



Application for RV Friendly Caravan Park Approval

Mackay Regional Council Local Law No. 1 (Administration) 2011;
Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2011.

Privacy Notice: Mackay Regional Council is collecting this information in order to process your Application. Please be advised that Council under Legislation may be required to provide your details to a relevant State Department/Agency when requested or to a collection agency that has been employed by Council for the recovery of unpaid fees. In all other circumstances, this information will only be disclosed to a third party with your written authorisation or as required by law.

P: 1300 622 529 | **E:** council@mackay.qld.gov.au | **F:** 07 4944 2400 | PO Box 41 Mackay QLD 4740 | **ABN:** 56 240 712 069
CS Centres: Mon-Fri, 8:30am-4:30pm | Civic Precinct, Gordon St, Mackay | 65 Broad St, Sarina | 20 Victoria St, Mirani

For your application to be assessed you must:

- Complete all relevant sections;
- Provide all supporting information referred to on this form; and
- Submit with the relevant fee.

Contact council if you have any specific enquiries regarding fees or how to complete this form. Please type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

SECTION A – APPLICATION TYPE

NEW APPLICATION

Complete **SECTIONS B, C, E, and G** and provide supporting information.

AMENDMENT (e.g. change to operation)

Complete **SECTIONS B, C, E, and G** and provide supporting information.

TRANSFER

Complete **SECTIONS B, D, E and G.**

SECTION B – TYPE OF RV FRIENDLY CARAVAN PARK

RV FRIENDLY CARAVAN PARK 10 SITES OR LESS

RV FRIENDLY CARAVAN PARK MORE THAN 10 SITES

SECTION C – APPLICANT DETAILS

Title: Mr Mrs Ms Miss Other:

Family Name:

Given Name/s:

Postal Address:

Suburb:

Post Code:

Home Phone:

Mobile:

Email:

If there is more than one applicant, please fill in the details of the second applicant here

Title: Mr Mrs Ms Miss Other:

Family Name:

Given Name/s:

Postal Address:

Suburb:

Post Code:

Home Phone:

Mobile:

Email:

SECTION D – BUSINESS DETAILS

Trading Name:

ABN:

Trading Address:

Suburb:

Post Code:

Real Property Description (Lot/Plan):

Business Phone:

Business Fax:

Postal address where you can receive legal documents.

Postal Address:

Suburb:

Post Code:

Contact person for management/operation of RV Friendly Caravan Park

Contact Person:

Position:

Contact Phone:

Email:

SECTION E – TRANSFER OF APPROVAL

Current approval holder's full name and signature is required if transferring approval.

- I consent to the transfer of this RV Friendly caravan park approval _____ to the applicant in this application.

Current Approval Holder:

Signature:

Date:

SECTION G – LANDOWNER CONSENT

Landowner consent is required if the applicant is not the owner.

Landowner Name:

Signature:

Date:

SECTION H – ATTACHMENTS

Please provide:

- A plan of the proposed RV Friendly caravan park (drawn to scale) showing:
 - Location and real property description of the proposed RV Friendly caravan park;
 - Property boundaries;
 - Identification of sites with clearly defined numbering or markings;
 - All roads and buildings within the RV Friendly caravan park;
 - Water supply system and all water points (for more than 10 sites approval applications only);
 - Position of all waste containers;
 - Details of unisex toilet (for more than 10 sites approval applications only);
 - Details of on-site sewerage facilities/dump point and waste water disposal system (for more than 10 sites approval applications only);
- Rules which will govern the use of the RV Friendly caravan park.
- Evidence that approvals have been obtained for each of Town Planning, Building, Plumbing and Trade Waste, as required. If you believe that any one, or all, of these approvals are not required to support this application, you must provide written evidence in support of your claim.

SECTION G – APPLICANT DECLARATION

- I declare the information provided in this application to be true and correct.

Applicant Name:

Signature:

Date:

PAYMENT OPTIONS

For a complete list of fees and charges, please refer to council's [Fees and Charges](#).

CREDIT CARD | We accept Visa or MasterCard. We do not accept American Express.

CHEQUE | Make your cheques payable to Mackay Regional Council.

CASH OR EFTPOS | You can pay at any of Council's Customer Service Centres.

OFFICE USE ONLY

Reference number: LC/H&RS/PP

Date:

Amount:

File number:

Receipt number:

Cashier: