

FEES & CHARGES 23-24

CONFERENCES, EXPOS, MEETINGS & FUNCTIONS

MECC caters to private, commercial and not-for-profit organisations. The following table reflects the fees and charges associated for each. We are sure that you will find our rates competitive and in line with other regional cities and industry standards. Please contact the centre's Business Development Team to obtain a comprehensive quote tailor made to suit your function requirements.

Please contact the centre's Business Development Team:

Phone: +61 7 4961 9700 or email: mecc@mackay.qld.gov.au

ITEM	DESCRIPTION	STANDARD FEE (incl GST)	NOT-FOR-PROFIT FEE (incl GST)*
ENTIRE CENTRE			
Entire MECC Complex Exclusive Use (Nth & Sth Wings)	Day or Evening	POA	POA
SOUTH WING			
Plenary Hall '1' or '2'	Day OR Evening	\$2615.00	\$2175.00
	Day AND Evening	\$3658.00	\$3219.00
Plenary Hall '1' and '2'	Day OR Evening	\$4152.00	\$3713.00
	Day AND Evening	\$7008.00	\$6569.00
Meeting Room 1, 2, 3 or 4 Individual	Minimum 4hr hire <i>Pro-rata fees apply after 4 hours</i>	\$442.00 per room \$111.00/hr	\$398.00 per room \$100.00/hr
Meeting Rooms 1, 2, 3 & 4 Combined	Minimum 4hr hire <i>Pro-rata fees apply after 4 hours</i>	\$1768.00 \$444.00/hr	\$1592.00 \$400.00/hr
Meeting Room 1 & 2 Combined	Minimum 4hr hire <i>Pro-rata fees apply after 4 hours</i>	\$884.00 \$220.00/hr	\$796.00 \$200.00/hr
Meeting Room 3 & 4 Combined	Minimum 4hr hire <i>Pro-rata fees apply after 4 hours</i>	\$884.00 \$222.00/hr	\$796.00 \$200.00/hr
Convention Centre - Exclusive Use (Plenary Halls 1 & 2, Meeting Rooms 1-4 & Registration Desk)	Day OR Evening	\$5986.00	\$5547.00
	Day AND Evening	\$8958.00	\$8546.00
NORTH WING			
North Wing - Exclusive Use (Auditorium, Nth Foyer & LD Space)	Day AND Evening	\$2944.00	\$2484.00
Auditorium - as meeting venue	Minimum 4hr hire <i>Pro-rata fees apply after 4 hours</i>	\$663.00/4 hrs \$166.00/hr	\$618.00/4hrs \$155.00/hr
North Foyer	Minimum 4hr hire <i>Pro-rata fees apply after 4 hours</i>	\$552.00/4 hrs \$139.00/hr	\$442.00/4 hrs \$100.00/hr
	Day and Evening	\$1846.00/day & evening	\$1660/day & evening
Lynette Denny Space	Minimum 4hr hire <i>Pro-rata fees apply after 4 hours</i>	\$442.00/4 hrs \$111.00/hr	\$398.00/4 hrs \$100.00/hr

*Not-for-profit rate available to incorporated not-for-profit groups who can demonstrate a need for council support.

Groups must be based within the Mackay region. Proof of incorporation and certified profit and loss statement must be provided.

NOTE: Fees and Charges are reviewed annually. Bookings held after 1 July will need to allow for an approximate 5% increase in charges.

FEES & CHARGES 23-24

CONFERENCES, EXPOS, MEETINGS & FUNCTIONS - CONTINUED

ITEM	DURATION	STANDARD FEE (incl GST)	NOT-FOR-PROFIT FEE (incl GST)*
North Mezzanine with Outdoor Terrace	Minimum 4hr hire <i>Pro-rata fees apply after 4 hours</i>	\$442.00/4 hrs \$111.00/hr	\$398.00/4 hrs \$100.00/hr
South Mezzanine with Outdoor Terrace	Minimum 4hr hire <i>Pro-rata fees apply after 4 hours</i>	\$442.00/4 hrs \$111.00/hr	\$398.00/4 hrs \$100.00/hr
OTHER			
Bump In - Hold Rate	Half Day Rate (5 hours) Per Day Rate (8 hours)	\$831.78 \$1435.00	\$729.00 \$1215.00
Room Reset Fee		POA (from \$250.00)	POA (from \$250.00)

PERFORMING ARTS VENUE HIRE RATES

ITEM	DURATION	STANDARD FEE (incl GST)	NOT-FOR-PROFIT FEE (incl GST)*
SOUTH WING - PERFORMANCES			
As per rates for meetings OR 10% of gross Box Office - whichever is greater			
NORTH WING - PERFORMANCES			
Auditorium	Per performance (5hr hire)	\$1486.00	\$1045.00
	<i>Pro-rata fees apply after 4 hours</i>	OR 10% of gross Box Office - whichever is greater	OR 8% of gross Box Office - whichever is greater
North Foyer	Per performance (5hr hire)	\$552.00	\$442.00
	<i>Pro-rata fees apply after 5 hours</i>	\$111.00/hr	\$89.00/hr
		OR 10% of gross Box Office - whichever is greater	OR 8% of gross Box Office - whichever is greater
Lynette Denny Space	Per performance (5hr hire)	\$442.00	\$387.00
	<i>Pro-rata fees apply after 5 hours</i>	\$89.00/hr	\$77.00/hr
		OR 10% of gross Box Office - whichever is greater	OR 8% of gross Box Office - whichever is greater
Rehearsals (Auditorium)	Minimum 4hr hire	\$718.00	\$718.00
	<i>Pro-rata fees apply after 4 hours</i>	\$177.00/hr	\$177.00/hr
Rehearsals (North Foyer)	Minimum 4hr hire	\$111.00/hr	\$89.00/hr

FEES & CHARGES 23-24

SPACES & CAPACITIES

The centre is made up of many versatile rooms including plenary halls, meeting rooms, an auditorium, mezzanines, terraces and an experimental theatre. You can select one space or a combination of spaces to suit your requirements.

FACILITIES	AREA	THEATRE	CLASSROOM	BANQUET	COCKTAIL	BOOTHS (3 x 2m x 2m)
HALLS - Layout capacities factor in a stage & projector screens. Capacities subject to room requirements.						
Hall 1 (raked retractable + flat floor seating)	730m ²	612	402	N/A	750	N/A
Hall 1 (flat floor seating)	730m ²	748	224	330	750	42
Hall 2 (flat floor seating)	730m ²	748	224	330	750	42
Hall 1 & 2 (raked retractable + flat floor seating)	1460m ²	1457	560	800	1500	73
<i>*Hall A + B and loading dock support uniformly distributed load of 20kPa (max 40T).</i>						

THEATRE						
Auditorium	N/A	1090	N/A	N/A	N/A	N/A

NORTH FOYER	368m ²	399	152	260	700	24
-------------	-------------------	-----	-----	-----	-----	----

EXPERIMENTAL THEATRE						
Lynette Denny Space	119m ²	100	60	90	100	6

MEETING ROOMS - with and without projector screens flown in						
Meeting Room 1 or 2	75m ²	68-80	33	40	50	
Meeting Room 3 or 4	50m ²	44-56	16	20	35	
Meeting Room 1 & 2	150m ²	149	60	70	200	
Meeting Room 3 & 4	90m ²	88	42	40-60	70	
Meeting Room 1 - 4 & sub foyer	333m ²	360	160	210	450	15-24

MEZZANINES and TERRACES						
North Mezzanine with Outdoor Terrace	40m ² 60m ²	59 N/A	N/A N/A	N/A N/A	40 60	
South Mezzanine with Outdoor Terrace	43m ² 69m ²	70 N/A	N/A N/A	N/A N/A	70-100 N/A	

Above layout capacities are subject to your catering, staging and technical requirements

FEES & CHARGES 23-24

CENTRE SERVICES AND EQUIPMENT

ITEM	DURATION	STANDARD FEE (incl GST)	NOT-FOR-PROFIT FEE (incl GST)*
STAFF CHARGES			
Venue Supervisor	6am - Midnight	No Charge	No Charge
	(Midnight - 6am)/hr	\$140.00	\$140.00
	Public Holiday/hr	\$140.00	\$140.00
Technical Staff	Per Technician/hr	\$64.00	\$64.00
	Public Holiday/hr	\$140.00	\$140.00
	Overtime/hr	\$140.00	\$140.00
	(Midnight - 6am)/hr	\$140.00	\$140.00
Front of House Staff/ Friends of the MECC (Doorkeepers & Ushers)	Per Performance (Auditorium)	\$974.00	\$787.00
	Per Performance (North Foyer or Lynette Denny Space)	\$216.00	\$216.00
	Convention Centre	\$22.00 per person/hr	\$22.00 per person/hr
Registration Staff	Per staff member/hr	\$64.00	\$64
Cleaning (If additional is required outside of 5 hrs)	Per Cleaner/hr	\$64.00	\$64.00
	Public Holiday per Cleaner/hr	\$128.00	\$128.00
Merchandise Seller	Per Seller/hr	\$64.00	\$64
	Public Holiday per seller/hr	\$128.00	\$128.00
10% taken by the venue from all merchandise and programs sold			
Ticket Seller/ Box Office Offsite	Per Seller/hr	\$64.00	\$64.00
	Public Holiday per seller/hr	\$128.00	\$128.00
Security - min 4 hours	Per Hour (Mon - Sat)	\$66.00	\$66.00
	Per Hour (Sun/Public Holiday)	\$100.00	\$100.00

OTHER CHARGES			
Consumables	Batteries, data storage, gaffa tape, electrical tape	POA	POA
Plant: 2 tonne fork lift, scissor lift (plus technical staff charges per hour)		POA	POA
Retractable Seating	Available in Plenary Halls	\$552.00	\$552.00
Table Cloths	Black Linen (white linen on request)	\$15.00 ea	\$15.00 ea
Printing/Photocopies	Black & White Per Copy	\$0.30	\$0.30
	Colour - Per Copy	\$0.50	\$0.50
Whiteboard		No Charge	No Charge
Storage Fee		POA from \$45.00 Per Day	POA from \$45.00 Per Day
Rubbish Removal	Per Half Skip	\$140.00	\$140.00

FEES & CHARGES 23-24

CENTRE SERVICES AND EQUIPMENT CONTINUED

ITEM	DURATION	STANDARD FEE (incl GST)	NOT-FOR-PROFIT FEE (incl GST)*
TICKETING			
Event Creation	Refer to MECC Ticketing & Marketing Form	\$138.00	\$138.00
Booking Fee	Up to \$11.99 value	\$2.80	\$2.80
	Over \$12.00 - up to \$24.99 value	\$3.80	\$3.80
	Over \$25.00 - up to \$49.99 value	\$5.50	\$5.50
	Over \$50.00 value	\$6.00	\$6.00
3% Processing Fee applies to all transactions for both cash and card			
First 10 complimentary tickets	1-10 tickets	No Charge	No Charge
For every complimentary ticket thereafter	10+ tickets	\$1.70	\$1.70
Live Performance Fee As set by Live Performance Australia	0 - 200 patrons	\$41.00	\$41.00
	251 - 500 patrons	\$82.00	\$82.00
	501 - 1000 patrons	\$122.00	\$122.00
	1001 - 1500 patrons	\$200.00	\$200.00
Telephone Transaction Fee		\$2.90	\$2.90
Postage Fee		POA	POA
MERCHANDISE			
Venue Commission	A commission of 10% gross sales from merchandise is payable to the venue		
Merchandise Seller (Min. 2 hour block) Require 6 weeks notice prior to the event	Per Seller/hr	\$64.00	\$64.00
	Public Holiday per seller/hr	\$128.00	\$128.00
Tables		No Charge	No Charge
Table Cloths	Black Linen (white linen on request)	No Charge (when used for merchandise)	No Charge (when used for merchandise)
Chairs		No Charge	No Charge
Partition - Mobile	Black/Standard 1.5m x 1.5m	\$39.00 Per Item, per day	\$39.00 Per Item, per day
Partition - Expandable	Black 7.5m 7.6m x 1.8m	\$61.00 Per Item, Per Day	\$61.00 Per Item, Per Day

FEES & CHARGES 23-24

TECHNICAL EQUIPMENT AND SERVICES

ITEM	DESCRIPTION	STANDARD FEE (incl GST)	NOT-FOR-PROFIT FEE (incl GST)*
LIGHTING / ELECTRICITY			
Small Moving Lights	LED BEAM 150/ Robin 600 LEDWASH/ ROBIN SPIIDER	\$78.00 ea	\$78.00 ea
Large Moving Lights	Robin DL7F/ DL7S/ Pointe/ Forte/ DLX	\$104.00 ea	\$104.00 ea
Black Light	UV400 UV Cannon	\$60.00	\$60.00
Astera AX1 Pixel Tube	Battery light, package of 8	\$104.00/pk 8	\$104.00/pk 8
Astera Pixel Brick	Battery light, package of 8	\$104.00/pk8	\$104.00 /pk8
Arkaos Media Master PRO	includes basic media content	\$104.00/event	\$104.00/event
Atomic 3000 LED Strobe		\$32.00 ea	\$32.00 ea
Chauvet Strike 4	Audience Blinder	\$32.00 ea	\$32.00 ea
Followspot (Operator not included)	Robe BMFL Followspot + Robospot controller	\$200.00/day	\$200.00/day
Black LED Curtain - Star Cloth	18M Wide x 8.5m High (Includes Rigging Fee)	\$796.00 inc rigging	\$796.00 inc rigging
Stage Electricity	As Metered per KwHr	No Charge	No Charge
Electricity	Standard 10 amp - Per Site, Per Day	\$39.00 ea	\$39.00 ea
Electricity	3 Phase - Per Site, Per Day	\$105.00 ea	\$105.00 ea
STAGING			
Red Carpet	Includes labour	\$120.00	\$120.00
Smoke / Haze Special FX	Fees for fire warden will apply at \$64.00/hr (\$134.90/hr PH)	POA	POA
MDG Hazer Kit	Includes fluid + C02	\$156.00/day	\$156.00/day
MDG Low Fogger	Does not include fluid	\$156.00/day	\$156.00/day
Push Up Drape Kit	Small (inc rigging)	\$358.62	\$358.62
	Medium (inc rigging)	\$809.58	\$809.58
	Large (inc rigging)	\$1344.33	\$1344.33
C02 Bottles	Low Fogger (1 bottle lasts 17 mins)	\$42.00/bottle	\$42.00/bottle
JEM ZR44 Smoke Machine		\$83.00 ea	\$83.00 ea
Piano Hire + Tune	Steinway D Concert Grand (Black) - Tuned	\$332.00	\$332.00
	Yamaha WX5 Upright Piano (Black) - Tuned	\$308.00	\$308.00
	Yamaha S5X Medium Grand (Black) - Tuned	\$328.00	\$328.00
Staging: Sico and prolyte decks available		POA	POA
ITEM	DESCRIPTION	STANDARD FEE (incl GST)	NOT-FOR-PROFIT FEE (incl GST)*
AUDIO VISUAL			
AV Package #1 Plenary Hall 1 or 2	1x flown projector screen, data projectors, laptop, switcher/vision mixer	\$590.00/event	\$472.00/event
AV Package #2 Plenary Hall 2	2x flown projector screens, data projector, laptop, switcher/vision mixer	\$1056.00/event	\$883.00/event

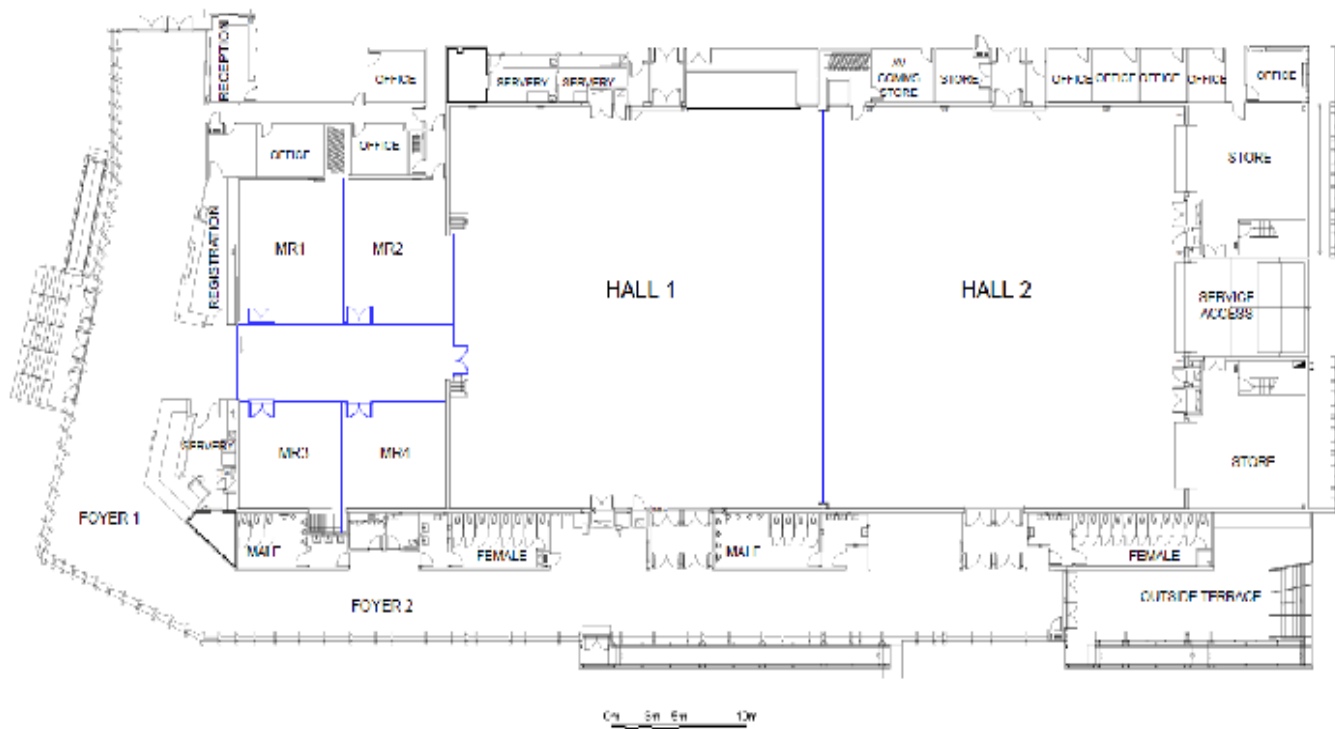
FEES & CHARGES 23-24

TECHNICAL EQUIPMENT AND SERVICES - CONTINUED

ITEM	DESCRIPTION	STANDARD FEE (incl GST)	NOT-FOR-PROFIT FEE (incl GST)*
AV Package #3 Lynette Denny Space	1x flown projector screen, data projector, laptop, switcher/vision mixer (PA not included)	\$207.00/event	\$177.00/event
AV Package #4 Auditorium	1x flown projector screen, data projector, laptop, switcher/vision mixer (PA not included)	\$570.00/event	\$456.00/event
AV Package #5 North Foyer	1x flown projector screen, data projector, laptop, switcher/vision mixer (PA not included)	\$363.00/event	\$290.00/event
ADSL or ISDN line	Per Line, Per Day	\$163.00 ea	\$163.00 ea
Dedicated Phone Line (plus programming)	Per Line, Per Day Not including STD/Overseas Calls	\$266.00 ea	\$266.00 ea
Philips 50" Q-Line Display Screen	Per Item, Per Day	\$57.00/item/day	\$57.00/item/day
Sony Bravia 40" LCD Panel	Per Item, Per Day	\$45.00/item/day	\$45.00/item/day
DVD & CD Player	Per Item, Per Day	POA	POA
Laptop (Trade Exhibitors Only)	Per Item, Per Day	\$83.00/item/day	\$83.00/item/day
FREE Wifi/Internet NBN Broadband up to 100down/40up	MECC	No Charge	No Charge
AUDIO			
PA System	Plenary Halls 1 & 2 Combined - Full PA D&B Audiotechnik left, right, front fill and subs. Note: Infra Subs and side fill available	\$984.00 does not inc rigging	\$885.00 does not inc rigging
	Plenary Halls 1 or 2 - Half PA D&B Audiotechnik left, right, front fill and subs	\$414.00 does not inc rigging	\$373.00 does not inc rigging
	Floating system - D&B Audiotechnik	\$259.00 does not inc rigging	\$259.00 does not inc rigging
	North Foyer PA D&B Audiotechnik left, centre, right, front fill and subs	\$372.00 inc rigging	\$372.00 inc rigging
	Auditorium PA D&B Audiotechnik Left, Centre, Right, front fill and subs. Note: Infra Subs available	\$414.00 does not inc rigging	\$414.00 does not inc rigging
Radio Microphones	Handheld/headset/lapel plus consumables	\$88.00 item/day	\$88.00 item/day
Microphone	Wired/corded	\$10.00 ea	\$10.00 ea
Wireless in Ear Monitor		\$88.00 item/day	\$88.00 item/day
Lectern	Digital lectern with/without fixed microphone Without microphone	\$85.00 \$52.00	\$85.00 \$52.00
Livestream Package	Includes video camera	\$621.00	\$621.00
Additional camera		\$104.00 ea	\$104.00 ea
Teleconference hire equipment		\$160.00	\$160.00

FLOOR PLANS 23-24

CONVENTION CENTRE FLOOR PLAN



AUDITORIUM FLOOR PLAN

