



MINUTES

Ordinary Meeting

**Held at Council Chambers
Sir Albert Abbott Administration Building
73 Gordon Street, Mackay**

On Wednesday 26 April 2023

ORDER OF BUSINESS

ITEM	PAGE
1. Attendance.....	4
2. Opening Prayer	4
3. Absent on Council Business	4
4. Apologies.....	4
5. Condolences.....	4
6. Conflict of Interest	4
7. Confirmation of Minutes	8
7.1. Confirmation of Minutes - 12 April 2023.....	8
8. Business Arising out of Previous Minutes	59
9. Mayoral Minutes	61
10. Consideration of Committee Reports & Recommendations.....	61
11. Correspondence and Officer's Reports	62
11.1. Office of the Mayor and CEO.....	62
11.1.1. Adoption of Council Policies	62
11.1.2. Referral from Office of Independent Assessor	92
11.2. Capital Works	113
11.2.1. Capital Works Monthly Review Report - March 2023.....	113
11.3. Development Services	146
11.3.1. Development Services Monthly Review Report - March 2023	146
11.3.2. Request for Waiver of Infrastructure Charges and Developer Contributions	168
11.3.3. Request for Council Ownership of Fish Habitat Structures	174
11.4. Engineering and Commercial Infrastructure	187
11.4.1. ECI - Transport & Drainage Monthly Review Report - March 2023.....	187
11.4.2. ECI - Waste Services Monthly Review Report - March 2023	204
11.4.3. ECI - Water Services Monthly Review Report - March 2023.....	220
11.5. Organisational Services	243
11.5.1. Organisational Services Monthly Review Report - March 2023	243
11.5.2. New Lease to AJK Contracting Pty Ltd	265
11.5.3. Budget Review - March 2022/23	269
11.5.4. FY23/24 Fees & Charges	281

11.5.5. Strategic Financial Report - March 2023	341
11.5.6. Response to Petition – Change to Street Name – McCarthy Street Hay Point	365
12. Receipt of Petitions	397
13. Tenders	397
14. Consideration of Notified Motions.....	397
15. Public Participation.....	397
16. Late Business	397
17. Confidential Reports	397
17.1. Legal Services Monthly Report - March 2023	397
17.2. Approved Sponsorship Under the Invest Mackay Events and Conference Attraction Program - March 2023	398
17.3. Approved Concessions under the Facilitating Development in Mackay Region Policy - March 2023	398
17.4. FY23/24 Fees & Charges - Confidential.....	398
17.5. Seninis Road Resumption Report	399
17.6. Disposal of Council land - L1 RP866509, 30 Gordon Street, Mackay	399
18. Meeting Closure	400
19. For Information Only	400
19.1. Building Works Statistics - March 2023	400
19.2. Development Applications - March 2023	403

His Worship the Mayor, Cr Williamson conducted an acknowledgement of Country acknowledging the traditional custodians of the land on which we meet today.

Mayor Williamson advised that the Council Meeting is being streamed live, recorded and published in accordance with Council's Standing Orders, including publishing on Council's web-site.

Mayor Williamson advised those present in the public gallery that, by attending a public meeting of the Council they are consenting to their image, voice and comments being recorded and published, and comments will form part of the live stream and recording.

1. ATTENDANCE

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs M J Bella, L G Bonaventura, J F Englert, M I Green, B C Hassan, A N Jones, F A Mann, K L May, R J Seymour and P A Townsend were in attendance at the commencement of the meeting.

Also present was Mr S Owen (Chief Executive Officer), Mrs P Jaenke (Minute Secretary), Mr D McKendry (Executive Officer), Mr J Devitt (Director - Engineering & Commercial Infrastructure), Ms A Nugent (Director - Development Services), Mr J Carless (Director - Capital Works), Mr M Kelly (A/Director - Community & Client Services), Ms A Hays (Director - Organisational Services), Mr M Sleeman (Manager - Corporate Communications & Marketing) and Mrs K Verroen (Coordinator Corporate Governance).

The meeting commenced at 10:00 am.

2. OPENING PRAYER

Pastor Matthew Pearce from the Seventh Day Adventist Church led those present in Prayer.

3. ABSENT ON COUNCIL BUSINESS

Nil

4. APOLOGIES

Nil

5. CONDOLENCES

Cr Townsend expressed condolences, on behalf of Council to the family of Raymond "Ray" Wilson, who passed away on April 2, aged 101. Cr Townsend advised that Ray was a World War II Veteran who had enlisted in the Army in 1941 and served in New Guinea on three occasions between 1942 and 1945. Ray is remembered as a military 'legend' and a devoted family man who sang his grandchildren to sleep with wartime love songs. Ray's service was recognised last month by the RSL Mackay Sub Branch, who renewed his membership and presented him with his service record, slouch hat and other memorabilia. Cr Townsend passed on condolences to Ray's wife of 73 years Mary, his 6 children, grandchildren, great-grandchildren and great-great-grandchildren.

6. CONFLICT OF INTEREST

In accordance with Chapter 5B of the *Local Government Act 2009*, Cr Bella has a Declared conflict of interest in Agenda Item 11.1.2, Referral from Office of Independent Assessor.

The nature of Cr Bella's interest is as follows:

Subject of Report

Mayor Williamson advised that a number of Conflicts of Interest (as below) had been received for Agenda Item 11.1.2 and referred the matter to the Chief Executive Officer (CEO).

In accordance with Chapter 5B of the *Local Government Act 2009*, I, Mayor Greg Williamson, inform the meeting that I have a Declared Conflict of Interest in Agenda Item 11.1.2, Referral from Office of Independent Assessor.

The nature of my interest is as follows:

I believe it could be perceived that I have a conflict in participating in decisions relating to this matter given I am referenced in the written response from Cr Bella tabled within the agenda item.

The Particulars:

- a. The name of the related party is – Cr Martin Bella
- b. The nature of my relationship with the related party is that as a colleague Councillor
- c. The nature of the related party's interest in this matter is the subject of the report

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

In accordance with Chapter 5B of the *Local Government Act 2009*, I inform the meeting that I, Cr Justin Englert have a Declared conflict of interest in Agenda Item 11.1.2 – Referral from Office of Independent Assessor.

The nature of my interest is as follows:

I believe it could be perceived that I have a conflict in participating in decisions relating to this matter given my decision on the matter underpinning the subject of the Facebook posts.

The Particulars:

- a. The name of the related party is Cr Martin Bella
- b. The nature of my relationship with the related party is that as a colleague Councillor
- c. The nature of the related party's interest in this matter is the subject of the report

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

In accordance with Chapter 5B of the *Local Government Act 2009*, I, Cr Pauline Townsend, inform the meeting that I have a Declared conflict of interest in Agenda 11.1.2, Referral from Office of Independent Assessor.

The nature of my interest is as follows:

I believe it could be perceived that I have a conflict in participating in decisions relating to this item given my decision on the matter that is underpinning the subject of the Facebook posts.

The particulars:

- a. The name of the related party is - Cr Martin Bella
- b. The nature of my relationship with the related party is that as a colleague Councillor
- c. The nature of the related party's interest in this matter is the subject of the report

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

In accordance with Chapter 5B of the *Local Government Act 2009*, I, Cr Belinda Hassan, inform the meeting that I have a Declared Conflict of Interest in Agenda Item 11.1.2, Referral from Office of Independent Assessor.

The nature of my interest is as follows:

I believe it could be perceived that I have a conflict in participating in decisions relating to this matter given my decision on the matter underpinning the subject of the Facebook posts.

The Particulars:

- a. The name of the related party is – Cr Martin Bella
- b. The nature of my relationship with the related party is that as a colleague Councillor
- c. The nature of the related party's interest in this matter is the subject of the report

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

In accordance with Chapter 5B of the *Local Government Act 2009*, I inform the meeting that I, Cr Fran Mann have a Declared conflict of interest in Agenda Item 11.1.2 – Referral from Office of Independent Assessor.

The nature of my interest is as follows:

I believe it could be perceived that I have a conflict in participating in decisions relating to this matter given my decision on the matter underpinning the subject of the Facebook posts.

The Particulars:

- a. The name of the related party is Cr Martin Bella
- b. The nature of my relationship with the related party is that as a colleague Councillor
- c. The nature of the related party's interest in this matter is the subject of the report

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

In accordance with Chapter 5B of the *Local Government Act 2009*, I Cr Alison Jones inform the meeting that I have a Declared conflict of interest in Agenda Item 11.1.2 – Referral from Office of Independent Assessor.

The nature of my interest is as follows:

I believe it could be perceived that I have a conflict in participating in decisions relating to this matter given my decision on the matter underpinning the subject of the Facebook posts.

The Particulars

- a. The name of the related party is – Cr Martin Bella
- b. The nature of my relationship with the related party is that as a colleague Councillor
- c. The nature of the related party's interest in this matter is the subject of the report

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

In accordance with chapter 5B of the *Local Government Act 2009*, I Cr Russell Seymour inform the meeting that I have a Declared conflict of interest in the agenda item 11.1.2, Referral from Office of Independent Assessor.

The nature of my interest is as follows:

I believe it could be perceived that I have a conflict in participating in decisions relating to this matter given my decision on the matter underpinning the subject of the Facebook posts.

- a. The name of the party is: Cr Martin Bella
- b. The nature of my relationship with the related party is that as a colleague Councillor
- c. The nature of the related party's interest in this matter is the subject of the report

As a result of my conflict of interest, I will leave the room while the matter is considered and voted on.

In accordance with Chapter 5B of the *Local Government Act 2009*, I Cr Laurence Bonaventura inform the meeting that I will declare a conflict of interest in Agenda Item 11.1.2, Referral from Office of independent Assessor.

The nature of my interest is as follows:

I believe it could be perceived that I have a conflict in participating in decisions relating to this item given my decision on the matter that is underpinning the subject of the social media posts.

The Particulars:

- a. The name of the related party is – Cr Martin Bella
- b. The nature of my relationship with the related party is that as a colleague Councillor
- c. The nature of the related party's interest in this matter is the subject of the report

As a result of my conflict of interest, I will leave the meeting room while the matter is considered.

The CEO advised that Item 11.1.2 would be removed from the Agenda and therefore would not be discussed at today's meeting, enabling further advice to be sought.

7. CONFIRMATION OF MINUTES

7.1. CONFIRMATION OF MINUTES - 12 APRIL 2023

Council Resolution ORD-2023-101

THAT the Ordinary Meeting Minutes dated 12 April 2023 be adopted.

Moved Cr Jones

Seconded Cr May

CARRIED UNANIMOUSLY



MINUTES

Ordinary Meeting

**Held at Council Chambers
Sir Albert Abbott Administration Building
73 Gordon Street, Mackay**

On Wednesday 12 April 2023

ORDINARY MEETING - 12 APRIL 2023

ORDER OF BUSINESS

ITEM	PAGE
1. Attendance	4
2. Opening Prayer	4
3. Absent on Council Business.....	4
4. Apologies	4
4.2. Leave of Absence - Cr Green.....	4
5. Condolences	5
6. Conflict of Interest	5
7. Confirmation of Minutes	6
7.1. Confirmation of Minutes - 22 March 2023	6
8. Business Arising out of Previous Minutes.....	6
9. Mayoral Minutes.....	8
10. Consideration of Committee Reports & Recommendations	8
10.1. Local Disaster Management Group (LDMG) Minutes - 6 March 2023	8
10.2. Draft Minutes Visual Arts Advisory Committee (VAAC)	9
11. Correspondence and Officer's Reports.....	10
11.1. Office of the Mayor and CEO	10
11.1.1. Office of the Mayor and CEO Monthly Review Report - March 2023.....	10
11.1.2. Councillor Conference Attendance - Oceania National Olympic Committee AGM and Congress - Cr May.....	11
11.1.3. Councillor Conference Attendance Report - LGAQ Coastal Leaders Forum - Cr Jones	13
11.2. Community and Client Services	14
11.2.1. Community & Client Services Monthly Review Report - March 2023	14
11.3. Development Services	15
11.3.1. Mackay Regional Council - Local Government Infrastructure Plan 5 Year Review	15
11.3.2. Facilitating Development in the Mackay Region Policy Review (Policy 81)	18
12. Receipt of Petitions	25
12.1. Petition - Planting of Turtle Nest Shading Trees - Seaforth	25
12.2. Response to Petition - Planting of Turtle Nest Shading Trees - Seaforth	27
12.3. Petition - Change to Street Name - McCarthy Street Hay Point	29
12.4. Petition - Bitumen Sealing of Gravinosa Road, Victoria Plains	30

ORDINARY MEETING - 12 APRIL 2023

13. Tenders.....	32
13.1. MRC 2023-049 Pioneer Valley Mountain Bike Trails - Stage 1.....	32
13.2. MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead.....	35
13.3. MRC 2023-051 Pioneer Valley Mountain Bike Finch Hatton Pump Track.....	38
13.4. MRC 2023-038 Graffunder Street and Goldsmith Street, Road Improvement Project.....	41
13.5. MRC 2023-041 Culvert Rehabilitation Package.....	44
13.6. MRC 2023-047a 90591 Mackay Blue Water Lagoon Resurfacing.....	46
14. Consideration of Notified Motions.....	50
15. Public Participation.....	50
16. Late Business.....	50
17. Confidential Reports.....	50
17.1. Draft Minutes - Invest Mackay Events and Conference Attraction Program Advisory Committee - 13 March 2023.....	51
18. Meeting Closure.....	51
19. For Information Only.....	51

ORDINARY MEETING - 12 APRIL 2023

His Worship the Mayor, Cr Williamson conducted an acknowledgement of Country acknowledging the traditional custodians of the land on which we meet today.

Mayor Williamson advised that the Council Meeting is being streamed live, recorded and published in accordance with Council's Standing Orders, including publishing on Council's web-site.

Mayor Williamson advised those present in the public gallery that, by attending a public meeting of the Council they are consenting to their image, voice and comments being recorded and published, and comments will form part of the live stream and recording.

Attendees were also advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

1. ATTENDANCE

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs M J Bella, L G Bonaventura, J F Englert, B C Hassan, A N Jones, F A Mann, K L May, R J Seymour and P A Townsend were in attendance at the commencement of the meeting.

Also present was Mr S Owen (Chief Executive Officer), Mrs J Ronald (Minute Secretary), Mr D McKendry (Executive Officer), Mr J Devitt (Director - Engineering & Commercial Infrastructure), Ms A Nugent (Director - Development Services), Mr J Carless (Director - Capital Works), Mr M Kelly (A/Director - Community & Client Services), Ms A Hays (Director - Organisational Services) and Mrs M Rogers (A/Manager - Corporate Communications & Marketing).

The meeting commenced at 10.00am.

2. OPENING PRAYER

Aux-Lieutenant David Dobbie of the Salvation Army led those present in Prayer.

3. ABSENT ON COUNCIL BUSINESS

Nil

4. APOLOGIES

Nil

4.2. LEAVE OF ABSENCE - CR GREEN

Council Resolution ORD-2023-80

LEAVE OF ABSENCE - Cr Green

THAT Cr Green be granted leave of absence for today's Meeting.

Moved Cr May

Seconded Cr Mann

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

5. CONDOLENCES

Cr Williamson expressed condolences, on behalf of Council to the family of Cr Mann, whose mother has passed away recently. Mary Fordham and her husband Alan (deceased) were long time Pioneer Valley residents and business owners for 30 years in the Pioneer Valley.

Cr May expressed condolences, on behalf of Council to the family of Robin Pitcher who passed away recently. Robin was an overseer with the former Sarina Shire Council and volunteered for many community groups in the Sarina community including the Sarina museum and was part of the steering committee for the Sarina Community Bendigo Bank.

6. CONFLICT OF INTEREST

CONFLICT OF INTEREST - CR JONES

In accordance with Chapter 5B of the *Local Government Act 2009*, I Cr Alison Jones inform the meeting that I have a Declared conflict of interest in Agenda Item Nos 13.1 - MRC 2023-049 Pioneer Valley Mountain Bike Trails - Stage 1; No 13.2 MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead and No 13.3 MRC 2023-051 Pioneer Valley Mountain Bike Finch Hatton Pump Track.

The nature of my interest is as follows:

My brother-in-law is a property owner and business owner in Finch Hatton.

The Particulars:

- (a) **The name of the related party is Jeffery Jones**
- (b) **The nature of my relationship with the related party is that of sister-in-law.**
- (c) **The nature of the related party's interest in this matter is property owner in Finch Hatton**

CONFLICT OF INTEREST - CR SEYMOUR

In accordance with Chapter 5B of the *Local Government Act 2009*, I Cr Russell Seymour inform the meeting that I have a Declared conflict of interest in Agenda Item Nos 13.1 - MRC 2023-049 Pioneer Valley Mountain Bike Trails - Stage 1; No 13.2 MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead and No 13.3 MRC 2023-051 Pioneer Valley Mountain Bike Finch Hatton Pump Track.

The nature of my interest is as follows:

My brother is a property owner in Finch Hatton.

The Particulars:

- (a) **The name of the related party is Michael Seymour.**
- (b) **The nature of my relationship with the related party is that of brother.**
- (c) **The nature of the related party's interest in this matter is property owner in Finch Hatton**

ORDINARY MEETING - 12 APRIL 2023

7. CONFIRMATION OF MINUTES

7.1. CONFIRMATION OF MINUTES - 22 MARCH 2023

Council Resolution ORD-2023-81

THAT the Ordinary Meeting Minutes dated 22 March 2023 be adopted.

Moved Cr Bonaventura

Seconded Cr Bella

CARRIED UNANIMOUSLY

8. BUSINESS ARISING OUT OF PREVIOUS MINUTES

Noted.

ORDINARY MEETING - 12 APRIL 2023

9. MAYORAL MINUTES

Nil

10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS

10.1. LOCAL DISASTER MANAGEMENT GROUP (LDMG) MINUTES - 6 MARCH 2023

Author	Emergency Management Co-ordinator (Kristie Brown)
Responsible Officer	A/Director Community & Client Services (Matthew Kelly)
File Number	LDMG
Attachments	1. MINUTES - LDMG Meeting - 6 March 2023 [10.1.1 - 4 pages]

Purpose

To present to Council the Local Disaster Management Group (LDMG) Minutes of the meeting held on 6 March 2023 for information purposes.

Related Parties

N/A

Corporate Plan Linkage

Priority: Community Health & Wellbeing

Strategy: Disaster preparedness - Build community preparedness and responsiveness to emergencies and natural disasters.

Officer's Recommendation

THAT the Minutes of the Local Disaster Management Group Meeting of 6 March 2023 be received.

Council Resolution ORD-2023-82

THAT the Minutes of the Local Disaster Management Group Meeting of 6 March 2023 be received.

Moved Cr May

Seconded Cr Englert

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

10.2. DRAFT MINUTES VISUAL ARTS ADVISORY COMMITTEE (VAAC)

Author	A/Director Community & Client Services (Matt Kelly)
Responsible Officer	Director Artspace (Tracey Heathwood)
File Reference	Visual Arts Advisory Committee (VAAC)

Attachments	1. VAAC Minutes 20 March 2023 [10.2.1 - 5 pages]
--------------------	----------------------------------------------------------

Purpose

Attached is a copy of the Visual Arts Advisory Committee (VAAC) minutes of 20 March 2023.

Related Parties

N/A

Operational Plan Linkage

This links to various corporate objectives and strategies within the corporate plan.

Background/Discussion

Acknowledgement – Cathy Knezevic. Cathy Knezevic sadly passed away in August 2022. Cathy Knezevic had made a significant contribution to the region's arts and cultural industry, including securing the significant donation of some 300 items from printmaker Tate Adams for the MRC Art Collection on the opening of Artspace Mackay. Cathy was also a past staff member of Artspace and the Libraries and later became a member of the Visual Arts Advisory Committee, serving on the committee for some seven years. Cathy was instrumental in the development and growth of the MRC artists' book collection.

In recognition of Cathy's significant contribution to the Visual Arts Advisory Committee the committee agreed, with Council's approval, to rename the Libris Awards (Artspace Mackay's biennial national artists' book prize) to the "Cathy Knezevic Regional Artists' Book Prize".

Officer's Recommendation

THAT the minutes of the Visual Arts Advisory Committee meeting held on 20 March 2023 be received.

AND THAT Council approves the renaming of the Libris Awards Regional Artists' Book Prize to the "Cathy Knezevic Regional Artists' Book Prize" in honour of Cathy's significant contribution to the Mackay Regional Council's artists' book collection.

Council Resolution ORD-2023-83

THAT the minutes of the Visual Arts Advisory Committee meeting held on 20 March 2023 be received.

AND THAT Council approves the renaming of the Libris Awards Regional Artists' Book Prize to the "Cathy Knezevic Regional Artists' Book Prize" in honour of Cathy's significant contribution to the Mackay Regional Council's artists' book collection.

Moved Cr Townsend

Seconded Cr Jones

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

11. CORRESPONDENCE AND OFFICER'S REPORTS**11.1. OFFICE OF THE MAYOR AND CEO****11.1.1. OFFICE OF THE MAYOR AND CEO MONTHLY REVIEW REPORT - MARCH 2023**

Author	Chief Executive Officer (Scott Owen)
Responsible Officer	Chief Executive Officer (Scott Owen)
File Reference	DMRR

Attachments	1. FINA L Report for Office of Mayor CEOs Monthly Review [11.1.1.1 - 27 pages]
--------------------	-----------------------------------------------------------------------------------

Purpose

To provide Council with the Office of the Mayor and Chief Executive Officer's Monthly Report for the month of March 2023.

Related Parties

Nil

Officer's Recommendation

THAT the Office of the Mayor and Chief Executive Officers Monthly Report for March 2023 be received.

Council Resolution ORD-2023-84

THAT the Office of the Mayor and Chief Executive Officer's Monthly Report for March 2023 be received.

Moved Cr May

Seconded Cr Englert

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

11.1.2. COUNCILLOR CONFERENCE ATTENDANCE - OCEANIA NATIONAL OLYMPIC COMMITTEE AGM AND CONGRESS - CR MAY

Author	Councillor Support Officer – Pam Jaenke
Responsible Officer	Executive Officer – David McKendry
File Reference	Councillors General
Attachments	Oceania National Olympic Committee Sessions

Purpose

The report is to request approval for Cr Karen May to attend the Oceania National Olympic (ONOC) Annual General Meeting and Congress to be held in Brisbane from 17 – 18 April 2023.

Related Parties

Not applicable

Corporate Plan Linkage

Invest and Work

Diversified economy - We have a diversified economy that attracts new and emerging industries, such as sport, tertiary education, health, tourism, agribusiness, biofutures industry, and the Mining Equipment Technology and Services (METS) sector.

Background/Discussion

There are expected to be 200+ delegates from the national Olympic and Non-Olympic Committees, as well as the National Sporting Federations from the Oceania region, in attendance at the Congress.

Delegates include –

- 17 National Olympic Committees from the Oceania Region (15 from the Pacific Island nations)
- 7 Associate members from the Pacific Island nations
- ONOC Executive, Committees and ONOC Commissions
- Host NOC and Host NPC
- ONOC Athletes Commission
- International Olympic Committee (IOC) and Olympic Solidarity
- International Paralympic Committee (IPC)
- Organisation of Sports Federations of Oceania (OSFO)
- International and Regional Sports Federations
- Association of National Olympic Committees (ANOC)
- Oceania Paralympic Committee and Delegates from National Paralympic Committees
- Oceania Australia Foundation
- Commonwealth Games Federation and Commonwealth Games Australia
- Pacific Games Council
- International and Regional Partners and Agencies, such as ORADO, Sport Integrity Australia, United Nations, Pacific Island Forum, Pacific Island News Association, University of the South Pacific
- ONOC Staff and Organisational Team

Additional delegates from a number of stakeholders will include:

- Australian Federal Government / DFAT / PacificAus Sports & Team Up
- Queensland State Government

ORDINARY MEETING - 12 APRIL 2023

- Brisbane 2032 Organising Committee Members and Management Team
- Brisbane City Council and Municipal Councils that will host Brisbane 2032 events
 - Gold Coast City Council and Sports Attraction
 - Sunshine Coast Council
 - Toowoomba (TSBE)
- Victoria 2026 Organising Committee
- Additional Pacific Islands Delegations including:
 - B2032 Working Group / Specialist Interest Group Commission
 - Additional NOC & NPC delegates
 - Priority National Sports Federations from the 17 NOCs
- AUSTRALIA Partners
 - Sport Australia, Australian Institute of Sports, Queensland Academy of Sports
 - University and Academic Institutions in Southeast Queensland and New Zealand
 - Academic Placements / Centres of Excellence
- New Zealand Partners
 - NZOC (GA Delegates)
 - Paralympic New Zealand
 - Sport New Zealand
 - Ministry of Foreign Affairs & Trade
- Future Host Cities and Organising Committees for Olympic and Paralympic Games
- Future Host Cities of Commonwealth Games
- Future Pacific Games Hosts –
- Specialists / Presenters

Mackay Regional Council will be holding a display booth at the Congress.

Consultation and Communication

Mayor and Councillors

Resource Implications

The total cost for travel, accommodation and attendance at the Conference is estimated at \$1,600.

Risk Management Implications

Not Applicable

Conclusion

This is a great opportunity to network with ONOC committee members, representatives from numerous National and International Olympic and Athletic organisations, Federal and State Government representatives, Members of Parliament, and in particular assist to promote the Mackay Region.

Officer's Recommendation

THAT Council endorse the attendance of Cr Karen May at the Oceania National Olympic AGM and Congress in Brisbane from 17 – 18 April 2023.

ORDINARY MEETING - 12 APRIL 2023

Council Resolution ORD-2023-85

THAT Council endorse the attendance of Cr Karen May at the Oceania National Olympic AGM and Congress in Brisbane from 17 – 18 April 2023.

Moved Cr Englert

Seconded Cr Townsend

CARRIED UNANIMOUSLY

11.1.3. COUNCILLOR CONFERENCE ATTENDANCE REPORT - LGAQ COASTAL LEADERS FORUM - CR JONES

Author	Executive Support Officer (Pam Jaenke)
Responsible Officer	Executive Officer (David McKendry)
File Reference	Councillors General

Attachments

1. Councillor Conference Report Coastal Forum Gladstone [**11.1.3.1** - 10 pages]

Purpose

To present a report to Council which includes information and outcomes resulting from attendance at the Local Government Association of Queensland (LGAQ) Coastal Leaders Forum by Cr Alison Jones on 11-12 August 2022 in Gladstone.

Background/Discussion

Council at its meeting on 27 July 2022, authorised the attendance of Cr Jones at the LGAQ Coastal Leaders Forum on 11-12 August 2022.

Attached are the details as presented following attendance at this Conference.

Officer's Recommendation

THAT the report on attendance at the LGAQ Coastal Leaders Forum by Cr Jones be received.

Council Resolution ORD-2023-86

THAT the report on attendance at the LGAQ Coastal Leaders Forum by Cr Jones be received.

Moved Cr Jones

Seconded Cr Bonaventura

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

11.2. COMMUNITY AND CLIENT SERVICES

11.2.1. COMMUNITY & CLIENT SERVICES MONTHLY REVIEW REPORT - MARCH 2023

Author A/Director Community & Client Services (Matthew Kelly)
Responsible Officer A/Director Community & Client Services (Matthew Kelly)
File Reference DMRR

Attachments 1. CCS MONTHLY REVIEW MARCH 2023 (1) [11.2.1.1 - 58 pages]

Purpose

Attached is a copy of the Community and Client Services Monthly Review for the month of March 2023.

Related Parties

N/A

Corporate Plan Linkage

This links to various corporate objectives and strategies within the corporate plan.

Officer's Recommendation

THAT the Community and Client Services Monthly Review for the month of March 2023 be received.

Council Resolution ORD-2023-88

THAT the Community and Client Services Monthly Review for the month of March 2023 be received.

Moved Cr Townsend

Seconded Cr Jones

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

11.3. DEVELOPMENT SERVICES**11.3.1. MACKAY REGIONAL COUNCIL - LOCAL GOVERNMENT INFRASTRUCTURE PLAN 5 YEAR REVIEW**

Author Acting Manager Strategic Planning (Jay Rosenberg)
Responsible Officer Director Development Services (Aletta Nugent)
File Reference SPIP-007

Attachments

1. Mackay Regional Council LGIP 5 year Review Checklist April 2023 [**11.3.1.1** - 6 pages]

Purpose

To provide Council with the outcomes of the review of the existing Local Government Infrastructure Plan (LGIP), undertaken in accordance with the requirements of the *Planning Act 2016* (the Act) and the *Minister's Guidelines and Rules – September 2020* (MGR), to allow Council to decide whether to amend the LGIP, or to not amend the LGIP.

Related Parties

Department of State Development, Infrastructure, Local Government and Planning.

Corporate Plan LinkageLive and Visit

Places and Spaces - We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.

Background/Discussion

Section 25(3) of the Act requires the local government to review its LGIP within 5 years of the LGIP being included within in the planning scheme. The existing LGIP was adopted by Council through an LGIP Amendment made in accordance with the Act at the Ordinary Meeting of 27 June 2018 and commenced as part of the Mackay Region Planning Scheme on 1 July 2018. The existing LGIP is required to be reviewed by 1 July 2023.

Section 25(4) of the Act requires that when reviewing the LGIP, the local government must follow the process in the MGR. Chapter 5, Part 5 of the MGR identifies the process for reviewing the LGIP in accordance with section 25(3) of the Act. Section 23.1 identifies how the review is required to be undertaken, as follows:

23.1 The local government must consider the accuracy, currency and relevance of the current LGIP by using the Review checklist to identify any non-compliance of the current LGIP with the matters under Part 6 of this chapter.

Following the completion of the review, section 23.2 and 23.3 of the MGR identifies the options and requirements for the local government, which must be undertaken:

23.2 After completing the review in accordance with section 23.1 the local government must decide –

- a. To make an LGIP amendment in accordance with Part 3 of this chapter*
- b. To make a LGIP in accordance with Part 4 of this chapter*
- c. Or subject to section 24, 25 and 26 of this part, decide not to make a LGIP amendment.*

ORDINARY MEETING - 12 APRIL 2023

23.3 The local government must within 20 days of completing the review write to the chief executive, advising when the review was completed, and the decision made under 23.2(a) or (b).

Council officers have reviewed the LGIP in accordance with section 23.1 of the MGR and have completed the review checklist (see Attachment 1). The review highlights that although the LGIP remains compliant based on its existing structure, there are a number of areas where the accuracy and currency of the existing content have been superseded, as follows:

- Planning assumptions (methodology) – existing population, dwelling, employment and non-residential development projections have been superseded by later Queensland Government Statistician's Office (QGSO) projections and Council's Mackay Growth Allocation Model (MGAM) updated in 2018 and 2020.
- Planning assumptions (demand) – existing infrastructure demand projections have been superseded by the update of the MGAM in 2020, which is currently being used for forward infrastructure planning.
- Planning assumptions (demand) – through normal business and planning processes the asset management plans and Long-term Financial Forecast have been updated since the initial development and adoption of the LGIP.
- Schedules of work – through development of some trunk infrastructure projects and ongoing infrastructure planning and budget processes, the forward planning program of trunk works has changed since the adoption of the LGIP.

Based on the outcomes of the review, the officer's recommendation is for Council to make an LGIP amendment in accordance with Chapter 5, Part 3 of the MGR, as per section 23.2(a) of the MGR.

The future amendment of the LGIP is not the subject of this report and will be undertaken as a separate process in accordance with the MGR.

Consultation and Communication

Councillors were briefed on the review of the LGIP on 15 March 2023.

The Strategic Planning program has consulted with the Transport and Drainage Infrastructure Planning, Mackay Water, Parks and Environment, Community Lifestyle and Finance program areas about the review of the LGIP and a potential future amendment of the LGIP.

Resource Implications

Through ongoing internal consultation, the potential future amendment of the LGIP has been identified with the relevant Council program areas since late 2020 and any resource requirements relating to the potential future amendment of the LGIP have been accommodated through existing resources and operational budgets.

Risk Management Implications

The completion of the LGIP review will ensure Council is complying with its legislative requirements under section 25(3) of the *Planning Act 2016*.

Conclusion

Council is required to complete a review of the existing LGIP by 1 July 2023 to comply with the legislative requirements of section 25(3) of the Planning Act 2016. Council officers have completed a review of the existing LGIP in accordance with the requirements of Chapter 5, Part 5 of the MGR using the Review checklist (Attachment 1). This review has considered the accuracy, currency and relevance of the existing LGIP using the Review checklist.

The review has identified that there are components of the existing LGIP that are no longer accurate or current, specifically in relation to the planning assumptions, alignment to asset management plans and long-term financial forecast and alignment to the scope, estimated timing and cost of planned future trunk works.

ORDINARY MEETING - 12 APRIL 2023

Following the review, in accordance with section 23.2 of the MGR, Council must decide to; either amend the LGIP, make a new LGIP or not amend the LGIP as per the specific requirements of the MGR. The review has highlighted that certain elements of the existing LGIP are no longer current or accurate. The officer's recommendation is to amend the LGIP in accordance with Chapter 5, Part 3 of the MGR.

Officer's Recommendation

THAT Council endorses the review of the existing Local Government Infrastructure Plan and the Review checklist, undertaken in accordance with Chapter 5, Part 5 of the *Minister's Guidelines and Rules* (September 2020).

AND THAT following the review of the existing Local Government Infrastructure Plan, under section 23.2(a) of the *Minister's Guidelines and Rules* (September 2020), Council resolves to make an amendment to the Local Government Infrastructure Plan in accordance with Chapter 5, Part 3 of the *Minister's Guidelines and Rules* (September 2020).

AND THAT, in accordance with section 23.3 of the *Minister's Guidelines and Rules* (September 2020), Council writes to the Chief Executive of the Department of State Development, Local Government and Planning, to advise that Council has completed its review of the Local Government Infrastructure Plan and the Council has decided to make an amendment to its Local Government Infrastructure Plan in accordance with Chapter 5, Part 3 of the *Minister's Guidelines and Rules* (September 2020).

Council Resolution ORD-2023-89

THAT Council endorses the review of the existing Local Government Infrastructure Plan and the Review checklist, undertaken in accordance with Chapter 5, Part 5 of the *Minister's Guidelines and Rules* (September 2020).

AND THAT following the review of the existing Local Government Infrastructure Plan, under section 23.2(a) of the *Minister's Guidelines and Rules* (September 2020), Council resolves to make an amendment to the Local Government Infrastructure Plan in accordance with Chapter 5, Part 3 of the *Minister's Guidelines and Rules* (September 2020).

AND THAT, in accordance with section 23.3 of the *Minister's Guidelines and Rules* (September 2020), Council writes to the Chief Executive of the Department of State Development, Local Government and Planning, to advise that Council has completed its review of the Local Government Infrastructure Plan and the Council has decided to make an amendment to its Local Government Infrastructure Plan in accordance with Chapter 5, Part 3 of the *Minister's Guidelines and Rules* (September 2020).

Moved Cr Englert

Seconded Cr Townsend

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

11.3.2. FACILITATING DEVELOPMENT IN THE MACKAY REGION POLICY REVIEW (POLICY 81)

Author Acting Manager Strategic Planning (Jay Rosenberg)
Responsible Officer Director Development Services (Aletta Nugent)
File Reference 081 – Facilitating Development in the Mackay Region Policy

Attachments

1. 081 - Facilitating Development in the Mackay Region Policy [11.3.2.1 - 32 pages]

Purpose

To present the amended Facilitating Development in the Mackay Region Policy No 81 (the Policy) for consideration and adoption by Council.

Related Parties

- Urban Development Institute of Australia (Mackay/Whitsunday Branch)
- Mackay Regional Chamber of Commerce
- Master Builders (Mackay)
- Housing Industry Association
- Resource Industry Network
- Real Estate Institute of Queensland
- Mackay Isaac Tourism

Corporate Plan LinkageInvest and Work

Diversified Economy - We have a diversified economy that attracts new and emerging industries, such as sport, tertiary education, health, tourism, agribusiness, biofutures industry, and the Mining Equipment Technology and Services (METS) sector.

Industries, Jobs and Growth - Our core industries are growing and prosperous, encouraged to innovate, create jobs, and drive growth.

Region of Choice - We are recognised as Australia's best region for attracting, retaining, and developing a skilled workforce.

Live and Visit

Enhance Liveability - We have a range of housing and social infrastructure options that supports a great quality of life and wellbeing in our community.

Live, Visit and Play - We have a diverse mix of accessible spaces to live, visit and play.

Places and Spaces - We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.

Background/Discussion

The Policy was first endorsed by Council on 3 December 2014 and became effective on 10 December 2014. The Policy has been reviewed and amended each year with the last amendment adopted by Council at its meeting on 9 February 2022.

The current schedules of the Policy are listed below:

Schedule 1 – *Development within the Mackay Waterfront Priority Development Area (PDA)*

Schedule 2 – *Major industry development in the Industrial investigation zone*

ORDINARY MEETING - 12 APRIL 2023

Schedule 3 – *Health, Aged care and Retirement living*

Schedule 4 – *Tourism development*

Schedule 5 – *Bio-futures industry development*

Schedule 6 – *Community facilities*

Schedule 7 – *Housing diversity*

Since the adoption of the first version of the Policy, a total of 67 applications have been approved through the Policy. The approved applications have a combined construction value of close to \$515 million which is modelled to generate \$1,217 million economic output and 2,315 construction jobs. If all approvals were to be constructed and completed in accordance with the timeframes and approval conditions, the following concessions would be realised:

- Infrastructure charge concessions - \$12.5 million (initial infrastructure charges were \$31.5 million)
- Service connection application discount - \$40,500
- Food/trade waste application discount - \$2,485
- Potential delayed payment for 31 applicants.

Monitoring of the status of approvals indicates that not all developments were completed within the two-year approval timeframe and the concessions to be realised are less than what has been approved. The ongoing monitoring is an important consideration of the Policy review as it allows for a more accurate representation of the concessions likely to be realised and reduces the risk to Council of approving disproportionate concessions and forfeiting excessive revenue.

The review of the Policy for 2022 commenced in September 2022 with an internal review of available data relating to the region's development activity, building approvals, construction, property sales, rentals and other statistics related to current and historical enquiries, applications and approvals under the Policy.

An initial Councillor Briefing was held on 23 November 2022 summarising the internal review of the Policy and presenting a number of suggested changes, including:

- Introducing a delegation to allow for the Director Development Services to approve smaller applications made under the Policy.
- Increasing the incentives in *Schedule 7 – Housing diversity* to further promote the development of a range of housing to help increase housing supply in the Mackay market.
- Changes to the geographical area for the applicable uses in *Schedule 4 – Tourism development* to broaden the scope of the applicable uses in all regional locations outside of the main urban area of Mackay.
- Inclusion of caretaker's accommodation within the applicable land uses in *Schedule 4 – Tourism development* when associated with a new development.
- Increasing concessions available for child care centre developments within *Schedule 6 – Community facilities* to promote the development of further child care spaces across the region.

Following the Councillor Briefing, an email was sent to key external stakeholders seeking feedback on the existing Policy and the suggested changes. Key stakeholders included:

- Urban Development Institute of Australia (Mackay/Whitsunday Branch)
- Mackay Chamber of Commerce
- Master Builders (Mackay)
- Housing Industry Association
- Resource Industry Network
- Real Estate Institute of Queensland
- Mackay Isaac Tourism

ORDINARY MEETING - 12 APRIL 2023

Stakeholder feedback

In response to the request for feedback, submissions were received from Urban Development Institute of Australia (Mackay Whitsunday Branch), Housing Industry Association and the Real Estate Institute of Queensland. Additionally, Council representatives held a meeting with Mackay Isaac Tourism to discuss Council's strategic approach to supporting the tourism industry.

The submissions all demonstrated support for the suggested changes to the Policy. Other comments were received as part of the feedback which covered a range of topics. A summary of this feedback is provided in the table below, with further commentary provided about how this has been considered for the review of the Policy.

Topic	Summary of feedback	Comments
Social and affordable housing	Consider whether the scope of the Policy can be expanded to improve incentivisation for social and affordable housing in the region.	The proposed increase to incentives from 50% to 100% in Schedule 7, will incentivise any affordable or social housing project (as related to the Applicable uses) where there is a requirement for a development approval (and infrastructure charges would be levied).
	The current need for social and affordable housing in Mackay should be investigated to inform the Policy.	Council is working with a number of stakeholders across the region as part of the Greater Whitsunday Housing Project to address critical housing issues and priorities across the region.
Schedule 7 – Housing diversity	Focus should be given to quality of proposed housing developments.	The Policy does not replace the function of the Mackay Region Planning Scheme (MRPS) with respect to assessment of development and achieving development outcomes. Introducing assessment criteria into the Policy about specific housing outcomes that are different, or additional to assessment criteria would be problematic to implement through the Policy.
	Consider whether the Policy can include criteria around the diversity and standards of housing – e.g. styles, quality of design/fixtures/fittings, character, suitability for pets and different numbers of bedrooms.	
	Add incentives for renovation of older properties, or conversion to dual occupancy.	The potential reduction in infrastructure charges provided through the Policy is relevant where there is a requirement for a development approval giving rise to the levying of infrastructure charges. Typically building works (e.g. renovations) are not assessable development and therefore the Policy would not apply. Incentives under the Policy may apply to Dual occupancy development through Schedule 7.
	Council should consider how housing diversity can improve property utilisation in Mackay – e.g. right type of housing for the needs of the residents.	The intended outcome is that the Schedule 7 incentives will promote the development of a more diverse range of housing products to offer greater choice in the market.
	Further community consultation should be taken to evaluate the effectiveness of the Policy for bringing housing diversity to the community	Noted. The effect of any changes will be monitored and considered further as part of the next review.
	Policy should not be limited only to eligible development that is code assessable.	Eligible developments that are code assessable and within the PIA are, for the purposes of this Policy, assumed to be

ORDINARY MEETING - 12 APRIL 2023

		supporting the development outcomes of the MRPS. If an Applicable use was proposed that was impact assessable development, the Policy provides for unique proposals to be considered by Council for incentives.
Application process	Application process under the Policy is extensive – consider streamlining. Consider a separate policy for Schedule 7 to streamline the application process.	The current process is intended to ensure that any approvals under the Policy are meeting the objectives and intent of the Policy. Support for applicants is provided through the Economic Development and Tourism program.
Infrastructure charges	Consider reducing infrastructure charge rates for specific uses in the adopted charges resolution. Lower infrastructure charge rates are encouraged for all dwellings to drive housing development.	The Policy is intended to respond to specific market and development conditions and through regular reviews can be tailored to respond.
Incentivise smaller lots	Additional reduction for smaller lots through the Adopted Charges Resolution.	This will be considered through a future review of the Adopted Charges Resolution.
Application of charges incentives when trunk infrastructure is being provided	Application of charge reductions is recommended to be applied before the application of any trunk infrastructure offsets.	This has previously been considered by Council and was not supported.
Scope of concessions	Increase the maximum concession value to increase the number of projects incentivised. Allow for concessions for one-off special uses.	Further increases to concessions are being considered for targeted uses in Schedule 7 and within Schedule 6 for Child care uses. The Policy already includes provisions for alternative proposals to be considered within each schedule.
Other grants or concessions	Consider grants for house construction projects. Provide council rate concessions for first home buyers, e.g. 50% concession for the first 12 months after the completion of the residential dwelling. Offer \$5,000 grants for the first 200 new homes constructed per annum, payment to be made to the home owner. Reduce development application fees.	These have previously been considered by Council and were not supported.

Proposed Amendments

In response to the internal review and the stakeholder feedback, there are a number of proposed amendments to the Policy, including:

- Introducing a delegation to allow for the Director Development Services to approve smaller applications made under the Policy where the combined value of incentives is less than or equal to \$20,000.
- Inclusion of the associated application fees for a Food License and Trade Waste application as part of the potential incentives within *Schedule 1 – Development within the Mackay Waterfront Priority Development Area* or *Schedule 4 – Tourism development*.

ORDINARY MEETING - 12 APRIL 2023

- Changes to the geographical area for the applicable uses in *Schedule 4 – Tourism development* to broaden the scope of the applicable uses in all regional locations outside of the main urban area of Mackay.
- Inclusion of caretaker's accommodation within the applicable land uses in *Schedule 4 – Tourism development* when associated with a new development.
- Increasing the concessions available for child care centre development within *Schedule 6 – Community facilities* to promote the development of further child care spaces across the region.
- Increasing the incentives in *Schedule 7 - Housing diversity* from 50% to 100%, to further promote the development of a range of housing to help increase housing supply in the Mackay market.

These proposed amendments are discussed further below.

Proposed delegation

In recognition of an increase in enquiries relating to smaller development proposals, the potential to introduce a delegated approval process was identified as a way to streamline the application and approval process and to reduce the internal resource requirements for smaller developments that meet all the current eligibility requirements.

It is proposed to introduce a new delegated approval process in section 11.0 to allow the Director Development Services to assess and decide applications under this Policy where the combined value of any financial incentives or discounts is less than or equal to \$20,000. The Director Development Services is proposed as the delegate as this directorate is responsible for the Policy, promoting economic development and tourism, and assessing development applications under the MRPS.

There would be no change to the existing approval process for applications where the combined value of any financial incentives or discounts was greater than \$20,000, specifically requiring approval of the Council at an Ordinary Council meeting.

Application fees – Food License and Trade Waste

Currently the Policy does not specify whether the associated application fee for obtaining a trade waste approval or food license is included in the potential incentives. It is proposed to discount the initial application fee to further reduce any financial barriers at the commencement of a new use. These application fees can range from approximately \$300 to \$900, depending on the proposed use.

Schedule 4 – Tourism development

Schedule 4 provides potential incentives for eligible development within appropriately zoned land in both rural and urban areas. For the rural areas, the existing Policy states that it applies to appropriately zoned land outside of the established urban areas of Mackay, Marian, Mirani, Walkerston and Sarina. To further expand the geographical area for the applicable land uses, it is proposed to extend this to all areas outside of the general Mackay urban area between Bakers Creek and Shoal Point. A figure has been created to further define the general Mackay urban area for the purposes of the Policy.

To ensure that where an ancillary use for a caretaker's accommodation is proposed with an eligible applicable use within Schedule 4, it is proposed to include Caretaker's accommodation to the table of Applicable Land Uses.

Schedule 6 – Community facilities

Schedule 6 provides for potential incentives for eligible community facilities development within appropriately zoned land. Availability of child care places remains a recognised issue across the region. To further promote the development of new child care centres and create additional places, it is proposed to increase the existing incentive from 75% to 100% for not-for-profit groups (equivalent to the incentive for a recognised charity) and from 50% to 75% for all other proponents. To help identify the different land uses and potential reductions in infrastructure charges a table has been added in section 3.1.

ORDINARY MEETING - 12 APRIL 2023

Schedule 7 – Housing diversity

Mackay is currently experiencing a significant housing shortage, with increased demand across all parts of the sector and very low rental vacancy rates of 1% or less since September 2020.

Since the introduction of *Schedule 7 – Housing diversity* in December 2020, and the increase in incentives to 50% in February 2022, only three applications for multi-dwellings have been approved with a further five applicants expressing interest in the Policy. This indicates that even though there has been an increase in demand for housing, the market is still predominantly developing traditional residential housing. While this type of housing is necessary, alternative options are also needed to increase the diversity and mix of housing (ie. types, quality and price) available to the market. With an increase in diversity, it is expected that housing at a range of price points would be developed.

To promote the development of alternative housing types, increase the potential viability of alternative development types and encourage the development of social housing projects, it is proposed to increase concession rates on infrastructure charges from 50% to 100%, while maintaining the maximum concession value at \$500,000. For the maximum concession amount to be realised by a single development it would need to include approximately 16 new three-bedroom dwellings, or 23 one-two bedroom units.

Consultation and Communication

Stakeholders were invited on 13 January 2023 to provide their feedback on the existing Policy, including suggested changes, with a response date of 31 January 2023. These stakeholders included:

- Urban Development Institute of Australia (Mackay/Whitsunday Branch)
- Mackay Chamber of Commerce
- Master Builders (Mackay)
- Housing Industry Association
- Resource Industry Network
- Real Estate Institute of Queensland
- Mackay Isaac Tourism.

Written submissions were received from the Urban Development institute of Australia (Mackay Whitsunday Branch), Housing Industry Association and the Real Estate Institute of Queensland. Additionally, a face-to-face meeting was held with Mackay Isaac Tourism on 24 January 2023. All stakeholders indicated their support for the proposed changes to the Policy. Additional comments, feedback and suggestions were also provided on a range of topics. Some of these are addressed within the current Policy or are supported by the proposed changes. Others are considered either out-of-scope for the Policy, or have previously been considered by Council.

Internal consultation has also been undertaken with the Economic Development and Tourism, Development Planning & Engineering, Strategic Planning and Health and Regulatory programs.

Resource Implications

The current resource requirements of the Policy include:

- The Economic Development and Tourism Program to act as a first point of contact. Responsibilities include: liaising with applicants; qualifying developments; consideration of business cases submitted by the proponent; determining the required level of facilitation and support; and preparing reports and other documentation pertaining to applications.
- Infrastructure programs to assess the impact of the proposed development on available infrastructure.
- Legal services may need to facilitate agreements in some circumstances where deferral of charges is requested.

ORDINARY MEETING - 12 APRIL 2023

- The Development Planning & Engineering Program to accelerate assessment of development applications for major projects.

The proposed amendments to *Schedule 6 – Community facilities* and *Schedule 7 – Housing diversity* may result in additional applications under the Policy which could impact resource requirements. However, it is unlikely that the impact will be significant within the next 12 months due to the nature and lead time for new developments arising from these changes.

Other amendments to the Policy are not anticipated to have a material impact on the number of applications or Council resources.

Risk Management Implications

Currently, a database of approved applications is presented as a monthly confidential report in accordance with Section 275 (1)(c) of the *Local Government Regulation 2012*. This monitoring and reporting process will continue to be undertaken and will provide for the regular monitoring of any applications received under the proposed changes.

In terms of the financial risks to Council, the main risk results from the increase in concessions on charges for developments applicable to *Schedule 6* and *Schedule 7*. Under *Schedule 6*, it is proposed to raise the concession rate for child care facilities from 75% to 100% for not-for-profit groups, and 50% to 75% for commercial operators, maintaining the maximum concession value of \$1,000,000. Under *Schedule 7* it is proposed to raise the concession rate from 50% to 100%, maintaining the current maximum cap of \$500,000 for each application. These proposed amendments will increase the potential concessions given by Council and, consequently, impact potential revenue raised through infrastructure charges. However, as housing diversity and child care facilities are strategic priorities for the region, it is considered that the potential loss of income is outweighed by the value provided by these developments. Furthermore, the risks are mitigated by the following:

- All Council approvals under the Policy are discretionary and are subject to the application process. This allows Council to evaluate the risks and benefits and ensure only developments that meet the objectives of the Policy are approved.
- The Policy is reviewed annually, or at any time Council deems necessary.

Conclusion

To continue to facilitate targeted economic development and growth outcomes, in alignment with Council's strategic priorities and planning objectives, it is recommended that Council adopt the amended Council Policy – Facilitating Development in the Mackay Region – Version 9 as shown in Attachment 1, to replace the current Policy.

Officer's Recommendation

THAT Council adopt the Facilitating Development in the Mackay Region Policy (Version 9) as a formal Policy of Mackay Regional Council commencing Monday 17 April 2023.

Council Resolution ORD-2023-90

THAT Council adopt the Facilitating Development in the Mackay Region Policy (Version 9) as a formal Policy of Mackay Regional Council commencing Monday 17 April 2023.

Moved Cr Englert

Seconded Cr Mann
CARRIED

Mayor Williamson, Crs Bella, Bonaventura, Hassan, Jones, Townsend, Englert, Mann and May recorded their vote for the adoption of the Policy.

Cr Jones recorded her vote against the adoption of the Policy.

ORDINARY MEETING - 12 APRIL 2023

12. RECEIPT OF PETITIONS**12.1. PETITION - PLANTING OF TURTLE NEST SHADING TREES - SEAFORTH**

Author	Chief Executive Officer (Scott Owen)
Responsible Officer	Chief Executive Officer (Scott Owen)
File Number	Ordinary meeting
Attachments	1. Turtle Planting Petition [12.1.1 - 4 pages]

Purpose

A petition was received by Council on the 20 March 2023 and relates to objections from residents to the loss of view and reported impact on property values from the planting of turtle nest shading trees and shrubs in central section of Seaforth from Sandfly creek to the swimming enclosure.

Related Parties

Listed petitioners per the attached petition.

Corporate Plan Linkage

N/A

Background/Discussion

In terms of Council's Standing Orders, where a petition is put to a meeting no debate is undertaken on the petition itself, with the only motion which may be moved being:

1.7.4 Petitions (including e-Petitions)

(c) Where a petition is put to a meeting, no debate on or in relation to the petition shall be allowed, and the only motion which may be moved is that:

(i) the petition be received, and consideration stand as an order of the day for:

- the meeting; or*
- a future meeting; or*

(ii) the petition be received and referred to the Chief Executive Officer for consideration and a report to the local government; or

(iii) the petition not be received.

The petition meets the requirements as per the Standing Orders, in that it is legible and has more than 25 signatures.

In this instance the applicable Council department (Development Services) has the associated information to address the Petition matter, and as such a subsequent report will be tabled at this meeting per the Standing Orders provision of 1.7.4 (c)(i).

Consultation and Communication

That the petitioners, through their lead petitioner, be informed of the outcome of the subsequent report once considered.

MACKAY REGIONAL COUNCIL

PAGE 25

ORDINARY MEETING - 12 APRIL 2023

Resource Implications

NIL at this stage as the recommendation relates only to the preparation of a report on the matter.

Risk Management Implications

NIL.

Conclusion

It is proposed that as the petition meets the necessary requirement for consideration by Council. In this instance a report on the matter is able to be presented to this meeting for consideration and in line with Standing Orders.

Officer's Recommendation

THAT the petition be received.

FURTHER THAT the outcome of the Petition request be considered in a separate report.

Council Resolution ORD-2023-91

THAT the petition be received.

FURTHER THAT the outcome of the Petition request be considered in a separate report.

Moved Cr Jones

Seconded Cr Mann

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

12.2. RESPONSE TO PETITION - PLANTING OF TURTLE NEST SHADING TREES - SEAFORTH

Author Senior Environmental Planner (Mark Ryan)
Responsible Officer Director Development Services (Aletta Nugent)
File Reference Seaforth

Attachments

1. Petition - Turtle Planting at Seaforth [12.2.1 - 4 pages]

Purpose

To provide Council with information in relation to a petition from Seaforth residents objecting to the proposed planting of vegetation to shade turtle nests between Sandfly Creek and the swimming enclosure at Seaforth.

Related Parties

- Petitioners (As per Attachment 1)
- Reef Catchments

Corporate Plan Linkage

Community and Environment

Sustainable Practices - We are responsible and active custodians of our natural environment, with future targets and commitments aimed at driving us towards a cleaner, greener and more sustainable region. Climate change will continue to be a consideration in forward planning and we will continue to implement sustainability initiatives in council operations.

Live and Visit

Places and Spaces - We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.

Background

Reef Catchments (RC) approached Council in November 2022 to advise of an upcoming project to undertake planting of beachfront areas in the region aimed at providing increased shading for nesting turtles. The project required no funding or resourcing from Council, however the planting was proposed for Council managed land and therefore Council support for the project was required.

Officers within the Parks & Environment Program subsequently worked on this project with RC, to ensure that suitable species were used for the plantings and that the locations selected were appropriate. Throughout these discussions, the need for engagement with the relevant coastal communities was emphasised.

The locations ultimately selected for the project were Seaforth and Grasstree Beach, which were then the focus of the planning work for the project.

After confirmation of the species list with appropriate planting densities, along with the locations proposed, Council confirmed support for the project on 28 February 2023. In doing so, the need for robust community consultation was again confirmed.

The planting at Seaforth was scheduled for 26 March 2023, but this was put on hold following negative community feedback received in relation to the project. The petition was subsequently received by Council, which required Council to temporarily withdraw support for the project to allow for the petition to be considered by Council.

MACKAY REGIONAL COUNCIL

PAGE 27

ORDINARY MEETING - 12 APRIL 2023

On 23 March 2023, RC advised that it would no longer be proceeding with any turtle nest shading projects.

Officers consider there is merit in projects that aim to provide shade along foreshores for turtle nests. There are other reasons why Council pursues vegetating or revegetate coastal areas. It is important to note that these projects are undertaken in our coastal areas and are likely to continue to do so. However, any project of this nature needs to be supported with appropriate community engagement.

Consultation and Communication

Council officers have had extensive engagement with RC in relation to the project. RC has undertaken engagement on the project with Seaforth residents.

Resource Implications

The project was proposed by RC utilising grant funding. Therefore, there are no resource implications arising from the project. However, the project was proposed for Council managed land, so Council support for the project was required.

Risk Management Implications

There is a risk that coastal communities may consider the outcome for this project as an indication that Council does not support the vegetation or revegetation of its foreshores. This is not the case, given projects of this type undertaken by Council in the past and Council's commitment to acting in response to vegetation vandalism on Council owned and managed land.

To manage this risk, Council should continue to pursue projects as it has in the past, in conjunction with appropriate consultation with the community.

Conclusion

The turtle nest shading project proposed by RC had merit. For any vegetation or revegetation project, it is necessary to ensure that appropriate community engagement is undertaken. In this case, RC have decided not to pursue the project and the head petitioner should be advised accordingly.

Officer's Recommendation

THAT Council advise the head petitioner that Reef Catchments has decided not to progress with the Turtle Shade Planting Project in Seaforth.

Council Resolution ORD-2023-92

THAT Council advise the head petitioner that Reef Catchments has decided not to progress with the Turtle Shade Planting Project in Seaforth.

Moved Cr Jones

Seconded Cr Townsend

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

12.3. PETITION - CHANGE TO STREET NAME - MCCARTHY STREET HAY POINT

Author Chief Executive Officer (Scott Owen)
Responsible Officer Chief Executive Officer (Scott Owen)
File Number McCarthy Street, Roads - General

Attachments 1. Petition - Mc Carthy Street [12.3.1 - 3 pages]

Purpose

A petition was received by Council on the 23 March 2023 and relates to a request a Council Resolution to change the spelling of McCarthy Street to MacCarthy Street.

Related Parties

Listed petitioners per the attached petition.

Corporate Plan Linkage

N/A

Background/Discussion

In terms of Council's Standing Orders, where a petition is put to a meeting no debate is undertaken on the petition itself, with the only motion which may be moved being:

- (a) the petition be received, and consideration stand as an order of the day for:
 - (i) the meeting; or
 - (ii) a future meeting; or
- (b) the petition be received and referred to the Chief Executive Officer for consideration and a report to the local government; or
- (c) the petition not be received.

The petition meets the requirements as per the Standing Orders, in that it is legible and has more than 25 signatures.

Consultation and Communication

That the petitioners, through their lead petitioner, be informed that Council acknowledges receipt of the Petition and that it has been accepted as a formal submission. The issues raised will be addressed in the report to be tabled before Council in the future.

Resource Implications

NIL at this stage as the recommendation relates only to the preparation of a report on the matter.

Risk Management Implications

NIL.

Conclusion

It is proposed that as the petition meets the necessary requirement for consideration by Council, that the petition be referred to the Chief Executive Officer for a report to be prepared for further consideration by Council.

MACKAY REGIONAL COUNCIL

PAGE 29

ORDINARY MEETING - 12 APRIL 2023

Officer's Recommendation

THAT the petition be received and referred to the Chief Executive Officer for a report to be prepared for consideration by Council which investigates the issues identified within the petition.

THAT the principal petitioner be advised of Council's determination.

Council Resolution ORD-2023-93

THAT the petition be received and referred to the Chief Executive Officer for a report to be prepared for consideration by Council which investigates the issues identified within the petition.

THAT the principal petitioner be advised of Council's determination.

Moved Cr Jones

Seconded Cr Mann

CARRIED UNANIMOUSLY

12.4. PETITION - BITUMEN SEALING OF GRAVINOS ROAD, VICTORIA PLAINS

Author	Chief Executive Officer (Scott Owen)
Responsible Officer	Chief Executive Officer (Scott Owen)
File Reference	Petitions

Attachments	1. Petition to Mackay Regional Council - Bitumen sealing of Gravinosa Rd [12.4.1 - 6 pages]
--------------------	------------------------------------------------------------------------------------------------

Purpose

A petition was received by Council on 3 April 2023 and relates to the request for Gravinosa Road, Victoria Plains to be bitumened.

Related Parties

Listed petitioners per the attached petition.

Corporate Plan Linkage

N/A

Background/Discussion

In terms of Council's Standing Orders, where a petition is put to a meeting no debate is undertaken on the petition itself, with the only motion which may be moved being:

1.7.4 Petitions (including e-Petitions)

(c) Where a petition is put to a meeting, no debate on or in relation to the petition shall be allowed, and the only motion which may be moved is that:

ORDINARY MEETING - 12 APRIL 2023

(i) the petition be received, and consideration stand as an order of the day for:

- *the meeting; or*
- *a future meeting; or*

(ii) the petition be received and referred to the Chief Executive Officer for consideration and a report to the local government; or

(iii) the petition not be received.

The petition meets the requirements as per the Standing Orders, in that it is legible and has more than 25 signatures.

In this instance the applicable Council department (Development Services) has the associated information to address the Petition matter, and as such a subsequent report will be tabled at this meeting per the Standing Orders provision of 1.7.4 (c)(i).

Consultation and Communication

That the petitioners, through their lead petitioner, be informed of the outcome of the subsequent report once considered.

Resource Implications

Nil at this stage as the recommendation relates only to the preparation of a report on the matter.

Risk Management Implications

Nil

Conclusion

It is proposed that as the petition meets the necessary requirement for consideration by Council. In this instance a report on the matter is able to be presented to this meeting for consideration and in line with Standing Orders.

Officer's Recommendation

THAT the petition be received.

FURTHER THAT the outcome of the Petition request be considered in a separate report.

Council Resolution ORD-2023-94

THAT the petition be received.

FURTHER THAT the outcome of the Petition request be considered in a separate report.

Moved Cr Bonaventura

Seconded Cr Hassan

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

13. TENDERS

Cr Seymour and Cr Jones having declared a Conflict of Interest in Agenda Item Nos 13.1 - MRC 2023-049 Pioneer Valley Mountain Bike Trails - Stage 1; No 13.2 MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead and No 13.3 MRC 2023-051 Pioneer Valley Mountain Bike Finch Hatton Pump Track, left the chambers at 10:54 am.

13.1. MRC 2023-049 PIONEER VALLEY MOUNTAIN BIKE TRAILS - STAGE 1

Author	Manager Major Project (Michael Zimmerle)
Responsible Officer	Director Capital Works (Jim Carless)
File Number	MRC 2023-049 Pioneer Valley Mountain Bike Trails - Stage 1
Attachments	Nil

Purpose

To present to Council for approval MRC 2023-049 Pioneer Valley Mountain Bike Trails - Stage 1.

Related Parties

The parties relating to this report are as follows:

- Dirt Art Pty Ltd
- TrailScapes Pty Ltd
- World Trail Pty Ltd as trustee for World Trail Unit Trust

Corporate Plan LinkageLive and Visit

Eco-Tourism Adventure and Leisure - We are a world-famous tourism destination, providing eco, adventure and water-based sport, recreation, and leisure opportunities.

Live, Visit and Play - We have a diverse mix of accessible spaces to live, visit and play.

Background/Discussion

Mackay Regional Council (Council) issued Tender documents seeking an experienced contractor for the design and construction of sixteen (16) trails measuring 13.5km in Stage 1 of Pioneer Valley Mountain Bike (PVMB) Project in Finch Hatton.

Tenders were invited via Mackay Regional Council's website and on the Queensland Government's QTenders website on the 20 January 2023.

The following individual submissions were received by the closing time of 10.00am, 07 March 2023:

Tenderer's Name	Location
Dirt Art Pty Ltd	Opossum Bay, Western Australia
TrailScapes Pty Ltd	Malvern, South Australia
World Trail Pty Ltd as trustee for World Trail Unit Trust	Smithfield, Queensland

An initial compliance check was conducted to identify submissions that were non-conforming within the requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information.

ORDINARY MEETING - 12 APRIL 2023

During the evaluation, submissions were assessed against the nominated qualitative criteria. Specific criteria were weighted according to their importance as perceived and agreed by the evaluation panel. Relative weightings were published within the RFT.

The weighting attributed to each qualitative criteria was:

Criterion	Weighting %
Value for money	10%
Relevant Experience, Innovation and Value Adding	40%
Key Personnel and Tenderers Resources	25%
Demonstrated Understanding	25%

Tendered Prices (Ex GST) following Tender Information Request (TIR) responses:

Tenderer	Price (Ex GST)
TrailScapes Pty Ltd	\$1,006,006.80*
World Trail Pty Ltd as trustee for World Trail Unit Trust	\$2,003,799.00*
Dirt Art Pty Ltd	\$4,701,045.00

* Pricing includes Provisional Sum for 6-month maintenance program

The final evaluation was completed 24 March 2023, with the evaluation panel reviewing final scoring and TIR responses. Based on the final scores from the evaluation, World Trail Pty Ltd as trustee for World Trail Unit Trust are the preferred tenderer.

The preferred tenderer demonstrated a high level of service in their submission including in-depth understanding of the project requirements. Their submission demonstrated to a high degree, previous relevant experience, innovation and value adding, above expectations.

World Trail Pty Ltd have nominated highly skilled resources and demonstrated their capacity to complete the works beyond the specified requirements of the RFT.

Resource Implications

These works form one of two stages of the Pioneer Valley Mountain Bike Project, being:

Stage One:

- Field Services Civil Works
- MRC 2023-049 Pioneer Valley Mountain Bike Stage 1 Trails
- MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead
- MRC 2023-051 Pioneer Valley Mountain Bike Finch Pump Track

Stage Two:

- Remaining Trail Network including shuttle access.

The current funding allocation within the Capital Works budget for works associated with 10506 Pioneer Valley Mountain Bike Project is **\$26,968,827.00** (inclusive of previous FY, 22/23 FY through to 25/26FY LTFF budgets).

With the tendered prices and other costs associated with the delivery of Stage One works, there is a shortfall of **\$1,700,000.00** however, with the use of approved capital budget for all two Pioneer Valley Mountain Bike stages, a balance of **\$14,383,620.23** remains.

Description	Amount	Notes
MRC 2023-049 Pioneer Valley Mountain Bike Stage 1 Trails		
Expenditure to Date	\$3,958,385.00	

ORDINARY MEETING - 12 APRIL 2023

Description	Amount	Notes
Tender Amount	\$2,003,799.00	<i>World Trail Pty Ltd as trustee for World Trail Unit Trust</i>
Project risks	\$ 400,759.80	<i>20 % Contingency allowed</i>
Additional project costs	\$4,672,262.97	<i>Estimated amounts for Trailhead and Pump Track works including contingency</i>
Internal Civil Works	\$ 900,000.00	<i>Estimated amount conducted by Council's Field Services department</i>
Council's costs	\$ 650,000.00	<i>Below the line costs for council – Overheads, project management and supervision</i>
Estimated Cost of Project	\$12,585,206.77	
BUDGET		
Previous Budgets	\$ 3,398,032	
Budget for 2022/2023	\$ 1,947,000	
Budget for 2023/2024	\$ 4,823,795	
Budget for 2024/2025	\$10,000,000	
Budget for 2025/2026	\$ 6,800,000	
BALANCE	\$14,383,620.23	<i>Estimated budget surplus for future works</i>
		<i>Note: budget shortfall of \$1.7m for Stage One identified compared to Stage One Estimate</i>

Council is currently seeking external funding for the Project. If funding is not secured, a future budget adjustment will be requested when Stage Two works are finalised.

Risk Management Implications

The conditions of contract provide sufficient remedies and warranties to Council based on the risk profile of the services being provided.

Risks to Council for this project include the design and construction of mountain bike networks, cultural heritage, environmental and safety risks. These risks have been mitigated by:

- Council conducting a cultural heritage survey of the Stage 1 area prior to seeking tenders and ensuring that allowances are made within the contract for monitoring in any high-risk areas.
- Council conducting an environmental survey of the Stage 1 area when applying for the development application. Findings from the environmental survey informed the tender process and ensure that any sensitive areas are identified and treatments for these areas highlighted.
- Due to the specialised nature of building mountain bike trails, the evaluation criteria for the tenders were written to ensure that suitably experienced contractors are considered. The criteria focused on demonstrated relevant experience in the design and construction of mountain bike trails in environments similar to Finch Hatton, as well as what value the tenderer could add to project through innovation and social media outreach.
- Given the location of the works, World Trail Pty Ltd have provided an in-depth understanding of the project including firsthand knowledge of the local terrain, soils and environment through their engagement to Council for the ground truthing and design of the Stage 1 Trail Network.

Conclusion

That awarding the contract to World Trail Pty Ltd as trustee for World Trail Unit Trust represents the most advantageous outcome to Mackay Regional Council based their relevant experience, capacity, and highly skilled resources to complete the works to the quantity and quality as specified in the RFT.

ORDINARY MEETING - 12 APRIL 2023

Officer's Recommendation

THAT Council award contract MRC 2023-049 Pioneer Valley Mountain Bike Trails Stage 1 to World Trail Pty Ltd as trustee for World Trail Unit Trust for the total tendered price of \$2,003,799.00 (Ex GST) including a provisional sum for 6-months maintenance program.

Council Resolution ORD-2023-95

THAT Council award contract MRC 2023-049 Pioneer Valley Mountain Bike Trails Stage 1 to World Trail Pty Ltd as trustee for World Trail Unit Trust for the total tendered price of \$2,003,799.00 (Ex GST) including a provisional sum for 6-months maintenance program.

Moved Cr Englert

Seconded Cr Townsend

CARRIED UNANIMOUSLY**13.2. MRC 2023-050 PIONEER VALLEY MOUNTAIN BIKE FINCH HATTON TRAILHEAD**

Author	Manager Major Projects (Michael Zimmerle)
Responsible Officer	Director Capital Works (Jim Carless)
File Number	MRC 2023-050

Attachments	Nil
--------------------	-----

Purpose

To present to Council for approval MRC 2023-050 Pioneer Valley Mountain Bike (PVMB) Finch Hatton Trailhead.

Related Parties

The parties relating to this report are as follows:

- JMac Constructions Pty Ltd

Corporate Plan LinkageLive and Visit

Eco-Tourism Adventure and Leisure - We are a world-famous tourism destination, providing eco, adventure and water-based sport, recreation, and leisure opportunities.

Live, Visit and Play - We have a diverse mix of accessible spaces to live, visit and play.

Background/Discussion

Mackay Regional Council (Council) issued tender documents for the construction of the Finch Hatton Mountain Bike Trailhead located at Lot 11, SP212243, Anzac Parade (Mackay-Eungella Road), Finch Hatton.

Tenders were invited via Mackay Regional Council's website and on the Queensland Government's QTenders website 31st January 2023.

ORDINARY MEETING - 12 APRIL 2023

The following individual submission was received by the closing time of 10.00am, 07 March 2023:

Tenderer's Name	Location
J. MAC Constructions PTY LTD	Mackay, Queensland

An initial compliance check was conducted to identify submissions that were non-conforming with the requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information.

Qualitative Evaluation

The evaluation panel scored the tenders according to the evaluation matrix. Submissions were assessed against the nominated qualitative criteria. Specific criteria were weighted according to their importance as perceived and agreed by the panel. Relative weightings were published within the RFT. This assessment was carried out by the evaluation panel 13th March 2023.

The individual weightings of the qualitative criteria attributed to each respective package were as follows:

Criterion	Weighting %
Value for money	25%
Relevant Experience	25%
Key Personnel and Tenderers Resources	20%
Demonstrated Understanding	30%

Tendered Prices (Ex GST) following Tender Information Request (TIR) responses:

Tenderer's Name	Price (ex GST)
J. MAC Constructions PTY LTD	\$3,851,928.79

The final evaluation was completed 24th March 2023.

Resource Implications

These works form one of two stages of the Pioneer Valley Mountain Bike Project, being:

Stage One:

- Field Services Civil Works
- MRC 2023-049 Pioneer Valley Mountain Bike Stage 1 Trails
- MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead
- MRC 2023-051 Pioneer Valley Mountain Bike Finch Pump Track

Stage Two:

- Remaining Trail Network including shuttle access.

The current funding allocation within the Capital Works budget for works associated with 10506 Pioneer Valley Mountain Bike Project is **\$26,968,827.00** (inclusive of previous FY, 22/23 FY through to 25/26FY LTFF budgets).

With the tendered prices and other costs associated with the delivery of Stage One works, there is a shortfall of **\$1,700,000.00** however, with the use of approved capital budget for all two Pioneer Valley Mountain Bike stages, a balance of **\$14,383,620.23** remains.

Description	Amount	Notes
MRC 2023-050 10506 Pioneer Valley Mountain Bike Finch Hatton Trailhead		
Expenditure to Date	\$3,958,385.00	
Tender MRC 2023-050	\$3,851,928.79	<i>JMac Constructions Pty Ltd</i>

ORDINARY MEETING - 12 APRIL 2023

Description	Amount	Notes
Project risks	\$ 385,192.88	10 % Contingency allowed
Additional project costs	\$2,839,700.10	Estimated amounts for Trails and Pump Track works including contingency
Internal Civil Works	\$ 900,000.00	Conducted by Council's Field Services department
Council's costs	\$ 650,000.00	Below the line costs for council – Overheads, project management and supervision
Estimated Cost of Project	\$12,585,206.77	
BUDGET		
Previous Budgets	\$ 3,398,032	
Budget for 2022/2023	\$ 1,947,000	
Budget for 2023/2024	\$ 4,823,795	
Budget for 2024/2025	\$10,000,000	
Budget for 2025/2026	\$ 6,800,000	
BALANCE	\$14,383,620.23	Estimated budget surplus for future works
		Note: budget shortfall of \$1.7m for Stage One identified compared to Stage One Estimate

Council is currently seeking external funding for the Project. If funding is not secured, a future budget adjustment will be requested when Stage Two works are finalised.

Risk Management Implications

Risks to Council for this project include community liaison, working in close proximity to other works on site, existing services and assets, environmental and safety risks.

As the trailhead is located on the old Cattle Creek Mill site, there is a risk of uncovering abandoned infrastructure. These risks have been mitigated by:

- Council holding an onsite tender briefing meeting to provide information to prospective tenderers while describing the scope of works of the project. This includes the possible requirement of working in close proximity with the Pump Track contractor and Council's Field Services' crew.
- Council providing results and reports from investigations that have been conducted around geotechnical and contaminated land through the tender process.
- Council has held, and will continue to do so, community update sessions on the project, as well as providing project updates through Connecting Mackay website.
- Ensuring that the Contractor communicates with surrounding properties where works may impact these properties, as well as managing any issues through a Stakeholder register.
- Ensuring that the Contractor has environmental and safety management systems in place when conducting the works on site.

The conditions of contract provide sufficient remedies and warranties to Council based on the risk profile of the services being provided.

Conclusion

That the contract MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead be awarded to J Mac Construction Pty Ltd as the only tenderer and a locally based company. JMac Constructions Pty Ltd has demonstrated knowledge of the local area and will involve local businesses in completing this package of work.

ORDINARY MEETING - 12 APRIL 2023

Officer's Recommendation

THAT Council award contract MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead to JMac Constructions Pty Ltd for the lump sum tender price of \$3,851,928.79 (excl GST).

Council Resolution ORD-2023-96

THAT Council award contract MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead to JMac Constructions Pty Ltd for the lump sum tender price of \$3,851,928.79 (excl GST).

Moved Cr Englert

Seconded Cr Bonaventura

CARRIED UNANIMOUSLY**13.3. MRC 2023-051 PIONEER VALLEY MOUNTAIN BIKE FINCH HATTON PUMP TRACK**

Author	Manager Major Projects (Michael Zimmerle)
Responsible Officer	Director Capital Works (Jim Carless)
File Number	MRC 2023-051

Attachments	Nil
--------------------	-----

Purpose

To present to Council for approval MRC 2023-051 Pioneer Valley Mountain Bike (PVMB) Finch Hatton Pump Track.

Related Parties

The parties relating to this report are as follows:

- TKK Service Pty Ltd t/a Bike Tracks Australia
- JMac Constructions Pty Ltd
- TrailScapes Pty Ltd
- World Trail Pty Ltd as trustee for World Trail Unit Trust

Corporate Plan LinkageLive and Visit

Live, visit and play – a diverse mix of accessible space to live, visit and play:

Eco-tourism adventure and leisure – a world-famous tourism destination, providing eco, adventure and water-based sport recreation and leisure opportunities

Background/Discussion

Mackay Regional Council (Council) issued tender documents for the design and construction of the Pioneer Valley Mountain Bike Pump Track which will be located at Lot 11, SP212243, Anzac Parade (Mackay-Eungella Road), Finch Hatton.

Tenders were invited via Council's website and on the Queensland Government's Procurement Transformation QTenders website 03 February 2023.

MACKAY REGIONAL COUNCIL

PAGE 38

ORDINARY MEETING - 12 APRIL 2023

The following submissions were received by the closing time of 10.00am, 07 March 2023:

Tenderer's Name	Location
TKK Service Pty Ltd t/a Bike Tracks Australia	Marian, Queensland
J. MAC Constructions PTY LTD	Mackay, Queensland
TrailScapes Pty Ltd	Malvern, South Australia
World Trail Pty Ltd as trustee for World Trail Unit Trust	Smithfield, Queensland

An initial compliance check was conducted to identify submissions that were non-conforming with the requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information. During the evaluation, submissions were assessed against the nominated qualitative criteria. Specific criteria were weighted according to their importance as perceived and agreed by the evaluation panel. Relative weightings were published within the RFT.

The weighting attributed to each qualitative criteria was:

Criterion	Weighting %
Value for money	20%
Relevant Experience	30%
Key Personnel and Tenderers Resources	15%
Demonstrated Understanding	35%

Tenderers were provided a budget amount of \$400,000 to complete the design and construction of the Pump Track.

Prices received, excluding GST:

Tenderer's Name	Price (ex GST)
TrailScapes Pty Ltd	\$344,538.00
TKK Service Pty Ltd t/a Bike Tracks Australia	\$395,583.00
World Trail Pty Ltd as trustee for World Trail Unit Trust	\$400,000.00
JMac Constructions Pty Ltd	\$404,118.75

The evaluation panel completed an exercise to compare the total lineal and square meterage of the proposed concept design to highlight best value for money to Council. TKK Service t/a Bike Tracks Australia offered the best value for money based on total lineal meterage followed by World Trail Pty Ltd.

The evaluation scoring was finalised 24 March 2023, with the evaluation panel reviewing final scoring and TIR responses. Based on the final scores from the evaluation, TKK Service Pty Ltd t/a Bike Tracks Australia are the preferred tenderer.

They have the relevant experience, capacity, and skilled resources to complete the works to the quantity and quality as specified in the RFT.

ORDINARY MEETING - 12 APRIL 2023

Resource Implications

These works form one of two stages of the Pioneer Valley Mountain Bike Project, being:

Stage One:

- Field Services Civil Works
- MRC 2023-049 Pioneer Valley Mountain Bike Stage 1 Trails
- MRC 2023-050 Pioneer Valley Mountain Bike Finch Hatton Trailhead
- MRC 2023-051 Pioneer Valley Mountain Bike Finch Pump Track

Stage Two:

- Remaining Trail Network including shuttle access.

The current funding allocation within the Capital Works budget for works associated with 10506 Pioneer Valley Mountain Bike Project is **\$26,968,827.00** (inclusive of previous FY, 22/23 FY through to 25/26FY LTFF budgets).

With the tendered prices and other costs associated with the delivery of Stage One works, there is a shortfall of **\$1,700,000.00** however, with the use of approved capital budget for all two Pioneer Valley Mountain Bike stages, a balance of **\$14,383,620.23** remains.

Description	Amount	Notes
MRC 2023-051 10506 Pioneer Valley Mountain Bike Finch Hatton Pump Track		
Expenditure to Date	\$3,958,385.00	
Tender MRC 2023-051	\$ 395,583.00	TKK Service Pty Ltd t/a Bike Tracks Australia
Project risks	\$ 39,558.30	10 % Contingency allowed
Additional project costs	\$6,641,680.47	Estimated amounts for Stage 1 Trails and Trailhead works including contingency
Internal Civil Works	\$ 900,000.00	Conducted by Council's Field Services department
Council's costs	\$ 650,000.00	Below the line costs for council – Overheads, project management and supervision
Estimated Cost of Project	\$12,585,206.77	
BUDGET		
Previous Budgets	\$ 3,398,032	
Budget for 2022/2023	\$ 1,947,000	
Budget for 2023/2024	\$ 4,823,795	
Budget for 2024/2025	\$10,000,000	
Budget for 2025/2026	\$ 6,800,000	
BALANCE	\$14,383,620.23	Estimated budget surplus to undertake future works
		Note: budget shortfall of \$1.7m for Stage One identified compared to Stage One Estimate

Council is currently seeking external funding for the Project. If funding is not secured, a future budget adjustment will be requested when Stage Two works are finalised.

Risk Management Implications

ORDINARY MEETING - 12 APRIL 2023

The conditions of contract provide sufficient remedies and warranties to Council based on the risk profile of the services being provided.

Risks to Council for this include the design and construction of pump tracks, working in close proximity to other works on site, community liaison, environmental and safety risks. These risks have been mitigated by:

- Developing the evaluation criteria for the tenders to ensure that suitably experienced contractors are considered. This was done by requiring the tenderers to submit relevant examples of their previous works, as well as providing a concept design of a pump track for this project.
- Informing tenderers in the tender documents of the possible requirement of working in close proximity of others and to make allowance in their methodologies and price.
- Ensuring that the Contractor has environmental and safety management systems in place when conducting the works on site.
- Council has held, and will continue to do so, community update sessions on the project, as well as providing project updates through the Connecting Mackay website.
- Ensuring that the Contractor communicates with surrounding properties where works may impact these properties, as well as managing any issues through a Stakeholder register.

Conclusion

That contract MRC 2023-051 Pioneer Valley Mountain Bike Finch Hatton Pump Track be awarded to TKK Service Pty Ltd t/a Bike Tracks Australia as it presents the most advantageous outcome and value for money to Mackay Regional Council based on their relevant experience, capacity, and resources to complete the works to the quantity and quality as specified in the RFT.

Officer's Recommendation

THAT Council award contract MRC 2023-051 Pioneer Valley Mountain Bike Finch Hatton Pump Track to TKK Service Pty Ltd t/a Bike Tracks Australia for the lump sum tender price of \$395,583.00 (excl GST).

Council Resolution ORD-2023-97

THAT Council award contract MRC 2023-051 Pioneer Valley Mountain Bike Finch Hatton Pump Track to TKK Service Pty Ltd t/a Bike Tracks Australia for the lump sum tender price of \$395,583.00 (excl GST).

Moved Cr Englert

Seconded Cr Mann

CARRIED UNANIMOUSLY

Cr Jones and Cr Seymour returned to the chambers at 11:05 am.

13.4. MRC 2023-038 GRAFFUNDER STREET AND GOLDSMITH STREET, ROAD IMPROVEMENT PROJECT

Author	Manager Contract Services (John Cumming)
Responsible Officer	Director Capital Works (Jim Carless)
File Number	MRC 2023-038
Attachments	Nil

ORDINARY MEETING - 12 APRIL 2023

Purpose

To present to Council for approval MRC 2023-038 Graffunder Street and Goldsmith Street, Road Improvement Project.

Related Parties

The parties relating to this report are as follows:

- Durack Civil Pty Ltd
- Seaforth Civil Pty Ltd
- Vassallo Constructions Pty Ltd

Corporate Plan LinkageFinancial Strength

Optimised Asset Management - Our asset spend is aligned with the optimised maintenance, replacement and renewal of our asset base.

Background/Discussion

Mackay Regional Council (Council) issued tender documents seeking a suitably qualified contractor to complete works for various kerb and channel reconstructions and linemarking installations works at three (3) sites within the Mackay region.

- Site 1 – Project No. 51661 – Graffunder St Kerb, South Mackay Left CH 303 to CH429;
- Site 2 – Project No. 51666 – Graffunder St Kerb, South Mackay Left CH 429 to CH439; and
- Site 3 – Project No. 51778 - Goldsmith and Evans Street Intersection Safety Improvement, South Mackay & Evans Street and McIntyre Street Intersection Safety Improvement, South Mackay.

Tenders were invited on 25 November 2022, via Mackay Regional Council's website, and on the Queensland Government's Procurement Transformation QTenders website.

The following submissions were received by the closing time of 10:00am, Tuesday 24 January 2023:

Tenderer	Location
Durack Civil Pty Ltd	Moranbah, Queensland
Seaforth Civil Pty Ltd	Mackay, Queensland
Vassallo Constructions Pty Ltd	Mackay, Queensland

Final submitted pricing, after all tender information requests were issued, and received, excluding GST:

Tenderer	Price (Ex GST)
Vassallo Constructions Pty Ltd	\$671,960.02
Durack Civil Pty Ltd	\$836,840.96
Seaforth Civil Pty Ltd	\$996,678.16

Resource Implications

The funding for these works is planned over two financial years; with construction to commence in 2022/2023 and continue into 2023/2024.

ORDINARY MEETING - 12 APRIL 2023

Description	Amount	Notes
MRC 2023-038 Graffunder Street and Goldsmith Street, Road Improvement Project		
Expenditure to Date	\$21,242.80	<i>Actuals FY22/23 as at 27/03/2023</i>
Contract Price	\$671,960.02	<i>Vassallo Constructions Pty Ltd</i>
Project risks	\$67,196.00	<i>10% Contingency allowed</i>
Council's costs	\$82,298.93	<i>Below the line costs for council</i>
Estimated Cost of Project	\$842,697.75	
BUDGET		
Budget for 2022/2023	\$447,786.76	
Budget for 2023/2024	\$182,873.07	<i>*Note: budget for #74069 is the pre-works budget only</i>
BALANCE	(\$212,037.92)	Over expenditure

Additional funds required have been requested in the March Budget Review for any work planned for FY2022/2023 and the Long Term Financial Forecast (LTFF) for any work planned for FY2023/2024.

Risk Management Implications

Project risks have been assessed and include community engagement, traffic management and others, will be managed by the staff and contractor throughout the project as required.

Conclusion

That awarding the contract to Vassallo Constructions Pty Ltd represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council based on their submitted price.

Officer's Recommendation

THAT Council award contract MRC 2023-038 Graffunder Street and Goldsmith Street, Road Improvement Project to Vassallo Constructions Pty Ltd for the part lump sum and part remeasurable schedule of rates tender price of \$671,960.02 (excl GST).

Council Resolution ORD-2023-98

THAT Council award contract MRC 2023-038 Graffunder Street and Goldsmith Street, Road Improvement Project to Vassallo Constructions Pty Ltd for the part lump sum and part remeasurable schedule of rates tender price of \$671,960.02 (excl GST).

Moved Cr Bonaventura

Seconded Cr Hassan

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

13.5. MRC 2023-041 CULVERT REHABILITATION PACKAGE

Author Manager Contract Services (John Cumming)
Responsible Officer Director Capital Works (Jim Carless)
File Number MRC 2023-041

Attachments Nil

Purpose

To present to Council for approval MRC 2023-041 Culvert Rehabilitation Package.

Related Parties

The parties relating to this report are as follows:

- Seaforth Civil Pty Ltd

Corporate Plan LinkageFinancial Strength

Optimised Asset Management - Our asset spend is aligned with the optimised maintenance, replacement and renewal of our asset base.

Background/Discussion

Mackay Regional Council (Council) issued tender documents for the rehabilitation works on seven (7) culvert sites within the Mackay Regional Council (Council) area, as follows:

- Site 1 – 57235 Walsh Avenue, Seaforth - culvert rehab CUL362015 - CH460
- Site 2 – 57236 Mount Martin Loop Road, Mt Martin – culvert rehab CUL143847 – CH4590
- Site 3 – 57237 Farleigh Habana Road, Farleigh - culvert rehab CUL257294 - CH2410
- Site 4 – 57238 Geeberga Buthurra Road, Kuttatbul – culvert rehab CUL366313 – CH5990
- Site 5 – 51683 Midge Point Road, Bloomsbury - culvert rehab CUL 267226 - Ch 5058
- Site 6 – 51684 Geeberga Buthurra Road, Mt Ossa - culvert rehab CUL (no ID) – Ch 15156
- Site 7 – 51687 Kunapipi Road, Bloomsbury - culvert rehab CUL 267243 Ch 1423

Tenders were invited on 16 December 2022, via Mackay Regional Council's website, and on the Queensland Government's Procurement Transformation QTenders website.

The following submissions were received by the closing time of 10:00am, Tuesday 14 February 2023:

Tenderer	Location
Seaforth Civil Pty Ltd	Mackay, Queensland

Final submitted pricing, after all tender information requests were issued, and received, excluding GST:

Tenderer	Price (Ex GST)
Seaforth Civil Pty Ltd	\$1,283,425.53

ORDINARY MEETING - 12 APRIL 2023

Resource Implications

The funding for these projects is for FY2022/2023 and FY2023/2024. There are insufficient funds for the projects to proceed and additional budget of \$721,870.67 is being sought in the March budget review.

Description	Amount	Notes
MRC 2023-041 Culvert Rehabilitation Package		
Expenditure to Date	\$138,608.86	<i>As at 27/03/2023</i>
Contract Price	\$1,283,425.53	<i>Seaforth Civil Pty Ltd</i>
Project risks	\$128,342.56	<i>10% Contingency allowed</i>
Council's costs	\$149,294.47	<i>Below the line costs for council</i>
Estimated Cost of Project	\$1,699,671.42	
BUDGET		
Budget FY 2022/2023	\$521,584.75	
Budget FY 2023/2024	\$456,216.00	
BALANCE	(\$721,870.67)	<i>Budget shortfall</i>

Risk Management Implications

The duration for this project has been estimated at 21 weeks total for the seven (7) sites.

Risks to Council associated with this contract include community liaison, working in and around vehicular traffic, existing services, and environmental risks. These will be managed by the contractor in close consultation with Council staff.

Conclusion

That awarding the contract to Seaforth Civil Pty Ltd represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council. Seaforth Civil Pty Ltd have the experience, capacity and resources to complete the works to the quantity and quality as specified in the RFT.

Officer's Recommendation

THAT Council award contract MRC 2023-041 Culvert Rehabilitation Package to Seaforth Civil Pty Ltd for the fixed lump sum component and a component based on a Schedule of Rates or Priced Bill of Quantities either of which is subject to Remeasurement tender price of \$1,283,425.53 (excl GST).

Council Resolution ORD-2023-99

THAT Council award contract MRC 2023-041 Culvert Rehabilitation Package to Seaforth Civil Pty Ltd for the fixed lump sum component and a component based on a Schedule of Rates or Priced Bill of Quantities either of which is subject to Remeasurement tender price of \$1,283,425.53 (excl GST).

Moved Cr Bella

Seconded Cr Townsend

CARRIED UNANIMOUSLY

ORDINARY MEETING - 12 APRIL 2023

13.6. MRC 2023-047A 90591 MACKAY BLUE WATER LAGOON RESURFACING

Author	Manager Contract Services (John Cumming)
Responsible Officer	Director Capital Works (Jim Carless)
File Number	MRC2023-047a
Attachments	Nil

Purpose

To present to Council for approval MRC 2023-047a - #90591 Mackay Blue Water Lagoon Resurfacing.

Related Parties

The parties relating to this report are as follows:

- Beau Corp Pty Ltd
- PWI Contracting Pty Ltd trading as Aquatic Project Solution

Corporate Plan LinkageFinancial Strength

Optimised Asset Management - Our asset spend is aligned with the optimised maintenance, replacement and renewal of our asset base.

Live and Visit

Live, Visit and Play - We have a diverse mix of accessible spaces to live, visit and play.

Places and Spaces - We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.

Background/Discussion

Mackay Regional Council (Council) issued tender documents seeking a suitable qualified contractor for the design and construct of the resurfacing of three (3) lagoons at the Mackay Blue Water Lagoon. The works are time critical, with significant reputational implications for late delivery.

The works are to design and install a Polyvinyl Chloride membrane system to replace the existing Quartzon finish to reduce the maintenance requirements relating to construction joint caulk replacement and surface erosion / delamination of the existing surfacing.

Tenders were invited on 23 February 2023, via Mackay Regional Council's website and on the Queensland Government's Procurement Transformation QTenders website.

There were no submissions received by 10:00am, Tuesday 14 February 2023 even though the Tender was downloaded by 29 businesses (some of these businesses might have just been interested to see what the proposed works were).

Section 226 (1) of the *Local Government Regulation 2012* (Qld) provides that Council, as a local government, cannot enter into a large-sized contractual arrangement (being a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$200,000.00 or more in a fiscal year) unless the local government first invites written tenders for the contract. Since there were no submissions received from the Tender, Council

ORDINARY MEETING - 12 APRIL 2023

released the Tender as a Request for Quotation to three parties that displayed an interest to Council after the Tender closed.

A Request for Quotation for MRC 2023-047a 90591 Mackay Blue Water Lagoon Resurfacing was advertised on 17 February 2023, via the Queensland Government's QTender website as a restricted quote to:

- Aquatic Projects Solutions;
- Beau Corp Pty Ltd; and
- Splashpools.

The following submissions were received by the closing time of 10:00am, Friday 24 February 2023:

Tenderer	Location
Beau Corp Pty Ltd	Currumbin, Queensland
PWI Contracting Pty Ltd trading as Aquatic Project Solutions	Smithfield, Queensland

An initial compliance check was conducted on 27 February 2023 to identify submissions that were non-conforming with the requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information.

All submissions were progressed through to the qualitative criteria assessment on the basis that all terms, conditions, and mandatory requirements of the RFT had been met.

During the evaluation, submissions were assessed against the nominated qualitative criteria. Specific criteria were weighted according to their importance as perceived and agreed by the evaluation panel. Relative weightings were published within the RFT.

The weighting attributed to each qualitative criterion was:

Criterion	Weighting %
Relevant Experience and Demonstrated Understanding	25%
Resources and Personnel	15%
Availability	30%
Value for Money / Price	30%

Final submitted prices, after all TIRs (Tender Information Request) received, excluding GST:

Tenderer	Price (Ex GST)
PWI Contracting Pty Ltd trading as Aquatic Project Solutions	\$1,057,987.00
Beau Corp Pty Ltd	\$2,332,235.00

The following Tender Information Requests One (1) were sent to:

Beau Corp Pty Ltd, requesting:

- Further information regarding qualitative criteria.

and

PWI Contracting Pty Ltd trading as Aquatic Project Solutions, requesting:

- Confirmation of ABN and Trading Name;
- Further information regarding qualitative criteria; and
- Negotiating Statement of Departures.

ORDINARY MEETING - 12 APRIL 2023

TIR Two (2) was issued to PWI Contracting Pty Ltd trading as Aquatic Project Solutions to:

- Request clarification on technical information;
- Provide a more detailed methodology and program; and
- Provide updated pricing schedule in a more detailed format.

A meeting was conducted, with PWI Contracting Pty Ltd trading as Aquatic Project Solutions and members of the evaluation panel to discuss the details of TIR Two (2).

Further details were requested of the Tenderer and clarity was provided on Council's expectations. Meeting minutes were issued in a separate email to all parties.

All responses were received within the requested time limit, with all responses being reviewed by the evaluation panel. The final evaluation was completed 31 March 2023 and final TIR revised pricing concluded.

Reference checks were conducted for PWI Contracting Pty Ltd trading as Aquatic Project Solutions indicating they have previously provided quality resurfacing works for multiple companies and projects. The detailed reference checks indicated PWI Contracting Pty Ltd trading as Aquatic Project Solutions have suitable experience and have also demonstrated their ability to work within project scope, and to meet budget expectations on previous projects.

The evaluation of the tender was conducted by:

Position	Department
Supervisor Projects and Operational Compliance	Property Services
Contracts Project Manager	Capital Works
Contracts Officer	Organisational Services

Due to the complex nature of the works, the following personnel reviewed the TIR submissions and attended the meeting with PWI Contracting Pty Ltd trading as Aquatic Project Solutions:

Position	Department
Project Contracts Coordinator	Capital Works
Project Manager	Capital Works
Supervisor Projects and Operational Compliance	Property Services
Contracts Coordinator	Organisational Services
Contracts Officer	Organisational Services

Consultation and Communication

Consultation was conducted between Contract Services, Property Services, Procurement and Plant and all other relevant departments prior to the Request for Tender being released.

Resource Implications

The funding for these works is in the 8.05 Capital Budget Job No. 90591.

Due to time constraints, with the lead time of the lining product and the Blue Water Lagoon closure timeframes, the project will be staged. The stages are as follows:

- Stage 1 – 2023 Winter Closure – Investigation Works to all pools & relining of the Children's Pool.
- Stage 2 – 2024 Winter Closure - Relining of the Main Lagoon & Top Lagoon.

With the expenditure incurred to date, including provisions for Council management costs and contingency, the estimated project cost exceeds the total combined allocated budgets in FY 22/23 and FY 23/24.

ORDINARY MEETING - 12 APRIL 2023

The estimated budget shortfall of **\$445,663.55** will be incurred in FY23/24 and FY24/25 and this will be addressed through a budget adjustment request in the FY22/23 March Budget review & LTFF allocations.

The additional budget is required to be able to award the Contract in time to allow construction of Stage 1 to proceed during the 2023 winter lagoon closure.

Description	Amount	Notes
MRC 2023-047a 90591 Mackay Blue Water Lagoon Resurfacing		
Expenditure to Date	\$173,461.60	As at 29/03/2023
Contract Price	\$1,057,987.00	PWI Contracting Pty Ltd trading as Aquatic Project Solutions
Project risks	\$105,798.70	10% Contingency allowed
Council's costs	\$175,661.14	Below the line costs for council including BWL refilling costs.
Estimated Cost of Project	\$1,512,908.44	
BUDGET		
Budget FY 2022/2023	\$257,232.00	
Budget FY 2023/2024	\$810,000.00	
BALANCE	-\$445,676.44	<i>budget shortfall</i>

Risk Management Implications

Risks to Council associated with this Contract include supplier delays with membrane materials from overseas, community liaison, possible contingent activities related to repairs to existing services, including environmental and safety risks.

The mitigation of these risks will be carried out by:

- The Contract will be structured to allow for completion over two winter seasons, to mitigate the possible delaying effects of:
 - Investigations of existing services revealing more rectification required than envisaged at time of tender.
 - Overseas materials supply delays resulting in risk of exceeding the closure period for construction completion.
- Provision of additional Contractor specialist resources, if required.
- Extension of Contractor working days and / or hours of work beyond that nominated.
- Council officers will work closely with the Contractor and Asset Owner to ensure minimal delays occur.
- Council will carry out media releases and letter drops with project information and notification with construction timelines.
- Tenderers have been made aware of the known existing services and constraints to allow their costing and methodology to comply with risk control activities associated with this project.
- The successful Contractor must develop site specific Management Plans
- Measures taken to minimise safety risks are utilising experienced Contractors for the works and compliance with Work Health and Safety Legislation.

ORDINARY MEETING - 12 APRIL 2023

Conclusion

That awarding the contract to PWI Contracting Pty Ltd trading as Aquatic Project Solutions represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council and have the experience, capacity, and resources to complete the works to the quantity and quality as specified in the RFT.

Officer's Recommendation

THAT Council award contract MRC 2023-047a 90591 Mackay Blue Water Lagoon Resurfacing to PWI Contracting trading as Aquatic Project Solutions for the fixed lump sum component and a component based on a Schedule of Rates or Priced Bill of Quantities, which is subject to remeasurement as detailed, for the tender price of \$1,057,987.00 excluding GST.

Council Resolution ORD-2023-100

THAT Council award contract MRC 2023-047a 90591 Mackay Blue Water Lagoon Resurfacing to PWI Contracting trading as Aquatic Project Solutions for the fixed lump sum component and a component based on a Schedule of Rates or Priced Bill of Quantities, which is subject to remeasurement as detailed, for the tender price of \$1,057,987.00 excluding GST.

Moved Cr Jones**Seconded Cr Hassan****CARRIED UNANIMOUSLY****14. CONSIDERATION OF NOTIFIED MOTIONS**

Nil

15. PUBLIC PARTICIPATION

Mr Brian Larkman addressed Council in relation to the street guttering on McKenney Street, South Mackay and provided photos to Council.

16. LATE BUSINESS

Nil

17. CONFIDENTIAL REPORTS

THAT the meeting be closed to the public in accordance with the *Local Government Act 2009 (Section 254J of the Local Government Regulation 2012)* to discuss matters relating to:-

Confidential Item	Reason for Meeting Closure
Item 17.1 Draft Minutes - Invest Mackay Events and Conference Attraction Program Advisory Committee - 13 March 2023	(c) the Council's Budget

Moved Cr Jones**Seconded Cr Mann****CARRIED UNANIMOUSLY**

11.00am - The meeting was closed to the public.

ORDINARY MEETING - 12 APRIL 2023

THAT the meeting be reopened to the public

Moved Cr Bonaventura

Seconded Cr Englert

CARRIED UNANIMOUSLY

11.16 am - The meeting reopened to the public.

**17.1. DRAFT MINUTES - INVEST MACKAY EVENTS AND CONFERENCE ATTRACTION PROGRAM
ADVISORY COMMITTEE - 13 MARCH 2023**

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget**.
Confidential Report to be forwarded separately.

This report is CONFIDENTIAL in accordance with the Section 254J (3) (c) of the Local Government Regulation 2012 which permits the meeting to be closed to the public to discuss a matter relating to Council's budget.

Council Resolution ORD-2023-87

THAT the Draft Minutes be accepted.

Moved Cr Englert

Seconded Cr Mann

CARRIED UNANIMOUSLY

18. MEETING CLOSURE

Meeting closed at 11:19 am.

19. FOR INFORMATION ONLY

8. BUSINESS ARISING OUT OF PREVIOUS MINUTES

UPDATE ON QUESTIONS ARISING FROM COUNCIL MEETING – 26 APRIL 2023

AGENDA ITEM	MATTER	RESPONSE
15 – Public Participation	Mr Brian Larkman addressed Council in relation to street guttering on McKenney Street, South Mackay.	<p>After site inspection and review of the matter raised by Mr Larkman, a written response was provided on 21 April 2023.</p> <p>The position being that in relation to McKenny St there are no plans to undertake any works associated with the current driveway access and kerb cross overs that exist on the eastern end of the McKenny St. It is acknowledged these do create an issue for street sweepers and there is no scheduled program to clean underneath these cross overs by council staff. Currently Council responds on a complaint basis only (noting that based on this request Council has attended site and cleaned in crossing). There are many of these cross overs in existence across the region, and Council we will continue to review these from a maintenance perspective, however it is not something Council have as a scheduled program with current resourcing. Council does also rely on the residents to maintain the council verge which is generally done.</p> <p>In relation to the matter raised on general amenity around urban areas, this is something acknowledged in the current growth climate and Council are actively working to assess opportunities and resource allocation to improve this aspect.</p>

9. MAYORAL MINUTES

Nil

10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS

Nil

11. CORRESPONDENCE AND OFFICER'S REPORTS

11.1. OFFICE OF THE MAYOR AND CEO

11.1.1. ADOPTION OF COUNCIL POLICIES

Author	Senior Governance Officer (Pam Currell)
Responsible Officer	Executive Officer (David McKendry)
File Reference	094 - Related Party / 096 - Legal Assistance for Councillors and Employees
/ COU120 - Petitions	

Attachments

1. COU094 - Related Party [11.1.1.1 - 5 pages]
2. COU096 - Legal Assistance For Councillors and Employees [11.1.1.2 - 9 pages]
3. COU120 - Petitions [11.1.1.3 - 13 pages]

Purpose

To present the following Council policies and any associated Corporate Standard for consideration and adoption:

- COU094 – Related Party
- COU096 – Legal Assistance for Councillors and Employees
- COU120 – Petitions

Related Parties

There are no identified related parties.

Corporate Plan Linkage

Financial Strength

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Background/Discussion

Mackay Regional Council (MRC) have a process of reviewing policies and any associated corporate standard to ensure that they are relevant and up to date. The process involves a review by the responsible program manager, circulation to the management team for consultation and final submission to the executive leadership team (ELT) for endorsement, prior to presenting to Council for endorsement and adoption.

COU094 – Related Party

This policy ensures compliance with the *Australian Accounting Standard AASB124* and the *Local Government Act 2009* and seeks to reduce the risk that Council transactions may be influenced by the interests of parties related to the transaction.

This policy has been reviewed as part of MRC's policy review process.

COU096 – Legal Assistance for Councillors and Employees

This is a best practice policy that sets out a framework which MRC will provide legal assistance to Councillors and employees who may require personal legal representation as a direct result of their office roles within MRC.

This policy has been reviewed as part of MRC's policy review process.

COU120 – Petitions

This new policy and associated corporate standard have been drafted to set the parameters for submissions of petitions in accordance with Council's Standing Orders and provide a consistent approach for submitting petitions, including the new option of an e-Petition.

Consultation and Communication

As part of the review process consultation has been undertaken with relevant stakeholders including responsible and associated program managers, director and ELT.

Resource Implications

The implementation of these policies will not require additional resources beyond those currently budgeted.

Risk Management Implications

There were no risk management implications identified regarding the proposed policies.

Conclusion

It is recommended that Council adopt the following policies and their associated corporate standards:-

1. COU094 – Related Party
2. COU096 – Legal Assistance for Councillors and Employees
3. COU120 – Petitions

Officer's Recommendation

THAT Council adopt the following policies and their associated Corporate Standard:

1. COU094 – Related Party
2. COU096 – Legal Assistance for Councillors and Employees
3. COU120 – Petitions.

Council Resolution ORD-2023-102

THAT Council adopt the following policies and their associated Corporate Standard:

1. **COU094 – Related Party**
2. **COU096 – Legal Assistance for Councillors and Employees**
3. **COU120 – Petitions.**

Moved Cr Jones

Seconded Cr Townsend

CARRIED UNANIMOUSLY

COUNCIL POLICY

RELATED PARTY

Program: Financial Services
Date of Adoption:
Resolution Number:
Review Date:

Scope

This policy applies to the persons occupying or acting in positions of Councillors, Chief Executive Officer (CEO) and Senior Executives of Mackay Regional Council (MRC).

This policy provides a framework for the identification of related party relationships and the disclosure of related party transactions with MRC

Objective

To ensure compliance with the *Australian Accounting Standard AASB124 related party disclosures* and the *Local Government Act 2009* to prepare financial accountability documents, including general purpose financial statements.

Policy Statement

The related party policy seeks to reduce the risk that MRC's transactions may be influenced by the interests of parties related to the transaction. This occurs where the parties are in a position to influence the decision of whether a benefit is provided to them and the terms of the provision of that benefit.

It is therefore important that Key Management Personnel (KMP) act honestly and with reasonable care and diligence whilst avoiding improper use of their position and information. It is equally important that KMP of MRC are subject to a high level of accountability, including appropriate disclosure of their transactions with MRC in the annual financial statements.

Council considers that to the extent this policy engages and limits, or potentially limits, any human rights, that limitation is reasonable in that it is proportionate and justified.

This process to remain in force until otherwise determined
 by Mackay Regional Council

COU094 – RELATED PARTY
 Electronic version current – uncontrolled copy valid only at time of printing.
 Version No. 3

COUNCIL POLICY

RELATED PARTY

Contents

1.0 Principles 3

1.1 Related Parties 3

1.2 Disclosure..... 3

2.0 Definitions 4

3.0 Review of Policy 5

4.0 Reference 5



COUNCIL POLICY

RELATED PARTY

1.0 Principles

Under the *Local Government Act 2009* and *Local Government Regulation 2012* all local governments in Queensland must produce annual financial statements that comply with Australian Accounting Standards.

The objective of *Australian Accounting Standard AASB124 related party disclosures* is to ensure that annual financial statements contain disclosures necessary for stakeholders to draw attention to the possibility that the financial position and financial performance may have been affected by transactions and outstanding balances with related parties.

This information will be audited as part of the annual external audit by the Queensland Audit Office.

1.1 Related Parties

A related party is a person or entity that is related to the MRC.

The following are related parties of MRC;

- i. Key Management Personnel (KMP)
- ii. Close family members of KMP
- iii. Any entities controlled or jointly controlled by KMP or their close family members
- iv. A subsidiary, associate or joint venture of MRC.

Other parties may be assessed to be related parties from time to time depending upon MRCs structure and delegations or in accordance with the requirements of *AASB124*.

KMP and other persons occupying or acting in the positions disclosed are required to complete a related party declaration to assist MRC in compliance with its statutory obligations. Declarations are requested bi-annually each financial year. Should an individual's circumstances materially change between these periods a new form will be required to be completed.

1.2 Disclosure

Transactions between MRC and related parties, whether monetary or not, are required to be identified. Disclosure of these transactions within the annual financial statements will be determined in accordance with materiality by assessment against nature and size when considered individually and collectively.

Materiality thresholds are reviewed annually as part of the audit process and reported related party disclosures will be in compliance with the framework of the *Australian Accounting Standard AASB124* and other relevant standards, as required.

COUNCIL POLICY

RELATED PARTY

Related party transactions excluded from disclosure requirements on the basis as ordinary citizen transactions are:

- Any valid discounts and fee waivers that are available to the party as an ordinary citizen and is available to any ordinary citizen in the same circumstance, and
- Any service or benefit provided as part of the normal MRC business operation to the party as an ordinary citizen and is available to any ordinary citizen in the same circumstance.

Transactions that may be disclosed if between related parties include;

- Any infrastructure charges, and
- Special waivers or reduction of fees, discounts provided despite late payments, waivers of interest on debts, or any other benefit not excluded that has been provided to the party,
- Outstanding balances owed to MRC by KMP and their related parties.
- Other transactions as required by AASB124.

MRC will be cognisant of privacy and right to information requirements when dealing with the identification, retention and disclosure of related party transactions.

2.0 Definitions

To assist in interpretation the following definitions shall apply:

Close family members of a person shall mean those family members who may be expected to influence, or be influenced by, that person in their dealings with the MRC.

Control shall mean the ability to direct the business' activities of an entity through rights or exposure to returns from its involvement with the entity.

Council shall mean all elected representatives, including the Mayor of Mackay Regional Council.

Councillor shall mean an individual elected representative, including the Mayor of Mackay Regional Council.

Joint control is the contractually agreed sharing of control over an economic activity.

MRC shall mean Mackay Regional Council.

Ordinary Citizen Transactions shall mean transactions with a related party that are made on terms that are considered reasonable if the parties were dealing at 'arm's length'.

Key Management Personnel (KMP) shall mean those persons having authority and responsibility for planning, directing and controlling the activities of MRC or MRC entities, directly or indirectly. This shall include; Councillors, Chief Executive Officer and Senior Executives.

Related Party Transaction shall mean the transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged.

COU094 – RELATED PARTY

Electronic version current – uncontrolled copy valid only at time of printing.

Version No. 3

COUNCIL POLICY

RELATED PARTY

Senior Executives shall mean an employee of the local government, (a) who reports directly to the chief executive officer and (b) whose position would be considered to be a senior position in the local government's corporate structure

3.0 Review of Policy

This policy will be reviewed when any of the following occur:

- The related documents are amended or replaced.
- Other circumstances as determined from time to time by a resolution of Council

Notwithstanding the above, this policy is to be reviewed at intervals of no more than three (3) years.

4.0 Reference

- *Local Government Act 2009*
- *Local Government Regulations 2012*
- *Human Rights Act 2019*
- Australian Accounting Standard AASB124 related party disclosures (AASB124)
- Australian Accounting Standard AASB10 consolidated financial statements (AASB10)

Version Control:

Version	Reason / Trigger	Change	Endorsed / Reviewed	Date
1	New Policy	Statutory Requirement	Approved by Corporate Services Committee Meeting	20.07.16
2	Review of Policy	Minor amendments to Policy	Council	10.10.18
3	Review of Policy			

COU094 – RELATED PARTY

Electronic version current – uncontrolled copy valid only at time of printing.

Version No. 3

COUNCIL POLICY

LEGAL ASSISTANCE FOR COUNCILLORS
AND EMPLOYEES

Program: Executive Office
Date of Adoption:
Resolution Number:
Review Date:

Scope

This Policy applies to the Councillors and employees of Mackay Regional Council (“MRC”).

This Policy does not apply to standard legal services and advice required as part of normal MRC functions.

Objective

This Policy sets out a framework in which MRC will provide legal assistance to Councillors and employees who may require personal legal representation as a direct result of their official roles with MRC.

Policy Statement

The *Local Government Act 2009* (“LGA”) provides that a local government administrator is not civilly liable for an act done under the LGA or the *Local Government Electoral Act 2011* (“LGEA”), or an omission made under the LGA or LGEA, honestly and without negligence. Instead, such a liability will attach to the local government.

The liability for actions performed in good faith by a council representative whilst performing their duties of their role therefore lies with the local government. As a result, MRC has adopted this Policy to explain when MRC will fund or partly fund the cost of providing the appropriate legal representation to Councillors and employees.

This Policy sets out the process which must be followed in dealing with requests for MRC to contribute towards costs regarding legal representation that are received from Councillors and employees.

Council considers that to the extent this Policy engages and limits, or potentially limits, any human rights, that limitation is reasonable in that it is proportionate and justified.

 This process to remain in force until otherwise determined
 by Mackay Regional Council

COUNCIL POLICY**LEGAL ASSISTANCE FOR COUNCILLORS
AND EMPLOYEES****Contents**

1.0 Principles	3
1.1 Roles & Responsibilities	3
1.2 Delegation of Roles and Responsibilities	3
1.3 Assessment Criteria	3
1.4 Examples of costs that may be approved	4
1.5 Application Process	5
1.6 Limitations	6
1.7 Possible Outcomes	6
1.8 Repayment of Legal Costs	7
1.9 Reporting	8
2.0 Definitions	8
3.0 Review of Policy	9
4.0 Reference	9

COUNCIL POLICY**LEGAL ASSISTANCE FOR COUNCILLORS
AND EMPLOYEES****1.0 Principles****1.1 Roles & Responsibilities**

Mayor - In the instance the Chief Executive Officer ("CEO") is the applicant for legal representation, the Mayor is to receive, assess and decide the request for legal assistance. The Mayor is then to make any other related decisions on behalf of MRC under this Policy.

Chief Executive Officer ("CEO") - The CEO is to receive, assess and decide any requests for legal assistance from a Councillor or employee. The CEO is to also make any other relevant decisions on behalf of MRC regarding this Policy.

1.2 Delegation of Roles and Responsibilities

The CEO or Mayor may delegate their roles and responsibilities to a representative employee of MRC to assess an application made under this Policy.

The CEO and the Mayor have delegation to incur the relevant liabilities and to approve the associated expenditure on behalf of MRC in accordance with this Policy.

1.3 Assessment Criteria

An application for legal representation, must be assessed in accordance with all of the below criteria before approval:

- The legal representation costs must relate to a legal matter which arises from the actions of the Councillor or employee acting in their role, functions or duties as a Councillor or employee.
- The relevant actions of the Councillor or employee must have been made in good faith and they must not have acted unlawfully or in a way that constitutes improper conduct or misconduct in relation to the matter to which the application relates.

The legal costs are associated with the threatened or commenced legal proceedings against a Councillor or employee in their personal capacity, or, in exceptional circumstances, may be associated with legal proceedings which are proactively commenced to properly protect the interests of a Councillor, employee.

COUNCIL POLICY**LEGAL ASSISTANCE FOR COUNCILLORS
AND EMPLOYEES**

- The legal representation costs must not relate to a matter that is purely of an individual or private nature. The cost must arise from the performance by the Councillor or employee of their normal role, functions or duties .
- The legal assistance, advice or representation should not compromise MRC's legal position or insurance.
- In coming to their respective decision regarding an application under this Policy, the CEO or the Mayor, may consult MRC's Legal Services unit or other employees to provide relevant assistance, advice or representation.
- In assessing an application, the CEO or the Mayor may have regard to any insurance benefits that may be available to the applicant under MRC's insurance policies or other similar arrangement.

1.4 Examples of costs that may be approved

If satisfied, the CEO or the Mayor in their respective roles may approve the payment of legal representation costs. Examples could include but are not limited to:

- Where a Councillor or employee is threatened by legal proceedings personally and the claim in the legal proceedings relates to their role, functions or duties as a Councillor or employee. An example of this is an action against a Councillor or employee for defamation, a claim in damages or compensation, and the proceedings arise from a decision made or action taken by the Councillor or employee in the discharge of their local government role, functions or duties.
- Reasonable legal representation costs that may lead to legal proceedings to protect a Councillor or employee in a personal or physical sense in order to allow them to carry out their local government role, functions or duties safely. An example of this is a Councillor or employee obtaining a restraining order against a person who makes continual personal threats against that person in their capacity as a local government Councillor or employee.
- Reasonable legal representation costs for a Councillor or employee who is subjected to a statutory or administrative investigation by a regulatory authority when acting in their local government role, function or duty.

Exceptional Circumstances

Only in exceptional circumstances will MRC consider the payment of legal representation costs for:

COUNCIL POLICY**LEGAL ASSISTANCE FOR COUNCILLORS
AND EMPLOYEES**

- A Councillor or employee to commence or consider commencing legal proceedings regarding actions in defamation or other personal proceedings against a person that pursues damages or compensation. Consideration, in such circumstances, will be given to the extent, frequency and impact of the actions that give rise to the request.
- Only in exceptional circumstances will MRC consider the payment of legal representation costs for a Councillor that arise from, or are associated with, election issues or conduct associated with an election campaign, as MRC acknowledges the implied right to political communication as recognised in Australia.

MRC **will not** approve the payment of legal costs for a Councillor or employee to commence or consider commencing proceedings against the lawful act of another Councillor or employee.

1.5 Application Process

A Councillor or employee who seeks assistance under this Policy must make an application in writing to the CEO. In the instance the applicant is the CEO, the application must be addressed to the Mayor.

NOTE: Such an application must be made before the incurring of any legal costs to which the application relates.

The following details should be provided as part of the written application:

1. The facts surrounding the matter for which legal representation is sought; and
2. How that matter relates to their official local government role, function or duty as a Councillor or employee; and
3. The nature of legal representation to be sought (e.g. written advice, legal representation in Court, preparing and lodging legal proceedings); and
4. In relation to any action commenced by a Councillor or employee, the steps that the Councillor or employee have taken in respect of the matter (e.g. whether any notice has been served and/or whether an offer to make amends has been received); and
5. An estimate of the costs of the relevant legal representation; and
6. Reasons as to why MRC should provide the relevant assistance; and
7. The applicant must also sign and date a written statement with the following:

COUNCIL POLICY

LEGAL ASSISTANCE FOR COUNCILLORS
AND EMPLOYEES

- a) That they have acted in good faith and have not acted unlawfully or in a way that constitutes improper conduct or misconduct in relation to the matter to which the application relates;
- b) That they have read and understand the terms of Legal Assistance for Councillors and Employees Policy;
- c) That they acknowledge that any approval of the legal representation costs is conditional upon the repayment provisions set out in Repayment of Legal Costs section of the Policy as well as any further conditions agreed upon between the Councillor or employee and MRC;
- d) That they undertake to repay the legal representation costs in accordance with Repayment of Legal Costs section of the Policy.

Notably the applicant may also be required to sign a more formalised contractual document regarding the repayment of monies to MRC in return for the provision of assistance under the terms of this Policy.

Any application made under this Policy will be kept confidential and in alignment with the relevant privacy provisions of the LGA as well as the *Local Government Regulation 2012*.

1.6 Limitations

The CEO or the Mayor may in approving an application under this Policy set a maximum limit on the legal costs that will be paid.

In all instances where legal representation costs are paid by MRC, these costs must be repaid to MRC by the Councillor or employee in accordance with the Repayment of Legal Costs section of this Policy (where applicable).

An employee or Councillor may make a further or subsequent application to MRC under this Policy in respect of the same proceeding.

1.7 Possible Outcomes

1. After assessing the application in accordance with the Assessment Criteria detailed in this Policy, the CEO or the Mayor may:
 - a) refuse; or
 - b) grant; or
 - c) grant subject to conditions,

COUNCIL POLICY**LEGAL ASSISTANCE FOR COUNCILLORS
AND EMPLOYEES**

an application for the payment of legal representation costs.

2. If the application is granted subject to conditions, the conditions that may be imposed may include, but are not restricted to:
 - a) setting a financial limit; and/or
 - b) entry into a formal agreement, including a security agreement, relating to the payment, and repayment of the legal representation costs paid for by MRC under this Policy.
3. MRC may at any time revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.

1.8 Repayment of Legal Costs

An employee or Councillor whose legal representation costs have been paid by MRC, is required to repay MRC:

- a) All or part of those legal costs, and any insurance deductible, if at any point the Mayor or CEO identify through a finding of a Court, tribunal, inquiry, regulatory investigation or other similar independent body that :
 - i) the Councillor or employee did not act in good faith, or has acted unlawfully or in a way that constitutes improper conduct or misconduct;
 - ii) the Councillor or employee provided false or misleading information in respect of their application for assistance under this Policy;
 - iii) where MRC has paid legal representation costs to commence or consider commencing legal proceedings against another MRC employee or Councillor, the act of the other MRC employee or Councillor was a lawful act; or
- b) If monies are awarded in the form of costs orders, damages or any commercial settlement is reached relating to the matter for which MRC originally paid legal representation costs, the Councillor or employee is to repay such sum to MRC up to the amount of legal representation costs that were incurred by MRC under this Policy

MRC reserves its right to take action to recover any monies due and owing to it by a Councillor or employee under this Policy as a debt.

COUNCIL POLICY**LEGAL ASSISTANCE FOR COUNCILLORS
AND EMPLOYEES****1.9 Reporting**

Any approved expenses incurred under this Policy will be reported in MRC's financial statements in such a way that they are clearly identifiable and subject to audit review.

2.0 Definitions

To assist in interpretation the following definitions shall apply:

CEO shall mean the Chief Executive Officer of Mackay Regional Council. A person who holds an appointment under section 194 of the *Local Government Act 2009*. This includes a person acting in this position.

Council shall mean the Mayor and Councillors of Mackay Regional Council.

Councillor shall mean an elected representative, including the Mayor of Mackay Regional Council.

Defamation shall mean where a person's reputation is harmed by the publication of defamatory matter.

Employee shall mean all persons directly employed by Mackay Regional Council on a permanent, temporary, or casual basis.

Good faith shall mean that a person acts honestly, fairly and reasonably with a sincere belief or motive without any malice or desire to defraud others.

Improper Conduct shall mean conduct as defined in section 199 of the *Local Government Act 2009*.

Legal proceedings may refer to a civil action, criminal action or investigation such as an inquiry or statutory administration or regulatory investigation.

Legal Representation shall mean the provision of legal services, to or on behalf of a Councillor or employee, by an approved lawyer that are in respect of:

- a) a matter or matters arising from the performance of the functions of the Councillor or employee; and
- b) legal proceedings involving the Councillor or employee that have been or may be commenced.

Legal representation costs all costs including professional fees and disbursements that are reasonable and incurred in providing legal representation that was approved under this Policy.

Legal Services includes advice, representation or preparation of documentation that is provided by an approved Lawyer.

COUNCIL POLICY

LEGAL ASSISTANCE FOR COUNCILLORS
AND EMPLOYEES

LGA shall mean the *Local Government Act 2009*

Local government administrator includes a Councillor, the chief executive officer, an authorised person, another local government employee or an interim administrator.

LGEA shall mean the *Local Government Electoral Act 2011*.

LGR shall mean the *Local Government Regulation 2012*.

Mayor shall mean an elected member of Council, also referred to as a Councillor, with additional responsibilities as outlined in section 12(4) of the *Local Government Act 2009*.

MRC shall mean Mackay Regional Council.

3.0 Review of Policy

This Policy will be reviewed when any of the following occur:

- The related documents are amended or replaced.
- Other circumstances as determined from time to time by a resolution of Council.

Notwithstanding the above, this Policy is to be reviewed at intervals of no more than three (3) years.

4.0 Reference

- *Local Government Act 2009* ("LGA")
- *Local Government Regulation 2012* ("LGR")
- *Local Government Electoral Act 2011* ("LGEA")
- Mackay Regional Council Policy No. 002 - Reimbursement of Expenses and Provision of Facilities for Councillors

Version Control:

Version	Reason / Trigger	Change	Endorsed / Reviewed	Date
1	New Policy		Council	13.02.19
2	Review of Policy	Amended as part of Review	Council	13.05.2020
3	Review of Policy	Amended as part of Review	Council	

COUNCIL POLICY**PETITIONS**

Program: Executive Office
Date of Adoption: New
Resolution Number:
Review Date:

Scope

This policy applies to all Petition submissions to Mackay Regional Council (MRC) for its consideration.

Objective

To set the parameters for submitting Petitions to MRC and provide a consistent approach on how they will be processed.

Policy Statement

MRC welcomes the submission of Petitions from members of its community and recognises them as being part of the community engagement process allowing community members to express their views to Council.

MRC considers that to the extent this policy engages and limits, or potentially limits, any human rights, that limitation is reasonable in that it is proportionate and justified.

This process to remain in force until otherwise determined
by Mackay Regional Council

COUNCIL POLICY

PETITIONS

Contents

1.0 Principles	3
2.0 Petition Details	3
2.1 Principal Petitioner	3
2.2 Petition Rules	3
3.0 Types of Petitions	4
3.1 Paper Petition	4
3.2 e-Petitions	4
4.0 Lodging a Petition	4
5.0 When a Decision is Made	5
6.0 Information Privacy	5
7.0 Complaints	5
8.0 Definitions	6
9.0 Review of Policy	6
10.0 Reference	7
11.0 Attachments	7
1. Petition Template	7

COUNCIL POLICY

PETITIONS

1.0 Principles

Individuals and organisations within the jurisdiction of MRC may seek to have Petitions presented to Council for consideration. A Petition expresses a point of view, usually on matters of public policy, and contains a request for action, or in some cases, not to take action.

Besides the traditional paper Petition, an e-Petition can be started and signed online.

These methods and their rules are detailed below.

2.0 Petition Details

2.1 Principal Petitioner

The Principal Petitioner is responsible for coordinating the production and lodging of the Petition and whom MRC can contact to discuss the Petition's submission and processing.

2.2 Petition Rules

A Petition MUST:

- a) Include the Principal Petitioner's details;
- b) Include the Petition topic on each page;
- c) Be clearly written and include no alterations;
- d) Be written in English or accompanied by an English translation if written in another language and certified by a qualified translator that it is a true and correct translation of the petition details. Contact details of translator must also be included;
- e) Be brief and to the point;
- f) Be polite and modest in language;
- g) Not request a grant or public money or a remission of any duties or debts;
- h) Not have letters, affidavits or other documents attached;
- i) Include more than 25 Petitioner signatures;
- j) Relate to a matter which is within Council's jurisdiction; and
- k) Contain on each page the request, suggestion or grievance and name of the Principal Petitioner.

COUNCIL POLICY

PETITIONS

NOTE: Only one Petition per topic will be accepted (i.e., you cannot have an e-Petition and a paper Petition on the same topic). MRC reserves the right to review all/any submitted Petition to ensure compliance and jurisdiction. Any Petition not meeting the above rules will not be accepted.

3.0 Types of Petitions

3.1 Paper Petition

The MRC preferred Petition template is attached hereto and may be used as a guide.

3.2 e-Petitions

Besides the traditional paper Petition, an e-Petition can be started and signed online via MRC's e-Petition portal.

E-Petitions enable Principal Petitioners to:

- Access a broader target audience.
- Constantly monitor the number of signatures for an issue
- Easily collate signatures.

When the e-Petition closes, the completed e-Petition will be reviewed for compliance prior to MRC sending an email to the Principal Petitioner advising that:

- The Petition has met MRC's requirements and the Principal Petitioner may lodge the e-Petition with Council at their convenience; or
- The Petition has not met MRC's requirements and cannot be presented to Council.

The e-Petition will then be removed from the e-Petitions' portal.

4.0 Lodging a Petition

Your completed Petition can be submitted to MRC in the following ways:

- In person at the following council Client Services Centres:
 - MRC Mackay Office – 73 Gordon Street, Mackay
 - MRC Sarina Office – 65 Broad Street, Sarina
 - MRC Mirani Council Office – 20 Victoria Street, Mirani
- Email to council@mackay.qld.gov.au
- Posted to:
Chief Executive Officer
Mackay Regional Council

COUNCIL POLICY

PETITIONS

PO Box 41
MACKAY QLD 4740

Once lodged, the Petition will be reviewed to ensure compliance and jurisdiction with an email being provided to the Principal Petitioner advising that:

- a) The Petition has met MRC's requirements and the date the Petition will be presented to Council for their consideration; or
- b) The Petition has not met MRC's requirements and will not be presented to Council.

Once presented, in accordance with Mackay Regional Council's Standing Orders, Council can either reject or accept the Petition.

If accepted, it will be referred to the Chief Executive Officer for investigation following which a report will be developed and presented to Council for final decision.

5.0 When a Decision is Made

The Principal Petitioner will be sent correspondence informing them of Council's determination following the relevant Ordinary Meeting.

6.0 Information Privacy

MRC collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which MRC manages personal information is governed by the *Information Privacy Act 2009* (Qld). We collect personal information so that we can register the Petition and to correspond regarding the process. The Petition may be made public as part of Council's agenda and minute process. Generally, we will not disclose personal information outside of Council unless we are required to do so by law, or unless your consent has been given to such disclosure. For further information about how we manage personal information please see our [Information Privacy Policy](#).

Any questions concerning privacy, or the use of personal information should be referred to the MRC's Corporate Governance program.

7.0 Complaints

Any complaints in relation to a decision or a service relating from this policy will be assessed and managed in accordance with MRC's Administrative Action Complaints Policy, a copy of which can be found on MRC's website.

When an individual feels that they are the subject of MRC's failure to act compatibly with human rights, they can make a complaint directly to MRC. These complaints will be assessed against the Human Rights Act 2019.

Complaints may be made as following:

COUNCIL POLICY

PETITIONS

In writing to:
Chief Executive Officer
Mackay Regional Council
PO Box 41
MACKAY QLD 4740

Via Email - complaints@mackay.qld.gov.au

In person at the following Council Client Services Centres:

- MRC Mackay Office – 73 Gordon Street, Mackay
- MRC Sarina Office – 65 Broad Street, Sarina
- MRC Mirani Council Office – 20 Victoria Street, Mirani

8.0 Definitions

To assist in interpretation the following definitions shall apply:

Chief Executive Officer (CEO) shall mean a person who holds an appointment under section 194 of the *Local Government Act 2009*. This includes a person acting in this position.

Council shall mean all elected representatives including the Mayor of Mackay Regional Council.

e-Petition shall mean the form of Petition which is signed online via MRC's e-Petition portal. Visitors to the online Petition sign by adding their details such as name and email address. MRC's e-Petition portal can be found via the portal link.

Human Rights Complaint shall mean a complaint about an alleged contravention of section 58-1 by a public entity in relation to an act or decision of the public entity.

MRC shall mean Mackay Regional Council.

Petition shall mean a formal, written request, signed by a minimum of twenty-five (25) persons seeking action or special consideration of a particular matter pertaining to the legislative responsibilities of Mackay Regional Council who are owners/residents/members of the public who either live or work in the MRC local government area. MRC's Petition Template is attached hereto.

Principal Partitioner shall mean the person who is coordinating the production of the Petition and whom Council can contact to discuss the submission and processing of the Petition.

9.0 Review of Policy

This policy will be reviewed when any of the following occur:

- The related documents are amended or replaced.

COUNCIL POLICY

PETITIONS

- Other circumstances as determined from time to time by a resolution of Council.

Notwithstanding the above, this policy is to be reviewed at intervals of no more than three (3) years.

10.0 Reference

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Information Privacy Act 2009*
- MRC Policy 102 - Standing Orders (Meeting) 2023
- MRC Policy 046 – Information Privacy
- MRC Corporate Standard 120.01 – E-Petitions

11.0 Attachments

1. Petition Template

Version Control:

Version	Reason / Trigger	Change	Adopted	Date

COUNCIL POLICY

PETITIONS

Petition to Mackay Regional Council



If any further signatures required, a copy of this page must be used each time. Pages of signatures without the information provided on this form will not be accepted. Photocopies will not be accepted.

Petition Request

We the undersigned request that Council give consideration to

Name and Address of Principal Petitioner (if no Principal Petitioner is appointed, the first signatory on the petition will be nominated Principal Petitioner).

Name: _____

Address: _____

Postcode: _____

Best daytime phone contact: _____ Email: _____

Signature _____

Names of Petitioners (Please Complete in full)	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	
32	
33	
34	
35	
36	
37	
38	
39	
40	
41	
42	
43	
44	
45	
46	
47	
48	
49	
50	
51	
52	
53	
54	
55	
56	
57	
58	
59	
60	
61	
62	
63	
64	
65	
66	
67	
68	
69	
70	
71	
72	
73	
74	
75	
76	
77	
78	
79	
80	
81	
82	
83	
84	
85	
86	
87	
88	
89	
90	
91	
92	
93	
94	
95	
96	
97	
98	
99	
100	

[illegible]

Please submit to: The Chief Executive Officer, Mackay Regional Council, PO Box 41, Mackay Qld 4740

PAGES /

Privacy Disclaimer: Mackay Regional Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Mackay Regional Council manages personal information is governed by the Information Privacy Act 2000 (Cld). We are collecting your personal information so that we can register your petition and to correspond with you regarding the process. This petition may be made public as part of Council's agenda and minute process. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you have given us your consent to such disclosure. For further information about how we manage your personal information please see our [Information Privacy Policy](#)

CORPORATE
STANDARD

E-PETITIONS

Attachment 1

Program	Executive Office
Date of Endorsement	New
Review Date	

1.0 Scope

This Corporate Standard is to be read in conjunction with the Petitions Policy and will apply to all e-Petition submissions to Mackay Regional Council (MRC) for consideration.

2.0 Objective

To provide guidance on applying and submitting of an e-Petition to MRC.

3.0 Reference

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Information Privacy Act 2009*
- MRC Policy 102 - Standing Orders (Meeting) 2023
- MRC Policy 120 – Petitions
- MRC Policy 046 – Information Privacy

4.0 Definitions

Council shall mean all elected representatives including the Mayor of Mackay Regional Council.

e-Petition shall mean the form of Petition which is signed online via MRC's e-Petition portal. Visitors to the online Petition sign by adding their details such as name and email address. MRC's e-Petition portal can be found via the portal link.

Human Rights Complaint shall mean a complaint about an alleged contravention of section 58-1 by a public entity in relation to an act or decision of the public entity.

MRC shall mean Mackay Regional Council.

Petition shall mean a formal, written request, signed by a minimum of twenty-five (25) persons seeking action or special consideration of a particular matter pertaining to the legislative responsibilities of Mackay Regional Council who are owners/residents/members of the public who either live or work in the MRC local government area. MRC's Petition Template is attached hereto.

Petition Rules shall mean the rules detailed in clause 2.2 of MRC Policy 120 – Petitions.

**CORPORATE
STANDARD****E-PETITIONS**

Petitioner shall mean a person signing in support of a Petition.

Principal Petitioner shall mean the person who is coordinating the production of the Petition and whom Council can contact to discuss the submission and processing of the Petition.

Staff shall mean all persons employed by Mackay Regional Council on a permanent, temporary, casual basis, or otherwise engaged by Mackay Regional Council including those under a contract of service or a volunteer program.

5.0 Standard Statement

This standard is intended to provide the process with an e-Petition and must be read in conjunction with this associated MRC Policy 120 – Petitions.

5.1 Request an e-Petition

The process to request an e-Petition is detailed below:

1. Select the menu 'Request an e-Petition';
2. Enter your personal details and exact e-Petition wording in the respective fields.

Include the e-Petition:

- a). Title;
 - b). Opening and closing dates; and
 - c). Division, issue or grievance and action required.
3. Be clear and concise with your message and read over it carefully before submitting.

The discussion topic should be in MRC's jurisdiction (that is, something MRC has the power to change).

Before any e-Petition is published on MRC's website, the e-Petition's will be reviewed to ensure it complies with the Petition Rules (for example, checking the e-Petition submitter details are correct and that the language is appropriate).

As a Principal Petitioner, your name and suburb will be published on MRC's e-Petition website.

5.2 How long can an e-Petition be posted on the Website?

An e-Petition can be posted on the MRC e-Petition portal for a minimum period of one week to a maximum of four weeks.

5.3 Promotion of an e-Petition

The Principal Petitioner is responsible for raising awareness in the community of the availability of their e-Petition.

The name and address of the Principal Petitioner will be provided on the website.

5.4 Signing an e-Petition

MRC's e-Petition portal allows community members (a Petitioner) to sign an e-Petition online by registering their details in support.

1. To sign an e-Petition, select the e-Petition which you wish to support from the 'Current e-Petitions' page.
2. Select the 'sign e-Petition' link and complete the contact details.
3. Thoroughly read and accept the portal's 'terms and conditions' via the check box.
4. The Petitioner will receive an email via the email address supplied to verify their contact details and support for the e-Petition.

NOTE: *e-Petition confirmation emails may automatically be treated as spam or junk mail by some email providers.*

5. The Petitioner's initials and suburb will be published as a signatory next to the e-Petition signed (for example AB Smith).

As a Petitioner signing an e-Petition, your initials and suburb will be published on MRC's e-Petition portal.

MRC's e-Petition portal will not allow you to sign a Petition twice. It is fraudulent to represent yourself as someone else, whether that be as any other real or imaginary person.

5.5 e-Petitioners' Personal Information

MRC understands that visitors and Petitioners of the e-Petitions portal are concerned about their privacy, and the level of confidentiality and security provided by MRC.

MRC is committed to protecting user privacy. MRC, however, does require the full name, postal and email addresses of Petitioners as mandatory information. This information is a means of verifying the Petitioner and their eligibility to sign the e-Petition.

For e-Petition purposes, your personal details are provided to MRC. At their discretion, MRC may choose to contact the Petitioner in relation to the e-Petition matter.

CORPORATE STANDARD

E-PETITIONS

The personal details of Petitioners cannot be seen on the portal, other than initials and suburb listed under 'signatures'.

6.0 Review of Standard

This Corporate Standard will be reviewed when any of the following occur:

1. When any related policy documents are amended or replaced.
2. Other circumstances as determined from time to time.

Notwithstanding the above, this Corporate Standard is to be reviewed at intervals of no more than three (3) years.

7.0 Attachments

- E-Petitions Fact Sheet

Version Control:

Version	Reason / Trigger	Change	Adoption	Date
1	New			

CORPORATE
STANDARD

E-PETITIONS



e-Petitions

Version 1 April 2023

What is an e-Petition

Besides the traditional paper petition, a petition can be started and signed online. These are called e-Petitions. e-Petitions enable petitioners:

- To access a broader target audience.
- Constantly monitor the number of signatures for an issue.
- The ability to easily collate signatures.

How to Register an e-Petition

The process to request an e-Petition:

1. Visit mackay.qld.gov.au/petitions
2. Select the menu 'request an e-Petition'.
3. Enter your personal details and the exact e-Petition wording in the respective fields. Include the e-Petition title, opening and closing dates, division, issue or grievance and action required.
4. Be clear and concise with your message and read over it carefully before submitting. Ensure the discussion point is something that Council has jurisdiction over (that is, something Council has the power to change).

Before any e-Petition is published on Mackay Regional Council's website, the e-Petition's legitimacy is checked through an approval process (for example, checking the e-Petition submitter details are correct and that the language is appropriate).

As a Principal Petitioner (Owner of Petition), your name and suburb will be published on Council's e-Petition website.

How to sign an e-Petition

Council's e-Petition website allows community members (Petitioners) to respond to a petition online by registering personal details in support.

1. Visit mackay.qld.gov.au/petitions
2. To sign an e-Petition, select the e-Petition which you wish to support from the 'current e-Petitions' page.
3. Select the 'sign e-Petition' link and complete the contact details.
4. You will receive an email via the email address supplied to verify your contact details and support for this e-Petition.

NOTE: e-Petition confirmation emails may automatically be treated as spam or junk mail by some email providers.

5. Your initials and suburb will be published as a signatory next to the e-Petition signed (for example, GB Mundingburra). This will be published on Council's e-Petition website.

Council's e-Petition website will not allow you to sign a petition twice. It is fraudulent to represent yourself as someone else, whether that be as any other real or imaginary person.

Please contact Customer Service on 1300 622 529 if you are experiencing any difficulties.

e-Petition Closure

When the e-Petition closes/expires, it is removed from the 'Current e-Petitions' section.

For more information: mackay.qld.gov.au | 1300 622 529

Civic Precinct, Gordon Street
PO Box 41 Mackay | QLD 4740 | Australia

Phone 1300 MACKAY (1300 622 529)
Fax 07 4944 2400

Email council@mackay.qld.gov.au
ABN 56 240 712 069

11.1.2. REFERRAL FROM OFFICE OF INDEPENDENT ASSESSOR

As per Item 6 Conflict of Interest, this Item was withdrawn.

11.2. CAPITAL WORKS

11.2.1. CAPITAL WORKS MONTHLY REVIEW REPORT - MARCH 2023

Author	Director Capital Works (Jim Carless)
Responsible Officer	Director Capital Works (Jim Carless)
File Reference	Departmental Monthly Review Reports

Attachments

1. 202303 - Capital Works Monthly Review Report - March 2023 [11.2.1.1 - 32 pages]

Purpose

To provide Council with the Capital Works Monthly Review Report for the month of March 2023.

Related Parties

Nil

Officer's Recommendation

THAT the Capital Works Monthly Review Report for the month of March 2023 be received.

Cr Seymour queried the completion time for the works on Lorne Road, Walkerston.

The Director for Capital Works, Jim Carless advised that he would take the question on notice.

Council Resolution ORD-2023-103

THAT the Capital Works Monthly Review Report for the month of March 2023 be received.

Moved Cr Englert

Seconded Cr Green

CARRIED UNANIMOUSLY



Capital Works Monthly Review Report

March 2023

OVERVIEW	3
SAFETY	4
1.1. Summary.....	4
1.2. Incidents and Injuries	4
1.3. Lost Time Injuries & Days Lost	5
CAPITAL PROJECT UPDATES	6
2.1. Summary.....	6
2.2. YTD Variance.....	6
2.3. Council Projects Expenditure Summary	7
2.4. Key Contracts Approved for March 2023.....	7
PORTFOLIO MANAGEMENT OFFICE	8
3.1. Monthly Achievements – March 2023.....	8
DESIGN SERVICES	9
4.1. Design Summary Report.....	9
4.2. Survey Office Summary Report.....	9
4.3. Estimating and Specifications Summary Report	10
CONTRACT SERVICES	11
5.1. Pioneer River North Bank Shared Path - Stage 2	11
5.2. Kelsey Creek Water Pump Station - Stage 2	12
5.3. Pioneer Valley Culvert Replacement Works.....	13
5.4. Asphalt Resurfacing Program 2022/2023.....	14
5.5. Barton Street, West Mackay - Stormwater Upgrade	15
5.6. Owen Jenkins - Shelters and Barbeques	16
5.7. Habana Park and Penn Road Park - Amenities Upgrade	17
5.8. Griffin Street Park Renewal	18
5.9. Raw Water Bores Renewal – Calen, Gargett & Bally Keel.....	19
5.10. Footpath and Stormwater Drainage Package – Glenella Road, Heaths Road, Mansfield Drive and Webberley Street.....	20
MAJOR PROJECTS	22
6.1. Northern Beaches Community Hub	22
6.2. Seaforth Esplanade	24
6.3. Riverside Revitalisation.....	26
6.4. Woodlands District Park.....	28
6.5. Pioneer Valley Mountain Bike Trails	30
FIELD SERVICES	31
7.1. Lorne Road & Creek Street – Stage 3 Reconstruction	31

OVERVIEW

This report is for Capital Works Department activities during the month of March 2023. Significant items in this period include:

- Total Council projects expenditure as at 31 March is currently tracking \$1.5M over YTD budget. This includes associated operational expenditure in the delivery of these. To date, \$70.4M has been expended in the delivery of these projects. This represents 102.2% of YTD forecast and 59.7% completion of the annual revised budget.
- Projects where construction was completed* includes:
 - ✓ Pioneer Street, Glenella - shoulder restoration.
 - ✓ Mt Bassett No. 2 sewer pump station - telemetry upgrade.
 - ✓ Mackay Entertainment and Convention Centre - vision mixer & switches.
 - ✓ Parks fence renewals.
 - ✓ Gordon White Library customer service point model.
 - ✓ Glenella Richmond Road, Glenella - shoulder restoration.
 - ✓ Hume Street, West Mackay - water main renewal, Bridge Road to Lagoon Street.
 - ✓ Beaconsfield Road No. 1 sewer pump station - pump 2, replacement and renewal of variable frequency drive.
 - ✓ Barbeque and electrical equipment renewal, various sites.
 - ✓ Tennyson Street, Mackay - footpath replacement.
- Some projects where construction is in progress includes:
 - Victoria Street, Mackay – footpath renewal.
 - River Street Service Road and Riverside improvements, Mackay Waterfront.
 - Florence Street, Eimeo - water pump station pump replacement.
 - Marc Pool pumps replacement due to failure.
 - Marwood Sunnyside Road, Marwood - shoulder widening.
 - Mackay Entertainment and Convention Centre - North Foyer lighting renewal.
 - 12 James Street, Mackay - cluster housing footpath.
 - Stormwater relining condition State 16 and above.
 - Senior Citizens Hall air conditioning.
 - Pioneer River Stage 2 shared path, Bruce Highway - Gooseponds Path, North Mackay
 - Sewer renewals / replacement programme.
 - Mackay Entertainment and Convention Centre - Allen and Heath Consoles.
 - Mackay North Water Recycling Facility - replace and renew two recirculation pumps.
 - Nebo Road water treatment plant – supply and install of flush lines.
 - Gorge Road and Boulder Road, Finch Hatton (last causeway)
 - Mackay Entertainment and Convention Centre minor works.

** Note: construction means practical works were completed however project accounts remain open to close out financials and to manage defects and maintenance periods, and as constructed/handover documents.*



Jim Carless
Director Capital Works

SAFETY

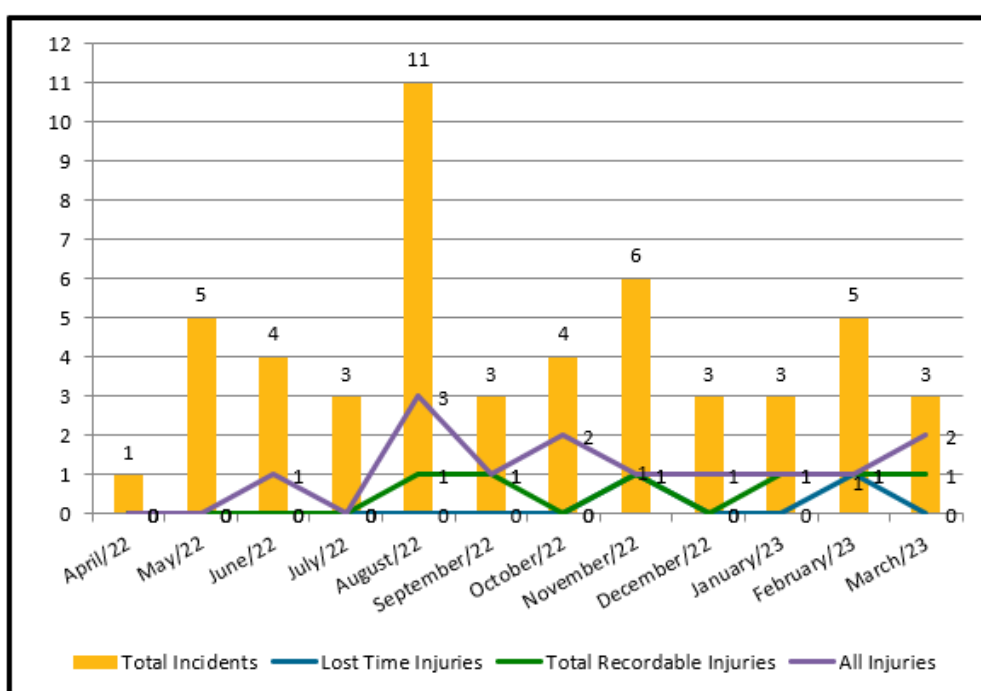
1.1. Summary

In March 2023:

- Sixteen safety interactions were completed.
- Two site safety inspections were completed.
- 97% of monthly action plan activities were carried out.

Three incidents were reported in March, involving MRC employees or contractors.

1.2. Incidents and Injuries



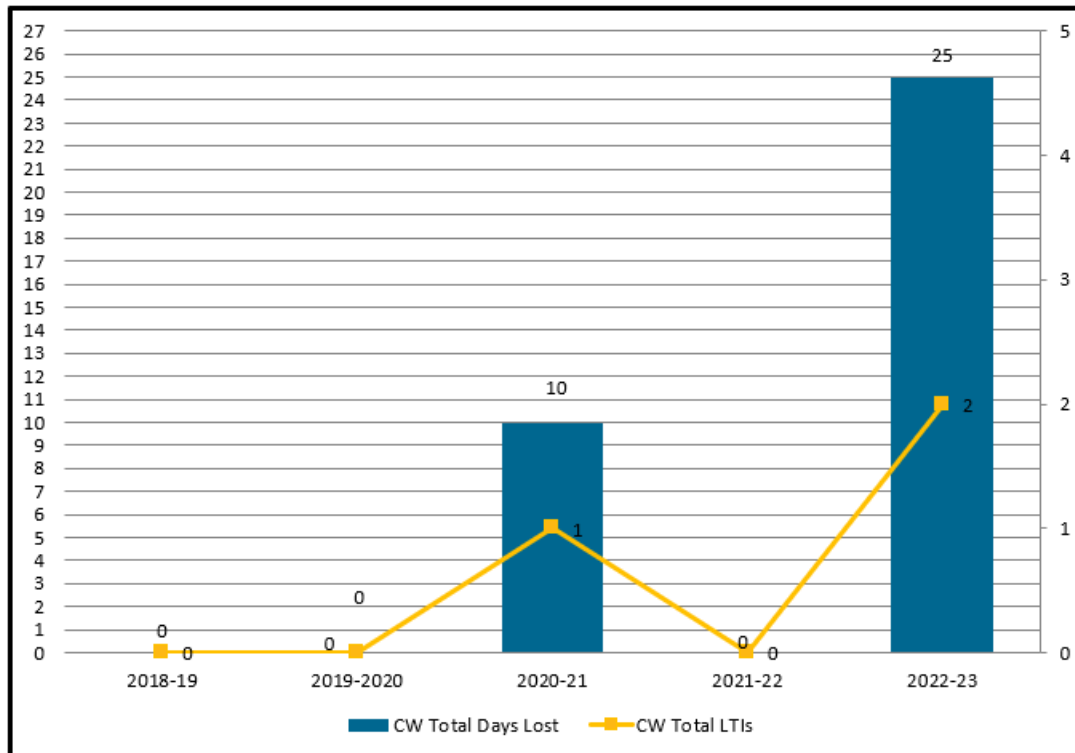
The following injuries to MRC employees were reported in March:

- Suitable duties injury – While crossing road, slipped on crossing tactile falling and injuring side.
- Non-treatment injury – Worker was stung on the face by a wasp.

The following incidents involving a contractor was reported in March:

- Worker alleged to have sustained an injury to their arm as a result of a falling plank from a mobile scaffold.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

1.3. Lost Time Injuries & Days Lost


Department	2018-19		2019-20		2020-21		2021-22		2022-23	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Major Projects					1	10			1	23
Portfolio Management Office										
Field Services									1	2
Contract Services										
Design Services										
Capital Works Total	0	0	0	0	1	10	0	0	2	25

For the 2022-23 year, there has been one lost time injury recorded:

- While attending a mountain bike related conference, employee has fallen from bike injuring hand. Resulting in 23 days lost as they recovered.
- While using crowbar, felt pain in shoulder. Two days have been lost as they recovered.

CAPITAL PROJECT UPDATES

2.1. Summary

Annual Revised Budget	YTD Actuals	Actuals vs Revised Budget
\$117.9M	\$70.4M	59.7%

Total Council projects expenditure as at 31 March is currently tracking \$1.5M over YTD budget. This includes associated operational expenditure in the delivery of these. To date, \$70.4M has been expended in the delivery of these projects. This represents 102.2% of YTD forecast and 59.7% completion of the annual revised budget.

The current annual approved budget is \$117.9M. Project delivery is being reviewed and considered as part of the March budget review. The outcome of this process will be included in a future report following adoption by Council.

Asset Class	Annual Revised Budget	YTD Actuals	Projects Commenced Status	August 2022	Current Month
Building	7.4M	5.1M	Business Case In Progress	59	59
Site Improvements	17.8M	8.2M	Business Case Complete	3	13
Intangible	0.2M	0.1M	Design In Progress	250	208
Land	0.2M	0M	Design Complete	14	42
Plant & Equipment	14.2M	7.2M	Construction in Progress	295	246
Roads, Drainage & Network	51M	29.8M	Project Complete	49	133
Sewerage	11.5M	8.3M	Cancelled	1	14
Water	15.4M	11.6M			
Total	\$117.9M	\$70.4M	Total Number Council Projects	671	715

Note: Total number council projects excludes administrative overhead projects and is per capital chart as at 31 March.

Council is responsible for a diverse range of services to meet community needs and expectations. A significant number of these services are provided through infrastructure and other assets. MRC manages the construction and acquisition of a number of projects to maintain and enhance our existing asset base with multi-year delivery periods.

2.2. YTD Variance

Top 5 project variances (overspend) between actuals and forecast for the period.

Project	Description	Comment	YTD \$ Variance	YTD % Variance
29095	Seaforth Esplanade - Masterplan implementation	Works exceeded expectations and achieved more completed works than anticipated.	160,940	4%
51729	Pioneer St Rehabilitation - Holts to Railway	Costs associated with restoration post weather event earlier in the year. These costs are to be journalled to separate QRA emergency works funding number.	152,647	6%
51731	Creek St & Lorne Rd Shoulder Widening	Additional works completed in advance of previous forecast.	160,847	12%

57317	Asphalt Resurfacing Program FY 22/23	Works exceeded expectations and achieved more completed works than anticipated.	258,635	16%
90368	Northern Beaches Community Hub - Civil Works	Works completed exceeded expected forecast of works with drainage and roadworks progressing well.	155,196	20%

2.3. Council Projects Expenditure Summary

Current Program Description	Annual Original Budget \$	Annual Revised Budget \$	Annual Budget Forecast \$	YTD Budget \$	YTD Actuals \$	YTD Variance \$	YTD Actuals / YTD Budget %
<u>Plant & Equipment Purchases</u>							
Strategic Planning	-	10,000	14,750	14,750	14,752	2	100%
Parks and Environment	49,725	102,669	103,704	103,704	104,217	513	100%
Procurement & Plant	7,842,035	9,928,626	8,057,955	4,821,859	4,849,735	27,876	101%
Information Services	1,587,748	2,373,446	2,372,982	1,506,506	1,498,050	8,456	99%
Property Services	-	149,972	29,972	29,972	18,159	11,813	61%
Local Roads & Community Infrastructure Program Fed-Phase 3	-	94,268	-	-	-	-	0%
Community Lifestyle	5,000	52,835	53,061	39,658	39,658	-	100%
MECC & Events	408,217	618,352	536,308	294,149	349,331	55,182	119%
Civil Operations	37,600	49,800	43,274	43,274	43,274	-	100%
Transport and Drainage Infrastructure Planning	30,000	26,975	26,975	26,975	26,975	-	100%
Water & Sewage Infrastructure Planning	40,000	264,518	232,869	164,785	166,512	1,726	101%
Waste Services	20,000	336,622	17,862	13,126	22,558	9,432	172%
Design Program	71,215	109,215	109,215	52,076	52,076	-	100%
Field Services	50,000	31,003	55,000	-	-	-	0%
Contract Services	-	93,662	93,662	7,248	7,521	273	104%
	10,141,540	14,241,961	11,747,588	7,118,081	7,192,816	74,735	101%
<u>Council Projects (Excluding Plant & Equipment)</u>							
Strategic Planning	73,000	91,800	108,883	93,883	103,303	9,420	110%
Economic Development & Tourism	-	49,000	44,957	24,957	24,957	-	100%
Parks and Environment	765,769	1,101,276	968,298	329,915	358,425	28,510	109%
Organisational Services Management	40,000	200,000	200,000	92,219	56,293	35,927	61%
Property Services	1,303,138	2,259,647	2,407,807	1,198,443	1,431,630	233,187	119%
W4Q & Fed's COVID Funding	20,000	792,476	646,553	511,671	511,395	276	100%
Works for Queensland Round 4	5,780,500	7,974,090	7,355,360	4,827,459	5,000,254	172,795	104%
Local Roads & Community Infrastructure Program Fed-Phase 3	4,851,958	5,437,402	6,131,090	2,298,350	2,489,499	191,149	108%
Community Lifestyle	286,750	441,109	231,932	149,769	154,705	4,935	103%
MECC & Events	30,000	201,395	159,905	65,010	135,128	70,119	208%
Emergency Management	-	16,315	16,514	16,514	16,514	-	100%
Civil Operations	602,808	301,435	225,865	73,921	68,904	5,017	93%
Transport and Drainage Infrastructure Planning	1,268,878	610,051	423,948	340,907	433,744	92,838	127%
NDRRA	-	-	250,719	100,719	150,469	49,750	149%
Water & Sewage Infrastructure Planning	3,094,536	4,638,369	5,381,841	4,068,636	4,105,690	37,054	101%
Waste Services	254,520	717,409	700,036	442,681	410,893	31,788	93%
Design Program	15,629,488	11,334,427	7,849,653	3,784,263	3,795,644	11,381	100%
Major Projects	23,223,294	19,290,851	16,970,060	12,067,960	12,358,501	290,541	102%
Field Services	6,046,469	8,631,211	7,569,140	7,141,495	7,475,621	334,126	105%
Contract Services	33,272,850	39,532,565	32,761,751	24,075,553	24,093,316	17,763	100%
Portfolio Management Office	80,000	-	-	-	-	-	0%
	96,623,958	103,620,827	90,404,312	61,704,327	63,174,886	1,470,560	102%
Total Council Projects	106,765,498	117,862,788	102,151,900	68,822,408	70,367,703	1,545,295	102%

2.4 Key Contracts Approved for March 2023

Contracts finalised and approved during March 2023 are valued at \$1,026,985.17

Below is a listing of the key contracts awarded during the same period.

Contract	Design / Construction	Amount Award (ex GST)	Contractor
MRC 2023-024 - 54451 Oak Street Andergrove Drainage Restoration	Construction	\$1,026,985.17	Interflow Pty Ltd

PORTFOLIO MANAGEMENT OFFICE

3.1 Monthly Achievements – March 2023

Works to build the 2023/24 Capital Works Master Program continue, with deferred works now incorporated into the program, and providing support to the Design Team to assist in their programming.

Portfolio Management Office (PMO) have finalised the roles and activities in the review and update of the Enterprise Project Management Framework (EPMF) RACI Matrix undertaken in conjunction with the Capital Review works. PMO will now undertake administrative tasks including user notes, document formatting and updating documents and templates that are associated with the matrix.

The System Project Hub had a scheduled outage for three days during the month in which the project entries within it were created in the Empower platform. Testing of the integration is ongoing between Information Services and the PMO, after which works will continue on the Change Management Plan, training users, and aligning the Empower schedules to the Master Program.

PMO have been monitoring and driving Project Managers to have their As Constructed documents submitted to ensure timely closeout of the works in progress. There are no outstanding submissions on the priority one listing and considerable progress has been achieved on priority two listed projects.

DESIGN SERVICES

4.1 Design Summary Report

Design Services has recommenced detailed design of the sewerage rising main connection between the Reed Street pump station and Rosewood Drive in conjunction with the Reed Street road design. This forms part of the network upgrade to service the impending development within Eimeo and Rural View suburbs.

Planning for the 2023/24 financial year design program has commenced with the collation of Business Cases to review for an understanding of the project types and resources necessary for its delivery. The detailed surveys for the large and complex projects will be programmed for commencement this month ensuring designs can commence early.

Designs Completed

- ✓ Mirani Precinct frontage works
- ✓ East Gordon Street and Goldsmith Street watermain replacements
- ✓ Artspace facility upgrade
- ✓ Paget Street & Thorning Street intersection culvert replacement
- ✓ Various bus shelters within the Translink network
- ✓ Norris Road footpath upgrade between Malcomson Street and Bovey Street

Notable Designs in Progress:

- Sarina Youth Centre expansion
- South Mackay levee
- Stages 1, 2 & 3 of Marwood/Sunnyside Road shoulder widening (nine kilometres)
- Continuation of the stormwater and road design of the Phillip Street extension through to Norris Road
- Camilleri Park upgrade stage 3
- Woodlands Park playground and track
- Bell Creek bridge replacement
- Waverley Street and Bucasia Esplanade water main replacement
- Shoal Point reservoir upgrade
- Bassett Street Sewerage pump station upgrade
- Hamilton Street sewerage rising main renewal
- Artspace facility upgrade
- Shakespeare Street water main renewal
- Juliet Street water main replacement between Stevenson Street and Bridge Road
- Reed Street road connection to Norwood Parade, Rural View
- Holts Road and Pioneer Street intersection upgrade
- Holts Road and Glenella-Richmond Road intersection upgrade
- Archibald Street shared path between Paradise Street and Nebo Road
- Pioneer River Shared Path between Bruce Highway and Barnes Creek Road
- Evan Street water main replacement between Goldsmith Street and Stevenson Street
- Alfred Street water main replacement between Peel Street and Wellington Street

4.2 Survey Office Summary Report

Overview

The surveyors saw the whole project lifecycle in March with requests for surveys made for projects in the business case, design, construction, and finalisation phases. One of the interesting projects for the team was a large culvert on Kuttatubul Mount Jukes Road where the surveyors experimented with 360° photography to give the designers a better overview of the site. The team also took time to show a work experience student what surveyors do by taking him out to work on a drainage investigation project in South Mackay.

Surveys were completed for:

- ✓ Kuttatubul-Mount Jukes Road, Kuttatubul – culvert rehabilitation CH 7815
- ✓ Peak Downs Hwy, Walkerston – water main renewal – Walkerston water pump station to Pitkin Street

- ✓ Rocky Waterholes Wollingford Road, Marian – drainage issue
- ✓ Stone Drive, Shoal Point – sewer gravity main replacement
- ✓ Mackay Veterans Support Group Shed, South Mackay – drainage investigation
- ✓ Service Locations for:
 - ✓ Geeberga Buthurra Road, Kuttapul – culvert rehabilitation CH 750
 - ✓ Geeberga Buthurra Road, Kuttapul – culvert rehabilitation CH 2225
 - ✓ Kuttapul-Mount Jukes Road, Kuttapul – culvert rehabilitation CH 7815
 - ✓ Leichhardt Road, Mirani – culvert rehabilitation CH 3147
 - ✓ Shakespeare Street, Mackay – water main renewal – Porter Street to Goldsmith Street
- ✓ Additional detail for:
 - ✓ Admiral Drive, Dolphin Heads – water main renewal
 - ✓ Hans Christian Street, Sarina – drainage upgrade
 - ✓ Nebo Road water treatment plant – bore water relift pumps renewal and upgrade
- ✓ As Constructed surveys for:
 - ✓ McGinn Street, West Mackay – drainage upgrade – Simpson Street to Field Street
 - ✓ Pioneer Street, Glenella – rehabilitation
 - ✓ Seagull Street, Slade Point – boat ramp upgrade



Surveying the culvert at Kuttapul Mount Jukes Road and investigating drainage issues at the Veterans Support Group Shed

4.3 Estimating and Specifications Summary Report

Overview

The Capital Works Estimating and Specifications (CWES) team have assisted various Council departments queries in relation to project cost planning and project estimating.

The team have also completed reviews of the following estimates to identify any rates that are below current market conditions.

Estimates:

- ✓ 29085 – Camilleri St, District Park Upgrade, Stage 3
- ✓ 51848 – Marwood Sunnyside Road – shoulder widening
- ✓ 29109 – Stan Camm Park – public toilet renewal
- ✓ 51856 – Pioneer Street & Holts Road – intersection upgrade
- ✓ 53107 – Bluewater Trail to Cross City Link Paget – shared path
- ✓ 57214 – Oswald Street, pedestrian bridge – rehabilitation works
- ✓ 57368 – Norris Road, North Mackay – footpath renewal works.

CONTRACT SERVICES

5.1 Pioneer River North Bank Shared Path - Stage 2

Overview

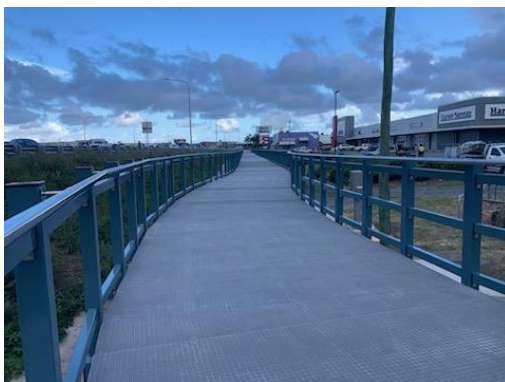
This project is the second stage of the Pioneer River North Bank Shared Path project which will link major residential areas, commercial precincts, parks/recreational areas, principal activity centres, hospitals, and the CBD, and is staged to be constructed over a number of years. The second stage comprises delivering 0.25km of 3m wide (nominal) concrete shared path, 0.15km of boardwalk and various size connecting paths along the western sides of the Bruce Highway from the Sams Road intersection North to the Gooseponds existing pathway. Council was successful in obtaining 50% funding of the project estimated cost through the Cycle Network Local Government Grants Program.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	Early August 2022	January 2023 Revised Date End April 2023	\$1,574,889	All works complete, awaiting the balustrade to arrive as delay with manufacture, approx. 3 weeks.

Recent Project Activities

- ✓ Installation of the boardwalk frame completion.
- ✓ Installation of boardwalk decking and handrails complete.



Boardwalk close to complete



Boardwalk and concrete drain

5.2 Kelsey Creek Water Pump Station - Stage 2

Overview

This project involves the installation of an in-line filtering treatment process plant (WTP) using granular pre-filters and iron and manganese removal filters to reduce the level of iron and manganese levels below the Australian Drinking Water Guidelines (ADWG).

The Midge Point Water Supply System (MPWSS) is an isolated scheme supplying water from nine (9) bores, treating it at the Kelsey Creek Water Pump Station (KCWPS) located in Proserpine, pumped via a 375mm diameter water trunk pipeline from Kelsey Creek Water Treatment Plant (KCWTP) to Midge Point water reservoir for water storage and distributed via a reticulation network in Midge Point.

This augmentation project is for the design, supply, installation, and commissioning of treatment units as part of upgrade to the existing Water Treatment Plant. The project includes the construction of associated civil, structural, mechanical, electrical and communication infrastructure.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	August 2022	May 2023 Revised Date June 2023	\$1,340,561	Construction works in progress with overall programme at 75% complete.

Recent Project Activities

- ✓ Reinforcement and concrete placement of slabs complete for filter and geo bags.
- ✓ Civil works complete.
- ✓ Installation of Upgraded Chlorination system including chlorine analyser complete.
- ✓ Transition of the new PLC and SCADA in advanced stages of completion.
- ✓ Testing of input and output electrical signals in progress.



5.3 Pioneer Valley Culvert Replacement Works

Overview

Council has a significant network of road assets with over 2500 Km of local roads with associated drainage structures and has an ongoing inspection program undertaking condition assessments of rural culverts. Several culverts have been identified as requiring replacement due to damage that has occurred to structures or found to be at the end of their serviceable life, in need of renewal beyond regular maintenance.

This project is for the removal and replacement of stormwater culvert structures within the Pioneer Valley area as follows:

- Site 1 – 51689 - Owens Creek Loop Road culvert, Owens Creek
- Site 2 – 51690 - Owens Creek Loop Road culvert, Owens Creek
- Site 3 - Mirani Bolden Road replacement drainage culvert, Mirani

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	September 2022	January 2023 Revised Date June 2023	\$1,132,763.33	Work at site 3 complete but works at sites 1 & 2 significantly impacted by recent flood event.

Recent Project Activities

- ✓ Embankment for site 1 progressing.
- ✓ Embankment for site 2 progressing.
- ✓ Flood damage recovery works progressing.



Embankment Site 2 (51690)



Embankment and side track Site 2 (51690)

5.4 Asphalt Resurfacing Program 2022/2023

Overview

Council has a significant network of road assets which have a rolling maintenance program. The resurfacing and rehabilitation program comprises resurfacing works on various streets and roads around the region. Resurfacing works are carried out to protect the pavement and extend the road pavement life.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	January 2023	July 2023	\$3,500,000	Works underway with day and night shifts, works to run into July 2023. The recent Wet weather has slowed works progress.

Recent Project Activities

- ✓ Permits and plans submitted and approved.
- ✓ Works Commenced early February, intermittent wet weather impacting progress.



George Street



McCulloch Street

5.5 Barton Street, West Mackay - Stormwater Upgrade

Overview

The Barton St and the surrounding residential areas are subject to flooding even after moderate rainfall. Council is installing additional stormwater pipes to supplement the existing system in order to drain the area effectively and efficiently.

Works include tunnelling at 6m depth with a 1200mm diameter pipe boring and jacking machine under Lagoon St so as to minimise traffic disruptions.

Pipe sizes range from 350mm diameter upstream, to 1050mm diameter at the lagoon outfall.

The Barton St works (as shown) is phase one of a five phase stormwater improvement program.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	May 2023	September 2023	\$3,157,684	Works on site due to commence May 2023.

Recent Project Activities

- ✓ Contract awarded and procurement of long lead concrete pipe materials initiated.
- ✓ Prestart documentation preparation.
- ✓ Stakeholder consultation commenced.



5.6 Owen Jenkins - Shelters and Barbeques

Overview

The scope of the works was to demolish three existing electric barbeques and install two new matching picnic shelters, each to be fitted with a new double hotplate barbeques and standard picnic settings. The new shelters are located next to the existing shelters and will be connected via new concrete pathways. One disabled carpark will be created next to the first shelter and will include a *Disability Discrimination Act* compliant kerb ramp.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	January 2023	March 2023	\$160,283	<p>Works commenced mid-February 2023 and is expected to be completed in the second week of April weather permitting.</p> <p>As of 5 April 2023, 99% of the works have been completed apart from some tactiles and one traffic sign.</p> <p>Defect inspection and handover will be during the week ending 14 April 2023.</p>

Recent Project Activities

- ✓ Completion of both shelters.
- ✓ Connection of electrical feed to shelter lighting and barbeques.
- ✓ Installation and testing of the barbeques.
- ✓ Installation of the connecting footpaths.
- ✓ Creation of the disabled park, line marking and bollard installation
- ✓ Turfing and planting of three new trees.
- ✓ Installation of three new picnic settings



Owen Jenkins Park (shelter 1)

5.7 Habana Park and Penn Road Park - Amenities Upgrade

Overview

The project involves amenities upgrades at two locations, with the replacement of the aged public toilet in the Habana Park which also services the Habana Community Hall. Replacing this infrastructure which has reached or is approaching the end of its useful life will reduce the safety risk posed to the public by the deteriorating conditions of building elements. The Penn Road Park toilet located at Louisa Creek (Hay Point) was closed due to structural failures caused by ground movement. Both toilets will be replaced in their entirety. Habana amenities will benefit from new pathways and park signage and Penn Road Park will have an external shower fitted.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	<u>Penn Rd</u> March 2023 <u>Habana Park</u> April 2023	July 2023	\$436,686	Works commenced ahead of original program and is expected to be completed in May, weather permitting. Penn Road had the slab poured on 6 April 2023.

Recent Project Activities

Habana Park

- ✓ New plumbing drainage has been installed and inspected.
- ✓ Amenities block slab has been installed.
- ✓ Bin slab has been installed.
- ✓ Connecting footpath has been installed.
- ✓ Existing bore pump shed has been removed and new pump cover has been ordered.
- ✓ Concrete edging at the end of the carpark has been installed

Penn Road Park

- ✓ New plumbing drainage has been installed and inspected.
- ✓ Amenities block slab has been installed.



Habana Park



Penn Rd Park

5.8 Griffin Street Park Renewal

Overview

Griffin Street Park is a local park situated on the edge of Mackay's Central Business District. The landscaping, built infrastructure and play equipment in this park need renewal. Since install in 1997, pathways in this area have been damaged by roots, play equipment has degraded, the playground shade structure requires maintenance, and a tree has become unstable.

In addition to providing access to a children's playground and basketball facilities, Griffin Street Park functions as a connector allowing pedestrians and cyclists to move between Griffin and Grant Street with through connection to Shakespeare Street.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	March 2023	June 2023	\$315,306.00	Works have commenced and are on schedule for completion by 7 June 2023, weather permitting.

Recent Project Activities

- ✓ Possession of site issued, and temporary fencing installed.
- ✓ Site works commenced 17 March 2023.
- ✓ Demolition and removal of playground equipment, softfall sand, kidney shaped hardstand and concrete footpath.
- ✓ Clearing of debris and vegetation from the existing stormwater inlet and culvert
- ✓ Construction of playground edging.
- ✓ Formwork for concrete paths and garden edging constructed.



Concrete footpath & edging to playground



Concrete Footpath Formwork

5.9 Raw Water Bores Renewal – Calen, Gargett & Bally Keel

Overview

This project aims to refurbish two bores in Calen which currently supplies water to Calen- Kolijo areas, 2 bores in Gargett and another bore in Bally Keel. In June 2020 and May 2021, condition assessments were undertaken on these bores which have identified issues relating to the condition of pump, motor, casing, riser pipe, bore capping, surface pipework, flowmeters, electrical switchboards and telemetry equipment. To address these issues and to ensure continuous water supply to the water network, it has been identified that rectification works are to be carried out which will help maintain the bores in a reliable and efficiently working condition.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	Feb 2023	June 2023	\$239,960	Site investigation completed, design drawing review in progress.

Recent Project Activities

- ✓ Contract awarded.
- ✓ Site visit and inspection.
- ✓ Design drawing submissions and review.

5.10 Footpath and Stormwater Drainage Package – Glenella Road, Heaths Road, Mansfield Drive and Webberley Street

Overview

This package is for the construction of concrete footpaths, and stormwater drainage works within the Mackay Regional Council area as follows:

Site 1 – Webberley Street

To upgrade the path to a nominal 2.5m wide concrete shared pathway. This work forms the last section of the Blue Water Trail shared pathway loop to be constructed to current standards.

Site 2 – Glenella Road

The project will provide footpath connectivity between the existing footpaths on Glenella Road. The project also involves stormwater works as minor realignment of the invert drain will be required. This is a Transport Infrastructure Development Scheme (TIDS) partially funded project.

Site 3 – Heaths Road

The work includes constructing a shared concrete path on the southern side of Heaths Road, connecting existing pathways between Heaths Road to the shared path on Windmill Crossing. The project also includes an extension on the central island and lighting. This is a Transport Infrastructure Development Scheme (TIDS) partially funded project.

Site 4 – Mansfield Drive

Construct footpath from Beaconsfield Road to connect with existing concrete path on Mansfield Drive Park.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	March 2023	June 2023	\$2,050,524.26	Works commenced with Glenella Road and Mansfield Drive in March 2023.

Recent Project Activities

- ✓ Contract awarded
- ✓ Prestart schedule for 14 March 2023.
- ✓ Possession of site on 29 March 2023.
- ✓ Site works commenced 3 April 2023 for Glenella Road and Mansfield Drive.
- ✓ Glenella Road - clearing and grubbing, sawcut and excavation.
- ✓ Mansfield Drive – clearing and grubbing, and strip topsoil.

5.11 Pioneer Valley Timber Bridge Renewal – Pinnacle, Devereux Creek, Mount Pelion, Marian, Mount Charlton and Calen

Overview

This package is for rehabilitation works to six timber bridge sites within the Pioneer Valley of Mackay Regional Council (Council) as follows:

Site 1 – Palm Tree Creek Bridge, Walker-Finns Road, Pinnacle

Renew and rehabilitate the existing structure with new components.

Site 2 – Ash's Bridge, Newmans Road, Devereux Creek

Rehabilitate components of the existing structure with new components, bridge and waterway maintenance works.

Site 3 – Barren Creek Bridge, Calen-Mt Charlton Road, Calen

Rehabilitate components of the existing structure with new components, bridge and waterway maintenance works.

Site 4 – Greens Bridge, Calen-Mt Charlton Road, Mt Charlton

Rehabilitate components of the existing structure with new components, bridge and waterway maintenance works.

Site 5 – Reeves Creek Bridge, Old Hampden Road, Marian

Rehabilitate components of the existing structure with new components, bridge and waterway maintenance works.

Site 6 – One Mile Creek Road Bridge, Mount Pelion

Rehabilitate components of the existing structure with new components, bridge and waterway maintenance works.

Project Status

Project Package Tender has closed and tender submissions are currently being evaluated.

Recent Project Activities

- ✓ Tender closed 28th March 2023.



Site 1 - Walker-Finns Rd Bridge, existing structure



Site 2 - Ash's Bridge, existing structure

MAJOR PROJECTS

6.1 Northern Beaches Community Hub

Overview

The Northern Beaches Community Hub is a large multi-staged project that will ultimately provide a community facility for all of Mackay's resident's, visitors and businesses and is situated within the Northern Beaches area.

The project is currently broken into the following stages:

- **Stage 1 – Current Works**
 - **Civil Works (early works)** – J4 Road connecting Eimeo Road and Rosewood Drive.
 - **Stage 1A** – Covered Multipurpose & Play Area and Eastern Drainage
 - **Stage 1B** – Library & Community Hub
- Stage 2 – Aquatic Centre (future works)
- Stage 3 – Development Area (future works)

Stage 1A

In general terms, the scope comprises the new covered multi-purpose court with ball sports line marking, parking area, nature play spaces along the eastern edges of the site and adjoining the Library Hub, a picnic area and landscaping, pedestrian links and internal roads. The earthworks and drainage along the eastern side of the site will be included in the Stage 1A works delivery.

Stage 1B

In general terms, the scope comprises the library and various meeting, program and activity rooms, café, adult change rooms, town square and landscaping, pedestrian links and internal roads.

Stage 2

Future works comprises of the Aquatics Centre, Kick & Throw space adjoining the Centre.

Stage 3

Future works and final Stage comprise the development of the northern parcel.

Civil Works Status

The design of the J4 road component is finalised. The delivery of J4 Road will be completed by MRC Field Services and an external contractor will be procured to complete the associated soft landscaping works.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Multi-sports covered area (Stage 1A)	Design Phase	October 2022	July 2023	\$10.75M (\$6.5M externally funded)	Schematic Design (SD) Phase (finishing) Developed Design (DD) Phase (commencing)
Community Hub – Main Building (Stage 1B)	Design Phase	October 2022	December 2023	\$37.39M	Schematic Design (SD) Phase (finishing)

Civil Works	Construction	February 2022	January 2024	\$6.74M	J4 Road design completed. Design of the eastern drain from Eimeo Road to Rosewood Dr and bulk earthworks in Stage 1A are being finalised. Water main works complete and stormwater and roadworks underway
-------------	--------------	---------------	--------------	---------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Recent Project Activities

- ✓ Schematic design phase for Stage 1A completed.
- ✓ Schematic design phase for Stage 1B being finalised.
- ✓ The new Survey Plan SP336332 has been registered with Titles Queensland and updated in MADI/MiMAPS.
- ✓ J4 Road works progressing.
- ✓ Tender for the landscaping works being prepared for release to the market in April 2023.



Civil Works – progress photos



Artist Impression of the Covered Multipurpose (Stage 1A)

6.2 Seaforth Esplanade

Overview

The Seaforth Esplanade Master Plan sets a vision for the continued development of the Seaforth Esplanade and identifies the community's priorities for delivering additional recreational infrastructure aimed at increasing the liveability of Seaforth and attracting visitors to the Hibiscus Coast.

Project deliverables will include:

- Children's playground.
- Waterplay feature to replace the aged wading pool.
- New public amenities with change room facilities and external beach showers.
- Accessible adult change facility.
- Extension of the existing car park.
- Replacement of the existing picnic/barbeque facilities (shelters and furniture).
- New fencing and/or bollards to control unauthorised vehicle access to the Recreational Hub.
- Expansion of the path network.

Works for Queensland announced funding to the value of \$2.2M in conjunction with council's proposed contribution of \$6.45M bringing the total estimated project costs to \$8.65M.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Detailed Design	External	April 2021	July 2021 Revised Date April 2022	\$8.65M	Construction awarded and works commenced September 2022. Works in progress and on track for delivery.
Construction	External	May 2022 Revised Date August 2022	December 2022 Revised Date September 2023		

Recent Project Activities

Contract was awarded during August 2022 to Vassallo Constructions Pty Ltd, project completion scheduled for September 2023:

- ✓ Concrete slab for splashpad completed.
- ✓ Shade Shelter frame for splashpad erected.
- ✓ Picnic / barbeque shade shelter frames erected.



Aerial shot of the project progress



Splashpad progress

6.3 Riverside Revitalisation

Overview

The Mackay Waterfront Priority Development Area was declared on 25 May 2018 to kick start a visionary project that will improve the tourism aesthetic, liveability and economic activity in Mackay's CBD and wider region.

The Mackay Waterfront Revitalisation project is being developed in three stages:

- Riverside Link
- Riverside Pontoon
- 8 River Street Improvements

The projects aim to enhance the public realm along the riverfront and allow the Mackay community to access and enjoy the amenity provided by the Pioneer River.

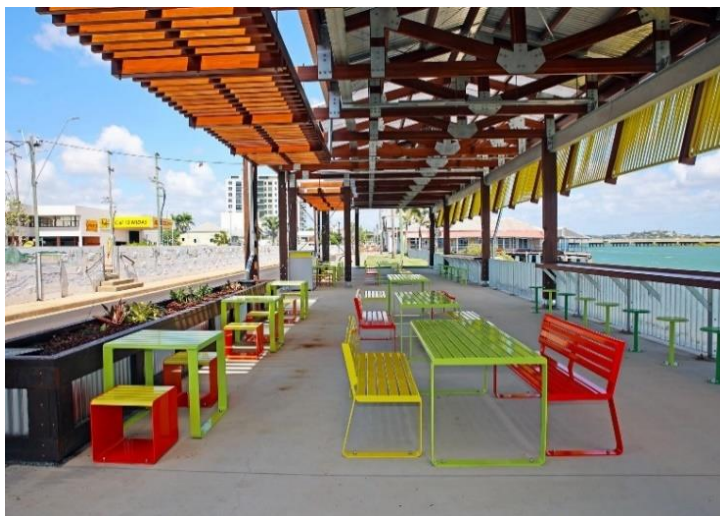
This project has received \$4.1M in funding from the Australian Government, Building Better Regions Fund.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Riverside Link	Construction (External)	March 2022	December 2022 Revised Date: March 2023	\$7.3M	Site is now open to the public with minor surfacing works to be completed after a curing period for the laid asphalt.
Riverside Pontoon	Design and Construction	June 2022	December 2023	TBC	Design and Construct tender currently under evaluation.
8 River Street Improvement	Design & Construction	June 2022	December 2023	TBC	Design and Construct tender currently under evaluation.

Recent Project Activities

- ✓ Riverside Link
 - Site works practically completed and open to the Public.
 - Minor sealing and surfacing work unable to be completed due to wet weather. This has now been completed with painting to be completed in April, weather dependent.
 - Defect rectification ongoing.
- ✓ Riverside Pontoon
 - Released to tender as a design and construct contract, tender closed currently under evaluation
- ✓ 8 River Street Improvements
 - Tender closed on 7th February 2023.
 - Currently in tender evaluation period.



6.4 Woodlands District Park

Overview

The Woodlands District Park project is being undertaken to address a critical shortage of district-level parks in the region. The park will cater to the recreational needs of residents living in the adjoining suburbs of Andergrove & Beaconsfield.

The 21-hectare Woodlands District Park will be created by the amalgamation of several existing parks including Broomdykes Drive Park, Schnapper Court Park, Woodlands Reserve, Domino Crescent Park and Council owned allotments.

In accordance with the Masterplan, the works to be included in the park have been broken into four stages. The first stage will include widening the drainage channel, new pathway connectivity, installation of BBQs and picnic settings, provision of amenities, lighting and landscaping improvements.

This project has received \$2M in funding from the State Government's, Works for Queensland (W4Q) funding.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Detailed Design of Stormwater, pathway and amenities	Internal / External	Commenced	January 2022 Revised Date June 2022	\$2M	Detailed design completed.
Construction of Stage 1 – Phase 1, stormwater, pathway and amenities	External	October 2022 Revised Date December 2022	March 2023 Revised Date July 2023		Tender awarded and construction underway

Recent Project Activities

- ✓ Concreting of footpaths continues.
- ✓ Excavation and reshaping of swale drains complete.
- ✓ Installation of electrical conduits and pits continues.
- ✓ Headwall works underway.
- ✓ 10m & 15m boardwalks completed.
- ✓ Concrete slabs for picnic shelters completed.



Capital Works
Monthly Review Report > March 2023



Boardwalk installed



Headwall construction underway

6.5 Pioneer Valley Mountain Bike Trails

Overview

The Pioneer Valley Mountain Bike Trail Project is currently in the procurement phase for Stage 1. Stage 1 includes construction of Finch Hatton Trailhead, Pump Track and 13.5km of Trails. Field Services have commenced civil works on the Trailhead site.

Tenders for Stage 1 works have been evaluated and will be going to Council in April 2023 for resolution. Anticipate construction commencing May 2023.

Cultural Heritage Investigations

Council continues to work with Yuwi to develop a Cultural Heritage Management Plan and discussions with Widi are ongoing.

Council aims to complete the construction of the Finch Hatton trailhead, pump track and Stage 1 trails by the end of 2023.

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Stage 1 Trailhead Civil Works	Internal	February 2023	May 2023	\$6.9M	Internal Field Services crews to commence on site February 2023.
Remaining Stage 1 Works (Trailhead, Pump Track and Trail Network)	External	May 2023	November 2023		Tenders were advertised for Stage 1 works in late January 2023 and anticipate award in April 2023.



Field Services commenced civil works on the Trailhead site.

FIELD SERVICES

7.1 Lorne Road & Creek Street – Stage 3 Reconstruction

Overview

The final reconstruction stage on Creek St, this road is a primary traffic distributor for all traffic entering Walkerston from the south. This road is used by farmers and school traffic so it has high peak periods and required proper pavement widening. The project entails widening the sealed pavement to 3m traffic lanes and 1m shoulder on each side, with improved roadside drainage. This treatment improves safety and longevity of the asset.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	Internal	Early Nov 2022	Late March 2023 <u>Revised Date</u> April 2023	\$1,382,000	Further wet weather events in March as well as Contractor availability have delayed completion, now expected in April.

Recent Project Activities

- ✓ Base course completed
- ✓ Driveway accesses completed
- ✓ Concrete drain inverts completed for Stage 2 and 3 sections
- ✓ Bitumen seal completed – awaiting asphalt contractor.
- ✓ Signage installation commenced



Looking West from Lorne Road direction – bitumen seal



Looking East from Creek St direction – bitumen seal

11.3. DEVELOPMENT SERVICES

11.3.1. DEVELOPMENT SERVICES MONTHLY REVIEW REPORT - MARCH 2023

Author	Director Development Services (Aletta Nugent)
Responsible Officer	Director Development Services (Aletta Nugent)
File Reference	DMRR

Attachments

1. Development Services Monthly Review Report - March 2023 [**11.3.1.1** - 21 pages]

Purpose

To provide Council with the Development Services Monthly Review Report for the month of March 2023.

Related Parties

Nil

Officer's Recommendation

THAT the Development Services Monthly Review Report for March 2023 be received.

Council Resolution ORD-2023-104

THAT the Development Services Monthly Review Report for March 2023 be received.

Moved Cr Green

Seconded Cr Jones

CARRIED UNANIMOUSLY



Development Services

Monthly Review Report

March 2023

Executive Summary

DEVELOPMENT SERVICES

This report is for Development Services for March 2023. Some highlights from this period are as follows:

- The newly named 'River Wharves' has been open from December and is receiving great feedback from the community. Minor works are being finalised by the contractor onsite and should be completed by the end of April.
- A number of place making activities funded through Council's Make Your Place grant were held in the Mackay City & Waterfront area in March, including the Latin Inspired Street Party by Coco Cubano and Coffee Club, Mudskippa's Community Fishing Clinics, Mackay CALD Community Cultural Connection Tour by George Street Neighbourhood Centre and Mackay Community Waterfront by Teen Shed Mackay. The remaining activities will be held from April until 30 June.
- Maintenance and improvement projects have been undertaken at the Mackay Regional Botanic Gardens, with the hedge in the main car park replanted and preparations underway to replace plants in the Screens and Hedges collection as well as the Australian Showcase.
- All 16 main Beach Warning Signs have been installed, incorporating the enhanced marine stinger warning information.
- Scheduled maintenance work orders through Assetic will soon be in place for the City Parks Maintenance Team. Scheduled maintenance programs within Assetic will be completed and implemented for all other Parks Maintenance teams from April to June.
- The Mackay Region Events & Conference Connect event was held on 16 March. There were over 130 attendees from the Mackay and Isaac region. Presentations were provided by Mayor Greg Williamson and CEO of Mackay Isaac Tourism Al Grundy.
- Patricia O'Callaghan, the new CEO from Tourism and Events Queensland, completed a successful tour of the Sarina Sugar Shed as part of a tour of the region, providing an opportunity to showcase its product offerings.



Aletta Nugent
Director Development Services



Deputy Mayor Cr Karen May opening the Masters Swimming
Queensland State Championships

Development News

March/2023

Updates on significant developments currently being assessed by Council

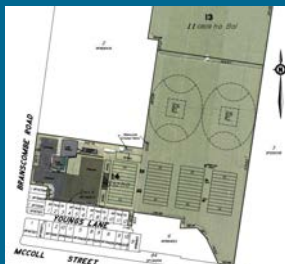
APPLICATION LODGED

DA-2023-41

Lodged 16 March 2023

46 Brisbane Street, Mackay

Material Change of Use – Child Care Centre



APPLICATION LODGED

DA-2023-42

Lodged 16 March 2023

10/54 Branscombe Road & Lot 7 Mackay-Eungella Road,

Walkerston

Material Change of Use - Outdoor Sport and Recreation and
Reconfiguring a Lot - Boundary Realignment (2 lots into 2 lots)

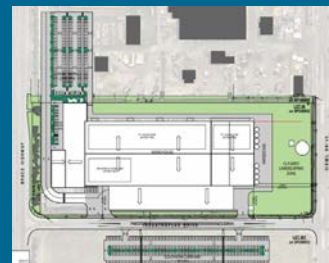
APPLICATION DECIDED

DA-2022-184

Approved 23 March 2023

40-42 Caterpillar Drive, Paget

Material Change of Use - Warehouse, Low Impact Industry
and Outdoor Sales



APPLICATION DECIDED

DA-2023-1

Approved 8 March 2023

5 Streeter Avenue and 448 Bridge Road, West Mackay

Material Change of Use – Child Care Centre


THINK SAFE, STAY SAFE.

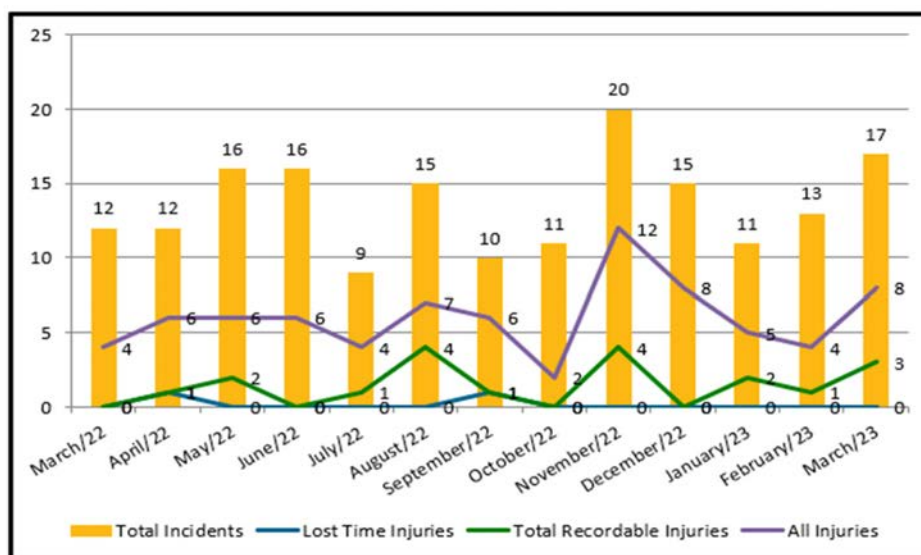

Monthly Safety Review Summary

In March 2023:

- Sixteen safety interactions were undertaken.
- Five site safety inspections were undertaken.
- 90% of monthly action plans activities were carried out.

Seventeen incidents were reported in March, involving MRC employees.

Incidents and Injuries



The following injuries to MRC employees were reported in March:

- Trimming palms in EWP, while attempting to holster silky hand saw, contacted blade resulting in minor lacerations to his fingers.
- Worker reported getting water mist in their eye by a nearby whipper snipper cutting wet grass. Eye became irritated later in the evening.
- Mower roof fell on operator's head.
- Worker slipped from the bottom rung of a ladder when removing items from a shelf.
- Felt symptoms of heat stress while undertaking grass maintenance.
- Constant vibration of mowing causing muscular stress to operator.
- Filling in a hole with dirt, strained left foot.
- Felt pain in back after undertaking manual digging activities.

The following near miss incidents were reported in March:

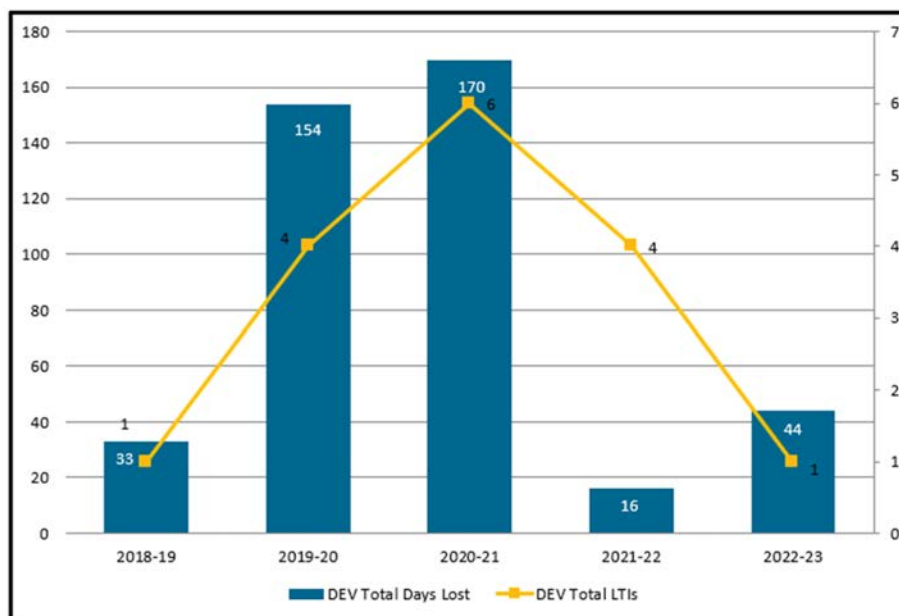
- While blowing out amenities block, butterfly sharps device was blown into the air, narrowly avoiding staff member.
- MRC vehicle narrowly missed by NSM vehicle.

The following asset damage incidents involving MRC employees were reported in March:

- Mower struck and damaged water pipe.
- Returned from whipper snipping and found window on MRC truck broken.
- Raised tri-wing of mower, it rose very quickly and shattered mower window.
- Buggy parked behind electrical bollard, another staff member checked area for tools and then attempted to move forward, pushing bollard on a lean.
- Vehicle driven over walkway, cracking boards.
- While mowing overgrown grass, mower has struck a water meter causing a leak.
- Returned from whipper snipping to find broken window on MRC truck.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

Lost Time Injuries & Days Lost



Department	2018-19		2019-20		2020-21		2021-22		2022-23	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Development Planning & Engineering										
Parks & Environment	1	33	1	154	6	170	4	16	1	44
Strategic Planning										
Economic Development & Tourism										
Development Services Total	1	33	1	154	6	170	4	16	1	44

For the 2022-23-year, one lost time injury has been recorded.

- Worker suffered psychological injury; 44 days have been lost as they recover.

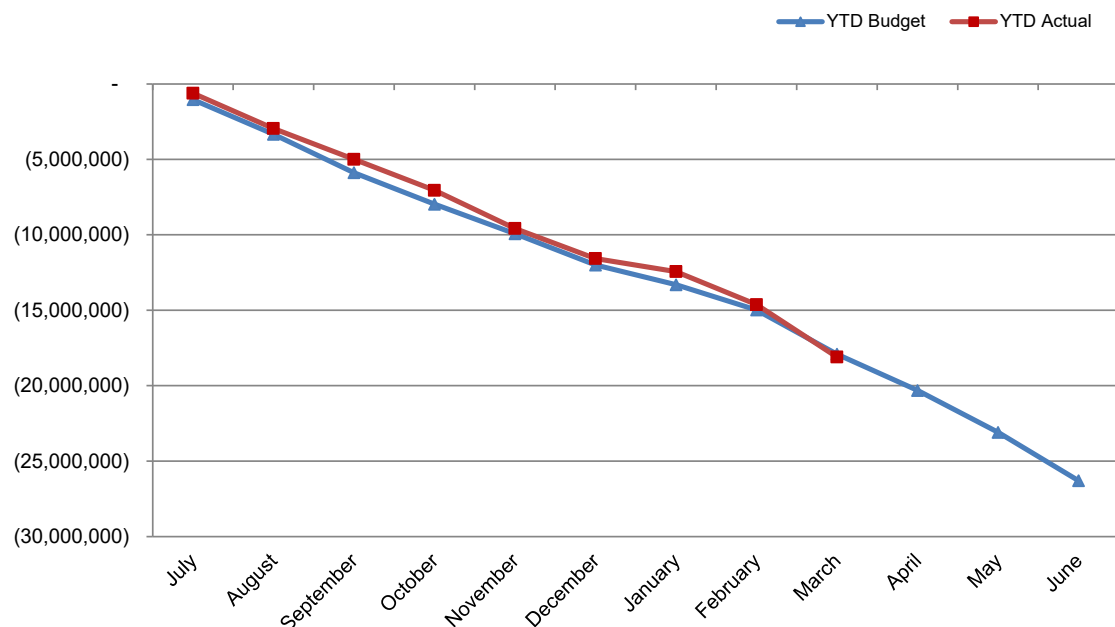
Financial Report

Operating Results

% YTD Variance from YTD Budget

YTD Variance favourable of budget	<div></div>
YTD Variance unfavourable, between 0% and 5% of YTD Budget	<div></div>
YTD Variance unfavourable, more than 5% of YTD Budget	<div></div>

	Annual Original Budget	Annual Revised Budget	YTD Budget	YTD Actual	YTD Variance		Program Manager Comments
	\$000	\$000	\$000	\$000	\$000		
2.01 - Development Services Management	(1,100)	(1,037)	(698)	(638)	60	(8.60%)	Minor under expenditure across a number of areas
2.02 - Strategic Planning	(2,686)	(2,694)	(1,932)	(1,558)	373	(19.31%)	Expenditure on a number of projects falling behind the project schedules
2.07 - Economic Development & Tourism	(3,419)	(3,694)	(2,659)	(2,460)	198	(7.45%)	Timing of expenditure falling behind schedule
2.08 - Parks and Environment	(18,934)	(18,991)	(12,955)	(13,628)	(673)	5.19%	Expenditure on contractors in a number of areas exceeding budget
2.09 - Development Planning & Engineering	(367)	123	332	186	(146)	(43.98%)	Revenue received less than budgeted
Operating Surplus / (Deficit)	(26,506)	(26,293)	(17,912)	(18,098)	(188)	1.05%	



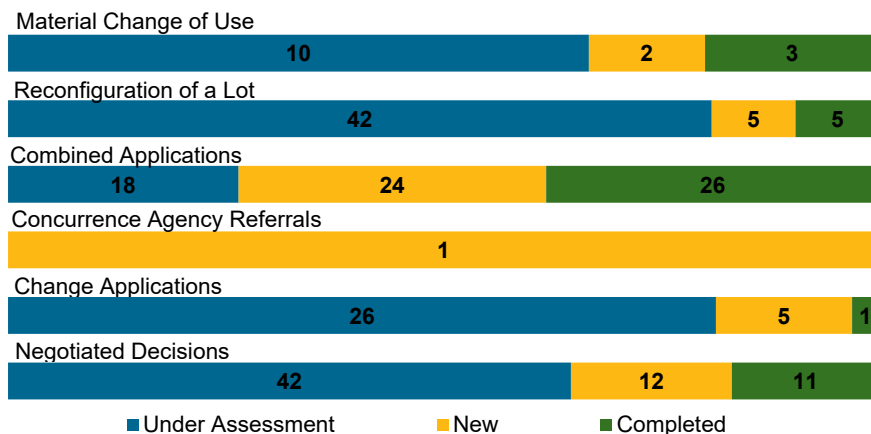
Review of Operations

DEVELOPMENT ASSESSMENT

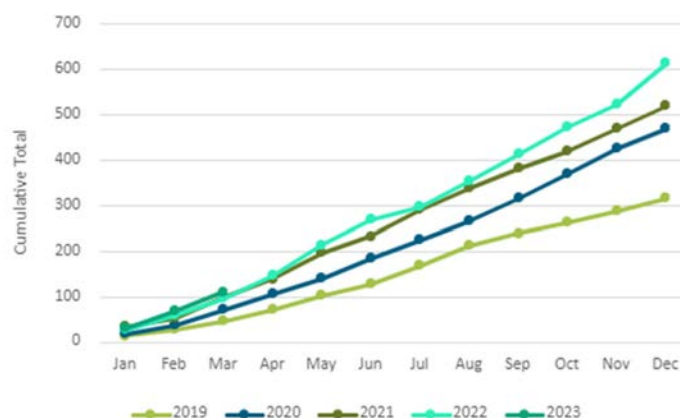
Status:

- On Track
- Potential Issue
- Definite Issue

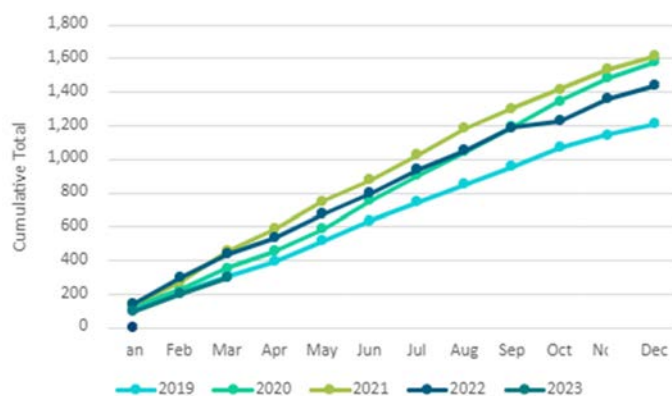
Volume of Operations

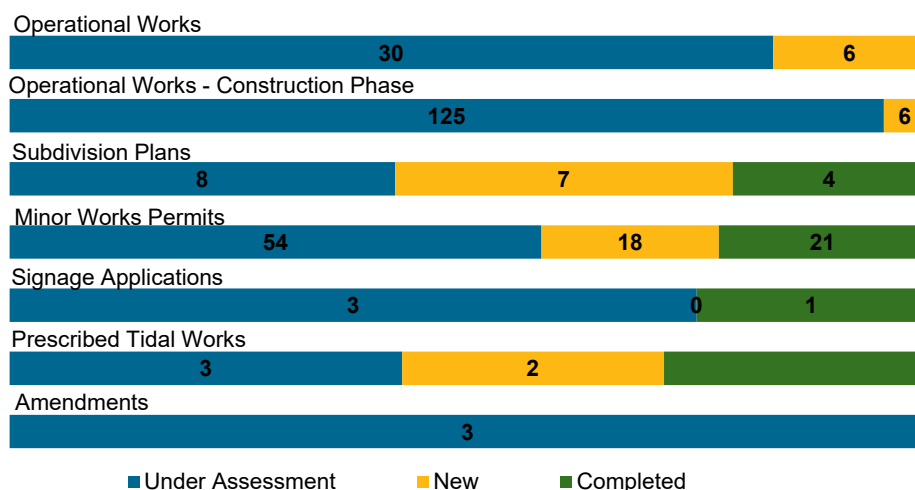
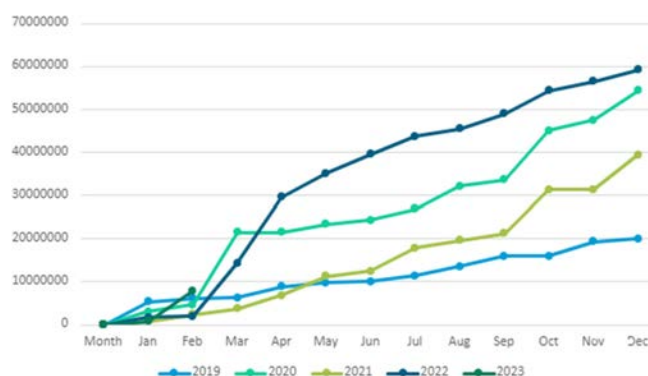


Cumulative Number of Approved Development Assessment Applications



Cumulative Number of Planning Enquiries



DEVELOPMENT ENGINEERING**Value of Approved Construction Works**

Value of approved Operational Works totaled \$3,165,345.00.

Performance Against Legislative Timeframes

Application	Status	% Decided
MCU (85% decided in 35 days)	✖	63% decided in 35 days. Eleven applications decided with four outside of the KPI due to negotiations with the applicant to ensure an approval.
ROL (85% decided in 35 days)	✖	50% decided in 35 days. Two applications decided with one outside of the KPI due to negotiations with the applicant to ensure an approval.
Referral Agency (85% decided in 10 days)	✔	88% decided in 10 days.
Minor Works (85% decided in <20 days)	✔	90% decided in 20 days.
Signage Applications (85% decided in <20 days)	✖	0% decided in <20 days. One application decided outside the KPI due to negotiations with the applicant to ensure an approval.
Operational Works (85% decided in 35 days)	✔	88% decided in 35 days.
Plan Sealing (85% decided in 20 days)	✔	100% decided in <20 days.

STRATEGIC PLANNING

Regional and Local Area Planning		
Projects	Status	Description / Update of Project
Mackay Region Planning Scheme – Planning Scheme Policy (PSP) review		<p>The review of the following Planning Scheme Policies (PSPs) has progressed and each of the below is approaching finalisation prior to an upcoming industry peer review:</p> <ul style="list-style-type: none"> • Planning scheme policy – geometric road design • Planning scheme policy – operational works application and construction requirements • Planning scheme policy – healthy waters • Planning scheme policy – constructed lakes
Mackay Region Planning Scheme – Major amendment 3		<p>The state interest review for the proposed Major amendment 3 continues to progress. Council has been liaising with the State about how to address the state's identified interests. Community consultation on the proposed amendment will occur after completion of the state interest review.</p> <p>The purpose and general effect of the proposed amendment is to:</p> <ul style="list-style-type: none"> • Facilitate commercial and other specific non-residential uses within designated precincts and through appropriate provisions under the Township zone in the Finch Hatton and Eungella townships • Encourage wider range of uses or adaptive re-use by changing the zone of a small number of lots to Township in the Finch Hatton and Eungella townships • Reduce the levels of assessment for certain uses to facilitate appropriate development outcomes for the Finch Hatton and Eungella townships in support of the Pioneer Valley mountain bike project.
Mackay Waterfront PDA development scheme – proposed amendment 1		<p>A state interest review of the proposed amendment to the Mackay Waterfront PDA development scheme is underway with Economic Development Queensland (EDQ) and relevant state agencies. Council has been working with EDQ to address feedback on the draft amendment to ensure emerging planning interests are considered.</p> <p>The amendment will proceed to formal public notification once the state interest review is completed.</p> <p>The purpose and general effect of the proposed amendment is:</p> <ul style="list-style-type: none"> • improve the 'line of sight' between the strategic framework and the PDA development requirements • improve the use of the strategic framework in development assessment • improve the legibility and workability of development requirements • facilitate new opportunities to ensure the Mackay Waterfront PDA remains competitive and attractive to development, which align with recent amendments to the Mackay Region Planning Scheme • ensure PDA accepted development categories are workable and align with other regulatory instruments • update the implementation strategy • remove repetition or redundant content.

Transport & Infrastructure Planning		
Projects	Status	Description / Update of Project
Local Government Infrastructure Plan Review	●	The 5 Year review of the existing Local Government Infrastructure Plan has been completed and will be presented to Council for consideration in accordance with the requirements of the Planning Act 2016
Northern Beaches Area Transport Planning	●	The Northern Beaches Road Traffic Model and report has been finalised. The findings of the traffic model report will form part of the Northern Beaches Area Transport Plan currently being prepared.
South Mackay and Paget Area Transport Planning	●	A new transport study has commenced for the South Mackay and Paget areas. This study will consider all modes of transport and includes the development of a transport model for the study area. The first working paper has been received and is being reviewed.

Stormwater		
Projects	Status	Description / Update of Project
Mackay Coast Our Future - Coastal Hazard Adaptation Study	●	Council was successful in its application for funding assistance from the Queensland Government through the Local Government Association of Queensland (LGAQ) QCoast2100 Program to complete a coastal hazard adaptation study. The study will provide a strategic approach to managing coastal hazards in the Mackay Region. Preparation of the draft study has commenced.
McCreadys Creek Flood Study	●	Council has received funding assistance from the Queensland Government through the 2019-2020 Resilience and Risk Reduction Funding to deliver a Flood and Stormwater Study over the McCreadys Creek Catchment. The study included an aerial LiDAR survey over the catchment which was completed in 2021 to capture the extensive development that has occurred since the last aerial survey was completed in 2015. The draft study is currently being reviewed by a third party consultant.

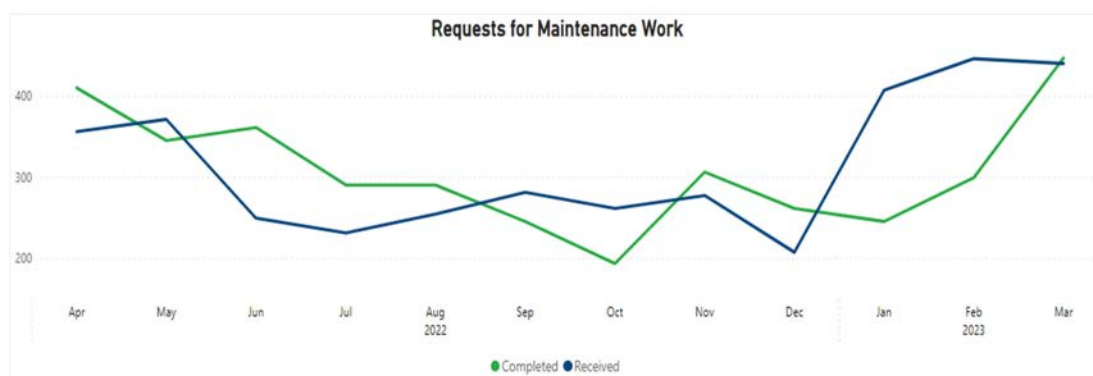
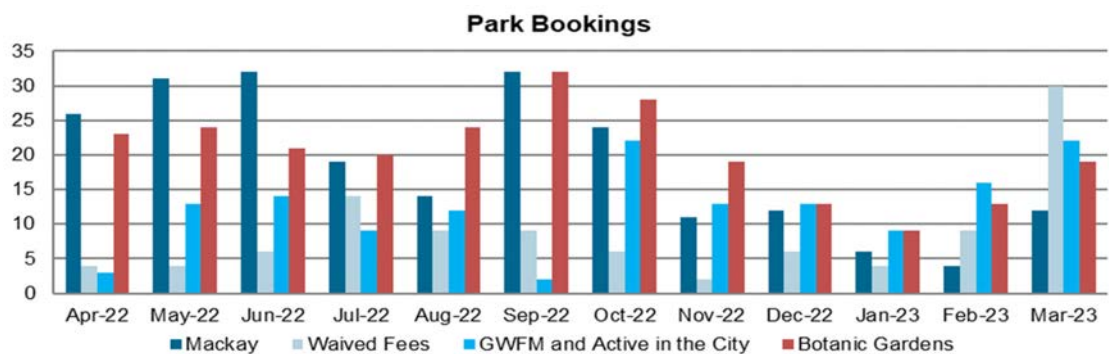
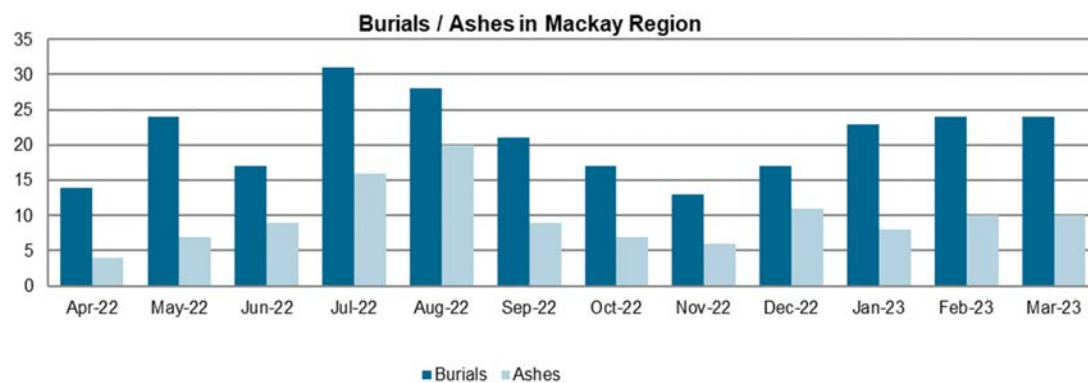
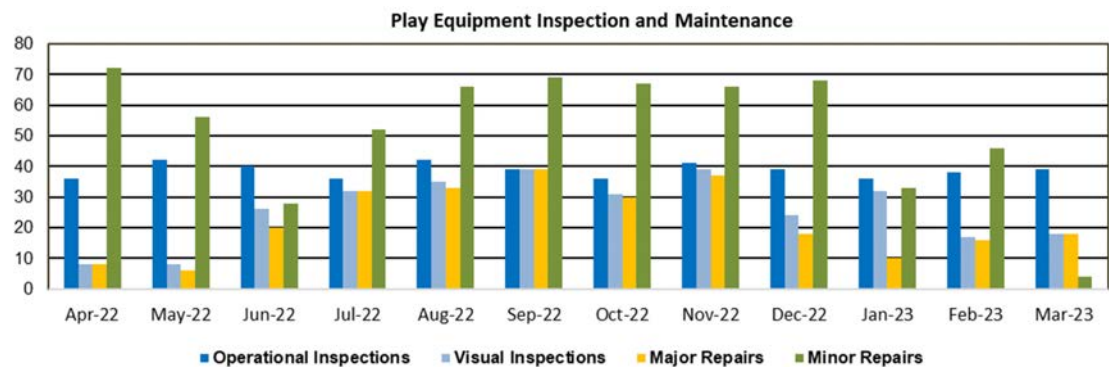
MACKAY CITY AND WATERFRONT

Mackay City and Waterfront		
Projects	Status	Description / Update of Project
Council Land Tender	●	<p>Council continues to work with ReNew Mackay Pty Ltd for the development rights of six Council owned sites. The development agreement stipulates a process and timeframes for development to occur on each of the sites, which includes a mix of residential, retail, health and hospitality offerings. The proposal by the ReNew consortium also includes development on their privately owned sites, in addition, and complementary to the six public sites.</p> <p>Council is meeting with Renew Mackay on a regular basis to discuss their development proposal, staging and design approach. Council is working with Renew Mackay to refine the project pack which outlines the proposed staging and timelines as part of the Development Agreement.</p>
Riverside Revitalisation Project	●	<p>The first stage of the Riverside Revitalisation project, which is the on-land public area on the river between Paxton's and the Fishmarket, was opened to the public in December. The newly named 'River Wharves' has been receiving great feedback from the community. Minor works are being finalised by Woollam Constructions onsite and should be completed by the end of April.</p> <p>The Tender for the next stage, being the design and construction of the former riverfront restaurant building at 8 River Street, was released in December and closed in February. Assessment of the tender submissions is currently underway.</p> <p>The Tender for the new pontoon, which will be adjacent to Bluewater Quay, also closed in February and is under assessment.</p>
Activate Mackay City Centre	●	<p>Signage and Wayfinding The signage for River Wharves are being manufactured. The wayfinding and interpretive signage will be installed in the project area in early months of 2023.</p> <p>Placemaking 'City Heart Fridays' continues as a monthly activation, held on the first Friday of each month. Council's Mackay City & Waterfront Partnerships Coordinator liaises with businesses to create a schedule of interesting activities for each month.</p> <p>Make Your Place Placemaking Grant The new Make Your Place Grant opened in November of 2022 and closed on 18 January. The Make Your Place Grant program will support projects and activities that connect the local community, and create places people want to go to or be in throughout the Mackay Waterfront. There were nine successful applicants:</p> <ul style="list-style-type: none"> • Parts. Of the mind and of the self by Cynthia Gregg - \$7500 • The Artist Place at Queens Park - \$6067 • Mudskipper's Community Fishing Clinics - \$6840 - Underway • Artists in the City by Artists Connect - \$7500 • Old Town Hall Placemaking Project by Bonnie McCarthy - \$1000 – Held in March • Latin Inspired Street Party by Coco Cubano and Coffee Club - \$1000 – Held in March • Mackay Community Waterfront by Teen Shed Mackay - \$1000 – Held in March • Mackay River Wharves Festival by Red Dog Brewery - \$7500

		<ul style="list-style-type: none"> Mackay CALD Community Cultural Connection Tour by George Street Neighbourhood Centre - \$1570 – Held in March. <p>Five of the activations have already been completed or are underway and the remaining activities will be programmed between April and 30 June.</p>
--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

e-Statistics

Subscribers	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23
City Centre Facebook Likes	6,966	7,126	7,368	7,459	7,491	6,918
City Centre Instagram Followers	1,517	1,544	1,553	1,575	1,592	1,497

PARKS & ENVIRONMENT

Regional Services Projects & Works		
Project	Status	Description / Update of Project
Iluka Park – BBQ replacement project	●	<p>The Iluka Park BBQ replacement project involved the renewal of two existing BBQs with new DDA compliant BBQs to complement the All-Abilities playground at the park.</p> <p>Additional works completed with the project included new DDA compliant footpaths to the BBQs, replacement of the existing picnic setting with wheelchair accessible settings and refurbishment of the existing shelters over the BBQs. Project has now been completed.</p>
Minor Play Equipment Replacement	●	<p>Works at Sunset Boulevard Park involving the decommissioning of old play equipment and installation of a new two-post swing set has been completed. Concrete edging and new sand soft fall was also installed.</p> <p>All minor play equipment replacement projects are now completed.</p>
Botanic Areas - Desilting trial project	●	<p>The desilting trial aims to find a solution to create a usable product out of the silt which needs to be removed from the Lagoons at the Botanic Gardens.</p> <p>A final report was provided in June and a Council briefing was held in July to discuss the options available for desilting the lagoons.</p> <p>A project proposal has been prepared for potential future budget consideration.</p>
Botanic Areas - Stakeholder Activities	●	<p>The Garden Friends held a 'weed and feed' event on 25 March where they also planted lots of new plants in the Heritage Garden. They also held their regular working bee in the Heritage Garden on 15 March and a committee meeting on 13 March.</p> <p>The Botanic Art Interest Group met twice in March.</p> <p>The Photo Walkabout group met on 4 March and the theme was 'Take a walk on the wild side, focussing on the Regional Forests and sunsets.</p> <p>Native Plants Queensland/Society for Growing Australian Plants Mackay (NPQ/SGAP) held a general meeting and three nursery sessions in March, along with their regular monthly working bee in the Regional Forest collection. Native plant sales at Visitor Information were very popular in the month of March.</p> <p>NPQ members also held another very productive Herbarium session collecting two species from the living collection for processing, as well as adding several species to the voucher collection prior to being mounted and sent to the Queensland Herbarium.</p> <p>The Horticultural Reference Group met on 1 March.</p>
Botanic Areas - Activities in the Gardens	●	<p>The Mackay Regional Botanic Gardens Facebook page currently has 4300 likes and 4800 followers.</p> <p>Regular activities in the Gardens have included yoga classes, Park Run and Falun Gong.</p> <p>Several schools visited the Gardens in March, and two school fun runs were held.</p> <p>Weed control, mowing, snipping, pruning, hedging, mulching and garden bed maintenance have been the main activities undertaken</p>

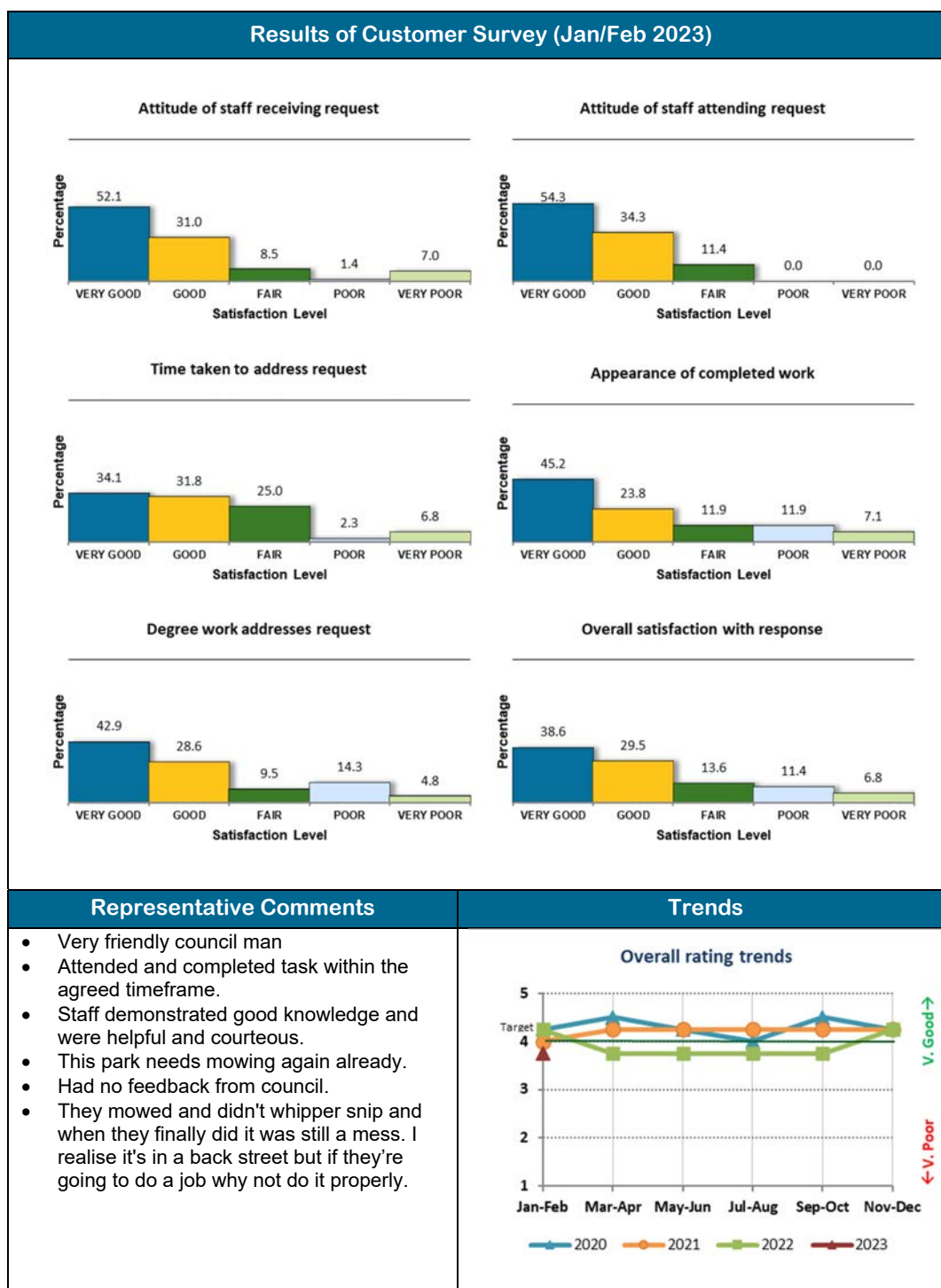
		<p>across the Gardens in March. The Malta Garden is getting a revamp, with several new plants soon to be added to this collection. The hedge in the main car park has also recently been replanted, and preparation is underway to replace some plants in the Screens and Hedges collection as well as Australian Showcase.</p> <p>The photographic exhibition in the Lagoons Gallery during March featured a collection of artworks by local artist Kevin Gough.</p> <p>The Curator and Visitor Experience staff have been busy with several signage and brochure projects to help interpret the collections, and with plans for the Garden's 20th birthday celebrations and Open Day in May.</p> <p>A range of social media posts and a merchandise display were undertaken for Eucalypt Day on 23 March.</p>
Botanic Areas - Activities in Queens Park	●	<p>Staff have been busy undertaking regular maintenance work and some new plants are being sourced to add to the collection.</p> <p>Weekly kids' yoga sessions have been well attended and several groups have visited the Ken Burgess Orchid House. There were also two school cross country events held in Queens Park in March.</p>

Parks Planning

Project	Status	Description / Update of Project
Stinger Signage Installation	●	All 16 main Beach Warning Signs have been installed as of 31 March 2023.
Beach/Natural Area Fencing	●	<p>Beach fencing replacement has commenced at Harbour Beach and is scheduled for completion on 21 April 2023.</p> <p>Beach fencing replacement is scheduled to commence at Grasstree Beach Esplanade at the end of April 2023.</p>
Shelter Roof Replacement	●	Quota Park shelter roof replacement is scheduled to commence at the end of April.


Park Maintenance Projects & Works


Project	Status	Description / Update of Project
Assetic Implementation	●	Parks Supervisors and technical staff have begun creating scheduled maintenance work orders in Assetic for the City Parks Maintenance team, with this to be rolled out in April. Scheduled maintenance programs will be completed and implemented for all other Parks Maintenance teams from April to June. Incorporation of reactive and contractor works into Assetic will follow.



ECONOMIC DEVELOPMENT & TOURISM

Economic Development and Tourism		
Team Priority	Status	Action
Regional Growth Facilitating sustainable and diversified jobs and investment in the Mackay Region		<p><u>Facilitating Development in the Mackay Region Policy</u> Officers briefed Councillors on 22 March on the proposed changes to the Policy following stakeholder feedback. The adoption of the new Policy is expected in April.</p> <p><u>Pioneer Valley Mountain Bike Trail</u> The consultants for the Pioneer Valley Mountain Bike Trail Destination Marketing Plan and Brand Guide, Destination Marketing Store (DMS) and Swell Design Group (Swell), commenced community, business and stakeholder consultation sessions on 26 March. Meetings were held in Eungella, Finch Hatton and Mackay over six days, along with a customised famil program. Further sessions are planned in early April. The draft brand identity is due at the end of May, with all deliverables expected by end of July.</p> <p><u>Small Business Support</u> May is Small Business Month and Council is partnering with Mackay Chamber of Commerce to deliver a strong calendar of events and social media campaign to promote and celebrate small business in Mackay. The launch of Small Business Month will be held on 2 May at Split Spaces with a Council sponsored Chamber of Commerce B2B coffee morning. The Chamber is also hosting a Small Business Month Celebration Lunch on 18 May with guest speaker Dominique Lamb, Queensland Small Business Commissioner, which Council is sponsoring.</p> <p><u>Regional Digital Connectivity</u> Economic Development Officers continue to participate in the Regional Digital Connectivity Forum and engage with QCN Fibre on the Pioneer Valley wireless upgrade, funded under Round 2 of the Australian Government Regional Connectivity Program. QCN Fibre provided an update on the progress of the project to Council officers on 8 March.</p>
Visitor Attraction Developing the Mackay region as a leading tourism and events destination		<p><u>Invest Mackay Events and Conference Attraction Program</u> One event was held in March:</p> <ul style="list-style-type: none"> • Masters Swimming State Championships - ARC <p>Three events were approved for sponsorship in March:</p> <ul style="list-style-type: none"> • Eungella Ancient Arts and Craft Fayre • QLD State MTB Championships • 2024 Rumble on the Reef - Skateboarding <p><u>The Mackay Region Events & Conference Connect</u> The Mackay Region Events & Conference Connect event was held on 16 March. There were over 130 attendees from the Mackay and Isaac region. Presentations were provided by Mayor Greg Williamson and CEO of Mackay Isaac Tourism Al Grundy. This year's event included a networking component with 15 local businesses and organisations showcasing their services and with advantageous connections generated.</p> <p><u>Mackay Region Recreational Vehicle (RV) Strategy</u> The consultants from Otium Planning briefed Councillors on the feedback from stakeholder and industry engagement on 15 March. Using this feedback, the consultants will explore</p>

		<p>strategies to attract a greater share of recreational vehicles to the region.</p> <p><u>Mackay Region Recreational Fishing Strategy</u> A meeting of the Recreational Fishing Working Group was held in March. A series of draft videos documenting the work that has been completed over the five years of the strategy implementation period were presented to the group. The videos were well received and will be released once finalised.</p> <p>The Economic Development team is working with MAFSA and other partners to welcome TV fishing personality Mark Berg to Mackay. Mark will participate in the World Sooty Grunter Championships to be held on 29-30 April at Eungella Dam and footage from this event will be aired on his program.</p> <p><u>New tourism opportunities</u> A new group of Mackay artists, Artists Connect, has received significant local support with over 50 members joining the association. The purpose of this group is to support local artists via delivery of workshops or through the sale of artworks. The group will be coordinating a range of fringe activities as part of this year's Mackay Festival of Arts. This will include an artist's trail and a series of workshops to be held in various locations.</p>
<p>Liveability and Innovation</p> <p>Creating a vibrant region that is a great place to live and do business</p>		<p><u>Skills Attraction and Retention</u> RDA is leading the investigation into the viability of a Designated Area Migration Agreement (DAMA) to include the Mackay, Isaac and Whitsunday Council areas with support of each Council. A survey of local businesses across the region will be undertaken in April / May with the results expected in late May.</p> <p>The draft design of the new Discover Mackay website is now complete. Work is underway to develop the content for this site which should be completed by late April / May. The aim of the website is to create a single platform of information for anyone wanting to move to the Mackay region.</p>

Sarina Sugar Shed		
Strategy / Project	Status	Description / Update of Project
<p>Operational Performance</p> <p>Operate a successful tourism facility which meets its performance targets</p>		<p><u>Overview</u> The Sugar Shed performed very well in March with a 42% increase in sales compared to March 2022. This was in part due to the sales of tickets to The Dinner with the Distiller event in April and the encore event in May (15% of total March sales). A 20% increase in visitation compared to March 2022 also helped to bolster retail sales. Online retail sales saw a 39% increase on sales from March 2022, with an upgrade to the online store currently taking place to ensure revenue is maximised.</p> <p><u>Media</u> New Zealand Herald journalist attended a familiarisation tour at the Sugar Shed as part of media visit to showcase products in the Mackay Isaac Region.</p> <p><u>Events</u> Patricia O'Callaghan, the new CEO from Tourism and Events Queensland, completed a successful tour of the facility as part of a tour of the region, providing an opportunity to showcase its product offerings.</p>

		<p>The Sugar Shed set up its portable cocktail bar at the Chamber of Commerce Waterfront event on 2 March, which was well received.</p> <p>Tickets for the Dinner with the Distiller on 20 April in partnership with Flackyard dinning sold out in 5 hours. An encore event has been arranged for the May with limited tickets available.</p> <p>A child and family friendly event called Eggstastic Easter Afternoon on 4 April sold out in two days with 85 people booked for the event.</p>			
Redevelopment Project	✱	<p>Preparation of the business case for the project continues, with a scoping paper and initial design brief developed with input from the Sarina Sugar Shed team.</p> <p>The services of a design engineer/architect, with specialist expertise in distilleries and visitor facilities, and a business modelling consultant will be procured to prepare reports which will contribute to the business case. It is anticipated that these consultants will be formally engaged in April.</p>			
Business Operations (excluding accruals)		Item	March	YTD	Revised Annual Targets
	✱	Tour Visitation (Paid)	645	9,632	12,000
	✱	Visitation (Total)	1671	31,821	35,000
	✱	Volunteer Hours	114.50	1333.75	n/a
		Item	March	YTD	Annual Budget
	✱	Ticket Sales	16,402	205,849	300,000
	✱	Retail Sales	26,421	516,590	707,483
	✱	Total Income (incl. Ticket income)	42,822	679,617	1,007,483
	✱	Total Expenses	127,301	803,957	1,256,445

Economic Indicators (Quarterly)

Indicator	Dec 21	Mar 22	Jun 22	Sep 22	Dec 22	Mar 23
Employment						
Unemployment rate	2.6%	2.5%	2.7%	2.7%	NA	NA
Employed persons	63,202	63,635	64,142	65,915	NA	NA
Real Estate						
Median house sale	\$410,000	\$420,000	\$425,000	\$440,000	NA	NA
Median rent 3 bed house (12 month ending)	\$400	\$420	\$425	\$450	\$450	\$460
Median rent 2 bed unit (12 month ending)	\$320	\$320	\$325	\$340	\$350	\$350
Res vacancy rate	0.7%	0.6%	0.5%	0.6%	1.0%	NA
Residential Lot Supply						
Lots Approved^	116	110	10	NA	NA	NA
Lots Registered	78	99	44	56	26	NA



Development Services Monthly Review March 2023

Data relates to the Mackay Local Government Area and is updated on a quarterly basis as it is received by Council. There is often a 3-6 month lag from the receipt of data for a previous quarter.

The 'employed persons' data does get adjusted retrospectively by the source. This may see quarterly figures change but is a valuable indicator for recognising trends.

PLEASE NOTE: The employed persons data has been updated as at 9/02/23 with adjusted figures.

^ Queensland Government data (QLD Treasury).

NA = data not yet released

e-Statistics

	Sep 22	Oct 22	Nov 22	Dec 22	Jan 22	Feb 23	Mar 23
Mackay Region Joblink Analytic Report	159 active users	176 active users	346 active users	188 active users	282 active users	485 active users	389 active users
	195 sessions	198 sessions	410 sessions	238 sessions	375 sessions	592 sessions	477 sessions
	1m 59s average duration	2m 10s average duration	2m 18s average duration	1m 24s average duration	1m 38s average duration	58sec average duration	1m 41s average duration
Internet Vacancy Index (Central Qld)	4,456	4,614	4,555	4,103	4,123	4,145	NA
SEEK Advertised Jobs**	1,657	1,799	1,594	1,027	1,552	1,608	1,707
Sarina Field of Dreams Website Visitation	358 active users	320 active users	270 active users	262 active users	285 active users	119 active users	319 active users
	400 sessions	364 sessions	301 sessions	289 sessions	328 sessions	406 session	358 sessions
<i>Hooked on Mackay Facebook Hooked on Mackay Instagram</i>	5,591	5,631	5,729	5,767	5,837	5,889	6,019
	838	853	868	889	892	904	920
<i>Hooked on Mackay Youtube Subscribers</i>	263	270	302	312	323	330	346
Net Free Zone Voluntary Code Sign-ups	716	716	716	716	716	716	716
Mackay Region Event Organisers Connect Facebook Group Members	119	121	122	124	134	146	150
<i>Invested in Mackay Subscribers</i>	585	587	586	591	594	594	589

*The Internet Vacancy Index (IVI) is the only publicly available source of detailed data on online vacancies, including for around 350 occupations (at all skill levels), as well as for all states/territories and 37 regions. The IVI is based on a count of online job advertisements newly lodged on SEEK, CareerOne and Australian JobSearch during the month. As such, the IVI does not reflect the total number of job advertisements in the labour market as it does not include jobs advertised through other online job boards, employer websites, word of mouth, in newspapers, and advertisements in shop windows. The IVI also does not take account of multiple positions being advertised in a single job advertisement. The data available is broken down as far as Central QLD which includes 9 local Government areas and is calculated on a 3-month moving average.

**SEEK data is captured on the 1st Tuesday of each month.

***As of 1 Dec 2022 Wi-Fi usage data at the Field of Dreams is no longer available.

UPCOMING EVENTS

Date	Event	Location
14-30 April 2023	PARTS Art Exhibition	75 Victoria Street
19 April 2023	Reef catchments Innovative Grazing Forum	Mackay Entertainment and Convention Centre
20 April 2023	Dinner with the Distiller in partnership with Flackyard Dining	Sarina Sugar Shed
29-30 April 2023	INDT 2023 World Sooty Championship	Eungella Dam
May and June 2023	Mackay Regional Botanic Garden's 20 th Birthday celebrations	MRBG
2 May 2023	Chamber of Commerce B2B Coffee and launch of Small Business Month	Split Spaces
5 May 2023	ENCORE - Dinner with the Distiller in partnership with Flackyard Dining	Sarina Sugar Shed
5 May 2023	City Heart Fridays	City Heart incl. locations along Wood, Victoria and Macalister Streets
6 May 2023	Zach Mack Adventure Challenge	Pinnacle Pioneer Valley
6 May 2023	Round 3 Central QLD MX Series*	Mackay Jnr Motorcross
8-11 May 23	Internal MRC Erosion and Sediment Control Training delivered by Scott Paten Consulting with Kylie Cauchi.	Shamrock Hotel Garden View Room
13 May 2023	Jayco Italian Street Party*	Wood Street, Mackay
19 May 2023	PGA Mackay Golf Pro AM*	Assorted Golf Clubs
20 May 2023	Legends on the Lawn*	Great Barrier Reef Arena
27 May 2023	Mackay Regional Botanic Gardens Open Day	MRBG
2 June 2023	City Heart Fridays	City Heart incl. locations along Wood, Victoria and Macalister Streets
4 June 2023	BMA Mackay Marina Run*	Mackay Marina
5-8 June 23	Water by Design / Healthy Land and Water Erosion and Sediment Control (ESC) and Internal Management Systems Review (IMS) delivered by Karen Tom and coordinated by Kylie Cauchi.	MRC Admin Bldg Mackay and Site Visits
14 June 2023	Whitsunday Festival of STEM Challenge	Mackay Entertainment and Convention Centre
1 July 2023	Pirtek & IMS Mackay Motor Show*	Mackay Showgrounds
7 July 2023	Between the Tides	Cape Hillsborough

*Invest Mackay Events and Conference Attraction Program funded

11.3.2. REQUEST FOR WAIVER OF INFRASTRUCTURE CHARGES AND DEVELOPER CONTRIBUTIONS

Author Acting Manager Development Planning and Engineering (Jamie Lee)
Responsible Officer Director Development Services (Aletta Nugent)
File Reference DA-2022-200, DA-2013-341, DA-2015-180, DA-2013-83, DA-2012-62, DA-2012-62/A, DA-2013-131 and DA-2013-131/A, DA-2009-4

Attachments Nil

Purpose

To seek Council's consideration of the following:

1. Waiving indexation on infrastructure charges and headworks contributions where (up to) a three year payment plan has been entered into by a landowner for the payment of unpaid charges;
2. Provide delegation to Director Development Services and Chief Executive Officer to waive indexation on up to three year payment plans;
3. Request by landowners to waive indexation applied on infrastructure charges;
4. Request by landowners and representatives to waive unpaid infrastructure charges;
5. Request to waive infrastructure charges for development under the Facilitating Development in the Mackay Region Policy (the Policy); and
6. Request for an 18 month payment plan and waiver of indexation for period of payment plan for headworks contributions associated with DA-2009-4.

Related Parties

- HN QCV Sarina Land Pty Ltd and Qantac Sarina Pty Ltd
- Coby J Halpin
- JA Ryan Investments Pty Ltd
- Adrian J Connors and Damien V Connors
- Joseph C Attard (Note Grazing Park Co) C/- RPS
- Tefol North Queensland (NJB Holding Co Pty Ltd) C/- Citecon
- Toffee Pty Ltd
- Mater Misericordiae Limited C/- Office of the Chief Executive Officer, Director – Mater Property Services

Corporate Plan Linkage

Financial Strength

Affordable Living - Our rates and charges provide value for residents and are sufficient in providing for required infrastructure, facilities and services.

Background/Discussion

Waiving of indexation for (up to) three year payment plans

At the Council Meeting held on 25 January 2023, Council endorsed the waiving of indexation applied to infrastructure charges and headworks contributions for 12 month payment plans.

Landowners have since advised that a 12 month payment plan does not provide a sufficient timeframe to pay unpaid charges and have therefore sought to extend the timeframe to make payment. However, payment plans for infrastructure charges and headworks contributions outside of a 12 month payment plan incur indexation at the current Producer Price Index (PPI) rate at the time of calculation (Producer Price Indexes, RBCI - Road & Bridge Construction, CPI All Groups Brisbane, BCI - Building Construction Index).

The indexation of infrastructure charges and headworks contributions where payment plans have been applied requires Council officers to update the value of regular payments based on the current rate applicable. This creates confusion and further angst for the customer on the amount owed and requires administrative work by Council officers. It is considered that the value of the revenue collected via indexation in these circumstances is outweighed by Council's efforts to assist customers to pay outstanding charges, as well as the additional administrative work that arises.

Currently, any request to waive indexation of infrastructure charges and headworks contributions on payment plans greater than 12 months requires approval by the Council. It is therefore proposed that the delegation to waive indexation for outstanding infrastructure charges and headworks contributions on payment plans up to three years be provided to the Director Development Services and Chief Executive Officer.

Delegation for approval of payment schedules outside of 12 months is to remain under the delegation of the Chief Executive Officer.

Request to waive the applied indexation of infrastructure charges for development approvals

Council officers have received two requests from landowners to waive the indexation applied on outstanding infrastructure charges.

The following provides a summary of each request and a recommendation for Council's consideration:

Application Number:	DA-2013-341
Property Owner:	JA Ryan Investments Pty Ltd
Address:	13 Executive Drive, Paget
Description of Development:	Material Change of Use - General Industry (Exhaust Manufacturing)
Total of Infrastructure Charge:	\$37,548.49 (indexation approximately \$1,655.70)
Officers Recommendation:	<p>It is recommended that:</p> <ol style="list-style-type: none">1. the outstanding infrastructure charges are recovered in full, including indexation;2. a payment plan of (up to) three years be implemented to assist with monthly repayments; and3. indexation be waived over this payment plan period. <p>Note: This is a staged development where construction could occur as needed. There are some stages yet to commence. There are other businesses that have completed similar development without receiving concession.</p>

Application Number:	DA-2015-180
Property Owner:	Coby Halpin
Address:	32 Vacluse Crescent, East Mackay
Description of Development:	Material Change of Use – Dual Occupancy
Total of Infrastructure Charge:	\$17,552.85 (indexation approximately \$1,552.85)
Officers Recommendation:	<p>It is recommended that:</p> <ol style="list-style-type: none">1. the outstanding infrastructure charges are recovered in full, including indexation;2. a payment plan of (up to) three years be implemented to assist with monthly repayments; and3. indexation be waived over this payment plan period.

Note: There are similar developments that have paid infrastructure charges in full and have not received a concession.

Request to waive infrastructure charges for development approvals

Council officers have received requests from landowners and representatives to waive the full payment of outstanding infrastructure charges.

The following provides a summary of each request and a recommended outcome for Council's consideration:

Application Number:	DA-2013-83
Property Owner:	Adrian J Connors and Damien V Connors
Address:	84 Wood Street, Mackay
Description of Development:	Material Change of Use – Hotel
Total of Infrastructure Charge:	\$14,019.60
Officers Recommendation:	It is recommended that the outstanding infrastructure charges are recovered in full as the use has commenced and development approval acted upon.

Application Number:	DA-2012-62 and DA-2012-62/A
Property Owner:	HN QCV Sarina Land Pty Ltd and Qantac Sarina Pty Ltd
Address:	99 Armstrong Beach Road, Sarina
Description of Development:	Material Change of Use - Non-resident Workforce Accommodation
Total of Infrastructure Charge:	\$942,658.00
Officers Recommendation:	<p>It is recommended that:</p> <ol style="list-style-type: none"> 1. the outstanding infrastructure charges are recovered in full; 2. a payment plan be made available to assist with monthly repayments; and 3. indexation be waived over this payment plan period. <p>Note: Stage two (200 accommodation rooms) constructed and building approval finalised. The development commenced and can be re-established onsite at any time under the existing approval.</p> <p>Charges recently paid for commercial component require recalculation in consideration of 20% concession as not connected to sewer and to be refunded to QCV.</p>

Application Number:	DA-2013-131 and DA-2013-131/A
Property Owner:	Mater Misericordiae Limited C/- Office of the Chief Executive Officer Director – Mater Property Services
Address:	76 Willetts Road, North Mackay
Description of Development:	Material Change of Use – Extension to Hospital
Total of Infrastructure Charge:	\$283,862.10
Officers Recommendation:	<p>It is recommended that:</p> <ol style="list-style-type: none"> 1. the outstanding infrastructure charges are recovered in full; 2. a 12 month payment plan be made available to assist with monthly repayments; and 3. indexation be waived over this payment plan period.

Note: Mater Misericordiae Limited are a registered charity with the Australian Charities and Not-for-profits Commission. Similar developments have been required to pay infrastructure charges and have not received a concession outside approval granted through the Facilitating Development in the Mackay Region Policy.

Request to waive infrastructure charges under the Facilitating Development in the Mackay Region Policy

Council officers have received requests for development to be considered under the Policy.

The following provides a summary of each request and a recommended outcome for Council's consideration:

Application Number:	DA-2022-200
Property Owner:	Tefol North Queensland (NJB Holding Co Pty Ltd) C/- Citecon
Address:	49-51 Central Park Drive, 36-38 Iridium Drive, 40-42 Iridium Drive
Description of Development:	Material Change of Use - Medium Impact Industry
Total of Infrastructure Charge:	\$150,427.89
Officers Recommendation:	It is recommended that the development is not approved under the Policy and outstanding infrastructure charges be recovered in full. Note: The development is a significant investment and expansion, however other similar developments have occurred without receiving concession.

Application Number:	Development application not yet submitted (referred to as Note Park)
Applicant:	Joseph C Attard (Note Grazing Park Co) C/- RPS
Address:	267 Barrie Lane, Homebush
Description of Development:	Function Facility / Tourist Attraction
Total of Infrastructure Charge:	Full extent of charges unknown due to insufficient information for calculation.
Officers Recommendation:	It is recommended that the development is not approved under the Policy. Note: Existing operations are occurring onsite without a development approval, with the Policy designed to attract new development and generally not applied to existing development.

Request to enter an 18 month payment plan and the waiving of indexation

Council officers have received a request to enter an 18-month payment plan for headworks contributions and the waiving of indexation over this payment plan period as outlined below.

Application Number:	DA-2009-4
Property Owner:	Toffee Pty Ltd
Address:	29-35, 39 & 41 Davey Street and 2 Hughes Street, Glenella
Description of Development:	Material Change of Use – Hospital (Extension to Northview Aged Care Centre Facility)
Total of Infrastructure Charge:	\$34,922.40 (Stage 1)
Officers Recommendation:	It is recommended that:

- | | |
|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ol style="list-style-type: none">1. an 18-month payment plan be approved; and2. indexation be waived over this payment plan period. |
|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------|

Note: The value of revenue collected via indexing in these circumstances is outweighed by the additional administrative work that arises.

Consultation and Communication

Consultation has taken place between the Development Planning and Engineering Program and each of the affected landowners that have requested for their infrastructure charges to be waived.

Consultation has taken place between the Economic Development and Tourism Program and the applicants' representatives regarding requests for consideration under the Facilitating Development in the Mackay Region Policy requests.

The item was the subject of a briefing to Councillors on 19 April 2022.

Resource Implications

It is not possible to provide an accurate estimate of the loss of revenue through waiving the indexation of infrastructure charges or headworks contributions associated with payment plans as these are subject to indexation calculations at the time of payment. However, the amount waived over the payment plan period is considered to have a negligible impact in context of Council's total collection of adopted infrastructure charges and headworks contributions.

It is noted that outstanding infrastructure charges are being indexed upon notification to landowners, providing a current and indexed charge.

These monies would otherwise be budgeted for and used for the funding of trunk infrastructure projects as identified within Council's Local Government Infrastructure Plan Schedule of Works.

Risk Management Implications

Risks associated with recommending the waiving of indexation within (up to) three-year payment plans includes the loss of revenue of infrastructure charges and headworks charges.

Conclusion

Consideration has been given to the circumstances of each development approval, with the recommendations outlined below. As Council continues to collect unpaid adopted infrastructure charges and headworks contributions, future waivers may be presented to Council upon request of the landowner/applicant or where the circumstances of the applications are similar to those contained herein.

Officer's Recommendation

THAT Council:

1. Approve the waiving of indexation on infrastructure charges and headworks contributions where up to a three-year payment plan has been entered into;
2. Approve delegation for the Director Development Services and Chief Executive Officer to waive indexation of adopted infrastructure charges and headworks contributions where up to a three-year payment plan has been entered into by a landowner;
3. Refuse the request by landowners to waive indexation applied on infrastructure charges associated with DA-2013-341 and DA-2015-180;

4. Refuse the request to waive the adopted infrastructure charges associated with DA-2013-83, DA-2012-62, DA-2012-62/A, DA-2013-131 and DA-2013-131/A, however, approve the waiving of indexation over a payment plan period;
5. Refuse the request to grant infrastructure charges concessions for DA-2022-200 and the Note Park development (application yet to be received) under the Facilitating Development in the Mackay Region Policy;
6. Approve an 18-month payment plan and the waiving of indexation over the payment plan period for headworks contributions associated with DA-2009-4.

Council Resolution ORD-2023-105

THAT Council:

1. **Approve the waiving of indexation on infrastructure charges and headworks contributions where up to a three-year payment plan has been entered into;**
2. **Approve delegation for the Director Development Services and Chief Executive Officer to waive indexation of adopted infrastructure charges and headworks contributions where up to a three-year payment plan has been entered into by a landowner;**
3. **Refuse the request by landowners to waive indexation applied on infrastructure charges associated with DA-2013-341 and DA-2015-180;**
4. **Refuse the request to waive the adopted infrastructure charges associated with DA-2013-83, DA-2012-62, DA-2012-62/A, DA-2013-131 and DA-2013-131/A, however, approve the waiving of indexation over a payment plan period;**
5. **Refuse the request to grant infrastructure charges concessions for DA-2022-200 and the Note Park development (application yet to be received) under the Facilitating Development in the Mackay Region Policy;**
6. **Approve an 18-month payment plan and the waiving of indexation over the payment plan period for headworks contributions associated with DA-2009-4.**

Moved Cr Englert

Seconded Cr May

CARRIED UNANIMOUSLY

11.3.3. REQUEST FOR COUNCIL OWNERSHIP OF FISH HABITAT STRUCTURES

Author	Director Development Services (Aletta Nugent)
Responsible Officer	Director Development Services (Aletta Nugent)
File Reference	{file-number}

Attachments

1. Rubble to Reef - Project Brief [11.3.3.1 - 3 pages]
2. Rubble to Reef - Draft Monitoring Plan [11.3.3.2 - 2 pages]
3. Letter to Mackay Regional Council - Rubble to Reef Project [11.3.3.3 - 1 page]
4. Decommissioning Action Plan [11.3.3.4 - 3 pages]

Purpose

For Council to consider the request from Reef Catchments for Council to accept ownership of Habitat Reef Modules located within Port waters.

Related Parties

- Reef Catchments (Mackay Whitsunday Isaac) Limited
- James Cook University
- North Queensland Bulk Ports

Corporate Plan Linkage

Community and Environment

Sustainable Practices - We are responsible and active custodians of our natural environment, with future targets and commitments aimed at driving us towards a cleaner, greener and more sustainable region. Climate change will continue to be a consideration in forward planning and we will continue to implement sustainability initiatives in council operations.

Live and Visit

Eco-Tourism Adventure and Leisure - We are a world-famous tourism destination, providing eco, adventure and water-based sport, recreation, and leisure opportunities.

Background/Discussion

Reef Catchments has received funding from the Australian Government's Fisheries Habitat Restoration Program for the "Rubble to Reef" project. This project involves the deployment of 30 Habitat Reef Modules within the inshore marine environment of the Mackay Whitsunday region by June 2023.

Detail on the proposed installation of the Modules is provided in Attachment 1. It is intended that the Modules will provide the conditions conducive to recruitment and regeneration of coral, fish and crustacean communities.

The Modules will be located in Port waters surrounding the Port of Mackay. Reef Catchments cannot own the Habitat Reef Modules and the process for North Queensland Bulk Ports (NQBPs) to consider taking ownership was considered too lengthy. Therefore, Reef Catchments requested that Council accept ownership of the Modules.

Councillors were briefed on the proposal on 9 February 2022 and 20 April 2022. Following the briefings, officers negotiated a Memorandum of Understanding (MOU) with Reef Catchments, to provide a framework for Council and Reef Catchments to work together on the planning of the project. In accordance with the MOU, it was agreed

to prepare a report to Council recommending that Council resolve to take ownership of up to 30 Habitat Reef Modules subject to the parties working in good faith to:

- Consider possible sites for the deployment and installation of the Habitat Reef Modules; and
- Develop viable approaches for long term monitoring of Habitat Reef Modules effectiveness at remaining secure and supporting coral reef regeneration.

Reef Catchments is obliged under the MOU to provide evidence that:

- The proposed sites have been included in Maritime Safety Queensland navigational hazard charts;
- The Habitat Reef Modules are RPEQ certified for stability in 1% ARI wave conditions; and
- All permits and approvals of any relevant Authority have been obtained for the deployment and installation of the Habitat Reef Modules for the chosen proposed sites.

In accordance with the MOU, Council and Reef Catchments will enter into an agreement to acquire the Modules upon Council resolving to accept their ownership.

Since the execution of the MOU, Reef Catchments has been progressing the project, with regular project updates and consultation with Council officers. As part of this, the Habitat Reef Modules were RPEQ certified for stability in up to 1% ARI conditions and Reef Catchments has worked with Maritime Safety Queensland regarding the procedure for plotting the Modules on navigational hazard charts.

Throughout all discussions in relation to this project, a reasonable monitoring regime was discussed as being utilising side scanning sonar technology to inspect the Modules following a 1% AEP weather event. This was further refined to include a 1% AEP event resulting in significant wave height of more than 4.6m recorded at proximate buoys. This included the option of securing underwater footage to check the ecological status of the Modules.

Reef Catchments are currently working through another significant milestone for the project, which is obtaining a sea dumping permit from the federal Department of Agriculture, Water and the Environment. As part of this, draft monitoring conditions that will attach to the permit have been provided. The draft monitoring conditions are included in Attachment 2. In summary, there will be a requirement to undertake monitoring of the Modules once a year for the first five years of the permit, and then every five years for the life of the permit (30 years). This is in addition to post 1% AEP event monitoring. If there is a build up of marine debris on the Modules posing an entanglement hazard, commercial divers must be deployed to remove the debris. It should be noted that these additional monitoring requirements were not foreseen or expected by Reef Catchments or Council officers at the time the MOU was entered into.

Council officers raised concerns with this requirement for ongoing monitoring. In response to this, Reef Catchments has agreed to take on responsibility for the ongoing monitoring outside post event monitoring and what is agreed for the first 12 months with NQBP. A letter from Reef Catchments confirming this support is shown in Attachment 3.

There is also a decommissioning plan that has been developed by Reef Catchments as part of the permit application, see Attachment 4. The obligations in this plan are broadly consistent with the discussions before and after the MOU was signed, noting that all of the triggers for removal of the Modules are considered unlikely. However, Council officers advised that Council would not agree to a permit condition that required the Modules to be removed at the end of the life of the permit unless one of the other triggers were met. Reef Catchments have advised that they will accept responsibility for this should it become a condition in the permit due to the low likelihood of it being required.

Council officers have concerns overall with the permit and the obligations it potentially places on Council. While Reef Catchments have stated they will take on most of the obligations, they are the Natural Resource Management group for the region, and as such there is no guarantee that they will be in a position to monitor and discharge the obligations outlined in the sea dumping permit for a 30 year period. Council, as joint permit holder, will be left with responsibility if Reef Catchments are unable to perform their obligations.

The current cost of undertaking a monitoring inspection as per the permit is \$5300 (excl. GST). While this is not a significant cost, undertaking this type of activity is not Council core business and there is a real risk that this legal responsibility will be missed over time, putting Council in breach of its legal obligations.

The benefits of this project to the marine environment and recreational fishing are recognised. However, the regulatory requirements sitting with Council in relation to this has grown significantly from what was envisaged when entering into the MOU and when Council was asked to accept ownership of the Modules.

Reef Catchments is progressing quickly with the project, including arranging community engagement events and public interpretation resources to promote the installation of the Modules. While all of the steps in the MOU have not yet been met or fulfilled, these permit conditions represent a significant departure from what was previously discussed and it is considered timely for Council to formally consider whether it is willing to accept these conditions and ownership of the Modules. Therefore, the effect of this report is to bring forward the commitment for Council to formally consider accepting ownership of the Modules as outlined in the MOU.

Should Council not accept ownership of the Modules, the project cannot be completed as Reef Catchments has been unable to secure another organisation that can accept ownership of the Modules. Reef Catchments has expended in the order of \$150,000 on this project, and has advised that they will not be reimbursed from grant funds for any of the costs incurred unless the Modules are deployed. The Modules are in the process of being constructed, and there is nowhere to store them on land should they not be deployed. Reef Catchments has advised that if the project does not proceed, they will consider options to recover the funds expended so far, which may include approaching Council for this funding.

The benefits of the project and the negative impact on Reef Catchments should it not proceed are acknowledged. However, based on the increased obligation for Council to have ongoing, active involvement in the management of the Modules and the risk that permit obligations may be missed over time due to this sitting outside Council core business, it is recommended that Council not accept ownership of the Habitat Reef Modules.

Consultation and Communication

There has been ongoing consultation between Reef Catchments and Council officers. Councillors were briefed on the proposal on 9 February 2022 and 20 April 2022.

Reef Catchments have a communications plan for the project.

Resource Implications

Should the project progress and Reef Catchments perform the additional monitoring obligations under the permit as per their commitment, the resource implications for Council will only arise following a 1% AEP event. Given the current cost of inspecting the Modules is \$5,300 (excl. GST) and the obligation can be built into Council's emergency management planning, this is considered to have a limited impact on Council's operations and resources.

Should Council have to step in as a joint permit holder and perform more of the monitoring over a 30 year period, this will have an impact on resources by necessitating Council as an organisation embed this non-core business activity into its operations so that the legal responsibility does not get missed.

Reef Catchments has indicated that it may seek to recover expenditure already incurred on the project from Council, should Council decline to accept ownership of the Modules and the project not proceed.

Risk Management Implications

A risk assessment relating to Council accepting ownership of the Modules was undertaken early last year, identifying risks including movement of the Modules, unsuitability of the module structures, failure of Reef Catchments to perform their monitoring obligations, colonisation of the structures by invasive species and

inadequate management of the Modules as Council assets. The risk level assigned to these risks ranged from medium to high, with a number of controls outlined that would reduce the risk to an acceptable level. It should be noted that this risk assessment was on the basis of the limited monitoring obligations originally discussed, with Reef Catchments/NQBP/JCU identified as doing some initial monitoring of the Modules.

The increased monitoring obligations give rise to a new risk that Reef Catchments and Council will not meet the conditions of the sea dumping permit. The Likelihood of this occurring has been assessed as “Likely” with the Consequences of not meeting this legislative requirement assessed as “Moderate”, resulting in a risk level of High.

Conclusion

When first approached about this project by Reef Catchments, Council was asked to accept ownership of the Habitat Reef Modules as Council assets, given their proposed location and the nature of the project proponent. Should Council decline to accept ownership now, with the project scheduled to be completed by June 2023, this could impact the ability of the project to proceed.

The conditions that will attach to the sea dumping permit are such that Council would be required to have a much more active role in the ongoing management of the Modules, extending significantly past being passive owners who are required to check on them after a severe weather event. It is for this reason that it is recommended that Council not accept ownership of the Habitat Reef Modules and that Reef Catchments be advised accordingly.

Officer's Recommendation

THAT Council not accept ownership of the Habitat Reef Modules proposed to be deployed by Reef Catchments with funding from the Australian Government's Fisheries Habitat Restoration Program for the “Rubble to Reef” project.

Cr Hassan advised that Councillors had received further information this morning from the Director and noted that as a Board Member of Reef Catchments, there is further information yet to be provided.

PROCEDURAL MOTION

THAT the motion be laid on the table.

CARRIED

Turning Rubble to Reef in the Mackay Whitsundays

PROJECT OVERVIEW

The Turning Rubble to Reef in the Mackay Whitsundays (Rubble to Reef) project seeks to install 30 concrete Habitat Reef (HR) modules to emulate natural fish habitat in the Mackay offshore marine environment. The installation of HR modules, which offer protection for a variety of marine organisms as well as roughened surfaces for coral growth, will enable the expansion of coral reef habitat into otherwise bare areas of the marine environment.

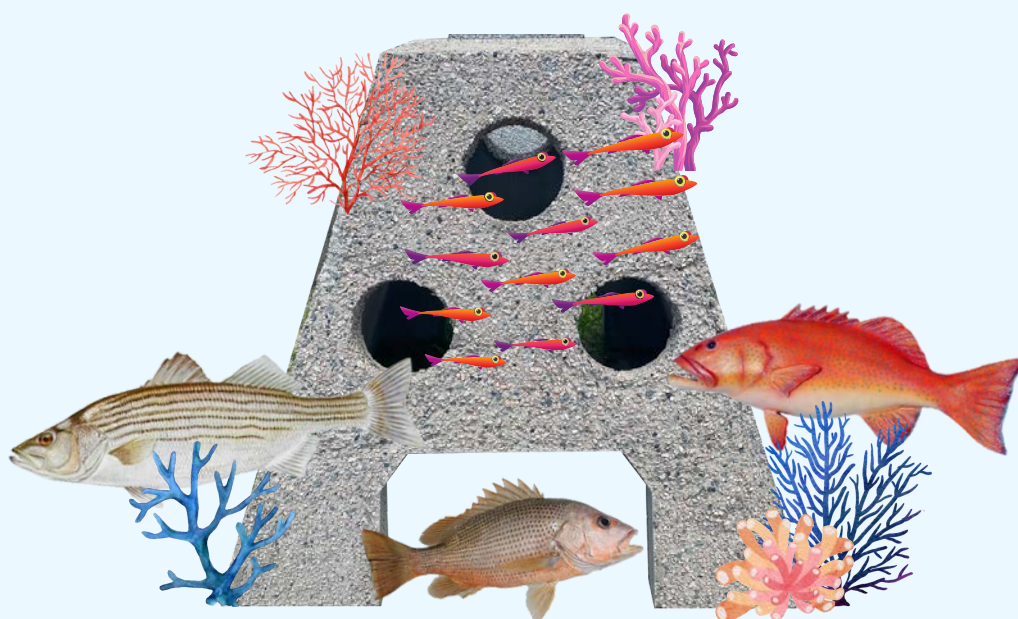
The Rubble to Reef project was designed with the intent of improving Reef resilience by addressing four main threats:

- Loss of natural Reef ecosystems due to strike impacts, cyclones, bleaching, etc.
- Lack of connected vertical relief substrate to facilitate re-colonisation of coral reefs
- Fishing pressure on natural reefs
- Loss of complex juvenile habitat

Therefore, the objectives of the Rubble to Reef project are:

- increase the extent of fish habitat
- increase the extent of available invertebrate settlement surfaces
- increase the diversity and abundance of recreationally important fish species at the deployment sites
- increase the engagement with recreational fishers in activities which promote the long-term sustainability of the industry
- make available data on the design effectiveness of HR modules to assist in upscaling this project

This project is funded by the Australian Government's Fish Habitat Restoration Program and delivered through the Regional Land Partnerships model.



HR Module Concept Design: Fish & Coral Utilisation

SITE SELECTION & DEPLOYMENT

The HR modules are to be deployed across two sites (Site A and Site B) with 15 HR modules at each. It is anticipated the greatest benefit can be achieved by arranging 14 HR modules around a central HR Module in a series of bands, maximising utilisation by fish and coral recruitment. The arrangement is intended to take a broader approach to recreating healthy coral reef habitat rather than just deploying single isolated units in areas where coral reef are unlikely to form naturally.

Considerations for site selection included:

- water depth (LAT)
- maritime safety
- absence/ presence of marine plants and existing habitat
- distance to source reefs
- accessibility
- legislative requirements

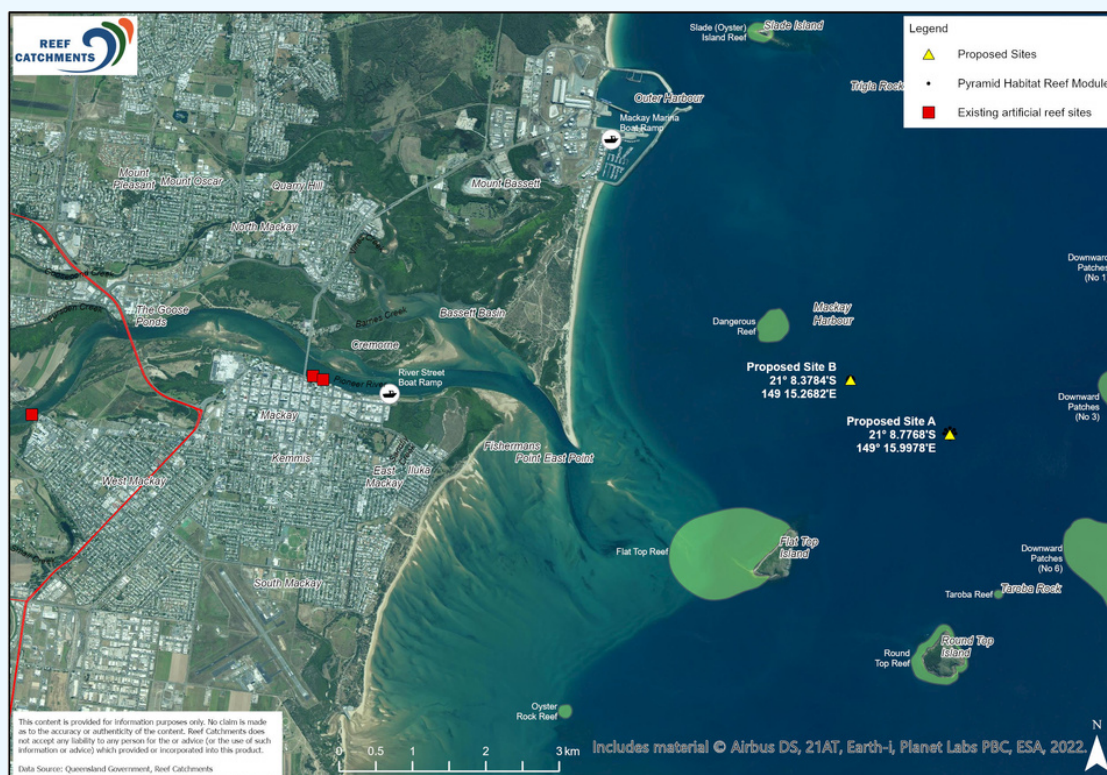
HABITAT REEF (HR) MODULE DESIGN

The 'pyramid' HR modules are purpose-built steel-reinforced concrete structures offering hard, vertical relief for fish habitat and opportunities for coral reef growth.

Designed and engineered with deployment and longevity in mind. A large footprint increases stability and reduces subsidence, and they incorporate sufficient weight to withstand 1/100 year Average Recurrence Interval (ARI) events. The use of concrete, polyfibre and super duplex stainless steel maximises durability within the marine environment.

Key design features include:

- Roughened exterior surface for coral attachment
- Provision of separated chambers for fish of different size classes
- Small refuge holes for small and juvenile fish species
- Large cave compartment for adult, predatory fish species



Map of Proposed Deployment Sites

CONTACT

Reef Catchments (Mackay Whitsunday Isaac) Limited

For more information about the Rubble to Reef project:

Kellie Best

Conservation and Communities Project Officer

P: (07) 4968 4200 | M: +61 408 904 036

E: kellie.best@reefcatchments.com

Kira Andrews

Conservation and Communities Coordinator

P: (07) 4968 4200 | M: +61 439 308 179

E: kira.andrews@reefcatchments.com

Monitoring objective	Description	Responsible party	Timeframe
Ecological performance of HR modules (e.g. fish abundance and species, coral cover and survival rates on the HR modules)	Monitoring will be conducted using underwater video techniques. Cameras will be deployed for 15-minute drops, during daylight hours, approximately every 3-5 months.	North Queensland Bulk Ports and Centre for Tropical Water and Aquatic Ecosystem Research (TropWATER)	A formal baseline will be established pre-deployment, and two monitoring trips will be conducted within 12 months post installation.
	Monitoring will be conducted using underwater video techniques. This will allow for visual observations of the ecological performance of the HR modules.	Reef Catchments	Annually for years 2-5 post installation, then once every 5 years for the life of the permit.
Structural integrity and positional stability, post storm events	Monitoring will be conducted using underwater video techniques. This will allow a visual inspection of the HR modules to document the stability, structural integrity & level of natural decay of the HR modules, and any changes in seabed/ sediment characteristics.	North Queensland Bulk Ports and Centre for Tropical Water and Aquatic Ecosystem Research (TropWATER)	Two monitoring trips will be conducted within 12 months post installation.
		Mackay Regional Council	Within 6 weeks of a storm event with wave heights exceeding 4.6m recorded at the Hay Point waverider buoy. Post storm event monitoring will occur within and outside monitoring periods conducted by other parties.
		Reef Catchments	Annually for years 2-5 post installation, then once every 5 years for the life of the permit.
Invasive species	Monitoring will be conducted using underwater video techniques. This will allow a visual inspection of the HR modules and inform the presence/ absence of invasive marine pests.	North Queensland Bulk Ports and Centre for Tropical Water and Aquatic Ecosystem Research (TropWATER)	Two monitoring trips will be conducted within 12 months post installation.
		Reef Catchments	Annually for years 2-5 post installation, then once every 5 years for the life of the permit.

			Reef Catchments will notify Biosecurity Queensland in the event invasive species are observed on the HR modules.
Marine debris	Monitoring will be conducted using underwater video techniques to observe the presence of marine debris on the HR modules.	North Queensland Bulk Ports and Centre for Tropical Water and Aquatic Ecosystem Research (TropWATER)	Two monitoring trips will be conducted within 12 months post installation.
		Reef Catchments	Annually for years 2-5 post installation, then once every 5 years for the life of the permit.



Reef Catchments (Mackay Whitsunday Isaac) Limited
A C N: 147 167 502 ABN: 26 873 357 348
Suite 1/85 Gordon Street
PO Box 815
Mackay QLD 4740
PH: (07) 4968 4200
www.reefcatchments.com.au

11 April 2023

Mackay Regional Council
Sir Albert Administration Building
73 Gordon Street
Mackay QLD 4740

To Whom it may concern,

Reef Catchments is a 20-year-old organisation, and we've had to pivot and reprioritise our efforts a number of times to secure investment. Reef Catchments intends to be in the region, pursuing our vision of *Resilient Ecosystems, Engaged Community* for at least the next 30 years. To do this, the organisation sets a long term Strategic Direction, and this direction includes *Responsibly advancing NRM outcomes*, and we will do this through growing third party investment into NRM planning across the region, and demonstrating NRM leadership which includes a commitment to ESG, and net zero emissions. These are goals of an organisation that will be in existence in decades, not months or years.

The Reef Catchments Board recognises there is a risk for businesses that rely on Government funding, and for this reason, Catchment Solutions exists to provide a commercial return for the purpose of assisting the achievement of Reef Catchments Strategic Plan. We deliver and plan now, for long term and legacy projects.

Reef Catchments, as a joint permit holder with Mackay Regional Council for the Australian Government's Sea Dumping permit, is committed to upholding the responsibilities set out in the Turning Rubble to Reef in the Mackay Whitsundays Long Term Management Plan (version 2).

Yours Sincerely,

A handwritten signature in black ink, appearing to read "Katrina Dent".

Katrina Dent
Chief Executive Officer
Reef Catchments Limited

Decommissioning Considerations

Whilst the intention is for the HR modules to remain in the marine environment indefinitely, it is important to consider the circumstances by which decommissioning the HR modules may be deemed necessary and how this process might be undertaken. Reef Catchments and Mackay Regional Council acknowledge removal of the HR modules may be required if mitigative measures are not effective. However, Mackay Regional Council, as owner of the HR modules, will be responsible for actioning the decommissioning of HR modules should it be required.

Table 1: Proposed Decommissioning Action Plan

Scenario	Monitoring/ Assessment Method	Mitigation Measure(s)	When Removal Would be Necessary
HR modules do not retain their structural integrity or become unstable in their placement, becoming a navigational hazard	TropWATER's long-term ecological monitoring of the HR modules will regularly assess the orientation and position of the HR modules using side scanning technology (for investigating fish aggregation). In addition, the Mackay Regional Council have committed to checking the structural integrity and placement of the HR modules following all 1/100-year events or greater using side scanning sonar.	<ul style="list-style-type: none"> HR modules each weigh approximately 1.6 tonnes Design of the HR modules incorporates a large footprint for stability HR modules have been designed & certified as stable in conditions up to 1/100-year events Proposed deployment sites have considered oceanographic & climatic conditions 	<ul style="list-style-type: none"> A HR module is identified as a navigational hazard
HR modules are not achieving their intended purpose as fish habitat	TropWATER's long-term ecological monitoring of the HR modules will regularly assess the performance of the HR modules by monitoring fish stocks and fish aggregation.	<ul style="list-style-type: none"> HR modules have been designed specially to offer refuge habitat to both small- and large-bodied species Co-designed for other marine organisms (corals, sponges, etc.) Comprehensive ongoing monitoring program 	<ul style="list-style-type: none"> HR modules to remain in the marine environment if not causing harm & demonstrating a co-benefit to other marine species

HR modules are having a negative impact on other ecological or biophysical processes	TropWATER's long-term ecological monitoring of the HR modules will regularly assess the performance of the HR modules, as well as a control site nearby. This will offer insight whether the HR modules are having any negative impact in the wider ecosystem.	<ul style="list-style-type: none"> Distance from nearby reefs Utilizing best practice by other artificial reef projects Innovative design – no plastic (reducing possible negative impact) 	<ul style="list-style-type: none"> HR modules are having an irrefutable negative impact to the surrounding marine environment
HR modules are colonised by invasive marine species, becoming an ecological hazard	TropWATER's long-term ecological monitoring of the HR modules will regularly assess for the presence of any invasive marine species. Any observations will be recorded in the report, and action can be swiftly taken for eradication.	<ul style="list-style-type: none"> Regular & comprehensive monitoring program for early detection Encourage recreational fishers to clean their vessel regularly to prevent spread Manual removal of invasive species by divers (biosecurity protocol) 	<ul style="list-style-type: none"> HR modules are solely colonised by marine invasive species
End of the life of the permit	A survey and assessment of the HR modules will be performed within 12 months of the end date of the Sea Dumping Permit. A report will be generated outlining the future intentions of the modules with an assessment of the impact to the species and ecosystem that has formed on the reef and surrounding area should they be removed.	<ul style="list-style-type: none"> In the ownership contract, Mackay Regional Council have accepted responsibility of removing the HR modules should that be required at the end of the Sea Dumping Permit life 	<ul style="list-style-type: none"> HR modules will be removed if required, otherwise will remain in the marine environment to gradually break-down over time

Decommissioning Methodology

Whether the HR modules are removed during or at the end of the life of the Sea Dumping Permit, structural inspections would be undertaken to inform which of the following options for decommissioning would be best:

- Option 1: Provided the structures are structurally sound for removal, the HR modules would be lifted intact by crane to a barge and transported to a waterside location, where the HR modules would be cleaned, dismantled and disposed of at an appropriate land-based facility;
- Option 2: If it is not feasible for the HR modules to be removed intact, then the method of removal of the HR modules would be subject to a tender process to ensure best practice methods for removal were employed at the time. The HR modules would then be transported to a waterside facility where the pieces would be cleaned and disposed of at an appropriate land-based facility;
- Option 3: HR modules would remain in-situ on the sea-bed and be allowed to gradually break-down over time. Monitoring of the structures would continue.

These decommissioning options are currently being utilised by the NSW Department of Primary Industries as set out in their long-term management plan of Batemans offshore artificial reef. These options can be applied at any stage during the operational life of the reef.

It is likely that the main impact of removing the structures (options 1 or 2) would be a significant loss of attached flora and fauna, and a loss of fish habitat. The overall environmental impact, however, would likely depend on the length of time the HR modules had been in place.

11.4. ENGINEERING AND COMMERCIAL INFRASTRUCTURE

11.4.1. ECI - TRANSPORT & DRAINAGE MONTHLY REVIEW REPORT - MARCH 2023

Author	Executive Assistant (Robyn Smith)
Responsible Officer	Director Engineering & Commercial Infrastructure (Jason Devitt)
File Reference	MRR - T & D

Attachments

1. ECI - Transport Drainage Monthly Review - March 2023 [11.4.1.1 - 16 pages]

Purpose

Attached is a copy of the Engineering & Commercial Infrastructure – Transport & Drainage Monthly Review Report for the month of March 2023.

Related Parties

N/A

Officer's Recommendation

THAT the Engineering & Commercial Infrastructure – Transport & Drainage Monthly Review Report for the month of March 2023 be received.

Cr Mann referred to the incident of exposure to chemical or substance and queried if the person involved is ok.

The Director for Engineering and Commercial Infrastructure, Jason Devitt advised that he would take the question on notice.


Council Resolution ORD-2023-106

THAT the Engineering & Commercial Infrastructure – Transport & Drainage Monthly Review Report for the month of March 2023 be received.

Moved Cr Mann

Seconded Cr Townsend

CARRIED UNANIMOUSLY



Engineering and Commercial Infrastructure - Transport & Drainage Monthly Review

March 2023



OVERVIEW	3
SAFETY.....	4
1.1. Incidents and Injuries.....	4
1.2. Lost Time Injuries & Days Lost	5
FINANCE	6
2.1. Operational Financial Report – October 2022.....	7
MAINTENANCE ACTIVITIES	8
3.1. Road and Drainage Maintenance Activities	8
3.3. Open Drainage Maintenance	9
4.1. Requests for Maintenance Work.....	10
ASSET MANAGEMENT	11
5.1. Asset Management Program – Strategic Goals	11
5.2. Asset Management Projects Update.....	12
5.3. Asset Maturity Targets.....	13
5.4. Work in Progress (WIP)	13
5.4.2 Work in Progress (WIP) – Priority 1	13
5.4.3 Work in Progress (WIP) – Priority 2	14
5.5. Donated Assets	14
5.6 Work Requests / Work Orders.....	14
5.7 Asset Data Capture System	16

OVERVIEW

This report is for Transport and Drainage activities during the month of March 2023. Significant items in this period include:

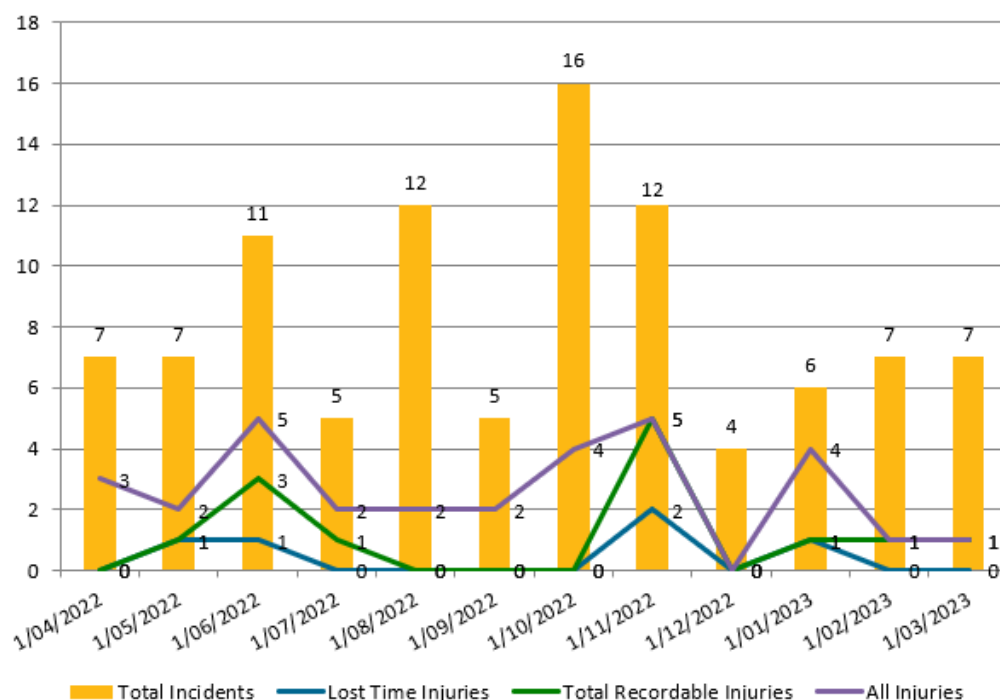
- Seven safety incidents were reported during March 2023. These included five vehicle incidents, one incident of exposure to chemical or substance and one incident hitting objects with part of the body.
- Civil Operations has had a very successful month of recruitment with 13 roles having candidates shortlisted and finalising employment contracts. Fourteen roles remain vacant currently with ongoing recruitment activity. New recruits will offer reduction in contracting services providing a better return on investment for our community and enhance ability to meet service levels and Customer Requests.
- The Asset Management Program is also continuing to work with asset owners in developing new and updated Asset Management Plans with projects in progress for Water and Sewer Network Digital Asset Management Plans (AMPs), Waste Services Digital AMPs, Property Services AMP, Parks and Environment AMP and Transport and Drainage AMPs.

Director Engineering & Commercial Infrastructure

SAFETY

1.1. Incidents and Injuries

The incident statistic details a summary of the Transport and Drainage safety incident performance. Transport and Drainage aspires to achieve zero harm with a stretch target of zero injuries.



March 2023 Summary:

- Nine safety interactions were undertaken.
- Three site safety inspections were undertaken.
- 94% of monthly action plans activities were carried out.

Seven incidents were reported during March.

The following injuries involving MRC employees were reported during March:

- MTI – While removing hat at smoko, foreign object landed in eye.

The following asset damage incidents involving MRC employees were reported during March:

- While mowing, flail caught unseen straining wire on fence, operator was able to stop immediately and re-attach straining wire.
- Collided with signpost while slashing, damaging toolbox.
- MRC truck struck by contractor loader while being loaded with gravel.
- While reversing slasher hit services valve cover, causing concrete surrounding to break apart.
- Site donga was being moved to a new location. When parking, the donga struck a star picket hidden in long grass. Minor damage to donga step.

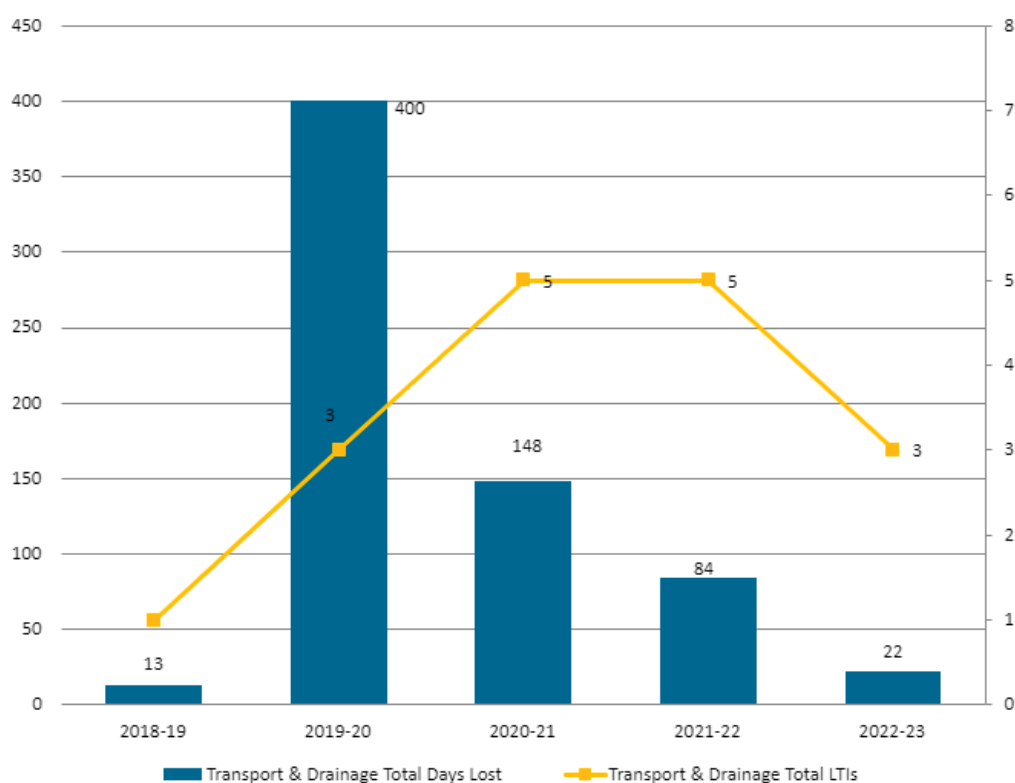
The following incidents involving a contractor or member of the public were reported during March:

- Removing sign leg from storage on Ute, it caught and released suddenly hitting head and causing laceration.

Each incident is investigated, appropriate corrective measures implemented to reduce future risk.

1.2. Lost Time Injuries & Days Lost

Transport and Drainage aspires to achieve zero Lost Time Injuries by improving safety performance by developing a proactive safety culture and implementing best practice safety management across all business areas.



Department	2018-19		2019-20		2020-21		2021-22		2022-23	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Civil Operations	1	13	3	400	5	148	5	84	3	22
Transport & Infrastructure Projects (field services/CP)										
Transport & Drainage Infrastructure Planning										
Assets										
Transport & Drainage	1	13	3	400	5	148	5	84	3	22

For the 2022-23-year, there have been three lost time injuries recorded:

- While inspecting drain, dogs have rushed from property, causing inspector to trip and fall, injuring their arm and hands. One day was lost as they recovered.
- Driver lost control of utility on unsealed road and vehicle rolled, resulting in fractured ribs. Four days have been lost as they recover.
- Worker felt pain in arm after operating hose, while sweeping. Seventeen days have been lost as they recovered.

Glossary

Incident	Any unplanned event resulting in or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Total Recordable Injuries (TRI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)
NTI	Non-Treatment Injury
FAI	First Aid Injury
MTI	Medical Treatment Injury
SDI	Suitable Duties Injury
LTI	Lost Time Injury
Incident	Any unplanned event resulting in or having a potential for injury or ill health

FINANCE

2.1. Operational Financial Report – March 2023

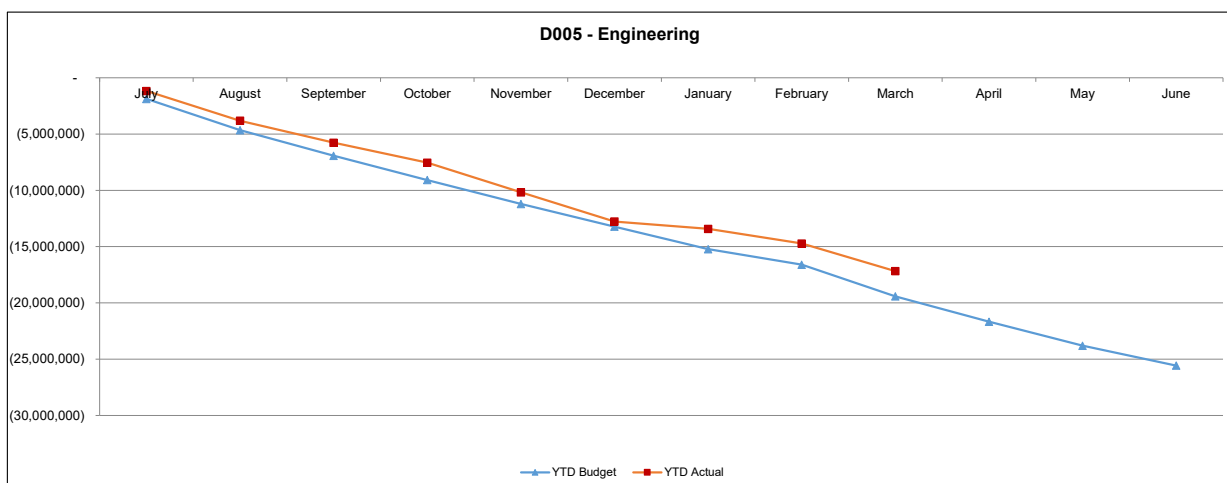
Operating Result for D005 For the period ending 31 March 2023						
	Annual Original Budget	Annual Revised Budget	YTD Budget	YTD Actual	YTD Variance	Program Manager Comments
	\$000	\$000	\$000	\$000	\$000	
D005 - Engineering						
5.01 - Engineering Management	881	885	961	942	(18)	
5.02 - Civil Operations	(20,067)	(19,986)	(15,515)	(14,075)	1,440	
5.03 - Transport and Drainage Infrastructure Planning	(4,885)	(4,865)	(3,807)	(3,119)	688	Delayed delivery and payment to Consultants and month behind invoicing for electricity charges
5.04 - Asset Management	(1,616)	(1,606)	(1,061)	(929)	132	
Operating Surplus / (Deficit)	(25,687)	(25,572)	(19,422)	(17,181)	2,242	

% YTD Variance from YTD Budget (KPI)

YTD Variance between 0% and ± 2.99%

YTD Variance between ± 3% and ± 4.99%

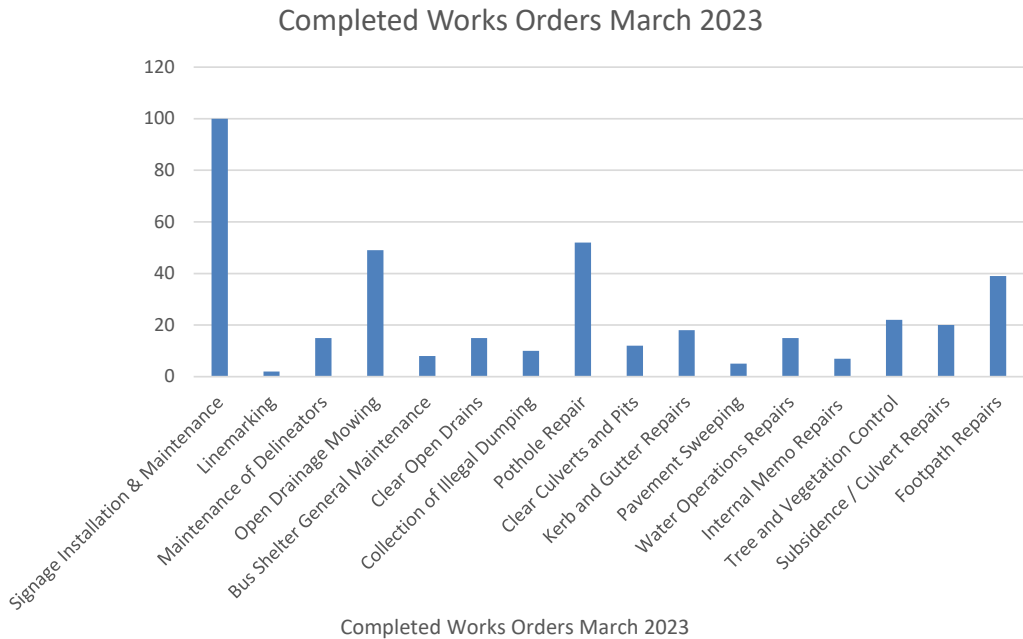
YTD Variance equal to or greater than ± 5%



MAINTENANCE ACTIVITIES

3.1. Road and Drainage Maintenance Activities

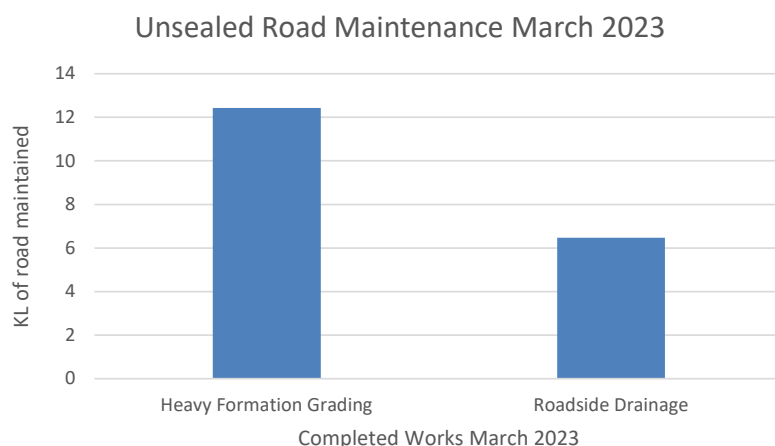
The following chart details maintenance activities completed during the period as recorded in our Assetic Maintenance Management System (MMS), together with the monthly average.



Avante has recently been engaged to deliver upgraded line-marking using cold-applied plastic line-marking at Farrellys and Connors Road intersection and Archibald and Connors Road roundabout. Cold-applied plastic line markings are more durable and more visible than water-based line marking. It is expected to have a longevity of approximately 5 – 7 years. Line marking post the Easter break will continue through Beaconsfield, North Mackay and Glenella doing long line and hand work. Night works have been postponed until the new financial year; however, day works will continue as programmed.

External street-sweeping resources have needed to be retained due to internal operator vacancies, however, an operator for the Mini Sweeper has commenced which will provide increased delivery of this activity.

3.2. Unsealed Road Maintenance Activities



Grading Teams have continued to deliver formation grading as per the Program of Works in conjunction with Disaster Funding Arrangement (DFA) repairs at identified sites. Post the Easter break, teams will return to business as usual with some additional resources being combined in the Valley area to expediate road repairs, associated with DFA damage, and undertaken the Re-Sheeting Program as we progress into the dry season.

3.3. Open Drainage Maintenance

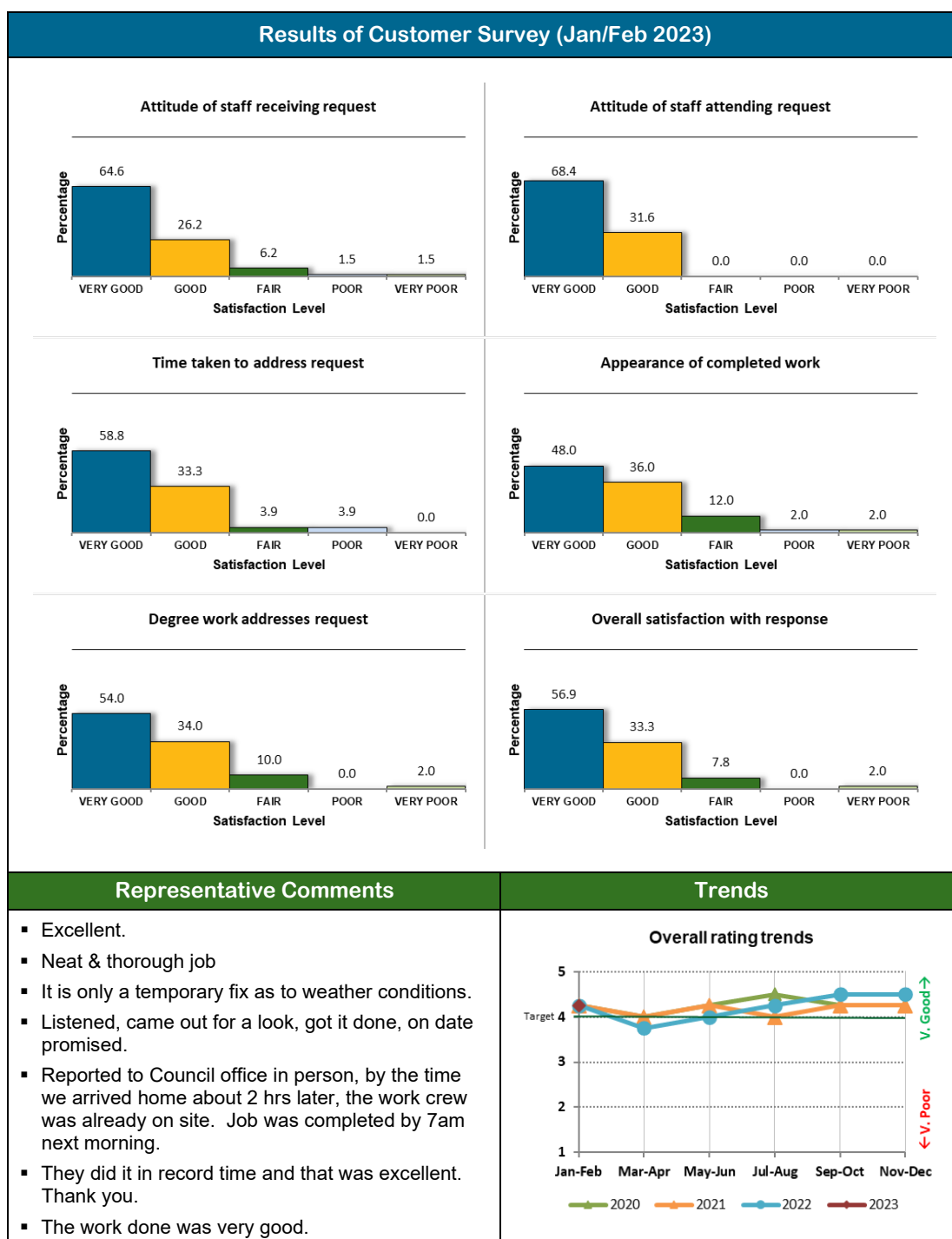
External resources were retained for March (and will continue until approximately ANZAC Day) to aid/complement mowing and maintenance of Open Drain Networks during the heavy growing season and to assist the delivery of planned maintenance being bought back onto schedule.

3.4. Bridge and Boat Ramp Maintenance

Urgent repairs were undertaken to the beach access at Midge Point post high tides and large swell which washed the beach access slats out. The damaged slats were removed and shorted back to the highwater mark. This was completed in time for Easter.

Guardrail repairs at Pratt's Road Bridge, Koumala are planned to be delivered in April 2023. Vegetation removal has been completed during the reporting period using external resources.

4.1. Requests for Maintenance Work



ASSET MANAGEMENT

5.1. Asset Management Program – Strategic Goals

The Asset Management Program is continuing to deliver project work and drive down the outstanding Work in Progress (WIP), Donated Assets and Work Order backlogs as well as providing support to a number of the Asset Owners in updating their existing Asset Management Plans (AMPs).

Asset Management is continuing to work with Development Services and Capital Works Directorates to improve the process for As-Constructed information capture and transfer to reduce the risk of asset information not being captured in a timely manner. There has been a noticeable increase in the level of interaction and engagement between these areas and Asset Management which is encouraging.

The Asset Management Program is also continuing to work with asset owners in developing new and updated Asset Management Plans with projects in progress for Water and Sewer Network Digital AMPs, Waste Services Digital AMPs, Property Services AMP, Parks and Environment AMP and Transport and Drainage AMPs. An update to Council's existing Strategic AMP is also scheduled for FY24 with an intent to deliver the project internally but with support from consultants.

Finally, the findings from the completion of the recent Asset Acquisition Audit, coupled with the findings of earlier Audits, are prompting a drive to review and update Council's existing Asset Management Governance arrangements. This work will also help inform the update to the Strategic AMP.

Performance and Governance

Meeting Held	Attendance 2022				Actions	
	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	New	Outstanding
Asset Valuation Reporting Working Group (AVRG) Roads	68%	61%	-		1	8
Asset Valuation Reporting Working Group (AVRG) Water, Sewer, and Waste	80%	77%	50%		2	3
Asset Valuation Reporting Working Group (AVRG) Parks and Environment	73%	-	-		0	2

Roads AVRG rescheduled to May 2023 due to stakeholder availability, therefore no Quarter.3 meeting was held. Water, Sewer and Waste AVRG to be rescheduled as Quorum was not met. Parks and Environment AVRG previously scheduled for March 2023 to be rescheduled as Quorum was not met.

Asset Valuations

Asset Valuations are completed by Asset Class on a rolling three-year basis. Asset Valuations are delivered between Financial Services and Asset Management with ownership of the Corporate Risks around Asset Valuations residing between the Manager Financial Services and Manager Asset Management.

Revaluations for Site Improvements, Buildings and Land Financial Asset Classes are in progress with draft deliverables provided to Asset Owners for review in March. Final deliverables are scheduled for delivery before EOFY. The valuation deliverables will be used to inform the development of updated asset management plans for Property Services, Waste Services and Parks and Environment.

5.2. Asset Management Projects Update

The current Asset Management Projects have progressed as per the below tables. The Projects teams are reviewing projects and will be starting new projects in May 2023 as new starters to the Asset Management Program are onboarded and trained in the use of Assetic.

Laboratory Maintenance Rollout

Project Status			
Overall Status	On Hold	Schedule	On Hold
Project Update		Risks	
<ul style="list-style-type: none"> Re-engagement will occur in May/June 2023 due to resourcing issues. 		Availability of Resources Resourcing for the Project is dependent on resources in both Asset Management and the Laboratory. Existing workloads and staff availability (leave, COVID, etc) may impact project delivery. Assets Not Cleansed Many assets have been identified as missing and these will require cleansing/capture prior to the maintenance rollout commencing. This will impact the schedule.	

Parks and Environment – Data Structure Creation

Project Status			
Overall Status	On Track	Schedule	On Track
Project Update		Risks	
<ul style="list-style-type: none"> Data Structure Workshops have been conducted for approximately 30% of required Data Structures. 			

Asset Management Plan Development – Parks & Environment and Property Services

Project Status			
Overall Status	Scheduled	Schedule	On Track
Project Update		Risks	
<ul style="list-style-type: none"> Project to commence in early April and will involve use of IPWEA NAMS.AU template. 		<ul style="list-style-type: none"> Resource availability 	

Digital Asset Management Plan Development – Water, Sewer & Waste

Project Status			
Overall Status	On Track	Schedule	On Track
Project Update		Risks	
<ul style="list-style-type: none"> Project commenced in late March and will involve development of a Digital AMP with PowerBI dashboarding. 		<ul style="list-style-type: none"> Resource availability 	

5.3. Asset Maturity Targets

There has been no meaningful change to the Asset Maturity state for March 2023.

5.4. Work in Progress (WIP)

During March 2023, total completed asset capture across **all** gateways was **84** projects with a total capital value of **\$17.6M**. Projects greater than 365 days together with projects of the highest value are given the highest priority. Value of projects classified as Priority 1 has been halved since February 2023, with two high value projects currently being processed by Asset Management.

The total value of Capital projects to be capitalised is **\$48 million** across **133** projects. The number of projects has increased as more projects are completed and the value has decreased as some higher value projects are capitalised.

5.4.2 Work in Progress (WIP) – Priority 1

Priority 1 (>365 days old)		Gateway Status					
Total Priority 1 Backlog	Total Number	As cons	Number	Asset Technical	Number	Accounting	Number
\$4.7M	13	\$0.1M	5	\$4.3M	2	\$0.3M	5

5.4.3 Work in Progress (WIP) – Priority 2

Priority 2 (>90 days old)		Gateway Status					
Total Priority 2 Backlog	Total Number	As cons	Number	Asset Technical	Number	Accounting	Number
\$35M	83	\$19M	26	\$14M	43	\$2M	12

Numbers show improvement in supply of As Constructed Plans to Asset Management. Steady progress in all capitalisation areas is indicated.

5.5. Donated Assets

The following table outlines the applications received and completed for Donated Assets.

Donated Assets	Number Completed March 2023	Number Outstanding
Subdivisions	1	5
Other Donated	0	2
Non-Developer Donated	0	2

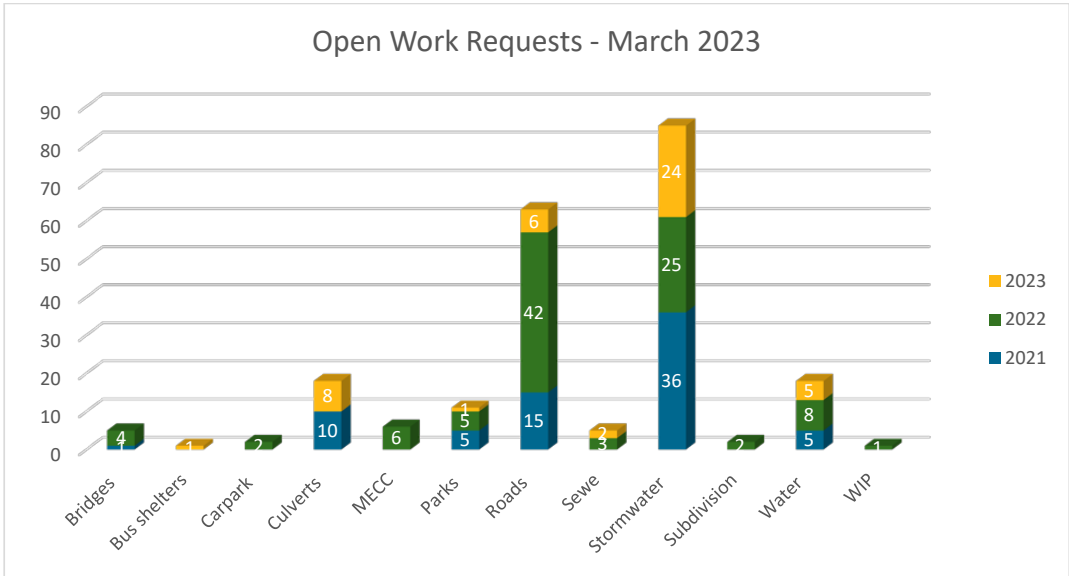
Two more subdivision projects were received during March 2023. Asset Management will be focused on completing these during April 2023.

5.6 Work Requests / Work Orders

The current total of Outstanding Work Requests is **217**. In March 2023 Asset Management has cleared **20% (55)** of the Work Requests from the 2021 and 2022 backlog. This is a decrease of **20%** overall of Outstanding Work Requests.



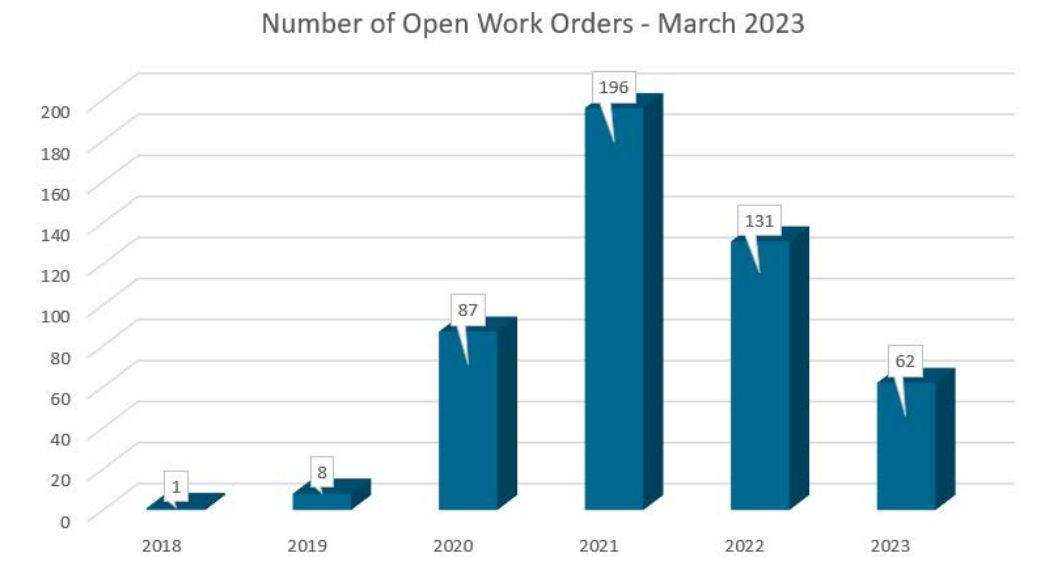
The graph below displays the Open Work Requests by type and the year the request was logged.



The total of Outstanding Work Orders is **952**. This represents an increase of **6%** from February 2023.

A total number of **33** Work Orders have been completed with the majority being from the 2020 and 2021 backlogs.

The graph below displays the total number of Work Orders that are outstanding and the year the Work Request was logged. Please note, this only includes Work Orders that were created from a Work Request.



A small number of Work Orders remain from 2018 and 2019, these represent complex Work Orders that require input from several areas prior to finalisation. Similarly, 2020 Work Order numbers have not reduced significantly as several Work Orders still require input from the Financial Services Team prior to finalisation.

5.7 Asset Data Capture System

- **ESRI / Assetic Integration**

Asset Management is in the process of engaging Brightly to develop the integration of ESRI and Assetic. The integration will improve the quality of the data and efficiency of the asset recognition process. This engagement process is ongoing; Asset Management is currently gathering information to facilitate Brightly providing a defined timeframe and cost.

- **Templates (Database)**

The Open Drain and Culvert Template has been live tested with good results achieved. Some work is still required, however, the work outstanding on this template is minimal. The Feature Manipulation Engine (FME) Consultant has provided the initial desktop configuration and this has also been tested live. Results were also quite good, with some work still required.

The Financial Services template has been specified with the contractor and further consultation to be completed in April 2023. Overall, the Templates Project is on track for completion by end of May 2023.

- **ADAC**

The ADACX Licence has been received and is awaiting installation. User training session scheduled for March 2023 was deferred and will now be completed in April 2023 or May 2023 pending trainer availability.

11.4.2. ECI - WASTE SERVICES MONTHLY REVIEW REPORT - MARCH 2023

Author	Executive Assistant (Robyn Smith)
Responsible Officer	Director Engineering & Commercial Infrastructure (Jason Devitt)
File Reference	MRR - Waste

Attachments

1. ECI - Waste Services Monthly Review March 2023 [**11.4.2.1** - 15 pages]

Purpose

Attached is a copy of the Engineering & Commercial Infrastructure – Waste Services Monthly Review Report for the month of March 2023.

Related Parties

N/A

Officer's Recommendation

THAT the Engineering & Commercial Infrastructure – Waste Services Monthly Review Report for the month of March 2023 be received.

Cr Seymour queried if Council is still trialling crushed glass in road base.

The Director for Engineering and Commercial Infrastructure, Jason Devitt advised that crushed glass had been used on the road in to Hogans Pocket but would take the question on notice and provide an update.

Council Resolution ORD-2023-107

THAT the Engineering & Commercial Infrastructure – Waste Services Monthly Review Report for the month of March 2023 be received.

Moved Cr Hassan

Seconded Cr Townsend

CARRIED UNANIMOUSLY



Engineering and Commercial Infrastructure - Waste Services

Monthly Review

March 2023

Contents

OVERVIEW	3
SAFETY	4
1.1 Safety Incidents and Lost Time Injuries	4
1.2 Lost Time Injuries	4
FINANCE.....	5
2.1 Community Service Obligations – Fee Waivers	5
2.2 Waste Financial Report	6
2.3 Operating Result for Waste Fund	6
CLIENT SERVICE.....	7
3.1 Number of Bin Requests Actioned by Bin Contractors.....	7
3.2 Dump Vouchers	8
3.3 Community Engagement – Education.....	9
3.4 Material Recovery Facility (MRF).....	9
3.5 School and Kindergarten Visits	9
ASSET MANAGEMENT	10
4.1 Hogan's Pocket Landfill Waste Disposal Tonnages	10
4.2 Green Waste Management.....	11
4.3 Material Recovery Facility Operations	11
4.4 Resource Recovery Facility – Tonnages.....	12
REGULATORY COMPLIANCE	13
5.1 Surface Water Discharge Management.....	13
5.2 Waste Facility Audits.....	13
5.3 Landfill Biogas Safety	13
MANAGEMENT INITIATIVES	14
6.1 COVID-19 – Waste Services Status.....	14
6.2 Current Waste Services Management Improvements.....	14

OVERVIEW

This report is for Waste Services activities for the March 2023 period.

Significant items in this period include:

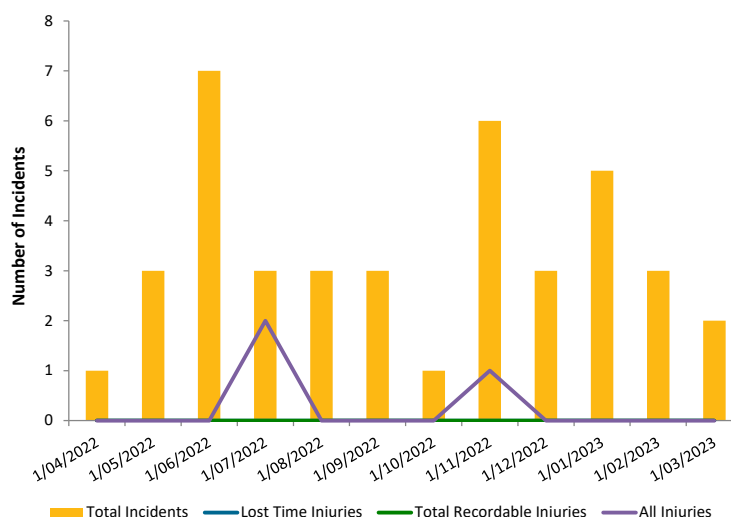
- There were two safety incidents recorded during the March 2023 period with both related to minor member of the public injuries.
- Tonnages received at Hogan's Pocket Landfill for March 2023 (8,275 tonnes) were higher than those received in February 2023 (7,418 tonnes).
- 978 tonnes of green waste were received in March 2023 which is a 69-tonne increase over the previous month.
- The Dump Voucher Redemption Rate for Season 22B was 28.8% for the rating period with 43,674 vouchers redeemed out of 151,743 (available vouchers) as at the end of March 2023.

Director Engineering & Commercial Infrastructure

SAFETY

1.1 Safety Incidents and Lost Time Injuries

Waste Services aspires to achieve zero harm with a stretch target of zero injuries. The following incident graph details a summary of the Waste Services safety incident performance.



March 2023 Summary:

- Five safety interactions were undertaken.
- Three site inspections were undertaken.
- 100% of Monthly Action Plans (MAPs) were carried out.

There were two incidents reported during March.

The following incidents involving a contractor or member of the public were reported during March:

- Customer cut finger while disposing of waste.
- Customer stepped on something and cut foot while visiting facility.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

Glossary

Incident	Any unplanned event resulting in or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Total Recordable Injuries (TRI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)
NTI	Non-Treatment Injury
FAI	First Aid Injury
MTI	Medical Treatment Injury
SDI	Suitable Duties Injury
LTI	Lost Time Injury

1.2 Lost Time Injuries

Waste Services aspires to achieve zero Lost Time Injuries by improving safety performance and developing a proactive safety culture while implementing the best practice of safety management across the whole of Waste Services.

Department	2018-19		2019-20		2020-21		2021-22		2022-23	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Waste Services	0	0	0	0	0	0	0	0	0	0

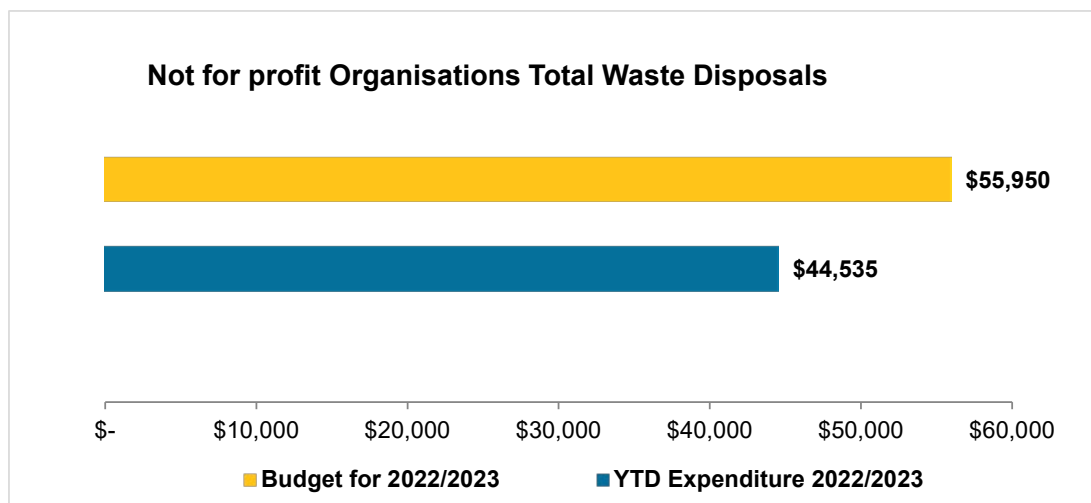
FINANCE

2.1 Community Service Obligations – Fee Waivers

The graph and the table below show the Charities' and Organisations' expenditure to 31 March 2023. Tonnage rates apply however minimum gate charges will override when applicable.

Expenditure for the Period:

Charity/Organisation	Mar-23		YTD Expenditure 2022/2023		Budget for 2022/2023
	Tonnage	\$ (excl gst)	Tonnage	\$ (excl gst)	\$ (excl gst)
Adopt-a-Spot			0.00	\$0.00	\$80.00
Bolzys Go4 Services	0.10	\$28.54	0.18	\$85.62	\$900.00
Community Accommodation & Support			0.00	\$0.00	\$80.00
Iona West Mens Shed			0.00	\$0.00	\$80.00
Kidney Support Network Inc			0.80	\$117.10	\$800.00
Lifeline Mackay	14.50	\$2,122.29	181.16	\$26,515.29	\$28,000.00
Mackay Coloured Co-op.	0.64	\$124.07	3.42	\$650.71	\$1,400.00
Mackay & District Spinal Injuries Assoc Inc			0.00	\$0.00	\$80.00
Mackay Regional Housing Company			0.00	\$0.00	\$700.00
New Life Christian Church			2.10	\$312.85	\$700.00
RSL Pioneer - Fitzroy District			0.08	\$19.05	\$550.00
Sarina Landcare Catchment Support			0.00	\$0.00	\$110.00
Society of St Vincent De Paul	9.78	\$1,431.44	79.04	\$11,568.56	\$11,500.00
St Vincent De Paul Society - Sarina			5.24	\$766.94	\$860.00
The Salvation Army	2.56	\$374.70	29.84	\$4,423.15	\$10,000.00
The Samaritan House			0.22	\$76.13	\$110.00
TOTAL	27.58	4081.04	302.08	\$44,535.40	\$55,950.00



March 2023 Summary:

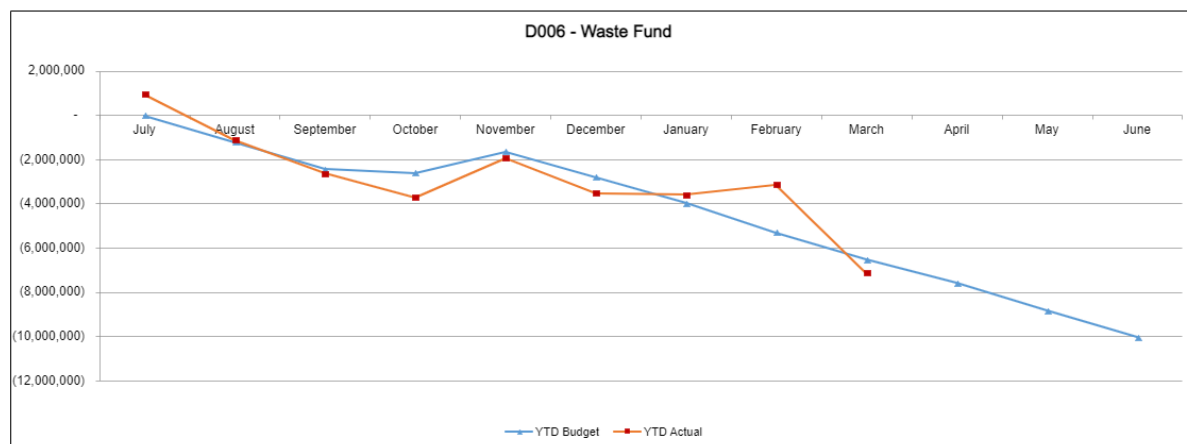
Year to date expenditure for Not-for-Profit Organisations is reported on a calendar month basis. Lifeline Mackay's spend is being closely monitored, Society of St Vincent De Paul has exhausted their budget and are now on account.

2.2 Waste Financial Report

Operating Result for D006 - Waste Fund For the period ending 31 March 2023						
	Annual Original Budget	Annual Revised Budget	YTD Budget	YTD Actual	YTD Variance	Program Manager Comments
	\$000	\$000	\$000	\$000	\$000	
Waste Fund						
6.01 - Commercial Infrastructure Management	(103)	(100)	(71)	(49)	23	
6.05 - Waste Services						Decrease in gatefees recieved as more lower revenue waste (Municipal) was recieved than the higher revenue waste (Commercial). Expenses at Hogans Pocket impacted by higher contractor costs due to significant uplift in petroleum index and disposal of leachate offsite.
	(9,403)	(9,755)	(6,299)	(6,900)	(601)	
6.07 - Water Treatment						Increases suspects due to the electronic billing system capturing accurate flow data compared to previous paper dockets from liquid waste transporters which were suspected to be 'under' reporting. Ongoing leachate disposal also
	(182)	(191)	(161)	(184)	(23)	
Total Waste Fund	(9,688)	(10,046)	(6,531)	(7,133)	(601)	
Operating Surplus / (Deficit)	(9,688)	(10,046)	(6,531)	(7,133)	(601)	

% YTD Variance from YTD Budget (KPI)
 YTD Variance between 0% and $\pm 2.99\%$
 YTD Variance between $\pm 3\%$ and $\pm 4.99\%$
 YTD Variance equal to or greater than $\pm 5\%$

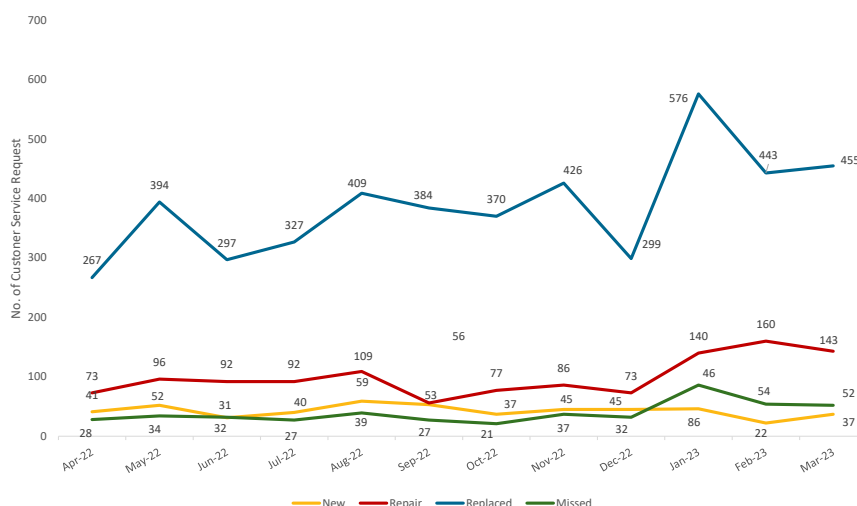
2.3 Operating Result for Waste Fund



CLIENT SERVICE

3.1 Number of Bin Requests Actioned by Bin Contractors

The following graph shows the number of bin requests actioned by Bin Contractors for February 2023.



March 2023 Summary:

March data was not available at the time of this report.

The statistics for the reporting period are as follows:

- 37 New Bin Services – Annual Median of 43
- 143 Repaired Bins – Annual Median of 97
- 455 Replaced Bins – Annual Median of 387
- 52 Missed Bins – Annual Median of 39

Approximately 391,362 bin lifts were completed during the month of March 2023 of which 37 were New Bin Services. A total of 650 Bin Maintenance Requests were received of which 52 were Missed Bins, 143 were Bin Repairs and 455 were Bin Replacements.

There were 52 Missed Bins by the Contractor which represents 0.01329% of the total number of bins collected. Of the bins missed, 44 were general waste bins and 8 were recycling bins. Repaired and replacement bins are slightly higher when compared to this same time last year. The number of requests for replacement bins has increased from last month and the contractor is back to the normal service arrangements.

For clarity, Waste Services reporting on New Bin Request numbers is for New Bin Services. A standard New Bin Service includes one general waste wheelie bin and one recycling wheelie bin.

3.2 Dump Vouchers

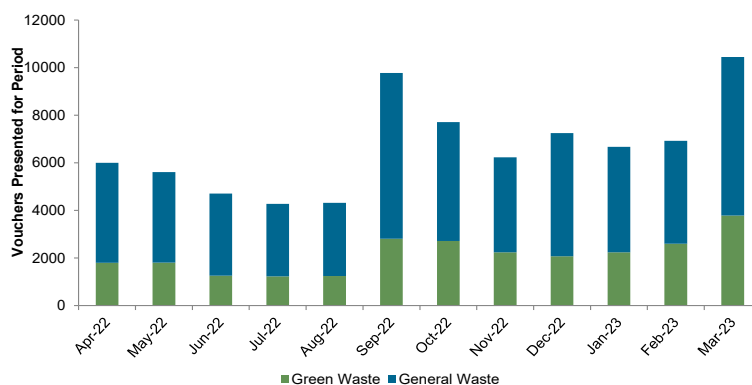
Vouchers are valid for the relevant 6-month rating period (A= April – September and B= October – March)

	No Vouchers issued	No Vouchers used	%
15' (valid to 31 March 2015)	145,344	34,494	23.7%
15A (valid to 30 September 2015)	146,313	32,414	22.2%
15B (valid to 31 March 2016)	146,790	38,080	25.9%
16A (valid to 30 September 2016)	147,456	36,739	24.9%
16B (valid to 31 March 2017)	147,411	41,977	28.5%
17A (valid to 30 September 2017)	147,411	35,564	24.1%
17B (valid to 31 March 2018)	147,555	40,119	27.2%
18A (valid to 30 September 2018)	147,693	35,546	24.1%
18B (valid to 31 March 2019)	147,984	41,772	28.2%
19A (valid to 30 September 2019)	148,416	38,731	26.1%
19B (valid to 31 March 2020)	148,647	44,898	30.2%
20A (valid to 30 September 2020)	148,905	41,573	27.9%
20B (valid to 31 March 2021)	149,175	38,997	26.1%
20B (valid to 31 March 2021)	149,175	38,255	25.6%
21A (valid to 30 September 2021)	150,000	36,585	24.4%
21B (valid to 31 March 2022)	150,657	38,819	25.8%
22A (valid to 30 September 2022)	151,428	38,306	25.3%
22B (valid to 31 March 2023)	151,743	43,674	28.8%

March 2023 Summary:

The redemption rate for March 2023 was 28.8%. The voucher usage during the reporting period was higher to the reported usage for the same period last year.

Total number and \$ value of vouchers presented to date:		
2014/2015 Financial Year (to 30.06.2015)	58,276	\$419,227
2015/2016 Financial Year (to 30.06.2016)	75,459	\$553,204
2016/2017 Financial Year (to 30.06.2017)	76,790	\$542,853
2017/2018 Financial Year (to 30.06.2018)	72,685	\$558,552
2018/2019 Financial Year (to 30.06.2019)	77,218	\$639,860
2019/2020 Financial Year (to 30.06.2020)	85,258	\$643,421
2020/2021 Financial Year (to 30.06.2021)	83,013	\$618,756
2021/2022 Financial Year (to 30.06.2022)	84,527	\$579,211
2022/2023 Financial Year (to 30.06.2023)	63,756	\$549,317



3.3 Community Engagement – Education

Waste Services met with Mater Misericordiae Private Hospital staff to discuss medical waste reduction and resource recovery at the hospital.

3.4 Material Recovery Facility (MRF)

A staff member attended a tour of the MRF during March. There were no school tours of the MRF during the month.

An additional CCTV camera was installed during the month, allowing additional footage of recycled items being bailed for the recycling market.

3.5 School and Kindergarten Visits

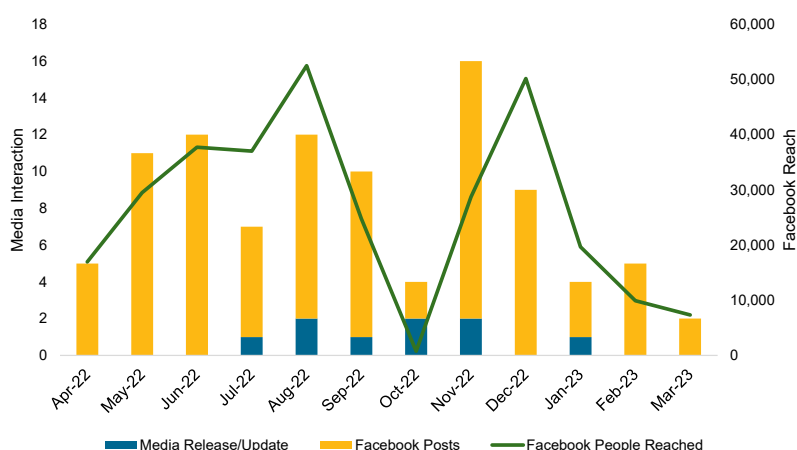
Recycling, composting and worm farm visits occurred at the below kindergartens and day care centres in March 2023:

- Lead Child Care – 20 students
- C & K Kindergarten, Slade Point – 17 students
- C & K Kindergarten, Eimeo Road – 30 students
- Glenella Community Kids – 45 students
- Bucasia Kindergarten – 44 students
- Pioneer Community Kindergarten – 48 students
- Goodstart Early Learning, Shakespeare Street – 23 students

Waste audits were held at the below schools:

- Bucasia State School – Years 3, 4, 5 and 6 – Total 300 students
- Slade Point State School – Year 4 – 31 students

3.6 Community Engagement



There were no Media Releases or Media Updates.

Two Facebook Posts completed for the reporting period:

- *Don't let your dump vouchers go to waste. Vouchers expire Friday March 31.*
- *Book now for Council's next FREE composting and worm farm workshop.*

Page 9 of 15

ASSET MANAGEMENT

4.1 Hogan's Pocket Landfill Waste Disposal Tonnages

The chart shows the continued variability in waste disposal tonnages for the region.



March 2023 Summary:

The total waste received at Hogan's Pocket Landfill for March 2023 was 8,275 tonnes which is an increase of 857 tonnes when compared to the previous month.

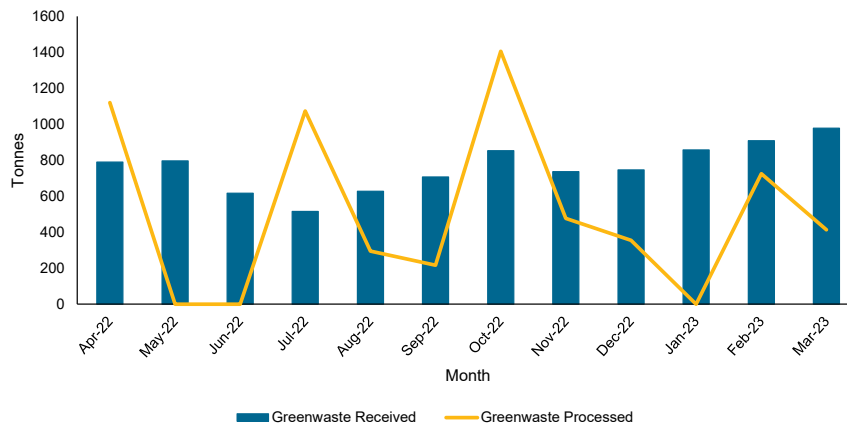
The increases were:

- 536 tonnes in Commercial and Industrial Waste
- 106 tonnes in Construction and Demolition
- 60 tonnes in Limited Regulated Waste and
- 155 tonnes in Municipal Solid Waste

Tonnages received will continue to be monitored.

4.2 Green Waste Management

The following graph illustrates the tonnage for green waste received and processed for past 12 months.

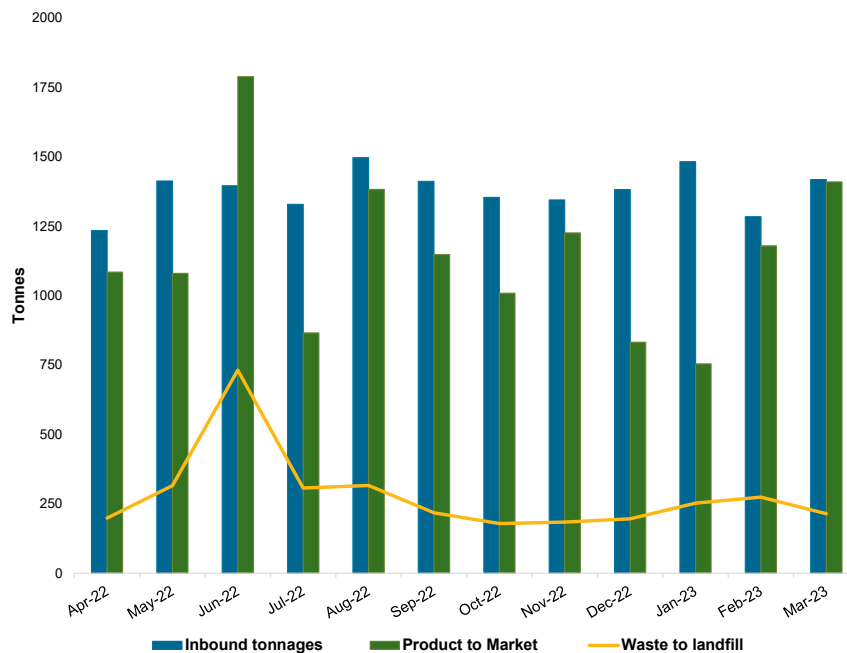


March 2023 Summary:

978 tonnes of green waste were received for the reporting period which is an increase of 69 tonnes over the previous month. Tonnages received are slightly lower than for the same reporting period last year. The amount of material processed for the month was 458 tonnes.

4.3 Material Recovery Facility Operations

The following graph shows tonnages of materials received and processed at the Materials Recovery Facility (MRF) for the past 12 months.



March 2023 Summary:

Inbound and Product to Market tonnages continued to remain stable during the reporting period.

Transport News

Transport costs remain the same with minimal change from last month.

Market News

The weak Recycling Market prices continue. Paper and cardboard prices remain low and aluminium pricing has recovered slightly.

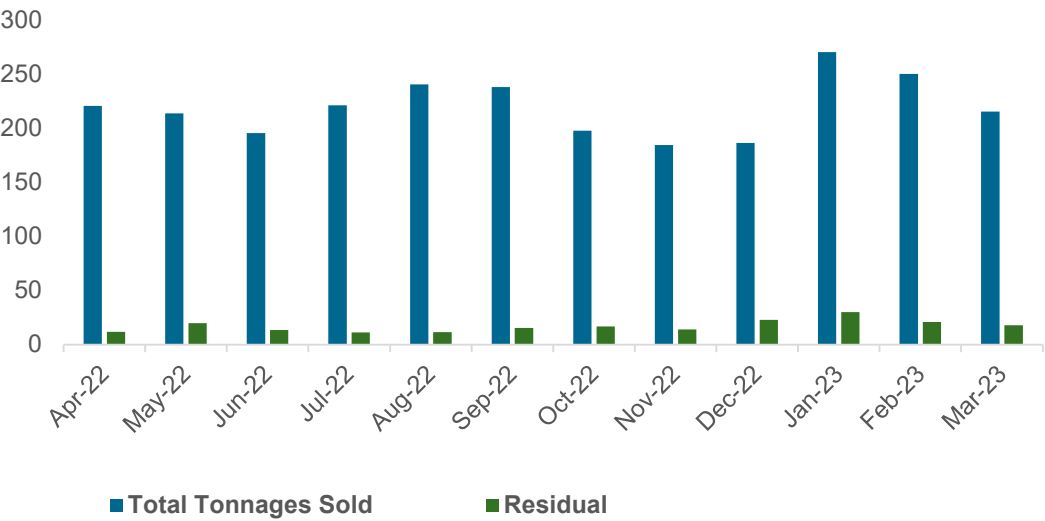
Plant News

As part of the glass recovery process, the MRF Plant had a new cyclone installed and are waiting for specialist re-wiring before it is operational.

4.4 Resource Recovery Facility – Tonnages

March data was not available at the time of this report.

The below graph shows the total tonnages sold at the Resource Recovery Facility and the amount of residual waste sent to landfill over the 12-month period.



March 2023 Summary:

There was a slight decrease in tonnage sales and tonnes of material transported to landfill during this reporting period when compared to February 2023.

REGULATORY COMPLIANCE

5.1 Surface Water Discharge Management

There were no surface water discharges from Hogan's Pocket during the month.

5.2 Waste Facility Audits

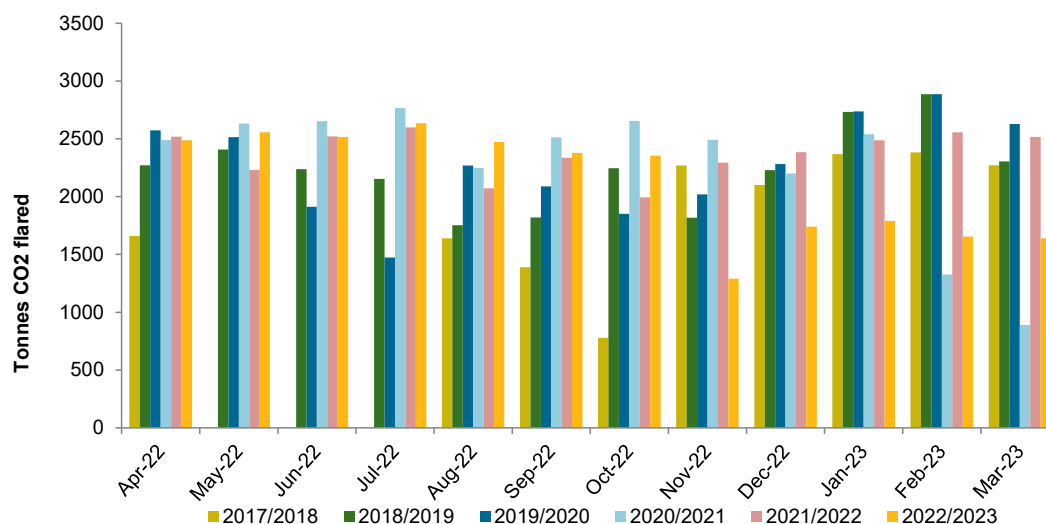
Inspection Frequency	Number required	% Complete	Completed/ Carryover	Comments
Bi-Monthly	15	7%	34/35	February nil inspections for the period March only one inspection was done

March 2023 Summary:

One inspection was carried out in March and 20 inspections were carried over from February 2023. There has been limited site access and resourcing issues.

5.3 Landfill Biogas Safety

The graph below displays five years of monthly gas destruction in real time.



March 2023 Summary:

The bio-gas flare operated with 1,639.29 tonnes of CO₂-e (193,290 LFG volume Nm³) being flared for the period which is within the expected range. Volumes have continued to drop slightly for CH₄.

MANAGEMENT INITIATIVES

6.1 COVID-19 – Waste Services Status

Waste Services continues to implement relevant parts of its Business Continuity Plan and has continued to apply all Council, State and Australian Government directives where necessary.

In terms of operations:

- The Waste Services Team has seen some impacts due to COVID19, however, core operations have continued to be delivered.
- Collection Services currently operate as per normal operations; and
- Some Consultancies have been impacted and have implemented working from home protocols.

As the current situation evolves, Waste Services will continuously monitor any impacts and, with approval, modify and respond in accordance with the local circumstances.

6.2 Current Waste Services Management Improvements

Waste Services has been working on several initiatives this month to improve the business. Some of the business improvements currently in progress include:

- **Operational Project - Asset Management Project**

The Project is in the Asset Maintenance Phase.

Project Update:

Work commenced on a Digital Asset Management Plan which will complement the Asset Management Project work completed to date.

- **Operational Project - Closed Landfill Review**

Project Background

The "Closed Landfill Project" is a review of Council's closed landfills to determine the extent of work and or monitoring that Council is required to undertake to minimise impacts to the environment because of legacy landfills.

Project Update:

Preliminary environmental investigation work for a third site continued during March. It is expected that the on-site works will be completed in May 2023.

- **Operational Project - Hogan's Pocket Gas Flare - Preparation of Emissions Reduction Fund Offsets Report**

Project Background

NDEVR Environmental has been appointed to undertake an analysis of the abatement potential for the Hogans Pocket Gas Plant and to apply to register the gas project under the Emissions Reduction Fund. This will enable the establishment of a baseline for abatement potential to develop and submit future Offset Reports.

Project Update

With the Project now approved by the Clean Energy Regulator (CER), work continues on the Business Case for additional gas wells to be installed in Waste Cells 1 and 2 and to install gas collection

infrastructure in Cell 3. This is a priority for Waste Services as additional gas will now be eligible for Council to claim Australian Carbon Credit Units (ACCU).

- **Operational Project - Hogan's Pocket Ground Water Monitoring Assessment**

The Consultant provided Council with the Final Investigation Report during March 2023. The Report has provided various recommendations for consideration.

- **Operational Project - Waste Management and Resource Recovery Strategy Review**

Project Background

The Waste Management and Resource Recovery Strategy is currently being developed by Waste Services. This Strategy will demonstrate key focus areas for waste management within the Mackay Region.

Project Update

The strategy is progressing with a draft report expected to be delivered during May 2023.

- **Operational Project – Regional Waste Management Plan**

Project Background

The Queensland Government has requested that Waste Management Plans be developed for all Regions by December 2022. These Plans will be used to model future investment needs for the Region, in relation to waste management, resource recovery and waste diversion requirements. The Regional Plans will be a vehicle to help articulate priorities for each Region to the Government.

Project Update

The Consultant is working through the data and conducted workshops with Regional Councils between October, and December 2022. The Consultant has provided the draft strategy for review, with feedback to be provided by mid-April.

11.4.3. ECI - WATER SERVICES MONTHLY REVIEW REPORT - MARCH 2023

Author	Executive Assistant (Robyn Smith)
Responsible Officer	Director Engineering & Commercial Infrastructure (Jason Devitt)
File Reference	MRR - Water

Attachments

1. ECI - Water Services Monthly Review - March 2023 [11.4.3.1 - 22 pages]

Purpose

Attached is a copy of the Engineering & Commercial Infrastructure – Water Services Monthly Review Report for the month of March 2023.

Related Parties

N/A

Officer's Recommendation

THAT the Engineering & Commercial Infrastructure – Water Services Monthly Review Report for the month of March 2023 be received.

Council Resolution ORD-2023-108

THAT the Engineering & Commercial Infrastructure – Water Services Monthly Review Report for the month of March 2023 be received.

Moved Cr Townsend

Seconded Cr Hassan

CARRIED UNANIMOUSLY



Engineering and Commercial Infrastructure - Water Services

Monthly Review

March 2023



OVERVIEW	3
SAFETY	4
1.1. Incident Statistics	4
1.2. Lost Time Injuries	5
FINANCE	6
2.1. Water and Wastewater Financial Report	6
2.2. Operating Result for Water and Sewerage Fund	6
CUSTOMER SERVICES	7
3.1. Work Requests Received	7
3.2. Work Orders Completed	7
3.3. Water Requests Closed	8
3.4. Works Completed by Asset Type	9
3.5. Estimated Works	9
3.6. Plumbing Applications:	10
3.7. Trade Waste Approvals	11
3.8. Annual Trade Waste Activity	11
3.9. Scientific and Analytical Services	12
3.10. Leak Detection Notifications	12
3.11. Myh2o Registrations	14
3.12. Community Engagement – Social Media	15
3.13. Community Engagement – Education and Information	16
3.14. Customer Survey Results	17
ASSET MANAGEMENT	18
4.1. Surface Water Raw Water Storage Capacities	18
4.2. Annual Water Consumption vs Allocation by Source	18
4.3. Water Consumption by Locality – Residential Customers Only	19
REGULATORY COMPLIANCE	20
5.1. Drinking Water Compliance	20
5.2. Wastewater Compliance	21
5.3. Regulator Reporting:	22
5.4. Backflow Prevention Device Register	22



OVERVIEW

This report is for Water Services activities for the March 2023 period.

Significant items in this period include:

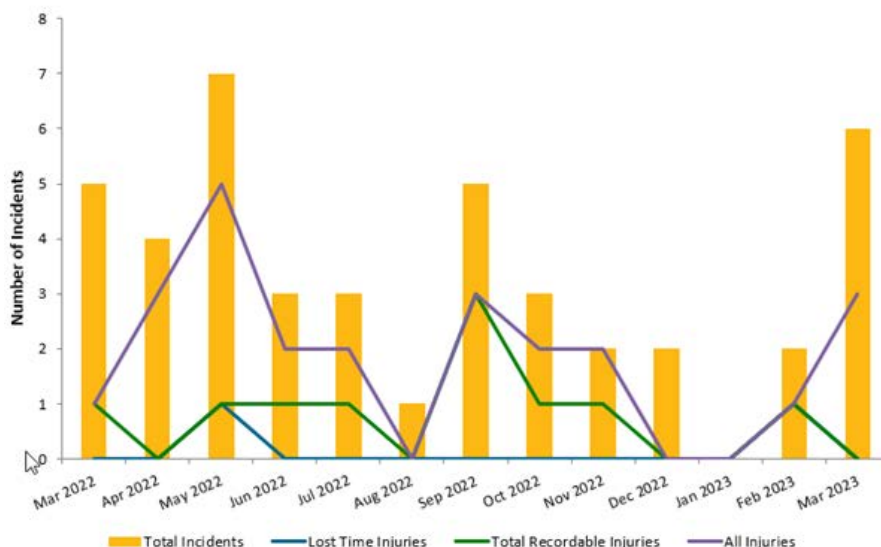
- Twenty-four Safety Interactions and four Safety Inspections were completed during the month. Six incidents were reported.
- Water consumption increased slightly for the Mackay, Sarina and Marian/Mirani communities from February to March however, all remain below the daily water consumption target of 200 l/p/d.
- A total of 462 Work Requests were received to 31 March 2023 resulting in 295 Work Orders relating to Water and 42 Work Orders relating to Sewer.
- There were 1,015 Leak Notifications issued for non myh2o members and 5,140 Leak Notifications issued for registered myh2o members during March 2023.

Director Engineering & Commercial Infrastructure

SAFETY

1.1. Incident Statistics

The incident statistic details a summary of the Water Services safety incident performance. Water Services aspires to achieve zero harm with a stretch target of zero injuries.



March 2023 Summary:

- 24 safety interactions were undertaken.
- Four safety inspection were undertaken.
- 96% of Monthly Action Plans (MAPs) activities were carried out.

There were six incidents reported during March 2023.

The following injuries involving MRC employees were reported during March:

- FAI - Placed hand under chair to move closer to table, cut finger on sharp edge underneath chair.
- NTI - Pain in neck after stationary MRC vehicle was struck from behind by NSM vehicle.
- NTI - While checking inventory, stepped backwards and ankle collided with pallet.

The following near miss incident was reported during March:

- Whilst operating backhoe to expose a pipe enveloper in the rail reserve, an unknown underground electrical/ comms service was struck and damaged.

The following asset damage incidents involving MRC employees were reported during March:

- Reported that passing MRC vehicle has damaged mirror of parked truck.
- Clipped gate post while entering site.

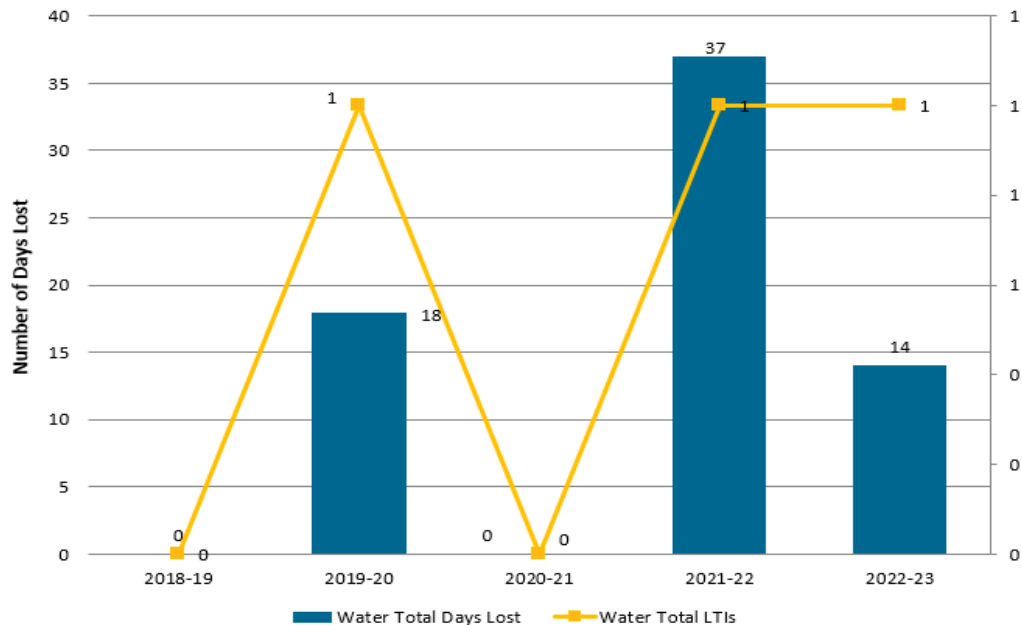
Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

Glossary

Incident	Any unplanned event resulting in or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Total Recordable Injuries (TRI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)
NTI	Non-Treatment Injury
FAI	First Aid Injury
MTI	Medical Treatment Injury
SDI	Suitable Duties Injury
LTI	Lost Time Injury

1.2. Lost Time Injuries

Water Services aspires to achieve zero Lost Time Injuries (LTI) by improving safety performance through developing a proactive safety culture and implementing best practice safety management across all business areas.



Department	2018-19		2019-20		2020-21		2021-22		2022-23	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
ECI Management	0	0	0	0	0	0	0	0	0	0
Water & Sewerage Infrastructure Planning	0	0	0	0	0	0	0	0	0	0
Water Network	0	0	1	18	0	0	1	37	0	0
Water Treatment	0	0	0	0	0	0	0	0	1	14
Infrastructure Delivery	0	0	0	0	0	0	0	0	0	0
Water Services	0	0	1	18	0	0	1	37	1	14

March 2023 Summary:

For the 2022-23 year, there has been one lost time injury recorded:
 While using siphon pump, felt pain in arm. Fourteen days have been lost as they recover.

FINANCE

2.1. Water and Wastewater Financial Report

Operating Result for D006 - Water Fund and Sewerage Fund For the period ending 31 March 2023

	Annual Original Budget	Annual Revised Budget	YTD Budget	YTD Actual	YTD Variance	Program Manager Comments
	\$000	\$000	\$000	\$000	\$000	
Water Fund						
6.01 - Commercial Infrastructure Management	678	678	596	638	43	Recovery of fees and charges and rental income are less than budget
6.02 - Water & Sewage Infrastructure Planning	(1,005)	(1,058)	(821)	(754)	66	Regional Water Strategy had been on hold while additional data was being collected.
6.04 - Water Networks	(6,978)	(6,852)	(5,043)	(5,645)	(602)	Water service maintenance up due to higher than average calls (20%) Causing increase in costs in O/T, Hydrovac, hot mix, internal; plant hire and traffic control. Due to weather events
6.07 - Water Treatment	(5,989)	(6,255)	(4,812)	(5,049)	(237)	
Total Water Fund	(13,294)	(13,487)	(10,080)	(10,810)	(730)	
Sewerage Fund						
6.01 - Commercial Infrastructure Management	907	905	362	402	41	Recovery of fees and charges and rental income are less than budget
6.02 - Water & Sewage Infrastructure Planning	(1,007)	(929)	(628)	(712)	(84)	Off-set by underspend in water. Reflects additional work undertaken on Sewer EP characterisation for sewer strategy
6.04 - Water Networks	(6,273)	(6,199)	(3,833)	(3,777)	56	On Budget - Plumbing inspections down due to downturn, offset by PS maintenance due to vacancies
6.07 - Water Treatment	(7,213)	(7,159)	(5,153)	(4,380)	773	
Total Sewerage Fund	(13,586)	(13,382)	(9,252)	(8,467)	786	
Operating Surplus / (Deficit)	(26,880)	(26,869)	(19,332)	(19,277)	56	

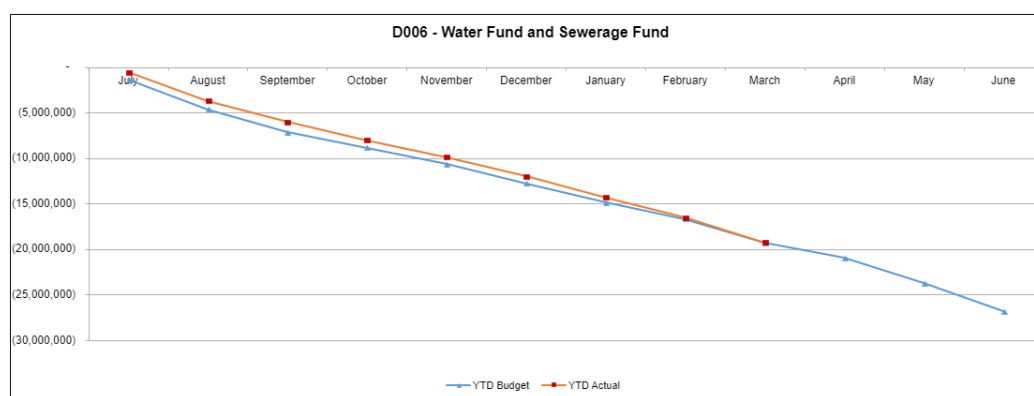
% YTD Variance from YTD Budget (KPI)

YTD Variance between 0% and $\pm 2.99\%$

YTD Variance between $\pm 3\%$ and $\pm 4.99\%$

YTD Variance equal to or greater than $\pm 5\%$

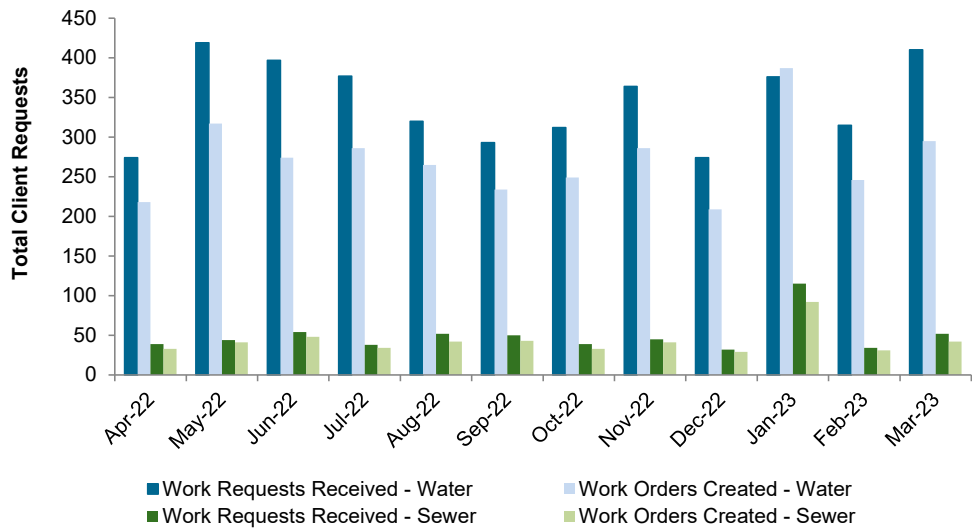
2.2. Operating Result for Water and Sewerage Fund



CUSTOMER SERVICES

3.1. Work Requests Received

The following Chart details the number of Customer Requests received during the reporting period that relate to both Water and Sewer requests. The associated Work Orders created from the Work Requests are also displayed.



March 2023 Summary:

A total of 462 Work Requests were received to 31 March 2023; i.e., 410 Work Requests related to Water and 52 Work Requests related to Sewer. From these Work Requests, 295 Work Orders were generated for Water and 42 Work Orders were generated for Sewer.

3.2. Work Orders Completed

The following Chart displays the number of Work Orders created during the previous reporting period. The target is to have 90% of all customer requests closed. A summary of the performance and percentage of Work Orders completed within that month is detailed below.
Please note, results are one month in arrears to allow for accurate reporting due the timing of completed work (i.e., a request received at the end of one month being actioned at the start of the next month).

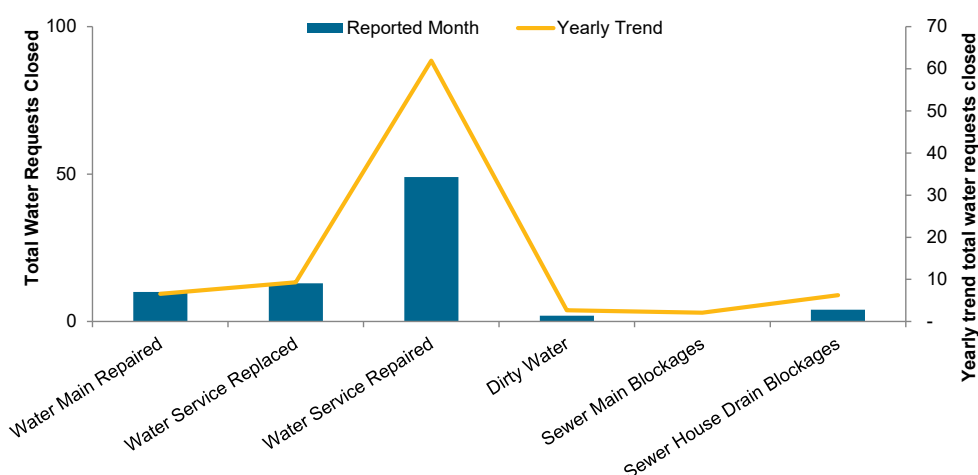

February 2023 Summary:

The number of Work Orders generated from Pathway Requests to 28 February 2023 was 279. 90% of these Work Orders were completed within the specified time which is on target. The number of Customer Requests will not always match the number of actions undertaken mostly due to multiple customers reporting the one issue and the timing of completed work (i.e., a request received at the end of one month being actioned at the start of the next month).

3.3. Water Requests Closed

When a customer lodges a request via the Call Centre, it is sometimes not reflective of the actual problem. Therefore, the following graph shows the actual work undertaken and completed. The numbers of Customer Requests will not always match the number of actions undertaken mainly due to multiple customers reporting the one issue.

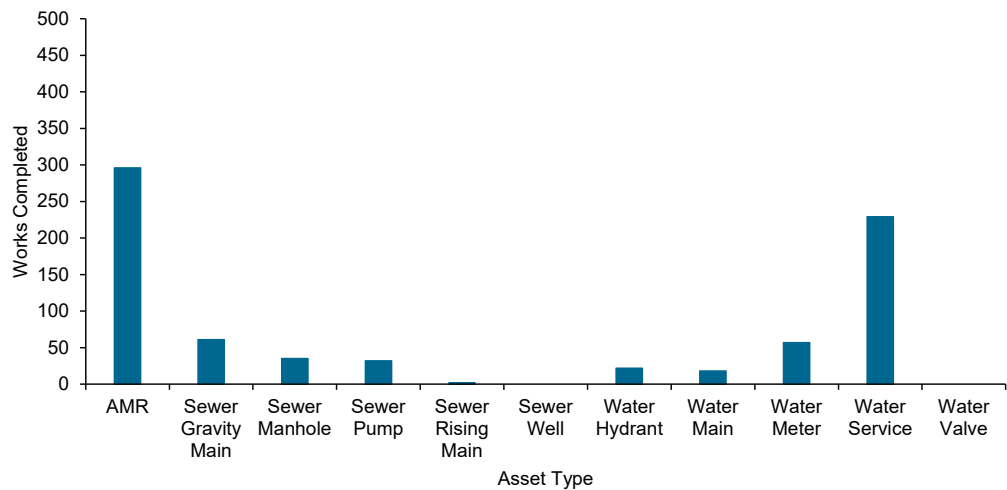
Please note, results are one month in arrears to allow for accurate reporting due to the timing of completed work (i.e., a request received at the end of one month being actioned at the start of the next month).





3.4. Works Completed by Asset Type

The following Chart displays the work that was completed for each asset type during the reporting period. The work that was completed includes Corrective Maintenance (reactive) works, along with Preventative Maintenance Works.



March 2023 Summary:

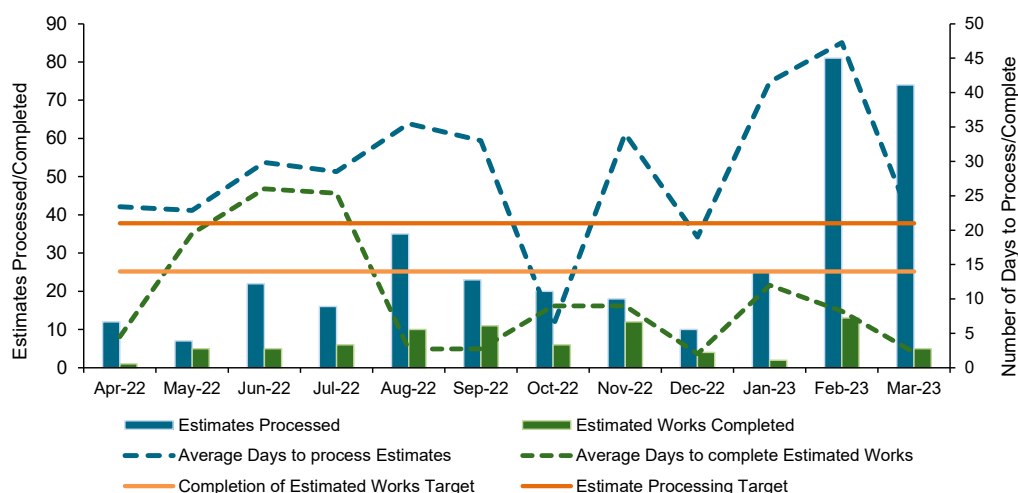
The number of Work Orders completed for the reporting period was 752. This includes 296 Water Meter replacements or new installations.

3.5. Estimated Works

Water Services receives requests from customers for quotations to connect to Council's infrastructure (Estimates). It is important to note that many Estimates are requested by Developers as part of pre-planning for future development stages. As a result, many of the Estimates completed do not result in requests for immediate work to be undertaken. Also, of note is the fact that often requests are received for two block subdivisions where clients seek to understand the total costs involved with subdivision before determining their final course of action.

In the instance where a client does not accept our initial estimate provided, they can request a further breakdown of the fees and charges involved. On some occasions, clients may be able to undertake certain aspects of the work themselves, however, Council always stipulates that any live works undertaken on Council's water or sewerage infrastructure is undertaken by Council. These requests range from large subdivision development connections to a single service connection for a property.

The following Chart displays the number of Estimates processed for customers for the reporting period and the average time taken to complete. The Chart also shows the number of Estimated Works completed and the average time taken for Water Services to complete the Estimated Works.



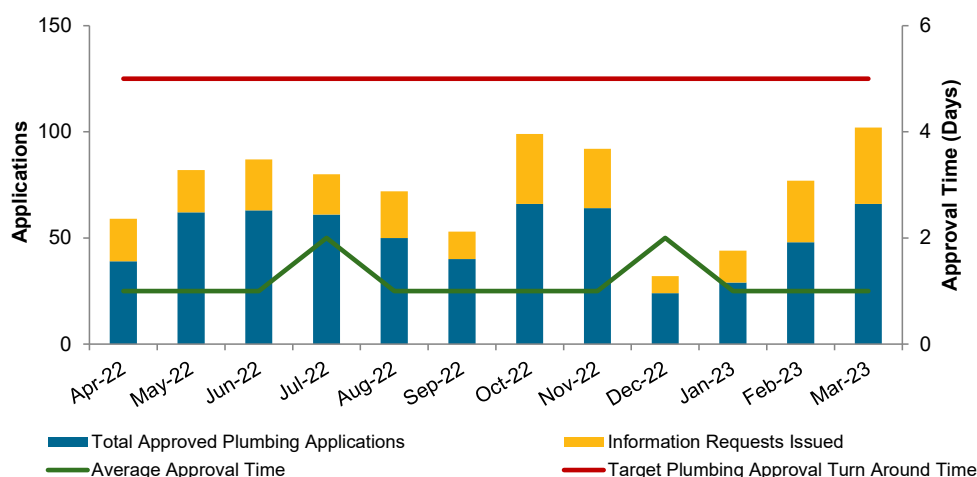
March 2023 Summary:

The number of Estimates processed for customers during the reporting period was 74 with the average time taken to process requests being 20 days which is inside the 21 working day target. During the month, work was undertaken on several incomplete estimate requests received during 2022. Based on current estimate requests the average time taken to complete estimate requests for March would be 7 working days.

The number of Estimated Works Completed during the reporting period was 5 with an average time taken to complete works in the field of two days which is within the 14-working day target.

3.6. Plumbing Applications:

In accordance with the Plumbing and Drainage Act, a plumbing application is required for all new or modifications to plumbing installations. A plumbing application must be lodged to Local Government. Water Services have a regulatory time frame of 20 business days to assess a plumbing application. An internal target of five business days has been set for all residential plumbing applications.



March 2023 Summary:

The number of Plumbing Applications approved for the period was 66 which is an increase of 27% over the previous month. The Approval Turnaround Time was one day which remains well within the five-day target.

3.7. Trade Waste Approvals

There is an ongoing program for undertaking trade waste assessment and licensing applicable businesses that discharge trade waste. As part of the trade waste assessment process a temporary Trade Waste Approval is established while the formal approval process is undertaken. The table below summarises the number of Trade Waste Approvals for the Mackay region.

	Total Approved Businesses	Temporary Approvals in Place	New Approved Businesses for the Month
Mackay South	829	39	7
Mackay North	92	1	1
Sarina	56	2	0
Mirani/Marian	36	1	0
Total	1,013	43	8

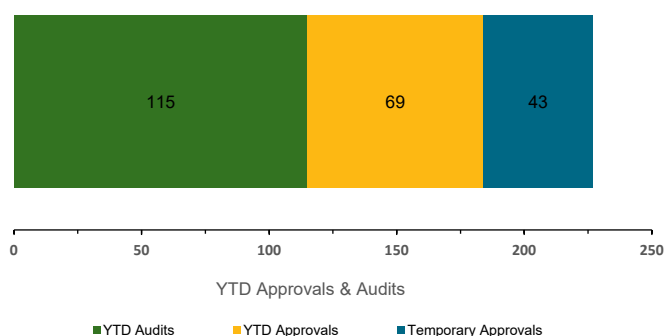
March 2023 Summary:

Eight new Trade Waste Approvals were provided to new businesses after completion of their Trade Waste requirements: four for new businesses and four for change of ownership.

3.8. Annual Trade Waste Activity

Annual targets are set for the Trade Waste Team with respect to licensing trade waste businesses. A combined target of 250 has been set for both new licensed businesses and audits to be completed by July 2022. The following Chart shows the actual approvals, temporary approvals and audits achieved for the year to date.

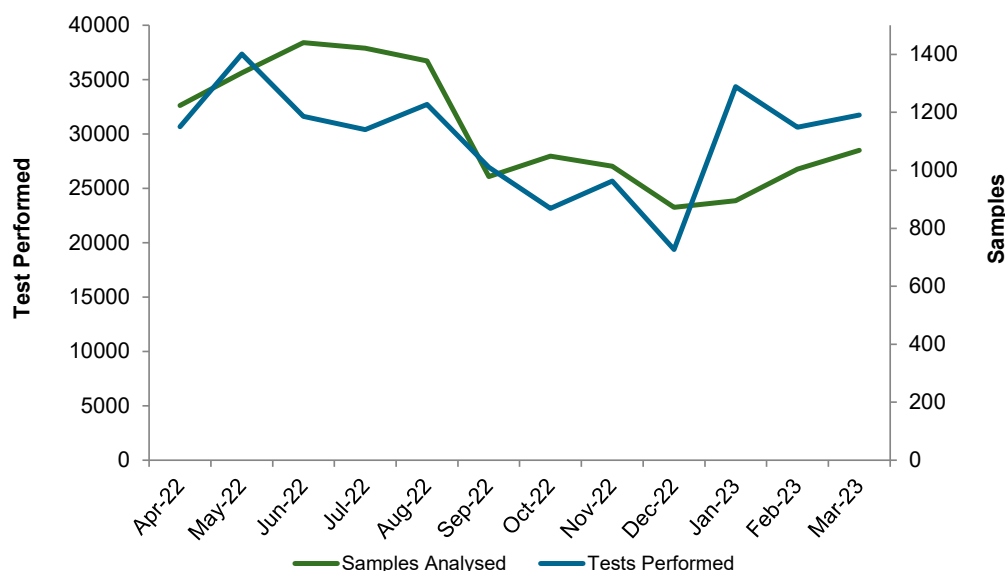
Target Interactions = 250

**March 2023 Summary:**

Eight approvals were issued, and 15 Audits were conducted.

3.9. Scientific and Analytical Services

Scientific and Analytical Services (MRC Laboratory) is National Association of Testing Authorities (NATA) accredited (ISO 17025) to provide sampling and laboratory analysis to both Mackay Regional Council and external customers. A summary of the laboratory activities is detailed below.

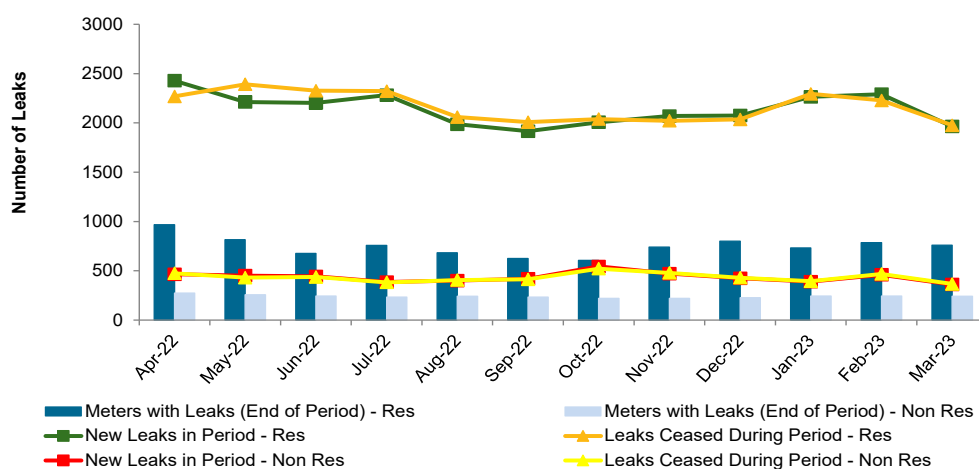


March 2023 Summary:

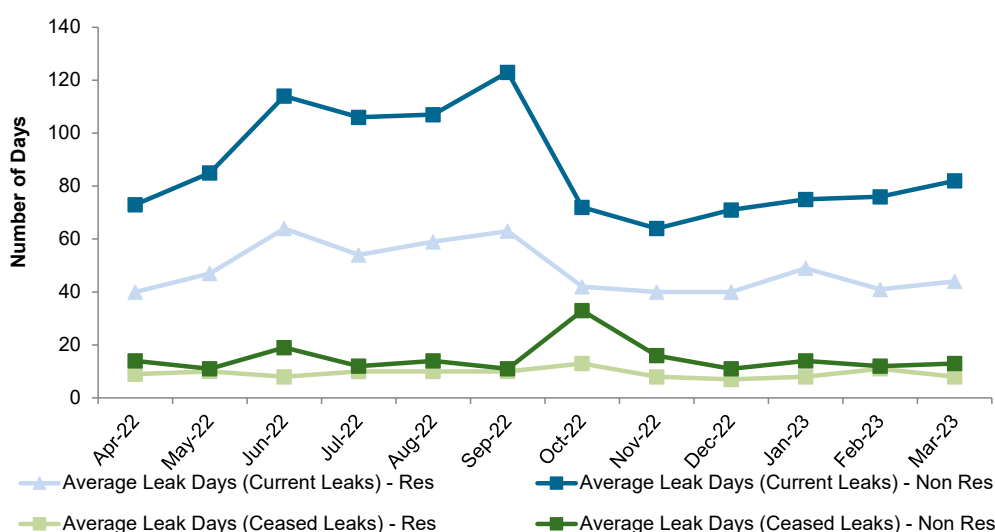
The number of sample batches registered during this period was 474 with 1,069 samples analysed. The total number of tests performed for the month was 31,754 which is a slight increase from the previous month.

3.10. Leak Detection Notifications

Potential leak notifications are sent to customers when the leak is identified as greater than 10 litres per hour (L/h). Notifications are sent by email, SMS and by post to those owners who have not signed up to the myh2o portal and cease after three consecutive months of notification. Property owners signed up to myh2o also receive notifications by email and/or SMS.



Potential Leak Notifications Sent			
Via Aqualus (those not registered to myh2o)			Via myh2o
Email	SMS	Letters	Email & SMS
509	118	388	5,140



March 2023 Summary (25 February 2023 – 25 March 2023):

1,975 leaks ceased for residential properties during the reporting period with an average of 8 days for the leak to cease (i.e., for the leak to be addressed by the property owner). However, there have been leaks that commenced prior to 25 February 2023 that are still ongoing with an average of 44 leak days.

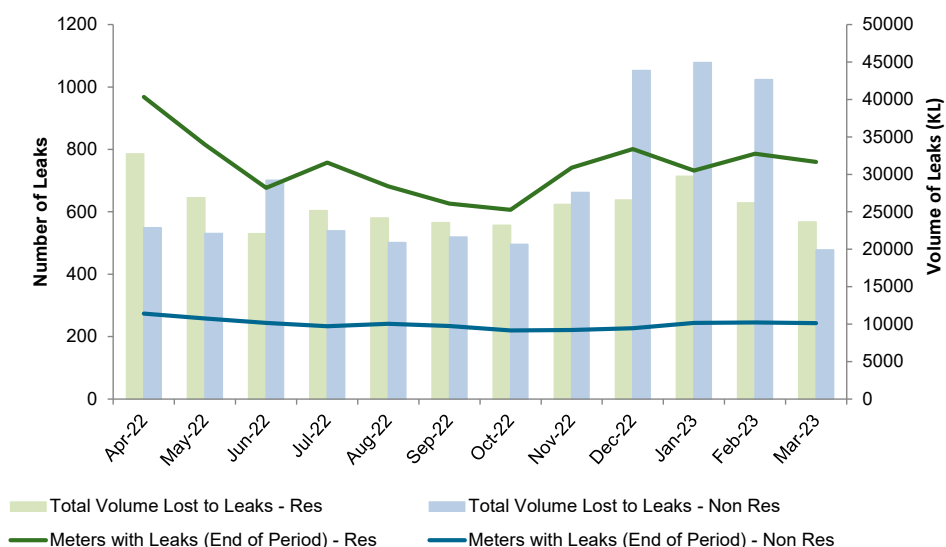
1,964 residential property leaks commenced during the period.

The number of average leak days for residential properties increased to 44 in March 2023. The number of Automated Meter Readers (AMRs) replaced during the month was 296. This will continue to impact reported leaks as data is now being received for these replaced meters whereas data was not being received previously and leaks were not being identified/reported.

361 leaks ceased for non-residential properties during the reporting period with an average of 13 days for the leak to cease (i.e., for the leak to be repaired by the property owner). However, there have been leaks that commenced prior to 25 February 2023 that are still ongoing with an average of 82 leak days.

367 non-residential property leaks commenced during the period.

Considerable effort is devoted towards encouraging non-residential customers to fix the identified leaks, however, some of these leaks are difficult to track down due to the size and complexity of the property.

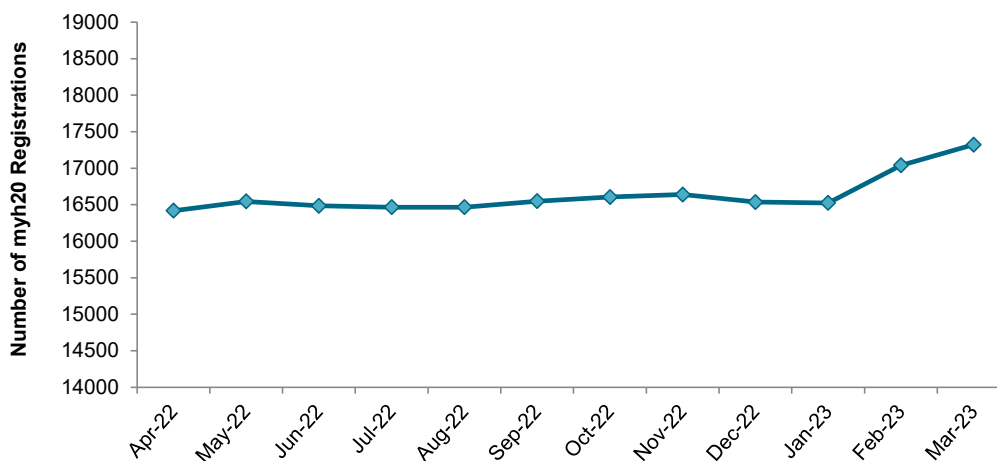

March 2023 Summary (25 February 2023 – 25 March 2023):

This graph highlights the actual total volume of water lost due to leaks for residential and non-residential property owners. For residential, a total of 23,654kL of water was lost due to leaks and for non-residential the total water lost was 19,908kL. These amounts have decreased since the previous month.

3.11. Myh2o Registrations

The following chart shows the cumulative number of myh2o registrations for the reporting period. If a property changes ownership, this property will automatically be removed from the previous owner profile within the myh2o portal.

Please note: MiWater relaunched as Aqualus in May 2020, with a new user interface – there has been no change to the public portal name 'myh2o'.

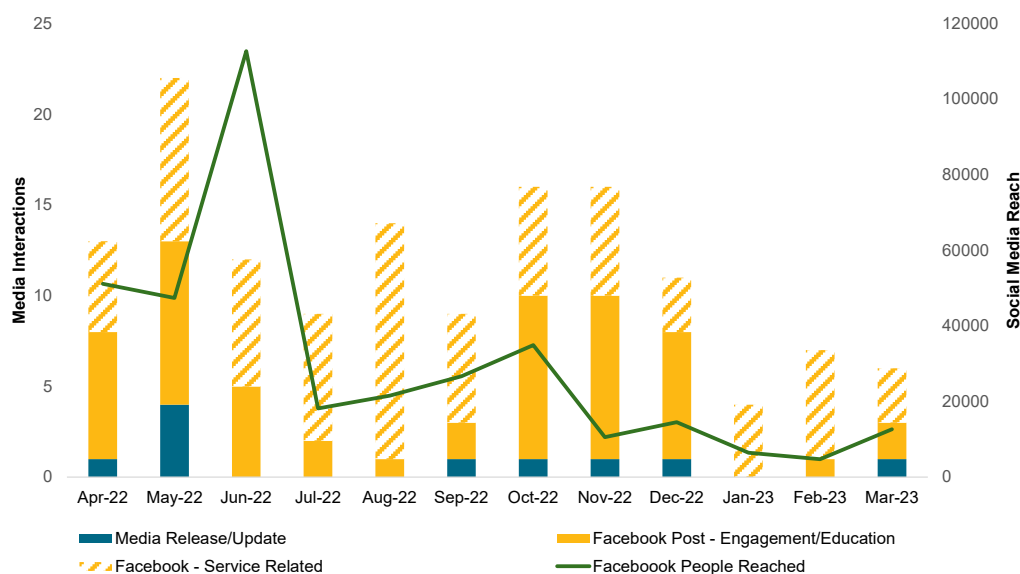


March 2023 Summary:

There were 291 new registrations for the reporting period and 4 de-registrations bringing the total number of myh2o registrations to 17,322 including property owners (15,982), tenants (977) and real-estate agents (363). Data cleansing has occurred in the background that has contributed to the increase in the total number of registrations.

3.12. Community Engagement – Social Media

Water Services engagement with the community is monitored; the following chart shows the number of Media Releases/Updates, informative Facebook posts, and the number of people reached through this social media platform.

**March 2023 Summary:**

There was one Media Release and Media Updates for the period and a total of five Facebook Posts. Three posts were service related, i.e., notices of water supply interruptions, and one engagement post.

- *Water interruption > Edinburgh Place, Beaconsfield*
- *Water interruption > Goldsmith and Credlin Streets, South Mackay*
- *Water interruption > Sunset Place, Eimeo*
- Nightly news bite> Marian reservoir next to get makeover with Mirani works almost complete.
- Myh2o social media advertising campaign - Two paid ads ran on social media for two weeks from March 8 "Water you waiting for" and "Benefits of myh2o".

**3.13. Community Engagement – Education and Information**

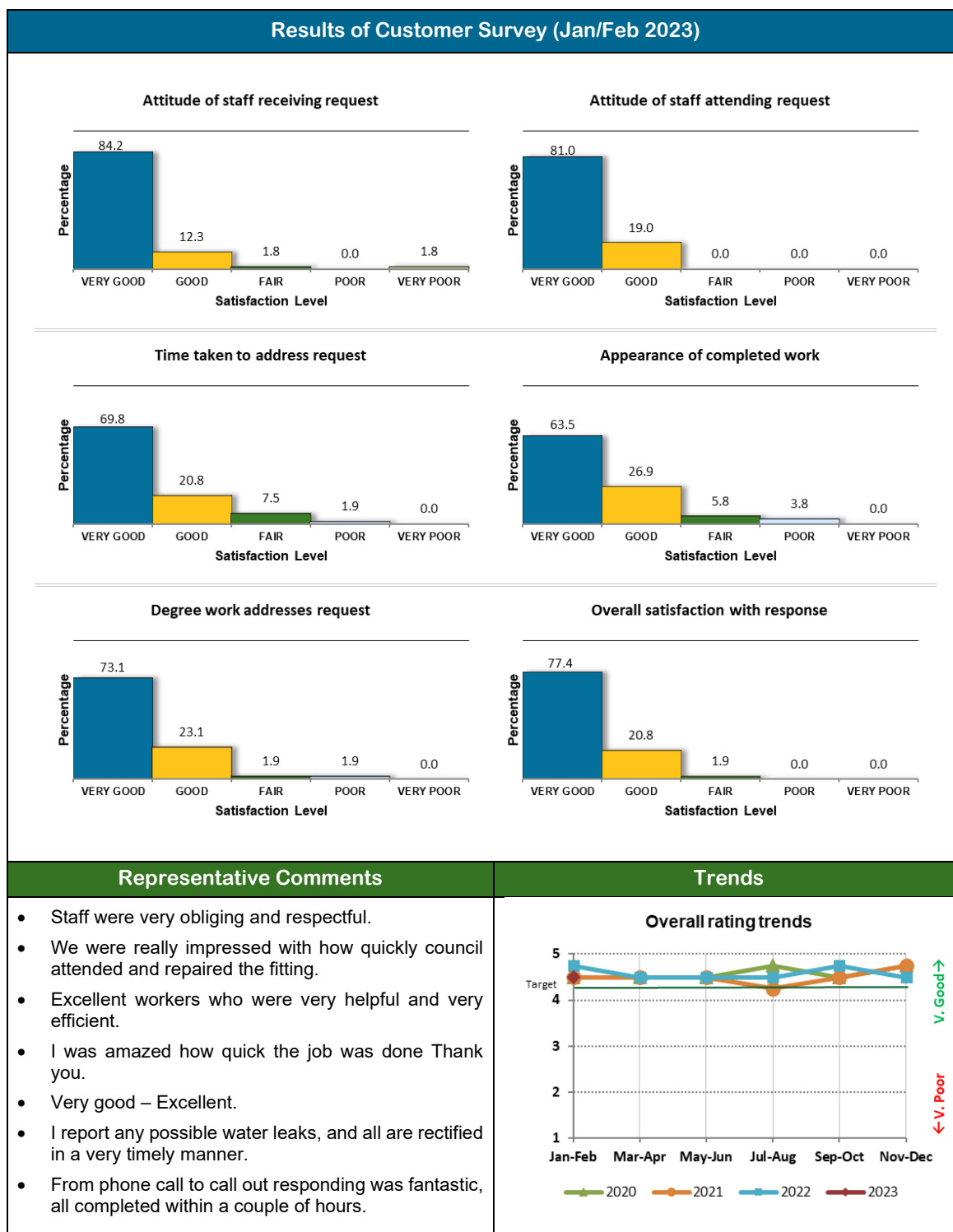
Water Education Sessions generally cover "Water Wise" content together with other topical issues such as the 3 Ps' message: what can and cannot be flushed down the toilet.

The Mackay Regional Council website also continues to provide a vast array of Water information to residents covering 22 important topics with the information updated as and when required. A sample of the topics covered are listed below:

- "Choose Tap"
- "Portable and Permanent Water Refill Stations"
- "Backflow Prevention"
- "Building Over Sewers"

The following Water Education Sessions were delivered to 40 students at the following schools during February 2023:

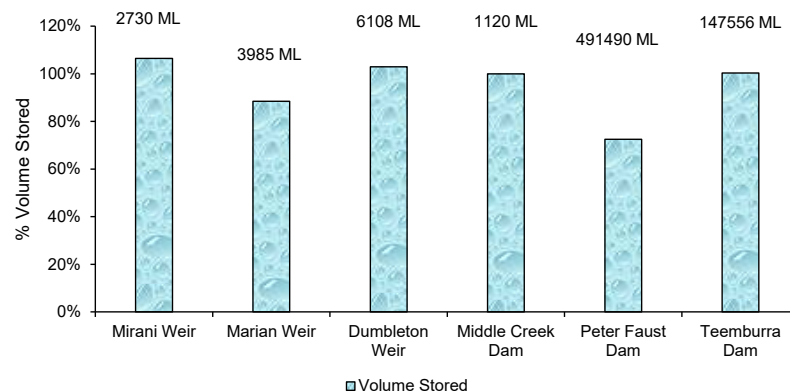
- Goodstart North Mackay – 22 children
- Goodstart Andergrove – 22 children
- Goodstart Eimeo – 22 children
- Walkerston Day-care Centre – 22 children
- Slade Point State School - 27 students
- Glenella State School – years 3,4 and 5 – 53 students

3.14. Customer Survey Results


ASSET MANAGEMENT

4.1. Surface Water Raw Water Storage Capacities

Water is sourced from a combination of surface and groundwater sources. With the exception of Middle Creek Dam, the storage facilities are owned and operated by SunWater. Middle Creek Dam is under Council's control. The water stored in each of the storages is detailed below.

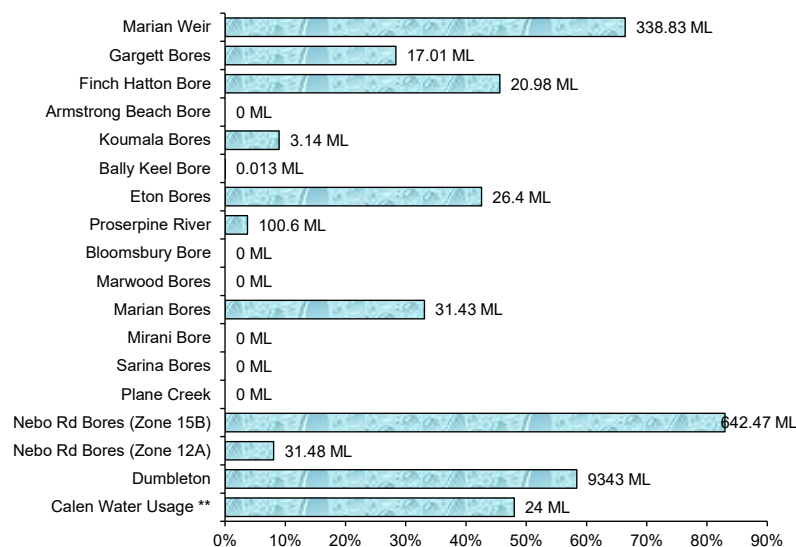


March 2023 Summary:

Middle Creek and Teemburra Dams and Dumbleton and Mirani Weirs are all at or above 100% capacity. Marian Weir Sunwater meter is currently down, with the capacity of 88% recorded as at 9 March 2023. Peter Faust Dam remains at 72% capacity.

4.2. Annual Water Consumption vs Allocation by Source

Water Services has an annual water allocation or water license for each water source. The water allocation and year to date water consumption for each of the water source is detailed below.



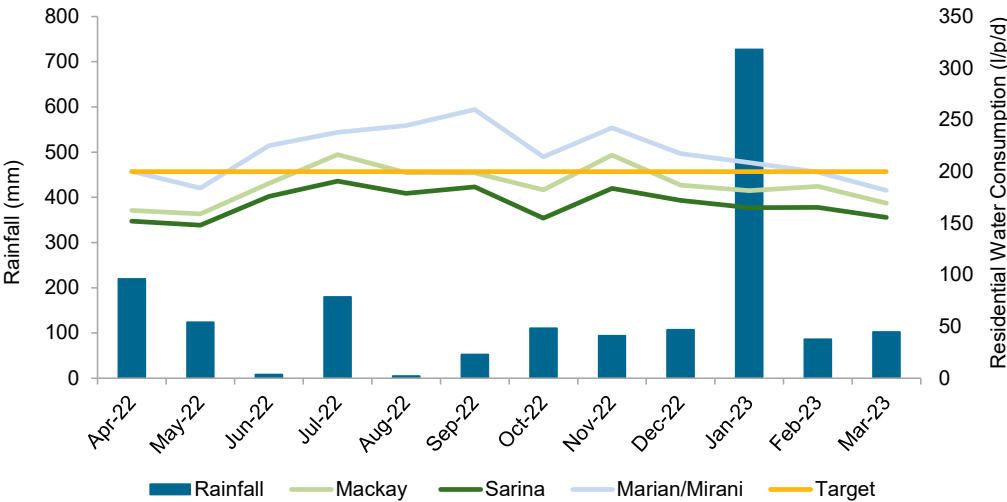
*Calen Water Usage figures are not based on Water Allocation but show the amount of water usage for the area to date.

** Please note no current flowmeter reading is available for Koumala. Estimated values are represented above.



4.3. Water Consumption by Locality – Residential Customers Only

Water Services supplies potable water to both residential and non-residential customers throughout the Mackay region. The average water consumption in each of the three major community centres is detailed below for residential customers only. The water consumption is presented as litres per equivalent person per day (L/p/d).



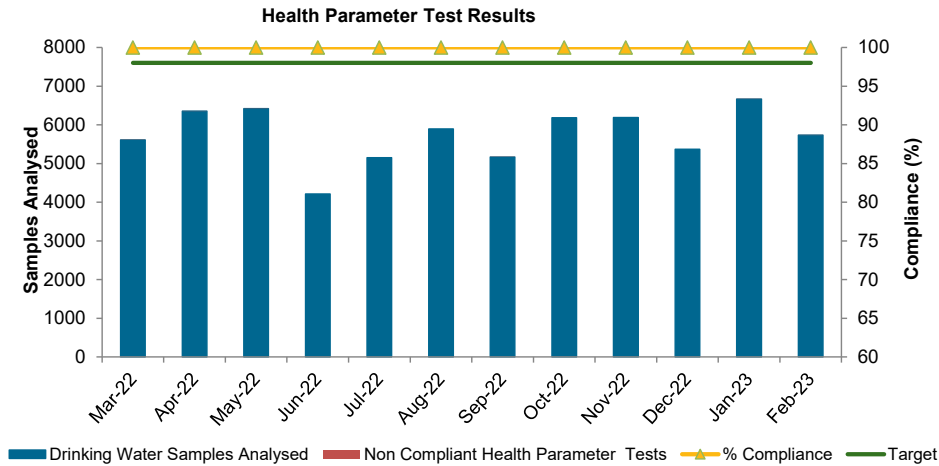
March 2023 Summary:

Water consumption has increased slightly for the Mackay, Sarina and Marian/Mirani communities from February to March however, all remain below the daily water consumption target of 200 l/p/d. Rainfall increased in March 2023 (102.2mm) when compared to February 2023 (86.4mm).

REGULATORY COMPLIANCE

5.1. Drinking Water Compliance

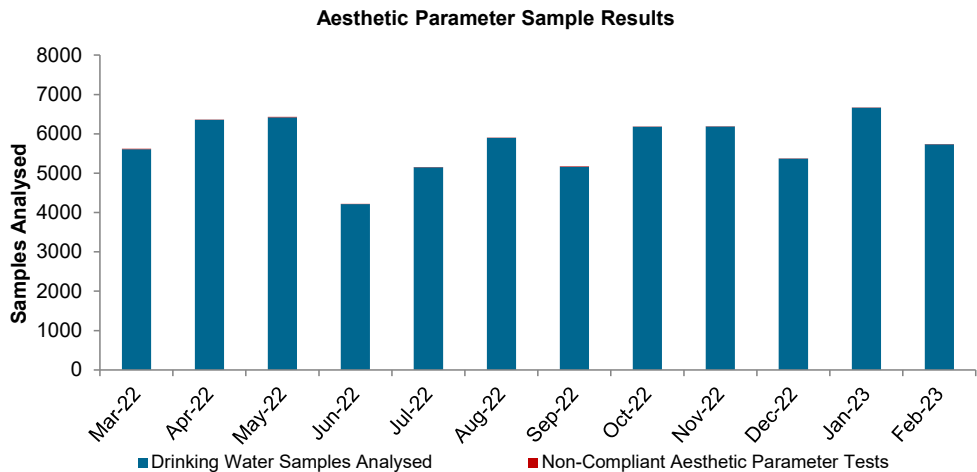
Potable water is provided in accordance with the requirements of the *Water Supply Safety and Reliability Act*, measured against the *Australian Drinking Water Guidelines* (ADWG). Drinking Water samples are taken at the outlet of Water Treatment Plants and at various locations within the reticulation network. Please note, results are one month in arrears to allow for accurate reporting.



January 2023 Summary:

There were two drinking water verification monitoring results from sampling undertaken on 2 and 9 February 2023 which did not comply with the ADWG Health Guideline Value.

The exceedance relates to the Total Trihalomethane (THM) recorded in reticulation samples from the Midge Point Water Supply Scheme. The results of 265ug/L (Beach) and 279ug/L (Park) exceeded the ADWG Guideline Limit of 250 ug/L. The exceedances are attributed to the impacts resulting from changes in the raw water quality. The current treatment plant upgrade at Kelsey Creek will address the THM exceedances once it has been completed.



January 2023 Summary:

There were two Drinking Water Verification Monitoring Sample Results that breached the corresponding ADWG Aesthetic Guideline Value in February 2023.

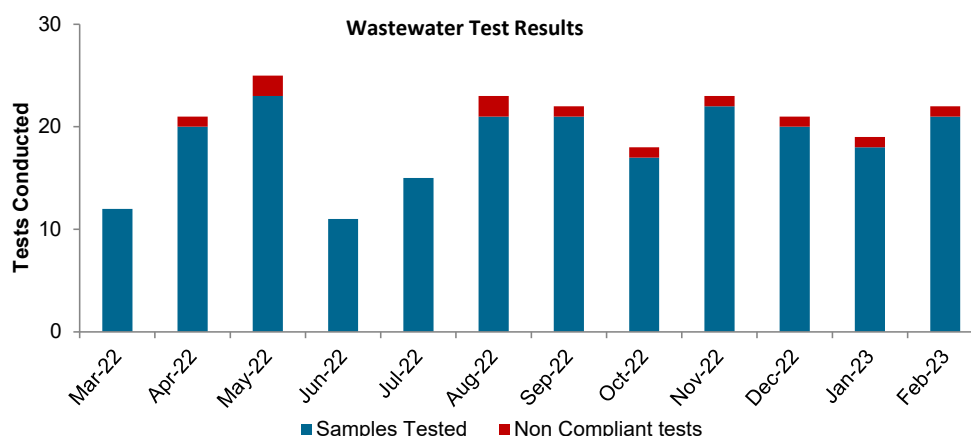
There was one Drinking Water Verification Monitoring Sample Result at Eton Water Supply Scheme (WSS) which exceeded the ADWG Sodium Aesthetic Guideline Value of 180 mg/L with a result of 189 mg/L. As seen in previous months, this result is only marginally above the Aesthetic Guideline Value and is related to the plant's softening process. No follow up or action is deemed warranted at this stage as the results are within the operating range of the Water Softening Plant.

There was one Drinking Water Verification Monitoring Sample Result which exceeded the ADWG Manganese Aesthetic Guideline Value of 100 mg/L. The exceedance of 189 mg/L was reported in the Midge Point Water Supply Scheme (WSS). The treatment plant upgrade at Kelsey Creek should address this exceedance.

5.2. Wastewater Compliance

The discharges from wastewater treatment facilities are regulated by Development Approvals issued by the Department of Environment and Science (DES). The licence requirements differ based on the year the Development Approval was issued and the receiving environment associated with discharges.

Please note results are one month in arrears to allow for accurate reporting.


January 2023 Summary:

All wastewater tests were compliant in February 2023 with the exception of a discharge to water exceedance at the Mackay South Water Recycling Facility (MSWRF) Recycled Water Storage Dam 2 (RWS2). The breach relates to an exceedance of the Thermotolerant coliform and Total Suspended Solids (TSS) levels in the recycled water released to Bakers Creek. This is considered a minor water quality breach as the sample was impacted by faecal matter from local wildlife inhabiting the dam.

Glossary

cfu/ml: colony forming unit per millilitre.

µg/L: micrograms per Litre

mg/L: milligrams per Litre

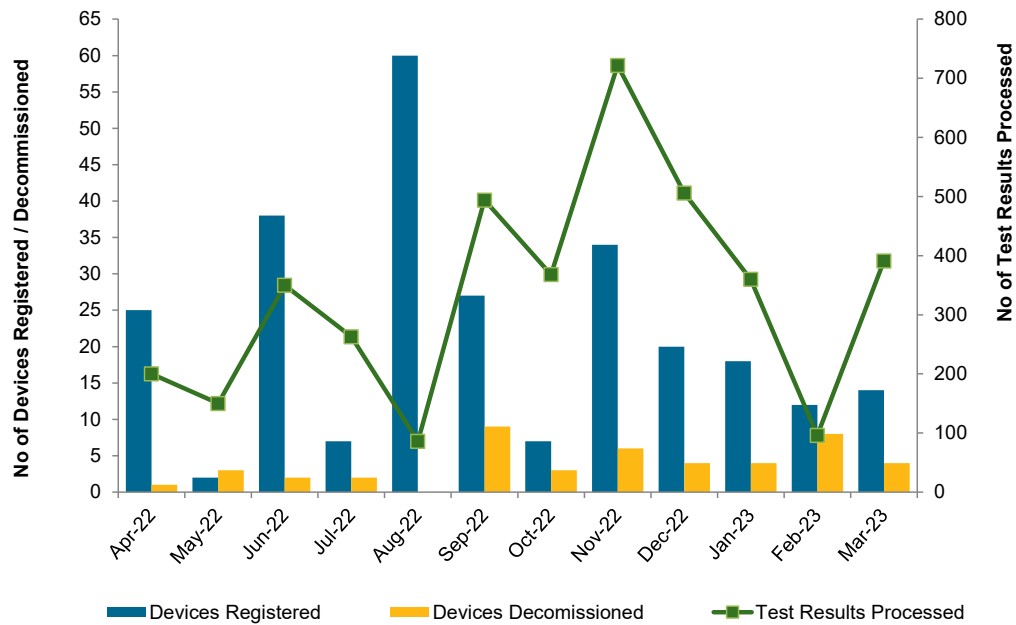
5.3. Regulator Reporting:

There was one incident that required reporting to the Department of Environment and Science (DES), the Environmental Regulator, during March 2023.

The Mackay South Water Recycling Scheme, Recycled Water Storage Dam 2 (RWS2) discharge to Bakers Creek sample returned a high Thermotolerant level and Total Suspended Solids (TSS) concentration (from sampling undertaken on 21 February 2023). This breach was reported to DES (Part A) on 9 March 2023, with Part B investigation report provided on 28 March 2023.

5.4. Backflow Prevention Device Register

Backflow prevention devices are designed to protect the town’s drinking water supply from contamination by acting as a barrier, keeping contaminated water separate from the drinking water supply. Local Governments have a legislative requirement in accordance with the *Plumbing and Drainage Regulation 2019* to implement and maintain a register of all devices in the municipality.



March 2023 Summary:

14 new devices were registered, four devices were decommissioned, and 391 tests were processed on backflow devices for March 2023.

11.5. ORGANISATIONAL SERVICES

11.5.1. ORGANISATIONAL SERVICES MONTHLY REVIEW REPORT - MARCH 2023

Author	Director Organisational Services (Angela Hays)
Responsible Officer	Director Organisational Services (Angela Hays)
File Reference	Departmental Monthly Review Reports
Attachments	1. Organisational Services Monthly Review Report March 2023 [11.5.1.1 - 21 pages]

Purpose

To provide Council with the Organisational Services Monthly Review Report for the month of March 2023.

Related Parties

Nil

Corporate Plan Linkage

Operational Excellence

Process and Systems - We develop and continually improve and innovate to create efficient processes that deliver value for our community. Council will endeavour to make service levels more transparent and harness opportunities for existing and emerging technologies to aid this delivery.

Officer's Recommendation

THAT the Organisational Services Monthly Review Report for the month of March 2023 be received.

Council Resolution ORD-2023-109

THAT the Organisational Services Monthly Review Report for the month of March 2023 be received.

Moved Cr Townsend

Seconded Cr Green

CARRIED UNANIMOUSLY



Organisational Services

Monthly Review

> March 2023

Contents

1.	EXECUTIVE SUMMARY	3
2.	SAFETY	4
2.1	Incidents and Injuries	4
2.2	Lost Time Injuries & Days Lost	5
3.	FINANCIAL POSITION	6
4.	SHARED SERVICES	8
4.1	Overview of External Customer Services	8
4.2	Development Services Business Support	10
4.3	Employee Services	10
5.	INFORMATION SERVICES	12
5.1	IT Support	12
5.2	Cyber Security	13
6.	PROCUREMENT & PLANT	14
6.1	Procurement Services	14
6.2	Fleet	15
7.	PROPERTY SERVICES	15
7.1	Aquatic Facilities	15
7.2	Security	17
7.3	Scheduled Maintenance	18
7.4	Land & Tenure	18
8.	PEOPLE AND CULTURE	19
8.1	Key Projects and Initiatives	19
8.2	Organisational Development Metrics	20
9.	FINANCIAL SERVICES	20
9.1	Key Activities	20

1. EXECUTIVE SUMMARY

This report is for the Organisational Services Department for the month of March 2023:

- During the month of March, Council achieved a local spend of \$13.3m, which puts the total local spend for this financial year at more than \$100m.
- The Contact Centre took almost 8,500 calls from the community during March, nearly 1000 more than last month. A 96% customer satisfaction rating was achieved during this busy period.
- Recruitment activity was also high during March, with 388 applications received for the 56 positions advertised.
- We launched the MRC graduate program during the month, across eight professional streams. Offering permanent employment and a two-year professional development program, we have seen strong interest in these positions.



Angela Hays
Director Organisational Services

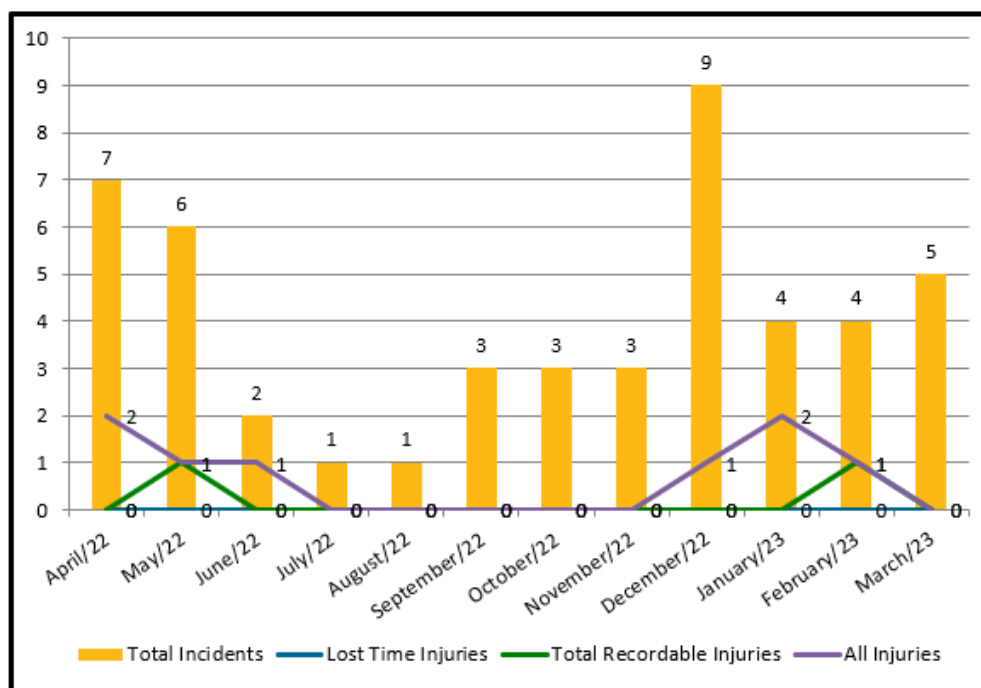
2. SAFETY

2.1 Incidents and Injuries

In March 2023:

- Forty-nine safety interactions were completed.
- Twelve site safety inspections were completed.
- 98% of monthly action plans activities were carried out.

Five incidents were reported in March, involving MRC employees, members of the public or contractors.



The following near miss incident was reported in March:

- Gate marking edge of loading dock was unlocked/open, staff member stepped backwards to let others pass and gate partially opened, with her heel over the edge.

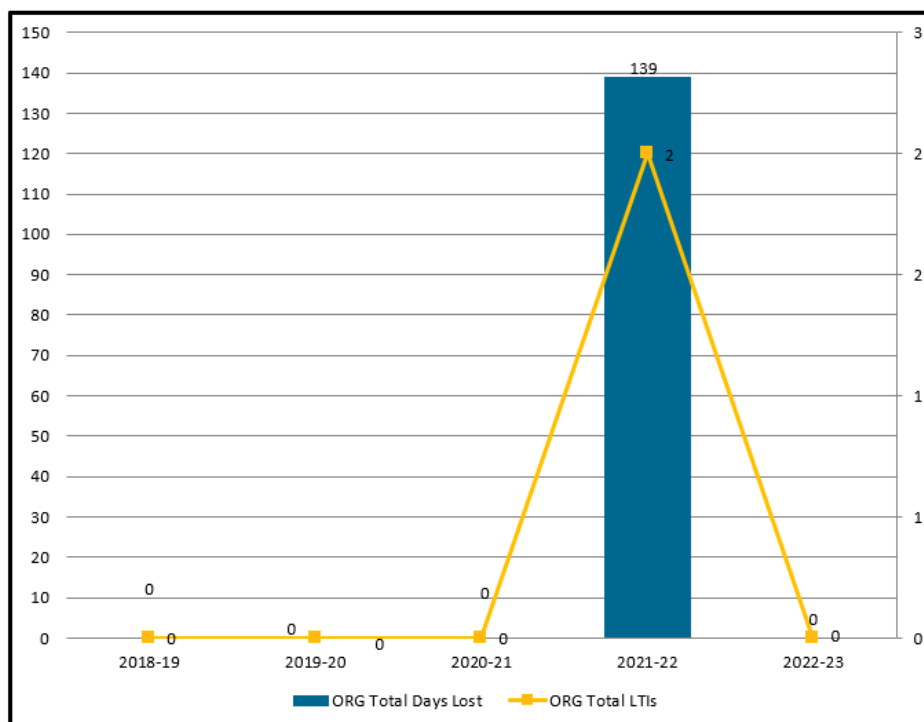
The following incidents involving a member of the public or contractor were reported in March:

- Patron brushed arm against lane rope causing laceration.
- Swim teacher injured right arm/wrist when struck by a student jumping into the pool.
- Aggressive and abusive person within venue.
- White fumes coming from hydrochloric storage shed. Emergency declared and QFES responded.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

2.2 Lost Time Injuries & Days Lost

For the 2022-23 year, there have been no lost time injuries recorded.



Department	2018-19		2019-20		2020-21		2021-22		2022-23	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Finance										
Information Services										
Shared Services							1	3		
People & Culture										
Procurement & Plant							1	136		
Property Services										
Governance & Safety										
Office of the Mayor & CEO										
Organisational Services										
Total	0	0	0	0	0	0	2	139	0	0

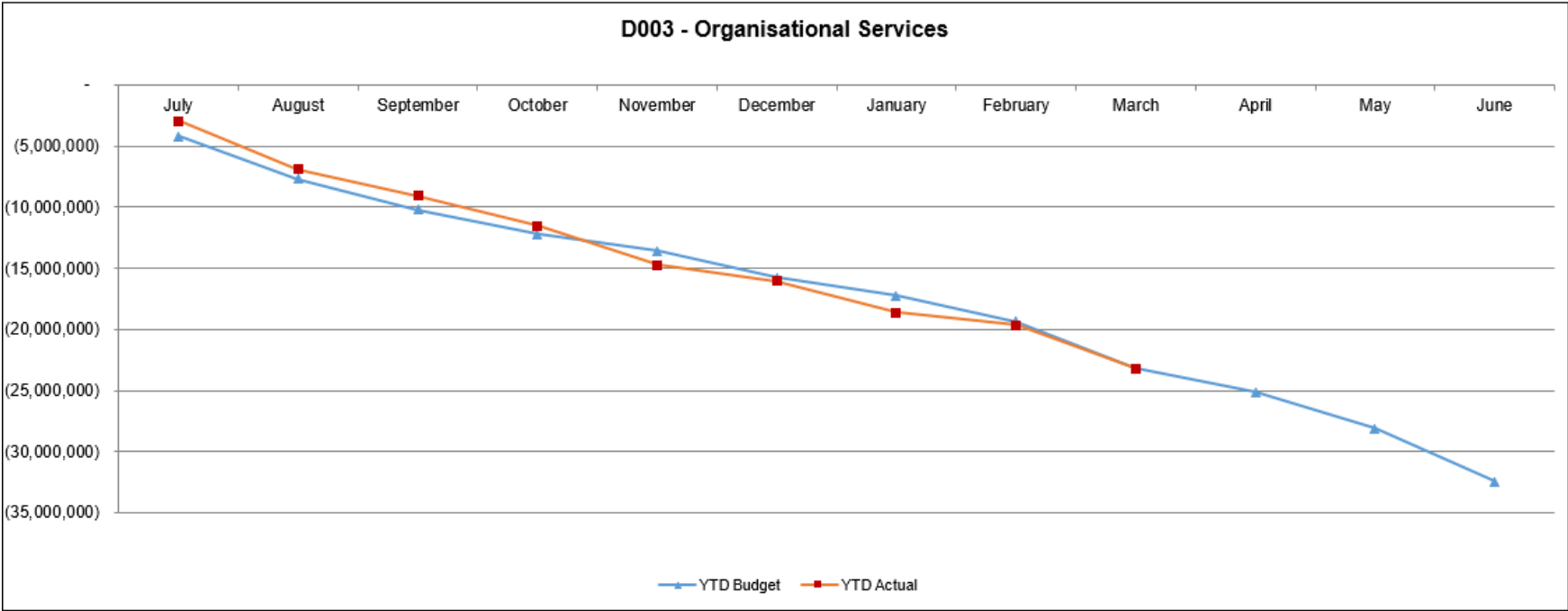
Glossary

Incident	Any unplanned event resulting in or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Total Recordable Injuries (TRI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)
NTI	Non-Treatment Injury
FAI	First Aid Injury
MTI	Medical Treatment Injury
SDI	Suitable Duties Injury
LTI	Lost Time Injury

3. FINANCIAL POSITION

Operating Result for D003 For the period ending 31 March 2023

	Annual Original Budget	Annual Revised Budget	YTD Budget	YTD Actual	YTD Variance	Program Manager Comments
	\$000	\$000	\$000	\$000	\$000	
D003 - Organisational Services						
3.01 - Organisational Services Management	(1,605)	(1,389)	(553)	(549)	4	On track
3.02 - People & Culture	(3,224)	(3,802)	(2,692)	(2,168)	524	Continued vacancies and delayed projects [due to vacancies]
3.03 - Financial Services	(3,780)	(3,539)	(1,885)	(1,848)	38	Ontrack Staff vacancies major contribution to variance
3.04 - Procurement & Plant	4,578	4,562	3,224	2,211	(1,013)	Under recovery of internal plant hire
3.05 - Information Services	(10,190)	(9,993)	(7,733)	(8,163)	(430)	Timing of invoices against cloud hosting and software maintenance.
3.09 - Shared Services	(7,181)	(7,110)	(5,057)	(5,022)	35	On track, current vacancies contributing to variance
3.11 - Property Services	(10,714)	(11,087)	(8,587)	(7,750)	837	Staff vacancies (2), general invoicing lag, 2 large invoices for Belgravia awaiting evidence prior to payment (\$400k), lack of contractors to execute works
3.17 - W4Q & Fed's COVID Funding	-	(31)	(5)	(3)	1	Internal transfer of plant hire
3.18 - Works for Queensland Round 4	(152)	(48)	74	82	9	Internal transfer of plant hire
3.19 - Local Roads & Community Infrastructure Program Fed-F	-	-	-	(1)	(1)	On track
Operating Surplus / (Deficit)	(32,268)	(32,437)	(23,214)	(23,211)	4	



4. SHARED SERVICES

4.1 Overview of External Customer Services

KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
First Contact Resolution (FCR)	The percentage of external customer enquiries that are resolved at the first point of contact.	< 50%	50-60%	> 60%	52%
Abandoned Calls	The percentage of customers that abandon their call before being served.	> 6%	4.5-6%	< 4.5%	12%
Customer Satisfaction	A measure of customer satisfaction as reported by the end of call survey.	< 80%	80-85%	> 85%	96%
Customer Request Completion*	Service requests resolved within corporate standard timeframes.	< 80%	80-85%	> 85%	91%

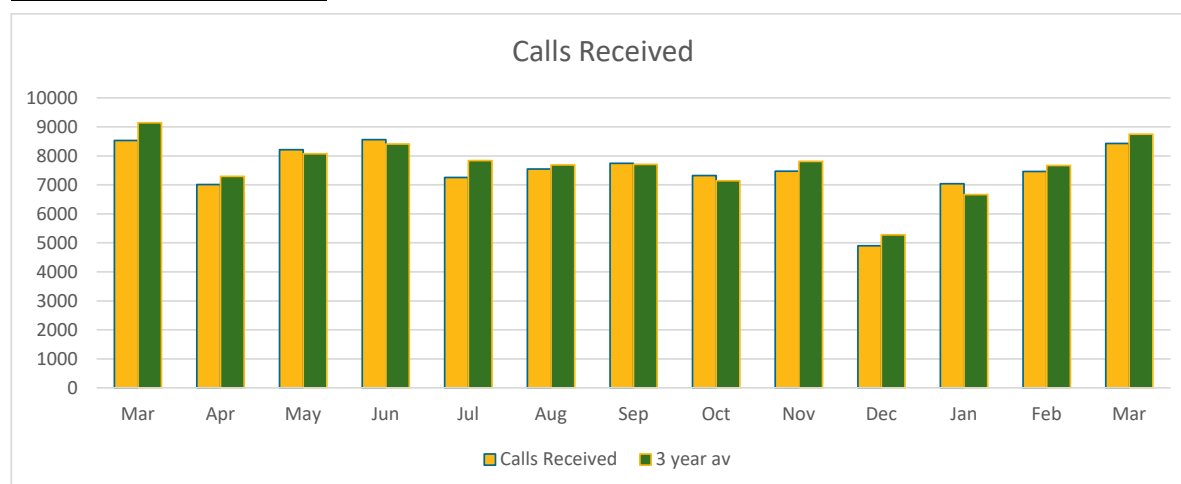
Notes:

Abandoned Calls: March is historically a busy month with high volumes of calls due to rates falling due, staff resourcing over this period has contributed to this result.

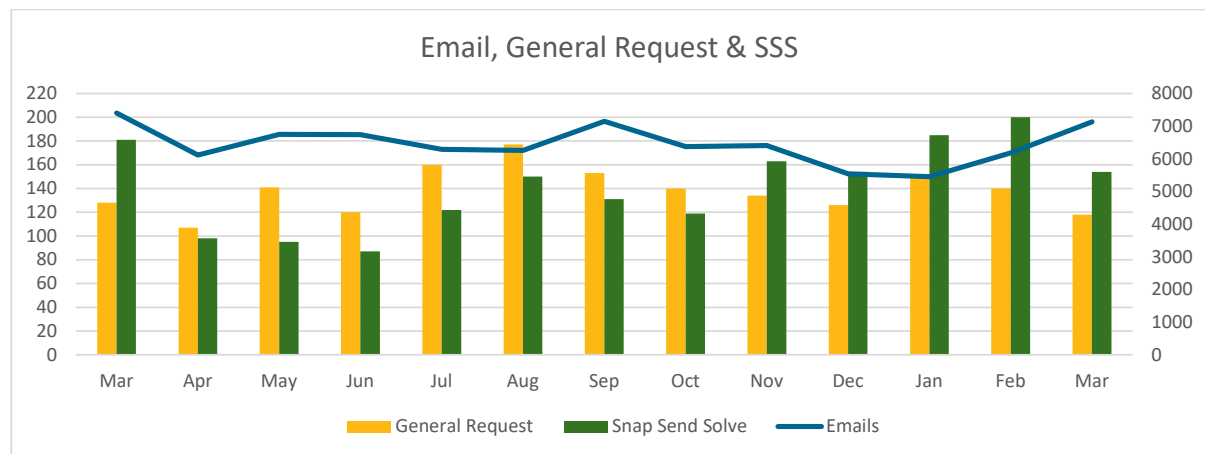
Concierge Service: In March, the Concierge Officers interacted with 567 customers and were able to resolve 32% (183) of enquiries at first contact.

External Customer Satisfaction: The Customer Service Team achieved high levels of customer satisfaction results this month, with 96% of completed surveys indicating that our external customers were highly satisfied with the service provided.

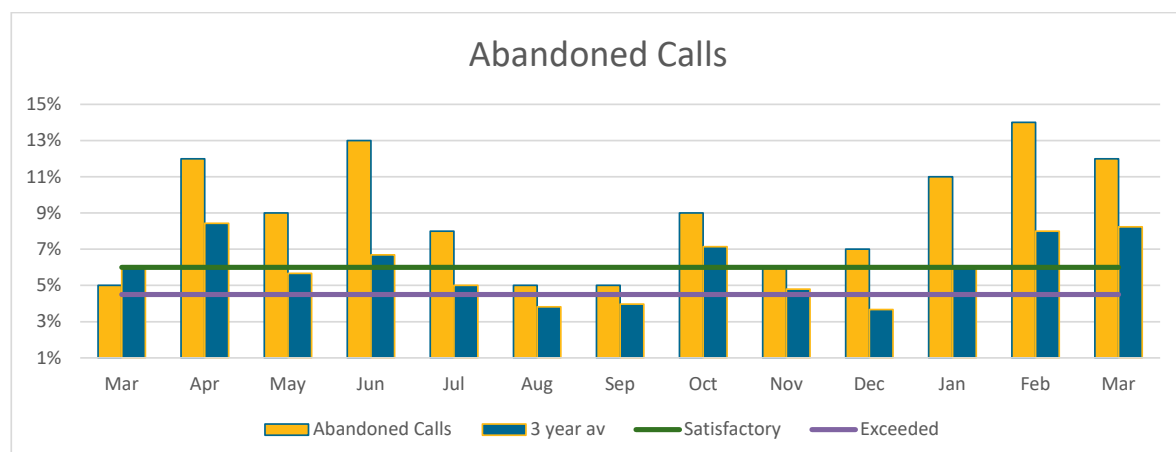
KPI Graphs and Commentary



Calls Received: A total of 8,428 calls were received in the March 2023 reporting period, averaging 366 calls per day. Total calls received are below the 3-year average for the reporting period. Calls received for the same period in 2022 were 8,530.

Emails and Online Services:


Emails and Online Services: A total of 7,136 emails were received in March 2023, showing a decrease of 266 from the same period last year. General Requests have decreased over the reporting period and Snap Send Solve submissions show a slight decrease, receiving 118 and 154, respectively.

Abandoned Calls:


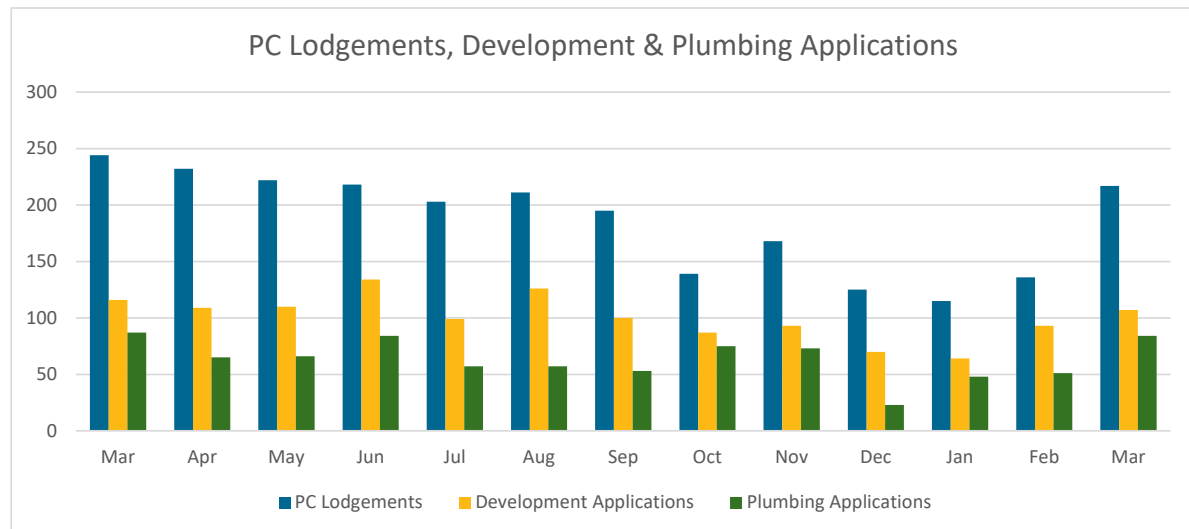
Abandoned Calls: Abandoned Calls were 12% for March 2023 (864 calls), whilst 11% (790 calls) took up the call back option. The average time to answer a call was 3 minutes and 58 seconds.

Customer Requests – Top 5:

MRC Top 5 Pathway Requests Lodged in March 2023	Volume	% of total requests
Mowing & Weeds Maintenance	79	1.9%
Tree Maintenance	65	1.5%
Roads – General	53	1.2%
Phone Message	50	1.2%
Maintenance of Drainage Reserves	35	0.8%

4.2 Development Services Business Support

PC Lodgments and Development/Plumbing Applications:



PC Lodgments and Development/Plumbing Applications: 217 building approvals were lodged by private certifiers (PC) in March 2023, together with 107 development and 84 plumbing applications.

4.3 Employee Services

Staff Contingent:

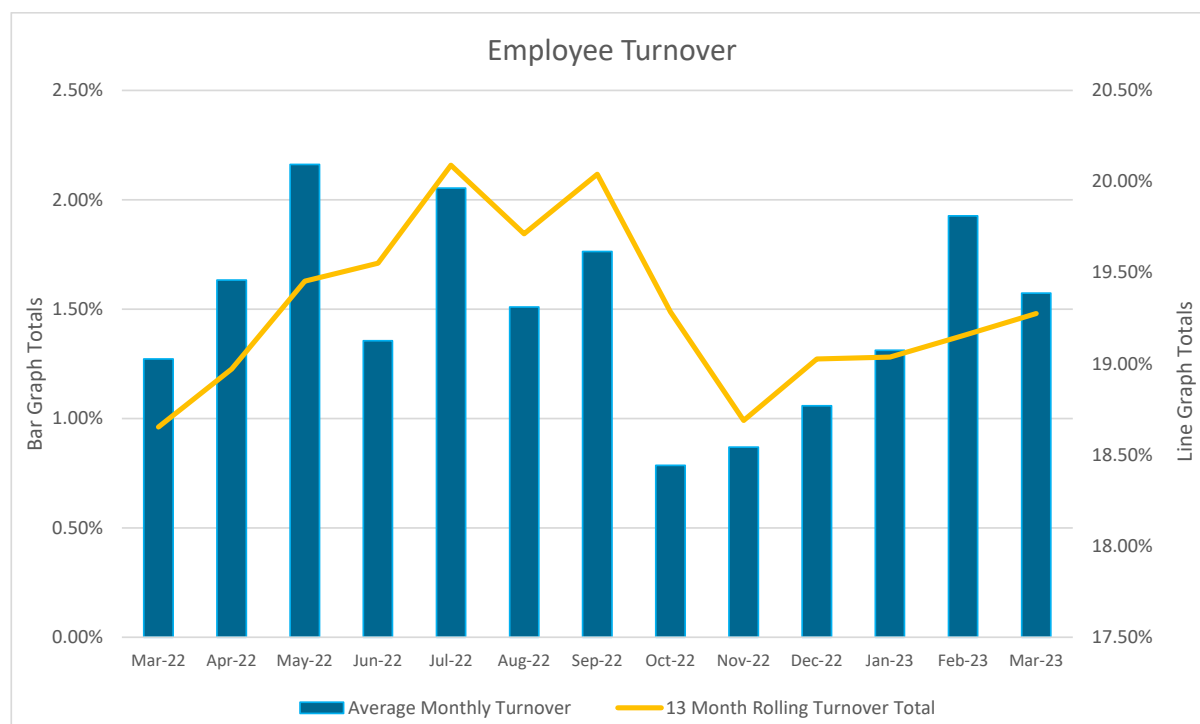
	CW	CCS	DS	ECI	OM & CEO	OS	TOTAL	Prev. Month
Casual	1	73	7	1	1	1	84	86
Contract	4	5	3	8	2	6	28	29
Job Share	0	6	0	1	0	3	10	10
Permanent Full Time	81	114	175	289	23	156	838	847
Permanent Part Time	4	25	8	5	2	34	78	78
Temporary Full Time	6	21	18	17	0	26	88	78
Temporary Part Time	1	6	1	1	0	9	18	14
TOTAL EMPLOYEES *	97	250	212	322	28	235	1144	1142
TOTAL ACTIVE VACANCIES **	21	21	12	38	2	35	129	135

* Total employees excludes Councillors, Mayor & Deputy Mayor

** Total active vacancies are defined as vacant positions which have been approved for and are undergoing recruitment

Monthly Recruitment:


Monthly Recruitment: For the month of March there were 182 total vacant positions, 56 positions were advertised resulting in 388 applicants and 36 positions filled.

Staff Turnover:


Staff Turnover: 12 month rolling average turnover was 19.28%. The monthly turnover for March was 1.57%

The HR Industry Benchmark Survey conducted by the Australian Human Resource Institute (AHRI) in 2021 found the overall average employee turnover rate in Australia, across all sectors, is 17%. This is inline with findings for 2019 (also 17%) and up from 15% in 2020.

5. INFORMATION SERVICES

5.1 IT Support

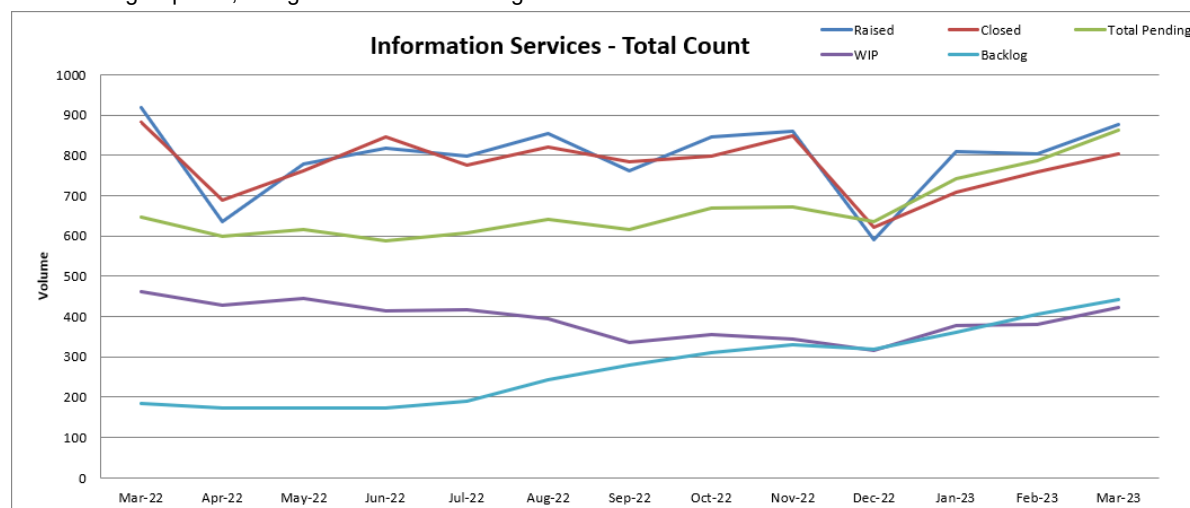
Internal Service Metrics:

KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
Incident Resolution	Percentage of incidents resolved within corporate standard timeframes	<80%	80-85%	>85%	81%
Service Request Resolution	Percentage of service requests resolved within corporate standard timeframes	<80%	80-85%	>85%	80%
Internal Customer Satisfaction Survey	IT email survey - % of customers whose experience met or exceeded expectations	<75%	75-85%	>85%	98%

Notes: Incidents and Services resolution recovered to KPI this month, although of note resolutions are still focused on closing backlog requests that had already breached SLAs. Resource constraints continue to impact work in progress and backlogs. Revamped approach to recruitment activity underway looking critically at how we advertise Information Communication Technology entrance roles and Mackay Regional Council as an employer. This is building off works recently undertaken by P&S and ES in the video campaign for outdoor workforce. Using artificial intelligence, a revised recruitment advertisement and its positioning of the role, organisation and region was placed.

KPI Commentary:

Incident and Service Request Metrics: The volume of incident and service requests increased from 804 in February to 877 in March. Information Services continues to deliver significant infrastructure and application improvements (both functional and technical including security) whilst maintaining quality. The below graph identifies the Raised Vs Closed and Pending requests, along with WIP and backlog.



Definitions:

WIP: complex requests that are within service level agreements and simple requests open on day of raising.

Backlog: complex requests that have exceeded service level agreements and simple requests remaining unresolved after day of raising.

Information Services Satisfaction Survey – March 2023

March 2023 Survey		Rating %
1	How would you rate the level of customer service received? (Timely updates, follow through, helpfulness, communication skills)	89%
2	Was your request completed within a reasonable timeframe? (If not please state expectation in comments section please.)	85%
3	Was your support request completed to your satisfaction?	86%

March 2023 Survey Results	Below Expectations	Met Expectations	Exceeding Expectations	Not Assigned	Totals	
# of Responses	14	227	426	0	667	* Not assigned excluded
Overall Rating	2%	34%	64%	N/A	98%	

5.2 Cyber Security

The update below is aligned to workstreams conducted under the Cyber Security @ Council (CS@C) Governance and Controls plan.

- **Sustainable cultural and behavioural change**
 - March 2023 as follows (inclusive employee and contractor): -
 - 29 new enrolments notified to conduct training.
 - 9 enrolments successfully completed training.
 - 22 enrolments awaiting completion of training.
 - Distribution of Cyber Security Bulletin – March 2023.
- **Advancing Cyber Security – Industry Alignment**
 - Continuation of plan as follows: -
 - Blocking of legacy authentication protocols.
 - Incorporation of additional corporate access and applications currently non-federated to federated.
 - Multi Factor Authentication implementation rollout throughout the organisation.
 - Implementation and operationalisation of Security Information and Event Management (SIEM) system.
 - Implementation and operationalisation of Vulnerability Assessment System (VAS).

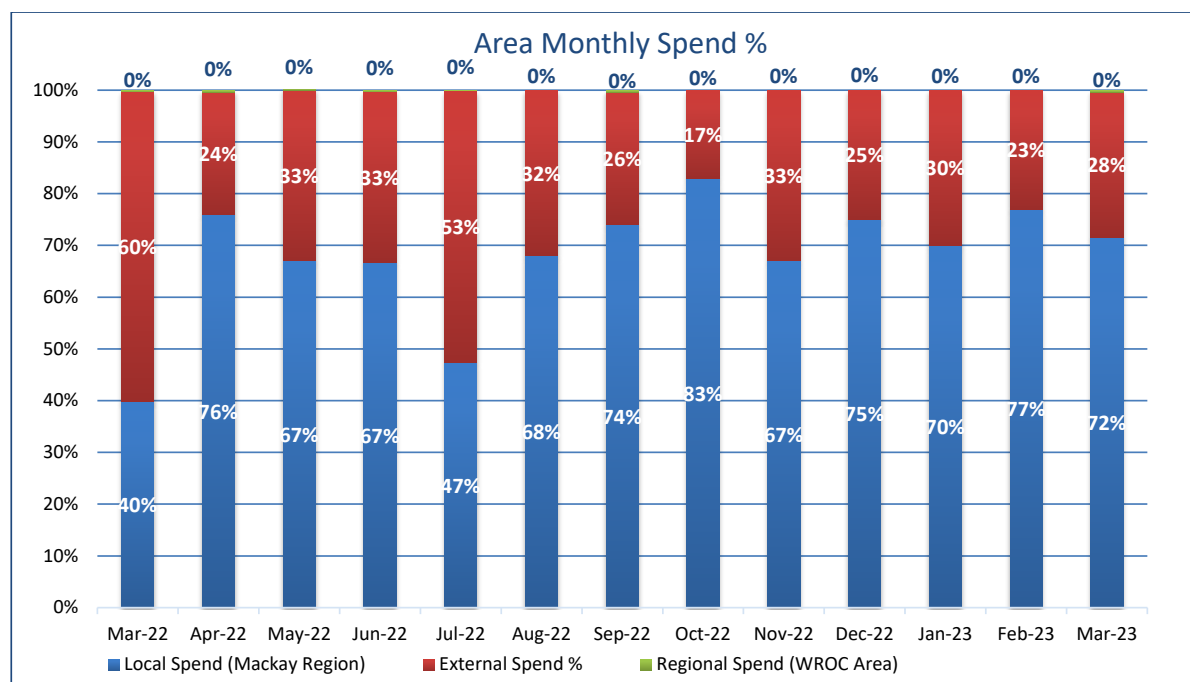
6. PROCUREMENT & PLANT

6.1 Procurement Services

Activity	March 2022	March 2023
Purchase Orders (PO) Raised	1609	1612
Line Items in POs	4397	4292
POs Received	903	2645
Line Items in POs Received	4188	5662
Invoices Processed	3691	2126

Request for Quotes Issued	4	6
Request for Tenders Issued	3	4
Tenders Awarded	2	6
Quotes Awarded	4	4

Area	Monthly Amount March 2023	Monthly % March 2023	FYTD Amount	FYTD %
Local Spend (Mackay region)	\$13,332,261	72%	\$102,474,363	73%
Regional Spend (WROC area)	\$ 73,354	0%	\$ 486,792	0%
External Spend	\$ 5,225,938	28%	\$ 37,265,355	27%



6.2 Fleet

While several items of plant and equipment have been received during the month of March, there remains to be delays on deliveries. Items of note that were received include bushranger mowers, Kubota tractor, large truck and generators.



7. PROPERTY SERVICES

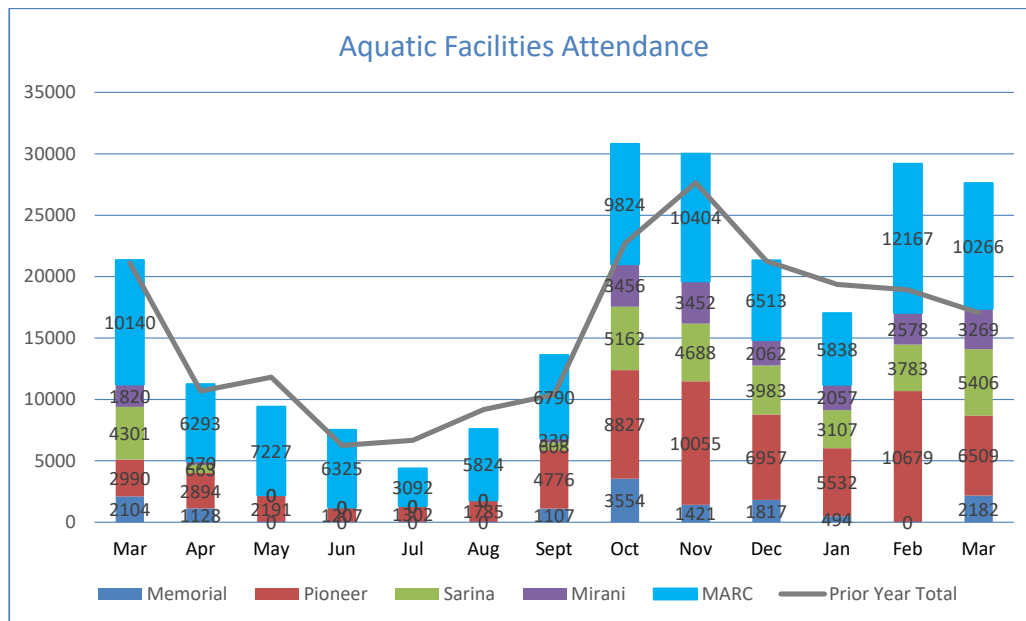
7.1 Aquatic Facilities

Aquatic Facility Attendance Figures

Facility	March 2022	March 2023
Memorial Pool	2,104	2,182
Pioneer Pool	2,990	6,509
Mirani Pool	1,820	3,269
Sarina Pool	4,301	5,406
Mackay Athletic and Recreation Complex (MARC)	10,140	10,266

Notes: Memorial Pool re-opened on 3 March 2023 after roof repairs (closure from 14 January 2023)

Aquatic Facilities Attendance March 2022 to March 2023 - Monthly Comparison

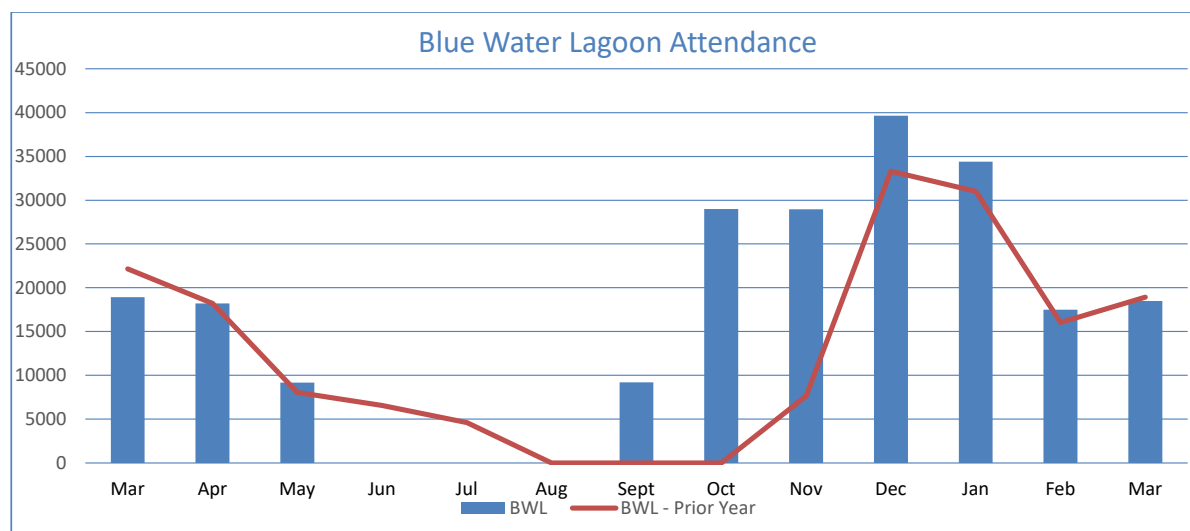


Bluewater Lagoon Attendance Figures

Facility	March 2022	March 2023
Bluewater Lagoon	18,933	18,483

Notes: Bluewater Lagoon – data compiled by operator for March 2023, as counter at facility not operational after electrical storm 1 February 2023.

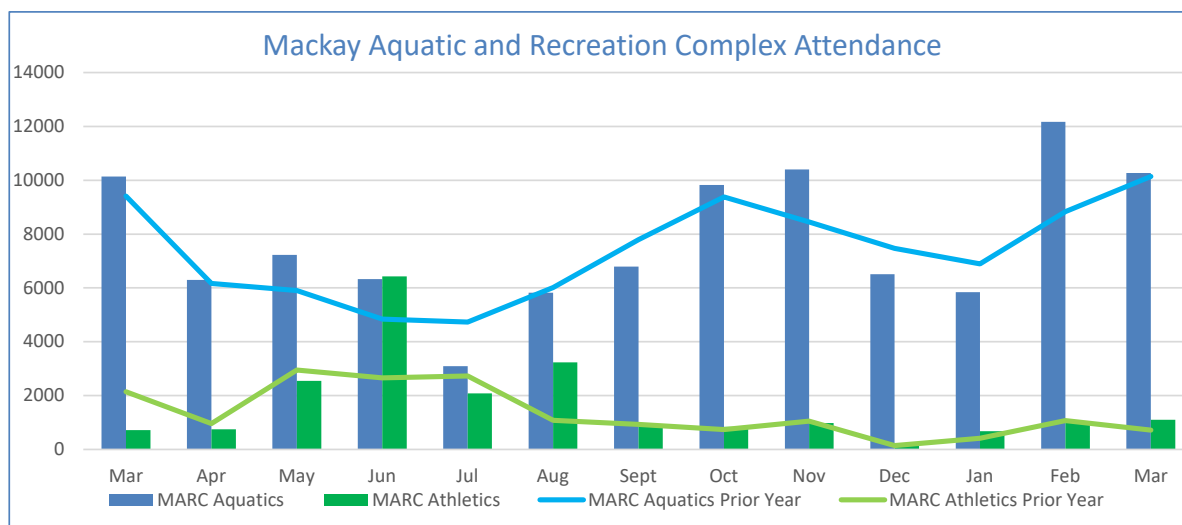
Bluewater Lagoon Attendance – March 2022 to March 2023 – Monthly Comparison



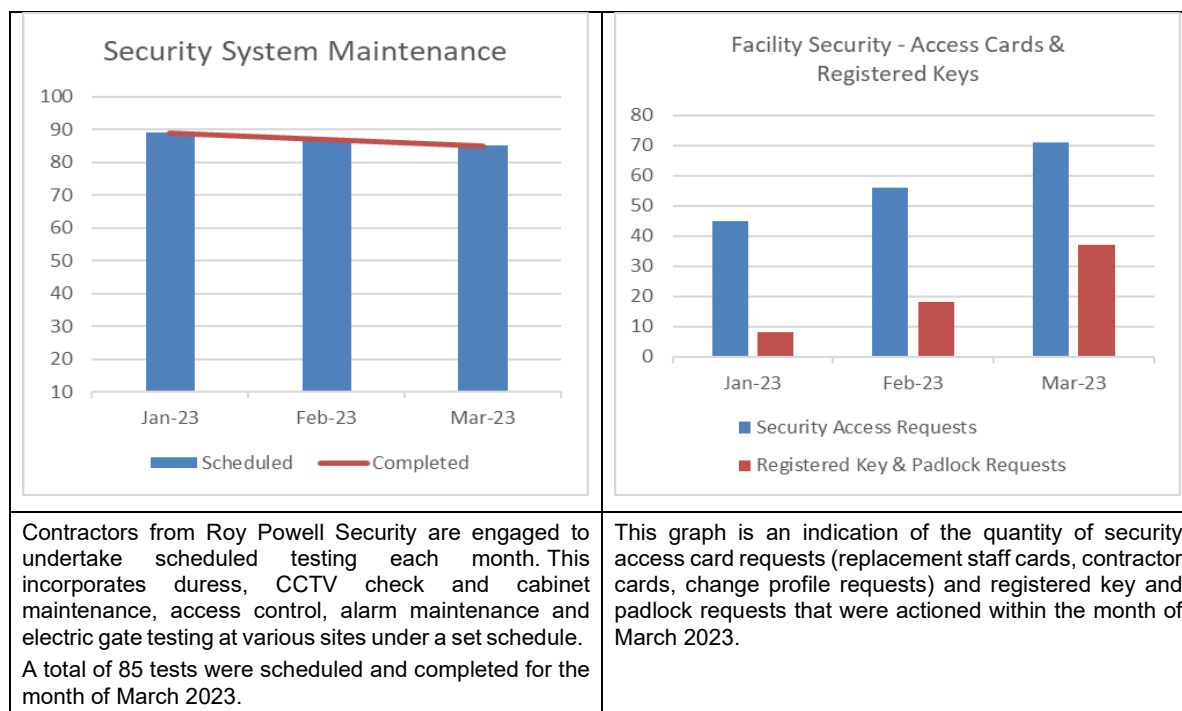
MARC Attendance Figures

	March 2022	March 2023
MARC Aquatic Attendances	10,140	10,266
MARC Athletic Attendances	722	1,106
MARC Total Attendances (Aquatics and Athletics)	10,862	11,372

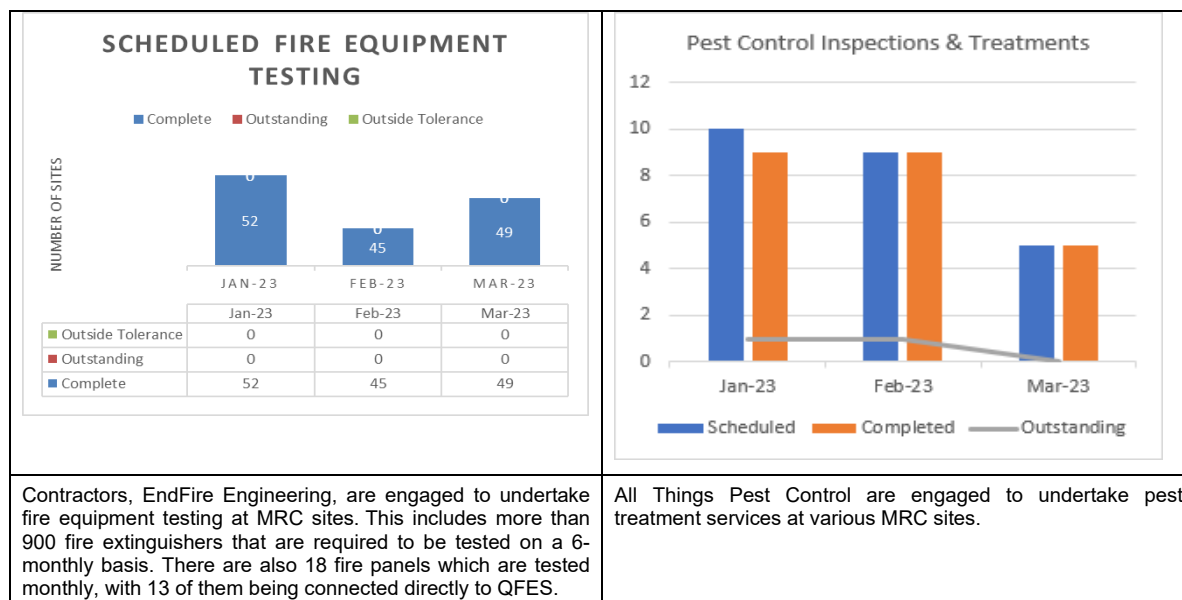
MARC Attendance – March 2022 to March 2023 Monthly Comparison



7.2 Security



7.3 Scheduled Maintenance



7.4 Land & Tenure

Description:	
Leases	
Lease Renewals	12
Lease Surrenders	3
New Lease Enquiries	5
General Lease Matters	15
New Leases	4
Lease matters still being negotiated	4
Lease inspections	6
Lease Compliance	40 x Insurance 6 x general 3 x trade waste
The Dome	4 x lease renewals 3 x lease enquiries 2 x general matters
Land Matters	
Fencing	6
Council freehold land sold	5
Enquiries to purchase freehold land	1
Encroachments	2
Land Maintenance	1
Land & Road Use Committee	6 x land matters 1 x road matter
Miscellaneous	16

8. PEOPLE AND CULTURE

8.1 Key Projects and Initiatives

Description	Comments
Workforce Capability	<ul style="list-style-type: none"> The workforce planning process has completed with a consolidated critical roles list now available for calibration and approval. Work continues on reviewing the approach to flexible work within MRC to improve the capability of Program Managers to better manage requests for flexible working and to avoid unexpected operational impacts.
Volunteers	<ul style="list-style-type: none"> An audit of the 2018 actions is underway with a plan to improve some of the outcomes achieved previously in the post-COVID-19 environment which disrupted some of the volunteer initiatives.
Organisational Development	<ul style="list-style-type: none"> The 2023 edition of the Mackay Mentoring Network was launched in March with more than 20 pairs registering to participate. The interest in mentoring leaders within the Mackay region remains strong and this initiative is well supported by MRC and the Resource Industry Network. The 2023 apprentice and trainee mid-year intake is planned for July 2023. This represents a 50% increase in the total number of apprentices and trainees employed and supported by MRC as a part of increasing its attraction as an employer for Mackay residents. The 2024 intake for the new MRC graduate program was launched in March across eight professional streams. Offering permanent employment and a two-year professional development program, MRC is planning on improving its attraction as employer in the professional space with an emphasis upon engineering-based roles as well as those other professional roles that are increasingly difficult to fill in the current labour market. The current response to the advertising has been brilliant. White Ribbon Accreditation was submitted in late March 2023; we now eagerly await feedback on our application, expecting to have an outcome in May 2023. MRC's commitment to the prevention of domestic and family violence is ongoing and, through collaboration with the Mayor's DFV Taskforce, will continue throughout 2023. MRC took a strong focus on celebrating diversity and inclusion for our employees with a celebratory morning tea "Taste of Harmony" event held in the civic precinct. The event was a cultural food share event that encouraged sharing of culture and stories through food. Further to this, MRC took special interest in celebrating International Women's Day by encouraging employees to participate in local events such as RIN International Women's Day event. This event was held at the MECC. This year, 2 tables of MRC employees attended. One of the table's attendees were awarded a place through the use of an internal nominations and rewards system. The successful attendees were nominated by their workplace peers for being outstanding and positive contributors to the workplace and society. The event was very successful this year, with over 550 people attending; this was the region's largest Women's Day Celebrations to date. MRC are collaborating with industry professionals by participating in the Career Opportunity Equity & Development committee. Local leaders will meet monthly to discuss opportunities and initiatives across the region and how MRC can support or what we are doing differently. The Zest 4 Life health and wellbeing program conducted an employee challenge on all things about improving a healthy lifestyle across a range of health-related topics. Individual employees were encouraged to form teams to participate in the challenge which was aimed at improving

Description	Comments
	awareness of individual health issues for the employees and what resources were available through the MRC health and wellbeing app <i>SpringDay</i> .

8.2 Organisational Development Metrics

LEARNING & DEVELOPMENT

The following table summarises key learning and development data achieved across the organisation for the month.

Learning and Development Activities for Month	Total Number
Inductees <i>The number of employees inducted in the month.</i>	18
Trainees <i>The number of trainees currently progressing through their traineeship.</i>	11
Apprentices <i>The number of apprentices currently progressing through their apprenticeship.</i>	9
Active Accredited Training Contracts (existing Workers) <i>The number of employees actively undertaking AQTF accredited professional development.</i>	13
Active Education Assistance Employee Development and Further Study <i>The number of current Education Assistance recipients</i>	27
Active Leadership Development <i>The number of employees currently progressing through leadership training via the Elev8 Leadership Series</i>	64
eLearning: MRC Compliance Modules Completed <i>Number of compliance-based MRC eLearning modules completed in the month.</i>	571
eLearning: Professional Development Completed <i>Number of self-paced professional development eLearning courses completed in the month.</i>	42

9. FINANCIAL SERVICES

9.1 Key Activities

Activity	Comments	Timeframe
External Audit	<ul style="list-style-type: none"> Interim QAO audit onsite visit concluded. MRC awaits the draft report for review. Report will be tabled during the Audit Committee meeting in May 2023. 	✓
March Budget Review	<ul style="list-style-type: none"> Completed with inputs from all key stakeholders across the business. All business units critically review their business plans to ensure costs were accurately forecast for the remainder of the year. 	✓
Statutory Reporting	<ul style="list-style-type: none"> PAYG return completed and submitted on time to ATO. 	✓

Sale of Land for unpaid rates	<ul style="list-style-type: none"> Activities continued with collection agent to continue to sell residual properties that were passed in at auction. 	✓
Comprehensive Revaluation – Land, Buildings and Site Improvements	<ul style="list-style-type: none"> MRC has returned list of enquiries from our initial review of draft inputs. These queries will be due to be answered by valuation firm prior to delivery of final report before EOM April. 	✓
FY23/24 Budget	<ul style="list-style-type: none"> Valuation briefing conducted with elected members providing information around recent Dept of Resources valuation of all rateable land in the MRC area. Follow up briefing session to occur in April. Initial Rates modelling completed. New positions, New initiatives and new fleet requests have been reviewed and included in draft budget position. ELT review of operational expenditure underway 	✓

11.5.2. NEW LEASE TO AJK CONTRACTING PTY LTD

Author	Commercial Lease & Property Officer (Barb Sauer)
Responsible Officer	Director Organisational Services (Angela Hays)
File Reference	003482-572-CI

Attachments

1. MADI Image AJK Lease Area [11.5.2.1 - 1 page]

Purpose

To approve a new lease to AJK Contracting Pty Ltd over an area of approximately 900 m2 being part of Lot 572 on CI3482, Hume Street, Mackay for a period of 3 years for the purpose of extracted sand storage.

Related Parties

AJK Contracting Pty Ltd

Corporate Plan Linkage

Invest and Work

Diversified Economy - We have a diversified economy that attracts new and emerging industries, such as sport, tertiary education, health, tourism, agribusiness, biofutures industry, and the Mining Equipment Technology and Services (METS) sector.

Background/Discussion

Mackay Regional Council is trustee of the Reserve for Public Purposes being Lot 572 on CI3482 located adjacent to Ron Camm Bridge, Caneland Central Shopping Centre and Hume Street, Mackay.

Within the reserve sits three leases in total, Mackay Junior Moto Cross Association Inc. and Mobile Crushing Co Pty Ltd and the lease to AJK Contracting Pty Ltd.

AJK Contracting Pty Ltd have leased an area of approximately 900m2 since 2009 with the most recent lease being for a 3 year period, expiring in December 2022. AJK Contracting Pty Ltd continue to occupy the premises month to month under the terms of the expired lease and have advised they wish to enter into a new lease.

The previous lease to AJK Contracting Pty Ltd included an associated licence deed to Ticwood Pty Ltd however Ticwood Pty Ltd have advised that they no longer require the licence deed. The lease area will remain at 900m2 despite the licence deed not being required.

According to Section 236 (1) (c) (iii) of the *Local Government Regulation 2012*, “a local government may dispose of a valuable non-current asset other than by tender or auction if – the disposal is for the purpose of renewing the lease of land to the existing tenant of the land.” Therefore, Council is not required to tender this before leasing the property, subject to the provisions of sections 236 (3) & (5) which require the consideration to be equal to or more than the market value of the land as assessed by an independent Valuer.

The sand extraction activities are licensed (Dept Environmental & Sciences), lease agreements are required providing formal consent for the storage undertaken within the reserve. It is a Council condition attaching to the EPA sand extraction permit that sand is to be stored for a minimum of seven (7) days to ensure that wet and therefore excessively heavy sand loads are not transported across Council roads. Other conditions include covering of dredged material during transportation to prevent loss and adhering to erosion and sediment control measures in accordance with Council’s engineering design guidelines – soil and water quality management.

Consultation and Communication

Consultation has occurred between AJK Contracting Pty Ltd; Ticwood Pty Ltd; Manager - Property Services; Supervisor, Land Operations – Property Services; Commercial Lease & Property Officer – Property Services; Legal Services and Mackay Regional Council Land & Road Use Committee.

Resource Implications

All costs incurred in respect to the preparation and lodgement of the lease documents will be borne by the Lessee.

The lease will be a standard lease inclusive of rental of \$1,050 per annum (excluding GST) with annual CPI increases for the life of the lease. An independent valuation has been obtained by registered valuer Knight Frank which has confirmed the current market rent is accurate.

The lease will also allow for recovery of costs associated with maintenance of the unsealed section of Hume Street, West Mackay which is the access road to the lease area.

Risk Management Implications

The lease to AJK Contracting Pty Ltd expired on 18/12/2022 and AJK Contracting Pty Ltd continue to occupy the premises month to month under the terms of the expired lease.

It is proposed that the lease renewal should also include a renewal of indemnity regarding the crossing of the Bluewater Trail.

Conclusion

That approval of the new lease for sand storage purposes is the most advantageous outcome to Mackay Regional Council and the regional community.

Officer's Recommendation

THAT Council resolves that:

1. an exemption applies under Section 236 (1) (c) (iii) of the *Local Government Regulation 2012*, “a local government may dispose of a valuable non-current asset other than by tender or auction if – the disposal is for the purpose of renewing the lease of land to the existing tenant of the land”; and
2. Council approve a new lease to AJK Contracting Pty Ltd over an area of approximately 900m² being part of Lot 572 on CI3482, Hume Street, Mackay for a period of 3 years for the purpose of Extracted Sand Storage for an annual rental of \$1,050 per annum (excluding GST).
3. The lease renewal also includes a renewal of indemnity regarding the crossing of the Bluewater Trail.

Council Resolution ORD-2023-110

THAT Council resolves that:

1. an exemption applies under Section 236 (1) (c) (iii) of the *Local Government Regulation 2012*, “a local government may dispose of a valuable non-current asset other than by tender or auction if – the disposal is for the purpose of renewing the lease of land to the existing tenant of the land”; and
2. Council approve a new lease to AJK Contracting Pty Ltd over an area of approximately 900m2 being part of Lot 572 on CI3482, Hume Street, Mackay for a period of 3 years for the purpose of Extracted Sand Storage for an annual rental of \$1,050 per annum (excluding GST).
3. The lease renewal also includes a renewal of indemnity regarding the crossing of the Bluewater Trail.

Moved Cr Bonaventura

Seconded Cr Green

CARRIED UNANIMOUSLY

Lease Area – AJK Contracting



11.5.3. BUDGET REVIEW - MARCH 2022/23

Author	Manager Financial Services (Justin Rule)
Responsible Officer	Director Organisational Services (Angela Hays)
File Reference	2022/2023 Budget Review

Attachments

1. Statement of Income and Expenses - MBR 2023 [**11.5.3.1** - 1 page]
2. Statement of Financial Position - MBR 2023 [**11.5.3.2** - 1 page]
3. Statement of Changes in Equity - MBR 2023 [**11.5.3.3** - 1 page]
4. Statement of Cashflow - MBR 2023 [**11.5.3.4** - 1 page]
5. Key Financial Sustainability Metrics - MBR 2023 [**11.5.3.5** - 1 page]
6. Capital Summary - MBR 2023 [**11.5.3.6** - 1 page]
7. Project Movement List - MBR 2023 [**11.5.3.7** - 1 page]

Purpose

To present the March 2023 third quarter Budget Review.

Related Parties

Nil.

Corporate Plan Linkage

Priority: Organisational Performance

Strategy: Financial sustainability and efficiencies - Maintain the financial sustainability of the council by implementing rigorous financial management practices across all council programs.

Background/Discussion

In accordance with section 170(3) of the *Local Government Regulation 2012*, Council may by resolution, amend the budget for a financial year at any time before the end of the financial year.

Following completion of the third quarter of the financial year, it is timely to review the budget, for any known variations, to better reflect the forecasted closing position for the 2022/2023 financial year.

The revised budget proposed for adoption with this report is summarised as follows:

Operational**Revenue**

Category	Amount	Comments
Fees and charges	\$1,213,510	Reduction in Waste Disposal income \$977K due to lower than forecast attendees at disposal facilities. Parking meters are currently not in use resulting in a reduction in the fines and penalties issued. Development Planning applications, Waste Facility usage and Plumbing Inspections have all declined with the change in market climate.
Rental Income	\$235,961	Several MRC owned properties are vacant and will remain vacant until the end of the year including Blue Water Quay.

Net rates and utility charges	\$210,000	Reduction in Water and Sewage income.
Sales contracts and Recoverable works	(\$556,540)	Increased revenue forecast for Main Roads Maintenance and Main Roads Maintenance additional works \$494K as a result of contract variation and DFRA claims. Bakers Creek Septic Waste Removal is also forecasting \$100k additional income. Offsetting these forecast increases, Water Networks are forecasting a decrease in recoverable income due to the current climate.
Recurrent grants, subsidies, contributions and donations	(\$557,655)	Contribution received to assist in the Stormwater Quality program. LRCI Phase 3 forecasting an additional \$96K income which is offset by materials and services. Unbudgeted income received for McCready's Creek project from Queensland Reconstruction Authority \$45K. Department of Education grant for Trainees & Apprentices \$26K.
Other recurrent income	(\$857,405)	Additional revenue forecast as the number of shows held at the MECC has increased (offset in materials and services).
Interest Received	(\$1,469,131)	Increase in anticipated income from investments.
	(\$1,781,260)	Total operating revenue adjustments

Overall total revenue is forecasted to favourably increase by \$1.78M, with various adjustments to rates and utility charges, fees & charges, grants & subsidies, interest received, and other operating income.

It should be noted that adjustments to grants & subsidies and some fees and charges for events has a corresponding increase or decrease in expenses.

Expenses

Category	Amount	Comments
Employee Benefits	(\$1,987,012)	Reduction due to staff vacancies across the whole of Council and the difficulty of recruitment in the current climate.
Finance Costs	(\$27,019)	Based on current trends, savings have been identified.
Depreciation	\$1,171,667	Adjustments to depreciation and amortisation based on expected movements throughout the financial year.
Materials and Services	\$3,328,352	Additional repairs and maintenance expenditure forecast in unsealed and sealed road maintenance \$981K, and \$200K in tree maintenance to clear the current backlog. MECC has forecast higher than budgeted events income, this results in an offsetting expense as payments are made to promoters and event expense incurred \$1.1M. Additional requests in the equipment hire space are directly attributable the requirement wet hire equipment due to staff vacancies \$621K. Increased cost of fuel and chemicals across all areas of Council Operations \$518K. Contractors overspend is directly attributable to Sealed Road Maintenance where contractors have been engaged to deliver roadside mowing and spraying services due to staff vacancies \$470K. Increases have been offset by savings across Department Management and Program Development relating to initiatives which have been identified as no longer a priority. Additional savings within

		People & Culture for Strategic Action projects also no longer considered a priority.
Operational Expenses in Capital Projects	(\$217,752)	Net operational movement across multiple capital projects.
	(\$2,268,236)	Total operating expenditure adjustments

Operating expenditure is forecasted to increase overall by \$2.27M. Most of the expenditure is associated with increases in contractors, community entertainment and facilities and equipment hire which is offset by decreased employee benefits costs due to staff vacancies.

	Original Budget \$'000	Current Amended Budget \$'000	March Budget Review Adjustment \$'000	Amended Budget \$'000
Operating Revenue	(278,056)	(281,385)	(1,781)	(283,167)
Operating Expense	277,327	280,405	2,268	282,674
Operating (Surplus)/Deficit	(729)	(980)	487	(493)

As a result of the above movements in revenue and expenses, MRC's forecasted operating surplus will decrease to \$493K (a surplus decrease from the December Budget Review by \$487K).

Capital Projects

- See detailed project listing attached

Project	Capital Expenditure Amount	Operational Expenditure Amount	Capital Income Amount	Operational Income Amount
New Projects	\$1,340,603	\$0	(\$249,065)	\$0
Existing Project Adjustments	\$6,676,870	\$259,207	\$163,246	(\$160,157)
Existing Project Savings/Cancel	(\$2,213,503)	(\$188,722)	\$171,765	\$0
Existing Projects Deferred	(\$19,253,806)	(\$288,237)	\$1,205,996	\$0
TOTAL	(\$13,509,837)	(\$217,752)	\$1,291,942	(\$160,157)

Capital projects expenditure is forecast to decrease overall by \$13.5M. This is made up of savings and deferrals of \$19.3M offset by additional capital project expenditure \$8M. It should be noted that \$19.3M of expenditure is being deferred to next financial year in line with expected delivery timeframes.

Overall capital revenue is decreasing by \$1.3M this is as a result of net grant income adjustments from existing and deferral projects and proceeds from the disposal of assets.

	Original Budget \$'000	Current Amended Budget \$'000	March Budget Review Adjustment \$'000	Amended Budget \$'000

Capital project budget	\$106,765	\$117,863	(\$13,728)	\$104,135
- <i>Capital Expenditure</i>	\$104,649	\$114,732	(\$13,510)	\$101,222
- <i>Operational Expenditure</i>	\$2,117	\$3,131	(\$218)	\$2,913
Capital Funding budget	(\$23,262)	(\$23,136)	\$818	(\$22,318)
- <i>Capital funding</i>	(\$22,912)	(\$22,637)	\$978	(\$21,318)
- <i>Operational funding</i>	(\$349)	(\$499)	(\$160)	(\$659)

In summary, known changes to the capital works program have been identified and adjusted as detailed above.

Ongoing review of the capital program will continue throughout the year and changes identified will be reported to Council for approval.

Consultation and Communication

The requirements of the capital program are constantly monitored during the financial year, including detailed monthly reporting to Management and Councillors.

Identified changes which require budget amendments will be reviewed by the Executive Leadership Team and presented regularly to Council for approval.

Resource Implications

The revised capital project expenditure program for 2022/2023 has decreased by \$13.51M to \$101.22M.

The operating surplus has decreased to \$493K. This will continue to be monitored during the remainder of the year.

Risk Management Implications

The budget needs to reflect expected costs of delivery, therefore changes to budgets associated with changes in delivery timing and changes in costs need to be addressed as soon as possible.

This budget review brings to account known variations to the original budget adopted on 22 June 2022 and adjustments throughout the year.

Conclusion

The March 2023 budget review amendments will be included in the current approved budget and become the current amended budget.

The amended budget will be reflected in the April monthly Strategic Financial Report.

The Long-Term Financial Forecast has been updated based on the changes identified in this report and the effect on future forecasts.

Council's current forecasted operating surplus is \$493K for the 2022/2023 financial year. Costs and revenue will continue to be monitored.

Capital expenditure delivery is progressing and will continue to be monitored. Known adjustments have been made to the budget to reflect any changes to estimates, current construction market and delivery timing. Capital delivery remains a focus of Council.

Officer's Recommendation

THAT the changes identified in the December Budget Review be adopted and become the approved amended budget from April 2023.

Council Resolution ORD-2023-111

THAT the changes identified in the December Budget Review be adopted and become the approved amended budget from April 2023.

Moved Cr May

Seconded Cr Green

CARRIED UNANIMOUSLY

MACKAY REGIONAL COUNCIL
STATEMENT OF INCOME AND EXPENSES
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Budget 2022/23 \$000	Forward Estimate								
		2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Operating revenue										
Rates and charges	254,281	262,144	269,497	276,671	284,483	291,452	298,595	305,912	313,410	321,092
Discounts	(19,190)	(19,787)	(20,332)	(20,891)	(21,413)	(21,948)	(22,497)	(23,059)	(23,636)	(24,227)
Remissions	(2,428)	(2,500)	(2,569)	(2,640)	(2,706)	(2,773)	(2,843)	(2,914)	(2,987)	(3,061)
Net Rates and charges	232,663	239,857	246,596	253,140	260,364	266,731	273,255	279,939	286,787	293,804
Fees and charges	18,357	20,142	20,706	21,244	21,775	22,320	22,878	23,450	24,036	24,637
Rental income	1,220	1,479	1,520	1,560	1,599	1,639	1,680	1,722	1,765	1,809
Sales - contracts and recoverable works	8,626	8,186	8,415	8,634	8,850	9,071	9,298	9,531	9,769	10,013
Grants and subsidies	10,984	7,946	8,179	8,402	8,621	8,846	9,077	9,313	9,555	9,804
Interest earned	5,736	4,189	6,351	4,664	4,409	4,415	4,516	4,619	4,690	4,890
Other operating revenue	5,581	4,595	4,724	4,847	4,968	5,092	5,220	5,350	5,484	5,621
Total operating revenue	\$ 283,167	\$ 286,394	\$ 296,491	\$ 302,491	\$ 310,586	\$ 318,114	\$ 325,924	\$ 333,924	\$ 342,086	\$ 350,578
Operating expenses										
Employee costs	89,789	97,157	99,823	102,805	105,876	109,039	112,828	116,749	120,806	125,005
Materials and services	105,662	102,237	105,190	108,706	113,215	116,621	120,332	122,152	125,741	128,476
Finance costs	4,493	3,318	2,429	2,780	3,277	3,958	4,441	4,820	5,330	6,326
Depreciation	82,730	83,505	86,067	86,363	86,845	86,022	85,495	86,450	87,221	88,123
Total operating expenses	282,674	\$ 286,217	\$ 293,509	\$ 300,654	\$ 309,213	\$ 315,640	\$ 323,096	\$ 330,171	\$ 339,098	\$ 347,930
Operating result	\$ 493	\$ 177	\$ 2,982	\$ 1,837	\$ 1,373	\$ 2,474	\$ 2,828	\$ 3,753	\$ 2,988	\$ 2,648
Capital revenue										
Grants and subsidies	21,657	28,146	22,045	27,300	28,654	28,500	29,434	25,900	27,000	23,000
Contributions from developers	6,500	5,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Donated assets	5,350	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Other capital income	-	-	-	-	-	-	-	-	-	-
Total capital revenue	\$ 33,507	\$ 37,146	\$ 30,045	\$ 35,300	\$ 36,654	\$ 36,500	\$ 37,434	\$ 33,900	\$ 35,000	\$ 31,000
Capital expenses										
Loss on disposal or sale of assets	740	863	803	867	937	949	818	823	631	667
Revaluation decrement and loss on impairment	-	-	-	-	-	-	-	-	-	-
Other capital expenses	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Total capital expenses	2,740	\$ 2,863	\$ 2,803	\$ 2,867	\$ 2,937	\$ 2,949	\$ 2,818	\$ 2,823	\$ 2,631	\$ 2,667
Net result	\$ 31,260	\$ 34,460	\$ 30,224	\$ 34,270	\$ 35,090	\$ 36,025	\$ 37,444	\$ 34,830	\$ 35,357	\$ 30,981

MACKAY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Budget 2022/23 \$000	Forward Estimate								
		2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Current assets										
Cash, cash equivalents and investments	146,631	118,180	100,768	87,215	88,498	90,492	91,798	94,224	97,331	100,447
Trade and other receivables	20,491	20,819	21,463	22,031	22,649	23,142	23,775	24,360	24,958	25,502
Contract assets	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Other assets	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216
Inventories	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988
Non-current assets held for sale	79	79	79	79	79	79	79	79	79	79
Total current assets	\$ 176,905	\$ 148,782	\$ 132,014	\$ 119,029	\$ 120,930	\$ 123,417	\$ 125,356	\$ 128,367	\$ 132,072	\$ 135,732
Non-Current Assets										
Investments	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277
Trade and other receivables	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	3,690,867	3,738,034	3,786,062	3,835,624	3,879,394	3,916,107	3,952,914	3,988,793	4,032,893	4,068,429
Intangible assets	3,927	3,915	3,927	3,899	3,870	3,842	3,824	3,814	3,805	3,795
Right of use assets	1,223	1,143	1,063	983	903	822	742	662	582	502
Total non-current assets	\$ 3,701,294	\$ 3,748,369	\$ 3,796,329	\$ 3,845,783	\$ 3,889,444	\$ 3,926,048	\$ 3,962,757	\$ 3,998,546	\$ 4,042,557	\$ 4,078,003
Total assets	\$ 3,878,199	\$ 3,897,151	\$ 3,928,343	\$ 3,964,812	\$ 4,010,374	\$ 4,049,465	\$ 4,088,113	\$ 4,126,913	\$ 4,174,629	\$ 4,213,735
Current liabilities										
Contract liabilities	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Lease liabilities	66	66	66	66	66	66	66	66	66	66
Trade and other payables	10,477	10,285	10,607	10,955	11,385	11,694	12,105	12,331	12,704	12,976
Borrowings	14,048	11,009	8,095	6,230	7,168	5,836	4,186	4,815	5,761	6,485
Provisions	62,641	61,414	56,105	48,491	45,195	38,050	33,184	27,392	20,921	20,801
Other liabilities	19,570	19,570	19,573	19,571	19,572	19,573	19,572	19,573	19,574	19,573
Total current liabilities	\$ 110,302	\$ 105,844	\$ 97,946	\$ 88,813	\$ 86,886	\$ 78,719	\$ 72,613	\$ 67,677	\$ 62,526	\$ 63,401
Non-current liabilities										
Lease liabilities	1,258	1,217	1,176	1,136	1,095	1,055	1,014	973	933	892
Borrowings	38,848	27,839	36,746	48,118	60,953	72,119	79,635	88,822	107,064	114,581
Provisions	14,968	14,968	14,968	14,968	14,573	14,679	14,515	14,275	13,582	13,356
Other liabilities	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691
Total non-current liabilities	\$ 66,765	\$ 55,715	\$ 64,581	\$ 75,913	\$ 88,312	\$ 99,544	\$ 106,855	\$ 115,761	\$ 133,270	\$ 140,520
Total liabilities	\$ 177,067	\$ 161,559	\$ 162,527	\$ 164,726	\$ 175,198	\$ 178,263	\$ 179,468	\$ 183,438	\$ 195,796	\$ 203,921
Net community assets	\$ 3,701,132	\$ 3,735,592	\$ 3,765,816	\$ 3,800,086	\$ 3,835,176	\$ 3,871,202	\$ 3,908,645	\$ 3,943,475	\$ 3,978,833	\$ 4,009,814
Community equity										
Retained surplus	2,311,716	2,346,176	2,376,400	2,410,670	2,445,760	2,481,786	2,519,229	2,554,059	2,589,417	2,620,398
Asset revaluation reserve	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416
Total community assets	\$ 3,701,132	\$ 3,735,592	\$ 3,765,816	\$ 3,800,086	\$ 3,835,176	\$ 3,871,202	\$ 3,908,645	\$ 3,943,475	\$ 3,978,833	\$ 4,009,814

MACKAY REGIONAL COUNCIL
STATEMENT OF CHANGES IN EQUITY
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Budget 2022/23 \$000	Forward Estimate								
		2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Retained Surplus										
Opening balance	2,280,456	2,311,716	2,346,176	2,376,401	2,410,670	2,445,760	2,481,785	2,519,229	2,554,059	2,589,416
Adjustment to opening balance	-	-	-	-	-	-	-	-	-	-
Net result for the period	31,260	34,460	30,224	34,270	35,090	36,025	37,444	34,830	35,357	30,981
Closing balance	\$ 2,311,716	\$ 2,346,176	\$ 2,376,401	\$ 2,410,670	\$ 2,445,760	\$ 2,481,785	\$ 2,519,229	\$ 2,554,059	\$ 2,589,416	\$ 2,620,397
Asset Revaluation Reserve										
Opening balance	1,389,416	1,389,416	1,389,416	1,389,415	1,389,416	1,389,416	1,389,417	1,389,416	1,389,416	1,389,417
Adjustment to opening balance	-	-	-	-	-	-	-	-	-	-
Asset revaluation adjustments	-	-	(1)	1	-	1	(1)	-	1	-
Closing balance	\$ 1,389,416	\$ 1,389,416	\$ 1,389,415	\$ 1,389,416	\$ 1,389,416	\$ 1,389,417	\$ 1,389,416	\$ 1,389,416	\$ 1,389,417	\$ 1,389,417
Total										
Opening balance	3,669,872	3,701,132	3,735,592	3,765,816	3,800,086	3,835,176	3,871,202	3,908,645	3,943,475	3,978,833
Adjustment to opening balance	-	-	-	-	-	-	-	-	-	-
Net result for the period	31,260	34,460	30,224	34,270	35,090	36,025	37,444	34,830	35,357	30,981
Asset revaluation adjustments	-	-	(1)	1	-	1	(1)	-	1	-
TOTAL COMMUNITY EQUITY	\$ 3,701,132	\$ 3,735,592	\$ 3,765,816	\$ 3,800,086	\$ 3,835,176	\$ 3,871,202	\$ 3,908,645	\$ 3,943,475	\$ 3,978,833	\$ 4,009,814

MACKAY REGIONAL COUNCIL
STATEMENT OF CASH FLOW
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Budget 2022/23 \$000	Forward Estimate								
		2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Cash flows from operating activities:										
Receipts from customers	269,733	273,737	281,337	288,873	296,955	304,375	311,716	319,425	327,261	335,357
Payments to suppliers and employees	(213,155)	(201,370)	(210,574)	(219,365)	(222,953)	(233,005)	(238,413)	(245,355)	(254,001)	(254,237)
	\$ 56,578	\$ 72,367	\$ 70,763	\$ 69,508	\$ 74,002	\$ 71,370	\$ 73,303	\$ 74,070	\$ 73,260	\$ 81,120
Interest received	5,736	4,189	6,351	4,664	4,409	4,415	4,516	4,619	4,690	4,890
Non capital grants and contributions	10,862	8,141	8,161	8,385	8,605	8,831	9,058	9,296	9,537	9,787
Borrowing Costs	(3,641)	(2,761)	(1,856)	(2,192)	(2,675)	(3,341)	(3,808)	(4,171)	(4,665)	(5,644)
Net cash inflow (outflow) from operating activities	\$ 69,535	\$ 81,936	\$ 83,419	\$ 80,365	\$ 84,341	\$ 81,275	\$ 83,069	\$ 83,814	\$ 82,822	\$ 90,153
Cash flow from investing activities:										
Payments for property, plant and equipment	(100,427)	(129,535)	(132,646)	(133,944)	(129,648)	(121,012)	(120,698)	(121,082)	(130,428)	(122,038)
Payments for intangible assets	(8)	-	-	-	-	-	-	-	-	-
Net movement in loans and advances	1,676	-	-	-	-	-	-	-	-	-
Proceeds from sale of property plant and equipment	1,296	2,091	1,817	1,260	2,205	1,437	1,676	2,019	2,566	1,801
Grants, subsidies, contributions and donations	20,663	33,146	26,045	31,300	32,654	32,500	33,434	29,900	31,000	27,000
Other investing activities	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Net cash inflow (outflow) from investing activities	\$ (78,800)	\$ (96,298)	\$ (106,784)	\$ (103,384)	\$ (96,789)	\$ (89,075)	\$ (87,588)	\$ (91,163)	\$ (98,862)	\$ (95,237)
Cash flow from financing activities:										
Proceeds from borrowings	-	-	17,000	17,600	20,000	17,000	11,700	14,000	24,000	14,000
Repayment of borrowings	(13,167)	(14,048)	(11,006)	(8,093)	(6,228)	(7,165)	(5,834)	(4,184)	(4,812)	(5,759)
Principal lease repayments	(41)	(41)	(41)	(41)	(41)	(41)	(41)	(41)	(41)	(41)
Net cash inflow (outflow) from financing activities	\$ (13,208)	\$ (14,089)	\$ 5,953	\$ 9,466	\$ 13,731	\$ 9,794	\$ 5,825	\$ 9,775	\$ 19,147	\$ 8,200
Net increase (decrease) in cash held	\$ (22,473)	\$ (28,451)	\$ (17,412)	\$ (13,553)	\$ 1,283	\$ 1,994	\$ 1,306	\$ 2,426	\$ 3,107	\$ 3,116
Cash at beginning of reporting period	169,104	146,631	118,180	100,768	87,215	88,498	90,492	91,798	94,224	97,331
Cash at end of reporting period	\$ 146,631	\$ 118,180	\$ 100,768	\$ 87,215	\$ 88,498	\$ 90,492	\$ 91,798	\$ 94,224	\$ 97,331	\$ 100,447

MACKAY REGIONAL COUNCIL
KEY FINANCIAL SUSTAINABILITY METRICS
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Target	Budget 2022/23	Forward Estimate								
			2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Operating surplus ratio <i>Operating result (excluding capital items) as a percentage of operating revenue</i>	0% - 10%	0.2%	0.1%	1.0%	0.6%	0.4%	0.8%	0.9%	1.1%	0.9%	0.8%
Current ratio <i>Current assets / current liabilities</i>	Between 1 and 4	1.6	1.4	1.3	1.3	1.4	1.6	1.7	1.9	2.1	2.1
Interest coverage ratio <i>Net interest expense / operating revenue</i>	0% - 5%	-0.4%	-0.3%	-1.3%	-0.6%	-0.4%	-0.1%	0.0%	0.1%	0.2%	0.4%
Net financial liabilities ratio <i>(Total liabilities - current assets) / total operating revenue (excluding capital items)</i>	< 60%	0.1%	4.5%	10.3%	15.1%	17.5%	17.2%	16.6%	16.5%	18.6%	19.5%
Asset sustainability ratio <i>Capital expenditure on renewals / depreciation expense</i>	> 90%	68.5%	90.7%	85.8%	78.4%	90.8%	90.0%	86.9%	85.6%	87.3%	76.6%
Capital expenditure ratio <i>Capital expenditure / depreciation</i>	> 1.1 times	1.3	1.6	1.6	1.6	1.5	1.5	1.5	1.4	1.5	1.4

**MACKAY REGIONAL COUNCIL
CAPITAL WORKS PROGRAM
For the year ending 30 June 2023
(including long term forecast until 2031/32)**

	Budget 2022/23 \$000	Forward Estimate								
		2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
		\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Buildings and Facilities	6,733	21,589	28,428	24,772	8,560	7,062	6,902	5,898	5,930	5,470
Renewal	2,368	12,131	7,594	4,756	5,408	3,687	3,827	3,823	3,855	3,470
Upgrade	355	5,212	535	216	152	75	75	75	75	-
New	4,010	4,247	20,299	19,800	3,000	3,300	3,000	2,000	2,000	2,000
Parks, Gardens, Coastal & Foreshores, Waste	12,456	23,566	19,032	11,262	6,841	14,324	11,052	4,365	2,886	3,257
Renewal	2,776	3,646	3,934	4,596	3,229	11,525	9,171	2,990	2,662	2,062
Upgrade	5,832	1,803	3,379	771	1,019	1,813	157	4	171	134
New	3,848	18,118	11,718	5,895	2,593	985	1,724	1,371	53	1,061
Intangible	8	-	-	-	-	-	-	-	-	-
Renewal	-	-	-	-	-	-	-	-	-	-
Upgrade	-	-	-	-	-	-	-	-	-	-
New	8	-	-	-	-	-	-	-	-	-
Land	71	1,168	-	25	100	3,441	3,441	-	-	-
Renewal	-	-	-	-	-	-	-	-	-	-
Upgrade	-	-	-	-	-	-	-	-	-	-
New	71	1,168	-	25	100	3,441	3,441	-	-	-
Plant & Equipment	10,904	8,490	7,470	6,769	9,050	11,071	7,316	9,188	10,271	10,381
Renewal	9,104	8,145	7,222	6,631	8,877	11,033	7,278	9,150	10,234	10,381
Upgrade	418	31	19	19	154	19	19	19	19	-
New	1,383	314	229	119	19	19	19	19	19	-
Roads, Drainage & Network	44,561	52,113	48,482	59,794	53,633	57,594	54,765	61,184	68,929	57,967
Renewal	24,722	31,191	34,377	31,474	31,551	27,176	30,389	32,832	33,093	29,733
Upgrade	10,756	9,097	9,135	15,662	12,415	11,078	12,141	13,776	19,710	16,024
New	9,083	11,825	4,970	12,658	9,666	19,341	12,235	14,576	16,126	12,209
Sewerage	11,104	8,197	10,745	11,005	19,445	11,526	9,518	10,777	17,882	33,388
Renewal	7,256	7,169	7,389	8,100	9,033	8,395	7,558	8,554	11,569	10,549
Upgrade	2,207	604	2,376	1,818	6,495	2,890	1,035	1,660	4,958	6,891
New	1,641	425	980	1,088	3,918	241	925	563	1,355	15,948
Water	14,598	14,412	18,490	20,317	32,020	15,995	27,705	29,670	24,530	11,575
Renewal	10,354	13,362	13,208	12,070	20,635	15,495	15,948	16,570	14,610	11,275
Upgrade	1,243	696	2,863	3,265	4,100	175	5,561	2,450	1,525	75
New	3,001	355	2,420	4,983	7,285	325	6,196	10,650	8,395	225
Quarry and Landfill Remediaton	787	1,227	5,309	7,614	3,691	7,038	5,030	6,032	7,163	346
Renewal	710	1,227	5,309	7,614	3,691	7,038	5,030	6,032	7,163	346
Upgrade	77	-	-	-	-	-	-	-	-	-
New	-	-	-	-	-	-	-	-	-	-
	-									
	\$ 101,222	\$ 130,762	\$ 137,955	\$ 141,557	\$ 133,340	\$ 128,051	\$ 125,729	\$ 127,115	\$ 137,591	\$ 122,384

PAGE 260

11.5.4. FY23/24 FEES & CHARGES

Author	Manager Financial Services (Justin Rule)
Responsible Officer	Director Organisational Services (Angela Hays)
File Reference	Fees & Charges 2023/24

Attachments	2023/24 Fees and Charges Schedule
--------------------	-----------------------------------

Purpose

To seek Council's endorsement of the reviewed fees and charges schedule.

Corporate Plan Linkage

Priority: Organisational Performance

Strategy: Financial sustainability and efficiencies - Maintain the financial sustainability of the council by implementing rigorous financial management practices across all council programs.

Related Parties

Nil

Background/Discussion

In accordance with the Local Government Act 2009 (the Act), Council has charging powers to establish user pays charges. These user pays charges are in relation to the use of Mackay Regional Council (MRC) facilities and for the provision of identified services.

The fees and charges being tabled in this report are either cost recovery or commercial in nature, and management have reviewed all charges to ensure they address appropriate cost drivers or industry standards.

Approximately 49% of fees and charges have increased between 2.5% and 4.5%. Some variations to this have been experienced due to rounding of small dollar amounts.

In addition, some fees have remained unchanged for a variety of reasons including:

- a) rounding of fees negated a percentage increase,
- b) remained the same to promote increased attendance,
- c) industry standard fees or in the case of cost recovery fees the cost of delivery is equal to the fee being charged.

Approximately 12% of fees and charges have increased more than 4.5%. For cost recovery fees and charges that have increased by more than 4.5%, a cost recovery calculation was performed, and benchmarking of the service undertaken. Some fees have been increased to bring the fees in alignment with other policies.

Fees and charges that have been removed either during this review include:

- a) where they have been incorporated into another fee
- b) are a duplication of an existing fee, or
- c) the service is no longer provided by Mackay Regional Council or provided by external contract.

New fees and charges that have been created include:

- a) Fees for any new activities that have been introduced, or
- b) to recover some administrative costs in processing of documentation.

Consultation and Communication

The schedule of proposed fees and charges has been reviewed by relevant Directors and Managers and discussed with the Executive Leadership Team. Fees that have changed have been further reviewed by the relevant Director to provide justification.

Resource Implications

Fees and charges form a significant part of Council's revenue raising requirements and provide a source of funding and/or contribution to programs delivered by MRC.

Risk Management Implications

The Act allows Council to establish cost recovery fees and charges and fees and charges in line with commercial principles. Where the true cost of services is not recovered through fees, then additional impost is placed on other revenue sources, typically rates.

Conclusion

It is recommended that the proposed schedule of MRC fees and charges be adopted as tabled.

Officer's Recommendation

THAT in accordance with the Local Government Act 2009, Council adopts the Fees and Charges Schedule as attached, to take effect from 1 July 2023.

Council Resolution ORD-2023-112

THAT in accordance with the Local Government Act 2009, Council adopts the Fees and Charges Schedule as attached, to take effect from 1 July 2023.

Moved Cr Bonaventura

Seconded Cr Townsend

CARRIED UNANIMOUSLY

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

Adopted April 2023

Contents**Council Facilities**

Aquatic Centres	2
Artspace	3
Cemetries	3
Community Buildings and Centres	5
Mackay Aquatic and Recreational Complex - Aquatic	6
Mackay Aquatic and Recreational Complex - Athletics	6
Mackay Entertainment and Convention Centre Facility	7
Museums and Cultural Heritage	7
Parks and Environment	8
Sarina Sugar Shed	12
Mackay Stadium	13

Council Services

Administrative Costs	13
City and Town Centres	14
Landscaping Services	14
Library Services	14
Road Services	15
Sewerage Services	15
Waste Services	17
Water Services	20
Water & Sewerage Services	22

Regulation

Animals	23
Health and Health Licencing	25
Infrastructure Services	32
Parking Approvals and Permits	33
Water Services	33

Planning and Development

Plumbing Application Fees	34
Building and Plumbing Services	36
Developer	37
Development Planning & Engineering	39
Environmental	40
Material Change of use	42
Operational Works	44
Planning and Development General Fees	47
Subdivision Plans	49
Sewerage Services	50

Appendix A - Legislation	51
--------------------------	----

Appendix B - Notes	52
--------------------	----

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied (Both % & \$\$)</i>	<i>GST</i>	<i>Notes</i>
Council Facilities						
Aquatic Centres						
Bluewater Lagoon						
Unit						
Bookings to be costed pending services engaged for safe and effective support of the specific event	Price on Application			Price on Application	10.00%	
Memorial Swim Centre						
Access - Adult	Person			4.00	10.00%	23
Access - Child (under 16)	Person			3.00	10.00%	23
Access - Child (under 2)	No Charge			No Charge	10.00%	23
Access - Concession	Person			3.00	10.00%	23
Access - Spectator	Person			2.00	10.00%	23
Mirani Caravan Park and Swimming Pool						
Access - Adult	Person			4.00	10.00%	23
Access - Child (under 16)	Person			3.00	10.00%	23
Access - Child (under 2)	No Charge			No Charge	10.00%	23
Access - Concession	Person			3.00	10.00%	23
Access - Spectator	Person			2.00	10.00%	23
Pioneer Swim Centre						
Access - Adult	Person			4.00	10.00%	23
Access - Child (under 16)	Person			3.00	10.00%	23
Access - Child (under 2)	No Charge			No Charge	10.00%	23
Access - Concession	Person			3.00	10.00%	23
Access - Spectator	Person			2.00	10.00%	23

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Sarina Swim Centre						
Access - Adult	Person			4.00	10.00%	23
Access - Child (under 16)	Person			3.00	10.00%	23
Access - Child (under 2)	Person			0.00	10.00%	23
Access - Concession	Person			3.00	10.00%	23
Access - Spectator	Person			2.00	10.00%	23

Artspace

Artspace Workshops and Courses

Professional Development Seminar + Materials	Person			70.00	0.00%	
Professional Development Seminar Concession + Materials	Person			40.00	0.00%	3
Kids Art Club (2 hours x 6 weeks, 1 term = 6 classes) + Materials	Term			185.00	0.00%	
Adult's Workshop (Approximately 4.5 Hours) + Materials	Person			90.00	0.00%	
Adult's Workshop Concession (Approximately 4.5 Hours) + Materials	Person			70.00	0.00%	3
School Holiday Group Visit	Student			7.00	0.00%	

Artspace Hire Charges

Artspace Staff - During Business Hours per staff member	Hour			113.00	0.00%	
Artspace Staff - After 6pm Hours per staff member	Hour			148.00	0.00%	
Technical Staff - Erection and removal of any banners/signs/decorations, lighting per staff member	Hour			113.00	0.00%	
Damage to facilities and excessive mess left at the conclusion of each function will be payable on a cost recovery basis, in accordance with the hire agreement	Actual Cost			Actual Cost	0.00%	

Cemetries

Cemetery Services

Garden of Memories - Mt Bassett Only - Upgrade to Brass and /or Coloured Brass Plaque	Each			225.00	10.00%	
Garden of Memories - Mt Bassett Only - Burial of Ashes in site	Site			204.00	10.00%	
Flower Receptacles - Mt Bassett Lawn Cemetery - Supply and Installation	Each			76.00	10.00%	
Flower Receptacles - Mt Bassett Lawn Cemetery - Replacement Inner	Each			40.00	10.00%	
Rocks of Remembrance - Memorial Rocks - Small	Each			914.00	10.00%	
Rocks of Remembrance - Memorial Rocks - Large	Each			1,030.00	10.00%	
All other searches, including multiple records (involving 3 or more records) when written reply (either electronic or hardcopy) is required E.g. - Family History Searches Excludes information concerning further burials or purchase of land	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

Council Product/Service	Unit	LGA Legislative Authority	Relevant Legislation/Policy	Adopted Fee GST Inclusive where applied	GST	Notes
Photograph of a single headstone The fee is payable in advance and still applies when a headstone is found to be not in existence	Price on Application	LGA 2009 s97(2)(c)		Price on Application	0.00%	
Exhumation	Each			5,765.00	10.00%	
Maintenance Fee on Unused Reserve Lot	Annual			255.00	10.00%	
Cemetery Administration Fee	Annual			204.00	10.00%	
Headstone/Monument Application Permit (By a Mason and not by a Mason)	Per			35.00	0.00%	
Columbarium Wall - All Cemeteries (except Mackay) Purchase of Single Niche in Columbarium Wall (Price includes Ashes Interment and Brass Plaque)	Each			619.00	10.00%	
Columbarium Wall - All Cemeteries (except Mackay) Purchase of Brass Columbarium Vase	Each			63.00	10.00%	
Columbarium Wall - Mirani and Walkerston Cemeteries Purchase of Double Niche in Columbarium Wall (Price includes Ashes Interment and Brass Plaque)	Each			1,211.00	10.00%	
Search of Electronic Cemetery Records - Front Counter Only	Each	LGA 2009 s97(2)(c)		4.10	0.00%	
Up to 2 searches of records, when the surname and year of death is provided accurately - When the date of death is after 1960	Each	LGA 2009 s97(2)(c)		59.00	0.00%	
Up to 2 searches of records, when the surname and year of death is provided accurately - When the date of death is prior to 1959	Each	LGA 2009 s97(2)(c)		116.00	0.00%	
Garden of Memories - Mt Bassett Only - Purchase of Site (Includes basic Formica plaque)	Site			845.00	10.00%	

Purchase of a Plot

Purchase of Land/Plot 8 x 4 (Unless reserved and fully paid)	Plot			2,927.00	10.00%	
Purchase of Land 8 x 6 (Special Burial) - Sarina Cemetery Only ADDITIONAL FEE	Plot			1,600.00	10.00%	

Burial Fee

After normal Cemetery hours Monday - Friday »» Normal Fee + Actual Cost of Overtime with a Minimum Fee	Minimum			282.00	10.00%	
For a burial in urgent or extenuating circumstances only on a Saturday, Sunday or Public Holiday »» Normal Fee + Actual Cost of Overtime with a Minimum Fee	Minimum			1,014.00	10.00%	
Burial equipment hire (Chairs, Shade etc.)	Per day or part thereof			169.00	10.00%	
Extra for hand dug grave due to inaccessible location	Per			394.00	10.00%	
Burial of Ashes in a plot (Includes vault or mausoleum burial)	Per			204.00	10.00%	
Removal of Ashes from a Plot or Niche	Per			208.00	10.00%	
8 x 4 Grave Preparation	Site			1,319.00	10.00%	
8 x 4 Grave Preparation (Marian and Mirani only)	Site			1,764.00	10.00%	
8 x 4 Grave Preparation - Child (8 Years and under)	Site			676.00	10.00%	
8 x 6 Grave Preparation (Special Burial) - Sarina Cemetery Only	Site			299.00	10.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Community Buildings and Centres						
Community Buildings and Centres Facility Fees						
PA System - Basic Hire (No Microphones)	Event			11.00	0.00%	
Hire of Microphone	Unit			67.00	0.00%	
Rubbish Removal (If not completed by Hirer) Subtracted From Bond	Hour			68.00	0.00%	
Cleaning which includes Tables & Chairs (If not completed by Hirer) Subtracted From Bond	Hour			68.00	0.00%	
Bar and/or Coldroom	Day			187.00	0.00%	
Community Building or Centre Hire - Category 1 Users						
Refundable Bond (Up to 1 Hour)	Event			52.00	0.00%	12
Refundable Bond (Over 1 Hour up to 4 Hours)	Event			104.00	0.00%	12
Facility Hire Plus Bond	Hour			16.00	0.00%	12
Refundable Bond (Over 4 Hours)	Event			207.00	0.00%	12
Community Building or Centre Hire-Cat 2 Users & Cat 3 Users						
Refundable Bond	Event			207.00	0.00%	12
Facility Hire Plus bond	Hour			26.00	0.00%	12
Jubilee Community Centre						
Hire of Meeting Room Category 1a Users (Unincorporated and unfunded community interest or support groups)	No Charge			No Charge	0.00%	12
Hire of Meeting Room Category 1b Users. Maximum \$20 per Month (Not-for-profit incorporated associations)	Per day or part thereof			20.00	0.00%	12
Hire of Meeting Room Category 2 or 3 Users. Full day (up to 9hrs) (Commercial operators)	Per day or part thereof			239.00	0.00%	12
Hire of Meeting Room Category 2 or 3 Users. Half day (up to 4hrs) (Commercial operators)	Half Day			186.00	0.00%	12
Hire of Meeting Room Category 2 or 3 Users. Per hour (Commercial operators)	Hour			75.00	0.00%	12
Playgroups - Session up to and including 4 Hours plus Bond	Per			23.00	0.00%	
Exhibition Hanging Fee	Per			187.00	0.00%	
Seaforth Recreation Centre						
Facility Hire Plus Bond	Hour			5.50	0.00%	
Refundable Bond	Event			26.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Mirani Caravan Park and Swimming Pool						
Daily Rate Powered Site - 1 or 2 Adults (Power and Amenities Included)	Person			25.00	0.00%	23
Daily Rate Powered Site - Additional Person (under 18)	Site			10.00	0.00%	23
Daily Rate Unpowered Site - 1 or 2 Adults (Amenities Included)	Person			20.00	0.00%	23
Daily Rate Unpowered Site - Additional Person (under 18)	Site			10.00	0.00%	23
Weekly Rate Powered Site - 1 or 2 Adults (Power and Amenities Included)	Person			140.00	0.00%	23
Weekly Rate Powered Site - Additional Person (under 18)	Person			50.00	0.00%	23
Weekly Rate Unpowered Site - 1 or 2 Adults (Amenities)	Person			120.00	0.00%	23
Weekly Rate Unpowered Site - Additional Person (under 18)	Site			50.00	0.00%	23
Daily Rate Recreation Vehicles (RV) - Powered Site (Longer than 2 nights are charged at standard rates)	Site			15.00	0.00%	23
Daily Rate Recreation Vehicles (RV) - Unpowered Site (Longer than 2 nights are charged at standard rates)	Site			10.00	0.00%	23
Daily Rate Recreation Vehicles (RV) - Access to Amenities	Site			5.00	0.00%	23

Aquatic Complex Access

Aquatic Complex Access

Access - Adult	Person			4.00	10.00%	21
Access - Child (under 16)	Person			3.00	10.00%	21
Access - Child (under 2)	No Charge			No Charge	10.00%	21
Access - Concession	Person			3.00	10.00%	21
Access - Spectator - excludes aquatics program spectator	Person			2.00	10.00%	21

Athletic Complex Access

Athletic Complex Access

Casual Access Adult	Person			4.00	0.00%	20
Casual Child (Under 16)	Person			3.00	0.00%	20
Casual Child (under 2)	No Charge			No Charge	0.00%	20
Casual Concession	Person			3.00	0.00%	20

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Mackay Entertainment and Convention Centre (MECC)						
Mackay Entertainment and Convention Centre (MECC)						
For the latest rates, please contact the sales and marketing team at the Mackay Entertainment and Convention Centre	Price on Application			Price on Application	0.00%	
Ticketing postage fee	Each			2.90	0.00%	
Ticket Seller	Hour			64.00	0.00%	
Video call	Each			87.00	0.00%	
Museum and Cultural Heritage						
Museum Entry						
Museum Entry - Sarina, Mackay and Pioneer Valley	No Charge			No Charge	0.00%	
Pioneer Valley Museum Administration Charges						
Photograph Copies (No Negatives held - includes service fee to create negative)	Per			10.00	0.00%	
Photograph Copies (Negatives exist)	Per			6.00	0.00%	
Greenmount Homestead Entry						
Adult	Person			7.00	0.00%	
Concession Card Holder (Identification required)	Person			5.00	0.00%	
Child (5 to 18 years)	Person			3.00	0.00%	
Child (Under 5 Years)	No Charge			No Charge	0.00%	
Adult Groups - Per Person (Minimum of 10 people)	Person			6.00	0.00%	
School Group Tours - Per Person (Minimum of 10 people, including adults and children)	Person			3.00	0.00%	
Greenmount Homestead Grounds Hire						
Function Booking Fee plus Bond	Event			171.00	0.00%	
Refundable Bond	Event			140.00	0.00%	
Parks and Environment						
Park Administrative Services						
Colouring Fountain at Gordon St Council Grounds (per week per colour)	Week			645.00	10.00%	
Donated Memorial Seat and Plaque	Each			2,410.00	10.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Sporting Reserve Lighting						
John Breen Park Main Oval	Hour			25.00	10.00%	
Seaforth Tennis Court - Public	Hour			22.00	10.00%	
Seaforth Tennis Court - Tennis Coach/Coaching Clinics	Hour			20.00	10.00%	
Wren Street Oval Main Field	Hour			25.00	10.00%	
Natural Environment Centre						
Native Tube Stock	Each			3.00	10.00%	18
Native Tube Stock - Free Native Plant Program (POL-26.084)	Each			0.00	10.00%	
Hiko Cells	Each			1.30	10.00%	18
Super Tubes	Each			4.70	10.00%	18
Trays/Tiles (average 4 plants)	Each			11.00	10.00%	18
Holding fee - up to 2 months from agreed delivery date	No Charge			No Charge	10.00%	
Holding fee - over 2 months from agreed delivery date - monthly fee of order price	Percentage			3.00%	10.00%	
Bulk order discount for orders between \$11,000 and \$54,999	Percentage			5.00%	10.00%	18
Bulk order discount for orders over \$55,000	Percentage			10.00%	10.00%	18
Park Hire - Additional Charges						
Wedding Ceremony Only - Beach, fountain or laneways with or without alcohol approval (Includes power where available)	Event			203.00	10.00%	
Electricity	Day			185.00	10.00%	
Commercial Promotions - Photographic / Film Locations / Promotional Events plus Bond	Day			425.00	10.00%	
Refundable Bond - Commercial Promotions	Event			724.00	0.00%	
Key Usage - Social Event (E.g. Bridal Car Access) - Refundable on return to Paget Depot (EFT Only)	Per			52.00	0.00%	
Parks - Commercial Access/Storage/Site Office - plus Bond	Week			287.00	10.00%	
Refundable Bond - Parks - Commercial Access/Storage/Site Office	Location			3,445.00	0.00%	
Refundable Bond - Key Access and Damages	Per			665.00	0.00%	
Fireworks Display Bond - In addition to park hire fee	Event			185.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Park Hire - Category 1 Users						
Less than 51 people with no alcohol or amusements (no application necessary)	No Charge			No Charge	0.00%	
Up to 200 people with or without alcohol approval and with or without amusements/Marquees	Event			99.00	10.00%	
Charitable Functions (Must show proof of registry as a charitable organisation) plus Bond	No Charge			No Charge	10.00%	
Refundable Bond – Charitable Functions up to 500 people	Event			363.00	0.00%	
Refundable Bond – Charitable Functions more than 501 people	Event			725.00	0.00%	
Park Use Permit - Non Profit Groups (i.e. no public charges) with conditions	No Charge			No Charge	10.00%	
Park Use Permit - Up to 25 Participants with public charges with conditions	12 Months			282.00	10.00%	
Park Use Permit - Over 26 Participants with public charges with conditions	12 Months			385.00	10.00%	
Park Hire - Category 2 Users						
More than 501 people and less than 1500 with or without alcohol approval and with or without amusements/Marquees plus Bond	Event			769.00	10.00%	
Refundable Bond - More than 501 people and less than 1500	Event			769.00	0.00%	
More than 1501 people with or without alcohol approval and with or without amusements/Marquees plus Bond	Event			1,752.00	10.00%	
Refundable Bond - More than 1501	Event			1,752.00	0.00%	
More than 201 people and less than 500 with or without alcohol approval and with or without amusements/Marquees	Event			322.00	10.00%	
Park Hire - Category 3 Users						
Commercial Event with admission fee being charged to the public plus Bond	Day			3,501.00	10.00%	
Commercial Event with admission fee being charged to the public plus Bond (Up to 5 days)	Event			6,461.00	10.00%	
Refundable Bond - Commercial Event with admission fee	Event			3,501.00	0.00%	
Commercial Event with no admission fee being charged to the public plus Bond	Day			1,752.00	10.00%	
Commercial Event with no admission fee being charged to the public plus Bond (Up to 5 days)	Event			4,846.00	10.00%	
Refundable Bond - Commercial Event with no admission fee	Event			1,752.00	0.00%	
Camping Reserves Ball Bay						
Daily Site 10 x 6 (Up to max of 6 Persons) - Ball Bay	Site			16.00	10.00%	
Weekly Site (7 days) 10 x 6 (Up to a max of 6 Persons) - Ball Bay	Site			90.00	10.00%	
Additional Persons (Adult or Child Per Site) - Ball Bay	Person			9.00	10.00%	
School Groups/Non Profit Community Groups/Clubs Per Stay - Ball Bay	Person			9.00	10.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Camping Reserves Seaforth						
Daily Site 10 x 6 (Up to max of 6 Persons) - Seaforth	Site			28.00	10.00%	
Weekly Site (7 days) 10 x 6 (Up to a max of 6 Persons) - Seaforth	Site			166.00	10.00%	
Additional Persons (Adult or Child Per Site) - Seaforth	Person			17.00	10.00%	
School Groups/Non Profit Community Groups/Clubs Per Stay - Seaforth	Person			9.00	10.00%	
Camping fee - For single Campers Travelling by walking or bicycle	Day	LGA 2009 s97(2)(e)	AMA 2008 s73	9.00	10.00%	
Camping Reserves St Helen's Beach						
Daily Site 10 x 6 (Up to max of 6 Persons) - St Helen's	Site			16.00	10.00%	
Weekly Site (7 days) 10 x 6 (Up to a max of 6 Persons) - St Helen's	Site			90.00	10.00%	
Additional Persons (Adult or Child Per Site) - St Helen's	Person			9.00	10.00%	
School Groups/Non Profit Community Groups/Clubs Per Stay - St Helen's	Person			9.00	10.00%	
Botanical Gardens Administrative Services						
Hire of Administration Building Meeting Room - Category 1 Users	Per day or part thereof			51.00	10.00%	12
Hire of Administration Building Meeting Room - Category 2 & 3 Users	Per day or part thereof			161.00	10.00%	12
Exhibition Hanging Fee	Per			205.00	10.00%	
Golf Buggy Guided Tours	Person			7.00	10.00%	
PlantEd School Education Session (with education officer) - On site at Botanical Gardens	Student			6.00	10.00%	
PlantEd School Holiday Activity	Price on Application			Price on Application	10.00%	
Bocce Set Hire plus Bond	Each			5.50	10.00%	
Refundable Bond - Bocce Set - refundable on return of set - cash only	Each			55.00	0.00%	
Staff on site for social, community or commercial event Per Staff member	Hour			61.00	10.00%	
Hire for Ceremony Area with signage plus Bond	Area			250.00	10.00%	
Refundable Bond - Ceremony Area	Event			250.00	0.00%	
Meadowlands Amphitheatre/Soundshell Rehearsals plus Bond	Day			250.00	10.00%	4
Refundable Bond - Rehearsals	Event			250.00	0.00%	4
Cleaning Charges after Events	Hour			61.00	10.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Botanical Gardens Hire - Category 1 Users						
Less than 10 people with no alcohol or amusements (no application necessary)	No Charge			No Charge	10.00%	12
Charitable Function plus Bond	No Charge			No Charge	10.00%	12
Refundable Bond – Charitable Functions up to 500 people	Event			358.00	0.00%	12
Refundable Bond – Charitable Functions more than 501 people	Event			725.00	0.00%	12
Botanical Gardens Hire - Category 2 Users						
More than 201 people and less than 500 with or without alcohol approval and with or without amusements/Marquees plus Bond	Event			348.00	10.00%	12
Refundable Bond - More than 201 people and less than 500	Event			348.00	0.00%	12
Botanical Gardens Hire - Category 3 Users						
Commercial Event up to 500 people, no alcohol plus Bond	Day			552.00	10.00%	12
Refundable Bond - Commercial Event with no admission fee	Event			552.00	0.00%	12
Meadowlands Amphitheatre - Category 1 Users						
More than 501 people and less than 1500 without alcohol approval plus Bond	Event			618.00	10.00%	4
Refundable Bond - More than 501 people and less than 1500 without alcohol	Event			618.00	0.00%	4
More than 1501 people without alcohol approval plus Bond	Event			1,490.00	10.00%	4
Refundable Bond - More than 1501 people without alcohol	Event			1,490.00	0.00%	4
Meadowlands Amphitheatre - Category 2 Users						
More than 501 people and less than 1500 with alcohol approval plus Bond	Event			938.00	10.00%	4
Refundable Bond - More than 501 people and less than 1500 with alcohol	Event			938.00	0.00%	4
More than 1501 people with alcohol approval plus Bond	Event			2,043.00	10.00%	4
Refundable Bond - More than 1501 people with alcohol	Event			2,043.00	0.00%	4
Meadowlands Amphitheatre - Category 3 Users						
Refundable Bond - Commercial Event - Public Admission fee, Commercial liquor licence	Event			6,622.00	0.00%	
Refundable Bond - Commercial Event - No Public Admission fee, Commercial liquor licence	Event			4,968.00	0.00%	
Commercial event with Public Admission fee and commercial liquor licence (event not to exceed 6 hours) plus Bond	Event			6,622.00	10.00%	
Commercial event with No Public Admission fee and commercial liquor licence (event not to exceed 6 hours) plus Bond	Event			4,968.00	10.00%	
Commercial event with Admission fee, No commercial liquor licence plus Bond	Event			3,698.00	10.00%	
Refundable Bond - Commercial Event - Admission fee, No commercial liquor licence	Event			3,698.00	0.00%	
Commercial event with No Public Admission fee, No commercial liquor licence - Over 500 people	Event			2,484.00	10.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Refundable Bond - Commercial Event - No Public Admission No commercial liquor licence	Event			2,484.00	0.00%	

Sarina Sugar Shed

Entry Fees

Adult	Person			28.00	10.00%	
Child (5 to 17 Years)	Person			14.00	10.00%	
Children (Under 5 Years)	No Charge			No Charge	10.00%	
Concession (ID Required)	Person			24.00	10.00%	
Family (2 Adults and 2 Children)	Package			75.00	10.00%	
Family additional Child (5 to 17)	Person			9.00	10.00%	
Specialty Experiences - Distiller's Sensory Experience - Adult	Person			58.00	10.00%	
Specialty Experiences - Tasting Experience - Adult	Person			16.00	10.00%	
Specialty Experiences - Tasting Experience - Child (5 to 17)	Person			6.00	10.00%	
Specialty Experiences - Tasting Experience - Children (Under 5 Years)	No Charge			No Charge	10.00%	
Specialty Experiences - Tasting Experience - Concession (ID Required)	Person			14.00	10.00%	
Specialty Experiences - Tasting Experience - Family (2 Adults and 2 Children)	Package			36.00	10.00%	
Specialty Experiences - Tasting Experience - Family additional child (5 to 17)	Person			6.00	10.00%	
Specialty Experiences - Rum Distillery Tour - Adult 18+ (no concession)	Person			19.00	10.00%	

Group Tours minimum 10 people. FOC for coach driver & host

Group Tour Package - Adult Guided tour & Complimentary tastings	Person			24.00	10.00%	
Group Tour Package - Child Guided tour & Complimentary tastings	Student			11.00	10.00%	

Packages

Delivery service fee	Price on Application			Price on Application	10.00%	
Shipping Fee	Price on Application			Price on Application	10.00%	

Facility Hire

Staff Attendance (hourly, per staff member)	Hour			55.00	10.00%	
After hours - before 9am, after 5pm including 2 staff (minimum 2 hour hire)	Hour			110.00	10.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Mackay Stadium						
Mackay Stadium						
For the latest rates, please contact the sales and marketing team at the Mackay Entertainment and Convention Centre	Price on Application			Price on Application	0.00%	
Council Services						
Administrative Costs						
Photocopying and Data						
Photocopying Charges - Black and White or Colour	Page			2.30	10.00%	
Rates and Property Searches						
Rate Certificate in respect of each separately surveyed parcel of land of the Local Government Act 2009:-Current registered owner and postal address, Property Address and real property description	Each	LGA 2009 s97(2)(c)		16.00	0.00%	
ePathway Rate Certificate (Electronic), includes Change of Ownership where required, in respect of each separately surveyed parcel of land of the Local Government Act 2009:- Current registered owner and postal address, Property Address and real property description, Rates Details and Requisitions recorded on file - Advice within 2 business days (requires registration for Online Services)	Each	LGA 2009 s97(2)(c)		48.00	0.00%	
Rate Certificate (Posted), includes Change of Ownership where required, in respect of each separately surveyed parcel of land of the Local Government Act 2009:-Current registered owner and postal address, Property Address and real property description, Rates Details and Requisitions recorded on file - Advice within 5 business days	Each	LGA 2009 s97(2)(c)		98.00	0.00%	
Rates / Water Notice Copy from July 2002 to Current Financial Year (Per notice)	Each			19.00	0.00%	
Rates Notice Paper Bill Fee	Each	LGA 2009 s97(2)(c)		3.00	10.00	
All rating/water information requests prior to 1st July 2002, with a minimum charge of 30 minutes	Hour			73.00	0.00%	
Water Certificates						
Water Certificate (Posted) - Advice within 5 business days	Each	LGA 2009 s97(2)(c)		94.00	0.00%	
ePathway Water Certificate (Electronic) - Advice within 2 business days (Requires registration for Online Services)	Each	LGA 2009 s97(2)(c)		90.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
City and Town Centres						
Banners and Palms						
Banners Victoria Street (Per Banner) Max exposure 2 week duration	2 Weeks			489.00	0.00%	
Banners Gordon Street or similar (Up to 5 Poles)	Per			552.00	0.00%	
Banners Gordon Street (Extras to the above (Per Pole))	Each			134.00	0.00%	
Banners Forgan Bridge (Includes Traffic Control)	Price on Application			Price on Application	0.00%	
Banners Hire of Council Banner (Victoria St Only) (Painting Cost to be at Customers Expense)	Each			89.00	10.00%	
Palms - Borrowed from Queens Park for Function (Must be collected from Queens Park and returned to Queens Park by requestor)	No Charge			No Charge	10.00%	

Landscaping Services

Street Trees

Area 1: Mackay Central to Dunrock, Shoal Point, Pleystowe - 10-20 trees	Per	LGA 2009 s97(2)(c)		1,710.00	10.00%	
Area 1: Mackay Central to Dunrock, Shoal Point, Pleystowe - More than 20 trees	Per	LGA 2009 s97(2)(c)		1,520.00	10.00%	
Area 1: Mackay Central to Dunrock, Shoal Point, Pleystowe - 1-9 trees	Per	LGA 2009 s97(2)(c)		1,900.00	10.00%	
Area 2: Area 1 to Sarina, Seaforth, Mirani - 10-20 trees	Per	LGA 2009 s97(2)(c)		1,967.00	10.00%	
Area 2: Area 1 to Sarina, Seaforth, Mirani - More than 20 trees	Per	LGA 2009 s97(2)(c)		1,748.00	10.00%	
Area 2: Area 1 to Sarina, Seaforth, Mirani - 1-9 trees	Per	LGA 2009 s97(2)(c)		2,185.00	10.00%	
Area 3: Area 2 to MRC boundaries - 10-20 trees	Per	LGA 2009 s97(2)(c)		2,223.00	10.00%	
Area 3: Area 2 to MRC boundaries - More than 20 trees	Per	LGA 2009 s97(2)(c)		1,976.00	10.00%	
Area 3: Area 2 to MRC boundaries - 1-9 trees	Per	LGA 2009 s97(2)(c)		2,470.00	10.00%	

Library Services

Administration

Lost or Damaged Replacement books Charge to be determined by Librarian, based on replacement costs	Actual Cost			Actual Cost	0.00%	
Processing Fee - Applied when returned items require replacement parts	Each			6.00	0.00%	
Administration Fee - Applied when items are returned after deletion and must be re-processed	Each			4.20	0.00%	
Inter Library Loan Request Fee for core copies of documents up to 25 pages (Where Lending Institution Charges)	Each			20.00	0.00%	
Photocopying A4	Page			0.20	0.00%	
Photocopying A3	Page			0.40	0.00%	
Colour Printing A4	Page			1.00	0.00%	
Colour Printing A3	Page			2.10	0.00%	
3D Printing Minimum Charge \$1.00	Gram			0.30	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Research Fee (Non-Library Members & after the First Hour for Members)	Hour			51.00	0.00%	
Dudley Denny Library Flexi Space	Price on Application			Price on Application	0.00%	
Cleaning services required after each use of facilities Includes washing of crockery and cutlery and return of tables and chairs to designated storage areas	Hour			29.00	0.00%	
Repair of damage to facilities or spillages	Actual Cost			Actual Cost	0.00%	
Inter Library Loan Request Fee for core item loans (Where Lending Institution Charges)	Each			33.00	0.00%	

Road Services

CCTV

CCTV Inspection Stormwater Drainage	Hour			751.00	10.00%	
-------------------------------------	------	--	--	--------	--------	--

Sewerage Services

Sewer Connections

150 jump up (from main) - New Connection (Excluding Excavation and Backfilling to a maximum of 2m)	Each			1,430.00	0.00%	
150 jump up (from main) - New Connection (Including Excavation and Backfilling to a maximum 2m)	Each			4,390.00	0.00%	
150 jump up (from main) - New Connection (Excluding Excavation and Backfilling) > 2m deep	Price on Application			Price on Application	0.00%	
150 jump up (from main) - New Connection (Including Excavation and Backfilling) > 2m deep	Price on Application			Price on Application	0.00%	
150 jump up (from manhole) - New Connection	Price on Application			Price on Application	0.00%	

Sewer Disconnections

Disconnection of house drainage service (excluding excavation and traffic control to a maximum of 2m)	Each			925.00	0.00%	
Disconnection of house drainage service (including excavation and traffic control to a maximum of 2m)	Price on Application			Price on Application	0.00%	
Disconnection of house drainage service (excluding excavation and traffic control) > 2m deep	Price on Application			Price on Application	0.00%	
Disconnection of house drainage service (including excavation and no traffic control) > 2m deep	Price on Application			Price on Application	0.00%	

CCTV

HP Cleaning & Vacuum Debris Removal - Site Establishment	Each			980.00	0.00%	
HP Cleaning & Vacuum Debris Removal - Per Hour (approx. 100m)	Hour			485.00	0.00%	
CCTV Site Establishment Fee	Each			1,350.00	0.00%	
CCTV Inspection (Per Hour)	Hour			435.00	0.00%	
CCTV Pre & Post Inspections - Building over Sewers Applications (1 lot configuration)	Each			2,310.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Liquid Waste						
Septic tanks contents disposal to Council Treatment Plant (per kilolitre)	Kilolitre			50.00	0.00%	
Septic Waste Receival Key Fee (Lost or Damaged keys will be charged for a new key)	Each			275.00	0.00%	
Trade Waste						
Application Fee Pre-determined Category 1 (e.g. Hairdresser, Home Based Food Preparation)	Each			310.00	0.00%	
Application Fee - Category 1 / 2 / 3 Generator	Each			925.00	0.00%	
Annual Approval Fee - Category 1 Generator No Pre-treatment (e.g. Hairdresser)	Annual			140.00	0.00%	17
Annual Approval Fee - Category 1 Generator	Annual			430.00	0.00%	17
Annual Approval Fee - Category 2 Generator	Annual			860.00	0.00%	17
Annual Approval Fee - Category 3 Generator Businesses without a grease trap and generating less than 20 kilolitres per 6 months billing period will be charged the Category 2 Generator fee. If the 20 kilolitre limit is exceeded in any 6 month period, the generator will be classified as a Category 3 Generator thereafter	Annual			1,700.00	0.00%	17
Annual Approval Fee - Category 3S Generator (Where a single grease trap is being shared by more than one business)	Annual			880.00	0.00%	17
Trade Waste Standard Site Visit	Each			180.00	0.00%	
Alteration to existing Trade Waste Approval	Each			220.00	0.00%	
Trade Waste Meters						
Hot Water S100 15mm (includes Check/Valve & Taggle)	Each			190.00	0.00%	
Cold Water V100 15mm (includes Couplings & Taggle)	Each			195.00	0.00%	
Hot Water S100 20mm (includes Check/Valve & Taggle)	Each			240.00	0.00%	
Cold Water V100 20mm (includes Couplings & Taggle)	Each			175.00	0.00%	
Cold Water 25mm (includes Couplings & Taggle)	Each			270.00	0.00%	
Non standard cable length	Price on Application			Price on Application	0.00%	
Taggle High Powered Device with Elster T-Probe sensor - (1m lead)	Each			145.00	0.00%	
Cold Water 32mm (includes Couplings & Taggle)	Each			420.00	0.00%	
Cold Water 40mm (includes Couplings & Taggle)	Each			500.00	0.00%	
Cold Water 50mm (includes Couplings & Taggle)	Each			1,045.00	0.00%	
Cold Water 80mm (includes Couplings & Taggle)	Price on Application			Price on Application	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Waste Services						
Paget Transfer Station Household - Domestic Waste						
Sedan, Station Wagon or 4x4	Vehicle		WRRRA 2011 & WRRR 2011	7.00	10.00%	5
Utility Vehicle or Flat-Top	Vehicle		WRRRA 2011 & WRRR 2011	16.00	10.00%	5
Trailer	Trailer		WRRRA 2011 & WRRR 2011	16.00	10.00%	5
All Vehicle Combinations with a Gross Waste Mass over 1 Tonne	Tonne		WRRRA 2011 & WRRR 2011	168.00	10.00%	5
Asbestos disposed of by a resident (maximum amount 175 kg) due to EPA Legislation	Tonne		WRRRA 2011 & WRRR 2011	485.00	10.00%	5
Sedan or station Wagon containing waste towing a trailer containing waste	Vehicle		WRRRA 2011 & WRRR 2011	24.00	10.00%	
Paget Transfer Station Household - Clean Green Waste						
Sedan, Station Wagon or 4x4 (below net waste mass of 1 tonne)	Vehicle		WRRRA 2011 & WRRR 2011	6.00	10.00%	
Utility Vehicle or Flat-Top (below net waste mass of 1 tonne)	Vehicle		WRRRA 2011 & WRRR 2011	11.00	10.00%	
Trailer (Below Net Waste Mass of 1 tonne)	Trailer		WRRRA 2011 & WRRR 2011	11.00	10.00%	
All Vehicle Combinations with a Gross Waste Mass over 1 Tonne	Tonne		WRRRA 2011 & WRRR 2011	93.00	10.00%	
Sedan or station Wagon containing waste towing a trailer containing waste	Vehicle		WRRRA 2011 & WRRR 2011	17.00	10.00%	
Paget Transfer Station Commercial Waste						
\$The tonnage rates apply, however the minimum charge is \$16.30	Minimum		WRRRA 2011 & WRRR 2011	16.00	10.00%	
Retrieval and copy of waste transaction	Each		WRRRA 2011 & WRRR 2011	26.00	10.00%	
General Commercial\$ *	Tonne		WRRRA 2011 & WRRR 2011	280.00	10.00%	
Paget Construction & Demolition Waste\$ *	Tonne		WRRRA 2011 & WRRR 2011	280.00	10.00%	
Asbestos disposed of at Paget - Maximum amount of 175kg (Levy Exempt)\$ *	Tonne		WRRRA 2011 & WRRR 2011	485.00	10.00%	
General Commercial\$ (Levy Exempt)	Tonne		WRRRA 2011 & WRRR 2011	168.00	10.00%	
Paget Construction & Demolition Waste (Levy Exempt)	Tonne		WRRRA 2011 & WRRR 2011	168.00	10.00%	
* Includes the Qld Government's waste levy at the General Levy Rate	Tonne		WRRRA 2011 & WRRR 2011	-	0.00%	
Paget Transfer Station Commercial Green Waste						
General Green	Tonne		WRRRA 2011 & WRRR 2011	93.00	10.00%	
Tree Stumps / Branches > 05m diameter	Tonne		WRRRA 2011 & WRRR 2011	110.00	10.00%	
The tonnage rates apply, however the minimum charge is \$11.00	Minimum		WRRRA 2011 & WRRR 2011	11.00	10.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Hogan's Pocket Commercial						
Hogan's Pocket Gate Charge *	Tonne	LGA 2009 s262(3)(c)	WRRRA 2011 & WRRR 2011	246.00	10.00%	
Hogan's Pocket Construction & Demolition Waste *	Tonne	LGA 2009 s262(3)(c)	WRRRA 2011 & WRRR 2011	246.00	10.00%	
Hogan's Pocket Gate Charge (Levy Exempt)	Tonne	LGA 2009 s262(3)(c)	WRRRA 2011 & WRRR 2011	142.00	10.00%	
Hogan's Pocket Construction & Demolition Waste (Levy Exempt)	Tonne	LGA 2009 s262(3)(c)	WRRRA 2011 & WRRR 2011	142.00	10.00%	
* Includes the Qld Government's waste levy at the General Levy Rate	Tonne		WRRRA 2011 & WRRR 2011	-	0.00%	

Hogan's Pocket Special

Regulated Waste Category 1 **	Tonne		WRRRA 2011 & WRRR 2011	510.00	10.00%	
Regulated Waste Category 2 ***	Tonne		WRRRA 2011 & WRRR 2011	445.00	10.00%	
Putrescible/Offensive/Noxious Wastes *	Tonne		WRRRA 2011 & WRRR 2011	367.00	10.00%	
Requested Deep Burial, e.g. Legal Records, Insurance Claims *	Tonne		WRRRA 2011 & WRRR 2011	367.00	10.00%	
Emergency After-Hours Disposal of Putrescible/Offensive/ Noxious Wastes - Opening Fee (1 Hour)	Minimum		WRRRA 2011 & WRRR 2011	1,601.00	10.00%	
Emergency After-Hours Disposal of Putrescible/Offensive/ Noxious Wastes - Per Hour after	Hour		WRRRA 2011 & WRRR 2011	580.00	10.00%	
Approved Contaminated Soil ***	Tonne		WRRRA 2011 & WRRR 2011	444.00	10.00%	
Asbestos Disposal (Levy Exempt)	Tonne		WRRRA 2011 & WRRR 2011	288.00	10.00%	
Bulk Asbestos Disposal (Price on Application)	Price on Application		WRRRA 2011 & WRRR 2011	Price on Application	10.00%	
Acid Sulphate Soils ***	Tonne		WRRRA 2011 & WRRR 2011	444.00	10.00%	
* Includes the Qld Government's waste levy at the General Levy Rate	Tonne		WRRRA 2011 & WRRR 2011	0.00	0.00%	
** Includes the Qld Government's waste levy at the Regulated Waste Cat 1 Levy Rate	Tonne		WRRRA 2011 & WRRR 2011	0.00	0.00%	
*** Includes the Qld Government's waste levy at the Regulated Waste Cat 2 Levy Rate	Tonne		WRRRA 2011 & WRRR 2011	0.00	0.00%	

Hogan's Pocket - Waste Generated From Outside MRC Area

Putrescible/Offensive/Noxious Wastes (Per Tonne)	Tonne		WRRRA 2011 & WRRR 2011	455.00	10.00%	6
Requested deep burial, e.g. legal records, insurance claims (Per Tonne)	Tonne		WRRRA 2011 & WRRR 2011	455.00	10.00%	6
Emergency After-Hours Disposal of Putrescible/Offensive/ Noxious Wastes - Opening Fee	Each		WRRRA 2011 & WRRR 2011	2,001.00	10.00%	6
Emergency After-Hours Disposal of Putrescible/Offensive/ Noxious Wastes - Per Hour after First Hour (Per Hour)	Hours		WRRRA 2011 & WRRR 2011	725.00	10.00%	6
Approved Contaminated Soil (Per Tonne)	Tonne		WRRRA 2011 & WRRR 2011	489.00	10.00%	6
Asbestos disposed of at Hogan's Pocket (Per Tonne)	Tonne		WRRRA 2011 & WRRR 2011	366.00	10.00%	6
Other Approved Contaminated Materials (Per Tonne)	Tonne		WRRRA 2011 & WRRR 2011	546.00	10.00%	6
Gate Charge (Per Tonne)	Tonne		WRRRA 2011 & WRRR 2011	306.00	10.00%	6
Construction & Demolition Waste (Per Tonne)	Tonne		WRRRA 2011 & WRRR 2011	306.00	10.00%	6

Other Facilities Household - Domestic Waste

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

Council Product/Service	Unit	LGA Legislative Authority	Relevant Legislation/Policy	Adopted Fee GST Inclusive where applied	GST	Notes
Sedan, Station Wagon or 4x4	Vehicle		WRRRA 2011 & WRRR 2011	7.00	10.00%	5
Utility Vehicle or Flat-Top	Vehicle		WRRRA 2011 & WRRR 2011	16.00	10.00%	5
Trailer	Trailer		WRRRA 2011 & WRRR 2011	16.00	10.00%	5
Other Vehicle Combinations	Cubic Meter(s)		WRRRA 2011 & WRRR 2011	51.00	10.00%	5

Other Facilities Household - Clean Green Waste

Sedan, Station Wagon or 4x4	Vehicle		WRRRA 2011 & WRRR 2011	6.00	10.00%	
Utility Vehicle or Flat-Top	Vehicle		WRRRA 2011 & WRRR 2011	11.00	10.00%	
Trailer	Trailer		WRRRA 2011 & WRRR 2011	11.00	10.00%	
Other Vehicle Combinations	Cubic Meter(s)		WRRRA 2011 & WRRR 2011	18.00	10.00%	

Other Facilities Commercial Waste

Passenger Tyre	Tyre		WRRRA 2011 & WRRR 2011	11.00	10.00%	
Passenger Tyre - With Rim	Tyre		WRRRA 2011 & WRRR 2011	28.00	10.00%	
Light Truck Tyre (Includes 4 Wheel Drive Tyre)	Tyre		WRRRA 2011 & WRRR 2011	23.00	10.00%	
Light Truck Tyre - With Rim (Includes 4 Wheel Drive Tyre - With Rim)	Tyre		WRRRA 2011 & WRRR 2011	56.00	10.00%	
Truck Tyre	Tyre		WRRRA 2011 & WRRR 2011	48.00	10.00%	
Truck Tyre - With Rim	Tyre		WRRRA 2011 & WRRR 2011	117.00	10.00%	
Motorcycle Tyre	Tyre		WRRRA 2011 & WRRR 2011	11.00	10.00%	
Motorcycle Tyre - With Rim	Tyre		WRRRA 2011 & WRRR 2011	30.00	10.00%	
Tractor Tyre - Small (Up to 1m High)	Tyre		WRRRA 2011 & WRRR 2011	241.00	10.00%	
Tractor Tyre - Large (Over 1m high to 2m High)	Tyre		WRRRA 2011 & WRRR 2011	416.00	10.00%	
Unscheduled waste or recycling bin empty (Per Bin)	Bin		WRRRA 2011 & WRRR 2011	66.00	10.00%	
General Commercial - Ute (Per m3)§*	Cubic Meter(s)		WRRRA 2011 & WRRR 2011	101.00	10.00%	
General Commercial - Light Commercial Vehicle (Per m3)§*	Cubic Meter(s)		WRRRA 2011 & WRRR 2011	152.00	10.00%	
General Commercial - Uncompacted (Levy Exempt)§	Cubic Meter(s)		WRRRA 2011 & WRRR 2011	72.00	10.00%	
Passenger Tyre with Contamination	Tyre		WRRRA 2011 & WRRR 2011	30.00	10.00%	
Light Truck Tyre (Includes 4 Wheel Drive Tyre) with Contamination	Tyre		WRRRA 2011 & WRRR 2011	60.00	10.00%	
Truck Tyre with Contamination	Tyre		WRRRA 2011 & WRRR 2011	130.00	10.00%	
§The volumetric rates apply, however the minimum charge is \$16.30	Minimum		WRRRA 2011 & WRRR 2011	-	10.00%	
* Includes the Qld Government's waste levy at the General Levy Rate	Tonne		WRRRA 2011 & WRRR 2011	-	0.00%	

Other Facilities Commercial Green Waste

Commercial clean green waste (Per m3)	Cubic Meter(s)		WRRRA 2011 & WRRR 2011	47.00	10.00%	
Commercial clean green waste - Tree stump / branches >05m diameter Per m3	Cubic Meter(s)		WRRRA 2011 & WRRR 2011	54.00	10.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Water Services						
Water Connections						
Supply and Install AMR Device Only (20mm standard device)	Each			300.00	0.00%	
Automatic Meter Reader (AMR) Data Fee - Commercial Per Meter	Annual			7.00	0.00%	
20mm Water Meter Connection with AMR unit (Single Meter Per Property Only Existing Service)	Each			980.00	0.00%	
Install underground meter box on new service (existing poly to the boundary)	Each			240.00	0.00%	
Install underground meter box on existing service (poly at the property boundary)	Each			670.00	0.00%	
Install underground meter box on new service (Poly)	Price on Application			Price on Application	0.00%	
Install underground meter box on existing service (Poly)	Price on Application			Price on Application	0.00%	
Raise 20-25mm Water Meter above ground	Each			880.00	0.00%	
Replacement 20mm Water Meter	Each			350.00	0.00%	
Relocate 20-25mm water meter up to 1m	Each			885.00	0.00%	
Install new 32mm short water service with 20mm water meter to property boundary (with concrete and road cuts)	Each			6,500.00	0.00%	
Install new 32mm long water service with 20mm water meter to property boundary (with concrete and road cuts and under bore)	Each			10,000.00	0.00%	
Install new 32mm short water service with 20mm water meter to property boundary (with road cut)	Each			6,000.00	0.00%	
Install new 32mm long water service with 20mm water meter to property boundary (road cut and under bore)	Each			9,000.00	0.00%	
Install new 32mm short water service with 20mm water meter to property boundary (with concrete cut)	Each			5,200.00	0.00%	
Install new 32mm long water service with 20mm water meter to property boundary (with concrete cut and under bore)	Each			8,200.00	0.00%	
Install new 32mm short water service with 20mm water meter to property boundary (nature strip)	Each			4,000.00	0.00%	
Install new 32mm long water service with 20mm water meter to property boundary (with under bore in nature strip)	Each			7,500.00	0.00%	
Install new 32mm short water service with 20mm water meter to property boundary (with concrete and road cuts) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			3,250.00	0.00%	
Install new 32mm long water service with 20mm water meter to property boundary (with concrete and road cuts and under bore) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			5,000.00	0.00%	
Install new 32mm short water service with 20mm water meter to property boundary (with road cut) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			3,000.00	0.00%	
Install new 32mm long water service with 20mm water meter to property boundary (road cut and under bore) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			4,500.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Install new 32mm short water service with 20mm water meter to property boundary (with concrete cut) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			2,600.00	0.00%	
Install new 32mm long water service with 20mm water meter to property boundary (with concrete cut and under bore) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			4,100.00	0.00%	
Install new 32mm short water service with 20mm water meter to property boundary (nature strip) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			2,000.00	0.00%	
Install new 32mm long water service with 20mm water meter to property boundary (with under bore in nature strip) a 50% discount will apply only where an existing vacant lot/plan are already paying the Water Access Fee on their Rates Notice and are intending to connect to an existing water service. This discount does not apply to any new subdivisions	Each			3,750.00	0.00%	

Water Disconnections

Disconnection of Water Service up to and including 50mm (On concrete footpath)	Each			4,690.00	0.00%	
Disconnection of Water Service up to and including 50mm (On Nature Strip)	Each			1,700.00	0.00%	
Disconnection of Water Service up to and including 50mm (On Road)	Each			5,200.00	0.00%	
Disconnection of Water Service greater than 50mm	Price on Application			Price on Application	0.00%	

Water Testing

Test by Approved Facility up to and including 40mm (Remove, Replace & Test)	Each			650.00	0.00%	
Testing at Manufacturers Factory above 50mm (Remove, Replace & Test)	Price on Application			Price on Application	0.00%	
Mains Pressure and Flow Test - Per Location	Location			850.00	0.00%	
Water Service Pressure and Flow Test - Per Location	Location			335.00	0.00%	

Backflow Prevention

First device testing	Each			251.00	0.00%	
Additional Devices testing on same premises	Each			80.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Bulk Water						
Bulk Water - Rate Per Kilolitre (Including temporary water meter)	Kilolitre			4.00	0.00%	2
Bulk Water by Fixed hydrant (Paget Depot Only) Annual Depot Fixed Hydrant Access (Electronic key rental - Per Key)	Annual			445.00	0.00%	2
Bulk Water Standpipes						
Annual Rental (conditions apply)	Annual			2,411.00	0.00%	2
Penalty for late Return of Standpipe or Failure to submit monthly log books - First Day Late	Each			104.00	0.00%	
Penalty for late Return of Standpipe or Failure to submit monthly log books - every day late thereafter	Each			24.00	0.00%	
Bond payable - Held in Trust until termination of rental agreement - Written application for refund must be made for all applications	Each			2,000.00	0.00%	2
Fixed Hydrant Key Bond Payable - Held in Trust until return of key - Written application for refund must be made for all applications	Each			280.00	0.00%	2
Daily Rental (must be returned by 15:30 on Friday to avoid weekend charges)	Day			24.00	0.00%	2
Weekly Rental	Week			90.00	0.00%	2
Other Water Services						
Water Restriction Exemption Application	Each	LGA 2009 s97(2)(a)	WS(SR)A 2008 s41	132.00	0.00%	
Water and Sewerage Services						
Other Water & Sewerage Services						
External Works Supervisor/Inspector Per Hour (Inspection + Travel Time)	Hour			329.00	0.00%	
Refund of application fees when an application / permit lapses - Note: No Refund	Percentage			0.00%	0.00%	
Refund of application fees when an application is withdrawn - Lodgement Processed	Percentage			90.00%	0.00%	
Refund of application fees when an application is withdrawn - Request Issued	Percentage			80.00%	0.00%	
Refund of application fees when an application is withdrawn - Request Response Assessment commenced/completed	Percentage			70.00%	0.00%	
Recycled Water for Agriculture and Commercial Use	Megalitre			55.00	0.00%	
Refund of application fees when an application is withdrawn - Request Response Assessment Further Information Request	Percentage			60.00%	0.00%	
Refund of application fees when an application is withdrawn - Request Response Assessment Further Information Request commenced/completed	Percentage			45.00%	0.00%	
Refund of application fees when an application is withdrawn - Permit Issued	Percentage			40.00%	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Regulation						
Animals						
Animal Registration						
Cat Registration Discount Fee (Entire Cat) - if paid by 30th June	Annual	LGA 2009 s97(2)(a)	LL No. 2 2011	30.00	0.00%	
Cat Registration Discount Fee (Desexed Cat) - if paid by 30th June	Annual	LGA 2009 s97(2)(a)	LL No. 2 2011	13.00	0.00%	
Dog and Cat Registration - registration between 1 July and 30 September Percentage of prescribed Fee	Percentage	LGA 2009 s97(2)(a)	AM(CD)A 2008	100.00%	0.00%	15
Dog and Cat Registration - registration between 1 October and 31 December Percentage of prescribed Fee	Percentage	LGA 2009 s97(2)(a)	AM(CD)A 2008	75.00%	0.00%	15
Dog and Cat Registration - registration between 1 January and 31 March Percentage of prescribed Fee	Percentage	LGA 2009 s97(2)(a)	AM(CD)A 2008	50.00%	0.00%	15
Dog and Cat Registration - registration between 1 April and 30 June Percentage of prescribed Fee	Percentage	LGA 2009 s97(2)(a)	AM(CD)A 2008	25.00%	0.00%	15
Dangerous Dog Initial Registration (including sign & tag)	Each	LGA 2009 s97(2)(a)	AM(CD)A 2008	690.00	0.00%	15
Dangerous Dog Annual Registration	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	552.00	0.00%	
Dangerous Dog Annual Reduced Registration (For Approved Applicants only)	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	413.00	0.00%	
Menacing Dog Initial Registration (including sign & tag)	Each	LGA 2009 s97(2)(a)	AM(CD)A 2008	475.00	0.00%	
Menacing Dog Annual Registration	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	391.00	0.00%	
Menacing Dog Annual Reduced Registration (For Approved Applicants only)	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	306.00	0.00%	
Dog Registration Full Fee (Entire Dog) - Including Restricted Dogs which also have an Annual Approval Fee listed separately	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	133.00	0.00%	
Dog Registration Full Fee (Entire Dog) - Pensioners	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	86.00	0.00%	
Dog Registration Full Fee (Desexed Dog)	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	62.00	0.00%	
Dog Registration Full Fee (Desexed Dog) - Pensioners	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	37.00	0.00%	
Dog Registration Senior Dog for Senior Person and Guide Dogs	No Charge	LGA 2009 s97(2)(a)	AM(CD)A 2008	No Charge	0.00%	
Dog Registration Replacement Tags	No Charge	LGA 2009 s97(2)(a)	AM(CD)A 2008	No Charge	0.00%	
Dog Registration Discount Fee (Entire Dog) - if paid by 30th June	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	95.00	0.00%	
Dog Registration Discount Fee (Entire Dog) - Pensioners if paid by 30th June	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	44.00	0.00%	
Dog Registration Discount Fee (Desexed Dog) - if paid by 30th June	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	41.00	0.00%	
Dog Registration Discount Fee (Desexed Dog) - Pensioners if paid by 30th June	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	21.00	0.00%	
Cat Registration Full Fee (Entire Cat)	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	52.00	0.00%	
Cat Registration Full Fee (Desexed Cat)	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	22.00	0.00%	
Cat Registration Senior Cat for Senior Person	No Charge	LGA 2009 s97(2)(a)	AM(CD)A 2008	No Charge	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Animal Release						
Cat Release if Registered (Release to owners) - 1st Impounding	Each	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	66.00	0.00%	
Cat Release if Unregistered - Release Fee (Includes Registration of the Animal)	Each	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	127.00	0.00%	
Dog Release if Registered (Release to owners) - 1st Impounding	Each	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	110.00	0.00%	
Dog Release if Registered (Release to owners) - 1st Impounding and no proven nuisance to the Community (e.g. Noise, Aggression, Off Leash or Straying issues) recorded for the past 3 years	Each	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	55.00	0.00%	
Dog Release if Unregistered - Release Fee (Plus Registration of the Animal Fee)	Each	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	199.00	0.00%	
Dog Release Pound Fee (Per Dog) Per Day in Excess of 48 hours in Pound	Each	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	22.00	0.00%	
Dog Release 2nd and Subsequent Impounding in 12 months	Each	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	221.00	0.00%	
Dog Released to new Senior owner within Council area (Includes Registration and Microchip)	No Charge			No Charge	0.00%	
Cat Release 2nd and Subsequent Impounding in 12 months	Each	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	132.00	0.00%	
Cat Released to new Senior owner within Council area (Includes Registration and Microchip)	No Charge			No Charge	0.00%	
Dog Release - Male (Entire Dog) to new owner (Plus Registration paid to Council and Microchip paid to Contract Vet)	Each			110.00	0.00%	
Dog Release - Female (Entire Dog) to new owner (Plus Registration paid to Council and Microchip paid to Contract Vet)	Each			136.00	0.00%	
Dog Release - Desexed Dog to new owner (Plus Registration paid to Council and Microchip paid to Contract Vet)	Each			66.00	0.00%	
Dog Release - Desexed Dog to new owner outside Council Area (Plus Microchip paid to Contract Vet)	Each			66.00	0.00%	
Cat Release - Male (Entire Cat) to new owner (Plus Registration paid to Council and Microchip paid to Contract Vet)	Each			77.00	0.00%	
Cat Release - Female (Entire Cat) to new owner (Plus Registration paid to Council and Microchip paid to Contract Vet)	Each			96.00	0.00%	
Cat Release - Desexed Cat to new owner (Plus Registration paid to Council and Microchip paid to Contract Vet)	Each			29.00	0.00%	
Cat Release - Desexed Cat to new owner outside Council Area (Plus Microchip paid to Contract Vet)	Each			29.00	0.00%	
Dog Release - Entire Dog to new owner outside Council area (Plus Microchip paid to contract vet)	Each	LGA 2009 s97(2)(a)		66.00	0.00%	
Cat Release - Entire Cat to new owner outside Council (Plus Microchip paid to contract vet)	Each	LGA 2009 s97(2)(a)		29.00	0.00%	
Regulated Dog						
Regulated Dog Replacement Sign	Each	LGA 2009 s97(2)(a)	AM(CD)A 2008	50.00	0.00%	
Regulated Dog Replacement Reflective Collar	Each	LGA 2009 s97(2)(a)	AM(CD)A 2008	40.00	0.00%	
Regulated Dog Replacement Identification Tag	Each			0.00	0.00%	
Reciprocal Registration - Transfer of Current Registration from another Local Government - (For the current registration period only, Evidence of current registration to be provided)	Each	LGA 2009 s97(2)(a)		0.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Animal Approvals						
Additional Dogs (Per Premises)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.5	117.00	0.00%	15
Pet Shops	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.5	161.00	0.00%	15
Restricted Dog (By Breed) In addition to Annual Registration Fee	Annual	LGA 2009 s97(2)(a)	AM(CD)A 2008	332.00	0.00%	15
Additional Cats (Per Premises)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.5	117.00	0.00%	15
Poultry (Per Premises)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.5	117.00	0.00%	15
Budgerigar, Canary or Other Bird of a Similar Size (Per Premises)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.5	117.00	0.00%	15
Cattery (Per Premises) Commercial	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.5	195.00	0.00%	15
Rooster Approval (Per Premises)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.5	117.00	0.00%	15
Kennels (Per Premises) Commercial	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.5	195.00	0.00%	15
Equipment Hire						
Refundable Bond - Spray Trailer	Each			113.00	0.00%	
Cat Traps (All Inclusive - Per Week) plus Bond	No Charge			No Charge	0.00%	
Refundable Bond - Cat Trap	Each			88.00	0.00%	
Pig Traps Hire (All Inclusive - Per Week) plus Bond	No Charge			No Charge	0.00%	
Refundable Bond - Pig Trap	Each			113.00	0.00%	
Spray Trailer Hire (All Inclusive - Per Week) plus Bond	No Charge			No Charge	0.00%	
Anti-Barking Collar Hire (All Inclusive - Per Week) plus Bond	Week			26.00	0.00%	
Refundable Bond - Anti-Barking Collar	Each			88.00	0.00%	
Pound Fees for each head of livestock						
Rates of Collection - Impounded by private person or by Local Government	Each	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	311.00	0.00%	
Poundage - for each day or part thereof during which such animal is impounded	Day	LGA 2009 s97(2)(d)	LL 2011 No. 2 & SLL 2011 No. 2	34.00	0.00%	
Health and Health Licencing						
Food Destruction and Safety						
Unsound Food Destruction Service Fee (Excludes Disposal)	Each		FA 2006 s31	127.00	0.00%	
Disposal of Unsound Food Fee	Each		FA 2006 s31	121.00	0.00%	
Audit of Food Safety Program	Each		FA 2006 s31	615.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Health, Environment, Inspection and General Fees						
Health Search - Inspection (Fast track, 2 days) - Single Licence Activity on Premises (Refund 25% if application withdrawn and/or no licensed activity on the premises)	Visit			402.00	0.00%	
Health Search - Inspection (5 days) - Multiple Licence Activity on Premises (e.g. accommodation, food, pool) (Refund 50% if application withdrawn and/or no licensed activity at the premises)	Visit			402.00	0.00%	
Health Search - Inspection (Fast track - 2 days) - Multiple Licence Activity on Premises (e.g. accommodation, food, pool) (Refund 25% if application withdrawn and/or no licensed activity at the premises)	Visit			541.00	0.00%	
Environmental Health Property Search - Physical Inspection in relation to Health Matters only for Class 2 to 9 Buildings (Per registered/licensed premises)	Visit			335.00	0.00%	
Health Requisition Enquiry (5 days) (Refund 25% if application withdrawn)	Each			63.00	0.00%	
Health Requisition Enquiry (Fast track 2 days) (Refund 25% if application withdrawn)	Each			202.00	0.00%	
Pest Management Property Search - Declared Plants (Land Protection - Pest & Stock Route Management - Act 2002)	Visit			274.00	0.00%	
Environmental Search - Inspection (5 days) - Single Licence Activity on Premises (Refund 50% if application withdrawn and/or no licensed activity on the premises)	Visit			265.00	0.00%	
Eat Safe Administrative Review Application - The application for a review must be made within 5 business days of the Eat Safe Mackay Inspection.	Each	LGA 2009 s97(2)(a)	FA 2006 s52	152.00	0.00%	
Eat Safe Minor Re-grade Assessment Application - A maximum of 3 separate minor non-compliances will be assessed (i.e. Limited Inspection). The application for a minor re-grade must be made within 5 business days of the Eat Safe Mackay Inspection.	Visit	LGA 2009 s97(2)(a)	FA 2006 s52	303.00	0.00%	
Eat Safe Major Re-grade Assessment Application - The entire business is reassessed. Waiting periods apply and Rating increases are limited	Visit	LGA 2009 s97(2)(a)	FA 2006 s52	455.00	0.00%	
Reinspection of Premises - for all Environmental Health Licences where ongoing non-compliance is evident OR consultation/advice when inspection and report requested (Not relevant for Health Searches)	Visit		Refer Note 16	132.00	0.00%	16
Inspection of Development / Site / Building - for all Development Compliance matters where ongoing non-compliance is evident	Visit			133.00	0.00%	
Inspection of Development / Site / Premises - for all Environmental Protection matters where ongoing non-compliance is evident	Visit			132.00	0.00%	
Health Search - Inspection (5 days) - Single Licence Activity on Premises (Refund 50% if application withdrawn and/or no licensed activity on the premises)	Visit			265.00	0.00%	
Environmental Search - Inspection (Fast track, 2 days) - Single License Activity on Premises (Refund 25% if application withdrawn and/or no licensed activity on the premises)	Visit			402.00	0.00%	
Environmental Requisition Enquiry (5 days) (Refund 25% if application withdrawn)	Each		EPA 1994 s514(5)	63.00	0.00%	
Environmental Requisition Enquiry (Fast track 2 days) (Refund 25% if application withdrawn)	Each		EPA 1994 s514(5)	202.00	0.00%	
Late Fee for when Annual Reminder Notice is issued	Each	LGA 2009 s97(2)(a)		90.00	0.00%	
Replacement of Licence in the event of loss/damage etcetera to Original	Each	LGA 2009 s97(2)(a)		30.00	0.00%	
Accreditation of Food Safety Program	Each	LGA 2009 s97(2)(a)	FA 2006 s31	541.00	0.00%	
Accreditation of Food Safety Program - No Auditor advice by Council	Each	LGA 2009 s97(2)(a)	FA 2006 s31	261.00	0.00%	
Assessment of Amendment to Food Safety Program	Each	LGA 2009 s97(2)(a)	FA 2006 s31	261.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Food Premises - Annual Licence Fees						
Home Based Food Business (per annum) -Type 3 - 4 Star - Combined Home Based Type 2 and Temporary Food Type 3	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	346.00	0.00%	
Home Based Food Business (per annum) -Type 3 - 5 Star - Combined Home Based Type 2 and Temporary Food Type 3	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	230.00	0.00%	
Late Fee for when Annual Reminder Notice is issued	Each	LGA 2009 s97(2)(a)	FA 2006 s49	90.00	0.00%	
Replacement of Approval in the event of loss/damage etcetera to Original	Each	LGA 2009 s97(2)(a)	FA 2006 s49	30.00	0.00%	
Food Licence 3 Star (application default) (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	461.00	0.00%	
Food Licence 2 Star (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	890.00	0.00%	
Food Licence 0 Star (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	1,082.00	0.00%	
Mobile Food Vendor 3 Star (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	461.00	0.00%	
Temporary Food Business (per annum) - Type 1 - 3 Star - Low Risk, Taste Testers (breads, oils, chillies etc.) Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	115.00	0.00%	
Temporary Food Business (per annum) - Type 3 - 4 Star - Unpackaged Potentially Hazardous Foods - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	250.00	0.00%	
Temporary Food Business (per annum) - Type 2 - 3 Star - Unpackaged Non-Potentially Hazardous Foods, Cakes and Snacks - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	167.00	0.00%	
Temporary Food Business (per annum) - Type 3 - 3 Star - Unpackaged Potentially Hazardous Foods - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	334.00	0.00%	
Home Based Food Business (per annum) - Type 1 - 3 Star - Non-Potentially Hazardous Foods, Cakes and Snacks, Jams and Chutneys	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	167.00	0.00%	
Home Based Food Business (per annum) - Type 2 - 3 Star - Potentially Hazardous Foods	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	334.00	0.00%	
Home Based Food Business (per annum) -Type 3 - 3 Star - Combined Home Based Type 2 and Temporary Food Type 3	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	461.00	0.00%	
Honey Food Business (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	82.00	0.00%	
Temporary Food Business (per annum) - Type 3 - 5 Star - Unpackaged Potentially Hazardous Foods - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	167.00	0.00%	
Home Based Food Business (per annum) - Type 1 - 4 Star - Non-Potentially Hazardous Foods, Cakes and Snacks, Jams and Chutneys	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	124.00	0.00%	
Home Based Food Business (per annum) - Type 1 - 5 Star - Non-Potentially Hazardous Foods, Cakes and Snacks, Jams and Chutneys	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	83.00	0.00%	
Home Based Food Business (per annum) - Type 2 - 4 Star - Potentially Hazardous Foods	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	250.00	0.00%	
Home Based Food Business (per annum) - Type 2 - 5 Star - Potentially Hazardous Foods	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	167.00	0.00%	
Food Licence 4 Star (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	346.00	0.00%	
Food Licence 5 Star (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	230.00	0.00%	
Water Carrier (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	461.00	0.00%	
Mobile Food Vendor 0 Star (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	1,153.00	0.00%	
Mobile Food Vendor 2 Star (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	922.00	0.00%	
Mobile Food Vendor 4 Star (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	346.00	0.00%	
Mobile Food Vendor 5 Star (per annum)	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	230.00	0.00%	
Temporary Food Business (per annum) - Type 1 - 0 Star - Low Risk, Taste Testers (breads, oils, chillies etc.) - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	287.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Temporary Food Business (per annum) - Type 1 - 2 Star - Low Risk, Taste Testers (breads, oils, chillies etc.) - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	230.00	0.00%	
Temporary Food Business (per annum) - Type 1 - 4 Star - Low Risk, Taste Testers (breads, oils, chillies etc.) - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	87.00	0.00%	
Temporary Food Business (per annum) - Type 1 - 5 Star - Low Risk, Taste Testers (breads, oils, chillies etc.) - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	58.00	0.00%	
Temporary Food Business (per annum) - Type 2 - 0 Star - Unpackaged Non-Potentially Hazardous Foods, Cakes and Snacks - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	417.00	0.00%	
Temporary Food Business (per annum) - Type 2 - 2 Star - Unpackaged Non-Potentially Hazardous Foods, Cakes and Snacks - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	333.00	0.00%	
Temporary Food Business (per annum) - Type 2 - 4 Star - Unpackaged Non-Potentially Hazardous Foods, Cakes and Snacks - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	125.00	0.00%	
Temporary Food Business (per annum) - Type 2 - 5 Star - Unpackaged Non-Potentially Hazardous Foods, Cakes and Snacks - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	83.00	0.00%	
Temporary Food Business (per annum) - Type 3 - 0 Star - Unpackaged Potentially Hazardous Foods - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	833.00	0.00%	
Temporary Food Business (per annum) - Type 3 - 2 Star - Unpackaged Potentially Hazardous Foods - Single or multiple locations	Annual	LGA 2009 s97(2)(a)	FA 2006 s49	667.00	0.00%	

Food Premises - Application Licence Fees

Temporary Food Premises - Commercial (One Day/Event)	Each	LGA 2009 s97(2)(a)	FA 2006 s52	81.00	0.00%	
Large Food Events - Exempt Outdoor Events (concerts) e.g. Food stall at an event, whereby 500+ people are likely to be served from a single stall	Each	LGA 2009 s97(2)(a)	FA 2006 s52	362.00	0.00%	
New Temporary Food Premises Application Not Applicable to Temporary Food Premises One Day/Event. One-off Fee (non refundable if application is withdrawn, cancelled or refused) - Includes assessment of plans and final inspection - plus prescribed Annual Fee - Type 1 - Low Risk, Taste Testers (breads, oils, chillies etc.) - Single or multiple locations	Each	LGA 2009 s97(2)(a)	FA 2006 s52	92.00	0.00%	
New Temporary Food Premises Application Not Applicable to Temporary Food Premises One Day/Event. One-off Fee (non refundable if application is withdrawn, cancelled or refused) - Includes assessment of plans and final inspection - plus prescribed Annual Fee - Type 2 - Unpackaged Non-Potentially Hazardous Foods, Cakes and Snacks - Single or multiple locations	Each	LGA 2009 s97(2)(a)	FA 2006 s52	92.00	0.00%	
New Temporary Food Premises Application Not Applicable to Temporary Food Premises One Day/Event. One-off Fee (non refundable if application is withdrawn, cancelled or refused) - Includes assessment of plans and final inspection - plus prescribed Annual Fee - Type 3 - Unpackaged Potentially Hazardous Foods - Single or multiple locations	Each	LGA 2009 s97(2)(a)	FA 2006 s52	344.00	0.00%	
New Home Based Food Business - One-off Fee (non refundable if application is withdrawn, cancelled or refused) - Includes assessment of plans and final inspection plus prescribed Annual Fee - Type 1 - Non-Potentially Hazardous Food, Cakes and Snacks, Jams and Chutneys	Each	LGA 2009 s97(2)(a)	FA 2006 s52	92.00	0.00%	
New Home Based Food Business - One-off Fee (non refundable if application is withdrawn, cancelled or refused) - Includes assessment of plans and final inspection plus prescribed Annual Fee - Type 2 - Potentially Hazardous Foods	Each	LGA 2009 s97(2)(a)	FA 2006 s52	344.00	0.00%	
New Fixed Food Premises Application for Food Business Licence Café, Restaurants, Bakery, Childcare, Takeaway, Supermarkets, Food Shops, Convenience Stores, Caters etc. - One-off Fee (non-refundable if application is withdrawn, cancelled or refused) - Includes assessment of plans and final inspection plus prescribed annual fee.	Each	LGA 2009 s97(2)(a)	FA 2006 s52	704.00	0.00%	
New Mobile Food Vehicle and Water Carriers Application for Food Business Licence - One-off Fee (non-refundable if Application is withdrawn, cancelled or refused) - Includes assessment of plans and final inspection plus prescribed Annual Fee.	Each	LGA 2009 s97(2)(a)	FA 2006 s52	704.00	0.00%	
New Home Based Food Business - One-off Fee (non refundable if application is withdrawn, cancelled or refused) - Includes assessment of plans and final inspection plus prescribed Annual Fee - Type 3 - Combined Home Based Type 2 and Temporary Food Type 3	Each	LGA 2009 s97(2)(a)	FA 2006 s52	344.00	0.00%	
New Honey Food Business - One-off Fee (non refundable if application is withdrawn, cancelled or refused) - Includes assessment of plans and final inspection plus prescribed Annual Fee	Each	LGA 2009 s97(2)(a)	FA 2006 s52	92.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Application for Food Business Licence - Already Licenced Premises or Vehicle or Temporary Food Type 3 or Home Based Type 2 or 3, no renovations/ amendments to operation - One-off Fee (non-refundable if application is withdrawn, cancelled or refused) - Includes inspection plus prescribed annual fee	Each	LGA 2009 s97(2)(a)	FA 2006 s52	207.00	0.00%	
Application for Amendment to Licence (Food Act 2006, S74) - Administrative charge only, no plans required	Each	LGA 2009 s97(2)(a)	FA 2006 s52	92.00	0.00%	
Application to Amend Licence (Fixed Premises or Mobile Food Vehicle and Water Carrier) - Operational change and/or renovations to food premises - Includes assessment of plans and inspection	Each	LGA 2009 s97(2)(a)	FA 2006 s52	550.00	0.00%	

Footpath Trading Approvals

Application to Amend Approval - Operational or Location Change - Includes assessment of plans and inspection	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	75.00	0.00%	
Casual Use Fee (Per Day) Requires Footpath Trading Approval	Day	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	30.00	0.00%	
Continuous Use Fee (Per Annum) Requires Footpath Trading Approval:- Up to 15m2 Area - For Display of Trading Goods or typically Up to 5 Dining Tables	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	345.00	0.00%	
Continuous Use Fee (Per Annum) Requires Footpath Trading Approval:- Up to 30m2 Area - For Display of Trading Goods or typically Up to 10 Dining Tables	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	574.00	0.00%	
Continuous Use Fee (Per Annum) Requires Footpath Trading Approval:- Up to 45m2 Area - For Display of Trading Goods or typically Up to 15 Dining Tables	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	976.00	0.00%	
Continuous Use Fee (Per Annum) Requires Footpath Trading Approval:- More than 45m2 Area - For Display of Trading Goods or typically More than 15 Tables:- Base Fee (Plus Additional Area Fee)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	976.00	0.00%	
Continuous Use Fee (Per Annum) Requires Footpath Trading Approval:- More than 45m2 Area - For Display of Trading Goods or typically More than 15 Tables:- Fee for Each Additional 3m2 Area (Plus Base Fee)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	58.00	0.00%	
Transfer Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	161.00	0.00%	
Late Fee for when Annual Reminder Notice is issued	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	90.00	0.00%	
Replacement of Approval in the event of loss/damage etcetera to Original	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	30.00	0.00%	
New Application for Footpath Trading Approval (Continuous or Casual) - One-off Fee (Non-refundable if application cancelled, withdrawn or refused) plus prescribed Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	216.00	0.00%	
Supply and Installation of Boundary Markers	Marker	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	75.00	0.00%	

Itinerant and Static Vendors

Late Fee for when Annual Reminder Notice is issued	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	90.00	0.00%	
Replacement of Approval in the event of loss/damage etcetera to Original	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	30.00	0.00%	
Container Deposit Locations on Council Land. New Application Fee for Container Deposit Location (bottles & cans) (one location only) - One-off Fee (non refundable if application cancelled, withdrawn or refused) plus prescribed Annual Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	214.00	0.00%	
Container Deposit Locations on Council Land. Annual Approval Fee for Container Deposit Location (bottles & cans) (one location only)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	957.00	0.00%	
New Application for Static and/or Itinerant Vendor Approval - One-off Fee (non-refundable if application cancelled, withdrawn or refused) plus prescribed Annual Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	218.00	0.00%	
New Application for Multiple Location Static Vendor Approval (maximum of three (3) locations) - One-off Fee (non-refundable if application cancelled, withdrawn or refused) plus prescribed Annual Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	563.00	0.00%	
Application to Amend Approval - Operational or Location change - Includes assessment of plans and inspection (per amendment)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	75.00	0.00%	
Itinerant Vendors Approval (per annum)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	1,027.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

Council Product/Service	Unit	LGA Legislative Authority	Relevant Legislation/Policy	Adopted Fee GST Inclusive where applied	GST	Notes
Casual Itinerant Vendors (per day)	Day	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	163.00	0.00%	
Static Vendors Approval (per annum) MINOR plus relevant Regulated Parking Fees	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	976.00	0.00%	
Multiple Location Static Vendors Approval (per annum) MINOR plus relevant Regulated Parking Fees (maximum three (3) locations)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	2,252.00	0.00%	
Casual Static Vendors Approval (per day) plus relevant Regulated Parking Fees	Day	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	163.00	0.00%	
Transfer Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.2	161.00	0.00%	

Temporary Event Approval

Amendment Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.12	155.00	0.00%	
Temporary Entertainment Event - Non-Profit Organisation & Community Group Temporary Entertainment Event Application	No Charge	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.12	No Charge	0.00%	
Temporary Entertainment Event (non-refundable if application is withdrawn, cancelled or refused)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.12	530.00	0.00%	

Skin Penetration Annual Licence

New Application for Licence One-off Fee (non-refundable if application is withdrawn, cancelled or refused) plus prescribed Annual Fee - Includes assessment of plans and final inspection	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	704.00	0.00%	
Application to Amend Licence Operational Change and/or Renovations to Premises - Includes assessment of plans and inspection	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	546.00	0.00%	
Licence Fee (per annum)	Annual	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	497.00	0.00%	
Transfer Fee	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	161.00	0.00%	
Late Fee for when Annual Reminder Notice is issued	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	90.00	0.00%	
Replacement of Approval/Permit in the event of loss/damage etcetera to Original	Each	LGA 2009 s97(2)(a)	PH(ICFPAS)A 2003 s106	30.00	0.00%	

Public Use Swimming Pools

New Application for Approval One-off Fee (non-refundable if application is cancelled, withdrawn or refused) plus prescribed Annual Fee - Includes assessment of plans and inspection	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	560.00	0.00%	
Application to Amend Approval Operational Change and/or Renovations to Pool - Includes assessment of plans and inspection	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	138.00	0.00%	
Licence Fee (per annum) Motels, Caravan Parks, Resorts, Lodge etcetera	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	242.00	0.00%	
Swimming Pools Fencing Standards (ASA Booklet)	No Charge	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	No Charge	0.00%	
Transfer Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	161.00	0.00%	
Late Fee for when Annual Reminder Notice is issued	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	90.00	0.00%	
Replacement of Approval in the event of loss/damage etcetera to Original	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.10	30.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Accommodation - Annual Registration						
New Application for Registration as Rental Accommodation - One-off Fee (non-refundable if application is cancelled, withdrawn or refused) Includes assessment of plans and final inspection plus prescribed Annual Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1.7 & SLL 2011 No. 1.17.7	704.00	0.00%	
Replacement of Registration - in the event of loss/damage etcetera to Original	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1.7 & SLL 2011 No. 1.11.1.17.7	30.00	0.00%	
Backpackers Hostel - Including Hotels offering Backpackers Accommodation (Plus \$3 p/bed in excess of 25 beds)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.11	290.00	0.00%	
Holiday Flats and Units (Per Unit)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1.7 & SLL 2011 No. 1.17.7	97.00	0.00%	
Resorts / Motels / Hotels / Lodge (Per Unit) Excluding Backpacking Style	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1.7 & SLL 2011 No. 1.17.7	45.00	0.00%	
Bed and Breakfast	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.11	256.00	0.00%	
Transfer of Registration Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1.7 & SLL 2011 No. 1.11.1.17.7	161.00	0.00%	
Late Fee for when Annual Reminder Notice is Issued	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1.7 & SLL 2011 No. 1.11.1.17.7	90.00	0.00%	
New Application for Registration as Bed and Breakfast Rental Accommodation - One-off Fee (non-refundable if application is cancelled, withdrawn or refused) Includes assessment of plans and final inspection plus prescribed Annual Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.11	447.00	0.00%	
Application to Increase/Amend (where approval is required) Rooms/Units of Rental Accommodation Registration - One-off Fee (non-refundable if application is cancelled, withdrawn or refused) Includes assessment of plans and final inspection	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1.7 & SLL 2011 No. 1.17.7	549.00	0.00%	
Temporary Homes Approval						
New application for Approval One-off fee (Non-refundable if application cancelled, withdrawn or refused) - Includes assessment of plans and inspection	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.3	375.00	0.00%	
Stables - Annual Licence Fee						
Annual Licence Fees - Less than 6 stalls	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1.2 & SLL 2011 No. 1.5.2	203.00	0.00%	
Annual Licence Fees - Between 6 stalls and 12 stalls	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1.2 & SLL 2011 No. 1.5.2	304.00	0.00%	
Annual Licence Fees - More than 12 stalls	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1.2 & SLL 2011 No. 1.5.2	400.00	0.00%	
Overgrown Allotments and Untidy Properties						
Overgrown Allotments and Untidy Properties - (Cost + Administration fee \$586.00 + legal fees (if applicable))	Actual Cost			Actual Cost	0.00%	
Caravan Parks - Annual Registration						
New Application for Registration as a Caravan Park - One-off Fee (non-refundable if application is withdrawn, cancelled or refused) Includes assessment of plans and final inspection plus prescribed Annual Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	704.00	0.00%	
Application to Increase/Amend (where approval is required e.g. Introduction of new cabins) the number of sites on Caravan Park Approval - One-off Fee (non-refundable if application is cancelled, withdrawn or refused) Includes assessment of plans and final inspection	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	546.00	0.00%	
Licence (Per Site) - Per Annum	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	15.00	0.00%	
Transfer of Registration Fee	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	161.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

Council Product/Service	Unit	LGA Legislative Authority	Relevant Legislation/Policy	Adopted Fee GST Inclusive where applied	GST	Notes
Late Fee for when Annual Reminder Notice is Issued	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	90.00	0.00%	
Replacement of Registration - in the event of loss/damage etcetera to Original	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	30.00	0.00%	
New Application for RV Friendly Caravan Park (10 sites or less)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	108.00	0.00%	
New Application for RV Friendly Caravan Park (more than 10 sites)	Each	LGA 2009 s97(2)(a)	LL 2011 No. 1 & SLL 2011 No. 1.8	270.00	0.00%	

Licence Applications Outside Standard Annual Renewal Period

New Licence between 1 July and 30 September Percentage of prescribed Fee	Percentage	LGA 2009 s97(2)(a)		100.00%	0.00%	
New Licence between 1 October and 31 December Percentage of prescribed Fee	Percentage	LGA 2009 s97(2)(a)		75.00%	0.00%	
New Licence between 1 January and 31 March Percentage of prescribed Fee	Percentage	LGA 2009 s97(2)(a)		50.00%	0.00%	
New Licence between 1 April and 30 June Percentage of prescribed Fee	Percentage	LGA 2009 s97(2)(a)		25.00%	0.00%	

Infrastructure Services

Works in Road Reserve

Tracked Cane Harvester Crossing - New Crossing Details	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	280.00	0.00%	
Use of Roads for Regulated Purposes (Storage of Materials on Roads)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	360.00	0.00%	
Building Over Stormwater Application Assessment Fee	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	369.00	0.00%	
Temporary Road Closure - Short Term (Less than 24 hours)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	260.00	0.00%	
Temporary Road Closure - Long Term (More than 24 hours)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	260.00	0.00%	
Temporary Road Closure - Extension of either Short Term or Long Term Application	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	85.00	0.00%	
Application Fee under Local Law 3 - Gates and Grids on Roads	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	565.00	0.00%	
Permit for Alteration/Improvements to Roads - Shipping Containers, Rubbish Skips, Etcetera	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	339.00	0.00%	
Tracked Cane Harvester Crossing - Change of Permit Details	No Charge	LGA 2009 s97(2)(c)	LL No. 1 2011	No Charge	0.00%	
Permit for Alteration/Improvements to Roads - Structure Encroachments	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	339.00	0.00%	
Permit for Alteration/Improvements to Roads - Structure Policy Approval (Including Deed of Agreement)	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	886.00	0.00%	
Irrigation Pipes	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	390.00	0.00%	
Underground Utility Service Crossing	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	390.00	0.00%	
Boat Mooring	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	111.00	0.00%	
Priority Processing Temporary Road Closure - Short Term (Less than 24 hours) - Application received less than 14 days prior to closure	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	453.00	0.00%	
Priority Processing Temporary Road Closure - Long Term (More than 24 hours) - Application received less than 14 days prior to closure	Each	LGA 2009 s97(2)(c)	LL No. 1 2011	453.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Water and Sewerage Location Plans						
Water/Sewer/Drainage Depth/Location Plan for individual allotment where information available	Each			111.00	0.00%	
Water/Sewer/Drainage Depth/Location Plan for individual allotment where field location required - At cost as a recoverable works based on actual cost	Actual Cost			Actual Cost	0.00%	
Water/Sewer/Drainage Depth/Location plan for more than one allotment - At cost as a recoverable works (\$ Per Hour)	Hour			147.00	0.00%	

Permits and Approvals

Abandoned Vehicles and Other Impounded Goods

Release Fee for Seized and Impounded Goods (including Signs)	Each	LGA 2009 s97(2)(d)	LL No. 1 2011	54.00	0.00%	
Release and Towing Fee	Each	LGA 2009 s97(2)(d)	TORUM 1995	336.00	0.00%	

Permits and Approvals

Off-street Parking Meters (Per hour - To a maximum of \$7.00 per day - Where signed)	Hour		LL 2011 No. 5 & SLL 2011 No. 5	1.00	0.00%	
Pre-Paid Parking Permit (Metered Parking Areas Only) - 1 month	Month		LL 2011 No. 5 & SLL 2011 No. 5	70.00	0.00%	
Resident Parking Approval/Permit (Annual Permit)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	70.00	0.00%	
Community Service Organisation Parking Approval/Permit (Per Day, Per Space)	Day	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	22.00	0.00%	
Temporary Parking Approval/Permit (Per Day, Per Space)	Day	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	22.00	0.00%	
Work Zone Parking Approval/Permit (Per Space, Per Day)	Day	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	22.00	0.00%	
Local Government Works Approval/Permit (Per Space, Per Day)	Day	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	22.00	0.00%	
Visitor Parking Approval/Permit (Annual Permit - Maximum 2 Per Property)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	70.00	0.00%	
Commercial Parking Approval/Permit (Annual Permit)	Annual	LGA 2009 s97(2)(a)	LL 2011 No. 5 & SLL 2011 No. 5	80.00	0.00%	
heavy vehicle parking on Private Property. New Application / Amendment Fee for heavy vehicle parking on Residential or Rural Property (one location only). One-off Fee (non-refundable if application cancelled, withdrawn or refused) plus prescribed Annual Fee.	Each	LGA 2009 s97(2)(a)	LL No. 8 2011	481.00	0.00%	
Administration Fee for Overdue Infringement	Each			28.00	0.00%	

Water Services

Backflow Prevention

Application Fee	Each	LGA 2009 s97(2)(a)	PDR 2019 s44 (1)(b)(iv)	110.00	0.00%	
Inspection - Household (1 System)	Each	LGA 2009 s97(2)(a)	PDR 2019 S101 & PDA 2018 s145 (1)(d)	255.00	0.00%	
Registration/Licence Fee (First device)	Each	LGA 2009 s97(2)(a)	PDR 2019 S101	65.00	0.00%	
Registration/Licence Fee (for each subsequent device)	Each	LGA 2009 s97(2)(a)	PDR 2019 S101	55.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Planning and Development						
Plumbing and Application Fees						
Commercial/Industrial Alterations and Additions Class 2 to 9						
One Fixture Only	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	420.00	0.00%	7
2 to 3 Fixtures	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	570.00	0.00%	7
4 to 5 Fixtures	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	650.00	0.00%	7
Over 5 Fixtures As per "Commercial/Industrial New Development Class 2 to 9"	Refer to other fee	LGA 2009 s97(2)(a)	PDR 2019 s44	Refer to other fee	0.00%	7
Floor waste gullies receiving waste from tundishes only are considered as fixtures	Refer to other fee	LGA 2009 s97(2)(a)	PDR 2019 s44	Refer to other fee	0.00%	7
Commercial/Industrial New Development Class 2 to 9						
Up to 10 Fixtures	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	1,470.00	0.00%	7
Each Additional Fixture Above 10 and Up to 50 Fixtures	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	80.00	0.00%	7
Over 50 Fixtures	Price on Application	LGA 2009 s97(2)(a)	PDR 2019 s44	Price on Application	0.00%	7
DETACHED UNITS - To be calculated based on number of fixtures per detached unit (E.g. 6 detached units each with fixtures up to 10 Each unit - \$1,390.00 per unit x 6 units = \$8,340.00)	Calculation	LGA 2009 s97(2)(a)	PDR 2019 s44	Calculation	0.00%	7
MULTI STORY UNITS - To be calculated based on total number of fixtures (See above - class 2 to 9 developments) Floor waste gullies receiving waste from tundishes only are considered as fixtures	Calculation	LGA 2009 s97(2)(a)	PDR 2019 s44	Calculation	0.00%	7
General Alterations and Additions Class 1 & 10						
1-2 Fixtures	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	490.00	0.00%	7
3-4 Fixtures	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	570.00	0.00%	7
Over 4 Fixtures as per New Dwellings and Outbuildings - Class 1 & 10	Refer to other fee	LGA 2009 s97(2)(a)	PDR 2019 s44	Refer to other fee	0.00%	7
Inspections and Assessments						
Notifiable Works (Form 4) Inspection	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	290.00	0.00%	7
Additional / Re-Inspection Fee	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	290.00	0.00%	7
Miscellaneous Sewerage Services						
Disconnect House Drain Point(s)	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	285.00	0.00%	7
Install Swimming Pool Backwash (One Application)	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	445.00	0.00%	7
Installation of temporary amenities (Construction Site) - One Inspection	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	300.00	0.00%	7
Replace/Redirect House Drainage	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	445.00	0.00%	7

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
New Dwellings and Outbuildings Class 1 & 10						
1-6 Fixtures	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	810.00	0.00%	7
7-15 Fixtures	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	950.00	0.00%	7
Each Additional Fixture Over 15 Fixtures	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	58.00	0.00%	7
Units- Class 1 - To be calculated based on number of fixtures per detached unit (e.g. 6 detached units each with 9 fixtures Each unit - \$890.00 per unit x 6 units = \$5,340.00)	Calculation	LGA 2009 s97(2)(a)	PDR 2019 s44	Calculation	0.00%	7
Off Shore Islands "Plumbing Works"						
Off shore islands plumbing and drainage inspection costs require 'special' arrangements and are to be negotiated at the time of lodgement and will form part of the conditions of approval This will incorporate travel costs	Price on Application	LGA 2009 s97(2)(a)	PDR 2019 s44	Price on Application	0.00%	7
On-Site Sewerage System Or Grey Water Reuse System						
On-site sewerage system or grey water reuse system (not in conjunction with a new building)	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	300.00	0.00%	7
Permit Extensions and Amendments						
Class 1b and 2 to 9 (Inspections Co-ordinator or Plumbing Inspector to decide relevant fee (Basic or Substantial)) / Permit Extension	Price on Application	LGA 2009 s97(2)(a)	PDR 2019 s44	Price on Application	0.00%	7
Class 1 & 10 only - Basic Amendment (No additional fixtures) / Permit Extension	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	135.00	0.00%	7
Class 1 & 10 only - Substantial Amendment	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	400.00	0.00%	7
Trade Waste Related Fittings And Fixtures - Assessments						
Installation of Trade Waste Discharge Meters - First 5 Units	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	282.00	0.00%	7
Installation of Trade Waste Discharge Meters - 6th Unit Onwards	Unit	LGA 2009 s97(2)(a)	PDR 2019 s44	0.00	0.00%	7
Installation of Dry Basket Arrestors - First 5 Units	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	282.00	0.00%	7
Installation of Dry Basket Arrestors - 6th Unit Onwards	Unit	LGA 2009 s97(2)(a)	PDR 2019 s44	0.00	0.00%	7
Grease Interceptor Services - Replacement	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	440.00	0.00%	7
Installation of Backflow Prevention Devices - First 5 Units	Each	LGA 2009 s97(2)(a)	PDR 2019 s44	282.00	0.00%	7
Installation of Backflow Prevention Devices - 6th Units Onwards	Unit	LGA 2009 s97(2)(a)	PDR 2019 s44	35.00	0.00%	7

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Building and Plumbing Services						
Development Compliance & Building Governance						
Building Plans/Approval - Class 1 & 10 Residential (Retrieval/Perusal/Copy 20 Sheets)	Each	LGA 2009 s97(2)(c)	PR 2017 s22	186.00	0.00%	
Building Plans/Approval - Class 1 & 10 Residential (Additional Copy) - Per Additional Sheet	Sheet	LGA 2009 s97(2)(c)	PR 2017 s22	19.00	0.00%	
Building Plans/Approval - Class 2 to 9 Commercial / Industrial (Retrieval/Perusal/Copy 10 Sheets A4 or A3)	Each	LGA 2009 s97(2)(c)	PR 2017 s22	224.00	0.00%	
Building Plans/Approval - Class 2 to 9 Commercial / Industrial (Additional Copy) - Per Additional Sheet	Sheet	LGA 2009 s97(2)(c)	PR 2017 s22	24.00	0.00%	
Building Certification Fees - Compliance & Building Governan						
Building Certification Fees	Price on Application			Price on Application	0.00%	
Final Certificate (Form 21) for Class 1 & 10 Approvals						
Final Inspection Fee (Form 21)	Each	LGA 2009 s97(2)(c)	BA 1975 s54	436.00	0.00%	
Re-Inspection Fee/Additional Inspection Fee (Where re-inspection and/or meetings are required to discuss and resolve non-conformities, further fees will apply. These will be discussed and negotiated at initial meeting / site visit)	Each	LGA 2009 s97(2)(c)	BA 1975 s54	295.00	0.00%	
Certificate of Classification for Class 2 to 9 Approvals						
Copy of Certificate of Classification/Occupation previously issued (Property Search)	Each	LGA 2009 s97(2)(c)	BA 1975 s54	211.00	0.00%	
Re-Inspection Fee/Additional Inspection Fee (Where re-inspection and/or meetings are required to discuss and resolve non-conformities, further fees will apply. These will be discussed and negotiated at initial meeting / site visit)	Each	LGA 2009 s97(2)(c)	BA 1975 s54	295.00	0.00%	
Issue of Certificate of Occupation for a building development approval if not previously issued - Minimum fee \$577.00	Price on Application	LGA 2009 s97(2)(c)	BA 1975 s54	Price on Application	0.00%	
Final Clearance Inspection - Outstanding Requisitions						
All Classes of Building (Residential / Commercial / Industrial to remove outstanding Building/Plumbing Requisitions)	Each	LGA 2009 s97(2)(c)		447.00	0.00%	
Concurrent Agency Assessment - Compliance & Building Governa						
Fire Safety Inspection - Budget Accommodation (Division 2 Table 4-1)	Each	LGA 2009 s97(2)(a)	PR 2017 s9	1,492.00	0.00%	
Amenity & Aesthetics (Division 2 Table 1-1)	Each	LGA 2009 s97(2)(a)	PR 2017 s9	706.00	0.00%	
Approval to Use Other Building for Residential Purposes (e.g. Shed) (Division 2 Table 4-1)	Each	LGA 2009 s97(2)(a)	PR 2017 s9	720.00	0.00%	
Building Work for Residential Service (Division 2 Table 6-1)	Each	LGA 2009 s97(2)(a)	PR 2017 s9	746.00	0.00%	
Additional Inspections	Each	LGA 2009 s97(2)(a)	PR 2017 s9	275.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Residential Services Building Inspection						
Compliance Inspection & Report	Each	LGA 2009 s97(2)(a)	RS(A)A 2002 s29(2)	712.00	0.00%	
Additional Inspections	Each	LGA 2009 s97(2)(a)	RS(A)A 2002 s29(2)	275.00	0.00%	
Building & Plumbing Records Search						
Vacant Land and Class 1 & 10 Buildings (No Inspection)	Each	LGA 2009 s97(2)(c)		232.00	0.00%	
Class 2 to 9 Buildings (Commercial / Industrial) (No Inspection)	Each	LGA 2009 s97(2)(c)		325.00	0.00%	
Building Work Lodgement and Archive Fee						
Class 2 to 9 - Amendments - Electronic and Manual Lodgement	Each	LGA 2009 s97(2)(c)	BA 1975 s586	72.00	0.00%	
Class 1 & 10 - Including Demolition of Classified Structure - Manual Lodgement (all email submissions shall be classed as -Manual Lodgement- and attract the Manual Lodgement Fee)	Each	LGA 2009 s97(2)(c)	BA 1975 s586	139.00	0.00%	
Class 2 to 9 - Including Demolition of Classified Structure and Special Structures - Manual Lodgement (all email submissions shall be classed as ?Manual Lodgement? and attract the Manual Lodgement Fee)	Each	LGA 2009 s97(2)(c)	BA 1975 s586	172.00	0.00%	
Class 1 & 10 - Including Demolition of Classified Structure - Electronic Lodgement	Each	LGA 2009 s97(2)(c)	BA 1975 s586	88.00	0.00%	
Class 1 & 10 - Amendments - Electronic and Manual Lodgement	Each	LGA 2009 s97(2)(c)	BA 1975 s586	72.00	0.00%	
Class 2 to 9 - Including Demolition of Classified Structure and Special Structures - Electronic Lodgement	Each	LGA 2009 s97(2)(c)	BA 1975 s586	88.00	0.00%	
Swimming Pool Fencing						
Exemption from Swimming Pool Fencing Requirements - Full Fee	Price on Application	LGA 2009 s97(2)(c)	BA 1975 s240	Price on Application	0.00%	
Exemption from Swimming Pool Fencing Requirements - Minimum Fee	Each	LGA 2009 s97(2)(c)	BA 1975 s240	812.00	0.00%	
Pool Fencing Compliance Inspections/Report	Each	LGA 2009 s97(2)(c)	BA 1975 s244	905.00	0.00%	
Follow up Inspection where required	Each	LGA 2009 s97(2)(c)	BA 1975 s244	477.00	0.00%	
Developer						
Contributions - Mackay City Planning Scheme						
Transport Network	Refer to Policy			Refer to Policy	0.00%	
Public Parks and Community Land	Refer to Policy			Refer to Policy	0.00%	
Water Supply	Refer to Policy			Refer to Policy	0.00%	
Sewerage	Refer to Policy			Refer to Policy	0.00%	
Stormwater	Refer to Policy			Refer to Policy	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Contributions - Mirani Shire Planning Scheme						
External Roadworks Next 30 ET's	Equivalent Tenement			2,119.44	0.00%	11
External Roadworks Additional ET's Thereafter	Equivalent Tenement			1,303.96	0.00%	11
Parkland First 50 ET's	Equivalent Tenement			1,941.17	0.00%	11
Parkland First Additional ET's Thereafter	Equivalent Tenement			1,008.93	0.00%	11
Water Supply	Refer to Policy			Refer to Policy	0.00%	
Sewerage	Refer to Policy			Refer to Policy	0.00%	
External Roadworks First 5 ET's	Equivalent Tenement			3,750.40	0.00%	11
External Roadworks Next 15 ET's	Equivalent Tenement			2,934.92	0.00%	11

Contributions - Sarina Shire Planning Scheme

External Roadworks Half Tide Area Streets	Equivalent Tenement			1,313.31	0.00%	11
External Roadworks Rocky Dam Road	Equivalent Tenement			22,691.91	0.00%	11
External Roadworks Murrays / Cotters Road	Equivalent Tenement			12,947.55	0.00%	11
External Roadworks Triggers Lane	Price on Application			Price on Application	0.00%	
External Roadworks Bellas Road	Equivalent Tenement			23,727.61	0.00%	11
External Roadworks Muller Road	Equivalent Tenement			22,178.07	0.00%	11
External Roadworks Campbells Road	Equivalent Tenement			17,326.57	0.00%	11
External Roadworks Thompsons Road	Equivalent Tenement			9,270.56	0.00%	11
External Roadworks Courtneys Gap Road	Equivalent Tenement			22,936.16	0.00%	11
Parkland - All Residential, Commercial and Industrial Purposes	Equivalent Tenement			1,855.22	0.00%	11
Water Supply	Refer to Policy			Refer to Policy	0.00%	
Sewerage	Refer to Policy			Refer to Policy	0.00%	
External Roadworks Armstrong Beach and Freshwater Point localities	Equivalent Tenement			2,984.30	0.00%	11
External Roadworks Mountneys Road	Equivalent Tenement			18,509.08	0.00%	11
External Roadworks Greetham Street	Equivalent Tenement			13,780.38	0.00%	11
External Roadworks Bally Keel Road	Equivalent Tenement			11,937.21	0.00%	11
External Roadworks Ventons Road	Equivalent Tenement			11,782.39	0.00%	11
External Roadworks Grasstree / Zelma areas	Equivalent Tenement			4,736.71	0.00%	11
External Roadworks Grasstree Road - Hay Point Road to Grasstree Beach Road	Equivalent Tenement			4,060.04	0.00%	11
External Roadworks Grasstree Road - Grasstree Beach Road to Sarina Beach Road (Formerly Ironsides Road)	Equivalent Tenement			3,881.20	0.00%	11
External Roadworks Sarina Beach Area	Equivalent Tenement			1,442.77	0.00%	11
External Roadworks Campwin Beach Area	Equivalent Tenement			2,438.43	0.00%	11

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

Council Product/Service	Unit	LGA Legislative Authority	Relevant Legislation/Policy	Adopted Fee GST Inclusive where applied	GST	Notes
External Roadworks H Atherton Road	Equivalent Tenement			9,629.58	0.00%	11
External Roadworks Smart Road	Equivalent Tenement			5,307.95	0.00%	11
External Roadworks Salonika Beach Area Streets	Equivalent Tenement			4,109.42	0.00%	11
External Roadworks Eversleigh Road	Equivalent Tenement			5,111.75	0.00%	11
External Roadworks Middle Creek Road	Equivalent Tenement			14,040.64	0.00%	11
External Roadworks Tara Creek Road	Equivalent Tenement			13,282.55	0.00%	11
External Roadworks Louisa Creek Road	Equivalent Tenement			2,283.61	0.00%	11
External Roadworks Cliftonville Road	Equivalent Tenement			23,172.39	0.00%	11
External Roadworks Rileys Road	Equivalent Tenement			23,931.81	0.00%	11
External Roadworks Landing Road	Price on Application			Price on Application	0.00%	
External Roadworks West, Jackson and Hill Streets	Equivalent Tenement			1,067.73	0.00%	11
External Roadworks East Funnel Creek Road	Equivalent Tenement			10,445.06	0.00%	11

Development Planning and Engineering

Development Approvals

Parks Inspection for Development Approval purposes	Visit			158.00	0.00%	
Request to Apply Superseded Planning Scheme	Each	LGA 2009 s97(2)(a)	PA 2016 s29/ PR 2017 s11	1,910.00	0.00%	8.1
Preliminary Approval for a proposed development. The higher fee of 75% of the prescribed fee for the use/activity or the nominated fee will apply	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,910.00	0.00%	8.1
Preliminary Approval to vary the affect a Local Planning Instrument (Variation Request) Subject site outside Urban Area - defined as land outside the Priority Infrastructure Area (PIA) - Base Fee + Additional Fee (below)	Each	LGA 2009 s97(2)(a)	PA 2016 s51	45,031.00	0.00%	8.1
Additional Fee - Per gross hectare of the subject site outside the Priority Infrastructure Area (PIA)	Hectare	LGA 2009 s97(2)(a)	PA 2016 s51	6,179.00	0.00%	8.1
Preliminary Approval to vary the affect a Local Planning Instrument (Variation Request) Subject site inside Urban Area - defined as land inside the Priority Infrastructure Area (PIA) Base Fee + Additional Fee (below)	Each	LGA 2009 s97(2)(a)	PA 2016 s51	12,141.00	0.00%	8.1
Additional Fee - Per gross hectare of the subject site inside the Priority Infrastructure Area (PIA)	Hectare	LGA 2009 s97(2)(a)	PA 2016 s51	2,294.00	0.00%	8.1

Reconfiguring a Lot - Subdivision/Boundary Realignment

Lease greater than 10 years	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2,484.00	0.00%	9
Reconfiguring a Lot under the Tradeable Development Rights Policy (Additional fee to Reconfiguring of a Lot base fees)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	25.00%	0.00%	9
Zero [0] to two [2] Lots	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2,484.00	0.00%	9
Base Fee Three [3] Lots	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	3,290.00	0.00%	9
Plus additional lots over three [3] not exceeding five [5] Lots	Lot	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	807.00	0.00%	9
Base Fee Six [6] Lots	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	5,703.00	0.00%	9
Plus Additional lots over six [6] not exceeding ten [10] Lots	Lot	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	747.00	0.00%	9
Base Fee Eleven [11] Lots	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	9,436.00	0.00%	9
Plus additional lots over eleven [11] not exceeding fifty [50] Lots	Lot	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	520.00	0.00%	9
Base Fee Fifty-one [51] Lots	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	30,341.00	0.00%	9

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

Council Product/Service	Unit	LGA Legislative Authority	Relevant Legislation/Policy	Adopted Fee GST Inclusive where applied	GST	Notes
Plus additional lots over fifty-one [51] not exceeding one hundred [100] Lots	Lot	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	363.00	0.00%	9
Base Fee one hundred and one [101] Lots	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	48,716.00	0.00%	9
Plus additional lots over 101	Lot	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	260.00	0.00%	9
Access Easement when not associated with a Reconfiguring a Lot or Material Change of Use application	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2,484.00	0.00%	9

Referral Agency and Building Works Assessment

Design and Siting (Planning Regulation - Sch 9, Part3, Div 2, Table 3) - Applications triggering referral to Council as Referral Agency	Each	LGA 2009 s97(2)(a)	PA 2016 s54 & s57	1,077.00	0.00%	8.1
For all other Referral Agency Assessment under Planning Regulation (Schedule 9)	Price on Application	LGA 2009 s97(2)(a)	PA 2016 s54 & s57	Price on Application	0.00%	8.1
Amendment to an approved Referral Agency Application	Each	LGA 2009 s97(2)(a)	PA 2016 s54 & s57	536.00	10.00%	
Building Work - Code Assessable (Fee not applicable when associated with an MCU)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,077.00	0.00%	
Building Work - Impact Assessable	Price on Application	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	Price on Application	0.00%	

Environmental

Environmental Protection

Application for Assessment of a Development Application for 1 or more Environmentally Relevant Activities (ERA's) - Base Fee plus Annual Fee	Each	LGA 2009 s97(2)(a)	EPR 2008 s117	858.00	0.00%	
Request, under the Sustainable Planning Act to Extend a period under SPA s 383(3)(c)(ii)	Each	LGA 2009 s97(2)(a)	EPR 2008 s117	555.00	0.00%	
Request, under the Sustainable Planning Act to Request to change Development Approval SPAs 370(2)(a)(ii)	Each	LGA 2009 s97(2)(a)	EPR 2008 s117	555.00	0.00%	
Fee for Late Payment of an Annual Fee for an Environmental Authority	Each	LGA 2009 s97(2)(a)	EPR 2008 s117	147.00	0.00%	
Fee for Consideration of a Report about a Site Investigation (Act, s 382) for a Development Application, or Environmental Authority (EA), for a Relevant Activity	Each	LGA 2009 s97(2)(a)	EPR 2008 s117	697.00	0.00%	
Fee for Consideration of a Report about a Site Investigation (Act, s 382) for any Other Land - For each lot	Lot	LGA 2009 s97(2)(a)	EPR 2008 s117	1,407.00	0.00%	

Environmental Activity Annual Fees - Part 2

PPOA - ERA 12 Plastic Product Manufacturing 1, in a year, a total of 50t or more of Plastic Product - Other than a Plastic Product mentioned in item 2, aes=28	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	3,700.00	0.00%	
PPOB - ERA 12 Plastic Product Manufacturing 1, in a year, a total of 50t or more of Plastic Product - Other than a Plastic Product mentioned in item 2, aes=28 - Small business	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	3,380.00	0.00%	
PPMB - ERA 12 Plastic Product Manufacturing 2, in a year, a total of 5t or more of:- Carbon Fibre, Epoxy Coating, Foam, Foam Sandwich, Matting, Resin, Composite Plastics or Rigid Fibre-Reinforced Plastics, aes=54 - Small business	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	3,700.00	0.00%	
PPMC - ERA 12 Plastic Product Manufacturing 2, in a year, a total of 5t or more of:- Carbon Fibre, Epoxy Coating, Foam, Foam Sandwich, Matting, Resin, Composite Plastics or Rigid Fibre-Reinforced Plastics, aes=54 - Above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	3,700.00	0.00%	
PPMD - ERA 12 Plastic Product Manufacturing 2, in a year, a total of 5t or more of:- Carbon Fibre, Epoxy Coating, Foam, Foam Sandwich, Matting, Resin, Composite Plastics or Rigid Fibre-Reinforced Plastics, aes=54 - Small business and above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	3,070.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
PPOC - ERA 12 Plastic Product Manufacturing 1, in a year, a total of 50t or more of Plastic Product - Other than a Plastic Product mentioned in item 2, aes=28 - Above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	3,377.00	0.00%	
PPOD - ERA 12 Plastic Product Manufacturing 1, in a year, a total of 50t or more of Plastic Product - Other than a Plastic Product mentioned in item 2, aes=28 - Small business and above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	2,760.00	0.00%	
PPMA - ERA 12 Plastic Product Manufacturing 2, in a year, a total of 5t or more of:- Carbon fibre, Epoxy Coating, Foam, Foam Sandwich, Matings, Resin, Composite Plastics or Rigid Fibre-Reinforced Plastics, aes=54	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	4,321.00	0.00%	
ASMA - ERA 6 Asphalt Manufacturing in a year - 1000t or more of Asphalt, aes=32	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	3,700.00	0.00%	
ASMB - ERA 6 Asphalt Manufacturing in a year - 1000t or more of Asphalt, aes=32 - Small business	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	3,212.00	0.00%	
ASMC - ERA 6 Asphalt Manufacturing in a year - 1000t or more of Asphalt, aes=32 - Above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	3,212.00	0.00%	
ASMD - ERA 6 Asphalt Manufacturing in a year - 1000t or more of Asphalt, aes=32 - Small business and above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	2,892.00	0.00%	

Environmental Activity Annual Fees - Part 5

MTLF - ERA 19 Metal Forming, no aes	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	662.00	0.00%	
MTLR - ERA 20 Metal Recovery - recovering less than 100t of Metal in a day, no aes	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	698.00	0.00%	
MRWA - ERA 20 Metal Recovery - recovering 100t or more of Metal in a day, or 10 000t or more of Metal Product in a year, and carrying out the Relevant Activity - without using a Fragmentiser, aes=19	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	2,720.00	0.00%	
MRWB - ERA 20 Metal Recovery - recovering 100t or more of Metal in a day, or 10 000t or more of Metal Product in a year, and carrying out the Relevant Activity - without using a Fragmentiser, aes=19 - Small business	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	2,400.00	0.00%	
MRWC - ERA 20 Metal Recovery - recovering 100t or more of Metal in a day, or 10 000t or more of Metal Product in a year, and carrying out the Relevant Activity - without using a Fragmentiser, aes=19 - Above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	2,400.00	0.00%	
MRWD - ERA 20 Metal Recovery - recovering 100t or more of Metal in a day, or 10 000t or more of Metal Product in a year, and carrying out the Relevant Activity - without using a Fragmentiser, aes=19 - Small business and above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	1,926.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Environmental Activity Annual Fees - Part 8						
SCGA - ERA 38 Surface Coating - Anodising, Electroplating, Enamelling, Galvanizing or using, in a year, the following quantity of Surface Coating Materials - 1t to 100t, aes=10	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	1,697.00	0.00%	
SCGB - ERA 38 Surface Coating - Anodising, Electroplating, Enamelling, Galvanizing or using, in a year, the following quantity of Surface Coating Materials - 1t to 100t, aes=10 - Small business	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	1,385.00	0.00%	
SCGC - ERA 38 Surface Coating - Anodising, Electroplating, Enamelling, Galvanizing or using, in a year, the following quantity of Surface Coating Materials - 1t to 100t, aes=10 - Above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	1,385.00	0.00%	
SCGD - ERA 38 Surface Coating - Anodising, Electroplating, Enamelling, Galvanizing or using, in a year, the following quantity of Surface Coating Materials - 1t to 100t, aes=10 - Small business and above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	1,068.00	0.00%	

Environmental Activity Annual Fees - Part 11

BMRA - ERA 49 Boat Maintenance or Repair, aes=17	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	2,720.00	0.00%	
BMRB - ERA 49 Boat Maintenance or Repair, aes=17 - Small business	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	2,563.00	0.00%	
BMRC - ERA 49 Boat Maintenance or Repair, aes=17 - Above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	2,563.00	0.00%	
BMRD - ERA 49 Boat Maintenance or Repair, aes=17 - Small business and above compliance	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	2,258.00	0.00%	

Environmental Activity Annual Fees - Part 12

WITT - ERA 61 Waste Incineration and Thermal Treatment - Incinerating or Thermally Treating Waste Vegetation, Clean Paper or Cardboard, no aes	Annual	LGA 2009 s97(2)(a)	EPR 2008 s117	695.00	0.00%	
------------------------------------------------------------------------------------------------------------------------------------------------	--------	--------------------	---------------	--------	-------	--

Material Change of Use

Mini

Code and Impact Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,077.00	0.00%	10A
----------------------------	------	--------------------	---------------------------	----------	-------	-----

Minor

Code Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,922.00	0.00%	10B
Impact Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2,132.00	0.00%	10B

Small

Code Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	4,778.00	0.00%	10C
Impact Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	5,151.00	0.00%	10C
Dual Occupancy (Code Assessable)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	3,587.00	0.00%	10C

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Medium						
Code Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	7,121.00	0.00%	10D
Impact Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	7,835.00	0.00%	10D
Extractive Industry - Code Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	5,000.00	0.00%	
Extractive Industry - Impact Assessable	Price on Application	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	Price on Application	0.00%	10D
Brothel (Use as defined by regulation in the State of Queensland) Code Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	9,463.00	0.00%	10D
Brothel (use as defined by regulation in the State of Queensland) Impact Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	10,518.00	0.00%	10D
Large (A)						
Impact Assessable - Value of Project not exceeding \$1,000,000	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	10,518.00	0.00%	10E
Base Fee - Code Assessable - Value of Project greater than \$1,000,001 plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	9,458.00	0.00%	10E
Plus Additional Fee - % of total value of project over \$1,000,001	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.10%	0.00%	10E
Base Fee - Impact Assessable - Value of Project greater than \$1,000,001 plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	10,519.00	0.00%	10E
Plus Additional Fee - % of total value of project over \$1,000,001	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.13%	0.00%	10E
Code Assessable - value of project not exceeding \$1,000,000	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	9,458.00	0.00%	10E
Large (B)						
0 to 5 units/keys - Code Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	4,762.00	0.00%	10F
0 to 5 units/keys - Impact Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	6,547.00	0.00%	10F
6 units/keys - Code Assessable Base Fee - plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	4,762.00	0.00%	10F
Additional Fee Code Assessable - per unit/key over 6 not exceeding 10	Unit/Key	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	390.00	0.00%	10F
6 units/keys - Impact Assessable Base Fee - plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	6,547.00	0.00%	10F
Additional Fee Impact Assessable - per unit/key over 6 not exceeding 10	Unit/Key	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	400.00	0.00%	10F
11 units/keys - Code Assessable Base Fee - plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	6,645.00	0.00%	10F
Additional Fee Code Assessable - per unit/key over 11 not exceeding 50	Unit/Key	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	119.00	0.00%	10F
11 units/keys - Impact Assessable Base Fee - plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	8,441.00	0.00%	10F
Additional Fee Impact Assessable - per unit/key over 11 not exceeding 50	Unit/Key	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	157.00	0.00%	10F
51 units/keys - Code Assessable Base Fee - plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	11,589.00	0.00%	10F
Additional Fee Code Assessable - per unit/key over 51	Unit/Key	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	109.00	0.00%	10F
Maximum Code Assessable Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	24,726.00	0.00%	10F
51 units/keys - Impact Assessable Base Fee - plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	14,745.00	0.00%	10F
Additional Fee Impact Assessable - per unit/key over 51	Unit/Key	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	147.00	0.00%	10F
Maximum Impact Assessable Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	28,697.00	0.00%	10F

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Non Resident Workforce Accommodation (Undefined Use in Superseded Planning Scheme) - Base Fee plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	8,203.00	0.00%	10F
Plus Additional Fee - Per bed for first 200 beds	Bed	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	179.00	0.00%	10F
Plus Additional Fee - Per bed for next 200 beds	Bed	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	87.00	0.00%	10F
Plus Additional Fee - Per bed for next 100 beds, thereafter no additional fee	Bed	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	44.00	0.00%	10F
Plus Additional Fee - Per bed over 500 beds	No Charge	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	No Charge	0.00%	10F

Large (C)

Maximum Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	39,405.00	0.00%	10G
Base Fee - If fully contained in an existing building (no new GFA) and Code Assessable	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	3,512.00	0.00%	10G
Base Fee - If in a new building and code assessable - Plus Additional Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	4,778.00	0.00%	10G
Plus additional fee - per 100m2 or part thereof over 100m2	Area	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	276.00	0.00%	10G
Maximum Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	33,772.00	0.00%	10G
Base Fee - If in a new building and/or impact assessable - plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	7,830.00	0.00%	10G
Plus additional fee - per 100m2 or part thereof over 100m2	Area	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	845.00	0.00%	10G

Large (D)

Base Fee - If fully contained in an existing building or no new building (no new GFA) and code accessible	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	3,512.00	0.00%	10H
Base Fee - If in a new building and Code Assessable plus additional fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	4,778.00	0.00%	10H
Plus Additional Fee - Per 100m2 or part thereof over 300m2	Area	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	276.00	0.00%	10H
Maximum Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	33,772.00	0.00%	10H
Base Fee - If in a new building and/or impact assessable Plus Additional Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	7,830.00	0.00%	10H
Plus additional fee - per 100m2 or part thereof over 300m2	Area	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	845.00	0.00%	10H
Maximum Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	39,405.00	0.00%	10H

Operational Works

Assessment of Private Infrastructure with Minor Public

Value of works up to and including \$40,000	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	714.00	0.00%	13
Value of works from \$40,001 to \$500,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	714.00	0.00%	13
Value of works above \$3,000,001 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	20,209.00	0.00%	13
Value of works above \$3,000,001 - additional fee - % of total value of work above \$3,000,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.16%	0.00%	13

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Value of works from \$40,001 to \$500,000 - additional fee - % of total value of work from \$40,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1.57%	0.00%	13
Value of works from \$500,001 to \$1,000,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	8,841.00	0.00%	13
Value of works from \$500,001 to \$1,000,000 - additional fee - % of total value of work from \$500,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.67%	0.00%	13
Value of works from \$1,000,001 to \$3,000,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	12,633.00	0.00%	13
Value of works from \$1,000,001 to \$3,000,000 - additional fee - % of total value of work from \$1,000,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.32%	0.00%	13

Construction of Private Infrastructure with Minor Public

Value of works above \$3,000,001 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	13,473.00	0.00%	13
Value of works above \$3,000,001 - additional fee - % of total value of work above \$3,000,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.08%	0.00%	13
Value of works up to and including \$40,000	Each	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	531.00	0.00%	13
Value of works from \$40,001 to \$500,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	531.00	0.00%	13
Value of works from \$40,001 to \$500,000 - additional fee - % of total value of work from \$40,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	1.16%	0.00%	13
Value of works from \$500,001 to \$1,000,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	6,547.00	0.00%	13
Value of works from \$500,001 to \$1,000,000 - additional fee - % of total value of work from \$500,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	0.57%	0.00%	13
Value of works from \$1,000,001 to \$3,000,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	9,761.00	0.00%	13
Value of works from \$1,000,001 to \$3,000,000 - additional fee - % of total value of work from \$1,000,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s286 & s319/ EDA 2012 s82	0.15%	0.00%	13

Assessment of Public Infrastructure with Minor Private

Value of works from \$1,000,001 to \$2,000,000 - additional fee - % of total value of work from \$1,000,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.79%	0.00%	13
Value of works above \$2,000,001 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	29,282.00	0.00%	13
Value of works above \$2,000,001 - additional fee - % of total value of work from \$2,000,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.31%	0.00%	13
Value of works from \$20,001 to \$200,000 - additional fee - % of total value of work from \$20,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	3.16%	0.00%	13
Value of works up to \$20,000	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	714.00	0.00%	13
Value of works from \$20,001 to \$200,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	714.00	0.00%	13
Value of works from \$200,001 to \$500,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	7,121.00	0.00%	13
Value of works from \$200,001 to \$500,000 - additional fee - % of total value of work from \$200,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1.91%	0.00%	13

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Value of works from \$500,001 to \$1,000,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	13,548.00	0.00%	13
Value of works from \$500,001 to \$1,000,000 - additional fee - % of total value of work from \$500,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1.22%	0.00%	13
Value of works from \$1,000,001 to \$2,000,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	20,441.00	0.00%	13

Construction of Public Infrastructure with Minor Private

Value of works from \$500,001 to \$1,000,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	9,880.00	0.00%	13
Value of works from \$500,001 to \$1,000,000 - additional fee - % of total value of work from \$500,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.88%	0.00%	13
Value of works from \$1,000,001 to \$2,000,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	14,792.00	0.00%	13
Value of works from \$1,000,001 to \$2,000,000 - additional fee - % of total value of work from \$1,000,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.42%	0.00%	13
Value of works above \$2,000,001 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	19,527.00	0.00%	13
Value of works above \$2,000,001 - additional fee - % of total value of work from \$2,000,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	0.15%	0.00%	13
Value of works up to \$20,000	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	531.00	0.00%	13
Value of works from \$20,001 to \$200,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	531.00	0.00%	13
Value of works from \$20,001 to \$200,000 - additional fee - % of total value of work from \$20,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2.35%	0.00%	13
Value of works from \$200,001 to \$500,000 - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	5,282.00	0.00%	13
Value of works from \$200,001 to \$500,000 - additional fee - % of total value of work from \$200,001 (plus base fee)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1.36%	0.00%	13

Acceptance of Revised Drawings

Generally in Accordance - For Construction Drawings (charge is per drawing)	Each	LGA 2009 s97(2)(a)		115.00	0.00%	13
-----------------------------------------------------------------------------	------	--------------------	--	--------	-------	----

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Re-inspections of Works						
Non-conforming works	Each	LGA 2009 s97(2)(a)		325.00	0.00%	13
Third or subsequent on-maintenance inspection	Each	LGA 2009 s97(2)(a)		650.00	0.00%	13
Second or subsequent off-maintenance inspection	Each	LGA 2009 s97(2)(a)		650.00	0.00%	13
Other Operational Works						
Application for Prescribed Tidal Works or Extractive Industries within watercourses - commercial	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	2,630.00	0.00%	13
Application for Prescribed Tidal Works or Extractive Industries within watercourses - non-commercial	Each	LGA 2009 s97(2)(a)	PA 2016 s51/ EDA 2012 s82	1,472.00	0.00%	13
Advertising Devices assessed under Subordinate Local Law 1.4						
Advertising Device Extension to Currency Period (assessment under Subordinate Local Law 1.4)	Per	LGA 2009 s97(2)(a)	SLL 2011 No. 1.4	342.00	0.00%	13
Advertising Device (assessment under Subordinate Local Law 1.4)	Each	LGA 2009 s97(2)(a)	SLL 2011 No. 1.4	1,139.00	0.00%	13
Planning and Development General Fees						
Development Manuals						
Planning Scheme, Codes, Policies and Zoning Maps - Electronic Format Only (E.g. USB and CD)	Each			142.00	0.00%	
Purchase of or Access to Flood Study Data	Price on Application			Price on Application	10.00%	
Provision of Stormwater Modelling	Price on Application			Price on Application	10.00%	8.0
Minor Works - Works in Road Reserve						
Invert Crossing and Concrete Driveway	Each	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	276.00	0.00%	
Relocation of existing street tree - Application Fee Only	Each	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	184.00	0.00%	
Refund due to application not being necessary where infrastructure is existing (% of original fee paid)	Percentage	LGA 2009 s97(2)(c)		90.00%	0.00%	
Refund due to withdrawal of application (% of original fees paid)	Percentage	LGA 2009 s97(2)(c)		80.00%	0.00%	
Rural Access	Each	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	346.00	0.00%	
Bitumen Sealed Turnout/Shoulder	Each	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	346.00	0.00%	
Concrete Footpath	Each	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	433.00	0.00%	
Stormwater Connection	Each	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	184.00	0.00%	
Amendment to Minor Works Approval	Percentage	LGA 2009 s97(2)(c)	SLL 2011 No. 1.16	50.00%	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Change and Extension Applications						
Change Application (minor) involving - up to 5 conditions to be amended	Each	LGA 2009 s97(2)(a)	PA 2016 s79	1,077.00	0.00%	8.1
Change Application (minor) involving - more than 5 conditions to be amended or amending/changing plans of development (calculated on current fees and charges)	Percentage	LGA 2009 s97(2)(a)	PA 2016 s79	20.00%	0.00%	8.1
Request for an amendment application (Section 99 of EDA) that does not result in the relevant development being substantially different - for the first 5 conditions - excluding changing/amending plans of development	Each	LGA 2009 s97(2)(a)	EDA 2012 s82	1,077.00	0.00%	8.1
Request for an amendment application (Section 99 of EDA) that does not result in the relevant development being substantially different - for more than 5 conditions and/or amending/changing plans of development - % of the current application fee. Minimum fee as per first 5 conditions.	Percentage	LGA 2009 s97(2)(a)	EDA 2012 s82	20.00%	0.00%	8.1
Change Application (other) - Calculated at 90% of applicable fee for entire application	Percentage	LGA 2009 s97(2)(a)	PA 2016 s79	90.00%	0.00%	8.1
Extension Application	Each	LGA 2009 s97(2)(a)	PA 2016 s86/ EDA 2012 s101	1,077.00	0.00%	8.1
Request for consideration of plan/s to be considered 'Generally in Accordance'	Each	LGA 2009 s97(2)(a)		812.00	0.00%	8.1
Refund an Application						
Refund of fees when an application lapses - Pursuant to the Planning Act (s51 - Not Properly Made application) - % of the application fee paid	Percentage	LGA 2009 s97(2)(a)		80.00%	0.00%	
Refund of fees when an application is withdrawn - If application is submitted and preliminary clerical work completed - % of the application fee paid	Percentage	LGA 2009 s97(2)(a)		90.00%	0.00%	
Refund of fees when an application is withdrawn - If Confirmation Notice issued - % of the application fee paid	Percentage	LGA 2009 s97(2)(a)		70.00%	0.00%	
Refund of fees when an application is withdrawn - If Information Request issued - % of the application fee paid	Percentage	LGA 2009 s97(2)(a)		40.00%	0.00%	
Refund of fees when an application is withdrawn - If Public Notification Stage commenced - % of the application fee paid	Percentage	LGA 2009 s97(2)(a)		20.00%	0.00%	
Refund of fees when an application is withdrawn - If a Referral Agency has given a response - % of the application fee paid	Percentage	LGA 2009 s97(2)(a)		10.00%	0.00%	
Refund of fees when an application is withdrawn - If Report/Assessment Memo completed - % of the application fee paid	Percentage	LGA 2009 s97(2)(a)		5.00%	0.00%	
Planning and Development Certificates						
Full certificate	Lot	LGA 2009 s97(2)(a)	PA 2016 s265	2,653.00	0.00%	
Limited certificate	Lot	LGA 2009 s97(2)(a)	PA 2016 s265	425.00	0.00%	
Standard certificate	Lot	LGA 2009 s97(2)(a)	PA 2016 s265	1,167.00	0.00%	
Photocopying						
Retrieval of historic publicly available development approvals	Each	LGA 2009 s97(2)(a)	PA 2016 s264	166.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Miscellaneous Fees						
Request for Conversion Application under s139 of the Planning Act	Each	LGA 2009 s97(2)(a)	PA 2016 s51	5,519.00	0.00%	8.1
Request for an Exemption Certificate	Each	LGA 2009 s97(2)(a)	PA 2016 s46 & QHA 1992 s72	0.00	0.00%	8.1
Request to confirm a proposal is Accepted Development	Each	LGA 2009 s97(2)(a)	PA 2016 s46 & QHA 1992 s72	0.00	0.00%	8.1
Cancelling Development Approvals	Each	LGA 2009 s97(2)(a)	PA 2016 s84/ EDA 2012 s98	325.00	0.00%	8.1
Infrastructure Agreements - based on an estimate of cost to Council to assess and/or prepare the Infrastructure Agreement	Price on Application	LGA 2009 s97(2)(a)		Price on Application	0.00%	8.1
Request for cancellation or amendment of Local Government Agreements and similar covenants - includes archive retrieval of historical files, processing of request and signing of relevant documents	Each	LGA 2009 s97(2)(a)		1,077.00	0.00%	8.1

Subdivision Plans

Documents and Plans

Legal documents requiring Council signature only, associated with a development approval, when using Council standard document or the surrender of an easement, whether or not associated with a Development Approval	Document	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104 EDR 2013 s7	266.00	0.00%	14
Legal documents requiring Council signature only, associated with a development approval when not using Council standard documents	Document	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	390.00	0.00%	14
Registered postage of Subdivision Plans (flat fee per postage tube)	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	22.00	10.00%	14

Subdivision Plans - Standard Format

Sixteen to 50 lots - additional fee per lot over 16 lots (including reserve and balance lots) - plus base fee	Lot	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	228.00	0.00%	14
Zero to two lots	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	1,435.00	0.00%	14
Three to 15 lots - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	1,699.00	0.00%	14
Three to 15 lots - additional fee per lot over three lots (including reserve and balance lots) - plus base fee	Lot	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	266.00	0.00%	14
Sixteen to 50 lots - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	5,097.00	0.00%	14
Over 51 lots - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	13,343.00	0.00%	14
Over 51 lots - additional fee per lot over 51 lots (including reserve and balance lots) - plus base fee	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	184.00	0.00%	

Subdivision Plans - Building and Volumetric Format

Over 51 lots - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	11,319.00	0.00%	14
Zero to two lots	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	1,435.00	0.00%	14
Three to 15 lots - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	1,667.00	0.00%	14
Three to 15 lots - additional fee per lot over three lots (including reserve and balance lots) - plus base fee	Lot	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	233.00	0.00%	14
Sixteen to 50 lots - base fee (plus additional fee)	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	4,599.00	0.00%	14
Sixteen to 50 lots - additional fee per lot over 16 lots (including reserve and balance lots) - plus base fee	Lot	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	184.00	0.00%	14
Over 51 lots - additional fee per lot over 51 lots (including reserve and balance lots) - plus base fee	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	136.00	0.00%	

Mackay Regional Council | Schedule of Fees and Charges 2023-2024

<i>Council Product/Service</i>	<i>Unit</i>	<i>LGA Legislative Authority</i>	<i>Relevant Legislation/Policy</i>	<i>Adopted Fee GST Inclusive where applied</i>	<i>GST</i>	<i>Notes</i>
Prior to On Maintenance Subdivision Plan						
Surcharge over and above Subdivision Plan - Standard Format - Percentage of the current Subdivision Plan Application Fee	Percentage	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104 EDR 2013 s7	100.00%	0.00%	14
Partial Release Subdivision Plans - Standard Format						
Subsequent Plans (Flat Fee per plan submitted) (more than 10 lots in stage)	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104 PA 2010 s284 & s286/ EDA 2012 s82 & s104 EDR 2013 s7	374.00	0.00%	14
Initial Plan (Full Application Assessment) - refer to Subdivision Plans - Standard Format (more than 10 lots in stage)	Refer to other fee	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104 EDR 2013 s7	Refer to other fee	0.00%	14
Re-Approval of Subdivision Plans						
Base Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	260.00	0.00%	14
Lease and Easement Subdivision Plans						
Base Fee	Each	LGA 2009 s97(2)(a)	PA 2016 s284 & s286/ EDA 2012 s82 & s104	412.00	0.00%	14
Other Sewerage Services						
Other Sewerage Services						
Building Over Sewers Application Assessment Fee	Each	LGA 2009 s97(2)(a)		725.00	0.00%	
Refund of BOAS Application Assessment Fee when application is withdrawn	Each	LGA 2009 s97(2)(a)		662.00	0.00%	
Refund of BOAS Application Fee when an application is withdrawn - Request Issued	Each	LGA 2009 s97(2)(a)		230.00	0.00%	
Refund of BOAS Application Fee when an application is withdrawn - Request Response Assessment commenced/completed	Each	LGA 2009 s97(2)(a)		195.00	0.00%	
Refund of BOAS Application Fee when an application / permit is withdrawn - Request Response Assessment Approved - No Refund	Each	LGA 2009 s97(2)(a)		0.00	0.00%	

Appendix A - Legislation

Building Act (BA) 1975
 Economic Development Regulation (EDR) 2013
 Environmental Protection Act (EPA) 1994
 Environmental Protection Regulation (EPR) 2008
 Food Act (FA) 2006
 Local Government Act (LGA) 2009
 Planning Act (PA) 2016
 Planning Regulation (PR) 2017
 Plumbing and Drainage Act (PDA) 2018
 Plumbing and Drainage Regulation (PDR) 2019
 Public Health (Infection Control for Personal Appearance Services) Act (PH(ICFPAS)A) 2003
 Queensland Heritage Act (QHA) 1992
 Residential Services (Accreditation) Act (RS(A)A) 2002
 Standard Plumbing and Drainage Regulation (SPDR) 2003
 Transport Operations (Road Use Management) Act (TORUM) 1995
 Waste Reduction and Recycling Act (WRRRA) 2011
 Waste Reduction and Recycling Regulation (WRRR) 2011
 Water Act (WA) 2000
 Water Supply (Safety and Reliability) Act (WS(SR)A) 2008

Local Laws (LL) 2011

No. 1 Administration
 No. 2 Animal Management
 No. 3 Community and Environmental Management
 No. 4 Local Government Controlled Areas, Facilities and Roads
 No. 5 Parking
 No. 6 Bathing Reserves
 No. 7 Rental Accommodation Other than Shared Facility Accommodation

Subordinate Local Laws (SLL) 2011

No. 1.1 Alteration or Improvement to Local Government Controlled Areas and Roads
 No. 1.2 Commercial Use of Local Government Controlled Areas and Road
 No. 1.3 Establishment or Occupation of a Temporary Home
 No. 1.4 Installation of Advertising Devices
 No. 1.5 Keeping of Animals
 No. 1.6 Operation of Camping Grounds
 No. 1.7 Operation of Cane Railways
 No. 1.8 Operation of Caravan Parks
 No. 1.9 Operation of Cemeteries
 No. 1.10 Operation of Public Swimming Pools
 No. 1.11 Operation of Shared Facility Accommodation
 No. 1.12 Operation of Temporary Entertainment Events
 No. 1.13 Undertaking Regulated Activities Regarding Human Remains
 No. 1.14 Undertaking Regulated Activities on Local Government Controlled Areas and Roads
 No. 1.16 Carrying out Works on Roads or Interfering with a Road or its Operation
 No. 1.17 Rental Accommodation Other than Excluded Accommodation
 No. 1.18 Loading Zone and Other Parking Permits

Appendix B - Notes

Note	
1	<p data-bbox="333 434 523 456">Electronic Lodgement</p> <p data-bbox="333 481 1241 526">All application fees based on electronic lodgement where permitted under Council business rules. An additional 5% for applications lodged manually will apply.</p>
2	<p data-bbox="333 573 699 595">Policy - Supply of Bulk Water by Standpipe</p> <p data-bbox="333 631 1246 719">Bulk water for construction purposes may be supplied via a metered standpipe installed by Mackay Water personnel or by persons approved by Mackay Water staff. A deduction for any outstanding charges or costs associated with damaged equipment will be charged to the customer. Water Consumption Log Books issued by Mackay Water with standpipes as a condition for use must be returned by the due date. Issue of Standpipes is subject to availability.</p> <p data-bbox="333 766 1222 808">Accurate daily meter readings shall be kept and supplied to Mackay Water monthly. Bonds will be released upon return of metered standpipe in good condition and upon full settlement of rental fees and consumption charges.</p> <p data-bbox="333 844 1264 909">Bulk water for filling swimming pools may be supplied via a metered standpipe installed by Mackay Water personnel or by persons approved by Mackay Water staff. A deduction for any outstanding charges or costs associated with damaged equipment will be charged to the customer.</p>
3	<p data-bbox="333 956 528 978">Artspace Concessions</p> <p data-bbox="333 1014 1230 1079">Concession is available to students, seniors and health care card holders; Volunteer Friends of Artspace Mackay; Friends of the Mackay Entertainment Centre; Friends of Mackay City Library; Friends of Greenmount; Members of Flying Arts Inc; Museums Australia Inc; Regional Galleries Association of Queensland.</p> <p data-bbox="333 1115 1257 1180">Other concessions may be made available at discretion of Director Artspace Mackay. Course fees may exceed those above at the discretion of the Director Artspace Mackay, where the cost of running the course or use of specialist expertise justifies a higher charge.</p>
4	<p data-bbox="333 1229 679 1252">Meadowlands Amphitheatre Event Guide</p> <p data-bbox="333 1276 1102 1299">Please refer to the Meadowlands Amphitheatre Events Guide document for further information.</p>
5	<p data-bbox="333 1346 480 1368">Waste Collection</p> <p data-bbox="333 1404 1246 1469">Where Council cannot provide a resident with a scheduled waste bin collection service, the maximum charge will be \$7.20. For a resident to be provided with this fee, they must apply for approval from Council for this discount & provide evidence of that approval to the site attendant. The maximum amount of waste is 240 litres.</p>
6	<p data-bbox="333 1527 557 1550">Waste Outside the Region</p> <p data-bbox="333 1585 1246 1628">Waste generated from outside the region must have written approval from Council before acceptance. Approval is given on a case by case basis and is dependent on Council's own operational and asset maintenance requirements.</p>

Note

7 Plumbing Application Fees:

The fee structure includes one inspection of all mandatory inspection stages as noted in the development permit. In the event, additional inspections become necessary, the relevant additional/re-inspection fee will apply and must be paid prior to the service.

Where the fee is shown as Price on Application (POA) quotations can be provided on request. A 100% surcharge applies to all retrospective development applications, that is plumbing works already commenced and/or completed. The installation of 'required' water meters in class 2 to 9 buildings are considered as fixtures and will be charged at fixture rates. The installation of tundishes connected direct to drain, or floor waste gullies (FWG) receiving waste from tundish/s only are considered as fixtures and will be charged at fixtures rates.

Note: All Plumbing Applications require professional quality plans detailing compliance with all the relevant aspects of Queensland Government Plumbing Legislation at time of lodgement.

8 Development Services General Terms and Conditions

Fees for Development approvals are applicable for applications lodged under the Mackay Region Planning Scheme and the Mackay Waterfront Priority Development Area.

Price on Application quotations will be provided on written request to the relevant manager with one copy of forms and building / proposal plans attached.

For combined or multiple-use applications, the charge for the application is based on the charge for each component part (unless the secondary or other use is ancillary, which is necessarily associated and incidental or subordinate to the main use) or otherwise as determined by Council.

Offshore islands inspection costs are additional to the standard fees and charges as detailed in this schedule. The required additional fee is to be negotiated with the relevant manager at the time of lodgement of an application or request that requires one or more site visits. The additional charge will incorporate costs associated with travel and additional staff time.

Where a use is not defined in the relevant planning scheme, the fee will be set as the use deemed most similar by the Manager Development Assessment, Manager Development Engineering, Director Development Services or Chief Executive Officer.

"Gross Floor Area (GFA) or part thereof" is defined by the relevant planning scheme and is rounded up to the next 100m² (For example, 440m² rounds up to 500m²). Also, included in the calculation of GFA for Industrial and Commercial buildings is the addition or provision of large awnings covering significant areas where the awning is larger/wider than required to provide weather protection to doors or openings. Council considers these awnings to form part of the 'work area' and therefore GFA.

The value of a project is the value of works covered by the application. Where any uncertainty occurs in the calculation of the value of a project, the applicant is advised to contact the relevant manager prior to lodgement of the application.

9 Reconfiguring a lot:

Fees are calculated based on each lot as shown on a proposal plan, including community title lots (e.g. 5 lots into 4 lots = 4 lots or 1 lot into 5 lots = 5 lots). Excludes lot/s to be transferred to Council.

Note	
10	Material Change of use:
10A	Mini Including uses defined in the MACKAY REGION PLANNING SCHEME - Dwelling House (including out-buildings and secondary dwellings)
10B	Minor Including uses defined in the MACKAY REGION PLANNING SCHEME as Animal Husbandry, Animal Keeping (excluding catteries and kennels), Caretaker's Accommodation, Cropping, Dwelling Unit, Environment Facility, Home Based Business, Landing, Outstation, Park, Roadside Stall, Rural Workers Accommodation, Sales Office, Wholesale Nursery.
10C	Small Including uses defined in the MACKAY REGION PLANNING SCHEME as Agricultural Supplies Store, Animal Keeping (catteries and kennels), Bar, Bulk Landscape Supplies, Community Care Centre, Community Residence, Dual Occupancy, Emergency Services, Garden Centre, Intensive Horticulture, Market, Nature-based Tourism, Outdoor Sales, Parking Station, Permanent Plantation, Place of Workshop, Rural Industry.
10D	Medium Including uses defined in the MACKAY REGION PLANNING SCHEME as Aquaculture, Brothel, Car Wash, Cemetery, Child Care Centre, Club, Community Use, Crematorium, Educational Establishment, Extractive Industry, Function Facility, Funeral Parlour, Hospital, Hotel, Indoor Sport and Recreation, Intensive Animal Industry, Nightclub Entertainment Facility, Telecommunications Facility, Theatre, Tourist Park, Veterinary Services, Winery.
10E	Large (A) Miscellaneous Use Including uses defined in the MACKAY REGION PLANNING SCHEME as Air Services, Detention Facility, Major Electricity Infrastructure, Major Sport, Recreation and Entertainment Facility, Motor Sport Facility, Outdoor Sport and Recreation, Port Services, Renewable Energy Facility, Resort Complex, Service Station, Substation, Tourist Attraction, Utility Installation.
10F	Large (B) Residential/Accommodation Uses Including uses defined in the MACKAY REGION PLANNING SCHEME as Multiple Dwelling, Non-resident Workforce Accommodation, Relocatable Home Park, Residential Care Facility, Retirement Facility, Rooming Accommodation, Short-term Accommodation.
10G	Large (C) Commercial Uses Including uses defined in the MACKAY REGION PLANNING SCHEME as Adult Store, Food and Drink Outlet, Hardware and Trade Supplies, Health Care Services, Office, Shop, Shopping Centre, Showroom.
10H	Large (D) Industrial Uses Including uses defined in the MACKAY REGION PLANNING SCHEME as High Impact Industry, Low Impact Industry, Marine Industry, Medium Impact Industry, Research and Technology Industry, Service Industry, Special Industry, Transport Depot, Warehouse.

Note	
11	Planning Scheme Policies
	<p>Indexed planning scheme contribution policies applies to applications approved under the applicable planning scheme prior to July 2011. The Adopted Infrastructure Charges Regime applies to new applications.</p>
	<p>Prices indexed according to the applicable policy.</p>
	<p><i>Mackay Region Planning Scheme</i></p>
	<p>Refer to the Adopted Charges Resolution</p>
	<p><i>Mackay City Planning Scheme</i></p>
	<p>16.01 – Transport network Contributions Policy**</p>
	<p>16.02 - Parks Contributions Policy - Public Parks and Community Land (PPCL) - Developer Contributions**</p>
	<p>16.03 - Water and Sewerage Infrastructure Contributions Policy**</p>
	<p>16.04 - Stormwater Trunk Infrastructure Contributions Policy**</p>
	<p><i>Mirani Shire Planning Scheme</i></p>
	<p>1 - Developer Contributions for Water Supply and Sewerage Headworks**</p>
	<p>2 - Developer Contributions for External Roadworks</p>
	<p>3 - Developer Contributions for Parkland</p>
	<p><i>Sarina Shire Planning Scheme</i></p>
	<p>10 - Water Supply & Sewerage Headworks - Works External & Works Internal</p>
	<p>12 - External Roadworks Contributions</p>
	<p>** Refer to relevant Planning Scheme policy</p>
12	User Categories
	<p>Category 1 Users – Not for Profit - Incorporated or Unincorporated Associations, Interest Groups, Small Social Events. Groups which do not generate a profit from the intended hire and provide a community benefit from the activity.</p>
	<p>Category 1a Users - Unincorporated and unfunded community interest or support groups. Groups which do not generate a profit from the intended hire and provide a community benefit from the activity.</p>
	<p>Category 1b Users - Not-for-profit incorporated associations. Groups which do not generate a profit from the intended hire and provide a community benefit from the activity</p>
	<p>Category 2 Users – Large Social and Community Events or Commercial with Community Benefit where the hirer that is or isn't charging for an activity and where there is a community benefit such as health benefit.</p>
	<p>Category 3 Users – Commercial - Full Commercial where admission fee is being charged to the public. Any hirer that is intending to solely generate a commercial profit from the activity.</p>

Note	
13	<p>Operational Works</p> <p>Operational Works fees are to be based on the value of the work using commercially appropriate rates.</p> <p>Future Public Infrastructure with Minor Private Infrastructure - For works including roads, drainage, earthworks, sewerage & water reticulation, and landscaping where estimated cost of works (in whole dollars and including GST)</p> <p>Future Private Infrastructure with Minor Public Infrastructure - For works including car parks, drainage, earthworks, sewerage & water connections, and landscaping where estimated cost of works (in whole dollars and including GST)</p> <p>Assessment includes assessment of application and issuing of PERMIT</p> <p>Construction includes assessment of COMPLIANCE CERTIFICATE, audit and hold point inspections, excludes re-inspections and CCTV inspections.</p>
14	<p>Subdivision Plans</p> <p>The Prescribed Format is described within the Subdivision Plan Application Guides on Council's web site. All subdivision plans include the DNRM valuation management charge and will have an additional charge for a legal document requiring Council signature and postage if applicable.</p> <p>Issue of Survey Plan prior to on-maintenance and partial release of subdivision plans is at the sole discretion of Council and requires written approval prior to lodgement. Refer to Council's website for Lodgement Guides.</p>
15	<p>Dog and Cat Registrations and Animal Approvals</p> <p>Pro rata fees apply to all new animal registrations and approvals</p>
16	<p>Health, Environment, Inspection and General Fees Legislation</p> <p>Relevant Legislation / Policy fee Reinspection of Premises is as follows:</p> <ul style="list-style-type: none"> • FA 2006 s31 • PH(ICFPAS)A s9 • LL1 & 7 • SLL 1.2, 1.8, 1.10, 1.11, 1.17, 7
17	<p>Trade Waste</p> <p>All Trade Waste Annual Fees are subject to pro rata apportionment depending on when the Trade Waste Generator commences and ceases operations.</p>
18	<p>Natural Environment Centre</p> <p>A non-refundable deposit is required for all orders equal to or over \$10,000 in the amount of 30% of the total order. Deposit is payable at the time of order confirmation.</p>

Note	
19	Mackay Aquatic and Recreational Complex
	<p>This facility is contractor operated. Fees are established as a maximum to be charged by the operator. Lower fees may be negotiated by agreement between the operator and Council.</p>
	<p><u>Concession</u> Concession is available for Seniors, University Students and University Staff.</p>
	<p><u>Parking</u> Use of the overflow car park must have Traffic Management Plan</p>
20	Mackay Aquatic and Recreational Complex - Athletics Complex
	<p>This facility is contractor operated. Fees are established as a maximum to be charged by the operator. Lower fees may be negotiated by agreement between the operator and Council.</p>
	<p>The use of the Athletics complex may incur additional charges for implement hire</p>
	<p><u>Concession</u> Concession is available for Seniors, University Students and University Staff.</p>
	<p><u>Groups</u> For non-exclusive bookings i.e. .PE Class, or Group Training/Squad Training if coach has booked Portion etc.</p>
	<p><u>Event Set-up</u> Venue Hire to include basic event venue preparation and event set up i.e. implements to event sites, High Jump, Pole Vault, Long/Triple Jump uncovered, and pits prepared and grounds keeping. Additional charges to be negotiated on a case by case bases for portable grandstand setup, both installation and removal and any additional set up requirements out of the daily scope of Belgravia Leisure Athletics Duty Managers</p>
	<p><u>Cleaning</u> If post event cleaning is required by the operator, a cleaning fee will be charged for cleaning outside the scope of the normal day to day maintenance and cleaning.</p>
	<p><u>Facility Hire Track Only</u> Access to whole athletic facilities - including toilets, meeting room, office. Includes control room access and multi-purpose room, excludes Kiosk and over flow carpark.</p>
	<p><u>Portion Hire</u> Portion Hire includes, long jump pit, triple jump pit, shot put circle, javelin runway, hammer circle, discus circle, pole vault pit, high jump area. This option will allow coaches who are charging athletes to train as a part of their 'squad' or Mackay Athletics Club who have financial members, to book out event sites or lanes for private group coaching sessions and club training sessions.</p>
	<p><u>Full Facility Hire</u> Includes all rooms, kiosk, overflow carpark, track, infield etc.</p>
	<p><u>Lighting</u> When training level lights, lower price. When lux increased, higher price.</p>
	<p><u>Kiosk</u> Temporary, Not-For-Profit or Full Food Licence is required by clubs/schools for Kiosk use if food is being prepared on site, it is not required for pre-packaged food and beverage.</p>

Note	
21	Mackay Aquatic and Recreational Complex - Aquatic Complex
	<p>This facility is contractor operated. Fees are established as a maximum to be charged by the operator. Lower fees may be negotiated by agreement between the operator and Council.</p>
	<p><u>Concession</u> Concession is available for Seniors, University Students and University Staff.</p>
	<p><u>Exclusive Facility Hire</u> Additional charges will apply for bookings outside of hours. Excludes multi-purpose room, control room, café and overflow carpark</p>
	<p><u>Full Facility Hire</u> Includes all pools, multi-purpose room & control room. Excludes café and Belgravia staff areas.</p>
	<p><u>Venue Set-up</u> Venue Hire to include basic event venue preparation and event set up i.e. pool preparation including lane ropes. Additional charges to be negotiated on a case by case bases for portable grandstand setup, both installation and removal and any additional set up requirements out of the daily scope of Belgravia Leisure Aquatics Duty Managers E.g. Water Polo set up.</p>
	<p><u>Cleaning</u> If post event cleaning is required by the operator, a cleaning fee will be charged for cleaning outside the scope of the normal day to day maintenance and cleaning.</p>
23	Other Aquatic Complex's
	<p>These facilities are contractor operated. Fees are established as a maximum to be charged by the operator. Lower fees may be negotiated by agreement between the operator and Council.</p>

11.5.5. STRATEGIC FINANCIAL REPORT - MARCH 2023

Author	Manager Financial Services (Justin Rule)
Responsible Officer	Director Organisational Services (Angela Hays)
File Reference	Strategic Financial Report

Attachments	1. Strategic Financial Report - March 2023 [11.5.5.1 - 22 pages]
--------------------	--------------------------------------------------------------------------

Purpose

To adopt Mackay Regional Council's (MRC) Strategic Financial Report for the month of March 2023.

Related Parties

Nil.

Corporate Plan Linkage

Financial Strength

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Background/Discussion

Under Part 9, section 204 of the *Local Government Regulation 2012*, the local government is required to prepare a financial report which the Chief Executive Officer presents at a meeting of the local government once a month.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Consultation and Communication

Chief Executive Officer, Directors, Manager Financial Services.

Resource Implications

MRC is forecasting an operating surplus of \$1.0M for the 2022/23 financial year following adoption of the December budget review by Council on 25 January 2023. The actual operating result for March 2023 is reporting a favourable variance of \$1.2M against YTD budget.

Risk Management Implications

Variances will be closely reviewed and considered in future budget processes if required.

Conclusion

For the period ending March 2023, MRC reported a favourable operating variance of \$1.2M against YTD budget. Operating expenditure is reporting under YTD budget, primarily in materials and services (\$1.4M) and is largely attributable to delays in recognition of forecast expenditure for consultants. Revenue is also reporting slightly higher than current month forecast for the reporting period.

To date, \$70.4M has been expended in the delivery of Council Projects; \$68.8M capital expenditure and \$1.6M operational expenditure. Council projects includes accrued expenditure for works in progress and associated operational costs expended in the delivery of these works.

Officer's Recommendation

THAT the Strategic Financial Report for March 2023 be received.

Council Resolution ORD-2023-113

THAT the Strategic Financial Report for March 2023 be received.

Moved Cr Jones

Seconded Cr Townsend

CARRIED UNANIMOUSLY



Strategic Financial Report

> March 2023

Executive summary

Council is forecasting an operating surplus of \$1.0M for the 2022/23 financial year.

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Total operating revenue	278,056	281,385	252,402	252,573	171
Total operating expenses	277,327	280,405	206,544	205,517	(1,027)
Operating surplus / (deficit)	729	980	45,858	47,056	1,199

% YTD Variance from YTD Budget (KPI)

YTD Variance between 0% and $\pm 2.99\%$

YTD Variance between $\pm 3\%$ and $\pm 4.99\%$

YTD Variance equal to or greater than $\pm 5\%$

For the month ended 31 March, a favourable operating variance of \$1.2M against YTD budget is reported.

Total operating revenue is reporting a favourable variance of \$0.2M against YTD budget, as income from other recurrent income and grants, subsidies and contributions achieves higher than forecast. Operating expenditure is reporting \$1.0M below YTD budget, where delay in the delivery and recognition of forecast expenditure for contractors and consultants has been experienced.

To date, \$70.4M has been expended on council projects, including associated operational expenditure in the delivery of these projects; representing 59.7% of the annual revised budget. Ongoing risk in project delivery remains present with tightened local labour market conditions and elevated lead times for some critical components being experienced.

March budget review processes are currently underway, to estimate the closing position for the 2022/23 financial year. The outcome of this process will be included in a future report.



Justin Rule
Manager Financial Services



Angela Hays
Director Organisational Services

Figures provided are accurate as at the date of publication and are cumulative year to date. Amounts disclosed are rounded to the nearest thousand (\$000) unless otherwise stated. Consequently, rounded balances in the categories may not exactly add to the reported totals.

Table of contents

1	Significant risks	4
2	Areas of concern for noting	4
3	Budget analysis – Consolidated	5
3.1	Income Statement	5
3.2	Revenue and expenditure	6
3.3	Council projects expenditure	6
3.3.1	Capital expenditure	8
4	Balance Sheet	9
4.1	Statement of financial position	9
4.2	Cash and Investment Portfolio	10
4.2.1	Total Cash and Investment Portfolio	10
4.2.2	Cash and cash equivalents	11
4.2.3	Investments	12
4.3	Current Receivables	12
4.3.1	Rates Receivables	13
4.4	Property, plant and equipment	14
4.5	Borrowings	16
5	Cash Flow	17
5.1	Statement of cash flows	17
6	Financial analysis	18
6.1	Key performance indicators	18
7	Budget analysis - Commercial businesses	21
7.1	Mackay Water Services	21
7.2	Mackay Waste Services	22

1 Significant risks

Risk	Likelihood	Consequence	Treatment	Financial impact
Nil to report				

2 Areas of concern for noting

Area/issue of Concern	Comment
COVID-19	Council continues to monitor the impacts of COVID-19 on business operations, recognising any financial impacts via budget review processes.
Asset data cleansing	MRC continues to undertake significant multi-year asset data improvement initiatives, intended to validate, standardise and enhance the classification and attribute accurate of assets recorded on corporate asset registers. Any resulting financial impacts will be recognised once known.
Council projects expenditure	Product and service price increases are being observed due to tightened market conditions. This reflects resource shortages across local building and civil construction firms and difficulties in sourcing some construction material and equipment due to supply chain issues. This is likely to negatively impact delivery of the capital program and may create variances in future forecast expenditure.
Australian inflation rate	Australia's inflation rate forecast is noted for consideration in ongoing budget review processes, due to its direct impact on MRC expenditure.
Operational expenditure	Market influences within the Mackay region are negatively impacting MRC's employee retention. Employee benefits and materials and services (including consultants and contractors) will continue to be monitored. Variance is likely to be observed as the financial year continues.

3 Budget analysis – Consolidated

3.1 Income Statement

Income Statement For the period ending 31 March 2023

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Rates and charges	232,683	232,873	219,392	219,074	(318)
Fees and charges	19,555	19,570	15,620	14,945	(675)
Rental income	1,436	1,456	932	942	10
Interest income	1,992	4,267	3,813	3,719	(94)
Sales contracts and recoverable works	7,948	8,069	4,468	4,616	148
Other recurrent income	4,462	4,724	3,516	4,162	646
Grants, subsidies, contributions and donations	9,980	10,426	4,660	5,115	455
Total operating revenue	278,056	281,385	252,402	252,573	171
Employee benefits	94,563	91,776	67,763	67,783	21
Materials and services	98,742	102,550	74,868	73,468	(1,400)
Finance costs	4,520	4,520	3,137	3,122	(15)
Depreciation and amortisation	79,502	81,559	60,777	61,144	367
Total operating expenses	277,327	280,405	206,544	205,517	(1,027)
Operating surplus / (deficit)	729	980	45,858	47,056	1,199
Grants, subsidies, contributions and donations	40,512	33,137	17,054	17,770	716
Other capital revenue	0	0	0	12	12
Capital expenses	2,740	2,740	1,237	2,594	(1,357)
Total capital revenue and expenses	37,772	30,397	15,817	15,188	628
Net result	38,501	31,377	61,675	62,244	570

%YTD Variance from YTD Budget (KPI)

YTD Variance between 0% and ± 2.99%

YTD Variance between ± 3% and ± 4.99%

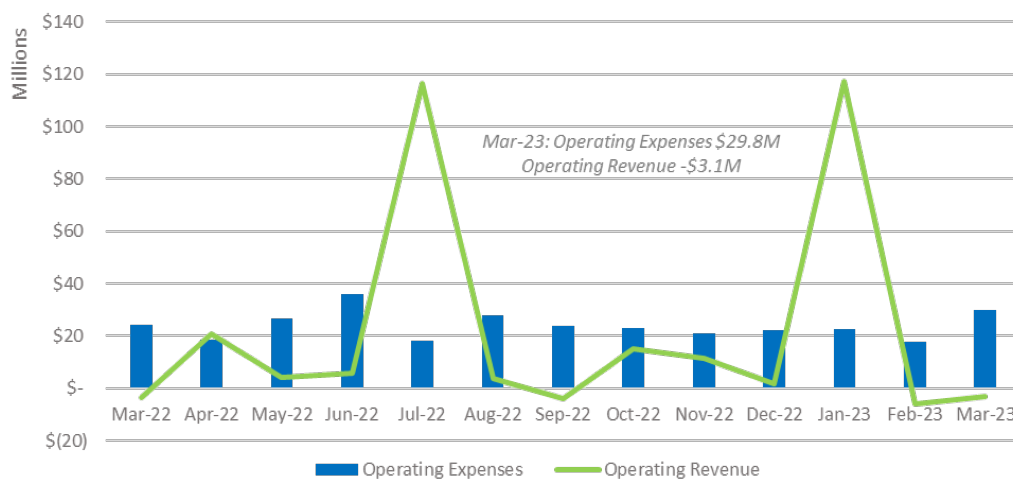
YTD Variance equal to or greater than ± 5%

3.2 Revenue and expenditure

MRC is currently reporting a favourable operating variance of \$1.2M against YTD budget for the period ending March 2023. March budget review processes are currently underway, to estimate the closing position for the 2022/23 financial year. The outcome of this process will be included in a future report.

Top 5 revenue and expenditure variances	YTD Comment
	Variance
	\$000
Materials and services	(1,400) Delays in recognition of consultants fees and contract payments
Fees and charges	(675) Decreased activity at waste disposal facilities
Other recurrent income	646 Increased MECC ticket sales
Capital expenses	(1,357) Recognition of non-current asset disposals and write offs
Capital grants, subsidies, contributions and donations	716 Recognition of donated assets, offset by Facilitating Development in the Mackay Region Policy concessions

Trend revenue and expenditure



3.3 Council projects expenditure

MRC is responsible for the provision of a diverse range of services to meet community needs and expectations. A significant number of these services are provided through infrastructure assets and other property, plant and equipment. Council manages the construction, upgrade and renewal of community assets as part of its capital works program.



Strategic Financial Report > March 2023

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Capital expenditure ^	104,649	114,732	67,256	68,793	1,536
Operational expenditure	2,117	3,131	1,566	1,575	9
Total council projects expenditure	106,766	117,863	68,822	70,368	1,545

^ as depicted in the below graph

% YTD Variance from YTD Budget (KPI)

YTD Variance between 0% and ± 2.99%

YTD Variance between ± 3% and ± 4.99%

YTD Variance equal to or greater than ± 5%

Total council projects expenditure is currently tracking \$1.5M above YTD forecast, with \$70.4M expended to date in the delivery of these projects, representing 59.7% of the annual revised budget including remediation expenditure.

Ongoing risk in project delivery is still present with tightened local labour market conditions and the elevated lead times of some critical components. Impacts from recent wet weather have also been observed.

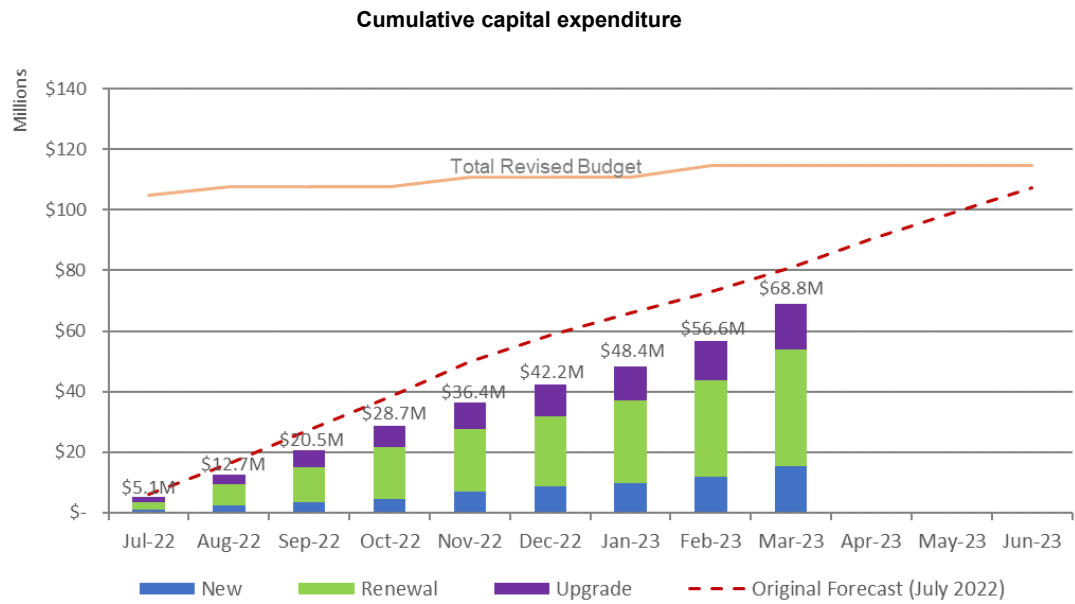
Project delivery has been reviewed and considered as part of the March budget review. The outcome of this process will be included in a future report.

Movement between original budget and annual revised budget

	Carryover \$000	Project Adjustments \$000	New Works \$000	Deferred Works \$000	Total Budget Movement \$000
Budget adjustments adopted 24th August	14,076	10,637	-	(21,113)	3,600
Budget adjustments adopted 9th November	-	6,859	1,681	(5,051)	3,488
Budget adjustments adopted 25th January	-	14,484	282	(10,757)	4,009
Total budget adjustments adopted	14,076	31,979	1,963	(36,921)	11,097

3.3.1 Capital Expenditure

Capital expenditure is currently tracking \$1.5M above YTD forecasts and includes accrued expenditure for work completed during the month.



4 Balance Sheet

4.1 Statement of financial position

Statement of Financial Position For the period ending 31 March 2023

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
Current assets			
Cash and cash equivalents	117,698	133,538	167,857
Investments	0	0	40,000
Trade and other receivables	20,421	20,468	29,129
Contract Assets	3,500	3,500	611
Other assets	2,710	3,216	1,098
Inventories	2,745	2,988	1,067
Non-current assets classified as held for sale	79	79	79
Total current assets	147,153	163,789	239,841
Non-current assets			
Investments	5,102	5,277	5,277
Trade and other receivables	0	0	1,676
Property, plant and equipment	3,471,822	3,704,248	3,681,065 [^]
Right of use assets	741	1,236	1,243
Intangible assets	4,202	3,561	3,982
Total non-current assets	3,481,867	3,714,322	3,693,243
Total assets	3,629,020	3,878,111	3,933,083
Current liabilities			
Trade and other payables	10,002	8,501	22,715
Employee entitlements	11,572	1,760	22,309
Borrowings	14,049	14,048	3,522
Lease liabilities	25	66	25
Provisions	50,886	62,652	51,203
Contract Liabilities	3,500	3,500	8,994
Other liabilities	12,654	19,572	7,687
Total current liabilities	102,688	110,099	116,454

Page 9 of 22

Non-current liabilities			
Employee entitlements	1,775	1,699	1,699
Borrowings	38,848	38,848	52,770
Lease liabilities	750	1,258	1,298
Provisions	14,971	13,269	13,268
Other liabilities	1,163	11,691	11,691
Total non-current liabilities	57,507	66,765	80,728
Total liabilities	160,195	176,864	197,182
Net community assets	3,468,825	3,701,247	3,735,902
Community equity			
Retained surplus	2,299,637	2,311,833	2,346,486
Asset revaluation surplus	1,169,188	1,389,416	1,389,416
Total community equity	3,468,825	3,701,249	3,735,902

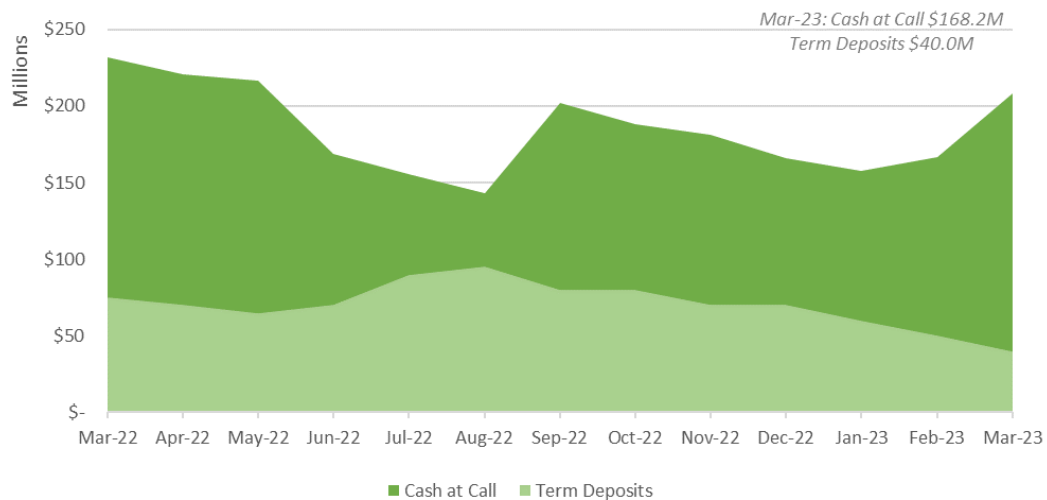
^refer section 4.4 for breakdown

4.2 Cash and Investment Portfolio

4.2.1 Total Cash and Investment Portfolio

The total balance of MRC's cash at call and investments, at the end of the reporting period, is shown in the graph below. The balance of cash at call will vary from the reported balance of cash and cash equivalents on the statement of financial position due to unbanked cheques and other uncleared amounts.

80% of the total investment portfolio is currently deposited with Queensland Treasury Corporation (QTC), in accordance with MRC's Investment Policy. Cash held at call with QTC continues to be reviewed for yield and liquidity requirements. The market is monitored during the month for investment opportunities that will deliver comparable or better than what can be achieved via the QTC at call account.

Closing portfolio balance**Portfolio diversification**

	Actual \$000	Percentage of Portfolio	Weighted Average Rate of Return
A1	15,000	7%	
A2	25,000	12%	
Total investments in term deposits	40,000	19%	4.24%
QTC	165,793	80%	
Other financial institution	2,376	1%	
Total cash at call	168,168	81%	3.83%
Total investment portfolio	208,168	100%	

Note: All investment categories referenced are in accordance with Mackay Regional Council's adopted investment policy. This is available for viewing via the Mackay Regional Council website.

4.2.2 Cash and cash equivalents

MRC's cash and cash equivalents are subject to internal and external restrictions that limit amounts available for discretionary or future use.

A significant amount of the reserve balances relates to funds received as contributions for future capital trunk infrastructure. MRC regularly conducts reviews on reserve balances to confirm the validity of restrictions.

4.2.3 Investments

MRC maintains an investment portfolio diversified across various institutions and terms to maturity, which is reviewed regularly to maximise performance and minimise risk. MRC currently has \$40M invested with financial institutions other than QTC. Maturity of these investments is scheduled between June 2023 and January 2024.

The MRC portfolio return continues to exceed the benchmark of Ausbond Bank Bill Index. Financial indicators and other available data suggests an ongoing increase in interest rate yields is possible likely. MRC will continue to investigate investment opportunities to maximise returns where possible.

MRC's forecast interest income budget will continue to be monitored. Where any adjustment is required, it will be recognised in a future budget review.

	March	12 Month Comparative
MRC Portfolio	4.05%	2.34%
AusBond Bank Bill Index	1.76%	0.66%

4.3 Current Receivables

Revenue is recognised at the amounts due at the time of sale or service delivery. MRC's standard settlement terms for trade receivables are 30 days from invoice date.

	Actual \$000	Actual %
Trade and other receivables		
Rates and utility charges	17,563	60%
Development contributions	6,368	22%
Other debtors	5,198	18%
Total	29,129	100%

4.3.1 Rates Receivables

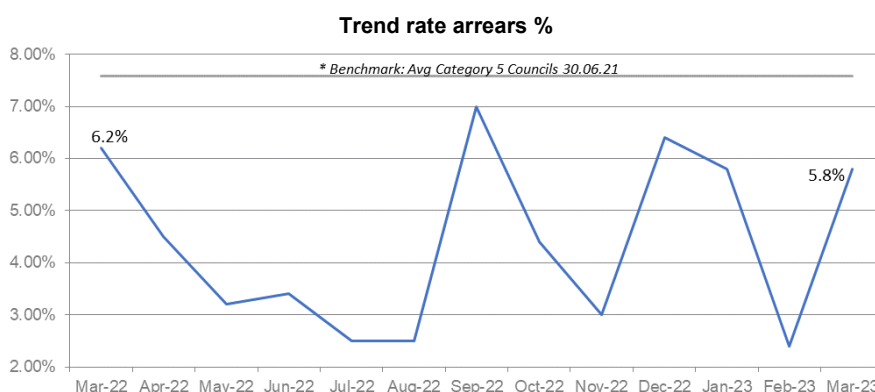
Rates and charges revenue represent ~83% of MRC's original operating revenue budget for the financial year.

MRC frequently reviews its collection process to ensure rates are collected efficiently and effectively, whilst being cognisant of individual circumstances. Collection action is continuing, both with our external collection agency and monitoring of in-house payment schedules. In-house collection methods include the use of SMS reminders for ratepayers. When arrears balances exceed three years aging, Council reviews parcels for inclusion in sale of land process. The most recent public auction of these properties occurred 7 February 2023.

	Total Overdue \$000	Current year 2022/2023 \$000	1 year 2021/2022 \$000	2 years 2020/2021 \$000	> 3 years \$000
Total rate arrears	13,537	11,201	1,406	471	459

	Issue date of notice	Due date for payment
Rates notice	13/02/2023	15/03/2023
Pensioner rates notice	13/02/2023	01/06/2023
Rates reminder notice	10/04/2023	24/04/2023

Rates were due for payment in reporting period, resulting in a heightened current trend rate arrears percentage below. This is consistent with the previous reporting period, noting rates notices are issued twice per financial year. The current arrears balance is anticipated to decrease as collection action continues, noting pensioners have until June to make payment and receive discount.



* Each year the Department of State Development, Infrastructure, Local Government and Planning collects information from local governments about the key services they provide and publishes it in the Queensland local government comparative information report. The report includes a suite of efficiency, effectiveness and quality-of-service indicators covering key functional and financial areas of

local government, including rates arrears performance indicators. The benchmark reported above represents the average rates arrears of like councils (category 5) for comparative years 30 June 2021 – 7.58%.

4.4 Property, plant and equipment

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
Opening balance as at 1 July	3,444,352	3,669,813	3,669,726
Opening balance adjustment	0	0	3,785
Net additions (including WIP) and contributed assets	107,995	117,954	71,905
Depreciation	(78,395)	(81,123)	(61,089)
Write off / disposed	(1,997)	(2,349)	(3,262)
Transfers to other asset classes	(133)	(47)	0
Property, plant and equipment closing balance	3,471,822	3,704,248	3,681,065

A majority of MRC's assets are in the form of infrastructure, such as roads, drainage, water, sewerage and waste assets. Significant parts of MRC's long-term financial forecast are focused on the construction, upgrade and renewal of these assets, with the associated capital expenditure recognised as work in progress (WIP) until projects are complete and assets are ready for their intended use.

Refer to section 3.3 Council Projects Expenditure for current year budget estimates.

Total WIP as at the end of January represents \$165.8M, inclusive of current year additions and accruals. Of this, \$50.9M relates to projects complete, with assets in use. MRC employs a 90-day target from project completion through to capitalisation of detailed assets within the corporate asset register.

Project Phase	\$000
Business case	3,455
Design	22,160
Construction	89,295
Projects Complete	50,866
Total WIP	165,776

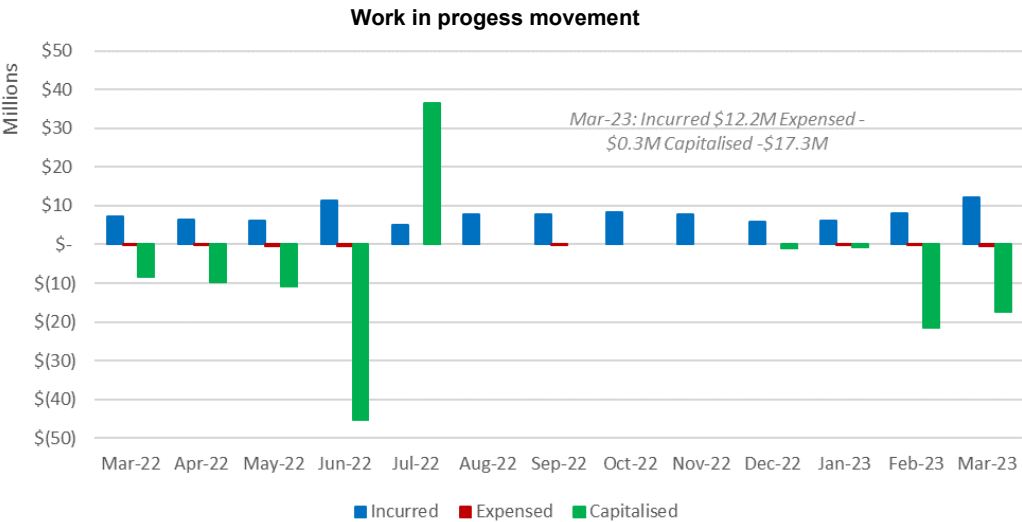
Total Projects Complete \$000	Aged			
	> 90 days \$000	> 60 days \$000	> 30 days \$000	< 30 days \$000
50,866	42,791	960	5,426	1,689

Where required, accounting adjustments are performed at 30 June to ensure that assets in use at the end of the reporting period are recognised in the correct financial year. These adjustments are subsequently



Strategic Financial Report > March 2023

reversed on 1 July, and true asset capitalisation follows. The below graph detailing movement in WIP by period is inclusive of these adjustments.



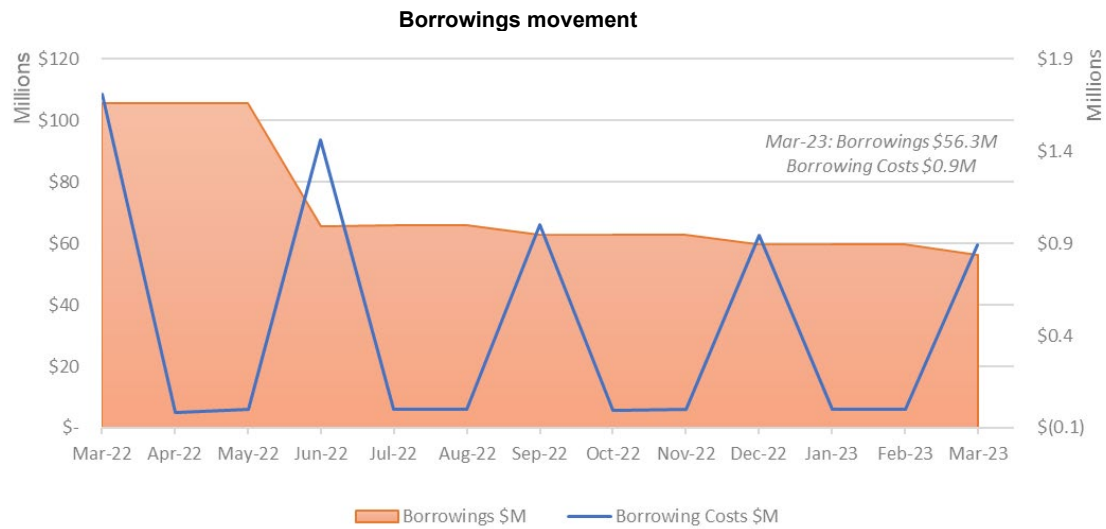
*Note: **Incurred**; represents capital expenditure for the construction or acquisition of assets. These assets are incomplete and are non-depreciating. **Capitalised**; refers to the recognition of property, plant and equipment in Mackay Regional Council's asset register. **Expended**; relates to costs transferred from WIP that will not be capitalised, with expenditure recognised in the Income Statement.*

4.5 Borrowings

Loan borrowings are an important funding source for local government; reflecting that the full cost of infrastructure should not be borne entirely by present-day ratepayers alone, rather by all those who benefit from the infrastructure over its lifetime.

Borrowing costs associated with the debt balance are recognised when the principal repayments are made, on a quarterly basis. At the end of March, MRC had \$56.3M in total loan borrowings outstanding. In line with the MRC's Debt Policy, no new borrowings are forecast in the current financial year.

The June 2022 movement in the graph below includes early repayment of a sewerage loan, to realise a significant financial benefit for the community.



5 Cash Flow

5.1 Statement of cash flows

Statement of Cash Flows For the period ending 31 March 2023

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
Cash flows from operating activities			
Receipts from customers	265,823	270,003	227,268
Payments to suppliers and employees	(195,026)	(212,263)	(131,222)
Interest income	1,992	4,267	3,719
Non-capital grants, subsidies, contributions and donations	9,981	10,303	5,115
Borrowing costs	(3,640)	(3,641)	(2,836)
Net cash inflow from operating activities	79,130	68,669	102,044
Cash flows from investing activities			
Payments for property, plant and equipment	(103,996)	(113,943)	(68,267)
Payments for intangibles	0	(12)	(8)
Payments for investments	0	0	30,000
Other capital income	0	1,676	12
Other capital expenses	(2,000)	(2,000)	(295)
Proceeds from sale of property, plant and equipment	1,257	1,609	963
Capital grants, subsidies, contributions and donations	36,512	21,643	14,133
Net cash outflow from investing activities	(68,227)	(91,027)	(23,462)
Cash flows from financing activities			
Repayment of borrowings	(13,168)	(13,167)	(9,770)
Repayments made on leases (principal only)	(41)	(41)	(60)
New cash outflow from financing activities	(13,209)	(13,208)	(9,830)
Net increase / (decrease) in cash and cash equivalents	(2,306)	(35,566)	68,752
Cash and cash equivalents at beginning of the period	120,004	169,104	99,104
Cash and cash equivalents at end of the period	117,698	133,538	167,857

6 Financial analysis

6.1 Key performance indicators

Ratio	Description	Target	FY2021	FY2022	Amended Budget FY2023	March FY2023
Operating surplus ratio (%)	Extent to which operating revenues covers operating expenses (excludes capital items)	0% - 10%	2.2%	0.2%	0.3%	18.6%
Interest coverage ratio (%)	Extent to which operating revenues cover net interest expense	0% - 5%	2.4%	3.4%	0.1%	(0.2%)
Net financial liabilities ratio (%)	Extent to which net financial liabilities can be serviced by operating revenues	< 60%	6.1%	4.3%	4.6%	(16.9%)
Current ratio	Extent to which current assets cover current liabilities	Between 1 and 4	1.8	1.5	1.5	2.1
Asset sustainability ratio (%)	Extent to which the infrastructure assets are being replaced/renewed	> 90%	82.2%	65.4%	78.1%	62.9%
Capital expenditure ratio (times)	Extent to which capital expenditure exceeds depreciation.	> 1.1 times	1.2	1.3	1.5	1.2

Year to date results are largely indicative of current timing in the delivery of the annual budget. It should be considered that some targets are set to be achieved on average over the longer term and therefore not expected to be met on a monthly basis. It is anticipated that these ratios align with budget at year end.

The actual asset sustainability ratio is consistently below target as MRC boasts a relatively new asset base. Significant investment in new assets over prior years has reduced the immediate need for renewal of those assets. MRC continues to invest adequately in asset renewals to ensure continued services to the community over the long-term as well optimising operating and maintenance costs of the assets over their useful life.

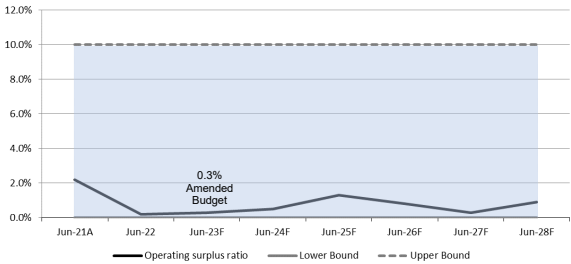
The key performance indicator trends are observed in the following graphs. Historical financial years are represented on the axis using actual (a) results, with revised budget forecasts (f) applied in future financial periods.



Strategic Financial Report > March 2023

Operating surplus ratio %

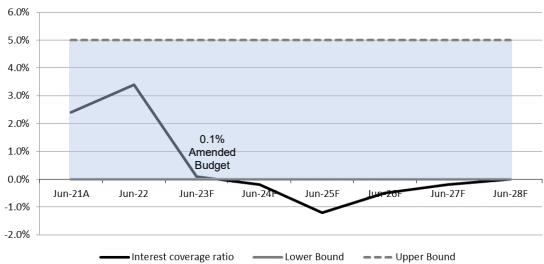
A percentage between 0% and 10% over the long term means Council is expecting to generate healthy levels of revenue with an ability to fund proposed capital expenditure and / or debt repayments.



Interest coverage ratio %

This ratio measures the extent to which operating revenues are committed to funding net interest expense.

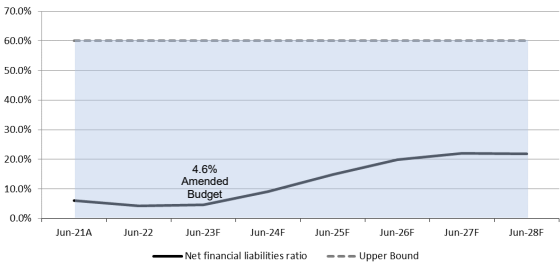
The interest coverage ratio is negative in years where interest revenue exceeds interest expense. MRC remains confident that financial risk is being effectively managed throughout the life of the forecast.



Net financial liabilities ratio %

This ratio measures Council's ability to fund its net financial liabilities from recurrent revenue.

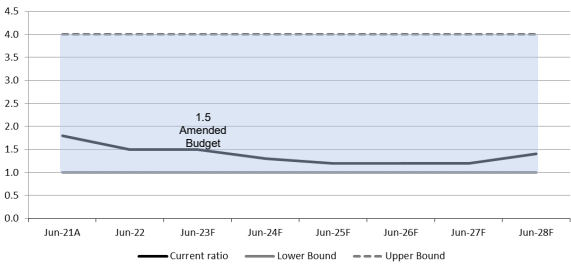
It is noted that Mackay Regional Council is expected to remain within target bounds indicative that the financial risk is being effectively managed.



Current ratio

The current ratio is a good indicator of Council's liquidity and ability to meet short term obligations.

If the current ratio is too high over a sustained period, this may indicate that council may not be efficiently using its current assets or its short-term financing facilities and may also indicate problems in working capital management.



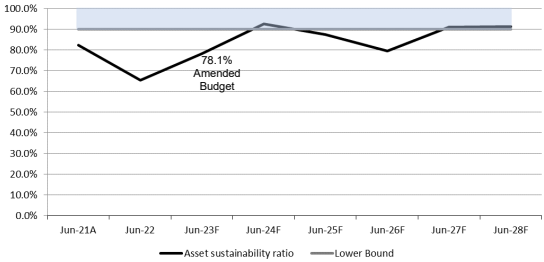


Asset sustainability ratio %

This ratio is calculated based on the planned capital expenditure on the renewal of assets.

MRC is confident that although it does not reach the set target in the first few years of the Long Term Financial Forecast, it does contribute to sustainable asset replacement over the long term.

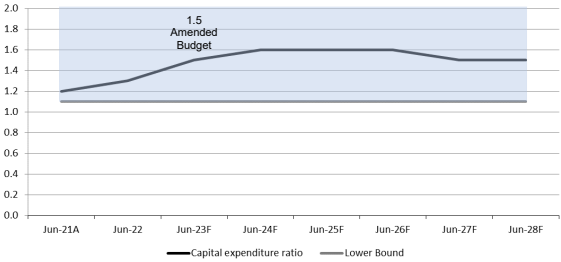
This ratio is also reflective of the relative new age of MRC’s asset base following a period of high growth and investment in new assets. This means the requirement to spend significant funds on renewals at this stage is relatively low but will be monitored to ensure future spend is sufficient.



Capital expenditure ratio (times)

This ratio measures the extent to which annual capital expenditure is covered by annual depreciation. A ratio above 1.1 indicates investment in long term asset growth beyond current existing levels.

This ratio indicates that council is willing to invest more than depreciation into expanding its assets base for the life of the adopted Long Term Financial Forecast.



7 Budget analysis - Commercial businesses

7.1 Mackay Water Services

Income Statement For the period ending 31 March 2023

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Operating revenue	100,670	101,436	86,315	86,174	(141)
Operating expenses	40,587	40,615	29,433	29,235	(198)
Earnings before interest, depreciation, dividend and tax	60,083	60,821	56,882	56,939	57
Finance costs	1,459	1,459	1,061	1,066	5
Depreciation	28,417	30,170	22,492	23,030	538
Earnings before dividend and tax	30,207	29,192	33,329	32,843	(486)
Dividend and tax	25,266	25,267	18,950	18,950	0
Operating surplus / (deficit)	4,941	3,925	14,379	13,893	(486)
Total capital revenue	3,950	3,950	1,656	1,562	(94)
Total capital expenses	600	600	525	673	148
Net result	8,291	7,275	15,510	14,782	(728)

% YTD Variance from YTD Budget (KPI)

YTD Variance between ± 0% and ± 2.99%	
YTD Variance between ± 3% and ± 4.99%	
YTD Variance equal to or greater than ± 5%	

Mackay Water Services is reporting an operating surplus of \$13.9M for the month of March, which is a \$0.5M unfavourable variance against YTD budget.

Operating revenue is \$0.1M under YTD budget at period end. All revenue streams remain closely aligned to YTD budget apart from fees and charges, rental income and interest income which are reporting unfavourable variances.

Total expenses (operating expenses, finance costs and depreciation) are reporting an unfavourable variance of \$0.3M against YTD budget at period end. Materials and services accounts for much of the variance offset by favourable variances in employee benefits, depreciation and finance costs reporting slightly above YTD budget.

Total capital revenue and expenses is reporting an unfavourable variance against YTD budget due to higher than anticipated non-current asset disposals and recognition of waived infrastructure charges.

7.2 Mackay Waste Services

Income Statement For the period ending 31 March 2023

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Operating revenue	30,943	31,902	29,607	28,955	(652)
Operating expenses	19,861	20,224	13,981	13,945	(36)
Earnings before interest, depreciation, dividend and tax	11,082	11,678	15,626	15,010	(616)
Finance costs	816	816	460	472	12
Depreciation	2,435	2,298	1,648	1,398	(250)
Earnings before dividend and tax	7,831	8,564	13,518	13,140	(378)
Dividend and tax	4,887	4,887	3,665	3,665	0
Operating surplus / (deficit)	2,944	3,677	9,853	9,475	(378)
Total capital revenue	0	290	0	0	0
Total capital expenses	100	100	75	0	(75)
Net result	2,844	3,867	9,778	9,475	(303)

% YTD Variance from YTD Budget (KPI)

YTD Variance between 0% and ± 2.99%	
-------------------------------------	--

YTD Variance between ± 3% and ± 4.99%	
---------------------------------------	--

YTD Variance equal to or greater than ± 5%	
--------------------------------------------	--

Mackay Waste Services is reporting an operating surplus of \$9.5M for the month of March, which is a \$0.4M unfavourable variance against YTD budget.

Operating revenue is \$0.7M under YTD budget at period end. All revenue categories are reporting below YTD budget. Lower than anticipated waste disposal fees are observed as well as a decline in revenue share with Mackay Materials Recovery Facility.

Total expenses (operating expenses, finance costs and depreciation) is reporting a favourable variance of \$0.3M against YTD budget at period end. All expenditure categories are reporting below YTD budget with exception of finance costs.

Total capital revenue and expenses has seen no activity, while a non-current asset disposal budget of \$75K was allocated. It is expected that this expense will be realised in a future period.

11.5.6. RESPONSE TO PETITION – CHANGE TO STREET NAME – MCCARTHY STREET HAY POINT

Author	Executive Assistant (Nicole Robertson)
Responsible Officer	Director Organisational Services (Angela Hays)
File Reference	McCarthy Street, Roads-General

Attachments

1. Resolution - Minutes Extract - 8 March 2023 [**11.5.6.1** - 24 pages]
2. Receipt of Petition - Minutes Extract - 12 April 2023 [**11.5.6.2** - 5 pages]

Purpose

To provide Council with information in relation to a petition received regarding the decision to rename McCarthy Street Hay Point, to MacCarthy Street, and in the absence of further information to recommend that Council confirms its decision in support of renaming.

Related Parties

- Petitioners (As per attachment)
- Mr Glen MacCarthy

Corporate Plan Linkage

Financial Strength

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Background/Discussion

Council at its Ordinary Meeting of 12 April 2023 received a Petition, being from a number of residents of McCarthy Street, stating that they did not want the street renamed per the Council decision.

The Petition resulted from advice to residents from the Council decision at its meeting of 8 March 2023, wherein it was resolved –

Council Resolution ORD-2023-58

THAT in accordance with section 254H of the Local Government Regulation 2012, the following are recorded as reasons in support of a decision made at a local government meeting inconsistent with a recommendation or advice given to the local government by an advisor of the local government –

Having received the Community Consultation report for the proposed renaming of McCarthy Street Hay Point following a Council resolution on 27 July 2022 –

a. This change will correct a historical spelling error in the naming that did not reflect the original owners of the land in the Hay Point area namely MacCarthy and Hellewege

b. Under Council policy COU090 ‘Naming of Infrastructure Assets’ section 1.1 ‘Request for naming or Renaming of an Infrastructure Asset’ dot point four states if ‘It is found that the information submitted regarding the naming of the infrastructure asset is factually incorrect’.

c. The results of the survey of 37 landholders of McCarthy Street indicated only 10 objections in 15 responses received leaving 22 who offered no comment indicating that there was a high probability they had no objection to the change.

FURTHER THAT Council resolves to rename McCarthy Street Hay Point, to MacCarthy Street.

Moved Cr Bonaventura Seconded Cr Jones

CARRIED UNANIMOUSLY

Under the *Local Government Act 2009 (Act)*, Council has the ability to name roads (extract in part) –

“60 Control of roads

(1) A local government has control of all roads in its local government area.

(2) This control includes being able to—

(a) survey and resurvey roads; and

(b) construct, maintain and improve roads; and

(c) approve the naming and numbering of private roads; and

(d) name and number other roads; and”

In this regard Council also has a Policy that guides the naming of roads/streets, and other infrastructure.

For this matter the recommendation to Council from officers to the meeting of 8 March 2023 was not to rename McCarthy Street given the results of the community consultation report. However, Council has the ultimate ability to name or rename a road/street under the provisions of section 60(2)(d) of the Act. Plus, despite the Policy, Council sets policies and also has the ability to change/amend, or make decisions either not in line with policies or for which a policy does not clearly cover.

Consultation and Communication

- Council meeting 27 July 2022 (Notified Motion)
- Council meeting 8 March 2023
- Road Renaming Consultation Report - McCarthy St to MacCarthy St road renaming
- Petition received at Council meeting 12 April 2023

Resource Implications

Previously addressed.

Risk Management Implications

Nil

Conclusion

In this case Council acknowledged the officer’s recommendation not to rename the street, and in doing so and deciding to approve the renaming recorded reasons for its decision. As such, Council has followed required

process and has the legislative ability to rename a road/street, with the renaming of McCarthy Street then a discretionary decision for Council.

Given that the decision of 8 March 2023 was unanimous with all Councillors present at the meeting, it is suggested that unless the information contained within the Petition is sufficient for Councillors to reconsider this unanimous decision that the resolution of 8 March should stand.

Officer's Recommendation

THAT Council acknowledges the concerns of Petitioners re the Petition received by Council at it's meeting of 12 April 2023

FURTHER THAT Council confirms its position to support the renaming of McCarthy Street Hay Point, to MacCarthy Street, for the reasons listed in the Council resolution of 8 March 2023.

ALSO THAT the principle petitioner be advised of the decision.

Council Resolution ORD-2023-114

THAT Council acknowledges the concerns of Petitioners re the Petition received by Council at it's meeting of 12 April 2023

FURTHER THAT Council confirms its position to support the renaming of McCarthy Street Hay Point, to MacCarthy Street, for the reasons listed in the Council resolution of 8 March 2023.

ALSO THAT the principle petitioner be advised of the decision.

Moved Cr May

Seconded Cr Jones

CARRIED UNANIMOUSLY

WEDNESDAY 27 JULY 2022

14. CONSIDERATION OF NOTIFIED MOTIONS**14.1. CORRECT THE SPELLING OF MCCARTHY STREET, HAY POINT TO MACCARTHY STREET**

Author	Coordinator Corporate Governance (Kerri Verroen)
Responsible Officer	Executive Officer (David McKendry)
File Number	McCarthy Street

Attachments 1. Supporting Information [14.1.1 - 6 pages]

Purpose

To present a Notified Motion by Cr Bonaventura relating to a request to correct the spelling of McCarthy Street, Hay Point, to MacCarthy Street.

Related Parties

- Mr Glen MacCarthy
- Property owners and residents of McCarthy Street, Hay Point

Corporate Plan LinkageFinancial Strength

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Background/Discussion

Under clause 6.3 of Council's Standing Orders, any Councillor can request that a matter be included on a Council meeting agenda.

Cr Bonaventura has requested that a Notified Motion as below be presented to Council –

THAT Council agrees in principle to renaming 'McCarthy Street' Hay Point to 'MacCarthy Street' to correct the spelling of the Street after the founding Hay Point resident Norfor Norman MacCarthy, subject to the outcome of consultation with impacted property owners and residents of McCarthy Street in line with Council's Naming of Infrastructure Assets Policy.

FURTHER THAT a subsequent report be presented to Council following this consultation.

Cr Bonaventura has been approached Mr Glen MacCarthy, Grandson of the late Norfor Norman MacCarthy, seeking the Council's support to correct the spelling of McCarthy Street, Hay Point, which has been incorrectly spelt since the street sign was originally installed. The MacCarthy family have made numerous requests with Council officers over the past years seeking to have this spelling corrected.

Information provided by Council's Geographic Information System (GIS) officers is that McCarthy Street was initially named in the 1960s when it was part of Sarina Shire Council. Inquiries with the Department of Resources and Mines (now Department Natural Resources) in relation to the historical records of the naming of the Street have revealed that 'two of the first owners of the property in the subdivision on RP 710199 were

PAGE 370

WEDNESDAY 27 JULY 2022

MacCarthy and Hellewege. The next Street across is named Hellewege Street'. This could suggest that the street name was indeed incorrectly spelt.

Mr Glen MacCarthy has also provided Cr Bonaventura with information on the family history and settlement in the Hay Point area, supporting his request.



Fig 1 – Location of McCarthy Street, Hay Point

Advice from GIS officers are that if a new request were to be made for MacCarthy Street, this would not normally be approved as it is similar to Macarthur and Macartney Streets which already exist in other localities. However, given that McCarthy Street already exists and there have been no reports of confusion from Emergency Services, and as it is just changing the spelling of the street name, it is not anticipated there will be any clashes with existing streets.

Under the provisions of section 60 (Control of Roads) of the *Local Government Act 2009* (Act), Council has the ability to name and number roads. In accordance with the Council's Naming of Infrastructure Assets Policy (Policy), Council may consider renaming an asset if it is found that the information submitted regarding the naming of the asset (i.e. road) is factually incorrect.

Consultation and Communication

PAGE 371

WEDNESDAY 27 JULY 2022

- Department Natural Resources and Mines (now Department Natural Resources)
- Council's GIS Officers

It should be noted that Council's Policy includes provision for consultation with relevant stakeholders if considering naming or renaming infrastructure (including roads). At this point no consultation has been undertaken with the property owners or residents of McCarthy Street. Should Council agree to the concept of renaming, and consultation would be undertaken by Council's GIS area as per standard renaming processes. This involves correspondence directly with impacted properties.

Resource Implications

Resourcing would involve internal staff time, expected to run to a number of days work in coordination and reporting.

Risk Management Implications

Thirty-eight properties are addressed off McCarthy Street, Hay Point. If Council were to change the name of this Street, albeit a minor change this would still necessitate a change of address notifications for all these properties for Emergency Services, Australia Post, etc.

Past experience has shown that other than renaming to address issues raised by and impacting affected residents, they often tend to react negatively towards address changes.

Generally, Council would only consider altering road names if Emergency Services requested it to find a property more efficiently. An example was changing a portion of Evans Ave North to Ambrose Way due to a mix-up with Emergency Services locating a school.

Conclusion

There is sufficient evidence to suggest that the name was spelt incorrectly when originally named.

However, noting that Council has the ability to change the name of the Street under section 60 of the *Local Government Act 2009* and Council's Naming of Infrastructure Assets Policy, advices to date from MRC staff has been not supportive of recommending a change given the impact on property owners/residents, plus there has been no identified issues regarding Emergency Service or like entities resulting in address confusion.

If Council was supportive of the change in principle, consultation with the property owners and residents of McCarthy Street would be undertaken and a subsequent report presented to Council.

Officer's Recommendation

THAT Council considers the Notified Motion by Cr Bonaventura of –

THAT Council agrees in principle to renaming 'McCarthy Street' Hay Point to 'MacCarthy Street' to correct the spelling of the Street after the founding Hay Point resident Norfor Norman MacCarthy, subject to the outcome of consultation with impacted property owners and residents of McCarthy Street in line with Council's Naming of Infrastructure Assets Policy.

FURTHER THAT a subsequent report be presented to Council following this consultation.

PAGE 372

WEDNESDAY 27 JULY 2022

Mr Glen MacCarthy addressed Council and provided information about the family history of the late Norfor Norman MacCarthy and his settlement in the Hay Point area. Mr MacCarthy noted that Council had previously corrected the spelling of street names and as he was the last living relative, he felt it was up to him to request the spelling be corrected.

Cr Bonaventura thanked Mr MacCarthy for addressing Council and noted that this motion is about rectifying an error which can be done under section 60 (Control of Roads) of the *Local Government Act 2009*, noting that there are 38 properties on McCarthy Street who would need to add an extra letter to their address. Cr Bonaventura noted that he felt it was important that anyone researching the name MacCarthy, find the correct information and on reading the report noted that there is sufficient evidence to suggest that the name was spelt incorrectly when originally named. Cr Bonaventura noted that support for this motion will allow the consultation with the residents to occur and a report be presented to Council.

Council Resolution ORD-2022-224

THAT Council agrees in principle to renaming 'McCarthy Street' Hay Point to 'MacCarthy Street' to correct the spelling of the Street after the founding Hay Point resident Norfor Norman MacCarthy, subject to the outcome of consultation with impacted property owners and residents of McCarthy Street in line with Council's Naming of Infrastructure Assets Policy.

FURTHER THAT a subsequent report be presented to Council following this consultation.

Moved Cr Bonaventura

Seconded Cr Jones

CARRIED

PAGE 373

WEDNESDAY 27 JULY 2022

HISTORY

Justin Edward Daniel MacCarthy arrived with his wife & 4 children in Melbourne in October 1855.

Edward Robert Norfor, his son, moved to Mackay in 1881. Edward served in many positions, one being the longest serving Harbour Master (11 years).

Between the years 1872 – 1894 Edward held 24 positions in regard to Mackay's history and Pioneer River Operations.

Seven (7) generations of the Edward Robert Norfor MacCarthy family tree have lived in Mackay, six (6) at rest in the Mackay Cemetery.

Edward Robert Norfor MacCarthy lived on a farm called "Fernleigh" later to become what is now known as the Andergrove area.

From the year 1612-1855 and 1855 – 2022 I can only find the MacCarthy name spelt wrong two times one being the street at Half tide and the other on the Honour Board pertaining to the longest serving Harbour Master, E.R.N MacCarthy, displayed on the Mackay Safety Board "Harbour" phone no. 49443500.

I, Glen Norfor MacCarthy am the last descendant of Norfor Norman MacCarthy who can answer to the name of MacCarthy as I am the last male person of the family line.

CHANGES

Sidney Street
Coningsby
Goldsmith Street to Scott Street
South Milton Street to Milton Street
Boundary Road to East Boundary Road
Boundary Road to Boundary Road East
Farrellys Lane to Farrellys Road

WEDNESDAY 27 JULY 2022

MacCarthy Street, Half Tide

The street name is spelt wrong.

Norfor Norman MacCarthy moved from Mt Morgan in 1926. Norfor, his wife and 2 children moved to McEwans Beach living in a tent for 2 years so as to help his brother operate a fish trap.

Norfor worked in the Railway's Goods yard as a labourer and also worked in the building of the Mackay Grandstand at the show grounds.

Norfor Norman MacCarthy in the mid 1940's squatted on crown land, living in a tin hut as a Beachcomber, using his ability as a hunter and gatherer to raise money to survive.

Norfor was the first permanent resident to live at Half Tide. He was called Mac, Norrie, Caretaker, The Boss and to the young ones he was Pop. Norrie's Creek was named after him.

Norfor sold shellgrit, driftwood, painted coral, fresh milk from his own 2 cows, eggs from his own poultry, meat domestic and wild, eggs from the wild to commercial businesses in Mackay.

Norfor also ran a self supporting flock of commercial turkeys for sale at Christmas.

WEDNESDAY 27 JULY 2022



E. R. N. MacCARTHY.

Forty years ago Mackay was little larger than Walkerston is at the present time. My first impression on arrival here was somewhat ludicrous, for, having arrived off the old bar in the A.U.S.N. Company's screw steamer "Black Swan" (Captain F. Brookes) late one afternoon, the ship's boat was lowered, and the passengers (amongst whom were a number of diggers on their way to some rumoured gold discovery near Nebo) were requested to take their seats. All being aboard the boat, the second mate was sent in charge of her, and after a toilsome pull and grounding on many sand-banks (when we passengers had to pull off our boots and socks and help to pull the boat into deeper water), we eventually reached a weird-looking structure of piles standing close alongside one another in a row, which we were informed was the A.U.S.N. Company's wharf; and in language more forcible than polite, told by the officer in charge of the boat to hurry and get ashore, as he had to return to the steamer. Though we were most willing to do so, for the nonce we could not see our way to shin up dirty, greasy-looking piles which in the inky darkness seemed to reach up to the sky, but upon the second mate exploding a further string of saucy expressions as to our dilatoriness in going ashore, and ordering his crew to throw the swags up on the wharf, the diggers seized their belongings and one by one threw them with all their strength overhead on to what they, in the darkness, assumed to be the wharf. Then, giving one of their mates a leg-up, he, by dint of hard scrambling, reached the top. Sitting astride there for a few seconds, he appeared as though struck dumb. He peered through the darkness, then suddenly burst forth in the choicest, lurid language in the English vocabulary, and called out, "I say, mates, do you know where you've been chucking your swags?" Several voices answered, "Yes; up on the wharf; can't you see them?" To which the man sitting astride up aloft replied, "No, I am — If I do, for you have been chucking them into the river on the other side of

these piles." This news provoked a chorus of "language" from those in the boat on Mackay, and the A.S.N. Company in particular. As our shipmate aloft could see no way to get ashore, he had to slide down one of the piles back into the boat. It was then rowed down stream until an opening was found through the piles, behind which the boat was poled, and the bank of the river found some 20 feet distant from the row of piles; floating in the water the unfortunate diggers' swags were found, thoroughly saturated.

In those days Kemmis and Doney were the Mackay agents for the A.S.N. Company. Their large receiving store used to stand on the allotment of land now occupied by Messrs. Paxton and Co., and on the site where that firm's large, handsome shipping offices now are there used to be a shed with thatched roof and split palm walls, used as receiving store for hides and tallow; and between this shed and the bank of the river I have seen a team of bullocks turn, after unloading the bullock tray into the shed, which will enable residents of to-day to form some estimate of the enormous erosion of the south bank of the river from that point down to where the railway wharf now stands decaying away. Below this point the bank of the river was covered with a dense vine scrub, extending right back to the old Customs quarters (Mr. McCullagh's present residence). At that time the Court House, Lands Office, C.P.S. Office, Custom House, and Government Bond were all contained in one building under the one roof, subsequently removed from its former site (where the present Custom House stands) to the Pilot Station, and converted into the present pilot boatshed. Capt. W. R. Goodall as Police Magistrate, J. Conlan as C.P.S. and Land Agent, and H. S. Dalrymple Hay as

Sub-collector, Harbour Master and Pilot, officiated in their several capacities—all sterling, good popular men. An amusing fracas took place one day at the Sydney-street end, where the approach to the present bridge is formed. Two inebriates had mutually decided to settle up old scores by having a few rounds with bare knuckles, and had stripped themselves to the buff, when the Bond Storeman, Jas. Graham, catching sight of them, promptly reported such a grave breach of the peace to my honoured and much respected Sub-collector, Mr. Hay, who, being brimful of energy and pluck, ran into the Custom House, snatched a pair of handcuffs off a nail in the office, called out to Captain Goodall to look at the indecent sight, and, single-handed, rushed off to arrest the two drunken swabs, giving me parting instructions to remain and look after the office. The storeman, seeing Mr. Hay running, followed, as did Captain Goodall, whilst I, acting on instructions, could only remain in the office looking on. One of the pugilists was a man about six feet four, his opponent was about five feet four inches. Mr. Hay, like a bulldog, seized the smaller man and handed him over to Graham's charge, then seized the tall man and ordered him to come to the lock-up, but the tall pugilist looked laughingly down at Mr. Hay (who was about five feet four inches), flatly declined, whereupon Mr. Hay seized him round the waist and tried to throw him down. Eventually both came down together, and Captain Goodall, the Police Magistrate, had reached the struggling forms, and seeing my respected superior in such an undignified position, and that he was likely to get badly handled, I threw my instructions to the wind and rushed to assist. Eventually Captain Good-

WEDNESDAY 27 JULY 2022

the handcuffs upon him; but the man's wrists were several sizes too large to permit the bracelets being closed. A parley then ensued. Captain Goodall, with his foot firmly planted on the fallen hero's throat, extracted a solemn promise that he would go quietly away to the lock-up if allowed to rise. The Police Magistrate thereupon withdrew his foot, and the man was allowed to rise. He was then given in charge to Storeman Graham, to escort to the lock-up, whilst we had to turn our attention to the smaller man, who had broken away from Graham, and was dancing around using all sorts of sanguinary threats as to what he would do to anyone, including the Police Magistrate, who tried to take him to the lock-up. His boasts were soon brought to an end by finding himself safely secured with the handcuffs on his wrists. Graham, meanwhile, was inviting his prisoner to come along with him to the lock-up; but the big fellow, with a broad, good-natured smile, replied, "All right, mate, I will go with you; but let us stop and see the fun with the beaks taking my mate." The Police Magistrate, Sub-collector of Customs, and myself, after many violent wrestles with our prisoner, got him as far as the present Commercial Bank, which site was then occupied by the old Royal Hotel. Standing at the time upon the verandah of the hotel fronting the street was happy, jolly, rollicking Charlie Rawson, who was also a J.P. Seeing our struggling and noisy procession approaching, and learning that the drunken and infuriated prisoner refused to go quietly to the lock-up, at once undertook to get him to go quietly if he were allowed to take him in and shout for him. Just then the Sub-inspector of native police (the late Mr. Frudenhall) appeared, and the Police Magistrate handed the prisoner over to him. Charlie Rawson took all hands into the bar and shouted, himself holding the glass of liquor to the prisoner's lips, after which the prisoner was escorted to the door. He again strenuously resisted, but the Sub-inspector, with the assistance of one constable and some bystanders, succeeded in hustling the infuriated man as far as Willis' corner, where, with a further display of kicking, he knocked a couple of the men out of action. He was eventually locked up, and, next day got his deserts.

Two old-time incidents peculiar to Mackay of forty years ago were the rollicking bottle chorus, principally performed upon any festive occasion when the "River mob" had occasion to visit the township, and who, upon reaching a certain stage of jollity, each armed himself with two empty porter bottles and proceeded in a body after dark to a house with corrugated iron walls. One would start singing a song with a swinging chorus, the refrain of which was accompanied by drawing the bottles smartly across the corrugated iron, and so every inmate of the house was aroused. The other incident peculiar to Mackay was the "swizzle," a drink most insidious to the palate but far-reaching in its effects. Mr. Charlie Rawson was an adept with this concoction. In those days an array of swizzle sticks was generally to be found in the dining-room, and the favourite spirit

RECOLLECTIONS.—Continued.

was Mackay rum, toned off with a dash of angustura, bitters, lemon, and sugar, partaken of half-an-hour before lunch one acquired an appetite to vie with a pelican.

Passengers nowadays grumble and complain of the discomfort and hardships they experience when proceeding to Flat-top, awaiting the arrival of the coastal steamers or the tide to enter the river, but in the early days passengers had to proceed out in open boats and await the arrival of the passing steamer; 48 hours was not an uncommon delay. I remember the case of a well-known business man, who left on his honeymoon trip in the pilot whaleboat, and landed on Flat-top to await the arrival of the coastal steamer. She failed to come, and after waiting until the following day had to give up all hope of getting away and return very crestfallen to Mackay and face the many jokes of their numerous friends.

On another occasion the A.U.S.N. Company, after considerable agitation, decided to mitigate the discomfort to passengers proceeding to and from Flat-top anchorage, and a very small open steam launch named the Clio was put in commission. On one trip, with a full complement of passengers, she proceeded to the anchorage at Round-top Island, where she anchored to await the arrival of the coastal steamer. The delay becoming tedious, the captain decided to up anchor and steam to the island, to allow those who wished to go ashore oystering to do so. Shortly after starting under steam it was found the noble steamship was moving slower and sloyer, and finally she stopped. Captain Mills, who was master, engineer, and fireman combined, sent the engines full speed ahead, then astern, but failed to get the vessel to gather speed through the water; finally it was discovered that the propeller had dropped off the shaft, thus leaving the vessel a hopeless derelict, fast being carried out to sea on the ebb tide. However, the Flat-top signalman's attention having been drawn by repeated blasts of the steam whistle, he signalled into the Pilot Station, when the whaleboat and crew proceeded to the Clio, and towed her back to Round-top anchorage, to there patiently await the arrival of the expected steamer.

Wet seasons in the early seventies were very different from what they are now, for the rain has been known to fall continuously day and night without intermission for three weeks. Captain Goodall, the Police Magistrate, used to habitually wear, on wet days, a special pair of boots in which he had cut holes to facilitate the escape of water through which he had to walk when passing to and from his residence, which stood where Dr. Hoare's tennis court is now; while most of the leading officials and storekeepers used to perambulate the streets barefooted. Between the present site of the Boys' State School and Marsh and Webster's corner there were only one or two houses, and the whole distance was an unbroken mass of "devil-devil" country. Between the lumps of earth the water used to be knee-deep in wet weather. One day, whilst coming into town on foot, I overtook a little tot of a girl about six years of age, apparently

quite knocked up with wading and floundering through the water and over lumps of devil-devil. Feeling sorry for the little one's bedraggled condition, I picked her up, swung her upon my shoulder, and carried her to where Marsh and Webster's store now stands. Many years afterwards I met a young lady whose lovely soprano voice used to be the great attraction when singing in the choir in the Roman Catholic Chapel. Whilst conversing with her she asked me if I remembered carrying a little girl over the devil-devil on my shoulder, and amused me by saying she was the rescued one.

On the present site of the Post Office Hotel the old Golden Fleece Hotel and Olympic Theatre stood. The latter was the favourite and only hall where most of the balls were held. On one occasion, whilst a dance was in progress, someone thrust his head in at the door and shouted "Fire! Fire!" Instantly Charlie and Ned Rawson left their partners and rushed out of the room. Following shortly afterwards to the scene of the fire, which was at the hotel, where the Union Bank now stands, I there saw, seated astride on the ridge-capping of the burning building, the Rawson brothers, still in their dress suits, busily engaged dashing buckets of water as they were passed up to them on the smoking roof. But their exertions were useless; the flames soon drove them from their perilous perch, and the building was completely destroyed.

—E. R. NORFOR MacCARTHY.

WEDNESDAY 27 JULY 2022



ATTACHMENT 14.1.1

PAGE 378

MACKAY REGIONAL COUNCIL

PAGE 141

WEDNESDAY 27 JULY 2022

21	ptpatpn	09-12-2021 3:02:15 am	OK - Checked 000046287 records
22	ptdiagms	09-12-2021 3:02:15 am	OK - Checked 000000000 records
23	ptimages	09-12-2021 3:02:15 am	OK - Checked 000000003 records
24	ptcharts	09-12-2021 3:02:15 am	OK - Checked 000004220 records
25	paapplns	09-12-2021 3:02:17 am	OK - Checked 000065579 records
26	paappcan	09-12-2021 3:02:17 am	OK - Checked 000002154 records
27	pastndby	09-12-2021 3:02:17 am	OK - Checked 000000000 records
28	pawtroom	09-12-2021 3:02:17 am	OK - Checked 000000000 records
29	patskfst	09-12-2021 3:02:17 am	OK - Checked 000000000 records
30	pawtroos	09-12-2021 3:02:17 am	OK - Checked 000007468 records
31	pbttrlab	09-12-2021 3:02:17 am	OK - Checked 000000000 records
32	pbcomlog	09-12-2021 3:02:18 am	OK - Checked 000036656 records
33	pbscanbc	09-12-2021 3:02:18 am	OK - Checked 000000000 records
34	syusrdef	09-12-2021 3:02:19 am	OK - Checked 000013389 records
35	pbsticky	09-12-2021 3:02:19 am	OK - Checked 000000327 records
36	ptfrmnts	09-12-2021 3:02:19 am	OK - Checked 000007029 records
37	paoptnts	09-12-2021 3:02:19 am	OK - Checked 000000000 records
38	pbphotos	09-12-2021 3:02:19 am	OK - Checked 000000000 records
39	Pbpatrcf	09-12-2021 3:02:19 am	OK - Checked 000015089 records
40	Pbaudios	09-12-2021 3:02:19 am	OK - Checked 000000000 records
41	Inlevels	09-12-2021 3:02:19 am	OK - Checked 000000000 records
42	Inorders	09-12-2021 3:02:19 am	OK - Checked 000000000 records
43	Inarcmas	09-12-2021 3:02:19 am	OK - Checked 000000000 records
44	prrclog	09-12-2021 3:02:19 am	OK - Checked 000000390 records

Part C - Results Summary

No Errors Found in DBC Check.

No Errors Found in Online Verification.

You may continue to use Oasis today.

Please retain this report in your Oasis Log Book

End of Report

Re – Spelling of McCarthy St, Half Tide

With 10 “NO” votes and 5 “YES” votes this equals a total of 15 votes.

15 votes do not make the majority of 37 owners or mortgage holders who are involved in this request to have the spelling of McCarthy St changed to spell MacCarthy St which is the correct spelling of the first pioneer and resident of Half Tide.

The 22 people who did not vote Yes or No now become the majority of the 37 owners or mortgage holder, who are willing to accept the application of correcting the spelling of McCarthy St to MacCarthy St. This is a spelling correction only not a name change.

Council no have the opportunity to show their willingness to correct a mistake made decades ago against Norfor Norman MacCarthy by another council's incorrect spelling of MacCarthy St.

The MacCarthy Family have been trying for decades to have the spelling corrected.

G R MacCarthy



Road renaming consultation - McCarthy Street to MacCarthy Street





Contents

1. Executive summary..... 2

2.2 The project 2

2.3 Stakeholders and consultation methodology..... 2

6. Community Engagement recommendations..... 2

Appendices 3

Appendix A – Summary of survey results 3

Appendix B – Letter to property owners..... 4



1. Executive summary

The purpose of this report is to summarise the community engagement process to investigate community support to rename McCarthy Street to MacCarthy Street at Hay Point. Consultation was undertaken from October 12 to November 13, 2022.

Key finding:

- 10 of the 15 (67%) responses did not support the road's renaming.
- 5 of the 15 (33%) responses supported the road's renaming

2.2 The project

A request was received from the only remaining MacCarthy named descendant of Mr Norfor Norman MacCarthy, after whom he suggests McCarthy Street was to be named after.

Investigations have been conducted by council and the QLD Department of Resources. The Survey Plan (RP710199 - registered in 1939) outlines the original properties within the Half Tide/Hay Point area. Two streets on this plan are named "Hellwege" and "McCarthy", while records indicate that two of the first property owners in the area have the names Hellwege and MacCarthy. This provides some support to the suggestion that McCarthy Street was incorrectly spelt in the initial application.

Considering these facts, council agreed in principle to the renaming, subject to consultation with impacted property owners.

2.3 Stakeholders and consultation methodology

A letter with a survey was mailed to all McCarthy Street property owners. A private access Connecting Mackay web page was also established to respond online. There was a 39% response rate from the 38 stakeholders. Fifteen surveys were completed.

Consultation reporting is based on surveys returned, in the set consultation period, and cannot consider non-responses. The survey results can be seen in Appendix A.

6. Community Engagement recommendations

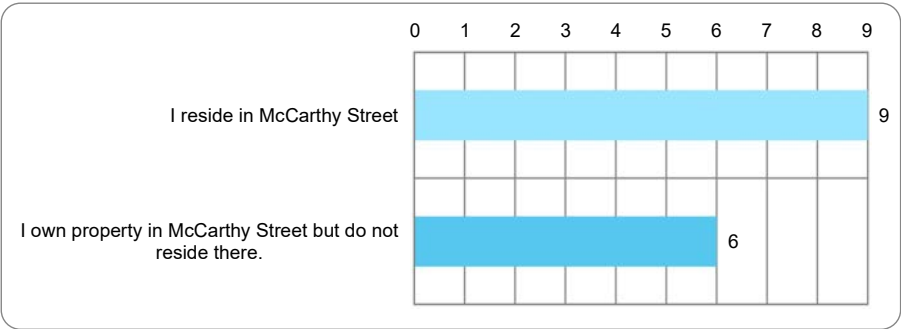
It is recommended that once a decision has been determined by council, a letter with the outcome be mailed to stakeholders.



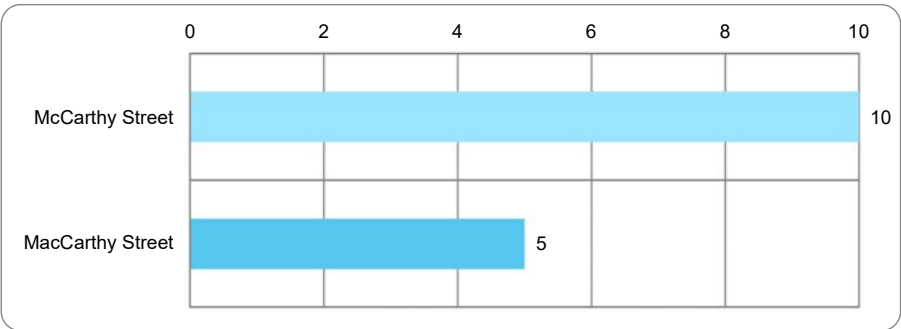
Appendices

Appendix A - Summary of survey results

1. Tell us about yourself.



2. Please tell use which option you prefer.





Appendix B - Letter to property owners



Wednesday, October 12, 2022

RE: ROAD RENAMING SURVEY – McCarthy Street to MacCarthy Street

To whom it may concern,

Mackay Regional Council recently considered a request to rename McCarthy Street to MacCarthy Street at Hay Point.

The request was received from the only remaining MacCarthy named descendant of Mr Norfor Norman MacCarthy, after whom he suggests McCarthy Street was to be named after. Investigations have been conducted by council and the QLD Department of Resources. The Survey Plan (RP710199 - registered in 1939) outlines the original properties within the Half Tide/Hay Point area. Two streets on this plan are named "Hellwege" and "McCarthy", while records indicate that two of the first property owners in the area have the names Hellwege and MacCarthy. This provides some support to the suggestion that McCarthy Street was incorrectly spelt in the initial application.

Considering these facts, Council agreed in principle to the renaming, subject to consultation with impacted property owners.

Therefore council seeks your feedback to determine if the street's property owners are agreeable to the proposed change. Once feedback has been received, a report will be presented to council for consideration to determine an outcome.

Should the change be made to MacCarthy Street, all council records will be updated, new signage installed, and we will notify Australia Post, the Australian Electoral Commission, Telstra, Ergon Energy, Department of Transport and Emergency Services of the change. It will be your responsibility to advise other organisations (e.g. banking, health care, etc) of your new property address.

We invite you to respond either by mail or online by 11.59pm on Sunday, November 13, 2022.

1. Respond by mail: Please complete the below and return in the pre-paid envelope provided.

Please tick your preferred option	
<input type="checkbox"/>	McCarthy Street
<input type="checkbox"/>	MacCarthy Street

For more information contact council's Community Engagement team on 1300 MACKAY (622 529) or email engagement@mackay.qld.gov.au. Visit connectingmackay.com.au/road-renaming





2. Respond online:



Visit www.connectingmackay.com.au/road-renaming
or scan the QR code and input the below details.
Username: Feedback
Password: Feedback1

Once a decision has been determined, council will inform you of the outcome via letter prior to any changes being made.

Should you have any queries, please contact council's Community GIS team on 1300 MACKAY (622 529) or email gis@mackay.qld.gov.au.

Yours sincerely,

Duncan Treloar
GIS administrator

For more information contact council's Community Engagement team on 1300 MACKAY (622 529) or email engagement@mackay.qld.gov.au. Visit connectingmackay.com.au/road-renaming



COUNCIL POLICY

NAMING OF INFRASTRUCTURE ASSETS

Program:	Executive Office
Date of Adoption:	13 May 2022
Resolution Number:	ORD-2022-107
Review Date:	13 May 2025

Scope

This Policy applies to the naming of infrastructure assets under Mackay Regional Council's (MRC's) control including but not limited to - roads, bridges, parks, open spaces, reserves, public facilities, footpaths, recreation paths and car parks.

Objective

This Policy provides a consistent and transparent approach to the naming of MRC's infrastructure assets to ensure that:

- Public consultation is undertaken where necessary and nominations received from the public are assessed against pre-determined criteria to ensure transparency;
- Any new names do not conflict with names presently in use;
- Any new names are not racist, derogatory, demeaning or likely to give offence;
- MRC's road network has an easily recognisable system of road names that assist both pedestrians and motorists and provides a safe traffic environment; and
- MRC's parks and reserves can be easily identified.

Policy Statement

The naming of infrastructure assets provides an opportunity to honour individuals of the community for their contributions and achievements that deserve recognition, as well as emphasising important landmarks, geographical features or history.

This process to remain in force until otherwise determined
by Mackay Regional Council



COUNCIL POLICY

NAMING OF INFRASTRUCTURE ASSETS

Contents

1.0 Principles3

1.2 Commemorative Street Blades.....3

1.3 Naming of New Parks, Reserves, Open Spaces.....4

1.4 Naming within New Development4

1.5 Naming Rights for Sponsorship Purposes.....4

1.6 Nominations.....4

1.7 Community Consultation5

1.8 Approving Nominations.....5

1.9 Process After Approval5

2.0 Complaints5

3.0 Definitions6

4.0 Review of Policy.....7

5.0 Reference.....7

6.0 Attachments7



COUNCIL POLICY

NAMING OF INFRASTRUCTURE ASSETS

1.0 Principles

The naming of infrastructure assets may be instigated by the following circumstances:

- A request from a member of the community;
- As a result of new infrastructure assets being constructed as part of MRC works or new development.

MRC has no obligation to accept any name proposed by any group, entity, developer or individual. MRC reserves the right to allocate names in accordance with this Policy.

This policy must be read in conjunction with Corporate Standard 90.1 Commemorative Street Blades.

1.1 Request for naming or Renaming of an Infrastructure Asset

Renaming is discouraged however an infrastructure asset may be renamed upon request if:

- The person or body or entity after which the infrastructure asset was named has been discredited or dishonoured;
- There is strong community desire (receipt of petition with over 100 submissions) for the name change;
- The name is duplicated elsewhere in the MRC area;
- It is found that the information submitted regarding the naming of the infrastructure asset is factually incorrect; or
- The name does not comply with AS/NZS 4819.2011 Rural and Urban Addressing.

1.2 Commemorative Street Blades

Commemorative Street Blades will be considered as an opportunity to honour the region's citizens that made the ultimate sacrifice in service of the community or provided a historical or leading service for a prolonged period of 25 years or more to the local community. This includes ANZAC soldiers that served and gave their lives or persons associated with the region that provided a distinguished service and commitment to the local community.

Requests for Commemorative Street Blades including information provided as part of the request will be vetted by the Character and Heritage Advisory Committee (CHAC) before final approval by Council resolution.

Requests for Commemorative Street Blades must be accompanied by research and credible supporting material as detailed in the Corporate Standard 90.1 Commemorative Street Blades.

COUNCIL POLICY

NAMING OF INFRASTRUCTURE ASSETS

1.3 Naming of New Parks, Reserves, Open Spaces

Parks will be named after the major street or road in which they are situated. Should the street name be inappropriate through reason of duplication or lack of a major street frontage to the park or similarity with another existing named park, then a locality name should be adopted.

The locality name should be that of the suburb, locality, township, etc. in which the park is situated. Should the locality name be unsuitable through the existence of similarly named parks, then the park should be named from a list of significant historical events or historical personages.

The criteria for selection of a park name should include:

- (a) That the name identifies the area in which the park is situated; or
- (b) That the name relates to a significant person or historical event for which recognition in perpetuity should occur.

A register of significant historical events or persons will be maintained.

Members of the public will be able to suggest additions to the Register of Significant Historical Persons or Events and the register shall be maintained by Parks, Environment and Sustainability Program.

1.4 Naming within New Development

The naming of new assets created as part of a new development (i.e., road networks, parks or reserves) are to be included in the lodgement of the associated operational works application.

Infrastructure asset names will be approved as part of the application process and the sealing of the Survey Plan.

Approval of infrastructure asset names will be as per planning delegations for the approval of operational work applications.

1.5 Naming Rights for Sponsorship Purposes

Council will consider Naming rights (for sponsorship purposes) on a case-by-case basis. Naming rights are not considered permanent.

Any sponsor messages displayed at or on an MRC owned asset must be in accordance with MRC's requirements. MRC reserves the right to prohibit any requests if it deems the message to be offensive or discriminatory.

All requests for naming rights will be put to Council for resolution.

1.6 Nominations

Members of the public may submit at any time, naming ideas, for consideration. Submission for naming or renaming of an infrastructure

COUNCIL POLICY

NAMING OF INFRASTRUCTURE ASSETS

asset (except for New Development which will be approved by delegated authority)_must be made in writing and should include the following information:

- Name/s selected;
- Exact location and/or locality of the infrastructure asset; and

Any other relevant information pertaining to the suggested name/s in order to support the application.

1.7 Community Consultation

Where appropriate, community consultation will be conducted with relevant stakeholders when MRC proposes to name or rename an infrastructure asset.

The purpose of the consultation is to seek stakeholder feedback on the naming request in order for MRC and/or staff to make an informed decision on a naming proposal.

Public consultation is not required where a name is being assigned to new infrastructure created by way of New Development.

1.8 Approving Nominations

Nominations will be considered by MRC and after public consultation put to Council for resolution. The naming of infrastructure assets will be at the discretion of the Council.

Council may adopt, alter or reject any recommendation presented.

Unsuccessful recommended names and suitable unsolicited suggestions will be included in the "Approved Names Register" list of names that may be used in the future. This Register will be maintained by MRC's Geographic Information Program (GIS) in Shared Services.

1.9 Process After Approval

Following approval by Council, MRC shall as soon as practicable:

- Details updated in MRC records (i.e. Pathways).
- Erect appropriate signage; and
- Correspond with affected external organisations or individuals advising of the new or renamed asset.

2.0 Complaints

Any complaints in relation to this service will be assessed and managed in accordance with MRC's Administrative Action Complaints Policy, a copy of which can be found on MRC's website.

COUNCIL POLICY

NAMING OF INFRASTRUCTURE ASSETS

When an individual feels that they are the subject of MRC's failure to act compatibly with human rights, they can make a complaint directly to MRC. These complaints will be assessed against the Human Rights Act 2019.

Complaints may be made as following:

In writing to
Chief Executive Officer
Mackay Regional Council
PO Box 41
MACKAY QLD 4740

Via Email - complaints@mackay.qld.gov.au

In person at the following Council Client Services Centres:

- MRC Mackay Office – 73 Gordon Street, Mackay
- MRC Sarina Office – 65 Broad Street, Sarina
- MRC Mirani Council Office – 20 Victoria Street, Mirani

3.0 Definitions

To assist in interpretation the following definitions shall apply:

Character and Heritage Advisory Committee shall mean a group of community members comprised of heritage agencies, local heritage organisation representatives and Council staff who lead and advise Council on historical and cultural heritage matters for the Mackay region appointed Council.

Commemorative Street Blades shall mean street name signages distinguishable disguisable to Council's typical street sign as per Council approved standard.

Council shall mean the Mayor and Councillors of Mackay Regional Council.

Infrastructure Asset shall mean an asset owned or under the control of Mackay Regional Council which includes but not limited to roads, bridges, parks, reserves, public facilities, footpaths, bicycle paths, and car parks.

MRC shall mean Mackay Regional Council.

New Development shall mean a development which has been approved by MRC through the development assessment process.

Park means an area primarily used for recreational and managed by Council.

Public Facility shall mean any facility/building owned by or entrusted to MRC for use by the community for recreation, sport, cultural or community purposes, on a non-commercial or non-profit making basis.

Reserve shall mean land dedicated as a reserve as per the *Land Act 1994*.

Road is described as per section 59(2) of the *Local Government Act 2009*:

COUNCIL POLICY

NAMING OF INFRASTRUCTURE ASSETS

- (a) An area of land that is dedicated to public use as a road; or
- (b) An area of land that:
 - (i) is developed for, or has as one of its main uses, the driving or riding of motor vehicles; and
 - (ii) is open to, or used by the public; or
- (c) A footpath or bicycle path; or
- (d) a bridge, culvert, ford, tunnel or viaduct.

However, a **road** does not include –

- (a) a state-controlled road; or
- (b) a public thoroughfare easement.
- (c) a private road - Section 60(4) of the *Local Government Act 2009* states that a private road is a road over land which is owned by a person who may lawfully exclude other persons from using the road.

Road Name History means a register of all road names currently in use or where they have been approved for proposed developments. Information is also recorded where a road name has significant historical events or persons relevant to the Mackay region.

4.0 Review of Policy

This policy will be reviewed when any of the following occur:

- The related documents are amended or replaced.
- Other circumstances as determined from time to time by a resolution of Council

Notwithstanding the above, this policy is to be reviewed at intervals of no more than three (3) years.

5.0 Reference

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Place Names Act 1994*
- *AS/NZS 4819:2011 – Rural and Urban Addressing*
- *AS 1742.5-1997 Manual of Uniform Traffic Control Devices - Part 5 Street Name and Community Facility Name Signs*
- Corporate Standard 090.1 - Commemorative Street Name Blades Corporate Standard

6.0 Attachments

1. Corporate Standard 090.1 – Commemorative Street Name Blades

COU090 – NAMING OF INFRASTRUCTURE ASSETS
Electronic version current – uncontrolled copy valid only at time of printing.
Version No. 2
Page No. 7

ORDINARY MEETING - 12 APRIL 2023

12.3. PETITION - CHANGE TO STREET NAME - MCCARTHY STREET HAY POINT

Author	Chief Executive Officer (Scott Owen)
Responsible Officer	Chief Executive Officer (Scott Owen)
File Number	McCarthy Street, Roads - General

Attachments	1. Petition - Mc Carthy Street [12.3.1 - 3 pages]
--------------------	---------------------------------------------------

Purpose

A petition was received by Council on the 23 March 2023 and relates to a request a Council Resolution to change the spelling of McCarthy Street to MacCarthy Street.

Related Parties

Listed petitioners per the attached petition.

Corporate Plan Linkage

N/A

Background/Discussion

In terms of Council's Standing Orders, where a petition is put to a meeting no debate is undertaken on the petition itself, with the only motion which may be moved being:

- (a) the petition be received, and consideration stand as an order of the day for:
 - (i) the meeting; or
 - (ii) a future meeting; or
- (b) the petition be received and referred to the Chief Executive Officer for consideration and a report to the local government; or
- (c) the petition not be received.

The petition meets the requirements as per the Standing Orders, in that it is legible and has more than 25 signatures.

Consultation and Communication

That the petitioners, through their lead petitioner, be informed that Council acknowledges receipt of the Petition and that it has been accepted as a formal submission. The issues raised will be addressed in the report to be tabled before Council in the future.

Resource Implications

NIL at this stage as the recommendation relates only to the preparation of a report on the matter.

Risk Management Implications

NIL.

Conclusion

MACKAY REGIONAL COUNCIL

PAGE 1

ORDINARY MEETING - 12 APRIL 2023

It is proposed that as the petition meets the necessary requirement for consideration by Council, that the petition be referred to the Chief Executive Officer for a report to be prepared for further consideration by Council.

Officer's Recommendation

THAT the petition be received and referred to the Chief Executive Officer for a report to be prepared for consideration by Council which investigates the issues identified within the petition.

THAT the principal petitioner be advised of Council's determination.

Council Resolution ORD-2023-93

THAT the petition be received and referred to the Chief Executive Officer for a report to be prepared for consideration by Council which investigates the issues identified within the petition.

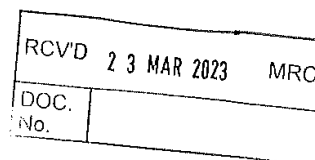
THAT the principal petitioner be advised of Council's determination.

Moved Cr Jones

Seconded Cr Mann

CARRIED UNANIMOUSLY

David Suner
36 McCarthy St,
Hay Point 4740
Ph 0488987580



CEO
Mackay Regional Council
Mackay 4740

16 March 2023

RE: McCarthy Street renaming to MacCarthy Street

Dear Sir Madam,

My Name is David Suner and I am the Owner Occupier of 36 McCarthy Street Hay Point.

A few months ago, the ~~Mackay~~ ^{Mackay} Regional Council conducted a survey of who wanted the street name McCarthy Street, to be changed to MacCarthy Street. After talking to many fellow residents in McCarthy St, it became obvious that no one wanted the street name to change.

Yesterday I received another letter from the council, stating that McCarthy Street was being changed to MacCarthy Street. I do not understand why this has happened as it would seem no one in the street wants this to occur. I called the council and asked to speak to Duncan Treloar GIS Administrator (the name at the bottom of the letter) but was told that I had to send my grievance to you, the CEO of the council. I insisted on speaking to somebody about this and the results of the survey, but was told that if I needed to speak to someone, I would have to call a councillor.

Many people in the street see no reason why they should be burdened with having to change their address, when it was the council that made the mistake in the first place. As you can appreciate, it is a mammoth engagement to change an address, which involves making contact with dozens of businesses, companies and institutions. You are asking people to change their details on their main forms of identity like passports and drivers licences. It borders on invasion of privacy as I believe you have no right to instruct home owners to change something that they did not want to change, especially when the majority of McCarthy Street owners, all feel the same way.

As you know it is a modern world we live in and most companies prefer you to change these details online. They make the experience in contacting them by phone increasing difficult. Not all people are comfortable to do this via the internet due to increasing cyber security concerns with identity theft. Some more elderly simply do not have the ability or the means to perform this. You have provided no assistance or compensation for people to have to redo this in their own time and at their own cost.

I have attached a survey of McCarthy Street residents who have signed to say they do not want the street name changed.

If you could please review your decision and let us know when the decision can be reversed.

Yours Sincerely

David Suner

Please sign this survey if you want McCarthy Street to remain as your street address

Name	Date	Address	Signature
DAVID SUNER	16-3-23	36 MCCARTHY ST	D. Suner
LOUISE SUNER	16-3-23	36 McCarthy St	L. Suner
JAYDEN SUNER	16-3-23	36 MCCARTHY ST	J. Suner
KERRY JOHNSTON	16-3-23	29 MCCARTHY ST	K. Johnston
CHARMAINE JOHNSTON	16-3-23	29 MCCARTHY ST	C. Johnston
ZANE JOHNSTON	16-3-23	29 MCCARTHY ST	Z. Johnston
Tom PUGH	17-3-23	26 McCarthy, st	T. Pugh
JOANNE PUGH	17-3-23	26 MCCARTHY ST	J. Pugh
NATHAN BAIL	17/3/2023	25 MCCARTHY ST	N. Bail
A. STEVENS	18-3-2023	26 MCCARTHY	A. Stevens
S MCDONNELL	18-3-23	12 MC CARTHY	S. McDonnell
P. McDonnell	18-3-23	12 MCCARTHY ST	P. McDonnell
Andrew Galway	18/3/23	2 MCCARTHY ST	A. Galway
D. Tomlinson	18/3/23	2 McCarthy st	D. Tomlinson
KEVIN HELLWEGE	18-3-23	1 MCCARTHY ST.	K. Hellwege
SANDRA HELLWEGE	18-3-23	1 MCCARTHY ST	S. Hellwege
Travis Kelly	18-3-23	3 McCarthy St	T. Kelly
Joshua Dean-Milroy	18-3-23	3 McCarthy St	J. Dean-Milroy
Tom Liddell	18-3-23	38 MCCARTHY ST.	T. Liddell
Tania Jenkins	18-3-23	38 McCarthy St	T. Jenkins
CHERYL JENKINS	18-3-23	38 MCCARTHY ST.	C. Jenkins
DAMIAN LIDDELL	18-3-23	38 MCCARTHY ST	D. Liddell
BRENT MOORE	19-3-23	37 MCCARTHY ST	B. Moore
DONNA ADDIS	19-3-23	6 MCCARTHY ST	D. Addis
SHIRLEY JONES	19/3/23	8 MCCARTHY ST	S. Jones
RUSSEL LEMBERG	19/3/23	8 MCCARTHY ST	R. Lemberg
GARY SCHURMANN	19/3/23	13 MCCARTHY	G. Schurmann

Document Set ID: 9853130
Version: 1, Version Date: 23/03/2023

12. RECEIPT OF PETITIONS

Nil

13. TENDERS

Nil

14. CONSIDERATION OF NOTIFIED MOTIONS

Nil

15. PUBLIC PARTICIPATION

Nil

16. LATE BUSINESS

Mayor Williamson thanked Councillors for participating in ANZAC Day activities, noting that there were about 25 parades in the district and Council was represented at all of them. Mayor Williamson thanked Cr Englert for his role as marshal of the very large parade held in Mackay.

Cr Mann advised that she had attended the Eton Dawn Service and was asked to pass on the thanks of residents for the great work Council staff had done in preparing the park for the service.

Cr May advised that Rob Ballard from the Sarina Organising Committee had asked that thanks be passed on to the Mayor and the staff who had liaised with the Committee to ensure the success of the ANZAC Day activities and also, passed on the thanks of the Half Tide Organising Committee for the work of Council's staff to ensure the grass was mowed and the wall was cleaned to allow for additional plaques to be installed.

17. CONFIDENTIAL REPORTS

The meeting did not close to the public.

17.1. LEGAL SERVICES MONTHLY REPORT - MARCH 2023

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (e) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter relating to **legal advice obtained by Council or legal proceedings involving Council including for example, legal proceedings that may be taken by or against Council.**

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (h) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to negotiations relating to the taking of land by the Council under the *Acquisition of Land Act 1967*.**

Council Resolution ORD-2023-115

THAT the Legal Services Monthly Report for March 2023 be accepted.

Moved Cr Jones

Seconded Cr Englert

CARRIED UNANIMOUSLY

17.2. APPROVED SPONSORSHIP UNDER THE INVEST MACKAY EVENTS AND CONFERENCE ATTRACTION PROGRAM - MARCH 2023

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget.**

Council Resolution ORD-2023-116

THAT the sponsorship approved under the Invest Mackay Events and Conference Attraction Program are noted.

Moved Cr Mann

Seconded Cr Hassan

CARRIED UNANIMOUSLY

17.3. APPROVED CONCESSIONS UNDER THE FACILITATING DEVELOPMENT IN MACKAY REGION POLICY - MARCH 2023

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget**.

Council Resolution ORD-2023-117

THAT the concessions approved under the Facilitating Development in the Mackay Region Policy are noted.

Moved Cr Hassan

Seconded Cr Englert

CARRIED UNANIMOUSLY

17.4. FY23/24 FEES & CHARGES - CONFIDENTIAL

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget**.

Council Resolution ORD-2023-118

THAT in accordance with the Local Government Act 2009, Council adopts the Commercial Fees and Charges Schedule for the MECC, Mackay Stadium and the Sugar Shed Group Tour as attached, to take effect from the 1 July 2023.

Moved Cr Mann

Seconded Cr Townsend

CARRIED UNANIMOUSLY

17.5. SENINIS ROAD RESUMPTION REPORT

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (e) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter relating to **legal advice obtained by Council or legal proceedings involving Council including for example, legal proceedings that may be taken by or against Council.**

Council Resolution ORD-2023-119

THAT Council resolve to issue a Notice of Intention to Resume for road purposes on the owners of:

- 1. Lot 6 on CP CI1513 for an area of 710m2 as shown on drawing no. A3-10092A;**
- 2. Lot 7 on CP CI1513 for an area of 9,225m2 as shown on drawing no. A3-10093A and A3-10094A.**

AND that following the completion of the objection period, a further report be provided to Council recommending further actions in relation to this matter.

Moved Cr Englert

Seconded Cr May

CARRIED UNANIMOUSLY

17.6. DISPOSAL OF COUNCIL LAND - L1 RP866509, 30 GORDON STREET, MACKAY

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (g) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter relating to **negotiations relating to a commercial matter involving the Council for which a public discussion would be likely to prejudice the interests of the Council.**

Council Resolution ORD-2023-120

THAT Council resolves to apply the exemption under Section 236(1)(b)(ii) of the Local Government Regulation 2012 to “dispose of a valuable non-current asset other than by tender or auction if – the valuable non-current is disposed of to a community organisation” in respect of the sale of 30 Gordon Street, Mackay (Lot 1 on RP866509) to Selectability Ltd (ACN 167 329 928), being a community organisation; and

THAT Council resolves to delegate to the Chief Executive Officer the power to negotiate terms and enter into contract of sale on behalf of Mackay Regional Council for 30 Gordon Street, Mackay (Lot 1 on RP866509) with Selectability Ltd (ACN 167 329 928).

Moved Cr Mann

**Seconded Cr Townsend
CARRIED UNANIMOUSLY**

18. MEETING CLOSURE

Meeting closed at 10:47 am.

19. FOR INFORMATION ONLY

19.1. BUILDING WORKS STATISTICS - MARCH 2023

Class	Description	Total March 2023	Total Value of Proposed Works	Average Proposed Floor Area (m2)	Total March 2022	YTD
Class 1A	A single dwelling being a detached house, or one of a group of two or more attached dwellings, each being a building, separated by a fire-resisting wall, including a row house, terrace house, town house or villa unit	48	\$10,087,379	113	82	114
Class 1B	A boarding house, guest house, hostel or the like with a total area of all floors not exceeding 300m2, and where not more than 12 people reside, and is not located above or below another dwelling or another Class of building other than a private garage	0			1	1
Class 2	A building containing 2 or more sole-occupancy units each being a separate dwelling	0			0	0
Class 3	A residential building, other than a Class 1 or 2 building, which is a common place of long term or transient living for a number of unrelated persons. Example: boarding-house, hostel, backpackers accommodation or residential part of a hotel, motel, school or detention centre	0			1	0
Class 4	A dwelling in a building that is Class 5, 6, 7, 8 or 9 if it is the only dwelling in the building	0			0	0
Class 5	An office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8 or 9	0			0	1
Class 6	A shop or other building for the sale of goods by retail or the supply of services direct to the public. Example: café, restaurant, kiosk, hairdressers, showroom or service station	7	\$1,315,261	55	6	12
Class 7A	A building which is a car park	0			0	0
Class 7B	A building which is for storage or display of goods or produce for sale by wholesale	1	\$3,301	3,301	0	4
Class 8	A laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing, or cleaning of goods or produce is carried on for trade, sale or gain	3	\$9,595,175	2,013	3	4
Class 9A	A health care building, including those parts of the building set aside as a laboratory	1	\$4,899,084	116	0	1
Class 9B	An assembly building, including a trade workshop, laboratory or the like, in a primary or secondary school, but excluding any other parts of the building that are of another class	2	\$20,072,050	286	1	4
Class 9C	An aged care building	0			0	0

Class 10A	A private garage, carport, shed or the like	97	\$3,485,504	73	112	235
Class 10B	A structure being a fence, mast, antenna, retaining or free standing wall, swimming pool or the like	16	\$1,022,656	9	38	50
Class 10C	A private bushfire shelter	0			5	0
Sundry	Demolition residential/commercial/industrial, class n/a, class s/s	2	\$36,000	N/A	0	3
Totals		177	\$50,516,410	5,965	249	429

Description	Total March 2023	Total Value of Proposed Works	Average Proposed Floor Area (m2)	Total March 2022	YTD
New building or structure	124	\$50,049,883	180	168	304
Change of building classification	0			0	2
Demolition	8	\$252,541	N/A	5	18
Repairs, alterations, additions	39	\$14,832,442	43	37	83
Swimming pool and/or pool fence	16	\$1,022,656	N/A	32	50
Relocation or removal	0			1	1
Totals	187	\$66,157,522	221	243	458



19.2. DEVELOPMENT APPLICATIONS - MARCH 2023

Nil

Development Applications Received

App No.	Code / Impact	Address	Applicant	Description	Officer
DA-2012-48/B	Code	56 Michigan Way ANDERGROVE	Andergrove Lakes Pty Ltd	Generally in Accordance Reconfiguration of a Lot - 2 future High Density Residential Lots and 2 future Urban Residential Lots as shown on DA-2010-319 into 24 High Density Lots	Rachel O'Brien
DA-2014-90/C	Code	Lot 497 Beachwood Circuit BAKERS CREEK	Cougar Developments Pty Ltd	Change Application (Minor) 2 Rural Lots into 154 Residential Lots, 1 Park Lot and 1 Mixed Use Lot	Darryl Bibay
DA-2015-150/C	Code	48-52 Carlyle Street MACKAY	Mason Kidman	Generally in Accordance - Child Care Centre	Lachlan Deon
DA-2023-32	Code	27 Paradise Street SOUTH MACKAY	Kelvyn L Curtis	Development Permit for Material Change of Use (Home Based Business & Dwelling House)	Renee Andrea
DA-2023-33	Code	391 Gorge Road FINCH HATTON	Gary J Ware and Helen S Ware	Development Permit for Material Change (Dwelling House - Domestic Outbuilding)	Renee Andrea
DA-2023-35	Impact	24 Lachlan Street MOUNT PLEASANT	Leben Pty Ltd	Material Change of Use - Residential Disability Care Facility	Teagan Darvill
DA-2023-36	Code	300 Yakapari-Habana Road HABANA	AAA Building Consultants	Material Change of Use - Dwelling House	Rachel O'Brien
DA-2023-37	Code	7 Wattle Court HAY POINT	Peter G Clark	Development Permit for Material Change of Use - Dwelling House (Domestic Outbuilding)	Renee Andrea
DA-2023-38	Code	3-7 Reef Drive SARINA	Chloe M Reeve	Material Change of Use - Childcare Centre	Darryl Bibay
DA-2023-39	Code	1211 Bruce Highway FARLEIGH	Andrew J Sherry and Catherine M Sherry	Reconfiguring a Lot – Boundary Realignment (2 into 2 Lots)	Renee Andrea
DA-2023-40	Code	2 Headland Drive HALIDAY BAY	G Sandilands Enterprises Pty Ltd	Material Change of Use - Tourist Park (Self-Contained RV Ground)	Brogan Jones
DA-2023-41	Code	46 Brisbane Street MACKAY	Ezra Family Holdings Pty Ltd	Material Change of Use - Childcare Centre	Patrick Hobson
DA-2023-42	Code	10/54 Branscombe Road WALKERSTON	Western Suburbs Rugby League	Material Change of Use (Outdoor Sport and Recreation) and Reconfiguration of Lot (Boundary Realignment - 2 lots into 2 lots)	Rachel O'Brien
DA-2023-43	Code	183 Bergmans Road GREENMOUNT	Matthew Grima Family Trust	Boundary Realignment (2 Lots into 2 Lots)	Rachel O'Brien
DA-2023-44	Code	32 Hermosa Circuit BEACONSFIELD	Geoffrey Moohin and Terry Moohin	Material Change of Use - Dual Occupancy (Multiple Dwelling Activity)	Renee Andrea
DA-2023-45	Low Risk	26 Rural View Drive RURAL VIEW	AAA Building Consultants	Material Change of Use - Dwelling House (Shed)	Emma Langford
DA-2023-46	Code	Lot 41 Bruce Highway BLOOMSBURY	Mt Tyson Holdings Pty Ltd	Reconfiguration of a Lot - Development Permit - Boundary Realignment – 2 Lots into 2 Lots	Lachlan Deon
DA-2023-47	Code	225 Evan Street SOUTH MACKAY	Rapid Building Approvals	Material Change of Use – Development Permit for Dwelling House (Flood Hazard Overlay and Neighbourhood Character Overlay)	Teagan Darvill
DA-2023-48	Code	1284 Bruce Highway FARLEIGH	Chevron Australia Downstream Fuels Pty Ltd	Material Change of Use - Development Permit for Service Station	Renee Andrea
DA-2023-49	Code	Lot 440 Geeberga Buthurra Road MOUNT OSSA	Dassit W Thompson and Glenis B Thompson	Reconfiguring a Lot - Development Permit - 2 Lots into 2 Lots	Teagan Darvill
DA-2023-50	Code	308 Farleigh-Habana Road FARLEIGH	Stephen C Vella and Neiola Vella	Reconfiguring a Lot - Development Permit for Boundary Realignment (3 into 3 Lots)	Patrick Hobson
PDA-2023-3	Code	10B River Street MACKAY	Veris Mackay	Material Change of Use - Development Permit for Landing	Rachel O'Brien

Development Applications Entering Decision Making Period

App No	Code / Impact	Address	Applicant	Description	Officer
DA-2011-40/A	Code	87-93 Boundary Road East PAGET	Sacca Investments Pty Ltd	Change Application (Other) - General Industry - Transport Depot	Patrick Hobson
DA-2022-173	Code	120-140 Boundary Road East PAGET	Angelo A Sorbello and Salvatore M Sorbello	Reconfiguration of a Lot - 2 Low Impact Industry Lots into 32 Lots	Brogan Jones
DA-2022-188	Code	35-49 Baxter Drive MOUNT PLEASANT	DP&A and Roman Catholic Trust Corporation For The Diocese	Material Change of Use - School Expansion - Holy Spirit College	Kate Large
DA-2022-226	Impact	214 Nebo Road WEST MACKAY	Brisbane Prestige Property Developments Pty Ltd	Material Change of Use - Service Station	Brogan Jones

DA-2022-228	Code	27 Hackett Court CAMPWIN BEACH	Christin M Plint	Reconfiguration of Lot - Boundary Realignment - 2 Lots into 2 Lots	Patrick Hobson
DA-2022-242	Code	Lot 44 Bradshaws Road MOUNT MARTIN	Brady M Galletly and Brianna Galletly	Reconfiguring a Lot - Boundary Realignment - 2 into 2 lots and Access Easement	Thomas Stevenson
DA-2022-72	Code	49-57 Malcomson Street NORTH MACKAY	Fort Knox Storage	Material Change of Use - Warehouse	Rachel O'Brien
DA-2023-14	Code	2 Harvison Street EAST MACKAY	AAA Building Consultants	Material Change of Use - Dwelling House (Relocation, Raise & Renovation within Neighbourhood Character Overlay)	Teagan Darvill
DA-2023-15	Code	Lot 9 Courtney Gap Road SARINA	AAA Building Consultants	Material Change of Use - Dwelling (Bushfire Hazard Overlay - Very High Area)	Lachlan Deon
DA-2023-17	Code	18 Drew Street FINCH HATTON	Fishing Pty Ltd	Material Change of Use - Short-Term Accommodation	Lachlan Deon
DA-2023-18	Code	18 Andrew Fordyce Road MOUNT JUKES	Robert J Prins and Victoria J Prins	Reconfiguration of a Lot - Tradeable Development Rights Boundary Realignment - 4 Lots into 4 Lots	Patrick Hobson
DA-2023-21	Code	175 Jensens Road HABANA	John Wright	Reconfiguration of Lot - Boundary Realignment - 3 Lots into 3 Lots - Tradeable Development Rights	Patrick Hobson
DA-2023-23	Code	37 Temples Lane BAKERS CREEK	David R Byrnes	Material Change of Use - Caretaker's Accommodation	Rachel O'Brien
DA-2023-24	Code	18A Manaways Road FARLEIGH	Peter P Haber	Reconfiguration of a Lot - Proposed Easement	Rachel O'Brien
DA-2023-29	Code	35 Meadow Street NORTH MACKAY	Adam J Hull	Combined Application - Reconfiguration of a Lot (Boundary Realignment and Subdivision (2 Lots into 3 Lots)) and Material Change of Use (Dual Occupancy)	Renee Andrea
DA-2023-36	Code	300 Yakapari-Habana Road HABANA	AAA Building Consultants	Material Change of Use - Dwelling House	Rachel O'Brien
DA-2023-40	Code	2 Headland Drive HALIDAY BAY	G Sandilands Enterprises Pty Ltd	Material Change of Use - Tourist Park (Self-Contained RV Ground)	Brogan Jones

Development Applications Finalised

App No	Code / Impact	Address	Applicant	Description	Officer
Cancellation of Approval					
DA-2007-69	Code	7 Lawson Street MIDGE POINT	Terry K McMullen	Material Change of Use - Home Based Business	Andrew Schembri
Approved Subject to Conditions					
DA-2008-316/E	Code	33 River Street MACKAY	33 River Street Pty Ltd	Extension to Currency Period Application - 4 Years Material Change of Use - Commercial Premises (8 Storeys) and Catering Shop	Rachel O'Brien
DA-2011-260/E	Code	Lot 501 Beaconsfield Road East ANDERGROVE	Andergrove Lakes Pty Ltd	Extension Application seeking four (4) additional years to the Currency Period Material Change of Use - 65 Multiple Dwelling Units comprising of; 45 Multiple Dwelling Units on Lot 501 and 20 Units on 10 Future Duplex Lots	Rachel O'Brien
DA-2013-171/C	Code	Lot 501 Beaconsfield Road East ANDERGROVE	Andergrove Lakes Pty Ltd	Extension Application - Reconfiguring a Lot - 1 Higher Density Residential Lot into 20 lots (1 Higher Density Residential Lot, 10 duplex lots and 8 house lots and 1 Drainage Lot)	Rachel O'Brien
DA-2022-114	Code	Lot 900 Bedford Road ANDERGROVE	SCCASP Holdings Pty Ltd	Reconfiguring of a Lot 1 into 40 Lots	Lachlan Deon
DA-2022-162	Code	14 Byron Street MACKAY	Kangmin Lu	Material Change of Use - Multiple Dwellings (3 Units)	Kate Large
DA-2022-184	Impact	40-42 Caterpillar Drive PAGET	Hastings Deering (Australia) Ltd	Material Change of Use - Warehouse, Low Impact Industry and Outdoor Sales	Lachlan Deon
DA-2022-201/A	Code	Lot 601 Diesel Drive PAGET	Hastings Deering (Australia) Limited	Change Application (Minor) - Amendment to Plans	Lachlan Deon
DA-2022-210	Code	401 Bridge Road WEST MACKAY	AAA Building Consultants	Material Change of Use - Carport Shade Sail (Neighbourhood Character Overlay)	Teagan Darvill
DA-2022-217	Code	766 Mackay-Eungella Road PLEYSTOWE	AAA Building Consultants	Material Change of Use - Dwelling House (Siting for Proposed Outbuilding)	Patrick Hobson
DA-2022-225	Code	419 Shakespeare Street WEST MACKAY	Conor J Smith	Material Change of Use - Multiple Dwellings (4 Units)	Kate Large
DA-2022-231	Code	145 Victoria Street MACKAY	Odoof Australia Pty Ltd	MCU - Food & Drink Outlet (Extension to Existing Outlet)	Lachlan Deon
DA-2022-239	Code	71 Elvins Road ETON	AAA Building Consultants	Material Change of Use - Dwelling House and Secondary Dwelling	Lachlan Deon

DA-2022-244	Code	130 Rocky Waterholes- Wollingford Road GREENMOUNT	AAA Building Consultants	Material Change of Use - Proposed Dwelling House and Secondary Dwelling (Bushfire Hazard and Extractive Resources & High Impact Activities Overlays)	Lachlan Deon
DA-2022-56/A	Code	90 Ellwoods Road MOUNT JUKES	Deakins Investments (QLD) Pty Ltd	Change Application (Minor) - Material Change of Use for Nature Based Tourism	Renee Andrea
DA-2023-1	Code	5 Streeter Avenue WEST MACKAY	Planning Approval Group	Material Change of Use - Childcare Centre	Lachlan Deon
DA-2023-2	Code	878 Maraju-Yakapari Road DUMBLETON	AAA Building Consultants	Material Change of Use - Dwelling House (Bushfire Hazard Overlay)	Kate Large
DA-2023-4	Code	6 Retreat Way SHOAL POINT	Residential Development Services Pty Ltd	Reconfiguring a Lot (Boundary Realignment - 2 Lots into 2 Lots)	Patrick Hobson
DA-2023-9	Code	122 Lanes Road HAMPDEN	Andrew M Krajc	Material Change of Use - Dwelling House (Bushfire Hazard Overlay)	Lachlan Deon
Generally in Accordance With					
DA-2013-389/B	Code	Lot 701 Beaconsfield Road East ANDERGROVE	Aldi Stores (A Limited Partnership)	Generally In Accordance - Material Change of Use - Commercial Precinct (Lots 703 and 704 GFA of 1760sqm) over 3 Stages including Service Station, Catering Shop, Shop, Gym as defined in Preliminary Approval DA-2007-286/C	Brogan Jones
Application Lapsed					
DA-2022-15	Impact	Lot 51 Midge Point Road MIDGE POINT	Caneco Pty Ltd	Material Change of Use (Variation Request - include the land in the Rural Residential zone) & Reconfiguration of a Lot (1 lot into 35 Rural Residential Lots and 1 Balance Lot)	Darryl Bibay
Negotiated Decision					
DA-2022-199	Code	33 Brisbane Street MACKAY	Chad's Dream Pty Ltd	Material Change of Use - Health Care Services & Short-Term Accommodation	Lachlan Deon
DA-2022-223	Code	Lot 25 Mackay-Eungella Road GARGETT	John A Harvison	Reconfiguration of a Lot - 2 Lots into 3 Lots	Lachlan Deon
DA-2022-243	Code	120 Bee Creek Road EUNGELLA	Mary J Webb	Material Change of Use - Dwelling House	Teagan Darvill

Confirmed on Wednesday 24 May 2023.

.....
MAYOR