



COUNCIL POLICY

Recognition of Service as a Councillor

POLICY NO	079
DEPARTMENT	Office of the CEO and Mayor
PROGRAM	Governance & Safety
ADOPTED BY COUNCIL	27 May 2020 Resolution: ORD-2020-94

1.0 Scope

This policy applies to all elected Councillors.

2.0 Purpose

This Policy aims to officially recognise the service given to the community by an elected member.

3.0 Reference

- *Local Government Act 2009*

4.0 Definitions

To assist in interpretation the following definitions shall apply:

Council shall mean the Mayor and Councillors of Mackay Regional Council.

Councillor shall mean any Councillor including the Mayor unless otherwise mentioned.

MRC shall mean Mackay Regional Council.

Total Service shall mean a total of all terms of office served by an individual Councillor with Mackay Regional Council (MRC) (or pre-amalgamation Councils) commencing for each term from the date first elected to office as a result of an election outcome and concluding with the departure from office as a result of an election outcome, resignation or death.

5.0 Background

MRC endeavours to pursue and encourage an environment of honesty and integrity from its elected members and recognises the dedication, service and commitment of those elected members to the general community.

6.0 Policy Statement

MRC recognises the community service of an individual Councillor of Mackay Regional Council as follows:

6.1. Recognition upon departure from office after any period of service

- Desk Plaque or equivalent be presented by the Mayor (Deputy Mayor or Chief Executive Officer if the recipient is the Mayor) at a full Council Meeting.

Presentations shall take place at the last Council meeting of the Council prior to the election, the attendance at and the timing of the formal presentation to be set at a time convenient to Council and the recipient.

Where the departure from Council is as a result of an election, the attendance at and the timing of the formal presentation will be set at a time convenient to Council and the recipient.

6.2. Recognition of Completion of 12 years total service

- Framed certificate of recognition to be presented by the Mayor (Deputy Mayor or Chief Executive Officer if the recipient is the Mayor) at a full Council meeting.

Presentations are to be scheduled for the first Council meeting after which the 12 years' service is achieved, subject to availability of the Recipient Councillor/s.

6.3. Recognition of Completion of 20 years total service

- Watch and framed certificate of recognition to be presented by the Mayor (Deputy Mayor or Chief Executive Officer if the recipient is the Mayor) at a full Council meeting.

Presentations are to be scheduled for the first Council meeting after which the 20 years' service is achieved, subject to availability of the Recipient Councillor/s.

- 6.4 In the event that the former Councillor passes away prior to the presentations referred to in in this policy, then the presentation is to be subject to the preference of the relative or representative.

6.5 Any Councillor who is disqualified from office under the Queensland *Local Government Act 2009* shall not be eligible for recognition.

7.0 Review of Policy

This policy will be reviewed when any of the following occur:

1. The related documents are amended or replaced.
2. Other circumstances as determined from time to time by a resolution of Council

Notwithstanding the above, this policy is to be reviewed at intervals of no more than three (3) years.

Version Control:

Version	Reason / Trigger	Change	Endorsed / Reviewed	Date
2	Review of Policy		Council	22.03.17
3	Review of Policy		Council	27.05.2020