



Health and Regulatory Services

Application Form

Program notice of relevant event

This form is to be used where a person wishes to provide a program notice under section 350 of the Environmental Protection Act 1994 of an act or omission that has caused or threatened environmental harm.

Guide

Program notice details

1. Provider of program notice of relevant event

2. Responsible person

3. Current registration or environmental authority number (if applicable)

4. When did the relevant event occur?

5. Description of the relevant event

A relevant event is an act or omission that has caused or threatened environmental harm in the carrying out of an activity by the person, and is lawful apart from the *Environmental Protection Act 1994*.

For example, you might provide details of the general activities that you were undertaking at the time, the act or omission and how it occurred, and any further action that was taken.

6. Location of relevant event

Name or type of place

Street address

Lot(s)

Plan(s)

Local Government

For example, you might provide details of the proximity of the relevant event to sensitive places (e.g. parks or nearby waterways).

7. Description of the nature and extent of environmental harm caused or threatened as a direct or indirect result of the relevant event

8. What action has been taken to contain, clean up, rehabilitate and restore the environmental impact in relation to the relevant event?

9. Declaration

Note: If you have not told the truth in this application, you may be liable for prosecution under the relevant Acts or Regulations.

- I am aware that section 351 of the *Environmental Protection Act 1994* states:
 - “(1) If the relevant event stated in the program notice constitutes an offence against this Act (the “original offence”), the giving of the program notice, the program notice and any documents submitted with it are not admissible in evidence against the person in a prosecution for the original offence.”
 - “(2) Subsection (1) does not prevent other evidence obtained because of the giving of the program notice, the program notice or any documents submitted with it being admitted in any legal proceeding against the person.”
- I will prepare and submit to the administering authority a transitional environmental management program in accordance with section 333 of the *Environmental Protection Act 1994* for the relevant event.
- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge. I understand that it is an offence under s480 of the EP Act to give to the administering authority or an authorised person a document containing information that I know is false, misleading or incomplete in a material particular.
- I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*.

<i>Applicant's Full Name</i>

<i>Applicant's Position e.g. (Director, Manager, Owner)</i>

<i>Applicant's Signature</i>

<i>Date</i>

7. Provider checklist

- Notice completed and signed
- Supporting information attached (if applicable), including
 - Reports
 - Analysis and monitoring results

Mackay Regional Council is collecting your personal information in order to process your application. This information will only be disclosed to any other third party with your written authorisation or as we are required to by law.

Please return your completed application kit to:	Attention: Health and Regulatory Services The Chief Executive Officer Mackay Regional Council PO Box 41 MACKAY Q 4740
Telephone:	1300 MACKAY (1300 622 529)
Facsimile:	(07) 4944 2400
E-mail:	council@mackay.qld.gov.au
ABN:	56 240 712 069