



SELF ASSESSMENT CHECKLIST FOR SELF-CONTAINED RECREATIONAL VEHICLE GROUNDS - UP TO 10 VEHICLES

This checklist will assist someone who would like to establish a self-contained recreational vehicle ground (RV ground) for up to 10 vehicles and determine whether:

- they comply with all self-assessment requirements; or
- a development application is needed where requirements cannot be met.

Council's Planning Scheme (Mackay Region Planning Scheme 2017) allows for a person to establish, without a development permit, an RV ground in the Rural zone, Tourism zone or Township zone. However, there are self-assessment requirements in the Planning Scheme that need to be met. This checklist does not replace or override these requirements.

The completed checklist will need to be submitted as part of your application for Local Law approval¹.

ENQUIRIES AND FURTHER ASSISTANCE

If you want to discuss the checklist requirements; need assistance completing this checklist; or have answered no (in a checkbox) to any of the requirements listed, please contact council for further advice via email development.services@mackay.qld.gov.au or call 1300 622 529.

[Planning Scheme user guide 26](#) provides guidance and information on how the Planning Scheme applies to establishing RV grounds. There are Local Law requirements and approvals that apply to RV grounds which are outlined in the RV friendly caravan park approvals [factsheet](#).

To check if your proposed RV ground is mapped in a hazard overlay (like bushfire, flooding or erosion prone areas), go to council's [MIMAPS](#)² mapping site and turn on the relevant overlay mapping under the Mackay Region Planning Scheme section.

¹As required by *Subordinate Local Law No.1.08 (Operation of Caravan Parks) 2011*

²A guide to using MIMAPS can be accessed at <https://mimaps.mackay.qld.gov.au/static/help451/MiMAPS%20User%20Guide.pdf>

SECTION 1 – APPLICANT DETAILS AND DECLARATION

Title: Mr Mrs Ms Miss Other:

Family name: _____ Given name/s: _____

Business name (if applicable): _____

Postal address: _____

Suburb / locality: _____ Postcode: _____

Home phone: _____ Mobile: _____

Email: _____

Are you the property owner? Yes No

NOTE: If you are not the property owner, you will need to obtain their approval before you can establish the proposed RV ground.

Declaration - I declare that the information and answers provided in this checklist are true and correct

Applicant name: _____

Signature: _____ Date: _____

SECTION 2 – SELF ASSESSMENT CHECKLIST

To continue completing this self-assessment checklist, your RV ground must: (YES or NO)

1. Have a maximum of 10 RV sites	
2. Be used for RVs only (<i>Does not include any other types of accommodation or camping</i>)	
3. Be standalone and not form part of an existing tourist park, resort complex or hotel use	

Your proposed RV ground: (YES or NO)

4. Provides an area of 75m ² or more for each site	
5. Is setback: a. 40 metres from all property boundaries adjoining a Rural zone or a residential zone OR b. 20 metres from all property boundaries adjoining any other zone	
6. Limits RV stays to a maximum of 3 consecutive nights	
7. Does not provide sports courts, swimming pool or kiosk facilities	
8. Provides a rubbish bin	
9. Has an entry/exit driveway to a sealed public road	
10. Does not require native vegetation to be cleared	
11. Is not subject to flooding	
12. Has access to an evacuation route that is not subject to flooding	
13. Is not in a bushfire hazard area	
14. Is not in environmentally significant vegetation or wildlife habitat areas	
15. Is more than 100 metres of a stream, drain, creek, dam or river	
16. Is not in an erosion prone area	
17. Is not subject to storm tide inundation	