



Office of Mayor and CEO

Monthly Review

Period - October 2017

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OVERVIEW

This report is for the Office of the Mayor and CEO for October 2017.

- September was another busy month with several key project tenders approved and capital works progressing well. The Field of Dreams project at Sarina is now included in this report and is progressing well. The new SES building at Ness Street is also well on track for completion by early December and other major and small projects are tracking well.
- There were a number of lost time injuries and incidents in September which have been fully investigated and mitigation measures put in place to minimise the risk of further incidents in the future. The focus on safety is being increased with a very pleasing result. The number of safety interactions being undertaken for the first quarter of this year was very high and now includes interactions by Coordinators.
- Negotiations for the Enterprise Agreement are now nearly complete with an offer to employees going to vote in late October. The offer is considered a fair and reasonable one in the current environment and I am hopeful of a positive outcome from the vote.
- The audited accounts for the 2016/17 financial year are being presented to the October meeting with the result a \$1.9M deficit. Given the year we had with a major cyclone, significant reduction in water and waste revenue and other issues, the result is ~\$0.6M better than the budgeted \$2.5M deficit. This is a good outcome and shows how we reacted with cost reductions and changes in operating processes during the year to achieve the result
- As a result of the first quarterly review for this financial year we are now forecasting a small surplus as compared to a \$1.1M deficit. The revenue has increased based on water revenue rise (dry weather), timing of funding revenue and transfer of operating cost to capital while costs have been maintained generally at budget levels. This is now our target for the year to achieve a surplus budget.
- The consultant's report on the Communications Review from Tropical Cyclone Debbie was completed during the month and we are now working through the actions and recommendations from this to set a clear plan for improvement.



SAFETY

1.1. Overview

Mackay Regional Council (MRC) recorded three lost time injuries in the quarter all of which occurred in August:

- A worker suffered a severe allergic reaction to suspected spider bite which was suspected to have occurred at work (8 days);
- A worker lacerated and fractured his thumb loading pipes on to the back of a truck (19 days);
- A worker injured his knee while stepping out of a work truck. Four days were lost in September; further days associated with this injury will be lost in October as the worker recovers (4 plus).

In relation lead indicators:

- Every member of the management team achieved their target of a least 6 safety interactions in the quarter; over 50 percent exceeded the target. This quarter also saw this initiative being successfully rolled out to the layer of management below Program Manager.
- Seventy-seven percent of safety corrective actions were completed on-time. Whilst this is an improvement over last quarter when only 62 percent were completed on time, it still falls short of the target of 90 percent. This quarter's result relates to the completion of the back-log of overdue actions carried over from the previous quarter. Unfortunately, 18 actions (or 19%) remained overdue at the end of the current quarter indicating a need for greater management focus on this area.
- The completion of hazard inspections has improved since last quarter with 93 percent being completed on-time compared to 70 percent last quarter.

Safety activities during the quarter included:

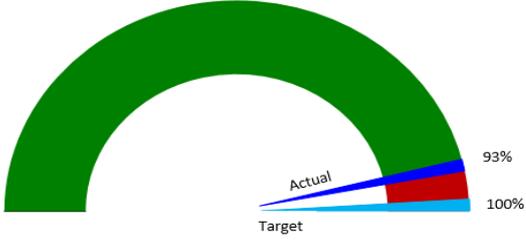
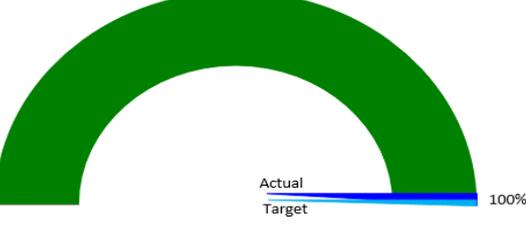
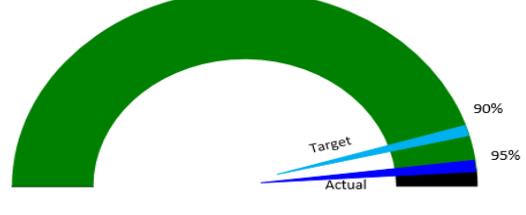
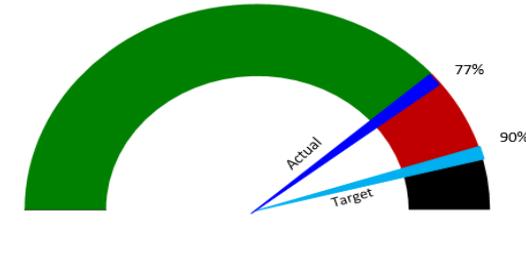
- Each Department-based Health and Safety Committee meeting during the quarter.
- A meeting of the WHS Management Committee. The Committee invited Pat Cunningham, Health and Safety Manager at North Queensland Bulk Ports Corporation, to provide a presentation on that organisation's safety journey.
- Staff completed safety related training courses including bullying and harassment, confined spaces, work at heights, traffic control, first aid, CPR, building warden and fire evacuation.
- Introduction of the 2017/18 monthly action plans (MAPs) – which were developed in a new format aimed at Program and Department specific risks.
- Introduction of new toolbox talk form and key safety focus presentation PowerPoint – new tools which are being utilized to communicate the safety message to staff.

There is a glossary at the back of the safety report which explains terms and acronyms.

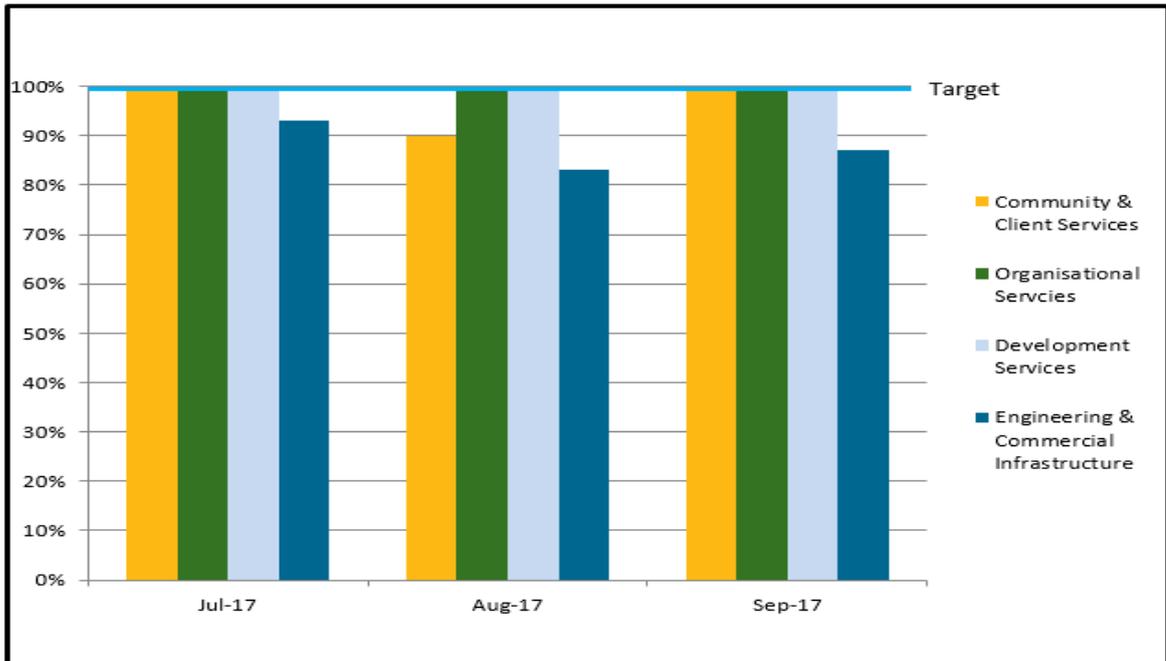
1.2. Lead Indicators

Quarterly Results

The program-specific data behind the graphs below is shown in section 2.4.

<h3>Hazard Inspections Completed</h3>	<p>This graph shows the percentage of scheduled inspections completed on time in the quarter.</p> <p>During the quarter, each Department conducted the following number of hazard inspections:</p> <ul style="list-style-type: none"> • Community and Client Services: 22 (1 remains outstanding) • Development Services: 16 • Engineering and Commercial Infrastructure: 47 (3 remain outstanding) • Organisational Services: 12
	
<h3>Manager Safety Interactions Undertaken</h3>	<p>This graph shows the percentage of members of the management team that have undertaken at least six safety interactions. This target doubled from three in the previous quarter. Notably over half of the members of the management team completed more than the minimum number of safety interactions.</p> <p>Whilst not recorded here, this initiative was also rolled out to the next layer of management this quarter.</p>
	
<h3>Monthly Action Plan (MAP) Completed</h3>	<p>This graph shows the percentage of MAP items completed in the quarter.</p> <p>The purpose of the MAP is to implement and monitor key actions identified in the WHS Management System Plan.</p> <p>Outstanding MAP items mostly relate to the non-completion of Take 5s.</p>
	
<h3>Corrective Actions Completed on Time</h3>	<p>Corrective actions are raised following an incident, hazard inspection, hazard report, or as an action from a WHS meeting.</p> <p>This is an improvement over the previous quarter when only 62 percent were completed on time. A factor in the performance not meeting the target this quarter is the processing of overdue actions from the previous quarter. It is expected that with increased management focus the performance target will be achieved.</p>
	

Hazard Inspections Completed



Lead Indicators Break-up by Program

Details for each Department and Program are shown in the table below.

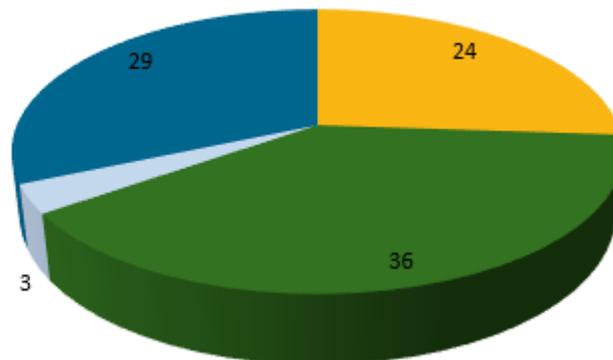
Department / Program		Hazard Inspections			Manager Safety Interactions			Monthly Action Plan (MAP)	Corrective Actions
		¼ Actual	¼ Target	% Achv'd	¼ Actual	¼ Target	% Achv'd	¼ Achv'd	% of CA's actioned on time
Community & Client Services	CCS Management	0	0	100%	6	6	100%	100%	50%
	Corporate Communications & Marketing	1	1	100%	7	6	100%	100%	100%
	Community Lifestyle	5	5	100%	7	6	100%	99%	62%
	MECC & Events	0	1	0%	6	6	100%	100%	67%
	Emergency Management	10	10	100%	n/a	n/a	n/a	100%	100%
	Health & Regulatory Services	5	5	100%	7	6	100%	100%	74%
Total		20	22	95%	33	30	100%	100%	66%
Development Services	DEV Management	1	1	100%	6	6	100%	100%	100%
	Development Engineering	1	1	100%	6	6	100%	100%	100%
	Development Assessment	1	1	100%	7	6	100%	100%	100%
	Parks, Environment & Sustainability	11	11	100%	8	6	100%	89%	90%
	Strategic Planning	1	1	100%	6	6	100%	100%	100%
	Economic Development	1	1	100%	6	6	100%	100%	100%
Total		9	16	100%	39	36	100%	98%	91%

Engineering & Commercial Infrastructure	ECI Management	0	0	100%	20	12	100%	95%	100%
	Technical Services	0	0	100%	7	6	100%	95%	100%
	Civil Projects	4	6	67%	6	6	100%	89%	100%
	Civil Operations	17	17	100%	6	6	100%	96%	79%
	Business Services	0	0	100%	9	6	100%	100%	100%
	Infrastructure Delivery	3	3	100%	6	6	100%	92%	100%
	Waste Services	4	4	100%	6	6	100%	100%	95%
	Water Network	9	10	90%	9	6	100%	88%	25%
	Planning & Sustainability	0	0	100%	6	6	100%	100%	100%
	Water Treatment	4	7	57%	8	6	100%	89%	82%
Total	41	47	87%	83	66	100%	95%	73%	
Organisational Services	ORG Management	0	0	100%	6	6	100%	100%	100%
	Asset Management	1	1	100%	6	6	100%	91%	100%
	Financial Services	0	0	100%	7	6	100%	100%	100%
	Shared Services Centre	2	2	100%	7	6	100%	100%	100%
	Procurement & Plant	3	3	100%	12	6	100%	91%	100%
	Property Services	3	3	100%	6	6	100%	100%	91%
	Governance & Safety	2	2	100%	9	6	100%	95%	100%
	People & Culture	0	0	100%	11	6	100%	100%	100%
	Office of the Mayor & CEO	1	1	100%	8	6	100%	85%	100%
	Executive Officer	0	0	100%	7	6	100%	n/a	100%
	Senior Legal Counsel	0	0	100%	6	6	100%	n/a	n/a
	Total	12	12	100%	79	60	100%	96%	95%

Corrective action Status Report

Total Active Corrective Actions

- Community & Client Services
- Organisational Services
- Development Services
- Engineering & Commercial Infrastructure

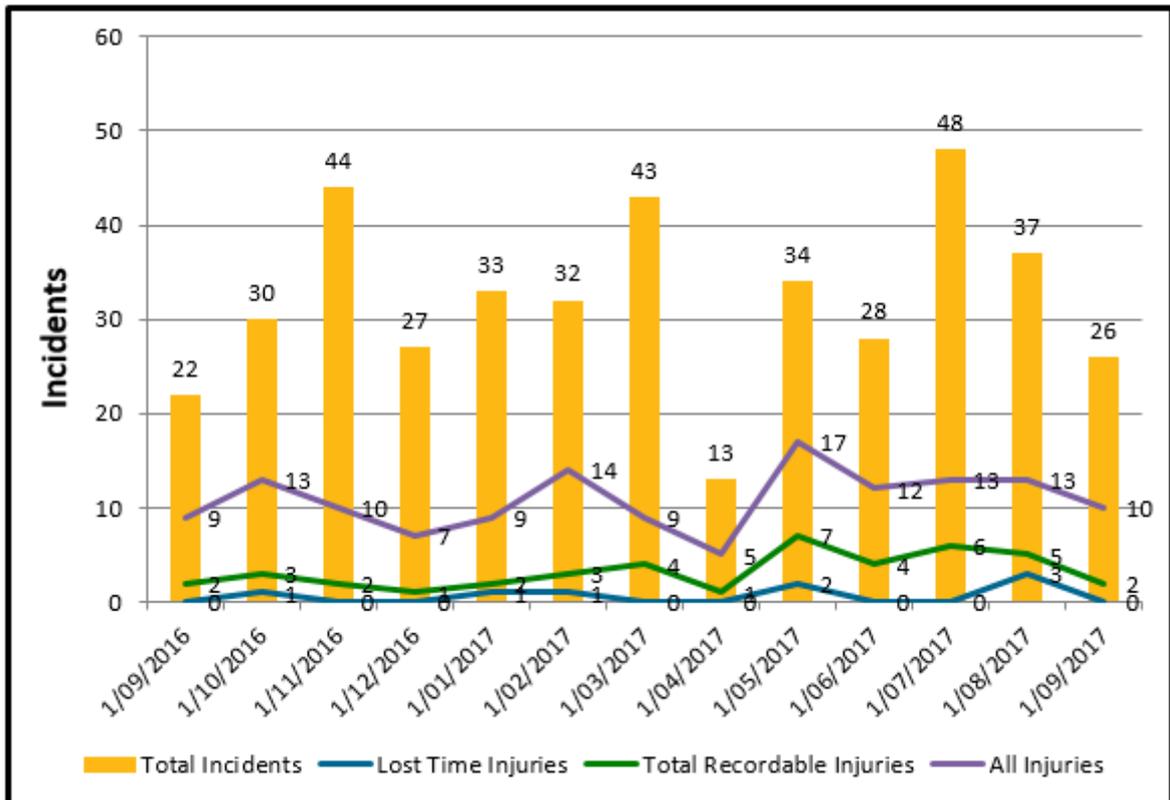


Department	CAs Outstanding (not yet due)	CAs Overdue				% of active CA's overdue
		<30 days	30-60 days	>60 days	>12 months	
Community & Client Services	17	4	3	0	0	29%
Organisational Services	36	0	0	0	0	0%
Development Services	3	0	0	0	0	0%
Engineering & Commercial Infrastructure	18	11	0	0	0	38%
Mackay Regional Council	74	15	3	0	0	19%

This table above the corrective actions which are:

- Outstanding – that is active actions which are not yet due; and
- Overdue – that is active actions not completed by the 'action due date'.

1.3. LAG Indicators Incidents and Injuries



111 incidents were reported during the quarter. Thirty-six incidents resulted in an injury to a MRC employee.

Three LTIs were recorded during the quarter:

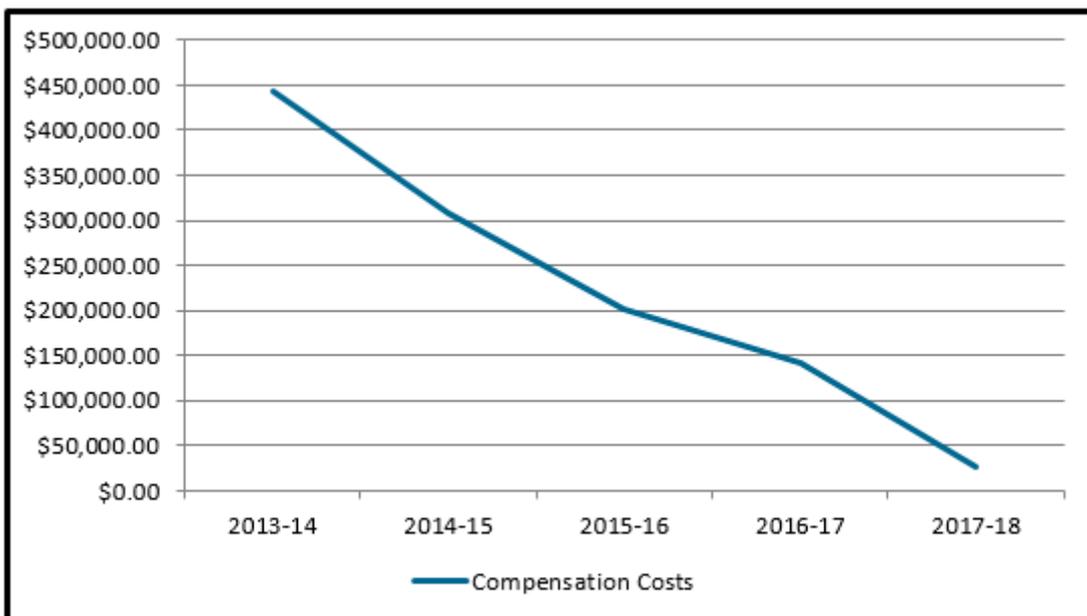
- A worker suffered a severe allergic reaction to suspected spider bite.
- A worker lacerated and fractured their thumb.
- A worker injured their knee while stepping out of a work truck.

In addition to the above LTIs, medically treated injuries reported during the quarter included:

- A library worker injured their ankle after stepping on a children's toy.
- A worker reported back and shoulder pain after moving boxes.
- A worker got dust in their eye causing a mild irritation.
- A worker received an eye injury after a piece of wire flicked up while they were unloading a truck.
- A staff member injured their knee when removing boxes from floor shelving.
- An injury to the knee was sustained when it was hit by the safety lever on an auger as it struck a rock during operation.
- An employee felt pain in their back after lifting fence posts.

Other injuries included minor strains and sprains, bites and stings, and lacerations. Near misses included vehicle incidents and minor property damage. The number and type being reported is indicative of a positive incident reporting culture.

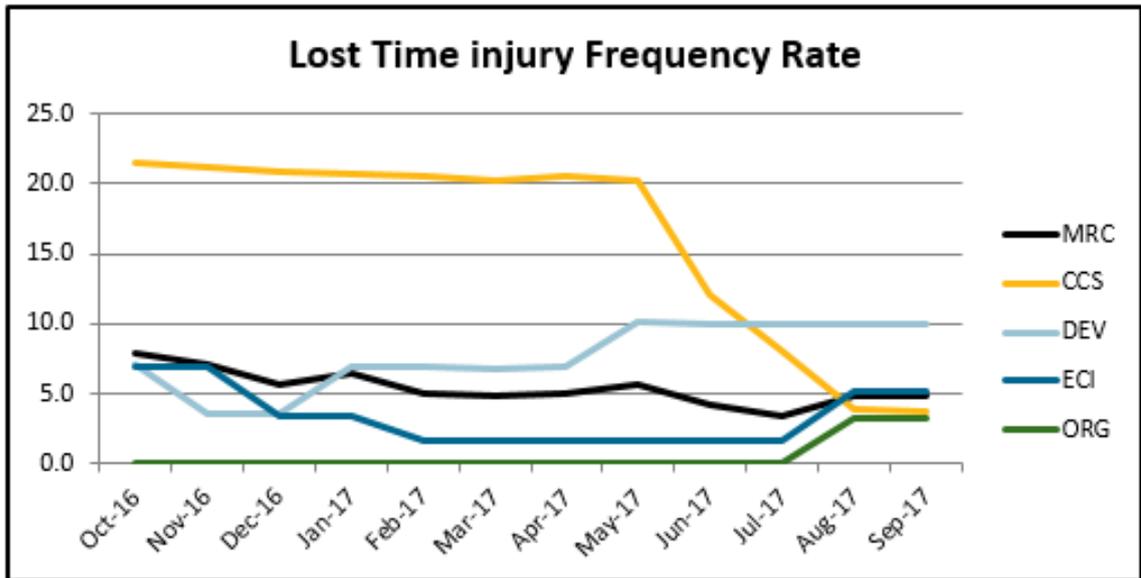
Workers Compensation Claims Costs



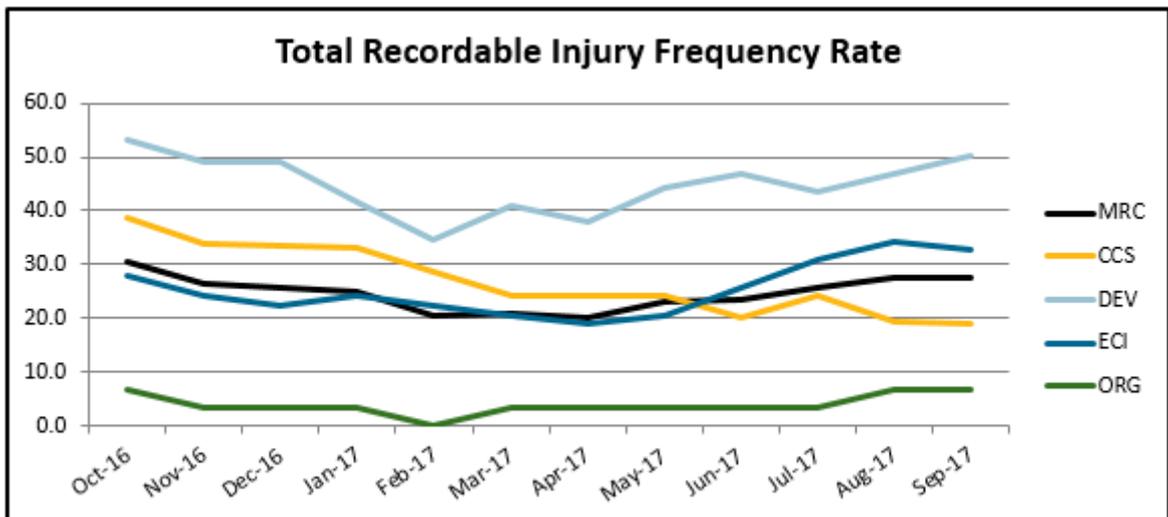
This graph depicts the total worker's compensation claim costs over five years.

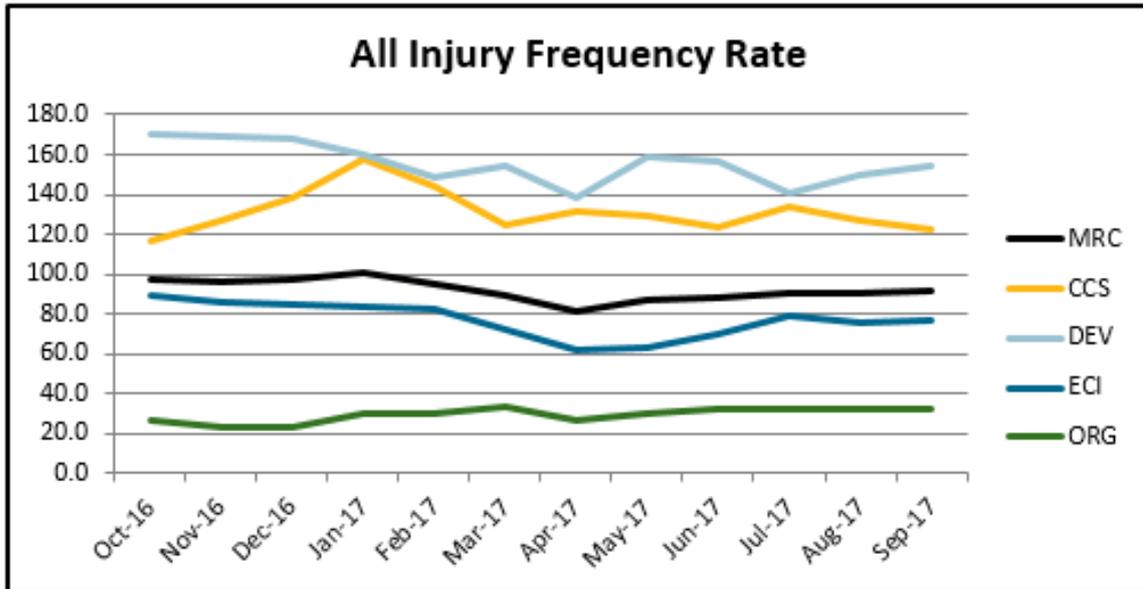
Claim costs are payments made in relation to accepted claims. This includes compensation payouts and medical costs and expenses relating to claims. The costs of claims determine MRC's worker's compensation premium.

Injury Frequency Rates 12 months rolling average



Three LTIs were reported during the quarter

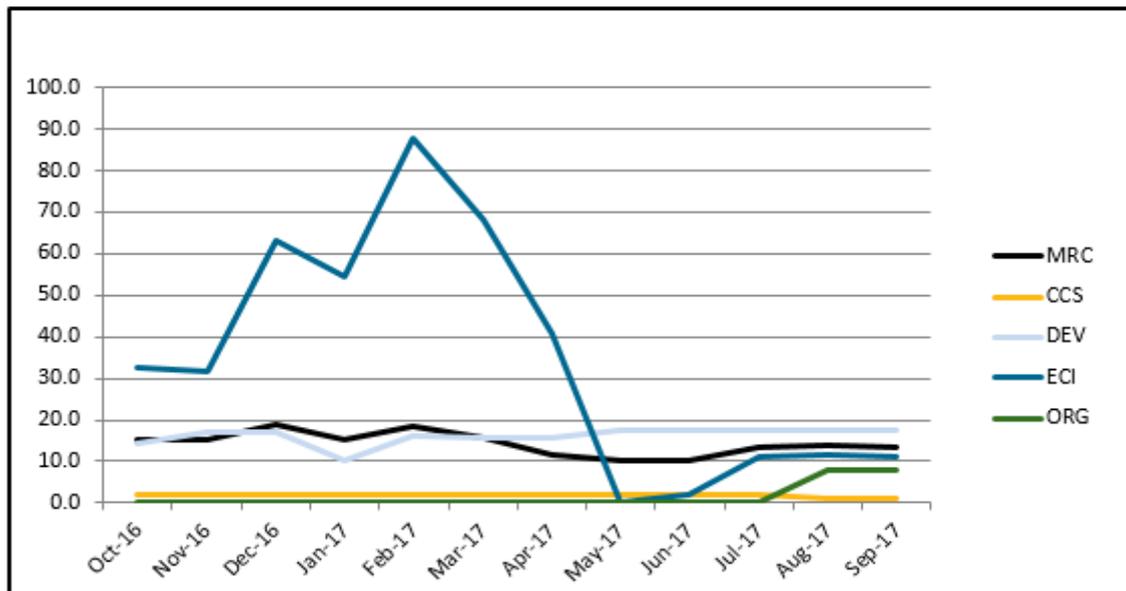




During the quarter, there were 36 incidents which resulted in an injury to a MRC employee.

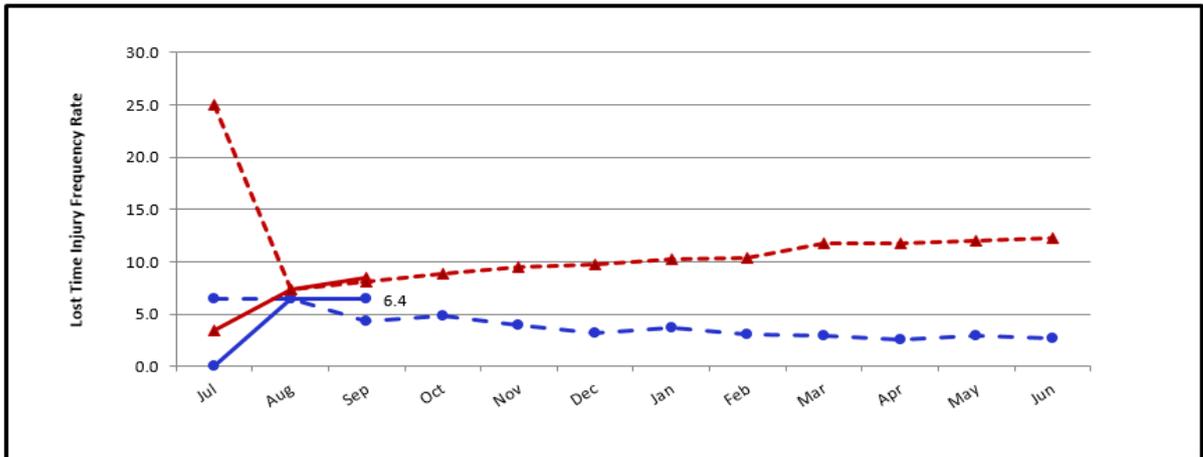
MRC's AIFR is generally constant. This is primarily due to a relatively constant rate of injuries being recorded over the last 12 months.

Duration Rates 12 month rolling average



This graph shows the relative severity of injuries as represented by the average of days lost for each lost time injury. It is calculated by dividing the number of days lost by the number of LTIs over a rolling 12-month period.

Lost Time Injury Frequency Rate Comparison 2016-17



Legend

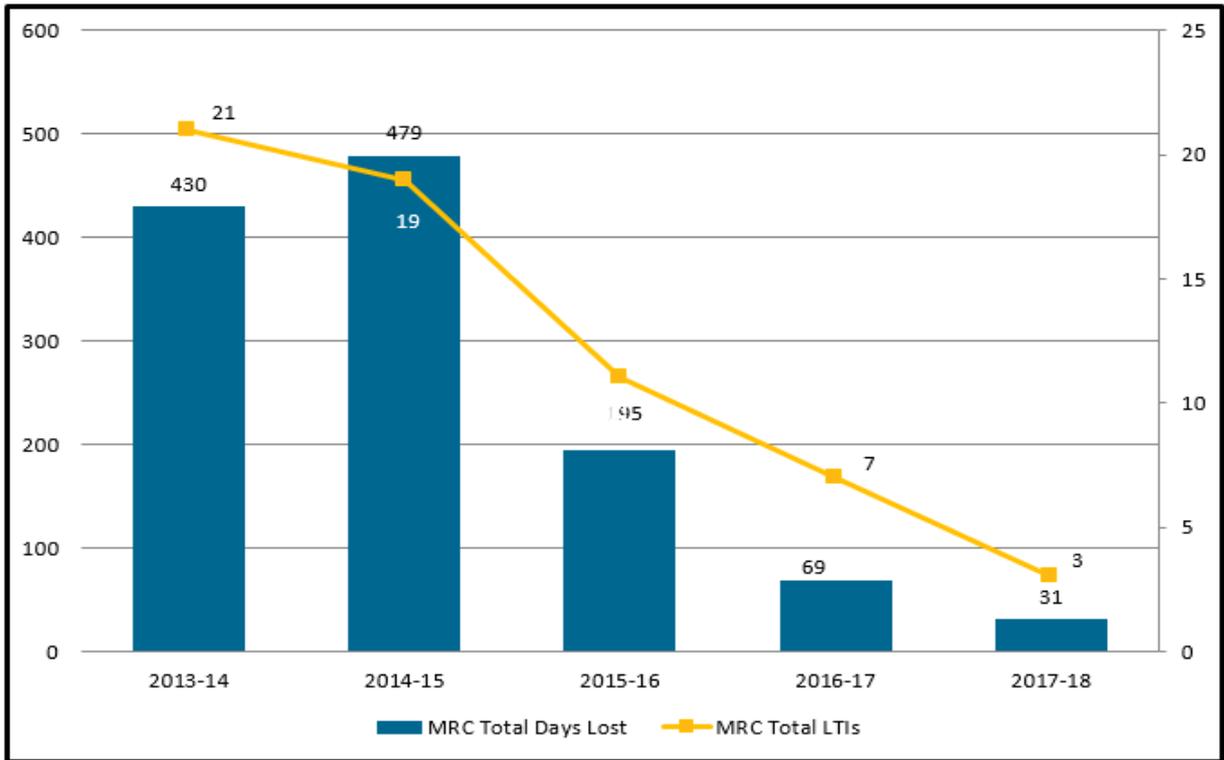
MRC	This year	
	Last year	

All Group E Councils	This year	
	Last year	

This data is provided by MRC's workers compensation insurer LGW, and depicts the cumulative LTI frequency rate over the course of the current financial year, compared to similar sized local governments (Group E councils).

As at 30 September, MRC had recorded three LTIs. This has resulted in a LTI frequency rate of 6.4, which is below the *All Group E Councils* rate of 8.5, but higher than the rate at the same time last year.

Lost Time Injuries and Days Lost

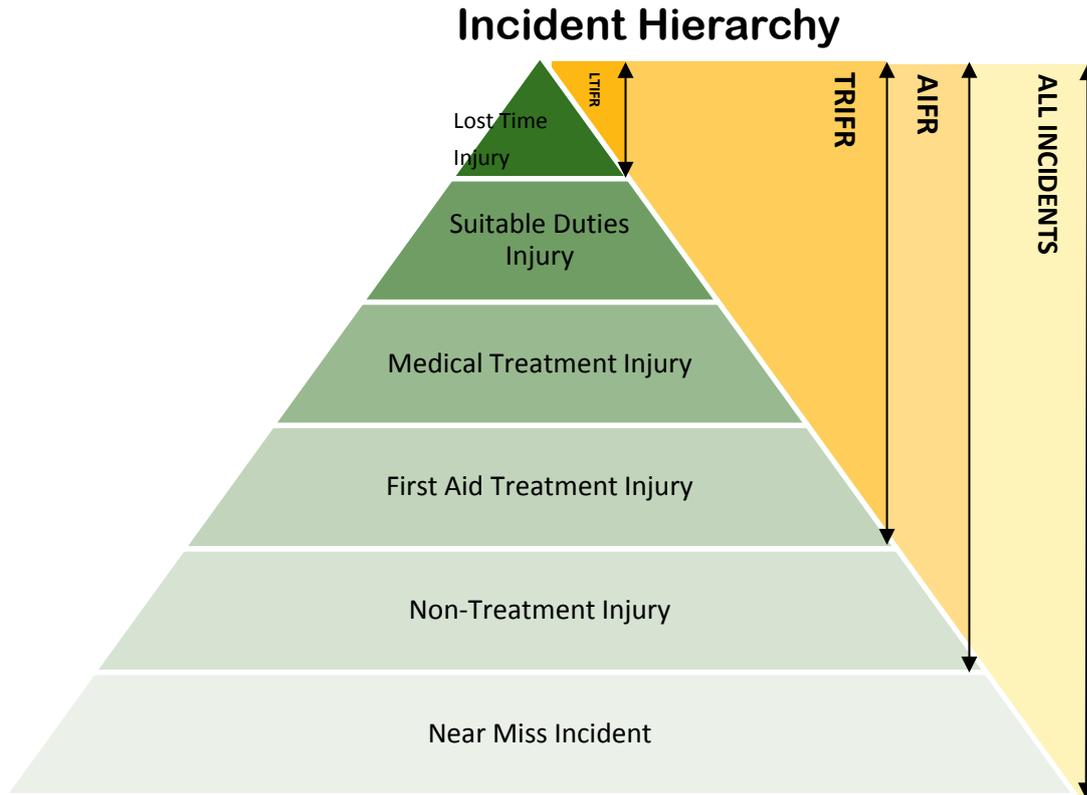


Department	2013-14		2014-15		2015-16		2016-17		2017-18	
	LTI	Days Lost								
Community & Client Services	5	155	1	11	2	4	3	6		
Development Services	7	201	4	164	3	29	3	52		
Engineering & Commercial Infrastructure	8	70	14	304	5	158	1	11	2	23
Organisational Services	1	4			1	4			1	8
Mackay Regional Council	21	430	19	479	11	195	7	69	3	31

WHS Incident Summary

Department / Program		Lag Indicators					Incident History 2017-18 financial year (YTD)						
		LTI	TRI	All Injury	Near Miss	NSM	Total Incidents	LTI	TRI	All Injury	Near Miss	NSM	Total Incidents
Community & Client Services	CCS Management												
	Corporate Communications & Marketing												
	Community Lifestyle		2	3	2	12	17		2	3	2	12	17
	MECC & Events			1	1	1	3			1	1	1	3
	Emergency Management												
	Health & Regulatory Services			1	2		3			1	2		3
Total			2	5	5	13	23		2	5	5	13	23
Development Services	DEV Management			1			1			1			1
	Development Engineering												
	Development Assessment												
	Parks, Environment & Sustainability		2	12	6	3	21		2	12	6	3	21
	Strategic Planning												
	Economic Development					3	3					3	3
Total			2	13	6	6	25		2	13	6	6	25
Engineering & Commercial Infrastructure	ECI Management												
	Technical Services			1			1			1			1
	Civil Projects		1	4	3	1	8		1	4	3	1	8
	Civil Operations		4	6	15	1	22		4	6	15	1	22
	Business Services				1		1				1		1
	Infrastructure Delivery		1	1		2	3		1	1		2	3
	Waste Services			1		9	10			1		9	10
	Water Network	2	2	3	5		8	2	2	3	5		8
	Planning & Sustainability												
Water Treatment				1	2	3				1	2	3	
Total		2	8	16	25	15	56	2	8	16	25	15	56
Organisational Services	ORG Management												
	Asset Management												
	Financial Services				1		1				1		1
	Shared Services Centre												
	Procurement & Plant			1	1		2			1	1		2
	Property Services				1	1	2				1	1	2
	Governance & Safety	1	1	1			1	1	1	1			1
	People & Culture												
	Office of the Mayor & CEO				1		1				1		1
Total		1	1	2	4	1	7	1	1	2	4	1	7

1.4. Definitions



Incident Definitions

Incident	Any unplanned event resulting in, or having a potential for injury or ill health.
Lost Time Injury (LTI)	A work injury that results in a fatality, or an inability to work at least one full day / shift or part of a day / shift, any time after the day / shift in which the injury occurred. As determined by the treating doctor.
Suitable Duties Injury (SDI)	A work injury that results in an injured worker remaining in the workplace, but not being able to return to their normal duties on the next day or scheduled shift. Work is undertaken, subject to restrictions, as determined by the treating doctor.
Medical Treatment Injury (MTI)	A work injury that results in an injured worker being treated by a qualified health professional e.g. doctor, nurse, physiotherapist.
First Aid Treatment Injury (FAI)	A work injury that results in an injured worker being provided treatment which is normally given by a first aider.
Non-Treatment Injury	A work injury which did not require treatment by a first aider or health professional e.g. doctor.
Near Miss Incident (NM)	An incident that could have or had the potential to cause injury or loss.

Recordable Injury (RI)	Incidents that result in a LTI, SDI and MTI.
Lost time injury frequency rate (LTIFR)	The number of lost-time injuries per million hours worked. Calculated as follows: $\frac{\text{No of LTI} \times 1,000,000}{\text{total hours worked during period}}$
Total Recordable Injury Frequency Rate (TRIFR)	The number of recordable injuries per million hours worked. Calculated as follows: $\frac{\text{No of RI} \times 1,000,000}{\text{total hours worked during period}}$
All Injury Frequency Rate (AIFR)	The sum of RIs and FAIs per million hours worked. Calculated as follows: $\frac{\text{No of injuries} \times 1,000,000}{\text{total hours worked during period}}$

Notifiable Incident	Incidents that are notifiable to Workplace Health and Safety QLD (WHSQ). Includes an incident that results in the death, serious injury, or serious illness of a person, or involves a dangerous incident.
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KEY INITIATIVES

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO for 2017/18. Many of these initiatives utilise staff and resources from key areas of the business however are not necessarily reported through Standing Committee reports.

2.1. Summary of key projects and initiatives

Strategy	Action	Measure	Start Date	Est Complete Date	Status	Comments
People & Culture	Implement industry-leading people management practices including recruitment, training and development, performance management, and workforce planning.	<ul style="list-style-type: none"> Develop and implement a plan for the use of workforce planning, succession planning and a talent management tools and framework 	Jul17	May 18		Strategic plan draft commenced.
		<ul style="list-style-type: none"> Reshape the Council approach to recruitment and selection to improve the quality of successful candidates 	Jul 17	May 18		Some review work commenced.
Meet or better 17/18 budget targets for operational and capital. Ensure LTFF data and information is sustainable and accurate.	<ul style="list-style-type: none"> Ensure revenue and costs are as per budget or better. 	<ul style="list-style-type: none"> Meet business budget target. Stretch target to balance full year budget 	Jul 17	Jun 18		Forecasting an improve end of year result to aim for a balanced actual outcome as compared to a \$1.1M deficit budget.
	<ul style="list-style-type: none"> Develop strategies to reduce costs with agreed impacts on service levels 	<ul style="list-style-type: none"> Introduce Business plans for all departments as part of the 2018/19 budget 	Jul 17	May 18		Working Group set up to develop standard Business Plan template. On track to be completed by Dec 18 in readiness for 18/19 budget.
	<ul style="list-style-type: none"> Continue First principles review of Council operations 	<ul style="list-style-type: none"> Implement and improve accuracy of Business cases for all capital projects for 18/19 budget. 	Jul 17	Mar 18		Business case information and improved accuracy commenced – on track
	<ul style="list-style-type: none"> Improve accuracy of LTFF forecasts to ensure minimal increases for ratepayers into future with sustainable outcomes. 	<ul style="list-style-type: none"> Total Costs for 18/19 Budget to be at or reduced levels from 17/18 actual estimated costs. 	Jul 17	Jun 18		Due for review in May 2018.
		<ul style="list-style-type: none"> Review and optimise LTFF with greater accuracy on future capital forecasts. 	Jul 17	Jun 18		Working group set up with two meetings held – on track
	<ul style="list-style-type: none"> Complete financial sensitivity analysis for LTFF for the Priority Development Area project 	<ul style="list-style-type: none"> Prepare and present full LTFF implications of PDA financial sensitivity analysis to Council by Oct 17 	Jul 17	Oct 18		On track and has been identified as part of PDA briefings. Further information will be provided as part of PDA declaration process in Nov 17.

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
Deliver capital works projects in accordance with budget timelines	Deliver the capital works program on time and in line with the 2017/18 original budget and carry-overs from previous year	Percentage of the capital works program including carry-overs completed against the original budget including carry-overs considering scope changes, contingency and project savings and new or deferred projects – 90%	Jul 17	Jun 18			New capital report identifying areas of activity that need further attention. Actions to deliver a more effective project management delivery structure well advanced with feedback to council to occur in early November 17.
Promotion of local suppliers and local stimulus	Undertake standard review of the Procurement/Local Buy policy	Complete Review with endorsement by Council	July 16	Oct 17			Policy sent to October full council meeting for endorsement.
Regional Identity	Northern Australia Alliance						
	Participate as a strategic and active partner in the Northern Australia Alliance ensuring the Mackay region maximises these opportunities to advocate for, and influence, government policies for the benefit of the region.	Number of Mackay regional issues that GW3 advocate for via the Northern Australia Alliance minimum of 2	Jul 17	Jun 18			GW3 has secured membership of Northern Australia Alliance. Advocacy items pending.
Regional Identity	Working Together with Neighbouring Councils						
	Maximise the opportunities through active participation in the Greater Whitsunday Region of Mayors to build strategic alliances, advocate on regional priorities and collaborate to capitalise on opportunities for joint cost savings and improve service delivery	Number of active/successful ventures through NAS or other mechanisms of 6	Jul 17	Jun 18			Current joint activities include: CEO's Group meetings, WIM Alliance, Joint Government Deputations and Traded services initiatives through Shared Services.
Improved Disaster Preparedness	Build community preparedness and responsiveness to emergencies and natural disasters by coordinating recovery actions and learnings from LDMG, State and council following TC Debbie	100% completion of Development of action plan with all key actions listed and targets set with minimum 75% completion of key actions achieved	Jul 17	Feb 18			Action plan from TC Debbie collated with delivery of outcomes on track. Report on communication summary of event finalised and actions being collated ready for further discussions with councillors in late October/Early November 17.

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
Environmental Sustainability	Promote sustainable practices and respond to climate change in council's operations.	Complete the renewable energy initiative project with minimum of \$250K of savings to be realised by end 2018.	Jul 17	Jun 18		🌱	Site investigations have been completed pending report. Briefing to Council on way forward delivered in September
		Adopt new Sustainability Policy and achieve all outcomes for 2017/18 from that policy.	Mar 17	Jun 18			New Sustainability Strategy adopted by Council on 23 August 2017
Liveability/ promotion of region	Advocate, seek funding, commence works and complete key projects linked to the promotion and liveability of the Mackay region	Mackay region Sports Precinct	Jan 17	Feb 19		🌱	Tenders issued to shortlisted EOI proponents during August 2017. Tenders closed early October. Working through tender evaluation. Plan is to hold Special Council meeting in early November to endorse preferred tenderer.
		Commence construction of new sports precinct prior to December 2017 with final completion achieved by Feb 2019.					
		District Skate Park	Jul 17	Sep 18		🌱	Approval for funding received in early Aug. Detailed design and community consultation has commenced.
		Project approval with funding from federal Government achieved. Commence construction and complete by mid-2018.					
		Sarina Field of Dreams	Feb 17	Aug 18		🌱	Civil works and landscaping works commenced and VIC tender approved in September. Project on track. With all major contracts now allocated.
		Complete all works by July 2018 linked to new Visitor Information centre and area upgrade					
		Sarina City Centre Revitalisation	Jul 17	Dec 18		🌱	Concept design progressed with community consultation commenced in August and briefing to Council in September.
		Finalise concept design with accurate costing completed for consideration for the 2018/19 budget					
		Complete business case analysis for;	Jul 17	Jun 18		🌱	Funding application submitted in August and business case work to commence in September.
		* Mining Centre of Excellence					
		* Mountain Bike strategy					On track.
		* RV and Caravan Strategy					Review considered by Council 23 August 2017.

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
		* Recreational Fishing Strategy					Strategy adopted by Council 23 August 2017
Economic Stimulus	Facilitate catalytic land and infrastructure development by attracting investment through joint ventures and partnerships with the private sector, and by working with state and federal governments on joint initiatives	Number of advocacy activities undertaken for identified opportunities of at least 4	Jul 17	Jun 18			Consultation and discussions held with key Mackay ED bodies with a further facilitated session set which took place in early September. An agreed list of projects was identified and discussions with council held in early October to agree which projects are support by MRC.
Improved asset Management	Ensure that asset management aligns to the council's strategic direction and that effective asset management practices are in place to optimise the use of council's assets required to deliver services to the community.	New and revised asset management systems are implemented and operational – Jun 18	Jul 17	Jun 18			Initial Gap analysis completed. Asset Management Steering Committee and Working Group has been setup with monthly meetings commenced to develop strategy.
	Provide oversight and strategic guidance to ensure that assets, property and plant are managed appropriate to the required service delivery standards.	Maintenance management activities are transitioned into the corporate Asset Management System – Jun 18					On Track.
Continuous Improvement Focus	Implement a sustainable and active continuous improvement process.	Identify opportunities to review performance and generate ideas for improvement form all layers of the organisation.	Jul 17	Jun 18			First Principles Review Committee set up to continue review process. Further options for CI program discussed at Management Forum with a Working Group developed (meet monthly) to identify other opportunities.
Industrial Relations	To commence negotiations for 2016 EA with workforce.	Complete new EA	July 16	Dec 17			EA offer agreed by SBU in early September and Unions will support offer. Mass meetings held in early October, vote to commence 23 October and finalised by end October.
Mackay Region Fuel Prices	Investigate Mackay region fuel pricing and comparison with other regions	Track terminal price and retail price data	Oct 16	Ongoing			Council will no longer track prices however will continue to advocate for lower prices in our region through advocacy and

Strategy	Action	Measure	Start Date	Est Complete Date	Status	Comments
						joint initiatives with other key stakeholders and Councils.

★ On Track
 ★ Potential Issues
 ★ Definite Issue

2.2. Cyclone Debbie Update

The Natural Disaster Relief and Recovery Arrangements (NDRRA) program is progressing well with submissions for approximately 98% of the damaged road locations approved or under assessment by the State Government. The last submission covers the landslips on Mt Blackwood Access Road and the minor damage to the eligible section of the Bluewater Trail west of Canelands. Council has sent the geotechnical assessment of the landslips to QRA for a preliminary review before the final submission is lodged. and will be finalised & lodged with QRA in September. The grading and gravelling of the unsealed road network is continuing with crews working in the Bloomsbury, Eungella, Koumala and Sarina areas. Drainage repairs are being undertaken in the Koumala area. A second crew will commence in the northern area later in October.

As the design for Sichter Street bank & road restoration has been finalised, community engagement is being arranged with the residents near the proposed works.

Council has been advised by the QRA that three of the five Cat D Betterment Expression of Interest (EOI) projects have been selected to move to the submission phase as have all of sixteen Environmental Recovery EOI projects on 8 September. These submissions are being prepared and will be lodged in mid-October. The Betterment projects are drainage structures on Graham, Hinton and Sievers Roads.

We continue to work with the State on our Category D submissions under the Environment category. Because of the significant time it has taken to work through this funding, Council has decided to move forward on some emergency works at several beaches prior to the storm season. We have engaged a consultant who is working with us and the State on relevant approvals and scope so the works can be completed by Christmas.

GREATER WHITSUNDAY COUNCILS OF MAYORS (GWCoM'S)

3.1. Greater Whitsunday Council of Mayors (GWCoM's) – formerly Whitsunday Regional Organisation of Councils (WROC)

WROC has decided to rebrand under the name Greater Whitsunday Council of Mayor's.

Continuation of the joint group in conjunction with the Councils of Isaac and Whitsunday.

Membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff from applicable Councils. The part time Executive Officer who previously focused on projects has left the organisation, with most projects transitioning to others including WIM Alliance and GW3.

It was agreed to form a CEO's group between the three Councils. The intent of this group is to handle the more Council 'business' matters and look for possible synergies between Councils at CEO level and allowing focus on higher level and strategic issues for the region by the wider group.

The latest CEO group meeting was held 22 September 2017, with the next scheduled meeting to be held on 17 November 2017. Key items are either actioned directly, or recommended to full a GWCoM's meeting.

A full GWCoM's meeting was held in Mackay on 12 October and coincided with a joint regional deputation by all Mayors and CEOs to the State Government. This meeting was held and attended by Deputy Premier Jackie Trad, and Kate Jones Minister for Education, Tourism, Major Events, Small Business, and the Commonwealth Games.

The GWCoM's meeting of 12 October 2017 key items included:

- Isaac Mayor (and GWCoM's Chair) Cr Anne Baker resigning from board position of GW3, and Mackay Mayor Cr Greg Williamson appointed
- Deputation and presentation by Regional Social Development Centre (RSDC)
- LGAQ update report including items of:
 - Operation Belcarra – CCC Report
 - LGAQ 2017 State Election Policy Plan
 - Review of State Government Grants to Local Government
 - LG Sherlock
 - Waste Management Services and Utility Charges
 - Industrial Relations
 - Container Refund Scheme & Plastic Bag Ban
 - National Heavy Vehicle Regulator
 - Queensland Water Regional Alliance Program (QWRAP)
 - Land Protection Fund – Precept Payment Recalculation

- TIQ & LGAQ - Memorandum of Understanding (MOU)
- Strong and Sustainable Resource Communities Bill 2016

Next Stages

The next WROC meeting is scheduled for Thursday 14 December 2017 in Whitsunday.

MAJOR PROJECT UPDATES

4.1. Capital Summary report

The following capital information provides a summary of the status of delivery for the capital program for 2017/18. The amount of the program will increase when the cyclone damage repairs and stage two of Works for Queensland (W4Q) funding allocations are included.

Currently we have 426 projects listed to complete, which has increased from last month (was 390) with the inclusion of projects for the 2nd round of Works for Queensland projects. Some cyclone projects are still to be determined and will be included in future reports.

4.1.1 Financial Performance

The table below summarises the total financial summary for the 2017/18 capital budget. This does not include additional TC Debbie damage projects that fall into Category A, Category B, Category D or insurance as they are still being scoped and finalised re-funding with the State Government. We expect these will be added within the next two months once funding is known.

The current forecast total spend is \$110.5M (original budget \$111.5M) as shown below however, this is expected to increase by at least a further \$20M as a result of the cyclone projects and a portion of the second stage of Works for Queensland funding.

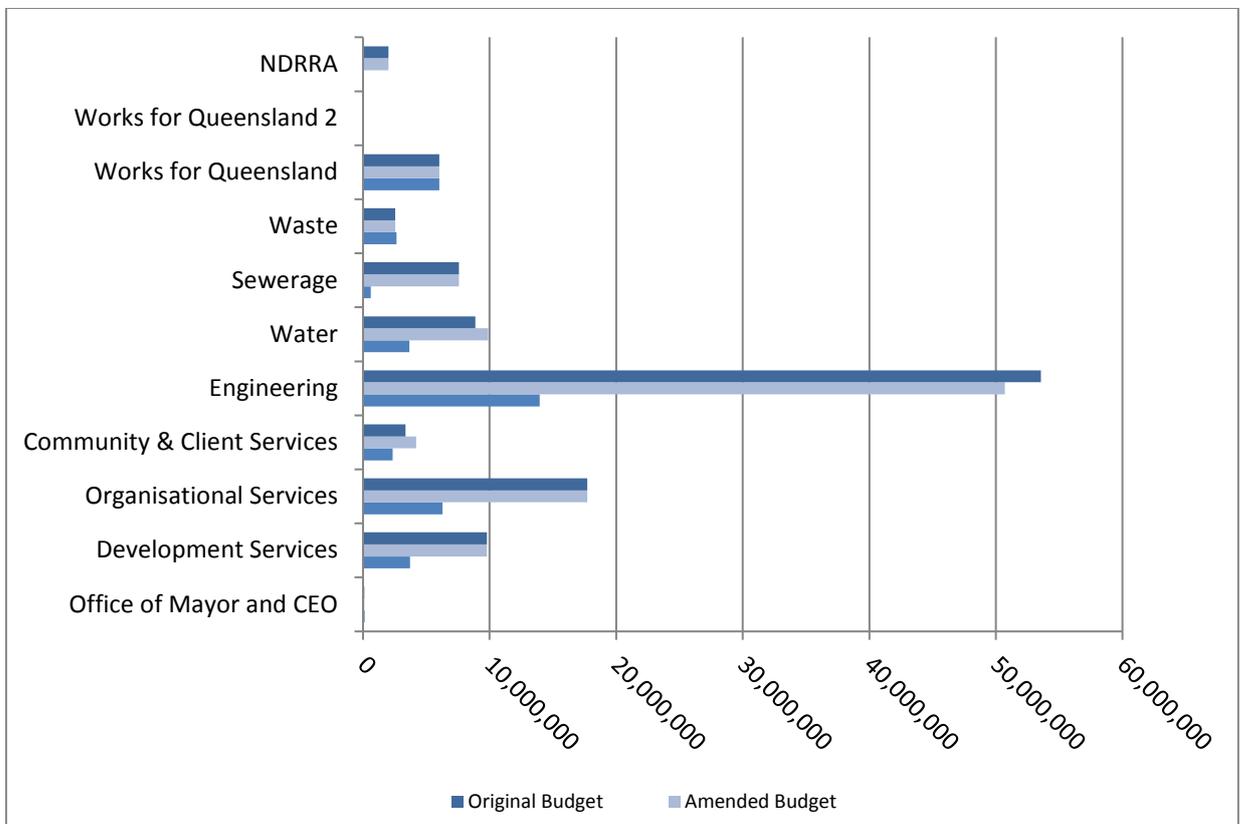
As at 30 September 2017 we have spent \$13.1M of actuals on these projects which represents approximately 12% of the total budget. However, when you include committals for works underway or approved that are not yet invoiced, this increases to \$39.3M or around 36% of total. It is not uncommon to have lower spend earlier in the year as projects are being fully designed and contract documentation is prepared. Into the future, we want to have more of this “upfront” work completed before projects are approved as part of the budget.

The following table shows the spend per department area for actuals plus committals as at end of September against each area's total budget.

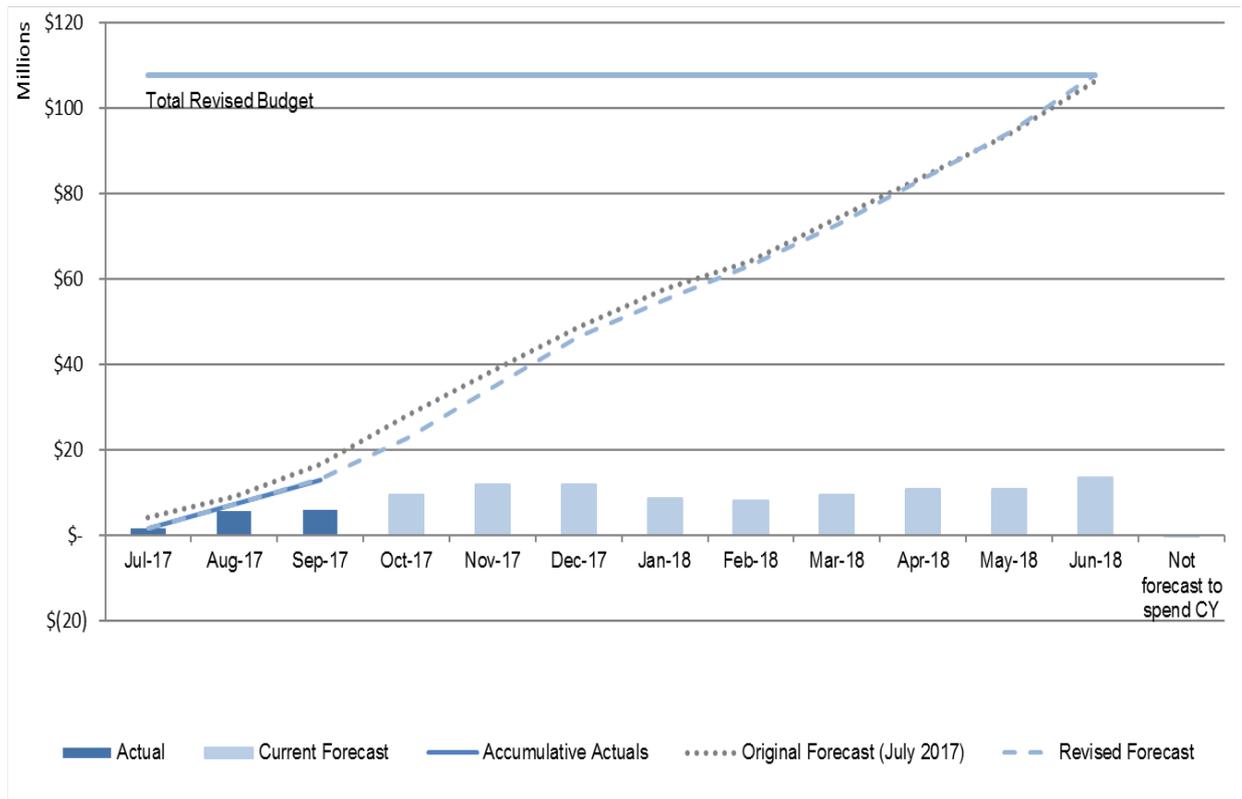
Capital Projects Expenditure 2017/2018

September 2017

Department	Original Budget	Amended Budget	Actuals	Actuals + Committals	% Spent of Amended Budget
Office of Mayor and CEO	100,000	100,000	60,218	139,794	140%
Development Services	9,781,315	9,781,315	1,380,407	3,704,036	38%
Organisational Services	17,728,235	17,725,289	1,011,106	6,274,188	35%
Community & Client Services	3,365,278	4,204,819	418,523	2,333,746	56%
Engineering	53,561,957	50,704,919	5,367,764	13,948,685	28%
Water	8,886,462	9,886,462	1,331,931	3,669,430	37%
Sewerage	7,580,244	7,580,244	306,245	602,722	8%
Waste	2,544,761	2,544,761	447,934	2,648,814	104%
Works for Queensland	6,030,151	6,030,151	2,749,756	6,023,416	100%
Works for Queensland 2	0	0	1,852	1,852	0%
NDRRA	2,000,000	2,000,000	17,787	47,137	2%
Total	111,578,403	110,557,959	13,093,523	39,393,820	36%



Capital Expenditure Forecast 2017/18



This graph shows the current predicted spend (actuals only) per month and accumulated spend. As we continue to improve in the amount of pre-work the cash flow will be more even however, we expect for the first half of this year actual spends will be lower than that forecast and will increase dramatically in the second half of the year as contracts commence and works are finalised.

4.1.2 Key Contracts Approved for August

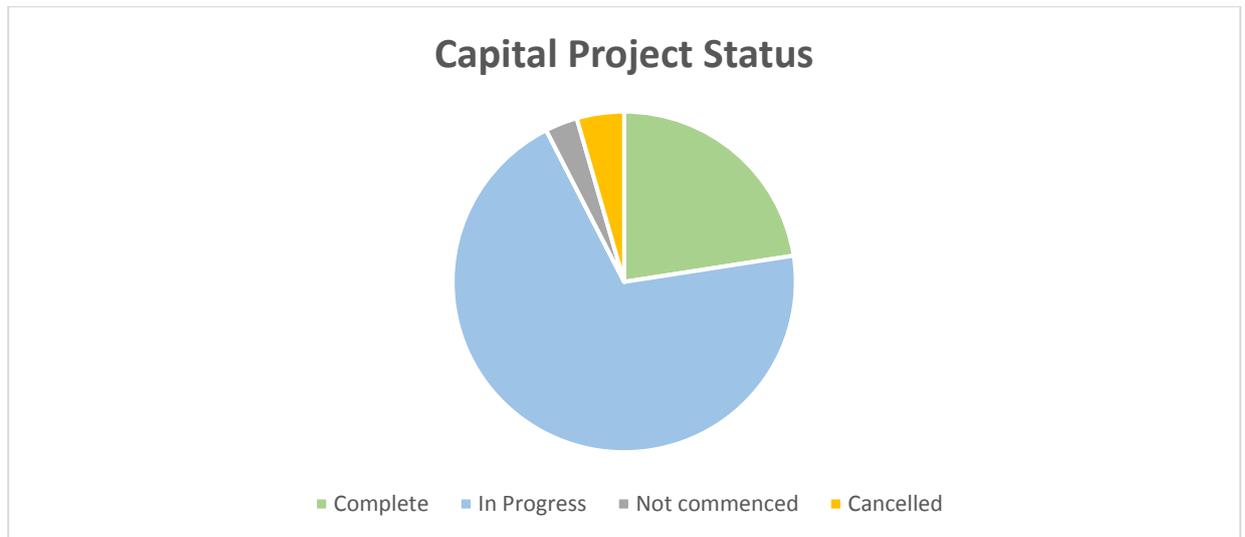
A list of key contracts that have been finalised and approved for the month is given below. In total these contracts are valued at ~ \$2.5M. There are smaller packages of works (not included below) that have also been awarded for the month of September linked to capital.

Contract	Amount Award (ex GST)	Contractor
MRC 2018-002 Sarina Railway Station – Mackay Region Visitor Information Centre	\$855,117.00	WHF Group Pty Ltd
MRC 2018-005 Pioneer River Flood Levee Repairs	\$606,879.00	CJD Investments (NQ) Pty Ltd
Quote 2018-018 Reseal Works	\$1,085,940.00	Queensland Central Bitumen Pty Ltd

4.1.3 Project Status

For all of the capital projects we have classified them into four main categories to track progress. These are:

- Not commenced - yet to start any works
- In progress - started and in varying stages of completion
- Completed - project completed physically however with some possible minor financial finalisation required around defects liability, retention monies etc
- Cancelled - These are projects that have been cancelled.



Currently we have 426 projects listed to complete, which has increased from last month with the inclusion of projects for the 2nd round of Works for Queensland projects. Some cyclone projects are still to be determined and will be included in future reports. The breakdown of status is as below;

Complete	96
In Progress	298
Not commenced	13
Cancelled	19

There were 14 projects completed during September as listed below, noting the project costs is the total cost of the project which may have been incurred over multiple years, not yet the spend in 2017/18.

<i>Projects completed</i>	<i>Budget Approval Year</i>	<i>Total Project Costs</i>
Roy St, Sarina - Stormwater Drainage	2013	\$181,882
Road off Alignment - Redhead Rd, Koumala	2015	\$13,068
Easement Acquisition Walz Lane	2015	\$106,186
Road off Alignment - Miles Rd, Sunnyside	2015	\$7,848
WMR Bedford Str, Beaconsfield	2017	\$570,948
WMR Petrie Str, South Mackay	2017	\$293,468
WMR Kenmore Str, Slade Point	2017	\$165,306
MECC - LX SX console replacement	2018	\$292,186
Stadium WiFi - Elton	2018	\$43,735
Peakdowns Highway Raw Water Main Relocation	HEADGR18	\$230,256
SPS Sandpiper Court	HEADSP18	\$16,042
SPS Cullen Street	HEADSP18	\$17,874
SPS Phillip Street	HEADSP18	\$16,594
W4Q - No-Mans Drain - Symons Street to Juliet Street	W4Q17	\$243,562

4.2. Mackay Regional Sports Precinct Project

Project Status Report as at 8th October 2017

The Mackay Regional Sports Precinct is a partnership proposal between Mackay Regional Council, Central Queensland University and sporting associations in Mackay. The overall vision is to jointly develop a multi-facility Precinct which caters for the future growth of Mackay and meets the clearly identified future planning needs for sport and recreation in the region.

4.2.1 Project Outcomes for Stage 1

The outputs of Stage 1 (1a and 1b) of the Precinct will include the following deliverables:

Stage 1a - Athletics Facility including synthetic surface running track and field event facilities. The associated clubhouse building will include spectator stands, general lighting (excluding field lighting), roads/drop-off areas, car park, path links within site and landscaped surrounds.

Stage 1b – Aquatic Centre includes a 50-metre outdoor pool, heated pool and program pool, as well as reception and amenities buildings.

Car parking facilities, security lighting/CCTV cameras and site infrastructure will also be delivered which comprises the services required to the overall site. These include sewerage, water supply, electricity, communications services and minor stormwater.

Items including athletics equipment and clubhouse/kitchen 'loose' items such as furniture and equipment are not part of the project as they are not eligible for funding. Work will be undertaken with the ultimate facilities users over equipment including existing items held as well as other potential funding opportunities.

4.2.2 Project Budgets/ Financial Summary

Total stage 1 budget	\$19,996,196
NSRF funding requested	\$9,996,196

The project is funded jointly by MRC and the Federal Government.

Total actual spend to date on the project is \$776,041.68 being mostly design, project management, and site preparation including survey and geotechnical report. Total commitments for the project are \$5,520.36 which is for the remaining preliminary design and associated consultants of the MRSP.

4.2.3 Key Project Dates (Stage 1)

Signed funding agreement - complete	Dec 2016
Commence preliminary design stage (3-4 months) - Complete	Jan 2017
Design package review (10 weeks) - Complete	May 2017
Commence Tender Period - priced (2 months)	August 2017
Tender Assessment (1 month)	Oct 2017
Award main D&C contract	Nov 2017
*Commence site works (15 months construction)	Nov/Dec 2017
Construction of Stage 1	Nov 2017-through 2018-Feb 2019
Practical Completion	Feb 2019

**Review of designs and addition of trunk drainage works may delay start date but is not expected to delay the practical completion date of the overall project date, of Feb 2019.*

4.2.4 Project Status Summary

The funding agreement was received in December 2016, and is now fully executed.

The lease of the 12Ha subject land with CQU has been agreed and executed and is being registered.

4.2.5 Project Governance

The current Project Control Group (PCG) has been revised from the previously wider group. The PCG has been reduced with a focus on project delivery, with a wider group including representatives from Central Queensland University to be used for reference and liaison generally.

The revised Project Control Group consists of the following membership:

- MRC Chief Executive Officer, Craig Doyle (Chair)
- MRC Executive Officer, David McKendry
- MRC ECI Director, Jason Devitt
- MRC Director Community & Client Services, Bridget Mather
- MRC Project Manager, Jim Carless

The Project Control Group meets monthly.

4.2.6 Major Recent Project Activities

- The Ferris Gully CQU Drainage work and the Mackay Regional Sports Precinct works were combined into one set of tender documents to allow the works to be delivered as one project. Tender documents were sent to the four shortlisted contractors on the 22 August 2017. One week extension was granted to the tenderers with 3 tenders received on closing on 6 October 2017.
- A Project Update and Visual Images were released on social media and council's web page late September 2017.
- Tender assessment period for the project has commenced, including issuing of TIR's for efficiencies and savings

4.2.7 Planned Project Activities

- Ongoing development of the Community Liaison plan for relevant stakeholders.
- Continuing consultation with athletic groups on operating model for precinct, with a meeting plan for late October for further discussions.
- Tender Award is expected November following Council approval.
- The project team is relocating to the Mackay Trade Training Centre at the Ooralea campus in early November.



Figure 1 - Mackay Regional Sports Precinct Aquatic Centre



Figure 2 - Mackay Regional Sport Precinct - Athletics Track

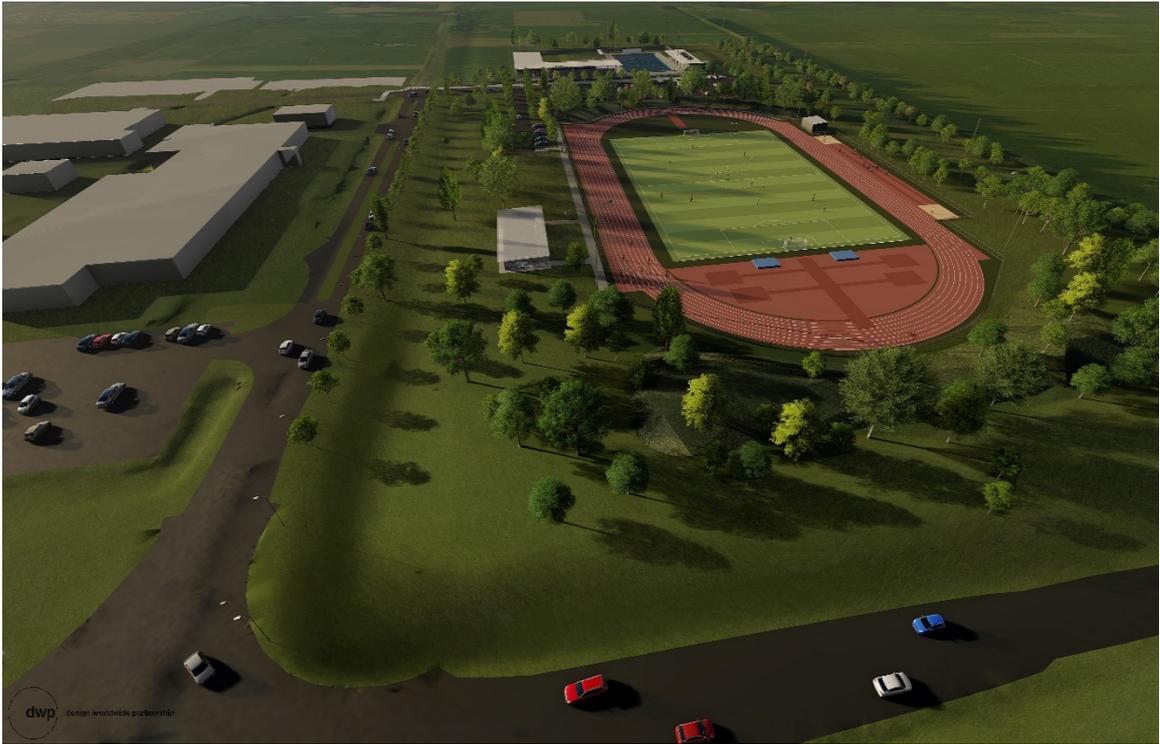


Figure 3 - Overall Site View

4.3. Mackay Showground Redevelopment

4.3.1 Project Summary

The project involves the following aspects:

- Construction of undercover Equestrian arena
- Construction of new Grandstand
- Kitchen install (500 Pavilion & Big Shed)
- Water main relocation

The total project cost is \$4.61M, with contributions from:

- | | |
|-------------------------------|---------|
| • Queensland State Government | \$2.3M |
| • Mackay Show Association | \$1.26M |
| • Mackay Regional Council | \$1.05M |

Council's contribution is made up of \$700,000 for relocation of the water main, and \$350,000 from the Better Community Building Fund.

Mackay Show Association is undertaking procurement and tender processes and associated contract payments directly, with claims to Council for reimbursement under the funding.

4.3.2 Latest Developments

- Work has been completed on the installation of new kitchens for the 500 Pavilion (both floors), and the Big Shed. These were installed in time to be able to be utilised during the 2017 Mackay Show.
- TF Woollam Constructions (Woollams) awarded the main construction contract. The contract is a Design and Construct Contract, with designs completed for both the new Grandstand and Equestrian arena, and building approvals obtained.
- The existing Grandstand has been demolished in preparation for construction of the new facility. New construction will incorporate the timber roofing frame from the old Grandstand as a linkage to the original structure.
- Construction activities have commenced on-site with preliminary base earthworks (see photos attached).

Concept Plans

Equestrian Centre:



VIEW FROM SOUTH EAST
1:1



VIEW FROM NORTH WEST
1:1

Grandstand:



Construction Photos



Equestrian Centre earthworks



Grandstand earthworks

4.3.3 Next Stages

Base earthworks continue in preparation for main construction project.

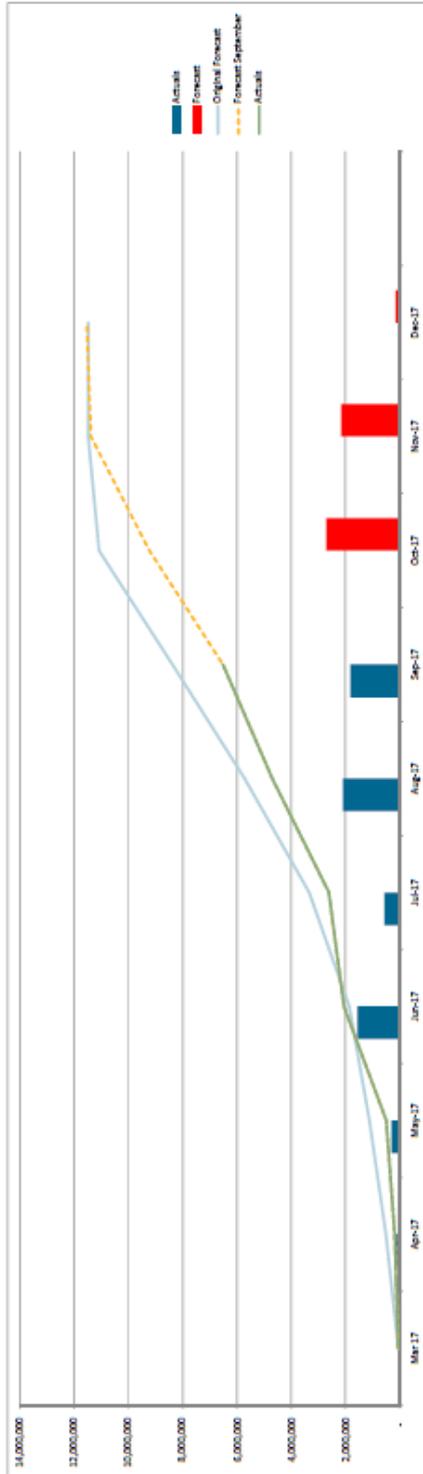
4.4. Works for Queensland - Stage 1

The 2016–17 Works for Queensland (W4Q) program is a \$200 million Queensland Government funding program to support local governments outside of South East Queensland to undertake job-creating maintenance and minor infrastructure works.

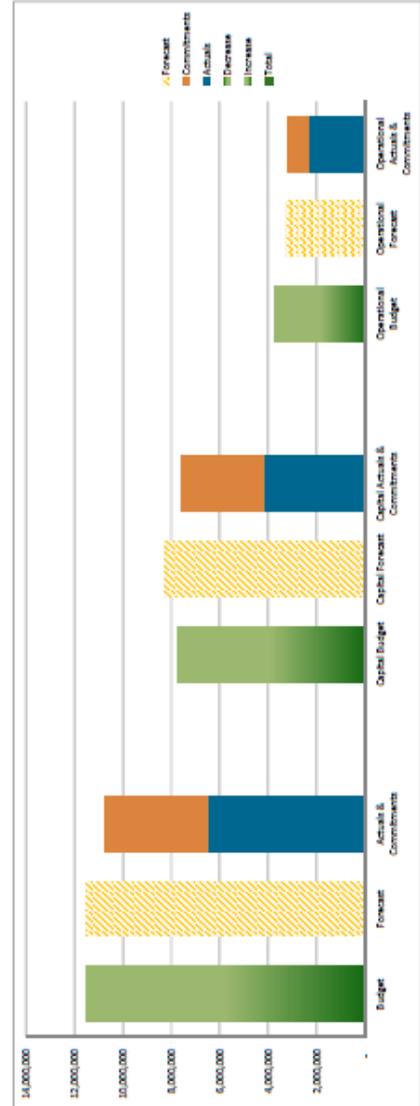
The objective of the 2016–17 W4Q program is to support job-creating maintenance and minor infrastructure works relating to assets owned or controlled by Councils.

The initial Works for Queensland project listing has and will continue to be refined as additional project information comes in as costings and project scopes are finalised. Once firm costings are available, following detailed planning for each project, a small number of projects may be adjusted in scope depending on revised cost estimates, or budgets supplemented as part of the 2017/18 quarterly budget reviews or deferred from the W4Q listing.

Program 3.15 Forecast Review for September
As at 04-Oct-2017



	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
Forecast September	55,675	183,614	481,823	2,056,549	2,605,772	4,956,749	6,522,343	6,522,093	11,261,672	11,544,172
Actuals	55,675	183,614	481,823	2,056,549	2,605,772	4,956,749	6,522,343	6,522,343	6,522,343	6,522,343
Budget	-	-	2,306,540	2,747,554	5,248,986	9,740,264	10,221,574	10,702,864	11,194,162	11,490,000
Original Forecast	50,000	505,070	1,116,570	1,896,570	3,335,570	5,718,570	8,395,000	11,091,500	11,490,000	11,490,000



The graph above shows the actual and forecast project spend until the deadline of end November 2017.

4.4.1 Latest Developments

- The Project Control Group has been meeting fortnightly reviewing project delivery issues and costings as project scopes are finalised and firm prices established through procurement.
- Approval still awaited upon for the second budget variation submitted to DILGP for projects with budget 'unders' and 'overs' requiring reallocation of funds.
- All projects have progressed through the procurement process requiring evaluation and contract award. Council's preferred supplier arrangements, panel and service agreements will be used to procure remaining goods and services requirements.
- Physical construction works are in progress or nearing completion on a number of projects across the Mackay Regional Council area, including:

- Eungella Town Park, North St Eungella



- Queens Park playground
- Seaforth camping amenities upgrade
- Minor play equipment upgrades

- Mackay City Library building refurbishment,



- Dome building amenities refurbishment
- Air conditioning upgrades 42 Wellington Street
- Gordon White Library shade structure replacement
- Air conditioning upgrade at Gordon White Library
- Swimming pool amenities upgrades at Pioneer and Mirani
- Various community hall facility upgrades
- Regional depot roofing and plumbing repairs
- Sarina sewerage network maintenance works

- Upgrade of Nebo Road WTP bores



- Resource recovery facility shed extension
- Open drain maintenance works
- Rehabilitation of damaged footpath tiles in CBD



- Minor roadworks across Mackay City
- Construction of DDA bus stops



- River Street boat ramp parking,



- Timber bridge upgrades,
 - Sealed road resurfacing,
 - Gravel re-sheeting of unsealed roads.
- Works are substantially complete on a number of projects, including:
 - Mansfield Drive Park
 - Platypus Beach Foreshore, Mirani
 - Ram Chandra Park toilet block, Slade Point
 - Vic Bridger Park playground, Calen
 - Caneland Park softfall replacement
 - Mackay Entertainment and Convention Centre roof
 - Mirani Caravan Park water reticulation

- Mirani Library air conditioning



- Replacement of shade structures at 42 Wellington Street and Mirani Depot
- Facilities painting works at Mirani & Pioneer Pools and Bluewater Lagoon
- Smalleys Beach Road water main renewal
- Milton & Harney Street open drain concrete lining works
- McHugh Street footpath & traffic calming works near Eimeo Road State school

- Various roads and drainage minor works and drain maintenance projects across the region
- On track to complete and deliver all projects by 30 November to an approximate value of \$11.49M.

4.4.2 Next Stages

- Administration and supervision of projects now in the construction/installation stage.



Works for Queensland - Monthly Report

Monthly report for the month of:	Sep-17
Date report completed:	7/10/2017

Total W4Q allocation:	\$ 11,490,000.00
% of Allocation expended to date:	56.77%

Project description	Address	W4Q Approved project budget (VARIATION 1)	% Completed (of the project)	To Date Actual Expenditure	Forecast project practical completion date	Council current month comments (including emerging risks)
APPROVED PROJECTS						
Playground, shade structure, pathway, landscaping	Mansfield Drive Park, Beaconsfield	\$ 320,000.00	97.00%	\$190,250.00	15/10/2017	All physical works completed, Finalisation of paperwork in progress.
Shade structure, pathway, landscaping	Eungella Town Park, North Street, Eungella	\$ 360,000.00	50.00%	\$53,585.00	30/11/2017	Internal crew commenced work on picnic shelter construction. Procurement for other works progressing with retaining wall evaluation completed, concrete path scope reviewed, quotes due early Oct Works completion by end of Nov.
River foreshore enhancement/recreational area	Platypus Beach, Mackay-Eungella Rd, Mirani	\$ 200,000.00	99.00%	\$172,763.00	2/10/2017	Weed control and watering of plants ongoing. Forecast saving, budget variation application submitted.
Playground, shade structure, roadworks, landscaping	Queens Park, Gordon Street, Mackay	\$ 745,000.00	55.00%	\$76,075.00	17/11/2017	Preparatory site works, 1st lot of playground equipment & footings for stage 2 complete. Balance of equipment due end of Oct and completion by mid-Nov. Revised estimate exceeds budget, budget variation application submitted.

New toilet block and amenities	Ram Chandra Park, Pacific Esp, Slade Point	\$	180,000.00	99.00%	\$	161,420.00	15/09/2017	Amenities open for public. Finalisation of paperwork in progress. Forecast saving, budget variation application submitted.
Playground, shade structure	Vic Bridger Park, McIntyre St, Calen	\$	150,000.00	99.00%	\$	155,044.00	15/09/2017	Amenities open for public. Finalisation of paperwork in progress. Revised final cost estimate slightly higher than budget.
Rubber softfall replacements	Camelands Park, Matsuura Dve, Mackay	\$	80,000.00	99.00%	\$	82,789.00	15/09/2017	Playground opened to public. Finalisation of paperwork in progress. Revised final cost estimate slightly higher than budget.
Upgrades to public convenience amenities	Various locations	\$	50,000.00	95.00%	\$	81,758.00	13/10/2017	Site works substantially complete, finalisation of paperwork in progress. Revised final cost estimate higher than budget.
Minor play equipment replacement/safety upgrades	Various locations	\$	50,000.00	95.00%	\$	50,927.00	13/10/2017	Site works substantially complete, finalisation of paperwork in progress. Revised final cost estimate slightly higher than budget.
Roof siphonics/drainage and thermoshield application	Mackay Entertainment & Convention Centre, Alfred Street, Mackay	\$	310,000.00	85.00%	\$	274,947.00	17/11/2017	Thermoshield application works complete. Internal damage repairs progressing with AC repairs ordered and building repairs quotations being sought.
Refurbishment of Mackay City Library to provide dedicated community space	Civic Precinct, Gordon Street, Mackay	\$	150,000.00	80.00%	\$	126,040.00	30/10/2017	Works progressing. Revised estimate exceeds budget, budget variation application submitted.
Refurbishment of ageing amenities and enhancement of common and tenancy areas (ground floor)	Dome Building, Victoria Street, Mackay	\$	250,000.00	65.00%	\$	71,467.00	17/11/2017	Works in progress. Scope of in ground greasetrap plumbing modifications more substantial than originally estimated. Revised estimate exceeds budget, budget variation application to be submitted.
Renewal of plumbing system	Caravan Park, Caroline Street, Mirani	\$	85,000.00	100.00%	\$	86,204.00	30/09/2017	All site works complete. Finalisation of paperwork in progress. Forecast saving, budget variation application submitted.
Air conditioning upgrades, UV lighting, enhanced staff facilities at rear of building	Council administration building, 42 Wellington Street, Mackay	\$	99,430.00	85.00%	\$	4,539.00	30/10/2017	Shade structure works complete. Air conditioning upgrade nearing completion. UV light scope finalised and works now ordered.

Replacement of shade structure	Gordon White Library, Phillip Street, Mount Pleasant	\$	120,000.00	55.00%	\$17,396.00	17/11/2017	Preparatory foundation works for shade structure complete. Supply delay. Installation to commence early Nov. 2 week timeframe to complete works. Forecast saving, budget variation application submitted.
Energy efficiency initiatives for administration precinct - possible solar or similar	Council administration building, Gordon Street, Mackay	\$	250,000.00	40.00%	\$27,098.00	17/11/2017	Scope definition finalised. Equipment is being purchased, staged implementation to follow now expected to commence mid Oct with completion mid-Nov.
Renewal of air conditioning systems - Libraries	Gordon White Library, Phillip Street, Mt Pleasant Mirani Library, Victoria St, Mirani	\$	138,000.00	65.00%	\$15,149.00	17/11/2017	Mirani Library air conditioning upgrade complete. Preparatory works for GWL air conditioning in progress, though equipment delivery delayed now due first week of Nov. Revised estimate exceeds budget, budget variation application submitted.
Swimming pool amenity renewals/facility upgrades	Pioneer Pool, Malcolmson St, North Mackay Bluewater Lagoon, River St, Mackay Mirani Pool, Caroline St, Mirani	\$	300,000.00	80.00%	\$98,055.00	17/11/2017	Mirani Pool tiling works complete. External facility painting works complete. Upgrade of facilities in progress. Revised estimate exceeds budget, budget variation application submitted.
Community hall facility upgrades	Prince Charles Avenue, Seaforth Wallace St, Bucasia Ivers St, Bakers Creek Celeber Drive, Andergrove Bedford Road, Andergrove Bold St, Walkerton Caroline St, Mirani Wren St, Slade Point Broad St, Sarina	\$	342,000.00	85.00%	\$95,087.00	17/11/2017	Hall floor refurbishment works complete. Painting works in progress. Forecast saving, budget variation application submitted.
Regional Council depots - roofing and plumbing	Pratts Road, Calen Maud Street, Mirani Walkerston Homebush Road, Palmyra Ness Street, West Maikay North Street, Eungella Sarina Beach Road, Sarina	\$	280,000.00	60.00%	\$40,963.00	17/11/2017	Shade structure work complete. Roofing & plumbing contract awarded, preparatory works have commenced. Revised estimate exceeds budget, budget variation application submitted.

Upgrades to mitigate public health risks	Place Avenue/Hans Christian Street, Sarina	\$ 260,000.00	70.00%	\$174,746.00	17/11/2017	Works on Sarina sewer maintenance ongoing, scope of rehabilitation work established and procurement of quotations in progress. Revised estimate under budget, budget variation application submitted.
Repair scouring of underwater pipeline	Campwin Beach	\$ 166,000.00	45.00%	\$31,421.00	30/11/2017	Pre-lodgement advice is positive for proposed Geobag solution. Materials and equipment ordered. Construction planning has identified favourable tidal window at end of Oct. Revised estimate under budget, budget variation application submitted.
Replacement of water main	Smalleys Beach Road, Cape Hillsborough	\$ 47,000.00	100.00%	\$43,472.00	30/07/2017	Project completed
Upgrade or raw water bores	Nebo Road WTP, West Mackay	\$ 296,000.00	55.00%	\$81,133.00	30/11/2017	Totaliser flowmeter has been successfully installed. Driller engaged to redrill 2 bores scheduled to commence works early Oct. Bore sheds have been ordered.
Open drain concrete lining works	Milton & Harmey Street, Mackay	\$ 226,000.00	99.00%	\$289,417.00	15/09/2017	Physical construction works completed. Project finalisation activities in progress. Estimated final cost exceeds budget, budget variation application submitted
Resource recovery facility shed extension	Crichtons Road, Paget	\$ 200,000.00	45.00%	\$25,794.00	24/11/2017	Slight delay due to design certification process. Project completion expected late-November
Open drain maintenance works for wet season	Various locations	\$ 300,000.00	95.00%	\$417,307.00	30/09/2017	Site works substantially complete except for a number of minor finishing items, project finalisation works in progress. Revised estimate exceeds budget, budget variation application submitted.
Rehabilitation of damaged tiled surrounds	Victoria Street, Mackay CBD	\$ 120,000.00	65.00%	\$18,358.00	30/10/2017	Works progressing, project completion expected end of October. Revised estimate under budget, budget variation application submitted.
Traffic calming works Includes footpath works (variation approved)	McHugh Street, Eimeo	\$ 254,000.00	97.00%	\$239,834.00	31/10/2017	Site works completed, project finalisation works in progress.

Various minor works projects to address outstanding customer service requests Includes added projects - Old Eimeo Rd drop off zone, Chelona School car park (variation approved)	Various locations	\$ 414,000.00	65.00%	\$187,516.00	6/10/2017	Site works complete. Project finalisation activities in progress. Forecast saving, budget variation application submitted.
Construction of DDA bus stops	Various locations	\$ 825,000.00	70.00%	\$71,111.00	30/11/2017	Works awarded as 2 construction packages. Site works in progress on package 1 and pouring of slabs commenced for package 2. Shelter installation to commence by mid-Oct. Revised estimate exceeds budget, budget variation application submitted.
Construction of boat ramp facilities	River Street boat ramp, Mackay	\$ 115,000.00	85.00%	\$25,149.00	30/10/2017	Site works started early Sept as planned with completion mid Oct. Revised estimate exceeds budget, budget variation application submitted.
Timber bridge upgrades	Various locations	\$ 300,000.00	75.00%	\$137,607.00	13/10/2017	Works progressing as scheduled with completion mid Oct. Revised estimate under budget, budget variation application submitted.
Sealed road resurfacing (approx 45km)	Various locations	\$ 2,409,570.00	90.00%	\$2,056,463.00	30/10/2017	Works progressing with end of Oct completion. Forecast saving, budget variation application submitted.
Gravel replenishment/resheeting unsealed roads (approx 40km)	Various locations	\$ 1,100,000.00	80.00%	\$881,481.00	15/11/2017	Works progressing well, on schedule for completion mid Nov.
Total:		\$ 11,450,000.00		\$6,522,344.00		

4.5. Sarina Field of Dreams Parkland Masterplan and new Mackay Region Visitor Information Centre

In June 2016, the State Government announced Mackay Regional Council was successful in receiving funds under the Significant Regional Infrastructure Projects Program (SRIPP).

Together, with funding through the SRIPP and Mackay Regional Council investment, this project includes the refurbishment of the Sarina Railway Station into a new Visitor Information Centre for the Mackay Region and further finalise the delivery of the Sarina Field of Dreams Parkland Masterplan, which includes improved car parking and long vehicle parking facilities.

4.5.1 Project Summary

The project will be undertaken through three key stages of delivery:

- **August – January** - Civil & Landscaping construction works for the Parkland Masterplan
- **November – March** - Design & Construction work for the Sarina Railway Station refurbishment
- **November – June** - Design & Construction work for new Visitor Information Centre and Parkland signage

4.5.2 Project Budget

SRIPP Queensland Government Funding	\$1,300,000
Mackay Regional Council	\$2,150,198
Total	\$3,450,198

4.5.3 Project Governance

The project is governed and guided by three key groups, being the Steering Committee, Project Control Group and Advisory Committee.

Steering Committee

- Cr Greg Williamson – Mackay Regional Council, Mayor (Chair)
- Cr Amanda Camm – Mackay Regional Council, Deputy Mayor
- Cr Fran Mann – Mackay Regional Council
- Cr Karen May – Mackay Regional Council
- Craig Doyle – Mackay Regional Council, Chief Executive Officer
- Gerard Carlyon – Mackay Regional Council, Director Development Services
- Teona Cousin – Mackay Regional Council, Manager Economic Development & Tourism
- Graeme Hawes – Mackay Regional Council, Manager Technical Services

- Rachel Belthouser – Mackay Regional Council, Project Coordinator
- Tas Webber – Mackay Tourism, General Manager
- Rod Nunn – Sarina Arts & Crafts

The Steering Committee meets approximately every 6 weeks.

Project Control Group

- Gerard Carlyon – Director Development Services (Chair)
- Bridget Mather – Director Community & Client Services
- Teona Cousin – Manager Economic Development & Tourism
- James Carless – Civil Projects Project Manager
- Graeme Hawes – Manager Technical Services
- Peter Owen – Manager Parks, Environment & Sustainability
- Rachel Belthouser – Project Coordinator
- Meagan Sullivan – Financial Advisor

The Project Control Group meets fortnightly.

Advisory Committee

- Cr Karen May – Mackay Regional Council (Chair)
- Cr Fran Mann – Mackay Regional Council
- Teona Cousin – Mackay Regional Council, Manager Economic Development & Tourism
- Rachel Belthouser – Mackay Regional Council, Project Coordinator
- Ashley Black – Mackay Regional Council, Economic Development
- Kate Cotter – Mackay Regional Council, Team Leader Customer Services
- Tas Webber – Mackay Tourism, General Manager
- Sarina Field of Dreams Stakeholders representatives from each facility:
 - Sarina Arts & Crafts
 - Sarina Museum
 - Sarina Art Gallery
 - Sarina Sugar Shed

The Advisory Committee meets bi-monthly.

4.5.4 Tenders and Contracts

Contracts awarded as part of the project are:

Contract Details	Awarded Contractor	Value
MRC 2017-070 – AS2124 – Civil and Landscape Construction – Sarina Field of Dreams Parklands	Vassallo Construction Pty Ltd	\$1,426,782.24
MRC 2018-002 – AS3400 – Design & Construct – Sarina Railway Station Refurbishment	WHF Group Pty Ltd	\$855,117.00
Total		\$2,281,899.24

Pending procurement:

Details

Construction – Signage & Wayfinding for Sarina Field of Dreams Parklands and new Visitor Information Centre

4.5.5 Latest Developments

- Stage 1 of the main car park is ongoing, with Stage 2 anticipated to commence mid-October
- New footpaths throughout the Parkland
- Installation of new Parkland lighting infrastructure
- Preparation for new community infrastructure installation (BBQs, picnic tables and bins)
- Preparation of works to commence the construction of the retaining wall between Museum and Art Gallery
- Removal of trees from Parkland and new garden beds in preparation for new landscaping works (planting anticipated to commence late October – November).
- Significant new site drainage infrastructure installed
- Early demolition works in the Sarina Railway Station, next stage of demolition anticipated late October – November.

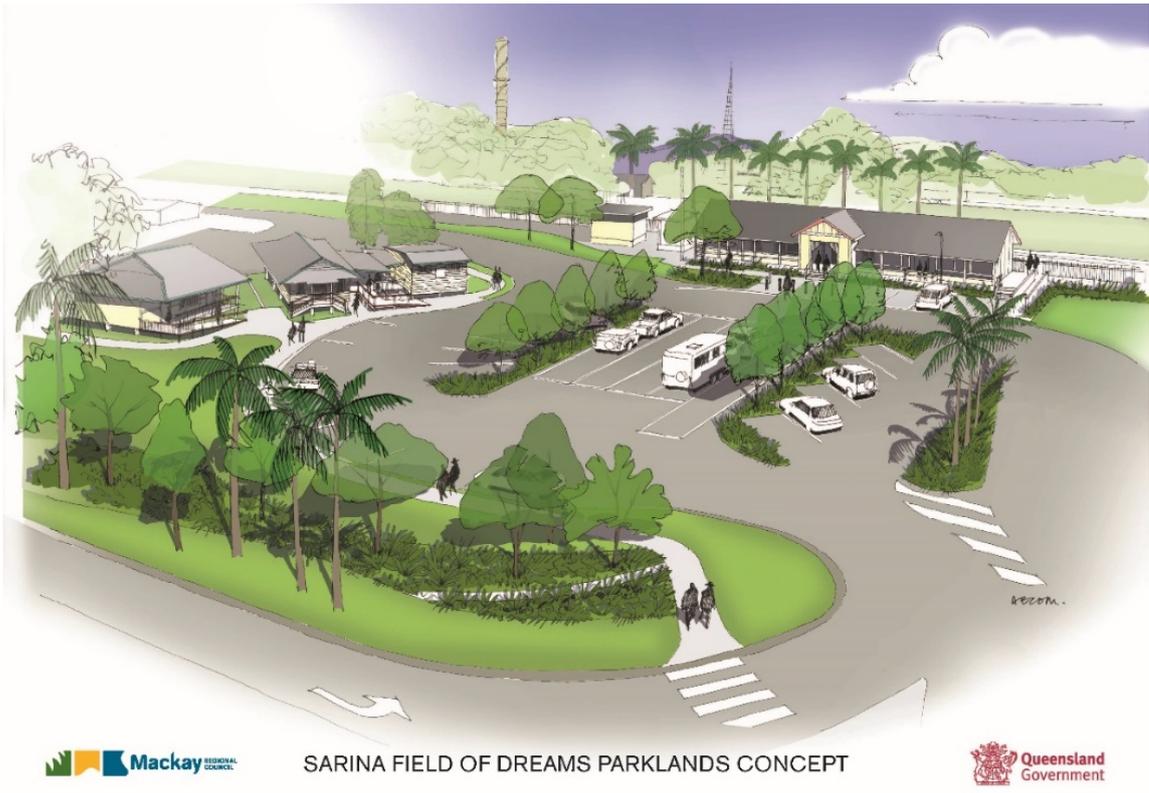


Photo 1: Artists impression concept image of Sarina Field of Dreams Parkland entrance



Photo 2: September works in main carpark (Stage 1) at entrance to the Sarina Field of Dreams Parkland entrance.



Photo 2: Removal of 2 x large trees and landscaping and preparation of new retaining wall



Photo 3: Ongoing works in main carpark (Stage 1) at entrance to the Sarina Field of Dreams Parkland entrance.