

# Requirements for the construction of a monument in Mackay Regional Council Cemeteries



Monumental Beam (foreground) and ornamental beam (background)

## All cemeteries except Mt Bassett

Monuments are to be constructed by a qualified mason/trades person as per Local Law Policy

- monuments must be constructed of concrete, brick, marble, granite rock or similar weather resistant durable products.

### **Not timber or plastic**

- monuments must be in line with specifications determined by council. For a copy of these specifications please contact council
- prior to erecting the monument, you are required to check with cemetery staff regarding the positioning of the monument
- all monuments must include concrete maintenance strips or mowing aprons
- the metal grave number must be permanently fixed into the concrete mowing strip at the

foot of the grave. In the case of an 8' X 8' double plot, the number must be fixed in the concrete mowing strip so as to accurately indicate which side of the grave the burial was conducted on

- for temporary monuments only, a simple wooden cross bearing the deceased's name is allowed for a period of not more than six months. No masonry or trade qualifications are necessary to erect a temporary monument.

**An application form including plans must be submitted and approved prior to a monument being erected.**

## Mt. Bassett Lawn Cemetery

### **Single / double plaque**

- Installation of cement slab and plaque to be completed by a qualified mason or trades person as per Local Law policy and

must comply with specifications determined by Council.

### **Other requirements:**

- placing of an approved flower receptacle at or below ground level may be permitted on a grave provided the receptacle is placed and maintained within the boundary of the grave
- the planting or maintenance of any trees, shrubs or plants is prohibited.

**An application form must be submitted and approved and application fee paid prior to a plaque being installed.**

For more information phone council on **1300 MACKAY (1300 622 529)** or visit the website [mackay.qld.gov.au](http://mackay.qld.gov.au)

# Requirements for the construction of a monument in Mackay Regional Council Cemeteries

## Mt. Bassett Cemetery ornamental and monumental beam conditions

- Headstones must comply with specifications determined by council
- grave vases will be limited to two per grave and contained wholly within the plinth block of the headstone
- vases will be permitted on the concrete beam area but must be contained within the designated area and not encroach on adjacent grave sites
- all headstones, vases and ornaments are to be located on the concrete beam area
- the grassed area of the grave site is to remain clear at all times
- temporary grave ornaments and vases will only be permitted for a period of not more than eight weeks and are to be removed immediately upon erection of a headstone
- artificial flowers will be permitted on the concrete beam area but will be removed by council staff, if in their opinion, they have deteriorated to such an extent that they detract from the appearance of the cemetery.

**An application form including plans must be submitted and approved prior to a monument being erected.**

## Terms and Conditions

### 1. Headstones, Monuments, Plaques, Vaults and Mausoleums at Cemeteries

- 1.1 A person shall not, in any MRC-controlled cemetery construct or install any monument, memorial, foundation, vault, table, headstone, gravestone, kerbing, railing or other structure, and/or make any inscription or carry out any adornment unless;
1. Application has been made on the approved form along with payment of appropriate fee prior to any construction or installation of such;
  2. Written approval is obtained by the Burial Rights Holder;
  3. It is in accordance with the standards required within that cemetery and;
  4. Approval has been given in writing by MRC's cemetery staff.
- 1.2 Headstones, monuments, plaques, vaults and mausoleums are the responsibility of the burial rights holder.
- 1.3 MRC will not be liable for the repair, maintenance, upkeep or preservation of any plaque or item placed on the grave, site or niche. The responsibility for the costs of repairs and maintenance to plaques, monumental and historical graves, site or niche and headstones, lies with the Burial Rights Holder.
- 1.4 Qualified Stone-masons and/or qualified tradespersons are to ensure the person making application to install any headstone; monument, plaque; vault or mausoleum is either the Burial Rights Holder or has obtained written permission from the Burial Rights Holder.
- 1.5 Monuments, gravestones, kerbing, railing and other structures are not permitted within lawn sections of MRC controlled cemeteries.

- 1.6 No 'homemade' vaults or mausoleums will be permitted.
- 1.7 MRC shall allow vaults or mausoleums to be constructed from waterproof materials only by approved qualified persons i.e. stonemasons.
- 1.8 Vaults and mausoleums are permitted only at Mackay City, Walkerston, Sarina, Marian and Mirani Cemeteries.
- 1.9 MRC cemetery staff may, without notice, remove and dispose of any headstone/monument etc that does not comply with MRC's requirements.
- 1.10 MRC shall not be liable nor recompense anyone for damage to headstone/monuments etc.

### 2. Vases, Flowers, Memorabilia and Ornaments on Graves

- 2.1 Vases, flowers, memorabilia and ornaments on burial plot/niche/site must comply with MRC requirements as determined by MRC's Cemetery Supervisor for each MRC-controlled cemetery.
- 2.2 MRC cemetery staff may, without notice, remove and dispose of any object that does not comply with MRC's requirements.
- 2.3 MRC shall not be liable nor recompense anyone for damage to vases, flowers, memorabilia or ornaments on a grave, site or niche.
- 2.4 The installation of porcelain photos, ceramic tiles, raised attachments to plaques and any other item apart from a plaque of bronze, granite or other approved material is not permitted in the Lawn cemetery. People that install these items do so entirely at their own risk and cost.