FINAL MINUTES

18 September 2013

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Declaration of Potential Conflict of Interest

Nil.

ORDINARY MEETING
MINUTES

1. ATTENDANCE:

Her Worship the Mayor, Cr D T Comerford (Chairperson), Crs K J Casey, C J Bonanno, L G Bonaventura, F A Gilbert, A N Jones, G J Martin, T A Morgan, D J Perkins, P F Steindl, and R D Walker were in attendance at the commencement of the meeting. Also present was Mr B Omundson (Chief Executive Officer) and Mrs M Iliffe (Minute Secretary).

The meeting commenced at 10.03 am.

2. ABSENT ON COUNCIL BUSINESS:

Nil

3. APOLOGIES:

Nil

4. CONDOLENCES:

Council expressed their condolences to Don Wall and his family on the recent passing of his wife Gloria Wall. Mr Wall was a former Mackay City Council Councillor and a beef industry stalwart.

5. CONFIRMATION OF MINUTES:

5.1 ORDINARY MEETING MINUTES 11 SEPTEMBER 2013

THAT the Minutes of the Ordinary Meeting held on 11 September 2013 be confirmed.

Moved Cr Gilbert **Seconded Cr Morgan**

CARRIED

6. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:

Nil

7. MAYORAL MINUTES:

Nil

8. CORRESPONDENCE AND OFFICERS' REPORTS:

8.1 COMMUNITY SERVICES MONTHLY REVIEW - SEPTEMBER 2013

Author Director Community Services

Purpose

Attached is a copy of the Community Services Monthly Review for August 2013 for information purposes.

Officer's Recommendation

THAT the Community Services Monthly Review for August 2013 be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Jones **Seconded Cr Bonanno**

CARRIED

8.2 DEVELOPMENT SERVICES - PERFORMANCE MANAGEMENT REPORT - AUGUST 2013

Author Director Development Services

Purpose

To review the attached Development Services Performance Management Report for the month of August 2013.

Officer's Recommendation

THAT the attached report be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Perkins **Seconded Cr Bonaventura**

CARRIED

8.3 WASTE COLLECTION SERVICES POLICY

Author Manager Waste Services

Purpose

To present to Council the Waste Collection Services Policy for adoption as a formal policy.

Background/Discussion

The Policy was first adopted by Council on 20 July 2011; however there is an amendment to the Policy.

Consultation and Communication

When the Policy was first adopted by Council in 2011 it was firstly circulated to the Management Team of Water and Waste Services and several other relevant staff members in Corporate Services for feedback and comments. The Policy has only had minor changes to update relevant Legislation and to include clarity in dealing with multi-unit dwellings where an increased level of service is sought.

The amended Policy was then presented to SLPT for review and approval on 5 September 2013.

Resource Implications

The waste and recycling collection services have been in place with Mackay Regional Council for a considerable period of time. As such there are no new resource implications.

Risk Management Implications

The existence of a Policy continues to help towards the ongoing provision of domestic and commercial solid waste and recycling collection services.

Conclusion

It is recommended that Council adopt the Waste Collection Services Policy.

Officer's Recommendation

THAT Council adopt the attached Waste Collection Services Policy as a formal policy of Mackay Regional Council.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Bonaventura **Seconded Cr Morgan**

CARRIED

9. CONSIDERATION OF COMMITTEE REPORTS:

9.1 REGIONAL ARTS DEVELOPMENT FUND (RADF) APPLICATIONS ROUND ONE

File No **Regional Arts Development Fund**
Author **Manager Community Programs**

Purpose

To ratify RADF committee recommendations from 2 September 2013 Committee Meeting.

Background/Discussion

This is the first round of grants assessed by the RADF Committee this financial year under the Regional Arts Development Fund guidelines. Eight applications requesting $71,574 have been received.

Consultation and Communication

The RADF Chair, and 9 community representatives and two Arts Development Officers met to assess applications received.

Resource Implications

The budget available for the RADF program for the 2013/2014 financial year is $160,000. This total comprises four rounds of $38,250 per round available to community applicants and $7,000 toward training of committee members.

Risk Management Implications

Nil.

Conclusion

The committee is recommending that 6 of the 8 applications received be approved totalling $38,189 and 2 applications not be funded.

Officer's Recommendation

THAT the minutes of the RADF grant assessment meeting held on the 2 September 2013 be received.

AND THAT Council approves funding to the following applicants for the amounts stated to a total of $38,189.

	Name	Category	Requested Amount	Approved amount
1	Pioneer Valley Country Music Assoc.	Building Community Capacity	$6,875	$1,800
2	Charmaine Ann Arnold	Contemporary Collections	$19,000	$15,500
3	May Britt Mosshammer	Concept Development	$6,500	$5,700
4	MECC	Building Community Capacity	$6,614	$6,614
5	Leo Alexander Scott	Concept Development	$5,010	Nil
6	Mackay Camera Group	Building Community Capacity	$5,275	$5,275
7	Janice Quadrio	Regional Partnership	$18,000	Nil
8	Riot Stage	Concept Development	$4,300	$3,300
		TOTAL REQUESTED	**$71,574**	
		TOTAL APPROVED		**$38,189**

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Bonanno **Seconded Cr Morgan**

CARRIED

9.2 DRAFT MINUTES LOCAL AREA MULTICULTURAL PARTNERSHIP (LAMP) PROGRAM ADVISORY COMMITTEE

Author Manager Community Programs

Purpose

Attached is a copy of the draft minutes of the Local Area Multicultural Partnership (LAMP) Advisory Committee meeting held 22 August 2013 for information purposes.

Officer's Recommendation

THAT the minutes of the LAMP Advisory Committee meeting held 22 August 2013 be received

FURTHER THAT the updated LAMP Terms of Reference be adopted.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Jones **Seconded Cr Walker**

CARRIED

10. RECEIPT OF PETITIONS:

Nil

11. TENDERS:

11.1 MRC 2013-095 PROVISION OF GRAVEL CRUSHING OPERATIONS

File No MRC 2013-095 Provision of Gravel Crushing Operations
Author Manager Civil Operations

Purpose

To present to Council for approval, tenders submitted for MRC 2013-095 Provision of Gravel Crushing Operations.

Background/Discussion

Mackay Regional Council (Council) issued a Request for Tender (RFT) inviting submissions for the production of unsealed road maintenance gravel at seventeen pits within the Mackay region. It is estimated that Council will require approximately 80,000m3 per annum, however actual quantities will be dependent upon several variables such as wet weather, contractors sourcing gravel for restoration works from private quarries etc.

The successful contractor is required to excavate, process (by the use of impact crusher), supply and incorporate water (in the form of dust control on and around the crusher) and stockpile materials at any of the seventeen quarry pits currently operated by Council within the regional area. Two pricing options were requested in the RFT - Option 1 is for the material specification MG2 with Option 2 being for the material specification MG3. MG2 is the preferred gravel and will be the predominant gravel quality produced. However, not all pits have source materials suitable to produce MG2 quality gravel. MG3 specification is a slight relaxation to allow for gravel conforming to the specification to be produced at each pit.

The current contract for the provision of gravel crushing operations expires on the 29th September 2013. The proposed commencement date for this contract is the 30th September 2013, for a twenty-four (24) month period with the option of a twelve (12) month extension.

Tenders were invited on the 8th June 2013, via Council's website and advertised locally in the Daily Mercury.

The following submissions were received by the closing time of 10.00am on the 3rd July 2013:

- BRW Transport & Quarries Pty Ltd — Walkerston
- Calibre Earthmoving & Environmental — Rockhampton
- CZL Group Pty Ltd — Branxton (NSW)
- Edvic Pty Ltd T/A Ed's Excavators — Sarina
- M&M Crushing Pty Ltd — Burleigh
- Milbrae Quarries Pty Ltd — Leeton
- Nationwide Civil Pty Ltd — Sunshine Coast
- Premium Plant and Haulage — Maroochydore
- Rockcycle Crushing Ltd — Broadbeach
- T Mining Services Pty Ltd — Moranbah

An initial compliance check was conducted on the 11th July 2013 to identify submissions that were non-conforming with the immediate requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

All submissions were progressed through to the qualitative criteria assessment on the basis that all terms and conditions and mandatory requirements of the RFT had been met.

The Evaluation Panel met on the 24th July 2013 to undertake the evaluation of all submissions.

Tender Information Requests (TIR) were issued to Calibre Earthmoving and Environmental Pty Ltd, T Mining Services Pty Ltd, CZL Group Pty Ltd and Premium Plant and Haulage Pty Ltd for the following reasons:

- Seeking confirmation that the tenderers understood that there was no guarantee of continuity of crushing and that gravel requirements were on a replenishment basis only;

- To provide details pertaining to relevant equipment

- To request further details in relation to the qualitative criteria as required in the RFT.

The Evaluation Panel reconvened on the 7th August 2013 to review the responses received to the TIR's.

- Regional Coordinator Civil Operations
- Soil Tester Civil Operations
- Contracts Officer Procurement and Plant

During the evaluation, tenderers were assessed against the nominated qualitative criteria. The weighting attributed to each qualitative criteria was:

a) Relevant Experience 25%
b) Key personnel skills and experience 20%
c) Tenderers' Resources 25%
d) Demonstrated Understanding 20%
e) Local Content 10%

In order to obtain the full annual cost of the contract, a cost comparison was conducted by calculating the sum of:

- Tenderers' rate for establishment to Mackay Region (where applicable) and

- Tenderers' rate for establishment between quarry sites multiplied by the anticipated number of moves of 17 each year, being one move to each pit during the year and

- Annual gravel production cost derived by multiplying the unit rate tendered by the annual estimated figure of 80,000m3 per annum.

The table below indicates the comparison of rates (excluding GST):

Tenderer	Price for MG2	Price for MG3
Nationwide Civil Pty Ltd	$893,900.00	$985,900.00
BRW Transport & Quarries Pty Ltd	$938,000.00	$938,000.00
Calibre Earthmoving & Environmental	$1,019,800.00	$1,019,800.00
Milbrae Quarries Pty Ltd	$1,031,000.00	$1,059,000.00
CZL Group Pty Ltd	$1,068,000.00	$1,228,000.00
T Mining Services Pty Ltd	$1,132,000.00	$1,212,000.00

Tenderer	Price for MG2	Price for MG3
M&M Crushing Pty Ltd	$1,268,500.00	$1,268,500.00
Rockcycle Crushing Ltd	$1,297,610.00	$1,297,610.00
Edvic Pty Ltd T/A Ed's Excavators	$1,307,900.00	$1,307,900.00
Premium Plant & Haulage	$7,030,000.00	$7,030,000.00

When evaluating the submissions, the Evaluation Panel took into consideration the ad-hoc requirement for the provision of gravel crushing. Although the annual cost comparison was prepared on an approximate number of moves per year of seventeen, this figure could increase due to a number of reasons including, but not limited to, inclement weather, variable moisture content in the source materials across the region, availability of blasted rock, variable demand and available stockpile area at each quarry.

At the end of the combined qualitative and price assessments, BRW Transport & Quarries Pty Ltd tender demonstrated best value for money to Mackay Regional Council based on their demonstrated understanding of Council's requirements, their experience, capacity and resources to provide the services to the specified quantity and quality as detailed in the RFT and their pricing.

Consultation and Communication

The evaluation of the tenders was conducted by:

- Regional Coordinator Civil Operations
- Soil Tester Civil Operations
- Contracts Officer Procurement and Plant

Resource Implications

External contract resources are required to produce the unsealed road maintenance gravel needs as this is the most cost effective means. Council does not have such specialised crushing equipment.

The funding for the gravel is budgeted for in the unsealed road maintenance budget account and in the NDRRA approved funding.

Risk Management Implications

Council has developed a Quarry Management System to manage the considerable risks associated with the blasting, excavation and production of gravel materials. The management system complies with legislative requirements. Successful external audit outcomes have been demonstrated.

Conclusion

That awarding the contract to BRW Transport & Quarries Pty Ltd represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council based on their demonstrated understanding of Council's requirements, their experience, capacity and resources to provide the services to the specified quantity and quality as details in the RFT and their pricing.

Officer's Recommendation

THAT the schedule of rates tender submitted by BRW Transport & Quarries Pty Ltd for the anticipated annual cost of $938,000.00 (excluding GST) be accepted for the provision of MRC 2013-095, Provision of Gravel Crushing Operations for a twenty-four month period with the option of a twelve month extension.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Casey **Seconded Cr Steindl**

CARRIED

12. CONSIDERATION OF NOTIFIED MOTIONS

Nil

13. LATE BUSINESS:

13.1 LEAVE OF ABSENCE - CR MORGAN

THAT Cr Morgan be granted leave of absence for the Meetings on 9, 16 and 23 October 2013.

Moved Cr Casey **Seconded Cr Martin**

CARRIED

13.2 QUEENSLAND COUNTRY WOMEN'S ASSOCIATION 90TH BIRTHDAY

Cr Jones attended the function on behalf of the Mayor on Saturday 15 September 2013.

13.3 MIRANI MUSEUM'S 25TH BIRTHDAY

Cr Jones attended the Mirani Museum's 25th birthday on behalf of the Mayor on Sunday 16 September 2013.

14. PUBLIC PARTICIPATION:

Mr Smith of Caryle Gardens raised the following issues he has concerns with:-

- The recent purchase of Brampton Island;
- Transportation of bulk goods within the region;
- The increase in the amount of littering;
- Community Service as punishment for offenders - is the collection of litter along the highways a consideration.

15. CONFIDENTIAL REPORTS:

THAT the meeting be closed to the public in accordance with the Local Government Act 2009 (Section 275 (1) of the Local Government Regulation 2012) to discuss matters relating to:-

Confidential Item	Reason for Meeting Closure
• Request for reduction of developer Contributions in relation to Honeycombes Development sites - DA-2012-089 corner of Alfred & Carlyle Streets, Mackay and DA-2012-256 3 Kirribilli Avenue, East Mackay (off 2B East Gordon Street, Mackay)	(h) for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Moved Cr Casey **Seconded Cr Perkins**

CARRIED

10.26 am - The meeting be closed to the public.

THAT the meeting be reopened to the public.

Moved Cr Casey **Seconded Cr Perkins**

CARRIED

10.46 am - The meeting was reopened to the public.

15.1 DEVELOPMENT SERVICES MONTHLY LEGAL REPORT - MONTH ENDING 31ST AUGUST 2013

Confidential

Council Recommendation

THAT the report be received.

Moved Cr Perkins **Seconded Cr Casey**

CARRIED

15.2 REQUEST FOR REDUCTION OF DEVELOPER CONTRIBUTIONS IN RELATION TO HONEYCOMBES DEVELOPMENT SITES - DA-2012-089 CORNER OF ALFRED & CARLYLE STREETS, MACKAY AND DA-2012-256 3 KIRRIBILLI AVENUE, EAST MACKAY (OFF 2B EAST GORDON STREET, MACKAY)

Confidential

Council Recommendation

A. THAT Council advise the developer that Council is agreeable to reduce the contributions to be charged to DA-2012-089 (Carlyle Apartment) and DA-2012-256 (Pacific Sands Apartments) as short term accommodation and to also apply the incentive available under the *"Reduction of Load on Municipal Infrastructure"* Administrative Policy No. 38 for this definition.

B. THAT Council advise the Developer that the actual charge to be paid under DA-2012-089 (Carlyle Apartments) is reduced to $529,700 and for DA-2012-256 (Pacific Sands Apartments) to be reduced to $488,550. This is on the basis that the unit mix and gross floor area of the Catering Shop as approved does not change and also that the keys of the Multiple Dwelling Units are not to be separately titled or designed as separate Multiple Dwelling Units.

C. THAT the basis for exercising this discretion is that the development sites are unique in terms of the intended end users being hotel chains or similar.

D. THAT the offsetting is available on the following basis:

i) That the tenders for both developments are awarded within 30 days of formal advice of Council's Resolution;
ii) Building applications are to be lodged within three (3) months;
iii) Building constructions are to commence within six (6) months;
iv) The buildings are to be complete within two (2) years; and
v) If the above points are not achieved, then the offsetting arrangement is no longer valid and reverts to the standard contributions for residential accommodation plus the relevant incentive policy in place at that time.

Moved Cr Perkins **Seconded Cr Martin**

CARRIED

Crs Bonaventura, Jones & Morgan recorded their votes against the Motion.

16. MEETING CLOSURE

The meeting closed at 10.50 am.

17. FOR INFORMATION ONLY

17.1 DEVELOPMENT APPLICATION INFORMATION - 26.08.13 TO 01.09.13

For Council Information Only - No Decision Required.

Development Application Received

App no	Code / Impact	Address	Applicant	Description	Officer
CON-2013-198		6 Katey Crescent, MIRANI	Rockhampton Building Approvals	Boundary Setback for Residential Storage Shed	Kathryn Goodman
CON-2013-203		171 Evan Street, SOUTH MACKAY	Knights Construction Company Pty Ltd	Building Work - Road Boundary Setback Variation for Deck and Stairs.	Josephine McCann
CON-2013-204		66 Dawson Boulevard, RURAL VIEW	Tribeca Homes Pty Ltd	Building Work - Boundary Setback for Dwelling House	Brogan Jones
MCUC-2012-359	Code	528-534 Milton Street, PAGET	Pengelly Developments Pty Ltd	Request to Change Development Approval - Heavy Vehicle Parking (addition of wash bay)	Brogan Jones
MCUC-2013-315	Code	5 Coral Ridge Drive, EIMEO	Urban Trend Construction	Dwelling House (Steep Land Overlay)	Andrea McPherson
MCUC-2013-317	Code	49-53 Dozer Drive, PAGET	Telstra Corporation Ltd	Telecommunication Facility	Helle Jorgensen Smith
MCUI-2013-312	Impact	7 Tamron Drive, MOUNT PLEASANT	John Beevors Town Planning	Dual Occupancy	Josephine McCann
MCUIMP-2008-142	Impact	26 Meadow Street, NORTH MACKAY	TAG Builders Pty Ltd	Request for Generally in Accordance - Material Change of Use - 4 Multiple Dwelling Units (Superseded Planning Scheme)	Shane Kleve
ROLC-2012-48	Code	70-90 Beaconsfield Road East, ANDERGROVE	findasite.net.au	Request to Change Development Approval - Reconfiguration of a Lot - 2 future High Density Residential Lots and 2 future Urban Residential Lots as shown on DA-2010-319 into 24 High Density Lots	Julie Brook
ROLC-2013-316	Code	13 Raymond Croker Avenue, MOUNT PLEASANT	Santiago E Lizarraga and Aida G Lizarraga	1 Urban Residential Lot into 2 Lots	Julie Brook

Development Applications Entering Decision Making Period

App Number	Code / Impact	Address	Applicant	Description	Officer
MCUC-2011-261C	Code	40 Caterpillar Drive PAGET	Hastings Deering (Australia) Ltd	Request to Change Conditions of Approval - General Industry, Warehouse & Outdoor Sales Premises	Brogan Jones
MCUC-2013-181	Code	73 Evans Avenue NORTH MACKAY	Tacoma Investments P/L ATF Tacoma Investments Unit	Warehouse	Josephine McCann
MCUC-2013-248	Code	151 Maggiolo Drive PAGET	Bluepoint Property Pty Ltd	Material Change of Use - Service Station	Brogan Jones
MCUCD-2006-465A	Code	40 Beaconsfield Road East ANDERGROVE	Merson Properties Pty Ltd	Request to Extend Period of Approval - Alterations and Additions to Caravan Park (42 Caravan Spaces and Amenities Building)	Brogan Jones
MCUI-2013-212	Impact	24 Graffunder Street SOUTH MACKAY	Rocky 2011 Pty Ltd	Material Change of Use - Multiple Dwelling Units (4)	Brogan Jones

App Number	Code / Impact	Address	Applicant	Description	Officer
ROLC-2013-167	Code	0 Schmidtkes Road OORALEA	Purestream Developments	1 Urban Expansion Lot into 145 Lots, 2 Drainage Lots and 2 Balance Lots	Brogan Jones
ROLC-2013-237	Code	239 Nebo Road MACKAY	Old Sugar Research Institute	2 Public Purpose Lots into 9 Lots, Drainage Lot & Balance Lot	Matthew Ingram
ROLC-2013-257	Code	0 Slater Avenue BLACKS BEACH	Hawkhaven Pty Ltd	1 Urban Residential Lot into 3 Lots	Julie Brook

Development Applications Finalised

App No	Code / Impact	Location	Applicant	Description	Officer
Relevant Period Extended					
CA-IDAS-2008/159A		60 Ian Wood Drive DOLPHIN HEADS QLD 4740	Ian S Gallaway	Request to Extend Currency Period & Request to Change Development Approval - Material Change of Use AND Reconfiguration of 1 Rural Residential Lot to create 2 Lots and Access Easement. (Superseded Planning Scheme)	Josephine McCann
Approved Subject to Conditions					
CON-ASPA-2013/188		22 The Esplanade GRASSTREE BEACH QLD 4740	Place Designs	Building Work - Boundary Setback for Residential Storage Shed	Helle Jorgensen Smith
CON-ASPA-2013/190		L 18 Farleigh-Dumbleton Road ERAKALA QLD 4740	Andrew Zammit	Building Works- Boundary Setback for Dwelling House	Andrea McPherson
CON-ASPA-2013/192		2 Hinze Circuit RURAL VIEW QLD 4740	Building Surveying Professionals QLD Pty Ltd	Building Work - Boundary Setback for Dwelling House	Matthew Ingram
CON-ASPA-2013/193		27 Henley Close BLACKS BEACH QLD 4740	GMA Certification Group Pty Ltd - Townsville	Building Work - Boundary Setback for Dwelling House	Andrea McPherson
CON-ASPA-2013/194		40 Millenium Drive SARINA QLD 4737	GMA Certification Group Pty Ltd - Townsville	Building Work - Road Boundary Setback Variation for Dwelling House.	Josephine McCann
CON-ASPA-2013/195		1123 Marlborough-Sarina Road SARINA QLD 4737	Rockhampton Building Approvals	Amenity & Aesthetics	Cindy Bailey
CON-ASPA-2013/196		7 Kiber Place OORALEA QLD 4740	Ronald C Bucholz	Boundary Setback Relaxation for Dwelling House (Garage) and Residential Storage Shed, and site coverage over 50%	Kathryn Goodman
CON-ASPA-2013/197		7 Macartney Drive BELMUNDA QLD 4740	Kawana Building Approvals	Building Work - Boundary Setback for Dwelling House	Andrea McPherson
CON-ASPA-2013/201		19 Sadlier Street WALKERSTON QLD 4751	GMA Certification Group Pty Ltd - Mackay	Building Work - Boundary Setback for Dwelling House	Andrea McPherson
MCUC-ASPA-2012/233A	Code	96-102 Maggiolo Drive PAGET QLD 4740	David J Deguara and Joy E Deguara	Request fo change development approval (change of plan of development) - Stage 1 (Car Repair Workshop including ERA 21) and Stage 2 (General Industry and Warehouse)	Brogan Jones
MCUC-ASPA-2013/198	Code	L 1 Bruce Highway HAMPDEN QLD 4741	Aaron L Silk and Tonia M Silk	Rural Industry	Josephine McCann
MCUC-ASPA-2013/222	Code	6 Swallow Street SLADE POINT QLD 4740	Ricky A Jones and Alison N Jones	Dwelling House (Flood and Inundation Overlay Code)	Josephine McCann

App No	Code / Impact	Location	Applicant	Description	Officer
MCUC-ASPA-2013/270	Code	29 Westaway Crescent ANDERGROVE QLD 4740	Trinity Property Consultants Pty Ltd	Dual Occupancy	Andrea McPherson
MCUC-ASPA-2013/272	Code	11 Somerset Drive ANDERGROVE QLD 4740	Trinity Property Consultants Pty Ltd	Dual Occupancy	Andrea McPherson
MCUC-ASPA-2013/273	Code	9 Roseville Street ANDERGROVE QLD 4740	Trinity Property Consultants Pty Ltd	Dual Occupancy	Andrea McPherson
MCUC-ASPA-2013/274	Code	57 Westaway Crescent ANDERGROVE QLD 4740	Trinity Property Consultants Pty Ltd	Dual Occupancy	Andrea McPherson
MCUC-ASPA-2013/288	Code	31 Schooner Avenue SHOAL POINT QLD 4750	Choice Homes Pty Ltd	Dual Occupancy	Matthew Ingram
MCUCD-IDAS-2005/28H	Code	323 Bridge Road WEST MACKAY QLD 4740	Urbis Pty Ltd	Permissible Change - Material Change of Use - Shopping Centre	Matthew Ingram
MCUI-ASPA-2013/119	Impact	8 Main Street BAKERS CREEK QLD 4740	Brendan Camilleri	Undefined Land Use- (Outdoor Storage and Hire and Sales Bulky Goods) x 2 Stages	Darryl Bibay
RECONF-IDAS-2008/130B		3 Eulbertie Avenue EIMEO QLD 4740	Geoffrey D Stewart-McLean	Request to Extend Currency Period - Reconfiguration of 1 Lot to create 3 Park Residential Lots (under the Mackay Superseded Planning Scheme)	Julie Brook
Negotiated Decision					
ROLC-ASPA-2013/183	Code	3 Tolchers Lane MARIAN QLD 4753	GW & JL Fergus Pty Ltd	Boundary Realignment 3 Residential Lots into 3 Lots	Andrea McPherson

Confirmed on Wednesday 25 September 2013

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MAYOR

APPENDIX / ATTACHMENTS

Mackay REGIONAL COUNCIL
Community Services
Monthly Review > August 2013

COMMUNITY SERVICES HIGHLIGHTS

- The Mackay Carpooling project is gaining momentum with the Mackay Base Hospital management coming on board and actively promoting carpooling to hospital staff. It is hoped that staff will take up the opportunity thereby relieving the pressure on parking at the hospital.
- The Seniors Lifestyle Expo was held on Friday 23 August 2013, at the Senior Citizens Centre. Sizzler provided major sponsorship for the event, and the media coverage was positive and supportive. Over 50 exhibitors participated, with entertainment provided by the Choir of Unheard Voices and the Northview State School Signing Choir. Approximately 600 people attended the Expo, providing very positive feedback.
- The final 'Marian Sports Precinct Master Plan' report was received this month. Three site layout options have been outlined for two potential sites in Marian to create a potential sporting precinct for the community of the Pioneer Valley. This Master Plan was funded through Queensland Government's 'Blueprint for the Bush'funding received by Pioneer Power AFL Club, and was delivered in partnership with the Club and Council's Recreation Services and Strategic Planning programs. This document will be used as a guide for current and future developments in the Marian area.

- Director Community Services, Manager Sport and Recreation, Sport and Recreation Coordinator and Sport and Recreation Officer attended the official launch of the proposed 'Mackay Regional Sports Precinct' at CQUniversity Mackay Campus and its associated 'Hercules Ambassador Program', which consists of local Olympians and Paralympians. The $72 million vision encompasses an aquatics facility, synthetic athletic track, ice-skating rink/indoor hall space, sports fields, rock climbing, community clinics, a gym and indoor sport and recreation space.

- Alterations have been underway for the New Sarina Neighbourhood Centre. The existing area was stripped and a new meeting room has been built. The centre now has air conditioning and new furniture supplied from the Ergon building. Once the roof has been re-sheeted a full repaint of the venue will be underway.

COMMUNITY SERVICES MANAGEMENT

- Planning for the implementation of structural changes undertaken.
- Participated in Regional Sustainability Strategy Workshop.
- Discussions held with PVTDA regarding future of Melba House VIC.
- Attended forum on the future of youth sector funding in Mackay.
- Several meetings and discussions on rectification of fire system issues at the MECC.

- Met with new lessee for the Memorial and Pioneer Pools to welcome him to Mackay.
- Worked with consultant Paul Travis on review of Stadium Mackay issues.
- Met with Mackay Housing Company regarding progression of housing stock transfers.

COMMUNITY DEVELOPMENT AND LIBRARIES

Community Development

- The final in a series of Volunteers workshop was held on 12 August. This workshop "Applying for Grants" was well attended and received positive feedback from all attendees.
- The Healthy Ageing Reference group meet during August to prepare a submission for Mackay Regional Council's Draft Planning Scheme. The submission raised the need for caravan parks and rest areas to support older people as they travel through the Mackay region.
- Mackay Sleepout 2013 was held on Tuesday 6 August at the Blue Water Quay. 50 people attended and slept rough for the night. The initiative raised $2140, the highest amount in the 3 years the Sleepout has been held.
- A Disability Action Week event, in partnership with the Access Service Team at Disability Services Qld, is being planned for Friday 13 September, 9.30-11.30. The event will be an Interactive Morning Tea at the Botanic Gardens. The focus of the event will be on inclusion and the event will provide an opportunity for people with a disability, their families and their carers to participate in a range of activities including Sensory Circus workshops, singing choir, bocce and guided tours of the Botanic Gardens.
- Community Development is providing support to the Department of Aboriginal Torres Strait Islander and Multicultural Affairs Mackay team to deliver Black History Week from Monday 9 to 13 September. The week will highlight the 3 cultures of Aboriginal, Torres Strait Island, and Australian South Sea Islanders. The planned program includes: Indigenous photographic exhibition at Artspace, Elders Talk at Blue Water Quay, Family History Information Sessions, Short Films and Discussions, and Library Cultural Displays.

Seniors Week Activities

- "Old age and hearing loss go together: true or false?" information session was held on Monday 19 August, conducted by Dr Elaine Saunders, audiologist, from Melbourne. Dr Saunders discussed the process of hearing loss, ways to minimise hearing loss, hearing tests, and the fitting and care of hearing aids. 12 residents and their carers attended the session.
- "The 100+ Club: keep on breathing" – Film & Arts Mackay, in conjunction with ChickFlicks and Mackay Regional Council, screened this film about a trio of Queensland's centenarians and their advice for living long and interesting lives. The screening held at the Conservatorium Theatre at CQU, and was attended by approx. 20 people and their carers.
- A "Laughter therapy for people with dementia" dinner was organised by the Commonwealth Respite and Carelink Centre with support from Community Development. Mr Jean-Paul Bell, Creative Director of the Arts Health Institute and initiator of the "Play Up!" program, was the guest speaker at the dinner. He presented

information about the program to 45 attendees representing 5 of the residential aged-care facilities in the Mackay Regional Council area and a number of the respite-care services. The event was very successful with attendees expressing great interest in bringing the program to Mackay.

Multicultural LAMP

- Support provided to IDEAL Placements to submit a grant application to the Migrant Communities Employment Fund. Should their application be successful a number of workshops and support services will be provided to migrants to assist them to find local employment.
- An application was submitted to the Department of Transport and Main Roads, Road Safety Grant program. The application is seeking funds to assist migrants to obtain their drivers licence. The program includes road safety and vehicle maintenance workshops and will culminate in a series of lessons with local driving schools.
- Support is being provided to the Regional Social Development Centre to facilitate a new transitional committee whose role will be to support the ongoing viability of the Welcome to Mackay Centre.
- LAMP Officer attended to support the inaugural Indian Independence Day celebrations in the region.
- LAMP Officer presented to the Townsville-Mackay Medicare Local on cultural diversity in Mackay.

Multicultural CAMS

- Multicultural CAMS Officer supported and attended the Olgeta – Blackbirding Blong Bundaberg project. At this event CAMS Officer met the Prime Minister of the Solomon Islands, Mr Gordon Darcy Lilo who expresses interest in building the Solomon Islands relationship with the Mackay community. Multicultural CAMS Officer will maintain contact with the Prime Minister's office and provide any updates.

Photo: Multicultural CAMS Officer Erryn Tomarra, Prime Minister of Solomon Islands, Mr Gordon Darcy Lilo and Mrs Lilo.

- Multicultural CAMS Officer has provided advice to Multicultural Affairs QLD to plan the Premier's State Government Reception in acknowledgement of the 150th Anniversary and the contribution the South Sea Islanders and their Australian born descendants have

made in QLD. Multicultural CAMS Officer attended the reception at Parliament House in Brisbane on Tuesday 20 August. Governor of Queensland Her Excellency Ms Penelope Wensley AC, Premier Campbell Newman, Minister for Aboriginal and Torres Strait Islander and Multicultural Affairs Mr Glen Elmes, Leader of the Opposition Ms Annastacia Palaszczuk and Chairperson of the Australian South Sea Islander Arts and Cultural Development Organisation Mrs Jeanette Morgan spoke at the function.

- Support has been provided to the Australian South Sea Islander United Council Independent Rockhampton and District and the organising committee for the ASSI 150 Commemorative Gala Dinner. Multicultural CAMS Officer attended the Gala Dinner in Yeppoon on Saturday 24th August.
- The CAMS Officer also attended the ASSI Recognition Family Day at the Lagoons Meeting House on Sunday 25th August. The event was organised by a local steering committee and was attended by approximately 500 people.

Arts Development

- The first round of the Regional Arts Development fund for the 2013 /14 financial year closed on 21 August. Eight applications were received requesting $71,574. Applications will be assessed by the RADF committee on 2 September.
- Issue 57 of the Art-Is-In Calendar was compiled, printed and distributed to subscribers, covering events from September – November 2013.
- Mackay Creatives Website project is progressing with the 'new-look' master page being finalised. Meeting's are currently being held in order to establish a management committee to oversee the future direction of the web portal. The committee will develop a terms of use for all members, undertake promotional activities, and support new artists as they seek to join the project.
- Arts Development Officer attended the Arts Qld Regional Art Conference 'Articulate' in Rockhampton, along with Crs Chris Bonanno, Theresa Morgan and five RADF committee members. The conference included a full day forum dedicated to the RADF program, including break-out training sessions for RADF Liaison Officers and committee members.

Youth Development

- The State Government is currently in the process of 'Recommissioning the Youth Sector." In effect the State Government wants to know that their investment in youth services is in the right place and meeting the needs of young people across the State. This is forcing local agencies to consider the way they deliver youth services and may result in new collaborative models of delivery in the future. Mackay Youth Connections Network is facilitating a range of meetings to assist in this recommissioning process.

Healthy Rural Communities Project

- During the period 12 March to 12 August 2013, 646 participants have been engaged in a range of physical activity and healthy eating programs held in a range of rural communities across Mackay Regional Council area.
- 14 Tai Chi Community Leaders have now completed their training and will be able to conduct community Tai Chi programs within their rural areas. It is hoped that this

initiative will ensure the sustainability of physical activity programs in our rural areas beyond the funding period which expires 30 June 2014.

- In another sustainability measure the Healthy Rural Communities co-ordinator, in partnership with Library Services, will be assessing the current library collection and promoting resources available to assist with physical activity and healthy eating options.

Sister City

- 15 students and two chaperones from Matsuura Japan visited the Mackay region from 12 – 19 August. The students on this cultural exchange were hosted by families in Mackay and enjoyed visiting many local attractions. The visit received good feedback from all involved.

Libraries

Young People's Services

Read 4 Life

- READ4LIFE is a community-based program to build awareness and understanding of the importance of reading to children under the age of five.

  READ4LIFE is a joint initiative between State Library of Queensland (SLQ), BHP Billiton Mitsui Coal (BMC) and the Isaac and Mackay Regional Councils, Central Queensland University and many other local agencies are also participating.

  We are currently preparing to undertake this program.

  Children's Book Week "Read across the Universe" 17-23 August 2013

  - **Teddy Bear's Picnic**
    Was held Mirani, Sarina and Gordon White Library (x2), with over 200 children bringing their teddy bears to our Book Week Storytime sessions and picnic

  - **Picnic in the Park Thursday 22 August**
    Mackay City Library
    Over 90 children (including some local Prep groups) and their grown-ups enjoyed a picnic and stories in the park in front of the Mackay City Library.

  - **Bedtime Stories Thursday 24 August**
    Gordon White Library
    Several families (45 people in total) attended this special evening session at the Gordon White Library. Many Dads were in attendance (even dressing for the occasion and coming in

their PJ's) and expressed their appreciation at being able to enjoy Storytime with their children, most of whom usually come with Mum's or carers to our regular day time sessions.

- **Walkerston Book Week Parade Friday 25 August**
  Over 800 students participated in this year's parade with a wonderful array of colourful and imaginative costumes on display. The Walkerston community involvement in this event is evident by the numbers of participants and spectators in attendance and the support received from local businesses and community groups.

- **Tony Bones Entertainment "Herman and Rosie" and "Other Brother" Performance Thursday 29 August**
  Tony Bones Entertainment is a Victorian based nationally touring theatre and entertainment company owned and operated by qualified teachers.

  The performances were based on the CBCA Short Listed 2013 Picture Book of the Year "Herman and Rosie" by Gus Gordon, and CBCA Short Listed Younger Readers Book of the Year "Other Brother" by Simon French and 200 students from 3 local schools (Eimeo Road State School, Emmanuel and Carlisle Christian College) attended the 2 free sessions, held at the Gordon White Library.

- **Book Week Colouring In and also Book Hunt Competition**
  Over 800 entries were received from across the 6 library branches and 25 prize packs (library bag including a $10 book voucher and other goodies) were awarded for effort and outstanding artwork.

- **School Tours**
  All students from St John's and Walkerston State School (Prep – Year 7) visited the Walkerston Library in the weeks leading up to Book Week. Over 700 students were introduced to the shortlisted titles and enjoyed a Storytime and information session.

- **Possum Magic "Create your own Spell" and also a "Colouring In" Competition**
  We received over 200 entries, Partnering with the MECC we were able give away 20 Family passes to see the show. These were awarded to the winners from across all 6 of the Mackay Regional Libraries.

- **North Queensland Babies and Kids Market**
  Young People's Services staff had an outdoor stall at the NQ Babies and Kids Market on Saturday 17 August. The markets had about 1000 people through the door so it was a good opportunity to promote library services and resources for young people to a new audience.

Current year

Event	August 2012	August 2013
Storytime	1312	1929
Baby Bounce	207	542
Bedtime Stories	n/a	45
Young Adult Activities	12	0

Community Services

Event	August 2012	August 2013
Many Cultures Storytime	28	44

Cityside Book Club

- On Thursday, 1 August, Cityside Book Club met for the first time. We had two enthusiastic readers turn up. After much discussion on preferred genres and authors, we started on our first book "The Light Between Oceans" by M.L. Stedman. Our next meeting will be Thursday 5 September.

Library Services presentation at Combine Probus Group

- Community services, Heritage Collection and Information Services combined to speak to the August Meeting of Probus. They were particularly interested in how library services have changed especially in the range of resources and services available, in the resources available in the Heritage Collection and the availability of e-resources.

Healthy Chemistry

- At Mackay City Library at present is a colourful, informative "Healthy Chemistry" exhibition courtesy of the Royal Australian Chemical Institute Incorporated and Prismatic Sciences.

Seniors' Week Computer Lessons for Friends of Mackay Libraries

- Computer classes and morning tea were offered exclusively to Friends of Mackay Libraries as a way of thanking them for their efforts as well as celebrating Seniors' Week. Classes were offered at Gordon White Library (1 participant), Sarina Library (4 participants and Mackay City Library (8 Participants).

Seniors' Expo

- The Community Services team combined with Friends of Mackay Libraries to run a stall at the Seniors' Expo held at the Senior Citizens' Hall. It was a great opportunity to connect with many of the seniors in our community as well as many of the care providers in our region.

- Statistics

Computer Use and Classes	August 2012	August 2013
Discover IT Classes (participants)	66	71
Public Computers - Users	1780	1960
Public Computers – Bookings	2575	3045
Public Computers – Express Computers	1019	1103
Public Computers – Wireless (hrs)	834	808.5

Information Requests	August 2012	August 2013
Ask a Library queries	7	10
Interlibrary Loans – Requests made	84	80
Interlibrary Loans – Requests received	85	100

Top Website Visits	August 2012	August 2013
Total Website Visits	28,800	28,930
Website Visits - WebOPAC	16,773	15,094
Website Visits – Home	7,600	8,235
Website Visits – Branches	680	982
Website Visit – Online Resources	747	965
Website Visits – eLibrary	Not applicable	542
Website Visits – My Details & Membership	346	516
Website Visits – Learning & Connecting	Not applicable	243
Website Visits – For Kids	143	235
Website Visits – Services	177	214
Website Visits – What's On @ Your Library	217	194
Website Visits – My Details & Membership/Joining & Borrowing	100	163

**Not applicable = Web page did not exist in the previous year.*

Database Visits	August 2012	August 2013
Databases - The Computer School	281	171
Databases - Who Else Writes Like	8	2
Databases - Who Next?	4	4
Databases - Transparent Language Online	309	15
Databases – AMES Online	Not applicable	18
Databases – Literacy Planet	129	553

**Not applicable = Database not subscribed to in previous year.*

Home Library Service Statistics	Library Branch		
	Gordon White	Mackay City	Sarina
Assistive Technology Computer	9 hours	13.5 hours	
Home Library customers	54	103	15
Bulk Loans	1	1	0
Phone calls	11	26	4
Reservations	55	51	15
Kilometres travelled by FOML	55.2	52	27
Number of items loaned	375	631	130

Heritage Collection Room	August 2012	August 2013
No. of visitors to Heritage Collection	81	58
No. of research inquiries * up to 1 hr research required	14	10
Microfilm Reader Bookings	46	29
No. of digitised photographs in image collection	571	571

Membership and Loan Statistics

New members

Library Branch	August 2012	August 2013
Gordon White Library	199	219
Mackay City Library	372	129
Mirani Library	21	17
Mobile Library	30	11
Sarina Library	25	26
Walkerston Library	31	15

The high number of new members for MCL in August 2012 are due to EcoMackay Expo, Ready Reader workshops, Tony Bones and TAFE AMEP tours conducted at that time.

Loans

Library Branch	August 2012	August 2013
Gordon White Library	27,195	27,302
Mackay City Library	21,849	19,975
Mirani Library	2,528	2,804
Mobile Library	3,486	2,436
Sarina Library	4,486	3,977
Walkerston Library	2,061	1,994

Self check out usage (% of total loans)	August 2012	August 2013
Gordon White Library	23%	84%
Mackay City Library	13%	82%
Sarina Library	na	38%

Visitors

Library Branch	August 2012	August 2013
Gordon White Library	NA	12,246
Mackay City Library	11,784	11,910
Mirani Library	1,941	2,017
Mobile Library	1,680	954
Sarina Library	3,696	3,384
Walkerston Library	3,079	1,805

**Mobile Library unable to park 15 August due to illegally parked private vehicles and off road 27-30 August due to staff illness and lack of relief driver.*

e-Resource Usage	August 2012	August 2013
Bolinda eAudiobooks	390	507
Bolinda eBooks	na	294
Road to IELTs General ** NEW	na	27
Road to IELTs Academic **NEW	na	23
Safari e-books	17	5
Zinio Digital Magazines	na	475

TOP 5 Titles in Demand in August 2013
Black Snake : The Daring of Ned Kelly / Carole Wilkinson
The Arrangement / Mary Balogh
Burial Rites / Hannah Kent
Seconds Away / Harlan Coben
Deception Cove / Jayne Castle

Museums

Pioneer Valley Museum at Mirani

Visitor numbers – 34. 1 meeting held. 1 new volunteer.

Mackay Museum

Visitor numbers - 4. Mackay Historical Society AGM held.

Sarina Historical Society and Museum Inc

Visitor numbers – 54 Adults, 1 Child. Volunteer hours – 349. 1 meeting held.

Greenmount Homestead

Visitor Numbers - 297 which includes 197 School children. 5 wedding ceremonies held at Greenmount during August. Combined museums meeting held.

RECREATION SERVICES

Management / Sport and Recreation

- Manager Recreation Services participated in a Regional Sustainability Strategy workshop and provided advice in regards to sports and recreation matters.
- Manager Recreation Services completed a range of transitional activities associated with the changes from council management to lease management regarding Memorial and Pioneer Swim Centres. Pool Management Contractor LTS Leisure Ltd Pty commenced on 19 August.
- Portfolio Councillor, Sport and Recreation Coordinator and Sport and Recreation Officer attended the 'Active... In the City' re-launch. The event was well attended from the various providers and sponsors involved in the program and was used as a platform to advertise new activities on the calendar, as well as promote old favourites.

- Manager Recreation Services finalised activities with team members, as part of implementing the Mackay Regional Council Roadmap to Organisational Excellence.

Media / PR

Media coverage

- Opening of another section of the Bluewater Trail from the River Street Boat Ramp to Burns Street.
- Virgin Australia Stadium regarding operating costs.
- Council's Active in the City program.
- Mackay Gymnastics - $750,000 election promise made by Prime Minister Rudd towards the building project.
- CQUniversity Master Plan – official launch of the $72 million vision.

Bluewater Lagoon

- The boardwalks were replaced with exposed aggregate concrete following product failure.
- The children's play area was isolated to allow for drying prior to soft fall replacement scheduled for September/October.
- Completion of extensive electrical works.

Memorial Pool

- Bookings 17 x squad bookings
  8 x community bookings
- LTS Leisure Pty Ltd commenced leasing of Memorial and Pioneer Swim Centres on 19 August with much excitement.

Pioneer Pool

- Aquatics staff finalise repair and aesthetic work prior to handover to LTS Leisure Pty Ltd.

Mirani Pool

- Aquatic staff completed extensive expansion joint and tile repair/replacement works on the 50m pool.
- Water refilling commenced by Lessee in preparation for the start of the 13/14 swimming season.
- Successful completion of extensive dosing system overhaul providing an almost new automated unit.

Sarina Pool

- Aquatics staff replaced and finalised work associated with the chlorine dosing line.
- The automatic pool cleaner failed, requiring manual cleaning to take place until repairs are completed.

The following customers have attended the Aquatic Facilities for August 2013:

Memorial Pool (Memorial Pool leased from 19 August 2013)**

Type of Customer	August 2012	August 2013
Persons 15 years or older	1,085	1,944
Children from 3 years to persons under 15 years	449	534
Pensioner	46	23
Non-Swimmer	111	50
School Swimming	124	0
Mission Inflatable Entry	3	0
MRC Access	70	36
Access Card Entries	1	3
Adult Swim For Fitness	54	6
General Memberships	640	86
Squad Memberships	215	41
TOTAL	**2,798**	**1,263**
Multi Visit Passes Sold (persons 15 years or older)	88	25
Multi Visit Passes Sold (children)	0	0
Total Kiosk Revenue	$3,126.27	$2,189.53
Source		
** LINKS Software System		

Multi-Visit Pass Attendance MSC and PSC -	**2012:**	665	**2013:**	570
Child Multi-Visit Pass Attendance MSC and PSC -	**2012:**	1	**2013:**	32

PROPERTY SERVICES

Management

- Attended Regional Sustainability Strategy Workshops.
- Commenced work to transfer management responsibilities for the regional swimming pools from the Recreation Services Program to Property Services Program.
- Attended Indoor WH&S Committee meeting, will assume position of chairperson at the next meeting.
- Presented briefing to Council on staff relocations and costs generated through the organisational realignment.

Property Co-ordinations

- Selected program staff completed Working at Heights Training to ensure ongoing compliance with height safety regulations.
- Ergon building & furniture storage - furniture required for reuse, is being put into alternative storage, pending transfer of the building to the new owners in late September. Ozcare and Sarina Landcare obtained furniture from the building this month.
- Completed investigations into lighting and CCTV solution for rear Carpark area of Administration building, as part of Car pooling project. Orders placed for works includes the use of Solar and LED lights.
- Pools were inspected as part of transfer of responsibility to Property Services from 1st September. Also involved in tender evaluation for softfall repairs at Blue Water Lagoon, review of draft tender for Lifeguard Services and completion of leases for catering at BWL.
- Works for Emergency management were undertaken including pricing of emergency shutters at Eungella Hall and obtaining quotes for generator at Gordon White Library. Generators at Sarina Admin, Mirani Admin and Seaforth hall are now all operational.
- Floor repairs organised for Sarina hall and Artspace Cafe.
- Investigated Windows 7 operations with Property Services specialised software needs - CCTV, Security and Keys.

Leases

Program Staff are currently dealing with approx 44 leases

- Black Mountain lease issues including transfers and boundary issues.
- Lease expired on RP907578/900 – applying for exemption for tender due to nature of the lease and location (lease is for pumping water from river to household) – matter being dealt with by Solicitors.
- Visionstream – NBN sites on Council land – negotiating lease documentation
- Requests for land received from MADEC and Engedi
- Interest received to lease Lot 115 on CI3938 - L115 Mirani-Eton Rd for quarry purposes

- PCYC/MAIJAG lease negotiations
- Interest received to lease the Sarina Basketball Stadium, an inspection of the stadium has taken place, now awaiting business proposal from interested party before proceeding
- Mackay Community Gardens - lease expired 30th June, awaiting Land Management Plan before proceeding with Council Report
- Waiting on approx 6 leases to be signed and returned to Council, have issued reminder letters.
- Currently there is a state lease on Temple Island for an airstrip, the current lessees have approached Council to have a Trustee lease for the whole of the island. Have sourced comments from other departments within Council, and are now discussing with Plant & Procurement on the most appropriate way forward
- Renewal of licence agreement for Burl's Cafe at the Bluewater Lagoon

- Council Freehold Land Register – Process commenced to appoint local real estate agents to obtain quotes for valuations on the land that will be considered for disposal.

Land Dealings

- Preparation, completion and execution of the Pioneer and Memorial Swimming Pool Lease agreement.
- Preparation of Memorandum of Understanding between Council and the SES in respect to maintenance of their buildings.
- Ongoing investigations into alternative cemetery site.
- Investigations undertaken to negotiate alternative site for a greater capacity water reservoir at Shoal Point.
- St Helens Beach campground application made to State.

Property Services are currently dealing with:-

- 7 Road Realignments
- 9 Land Acquisitions of property for Council purposes
- 4 Easements being established

Capital & Maintenance

Corporate Realignment

- Assistant Director of Development Services has now been relocated within Wellington St building.
- Economic Development - Economic Development were relocated into their new office area in Wellington Street.
- Corporate Communications - Corp Comms have been relocated to the Ground Floor into the old Economic Development area.
- Director of Organisational Services - Dan McKinlay has been re-homed in his new office and area on the second floor.
- Office of the CEO - work is shortly to commence to establish offices and work areas for the Office of the CEO.

Covered Area - Wellington St

- New external covered area has been installed for use by staff.

Mirani Generator

- The emergency generator and compound has been completed and commissioned.

Seaforth Generator

- The emergency generator and enclosure has been completed and commissioned.

Sarina Generator

- The emergency Generator has been installed at Sarina.

Old Town Hall

- The visitor information Centre has vacated the Old Town Hall and rectification works is underway.

RCD Testing

- RCD testing has taken place across the majority of council venues

Pest Inspections & Vermin Stations

- Pest inspections to all council venues have now been completed. Vermin Stations have been installed to several venues across Mirani, Sarina & Mackay.

Mirani Caravan Park & Pool

- All male & female amenities have been repainted to the pool and caravan park. Refurbishment of the laundry has also been completed.

Sarina Sugar Shed

- Tour numbers at the Sarina Sugar Shed were 687 in August.
- Mooscoop Ice-cream continues to sell well at the point of sale in the gift shop with 293 sold in August which means over a 1/3 of visitors buy one.
- Sugar Shed staff and volunteers have been crushing around 3 tonne of cane per week in an effort to keep up production of syrup in anticipation of strong rum sales in the future. This practice will need to be maintained to facilitate a 6 monthly release of rum products.
- Sugar Shed Rum bottles are due in by the end of the month ready for the Sugar Shed Rum Launch on the 1st September which will follow on from the Sarina Festival on the 31st August.
- Staff, volunteers, Sarina Tourist Art & Craft, Historical Museum, Art Gallery and the community are working together on this event.

MACKAY CONVENTION PRECINCT AND EVENTS

Management

- Confirmed three events and bookings for Stadium Mackay, namely Professional Bull Rider's Tournament, Mackay Cutter's Semi Final and QRL Grand Finals. These "dry hires" will see food and beverage outlets operated by local community groups and community liquor permits have been obtained / approved.
- At the invitation of the Hon Ian Walker MP, Minister for Science, Information Technology, Innovation and the Arts completed assessments for Arts Touring Services in QLD, with recommendations being duly made.
- At the invitation of Arts QLD, attended Arts for all Queenslanders strategy workshop.
- Assessed Expressions of Interest for the operations of Foodspace, the cafe premises at Artspace, and a subsequent report to Council has been presented.
- Finalised arrangements for the launch of M150 Public Artwork created by local sculptor Adriaan Van Der Lught. This public art, made from camphor laurel felled at Greenmount Homestead features native animals that reside in the Civic Precinct such as possums, water fowl and lorikeets and will be officially unveiled by the Mayor Cr Deirdre Comerford on Friday, September 6th.
- Attended Mackay Tourism Ltd meeting and presentation by consultant Anna Shwer
- Coordinated several marketing strategies for MECC, such as "Pay What it's Worth" which achieved excellent feedback
- Coordinated the Friends of the MECC Christmas in July which due to venue availability was held in August this year. Over 130 volunteers attended the BBQ in the precinct, which saw MECC staff volunteer their time to cook for our "Friends". A very pleasant afternoon was had, and much camaraderie and thanks was noted.

Mackay Entertainment and Convention Centre

Overview

- Business levels at the Centre are still not ideal. Like most Mackay businesses the MECC has noticed a marked downturn since the local economy has softened. Performances, particularly live music events which have traditionally captured a younger market have recorded hefty drops in ticket sales, and corporate and private events in the Convention Centre have tapered too. Community events however are holding their own, and school events remain relatively unaffected. A presentation to Council detailing MECC business levels will occur in future weeks.
- In response to the downturn in ticket sales, the MECC introduced the concept of "Pay What It's Worth", a concept successfully trialled in Europe and the USA. This strategy removes price as a barrier, and asks audiences to pay what they believe the show is worth before exiting the venue. At the recent performance of "Chet Baker - Like Someone in Love", a tribute jazz show, 22 audience members took advantage of pay as you go, paying an average $28 per ticket upon exit. This boosted sales by approximately 25% and the MECC's responsiveness to community need by removing the price impost has received excellent feedback.
- Since Mackay Tourism Ltd., vacated the Convention Bureau, no dedicated destinational marketing for the region is being undertaken for convention and business events. It is

considered prudent that the MECC endeavour to seek the Convention Bureau funding so that this advertising can again be undertaken without impost to the ratepayer. Mackay's Convention Centre is now the only Convention Centre not to have support from a dedicated and funded Convention Bureau. While management resources remain ensconced in the day to day operations of the Stadium, time must be allowed to pursue the Convention Bureau as this should prove highly advantageous now that local economic conditions have weakened. The opening of Quest on Gordon may prove a catalyst to advertising, and it is important that the message goes out to Professional Conference Organisers that Mackay has good room availability.

- The MECC team continues to operate Stadium Mackay, facilitating Cutters matches, private meetings and maintaining the facility. Facility maintenance and cleansing, particularly after match days consume many resources. The forthcoming dry hires should be advantageous in this regard and it is highly pleasing to see community organisations such as Rotary, Lions, and several schools work with organisations such as QRL and Professional Bull Riders to provide catering and cleansing services and being paid for undertaking same.
- The Stadium kitchen has now been registered as a commercial food premises in subsidiary with Mackay Entertainment & Convention Centre, and providing hirers adhere to the Food Act, compliance is now in hand.
- As well as hosting Cutters Matches, the Labour Party hired the Stadium function room for a visit by the Hon Kevin Rudd, Prime Minister. This successful event received almost 300 people. Earlier in the evening the Prime Minister had visited the MECC to meet the Mackay Chamber of Commerce.
- Hirers at the MECC this month included Mackay Wedding Expo, Reef Catchments, Daily Mercury, MAIN, Mackay & District "Triple 0" Services, Tropical Medical Training, Wakakirri National Story Competition, Council and Brothers Netball Club. Performing Arts hirers included Lee Kenaghan, a Michael Jackson Tribute Show, Bernard Fanning, Joel Bow with "Burlesque in the Tropics", QLD Contemporary Ballet and Dancenorth. The entrepreneurial program will be featured later in the report.
- Mackay Tix ticketed for Cutters v South Logan Magpies, Cutters v Tweed Head Seagulls, and for the Mackay Harbour Beach Races. Mackay Tix has also secured agency rights to "Go Wake" and "Wake Sessions", confirming Mackay's Tix position as the home of tickets in the region.

Capital Program

- Asset maintenance is at the forefront of this year's capital programme, and future proofing the MECC's structural integrity, including mechanical ventilation and fire systems has been given priority.
- Tenders should shortly go out for the recovering of theatre seating.
- Compliance checks undertaken by Queensland Fire & Rescue Service have occurred along with internal audits and it is pleasing to report a good relationship in respect to this.

Development/Other Issues

- Two exciting new partnership proposals are being worked upon, and in this regard the MECC has applied to RADF to work in partnership with Opera QLD. Should the funding application be successful, the MECC will employ a local choir master to develop a local

choir to perform La Boehme with QLD Opera when they visit Mackay in 2014. This highly participatory program will develop a better understanding of the relative process and leave a lasting legacy in the community. It is seldom our community has the opportunity to work with a major arts company in this way.

- The MECC also successfully applied for a Guarantee Against Loss from Arts QLD to stage the production of Aurelian, a verbatim theatre piece detailing the true story of a girl who went missing from Ayr. Mackay audiences, including a school group of over 40 from Mirani State High attended this preview performance which will now premier at the Brisbane Festival. Thanks to Arts QLD's Guarantee Against Loss no subsidy to stage this performance was required.

Entrepreneurial

- The entrepreneurial programme has been challenging. In most cases product is bought in twelve months in advance, and ticket sales have literally plummeted from the all time highs being recorded this time last year. The two events entrepreneured as part of the Mackay Harbour Beach Races, being Rhonda Burchmore's Cry Me A River, (Rhonda Burchmore was the Beach Race Day Ambassador), and the Beach Races after party with Dragon and The Angels failed to break even. Similarly only a small audience was received for the jazz tribute show, "Chet Baker, Like Someone in Love". Marina Prior's performance however did return a small surplus, as did the Morning Melodies performance starring Mamma Mia's Gina Hogan.
- A demographic study of ticket purchasers proves highly interesting. Entertainment for an older audience, reflecting a stable retiree base continues to do well. Entertainment for audiences of middle age and younger however continues to be challenging, particularly as mentioned live music. In some ways this directly related to issues in our local workforce meaning work aged people are watching and being highly conservative when it comes to discretionary spending.
- Fortunately, the drop off in ticket sales was detected early, and substantially less entrepreneurial offerings will be seen in future months in an attempt to preserve budget.

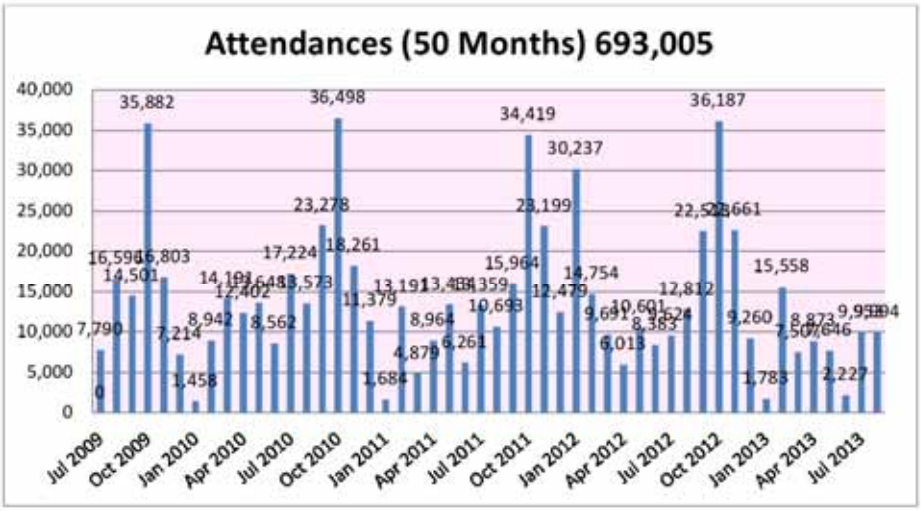
Performance

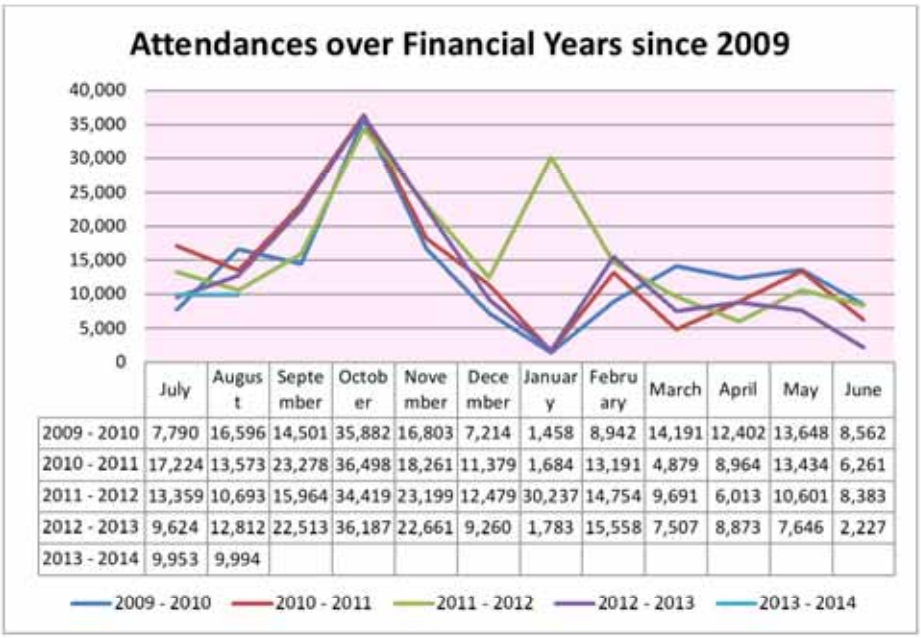
Type	# of Events	Actual Attendance
Awards Evening	2	562
Concert	4	3061
Dinner Dance	2	267
Entrepreneurial	6	1302
Event	5	585
Festival	1	230
Function	1	80
Performing Arts	2	496
Tour Group Booking	1	20
Trade Fair / Expo	2	3215
Workshop	4	176
	30	**9994**

3 Year Comparisons												
	2013-2014				2012-2013				2011-2012			
	Performances	Events	Attendance	External Ticket Sales	Performances	Events	Attendance	External Ticket Sales	Performances	Events	Attendance	External Ticket Sales
JUL	28	15	9,953	9,229	24	23	9,624	1,772	30	23	13,359	1,260
AUG	13	17	9,994	3,225	12	27	12,812	4,390	20	14	10,693	4,704
SEP					20	27	22,513	4,262	14	37	15,964	0
OCT					118	31	36,187	247	117	13	34,419	1,629
NOV					18	38	22,661	1,163	16	48	23,199	852
DEC					6	20	9,260	352	36	54	12,479	514
JAN					1	4	1,783	0	0	167	30,237	0
FEB					4	13	15,558	5,437	4	15	14,754	8,494
MAR					7	19	7,507	2,350	13	30	9,691	3,769
APR					14	18	8,873	4,038	4	23	6,013	2,440
MAY					15	16	7,646	3,094	14	19	10,601	1,484
JUN					5	11	2,227	4902	13	13	8,383	11730
TOTAL	246	32	19,947	12,454	244	247	156,651	32,007	281	456	189,792	36,876

as at AUGUST 2013

Non-Financial Indicators		Year to date
Number of Performances fully cost recovered	50%	45%
Minimum number of catered functions (excluding performances)	140	26
Average attendance at shows	Auditorium 550	Auditorium 445
	Foyer/space 100	Foyer/space 124
	Halls 600	Halls 270
	One Hall only 200	One Hall only 135
Number of non-utilised days	90	8
Number of Performances at the MECC	200	28
Yearly occupancy of facility	173,890	19,947
Average Response time for Patrons enquiries	<48 hours	<48
Customer Hire Satisfaction	80%	100%
Ratio of Complaints to a sample of Patron Usage	5%	1%
Are adequate range of facilities being provided	70%	100%
Would you use the Centre again	70%	100%





	July	August	September	October	November	December	January	February	March	April	May	June
2009 - 2010	7,790	16,596	14,501	35,882	16,803	7,214	1,458	8,942	14,191	12,402	13,648	8,562
2010 - 2011	17,224	13,573	23,278	36,498	18,261	11,379	1,684	13,191	4,879	8,964	13,434	6,261
2011 - 2012	13,359	10,693	15,964	34,419	23,199	12,479	30,237	14,754	9,691	6,013	10,601	8,383
2012 - 2013	9,624	12,812	22,513	36,187	22,661	9,260	1,783	15,558	7,507	8,873	7,646	2,227
2013 - 2014	9,953	9,994										

Festivals and Events

New Year's Eve, Tuesday 31 December 2013

- Wide Bay Australia have agreed to be the fireworks sponsor for this year's NYE Party.

The Lanes Mackay's Easter Festival, Sunday 20 April 2014

- Planning has commenced for the 2014 Lanes Festival. We are looking at replicating most of the events which proved to be successful at this year's festival.

Mackay Festival of Arts July 2014

- Planning has commenced for next year's Festival of Arts. The draft program will be sent to potential sponsors in November as per last year. We are looking at running the Lunchtime Concerts at Canelands to attract a larger audience than they have been receiving at the MECC.

Sarina Festival, Saturday 31 August 2013

- The committee had a formal debrief on Tuesday 3 September. The inaugural Sarina Festival replaced the Coal to Coast Festival and had a very successful day in terms of people who attended and feedback from them and the media. The first part of the festival was the free Central Street Party which ran from 9 am to 1 pm. There were 90 stalls who did a brisk trade as over 1,000 people attended. Except for the Hector kids show, and roaming artists Hey Amigos and Sensory Circus's stilt walkers, all performers came from the Sarina Community. Sea FM did a great job in promoting this Festival and the John Ward Jeweller Diamond Dig was a highlight. From midday onwards the Queensland Mud Trials ran Mud Sprint Races and a 4WD & Ute muster. Over 20 Utes registered for this event in categories ranging from the best to the most feral Ute. There was also a circuit for the Utes and 4WD's to test their driving skills which involved picking up flags and a pumpkin! Feedback suggested that this year's participants will return with more of their friends next year. The committee will explore a new date for 2014 which doesn't clash with other events in the region and not have it on the Father's day weekend as many car enthusiasts did not come as they were entering their cars in the Pioneer Valley event the next day. The committee raised over $23,000 in cash and $15,000 in in-kind support. Whilst the inaugural festival ran at a loss, the Sarina Festival bank account will have over $10,000 in it to plan next year's festival.

Bluewater Ecofest, Saturday 5 October 2013

- Jerry Coleby-Williams, ABC's Gardening Guru, will be this year's guest celebrity thanks to Porters Hardware. The draft program is taking shape. The day will start from 8 am and finish at 3 pm. There will be activities running from Canelands to Paxtons Warehouse. Prior to the festival starting the Theiss River 2 Reef Bike Ride will start at 6 am. The Vanuatu and Solomon Island Rugby teams will be starting the day at Bluewater Quay with an open exercise display with Council's own Luke Galea running his 'Fishin' Mission' workshop on the Pioneer River near the Island opposite Canelands. There will be many events on the river besides the traditional Mackay Raft Race and Pelican Push organised by Childhood Cancer Support. There will be a Butterfly enclosure and a special opening ceremony with the Mayor releasing many of them at noon. Other highlights will be the Port of Mackay Rotary Club's Canelands Duck Derby, Paxtons Warehouse Wool Yarn Bomb and the Ecofest Marquee where demonstrations and informed talks on all things sustainable will occur. At present we have 36 market stall holders, 7 food vendors and 14 Ecofest stall holders registered.

Global Grooves, Sunday 27 October 2013

- This year the program has been rejigged which has allowed more community groups an opportunity to perform on the day. We are even looking at organising a second dance stage so that open workshops can occur. The headline bands will be Cali Sabor, a Latin American show band which was a sensation at this year's Festival of Arts and the Brisbane Babas Band which will perform just before the Diwali (Indian Festival of Light) Parade. The day will end with a small fireworks display.

Artspace Mackay

Overview

- Attendances at the gallery are about the same as this time last year, due to the cafe being closed. A new licensee for the cafe has been selected, and it is expected that the doors will open in October. Everyone at the gallery is looking forward to working with the new licensee to raise the attendances and profile of Artspace even further.
- August saw the continuation of the exhibition commemorating 150 years since the arrival of South Sea Islanders in Queensland. The gallery has had a steady stream of visitation from the local ASSI community, as well as Australian South Sea Islanders from further afield, such as Rockhampton, Bowen and Brisbane. The dedicated visitors' book in the display is full of positive feedback and we saw good attendance at a morning tea and conversation with the exhibition's curator, Tracey Heathwood.
- At the same time, the gallery hosted an exhibition from the Museum of Contemporary Art in Sydney, called *South of no North*. Artspace Mackay was the only venue outside of Sydney where this exhibition appeared, and contained some artworks (photographs) belonging to the National Gallery of Australia which have never been seen before, so we feel very lucky to have been able to display it. In late August, we hosted an evening 'in conversation' event with Noel McKenna (one of Australia's leading contemporary artists and lead artist in the exhibition) and Glenn Barkley, the Senior Curator at the Museum of Contemporary Art. The audience attending had a great time, and were thoroughly engaged in the conversation.
- Artspace continues to host its successful Sunday Cinema free movie screenings, attracting a good crowd along to see *Casablanca* on Sunday 25 August. This low cost revitalisation strategy has been quite successful, and the gallery is moving in to screening a series of Alfred Hitchcock thrillers until the end of the year. We believe this program will keep running, and look forward to working with the new cafe licensee to offer special deals to movie-goers, encouraging them to stay longer.
- All the staff are working hard towards and excited about the upcoming exhibition *Lloyd Rees: Life and Light*, coming from the Queensland Art Gallery. We are also working with Artspace Mackay Foundation on their big fundraising event for the year *Up Late with Hannah Gadsby*. And another major project is set to get underway soon - digitisation of the art collection. Exhibitions Curator, Alicia Stevenson, and her assistant, will be working with Brisbane photographer, Carl Warner, to document the entire Mackay Regional Council Art Collection. This project will keep staff busy behind-the-scenes, but the ultimate aim is to make the collection available online to a much larger audience.

Everyone had a lovely time at *Morning Tea with the Curator* during *Two Islands, One Home: A Story of Belonging* (Sunday 4 August).

Visitors

- 2,148 people visited Artspace during August 2013 (inc. Town Hall)
- 2,166 people visited Artspace during August 2012 (inc. Town Hall)

Exhibitions

McAleese Gallery	till 25 August	*South of No North: Laurence Aberhart, William Eggleston & Noel McKenna*
	30 August - current	*Insight: The Hermannsburg Potters Collection of the Moreton Bay Region*
Foyer Gallery	till 25 August	*South of No North: Laurence Aberhart, William Eggleston & Noel McKenna*
	30 August - current	*Creative Generations*
Cox Rayner Gallery	5 July - current	*Two Islands One Home: A Story of Belonging*
Collectors' Cabinet	25 June - current	*Black dolls*: From the collection of Kay Fatnowna

MacAleese Gallery / Foyer / Cox Rayner Gallery

South of No North: Laurence Aberhart, William Eggleston & Noel McKenna
(McAleese and Foyer Galleries)

- Artspace Mackay is one of only three venues to secure this exceptional exhibition from the Museum of Contemporary Art in Sydney. Three visual artists whose works are connected by an interest in the commonplace, a regional sense of place and a similar visual sensibility have come together to create this unique exhibition.
- Primarily known as a painter, Noel McKenna (Australia) joins photographers Laurence Aberhart (New Zealand) who works predominately in black and white photography and

William Eggleston (USA) who works almost exclusively with colour photography. All three share an interest in the stories and poetry of everyday life, drawing their subjects from the world around them and turning our gaze to the humble and familiar. This is one of an ongoing series of exhibitions at the MCA which places the work of an Australian artist alongside that of international peers.

Insight: The Hermannsburg Potters Collection of the Moreton Bay Region
(McAleese Gallery)

- This exhibition celebrates the diversity of art practice taking place in contemporary Indigenous communities. Since 1980, the Hermannsburg Potters have been producing a vibrant and highly original form of ceramic art that draws on many influences yet strongly reflects the distinctive visual culture of the region. The potters embrace yet reinterpret all these influences and traditions in their own painted ceramics.

Creative Generation

- The Creative Generation Excellence Awards in Visual Art recognise and promote excellence in senior visual arts education throughout Queensland schools. This is an exhibition of finalists from across the region who will now compete with their peers statewide for the opportunity to have their artwork displayed at the Queensland Art Gallery as part of *Creative Generation*, Queensland.

Two islands, one home: A story of belonging (Cox Rayner Gallery)

- This is an exhibition of locally-owned artefacts, commemorating the 150th anniversary of the arrival of South Sea Islanders in Queensland. Told through the eyes of local descendants of South Sea Islander indentured labourers, this collection of precious photographs, documents, ceremonial items and personal objects tells the story of our country's largest community of Australian South Sea Islanders. This has been a joint project with Council's Community Development team, and is curated by local artist and arts worker, Tracey Heathwood.

Collectors' Cabinet

***Black dolls* from the collection owned by Kay Fatnowna**

- Kay Fatnowna's collection of black dolls was begun in loving memory of her sister Myra Williams, of Marian, and has been developed over the years through purchases and donations. The dolls now represent a wide variety of nationalities and ethnicities.

Public Programs & Education

4 August	Public program for Two Islands One Home - Morning tea with curator Tracey Heathwood	Orientation Gallery	38
6 August	BMA Kidspace	Foyer gallery and seminar room	103
7 August	School group tour - Fitzgerald State school Year 3	Seminar room	108
7 August	Art Educators Meeting	Outreach - North high school	18
10 August	Kids Art club with Rosemary Payne	Artspace outreach	18
14 August	School tour - Year 2 children - Mackay Christian College	Seminar room, Orientation gallery	59
17 August	Kids Art club with Rosemary Payne	Artspace outreach	20
18 August	Workshop - Case binding with Irene Coburn	Seminar room	8
22 August	MCA - Conversation with Noel McKenna and Glenn Barkley for South of no North	McAleese Gallery	15
24 August	Kids Art club with Rosemary Payne	Artspace outreach	22
30 August	Floor talk for enthusiasts with curator Tim Lynch	McAleese Gallery	20
30 August	Exhibition opening celebrations for Hermannsburg Pottery and Creative Generation	Artspace - all galleries	146
31 August	Floor talk - general public	McAleese Gallery	18
Totals for public programs at Artspace Mackay for August 2013			**593**

ECONOMIC DEVELOPMENT

Management

Changes to City Centre parking after trial

- Economic Development staff worked with council's Corporate Communications and Health and Regulatory Services programs to communicate information to city businesses regarding changes to city centre parking. Changes included:
  - majority of Gregory Street reverting back to two-hour parking
  - a new flexible pre-paid monthly pass for workers
  - a mixture of one and two-hour parking in Gregory Street between Victoria and Gordon Streets
  - one hour parking will be retained in Sydney and Wood Streets, between River and Gordon Streets.

  The changes were put in place following a three-month parking trial in the City Centre. All changes were implemented as per Monday August 26.

National Broadband Network switches on in Mackay

- The National Broadband Network (NBN) is up and running in Mackay and the wider Mackay-Whitsunday Region, with services covering more than 4,300 homes and businesses.
- Economic Development staff attended a ceremony at Bluewater Quay, to watch the superfast fibre network switch on for the first 1,550 homes and businesses in the City. A further 11,300 premises will further benefit in the coming months with construction having commenced in Bakers Creek, East Mackay, Paget, Racecourse, South Mackay and West Mackay.
- In addition, the NBN is also now available to 2,800 homes, farms and businesses across the Mackay-Whitsunday Region via the NBN high-speed fixed-wireless network.
- Wholesale speed available over the NBN fixed-wireless service have more than doubled from 12 megabits per second to 25 megabits per second. Rural communities in the region that are set to benefit include: Alligator Creek, Armstrong Beach, Bloomsbury, Grasstree Beach, Laguna Quays, Sarina and Sarina Beach.

Mackay City Centre Survey - click and complete to win!

- A Mackay City Centre survey was carried out in August to measure people's usage and awareness of the City Centre. The annual survey has previously been conducted as a telephone survey, however this year it was complemented with an online component. The survey was made available through council's mackaycitycentre.com.au website.

  Those who completed the survey also went into the draw to win a $250 City Centre voucher, 10 Birch Carroll & Coyle movie passes or a family pass to the upcoming Professional Bull Riding event at Stadium Mackay thanks to a donation from Professional Bull Riders Australia.

  The survey is available until Friday, September 6.

Mackay Residential Building Approvals

- New Dwelling Building Approval figures were released for the month of June showing a good result with 103 new dwelling approvals for Mackay Regional Local Government Area (LGA).
- Mackay's figures are very comparable with the larger centre of Townsville, which recorded 116 new dwelling approvals for the same period, all of which were detached dwellings.
- Mackay's June 13 figures show a mix of housing types with 83 detached dwellings plus 20 other dwellings (semi-detached, row or terrace houses or townhouses; and flats, units or apartments.)

Regional Population Growth 2012 release

- The recent release of the ABS Regional Population Growth shows the Mackay Regional Local Government Area Estimated Resident Population has been revised for 2012 and is now estimated at 119,081.

- Mackay Regional Council Statistical Area Level 2's (SA2s) have also been revised:

Statistical Area Level 2 (SA2)	2012r
Andergrove - Beaconsfield	15,139
East Mackay	3,834
Eimeo - Rural View	10,683
Eungella Hinterland	4
Mackay	4,303
Mackay Harbour	551
Mount Pleasant - Glenella	11,328
North Mackay	7,157
Ooralea - Bakers Creek	4,354
Pioneer Valley	7,579
Sarina	12,113
Seaforth - Calen	8,690
Shoal Point - Bucasia	5,802
Slade Point	4,018
South Mackay	7,797
Walkerston - Eton	8,821
West Mackay	6,908
Total Mackay	119,081

Business after-hours networking event

- Economic Development Management attended an after-hours business networking event held by the Mackay Region Chamber of Commerce on Wednesday, August 7. The meet and greet allowed Sarina businesses to get together and network.

- Economic Development also attended an after-hours business networking event held by the Mackay Region Chamber of Commerce on Wednesday, August 21. Special guest, Mayor Deirdre Comerford, presented council's recently announced budget at the event.

E-commerce Social Media Revolution

- Economic Development staff attended The Small Business Big Marketing event held by the Mackay Region Chamber of Commerce on Wednesday, August 14.
- The event featured speaker Tim Reid, founder and host of Australia's number one small business marketing podcast, and covered a range of topics including:
  - How small business can discover and use the plethora of new modern marketing tactics and tools
  - Becoming a thought-leader in your industry

Sarina Business Networking event launches the return of the Shopper Competition

- Approximately 30 Sarina Business Network members gathered on August 1 for the launch of the 2013 Sarina Shopper Competition. The well-attended launch was held in conjunction with a Business Networking Breakfast at the Sarina Community Bendigo Bank.

  Businesses attending were among the first to receive their free Sarina Shopper Competition packs, complete with entry forms and entry boxes, plus point of sale promotional materials.

  Speaking at the launch, Tourism and Economic Development Portfolio councillor Greg Martin urged all Sarina Businesses to take part in the Shopper Competition, which was drawn at the Sarina Festival on August 31.

  Entrants in the draw stood to win one of many Sarina Business prizes including:
  - 1 x $500 voucher
  - 10 x $100 vouchers
  - 2 x $50 Sarina Community Bendigo Bank accounts

  The winning entries are required to spend their prize money at the Sarina business that they entered the competition at. The competition was held in conjunction with council's Focus on Sarina program offering free and healthy activities in Sarina Town Centre.

Sarina Festival and Shopper Competition Draw

- Economic Development attended the Sarina Festival on Saturday, August 31.

  A booth was organised for Economic Development at the festival to promote Focus on Sarina initiatives, including the Focus on Sarina program and Sarina Focus Business Network membership as well as facilitate the draw of the Sarina Shopper Competition.

  The Sarina Shopper competition put the spotlight on Sarina businesses with approximately 12,000 entries between Thursday, August 1 and Wednesday, August 28.

Sarina High School's Imagining Futures together

- Economic Development staff manned a booth at the Sarina High School's career expo on Tuesday, August 6. Information was made available regarding Council's Focus on Sarina program and flyers were issued in relation to traineeships and apprenticeships at Mackay Regional Council.

New 'Active' program launched for the city

- Mackay Regional Council's Economic Development and Sport and Recreation programs joined together on August 12 to launch the updated Active in the city calendar of events.

  The new Active in the city program aims to include more people than ever before with its expanded focus on mind, body and soul.
  There are now free art classes as well as all old favourites to keep the community Active in the City.

  With Census figures showing almost 20,000 people in the council area moving house in the previous 12 months, and over 1000 moving from overseas, Council's Active program offers an easy way to get involved, meet new friends and get to know the city.

  Economic Development is all about increasing activity levels.

  In this case, more people means more walk past trade which assists in creating a more vibrant CBD destination.

  'Active' encourages locals to try sustainable transport options. Walking and cycling holds huge benefits, not just at the personal health level but also at a community level, with cost savings able to be achieved due to the reduced requirement for significant (road) infrastructure.

Active in the city providers thanked

- Providers and sponsors of the 2012/13 Active in the City programs were thanked at a morning tea organised by Mackay Regional Council's Economic Development and Sports and Recreation programs on Wednesday, August 21.

  Mayor Deirdre Comerford and councillors thanked the providers for their help in keeping our region fit and to encourage healthy living.

  Some of the local groups/personalities acknowledged included: Adrenalin Rush, Battery World, local historian Berenice Wright, Airconresi, LayZee Riders Club, LayZee Runners Club, MultiFit, Red E Personal Training and Rock N Road Cycles.

City Centre Co-ordinator update

- The City Centre Co-ordinator continues to actively meet City Centre business owners with one-on-one interactions, surveying the economic trends, car park matters and other concerns shared by traders and their customers.
- Further meetings have been held with Glenn Tomkyns from IMS regarding the proposed iKiosk installations in the City Centre with the completion of a site survey of the City Centre and determination of proposed locations for the installation of the units.
- The 2013-2014 marketing plan for the City Centre is currently being developed with the City Centre Co-ordinator working closely with DPA and the City Centre Task Force. The City Centre Co-ordinator is also working with Mackay Tourism, engaging with the upcoming Mackay Isaac Region branding workshop.
- Economic Development continues to engage traders and businesses regarding car parking in the City Centre, communicating one-on-one with traders in relation to the review and changes to the car park times in the City Centre. The City Centre Co-ordinator has completed a full review of the parking times in the City Centre, providing accurate details of car park times in the heart of the City Centre. This up to date information has been used to create new City Centre car park flyers, informing City Centre businesses and patrons of the current car park times.
- Working with existing and new City Centre traders, Economic Development has encouraged businesses to use the free marketing tools available through the City Centre website including the e-newsletter and City Deals. Upcoming events in the City Centre include the visit by the Lord Mayor of Adelaide, Stephen Yarwood,. Backs2School Day in the City Centre, sponsored by the Smith Family, City Deals Second Birthday and EcoFest 2013.
- The City Centre continues to grow with new businesses opening or soon to be open, including The Dispensary on Wood Street, a fusion Tapas bar on Victoria Street, a new "micro gym" on Wood Street as well as Gelato by Gelatissimo and Let the Children Play at the north and south corners of Macalister and Victoria Streets, respectively. Rivers is still keen to reopen in the City Centre and is working actively to secure a space in the City Centre. Autobarn has stated that the City Centre location will remain open even after the Greenfields Autobarn at Mount Pleasant reopens later this year.

Mackaycitycentre.com.au - Web visits continue to show growth

- Website visit numbers for August 2013 are on trend showing a great result.
  August 2013 figures for the web are:

  Visits: 17,090
  Page Views: 38,814

- Website statistics are up significantly from 9,100 visits and 28,407 page views in August 2012 .

  The website hosts a free online business directory with over 770 businesses listed, plus an innovative digital City Business network and many free events and programs, including Active in the City and the online City Deals.

Mackay REGIONAL COUNCIL
Development Services
Performance Management
Report
08/2013

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Executive Summary

Development Services
August 2013

Once again August 2013 has been a busy month with the number of applications, enquiries and requests for service at high numbers.

It was pleasing to see that a total of 360 submissions were received on the Draft Planning Scheme and we are currently categorising those submissions.

Interviews were conducted for a number of Local Law positions with new staff starting in September 2013. The new staff will assist in dealing with complaints in a timely manner.

Mr Kevin Jefferies
Director Development Services

INSTALLATION HAS COMMENCED ONSITE FOR THE "GO WAKE" CABLE PARK IN ANDERGROVE LAKES. THE PARK IS SET TO BE ONE OF THE BEST CABLE FACILITIES IN THE WORLD. THE PARK WILL PLAY HOST TO THE 2013 WAKE PARK WORLD SERIES IN NOVEMBER.

Department Overview

Who are Development services?

Development Services are one of five Departments in Mackay Regional Council. Our goal is to serve the Mackay Community by ensuring sustainable development throughout the region. We do this by regulating: the construction of new residential, commercial developments, significant changes to activities in existing buildings, ensuring compliance with public health and safety regulations, as well as planning and regulating for future development through the Planning Scheme.

The Department's operations can be divided into streams outlined below.

Department Main Operations

Development Assessment	**Planning** Assessment of applications for: • Material Change of Use • Reconfiguration of a Lot • Concurrence Agency • Amended Application • Negotiated Decision	**Engineering** Assessment of applications for: • Plan Sealing • Operational Works • Construction Works • Minor Works
Strategic Planning	• Draft Mackay Region Planning Scheme • Waterways and Flood Studies • Local Area Planning • Regional Planning • Infrastructure Planning	
Health and Regulatory Services	• Environmental Health • Vector Control • Environmental Protections • Pest Management • Education Services • Development compliance • Local Law Services	
Business Support	• Planning advice • Project Management and Business Improvements • Business Systems • Management Reporting	

Review of Operations

Strategic Planning

Current Projects

The table below provides an overview of the projects currently underway in each of the sub programs in Strategic Planning

Planning Scheme & Local Area Planning	Regional, Transport & Infrastructure Planning	Infrastructure Planning	Flood and Stormwater Studies
Mackay Region Planning Scheme	Growth Projection Model	Infrastructure Agreements	McCready's Creek Stormwater Trunk Infrastructure Study
Mackay City Centre Strategy & Urban Design Principles	Bakers Creek Industry Study	Landscape Guidelines – Private Realm	Baker's Creek Stock route Road East Stormwater Trunk Infrastructure Study
Ooralea Local Plan and Infrastructure Strategy	Open Space Strategic Plan	Road Hierarchy Review	Stormwater Quality Offset Compliance Scheme
Mackay City Planning Scheme Amendment 1 of 2012			Mackay Region Storm Tide Study
Richmond Investigations			Bakers Creek (Walkerston) Flood Study
Centres Strategy			Coastal & Inland Flood Hazard Adaptation Study – Stage 1

Project Updates

Mackay Region Draft Planning Scheme Consultation

The formal consultation period for the draft MRPS closed on 2 August. Council received 360 submissions, which will take at least 6 months to consider and respond to. Surveys are underway to evaluate the activities of the formal consultation process

Bakers Creek Industry Study

The Regional Planning Team commenced with the Bakers Creek Industrial Study, which will investigate the potential industrial development opportunities and constraints of the Bakers Creek Industry Investigation area identified in the draft planning scheme. A consultant has been appointed, with a draft study expected in early 2014.

Mackay Region Planning Scheme Amendment 1 of 2012

The proposed planning scheme amendments propose to facilitate the re-location of the junior soccer fields from Bridge Road, South Mackay to 69 Heaths Road, Glenella; and increase land available for light industrial uses, both north of the river and opposite the airport

The formal consultation period closed on 2 August. Council received 3 submissions, which are currently being considered.

Project Status
Indicative progress at current month

Indicative Project Timeline

Indicative Project Timeline

Indicative Project Timeline

Completed Outstanding

Prepared by Business Support | August 2013 | Page 5

Review of Operations
Strategic Planning

Ongoing Activities

Climate Change Adaptation

Council is hosting a seminar by the National Climate Change Research Facility and LGAQ on Adaptation Good Practices on 25 September. This will be followed by a workshop on risk assessments in the Mackay Region as part of council's Coastal and Inland Hazard Adaptation Strategy currently underway.

IMAGE OF GREENFIELDS AT MOUNT PLEASANT IN THE FEBRUARY 2008 FLOODS.

TMR's Draft Moving Freight Strategy

This high level strategy document outlines the Queensland Government's 10 year strategy to develop a sustainable and productive multi-modal freight network. The strategy includes short, medium and long term actions to move freight onto rail and improve road freight efficiency.

Council consulted with various stakeholders in the region and made a consolidated submission on the draft Strategy.

A FREIGHT TRAIN TRAVELLING BETWEEN MACKAY & ROCKHAMPTON

Focus

Statistics of the Draft Planning Scheme formal consultation period.

- 13,564 unique visitors to planning scheme webpage
- More than 9,000 letters sent to affected land owners and stakeholders.
- 25 e-newsletters
- 360 submissions received
- 5,000 pages of submissions

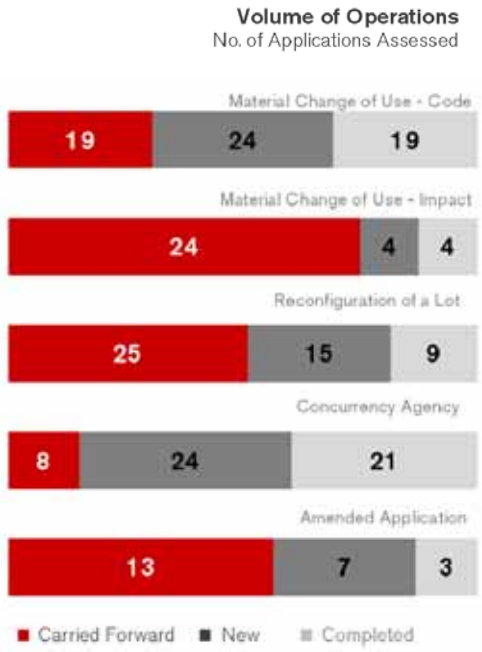
A DISPLAY STAND SET UP AT THE MACKAY SHOW DURING THE PUBLIC CONSULTATION PERIOD.

Development Approvals

Planning

IDAS timeframes continue to be met. Some Permissible Changes have taken longer but this is in part due to applicants not submitting the application to the Referral Agencies at the same time as lodging the application with Council, which then contributes to longer Decision Making Periods. A review of yearly performance to the end of June 2013 has been undertaken and is attached for Councillors information.

In summary the twelve KPI's have been met except for the lodgement to Decision for Reconfiguration of a Lot and the Negotiated Decision Making Period KPI. The former are subject to external parties timeframes which are outside of Council control being the applicant and/or the Referral Agencies. The latter KPI for NDN's are a source of concern and improvement is required in processing times. It should be noted however that the number of planning applications with a Negotiated Decision Request is not more than 7% and this is an improvement by about 40% on lasts year's performance. Of the twelve KPI indicators, eight of the KPI's have improved since last year.

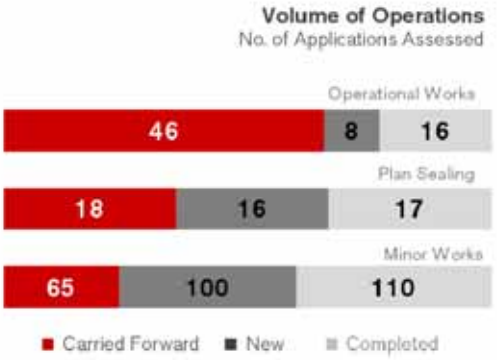


Engineering

The number of Operational Works applications received in July was 8 which is considerably less than last month, and is anticipated that this is due to the pending election. The Operational Works Decision Making Period of 85% within 40 days was met, and all 16 applications decided were within the target time frame.

The number of Survey plans sealed in July was 17. 16 Plan Sealing applications were lodged and those that have not been approved for sealing are under assessment.

Minor Works applications received was 100. Throughout the month 110 applications were approved.



Review of Operations
Development Approvals

Value of Development

The cumulative value of works for the month of August has bounced back to approximately $15 million, which once again demonstrates a higher level of development activity in the Mackay Region. A number of developers are indicating that development works will continue in the foreseeable future with several works that have been previously approved commencing in the next few months, dependant on the wet season.

Business Improvements

IDAS timeframes continue to be met. Some Permissible Changes have taken longer but this is in part due to applicants not submitting the application to the Referral Agencies at the same time as lodging the application with Council, which then contributes to longer Decision Making Periods.

Glossary of Development Terms

Item	Description
Appeals	Planning and Environment Court Appeals.
Attached Dwelling	Joined building/multiple dwellings.
Concurrence Agency	Council triggers a Building Agency Referral.
Detached Dwelling	Free standing buildings not connected.
Material Change of Use - Code	An application defined as the start of a new use of the premises, the re-establishment on the premises of a use that has been abandoned or a material change in the intensity or scale of the use of the premises. An application that is assessable under the relevant planning scheme codes.
Material Change of Use – Impact	An application defined as the start of a new use of the premises, the re-establishment on the premises of a use that has been abandoned or a material change in the intensity or scale of the use of the premises. Involves public notification and is assessed under the planning scheme as a whole against surrounding land uses.
Minor Works	Building work of 25m^2 or 5% whichever is less.
Negotiated Decision	Approved and negotiated by assessment.
Operational Works	Engineering Civil Works.
Plan Sealing	Survey Plan Endorsement.
Reconfiguration of a Lot	Includes freehold subdivision, community title subdivision, and subdivision by lease, realignment of boundaries or creation of an access easement. With some exceptions, reconfiguring of a lot is assessable under the Sustainable Planning Act 2009.

Development News 07/2013

Updates on Significant Developments Currently Being Assessed by Council

DA-2013-269
Boundary Road, Ooralea

Combined application – MCU Multiple Dwelling units, Duel Keys, Gym, Managers Residence & Catering Shop and ROL (1 Lot into 3 Lots)

OW-2013-84

Civil Works - Industrial
Transport Depot situated at 264 Sarina Beach Road, Sarina

Coordinated with DTMR – access to Sarina Beach Road, Landscaping buffer required

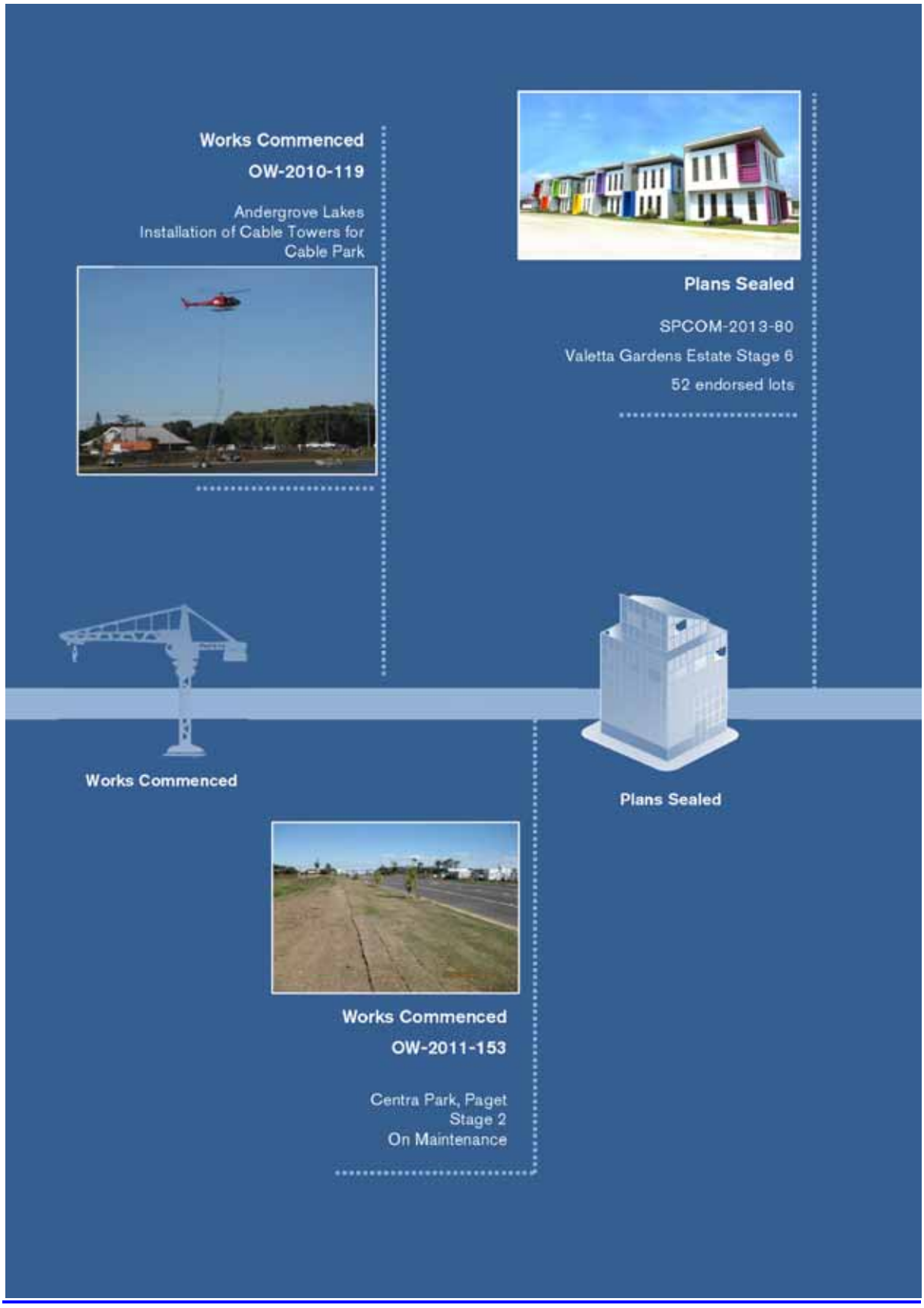
Applications Lodged for Assessment

Developments Approved

Operational Works Approved

DA-2013-176
Anzac Avenue, Marian

Code Assessable – Woolworths Service Station Town Centre Marian
Preliminary approval overriding the Scheme for the Marian Town Centre


Works Commenced
OW-2010-119
Andergrove Lakes
Installation of Cable Towers for
Cable Park
Plans Sealed
SPCOM-2013-80
Valetta Gardens Estate Stage 6
52 endorsed lots
Works Commenced
Plans Sealed
Works Commenced
OW-2011-153
Centra Park, Paget
Stage 2
On Maintenance

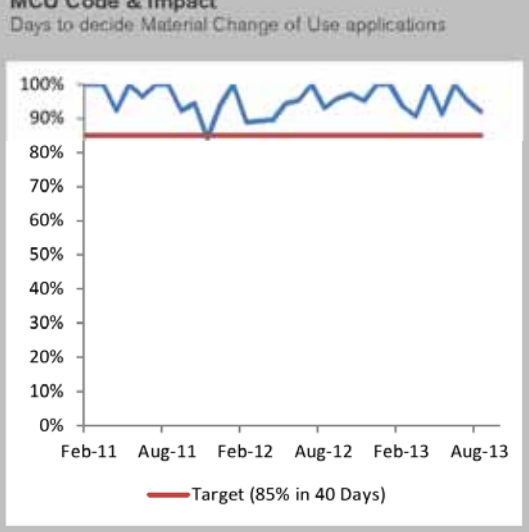
IDAS Timeframes

Development Services performance against legislative timeframes

MCU Code & Impact

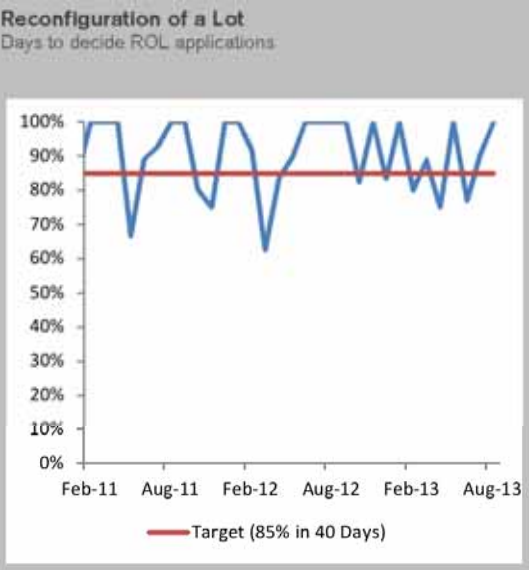
Material Change of Use - Code Assessable applications have exceeded the IDAS timeframe KPI's of 92% being decided in 40 days. It should be noted that the average time to decide this type of application is 23 days.

Material Change of Use - Impact Assessable applications have exceeded the IDAS timeframe KPI's of 100% being decided in 40 days. It should be noted that the average time to decide this type of application is 16 days.



Reconfiguration of a Lot

Reconfiguration of Lot applications have exceeded the IDAS timeframe KPI's of 100% being decided in 40 days. It should be noted that the average time to decide this type of application is 24 days.



IDAS Timeframes

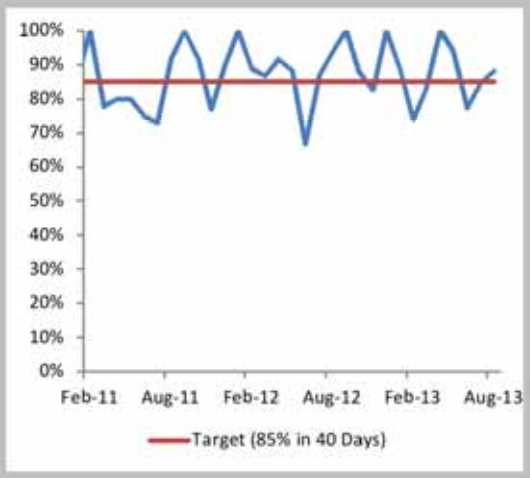
Development Services performance against legislative timeframes

Operational Works

The number of operational works applications received in July was 8, a significant decrease on the July submission of applications. Although applications are lower than last month, the number of applications for the year to date are considerably higher than 2012.

Approximately 88% of all applications were resolved within the 40 day target timeframe (refer to Section 2.7.3)

Operational Works
Days to decide Operational Works applications



Plan Sealing

Plan sealing applications in July totalled 17. Currently there are 17 applications for plan sealing that are under review and all are well within the required timeframes. The required target for assessment of applications is 85% in 10 days, and it is to be noted that 100% of plan sealing applications have been assessed and approved within the 10 day period, which is an incredible result for all staff concerned.

Plan Sealing
Days to decide Plan Sealing applications

Health and Regulatory Services

Customer Requests

Generally, numbers of customer requests remained steady when compared to the previous month. Customer requests related to straying dogs, overgrown properties and illegal land use reduced slightly in August.

Complex environmental requests related to odour emissions and soil contamination has had Environmental Protection and Environmental Health Officers busy this month. Investigating requests, collecting evidence and liaising with all parties involved has been difficult to plan and protracted.

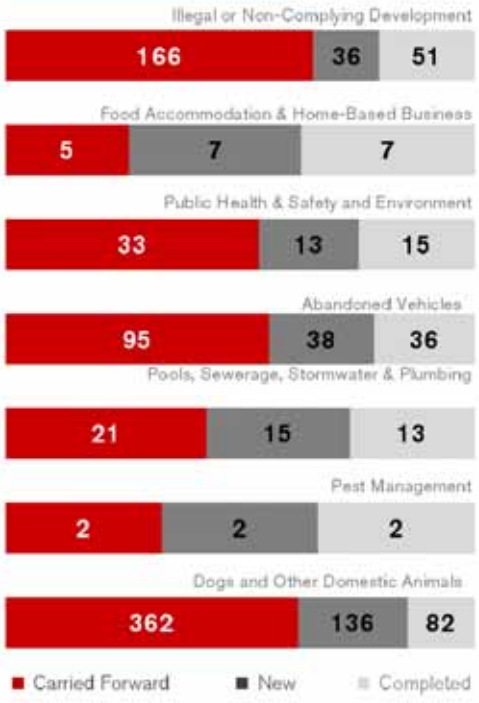
Regulated Parking infringements issued by Local Laws Officers decreased from 333 in July to 137 in August. This was expected because of the mobile number plate recognition camera trial, and the impacts of Officers on Leave and responding to wandering cattle during the drier, winter period.

Environmental Health Officers continue to assess large numbers of outdoor event applications and carry out inspections with respect to conditions of approval and temporary food. This is critical in ensuring public safety and well-being are adequately addressed at events and any potential impacts on the surrounding environment are identified and minimised

Inspections

This table shows the premises inspected for the month of August 2013 by the Environmental Health Officers.

Volume of Operations
No. of Customer Requests Processed



Type	Inspections
Caravan Parks	17
Food	257
Accommodation	33
Swimming Pools	20
Footpath Dining and Street Vendors	4
Environmental Relevant Activity	9

Infringements

Review of Operations
Health & Regulatory Services

The table below provides a summary of infringement activity for Health & Regulatory Services for the month of August 2013

		Completed		Outstanding						TOTAL
		Receipted	Voided	Issued	CITEC Enquiries/Update	Reminder Notice	SPER Extract	SPER Validation	SPER Process Completed	
All other infringements	$Value	-	-	2,200	-	-	-	-	-	2,200
	#	-	-	4	-	-	-	-	-	4
Animal Related	$Value	-	-	880	-	-	-	-	-	880
	#	-	-	4	-	-	-	-	-	4
Development Compliance	$Value	-	-	440	-	-	-	-	-	440
	#	-	-	1	-	-	-	-	-	1
Environmental Protection	$Value	-	-	-	-	-	-	-	-	-
	#	-	-	-	-	-	-	-	-	-
Health Infringements	$Value	-	-	-	-	-	-	-	-	-
	#	-	-	-	-	-	-	-	-	-
Stormwater & Waste	$Value	-	-	-	-	-	-	-	-	-
	#	-	-	-	-	-	-	-	-	-
Vehicle Related	$Value	1,903	968	9,482	-	-	-	-	-	12,353
	#	28	9	100	-	-	-	-	-	137
TOTAL	$Value	1,903	968	13,002	-	-	-	-	-	15,873
	#	28	9	109	-	-	-	-	-	146
	%	12%	6%	82%	0%	0%	0%	0%	0%	-

Review of Operations
Health & Regulatory Services

Building Works

The table below represents the total dollar amount of building works carried out in the region for the month of August 2013

	Current Month	Value of Works
Average Dwelling Size	286 m^2	$405,259
No. of Detached Dwellings	99	$30,594,597
Average Value of Detached Dwelling	-	$309,036
No. of Attached Dwellings	8	$12,768,127
Average Cost of Attached Dwellings	-	$1,596,015
Additions and Alterations	15	$1,620,764
Total Residential Applications	107	$43,362,724
Total All Applications	215	$50,869,603

Vector Control

The table below represents the work carried out by the Vector Control team in August 2013.

Sites Inspected	Sites Treated	Hectares Treated
102	34	65 Ha

Out and About

A season for festivals and events

The last few months have been busy for Temporary Events/Festival Approvals with Environmental Health Officers approving 54 events.

180 food handlers have attended 10 food safety training sessions and 120 onsite food stalls have been inspected.

Community liaison and a lot of education by Health & Regulatory Services staff have contributed to the safety and success of these events.

TEMPORARY FOOD STALLS SET UP AT G&S ENGINEERING FOOD AND WINE DAY

Business Support

Month's Highlights

The decrease in Planning Advice Processing is attributed to the 'communications' being removed from the reporting criteria, however the number of applications processed remains steady.

The number of BRS's continues to progress with 21 being completed – which includes a combination of new reports and systems improvements.

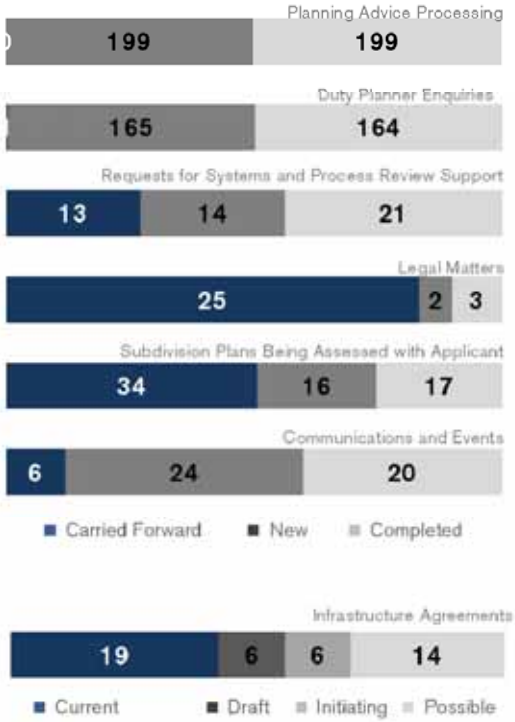
This month has also seen an increase in legal matters with 2 new appeals being received.

Subdivision Plan lodgements have decreased slightly from last month, however the number of endorsements have increased. The maximum timeframe for assessment has been required for most assessments due to unexpected staff leave.

Another productive month for Communications and events. This is apparent with involvement in the communications aspects of a number of improvement initiatives. In particular, the redevelopment of the Local Laws Website.

The Infrastructure Agreement project has now closed, the increase in the number of agreements being initiated is evidence that acceptance of the endorsed deliverables continues to increase.

Volume of Operations
No. of Requests Processed



Planning Advice

The table below represents the total number of planning advice enquiries handled by the Planning Advice Team as well customer satisfaction results.

Total No. of Planning Advice Enquiries	Total No. of Feedback Responses	Satisfaction with Planning Advice
165	0	0% - No responses received

Review of Operations
Business Support

Key Achievements

Management of Infrastructure Agreements

August saw the sign off the Project Closure Report for the Management of Infrastructure Agreements.

The outcomes of this project are a fully transparent register of Infrastructure Agreements, endorsed governance protocols and improved collaboration and communication.

Customer Satisfaction Survey's Health & Regulatory Services

A formal process has now been implemented to efficiently and effectively report on the client interface satisfaction percentages for the Health & Regulatory Services Program. These phone surveys are carried out each quarter and will be included in the quarterly Performance Management Report (PMR) for Development Services.

Last quarter saw over 92 phone calls made with over 50% of customers surveyed extremely satisfied with the service they were provided when dealing with issues related to H&RS.

Change Initiatives
Project and Process Reviews currently active

Title	Stage
DA Innovation Project	Initiation
DA Tracking Exercise	Initiation
Animals Process Review	Initiation
DC Internal Communications	Initiation
MRPS Implementation	Planning
Pound Process Review	Planning
Management of Infrastructure Agreements Project	Closure
Pathway PIP Configuration Project	Execution
Reporting Review Project	Execution
Abandoned Vehicles	Execution
New Customer Request Types	Execution
Development Compliance Register	Execution
MCU Audits Process Review	Execution
Legal Matters Process Review	Execution
Data Integrity Pathway Refresher Training	Closure
ADAC	Execution

Program Improvements

Development Assessment Innovation Project

We have completed the current state assessment against the Leading DA Practice Framework and identified some short and long term improvements we can implement.

DEVELOPMENT ASSESSMENT INNOVATION PROJECT – PROJECT PLAN DOCUMENTATION

Prepared by Business Support | August 2013 | Page 18

Mackay REGIONAL COUNCIL

COUNCIL POLICY

Waste Collection Services

POLICY NO	053
DEPARTMENT	Water and Waste Services
PROGRAM	Waste Services

1.0 Scope

This policy applies to waste and recycling collection services provided by Mackay Regional Council.

2.0 Purpose

The purpose of this policy is to establish a framework for the ongoing provision of domestic and commercial solid waste and recycling collection services.

3.0 Reference

- Local Government Act 2009, Chapter 4, Part 1
- Environmental Protection Act 1994
- Environmental Protection Regulation 2008
- Environmental Protection (Waste Management) Regulation 2000
- Environmental Protection (Noise) Policy 2008
- Waste Reduction and Recycling Act 2011
- Waste Reduction and Recycling Regulation 2011
- Mackay Regional Council Revenue Policy 008

4.0 Definitions

To assist in interpretation the following definitions shall apply:

Waste shall mean the everyday 'refuse', 'rubbish' or 'garbage' generated by domestic or commercial premises that cannot be recycled and would normally be collected by a council or private waste bin contractor. The term waste does not refer to any hazardous or toxic waste generated by industry.

Recycling shall mean the kerbside collection of glass bottles, glass jars, steel cans, aluminium cans, paper, cardboard, milk and juice cartons and PET / HDPE plastic containers.

Refuse utility service charge shall mean the charge applied by MRC through its rating activities for the provision of a waste collection service.

5.0 Background

Mackay Regional Council is committed to providing waste collection services, on a fee for service basis, that are economically and environmentally sustainable, with a focus on customer service delivery, cost effectiveness and quality.

6.0 Policy Statement

6.1 Residential Premises: Single-Unit Dwellings

6.1.1 All single-unit dwelling residential premises located on a road serviced by council's waste and recycling contractors will be provided with a kerbside waste collection service by council or its nominated contractor.

Council's basic kerbside waste collection service consists of one 240 litre general waste bin per single-unit dwelling to be serviced weekly.

A refuse service charge will be applied by council to respective property rates for the provision of a kerbside waste collection service.

One 240 litre recycle bin (serviced fortnightly) will be provided at no cost with each waste bin service.

A property owner (ratepayer) may request an additional waste bin, however one additional refuse service charge will apply to each additional waste bin that is requested. One recycling bin (serviced fortnightly) is provided additional with each additional waste bin service.

The occupier of a single-unit dwelling is responsible for placing the council provided waste bin and recycling bin on the kerbside in an accessible location prior to 6.00 am on the nominated collection day and returning the bin(s) inside the premises not later than 24 hours after the nominated day of service.

A Mackay Waste Services authorised officer may direct a resident to present waste and recycling bins in a more accessible location.

6.2 Residential Premises: Multi-Unit Dwellings

6.2.1 All multi-unit dwelling residential premises located on a road serviced by council's waste and recycling contractors will be provided with a waste collection service by council or its nominated contractor.

240 litre waste and recycling wheelie bins may be used for multi-unit developments when there is a maximum of ten (10) unit dwellings.

The maximum allowable number of 240 litre wheelie bins at a multi-unit dwelling will be determined by a Mackay Waste Services authorised officer following assessment of on-site storage facilities based on the suitability of, and access to, kerbside presentation / service point(s).

If there is no satisfactory kerbside location for presentation of, or service of 240 litre waste wheelie bins, at the discretion of a Mackay Waste Service' authorised officer a bulk refuse bin service may be provided to multi-unit dwellings.

All multi-unit residential dwellings with 11 or more units will be provided with a council bulk bin waste collection service. The number of bulk bins, size of bulk bins and frequency of bin service provided will vary according to the size of the development.

A Mackay Waste Services authorised officer will determine the number and size of bulk waste bins, and the frequency of the bulk bin waste service.

All multi-unit dwelling developments must provide on-site dedicated enclosure(s) for the storage of waste and recycling bins.

One refuse service charge will be applied to each residential dwelling in a multi-unit dwelling for the provision of a waste collection service. An equivalent bulk bin service will be provided in lieu of the total number of wheelie bin that should be provided in terms of volume. If a body corporate of a multi-unit dwelling requests a service level higher than the service equating to the number of units, then a higher proportional refuse service charge will be applied to each residential dwelling to equate to the actual service level being provided.

Council does not provide a bulk bin recycling collection service. However, at the discretion of a Mackay Waste Services authorised officer, yellow lidded 240 litre recycling bins may be provided to multi-unit dwellings. The maximum number of 240 litre recycling bins allowable at a multi-unit dwelling will be determined by a Mackay Waste Services authorised officer following assessment of on-site storage facilities and suitability of and access to kerbside presentation / service point(s).

Where a wheelie bin service is provided to a multi-unit dwelling, the respective occupiers of each unit are responsible for placing the council provided waste and recycling bins on the kerbside in an accessible location prior to 6.00 am on the nominated collection day and returning the bins inside the premises to the on-site dedicated enclosures not later than 24 hours after the nominated day of service.

Where a multi-unit dwelling receives a bulk bin service a Mackay Waste Services authorised officer in conjunction with the body corporate and council's nominated bin collection contractor will agree an accepted procedure for presentation and servicing the bulk bin(s).

6.3 Commercial Premises

6.3.1 Council, upon request, may provide a waste collection service to commercial premises.

The suitability of a commercial property to receive a council-provided waste collection service will be determined by a Mackay Waste Services authorised officer following assessment of on-site storage facilities and suitability of and access to kerbside presentation/service point(s).

A refuse service charge will be applied by council to the commercial property rates for the provision of a kerbside waste collection service.

One 240 litre recycle bin (serviced fortnightly) will be provided at no cost with each waste bin service.

The commercial property owner (ratepayer) may request an additional waste bin, however one additional refuse service charge will apply to each additional waste bin that is requested. One 240 litre recycling bin (serviced fortnightly) may be provided at no cost with each waste bin service.

All commercial premises that receive a council waste collection service must provide on-site dedicated enclosure/s for the storage of waste and recycling bins.

The occupier of a commercial property is responsible for placing the council provided waste and recycling bins on the kerbside in an accessible location prior to 6.00 am on the nominated collection day and returning the bins inside the premises not later than 24 hours after the nominated day of service.

An authorised council officer may direct a commercial property occupant to place waste and recycling bins in a more accessible location.

6.4 Removal of a Recycling Bin and/or Recycling Bin Service

6.4.1 A Mackay Regional Council recycling bin collection service will be terminated and the recycling bin retrieved by council if the recycling bin is not being used for its proper purpose.

In the event that a recycling bin service is terminated, the full refuse service charge will continue to be levied to the property owner.

6.5 Registered Charity Organisations

6.5.1 Council does not provide free waste collection services for 'not-for-profit' or charity organisations.

Registered Charities can apply to council in writing for a level of exemption from waste disposal charges at council waste disposal facilities. A copy of the current Waste Services Charitable Organisation Certificate must be presented upon arrival at a council waste disposal facility for the exemption to apply

7.0 Review of Policy

This policy will be reviewed when any of the following occur:

1. The related documents are amended or replaced.
2. Other circumstances as determined from time to time by a resolution of council.

Notwithstanding the above, this policy is to be reviewed at intervals of no more than two years.

REGIONAL ARTS DEVELOPMENT FUND (RADF) ADVISORY COMMITTEE

Monday 2 September, 2013

Minutes

ATTENDANCE: Chair Cr Chris Bonanno, Deputy Chair Cr Theresa Morgan, Arts Development Officers Sahn Cramer and Tracey Heathwood, Leonie Wood, Carol Forbes, Tammy Stone, Brigitte Zimmermann, Pamela Hutley, Billie-Jo Obst, Graeme Connors and Namarca Corowa

APOLOGIES: Nil

The meeting commenced at 5pm.

1. **MINUTES OF PREVIOUS MEETING**

Minutes of the last meeting inadvertently not presented to the Committee for endorsement. To be presented next meeting 2 December.

2. **MATTERS ARISING**

Nil

3. **AGENDA ITEMS**

Feedback from Articulate Conference

Committee members provided feedback on the recent *'Articulate'* Conference in Rockhampton, some comments included:

- The worthwhile opportunity to network and be more informed about current arts' initiatives, current trends, and an opportunity to speak directly with those involved.
- Cr. Bonanno gave some feedback on 'Festival of Halls' program which started in Canada and is now being initiated through the Woodford Festival. Cr. Bonanno suggesting that this concept could work with the River Rock to Mountain Top Festival. The organising committee in Woodford are looking to build interest in Qld and there is a possibility of a Festival Tour taking in our region. The Woodford Committee 'are hoping to start a new national touring circuit that annually brings the best folk and contemporary acoustic artists from Australia and around the world into regional Australia.'

- Billie Jo Obst was excited by activating community spaces. Some of the issues raised for example, public liability would need to be looked at, but it seemed

many groups had overcome this and were overwhelmingly positive and passionate about the opportunity.

- Billie Jo also spoke about the U.R. (BNE) project based on the international phenomenon of Diner en Blanc which started in Paris and is now being delivered in Brisbane. 'Brisbane Diner en Blanc is a large scale activation of public spaces to promote Brisbane to the world. The first event in 2012 invited 1,000 guests to participate. With over 7,000 people on the waiting list, the spectacle event sold out within 20 minutes.'
- Pam Hutley was interested in the creative recovery projects. With an increasing incidence of natural disasters in Australia, we have seen new initiatives that have used the arts to help regional communities to reconnect and recover.
  'Creative Recovery is about supporting communities affected by disaster to use arts and culture as key tools to build capacity and resilience. Artists across the world are exploring the role creativity can play within recovery and preparedness. The Creative Recovery Pilot Project was one such initiative in Queensland. The pilot project has developed relevant community-based strategies to ensure that artists continue to be supported while engaging in activities that simultaneously build and rebuild community capacity, resilience, pride and a sense of solidarity through arts, culture and creativity.'
- Cr. Morgan spoke about the RADF Case Studies presented and how well they represented the benefits of the RADF program and the great opportunity we have to celebrate our success in our own area. For example in Rockhampton a TV Advertisement was produced to assist in promoting the RADF through the Case Study model and Council's role.

The Committee agreed that through the experience and inspiration gained by attending the Conference, we could look at ways to integrate some of this knowledge into local programs. The Committee discussed ways we could better market the RADF program using innovative models like they have used in Rockhampton.

The Committee agreed to continue to work on ideas to develop an arts activation program utilizing available city spaces as a Council led initiative, through the RADF. Arts Development Officers will continue to report to the Committee in relation to such a program which could work across Council programs. Arts Development Officers will provide Committee members with details of the Renew Newcastle and Renew Australia initiatives.

The Committee also discussed the RADF Forum component of the Conference and how useful this was in better understanding their role as members of the Committee.

Assessment of Applications

8 applications received to a total value of $71,574. There is $38,250 available for this round.

4. **APPLICATIONS**

Total Amount requested: $71,574
Amount available for Round One: $38,250

Committee recommendation: That 6 of the applications be supported to the total value of $38,189. Applicants are encouraged to contact the Arts Development Officers for specific feedback on their applications.

Name: Pioneer Valley Country Music Assoc.
Category: Building Community Capacity
Amount Requested: $6,875
Project Name: 23rd Annual Pioneer Valley Country Music Festival
Project Description: Annual Music Festival
Conflict of interest: Nil
Recommendation: That the application be approved to the value of $1,800.
Comments: Committee agreed to part fund the workshop components of the grant request as this was more in line with RADF principles and due to the competitive nature of this round.

Name: Charmaine Ann Arnold
Category: Contemporary Collections/Stories
Amount Requested: $19,000
Project Name: Australian South Sea Islander Community Cultural Heritage
Project Description: Edit, Produce, Story Book, Australian South Sea Islander song recordings to Production Master Copy and Audio Storybook. To preserve cultural heritage and enhance local collection.
Conflict of interest: Namarca Corowa
Recommendation: That the application be approved to the value of $15,500.
Comments: The Committee enthusiastically supported this application and noted the great opportunity to creatively capture some of the unique stories of Australian South Islander peoples, their history and their aspirations to participate in cultural life during this 150th Anniversary year.

Name: May Britt Mosshammer
Category Concept Development
Amount Requested $6,500
Project Name Mirror Mirror
Project Description: Concept development support for new and original body of printmaking work to be exhibited at Artspace in 2014
Conflict of interest: Nil
Recommendation That the application be approved to the value of $5,700.
Comments The Committee supported this application and noted the potential community outcomes as well as the opportunity for the artist to develop and skill up in building her profile as a professional visual artist.

Name: MECC
Category: Building Community Capacity
Amount Requested: $6,614
Project Name: Opera Qld 'La Boheme' Mackay 2014
Project Description: Audition for a 36 voice choir (adult) and 12 (children) all local in addition to 4 local actors. The singers and actors will perform to the Mackay community. Contracted positions (which will be advertised) for a Choir Master, Rehearsal Coordinator and Pianist also offers those who seek the position a great opportunity for professional development in working with Opera Qld professionals.
Conflict of interest: Nil

Recommendation: That the application be approved to the value of $6,614.
Comments: The Committee noted this excellent new model for community engagement and skills development in working with professionals from Opera Qld.

Name: Leo Scott
Category: Concept Development
Amount Requested: $5,010
Project Name: Research and Development for Solo Exhibition
Project Description: Collect visual historical photo-media, artifacts, exploring locations, researching funding and sponsorship opportunity, exploring conceptual ideas for a new body of work, and planning for a new solo exhibition.
Conflict of interest: Nil
Recommendation: That the application not be supported.
Comments: This application could not be supported due to the competitive nature of this round. The applicant is commended on their application and the committee strongly advises the applicant to resubmit the application in the next round of funding

Name: Mackay Camera Group
Category: Building Community Capacity
Amount Requested: $5,275
Project Name: Host Photographic Society of Qld Annual Convention in Mackay
Project Description: Request for support to cover presenters' fees (9)
Conflict of interest: Nil
Recommendation That the application be supported to the value of $5,275.
Comments: Good project for the region, opportunity to build community capacity and cultural tourism.

Name: Janice Quadrio
Category: Regional Partnership
Amount Requested: $18,000
Project Name Development of a Public Sculpture
Project Description: Staged process to work with local artist, project coordinator and women who will be invited at this year's Reclaim the Night to develop a public art work.
Conflict of interest: Nil
Recommendation: That the application not be supported.
Comments: The Committee acknowledges the community benefit of this application, particularly in working with women's groups and the ideas and concepts to empower women through arts participation. The Committee, however, questioned and considered the fixed nature of the request that the outcome of this participation be developed into a permanent public artwork to be displayed in a prominent city open space. The Committee noted the significant work the applicant undertook through the concept development stage, but also considered that the proposed public artwork was not commissioned by the City and would be required to be assessed through an alternative set of criteria (as all public artwork proposals to the City are) and concluded not to support the application. It was also noted that the applicant has sought alternative funding for the proposed public artwork (for additional fabrication costs of the public artwork) without endorsement by Council.

Name: Riot Stage
Category Concept Development

Amount Requested: $4,300
Project Name: *So Much Yes*
Project Description: Interactive theatre production that will be created with young people of Mackay in collaboration with Riot Stage Youth Theatre. RADF request is for a one week conceptual development workshop (stage one).
Conflict of interest: Nil
Recommendation: That this application be funded to the value of $3,300.
Comments: Great project and opportunity to work with Mackay youth.

5. **GENERAL BUSINESS**

Tracey Heathwood (Arts Development Officer) provided the Committee with some feedback in relation to the Mackay Creatives website initiative. Tracey advised that she had met with participants in the program and that they are attempting to set up a Management Committee who will oversee the development of Terms of Reference for use; administration of the website; and criteria in the selection of artists who participate. Currently there are 53 users on the site, with 37 of those active.

Sahn Cramer (Arts Development Officer) advised that the Mackay Regional Council bid to Arts Queensland had been successful and this financial year we will have a budget of $160,000 comprising $74,000 from Arts Queensland and $86,000 from Mackay Regional Council in support of the RADF Program.

DATE OF NEXT MEETING:

Monday 2 December, 2013, 5.15pm for a 5.30 start

First Floor Reception Room, Mackay Regional Council Administration Building.
The meeting closed at 8pm

LOCAL AREA MULTICULTURAL PARTNERSHIP (LAMP) PROGRAM ADVISORY COMMITTEE

Thursday 22nd Auugst 2013

MINUTES

ATTENDANCE: Chair: Robert Ryan, Mia Sammut-Landt, David Pyke, Sr Margaret Graves, Nicolette Ffrost, Alison McRae, Lorel Magill, Murray Jones, Rene Huntley, Joanne Peberdy, Deb Parker, Lyn Gargano.

APOLOGIES: Cr Alison Jones, Lynn Bartlett, Mandy Lavarack, Liz Stevenson Mary McDougall, Therese Donnelly, Jessica Sanga.

Meeting commenced at 4:00pm

1. MINUTES OF PREVIOUS MEETING

Minutes of last meeting reviewed.

Business arising from minutes:

- Nil

2. GENERAL BUSINESS

Update Terms of Reference

2010/11 Terms of Reference was reviewed.

Action: LAMP Officer to record changes and forward to Committee for review before going to Council for consideration.

Welcome Centre

The Welcome to Mackay Centre is still urgently seeking sponsorship to ensure the sustainability of the Centre. Please get in contact with LAMP workers if you know of any organisations or businesses that can help.

The Coordinator's position has been extended until the end of September and the position description will be reviewed after this time.

UPDATE ON MULTICULTURAL SECTOR ACTIVITIES

LAMP Update

Driving Program for migrant communities

LAMP Officers are submitting a funding application to Dept Transport and Main Roads under the Road Safety Grants program to run driving lessons for CALD participants. George Street neighbourhood Centre will be a partner in the project to refer participants from their previous learner driver programs.

Migrant Voice

Migrant Voice multicultural newsletter publication is ready for print at the beginning of September.

Migrant Communities Employment Fund

LAMP is partnering with IDEAL Placements to apply for Migrant Communities Employment funding under Department of Education, Employment and Workplace Relations to run a project around employment pathways for CALD people. IDEAL placements will be the lead agency if successful under the funding category.

-End of LAMP update-

Mackay Libraries

The pilot program 'Together We Grow' jointly facilitated by State Libraries of Queensland (SLQ) has been completed.

Together We Grow was a four week multicultural family project to support newly arrived and second settlement refugee and migrant families move towards familiarisation and inclusion into their communities through literacy.

The pilot did not deliver the outcomes it was expecting and SLQ are considering other options for programs around literacy and migrant communities.

Pilot outcomes will be presented at the upcoming FECCA conference at the Gold Coast.

Lorel advised that the 'Road to IELTS' resource is now available online at the Library.

Adult Migrant English Program – CQ TAFE

Murray advised that enrolments have increased slightly. CQ TAFE are looking into vocational placement options for migrant students to ensure a pathway from study into employment.

TAFE are looking into a new funding model around skills for employment and education. Leonie Kramer is the contact for this.

There is no further news of the official sign off of the merge between CQ TAFE and Central Queensland University.

Department of Communities – Funding and Contract Team

Tabled information about upcoming webinar on 'How immigrant and refugee women resist violence' on 29th August at 12.30pm. The Webinar is for service providers working with women from culturally and linguistically diverse backgrounds. Mia to send the link to all Advisory Committee members for distribution and consideration.

Renee advised that all State Government departments are moving into central office space in Nelson Street.

ESL-Advisory Visiting Service – Education Queensland

Joanne advised that ESL has changed to EAL – English as Additional Language.

There are four EAL teachers in Mackay. Two of these teachers service the primary schools and the remaining two teachers service the secondary schools. One of the secondary school teachers are based at Milton Street and the other position travels to other high schools.

Joanne advised that teachers are now more equipped and skilled at ESL and Joanne's work is now about working with teachers and doing in-service with teachers to ensure they remain equipped with the knowledge to do ESL support with students.

Sisters of Mercy

Sister Margaret advised that two presentations will be held on Tuesday 27th August at 7.30pm at St Joseph's Parish Centre and Wednesday 28th August at 10am at the Adult Faith Centre – Macalister Street. Presenter will be Sr Pat Wood on her recent experiences of working with refugee asylum seekers on Christmas Island.

George Street Neighbourhood Centre

Lyn advised that George Street n/c have also applied to the Migrant Communities Employment Fund.

The CAMS and SGP programs have been busy with referrals, case work and facilitating the World Cafe conversational English group.

George Street has commenced English classes each Wednesday from 6-7pm at the Shakespeare Street Centre and on Saturday from 1-2pm at 'the Shed' at George Street premises. Volunteer teachers run these classes and a gold coin donation is appreciated upon arrival.

Carers Queensland

The CALD program run through Carers Queensland is looking for new referrals. 13 clients are needed each quarter to reach targets. They can assess and refer anyone aged five and over. Care plans can be put in place and appropriate linkages to other agencies can be facilitated for migrants whose families need support in doing so.

Youth Invest

The Youth Invest program has been refunded for another twelve months. Youth Invest covers the Whitsunday, Isaac and Mackay regions that provides a linking and referral service for young people in schools.

Nicolette has advised that connecting with the LAMP Advisory Committee and stakeholders involved in this group has been beneficial to her service and several referrals have been made.

Community English Classes

David Pyke is running Community English Classes on Thursday night in Wellington Street but is not getting enough numbers to this program. It was discussed that the change of venue has not been promoted widely enough. David to forward flyer to LAMP program for distribution to the networks.

Meeting Dates 2013

Remaining meeting dates for 2013:

- Thursday 21st November 2013

All meetings are at 4pm in the Reception Room, 1st Floor Administration building Mackay Regional Council.

Meeting ended 5:10pm

Minutes recorded by: Mia Sammut-Landt

Terms of Reference

Title of Committee:

Cultural Diversity Advisory Committee

Purpose of the Committee:

The Cultural Diversity Advisory Committee is constituted to:

- Promote, advocate and support positive community relations activities, access, equity, participation issues and the principles of cultural diversity.
- Advise and network with other agencies and Mackay Regional Council on the development and establishment of appropriate responses to meet the needs of those from culturally and linguistically diverse backgrounds.
- Promote and support the Local Area Multicultural Partnership (LAMP) Program
- Act as a point of reference for exchange of information between the Mackay Regional Council and the community.
- Liaise and connect with leaders and representatives from cultural associations to ensure issues for these communities are addressed.
- To develop sub-groups around specific areas of interest or need as identified by the community.

Authority/Delegation: Nil

Composition of the Advisory Committee

Membership

Mackay Regional Council Community and Client Services Portfolio Councillor will chair meetings.

Membership shall comprise representatives from both government and non-government agencies in the Mackay region.

Membership shall comprise leaders from incorporated cultural associations representing different ethnic groups in the region.

Membership shall comprise all other key stakeholders and service providers who have an interest in issues pertaining to working with culturally and linguistically diverse groups in Mackay.

Sub-Committees

Sub-Committees will be established to address specific projects of interest. They will have a definitive commencement and completion dates.

Meetings

- Quarterly
- Meeting minutes will be recorded by the LAMP Community Relations Officer

Quorum

Simple majority including one Council representative.

Reporting Arrangements

- Minutes of meetings are forwarded to Council via the Community and Client Services Program.