



## **MINUTES**

### **Ordinary Meeting**

**Held at Council Chambers  
Sir Albert Abbott Administration Building  
73 Gordon Street, Mackay**

**On Wednesday 13 October 2021**

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## **1. ATTENDANCE**

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs M J Bella, L G Bonaventura, J F Englert, M I Green, B C Hassan, A N Jones, F A Mann, K L May, R J Seymour and P A Townsend were in attendance at the commencement of the meeting.

Also present was Mr M Thomson (Chief Executive Officer), Mrs P Jaenke (Minute Secretary), Mr D McKendry (Executive Officer), Mr J Devitt (Director - Engineering & Commercial Infrastructure), Ms A Nugent (Director - Development Services), Mr M Zimmerle (Acting Director - Capital Works), Ms A Hays (Director - Community & Client Services), Ms K Lamb (Director - Organisational Services) and Mr M Sleeman (Manager - Corporate Communications & Marketing).

The meeting commenced at 10:00 am.

## **2. OPENING PRAYER**

Pastor Jai Wright from the Evangelical Church led those present in Prayer.

## **3. ABSENT ON COUNCIL BUSINESS**

Nil

## **4. APOLOGIES**

Nil

## **5. CONDOLENCES**

Cr Bella advised of the recent passing of Jenny Campion and expressed condolences, on behalf of Council to Jenny's husband Sam and their four children, and advised that Jenny was part of a tight knit community in Armstrongs Beach and would be greatly missed.

## **6. CONFLICT OF INTEREST**

Nil

## **7. CONFIRMATION OF MINUTES**

### **7.1. CONFIRMATION OF MINUTES - 22 SEPTEMBER 2021**

#### **Council Resolution ORD-2021-276**

THAT the Ordinary Meeting Minutes dated 22 September 2021 be adopted.

**Moved Cr Green**

**Seconded Cr Mann**

**CARRIED**

## **8. BUSINESS ARISING OUT OF PREVIOUS MINUTES**

## UPDATE ON QUESTIONS ARISING FROM MEETINGS – 22 SEPTEMBER 2021

AGENDA ITEM	MATTER	RESPONSE
11.2.1 Development Services Monthly Review Report – August 2021	<b>Freshwater Fishing and Fish Stocking Workshop</b> Cr Jones sought information as to who is running this Workshop.	The Freshwater Fishing and Fish Stocking Workshop is being run by the Freshwater Fishing and Stocking Association Queensland (FFSAQ) and is being held on the weekend of 25 March 2022 at the Windmill Motel and Events Centre. This event is not funded through the Invest Mackay Events and Conference Attraction Program but has been provided with support through the Recreational Fishing budget within the Economic Development and Tourism Program.
11.2.1 Development Services Monthly Review Report – August 2021	<b>Park Bookings</b> Cr Jones queried the difference between this months and last month's park bookings.	This discrepancy in the figures was caused by an administrative error in the creation of the graph which distorted the data. The error will be rectified for the next Monthly Review Report.
11.2.1 Development Services Monthly Review Report – August 2021	<b>Standardised Financial Reports</b> Cr Mann queries if all Departments could standardise their financial reports.	Steps are being taken to make the financial reporting in the Development Services Monthly Review Report the same as the Organisational Services and Engineering and Commercial Infrastructure reports. This reporting to be updated for the next Monthly Review Report.
11.4.1 Organisational Services Monthly Review Report – August 2021	<b>Over Budget Insurance Costs</b> Cr Mann queried the reason for the over budget insurance costs.	<p>We had a larger than normal increase in our insurance premiums this financial year. Our insurers have reported that the last 12 months, they have seen a continuance of the previous years' difficult insurance markets because of factors including COVID-19, major weather and disaster events and ongoing volatility in the global financial markets.</p> <p>This resulted in an increase in premiums for both public liability and general insurances. There was an 8% increase for public liability and 22% for general insurances.</p> <p>Our budget requirements are submitted prior to end of financial year, and because insurance is always an unknown, accurately estimating the likely increases at that time if difficult.</p>



11.4.1 Organisational Services Monthly Review Report – August 2021	<b>Free Entry – MARC</b> Cr Green queried if free entry would continue to be offered at the MARC while the Blue Water Lagoon is being repaired.	Free entry will continue while the Blue Water Lagoon is closed.
11.4.1 Organisational Services Monthly Review Report – August 2021	<b>Status of Blue Water Lagoon Repairs</b> Cr Bonaventura queried the status of the repairs at the Blue Water Lagoon.	The suggested reopening date is Saturday 20 November. There may be a need to close for 3 – 4 months over winter but this should be planned well in advance. Please note that the normal closure over winter is 2 - 3 months not 3 – 4 months.
11.4.1 Organisational Services Monthly Review Report – August 2021	<b>Apprenticeship/Traineeship Breakdown</b> Cr Jones requested the breakdown for apprentices and trainees who are indigenous, Torres Strait Islander, South Sea Islander and non-indigenous.	11% of the Apprentice and Trainee cohort identifies as Aboriginal and/or Torres Strait islander and/or South Sea Islander. Metric: 2 out of 18 positions have openly disclosed to MRC their Aboriginal/Torres Strait Islander descent. Please note that an individual has a right to not disclose aboriginality to MRC upon employment.
11.4.1 Organisational Services Monthly Review Report – August 2021	<b>Learning and Development</b> Cr Jones queried why there was a difference in the number of apprenticeship liaisons with RTO's.	This was an error made on the August Learning and Development activity table. Steps have been put in place to improve quality assessment of reporting within team.

## 9. MAYORAL MINUTES

Nil

## 10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS

### 10.1. DRAFT MINUTES - CHARACTER AND HERITAGE ADVISORY COMMITTEE - 23 JULY 2021

<b>Author</b>	Manager Strategic Planning (Jaco Ackerman)
<b>Responsible Officer</b>	Director Development Services (Aletta Nugent)
<b>File Reference</b>	SPLP-031 - CHAC Meeting Agendas & Minutes

<b>Attachments</b>	1. CHAC Minutes - 23 July 2021 [10.1.1 - 9 pages]
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#### Purpose

To receive the draft minutes of the Character and Heritage Advisory Committee meeting held on 23 July 2021 for information purposes and consideration of recommendations.

#### Related Parties

Nil

#### Officer's Recommendation

THAT the Draft Character and Heritage Advisory Committee Minutes dated 23 July 2021 be received.

#### Council Resolution ORD-2021-277

**THAT the Draft Character and Heritage Advisory Committee Minutes dated 23 July 2021 be received.**

#### Moved Cr Mann

#### Seconded Cr Bonaventura

Cr Mann advised that as Chair of the Committee, she felt it was important to hold meetings throughout the Region with this particular meeting being held at Yesterdays Memories, which is a privately owned museum at Balnagowan. Cr Mann highlighted several items from the Minutes including the introduction of Council's new Strategic Planner Rob Tily, the formation of a working group to continue to work on the City Centre silhouette heritage signage project, the possibility of including South Sea Islander graves in the virtual tour and the work the committee is doing to determine if the Pine Islet Lighthouse can be reinvigorated. Cr Mann advised that the Committee would meet again this Friday, at the Leichardt Tree picnic area.

Cr Bonaventura thanked Cr Mann for providing information about the Pine Islet Lighthouse, noting that it forms an important part of our maritime history.

Cr Jones advised that she recently spoke to ex Council heritage employee Brian Osborne at the Seniors Expo who expressed an interest in wanting to be involved in the Pine Islet Lighthouse project.

Cr Mann advised that contact had already been made with Brian Osborne in relation to this.

**CARRIED**



## MINUTES

### Character and Heritage Advisory Committee (CHAC)

<b>Date:</b>	23 July 2021	Time: 8.30am – 10.30am	Venue: Yesterdays Memories Museum
<b>Chairperson</b>	Councillor Fran Mann (CFM), Deputy Chairperson Councillor Karen May (CKM)		
<b>MRC Representatives:</b>	Strategic Planning – Tabitha Rix (TR) Strategic Planning – Robert Tily (RT)      Acting Manager Strategic Planning – Andrew Schembri (ASc)		
<b>Built Environment Industry Representatives:</b>			
<b>Representatives from Historical and other Organisations:</b>	Mackay Tourism – John Cant (JC), Mackay Historical Society – Steven Pritchard (SP), Greenmount Historical Homestead – Sandy Field (SF)		
<b>Individual Representatives:</b>	Muriel Kilcullen (MK)		
<b>Local Historians:</b>	Nicholas McDougall (NM) Chris Vaughan (CV)		
<b>Local Cultural Organisations:</b>	Mackay and District Australian South Sea Islander Association Inc – Starett Vea Vea (SVV), Urban Trend Constructions – Ken Ogilvie (KO)		
<b>Apologies</b>	Mackay Family History Society - Jean Turvey (JT); Jaco Ackerman – Manager Strategic Planning (JA), Pioneer Valley Museum – Carmel Kelly (CK), Heritage Collections Supervisor - Lara Clarke (LC), Berenice Wright (BW), Dominic McCarthy (DM), Sarina Museum - Carolyn Scott (CS), Mackay West State School – Margaret Spillman (MS), Museums Coordinator – Alicia Stevenson (AS), Debbie Brooker (DB)		
<b>Purpose</b>	1. Identify current and emerging strategic heritage issues and opportunities within the Mackay Regional Council area; and 2. Advise Council on identified, committed heritage projects within the Mackay Regional Council area.		

Item Number	Item	Action Officer	Discussion/Actions/Update
<b>Item 1</b>	<b>Acknowledgement to Country</b>		
1.1	Welcome to meeting	CFM	CFM performed the Acknowledgement of country.  Introduction of new attendees - Rob Tily introduced himself as the new Strategic Planner in the MRC Strategic Planning team. He will be handling strategic planning heritage matters such as the local heritage register and on strategic outcomes the committee can achieve through the planning scheme.  Discussion held on the Terms of Reference, attendance/proxy, time of meeting and meeting venues.

			Cr Mann thanked everybody for attending the Yesterdays Memories Museum and Cemetery for this CHAC meeting, noting it was important to acknowledge and bring awareness of heritage places in our region.
<b>Item 2</b>	<b>Adoption of Previous Minutes</b>		
<b>2.1</b>	Previous minutes were adopted by Council	CFM	Previous <a href="#">meeting minutes</a> from meeting held 14 May 2021.
<b>Item 3</b>	<b>Actions Arising from Previous Minutes</b>		
<b>3.1</b>	<b>2021 CHAC Volunteer Commitments</b> <u>Previous Minutes:</u> <ol style="list-style-type: none"> <li><b>Completing cemetery heritage promotion project:</b> complete</li> <li><b>Assisting with heritage festival activities:</b> complete</li> <li><b>Conducting further research for the City Centre Silhouette Heritage Signage project:</b> underway</li> <li><b>Conserving Heritage Houses in the Mackay Region:</b> Underway</li> </ol>	ALL	<p>Update on progress of CHAC volunteer commitments:</p> <p><b><u>Conducting further research for the City Centre Silhouette Heritage Signage Project:</u></b></p> <p>Existing street façade research and information was circulated to all Character and Heritage Advisory Committee volunteers on 12 February 2021. A blank research template was also distributed for use of volunteers to provide the building location, current building name, Architect, Builder, content submission for consideration and images.</p> <p>A working group has been formed and will meet in September to continue work on this project.</p> <p><b><u>Conserving Heritage Houses in Mackay Region guide:</u></b></p> <p>Councils Corporate Communications team have been tasked to promote the Conserving Heritage Houses Guide, this promotion will aim to encourage homeowners to recognise the heritage value their homes may have, where to find information on heritage and how to maintain their properties.</p> <p>TR provided an update including discussions held with Council's Corporate Communications team.</p> <p><b><u>Actions:</u></b></p> <ul style="list-style-type: none"> <li>Corporate Communications agreed to further promote the virtual cemetery tour</li> <li>Corporate Communications agreed to promote Conserving Heritage Houses Guide</li> <li>SVV &amp; TR to work together to complete the South Sea Islander Virtual Cemetery Tour</li> <li>TR will re-circulate buildings requiring further research for project completion.</li> </ul>
<b>3.2</b>	<b>Mission House at Homebush</b> <u>Previous Minutes:</u> <p>JT noted that she recently visited the old Mission House at Homebush and noted that it is in a state of disrepair and requires</p>	JA	<p>JA left messages to the owner about the property. Council will make the State Government aware of concerns expressed over the Mission House at Homebush. CHAC members can write letters of concern to the state government to assist with State Government action.</p> <p><b><u>Action:</u></b></p> <ul style="list-style-type: none"> <li>SVV will contact the trustee to express state of disrepair to assist in actioning this item.</li> </ul>

	<p>maintenance. Starrett added this house is managed under a contract with CSR.</p> <p><b>Action:</b> JA will phone the owner to convey concerns raised.</p>		Can be removed from next agenda.
<b>Item 4</b>	<b>Agenda Items</b>		
4.1	Pine Islet Lighthouse	Cr Mann	<p>Added to agenda for discussion on maintenance, repair, activation strategies, tours, heritage listing.</p> <p>The Pine Inlet Lighthouse was originally on the QLD State Heritage Register but was resolved to be removed in July 2007, as the light house had been relocated from its original location (email exchange between MRC and State Gov). It is also understood that heritage status was removed as Crown Law advice noted the Queensland Heritage Act had no jurisdiction over Commonwealth owned property.</p> <p>In 2014, the Office of Fair Trading requested that the Pine Islet Lighthouse Preservation Society Inc has failed to provide annual returns and financial statements and that the assets may be handed over to the Public Trustee. The Pine Islet Lighthouse Committee was established in 2015 with all necessary paper work submitted to the Fair Trading to ensure the legal entity can continue to operate.</p> <p>Investigations by Council officers in 2016 were made to better understand how the Pine Islet Lighthouse could be listed as a State Heritage Item to secure funding to preserve the lighthouse or if it could be considered as a local significant heritage place under the Planning Scheme. Officers from Dept of Environment and Heritage Protection (now Department of Environment and Science) advised that an application for a State Heritage Listing there should not be an issue preventing the place from being renominated. Further information may be required to address any changes that have occurred since it was removed from the register.</p> <p>The land on which the Lighthouse is currently located is owned by Port Binnli Pty Ltd (under freehold). The Lighthouse has a Heritage Artefacts Loan Agreement with AMSA. Collaboration between the land owner and the Pine Islet Lighthouse Committee should be encouraged if anyone is considering preparing an application to re-list the lighthouse as a heritage place.</p> <p>JC raised that this could become a fantastic tourist attraction and he could include this in the tours in the area. JC will liaise with Mackay Tourism to see if they would be interested in promoting the light house.</p> <p>CV raised that the original bookwork and paperwork for the lighthouse is still located at the harbour.</p>

			<p>JC raised the insurance cost of the lighthouse and who would cover this cost and whether council could investigate who would pay for the insurance and options on progressing required maintenance works and tourism opportunities.</p> <p>It is noted that this is not a council property and council is not part of the Pine Islet Lighthouse Committee.</p> <p><b><u>Actions:</u></b></p> <ul style="list-style-type: none"> <li>• Cr Englert has expressed his interest in assisting with expressing state of disrepair to relevant authorities and community groups. Cr Mann to meet with Cr Englert to express possibility of support to regain community awareness, community interest and required maintenance.</li> <li>• TR will search for maintenance grants and advise Cr Englert if grant opportunities become available.</li> <li>• CHAC members and community members to advise TR if interested in forming a Pine Islet Lighthouse committee.</li> <li>• Cr Mann raised the possibility of applying for a State Heritage listing for this lighthouse, Cr Mann will investigate benefits of state listing.</li> <li>• Progress update at next meeting.</li> </ul>
4.2	Captain John Mackay landing in Mia Mia	Cr Mann	<p>Added to the agenda for discussion and research opportunity.</p> <p>Cr Mann raised she attended the Mia Mia residence reunion, the residence raised with Cr Mann that there is a site in Mia Mia that has been marked where Captain John Mackay landed and would like further information on this site. The CHAC noted they were also unaware of the location of this site and that they had no knowledge of this.</p> <p><b><u>Action:</u></b></p> <ul style="list-style-type: none"> <li>• Cr Mann to approach the Mirani Museum to see if they may be able to provide more information and assist in identifying location</li> <li>• Cr Mann will investigate significance of this site and options for memorials if site is identified</li> </ul>
4.3	Old Civic Centre Cinema	ALL	<p>MRC provided background and current status of the building: the decision to demolish this building rests with the owners, not council. Council is not normally involved in the assessment of applications for demolition of buildings as this is managed as part of the Building Act. However, an application for demolition was triggered for council comment last year as the building was in the Mackay Waterfront Priority Development Area and adjoins a heritage-listed building (the former RSL building). The original building was demolished long ago. All that remains behind the current modern façade is the façade of the current building and it is in poor condition. Council had little choice but to approve the application as the building is not included on any heritage register. A private building certifier would still need to grant building approval for the demolition works to ensure it is carried out in a controlled and safe manner. Council is not aware of the owners timing for the demolition works and has not received any development applications for any new development works on this site.</p>

			<p>AS also provided update on the demolition approval and the legislation requirements.</p> <p>NM raised the Art Deco Society believe this is a significant building to the Mackay Community. NM plans to write to the owners and express this in his opinion is a significant building and request access to document the building before it may be demolished and/or also urge the owners to consider not demolishing.</p> <p>NM asked if the council could consider locally heritage listing this building as in his opinion is a crucial example of the interwar period in Mackay. AS advised council cannot currently local heritage list this place with the currently demolition approval, however, if the demolition approval were to lapse council would need to undertake research to understand the historic significance and current appearance of the building prior to making a decision on its inclusion into the local heritage register.</p> <p>NM will write a letter for Council to pass on to the owner. NM also raised that a member of the Art Deco Society is also planning on writing to the State Government to investigate the possibility of applying for State Heritage Listing.</p> <p><b>Action:</b> TR will pass on the Art Deco Society letter to the building owner once received and record the contact attempt in Councils record management system.</p> <p>This item can be removed from the next agenda.</p>
4.4	Saluting Their Service Commemorative Grants Program	RT	<p>Federal Government have released a second round of the Saluting Their Service Commemorative Grants Program for further funding to support Australians and commemorating the service and sacrifice of Australian service personnel during this difficult time.</p> <p>Program contains two streams:</p> <ul style="list-style-type: none"> <li>• Major Grants - Grants between \$10,001 and \$150,000 are available for major commemorative projects and activities that are significant from a national, state, territory and/or regional perspective –</li> <li>• Community Grants - Grants up to a maximum of \$10,000 are available for community-based commemorative projects and activities. This includes, for example, the building of community memorials and the preservation of wartime memorabilia that is significant locally but is not necessarily nationally significant.</li> </ul> <p>Council will consider council projects for application for this round of funding for the Major Grant category including re-assessing the previous funding application for the Sarina Air Raid Shelter.</p> <p>CHAC members encouraged to review the Grants Guideline to apply for the Community Grants stream where community groups can access up to \$10,000. Eligible grants activities include:</p> <ul style="list-style-type: none"> <li>• additions to, or restoration of, existing war or peace memorials, honour boards/rolls or plaques.</li> </ul>

			<ul style="list-style-type: none"> <li>• commemorative events for significant anniversaries of wars, conflicts or peace operations (a significant anniversary is defined as ending in a '5' or '0').</li> <li>• construction of a new war or peace memorial, honour board/roll or plaque where none currently exist.</li> <li>• digital content development (for example, documentary, podcast, website or application) where similar works are not already available.</li> <li>• display and/or restoration of wartime memorabilia.</li> <li>• flagpole supply and/or installation – maximum of \$2,000 per project.</li> <li>• immersive and interactive experiences.</li> <li>• publication (for example, unit histories, local wartime histories, the history of a national/state/territory-level ex-service organisation or veteran support organisation) where similar works are not already available.</li> <li>• public awareness and/or cultural activities.</li> <li>• school initiatives and/or educational activities – including memorial gardens (which must include a memorial item, such as a commemorative plaque or plinth).</li> </ul> <p>Second Round closes <b>7 October 2021</b> and Third Round closes <b>8 February 2021</b>.</p> <p><b><u>Actions:</u></b></p> <ul style="list-style-type: none"> <li>• TR to circulate grant details showing what categories the grant may cover and encourage any community group to review guidelines and apply for funding if interested.</li> <li>• Council to consider contacting federal member for support to its grant application. NM can assist.</li> <li>• TR to investigate the feasibility for resubmitting the Jubilee Park silhouette soldiers project, previous grant application declined..</li> <li>• CHAC members to email in opportunities each community group or individual would like to complete but requires funding. TR will compile list of all suggested heritage projects or needs for our region and provide list to MRC grants team to monitor grant opportunities.</li> </ul>
4.5	Commonwealth Bank Building	TR	<p>The Commonwealth Bank building is expected to be in the media again.</p> <p>Cr Mann raised that as tourism is developing in Mackay, community members are increasingly disheartened at the state of the building.</p> <p><b><u>Action:</u></b></p> <ul style="list-style-type: none"> <li>• Council to consider writing to the owner of the building again expressing community concern and attempting to compel the owner to commence rectification works and writing to State Government expressing concern and ask them to exercise their legislative powers on this state heritage listed place</li> <li>• TR to investigate the dimensions of heritage listing, this request follows Cr Mann raising that this site is in the PDA and there would be countless opportunities for development at the back of this site. NM raised perhaps the state heritage listing</li> </ul>



			<p>could be amended to reflect that only the façade is state heritage listed. TR to investigate options and provide update at the next CHAC meeting.</p> <ul style="list-style-type: none"> <li>• Cr Mann requested SP prepare an article on history of buildings surrounding the Commonwealth Bank Building and note which buildings may be vacant to publish to potentially attract investors.</li> <li>• Cr Mann asked CHAC members to circulate through their networks to advise that MRC are doing all we can to help progress this issue working with the owner and state government.</li> <li>• Cr Mann requested Council to consider investigating options of temporary fencing with a print on it showing a historic image of the commonwealth bank showing a photo of it in a better state, as large as possible at this site</li> </ul>
<b>5.0</b>	<b>Future Events</b>		
<b>5.1</b>	CHAC member visit to River Street to discuss works and history with Mackay Waterfront and City Centre Team	TR	<p>TR working with Mackay City Centre and Waterfront Team to schedule a CHAC site visit date to discuss the PDA proposal and history of the sites along River Street. This has been tentatively scheduled for 15 October 2021 to coincide with the next scheduled CHAC meeting. A meeting invite will be sent once confirmed. CHAC meeting.</p> <p><b><u>Actions:</u></b></p> <ul style="list-style-type: none"> <li>• TR to circulate timelapse of 6 River Street demolition</li> <li>• CHAC will meet at River Street for October CHAC meeting, TR to arrange a venue and provide details to CHAC</li> </ul>
<b>5.2</b>	Character and Heritage Awards	TR	<p>Project for 2022 – will be discussed at the next meeting with newly elected CHAC members:</p> <p><b><u>Actions:</u></b></p> <ul style="list-style-type: none"> <li>• CHAC to review awards categories and make suggestions to TR for consideration. Please submit items by next CHAC meeting in October.</li> <li>• TR to set date and book area for heritage awards ceremony</li> <li>• TR to contact school groups to encourage them to complete heritage projects and apply for awards</li> <li>• SP raised the idea of a television commercial advertising to apply for heritage awards. TR to liaise with Corp Comms on options. SP, NM &amp; CV.</li> </ul>
<b>5.3</b>	Prime Minister Walk Marian	TR	<p>MRC received an enquiry on the 'Prime Minister Walk' in Marian. It is believed that this tourism walk saw a post with details on it for each Prime Minister erected in 2001 to celebrate the 26 Prime Ministers between 1901 – 2001. The member of the public advised there were only 11 of the 26 posts remaining and some were in poor condition. This item was brought to the CHAC to gain further information and suggestions on the way forward to action this enquiry. NM commented he received the same enquiry through Michelle Landry MP's office.</p>

			<p>The CHAC advised this walk was designed, paid for and installed by students of Marian School completed this project in 2001. The walk is in now in overgrown area and not accessible.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>NM advised that Michelle Landry's office will action request.</li> </ul> <p>NM also raised that Walkerston Sub-Branch of RSL approached Michelle Landry, they wish to have the water tower painted reflecting war service. RSL will apply for funding for project completion.</p> <p><b>Action:</b></p> <p>TR to advise Rod Francisco to advise of community grant opportunity as he is part of the RSL group.</p>
5.4	Points of Interest Update	Cr Mann	<ul style="list-style-type: none"> <li>Koumala Community Hall house artifacts and are in discussion with Council on preservation: <ul style="list-style-type: none"> <li>The Museums team are setting a date to view collection</li> <li>Museums seeking funding to assist with storage and preservation of collection</li> <li>The hall has some great plans in the future</li> <li>Cr Mann praised the committee for being proactive in promoting the history of Koumala to the community</li> </ul> </li> <li>Chasley House and The Ambassador Hotel have been recently painted, it is great to see these heritage places being preserved and maintained <ul style="list-style-type: none"> <li>Cr Mann praised these owners for maintaining these places of local heritage significance and making the facades in the city centre look great</li> </ul> </li> <li>Works have commenced on the Palace Hotel to commence operation <ul style="list-style-type: none"> <li>Cr Mann mentioned it was good to see the Palace Hotel trying to reactivate this area of the city.</li> </ul> </li> <li>Greenmount Arbour official open <ul style="list-style-type: none"> <li>Australian Society of Historical Gardens donated money to Greenmount Homestead to install the historic themed Greenmount arbour.</li> <li>The ASHG were very impressed by the Greenmount Homestead Gardens and thanked the gardens team on their great work</li> <li>SF raised that she was also very impressed by the gardens and said they have never looked so good</li> <li>Cr Mann raised the assignment of dedicated staff to maintain the gardens of Greenmount was an initiative of the Character and Heritage Advisory Committee and highlights the effectiveness and necessity of our committee</li> </ul> </li> <li>LGAQ call for heritage council representatives <ul style="list-style-type: none"> <li>Committee have been advised that Mackay Regional Council will nominate Cr Mann to be a representative on this Queensland committee</li> </ul> </li> <li>Archaeological Dig update <ul style="list-style-type: none"> <li>SVV provided update, the archaeological team arrived in June and spent three weeks in the region. The three sites investigated were Homebush Mill,</li> </ul> </li> </ul>

			<p>Richmond Mill and Sunnyside. The dig gained a lot of community interest, community engagement and the story sharing of elders.</p> <ul style="list-style-type: none"> <li>Other sites have been identified including Northern Beaches and Dumbelton School</li> <li>This project has led to younger people getting involved in the history and investigation</li> <li>The Archaeological team will return to the region in September to continue works.</li> <li>Customs House applying for exemption certificate to fix/replace deteriorating fence</li> <li>Story on the ABC on the Graves at Sarina Showgrounds, knowledge sharing</li> <li>National Trust Heritage nominations, categories, consider submitting for award</li> <li>Devereaux Creek Road Reserve Grave <ul style="list-style-type: none"> <li>This item was raised at the Mia Mai reunion. A relative has removed a headstone from the grave site in the road reserve, with plans on restoring the headstone and returning it. Action: Cr Mann will locate site, take photos and investigate if this is in MRC road reserve or DTMR road reserve.</li> </ul> </li> <li>2022 CHAC meeting –25 March.</li> <li>2022 – Call for nominations for new CHAC – <ul style="list-style-type: none"> <li>Circulate within circles that MRC will be calling for nominations</li> </ul> </li> <li>SF &amp; CV have located the Hazeldean cemetery and advised councils cemetery crew of the cemetery, there are seven located in this cemetery however only two have markers. Cr Mann suggested this be a project to mark the graves to pay respect. CV to distribute photos. The cemetery is located on the corner of Holmes and Ready roads.</li> <li>Cr Mann suggested holding a future CHAC meeting in the DDCL with a visit to the heritage collection to follow the CHAC meeting.</li> <li>Cr Mann raised it would be good to hold CHAC meetings at alternate locations in the region to draw attention to different heritage aspects in the region. Locations would need to pass risk assessment review prior to committing to a location.</li> </ul>
5.5	Local Heritage Register Review	RT	<p>MRC are undertaking a local heritage register review. RT is preparing a project management plan on the review of the local heritage register to review sites with historic significance. CHAC will be consulted throughout the review. Likely this review will inform a future planning scheme amendment to the Mackay Region Planning Scheme. This will be based on the outcomes and findings from the review.</p>
6.0	<b>Next Meeting Date</b>		
	To be discussed at the meeting	TR	<p>Please forward the meeting invite to nominated proxy if unable to attend and let TR know prior to the meeting day.</p> <p><b>2021 meeting dates:</b></p> <ul style="list-style-type: none"> <li><b>15 October 2021</b></li> </ul>

## 10.2. LOCAL DISASTER MANAGEMENT GROUP (LDMG) MINUTES - 13 SEPTEMBER 2021

<b>Author</b>	Emergency Management Co-ordinator
<b>Responsible Officer</b>	Director Community and Client Services
<b>File Number</b>	Local Disaster Management Group
<b>Attachments</b>	1. MINUTES - LDMG Meeting - 13 Sept 2021 [ <b>10.2.1</b> - 4 pages]

### Purpose

To present to Council the Local Disaster Management Group (LDMG) Minutes of the meeting held on 13 September 2021 for information purposes.

### Related Parties

N/A

### Corporate Plan Linkage

Priority: Community Health & Wellbeing

*Strategy: Disaster preparedness* - Build community preparedness and responsiveness to emergencies and natural disasters.

### Officer's Recommendation

THAT the Minutes of the Local Disaster Management Group Meeting of 13 September 2021 be received.

### Council Resolution ORD-2021-278

**THAT the Minutes of the Local Disaster Management Group Meeting of 13 September 2021 be received.**

### Moved Cr May

### Seconded Cr Hassan

Cr May noted several items from the Minutes including the COVID-19 Social & Human Recovery Group report, with the decision made that the Group would only meet on an as required basis, the continued focus on the Mackay Hospital and Health Service and the ever-changing COVID-19 restrictions and the preparations made by the Group in readiness for the cyclone season.

**CARRIED**

## MACKAY LOCAL DISASTER MANAGEMENT GROUP MEETING

Monday, 13<sup>th</sup> September 2021, 1.00pm

MRC: Microsoft Teams Teleconference

### MINUTES

Meeting Opened: 1:00pm

ATTENDEES	
AGENCY	NAMES
Mackay Regional Council	Cr. Greg Williamson
	Michael Thomson
	Jason Devitt
	Cr Karen May
	Cr Fran Mann
	Kylie Lamb
	Mark Sleeman
	Robert Ryan
	Kristie Brown
	Vicki Booth
CQ Rescue	Ian Rowan
Dalrymple Bay Coal Terminal	Sam Franettovich
Department of Communities, Housing and Digital Economy	Eric Boardman
Department of State Development, Infrastructure, Local Government & Planning	Nikki Wright
Mackay Airport	Philip Clark
Mackay Hospital and Health Service (MHHS)	Jenny Luke
Maritime Safety Queensland	Deane Alty
Mater	Keryn Brant
North Queensland Bulk Ports	Anthony Lee
North Queensland Primary Health Network	Colleen Watkins
NBN Co	Emma Murphy
Queensland Fire and Emergency Services (QFES)	Carla Duck, Tim Curtain
Queensland Police Service (QPS)	Mark Lewer, Jeremy Novosel
Red Cross	Frank Frazer, Sharon Schoneveld
Reef Catchments	Traci Ellwood
Sunwater	William Weaver

APOLOGIES	
AGENCY	NAMES
Mackay Regional Council	Stephen Bourke
	Angela Hays
Ergon	Jade Hammer
State Emergency Services (SES)	Alex McPhee
Queensland Ambulance	Tracey Eastwick
Queensland Fire and Emergency Services (QFES)	Sven Diga, Anthony Schofield, Darryl Youngberry
The Salvation Army	Steve Spencer, Lydia Spencer

MACKAY REGIONAL COUNCIL

	<p><u>Public Holidays 2022</u> – 26 Jan Australia Day, 15-18 April Easter, 25 April Anzac, 2 May Labour Day, 16 June Mackay Show Holiday, 3 October Queens Birthday.</p> <p><u>School Holidays 2022</u> – 2 to 18 April, 25 June to 10 July, 17 Sept to 3 October, 10 December</p> <p><b><u>RECOMMENDATION</u></b></p> <p>Accepted by LDMG – please enter as date claimers into your calendars as invites will be sent out at a later date.</p>
8.	<p><b>REPORTING: Agency Status Reports</b></p> <p>Comments:</p> <ul style="list-style-type: none"> <li>▪ <b>MHHS</b> update <ul style="list-style-type: none"> <li>○ Currently remain on Lean Forward for COVID-19 pandemic <ul style="list-style-type: none"> <li>▪ Remain in an active response and recovery phase</li> <li>▪ Continue to manage quarantine requirements</li> <li>▪ Continue to manage the COVID-19 vaccination roll out</li> <li>▪ Continue to manage public health requirement relating to all CHO directions</li> </ul> </li> <li>○ MHHS will have a full response team participating the Mackay Airport exercise on 16<sup>th</sup> September</li> <li>○ Suggest that we incorporate into our messaging for all awareness campaigns COVID requirements, eg: extra non-perishable food, water, masks, hand sanitiser etc</li> <li>○ Business as usual</li> </ul> </li> <li>▪ <b>Mackay Airport</b> update <ul style="list-style-type: none"> <li>○ Full field exercise to be held this Thursday 16<sup>th</sup> September – we are looking for a few more volunteers to role play – please let me know if you are available</li> <li>○ Business as usual</li> </ul> </li> <li>▪ <b>NQBP</b> update <ul style="list-style-type: none"> <li>○ Continue to respond and monitor COVID-19 operations with the Ports in accordance with QHealth and MSQ directions</li> <li>○ Responding to the cause of death of the birds at the Mackay Marina with DES and GBRMPA continuing their investigation – can confirm it definitely wasn't an Oil Spill that was the cause of death.</li> </ul> </li> <li>▪ <b>QFES</b> update <ul style="list-style-type: none"> <li>○ 23 August we co-trained with Air Services Australia on Live Fire structural training</li> <li>○ 25 August the VMR response and training needs for the Blue Water Review was signed off</li> <li>○ Swiftwater motorised craft operations course is delayed till November due to COVID-19 restrictions</li> </ul> </li> <li>▪ <b>SES</b> update <ul style="list-style-type: none"> <li>○ Chair noted that the training is going well for volunteers</li> </ul> </li> <li>▪ <b>MRC EM</b> update <ul style="list-style-type: none"> <li>○ Chair noted that the recruitment is in progress for the 2 Project Officers Disaster Risk Reduction roles funded by the QRRRF funding program</li> <li>○ The Local Disaster Management Plan is currently being reviewed by the EM Team and will be send out to the LDMG for feedback/input in preparation to be endorsed at the next LDMG meeting in November.</li> <li>○ The Chair asked Cr Karen May to give an update as she recently attended the ANZ Disaster &amp; Emergency Management Conference held at the Gold Coast along with Cr Englert and MRC EM Resilience &amp; Recover Officer, Helen Styles. <ul style="list-style-type: none"> <li>▪ Around 300 in attendance with some presentations from both Australia and NZ via Teams</li> <li>▪ Ms Styles co-presented with the University of Sydney on the Person-Centred Emergency Preparedness project (P-CEP) which was very well received</li> <li>▪ One of the presentations foremost in Cr May's mind was the White Island Response <ul style="list-style-type: none"> <li>• Response from People involved as was a huge undertaking by the Hospitals, Police, Ambulance, Airfield etc due to locality of the eruption</li> <li>• Horrific images and description of injuries</li> <li>• Had to adapt to different kind of burns not usually faced with</li> </ul> </li> </ul> </li> <li>○ Bureau of Meteorology (BoM) released there seasonal spring outlook: <ul style="list-style-type: none"> <li>▪ Above average rainfall eastern 2/3rds of Australia</li> <li>▪ Warmer than average temperatures both night and day</li> <li>▪ Above normal fire potential along eastern Qld</li> <li>▪ Click on this Link to view the full report – <a href="http://www.bom.gov.au/climate/outlooks/#/overview/video">http://www.bom.gov.au/climate/outlooks/#/overview/video</a></li> <li>▪ <a href="https://www.afac.com.au/docs/default-source/bushfire-seasonal-outlook/seasonaloutlook_spring_2021_v1-0.pdf">https://www.afac.com.au/docs/default-source/bushfire-seasonal-outlook/seasonaloutlook_spring_2021_v1-0.pdf</a></li> </ul> </li> <li>○ BoM are due to release the Tropical Cyclone Forecast in October</li> </ul> </li> <li>▪ <b>QPS (DDMG)</b> update <ul style="list-style-type: none"> <li>○ Vaccination role out is ramping up <ul style="list-style-type: none"> <li>▪ LGA administering around 6,000 per week</li> <li>▪ 48% have received their first dose</li> <li>▪ Vaccination hub will continue to be at the ground floor of the 500 Pavilion (showgrounds) with Administration and training utilising the 1<sup>st</sup> floor <ul style="list-style-type: none"> <li>• Operating 7 days a week</li> </ul> </li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ Working on some additional vaccination hubs in different locations</li> <li>▪ Will be holding a Pop-up clinic at the NRL games this weekend as it was trialled in Rockhampton last weekend with success</li> <li>▪ District Disaster Management Group is keen to do a second round of a COVID-19 rapid response exercise at the LDMG level early in October</li> </ul> <ul style="list-style-type: none"> <li>▪ <b>QPS (DDMG) update</b> <ul style="list-style-type: none"> <li>○ Heavily involved providing resources to airports including Hamilton Island</li> <li>○ Noted that locally the compliance from the public has been great with wearing of masks and checking in with the QR codes – big thankyou <ul style="list-style-type: none"> <li>▪ We all need to maintain awareness via our communication of the rules around COVID – all communicate the same messages</li> </ul> </li> </ul> </li> <li>▪ <b>DCHDC (Communities) update</b> <ul style="list-style-type: none"> <li>○ Business as Usual – continuing to support people in Home Quarantine <ul style="list-style-type: none"> <li>▪ people in quarantine can call Community Recovery Hotline 1800 173 349 for assistance.</li> </ul> </li> </ul> </li> <li>▪ <b>Qld ED update</b> <ul style="list-style-type: none"> <li>○ COVID-19 - busy following health guidelines</li> <li>○ Regional response team – Bushfire Incidence Exercise with a focus on communication <ul style="list-style-type: none"> <li>▪ Chair asked is there is a particular focus on rural schools. Yes, each has a director that is in direct contact with the school. Chair asked if LDMG incident are you able to have direct contact with this group which Marg advised yes as she is one of the directors.</li> </ul> </li> </ul> </li> </ul>
<b>9.</b>	<p><b>GENERAL BUSINESS:</b></p> <p><b>No general business</b></p> <p>Chair thanked all for attending, stay safe, have consistent messages and to respond to directives by the Chief Health Officer</p>
<b>10.</b>	<p><b>NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>▪ <b>Monday 22 November 2021</b></li> </ul>
	<b>MEETING CLOSED at 1.40pm</b>



### 10.3. REGIONAL ARTS DEVELOPMENT FUND (RADF) - TERMS OF REFERENCE

<b>Author</b>	Manager Community Lifestyle (Stephen Bourke)
<b>Responsible Officer</b>	Director Community & Client Services (Angela Hays)
<b>File Reference</b>	RADF
<b>Attachments</b>	1. Updated RADF Terms of Reference [ <b>10.3.1</b> - 2 pages]

#### **Purpose**

Attached is a copy of the updated Terms of Reference of the Regional Arts Development Fund (RADF) for council approval. Amendments have been made to the Terms of Reference following a change in the approval process for RADF grants, with recommendations from the RADF Committee now approved by the Director Community & Client Services as delegated by the CEO. Details of the grants awarded are included in the Community & Client Services departmental report and Councillors are also advised by email from the Director Community & Client Services.

A further amendment is to the dates of review of applications – now being November, February and May annually. The changes to the process are reflected in the updated Terms of Reference.

#### **Related Parties**

N/A

#### **Operational Plan Linkage**

This links to various corporate objectives and strategies within the corporate plan.

#### **Officer's Recommendation**

THAT the RADF Terms of Reference (September 2021) be endorsed.

#### **Council Resolution ORD-2021-279**

**THAT the RADF Terms of Reference (September 2021) be endorsed.**

**Moved Cr Mann**

**Seconded Cr Jones**

Cr Mann noted that amendments have been made to the Terms of Reference incorporating that recommendations from the RADF Committee are now able to be approved by the Director of Community and Client Services under delegation, rather than needing to come to Council for formal approval.

**CARRIED**



## Terms of Reference

### **Mackay Regional Council – Regional Arts Development Fund (RADF) Advisory Committee**

#### **1. Scope**

The scope of the RADF committee is to:

- Assess RADF applications against the RADF Guidelines, (which link to Council's Corporate Plan and Arts and Cultural Policy), and recommend applicants for funding to Council;
- Provide feedback to the RADF Liaison Officer to assist in the improvement of future applications;
- Provide advice to Council on ways of promoting the Fund to individuals and community groups;
- Assist to build positive public awareness of Council's cultural services and support local artists into professional practice by being proactive 'ambassadors' for the Regional Arts Development Fund and participating as allocated mentors for RADF recipients.

#### **2. Aim**

- To review applications three times a year - November, February and May.
- To make funding recommendations to Council through the following process: RADF Liaison Officer > RADF Chair and Manager Community Lifestyle review > Director Community & Client Services review & approval > notification of completed approvals process provided to Council and included in the departmental monthly report on the Council agenda.
- The general time frame for complete process from RADF Round Closing date to approval is three to four weeks.

#### **3. RADF Program Priorities and Application Assessment Process**

Mackay Regional Council must submit a proposal to Arts Queensland each year to secure funds for the program. Each submission will include current identified local priorities determined by an ongoing variety of community consultations.

These priorities will be promoted to potential applicants each year on receipt of approval of submission from Arts Queensland. The priorities will also be included in the local RADF Guidelines for each particular year.

Applications that acknowledge the current priorities will be assessed favourably but not guaranteed support each round. The committee is responsible for ensuring a breadth of activities that provide diverse outcomes to our community are supported.

Reviewed: September 2021    Approved:

**4. Membership**

- A minimum of two Councillors (RADF Chair and RADF Deputy Chair)
- The Arts Development Officer/s (RADF Liaison Officer) (Non-voting Member/s).
- Up to ten community members representing the diverse range of arts related sectors, cultural backgrounds and geography of the Council area.

Members are encouraged to serve for a maximum term of 3 years, with an option to step down after one year. Committee members who have served for a continuous three-year term are required to 'rest' for a period of 12 months before being eligible for re-nomination.

Calls for nominations to committee positions are held annually, with RADF committee members requested to advise of their continuance/resignation at the end of each funded RADF Program year. This rotational system aims to ensure a balanced cohort of experienced members while offering new community representatives an opportunity to step into the role.

Nominations for Committee Membership are completed online via Smarty Grants, and are reviewed by a panel consisting of at least four of the following:

- RADF Chair and/or the RADF Deputy Chair
- Arts Development Officer/s (RADF Liaison Officer/s)
- Community Programs Team Leader
- Senior Co-ordinator Community Programs
- Manager Community Lifestyle
- Director Community and Client services.

**5. Quorum**

The quorum for meetings of the committee is a simple majority of voting members, including at least one (1) Councillor.

**6. Agenda**

An agenda will be distributed 7 days prior to a meeting.

**7. Minutes**

Minutes of RADF assessment meetings shall be recorded by a member of the Community Programs team and distributed to all committee members after the recommendations have been approved.

**8. Frequency of Meetings**

Assessment meetings are held three times per year on a Monday evening.

Reviewed: September 2021    Approved:

## **11. CORRESPONDENCE AND OFFICER'S REPORTS**

### **11.1. OFFICE OF THE MAYOR AND CEO**

#### **11.1.1. THE OFFICE OF THE MAYOR AND CEO MONTHLY REVIEW REPORT - SEPTEMBER 2021**

<b>Author</b>	Chief Executive Officer (Michael Thomson)
<b>Responsible Officer</b>	Chief Executive Officer (Michael Thomson)
<b>File Reference</b>	DMRR

<b>Attachments</b>	1. FINAL - Report for Office of Mayor CE Os - Monthly Review - September 2021 [11.1.1.1 - 24 pages]
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#### **Purpose**

To provide Council with the Office of the Mayor and Chief Executive Officer's Monthly Review Report for the month of September 2021.

#### **Related Parties**

Nil.

#### **Officer's Recommendation**

THAT the Office of the Mayor and Chief Executive Officer's Monthly Report for September 2021 be received.

The Chief Executive Officer provided an overview and highlights of the Office of the Mayor and CEO Monthly Review Report for September 2021.

Mayor Williamson noted the slight change in the wording of the Report to be adopted related to the Council in Community Day, with details circulated to Councillors prior to the meeting.

Cr Jones queried the category that a Councillor's injury would fall under if they were injured while undertaking Council duties.

The Chief Executive Officer advised that depending on the incident, this would be recorded either separately or under general staff.

#### **Council Resolution ORD-2021-280**

**THAT the Office of the Mayor and Chief Executive Officer's Monthly Report for September 2021 be received.**

**Moved Cr May**

**Seconded Cr Jones**

Cr May offered her congratulations to staff on the significant reduction in corrective actions and highlighted several items from the report including the recently held Council in Community Day, which focused on the Northern Beaches area and included the viewing of several parks and developments in the area, a meeting with representations of the Eimeo Surf Lifesaving Club and a meeting with the Member for Whitsunday, Amanda Camm, who provided an update on activities in the area. Cr Mann also noted the external grant funding received, the Greater Whitsundays Regional Development Roadmap and update provided by the

Local Government Association of Queensland at the last meeting of the Greater Whitsunday Council of Mayors, and the update provided about the activities of the Regional Queensland Council of Mayors.

Cr Bella advised that during the Council in Community day, he had spoken to a staff member who was cleaning barbeques who advised how much he enjoyed his work but also expressed concern about the amount of vandalism occurring. Cr Bella advised that he had also spoken to tourists from New South Wales who congratulated Council on the appearance of the beach and picnic areas.

Cr Jones referred to the Regional Representative Groups noting how pleasing it was to see information provided on how Councils are working together to advocate for the Region. Cr Jones advised that following this method, an Upper Valley Presidents Representative Group has been established to facilitate joint advocacy.

Cr Bonaventura thanked the CEO for arranging the armed hold-up information sessions for customer facing staff, noted that lost time and recordable injuries are at their lowest level for the last twelve months and Worker's Compensation claims are at their lowest level for five years. Cr Bonaventura noted that Council's LTI's have risen and now sit at ten which is double Council's target. Cr Bonaventura thanked Mayor Williamson for the report on the activities of the Regional Queensland Council of Mayors.

**CARRIED**



# Office of Mayor and CEO

Monthly Review

Period – September 2021



Office of the Mayor and CEO  
Monthly Review > September 2021

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2.1. Summary of key projects and initiatives .....18

**REGIONAL REPRESENTATIVE GROUPS .....23**

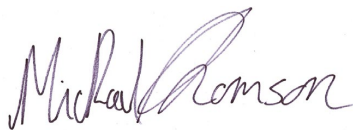
3.1. Greater Whitsunday Council of Mayors (GWCoM's) .....23

3.2. Regional Queensland Council of Mayors (RQCoM's).....24

## OVERVIEW

This report is for the Office of the Mayor and CEO for September 2021.

- Whilst there were no Lost Time Injuries (LTI's) during September, some of the earlier ones resulted in continued lost time with a total of 5 LTI's and 47 lost days for the year to date. There is no trend from the incidents, that are all different, however all LTI's and other reported incidents are taken seriously and investigated.
- Starting this month has been inclusion of details regarding the Regional Queensland Council of Mayors Inc, that the Mackay Mayor is the Chair of. This group is re-establishing from the previous Northern Alliance of Councils Inc under the mantra of representing the wider Regional area of Queensland rather than just the Northern part. There is a current focus on Membership, and clarity of key projects.
- This report shows the productivity of our legal services team who are working on over 242 matters, specific details of which are reported separately.
- The latest Council in Community Day saw a visit to the Northern Beaches, and an opportunity to see first hand a large number of Council projects.



Michael Thomson  
*Chief Executive Officer*



## SAFETY

### 1.1. Overview

Safety activities conducted during the quarter include:

- Arranged armed hold-up information sessions, facilitated by Queensland Police, for customer facing staff across MRC. These sessions were very well received, providing valuable tips on what to do and what not to do in the event that staff are confronted by an armed person.
- Planning and delivering a program of building evacuation exercises with Fire Wardens, including conducting debriefing sessions to identify opportunities for improvement.
- Assisted in the development of new and amended emergency plans for various MRC facilities.
- Assisted in developing and / or reviewing safety risk assessments for upcoming events and fixed items of plant.
- Participated in several safety-in-design meetings for upcoming major works, including developing a risk register.
- Undertook six high level investigations following recent incidents.
- Other activities include procedure reviews, safety observations and interactions, health and safety committee meetings, and pre-start meetings and toolbox talks.

Our progress against our lead indicators was generally positive however it is apparent that the undertaking and recoding of contractor safety spot-checks is deficient and therefore will be a major focus in the next quarter.

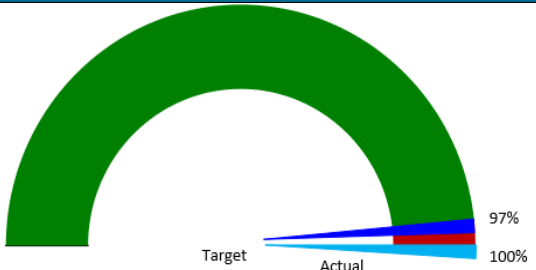
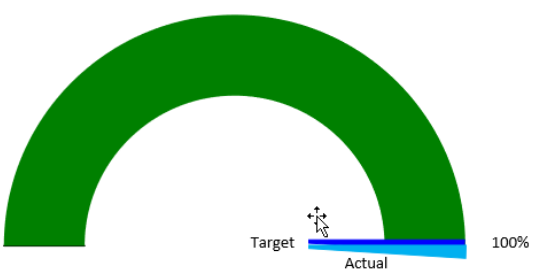

For the 2021-22 year, five lost time injuries have been recorded

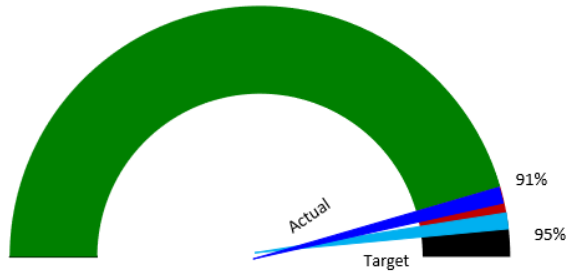
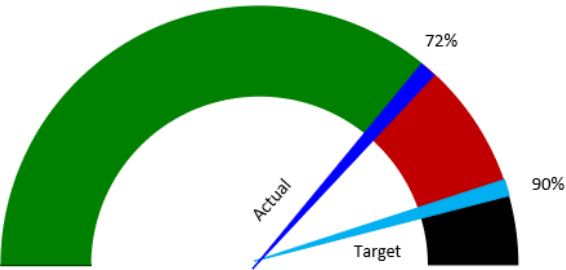
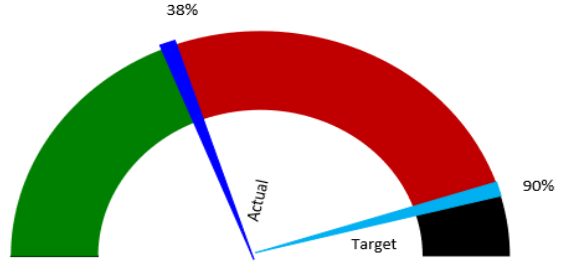
1. In July, a person suffered a finger laceration after coming into contact with the blades of a sand spreader. Following minor surgery, ten days were lost whilst the person recovered.
2. In July 2021, a person had an allergic reaction to a tick bite on the head. One day was lost.
3. In July 2021, a person suffered a knee injury while raking sand in playground, resulting in minor surgery. Eleven days have been lost while the person recovers.
4. In August, a person injured their knee while rising from their chair. Three days were lost.
5. In August, a person fell while latching the tailgate of a truck, striking back of their head. This resulted in 22 days lost.

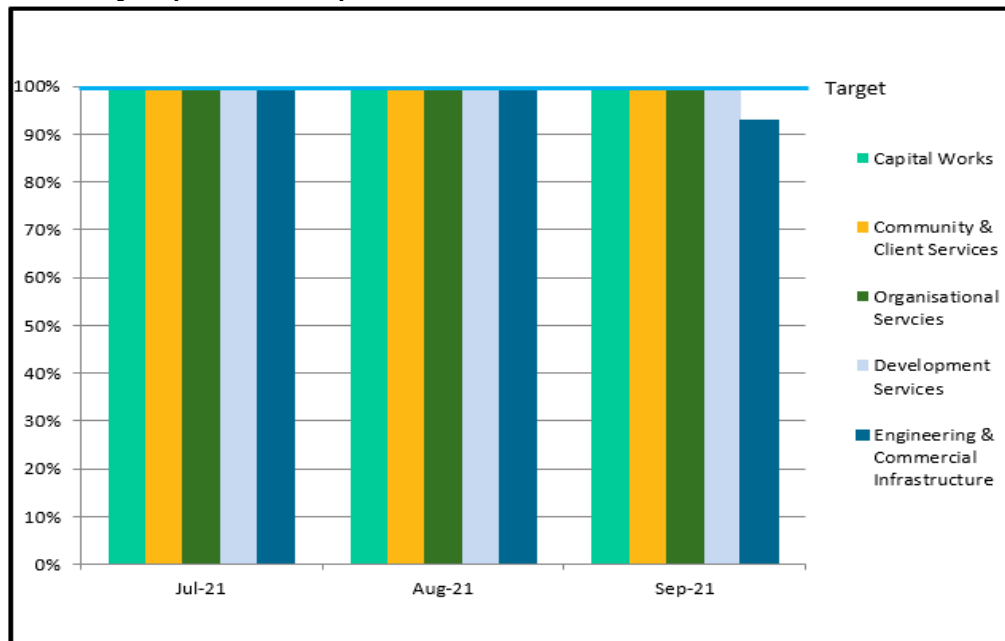
There is a glossary at the back of the report which explains terms and acronyms.

## 1.2 Lead Indicators

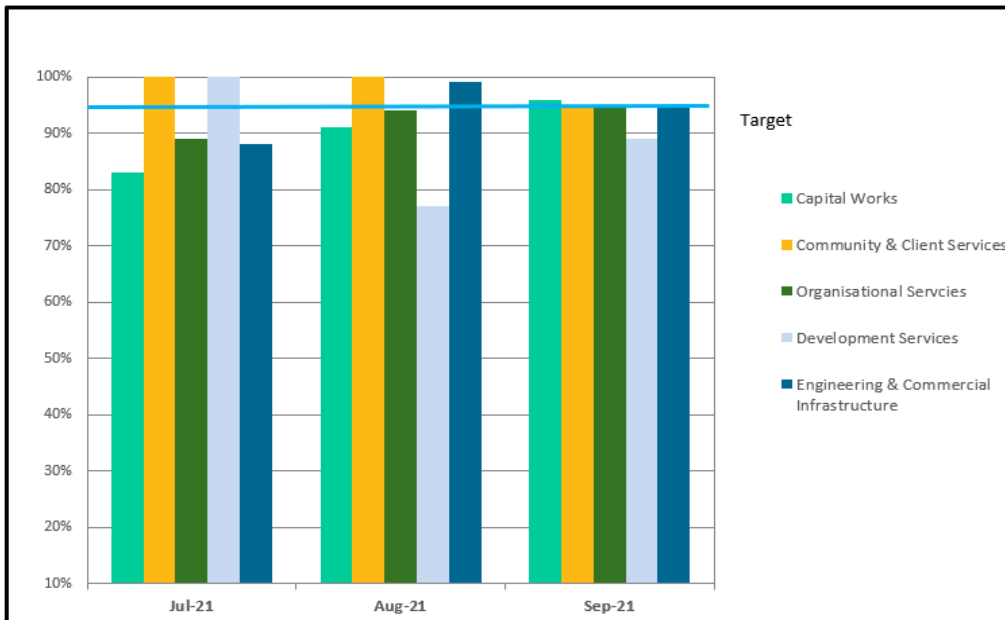
The program-specific data behind the graphs below is shown in section 2.4.

<p><b>Site Safety Inspections Completed</b></p>  <p>Target 97% 100% Actual</p>	<p>This graph shows the percentage of scheduled inspections completed on-time in the quarter.</p> <p>At a department-level the results were:</p> <ul style="list-style-type: none"> <li>• Capital Works: 100%</li> <li>• Community and Client Services: 100%</li> <li>• Development Services: 100%</li> <li>• Engineering and Commercial Infrastructure: 97%</li> <li>• Organisational Services: 100%</li> </ul>
<p><b>Manager Safety Interactions Undertaken</b></p>  <p>Target 100% Actual</p>	<p>This graph shows the percentage of members of the management team that have undertaken at least six safety interactions.</p> <p>Whilst not recorded here, the layer of management below program managers are continuing to undertake safety interactions, with a target of three per quarter.</p>
<p><b>Monthly Action Plan (MAP) Completed</b></p>  <p>Target 90% 93% Actual</p>	<p>This graph shows the percentage of MAP items completed in the quarter.</p>

<p><b>Corrective Actions Completed on Time</b></p> 	<p>Corrective actions are raised following an incident, site safety inspection, hazard report, or as an action from a WHS meeting.</p> <p>This is above last quarter's result of 88%. Although short of our target, the 91% achievement reflects a continuing focus on addressing actions in a timely manner.</p>
<p><b>Incidents reported on Time</b></p> 	<p>This is a new performance measure that took effect last quarter. MRC staff incidents should be reported within 30 minutes, and contractor incidents within 60 minutes of occurrence where possible.</p> <p>Whilst the result is under-target it is an encouraging start and does reflect the continuing commitment to reporting of incidents.</p> <p>Communication and awareness across MRC will continue, to ensure future achievement of the 90% target.</p>
<p><b>Contractor Spot Checks</b></p> 	<p>This graph shows the percentage of scheduled contractor spot-checks completed in the quarter.</p> <p>This is a new performance measure introduced as part of the project to implement improvements to the safety aspects of contractor management.</p> <p>Communication and awareness across MRC will continue, to ensure future achievement of the 90% target.</p>

**Site Safety Inspections Completed**


A target of 100% has been set for the completion of scheduled site safety inspections. This graph provides a snapshot of the percentage completed at the end of each month.

**Monthly Action Plans Completed**


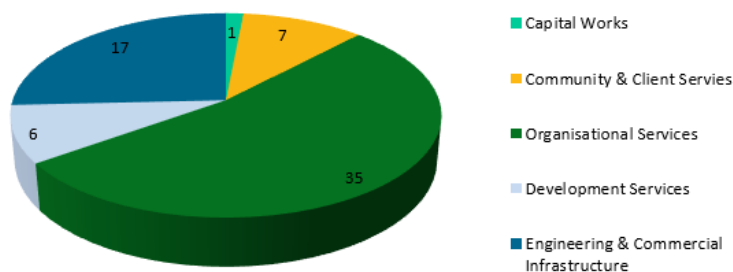
A target of 100% has been set for the completion of monthly action plans. This graph provides a snapshot of the percentage completed at the end of each month.

Most actions that were not completed on time were e-learning and knowledge reviews. These have been followed-up to make sure they are completed.

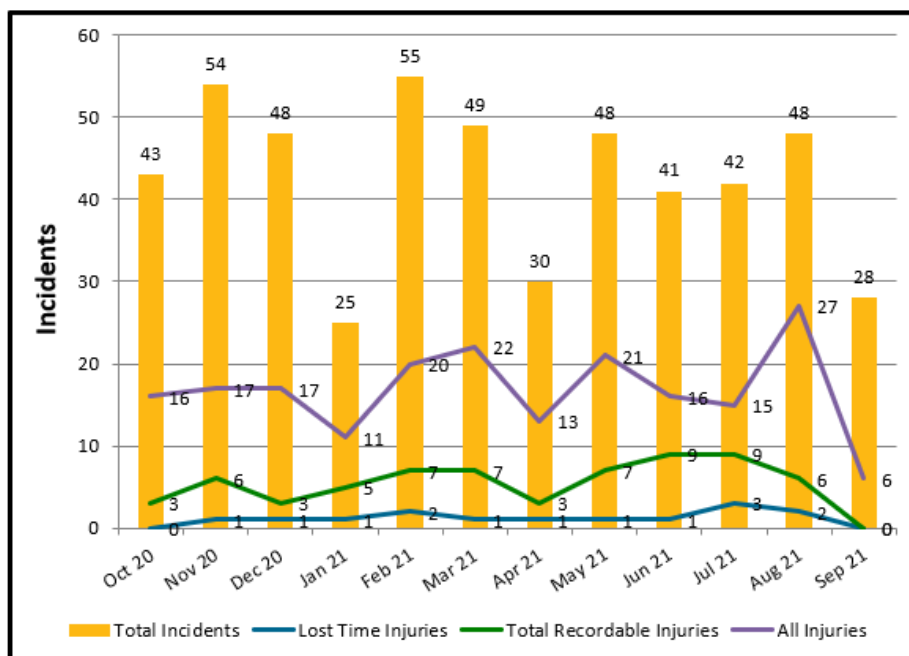
**Lead Indicators Break-up by Program**

Department / Program		Site Safety Inspections			Manager Safety Interactions			Monthly Action Plan (MAP)	Corrective Actions Completed on time		Incidents reported on time		Contractor Spot Checks	
		% Actual	% Target	% Ach'd	% Actual	% Target	% Ach'd	% Ach'd	Total CA's Due	% of CA's actioned on time	Total # Reported	% reported on time	% Target	% Ach'd
Capital Works	CW Management				9	6	100%	100%			1	0%		
	Major Projects				8	6	100%	52%			1	0%		
	Field Services	6	6	100%	6	6	100%	91%	3	67%	7	71%	4	0%
	Contract Services				8	6	100%	100%	1	0%	5	20%	6	100%
	Portfolio Management Office				3	3	100%	97%						
	Design Services				6	6	100%	100%			1	0%		
	<b>Total</b>							90%	4	50%	15	40%	10	60%
Community & Client Services	CCS Management				7	6	100%	100%						
	Corporate Comm				7	6	100%	100%	1	100%				
	Community Lifestyle	5	5	100%	5	6	100%	89%	26	100%	11	73%		
	MECC & Events	2	2	100%	6	6	100%	100%	7	100%	14	71%		
	Emergency Management	6	6	100%	-	-	-	100%	8	100%				
	Health & Regulatory Services	4	4	100%	6	6	100%	100%	4	100%	8	63%		
	<b>Total</b>	17	17	100%				98%	46	100%	33	70%		
Development Services	DEV Management				6	6	100%	100%			1	0%		
	Development Engineering				6	6	100%	100%						
	Development Assessment				6	6	100%	72%						
	Parks	8	8	100%	6	6	100%	95%	22	77%	23	78%	2	100%
	Strategic Planning				6	6	100%	86%						
	Economic Development				6	6	100%	80%			1	100%		
	<b>Total</b>	8	8	100%				89%	22	77%	25	76%	2	100%

Department / Program		Site Safety Inspections			Manager Safety Interactions			Monthly Action Plan (MAP)	Corrective Actions Completed on Time		Incidents reported on time		Contractor Spot Checks	
		% Actual	% Target	% Achv'd	% Actual	% Target	% Achv'd	% Achv'd	Total CA's due	% of CA's actioned on time	Total # reported	% reported on time	% Target	% Achv'd
Engineering & Commercial Infrastructure	ECI Management				16	12	100%	100%						
	Transport & Drainage				7	6	100%	100%			1	0%		
	Civil Operations	19	19	100%	4	4	100%	95%	17	100%	28	96%	2	50%
	Waste Services	4	4	100%	6	6	100%	97%	23	100%	5	80%	3	0%
	Water Network	9	9	100%	7	6	100%	94%	9	44%	6	67%	12	0%
	Water & Sewage				6	6	100%	100%						
	Water Treatment	3	4	75%	7	6	100%	97%	8	75%	2	50%	2	0%
	Assets				6	6	100%	67%						
	<b>Total</b>	<b>35</b>	<b>36</b>	<b>97%</b>				<b>94%</b>	<b>57</b>	<b>88%</b>	<b>42</b>	<b>86%</b>	<b>19</b>	<b>5%</b>
Organisational Services	ORG Management				6	6	100%	100%						
	Finance				8	6	100%	100%						
	Shared Services				6	6	100%	89%			1	0%		
	Procurement & Plant	2	2	100%	9	6	100%	92%	1	100%	1	100%		
	Property Services	10	10	100%	8	6	100%	100%	66	95%	1	0%	6	100%
	Governance & Safety				6	6	100%	97%	11	100%				
	People & Culture				6	6	100%	59%	1	0%				
	Information Services	1	1	100%	6	6	100%	98%	3	100%				
	Office of the Mayor & CEO				6	6	100%	100%						
	Executive Officer				6	6	100%							
	<b>Total</b>	<b>13</b>	<b>13</b>	<b>100%</b>				<b>93%</b>	<b>82</b>	<b>95%</b>	<b>3</b>	<b>33%</b>	<b>6</b>	<b>100%</b>

**Corrective Action Status Report**
**Total Active Corrective Actions**


Department	Total CAs open	CAs Overdue					% of CA's Overdue
		Total CAs Overdue	< 30 days overdue	30 - 60 days overdue	60-360 days overdue	> 12mths overdue	
Capital Works	1	1	1	0	0	0	100%
Community & Client Services	7	0	0	0	0	0	0%
Organisational Services	35	3	1	2	0	0	9%
Development Services	6	0	0	0	0	0	0%
Engineering & Commercial Infrastructure	17	4	2	0	0	0	24%
<b>Mackay Regional Council</b>	<b>66</b>	<b>8</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>12%</b>

**1.3 Incidents and Injuries**


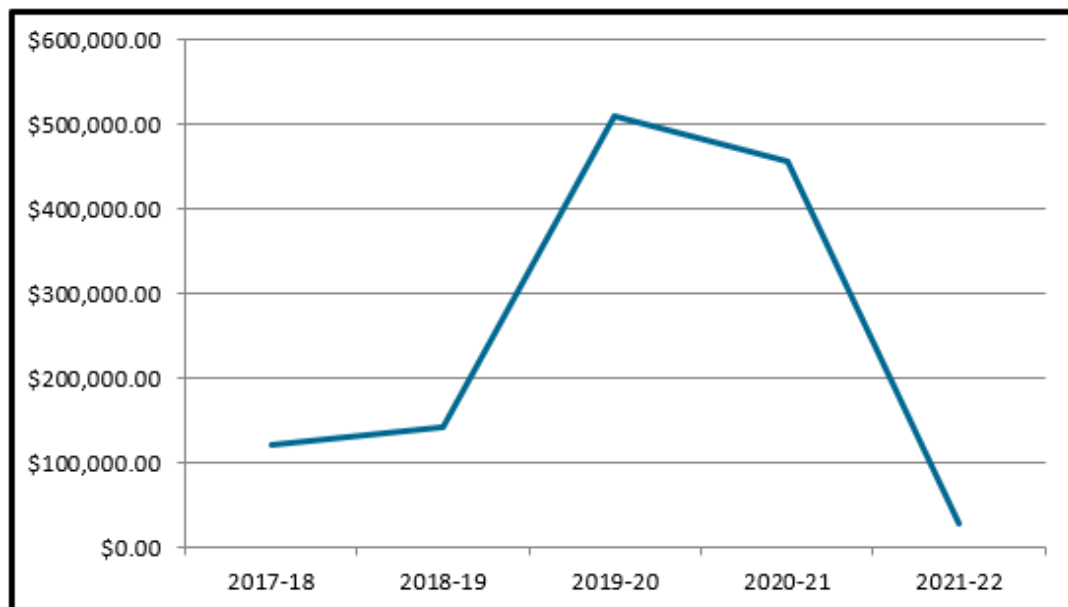
The following injuries to MRC employees were reported during September:

First aid and non-treatment injuries:

- Minor shoulder pain whilst moving dining furniture onto a trolley.
- Minor bite on leg from an unrestrained dog, whilst undertaking inspections.
- Ankle after stepping in small hole while walking around vehicle.
- Cut thumb while emptying rubbish bin.
- Felt unwell while undertaking storm water pit inspection.
- Fingers on right hand jammed in vehicle's under-tray toolbox drawer, resulting in a minor laceration.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

#### **Workers Compensation Claims Costs**

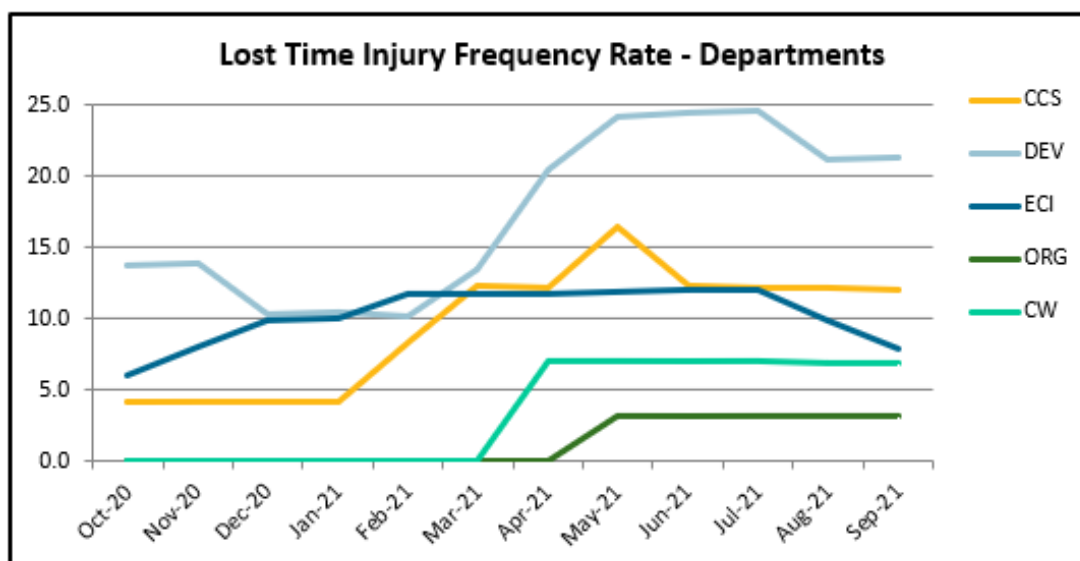
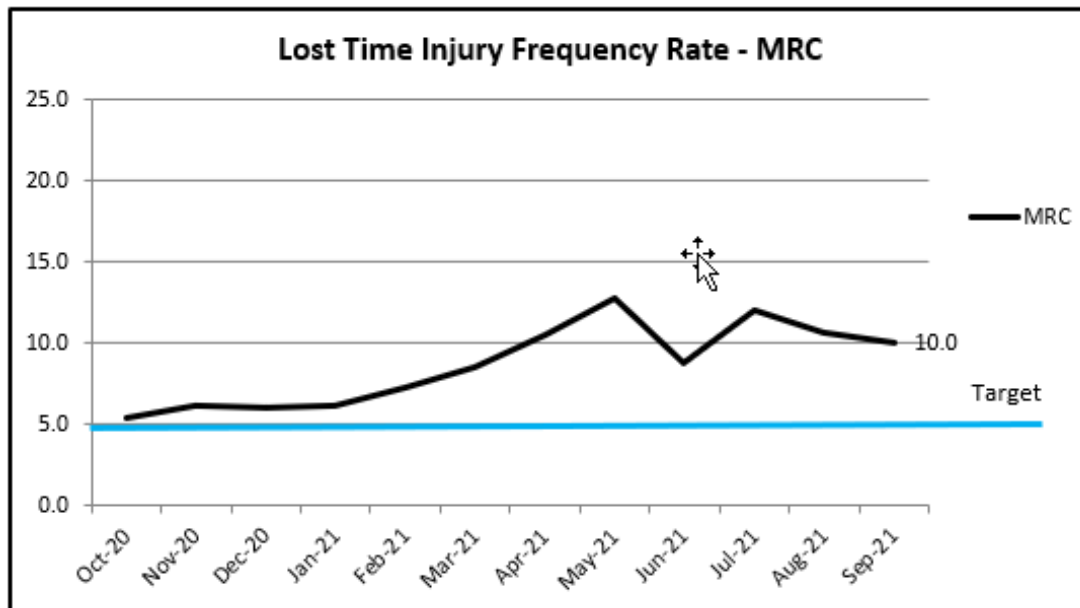


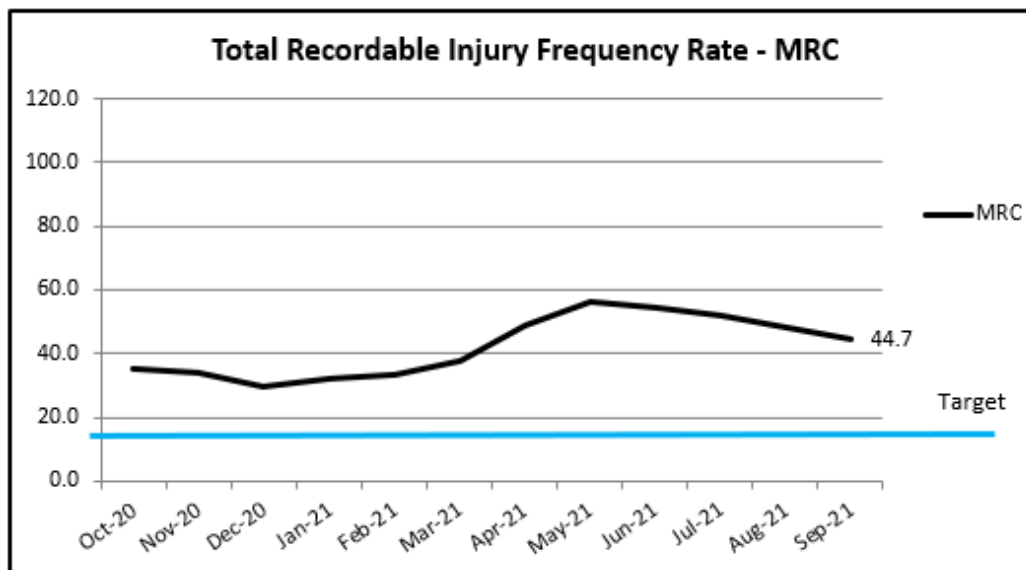
This graph depicts the total worker's compensation claim costs over five years.

Claim costs are payments made in relation to accepted claims. This includes compensation payouts and medical costs and expenses relating to claims.

The costs of claims are a factor in determine MRC's workers compensation premium.



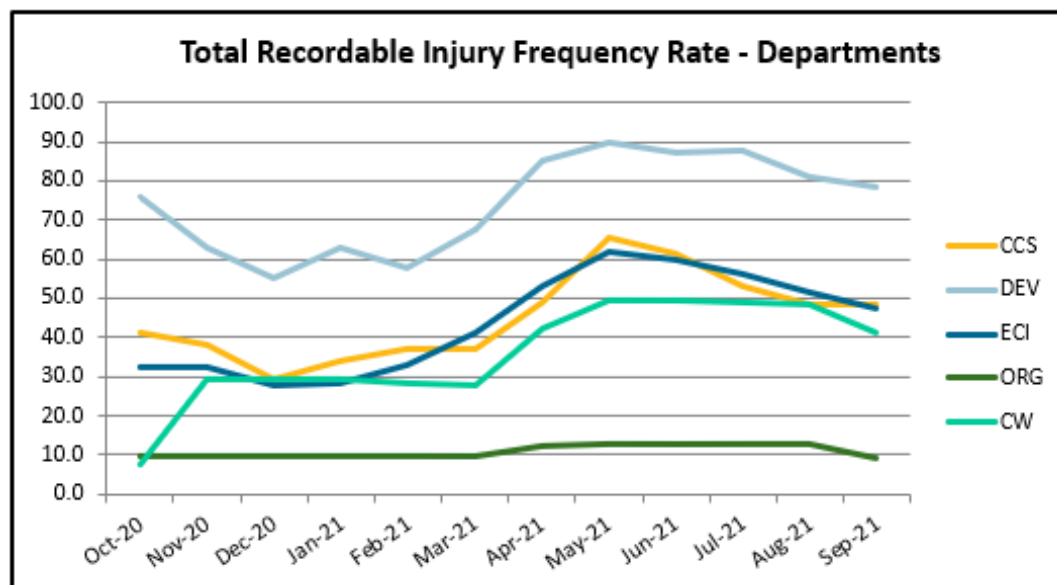
**Injury Frequency Rates 12 month rolling average**


**Total Recordable Injury Frequency rate**


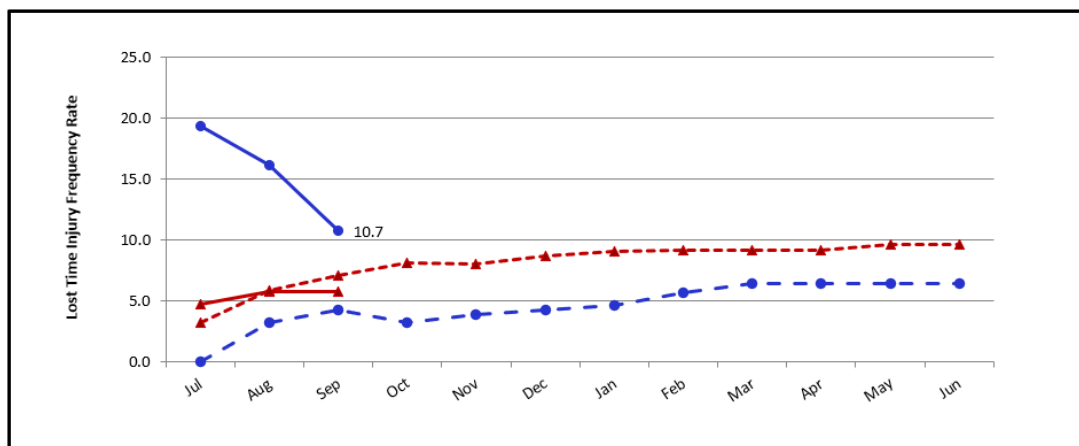
Detailed analysis is undertaken to identify ways to reduce the number of injuries requiring medical treatment.

Most of the injuries involve 'muscular stress'. Areas of focus include pre-employment checks; new employee inductions; fitness for work; hazardous manual task identification & management; and improved incident investigation.

Further analysis is being undertaken to evaluate the effectiveness of interventions and to identify other measures to reduce incidents and injuries.



### Lost Time Injury Frequency Rate Comparison



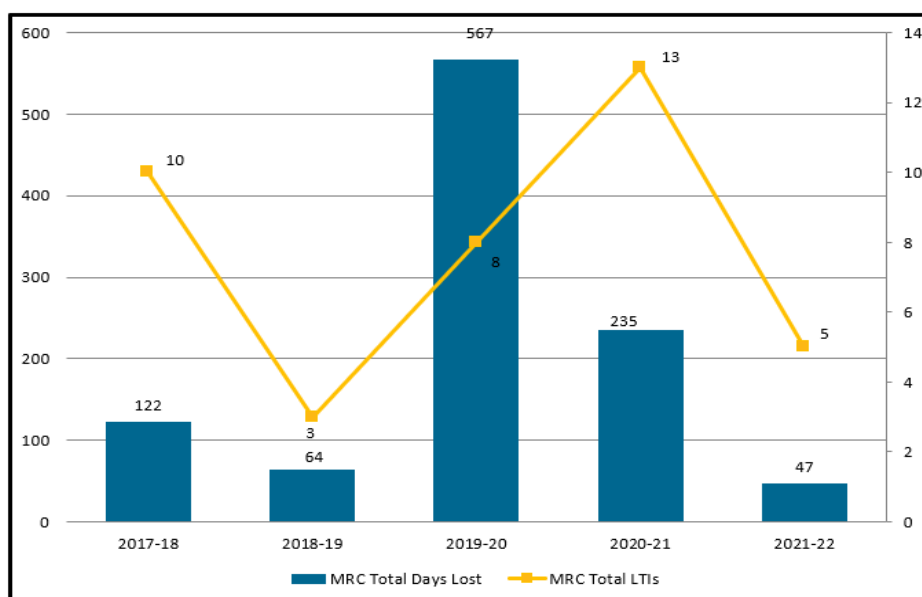
#### Legend

MRC	This year	<span style="color: blue;">—●—</span>
	Last year	<span style="color: blue;">- - -</span>
All Group E Councils	This year	<span style="color: red;">—▲—</span>
	Last year	<span style="color: red;">- - -</span>

This data is provided by MRC's workers' compensation insurer LGW, and shows the cumulative LTI frequency rate over the course of the current financial year, compared to similar sized local governments (Group E councils).

MRC has recorded 5 LTIs. This has resulted in a LTI frequency rate of 10.7, which is higher than the *All Group E Councils* rate.

### Lost Time Injuries and Days Lost



Department	2017-18		2018-19		2019-20		2020-21		2020-21	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Capital Works							1	10		
Community & Client Services	1	1	1	18	1	3	2	14	1	10
Organisational Services	2	25							1	3
Development Services	1	13	1	33	4	154	5	63	2	12
Engineering & Commercial Infrastructure	6	83	1	13	3	410	5	148	1	22
<b>Mackay Regional Council</b>	<b>10</b>	<b>122</b>	<b>3</b>	<b>64</b>	<b>8</b>	<b>567</b>	<b>13</b>	<b>235</b>	<b>5</b>	<b>47</b>

For the 2021-22 year, five lost time injuries have been recorded

1. In July, a person suffered a finger laceration after coming into contact with the blades of a sand spreader. Following minor surgery, ten days were lost whilst the person recovered.
2. In July 2021, a person had an allergic reaction to a tick bite on the head. One day was lost.
3. In July 2021, a person suffered a knee injury while raking sand in playground, resulting in minor surgery. Eleven days have been lost while the person recovers.
4. In August, a person injured their knee while rising from their chair. Three days were lost.
5. In August, a person fell while latching truck tailgate, striking back of head. This resulted in 22 days lost as they recovered.



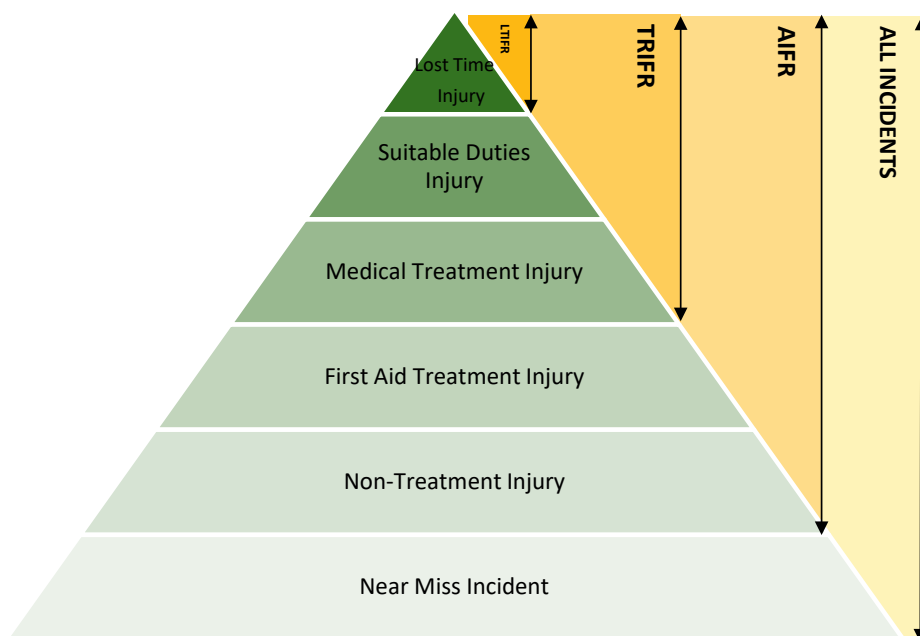
Office of the Mayor and CEO  
Monthly Review > September 2021

### WHS Incident Summary

Department / Program		Incident Data (1 <sup>st</sup> Quarter)							Incident History 2021-22 financial year (YTD)						
		LTI	TRI	All Injury	Near Miss	AD	NSM	Total Incidents	LTI	TRI	All Injury	Near Miss	AD	NSM	Total Incidents
Capital Works	CW Management				1			1				1			1
	Major Projects						1	1					1	1	
	Field Services		1	2		4	1	7		1	2		4	1	7
	Contract Services						5	5						5	5
	Portfolio Management														
	Design Services			1				1			1				1
	Total		1	3	1	4	7	15		1	3	1	4	7	15
Community & Client	CCS Management														
	Corporate Comm.														
	Community Lifestyle		1	4	1	1	5	11		1	4	1	1	5	11
	MECC & Events		1	9			5	14		1	9			5	14
	Emergency Manag.														
	Health & Reg	1	2	4	1	3		8	1	2	4	1	3		8
	Total	1	4	17	2	4	10	33	1	4	17	2	4	10	33
Development	DEV Management			1				1			1				1
	Development Eng														
	Development Ass														
	Parks,	2	4	11	1	9	2	23	2	4	11	1	9	2	23
	Strategic Planning														
	Economic Dev			1				2			2				2
	Total	2	4	13	1	9	2	25	2	4	13	1	9	2	25
1Engineering & Commercial	ECI Management														
	Tran Drain Infra Plng			1				1			1				1
	Civil Operations	1	4	8	3	14	3	28	1	4	8	3	14	3	28
	Waste Services			1			4	5			1			4	5
	Water Network		1	2	1	2	1	6		1	2	1	2	1	6
	Water & Sew Infra PI														
	Water Treatment			1			1	2			1			1	2
	Assets Management														
	Total	1	5	13	4	16	9	42	1	5	13	4	16	9	42
Organisational Services	ORG Management														
	Financial Services														
	Shared Services	1	1	1				1	1	1	1				1
	Procurement & Plant			1				1			1				1
	Property Services						1	1						1	1
	Governance & Safety														
	People & Culture														
	Information Services														
	Office of the Mayor & CEO														
	Total	1	1	2			1	3	1	1	2			1	3

## 1.4 Definitions

### Incident Hierarchy



### Incident Definitions

Incident	Any unplanned event resulting in, or having a potential for injury or ill health.
Lost Time Injury (LTI)	A work injury that results in a fatality, or an inability to work at least one full day / shift or part of a day / shift, any time after the day / shift in which the injury occurred. As determined by the treating doctor.
Suitable Duties Injury (SDI)	A work injury that results in an injured worker remaining in the workplace, but not being able to return to their normal duties on the next day or scheduled shift. Work is undertaken, subject to restrictions, as determined by the treating doctor.
Medical Treatment Injury (MTI)	A work injury that results in an injured worker being treated by a qualified health professional e.g., doctor, nurse, physiotherapist.
First Aid Treatment Injury (FAI)	A work injury that results in an injured worker being provided treatment which is normally given by a first aider.
Non-Treatment Injury	A work injury which did not require treatment by a first aider or health professional e.g., doctor.
Near Miss Incident (NM)	An incident that could have or had the potential to cause injury or loss.

Recordable Injury (RI)	Incidents that result in a LTI, SDI and MTI.
Lost time injury frequency rate (LTIFR)	The number of lost-time injuries per million hours worked. Calculated as follows: $\frac{\text{No of LTI} \times 1,000,000}{\text{total hours worked during period}}$
Total Recordable Injury Frequency Rate (TRIFR)	The number of recordable injuries per million hours worked. Calculated as follows: $\frac{\text{No of RI} \times 1,000,000}{\text{total hours worked during period}}$
All Injury Frequency Rate (AIFR)	The sum of RIs and FAIs per million hours worked. Calculated as follows: $\frac{\text{No of injuries} \times 1,000,000}{\text{total hours worked during period}}$

Notifiable Incident	Incidents that are notifiable to Workplace Health and Safety QLD (WHSQ). Includes an incident that results in the death, serious injury, or serious illness of a person, or involves a dangerous incident.
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## KEY INITIATIVES

### 2.1. Summary of key projects and initiatives

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO for 2020/21.

#### Councillor Activities

Planning for the October Council in Community Day was undertaken, with the visits centred on the Northern Beaches area and undertaken on Wednesday 6 October 2021.

The following Council work project site visits were undertaken –

- Cone Street Park upgrades recently completed (part funded by the Australian Government under the Local Roads and Community Infrastructure Program)
- Shoal Point Park new shelter and BBQ
- Barber Drive Park
- Eimeo and Blacks Beach Shared Pathway currently under construction (funded by the Australian Government under the Local Roads and Community Infrastructure Program)
- Camilleri Street Park
- Blacks Beach stairs

As well, other sites visited and meetings held –

- Eimeo Surf Club (recipients of \$4,000 Community Grants funding for purchase of an adjustable racing ski)
- Meeting with Member for Whitsunday Amanda Camm, for an update on local electorate matters
- Visit to Stockwell development site at Rural View, and a briefing from Stockwell representative regarding future development proposals. The briefing included a walk around of the specific areas and discussion on options proposed.
- Attended the Pappy's Beach development site at Hodges Road, and undertook an external site viewing of works to date.





*Photo 1: Camilleri Street Park*



*Photo 2: Barber Drive Park Upgrades*





*Photo 3: Eimeo Beach Surf Lifesaving Club*



*Photo 4: Cone Street Park, Shoal Point*

### Meetings/Briefings

For the month of August, the following Council meetings/briefings were co-ordinated:

- Ordinary Council meetings 8 and 22 September
- Briefing Days – 8, 15 and 22 September



- Council in Community Day – 6 October (Northern Beaches)

On 22 September 2021 there was one (1) registered member of the public to the Ordinary meeting.

Regardless of venue, live streaming of Council meetings continues to ensure public access.

Details of Council meeting minutes, and recorded live streaming, are all available on Council's website.

### Legal Services

Legal Services is currently working on 242 Matters spread across all Directorates as follows:

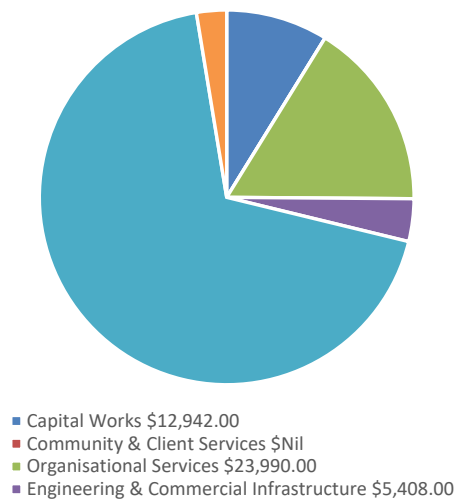
Directorate	Matter Type	No.	No.
Capital Works	Aboriginal/Cultural Heritage	2	20
	Disputes/Litigation	1	
	Drafting/Reviewing	3	
	General Advice	4	
	Land Acquisition	8	
	Leasing/Licencing	1	
	Native Title	1	
CCS	Disputes/Litigation	1	25
	Drafting/Reviewing	5	
	Regulatory Compliance & Enforcement ( <i>particularly Warrants for overgrown properties and dangerous dogs</i> )	11	
	General Advice	7	
	Leasing/Licencing	1	
Development Services	Disputes/Litigation	4	35
	Infrastructure Agreements	4	
	General Advice	17	
	Land Acquisition/Disposal	3	
	Drafting/Reviewing	5	
	Land Tenure	1	
	Leasing Licensing	1	
ECI	Land Acquisition	17	58
	Disputes/Litigation	6	
	General Advice	12	
	Infrastructure Agreements	1	
	Drafting/Reviewing	17	
	Land Tenure	2	
	Native Title	3	
OM&CEO	Land Acquisition/Conveyancing	4	23
	Disputes/Litigation	5	
	Drafting/Reviewing	4	
	General Advice	9	
	Regulatory Compliance & Enforcement	1	
Organisational Services	Disputes/Litigation	9	81
	General Advice	21	
	Drafting Reviewing	13	
	Investigation	1	
	Land Acquisition	1	

	Leasing/Licensing	33	
	Native Title	1	
	Land Tenure	2	
<b>TOTAL CURRENT MATTERS</b>			<b>242</b>

### External Fees Paid

Total external legal fees and outlays paid for the financial year to date are **\$147,034.00** broken down by Directorate as follows:

Fees Paid Financial Year to Date



### External Grant Funding

2021/22 external funding monies for 2021/22 year to date to 30 September 2021 being actually received by payments to Council is \$9,281,715.85

The major components received in September being:

- State Library of Queensland – Annual Funding - \$142,924.00
- State Library of Queensland – First 5 Forever \$89,365.59
- Regional Arts Development Fund (RADF) – 2021/22 \$100,000

Funding applications successful during September include:

- Queensland Feral Pest Initiative - \$4,264.00

## REGIONAL REPRESENTATIVE GROUPS

### **3.1. Greater Whitsunday Council of Mayors (GWCoM's)**

Joint group in conjunction with the Councils of Isaac and Whitsunday.

Membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff.

A CEO's Group has been established as part of the GWCoM's. The intent of this group is to handle the 'business' matters and look for possible synergies between Councils at CEO level and allowing focus on higher level and strategic issues for the region by the wider group.

The last CEO's Group meeting was held on 13 August 2021 as a precursor to the GWCoM's meeting with discussion on key agenda items.

The latest GWCoM's meeting was held on 19 August 2021, in Bowen, and attended in person by all CEO's, and the Mayors of Mackay and Whitsunday, with the Acting Mayor from Isaac joining by video conference.

Key items of discussion included the RDAWIM – Greater Whitsundays Regional Development Roadmap.

Updates were received from key stakeholders, including an annual activity report from Greater Whitsunday Communities (GWC), and a report and presentation by video conference by the LGAQ.

Key items for GWC annual activity report included –

- Collaborative partnerships through community working groups and other sessions across the whole region
- Community leadership training sessions conducted
- Regional Voice and Connectedness sessions and agencies connected
- Capability & Sustainability sessions undertaken and organisations assisted
- Governance & Management capability through disaster and disruption planning across a range of groups

The key items for the LGAQ update included –

1. August Policy Executive Meeting
2. Queensland Estimates Hearings
3. Rural & Remote Councils Compact
4. COI Legislation update
5. Goondiwindi Regional Council v Tait
6. Waste Update
7. 2021 COVID-19 Business Support Grants - \$5000
8. Queensland Resource Industry Development Plan (QRIDP) - Consultation Sessions
9. Skills shortage survey commissioned by Federal Government
10. Regional Telecommunications Review
11. Action Plan for Tourism Recovery – Consultation and next steps



12. Natural Resources and Environment Update
13. Queensland Climate Action Plan 2030
14. QWRAP Project Update – Funding Round 5 (July 2018 – June 2022)
15. Annual Conference Motions
16. 2022 ROC Assembly
17. New Local Government Portal - Congruent
18. Industrial Act Review
19. LGAQ Submissions Update

The meetings are held bi-monthly with the next GWCoM's meeting scheduled for Thursday, 21 October 2021 in Mackay.

### 3.2. Regional Queensland Council of Mayors (RQCoM's)

The Regional Queensland Council of Mayors Inc (RQCoM's) is transforming from the previous entity of Northern Alliance of Council's, with a focus on representing and ensuring the powerhouse of the whole of Regional Queensland is heard, and receives its fair share of recognition.

The following have been adopted by the executive –

***Purpose – A Council of Mayors representing Regional Queensland***

***Mission – Influence Government policy to promote growth in Regional Queensland through investment in infrastructure and social development***

Areas of strategic direction include –

- City Deals
- Energy
- Water
- Tourism
- Roads
- Ports
- Communication
- Social Infrastructure

Mackay Regional Council Mayor, Greg Williamson, is the Chair, with other current executive committee members including Mayor Jenny Hill (Townsville) Vice Chair, Mayor Andrew Willcox (Whitsunday), Mayor Bob Manning (Cairns), Mayor Michael Kerr (Douglas), Mayor Peter Scott (Cook), Mayor Frank Beveridge (Charters Towers).

The last meeting was held 23 July 2021, with the next meeting in Mosman on 15 October 2021.

The initial focus of the executive is confirmation of membership across identified Councils, and also recruitment of an Executive Officer (initially part-time, growing to full-time).



## **11.2. CAPITAL WORKS**

### **11.2.1. CAPITAL WORKS MONTHLY REVIEW REPORT - SEPTEMBER 2021**

<b>Author</b>	Director Capital Works (Jim Carless)
<b>Responsible Officer</b>	Director Capital Works (Jim Carless)
<b>File Reference</b>	Departmental Monthly Review Reports
<b>Attachments</b>	1. Capital Works Monthly Review Report - September 2021 [11.2.1.1 - 28 pages]

#### **Purpose**

To provide Council with the Capital Works Monthly Review Report for the month of September 2021.

#### **Related Parties**

Nil

#### **Officer's Recommendation**

THAT the Capital Works Monthly Review Report for the month of September 2021 be received.

Mayor Williamson noted that the 99.4% year to date capital spend was a great results.

The Acting Director for Capital Works Michael Zimmerle, apologised that Director Jim Carless was unable to attend, and provided an overview and highlights of the Capital Works Monthly Review Report for September 2021.

Cr Jones noted the tracking and management of project workflow requests through Teams and SharePoint Online and queried if the Director would be prepared to meet with her to provide an explanation of how this system operates. Cr Jones also queried if the Cattle Creek Mill work is still underway and whether, with the removal of the external toilet block, a toilet would be located in the interior of the building.

The Acting Director advised that he would take the request for information on the operation of the tracking and management systems on notice.

The Acting Director advised that work is continuing on the Cattle Creek Mill and is currently on track and there are no immediate plans to situate a toilet in that building, with toilet facilities for the building to be provided by the future separate whole of precinct facilities.

Cr Bonaventura referred to the incident of the remote isolation measures failure during a sewer line inspection and queried if this was a mechanical or electrical device failure.

The Acting Director advised that this was a physical system failure and was reported as a near miss.

Cr Bonaventura noted that a contract for the replacement of tables and chairs at the Mackay Entertainment and Convention Centre had been accepted and queried Council's plan for the disposal or donation of the old items.

The Acting Director advised that there had been discussions on this but would take the question on notice.

Cr Englert noted that there were delays on the construction of the Animal Management Centre and queried if the expected completion date was the same.

The Acting Director advised that the completion date has now been set at March 2022, but still within the funding guidelines timing.

Cr Green referred to the Willetts Road and Yakapari Seaforth Road Shared Pathways and queried if there had been problems in securing materials for these projects.

The Acting Director advised that he had been involved with the Willetts Road project and did not believe there were any issues that would delay the project but would take the question on notice.

Cr May referred to the completed projects and queried if the carryover from last year were being dealt with first.

The Acting Director advised that the carryover projects are the priority.

Cr May queried if it was possible to have an update on the completion of the carryover projects.

Mayor Williamson asked the Acting Director to make that information part of a briefing to Council.

### **Council Resolution ORD-2021-281**

**THAT the Capital Works Monthly Review Report for the month of September 2021 be received.**

**Moved Cr Englert**

**Seconded Cr Jones**

Cr Englert offered his congratulations to the Department on the completion of 99.4% year to date capital spend. Cr Englert highlighted several items from the report including the approval of contracts, the number of projects completed over the last month and the unfortunate delay in the construction of the Animal Management Centre.

Cr Green noted the excellent work being done by the survey team who are in great demand at the moment, noting that they were able to prioritise the survey of BB Print Stadium so that appropriate seating could be organised for the recent NRL games held there.

Cr May advised that she had received great comments from community members about how good the asphalt sealing being undertaken is and how pleased she is that Council has moved sealing to asphalt.

**CARRIED**



# Capital Works Monthly Review

September 2021



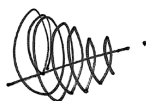
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## OVERVIEW

This report is for Capital Works Department activities during the month of September 2021. Significant items in this period include:

- No lost time injuries.
- The YTD capital project spend is \$23.8M which is approximately \$0.1M below the YTD forecast of \$23.9M (approximately 99.4%).
- Projects where construction was completed\* during the September period includes:
  - Gair St Rural View, traffic calming reconstruction
  - Field St & McGinn St West Mackay, culvert replacement
  - Pugsley St Walkerston, culvert replacement
  - Ungerer St North Mackay, kerb and channel replacement
  - Grendon St North Mackay, kerb and channel replacement
  - Kellys Rd Walkerston, culvert replacement near Pugsley St intersection
  - Gooseponds Creek Bridge Rehabilitation
  - Kinchant Dam Rd Kinchant Dam, culvert replacement
  - Goldsmith St East Mackay, culvert replacement at McKenny St
  - Gooseponds 3 stormwater quality improvement device, trash rack installation at north point retail
  - Water pump station, booster station upgrades and improvements
  - Gooseponds 4 stormwater quality improvement device, trash rack installation
  - Botanic Gardens, Banyan Playground revitalisation stage 1
  - Bucasia Scout Hall, Demolish Building Structure
- The review of the capital works program is nearing completion and consultant MBB Group will present its preliminary report in the coming week. Recommendations in the report will be used to implement improvements into the future.

*\* Note: construction means practical works were completed however project accounts remain open to close out financials and to manage defects and maintenance periods, and as constructed/handover documents.*



Jim Carless  
**Director Capital Works**

## SAFETY

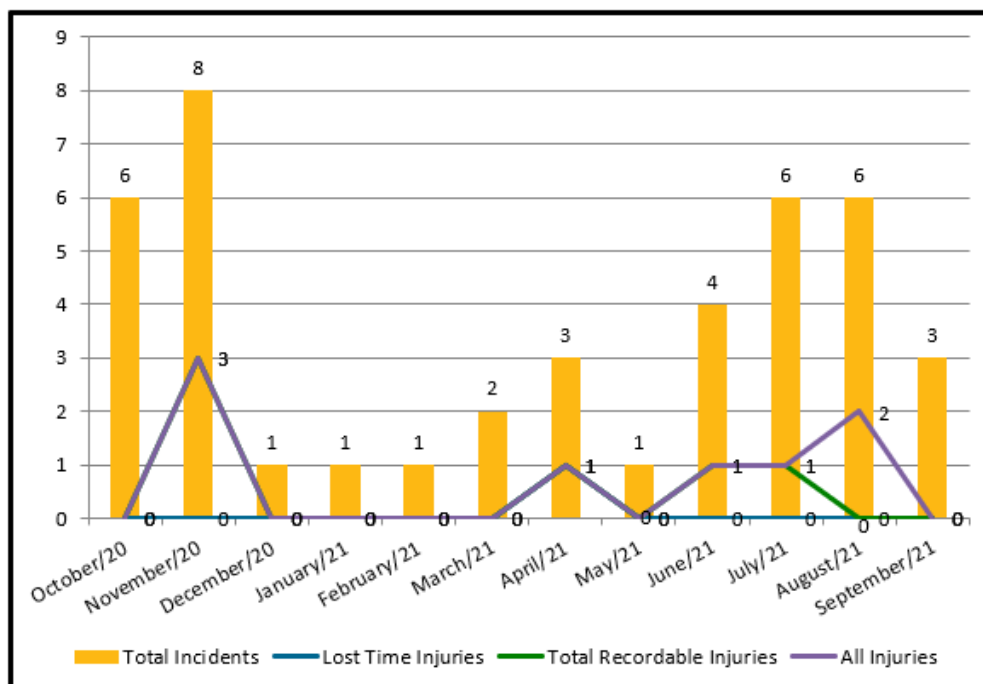
### 1.1. Summary

In September 2021:

- Eighteen safety interactions were undertaken.
- Two site safety inspections were completed.
- 96% of monthly action plan activities were carried out.

Three incidents were reported in September.

### 1.2. Incidents and Injuries



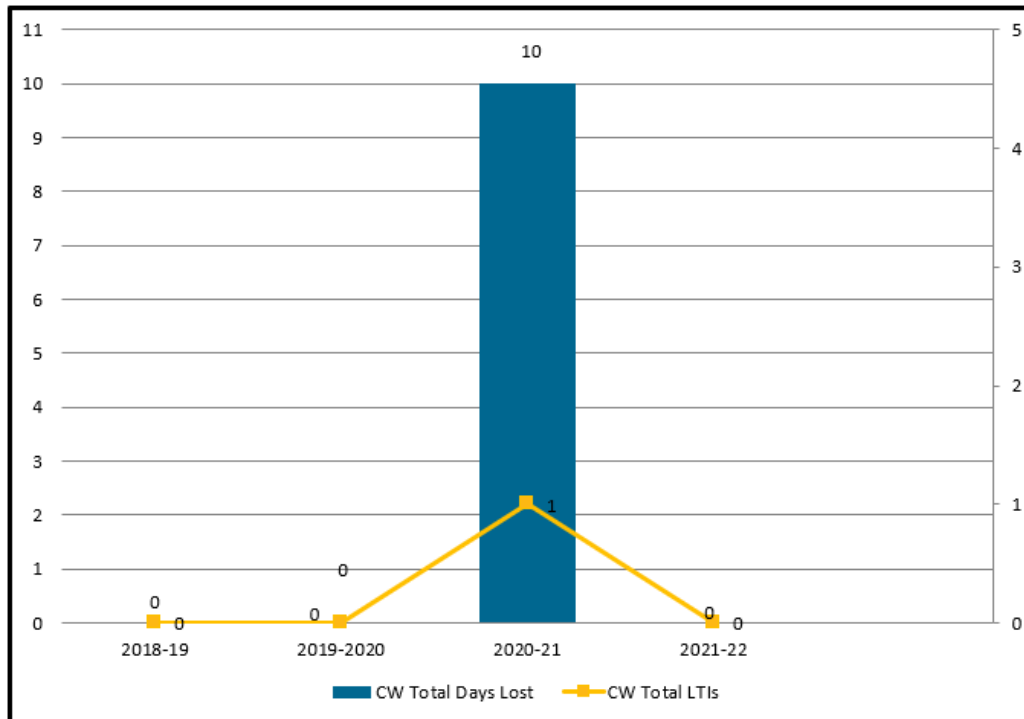
The following asset damage incident involving an MRC employee was reported in September:

- Minor damage to a parked excavator when it was hit by the stowed boom / bucket of a reversing backhoe.

The following incidents involving a contractor were reported in September:

- An earth stake and wire were exposed while excavating. The services were not identified on the dial before you dig search. The service was subsequently found to be redundant.
- Remote isolation measures failed whilst a sewer line was being inspected. There was no potential for injury in this instance.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

**1.3. Lost Time Injuries & Days Lost**


Department	2018-19		2019-20		2020-21		2021-22	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Major Projects					1	10		
Portfolio Management Office								
Field Services								
Contract Services								
Design Services								
<b>Capital Works Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>10</b>	<b>0</b>	<b>0</b>

For the 2021-22 year, there have been no lost time injuries recorded.

## CAPITAL PROJECT UPDATES

### 2.1. Capital Summary Report

Following is the capital financial summary for the YTD delivery to end of September 2021.

The current approved 2021/22 amended budget is \$127.1M. This value now includes the carryover of incomplete projects from the prior financial year.

The YTD capital project spend is \$23.8M which is approximately \$0.1M below the YTD forecast of \$23.9M (approximately 99.4%). The top five projects underspent account for \$0.4M of this variance. Context and comments on each variance can be found on page 7 of this the report.

The project spend to the end of August is \$23.8M, approximately \$103.3M below the 21/22 Amended Budget of \$127.1M (18.7% delivered against 21/22 Amended Budget).

### 2.2. Financial Performance

The table below summarises the year to date financial summary for the 2021/22 Capital program at the end of September 2021.

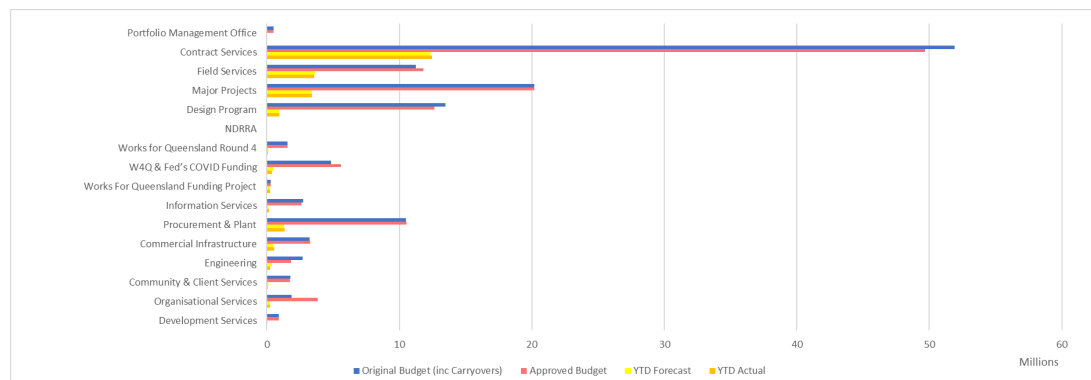
#### Capital Projects Expenditure 2021/2022

September 2021

Department	Original Budget (inc Carryovers)	Approved Budget	Current Forecast	YTD Forecast	YTD Actual	% Spent of YTD Forecast	% Spent of Approved Budget
<b>PLANT &amp; EQUIPMENT PURCHASES</b>							
Development Services	226,390	226,390	226,390	20,810	36,068	173.3%	15.9%
Organisational Services	19,545	120,545	109,856	1,481	3,683	248.7%	3.1%
Community & Client Services	979,801	1,029,801	1,091,475	2,850	2,928	102.7%	0.3%
Engineering	121,394	121,394	75,234	9,400	0	0.0%	0.0%
Commercial Infrastructure	431,999	431,999	431,998	49,836	103,237	207.2%	23.9%
Procurement & Plant	10,497,992	10,544,565	10,544,565	1,280,304	1,357,576	106.0%	12.9%
Information Services	2,737,371	2,633,871	2,604,417	113,804	148,735	130.7%	5.6%
W4Q & Fed's COVID Funding	31,650	31,650	31,650	31,650	13,494	42.6%	42.6%
Design Program	373,753	373,753	366,133	2,945	16,225	550.9%	4.3%
Field Services	50,000	50,000	50,000	0	0	0.0%	0.0%
Contract Services	67,885	67,885	67,885	18,306	18,545	101.3%	27.3%
	<b>15,537,779</b>	<b>15,631,852</b>	<b>15,599,604</b>	<b>1,531,388</b>	<b>1,700,492</b>	<b>111.0%</b>	<b>10.9%</b>
<b>CAPITAL PROJECTS (Excluding Plant &amp; Equipment)</b>							
Development Services	690,113	690,113	690,794	37,729	7,095	18.8%	1.0%
Organisational Services	1,852,469	3,742,655	4,661,863	252,552	255,912	101.3%	6.8%
Community & Client Services	789,989	692,045	692,046	135,619	72,071	53.1%	10.4%
Engineering	2,566,489	1,721,039	2,144,970	391,536	242,989	62.1%	14.1%
Commercial Infrastructure	2,792,311	2,832,311	2,669,078	441,238	438,868	99.5%	15.5%
Information Services	0	0	0	0	0	0.0%	0.0%
Works For Queensland Funding Project	293,094	293,094	298,281	261,628	251,512	96.1%	85.8%
W4Q & Fed's COVID Funding	4,809,336	5,584,863	5,916,045	470,379	375,453	79.8%	6.7%
Works for Queensland Round 4	1,550,000	1,550,000	1,638,278	108,516	94,095	86.7%	6.1%
Design Program	13,086,910	12,276,538	12,877,390	958,016	951,037	99.3%	7.7%
Major Projects	20,167,981	20,167,981	18,359,645	3,417,874	3,390,999	99.2%	16.8%
Field Services	11,177,577	11,769,826	11,823,108	3,629,526	3,576,201	98.5%	30.4%
Contract Services	51,857,640	49,606,959	49,992,107	12,303,502	12,450,197	101.2%	25.1%
Portfolio Management Office	500,000	500,000	500,000	0	0	0.0%	0.0%
	<b>112,133,908</b>	<b>111,427,422</b>	<b>112,263,604</b>	<b>22,408,115</b>	<b>22,106,429</b>	<b>98.7%</b>	<b>19.8%</b>
<b>Total</b>	<b>\$ 127,671,687</b>	<b>\$ 127,059,275</b>	<b>\$ 127,863,208</b>	<b>\$ 23,939,502</b>	<b>\$ 23,806,921</b>	<b>99.4%</b>	<b>18.7%</b>
Capital Expenditure	124,971,333	124,130,758	124,836,710	23,771,356	23,541,091	99.0%	19.0%
Operational Expenditure	2,700,354	2,928,517	3,026,498	168,146	265,830	158.1%	9.1%

### Capital Spend by Department for September 2021

The table below summarises the year to date financial summary for the 2021/22 Capital program at the end of September 2021.



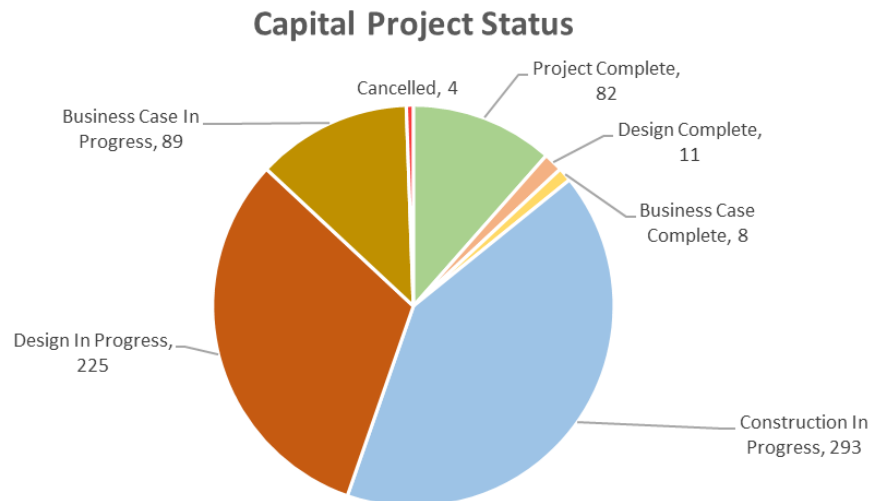
### Capital Expenditure Forecast 2021/2022

The top five variances (underspend) between actuals and forecast for the month of September are:

Project	Description	Comments	Variance	Forecast Spend Achieved (%)
51747	Warland St Drain Reconstruction Stage 1/2/3	Wet weather events at start of September impacted the works and delayed progress until drain was dewatered. Works has restarted up and batters and wingwalls progressing along.	(\$61,073)	94%
53832	Pioneer River North Bank Shared Path	Delays in arrival of composite boardwalk. Delays in possession of areas of site affected by CPB works and TMR approval of permits. Contractor has moved to available areas to continue works progression.	(\$55,534)	87%
54452	Shakespeare St, East Mackay Stage 1/2/3 - Pipework upgrade	Works continually impacted by the ground condition that encounter by the high water table and tidal impacts. This has impacted the installation of the large 2.4m diameter stormwater pits. Additional protection was required for the old AC water mains which crosses the 1500mm dia main and runs parallel to the stormwater pipe.	(\$81,436)	89%
56402	Seagull Street, Slade Point	Delays in awarding contract for boat ramp construction.	(\$138,383)	69%
63411	Nebo Road 450 WM Decommissioning, Lagoon St to Shakespeare S	Contractor progress has been slow due to water encountered in the main, hindering grouting process.	(\$50,660)	82%

### 2.3. Capital Projects Phases for September 2021

The below graph shows the phases of capital projects as at the end of September 2021.



### 2.4. Key Contracts Approved for September 2021

Contracts finalised and approved during September 2021 are valued at \$1,340,207.76

Below is a listing of the key contracts awarded during the same period.

Contract	Design / Construction	Amount Award (ex GST)	Contractor
MRC 2022-016 53990 Willetts Road Shared Pathway and Pedestrian Bridge	Construction	\$1,170,647.89	Habers Excavations Pty Ltd
Quote 2021-093 MECC Replacement of banquet Tables and Chairs	Replacement	\$169,559.96	Innova Group Pty Ltd

## PORTFOLIO MANAGEMENT OFFICE

### 3.1 Monthly Achievements

This month saw the results from ELT's assessments of Concepts and Business Cases communicated back to our Asset Owners with most initiatives approved, and a small minority sent back for further development. The next assessment round will commence in early November, we look forward to seeing the learnings from round one applied, for both the submissions and the assessment and feedback process.

As part of the Enterprise Project Management Framework (EPMF) review a meet up with Community Engagement provided a great opportunity to learn more about the use Connecting Mackay website as a tool for stakeholder engagement.

As we see increased use of Microsoft Teams and SharePoint Online, we also seized the opportunity to do an education piece on tracking and managing project workflow requests in these platforms.

Baselining of the 21-22 Capital works Master Program Project has now been finalised. All relevant projects have been baselined to enable oversight to track progress and slippages across the life of the project.

Building on last month's work with the Corporate Communications team, new information has been developed in the Master program to reflect projects of interest to the public that enables our internal business partners to update the Project Hub web page on Council's website. PMO have worked collaboratively to develop specific reporting that streamlines the way the PMO provides this information each month. This report has removed the need to extract out projects manually and enhanced the level of information available to the community.

Continued follow up of project close out information revealed opportunity for reminders to be issued once the construction completed has been identified for the month.

Reconciliation of the current project software systems has also provided a task list to improve the quality of information held within the PMO and Finance systems which will be a focal point during the coming months.



## DESIGN SERVICES

### 4.1 Design Summary Report

#### Overview

Design Services commenced and completed several notable design projects during this period.

The design has commenced for the next stage of the shared path on the Bruce Highway to connect Sams Road intersection to Willets Road. Located on the eastern verge of the current six-lanes upgrade of the intersection it will form an important link for the pedestrian and cycle access to the Northpoint commercial precinct.

Detailed design also commenced on the stormwater upgrade of Golf Links Rd raising the causeway to Q5 immunity. This section of road is regularly overtopped by floodwaters during the wet season and as a result is closed to traffic. This impacts the link to Beaconsfield resulting in increased traffic volumes on Mackay Bucasia Road and network roads causing traffic disruptions during these events.

#### Designs Completed

- ✓ Hume St watermain replacement between Bridge Rd and Lagoon St.
- ✓ Multiple Culvert Replacement Projects
- ✓ Gargett and Finch Hatton Chlorine Dosing Facilities
- ✓ Moore and Byron St Footpaths

#### Notable Designs in Progress:

- Stage 2 Creek St & Lorne Rd shoulder widening
- Pioneer Valley Finch Hatton mountain bike trail head
- Stages 1, 2 & 3 of Marwood/Sunnyside Road shoulder widening (nine kilometres)
- Continuation of the stormwater and road design of the Phillip St extension through to Norris Rd.
- Design of six bridge rehabilitation and guardrail upgrades to improve their design life and safety throughout the region.
- Design of four major culvert rehabilitation works to upgrade their bearing capacity throughout the region
- Design of Owen Jenkins Drive Park improvements consisting of additional shelters, BBQ facilities and pathways.

### 4.2 Survey Office Summary Report

#### Overview

September was a demanding month for the surveyors. In addition to the many surveys needed now to ensure the design team will have sufficient time to complete their designs by the end of financial year, the surveyors were also called on to undertake several urgent surveys. One of these was at BB Print Stadium. A request came through for the surveyors to take measurements of the surrounds around the field. This survey was essential for planning the seating arrangements at the stadium to secure the NRL semi-finals.

#### Surveys were completed for:

- ✓ Andergrove Sewage Overflow System Emergency Works
- ✓ Bakers Creek Water Main Emergency Works
- ✓ Brewers Rd Bank Stabilisation
- ✓ Hans Christian St Drainage Upgrade
- ✓ Kochs Rd Culvert Replacement
- ✓ Mengel St Culvert Replacement
- ✓ Mirani Caravan Park Roadway
- ✓ Norris Rd Footpath
- ✓ Quarry St Footpath
- ✓ Sweeney Ct Culvert Replacement
- ✓ Guardrail Replacements

- ✓ Adam Lisk Bridge, Owens Creek
- ✓ Bells Creek Bridge, Munbura Rd
- ✓ Bob Hobbs Bridge, Owens Creek
- ✓ McGregor Creek Bridge, Mt Martin Look Rd
- ✓ Silver Creek Bridge, Dunwold Lumburra Rd
- ✓ Additional survey for Seaforth Esplanade Reserve Redevelopment
- ✓ Service Locations –
  - ✓ Creek St Shoulder Widening, Walkerston
  - ✓ Hamilton St Drainage Upgrade
  - ✓ Scanlan St Footpath
- ✓ As Constructed Surveys –
  - ✓ Anzac Av Water Main
  - ✓ Schapers Rd Rehabilitation
  - ✓ Tedford Rd Culvert
- ✓ Sewer pump station refurbishments 21/22 – Ben Nevis St



Figure 1: Surveying at BB Print Stadium

#### 4.3 **Estimating and Specifications Summary Report**

##### **Overview**

A draft summary of local construction market conditions as well as the wider QLD market has been prepared by the Capital Works estimating and specifications (CWES) team for review by management. Generally, all signs point to the market beginning a boom cycle which will continue for the foreseeable future, so Mackay Regional Council may have to prepare for increased project costs to deliver works, particularly for contract delivered works.

The CWES team have undertaken a review of differences between MRC rates and tender rates and has identified several areas where estimated rates have fallen behind the market rates. These updated rates will be added to the estimating templates for use during design to ensure that appropriate funding is allocated.

The CWES team have also completed reviews of the following estimates to identify any rates that are below current market conditions:

- ✓ 56237 – Byron St Footpath
- ✓ 56240 – Moore St Footpath
- ✓ 29099 – Seaview Park Shared Path
- ✓ 51811 – Scanlan St Kerb Ramp Construction.
- ✓ 63406 – Evans Av Water Main Renewal
- ✓ 62073 – Palmer Street Water Main Renewal
- ✓ 63047 – Hume St West Mackay Water Main Renewal

## CONTRACT SERVICES

### 5.1 Park Improvement Projects

#### Overview

Council is delivering a program of Park renewals for the community to provide well designed parks and open space networks which cater for the changing needs of the community and to promote outdoor social and recreational activities.

The equipment in the playgrounds has been in service for more than the prescribed operational life and has been assessed as requiring replacement. Work in these parks includes the replacement and/or adjustment to the softfall edging, softfall depth and/or sub-soil drainage servicing these playgrounds as well as hard landscaping and soft landscaping, to various extents depending on the park.

The Park upgrades are at various locations within the region including, Sarina, South Mackay, Eimeo, Ooralea, Marian and Shoal Point.

#### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
<b>Canecutters Park</b>					
Construction	External	January 2021	<u>Stage 1</u> Complete <u>Stage 2</u> Mid-September 2021	\$685,999	Stage 1 - works complete.  Stage 2 – works are complete except for the exercise area where there are defects identified with the rubber softfall. Defect rectification is currently being resolved
<b>Cone Street Park</b>					
Construction	External	25/02/2021	26/08/2021	\$347,001	Project complete.  Park opened to the public on 30/08/2021

#### Recent Project Activities

##### Canecutters Drive Park

- ✓ Stage 2 - Works are complete except for the exercise area where there are defects identified with the rubber softfall. Defect rectification is currently being resolved.



Figure 2: Landscaping works are complete



Figure 3: Landscaping works are complete

*Figure 4: Landscaping works are complete**Figure 5: Landscaping works are complete*

#### Cone Street Park

- ✓ Temporary irrigation is currently in place and will be removed when turf is fully established. There is signage installed in the area advising the community to show caution around the temporary irrigation.
- ✓ Park was opened to the public on Monday 30/08/2021.

*Figures 6 & 7: Soft landscaping works complete*



## 5.2 Koumala Water Quality Upgrade – Water Treatment Plant

### Overview

This project comprises the design and construction of a new water treatment plant in Koumala, Water Tower Road.

The proposed project works includes the direct treatment of raw water being softened with the use of an ion exchange softening process.

### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	Mid December 2020	December 2021	\$2,563,301.00	Works currently behind schedule however contractor exploring options to bring the project back on track

Funds have been obtained from 2019-21 Local Government Grants and Subsidies Program.

### Recent Project Activities

- ✓ All required design review meetings have been held - Contractor to compile and submit complete set of final design for construction documents.
- ✓ Possession of site given at the end of April 2021. Clean Teq Water's civil works sub-contractor has completed site establishment and bulk earthworks.
- ✓ Civil works underway – installation of underground services nearing completion.



Figure 8: Underground service installation

### 5.3 Sydney St Water Main Replacement between River St and Shakespeare St

#### Overview

This project includes the replacement of the DN200 mPVC (Unlined) water main running along the eastern side of Sydney Street between the extents of River Street and Shakespeare Street. Recent main bursts on this pipeline have exhibited a sudden rupture blow-out failure mode with reduced strength in the pipe-wall due to graphitisation of the cast iron material. To sustain levels of service and increase supply reliability to enable the expansion of the Mackay Central Business District (CBD) and the adjacent priority development area, this existing DN200 water main is required to be renewed.

The works will entail open trenching within a barricaded area, as well as horizontal directional drilling (HDD) / under-boring installation, in highly trafficked cross sections of the project extents (Gordon Street and Alfred Street intersections). The works will predominantly be within the existing kerbside parking lane / road shoulder, however, also include new customer service connection trenching from the new main to existing water meters. Construction works will also include connections to house services, connections to existing reticulation infrastructure, supply and installation of new valves and hydrants, decommission of existing water main, road restoration and rehabilitation works to work areas, footpaths and grassed areas to pre-existing condition.

#### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	Early September 2021	February 2022	\$3,881,616.00	Works have commenced progressing

#### Recent Project Activities

- ✓ Contractor progressing procurement of materials for this project, some fittings in short supply.
- ✓ Construction on site begun on 19th September with approx. 140m of works currently installed.

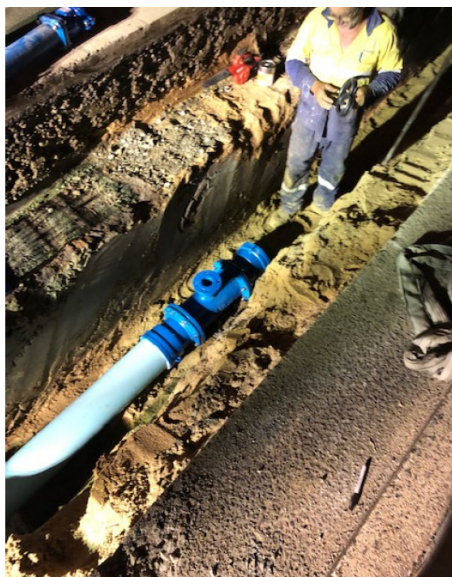


Figure 9: New tee installed



Figure 10: Preparation for new thrust block

#### 5.4 Yakapari Seaforth Road Shared Path, Stages 2 & 3

##### Overview

This project comprises the construction of Stages 2 & 3 of a shared pathway from the existing pathway end of stage 1 works, that will continue through to midway between Prince Charles Avenue and Palm Avenue. The shared pathway will include elevated walkways across waterway areas and provide greater connectivity and safety for school students and residents along Yakapari Seaforth Road.

##### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	Contract awarded beginning May 2021	End of October 2021	\$1,672,026	Works are progressing well with the last section of footpath being constructed, installation of the boardwalk commenced, that is expected to be completed by end of October.

##### Recent Project Activities

- ✓ Footpath pavement and edging complete. Asphaltting, turfing and concrete works nearing completion.
- ✓ First delivery of Boardwalk materials received and construction commenced near Joe Johnson Street and stream crossing near Seaforth Refuse road, however potential delays in supply of all necessary boardwalk materials.



Figure 11: Completed path section to Seaforth Refuse road



Figure 12: Path construction towards Springcliffe Drv



## 5.5 Resurfacing Reseal Program 2021/2022

### Overview

The resurfacing and rehabilitation program comprises resurfacing works on various streets and roads around the region. Resurfacing includes two types of treatments, one being Asphalt on urban streets and roads, the other Bitumen Spray Resealing on rural roads. Resurfacing works are carried out to protect the pavement and extend the road pavement life.

### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
<b>Asphalting Works 2021/2022</b>					
Construction	External	July 2021	November 2021	\$1,829,182	Works have commenced, the program has been extended to accompany the completion of 2 concurrent Council projects as well as emergent works required for the stadium. Staging of night works to minimise interruptions with local business has also been factored into the revisited program. Additional works have also been identified to be completed by Asset Owners adding duration to the program.
<b>Resealing Works 2021/2022</b>					
Construction	External	July 2021	September 2021	\$ 1,889,184	Line marking remaining.
<b>Total Resurfacing Reseal Program 2021/2022</b>				<b>\$ \$3,718,366</b>	

### Recent Project Activities

- ✓ RPQ have been awarded the works and are progressing the rural road surfacing package with line marking to follow. Permits for road closures to be undertaken for urban asphalt works have been approved. Works for this package to commenced mid-September 2021.



Figure 13: Gentle Avenue Asphalt works



## 5.6 Culvert Replacement Package

### Overview

The culverts were identified through the MRC Overmass Vehicle Bridge & Culvert Assessments completed in 2017 which involved several inspections and load assessments to determine if the existing culverts could support over mass limit vehicle loads, 3 sites were identified as constraints. These sites are Kinchant Dam (KD01) Rocky Waterholes Wallingford Road (RW7) and Rocky Waterholes Wallingford Road (RW9): the works include the treatment of the upstream and downstream channels, and improvement of pedestrian access.

### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	May 2021	August 2021	\$2,064,700	Works Complete

### Recent Project Activities

- ✓ Kinchant Dam Road complete and reopened to traffic.
- ✓ Rocky waterholes culverts RW 07 & RW 09 complete and reopened to traffic.



Figures 14 & 15: Kinchant Dam Culvert – Completed.



Figure 16: RW 7 and RW 9 – Completed.

### 5.7 Bedford Rd Water main Renewal between Glenpark St and Andergrove Rd

#### Overview

This project comprises replacing of approximately 302m of 250mm diameter new water main along the Eastern side of Bedford Rd from Glenpark St to Andergrove Road, Andergrove. The construction works will also include disconnection and reconnections of the house services, connections to existing reticulation infrastructure, supply and installation of new valves and hydrants, decommission of existing water main, road restoration and rehabilitation works to work areas, footpaths, and grassed areas to pre-existing condition.

#### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	Early August 2021	End of November 2021	\$ 593,213	Works progressing on schedule.

#### Recent Project Activities

- ✓ Contractor has completed pipelaying of the first and second water main pipes out of 3 water main pipes (the project scope of work).
- ✓ Contractor has completed the first road cut of Bedford Rd and Coles St.
- ✓ Contractor has coordinated with Water Services Networks team and completed the second, third and fourth "cut-in's" into the existing network.



Figure 17: Coles St road cutting



Figure 18: Reinstatement of the concrete foot path (Cole's round about)

## 5.8 Stormwater and Sewer Relining Works 2021/2022

### Overview

The Project includes:

- Structural relining of stormwater Reinforced Concrete Pipes (RCP) and
- Structural Relining of sewer gravity mains

These works are located in Mackay, Sarina and surrounding areas.

The key Project Drivers are:

- Rehabilitation of deteriorating sewer and stormwater mains before structural failure.
- Increasing knowledge of sewer and stormwater mains asset condition and rate of degradation.

### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
<b>Sewer Main Relining</b>					
Construction	External	Early July 2021	December 2021	\$2,050,000	Works commenced in early July and progressing well so far.
<b>Stormwater Main Relining</b>					
Construction	External	October 2021	December 2021	\$1,287,325	Expected to commence as planned in October.

### Recent Project Activities

- ✓ Sewer relining works commenced in early July with necessary resident notifications provided, significant progress on the program has been achieved.
- ✓ Works progressing well; Stormwater portion is expected to commence in October following sewer relining works, initial investigations underway.



### 5.9 Pioneer River North Bank Shared Path Stage 1

#### Overview

This project is the first stage of the Pioneer River North bank shared path project which will link major residential areas, commercial precincts, parks/recreational areas, principal activity centres, Hospitals and the CBD and is staged to be constructed over a number of years. This stage comprises delivering 0.5km of 3m wide (nominal) concrete shared path, 0.39km of boardwalk and also various size connecting paths along the eastern and western sides of the Bruce Highway from the Sams Road intersection South to the Ron Camm Bridge, with a bridge underpass. Council was successful in obtaining 50% funding of the project estimated cost, under the Cycle Network Local Government Grants Program 2019-20.

The figure below shows the approximate location of works under this stage.

#### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	Early August 2021	Late February 2022	\$2,997,510.50	Construction commenced in early August and progressing well.

#### Recent Project Activities

- ✓ Construction Contract awarded to Fergus Builders in May 2021.
- ✓ Construction commenced in early August with pathway section at the Willetts Rd end near the Mater Hospital, works on the Southern side have progressed with pathway installations underway.
- ✓ Fibre composite boardwalk being manufactured offsite and will be installed from late October.



Figure 19: Pathway being constructed towards Sam's Road intersection



*Figure 20: Pathway being constructed near Kay Court end looking back towards the river*

## 5.9 Paradise Street 2B Upgrade Works

### Overview

Council has been working for some time to improve safety and connectivity on Milton and Paradise Streets with the roundabout intersection of Milton and George Street upgraded to a signalised intersection last year.

The current package of improvement works (Stage 2B) involves closure of Paradise/Evans Street intersection, creating a cul-de-sac at the intersection of Paradise/Evan Street, new shared pathway link across Evan Street and significant realignment of Evans St into George to improve safety for pedestrians and motorists.

The construction works consists of the following:

#### Stage 1

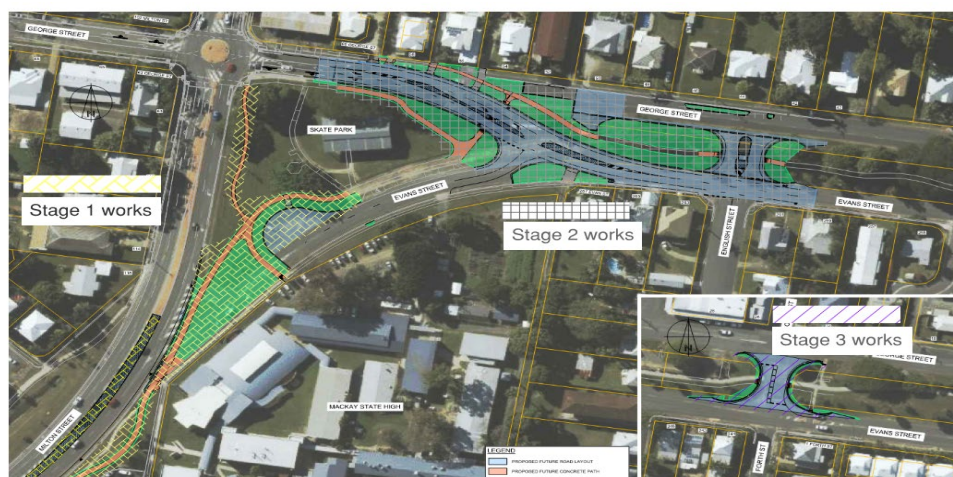
- Closure of intersection at Paradise Street and Evans St and construction of a Cul-de-sac at paradise/Evan Street Intersection.
- Installation of shared pathway, drainage, landscaping and Street lighting for the area.

#### Stage 2

- Realignment on George and Evan Streets Traffic lanes.
- Installation of shared pathway, drainage, landscaping and Street lighting for the area.

#### Stage 3

- Improvements to link between George and Evan St's.



### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	Contract awarded end of May 2021	End - October 2021	\$2,741,249	Works on site is progressing well on site and are on schedule to be completed end of October.

### Recent Project Activities

#### Stage 1

- ✓ Shared pathway from George Street to the Mackay State High School – completed
- ✓ Centre traffic island – completed
- ✓ Streetlight footings on Milton Street – completed
- ✓ Cul-de-sac Evans Street – kerbing and landscaping in progress



Stage 2

- ✓ Realignment on George and Evan Streets Traffic lanes progress to date:
  - Pavement earthworks - completed
  - Placement of Subbase and Bases layers - completed
  - Underground drainage and kerbing and channel - completed
  - Streetlight footings and conduits in George/Evans Street – in progress
  - Bitumen sealing and Asphalt works – in the coming weeks
  - Remaining pathways connection and Traffic Islands George Street – in progress
  - Landscaping – in progress

*Figure 21: George Street final pavement layer**Figure 22: Evan Street Intersection**Figure 23: Pathway from Melton Street to Evans street**Figure 24: English Street crossing*

## MAJOR PROJECTS

### 6.1 Cattle Creek Mill Admin Building Refurbishment

#### Overview

The refurbishment of the Cattle Creek mill administration building has commenced. The administration building forms part of the Pioneer Valley Mountain Bike Trails project. The final use of the building is yet to be determined and will evolve as the mountain bike park project progresses.

The existing admin building was built between 1956-1959 by workers on the mill. The refurbishment retains the historical features of the building and is predominately a cosmetic upgrade with some minor structural repairs within the roof.

The contract was awarded to local contractor, BH Building. The refurbishment includes the removal of the non-original toilet-block, asbestos removal, replacement of the existing flooring, replacement of the kitchen joinery, new electrical design, installation of air conditioning, refurbishment of the existing glazing, refurbishment of the reception desk and a complete paint inside and out.

#### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	August 2021	December 2021	\$350,000	Construction has commenced. Program is on track.



Left to right

Figure 25: Works commenced

Figure 26: Inside building prior to works



## 6.2 Animal Management Centre

### Overview

The Animal Management Centre (AMC) is in construction phase, the new facility will cater for the growing needs of the Mackay animal management services. The scope of works includes the construction of a new administration building and two new kennel buildings.

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	STAGE 1 December 2020	STAGE 1 October 2021	\$3.39M	Project delays due to unsuitable material in earthworks and wet weather.
		STAGE 2 October 2021	STAGE 2 March 2022		Project is within budget.

Stage 1 of the project, the construction of a new administration building and kennel building, has commenced. Upon completion, Health & Regulatory Services staff will transition to operating from the new Stage 1 facilities whilst the existing building is demolished, and a new purpose-built enforcement kennel and cattery building is constructed in its place (Stage 2).

The outcomes of the project will include increased capacity to house cats and dogs, increased wellbeing for the animal's housed and an increase in safety and risk reduction for both animals and staff.

The Health & Regulatory Services staff will continue to provide their current level of service during the entire construction process.

### Recent Project Activities

#### STAGE 1

- ✓ Roof sheeting on Building 1.
- ✓ Wall sheeting and electrical fit out underway.
- ✓ Staff are now working to ensure a smooth transition from the existing building into the new administration building.



Figure 27: Site photo

## FIELD SERVICES

### 7.1 Glenella Richmond Road Rehabilitation

#### Overview

All road networks suffer pavement surface deterioration from traffic and environmental impact. Rehabilitation treatments are designed to restore the road surface to a suitable condition as works could include pavement drainage, surface correction and pavement strengthening. This treatment type has an expected treatment life of 20 years and will extend the life of the pavement by addressing minor pavement defects and providing a new waterproofing membrane.

#### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	Internal	Late Aug 2021	Late Dec 2021	\$2,902,250	This work is underway. Expected to be open in December 2021.

#### Recent Project Activities

- ✓ The crossing culvert extension was done one third.
- ✓ Subgrade replacement is underway.
- ✓ Road will be opened before the end of Dec.



Figures 28 & 29: Subgrade replacement on Glenella Richmond Road

## 7.2 Seagull St Boat Ramp

### Overview

This project is joint funded by DTMR and MRC. The project involves the construction of a new boat ramp in McCrearys Creek, off Seagull St, Slade Point and new parking facilities on both sides of Seagull St. The boat ramp is comprised of precast concrete planks for the lower portion and in situ concrete to be poured towards the top. The northern carpark has 6 boat and trailer parks including 2 derigging locations, the southern carpark has 9 car and trailer parks and 4 car parks including a disabled carpark.

### Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	Internal & Contractors	Early August 2021	Late Dec 2021	\$1,486,000 (additional money requested in SBR)	<p>Vegetation clearing and grubbing costs substantially more than estimated due to dumping location requirements. Contingency used to cover additional costs.</p> <p>Project underway. Some early delays due to unsuitable subgrade in carpark and marine works (in water). Contractors being engaged. Additional project budget required to complete current scope of marine works.</p> <p>Rain and tides have caused minor delays to carpark work. No substantial impact to overall program at this stage.</p>

### Recent Project Activities

- ✓ Additional works on southern car park
- ✓ 300mm rock placement nearly completed
- ✓ Southern car park pipes installed
- ✓ Trees removed from northern car park
- ✓ Evaluation completed of boat ramp contractors awaiting award.



Figure 30: Southern carpark rock placement almost completed; pipe bedding completed for RCP installation.

### **11.3. COMMUNITY AND CLIENT SERVICES**

#### **11.3.1. COMMUNITY & CLIENT SERVICES MONTHLY REVIEW SEPTEMBER 2021**

<b>Author</b>	Director Community & Client Services (Angela Hays)
<b>Responsible Officer</b>	Director Community & Client Services (Angela Hays)
<b>File Reference</b>	DMRR

**Attachments** 1. CCS MONTHLY REVIEW SEPTEMBER 2021 [11.3.1.1 - 45 pages]

#### **Purpose**

Attached is a copy of the Community and Client Services Monthly Review for the month of September 2021.

#### **Related Parties**

N/A

#### **Corporate Plan Linkage**

This links to various corporate objectives and strategies within the corporate plan.

#### **Officer's Recommendation**

THAT the Community and Client Services Monthly Review covering 1–30 September 2021 be received.

The Director of Community and Client Services provided an overview and highlights of the Community and Client Services Monthly Review Report for September 2021.

Mayor Williamson noted that this was a great report to read.

Cr Jones referred to the Community Engagement items and queried when there would be a briefing on urban greening.

The Director for Community and Client Services referred to question to the Director for Development Services.

The Director for Development Services advised that a briefing on urban greening was scheduled for November.

Cr Bella referred to the in-kind application from Reef Catchments for the Tilapia Take Down and queried if Council could be provided information on where and how successful that program was and whether there is any spread of the fish to other areas.

The Director advised that she would seek information to provide in next month's report.

#### **Council Resolution ORD-2021-282**

**THAT the Community and Client Services Monthly Review covering 1–30 September 2021 be received.**

**Moved Cr Jones**

**Seconded Cr Green**

Cr Jones highlighted several items from the report including the forum for Mackay youth run by Greater Whitsunday Communities, the telephone and online community consultation about Council's Corporate Plan

and the work of the SES as they prepare for the storm season. Cr Jones urged residents to prepare their properties for the storm season, be ready to provide assistance to vulnerable members of the community and view the information provided on Council's website.

Cr Mann expressed how appalled she was that staff are continuing to face abuse from members of the community. Cr Mann highlighted several items from the report including the increased number of museum visitors across the Region, the popularity of the watercolour workshop held at the Greenmount Homestead and the recent Citizenship Ceremony which saw a number of people very excited to become Australian citizens.

Cr Bella noted that 98% of food businesses have achieved a 3 star or higher rating and congratulated staff who have worked to assist businesses to achieve this. Cr Bella also congratulated staff who have worked to encourage residents to register their animals, noting that there has been an increase in the registration of animals, which hopefully points to better behaved and managed animals.

Cr Green highlighted several items from the report including the Youth Out Loud (YOL1000) Creative Mackay workshop, the activities held for Child Protection Week including the 50 conversations conducted with young people at Canelands Shopping Centre, the official opening of Headspace Sarina, the Try the 5 campaign currently underway, the Activate Mackay Region program and the creative recovery training recently conducted. Cr Green offered her congratulations to those who had been nominated for the annual North Queensland Sports Foundation Sportstar Awards. Cr Green also congratulated the MECC team noting that there was a 97% customer hire satisfaction rating.

Cr Bonaventura noted the telephone poll of 400 residents recently conducted in relation to Council's Corporate Plan and offered congratulations to the Mackay finalists competing for the North Queensland Sports Foundation Sportstar Awards. Cr Bonaventura paid tribute to the other candidates, encouraging them to continue to participate in their chosen sport and thanked them for their effort week in and week out. Cr Bonaventura advised that he would be in Charters Towers for the Awards evening on October 30, to hopefully share in the success of a Mackay nominee.

Cr May congratulated the Sarina Youth Centre team for their support of the official opening of Headspace Sarina, noting that it was a great step forward for Sarina to have this service available locally.

**CARRIED**





# Community and Client Services

## Monthly Review

### September 2021



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# 1. Highlights of the Month

Across the Community and Client Services directorate, highlights for the month of July 2021 included:

- The MECC assisted in the successful delivery of 2 semi-final games at BB Print Stadium on Friday 17th & Saturday 18<sup>th</sup> September. 11,600 tickets were sold across both games, with very positive feedback received from the NRL on the professionalism and service provided.
- Council has been named as a finalist in the Queensland state awards for the P-CEP in Mackay (Person-Centred Emergency Preparedness) project in the Local Government Award category. The Queensland awards ceremony will be held on 6 October.
- Mackay Disability Expo was held at the Andergrove Community Hall on Monday, 6 September. 34 service stalls were onsite to share information, advice and connect with the 250 community members in attendance.
- Rock Paper Scissors Art & Design Market was held on Sunday 19 September, attracting 4,000 people – 408 of whom also enjoyed the exhibitions and art activities on offer within the Artspace gallery.
- Our Library Services team welcomed more than 25,000 visitors to our branches during September.
- A Clothes Swap event, hosted by Library Services, was themed around the three R's - reduce, reuse, and recycle, showcasing how landfills and excessive water usage for garment processing can be avoided. This event is part of our ongoing commitment to raising awareness of the 17 *United Nations Sustainable Development Goals* across our region
- Nominations for the annual North Queensland Sports Foundation Sportstar Awards have recently closed, with Mackay finalists being decided across 5 categories. Finalists will now attend the formal Awards evening in Charters Towers.
- 'Try the 5' get-active campaign was launched with the aim to get the community moving. More than 30 get-active events and introduction sessions are being held across the Mackay region, including Sarina and the Pioneer Valley, as part of this campaign.
- A phone poll of 400 residents was commenced by Taverner Research Group on behalf of council, seeking community feedback on the vision and strategies envisaged for a new Corporate Plan.
- **98%** of food businesses have achieved a 3 star, or better, rating.
- The total number of animals registered across our region continues to increase, with a record number of 15,899 animals registered as at the end of the month. This is a result of improved processes and a continued focus on responsible pet ownership messaging.



Angela Hays  
Director Community & Client Services.



## 2. Workplace Health & Safety

### Monthly Safety Review – September 2021

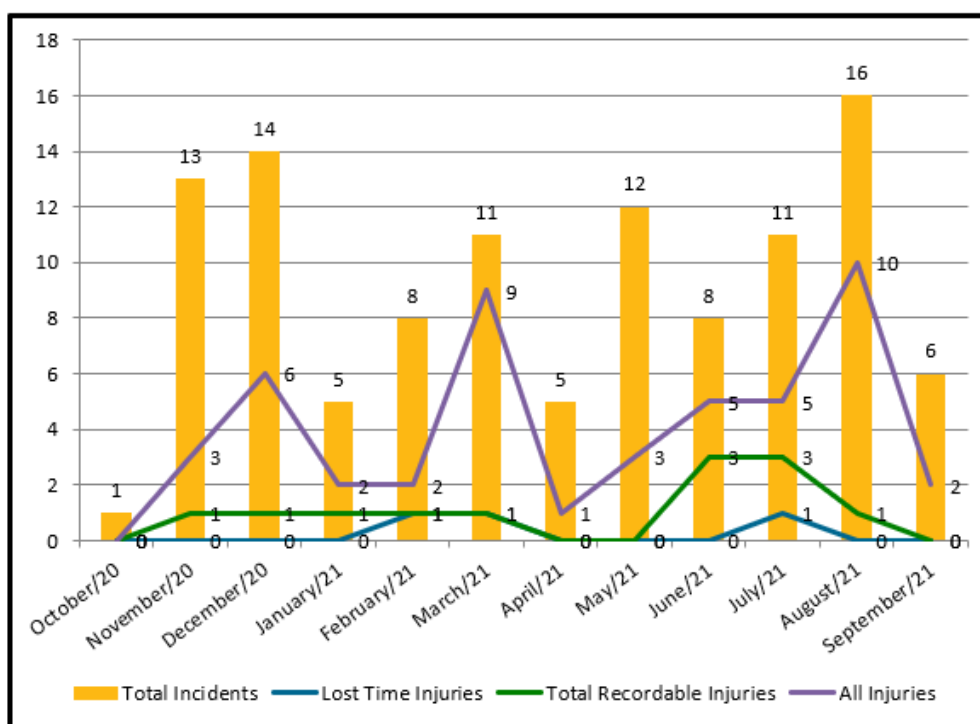
#### Summary

In September 2021:

- Ten safety interactions were undertaken.
- Five site safety inspections were undertaken.
- 95% of monthly action plans activities were carried out.

Six incidents were reported in September, involving MRC employees, members of the public, or contractors.

#### Incidents and Injuries



The following injuries to MRC employees were reported in September:

- Minor shoulder pain whilst moving dining furniture onto a trolley.
- Minor bite on leg from an unrestrained dog, whilst undertaking inspections.

The following incidents involving a member of the public were reported in September:

- Two instances where children's arms were caught in an automatic opening sliding door.

The following asset damage incident involving an MRC employee was reported in September:

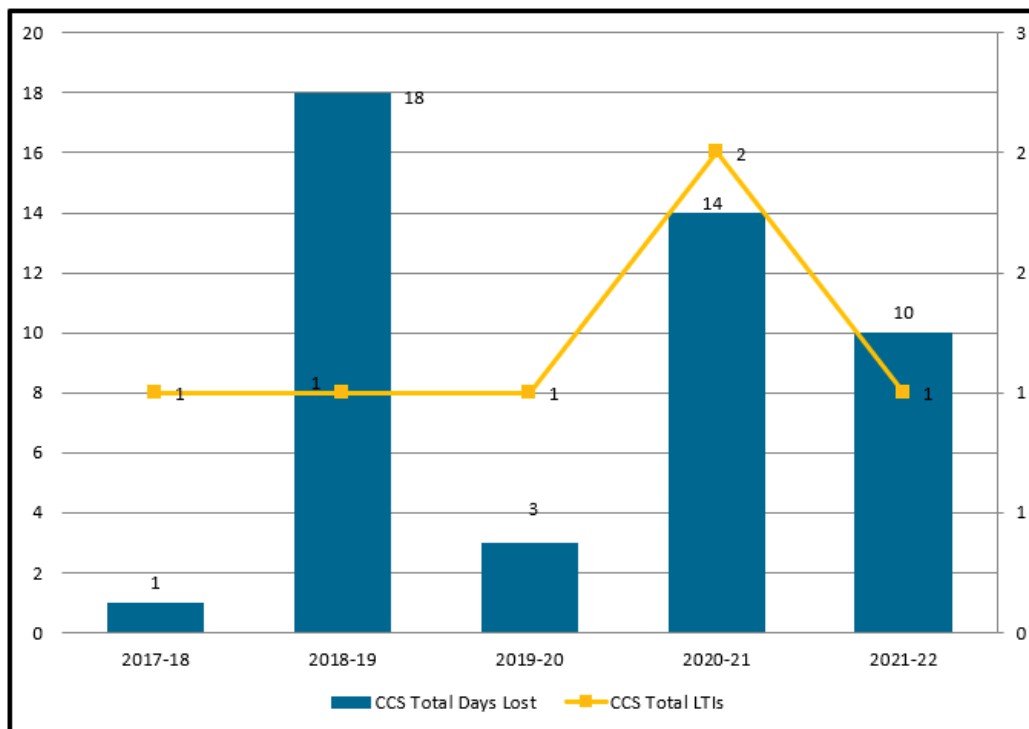
- While roadside spraying a light vehicle hit a culvert that was unseen in long grass.

The following near miss incident involving an MRC employee was reported in September:

- A member of the public became aggressive and made physical threats towards an officer.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

### Lost Time Injuries & Days Lost



Department	2017-18		2018-19		2019-20		2020-21		2020-21	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Corporate Communications										
Community Lifestyle					1	3	1	13		
MECC & Events			1	18			1	1		
Emergency Management										
Health & Regulatory Services	1	1							1	10
<b>Community &amp; Client Services</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>18</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>14</b>	<b>1</b>	<b>10</b>

For the 2021-22-year, one lost time injury has been recorded:

1. In July, a person suffered a finger laceration after coming into contact with the blades of a sand spreader. Following minor surgery, ten days were lost whilst the person recovered.

### Glossary

Incident

Any unplanned event resulting in or having a potential for injury or ill health.

Lost Time Injury (LTI)

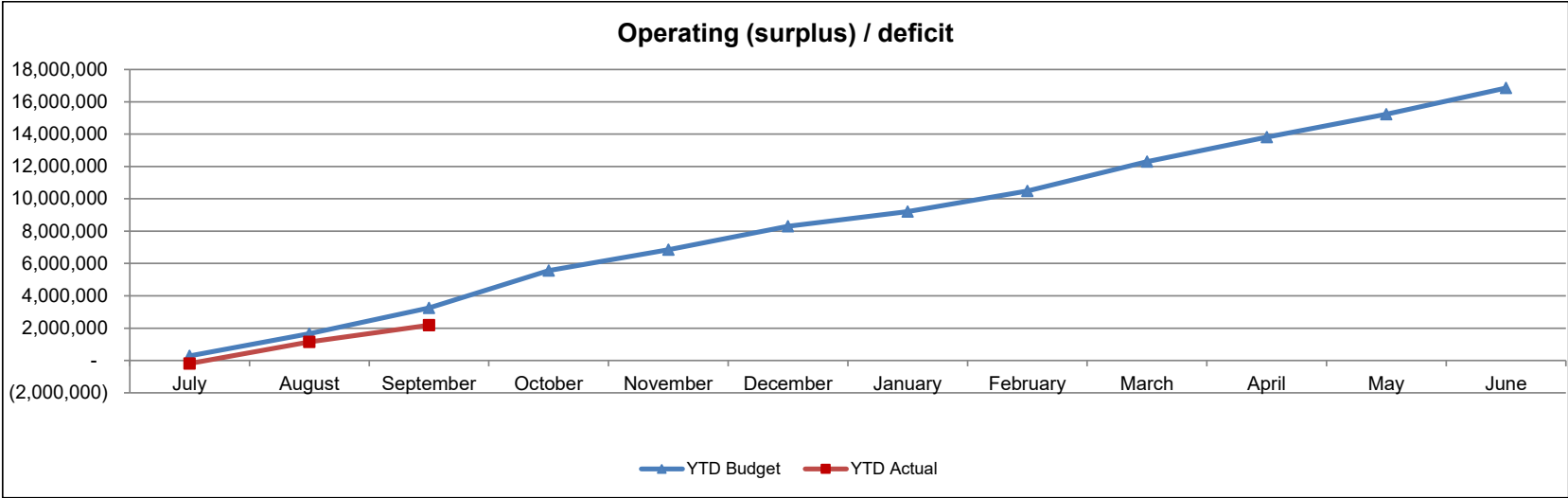
Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more

Total Recordable Injuries (TRI)

Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)

## 3. Financial Performance - September 2021

Financial Performance Report		Community & Client Services			% YTD Variance of YTD Budget	
Period Covered: 1 July 2021 to 30 September 2021					<div> <div></div> YTD Variance favourable of budget           <div></div> YTD Variance unfavourable, between 0% and 5% of YTD Budget           <div></div> YTD Variance unfavourable, more than 5% of YTD Budget         </div>	
	Revised Budget	YTD Budget	Actual	YTD Variance	Comments	
4.01 - Community & Client Services Management	351,318	84,409	85,295	886	Slight variance due to timing of leave	
4.03 - Community Lifestyle	8,108,005	1,920,656	1,855,695	(64,962)	On track	
4.04 - MECC & Events	3,300,710	1,122,819	409,390	(713,429)	Disbursements have been delayed this should reduce next month to on track	
4.05 - Corporate Communication & Marketing	1,693,275	450,500	452,319	1,819	On track	
4.07 - Health & Regulatory Services	3,316,868	(202,921)	(472,126)	(269,204)	Increased income from licences and registrations received ahead of forecast	
4.08 - Emergency Management	84,478	(118,598)	(148,570)	(29,972)	On track	
<b>Operating (surplus) / deficit</b>	<b>16,854,654</b>	<b>3,256,865</b>	<b>2,182,004</b>	<b>(1,074,862)</b>		



## 4. Community Lifestyle

### 4.1 Community Programs

Number of Community Enquiries: Community Building – 516

Lifelong Learning - 31

Civic Participation - 30

Number of Emergency Relief Assistance Packages provided – 31


Sarina Neighbourhood Centre meeting rooms utilisation – 15 services visited weekly, servicing 132 clients



Occasions of JP Services provided to community – 13

Number of external bookings in Jubilee Community Centre for the month – 95

Total Jubilee Community Centre usage (internal/external) – 314

#### Community Development

Activity	Comments
<b>Mackay Disability Expo</b>	<p>The Mackay Disability Expo was held at the Andergrove Community Hall on Monday, 6 September from 9am-1pm. This was the first year the expo was held in a community-based format with the 2020 expo occurring at Gordon White Library. 34 service stalls were onsite to share information, advice and connect with residents. Approximately 250 community members attended the expo with overwhelming positive feedback received from stall holders and attendees.</p> 
<b>Child Protection Week</b>	<p>Community Programs partnered with the Mackay Family Support Alliance to support the delivery of a suite of activities at Caneland in celebration of Child Protection Week from 6-9 October. 300 'choose to reuse' bags were packed with information and merchandise from a variety of family support services from across the region. Activities throughout the week included interactive information stalls, face painting, arts and library activities supported by Library and Artspace teams. YOL1000 representatives from MRC attended to conduct conversations with young people at late night shopping on Thursday, 9 September with 50 conversations completed.</p>

<b>Mental Health Week</b>	<p>In recognition of Mental Health Week, Community Programs partnered with Mind Australia to host an art exhibition in the Jubilee Community Centre Foyer. All artwork is contributed by individuals' reflection of living with mental illness. The exhibition was opened on Friday, 24 September and will be on display to Friday, 8 October.</p>  <p>In addition, Community Programs team members delivered a community SafeTALK training at Dudley Denny Library on Thursday, 9 September which welcomed 15 participants.</p>
<b>YOL1000</b>	<p>YOL1000 hosted a Creative Mackay workshop at CQU on Wednesday, 15 September. The workshop provided an opportunity for young people to discuss entertainment and activity inclusions for young people across the region. 14 young people between the ages of 12-19 attended along with 5 representatives from the industry including MECC team members and independent event organisers.</p> 
<b>Headspace Sarina Opening</b>	<p>The Sarina Youth Centre team were pivotal in supporting the official opening of headspace Sarina on Tuesday, 21 September. Sarina Youth Centre Youth Worker, Devante Richardson was master of ceremonies for the event with our Youth Worker trainee, Peta Burrridge making a speech on her experience as a member of the headspace Sarina Youth Reference Group. The opening of headspace Sarina is a significant milestone for the community and provides opportunities for future collaboration between the youth services.</p>

**Community Meetings / Events / Interagency Meetings.**

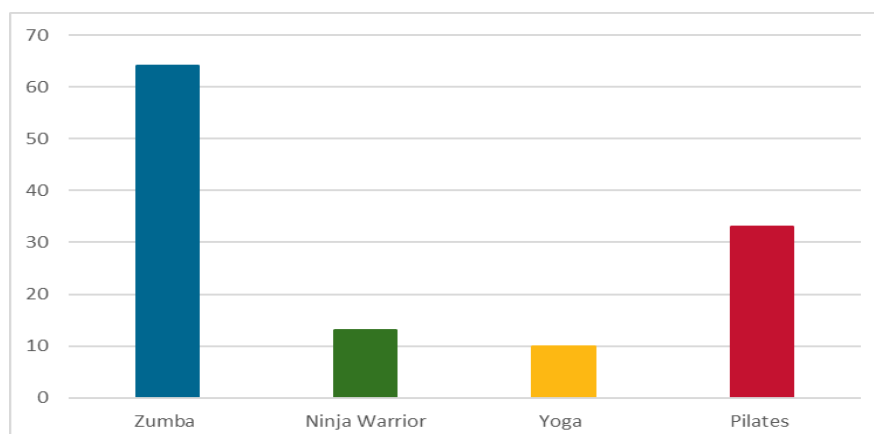
210 meetings and events were held or attended; highlights include:

<b>White Balloon Day</b>	Sarina Neighbourhood Centre delivered a community event at Anzac Park to commemorate Bravehearts White Balloon Day on Friday 10 September. 5 service providers also assisted with the project which saw 25 community participants partake in the sausage sizzle.
<b>Creative Recovery Training</b>	<p>The weekend of 25-26 September saw 17 participants from the Mackay and Isaac region come together to learn skills to build local capacity for developing creative recovery and future resilience. Having these skills in the Mackay region will further assist the community through recovery processes using the arts as a tool to express and process their experiences'.</p> 

**Sport and Recreation**

**Activate Mackay Region** – formerly *Active in the City*, this program is funded by Mackay Regional Council and currently delivers subsidised activity programs in Mackay CBD, Blacks Beach and West Mackay.

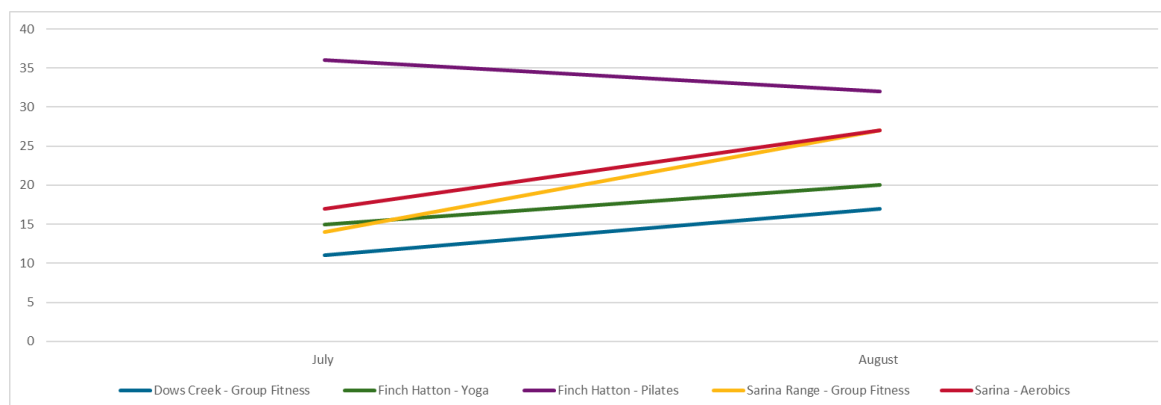
Participation numbers for Activate Mackay Region activities are reflected below.






**Active in the Regions** – is funded by North Queensland Public Health Network and administered by North Queensland Sports Foundation's *Move It* program to deliver subsidised physical activities in rural localities such as Sarina, Pioneer Valley and Dows Creek.


Participation numbers for Active in the Regions activities are reflected below.



Activity	Comments
<b>Tokyo Olympian Visit</b>	<p>Tokyo Bronze Medal Olympian Ash Moloney visited the Mackay ARC on 15 September and was met with a large cohort of the athletics community who wanted insider knowledge on the Olympics.</p> 
<b>North Queensland Sportstar Awards</b>	<p>Nominations for the annual North Queensland Sports Foundation Sportstar Awards have recently closed, with Mackay finalists being decided as follows:</p> <ul style="list-style-type: none"> <li>• Junior Sportstar - Ethan Weiss, Mountain Biking</li> <li>• Senior Sportstar - Sarah Purnell, Irish Dancing</li> <li>• Service to NQ Sport - Dave Benson, Netball</li> <li>• Athlete with a Disability - Braydon Foxley Connolly, Wheelchair Basketball</li> <li>• Team of the Year - Mackay Meteors</li> <li>• Masters - No nominations received.</li> </ul> <p>The successful Mackay nominees will now travel to Charters Towers for the Sportstar Awards on 30 October to see if they can beat other North Queensland nominees to bring home the award in their relevant categories.</p>



**Museums**

Museum	Comments
<b>Pioneer Valley Museum</b>	<p>Dates open: 25 August - 28 September 2021</p> <p>Number of days open: 12</p> <p>Visitors: 61</p> <p>Volunteer hours: not reported</p> <ul style="list-style-type: none"> <li>• Social Media statistics: 3,365 people reached, 638 engagements, 15 new page likes.</li> </ul>
<b>Sarina Museum</b>	<p>Dates open: 25 August - 28 September 2021</p> <p>Number of days open: 13</p> <p>Visitors: 182</p> <p>Volunteer hours: 311</p> <ul style="list-style-type: none"> <li>• Social Media statistics: 3,255 people reached, 753 engagements, 16 new page likes.</li> </ul>
<b>Mackay Museum</b>	<p>Dates open: 24 August - 28 September 2021</p> <p>Number of days open: 13</p> <p>Visitors: 33</p> <p>Volunteer hours: 124</p> <ul style="list-style-type: none"> <li>• Social Media statistics: 625 people reached, 98 engagements, 18 new page likes.</li> <li>• Three interviews were conducted with volunteers, for airing on the ABC radio Morning Show.</li> </ul>
<b>Greenmount Homestead</b>	<p>Dates open: 25 August - 28 September 2021</p> <p>Number of days open: 15</p> <p>Visitors: 269</p> <p>Volunteer hours: 60</p> <ul style="list-style-type: none"> <li>• Social Media statistics: 13,435 people reached, 824 engagements, 50 new page likes.</li> <li>• Artist Rosemary Payne conducted a watercolour workshop on 29 August. The activity was fully booked out.</li> </ul> <div data-bbox="831 1294 1289 1749">  </div>




**Junior Sporting and Arts and Culture Grant**

No Junior Sporting Grants or Arts and Culture Grants were processed this month.

**InKind Applications**

Organisation	Event	Date	Support Provided	Amount
Rotary Club of Walkerston	Walkerston Rotary Tractor Pull	11-12/09/21	10 general waste bins, 10 recycling bins, disposal of septic tank waste	\$242.75
Mackay Rod & Custom Club Inc	Pirtek Mackay Motor Show	11-12/09/21	2 x 4.8m skip bins and admin light up	\$747.47
Marian State School P&C	Marian State School Spring Fair	23/10/2021	10 general waste and 10 recycling bins	\$242.75
Department of Education	World Teacher's Day	29/10/2021	Light up Admin Building blue, purple and green	\$250.00
Alligator Creek State School	Alligator Creek State School 125th Anniversary	12/09/2021	10 general waste and 5 recycling bins	\$198.00
Mackay Charity Zombie Walk	Mackay Charity Zombie Walk	30/10/2021	15 general waste and 5 recycling bins	\$230.77
Pioneer Valley Classic Car Club	Dad's Day in the Valley	5/09/2021	25 general waste and 25 recycling bins	\$188.91
Breastscreen Mackay	Breast Cancer Awareness Month	11-17/10/21	Light up Admin Building PINK	\$250.00
Mackay West State School	Mackay West State School Concert	9/09/2021	5 general waste and 5 recycling bins	\$173.08
MRC	NRL Games	27/8/21 & 2/9/21	25 general waste bins	\$377.82
Reef Catchments	Tilapia Take Down	4/09/2021	5 general waste and 5 recycling bins	\$143.41
Trudy Crowley Foundation	Ovarian Cancer Awareness	13/9/21-19/9/21	Light up Admin Building TEAL	\$250.00
Colour Frenzy	Mackay Colour Frenzy	12/09/2021	5 general waste and 2 recycling bins	\$143.41
Mackay Zone 10 Pony Club	Pony Club Queensland State Championships	17-21/9/2021	25 general waste and 10 recycle bins	\$290.69
Seaforth Primary P&C Association	Rainbow Fun Run	17/09/2021	Waiver of park hire fees	\$93.00
MRC	NRL Games	17-18/09/21	60 waste bins, 5 new wheelie bins (for player ice baths) and 2 front lift skip bins	\$1,312.96
Queensland Positive People	World AIDS Day (1 Dec)	29/11/21-5/12/21	Light up Admin and Library Kiosks RED	\$250.00
<b>TOTAL</b>				<b>\$5,385.02</b>

## 4.2 Libraries

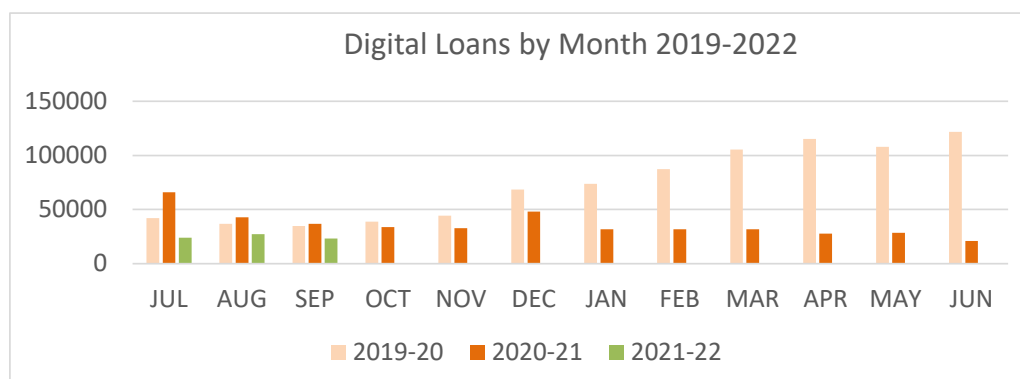
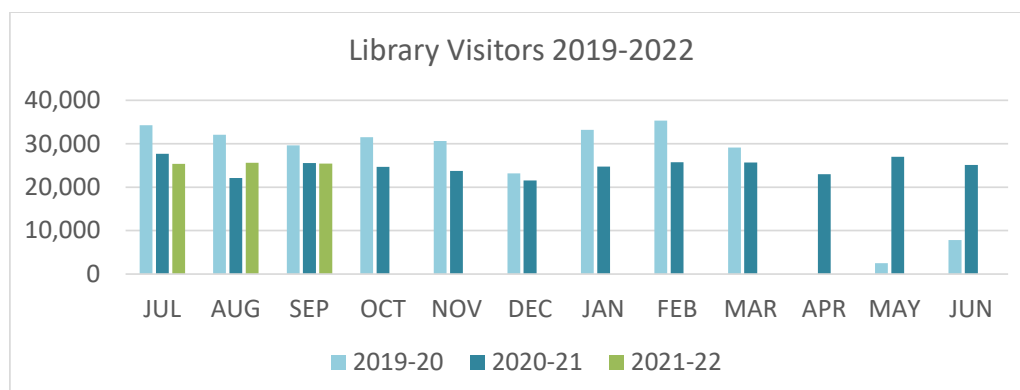
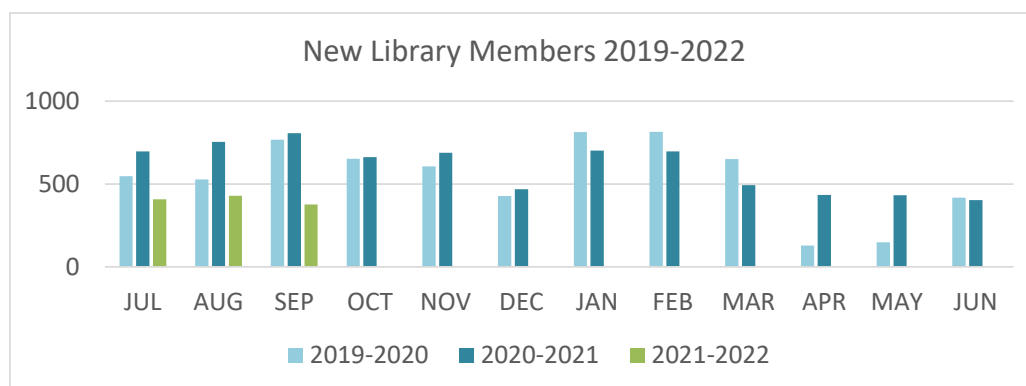
Activity	Comments
<b>Clothes Swap</b>	<p>Through delivering a quirky program like the Clothes Swap, we were able to engage new members to our library service that have not previously connected with us. This event was themed around the three R's - reduce, reuse and recycle. It also showcased how landfills and excessive water usage for garment processing can be avoided because of clothes swaps thereby leading to an eco-friendly environment.</p> <p>This program demonstrates Mackay Libraries' ongoing commitment to raising awareness of the 17 <i>United Nations Sustainable Development Goals</i> across our region.</p> 
<b>Young People's Services (YPS) and First 5 Forever (F5F)</b>	<p>First 5 Forever  <b># Events:</b> 35  <b># Attending:</b> 597</p> <p>Young People's Services  <b># Events:</b> 3  <b># Attending:</b> 10</p> <p>Additional school holiday activities  <b># Events:</b> 10  <b># Attending:</b> 199</p> <p>A school holiday activity was a visit from Frank the Kindy dog. The children enjoyed listening to the story but loved petting Frank the best, as did he.</p>  

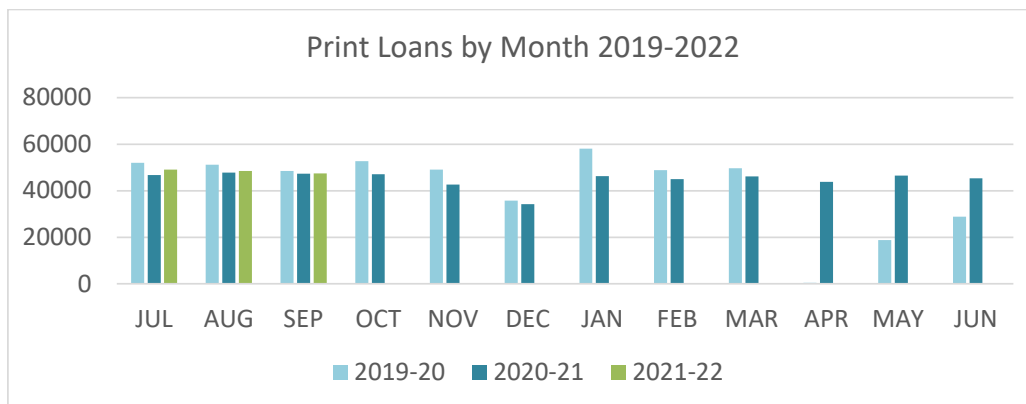
<b>Community Outreach Team (COT)</b>	<b># Events:</b> 80 <b># Attending:</b> 3,659  <b>MRC Collaborative Programs:</b> Community Programs, Local Laws, MECC and Emergency Management		
<b>Digital Literacy &amp; Young Adult Programs</b>	<b># Events:</b> 27 <b># Attending:</b> 113  Writing workshops with local author Kat Ilich proved popular with young adults during the school holidays. Libraries also held a Pirates & Buccaneers event for International Talk Like a Pirate Day. <div data-bbox="568 712 954 1003">  </div> <div data-bbox="965 712 1358 1003">  </div>		
<b>Outreach and Engagement</b>	<b># Events F5F/YPS:</b> 6 <b># Engagements F5F/YPS:</b> 213  The strolling stories moving to Queens Park was celebrated with a puppet show in the gardens. It was attended by families from the Neighbourhood Hub, Vic Park Playgroup and Queens Park playground. <div data-bbox="568 1193 954 1485">  </div> <div data-bbox="965 1193 1358 1485">  </div> <b># Events COT:</b> 5 <b># Engagements COT:</b> 338  The team engaged with several outreach events over the past month: Disability Expo, Health and Wellbeing Expo and Strolling Stories.		
<b>Virtual Programs</b>	<table border="0"> <tr> <td> <b>Young Peoples Services</b>   <b>Total Posts:</b> 13  <b>Total Reach:</b> 6,766  <b>Total Engagement:</b> 198  <b>Total Comments:</b> 37  <b>Total Shares:</b> 15 </td> <td> <b>Community Outreach Team</b>   <b>Total Posts:</b> 22  <b>Total Reach:</b> 14,965  <b>Total Engagement:</b> 992  <b>Total Comments:</b> 33  <b>Total Shares:</b> 28 </td> </tr> </table>	<b>Young Peoples Services</b>  <b>Total Posts:</b> 13 <b>Total Reach:</b> 6,766 <b>Total Engagement:</b> 198 <b>Total Comments:</b> 37 <b>Total Shares:</b> 15	<b>Community Outreach Team</b>  <b>Total Posts:</b> 22 <b>Total Reach:</b> 14,965 <b>Total Engagement:</b> 992 <b>Total Comments:</b> 33 <b>Total Shares:</b> 28
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<b>Heritage Collection</b>	13 information requests were received from clients with staff conducting 13.5 hours of research
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**Programs and Outreach Overview**

Program Area	# Sessions	# Attendees
Young People's Services and First 5 Forever	117	1903
Community Outreach Programs	153	7128
Digital Literacy & Young Adult Programs	48	219
Outreach and Engagement	48	9853
<b>TOTAL Programs August</b>	<b>325</b>	<b>18,496</b>





**Monthly KPI Update**

Service / Activity	Annual KPI	YTD	Status	Comments
Library Membership	54,500	48,908	●	41.48% community library members
Library Loans	1,000,000	219,395	●	On track
Database Hits	75,000	18,044	●	On track
Social Media Followers	8,000	9,174	●	Registrations remain steady
eNewsletter subscribers	N/A	18,066	●	Registrations remain steady
In Person Visits	300,000	76,440	●	On track
Web + Catalogue Visits	450,000	146,746	●	On track
Volunteer hours	N/A	288	●	Tracking well
Outreach Events	N/A	48 events 9,853 attendees	●	Great level of community engagement across all outreach events
Virtual Programs Outcomes	N/A	48,139 reached 3,801 engaged	●	Tracking well





## 4.3 Artspace Mackay

### Exhibitions

Activity	Comments
<b>VOID</b> 24 July – 17 October Main Gallery	Bringing together rich and diverse artworks from many of this country's most exciting Indigenous artists, Void articulates the unknown as space, time and landscape.
<b>Tracey Robb: The Lichen Garden</b> 30 July – 31 October Foundation Gallery	Using custom tools and jigs, Mackay-based artist Tracey Robb's crochet practice centres on the fauna and flora of tropical Queensland. For this exhibition, Robb has applied her skills and experimentation in free-form crochet to the world of lichen. With scientific accuracy and a playful heart, the artist has created a large-scale, immersive display celebrating ecological diversity.
<b>Rosella Namok &amp; Fiona Ommeenyo: Sandbeach People</b> 30 July – 17 October Foyer Gallery	Rosella Namok and Fiona Ommeenyo are leading figures in Cape York Peninsula's Lockhart River, the site of one of Queensland's most important contemporary art movements. The term 'sandbeach people' groups together five language and kinship groups of the region who came together in the 1990's to collaborate in their expressions of Country through art. For two decades, Namok and Ommeenyo have sustained traditional cultural knowledge through bold and innovative visual languages. 
<b>Focus on the Collection: Collaged</b> 30 July – 17 October Foyer Gallery	The early twentieth century saw the artform of collage gain momentum as artists incorporated paper, material and found ephemera in distinct new visual imagery. Today, collage is realised in many forms; from the hand-cut to digital montage. Drawing from the Mackay Regional Council Art Collection, <i>Collaged</i> explores works across this medium from the pop art printed collages of Eduardo Paolozzi to recent acquisition Flourish 9 by Mackay-raised artist Jemima Wyman who has used photomontage to capture rotest movements of her time. 

**MRC Art Collection**


Activity	Comments
<b>MRC Art Collection</b>	<p>In August the Visual Arts Advisory Committee approved the acquisition of 27 items including artists' books and rare book ephemera. This included acquisitions of two major artworks. The first is by Australian South Sea Islander (ASSI) artist Jasmine Togo-Brisby. Titled <i>Mother Tongue</i> this is the first digital artwork to enter the MRC Art Collection.</p>  <p><i>Jasmine TOGO-BRISBY Mother tongue (film still) 2020</i></p> <p>The second major work was a folio and graphic prints by Yuwi, ASSI and Torres Strait Islander artist Dylan Mooney. The remaining 25 artists' books and ephemera came into the collection as gifts from private collections.</p>  <p><i>Dylan Mooney with Queer, Blak &amp; Here (artists proofs) 2020-21</i></p>

**Public Programs**

Activity	Comments
<b>Guided Tours</b>	<p>In September we hosted two school tours totalling 62 students. On the 1<sup>st</sup> we welcomed 19 year 11's from Mackay Northern Beaches. 43 year 4's also visited from Andergrove Primary School.</p>



<b>Kids Art Club</b>	The final class of Kids Art Club term 3 was held on September 4. This program is facilitated by local artist and art tutor Traci Lietzke, taking place over six Saturdays. The program was booked out with a total of 12 students for the term.
<b>BMA Kidspace Outreach</b>	BMA Kidspace went on the road to Caneland Central on September 7 for Child Protection Week. Children and parents participated in an easy self-guided collage activity with 20 children participating.
<b>BMA Kidspace</b>	<p>BMA Kidspace attracted 90 people to the gallery in September. Artspace Mackay's ever-popular toddlers' program gives children under five a chance to explore and have fun with art in a climate of co-operative learning. The program includes free artist-run workshops and live musical entertainment.</p> 
<b>Rock Paper Scissors Art &amp; Design market</b>	<p>The curated market <i>Rock Paper Scissors</i> made its return on Sunday 19 September. Highlighting the talented and creative people in our region making everything from contemporary craft, textiles and pottery to artisan jewellery and original fine art, the market is an event to look forward to on the Mackay community calendar. An estimated 4000 people attended the market. The Gallery stayed open an hour later to coincide with the market and brought 408 visitors into gallery throughout the day.</p> 

<b>Conversations with Art</b>	<p><i>Conversations with Art</i> is a free and enjoyable discussion led by Artspace staff as we look at works in the gallery, as well as images of traditional and contemporary artworks from gallery and museum collections from around the world. 7 visitors attended in September.</p> 
<b>CANCELLED HAPPY DECAY– Bjarni Wark Artist Talk.</b>	<p>The artist talk with HAPPY DECAY (Bjarni Wark) was cancelled due to travel restrictions. 11 people were booked in for this event before it was cancelled. Bjarni is a multidisciplinary street artist and illustrator with a tendency to work with people who are needing artwork that is playfully colourful with a splash of quirkiness.</p>

**Monthly KPI Update**

Service / Activity	Annual KPI	YTD	Status	Comments
Visitors: Artspace	20, 000	5,788	●	On target.
Web Visits	14,000	4,478	●	On target.
Total Number of e-Newsletter Subscribers	1,800	1,832	●	Subscriber numbers increased by 2 for the month of September. Above KPI target.
Facebook Subscribers	6,600	8,039	●	20 new subscribers in the month of September. Combined total for Artspace and Rock Paper Scissors Facebook pages. Above KPI target.
Exhibitions	12	4	●	No new exhibitions during the month of September
Public Program Participants	5,000	5,968	●	Rock Paper Scissors Art & Design Market boosted numbers in Sept. Maximum number of participants still restricted due to COVID-19 social distancing requirements.
Public events and programs	140	43	●	On target.
Volunteer hours	1,200	627.5	●	On target.

## 5. Mackay Entertainment & Convention Centre and Events

Measure	Target	YTD	Status	Comments
Number of Performances fully cost recovered	50%	28%	●	On Track
Minimum number of catered functions (excluding performances)	120	36	●	On Track
Average attendance at events	Auditorium 260	431	●	On Track
	Foyer/space 100	328	●	On Track
	Halls 300	314	●	On Track
	One Hall only 100	59	●	On Track
Number of non-utilised days	200	22	●	On Track
Number of Performances at the MECC	180	33	●	On Track
Number of Conferences/Expos	14	1	●	On Track
Number of Events with Attendance from outside Mackay Region LG area (Post Code Data)	30	9	●	On Track
#Events at BB Print Stadium	10	6	●	On Track
#in Attendance at BB Print Stadium	10,000	29,172	●	Reached target
Number of Student Attendances	1,000	1,289	●	Reached target
Number of workshops > Youth	6	10	●	Reached target
Number of engagement workshops/activities	6	4	●	On Track
Yearly occupancy of facility	65,000	21,394	●	On Track
Customer Hire Satisfaction	80%	97%	●	On Track
Number of regional events assisted through either financial or in-kind assistance	6	0	●	On Track
Number of regional events ticketed	8	11	●	Reached target
Friends of the MECC Volunteer Hours	N/A	1313	●	Tracking well

This month the MECC team welcomed 19,532 patrons to the MECC and BB Print Stadium. The highlight of the month was the successful delivery of the NRL Semi Finals series with positive feedback from major stakeholders, through to patrons and suppliers for the event.

16 events were successfully delivered by the team during September, some of these events include:

#### Performing Arts

- MECC Presents: Bell Shakespeare - Midsummer Night's Dream
- International Dance Affair Concert
- 7 Dance School Eisteddfod Rehearsals

#### Business Events


- MRC SLT Pre-meeting + Management Forum
- Porters Trade Night

#### Other Events

- NRL Round 25
- NRL Semi Finals Series
- Friends of the MECC Training
- Citizenship Ceremony - Aust Citizenship Day
- Whitsunday Anglican School Senior Formal (WAS)

1 event was postponed, and 2 events were cancelled due to Covid-19 restrictions / lockdowns in Brisbane.

Team Updates	Actions Completed
<b>Festival and Events</b>	<p>September has the Festival team putting the final touches on Global Grooves with event delivery set for October. Many local cultural and community groups are making final preparations for the event. The event is expected to draw large crowds and the team is preparing for this.</p> <p>A number of funding applications are currently being submitted for the 2022 Mackay Festival of Arts including RISE Funding, TEQ Destination Event Funding and Festivals Australia.</p>
<b>Catering</b>	<p>The Catering team has had a busy month delivering catering services for a number of MECC events as well as public and corporate catering at BB Print Stadium, with positive sales at all 3 games in September.</p>
<b>Operations</b>	<p>Operations team was integral in the day-to-day operations at the MECC but equally as important in the delivery of the NRL COVID safe protocols at BB Print stadium to ensure the facilities successfully met the Qld Health standards required. The team was able to deliver this as well as the overnight turnaround of the entire venue for the 2<sup>nd</sup> night of semi-finals and was a credit to the fantastic and often unseen work they do.</p> <p>Operations and capital team are finalising the delivery of the new banquet chairs for the convention centre which are expected shortly.</p>
<b>Technical Services</b>	<p>Technical services team members were instrumental in the delivery of our MECC bookings this month while providing additional services to the NRL in audio visual capacity, as well as picking up additional roles on gates and grandstand to assist other teams.</p>

	<p>The heads of department are currently working through capital projects with orders in and expecting delivery and installation later this year leading into our shutdown / maintenance period.</p>
<b>Sales and Business Development</b>	<p><b>Feedback from Teachers following A Midsummer Night's Dream</b></p> <p><i>"The performance was amazing, and Bell Shakespeare is so talented. Ticketing process was easy, and the venue is always clean and easily accessible."</i> Priya Barnes (Mackay State High School, Teacher)</p> <p><i>"As drama students, the more exposure the kids get to live theatre the better their drama literacy becomes."</i> Andrew Hammond (Sarina State High School, Teacher)</p> <p><i>"Congratulations Bell Shakespeare on another fabulous production! Thank you to Telina and the team at the MECC for their assistance in bookings and seating arrangements – always so easy to work with."</i> Molly Rossetto (Mercy College Mackay, Teacher)</p>
<b>Creating opportunities for Mackay Youth at CQU Mackay</b>	<p>A forum was held at CQU on 15 September, run by Greater Whitsunday Communities. Attended by representative of the Sales &amp; Business Development Team, the aim of the forum was to discover what events teenagers would like to see in Mackay and how businesses could make this happen. On the night, participants brainstormed how events such as New Year's Eve and Festival of Arts could better cater to the youth age group. This discussion forms part of Youth Out Loud 1000 Conversations. Some of the objectives of this program is to:</p> <ul style="list-style-type: none"> <li>• Have 1000 conversations with young people</li> <li>• Develop local solutions to local issues</li> <li>• Improve young people's capability to be active and engaged in the community</li> </ul> 
<b>APAX 2021</b>	<p>Our team recently joined in on the Australian Performing Arts Exchange conversation online. APAX is the most significant annual gathering of performing arts professionals in Australia, APAX brought together 550 delegates online from around Australia and abroad, for four days of connection, provocation, and inspiration.</p>





## 6. Corporate Communications and Marketing



### Get-active campaign gets second wind

Council's popular get-active campaign, Try the 5, is back.

The 2021 edition of Try the 5 was officially launched by Mayor Greg Williamson last month.

He and this year's ambassadors took part in a Zumba class at Bluewater Quay during the launch.

Try the 5, being held during October, builds on the success of previous get-active campaigns and is aimed at getting the community moving again.

Similar to previous campaigns, there are five themed weeks of free activities in personal training, water sports, team sports, wheel sports and walking/running.

Team sports is a new themed week on offer this year and the ambassador for this particular week is Indie Brough, a Gold Coast Suns Academy player, who plays for Baker's Creek AFL,

Other ambassadors are:

- > Personal Fitness – Elena Borg, Zumba with Elena
- > Water Sports – Linda Nugent, Mackay Dragon Boating coach
- > Wheels Sports – Peter Lister, Mackay Christian College (and Zach Mach)
- > Walking and Running – Kay Nyenuh, Muscle Garden Health and Fitness Centre

More than 30 get-active events and introduction sessions are being held across the Mackay region, including Sarina and the Pioneer Valley.

There are more than \$2000 in prizes up for grabs as an incentive for residents to Try the 5.

To enter the competition, residents need to attend a Try the 5 activity or location, scan the QR code on a Try the 5 poster, and fill in the online entry form.

Residents can also share get-active photos/videos on social media with the hashtag #trythe5 for a chance to win one of five \$100 gift vouchers from Intersport Mackay. They can also upload their photos/videos to council's website if they don't have access to social media.

### Community input sought on council priorities for the next five years

Council has embarked on a major overhaul of its Corporate Plan and wants residents to have their say to help shape goals for the next five years.

A phone poll of 400 residents by Taverner Research Group (formerly IRIS Research), on behalf of council, got under way last month to gain feedback on the vision and strategies envisaged for the Corporate Plan. The poll will also double as a Community Attitudes Survey, benchmarking residents' thoughts on council facilities and services against previous surveys, including the most recent in 2018.

An online version of the survey was also available.



### Mackay's New Aussie citizens welcomed on Citizenship Day

We welcomed 58 new citizens to celebrate Australian Citizenship Day last month.

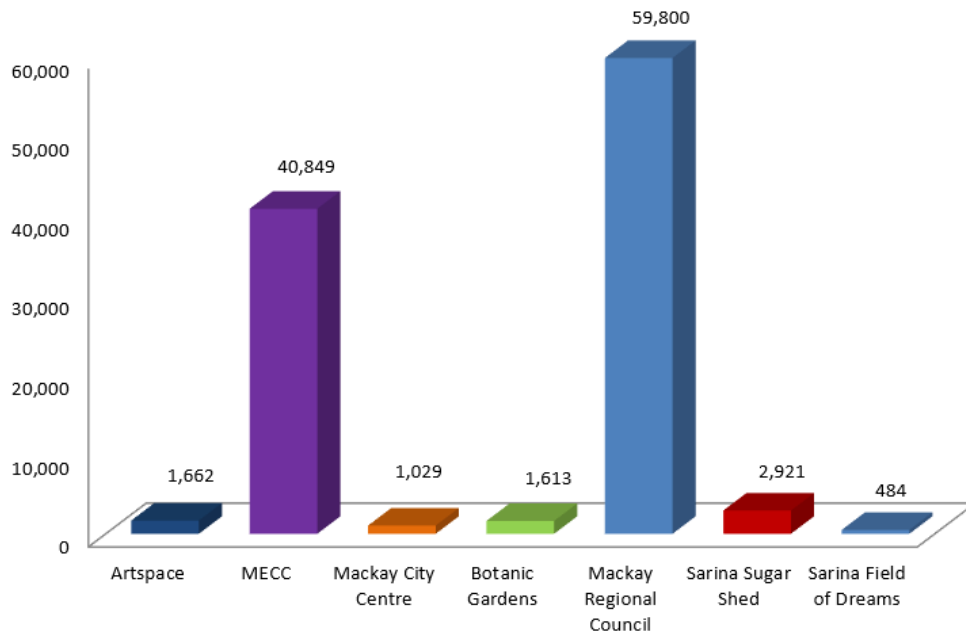
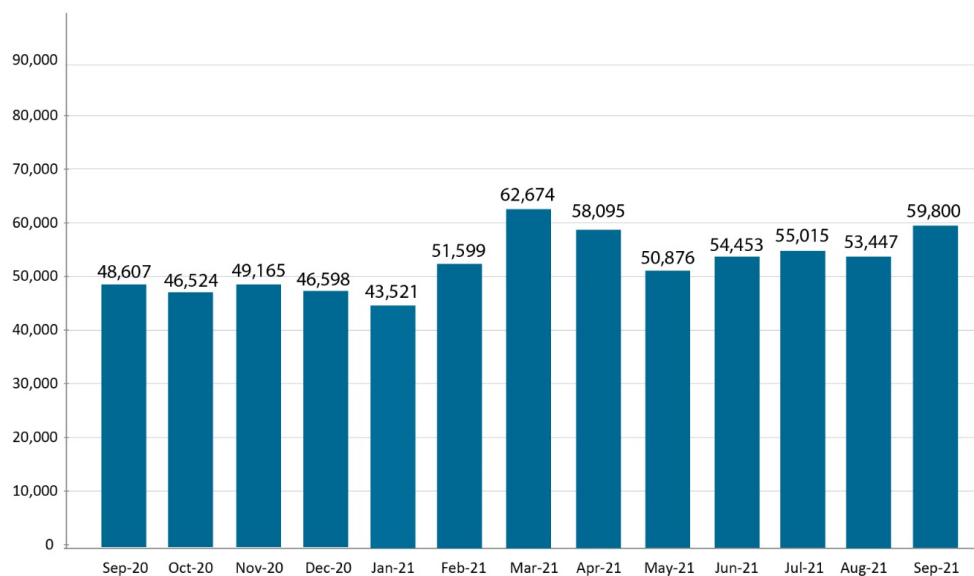
Australian Citizenship Day is a day to reflect on being an Australian citizen.

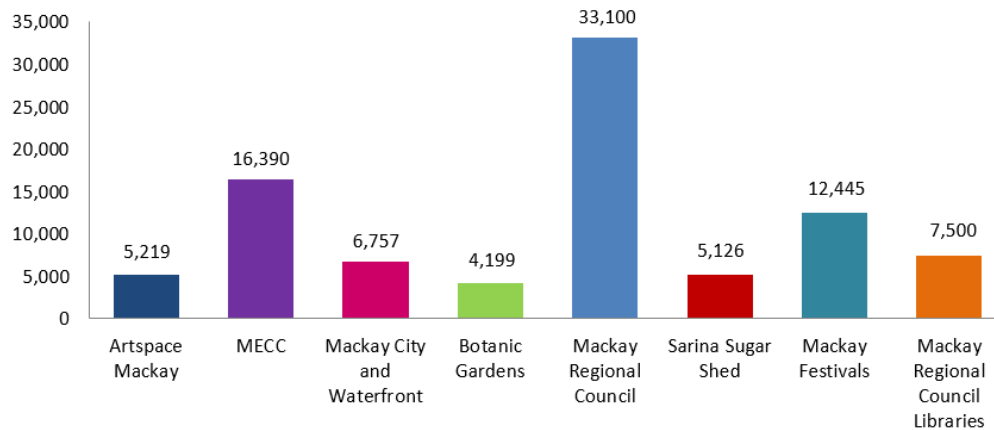
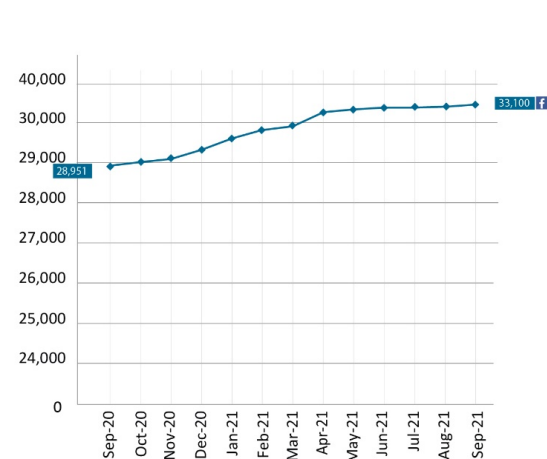
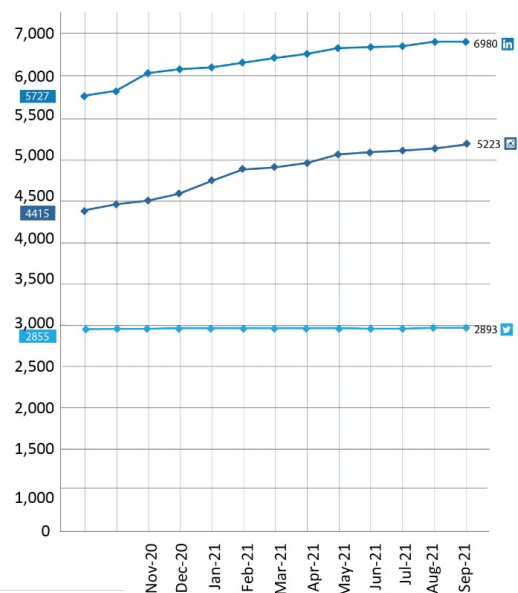
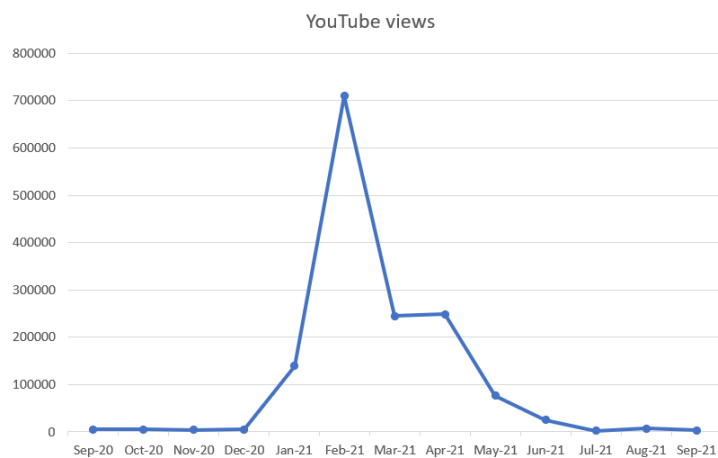
The special day is celebrated annually and was created in 2001 to increase community awareness of Australian citizenship.

Our newest citizens have come from 16 different countries around the world.

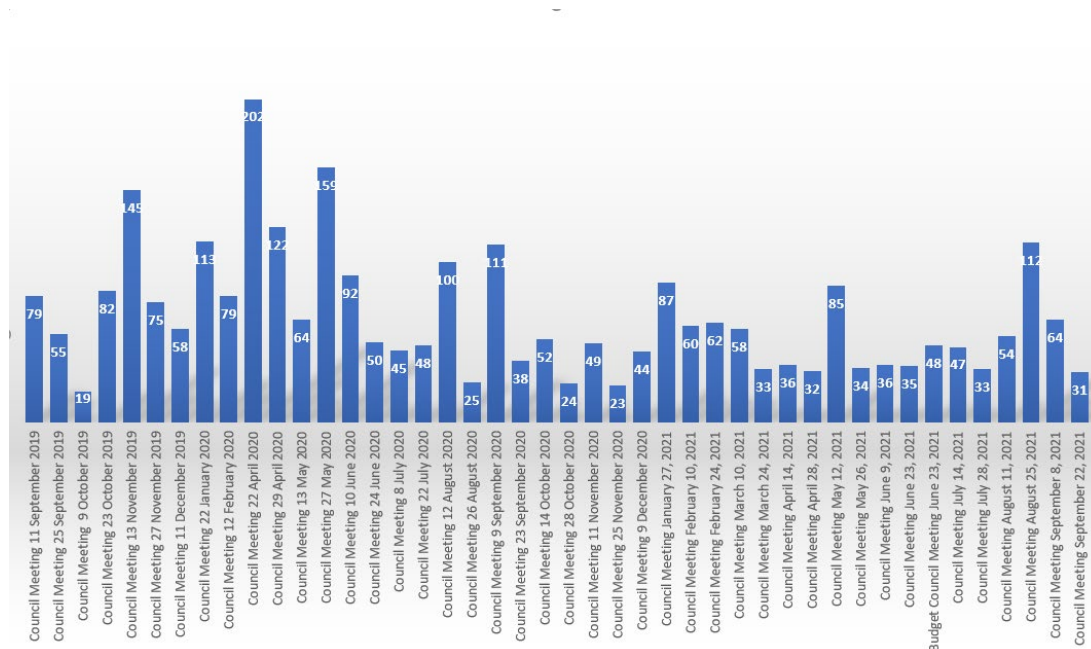




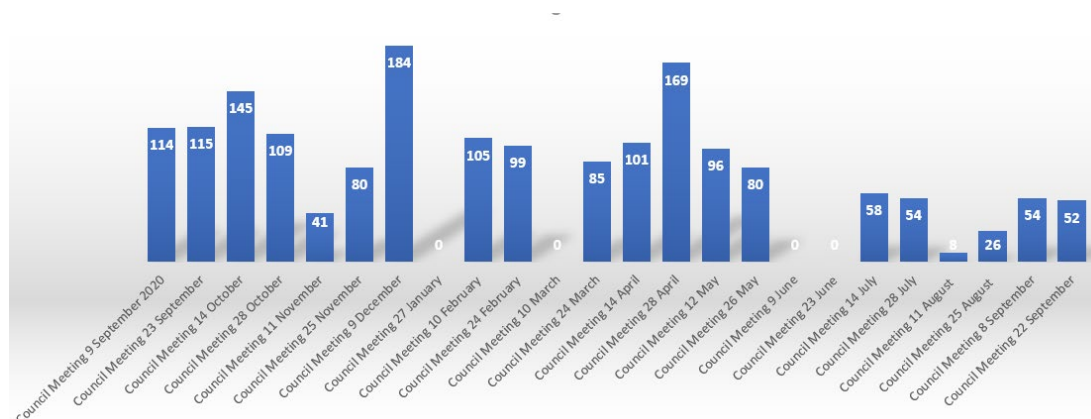
**All website visits for September 2021****Trend of MRC website (mackay.qld.gov.au) visits**

**Facebook facilities followers for September 2021****MRC Facebook followers for September 2021****MRC social media for September 2021****MRC YouTube views for September 2021**

### Council Meeting Live Stream – September 2021 YouTube

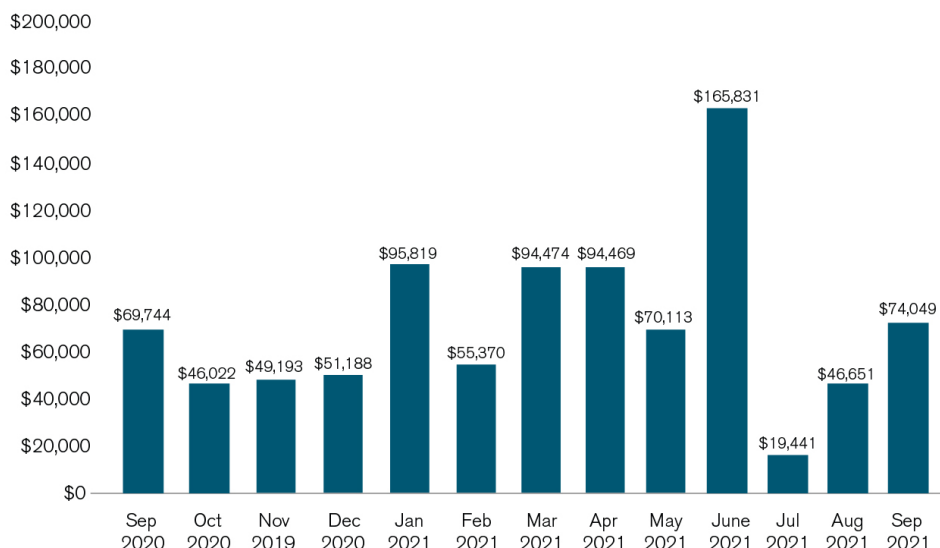


### Facebook



### eNewsletter Subscribers

Artspace: 1832 (Last month: 1830)  
 Botanic Gardens: 1143 (Last month: 1143)  
 Council Connect: 3476 (Last month: 3497)  
 Library: 17,498 (Last month: 17,264)  
 Recreation Services: 1080 (Last month: 1090)  
 Mackay Planning: 1226 (Last month: 1224)  
 Connecting Mackay: 3042 (Last month: 3053)  
 Sarina Sugar Shed: 356 (Last month: 214)

**Advertising spend across council****Community Engagement****Eimeo and Blacks Beach roads shared pathway**

Council has started stages three, four and five of the Eimeo and Blacks Beach roads shared pathway project. A four-kilometre shared pathway will be constructed from Melanie Street in Eimeo to Pacific Drive in Blacks Beach, allowing pedestrians and cyclists to travel safely to Eimeo Road State School and the commercial centre in Rural View. Further stakeholder meetings regarding the path alignment, driveway modifications and tree removal will take place in the coming weeks. The shared path along Blacks Beach Road is expected to be completed mid-December. Works for the shared path along Eimeo will start in 2022.

[connectingmackay.com.au/eimeo-road-shared-pathway](https://connectingmackay.com.au/eimeo-road-shared-pathway)

**Diane Street Park play equipment replacement**

Flyers to residents and site signage have both been created and approved by the relevant funding department. Flyers to residents were to be letterbox dropped in early October.

**Paradise Street 2B upgrade**

A letter updating nearby residents of the project has been distributed via letterbox. The letter notified residents of the temporary closure of Sophia Street. This letter has also been distributed to schools in the area.

[connectingmackay.com.au/paradise-street-2b-upgrade-evan-and-george-streets](https://connectingmackay.com.au/paradise-street-2b-upgrade-evan-and-george-streets)

**Sunset Park**

A community meeting was held on Monday, September 20, to discuss the revised plans for the park. Residents continued to raise their disagreement with removing the swing set currently in the park. Generally, residents are happy with the construction of a footpath. Minor concerns/suggestions were raised relating to adequate vegetation either side of the footpath and also the connectivity from the footpath to Whittles Lane. Council was requested to further investigate these points also.

**Mackay urban greening consultation**

This consultation closed on September 1. Response to the survey was strong, with more than 700 visits to the Connecting Mackay web page and 261 surveys completed. Sixty-five pins were dropped on the online consultation map, which invited the community to mark where their favourite trees were.

[connectingmackay.com.au/urban-greening](https://connectingmackay.com.au/urban-greening)

**Northern Beaches Community Hub**

Consultation conducted during the Mackay Disability Expo 2021 at Andergrove Community Centre gathered feedback, with 35 carers and 19 people with disabilities contributing. Carers and those with a disability were given the opportunity to choose their three highest priorities for the Northern Beaches Community Hub site and were provided with information about the project's Connecting Mackay page.

[connectingmackay.com.au/northern-beaches-community-hub](https://connectingmackay.com.au/northern-beaches-community-hub)

**Pioneer Valley Mountain Bike Trails**

Refurbishment works continue on the Cattle Creek administration building. Project update emails containing the business mentoring program webinars are being distributed. Environmental studies are being finalised. Trailhead design is due to start.

[connectingmackay.com.au/mountain-bike-trails](https://connectingmackay.com.au/mountain-bike-trails)

**Magpies Sporting Club application to acquire reserve land**

This consultation has closed. Data has been provided to Property Services.

[connectingmackay.com.au/reserve-land-applications](https://connectingmackay.com.au/reserve-land-applications)

**Mirani Community Precinct**

An information session was held on September 30 to update to stakeholders. Stakeholders were presented plans showing the progress of the design. The information session was attended by seven stakeholders and three councillors. Posters and flyers are being developed for distribution to Mirani businesses and schools. A new form has been added to the project's Connecting Mackay page which invites community groups to tell council what they would like to use the precinct spaces for. A video including drone footage is being developed.

[connectingmackay.com.au/mirani-community-precinct](https://connectingmackay.com.au/mirani-community-precinct)

**Sydney Street WMR**

A new water main is being installed on the eastern side of Sydney Street between River and Shakespeare streets. Works began in mid-September and will take about six months to complete, weather permitting. The project is being completed by Roebuck Civil, on behalf of council. Works are being completed at night to minimise impacts to businesses and traffic in the area. The project has been split into seven stages, and only two stages can be open at once. A notification letter has been letter dropped to businesses in early August and the contractor has contacted businesses prior to work starting. A Connecting Mackay page has been completed, VMS boards active, a media release was distributed prior to works starting.

[connectingmackay.com.au/sydney-street-water-main-replacement](https://connectingmackay.com.au/sydney-street-water-main-replacement)

**Nebo Road water main decommissioning**

Works have started on the decommissioning of an aged water main on the western side of Nebo Road between Lagoon and Shakespeare streets. Killard Infrastructure, on behalf of council, is completing the works at night, Sunday to Friday, between 9pm and 5am until about mid-October. Traffic control will be in place during the works. An online survey was set up for businesses in the work area, and the contractor has contacted businesses who completed the survey prior to works beginning. A notification letter was mailed to residents detailing the start date, contractor contact details and expected timeframes for the project two weeks prior to the works starting. VMS boards have been installed prior to works starting, and a Connecting Mackay page and media release have also been completed.

[connectingmackay.com.au/nebo-road](https://connectingmackay.com.au/nebo-road)

**Juliet Street pavement rehabilitation**

Road pavement rehabilitation started in mid-August on Juliet Street between George and Boddington streets. Due to material supply issues, works are now expected to finish mid-November, weather permitting. Contractor Bellwether, on behalf of council, is completing the works. Traffic control is in place with two-way traffic flow being maintained, but it has been reduced to single lane at reduced speeds. Traffic was switched to the northern lanes mid-September. Surrounding businesses and residents were contacted by the contractor via door knocks and a letter drop. The contractor will be communicating with surrounding businesses and residents during the works. The community have been informed by media releases, social media and a Connecting Mackay page.

[connectingmackay.com.au/juliet-street-rehab](https://connectingmackay.com.au/juliet-street-rehab)

**Fursden Street water main renewal**

This project has been completed.

[connectingmackay.com.au/fursden-street](https://connectingmackay.com.au/fursden-street)

**Glenella-Richmond Road rehabilitation**

Glenella-Richmond Road is expected to reopen towards the end of December, with the works expected to be completed by the end of January 2022, weather permitting

[connectingmackay.com.au/glenella-richmond-road-rehabilitation](https://connectingmackay.com.au/glenella-richmond-road-rehabilitation)

**Grendon and Ungerer streets kerb and channel work**

This project has been completed.

<https://www.connectingmackay.com.au/kerb-and-channel-grendon-and-ungerer>

**East Mackay drainage project**

Works started on the East Mackay drainage project in late August. Contractor Seaforth Civil, on behalf of council, is installing new drainage infrastructure that will eliminate nuisance ponding and minor flooding in the area. Works are expected to finish in late January 2022, weather permitting. Works will be delivered in stages to minimise disruptions to residents. The first stage includes the temporary closure of Shakespeare St at Rae and Hoey streets. Local traffic will have access during this time. Traffic control will be in place for the duration of the project. A notification letter was sent to residents in surrounding streets.

[connectingmackay.com.au/east-mackay-drainage-improvements](https://connectingmackay.com.au/east-mackay-drainage-improvements)

**Milton Street and Archibald Street single-lane roundabout**

A single lane roundabout at Milton and Archibald streets intersection is currently being installed to improve safety and drainage in the area. Contractor Bellwether is completing the works. The project started in June, with the finished date expected to be the end of January, weather permitting. VMS boards are being used to notify general commuters of upcoming traffic changes. The second stage of traffic changes began in August when drainage works started on Archibald Street. A notification letter has been sent to surrounding residents and businesses informing them of the upcoming traffic changes. The contractor spoke with surrounding businesses and directly affected residents regarding the traffic change. Media releases and social media posts will be done throughout the project as required.

[connectingmackay.com.au/milton-street-and-archibald-street-intersection-upgrade](https://connectingmackay.com.au/milton-street-and-archibald-street-intersection-upgrade)

**Bedford Road water main renewal**

Council is renewing a water main located on Bedford Road between Andergrove Road and Glenpark Street. Contractor Roebuck Civil is currently working on the project. Works began onsite early August. The project is planned to complete by the end of November, weather permitting. Two of the three main lines have been completed and the third line is under construction. The works are being completed under traffic control, with VMS boards installed two weeks prior to works starting to notify commuters. The bus stop is planned to be temporarily relocated during October. The contractor has been talking to any residents about driveway removal and reinstatement prior to works happening. A notification letter has been sent to surrounding residents, a media release and social media has been completed.

[connectingmackay.com.au/bedford-road-renewal](https://connectingmackay.com.au/bedford-road-renewal)

**Pugsley Street culvert replacement**

This project has been completed.

## 7. Emergency Management

### 2021 Resilient Australia Awards



These awards celebrate disaster resilience initiatives by communities, businesses, and governments. Council has been named as a finalist in the Queensland state awards for the P-CEP in Mackay (Person-Centred Emergency Preparedness) project in the Local Government

Award category. Council was also named as partners with Central Queensland Regional Arts Services Network for the *Eungella and Finch Hatton Creative Recovery Project* in the Community Award category. The Queensland awards ceremony will be held on 6 October.

### ANZ Disaster & Emergency Management Conference

Mackay Regional Council delegates attended this annual conference on Gold Coast which this year was delivered in a blended format (in-person and virtual), as many of the presenters and delegates were interstate or in New Zealand. Emergency Management Recovery & Resilience Officer Helen Styles co-presented about Council's Person-Centred Emergency Preparedness project with Associate Professor Michelle Villeneuve from The University of Sydney.



### Public Cyclone Centre Training

Training was conducted on 21<sup>st</sup> September at the Northern Beaches Public Cyclone Shelter by Carla Adams, QFES. This was to provide participants with knowledge of Cyclone Shelter Management and understanding to work in a shelter. Training included the purpose of public cyclone shelters, the requirements of public cyclone shelters, accommodation capacity, layout and design. Roles and responsibilities of key positions within the shelter were discussed. Participants then were given a tour of the shelter and had the opportunity to experience the lock down requirements and technical aspects involved. For those that were unable to attend this training, we have locked in 14<sup>th</sup> December which we will be targeting Mackay Regional Council employees to ensure we have good coverage if needed.



### Emergency Exercise – Mackay Airport "NO GO 2021"

Our Emergency Management team participated in the recent emergency exercise held on 16<sup>th</sup> September at the Mackay Airport. The exercise was designed to evaluate the Mackay Airport Emergency Plan (AEP) incorporating the response to a major aviation incident. During the exercise, there was a significant volume of emergency services vehicles and personnel operating in the airport precinct including QAS, QPS, QFES, Airport staff – very successful exercise.



### Creative Recovery Training

Local artists and council officers that work with communities came together to learn about how the arts can be used to support community recovery from disasters. The benefits of the arts in recovery include bringing people back together after a disaster, using creativity to process grief and loss, commemorating disaster events to promote healing, and celebrating survival and recovery.

In recent years, the Mackay regional has experienced the benefits of creative recovery through several projects including the creations murals, art exhibitions, and films following severe tropical cyclone Debbie and the 2018 Bushfires. Trainees included artists who were involved in those projects, who were able to deepen their understanding of facilitating community arts processes, and artists who were new to the work. The training was delivered by Scotia Monkivitch from the Creative Recovery Network, a national body that champions the role of the arts in disaster management.



*Above left: Trainees included local artists, council officers from emergency management, community development, arts development, and libraries.*

*Above right: A nature-inspired mandala was created as part of the training.*

### SES Operations

There have been several operations for Mackay Unit this month,

One large land search for a missing person over four days using Mackay Whitsundays and Rockhampton SES Units.

Two traffic control jobs to assist QPS with traffic management on the peak downs Hwy. Assisting QPS and Queensland health with the covid clinic at the Show grounds, and pop-up clinic at BB print stadium.



A great show and tell night with QPS QFRS SES and QFES Staff to show each other our capabilities and the ways we can help each other during emergency situations.



Mackay SES Group practicing our Search capability with QPS in a mock exercise at Mackay State High School for a missing person.

### SES Operational Capability

The Mackay Regional SES Unit has the capability to provide operators in all core SES functions throughout the Mackay local government area.

Function	Members / teams available	Notes
Flood boat	15 teams	1 team = 2 members
Storm damage	125 members	Teams usually 2-4 members
Chainsaw	16 teams	1 team = 2 members
Working at heights Roof	26 teams	1 team = 4 members
Working at heights ground	27 teams	1 team = 4 members
Vertical rescue	10 members	Team size varies on task parameters. Operational performance target is 10 members per team
Land search	74 members	Team size varies on task parameters
Traffic control	40 members	Team size varies on task parameters, but usually 2-4 members
Incident management	37 members	Team size varies on task parameters
Swift Water	2 Teams 12 members	1 team = 5 members
Four-wheel drive	10 teams 24 members	1 team = 2 members

### Mackay Regional SES Unit Hours

The following indicates hours put in by volunteers across various functions.

Group	Operational	Training	Maintenance	Admin	Community Engagement
Calen	0	1	4	3	0
Mackay	71.3	334.45	1.15	57.15	0
Mirani	19	122	9.75	16.30	16
Sarina	3	9	2	4	0
Armstrong Beach	2	8	1	0	0
Midge Point	0	23.45	2.5	2	0



*Mackay SES Ground Crew setting up tarps for storm season, practicing Knots tarp folding also water diversion ,setting up so Roof Crew members can respond quicker to damaged roof activation during storm season.*

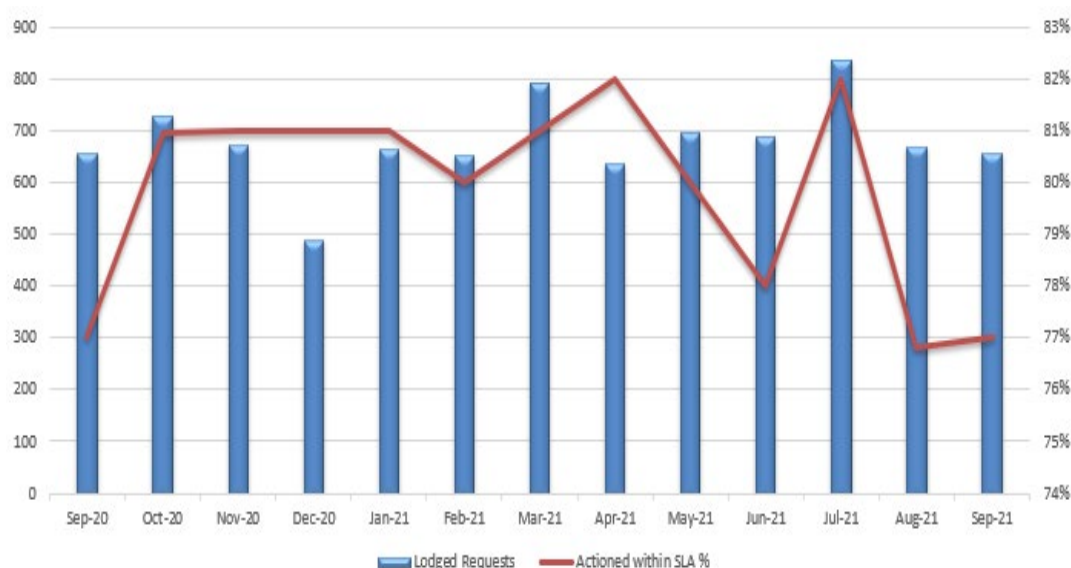


## 8. Health & Regulatory Services

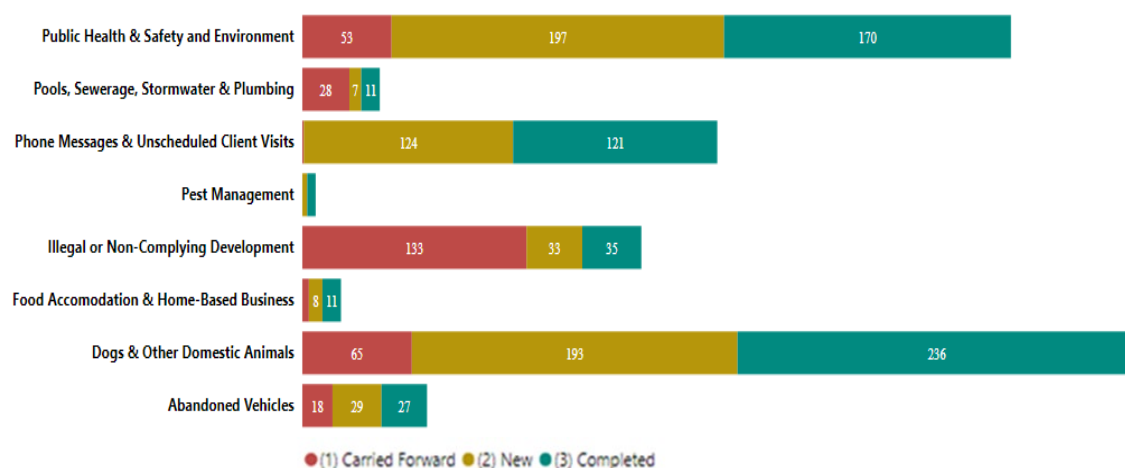
### Customer Requests

Throughout September 2021, 659 requests for service were received, compared with 668 requests for August 2021.

77% were completed in nominated timeframes for this month. Health and Regulatory Services aim to complete 85% of requests for service within nominated timeframes, however, depending on the circumstances of each individual matter and the speed at which compliance can be achieved using compliance processes, timeframes for completion can be influenced.



### Customer Request Status Tracking



**Animal Registrations - Number of Dogs & Cats Registered**

Animal Type	Registrations September 2021
Cat	2,513
Dog	13,386

From the commencement of the animal registration renewal period on 1 June 2021 to the end of September 2021, the numbers of new and renewed cat and dog registrations has continued to increase compared to previous years. The total number of animals registered at the end of September 2021 was 15,899.

**Proactive Patrols**

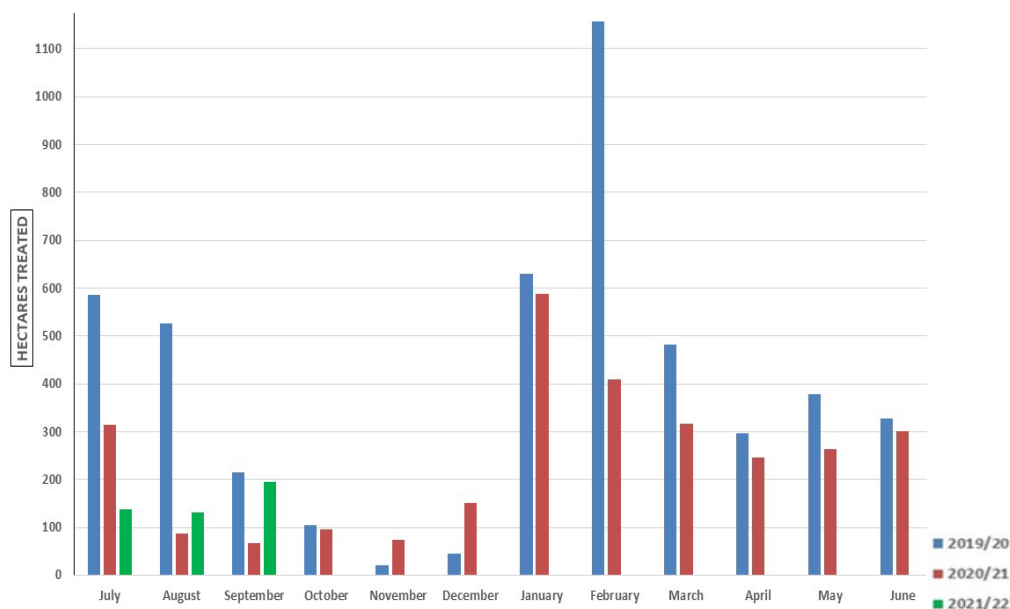
Proactive Patrols are conducted at times when dog owners are most likely to be walking with their pets.

During September, 48 patrols were conducted across the region at locations including Andergrove, Eimeo, Shoal Point, Blacks Beach, East Mackay, Botanical Gardens, Goose Ponds, Glenella North Mackay, South Mackay, West Mackay, Bucasia, Slade Point, Grasstree Beach, Ooralea, Sarina, Walkerston, Sarina Beach, Campwin Beach and Armstrong Beach.

**Vector Control**

The table below represents the mosquito control work carried out by the Vector Control team in September 2021.

Sites Inspected	Sites Treated	Hectares Treated
204	78	195

**Hectares Treated for Mosquitoes**

**Licensing and Approvals Summary for September 21**

Premises	Premises Inspected	% Compliant	% Non - compliant	New and Renewal Applications Approved
Accommodation	8	100%	-	-
Public Swimming Pool	4	75%	25%	1
Temporary Food	-	-	-	5
Caravan Park	1	100%	-	-
Skin Penetration	2	100%	-	2
Footpath Dining	-	-	-	1
Temporary Entertainment Event	2	50%	50%	2
<b>Total</b>	<b>17</b>			<b>11</b>

Premises	Premises Inspected	5 Star	4 Star	3 Star	2 Star	0 Star	New and Renewal Applications Approved
Food Business	52	7	7	30	8	0	7

**Basic summary of star rating meanings**

 <b>5 Star</b>	<b>Excellent performer</b> – Excellent record keeping, procedures, cleanliness and sustainable food safety practices.
 <b>4 Star</b>	<b>Very good performer</b> – Very good cleanliness, food safety practices and some records and procedures.
 <b>3 Star</b>	<b>Good performer</b> – Good level of compliance and overall acceptable standard. Clean and meeting legislation.
 <b>2 Star</b>	<b>Poor performer</b> – Low level of compliance, more effort required. I.e., Very unclean premises, poor hygiene practices.
<b>NO STAR</b>	<b>Non-compliant performer</b> – A general failure to comply, with major effort required to rectify issues. Critical non-compliances. I.e., Very unclean premises, poor hygiene practices, incorrect temperatures and presence of pests and vermin.

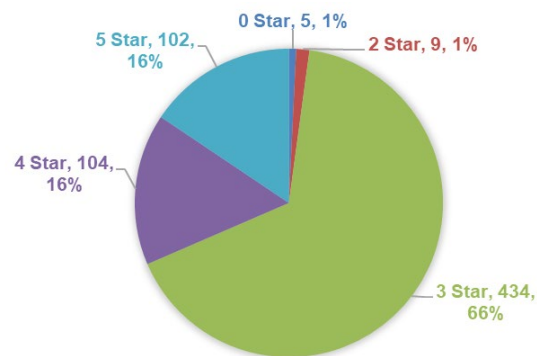
*Note – Officers actively work with business operators to achieve compliance using appropriate regulatory tools.*



Congratulations to Ducksnuts Tucker for obtaining a 5-star rating in September.

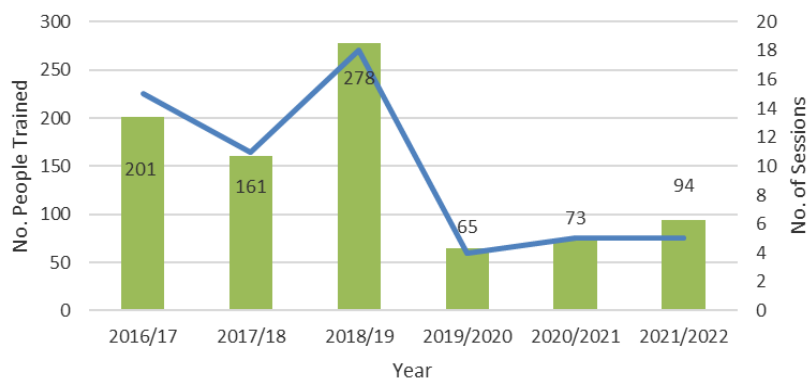
### Eat Safe Overall Ratings

**98%** of food businesses have achieved a 3 star, or better, rating.



### Education and Training Sessions

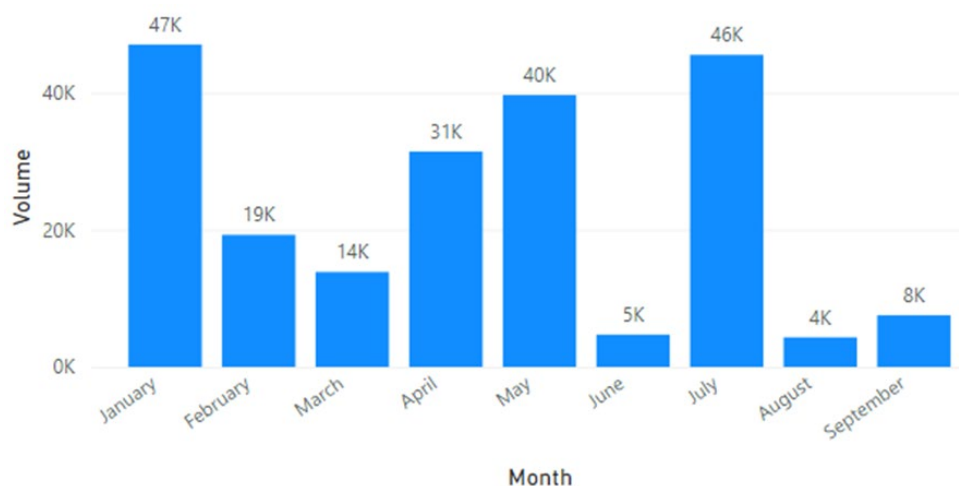
Food training sessions are conducted for non-profit organisations and for festival and events. Summary of sessions conducted:



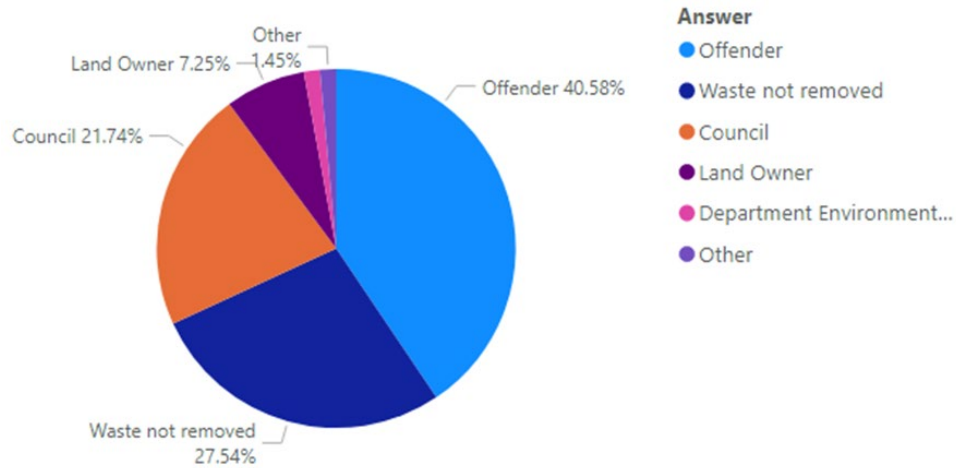
### Illegal Dumping and Littering

Improved collection of information relating to illegal dumping and littering now allows a more comprehensive analysis of the volume (litres) of waste dumped and cleaned up each month.

### Volume of Waste 2021





**Waste Cleaned By... 2021****Pest Management****Points of interest**

This month Pest Management Officers have been treating African Tulip Trees on the Bruce Highway between Farleigh and the Leap. Treatment method is to drill and fill with chemical. If trees are cut down without being poisoned, they sucker.



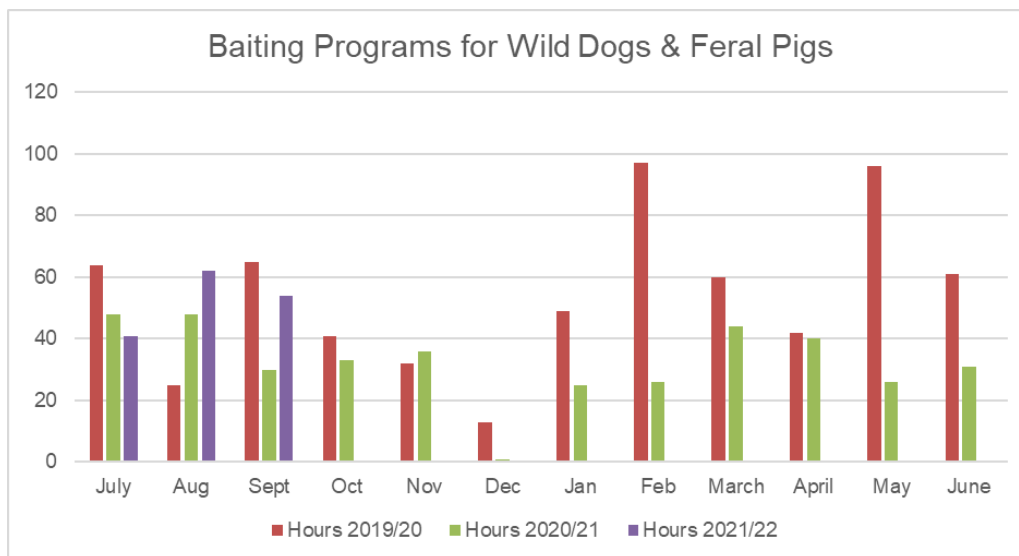
Photo 1 Drill



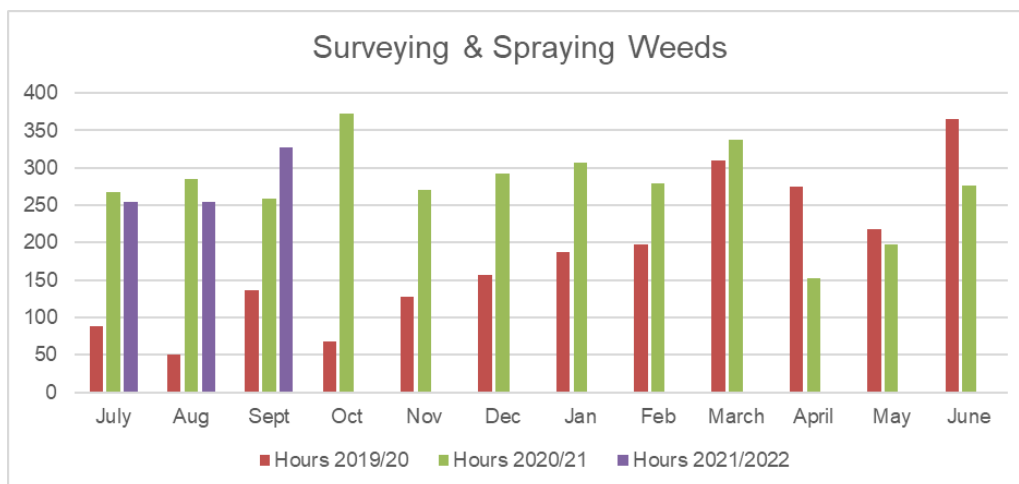
Photo 2 Fill



Photo 3 Suckering



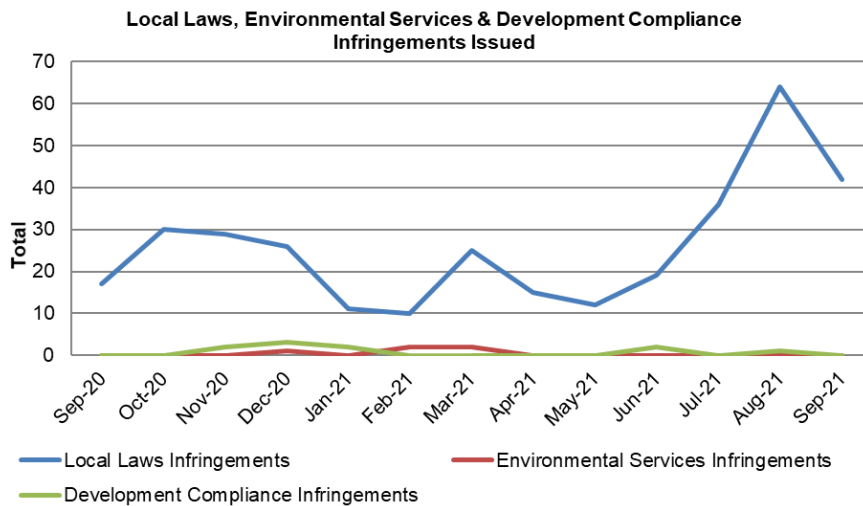
The hours noted above include preparation activities and conducting baiting sessions.  
Baiting is not conducted in wet weather due to the ineffectiveness.



Surveying and spraying are conducted on roads.  
Surveying is also conducted on private property throughout the region.

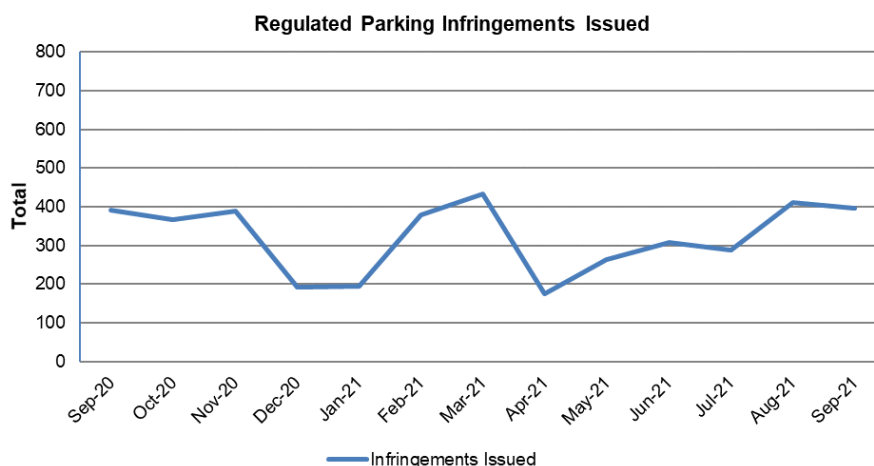
### Monthly Infringements Activity

The graphs below provide a summary of infringement activity for Health & Regulatory Services over the past 12 months.

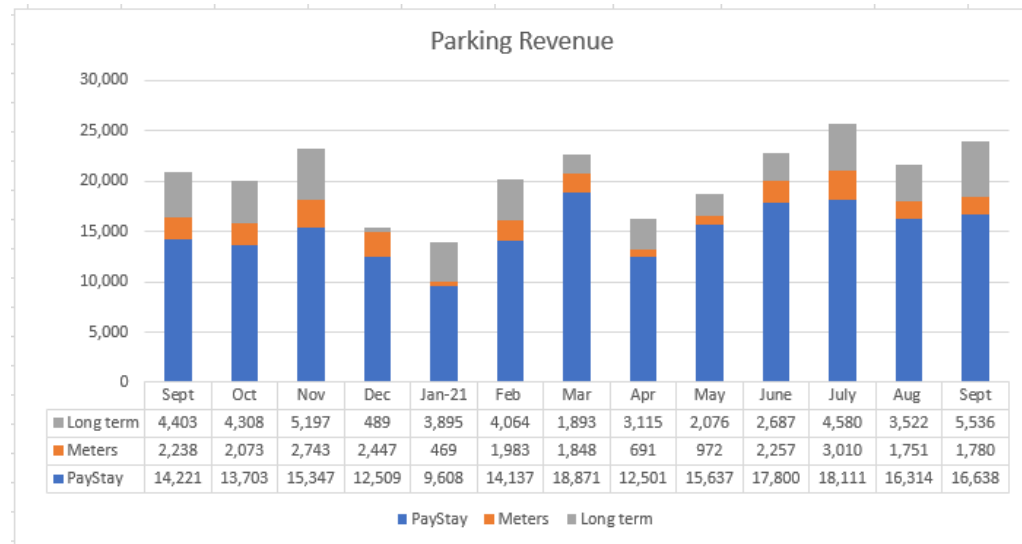


### Infringements Issued – September 2021

Local Laws Infringements	Environmental Services Infringements	Development Compliance Infringements
<ul style="list-style-type: none"> <li>Animal not registered within 14 days (20)</li> <li>Animal wandering at large (9)</li> <li>Fail to comply with Compliance Notice (7)</li> <li>Fail to comply with dangerous dog conditions (3)</li> <li>Overgrown allotment on more than once in 12 month (1)</li> <li>Owner must ensure cat or dog is implanted with a microchip (1)</li> <li>Owner must provide registration renewal information (1)</li> </ul>	<ul style="list-style-type: none"> <li>Nil</li> </ul>	<ul style="list-style-type: none"> <li>Nil</li> </ul>



Officers regulate 2,525 on street car parks, off street car parks, loading zones and car parks designated for disabled people, daily.

**Off Street Car Parking – PayStay**

Revenue from parking meters and PayStay has remained consistent since August. Long term permits have increased.

## 12. RECEIPT OF PETITIONS

### 12.1. PETITION - TO SEAL ROAD SURFACE ON STOTTS ROAD, RACECOURSE

<b>Author</b>	Chief Executive Officer (Michael Thomson)
<b>Responsible Officer</b>	Chief Executive Officer (Michael Thomson)
<b>File Number</b>	Stotts Road

<b>Attachments</b>	1. Petition - Sealing Road Surface on Stotts Rd Racecourse [12.1.1 - 9 pages]
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#### Purpose

A petition was received by Council on the 27 September 2021 and relates to a request to seal the road surface on Stotts Road, Racecourse.

#### Related Parties

Listed petitioners per the attached petition.

#### Corporate Plan Linkage

N/A

#### Background/Discussion

In terms of Council's Standing Orders, where a petition is put to a meeting no debate is undertaken on the petition itself, with the only motion which may be moved being:

- (a) the petition be received, and consideration stand as an order of the day for:
  - (i) the meeting; or
  - (ii) a future meeting; or
- (b) the petition be received and referred to the Chief Executive Officer for consideration and a report to the local government; or
- (c) the petition not be received.

The petition meets the requirements as per the Standing Orders, in that it is legible and has more than 25 signatures.

#### Consultation and Communication

That the petitioners, through their lead petitioner, be informed that Council acknowledges receipt of the Petition and that it has been accepted as a formal submission. The issues raised will be addressed in the report to be tabled before Council in the future.

#### Resource Implications

NIL at this stage as the recommendation relates only to the preparation of a report on the matter.

#### Risk Management Implications

NIL.

#### Conclusion

It is proposed that as the petition meets the necessary requirement for consideration by Council, that the petition be referred to the Chief Executive Officer for a report to be prepared for further consideration by Council.

**Officer's Recommendation**

THAT the petition be received and referred to the Chief Executive Officer for a report to be prepared for consideration by Council which investigates the issues identified within the petition.

THAT the principal petitioner be advised of Council's determination.

**Council Resolution ORD-2021-283**

**THAT the petition be received and referred to the Chief Executive Officer for a report to be prepared for consideration by Council which investigates the issues identified within the petition.**

**THAT the principal petitioner be advised of Council's determination.**

**Moved Cr Mann**

**Seconded Cr Englert**

Cr Jones noted that there were 137 signatures on the petition but only 2 from Stotts Road and queried if it was known who the principal petitioner is and who dropped off the petition.

The Chief Executive Officer advised that he did not have that information at hand, but noted that the response would come back to Council.

Mayor Williamson noted that the Report advises that the petition meets the requirements for a petition to Council and will ensure that the principal petitioner is made evident.

**CARRIED**



# **Petition by Mackay Residence to seal the road surface on Stotts Road, Racecourse, Mackay, QLD 4740**

To Whom it may concern at Mackay Regional Council

RCVD 27 SEP 2021	MRC
DOC. No.	

We the under signed being residence of Mackay LGA would like to express to Mackay Regional Council that Stotts Road is a Safety Hazard due to the amount of traffic using this unsealed road which surface is always in a poor condition. The 50 meters of dirt road was recently repaired where it intersects with Cowleys Road and the repaired section was back in the same poor condition after a couple of weeks. The poor condition is causing damage to our vehicles, creating a dust hazard when dry and a safety hazard when wet. There is far too much traffic for it to remain unsealed any longer and must be addressed immediately.

Date	Name	Address	Signature
19-8-21	Nic Burgess	116 STAYTS ROAD MARIAN.	
19-8-21	Ben Cheney	8 Rosewood ct, Hay Point QLD	
19-8-21	Patrick Wray	56A BRYNMAWYH AVE COORLA	
19-8-21	Marika Gordon	15 Horse jockey road.	
19-8-21	JOHN WALZ	183 GARRETT RD SARINA	
19-8-21	Grant Jones	36 Weyburn St Wallerston	
20-8-21	NIEL CONNOR	MARIAN	
20/8/21	Phil Ryan	86 TROPICAL AVENUE	
20/8/21	R. BOMHEHL	145 BANNISTER	
20/8/21	J Oak	8 Beach Thomas Brisbane	
20-8-21	N. TOWNSEND	3 BRACK ST MACKAY	
20-8-21	M Clark	15 Volute Street Shoal Point	
20-8-21	K Wagner	5 Homestead Bay Ave Shoal Point	
20-08-21	P. Packer	MARIAN	
20-8-21	Idydy	1/2 Miller st Mt Pleasant	
20-8-21	E. MORGAN	15 HORSE & JOCKEY RD RACECOURSE	
20-8-21	R Vella	101 Rukhis Rd Greenmount	
20-8-21	A Kean	6 DAYDREAM CI Mt Pleasant	
21/8/21	E Brooke	25 paulette street west Mack	
22-8-21	M.C. Robinson	41- Unit 3 66 Lagoon St, W. MKY	
22/8/21	A. HARRISON	1 Webb Crt Rural Views	
22-8-21	C LYNDON	109/3 GARRETT MAIN MARIAN	
22-8-21	BRAD PITT	Po Box 821 Morani.	
22-8-21	L. MORGAN	34 Hocking Crt	
22-8-21	Britt Webster	38 Sapphire Crt, North Mackay	
22/8/21	Colin Estate	36 Sapphire Crt N. Mackay	
23-8-21	Ben Kirkby	5 Fletcher St	
23-8-21	John Daymond	27 garden st	
23-8-21	David Peulen	8 Hillcrest St	
23-8-21	Panel Smith	20 Reflection St, Mt Pleasant	
23-08-21	BRIAN BIRKETT	10 DICKENS AV. COORLEA	
26-8-21	Wayne Ryan	65 Broomwaykes Drive	
29-8-21	SARA Richardson	MACKAY	
29-8-21	Rose Wall	Mackay	
31-8-21	Kevin Lunn	2 Raymors Coor Ave Mackay	
31-8-21	Belinda Johnson	25 Gold St E-MACKAY	
31-08-21	Rod Hicks	24 BRIDGE RD EAST MACKAY	
31.08.21	NEALE DIXON	29 ARMITAGE DR KIMBO	



## Petition by Mackay Residence to seal the road surface on Stotts Road, Racecourse, Mackay, QLD 4740

To Whom it may concern at Mackay Regional Council

We the under signed being residence of Mackay LGA would like to express to Mackay Regional Council that Stotts Road is a Safety Hazard due to the amount of traffic using this unsealed road which surface is always in a poor condition. The 50 meters of dirt road was recently repaired where it intersects with Cowleys Road and the repaired section was back in the same poor condition after a couple of weeks. The poor condition is causing damage to our vehicles, creating a dust hazard when dry and a safety hazard when wet. There is far too much traffic for it to remain unsealed any longer and must be addressed immediately.

Date	Name	Address	Signature
1-9-21	JACK THORP	FARRELLS RD PAGET	[Signature]
1-9-21	GARY PARKER	SCOTT ST MACKAY	[Signature]
1-9-21	LANCE SMITH	BALL BAY, QLD	[Signature]
1-9-21	PETER HERSKOV	HENDERSON ST MACKAY	[Signature]
1-9-21	Rob Billingham	411 CAPE HILLSBOROUGH RD BULLIOCK	[Signature]
2-9-21	SIMON KENNEDY	LOT 2128 YAKAPARI-SEAFORTH RD	[Signature]
2-9-21	Karin Lawson	MIRANI	[Signature]
3-9-21	MATT GRUMMITT	92 Hopps Sammill Rd Kettled	[Signature]
01-09-21	Chris Mellross	48 Schooner Ave Buncrana	[Signature]
7-09-21	Lee chrisman	134 STOTS RD RACECOURSE	[Signature]
7-09-21	Tracy Schmittke	134 STOTS RD RACECOURSE	[Signature]
1-09-21	Paul Fethowra	134 STOTS RD RACECOURSE	[Signature]
9/9/21	Christene Gooden	10 Peak Downs Highway Wollumban	[Signature]
9/9/21	Corey Lee	4104 Mirani	[Signature]
9-9-21	Carla Bignall	10 VEGDI LAIT Wollumban	[Signature]
07-09-21	Munir Baramanash	28 Monash Way, Connaught	[Signature]
09-09-21	Mike Phillips	21 Tan Wood Drive Dolphin Head	[Signature]
09-09-21	ROD EARLEMAN	8 GLENFELW ST STM MACKAY	[Signature]
9-9-21	Paul Garland	33 Hart St STM MACKAY	[Signature]
9-9-21	Dorey Carter	1 LINDSEY COURT SOUTH AUCKLAND	[Signature]
9-9-21	DICK BOWMAN	15 MATILDA CRT MIRANI	[Signature]
9-9-21	Erinle Tass	83 MCGARTH ST BULLIOCK	[Signature]
9-9-21	Lindsay Eden	1435 SEAFORTH KATAPARI ROAD	[Signature]
9-9-21	Trevor Lann	8 Amburst Street Skirle Point	[Signature]
9-9-21	NEV. T. T. LAPP	41 ZUNIGER RD, HAMPDEN	[Signature]
9/9/21	Stuart Daily	9 Elizabeth St Mt Mackay	[Signature]
9-12-21	DON SMITH	BALL BAY	[Signature]
4-12-21	Don Truller	13 Hamilton	[Signature]
9/9/21	Corey Ederon	10 Irving St	[Signature]
9/9/21	KEVIN NAPIER	16 CHATWAY ST, WEST MKY	[Signature]
9/9/21	Wesley Richards	9 Balzan Dr, Rural View	[Signature]
9/9/21	Anita Humphreys	15 Joe Johnson St. Seaforth	[Signature]
9/9/21	Darryl Humphreys	15 Joe Johnson St Seaforth	[Signature]
9/9/21	Cardyn Furlong	2 Ryan Ct, Rural View	[Signature]
9/9/21	Madi Humphreys	47 Schooner Avenue Skirle Point	[Signature]

**Petition by Mackay Residence to seal the road surface on Stotts Road, Racecourse, Mackay, QLD 4740**

To Whom it may concern at Mackay Regional Council

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[illegible]



To Whom it may concern at Mackay Regional Council

We the under signed being residence of Mackay LGA would like to express to Mackay Regional Council that Stotts Road is a Safety Hazard due to the amount of traffic using this unsealed road which surface is always in a poor condition. The 50 meters of dirt road was recently repaired where it intersects with Cowleys Road and the repaired section was back in the same poor condition after a couple of weeks. The poor condition is causing damage to our vehicles, creating a dust hazard when dry and a safety hazard when wet. There is far too much traffic for it to remain unsealed any longer and must be addressed immediately.

[illegible]





To Whom it may concern at Mackay Regional Council

[illegible]



To Whom it may concern at Mackay Regional Council

[illegible]



**Petition by Mackay Residence to seal the road surface on Stotts Road, Racecourse, Mackay, QLD 4740**

To Whom it may concern at Mackay Regional Council

We the under signed being residence of Mackay LGA would like to express to Mackay Regional Council that Stotts Road is a Safety Hazard due to the amount of traffic using this unsealed road which surface is always in a poor condition. The 50 meters of dirt road was recently repaired where it intersects with Cowleys Road and the repaired section was back in the same poor condition after a couple of weeks. The poor condition is causing damage to our vehicles, creating a dust hazard when dry and a safety hazard when wet. There is far too much traffic for it to remain unsealed any longer and must be addressed immediately.

[illegible]

### **13. TENDERS**

Nil

### **14. CONSIDERATION OF NOTIFIED MOTIONS**

Nil

### **15. PUBLIC PARTICIPATION**

Nil

### **16. LATE BUSINESS**

Cr Mann advised that she and several Councillors had attended the SES Week Central Region Awards Ceremony last week as part of SES Week which honours the hard work and dedication of SES staff and volunteers throughout Queensland. Cr Mann noted that she had been amazed by the number of years of service given by some of the staff and volunteers.

Cr Mann advised that she had volunteered at the Eungella Ancient Arts and Craft Fayre last Sunday and had thoroughly enjoyed the day. Cr Mann advised that over 1,000 people had attended each day enjoying the displays and events and noted that many people either stopped at Eungella, Pinnacle or Finch Hatton for lunch on the way home. Cr Mann advised that the committee were undecided at this stage if the Fayre would be an annual or bi-annual event.

Cr Jones advised that she also attended the Eungella Ancient Arts and Craft Fayre last Saturday and felt that the Viking Village was a great drawcard. Cr Jones advised that there is a Viking group in Toowoomba and had heard discussion about the possibility of a 'battle' between Toowoomba and Mackay.

Cr May advised she, Cr Mann, Cr Hassan, Cr Townsend and Cr Green had recently completed the Women in Local Government Leadership program and noted that, as an add-on during the LGAQ Conference, a networking evening would be held for some 65 people from across Queensland.

### **17. CONFIDENTIAL REPORTS**

Nil

### **18. MEETING CLOSURE**

Meeting closed at 10:55 am.

### **19. FOR INFORMATION ONLY**

Confirmed on Wednesday 27 October 2021.

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MAYOR