



MINOR WORKS APPLICATION

(To be completed and returned to enable the issue of a Permit)

- 1. APPLICANT'S NAME: _____
- 2. APPLICANT'S POSTAL ADDRESS: _____
- 3. ADDRESS AND PROPERTY DESCRIPTION WHERE WORK IS TO BE CARRIED OUT: _____

- 4. NEW DWELLING EXISTING DWELLING OTHER

5. WE HEREBY APPLY FOR PERMISSION TO CONSTRUCT THE FOLLOWING WORKS:

- Temporary Road Closure
- Invert Crossing and Concrete Driveway
- Rural Access
- Bitumen Sealed Turnout/Shoulder
- Irrigation Pipes
- Concrete Footpath
- Stormwater Connections
- Underground Utility Service Crossing
- Tracked Cane Harvesting Equipment Crossing Application
- Other Works (Provide Description)

MACKAY REGIONAL COUNCIL IS COLLECTING YOUR PERSONAL INFORMATION IN ORDER TO PROCESS YOUR APPLICATION. THIS INFORMATION WILL ONLY BE DISCLOSED TO ANY OTHER THIRD PARTY WITH YOUR WRITTEN AUTHORISATION OR AS WE ARE REQUIRED TO BY LAW.

- 5. **SITE PLAN**
A Site Plan or sketch (to scale) indicating location details and dimensions of the proposed works must be submitted with this application.

- 6. **WORK ZONE TRAFFIC MANAGEMENT PLAN**
Plan designed in accordance with MUTCD Part 3 by a person currently accredited in 'Work Zone Traffic Management' in accordance with the Transport Operations (Road Use Management - Accreditation & Other provisions) Regulation 2005

Prepared By: _____ Accreditation No. _____
 Site Supervisor's Name: _____ Required: _____ YES / NO

- 7. **INDEMNITY**
Public Liability Insurance to minimum \$20Million, Copy to be attached.
 Policy No. _____
 Policy Holder _____
 Insurer _____
 Expiry Date _____
 Copy Attached YES / NO

- 8. **APPLICANT'S DECLARATION**
I / WE understand that the Permit is granted under the terms and conditions attached and specifications included in Council's document 'Permit to Work Within Road Reserve' and 'Temporary Road Closures' and have read those conditions and understand their meaning.

I / WE enclose the current administrative charge for the application which is non-refundable once the application has been received.

APPLICANT'S SIGNATURE: _____ DATE _____

PHONE CONTACT NO _____

FOR COUNCIL USE ONLY

PERMIT No.: _____ DATE ISSUED: _____

INITIALS: _____

Date Received _____ Receipt No. _____ Amount Paid _____ Initials _____

MWKS P/P _____ Is Application Signed Common Property (Private Road) YES / NO