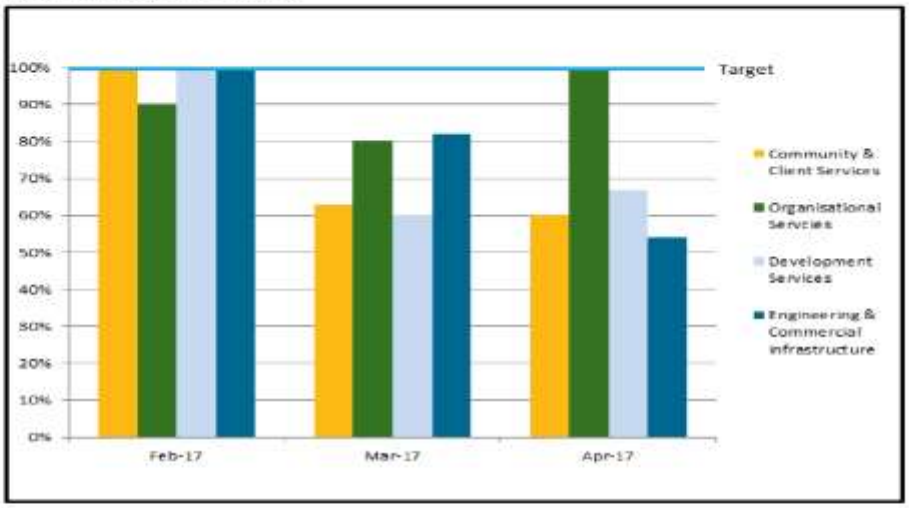
This graph shows the average severity of injuries calculated on 12-month rolling average.

Workers Compensation Claims Costs



Reduced workers compensations costs are an indicator of improved safety outcomes and will result in lower insurance premiums over time.

Hazard Inspection Checklists

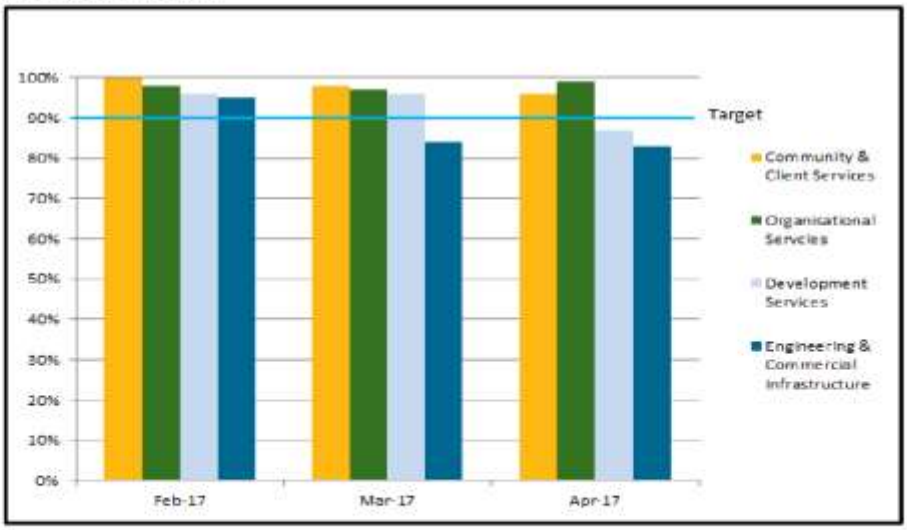


A hazard inspection is a planned activity in which the workplace is inspected, following a checklist, to identify and report potential hazards to be eliminated or controlled. Hazard inspections are an important element of MRCs safety system and help to prevent work-related injury and illnesses.

A target of 100% has been set for the completion of scheduled hazard inspections. Data is shown as recorded at the end of the month. Further actions have been completed in subsequent months.

A number of inspections were delayed due to the recovery of Cyclone Debbie and the Easter break. These inspections will be completed in the following months.

Monthly Action Plans



Monthly Action Plans (MAP) are planned safety-related actions allocated to work groups over a 12-month schedule and are developed in response to identified risks.

A target of 90% has been set for the completion of MAP items. Data is shown as recorded at the end of the month. Further actions have been completed in subsequent months.

Glossary

Group E	Councils with wages greater than $50 million
Incident	Any unplanned event resulting in, or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Lost time incident frequency rate (LTIFR)	The number of lost-time injuries per million hours worked. Calculated as follows: $\frac{\text{No of LTI} \times 1{,}000{,}000}{\text{total hours worked during period}}$
Duration rate	$\frac{\text{Days Lost}}{\text{\# of LTIs}}$
Reportable Injuries (RI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)

KEY INITIATIVES

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO. Many of these initiatives utilise staff and resources from key areas of the business however are not necessarily reported through Standing Committee reports.

2.1. Summary of key projects and initiatives

Strategy	Action	Measure	Start Date	Est Complete Date	Status	Comments
Diversify Mackay's Economy	Facilitate the creation of an economic development body for the region, which reflects Council's role in regional economic development (NCP)	Economic development body formed	May -16	Sep-16	●	Establishment of GW3 complete.
Co-investment for development	Identify opportunities to attract co-investment in regional priorities and strategies from State and Federal Governments and the private sector through strategic partnerships	Identify shovel ready projects and initiatives and develop business cases for these.	June 16	Ongoing	●	A priority list of shovel ready projects has now been developed with business cases and further works underway for these six projects.
Residential showcase developments	Assist Economic Development Queensland (EDQ) to undertake Woodlands residential 'showcase' developments	Completion of Stages 7 & 8 infrastructure civil works	June 16	Feb 17	●	Stages 7 and 8 are completed. Extra park enhancement related works are underway.
Promotion of local suppliers and local stimulus	Undertake standard review of the Procurement/Local Buy policy	Complete Review with endorsement by Council	July 16	Dec 16	●	Review nearly complete with plan to bring final policy forward to council during May 2017
Corporate Strategy Alignment	Review of Councils 2015-2020 Corporate Plan	Plan reviewed and updated for 2016 – 2021 and endorsed by Council	June 16	June 17	●	Final draft of plan near complete. Will need to be reviewed prior to 17/18 budget and operational plan being finalised.
Advocacy for the Mackay Ring Road	Support the State Government progress Stage 1 of the Mackay Ring Road	Ring Road Stage 1 is progressed	2015	2018	●	Complete. Stage 1 of the Ring Road is now fully funded and due for commencement of works in 2017.
	Advocate for State and Federal Government support for Stage 2	Number of advocacy activities undertaken	Jul 16	June 17	●	Limited advocacy and work undertaken on Stage 2 in this period.
Advocacy for Mackay to Bowen Basin Service Link	Seek funding for the construction of the Mackay to Bowen Basin Service Link Number of advocacy activities undertaken	Funding commitment	July 16	Ongoing	●	Joint funding has now been confirmed by the State and Federal governments.
Mackay Regional Sports Precinct	Advocate for, and help facilitate the construction of the CQ University Mackay Campus Sports Precinct master plan	Construction activities commenced, subject to funding approval	July 16	Jun 17	●	Project has commenced. Preliminary design package has been awarded and EOI shortlist to tenderers approved for the construction phase. See separate report on this project.

Mackay REGIONAL COUNCIL

Office of the Mayor and CEO
Monthly Review > May 2017

Strategy	Action	Measure	Start Date	Est Complete Date	Status	Comments
Northern Australia Services	Undertake a review of the Northern Australia Services Transition and Transformation process on completion of 1 year [NCP]	Review completed and recommendations implemented.	June 16	Sep 16	●	Review complete.
People and Culture	Review and revise the performance planning and review process for managers and directors [NCP]	New process implemented	July 16	July 17	●	New draft performance plans finalised for senior group.
Governance and Performance	Create cost savings and efficiencies through the delivery of in-house legal services	Increased percentage of legal services provided in-house.	July 16	Jun 17	●	Active legal cases continue to reduce.
		Savings in overall legal costs compared to 2015/16				On track for significant reduction of >25% as compared to 15/16 actuals.
Best value service	Undertake a 'first principles' review of Council's activities and services [NCP]	Review completed and recommendations presented to Council	July 16	Apr 17	●	Final reports for all 22 focus areas now completed with summary of outcomes and further works completed with some inclusions for 2017/18 budget.
Industrial Relations	To commence negotiations for 2016 EA with workforce.	Complete new EA	July 16	June 17	●	EA negotiations tracking to plan with aim to finalise by mid to late 2017, despite the associated Award underpinning the EA only made available on 14 March.
Stimulate Local Economy	Identify opportunities to attract people to Mackay to live and visit	Finalise and implement initiatives that result in increased population growth	July 16	June 17	●	Continued focus across multiple areas to stimulate activity and growth in Mackay are ongoing
Improved Efficiency	Identify initiatives to improve cost management and improve ratepayer service delivery.	Achieve 2016/17 budget and aim for reduction in deficit for 2016/17 by > $2m	July 16	June 17	●	A reduction in revenue from water and waste of > $5M for 16/17 has placed enormous pressure on achieving budget result. Cost reductions to match a large portion of the revenue reductions have been implemented as part of last two quarterly reviews. Current estimate is that the deficit will be as per budget.
Mackay Region Fuel Prices	Investigate Mackay region fuel pricing and comparison with other regions	Track terminal price and retail price data	Oct 16	Ongoing	●	Data has continued to be collected and is provided later in this report.

● On Track ● Potential Issues ● Definite Issue

2.2. Cyclone Debbie Update

The initial clean-up and emergency works required following cyclone Debbie has largely been completed with staff and the community now firmly focussed on the longer term recovery actions required.

Council's over-arching recovery group has been meeting regularly since the event and the four sub-groups which include significant community and business representation of Economic, Human Social, Environment and Infrastructure have also been holding regular meetings and addressing any areas of concern raised by the community.

During April significant community engagement activities were undertaken with whole of Council visits to the significantly impacted areas of the region including Eton, Midge Point, Sarina and Koumala. Valuable feedback was collected from members of the community in those communities which will assist with the recovery works underway as well as preparation for future major events.

The Natural Disaster Relief & Recovery Arrangements (NDRRA) program is well underway with most emergent works already complete and consultants engaged to undertake condition and damage assessments for the larger restoration works. A project control group has been established under the leadership of the Director Engineering and Commercial Infrastructure. Initial assessments suggest that the majority of damage is on Council's unsealed road network. To ensure required works can be completed as quick as possible the works will be broken into geographic packages and Council's workforce will likely be supported by significant contractor support.

On top of general NDRRA which could be in the range of $20m to $30m Council has also applied to the Queensland Reconstruction Authority for additional exceptional assistance to the value of $25m. This additional request is design to cover 3 main areas being, the significant damage to Midge Point and Lamberts Beach, betterment works on Council's road network and the progression of 2 iconic projects in the completion of the Bluewater Trail and Queen's Park redevelopment as both assets were significantly affect by the event.

Initial debriefs have been held both internally within Council as well as at the District Disaster Coordination level, and while the overall event was managed well a number of learnings have been captured which are being worked on. The most significant of these is ensuring an appropriate command and control structure is in place for future events and secondly that alternative communication networks are available should conventional communications fail as they did in many areas during and following cyclone Debbie.

WHITSUNDAY REGION OF COUNCILS (WROC)

3.1. Whitsunday Regional Organisation of Councils (WROC)

Continuation of the joint WROC group in conjunction with the Councils of Isaac and Whitsunday.

ROC membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff from applicable Councils as well as a part time Executive Officer focused on projects.

The major focus of the WROC since mid-2016 has been the establishment of the Greater Whitsunday Alliance (GW3), which is now fully operational.

The WROC has agreed to form a CEO's group between the three Councils. The intent of this group is to handle the more Council 'business' matters and look for possible synergies between councils at CEO level and allowing the WROC to focus on higher level and strategic issues for the region. The initial meeting of the CEO group was held on Friday 17 March 2017 with associated items to be either furthered directly or reported back to the WROC.

Next Stages

Unfortunately the WROC meeting scheduled for Moranbah on 20 April 2017 was postponed with key attendees otherwise detained with post TC Debbie matters. The next bi-monthly meeting for June is programmed to be held in Moranbah.

MAJOR PROJECT UPDATES

4.1. Staff Accommodation Project

4.1.1 Introduction

The last component of the Staff Accommodation Project is the refit of the Old City Library Building to provide community meeting rooms, new display space and staff accommodation.

4.1.2 Project Delivery

The design and tender drawings along with the scope of works have been completed and forwarded to three (3) Contractors for quoting. The quoting deadline closes on the 15th of May 2017 followed by evaluation, sign off and appointment of contractor. Depending on lead time of materials (structural steel, air conditioning compressors) the build time is estimated to be 8 to 10 weeks. Running concurrently is the "Works for Queensland component" which could extend the build period.

4.1.3 Project Cost

Funding is allocated in the Property Services Programs 2016/2017 Capital Works schedule for the project. This has been recently enhanced through the Works for Queensland funding.

4.1.4 Summary

The evaluation process for the Old City Library Works will be undertaken during the month of May. Build commencement will occur in June 2017.

4.2. Mackay Regional Sports Precinct Project

Project Status Report as at 8th May 2017

The Mackay Regional Sports Precinct is a partnership proposal between Mackay Regional Council, Central Queensland University and sporting associations in Mackay. The overall vision is to jointly develop a multi-facility Precinct which caters for the future growth of Mackay and meets the clearly identified future planning needs for sport and recreation in the region.

4.2.1 Project Outcomes for Stage 1

The outputs of Stage 1 (1a and 1b) of the Precinct will include the following deliverables:

Stage 1a - Athletics Facility including synthetic surface running track and field event facilities. The associated clubhouse building will include spectator stands, general lighting (excluding field lighting), roads/drop-off areas, car park, path links within site and landscaped surrounds.

Stage 1b – Aquatic Centre includes a 50 metre outdoor pool, heated pool and program pool, as well as reception and amenities buildings.

Car parking facilities, security lighting/CCTV cameras and site infrastructure will also be delivered which comprises the services required to the overall site. These include sewerage, water supply, electricity, communications services and minor stormwater.

Items including athletics equipment and clubhouse/kitchen 'loose' items such as furniture and equipment are not part of the project as they are not eligible for funding. Work will be undertaken with the ultimate facilities users over equipment including existing items held as well as other potential funding opportunities.

4.2.2 Project Budgets

Total stage 1 budget	$19,996,196
NSRF funding requested	$9,996,196

Cost Plan below as developed by AECOM:

Mackay Regional Sports Precinct – Cost Plan		
Description	**Sub Total**	**Total**
STAGE 1A		
TOTAL Entry Road and Drop-off	795,365	
TOTAL Athletics Field	1,865,630	
TOTAL Athletics Building	700,000	
TOTAL Path Link to TAFE	89,390	
TOTAL Field Events Facilities	25,000	
TOTAL Athletics Parking	202,317	
TOTAL Site Works	1,080,980	
Contingencies, design and management costs	1,652,318	
TOTAL Stage 1A		**6,411,000**

STAGE 1B		
TOTAL Aquatic Centre	9,746,150	
TOTAL Aquatic Centre Car parking	697,024	
TOTAL Site Works	511,586	
TOTAL ESD Initiatives Applicable to Stage 1b	25,000	
Contingencies, design and management costs 1b	2,556,240	
TOTAL Stage 1B	**13,536,000**	**13,536,000**
Total Stage 1	$	**19,947,000**

4.2.3 Key Project Dates (Stage 1)

Signed funding agreement - complete	Dec 2016
Commence preliminary design stage (3-4 months)	Jan 2017
Design package review (4 weeks)	May 2017
Commence Tender Period - priced (2 months)	July 2017
Tender Assessment (1 month)	Sept 2017
Award main D&C contract	Oct 2017
Commence site works (15 months construction)	Oct/Nov 2017
Construction of Stage 1	Nov 2017-through 2018-Feb 2019
Practical Completion	Feb 2019

4.2.4 Project Status Summary

The funding agreement was received in December 2016, and is now fully executed.

The conditions of the draft lease of the 12Ha subject land has 'in principle' agreement and is anticipated to be concluded in the coming weeks.

4.2.5 Project Governance

The current Project Control Group (PCG) has been revised from the previously wider group. The PCG has been reduced with a focus on project delivery, with a wider group including representatives from Central Queensland University to be used for reference and liaison generally.

Project Control Group

The revised Project Control Group consists of the following membership;

- MRC Chief Executive Officer, Craig Doyle (Chair)
- MRC Executive Officer, David McKendry
- MRC ECI Director, Jason Devitt
- MRC Director Community & Client Services, Bridget Mather
- MRC Project Manager, Jim Carless

The Project Control Group meets monthly.

4.2.6 Financial Summary

Total spend to date on the project is $207,591.46 being mostly on project management, and site preparation including survey and geotech. Total commitments for the project are $276,370.00 which is for the preliminary design of the MRSP.

4.2.7 Major Recent Project Activities

- Expressions of interest for principal contractor have been shortlisted to four (4) contractors: FK Gardner & Sons Pty Ltd, TF Woollam & Sons Pty Ltd, ADCO Constructions Pty Ltd and Paynter Dixon Queensland Pty Ltd.
- Preliminary design package with DWP Suters is in progress. DWP Suters visited Mackay on 3rd & 4th May to workshop concept design.
- A revised aquatics layout has been provided by DWP Suters following consultation with the project team.
- The Project Team has consulted with the local athletics clubs on the athletics track and field layout to ensure it suits the club requirements. The Project Team also recently attended the Mackay Athletics Carnival to see the track and field events in action.
- Under the DWP Suters appointment, Council has requested the consultant to provide a site wide energy analysis considering alternative energy sources for the Mackay Regional Sports Precinct.

4.2.8 Planned Project Activities

- 50% complete preliminary design package due for review 22nd May.
- Safety in design workshop 30 May
- 80% complete preliminary design package due for review end-May.
- Full design package due mid-June.
- Commencement of the concept design & cost plan works for the aquatic and athletics sports lighting with the awarded consultant. Note this is a separate package of works.
- Testing of the on-site bore for future use for the Mackay Regional Sports Precinct.

4.3. First Principles Review Summary Report

A key initiative in the 2016/17 financial year was a First Principles Review of Mackay Regional Councils activities, service delivery, charges and policies. The review has been led by the Chief Executive Officer.

- From data analysis an agreed twenty-two (22) key focus areas were identified for review, with the outcomes from the focus groups briefed to Council.
- Outcomes being considered as part of 2017/18 Budget preparation.

4.4. Investigation into Mackay Region Fuel Pricing

Project Status Report as at 8 May 2017

4.4.1 Reported Data

- The unleaded fair fuel price has increased from 126.77c to 128.01c a litre – a difference of 1.24c
- The average unleaded retail price has decreased from 133.26 down to 130.72 a litre, a difference of 2.54.
- Although the retail price has decreased, the average retail price still remains 2.71c higher than the fair fuel price.
- There has been little fluctuation in the average diesel fair fuel and retail prices between March and April.
- In general, Mackay's unleaded retail price continues to trend downwards, however it is still higher than the prices we were seeing when we initially started monitoring the data in October/November when it sat pretty consistently around the 124.5c/L mark.

Unleaded

UNLEADED	Mackay	Cairns	Townsville	Rockhampton	Whitsundays
October					
Average Monthly Retail Price	124.54	130.37	127.10	126.80	121.91
Average Monthly RACQ Fair Fuel Price	121.83	122.45	120.65	122.35	121.38
Variance	2.71	7.91	6.45	4.45	0.53
November					
Average Monthly Retail Price	124.34	130.55	129.61	126.75	124.06
Average Monthly RACQ Fair Fuel Price	121.08	121.88	121.10	121.73	122.10
Variance	3.25	8.67	8.51	5.02	1.96
December					
Average Monthly Retail Price	126.02	130.99	129.60	127.17	124.64
Average Monthly RACQ Fair Fuel Price	125.40	126.84	125.89	125.73	124.39
Variance	0.61	4.15	3.71	1.44	0.25
January					
Average Monthly Retail Price	138.83	140.46	140.05	139.75	129.44
Average Monthly RACQ Fair Fuel Price	131.34	132.16	131.50	131.55	129.58
Variance	7.49	8.29	8.55	8.20 -	0.14
February					
Average Monthly Retail Price	139.41	144.40	139.72	143.97	128.55
Average Monthly RACQ Fair Fuel Price	131.11	131.63	130.93	131.58	128.54
Variance	8.31	12.76	8.79	12.39	0.01
March					
Average Monthly Retail Price	133.26	144.21	133.88	142.65	127.69
Average Monthly RACQ Fair Fuel Price	126.77	127.26	126.55	127.22	127.01
Variance	6.49	16.95	7.34	15.43	0.68
April					
Average Monthly Retail Price	130.72	140.20	130.47	139.46	126.61
Average Monthly RACQ Fair Fuel Price	128.01	128.59	127.86	128.49	126.37
Variance	2.71	11.61	2.61	10.96	0.24
Average Variance	4.51	10.05	6.57	8.27	0.51

Mackay REGIONAL COUNCIL

Office of the Mayor and CEO
Monthly Review > May 2017

Diesel Fuel

DIESEL	Mackay	Cairns	Townsville	Rockhampton	Whitsundays
October					
Average Monthly Retail Price	122.46	122.80	119.89	122.80	126.74
Average Monthly RACQ Fair Fuel Price	118.29	120.15	117.73	119.39	119.57
Variance	**4.17**	**2.65**	**2.16**	**3.41**	**7.17**
November					
Average Monthly Retail Price	123.71	127.96	122.06	125.93	128.56
Average Monthly RACQ Fair Fuel Price	117.37	119.06	117.48	118.28	118.59
Variance	**6.34**	**8.90**	**4.59**	**7.66**	**9.98**
December					
Average Monthly Retail Price	125.73	131.02	124.40	128.82	128.82
Average Monthly RACQ Fair Fuel Price	122.14	123.58	122.10	123.14	123.45
Variance	**3.59**	**7.44**	**2.29**	**5.69**	**5.37**
January					
Average Monthly Retail Price	132.23	135.13	132.42	133.55	133.08
Average Monthly RACQ Fair Fuel Price	127.06	128.74	127.10	127.88	128.37
Variance	**5.16**	**6.39**	**5.32**	**5.67**	**4.71**
February					
Average Monthly Retail Price	133.29	136.84	130.46	132.47	133.58
Average Monthly RACQ Fair Fuel Price	131.11	127.57	122.16	126.61	127.00
Variance	**2.18**	**9.27**	**8.31**	**5.86**	**6.58**
March					
Average Monthly Retail Price	130.67	136.92	127.31	130.25	134.20
Average Monthly RACQ Fair Fuel Price	123.86	125.72	124.19	124.73	125.15
Variance	**6.81**	**11.20**	**3.12**	**5.51**	**9.05**
April					
Average Monthly Retail Price	130.01	134.47	126.69	129.20	132.97
Average Monthly RACQ Fair Fuel Price	123.54	125.08	123.93	124.06	124.83
Variance	**6.47**	**9.39**	**2.76**	**5.13**	**8.14**
Average Variance	**4.96**	**7.89**	**4.08**	**5.56**	**7.28**

4.5. Mackay Showground Redevelopment

4.5.1 Project Summary

The project involves the following aspects:

- Construction of undercover Equestrian arena
- Construction of new Grandstand
- Kitchen install (500 Pavilion & Big Shed)
- Water main relocation

The total project cost is $4.61M, with contributions from:

- Queensland State Government $2.3M
- Mackay Show Association $1.26M
- Mackay Regional Council $1.05M

Council's contribution is made up of $700,000 for relocation of the water main, and $350,000 from the Better Community Building Fund.

Mackay Show Association is undertaking procurement and tender processes and associated contract payments directly, with claims to Council for reimbursement under the funding.

4.5.2 Latest Developments

- Project Control Group established consisting of Jason Devitt (Director Engineering and Commercial Infrastructure) and David McKendry (Executive Officer) from Council, and Steve Gavioli (Mackay Show Association), and Marcus Frommolt (Project Manager)
- EOI's have been shortlisted with associated tenders closing 15th May 2017.
- Work is well underway for the kitchen upgrades with a view to completion by the Mackay Show in June.

Concept Plans

Equestrian Centre:

VIEW FROM SOUTH WEST

VIEW FROM SOUTH EAST

VIEW FROM NORTH WEST

Grandstand:

GRANDSTAND AND CURLY BELLS

4.5.3 Next Stages

Tenders closing 15 May for shortlisted EOI submitters, with tender review to be undertaken at that time.

Kitchen works package are expected to be completed by June 2017.

4.6. Works for Queensland

4.6.1 Project Summary

The 2016–17 Works for Queensland (W4Q) program is a $200 million Queensland Government funding program to support local governments outside of South East Queensland to undertake job-creating maintenance and minor infrastructure works.

The objective of the 2016–17 W4Q program is to support job-creating maintenance and minor infrastructure works relating to assets owned or controlled by Councils.

Listed projects are as currently identified. If during planning/design processes changes are required to the project and/or scope, these will be modified in conjunction with the Department. A separate updated table of these works is provided in the confidential report for this meeting.

The initial Works for Queensland project listing has and will continue to be refined as additional project information comes in as costings and project scopes are finalised. Once firm costings are available, following detailed planning for each project, a small number of projects may be deferred from the W4Q listing and will be considered for re-budgeting as part of the 2017/18 budget. As well, some may be adjusted in scope depending on revised cost estimates.

PROJECT LOCATION	BUDGET	DESCRIPTION OF WORKS
REGIONAL PARKS		
Various locations – to be confirmed	$50,000	Upgrades to public convenience amenities at regional parks
Various locations – to be confirmed	$50,000	Minor play equipment replacement, safety upgrades at regional parks
Mansfield Drive Park	$320,000	Playground, shade structure, pathways, landscaping
Eungella Town Park Stage 1	$360,000	Pathways, shelters, car park, landscaping
Queens Park	$745,000	Playground, shade structure, roadworks, landscaping
Ram Chandra Park, Slade Point	$180,000	New toilet block
Vic Bridger Park, Calen	$150,000	Playground, shade structure
Canelands Park	$80,000	Rubber softfall replacements
Platypus Beach, Mirani	$200,000	River foreshore enhancement, recreational area
COUNCIL FACILITIES		
Mackay Entertainment and Convention Centre	$310,000	Roof repairs to improve drainage, application of thermoshield
Council administration building	$250,000	Energy efficiency initiatives for administration precinct
42 Wellington Street building	$99,430	Upgrades to air conditioning, UV lighting, enhancement to external staff facilities

Council depot upgrades	$280,000	Re-roofing and plumbing works for six Council depots
Dome Building	$250,000	Refurbishment of ageing amenities, enhancement of common areas
Paget Waste Centre	$200,000	Extension of resource recovery facility shed
Mirani Caravan Park	$85,000	Renewal of plumbing system
LIBRARIES		
Mackay City Library building	$150,000	Refurbishment of community space area
Gordon White Library	$100,000	Renewal of air conditioning systems
Gordon White Library	$120,000	Replacement of shade structure
Mirani Library	$38,000	Renewal of air conditioning systems
SWIMMING POOLS		
Mirani Swimming Pool	$160,000	Amenity renewals, re-grouting, painting
Pioneer Swimming Pool	$75,000	Amenity renewals, painting
Bluewater Lagoon	$65,000	Painting - facility buildings
COMMUNITY HALLS		
Northern Beaches Community Hall	$83,000	Facility upgrade – painting, flooring, louvres, windows
Bakers Creek Community Hall	$53,000	Facility upgrade – painting, flooring, louvres, windows
Andergrove Community Hall	$33,000	Facility upgrade – painting, flooring
Andergrove Neighbourhood Centre	$33,000	Facility upgrade – painting, flooring
Walkerston Community Hall	$33,000	Facility upgrade – painting, flooring
Sarina Community Hall	$8,000	Facility upgrade – flooring
Mirani Community Hall	$33,000	Facility upgrade – painting, flooring
Slade Point Community Hall	$33,000	Facility upgrade – painting, flooring
Seaforth Community Hall	$33,000	Facility upgrade – painting, flooring

MINOR WORKS		
Mackay CBD	$120,000	Rehabilitation of damaged tiled surrounds
Goldsmith Street/ Victoria Park State School	$80,000	Footpath and invert crossings
Gordon Street East/ Lawson Street	$15,000	Intersection upgrade
Pacific Esplanade	$15,000	Kerb replacement
Denman Avenue	$20,000	Pedestrian crossing
Armstrong Street	$5,000	Pipe culvert repair
Lenesha Drive	$15,000	Drainage improvements
Alfred Street	$100,000	Bike lane marking
Meadowlands Road/ Landsdowne Road	$40,000	Intersection widening
Rae Street	$14,000	Drainage easement maintenance
Grants Road	$20,000	Palmyra drag track flooding works
Various locations – to be confirmed	$300,000	Open drains maintenance works for wet season
Various locations – to be confirmed	$400,000	Timber bridge upgrades
Milton/ Harney St, South Mackay	$350,000	Open drain concrete lining works
BUS STOPS		
Eimeo Road interchange	$305,000	Construction of bus stop
Marlborough-Sarina Road, Swayneville School	$68,000	Construction of bus stop
Bald Hill Road/ Cinnamon Drive, Glenella	$133,700	Construction of bus stop
Sugarshed Road/ Jardine Drive, Erakala	$70,000	Construction of bus stop
Conder Parade/ Power Boulevarde, Midge Point	$74,000	Construction of bus stop
Bruce Highway/ Baronga	$28,809	Construction of bus stop

Drive, Balberra		
Kinchant Dam Road/ Savannagh Drive, Kinchant Dam	$80,000	Construction of bus stop
Boundary Street/ Victoria Street, Eton	$129,000	Construction of bus stop
Bull Street, Koumala	$68,000	Construction of bus stop
CIVIL WORKS		
River Street boat ramp	$115,000	Construction of boat ramp facilities
Haliday Bay slat ramp	$80,000	Construction of boat ramp facilities
Chelona State School	$57,000	Construction of informal car par
Old Eimeo Road	$32,000	Construction of drop off zone
McHugh Street, Eimeo	$135,000	Traffic calming works
McHugh Street, Eimeo	$120,000	Construction of footpath
WATER AND SEWERAGE		
Campwin Beach	$165,000	Repair scouring of underwater pipeline
Sarina	$260,000	Upgrades to sewerage system
Smalleys Beach Road, Cape Hillsborough	$47,000	Replacement of water main
Nebo Road Water Treatment Plant	$296,000	Upgrade of raw water bores
ROADWORKS		
Various locations – to be confirmed	$677,061	Gravel replenishment, re-sheeting for unsealed roads
Various locations – to be confirmed	$2,396,000	Sealed road resurfacing
TOTAL	**$11,490,000**	

4.6.2 Latest Developments

- The Project Control Group has been meeting fortnightly reviewing project delivery issues and costings as project planning and designs are finalised and scopes refined.

- TC Debbie has impacted a large number of projects, with an estimated 2-3 week delay on some with Council resources committed to maintaining operations during the event and subsequent recovery works. More significantly there has been damage to assets such as the unsealed road network and erosion on beach foreshores affecting Haliday boat ramp, Campwin Beach water main and Ram Chandra Park toilet block. Extent of impacts on individual project scopes and construction requirements with cost and delivery timing risks are being reviewed.
- A significant component of the W4Q program has been kicked off with the award of sealed road resurfacing package of works to Rock N Road Bitumen Pty Ltd for the total sum of $ 2,340,361.00 (excluding GST), with works scheduled to commence at the end of May.

4.6.3 Next Stages

- Continue documentation of projects for delivery.
- Continue work on initial projects