



FINAL MINUTES

13 August 2014

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Declaration of Potential Conflict of Interest

Item 15.2 - Crs Martin and Perkins.

ORDINARY MEETING **MINUTES**

1. ATTENDANCE:

Her Worship the Mayor, Cr D T Comerford (Chairperson), Crs C J Bonanno, L G Bonaventura, F A Gilbert, A N Jones, G J Martin, T A Morgan, D J Perkins and R D Walker were in attendance at the commencement of the meeting. Also present was Mr B Omundson (Chief Executive Officer) and Mrs M Iliffe (Minute Secretary).

The meeting commenced at 10.03 am.

2. ABSENT ON COUNCIL BUSINESS:

Crs K J Casey and P F Steindl are attending the North Queensland Local Government Association Annual Conference in Richmond.

3. APOLOGIES:

Nil

4. CONDOLENCES:

Council expressed their condolences on the passing of Mrs Mary Kliese. Mary was an avid theatre goer and a valued MECC Friend of the Theatre member.

5. CONFIRMATION OF MINUTES:

5.1 ORDINARY MEETING MINUTES - 6 AUGUST 2014

THAT the Ordinary Meeting Minutes held on 6 August 2014 be confirmed.

Moved Cr Morgan

Seconded Cr Perkins

CARRIED

6. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:

Nil

7. MAYORAL MINUTES:

Nil

8. CORRESPONDENCE AND OFFICERS' REPORTS:**8.1 ENGINEERING & COMMERCIAL INFRASTRUCTURE
MONTHLY REVIEWS -14 JUNE 2014 - 18 JULY 2014**

Author Director Engineering & Commercial Infrastructure

Purpose

To provide Council with Engineering & Commercial Infrastructure Monthly Reviews for the period 14 June 2014 - 18 July 2014.

Officer's Recommendation

THAT the Engineering & Commercial Infrastructure Monthly Reviews for the period 14 June 2014 - 18 July 2014 be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Bonaventura

Seconded Cr Gilbert

CARRIED

8.2 PROPOSED CONTRACT - REEF CATCHMENTS

Author Natural Environment Coordinator

Purpose

To seek Council approval to enter into a contract with Reef Catchments to deliver the Natural Environment Levy funded coastal priority projects for 2014/15 identified in attachment 1 in accordance with *section 235 of the Local Government Regulation 2012*.

Background/Discussion

Reef Catchments is a not-for-profit company that delivers natural resource management projects in partnership with the community and stakeholder organisations across the Mackay Whitsunday Issac region. Reef Catchments facilitates on ground change and works for long-term solutions to protect the natural resources of the region, through partnerships with local, state and federal governments and agencies as well as the community and private sector. They are a locally-based company employing technical staff across a range of scientific disciplines.

Council engaged Reef Catchments to prepare a Natural Environment Plan for the region, which was finalised and approved by Council on 17/10/12. As part of the implementation of this plan, priority projects are identified each year under the headings of Coasts, Waterways, Plains and Ranges, and funding has been approved from the Natural Environment Levy, as part of the 2014/15 budget approval. Council received a briefing on the projects for 2014/15 on Wednesday 4th June 2014.

Council will be working closely with Reef Catchments regarding the planning and delivery of these projects. Recognising this partnership and the collaborative nature of working arrangements, it is proposed that Reef Catchments manage the delivery of 15 of the 34 coastal priority projects, at no cost to Council other than a 10% administration fee. It is proposed to enter into a contract with Reef Catchments to facilitate this.

Although Reef Catchments is only charging a 10% administration charge for the management of these projects, the value of this contract is deemed a medium-sized contract as it is worth between \$15,000 and \$200,000 (Excluding GST). This would require an invitation for written quotes under section 225 of the *Local Government Regulation 2012*. However under section 235 of this Regulation, a local government may enter into a medium-sized contract without first inviting written quotes if (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders. Due to Reef Catchments employing specialist scientists who currently work closely with Council staff across a range of projects including the Coasts and Communities Project and the Natural Environment Plan, its staff are well placed to liaise with the key stakeholder organisations to coordinate the delivery of the priority projects.

The awarding of the contract to Reef Catchments satisfies the requirements of the Sound Contracting Principles pursuant to section 104 (3) of the *Local Government Act*

(2009) by providing value for money to Council due to project management fees not being charged for delivering the works which would have required additional funds if provided by a commercial entity. The 10% administration fee is considered to represent good value for money as it covers administration costs only, with specialist staff time for project management being contributed at no cost, in recognition of the partnership nature of the projects. This in-kind contribution is estimated at \$46,236. In addition, Reef Catchments will be contributing a minimum of \$50,000 funding towards coastal priority projects in 2014/15.

The priority projects proposed to be managed by Reef Catchments are included as an attachment to this report

Consultation and Communication

Consultation has been held with Council staff, including Manager Procurement and Plant and Manager Parks and Environment and Council's legal unit, as well as the Natural Environment Advisory Committee regarding the funding of the Natural Environment plan priority projects and their delivery. Council also received a detailed briefing on the priority projects for 2014/15 on Wednesday 4th June 2014. The Director Community and Client Services has also met with the Reef Catchments CEO to discuss project delivery and contract management.

In addition a consultation and communication plan is currently under development to engage and inform the community about the 2014/2015 projects.

Resource Implications

There is no additional financial cost to council to contract Reef Catchments to manage the priority projects, other than the costs of preparing the contracts, which are covered by normal operating costs. The priority projects included in this proposed contract are included in the 2014/15 budget. The proposed contract with Reef Catchments will be for the delivery of projects to the value of \$149,950 plus the 10% administration fee of \$14,995 which is also covered in the approved budget amounts.

Risk Management Implications

There are a number of risks with projects of this nature as well as the fact that the method of delivery is somewhat unusual. The risks regarding contractual matters have been addressed through consideration of the method of delivery by Procurement and Plant as well as Council's legal unit. Project delivery risks will be mitigated through contract management and on ground supervision. The awarding of the contract early in the year also mitigates against non-delivery due to time constraints as this year's overall program is of a significant size.

Conclusion

Recognising the collaborative working arrangement between Council and Reef Catchments, it is proposed to enter into a contract with Reef Catchments to manage the delivery of the Natural Environment Levy funded projects identified in Attachment 1.

Officer's Recommendation

THAT Council resolve to award the contract to Reef Catchments to deliver the priority projects identified in Attachment 1 of this report to the value of \$164,945.00 in accordance with *Section 235 of the Local Government Regulation 2012*, on the basis that value for money is provided due to the non-inclusion of project management fees other than a 10% administration charge, thereby satisfying the Sound Contracting Principles pursuant to section 104 (3) of the *Local Government Act (2009)*.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Morgan

Seconded Cr Bonanno

CARRIED

8.3 LEASE OF LAND - NATIONAL BROADBAND NETWORK - CAMPWIN BEACH SITE

File No 122874-204-SP
Author Manager Property Services

Purpose

To approve the creation of a NBN Co telecommunication lease on a portion of land described as Lot 204 on SP122874 for the establishment of a new 30m monopole telecommunication tower at 103 Campwin Beach Road, Campwin Beach.

Background/Discussion

Visionstream Pty Ltd on behalf of NBN Co have been in discussions with Council in regards to the use of Council owned/managed land for the establishment of telecommunication towers in the Mackay region since 2012 resulting in four other sites being approved by Council on the 5 December 2012. A further site at the Calen Depot was also approved by Council on the 25 June 2013.

Visionstream commenced discussions with Council in February 2014 in relation to this site which is currently used by the SES, discussions were held with Council's Emergency Management Coordinator to ensure that the lease area will have as little impact on operations as possible.

Consultation and Communication

Consultation on the proposed location of the tower has been undertaken with Richard Sutton – Site Acquisition Manager QLD; Visionstream Pty Ltd, Asset & Lease Officer, Emergency Management Coordinator, Technical Officer – Emergency Management, State Emergency Service Local Controller and relevant SES operators from Campwin Beach.

Visionstream have lodged a Development Application and is currently at the stage of Public Consultation.

Resource Implications

Rental income will be \$15,000.00 per annum plus 3% increase or CPI (whichever is the greater) annually.

Risk Management Implications

Visionstream have highlighted 39 properties in Mackay for their fixed wireless network, six of which are on Council land, it is a requirement that all towers are placed in the optimum locations as they are all linked and communicate with each other.

NBN Co is a wholly Federal Government owned company which has been established to design, build and operate the NBN, they have been set an objective to make high-speed broadband available to all Australians no matter where they live or work.

Approving this site for lease to NBN Co, will allow the rollout of the NBN in the Mackay region to proceed.

Conclusion

That approving the creation of a lease to NBN Co to allow the rollout of the fixed wireless network to proceed represents the most advantageous outcome to Mackay Regional Council and the regional community.

Officer's Recommendation

THAT Council approve the creation of a new telecommunication lease for NBN Co to establish a 30m monopole at 103 Campwin Beach Rd, Campwin Beach described as Lot 204 on SP122874 with such lease to be for a period of twenty (20) years, being made up of two consecutive leases of 10 years each for the consideration of \$15,000.00 rental per annum plus CPI or 3% increase (whichever is the greater).

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Bonanno

Seconded Cr Jones

CARRIED

8.4 LEASE OF LAND - NORTH MACKAY AUSTRALIAN RULES FOOTBALL CLUB INC

File No 158050-692-SP

Author Manager Property Services

Purpose

To renew the North Mackay Australian Rules Football Club Inc. lease for an area of approximately 3.405 ha being part of Lot 692 on SP158050, Zeolla Park, 12 Cutler Drive, Beaconsfield.

Background/Discussion

Mackay Regional Council is the trustee of Lot 692 on SP158050 located on Zeolla Park, 12 Cutler Drive, Beaconsfield. This lot is located next to both Andergrove Lakes and Whitsunday Anglican School.

Pioneer Shire Council established a 30-year lease with North Mackay Australian Rules Football Club Inc on the site in 1982, with this lease expiring on 31st December 2012.

Property Services and Recreation Services staff have been in negotiations with the club to ensure all requirements were met and this has now been achieved (as per 'Attachment 2 Land Management Plan').

The club requests to remain on their current site with a renewed lease to allow them to be able to carry on as a well-respected sporting organisation for their members. They intend to continue with maintaining the site to a high level including their clubhouse, car parks and landscaping.

The lease will be a standard ten year lease.

Consultation and Communication

Consultation has occurred between Glenn McBride – Committee Member.; Peter Wood- Committee Member; Asset and Lease Officer, Property Services; Sport and Recreation Coordinator, Community Lifestyle; Sport and Recreation Officer, Community Lifestyle.

The renewal of this trustee lease would also be subject to Ministerial consent being obtained from the Department of Natural Resources and Mines.

Resource Implications

All costs incurred in respect to the preparation and lodgement of the lease document will be borne by the lessee.

The lease will be a standard 'trustee' type lease inclusive of peppercorn rental of \$50.00 per annum and other like conditions.

Risk Management Implications

The North Mackay Australian Rules Football Club Inc. have been in existence on the site since 1983 inviting people from across the region to learn AFL, and to compete in AFL competition, at both local and state level. Should the lease not be renewed, both our community and region would not be able to benefit from the opportunities that arise from such a sporting group.

It should be noted that there is no existing lease as the previous document has expired.

Conclusion

That the renewal of the lease to North Mackay Australian Rules Football Club Inc. who have shown a long term commitment to the land, its infrastructure and the local community, is the most advantageous outcome to Mackay Regional Council.

Officer's Recommendation

THAT Council approve a renewed lease for a term of ten (10) years in the name of North Mackay Australian Rules Football Club Inc. over Lot 692 on SP158050, Zeolla Park, 12 Cutler Drive, Beaconsfield subject to approval of the Department of Natural Resources and Mines, with such lease to be a standard 'trustee' type lease inclusive of peppercorn rental and other like conditions.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Walker

Seconded Cr Gilbert

CARRIED

8.5 OPERATIONAL PLAN 2013-2014 - 4TH QUARTER REVIEW

File No 2013/2014 Operational Plan
Author Manager Governance & Assets

Purpose

To advise of the organisation's overall performance for the year ending 30 June, 2014 in delivering the projects, services and activities detailed in the 2013/2014.

Background/Discussion

The Local Government Regulation 2012 requires a written assessment of the organisation's progress towards implementing the annual operational plan to be presented to a meeting of Council at regular intervals of not more than 3 months.

The fourth quarter review demonstrates the organisation's overall performance in delivering the activities outlined in the 2013/2014 Operational Plan. Each activity is monitored by at least one performance measure which throughout the year has been reported as either 'On Target', 'Below Target' or 'Completed'. As the final review for the year, the fourth quarter review reports each performance measure as either being "Achieved" or "Unachieved".

Consultation and Communication

The review has been prepared following extensive consultation with all Program Managers.

Once received by Council, the report will be published on Council's website to allow the community the opportunity to review Council's progress in achieving Corporate Plan outcomes.

Resource Implications

The Operational Plan is designed to measure implementation of the Corporate Plan outcomes and to ensure appropriate resources are allocated to priority areas.

Risk Management Implications

The Operational Plan minimises risk to Council by ensuring performance is managed and monitored.

Conclusion

It is recommended that the 2013/14 Operational Plan Review - 4th Quarter be received as tabled.

Officer's Recommendation

THAT Council receive the 2013/2014 Operational Plan Review for the quarter ending 30 June 2014 in accordance with Section 174 of the Local Government Regulation 2012.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Walker**Seconded Cr Martin****CARRIED**

8.6 **MATERIAL CHANGE OF USE - UNDEFINED LAND USE (BULK WASTE RECYCLING & SUPPLY FACILITY INCLUDING ORGANIC AND MANUFACTURED MATERIALS) & ERA 53 SOIL CONDITIONING >200TPA & ERA 33 CRUSHING, MILLING, GRINDING OR SCREENING >5,000TPA - COMPANY 57 PTY LTD**

Application Number: DA-2013-263

Date Received: 26 July 2013

Action Officer: Matthew Ingram

Applicant's Details: Company 57 Pty Ltd
PO Box 4499
SOUTH MACKAY QLD 4740

Proposal: Undefined Land Use (Concrete Crushing and Recycling, Green Waste Stockpiling and Mulching and Soil Conditioning/Mixing)

Site Address: Lot 22 Old Foulden Road, FOULDEN

Property Description: Part of Lot 22 on SP220927

Owner's Details: Company 57

Area: 29Ha

Planning Scheme: Mackay City Planning Scheme - 24 February 2014

Planning Scheme Designations:

Locality: Mackay Frame

Precinct: Goosepond Creek

Zone:	Rural
Assessment Level:	Impact
Submissions:	Two (2) properly made submissions objecting to the proposal
Referral Agencies:	Concurrency Agency - Department of State Development, Infrastructure and Planning
Attachments:	Attachment A: Locality Plan Attachment B: Site Plan Attachment C: Proposal Plan Attachment D: Infrastructure Charges Attachment E: Notice Referral Agency Response
Recommendation:	Approved Subject to Conditions

1. ASSESSMENT OF APPLICATION

1.1 Purpose

The Material Change of Use application is for an Undefined Land Use (Concrete Crushing and Recycling, Green Waste Stockpiling and Mulching and Soil Conditioning/Mixing) at lot 22 Old Foulden Road, Foulden (refer to attachment A - Locality Plan).

The application is Impact Assessable and two (2) properly made submissions objecting to the proposal were received.

The proposal does not comply with the Mackay City Planning Scheme, although it is considered that Council is bound by virtue of concession given there is an appeal over the same area to approve the proposed use with a limited timeframe. As a result, the application is recommended for approval.

1.2 Background

On 7 March 2008, Council approved a Material Change of Use for Extractive Industry (Sand Extraction) AND ERA No 20(b) & 22(b) & Operational Works for rehabilitation (infilling) of a Quarry Site (DA-2007-353)

On 27 May 2010, the following show cause notices were issued in respect of the subject site:

- Operation of the site without the requisite development approval for an 'Outdoor Sales Premises' (Pipes, Fittings, Valves & Shipping Containers);
- The construction of a demountable building without the requisite development approval;

- Operation of the site without the requisite development approval for a 'Bulk Landscape Supplies' use; and
- Noncompliance with conditions 1, 4, 5, 7 & 10 of DA-2007-353.

The applicant lodged an application to legalise the Bulk Landscape Supplies on 28 September 2010 which was approved by Council on 23 May 2011. Note that to this day, the majority of conditions of this approval remain outstanding. The applicant also advised the 'Outdoor Sales Premises' use would cease, a building permit for the demountable would be obtained and the outstanding condition of DA-2007-353 would be complied with. As a result, a letter was issued to the applicant on 15 December 2010 noting that Council was satisfied with the progress the applicant had made towards rectifying the issues contained in the show cause notices.

On 15 June 2011, an application was lodged with Council to change the conditions of approval for DA-2007-353 by way of including a number of new uses on the site. The proposed new uses were concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing. Council issued an approval for this request on 23 August 2011 and an amended Decision Notice on 5 December 2011. As a result of this application applying for a number of new uses and in an attempt to mitigate the impacts that were emanating from the site, a number of additional conditions over and above those imposed on the original approval were included on this application. The inclusion of these new conditions resulted in an appeal being lodged on 12/01/2012 (P&E Appeal 64 of 2012).

As part of the mediation process for appeal 64 of 2012 during early 2013, Council advised the applicant that a fresh application would be required for the new uses of concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing. During this mediation process, Council agreed in principle, to approve any future application for concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing subject to conditions and a limited life expectancy of seven years. If this was achieved, the current appeal would be discontinued with a revised court order. The appeal is in abeyance pending the outcome of this application.

1.3 Subject Site and Surrounds

The subject site is irregular in shape and contains an area of 29ha. It is bisected by the north-south rail line, the Glenella Connection Road and also abuts the Pioneer River to the south. The site is bound by similarly zoned allotments in all four directions. A similar use (DA-2013-305) to that being proposed as part of this application is located some 400m to the east of the site, although the immediate locality is generally dominated by land used for sugar cane production (refer attachment A – Locality Plan).

A portion of the site to the west of the north-south rail line is currently used for a quarry (approved under DA-2007-353) while a portion of the site between the north-south rail line and the Glenella Connection Road is used for a Bulk Landscape Supply business (approved under DA-2010-290). A small building for the Bulk Landscape supplies business is present in the northern corner of the site, adjacent to Old Foulden Road, as is the access to the site and informal car parking areas. The use being applied

for as part of this application is also being undertaken on site to the west of the north-south rail line and adjacent to the quarry use (refer attachment B – Site Plan).

The topography of the site varies considerably due to the extractive industry use, although generally falls from RL 7m AHD along the northern boundary to RL 0m AHD on the southern boundary which is located within the Pioneer River. The western most portion of the site is encumbered by an Ergon Energy easement and no reticulated infrastructure is available. The site has an approximate 1km frontage to Old Foulden Road, a 390m frontage to Talty Road and 400m frontage to the Glenella Connection Road. Both Old Foulden and Talty Roads are identified as Access Streets according to the Mackay Roads Hierarchy with the former being an unsealed dirt/gravel road and the latter being sealed. Glenella Connection Road is a State-controlled road.

1.4 Proposal

The applicant is proposing to legalise the following existing uses on the subject site:

- Concrete crushing and recycling for road base or landscape products;
- Green waste stockpiling and mulching for sale via the landscape supplies business; and
- Some minor soil mixing for sale via the landscape supplies business

The applicant proposes to utilise an approximate 2ha portion of the site (coloured in orange on the plan of development) for the proposed uses (refer attachment C – Proposal Plans). The applicant, in consultation with Council officers, has requested a seven (7) year currency period.

2. PLANNING SCHEME ASSESSMENT

The following is an exceptions based assessment of the Mackay City Planning Scheme in that only the non-compliances with the scheme are outlined.

Based on Council advice, the applicant has defined the use as an Undefined Land Use (Concrete Crushing and Recycling, Green Waste Stockpiling and Mulching and Soil Conditioning/Mixing). To put the following assessment in to context, it is firstly prudent to better understand the Undefined Land Use component of the application through the exploration of the following planning scheme definitions:

“Industrial Activity” means any of the following activities:

- (i) *the making of any article or part of any article;*
- (ii) *the altering, repairing, servicing, ornamenting, finishing, cleaning, washing, freezing, packing or canning, or adapting for sale, of any article;*
- (iii) *the recycling of any material or article involving receiving and processing of such material or article including any stripping, sorting, packing, breaking up or demolition, storage and the ancillary sale or distribution;*
- (iv) *the on-site treatment or disposal of waste material other than sewage;*
- (v) *the storage, whether for sale or not, of any solid, liquid or gaseous fuel or other dangerous goods referred in the Australian Code for the Transport of Dangerous Goods;*

- (vi) *any process of scientific or technological research; or*
- (vii) *Car Repair Workshop, Heavy Vehicle Parking or Transport Depot*

AND

“Rural Activity” means the use of land for agriculture, animal husbandry, aquaculture, extractive industries, forestry, intensive animal husbandry, kennels or a rural industry”

AND

“Rural Industry” means any premises used for handling, treating, processing, packing or distributing primary products and includes the servicing in a workshop of plant and equipment used or intended for use for rural uses in the locality”

What is important to understand from the above definitions, is that the Undefined Land Use (Concrete Crushing and Recycling, Green Waste Stockpiling and Mulching and Soil Conditioning/Mixing) component of the application is **not** a ‘Rural Activity’ or a ‘Rural Industry’ as defined by the Mackay City Planning Scheme. Instead, whilst the proposed use does not have a specific use definition, it is clear that it is more akin to an industrial activity. The planning scheme encourages industrial activities in the industrial zone.

2.1 Desired Environmental Outcomes (DEO’s):

The proposal is in conflict with the following DEO’s of the Mackay City Planning Scheme:

DEO 3(c)(i)(B)

"Economic resources such as good quality agricultural land, forests, fisheries, extractive materials, water and land resources are protected from the adverse or limiting effects of proximate, incompatible activity for future ongoing use. Good quality agricultural land is made available for urban uses only with a demonstration of overriding community need".

Response:

The applicant has not demonstrated there is an overriding community need for the development to justify the loss of loss of good quality agricultural land (GQAL).

DEO 3(c)(ix)(B)

“Operational efficiency of industrial land, particularly for major industries, is protected by:

- (B) *encouraging new industrial activities in designated industrial locations on the basis the necessary infrastructure is available or can be made available efficiently and equitably”.*

Response:

As has been established, concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing is more akin to an industrial activity. The clear policy intent of this DEO is to locate all industrial activities on industrial zoned land.

DEO 3(c)(xi)

"Rural land:

- (A) *is protected from incompatible land uses, particularly urban (including but not limited to residential, industrial and commercial uses)".*

Response:

As has been established, concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing is more akin to an industrial activity. The clear policy intent of this DEO is to protect rural land form such uses.

DEO 3(c)(xi)

"Rural land:

- (C) *provides opportunities for a wide range of rural activities (including agriculture, animal husbandry, aquaculture, extractive industries, forestry, intensive animal husbandry, kennels or a rural industry) and water supply development".*

Response:

As has been established, concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing is not a rural activity. The clear policy intent of this DEO is to locate only rural activities on rural zoned land.

2.2 Rural Zone in the Mackay Frame LocalityOverall Outcomes

The proposal does not comply with the following Overall Outcome of the Rural Zone Code of the Mackay Frame Locality:

- 2(d)** *"non-rural activities do not occur."*

Response:

The proposed concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing is not a rural activity.

2.3 Overlay Codes

The subject site is affected by the following applicable Overlay Codes:

- Acid Sulfate Soils Overlay Code;
- Good Quality Agricultural Land Overlay Code; and
- Flood and Inundation Overlay Code

2.3.1 Good Quality Agricultural Land Overlay Code

The proposal does not comply with the following Overall Outcome of the Good Quality Agricultural Land Overlay Code:

- 2(a)** "Good quality agricultural land is conserved for continued agricultural use".

Response:

The proposed development will result in the loss of GQAL.

2.3.2 Flood and Inundation Overlay Code

The proposal does not comply with the following Overall Outcomes of the Flood and Inundation Overlay Code:

- 2(b)** "Minimises damage and loss of property due to flooding and inundation".

Response:

The spread of green waste from the subject site during a flood event has the potential to damage GQAL on adjacent properties.

- 2(c)** "*Restricts development encroaching into the flood plain*".

Response:

The proposed development is located on and hence, encroaches into a flood plain.

In addition to the above Overlay Codes, the application has been assessed against the entire Mackay City Planning Scheme, with particular reference to the following, applicable codes:

- Environment and Infrastructure Code
- Industrial Code

2.2.3 Environment and Infrastructure Code

The proposal does not comply with the following Overall Outcomes of the Environment and Infrastructure Code:

- 2(e) *"uses sensitive to external noise, vibration, dust and odours are protected from unacceptable impacts".*

Response:

It is questionable whether conditions can be imposed that are reasonable (are able to be maintained by the applicant) and/or do not require onerous supervision from Council that ensure the use has no detrimental amenity impacts (specifically dust) on the adjacent sensitive uses (one dwelling 150m approx. to the north of the site and four dwellings between 850m and 1km west of the subject site). It is also considered that the dust impacts generated by the proposed development are over and above those that could reasonably be expected in a rural area.

- 2(i) *"the risk to life and property resulting from flooding and storm surge inundation is minimised".*

Response:

The spread of green waste from the subject site during a flood event has the potential to damage GQAL on adjacent properties.

3. DRAFT MACKAY REGION PLANNING SCHEME ASSESSMENT

Section 317(1) of SPA allows the Assessment Manager to give weight they consider appropriate to a planning instrument that came into effect after the date the application was made. This has also been established in case law during the Coty (England) Pty Ltd v Sydney City Council case.

The proposal would be Impact Assessable and consequently, the application would be assessed against the entire Draft Mackay Region Planning Scheme with particular reference to the following Sections/Codes:

- Strategic Framework;
- Rural Zone Code;
- Industry Activities Code;
- General Development Code;
- Healthy Waters Code;
- Acid Sulfate Soils Overlay Code;
- Agricultural Land Overlay Code (currently still Good Quality Agricultural Land & Short Cycle Cropping Land Overlay Codes);
- Bushfire Hazard Overlay Code;
- Flood Hazard Overlay Code;
- Natural Waterways, Wetlands and Coastal Communities Overlay Code; and
- Landscape Character and Image Corridor Overlay Code

Similarly to the current planning scheme, the Draft Mackay Region Planning Scheme seeks to preserve rural land for rural related activities and have industrial uses located in industrial zones. The proposed development does not meet either of these requirements.

3.1 Draft Strategic Framework

The proposal conflicts with the following aspect of the Draft Strategic Framework:

3.1.1 Settlement Pattern

- (1) *“The pattern of planned land use integrates existing and future development, provides appropriate infill development, increases densities and housing choice, maintains the natural functions and scenic qualities of the landscape and minimises impacts on and loss of good quality agricultural land and areas of high ecological significance”.*

Response:

The proposed development will result in the loss of GQAL.

- (2) *“The Mackay region achieves efficient use of land within a compact urban form. Urban development is contained within the urban area to:*
 - (c) *protect good quality agricultural land, strategic cropping land and potential strategic cropping land, environmentally sensitive, physically constrained and scenic land from urban expansion”.*

Response:

The proposed development will result in the loss of GQAL.

3.1.2 Natural Environment & Regional Landscapes

- (7) *“Development avoids areas of high risk and takes appropriate mitigating action in areas subject to flooding, landslide, natural bushfire hazards and coastal hazards”.*

Response:

The proposed development is located on a site at high risk to significant inundation during a flood.

3.1.3 Natural Resource Management

- (1) *“The Mackay region’s natural resources and agricultural production land are protected to meet current and future needs. This includes productive agricultural land on the floodplains of the Pioneer and O’Connell Rivers and Plane Creek catchments, extractive resources and minerals, fresh*

water, air, natural inland and coastal forests, island habitats, and native plants and animal species”.

Response:

The proposed development will result in the loss of agriculturally productive land.

3.1.4 Strong Economy

- (9) *“Primary rural production land, operations and associated infrastructure, including aquaculture facilities and sugar cane infrastructure, are protected from encroachment by incompatible development”.*

Response:

The proposed development will result in the loss of primary rural production land.

3.2 Draft Rural Zone Code

The proposal does not comply with the following Overall Outcomes of the Draft Rural Zone Code:

- 3(a)(i)** *“the predominant form of development within the zone is rural activities”.*

Response:

As has been established, concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing is not a rural activity.

- 3(a)(iii)** *“the zone also accommodates intensive rural activities, extractive industry and other activities requiring a location outside urban areas due to the amount of land required, the significance of impacts generated and/or other reasons, if the development does not:*

- (A) *diminish the productive capacity of land for rural activities; and*
- (B) *result in adverse impacts on the environment or sensitive land uses; and*
- (C) *result in visually obtrusive development that detrimentally impacts on the rural amenity and landscape character of the area”*

Response:

The proposed development is not an intensive rural activity, extractive industry, nor is it an activity that requires excessive amounts of land or generates impacts significant enough to warrant location outside of an industrial zone.

The proposed development will also:

- Result in the loss of GQAL and hence, diminish the productive capacity of the land for rural activities; and

- Has the potential to cause adverse impacts on the surrounding environment during a flood event; and
- Will result in development that is not visually appealing and which is located on a prominent site.

3(a)(v) *“development for urban purposes and other uses more appropriately located in urban areas are not located in the rural zone”*

Response:

As has been established, concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing is not a rural activity and instead, more akin to an industrial activity which is more appropriately located on industrial zoned land.

3(d)(i) *“development contributes to the amenity and landscape character of the area and minimises adverse impacts on adjoining and nearby uses, particularly residential uses and other sensitive land uses”*

Response:

The spread of green waste from the subject site during a flood event has the potential to damage GQAL on adjacent properties.

3.3 Draft Flood Hazard Overlay Code

The proposal does not comply with the following Overall Outcomes of the Draft Flood Hazard Overlay Code:

2(a) *“development in flood hazard areas avoids flood hazard areas due to the nature of the use or the severity of the flood hazard”.*

Response:

The proposed development is located in a flood hazard area and the spread of green waste from the subject site during a flood event has the potential to damage GQAL on adjacent properties.

3.4 Draft Good Quality Agricultural Land Overlay Code

The proposal does not comply with the following Overall Outcomes of the Draft Good Quality Agricultural Land Overlay Code:

2(b) *“uses that fragment, alienate or diminish the productive capacity of good quality agricultural land are avoided”.*

Response:

The proposed development will result in the loss of GQAL.

3.5 Draft Landscape Character & Image Corridor Overlay Code

The proposal does not comply with the following Overall Outcomes of the Draft Landscape Character & Image Corridor Overlay Code:

2(a) *“development in landscape character areas is sensitively located and designed so that landscape character attributes are maintained”.*

Response:

The proposed development does not maintain the landscape character of a visually prominent site.

3.6 Mackay, Isaac and Whitsunday Regional Plan

Notwithstanding the termination of the State Planning Regulatory Provisions, the Mackay, Isaac & Whitsunday Regional Plan continues to be a resource document able to be used to assist in the decision making process. In light of this, the subject site is located in the Regional Landscape and Rural Production Area (RLRPA). The MIW Regional Plan states that the intent for the RLRPA is:

“The RLRPA identifies land with regional landscape, rural production or other non-urban values. It protects this land from inappropriate development, particularly urban or rural residential development (pg.156)”

Response:

With this in mind, it is considered that the proposed development conflicts with the intent of the RLRPA of the MIW Regional Plan in that it will be locating non rural activities (inappropriate development) in the RLRPA.

3.7 Planning and Managing Agricultural Land:

Policy 4.4.2: *“Land suitable for agricultural production is identified, protected and managed to provide for profitable and sustainable use of the resource”*

Response:

The proposed development will result in the loss of land suitable for agricultural production.

Policy 4.4.3: *“The region’s best agricultural land is protected from weeds and pests and animals, inappropriate land uses and further fragmentation that lead to its alienation or diminished productivity”*

Response:

The proposed development is an inappropriate land use on agricultural land.

3.8 General Discussion

3.8.1 Good Quality Agricultural Land

The applicant has had the subject site removed from the Potential Strategic Cropping Land registry. However, this decision by the State is not considered to override any assessment against Council's Good Quality Agricultural Land Overlay Code.

The applicant has also advised that the use, if it were to be approved, would be limited to seven years. With this in mind, it could be argued that any impact on GQAL would only be temporary. However, this 'temporary' time frame could, through the appropriate applications, be extended multiple times. Such an outcome would result in the proposed development being more akin to a permanent use

It could also be argued that the GQAL on the site has already been lost due to the existing approved uses, specifically the extractive industry. However, the nature of extractive industry uses is that they generally have a temporary life span until the resources are extracted, after which, rehabilitation measures can be implemented to ensure the land can once again be used for rural activities.

It could also be argued that the amount of GQAL being lost is minor in nature. However, the cumulative impacts of a number of small losses of GQAL must be taken into consideration. Equally relevant is the fact that the Planning Scheme does not specify an amount of GQAL which is considered appropriate to be lost, the scheme clearly states that no (*emphasis added*) loss of GQAL is to occur, whether small or large, temporary or permanent, without an overriding community need existing, as was established in *Mackay Resources Developments v Mackay Regional Council & Others* [2011].

Therefore, it is argued that the overall outcomes of the Good Quality Agricultural Land Overlay Code are relevant to this application and as a result, it is considered that before the application can be approved, it must be demonstrated there is an overriding community need for the development.

3.8.2 Overriding Community Need:

To ensure compliance with the Good Quality Agricultural Land Overlay Code, overriding community need must be demonstrated to support the loss of GQAL. The following matters are outlined below to assist in determining if an overriding community need for the proposed development exists:

1. *"The overall social, economic and environmental benefits of the material change of use must be weighted against any detrimental impact upon the natural values of the site.*

Environmental:

There are no environmental benefits associated with the proposed development.

Economic:

The economic need for a business such as is being proposed is unquestionably valid for the Mackay Region. However, due to the relatively small scale of the

proposal when put in context with the region as a whole, the expected economic benefit to the region generated by the proposal is not considered sufficient enough to justify approving an application that is in conflict with the planning scheme.

Social:

A thing is needed if it improves the physical wellbeing of the community as was established in *Cut Price Stores Retailers & Ors v Caboolture Shire Council* [1984] QPLR 126 & *Prime Group Properties Limited v Caloundra City Council and Darracott & Ors* [1995] QPLR 147. It is not considered the proposed development will “improve the physical wellbeing of the community”.

As a result, despite there being no negative social impacts associated with the proposal it is not considered there is an overall social benefit which outweighs the loss of GQAL in this instance.

2. *“That the community would experience significant adverse economic, social or environmental impacts if the MCU proposal was not to proceed”*

The community would not suffer any adverse economic, social or environmental impacts if the application was not to be approved.

Consequently, it is concluded that there is an overriding community need for the development.

4. SUFFICIENT GROUNDS

Section 326 of the *Sustainable Planning Act* (2009) states that an assessment managers decision must not conflict with a relevant instrument (the Mackay City Planning Scheme in this instance) unless there are sufficient grounds to justify the decision. As in this instance, the proposed development conflicts with the Mackay City Planning Scheme, it must be demonstrated that sufficient grounds exist if the proposed development is to be approved.

The use of the term ‘sufficient’ with respect to ‘grounds’ was established in *Grosser v Council of the City of Gold Coast* (2001) 117 LGER 153 at [50] in that they are matters that could establish a positive benefit that would not otherwise be achieved and which thereby justifies departure from the Planning Scheme.

In determining conflict, *Weightman v Gold Coast City Council* [2003] 2 Qd R 441, at 453, is used, specifically:

“In order to determine whether or not there are sufficient planning grounds to justify approving the application despite the conflict, the decision maker should:

1. *Examine the nature and extent of the conflict;*

2. *Determine whether there are any planning grounds which are relevant to the part of the application which is in conflict with the planning scheme and if the conflict can be justified on those planning grounds; and*
 3. *Determine whether the planning grounds in favour of the application as a whole are, on balance, sufficient to justify approving the application, notwithstanding the conflict”.*
1. *Examine the nature and extent of the conflict*

It has been demonstrated throughout this report that the use being applied for is not a ‘Rural Activity’ or a ‘Rural Industry’ as defined in the Mackay City Planning Scheme. Instead, the proposed use is more akin to an industrial use/activity. Hence, the proposal involves a non-rural use in the rural zone which does not serve the surrounding rural locality and in general, has very little if any nexus with the agricultural sector of the Mackay Region.

2. *Determine whether there are any planning grounds which are relevant to the part of the application which is in conflict with the planning scheme and if the conflict can be justified on those planning grounds*

As has been demonstrated throughout this report, it is not considered that any planning grounds of sufficient relevance exist that would justify approving the application despite the conflict with the Mackay City Planning Scheme.

In addition to the above, the following are potential grounds taken from *Statutory Guideline 05/09 - Sufficient Grounds for Decisions that Conflict with a Relevant Instrument*. The guideline outlines five grounds to assist in determining if there are sufficient grounds to make a decision that conflicts with a relevant instrument. It is noted these five grounds are not exhaustive.

1. The Relevant Instrument (The Mackay City Planning Scheme) is out of Date:

Given the progress of the Draft Mackay Region Planning Scheme, there is an argument that the current Mackay City Planning Scheme may be out of date. However, the Mackay City Planning Scheme has always encouraged industrial use in industrial zones and the Draft Mackay Region Planning Scheme takes a similar approach. Hence, it is not considered that the Mackay City Planning Scheme is out of date.

2. The Relevant Instrument is incorrect:

There is no evidence to suggest this is the case.

3. The Relevant Instrument Inadequately Addresses Development:

There is no evidence to suggest this is the case.

4. Relevant Instrument does not Anticipate Specific or Particular Development:

There is no evidence to suggest this is the case.

5. There is an Urgent Need for the Proposal:

It has not been demonstrated within the planning report, nor is it considered that there exists an urgent need for the proposal.

3. *Determine whether the planning grounds in favour of the application as a whole are, on balance, sufficient to justify approving the application, notwithstanding the conflict”*

It is argued that there are no planning grounds for the proposed use to operate from the subject site for the following reasons:

- There are no matters that establish a positive benefit that would not otherwise be achieved without the development which thereby justifies departure from the Planning Scheme.
- The economic benefit to the Mackay Region generated by the proposed use is not sufficient enough to justify departure from the Planning Scheme.
- The proposed use is not a ‘Rural Activity’ or a ‘Rural Industry’ as defined in the Planning Scheme and is more akin to an industrial activity which the planning scheme encourages on industrial zoned land.
- Continued use of the operation represents inappropriate development on and further encroachment into rural zoned land.
- There is sufficient vacant, developed industrial land available within the Mackay Region in which the proposed use could be more appropriately located on.

Continued operation from the subject site by the business does not result in it capitalising upon or contributing to the efficient and equitable industrial infrastructure.

5. PLANNING SCHEME CONTRIBUTIONS POLICIES

As the use is undefined, the infrastructure charge is to be determined by Council. As this use is similar in nature and scale to that of DA-2013-305, it is recommended that a similar methodology for the calculation of infrastructure charges be used in this instance.

DA-2013-305

The infrastructure charge for DA-2013-305 was calculated based on the GFA and impervious area associated with the development. In addition to and in accordance with Council’s Administrative Policy 38, this amount was discounted due to the fact that the site is not connected to full urban services. This resulted in a charge of \$16,250.

DA-2013-263

Using this methodology, the proposed development does not include any GFA, although has a total use area of 19,980m². In accordance with Council's adopted Infrastructure Charges Resolution, 'impervious area' is defined as:

“an area within a site which does not allow natural infiltration of rainfall to the underlying soil and the majority of rainfall would become runoff (i.e. roadways, car parks, footpaths, roofed area, hardstand areas (sealed and unsealed), compacted and other such areas”

It is considered that approximately half of the use area being applied for would be impervious given that it is hardstand and/or compacted areas. This would result in an infrastructure charge of \$99,900 (19,980m²/2 x \$10). As per DA-2013-305 and in accordance with Administrative Policy 38, a discount is also applicable due to the fact that the site is not connected to the full range of urban services. This results in an applicable charge of \$46,382.14 (\$99,990 x \$13,000/\$28,000) (refer Attachment D – Infrastructure Charges Notice). This charge is higher than that imposed on DA-2013-305 due to the larger impervious area associated with this development.

6. INFRASTRUCTURE CONSIDERATIONS

Nil

7. SUBMISSIONS

The application was publicly notified in accordance with the requirements of the *Sustainable Planning Act (2009)*, and as a result of this process, two properly made submissions were received.

The principle concerns raised within the submissions are summarised and discussed below.

1. Amenity (Dust)

One of the submissions raised concerns with regards to the amount of dust generated by the use and the impact this has on adjacent sensitive uses.

Summary of Applicant's Response:

“The excessive and uncontrolled dust emissions caused by activities on the subject land as well as smoke and particulate matter from the self-combustion of stockpiled green waste on the subject land currently impact on residences located downwind from the property. The dust not only includes aerosol from topsoil and other extracted materials, but aerosol from the crushing and screening of demolition waste such as concrete and other similar materials. The inhalation of these aerosols is hazardous to human health as well as being an eyesore and a source of property damage. It is evident from the photographs taken (Refer to Attachment B) that these pollutants are occurring well above a safe level. The origin of concrete crushed onsite is unknown and it is not demonstrated that materials crushed are certified as free of asbestos and other hazardous contaminants”.

Officers Comments:

It is questionable whether conditions that are reasonable and/or do not require onerous supervision could be imposed that would mitigate this issue. Some of the conditions of approval have been included in an attempt to mitigate the dust issue (see conditions 10, 11, 17 & 20), although a report prepared by a suitably qualified professional would be required to conclusively demonstrate specific requirements.

2. Amenity (Noise)

One of the submissions raised concerns with regards to the amount of noise outside normal hours that is generated by the proposed use.

Summary of Applicant's Response:

“Excessive noise occurring within hours that are incompatible with the surrounding area (in conflict with adjacent residences) has been identified to Council years in advance of the proposed development as causing detriment to the health, wellbeing and financial livelihood of the occupants of residences in close proximity to the development. Despite this, it is apparent that within a four year period none of these matters could be rectified by the developer, nor could Council demonstrate the successful enforcement to control the noise pollution problem. It must be demonstrated that the proposed development, should it go ahead will not continue to impact upon residences and the amenity of the surrounding area. Conditions of any such approval should include periodic noise monitoring to ensure that noise pollution resulting from the development is addressed”.

Officers Comments:

It is considered that this issue could be dealt with through the imposition of reasonable and relevant conditions.

3. Impact on Adjacent Farm Land

Both submissions raised concerns in relation to flooding.

Summary of Applicant's Response:

“As my farm is situated adjacent to the above mentioned land, I am concerned in the event of a flood causing erosion from the excavation of this property which has already proven disastrous in the 1958 flood. Their stockpile of green waste etc. could be carried by flood waters onto my property causing irreparable damage”.

“The subject land is known to be subject to flooding from the Pioneer River, is identified as an area of hazard in the above overlays and is located in the path of overland flows. The activities described above significantly increase the risk of flooding to the subject land and adjacent land through storm tide tidal inundation from the Pioneer River; upstream flooding resulting from rainfall and the obstruction of overland flows”.

Officers Comments:

The submitters concern is a valid planning argument in that there are provisions to prevent impacts on adjacent properties contained within the Mackay City Planning Scheme and Draft Mackay Region Planning Scheme (see Planning Assessment section).

4. Combustion of Green Waste

One of the submissions raised concerns with regards to the frequency and danger caused by the self-combustion of green waste stockpiles.

Summary of Applicant's Response:

“The stockpiling of large and disorderly piles of green waste against the western boundary and the regular self-combustion of green waste currently occurs within the State Government's Potential bushfire impact buffer. This causes a significant potential both for the uncontrolled spontaneous combustion of green waste and for the spread of fire to the adjacent cane farms and the nearby residences. This presents a severe risk to both life and property that is completely unacceptable. The practice of stockpiling large stockpiles of green waste with the potential to self-combust should not be allowed to continue within the proximity of surrounding cane farms and residences”.

Officers Comments:

It is considered that this issue could be dealt with through the imposition of reasonable and relevant conditions.

5. Impact on Existing Infrastructure

One of the submissions raised concerns with regards to the proposed uses potential impact on adjacent infrastructure.

Summary of Applicant's Response:

“Potentially unreported collisions of heavy vehicles and machinery used by the development with unprotected support pylons of the rail bridge and the high risk of further collisions. Stockpiling of materials within the road and rail reserves and immediately adjacent the rail bridge”.

Officers Comments:

The impacts on adjacent infrastructure have been appropriately conditioned by the Department of State Development, Infrastructure and Planning.

6. Impact on the Environment

One of the submission against the proposal raised a concern that the proposed use would affect the value of their property.

Summary of Applicant's Response:

“Illegal dumping of uncontrolled vacuum truck waste on the road reserve and rail reserve at night time (outside normal business hours) when the gate to the subject land

is shut and locked (Refer to Attachment C). The dumped material is uncontrolled and contains rocks and foreign objects, waste from drains and includes possible contaminants, making it unsafe to maintain these areas. The runoff from these materials through overland flows leads into the Pioneer River and wetlands. The major excavation of an area of the land that is 250 m long, approximately 60 m wide at its widest point and 6 m deep (visible as below the existing water table) (Refer to Attachment C). The dumping of uncontrolled vacuum truck waste directly into the exposed aquifer in the excavated area. The dumped material is uncontrolled and contains foreign objects, waste from drains and industrial and urban sources and includes a range of possible contaminants. These contaminants are being released directly into and contaminating the groundwater. The use of construction waste and demolition waste, including concrete and other materials (possibly example white goods and metalliferous waste) of an unknown origin as fill material. This has included large pieces of concrete (up to 1 m in diameter) and timber treated with CCA (copper chromium arsenate). Uncontrolled fill and dumped material has introduced noxious and other weeds to surrounding properties”.

Officers Comments:

It is considered that this issue could be dealt with through the imposition of reasonable and relevant conditions.

8. RESOURCES IMPLICATIONS

Nil, with the exception of potential costs involved if an appeal is lodged.

9. RISK MANAGEMENT IMPLICATIONS

Nil, with the exception of potential costs involved if an appeal is lodged.

10. CONSULTATION

External

A formal Council briefing was held on 15 July 2014 in which the submitters presented their concerns to Council. All of the points raised within this briefing session have already been outlined in the submission summary above and as a result, do not need to be reiterated again here.

King & Co are representing Council in the court appeal. This appeal is in abeyance pending the outcome of this application. King & Co are aware of this application and have advised that a limited time approval is appropriate.

Internal

The application was presented to the DART meeting on 06/08/2013. The outcomes of the meeting were that the application could be approved with a seven year currency period. The application was to be bought back to DART if submissions were received.

The application was brought back to the DART meeting on 05/06/2014. The outcomes of the meeting were that the Site has a long history of not complying with conditions of approval. It is considered that any approval would be required to apply strict conditions to control operations and amenity impacts. Confirmed that any conditions would need to be followed up by compliance action as a matter of course of the history and that a report to Council is required on this application.

11. CONCLUSION

The proposed Undefined Land Use (Concrete Crushing and Recycling, Green Waste Stockpiling and Mulching and Soil Conditioning/Mixing) has been assessed in accordance with s314 of the *Sustainable Planning Act (2009)* and based on planning grounds, the application should be refused as:

- It conflicts with numerous sections of the Mackay City Planning Scheme; and
- It is questionable whether reasonable conditions that do not require onerous supervision from Council could be imposed to mitigate the issues emanating from the current operation.

However, Council has agreed, in principle, to approving this application during mediation on the appeal in early 2013. In relation to this, it is considered unreasonable of Council to change its earlier advice in relation to this application as the applicant has undertaken all of the steps requested by Council throughout the mediation process. It is also worthy to note that Council has recently approved a similar use some 400m to the east (DA-2013-305). This use is of a similar size, nature and generates similar impacts. Hence, it is recommended that the application be approved based solely on the agreements reached during mediation.

Officer Recommendation

- A. THAT Council approve the Undefined Land Use (concrete crushing and recycling, green waste stockpiling and mulching and soil conditioning/mixing) at Lot 22 Old Foulden Road, FOULDEN, more formally described as Lot 22 on SP220927, subject to the following conditions:

1. Plan of Development

The approved Undefined Land Use (Concrete Crushing and Recycling, Green Waste Stockpiling and Mulching and Soil Conditioning/Mixing) must be completed and maintained generally in accordance with the Plan of Development (identified in the Table below) and supporting documentation which forms part of this application, except as otherwise specified by any condition of this approval.

Drawing Number	Name of Plan	Rev.	Prepared by	Date
DPA-0235-SK01	Overall Site Plan	D	DPA	04.07.13
DPA-0235-SK02	Overall Site Plan	D	DPA	04.07.13

DPA-0235-SK03	Approval Delineation Diagram	C	DPA	04.07.13
DPA-0235-SK04	Coastal Hazards Site Overlay	B	DPA	04.07.13
DPA-0235-SK05	Potential Strategic Cropping Land Site Overlay	B	DPA	04.07.13

2. Compliance with Conditions

The applicant must have complied with all of the conditions of approval contained within this decision notice within three (3) months from the date of this approval.

3. Conflict between Plans and Written Conditions

Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written condition(s) will prevail.

4. Notice of Intention to Commence the Use

Upon completion of all of the conditions of approval contained within this decision notice, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use (please see attached notice for your completion).

5. Damage

The developer is responsible for the repair of any damage that is caused to Council's infrastructure as a result of the construction works associated with the proposed development. Council must be notified immediately and will make the decision as to who will carry out the rectification works and the timing for the completion of those works.

6. Maintenance of Development

Maintain the approved development (including landscaping, carparking, driveways and other external spaces) in accordance with the approved drawing(s) and/or documents, and any relevant Council engineering or other approval required by the conditions.

7. Compliance with Council Standards

All design and construction for the development must be in accordance with Council's Policies, Engineering Design Guidelines, Standard drawings and standard specifications.

8. Currency Period

The development permit for Undefined Land Use (Concrete Crushing and Recycling, Green Waste Stockpiling and Mulching and Soil Conditioning/Mixing) will expire on 31 December 2019.

9. Environmental Management

The development must comply with the following environmental management plans:

- a) Stockpile Management Plan;
- b) Air Quality Management Plan;
- c) Soil Quality Management Plan;
- d) Noise Management Plan;
- e) Waste Management Plan;
- f) Fuel Storage Management Plan;
- g) Adverse Weather Management – Emergency Response Plan;
- h) Fire Management – Emergency Response Plan;
- i) Spill Management – Emergency Response Plan;

10. Environmental Auditing

An environmental audit using the ‘Environmental Compliance Audit Spreadsheet’ prepared by GHD and dated 2013 must be completed each quarter. A copy of the completed spreadsheet must be provided to Council within two (2) weeks of completion of the audit with auditing to be completed on the 30th of January, April, July and October.

11. General Amenity Provision

The use must be managed so that the amenity of the area is not detrimentally affected, through the:

- a) transport of materials, goods or commodities to or from the subject site;
- b) appearance of any building, works or materials;
- c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; or
- d) presence of vermin

12. Hours of Operation

Noise generating activities may operate only between the hours of 7am to 6pm Monday to Saturday excluding public holidays.

13. Ponding and Diversion of Stormwater

Ponding of stormwater resulting from the development must not occur on adjacent sites and stormwater formerly flowing onto the site must not

be diverted onto other sites. The site shall be graded so that it is free draining.

14. Erosion and Sediment Control

The development must comply with the erosion and sediment control measures outlined in the Revised Stormwater Management Plan, and the Site Based Management Plan, both prepared by GHD, dated July 2013.

15. Stormwater Management Plan

The development must comply with the Revised Stormwater Management Plan, prepared by GHD and dated July 2013.

16. Internal Road

A gate, grid and associated signage must be installed as detailed on the proposal plans.

17. Circulation Areas

The circulation areas (identified as the haulage road on the approved plans) to the west of the north-south rail line must be sealed to a recycled bitumen/stabilised road base, or other similar and suitable surface approved by Council.

18. Extent of activities

The extent of the activities is confined to the area 40m outside (landward) of the Highest Astronomical Tide line as shown on the approved plan. This line is to be permanently marked through a bollard barrier (or similar as approved by Council) for the full length of the site from the Glenella Connection road to the western boundary.

19. Stockpiling Height

Unless otherwise approved by Council in writing, the maximum height of stockpiles permitted on the site is five (5) metres.

20. Location of the Screening Plant

The screening plant shall remain a minimum of 300m from the nearest dwelling to the north-west at all times.

21. Site Landscaping

A landscape screen must be planted within the site on the western side of Glenella Connection Road. This landscaping must start at the boundary of the site at the intersection of Old Foulden Road and Glenella Connection Road and stretch south for a minimum length of 200m. This

landscaping may comprise a strip the full length, or feature gardens at regular intervals or a boulevard-style row of suitable trees.

22. Landscape Plan Required

A detailed landscaping plan must be prepared by a qualified landscape designer and must be submitted with operational works approval application. The plan must show for all areas identified on the approved plan of development the following:

- a) landscape specification of sufficient detail so that landscape works are to be carried out;
- b) plant schedule detailing number of plants, species, pot size and height at planting;
- c) details of soil and mulch types, including depths, areas of turf, garden edges and paving finishes; and
- d) the details of the irrigation system.

23. Rehabilitation

Within three (3) months of the cessation of the use, the site must be rehabilitated to a standard satisfactory to Council (i.e., level, all stockpiles removed, grassed etc.).

24. Design Drawings

Design drawings must be prepared and submitted to Council for approval. The drawings must show how the runoff from the development is directed to stormwater quality treatment area as detailed in the GHD Revised Stormwater Management Plan and Site Based Management Plan.

B. THAT the applicant be provided with the following Assessment Manager Advice:

1. Local Laws

The approved development must also comply with Council's Local Laws under the Local Government Act 1993 from time and other controls.

2. Hours of Work

It is the applicant/owner's responsibility to ensure compliance with Section 440R of the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause audible noise (including the entry and departure of heavy vehicles) between the hours of 6:30pm and 6:30am from Monday to Saturday and at all times on Sundays or Public Holidays.

3. Dust Control

It is the applicant/owner's responsibility to ensure compliance with Section 319 General Environmental Duty of the Environmental Protection Act 1994, which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

4. Sedimentation Control

It is the applicant/owner's responsibility to ensure compliance with Chapter 8, Part 3C of the Environmental Protection Act 1994 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

5. Noise during Construction and Noise in General

It is the applicant/owner's responsibility to ensure compliance with Chapter 8, Part 3B of the Environmental Protection Act 1994.

6. General Safety of Public during Construction

It is the principal contractor's responsibility to ensure compliance with Section 31 of the Workplace Health and Safety Act 1995. Section 31(1)(c) states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace are safe and without risk of injury or illness to members of the public at or near the workplace.

It is the responsibility of the person in control of the workplace to ensure compliance with Section 30 of the Workplace Health and Safety Act 1995. Section 31(1)(c) states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

7. Contaminated Land

It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Environmental Protection Agency, Contaminated Land Section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.

8. Adopted Infrastructure Charges Notice

Pursuant to the Sustainable Planning Act 2009 and the State Planning Regulatory Provision (adopted charges) an Infrastructure Charges Notice relates to this Development Permit, and accompanies this notice.

Prior to making payment please contact Mackay Regional Council, Development Assessment to establish if any Development Incentive Policies apply to the development at the time of the payment will be made.

Council Resolution

THAT the matter be referred back to the Chief Executive Officer.

Moved Cr Perkins

Seconded Cr Jones

CARRIED

8.7 POLICY ON THE VOLUNTARY MECHANISM FOR STORMWATER QUALITY MANAGEMENT

Author **Manager Strategic Planning**

Purpose

To adopt the policy on the voluntary mechanism for stormwater quality management.

Background/Discussion

Urban stormwater run-off contributes to poor water quality in waterways. This can harm aquatic ecosystems and poses a threat to the waterway's environmental values.

Council has been working towards improving the quality of urban stormwater since the preparation of a scoping study in 1999. An Urban Stormwater Quality Management Plan (USQMP) for Mackay was adopted in 2006 and associated stormwater quality objectives were contained in the Mackay City Planning Scheme. These objectives were revised in 2009 and 2013.

The *State Planning Policy* (SPP) July 2014 requires that the planning, design, construction and operation of development should be undertaken in a manner that protects environmental values and maintains or enhances water quality. The policy on the voluntary mechanism for stormwater quality management relates to the water quality objectives for the operational phase of development.

The application of the SPP requirements for water quality is triggered by the following development assessment requirements:

- A material change of use for urban purposes that involves a land area greater than 2,500 m² that:

- Will result in an impervious area greater than 25% of the net developable area, or
- Will result in six or more dwellings, or
- Reconfiguring a lot for urban purposes that involves a land area greater than 2,500 m² and will result in six or more lots, or
- Operational works for urban purposes that involve disturbing more than 2,500 m².

The SPP design objectives are becoming difficult to achieve, and the ongoing maintenance costs of individual systems on each development site requires costly maintenance, with some water quality outcomes achieved through smaller devices questionable.

The voluntary mechanism for stormwater quality management has been developed to improve the efficiencies of developments' stormwater quality management requirements through more cost effective alternative solutions. The mechanism is viewed as a locally appropriate approach to water quality management requirements for development that reflects the State Planning Policy's objectives.

The mechanism provides an alternative to achieving the development's on-site operational phase stormwater quality objectives via regional water quality improvements, including regional wetlands, rehabilitation of waterways, improved on-farm practices, water quality monitoring, education and other initiatives to improve stormwater quality run-off. Depending on the receiving environment, developments may, on application, be able to transfer part or all of their operational phase stormwater quality management requirements to regional stormwater quality solutions.

Developments, where the voluntary mechanism has been applied, will still need to achieve their construction phase stormwater quality objectives and manage their stormwater quantity in accordance with the State Planning Policy, Planning Schemes and the Queensland Urban Drainage Manual.

The benefits of implementing a policy on the voluntary mechanism for stormwater quality management include:

- Reduced loss of developable land.
- More cost effective implementation method, whereby constructed wetlands can be located in existing flood plain zones which are likely to be former wetland areas prior to rural development (restoring natural systems).
- Multiple outcomes (stormwater quality, revegetated waterways, linear open spaces, restoration of weed infested floodplains etc.).
- Avoids poorly integrated local stormwater quality solutions in new developments.
- Reduced lifecycle costs for stormwater quality management through a reduced number of distributed assets.

Participation in the stormwater quality mechanism is voluntary and assessment on the ability to achieve alternative solutions will be subject to application. The policy will be reviewed on a regular basis to ensure that the policy is leading to cost effective, improved water quality outcomes for the region.

Consultation and Communication

There has been extensive consultation and collaboration on the policy between the Urban Development Institute of Australia (UDIA), Reef Catchments, and Council officers. The Department of Environment and Heritage Protection (DEHP) and the Mackay Conservation Group have also been consulted on the policy. A number of briefings have been held with the Strategic Leadership and Performance Team and Council.

A Development Engineering information bulletin and media release / MyMackay article will be issued following the adoption of the policy on the voluntary mechanism for stormwater quality management.

Resource Implications

The voluntary mechanism for stormwater quality management is a means of complying with the *State Planning Policy* (SPP) and also allows for a coordinated approach to delivering targeted water quality outcomes throughout the region.

Alternative solutions, including regional wetlands and other initiatives to improve stormwater quality run-off will be funded from payments received where the voluntary mechanism has been applied. An internal working group will oversee the implementation of projects funded through the alternative mechanism for stormwater quality.

Risk Management Implications

Problems have been encountered in the design, construction and operation of on-site stormwater quality improvement measures. The problems are resulting in systems which may not be achieving the desired objectives, are unattractive and in some situations take up land that may have a better use.

Maintenance of stormwater quality improvement measures is essential as an asset can quickly lose its ability to function effectively and/or become a detriment to the surrounding environment without effective maintenance. Regional systems and other initiatives to reduce stormwater quality run-off, will result in longer term reduced maintenance costs compared to small systems. Funding of maintenance is a key consideration for any new water quality asset being created.

Implementation of regional systems is subject to detail designs, which may result in higher construction and maintenance costs. Contingencies have been assumed in the calculation of the rates to reduce the risk of unforeseen costs. The take-up and effectiveness of alternative initiatives to reduce stormwater quality run-off, such as improved farm practices, can only be determined through implementation of pilot projects and ongoing water quality monitoring.

The policy will be reviewed on a regular basis to ensure that the alternative mechanism for stormwater quality monitoring remains a cost effective alternative to on-site treatment.

Conclusion

The voluntary mechanism for stormwater quality management will enable developers to apply for alternative mechanisms to on-site treatment to achieve their stormwater quality objectives. The quantum of on-site treatment that can be exchanged for regional solutions will depend on the receiving environment. The alternative solutions will form a coordinated approach to delivering targeted water quality outcomes throughout the region and is expected to be more cost effective and reduce long term maintenance costs while still achieving the State Planning Policy's water quality objectives.

Officer's Recommendation

THAT Council adopt the policy in the voluntary mechanism for stormwater quality management and associated mapping.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Perkins

Seconded Cr Morgan

CARRIED

9. CONSIDERATION OF COMMITTEE REPORTS:

Nil

10. RECEIPT OF PETITIONS:

Nil

11. TENDERS:

11.1 MRC 2014-075 CEMETERY ROAD TRUNK WATER MAIN REPLACEMENT

File No MRC 2014-075 Cemetery Road Trunk Water Main Replacement
Author Manager Infrastructure Delivery

Purpose

To present to Council for approval, tenders submitted for MRC 2014-075 Cemetery Road Trunk Water Main Replacement.

Background/Discussion

The Nebo Road DN450 diameter Trunk Water Main (TWM) was built in 1937 and is located beneath the pavement of the northern traffic lanes of Nebo Road. This water main is the primary source of water for the Mackay Central Business District (CBD). Proposed pavement upgrades by the Department of Transport and Main Roads (DTMR) to Nebo Road will potentially impact the pipe increasing the existing risk of failure which requires this main to be taken out of service. Out of three options considered for an alternative feed (i.e. Cemetery Road, Nebo Road and Paradise Street), the Cemetery Road alignment was the preferred option.

Construction of the trunk main is in two stages as shown in Figure 1.

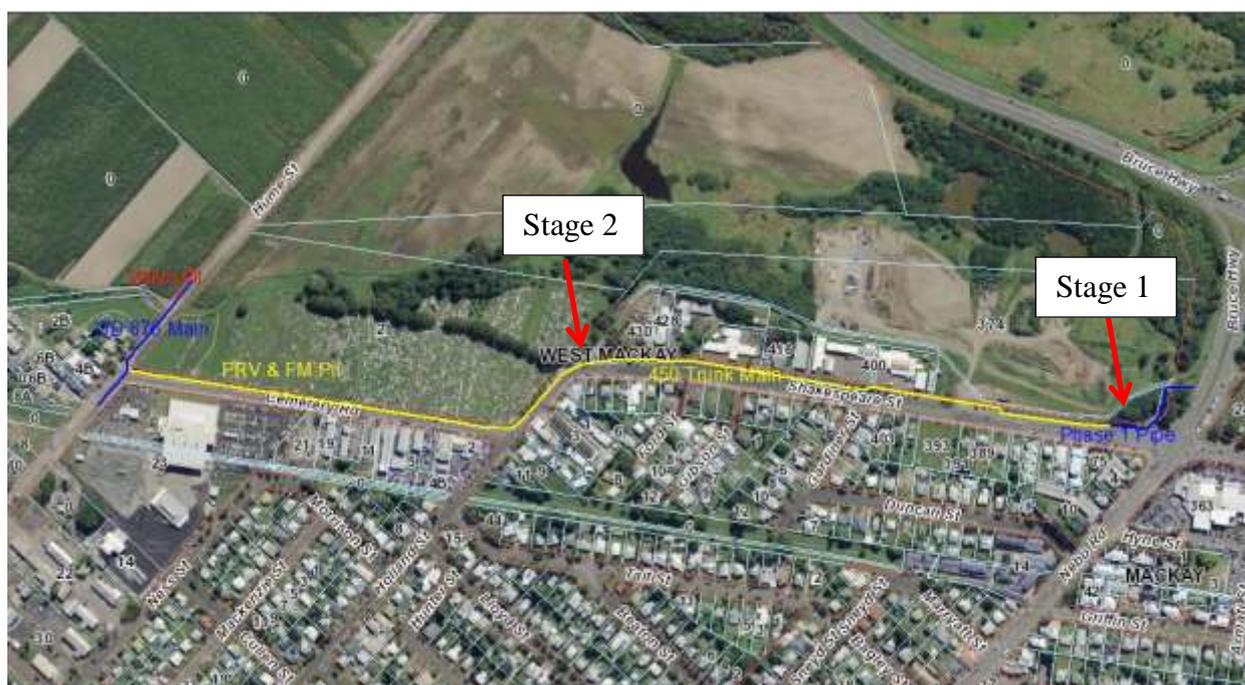


Figure 1 – Cemetery Road Trunk Water Main: Stages 1 and 2

Stage 1 construction works involved the crossing of Nebo Road on the northern side of Shakespeare Street. This portion of the works was brought forward due to proposed DTMR intersection works and was let as a separate tender which is nearing completion.

Stage 2 works involve the construction of 1.3km of Ø450mm trunk water main from Hume Street to Nebo Road (and connecting to Stage 1 works). The Project includes the construction of a new isolation valve pit in the existing 876mm OD MSCL trunk main in Hume Street and Pressure Reducing Valve/Flow Meter pit in Cemetery Road.

Mackay Regional Council issued tender documents seeking a suitable experienced and resourced contractor to construct the Stage 2 works.

Tenders were invited on 10 May 2014, via Council's website and advertised locally in the Daily Mercury.

The following submissions were received by the closing time of 10.00am on Tuesday, 10 June 2014:

- | | |
|-------------------------------------|--|
| • CES Civil | Townsville Company |
| • Doval Constructions (Qld) Pty Ltd | Brisbane Based Company – Mackay Office |
| • G & MA Lemura Pty Ltd | Mackay Based Company |
| • J & S Andrews Pty Ltd | Townsville Based Company |
| • Naric Pty Ltd | Dinmore Based Company |
| • Roebuck Civil Pty Ltd | Cannonvale Based Company |

An initial compliance check was conducted on the 13 June 2014 to identify submissions that were non-conforming with the immediate requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information.

All submissions were progressed through to the Qualitative Criteria Assessment on the basis that all terms and conditions and mandatory requirements of the RFT had been met.

During the Evaluation, tenderers were assessed against the nominated Qualitative Criteria. The weighting attributed to each Qualitative Criteria was:

- | | |
|--|-----|
| a) Relevant Experience | 25% |
| b) Key Personnel Skills and Experience | 25% |
| c) Tenderers' Resources | 15% |
| d) Demonstrated Understanding | 25% |
| e) Local Content | 10% |

The tendered lump sum prices are listed below, excluding GST:

- | | |
|-------------------------------------|----------------|
| • CES Civil | \$1,417,067.00 |
| • Doval Constructions (Qld) Pty Ltd | \$1,684,263.70 |
| • G & MA Lemura Pty Ltd | \$1,509,897.13 |
| • J & S Andrews Pty Ltd | \$1,894,700.00 |

- Naric Pty Ltd \$2,130,030.00
- Roebuck Civil Pty Ltd \$1,483,167.16

The Qualitative Criteria Assessment was carried out by the Evaluation Panel on 20 June 2014 with the Evaluation Panel scoring the tenders according to the evaluation matrix.

All applicants were assessed against the Qualitative Selection Criteria. Specific criteria were weighted according to their importance as perceived and agreed by the Evaluation Panel. Relative weightings were published with the RFT.

Tender Information Requests (TIR) were issued to CES Civil and Roebuck Civil Pty Ltd. CES Civil was requested to provide additional information in regards to the site personnel and relevant experience. The relevant experience detailed projects commenced prior to February 2014, when CES Civil was registered as a company. A further TIR was then issued requesting information regarding this fact. CES Civil responded detailing the division of Complete Environmental Solutions and CES Civil forming their own company.

The Evaluation Panel reviewed the TIR responses and finalised scoring. Based on the scores from the evaluation of the Qualitative Criteria, Roebuck Civil Pty Ltd and G & MA Lemura Pty Ltd were identified as the best ranked tenderers. The combined price and qualitative scores show Roebuck Civil Pty Ltd as the preferred tenderer slightly ahead of G & MA Lemura Pty Ltd.

Based on the assessment of the combined price and qualitative scores, Council issued a TIR to Roebuck Civil Pty Ltd as the highest ranked tenderer to confirm their submitted price and nominate any potential saving that may be available to Council in accordance with clause 17.3 of the Conditions of Tender.

Roebuck Civil Pty Ltd responded with a revised methodology and discount offered by their suppliers which resulted in a cost saving to Council. Their adjusted price offered is \$1,416,605.78 (excluding GST)

The evaluation of the tender was conducted by:

- Senior Engineer – Infrastructure Delivery
- Project Engineer – Infrastructure Delivery
- Contracts Officer – Procurement and Plant

The Evaluation Panel recommends Roebuck Civil Pty Ltd is awarded the contract as per the submission and tender information requests which represent a value for money outcome to Council.

Consultation and Communication

Consultation was conducted between Infrastructure Delivery and other Programs within Water Services and other Council Departments through the course of project development, which included Water Network Operations for the project scope,

Technical Services for the pipeline alignment and Procurement and Plant through the Tender process.

Resource Implications

The funding for these works is in the WWS Water Capital Budget 2014/15 – WMT - Cemetery Road DN450, with a 2014/2015 budget of \$2,551,904.

Description	Amount	Notes
WMT - Cemetery Rd DN450		
Expenditure to Date	\$155,866	Including Committals (for Stage 1 Construction)
Contract Price	\$1,416,605.78	Roebuck Civil Pty Ltd
Provisions	\$235,000	Approximately 15% of Construction Costs
Council's below the line costs (Owners Cost)	\$240,000	Survey, engineering supervision, consultation and as constructed plans
Estimated Cost of Project	\$2,047,471.78	
BUDGET		
Budget for 2014/2015	\$2,551,904	Original Business Case budget
BALANCE	\$504,432.22	Forecast project saving

Risk Management Implications

The need to construct the Cemetery Road pipeline is driven by concerns with regard to impact of proposed DTMR Nebo Road pavement works on the reliability of the existing trunk main that is located under the North bound traffic lane. The risk to this critical trunk water main asset during the road works in these areas is due to potential direct physical damage or construction loading increasing risk of failure of the pipe. A burst trunk water main would cause significant damage to the road and could cause a vehicle accident. Nebo Road is a major arterial highway carrying a high traffic load including a high number of heavy vehicles. Pipe failure of this main would result in extensive repair costs, significant disruption to traffic and impact MRC customers through shut-downs to effect repairs.

Conclusion

That awarding the contract to Roebuck Civil Pty Ltd represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council based on their demonstrated understanding of Council's requirements.

Officer's Recommendation

THAT Council award tender MRC 2014-075 Cemetery Road Trunk Water Main Replacement to Roebuck Civil Pty Ltd for the Lump Sum price of \$1,416,605.78 (excl GST).

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Gilbert**Seconded Cr Bonanno****CARRIED****11.2 MRC 2014-071 MURRAY CREEK CAUSEWAY UPGRADE - PILE DRIVING**

File No MRC 2014-071 Murray Creek Causeway Upgrade – Pile Driving
Author Manager Civil Projects

Purpose

To present to Council tenders submitted for MRC 2014-071 Murray Creek Causeway Upgrade – Pile Driving.

Background/Discussion

These works are the first stage in the construction of a new bridge over Murray Creek. The piling works will be contracted due to the specialised nature of the works and the bridge super structure and approaches will be constructed by council's day labour crew.

Mackay Regional Council issued a Request for Tender (RFT), seeking submissions from suitably experienced and resourced contractors to drive piles associated with the construction of a bridge over Murray Creek, Mt Ossa.

Tenders were invited on the 31 May 2014, via Council's website and advertised locally in the Daily Mercury.

The following submissions were received by the closing time of 10.00am Thursday 26 June 2014:

- Dempsey Australia Pty Ltd Mackay Based Company
- DID Piling Pty Ltd Cooper Plains Based Company
- Ezibore Pty Ltd Emu Park Based Company
- Giles Contractors Pty Ltd Mackay Based Company
- NQ Civil Contractors Pty Ltd Deeragun Based Company

An initial compliance check was conducted on the 4 July 2014 to identify submissions that were non-conforming with the immediate requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

All submissions were progressed through to the qualitative criteria assessment on the basis that all terms and conditions and mandatory requirements of the RFT had been met.

During the evaluation, tenderers were assessed against the nominated qualitative criteria. The weighting attributed to each qualitative criteria was:

- Relevant Experience 20%
- Key Personnel Skills and Experience 20%
- Demonstrated Understanding 20%
- Tenderers' Price 30%
- Local Content 10%

The tendered schedule of rates prices are listed below, excluding GST:

- Dempsey Australia Pty Ltd \$483,650.00
- DID Piling Pty Ltd \$295,272.00
- Ezibore Pty Ltd \$543,019.00
- Giles Contractors Pty Ltd \$352,630.00
- NQ Civil Contractors Pty Ltd \$489,420.00

The qualitative criteria assessment was carried out by the evaluation panel on 15 July 2014 with the evaluation panel scoring the tenders according to the evaluation criteria.

Tender Information Requests (TIR) were issued to all tenderers. Dempsey Australia Pty Ltd, DID Piling Pty Ltd, Ezibore Pty Ltd and NQ Civil Contractors Pty Ltd were issued TIR's requesting confirmation of pricing for items included in the schedule of rates that each contractor did not include. All responses were received within the relevant timeframes.

A TIR was issued to Giles Contractors Pty Ltd regarding their methodology and the construction of the second platform on the northern side. Giles Contractors Pty Ltd original submissions allowed for one platform to be constructed at a time with Council to construct the headstock for the southern side after the piles had been placed. Giles Contractors Pty Ltd responded within the relevant time frame.

Based on the TIR response, including confirmed prices for all items listed on the schedule of rates the re-measurable prices are listed below excluding GST:

- Dempsey Australia Pty Ltd \$490,290.00
- DID Piling Pty Ltd \$337,110.00
- Ezibore Pty Ltd \$636,519.00
- Giles Contractors Pty Ltd \$359,208.47
- NQ Civil Contractors Pty Ltd \$489,420.00

The evaluation panel reconvened on the 22 July 2014 to review the responses and finalise scoring. Based on the combined price and qualitative scores from the evaluation, the preferred tenderer was Giles Contractors Pty Ltd with DID Piling Pty Ltd ranked in second position.

Both tenderers are deemed to have the experience and capacity to complete the works to Council's satisfaction; however Giles Contractors Pty Ltd scored much higher in the overall qualitative criteria. The combined price and qualitative scores confirm Giles Contractors Pty Ltd as the preferred tenderer.

The evaluation of the tender was conducted by:

- Manager – Civil Projects
- Technical Officer – Civil Projects
- Contracts Officer – Procurement and Plant

Consultation and Communication

As part of the design phase the land owners who will be serviced by the new bridge were consulted to determine the size and height of the new structure.

Consultation was conducted between Technical Services, Civil Projects and Procurement and Plant prior to the Request for Tender being released.

Further discussions were held between Civil Projects and Procurement and Plant during the evaluation phase.

Resource Implications

MRC 2014-071 Murray Creek Piles		
Expenses		
Description	Amount	Notes
Expenditure to Date (includes previous financial years)	\$404,088.34	Bridge components, design, geotechnical works, survey, environmental management and property resumption.
Commitments	\$31,400.00	Design Consultant and Geotechnical consultant
Contract Price	\$359,208.47	Piling Works by Contractor
Provisions	\$75,000.00	10% of Construction Works estimate
Construction of Bridge and Approaches	\$550,000.00	Estimate of Day Labour Crew costs
Councils below the line cost	\$75,000.00	Survey, engineering supervision, consultation and as constructed plans
Cost to Complete	\$1,494,696.81	
Budget		

Description	Amount	Notes
2011/2012 Capital Budget	\$200,000.00	Adopted Budget Allocation
2012/2013 Capital Budget	\$200,000.00	\$800k Adopted Budget Allocation - \$600k Transfer to Reserves
2013/2014 Capital Budget	\$200,000.00	\$0 Adopted Budget Allocation - \$200k Transfer from Reserves
2014/2015 Capital Budget	\$500,000.00	Adopted Budget Allocation
2014/2015 Reserves	\$400,000.00	Funds Constrained in Reserves – Transfer \$400k to 14/15 budget as part of September 2014 budget quarterly budget review
Total Budget	\$1,500,000.00	
BALANCE	\$5,303.19	Forecast project saving

Risk Management Implications

Risks to Council for this project include seasonal, environmental and safety risks. Measures to manage and minimise these risks include highlighting and imposing compliance with safety and environmental legislative requirements and consideration of timing and construction methods. Tenderers have been made aware of the environmental, safety, and construction constraints to allow their costing and methodology to comply with risk control activities associated with the project, and therefore should significantly reduce the risks to Council.

The main environmental risk associated with this project is that the works are within a waterway and the contractor must obtain and comply with a Temporary Waterway Barrier Permit Self-Assessable Code WWBW02 as per the Department of Agriculture, Fisheries and Forestry.

The main safety risks associated with this project include working in an environment adjacent and within a waterway and the remote location of the site including limited phone service. Measures taken to minimise the risks are utilising experienced relevant contractors for the works and compliance with Workplace Health & Safety Legislation.

The goal is to have the project completed prior to the commencement of the wet season in December as the creek does flood and access is an issues. These piling works need to occur soon to allow sufficient time for the council day labour crew to complete the remainder of the bridge construction works.

The current project is estimated in line with the available budget allocation. If additional risks are identified and lead to further costs then additional funds are available in the Bridge Rehabilitation fund (\$400K) should they be required.

Conclusion

That awarding the contract to Giles Contractors Pty Ltd represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council

based on their experience, capacity and demonstrated understanding of Council's requirements.

Officer's Recommendation

THAT Council award tender MRC 2014-071 Murray Creek Causeway Upgrade – Pile Driving to Giles Contractors Pty Ltd for the amended Schedule of Rates price of \$359,208.47 (excl GST).

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Gilbert

Seconded Cr Bonaventura

CARRIED

12. CONSIDERATION OF NOTIFIED MOTIONS

Nil

13. LATE BUSINESS:

13.1 LEAVE OF ABSENCE - CR GILBERT

THAT Cr Gilbert be granted leave of absence for the Meetings on 24 September, 1 October, 8 October and 15 October 2014.

Moved Cr Jones

Seconded Cr Morgan

CARRIED

13.2 MACKAY RED CROSS

The Mayor advised that she presented to the Mackay Branch of the Red Cross a plaque to celebrate their 100 Year Anniversary this morning. The Mackay Red Cross Branch was the first Red Cross Branch to be established in Queensland and it is a testament to the dedication of its members the achievements that have occurred.

13.3 ANNOUNCEMENTS

The Mayor congratulated Cr Bonaventura on behalf of Council on becoming a Grandfather for the first time and wished the family all the best.

The Mayor welcomed the Director of Engineering & Commercial Infrastructure's Father and Mother to the Council Chambers today.

13.4 EVENTS

6th Annual Sleep Out

Cr Jones advised that last Friday night she was a special guest and Cr Gilbert was invited to MC the 6th Annual Sleep Out in the Mackay Region. Crs Bonaventura and Gilbert slept out overnight with over 50 other participants to raise the awareness of homelessness in Mackay and all funds raised would be donated to the Mackay Drop In Centre.

Cr Bonaventura also added that there was a high percentage of Council staff who participated in the Annual Sleep Out and this was to be congratulated.

Twilight City Imagine More

Cr Martin advised the "*Twilight City Imagine More*" free family event would be taking place in the Mackay City Centre, Wood Street on Saturday 16 August 2014 between 4 pm and 8 pm. A timetable of events can be found on Council's website.

Cr Bonanno wished to remind everyone to bring their smart phones to the Twilight City Imagine More event.

The Mackay Airport Beach Horse Racing Festival

Cr Bonanno congratulated the organisers of the Mackay Airport Beach Horse Racing Festival which was held on Saturday 9 August 2014 at the Mackay Harbour and advised that each year the event attracts more tourism opportunities to the region.

14. PUBLIC PARTICIPATION:

Nil

15. CONFIDENTIAL REPORTS:**15.1 CROWN APARTMENTS****Confidential****Council Recommendation**

THAT the matter be referred back to the Chief Executive Officer.

Moved Cr Walker**Seconded Cr Morgan****CARRIED**

Crs Martin and Perkins declared a Material Personal Interest (as per section 172 of the *Local Government Act 2009*) in relation to **Item 15.2** due to owning property in the Mackay City Centre and left the room at **10.36 am**, taking no part in the debate or decision of the meeting.

Voting then recorded as per usual.

15.2 MACKAY CITY CENTRE**Confidential****Council Recommendation**

THAT Council commission an iconic piece of public art at a cost of \$240,000 as detailed in this report; with public announcement to be made at the upcoming City Centre event and that the contract is awarded on this basis. Furthermore, that the three unsuccessful shortlisted artists be notified that they were not successful when the public announcement of the awarded artist is made following execution of the contract.

Moved Cr Bonanno**Seconded Cr Morgan****CARRIED**

10.37 am - **Crs Martin and Perkins** returned to the Meeting Chamber.

15.3 BOUNDARY ROAD NOTICES OF REALIGNMENT

Confidential

Council Recommendation

THAT Council approve the issuing of “Notices of Realignment” for properties on Boundary Road, Ooralea in accordance with future road reserve requirements detailed in plans A4-403 to A4-416.

Moved Cr Bonaventura

Seconded Cr Gilbert

CARRIED

16. MEETING CLOSURE

The meeting closed at 10.39 am.

17. FOR INFORMATION ONLY

17.1 DEVELOPMENT APPLICATION INFORMATION - 28.07.14 to 03.08.14

For council Information Only - No Decision Required

Development Applications Received

App no	Code / Impact	Address	Applicant	Description	Officer
CON-2014-120		164 Whitehaven Drive, BLACKS BEACH	GMA Certification Group Pty Ltd - Mackay	Building Work - Exceeding 50% Site Coverage	Kevene Albert
MCUC-2014-150	Code	63 Phillip Street, MOUNT PLEASANT	Rosemary L Lane	Home-Based Business (Catalogue Distributor)	Darryl Bibay
MCUC-2014-158	Code	12 Wisteria Avenue, BAKERS CREEK	Murphy Builders QLD Pty Ltd	Dual Occupancy	Darryl Bibay
MCUC-2014-161	Code	30 Hoffman Drive, MARIAN	Tiffany J Keegan	Home Based Business (Hair and Beauty Salon)	Darryl Bibay
ROLC-2014-160	Code	7 Mezin Road, HABANA	Peter S Murray	1 Rural Residential Lot into 2 Lots	Darryl Bibay
ROLC-2014-162	Code	34 Gair Street, RURAL VIEW	Michael Joseph McEachern Family Trust	4 Urban Expansion Lots into 8 Lots	Brogan Jones

Development Applications Entering Decision Making Period

App Number	Code / Impact	Address	Applicant	Description	Officer
MCUC-2014-154	Code	57 Phoenix Crescent RURAL VIEW	Ignite Homes	Dual Occupancy	Josephine McCann

App Number	Code / Impact	Address	Applicant	Description	Officer
MCUI-2014-110	Impact	62 Boundary Road PAGET	Elevate Computer Solutions	Service Industry (IT Business)	Brogan Jones
MCUI-2014-129	Impact	165 Smart Road KOUMALA	Tony Parker Auto Electrical	Home - based Business - Auto Electrical	Helle Jorgensen Smith
MCUI-2014-66	Impact	2 Patch Street SARINA	Jab Fitness	Indoor AND Outdoor Entertainment (Gymnasium Facility).	Josephine McCann
ROLC-2014-140	Code	22 Aura Street MCEWENS BEACH	Gavin R Stables and Lorelle J Stables	Boundary Realignment - 1 Rural Lot & 4 Village Lots into 5 Lots	Josephine McCann

Development Applications Finalised

App No	Code / Impact	Location	Applicant	Description	Officer
Approved Subject to Conditions					
CAC-ASP-2014/142		20 Forgan Street NORTH MACKAY QLD 4740	David McGuinness and Georgia J McGuinness	Dwelling House & 1 Urban Residential Lot into 2 Lots	Helle Jorgensen Smith
CON-ASP-2014/115		1 Flinders Court BAKERS CREEK QLD 4740	Shedboss Mackay	Building Work - Boundary Setback for Shed	Andrea McPherson
CON-ASP-2014/116		63 Bradman Drive GLENELLA QLD 4740	Mackay and Whitsunday Building Certification	Building Work - Boundary Setback for Patio Extension	Helle Jorgensen Smith
CON-ASP-2014/117		166 Whitehaven Drive BLACKS BEACH QLD 4740	GMA Certification Group Pty Ltd - Mackay	Building Work - Side Boundary Setback for Dwelling House and Site Coverage Exceeding 50%.	Josephine McCann
MCUC-ASP-2014/141	Code	L 904 Mansfield Drive BEACONSFIELD QLD 4740	Ignite Homes	Dual Occupancy	Darryl Bibay
MCUC-ASP-2014/147	Code	20 Amara Street RURAL VIEW QLD 4740	Ignite Homes	Dual Occupancy	Darryl Bibay
MCUC-ASP-2014/153	Code	11 Nicholsons Crossing Road MIRANI QLD 4754	Totalspan Mackay	Dwelling House (Outbuilding)	Andrea McPherson
MCUC-ASP-2014/155	Code	79 Cinnamon Drive GLENELLA QLD 4740	Ram M Dammalapati and Surekha P Dammalapati	Dwelling House (Steep Land Overlay)	Andrea McPherson
MCUC-ASP-2014/156	Code	36 Beverley Street EAST MACKAY QLD 4740	Smith Services Pty Ltd	Dwelling House (Aviation Facilities Buffer Area)	Josephine McCann
MCUCD-IDAS-2008/381B	Code	19 Dennis Street SOUTH MACKAY QLD 4740	Patrick N Casey	Request to Extend Currency Period - Material Change of Use - Development in Vicinity of Mackay Airport Overlay (Aviation Facilities Buffer).	Josephine McCann
MCUI-ASP-2014/81	Impact	20 Davey Street GLENELLA QLD 4740	Pro Town Planners	Multiple Dwelling Units (3)	Darryl Bibay
ROLC-ASP-2011/205B	Code	38-40 Downie Avenue BUCASIA QLD 4750	Seaview Place Pty Ltd	Request to Change Development Approval - 1 Rural Lot into 28 Lots	Josephine McCann
ROLC-ASP-2012/430A	Code	L 704 Camilleri Street EIMEO QLD 4740	Hickey Projects Pty Ltd	Request for Permissible Change - Change of Conditions - Reconfiguration of a Lot - 2 Urban Residential Lots into 16 Lots (Eimeo Woods Estate Stage 3)	Matthew Ingram
ROLC-ASP-2014/79	Code	L 2 Marian-Eton Road MARIAN QLD 4753	Gerard J Deguara	Boundary Realignment 3 Rural Lots into 2 Lots	Darryl Bibay

App No	Code / Impact	Location	Applicant	Description	Officer
Application Withdrawn					
ROLI- ASPA- 2014/109	Impact	607 Eversleigh RoadALLIGATOR CREEK QLD 4740	Daniel W Micallef and Patricia M Micallef	1 Rural Lot into 4 Lots	Josephine McCann

Confirmed on Wednesday 20 August 2014

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MAYOR

APPENDIX / ATTACHMENTS



Engineering and Commercial Infrastructure - Waste Services

Monthly Review -
14 June 2014 – 18 July 2014

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Overview

This report is for Waste Services activities for June/July 2014. Please note that references to the June/July reporting period covers the period 14 June 2014 until 18 July 2014.

Significant items in this period include:

- A recycle bin audit has been completed during the period.
- The Don't Dump on Charity Campaign appears to be successful with respect to continuing falling tonnes of this type of waste being landfilled.
- Waste Services finalised the development of its Emergency Response Plan.
- Total tonnes of green waste processed exceeded for casts for 2013/2014 due to a wetter 12 month period.
- Total tonnes of waste landfilled for 2013/2014 were lower than tonnes received in 2011/2012.
- A surge for new bin service requests occurred during the reporting period



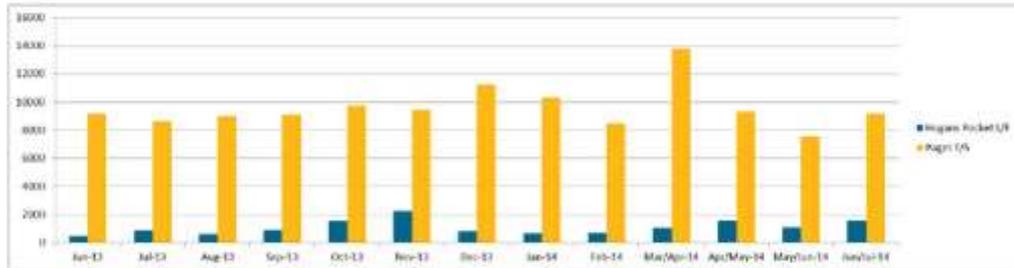
Director Engineering & Commercial Infrastructure

1.0 Finance

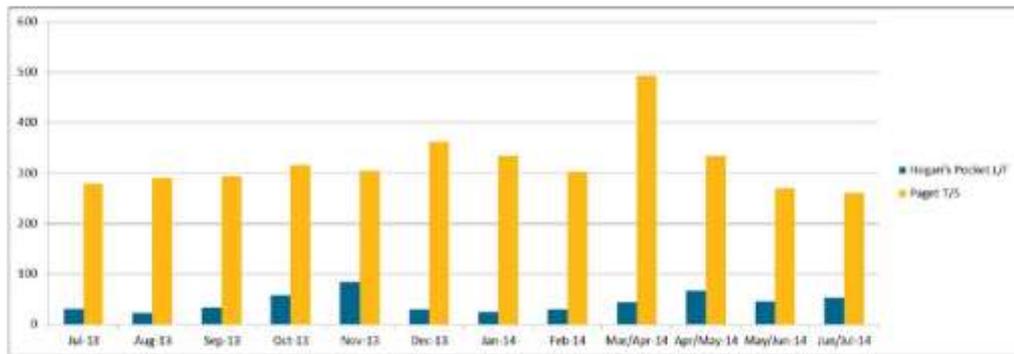
1.1 Transactions

The following graphs identify the number of transactions for each site for the month.

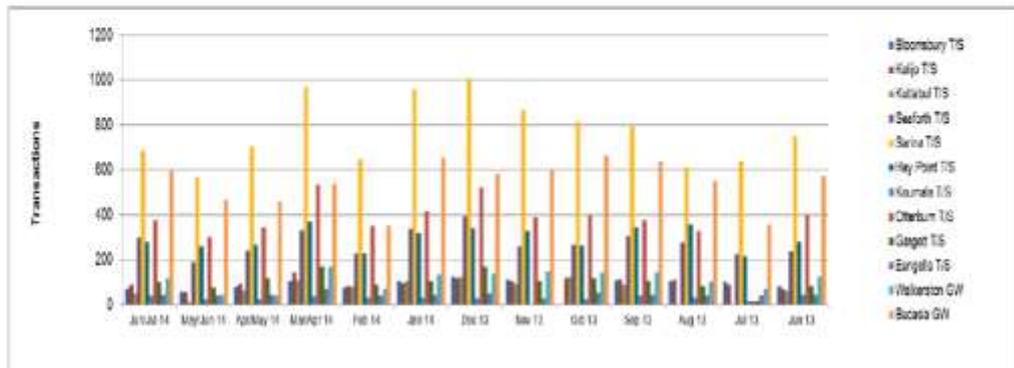
Hogan's Pocket Landfill and Paget Transfer Station – Monthly Transaction Numbers over 13 Months



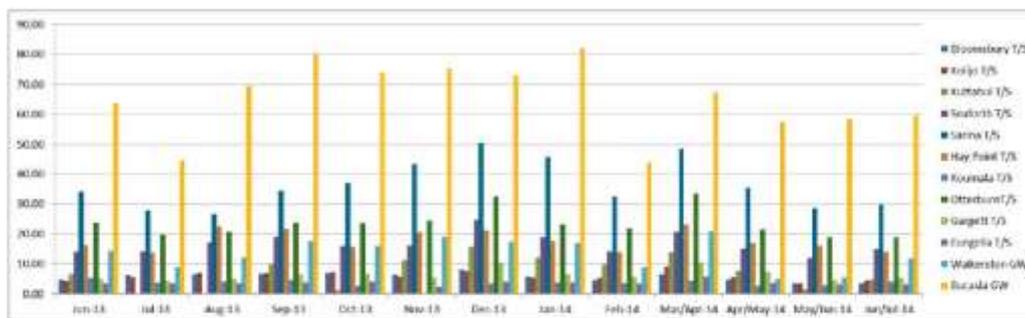
Hogan's Pocket Landfill and Paget Transfer Station - Average Daily Transactions for 2013/2014



Regional Sites – Monthly Transaction Numbers for the Previous 13 Months



Regional Sites – Average Daily Transactions for the Previous 13 Months



1.2 Community Service Obligations – In-Kind Bins

The following tables outline the provision of bins for events for June/July 2014 and the year to date In-Kind support for 2013/2014 financial year. This information is to inform Council of the services that have been provided for community events. It should be noted, that the number of bins provided have increased significantly from the previous reporting period, as it is traditionally the commencement of significant annual regional events occurring due to more favourable weather.

Event	General	Recycle	Skip bins	Pods
Mackay & District Pony club 4-6.07.14	8	4	0	0
Marine Rescue 14.06.14	8	6	0	0
Kennel Club 14.06.14	10		0	0
Pakmag 15.06.14	5	5	0	0
Gargett State School 29.06.14	6	2	0	0
Sarina Surf Club 5.07.14	6	2	0	0
MEDC - Various events 18.07.14	0	8	0	0
Food and Wine Festival 19.07.14	60	60	4	2
TOTAL	101	87	4	2

Year to Date In-Kind Support (2014/2015) - Bins	General	Recycle	Skip bins	Pods
Jun/Jul-14	101	87	4	2
Jul/Aug-14				
Aug/Sept-14				
Sept/Oct-14				
Oct/Nov-14				
Nov/Dec-14				
Dec/Jan-15				
Jan/Feb-15				
Feb/Mar-15				
Mar/Apr-15				
Apr/May-15				
May/Jun-15				
TOTAL	101	87	4	2

1.3 Community Service Obligations – Fee Waivers

The following tables outline the provision of bins for events for June/July 2014 and the year to date In-Kind support for 2014/2015 financial year. This information is to inform Council the services that have been provided for community events.

Not for Profit Organisations – Total Waste Disposals as at June/July 2014

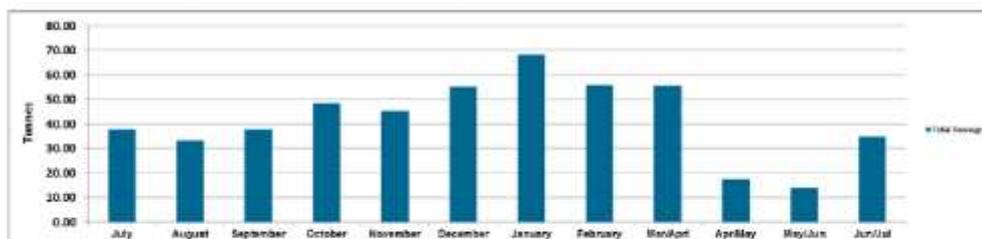


Not for Profit Organisations – Detailed Waste Disposals as at June/July 2014



A briefing on this matter has been prepared for a Council presentation in the near future.

Not for Profit Organisations – Total Tonnages for 2013/2014 Financial Year





The Don't Dump on Charity Campaign appears to be successful with respect to continuing falling tonnes of this type of waste being landfilled as demonstrated by the above graphs. Final charity tonnages are 503t for 2013/2014 compared with 523t for 2012/2013.

2.0 Client Service

2.1 Client Requests

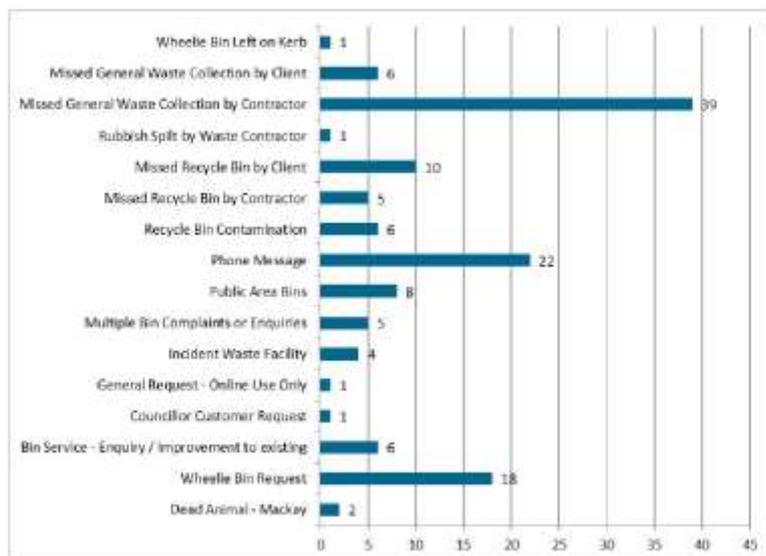
The following chart shows client request types actioned by Waste Services staff for the period of June/July 2014. Further information on multiple bin presentation action is identified in project reports.

There has been a surge in requests for new services with 114 being lodged. Highest suburbs were Rural View (21), Blacks Beach (16) and Andergrove (14), indicating further growth in the northern suburbs. This will be closely monitored over the coming months to assess if this was an anomaly or a change in trend.

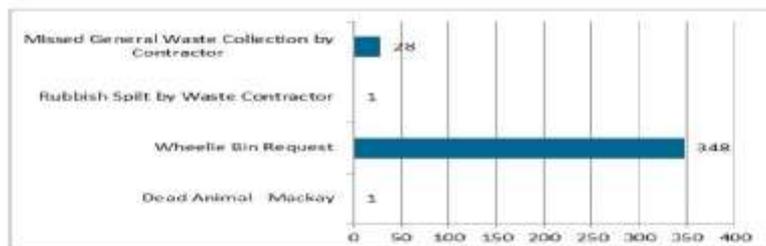
The number of missed bins by contractors is reduced on previous months and is attributed to improved driver performance, and may be related to the reduction in occupied rental premises.

Stolen bins are still low with 27 requests, since the requirement to report stolen bins to the Queensland Police Service prior to lodging a request. This could be correlated to the increase in premises coming on board. It could also be repeat offenders compensating for bins recovered in the bin audit.

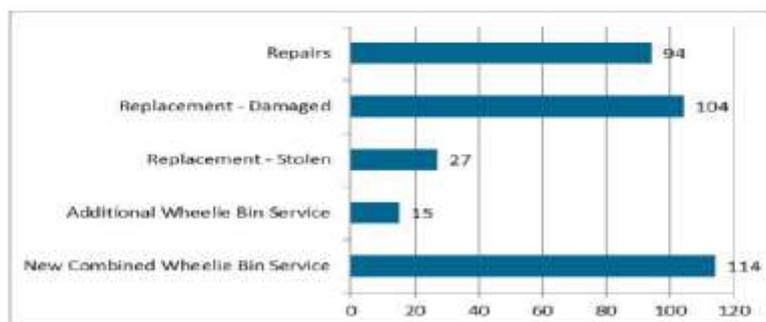
Number of Staff Requests by Type for June/July 2014



The Number of Bin Requests Actioned by Bin Contractors for June/July 2014



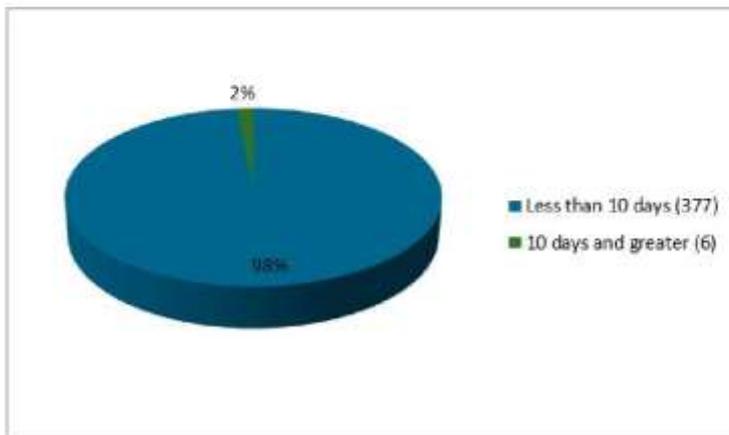
Breakdown of Wheelie Bin Requests – Contractors June/July 2014



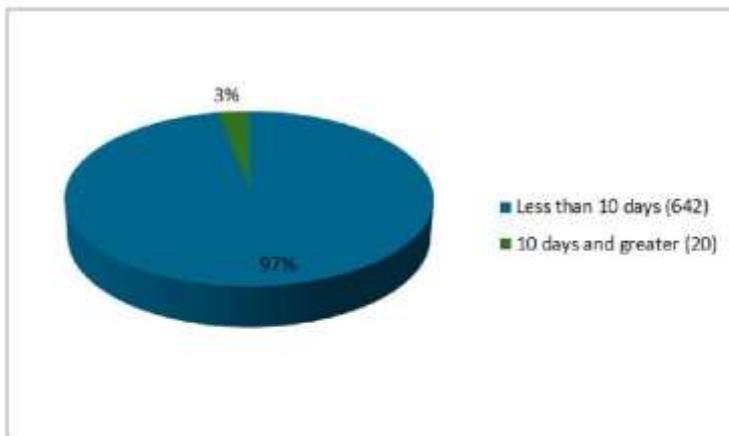
Contractor Service Delivery Performance

The following pie charts identify deliveries and repairs for bins that exceed 10 calendar days. It is pleasing to report that both contractors have managed to achieve a good performance outcome and have been making considerable effort in ensuring service delivery.

JJ Richards and Sons



Veolia Environmental Services



2.2 Education

2.2.1 Education visits to the Materials Recovery Facility

- Two Materials Recovery Facility tours given to St Mary's Year 4 students. Total attendance 55 students and 3 Teachers.
- Mackenzie River State School from Isaac Regional Council area visited the Materials Recovery Facility with 8 year 3-7 students and 2 teachers.

2.2.2 School / Community Education Visits

- Recycling and Worm farming education sessions given at Goodstart Early Learning East Mackay to 30 Students and 8 teachers.
- Recycling education given at St Frances Xavier Day care West Mackay to 18 students and two teachers.

2.2.3 Waste Education Trailer Program

- Visited MacKillop Catholic Primary School with the waste education trailer and delivered two recycling education sessions and two worm farming education sessions to 44 Prep students and 3 teachers.
- Visited Swayneville State School with the waste education trailer and delivered three recycling education sessions and three worm farming education sessions to the entire school of 102 P-7 students and 6 teachers.

2.2.4 Competitions

- The Trailer Art Competition closed on 20 June 2014 and was judged on 10 July 2014. Each winning school and student received a prize of choice.

2.2.5 Mackay Show Display

- The Waste Education Trailer was displayed at the Council pavilion at the Mackay show.
- Waste Services had good participation by staff at the Mackay Region Council show pavilion. Robyn Billings was given special thanks for her great efforts in drawing the community into the council pavilion. Her efforts definitely bolstered the pavilion visitor numbers that reached almost 800.
- Over 200 people entered the waste services competition to guess how many 2 litre milk bottles were used to make the snapper seat.
- Over 400 'Reduce Your Footprint' calico bags were given out to the public to encourage using reusable bags and discourage plastic bag use.



Waste Services Officer, Brett White supervising the waste trailer at the Mackay Regional Show 2014.

2.3 Recycling Bin Audit

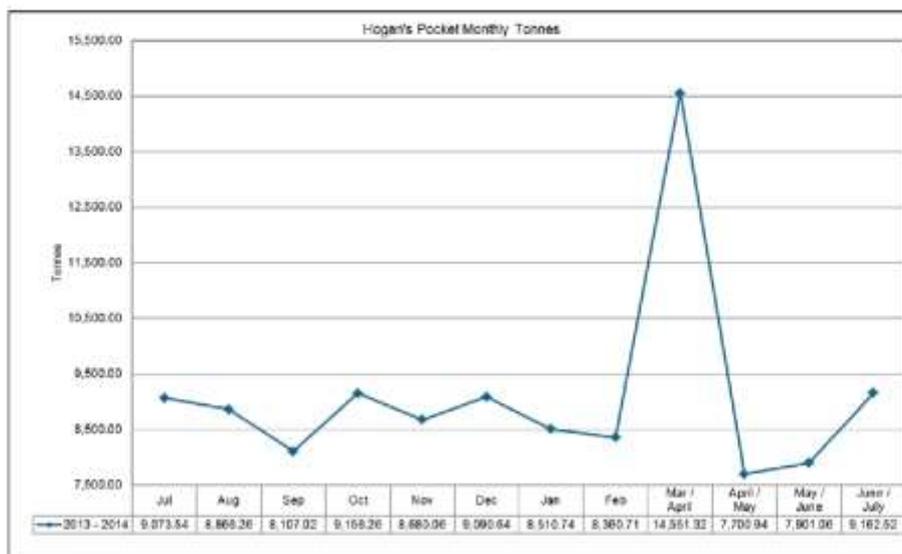
During May to June 2014 a bin audit of the recycling bins was undertaken. This was the third audit for the 2013/2014 financial year, which achieves the operational plan objective.

Key findings from the audit were:

- 4382 bins were inspected with a presentation rate average, that has fallen to 63.62%.
- An average of 5.36% of bins contained major contamination and were not serviced.
- 17.16% bins contained minor contamination and those residents received supporting education information.

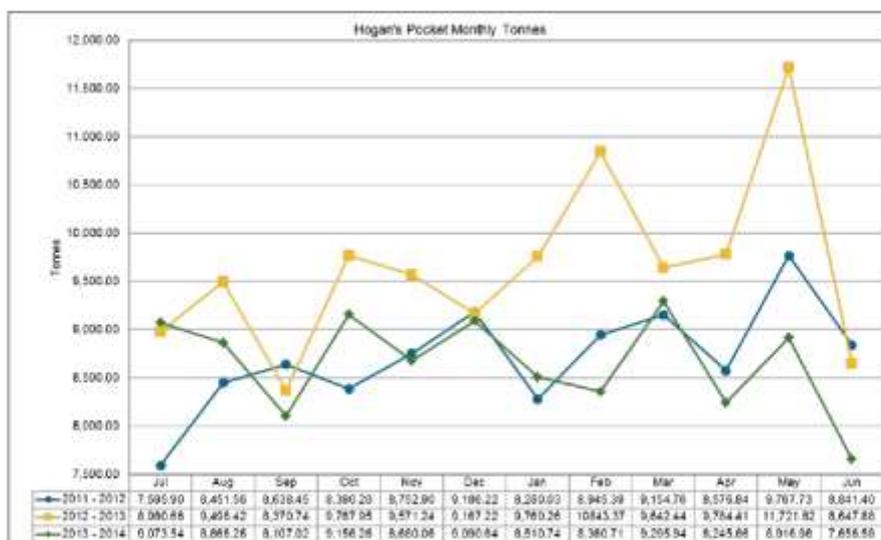
3.0 Asset Management

3.1 Hogan's Pocket Landfill Waste Disposal Tonnages



The above chart represents the monthly tonnes disposed of at Hogan's Pocket Landfill with the new reporting period included. The graph appears to show a significant spike and dip in waste to landfill, however this is mainly attributed to the change in reporting period.

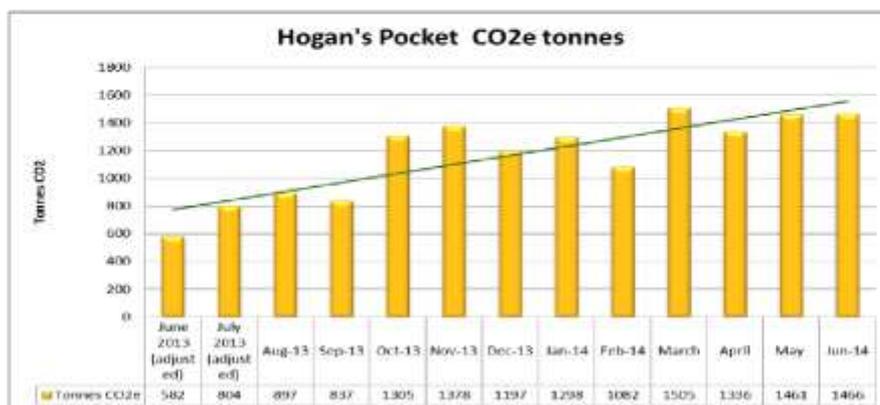
For comparison purposes the monthly chart is provided below. This chart shows that tonnes are still significantly down compared to the previous two, twelve month reporting periods.



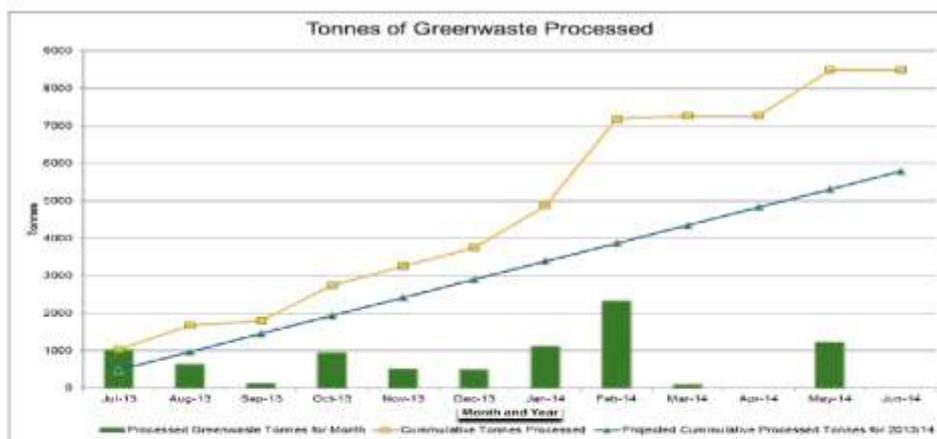
3.2 Landfill Gas

During 2013/14 the flare at the Hogan's Pocket Landfill has destroyed 14,566 tonnes of carbon dioxide equivalent emissions (CO₂-e). This is roughly equivalent to the emissions of over 2,600 cars being driven for a year.

The below chart depicts the monthly tonnes of CO₂-e destroyed.



3.3 Greenwaste Management



The above graph illustrates the tonnage rates for greenwaste processed for the month, the cumulative tonnes of greenwaste processed for the year to date and the tonnes of greenwaste projected to be processed linearly. The cumulative tonnes received have already exceeded the annual projected tonnes.

The projected tonnes for the financial year were revised down to reflect the decrease in tonnes received and processed at Council facilities based on the previous financial year's

data. Unfortunately 1000 tonnes of material remained unprocessed and this backlog of material was allocated to the 13/14 period in July immediately skewing the data.

It is also clearly evident the impact of Cyclone Dylan and the subsequent 9 day period of free green waste disposal where almost 5000 customers utilised this service.

The production of green waste remains highly variable and the projected totals are a guide based volumes received in the previous financial year.

3.4 Projects

Waste Services undertakes a range of projects across the business. Projects take the form of capital projects, planning, research and investigations.

3.4.1 Sarina Rehabilitation

Program	Project	Status	% Complete	Budget	Time
WS	Sarina Rehabilitation	Design	60%	•	•
Internal review of information from the designer on capping options has been conducted. Awaiting a revised report. Once this has been conducted the information will be presented to Council in the near future					

3.4.2 Sarina Transfer Station Construction

Sarina Transfer Station Construction				
Status	% Complete	Budget	Time	
Defect Period	100%	•	•	
Comments		Program	WS	
Facility has been operational for ten months. Variations now closed. Rectification of corrosion defects is currently taking place.				



Corrosion issues

3.4.3 Hogan's Pocket Cell 1 Capping

Hogan's Pocket Cell 1 Capping				
Program	% Complete	Budget	Time	
WS	80%	•	•	
Hogan's Pocket Cell 1 Capping works are continuing. Repairs and rectifications works have been completed at the contractors cost. Subsoil placement is almost 90% completed and topsoil work has commenced with approximately 15% complete. Practical completion is still anticipated to be September 2014.				



3.4.4 Hogan's Pocket Cell 3 development

Preliminary discussions with the consultant designers and the superintendent have commenced on the design aspects for this project and the drafting of technical specifications.

3.4.5 Waste Services Contract Development

Currently the regional bin collections tender MRC2014-066 has closed and is now in the evaluation phase.

The tender MRC2014-072 MRF Operations has been released and will close in August 2014. The Expressions of Interest (EoI) for Construction and Demolition Recycling Facility MRC 2014-079 has also been released and has clear linkages to the MRF operations tender to provide opportunities for submitters to outline any potential synergies between the two contracts.

The tender MRC2015-013 Green Waste Management has been released for management of greenwaste for processing.

3.4.6 Bin Audit

Program	Project	Status	% Complete	Budget	Time
WS	Bin Audit	In Progress	74%		
This project undertakes a number of objectives pursuant to providing data for the new collection contracts, and to ensure robustness of information in comparison to rates and bins presented. Three aspects are completed. This project is still under further risk with respect to timing for completion of the count. However, a new temporary staff member has commenced and additional administration assistance has been obtained.					

Program	Project	Status	% Complete	Budget	Time
WS	240lt Bin Count	In progress	32%		
Identify properties receiving service to ensure council is recovering all rates - 15,000 counted The audit is addressing issues of multiple presentations as well as unidentified clients. Figures for this period are: Number of additional services taken up due to the audit - 4 Number of bins returned due to the audit - 19 Number of Multiple Bin requests addressed as a result of the audit - 18 Number of outstanding Multiple Bin requests - 31 Number of properties added to rates not previously paying - 0 Totals to date: Number of additional services - 70 Number of bins returned - 386 Number of Multiple Bin requests addressed - 709 Number of properties added to rates not previously paying - 61					
Program	Project	Status	% Complete	Budget	Time
WS	Front Lift Audit	In progress	70%		
Count & identify front lift (FL) services provided and whether an option for more locations					
Program	Project	Status	% Complete	Budget	Time
WS	Public Bin Audit	Completed	100%		
Identify condition/location of public/street bins. This was finalised in December					
Program	Project	Status	% Complete	Budget	Time
WS	Recycle Inspections	In progress	66%		
Reduce recycle contamination (3 inspections per financial year) Two conducted so far. A third inspection program has commenced. On spot inspections have been ongoing.					
Program	Project	Status	% Complete	Budget	Time
WS	Audit Program	In progress	15%		
Develop ongoing auditing program to ensure value for ratepayers. We have identified an option within Pathway that will assist in this program. This is being developed as a separate project.					

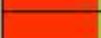
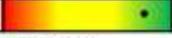
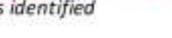
4.0 Regulatory/Compliance

4.1 Surface Water Discharge Management

No matters to report.

4.2 Waste Facility Audits

Audits of waste facilities have been ongoing. The goal of inspections is to achieve a 100% audit completion rate for all sites within the calendar month. A matrix identifies the facilities requiring inspection. This data reflects the specific attendance to conduct a structured audit of a facility. Whilst officers may attend facilities on numerous occasions within a month for other operational purposes, the table below captures solely the audit completion rates.

June				
	Issues		Completion	
Eungella				
Gargett				
Hay Point				
Hogan's Pocket				
Koumala				
Otterburn				
Sarina				
Walkerston				
<hr/>				
Grendon Street				
Habana				
St Helen's				
Midge Point				
<i>Nil significant issues identified</i>				

4.3 Incident at Resource Recovery Facility

On 2 July 2014 a fire at the scrap metal processing area at the Resource Recovery Facility occurred. The matter is currently being investigated by Council officers with a view to improve current site management systems including coordination of evacuation and first response for the site.

4.4 Waste Services Emergency Response Plan

Waste Services finalised the development of its Emergency Response Plan. This document provides guidance for staff in providing waste services in the lead to and post emergency or disaster event.



Engineering and Commercial Infrastructure - Water Services

Monthly Review -
14 June 2014 to 18 July 2014

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OVERVIEW

- SafePlan Monthly Action Plans (MAPS) compliance for Water Services was 98% for June 2014 with three Safety Incidents recorded for the period 14 June - 18 July 2014: a tick bite, a hand hit with hammer and a hand jammed under pit lid which all resulted in no Lost Time.
- Total Plumbing Applications for the period increased marginally by 20 to 93. Average Approval Time for the period remained below the 5 day target at 3 days.
- Water Services 2013/2014 Capital Program has progressed well achieving 92.4% expenditure of original budget.
- The Pilot Program for InControl, Council's electronic safety system, was developed and implemented through Water & Waste Services during the financial year. Management of InControl has now been transferred to Enterprise Risk & Strategic Review for rollout across the remainder of Council.
- Water and Waste Services were represented at the Mackay Regional Show during June participating in the Sustainability Pavilion. Approximately 800 people visited the stall during the three days seeking information on water related sustainability issues.
- Rollout of 20,716 Automatic Meter Reading Devices throughout the Mackay Urban area was achieved during the 2013/2014 financial year. Early completion of the Mackay Urban area rollout allowed the early commencement of AMR installations in Finch Hatton, Gargett, Marian/Mirani, Calen, Koumala, Bloomsbury and Midge Point.
- Design & Construction of the Sarina Water Recycling Facility is 90% complete with all construction works completed apart from road-works and landscaping.
- Sarina Rising Main & Pump Station Project is 97% complete with pre-commissioning of the pump station and rising main to the Sarina Water Recycling Facility completed.

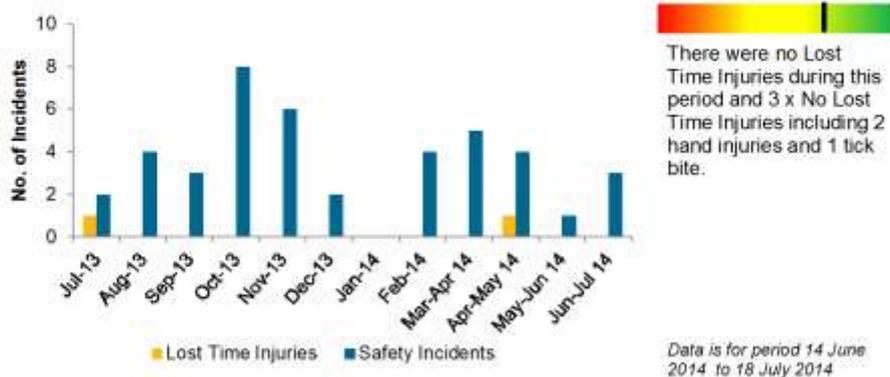


Jason Devitt
Director Engineering and Commercial Infrastructure

SAFETY

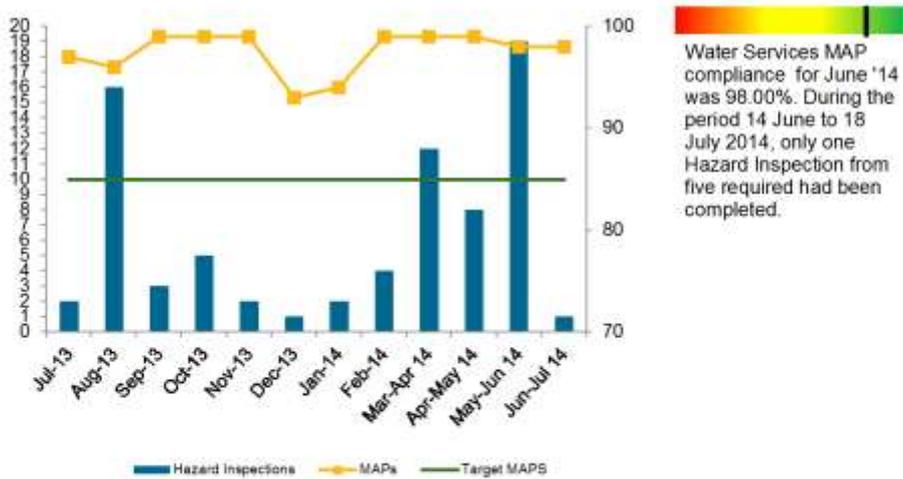
1.1. Incident Statistics

The incident statistic details a summary of the Water Services safety incident performance. Water Services aspires to achieve zero harm with a stretch target of zero injuries.



1.2. Preventative Actions

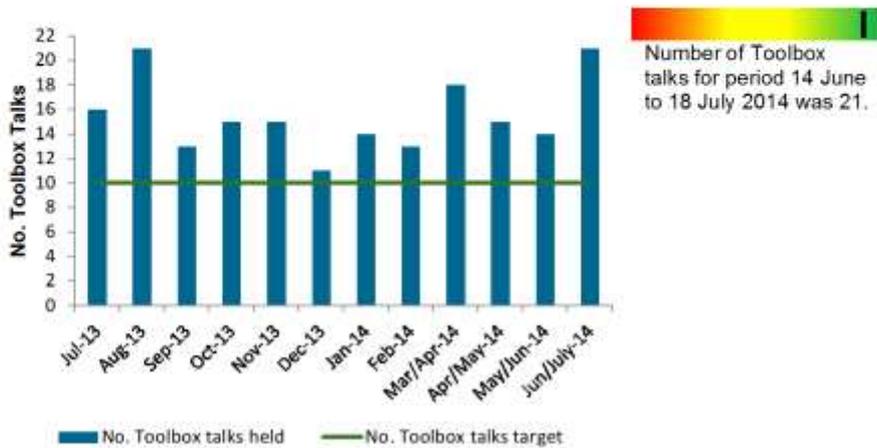
To achieve improved safety performance a range of improvement initiatives are undertaken on a monthly basis. The following figure tracks the improvement process through implementation of the SafePlan Monthly Action Plans (MAPs) and the hazard inspections.



TEAM CULTURE

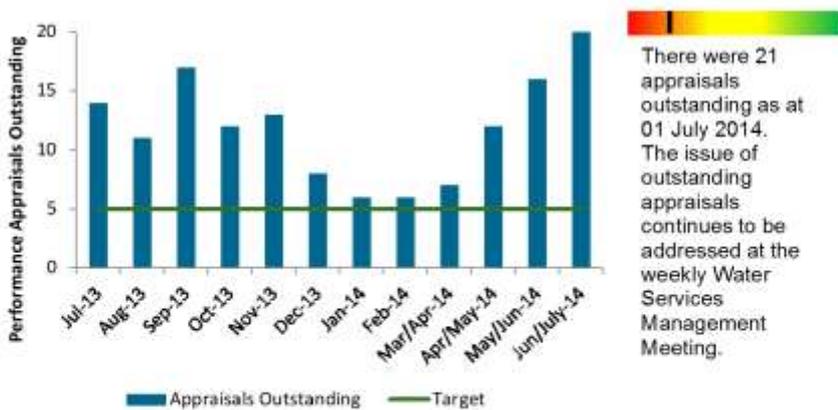
2.1. Team Engagement

Water Services believes that a high performing culture is an essential part of a successful business. The following chart tracks the initiatives to achieve an engaged, aligned and performing workplace culture through regular team meetings.



2.2. Performance Appraisals

The following chart tracks the initiatives to achieve an engaged, aligned and performing workplace by conducting regular performance appraisals.



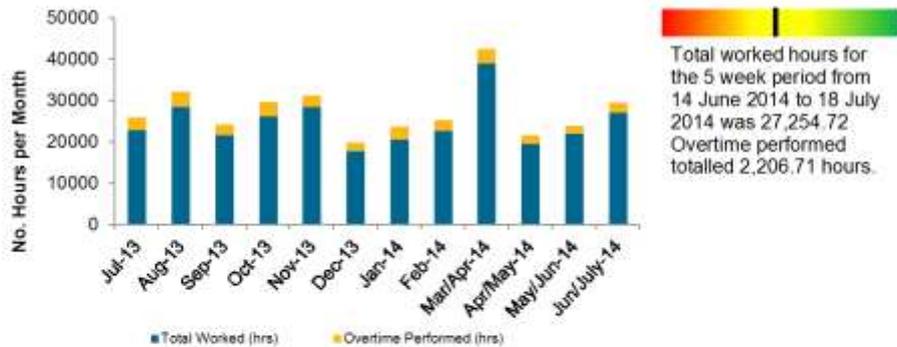
2.3. Annual Turn Over

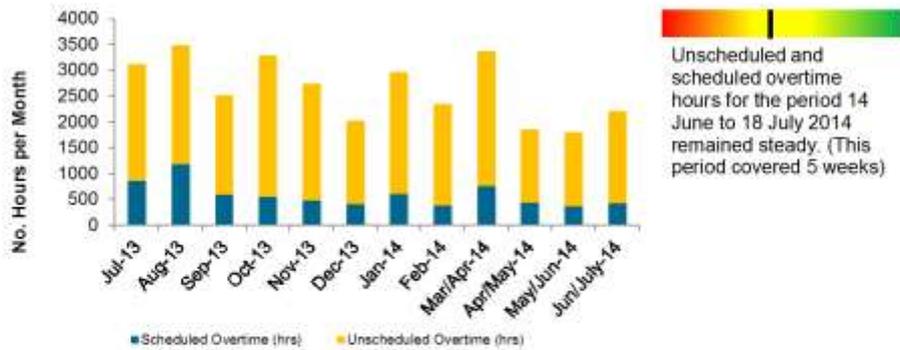
The following staff turnover statistics are presented as an indicator of staff stability in the business. The business aims to keep the annual turnover under 10%.



2.4. Operational Hours

The following charts detail Scheduled and Unscheduled overtime performed as well as total hours worked.

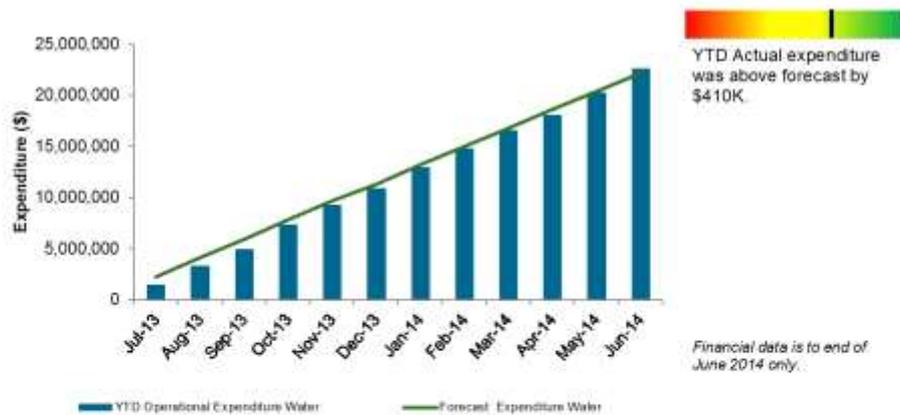




FINANCE

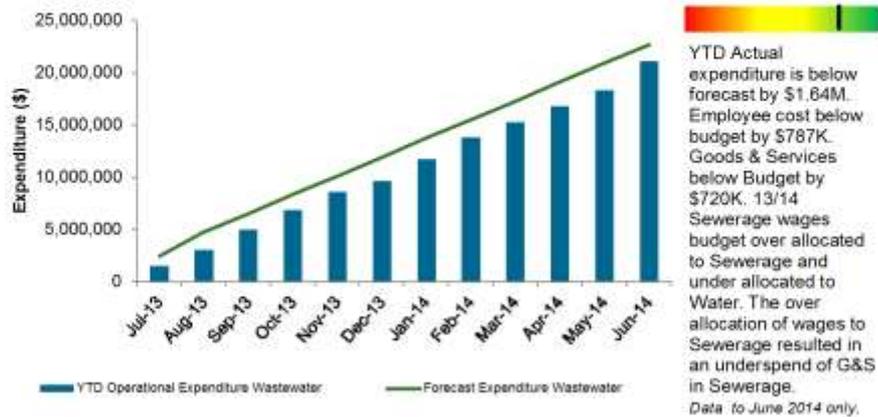
3.1. Water Expenditure

The following trend provides a high level overview of the water expenditure to monitor forecast expenditure against actual expenditure. The forecast expenditure profile has been derived from previous year's cash flows. Note that the below graph does not include finance and depreciation costs.



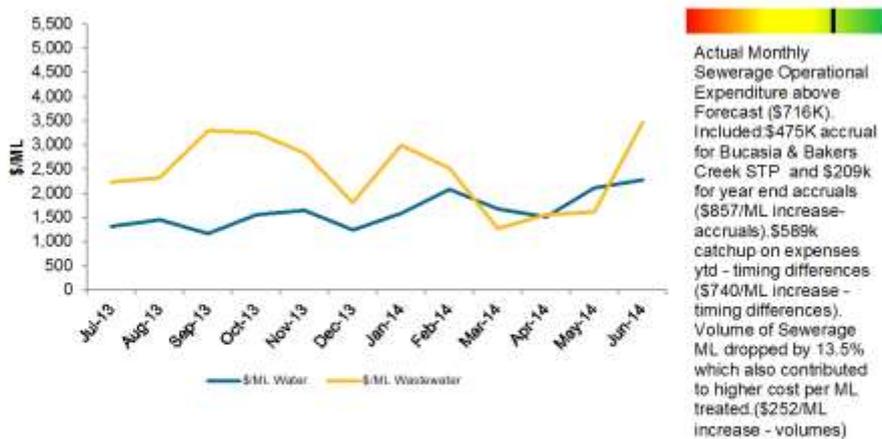
3.2. Wastewater Expenditure

The following trend provides a high level overview of the wastewater expenditure to monitor forecast expenditure against actual expenditure. The forecast expenditure profile has been derived from previous year's cash flows. Note that the below graph does not include finance and depreciation costs.



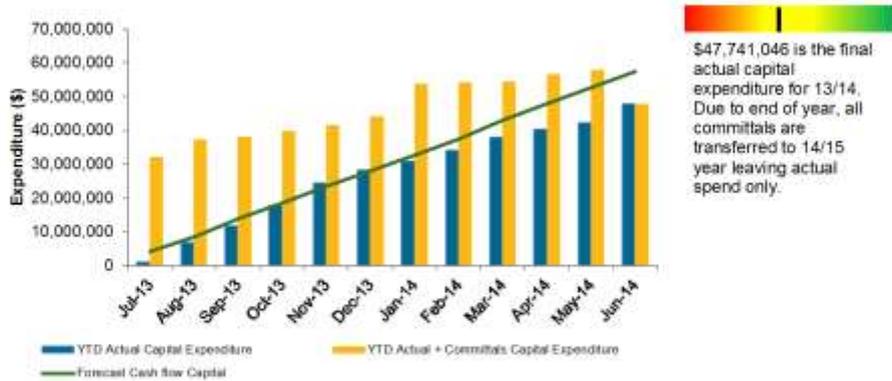
3.3. Operating Costs

The figure below details the average operating costs to treat water and wastewater in Mackay Regional Council.



3.4. Capital Expenditure Performance

The following trend provides a high level overview of the capital expenditure to monitor forecast expenditure against actual expenditure. The forecast expenditure profile is based on the project delivery schedule within Water Services.



3.5. Water Revenue

Water revenue is received periodically through a combination of the access charge and consumption charge.



3.6. Wastewater Revenue



Wastewater revenue is collected biannually.

CLIENT SERVICES

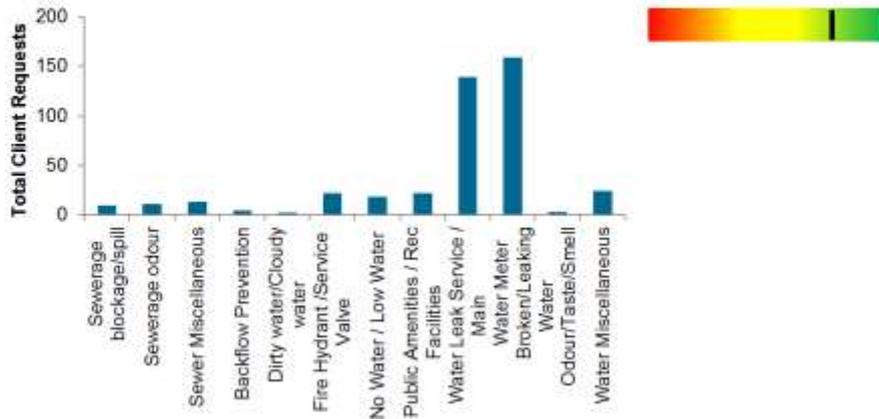
4.1. Requests

This graph details the client requests received and recorded via pathways that relate to the Water Business. The target is to have 90% of all client requests closed at any one point in time.



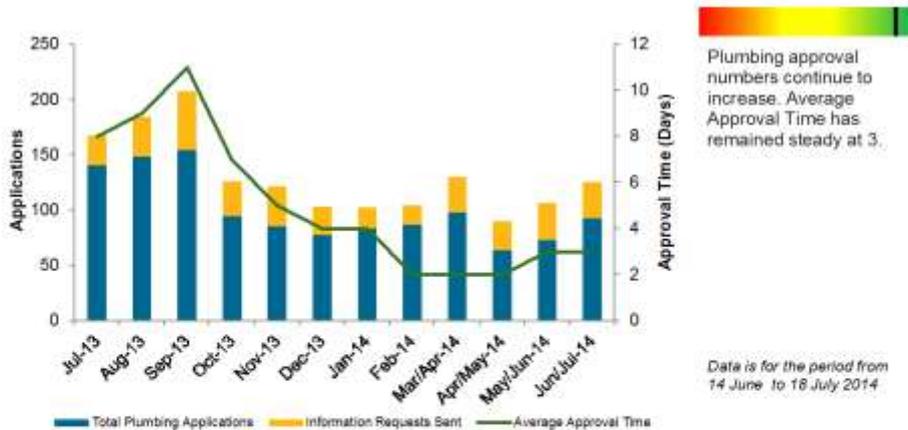
4.2. Request Types

The following chart displays a summary of the client request types received for the month.

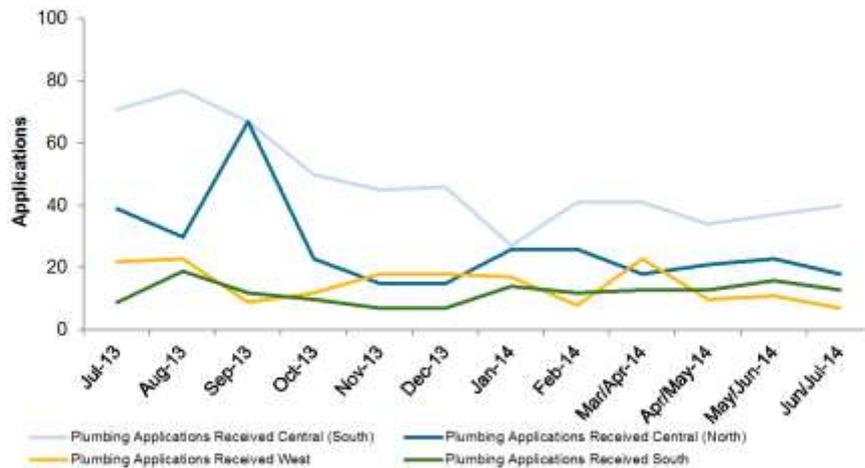


4.3. Plumbing Applications

In accordance with the *Plumbing and Drainage Act* a plumbing application is required for all new plumbing installations or modifications to existing plumbing. A plumbing application must be lodged to Local Government. Water Services has a regulatory time frame of 20 business days to assess a plumbing application, An internal target of 5 business days has been set for all residential plumbing applications.



An indication of the amount of building activity in each population centre of the Mackay region can be derived by assessing the building activity by location. This is summarised in the table below.



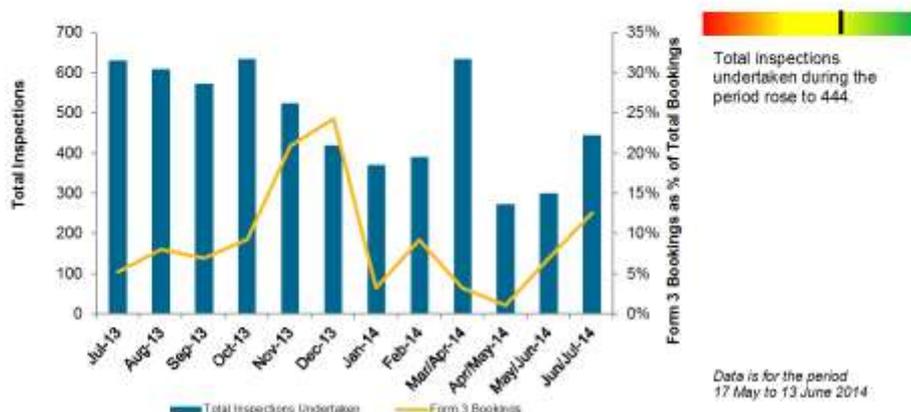
4.4. Electronic Plumbing Applications

Clients have the option to lodge Plumbing Applications electronically or directly with council in hard-copy.



4.5. Plumbing Inspections

Plumbing inspections are undertaken throughout a building construction or renovation process. Typically 4 plumbing inspections are undertaken for each plumbing application. In accordance with the *Plumbing and Drainage Act* plumbing inspections must be carried out within 48 hours of a plumbing inspection being booked. If Water Services cannot attend the plumbing inspections within the regulated 48 hour period, a plumber can submit a form 3 booking and proceed without an inspection, 1 hour after the 48 hour period.



4.6. Trade Waste Approvals

The program for undertaking trade waste assessment and licensing of all applicable businesses that discharge trade waste is ongoing. As part of the Trade Waste Assessment process a temporary Trade Waste Approval is put in place while the formal approval process is undertaken. The table below summarises the number of Trade Waste Approvals in the Mackay Region.

	Total Approved Businesses	Temporary Approvals In Place	New Approved Businesses for the Month
Mackay South	639	46	13
Mackay North	52	1	0
Sarina	58	2	0
Mirani/Marian	19	3	1
	768	52	14

Pageet implementation is continuing and the program is on schedule, with Stage 4 nearing completion.

4.7. Annual Trade Waste Targets

Annual targets are set for the Trade Waste team with respect to licensing Trade Waste Businesses. The target has been set at 250 new licensed businesses by June 2014. The following graph shows the Actual and Temporary Approvals achieved and the percentage of the target remaining.



4.8. Trade Waste Compliance

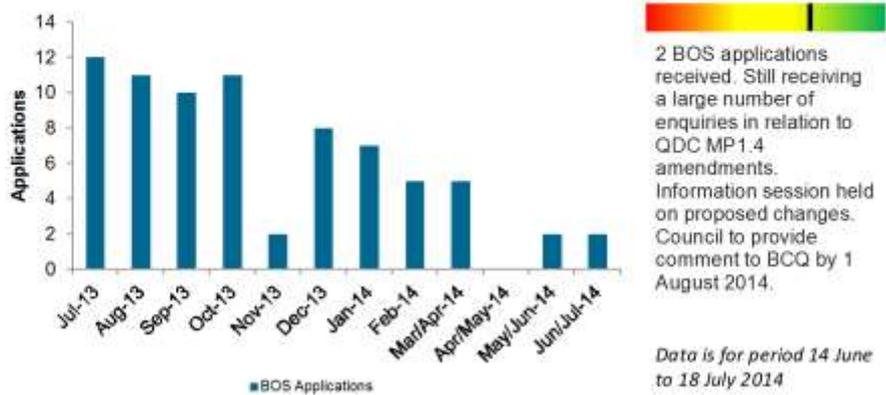
Trade Waste compliance testing is undertaken on a routine basis for all trade waste generators that have pre-treatment devices installed. The compliance testing is aimed at ensuring that Trade Waste discharges will not adversely impact on the treatment plant. A summary of the trade waste compliance tests undertaken in each Wastewater Treatment Plant catchment is detailed below.

	Compliance Tests within Limits:	Compliance Test Outside limits:
Mackay South	58	19
Mackay North	0	0
Sarina	9	0
Mirani	1	2
	68	21

Data is for the period from 14 June to 18 July 2014

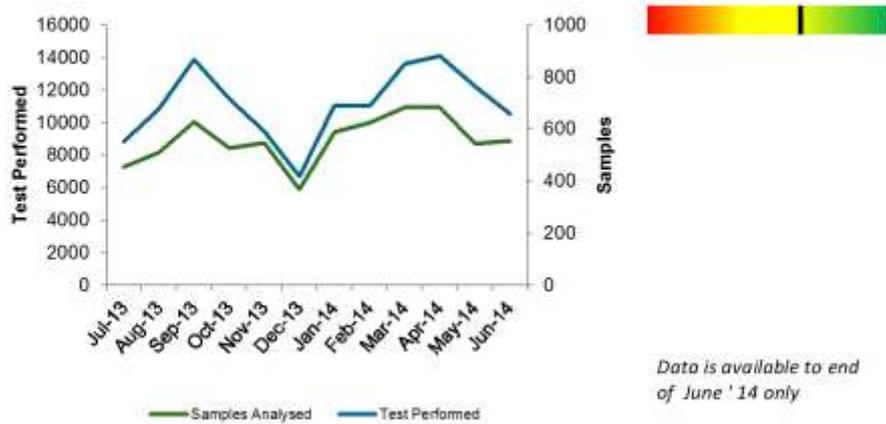
4.9. Building Over Sewers

Building Over Sewer applications are lodged where the construction of a structure is proposed within close proximity of a sewer main. The application is assessed in accordance with Councils building over and adjacent to sewer policy. In accordance with the policy, Building Over Sewer Applications are assessed within 20 business days. Future reporting will include performance against turnaround time targets.



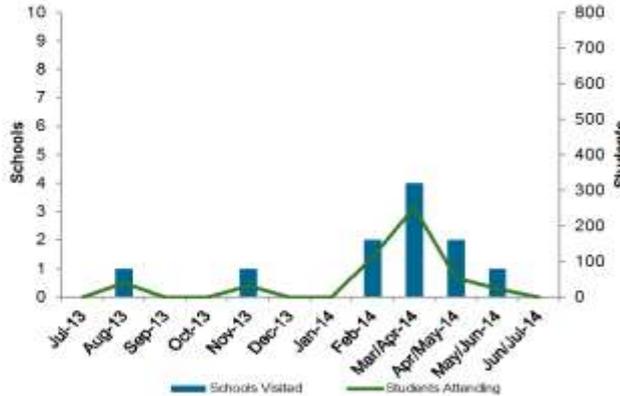
4.10. Scientific and Analytical Services

Scientific and Analytical Services provides laboratory analysis in accordance with National Association of Testing Authorities (NATA) Standards to both Mackay Regional Council and external clients. A summary of the laboratory activities are detailed below.



4.11. School Visits

As part of the community education program Water Services provides water awareness sessions at schools. A summary of the program is detailed in the graph below including schools visited and students presented to.



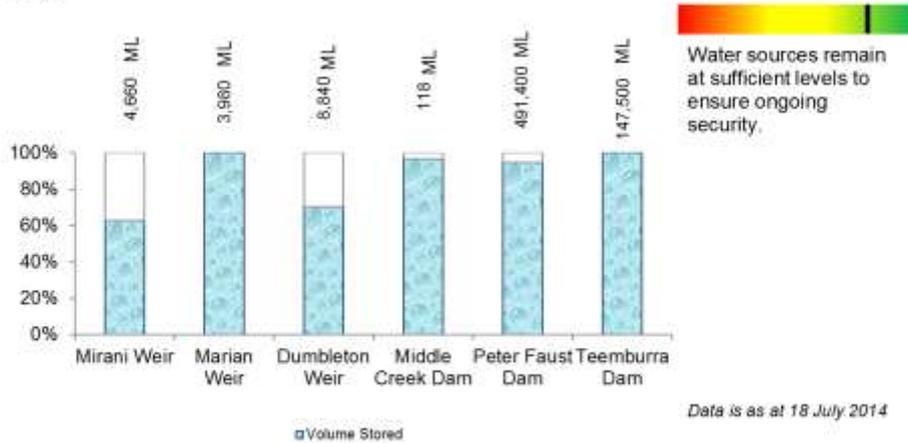
- "Watch the Flow of Your H2O" Campaign continued online
- Advertising booked for Year 3 of campaign on TV and Radio – Sept to Dec
- Development of 'Plantastic' Plant Guide microsite continued
- "AMR/myh2O" draft concepts developed for media
- "Watch the Flow" stall at Mackay Show June. 215 outdoor tap timers given out.
- Media strategy to secure Queensland's water supply – 2/07/14

Data is for period 14 June to 18 July 2014

ASSET MANAGEMENT

5.1. Surface Water Raw Water Storage Capacities

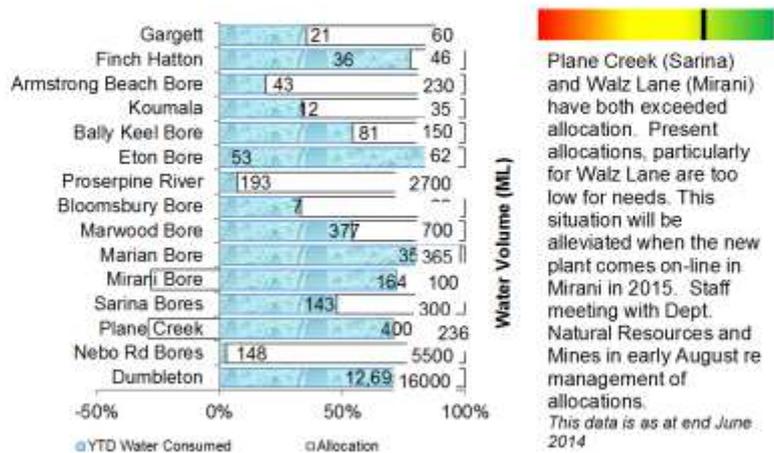
Water Services sources water from a combination of surface water and groundwater sources. With the exception of Middle Creek Dam the storage facilities are owned and operated by SunWater. Middle Creek Dam is under Council's control. The water stored in each of the storages is detailed below.



Data is as at 18 July 2014

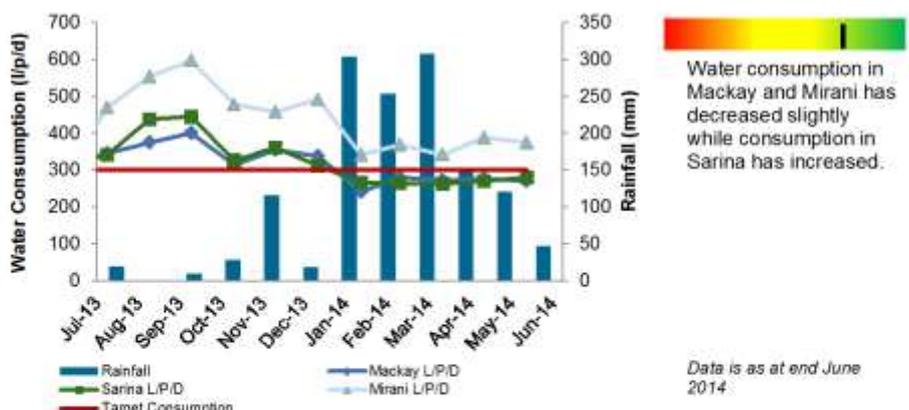
5.2. Annual Water Consumption vs Allocation by Source

Water Services has a water allocation or water license for each water source. The water allocation and year to date water consumption for each of the water sources is detailed below.



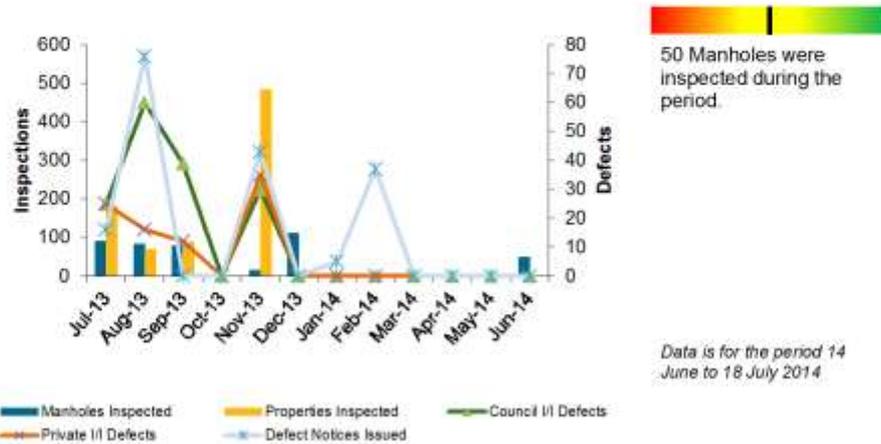
5.3. Water Consumption by Locality

Water Services supplies water to both residential and commercial water clients throughout the Mackay Region. The average water consumption in each of the three major community centres is detailed below. The water consumption is presented as litres per equivalent population per day. This graph provides a summary of water consumption including commercial water use.



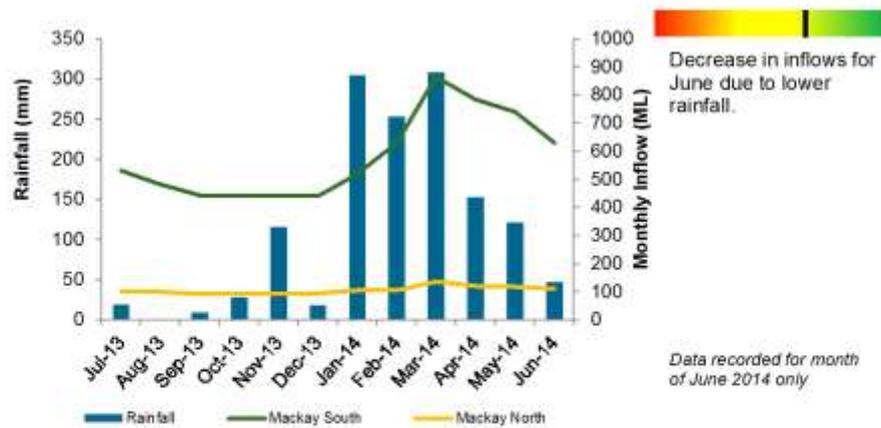
5.4. Inflow and Infiltration Program

The inflow and infiltration program is aimed at reducing the amount of groundwater and stormwater that enters the sewer network. Water enters the sewerage system through both private plumbing and Council infrastructure. The program is designed to reduce the occurrence of sewer surcharges during wet weather events. A summary of the program activities is as follows.



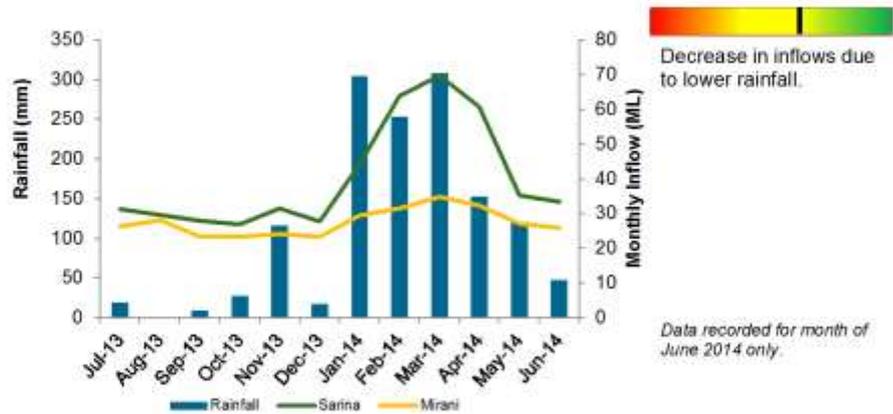
5.5. Wastewater - Mackay North and Mackay South Inflows

The inflow into Wastewater Treatment Plants is impacted by the number of sewage connections and the extent of inflow and infiltration. The monthly inflow into the Mackay North and Mackay South Water Recycling Facilities is detailed below.



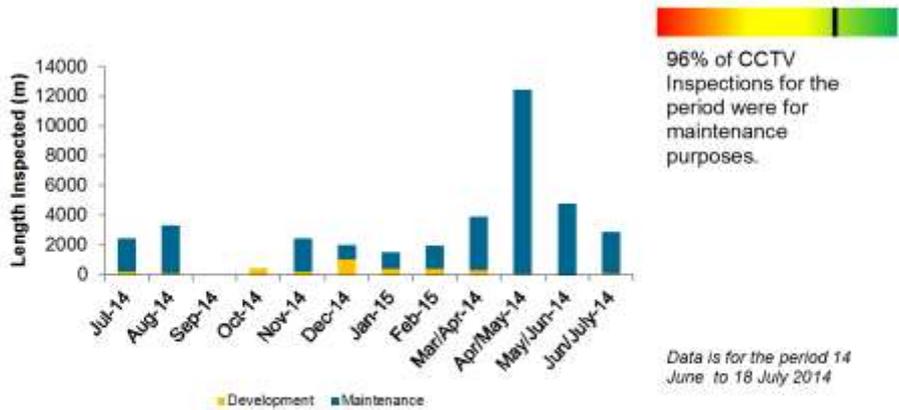
5.6. Wastewater – Sarina and Mirani/Marian Inflows

The monthly inflow into the Sarina and Mirani/Marian Wastewater Treatment Plants is detailed below.



5.7. Sewer Inspections – CCTV Camera

To protect and identify defects in the sewer system Water Services routinely undertakes CCTV inspections of the sewer system. CCTV inspections are undertaken for both developers as part of the process to create a new subdivision and on existing sewer assets as part of the routine sewer inspection program. A summary of the CCTV activity is displayed below measured as meters of sewer inspected.



5.8. Projects

Water Services undertakes a range of projects across the water business. Projects take the form of Capital Projects, Planning Studies and investigations. Information was current as at 18 July 2014.

Program	Project	Status	% Complete	Budget	Time
ID	MAC - Percy Court Embankment Repairs	Construction	95%		
Works complete. Rectification of additional issues identified on Shed and power supply scheduled for last week in June. Drafting of as con plans complete. Overall project delayed as a result of an increased scope of rock anchors due to poor material encountered and effects of inclement weather during course of construction.					

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Goldsmith St SPS Upgrade	Defects Liability	98%		
Works are complete. Waiting on As-Cons. Overall project behind schedule due to procurement process taking longer than expected and delayed commencement due to wet weather in 12/13 FY.					

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Gooseponds Upgrade	Defects Liability	98%		
Works are complete. Waiting on As-Cons. Overall project behind schedule due to procurement process taking longer than expected and delayed commencement due to wet weather in 12/13 FY.					

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Prawn Farm	Construction	98%		
Works are complete. Waiting on As-Cons. Overall project behind schedule due to procurement process taking longer than expected and delayed commencement due to wet weather in 12/13 FY.					

Program	Project	Status	% Complete	Budget	Time
ID	Nebo Rd WTP Bore Field Switchboard Replacement	Construction	98%		
Works are complete. Waiting on As-Con information.					

Program	Project	Status	% Complete	Budget	Time
ID	AWMR - Connors Rd South	Planning/Design	50%		
Cardno have been engaged to complete the design of this project. They are currently in the process of coordinating the potholing and geotechnical investigations					

Program	Project	Status	% Complete	Budget	Time
ID	AWMR - Malcomson/Greenfields Intersection Upgrade	Planning/Design	85%		
Roads driven renewal project. Water Main design prepared by Engineering Services. Construction scheduled in 14/15 FY.					

Program	Project	Status	% Complete	Budget	Time
ID	Retic - Meter Replacement Program (14/15 Financial Year)	Construction	35%		
Contractor is continuing with 3rd stage installation in regional areas with 670 of 2220 properties completed. These works are expected to be completed by end of Aug'14. 2014/15 scope to include commercial water meter replacements.					

Program	Project	Status	% Complete	Budget	Time
ID	WMT-Sarina water infrastructure improvement (Augmentation)	Design	30%		
Stage 1 Preliminary designs complete, detailed design works started. Stage 2 design works for 2014/15 to follow Stage 1. Note: construction of these works will be reported by separate Job Number.					

Program	Project	Status	% Complete	Budget	Time
ID	WRS - Rural Water Supply Upgrade Project	Construction	75%		
 <p>New booster pumps and building at Bloomsbury</p>		Installation works at Finch Hatton, Gargett, Armstrong Beach and Calen are complete. Commissioning will be undertaken in late July/ early August. A new pre-fabricated pump building and new booster pumps have been installed at Bloomsbury and site works at this site will be wrapped up by the end of July. Works at Koumala (the final of the 7 sites) will commence late July with the installation of a new pre-fabricated dosing building and new chlorination equipment.			

Program	Project	Status	% Complete	Budget	Time
ID	WMR - Augusta Street, Mirani	Construction	2%		
Design completed end of FY13-14. All materials arrived at site. Construction ready to commence for a completion of Mid-Nov'14.					

Program	Project	Status	% Complete	Budget	Time
ID	WMR - Milton Street (Gordon to Victoria)	Construction	98%		
Roads driven relocation project. The construction has been included in a contract with 60339 Cemetery Road Phase 1. Construction completed - awaiting as-con information. Project budget exceeded with tender higher than budget estimate and additional construction costs associated with work around Ergon conduit concrete encasement. Project budget revised in the 3rd Qtr. budget review to reflect actual price. As-con drawings to be submitted upon completion of works around Nebo Rd / Shakespeare St. which were part of this contract - expected early August.					

Program	Project	Status	% Complete	Budget	Time
ID	Leak Detection & Demand Management	Construction	40%		
Three of six flow metres installed (not yet commissioned), cut-ins for the fourth in planning.					

Program	Project	Status	% Complete	Budget	Time
ID	WMR - Philip St. Sarina	Construction	90%		
Roads driven project. Site works due to be completed on the 23rd July.					

Program	Project	Status	Complete	Budget	Time
ID	Digitisation of Telemetry - Water	Construction	98%		
Works are physically complete. Waiting on As-Con Information. 2014/15 works to be scoped.					

Program	Project	Status	% Complete	Budget	Time
ID	Marian WTP	Design & Construct	20%		
		Bulk Earthworks have progressed well, approx. 80% complete. Excavation of in-ground wash water tank has been completed. First deliveries of pipes have been received. Follow-up on original 80% Design Workshop was completed - further issues were identified and to be addressed. Awaiting final revisions of drawings.			
Earthworks pad (approx. 400mm below finished level)					

Program	Project	Status	% Complete	Budget	Time
ID	WMR - Kelly's Rd (South of Muriel St)	Construction	98%		
Construction is complete. Survey pickup has been completed, As-Con drawings still to be finalised.					

Program	Project	Status	% Complete	Budget	Time
ID	Reservoir Chlorination System	Planning	50%		
Chlorination at the Leap and Seaforth reservoirs, and taking Ball Bay reservoir off-line, is the preferred strategy for the Seaforth area. Another option is utilizing an existing facility and installing a new main. Chlorine options report submitted by consultant for review and design review workshop scheduled with Operations and Planning & Sustainability for late July to confirm way forward.					

Program	Project	Status	% Complete	Budget	Time
ID	WMT Midge Point Line	Planning	90%		
Draft Tender document for the construction of a trim chlorination dosing unit at Midge Point reservoir is being reviewed. A design/tender review workshop will be held with Network/ Treatment Operations to consolidate review comments.					

Program	Project	Status	% Complete	Budget	Time
ID	Cemetery Rd Trunk Main Relocation	Construction	95%		
		Phase 1 of the Cemetery Rd. water main relocation awarded to G & MA Lemura along with 60086 - Milton St, WMR. Phase 1 (Nebo Rd/Shakespeare St) construction is all but complete. Final backfilling and pressure testing is due to be completed early August. Phase 2 Tenders have closed and evaluation has been completed. Recommendation still to be submitted to Council. Budget revised in the 3rd Qtr budget review to reflect tender price.			
Welded bend being positioned					

Program	Project	Status	% Complete	Budget	Time
ID	WWS - Laboratory New	Planning	90%		
The costs/ benefits of constructing a new facility at the Nebo Road WTP are similar to the leasing option. Expanded lab facilities are required to maintain NATA accreditation. Treatment Ops has procured a consultant to provide a business strategy for the lab which will determine the path to be taken.					

Program	Project	Status	% Complete	Budget	Time
ID	AWMR Bridge Road (Paradise to Wilson)	Construction	90%		
		Construction complete other than minor restoration works and As-Constructed information.			
Crews 'hot tapping' the connection to existing water main in Bridge Road.					

Program	Project	Status	% Complete	Budget	Time
ID	WRT - Smart Metering	Construction	40%		
Contractor is continuing with 3rd stage installation in regional areas with 3210 of 9300 properties completed. These works are expected to be completed by end of Aug'14.					

Program	Project	Status	% Complete	Budget	Time
ID	Marian Raw Water Intake	Construction	100%		
As-Constructed drawings have been completed. Practical Completion has been awarded.					

Program	Project	Status	% Complete	Budget	Time
ID	Heaths Road (Valetta Dr-Fursden St) - 200 mm link	Design	2%		
Initial scoping of this 14/15 capital project and discussions with Technical Services has been undertaken.					

Program	Project	Status	% Complete	Budget	Time
ID	Reservoir Corrosion Project	Planning	75%		
The internal cleaning and inspections were completed in May 2014 and draft condition assessment reports have been received from the contractor. A consolidated report and program of works for 14/15 will be prepared for the reservoirs, based on the external and amended internal condition assessments. 2014/15 Scope for this rolling program has been reviewed with design/ tender documentation to commence in August.					

Program	Project	Status	% Complete	Budget	Time
ID	WMR - Alice Street, Mirani	Construction	2%		
Design completed in end of FY13-14. All materials arrived at site. Construction ready to commence for a completion of Mid-Nov'14.					

Program	Project	Status	% Complete	Budget	Time
ID	WMR - Caroline Street, Mirani	Construction	0%		
Design completed. All materials ordered for construction. Internal Crew to commence construction on completion of current committed jobs. Completion of this job is scheduled for Dec'14.					

Program	Project	Status	% Complete	Budget	Time
ID	AWMR- Brewers Road, Sarina	Construction	98%		
Construction complete and As Construction information to be completed & submitted.					

Program	Project	Status	% Complete	Budget	Time
ID	Golf Links PSTN VSD Replacement	Construction	98%		
Project has been completed. As Constructed Plans in draft stage.					

Program	Project	Status	Complete	Budget	Time
ID	WMR Palmer St Sarina	Design	5%		
Detail design has commenced as part of WMT-Sarina water infrastructure improvement (Augmentation)					

Program	Project	Status	Complete	Budget	Time
ID	WMR Bruce H'way near Ablett St (Sarina) - FF augmentation	Design	5%		
Detail design has commenced as part of WMT-Sarina water infrastructure improvement (Augmentation)					

Program	Project	Status	Complete	Budget	Time
ID	WMR Elizabeth St to Brooks Rd	Design	5%		
Detail design has commenced as part of WMT-Sarina water infrastructure improvement (Augmentation)					

Program	Project	Status	% Complete	Budget	Time
ID	Middle Creek Dam Safety Upgrade	Concept Design	55%		
Additional , unforeseeable Geotechnical sampling requirements were identified for the Dam Embankment materials. This highly complex work required special planning and resourcing and supervision. It was carried out on 3 and 4 June 2014. These samples will be evaluated in a geotechnical laboratory to then inform the assessment of the need for any potential Dam Embankment upgrade requirements. The program has been adjusted to take these emergent additional works issues into account, with project completion now forecast as November 2014. Updated Flood Hydrology is now complete as is the Hec-Ras Spillway modelling and Seismic Hazard assessment.					

Program	Project	Status	% Complete	Budget	Time
ID	SPS No. 7 Sarina Sewerage Pump Station	Construction	90%		
	Works are complete other than some minor defects, fencing and turfing. PC will be awarded once As-Con information has been received.				
Construction site					

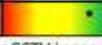
Program	Project	Status	% Complete	Budget	Time
ID	SPS No. 8 Sarina Sewerage Pump Station	Construction	90%		
 <p>Construction Site</p>		<p>Works are complete other than some minor defects and turfing. PC will be awarded once as-con information has been received.</p>			

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Magpie Street	Design	5%		
<p>Scope of works for upgrading the Magpie St SPS has been defined - works include upgrade to pumps (replacing shaft driven variety), switchboard and flow meter.</p>					

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Marryatt St Upgrade	Defects Liability	98%		
<p>Waiting for As-Constructed information.</p>					

Program	Project	Status	% Complete	Budget	Time
ID	Sarina Water Recycling Facility (SWRF)	Design and Construction	95%		
		<p>Works are in the final stages of pre-commissioning, prior to planned raw sewerage cut-over late July. Roadworks are yet to be completed along with site fencing, gate and area-wide lighting. The pipework slab and pump for the future water supply to the Sarina Golf course (pictured) is nearing completion. MRC operators have received a number of training sessions in the operation of the plant. The communication link with Biltoft Street Pump Station is currently being established along with testing of site-wide controls via the SCADA system.</p>			

Program	Project	Status	% Complete	Budget	Time
ID	Sarina Rising Main & Pump Station	Commissioning	97%		
		Pre-commissioning work at the station is complete. Final commissioning will take place when the SWRF project is ready to take raw sewerage.			

Program	Project	Status	% Complete	Budget	Time
ID	Inflow Infiltration	Delivery	98%		
Source Detection Contract MRC 2013-046. Additional workpackages have been issued for CCTV inspection of Malcomson, Hodder and Bassett Street SPS catchments - complete in June. Additional workpackages have been issued for MH inspections in 9 Catchments across North Mackay, Mount Pleasant, West Mackay - this work package has been completed in June 2014. I&I site audits - private drainage defects identified for rectification: Gooseponds 43, Zammitt 6, Rainlover 31. Notification letters and responses are processed. 4 issues remain unresolved and have been escalated for enforcement by Business Services. Detailed Survey and ASCON documentation of 55 EROS sites have been completed. Further networks investigation has identified that no formal EROS exists for the remaining 10 sites. MRC Corporate AM have received the ASCONS. Workshops to be completed for hand over of deliverables in July 2014. 2014/15 works to be scoped.					

Program	Project	Status	% Complete	Budget	Time
ID	Marian Sewerage System Augmentations - SRM	Procurement	30%		
Works include the installation of duplicate/ replacement sewage rising mains (SRM) from sewage pump station (SPS) 7 to SPS 1, and from SPS 1 to the Mirani WWTP. Offers have been prepared and submitted for all required easement acquisition. Design and Tender documentation of Sewer Rising Mains is 100% complete and Tenders have been called for and close on 4 August 2014.					

Program	Project	Status	% Complete	Budget	Time
ID	Digitisation of Telemetry - Sewage	Construction	85%		
Replacement of obsolete telemetry assets at Sarina Sewage Pump Stations complete, other than upgrades required to allow communication with SWRF (to be completed once SWRF commissioning complete). 2014/15 works to be scoped.					

Program	Project	Status	% Complete	Budget	Time
ID	Marian Sewerage System Augmentations - SPS 1 and 7	Design	75%		
Works include the retrofit of larger pumpsets to SPS 7 and a new SPS to replace the currently undersized SPS No 1. Ergon upgrades required to service SPS 1 were discussed and concluded with Ergon and an offer has been received and accepted. Ergon has completed the design of the electrical upgrades. Delivery of a road underbore and cabling is required. Design of the SPS is 75% complete.					

Program	Project	Status	% Complete	Budget	Time
ID	Overflow Abatement -SPS Rationalisation	Construction	85%		
<p>The design of 7 Sewage Pump Station (SPS) retrofits has been completed to remove excess pumping capacity and therefore minimise the risk of downstream networks sewage spillage. New pumps are installed at 3 of the required 4 pump stations. Pumps are procured with Installation of pumps at Tropical Ave to be completed. Electrical work undertaken under direct Networks supervision is 90% complete. Insitu pump proving tests are scheduled for two sites on 21 July 2014. Design & Delivery Report to be completed once all commissioning is complete.</p>					

Program	Project	Status	% Complete	Budget	Time
ID	Base Hospital SPS replacement	Design	90%		
<p>Review of detailed design drawings and specification has been completed and final design drawings are currently being finalised. Anticipate going to Tender for the works in August 2014.</p>					

Program	Project	Status	% Complete	Budget	Time
ID	Oak Street SPS upgrade	Construction	95%		
		<p>Works are complete other than some minor defects. Practical Completion will be awarded once As-Con information has been received.</p>			
<p>Construction site</p>					

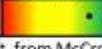
Program	Project	Status	% Complete	Budget	Time
ID	Millennium Drive SRM	Construction	90%		
		<p>Construction works are practically complete other than pressure test which will take place mid July. Practical Completion will be awarded once As-Con information has been received. Overall project behind schedule due to Infrastructure Agreement process taking longer than expected and delayed commencement due to contractor commitment to other council works.</p>			
<p>Construction site in Lawrie Street Sarina</p>					

Program	Project	Status	% Complete	Budget	Time
ID	Mirani WRF Stage 1 - PTA	Procurement	30%		
<p>Tenders for the design and construction of the Primary Treatment Area for the Mirani WRF have been advertised.</p>					

Program	Project	Status	% Complete	Budget	Time
ID	SPS Heaths Road No.1 Sewerage Pump Station	Design	85%		
		Final design drawings currently being prepared internally. Anticipate going to Tender for the works in August 2014 together with SPS Wattle Street, Hicks Road and Lindwall Street upgrade works.			

Program	Project	Status	% Complete	Budget	Time
ID	SPS Wattle Street Sewerage Pump Station	Design	75%		
		Final design drawings currently being prepared internally. Anticipate going to Tender for the works in August 2014 together with SPS Heaths Road, Hicks Road and Lindwall Street upgrade works.			

Program	Project	Status	% Complete	Budget	Time
ID	SPS Hicks Road Sewerage Pump Station	Design	80%		
		Final design drawings currently being prepared internally. Anticipate going to Tender for the works in August 2014 together with SPS Wattle Street, Heaths Road and Lindwall Street upgrade works.			

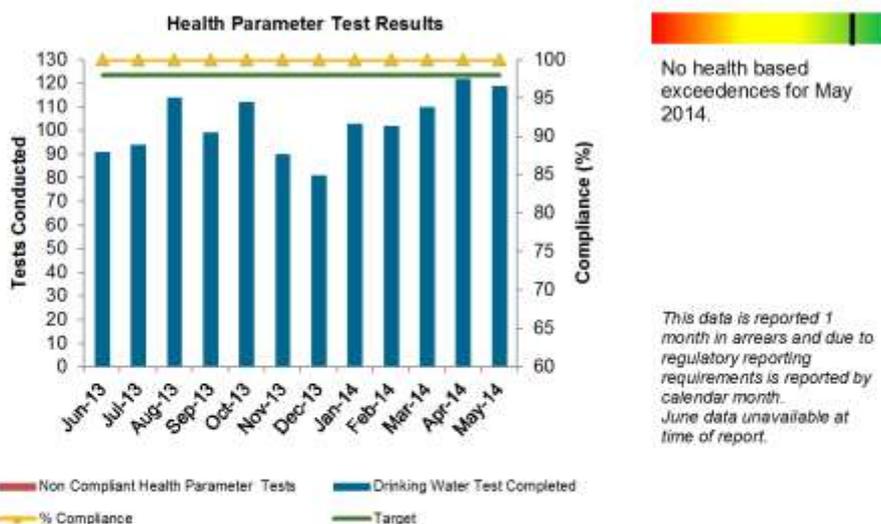
Program	Project	Status	% Complete	Budget	Time
ID	Symons Farm SPS Upgrade	Planning/ Concept Design	5%		
Concept design has been previously prepared. 2014/15 Scope is to survey SRM alignment from McCreedy Creek SPS to Symons Farm SPS and on to Prawn Farm SPS.					

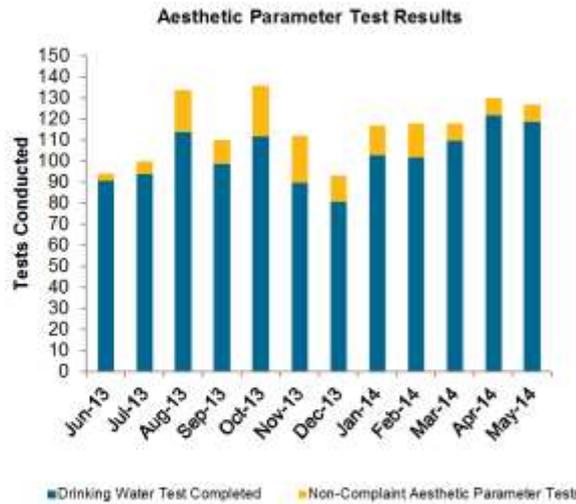
Program	Project	Status	% Complete	Budget	Time
ID	SPS Lindwall Street Sewerage Pump Station	Design	75%		
		Final design drawings currently being prepared internally. Anticipate going to Tender for the works in August 2014 together with SPS Wattle Street, Heaths Road and Hicks Road upgrade works.			

REGULATORY COMPLIANCE

6.1. Drinking Water Compliance

Safe Water supplies are provided in accordance with the requirements of the *Water Supply Safety and Reliability Act* and are measured against the *Australian Drinking Water Quality Guidelines*. Drinking Water samples are taken at the outlet of Water Treatment Plants and within the reticulation network. A summary of the performance is detailed below.



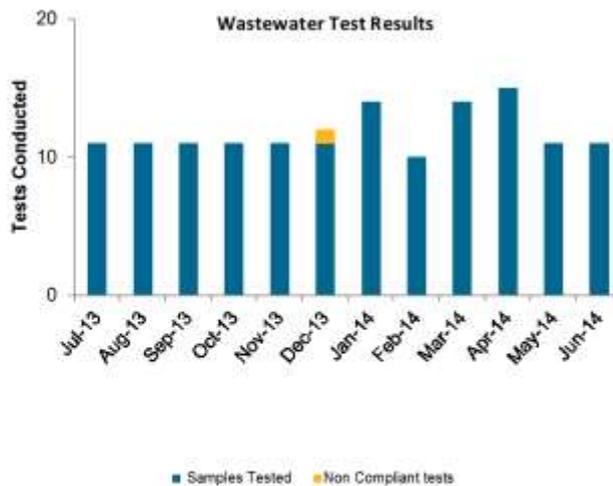


Aesthetic non-compliant tests were at Eton, Koumala, Bloomsbury, and Armstrong Beach. pH was low at Gargett and high at Midge Point.

This data is reported 1 month in arrears and due to regulatory reporting requirements is reported by calendar month. June data unavailable at time of report.

6.2. Wastewater Compliance

The discharges from wastewater treatment facilities are regulated by Development Approvals issued by the Department of Environment and Resource Management. The licence requirements differ based on the time the Development Approval was issued and the receiving environment associated with any discharges.

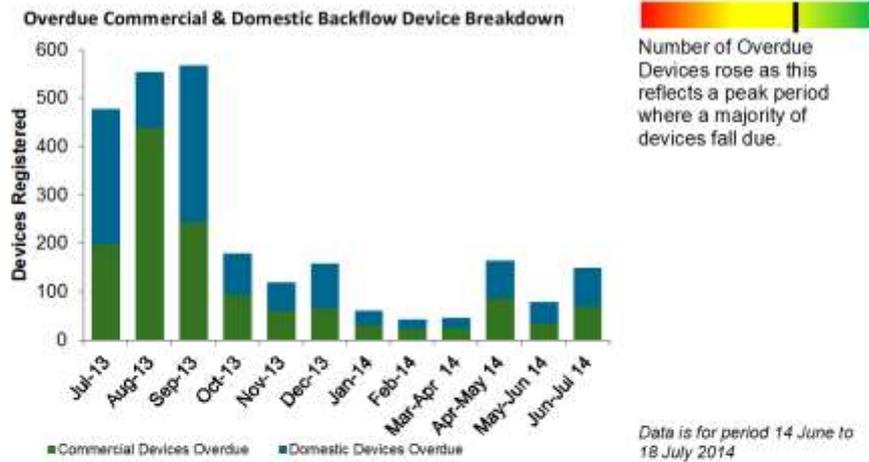
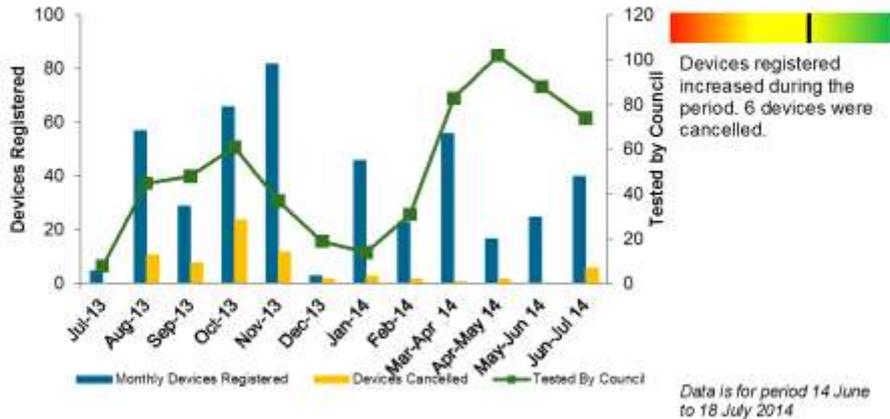


No non-compliant results from samples tested during June.

Results are to end of June 2014 due to statutory reporting requirements.

6.3. Backflow Testing

Backflow devices are installed on water services where there is a risk that water could return from a private property back into the Water Reticulation network. The requirement for backflow devices is regulated in accordance with the Standard Plumbing and Drainage Regulation.





Engineering and Commercial Infrastructure - Engineering

Monthly Review > 14 June to
18 July 2014

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OVERVIEW

Director Engineering & Commercial Infrastructure

The June period has seen the completion of the 2011 and 2012 NDRRA (Natural Disaster Relief and Recovery Arrangements) works. Staff worked tirelessly up until the 30th June to ensure the majority of works were completed on time. I congratulate all staff involved across Council who worked together as one team to complete this enormous program.

Contract works for the "Southern Entry Statement" landscaping at the Stockroute Road/ Bruce Highway intersection have commenced and are progressing well.

Civil Projects

This period concludes the financial years' work. The team have delivered the targets within the Capital program and assisted in delivery of a number of projects for the NDRRA team and the Waste Services team.

Civil Operations

Completion of the 2011 & 2012 NDRRA restoration works by the 30 June deadline maximising use of both internal and contract resources was the major focus in the period. All works were completed with the exception of minor works where approved funding was of low value and/or there was too high a risk of recovering the actual costs and works where Council was not able to fund the required complementary works.

The NDRRA team is now focusing on completion of the claims for reimbursement of costs and the acquittal process with Queensland Reconstruction Authority (QRA).

The continuous dry weather has provided the opportunity to catch up on open drainage maintenance and bitumen surfacing maintenance.

Rubber Duck Bill Tide Flaps have been installed on the Slade Point Sea wall stormwater pipe outlets; these flaps are expected to be more resilient against sea swells and wave impact effects. The flaps have replaced the original flaps which were destroyed during Cyclone Dillon.

Civil Operations achieved a 4.5 star rating for the most recent Client Survey Results. This is the best result achieved since amalgamation.

Technical Services

Ongoing delivery of design works for Capital Works Program projects and Active Towns projects continues on schedule.

Emergency Management

During the month, work has continued on the development of the 2014 Emergency Action Guide (EAG). Final consultation and review has occurred and the document will be going to print in August. Distribution will occur in early October in readiness for the commencement of the storm season and a media campaign is currently being developed. The 2014 Emergency Action Guide has been a collaborative project between Emergency Management, Corporate Communications and the GIS Mapping teams and has had considerable time and effort injected into producing the comprehensive guide.



Jason Devitt
Director Engineering and Commercial Infrastructure

CIVIL PROJECTS

Program
<p>Comments</p> <p>Finalised program figures are not available for this report as the end of financial year processes are still being finalised. In particular the transfer of funds to and from the Capital program and the NDRRA program has delayed the process. Whilst not finalised it is clear that the target of 90% expenditure of the Capital program has been achieved.</p> <p>With the completion of the NDRRA program the day labour crews have been spread over a number of smaller projects across council including :</p> <ul style="list-style-type: none"> • Ungerer Street sealing • John Breen Park level raising • Brookes Street, Sarina • Jackson Street drainage • Jilalan lookout <p>Jackson Street drainage project is due for completion mid-August and the Jilalan lookout project is progressing with the moving of the Coal Wagon from the Sugar Shack occurring just recently. The lookout should be completed in the month of August.</p> <p>Contract works for the "Southern Entry Statement" landscaping at the Stockroute Road/ Bruce Highway intersection has commenced and is progressing well.</p> <p>Contract work at Edward Lloyd Park playground is behind schedule but is starting to take shape with the formation of concrete footpaths and the soft fall wall.</p>

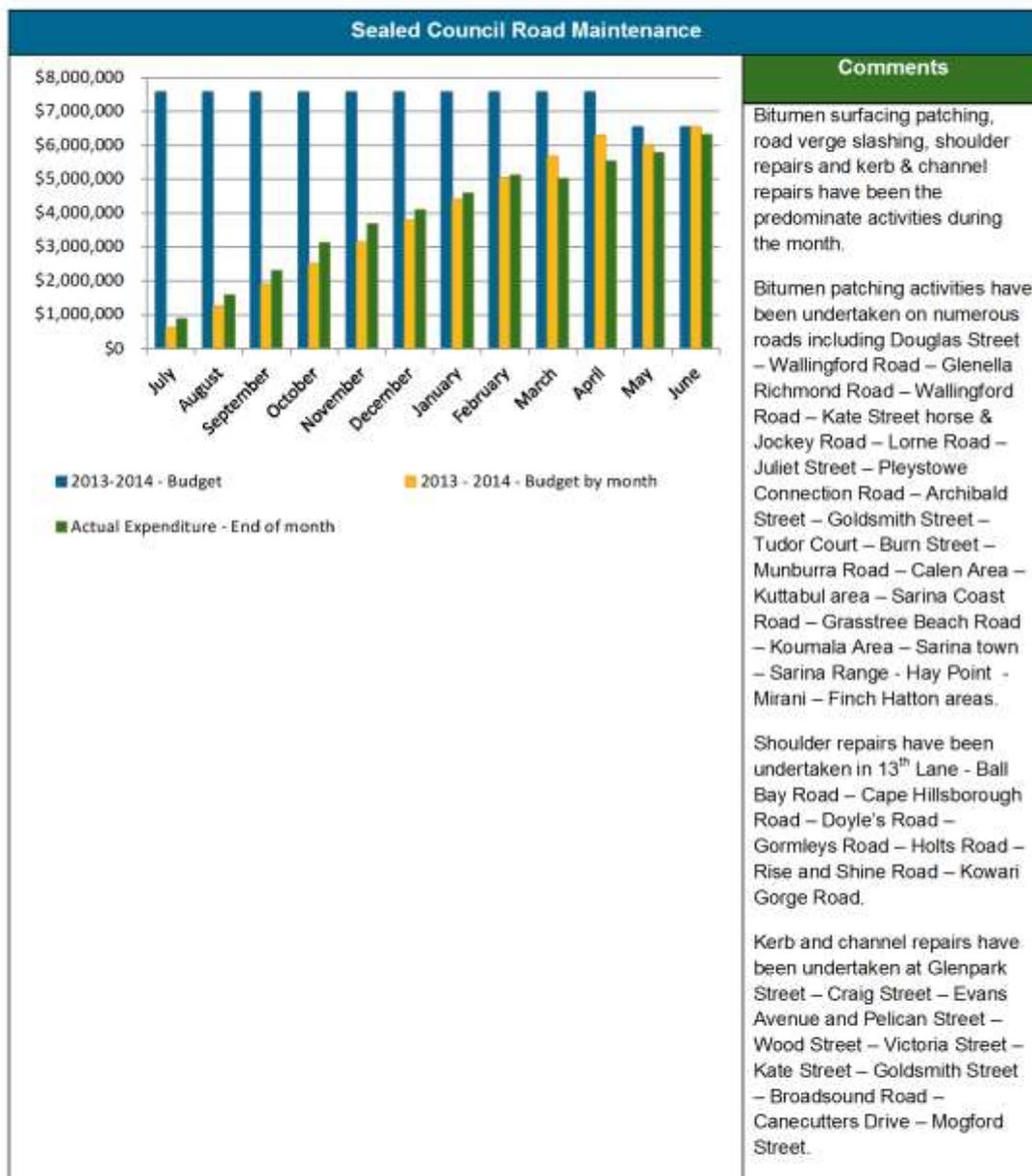


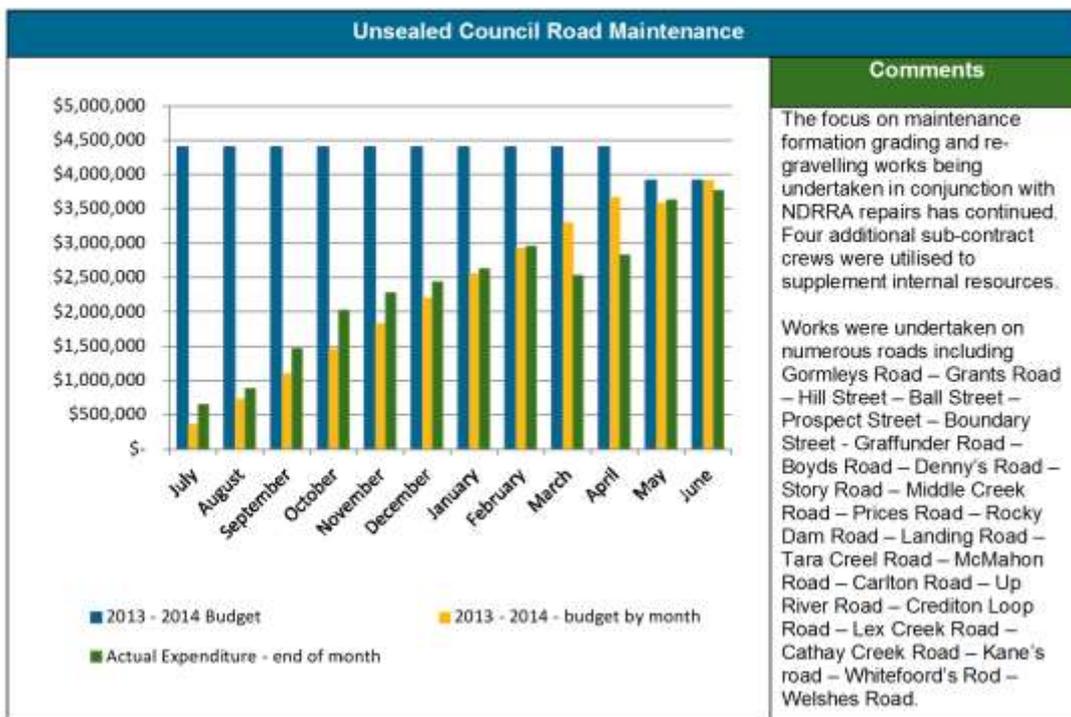
Edward Lloyd Park

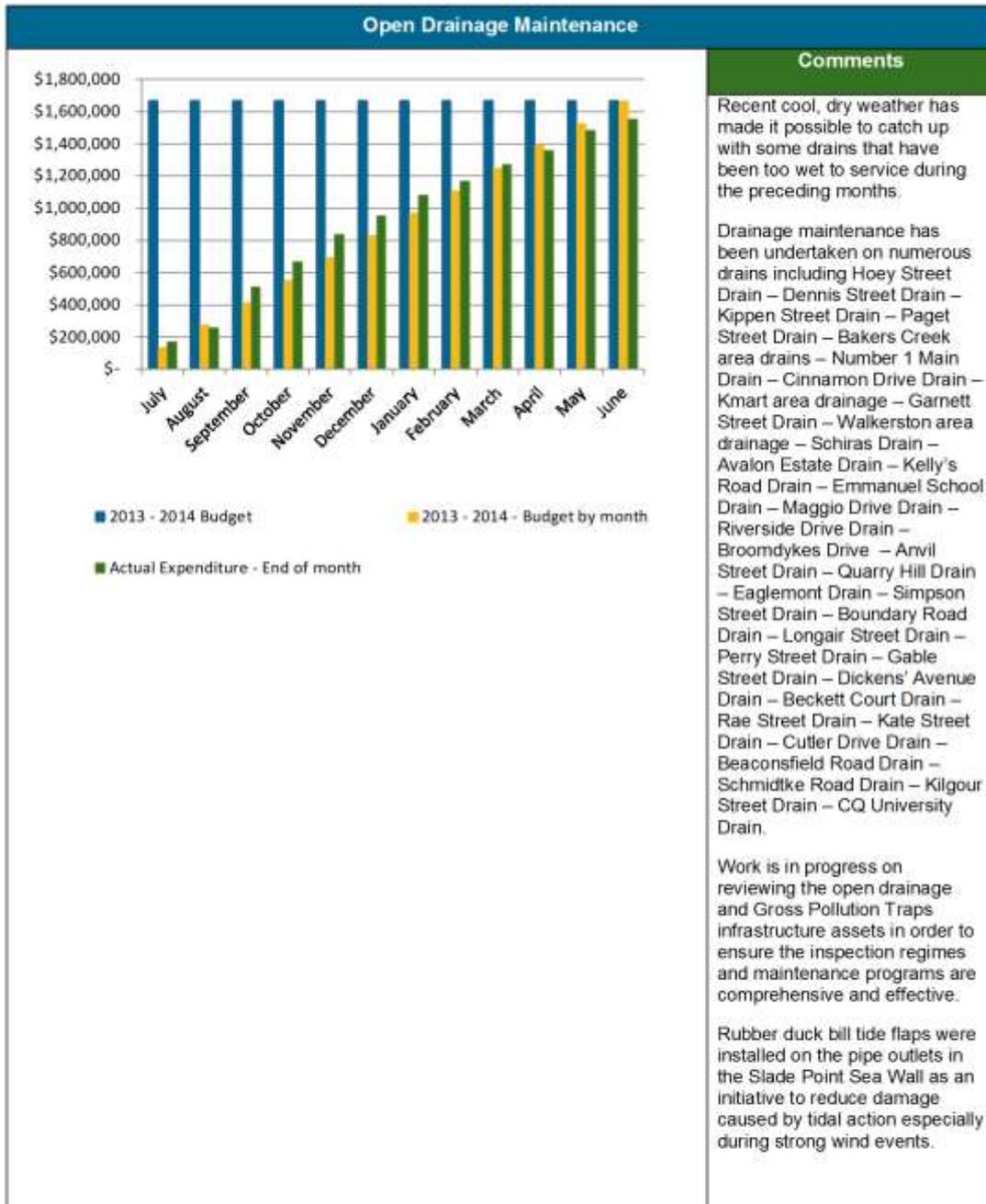


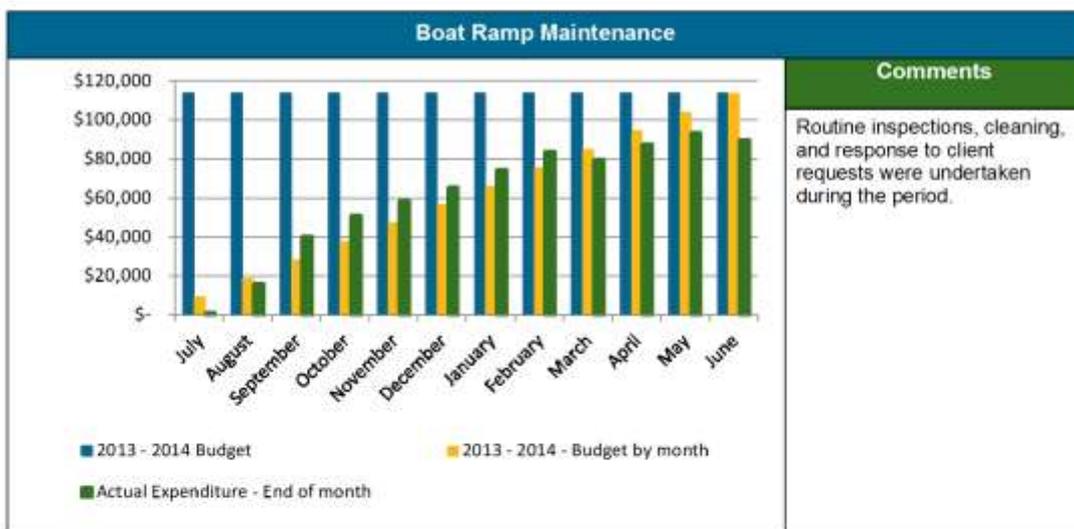
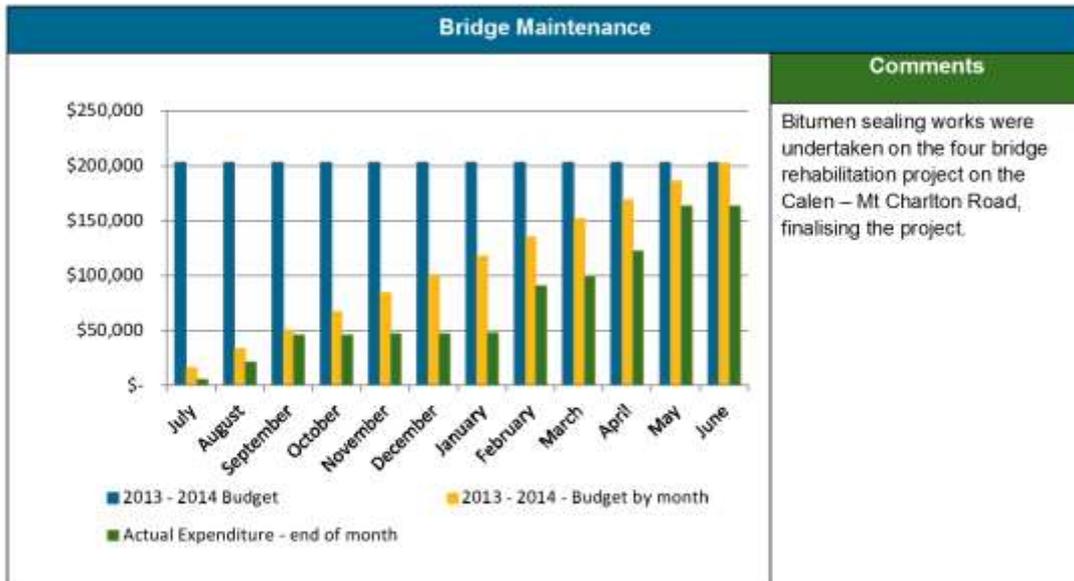
Jilalan Lookout Project

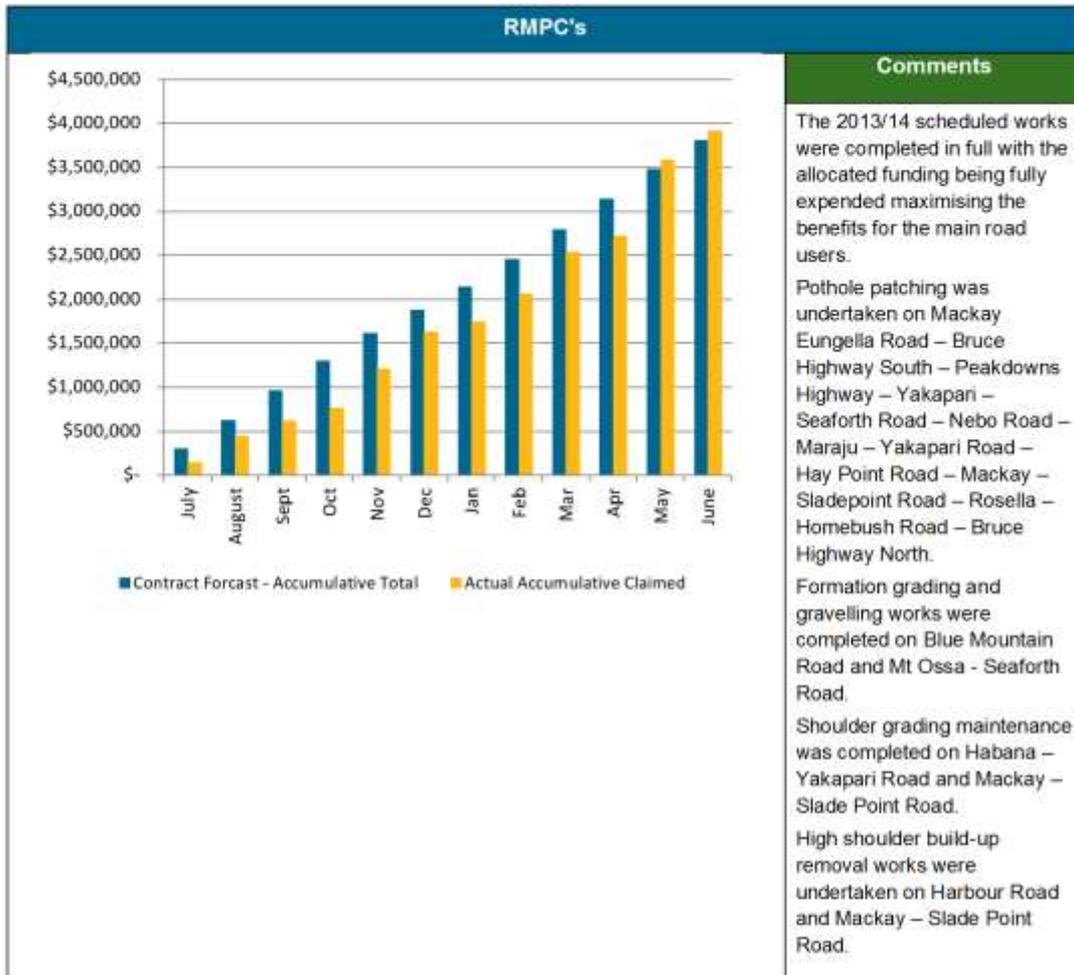
CIVIL OPERATIONS











Rubber duck bill tide flaps – Slade Point Seawall

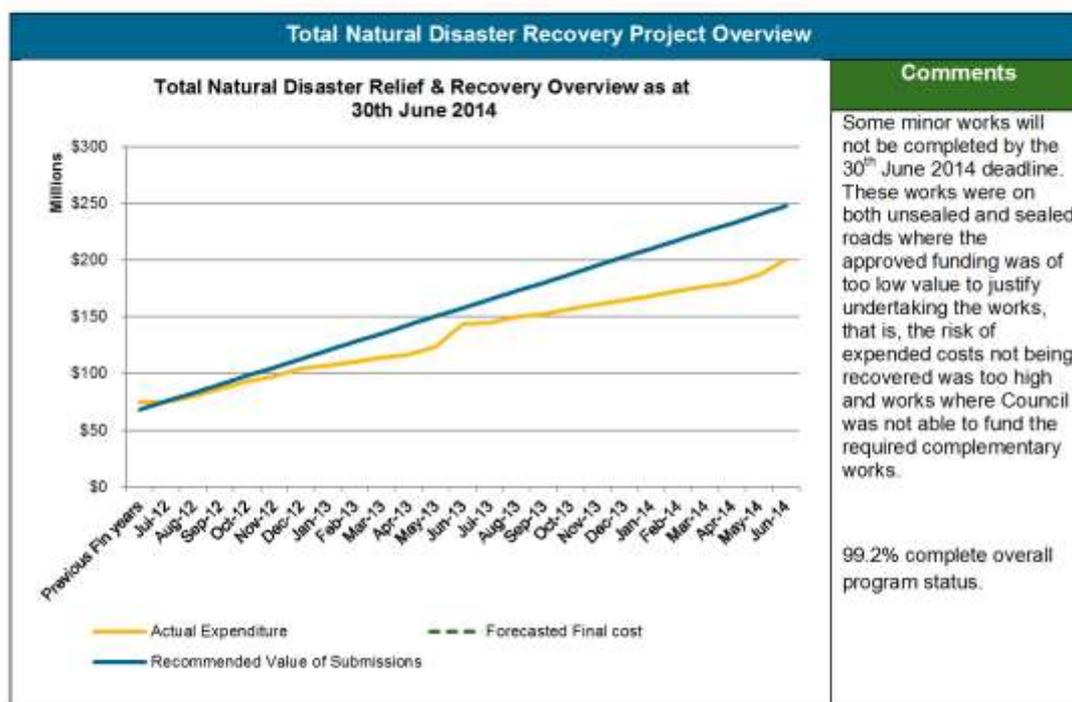


Rubber duck bill tide flaps – Slade Point Seawall

NDRRA Restoration Works

Overview

The overall NDRRA program for 2011 & 2012 is 99.2% complete at the end of June 2014. The NDRRA team is now focused on acquittal preparation and support for inspections, audits and reporting. The team is continuing to work closely with the Queensland Reconstruction Authority (QRA) to ensure acquittal is completed within agreed timeframes. A QRA inspector will be onsite for 2 weeks beginning 18th August to inspect completed works on 85 roads.



TECHNICAL SERVICES

- Development and design of projects within Capital Works Program (CWP) for 2013/14, 2014/15 and 2015/16.
- Specific detail design associated with Grant funded Round 5 – CBD Revitalisation (detailed design).
- Discussions with service providers to streamline design and construction processes. Following implementation of Department of Transport and Main Roads (TMR) specifications and estimates extend assessment to track actual unit rates to build history for future estimates.
- Attendance at meetings in relation to: Technical Services Co-ordinators Meeting, RSS Project Team Meeting, City Centre Revitalisation Tender Evaluation, Culture Development Plan workshops, E&CI Program Managers Meeting, Project Management Framework PLT and Functional Team meetings, Bee Creek Bridge Replacement discussions, Whitsunday Regional Roads Technical Group meeting, Walking & Cycling Advisory Committee meeting, Footpath Trading Policy discussions, Compliance and Training Matrix meeting, Performance Review and SIDRA Network Training.
- Participate in Public Meeting's held in relation to O'Keefe Street Reconstruction and Kelly's Road Drain construction.
- Briefing of Council in relation to Shellgrit Creek Drainage Study.
- Lead role in the development of the "Active Towns" strategy:
 - Annual Plan for Year 3 projects submitted for TMR approval
 - Construction plans generated and in progress for Bluewater Trail (Bluewater Quay (BWQ) to River Street Ramp), Cross City Link, Gooseponds Link to Magpies, PCYC refurbishment, BWQ Bike Cage
 - Additional funding sourced for BWT Section (Irving to Binnington) under competitive funding component of Active Towns program
- Detailed design of Glenpark Street Overpass commenced.

Survey Services

Overview

- 93% of 2014/2015 CWP surveys completed.
- As constructed surveys completed for Kuttabul Mt Jukes Road and Stockroute Road.
- Cadastral surveys completed for Wattle Street Sewer Pump Station and Willetts Road Easement.

Digital Cadastral Data Base (DCDB)

- Coordination of cadastral reference marks started for upgrade of DCDB in Habana/Balnagowan area. Office plotting continued.

Australian Height Datum (AHD)

Coordinated the 16 new permanent survey marks in the Armstrong Beach area using GPS.

Design Services

Capital Works Program (CWP)

- Two of 214 2006/9 and 2009/10 projects are to be completed:
 - Malcomson/ Greenfields Intersection, Connors (Crichtons Road to Cook Lane) and Connors Road to Stockroute Road connection design underway
- 108 of the 110 design projects in the 2010/11 CWP completed (96%). Those remaining, are:
 - Archibald reconstruction and upgrade, and Malcomson/ Greenfields Intersection upgrade
- 113 of 114 design projects in the 2011/12 CWP completed to date (99). Project remaining is Milton Street Construction (Farrellys to East Boundary)
- 94 of 98 design projects in the 2012/13 CWP completed to date (96%)

<p>82 of 88 design projects in the 2013/14 CWP complete to date (93%)</p> <ul style="list-style-type: none"> 44 of 65 design projects in the 2014/15 CWP completed to date (68%) <p>Those outstanding require land acquisitions, valuations, input from service authorities, which is delaying completion of the design.</p>
<p>Major Projects for delivery next month</p> <ul style="list-style-type: none"> Campwin Beach Road Reconstruction (Sarina Beach Road to 1km). O'Keefe Street Reconstruction (Field to Longair Street).
<p>Landscape Issues</p> <ul style="list-style-type: none"> Detail design for BWT sections – BWQ to River Street Boat Ramp – Stages 2 & 3 – due to funding availability these will have to be delivered via CWP at a later stage. Active Town projects Year 2: <ul style="list-style-type: none"> Cross City Link - Archibald to Webberley Street section - detailed design completed Gooseponds Link Part 1 - Bruce Highway Underpass to Willets Road - detailed design underway CCRP - Ongoing involvement in tender evaluation process CCRP – Liaising with Exeloo for delivery of toilet block artwork; concepts to be developed for VAAC approval early August. DDA Access Audit 2013/14 West Mackay – priority listing completed. Priority listing for 2014/15 rectification projects (Mackay-wide) underway. DDA Access Audit 2014/2015 Township Cemeteries and Amenity Facilities – finalization of consultant engagement. Audits commence September 2014. Final Report deliverables 19th December 2014. Peer review of MRC landscape documents completed. (Public Realm Style Manual Guidelines, 8300 Supplementary Specification & Engineering Design Guidelines D – Landscaping). Updates to 8300 Supp Spec. suite complete. Other updates underway anticipated mid-August completion date. Update of Standard Drawings (bollards & irrigation) for P&E. Detail design for Capital Works landscaping for projects including Peel/Victoria Roundabout, Wood/ Gordon Street carpark upgrade. Jubilee Park – Stage 1 and Ultimate landscape design 95% complete. Staging proposal and estimates complete. Anzac artwork concept complete. Subject to Council Briefing 23.07.2014 for approval and finalisation of documentation or construction. BWT (Quota Park section) Stage 1 landscape documentation completed Northern Entry Statement - Concept to be revised on reissued to TMR for approval to finalize reference design and estimate. Liaising with TMR median & landscape design for Nebo/Shakespeare intersection.
<p>Traffic and Investigation Issues</p> <p>Active Towns Program:</p> <p>Evaluation:</p> <ul style="list-style-type: none"> Funding the supply of 4 bicycles for Mackay Police so that officers can patrol bicycle paths that are continually being extended and connected around town by the Active Towns project. Bikes are due for delivery in June 2014 and will have Active Towns and MRC logos added to them after they arrive. New secure bicycle parking facility will be constructed at the Bluewater Quay with construction scheduled to finish by mid-July 2014. Access to the facility will be a swipe card that will also allow users to access the memorial pool facility with the same swipe card. Active Towns Officer will present the Paper, Mode Shift to Pedestrian and Cyclist Usage – A Coordinated Approach for the AITPM Conference at the Adelaide Convention Centre on 14 August 2014. Distance and way-finding signage both for on and off road cycling routes will be erected around the Mackay before the end of July 2014. Signage will guide cyclists to major local facilities including Bluewater Quay, Bluewater Lagoon, Mackay Base Hospital, Botanical Gardens, CQ University, Civic Precinct, Mackay Stadium and some local parks.

Traffic Counts:

- Rotation of 50 traffic counters. Traffic Counts are being performed for Capital and Maintenance Programs.

Works On Roads – Ongoing projects:

- Ergon Energy – Milton Street – request for amended cable route for 33kV power supply
- Ergon Energy – Corner Alfred and Peel Street, Mackay
- Ergon Energy – 426 Mackay-Eungella Road, Marian
- ISGM – National – 19 Campbells Ridge Road, Balberra
- ISGM National – 7 Vincent Street, South Mackay
- Ergon Energy – 33kV High Voltage Transmission Towers, Hay Point
- Ergon Energy – Wewak Road, St Helens Beach
- Ergon Energy – Pittman Street, Eaglemount Road & Broomdykes Drive, Beaconsfield
- Ergon Energy – North Eton Road, Eton
- Ergon Energy – Milton Street, South Mackay
- Ergon Energy – Sharp Street, Rural View
- Ergon Energy, DTMR and Jai-Cor - Intersection of Gordon and Milton Streets
- ISGM National – 207 Freshwater Road, Freshwater Point

Flooding and Drainage Issues

- CR 423343 - Subject Site: 26 McCulloch Street, North Mackay
- CR 427075 1068 Marian-Eton Road, North Eton

Customer Requests

- 19 Works on Roads Requests totalling 22 hr. processing time.
- 27 Q100 Requests totalling 14 hr. processing time.
- 46 Plan Searches (GPLANS) totalling 20 hr. processing time.
- 100 Excess Dimension and Excess Mass Approvals totalling 17 hr. processing time. Have been processed to the end of June 2014.
- 13 Temporary Road Closure Approvals totalling 30 hr. processing time.

EMERGENCY MANAGEMENT

Overview

Community Education

Emergency Action Guide

The Emergency Management team, Corporate Communications and Geographic Information Section (GIS) have continued to work on the new Emergency Action Guide (EAG). Considerable effort has been put into the new EAG, being the first major re-write in over seven years. New storm tide evacuation zone maps have been developed and additional topics include; Public Cyclone Shelter, Community Resilience, Pet Emergency Plans and additional information in relation to fires to list a few.

The storm tide evacuation mapping is now in coloured zones up to 6 metres above the Highest Astronomical Tide (HAT), previously mapped to 2.5m above HAT. The zone intervals are now 0.5m, 1m, 2m, 3m, 4m and 6m above HAT. To assist residents in identifying what each colour means all maps now have the height above HAT recorded on the maps as an easy to read heading.

The EAG wording and design layout is being finalised and will go to print in August. Distribution to the public will occur in October 2014, prior to Get Ready Week 13th – 19th October 2014. As part of the distribution process, a media campaign will be developed to educate the public on the new evacuation zones and part of the focus will include that risks associated with storm tide have not changed. The risk rating has been identified and stated to give the public a greater understanding of the risk and this information has been sourced from storm tide studies recently undertaken by Council. In accordance with the State Guidelines, is now defining evacuation zones which may be affected in the extreme events which can and do occur.

Cyclone Saturday

Preparations for Cyclone Saturday this year have commenced and we are seeking available dates with Caneland Central. This event will be important to compliment the media campaign on the new storm tide evacuation information. Considerations are also being made for a possible second event to occur within early 2015, subject to the prevailing weather conditions at the time as a reminder to residents.

Mackay Local Disaster Management Group

The Mackay Local Disaster Management Group last met on the 2 June 2014. The next scheduled meeting is 1 September 2014.

Operations

No operations were conducted this month.

Planning - Mackay Local Disaster Management Plan and Operational Plans

Work on the Public Cyclone Shelter Operational Plan and the DETE Memorandum of Understanding continues. Finalisation of the DETE MOU is currently underway with other Regional Councils with Cyclone Shelters. This is being facilitated by the Mackay Emergency Management Team.

The Emergency Management Team has peer reviewed the Middle Creek Dam Emergency Action Plan (EAP) and Safety Information Kit for residents which has been developed by Water Services. The EAP has now been sent to Department of Energy and Water Supply (DEWS) for approval.

Projects / Mitigation Strategies

Coastal Hazard Adaption Study

The interim report has been received and is currently being reviewed by Officers.

Emergency Backup Generator Project

Midge Point Emergency Backup Generator and the dual axle trailer has been recently delivered. Some minor modifications will be undertaken by the workshop to enable the generator to be fixed onto the trailer over the next month.

Eungella Community Development Hall

The Platypus Play Centre has received grant funding of \$21,772 to undertake the installation of cyclone rated window

shutters to the facility. The roller shutters have been ordered and are expected to arrive by the end of July, with works scheduled for completion in early August 2014. The upgrade of the facility will give residents a facility that can be utilised both during disasters and post event. Council has also committed to supplying a backup generator as part of the upgrade of the building.

North Mackay Levee Upgrade

The Civil Project Team is continuing to work on increasing the levee height in North Mackay.

Works adjacent Shinn Street has been completed. Works adjacent to the Glenpark Street/ Mapplethorpe Bridge (Gooseponds) have commenced and should be completed by early August. Some delays have been experienced with the section crossing Harbour Road due to Main Roads works being undertaken on Harbour Road/ Vines Creek Bridge and the associated traffic restrictions.



SES ICT Upgrade

Consultation has continued with IScape and stakeholders. The SES ICT Functional Requirements and Scope of Works document is expected to be available early August 2014. Once received and agreed, the document will be released for tender and implementation.

Whisper Project

Further investigations are continuing looking at alternative products on the market that could fill this gap.

SES Facility Upgrades

As part of the upgrading of the State Emergency Service Facilities throughout the region, regular meetings of Council and SES Officers are being undertaken.

Sarina State Emergency Service Facility

The new Sarina SES facility is at the lock up stage and temporary construction fencing has now been removed. The internal layout plans have been finalised and have been submitted for pricing. Some alterations to the external plumbing have been undertaken to correct a defect in drainage fall at the plumbers cost. Works on the internal fit-out will commence as soon as possible. The project completion is expected early 2015.

Finch Hatton State Emergency Service Facility

The project is essentially complete with the exception of changing of the door locks to the SES Master Key System and the instruction signage for the generator changeover switch.

Calen Joint Training Facility

The joint Council/SES training donga has been installed and an inspection undertaken. Works on the electrical, stormwater, external plumbing works and the construction of the equal access paths are continuing. It is expected that works should be completed by the end of August 2014.

General

The Special Needs Working Group continues to make progress in looking at solutions to registering of Special Needs residents, the adoption of an agreed vetting system and how we can alert residents of impending events.

Emergency Management staff attended a Storm Tide Workshop by hosted by Queensland Fire and Emergency Services and Griffith University in Brisbane on the 23rd June 2014. At the workshop the storm tide issues regarding warnings for Tropical Cyclone Dylan were tabled and noted.

State Emergency Services

Overview	
State Emergency Services - Local Controller	
<p>The MRU was activated this month to rescue a person who entered the Pioneer River. SES volunteer Flood Boat operators deployed effectively and conducted search operations for several hours</p> <p>Volunteer Sandy Bell was presented with her Team Leader rank slides. Sandy has been a volunteer with the SES for 20 years and has served in a number of executive and co-ordinator positions. This presentation recognises Sandy's hard work and leadership skills. During the 2008 Mackay Flood Disaster Sandy ran the Incident Control room single handed, directing Flood Boats to rescue civilians caught up in the floods. Sandy currently serves as the units WH&S representative, First Aid Senior Instructor and now Team Leader.</p>	 <p style="background-color: #0056b3; color: white; padding: 2px; text-align: center; font-size: small;">SES volunteer Sandy Bell receiving her Team Leader Ranks</p>
Activations for the period	
<p><u>20th June. Forensic Search Finch Hatton, 95 hours</u> Activated by Police, 10 volunteers from Mackay, Mirani and Sarina searched for evidence in relation to a serious assault. 10 volunteers spent a total of 95 hours searching cane paddocks.</p> <p><u>29th June. Traffic Control & Public Safety, 81 hours</u> Activated by Police, 32 Volunteers from Mackay, Sarina, Calen and Midge Point set up traffic control and public safety points for the Haber V8 Super Car demonstration.</p> <p><u>6th July. Traffic Control, 31 hours</u> Activated by Police, five volunteers from Mackay and Calen assisted Rural Fire with scheduled back burning in the Ball Bay area.</p> <p><u>11th July. Search and Rescue, 168 hours</u> Activated by Police, Flood Boat Rescue crews were deployed into the Pioneer River to search for a person. Four Flood Boats were deployed in under 50 minutes and Five Land Search teams were formed and deployed. The missing person was located by SES several hours later.</p>	 <p style="background-color: #0056b3; color: white; padding: 2px; text-align: center; font-size: small;">SES volunteers search for evidence in a cane paddock</p>
Public Safety/Community Education	
<p><u>27th June</u></p> <p>SES volunteers fundraised at Bunnings.</p> <p>Community Education and Recruiting Calen Area.</p>	

Major Training Events

14th June, First Aid Camilla

MRU trainers travelled to Camilla to assist Isaac volunteers that do not have First Aid instructors.

21st June, Vertical Rescue Training, Mirani

27th June, Flood Boat, Night Training

12th July, Storm Damage Rowallan Park Mackay

18 volunteers from Mackay and Sarina completed this course.

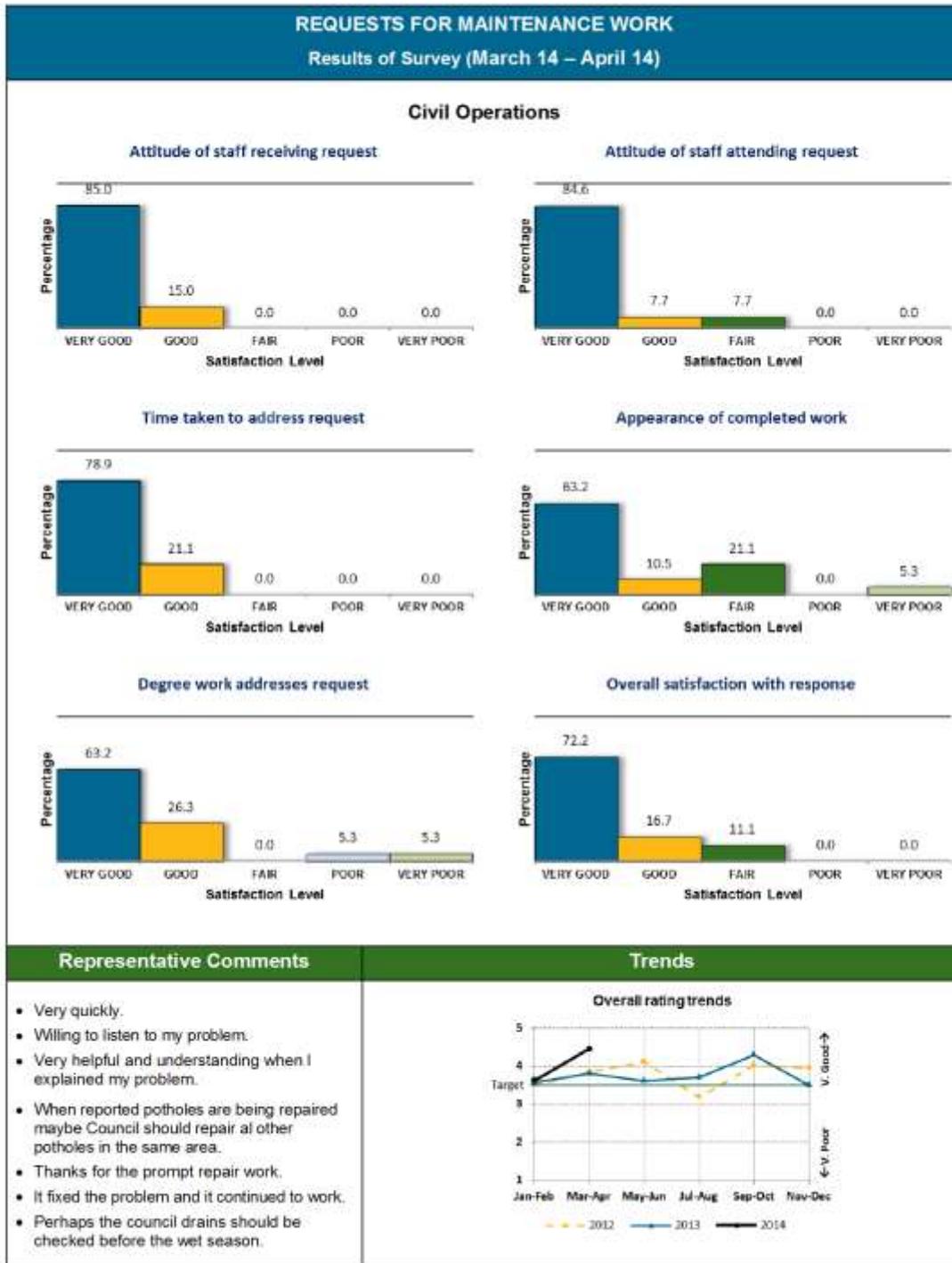
MRU Training and Community Hours				
	Maintenance	Administration	Training	Community Education
Unit	4	99	3	48
Midge Point			14	
Calen			14	
Mackay	12	25	264	
Mackay Training Group			200	
Mirani			76	
Sarina	10	21	110	
Campwin			35	
Armstrong			40	
Koumala			8	
Other		116		44
Total	36	261	764	92
Grand Total				1153

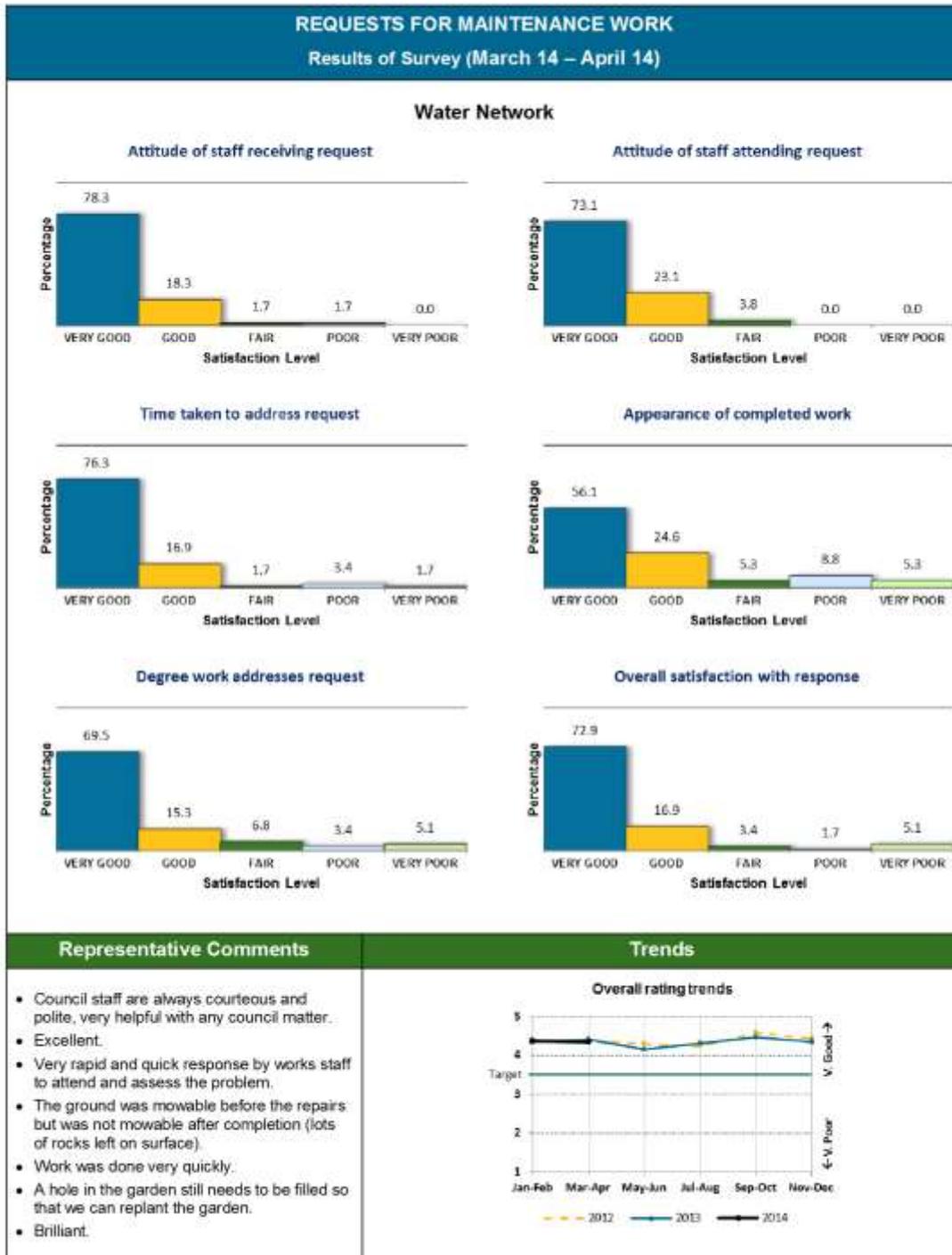
QUALITY ASSURANCE

2013/2014	July 2013	Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	April 2014	May 2014	June 2014
No. of Completed Client Requests Surveyed for Satisfaction Levels*	329	412	310	226	356	291	342	327	463	293	556	331
No. of Completed Construction Projects Surveyed for Satisfaction Levels	2	2	6	0	0	0	0	0	0	1	0	2
No. of Client Satisfaction Survey Results Finalised	0	0	3	6	0	0	0	2	0	3	0	3
No. of IMS Documents Reviewed and Updated	15	10	10	5	8	4	0	4	6	4	3	2
No. of New IMS Documents Commenced	0	2	1	0	1	3	2	3	1	1	0	0
No. of Work Site Visits	15	10	20	10	10	8	8	20	18	15	16	5
No. of Internal Quality Audits Conducted	2	1	2	2	4	1	0	1	1	2	2	2
No. of Staff Training Sessions Conducted	Nil	2	3	Nil	Nil	Nil	Nil	1	1	2	Nil	Nil

*Includes surveys undertaken for Water and Waste Services.

**July figures not included as surveys are not sent out until the first of July.



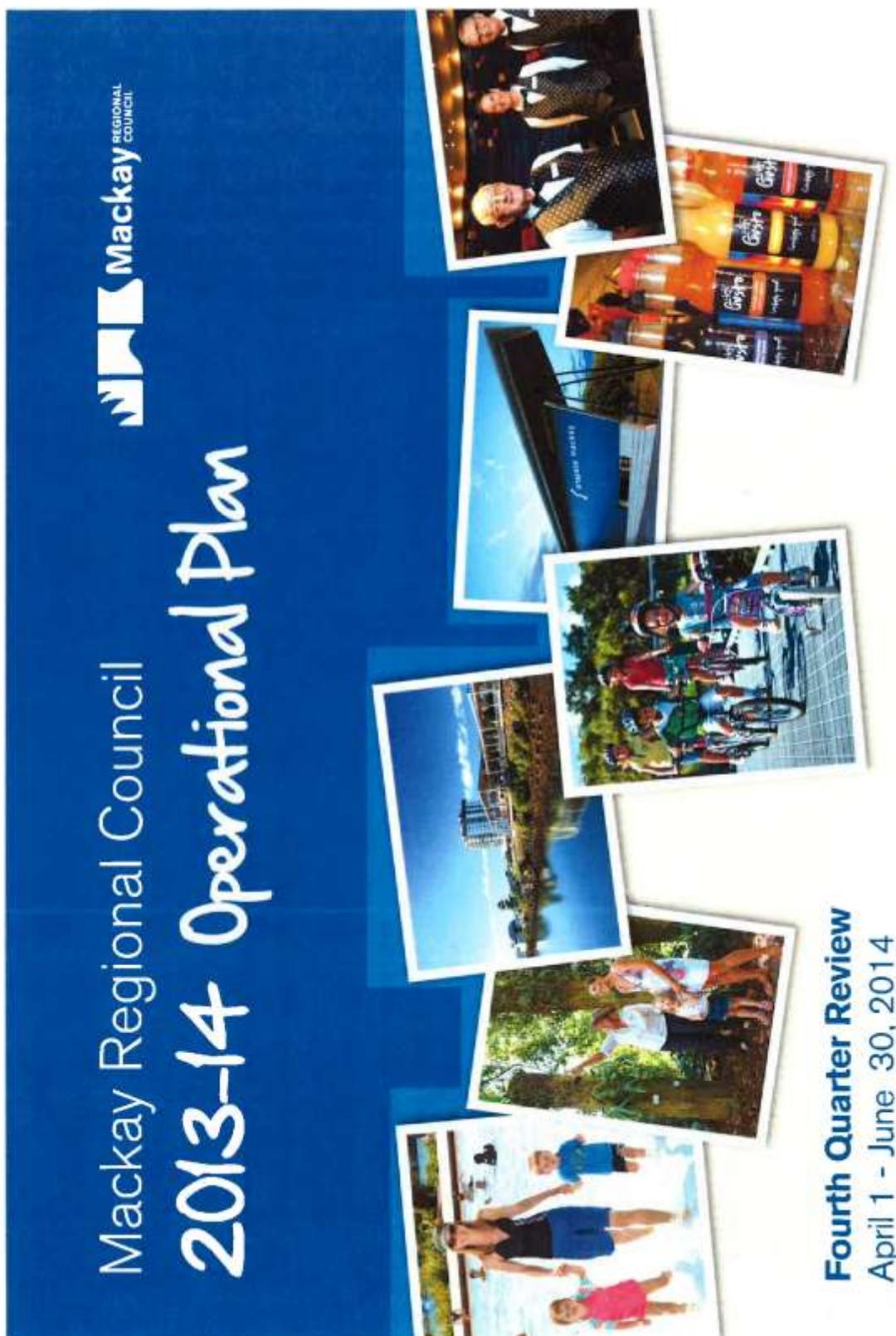


Coast Projects

Location	Activities	Indicative funding	Reef Catchments Ltd. Management fee (and in-kind management contribution)
Keeleys Road wetlands (Slade Point Zone A)	Weed control <i>maintenance (year 5)</i> 39ha @ \$640/ha. Follow up weed control from previous programs. (C001)	\$25,000	\$2,500 (\$3,042)
Slade Point Reserve for Natural Resource Management	Weed control <i>maintenance (year 4)</i> 14ha @ \$430/ha of wetlands vegetation. (C003) Weed control <i>maintenance (year 3)</i> 20ha @ \$1,000/ha (approx 65%) of area of hind dune vegetation. (C013)	\$6,000 \$20,000	\$600 \$2,000 (\$3,042)
Finlaysons Point (Seaforth zone A)	Weed control <i>maintenance (year 4)</i> 5ha @ \$1,000/ha. Focus on margins of Finlaysons Point Road and headland, and revegetation projects previously completed. (C004)	\$5,000	\$500 (\$2,434)
Shoal Point (Zone C) and Bucasia (Zone A)	Weed control <i>maintenance (year 5)</i> 22ha @ \$680/ha. Follow up weed control stretching from Shoal Point headland to northern Bucasia Beach, connecting to the dune revegetation project (C014). (C007, C008)	\$15,000	\$1,500 (\$3,042)
Seaforth Reserves (Seaforth Zone E)	Weed control <i>maintenance (year 4)</i> 5ha @ 1000/ha to promote natural regeneration of native species during wet season given too-frequent use of fire in these reserves. (C011)	\$5,000	\$500 (\$2,434)
Ball Bay South (Zone C)	Weed control <i>maintenance (year 4)</i> 4ha @ \$1,250/ha. Weed control to improve condition of remnant vegetation. (C010)	\$5,000	\$500 (\$2,434)
Bucasia (Zone A)	Revegetation <i>maintenance (year 2)</i> of 2ha @ (\$2,000/watering visit x 7 visits) + (\$500/weed control visit x 4 visits). Revegetation completed March 2013. Maintenance includes watering and weed control. Includes 4 sections of revegetation. (C014)	\$16,000	\$1,600 (\$2,434)
Bucasia (Zone B)	Weed control <i>maintenance (year 1)</i> 2.5ha @ \$1,200/ha. Access number 7 to access number 11. Joins up project C014 with community revegetation sites. (C019)	\$3,000	\$300 (\$2,434)
	Revegetation <i>maintenance (year 1)</i> 2,000m ² @ \$500/watering visit x 7 visits) + \$100/weed control visit x 5 visits) (C019)	\$4,000	\$400 (\$2,434)
Ball Bay Central (Zone B)	Revegetation <i>maintenance (year 2)</i> of 1ha @ (\$1,300/watering visit x 7 visits) + (\$500/weed control visit x 4 visits). (C012)	\$11,100	\$1,110 (\$2,434)
Holiday Bay Beach (Zone B)	Revegetation <i>maintenance (year 1)</i> of 6,000m ² @ (\$800/watering visit x 7 visits) + (\$300/weed control visit x 4 visits).	\$6,800	\$680 (\$2,434)
Total (maintenance projects)		\$121,900	\$12,190 (\$31,635)

New Projects

Bucasia (Zone B)	Weed control 3.5ha @ \$1,500/ha. From access number 11 to access number 15 (as per Bucasia Beach Plan). Extends from Project C019 south from the swimming enclosure.	\$5,250	\$525 (\$4,867)
Far Beach North (Zone C)	Revegetation of the eastern half of northern end of Quota Park 1.5ha @ \$10,000/ha. Revegetating this area will reinstate coastal vegetation, buffer the terrestrial environment from storm tides and wind, and reduce mowing costs in the long term.	\$15,000	\$1,500 (\$4,867)
	Weed control to east of existing fence lines to improve the condition and resilience of coastal vegetation. 5.2hectares @ \$1,500/ha.	\$7,800	\$780 (\$4,867)
Total (new projects)		\$28,050	\$2,805 (\$14,601)
Overall total		\$149,950	\$14,995 (\$46,236)
Total value of works			\$196,186



Fourth Quarter Review
April 1 - June 30, 2014

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Introduction

Welcome to the fourth quarterly review of the 2013/2014 Operational Plan. The 2013/14 Operational Plan outlines the activities and services that we as an organisation will deliver this year towards implementing the objectives of the 2009-2014 Corporate Plan. This report demonstrates the organisation's performance during the period 1 April to 30 June, 2014 in delivering the annual program as detailed in the 2013/2014 Operational Plan. The fourth quarter review complies with the Local Government Regulation 2012 which states: *"The Chief Executive Officer is to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than three months"* and is presented to the ordinary meeting of Mackay Regional Council on 13 August, 2014.

Delivering the priorities

The organisation structure is aligned with the strategic priorities identified in the corporate plan to ensure a clear focus and overall direction in delivering the activities and services towards implementing the vision for the region.



Mackay regional council

Message from the CEO - Barry Omundson

As detailed in the fourth quarter report there were a number of key achievements during the 2013/2014 financial year across the Departments.

Key achievements for the year were:

- In relation to developing partnership opportunities to promote local business and support the "Local Cycle", it was noted that membership of Council's free businesses networks totals 1,285 against a target of 1,000. Also noted that the number of visits to Mackay City Centre website totalled 220,520.
- Funding has been approved under the Royalties for Regions Round 3 program for -
 - Marian-Miram Water/Wastewater Network Augmentations
 - Hogan's Pocket Landfill Development (Cell 3).
 This provides significant financial assistance to Council in delivery of these vital community infrastructure projects;
- Beach Plans for Town and Far Beach and Blacks Beach Spit were developed and adopted by Council.
- Updated Long Term Financial Forecast with reduced rate increases was adopted by council on the 25 June, 2014.
- Good progress continues to be made in regards to the Regional Sustainability Strategy.
- A Strategic Framework and various local planning initiatives included in the Draft Planning Scheme, which is currently being reviewed.
- Significant work occurred in relation to developing a state wide infrastructure charges regime.
- With the exclusion of the CBD, 94% of Roads and Drainage Capital Works achieved.
- Damaged assets (in relation to natural disasters) including those subject to NDRRA funding, were restored by 30 June with the exception of the "low value works" on unsealed roads and works on sealed roads that Council decided not to undertake due to complementary funding initiatives.

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- Infrastructure projects outlined in Stage 1 Project Road Map from ICT DRR Report were delivered.
- Increased mowing hours and increases in level of customer satisfaction were achieved in relation to the regions parks, reserves, townshores and open space.
- 20,716 devices were rolled out as part of the Automatic meter Reading Project in Mackay Urban area.
- Revised Waste Management Strategy adopted in March, 2014.
- 10 Business Improvement Initiatives achieved in organisational services.
- Significant improvement in the percentage of service requests closed within KPIs over the past 12 months. Target 85% - achieved 89.5%.
- Range of projects completed under the Mobile Computing Strategy.
- Optimisation of Council's customer e-pathway portal completed. Payment of Plumbing and Sewer Applications, Food Licence Applications and payment of Application and Plumbing Inspection fees now available online.
- Range of Community Engagement Plans and forms in line with Council's Community Engagement Policy and Framework developed; Target 12 - achieved 31.
- Council's housing development at Andergrove further developed with tracks and trails component completed.
- Several reviews updated as part of the Roadmap to Organisational Excellence Report as well as reviews of Emergency Management, Roads, WH&S, Regional Sustainability Strategy, other reviews via Syntracate models.

Organisational Overview

Office of the Mayor and CEO

Chief Executive Officer	Barry Omuudson
Area of Responsibility	<ul style="list-style-type: none"> • Sustainability and Collaboration • Performance and Strategy • Economic Development

Major Achievements:

- Funding has been approved under the Royalties for Regions Round 3 program for –
 - Marian-Mirani Wastewater Network Augmentations
 - Hogan's Pocket Landfill Development (Cell 3).
 This provides significant financial assistance to Council in delivery of these vital community infrastructure projects;
- The Steering Committee and Project Team groups for the Regional Sustainability Strategy continue to meet on a regular basis, and are considering the draft Stage 3 results;
- Formal approval via a State Regulation was received to dissolve the Pioneer River Improvement Trust. Following the decision taken by Council and the Trust that a better delivery method would be through Council, formal consent has now been received and administration processes are in hand to wind the entity up effective 1 July 2014;
- Council undertook a Sustainability presence at the Mackay Show. This was a combined Council programs stand including Waste, Water, and Sustainability generally, as well as a CBD revitalisation stand. Also, other



associated private groups were included. The undertaking was well received through patronage;

- Research has been undertaken and documented on processes used by other Councils to develop their Corporate Plans. A discussion paper and a draft Project Outline has been written to progress debate on the approach to be adopted in the development of the Corporate Plan;
- The Culture Development Plan continues to be implemented in accordance with the implementation plan. Latest actions include:
 - Corporate Communications designed two new posters
 - Culture Coaches were appointed and attended 'How to bring the culture to life workshop' and 'coach the coach' workshops.
 - Meeting effectiveness critique drafted.
 - Culture reinforcement activities for team meetings designed
 - Management Team standards developed.
 - Development Services undertook its Management Team cultural workshops.
- For the Compliance and Training Matrix –
 - All data has been uploaded in to Chris21, and Information Services has constructed a report which communicates training requirements and gaps for each position;
 - Each program has been asked to confirm the requirements for the position and also confirm the licence and training history data in Chris21 against each employee by 11 July 2014.

Projects Withdrawn:

Nil

Projects and activities not completed:

A minority of measures are tracking below target at this early stage of the year and plans are in place to rectify these over the coming months.

Activity	Measure	Explanation
Sustainability & Collaboration		
7.13.1	Maximise alternative income sources through funding.	Percentage of successful applications, of the actual success rate for applications during the year was 63%, which was below target of 70%. However it should be noted that the number of applications was well over target, and the successful applications returned over \$13.5M to Council.
7.13.2	Assist Economic Development Queensland (EDQ) to undertake residential 'showcase' developments at Andergrove and Buccella.	Completion of design for Buccasia and Development receipt of Planning approval for initial stage. Stages 2 & 6 were successfully delivered, including dwellings under construction. Stage 7 has been designed, and approved. However the sales market did not justify delivery of this Stage prior to 30 June 2014. A Joint Venture arrangement with Economic Development Queensland was not possible as was planned meaning that this project was not able to be delivered. Completion of design for Buccasia and Development receipt of Planning approval for initial stage. A Joint Venture arrangement with Economic Development Queensland was not possible as was planned, meaning that this project was not able to be delivered.

Performance & Strategy	Activity	Measure	Explanation
7.3.1	Implement leadership development and succession planning framework.	Succession Planning framework implemented with all Departments.	Due to other organisational development initiatives the finalisation of the succession planning framework has been deferred to December 2014. The succession planning framework will be partially informed by the compliance and training matrix data which will not be completed until June 2014 (Operational Plan Activity – 7.3.2).
7.18.2	Implement an electronic induction delivery and assessment process.	All induction attendees utilising electronic on-line system for applicable induction components.	Project was substantially progressed but completion was deferred due to other organisational priorities. It has been incorporated in the 2014/15 Operational Plan as Human Resources Program objective 7.7.2.
Economic Development			
2.2.2	In partnership with regional stakeholders, facilitate the development of a Regional Economic Development Strategy and Digital Economic Strategy.	Preparation of strategies for the development of the regional economy and digital economy.	Both projects are progressing well but not fully completed by 30 June 14 due to the complexities of delivering such diverse and cross-regional projects.
2.3.1	Develop strategies aimed at a vital and active city centre including progressing the conceptual outcomes envisaged by the City Centre Public Realm Concept.	Review of Council's existing Design Guidelines to progress outcomes envisaged by the City Centre Public Realm Concept.	Economic Development continues to work with Strategic Planning and the City Centre Revitalisation Project Manager on reviewing Design Guidelines and the Footpath Trading Policy to achieve the outcomes of the City Centre

Activity	Measure	Explanation
2.3.2 Develop strategies aimed at a vital and active city centre including progressing the outcomes envisaged by the City Centre Public Realm Concept.	Number of customers registered for customer database.	The target was not achieved during this period due to the deliberate strategy of winding back promotions and competitions during this quarter to prepare for the City Centre Revitalisation Project and develop a new Marketing Strategy which includes new branding and website redevelopment and competitions.

Community and Client Services

Director	Gerrard Doolyoh
Area of Responsibility	<ul style="list-style-type: none"> Parks and Environment MECC & Events Community Programs Property Services Corporate Communications & Marketing

Major Achievements:

- Restructure of Community Lifestyle Program into 4 sub-program areas (Community Development, Sport & Recreation and Museums), Artspace Mackay, Client Services and Library Services.
- Completion of the refurbishment of the Client Service Centre, to utilise the back office space more effectively and to increase the functionality of the building.
- Development of the Stand Silent for the Night regional anti-bullying campaign.
- Delivery of the Read4Life program, a community partnership between BMC, SLQ, Mackay and Isaac regional councils, Department of Education, Training and Employment and the Australian Educators' Association. This is a community-based program that seeks to build awareness and understanding of reading to children under the age of 5.
- Launch of the South Mackay Working Group, which is building better cooperation and coordination between the various sporting and community groups in the South Mackay precinct.
- The Jam Factory Exhibition of handcrafted items from the iconic South Australian institution at Artspace.
- Worked with Water & Waste Services to install Taggle Meters to monitor water and electricity use in selected Council buildings.
- Installation of a Voltage Power Optimisation unit at the BWL which has reduced electricity usage at the facility.



- Introduction of solar powered lighting at the Mirani Caravan Park and the external of the Gordon Street Administration building and associated car park.
- Completion of building energy audits.
- Undertaking Festivals & Events review and revamping Festival of Arts program
- Received Mackay Isaac Tourism Award for best event (KISS Concert)

Projects Withdrawn:

N/A

Projects and activities not completed:

A minority of measures are tracking below target at this early stage of the year and plans are in place to rectify these over the coming months.

Directorate	Activity	Messure	Explanation
7.19.2	Deliver the Capital Works Program in line with 2013/14 original budget.	Percentage of Capital Works Program completed against original budget.	Capital delivery for the Community & Client Directorate over the 2013/14 has largely achieved its aims despite the low 54% overall completion rate. The Directorate had an original budget of approximately \$11m including camyovers. Approximately \$6m of this has been expended.

Community Lifestyle

- 1.1.1 Provide a range of support services to community groups.
- Number of subscribers to Creative e-bulletins and Art Calendars is in line with target. Whilst subscription rates are under the annual target, the number of subscribers remained consistent across the last 2 quarters. We are seeing

Activity	Measure	Explanation
		a shift in the way the arts community receives information, with Facebook becoming an increasingly popular tool. The KPI may need to be adjusted in future years to reflect this change.
1.1.3	Coordinate and administer Council's Community Grants Program.	No further grant rounds were offered in the final quarter.
1.2.2	Ensure an innovative typical range of activities at Artspace and the Mackay Entertainment and Convention Centre.	Visitors just fell short of the target for Artspace and the Town Hall.
1.7.1	Provide a contemporary library service.	New programs to be implemented in the first quarter of next year should increase in-person visits.
		Includes both print and electronic resources. We are seeing a shift in the pattern of client engagement with the library service, with a decline in access to print resources and an increase in access to electronic resources and participation in programs, as reported above.
		Rollout of RFID self-service technology at regional libraries.
1.8.1	Develop partnerships with the indigenous community, state government and community organisations aimed at valuing cultural heritage and recognising protocols.	Reconciliation Action Plan is not yet complete. Workshop with Reconciliation Australia was held this quarter and final document is due for delivery in July 2014.
		Facilitate the development of an
		Despite attempts to formalise this group there remained little
Activity	Measure	Explanation
		commitment in the indigenous community to move forward with this initiative.
1.9.1	Enhances the quality of life of young people by building a sense of belonging.	Indigenous Professional Women's Leadership Group. Number of participants in Duke of Edinburgh program. Whilst the number of young people accessing the Sarina Youth Centre is below the expected target the centre remained consistently busy over the period.
1.11.1	Assist organisations in preserving the history of the Mackay region.	Level of satisfaction of support received by Museum Volunteers, as gauged by annual survey. This measure was delayed due to prolonged ill health of the Museum's Coordinator. Despite this a number of key profiles in the museums area were progressed through other staff within the Community Lifestyle Program. This measure was delayed due to prolonged ill health of the Museum's Coordinator. Despite this a number of key profiles in the museums area were progressed through other staff within the Community Lifestyle Program.
1.12.1	Develop an action plan following the adoption of the Active Ageing Policy.	Completion of action plan. Whilst all community engagement activities have been completed the Action Plan is yet to be finalized.
1.17.1	Develop partnerships with business, industry and non-government agencies to address the needs of the multi-cultural community.	Number of information sessions held due to limited resources at Department of Immigration and Border Protection. No further information sessions were held due to limited resources at Department of Immigration and Border Protection.
7.2.2	Provide well-designed, efficient and effective customer service facilities	Level of customer satisfaction with the services provided. Technical difficulties associated with programming the phone system to introduce the new

Activity	Measure	Explanation
		of projects are largely completed with minor works to be finalised in early 2014/15.
	Percentage of priority actions implemented.	35% of projects were completed. 45% of projects will be completed early in the 2014/15 financial year. Two projects were not required to be undertaken (no requirement for maintenance to be carried out).
	Percentage of priority actions implemented	One of the four projects was completed. The management plan for Demioleyns region is in preparation and will be completed early 2014/15. A suitable site for the public wash-down facility has not yet been identified, however work is ongoing on this project.
Property Services		
2.1.1	Manage the operation and development of the Samra Sugar Shed	Attendance levels are down partly due to the current economic downturn.
	Development of alternative management models for the Samra Sugar Shed	The main delay in achieving an outcome in this matter has been a combination of issues including a longer than expected period for a decision to be made on if we needed to call for expression of interest for a consultant to finalise the last component of the project, then calling for EOI's and finally not receiving any applications from consultants. Dependent on Council direction this work will now need to be completed in-house.
7.18.1	Undertake process to	Freehold Land Register was

Activity	Measure	Explanation
		post-call survey have prevented the attainment of this KPI during the review period. It continues to be a high priority activity for the Client Services and IT teams.
Corporate Communications and Marketing		
1.3.2	Number of attendees at Australia Day celebrations.	Lower numbers than anticipated due to the rain.
MECC and Events		
1.2.2	Number of visitors at MECC.	The number of attendees is slightly down, as several annual exhibitions that generate large attendances were not held such as the Former Origin, Onas Employment Expo, and the Jedd Corporate Careers Expo.
2.1.2	Number of quality conferences, conventions and expositions held at MECC.	Total of 15 conferences, conventions and expositions. In the 4 th Quarter the MECC attracted 2 Trade Fairs and 2 Conferences attracting 795 attendees. There were 27 Meetings/Seminars/Workshops attracting between 10 - 340 resulting in 1,274 attendees in total. Overall for the Financial Year there were 71 meetings with 5,408 in attendance, 5 trade fairs/exhibits with 20,546 in attendance and 6 conferences with 788 delegates in total.
Parks & Environment		
3.3.1	Percentage of priority actions implemented.	There was one project in the ranges priority plan which was not undertaken due to the other emerging projects being a higher priority throughout the year.
	Percentage of coastal priority actions completed.	85% of projects were completed. The remaining 15%

Activity	Measure	Explanation
develop a comprehensive Register of Council Freehold Land.	associated with the Freehold Land Register.	developed and maintained by Property Services. It was used to identify surplus land and these areas of land are with Plant and Procurement to dispose of. The FLR has been further developed to include ALL land that Council has an interest in (Freehold, Reserves etc) and is now being updated into Asset/Asset Management system, to provide a centralised point of truth for land related information.

Organisational Services

Director	Dan McKinlay		
Area of Responsibility	<ul style="list-style-type: none"> Governance & Assets Information Services Financial Services Human Resources 	<ul style="list-style-type: none"> Procurement and Plant Enterprise Risk & Strategy Review 	

Major Achievements:

- Infrastructure Projects outlined in Stage 1 of Project - Roadmap from ICT DRR Report have been delivered.
- 10 Organisational Services Business Improvement initiatives were achieved against a target of 8.
- Development and implementation of pilot area for electronic systems for Safesplan enabling online safety forms was achieved.
- Number of initiatives outlined in the Mobile Computing Strategy achieved.
- Number of Corporate Software System upgrades achieved.
- There was a major project to undertake optimisation of the Council's electronic document and record management system (ECM).
- The Microsoft Lync unified communication platform was delivered.
- Project to implement overlay on Council's internal/external mapping system of Mackay Region was achieved.
- Project for optimisation of Council's customer ePathway portal was achieved for Plumbing and Sewer Applications online; Food Licence Applications online; Payment of Application and Plumbing Inspection fees.
- Long Term Financial forecast adopted 25 June, 2014.
- Return on investments - UBS Bank Bill Index was achieved at 1.1% above target.
- Council's Strategic Risk Register was finalised by SLPT and reviewed by Audit Committee.
- Development of centralised document controlled PD database was completed.



Projects Withdrawn:

Nil.

Projects and activities not completed:

A minority of measures are tracking below target at this early stage of the year and plans are in place to rectify these over the coming months.

Director	Activity	Measure	Explanation
7.19.3	Deliver the Capital Works Program in line with 2013/14 original budget.	Percentage of Capital Works completed against original budget.	Procurement and Plant is 75.6% spent. This was impacted by three long lead times for trucks. Ordered in February and are expected to arrive in September. = \$712,663. Information Services is 36% spent. This spend was significantly impacted by delays in various module upgrades. Asset Management Software Project is 72% spent. Impacted by delays in Maintenance management Module and Support costs.
Governance & Assets			
5.2.1	Develop and implement an Asset Management Plan which meets legislative requirements.	Completion of Strategic Asset Management Plan.	<ul style="list-style-type: none"> Buildings Management Plan developed and populated with advanced data. Predictive modelling capability now available to move to advanced plan. Parks Asset Management Plan developed and populated with advanced data. Predictive modelling capability now available to move to advanced plan.

Activity	Measure	Explanation
		<ul style="list-style-type: none"> Road Asset Management Plan at advanced level. Water & Sewer Asset Management Plan included in Water Services Business Plan.
	Implementation of Maintenance Management System.	Through initial meeting of Asset Management Leaders Forum, direction given to proceed with interim solution for maintenance management. Recommendation also given to undertake further work around Council's business requirements for maintenance management in parallel to the implementation of the interim solution.
7.17.1 Implementation of Enterprise Risk Management Framework.	Number of reports/minutes presented to the Audit Advisory Committee.	The ERM Committee has been dissolved and ERM now reports direct to SLPT and the Audit Advisory Committee. A Presentation to SLPT on 27 February, 2014 has resulted in a report being presented to the Audit Advisory Committee meeting on the 2 May, 2014.
7.19.1 Prepare, implement and review Operational Plans in alignment with Council's Corporate Plan.	Operational Plan review completed within 6 weeks of quarter end.	Governance did not meet the 6 week timeframe for the quarterly reviews due to issues with respect to scheduling with SLPT and Council meetings.
Internal Audit		
7.17.2 Underlie systematic reviews and improvement of Council's control and management systems.	Percentage of Annual Audit Plan activities completed.	A number of amendments have been endorsed by the Audit and Risk Advisory Committee in 2013-14 to the original Audit Plan approved in July 2011. Amendments included development of audit analytic reports in areas of Accounts Payable and Procurement, development of Risk and
		compliance framework; reviews of the Internal Audit and Audit and Risk Advisory Committee Chararters and unplanned reviews in areas of consultants and disaster management. Two areas scheduled for completion in 2013-14 will be completed in 1 st quarter of 2014-15.
	Number of Audit Committee meetings held.	As a result of the postponement of a meeting scheduled for March 2014, there were only 3 meetings held in 2013-14. While this has resulted in the measure being below target, under legislation, the Committee is only required to meet 2 times each financial year.
Enterprise Risk & Strategic Review		
7.4.1 Provide a framework to ensure compliance with health and safety regulations.	Development and implementation of pilot area for an electronic system for SafePlan enabling on-line safety forms.	Pilot Program for InControl was completed by WMS management of InControl has been transferred to ERSR.
Procurement & Plant		
5.2.2 Provide an effective fleet management service.	Percentage of fleet replaced in accordance with Asset Management Plan.	All items the 2013/2014 Plant Replacement Program have been ordered and/or delivered. Three trucks ordered in February are the only undelivered items.

Development Services

Director	Kevin Jeffries
Area of Responsibility	<ul style="list-style-type: none"> • Assistant Director Development Services • Development Assessment - Engineering • Health and Regulatory • Development Assessment - Planning • Strategic Planning • Business Support

Major Achievements:

- Initiate and make significant progress in regards to the Focus on Development Project with the aim to improve Council's performance in delivering development-related services to industry (UDIA) and community.
- New cattle yards installed at the Mackay Pound to assist with reducing costs and improve overall efficiencies.
- RSPCA Building nearing completion.
- Heritage Awards held with 4 categories including a new "Heritage Media" category.
- Large number of Outdoor Event Applications received, processed and inspected for Festival season during Autumn/Winter.
- Whilst there was a decrease in the number of DA & DE Applications received this financial year compared to last year, there has however been a significant increase in the number of DA & DE Application received by Council in the last six months.
- Continued briefings with Council on the Submissions received for the Draft Planning Scheme.
- A focus on the State Planning Reform which incorporates the new Infrastructure Planning and Charging Framework.
- A focus on the upcoming Planning for Prosperity Bill.

Projects Withdrawn:

N/A



Projects and activities not completed:

A minority of measures are tracking below target at this early stage of the year and plans are in place to rectify these over the coming months.

Directorate	Activity	Measure	Explanation
7.19.4	Deliver the Capital Works Program in line with 2013/14 original budget.	Percentage of Capital Works Program completed against original budget.	Building works re adoption cost = \$481,104. Contractors have indicated internal fit out and installation of kennels will be completed by end of August. Parking meters = \$176,000. Tender document being formulated.
Strategic Planning			
1.13.3	Promote and preserve local history and heritage through development and planning policies.	Incorporate heritage planning in new planning scheme.	The 2014 Heritage Awards will be held as part of the Annual Greenmount Heritage Fair in May 2014. Heritage matters included in Draft Mackay Region Planning Scheme.
4.5.1	Develop a Strategic Plan for the region and Local Area Plans as part of new planning scheme.	Local Plans developed.	A Draft strategic framework and various local planning initiatives are included in the draft planning scheme, which is currently being reviewed.
Business Support			
7.6.6	Implement end to end e-planning systems.	Percentage of development process undertaken electronically.	77% of applications received were electronic for the June Quarter.

Engineering & Commercial Infrastructure

Director:	Jason Devitt	
Area of Responsibility	<ul style="list-style-type: none"> Chief Operating Officer Water & Waste Services Infrastructure Delivery Water Network Water Treatment Planning & Sustainability Waste Services Business Services 	<ul style="list-style-type: none"> Emergency Management Civil Projects Civil Operations Technical Services

Major Achievements:

- Actively contributed to the CTM (Cairns, Townsville, Mackay) Water Alliance through participation in facilitation of SEQ Design Code Review Workshops in Mackay in May 2014, in Townsville in June 2014 and in Cairns in July 2014.
- Continued to discharge obligations under the Enforceable Undertaking through shared safety learnings with Townsville in May 2014 with regard to the Trenching Incident. Further workshop to be held with Cairns in November 2014.
- Monitor-Pro Database has been established and currently working on implementation procedure.
- Legal advice received confirming that the Carbon Tax Liability for Hogan's Pocket Landfill sits with the site contractor
- Expression of Interest for Construction & Demolition Waste Recycling Facility released during June 2014. Work also commenced on land identification for this facility.
- Capping methods for the remediation of the former Sama Landfill site have been reassessed in terms of construction, operating and financial risks.
- Water Services Capital Program has progressed well achieving 90% expenditure of original budget.
- 90% of expenditure target for Civil Projects Capital Works Program achieved with 94% of Capital funds expended.

- Damaged transport and drainage assets were restored by 30 June 2014 under the DNRA Program.
- 3.75 Star Rating achieved for Customer Satisfaction with regard to response to Roads and Drainage Maintenance Requests.
- Phase 1 of Paget Trade Waste Review completed with 173 businesses visited during the course of the review process.
- Rollout of 20,716 Automatic Meter Reading Devices throughout the Mackay Urban area was achieved. Early completion of the Mackay Urban area rollout allowed the early commencement of AMR installations in Finch Hatton, Gargett, Marian/Mirani, Callen, Koumala, Bloomsbury and Midge Point.
- Significant progress achieved with the Data Management System for the AMR Project. I.e. Base, Customer Leak Detection, Private Metered Networks and DMA Modules have been completed with the Public Model under development.
- Formal adoption of the risk based prioritisation criteria/assessment process utilised during completion of Business Cases for the Water & Sewerage Capital Advisory Committee/Water Services Capital Program.
- A further meeting of the Water & Sewerage Capital Advisory Committee was held during April 2014, with the Committee again praising the standard of the work presented at the meeting and the rigor that now forms part of the Capital Project Planning process.
- Pilot Program for InControl, electronic system for SafePlan, was developed and implemented through Water & Waste Services.
- Management of InControl has now been transferred to Enterprise Risk & Strategic Review for rollout across the remainder of Council.
- Water & Sewerage Pricing & Financial Sustainability Model has been updated.
- Work continued on improved Asset Management through field validation of high priority assets including data cleansing, issue of updated Water & Sewer Map Books to Networks Staff, Condition Assessment of critical Water Mains, Sewerage Pump Stations Condition Assessments, Valve and Hydrant spatial data.
- Work commenced at the Marian Water Treatment Plant site with stripping and earthworks being undertaken.

- New Guidelines and Model Operating Conditions for ERA 63 (Sewerage Treatment) have been approved and released by the Department of Environment and Heritage Protection (DEHP). This release is the culmination of a significant period of negotiation with DEHP through the Oldwater Expert Panel for ERA 63.
- The Queensland Water Regional Alliance Program met in Mackay in early May 2014 with Water Managers from Isaac, Mackay and Whitsunday Regional Councils investigating regional collaboration opportunities.
- Design & Construction of the Sarina Water Recycling Facility is 90% complete with all construction works completed apart from roadworks and landscaping.
- Sarina Rising Main & Pump Station Project is 97% complete with pre-commissioning of the pump station and rising main to the Sarina Water Recycling Facility completed.
- A \$2.5 million grant from the Royalties for Regions Program for the development of Cell 3 at Hogan's Pocket Landfill has been confirmed.
- Waste Services new Waste & Recyclable Bin Collections Contract is currently under evaluation and the Materials Recovery Facility Contract has been released.
- Waste Services gained grant funding in the second round of the DEHP Illegal Dumping Surveillance Camera Grant Program
- The Emergency Action Guide (EAG) wording has been finalised and is currently undergoing a new design layout with the graphic designer prior to printing July. The new Guide will be distributed to the public in August/September 2014.
- Grant funding has been secured for the installation of shutters to protect the Eungella Community Hall building during severe weather providing refuge for residents.
- Contract was awarded for the "Southern Entry Statement" to landscape the Stockroute Road/Bruce Highway intersection. Works are anticipated to commence in mid-July.
- Tender closed on 13 June 2014 for the CBD Revitalisation Project and submissions are currently being reviewed with an anticipated award date in late July 2014.

Projects Withdrawn:



- Establish North Side Waste Disposal Facility - Work has focused on deferral of Project through extension of life of Paget Transfer Facility throughput capacity.
- Remediate Former Sarina Landfill Site - Design finalisation only will be undertaken during 2014/2015. Major Project works will not be undertaken until 2015/2016.

Projects and activities not completed:

A minority of measures are tracking below target at this early stage of the year and plans are in place to rectify these over the coming months.

Directorate	Activity	Measure	Explanation
5.5.2	Continue to build Council's capacity to prepare for and respond to natural disasters and other emergencies.	Completion of program of works in accordance with approved schedule including: a) SES facility upgrades, b) installation of back-up generators, and construction of public access and stockpiles.	Achieved significant progress on scheduled works program with the majority of works completed. The Sarina SES Shed and the Calen dam are the only major current facility upgrades yet to be fully completed.
6.7.1	Actively Contribute to the Queensland Water Directorate.	Attend all QWD meetings.	Report is still in draft format and due for adoption in August following further review by new staff in management role. Some recommendations have been progressively actioned even though the report remains in draft. Attendance at meetings as well as active contribution includes out of meeting and special project contributions.
7.19.5	Deliver the Capital Works Program in line with 2013/14 original budget.	Waste - Percentage of Capital Works Program completed against original budget.	Delays with Hogan's Pocket Cell 3 capping project significantly impacted the achievement of the Waste Services Capital delivery. This

Activity	Measure	Explanation
6.10.1	Construct partial cap for Hogan's Pocket Cell 1.	There was a significant delay caused by the contractor in not obtaining materials that passed quality specifications for the project in a timely way.
6.10.2	Establish north side waste disposal facility.	Work has been focused on deferring this project by extending the life of the Paget transfer facility's throughput capacity. Also the tonnes of waste being disposed of is now below levels in 2011-2012 have enabled Council to defer this project by four years and this has been reflected in the adopted Long term Financial Forecast.
Business Services		
6.5.2	Provision of trade waste inspection programs.	Consists of 155 Approvals and 51 Temporary Approvals. Lower figure due to stages completed within the Paget area resulted in a lower proportion of trade waste discharging businesses. This is reflected by the 83 non-generator assessments completed during the fourth quarter.

Activity	Measure	Explanation
		project was delayed due to the contractor unable to obtain materials that met the quality specifications. This has now been addressed and works are progressing, however this will not be completed until September 2014. As this was the largest project it has influenced the final actual percentages. There were also delays in releasing the EOI for Construction & Demolition facility which impacts overall spend as well.
	Water - Percentage of Capital Works Program completed against original budget	Capital program has generally progressed well close to the target 80% spend of original budget.
Waste Services		
3.4.1	Landfill gas flaring at Hogan's Pocket regional landfill and participation in the Carbon Farming Initiative, for legacy landfill gas flaring.	Acceptance by the Australian Government of Council's participation in the Carbon Farming initiative, for legacy landfill gas flaring.
6.7.5	Remediate Sarnia former landfill.	Hold in abeyance as the contractor and the uncertainty surrounding the legislation. Capping methods was reassessed in terms of construction, operating and financial risks following the consultancy report. The outcome of this assessment is overdue to be presented to Council for its consideration.
	Design and specifications finalised for tender release.	This project has been deferred until 2015-2016. Work in 2014 - 2015 will be focused on design finalisation rather than tender release.
6.8.2	Bin Audit Program.	Contamination is currently at 20%. This number is partially due to the change of methodology in recording the outputs of the facility and as

Activity	Measure	Explanation
Water Network		
6.3.2 Identify impact of current levels of service on operational costs.	Optimised response times implemented.	Water Network has actively looked at reducing overtime by responding in a timely manner and controlling activities in normal operating hours. This should see a reduction in operational costs and have little impact on the level of service.

Activity	Measure	Explanation
8.7.7 Expand the scope of the statistical management systems (Monitor-Pro).	Bulk water statistics captured in the system.	Project behind schedule. IS issues have impacted on the project schedule. Marian/Mirani will be used as a pilot and these bulk water statistics are currently being captured. Historic water statistics are also currently being captured. Delays experienced in obtaining electricity data in format required.
	Pump station flow data captured in the system.	Project priorities changed. SCADA - MP5 integration for Nabo Road treatment plant carried out before pump stations. Pump station integration now in progress.
	Operational electricity consumption data captured within the system.	Project behind schedule. Historic electricity data is currently being uploaded. The program is expected to be operational by October 2014.
Infrastructure Delivery		
6.1.1 Implement Integrated Demand Management Program.	Number of DMA's implemented.	2 installations completed work in progress on other 4 sites. Project scope reviewed at December quarterly review and redesign of some components initiated to realise construction savings. Additional time spent in review and design impacted delivery timetable, delaying construction start.
	Water meters installed under the accelerated Water Meter Replacement Program.	With completion of 7000 meters in the 13/14 Financial Year works package an opportunity was recognised to commence Financial Year 14. Work 15 weeks ahead of time. Work package for replacement of 2,220 water meters in regional centres, Finch Hatton, Gargalt, Marian/Mirani, Callan.



Mackay Regional Council
 2013-14 Corporate Objectives & KPIs | Item 13.1 Item 13.1 Item 13.1

CORPORATE OBJECTIVE 1: Community and Lifestyle

To build safe, strong and self-reliant communities with access to diverse range of community services and facilities aimed at providing opportunities for participation in community life.

Corporate Plan Strategy 1.1 :

Encourage the building of strong networks across the region where people can interact socially and safely through sport, recreation, cultural life and the arts.

Priority	Measure	KPI Actual	Status	Annual target	Responsibility
Objective: Needs of the community are identified and addressed, encouraging a vibrant community.					
1.1.1	Provide a range of support services to community groups.	415	<input checked="" type="checkbox"/>	100	Additional groups supported this quarter included the Islamic Society of Mackay, the Filipino-Australian Community of Mackay and the Mackay Indian Association, the Mackay Drop-In Centre Management Committee, Mackay Sleepout Working Group, Mackay Regional Mental Health Network and the Grandparents caring fulltime for Grandchildren group.
	Number of subscribers to Creative e-bulletins and Art is in Calendars	1,406	<input checked="" type="checkbox"/>	2,000	Whilst subscription rates are under the annual target, the number of subscribers remained consistent across the last 2 quarters. We are seeing a shift in the way the arts community receives information, with Facebook becoming an increasingly popular tool. The KPI may need to be adjusted in future years to reflect this change.
	Number of agencies represented at interagency meetings.	158	<input checked="" type="checkbox"/>	50	Attendance numbers at the interagency meetings held in Mackay and Sarina continue to remain high.
	Number of people receiving LAMP news bulletins.	600	<input checked="" type="checkbox"/>	200	Interest in the LAMP newsletters remains high with the information being distributed electronically as well as hardcopy.
	Number of meetings facilitated at localities across the regions to	30	<input checked="" type="checkbox"/>	20	Meetings this quarter have included Sarina Community Development Committee, Coraki Community Network, Northern Beach Community Network, Unfunded

Legend: Achieved Unachieved





Meeting Minutes
 2014 Community Plan Review & Update - 13th August 2014

Corporate Plan Strategy 1.1 :

Encourage the building of strong networks across the region where people can interact socially and safely through sport, recreation, cultural life and the arts.

Activity	Measure	FTD Actual	Status	Original Target	Revisability
	Identify ways to increase capacity.				Community Support Groups network, Localities Network.
Objective: Assess in increasing the capacity of the arts community.					
1.1.2 Coordinate and administer the Regional Arts Development Fund in accordance with council and state government guidelines.	Number of applications received.	41	✓	40	Number of applications to RADF continues to be high with local artist and arts workers seeking support for their practice. Community Lifestyle
	Number of community information sessions held.	16	✓	2	Information sessions well attended by local organisations and individuals.
Objective: Provide financial support to socio-poor community, sporting and cultural groups to implement a range of services and opportunities for residents.					
1.1.3 Coordinate and administer Councils Community Grants Program.	Number of applications received.	71	✗	80	No further grant rounds were offered in the final quarter. Community Lifestyle
	Number of community information sessions held.	2	✓	2	Information sessions well attended by local organisations and individuals.

Legend: Achieved Unachieved





Strategy Regional Council
 2013-14 Operational Plan Review | C. Dunlop | 7 April 2014 to 2014

Corporate Plan Strategy 1.2:

Provide for a range of leisure and recreation activities for the relaxation and enjoyment of the community.

Activity	Milestone	FTD Actual	Status	Actual Target	Agreement Ref	30 June 2014	Responsibility
<p>Objective: Provides specific objectives for leisure activities provided by council.</p>							
<p>1.2.1 Implement Open Space, Sports and Recreation (OSSR) Strategy and Aquatic Strategy.</p>	<p>Number of recommendations for the OSSR Strategy 2010-2016 implemented/progressed in accordance with Strategy's Implementation Plan.</p>	20	<input checked="" type="checkbox"/>	5			Community Lifestyle
<ul style="list-style-type: none"> The Active in the City program continues to be a popular activity. Several activities were run during the June/July school holiday period ranging from Zumba for kids to jewellery making workshops. The CQ University Sporting Precinct continues to be progressed, subject to availability of funding. The South Mackay Working Group continues to be well-supported. A Terms of Reference has been developed, which is currently being reviewed by Working Group members. The group is sharing event dates and information to ensure better coordination. The final acquittal for the Local Jobs Plan Sports & Recreation Officer position was submitted in June 2014. A project to install bollards, fencing and access gates around the Brewers Parks Sporting Precinct has been completed. The fencing is intended to deter vehicles from accessing the precinct, which has caused damage to the fields in the past. 							
<p>Successful implementation of private management at the Memorial and Pioneer Swimming Pools.</p>		Sept-13	<input checked="" type="checkbox"/>	Sept-13			Property Services

Legend: Achieved Unachieved





Mackay Regional Council
 50 Laidlaw Street Mackay Queensland 4740
 13th August 2014

Corporate Plan Strategy 1.2:

Provide for a range of leisure and recreation activities for the relaxation and enjoyment of the community.

Activity	Mission	YTD Actual	Status	Annual Target	Achievement as at 30/June/2014	Responsibility
Objective: Provide the community with choice and opportunities to enjoy diverse arts and cultural experiences.						
1.2.2 Ensure an innovative, typical range of activities at Artspace and the Mackay Entertainment and Convention Centre.	Maintain number of participants attending activities at Artspace.	7,606	✓	4,000	Artspace activities and public program events continue to be popular and well-supported by the community.	Community Lifestyles
	Rollout of Artspace Revitalisation events and activities such as movie days and art markets.	49	✓	10	These events continue to be regularly scheduled and well-attended by the community.	
	Completion of the Artspace Strategic Plan.	Completed	✓	Jun-14	The Strategic Plan document has been completed.	
	Number of visitors at Artspace & Old Town Hall.	24,077	✗	25,000	Visitations just fell short of the target for Artspace and the Town Hall.	
	Maintain number of performances at MECC.	262	✓	200	Number of Performances has pleasing increased, although the MECC has now extended past optimum capacity in current market conditions and this level is not sustainable into the future should economic conditions and population base not better.	MECC & Events
	Number of visitors at MECC.	170,771	✗	175,000	The number of attendances is slightly down, as several annual expositions that generate large attendances were not held such as the Former Origin Greats Employment Expo, and the Jane Corporate Careers Expo.	
	Customer satisfaction with the diversity and range of events at MECC.	95%	✓	80%	Monthly Survey Monkey results often show 100% satisfaction from patrons, and are consistently over 80% satisfaction from patrons.	
	Percentage of entrepreneurial events at the MECC that generate a positive return.	50%	✓	50%	50% of entrepreneurial events generated a positive return. This was a very good achievement in the current economic climate and resulted from aimed programming.	

Legend: Achieved Unachieved





Mackay Regional Council
2013-14 Operational Plan Progress Report 1 July-30 June 2014

Corporate Plan Strategy 1.6:

Support the community through proactive initiatives that promote community health, wellbeing and safety and minimise risks.

Activity	Milestone	YTD Actual	Status	Annual Target	Responsibility
Objective: Ensures residents continue to live in a safe and healthy community.					
1.6.1	Partner state government, non-government and community agencies to promote community safety.	3	<input checked="" type="checkbox"/>	3	In addition to the Network support group, Community Development team members continue to support Barrik, Rural Safety Working Group and Healthy Ageing Reference Group.

Corporate Plan Strategy 1.7:

Provide libraries, galleries and museums as learning information and community hubs.

Activity	Milestone	YTD Actual	Status	Annual Target	Responsibility
Objective: Facilitates access to information that supports the community's diverse learning, recreational and cultural needs.					
1.7.1	Provide a contemporary library service.	35%	<input checked="" type="checkbox"/>	35%	A range of new programs are currently being developed, which should increase membership.
	Percentage of community who are library members.	340,574	<input checked="" type="checkbox"/>	360,000	New programs to be implemented in the first quarter of next year should increase in-person visits.
	Number of in-person visits.	319,213	<input checked="" type="checkbox"/>	320,000	The structure of the website was changed in late 2013, changing the way in which statistics are reported.
	Number of website visits.	27,205	<input checked="" type="checkbox"/>	14,000	Includes Storytime, Baby Bounce, 3 x book clubs, Social Sewing Saturday, YPS events, Makerspaces.
	Number of attendees at activities and programs.	694,679	<input checked="" type="checkbox"/>	700,000	Includes both print and electronic resources. We are seeing a shift in the pattern of client engagement with the library service, with a decline in access to print resources and an increase in access to electronic resources.

Legend Achieved Unachieved





Mackay Regional Council
 2013/14 Annual Report
 1 August 2014

Corporate Plan Strategy 1.7:
 Provide libraries, galleries and museums as learning information and community hubs.

Activity	Monthly	FTD Actual	Score	Actual Target	Notes/Comments as at 30 June 2014	Responsibility
Rollout of RFID self-service technology at regional libraries.	Not Completed	5	Jun-14	resources and participation in programs, as reported above.	Mirra installation delayed due to proposed works at this branch.	
	Completed	7	Jun-14	Executive Coordinator Library Programs commences 11 th August. New structures progressing well and findings have been implemented, with Library Services undergoing a period of adjustment, as is typical with any large change program.		

Corporate Plan Strategy 1.8:
 Acknowledge and support local indigenous cultural heritage, practices and protocols.

Activity	Monthly	FTD Actual	Score	Actual Target	Notes/Comments as at 30 June 2014	Responsibility
Objective: Build the capacity of the indigenous community across the region to identify and address emerging issues and support potential leadership opportunities.						
1.8.1 Develop partnerships with the indigenous community, state government and community organisations aimed at valuing cultural heritage and recognizing protocols.	Development of a Mackay Regional Council Reconciliation Action Plan.	Not completed	2	Mar-14	Reconciliation Action Plan is not yet complete. Workshop with Reconciliation Australia was held this quarter and final document is due for delivery in July 2014.	Community Lifestyle
	Facilitate an annual forum as a vehicle to identify and progress issues relevant to the local indigenous community.	1	7	1	Whilst work around Indigenous Homelessness continues, Indigenous Elders have been invited to participate in the development of the Reconciliation Action Plan to identify further issues of concern.	
	Facilitate the development of an Indigenous Professional Woman's	Not completed	4	Jun-14	Despite attempts to formalise this group there remained little commitment in the indigenous community to move	

Legend: Achieved Unachieved





Mackay Regional Council
 27/11/2014 Meeting Proceedings - Summary - 13/08/2014

Corporate Plan Strategy 1.8:

Acknowledge and support local indigenous cultural heritage, practices and protocols.

Activity	Priority	YTD Actual	Status	Annual Target	Responsibility
Leadership Group					
forward with this initiative.					

Corporate Plan Strategy 1.9:

Develop youth partnerships and strategies aimed at enhancing the quality of life of young people.

Measure	YTD Actual	Priority	Annual Target	Responsibility
Objective: Enhances the quality of life of young people by building a sense of belonging.				
1.9.1 Enhances the quality of life of young people by building a sense of belonging.	6	A	6	This program has transitioned away from council and is now the responsibility of the Sarina State High School.
Number of participants in Duke of Edinburgh program.	426	B	500	Whilst the number of young people accessing the Sarina Youth Centre is below the expected target the centre remained consistently busy over the period.
Number of young people accessing the Youth Centre and/or Youth Worker (Sarina).	1,223	C	500	Direct service support is provided to young people by staff engaged in programs in Mirani and Sarina and Headspace Mackay.
Number of hours providing direct support/services to young people.	19	D	12	Programs include a structured afterschool program, Drumbeats, RAGE and Positive Peer Support.
Number of youth programs provided.	100%	E	98%	All young people surveyed reported 100% satisfaction rate with the programs that they participated in.
Percentage of young people reporting a high level of satisfaction with programs implemented.				

Objective: Enhances the skills of young people across the region.

Legend: Achieved Unachieved





Mackay Regional Council
 2014-15 Strategic Plan Review (13 August 2014)

Corporate Plan Strategy 1.9:
 Develop youth partnerships and strategies aimed at enhancing the quality of life of young people.

Activity	Metric	YTD Actual	Status	Actual Target	Administrative as at 30 June 2014	Responsibility
1.9.2 Facilitate the ongoing functioning of the Youth Council and the Making a Difference (MAD) Committee.	Number of young people involved in the Pioneer Valley Youth Council	48	<input checked="" type="checkbox"/>	35	Number of young people engaged through the Pioneer Valley Youth Council remains high with members focusing their efforts toward the annual production to be held in July and August 2014.	Community Lifestyle
	Number of events coordinated by Pioneer Valley Youth Council, MAD Committee, Mackay Youth Connections and Sarina Youth Centre.	10	<input checked="" type="checkbox"/>	8	This quarter included National Youth Week activities – Mackay's Got Talent Skateboarding workshop and competition in Sarina.	
	Number of young people participating in organized events.	1,505	<input checked="" type="checkbox"/>	1,000	Events include Mackay's Got Talent, headspace Mackay's first birthday.	
	Number of young people actively participating in MAD activities and committee work.	44	<input checked="" type="checkbox"/>	15	Young people actively involved in the planning and delivery of Mackay's Got Talent and headspace's birthday celebrations.	

Corporate Plan Strategy 1.10:

Activity	Metric	YTD Actual	Status	Actual	Administrative as at 30 June 2014	Responsibility
Objective: Facilitate the provision of a variety of dwelling types and densities at appropriate areas throughout the region.						
1.10.1 Develop new policies to provide for a variety of dwelling types and densities.	Median size of new residential lots.	sqm	<input checked="" type="checkbox"/>	725sqm	YTD Actual indicates the median size of new residential lots created in the 12 months to December 2013 (as reported by Queensland Treasury and Trade). 1,377 new lots were registered in the 12 months to December 2013.	Strategic Planning

Legend: Achieved Unachieved





Mackay Regional Council
 2013-14 Operational Plan Review (17 January 2014 - 20 June 2014)

Corporate Plan Strategy 1.1.1:

Provide support to volunteers by linking them with community groups and events.

Activity	Measured	YTD Actual	Status	Change Target	Responsibility
Objective: Analyse the community in progressing and implementing the important history of the region with a particular emphasis on local museum collections.					
1.11.1 Assist volunteer organisations in preserving the history of the Mackay region.	Level of satisfaction of support received by volunteer Museum Committees, as gauged by annual survey.	Not Completed	<input checked="" type="checkbox"/>	90%	Community Lifestyle
	Number of meetings of Museums and Historical Society attended by Museum Coordinator.	13	<input checked="" type="checkbox"/>	15	This measure was delayed due to prolonged ill health of the Museum's Coordinator. Despite this a number of key priorities in the museums area were progressed through other staff within the Community Lifestyle Program.
Objective: Build a sense of community and encourage community participation.					
1.11.2 Actively encourage a volunteer network and use of volunteers at Council owned facilities.	Number of active volunteers at Saffra Sugar Shed.	20	<input checked="" type="checkbox"/>	20	This measure was delayed due to prolonged ill health of the Museum's Coordinator. Despite this a number of key priorities in the museums area were progressed through other staff within the Community Lifestyle Program.
	Number of active volunteers at libraries.	70	<input checked="" type="checkbox"/>	60	A decrease in volunteers due to the winter season as our volunteers travel themselves.
	Number of active volunteers at Greenmount Homestead.	15	<input checked="" type="checkbox"/>	10	Libraries have 70 active volunteers. Attendance includes ad hoc, weekly and fortnightly.
	Number of active volunteers at Artspace.	41	<input checked="" type="checkbox"/>	35	Mackay Museum has 6 active volunteers. Saffra Museum has 7 active volunteers. Pioneer Valley Museum has 9 active volunteers.
	Number of active volunteers at MECC.	400	<input checked="" type="checkbox"/>	150	Artspace has 41 active volunteers, who continue to provide a good range of support in welcoming visitors to the gallery, conducting tours and supporting events.
	Number of registered volunteers through the Mackay Regional Botanic Gardens.	140	<input checked="" type="checkbox"/>	66	200 working friends and 200 non-working friends.
					MECC & Events
					75 memberships (individual, family and group). Figures are steady compared to same time last year based on new memberships matching departing volunteers.
					Parks & Environment

Legend: Achieved Unachieved





Meeting Agenda
 Meeting on 13 August 2014

Corporate Plan Strategy 1.11:

Provide support to volunteers by linking them with community groups and events.

Activity	Status	YTD Actual	YTD Target	Actual % of 30 July 2014	Responsibility
Number of volunteer coastal community activities held.	<input checked="" type="checkbox"/>	37	12	20 official coastcare activities were held during this period and were well supported by the community. 17 additional activities in partnership with community organisations were also undertaken including two coastal clean-up activities organised by Ecobarge Clean Seas.	

Corporate Plan Strategy 1.12:

Develop strategies aimed at enhancing the life of seniors within the region.

Activity	Status	YTD Actual	YTD Target	Actual % of 30 July 2014	Responsibility
<p>Objective: Provides a coordinated approach to meet the needs of the ageing community.</p> <p>1.12.1 Develop an action plan following the adoption of the Active Ageing Policy.</p>	<input checked="" type="checkbox"/>	Not completed	Jun-14	What all community engagement activities have been completed the Action Plan is yet to be finalised.	Community Lifestyle

Legend: Achieved Unachieved





Meekley Regional Council
 2013-14 Government Information / Information / 2013-14 Annual Report

Corporate Plan Strategy 1.13:
 Develop strategies to preserve and promote local history and heritage.

Activity	Measure	YTD Actual	Target	Annual Target	Performance at 30 June 2014	Result (all)
Objective: Preserve and promotes local history and heritage.						
1.13.1 Promote and preserve local history and heritage through the libraries' heritage collection services, projects and programs. Improve access to image collection through digital media.	Number of visitors to heritage collection.	666	✓	650	The Heritage Collection continues to be a well-utilised asset by Meekley residents.	Community Lifestyle
	Number of research enquiries.	266	✓	200	This represents internal and external requests for assistance with research projects.	
	Number of Projects.	10	✓	10	The most recent project involved the installation of benches in Heritage Collection room to maximise the utilisation of space.	
	Number of digitised photographs in image collection.	1,385	✓	500	The image collection continues to grow well.	
Objective: Increases ownership of the facility and collection.						
1.13.2 Promote Homestead as an important heritage facility and collection.	Number of visitors to Greenmount Homestead.	2,131	✓	1,000	The number of schools visiting has increased with 400 students visiting the Homestead in June.	Community Lifestyle
	Number of people attending Greenmount Heritage Fair.	8,000	✓	6,000	The 2014 Fair was very well attended (the figure provided is an estimate and actual numbers could have been higher). Feedback from participants indicated it was a very successful event.	
Objective: Preserve and promotes local history and heritage.						
1.13.3 Promote and preserve local history and heritage through development and planning policies.	Incorporate heritage planning in new planning scheme.	May-14	✗	Dec-14	<ul style="list-style-type: none"> The 2014 Heritage Awards will be held as part of the Annual Greenmount Heritage Fair in May 2014. Heritage matters included in Draft Meekley Region Planning Scheme 	Strategic Planning

Legend: Achieved Unachieved





Mackay Regional Council
 2013-14 Quarterly Performance Report - April - 30 June 2014

Corporate Plan Strategy 1.14:

Promote the importance of responsible pet ownership strategies to the community.

Area	Measure	KPI/Action	Score	Actual Target	Responsibility
1.14.1	Encourage responsible pet ownership and promote community safety.	Increase in public awareness through targeted Local Laws team inspections of areas that are popular with dog owners.	5	6 sessions	Health & Regulatory
Objective: Provide targeted information sharing days in the public on ways of better caring for and keeping pets in the community (i.e. RSPCA EMU team's help). Patrols to increase public awareness through targeted Local Laws Team inspections of areas that a popular with dog owners included: Blacks Beach, Botanical Gardens, Seina City, Armstrong Beach, Seina Beach, Campain Beach, Bucasia, Blacks Beach and Seale Point.					

Corporate Plan Strategy 1.15:

In line with state and local laws, regulate and provide relevant community health services.

Area	Measure	KPI/Action	Score	Actual Target	Responsibility
1.15.1	Enhance community health & safety through proactive compliance & education services.	Conduct education sessions on topics including food safety, pest management, dengue fever and responsible pet ownership. Organise a RSPCA Open Day to promote responsible pet ownership, including benefits of registering a dog or cat.	25	20 sessions	Health & Regulatory
Objective: Conduct regular inspections of premises request investigations through well trained staff & targeted public education programs. The following sessions have been conducted: • 11 Food safety Sessions; • 12 Responsible Pet Ownership Sessions; • 2 Dengue Fever Sessions A Family Pet Day was held on the 27 July 2013 on the lawn in front of Council's administration Centre, Gordon Street. The day was successful with over 60 animals registered and micro-chipped. Local animal care businesses supported the event this year, which supported Council's and the RSPCA's work. Charges to marketing the event were waived this year.					

Legend: Achieved Unscheduled





Mackay Regional Council
 2014/15 Operational Performance Report - April - 30 June 2014

Corporate Plan Strategy 1.15:

In line with state and local laws, regulate and provide relevant community health services.

Activity	Milestone	YTD Actual	Status	Actual Target	Responsibility
Conduct and complete Material Change of Use Audits.	181	<input checked="" type="checkbox"/>	100	and further changes will be made next year to increase public awareness of the event. A total of 181 Material Change of Use Audits conducted for the year.	

Corporate Plan Strategy 1.17:

Work with stakeholders to identify, respond and address current and emerging issues in relation to the increasing cultural and linguistic diversity in the local area.

Activity	Milestone	YTD Actual	Status	Actual Target	Responsibility
Objective: Builds the capacity of local and the community to address emerging issues in culturally and linguistically diverse communities across the region.					
1.17.1 Develop partnerships with business, industry and non-government agencies to address the needs of the multi-cultural community.	Number of Local Area Multi-Cultural Partnership Advisory Meetings co-ordinated.	4	<input checked="" type="checkbox"/>	4	Local Area Multi-Cultural Partnership Advisory Committee has now been resolved and is to be replaced with an interagency style of meeting. The multicultural interagency will be held quarterly during 2014/15.
	Number of visa information sessions facilitated.	1	<input checked="" type="checkbox"/>	2	No further information sessions were held due to limited resources at Department of Immigration and Border Protection.
	Settlement information and resources reviewed and further developed.	Completed	<input checked="" type="checkbox"/>	Jun-14	This work was carried out in conjunction with the "Welcome to Mackay Centre", however the focus moved from resources to the efficient operations and ongoing viability of the Centre.

Legend: Achieved Unachieved





Meeting Report 2014
 2014-15 Operational Plan Review (13 August 2014) 2014

CORPORATE OBJECTIVE 2: Economic Development
 To promote a strong, competitive and diverse economy throughout the region by supporting and investing in sustainable business development and local employment opportunities.

Corporate Plan Strategy 2.1:
 Promote economic development through a range of commercial activities such as the convention centre and other income generated facilities.

Activity	Measure	FTD Actual	Status	Value Target	Responsibility
Objective: Provides an income generated tourist facility.					
2.1.1 Manage the operation and development of the Sarina Sugar Shed.	Number of visitors to Sarina Sugar Shed.	5,355	<input checked="" type="checkbox"/>	6,000	Property Services
	Development of alternative management models for the Sarina Sugar Shed.	Not Completed	<input checked="" type="checkbox"/>	Dec-13	
Objective: Encourages diversity in the economy, business development and local employment opportunities.					
2.1.2 Provide a quality convention facility which attracts conferences, conventions and exhibitions to the region.	Number of conferences, conventions and exhibitions held at MECC.	15	<input checked="" type="checkbox"/>	20	MECC & Events

Attendance levels are down partly due to the current economic downturn.
 The main delay in achieving an outcome in this matter has been a combination of issues including a longer than expected period for a decision to be made on if we needed to call for expression of interest for a consultant to finalise the last component of the project, then calling for EOI's and finally not receiving any applications from consultants.
 Dependent on Council direction this work will now need to be completed in-house.

Total of 15 conferences, conventions and exhibitions. In the 4th Quarter the MECC attached 2 Trade Fairs and 2 Conferences attracting 795 attendees. There were 27 Meetings/Seminars/Workshops attracting between 10 + 340 resulting in 1,274 attendees in total. Overall for the Financial Year there were 71 meetings with 5,498 in attendance, 9 Trade fairs/exhibits with 20,546 in attendance and 6 conferences with 788 delegates in total.

Legend: Achieved Unachieved





Mackay Regional Council
 2014-15 Operations and Performance Report 1 July - 30 June 2014

Corporate Plan Strategy 2.2:

Encourage new opportunities and projects across the region that diversify the local economy and facilitate growth and investment.

Activity	Measure	4 FY Actual	Status	Target	Frequency
Objective: Identifies opportunities for commercial activity and diversification within the region.					
2.2.1. Publication of relevant business information to inform decision makers, investors and others.	Publication of regular statistical data.	4	<input checked="" type="checkbox"/>	4	Economic Development
<p>The following economic profiles, snapshots and statistical data was published during the quarter:</p> <p>Economic Profiles</p> <ul style="list-style-type: none"> • Mackay Regional Economic Profile; • Andriatrou - Beaconsfield SA2 Economic Profile; • East Mackay SA2 Economic Profile; • Emiso - Rural View SA2 Economic Profile; • Eungella Hinterland SA2 Economic Profile; • Mackay City SA2 Economic Profile; • Mackay Harbour SA2 Economic Profile; • Mount Pleasant - Glenella SA2 Economic Profile; • North Mackay SA2 Economic Profile; • Coralba - Bakers Creek Economic Profile; • Pioneer Valley SA2 Economic Profile; • Sarina SA2 Economic Profile; • Seaforth - Calen SA2 Economic Profile; • Shoal Point - Buccasia SA2 Economic Profile; • South Mackay SA2 Economic Profile; • Walkerton - Eton SA2 Economic Profile; • West Mackay SA2 Economic Profile. <p>Snapshots</p> <ul style="list-style-type: none"> • Mackay Statistical Snapshot. <p>ABS Statistics</p> <ul style="list-style-type: none"> • 2011 Census data 					
Objective: Identifies strategies targeting & diverse, sustainable regional economy					
2.2.2. In partnership with regional stakeholders, facilitate the development of a Regional economy and development of the	Preparation of strategies for the development of the regional economy and development of the	Not Completed	<input type="checkbox"/>	Jun-14	Economic Development
<p>Legend: <input checked="" type="checkbox"/> Achieved <input type="checkbox"/> Unachieved</p>					



Mackay Region at Large
 2013-14, 2014-15, 2015-16, 2016-17, 2017-18, 2018-19, 2019-20, 2020-21, 2021-22, 2022-23, 2023-24, 2024-25, 2025-26, 2026-27, 2027-28, 2028-29, 2029-30, 2030-31, 2031-32, 2032-33, 2033-34, 2034-35, 2035-36, 2036-37, 2037-38, 2038-39, 2039-40, 2040-41, 2041-42, 2042-43, 2043-44, 2044-45, 2045-46, 2046-47, 2047-48, 2048-49, 2049-50, 2050-51, 2051-52, 2052-53, 2053-54, 2054-55, 2055-56, 2056-57, 2057-58, 2058-59, 2059-60, 2060-61, 2061-62, 2062-63, 2063-64, 2064-65, 2065-66, 2066-67, 2067-68, 2068-69, 2069-70, 2070-71, 2071-72, 2072-73, 2073-74, 2074-75, 2075-76, 2076-77, 2077-78, 2078-79, 2079-80, 2080-81, 2081-82, 2082-83, 2083-84, 2084-85, 2085-86, 2086-87, 2087-88, 2088-89, 2089-90, 2090-91, 2091-92, 2092-93, 2093-94, 2094-95, 2095-96, 2096-97, 2097-98, 2098-99, 2099-100, 2100-101, 2101-102, 2102-103, 2103-104, 2104-105, 2105-106, 2106-107, 2107-108, 2108-109, 2109-110, 2110-111, 2111-112, 2112-113, 2113-114, 2114-115, 2115-116, 2116-117, 2117-118, 2118-119, 2119-120, 2120-121, 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3201-1202, 3202-1203, 3203-1204, 3204-1205, 3205-1206, 3206-1207, 3207-1208, 3208-1209, 3209-1210, 3210-1211, 3211-1212, 3212-1213, 3213-1214, 3214-1215, 3215-1216, 3216-1217, 3217-1218, 3218-1219, 3219-



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Corporate Plan Strategy 2.3:

Support local business to expand and meet the growing needs of the region and, where appropriate, special levies to achieve this outcome.

Activity	Milestone	YTD Actual	Target	Completion Date	Responsibility
Objective: Support the expansion of business activity in the city centre.					
2.3.1 Develop strategies aimed at a visit and active city centres including progressing the conceptual outcomes envisaged by the City Centre Public Realm Concept.	Review of Council's existing Design Guidelines to progress outcomes envisaged by the City Centre Public Realm Concept.	Not completed	Dec-13		Economic Development
Objective: Strengthen and supports local business activity, range and diversity.					
2.3.2 Develop partnership opportunities to promote local businesses and support the local cycle.	Numbers of businesses and organisations participating on Mackay City Centre partner programs/Focus on Sarina and other partner programs.	1,285	1,000		Economic Development
	Number of visits to Mackay City Centre Website.	220,620	100,000		
	Number of customers registered for customer database.	1,370	2,500		
<p>This remains a work in progress and envisaged to be completed by the first quarter of 14/15.</p> <p>Membership of Council's free business networks totals 1285:</p> <ul style="list-style-type: none"> • City Centre Business Network – 721; • Sarina Focus Business Network – 275 • Regional Focus Business Network – 289 • Evans Avenue - 122 <p>Visits between 1 April to 30 June, 2014 were 34,424, of which 27,929 were unique visitors.</p> <p>Less unique visitor implies higher proportion of repeat visitors to the site.</p> <p>The target was not achieved during this period due to the deliberate strategy of awarding back promotions and competitions during this quarter to prepare for the City Centre Revitalisation Project and develop a new Marketing Strategy which includes new branding and website redevelopment and competitions.</p> <p>City Deals Club Subscribers between 1 April – 30 June 2014 was 7. The total subscribers to City Deals Club is 1,363.</p>					

Legend: Achieved Unachieved





Merely a good start
 2013 - 2014
 2013 - 2014
 2013 - 2014

Corporate Plan Strategy 2.3:

Support local business to expand and meet the growing needs of the region and, where appropriate, special levies to achieve this outcome.

Active	Unactive	YTD Actual	Status	Update	Responsible
<p>Objective: Ensure local suppliers are appropriately informed of how to supply goods and services through compliance with relevant legislation and Council policies.</p>					
<p>2.3.3 Host a "Doing Business with Council" session for suppliers and contractors.</p>					
		31.07.13	<input checked="" type="checkbox"/>	<p>Annual information session held.</p> <p>Sessions held annually</p>	<p>Procurement & Plant</p>

Legend: Achieved Unachieved





CORPORATE OBJECTIVE 3: Environmental Sustainability

To enhance and protect the environment assets and the region, ensuring a protected/preserved natural environment for future generations.

Corporate Plan Strategy 3.1:

In partnership with the community and external agencies, promote and support the preservation and enhancement of the natural environment.

Activity	Message	YTD Actual	Status	Next Triage	Achievement as of 30 June 2014	Responsibility
3.1.1 Develop additional Beach Management Plans in consultation with local communities.	Finalisation of Beach Management Plans.	2	<input checked="" type="checkbox"/>	Jun-14	The beach plans for Town and Fair beach and Blacks Beach Spil was developed and adopted by Council.	Parks & Environment

Corporate Plan Strategy 3.2:

Encourage environmental awareness by promoting activities and practices that support preservation of the region's natural environment.

Activity	Message	YTD Actual	Status	Next Triage	Achievement as of 30 June 2014	Responsibility
3.2.1 Review and Implement Stormwater Quality Management Plan.	Development and Implementation of Erosion and Sediment Control Program.		<input checked="" type="checkbox"/>	Jun-14	<ul style="list-style-type: none"> Training sessions was held on the design and maintenance of stormwater quality management systems. Ongoing monitoring and compliance action of development sites is being undertaken. Commenced development of new Stormwater Quality Management Plan. 	Strategic Planning

Legend: Achieved Unachieved





Manukū Regional Council
 2014/15 Operational Plan - Issues - 100 - Quarterly Report - 2014/15 - 2014

Corporate Plan Strategy 3.3:

Continue to support sustainable management of areas of environmental significance to maintain biodiversity, including the use of special levies to achieve these outcomes.

Activity	Measure	YTD Actual	Target	Initial Target	Actual	Completion %
Objective: Ensures protection of natural environments.						
3.3.1 Implement actions identified within MRC Natural Environment Plan.	Percentage of ranges priority actions implemented.	Not completed	80%	80%	There was one project in the ranges priority plan which was not undertaken due to the other emerging projects being a higher priority throughout the year.	Parks & Environment
	Percentage of coastal priority actions implemented.	85%	80%	80%	85% of projects were completed. The remaining 15% of projects are largely completed, with minor works to be finalised in early 2014/15.	
	Percentage of waterways priority actions implemented.	25%	90%	90%	36% of projects were completed. 46% of projects will be completed early in the 2014/15 financial year. Two projects were not required to be undertaken (no requirement for maintenance to be carried out).	
	Percentage of plains priority actions implemented.	25%	90%	90%	One of the four projects was completed. The management plan for Doroheys lagoon is in preparation and will be completed early 2014/15. A suitable site for the public wash-down facility has not yet been identified, however work is ongoing on this project.	

Legend: Achieved Unachieved





Mackay Regional Council
 2013-14 Operational Plan Update - 17 October 2014 (Agenda Item 2.1.1)

Corporate Plan Strategy 3.4:

Encourage improved efficiency and use of energy through greenhouse gas reduction and renewable clean energy sources.

Activity	Measure	YTD Actual	Score	Measure Target	Assessment as at 30 June 2014	Responsibility
Objective: Reducing landfill gas emissions will make a significant reduction in the corporate greenhouse gas emissions, as landfill gas represents the majority of Council's emissions.						
3.4.1 Landfill gas flaring at Hogbin's Pooder regional landfill and participation in the Carbon Farming Initiative for legacy landfill gas flaring.	Acceptance by the Australian Government of Council's participation in the Carbon Farming Initiative for legacy landfill gas flaring.	Not achieved	2	Aug-13	Held in abeyance as the carbon liability silt with the site Contractor and the uncertainty surrounding the legislation.	Waste Services
	Report to Council on the % reduction of landfill gas emissions through flaring, for a 12 month period.	Being reported on a monthly basis.	3	Apr-14	Percentage of carbon reduction is being reported to Council on a monthly basis through the Waste Services Monthly Performance Review.	

Corporate Plan Strategy 3.6:

Take a proactive leadership role in relation to future sustainability and potential climate change issues.

Activity	Measure	YTD Actual	Score	Measure Target	Assessment as at 30 June 2014	Responsibility
Objective: Ensures Council takes a leadership role in promoting and implementing future sustainability practices.						
3.6.1 Implement sustainability practices facilitated by the Sustainable Futures Committee.	Number of new sustainability initiatives and practices implemented within the organization as endorsed by the Sustainable Futures Committee.	6	3	6	Initiated projects include: • Electricity Usage Data Management/Collection • The transition from the external Planet Footprint service to internal Monitor Pro system for electricity data management and analysis is currently in progress. • Sustainability Event at Mackay Show (formerly Eco-fest) successfully undertaken • "Bull Free City" Plan to be rolled out as part of the CBD Revitalisation project • Sustainability website is now hosted internally.	Executive Officer Sustainability & Collaboration

Legend: Achieved Unsuccessful





Mackay Regional Council
 2013-14 Operational Plan Review 17 October - 1 April 2014 (v. 2.0)

Corporate Plan Strategy 3.6:

Take a proactive leadership role in relation to future sustainability and potential climate change issues.

Activity	Measure	YTD Actual	Status	Method	Target	Information
						<p>and located on Councils main webpage.</p> <ul style="list-style-type: none"> Sustainability indicator data for the 2012/2013 financial year period has been compiled and reported through the Sustainability Performance Snapshot Report 2012/2013 which has been published on the Mackay Regional Council website. Griffith University completed the fieldwork associated with the Eungella Bio-diversity project.

Legend: Achieved Unachieved
 Mackay Regional Council



Minutes Reporting Group
 2013/14 Operational Plan Review (Part 2) - 13 August 2014 (Page 10 of 14)

CORPORATE OBJECTIVE 4: Strategic Planning

To take an active approach to integrated regional planning to reflect the aspirations and lifestyle of our community.

Corporate Plan Strategy 4.1:

Improve strategies and communication with relevant stakeholders and all levels of government in the strategic planning of future land use.

Measure	YTD Actual	2014/15	Actual Target	Notes	Responsibility
Objective: Improves strategies and communication with relevant stakeholders and all levels of government.					
4.1.1 Actively consult relevant stakeholders in strategic planning policy development	Work continuing	0/0/0	Jun-15	Work continues in this area, however KPI not due until 2015.	Strategic Planning

Corporate Plan Strategy 4.1 & 4.2 :

4.1 Improve strategies and communication with relevant stakeholders and all levels of government in the strategic planning of future land use; and
 4.2 Develop and implement effective infrastructure planning consistent with Council's Priority Infrastructure Plan.

Activity	Measure	YTD Actual	Status	Strategic Target	Notes	Responsibility
Objective: Ensures the alignment of human and infrastructure and financial resources across existing and future commitments to ensure organisational sustainability.						
4.2.2 Ensure the delivery of the Regional Sustainability Strategy.	Quarter progress reports to Council.	5	<input checked="" type="checkbox"/>	4	This includes two presentations to Council and 6 Steering Committee Meetings.	Office of the CEO
	Update of Long Term Financial Forecast (LTFF)	Completed	<input checked="" type="checkbox"/>	Update LTFF	Updated Long Term Financial Forecast was adopted by Council on the 25 June, 2014.	

Legend: Achieved Unachieved





Meeting Management System
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Corporate Plan Strategy 4.1 & 4.2 :

- 4.1 Improve strategies and communication with relevant stakeholders and all levels of government in the strategic planning of future land use; and
- 4.2 Develop and implement effective infrastructure planning consistent with Council's Priority Infrastructure Plan.

Activity	Milestone	YTD Actual	Status	Initial Target	Amendment as at 30 June 2014	Responsibility
	Amendments to Planning Scheme			Jun-15	On-going	

Corporate Plan Strategy 4.2:

Develop and implement effective infrastructure planning consistent with Council's Priority Infrastructure Plan.

Activity	Milestone	YTD Actual	Status	Initial Target	Scheduled as at 30 June 2014	Responsibility
Objective: Ensure effective development and implementation of infrastructure planning						
4.2.1 Coordinate the development of strategic trunk infrastructure plans.	Implement Infrastructure Agreements governance process.	Jun-14	<input checked="" type="checkbox"/>	Jun-14	<ul style="list-style-type: none"> Infrastructure Agreements register implemented and various Infrastructure Agreement business cases being developed. New Infrastructure Charges reform requires Local Government Infrastructure Plan to be developed by 1 July 2016.	Strategic Planning

Legend: Achieved Unachieved





Mackay Regional Council
 2014-15 Operations Plan Review | 13 August 2014 | 28 June 2014

Corporate Plan Strategy 4.5:

Engage with local communities to manage growth and change through local area planning initiatives.

Activity	Measure	YTD Actual	Score	Strategic Target	Responsibility
Objective: Ensures effective integration of land use and infrastructure planning.					
4.5.1 Develop a Strategic Plan for the region and Local Area Plans as part of new planning scheme.	Local Plans developed.	Not Achieved in draft format	<input checked="" type="checkbox"/>	Complete Local Plans	A Draft strategic framework and various local planning initiatives are included in the draft planning scheme, which is currently being reviewed.

Corporate Plan Strategy 4.7:

Ensure the effective integration of land use and infrastructure planning.

Activity	Measure	YTD Actual	Status	Annual Target	Responsibility
Objective: Develops an evidence approach to land use and infrastructure planning for key areas.					
4.7.1 Develop infrastructure strategies linked to land use strategies for designated growth areas.	Number of infrastructure strategies completed.	Not Completed	<input checked="" type="checkbox"/>	1 infrastructure strategy	Infrastructure strategies to be developed after completion of the Draft Mackay Region Planning Scheme.
Objective: Ensures user pays charging regime to recover costs of trunk infrastructure network in planning scheme.					
4.7.2 Active involvement in developing a state wide infrastructure charges regime.	Involvement and implementation of a new State wide infrastructure charges regime.	Completed	<input checked="" type="checkbox"/>	Jun-14	New Infrastructure Charges Framework effective from July 2014.

Legend: Achieved Unachieved





Macquarie Regional Council
 2017/18 Operational Plan Review (4th Quarter) - April - June 2014

CORPORATE OBJECTIVE 5: Infrastructure Services
 To effectively plan, deliver and maintain physical services and infrastructure networks for our community's current and future needs.

Corporate Plan Strategy 5.1:
 Develop a comprehensive, sustainably funded 10-year capital works program for roads, drainage and parks.

Code	Measure	VTD Actual	Status	Annual Term	Accountability	Responsible
Objective: Provides a comprehensive planning instrument for future works program.						
5.1.1	Develop a long term roads and drainage capital works program.	11/12/13	<input checked="" type="checkbox"/>	Dec-13	Council adopted indicative CWP at 11/12/13 Ordinary Meeting.	Technical Services
Objective: Supports the timely delivery of well planned capital works projects.						
5.1.2	Deliver the roads and drainage capital works program in accordance with developed project plans.	94%	<input checked="" type="checkbox"/>	90%	The current program includes \$14M Budget for the CBO that was added midyear and will not be realised this Financial Year. If that is excluded then approximately 94% of the remaining Capital funds were expended.	Civil Projects

Legend: Achieved Unachieved
 Macquarie regional council



Manukau Regional Council
2013/14 Operational Plan Progress - 13 August 2014 (13 Aug 2014)

Corporate Plan Strategy 5.2:

Develop a comprehensive asset management strategy to support the maintenance, replacement and enhancement of council assets.

Results	YTD Asset	Status	Target	Actual	Comments
Objective: Supports and enhances long term planning and operational planning processes.					
5.2.1 Develop and implement an Asset Management Plan which meets legislative requirements.	Completion of Strategic Asset Management Plan.	Not Completed	Jun-14	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Buildings Asset Management Plan developed and populated with advanced data. Predictive modelling capability now available to move to advanced plan. Parks Asset Management Plan developed and populated with advanced data. Predictive modelling capability now available to move to advanced plan. Road Asset Management Plan at advanced level. Water & Sewer Asset Management Plan included in Water Services Business Plan.
Objective: Ensures plant assets are managed to minimise cost impacts.					
5.2.2 Provide an effective fleet management service.	Implementation of Maintenance Management System.	Not Completed	Jun-14	<input checked="" type="checkbox"/>	<p>Through initial meeting of Asset Management Leaders Forum, direction given to proceed with interim solution for maintenance management. Recommendation also given to undertake further work around Council's business requirements for maintenance management in parallel to the implementation of the interim solution.</p>
5.2.2 Provide an effective fleet management service.	Percentage of fleet replaced in accordance with Asset Management Plan.	75.6%	100%	<input checked="" type="checkbox"/>	All items the 2013/2014 Plant Replacement Program have been ordered and/or delivered. Three trucks ordered in February are the only un-delivered items.

Legend Achieved Unachieved





Mackay Regional Council
 5/11 and Specialised Public Works (C) Strategic Fund - 30 January 2014

Corporate Plan Strategy 5.3:

Support the use of alternative transport modes, including the provision of a more integrated network of bikeways and pathways.

Activity	Measure	VTD Actual	Status	Annual Target	Responsibility
Objective: Provision of safe bikeway and pathway networks for positive movements and recreational purposes.					
5.3.1 Maintain the bikeway and pathway networks	Percentage of defect inspections completed in accordance with inspection schedule.	97%	<input checked="" type="checkbox"/>	96%	Footpath inspections undertaken in line with the assigned schedule.
	Percentage of defects on bikeways and pathways on the road network actioned within assigned response times.	90%	<input checked="" type="checkbox"/>	86%	High percentage of client requests actioned within the assigned time frames, meeting target.

Corporate Plan Strategy 5.4:

Manage the region's road network to enable the movement of people and goods in a safe and efficient manner.

Activity	Measure	VTD Actual	Status	Actual Target	Responsibility
Objective: Provision of a safe and trafficable road network for the movement of people and goods.					
5.4.1 Maintain the local road and drainage networks.	Percentage of defect inspections completed in accordance with inspection schedule.	56%	<input checked="" type="checkbox"/>	95%	Majority of road inspections completed in line with the assigned schedule – only June inspection not completed as at 30 th June – these have now been undertaken.
	Percentage of road and drainage defects actioned within assigned response times.	87%	<input checked="" type="checkbox"/>	85%	The percentage of client requests was actioned within the assigned time frames meeting the target.
	Level of customer satisfaction with response to road and drainage maintenance requests.	3.75 Star Rating	<input checked="" type="checkbox"/>	3.5 star rating	3.75 star rating averages achieved – individual ratings varied from 3.5 to 4.25.
Objective: Supports the provision of a safe and effective "whole of region" road network.					
5.4.2 Maintain nominated main roads in accordance with Department	Percentage of expenditure of funds allocated through TMR	100%	<input checked="" type="checkbox"/>	100% (by Jan-14)	Allocated funding fully expended. Satisfactory rating achieved in TMR annual performance review.

Legend: Achieved Unachieved





Ministry of Regional Development
 2014-14, Department of Infrastructure, 14 August - 16 June 2014

Corporate Plan Strategy 5.4:

Manage the region's road network to enable the movement of people and goods in a safe and efficient manner.

Priority	Measures	VTD Actual	Target	Actual Target	Responsible Body
of Transport and Main Roads (TMR)	Contract.				
Objective: Restores the functionality and safety of the road network.					
5.4.3 Restore roads and drainage assets damaged during declared natural disasters.	Delivery of 2010, 2011 and 2012 events' restoration works in line with value for money criteria and deadlines in accord with NDGRR guidelines.	30-Jun-14	✓	Jun-14	Civil Operations
Objective: Improves the fragility of the unsealed and sealed road network.					
5.4.4 Produce quarry materials to meet road maintenance and natural disaster restoration requirements.	Scheduling and production of unsealed road gravel to meet maintenance and natural disaster restoration needs.	100%	✓	95% of needs met	Civil Operations

Legend: Achieved Unachieved





Minutes Prepared: Cheryl
 ICT Infrastructure Strategy - Annual Report 2013-14

Corporate Plan Strategy 5.5:

Ensure a preparedness to respond to natural disasters and other emergencies and engage in planning activities aimed at minimising the impact of such disasters on the community.

Activity	Focus	Key Actual	Status	Annual Report	Responsibility
Objective: Improves the Council's preparedness to respond to natural disasters and other emergencies.					
5.5.1 Deliver Infrastructure Projects outlined in Stage 1 Project Roadmap from ICT DRR Report	Completion of projects.	100%	<input checked="" type="checkbox"/>	Jun-14	ICT Storage Area Network upgrade complete. ICT Site Recovery Manager Project complete. WAN Tender complete and vendor commenced work for implementation. Projects for Stage 1 in complete or in progress, this is a 3 year program of work.
Objective: Improves Council's preparedness for natural disasters and other emergencies.					
5.5.2 Continue to build Council's capacity to prepare for and respond to natural disasters and other emergencies.	Completion of program of works in accordance with approved schedule including: c) SES facility upgrades; d) Installation of back-up generators; and construction of public access sand stockpiles.	Not Completed	<input type="checkbox"/>	Not Reported	Achieved significant progress on scheduled works program with the majority of works completed. The Satna SES Shed and the Calen donga are the only major current facility upgrades yet to be fully completed.
	Implementation of accepted recommendations stemming from the review of emergency management arrangements.	Not Completed	<input type="checkbox"/>	Oct-14	Report is still in draft format and due for adoption in August, following further review by new staff in management role. Some recommendations have been progressively actioned even though the report remains in draft.

Legend: Achieved Unachieved





Meeting Agenda
 2013-14 Strategic Plan Items / Council Report Items / April 2014

Corporate Plan Strategy 5.7:

Provide, maintain and enhance parks, foreshores and open-space facilities.

Activity	Strategic	YTD Actual	Baseline	AVSMB Target	Responsible
Objective: Proactively maintains open spaces areas to enhance the appearance and usability.					
5.7.1 Improve the quality of the region's parks, reserves, foreshores and open spaces.	To increase mowing hours by 5% on the 2012/13 established baseline.	4,301hrs	4,301hrs	Baseline 2552hr+5 %	Parks & Environment
	Level of customer satisfaction with response to Parks maintenance requests.	4% star rating	4% star rating	3.5 Star Rating	For the months of April to June 2014, mowing hours were 4301 compared to 3626.5 from January to March 2014. 4% star rating from the result survey for requests for maintenance work. This is the best result yet.
Objective: Conduct compliance inspections on playgrounds and asset audits.					
5.7.2 Ensure playgrounds are safe and comply with Australian Standards and parks assets are in good condition.	Percentage of required playground inspections completed.	100%	100%	100%	All required playground inspections have been completed and repairs are ongoing.
	Percentage of required park asset inspections completed.	100%	100%	100%	Park asset condition inspections are current to date as per 12 month audit schedule.

Corporate Plan Strategy 5.8:

Ensure that all council buildings are provided and maintained to the highest possible standard and are meeting all legislative requirements.

Activity	Strategic	YTD Actual	Baseline	AVSMB Target	Responsible
Objective: Proactively maintains facilities to enhance the life of Council's assets.					
5.8.1 Undertake maintenance of council buildings and facilities.	Percentage of logged requests addressed within set timeframes.	95%	95%	95%	95% of the average of 262 logged requests per month, are addressed with set timeframes

Legend: Achieved Unachieved





CORPORATE OBJECTIVE 6: Commercial Services (Water and Waste Services)

To provide and manage high quality water and waste programs on a commercial basis that meets social and environmental objectives.

Corporate Plan Strategy 6.1:

Develop and maintain high quality water and waste programs on a commercial basis that meet social and environmental objectives.

Activity	Milestone	€10 Annual	Score	Value Target	Responsibility
Objective: Facilitates optimum use of water assets by minimising consumption and reducing losses.					
6.1.1 Implement Integrated Demand Management Program.	Number of DMA's implemented	2	❌	5	2 installations completed, work in progress on other 4 sites. Project scope reviewed at December quarterly review and redesign of some components initiated to realise construction savings. Additional time spent on review and design impacted delivery timetable, delaying construction start.
	Roll out of devices as part of the Automatic Meter Reading Project in Mackay Urban Area.	20,716	✅	20,000	With completion of 13/14 Financial Year - Stage 2 works an opportunity was recognised to commence Financial Year 14-15 works ahead of time. Work package 3 for 9005 installations in regional centres Finch Hatton, Gargett, Marian/Miran, Callen, Kourmala, Bloomsbury and Midget commenced in June 13.
	Water meters installed under the accelerated Water Meter Replacement Program.	7,641	❌	8,000	With completion of 7000 meters in the 13/14 Financial Year works package an opportunity was recognised to commence Financial Year 14-15 works ahead of time. Work package for replacement of 2,220 water meters in regional centres: Finch Hatton, Gargett, Marian/Miran, Callen, Kourmala, Bloomsbury and Midget commenced in June 13.

Legend: Achieved Unachieved





Michael Ferguson, Director
 2013-14 Operational Plan Review (OPR) Summary | April 2014 (June 2014)

Corporate Plan Strategy 6.1:

Develop and maintain high quality water and waste programs on a commercial basis that meet social and environmental objectives.

Activity	Priority	YTD Actual	Notes	Actual Dates	Actual/Target	Responsibility
Ongoing development of the data management system for AMR project.	Jun-14	Jun-14	Base, Customer Leak Detection, Private Metered Networks and DMA modules completed. Public Module under development.	Jun-14		Business Services
	Jan-14	Jan-14	Stage completed as per schedule.	Jan-14		Business Services

Corporate Plan Strategy 6.2:

Develop a comprehensive, sustainably funded 10 year capital works program for operating on a commercial basis.

Activity	Priority	YTD Actual	Notes	Actual Dates	Actual/Target	Responsibility
Ongoing development of the data management system for AMR project.	Dec-13	Dec-13	Formal adoption of risk based prioritisation criteria.	Dec-13		Planning & Sustainability
	Jun-14	Jun-14	Review and implement risk based renewals forecasts for all asset types.	Jun-14		Planning & Sustainability

Legend: Achieved Unachieved





Shirley Hodgson, Council
 2014/15 Operational Plan Review & Budget - 13/08/2014

Corporate Plan Strategy 6.2:

Develop a comprehensive, sustainably funded 10 year capital works program for operating on a commercial basis.

Activity	Strategic Outcome	YTD Actual	Status	Annual Budget	Actuals as at 30 June 2014	Responsibility
6.2.2 Use and update the Water and Sewerage Pricing and Financial Sustainability Model	Recommendations to Council on pricing strategy for 2014/2015.	Feb-14	<input checked="" type="checkbox"/>	Mar-14	Model updated and output/recommendations presented to CAC. Output not used in Council budgeting process.	Business Services

Corporate Plan Strategy 6.3:

Provide consistent high standards of water supply to serviced communities where both practical and viable.

Activity	Strategic Outcome	YTD Actual	Status	Annual Budget	Actuals as at 30 June 2014	Responsibility
6.3.1 Provide continuous supply of potable water as per Australian Drinking Water Quality Standards	Objective: Provides communities with a quality potable water supply. Faecal coliform compliance with customer service standard.	100%	<input checked="" type="checkbox"/>	98%	<ul style="list-style-type: none"> Faecal coliform compliance with customer service standard (98%) - Faecal Coliform compliance is at 100% for the last quarter. Samples are routinely taken at the treatment plants and in the reticulation in accordance with the Drinking Water Management Plan and Public Health Regulation. The Water Treatment Plants and Schemes are performing to specification and are meeting their nominated Critical Control Points (CCPs). 	Water Treatment
6.3.2 Identify impact of current levels of service on operational costs.	Objective: Assess if minimising water and wastewater price increases. Optimised response times implemented.	Jun-14	<input type="checkbox"/>	Jan-14	<p>Water Network has actively looked at reducing overtime by responding in a timely manner and controlling activities in normal operating hours.</p> <p>This should see a reduction in operational costs and have little impact on the level of service.</p>	Water Network

Legend: Achieved Unachieved





Meeting Minutes
 2013-14 Agricultural Policy Committee / 17th Meeting / 13 August 2014

Corporate Plan Strategy 6.5:

Maintain and enhance existing wastewater, water treatment and supply systems to improve existing customer service standards.

Activity	Measure	FTD Actual	Status	Annual Target	Achievement (as of 30 June 2014)	Responsibility
Objective: Ensure legislative compliance for plumbing approvals						
6.5.1 - Provision of plumbing inspection programs.	Percentage of plumbing applications received electronically.	57%	<input checked="" type="checkbox"/>	55%	Annual target has been marginally exceeded. Staff will continue to promote electronic receipt of Plumbing Applications where possible and appropriate.	Business Services
	Percentage of information requests received for plumbing applications.	39%	<input checked="" type="checkbox"/>	10% decrease	Dropped from 546 to 330.	
Objective: Ensure legislative compliance for trade waste approvals.						
6.5.2 - Provision of trade waste inspection programs.	Number of licensed new trade waste generators.	214	<input checked="" type="checkbox"/>	250	Consists of 156 Approvals and 56 Temporary Approvals. Lower figure due to stages completed within the Paget area resulted in a lower proportion of trade waste discharging businesses. This is reflected by the 83 non-generator assessments completed during the fourth quarter.	Business Services
	Complete Paget review of trade waste businesses.	Dec-13	<input checked="" type="checkbox"/>	Dec-13	Phase 1 of Paget review has been completed as planned. 173 businesses visited during the review.	

Legend: Achieved Unachieved





Activity Regional Board
 2013-14 Operational Plan Review / 2nd Forum / 13 Aug 2014 - 2014

Corporate Plan Strategy 6.6

Develop a comprehensive asset management strategy to support the maintenance, replacement and enhancement of water and waste assets.

Activity	Priority	TTC Area	Status	Actual Date	Account Lead	June 2014	Responsibility
Objective: Improves the efficiency of water and wastewater decision making.							
6.6.1 Implement improved asset management	Restructure treatment asset data sets to meet new framework.	Mar-14	<input checked="" type="checkbox"/>	Mar-14			Planning & Sustainability
	Field validation of high priority assets.	Jan-14	<input checked="" type="checkbox"/>	Jun-14			

The asset data for Nebo Road WTP, Mirani STP and Mt Blaney WTP has been restructured to meet the new coding framework. Tenix has the operational responsibility for asset management for Mackay North and South STP.

Field Validation has occurred across different projects, including data cleansing, issuing of updated water and sewer map books to networks staff, condition assessment of critical water main, sewerage pump stations condition assessment, valve and hydrant spatial data.

Legend: Achieved Unachieved





MacKay Regional Council
 2013-14 Annual Report
 2013-14 Annual Report

Corporate Plan Strategy 6.7:
 Embrace and incorporate changing legislation and water/waste industry reform.

Objective	Actual	FTG Actual	Annual Target	Update as of 30 June 2014	Responsible
<p>Objective: Provides mechanism for contributing to Co-Water Industry.</p> <p>6.7.1 Actively contribute to the Queensland Water Directorate.</p>	<p>Attend all QWD meetings.</p>	80%	100%	<p>Attendance at meetings as well as active contribution includes out of meeting and special project contributions.</p>	Director Engineering & Commercial Infrastructure
<p>Objective: Provides a mechanism for managing the outcomes of legislative and water reforms.</p> <p>6.7.2 Actively contribute to the CTM (Cairns, Townsville, and Mackay) Water Alliance.</p>	<p>Outcomes as per adopted CTM Water Alliance Annual Management Plan.</p>	100%	<p>Jun-14</p>	<ul style="list-style-type: none"> Active contribution and delivery of actions including engineering standards and benchmarking. Have participated/facilitated SEQ Design Code Review Workshops in Mackay on 6/5/14 & 7/5/14, in Townsville on 10/5/14 & 11/5/14 and upcoming in Cairns on 16/7/14 & 17/7/14. Have shared safety learnings under the Enforceable Undertaking Trenching incident with Townsville on 1/5/14. Further workshop to be held with Cairns in November 2014. 	Director Engineering & Commercial Infrastructure
<p>Objective: Ensures Council's compliance with legislative obligations.</p> <p>6.7.3 Revise Waste Management Strategy 2010-19 to align with Queensland Waste Reduction and Recycling Act 2011 and the Commonwealth Clean Energy Legislation.</p>	<p>Adoption of revised Waste Management Strategy.</p>	100%	<p>Dec-13</p>	<p>Adopted in March 2014.</p>	Waste Services
<p>Objective: Improves service standards to ensure compliance with legislation.</p> <p>6.7.4 Upgrade waste disposal facility infrastructure to satisfy Commonwealth's Clean Energy Legislation and reporting</p>	<p>Register the Hogan's Pocket for reporting purposes with the Commonwealth.</p>	Completed	<p>Jun-14</p>	<p>The contractor has registered the site for reporting purposes. Legal advice is that the liability is for the landfill contractor, therefore Council was not required to register for the 2012/2013 emissions. Transfer of liability will be arranged once the uncertainty around the legislation has been resolved.</p>	Waste Services

Legend: Achieved Unachieved



Manukau Regional Council
 2013-14 Operational Plan Review / 6. Corporate Plan - 30 June 2014

Corporate Plan Strategy 6.7:

Embrace and incorporate changing legislation and water/waste industry reform.

Priority	Milestone	KPI-Actual	Score	Next Stage	Accountant as at 30 June 2014	Responsibility
requirements.	Report liabilities and emissions to the Clean Energy Regulator.	Aug-13	<input checked="" type="checkbox"/>	Oct-13	Legal advice is that the liability is for the landfill contractor, who has reported the emissions. Emissions for 2012/2013 did trigger the threshold; however there is no liability as the emissions were entirely legacy emissions.	
	Surrender units to the Clean Energy Regulator to cover liabilities for 2012-2013.	Feb-14	<input checked="" type="checkbox"/>	Feb-14	Not required as the emissions were legacy emissions that do not attract any liability. This means that Council has no liability for the 2012-2013 year.	
Objective: Ensure Council's compliance with legislative obligations.						
6.7.5	Remediate Samia former landfill. Report on final capping method received.	Not completed	<input type="checkbox"/>	Dec-13	Capping methods was reassessed in terms of construction, Waste operating and financial risks following the consultancy report. The outcome of this assessment is overdue to be presented to Council for its consideration.	Waste Services
	Design and specifications finalised for tender release.	Not Completed	<input type="checkbox"/>	Apr-14	This project has been deferred until 2015-2016. Work in 2014 - 2015 will be focused on design finalisation rather than tender release.	
Objective: Ensure compliance with legislation and regulations and mitigates risk to drinking water quality.						
6.7.6	Reduce the number of backflow prevention devices overdue for testing.	79	<input checked="" type="checkbox"/>	300	A concentrated effort over the last 6 months has seen the number of devices overdue for testing drop well below target figure of 300.	Business Services
Objective: Ensure timely and relevant information in an easily accessible manner to enable informed decision making by managers.						
6.7.7	Expand the scope of the statistical management systems (Monitor-Pro).	Aug-13	<input checked="" type="checkbox"/>	Aug-13	Database established. Working on implementing procedures to have data inflow on a regular basis.	Business Services
	Bulk water statistics captured in the system.	Not Completed	<input type="checkbox"/>	Jan-14	Project behind schedule. IS issues have impacted on the project schedule. Manukauri will be used as a pilot and these bulk water statistics are currently being captured. Historic water statistics are also currently being captured. Delays experienced in obtaining electricity data in format required.	

Legend: Achieved Unachieved





Waste Management Board
2014 Strategic Plan - Waste Management - Report 13 June 2014

Corporate Plan Strategy 6.7:

Embrace and incorporate changing legislation and water/waste industry reform.

Activity	Issues	VTD Actual	Status	Waste Target	Actuals as at 30 June 2014	Responsibility
<p>Objective: Ensures compliance with reporting requirements.</p> <p>6.7.8 Implement National Performance Reporting Auditors Recommendations - Review Pathway coding to ensure required statistics are available.</p>	Pump station flow data captured in the system.	Not Completed	<input checked="" type="checkbox"/>	Jun-14	Project priorities changed. SCADA - MFS integration for Nebo Road treatment plant carried out before pump stations. Pump station integration now in progress.	Business Services
	Operational electricity consumption data captured within the system.	Not Completed	<input checked="" type="checkbox"/>	Jun-14	Project behind schedule. Historic electricity data is currently being updated. The program is expected to be operational by October 2014.	
Objective: Promotes community involvement in waste management and encourages reduction of waste and improved recycling.						
<p>Objective: Promotes community involvement in waste management and encourages reduction of waste and improved recycling.</p> <p>6.8.1 Expand the Waste Education Program.</p>	Perform waste minimisation education sessions at the MRF and out in schools and the community each year.	50 sessions	<input checked="" type="checkbox"/>	40 sessions	50 sessions have been provided for the first half of the financial year. Significantly 17 sessions were delivered using the education trailer and has improved community access to Council's waste education program.	Waste Services
	Engage groups that have not previously undertaken the waste minimisation education sessions.	3 new groups	<input checked="" type="checkbox"/>	5 new groups engaged	Five new groups have been engaged for the first half of the financial year. The waste education trailer generated a higher profile of the program and interest in accessing the service.	

Legend: Achieved Unachieved





Meeting Report of Council
 2014-15 Approved Budget Review (C Council) - 5 April to 30 June 2014

Corporate Plan Strategy 6.8:

Embrace and incorporate changing legislation and water/waste industry reform.

Activity	Approved	ETD Actual	Score	Final Target	Actual/Target	Comments
Organise a minimum of 10 Mackay Regional Council registered sites for the 2013 Great Northern Clean Up.	<input checked="" type="checkbox"/>	15 sites	<input checked="" type="checkbox"/>	10 sites	150%	For 2013 there were 15 registered sites, 250 volunteers and collected approximately 5 tonnes of waste for this year's event.
Objective: Compliance with the Council provided recycling services is crucial to ensure that residents efforts in complying are not undermined by incorrectly used bins by others.						
6.8.2 Bin Audit Program.	<input checked="" type="checkbox"/>	3 Audits	<input checked="" type="checkbox"/>	3 audits per annum	15%	3 audits for recycling bins have been undertaken during 2014/15. Contamination is currently at 20%. This number is partially due to the change of methodology in recording the outputs of the facility and as the facility is nearing end of life. The current MRF design is not the most efficient for the current product design being received. For example in the past 10 years glass bottles are now thinner and therefore breaking. With the current MRF design it is difficult to recover the smaller glass fragments. An option of an improved glass diversion process is being considered with the MRF refurbishment project.

Corporate Plan Strategy 6.10:

Maintain and enhance the operation of existing waste management sites and investigate options for alternative waste technology.

Activity	Approved	ETD Actual	Score	Final Target	Actual/Target	Comments
Objective: Enable landfill gas capture and ensure a continuation of a high standard of environmental management for the site.						
6.10.1 Construct partial cell for Hagan's Pocket Cell 1.	<input checked="" type="checkbox"/>	1 cell	<input checked="" type="checkbox"/>	1 cell	100%	Completion of project.
Legend: <input checked="" type="checkbox"/> Achieved <input checked="" type="checkbox"/> Unachieved						



Corporate Plan Strategy 6.10:

Maintain and enhance the operation of existing waste management sites and investigate options for alternative waste technology.

Activity	Milestone	YTD Actual	Status	Annual Target	Responsibility
					Material has now been delivered and works are progressing, however the works will be completed in September 2014.
Objective: Enhances the capacity as well as reliability of waste processing services by mitigating the risk of sole dependence on the Paget transfer station.					
6.10.2	Establish north side waste disposal facility.	Purchase land, subject to the outcomes of feasibility study.	Defeased	Jun-14	Work has been focused on defencing this project by extending the life of the Paget transfer facility's throughput capacity. Also the tonnes of waste being disposed of are now below levels in 2011-2012 having enabled Council to defer this project by four years and this has been reflected in the adopted Long term Financial Forecast.
Objective: Enhances waste management services to the community and contributes towards the closure of a landfill that did not meet contemporary standards.					
6.10.3	Construct a best practice transfer station at the former Samia Landfill.	Samia transfer station opened to the public.	<input checked="" type="checkbox"/>	Mar-14	Facility handed over to Council for operations during October 2013. Six months ahead of schedule.
Objective: The facility will reduce the amount of waste being land filled at Hogan's Paddock landfill, thereby extending the life of this critical asset.					
6.10.4	Establish a construction and demolition waste recycling facility.	Report to Council on the feasibility, location and operations of the proposed facility. If viable, release a tender or EOI for procurement.	<input checked="" type="checkbox"/>	Dec-13	Briefing provided to Council in November 2013. Work towards land identification and EOI commenced.
Objective: Waste stream analysis provides critical intelligence on the composition of the waste materials being managed by Council, enabling Council to strategically improve waste management practices.					
6.10.5	Undertake waste stream analysis of received waste at Council facilities.	The results of the biannual waste stream analysis reported to Council.	<input checked="" type="checkbox"/>	Apr-14	EOI released. Information provided to Council in a briefing held in November 2013.

Legend: Achieved Unachieved





Meeting Prepared Content
 201414 - Governance (New Member) - 18 June - 18 July - 18 June 2014

CORPORATE OBJECTIVE 7: Organisational Excellence and Governance

To pursue excellence as an organisation which embraces exceptional customer service values its staff and promotes ethical standards of practice supported by clear policies and strategies response to the needs of the community.

Corporate Plan Strategy 7.1:

Provide a best practice culture within our organisation that embodies customer service excellence.

Category	Measures	YTD actual	Delta	Annual target	Responsible
	Objective: Encourages and embeds a culture of continuous improvement within the organisation.				
7.1.1	Through the Corporate Services Business Improvement Team, improve the efficiency and effectiveness of business processes delivered to the organisation.	10	<input checked="" type="checkbox"/>	8	Director Organisational Services
				The Committee has finalized ten business improvement initiatives. The committees are working on the current eight initiatives of: <ul style="list-style-type: none"> • I-Dash • Waste Bins – charging and audit actions • I-Kiosk • Historical Imagery Project • e-Training • Chris 21 Expenses Module • Digital Mailboxes • Video Conferencing • Sustainability Project Efficiency and Sustainability Project	
				Annual target has been reached.	

Legend: Achieved Unachieved





Checklist: Proposed Council
 2013/14 - Implementation Plan Progress 17 October 2014 - 13 August 2014

Corporate Plan Strategy 7.2:

Provide professional, responsible, timely and accessible services to external and internal customers that reflect the values of the organisation.

Activity	Measure	KPI Actual	Max	Actual Score	Agreement as to 30 June 2014	Responsibility
7.2.1 Provide elected members with an efficient and effective secretarial support service.	Objective: Ensures elected members are provided with an accessible and professional executive support service to assist them in meeting the needs of residents.					
	Level of satisfaction with the support services provided.	100%	100%	<input checked="" type="checkbox"/>	Satisfaction with level achieved.	Office of Mayor & CEO
7.2.2 Provide well-designed, efficient and effective customer service facilities in identified population centres.	Objective: Provides customers with accessible and professional services which meet identified needs.					
	Level of customer satisfaction with the services provided.	Not Compared	92.5%	<input checked="" type="checkbox"/>	Technical difficulties associated with programming the phone system to introduce the new post-call survey have prevented the attainment of this KPI during the review period. It continues to be a high priority activity for the Client Services and IT teams.	Community Lifestyle
	Call abandonment rate of 8% or less.	6%	8%	<input checked="" type="checkbox"/>	The call centre continues to pursue a range of initiatives to drive down the call abandonment rate.	
	Average wait time in the call centre of 120 seconds or less.	41 seconds	120 seconds	<input checked="" type="checkbox"/>	The call centre continues to focus on KPI achievement and has pursued a range of initiatives to improve call waiting times.	
	Percentage of service requests closed within specified timeframe.	89.5%	85%	<input checked="" type="checkbox"/>	As a result of a deliberate focus by management, there has been a significant improvement in the percentage of service requests closed within KPIs over the past 12 months.	
Percentage of payments processed accurately at point of entry.	99.9%	99.9%	<input checked="" type="checkbox"/>	The cashing staff across council continue to process payments with a high degree of accuracy.		

Objective: Ensures compliance with Local Government Act 2009 and Local Government Regulation 2012 which provides Council with appropriate risk mitigation strategies.						
7.2.3 Tenders issued in accordance with tender contracts manual in a one week of receiving completed	100%	90%	<input checked="" type="checkbox"/>	All tenders were advertised following the submitting of completed specifications, approvals and relevant	Procurement &	

Legend: Achieved Unachieved





Mitchell Regional Council
 2013-14 Operational Plan - Review 1st Quarter (April - 30 June 2014)

Corporate Plan Strategy 7.2:

Provide professional, responsible, timely and accessible services to external and internal customers that reflect the values of the organisation.

Activity	Measure	YTD Actual	Status	Annual Target	Information	Responsibility
timely manner.	specification/scope of work.					Plant
Objective: Provision of land to meet both Community and Council infrastructure demands.						
7.2.4	Provide a professional and timely service in lease matters and land acquisition and disposal.	92%	<input checked="" type="checkbox"/>	90%	Land matters assigned to Property Services have in a majority of cases been processed in line with set procedures, third party co-operation can delay case closure.	Property Services

Corporate Plan Strategy 7.3:

Ensure staff are provided with the relevant learning and personal development opportunities to achieve stated strategic priorities and corporate objectives.

Activity	Measure	YTD Actual	Status	Annual Target	Information	Responsibility
Objective: Provides staff with the opportunity to develop skills required to fill key positions and supports current and future leaders through the provision of targeted development opportunities.						
7.3.1	Implement leadership development and succession planning framework.	Revised Target December 2014	<input checked="" type="checkbox"/>	Dec-13	Due to other organisational development initiatives the finalisation of the succession planning framework has been deferred to December 2014. The succession planning framework will be partially informed by the compliance and training matrix data which could not be completed until June 2014 (Operational Plan Activity - 7.3.2).	Performance & Strategy
Objective: Identifies skills and knowledge requirements of both the role and incumbent to enable the forecasting of development needs.						
7.3.2	Identify and implement personal Framework implemented within all	Dec-13	<input checked="" type="checkbox"/>	Dec-13	Phase 2 of the SUPERVISOR Program commenced. Phase 2 was completed in December, 2013. The third intake of the SUPERVISOR Program commenced in February 2014.	Performance &
Legend: <input checked="" type="checkbox"/> Achieved <input checked="" type="checkbox"/> Unachieved						



Meeting Report
 2014 Corporate Risk Review 17 October 1:00pm - 2:30pm 2014

Corporate Plan Strategy 7.3:

Ensure staff are provided with the relevant learning and personal development opportunities to achieve stated strategic priorities and corporate objectives.

Activity	Responsible	VTD Actual	Notes	Actual Target	Assessment As of 30 June 2014	Responsibility
and organisational training needs analysis framework.	Departments.					Strategy

Corporate Plan Strategy 7.4:

Promote and support a safe and healthy work environment in which the importance of family and work/life balance is recognised.

Activity	Responsible	VTD Actual	Status	Actual Target	Assessment As of 30 June 2014	Responsibility
Objective: Ensures council meets its legislative requirement for the provision of a safe working environment.						
7.4.1 Provide a framework to ensure compliance with health and safety regulations.	Percentage of staff provided with safety induction on first day of employment.	100%	✓	100%	Achieved	Enterprise Risk & Strategic Review
	Development and implementation of pilot area for an electronic system for SafePlan enabling on-line safety forms.	Jan-14 100%	✗	Nov-13	Pilot Program for InControl was completed by WWIS management of InControl has been transferred to ERSR.	
	Compliance with Take 5's delivered to required staff.	97%	✓	85%	Achieved 97% during the review period.	
Objective: Ensures council meets its legislative requirement for the provision of a safe working environment.						
7.4.2 Facilitate the pilot project of the WHS Incident Management System (IMS)	Project timeliness maintained	Jun-14 100%	✓	100%	Pilot project completed somewhat behind schedule. Rollout being planned by ERSR.	Business Services

Legend: Achieved Unachieved





Monday 13 August 2014
 10:11 AM - 10:12 AM (1 minute) - Council Meeting - 13 August 2014

Corporate Plan Strategy 7.6:

Provide up-to-date information technology systems and services through continuous review and improvement.

Activity	Measure	YTD Actual	Target	Notes
Objective: Provide convenient access to Council services and information.				
7.6.1 Provide state-of-the-art, unified telephony systems to enable customers to contact Council by their preferred means of communications.	Availability of systems.	98.9%	98.9%	Contact centre system outages have been kept to a minimum. The reliability and availability of systems have been further enhanced by moving to Telstra Managed Services to provide support. Contact centre system upgrades are now routinely scheduled as they are released.
	Reliability of systems.	99.0%	99.9%	Contact centre system outages have been kept to a minimum. The reliability and availability of systems have been further enhanced by moving to Telstra Managed Services to provide support. Contact centre system upgrades are now routinely scheduled as they are released.
Objective: Provide a corporate approach to utilise mobile technologies to deliver process efficiency and response times and improve service delivery to our customers.				
7.6.2 Implement initiatives outlined in the mobile computing strategy.	Completion of projects to support the mobile computing strategy including Plumbing and Trade Waste; Local Laws; Public Health and Environmental Protection; Delivery mobility needs for construction, maintenance and surveying teams; Develop project roadmap for asset mobility requirements.	100%	Jun-14	<ul style="list-style-type: none"> • Compliance inspections for plumbing completed and operational. • Public Health business requirements, detailed specifications and planning has been completed and handed to business. • The mobility for construction, maintenance and water assets is on hold waiting for finalisation of the business requirements and solutions for the Asset System. • To date the Information Services team have completed any of the services or projects requested by the business not reliant on any predecessors including extra projects, for example, mobility for field workers.
Objective: Providing corporate systems that remain robust, scalable and secure, and take advantage of improved functionality that will improve operational efficiency across Council.				
7.6.3 Upgrade of corporate software systems.	Completion of projects - Customer and rating system; Document and records	100%	Jun-14	<ul style="list-style-type: none"> • Corporate System projects have been completed. • Laboratory Information System • Gas Detection system

Legend: Achieved Unachieved





Corporate Plan Strategy 7.6:

Provide up-to-date information technology systems and services through continuous review and improvement.

Activity	Message	YTD Report	Status	Actual Date	Completion %
7.6.4 Undertake optimisation of the Council's electronic document and record management system (ECM).	management system, Human resource system and financial system.	100%	<input checked="" type="checkbox"/>	Jun-14	100%
Objective: Provide a managed approach to best practice in record keeping management of digital records to meet legislative and Queensland State Archiving requirements.					
7.6.5 Deliver the Microsoft Lync unified communications platform.	Completion of projects - implementation of the reporting function to ensure improvement in use by tracking, recording and reporting exceptions; - implementation of the Sentencing and Destruction Wizard to dispose of electronic records.	100%	<input checked="" type="checkbox"/>	Jun-14	100%
Objective: Provide up to date telephony systems to improve communications and services.					
7.6.6 Implement end to end e-planning systems.	Completion of projects - Percentage of the development process undertaken electronically.	77%	<input type="checkbox"/>	Jun-14	77%
Objective: Provide up to date information technology systems to improve services.					
Projects completed with the successful implementation of both systems. Currently in use with reporting functionality available. The return of investment has been seen in this project as the reduction in outstanding record management requests has been reduced by 65%.					
This project is complete and the pilot of Lync platform interdepartmental is complete. The future rollout and state of unified communications will form part of the new IS Strategic Plan 2014-2018.					
77% of applications received were electronic for the June Quarter.					

Legend: Achieved Unachieved





Meeting Report - 13/08/2014
 13/08/2014 13:00:00 - 13/08/2014 13:00:00

Corporate Plan Strategy 7.7:

Support innovation by implementing technologies that improve the way Council conducts its business and manages its information and data.

Activity	Milestone	YTD Actual	Status	Annual Target	Responsibility
Objective: Enhance the ability for the Council and other agencies to display mapping information relevant to the community and business sector.					
7.7.1	Provide an overlay on Council's internal/external mapping systems of Muckley region (various flood level data).	100%	<input checked="" type="checkbox"/>	Jun-14	Information Services

Corporate Plan Strategy 7.9:

Encourage the dissemination of accurate and relevant information within the organisation and the community.

Activity	Milestone	YTD Actual	Status	Annual Target	Responsibility
Objective: Provide quality and accurate information to staff and improve knowledge of Council operations.					
7.9.1	Publish and deliver internal communications throughout the organisation.	12	<input checked="" type="checkbox"/>	11	Corporate Communications & Marketing
	Number of monthly editions of "Orangepine" newsletter published.				Extra special January CEOs edition published this year to introduce council's new values to staff.
	Deliver weekly Council update after Council meetings.	32	<input checked="" type="checkbox"/>	32	This was delivered after every council meeting.
Objective: Provide relevant and useful financial information to Council, subscribers and customers.					
7.9.2	Provide accurate and reliable financial information.	11	<input checked="" type="checkbox"/>	11	Financial Services
	Production of executive monthly financial reports.				Executive monthly reports have been produced on time as required.
	Number of high risk audit issues.	0	<input checked="" type="checkbox"/>	0	An unqualified audit report was received with no high risk audit issues identified.
Objective: Provide customers with the ability to perform transactions and requests on-line.					
7.9.3	Undertake optimisation of the Council's customer ePathway portal.	100%	<input checked="" type="checkbox"/>	Jun-14	Information Services

Legend: Achieved Unachieved





MacKay Regional Council
 2014/15 Financial Performance Report - 30 June 2014

Corporate Plan Strategy 7.10.1:
 Promote the use of council's community engagement framework across all areas of council

Activity	Measure	YTD Actual	Spills	Annual Target	Agreement as at 30 June 2014	Responsibility
7.10.1 Develop Community Engagement Plans and forums in line with Council's Community Engagement Policy and Framework.	Number of Community Engagement Plans developed.	31	<input checked="" type="checkbox"/>	12	Community Engagement Plans have been prepared for all major Civil Projects road projects, technical services roads projects, parks projects, CBD Reinstatement, Waste Strategy, sale of council land, road re-alignment (review).	Executive Officer Sustainability & Collaboration
	Number of discussion topics posted on the Connecting Mackay website.	21	<input checked="" type="checkbox"/>	6	A total of eight discussion topics have been initiated on Connecting Mackay.	
	Rollout of the community engagement portal.	Sept-13	<input checked="" type="checkbox"/>	Sept-2013	The internal community engagement portal has been rolled out. Portal is still a work in process, and will be evaluated as use increases.	

Corporate Plan Strategy 7.11:
 Continues to enhance the transparency of council's financial operations and performance and promote awareness within the community of council's financial management and other strategies.

Activity	Measure	YTD Actual	Spills	Annual Target	Agreement as at 30 June 2014	Responsibility
7.11.1 Provide professional and timely planning.	Completion of Long Term Financial Forecast	25.06.14	<input checked="" type="checkbox"/>	Jun-14	The Long Term Financial Forecast was adopted by Council at the Special Budget Meeting on 25 June, 2014.	Financial Services

Legend: Achieved Unachieved





Meeting Programme Council
2013 to 2015 (including the Review of Progress) 1 April 2013 to 2014

Corporate Plan Strategy 7.11:

Continues to enhance the transparency of council's financial operations and performance and promote awareness within the community of council's financial management and other strategies.

Activity	Measure	YTD Actual	Goal	Annual Target	Responsible
analysis, modelling and disclosure of financial information.	Audit findings of Annual Financial Statement.	To be reported in 2 nd quarter	<input checked="" type="checkbox"/>	unachievable	Council received an unqualified audit opinion for its Annual Financial Statements.
Objective: Delve's open and transparent information to the community.	Publication of 2012/13 Annual Report.	Nov-13	<input checked="" type="checkbox"/>	Nov-13	Produced a detailed and easy to read Annual Report, which was ratified by council 27 November, 2013. Report submitted in Australian Reporting Awards, Corporate Communications & Marketing
7.11.2 Publication of easy to read and informative Annual Report, detailing Council's performance and meeting legislative requirements.					

Corporate Plan Strategy 7.13:

Minimise dependency on rates income.

Activity	Measure	YTD Actual	Status	Annual Target	Responsible
Objective: Encourage Council's potential to source external funding.	Number of grant applications submitted.	50	<input checked="" type="checkbox"/>	40	Total number of applications lodged for the year was 50.
7.13.1 Maximise alternate income sources through opportunities.	Percentage of successful applications	65%	<input checked="" type="checkbox"/>	70%	The actual success rate for applications lodged during the year was 63%, which was below target of 70%. However it should be noted that the number of applications was well over target, and the successful applications returned over \$13.5M to Council.
Objective: Ensures maximum return for council's bare asset.					Executive Officer Sustainability & Collaboration

Legend: Achieved Unachieved





14/08/2014
 2013/14 Operational Plan Review (OP Review) - 13/08/2014

Corporate Plan Strategy 7.13:
 Minimise dependency on rates income.

Activity	Objective	KPI Metric	Status	Actual Target	Actual/Target as at 30 June 2014	Responsibility
7.13.2 Assist Economic Development Queensland (EDQ) to undertake residential developments at Andergrove and Buccasia.	Completion of Stages 2, 6 & 7 of the residential development at Andergrove (Woodlands), inclusive of dwellings construction commenced.	Stage 7 not completed	<input checked="" type="checkbox"/>	Jun-14	Stages 2 & 6 were successfully delivered, including dwellings under construction. Stage 7 has been designed, and approved, however the sales market did not justify delivery of this Stage prior to 30 June 2014.	Executive Officer Sustainability & Collaboration
	Completion of tracks and trails per Bushland Management Plan and construction of identified Parks upgrades.	Mar-14	<input checked="" type="checkbox"/>	Mar-14	Tracks and Trails component completed. Works on Joycee Park upgrade also completed as part of project.	
	Completion of design for Buccasia Development and receipt of Planning approval for initial stage.	Not Completed	<input type="checkbox"/>	Jan-14	A Joint Venture arrangement with Economic Development Queensland was not possible as was planned, meaning that this project was not able to be delivered.	
	Completion of Stage 1 of the residential development at Buccasia, inclusive of dwelling construction commenced.	Not Completed	<input type="checkbox"/>	May-14	A Joint Venture arrangement with Economic Development Queensland was not possible as was planned, meaning that this project was not able to be delivered.	
Objective: Minimisation of alternate income sources to reduce rates dependency.						
7.13.3 Actively invest corporate cash holdings.	Returns compared to UBS Bank Bill Index.	5.1% above UBS Bank Bill Index	<input checked="" type="checkbox"/>	2.5% above UBS Bank Bill Index	The return on investment achieved above set target.	Financial Services

Legend: Achieved Unachieved
 Mackay region context



Mackay Regional Council
 2014-15 Strategic Plan Review - 27 August 2014 10:00 am

Corporate Plan Strategy 7.14:

Build and strengthen Council's standing in the community through a variety of communication, branding and marketing opportunities.

Activity	Milestone	4.0.1 Actual	Target	Group Target	Responsible
Objective: Delivers information in a timely manner and increases Council's profile within the community.					
7.14.1 Provide and enhance use of social networking media and continue to deliver a usable functional website as a source of vital information for the community.	Number of unique visitors to Council's web site.	570,000	<input checked="" type="checkbox"/>	520,000	Target exceeded. Social media links users back to our website which increases website traffic.
	Number of subscriptions to E-newsletter subscription service.	11,461	<input checked="" type="checkbox"/>	10,000	Growth continuing. New City Centre Revitalisation Project eNewsletter this year.
	Number of friends to MRC Facebook page, evidencing continued growth.	6,637	<input checked="" type="checkbox"/>	5,000	Growth steady as social media becomes more popular.
Objective: Provides relevant and useful information about Council to wider community.					
7.14.2 Provide factual and informative Council Connect campaign as an information source to the community.	Number of fortnightly television segments produced	16	<input checked="" type="checkbox"/>	16	Booked fortnightly and implemented.
	Number of monthly print editions.	22	<input checked="" type="checkbox"/>	10	Printed in the Daily Mercury and Rural Weekly every month except January.

Legend: Achieved Unachieved





Shirley Byrnes
 2014-08-13 10:00:00 AM
 2014-08-13 10:00:00 AM

Corporate Plan Strategy 7.15:

Ensure the administration of the region is governed through open and transparent decision-making and reporting processes.

Activity	Measures	9/10/2014	11/10/2014	Actual Output	Actual Output	Actual Output
Objective: Promotes open, transparent and compliant decision making						
7.15.1	Provides a governance framework to ensure public accountability, transparency and compliance with policies and legislation	Conduct a review of Council's Corporate Governance Framework and hierarchy of policies.	Jun-14	<input checked="" type="checkbox"/>	Jun-14	Documents have been reviewed and amendments noted following consultation with SLPT and Management Team.
	Number of right to information/privacy applications not completed within the legislative timeframes.		0	<input checked="" type="checkbox"/>	0	All applications completed within legislative timeframes.
	Number of complaints resulting in official action recommendations from the Local Government Ombudsman.		1	<input checked="" type="checkbox"/>	2	The Queensland Ombudsman has made several recommendations following a review of a Complaint. Council is consideration options.
Objective: Ensure the effective use of Council resources by identifying economies of scale which provide value for money to Council whilst reducing administrative processes.						
7.15.2	Identification of high use goods and services for inclusion in future tenders.		>150	<input checked="" type="checkbox"/>	50	A number of new tenders are being called and existing contracts recalled with additional high use items following consultation with key end users.

Legend: Achieved Unachieved





Meeting Progress Chart
 2013-14 (continued from Agenda) 27 October 2013 to 26 June 2014

Corporate Plan Strategy 7.17:
 Develop and implement proactive risk management strategies to reduce risk to the Council and the community.

Activity	Measure	YTD Actual	Status	Original Target	Revised Target
Objective: Proactively manages and mitigates risks faced by Council and the community.					
7.17.1 Implementation of Enterprise Risk Management Framework.	Number of reports/issues presented to the Audit Advisory Committee.	1	<input type="checkbox"/>	4	
The ERM Committee was dissolved in December, 2013 with ERM now being reported to the Audit Advisory Committee. Due to the scheduling of the Audit Advisory Committee Meetings only 1 meeting was scheduled within the time period on the 2 nd May, 2014.					
	Review of the recorded risks and associated action plans on the Council Strategic Risk Register.	May-2014	<input checked="" type="checkbox"/>	Jun-14	
A review of Council's Strategic Risk Register was undertaken and approved by SLPT on the 27 February, 2014. The Audit Advisory Committee reviewed the Register with some suggested amendments on the 2 nd May 2014.					
	Progression of an Organisation wide Business Continuity Plan.	May-2014	<input checked="" type="checkbox"/>	Jun-14	
Business Continuity Framework was reviewed by SLPT on the 27 February, 2014 and the Audit Advisory Committee Meeting in 2 May, 2014.					
Objective: Reduces the risk exposure faced by Council and the community.					
7.17.2 Undertake systematic reviews and improvement of Council's control and management systems.	Percentage of Annual Audit Plan activities completed.	N/A	<input type="checkbox"/>	90%	
A number of amendments have been endorsed by the Audit and Risk Advisory Committee in 2013-14 to the original Audit Plan approved in July 2011. Amendments included development of audit analytic reports in areas of Accounts Payable and Procurement; development of fraud and corruption framework; reviews of the Internal Audit and Audit and Risk Advisory Committee Charters and unplanned reviews in areas of constables and disaster management. Two areas scheduled for completion in 2013-14 will be completed in 1 st quarter of 2014-15.					
	Number of Audit Committee meetings held.	3	<input type="checkbox"/>	4	
As a result of the postponement of a meeting scheduled for March 2014, there were only 3 meetings held in 2013-14. While this has resulted in the measure being below target, under legislation, the Committee is only					

Legend: Achieved Unachieved





Agenda Item 10
 2013/14 Financial Review (1st Quarter) (Agenda Item 10)

Corporate Plan Strategy 7.17:

Develop and implement proactive risk management strategies to reduce risk to the Council and the community.

Priority	Strategic Aim	YTD Actual	Status	Review Date	Review Cycle
					required to meet 2 times each financial year.
7.17.3	Implement proactive risk management strategies.	Oct-13	Not Completed	Oct-13	<p>Objective: Reduces the risk exposure faced by Council and the community.</p> <p>First year compliance with enforceable undertaking to be completed.</p> <p>HR components are completed.</p> <p>3 outstanding actions:</p> <ul style="list-style-type: none"> DVD library - purchase was under spent due to good pricing. Remainder to be expended within EU period. Grants - awaiting further allocation through Director Community & Client Services. Sharing of information - awaiting co-ordination by Director Engineering & Commercial Infrastructure.

Corporate Plan Strategy 7.18:

Ensure sustainability of the organisation through the responsive allocation of resources.

Priority	Strategic Aim	YTD Actual	Status	Review Date	Review Cycle
					required to meet 2 times each financial year.
7.18.1	Undertake process to develop a comprehensive register of Council Freshford Land.	Not Completed	Not Completed	Dec-13	<p>Objective: Supports the best utilisation of Freshford Land and improves Council capacity to meet infrastructure demands.</p> <p>Completion of actions associated with the Freshford Land Register.</p> <p>Freshford Land Register was developed and maintained by Property Services. It was used to identify surplus land and these areas of land are with Plant and Procurement to dispose of. The FLR has been further developed to include ALL land that Council has an interest in (Freshford, Reserves etc) and is now being updated into Asset Management system, to provide a centralised point of truth for land related information.</p>

Legend: Achieved Unachieved





Meekley Regional Council
 2013-14 Operational Plan Review 27 October 2014 11:00 AM - 12:00 PM

Corporate Plan Strategy 7.18:

Ensure sustainability of the organisation through the responsive allocation of resources.

Activity	Measure	KPI Actual	Status	Actual Target	Responsibility
7.18.2 Implement an electronic on-line induction delivery and assessment process.	All induction attendees utilizing electronic on-line system for applicable induction components.	Deferred	<input checked="" type="checkbox"/>	Dec-13	Performance & Strategy
<p>Objective: Improve efficiency throughout Council by having readily available and current position descriptions.</p>					
7.18.3 Development of a centralized document controlled Position Description (PD) database.	Utilisation of generic position descriptions from centralised database.	Dec-13	<input checked="" type="checkbox"/>	Dec-13	Human Resources

Corporate Plan Strategy 7.19:

Develop frameworks and undertake corporate projects that effectively implement the Corporate and Operational Plans.

Activity	Measure	KPI Actual	Status	Actual Target	Responsibility
<p>Objective: Ensure effective strategic and operational planning of Council's business.</p>					
7.19.1 Prepare, implement and review Operational Plans in alignment with Council's Corporate Plan.	Operational Plan review completed within 6 weeks of quarter end.	75%	<input checked="" type="checkbox"/>	100%	Governance & Assets
<p>Objective: Ensure the long term sustainability of Council's infrastructure networks, eg property, Corporation Centre, recreation.</p>					
7.19.2 Deliver the Capital Works Program in line with 2013/14 original budget.	Percentage of Capital Works Program completed against original budget.	54%	<input checked="" type="checkbox"/>	90%	Director Community & Client Services

Legend: Achieved Unachieved





Mickery Regional Council
 2013-14 Performance Plan (Amended) 17 June 2014 (Amended 18 June 2014)

Corporate Plan Strategy 7.19:

Develop frameworks and undertake corporate projects that effectively implement the Corporate and Operational Plans.

Activity	Milestone	YTD Actual	Status	Annual Target	Responsibility
					<p>significant items which have not been expended and are beyond the control of the Directorate. These include \$1.6m for a land acquisition and detention basin works at Hills Rd and \$700k for community housing at Blackmur streets which is a State Government project.</p> <p>In addition there were a number of Council projects, \$600k for the now cancelled NB Library, \$80k for public art which has been rolled into the City Centre refurbishment project, upgrades at Mirram Library which have been merged into a broader admin precinct project following Council briefing, \$100k in capital allocation for Stadium Mackay which is yet to be expended as well as a major project of \$120k at the MECC to replace carpet which has now been let but was not complete at 30 June.</p> <p>In the Parks and Environment program which is a large proportion of the Directorate's capital budget there were 2 major projects which were not completed. The Masariwanda amphitheatre and associated works at the Botanic Gardens and the upgrade works at the Johnnie Park Rounda. The BG project was delayed due to long term staff absences and the rounda upgrade was deliberately held back pending grant applications so that we could leverage the funding we had available for the program.</p> <p>Taking all of these matters into consideration the real completion rate of achievable projects was closer to 80% expenditure and many of the projects delivered have come in slightly under budget which assists with a positive overall budget outcome.</p>

Objective: Ensures the long term sustainability of council's infrastructure networks eg information services, plant.

7.19.3 Deliver the Capital Works Program in line with 2013/14 67% 30%
 Percentage of Capital Works Program completed against

Legend: Achieved Unachieved





Director, Operational Services
 2014/15 Operational Plan Review (6 October 2014) 11:00 - 11:15

Corporate Plan Strategy 7.19:

Develop frameworks and undertake corporate projects that effectively implement the Corporate and Operational Plans.

Activity	Metric	VFO Actual	Status	Review Page	Responsibility
original budget.	original budget.				
<p>February and are expected to arrive in September, = Services \$712,603. Information Services is 36% spent. This spend was significantly impacted by delays in various module upgrades. Asset Management Software Project is 72% spent. Impacted by delays in Maintenance Management Modules and Support costs.</p>					
<p>Objective: Ensures capital projects support operational service provision.</p>					
7.19.4. Deliver the Capital Works Program in line with 2013/14 original budget.	Percentage of Capital Works Program completed against original budget.	35%	<input checked="" type="checkbox"/>	90%	Director Development Services
<p>Building works re adoption centre = \$401,104. Contractors have indicated internal fit out and installation of kennels will be completed by end of August. Parking meters = \$175,000. Tender document being formulated.</p>					
<p>Objective: Ensures capital projects support operational service provision.</p>					
7.19.5. Deliver the Capital Works Program in line with 2013/14 original budget.	Waste - Percentage of Capital Works Program completed against original budget.	83%	<input checked="" type="checkbox"/>	50%	Director Engineering & Commercial Infrastructure
<p>Delays with Hogan's Pocket Cell 1 capping project significantly impacted the achievement of the Waste Services Capital delivery. This project was delayed due to the contractor unable to obtain materials that met the quality specifications. This has now been addressed and works are progressing, however this will not be completed until September 2014. As this was the largest project it has influenced the final actual percentage. There were also delays in releasing the EOI for Construction & Demolition facility which impacts overall spend as well.</p>					
	Water - Percentage of Capital Works Program completed against original budget.	92.4%	<input checked="" type="checkbox"/>	90%	
<p>Have achieved 92.4% of original budget which includes expenditure on Percy Court which is not reflected in water expenditure.</p>					

Legend: Achieved Unachieved





Mobile Integrated Council
 2013/14 Operational Plan - Summary of Progress 1 April - 30 June 2014

Corporate Plan Strategy 7.19:

Develop frameworks and undertake corporate projects that effectively implement the Corporate and Operational Plans.

Activity	Milestone	YTD Actual	Score	Original Target	Comments as at 30 June 2014	Responsibility
	Engineering - Percentage of Capital Works Program completed against original budget	90%	<input checked="" type="checkbox"/>	90%	Quantitative number or percentage unavailable pending transfers between Capital and NDRBA. However 90% expenditure target achieved (CBD excluded). The CBD dollars were added mid-year and could not be expected to be expended.	

Corporate Plan Strategy 7.20:

Provide leadership that promotes the interests and views of the community.

Activity	Milestone	YTD Actual	Steps	Original Target	Comments	Responsibility
Objective: Ensures the organisation's activities are aligned with the outcomes identified in Council's Community and Corporate Plans.						
7.20.1 Provide strategic leadership to all staff.	Number of strategic update meetings held with all Council staff.	3	<input checked="" type="checkbox"/>	2	Undertaken through a number of forums including at the Showgrounds, at Depots and in office. Two industrial relation act updates provided to all staff. Also 3 monthly Mayor & CEO Site Visits.	Office of the CEO
	Number of strategic updates provided to all Council staff.	>10	<input checked="" type="checkbox"/>	4	Achieved via Grapevine, 3 site visits and all staff emails.	
	Number of management forums held.	>10	<input checked="" type="checkbox"/>	6	Managers Leadership Forums are held every six weeks, with additional forums held as part of the Culture Development Plan rollout.	
	Number of management strategic retreats.	1	<input checked="" type="checkbox"/>	1	Achieved via forum at Selma.	

Legend: Achieved Unachieved





Meeting Agenda/Order of Business
 2014/15 - 2015/16 - 2016/17 - 2017/18 - 2018/19 - 2019/20 - 2020/21 - 2021/22 - 2022/23 - 2023/24 - 2024/25

Corporate Plan Strategy 7.21

Manage and govern the organisation according to our stated values, ensuring principles of good governance are applied to achieve the best value for the community.

Activity	Measure	Y13 Actual	Status	Target	Programme Area	Responsible
<p>Objective: Ensure best value for the community is achieved by promoting better business practice.</p> <p>7.21.1 Improve the efficiency and effectiveness of business processes delivered by the organisation through ongoing reviews.</p>	Number of reviews conducted	>15	✓		Several reviews undertaken as part of the Roadmap to Organisational Excellence Report as well as reviews of Emergency Management, Roles, WH&S, Regional Sustainability Strategy. In addition, six other reviews were undertaken using the Syndicate model.	Office of the CEO

Legend: Achieved Unachieved



	COUNCIL POLICY	
	Voluntary Mechanism for Stormwater Quality Management	
	POLICY NO	87
	DEPARTMENT	Development Services
	PROGRAM	Strategic Planning

1.0 Scope

Stormwater quality management is a mandatory requirement for development in Mackay under the current Urban Stormwater Quality Management Plan and the *State Planning Policy (SPP)*.

The interim development assessment requirements for the State interest – water quality in the SPP will apply to development applications for any of the following:

- 1) A material change of use for urban purposes that involves a land area greater than 2500 square metres that:
 - a) Will result in an impervious area greater than 25% of the net developable area, or
 - b) Will result in six or more dwellings, or
- 2) Reconfiguring of a lot for urban purposes that involves a land area greater than 2500 square metres and will result in six or more lots, or
- 3) Operational works for urban purposes that involve disturbing more than 2500 square metres of land.

The voluntary mechanism (the mechanism) for stormwater quality management provides an alternative for managing stormwater pollutants (on-site) for the post-construction phase of development.

The mechanism allows developers to make a payment to Council in lieu of providing stormwater quality management within their development. Payments made to Council will fund the delivery of regional stormwater quality improvements.

The mechanism is voluntary and as such, does not constitute an infrastructure charge. Following the mechanism payment to Council, the developer will be deemed to comply with the stormwater quality management requirements of the Planning Scheme and *State Planning Policy*. It must be noted that this does not exempt developers from their responsibilities to manage stormwater design objectives during the construction phase, or flooding in accordance with the Planning Scheme, *State Planning Policy* and the Queensland Urban Drainage Manual (QUDM).

This document outlines the mechanism scenarios, rates and application and compliance requirements.

2.0 References

- Voluntary Mechanism for Stormwater Quality Management Maps (4 in total)
- *State Planning Policy – State Interest Water Quality*
- Urban Stormwater Quality Planning Guidelines (DERM 2010)
- Mackay City Planning Scheme
- Urban Stormwater Quality Management Plan for Mackay

3.0 Definitions

To assist in interpretation the following definitions shall apply:

Development Area is the total site contained in the development application excluding drainage reserves and open space.

Greenfield Development shall mean development of land that is currently undeveloped, in a city or rural area either used for agriculture, landscape design or natural uses.

GPT shall mean Gross Pollutant Trap.

Infill Development shall mean development of unused or under-utilized land within existing urban areas.

4.0 Mechanism Scenarios

The mechanism maps, identify three scenarios for urban development in Mackay.

No Mechanism

No mechanism will be considered where the local receiving waterway is highly valued for ecosystem or social value. In this case Mackay Regional Council requires stormwater management to occur on-site in accordance with the Planning Scheme and the State Planning Policy.

Level 1

Level 1 applies where the local receiving waterway is resilient to nutrient loading. In this case, treatment of stormwater from the development is required to achieve the Total Suspended Solids objective (i.e. 75% removal of annual average TSS load) prior to discharge from the development site.

Level 2

Level 2 applies where the local receiving waterway is disturbed or where the development area is <0.5ha.

5.0 Gross Pollutant Traps for Industrial and Commercial Development

Where developers wish to apply the mechanism to commercial and industrial developments, a GPT(s) **must** be installed to capture litter and coarse sediment. The developer must provide a detailed maintenance plan for the ongoing maintenance and operation of the GPT.

6.0 Mechanism Rates

Table 1 presents the mechanism rates and Table 2 provides multipliers that are applied to these rates. The mechanism payments are defined as follows:

Mechanism payment (\$) = development area (ha) X mechanism rate (\$/ha) X multiplier

Table 1 - Mechanism Rates

Mechanism Scenario	Mechanism Rate (\$/ha)
Level 1	15,000
Level 2	42,000

Table 2 - Mechanism Landuse Multipliers

Land use	Multiplier
Rural residential* lots (<2,000m ² , assumed f _i 50%)	1.0
Rural residential* lots (between 2,000m ² and 4,000m ² , assumed f _i 25%)	0.75
Low density residential	1.0
Medium density residential	1.1
High density residential	1.7
Commercial/Industrial	2.0
Community facilities (schools, sports facilities, recreation etc)	0.75

* Rural residential lots greater than 4,000m² have an assumed fraction impervious (f_i) of <25% therefore not triggering the State interest for water quality in the SPP. Note: The minimum lot size for rural residential lots is 1ha under the current Planning Scheme.

7.0 Applying to Utilize the Mechanism for Stormwater Quality Management

Developers must submit an application form (Appendix A) to Council for consideration as part of the Reconfiguration of Lot / Material Change of Use (RoL/MCU) development application. Council will determine the merit of the application and appropriate mechanism where applicable. For level 1, a stormwater management plan is to be submitted to Council that provides on-site treatment to achieve 75% TSS.

8.0 Payment of the Mechanism

Following approval, Council will enter into an agreement with the developer for payment of the mechanism. For RoL applications, payment of the mechanism will occur at plan sealing or signed survey stage. For MCU applications payment of the mechanism will occur prior to commencement of use. The mechanism rate (\$/ha) cannot be negotiated.

9.0 Review of Policy

This policy is to be reviewed annually. The review process will include an assessment of actual costs of stormwater quality projects and further consultation with industry (UDIA) to ensure the intent and functionality of the policy is being met.

10.0 Mechanism Calculation Examples

The following provides examples of how the voluntary mechanism for stormwater quality management would be applied:

Example 1: Greenfield development in Level 2

Level 2 – developer pays \$42,000 per hectare of development.

Example 2: Greenfield development in Level 1

Level 1 plus onsite treatment – developer pays \$15,000 per hectare and submits a stormwater management plan to Council that provides on-site treatment to achieve the 75% TSS objective. This will require, for example, a swale at 10m per hectare and wetland area at 2% of the development area.

Example 3: Infill low density residential development <0.5ha in Level 2

Level 2 – developer pays \$42,000 per hectare of development.

Example 4: Commercial or industrial development in Level 2

Level 2 offset (with multiplier) plus GPT – developer pays \$42,000/ha x 2 = \$84,000 and installs a GPT on-site.

11.0 Appendix A

Application for the Mechanism for Stormwater Quality Management

Details of Owner/Applicant

Name: _____
Contact address: _____
Email: _____
Phone: _____

Details of Development

Estate name/stage: _____
No. of lots/area of subdivision: _____ / _____
Address (if applicable): _____
Lot reference: _____
Area: _____

PROPOSED OVERALL DEVELOPMENT LAYOUT AND DEVELOPMENT AREA TO BE SUBMITTED WITH THIS APPLICATION.
Development statistics to be provided including landuse split, development stages; number of allotments, area and type; passive open space area; drainage and road areas per stage of development.

12.0 Request for Mechanism

Mechanism Level	Area (ha)	Land Use	Multiplier	Mechanism Amount
Level 1		Rural residential (<2000m ² , assumed f _i 50%)	1.0	
Level 1		Rural residential (between 2000m ² and 4000m ² , assumed f _i 25%)	0.75	
Level 1		Low density residential	1.0	
Level 1		Medium density residential	1.1	
Level 1		High density residential	1.7	
Level 1		Commercial / Industrial	2.0	
Level 1		Community facilities (schools, sports facilities, recreation etc)	0.75	
Level 2		Rural residential (<2000m ² , assumed f _i 50%)	1.0	
Level 2		Rural residential (between 2000m ² and 4000m ² , assumed f _i 25%)	0.75	
Level 2		Low density residential	1.0	
Level 2		Medium density residential	1.1	
Level 2		High density residential	1.7	
Level 2		Commercial / Industrial	2.0	
Level 2		Community facilities (schools, sports facilities, recreation etc)	0.75	
TOTAL		Mechanism Payment		\$

13.0 Application Checklist

Has the development been mapped as Level 1?	
Has the development been mapped as Level 2?	
Has a development plan been provided that shows the area of landuse used to calculate the mechanism payment?	
If Level 1, has a Site Based Stormwater Management Plan provided?	

For more information, please refer to the voluntary mechanism for stormwater quality management, scenario maps (4 in total).

Declaration:

I _____ declare that the information provided in this application is correct and will enter into a mechanism payment agreement with Mackay Regional Council should this application be approved.

Signature of owner/applicant: _____ Date: _____

Office use only:

