



Office of Mayor and CEO

Monthly Review

Period - December 2017

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OVERVIEW

This report is for the Office of the Mayor and CEO for December 2017.

- There was one lost time injury in November when an employee injured their eye when a pair of safety glasses broke. All departments met the required level of compliance for hazard inspections for November.
- The Priority Development Area project is now commenced formally with Council approving the declaration of the area through the State in late November and concept design process commencing.
- Two large projects were completed by end November with the new Jubilee Community Centre being opened and also the new \$1.8m SES Ness Street Training and Operations Centre being completed.
- Budget pre-work has commenced for the 2018/19 budget with capital business cases being prepared and reviews commenced. Associated work on the long term financial forecast accuracy and asset renewals is tracking well.
- To-date \$1.4M of approved funding has been forthcoming through the Category D NDRRA program. Council continues to work with QRA on the outstanding projects put forward as a result of Tropical Cyclone Debbie. We are hopeful a decision will be made on NDRRA relevant funding before Christmas.
- The recruitment of a new Capital Works Director has commenced.
- The Stage 1 Works for Queensland (W4Q) Funding program of \$11.49M has now been successfully completed. All projects have been completed by the 30 November deadline with great results for the community from the many projects undertaken.
- Approximately 44% of the planned capital expenditure has been completed or is committed after 5 months of the year. This is a much-improved outcome from previous years with a continued focus on delivering projects as planned for the remainder of the year.



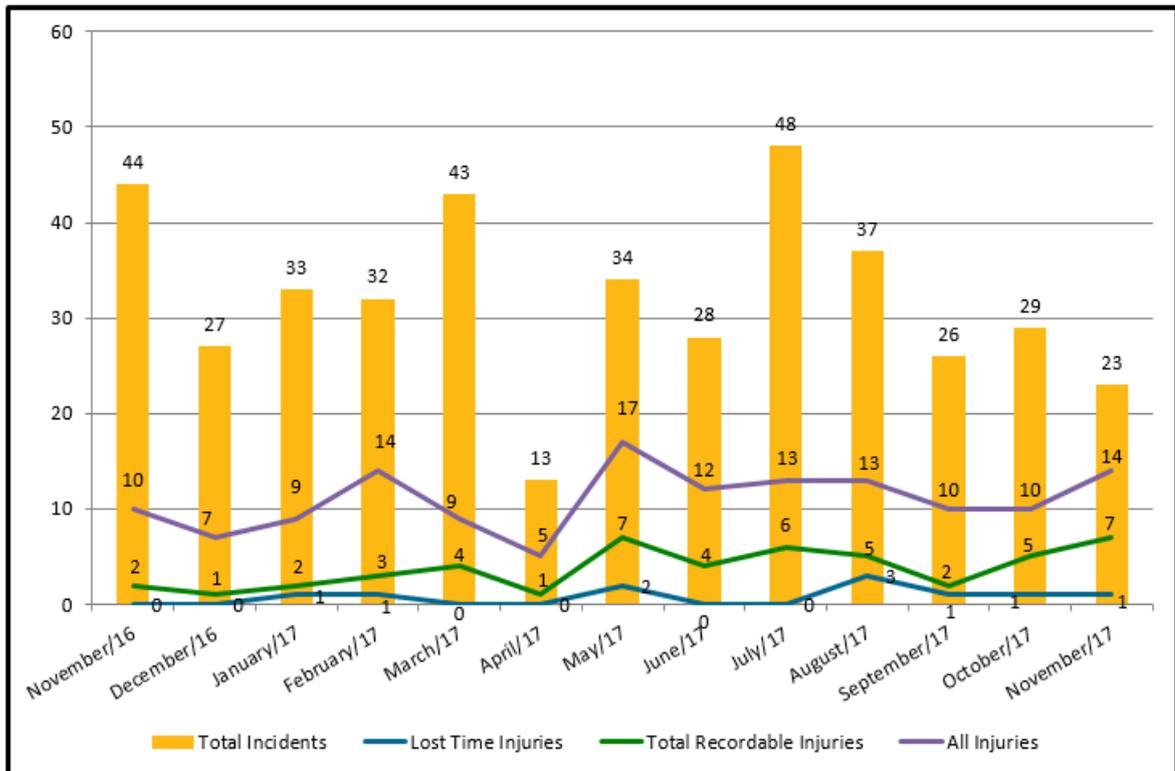
SAFETY

1.1. Overview

As of 24 November, twenty-three incidents were reported involving staff, contractors and members of the public.

One lost time injury was recorded: a worker received a cut to his eye resulting in two days lost time, when the safety glasses he was putting on snapped.

1.2. Lead Indicators



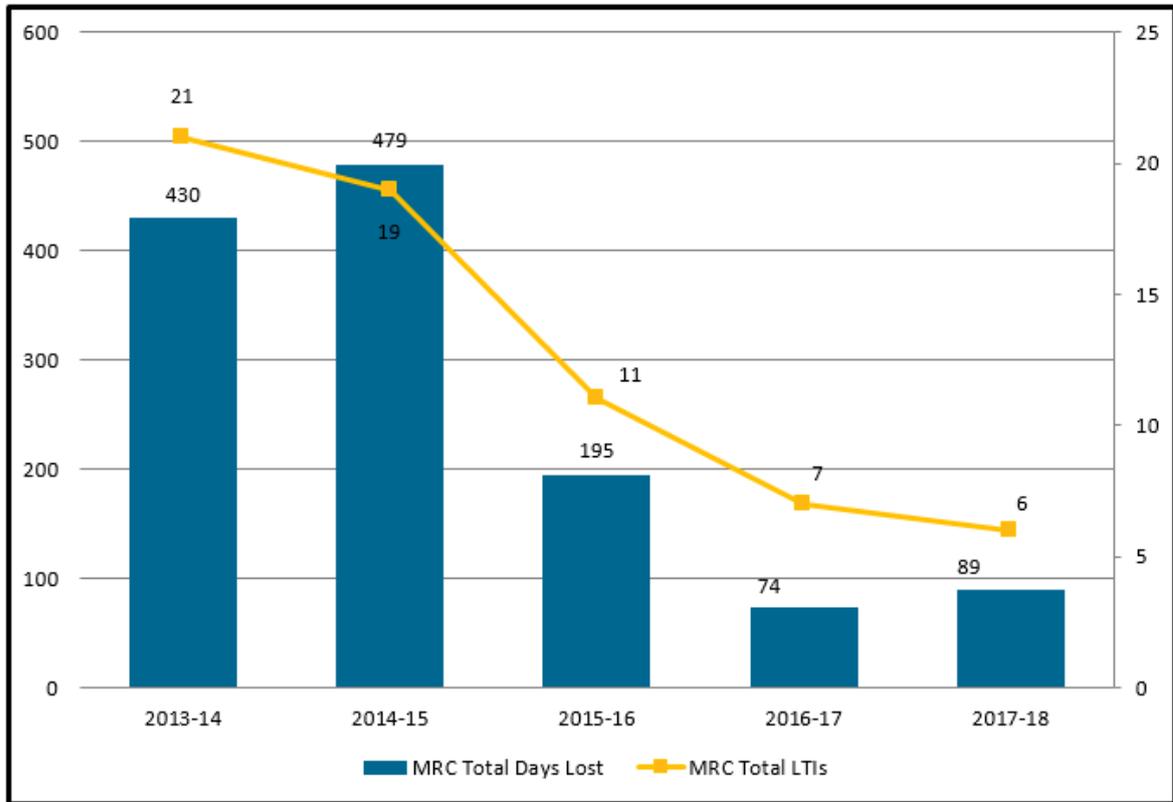
This graph shows the total number of safety-related incidents and injuries recorded across all of MRC.

The following recordable injuries to MRC employees were reported in November:

- A worker hyper-extended his thumb while setting up a trestle table.
- A worker felt pain in his lower back while hitching a trailer to a truck.
- A worker suffered an allergic reaction while removing trees.
- A worker received medical attention after receiving a bite / sting.
- A worker received a cut to his eye when the safety glasses he was putting on snapped across the bridge.
- A worker suffered a muscle strain when using hand tools.
- A worker injured his knee when stepping up into truck.

Each incident is investigated and appropriate corrective measures implemented, to reduce future risks.

Lost Time injuries and Days Lost



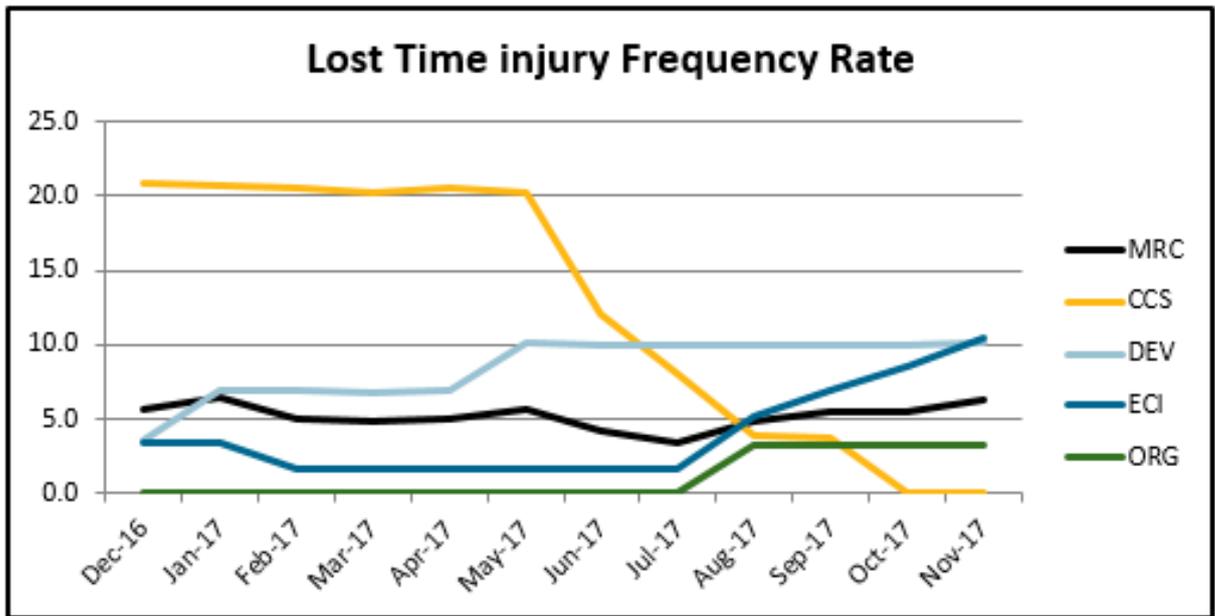
Department	2013-14		2014-15		2015-16		2016-17		2017-18	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Community & Client Services	5	155	1	11	2	4	3	6		
Organisational Services	1	4			1	4			1	8
Development Services	7	201	4	164	3	29	3	52		
Engineering & Commercial Infrastructure	8	70	14	304	5	158	1	11	4	52
Mackay Regional Council	21	430	19	479	11	195	7	69	5	60

For the 2017-18 year to date there has been six lost time injuries, with a total of 89 days lost.

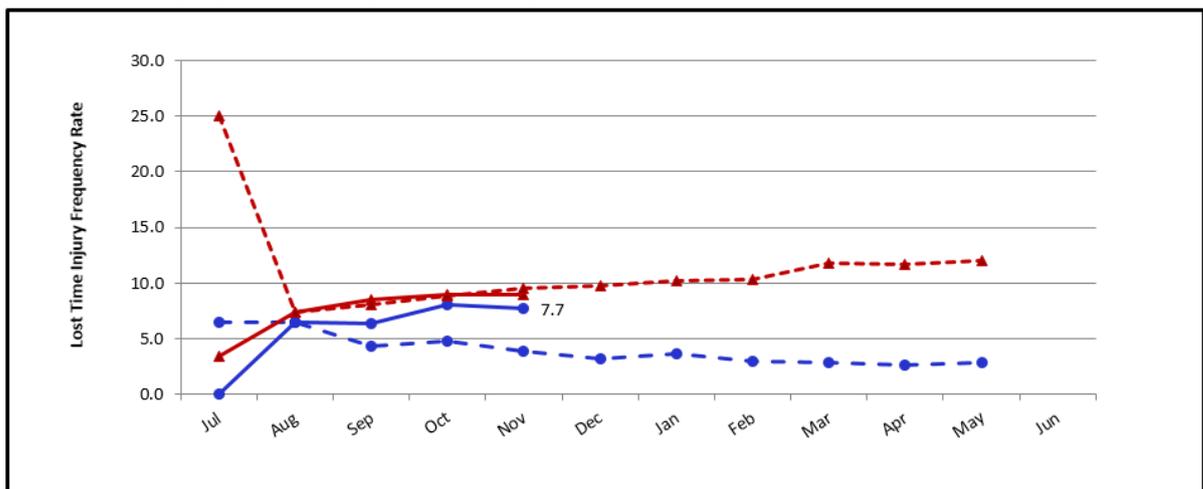
- In August, a worker suffered a severe allergic reaction to a spider bite; losing eight days from work.
- In August, a worker lacerated and fractured his thumb; losing 12 days in August and 7 days in September.
- In August, a worker injured his knee while stepping out of a work truck. Four days were lost in September; 11 further days were lost in October.

- In September, a worker injured his ankle when he slipped on the edge of a curb. Six days were lost in October. A further 22 days have been lost in November as he recovered.
- In October, 12 days were lost when a worker suffered a deep puncture wound. He was removing worn scarifier tips from a grader tine when a piece of steel was dislodged and entered his leg. A further 5 days were lost in early November as he recovered.
- In November, 2 days were lost when a worker received a cut to the eye when the safety glasses he was putting on snapped across the bridge

Injury Frequency Rates 12 month rolling average



Lost Time Injury Frequency Rate Comparison



Legend

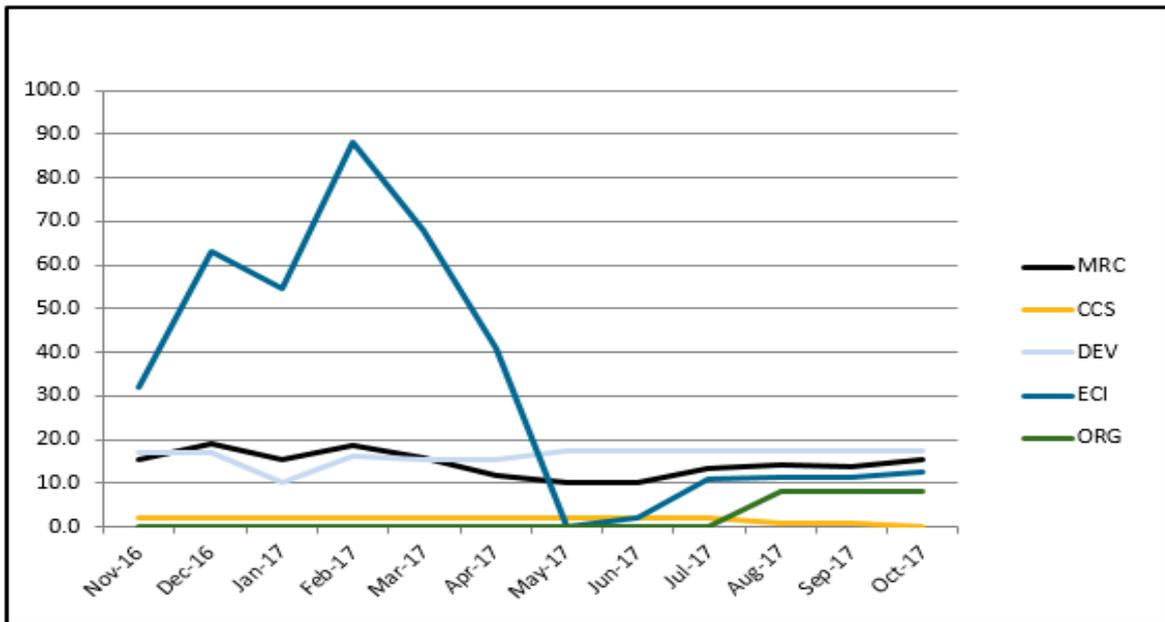
MRC	This year	
	Last year	

All Group E Councils	This year	
	Last year	

This data is provided by MRC’s workers compensation insurer LGW, and depicts the cumulative LTI frequency rate over the course of the current financial year, compared to comparable councils (Group E councils).

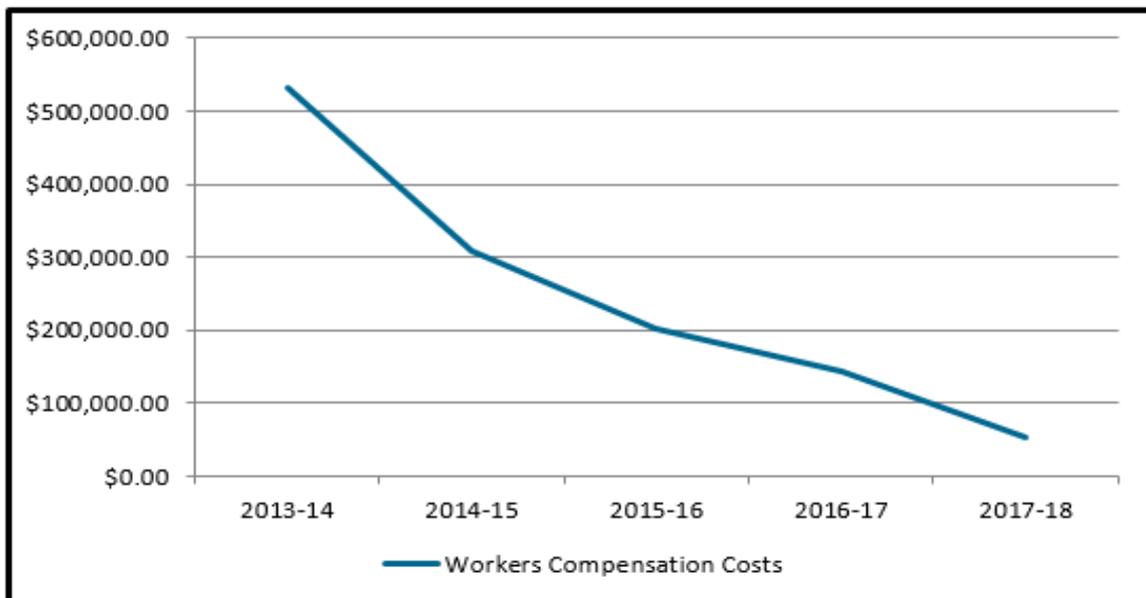
Our LTI frequency rate is below the *All Group E Councils* rate. Where applicable, this data includes ‘journey claims’ i.e. injuries sustained while travelling to and from work, as these are included in the LGW data. MRC recorded a ‘journey claim’ in September 2017

Duration Rates 12 months rolling average



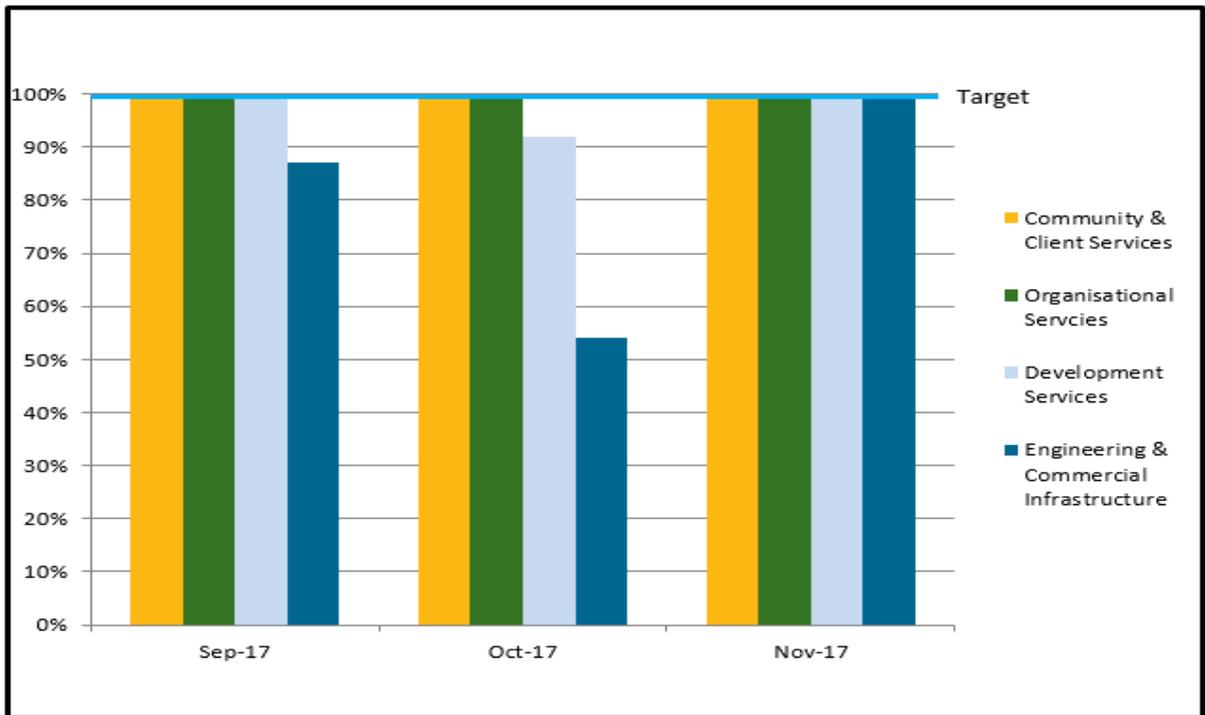
This graph shows the average severity of injuries calculated on 12-month rolling average.

Workers Compensation Claims Costs



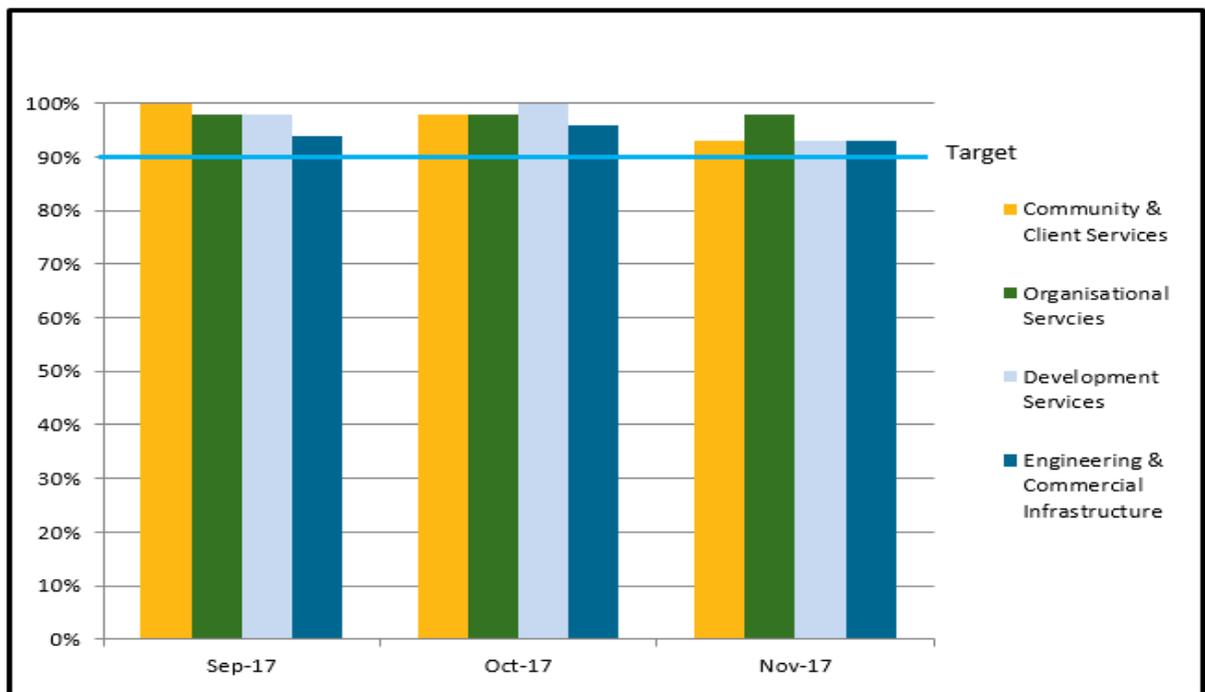
Reduced workers' compensations costs are an indicator of improved safety outcomes and will result in lower insurance premiums over time.

Hazard Inspection Checklists



A target of 100% has been set for the completion of scheduled hazard inspections. All hazard inspections that were not completed on-time in September and October have since been completed.

Monthly Action Plans



Monthly Action Plans (MAP) are planned safety-related actions allocated to work groups over a 12-month schedule and are developed in response to identified risks.

A target of 90% has been set for the completion of MAP items. Data is shown as recorded at the end of the month (September and October). November data is shown as recorded on 24 November.

Glossary

Group E Incident	Councils with wages greater than \$50 million Any unplanned event resulting in, or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Lost time incident frequency rate (LTIFR)	The number of lost-time injuries per million hours worked. Calculated as follows: $\frac{\text{No of LTI} \times 1,000,000}{\text{total hours worked during period}}$
Duration rate	$\frac{\text{Days Lost}}{\text{\# of LTIs}}$
Reportable Injuries (RI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)

KEY INITIATIVES

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO for 2017/18. Many of these initiatives utilise staff and resources from key areas of the business however are not necessarily reported through Standing Committee reports.

2.1. Summary of key projects and initiatives

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
People & Culture	Implement industry-leading people management practices including recruitment, training and development, performance management, and workforce planning.	<ul style="list-style-type: none"> Develop and implement a plan for the use of workforce planning, succession planning and a talent management tools and framework 	Jul17	May 18			Good progress being made. Draft strategies have been developed and discussed at SLPT. On track to complete by May 18
		<ul style="list-style-type: none"> Reshape the Council approach to recruitment and selection to improve the quality of successful candidates 	Jul 17	May 18			Some review work commenced.
Meet or better 17/18 budget targets for operational and capital. Ensure LTFF data and information is sustainable and accurate.	<ul style="list-style-type: none"> Ensure revenue and costs are as per budget or better. 	<ul style="list-style-type: none"> Meet business budget target. Stretch target to balance full year budget 	Jul 17	Jun 18			Forecast for balanced budget which is an improvement on budgeted deficit of \$1.1m.
	<ul style="list-style-type: none"> Develop strategies to reduce costs with agreed impacts on service levels 	<ul style="list-style-type: none"> Introduce Business plans for all departments as part of the 2018/19 budget 	Jul 17	May 18			Working Group set up to develop standard Business Plan template. Plan template now endorsed by SLPT and Management team.
	<ul style="list-style-type: none"> Continue First principles review of Council operations 	<ul style="list-style-type: none"> Implement and improve accuracy of Business cases for all capital projects for 18/19 budget. 	Jul 17	Mar 18			Business case information and improved accuracy commenced and will be submitted as part of next year's budget
	<ul style="list-style-type: none"> Improve accuracy of LTFF forecasts to ensure minimal increases for ratepayers into future with sustainable outcomes. 	<ul style="list-style-type: none"> Total Costs for 18/19 Budget to be at or reduced levels from 17/18 actual estimated costs. 	Jul 17	Jun 18			Due for review in May 2018.
		<ul style="list-style-type: none"> Review and optimise LTFF with greater accuracy on future capital forecasts. 	Jul 17	Jun 18			Working group set up with two meetings held – on track
	<ul style="list-style-type: none"> Complete financial sensitivity analysis for 	<ul style="list-style-type: none"> Prepare and present full LTFF 	Jul 17	Oct 18			Initial sensitivity analysis completed as part of PDA declaration process.

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
	LTFE for the Priority Development Area project	implications of PDA financial sensitivity analysis to Council by Oct 17					Further work will be completed once concept design and budgets are set.
Deliver capital works projects in accordance with budget timelines	Deliver the capital works program on time and in line with the 2017/18 original budget and carry-overs from previous year	Percentage of the capital works program including carry-overs completed against the original budget including carry-overs considering scope changes, contingency and project savings and new or deferred projects – 90%	Jul 17	Jun 18			New capital report identifying areas of activity that need further attention. Actions to deliver a more effective project management delivery structure well advanced with approval given by Council to recruit a new Director of Capital Works. Recruitment has commenced.
Promotion of local suppliers and local stimulus	Undertake standard review of the Procurement/Local Buy policy	Complete Review with endorsement by Council	July 16	Oct 17			Complete. Revised Policy adopted by Council at 25 October 2017 meeting.
Regional Identity	Northern Australia Alliance Participate as a strategic and active partner in the Northern Australia Alliance ensuring the Mackay region maximises these opportunities to advocate for, and influence, government policies for the benefit of the region.	Number of Mackay regional issues that GW3 advocate for via the Northern Australia Alliance minimum of 2	Jul 17	Jun 18			GW3 has secured membership of Northern Australia Alliance. Advocacy items pending. Through Northern Australia Alliance, GW3 co-sponsored the 2 nd Northern Australia Statement function at Parliament House Canberra with 100 invited guests.
Regional Identity	Working Together with Neighbouring Councils Maximise the opportunities through active participation in the Greater Whitsunday Region of Mayors to build strategic alliances, advocate on regional priorities and collaborate to capitalise on opportunities for joint cost savings and improve service delivery	Number of active/successful ventures through NAS or other mechanisms of 6	Jul 17	Jun 18			Current joint activities include: CEO's Group meetings, WIM Alliance, Joint Government Deputations and Traded services initiatives through Shared Services.
Improved Disaster Preparedness	Build community preparedness and responsiveness to emergencies and natural disasters by coordinating recovery actions and learnings from LDMG, State	100% completion of Development of action plan with all key actions listed and targets set with minimum 75%	Jul 17	Feb 18			Action plan from TC Debbie updated and actions tracked and distributed to councillors in early November. Outcomes from communication report

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
	and council following TC Debbie	completion of key actions achieved					now finalised and prioritised.
Environmental Sustainability	Promote sustainable practices and respond to climate change in council's operations.	Complete the renewable energy initiative project with minimum of \$250K of savings to be realised by end 2018.	Jul 17	Jun 18			Site investigations completed with approval provide by council to tender for solar panel installation to ~ 20 council sites commenced in late November 2017.
		Adopt new Sustainability Policy and achieve all outcomes for 2017/18 from that policy.	Mar 17	Jun 18			Strategy adopted by Council in August 2017 and initiatives from action plan now on track to be delivered.
Liveability/ promotion of region	Advocate, seek funding, commence works and complete key projects linked to the promotion and liveability of the Mackay region	Mackay region Sports Precinct	Jan 17	Feb 19			Contract awarded at Special Council meeting of 8 November 2017.
		Commence construction of new sports precinct prior to December 2017 with final completion achieved by Feb 2019.					
		District Skate Park	Jul 17	Sep 18			Approved for funding received in early Aug. Final concept design completed and detailed design due for completion early 2018. Construction aimed to be complete August 2018.
		Project approval with funding from federal Government achieved. Commence construction and complete by mid-2018.					
		Sarina Field of Dreams	Feb 17	Aug 18			Civil works and landscaping works commenced and VIC tender approved in September. Project on track. With all major contracts now allocated.
		Complete all works by July 2018 linked to new Visitor Information centre and area upgrade					
		Sarina City Centre Revitalisation	Jul 17	Dec 18			Council briefed in November of options. Agreed to focus on one option and review budget for opportunities to undertake further feasibility works.
		Finalise concept design with accurate costing completed for consideration for the 2018/19 budget					
		Complete business case analysis for;	Jul 17	Jun 18			Business case tender awarded late November. State election promises of \$3.6M for new centre which is to be further investigated.
		* Mining Centre of Excellence					

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
		* Mountain Bike strategy * RV and Caravan Strategy * Recreational Fishing Strategy					Business case tenders closed early December. Planned to be awarded before Christmas 2017. Working with Mackay Showgrounds on possible RV site. Heavy focus on fishing infrastructure currently with other strategy outcomes being developed.
Economic Stimulus	Facilitate catalytic land and infrastructure development by attracting investment through joint ventures and partnerships with the private sector, and by working with state and federal governments on joint initiatives	Number of advocacy activities undertaken for identified opportunities of at least 4	Jul 17	Jun 18			An agreed list of projects was identified by larger group and then MRC agreed a number of key higher priority initiatives from that list. Finalising lead agencies for each project.
Improved asset Management	Ensure that asset management aligns to the council's strategic direction and that effective asset management practices are in place to optimise the use of council's assets required to deliver services to the community.	New and revised asset management systems are implemented and operational – Jun 18	Jul 17	Jun 18			Initial Gap analysis completed. Asset Management Steering Committee and Working Group has been setup with monthly meetings commenced to develop strategy.
	Provide oversight and strategic guidance to ensure that assets, property and plant are managed appropriate to the required service delivery standards.	Maintenance management activities are transitioned into the corporate Asset Management System – Jun 18					On Track.
Continuous Improvement Focus	Implement a sustainable and active continuous improvement process.	Identify opportunities to review performance and generate ideas for improvement form all layers of the organisation.	Jul 17	Jun 18			First Principles Review Committee set up to continue review process. Further options for CI program discussed at Management Forum with a Working Group developed (meet monthly) to identify other opportunities. Key identified areas will be presented as part of the 2018/19 budget.
Industrial Relations	To commence negotiations for 2016 EA with workforce.	Complete new EA	July 16	Dec 17			Complete. EA vote was approved with 94% support. Document has been lodged with QIRC for

Strategy	Action	Measure	Start Date	Est Complete Date	Status	Comments
						registration (due date 8 Dec)
Mackay Region Fuel Prices	Investigate Mackay region fuel pricing and comparison with other regions	Track terminal price and retail price data	Oct 16	Ongoing		Complete. Council will no longer track prices however will continue to advocate for lower prices in our region through advocacy and joint initiatives with other key stakeholders and Councils.

 On Track
  Potential Issues
  Definite Issue

2.2. Cyclone Debbie Update

Category B

Detailed geotechnical assessments and proposed restoration works for landslips on Mt Blackwood Access Road, Chelmans Road & Dalrymple Road are currently being prepared. Once finalised the last submission under Category B will be forwarded to QRA for assessment and approval.

The grading and gravelling of the unsealed road network is continuing. These works are being undertaken in conjunction with Works for Queensland and normal maintenance works. Drainage repairs have been undertaken on Tara Creek Road. Two other crews which are working North of Mackay, have completed works on Kuttabul-Mt Jukes Road and are undertaking repairs to a floodway on Ruggeris Road.

One submission, mainly for restoration works on sealed roads, is still being assessed by QRA. Additional information has been provided to QRA in response to a number of queries. It is anticipated that the assessment and approval of this submission will be finalised in early December.

The tender for Sichter Street has been called and closes in December. The detailed design for the other major restoration project (Clews Road, Mount Charlton) has commenced. This design process will involve obtaining a waterway barrier permit from the Department of Agriculture & Fisheries.

Category D

Detailed design on the three proposed betterment projects (Graham Road & Sievers Road in Oakenden and Hinton Road, Koumala) has commenced and is being undertaken by three separate engineering consultants. The designs will be completed in December.

The Environmental Recovery Package application for coastal works for Restoration of beaches to pre STC Debbie conditions (\$6.2M), Restoration & Betterment of Vehicular Beaches Accesses & St Helens Beach Groynes (\$1.5M) and Betterment beach nourishment at Lamberts Beach and Midge Point (\$1.9M) is currently being assessed by QRA with assistance from DEHP. Approval has been received for works on Lamberts Beach, Cape Hillsborough Beach and Armstrong Beach totalling \$1.0M. A joint inspection, with QRA & DEHP, of all beaches included in the application occurred on 28 & 29 November. This inspection will assist with the assessment and approval of works.

Under the separate funding of \$400k for preliminary restoration works, sand reprofiling has been completed at Lamberts Beach and the repairs to the swimming enclosures at Halliday Bay & McEwens Beach have also been completed. Works at Midge Point and Cape Hillsborough have commenced and will be completed in early December.

GREATER WHITSUNDAY COUNCILS OF MAYORS (GWCoM'S)

3.1. Greater Whitsunday Council of Mayors (GWCoM's) – formerly Whitsunday Regional Organisation of Councils (WROC)

WROC has decided to rebrand under the name Greater Whitsunday Council of Mayor's.

Continuation of the joint group in conjunction with the Councils of Isaac and Whitsunday.

Membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff from applicable Councils. The part time Executive Officer who previously focused on projects has left the organisation, with most projects transitioning to others including WIM Alliance and GW3.

It was agreed to form a CEO's group between the three Councils. The intent of this group is to handle the more Council 'business' matters and look for possible synergies between Councils at CEO level and allowing focus on higher level and strategic issues for the region by the wider group.

The latest CEO group meeting was held 22 September 2017, with the next scheduled meeting to be held on 8 December 2017. Key items are either actioned directly, or recommended to full a GWCoM's meeting.

A full GWCoM's meeting was held in Mackay on 12 October and coincided with a joint regional deputation by all Mayors and CEOs to the State Government. This meeting was held and attended by Deputy Premier Jackie Trad, and Kate Jones Minister for Education, Tourism, Major Events, Small Business, and the Commonwealth Games.

Next Stages

The next GWCoM's meeting has been rescheduled from Thursday 14 December 2017 in Whitsunday, to be held Wednesday 13 December in Mackay. This to allow some attendees to travel for LGAQ Tourism Roundtable sessions in Brisbane.

MAJOR PROJECT UPDATES

4.1. Capital Summary report

The following capital information provides a summary of the status of delivery for the capital program for 2017/18. The amended budget now includes amendments to the capital program adopted by council in November. Continual adjustments will be made to the program as required throughout the year including incorporation of some projects associated with cyclone damage repairs.

Currently we have 474 projects listed to complete, which has increased from last month (was 457) with some identified projects being transferred from header accounts. Some cyclone projects are still to be determined and will be included in future reports.

4.1.1 Financial Performance

The table below summarises the total financial summary for the 2017/18 capital projects budget. This does not include additional TC Debbie damage projects that fall into Category A, Category B, Category D or insurance as they are still being scoped and finalised re-funding with the State Government. We expect these will be added within the next two months once funding is known and approved.

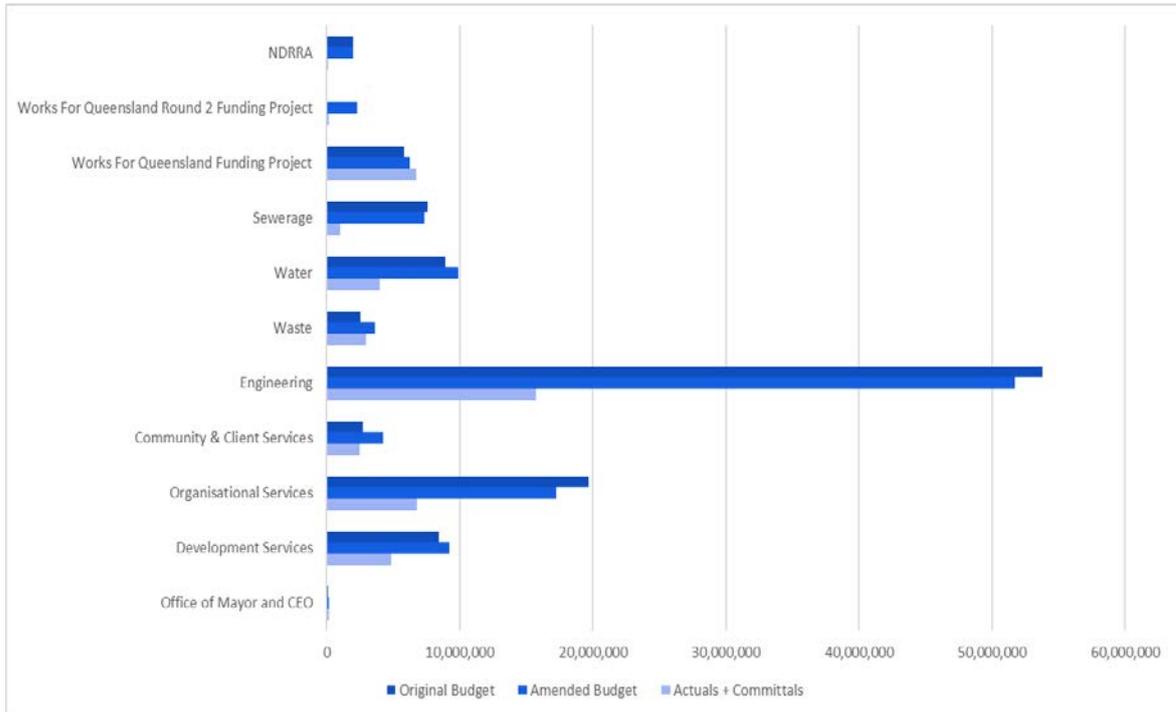
The current forecast total spend is \$111.6M (original budget \$111.5M) as shown below.

As at 30 November 2017 we have spent \$28.9M of actuals on these projects which represents approximately 25.9% of the total budget. However, when you include committals for works underway or approved that are not yet invoiced, this increases to \$49.5M or around 44.3% of total. It is not uncommon to have lower spend earlier in the year as projects are being fully designed and contract documentation is prepared. Into the future, we want to have more of this “upfront” work completed before projects are approved as part of the budget.

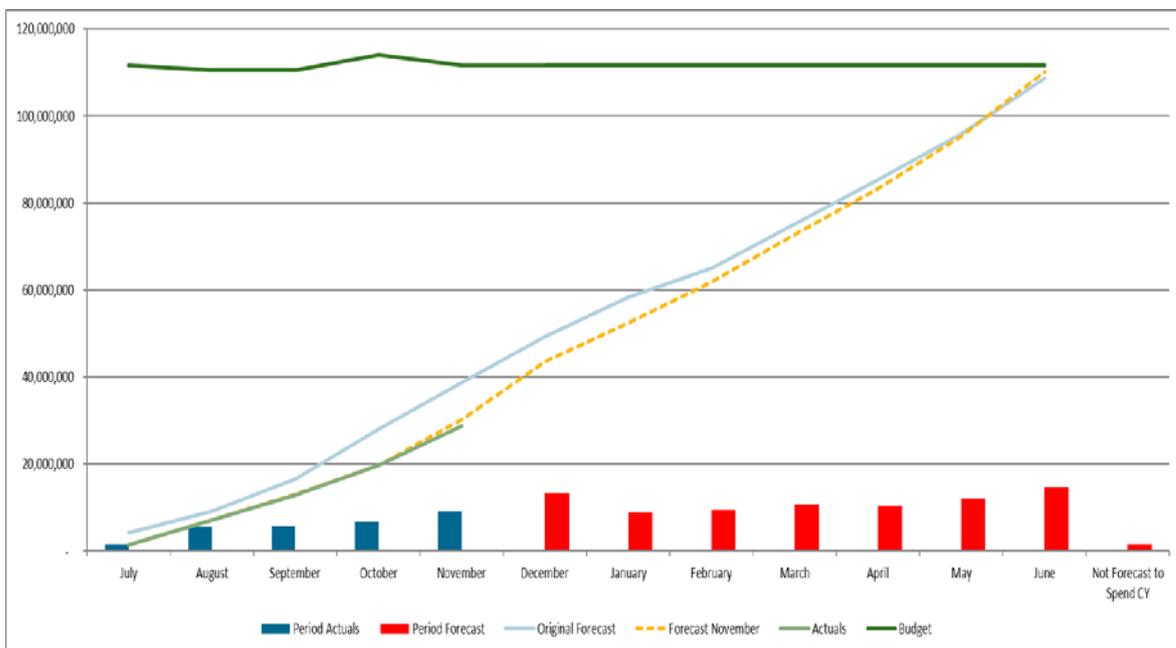
The following table shows the spend per department area for actuals plus committals as at end of November against each area's total budget.

Capital Projects Expenditure 2017/18

November 2017					
Department	Original Budget	Amended Budget	Actuals	Actuals + Committals	% Spent of Amended Budget
Office of Mayor and CEO	100,000	307,095	140,685	140,685	45.81%
Development Services	8,433,334	9,517,778	2,610,185	5,481,086	57.59%
Organisational Services	19,676,736	17,323,459	3,341,416	7,719,816	44.56%
Community & Client Services	2,737,103	4,217,415	1,816,185	2,476,298	58.72%
Engineering	53,779,806	49,958,402	9,538,176	17,899,546	35.83%
Waste	2,544,761	3,611,669	1,499,393	3,022,635	83.69%
Water	8,886,462	9,886,462	2,610,217	4,497,695	45.49%
Sewerage	7,580,244	7,342,661	594,698	1,187,435	16.17%
Works For Queensland Funding Project	5,839,956	6,207,212	6,627,147	6,781,076	109.25%
Works For Queensland Round 2 Funding Project	0	2,279,000	61,172	167,914	7.37%
NDRRA	2,000,000	1,000,000	55,925	123,225	12.32%
Total	111,578,402	111,651,153	28,895,199	49,497,410	44.33%



Capital Expenditure Forecast 2017/18



This graph shows the current predicted spend (actuals only) per month and accumulated spend. As we continue to improve in the amount of pre-work the cash flow will be more even however, we expect for the first half of this year actual spends will be lower than that forecast and will increase dramatically in the second half of the year as contracts commence and works are finalised.

4.1.2 Key Contracts Approved for November

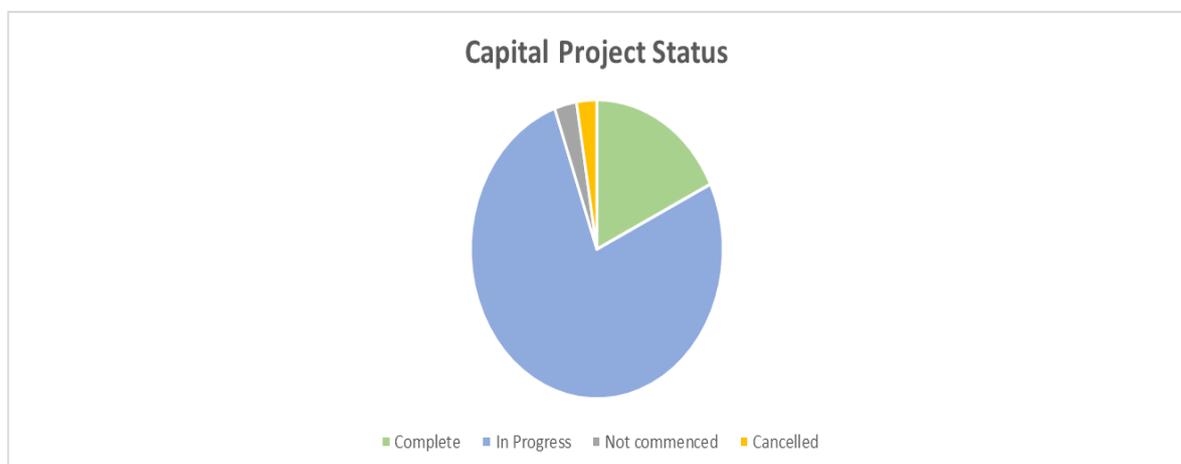
A list of key contracts that have been finalised and approved for the month is given below. In total these contracts are valued at ~ \$23.8M. There are smaller packages of works (not included below) that have also been awarded for the month of November linked to capital.

Contract	Amount Award (ex GST)	Contractor
MRC 2018-010 Panel of Prequalified Suppliers for Asphaltic Concrete, Bituminous Pavement & Surfacing Materials	Schedule of Rates	<ul style="list-style-type: none"> • Boral Resources (Qld) Pty Ltd • Fulton Hogan Industry's Pty Ltd • Queensland Central Bitumen Pty Ltd • Rock n Road Bitumen Pty Ltd
MRC 2018-011 Mackay Showgrounds (Shakespeare to Gordon St) Water Main Replacement	\$454,437.23	Vassallo Constructions Pty Ltd
MRC 2017-011 Green Waste Management Services	\$616,292.75	AJK Contracting Pty Ltd
MRC 2018-014 Design & Construct Mackay Regional Sports Precinct and Associated Works (Construction of Ferris Gully CQU Trunk Drain)	\$22,237,356.00	Paynter Dixon Queensland Pty Ltd
Quote 2018-036 Asphaltic Concrete Treatment	\$506,660.00	Rock N Road Bitumen Pty Ltd

4.1.3 Project Status

For all of the capital projects we have classified them into four main categories to track progress. These are:

- Not commenced - yet to start any works
- In progress - started and in varying stages of completion
- Completed - project completed physically however with some possible minor financial finalisation required around defects liability, retention monies etc.
- Cancelled - These are projects that have been cancelled.



Currently we have 474 projects listed to complete, which has increased from last month due to specific projects being identified from header accounts. Some cyclone projects are still to be determined and will be included in future reports. The breakdown of status is as below;

Complete	133
In Progress	308
Not commenced	22
Cancelled	11

There were 21 projects completed during November as listed below, noting the project costs is the total cost of the project which may have been incurred over multiple years, not just the spend in 2017/18.

<i>Projects completed</i>	<i>Budget Approval Year</i>	<i>Total Project Costs</i>
Programmed Upgrade - Flooring, basins, pedestals and	YEARLY	\$177
Sweeney Crt, Glenella - Shared Path	2013	\$258,741
Bundesen Street Reserve Footpath Connection	2017	\$35,208
Glenella-Richmond Rd, Glenella	HEADSM18	\$142,959
Hogan's Pocket Wash Bay	2017	\$132,047
W4Q - Sewerage Reticulation - Sarina	W4Q17	\$50,250
W4Q - Conder Pde & Power Blvd, Midge Point - Bus stop	W4Q17	\$115,463
W4Q - Bruce Hwy & Baronga Dr, Balberra - Bus Stop	W4Q17	\$40,082
W4Q - Bull St, Koumala Bus stop	W4Q17	\$80,087
W4Q - Sealed road resurfacing - General	W4Q17	\$88,136
W4Q - North St Park, Eungella	W4Q17	\$351,607
W4Q - Queens Park, East Mackay	W4Q17	\$830,331
W4Q - Library - Gordon White - Air conditioning renewal	W4Q17	\$187,000
W4Q - Depot - Sarina - Roofing & Plumbing Upgrade	W4Q17	\$128,000
W4Q - Administration Building, Mackay - Energy initiative	W4Q17	\$131,475
W4Q - Library - Gordon White - Shade Structure Replacement	W4Q17	\$80,000
W4Q - Sewerage Reticulation - Sarina	W4Q17	\$50,250
W4Q - Nebo Road WTP, West Mackay	W4Q17	\$207,939
W4Q - Resource recovery facility, Crichtons Rd, Paget	W4Q17	\$104,722
W4Q - Sealed road resurfacing – Bitumen seal	W4Q17	\$1,756,824
W4Q - Sealed road resurfacing – Asphalt concrete	W4Q17	\$682,968

4.2. Mackay Regional Sports Precinct Project

Project Status Report as at 9th November 2017

The Mackay Regional Sports Precinct is a partnership proposal between Mackay Regional Council, Central Queensland University and sporting associations in Mackay. The overall vision is to jointly develop a multi-facility Precinct which caters for the future growth of Mackay and meets the clearly identified future planning needs for sport and recreation in the region.

4.2.1 Project Outcomes for Stage 1

The outputs of Stage 1 (1a and 1b) of the Precinct will include the following deliverables:

Stage 1a - Athletics Facility including synthetic surface running track and field event facilities. The associated clubhouse building will include spectator stands, general lighting (excluding field lighting), roads/drop-off areas, car park, path links within site and landscaped surrounds.

Stage 1b – Aquatic Centre includes a 50-metre outdoor pool, heated pool and program pool, as well as reception and amenities buildings.

Car parking facilities, security lighting/CCTV cameras and site infrastructure will also be delivered which comprises the services required to the overall site. These include sewerage, water supply, electricity, communications services and minor stormwater.

Items including athletics equipment and clubhouse/kitchen 'loose' items such as furniture and equipment are not part of the project as they are not eligible for funding. Work will be undertaken with the ultimate facilities users over equipment including existing items held as well as other potential funding opportunities.

As a result of the Council Resolution at the 8th November 2017 Special Meeting to increase the budget for the project, the scope will now include the following;

Aquatics

- Heating to 50m pool,
- Cover to 25m pool,
- Solar system,
- Pool equipment,
- Grassed area for future splash pad

Athletics

- Storage shed,
- Increased landscaping and irrigation,
- Carpark for 25 cars

4.2.2 Project Budgets/ Financial Summary

As a result of the Council resolution at the 8th November 2017 Special Meeting to increase the budget for the project, the budget for the Mackay Regional Sports Precinct will increase by \$3,690,980.

Total revised stage 1 budget	\$23,798,585
NSRF funding approved	\$9,996,196

The project is funded jointly by MRC and the Federal Government.

Total actual spend to date on the project is \$846,986 being mostly design, project management, and site preparation including survey and geotechnical report. Total commitments for the project are \$26,802 which is for IT & associated costs for the new site office.

4.2.3 Key Project Dates (Stage 1)

Activity	Anticipated dates
Award main D&C contract	08 Nov 2017
Commence drain site works (15 months construction)	Late Nov 2017
Commence detailed design on sports precinct	Late Nov 2017
Construction of Stage 1	Nov 2017-through 2018-Feb 2019
Handover period	Jan-Feb 2019
Practical Completion - opening	Feb 2019

4.2.4 Project Status Summary

The funding agreement was received in December 2016, and is now fully executed. The lease of the 12Ha subject land with CQU has been agreed and executed and is now being registered.

4.2.5 Project Governance

The current Project Control Group (PCG) has been revised from the previously wider group. The PCG has been reduced with a focus on project delivery, with a wider group including representatives from Central Queensland University to be used for reference and liaison generally.

The revised Project Control Group consists of the following membership:

- MRC Chief Executive Officer, Craig Doyle (Chair)
- MRC Executive Officer, David McKendry
- MRC ECI Director, Jason Devitt
- MRC Director Community & Client Services, Bridget Mather
- MRC Project Manager, Jim Carless

The Project Control Group meets monthly.

4.2.6 Major Recent Project Activities

- Prestart meeting held with Paynter Dixon on 16th November 2017. Following this the project team have been reviewing documents such as the WHS&E Plan and Quality Plan from the contractor.
- The contractor has slashed the site ready for site establishment.
- Ongoing development of the Community Liaison plan for relevant stakeholders, with Paynter Dixon now involved in this process.
- Continuing consultation with stakeholder groups on included scope items, operating model for precinct, and event attraction.

4.2.7 Planned Project Activities

- Design meeting with the contractor and their consultants to commence design planned for early December.
- Construction to commence on the Trunk Drain.
- Project Update #2 to be uploaded to website and provided to stakeholders.
- Ongoing development of the Community Liaison plan for relevant stakeholders.
- Continuing consultation on operating model for precinct, with a meeting planned for mid-December for further discussions.
- The project team is relocating to the Mackay Trade Training Centre at the Ooralea campus in early December.



Figure 1 - Mackay Regional Sports Precinct Aquatic Centre



Figure 2 - Mackay Regional Sport Precinct - Athletics Track

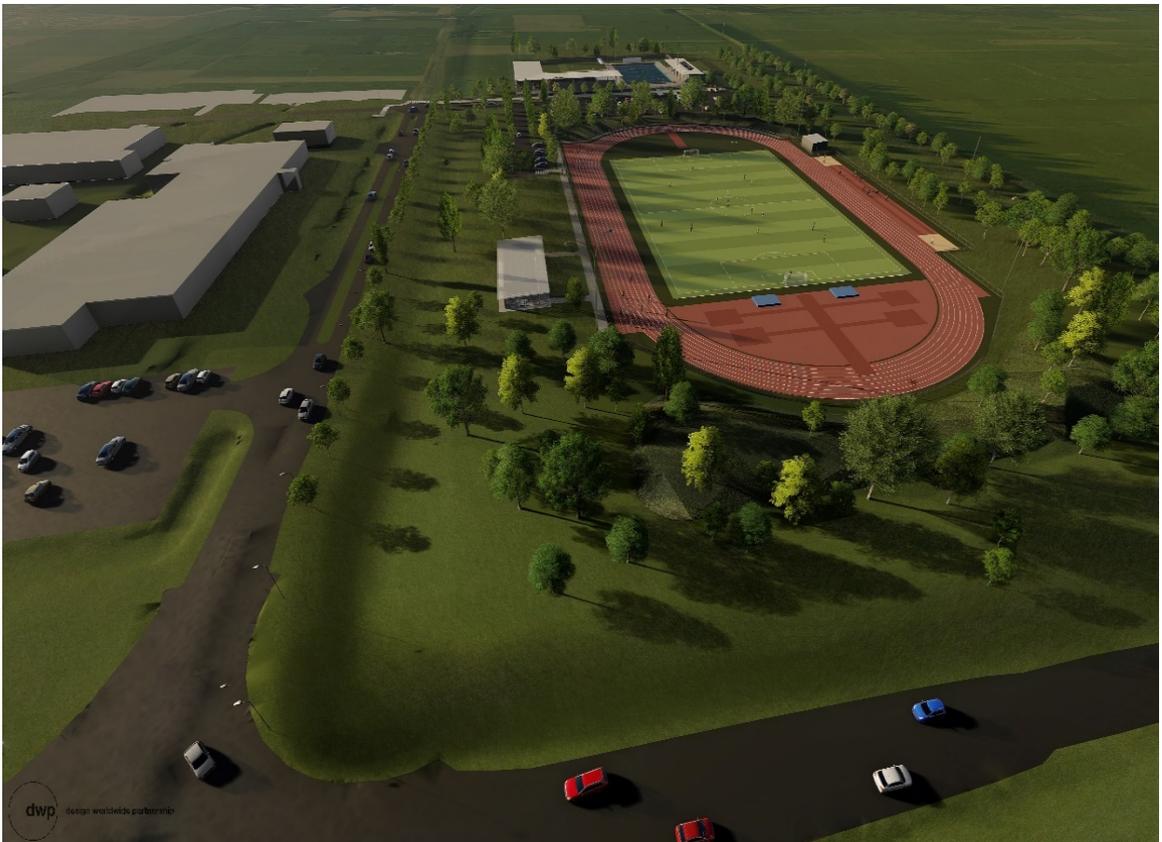


Figure 3 - Overall Site View

4.3. Mackay Showground Redevelopment

4.3.1 Project Summary

The project involves the following aspects:

- Construction of undercover Equestrian arena
- Construction of new Grandstand
- Kitchen install (500 Pavilion & Big Shed)
- Water main relocation

The total project cost is \$4.61M, with contributions from:

- Qld State Gvt (Building our Regions) \$2.3M
- Mackay Show Association \$1.26M
- Mackay Regional Council \$1.05M

Council's contribution is made up of \$700,000 for relocation of the water main, and \$350,000 from the Better Community Building Fund.

Mackay Show Association is undertaking procurement and tender processes and associated contract payments directly, with claims to Council for reimbursement under the funding.

4.3.2 Latest Developments

- Milestone No. 2 payment received from State Government under Building our Regions Round 2 funding.
- Work has been completed on the installation of new kitchens for the 500 Pavilion (both floors), and the Big Shed. These were installed in time to be able to be utilised during the 2017 Mackay Show.
- TF Woollam Constructions (Woollams) awarded the main construction contract. The contract is a Design and Construct Contract, with designs completed for both the new Grandstand and Equestrian arena, and building approvals obtained.
- Construction activities have commenced on-site with preliminary base earthworks and footings commenced for the Equestrian Arena area, and slabs pored for the new Grandstand (see photos attached).
- The timber roofing structure from the old Grandstand has been reconstructed, including replacements where needed and installation of bracing (see photos attached).
- Council has awarded the water main replacement component to Vassallo Constructions.
- Stormwater has been installed, and fire hydrant lines laid for both facilities

Concept Plans

Equestrian Centre:



VIEW FROM SOUTH EAST
1:1



VIEW FROM NORTH WEST
1:1

Grandstand:



EAST ELEVATION

Construction Photos



Equestrian Centre Earthworks





Grandstand slab completed



Grandstand roofing structure ready for reuse

4.3.3 Next Stages

- Steel framing for Grandstand to be received mid December following galvanising;
- Shed frame for Equestrian arena ready for delivery early December; and
- Water Main replacement contractor appointed by Council to commence on-site late December.

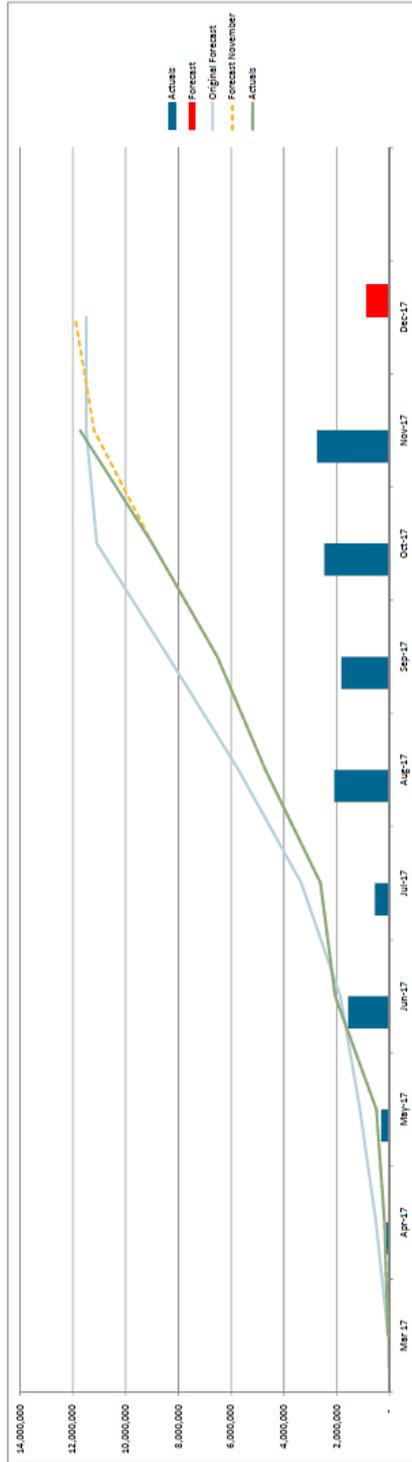
4.4. Works for Queensland - Stage 1

The 2016–17 Works for Queensland (W4Q) program is a \$200 million Queensland Government funding program to support local governments outside of South East Queensland to undertake job-creating maintenance and minor infrastructure works.

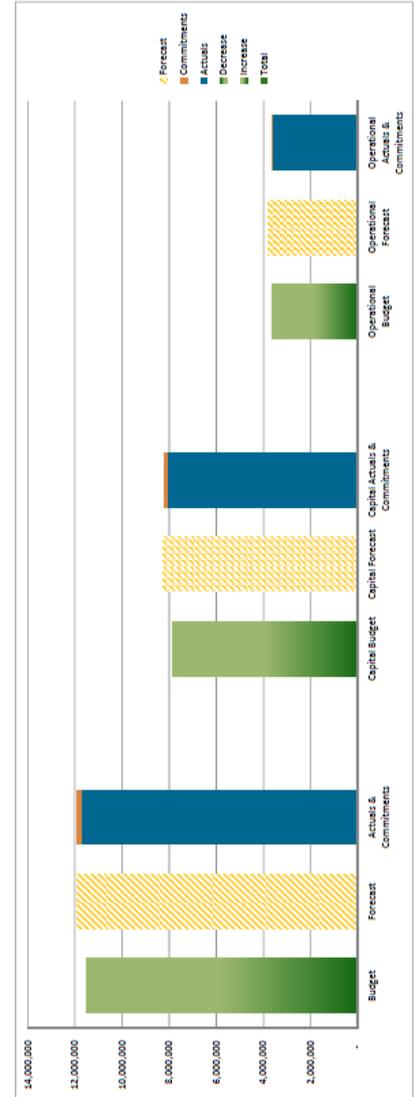
The objective of the 2016–17 W4Q program is to support job-creating maintenance and minor infrastructure works relating to assets owned or controlled by Councils.

The graph on the next page shows the actual and forecast project spend through the finalisation period and final acquittal at the end December 2017.

Program 3.15 Forecast Review for November
As at 01-Dec-2017



	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Commitments
Forecast November	55,675	183,614	491,823	2,056,549	2,609,772	4,699,749	6,523,165	8,986,033	11,193,770	11,916,077	
Actuals	55,675	183,614	491,823	2,056,549	2,609,772	4,700,200	6,523,165	8,984,831	11,723,270	11,723,270	
Budget	-	-	2,306,540	2,747,554	9,248,886	9,740,284	10,221,574	10,702,864	11,104,162	11,480,000	
Original Forecast	50,000	606,070	1,116,570	1,856,570	3,339,570	5,718,570	8,356,000	11,091,500	11,480,000	11,480,000	



4.4.1 Latest Developments

- The Project Control Group has been meeting weekly through the last month of the program reviewing project delivery issues as remaining works progress though to practical completion.
 - Completion of physical construction / installation works was achieved by the 30th November deadline.
 - Council's 35 projects have supported, sustained or created approximately 412 jobs across the Mackay Regional Council area.
 - Overall costs have slightly exceeded the \$11.49M allocation by approximately \$180k, which represents a 1.4% increase over the overall program budget. Programs have identified funds from their respective 17-18 budgets to meet this expenditure.
- Eungella Town Park, North St Eungella



- Queens Park playground
- Mackay City Library building refurbishment

- MECC internal repairs



- Dome building amenities refurbishment
- Gordon White Library shade structure replacement
- Air conditioning upgrade at Gordon White Library
- Swimming pool amenities upgrades at Pioneer and Mirani



- Various community hall facility upgrades



- Regional depot roofing and plumbing repairs
- Sarina sewerage network maintenance works



- Repair of scouring of underwater pipeline to Campwin Beach



- Upgrade of Nebo Road WTP bores
- Resource recovery facility shed extension
- Rehabilitation of damaged footpath tiles in CBD
- Construction of DDA bus stops



- River Street boat ramp parking,
- Gravel re-sheeting of unsealed roads.

- Works are substantially complete on a number of projects, including:
 - Mansfield Drive Park
 - Platypus Beach Foreshore, Mirani
 - Ram Chandra Park toilet block, Slade Point
 - Seaforth camping amenities upgrade
 - Minor play equipment upgrades
 - Vic Bridger Park playground, Calen
 - Caneland Park softfall replacement



- Mackay Entertainment and Convention Centre roof
- Mirani Caravan Park water reticulation
- Air conditioning upgrades 42 Wellington Street
- Mirani Library air conditioning
- Replacement of shade structures at 42 Wellington Street and Mirani Depot



- Facilities painting works at Mirani & Pioneer Pools and Bluewater Lagoon
- Smalleys Beach Road water main renewal
- Milton & Harney Street open drain concrete lining works
- McHugh Street footpath & traffic calming works near Eimeo Road State school
- Various roads and drainage minor works and drain maintenance projects across the region



- o Timber bridge upgrades



- o Sealed road resurfacing



4.4.2 Next Stages

Program documentation finalisation with collation of project asset information, processing final invoices and submission of Final Certificate and Expenditure claim form for payment of the remaining 10% of the funding allocation. This will be the last report for this program of works.


Works for Queensland - Monthly Report

Monthly report for the month of:	Nov-17
Date report completed:	1/12/2017
Total W4Q allocation:	\$ 11,490,000.00
% of Allocation expended to date:	100.00%

Project description	Address	W4Q Approved project budget	% Completed (of the project)	FINAL EXPENDITURE	Forecast project practical completion date	Council current month comments (including emerging risks)
APPROVED PROJECTS						
Playground, shade structure, pathway, landscaping	Mansfield Drive Park, Beaconsfield	\$ 320,000.00	100.00%	\$ 325,500.00	15/10/2017	All works complete.
Shade structure, pathway, landscaping	Eungella Town Park, North Street, Eungella	\$ 360,000.00	100.00%	\$ 360,000.00	30/11/2017	All works complete.
River foreshore enhancement/recreational area	Platypus Beach, Mackay - Eungella Rd, Mirani	\$ 180,000.00	100.00%	\$ 180,000.00	2/10/2017	All works complete.
Playground, shade structure, roadworks, landscaping	Queens Park, Gordon Street, Mackay	\$ 783,000.00	100.00%	\$ 853,000.00	30/11/2017	All works complete.
New toilet block and amenities	Ram Chandra Park, Pacific Esp, Slade Point	\$ 162,000.00	100.00%	\$ 162,000.00	15/09/2017	All works complete.
Playground, shade structure	Vic Bridger Park, McIntyre St, Callen	\$ 150,000.00	100.00%	\$ 156,000.00	15/09/2017	All works complete.

Rubber soffit replacements	Candlands Park, Matsuura Dve, Mackay	\$	80,000.00	100.00%	\$	82,500.00	15/09/2017	All works complete.
Upgrades to public convenience amenities	Various locations	\$	50,000.00	100.00%	\$	50,000.00	13/10/2017	All works complete.
Minor play equipment replacement/safety upgrades	Various locations	\$	50,000.00	100.00%	\$	50,000.00	13/10/2017	All works complete.
Roof siphonics/drainage and thermoshield application	Mackay Entertainment & Convention Centre, Alfred Street, Mackay	\$	330,000.00	100.00%	\$	330,000.00	17/11/2017	All works complete.
Refurbishment of Mackay City Library to provide dedicated community space	Civic Precinct, Gordon Street, Mackay	\$	195,000.00	100.00%	\$	209,000.00	17/11/2017	All works complete.
Refurbishment of ageing amenities and enhancement of common and tenancy areas (ground floor)	Dome Building, Victoria Street, Mackay	\$	345,000.00	100.00%	\$	345,000.00	17/11/2017	All works complete.
Renewal of plumbing system	Caravan Park, Caroline Street, Mirani	\$	65,000.00	100.00%	\$	65,000.00	30/09/2017	All works complete.
Air conditioning upgrades, UV lighting, enhanced staff facilities at rear of building	Council administration building, 42 Wellington Street, Mackay	\$	79,430.00	100.00%	\$	79,430.00	30/10/2017	All works complete.
Replacement of shade structure	Gordon White Library, Phillip Street, Mount Pleasant	\$	80,000.00	100.00%	\$	80,000.00	24/11/2017	All works complete.
Energy efficiency initiatives for administration precinct - possible solar or similar	Council administration building, Gordon Street, Mackay	\$	135,000.00	100.00%	\$	135,000.00	30/11/2017	All works complete.

Renewal of air conditioning systems - Libraries	Gordon White Library, Phillip Street, Mt Pleasant Mirani Library, Victoria St, Mirani	\$ 213,000.00	100.00%	\$ 213,000.00	27/11/2017	All works complete.
Swimming pool amenity renewals/facility upgrades	Pioneer Pool, Malcolmson St, North Mackay Bluewater Lagoon, River St, Mackay Mirani Pool, Caroline St, Mirani	\$ 351,000.00	100.00%	\$ 351,000.00	17/11/2017	All works complete.
Community hall facility upgrades	Prince Charles Avenue, Sealforth Wallace St, Bucasia Ivers St, Bakers Creek Celeber Drive, Andergrove Bedford Road, Andergrove Bold St, Walkerton Caroline St, Mirani Wren St, Slade Point Broad St, Sarina	\$ 223,000.00	100.00%	\$ 223,000.00	17/11/2017	All works complete.
Regional Council depots - roofing and plumbing	Pratts Road, Callen Maud Street, Mirani Walkerston Homebush Road, Palmyra Ness Street, West Makay North Street, Eungella Sarina Beach Road, Sarina	\$ 308,000.00	100.00%	\$ 308,000.00	17/11/2017	All works complete.
Upgrades to mitigate public health risks	Place Avenue/Hans Christian Street, Sarina	\$ 210,000.00	100.00%	\$ 210,000.00	17/11/2017	All works complete.
Repair scouring of underwater pipeline	Campwin Beach	\$ 115,000.00	100.00%	\$ 115,000.00	17/11/2017	All works complete.
Replacement of water main	Smalleys Beach Road, Cape Hillsborough	\$ 47,000.00	100.00%	\$ 47,000.00	30/07/2017	Project completed

Upgrade or raw water bores	Nelbo Road WTP, West Mackay	\$ 296,000.00	100.00%	\$ 302,000.00	30/11/2017	Site works substantially complete except for a number of finishing items
Resource recovery facility shed extension	Crichtons Road, Paget	\$ 200,000.00	100.00%	\$ 205,000.00	30/11/2017	Site works substantially complete except for a number of finishing items
Construction of DDA bus stops	Various locations	\$ 1,055,000.00	100.00%	\$ 1,055,000.00	24/11/2017	All works complete.
Construction of boat ramp facilities	River Street boat ramp, Mackay	\$ 160,000.00	100.00%	\$ 175,000.00	24/11/2017	All works complete.
Sealed road resurfacing (approx 45km)	Various locations	\$ 2,309,570.00	100.00%	\$ 2,309,570.00	30/10/2017	All works complete.
Traffic calming works Includes footpath works (variation approved)	McHugh Street, Eimeo	\$ 254,000.00	100.00%	\$ 254,000.00	31/10/2017	All works complete.
Open drain concrete lining works	Milton & Hamey Street, Mackay	\$ 290,000.00	100.00%	\$ 290,000.00	15/09/2017	All works complete.
Open drain maintenance works for wet season	Various locations	\$ 430,000.00	100.00%	\$ 430,000.00	30/10/2017	All works complete.
Rehabilitation of damaged filled surrounds	Victoria Street, Mackay CBD	\$ 110,000.00	100.00%	\$ 110,000.00	17/11/2017	All works complete.
Various minor works projects to address outstanding customer service requests Includes added projects - Old Eimeo Rd drop off zone, Chelonia School car park (variation approved)	Various locations	\$ 254,000.00	100.00%	\$ 254,000.00	6/10/2017	All works complete.

Timber bridge upgrades	Various locations	\$ 200,000.00	100.00%	\$ 240,000.00	31/10/2017	All works complete.
Gravel replenishment/resheeting unsealed roads (approx 40km)	Various locations	\$ 1,100,000.00	100.00%	\$ 1,100,000.00	15/11/2017	All works complete.
Total:		\$ 11,490,000.00		\$11,674,000.00		

4.5. Sarina Field of Dreams Parkland Masterplan and new Mackay Region Visitor Information Centre

The Sarina Field of Dreams Parkland Masterplan and new Mackay Region Visitor Information Centre project includes the refurbishment of the Sarina Railway Station into a new Visitor Information Centre for the Mackay Region and further finalises the delivery of the Sarina Field of Dreams Parkland Masterplan, which includes improved car parking and long vehicle parking facilities.

4.5.1 Project Summary

The project is being undertaken through three key stages of delivery:

- **August – January** - Civil & Landscaping construction works for the Parkland Masterplan
- **November – March** - Design & Construction work for the Sarina Railway Station refurbishment
- **November – June** - Design & Construction work for new Visitor Information Centre and Parkland signage

4.5.2 Financial Summary – 28 November 2017

Project Budget

SRIPP Queensland Government Funding	\$1,300,000
Mackay Regional Council	\$2,150,198
TOTAL	\$3,450,198

Project Spend

Committals	\$1,956,212
Actuals	851,936
TOTAL	\$2,808,148

Funding Instalments

Milestone 1 – 30 June	\$0
Milestone 2 – 31 October	\$243,804
TOTAL	\$243,804

4.5.3 Planned Project Activities

- Line marking of new car park
- Planting of garden beds in new main car park
- Construction of the retaining wall between the Museum and Art Gallery
- Demolition of external concrete and old car park at Sarina Railway Station
- Removal of redundant Queensland Rail electrical infrastructure from Sarina Railway Station
- New footpath and carpark concrete work at Sarina Railway Station
- Continued planting out of Stage 2 Landscaping works across the Parkland
- Commence installation of lights across the Parkland
- Workshop concept plans for Signage and Wayfinding



Photo 1: Main carpark at the Sarina Field of Dreams Parklands



Photo 2: New Landscaping (Stage 1) at the Sarina Field of Dreams Parklands



Photo 3: Demolition works ongoing at the Sarina Railway Station



Photo 4: Demolition works ongoing at the Sarina Railway Station

4.6. Mackay Skate and Wheeled Sports Plaza (Norris Road Skate Park)

Overview

The Mackay Skate and Wheeled Sports Plaza will be the region’s first district level state of the art skate park facility. The skate park will include mix discipline skate and wheeled sports rideable features, as well as recreational area including half basketball court, BBQ’s and shaded seating areas.

Finance

Spend to date is \$49,116 (concept design, survey and investigations) and further commitments are \$60,894 (detailed design).

Program

Anticipated timeframes for project design and construction outlined below.

Activity	Anticipated dates
Award main design contract to CONVIC	08 Nov 2017
Complete design	End Dec 2017
Finalise tender documents	End Jan 2018
Tender & Award period	Feb 2018-through End April 2018
Commence construction	Early May 2018
Practical Completion – weather dependent	August 2018

Major Recent Project Activities

- Ongoing design development of skate park and non-skate elements
- Site investigations for amenities facility and associated service connections
- Ongoing stakeholder liaison regarding the design elements within the skate park
- Internal team meetings to discuss and provide feedback to the designers on elements within the park.

4.2.8 Planned Project Activities

- Review of detailed design to finalise by end of December.
- Stakeholder liaison to review and finalise the detailed design.
- Prepare tender documents and price breakdown schedules for the works.

