



APPLICATION FOR SUB-METERING (WATER)

FRM-38.302

PRIVACY DISCLAIMER Mackay Regional Council is collecting your personal information in order to process your application. This information will only be disclosed to any other third party with your written authorisation or as we are required to by law

Please ensure that ALL sections are completed and signed by the Property Owner(s).

SECTION 1 – APPLICATION TYPE

<input type="checkbox"/> Application for Billable Sub-Metering (Water) Definition: Individual water meters to measure and charge water consumption to individual houses, units, flats or apartments that form part of a complex. Billable sub-meters remain the property of MRC and are maintained by MRC.	<input type="checkbox"/> Application for Private Metering Solution (Water) Definition: Individual water meters used specifically to measure water consumption to individual houses, units, flats or apartments that form part of a complex. Private sub-meters are owned by and the responsibility of the property owner.
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SECTION 2 - PROPERTY OWNER DETAILS

Owner Name:	
Postal Address:	Telephone:
	Mobile:
	Email:

SECTION 3 - PROPERTY DETAILS FOR SUB-METERING

Street No:	Street Name:	
Town / Suburb:	Postcode:	
Assessment No:	Lot:	RP / SP:

SECTION 4 - SITE CONTACT DETAILS

Site Contact	Name:	Role:
	Mobile:	Email:

SECTION 5 - MASTER WATER CONNECTION DETAILS

Status: Connected Applied But Not Yet Connected No Application Made

Meter Details: (only complete if connected)

Meter No:	Size:				mm
Meter No:	Size:				mm
Meter No:	Size:				mm
Meter No:	Size:				mm

SECTION 6 - SUB METERS

Unit No:	Assessment No	Size:			
					mm
					mm
					mm
					mm
					mm

SECTION 7 – INFORMATION FOR APPLICANTS

MRC will accept this application once all sections have been completed and submitted to MRC.
(See checklist below):

I HAVE SUPPLIED:

- | | |
|--------------------------|---------------------------|
| <input type="checkbox"/> | Site Plan |
| <input type="checkbox"/> | Cross Section of Building |
| <input type="checkbox"/> | Plumbing Plans |

SECTION – CUSTOMER CONSENT

I / We agree to the terms and conditions related to the installation of sub-meters which appear on this form.

Signature of Property Owner(s): <i>✍</i>	Date: / /
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Instructions:

- Form **MUST** be signed by Property Owner.
- If Owner or Corporate Entity, form to be signed by two Directors together with seal.
- If master meter not yet installed, indicate "n/a" in meter details section.
- In "Sub Meters" section:
 - Unit type refers to type of occupancy (e.g. apartment, shop, garden, etc.).

Terms and Conditions:

- Property Owners to provide following facilities:
 - Location for Receiver/Transmitter
 - Standard power supply on separate circuit to Receive/Transmit
 - Mounting pole for Antenna
 - Conduit for cable for Receiver/Transmitter to Antenna mounting pole.
- Location of Receiver/Transmitter Antenna to be agreed upon between Property Owner and MRC subject to technical requirements.
- Agreement for location of Receiver/Transmitter and Antenna to be entered into between Property Owner and Mackay Regional Council (MRC).
- Meter/AMR installation to be carried out by Property Owner in accordance with MRC technical requirements.
- All installations by Property Owner to be in keeping with applicable legislation and standards.
- Receiver/Transmitter and Antenna to be installed by MRC or MRC contractor.
- Property Owner to provide all data related to Meter/AMR installation in keeping with MRC requirements.
- Property Owner will be responsible for cost of material for cost of material supplied by MRC (quote to be provided).
- Property Owner also responsible for annual data cost in keeping with MRC Fees and Charges (www.mackay.qld.gov.au)
- Property Owner responsible for the safe keeping of all materials installed on site. Restoration of damages at cost of Property Owner.

Office Use Only

Receipt Details:	Application No: SUB /
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