



INFORMATION BULLETIN

Change to Plumbing Compliance Permits – On-site Sewerage Facility

Issue Date	11 September 2013
Department	Water & Waste Services
Program	Business Services

ISSUE
WS003

1 Purpose of this Information Bulletin

To advise plumbing industry stakeholders of a change to the Mackay Regional Council plumbing compliance permits.

2 Details

As of November 1, 2013, all plumbing compliance permits issued by Mackay Regional Council, which include the installation of an on-site sewerage facility (i.e. septic tank, treatment plant, etc.), will require the applicant to supply a Form 8 (Notice of compliance on-site sewerage work) completed and signed by both the person who designed the on-site sewerage facility and the person who performed the installation.

The completed Form 8 must be supplied to Mackay Regional Council at least 24 hours prior to requesting a final plumbing inspection.

Mackay Regional Council recommends applicants/plumbers speak with their consultants to make suitable arrangements in order to meet the above requirements.

Attached to this information bulletin is a copy of the Form 8 with the section in question, highlighted for your information.

3 Date of Effect

This change will come into effect from November 1, 2013.

4 Enquiries

Please direct enquiries concerning this information bulletin to Mackay Regional Council Water and Waste Services, Business Services Program:

Rene VanDenBerg, Inspection Coordinator
1300 MACKAY (622 529) or
rene.vandenberg@mackay.qld.gov.au

Form 8—Notice of compliance on-site sewerage work

GENERAL NOTES	This form is to be used for the purposes of sections 86(6) of the <i>Plumbing and Drainage Act 2002</i> . A local government may accept this form from an approved person verifying the work complies with the relevant compliance permit and the <i>Standard Plumbing and Drainage Regulation 2003</i> .
1. Prior approvals for the work	Compliance permit for the work (if applicable) <input type="text"/>
2. Description of property The description must identify all land the subject of the installation. The lot and plan details (e.g. SP/RP) are shown on title documents or a rates notice. If the plan is not registered by title, provide previous lot and plan details.	Street address (include number, street, suburb/locality and postcode) <input type="text"/> <hr/> <input type="text"/> Postcode <input type="text"/> Lot and plan details (attach list if necessary) <input type="text"/> Shop/tenancy number <input type="text"/> Storey/level <input type="text"/> Local government area <input type="text"/> (if applicable) (if applicable)
3. Description of the work performed Provide a brief description of the work that has been performed.	<input type="text"/> <hr/> <input type="text"/> <hr/> <input type="text"/>
4. Completion	Date the work was completed: <input type="text"/>
5. Declaration Contact details and signature of the approved person will need to be provided to verify that the work covered complies with the <i>Standard Plumbing and Drainage Regulation 2003</i> and the relevant compliance permit. An approved person for assessment of on-site sewerage work means the person who designed the on-site sewerage facility to which the work relates and who: a) in the local government's opinion is competent to give a notice of compliance, and b) if the person is required by law to be licensed under a law applying in the state to practise in the aspect of the work, is so licensed.	I hereby state that the work has been completed in conformity with the <i>Standard Plumbing and Drainage Regulation 2003</i> and the relevant compliance permit, and that the information provided in this form is a true and accurate record and that I am an approved person. Name <input type="text"/> Licence number <input type="text"/> Phone number <input type="text"/> Email address <input type="text"/> Signature <input type="text"/> Date <input type="text"/> Name of licensee who performed the installation <input type="text"/> Plumbing Industry Council licence number <input type="text"/> QBSA licence number (if applicable) <input type="text"/>
Privacy: The information on this form is collected as required under the <i>Plumbing and Drainage Act 2002</i> (PDA) by local governments. This information may be stored in the local government database and will be used for purposes related to deciding an application and monitoring compliance under the PDA. Your personal information will be disclosed to the financial institution which handles the local government's financial transactions and may be disclosed to other local government agencies, local government authorities, the Plumbing Industry Council and third parties for purposes relating to administering and monitoring compliance with the PDA. Personal information will otherwise only be disclosed to third parties with your consent or in accordance with the <i>Information Privacy Act 2009</i> . RTI: The information collected on this form will be retained as required by the <i>Public Records Act 2002</i> and other relevant Acts and regulations, and is subject to the Right to Information regime established by the <i>Right to Information Act 2009</i> .	

OFFICE USE ONLY

DATE RECEIVED

RECEIVING OFFICER'S NAME/S

REFERENCE NUMBERS

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Queensland
Government

Issuer: Mackay Regional Council Water Services

Issuer Position: Inspection Coordinator