

APPLICATION FOR INFRINGEMENT PAYMENT PLAN

(Health and Regulatory Services)

Infringement Details

Type of Infringement (please <input checked="" type="checkbox"/>)	<input type="checkbox"/> Parking	<input type="checkbox"/> Animal
	<input type="checkbox"/> Development Compliance	<input type="checkbox"/> Health
	<input type="checkbox"/> Environmental Protection	<input type="checkbox"/> Overgrown/Untidy Allotment
	<input type="checkbox"/> Water	<input type="checkbox"/> Other
Infringement Number/s		
Infringement Issue Date/s		
Infringement Offence Details		
Vehicle Details (if applicable)	Registration:	State of Registration:

Personal Details

Full Name		
Postal Address		
Street Address (if different from above)	Suburb:	Postcode:
Email Address		
Contact Telephone Numbers	Mobile:	
	Work:	
	Home:	

Conditions of Payment Plan

1. Payment of the total outstanding amount of \$ «Expiation_Fee_Balance» will be made as per the instalments outlined below:

	Instalment Amount	Instalment Due Date
Instalment 1	\$	Payment Due by 4.30 pm ____ / ____ / ____
Instalment 2	\$	Payment Due by 4.30 pm ____ / ____ / ____
Instalment 3	\$	Payment Due by 4.30 pm ____ / ____ / ____
Instalment 4	\$	Payment Due by 4.30 pm ____ / ____ / ____
Instalment 5	\$	Payment Due by 4.30 pm ____ / ____ / ____

2. Extensions to the instalment plan are not available.
3. I/We acknowledge that should I/we fail to pay any instalment as required by Condition 1, then the amount of the total amount outstanding will immediately become due and payable and the Mackay Regional Council may take action to recover the amount from me/us.

I declare that I accept the conditions for payment if the above application for a payment plan is granted.

Signed: _____ Date: _____

Must be approved by relevant Coordinator – Health and Regulatory Services: _____
(Signature)

PRIVACY DISCLAIMER

Mackay Regional Council is collecting your personal information in order to process your application. This information will only be disclosed to any other third party with your written authorisation or as we are required to by law

Infringement Payment Plan Guidelines

If you have been issued a Penalty Infringement Notice (PIN), you may apply for an infringement payment plan if the total amount of the infringement is greater than \$250.

Application for Infringement Payment Plan

1. You have **28 days** from the date the ticket (PIN) is issued to lodge your application. Your application must be in writing (on the applicable Application for Infringement Payment Plan Form).
2. The area of Council that issued the ticket assesses your application.
3. Council will send you a letter advising if your application has been approved or whether the infringement fine must be paid in full.
4. If approved, you will receive an approved ticket listing outlining the payment amounts and due dates. This listing will advise the first instalment amount and also subsequent payment amounts.

Conditions of Approved Payment Plan

1. **The instalment amounts will be set at the discretion of Council's authorised officer.** The **minimum amount** for the first instalment is \$60 and for each subsequent instalment \$30 per fortnight regardless of the frequency.
2. Extensions to the approved payment plan are **not** available.
3. Failure to pay any instalment will result in the total amount outstanding becoming due and payable. Mackay Regional Council may take action to recover the amount from the applicant. If you do not comply with the conditions of the approved payment plan, the Infringement Notice may be enforced by the State Penalties Enforcement Registry (SPER). If this occurs, you will be required to pay additional fees and SPER may take the following actions:-
 - ➔ Suspend your driver's licence;
 - ➔ Give a fine collection notice to your bank, ordering the transfer of money from your bank account;
 - ➔ Give a fine collection notice to your employer ordering a deduction of money from your wages; or
 - ➔ Give an enforcement warrant to an enforcement officer to seize and sell your property.

How do I pay the Infringement Instalment Amount?

Payment can be made at any of Council's Client Service Centres located at:-

- ➔ Sir Albert Abbott Administration Building, 73 Gordon Street, Mackay
- ➔ 20 Victoria Street, Mirani
- ➔ 65 Broad Street, Sarina.

Payment by cheque or money order can also be posted to Mackay Regional Council, PO Box 41 MACKAY QLD 4740.

(Note: Infringement instalment plans cannot be paid through the website or by telephone).

How can I find out more?

You can find out more by visiting Council's website www.mackay.qld.gov.au or phone Council on 1800 MACKAY.