



## **FINAL MINUTES**

14 March 2018

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## Table of Contents

<u>Folio</u>	<u>Date</u>	<u>Particulars</u>
49161	14.03.2018	Ordinary Meeting Minutes
49216	09.02.2018	Minutes - Character and Heritage Advisory Committee Meeting
49221	19.02.2018	Minutes - Local Disaster Management Group Meeting
49226	23.02.2018	Minutes - Local Authority Waste Management Advisory Committee Meeting
49236	14.03.2018	Office of the Mayor and CEO Monthly Report - March 2018
49270	28.02.2018	Community and Client Services Monthly Report - February 492702018
49317	26.02.2018	Regional Arts Development Fund (RADF) Round Two 2017/2018

## Declaration of Potential Conflict of Interest

Cr Gee - 11.4 (Perceived Conflict)

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## **ORDINARY MEETING** **MINUTES**

### **1. ATTENDANCE:**

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs, A J Camm, M J Bella, L G Bonaventura, K J Casey, J F Englert, R C Gee, F A Mann, K L May, A R Paton and R D Walker were in attendance at the commencement of the meeting. Also present was Mr C Doyle (Chief Executive Officer) and Mrs M Iliffe (Minute Secretary).

Cr Williamson acknowledged the Yuwibara people, the traditional owners of the land on which we meet and paid his respects to their Elders past and present.

The meeting commenced at 10.00 am.

### **2. OPENING PRAYER:**

Father Stephen Hanly led those present in Prayer.

### **3. ABSENT ON COUNCIL BUSINESS:**

Nil

### **4. APOLOGIES:**

Nil

### **5. CONDOLENCES:**

Nil

### **6. CONFLICT OF INTEREST:**

Item 11.4 - Cr Gee (Perceived Conflict)

**7. CONFIRMATION OF MINUTES:****7.1 ORDINARY MEETING MINUTES - 28 FEBRUARY 2018**

THAT the Ordinary Meeting Minutes dated 28 February 2018 be adopted.

**Moved Cr Camm**

**Seconded Cr Walker**

**CARRIED**

**8. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:**

Nil

**9. MAYORAL MINUTES:**

Nil

**10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS:****10.1 DRAFT MINUTES CHARACTER AND HERITAGE ADVISORY COMMITTEE**

**Author**     **Manager Strategic Planning**

**Purpose**

To receive the draft minutes of the Character and Heritage Advisory Committee meeting held on February 9, 2018 for information purposes and consideration of any recommendations.

**Officer's Recommendation**

THAT the Draft Character and Heritage Advisory Committee Minutes dated February 9, 2018 be received.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Mann**

**Seconded Cr Englert**

Cr Mann highlighted some of the activities from the Character and Heritage Advisory Committee Meeting held on 9 February 2018. A new plaque will be unveiled at the site of the previous plaque

that marks the 1918 cyclone event. The committee will hold its meeting on site following the unveiling of the new plaque.

**CARRIED**

**10.2      LOCAL DISASTER MANAGEMENT GROUP MINUTES - 19 FEBRUARY 2018**

**File No      LDMG Minutes**  
**Author      Emergency Management Co-ordinator**

**Purpose**

To present to Council the Local Disaster Management Group Meeting Minutes dated 19 February 2018 for information purposed.

**Officer's Recommendation**

THAT the Minutes of the Local Disaster Management Group meeting of 19 February 2018 be received.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Camm**

**Seconded Cr May**

Cr Camm highlighted some of the activities from the Local Disaster Management Group (LDMG) Meeting Minutes held on 19 February 2018. The change to the LDMG where presentations from the members were given was accepted and appreciated to further strengthen the knowledge base of members. CQ Rescue are planning an emergency services family day on 29 April and invited everyone to attend.

**CARRIED**

**10.3      DRAFT MEETING MINUTES - LOCAL AUTHORITY WASTE  
MANAGEMENT ADVISORY COMMITTEE (LAWMAC) - 23 FEBRUARY  
2018**

**Author     Director Engineering & Commercial Infrastructure**

**Purpose**

Attached is a copy of the Draft Minutes of the Local Authority Waste Management Advisory Committee Meeting held on 23 February 2018.

**Officer's Recommendation**

THAT the Draft Minutes of the Local Authority Waste Management Advisory Committee Meeting held on 23 February 2018 be received.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Paton**

**Seconded Cr Englert**

Cr Paton highlighted some of the activities from the Local Authority Waste Management Advisory Committee (LAWMAC) Meeting held on 23 February 2018. The next meeting will be held in Townsville on 24 and 25 May 2018.

Cr Bonaventura thanked Cr Paton for presenting the LAWMAC Minutes to Council. He queried if LAWMAC had any discussion in relation to funding the "Container Refund Scheme & Plastic Bag Ban".

Cr Paton advised the funding is that CoEx has control, in NSW the funding fell short and Local Governments had to assist.

Cr Bonaventura thanked Cr Paton and commented that Council may need to support LAWMAC with their request for sufficient funding for education.

**CARRIED**

**11. CORRESPONDENCE AND OFFICERS' REPORTS:****11.1 OFFICE OF THE MAYOR AND CEO MONTHLY REPORT - MARCH 2018**

**Author** Chief Executive Officer

**Purpose**

To provide Council with the Office of the Mayor and Chief Executive Officer's Monthly Report for month of March 2018.

**Background/Discussion**

All departments within MRC prepare a Monthly Review which identifies activities undertaken and progress made during the specific month.

**Consultation and Communication**

The report contains input from relevant Programs across Council.

**Resource Implications**

As required to compile report, which is a routine task for multiple employees.

**Risk Management Implications**

Nil.

**Conclusion**

Council is kept informed of activities within the Office of the Mayor and Chief Executive Officer and of major initiatives and projects across Council.

**Officer's Recommendation**

THAT the Office of the Mayor and Chief Executive Officers Monthly Report for March 2018 be received.

The Chief Executive Officer (CEO) spoke to his report and provided an overview and highlights of the Office of the Mayor and CEO Monthly Report for March 2018.

Cr Mann queried what the advocacy items pending are in relation to GW3 securing membership of Northern Australia Alliance.

The CEO advised this was followed up with GW3 and the person initially driving the Northern Australia Alliance has left. The CEO from GW3 advised this may turn into more of an advocacy group and a meeting is scheduled to be held soon to work on the way forward.

Cr Camm added further to Cr Mann's query, whether the CEO can ascertain the difference whatever that advocacy group is and the RDA Northern Region Alliance, and on how that collaboration could work.

The Mayor advised it was a question for all of the Northern Councils, certainly the question of Cairns Regional Council, on how the RDA is playing a more senior role especially in North Queensland and what will the alliance structure look like.

Cr Bonaventura queried what the warranties will be in relation to the solar inverters.

The CEO advised when the report is presented to Council in relation to the renewable energy all of this data will be provided. The top four (4) tenderers Council are engaging with are very similar with their warranties typically 30 year for the panels and 10 year for the inverters.

Cr Mann queried if any services have been identified that Council is able to trade with neighbouring Councils.

The CEO advised there were two (2) initiatives, one (1) is Mackay Regional Council is looking for opportunities and holding discussions with a neighbouring Council to offer legal services, unfortunately that did not eventuate. The Northern Australia Services Board have identified several opportunities at high levels and these are still being worked through.

Cr May queried if the Mackay Showgrounds was the only site being considered in relation to the RV and Caravan Strategy.

The CEO advised the Mackay Showground Trustees have considered the land use plan and the Mackay Show Association have commenced their consultation phase for their ten (10) sites.

The Director of Development Services (DDS) advised as he understood the direction from Councillors it was for Council to have sites up and running in the region but ideally it would be commercial operators who did this. A review of regulatory matters and options is nearing completion and a briefing will be scheduled with Council to advise Councillors on any issues commercial operators may experience and result in them not be willing to take up this option.

Cr May queried if an update could be provided to the Councillors on the agreed list of 10 project identified under "Economic Stimulus".

The CEO advised an update will be provided on the 10 projects.

Cr Camm added subsequent to Cr May's query, could other potential future planning or support of future government funding be included in the update.

Cr May queried the reason why the Engineering Capital Projects Expenditure 2017/18 is currently at 107.45% of amended budget spend.

The CEO advised this is predominately a timing issue.

Cr Walker queried what role Council has in the implementation of the Reef 2050 Plan Implementation.

The CEO advised LGAQ always seek input from Council and the final document would also be reviewed by Council to provide any comment.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Englert**

**Seconded Cr Casey**

**CARRIED**

**11.2 MATERIAL CHANGE OF USE FOR AN EXTRACTIVE INDUSTRY & ERA 16 EXTRACTIVE ACTIVITIES FOR THE CONSTRUCTION OF WATER STORAGE DEVICES - LOT 2 WALKERSTON-HOMEBUSH ROAD & 60 BUSSEYS ROAD, PALMYRA, QLD 4751 (LOT 105 ON SP262688 & LOT 2 ON RP852548) - DA-2017-74**

<b>Application Number:</b>	DA-2017-74
<b>Date Received:</b>	30 June 2017
<b>Action Officer:</b>	Leah Harris
<b>Applicant's Details:</b>	Summit Construction Materials Pty Ltd c/- Pointglen Developments PO Box Mackay MACKAY QLD 4740
<b>Proposal:</b>	Extractive Industry & Ancillary Activities and ERA 16 Extractive Activities – threshold (2)(b) for the construction of Water Storage Devices
<b>Site Address:</b>	Lot 2 Walkerston-Homebush Road and 60 Busseys Road, PALMYRA QLD 4751
<b>Property Description:</b>	Lot 105 on SP262688 and Lot 2 on RP852548
<b>Owner's Details:</b>	Monique A Bussey-Jensen
<b>Area:</b>	127.6 Ha
<b>Planning Scheme:</b>	Mackay City Planning Scheme 2006

**Planning Scheme Designations:**

Locality: Hinterland Locality  
Precinct: Pioneer River and Southern Streams Precinct  
Zone: Rural

**Assessment Level:** Impact

**Submissions:** Seventeen (17) submissions

**Referral Agencies:** Concurrence – Department of Infrastructure,  
Local Government and Planning.

Triggers:-  
Schedule 7, Table 2, Item 1—Environmentally  
relevant activity  
Schedule 7, Table 3, Item 2—Development  
impacting on state transport infrastructure

**Attachments:**

Attachment A: Locality Plan  
Attachment B: Proposal Plan  
Attachment C: Concurrence Agency  
Response  
Attachment D: Mackay City Planning  
Scheme and Mackay Region  
Planning Scheme Overlay  
Attachment E: Mapping  
Attachment F: Environmental Authority  
Emerson Class Determination  
Attachment G: Chart  
Depth of Water Storage  
Devices and Groundwater  
Heights

**Recommendation:** Approved Subject to Conditions

## **ASSESSMENT OF APPLICATION**

### **Purpose**

This development application to Mackay Regional Council seeks a temporary Development Permit for a Material Change of Use for Extractive Industry and Environmentally Relevant Activity 16 Extractive Activities at L2 Walkerston Homebush Road, Palmyra (*refer to Attachment A – Locality Plan*).

Submissions have been received and the submitters have raised issues of a planning and environmental nature relating to the proposed use. The submissions have not raised any grounds that cannot be appropriately conditioned or that warrant refusal of the application.

The application is recommended for approval subject to conditions.

### **Subject Site and Surrounds**

The total area of the site is approximately 127.6ha. It is in the Rural Zone and affected by the Bushfire Management and Good Quality Agricultural Land Overlays.

The subject site is approximately 13km south-west of the Mackay CBD. The predominant use of the site is cattle grazing, although the land owner advises that the site has been used as a cane farm in the past. Constructed improvements include small excavations used for water storage devices. Access is from Walkerston Homebush Road. There are no reticulated water or sewer services available to the property. An overhead electrical line provides power to the farm dwellings on adjoining properties.

The surrounding area is made up of other cane properties, a drag strip (Palmyra Raceway) to the west, and farm residences.

The subject site is very flat with a slight grade towards the east. A very shallow earth drain directs minor flows to the east and into a more significant drain across Walkerston Homebush Road in the northern part of the site (*refer to Attachment B – Proposal Plan*).

All of the land in the area is currently zoned Rural under the Mackay City Planning Scheme 2006 and the Mackay Region Planning Scheme 2017.

### **Proposal**

The proposed activity involves the expansion of existing water storage devices into larger water storage devices, with the material extracted to form the water storage devices to be used offsite for construction projects. The proposed development requires a Material Change of Use for Extractive Industry to enable the extracted material to be removed from the site. It is noted that the construction of the water storage devices would not trigger a material change of use if the extracted material was being retained on site and used as part of the dam construction. The material change of use for the extractive industry is triggered solely because the applicant intends to use the extracted material offsite.

The proposed activity involves the expansion of existing water storage devices on adjoining allotments into two larger water storage devices known as the north and south dams. Expected

maximum extraction is 1,000,000 tonnes made up of 500,000 tonne from each dam (or 500,000m<sup>3</sup> tight made up of 250,000m<sup>3</sup> tight per dam). It is proposed to extract from the north dam first (stage 1) and then the south dam (stage 2).

The material can be used to provide the necessary construction materials to the region for upcoming major State road construction projects (such as the Mackay Ring Road) and other major infrastructure projects. Batters will be maintained at a 1:2.5 slope (maximum) as per the Department of Natural Resources and Water publication - Farm Dam Construction Guidelines.

The works are temporary, and the applicant has indicated that they are expected to take between 2 - 6 years to complete. The anticipated average annual quantities to be extracted will be up to 500,000t / year.

The proposed works will be carried out via typical civil earthwork methodologies that involve initial topsoil and overburden stripping, extraction, haulage, stockpiling and dispatch. Major plant and equipment to be used on site will include (but not be limited to); low loader and service trailers, bulldozers, excavators, generators and off-site haulage trucks.

Some minor fuel storage for Diesel will be proposed onsite to refuel the vehicles based solely onsite. Fuel storage will be in accordance with AS1940-2004-Storage and Handling of Flammable and Combustible Liquids.

Two accesses are proposed to Walkerston Homebush Road. One from each dam (*refer to Attachment B – Proposal Plan*)

Proposed hours of operation are 6am to 6pm Monday to Saturday excluding public holidays for extraction. The applicant has proposed separate hours of 6am to 6pm Monday to Friday including public holidays for transport of material. No operation will occur on Sundays. It is recommended to condition that the hours of operation exclude public holidays, as per the Environmental Authority.

The proposed haul routes are shown on attached plan (*refer to Attachment C–Concurrence Agency Response*) and have been approved by the Department of Infrastructure Local Government and Planning as part of State Controlled Road impact triggers.

## **INFRASTRUCTURE CONSIDERATIONS**

### **Water & Sewer**

The subject site is not connected to Council's reticulated water or sewer services. Onsite facilities will be provided by the operator as required by relevant Workplace Health & Safety legislation.

### **Stormwater**

The applicant has stated in a general Site Based Stormwater Management Plan that "the site is known to flooding via overland stormwater flow generated by the upstream catchments. Hence, it will be necessary to ensure that there is no net increase in surface run-off as a result of the construction of these dams. This will be achieved by ensuring that there are no major dam walls or other barriers storing or diverting stormwater run-off, by excavating the dam into the natural

ground and sizing of the by wash to cater for Q100 storm events. Topsoil bund locations as noted on the design drawings have been located to avoid natural flow paths. This will result in a net positive effect on downstream catchments by acting as a detention basin in storm events. There will be no net worsening to upstream properties due to the nature of the works. Additionally, there is no increase in impervious area as a result of the proposed works.”

It is agreed in principle that stormwater runoff can be managed onsite however, Council requires additional detail to be provided as part of an Operational Works application to ensure that there are no downstream impacts from the development during construction and after completion. It is recommended to condition the provision of a Hydraulic Impact Assessment Report and a Site Based Stormwater Management Plan in accordance with the Engineering Design Guidelines – Soil and Water Quality Management – Planning Scheme Policy No.15.07.

### **Roadworks**

The development will access from two places onto Walkerston Homebush Road. It is recommended to condition upgrade works to Walkerston Homebush Road to a 6m wide seal because the proposed access point to the southern dam is shown onto this section of Walkerston-Homebush Road and it is not currently up to the specified standard in accordance with Councils’ road hierarchy. The increase in traffic, particularly heavy vehicles, means that due to safety, increase in dust emissions from the road and amenity for neighbouring properties, these works are required.

In addition, accesses will need to be constructed in accordance with Mackay Regional Council standard drawing A3-08323A.

The increased truck movements on Walkerston Homebush road will result in an increase in incremental maintenance required to the haul routes. A condition will be applied to any approval for the applicant to identify additional road maintenance or upgrades required due to the haulage operations, and to undertake those works. This information will need to be detailed in the Operational Works application.

### **REFERRAL AGENCIES**

The application was referred to DILGP for the following triggers:

- Sustainable Planning Regulation 2009, Schedule 7, Table 3, Item 2 – State-Controlled Road (Material Change of Use)
- Sustainable Planning Regulation 2009, Schedule 7, Table 2, Item 1—Environmentally relevant activity

The State has approved the use subject to conditions (*refer to Attachment C—Concurrence Agency Response*).

### **MACKAY ISAAC WHITSUNDAY REGIONAL PLAN**

The subject site is located outside of the regional plan Urban Footprint and within the Regional Landscape and Rural Production area.

The regional plan states;

*“4.4 Planning and managing agricultural land  
Land suitable for agricultural production is identified, protected and managed to provide for profitable and sustainable use of the resource. Use and management programs build resilience to, or mitigate, the potential impacts of climate change.”*

It is considered that the construction of water storage devices on this 127ha rural holding will be an asset to the future use of the site for agricultural purposes.

## **PLANNING SCHEME ASSESSMENT**

The proposed development has been assessed against Council’s Mackay City Planning Scheme and is considered generally consistent with the intent of the Scheme.

The subject site is zoned Rural and contained within the Hinterland Locality. The application has been assessed against the Desired Environmental Outcomes (DEO’s), overlays and the following codes of the Planning Scheme.

- Rural Zone Code
- Environment and Infrastructure Code
- Extractive Industry Code
- Bushfire Management Overlay Code
- Good Quality Agricultural Land Overlay Code

### **Desired Environmental Outcomes (DEO’s)**

The Desired Environmental Outcomes (DEOs) of the Planning Scheme are discussed below:

#### **a) Biodiversity and Habitat/Natural Features**

The Planning Scheme states:

*“(i) significant natural features are conserved and their values are not compromised in order to sustain ecological processes and maintain biodiversity in the City for present and future generations” ...*

The subject site does not contain any significant natural features as outlined in the Planning Scheme. Furthermore, the site does not contain remnant vegetation.

There is no conflict with this outcome.

#### **b) Cultural Heritage & Landscape Character**

The Planning Scheme states:

*“(i) the aesthetic and amenity values of significant cultural heritage places and areas, as well as notable features of landscape character, are retained and enhanced for the benefit of present and future generations.”...*

The subject site does not contain any places of cultural heritage or notable features of landscape character.

There is no conflict with this outcome.

#### c) Economic Development

The Planning Scheme states:

*“(i) economic resources such as good quality agricultural land, forests, fisheries, extractive materials, water and land resources are protected from the adverse or limiting effects of proximate, incompatible activity for future ongoing use. Good quality agricultural land is made available for urban uses only with a demonstration of overriding community need.” ...*

*“(xi) Rural land:*

*(A) is protected from incompatible land uses;*

*(B) is maintained in agricultural use, where possible, in order to ensure the viability of the sugar industry in the City; and*

*(C) provides opportunities for use for a wide range of economic activities including extractive industries, forestry, grazing, intensive animal husbandry and water supply development.”*

Firstly, it is noted that extractive industries are supported uses within the Rural Zone and protected by the DEO. As the use is temporary it will not result in any loss or alienation of agricultural land. The finished water storage devices will improve the cane farming viability while ensuring economic viability of Mackay by locally providing much needed material to significant infrastructure projects.

However, it is acknowledged that the extraction must be carefully managed to ensure there are no detrimental impacts to downstream, existing agricultural uses through the spread of noxious weeds or sodic soils.

There is no conflict with this outcome.

#### d) Amenity and Community Well-being

The Planning Scheme states:

*“(i) a wide range of affordable and accessible housing is available which is suitable for the climate, meets the needs of the City's population and is convenient to community facilities, employment and recreation opportunities.” ...*

*“(v) a wide range of living and lifestyle options are available to residents including urban, rural residential, village, rural and island living.”*

The proposal will not compromise the intent of this DEO.

#### e) Infrastructure and Urban Growth

The Planning Scheme states:

*“(iv) ‘in sequence’ urban growth occurs in the following pattern:*

*“(viii) the interface between urban areas is managed to avoid land use conflicts and maintain a high level of amenity for the City “*

This DEO refers to ensuring urban development occurs in an orderly manner. The proposal is not for urban development but rural development in a rural zone and so the proposal is not considered out of sequence.

There is no conflict with this outcome.

## **Overlays**

The subject site is affected by the following Overlays (*refer to Attachment D – Mackay City Planning Scheme and Mackay Region Planning Scheme Overlay Mapping*):

### Bushfire Management Overlay Code

The subject site is mapped Medium Bushfire Risk in the Mackay City Planning Scheme for a small part of the northern part of the site.

The recently adopted Mackay Region Planning Scheme mapping removes the majority of the bushfire mapping from the site.

There is very little vegetation onsite so the Bushfire Risk is considered low.

### Good Quality Agricultural Land (GQAL)

The majority of the subject land is mapped as Good Quality Agricultural Land in the Mackay City Planning Scheme. The recently adopted Mackay Region Planning Scheme mapping includes the land in the Agricultural Land Class A and B.

### ***What is Good Quality Agricultural Land?***

According to the MADI metadata;

*“the information was compiled by Mackay Regional Council, as part of the development of the Mackay City Planning Scheme. This information was based on Soil and Land Suitability Mapping undertaken by the Department of Natural Resources. This was originally based on the Shields and Holz Land Suitability for Sugar Cane Study (published 1985).*

*The data represents areas of High Sugar Cane Suitability (Category A). This was similar to the Shields and Holz categories 1 to 3. This Overlay Code is used to identify areas that may need special consideration during development, particularly related to ensuring ongoing availability of Good Quality Agricultural Land.”*

The repealed State Planning Policy 1/92 Development and the Conservation of Agricultural Land goes on to describe GQAL as

*“Good quality agricultural land is land which is capable of sustainable use for agriculture, with a reasonable level of inputs, and without causing degradation of land or other natural resources. In this context, agricultural land is defined as land used for crop or animal production, but excluding intensive animal uses such as feedlots, piggeries, poultry farms and plant nurseries based on either hydroponics or imported growth media.”*

### ***What is Agricultural Land Classification?***

The Department of Infrastructure Local Government and Planning has produced a State Planning Policy Guidance document on Agriculture to assist in the interpretation of their SPP. See excerpt below;

*“Agricultural land classification (ALC) depicts soil and land characteristics to help determine the location and extent of agricultural land across Queensland that can be used sustainably for agricultural land uses with minimal land degradation. Soils are finite resources and are fundamental to agricultural production systems. Land with special characteristics, such as high fertility, water-holding capacity and arability, is scarce and often highly sought after for competing uses. Productive soils that have the capacity to sustain agricultural production with few limitations cover just 2.5 per cent of Queensland. ALC Class A and Class B land constitute the most productive agricultural land in Queensland, with soil and land characteristics that allow successful crop and pasture production.”*

The Overall outcomes for the Good Quality Agricultural Land Overlay are;

*“(1) The overall outcomes are the purpose of the Good Quality Agricultural Land Overlay Code.*

*(2) The overall outcomes sought for the Good Quality Agricultural Land Overlay Code are to ensure:*

- (a) good quality agricultural land is conserved for continued agricultural use;*
- (b) good quality agricultural land is protected from reconfiguration which fragments otherwise productive rural land;*
- (c) reconfiguration of lots in the Rural Zone facilitates viable and sustainable rural land use pursuant to State Planning Policy No 1/92, and*
- (d) Agricultural uses are protected from encroachment by incompatible uses.”*

The proposed use is not incompatible with Good Quality Agricultural Land and other Rural uses in the locality.

However, assurance is needed that there are no downstream negative impacts from the excavation. Area so of concern are:

- Sodicity and therefore dispersiveness of soils
- Pest management of sicklepod (*Senna obtusifolia*)
- Groundwater impacts on downstream bores

### **Sodicity of Soils**

Sodicity in soil is the presence of a high proportion of sodium ions relative to other cations. As sodium salts are leached through the soil, some sodium remains bound to clay particles displacing other cations. Soil sodicity is a natural feature of many Queensland soils, with approximately 45% considered sodic.

In a BSES Publication titled A Review of Sodic Soils Research in the Queensland Sugar Industry they found the following;

*“Increasing levels of sodium on the clay, in the absence of high levels of soluble salts, are not believed to be toxic to the cane plant. Any adverse effect on crop production is through deterioration of the soil structure (Crema, 1994). Under wet conditions, increased clay dispersion accompanies increasing exchangeable sodium percentage (ESP). This is associated with sealing and crusting in surface soils and dense subsurface clays which resist penetration of roots. Even if water does penetrate the surface, it is held very strongly in the very small pores formed in the dispersed soil. It is difficult for roots to withdraw this moisture. The end result of sodicity is similar to that of salinity, water stress. Both water infiltration and water storage are adversely affected. Reclamation of sodic soils can be achieved by application of gypsum or lime to promote replacement of sodium on the clay particles by calcium, and hence improve soil structure. Research work indicates that sugarcane yields on sodic soils with ESP less than 25 can be improved by up to 20% with the application of gypsum 10 t/ha (Ham et al., 1995). Improvements in yield can also be achieved by improving surface and subsurface drainage to promote leaching of displaced sodium salts from the soil profile. Reduction of natural slope from 0.49% to 0.07% has also improved sugarcane yield by 24% over the crop cycle (Ham et al., 1995). Research has developed ways of increasing production on sodic soils. With the expansion of the cane industry into marginal areas there has been an associated extension campaign, concentrating on farm planning and demonstrating the benefits of applied gypsum (Ham et al., 1995).*

The applicant has indicated that they have to date, and are required to into the future, use the Emerson test to grade the quality of the soil being removed from nearby quarries and once operational, the material from the subject extraction site.

The Emerson test is a quick and simple test that can be used to assist in the rapid identification of problem soils. It initially measures both slaking and spontaneous dispersion of an air-dry soil aggregate immersed in deionised water.

Sample tests from the proposed dam sites showed an Emerson test result classified as 4. Class 4 means the remoulded soil does not disperse in water (*refer to Attachment F – Emerson Class Determination Chart*). Calcium carbonate (calcite) or calcium sulfate (gypsum) is present.

The applicant engaged an additional specialist, Cardno, to review the testing which was undertaken and they provided the following assessment;

*“Based on the data available, the site can be considered to be made predominantly of clays which do not have a great deal of slaking potential; in the case of overtopping, the clays are not likely to be transported and deposited over the surrounding land. These clays would also be classified as non-dispersive and are not considered prone to in-situ erosion.*

*Sodium Adsorption Ratio (SAR) indicates the likelihood of sodium in the water to cause detrimental breakdown to the local soil structure. Queensland Government Department of Agriculture and Fisheries guidelines\*\* state that water with an SAR of less than 10 is safe to irrigate with no structural deterioration (of soils). Chemical testing indicates that the SAR of the water taken from the two dams on site is 2.3 and 2.4, and therefore can be considered to be of negligible effect on surrounding soils in the event of overtopping.*

*Based on the supplied information, we consider that there is minimal risk to the surrounding land from the in situ materials, at the site of the proposed dams.”*

In summary, the soil was found to have an acceptable level of sodicity and is not dispersive and therefore the development shouldn't impact on downstream farming practices based on the testing done to date. Further, it is reasonable to accept that water quality of the existing dams is an indicator of the ultimate water quality of the completed dams and so will be of benefit to the farm and suitable for irrigation.

### Sicklepod

The Department of Agriculture and Fisheries Guideline states:

*“These species can invade and completely dominate pastures and other disturbed areas such as roadsides, fence lines, creek banks and disturbed areas. They have the potential to become major weeds of many crops within a matter of two or three growing seasons. Sicklepod and sennas are unpalatable to domestic stock. However, cattle and horses will eat mature seed, which can pass through the animal and germinate in dung. This is the most common manner of seed spread from one property to another. Seed reserves of 2000 seeds/m<sup>2</sup> of soil have been recorded in dense stands of sicklepod. These large reserves may germinate at any time of the year under favourable conditions. Once a seed population develops in the soil, sicklepod can remain a problem for many years. Seed can remain viable for up to 10 years. Sicklepod and foetid senna occur predominantly in pasture and sugarcane along the tropical east coast of Queensland (from Sarina to the tip of Cape York).*

*All three sicklepods are restricted invasive plants under the Biosecurity Act 2014. They must not be given away, sold, or released into the environment without a permit. The Act requires everyone to take all reasonable and practical steps to minimise the risks associated with invasive plants and animals under their control. This is called a general biosecurity obligation (GBO).*

Sicklepod has the potential to become a major weed across much of Queensland and although its current range is extensive, the weed is only in the early stages of its invasion. The economic impact of this weed could become significant.

Council's local law officers have recommended the following control measures placed on the development and included in the Environmental Management Plan.

- Regular spraying of invasive biosecurity matter to be conducted with appropriate chemical
- No top soil (150mm depth) to be removed from site
- Any contaminated material to be stockpiled on site and treated
- All roadways, laneways and water courses to be kept weed free
- Create and maintain a 10m weed free buffer zone around perimeter of property
- Create a clean down area for machinery. This area to be bunded and monitored for invasive biosecurity matter. If found must be treated immediately.
- All equipment must be cleaned before leaving site.

## Groundwater

The Department of Natural Resources and Mines have reviewed the application and conclude in email correspondence dated 5 September 2017 that “the department is satisfied that the development as proposed will not interfere with groundwater”.

The applicant also provided further assessment undertaken by Cardno on the Groundwater issue (refer to Attachment G – Depth of Water Storage Devices and Groundwater Heights). They found that

*“The closest bores proximate to the Northern Dam are bores RN81468 & 81469. These are located 150m & 70m from the Site and indicate historical groundwater levels of RL1.35 & RL1.75 respectively. This represents a groundwater depth which is significantly lower (minimum depth of 6.6m) than the proposed WSD excavation levels, confirming that there will be no interference with groundwater at the locations of excavation for the measured levels.”*

Based on the above assessment of three significant issues relating to the protection of Good Quality Agricultural Land it is considered there are no conflicts with the Overlay Code.

A detailed assessment has been undertaken against the following codes:

- Rural Zone Code
- Extractive Industry Code
- Environment and Infrastructure Code

Only the areas of non-compliance and provisions requiring management of conflicts are discussed below. A general discussion in regards to the conflicts is consolidated after the detail of the codes.

### **Rural Zone Code**

Specific Outcomes of the Rural Zone Code

*“PI The use of land within the Rural Zone for rural purposes is sustainable over the long term by:*

*(ii) using the land according to industry best practice, including:*

*(a) risk reduction for natural hazards such as bushfire, flooding, land slips and soil erosion;*

*(b) the management of weeds and pests;*

*(c) waste reduction and management;*

*(d) ensuring the intensity of use is in keeping with the capacity of the land.*

It is considered, based on the assessment against the Good Quality Agricultural Land Overlay Code that the development will and it is recommended to be conditioned to operate in accordance with industry best practice.

## **Extractive Industry Code**

Overall Outcomes of the Extractive Industry Code are:

- “(2) The overall outcomes sought for the Extractive Industry Code are the following:*
- (a) public safety and the amenity of the locality is protected from the impacts of extractive industry such as drilling, blasting and crushing of resources;*
  - (b) extractive industry operations are managed so that environmental impacts are contained within the premises;*
  - (c) the impact of quarry-related traffic flows on the City's transport infrastructure in terms of traffic flows, road capacity and road life is able to be sustained by that infrastructure;*
  - (d) haulage routes connecting extractive industries with the arterial and sub-arterial road network generally avoid existing residential and village areas as well as sensitive environments and are suitably buffered from other incompatible land uses; and*
  - (e) disturbed areas are rehabilitated progressively to achieve a stable landform which is acceptable for future land use.”*

It is considered that the proposed development complies with all of the Overall Outcomes of the Extractive Industry Code and are discussed in detail elsewhere in this report. In summary conditions are proposed which address amenity of existing residents, environmental impacts shall be contained to the site or otherwise mitigated, roadworks necessitated by the development have been included in the conditions, haulage routes have been conditioned by DILGP and disturbed areas will be progressively constructed into a farm dam.

*P1 Rehabilitation is in accordance with a management plan providing for:*

- (i) progressive/staged rehabilitation works;*
- (ii) clean-up works (including areas of possible soil contamination);*
- (iii) landform and soil profiles which approximate those which were pre-existing on the site;*
- (iv) revegetation using native plant species;*
- (v) monitoring for all aspects of the operations impacting on the environment; and*
- (vi) providing a stable and sustainable land form upon the cessation of operations.*

A rehabilitation condition has been proposed to ensure that clean up works occur in accordance with the above provision at the completion of the development. Of particular concern is that any contaminated top soil is properly treated before the site is handed back to the owner.

## **Environment and Infrastructure Code**

The outcomes of the Environment and Infrastructure Code are detailed below and the provisions considered relevant to the assessment of this application are underlined.

- (1) The overall outcome is the purpose of the Environment and Infrastructure Code.*
- (2) The overall outcome sought for the Environment and Infrastructure Code is to provide for ecologically sustainable development in the City (irrespective of its scale or intensity) by ensuring that:*
  - (a) infrastructure services are:*
    - (i) suitable for the intended use of the land; and*
    - (ii) provided in a cost effective, coordinated, efficient and equitable manner that supports sustainable development practices;*

- (b) the Great Barrier Reef World Heritage Area is protected from direct or indirect impacts of development;*
- (c) development incorporates Water Sensitive Urban Design (WSUD) principles;*
- (d) development is suitable having regard to the underlying geology and soil conditions;*
- (e) uses sensitive to external noise, vibration, dust and odours are protected from unacceptable impacts;*
- (f) overshadowing and lighting from development does not cause a substantial loss of amenity for residents or adversely impact on the environment;*
- (g) air quality in the City's air shed is maintained;*
- (h) the quality of the surface and groundwaters in the City is maintained and protected from the effects of development;*
- (i) the risk to life and property resulting from flooding and storm surge inundation is minimised;*
- (j) erosion prone areas are protected from incompatible development to maintain natural coastal processes and tidal regimes including the long-term stability of dunes and other types of coastal land forms.*
- (k) public access to and along the coast meets the public expectations for access to the coast, without detrimentally affecting the environmental values of the coast.*
- (l) land uses adjoining high impact activity areas do not detract from the ongoing operation of those areas;*
- (m) storage of hazardous substances is undertaken having regard to public safety,*
- (n) adverse environmental impacts particularly from industrial uses, upon the surrounding ecosystems and the nearby residential areas are avoided;*
- (o) landscaping is provided on premises to:*
- (i) be environmentally responsive;*
  - (ii) provide shade;*
  - (iii) enhance the appearance of the development;*
  - (iv) buffer incompatible development; and*
  - (v) maximise opportunities for revegetation and rehabilitation of development sites;*

Items (d) and (h) have been discussed above in relation to the Good Quality Agricultural Land Overlay. The other relevant items will be discussed below.

(c) Water sensitive urban design principles will be utilised onsite and it is recommended to condition the provision of a Site Based Stormwater Management Plan in accordance with Mackay City Council's Engineering Design Guidelines – Soil and Water Quality Management – Planning Scheme Policy No 15.07.

(e) Noise and dust are relevant matters to assess given the proximity of the excavation to existing houses. The Department of Environment and Heritage Protection made specific requests of the applicant in relation to noise. It was requested that details of current background noise levels for the area surrounding the proposed activity based on real monitoring be provided and that the applicant identify all sources of noise associated with the proposed activity, including all noise, vibration, and airblast overpressure, stationary or mobile sources. Based on the noise reporting provided to the department a noise condition was included in the Environmental Authority for the development (*refer to Attachment E – Environmental Authority*). Similarly the Department

has included conditions in relation to Air quality. It is not proposed to include any additional technical noise conditions, however the requirement for the bunds have been included. Standard dust conditions have also been included.

(i) Given the flood prone nature of the subject site and surrounding area it is important to ensure no worsening to the existing stormwater flows occurs. Council requires additional detail to be provided as part of an Operational Works application to ensure that there are no downstream impacts from the development during construction and after completion. It is recommended to condition the provision of a Hydraulic Impact Assessment Report.

(iv) Buffers to the houses are not controllable by conditions because the material onsite is locationally sensitive. There are however bunds proposed which were incorporated into the acoustic assessment and it is recommended are conditioned. There is a 1.8m high bund proposed on the northern alignment of the northern dam and a 4.5m high bund along the eastern alignment of the southern dam. Given the temporary nature of the development and the desire to return the site to agricultural uses in the long term, it is not proposed to require any vegetated buffers.

### **PROPOSED MACKAY REGION PLANNING SCHEME (MRPS)**

The subject site is zoned Rural under the recently adopted MRPS. The proposed development would be assessed against the following codes:

- Rural zone code
- General development requirements code
- Agriculture land overlay code
- Bushfire hazard overlay code

The Mackay Region Planning Scheme does not differ greatly from the Mackay City Planning Scheme in regards to the support for the proposed development.

### **ADOPTED INFRASTRUCTURE CHARGES REGIME**

Infrastructure Charges are not applicable to the development as there is no gross floor area or impervious area proposed as part of the operations.

### **SUBMISSIONS**

The application was publicly notified in accordance with the requirements of the *Sustainable Planning Act 2009*, and as a result of this process, seventeen (17) submissions were received.

The submissions received, expressed concern about the proposal. The principle concerns raised from the submissions are summarised under the following headings and discussed below.

1. Soil Quality, including Sodcity and dispersiveness;
2. Groundwater;
3. Stormwater Quantity and Quality
4. Traffic Impacts;
5. Dust;
6. Noise;
7. Biosecurity / Pest Management

8. Infrastructure Provision
9. Legislation Conflicts

It should be noted that a number of submissions from agricultural organisations made the statement “*this application would appear to need greater scrutiny, from an environmental perspective*” but were not necessarily objecting to the application.

### **1. Soil Quality, including sodicity and dispersiveness**

*In summary, the submitters had the following concerns relating to the soil quality:*

- *soils within the planned excavation area are highly likely to have moderate-extreme sodic properties when Exchangeable Sodium Percentage exceed 6%.*
- *In turn, the high sodic levels results in a very dispersive soils, resulting in high water turbidity (fine clay particles dominated by sodium remain in suspension).*
- *The turbid water could be washed downstream during high rainfall events and have a detrimental impact on downstream farms by increasing sodic levels and blocking pores in the soil.*
- *The water quality of the dam water would not be suitable for farming.*
- *Not enough soil samples were taken.*

#### Applicant’s Response:

*“Additional testing has been undertaken on soil properties and Emerson tests were undertaken to determine the dispersion properties and all tests taken were classified at 4, dispersive soils are normally in the lower than 1 to 2 categories. The current water quality within the existing dams which exist within the footprint of the proposed dams were also tested to determine the effects of any potential that sodic soils had to detrimentally affect water quality. Cardno were engaged to prepare a report (Attachment 1) assessing the risk associated with the results of the Emerson tests and results of the water quality tests from the existing dams and how this would affect the proposed dams in relation to sodicity & dispersion concerns. The report finds that:*

*“the site can be considered to be made predominantly of clays which do not have a great deal of slaking potential; in the case of overtopping, the clays are not likely to be transported and deposited over the surrounding land. These clays would also be classified as non-dispersive and are not considered prone to in-situ erosion”.*

*Additionally, further testing was undertaken on the water quality within the current dams which exist within the footprint of the proposed dams, in order to determine what water quality could be expected once the dam footprints are increased. The Cardno report finds that:*

*“Sodium Adsorption Ratio (SAR) indicates the likelihood of sodium in the water to cause detrimental breakdown to the local soil structure. Queensland Government Department of Agriculture and Fisheries guidelines \*\* state that water with an SAR of less than 10 is safe to irrigate with no structural deterioration (of soils). Chemical testing indicates that the SAR of the water taken from the two dams on site is 2.3 and 2.4, and therefore can be considered to be of negligible effect on surrounding soils in the event of overtopping”.*

*Cardno have determined that “Based on the supplied information, we consider that there is minimal risk to the surrounding land from the in-situ materials, at the site of the proposed dams”. Please refer to Attachment 2, 3 & 4 for additional soil & water sampling results.*

*It is noted the proposed works are consistent with practices undertaken by surrounding landowners, many of whom would have identical soil types and have excavated large dams.”*

Officers Comments:

As discussed above, it is considered that the soil is suitable for its intended purpose and the excavation will not result in any detrimental impacts onsite or downstream.

**2. Groundwater**

*In summary, the submitters had the following concerns relating to impact on groundwater:*

- *There is a monitoring bore in close proximity to the proposed excavation sites and monitoring of this bore has shown water levels averaging 2.6m below ground level but ranging from 0.3m to 4m.*
- *Impact on existing residents bores.*

Applicant’s Response:

*“The Department of Natural Resources and Mines have reviewed the application and conclude in email correspondence dated 5 September 2017 that “the department is satisfied that the development as proposed will not interfere with groundwater”. Refer attachment 9. A response was also provided to SARA demonstrating the same. Refer email cc’d to Council 20 December 2017. As detailed in submission response 1 above, there is minimal risk of the water within the proposed dams having a SAR which would be of a high enough level to be of a risk to groundwater reserves. The concern that these dams may contaminate the groundwater is unsubstantiated.*

*Additional reporting has been undertaken by Cardno in order to assess what hydrological impacts the dams may have on downstream ecosystems and is included in Attachment 5. As part of this assessment, Cardno reviewed impacts to the groundwater table. The Cardno report has determined:*

*“The closest bores proximate to the Northern Dam are bores RN81468 & 81469. These are located 150m & 70m from the Site and indicate historical groundwater levels of RL1.35 & RL1.75 respectively. This represents a groundwater depth which is significantly lower (minimum depth of 6.6m) than the proposed WSD excavation levels, confirming that there will be no interference with groundwater at the locations of excavation for the measured levels.”*

*Therefore, water in the dams will not be ‘contaminated’ and, also, the dams will not interfere with the groundwater at these locations.“*

Officers Comments:

As discussed above, it is considered that groundwater will not be detrimentally impacted by the development.

**3. Stormwater Quantity and Quality**

*In summary, the submitters had the following concerns relating to Stormwater Quantity and Quality:*

- *The stormwater release point is concentrating and directing flows towards existing houses which may result in them being flooded.*
- *The contaminated water will run into Bakers Creek and the Great Barrier Reef.*

Applicant’s Response:

*Stormwater Quality & Quantity has been addressed in the Site Based Stormwater Management Plan (SBSWMP). Pointglen has additionally commissioned Cardno to prepare a report in order to assess what hydrological impacts may be encountered downstream of the site. The report finds that:*

*“while there may be some changes in flows between the Point of Discharge and the Main Rocky Creek tributary, it is not anticipated that these would result in significant changes to terrestrial and aquatic flora and fauna in the location.”*

*As per Cardno’s report (Attachment 1) in response to Sodicity issues mentioned above, the soils likely to be encountered on-site “would also be classified as non-dispersive and are not considered prone to in-situ erosion”. The SBSMP includes best-practice methods to contain any sediment which may be encountered during the works.*

*The proposed dams are constructed entirely below ground level, and as such will detain Stormwater runoff until such point as they are filled, after which the outlet drains will discharge to the existing table drains as per the current scenario. The SBSWMP addresses Stormwater quality & quantity concerns.*

Officers Comments:

As discussed above, it is considered that stormwater quality and quantity can be appropriately conditioned and a detailed assessment undertaken as part of an Operational Works application.

#### **4. Traffic Impacts**

*In summary, the submitters had the following concerns with regards to Traffic Impacts:*

- *Poor current state of the road and the impact the added traffic will have.*
- *The location of the northern access is located where there is poor visibility.*
- *Additional heavy vehicles will impact on the existing school bus pickup point.*
- *Existing road is a single lane.*
- *Single lane bridge at Rocky Creek crossing is already dangerous.*

Applicant’s Response:

*“Please refer to Traffic Impact Assessment report prepared by SLR Consulting and provided to Council. All of the potential issues raised by submitters have been addressed within the SLR report.”*

Officers Comments:

Road impacts are a significant issue in any extractive industry application due to the additional traffic generation. It is recommended to condition that Walkerston Homebush Road be widened to a 6m seal. The proposed access point to the southern dam is shown onto this section of Walkerston-Homebush Road and is not currently up to a standard in accordance with the road hierarchy. The increase in traffic, particularly heavy vehicles, means that due to safety, increase in dust emission from the road, and amenity for neighbouring properties, these works are required.

In relation to Rocky Creek bridge, Council is undertaking upgrade works to commence imminently and anticipated completion by June 30, 2018.

#### **5. Dust**

*In summary, the submitters had the following concerns in relation to dust:*

- *Concern of increase in dust in existing houses.*
- *Dust can have a detrimental impact on health in the elderly.*

**Applicant's Response:**

*"Please refer to Environmental Management Plan (Attachment 6) Section 18.6, which details management procedures proposed for the works. DILGP have extensive & thorough assessment requirements, which have been addressed as part of the initial application and Information Request responses.*

*The excavations are proposed to be undertaken by Summit Construction Materials, whom operate numerous extraction sites across the region within close proximity to nearby residents, and are experienced in managing dust effects. No screening of material is proposed at this site, which is typically the largest source of dust generated from extraction sites. It should be noted that the works are temporary; once the material is removed all construction equipment will vacate the site."*

**Officers Comments:**

As discussed above, it is considered that dust impacts can be effectively managed.

**6. Noise**

*In summary, the submitters had the following concerns in relation to noise:*

- *The development will cause added noise to a quiet residential farming area.*

**Applicant's Response:**

*"As per dust concerns, please refer to Environmental Management Plan Section 18.4 (attachment 6), which details management procedures proposed for the works.*

*Additionally please see Acoustic Report (Attachment 7) which models the works impacts upon noise sensitive receivers and concludes "the proposed development will comply with the established noise criterion" (of EHP's Planning for Noise Control Guideline).*

*DILGP have extensive & thorough assessment requirements, which have been addressed as part of the initial application and further Information Request responses."*

**Officers Comments:**

As discussed above, it is considered that noise impacts have been affectively conditioned by the Department as part of the Environmental Authority.

**7. Bio-security/Pest Management**

*In summary, the submitters had the following concerns:*

- *The lot is riddled with a noxious weed called picky bush rag weed sickle pod and no management has been done to date.*
- *Sicklepod can produce up to 8000 seed's per year and the seed is viable for up to 20 years.*

Applicant's Response:

*"Invasive Plants are present in numerous locations across Mackay, and Summit Construction Materials has comprehensive procedures to manage this. Please refer to EMP Section 18.10 (attachment 6) for information on management procedures to mitigate any potential issues.*

*Sickle Pod weed is encountered at our nearby quarries in Palmyra and is effectively managed by Summit Construction Materials in these locations. Standard procedures which will be implemented include stripping of all vegetation to a sufficient depth within the proposed work extent and stockpiling clear of the work area to ensure that seeds are not spread as a result of the construction works. Topsoil which has not been in contact with Sickle Pod or other noxious weeds will be selected for use in order to provide a growing media which does not contain these noxious weeds. Further, the site will be monitored on completion of the works to manage any Invasive plants which may germinate on completion of the works."*

Officers Comments:

As discussed above, it is considered that management of sicklepod can be adequately conditioned.

**8. Infrastructure Provision**

*In summary, the submitters had the following concerns:*

- *No infrastructure is available to the site.*

Applicant's Response:

*"Concern has been raised regarding the infrastructure in the area not being adequate to undertake the works. Mention has been made that no connection to services (water, sewer & electricity) is available at the site.*

*The proposed sites will be operated as a typical construction site rather than a long-term extraction site, and as such is able to be supplied with temporary services to cater for the duration of the works. This is the common procedure for these types of work. Summit Construction Materials successfully manages numerous operations in the manner with no issues."*

Officers Comments:

Due to the remote nature of some extractive industries it is not unusual that they do not have access to reticulated infrastructure.

**9. Legislation Compliance**

*In summary, the submitters had the following concerns:*

- *Public Notification was not undertaken in accordance with the legislative requirements as the dates on the notices were inconsistent.*
- *The ERA reference was incorrect.*
- *Invalid application as an Operational Works was not applied for.*

Applicant's Response:

*“Water Storage works are consistent with the zoning of the land and surrounding land uses in so far as they are temporary and relate directly to agricultural purposes. Assessment against the planning scheme is only triggered because material will be taken off site.*

*The requirement for an Operational Works application is superfluous to the Material Change of Use. Any planning scheme requirement for further applications only applies to other requirements, such as landscaping works or access. “*

Officers Comments:

Council has previously provided confirmation that it is considered the public notification was adequately undertaken, as evidenced by the number of submissions received. The Operational Works component of the development can be applied for separately as is standard practice.

It is considered that the submissions have not raised any issues of sufficient concern to warrant refusal of the application.

## **RESOURCES IMPLICATIONS**

Nil.

## **RISK MANAGEMENT IMPLICATIONS**

Nil, other than if an appeal is lodged by the applicant or submitters in response to the approval or its conditions.

## **CONSULTATION**

### External

The application was publicly notified in accordance with the Sustainable Planning Act 2009 and it has been determined the requirements of the Act has been satisfied in this respect.

A meeting has been held onsite with submitters and separately with the applicant.

### Internal

The application has been tabled at Council’s internal development enquiries meeting where the proposal was considered appropriate rural development in this rural locality.

## **CONCLUSION**

This proposal for a Extractive Industry & Ancillary Activities and ERA 16 Extractive Activities – threshold (2)(b) for the construction of Water Storage Devices be approved as it is considered that the conflicts with the Planning Scheme are not sufficient to warrant refusal of the application.

### Officer's Recommendation

- A. THAT Council approve this Extractive Industry & Ancillary Activities and ERA 16 Extractive Activities – threshold (2)(b) for the construction of Water Storage Devices at Lot 2 Walkerston-Homebush Road and 60 Busseys Road, PALMYRA QLD 4751 in accordance with the following conditions:

1. Plan of Development

The approved Extractive Industry development must be completed and maintained generally in accordance with the Plan of Development (identified in the Table below) and supporting documentation which forms part of this application, except as otherwise specified by any condition of this approval.

Project	Drawing Number	Revision	Prepared by	Date
Bussey Farm Water Storage Lot 2/RP852548	0287-C01	A	Pointglen	11/03/2013
Bussey Farm Water Storage Lot 105/SP262688	0287-C02	A	Pointglen	11/03/2013
Bussey Farm Water Storage Lot 2/RP852548 as amended by Live it Acoustics – Acoustic Mark-ups	0287-C01	-	Live it Acoustics	08/01/2018

2. Compliance with Conditions

All conditions must be complied with prior to the commencement of the use on the subject site, unless specified in an individual condition.

3. Maintenance of Development

The approved development (including landscaping, car parking, driveways and other external spaces) must be maintained in accordance with the approved drawing(s) and/or documents, and any relevant Council engineering or other approval required by the conditions.

4. Blasting

Extraction by blasting is not permitted.

5. Conflict between plans and written conditions

Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written condition(s) will prevail.

6. Notice of Intention to Commence the Use

Prior to the commencement of the use on the site, written notice must be given to Council that the use fully complies with the decision notice issued in respect of the use (please see attached notice for your completion and return to [development.services@mackay.qld.gov.au](mailto:development.services@mackay.qld.gov.au)).

7. Temporary Approval

This approval will lapse at the sooner of:

- a) 5 years from the date of the commencement of the use.
- OR
- b) Maximum extraction of 500,000m<sup>3</sup> (tight) is reached.

8. Acoustic Bund/Barrier

An acoustic bund/barrier, in accordance with the approved plans of development, drawing no. 0287-C01 prepared by Live it Acoustics and 0287-C02 prepared by Pointglen must be constructed to ensure the privacy and amenity of adjoining properties is maintained. The bunds are to include but are not limited to

- a) a 1.8m high bund proposed on the northern alignment of the norther dam;  
and
- b) a 4.5m high bund along the eastern alignment of the southern dam.

9. Hours of Operation

The use may operate only between the hours of 6am to 6pm Monday to Saturday, excluding public holidays. Extractive activities must not be conducted on public holidays.

10. Dust Suppression

Dust suppression measures must be undertaken to ensure that dust does not cause a nuisance to surrounding areas and residents.

11. Settlement Ponds

Any settlement ponds to be used for retention of discharged water must be maintained to ensure that offensive or noxious odours do not emanate from the site, causing an environmental nuisance.

12. Dust Control

All roads/storage areas/external stockpiles/vacant or grazed areas must be maintained to avoid dust nuisance to any adjacent dwelling to the satisfaction of the Council.

13. Environmental Management Plan

Operation of the Extractive Industry must be in accordance with the Environmental Management Plan prepared by Summit Construction Material Pty Ltd, Project: Bussey Dam, Job No: 5021-0, Revision 3. Where there are inconsistencies between these conditions and the Management Plan, the conditions shall prevail.

14. Weed Management

In accordance with the QLD "Biosecurity Act 2014" every person or organisation has a General Biosecurity Obligation to take all reasonable and practical measures to prevent or minimise the biosecurity risk.

Weed management must be undertaken onsite in consultation with Council's Pest Management Officer and include

- a) Regular spraying of invasive biosecurity matter to be conducted with appropriate chemical
- b) No top soil (up to 150mm deep) to be removed from site
- c) Any contaminated material to be stockpiled on site and treated
- d) All roadways, laneways and water courses to be kept weed free
- e) Create and maintain a 10m weed free buffer zone around the perimeter of the site
- f) Create a clean down area for machinery. This area is to be bunded and monitored for invasive biosecurity matter. If found it must be treated immediately.
- g) All equipment must be cleaned before leaving site.

15. Fuel Storage

Any storage of fuel onsite is to be in accordance with AS1940-2004-Storage and Handling of Flammable and Combustible Liquids.

16. Site security

Prior to the commencement of the use, the site must be secured to ensure no unauthorised entry to the satisfaction of Council.

17. Extraction Limits

The maximum extraction amount approved is 500,000m<sup>3</sup> (tight). Equating to 250,000m<sup>3</sup> from the northern dam and 250,000m<sup>3</sup> from the southern dam. An as constructed plan shall be provided to Council within 2 weeks of the approval lapsing, which shows the finished extent of the works. The plan shall be certified by a surveyor registered under the Surveyors Act.

18. Compliance with Council Standards

All design and construction for the development must be in accordance with Council's Policies, Engineering Design Guidelines, Standard Drawings and Standard Construction Specifications.

19. External Roadworks

Pavement widening must be provided prior to the commencement of the use of Stage 2 (southern dam) for the full frontage of the site along Walkerston-Homebush Road to match in with the existing 6.0m wide seal to the north. Details to be provided with the Operational Works application for Stage 2.

Alternatively, an internal access may be provided which access from the approved location of the Stage 1 (northern dam).

20. Rural Access

The proposed access points onto Walkerston-Homebush Road must be constructed to accommodate vehicle swept paths from the largest design vehicle. The access should be constructed in accordance with MRC Standard Drawing A3-08323A and should include cross drainage upgrades, adequate pavement treatment and signage. A Minor Works approval will be required for these works.

21. Works for Mitigating Increment Road Degradation

The applicant shall undertake a road impact assessment of Local Government controlled roads, such as Walkerton-Homebush Road and determine the incremental maintenance requirements as a result of the predicted increase in traffic volume and impact. The applicant shall undertake the necessary road works to mitigate the incremental degradation.

Advice Note:

Council may be prepared to enter into an Infrastructure Agreement in relation to the works required due to accelerated maintenance caused by the haulage activities.

22. Ponding and Diversion of Stormwater

Ponding of stormwater resulting from the development must not occur on adjacent sites and stormwater formerly flowing onto the site must not be diverted onto other sites. The site shall be graded so that it is free draining.

23. Concentration of Flow

Concentration of flow resulting from the proposed development must not have any adverse impacts on downstream properties and drainage infrastructure.

24. Stormwater Discharge

The Site Based Stormwater Management Plan prepared by Pointglen, dated October 2017, must be updated to ensure that the proposed stormwater discharge arrangement does not have any adverse impacts on surrounding properties for stormwater events up to and including the 1% AEP (Annual Exceedance Probability) event. The assessment must include catchment plans, flow rates, drainage channel capacity checks and estimation of flood levels for both the pre and post development scenarios. The report must be submitted prior to commencement of works, however details of the outlet works for Stage 2 must be submitted to Council along with an operational works application for Stage 2.

25. Site Based Stormwater Management Plan – High Risk

Council's Stormwater Quality Risk Classification has classified this development as 'High Risk' as defined Mackay City Council's Engineering Design Guidelines - Soil and Water Quality Management – Planning Scheme Policy No.15.07.

The SBSMP must be submitted to Council for approval prior to commencement of works.

26. Site Rehabilitation

At the completion of the approved extraction activity and commencement of use of the farm dams, rehabilitation of the construction area must be undertaken to the satisfaction of Council and include but not be limited to;

- a) Clean-up works including area of possible soil contamination by fuels or weeds etc.
- b) Landform and soil profiles which approximate those which were pre-existing on the site (excluding the dam areas and associated stormwater infrastructure).
- c) Monitoring for all aspects of the operations for 12months
- d) Providing a stable and sustainable land form upon the cessation of operations
- e) The disturbed areas are to be suitable for the future land use.

B. THAT the applicant be provided with the following Assessment Manager Advice:

1. Local Laws

The approved development must also comply with Council's current Local Laws under the *Local Government Act 2009*.

2. Hours of Work

It is the applicant/owner's responsibility to ensure compliance with Section 440R of the *Environmental Protection Act 1994*, which prohibits any

construction, building and earthworks activities likely to cause audible noise (including the entry and departure of heavy vehicles) between the hours of 6:30pm and 6:30am from Monday to Saturday and at all times on Sundays or Public Holidays.

3. Dust Control

It is the applicant/owner's responsibility to ensure compliance with Section 319 General Environmental Duty of the *Environmental Protection Act 1994*, which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

4. Sedimentation Control

It is the applicant/owner's responsibility to ensure compliance with Chapter 8, Part 3C of the *Environmental Protection Act 1994* to prevent soil erosion and contamination of the stormwater drainage system and waterways.

5. Noise During Construction and Noise in General

It is the applicant/owner's responsibility to ensure compliance with Chapter 8, Part 3B of the *Environmental Protection Act 1994*.

6. General Safety of Public During Construction

It is the principal contractor's responsibility to ensure compliance with Section 19 (2) of the *Work Health and Safety Act 2011*. Section 19 (2) states that a person conducting a business or undertaking must ensure that the health and safety of other persons is not put at risk from work carried out as part of the conduct of the business or undertaking.

It is the responsibility of the person in control of the workplace to ensure compliance with Section 20 (2) of the *Work Health and Safety Act 2011*. Sections 20 (2) states that the person in control of the workplace is obliged to ensure that the means of entering and exiting the workplace and anything arising from the workplace are without risks to the health and safety of any person.

7. Acid Sulphate Soils

If the proposed works trigger the SPP 2/02 Planning and Managing Development in Acid Sulphate Soils, a Site Based Acid Sulphate Soil Management Plan must be prepared by a suitably qualified professional and submitted to Council for approval as part of the Operational Works application.

8. Further Approvals Required

Operational Works – Development Permit (Private and Public Infrastructure)

- Stormwater outlet works for Stage 2

- External Roadworks

#### Minor Works Permit

- Access

### **PUBLIC PARTICIPATION**

The Mayor welcomed the members of the public in the Public Gallery who had registered to speak to this item on the agenda today and provided an explanation on the procedure of public participation.

#### John Smith

Mr Smith advised he has some questions in relation to this application:

- Noise;
- Pollution; and
- Why it is needed?

The only response he has received in relation to these questions is it will upgrade the water supply, and from Council that it was convenient. What about the environmental impact this development will have to the area and the water supply. Who will be responsible if the water supply is impacted by this development.

#### Nina Sandral

Ms Sandral advised she has several issues with the proposed development. Walkerston Homebush Road is already under stress and the road infrastructure being damaged with the increase in heavy vehicles since Christmas with the additional work coming out of the current quarry. She believes the additional vehicles required because of this application would put further stress on the road infrastructure. She is also concerned with the safety of the residents, it has become too dangerous for her children to catch the school bus home. The bus stop is on the corner of Bells Road and Walkerston Homebush Road and with the increase number of heavy vehicles using this road she believes it is unsafe for her children to walk the distance safely from the bus stop to their residence. Her bore water is her only consistent water source and should it be affected as a result of this application who would be responsible for rectifying this. The dust and noise associated with this project will affect her ambiance as she specifically purchased her residence as she wanted to live in a quiet residential area. She is also concerned with the possibility of noxious weeds being spread to her property.

#### Tony Bugeja

Mr Bugeja commented that if public submissions were allowed for this application then why was the developer allowed to pressure ratepayers and expert submitters to withdraw their submissions. He advised the developer requested a meeting with him, as the spokesperson for the concerned ratepayers, and at this meeting he felt intimidated and bullied because of the submissions. He believes that is the reason why more residents are not speaking here today. The bunded wall on the southern dam obstructs water flow and will divert the water with more velocity towards the houses across the road, because the overflow drain is directing the water

straight into those houses. The underground water table is currently at 2.5m, with the dams at 5m deep any small seepage will have the capacity to affect the local domestic drinking water to the 11 houses and irrigation bores in this area. Can Council take water samples on all house bores before, during and on completion by the developer to create a water monitoring program for this area. The depth of water in these dams could build pressure in the shallow underground streams and create soaks across the road in the cane paddocks. He believes three (3) mixed soil tests in a five (5) hectare block is not enough to highlight the soil variability in the area. He is concerned that core tests have not been carried out by an independent specialist before this decision is made by Council. If the drinking water is contaminated who is responsible to rectify this.

#### Vic Vassallo

Mr Vassallo acknowledged Mr Bugeja and advised he did try to engage with the submitters to try and resolve any issues they had with the application. He provided some background on himself, his business and experience, advised he is a member of Canegrowers, member of Civil Contractors Federation and Regional Chairman of Civil Contractors Federation. His company have constructed numerous environment and farm dams and not one has leaked. The purpose of the dams in this application is to bring 600 acres of unproductive cane land into production. Eight (8) tests were carried out to full depth across both dams and an additional 125 tests will be carried out on each dam site before any material can be removed for its intended use.

The Mayor acknowledged the residents for their attendance at today's Council Meeting and thanked them for their input on this agenda item.

The Chief Executive Officer (CEO) summarised that when Officers review the applications it is based on the Mackay Regional Planning Scheme (MRPS) and the *Planning Act* to understand the decisions and whether Council can defend those in any potential legal case. When conditions are made by the Officers they also need to have a good basis for those conditions. Applicable conditions were checked with Bio Security Queensland and the experts in Council, Local Laws and Health and Regulatory.

The Mayor advised with the number of issues raised could the Director of Development Services (DDS) outline some of the more pertinent details. This is a very comprehensive report for consideration by the Council and it is highly conditioned.

DDS advised the Officers appreciate the 17 submissions received on this application and the high level of community concern. It is a complicated matter as there are a lot of different expert reports and State Government conditions attached to the application as well. Main Roads have conditioned the haulage routes and remediation of their roads. Before any material is removed from site there are conditions that any weeds on site are to be chemically treated and killed first with a 10 metre barrier put in place, a wash down facility must be created with all vehicles washed down before they leave the site. Officers have reviewed all the concerns of the residents and come up with individual conditions based on the experts' advice. In addition to Council Officers having to assess applications on planning grounds they also assume that applicants will abide by Council's conditions. If Council can condition an approval, the State Government Planning Legislation says that the presumption should be that it is approved, if you can approve an application with conditions it should be approved not refused because Council feels the conditions are difficult or may not be met.

Cr May queried in relation to condition number 21 - "*Works for Mitigating Increment Road Degradation*", what does this mean in relation to the maintenance of the local government controlled roads and the haulage route throughout the timeframe of this project.

DDS advised the applicant prior to commencement works with Council's Technical Services and Officers work out what damage is likely due to the application and sometimes the applicant maintains and repairs the roads throughout the project or at the end of the project. Often applicants prefer to provide payment to Council to undertake the required maintenance.

Cr Bonaventura queried, in addition to Cr May's query, there is a condition to upgrade a section of Walkerston Homebush Road to a six (6) metre wide seal. Will this have to be completed prior to commencement of the dams.

DDS advised the entrance to the stage one (1) dam already has the six (6) metre wide seal, the condition specifically requires the stage two (2) dam to have the six (6) metre wide seal. If the applicant wants to access the road from where it is proposed on their plans then this must be completed before stage two (2) commences, otherwise they can access at the stage one (1) point and have an internal road.

Cr Bella commented that the application mentions the construction of water storage devices, would you agree that the application is as much about accessing construction material for offsite as opposed to digging water storage devices.

DDS advised in the report the material, particularly from stage one (1), will be used for the Ring Road project and the material from stage two (2) may be used for other road projects in the future. He agrees with Cr Bella's general premise but made the point that water storage devices can be built without the requirement for Council to consider this application. The fact that the material is going offsite, for whatever reason, is what triggers the requirement for Council to consider the application.

Cr Bella advised he is particularly concerned with the noxious weed issue in the Mackay Region, in the conditioning are there conditions for bunding to prevent any cross flow of water that enters the excavation works and contaminates both the water and the surface of the material that is currently excavated.

DDS advised there are extensive conditions around site management, there is currently significant weed infestation on site and the initial treatment is the weeds will be chemically treated and the living matter killed. Once the dams are under construction the water will be captured in a sediment basin designed to catch the water and any sediment pumped out.

Cr Bella advised the DDS response did not fully answer his query. His main concern is that when you receive inflow, the water that is coming in will carry seed material and will contaminate, not only the water, but also other material on site that will be extracted and moved off site. He queried if there is any cross-land flow, there will be further contamination and will operations be halted, are there conditions on the movement of vehicles from unquarantined areas on site into the excavation work, including carrier vehicles during the stripping. Are there conditions to exclude animals, both feral and otherwise, from the site? The questions are raised because Council is basing its approval on expert advice and yet these are all commonly accepted vectors that the same experts are informing Council about. Are there appropriate controls in place for the possible contamination events?

DDS advised there are controls in place for some. In terms of the things Council can control there are conditions stating any contaminated material must be stockpiled on the site and treated and all roadways, laneways and water courses are to be kept weed free. There is a requirement to create and maintain a 10m weed free buffer zone around the perimeter of the site and there is a wash down area for all machinery, all machinery should not leave the site until it has been washed down. The vermin or feral animals, or the like, control is more challenging. The conditioning does not make this any worse than the current existing situation, but in terms of the human activities Council has conditions in place to control the spread of weeds.

Cr Bella further queried the transportation of material over the expanse of the Ring Road and what conditions are in place to stop the spread of weeds over that project site. In relation to the wash down, has Council conditioned movement within the site?

Cr Camm called a Point of Order - the issues Cr Bella is raising are not questions they are comments.

The Mayor asked Cr Bella to clarify his question.

Cr Bella advised his question was has Council conditioned the internal movement within the site and the wash down requirements?

DDS advised Council's conditions in relation to vehicle movement are they cannot leave the site with any material on them without wash down. There is a condition that the wash down area must be created and that any machinery must be washed down and cleaned before leaving the site. The applicant has been working with Council's Local Laws Officers, who have visited the site in relation to pest management and they will be monitoring the site as the conditions are enforced. DDS advised he will take Cr Bella's concern on notice and work with the Local Laws Officers to ensure the cross contaminates within the site do not negate the conditions of the application.

Cr Paton queried if it would be beneficial to carry out a baseline water test of the residential bores near the two (2) proposed dam sites prior to commencement.

DDS advised he had considered adding a similar condition but the challenge, after speaking with the experts, is he does not believe it is a reasonable and relevant condition, which is essentially the test taken if it is fair and appropriate for Council to place that condition. The reason is Council has a report from the applicant and expert advice from Cardno and in addition Council has the State Government - EHP (the environmental authority) saying they do not believe that there is any risk to downstream bores. With this if Council was to put this condition in place it would only be because DDS thought it was a good idea when the experts' advice is there is no need to include this condition. Also, it is unlikely by applying this condition it would achieve the aim that Cr Paton would like to achieve, in terms of the certainty for the residents, applicant and Council. Even if there was some baseline data and then something occurred to the bores in the future, there is not necessarily cause and effect that something that occurred on the applicants site was the actual cause of that.

Cr Bonaventura advised he agreed with Cr Paton, he would have thought carrying out a baseline water test would have been beneficial and thanked the DDS for the explanation. He advised he had two (2) questions in relation to condition 14 b) and g) - "*Weed Management*"

- i. Is it Council's responsibility to monitor the weed management; and
- ii. How does Council monitor compliance.

DDS advised if Council imposes conditions on a development then Council is responsible for the monitoring of those conditions. Council Officers will be on site at the beginning of the project to ensure it is set up in accordance to the required conditions and will be working closely with the applicant. There will be visits to the site by Council Officers to audit the management of the project and if any complaints are received by Council they will be investigated. There are four (4) live quarry applications, three (3) will likely be presented to Council for their consideration in the next month and they all contain similar issues and they are all essentially about how does Council facilitate the required growth and the road network in the Mackay region that the community has been fighting for over many years in terms of the Walkerston Bypass and the Ring Road. The choice is not if Mackay has quarries or not, the choice for Council is what are the appropriate locations for them and can Council manage the impacts of them as they will have impacts no matter where they are located.

Cr Bonaventura queried the hours of operation. Under clause 9 it states the hours of operation will be 6 am to 6 pm Monday to Saturday excluding public holidays, etc..., but item 2 under "Assessment Manager Advice" the hours of work it states that the activities that cause audible noise is not permitted between 6.30 pm and 6.30 am Monday to Saturday. Can this please be clarified.

DDS advised there are two (2) sets of conditions, the specific conditions placed on the application by Council and then the general advice notes that are provided by the Local Laws. The specific condition in this application is that hours of operation are 6 am to 6 pm.

Cr Bonaventura queried, in relation to bus stop and transport, what considerations did Council Officers take in preparing this report as it is a very real risk.

DDS advised he would need to take the specifics of Cr Bonaventura's query on notice, this was not an issue raised in the original submissions. The haulage routes are confirmed by TMR, Council has conditioned the widening of the road if traffic is going to be using it, that would be a standard cross-section to allow those vehicles to interact. This can be discussed further with the applicant to ensure during the school bus hours appropriate conditions are in place to make interactions eliminated ideally or minimised.

The Mayor advised Council would have to also work with TMR in relation to this.

Cr Bonaventura advised he would like to foreshadow that he may like to move an amendment to include conditions regarding movement during school bus hours.

The Mayor advised until Council can discuss this matter with TMR there are no conditions Council can impose on bus stops or bus routes as they are controlled by TMR.

Cr Camm advised she had a subsequent query, being that as TMR undertook the State interest checking this application and they also approve all school bus routes and networks, would they

have checked this during this assessment of the application. Council does not have any control over the bus routes and networks.

DDS advised TMR should have carried out this assessment during their approval of the application but, it is difficult to guarantee what the State Government assessed as Council was not part of the process. In terms of the process the application is assessed through the State Assessment Referral Agency (SARA) in the Department of Local Government and they refer it to the Department of Transport and Main Roads, Department of Environment and Department of Natural Resources and they all assess the application and provide their conditions.

The Mayor queried if TMR could be contacted to determine if during their assessment of this application the bus stops and bus routes were taken into consideration.

Cr Bonaventura commented that the additional clause could include warning signs to indicate buses use the area between the relevant hours to alert the haulage operators that they are the risk of school children being in the area.

The Mayor queried if Cr Bonaventura's request could be carried out without an amendment.

DDS advised Cr Bonaventura's request could be carried without an amendment.

Cr Englert sought clarification of comments made by the DDS in response to Cr Bonaventura's queries. Can the two (2) proposed dams be built without an application to Council and whether the property owner has the right to do this, and whether this application is required because material is leaving the property. Also, would this application contribute to better management of the noxious weeds on this property.

The Mayor advised the two (2) dams can be built without approval by Council, the only trigger for the material change of use is materials are being moved offsite.

Cr Englert queried if the DDS thought this application and conditions could or would contribute to better management of the existing noxious weeds on the site.

DDS advised the site should be managed well currently given that sicklepod is a declared weed and should be managed but, has concerns that it is not currently being well managed. When the applicant commences the project, the site will have to be chemically treated and remove the 150mm of top soil for stockpiling. He believes the application will improve the current situation but the current situation is not acceptable for a declared weed.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Englert**

**Seconded Cr Gee**

Cr Englert supports the Motion as he believes the application represents a need for the community and taking into consideration all the elements, the application is on rural land and it is for a rural use that meets the planning scheme.

Cr Bella opposed the Motion based on weed risk, he does not believe Council has conditioned strongly enough, nor have the experts considered all the possibilities. Weed risk is something that should have been addressed in years gone past and this did not occur. Sicklepod in cane land is very difficult to control, it must be chemically controlled. It only takes one seed, one plant going to seed and there is a 20 year problem. He believes this application is a very real risk of causing a problem that is going to put a very heavy load on an industry, the sugar industry, that is already struggle with marginal returns.

Cr Camm wished to commend both the applicant and the submitters who provided great insight into the impact of this application. Councillors lead a community who has lobbied for the Ring Road for more than a decade and it is very challenging when you see how the construction of the road will impact everyday people including the school children. It is critical that Council works with TMR to ensure safety, not just safety of the school children but safety of cyclists and community members who use that road. She supports the Motion as the application meets the requirements of the Mackay Region Planning Scheme.

Cr Mann advised the application has been very heavily conditioned, the applicant will be addressing all the conditions and for these reasons she supports the Motion.

Cr May wished to acknowledge the residents who welcomed Councillors onto their properties to provide a full understanding of the application from their prospective and likewise the applicant did as well. Given Council's decision must be based on planning grounds and she supports the Motion.

Cr Bonaventura advised he supports the Motion as the application meets Council's guidelines and the conditions imposed. He believes the stormwater condition is an improvement and the roadworks condition. Nine (9) areas were raised in the 17 submissions received and he is concerned in relation to two (2) of these, firstly groundwater and secondly biosecurity and pest management. In relation to groundwater he believes it would be in the best interest of the applicant to undertake water quality testing of the nearest household bores. In relation to the sicklepod, he believes there is a serious risk of failure and urged the applicant and those charged with monitoring the biosecurity to put in their best efforts in facilitating this.

Cr Walker advised he supported the Motion. This report is one of the most comprehensive reports he has considered and believes the conditions cover all the area of concern raised in the submissions. He believes the pest control will need to be monitored closely but the experts' advice is this can be managed. On planning grounds, he supports the Motion.

The Mayor asked Cr Bella if he would like to exercise his right of reply.

Cr Bella advised if this application was successful, under the biosecurity plan as soon as the first weed seed germinates on the ring road he would like all operations to cease because it would have proven the biosecurity plan has failed. He believes it is not good practice to move contaminated material, which you cannot guarantee will not become re-contaminated by the movement of animals and machinery to another area where there is no contamination.

The Mayor asked Cr Englert if he would like to exercise his right of reply.

Cr Englert declined.

The Mayor thanked the Councillors for their debate and reiterated his thanks to the DDS and his staff for the comprehensive report.

**CARRIED**

**Cr Bella recorded his vote against the Motion.**

**11.3 COMMUNITY AND CLIENT SERVICES MONTHLY REVIEW 1-28  
FEBRUARY 2018**

**Author Director Community & Client Services**

**Purpose**

Attached is a copy of the Community and Client Services Monthly Review for the month of February 2018.

**Officer's Recommendation**

THAT the Community and Client Services Monthly Review covering 1-28 February 2018 be received.

The Chief Executive Officer (CEO) spoke to this report and provided an overview and highlights of the Community and Client Services Monthly Report for February 2018.

Cr Camm queried if there was a timeframe provided by Mackay Basketball and Western Suburbs Leagues Club of when the outcome from their other grant applications will be known before they can commence the projects Council provided funding for through the Better Community Building Fund.

CEO advised the Western Suburbs Leagues Club has advised they were unsuccessful in the other initial grant application but they were hopeful of something positive to be announced soon regarding a grant.

The Acting Director Community and Client Services (A/DCCS) advised Mackay Basketball was meeting with representatives of the Federal Government last week and there is a submission lodged for some Federal Government funding to help compliment the Better Community Building Fund grant.

The Mayor advised he has met with the Member for Dawson in relation to this submission because he was concerned with the non-expenditure of Council's grant by Mackay Basketball. The Member for Dawson has advised he will assist where he can with the submission.

Cr Mann queried the results for the MECC during this period as they are behind in a number of indicators, including occupancy and catering which shows a green light but the comments are they are behind target.

CEO advised the reporting could be more consistent but, when this report was prepared Officers were optimistic the full year target could be met but this will be amended if required in future reports.

Cr Mann queried in relation to the Indian Minor Bird what measures Officers are taking to manage this pest.

CEO advised the Indian Minor Bird is not a prohibitive or restrictive invasive animal, therefore Council does not have a Local Law to deal with these birds. Council is part of a larger group working through processes on what can be implemented to manage these birds.

Cr Mann advised the graph in the report which shows the library attendance was not clear and requested the attendance numbers for the Walkerston and Mobile Libraries.

CEO advised it is difficult to see the numbers for the small libraries, the year to date at the end of February there were 12,432 visitors to Mirani Library, 5,900 to the Mobile Library and 11,648 visitors to the Walkerston Library. Going forward these figures will be presented in a table rather than a graph.

Cr Walker queried if the visitor numbers to the Pioneer Valley Museum were correct at zero.

A/DDC advised February is historically a low attendance month and there was no visitation to the Pioneer Valley Museum during February.

Cr Walker advised the Pioneer Valley Museum is a great facility and queried if Council could assist in marketing the museum to attract more visitors.

CEO advised there are discussions taking place about redesigning this precinct which will come to Council for approval.

Cr Walker advised he feels in the meantime something needs to occur to encourage visitors to the museum prior to any upgrade that may occur.

A/DCCS advised Council's Museum Co-ordinator has been on extended leave and this position has been recently temporarily filled and there should be better co-ordination with the museums now this position has been filled. It is a concern but there are three (3) different museums around the region that operate on very different timetables, which makes it very difficult to know when the museums are open and closed.

Cr Camm queried in relation to the comment by the A/DCCS, given the significant investment by Council for Works for Queensland around the Platypus Beach activation where there are 100's of visitors there over the week-end, the challenge is not just about the business model it is also about the access to the museums. If Council is relying on volunteers then the likelihood of having the museum open on a Sunday to allow access for families, before they venture future up the Valley, that is a lost opportunity.

The Mayor queried the CEO if the DCCS could prepare a report on this.

CEO advised a report can be prepared and there are two (2) things Council is committing to; reviewing its volunteers and being able to share resources and funding for improved signage through Works for Queensland.

Cr May wished to add that the museum visitor numbers in December, January and February apart from Greenmount are nil because they are closed during that period to readjust their displays.

Cr Walker advised there was a lot of discussion on social media in relation to Council's recent marketing campaign "*Vegetation Management is Clear Cut*" advising ratepayers they are not permitted to cut vegetation on Council land. There seemed to be a lot of confusion if that vegetation included mowing for footpaths or not.

CEO advised the target of this marketing campaign was around the management of trees, the mowing of grass on footpaths is excluded but whether this is clear enough in the advertising for residents would need to be reviewed. The marketing campaign was targeting major vegetation, shrubs, trees, etc., not grass.

Cr Bonaventura wished to follow on from Cr Walker's comment, and advised he also received similar complaints from residents in relation to not being allowed to mow the grass on footpaths.

Cr Mann advised in relation to the museums there was a planning day scheduled for late 2017 to involve all the museums to discuss any issues they had and it was cancelled. This planning day is to be rescheduled to allow the museums to discuss these issues and how best they can be addressed.

Cr Walker queried if there have been any further discussions in relation to the VMX lease application.

CEO advised Council corresponded with VMX late last year formally setting out the process for lodging an MCU and VMX are still working through these requirements.

Cr Paton advised at the recent International Women's Day function held at the MECC the air conditioning failed and requested an update on the cause of this failure.

CEO advised he would take this request on notice.

The Mayor advised it was a software issue rather than a hardware issue and the air conditioning in the theatre was working at the same time. The software that drives the MECC is old and requires updating.

Cr Casey commented that the February figures for PayStay were higher than December and January.

Cr Englert queried if the Armstrong Beach SES Group facility upgrade was a future agenda meeting item for the Mackay LDMG.

CEO advised he would check if the first two (2) Strategic Direction Group (SDG) Minutes had been circulated to the Councillors and if not would commence forwarding these minutes as it was always intended for this to occur. The first two (2) meetings were around all members coming together to discuss the SES, going forward meetings will be more strategic and the local controller will be presenting at the next meeting in relation to training.

Cr Englert queried if Councillors have issues pertaining to the SES is it appropriate to approach this group.

The Mayor advised once the Minutes from the SDG have been circulated then yes, it is appropriate for Councillors to raise their issues.

Cr Englert commented on the operations of Midge Point, Koumala, Campwin Beach and Armstrong Beach and their low numbers, and he feels one of the roles that the SDG is to assist the operational side of these groups. Is it possible that these issues could be a future agenda item for the SDG.

CEO advised Koumala and Midge Point being under the threshold of recognised number of members, it was agreed by the SDG to leave these as is for another 12 months but proactively try to increase the numbers and discussed at the last meeting of the SDG. The first two (2) meetings were more about understanding the situation and subsequent meetings will be more strategic.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Mann**

**Seconded Cr Englert**

**CARRIED**

**Cr Gee** declared that a perceived conflict of interest in this matter (Item 11.4) could exist (as per section 173 of the *Local Government Act 2009*), due to his Mother being an artist on " The Murials - Margaret Burgess " project and left the room at **11.46 am**, taking no part in the debate or decision of the meeting.

**Cr May** sought clarification on a possible perceived conflict of interest in this matter (Item 11.4) due to an application by Jennifer Emmett. She is the CEO of the Mackay Regional Housing Company which Cr May is the Chairperson of. She does not however perceive she has a conflict of interest.

The Mayor advised if Cr May does not perceive she has a conflict of interest then she may stay in the Chambers.

Voting is then recorded as per usual.

**11.4      REGIONAL ARTS DEVELOPMENT FUND (RADF) ROUND TWO**  
**2017/2018**

**File No      Regional Arts Development Fund**  
**Author      Acting Manager Community Lifestyle**

**Purpose**

To ratify Regional Arts Development Fund (RADF) committee recommendations from the 26 February Committee Meeting.

**Background/Discussion**

This is the second round of grants assessed by the RADF Committee this financial year under the current Regional Arts Development Fund guidelines. Thirteen (13) applications were received to a total value of \$80,286 consisting of twelve (12) applications to the general category requesting \$69,145 and one (1) application to the Green Arts Category requesting \$11,141.

**Consultation and Communication**

The RADF Chair (Cr Fran Mann), Deputy Chairs (Cr Ross Gee and Cr Justin Englert), and four (4) community representatives met to assess applications supported by Senior Coordinator Community Programs, Community Programs Officer and the Arts Development Officer.

**Resource Implications**

The budget available for the RADF program for the 2017/2018 financial year is \$191,000. This total comprises three rounds of \$46,000, one green arts round of \$30,000 available to community applicants, two council led initiatives with a total allocation of \$21,500 and \$1,500 toward training of RADF committee members.

The total amount available for Round Two is \$48,779: \$46,000 available for General Categories + \$1214 surplus carried over from Round One + \$1565 surplus from returned funds, and \$30,000 available for the Green Arts Category.

**Risk Management Implications**

The risks associated with the approving of grants to successful applicants is managed through the use of a rigorous application, assessment and acquittal process managed by the Arts Development Officers.

**Conclusion**

Following the assessment process the committee is recommending that the one application to the Green Arts category be supported to the total value of \$11,141 and that the surplus of \$18,859 be carried over and the category be offered again in Round Three; and that eight (8) of the twelve (12) applications be supported to the total value of \$47,539 and that four (4) applications not be

supported. Applicants are encouraged to contact the Arts Development Officer for specific feedback on their applications. An amount of \$1240 will be carried over for Round 3 applications.

### Officer's Recommendation

THAT the minutes of the RADF Advisory committee be adopted.

AND THAT funding to the following applicants for the amounts stated to a total of \$58,680 be approved.

	Name	Category	Requested Amount	Approved amount
1	Rosalyn Campbell	Individual Development	\$3,000	\$3,000
2	TruthEmpire Films – Tania Townes-Tass	Projects /Programs	\$10,489	\$10,489
3	Lalune Croker	Projects /Programs	\$9,754	\$9,754
4	Fiona Flohr	Community Wellbeing	\$6,596	\$6,596
5	Mackay Chamber Music Festival – Glenn Christensen	Projects /Programs	\$6,000	\$6,000
6	Finch Hatton Progress Association - applicant contact Jenni Hanna / Organisation contact Shellee Denigan, Treasurer	Green Arts	\$11,141	\$11,141
7	The Murials - Margaret Burgess	Projects /Programs	\$8,700	\$8700
8	Tiffany Vella (contact person - Samantha Vella, mother)	Individual Development	\$3,000	nil
9	Stephanie Allen	Individual Development	\$2,000	\$2,000
10	Emma-Kate Stampton (Kate Heart)	Projects /Programs	\$6,686	\$1,000
11	Mesh & Knot Mackay Australian South Sea Islander & Aboriginal & Torres Strait Islander Women's Group - Marion Healy	Concept Development	\$7,550	nil
12	Pelican Zen and Zenith Rhythms - Jennifer Emmett	Projects/Programs	\$3,420	nil
13	Mashed Theatre - Nicole Reilly	Projects/Programs	\$1,950	nil
		<b>TOTAL REQUESTED</b>	<b>\$80,286</b>	
		<b>TOTAL APPROVED</b>		<b>\$58,680</b>

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Englert**

**Seconded Cr Mann**

Cr Mann noted that the Minutes need amending to include that Cr Gee did declare a conflict in the assessment of the grants and he did not take any part in the discussion of the assessment meeting. In future, the Minutes will be amended to include a section which covers conflicts of interest.

**CARRIED**

**11.49 am - Cr Gee** returned to the Meeting Chamber.

**11.5**        **PERMANENT ROAD CLOSURE APPLICATION: CAPE HILLSBOROUGH  
NATURE TOURIST PARK**

**File No**     **AP3694/A**

**Author**     **Manager Property Services**

**Purpose**

To provide support for a Permanent Road Closure application submitted by the Owners of Cape Hillsborough Nature Tourist Park ("CHNTP") to the Department of Natural Resources and Mines ("DNRM"), for the permanent road closure the area of which is currently covered by a Permit to Occupy, with the approximate area being 0.4148Ha.

**Background/Discussion**

Mackay Regional Council ("Council") received a Permanent Road Closure request from the property Owners of CHNTP seeking Council consent to the permanent partial road closure the area of which is currently covered by a Permit to Occupy, with the approximate area being 0.4148Ha.

CHNTP plan to eventually purchase this parcel of land from DNRM to accommodate four new eco-friendly 4.8 star cabins, as well as a new amenities/laundry block with full disability access to cater for a growing international tourist market.

The area that is not under the Permit to Occupy will remain as road reserve as it is used as a defined bushwalking track. Current operators of the site are in the early stages of working with Parks on improving accesses from the beach and rehabilitating the dune in front of the site. The intention for the road closure is to apply to the area of the site which is currently under the Permit to Occupy. It is believed this area is approx. 12 metres from the ocean boundary.

The matter was considered by the Land and Road Use Committee on 8 March 2018 with the committee supporting the partial permanent road closure application, that is currently under the Permit to Occupy,

The road closure area is a gazetted unformed road reserve. Closure of the area does not impact any adjoining property.

### **Consultation and Communication**

Consultation with the Land and Road Use Committee occurred on 8 March 2018. The committee consists of Senior Strategic Planner, Maintenance Superintendent, Principal Planner - CBD, Manager Technical Services, Senior Legal Counsel, Manager Development Engineering, Manager Planning & Sustainability, Natural Environment Coordinator, Principal Economic Development, Manager Parks, Environment & Sustainability, Economic Development Project Coordinator, Manager Development Assessment, Park Maintenance Coordinator and Operational Forward Parks Planner.

### **Resource Implications**

All costs associated with this matter will be borne by the Owner.

### **Risk Management Implications**

Should the areas of road not be permanently closed, this will severely impact on the future operations of the Cape Hillsborough Nature Tourist Park and their capability to expand and cater for the international tourist.

### **Conclusion**

That the application for proposed permanent partial road closure for the approximately area of 0.4148Ha of the unformed area currently under a Permit to Occupy has no adverse impact on Council's current or future road reserve requirements or adjoining property legal access.

### **Officer's Recommendation**

THAT Council offer no objection to the Owners submitting an application to the Department of Natural Resources and Mines for closure of an approximate area of 0.4148Ha of an unformed area currently under a Permit to Occupy.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Casey**

**Seconded Cr Camm**

**CARRIED**

## **12. RECEIPT OF PETITIONS:**

Nil

**13. TENDERS:****13.1 MRC 2018-030 TREE PLANTING AND MAINTENANCE SERVICES****Author**     **Manager Parks, Environment & Sustainability****Purpose**

To present to Council for approval, tenders submitted for MRC 2018-030 Tree Planting and Maintenance Services.

**Background/Discussion**

Mackay Regional Council (Council) issued tender documents seeking the services of a suitably qualified contractor to supply, plant, establish and maintain young trees within the Mackay region.

The tender was broken up into the eight (8) areas that make up the Mackay region. By assigning this work over the 8 areas it will now be in line with Council's preferred supplier arrangements and service agreements.

The proposed commencement date for this contract is March 26 2017, for a 24-month term, with the provision for a twelve-month extension, at Council's discretion.

Tenders were invited on October 21 2017, via Queensland Government Qtender website advertised in the Daily Mercury.

The following submissions were received by the closing time of 10:00am, November 14, 2017:

<b>Tenderer</b>	<b>Location</b>
Leaf Wood Rock Pty Ltd T/As Leaf Wood Rock Landscapes	Mackay
JMac Constructions Pty Ltd	Mackay
Lanyonscapes Pty Ltd	Mackay
Ramsamy Group Pty Ltd T/As Kerwin Land Management	Mackay
Ranges to Reef Environmental Services Pty Ltd	Mackay
Treescape Australasia Pty Ltd	Mackay

An initial compliance check was conducted on December 6, 2017 to identify submissions that were non-conforming with the requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information.

All submissions were progressed through to the qualitative criteria assessment on the basis that all terms, conditions and mandatory requirements of the RFT had been met.

During the evaluation, tenderers were assessed against the nominated qualitative criteria. Specific criteria were weighted on their importance as published in the tender documents.

The weighting attributed to each of the following qualitative criteria:

Demonstrated Understanding	15%
Key Personnel Skills and Experience	20%
Relevant Experience	15%
Tenderers' Price	30%
Tenderer' Resources	20%

A qualitative criteria assessment was carried out by the Evaluation Panel on January 24, 2018. The scoring of the tender submissions was in accordance with the evaluation matrix. The members of the evaluation panel were:

Supervisor Arboriculture	Parks, Environment and Sustainability
Team Leader Arboriculture	Parks, Environment and Sustainability
Operational Forward Parks Planner	Parks, Environment and Sustainability
Contracts Officer Administrator	Procurement and Plant

The initial review resulted in Tender Information Requests (TIR) being issued to all Tenderers, requesting further information and clarification of the information received. All tenderers responded within the relevant timeframes with TIR responses being reviewed by the evaluation panel.

Following the receipt of all TIR responses, the evaluation panel conducted a review of pricing received and completed pricing scenarios based on the work most utilised under the previous contract. As a result of the scenarios, Ranges to Reef Environmental Services Pty Ltd provided the lowest schedule of rates outcome for the most utilised scenarios, followed by Treescape Australasia Pty Ltd.

A final evaluation meeting was held on February 7, 2018 to consider all information received from submissions, responses to TIR's and a review of final scoring. Based on the final scores from the evaluation, Ranges to Reef Environmental Services Pty Ltd have demonstrated their previous experience, capacity and resources to provide the services to the quality as specified in the RFT.

### **Consultation and Communication**

Consultation was conducted between Parks, Environment and Sustainability (PE&S) and Procurement and Plant prior to the Request for Tender being released.

### **Resource Implications**

The local development industry has been given the option of paying Council a fixed fee to plant, establish and maintain young street trees, when this requirement is conditioned as part of any development and/or operational works approval. This option is taken up by a developer in preference to doing the landscaping work themselves. This contract has been established to enable Council to provide this service. The cost to deliver these services is covered by the fixed fee charged which is also based on the specific volume of planting to be undertaken.

The contracted service to supply, plant, establish and maintain young trees will also be used to supplement in-house crews involved in the delivery of approved capital works projects.

Based on budget allocations and projections for the tree planting and maintenance over the next twelve (12) months, these services are estimated to be in the vicinity of approximately \$150,000.

### **Risk Management Implications**

The performance of the successful contractor will be regularly monitored by the Supervisor of the Arboriculture program as well as the Landscape Inspector within the Development Assessment Team. This will ensure that work is being delivered in accordance with the conditions of contract.

### **Conclusion**

That awarding the contract to Ranges to Reef Environmental Services Pty Ltd represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council based on their fixed schedule of rates submitted, resources, previous experience working for local government and demonstrated understanding of Council's requirements.

### **Officer's Recommendation**

THAT Council award the schedule of rates contract MRC 2018-030 Tree Planting and Maintenance Services across all eight supply areas in the Mackay region to Ranges to Reef Environmental Services Pty Ltd commencing 26 March 2018 for a twenty-four-month term, with the provision for a twelve-month extension, at Council's discretion.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Paton**

**Seconded Cr Camm**

**CARRIED**

## **14. CONSIDERATION OF NOTIFIED MOTIONS:**

Nil

## **15. PUBLIC PARTICIPATION:**

Mr Thompson commented that he has been attending Council Meetings for some time and finds it disconcerting when the camera crews enter the Chambers they do not remove their headwear.

**16. LATE BUSINESS:**

Cr Walker presented to the Mayor, on behalf the Pioneer Valley Rotary Club, an appreciation certificate to Council for receipt of their Christmas Grant Funding to assist with their community event.

Cr Casey advised the Councillors attended the new SES facilities at Ness Street on Saturday morning and congratulated everyone involved in this project.

Cr Bonaventura invited everyone to attend the Queens Baton Relay events on Tuesday 20 March 2018.

The Mayor agreed the Queens Baton Relay will be a momentous occasion and hopefully there will be large crowds lining the route.

Cr Mann added further to Cr Bonaventura's invitation that she would like to encourage everyone to stay for the function afterwards at the Blue Water Quay, there will be photo opportunities and other announcements made.

**17. CONFIDENTIAL REPORTS:**

THAT the meeting be closed to the public in accordance with the *Local Government Act 2009 (Section 275 (1) of the Local Government Regulation 2012)* to discuss matters relating to:-

Confidential Item	Reason for Meeting Closure
<ul style="list-style-type: none"> <li>Item 17.1 - Local Government Infrastructure Plan: Planning and Preparation</li> </ul>	(g) action to be taken under the Sustainable Planning Act 2009 (Qld)

Moved Cr Casey

Seconded Cr Englert

**CARRIED**

**11.54 am** - The meeting be closed to the public.

THAT the meeting be reopened to the public.

Moved Cr Casey

Seconded Cr Englert

**CARRIED**

**12 noon** - The meeting was reopened to the public.

**17.1 LOCAL GOVERNMENT INFRASTRUCTURE PLAN : PLANNING AND PREPARATION****Confidential****Council Resolution**

THAT in accordance with 2.4B.1 Step 5 of Statutory Guideline 01/16: *Making and amending local planning instruments* ('Statutory Guideline 01/16'), Council resolves to:

- A. Carry out public consultation about the proposed Local Government Infrastructure Plan (Version A.1, December 2017) ('LGIP') for a period of at least 30 business days;
- B. Notify the public that the proposed LGIP is available for public consultation by, at a minimum, placing a notice in a newspaper circulating generally in the local government's area and on the local government's website, stating:
  - 1. The name of the local government,
  - 2. The title of the proposed LGIP,
  - 3. Where the proposed LGIP is available for inspection and purchase,
  - 4. That written submissions about any aspect of the proposed LGIP may be made to the local government by any person,
  - 5. The consultation period during which a submission may be made,
  - 6. The requirements for making a properly made submission, and
  - 7. A contact telephone number for information about the proposed LGIP.
- C. During the consultation period, display a copy of the notice referred to paragraph (B) in an obvious place in the local government's public office and have a copy of the proposed LGIP, completed LGIP checklist and any other documents as identified in a statutory guideline for LGIPs, available for inspection and purchase.
- D. Ensure that the notice referred to in paragraph (B), proposed LGIP and completed checklist are available for download on the local government's website.

AND THAT Council notes the LGIP Consultation Plan (February 2018), which will be used as a guide for public consultation about the proposed LGIP.

**Moved Cr Camm****Seconded Cr Englert****CARRIED****18. MEETING CLOSURE:**

The meeting closed at 12.01 pm.

**19. FOR INFORMATION ONLY:**

Nil

Confirmed on Wednesday 28 March 2018

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MAYOR

**APPENDIX / ATTACHMENTS**



## CHARACTER AND HERITAGE ADVISORY COMMITTEE Minutes

**Date** 9 February 2018 **Time** 8.30am – 10.15am  
**Venue** Jubilee Community Centre Building – Sarina Room **Special Guests** Andersen and Starrett Vea Vea – MADSSIA

**Chairperson** Cr Fran Mann (Nee Fordham) (CFM) to 9:30 – Cr Mann left the meeting to attend another meeting  
 Cr Justin Englert – Councillor (CJE) from 9:30 to 10:15

**Members**  
 Berenice Wright – Local Historian (BW)  
 Jaco Ackerman – Manager Strategic Planning (JA)  
 Julie Brook – Senior Planner (JB)  
 Kate Balderson/Lara Clarke – Heritage Collection Coordinator Library Services (KB/LC)  
 Steven Pritchard – Mackay Historical Society (SP)  
 Judy Stewart – Mackay Historical Society (JS)  
 Robert Ryan – Co-ordinator Community Lifestyle Projects (RR)  
 Erik Oosterbroek – Property Services (EO)

**Apologies**  
 Vern Lindbergs – Pioneer Valley Tourism Development Association (VL), Brian Osborn – MRC Museum Coordinator (BO – LSL to June 2018),  
 Tabitha Rix – Strategic Planning (TR), Cara Gjuzi – Senior Coordinator Community Programs (Acting – BO on Long Service Leave) Richard Pace –  
 BDAQ – Mackay Branch (RP), Sandy Field- Friends of Greenmount (SF) Alisha Stewart – DEHP (AS), Carolyn Scott – Sarina Historical Centre (CS)

Item Number	Items & Discussion	Actions/Comments	Action Officer	Due Date / Status
1	<p><b>Welcome</b></p> <p>Welcome to our guests today.</p>	Welcome to CHAC Members and to our guest speaker/s from the Mackay and District South Sea Islander Association, Starrett Vea Vea and Andersen.	CFM	N/A
2	<p><b>Confirmation of previous minutes</b></p> <p>No changes were noted to the minutes.</p>	<a href="#">Minutes</a> of the December meeting were <a href="#">accepted</a> by Council at its Ordinary meeting of 24 January 2018.	CFM	Info only



Item Number	Items & Discussion	Actions/Comments	Action Officer	Due Date / Status
2.2	Brian Osborn on Long Service Leave.	RR advised that the position has been advertised, Robert Ryan attending today from Community Lifestyle program. RR advised that a replacement will commence work on 19 February.	RR	Info Only
<b>3</b>	<b>Business Arising from previous minutes</b>			
3.1	<b>Street Signage enquiry for the Pioneer Valley</b> At a previous meeting, BO enquired about the feasibility to extend special street names to the Pioneer Valley to commemorate WWI and WWII war casualties with specially designed street blades.	As no follow up has been received on this matter, CFM offered to call the Mirani Museum to check on the status of any research.	CFM	
3.2	<b>2018 Heritage Events</b> <u>Previous minutes:</u> <ul style="list-style-type: none"> <li>Feedback is requested regarding the option for a new commemorative plaque to be unveiled in 2018. The CHAC is supportive of raising the profile of the event on the centenary anniversary. The CHAC recommends council considers that a new and more prominent plaque be made to commemorate the 1918 event.</li> <li>1918 cyclone book re-issue and exhibition open</li> <li>The proposal for a 1918 'survivors' tour for the city centre to be held in 2018 was investigated further.</li> </ul> JB & BW have compiled a list of properties and are working on scheduling a tour for April, it has not yet been decided if this will be a bus or walking tour and call for suggestions was raised with the CHAC members. Letter has been drafted to send to landowners seeking their participation. <ul style="list-style-type: none"> <li>Event planned for the 30<sup>th</sup> birthday of the Sarina Hall</li> </ul>	<p>The draft words for the plaque at the Blue water quay were provided for review. MADASSIA expressed a wish to have text included to reflect the importance of the tree to the SSI peoples. The final words will be mounted on stainless steel as a story board. Cr Mann suggested that the next meeting of the committee be an unveiling of the plaques.</p> <p>RR advised that the cyclone exhibition is going very well, with approximately 40 visitors per day. Feedback received is good but some expressed disappointment that the exhibition is not open on weekends. The display finishes on Friday 16<sup>th</sup> and KB advised that it will be moved to the libraries, which is open on weekends.</p> <p>1918 survivors tour planning continuing. Feedback from home owners has been sufficient to launch a tour. Some homes are tenanted and other owners have been enthusiastic and are keen to participate. The dates can now be set and an itinerary drafted. It is anticipated that two dates will be required, an on-line booking system as numbers will be limited and that the tour will be free of charge. A commemorative booklet will be prepared. Assistance with existing</p>	<p>JB to follow up with MADASSIA and confirm mounting by target date</p> <p>Info only</p> <p>JB to complete arrangements</p>	Ongoing



Item Number	Items & Discussion	Actions/Comments	Action Officer	Due Date / Status
		research on early homes, architecture or specific homes with a story to tell is appreciated.  CFM attended the 30 <sup>th</sup> birthday celebrations at Sarina which were very successful as part of a bi-centennial project. CFM commented that it is also the 30 <sup>th</sup> year of the Mirani museum and the potential for a celebration of that event later in the year. SP advised that the centre was opened by Mike Ahern.	CFM	
3.3	<b>Referrals received (DTMR/Ergon) and general heritage enquiries</b>	<ul style="list-style-type: none"> <li>Query received regarding 50<sup>th</sup> anniversary of Cremorne, Rangers Football club from Nathan Bow. JB responded and provided Nathan with tips on research avenues and contact for the regions history groups.</li> <li>Query received through the Mayor's office regarding recognition for the pipe band. JA and JB responded asking for additional information into the nature and significance of the pipe band contribution to war efforts. Waiting for response.</li> </ul>	N/A	Info Only
3.4	<b>Heritage Newsletter</b> <u>Previous Minutes:</u> Next newsletter: February 2018	Items needed for the February edition. Please send by Wednesday next week.	JB / CFM	Info Only
3.5	<b>Commonwealth Bank Building – Victoria Street</b>	JA advised that all avenues were still being explored but no resolution has yet appeared.	JA	Ongoing
3.6	Museums have requested scanners to facilitate the digitising of records. <u>Previous Minutes:</u> CJE to follow up	RR advised that the scanners have been purchased and await specialist installation by the IT staff.	N/A	Info only
<b>4</b>	<b>Standing Item</b>			
4.1	<b>2018 Heritage Festival Advertising</b>	Closing date 13 <sup>th</sup> February. Please ensure you advertise any upcoming events.	All	13/02/2018
4.2	<b>ANZAC and Armistice Day Grant Funding –</b> Department of Veterans Affairs	Submissions lodged, await results in late February.	JB	Feb/ March 2018



Item Number	Items & Discussion	Actions/Comments	Action Officer	Due Date / Status
4.3	<u>City centre heritage fact sheet project:</u> A further 7 properties have been investigated and Urbis will complete new citations this month.	The fact sheets have been completed and sent to our graphic team for checking and should be available on line shortly.	JB	Info only
4.4	Property Services are working on the replacement of the guttering on the Finch Hatton Railway station.	EO provided an update on work being undertaken at the Finch Hatton Railway Station. It is proposed to replace the gutters with the exact same style including replacing the spike style gutter brackets and are working with the Department of Environment and Heritage Protection for the appropriate permits.	EO	Info Only
4.5	Nominations open for Heritage Project or Outstanding Individual National Trust Awards.	<u>Invitation to nominate</u> has been received from the National Trust. Please put forward any nominations you think worthy in the relevant categories. Nominations close 8 March 2018.	JB	Info Only
4.6	Bucasia Orphanage memorial	RR briefed the committee on correspondence requesting a memorial to the Bucasia orphanage. The matter is referred to the heritage committee for their advice. The committee generally thought there was a place in public areas for community heritage and commemoration. The research is now published and was a significant event in the regions history. JA and JB to review the book and existing policies and respond to the enquiry.	RR	Info Only
4.8	Guest Speaker	Andersen and Starett Vea Vea of the Mackay and District South Sea Islander Association provided the committee with an update on the cemetery restoration project and future activities at the Homebush Mission hall. CFM suggested this would be a good location for the committee to visit.	MASASSIA	Info Only
4.9	Donated Canons	RR advised the committee that two canons which were donated to council some time ago by the Adrian Family, which have significant shipping heritage, will be relocated into the Jubilee Community Centre.	N/A	Info Only
4.10	MECC commemorations	SP enquired about any signage to commemorate the community members involved in fundraising to open the original MEC in 1988. The committee thought there was already such a plaque.	JB to follow up with MECC manager	
<b>5</b>	<b>Standing Item</b>	<b>Dates of future meetings</b>		
5.1	Second Friday of every second month for 2018.	Bi-monthly, second Friday of the month.	ALL	



Item Number	Items & Discussion	Actions/Comments	Action Officer	Due Date / Status
		<ul style="list-style-type: none"> <li>• Friday 20 April – Blue Water Quay for unveiling of the new plaques - TBC</li> <li>• Friday 8 June – Sarina – TBC.</li> <li>• Friday 10 August</li> <li>• Friday 12 October</li> <li>• Friday 14 December</li> </ul>		

## MACKAY LOCAL DISASTER MANAGEMENT GROUP MEETING

Monday, 19 February 2018  
Mackay Regional Council  
Reception Room, Sir Albert Abbott Building

### MINUTES

Meeting Opened: 1.00pm

ATTENDEES	
AGENCY	NAMES
Mackay Regional Council	Cr. Amanda Camm
	Craig Doyle
	Cr. Karen May
	Jason Devitt
	Bridget Mather
	Ken Furdek
	Nicole Davis
	Vicki Booth
	Kristie Brown
	Joe Pappalardo
Australian Red Cross	Deb Cox
Dept Communities, Child Safety and Disability Services (DCCSDS)	Cindy Reck
	Michelle McNamara
Dept Transport & Main Roads (TMR)	Gerard Black
Ergon Energy	Jade Hammer
Mackay Health and Hospital Services (MHHS)	David Painter
Mackay Airport	Phil Clark
Maritime Safety Queensland (MSQ)	Craig Ward
North Queensland Primary Health Network (NQPHN)	Emma Pullen
Queensland Ambulance Service (QAS)	Julianne Ryals
Queensland Fire Emergency Services (QFES)	David Sharpe (Acting in Russell Colliers Position)
	Steve DePinto
	Alana Pasteur (Acting James Kennedy)
Queensland Police Service (QPS)	John Holdcroft
	Jeremy Novosel
State Emergency Service (SES)	Selina Neill
Sunwater	William Weaver
	James Stewart
	Kellie Breen
Telstra	Rick Hospers

APOLOGIES	
AGENCY	NAMES
Mackay Regional Council	Cr. Greg Williamson
	Andrew Knight
	Gerard Carlyon
	Linda Roberts
Australian Red Cross	Daryl Hanger
CQ Rescue	Ian Rowan
Dept Education and Training	Cath Lalor
Department State Development, Manufacturing, Infrastructure and Planning (DSDMIP)	Nikki Wright
Dept Transport & Main Roads (TMR)	Chris Herring
Ergon Energy	Daniel Chilcott
North Queensland Bulk Ports	Anthony Lee
Queensland Fire Emergency Services (QFES)	Carla Adams
Queensland Police Service	Bruce McNab
	Damian Wells
Reef Catchments	Katrina Dent
	Sally Young
The Salvation Army	Steve Spencer
	Nikki Wright



	<p>to the invitation to work cooperatively on the implementation of the Gravelroad recommendations. A meeting of these stakeholders is planned for 26 March 2018.</p> <p>Townsville City Council are also completing a communication review from finding after TC Debbie. MRC CEO, Craig Doyle is going to contact the Townsville CEO and discuss working together as it would be very beneficial as both regions will most likely have experienced the same issues.</p> <p><b>RECOMMENDATION</b></p> <p>That the LDMG note the progress being made to implement the recommendations of the TC Debbie AAR.</p>
8	<p><b>EMERGENCY DASHBOARD – Kristie Brown (MRC)</b></p> <p>The Emergency Management Team have recently gone live with an Emergency Dashboard which is now available on the MRC website. This Dashboard is a one-stop shop for the Community to access information on any Emergency, Key Contacts, Maps, Emergency Action Guide, SES etc. Link to website <a href="http://mackaylb-1486432993.ap-southeast-2.elb.amazonaws.com/">http://mackaylb-1486432993.ap-southeast-2.elb.amazonaws.com/</a></p> <p>Feedback from LDMG members at the meeting was very positive. A couple of changes were suggested.</p> <p><b>RECOMMENDATION</b></p> <p>Encourage all LDMG members to have a look and share with their networks.</p> <p><b>Action:</b> Vicki to get the suggested changes made – <b>Completed</b></p>
9	<p><b>PRESENTATIONS</b></p> <ul style="list-style-type: none"> <li>• Sunwater, Executive GM James Stuart (JS) – Provided an update on new Emergency Action Plan (EAP) provisions of the Water Act       <ol style="list-style-type: none"> <li>1. EAP for Kinchant Dam is under review – MRC have 30 days to review and provide feedback</li> <li>2. Work with MRC to put rain gauges onto Sunwater website</li> <li>3. Sunwater have a new interactive website <a href="http://www.wateraware">www.wateraware</a> where you can go online and register to receive updates. Provides a lot of helpful information</li> <li>4. Question was asked if during an event there is a dam wall failure where/how is this communicated. JS replied that they will communicate with the Local Disaster Coordination Centre to see who/what at the time as each event will be different</li> <li>5. Actions following TC Debbie has resulted in a dedicated person now in Brisbane for emergencies</li> <li>6. Chair asked if the Plan clearly articulates whose responsibility to advise residents directly, JS advised yes the plan communicates this</li> <li>7. Craig Doyle said that if no communication the need for backup as highlighted during TC Debbie. James Stuart said that they are looking into putting sirens in Teemburra and Kinchant – working with MRC on this</li> </ol> </li> <li>• Department of Communities, Manager, Cindy Reck – Provided an overview of the Vulnerable People Framework and Toolkit. <a href="https://www.communities.qld.gov.au/">https://www.communities.qld.gov.au/</a> <ol style="list-style-type: none"> <li>1. Chair asked who will fund this, Cindy replied that it will have to form part of your Emergency Management work and could use the Human-Social subgroup.</li> <li>2. Highlighted that "vulnerable" can be anyone. Eg; pre 1982 houses - insurance have a clause in their policy "have you maintained your property", most of us do not read the fine print. Something as simple as checking the nails on our roofs to ensure they are not rusty or have lifted as this could result in rotten batons so gives the insurance company a potential out of not having to pay due to not "maintaining your property". If we are hit with a weather event this gives us a new group of vulnerable people as they cannot afford to replace the roof due to insurance not paying for the repairs.</li> </ol> </li> </ul> <p><b>RECOMMENDATION</b></p> <p>To be noted.</p> <p><b>Action:</b> Vicki to attach Vulnerable People Framework and Toolkit presentation for LDMG members</p>
10	<p><b>PLACES OF REFUGEE – John Holdcroft (QPS)</b></p> <ul style="list-style-type: none"> <li>• Update provided on the Places of Refuge (PoR)       <ol style="list-style-type: none"> <li>1. Steve Depinto advised:           <ul style="list-style-type: none"> <li>• There is no policy in place to provide staff to PoR only Cyclone Shelters</li> <li>• Department of Communities provide fly-in teams to evacuation centres in recovery stage</li> <li>• Council may want to develop own teams for PoR as a short term option</li> </ul> </li> <li>2. John Holdcroft advised:           <ul style="list-style-type: none"> <li>• A master spreadsheet has been circulated to the local councils               <ul style="list-style-type: none"> <li>• Engage with to see who will maintain the building</li> <li>• Remember that these are building and not built as shelters</li> <li>• Most of the identified have been star rated</li> <li>• Have been working with owners</li> <li>• PoR are very short term and not designed or created to have long term occupants</li> </ul> </li> </ul> </li> </ol> </li> </ul>

	<p><b><u>RECOMMENDATION</u></b></p> <p>To be noted.</p> <p><b>Action:</b> Bruce McNab to write back to the LDMG with the Response</p>
11	<p><b>REPORTING: Agency Status Reports</b></p> <p>Round table quick review of each agency:</p> <p><b>MHHS</b> Dave Painter– Business as usual</p> <p><b>TMR</b> Gerard Black – Sarina range is still on track for 18<sup>th</sup> December completion</p> <p><b>Red Cross</b> Deb Cox – Will be providing training for the New ELO's</p> <p><b>MRC EM</b> Kristie Brown – Still in recovery phase</p> <p><b>MRC Governance</b> Joe Pappalardo – Helping with the AAR</p> <p><b>Sunwater</b> William Weaver – Local Network with 3 trained</p> <p><b>Ergon</b> Jade Hammer – Business as Usual. Positives coming out of TC Debbie - used as an opportunity to refine our equipment and systems</p> <p><b>MRC Water</b> Nicole Davis – Opportunity to identify sites that require generators etc</p> <p><b>Airport</b> Phil Clarke – Business as usual</p> <p><b>MSQ</b> Craig Ward – Business as usual</p> <p><b>QAS</b> Julianne Ryals– Business as usual</p> <p><b>QPS</b> Jeremy Novosel - Staff and resources ensuring training etc. is up to date, thanked Carla Adams for training everyone.</p> <p><b>Sunwater</b> – looking at assets</p> <p><b>QPS</b> John Holdcroft – DDCC ongoing training and monitoring the weather</p> <p><b>DCDSS</b> Cindy Reck – New online portal system</p> <p><b>DCDSS</b> Michelle MacNamara – 30 structural grants still open. The 2 extra staff members will be finishing end of March</p> <p><b>QFES Fire</b> Steve Depinto and David Sharpe –</p> <ul style="list-style-type: none"> <li>• two new fire stations opening – Shakespeare Street and Proserpine</li> <li>• Rapid Damage Assessments – deploying new system. Survey 123 – app version, option in LDCC to show life what has been completed by them</li> <li>• Carla has completed a lot of training</li> </ul> <p><b>Telstra</b> Rick Hospers –</p> <ul style="list-style-type: none"> <li>• Prep has been completed for cyclone season</li> <li>• Lack of mains power, key sites</li> <li>• Generators ready</li> <li>• Cells on wheels</li> <li>• Staff levels</li> <li>• Prioritise cord for optic cables</li> </ul> <p><b>MRC Corporate Communications</b> Ken Furdek – 4MC Emergency Services Fun Day in valley March 17, Mirani Railway Park</p> <p><b>SES</b> Selina Neill –</p> <ul style="list-style-type: none"> <li>• Unit preparedness ready to go since Nov 17</li> <li>• Only one call for assistance with the recent rain</li> <li>• Official opening of the Mackay Headquarters on Saturday 10<sup>th</sup> March followed by recruitment/open day</li> </ul> <p><b>NQPHN</b> Emma Pullen – Looking at creating an Emergency tool – eg a hub where to for medication when your normal chemist/doctor is not available during an emergency</p> <p><b>MRC Engineering and Commercial Infrastructure</b> Jason Devitt - Lessons learnt from TC Debbie in regards to NDRAA data collection is captured quickly to ensure funding requirements met</p> <p><b>MRC</b> Cr Karen May – Asked when MRC is going to communicate the findings of the Communication Report back to the community. Craig Doyle will look into this and advise</p> <p><b>MRC</b> Cr Amanda Camm – Attending Flood and Mitigation conference in Brisbane this week. Will feedback to LDMG at next meeting.</p> <p><b>Actions:</b>  <b>Vicki to attach Flyer for Emergency Services Open Day</b>  <b>Craig Doyle to advise when the findings of the Communication Report will be made public</b></p>
12	<p><b>GENERAL BUSINESS:</b></p> <ul style="list-style-type: none"> <li>• CQ Rescue is planning an Emergency Services Family Day at Mackay Airport on Sunday 29<sup>th</sup> April 2018. All emergency services are welcome to attend and promote their work in our community. Hopefully, we will also have a display from the ADF. Please contact Nele if you would like to participate – <a href="mailto:nele_hahn@cqrescue.org.au">nele_hahn@cqrescue.org.au</a> or Ph: 07 4998 5232</li> <li>• AirServices Australia – Murray Haer, requested to be an observer to the LDMG – There were no objections from the members.</li> </ul>

	<b>Action:</b> Mayor, Greg Williamson to respond back Mr Haer to welcome him to the LDMG as an observer.
13	<b>NEXT MEETING</b> <ul style="list-style-type: none"><li>▪ <b>Mon 14 May 2018</b></li></ul> <p><u>Meeting Dates 2018:</u></p> <ul style="list-style-type: none"><li>• Mon 6 August 2018</li><li>• Mon 3 September 2018</li><li>• Mon 15 October 2018</li><li>• Mon 3 December 2018</li></ul>
14	<b>MEETING CLOSED AT 2.45PM</b>

**Local Authority Waste Management Advisory Committee  
(LAWMAC)**

**Draft Minutes**

**GENERAL MEETING 2017/2018 – 3  
Barlow Park Meeting Rooms, Cairns  
8.00am, Friday 23<sup>rd</sup> February 2018**

**Attendees:**

Cr Alan Wilson	Cook Shire Council
Ms Kristina Davidson	Cook Shire Council
Mr James Doidge	Cook Shire Council
Mr Gavin Hammond	Cassowary Coast Regional Council
Mr Jim Straker	Cassowary Coast Regional Council
Cr Ayril Paton	Mackay Regional Council
Mr Jason Grandcourt	Mackay Regional Council
Mr Shannon Gorman	Mackay Regional Council
Cr Paul Jacob	Townsville City Council
Mr Matthew McCarthy	Townsville City Council
Mr Andrew McDougall	Townsville City Council
Mr Karl Murdoch	Whitsunday Regional Council
Mr Morris Hamill	Mareeba Shire Council
Ms Amy Yates	Mareeba Shire Council
Cr Andrew Lancini	Hinchinbrook Shire Council
Mr Ken Veness	Hinchinbrook Shire Council
Ms Paula Ingerson	Hinchinbrook Shire Council
Mr Lachlan Kerr	Burdekin Shire Council
Ms Emily Jones	Burdekin Shire Council
Cr Neil Fisher	Rockhampton Regional Council
Mr Charlie Sotiris	Rockhampton Regional Council
Mr Steve Cosatto	Cairns Regional Council
Mr Paul Hoye	Douglas Shire Council
Mr Gary Pickering	Croydon Shire Council
Mr James Begg	Golder Associates
Mr Josh Lannen	MAMS Group
Mr Patrick Dunne	MAMS Group
Mr Bruce Hitchin	MAMS Group
Mr Robert Ferguson	LGAQ Brisbane
Mr Lachlan Rankine	FNQROC
Ms Hayley Page	AECOM
Mr Paul Smith	Enviro – Science Matters
Mr Nicholas Thomas-Kinsella	GHD
Mr Andrew Brown	CQG Consulting
Mr Joel Harris	Resource Innovations
Ms Rosemary Black	Mandalay Technologies
Dr Laurence Knight	DES Brisbane
Mr Julian Chan	DES Brisbane
Mr Kevin Davies	Remondis Australia
Ms Susy Cenedese	LG NSW
Ms Mary Field	LAWMAC Secretary

**Apologies:**

Cr Tony Goddard	Burdekin Shire Council
Cr Mike Power	Charters Towers Regional Council
Mr Michael Langburne	Charters Towers Regional Council
Cr Richie Bates	Cairns Regional Council
Mr Nigel Crumpton	Cairns Regional Council
Cr Glenn Raleigh	Cassowary Coast Regional Council
Cr Nipper Brown	Mareeba Shire Council
Cr Dave Clark	Whitsunday Regional Council
Mr Gavin Rowan	Tablelands Regional Council
Mr Michael O'Keeffe	Rockhampton Regional Council
Mr Craig Dunglison	Rockhampton Regional Council
Ms Caitlin Pfrunder	Mount Isa Shire Council
Mr Shane Anderson	Isaac Regional Council
Mr Keith Yorkston	Torres Shire Council
Mr Edgar Daniels	Torres Shire Council
Cr David Carey	Douglas Shire Council
Ms Abbey Belcher	Douglas Shire Council
Mr Ian Kuhl	Kuhl Meadows/Honorary Member
Ms Kylie Hughes	DEHP - Brisbane
Ms Christine Blanchard	BCC/Honorary Member
Mr Steve Robertson	AECOM
Mr Allard Bernhofen	Re.Group
Ms Patrice Brown	CQG Consultancy
Mr Simon Kalinowski	Mandalay Technologies
Mr Paul Theodorou	Mandalay Technologies
Mr Kumar Kannan	Mandalay Technologies
Mr Tony Stapleton	BenneTerra
Mr Chris White	Suez Environment
Mr Rick Ralph	Waste Recycling Industry Queensland

**Corresponding Member Councils:** Burke; McKinley; Cloncurry; Croydon; Flinders; Etheridge; Carpentaria; Richmond.

**Enduring Proxies on record for this meeting:**

Mr Steve Cosatto	<i>for</i>	Cairns Regional Council
Mr Gavin Hammond	<i>for</i>	Cassowary Coast Regional Council
Mr Lachlan Kerr	<i>for</i>	Burdekin Shire Council
Mr Karl Murdoch	<i>for</i>	Whitsunday Regional Council
Mr Morris Hamill	<i>for</i>	Mareeba Shire Council
Mr Paul Hoyer	<i>for</i>	Douglas Shire Council

**WELCOME & INTRODUCTION**

LAWMAC Chair, Cr Alan Wilson declared the General Meeting open at 8.00am and welcomed all present. The apologies as listed were noted.

Members acknowledged the previous day's Workshop topics hosted by Cairns Regional Council:

- Robert Ferguson (LGAQ) on the effects on local government recycling from China's recycling restrictions.
- Susy Cenedese (LGNSW) with a NSW Container Deposit Scheme update

- Joel Harris (Resource Innovations) presenting on post closure land-use for landfills and the renewable energy opportunities
- Dr Laurence Knight on the State of the Waste Report
- Julian Chan (DES) and Dominic Schielbs (Arcadis) on the Waste Infrastructure Project Stage Two – Regional Waste Infrastructure Plan.

The Workshop was followed by the WMAA Event: Qld Panel Discussion on The State of Recycling Post China.

Cr Wilson tabled a draft resolution addressing the China Ban on Recyclables and called on the Executive and members to review for ratification later at this meeting.

#### **CONFIRMATION OF PREVIOUS DRAFT MINUTES**

The draft minutes of the previous General Meeting held Wednesday 24<sup>th</sup> November 2017 was adopted as a true and correct record of the meeting proceedings.

**Moved: Cr Ayril Paton (Mcky)                      Seconded: Cr Andrew Lancini (H/Brook)**

**Carried: 11 – 0.**

#### **FINANCIAL REPORT**

The NQLGA/LAWMAC financial records up to 31 January 2018 as circulated to members prior to the meeting were adopted.

**Moved: Cr Alan Wilson (Cook)                      Seconded: Cr Ayril Paton (Mcky)**

**Carried: 11 – 0.**

#### **LAWMAC NEWSLETTER**

Jason advised that the February edition of the newsletter was forwarded to the Secretary for posting to the LAWMAC website this week and thanked all for the good responses. Rockhampton Council confirmed it will be producing the next two newsletters for 2018. LAWMAC newsletters can be viewed at [www.lawmac.org.au](http://www.lawmac.org.au)

#### **LAWMAC WEBSITE**

Following discussion it was determined that members preferred a simple "tab" format on the opening page of the website leading visitors along a simpler and quicker approach to the site information and add presentations and current news items to the public area and also the minutes and agendas to the members area.

Members resolved to continue with Arnaud Gougeon at Digitropics for the overall Technical and Support Management of the website and that the LAWMAC secretary assist with website content management at an agreed contracted hourly rate to keep the information updated and current.

**Moved: Cr Paul Jacob (Tsv)                      Seconded: Cr Andrew Lancini (H/Brook)**

**Carried: 11 – 0.**

#### **2018 ROSSKO AWARD**

Members were called upon to consider a fellow colleague, local government, company or agency for nomination for the 2018 Annual Rossko Award for Excellence in Waste Management in North Queensland.

#### **LAWMAC STRATEGIC PLAN REVIEW**

Cr Ayril Paton and Mr Jason Grandcourt tabled the draft Strategic Plan Review document and called upon members to review the draft actions and responsibilities of the Plan and provide feedback.

**ACTION:** Secretary to circulate to members calling for feedback (also all references to NQLGA in the document be changed to Northern Alliance of Councils Inc - NAofC)

**LOCAL GOVT WASTE REGULATION MEETING**

Mr Jason Grandcourt reported on the meeting between LAWMAC members Cr Alan Wilson, Cr Glenn Raleigh and himself with Queensland Treasury representative Ms Bridget Camilleri. The Department are undertaking work on behalf of EHP with respect to local government waste regulations which are due to expire 1 July 2018. General discussion followed where concerns were raised regarding time constraints, potential exposure for some smaller councils and the need for uniformity across the region. It was also noted that Preston Lawyers have developed a base draft that councils could use and also it was a positive that LAWMAC was called upon for consultation.

**CONTAINER REFUND SCHEME & PLASTIC BAG BAN**

It was confirmed that the Plastic Bag Ban will still commence 1 July 2018.

It was also confirmed that the introduction of the Container Refund Scheme has been deferred to 1 November 2018.

Members reflected on the Workshop Presentation by Susy Cenedese from LG-NSW and some of the issues experienced following the NSW introduction of its Scheme in December 2017.

Robert Ferguson reported that the CRS Advisory Group met on the Friday previous to this meeting and LGAQ's main concerns are with planning and also the location, types and management of collection points with a proposed 370 across the state.

It was agreed that all Qld Councils should be promoting and educating communities wherever and whenever possible.

Following discussion on a Regulatory Approach or Guidance Support, members were advised that DES is currently building on the Non-Statutory Approach and looking at what needs to be done on the introduction side with possibly "hands-on" and will continue to work with LGAQ.

5<sup>th</sup> March is currently the crucial date for updates and progress on size, scale and types of recyclable products.

The week of 19<sup>th</sup> March CoExchange, Councils and MRF Operators will be meeting for discussion on impacts of the CRS.

Members identified planning issues and operating guidelines as presented by Susy Cenedese (LG-NSW) as crucial factors of the Scheme.

Queensland is definitely different to other states due to its remote areas and logistics with State Govt in talks about Grant Funding for release to assist Councils.

Information from CoEx is crucial as Councils will be receiving the feedback and/or complaints from public.

CoEx have advised they will be attending the May 2018 Workshop/Meeting of LAWMAC in Townsville.

Questions were raised regarding whether CoEx have plans for a major media promotion with Julian and Robert undertaking to follow up and report back.

**ACTION:** Secretary to write to CoEx outlining questions LAWMAC wants answered at the May 2018 Workshop Presentation:

- What will be in place to service remote regions and island communities?
- What communication strategy will be undertaken?
- How will complaints to Councils be handled?
- What MRF Protocols will be in place?
- What Education Campaign is planned and for how long?
- Will CoEx have a dedicated website for supporting information and guidance?
- How will CoEx be monitoring and policing the Scheme?

- Will there be a 24/7 helpline (phone and digital) set up?
- Will there be the development of hard copy promotional materials (such as flyers, brochures etc) for distribution to public?
- What information sharing procedures with councils and waste operators will be set up?

**ACTION:** Secretary to circulate a callout to members requesting any additional questions to be included prior to the forwarding of this letter to CoEx.

**Moved: Cr Ayril Paton (Mcky) Seconded: Cr Andrew Lancini (H/Brook)**

**Carried: 11 – 0.**

Following on from the LG-NSW presentation by Susy Cenedese on its Container Refund Scheme it was proposed that LAWMAC cover the costs of flights and accommodation for Susy to attend the previous day's Workshop as she attended at LAWMAC's request and has provided members with valuable insight into what Qld can expect from the introduction of the CRS.

**Moved: Cr Ayril Paton (Mcky) Seconded: Cr Andrew Lancini (H/Brook)**

**Carried: 11 – 0.**

#### **CHINA BAN ON RECYCLABLES**

Earlier at this meeting Cr Wilson tabled a draft resolution addressing the China Ban on Recyclables and called on the Executive and members to review for ratification later at this meeting.

Members reviewed and resolved that:

LAWMAC forward a letter to DES and LGAQ requesting them to approach their relevant State Government Ministers to legislate a policy relating to TMR and Local Government Contractors to use recycled glass (to wit sand) and other recycled materials such as end-of-life tyres in future road construction and resealing and have that motion debated and ratified prior to the closure of this meeting

**Moved: Cr Alan Wilson (Cook) Seconded: Cr Paul Jacob (Tsv)**

**Carried.**

and further that:

LAWMAC forward a letter to Federal Environment Minister, the Hon. Mr Josh Frydenberg, to expand the Mandatory Product Stewardship Schemes to include products of concern to the LAWMAC membership such as:

- mattresses
- tyres
- gas bottle
- batteries

**Moved: Cr Andrew Lancini (H/Brook) Seconded: Cr Ayril Paton (Mcky)**

**Carried: 11 – 0.**

#### **CORRESPONDENCE**

The inward & outward correspondence as listed plus late item from AECOM tabled was adopted.

**Moved: Cr Andrew Lancini (H/Brook) Seconded: Cr Paul Jacob (Tsv)**

**Carried: 11 – 0.**

#### **TECHNICAL ADVISORY OFFICER REPORT**

Jason Grandcourt reported on progress of LAWMAC Corporate Shirts and Associate Member Sponsorship and will further report on design, cost etc at the next meeting.

Jason also recapped on the meeting with Queensland Treasury representative Ms Bridget Camilleri to discuss changes to Local Govt Waste Regulations plus again called on members to review the LAWMAC Strategic Plan Review Draft Actions. Jason also proposed that LAWMAC consider undertaking a Technical Tour of SEQ through the facilitation of a group of representatives to visit Brisbane and meet with various government departments and waste agencies over a two-day period.

**ACTION:** Jason to develop a brief plus a draft itinerary including meetings with State Govt Ministers, LGAQ and other Agencies around a suitable August/September time-frame and present at the May 2018 meeting for consideration by members.

#### **WASTE MANAGER REPORTS**

##### **Hinchinbrook Shire Council**

Ken Veness reported on Council's support program for those residents unable to visit the waste facilities.

Waste Management at Council is also in talks with Mandalay Technologies regarding better understanding of waste data.

Review of Local Government Waste Regulations is also underway with further development of Local Laws for Hinchinbrook Shire.

The updating of various plant and equipment at landfill site is also underway.

##### **Douglas Shire Council**

Paul Hoyer reported that Council is on track to complete its leachate pre-treatment project in April.

Council is midway through its order for new recycle bins plus also examining contamination rates. Council has renewed its contract for waste collection services with several new trucks added to the fleet plus improvements are underway to all transfer stations – mainly around sheds, storage and hardstand areas.

##### **Mareeba Shire Council**

Morris Hamill reported that the Surface Waters Monitoring Program at the Mareeba Landfill Station is now completed with crop plants starting to germinate.

Work at the Old Mareeba Landfill was completed in December 2017. This major Project was designed by Golder Associates and involved major civil works, capping, leachate pumping network and passive flaring.

Reconfiguration of the Kuranda Waste transfer Station was completed December 2017 consisting of civil works raising and extending the existing platform to allow for extra bins and improved user access.

Remediation and closure of the Almaden Landfill and construction of Transfer Station was completed in December 2017, existing waste site was at end of useful life, closed for remediation with a new transfer station constructed on an alternate site.

Upgrades have been completed at the Chillagoe site including security fencing and a shed ready for commencement as a manned site. Security fencing is also underway at Kuranda plus security systems at Mareeba and Kuranda.

##### **Mackay Regional Council**

Jason Grandcourt reported that Waste Management in Council has undertaken a review and investigations based around the MRF and subsequent impacts following the China restrictions on recyclables and thanked members for recent feedback.

Council is currently very busy with Hogan's Pocket construction works plus final landfill repair works after Cyclone Debbie in 2017.

Over last four years there has been a significant reduction in volumes of waste to landfill which has still not stabilised. Also working on developing a Strategic review on landfills and have been working with Cairns and Townsville at the regional level.

The Waste Characterisation Study has been completed as part of the twice yearly visual observation audit with some outcomes showing a general improvement but work always needed for further opportunities.

Jason advised that Shannon Gorman is leaving Mackay council to join Claenaway in Brisbane and all wished him well.

#### **Cairns Regional Council**

Steve Cosatto reported that Council recently endorsed the new Waste Resource Recovery Strategy which addresses better strategies for waste processing, waste avoidance and reduction rather than just waste disposal as previously.

Following the China ban on recyclables council is currently reviewing its MRF and recycling operations with the need to invest to move forward.

Councils need to be stronger and take positive actions in the processing of waste recovery materials and look for opportunities for the reuse of recyclables.

Council is also reviewing its local laws, designated waste areas, exploring options for recyclables, reviewing its PPR collections and working with Community Groups re Gillies Range illegal dumping in accordance with its Litter and Illegal Dumping Plan.

#### **Cook Shire Council**

Kristina Davidson reported that council continues work on its Draft Waste Management Strategy with assistance from AECOM and GHD.

Council is currently working on investigations into end-of-life vehicles due to SimsMetal requirements for drainage of oils/fuels etc

Finalisation of the Leachate Management Plan at Coen Landfill appears to be working well despite wet season weather. Golder Associates are managing significant ground maintenance works at Coen plus need a Gatehouse Operator.

Currently exploring sending cardboard via the Orora Group rather than shedding.

Currently holding a Plastic Bag Competition in schools, addressing hand-held batteries and recently Council hosted Garage Sales at the Tip Shop which were quite successful. Also looking at more prosecutions for littering and illegal dumping.

#### **Cassowary Coast Regional Council**

Gavin Hammond reported that Council has completed its pre-cyclone cleanup.

Capping works at the Tully Landfill site was completed in December 2017. The project did suffer some delays due to the belated announcement of the Building Our Regions Grant that funded 50% of the total costs.

Benefits of the project include improved water quality downstream of the landfill and a significant increase to the available airspace increasing the overall life of the site by several years.

Gavin advised that Robert Nutt has left council to join Gold Coast Council and Jim Straker taking on the role temporarily.

Council has been considering the issues of Local Laws for Waste, gone to market to develop a plan for transfer station with consultancies on board for results.

Gavin reported that the way forward is definitely through Waste Education with community awareness and responsibility paramount.

#### **Townsville City Council**

Matt McCarthy reported that Stage 2 of the Stuart Site is now open for business comprising of a six bin, twelve bay saw tooth transfer station.

The new infrastructure was designed by AECOM and construction awarded to Mendi at a cost of \$2.5m who placed an emphasis on utilising local subcontractors.

Recycled glass from the Townsville MRF was used for road construction and proved a great showcase of the ability to use recycled glass locally. A blend of up to 8% recycled crushed glass is being used in the transfer station roads

Kerbside Hardwaste Collection Cleanups commenced across 25 zones within the council region with a limit of 2 cubic metres per property. The Program will operate over several months due to the size of the 25 zone pick-up region.

Townsville is working jointly with Mackay and Cairns to develop a scorecard on volumes and types of waste to landfill across the three regions dating back to 2014. Council continues to review the Waste Reduction & Recycling Regulations and subsequent local laws including the offence of storing non-recyclables in a recyclable container.

Matt confirmed that Townsville is keen to host the May 2018 Workshop & Meeting and will advise of the Workshop Program and venue as soon as determined.

#### **Burdekin Shire Council**

Lachlan Kerr reported that Council is in the process of reviewing its local laws in view of the Waste Reduction & Recycling Regulations.

Council is preparing a greenwaste tender document for release in next few weeks.

The unmanned Transfer Station Trials are working reasonably well and will continue for some time.

Council has advertised for a Project Officer for a term of three years.

Golder Associates has completed its Site Development Plan, Greenwaste Hardstand Areas and working on Leachate Management Plans.

#### **Rockhampton Regional Council**

Charlie Sotiris reported that Tenders for Kerbside Recycling Collection plus the implementation of a GPS Navigation System have been called.

The seven new side loader waste collection trucks (Iveco trucks with Superior Pak bodies) introduced late last year are sporting decals with positive waste messages

The CQ Group have been consulted regarding glass recycling and processing.

Tenders will be called for Landfill Gas Management this year.

Charlie advised of the upcoming resignation of Graig Dunglison after many years within the waste sector of council and all wished him well.

Charlie also commended the networking and information sharing values of LAWMAC and thanked members for their feedback and openness.

#### **Whitsunday Regional Council**

Karl Murdoch reported that council commenced its kerbside recycling collection program in November 2017 coinciding with National Recycling Week. Information Packs were provided as part of a concerted education program including website information, a Recycle Coach App, TV advertising, market stalls and a school education program were aimed at maximising the waste diverted from landfill and minimising contamination.

Council is working through some minor issues regarding recycling options for unit complexes which are being addressed on a case by case basis.

The positive outcome of the introduction was residents' self-reconciliation on the register due to enquiries on "where is my yellow lid bin?"

Council is currently reviewing its Waste Management Strategy with six top priorities identified such as the simplification of fees and charges plus the introduction of new waste products like mattresses etc.

Council has contained the management of two landfill sites into one contract and award it to NQ Services with visions of improvements to processing.

Council had viewed the separation of the management of gatehouse and landfill which proved unviable in house so staying with contractor under closer management.

Both landfills need new cells due to Cyclone Debbie in 2017 and Sharon Pennell has replaced Dietmar Peters.

#### **Croydon Shire Council**

Gary Pickering reported on the difficulties of being a small shire in a remote location and flagged some concerns regarding the introduction of the Container refund Scheme in November 2018 and what difficulties this could impose on council.

Council has started working with FNQROC regarding waste oils and tyres and continues to be aware of the importance of waste reduction and recycling wherever possible.

#### **WASTE MANAGEMENT ASSOCIATION of AUSTRALIA**

Matt McCarthy reported that WMAA continues to review the Local Laws and from the WMAA perspective they support a uniform approach.

Matt reported on WMAA Qld events for 2018 including the Breakfast Meeting with the Environment Minister, possibly a combined event with LAWMAC in Townsville in May, the Women of Waste Leadership Breakfast and the Enviro 18 Convention.

The call for nominations for the Board of Directors of WMAA closed February.

#### **ASSOCIATE MEMBER REPORTS**

##### **Golder Associates**

James Begg gave a brief presentation on the proposal that LAWMAC convene a Landfill Closures Workshop particular to Regional Qld to share the experiences and challenges, final landform planning, capping systems and regulatory compliance.

##### **Remondis Australia**

Kevin Davies reported on significant upgrades at Springmount in conjunction with licensing is underway.

Upgrading works to Waste Drainage Strategies and improvements to existing ones are also underway with an extended area of 200 metres. Also undertaken a feasibility study on recycling in the far north.

##### **AECOM**

Hayley Page advised that AECOM has moved its Townsville office to near Palmer Street. AECOM is currently working on a number of projects with LAWMAC councils and in particular legacy landfill sites and the liabilities of 10 – 15 years ago not being current standards of today creating impacts and implications for further works to those sites.

##### **CQG Consulting**

Andrew Brown briefed on the waste related operations of the CQGroup and its expansion into NQ recruiting from Brisbane to Townsville and possibly Cairns.

The Group is currently working with Rockhampton Council regarding barriers for the usage of recycling glass and also currently working with regional MRFs and looks forward to continued work with local governments and industry.

CQG have also been undertaking some airspace modelling for landfills and tailing dams and further works with closed landfills and addressing dumping and scavenging issues.

The CQGroup is looking forward to positive relations and networking with LAWMAC councils and other members through its Associate Membership.

##### **Mandalay Technologies**

Rosemary Black advised that Mandalay is in discussion with several regional services re compliance and management and investing a lot of time into this area.

At the WMAA 2018 Conference in Coffs Harbour, Mandalay will be running a Workshop on the Circular Economy.

**MAMS Group**

Josh Lannen reported that its business as usual with MAMS also planning extending the recycling shed at Innisfail and building a new office at Ingham.

**Resource Innovations**

Joel Harris reported that he continues to work in Queensland on various waste strategies and feasibility studies and thanked members for their ongoing support.

**Environment Science Matters**

Paul Smith reported on his semi-retirement to Enviro-Science Matters Consulting and looks forward to continued working with councils and industry of NQ. Paul declared his support of the proposal by James at Golder Associates for a Workshop Presentation on Landfill closures.

**GHD**

Nicholas Thomas-Kinsella reported on the role of GHD as new market leader from Gladstone to the Cape with the business restructure creating a team of four which he now leads focussing on local delivery of services

**GENERAL BUSINESS**

- Matt McCarthy advised of the possibility of James and Simeon from NCDC visiting NQ and attending the May 2018 Workshop & Meeting in Townsville.
- Dr Laurence Knight briefed councils on establishing a LAWMAC association in QWDS providing access to data aggregated at the network level.  
**ACTION:** Secretary to supply Waste Manager contacts to Laurence.
- Robert Ferguson advised of the release by the Victorian Government of a \$13m recycling support package to help cover new fees set by local recyclers following China's ban on certain recycling imports.
- Robert also advised of recent talks with Peter Grisler re Stewardship Scheme for E-Waste with plans for a road tour (possibly only reaching as far north as Brisbane) probable in one month. Will be looking at regional targets, impacts and opportunities and advised members to look for updates.
- Joel Harris advised that he will be travelling to Las Vegas for a Tech Conference and called for any interest from members.
- Matt McCarthy, Jason Grandcourt and Steve Cosatto gave a powerpoint presentation on the joint venture between Cairns, Townsville and Mackay on the collation of data with KPIs of waste generated per capita (kgs), types of waste to landfill and recycling rate including greenwaste.
- Kristina Davidson asked members for the level of interest and performance of the Waste Data App developed by LAWMAC with positive feedback from a number of councils.

**MEETING DATES and HOST COUNCILS in 2018**

24 & 25 May 2018 Workshop & Meeting – Townsville City Council

23 & 24 August 2018 Workshop & AGM/GM – Rockhampton Regional Council

22 & 23 November 2018 Workshop & Meeting – Mareeba Shire Council

LAWMAC Chair, Cr Alan Wilson thanked all delegates and presenters visiting the Cairns region and Steve Cosatto and Matt McCarthy for their input into organising the program of events including the WMAA Panel Discussion and declared the meeting closed at 11.15am.



# Office of Mayor and CEO

Monthly Review

Period - March 2018

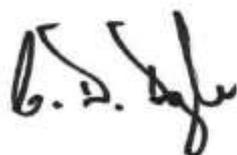


<b>OVERVIEW</b> .....	<b>3</b>
<b>SAFETY</b> .....	<b>4</b>
1.1. Overview .....	4
1.2. Lead Indicators .....	4
<b>KEY INITIATIVES</b> .....	<b>10</b>
2.1. Summary of key projects and initiatives .....	10
2.2. Cyclone Debbie Update .....	15
<b>GREATER WHITSUNDAY COUNCILS OF MAYORS (GWCoM'S)</b> .....	<b>17</b>
3.1. Greater Whitsunday Council of Mayors (GWCoM's) – formerly Whitsunday Regional Organisation of Councils (WROC) .....	17
<b>MAJOR PROJECT UPDATES</b> .....	<b>19</b>
4.1. Capital Summary report .....	19
4.2. Mackay Regional Sports Precinct Project .....	23
4.3. Mackay Showground Redevelopment .....	27
4.4. Sarina Field of Dreams Parkland Masterplan and new Mackay Region Visitor Information Centre .....	30
4.5. Mackay Skate and Wheeled Sports Plaza (Norris Road Skate Park) .....	33

## OVERVIEW

This report is for the Office of the Mayor and CEO for March 2018.

- Our safety performance this year is much worse than in the previous year with 10 lost time injuries to-date. While this is unacceptable the type of injuries that have occurred have been generally relatively minor in nature. We have an internal workshop planned for mid-March to discuss key initiatives focused on data concern areas so we can map out a more detailed strategy.
- We continue to proceed with detailed design for Midge Point and Lamberts beach repairs as a result of TC Debbie. We continue to await feedback from the State on potential additional funding sources over and above that approved through NDRRA. We expect an answer by end of March.
- Interviews for the new Director Capital Works are now complete with focus now on finalising preferred candidate. A working group is meeting monthly to discuss the transition to the new Directorate and structure changes that will be required.
- Work on the Priority Development area project is progressing well with two distinct focus areas. One being the planning and declaration process and the other commencement of high level concept design works.
- The tender has now been awarded for the new Wheeled Sports Plaza in Northern Suburbs with The Sugar Bowl now the approved name of the precinct.
- Works on the new large drain associated with the Mackay Regional Sports Precinct at Oralea has commenced with additional works on the pool area also commenced to plan. Some time was lost in February due to wet weather however project remains on track.
- \* Budget preparations for 2018/19 are well advanced which include new business plans for each department being developed. We are on track to continue briefings with councillors in next 1-2 months on how the budget is shaping up.

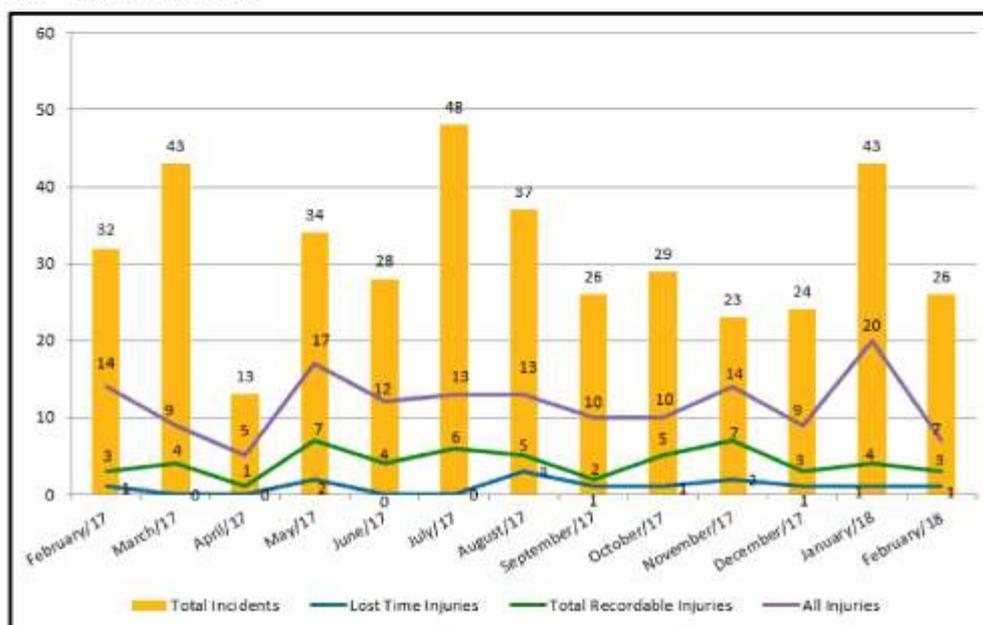


## SAFETY

### 1.1. Overview

Twenty-six incidents were reported during February involving staff, contractors and members of the public. One lost time injury was recorded.

### 1.2. Lead Indicators



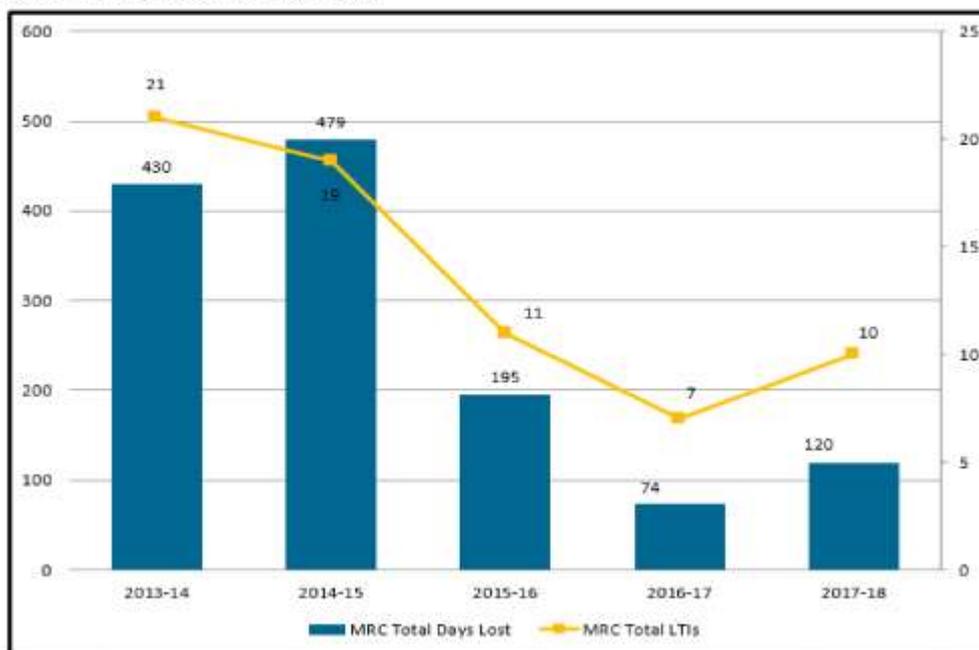
This graph shows the total number of safety-related incidents and injuries recorded across all of MRC.

Seven injuries to MRC workers were reported in February:

- A worker was undoing a screw when the screwdriver slipped, resulting in a cut hand.
- A worker suffered a reaction to chemical sealant causing skin irritation on arm.
- A worker was standing in the back of a truck, transferring equipment, when they hit their head on part of the truck.
- A worker suffered heat stress while whipper-snipping.
- A worker was rolling a trolley jack in place and felt pain in their knee (lost time injury).
- A worker felt a pain in their back when exiting a vehicle.
- After pruning spider lily plants, a worker suffered an eye irritation.

Each incident is investigated and appropriate corrective measures implemented, to reduce future risks.

**Lost Time injuries and Days Lost**



Department	2013-14		2014-15		2015-16		2016-17		2017-18	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Community & Client Services	5	155	1	11	2	4	3	6	1	1
Organisational Services	1	4			1	4			2	25
Development Services	7	201	4	164	3	29	3	55	1	11
Engineering & Commercial Infrastructure	8	70	14	304	5	158	1	13	6	83
<b>Mackay Regional Council</b>	<b>21</b>	<b>430</b>	<b>19</b>	<b>479</b>	<b>11</b>	<b>195</b>	<b>7</b>	<b>74</b>	<b>10</b>	<b>120</b>

For the 2017-18 year to date there has been ten lost time injuries, with a total of 120 days lost.

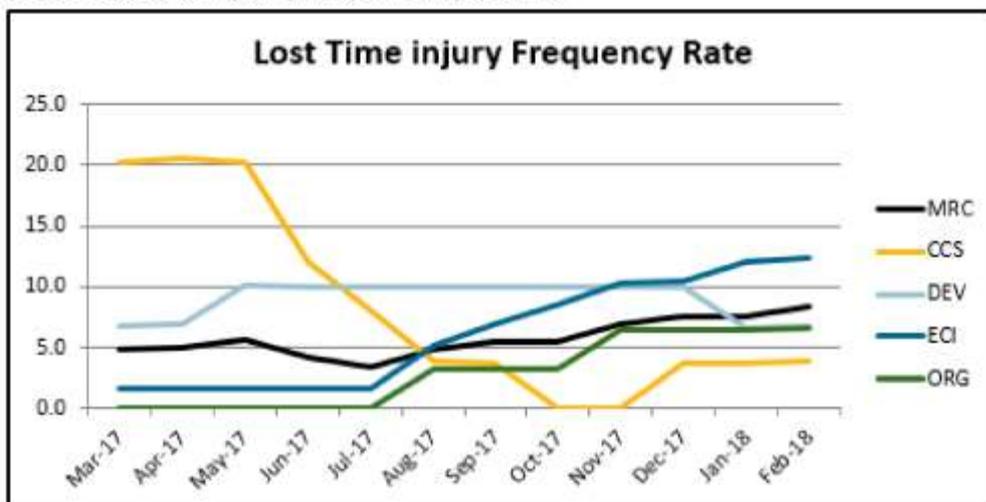
- In August, a worker suffered a severe allergic reaction to a spider bite; losing eight days from work.
- In August, a worker lacerated and fractured his thumb; losing 12 days in August and 8 days in September.
- In August, a worker injured his knee while stepping out of a work truck. Four days were lost in September; 11 further days were lost in October.



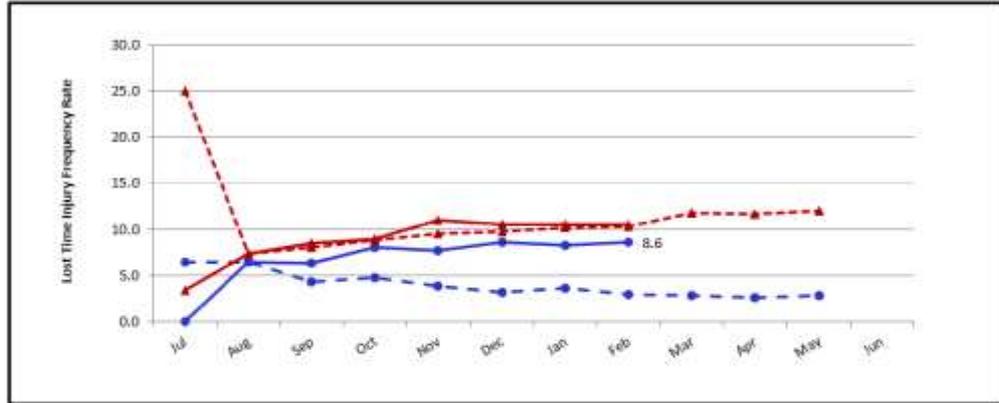
Office of the Mayor and CEO  
Monthly Review > March 2018

- In September, a worker injured his ankle when he slipped on the edge of a curb. Six days were lost in October. A further 21 days have been lost in November as he recovered.
- In October, 12 days were lost when a worker suffered a deep puncture wound. He was removing worn scarifier tips from a grader tine when a piece of steel was dislodged and entered his leg. A further 5 days were lost in early November as he recovered.
- In November, 2 days were lost when a worker received a cut to the eye when the safety glasses he was putting on snapped across the bridge
- In November, a worker injured his knee when stepping up into a truck, losing 12 work days in December as he recovered.
- In December, a worker tripped over a bar, falling and fracturing wrist, losing one day from work.
- In January, worker struck the top of their foot with a wacker packer, losing 2 days.
- In February, a worker injured their knee while rolling a trolley jack and required surgery; losing 11 days. Further days will be lost in March as they recover.

Injury Frequency Rates 12 month rolling average



**Lost Time Injury Frequency Rate Comparison**



**Legend**

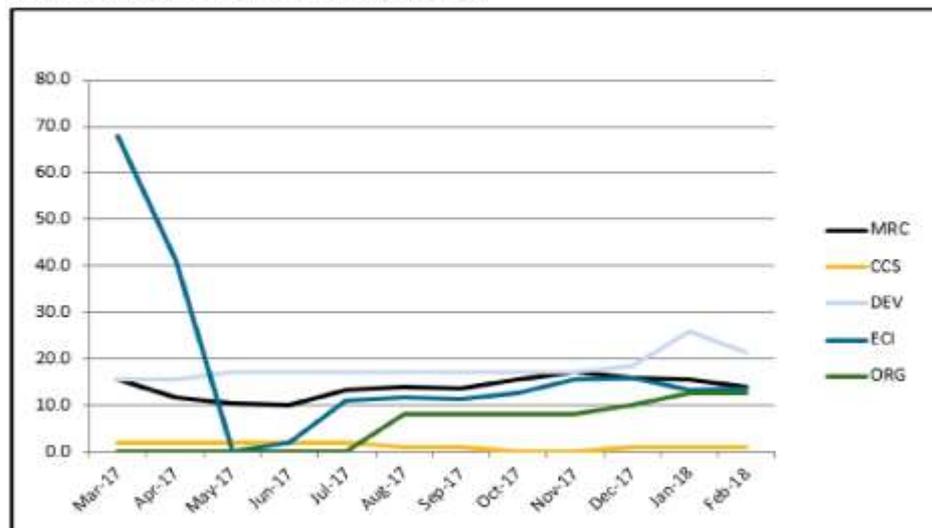
MRC	This year	
	Last year	

All Group E Councils	This year	
	Last year	

This data is provided by MRC's workers compensation insurer LGW, and depicts the cumulative LTI frequency rate over the course of the current financial year, compared to comparable councils (Group E councils).

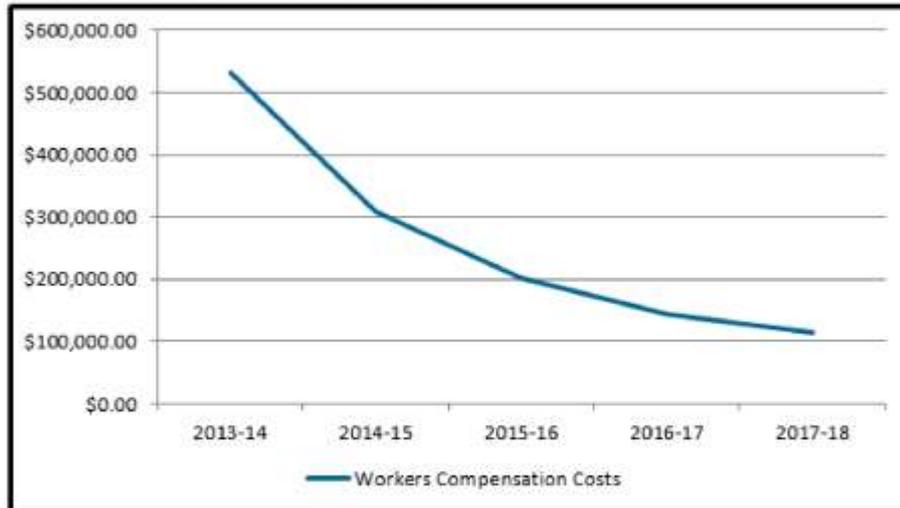
Our LTI frequency rate is below the *All Group E Councils* rate. Where applicable, this data includes 'journey claims' i.e. injuries sustained while travelling to and from work, as these are included in the LGW data.

**Duration Rates 12 months rolling average**



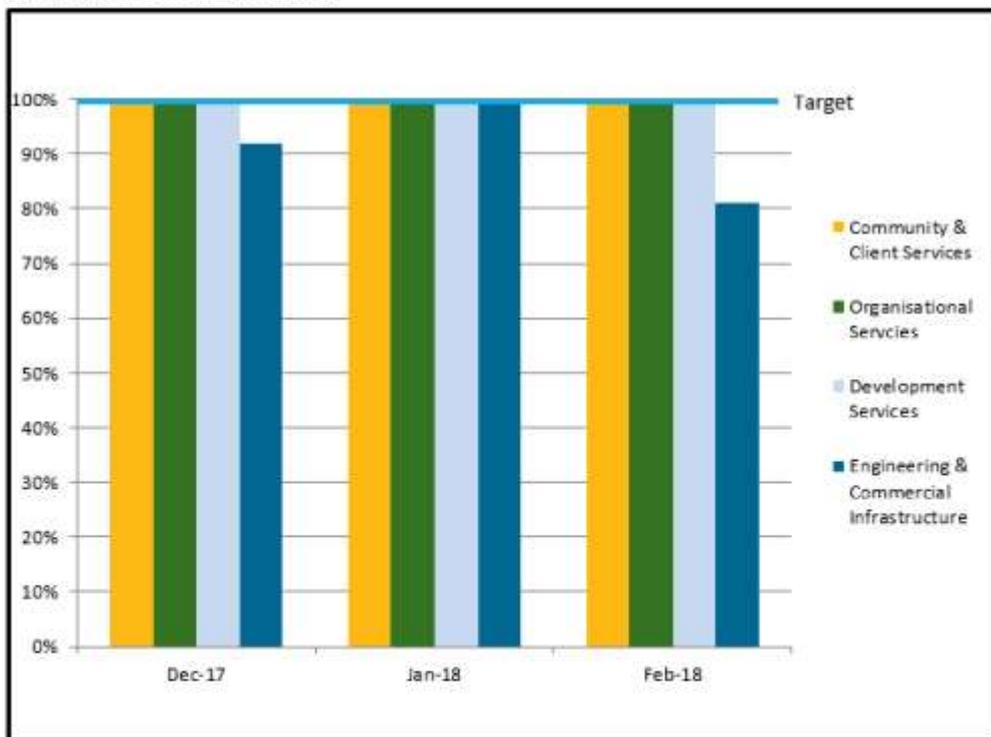
This graph shows the average severity of injuries calculated on 12-month rolling average.

**Workers Compensation Claims Costs**



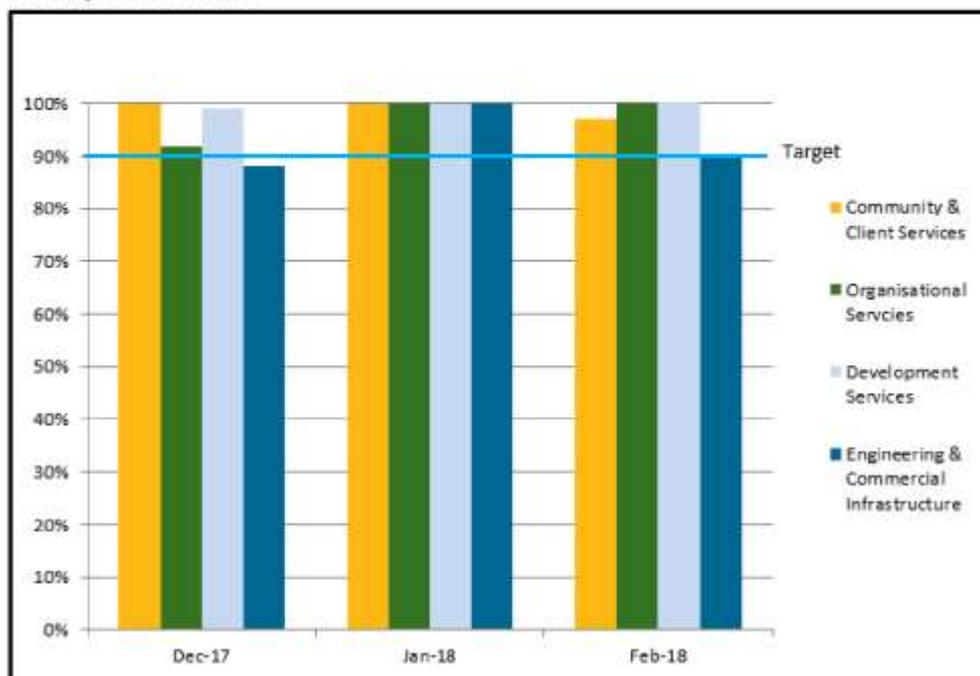
Reduced workers' compensations costs are an indicator of improved safety outcomes and will result in lower insurance premiums over time.

**Hazard Inspection Checklists**



The only inspections that remain outstanding at the end of the month were four due to be completed in February which were missed due to weather conditions; these will be completed in March.

**Monthly Action Plans**



Monthly Action Plans (MAP) are planned safety-related actions allocated to work groups over a 12-month schedule and are developed in response to identified risks.

**Glossary**

Group E Incident	Councils with wages greater than \$50 million
Lost Time Injury (LTI)	Any unplanned event resulting in, or having a potential for injury or ill health.
Lost time incident frequency rate (LTIFR)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Duration rate	The number of lost-time injuries per million hours worked.
Reportable Injuries (RI)	Calculated as follows: $\frac{\text{No of LTI} \times 1,000,000}{\text{total hours worked during period}}$
	<u>Days Lost</u> # of LTIs
	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)

## KEY INITIATIVES

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO for 2018/19. Many of these initiatives utilise staff and resources from key areas of the business however are not necessarily reported through Standing Committee reports.

### 2.1. Summary of key projects and initiatives

Strategy	Action	Measure	Start Date	Est.		Status	Comments
				Complete Date			
People & Culture	Implement industry-leading people management practices including recruitment, training and development, performance management, and workforce planning.	<ul style="list-style-type: none"> <li>Develop and implement a plan for the use of workforce planning, succession planning and a talent management tools and framework.</li> </ul>	Jul 17	May 18	●	Good progress being made. Draft strategies have been developed and endorsed by SLPT. Initiative around diversity and equality also commenced.	
		<ul style="list-style-type: none"> <li>Reshape the Council approach to recruitment and selection to improve the quality of successful candidates</li> </ul>	Jul 17	May 18		New processes have started to be implemented.	
Meet or better 17/18 budget targets for operational and capital. Ensure LTFF data and information is sustainable and accurate.	<ul style="list-style-type: none"> <li>Ensure revenue and costs are as per budget or better.</li> </ul>	<ul style="list-style-type: none"> <li>Meet business budget target. Stretch target to balance full year budget</li> </ul>	Jul 17	Jun 18	●	Continue to aim for a balanced financial result for 2017/18.	
	<ul style="list-style-type: none"> <li>Develop strategies to reduce costs with agreed impacts on service levels</li> </ul>	<ul style="list-style-type: none"> <li>Introduce Business plans for all departments as part of the 2018/19 budget</li> </ul>	Jul 17	May 18	●	Near completion with new Business plans being implemented as part of 2018/19 new financial year.	
	<ul style="list-style-type: none"> <li>Continue First principles review of Council operations</li> </ul>	<ul style="list-style-type: none"> <li>Implement and improve accuracy of Business cases for all capital projects for 18/19 budget.</li> </ul>	Jul 17	Mar 18	●	Business cases submitted for all proposed capital projects for 2018/19 at improved level of detail from previous year.	
	<ul style="list-style-type: none"> <li>Improve accuracy of LTFF forecasts to ensure minimal increases for ratepayers into future with sustainable outcomes.</li> </ul>	<ul style="list-style-type: none"> <li>Total Costs for 18/19 Budget to be at or reduced levels from 17/18 actual estimated costs.</li> </ul>	Jul 17	Jun 18	●	Due for review in May 2018.	

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
	<ul style="list-style-type: none"> <li>Complete financial sensitivity analysis for LTFF for the Priority Development Area project</li> </ul>	<ul style="list-style-type: none"> <li>Review and optimise LTFF with greater accuracy on future capital forecasts.</li> <li>Prepare and present full LTFF implications of PDA financial sensitivity analysis to Council by Oct 17</li> </ul>	Jul 17	Jun 18		<ul style="list-style-type: none"> <li>Working group set up with several meetings held with opportunities to be presented as part of 18/19 budget</li> <li>Initial sensitivity analysis completed as part of PDA declaration process. Further work will be completed once concept design and budgets are set.</li> </ul>	
Deliver capital works projects in accordance with budget timelines	Deliver the capital works program on time and in line with the 2017/18 original budget and carry-overs from previous year	Percentage of the capital works program including carry-overs completed against the original budget including carry-overs considering scope changes, contingency and project savings and new or deferred projects – 90%	Jul 17	Jun 18		Continue to improve on project completion and new Capital Director offer to be made early March 2018.	
Promotion of local suppliers and local stimulus	Undertake standard review of the Procurement/Local Buy policy	Complete Review with endorsement by Council	July 16	Oct 17		<b>Complete.</b> Revised Policy adopted by Council at 25 October 2017 meeting.	
Regional Identity	<b>Northern Australia Alliance</b> Participate as a strategic and active partner in the Northern Australia Alliance ensuring the Mackay region maximises these opportunities to advocate for, and influence, government policies for the benefit of the region.	Number of Mackay regional issues that GW3 advocate for via the Northern Australia Alliance minimum of 2	Jul 17	Jun 18		Slow progress after GW3 secured membership of Northern Australia Alliance. Advocacy items pending.	
Regional Identity	<b>Working Together with Neighbouring Councils</b> Maximise the opportunities through active participation in the Greater Whitsunday Region of Mayors to build strategic alliances, advocate on regional priorities and collaborate to capitalise on opportunities for joint cost savings and improve service delivery	Number of active/successful ventures through NAS or other mechanisms of 6	Jul 17	Jun 18		Current joint activities include: CEO's Group meetings, WIM Alliance, Joint Government Deputations and Traded services initiatives through Shared Services	

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
Improved Disaster Preparedness	Build community preparedness and responsiveness to emergencies and natural disasters by coordinating recovery actions and learnings from LDMG, State and council following TC Debbie	100% completion of Development of action plan with all key actions listed and targets set with minimum 75% completion of key actions achieved	Jul 17	Feb 18	●	Good progress being made around action plan completion and workshop set for end March with external stakeholders around the Gravelroad report recommendations. Also, liaising with Townsville Council on their communication strategies.	
		Complete the renewable energy initiative project with minimum of \$250K of savings to be realised by end 2018.	Jul 17	Jun 18	●	Tenders have closed with expectation a report will be presented to Council by end March.	
Environmental Sustainability	Promote sustainable practices and respond to climate change in council's operations.	Adopt new Sustainability Policy and achieve all outcomes for 2017/18 from that policy.	Mar 17	Jun 18		Strategy adopted by Council in August 2017 and initiatives from action plan now on track to be delivered.	
Liveability/promotion of region	Advocate, seek funding, commence works and complete key projects linked to the promotion and liveability of the Mackay region	<b>Mackay Regional Sports Precinct</b> Commence construction of new sports precinct prior to December 2017 with final completion achieved by Feb 2019.	Jan 17	Feb 19	●	Project running to plan and budget. On track for completion February 2019.	
		<b>District Skate Park</b> Project approval with funding from federal Government achieved. Commence construction and complete by mid-2018.	Jul 17	Sep 18	●	Tender awarded in late February. On track.	
		<b>Sarina Field of Dreams</b> Complete all works by July 2018 linked to new Visitor Information centre and area upgrade	Feb 17	Aug 18	●	On track for completion by August 2018.	
		<b>Sarina City Centre Revitalisation</b> Finalise concept design with accurate costing completed for	Jul 17	Dec 18	●	Council briefed in November on options.	

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
		consideration for the 2018/19 budget					Further briefing planned in March.
		<b>Complete business case analysis for;</b>	Jul 17	Jun 18		<span style="color: green;">●</span>	
		* Mining Centre of Excellence					Business case work has commenced. State election promises of \$3.6M for new centre and started liaising with state on detail of an agreement.
		* Mountain Bike strategy					Business case tender has been awarded during January to Otium.
		* RV and Caravan Strategy					Working with Mackay Showgrounds on possible RV site with their processes advanced with the State. Next step for them is consultation.
		* Recreational Fishing Strategy					Heavy focus on fishing infrastructure currently with other strategy outcomes being developed. \$3.9M of boat ramp infrastructure submitted as part of latest round of BBRF, and funding of \$100,000 funding achieved from State for assistance with strategy projects.
Economic Stimulus	Facilitate catalytic land and infrastructure development by attracting investment through joint ventures and partnerships with the private sector, and by working with state and federal governments on joint initiatives	Number of advocacy activities undertaken for identified opportunities of at least 4	Jul 17	Jun 18		<span style="color: green;">●</span>	Agreed list of 10 projects has been identified. Lead agencies have been allocated.

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
Improved asset Management	Ensure that asset management aligns to the council's strategic direction and that effective asset management practices are in place to optimise the use of council's assets required to deliver services to the community.	New and revised asset management systems are implemented and operational – Jun 18	Jul 17	Jun 18		●	Working group developing action plan
	Provide oversight and strategic guidance to ensure that assets, property and plant are managed appropriate to the required service delivery standards.	Maintenance management activities are transitioned into the corporate Asset Management System – Jun 18					●
Continuous Improvement Focus	Implement a sustainable and active continuous improvement process.	Identify opportunities to review performance and generate ideas for improvement form all layers of the organisation.	Jul 17	Jun 18		●	First Principles Review Committee set up to continue review process. Options will be discussed as part of 18/19 budget
Industrial Relations	To commence negotiations for 2016 EA with workforce.	Complete new EA	July 16	Dec 17		●	<b>Complete.</b>

● On Track    ● Potential Issues    ● Definite Issue

## 2.2. Cyclone Debbie Update

### Category B

The last submission (\$2.2M) under Category B which primarily covers restoration works for landslips on Mt Blackwood Access Road, Chelmans Road & Dalrymple Road has passed the initial assessment phases in QRA without any of the proposed restoration works being deemed ineligible.

The only other outstanding submission, mainly for restoration works on sealed roads, has been approved by QRA.

The total value of all ten Cat B approved restoration submissions (including the landslips submission) is \$9.2M.

The grading and gravelling of the unsealed road network is continuing. These works are being undertaken in conjunction with Works for Queensland and normal maintenance works. Floodways at Ch. 2.95km on Tara Creek Road, Sarina and at Ch. 0.78km on Ruggeri's Road, Mount Charlton have been extended to improve traffic accessibility and resilience in future flood events.

The contract for the Sichter Street and adjacent creek bank restoration has been awarded to Vassallo Constructions. Their preliminary construction program indicates that works will commence in mid-March and be substantially completed by the end of April.

### Category D

The detailed designs for Hinton Road and for Graham Road has been completed. The design for the third proposed betterment projects (Sievers Road in Oakenden) is continuing and will be completed in early March. It is expected to commence work on Sievers Road in mid-March, Hinton Road in late April and Graham Road in July.

Quotations for the design of the major restoration beach works, to pre STC Debbie condition, at Midge Point and at Lamberts Beach closed on 1 March 2018 and is being assessed. Sand nourishment at Grasstree Beach, McEwens Beach, Ball Bay and Seaforth North & South are being organised to be undertaken in mid-April after the school holidays. The works at McEwens beach will be undertaken earlier in mid-March. Revegetation works will follow the sand nourishment in May.

Council's application for further works, totalling \$4.6M, at Midge Point and Lamberts Beach to restore the beaches to their condition 10 years ago, and at St Helens Beach to strengthen the existing groynes is still with the Minister for consideration separate to NDRRA. The Mayor and CEO met with senior staff from relevant departments to ascertain when the State would be considering this additional funding request. We expect a decision in March.



The additional funding at Midge Point and Lamberts Beach is contingent on being supported by sand nourishment studies. Given the small construction window (July – September) at each beach, Council is calling for quotations in March for these studies prior to the approval of the proposed funding. The cost of the studies is part of the proposed funding package.

## GREATER WHITSUNDAY COUNCILS OF MAYORS (GWCoM'S)

### 3.1. Greater Whitsunday Council of Mayors (GWCoM's) – formerly Whitsunday Regional Organisation of Councils (WROC)

WROC has decided to rebrand under the name Greater Whitsunday Council of Mayor's.

Continuation of the joint group in conjunction with the Councils of Isaac and Whitsunday.

Membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff from applicable Councils. The part time Executive Officer who previously focused on projects has left the organisation, with most projects transitioning to others including WIM Alliance and GW3.

It was agreed to form a CEO's group between the three Councils. The intent of this group is to handle the more Council 'business' matters and look for possible synergies between Councils at CEO level and allowing focus on higher level and strategic issues for the region by the wider group. 2018 meetings have been interrupted shorter term with the Moranbah weather events.

A meeting was held in Moranbah on 15<sup>th</sup> February and attended by all Council's. The meeting was also attended by representatives from –

- GW3
- RDA Mackay-Isaac-Whitsunday
- Department of State Development, Manufacturing, Infrastructure and Planning – Mackay
- Department of State Development, Manufacturing, Infrastructure and Planning – Director Planning Northern Region

LGAQ attended via teleconference and gave an update on recent matters including –

- Operation Belcarra
- Review of State Government Grants to Local Government
- LG Sherlock
- Waste Management Services and Utility Charges
- Remote Indigenous Housing
- TIQ & LGAQ Memorandum of Understanding (MOU)
- LGAQ Tourism Roundtable
- Date Claimer: LGAQ Future Cities Summit 2018 – Future Communities,
- Innovation & Technology Showcase
- Reef 2050 Plan Implementation Update
- Queensland Climate Resilient Councils Program (Q CRC)
- Disaster Recovery Funding Arrangements
- Chain of Responsibility (CoR) – Heavy Vehicle Update



A ROC Assembly session is being co-ordinated by the LGAQ and held in Brisbane on 14<sup>th</sup> and 15<sup>th</sup> March 2018, with the GWCoM's Chair likely to attend.

**Next Stages**

The schedule for GWCoM's meetings has been set for 2018 with the next meeting listed for 19 April 2018 to be held in Mackay.

## MAJOR PROJECT UPDATES

### 4.1. Capital Summary report

The following capital information provides a summary of the status of delivery for the capital program for 2017/18. The amended budget includes amendments to the capital program adopted by council as part of the December budget review in February. Continual adjustments will be made to the program as required throughout the year.

Currently we have 522 projects listed to complete, which has increased from last month (was 505) with some identified projects being transferred from header accounts. Some restoration cyclone projects have now been included.

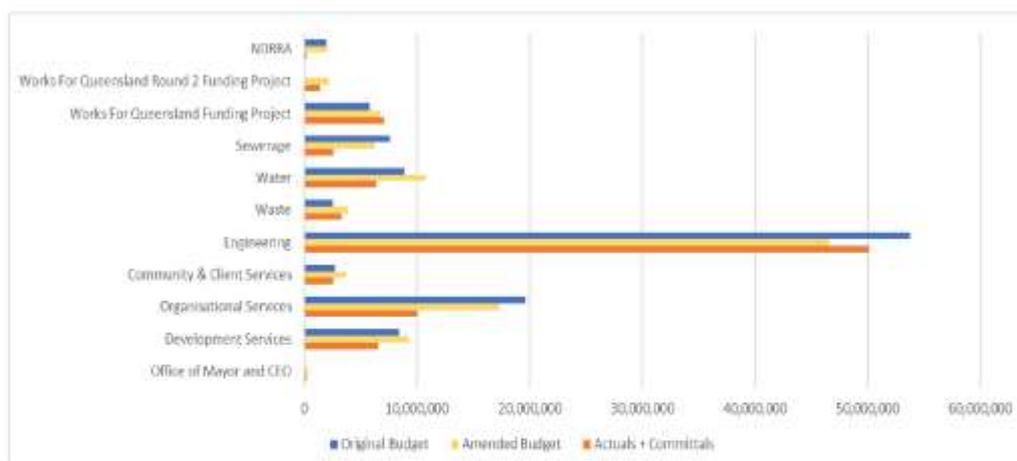
#### 4.1.1 Financial Performance

The table below summarises the total financial summary for the 2017/18 capital projects budget. The current forecast total spend is \$109.2M (original budget \$111.5M) as shown below.

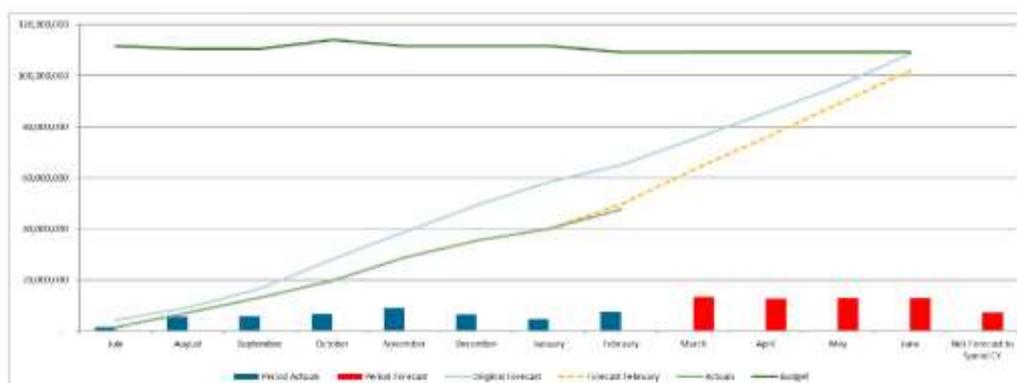
As at 28 February 2018, we have spent \$47.7M of actuals on these projects which represents approximately 44% of the total budget. However, when you include committals for works underway or approved that are not yet invoiced, this increases to \$90.5M or around 82% of total. It should be noted that some committals will not be incurred until next financial year for continuing projects. This is particularly relevant for the Mackay Regional Sporting Precinct project, where the committal has been raised but the expenditure will be incurred over two financial years.

The following table shows the spend per department area for actuals plus committals as at end of February against each area's total budget. Expenditure for Works for Queensland round 1 appears over budget for this financial year, however as the project crossed financial years, the overall project expenditure was in line with expectations.

<b>Capital Projects Expenditure 2017/18</b>					
February 2018					
Department	Original Budget	Amended Budget	Actuals	Actuals + Committals	% Spent of Amended Budget
Office of Mayor and CEO	100,000	307,095	143,380	187,982	61.21%
Development Services	8,433,334	9,289,448	4,760,804	6,529,324	70.29%
Organisational Services	19,676,736	17,347,663	5,113,899	10,053,118	57.95%
Community & Client Services	2,737,103	3,727,373	2,477,794	2,604,473	69.87%
Engineering	53,779,806	46,664,159	17,804,544	50,138,401	107.45%
Waste	2,544,761	3,860,200	2,565,583	3,321,610	86.05%
Water	8,886,462	10,779,032	5,193,560	6,327,428	58.70%
Sewerage	7,580,244	6,209,468	2,204,111	2,607,267	41.99%
Works For Queensland Funding Project	5,839,956	6,763,967	7,105,037	7,112,060	105.15%
Works For Queensland Round 2 Funding Project	0	2,204,000	186,782	1,398,744	63.46%
NDRRA	2,000,000	2,076,983	148,000	217,391	10.47%
<b>Total</b>	<b>111,578,402</b>	<b>109,229,389</b>	<b>47,703,494</b>	<b>90,497,796</b>	<b>82.85%</b>



### Capital Expenditure Forecast 2017/18



This graph shows the current predicted spend (actuals only) per month and accumulated spend. Currently we are predicting \$7.3M of funds to be deferred to future financial years.

#### 4.1.2 Key Contracts Approved for February

A list of key contracts that have been finalised and approved for the month is given below. In total these contracts are valued at ~ \$1.7M. There are smaller packages of works (not included below) that have also been awarded for the month of February linked to capital.

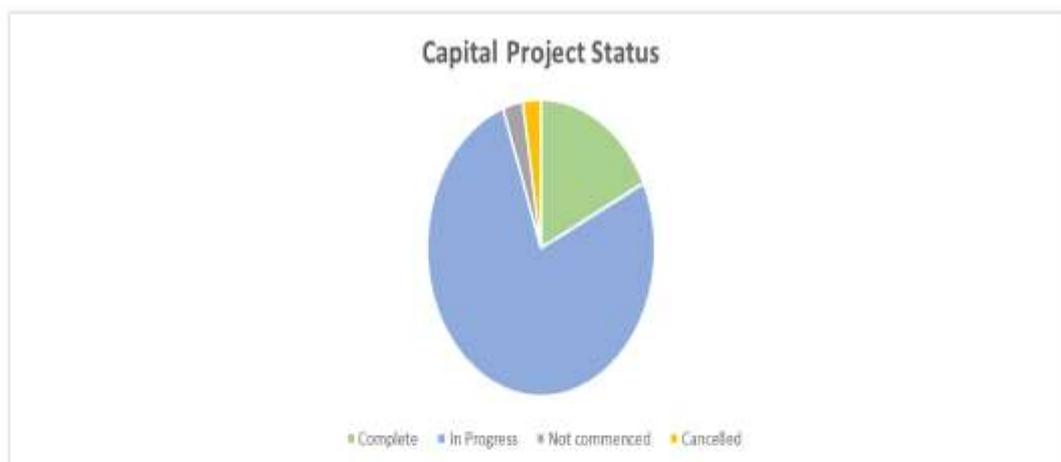
Contract	Amount Award (ex GST)	Contractor
MRC 2018-023 Lease of Bridges Cafe	\$55,000.00 per annum	Wael Assaf & Jeffrey Morad

Quote 2018-063 Sarina Drainage Study Consultancy	\$55,510.00	AECOM
Quote 2018-031 Concrete Drainage Component – Bunya Way	\$34,091.00	Concrete Products Australia
MRC 2018-008 Service Personnel Panel	As required	Provides for 31 local contractors and 3 non-local contractors for capital and operational requirements.
MRC 2018-041 District Skate Park and Wheeled Sports Plaza	\$1,618,175.00	Concrete Skateparks Pty Ltd

**4.1.3 Project Status**

For all capital projects, we have classified them into four main categories to track progress. These are:

- Not commenced - yet to start any works
- In progress - started and in varying stages of completion
- Completed - project completed physically however with some possible minor financial finalisation required around defects liability, retention monies etc.
- Cancelled - these are projects that have been cancelled



Please note this information relates to the project status as at end of January 2018.

There were 505 projects listed to complete at end of January (note now 522 however this will be reported in next month's report), The breakdown of status is as below:

Complete	189
In progress	289
Not commenced	10
Cancelled	17



There were 24 projects completed during January as listed below, noting the project costs is the total cost of the project which may have been incurred over multiple years, not just the spend in 2017/18.

<i>Projects completed</i>	<i>Budget Approval Year</i>	<i>Total Project Costs</i>
Gakowski Road, Dows Creek - Floodway Extensions	2012	72,850
CBD Brick Oviform SWD Restoration	2016	420,204
Green Street Drainage Rehabilitation	2018	41,398
DDA Audit - Malcomson St Bus Stop - Centenary Pl	2016	230
Connors Rd & Archibald St Land Acquisition - L1/SP2371	2018AMD	22,237
Cowleys Rd TMR Land - Removal of NIR	HEADLU18	543
Bluewater Trail - Along Bridge Rd - Stadium to Milton	2012	839,281
Hicks St : MIHICKS004 - HWHICKS005 : Culvert Replacem	HEADSW18	27,823
Rocky Waterholes Culverts RW1/RW7/RW9	HEADSW18	5,228
Field St, Replace culverts West Mackay	HEADSW18	89,063
Bikeway Ram Chandra Park	2015	224,512
Vincent St, South Mackay - Reconstruction	2015	977,255
Grasstree Beach Rd - No 430 to Zelma St	2017	96,296
Asset Services - Traffic Counters	YEARLY	33,759
Hogan's Pocket Farm Dam remediation works	2018AMD	51,633
Paradise St / Webberley St - Interim Pedestrian Refuge	2015	54,417
Head-Vassalo Rd, Septimus - Bridge Rehabilitation	HEADBR18	98,694
Armstrong Beach Rd, Armstrong Beach	HEADSM18	379,250
Armstrong Beach Road at Railway Yard Look-out,	HEADSM18	84,899
Eklund St, Replace culverts West Mackay	HEADSW18	50,452
Seaforth - Port Newry Road, Replace culverts, Seaforth	HEADSW18	41,907
Field St, West Mackay - Replace culverts	HEADSW18	48,314
Control upgrade - Shakespeare & Goldsmith Steet Inter	HEADTS18	33,267
Transmax Signal Co-ordination	HEADTS18	36,900

## 4.2. Mackay Regional Sports Precinct Project

### Project Status Report as at 2 March 2018

The Mackay Regional Sports Precinct is a funded project between Mackay Regional Council and the Federal Government under the National Stronger Regions Fund, and in partnership with Central Queensland University and sporting associations in Mackay. The overall vision is to jointly develop a multi-facility Precinct which caters for the future growth of Mackay and meets the clearly identified future planning needs for sport and recreation in the region.

#### 4.2.1 Project Outcomes for Stage 1

The outputs of Stage 1 (1a and 1b) of the Precinct will include the following deliverables:

Stage 1a - Athletics Facility including synthetic surface running track and field event facilities. The associated clubhouse building will include spectator stands, general lighting (excluding field lighting), roads/drop-off areas, car park, path links within site and landscaped surrounds.

Stage 1b – Aquatic Centre includes a 50-metre outdoor pool, heated pool and program pool, as well as reception and amenities buildings.

Car parking facilities, security lighting/CCTV cameras and site infrastructure will also be delivered which comprises the services required to the overall site. These include sewerage, water supply, electricity, communications services and minor stormwater.

Items including athletics equipment and clubhouse/kitchen 'loose' items such as furniture and equipment are not part of the project as they are not eligible for funding. Work will be undertaken with the ultimate facilities users over equipment including existing items held as well as other potential funding opportunities.

As a result of the Council Resolution at the 8<sup>th</sup> November 2017 Special Meeting to increase the budget for the project, the scope will now include the following;

##### *Aquatics*

- Heating to 50m pool,
- Cover to 25m pool,
- Solar system,
- Pool equipment,
- Grassed area for future splash pad

##### *Athletics*

- Storage shed,
- Increased landscaping and irrigation,
- Carpark for 25 cars

#### 4.2.2 Project Budgets/ Financial Summary

As a result of the Council resolution at the 8<sup>th</sup> November 2017 Special Meeting to increase the budget for the project, the budget for the Mackay Regional Sports Precinct will increase by \$3,690,980.

Total revised stage 1 budget	\$23,798,585
NSRF funding approved	\$9,996,196

The project is funded by MRC and the Federal Government.

Budget item	Value
<b>Approved project budget</b>	<b>\$23,798,585</b>
Less = Committed funds (mainly Paynter Dixon contract)	\$19,589,173
Less = Spend to date (design and management costs)	\$2,344,173
<i>Remaining below</i>	
MRC project contingency	\$1,000,000
MRC costs (design, management and other costs)	\$865,239

#### 4.2.3 Key Project Dates (Stage 1)

Activity	Anticipated dates
Award main D&C contract - complete	08 Nov 2017
Commence drain site works (10 months construction)	Mid Jan 2018
Commence detailed design on sports precinct	Late Nov 2017
Construction of Sports Precinct	Jan 2018 to Feb 2019
Completion and Handover (expected)	Feb 2019

#### 4.2.4 Project Status Summary

The funding agreement was received in December 2016, and is now fully executed. The lease of the 12Ha subject land with CQU has been agreed and executed and is now being registered.

#### 4.2.5 Project Governance

The Project Control Group consists of the following membership:

- MRC Chief Executive Officer, Craig Doyle (Chair)
- MRC Executive Officer, David McKendry
- MRC ECI Director, Jason Devitt
- MRC Director Community & Client Services, Bridget Mather
- MRC Manager Capital Projects, Jim Carless

The Project Control Group meets monthly.

#### 4.2.6 Major Recent Project Activities

- Site visit for senior Council staff (Project Control Group).
- Complete grubbing & clearing of Lot 2.
- Complete stripping of topsoil & cart spoil heaps Lot 2.
- Remove all furniture, light poles & shelters in Lot 2.
- Alterations to the existing water & sewer services east side.
- Start excavation of Ferris Gully west side.
- Excavate for pools
- Start pool construction.
- Continuing consultation on operating model for precinct, with monthly meetings planned for further discussions.

#### 4.2.7 Planned Project Activities

- Base pour for 25m pool (part of)
- Prepare and pour base to Learn to Swim pool
- Prepare sub-base to 50m pool
- Complete drain excavation control line B
- Start drain excavation control line A
- Lower existing services to control line A
- Continue excavation to control line A
- Commence rock base to drain control line B
- Complete 80% design for balance of site including buildings, landscape and services



Figure 1 – 25m pool base under construction



Figure 2 – Bulk excavation of western drain

### 4.3. Mackay Showground Redevelopment

#### 4.3.1 Project Summary

The project involves the following aspects:

- Construction of undercover Equestrian arena
- Construction of new Grandstand
- Kitchen install (500 Pavilion & Big Shed)
- Water main relocation

The total project cost is \$4.61M, with contributions from:

- |                                       |         |
|---------------------------------------|---------|
| • Qld State Gvt (Building our Regions | \$2.3M  |
| • Mackay Show Association             | \$1.26M |
| • Mackay Regional Council             | \$1.05M |

Council's contribution is made up of \$700,000 for relocation of the water main, and \$350,000 from the Better Community Building Fund.

Mackay Show Association is undertaking procurement and tender processes and associated contract payments directly, with claims to Council for reimbursement under the funding.

#### 4.3.2 Latest Developments

- TF Woollam Constructions (Woollams) awarded the main construction contract. The contract is a Design and Construct Contract, with designs completed for both the new Grandstand and Equestrian arena, and building approvals obtained.
- Construction activities have commenced on-site with the Grandstand structure erection and Equestrian Arena, both well advanced.
- Roofing has been installed on both the Equestrian arena and Grandstand.
- Council has awarded the water main replacement component to Vassallo Constructions with construction well advanced including nightly road closures on Gordon Street to enable end connection into main.

**Concept Plans**

**Equestrian Centre:**



VIEW FROM SOUTH EAST  
1:1



VIEW FROM NORTH WEST  
1:1

**Grandstand:**



**Construction Photos**



Grandstand facility with structural framing installed, and roofing in place



Equestrian facility with roofing installed

#### 4.3.3 Next Stages

- Equestrian Arena roofing is complete with surrounds and sides being installed during March
- Water Main will be close to finalised during March

#### 4.4. Sarina Field of Dreams Parkland Masterplan and new Mackay Region Visitor Information Centre

The Sarina Field of Dreams Parkland Masterplan and new Mackay Region Visitor Information Centre project includes the refurbishment of the Sarina Railway Station into a new Visitor Information Centre for the Mackay Region and further finalises the delivery of the Sarina Field of Dreams Parkland Masterplan, which includes improved car parking and long vehicle parking facilities.

##### 4.4.1 Project Summary

The project is being undertaken through three key stages of delivery:



- **August – January** - Civil & Landscaping construction works for the Parkland Masterplan
- **November – March** - Design & Construction work for the Sarina Railway Station refurbishment
- **November – June** - Design & Construction work for new Visitor Information Centre and Parkland signage

The Principal contractor for the Civil & Landscaping construction works has demobilised from site and has now commenced attending to identified defects and landscaping maintenance periods, as per contract requirements.

The 'Design Phase' of the Signage and Wayfinding project component is undergoing final stages of detail design. Geo technical investigation have commenced which will inform the structural engineering requirements for Signage and Wayfinding.

#### 4.4.2 Financial Summary – 2 March 2018

<b>Project Budget</b>		
SRIPP Queensland Government Funding		\$1,300,000
Mackay Regional Council		\$2,150,198
	<b>TOTAL</b>	<b>\$3,450,198</b>
<b>Project Spend</b>		
Committals		\$767,859
Actuals		\$2,031,514
	<b>TOTAL</b>	<b>\$2,811,240</b>
<b>Funding Instalments</b>		
Milestone 1 – 30 June		\$0
Milestone 2 – 31 October		\$243,804
Milestone 3 – 28 February ( <i>pending</i> )		\$644,075
	<b>TOTAL</b>	<b>\$887,879</b>

Milestone 3 reporting was submitted on 28 February 2018, and approval is pending.

#### 4.4.3 Planned Project Activities

- Maintenance of Parkland
  - Weed control
  - Installation of amenity screen for Arts & Crafts bins
  - General maintenance (mowing, whipper snipping, etc.)
- Ongoing detail design for Signage and Wayfinding, and inclusion of findings from geotechnical investigations into design and location suitability
- Installation of handrails at Railway Station
- Commence painting of Railway Station (internal and external)
- Commence installation of Joinery
- Ongoing procurement for FF&E items



**Photo 1:** Landscaping maintenance of the Parkland (27 February 2018)



**Photo 2:** Preparing for installation of windows and painting of Railway Station (1 March 2018)

#### 4.5. Mackay Skate and Wheeled Sports Plaza (The Sugar Bowl - Norris Road)

##### Overview

The Mackay Skate and Wheeled Sports Plaza, a jointly funded Council and Federal Government (Building Better Regions Fund) project, and will be the region's first district level state of the art skate park facility. The skate park will include mix discipline skate and wheeled sports rideable features, as well as recreational area including multi-court, BBQ's and shaded seating areas.

##### Finance

Spend to date is \$120,467 (concept design, survey and investigations), there are currently no commitments.

##### Program

Anticipated timeframes for project design and construction outlined below.

Tender Close - complete	6 <sup>th</sup> February 2018
Council Award - complete	28 <sup>th</sup> February 2018
Construction Commencement	Mid March 2018
Practical Completion	August 2018
First major event (tentative) – details TBA	Late September 2018

##### Major Recent Project Activities

- Review tenders early February.
- Council awarded contract 28<sup>th</sup> February 2018
- Close out discussions with key stakeholders about scope items and specific work items.

##### Planned Project Activities

- Pre-start meeting with contractor
- Commence site works
- Order long lead items such as toilet and light poles
- Continue event planning





Community and Client Services Monthly Review 1-28 February 2018



# Community and Client Services

## Monthly Review

### 1 to 28 February 2018

## Contents

<b>1. Highlights of the Month</b> .....	3
<b>2. Workplace Health &amp; Safety</b> .....	5
<b>3. Council in Community</b> .....	7
<b>4. Community and Council Happenings</b> .....	8
<b>5. Financial Performance</b> .....	9
<b>6. Community Lifestyle</b> .....	11
<b>6.1 Community Programs</b> .....	11
<b>6.2 Libraries</b> .....	18
<b>6.3 Artspace Mackay</b> .....	20
<b>7. Mackay Entertainment &amp; Convention Centre and Events</b> .....	24
<b>8. Corporate Communications and Marketing</b> .....	28
<b>9. Emergency Management</b> .....	38
<b>10. Health &amp; Regulatory Services</b> .....	41

# 1. Highlights of the Month

PROGRAM	PROJECT	DETAIL
COMMUNITY LIFESTYLE	Sports Expo & Sign-on Day	Held on Sunday, February 11, 9am-1pm at the MECC. The event was a collaboration between Community Lifestyle and Corporate Communications staff. An estimated 7000 people attended, with 113 sporting clubs on hand to share their information and sign members on. This event also launched the 2018 NQ Games.
	<i>Primavera at 25: MCA Collection</i> exhibition opening at Artspace Mackay	The opening of the MCA touring exhibition <i>Primavera at 25</i> on Friday February 16 coincided with the Artspace Mackay Foundation's Gallery Members Preview event, the unveiling of the new FIELD Engineers Gallery as well as the announcement of the 2018 Artspace Mackay Foundation's Hands-On Bursary winner Linnea Freeman. The opening attracted 172 attendees overall.
	Obesity and Diabetes Type 2 Program	Working in partnership with Qld Health, PHN and the Mackay Institute of Research & Innovation (MIRI) on a project to address obesity and type 2 diabetes in this region.
MECC & EVENTS	Australian Incentives, Meetings and Exhibitions trade show (AIME)	The MECC successfully hosted a booth at AIME, meeting with 20 buyers. As a result, the team is now preparing destination proposals for 4 separate conferences of between 250 and 500 delegates which have potential to come to region.
	30 Year Anniversary	The MECC celebrated the 30 <sup>th</sup> anniversary of the original entertainment centre with a gala event attended by over 500 people. The centre is currently delivering on strategies inviting the public to Make It Your Year to visit the centre in 2018.

<b>CORPORATE COMMUNICATIONS &amp; MARKETING</b>	Queens Baton Relay preparations	Preparations are underway for the Queens Baton Relay scheduled for March 20. The team is involved in engaging schools and the community as well as liaising and organising roads closures for the event. MRC is working closely with Mackay Police.
	International Women's Day marketing	Assisted in preparing design materials and the advertising-marketing campaign for council's planned International Women's Day events.
		.
<b>EMERGENCY MANAGEMENT</b>	Local Disaster Management Group (LDMG) meeting held	LDMG meeting held with stakeholders across emergency network.
	Severe weather event	Severe storm caused vegetation damage and power outages across the region
	CQ DMO Conference	EM staff attended Central Queensland Disaster Management Network forum in Yeppoon
<b>HEALTH &amp; REGULATORY SERVICES</b>	Dengue Prevention Awareness	February saw the completion of the Dengue prevention awareness campaign across radio, television and social media. This was a joint initiative with Mackay Hospital and Health Service and included the Mackay, Isaac and Whitsunday Council areas. It promoted actions people can take to prevent mosquito breeding and reduce their exposure to Dengue.
	Mosquito breeding areas	Vector Control Officers have been working hard treating 1,122 hectares of mosquito breeding areas and responding to 226 mosquito nuisance requests from the public this month.
	Overgrown Properties	Customer requests received relating to overgrown properties increased sharply by 25% in February compared to the previous month. In January 2018, 81 requests were received and this increased to 108 in February 2018. (This is in line with previous years because of increased rainfall and high temperatures.)



Bridget Mather  
Director Community & Client Services.

## 2. Workplace Health & Safety



**THINK SAFE, STAY SAFE.**

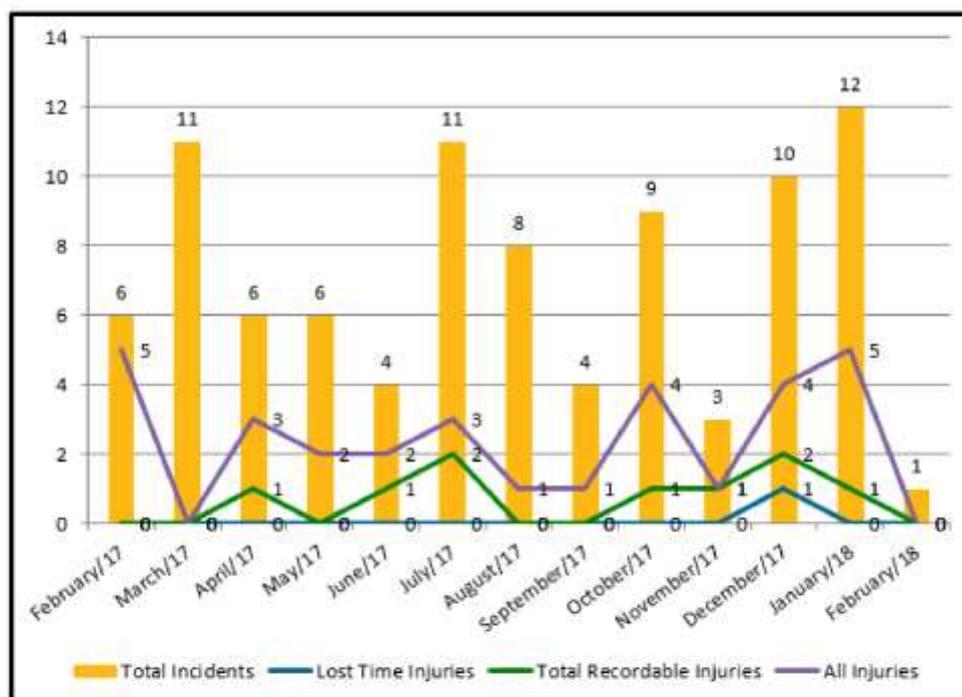


### Monthly Safety Review – February 2018

#### Summary

One incident was reported in February.

#### Incidents and Injuries



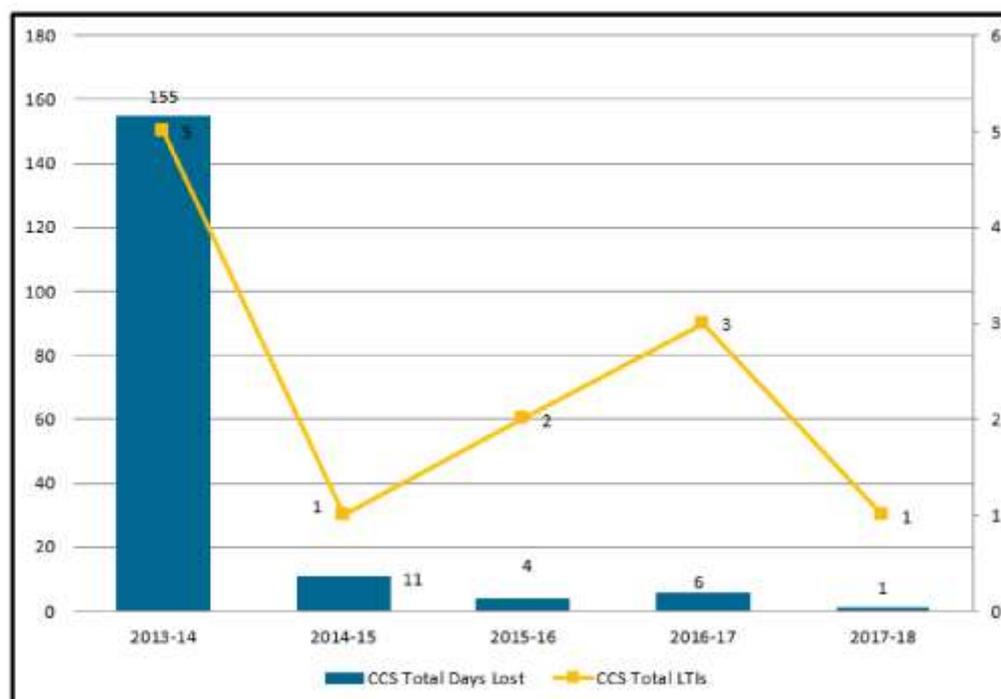
One near miss incident was reported in February:

- A worker was operating a forklift around the building to unload a truck when the rear (steering) wheel came off the pathway, resulting in the forklift becoming stuck in a garden bed.

Each incident is investigated and appropriate corrective measures implemented, to reduce future risks.



Lost Time Injuries & Days Lost



Department	2013-14		2014-15		2015-16		2016-17		2017-18	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Corporate Communications										
Community Lifestyle	3	98			2	4				
MECC & Events	2	57	1	11			2	4		
Emergency Management										
Health & Regulatory Services							1	2	1	1
<b>Community &amp; Client Services</b>	<b>5</b>	<b>155</b>	<b>1</b>	<b>11</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>1</b>

For the 2017-18 year to date there has been one lost time injury, with a total of one day lost.

- In December, a worker tripped over a metal bar, falling and fracturing her wrist.

Glossary

Incident	Any unplanned event resulting in, or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Total Recordable Injuries (TRI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)

## 3. Council in Community

Mackay Regional Councillors held their first Council in Community Day in 2018 in the North Coast and Beaches area on 7 February.

The day included:

- Morning tea with the Bucasia Neighbourhood Watch
- A site tour of parks
- An inspection of the Cyclone Shelter
- A meeting with Northern Beaches High School

Briefings were held with the Northern Beaches Lions Club and the Northern Beaches Rotary Club.

The day included a public participation and information session with residents.



Community and Client Services Monthly Review 25 November 2017 to 31 January 2018

## 4. Community and Council Happenings

Date and Time of Event	Name of Event	Location	Details	MRC Involvement
Ongoing	Red Heart Campaign - Helping Kids in Crisis		The Red Heart Campaign is seeking donations of toiletry care packs and baby care packs for children living in refuges or hotels as a result of domestic violence. For more information, please email <a href="mailto:admin@theredheartcampaign.org">admin@theredheartcampaign.org</a> , or call 0412 274 801, or message The Red Heart Campaign Facebook page.	Promotion of the campaign through our networks.
On-Going Monday - Friday 10am - 3pm	Anglicare Low Cost Food Assist Centre	14 Wood Street, Mackay	It carries non-perishables and toiletries available for sale at low cost to eligible card holders.	Promotion of the initiative through our networks.
	Australia Post Redirection for Special Circumstances		Australia Post is expanding the 12-month free mail redirection offers for special circumstances to include support for victims of domestic violence and family violence. Other eligible special circumstances include victims of natural disasters and caretakers for deceased estates. For more information, visit <a href="http://www.auspost.com.au/parcels-mail/manage-your-mail/redirect-hold-mail/redirect-mail">www.auspost.com.au/parcels-mail/manage-your-mail/redirect-hold-mail/redirect-mail</a> .	Promotion of the initiative through our networks.

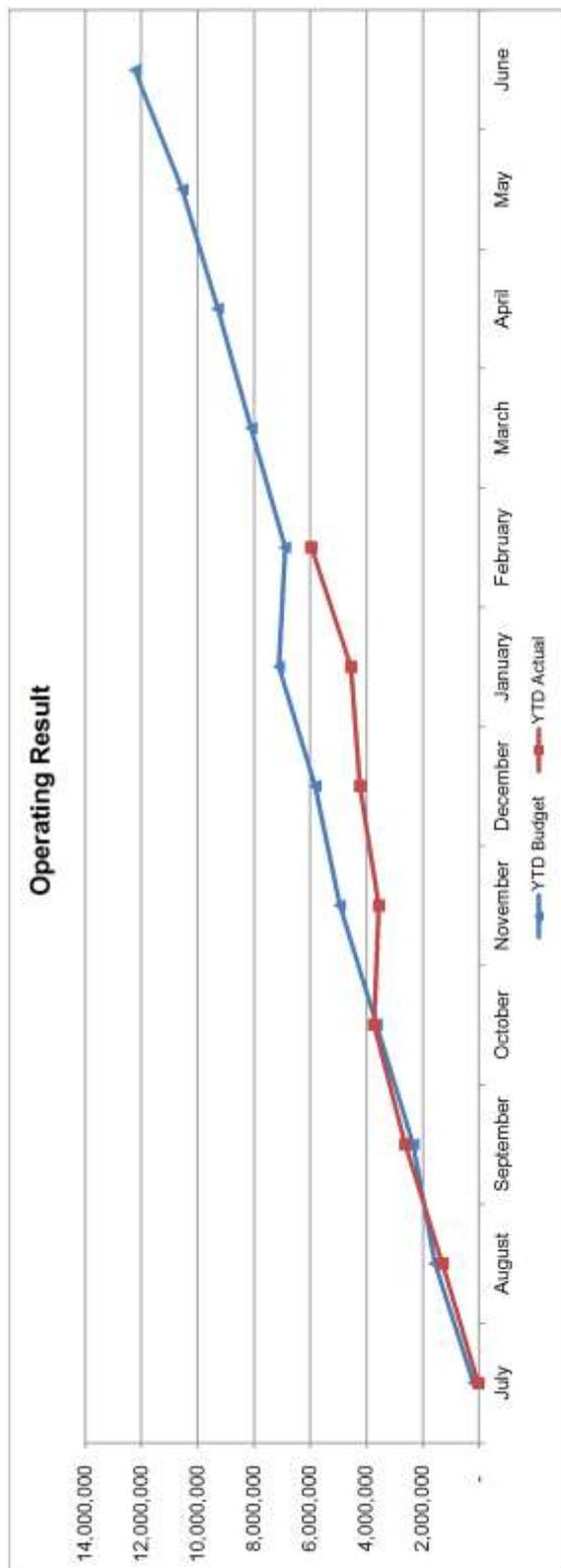
## 5. Financial Performance - 31 January 2018

<u>Operating Result</u>	<u>AMD Budget</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>YTD Variance</u>	<u>%</u>	<u>Comments</u>
4.01 - Community & Client Services Management	389,055	223,704	225,550	1,846	101%	On track
4.03 - Community Lifestyle	6,759,384	4,383,027	4,091,873	(291,354)	50%	Community Programs is tracking below budget due to vacant roles.
4.04 - MECC & Events	2,074,527	1,646,610	1,619,433	(27,377)	98%	The MECC is down on ticket sale revenue. As such we will continue to watch spending closely to remain in budget.
4.05 - Corporate Communication & Marketing	1,642,416	1,062,112	884,279	(177,833)	83%	Tracking below budget due to lower than expected costs because of late recruitment. There will be an increase in advertising costs in coming months.
4.07 - Health & Regulatory Services	2,810,008	1,425,769	1,196,878	(228,891)	84%	Income from licenses and registrations is slightly higher and employee costs have reduced while recruiting for new Officers.
4.08 - Emergency Management	(1,441,188)	(1,847,376)	(2,067,780)	(210,404)	111%	Budget imbalance is due to NDRBA funds from Cyclone Debbie being received.
<b>TOTAL OPERATIONAL</b>	<b>12,234,191</b>	<b>6,894,046</b>	<b>5,960,034</b>	<b>(934,012)</b>	<b>86%</b>	

● Actuals more than 10% over budget  
 ● Actuals between 5% and 10% over budget  
 ● Actuals between 5% over and 10% under budget  
 ▼ Actuals between 10% and 50% under budget  
 ▼ Actuals more than 50% under budget



Community and Client Services Monthly Review 25 November 2017 to 31 January 2018



## 6. Community Lifestyle

### 6.1 Community Programs

Number of Community Enquiries – 660

Number of Emergency Relief Assistance Packages Provided – 16

Number of fuel vouchers provided for Sarina Range residents – 20

Number of back to school vouchers (supported by Dalrymple Bay Coal Terminal) for Sarina residents – 12

Sarina Neighbourhood Centre meeting rooms utilisation – 31 room bookings to support 115 members of the Sarina community.

Occasions of JP Services provided to community – 27

Number of Jubilee Community Centre room hire applications processed – 27

#### Community Development

Activity	Comments
<b>Community Grants – Round 2</b>	Round 2 of Community Grants closed on Friday, February 2. The assessment committee met on Thursday, February 15. A total of \$72,500 was approved to support 18 community groups across the region with various projects. The grants were ratified by Council on February 28. The next round of Community Grants closes at midnight on Friday, April 1.
<b>RADF – Round 2</b>	RADF round 2 closed on Friday, February 7 with the grant assessment meeting taking place on Tuesday, February 27. Total applications received were 13 with 12 to the general category requesting a total of \$69,145 and 1 application to the Green Arts category requesting \$11,141.
<b>Queensland Women's Week</b>	The Community Programs team will be delivering, or partnering to deliver various events across Queensland Women's Week from March 3-11. Events include partnering with Zonta Club of Mackay to deliver the International Women's Day luncheon and free community day at the MECC on Sunday, March 4. The Sarina Women's Week Awards dinner will occur at the Sarina RSL on Tuesday, March 6 with 29 nominations being received the Mary Malone Memorial Award. MRC are also calling for nominations for local 'wonder women' to be profiled throughout the week on MRC social media and ABC Tropical North.
<b>Indigenous Strategic Project</b>	Community Programs is working with the Department of Education and Training to support their Indigenous Strategic Project, working to increase Indigenous kindergarten participation. A Super Playgroup is planned for March 18 at the MECC to engage and assist local families to register their children into kindergarten.

### Community Meetings / Events / Interagency Meetings.

217 meetings and events were held, highlights included:

<b>General Interagency meeting</b>	<p>Community Programs hosted a General Interagency meeting in the Jubilee Training room on Tuesday, February 20. The general interagency meeting acts as a networking opportunity for community organisations and services to gather together to share service information. There were 15 services represented at the February meeting.</p>
<b>Platform Auditions</b>	<p>Auditions for Platform (formerly Mackay's Got Talent) occurred on Sunday, February 25. 22 auditions in total were received with 11 auditioning via video submission and 11 in person at the MECC on Sunday, February 25. The showcase event for Platform will occur on Sunday, April 22 at the MECC.</p> 

### Sister Cities Program

Activity	Comments
<b>Youth Ambassador Program</b>	<p>Expressions of interest for students and chaperones to visit Matsuura in September closed on February 26. At the time of closing 2 chaperone expressions of interest and 5 student expressions of interest had been received.</p> <p>Conversations with schools are taking place to explore future opportunities for the Sister Cities Youth Ambassador Program.</p>

### Sport & Recreation

Activity	Comments
<b>Sports Expo</b>	<p>Mackay Regional Council Sports Expo &amp; Sign-on Day was held on Sunday, February 11, 9am-1pm at the MECC. The sports expo provided an opportunity for local sporting clubs to come together under one roof to share information and sign on members for the coming year. 113 sporting clubs were on hand to share their information and sign members on. The day drew an estimated attendance of 7000 with clubs heading home happy.</p>
<b>NQ Games</b>	<p>The NQ Games, hosted by Mackay Regional Council, were launched by the Mayor at the Sports Expo on Sunday, February 11. 31 sports are registered to host events across the region on the weekend of May</p>

	<p>5-7. Participants will be travelling from across the state to take part in the events.</p> 
--	--

### Community Recovery

Activity	Comments
<p><b>Community training</b></p>	<p>Counselling by Chance training was delivered in partnership with Lifeline and Isaac Regional Council to community members across the region, sessions were held in Sarina on Monday, February 19 and Mirani on Tuesday, February 20. Accidental Counsellor training was also delivered in partnership with Lifeline to internal MRC staff on Wednesday, February 21. This training provided participants with skills, awareness and capacity in responding to people affected by disasters.</p> <p>Participation:</p> <ul style="list-style-type: none"> <li>• 28 community members</li> <li>• 12 staff members</li> </ul>

### Museums

The 1918 Cyclone Exhibition closed in the Jubilee Community Centre on February 16. The exhibition, which was a combined effort of the region's museums and the Library Heritage Collection team was highly successful attracting many visitors daily. The banners developed by Queensland Museum for the exhibition are now on tour around the region, commencing with Melba House.

#### Sarina Museum

Open: Tuesday, Wednesday and Friday from 9am to 2pm. (Reopened for 2018 on February 8)

Visitors: Nil (February is typically a very quiet time for the museum before the winter travellers arrive)

Volunteer hours contributed: 365

- Various meeting attendances including Field of Dreams community meetings, meeting with Economic Development and Association monthly meeting
- Display changes
- Exhibition preparation for the combined museums Pioneering Women display at Greenmount Homestead.

#### Mackay Museum

Open: Tuesday, Thursday and Sunday from 10am to 2pm.

Visitors: 17 individuals and 1 school group with 26 students

Volunteer hours contributed: 119

- Clean-up and sorting of sheds occurred in addition to hours staffing the museum.



Community and Client Services Monthly Review 25 November 2017 to 31 January 2018

### Pioneer Valley Museum

Open: Tuesday to Thursday 9.30am to 2.30pm (Reopened for 2018 on February 26)

Visitors: nil

Volunteer hours contributed: 176

- Manning of the 1918 Cyclone display at Jubilee Community Centre on Sunday, February 11.
- Display changes in preparation of opening
- Exhibition preparation for the combined museums Pioneering Women display at Greenmount Homestead.

### Greenmount Homestead

Open: Sunday - Friday 9.30am - 12.30pm

Visitors: 67

Volunteer hours contributed: 154

- Guiding during open visitor hours
- Manning the 1918 Cyclone Exhibition at the Jubilee Community Centre on Sunday, February 11.
- Article preparation for the Daily Mercury
- Exhibition preparation for the combined museums Pioneering Women display at Greenmount Homestead.



### In-kind Assistance requests

9 applications were processed during the December/January period to the value of \$1,670.65.

### Junior Sporting/Arts & Culture Grants

No applications received for February.

### Better Community Building Fund Update

Organisation	Amount	On Track	Comments
Bakers Creek Tigers Australian Football Club <i>Changeroom Upgrade</i>	\$ 25,000	●	In the process of having epoxy installed on the shower cubicle floors.
Brothers Bulldogs Junior Rugby League Club <i>Facility Establishment</i>	\$ 80,000	●	Necessary approvals have been received, with works commencing in the coming fortnight (weather permitting).
Eastern Swans Australian Football Club <i>Fencing of the Perimeter</i>	\$ 30,000	●	Currently awaiting finalisation of water main construction across footpath (being completed by Council and will take 8 weeks). Works will commence immediately after.
Eungella Community Development Association <i>Amenities Building</i>	\$ 250,000	Complete	The project has been completed, with an official opening being held in the near future.
Habana and Districts Progress Association <i>Church Relocation and Community Facility Project</i>	\$ 100,000	●	A Material Change of Use Application has been submitted to Council for approval. A permit has also been used for the Builders to execute the moving of the building. The application for Building Stronger Communities Funding has been unsuccessful, placing a further burden on financing the all abilities ramp and accessible amenities.
Mackay Aero Club <i>Roof Replacement</i>	\$ 50,000	Complete	The project has been completed.
Mackay Area Fish Stocking Association <i>Hatchery Emergency Backup Generator</i>	\$ 18,000	●	The generator has been installed. Currently awaiting inkind electricians to complete the install on the switchboard.

Mackay Basketball Incorporated <i>Grandstand – Court 4</i>	\$ 100,000	●	The organisation is currently awaiting the outcome of another grant application before proceeding with the project.
Mackay Brothers Football Club <i>Water Retention/Irrigation Project</i>	\$ 100,000	●	Operational works submitted to council and the fee paid. Currently awaiting outcome.
Mackay Junior Rugby League Association <i>Clubhouse Stand, Shelter and Lights</i>	\$ 80,000	●	The fencing and shade structure works have been completed. The only item outstanding is the upgrading of the lighting to one field. Works will commence on this in the coming weeks.
Mackay North Horse and Pony Club <i>Completion of Stage 1 Upgrades/Minor Works</i>	\$ 50,000	●	Currently awaiting outcome from contractor regarding progress of works permit.
Mackay Pioneer BMX Club <i>Track Redesign and Upgrade</i>	\$ 120,000	●	Currently awaiting their Operational Works Permit.
Mackay Rowing Club <i>River Bank Stabilisation</i>	\$ 100,000	●	The project is nearing completion.
Mackay Tennis Association <i>Replacement and Upgrading of Lighting</i>	\$ 119,000	●	Delays with fabrication of poles due to custom base-plates have resulted in the installation now occurring in February/March.
North Mackay Saints Australian Football Club <i>Facility Enhancement</i>	\$ 33,000	●	The tiling has been completed in the 3 amenities. Currently sourcing a contractor to complete the works on the cubicles.
Palmyra Drag Racing Club <i>Burnout Pad</i>	\$ 26,000	Complete	The project has been completed.
Pioneer Tennis <i>Stage 2 – Building ITF Courts</i>	\$ 80,000	●	Tenders are due to close on the project.
Pioneer Valley Golf Club <i>Buggy Shed</i>	\$ 75,000	●	The shed has been erected and the electrical work will commence within the next few weeks.

Seaforth Bowls Club <i>Irrigation Water Storage</i>	\$ 50,000	Complete	The project has been completed.
Southern Suburbs Junior Rugby League <i>Complete Lighting on Fields 3 and 4</i>	\$ 80,000	●	Works have commenced and should be completed before the end of the financial year.
The Scout Assoc of Qld – Central Coast Region <i>Construction of Machinery Workshop and Storage</i>	\$ 39,000	Complete	The project has been completed.
The Valley Theatrical Players Inc <i>Pinnacle Playhouse Upgrade</i>	\$ 45,000	●	Currently sourcing an additional quote for the cages to be installed around the units. Previous quote is no longer applicable and the updated version is dearer than has been accounted for.
Western Suburbs Rugby League Football Club <i>Undercover Lawn Bowls Green</i>	\$ 250,000	●	The organisation is currently awaiting the outcome of another grant application before proceeding with the project.

●	Behind Schedule
●	Emerging Concerns
●	On Track

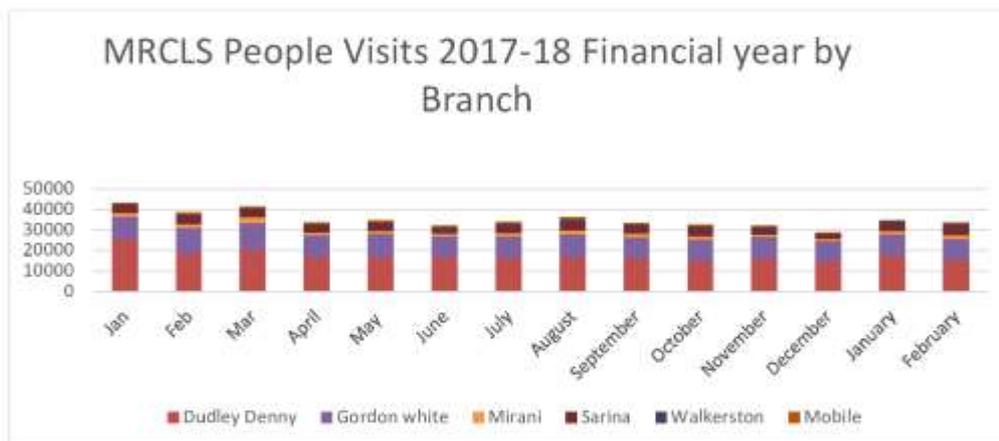
## 6.2 Libraries

### Library Highlights

The Muzzy BBC Language Learning Program was added to our on-line services in February with 28 users which is a strong start - Muzzy BBC is an interactive animated language learning program for children. Muzzy himself is a gigantic hairy cartoon character who helps children to learn languages. The program offers many different languages including Spanish, French, Italian, German, Chinese, Korean and English.

Service/Activity	YTD Achievement	Annual KPI	RAG Status	Comment
Library Loans	425,963	630,000	●	Loan numbers are on target
Database Hits	23,241	35,000	●	On target
Social Media Followers	Facebook: 3,407 Instagram: 886	6,000	●	We continue to see new followers to social media services monthly. This demonstrates active engagement with our online community.
In-Person Visits	301,885	400,000	●	Exceeding target
Web Visits	211,705	305,000	●	Ahead of target
Volunteer hours	1,197	2,100	●	On target
Programs/Events/Classes	18,631	25,000	●	On target The Frankenstein exhibition is aimed at young adults and celebrates the 200 <sup>th</sup> anniversary of the original Frankenstein novel. More than 700 visitors have enjoyed the exhibition in the Young Adult section of Gordon White Library

**Library Attendance**



Program	Comments
<b>Young People's Services</b>	<ul style="list-style-type: none"> <li>Ran 40 programs with 1436 participants this month.</li> <li>Baby Bounce: 546 attendees at 16 sessions</li> <li>Story Time: 890 attendees at 24 sessions</li> <li>Outreach and Group Visits to the Library: 669 attendees at 5 sessions</li> </ul>
<b>First Five Forever</b>	<ul style="list-style-type: none"> <li>Toddler Time programs designed to encourage early literacy in children and their families had a total of 462 in attendance at 12 programs.</li> </ul> <p>We introduced a new Toddler Time session at the Sarina Library in 2018 after a response to outreach done in the Sarina community during 2016 and 2017 by the First 5 Forever team.</p> <ul style="list-style-type: none"> <li>Programs designed to encourage and support early language and emergent literacy in the 0-5 age group and their families totalled 165 attendees at 7 sessions/events.</li> </ul> <p>First 5 Forever Chatterplay at the Seaforth Early Years Hub</p>
<b>Community Outreach</b>	<ul style="list-style-type: none"> <li>67 programs delivered with 138 participants</li> </ul>

## 6.3 Artspace Mackay

### Exhibitions

PRIMAVERA AT 25: MCA Collection opened on Friday February 16 and will run through until Sunday May 13, 2018. The Museum of Contemporary Art Australia (MCA) celebrates twenty-five years of Primavera – the annual exhibition dedicated to showcasing the work of young Australian artists. Drawn from the MCA Collection, Primavera at 25 brings together established and emerging artists working across a range of disciplines from painting, sculpture, video, performance, kinetic and installation art. This large touring exhibition will be exhibited across all four gallery spaces at Artspace Mackay.

The opening on Friday February 16 coincided with the Artspace Mackay Foundation's Gallery Members Preview event, the unveiling of the new FIELD Engineers Gallery as well as the announcement of the 2018 Artspace Mackay Foundation's Hands-On Bursary winner Linnea Freeman. The opening attracted 172 attendees overall.



Photo: Julie Boyd, President Artspace Mackay Foundation; Cr. Greg Williamson, Mayor Mackay Regional Council; David Hartigan, General Manager Field Engineers; Tracey Heathwood, Artspace Mackay Director; and, Linnea Freeman, Winner 2018 Artspace Foundation Hands-On Bursary cut the ribbon and announce the opening of Primavera at 25: MCA Collection in the FIELD Engineers Gallery on Friday, February 16, 2018.

Artspace Mackay have submitted two grant applications to the Australia Council's Contemporary Touring Initiative and Arts Queensland's Playing Queensland Fund to tour a new Artspace Mackay exhibition Violent Salt throughout Australia from 2019 – 2021. The exhibition is being developed by two guest curators Claire Watson and Yhonnie Scarce and brings together contemporary artists from across Australia representing diverse cultural heritage.

### Collection

Activity	Comments
<b>Public Art Strategy</b>	Mackay Regional Council has engaged consultant Georgia Rouette, Cultural Matters to develop a Public Art Strategy to articulate a vision, direction and commitment to public art across the Mackay Regional Council area. Georgia made an initial visit to Mackay on Friday February 16 to meet with gallery staff and to tour significant public art in the Mackay city. Georgia will carry out extensive consultations with internal and external stakeholders in late March, with a view to presenting a draft Public Art Strategy by May 2018.
<b>Professional Development</b>	Consultant Debbie Howse visited Artspace Mackay on Wednesday February 21 to meet with Exhibitions and IT staff to discuss utilising the current Filemaker Pro collections database to create an online directory/database of artworks in the MRC Art Collection. Making the MRC Art Collection accessible online will raise the profile of the art collection and entice cultural gifts and bequests.

## Public Programs

Activity	Comments
<b>Me, Myselfie and I: Free family art day</b>	<p>Artspace Mackay hosted the touring Queensland Art Gallery/Gallery of Modern Art children's program Me, Myselfie and I on Sunday February 4. This free program of art activities encouraged young visitors to explore representation of the self and consider different ways of making their own self-portraits. The gallery was full of families and children enjoying the various art activities on offer and attracted approx. 400 visitors.</p> 
<b>Art Educators Network Meeting</b>	<p>Artspace Mackay Director Tracey Heathwood chaired the first 2018 meeting of the Art Educators Network at Artspace Mackay on Wednesday February 7. The meeting provided an opportunity to promote the 2018 exhibition program as well as specific youth programs including the 2018 Young Ambassador Program. There was a strong turn-out from local teachers for the first meeting of the year, with approx. 25 teachers in attendance.</p>
<b>Kids Art Club</b>	<p>The Saturday Kids Art Club Term 1, 2018, commenced on Saturday February 17 and will run through until Saturday March 24. Local designer Inge Hilhorst is the tutor for this term and has proved very popular. Both classes (morning class for children aged 6 – 8 years and afternoon class for children aged 9 – 12 years) are fully subscribed for the term, with total 23 children signing up for Term 1.</p> 
<b>Curators' Floor Talk</b>	<p>Museum of Contemporary Art Assistant Curator Megan Robson led 18 participants on a guided tour of the MCA touring exhibition Primavera at 25 on Saturday February 17. Attendees were also able to witness the final component of the large painted artwork in the Artspace Mackay foyer - Emotional Wall with Everything Else by Agatha Gothe-Snape, which was the text 'Everything else' being hand-painted on to the coloured wall by a local sign-writer.</p>

<p><b>Speed Date the Collection</b></p>	<p>Continues in 2018, with the first Speed Date the Collection event taking place on Thursday February 22. This informal 'date' night is an opportunity for members of the community to 'meet' artists' books from the collection. The initiative is volunteer-run and is proving to be a popular event with many participants booking in for consecutive future events. The February SDTC event was fully-subscribed, with 18 people participating in the free program.</p> 
<p><b>School Tours</b></p>	<p>The current <i>Primavera at 25: MCA Collection</i> exhibition is attracting many bookings for high school guided tours, with 4 guided tours for a total of 60 students taking place since the opening of the exhibition, with another 6 tours booked to take place in March and April.</p> 
<p><b>Visual Teaching Strategy (VTS) Professional Development Program</b></p>	<p>Visual Thinking Strategies (VTS) is a powerful student-centred teaching methodology that has been proven to strengthen students' oral communications, literacy and creative and analytical skills among students of all ages. Artspace Mackay has established a local VTS group comprising of local teachers, Artspace Mackay volunteers and staff to practice this methodology within the gallery context. Interest in the program is growing, with 21 participants signed up to participate in the March 1 session. Artspace Mackay also hosted a special VTS session with an English as a Second Language (ESL) conversation group on Thursday February 16, with 9 participants.</p>
<p><b>Young Ambassador Program</b></p>	<p>Now in its third year, The Artspace Mackay Young Ambassador Program has been developed to inspire senior art students of the Mackay region to engage with their art gallery in a mutually-rewarding learning experience. The young participants are given exclusive 'behind-the-scenes' access to the gallery in four extra-curricular, term-based sessions which give insight into managing a successful regional art gallery. 10 high school students from a range of schools in the region including Holy Spirit College, Mackay State High School, Mackay Northern Beaches High School, Mirani State High School and Pioneer State High School are participating in the 2018 program and attended their first session on Tuesday February 27.</p>

Service/Activity	Annual KPI	Achievement Feb 18	Achievement Feb 17	Comment
Visitors: Artspace	25,000	2723	920	Above-average attendance figures for February. Artspace Gallery closed for renovations Feb 20 – Mar 19, 2017 but still more than doubled 2016 February figures (1252)
Web Visits		1820	981	On target
Total Number of e-Newsletter Subscribers		1808	1812	On target
Facebook followers		5241	4166	Combined total for Artspace and Rock Paper scissors Facebook pages. Facebook subscribers on the increase.
Exhibitions	12	1	4	<i>Primavera at 25</i> is a large touring exhibition from MCA, exhibited over all 4 exhibition spaces at Artspace Mackay
Public Program Participants		586	466	All programs fully-subscribed
Public programs ( <i>inc tours, BMA Kidspace, workshops, exhibition openings, markets, etc</i> )		12	16	QAG/GOMA free family art day, presented as one large/overall public program activity, attracted 400 attendees in one day.
Volunteer hours		213.05		Not reported in 2016/17

## 7. Mackay Entertainment & Convention Centre and Events

### Overview

The MECC continues to meet targets in February, with only slightly lower attendance figures in comparison to the previous two years. Although attendances to the six performances, and 16 events in February were strong, date availability issues meant we didn't host the annual Flight Centre Travel Exhibition which usually attracts 2000 attendees. This contributed to the lower overall monthly attendance figure. These events are pre-booked for 2019. The lag in the economy created a slight lag in performance hires which usually book 6 – 12 months ahead. This is now picking up with a good level of performance hire bookings for the remainder of 2018.

Of note, was the MECC 30<sup>th</sup> anniversary Gala event – celebrating 30 years since the opening of the original entertainment centre with an event attended by over 500 people. The centre is currently delivering on strategies inviting the public to Make It Your Year to visit the centre in 2018.

### Business Events Development

MECC team attended Australian Incentives, Meetings and Exhibitions trade show in Melbourne, meeting with 20 buyers and building on relationships with existing contacts in the conventions planning industry. As a result the team is now preparing destination proposals for 4 separate conferences of between 250 and 500 delegates which have potential to come to region. The Sales Booth position was excellent and provided great exposure for our region.

The sales team is experiencing a high rate of enquiry, with an average of 10 enquiries per week since January being attended to, indicating strength in the meetings / functions economy regionally.



### Festivals and Events

#### Easter Carnival

The 2018 Mackay City Centre Easter Carnival has been moved from Bluewater Quay to Caneland Park, Matsuura Drive to coincide with the 3 x 3 basketball tournament being held at Caneland Central over the Easter long weekend - Sunday 1<sup>st</sup> April from 9am to midday.

A new major sponsor, Alman Partners True Wealth, has been secured this year. Thank you to previous sponsors MLC Advice for their support in past years.

As the Easter Carnival is a big drawcard for families with young kids, we have included an Easter Egg Hunt and a visit by the Easter Bunny as part of the activities and entertainment offered on the day.

Festivals is liaising with Economic Development on the marketing and advertising campaign, which will be rolled out in coming weeks.

### **Festival of Arts**

Planning for this year's Mackay Mazda Festival of Arts is well underway with all performers and events booked and confirmed and plans being formulated for those signature events held off site, such as *Wine & Food Day* and *Illuminate*.

Backing off the sponsorship drive in late 2017, the Festival has confirmed and contracted \$56,700 cash sponsorships, \$10,000 Tourism and Events Queensland Destination Event funding and \$35,000 in-kind sponsorship.

The on-sale date for the 2018 Festival has been scheduled for week commencing 9<sup>th</sup> April to allow the spotlight to shine on the Festival of Arts, once the Easter Carnival has taken place. Festivals will be liaising with Corporate Communications on the media release and social media campaign in the lead up to the launch.

### **Global Grooves**

Initial work to commence on the 2018 Global Grooves will be to meet with MRC Community Programs to engage the many cultural groups in the Mackay community. First meeting scheduled for Wednesday 28<sup>th</sup> February.

	Target	as at FEBRUARY 2018		Comments
Number of Performances fully cost recovered	50%	65%	●	Ahead of target
Minimum number of catered functions (excluding performances)	140	73	●	Behind target
Average attendance at events	Auditorium 550	Auditorium 413	●	On track
	Foyer/space 100	Foyer/space 80	●	On track
	Halls 600	Halls 483	●	On track
	One Hall only 200	One Hall only 230	●	On track
Number of non-utilised days	90	44	●	On track
Number of Performances at the MECC	200	168	●	On track
Number of Conferences/Expos	20	12	●	On track with forward bookings
Number of Events with Attendance from outside Mackay Region LG area (Post Code Data)	40	11	●	Should improve further into 2018
Number of Student Attendances	2,000	1,417	●	Lower than expected for this time of year
Number of workshops > Youth	6	2	●	More Workshop opportunities are available in first 1/2 2018
Number of engagement workshops/activities	5	8	●	Exceeded Target
Yearly occupancy of facility	175,000	92,516	●	Behind target in some areas
Customer Hire Satisfaction	80%	94%	●	Ahead of target

<b>Number of regional events assisted through either financial or in-kind assistance</b>	<b>6</b>	<b>14</b>	<b>●</b>	<b>Exceeded Target</b>
<b>Number of regional events ticketed</b>	<b>8</b>	<b>6</b>	<b>●</b>	<b>On track</b>
<b>Friends of the MECC Volunteer Hours</b>	<b>N/A</b>	<b>942.38 Hours</b>	<b>● □</b>	<b>On track</b>

## 8. Corporate Communications and Marketing

Much of the month was focussed on delivering events and preparing for others scheduled in March.

The team had a large involvement in the highly successful Sports Expo and Sign-On Day in early February. Optus came on board as a new sponsor to complement Dalrymple Bay Coal Terminal and Rio Tinto.

A thank-you morning tea with councillors is planned for early March.

The event featured the official launch of the North Queensland Games, to be held in Mackay in May. The team has developed a media-marketing plan for the Games, with the campaign being launched this month. It features an incentive prize of a Whitsunday Adventure Holiday, valued at \$2,200 for early bird registrations.

The team is now turning its attention to the Queens Baton Relay, scheduled for March 20. In liaison with Queensland Police, council is responsible for the traffic management and the post-relay event at Bluewater Quay.

Council's Graphic Designers were engaged to produce the design work and graphics for the "Inspire Your Tribe" health initiative, which is being organised by the Mackay Institute of Research and Innovation. Council is one of the major partners of the initiative.

Several key advertising-marketing campaigns were delivered in February.

Tree-Vegetation Vandalism, Dengue Mosquito, International Women's Day activities, Platform auditions, the North Queensland Games advertising and arranging the initial media publicity for the Priority Development Area.



**COUNCIL'S LAWS ARE CLEAR-CUT!**

*Slogan and Facebook banner for the Vegetation Vandalism campaign*

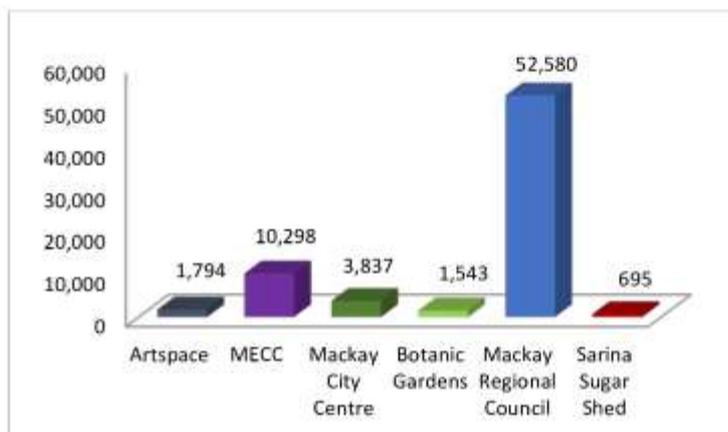
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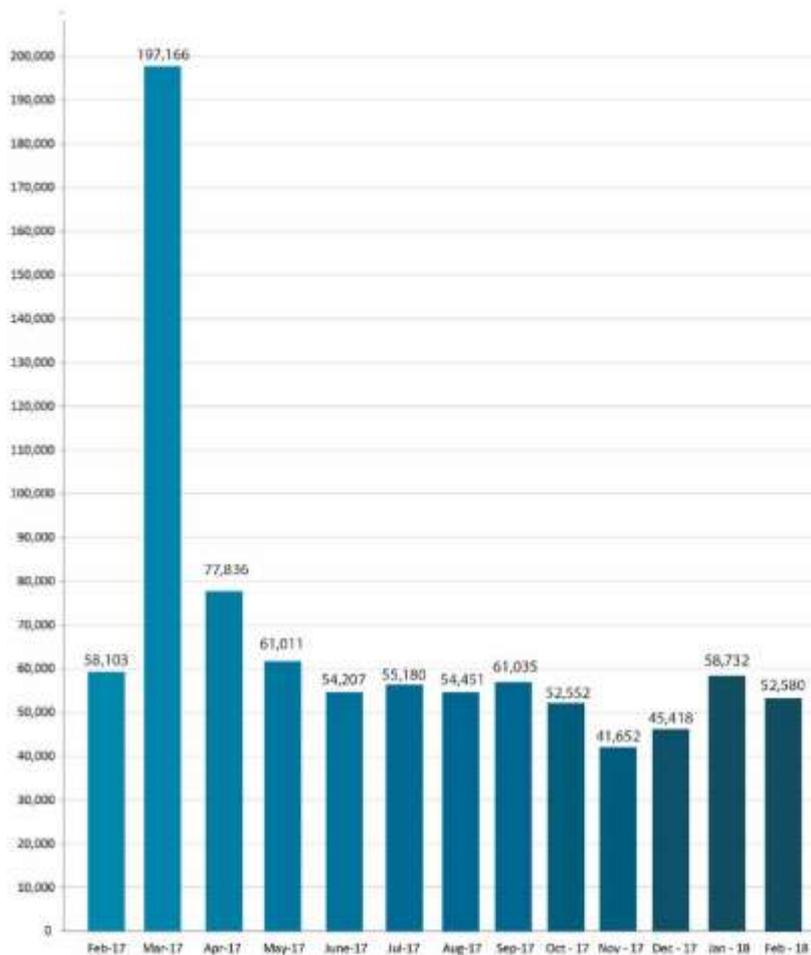


Four water education presentations were delivered to local schools on water usage and water conservation during February.

The fully resourced Community Engagement team is now fully staffed, with the team working on several key projects, including the Mackay Region Sports Precinct, Coastal Management Plans, RADF and recently finalised engagement on the new naming of the Skate Park off Norris Road.

**February web visits across council sites**





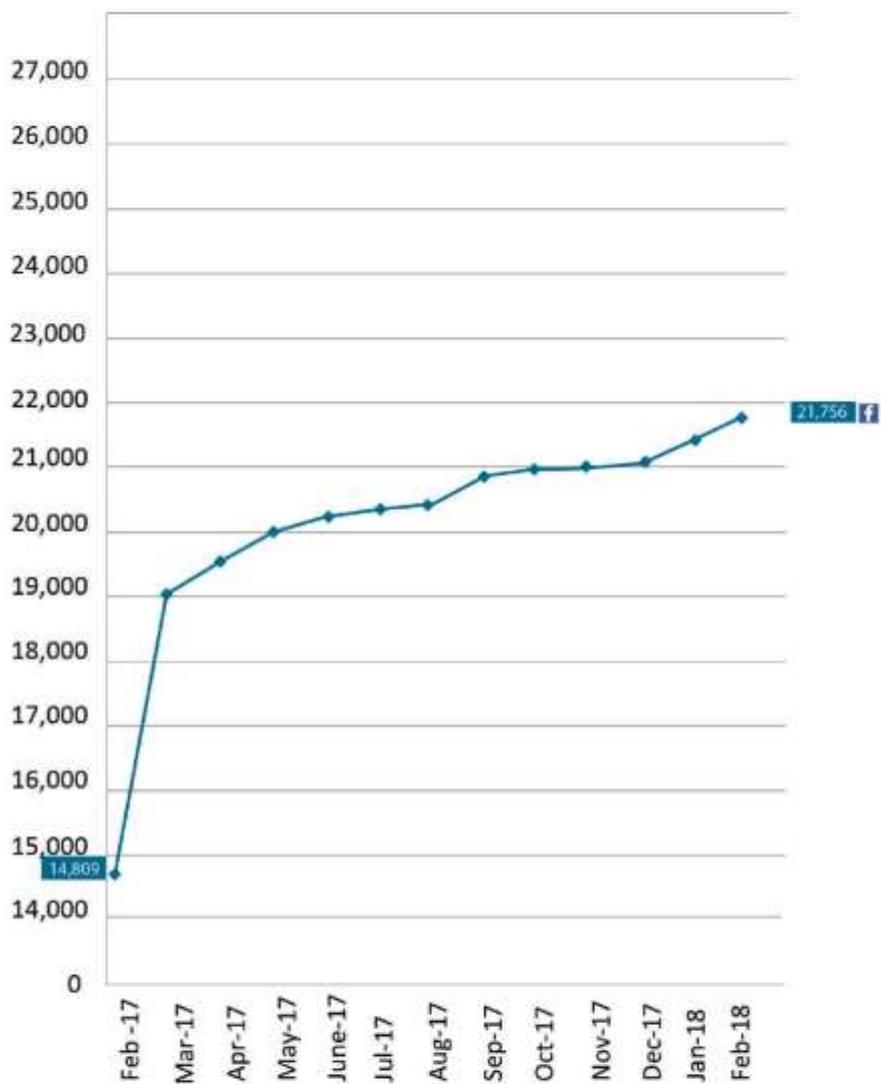
**Annual trend of website visits (mackay.qld.gov.au)**  
*March 2017: Cyclone Debbie activity*

**Facebook**

Followers - 21,756

Followers: 2,541

**Annual trend of Council Facebook page**

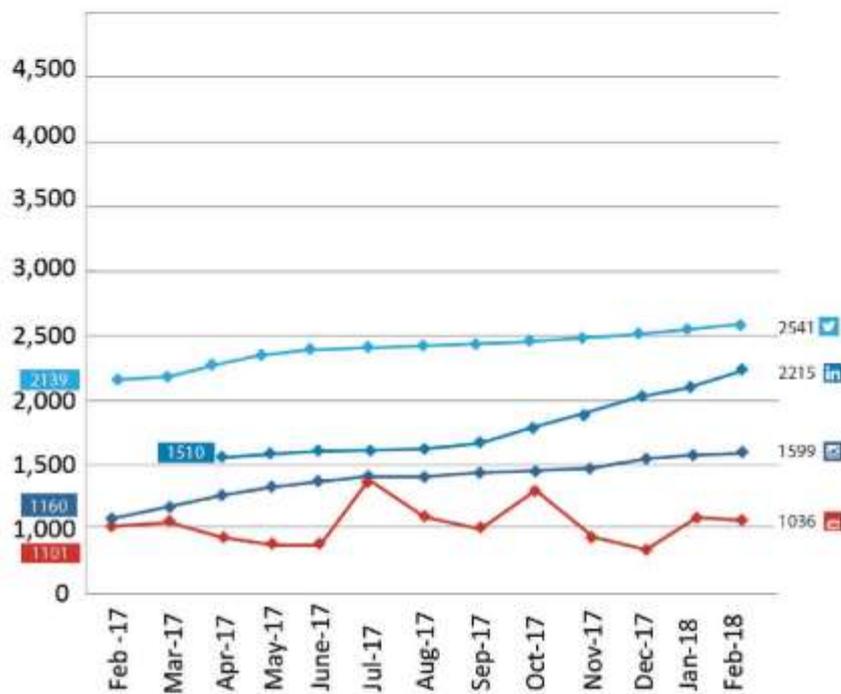


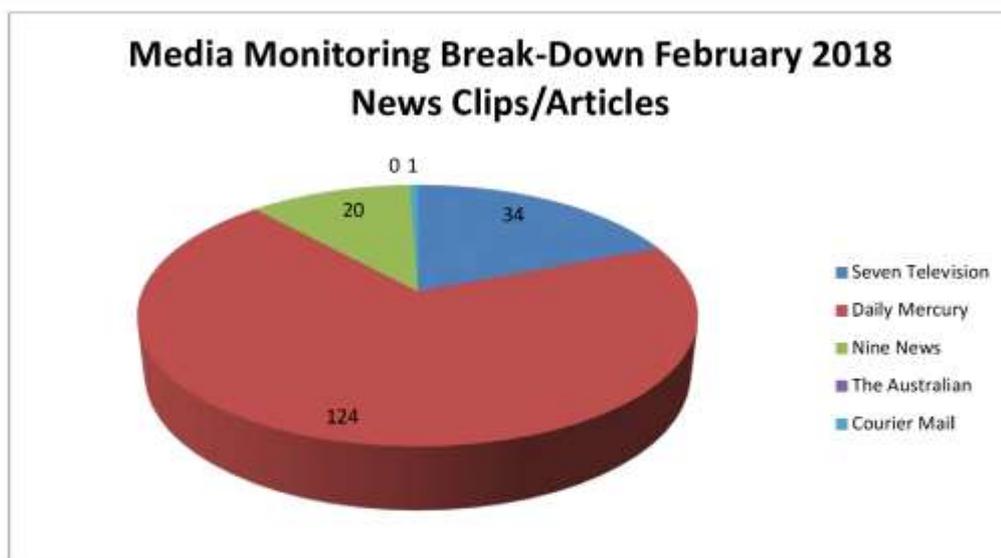


**Social Media – February**

Council's social media platforms continued their steady increase in growth. LinkedIn has recorded a 46 per cent increase since July 2017 with Instagram also showing good results.

**Annual Social Media Trend**





179 council-related stories featured in February.

### Current Community Engagement activities

Project Name	Location	Department	Engagement Activities	Level of Engagement
2018 Roads program	Mackay	Engineering & Commercial	Awaiting works program to review and enhance community engagement processes.	Inform
Anzac Day March	City Centre	Community & Client Services	Coordinating engagement activities.	Inform
Blacks Beach Park All-Abilities Beach Access Project	Blacks Beach	Development Services	Awaiting concept design to further request community feedback.	Consult
Camilleri Street Park Project	Northern Beaches	Development Services	Ongoing. Drafted interim report with project team. Awaiting concept design from contractor prior to conducting next community catch up to present concept design.	Consult
Camilleri Street Stairs	Bucasia	Development Services	Site visit of area being upgraded	Informing

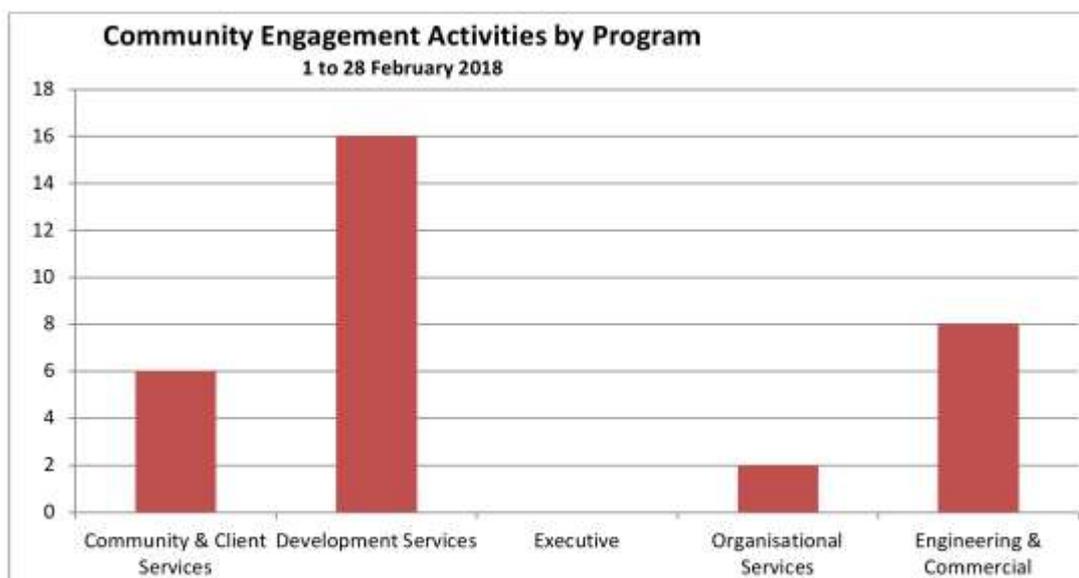
Project Name	Location	Department	Engagement Activities	Level of Engagement
Community Development Strategy	Region wide	Community & Client Services	Ongoing. Awaiting completed draft – uploading onto portal asking for comment	Consult
Lease Policy questionnaire	Mackay	Organisational Services	Consultation report being prepared for project team.	Consult
Local Coastal Plans Lamberts Beach & Slade Point	Lamberts Beach/Slade Point	Development Services	On hold – due to start in April 2018.	Consult
Local Coastal Plans Midge Point	Midge Point	Development Services	Devised survey and social media promotion. Conducted community catch up and keying in hardcopy surveys online. Participating in evaluation of the catchup with project team.	Consult
Mackay Regional Sports Precinct	South Mackay	Development Services	Ongoing. Awaiting further details from team.	Inform
Middle Creek Dam usage	Sarina	Organisational Services	Engagement with stakeholders completed and forwarded to project team. Awaiting on response from team.	Consult
Mirani Railway Park Playground	Mirani	Development Services	Awaiting further direction.	Consult
Norris Road Skate Park	North Mackay	Development Services	Has gone to tender. Naming of facilities chosen; The Sugar Bowl, Mackay.	Consult
North Mackay Rotary Lookout Redevelopment	North Mackay	Development Services	Awaiting concept design and will request community feedback at pop up stall early 2018.	Consult
Northern Beaches Community Hub	Northern Beaches	Community & Client Services	Waiting for further Project Details.	Consult
Northern Beaches Safe Swim (Bucasia Beach Swimming Enclosure)	Northern Beaches	Development Services	Attended council deliberations regarding final decision. Awaiting final outcome	Consult

Pacific Parks Estate	Sarina	Development Services	Awaiting estate master plan design to glean feedback from same stakeholders.	Consult
Proposed Planning Scheme Policy on Open Space	Mackay region	Development Services	Devised online survey portal for targeted stakeholders. Closing 16 March	Consulting
Public Art Strategy	Mackay region	Community and Client Services	Awaiting content for online survey and further direction. Due to commence shortly	Consulting
Queen's Baton Relay	North Mackay and City Centre	Community & Client Services	Coordinating notification of stakeholders. Artwork being developed. Meeting with other key stakeholders.	Inform
Reconstruction of Ferries Terrace	Sarina Beach	Engineering and Commercial Infrastructure	Updated portal with current activity. Will continue to work with team on future notifications.	Consult
Regional Arts Development Fund	Mackay region	Community and Client Services	Devised online survey targeting key stakeholders. Opened 27 Feb and closing 21 March.	Consulting
Sarina Field of Dreams	Sarina	Development Services	Monitoring project updates and internal correspondence.	Inform
Sport and Recreation Plan 2018 – 2028	Region wide	Community & Client Services	Connecting Mackay page created and link embedded to direct to online survey devised by consultants. Closing 11 March.	Consult
VMX Lease Application	Mirani	Community & Client Services	Ongoing - no final decision made. Deliberations continue.	Consult
Water – request for assistance towards letter (Cape Hillsborough)	Cape Hillsborough	Engineering and Commercial	Assisted in devising letter for mail box drop.	Informing
Willetts Road	North Mackay	Engineering and Commercial	Created engagement letter and flyer for project	Informing

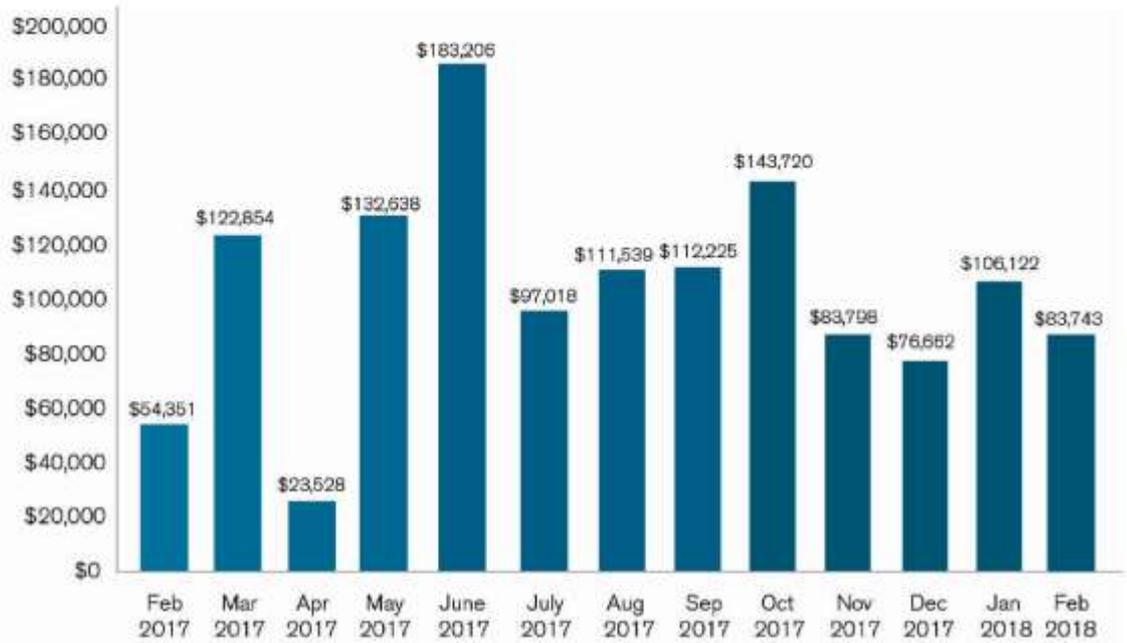


Community and Client Services Monthly Review 25 November 2017 to 31 January 2018

Ready Street	North Mackay	Engineering & Commercial	Created engagement letter and flyer for residents and bus companies	Inform
Works for Queensland projects Camilleris Rd Causeway repairs	Devereux Creek	Engineering & Commercial	Camilleris Rd: Engagement strategy devised. Agreement in place with key stakeholders. Currently in tender process. Further resident informing required prior to works in May	Inform/consult
Works for Queensland projects	Bucasia Footpath	Engineering & Commercial	CE engaged with residents through notification. Ongoing engagement required with some residents.	Inform
Works for Queensland projects	IGA Traffic	Engineering & Commercial	Created flyers and notification letters. Repeat engagement due to weather delays.	Inform
Works for Queensland projects	Hampton Drainage	Engineering & Commercial	Consultation with affected property owner	Consult



**Advertising spend as of February 28, 2018**



## 9. Emergency Management

### Overview

Work is continuing with the recommendations arising from the TC Debbie After Action Review (AAR) and the Gravel Road Communication Report.

To date, the AAR 54 recommendations have been completed with 25 on-track to be completed by predicted timeframes. The action plan for the Gravelroad Report contains 14 actions all of which are being progressed in accordance with the action plan schedule. Contact has been made with relevant telecommunicators and energy providers who have responded positively to the invitation to work cooperatively on the implementation of the Gravelroad recommendations. A meeting of these stakeholders is planned for March 2018.

The Mackay LDMG held its second meeting of the 2017/2018 storm season on 19 February 2018. Department of Communities presented their framework on Community Recovery For People With Vulnerabilities In Disasters. Sunwater also gave a presentation on the legislation changes applicable to local councils under the Dam Safety Act. The Mackay Local Disaster Management Plan (MLDMP) was also endorsed by the group and a motion given to forward the MLDMP to Council's Ordinary Meeting on 28 February 2018 for formal approval.

A severe storm cell impacted the coastal area on 20 February 2018, causing vegetation damage and power outages across the region. The Isaac Regional LDMG was activated to "Stand Up" with townships of Moranbah, Dysart and Clermont heavily impacted. Support was provided to the Isaac LDMG by local SES to assist with roof tarping and clean-up of vegetation.

Emergency Management staff and SES were on hand to provide advice and merchandise at the Chinese New Year Celebrations held in the City Heart on 24 February 2018. The event was well attended with approximately 500 Emergency Action Guides handed out to the public.

Emergency Management staff attended the Central Queensland Disaster Management Officers Network Forum held in Yeppoon 27 and 28 February 2018. Presentations were given by IGEM, QRA, LGAQ, QFES and Energy Queensland. Staff also had the opportunity to tour the new Local Disaster Coordination Facility currently nearing completion.

### Exercises

Activity	Event	Comments
Emergency Management	Chinese New Year	Good attendance with 500 EAG's, drink bottles etc handed out
SES	Activation	Members from Sarina, Mackay and Mirani Groups assisted the Isaac Region with their response to a severe storm cell that wreaked havoc in Moranbah, Middlemount and Dysart
SES	Activation	Several tasks have been attended to in the Mackay region due to recent storm activity. Most situations involved leaking roofs, and one incidence of a tree down over a driveway
SES	Special Training	8 members took part in the Queensland Police Service Search & Rescue Field Coordinators course.

### Emergency Management Capital Projects & Facility Upgrades

Project	Phase	% complete	Time	Budget	Comments
River and Rainfall Alert Stations Project	Construction	95%	●	●	Majority of work completed. Commissioning of new Stations due April 2018
River and Rainfall Alert Stations Project – Stage 3	Business Plan	To be commenced			Business Plan submitted for Stage 3 works targeting 5 priority sites around the region.

### Mackay Regional SES Unit - active membership numbers

Group	Jan 18	Feb 18	Membership Notes
Armstrong Beach	7	7	No changes
Calen	7	7	No changes
Campwin Beach	5	2	3 members made inactive*
Koumala	12	12	No changes
Mackay	113	98	15 members made inactive*
Midge Point	2	2	No changes
Mirani	26	23	2 members made inactive* 1 member made reserve
Sarina	25	22	3 members made inactive*
<b>TOTAL</b>	<b>197</b>	<b>173</b>	

\*memberships made inactive in accordance with SES Doctrine guidelines

**Mackay Regional SES Unit Hours**

Group	Operations	Training	Admin	Maintenance	Comm Ed	Total
Calen	0	69	2	4.25	0	73.25
Mackay	174.25	857.25	67	14.5	6.25	1119.25
Mirani	60.5	653.75	37.25	14	0	605.5
Sarina	26	245	16	12.25	42	229.25
Armstrong Beach	0	41.25	2	0	0	43.25
<b>TOTAL</b>	<b>228.5</b>	<b>1793</b>	<b>100.5</b>	<b>53.75</b>	<b>6.25</b>	<b>2070.50</b>

Campwin Beach, Koumala and Midge Point Groups are currently not training due to work commitments and / or low membership numbers. Members from these Groups may train with other Groups to maintain their competencies. Facilities and equipment relating to these Groups are operational.

## 10. Health & Regulatory Services

### Vector Control

The table below represents the mosquito control work carried out by the Vector Control team in February 2018.

Sites Inspected	Sites Treated	Hectares Treated
185	90	1,122 ha

### Licensing and Approvals Summary for February 2018

Premises	Premises Inspected	% Compliant	% Non - compliant		New and Renewal Applications Approved
			Minor <sup>#</sup>	Major <sup>+</sup>	
Accommodation					2
Food	17	41%	47%	12%	8
Swimming Pools					1
Outdoor Entertainment/Event Permit					1
Footpath Dining					1
Skin Penetration	1	100%			1
Temporary Food					1
Vending					1
<b>Total</b>	<b>18</b>				<b>16</b>

<sup>#</sup> Minor = small number and /or low risk requisitions required to be actioned by operator through an Officer issuing a verbal direction, inspection report or letter.

<sup>+</sup> Major = high number and /or high risk requisitions required to be actioned by operator through an Officer issuing a notice or improvement notice.



**Proactive Patrols**

Proactive Patrols are conducted at times when dog owners are most likely to be walking with their pets.

Date	Suburb	Action / Comments
02/02/2018	North Mackay	2 dogs impounded
10/02/2018	East Mackay	3 dogs on leash
10/02/2018	Bucasia	4 dogs on leash; 1 cautions
17/02/2018	North Mackay	7 dogs on leash
17/02/2018	West Mackay	12 dogs on leash; 1 infringement
17/02/2018	South Mackay	5 dogs on leash; 1 infringement; 1 caution
18/02/2018	Mirani	5 dogs on leash; 1 caution
21/02/2018	Slade Point	23 dogs on leash; 7 cautions
27/02/2018	Grasstree Beach	No dogs sighted

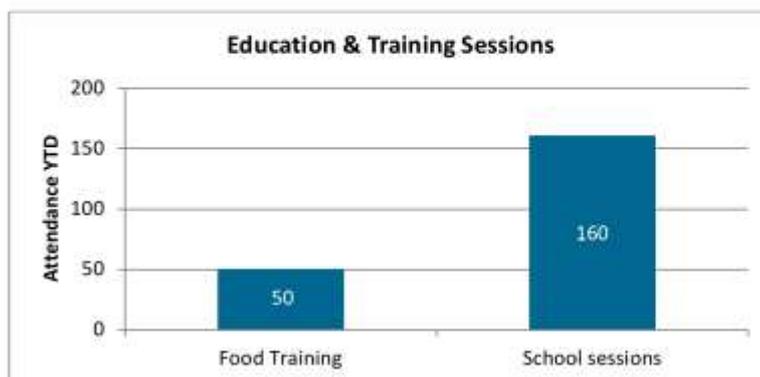
**Pest Management**

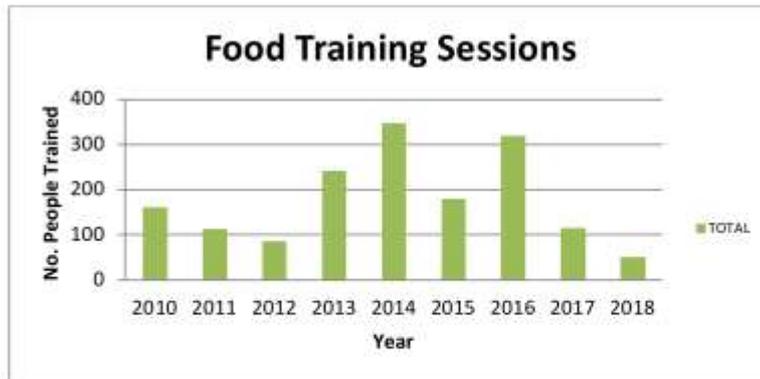
- Baiting Programs for wild dogs and pigs in February 2018 – 28 hours
- 7 properties have been baited for wild dogs and pigs in 2018
- Surveying and spraying biosecurity risk weeds in February 2018 – 84 hours

Emerging issues that Officers have been responding to:

- Weed concerns at development sites
- Common Indian Miner Birds
- Weed concerns with the Mackay Ring Road Project and quarries

**Education and Training Sessions**



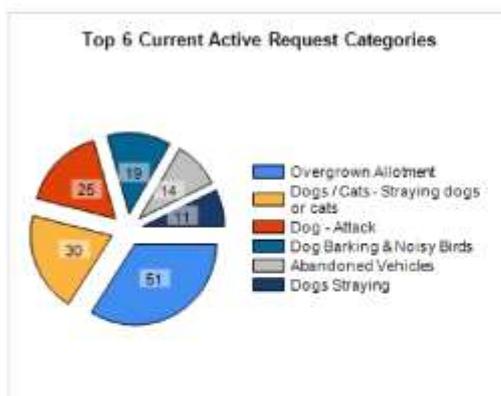
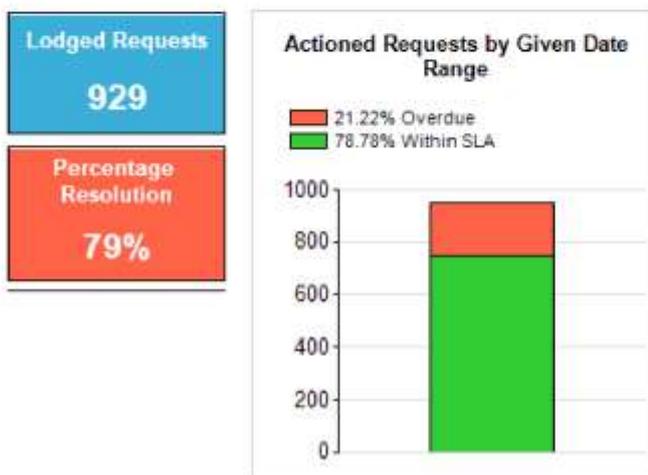


*Food safety training sessions are conducted for non-profit organisations and for food handlers at festivals and events. School education includes responsible pet ownership and dengue fever awareness.*

### Customer Requests

Throughout February 2018, 929 requests for service were received, compared with 830 for February 2017.

79% were completed in nominated timeframes. Health and Regulatory Services aim to complete 85% of requests for service within nominated timeframes, however, depending on the circumstances of each individual matter and the speed at which compliance can be achieved using compliance processes, timeframes for completion can be influenced.

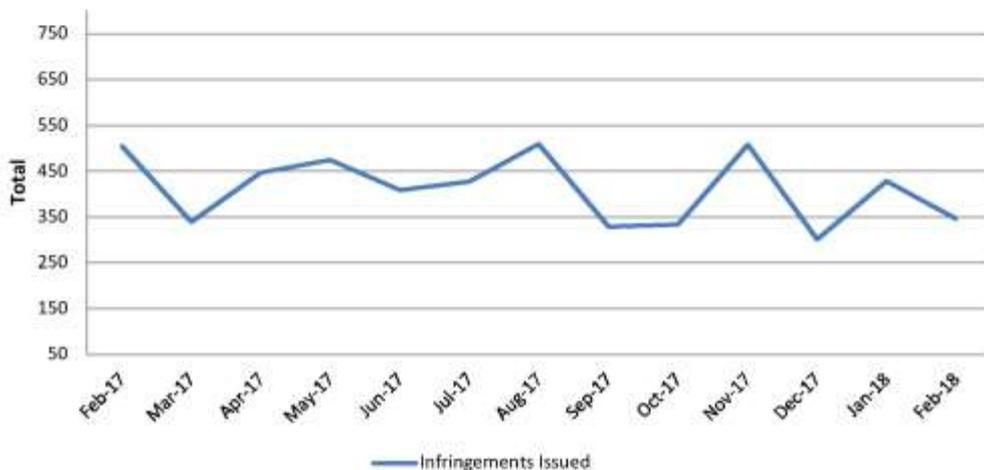


**Monthly Infringements Activity**

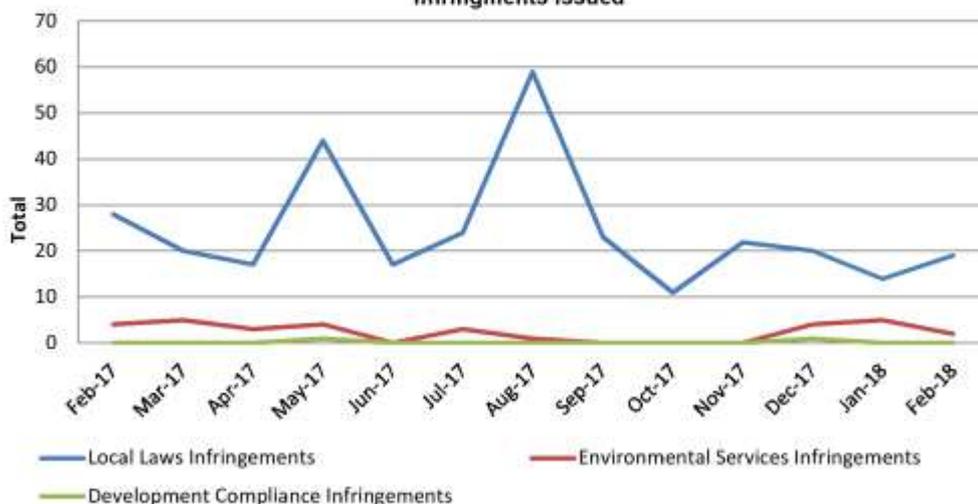
The graphs below provide a summary of infringement activity for Health & Regulatory Services over the past 12 months.

Officers regulate 2,525 on street car parks, off street car parks, loading zones and car parks designated for disabled people, daily.

**Regulated Parking Infringements Issued**



**Local Laws, Environmental Health & Development Compliance Infringements Issued**



Local Laws Infringements (19)	Environmental Services Infringements (2)	Development Compliance Infringements (0)
Animal not registered (9) Animal wandering at large (4) Cat not registered (3) Failure to comply with dangerous dog conditions (1) Failure to comply with compliance notice (2)	Deposit litter – individual (2)	

#### Animal Registrations - Number of Dogs & Cats Registered

Animal Type	Registrations February 2018	Registrations February 2017
Cat	61	37
Dog	267	208

**Off Street Car Parking – PayStay**



- Since April 2017 when PayStay was introduced, February 2018 has generated the most revenue of \$18,094.30. This is an 8.5% increase from January 2018.
- February 2018 shows a decrease in meter usage from January 2018.
- January 2018 has the highest revenue raised by meters.



## REGIONAL ARTS DEVELOPMENT FUND (RADF) ADVISORY COMMITTEE

Tuesday 27 February 2018  
Jubilee Community Centre, Mirani Meeting Room

### Minutes

The meeting commenced at 5.40pm.

1. **ATTENDANCE:**

Cr Fran Mann (Chair), Cr Englert (Deputy Chair), Cr Gee (Deputy Chair), Leah Chambers (Community Programs Officer), Cara Gjuzi (Senior Coordinator Community Programs), Fiona Vuibeqa (Arts Development Officer), RADF committee members: Peter McKenzie, Janet Ambrose, Traci Lietzke, Rhiannon Minniecon

**APOLOGIES:**

Jan Ward, Kristy Gostelow, Jade McAuley, Angela Hays (Manager Community Lifestyle)

**ACKNOWLEDGEMENT TRADITIONAL CUSTODIANS**

Acknowledgement provided by Cr Fran Mann

2. **MINUTES OF PREVIOUS MEETING 23 OCTOBER, 2017.**

Approved: Cr Fran Mann; Seconded: Rhiannon Minniecon

3. **MATTERS ARISING**

Nil

4. **GENERAL AGENDA ITEMS**

**Funded Project Updates**

RADF Committee Mentors

Cr Ross Gee:

Fallon Drewitt – Fabulous Figures installing Friday, Launching Saturday

Sensory Circus – Planning for their Greenmount Heritage Fair project seems to be going well

Cr Fran Mann:

Neil Brookes – Cr Fran Mann visited the Finch Hatton based artist at his home studio. She purchased two of his works on behalf of Zonta for a Womens' Week Event. She reported she was very impressed with his work, and that he has decided on the charity



he will donate profits to (from sales of his work produced for the RADF funded project). He intends to donate money to suicide prevention programs for children. He is currently displaying some of his work in a new gallery space in Finch Hatton that is connected with the real estate agent there. He also now has a facebook page if anyone wants to have a look.

Marissa Moore, Concept Development – Marissa has been working hard exploring techniques to use with Glow in the Dark paint, and has settled on a style/technique she is happy with. She is now looking into the most cost effective manner to produce the work. Cr Fran Mann said she was very impressed with Marissa's studio and the time and effort she has invested into this concept development phase.

Rhiannon Minniecon:

Peter Santo – There are some very exciting prospects in the pipeline for Peter, but none that are able to be confirmed/announced as yet. He is yet to run his workshops and is negotiating with Tracey Heathwood, Director Artspace Mackay, regarding offering them through Artspace Mackay. He is engaging with the Traditional Custodian group for this area via the Mackay Indigenous Language Committee to ensure they are aware and comfortable with what he is doing.

Traci Lietzke

Community Gardens – Has been in contact with Maighan, who says they are on track with their planning for the Greenmount Heritage Fair.

Acquittals Received      ADO

Mackay Show Association (Round 2 2015/2016)  
 Kerry McNeill & Owen Burns (Round 3 2015/2016)  
 Margaret Ross (Round 1 2016/2017)  
 Donna Maree Robinson (Round 1 2016/2017)  
 Terri Lethlean (Round 2 2016/2017)  
 BASEarts Mackay (Round 2 2016/2017)  
 Mackay Creatives (Round 2 2016/2017)

ADO continues to work through the acquittals listing on smarty grants to ensure all are up to date.

ADO is providing support to the Samoan Community to finalise their acquittal from RADF Round 2 2015/2016

ADO is assisting Sweet Anarchy Project to move forward with planning for their funded activity form Round 3 2016/2017

**General Business:**

RADF Showcase & Arts & Cultural Plan 2016-2020 – the ADO acknowledges there was not a launch event provided for the Arts & Cultural Plan due to circumstances outside of her control. ADO is planning to ensure the community is aware of the publication and where to find it during the RADF Showcase Event being planned for late March at the Jubilee Community Centre.

Applications Open: Regional Arts Development Fund (RADF) 2018-19

ADO currently consulting with various council departments regarding potential partnerships for RADF Council Led Initiatives – Libraries, Mackay Region Botanic



Gardens, Artspace Mackay, Economic Development, Parks & Environment (continued Green Arts Category); There is also an intention to continue the current Community Resilience initiative into the upcoming program.

RADF Survey going live tonight to seek community feedback on the upcoming program's priorities.

RADF committee member/s stepped/stepping down – Melissa Larson has stepped down and Peter McKenzie will formally step down after Round Three for the 2017/2018 Funded year.

ADO plans to call for RADF committee nominations in the coming months in preparation for the 2018/2019 program.

## 5. ASSESSMENT OF APPLICATIONS

**Total Amount requested:** 13 applications received to a total value of \$80,286 consisting of 12 applications to the general category requesting \$69,145 and 1 application to the Green Arts Category requesting \$11,141.

**Amount available for Round Two:** \$48,779: \$46,000 available for General Categories + \$1214 surplus carried over from Round One + \$1565 surplus from returned funds, & \$30,000 available for the Green Arts Category.

### **Green Arts Category**

**Total Amount requested:** \$11,141.00.

**Amount available for this category:** \$30,000

**Committee recommendation:** That the application be supported to the total value of \$11,141 and that the surplus of \$18,859 be carried over and the category be offered again in Round Three.

Applicants are encouraged to contact the Arts Development Officer for specific feedback on their applications.

**Name:** Finch Hatton Progress Association - Jenni Hanna

**Category:** Green Arts

**Amount Requested:** \$11,141

**Project Name:** Finch Hatton Streetscape Refresh

**Project Description:** A project to revitalise the streetscape of Finch Hatton using local, award winning art that emphasises the natural beauty of the upper Pioneer Valley.

**Conflict of interest:** nil

**Recommendation:** That the applicant be supported in full.

**Approved Amount:** \$11,141

**Comments:** The committee were very supportive of this application.

Receiving the funding is subject to the following conditions: The group must engage a professional landscape architect and work with Council's Operational Forward Planner, Tracey Harvison to ensure they comply with specific Council requirements when submitting concept proposals and drawings. The committee would like to ensure the group are aware that as part of their broader community engagement process they will be required to engage with the Traditional Custodians of the area.



The applicant is advised to contact the Arts Development Officer if further feedback is required.

**If successful grant payment preferred via:** EFT

**Mentor Appointed:** Cr Fran Mann

**General Categories**

**Total Amount requested:** \$69,145.00.

**Amount available for this category:** \$45,000

**Committee recommendation:** That 8 of the 12 applications be supported to the total value of \$47,539 and that 4 applications not be supported.

Applicants are encouraged to contact the Arts Development Officer for specific feedback on their applications.

**Name:** Rosalyn Campbell

**Category:** Individual Development

**Amount Requested:** \$3000

**Project Name:** Beyond the Sock Puppetry for television and film workshop

**Project Description:** This is a workshop to learn puppetry techniques and puppet building from leading industry professionals.

**Conflict of interest:**

**Recommendation:** That the applicant be supported in full

**Approved Amount:** \$3000

**Comments:** The committee were very supportive of this application. Given the workshop is not available within Australia and the applicant, within her arts practice, is a valuable contributor to our local region, the committee strongly supports her endeavour to develop her skills and look forward to seeing how her newly developed skills are offered to the broader community. The applicant is advised to contact the Arts Development Officer if further feedback is required.

**If successful grant payment preferred via:** EFT

**Mentor Appointed:** Cr Justin Englert

**Name:** Truth Empire Films – Tania Townes-Tass

**Category:** Projects/Programs

**Amount Requested:** \$10,489

**Project Name:** Tribulation

**Project Description:** A motion picture set in Central Queensland, where a supernatural disappearance of millions of people catapults the world into chaos, causing a cult dictatorship to rise out of the darkness.

**Conflict of interest:** Nil

**Recommendation:** That the applicant be supported in full

**Approved Amount:** \$10,489

**Comments:** The committee are very supportive of this applicant. Receiving the funding is subject to the following conditions: The applicant will need to show how the capital items included in the budget will be made available to the broader public. The committee strongly encourage the group to seek out an appropriate mentorship



arrangement with an established local production company of their choosing, to ensure they have access to continued support from the local film & media sector. The applicant is advised to contact the Arts Development Officer if further feedback is required.

**If successful grant payment preferred via:** EFT

**Mentor Appointed:** Rhiannon Minniecon

**Name:** Lalune Croker

**Category:** Projects/Programs

**Amount Requested:** \$9754

**Project Name:** A Bright Future for Calen

**Project Description:** Painted Mural on side of a building including community art workshops with local students and community members.

**Conflict of interest:** Nil

**Recommendation:** That the applicant be supported in full.

**Approved Amount:** \$9754

**Comments:** The committee are very supportive of this applicant. They felt the application was of a high standard, with the proposed activities involving local community members and children. The aims of this project fit with Placemaking principles that support communities in various localities to strengthen their unique identity and their relationship with public spaces. The committee acknowledge that the applicant has followed correct process with the submission of an Application for the Installation of Public Art Proposal. The applicant is advised to contact the Arts Development Officer if further feedback is required.

**If successful grant payment preferred via:** EFT

**Mentor Appointed:** Cr Ross Gee

**Name:** Fiona Flohr

**Category:** Community Wellbeing

**Amount Requested:** \$6596

**Project Name:** Earthed

**Project Description:** This program is designed to offer fibre-art, design skills and process techniques for 12 to 25 year olds held in partnership with headspace Mackay and the local Ne:Roi Ballett performance.

**Conflict of interest:** Nil

**Recommendation:** That the applicant be supported in full.

**Approved Amount:** \$6596

**Comments:** The committee are very supportive of this applicant. The application shows a good response to community need within our youth sector, and the committee are very pleased to see there is a partnership being forged with the Mental Illness Fellowship North Queensland. The applicant is advised to contact the Arts Development Officer if further feedback is required.

**If successful grant payment preferred via:** EFT

**Mentor Appointed:** Traci Lietzke



**Name:** Mackay Chamber Music Festival – Glenn Christensen

**Category:** Projects/Programs

**Amount Requested:** \$6000

**Project Name:** Mackay Chamber Music Festival

**Project Description:** The Mackay Chamber Music Festival brings to the region the highest quality chamber music played by some of Australia's finest musicians, and provides a series of concerts and educational workshops.

**Conflict of interest:** Nil

**Recommendation:** That the applicant be supported in full.

**Approved Amount:** \$6000

**Comments:** The committee are very supportive of this applicant and acknowledge the high level of inkind contribution being offered. The calibre of the musicians involved is very high, which creates an important opportunity for our local community who have limited access to highly skilled professionals in this sector of the music industry. The applicant is advised to contact the Arts Development Officer if further feedback is required.

**If successful grant payment preferred via:** EFT

**Mentor Appointed:** Peter McKenzie

**Name:** The Murials - Margaret Burgess

**Category:** Projects/Programs

**Amount Requested:** \$8,700

**Project Name:** Beyond The Levee Wall

**Project Description:** Project offers 2 Exhibitions of new works, five one day community workshops, floor talks, guided walks along the Levee Wall, mentoring of younger member, celebration three years Levee wall completion.

**Conflict of interest:** Cr Ross Gee declared a conflict of interest. After discussion this was identified as a perceived conflict of interest and he was able to remain in the room during the discussion.

**Recommendation:** That the applicant be supported in full.

**Approved Amount:** \$8,700

**Comments:** The committee are very supportive of this applicant. It was acknowledged that the applicant has a long history of delivering high quality arts activities within our local community, that involve a consistently high value of inkind contribution within the budget. The public programs on offer will to be delivered by experienced artists, with valuable mentorship opportunities being included in the delivery of the process. The applicant is advised to contact the Arts Development Officer if further feedback is required.

**If successful grant payment preferred via:** EFT

**Mentor Appointed:** Janet Ambrose

**Name:** Tiffany Vella (contact person - Samantha Vella, mother)

**Category:** Individual Development

**Amount Requested:** \$3000

**Project Name:** ARTS international showcase

**Project Description:** Singing and acting in LA - Tiffany has been chosen by a talent scout to showcase her singing talent in LA. This will include workshops, interviews



and experience within the industry

**Conflict of interest:** Nil

**Recommendation:** That the application not be supported

**Approved Amount:** Nil

**Comments:** The committee are supportive of this application, however due to the round being oversubscribed they were unable to support the application at this time. It was identified that the time frame of the ARTS Showcase could allow scope for the applicant to resubmit in the next funding round. The applicant is encouraged to contact the Arts Development Officer if further feedback is required and to resubmit the application in Round Three.

**If successful grant payment preferred via:** EFT / **Mentor Appointed:** N/A

**Name:** Stephanie Allen

**Category:** Individual Development

**Amount Requested:** \$2000

**Project Name:** Sewing Up A Storm In the Desert - Mentorship Program

**Project Description:** I have been chosen for the Mentorship Program which is learning from International and National Textile Artist at the Textile Art Retreat at Uluru, NT.

**Conflict of interest:**

**Recommendation:** That the applicant be supported in full.

**Approved Amount:** \$2000

**Comments:** The committee are very supportive of this applicant, and wish Stephanie well in her endeavours to further develop her skills. The committee also hopes that the skills learned in the NT can be shared to community members where possible. The applicant is advised to contact the Arts Development Officer if further feedback is required.

**If successful grant payment preferred via:** EFT

**Mentor Appointed:** Cr Fran Mann

**Name:** Emma-Kate Stampton (Kate Heart)

**Category:** Projects/Programs

**Amount Requested:** \$6686

**Project Name:** Music Single Production, Film Clip Production, Single Release.

**Project Description:** To produce a music single with accompanying video clip. Using professional PR company to promote single. Including a photoshoot to use new images for publicity and social media.

**Conflict of interest:**

**Recommendation:** That the application be partially funded to the amount of \$1000.

**Approved Amount:** \$1000

**Comments:** The committee are supportive of this application, however due to the round being oversubscribed they were unable to offer full funding. The committee are able to offer in this round, partial funding to support the initial recording and mastering processes. The applicant is encouraged once this process is complete and acquitted to consider reapplying to support the production of the film clip. The applicant is advised to contact the Arts Development Officer if further feedback is required.



**If successful grant payment preferred via:** EFT

**Mentor Appointed:** Kristy Gostelow

**Name:** Mesh & Knot Mackay Australian South Sea Islander & Aboriginal & Torres Strait Islander Women's Group - Marion Healy

**Category:** Concept Development

**Amount Requested:** \$7550

**Project Name:** Unforgettable Memories - The Homebush Mission Hall

**Project Description:** Research the impact of the religious history of South Sea Islander people of Queensland, with special attention to Homebush Mission Hall. An Exhibition called "Making new memories from old memories".

**Conflict of interest:** Janet Ambrose declared a conflict of interest and left the room at 6.40pm. Janet returned to the meeting at 6.50pm.

**Recommendation:** That the application not be supported at this time.

**Approved Amount:** Nil

**Comments:** The committee are very supportive of this application, however due to the round being oversubscribed were unable to offer funding at this time. It was identified that the time frame of the process could allow scope for the applicant to resubmit in the next funding round. The applicant is strongly encouraged to contact the Arts Development Officer if further feedback is required, and to resubmit the application in Round Three.

**If successful grant payment preferred via:** EFT / **Mentor Appointed:** N/A

**Name:** Pelican Zen and Zenith Rhythms - Jennifer Emmett

**Category:** Projects/Programs

**Amount Requested:** \$3420

**Project Name:** Pelican Zen & Zenith Rhythms Professional Recordings

**Project Description:** Engage local arts workers Karen Bonham, Jennifer Emmett, Simon Pope & Cherrie Hughes to develop and record (audio, video, photography) musical performances by Pelican Zen and Zenith Rhythms.

**Conflict of interest:** Nil

**Recommendation:** That the application not be supported.

**Approved Amount:** Nil

**Comments:** The committee are very supportive of this application, however due to the round being oversubscribed were unable to offer funding at this time. It was identified that the time frame of the project could allow scope for the applicant to resubmit in the next funding round. The applicant is encouraged to contact the Arts Development Officer if further feedback is required and to resubmit the application in Round Three.

**If successful grant payment preferred via:** EFT / **Mentor Appointed:** N/A

**Name:** Mashed Theatre - Nicole Reilly

**Category:** Projects/Programs

**Amount Requested:** \$1950

**Project Name:** DEVISE PROVOKE INSPIRE

**Project Description:** A call to action for MACKAY artists! This June, the 2nd and 3rd, Mashed Theatre will facilitate a devising workshop in Hervey Bay, open to all



performance disciplines.

**Conflict of interest:**

**Recommendation:** That the application not be supported

**Approved Amount:** \$Nil

**Comments:** The committee were supportive of this application, however due to the round being oversubscribed they were unable to offer funding at this time. The committee acknowledged the potential of this program, however there were some inconsistencies in the information provided within the application submitted. The committee wish the applicant well with the delivery of the proposed activities in the localities it will be delivered. The applicant is encouraged to contact the Arts Development Officer if further feedback is required.

**If successful grant payment preferred via:** EFT / **Mentor Appointed:** N/A

6. **DATE OF NEXT MEETING:**

Monday 28 May 2018, 5.15pm for a 5.30 start

Mirani Meeting Room , Jubilee Community Centre.

The meeting closed at 7.19pm