

MINUTES

Ordinary Meeting

Held at Council Chambers
Sir Albert Abbott Administration Building
73 Gordon Street, Mackay

On Wednesday 13 April 2022

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Deputy Mayor May acknowledged the traditional custodians of the land on which we meet today, the Yuwibara and Yuibera people and paid her respects to their Elders past and present. She also extended her acknowledgement to all Aboriginal members of the Birri Gubba Nation.

Deputy Mayor May advised that the Council Meeting is being streamed live, recorded and published in accordance with Council's Standing Orders, including publishing on Council's web-site.

Deputy Mayor May advised those present in the public gallery that, by attending a public meeting of the Council they are consenting to their image, voice and comments being recorded and published, and comments will form part of the live stream and recording.

Attendees were also advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

1. ATTENDANCE

Deputy Mayor May (Chairperson), Crs M J Bella, A N Jones and P A Townsend were in attendance at the commencement of the meeting.

Also present was Ms A Hays (Acting Chief Executive Officer), Mrs P Jaenke (Minute Secretary), Mr D McKendry (Executive Officer), Mr C Jessup (Acting Director - Engineering & Commercial Infrastructure), Mr M Kelly (Acting Director - Development Services), Mr J Carless (Director - Capital Works), Mr S Bourke (Acting Director - Community & Client Services), Ms K Lamb (Director - Organisational Services), Mr M Sleeman (Manager - Corporate Communications & Marketing) and Mrs K Verroen (Coordinator Corporate Governance).

The meeting commenced at 10:00am.

Deputy Mayor May confirmed the attendance of Councillors L G Bonaventura, J F Englert, M I Green, B C Hassan and F A Mann at today's meeting by audio visual link (Teams) as allowed under section 254K of the *Local Government Regulation 2012.*

2. OPENING PRAYER

Deputy Mayor May led those present in Prayer.

3. ABSENT ON COUNCIL BUSINESS

Nil

4. APOLOGIES

Council Resolution ORD-2022-61

4.1 LEAVE OF ABSENCE - Mayor Williamson and Cr Russell Seymour

THAT Mayor Williamson and Cr Seymour be granted leave of absence for today's Meeting.

Moved Cr Townsend Seconded Cr Jones

CARRIED

5. CONDOLENCES

Nil

6. CONFLICT OF INTEREST

Nil

- 7. CONFIRMATION OF MINUTES
- 7.1. CONFIRMATION OF MINUTES 23 MARCH 2022

Council Resolution ORD-2022-62

THAT the Ordinary Meeting Minutes dated 23 March 2022 be adopted.

Moved Cr Jones Seconded Cr Townsend

CARRIED

8. BUSINESS ARISING OUT OF PREVIOUS MINUTES

UPDATE ON QUESTIONS ARISING FROM COUNCIL MEETING – 23 MARCH 2022

AGENDA ITEM	MATTER	RESPONSE
10.1	Fire Danger Risk Mitigation	The matter has been referred to the next meeting of the District Disaster Management
Local Disaster	Cr Bella requested Council consider how the fire	Group for discussion.
Management Group	danger risk could be mitigated as there are	
Minutes – 31.1.22	heavy fuel loads.	
11.2.1	Economic Indicator Report	This information will be provided in future reports.
Development	Cr Mann queried if the medium rental price	
Services Monthly	could be included in the Report in the future.	
Review Report –		
February 2022		
11.2.1	Community Concerns – Mowing Issues	The mowing teams are making steady progress, and while the backlog of areas to address
Development	Cr Jones queried when residents would see	is not yet up to date, we are expecting that this will be the case by the end of April. This is
Services Monthly	significant changes in this area.	of course, weather dependent.
Review Report –		
February 2022		
11.3.2	Dump Vouchers	A briefing to Councillors will be provided.
ECI – Waste Services	Cr May noted the voucher use was trending	
Monthly Review –	down and queried if there has been a review of	
February 2022	the Voucher Scheme and if not, should a review	
	be considered.	
11.3.3	Nonregistered Water Leaks	Data to be further analysed to see if Council may be able to introduce an automatic sign-
ECI – Water Services	Cr Seymour noted the nonregistered water	up with an opt out option.
Monthly Review –	leaks were increasing and queried if there	
February 2022	should be more emphasis of encouraging	
	people to sign up to MyH20.	
Council Meeting	Risk Assessment – Council Vehicles	Information provided to Councillor Jones by the A/CEO.
27.1.22	Cr Jones sought further information about the	
	risk assessment of Council vehicles.	

9. MAYORAL MINUTES

Deputy Mayor May noted that the Mayoral Minute had been circulated to Councillors and detailed the support for an increased allocation of Commonwealth Supported Places (CSPs) for the James Cook University (JCU) Medical School.

James Cook University is seeking the support of Local Government in the Greater Whitsunday Region for its bid to increase allocation of CSPs to enable the delivery of end-to-end medical training from years 1- 6 in the region - not just in Townsville.

The secondary aim is to build a substantial pipeline of willing domestic medical graduates who will pursue regional and rural careers.

A minimum of 80 additional recurrent Commonwealth Supported Places for the JCU Bachelor of Medicine, Bachelor of Surgery program are sought.

If successful, JCU aims to split the CSP allocation across Cairns and Mackay provided suitable infrastructure is available to support teaching across both sites.

A CSP increase would not only facilitate end-to-end medical training in Mackay but also provide opportunities for hospital-embedded research, and expansion of the range of health professional courses currently available.

Council Resolution ORD-2022-63

THAT Mackay Regional Council advises the Commonwealth Government of its support for the JCU bid for an increased allocation of 80 Commonwealth Supported Places for the JCU Medical School to be shared between the Cairns and Mackay campuses.

Moved Deputy Mayor May

CARRIED

10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS

10.1. DRAFT MINUTES VISUAL ARTS ADVISORY COMMITTEE MINUTES (VAAC)

Author A/Director Community & Client Services (Stephen

Bourke)

Responsible Officer A/Director Community & Client Services (Stephen

Bourke)

File Reference Visual Arts Advisory Committee (VAAC)

Attachments 1. VAAC Minutes 21 March 2022 [**10.1.1** - 5

pages

Purpose

Attached is a copy of the Visual Arts Advisory Committee (VAAC) minutes of 21 March 2022 for information.

Related Parties

N/A

Operational Plan Linkage

This links to various corporate objectives and strategies within the corporate plan.

Officer's Recommendation

THAT the minutes of the Visual Arts Advisory Committee meeting held on 21 March 2022 be received.

Council Resolution ORD-2022-64

THAT the minutes of the Visual Arts Advisory Committee meeting held on 21 March 2022 be received.

Moved Cr Townsend Seconded Cr Jones

Cr Townsend noted that at the last meeting two new members were welcomed to the Visual Arts Advisory Committee (VAAC), a summary of the activities for 2022 at Artspace was delivered, the launch of the Marian Canecutter Statue would occur in the future, Festival Staff had attended the meeting and spoken about applications received as part of the Mackay Festival of Arts program and the Libris Awards were very successfully held recently.

CARRIED

Mackay Regional Council Visual Arts Advisory Committee (VAAC) 21 March 2022 – 1pm - Artspace Mackay

MINUTES

Attendance: Cr Pauline Townsend (Chair); Tracey Heathwood; Andrew Bobeldyk; Bern Howlett; Leonie Wood; Kerry Anne Smith;

Hayley Clancy and Telina James (attended for Item 7); Kathryn Smith (minutes)

Apologies: Stephen Bourke; Isacc Fatnowna; Glenda Hobdell; Cathy Knezevic

The meeting opened at 1.05 pm

Acknowledgement of Country - Cr Pauline Townsend opened the meeting with an Acknowledgement of Country.

All were welcomed to the meeting and introductions made.

ITEM	COMMENTS	ACTION
1. Minutes of the previous Meeting	The Minutes of the meeting held on 13 September, having been previously distributed, were accepted as a true and accurate record.	
	Tracey advised the long time between meetings had been due to Covid-19 restrictions.	
Matters arising 2.1 Marian Canecutter Statue	Tracey has asked that all VAAC members are invited to the launch, which will be mid to late May. Paperwork is in place for the acquisition as approved.	Tracey to advise the date of the launch when known.
Welcome new committee members	The Chair welcomed new committee members. Isaac Fatnowna was unable to attend this meeting.	
Isacc FatnownaKerry Ann Smith		

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ITEM	COMMENTS	ACTION
4. Artspace 2022: A Year in Review	Tracey Heathwood presented a summary of 2022 at Artspace. A fantastic exhibition program is planned for the year, commencing with the ASSI exhibitions just coming to the end of their showing. The exhibition catalogue comes out this week and will be available for sale through the Gallery Shop.	
	Exhibitions for the year include:	
	Tamika Grant-Isamu arrives at the Gallery as Artist in Residence from tomorrow and will present a free artist's talk next Thursday 31 March. Tamika will paint a black and white design on the Foyer wall, inspired by native, local flora.	
	A suite of Barbara Hanrahan works, some of the first ever purchased for council's collection.	
	The Art of Ida Rentoul Outhwaite - a significant Australian illustrator who features the Australian bush.	
	The above artworks have a connection to books which fit in well with the 2022 Libris Awards opening on 9 April. Adele Outteridge and Brian Robinson will judge the 2022 Libris Awards. Brian who installed some early public art will also conduct a free casual public art walk.	
	Touring Exhibition from MAGNSW: Material Sound. Experimental work which is felt will be of interest to students.	
	Local Artist Shelly Engwirda. Shelly works in a lot of different materials.	
	Nathalie Hartog-Gautier will feature as part of Artspace's Foundation Gallery exhibition program.	
	Lyre Bird Press, co-curated by Rod McBurnie and Helen Cole. This will reflect on the Mackay Regional Council (MRC) collection and will tell the story of the Lyre Bird Press, established by the late master printmaker Tate Adams.	

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ITEM	COMMENTS	ACTION
	 D. Harding, The Wall #9: D. is a high-profile, contemporary Indigenous artist who grew up in Moranbah and has many associations in Mackay. D. has a varied practice and MRC has some of their earlier works in the collection. Veronika Zeil: contemporary artist from Rockhampton, presenting artwork as part of the Foundation Gallery EOI process. 10th Asia Pacific Triennial, toured by QAGOMA Niloufar Lovegrove, printmaker from Rockhampton of Persian origin. Focus on the Collections throughout the year will include revisiting the ceramics collection. All public programs are now running again following relaxing of Covid-19 rules, with Kidspace and Conversations with Art being very popular. 	
5. Direct engagement of artist Danie Mellor, public art commission	Tracey has an idea to have more art in the Foodspace Café, which could also go towards improving the acoustics and is looking at acoustic baffling products that can be digitally printed on, with the idea to commission an artist to create an artwork that can be digitally printed onto the acoustic panels. Also looking at having some of the ceramics collection on permanent display in the cafe. Tracey is investigating whether an artist could be directly appointed for this commission, Danie Mellor being the preferred artist. Danie's connection to Mackay, being an Indigenous artist, and availability for the timeframe involved, all go towards Danie's suitability. A few examples of Danie's work were presented. VACC feedback was sought on a direct engagement of Danie and VAAC members were supportive of this, seeing the project to be a great enhancement of Foodspace.	For further exploration and consultation with the Indigenous Community.

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ITEM	COMMENTS	ACTION
	Only preliminary conversations have taken place at this stage but Danie is interested and available and has some ideas. Examples were shown and the work which Danie did in the Brisbane Queen Street mall were favoured.	
6. New public art application for VAAC approval – Maltese Corner Monuments	Details of this proposal were presented and discussed. A photograph, taken at the time when local Maltese men would sit in the city and discuss their business, was shown. The idea is to create 3 bronze figures in the likeness of people in the photo. The proposal has been sent to relevant council officers and feedback from internal stakeholders has been supportive. Some applications would be necessary as part of the process, e.g. public liability coverage, traffic management plans, seat modification (safety) with certification around this. Most risks identified were moderate. The fact that this artwork is so specific to this site was acknowledged and the VAAC agreed it is fitting to honour this history. The sculptor is an experienced professional and the VAAC gave unanimous approval for this public art application. Update following the meeting: Further conversations were held between Artspace Director and Maltese Corner Fundraising Group committee members on Thursday 24 March to request further evidence of local Maltese community support for the project after this was raised as a concern by a council officer. The fundraising group were able to evidence strong local community support for the project through the various and high number of fundraising activities organised by the group and subsequent financial and in-kind support for these activities from the local Maltese community. Council officers were satisfied with the evidence provided and happy to offer their support of the project. Therefore, the decision to approve the public art application is unchanged.	Paperwork to be completed in accordance with this request.
EOI Assessment MECC Mackay Festival of Arts Wonder Rooms project	This is a part of the Mackay Festival of Arts and Festival staff attended and spoke to 5 applications received, seeking feedback from the VAAC. The Festivals Team provided some background on the Wonder Rooms project.	Festivals Team to follow up on suggestions from the VAAC, with discussions to include Tracey

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ITEM	COMMENTS	ACTION
	Funding has been received as part of the Festival of Arts (FOI) and local artists have been asked to put in EOI's to create 'selfie rooms' (e.g.photo booths) in shipping containers. These will be located around the region for a 3-week period.	Heathwood and Andrew Bobeldyk where appropriate.
	Artists are to fit out the shipping containers in a temporary mode as per their theme. The Festivals Team are working on a potential sponsorship with the outside of the containers to reflect sponsors' logos. Some containers will open at one end only, some will open both ends and accessibility ramps will be included. Staff are still working on how many people would be able to enter the containers at one time. Large numbers are not expected and WHS are being consulted. The operation of the containers will be the responsibility of the artists, with guidelines provided. Artists' concepts were presented along with their proposed budgets and the VAAC were invited to give written feedback to the Festivals Team to assist in their selection. The VAAC were happy to do this and provided comments and suggestions.	
8. Acquisition Proposal: Tamika Grant-Iramu <i>Undulations</i>	Details of this proposal were presented and discussed. The print would be a legacy from Tamika's artist residency project, rather than it being a temporary artwork. It meets the acquisition requirements in all aspects. The price is \$1,250 and this ties in with funds available.	Paperwork to be completed and signed in accordance with acquisition procedures.
	The VAAC were positive in their comments about this work and happy for Artspace to proceed with the acquisition.	
9. General Business	Glenda Hobdell is hoping to attend future meetings.	
	Tracey is in touch with Cathy Knezevic on a regular basis.	
10. Date of next meeting	To be arranged.	Tracey to advise the VAAC.
11. Close of meeting	The meeting closed at 2.43 pm.	

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10.2. LOCAL DISASTER MANAGEMENT GROUP MINUTES - 14 MARCH 2022

Author Acting Emergency Management Coordinator (Kristy Brown)

Responsible Officer Acting Chief Executive Officer (Angela Hays)

File Reference Local Disaster Management Group

Attachments 1. MINUTES - LDMG Meeting - 14 March 2022 [10.2.1 - 4 pages]

Purpose

To present to Council the Local Disaster Management Group Minutes of the meeting held on 14 March 2022 for information purposes.

Related Parties

Nil.

Corporate Plan Linkage

Priority: Community Health & Wellbeing

Strategy: Disaster preparedness - Build community preparedness and responsiveness to emergencies and natural disasters.

Officer's Recommendation

THAT the Minutes of the Local Disaster Management Group Meeting of 14 March 2022 be received.

Council Resolution ORD-2022-65

THAT the Minutes of the Local Disaster Management Group Meeting of 14 March 2022 be received.

Moved Cr Jones Seconded Cr Townsend

Cr Jones acknowledged that the Mackay Region is extremely fortunate to have very experienced people as members of this Group and it was great to see everyone working so well together.

Deputy Mayor May noted that the meeting had been very informative and was pleased that the Region has managed to get through the cyclone season unscathed at this point.

CARRIED

MACKAY LOCAL DISASTER MANAGEMENT GROUP MEETING

Monday, 14 March 2022, 1.00pm

MRC: Microsoft Teams Teleconference

MINUTES

Meeting Opened: 1:00pm

ATTENDEES	
AGENCY	NAMES
Mackay Regional Council	Cr. Greg Williamson
	Angela Hays
	Jason Devitt
	Cr Karen May
	Cr Fran Mann
	Cr Justin Englert
	Andrew Bobeldyk
	Kristie Brown
	Kylie Lamb
	Mark Sleeman
	Aletta Nugent
	Anthony Lee
	Vicki Booth
Dalrymple Bay Coal Terminal	Sam Franettovich
Department of Education	Marg Coyne
Ergon	Jade Hammer
Mackay Airport	Philip Clark
Mackay Hospital and Health Service (MHHS)	Jenny Luke
Maritime Safety Queensland	Deane Alty
North Queensland Primary Health Network	Colleen Watkins
Queensland Education	Marg Coyne
Queensland Fire and Emergency Services (QFES)	Carla Duck, Sven Diga, Darryl Youngberry
Queensland Parks and Wildlife	Mike Grinke
Queensland Police Service (QPS)	Mark Lewer, Jeremy Novosel
Queensland Transport	Priyanga Senanayaka
Reef Catchments	Traci Ellwood
Red Cross	Frank Frazer
State Emergency Services (SES)	Alex McPhee
National Recovery and resilience Agency – Guest Presenters	Francesca Troxell, Dave Mazzaferri

APOLOGIES	
AGENCY	NAMES
Mackay Regional Council	Michael Thomson
CQ Rescue	lan Rowan
Department of Communities, Housing and Digital Economy	Cindy Reck, Eric Boardman
Department of Education	Catherine Rolfe
Queensland Ambulance Service	Tracey Eastwick
Mackay Mater	Holley Nugent
NBN Co	Rick Hospers
The Salvation Army	David Dobbie

Topic WELCOME - Chair - Mayor, Cr Greg Williamson The Chair thanked everyone for their attendance at this LDMG meeting and acknowledged the Traditional Custodians of the land. Additional Apologies noted 2. **MINUTES OF PREVIOUS MEETING** No business arising from the minutes dated 31 January 2022. Moved: Cr Karen May Seconded: Alex McPhee **CARRIED** 3. **ACTION LIST** No Actions 4. CORRESPONDENCE Outwards correspondence was received and noted by the LDMG. **AGENDA ITEMS:** NATIONAL RECOVERY AND RESILIENCE AGENCY - Francesca Troxell (NRRA) 5. Francesca joined the NRRA 6 weeks ago following from 14years with Department of Communities in Mackay Presentation giving an overview of her role and opportunities relating to disaster mitigation, prevention, preparedness, response and recovery Presentation will be sent as a separate attachment to the minutes. SOUTHERN FLOOD RESPONSE AND RCOVERY EFFORTS - Carla Duck (QFES) 6. Carla was deployed for 6 days Worked remote from Mackay office Leadership was outstanding 0 Collaboration was top notch dealing with the following: 3 landslides Isolated communities Inundation in homes Deaths Failure of dams Flood mapping – excellent for doing assessments when it was safe Debrief - everything went well, great level of support, working remote allowed time and space to do what Chair advised that council sent 2 teams (12 people) to help with the floods also. This included 8 vehicles to help mainly with the cleanup. Sending another team down this week. Angela Hay asked with it all going so well, as part of lessons learnt how can this be shared with other teams so we can learn from it. o Carla advised that there will be a After Action Review taking place and will see if it can be shared with the LDMG Francesca advised that she would have some learnings also and will help us respond accordingly in the future - happy to share with the LDMG 7. DISASTER MANAGEMENT TRAINING FOR LDMG MEMBERS - Carla Duck (QFES) It is important that if you are a representative on the LDMG for your organisation (primary or proxy) you must have the necessary training and skills to do so. As a thankyou to all people whose training is up to date, their names were placed to win a \$20 Voucher, the lucky recipient of this draw was Ian Rowan (CQ Rescue). **RECOMMENDATION**

To be noted. If you require further training, please contact QFES Emergency Management Coordinator

Carla.duck@qfes.qld.gov.au

Mackay LDMG Training Needs Analysis will be sent as a separate attachment to the minutes.

8. REPORTING: Agency Status Reports

Comments:

- MHHS, Jenny Luke update from report:
 - Currently remain on LEAN FORWARD for COVID pandemic
 - o Brief Summary of COVID stats:
 - Since 27/12 there has been:
 - 141 in the COVID ward
 - 6905 positive cases
 - Over 70,000 COVID tests
 - F active in bearital new
 - 5 active in hospital now
 - 50 in virtual ward
 - o Moving back to BAU incorporating COVID into it
 - o Elective surgery will be back to normal in few months
 - o 2 x additional EM Coordinators onboard till 30th June
 - o Desktop exercise planned for April
 - o Internal activation colour codes being reviewed
 - Chair asked how long till need to move out of the showgrounds
 - 14 April out of the 500 Pavilion
 - DDMG looking at alternative venue for testing
 - State doing a review which may lead to private enterprise taking up the testing as BAU
 - o Status Report will be sent as attachment to minutes
- QFES, Carla Duck update from report:
 - o Supporting the floods down south with:
 - Swift water teams
 - Motorised and on ground
 - Management teams
 - o Operational into Bushfire looking at all high risk boundaries
 - Sven Diga last meeting as he is moving roles, Jock Crome will be incoming the Inspector for Mackay City
 - Chair thanked Sven for his contribution
 - Status Report will be sent as attachment to minutes
- Mackay Airport, Phil Clark report:
 - Nothing further to add from the submitted report
- MRC EM, Anthony Lee report:
 - Chair noted the pending start of our 2nd Disaster Risk Reduction Officer which is funded by Queensland Reconstruction Authority (QRA)
- NQBP, Anthony Lee update further from submitted report:
 - o With the rising cost of fuel there maybe a push for renewable energy in and around the Mackay area
- SES, Alex McPhee update further from submitted report:
 - All SES crews have returned from helping down at the floods in SE Qld positive experience for all involved
 - Chair noted that it is fantastic for the volunteers to experience deployment to other regions
 - 30 new volunteers have been trained with another 15 already signed for the April training night
 - Cr May asked if they are all in Mackay
 - 2 in Sarina, 1 in Mirani and the rest in Mackay
- QPS, Jeremy Novosel update:
 - Staff that were deployed to other regions are back now not committing as much staff
 - Deployed some to Brisbane to help with the floods which won't be ongoing
 - No major disruption to local commitments as all stations are well staffed
 - COVID 19, not much response/need for our service now
 Appreciate our frontline troops and the work they do

 - **Ergon,** Jade Hammer update further from report submitted:

 o Responded to the recent storm activities
- Qld ED, Marg Coyne update:
 - Staffing concerns due to COVID absences
 - Back to BAU

	Noted that The Salvation Army and Mater Hospital submitted status reports
9.	GENERAL BUSINESS:
	No general business
	 Chair noted that wouldn't suggest we are out of the woods yet with Storm Season, acknowledge that we are all ready if needed Thank you to all agencies that are/have contributed to the recovery in SE Qld and Northern NSW
	Thank you to all agonolog that aromave contained to the receivery in one and the Northern North
10.	NEXT MEETING
	Monday 23 rd May 2022
	Future Meetings:
	Monday 1 st August 2022
	 Monday 10 October 2022
	Monday, 5 December 2022
	Public Holidays 2022 – 15-18 April Easter, 25 April Anzac, 2 May Labour Day,
	16 June Mackay Show Holiday, 3 October Queens Birthday.
	School Holidays 2022 – 2 to 18 April, 25 June to 10 July, 17 Sept to 3 October, 10 December
14.	MEETING CLOSED at 1.39pm
1	meeting dedeed at 1.00pm

11. CORRESPONDENCE AND OFFICER'S REPORTS

11.1. OFFICE OF THE MAYOR AND CEO

11.1.1. THE OFFICE OF THE MAYOR AND CEO MONTHLY REVIEW REPORT - MARCH 2022

Author Responsible Officer File Reference Acting Chief Executive Officer (Angela Hays) Acting Chief Executive Officer (Angela Hays) DMRR

Attachments

 FINAL - Report for Office of Mayor CE Os -Monthly Review - March 2022 [11.1.1.1 - 29 pages]

Purpose

To provide Council with the Office of the Mayor and Chief Executive Officer's Monthly Report for the month of March 2022.

Related Parties

Nil

Officer's Recommendation

THAT the Office of the Mayor and Chief Executive Officers Monthly Report for March 2022 be received.

The Acting Chief Executive Officer (A/CEO) Angela Hays, provided an overview and highlights of the Office of the Mayor and CEO Monthly Review Report for March 2022.

Cr Jones noted that the insurance claims in March were the highest for the last 12 months and queried if there was a reason for this.

The A/CEO advised that she would take the question on notice.

Council Resolution ORD-2022-66

THAT the Office of the Mayor and Chief Executive Officers Monthly Report for March 2022 be received.

Moved Cr Bella Seconded Cr Jones

Cr Bella noted that the Legal Services team were currently involved in some 221 matters which is significant for such a small team. Cr Bella noted that while the external legal costs are high, they are necessary for the team to do their work. Cr Bella congratulated the Legal Services team, noting that they do a great job.

CARRIED



Office of Mayor and CEO

Monthly Review Period – March 2022



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OVERVIEW

This report is for the Office of the Mayor and CEO for March 2022.

- There were no Lost Time Injuries (LTI's) during March, however, some of the earlier ones
 resulted in continued lost time with a total of 9 LTI's and now 114 lost days for the year to
 date.
- External funding received year to date is reported with an amount now exceeding \$19M
 YTD. This is a significant contribution to Council projects.
- Council's Corporate Plan 2022-2027 has been completed ready for adoption, with this being the guiding document for further development of the associated sub-plans through to the Operational Plan 2022-2023 which will also be presented to Council for adoption.

Angela Hays

Acting Chief Executive Officer



SAFETY

1.1. Overview

Safety activities conducted during the quarter include:

- Maintenance of Emergency Equipment, including defibrillators.
- Assisted in the development of first aid risk assessments.
- Development of Fixed Plant Risk assessments
- Development of Plant Isolation procedures
- Development of manifests for swimming pool facilities
- Participated in several safety-in-design meetings for upcoming major works.
- Undertook several incident investigations.
- Responded to requests for information by WHSQ.
- Other activities include procedure reviews, safety observations and interactions, health and safety committee meetings, and pre-start meetings and toolbox talks.

Our progress against our lead indicators was generally positive however it is apparent that the undertaking and recoding of contractor safety spot-checks is deficient and will continue to be a major focus in the next guarter.

For the 2021-22 period, nine lost time injuries have been recorded.

- In July, a person suffered a finger laceration after coming into contact with the blades of a sand spreader. Following minor surgery, ten days were lost whilst the person recovered.
- 2. In July, a person had an allergic reaction to a tick bite on the head. One day was lost.
- 3. In July, a person suffered a knee injury while raking sand in playground, resulting in minor surgery. Eleven days have been lost while the person recovers.
- 4. In August, a person injured their knee while rising from their chair. Three days were lost.
- 5. In August, a person fell while latching truck tailgate, striking back of head. This resulted in 22 days lost as they recovered.
- 6. In September, a person suffered a knee injury. This resulted in 2 days lost.
- 7. In November, a worker injured their stomach leaning over the edge of a bin, resulting in 3 days lost as they recover.
- 8. In January, a worker twisted their knee while grinding a post, resulting in 24 days lost as they recovered.
- In February, a worker sustained injuries after a workplace altercation, resulting in 20 days lost as they recovered.

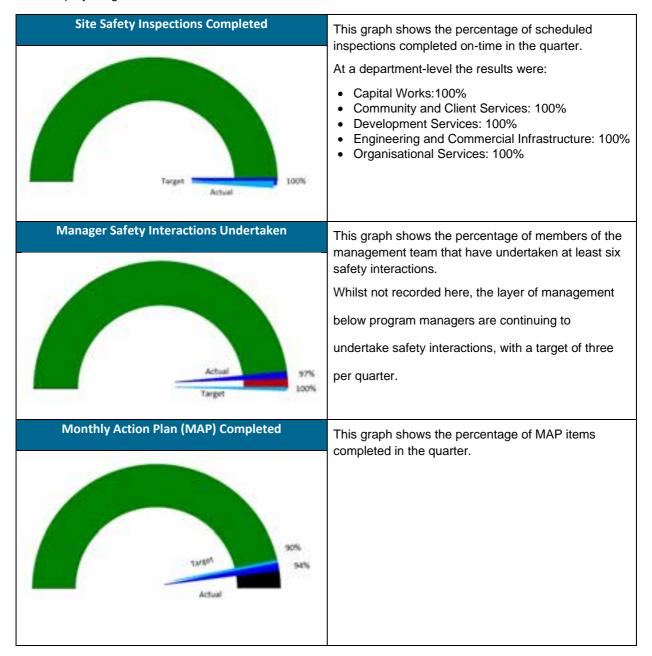
There is a glossary at the back of the report which explains terms and acronyms.

Page	
4	



1.2 Lead Indicators

The program-specific data behind the graphs below is shown in section Lead Indicators Breakup by Program.



Page

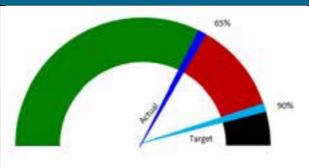


Corrective Actions Completed on Time

Corrective actions are raised following an incident, site safety inspection, hazard report, or as an action from a WHS meeting.

This is below last quarter's result of 82%.

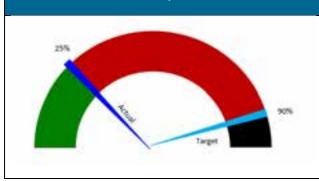
Incidents reported on Time



MRC staff incidents are required to be reported within 30 minutes, and contractor incidents within 60 minutes of occurrence.

Communication and awareness of incident reporting requirements across MRC will continue, April TBT includes a reminder to report within the time frames and maintain the 90% target.

Contractor Spot Checks



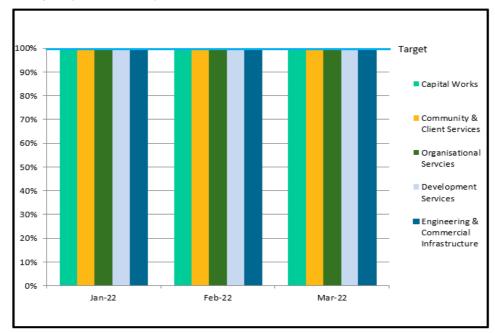
This graph shows the percentage of scheduled contractor spot-checks completed in the quarter at 25% and is way below our 90% target

Communication and awareness across MRC will continue, to ensure future achievement of the 90% target.

Page

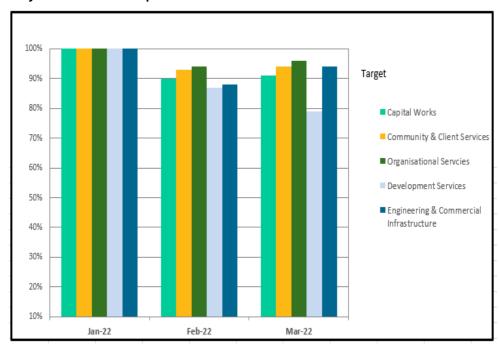


Site Safety Inspections Completed



A target of 100% has been set for the completion of scheduled site safety inspections. This graph provides a snapshot of the percentage completed at the end of each month.

Monthly Action Plans Completed



A target of 100% has been set for the completion of monthly action plans. This graph provides a snapshot of the percentage completed at the end of each month.

Page



Lead Indicators Break-up by Program

Details for each Department and Program are shown in the table below

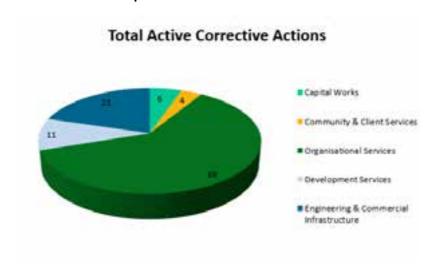
Department / Program		Shes	atety teop	ections		anager Sa eferaction		Monthly Action Man (MAP)	0.000	her Actions ted on time	1000	reported on		tor Spet rchi
		*	A. Teast	Manca	X Actual	A. Issai	Adodd	*Admid.	CALL Date	TOTAL STREET,	Total II Reported	* insocial or time	Target.	Adocal
	CW Management	1000				0	100%	100%			-		()	
	Major Projects				5		000%	EP4			1.	0%	1	
on services Capital Works	Field Services	- 1	0.	100%	1.	1.	100%	97%	- 6	82%	7	43%	4	25%
8	Contract Services				4		300%	EIN.	1	100%	- 1	- 0%		37%
Ì.	Fortfolio Management Office				2	2	100%	200%	1000					
*	Design Services				2	2.	100%	105			1.	0%	The server	
	marks 1000 Intel			100%	23	24		985		MA.	- 44	25%	解	10%
	CCS Management			-	1.	1	300%	100%						
4.1	Corgorate Comen				- 2	2	200N	100%						
事を	Community Lifestyle	1	1	100%	1.	1	300%	HK:	6	100%	10	90%		
10	MATCC & Eyents				4	+	: 100%	100%	1	100%	5	100%		
Clent Services	Emergency Management				2	P.,	300%	100%	4	100%				
0.5	Health & Regulatory Services	1	1	100%	5		100%	III	4	100%		10%		
	Total	3.	3	100%	21	-18		96%	13	300%	- 11	38%		
0	DEV Management			1 2	7	- 6	100%	500%					5 8	
15	Development Planning & Eng.				1	2	300N	67%			1	Die		
d of	Facto	40	40	100%	1.		100%	895	61.	82%	33	395	104	0%
2 "	Strategic Planning				1	20.	100%	54%						
-	Economic Development	1.	1	100%	2	2	100%	77%	0.4370	- 0%	21		1	
	Total	40	41.	100%	20	18	-	E9%	82	89%	96	10%	1	1/0%

Department / Program		Stes	alarty issue	ections		mager Salt observation		Moothly Action Plan [MAP]		ve Actions ed on Time		s reported time		nor Spot ecks
			N. Intent	Saul.	*	3i. Intatt	ADIZ	*AZKZ	Total CA's don	suggests actioned outside	Total & reported	N marchell on time	Terest	Attell
	(ID Management				16	12	100%	100%	1.	100%	1	- 0%		
	Transport & Drainage				. 1	2	100%	100%	1	190%	1.	100%		
\$a.	Civil Operations	.11	10	300%	. 3		54%	12%	. 1	100%	- 39	13%	-2	100%
ĮĮ.	Waste Services	1		100%	1	. 1	100%	74%	1.	100%	0.00	10%	6	2%
	Water Network			100%	. 6	6	100%	30%	17	20%	1.	63%	12	0%
	Water & Sewage				. 1	1	100%	100%	1	100%				
	Water Treatment	5	- 5	100%		4	100%	\$7%	- 1	50%		79%	2	50%
	Assets		2.0	LWPs	- 1	- 2	100%	200%	_				327.40	25110
	Total	10	- 37	100%	41	- 14	and the same	949	40	849	42	785	Chart Invert	1886
	CRG Management					. 6	100%	100%		3			5	
F	Finance				1	- 3	100%	100%						
Organizational Services (Agencing & Communital Communital Communital Communital Communitation Commun	Shared Services				. 1	2	100%	100%		7	3	57%	=	
4	Procurement & Plant	4	. 4	100%	. 1		100%	APK		100%	2	50%	200	200
1	Properly Services	1	73	100%		- 2	100%	100%	25	64%	23	74%		100%
3	People & Collise	1-45	100	100000	. 1	2	100%	16%	-0.0	-	40.00	A 100	7 11-5	
1	Information Services			0	1	- 2	100%	175		20	4		8 8	
ĕ.	Office of the Mayor & CEO				. j	6	100%	97%			- 2	100%		
	Executive Officer				17	14	100%	96%	31	100%				
	Total			100%	12			17%	42	PR.		75%		200%

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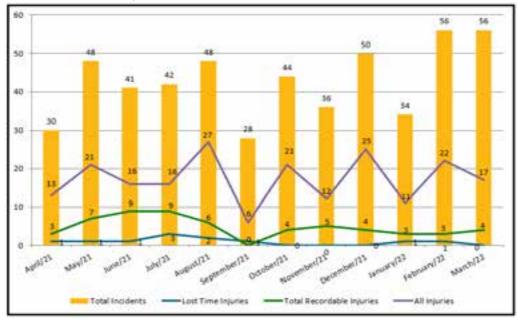
Corrective Action Status Report



			C	As Overdu	ie		
Department	Total CAs open	Total CAs Overdue	< 30 days overdue	30 - 60 days overdue	60-360 days overdue	> 12mths overdue	% of CA's Overdue
Capital Works	6	0	0	0	0	0	0%
Community & Client Services	4	0	0	0	0	0	0%
Organisational Services	69	1	0	0	1	0	1%
Development Services	11	6	2	1	3	0	55%
Engineering & Commercial Infrastructure	23	12	9	3	0	0	52%
Mackay Regional Council	113	19	11	4	4	0	17%



1.3 Incidents and Injuries



The following injuries to MRC employees were reported during March:

Suitable Duties Injuries or Medical Treatment Injuries:

- SDI Loose shelving bracket fell hitting hand, causing bruising.
- MTI Attempted to modify plastic tube with knife, slipped and cut finger.
- MTI Felt pain in upper shin / knee while rising from desk.
- MTI While on lunch break, was bitten and had reaction to spider bite.

First Aid Injuries and Non-Treatment Injuries:

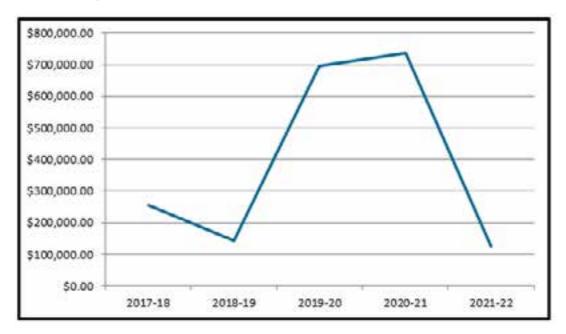
- FAI Hit head on cross RSJ.
- FAI Putting plate trolleys away, trolley started rolling and put hand out to stop it, jamming fingers
- FAI Struck knee while opening storage box on vehicle.
- FAI Operating mowers, felt irritation in eyes over weekend.
- FAI While trying to move hose positioned in creek, slipped, and hit forearm against guidepost cutting it.
- NTI Non staff member became aggressive, physically and verbally intimidating two staff members and security
- NTI Suspected heat stress after working outdoors
- NTI While moving branches, was bitten by unknown flora or fauna.
- NTI Unknown insect bite to hand.
- NTI While working felt threatened by a group of people who appeared affected by drugs
- NTI Worker hit shoulder with door.
- NTI While unloading vehicle steel lockers cut little finger.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

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Workers Compensation Claims Costs

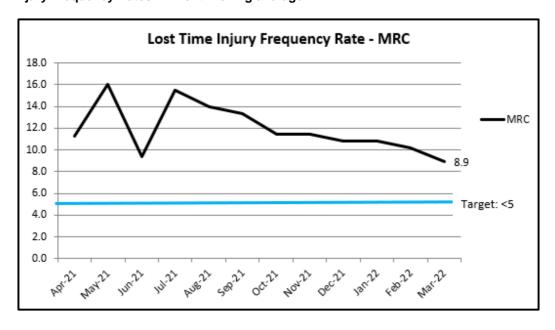


This graph depicts the total worker's compensation claim costs over five years.

Claim costs are payments made in relation to accepted claims. This includes compensation payouts and medical costs and expenses relating to claims.

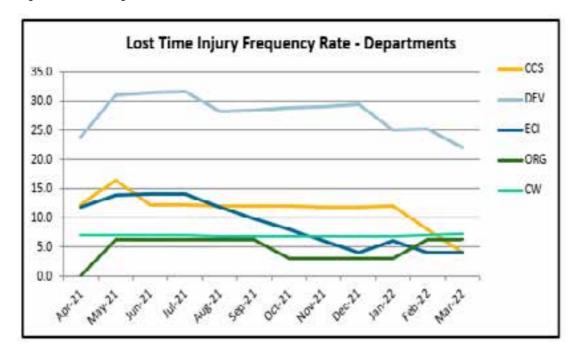
The costs of claims are a factor in determine MRC's workers compensation premium.

Injury Frequency Rates 12 month rolling average

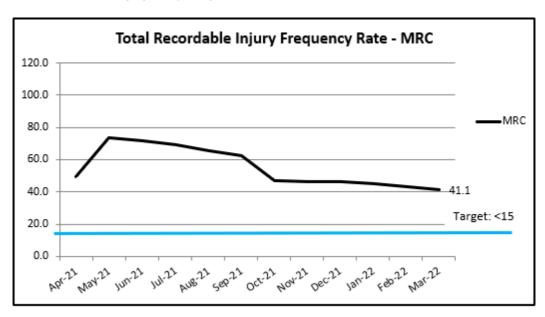


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The MRC wide LTI frequency rate is currently trending down, however at 8.9 it is marginally higher than our target of 5.



Total Recordable Injury Frequency rate

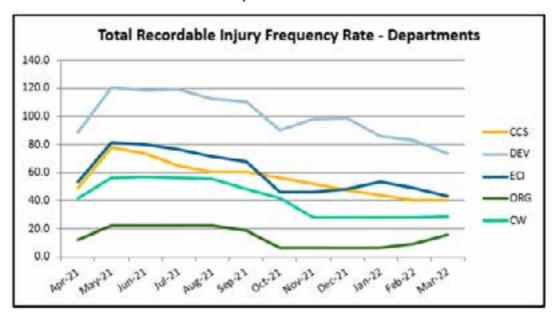


Detailed analysis is undertaken to identify ways to reduce the number of injuries requiring medical treatment.

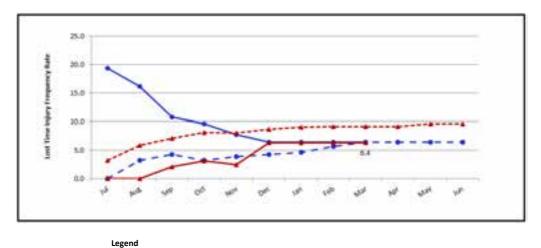
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Most of the injuries involve 'muscular stress'. Areas of focus include pre-employment checks; new employee inductions; fitness for work; hazardous manual task identification & management, including mechanical aids; and improved incident investigation process.

Further analysis is being undertaken to evaluate the effectiveness of interventions and to identify other measures to reduce incidents and injuries.



Lost Time Injury Frequency Rate Comparison



MRC	This year	
	Last year	

All Group E	This year	
Councils	Last year	

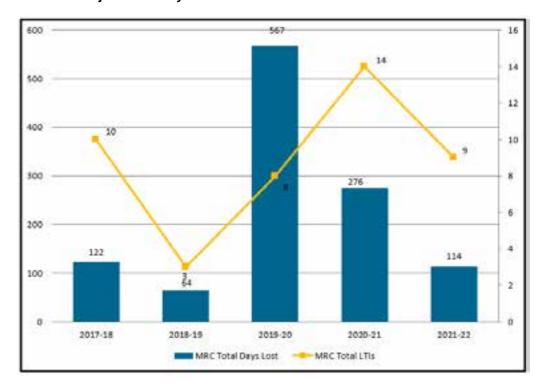
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This data is provided by MRC's workers' compensation insurer LGW and shows the cumulative LTI frequency rate over the course of the current financial year, compared to similar sized local governments (Group E councils).

MRC has recorded 9 LTIs. This has resulted in a LTI frequency rate of 6.4 which is equal to the *All-Group E Councils* rate.

Lost Time Injuries and Days Lost



Deventurent	201	17-18	201	18-19	201	19-20	202	20-21	202	0-21
Department	LTI	Days Lost								
Capital Works							1	10		
Community & Client Services	1	1	1	18	1	3	2	14	1	10
Organisational Services	2	25							2	23
Development Services	1	13	1	33	4	154	6	104	3	14
Engineering & Commercial Infrastructure	6	83	1	13	3	410	5	148	3	67
Mackay Regional Council	10	122	3	64	8	567	14	276	9	114

Page



For the 2021-22 period, nine lost time injuries have been recorded

- In July, a person suffered a finger laceration after coming into contact with the blades of a sand spreader. Following minor surgery, ten days were lost whilst the person recovered.
- 2. In July, a person had an allergic reaction to a tick bite on the head. One day was lost.
- 3. In July, a person suffered a knee injury while raking sand in a playground, resulting in minor surgery. Eleven days have been lost while the person recovers.
- 4. In August, a person injured their knee while rising from their chair. Three days were lost.
- 5. In August, a person fell while latching truck tailgate, striking back of head. This resulted in 22 days lost as they recovered.
- 6. In September, a person suffered a knee injury. This resulted in 2 days lost.
- 7. In November, a worker injured their stomach leaning over the edge of a bin, resulting in 21 days lost as they recovered.
- 8. In January, a worker twisted their knee while grinding a post, resulting in 24 days lost as they recovered.
- 9. In February, a worker sustained injuries after a workplace altercation, resulting in 20 days lost as they recovered.



WHS Incident Summary

				Incid	dent Data	(2 nd Quart	er)			TRI Injury Miss NSM Index 1 2 3 2 5 1 7 7 2 1 1 15 1 2 1 1 15 1 2 8 3 8 24 4 1 1 15 3 3 2 4 4 2 17 6 2 2 3 8 5 6 1 7 40 8 7 21 7 7 4 1 3 1 1 3 1 1 3 1 1 3 1 1 3 1 1 3 1 1 3 1 1 3 1 1 3 1 1 3 1 1 3 1 1 3 1 1 3 1 3 1 1 3 1					
De	partment / Program	LTI	TRI	All Injury	Near Miss	AD	NSM	Total Incidents	ιπ	TRI			AD	NSM	Total Incidents
	CW Management											1			1
	Major Projects						1	1						2	2
orks	Field Services				1		6	7		2	5	1	7	7	20
Capital Works	Contract Services						4	4			1		1	15	17
apita	Portfolio Management														
Ö	Design Services			1				1			2	1			3
	Total			1	1		11	13		2	8	3	8	24	43
t	CCS Management														
Clie	Corporate Comm.										1				1
y & ices	Community Lifestyle		1	6	1		3	10		2	14	3	1	15	33
unit	MECC & Events			4			1	5		2	17			6	23
Community & Client Services	Emergency Manag.														
ೆ	Health & Reg			2	3	3		8	1	3	8	5	6		19
	Total		1	12	4	3	4	23	1	7	40	8	7	21	76
	DEV Management										1				1
Development Services	Dev Ping & Eng					1		1					1		1
velopm Service:	Parks		1	12	6	13	3	34	3	12	51	9	33	14	107
evel	Strategic Planning														
۵	Economic Dev			2				2			4				4
	Total		1	14	6	14	3	37	3	12	56	9	34	14	113
_	ECI Management				1			1				1			1
ercia	Tran Drain Infra Ping			1				1			2	2			4
Engineering & Commercial Infrastructure	Civil Operations	1	2	8		9	1	18	3	9	24	3	29	4	60
Comnucture	Waste Services						10	10			1			23	24
ng & astr	Water Network		2	2	1	5		8		3	6	2	9	1	18
eri Infr	Water & Sew Infra Pl														
ığı	Water Treatment		2	2		1	1	4		3	4		1	2	7
ŭ	Assets Management														
	Total	1	6	13	2	15	12	42	3	15	37	8	39	30	114
	ORG Management														
s	Financial Services														
rvices	Shared Services		1	3				3	1	2	6				6
al Se	Procurement & Plant	1	1	2			1	3	1	1	4		2	1	7
Organisational Se	Property Services			5	1		17	23			5	1	1	25	32
nisat	People & Culture											1			1
rgar	Information Services														
0	Office of the Mayor & CEO		1	1	1			2		1	2	1			3
	Total	1	3	11	2		18	31	2	4	17	3	3	26	49

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KEY INITIATIVES

2.1. Summary of key projects and initiatives

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO for 2021/22.

Councillor Activities

Council in Community Day

Planning for the April Council in Community day was undertaken, with the visit including the Freshwater Point, Sarina, McEwans Beach, Slade Point and Glenella areas, undertaken on Wednesday 6 April 2022.

The following were included in site visits -

- ✓ Freshwater Point Development Proposal
- ✓ McEwans Beach Erosion
- ✓ Seagull Street Boat Ramp
- ✓ Newly Upgraded Northview Park at Glenella



Photo 1: McEwans Beach Foreshore

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Photo 2: Seagull Street Boat Ramp



Photo 3: Basketball Court at Northview Park, Glenella

Meetings/Briefings

For the month of March, the following Council meetings/briefings were co-ordinated:

- Ordinary Council Meetings 9 and 23 March 2022
- Briefings 9, 16 and 23 March 2022

The Ordinary Meetings were again able to be held in Council Chambers after having been moved to the MECC to allow Councillors to sit in a socially distanced venue.

Details of Council Meeting minutes, and recorded live streaming, are all available on Council's website.

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Legal Services

Legal Services is currently working on 221 Matters spread across all Directorates as follows:

Directorate	Matter Type	No.	No.
Capital Works	Aboriginal/Cultural Heritage	2	17
	Disputes/Litigation	1	
	Drafting/Reviewing	1	
	General Advice	3	
	Land Acquisition	6	
	Leasing/Licencing	3	
	Native Title	1	
ccs	Aboriginal/Cultural Heritage	1	29
	Disputes/Litigation	1	
	Drafting/Reviewing	8	
	Regulatory Compliance &	O	
	Enforcement (particularly	13	
	Warrants for overgrown	10	
	properties and dangerous dogs)		
		6	
Dovolonment	General Advice	<u>6</u> 1	31
Development	Aboriginal/ATSI Cultural		31
Services	Heritage	5	
	Disputes/Litigation	1	
	Infrastructure Agreements		
	General Advice	15	
	Land Acquisition/Disposal	2	
	Drafting/Reviewing	4	
	Land Tenure	1	
	Native Title	2	
ECI	Land Acquisition	19	62
	Disputes/Litigation	8	
	General Advice	15	
	Infrastructure Agreements	1	
	Drafting/Reviewing	15	
	Land Tenure	1	
	Native Title	1	
	Leasing/Licencing	1	
	Regulatory Compliance &	1	
	Enforcement		
OM&CEO	Land Acquisition/Conveyancing	3	21
	Disputes/Litigation	5	
	Drafting/Reviewing	4	
	General Advice	9	
Organisational	Disputes/Litigation	7	61
Services	General Advice	16	-
	Drafting Reviewing	9	
	Investigation	1	
	Land Acquisition/Disposal	1	
	Leasing/Licensing	25	
	Native Title	1	
	Land Tenure	1	
TOTAL	Land Tenute	ı	221
CURRENT			221
MATTERS			

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External Fees Paid

Total external legal fees and outlays paid for the financial year to date are \$731,591.00 broken down by Directorate as follows:

Capital Works \$55,759.00
Organisational Services \$121,269.00
Development Services \$416,347.00
Community & Client Services \$12,920.00
Engineering & Commercial Infrastructure \$10,835.00
Office of Mayor & CEO \$114,461.00

External Grant Funding

2021/22 external funding monies for 2021/22 year to date to 31 March 2022 being actually received by payments to Council is \$19,390,294.54.

The major components received in March being:

- Department of Infrastructure, Transport, Regional Development and Communications Festival of Arts Wonder Rooms \$50,000.00.
- Department of State Development, Infrastructure, Local Government and Planning Building our Regions Round 5 Mirani Community Precinct Planning Project \$117,120.00.

Funding applications successful during March include:

 Regional Arts Fund through Flying Arts Alliance – Festival of Arts Targeted Marketing Campaign \$10,000.00



GOVERNANCE

3.1 Workplace Health & Safety

- Assisted in the development of first aid risk assessments.
- Development of Fixed Plant Risk assessments
- Development of Plant Isolation procedures
- Development of manifests for swimming pool facilities
- Participated in several safety-in-design meetings for upcoming major works.
- Undertook several incident investigations.
- Responded to requests for information by WHSQ.
- Other activities include procedure reviews, safety observations and interactions, health and safety committee meetings, and pre-start meetings and toolbox talks.

3.2 Corporate Performance Planning & Reporting

- Whilst toward the end of the month preparation for third quarter performance reporting commences – specifically, reporting against progress of the Operational Plan and Business Plan, the refresh of the Corporate Performance Planning and Reporting Framework remains a focus.
- The Corporate Plan 2022-2027 has now been finalised with the content validated by Council
 in readiness for adoption. This month drafting of an Organisational Strategic Plan is nearing
 its final stages. The outcomes of the build of the Organisational Strategic Plan are set to
 cascade into the build of Directorate Plans and Team Plans, that will be progressed next
 month.
- Attention will then be turned to the development of the 2022/2023 Operational Plan, in line with the annual budget process.

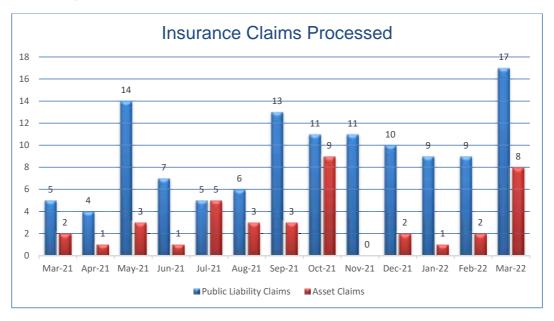
3.3 Enterprise Risk Management

- The PPR Project that will deliver improvements to MRC's Enterprise Risk Management Framework continues this month, enhancing not only the maturity of the framework but also the level at which risk is embedded in our business.
- Specifically this month, the annual strategic risk review process continues as planned, with
 the build of a new look Risk Register coming to fruition. Additionally, the Executive
 Leadership Team approved a refreshed approach to risk reporting that will be prepared for
 a going live in the first quarter report of 22/23.
- Business continuity in an operational context remains on the radar in response to Government directions regarding the COVID-19 pandemic. Business continuity also remains a focus of MRC's COVID-19 Management Response Group.

P	ag	ϵ



3.4 **Corporate Governance**



 $\textit{Public Liability Claims (include Personal Injury, Public Liability Plant, Public Liability \& Professional Indemnity. \\$ Asset Claims (include Motor Vehicle, Water Damage, Theft, Malicious Damage, Other)





Right to Information (RTI) Applications Processed in March 2022	Documents Requested	Status
12 of 21/22	Copies of correspondence between Council and Surf Lifesaving Queensland	⋄

⋖	In Progress	Complete
•	- 0	

3.5 Fraud & Corruption Prevention

	2021/22 Fraud and Corruption Prevention Plan Actions for February 2022	
Action No.	Action Description	Status
2.5	Fraud Risk Assessment completed for Corporate Travel.	

✓ In Progress	Complete
---------------	----------

3.6 Internal Audit

2021/22 Internal Audit Plan – Progress Update				
Sundry Debtor Management		Information & Communications Technology (ICT)	Θ	
Asset Accounting	Θ	Infrastructure Assets – Condition Assessment, Operations and Maintenance	4	
Asset Management	Θ	COVID Fraud impact Assessment	♦	
Design Services Operations	Θ	Human Resources – Employee Investigations	0	
Business Process Documentation				

An external assessment of the Internal Audit function was undertaken this month. Development of the IA Plan for 2022/23 has commenced.

The last Audit Committee is scheduled for 24 February 2022 with the next Audit Committee scheduled for 12 May 2022

Audit Committee

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BUSINESS IMPROVEMENT

4.1 Overview

The Business Improvement (B.I.) working group was officially established on 1 February and has settled into their accommodation in Wellington St, early works in this initial period have included:

- Focus group workshops with the Senior Leadership Team (SLT) and all teams delivering human resource (HR) functions to understand current challenges and changes required to ensure effective and efficient deliver of HR functions across the organisation
- Exploring resourcing options to future proof achievement of specified outcomes of the working group and
- Market scan of existing continuous improvement and change management frameworks to inform a recommendation of appropriate methodologies to introduce into the organisation.

EMERGENCY MANAGEMENT

5.1 Key Updates

Interim Bushfire Management Sub Plan

Work has commenced on the development of a Mackay Regional Council Interim Bushfire
Management Sub Plan which will sit under the auspices of the Mackay Local Disaster
Management Plan. This piece of work involves collaboration with a number of internal and
external stakeholders and the identification of 'at risk' parcels of land.

Review of Emergency Management Databases

 A review is being carried out into the Guardian IMS emergency database to ensure the system is in a state of 'readiness' for optimum use during an event. A Local Disaster Coordination Centre exercise is in planning for June 2022 and will be a wonderful opportunity to test the functionality of the Guardian IMS system.

Disaster Risk Reduction Project Officers

- EM Team welcomed the second Project Officer, Disaster Risk Reduction Davina Harrison on 21st March 2022. Davina will be working alongside Bob Khalsa on the QRRRF funded Community Resilience Project.
- Our initial PCEP training workshop is expected to be held on April 27th. Target audience is at risk cohorts and service providers. Workshop would be conducted at Jubilee Centre training room and co facilitated with Carla Duck (QFES) & Gary Mathews (QDN).
- Stakeholder engagement has commenced with Mackay Regional Council Libraries team to conduct regular workshops at the Gordon White, Dudley Deny City, Mirani & Sarina Libraries. Workshops would be facilitated by Project Officers during the initial stages. Workshop schedules is still in negotiation based on available slots at the libraries. Discussions is being held with QFES to participate and provide Virtual Reality Googles to have the workshop experience as engaging as possible.

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- Distribution of P-CEP workbooks has commenced via Mobile Library to residents. Regular follow up on resource provision would be undertaken with the Libraries team.
- Stakeholder engagement and consultation has commenced with The Neighbourhood Hub to deliver P-CEP information session and resource distribution via:
 - Mackay Multicultural Connect Program
 - Multicultural Womens Group
 - World Café
 - Multicultural Lions Group
 - Older Womens Network
- Consultation with North Queensland Primary Health Network team to facilitate the introduction of P-CEP knowledge and resources into primary health trough NQPHN fortnightly E-Newsletter. The team has negotiated to have PCEP as a regular update on the newsletter.
- Mackay is a nominated study site for QLD DIDRR Workstream 3 (Emergency Sector & Homelessness) project led by The University of Sydney and Department of Communities, Housing and Digital Economy. EM team participated in the Focused Discussion #6 on 16th March 22 and would provide on-going knowledge and support to help co-design the initial surveys.
- The president of the Eungella Progress Association has agreed to form a Community Resilience Subcommittee. Initial committee meeting is booked for the 7th April 22. Terms of Reference and Membership form has been developed and would be presented to committee members during the meeting. The subcommittee meetings would lead to the community risk profile and resilience strategies.
- EM Team is working closely with Corporate Communications to develop the Community Resilience Platform. It is a platform where the Mackay Community is able to provide their views on their strengths and ideas for disaster resilience. This ideas will inform the development of the Mackay Community Resilience Strategy & Community resilience Sub Plan.

SES Operations

The Mackay SES Unit have had a few storm related jobs 4 in Sarina and 2 in Mackay this month. We have also sent members down to help with the flood relief in Brisbane and surrounding areas, this photos is of the Mackay Isaac and Whitsunday SES Team.





SES Operational Capability

The Mackay Regional SES Unit has the capability to provide operators in all core SES functions throughout the Mackay local government area.

Function	Members / teams available	Notes
Flood boat	15 Teams	1 team = 2 members
Storm damage	121 Members	Teams usually 2-4 members
Chainsaw	23 Teams	1 team = 2 members
Working at heights Roof	30 Teams	1 team = 4 members
Working at heights ground	29 Teams	1 team = 4 members
Vertical rescue	10 Members	Team size varies on task parameters. Operational performance target is 10 members per team
Land search	74 Members	Team size varies on task parameters
Traffic control	45 Members	Team size varies on task parameters, but usually 2-4 members
Incident management	45 Members	Team size varies on task parameters
ATV & 4X4	20 Members	10 Teams = 2 Members

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Mackay Regional SES Unit Hours

The following indicates hours put in by volunteers across various functions.

Group	Operational	Training	Maintenance	Admin	Community Engagement
Calen		26.25	37.25		
Mackay	305.3	1058.10	12.00	38.30	6.00
Mirani	7.15	80.60	4.00	1.45	
Sarina	4.00	32.00	4.00	6.00	
Armstrong Beach					
Midge Point			6.00		
DLC North				42.30	
DLC South					
DLC Central					

Current SES Membership

- 163 Active members
- 22 Reserves
- 22 New Members
- Recruitment campaigns are on-going in Midge point and Calen.

Group	Applicants	Probationary	Active	Reserve
Armstrong Beach		1	6	
Calen			3	1
Campwin Beach	1		4	
Mackay	1	16	101	9
Midge Point	1			
Mirani			35	12
Sarina	1	1	14	





Conducting and storm and disaster preparedness class for the Multi-Cultural group at the Neighbourhood Hub

Trainee Flood Boat Operators started their 4 day course with water safety and floatation exercises.

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REGIONAL REPRESENTATIVE GROUPS

6.1 Greater Whitsunday Council of Mayors (GWCoM's)

Joint group in conjunction with the Councils of Isaac and Whitsunday.

Membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff.

A CEO's Group has been established as part of the GWCoM's. The intent of this group is to handle the 'business' matters and look for possible synergies between Councils at CEO level and allowing focus on higher level and strategic issues for the region by the wider group.

The last CEO's Group meeting was held on 12 November 2021 as a precursor to the GWCoM's meeting with discussion on key agenda items.

The latest GWCoM's meeting was held on Thursday 31 March 2022 and attended by the Mayors of Mackay, Isaac (by video conference) and Whitsunday, the CEO's of Isaac and Whitsunday and the Acting CEO of Mackay.

GW3 and Greater Whitsunday Communities also attended the meeting, in order to provide an activity update.

A representative of the LGAQ attended the meeting via video conference and provided their briefing report including key topics of –

- 1. Policy Executive meeting update
- 2. Upcoming Federal Election Advocacy and Budget Update
- 3. Housing Advocacy and Campaign Update
- 4. Crime and Corruption Commission Inquiry
- Advocacy Action Plan and Conference Motions
- 6. Inquiry into the Office of the Independent Assessor
- 7. 2022 ROC Assembly
- 8. Queensland Resource Industry Development Plan
- 9. Regional Telecommunications Review
- 10. Waste Update
- 11. Rural & Remote Councils Compact
- 12. Goondiwindi Regional Council v Tait
- 13. Water and Wastewater Update
- 14. Natural Resources and Environment Update
- 15. COVID Workforce Update
- 16. Industrial Relations Act Review
- 17. LGAQ Submissions Update

Board Members of the Mackay Hospital and Health Service and Professor Sarah Larkins, Dean of Medicine JCU (via Teams), addressed the meeting to discuss medical student recruitment and training endeavours.

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The meetings for 2022 have been set with the next GWCoM's meeting scheduled for Thursday, 26 May in Mackay.

6.2 Regional Queensland Council of Mayors (RQCoM's)

The Regional Queensland Council of Mayors Inc (RQCoM's) is transforming from the previous entity of Northern Alliance of Council's, with a focus on representing and ensuring the powerhouse of the whole of Regional Queensland is heard, and receives its fair share of recognition.

The following have been adopted by the executive -

Purpose – A Council of Mayors representing Regional Queensland

Mission - Influence Government policy to promote growth in Regional Queensland through investment in infrastructure and social development

Areas of strategic direction include -

- City Deals
- Energy
- Water
- Tourism
- Roads
- **Ports**
- Communication
- Social Infrastructure
- **Olympics**

Mackay Regional Council Mayor, Greg Williamson, is the Chair, with other current executive committee members including Mayor Jenny Hill (Townsville) Vice Chair, Mayor Andrew Willcox (Whitsunday), Mayor Bob Manning (Cairns), Mayor Michael Kerr (Douglas), Mayor Peter Scott (Cook), Mayor Frank Beveridge (Charters Towers).

The last meeting was held virtually via videoconference on Thursday, 10 February 2022, with the next meeting scheduled for Thursday, 21 April 2022 in Brisbane.

11.1.2. CORPORATE PLAN 2022-2027

Author Coordinator Corporate Governance (Kerri Verroen)
Responsible Officer Acting Chief Executive Officer (Angela Hays)

File Reference 2022-2027 Corporate Plan

Attachments 1. Corporate Plan 2022 - COMPLETE WEB [11.1.2.1 - 15 pages]

Purpose

To present the 2022-2027 Corporate Plan for adoption.

Related Parties

Not Applicable.

Corporate Plan Linkage

Priority: Organisational Performance:

Strategy: Financial sustainability and efficiencies - Maintain the financial sustainability of the council by implementing rigorous financial management practices across all council programs.

Strategy: Governance and performance - Ensure that council complies with all of its statutory obligations, minimises its exposure to litigation, manages its risk, undertakes targeted internal audits, and meets community expectations of transparency and performance reporting.

Background/Discussion

The Corporate Plan is Mackay Regional Council's (MRC) leading document in its Financial Planning Documents and is a legislative requirement mandated by Section 165 of the *Local Government Regulation* 2012.

The 2022-2027 Corporate Plan will provide MRC's strategic direction for the next five years and underpins Council's vision and purpose against key themes and projects. There are three outward facing pillars and two inward facing pillars that will be indicators to measure MRC's success against the goals that have been set.

For each objective, a statement is articulated, and performance is measured through the annual Operational Plan, a requirement of Section 174 of the *Local Government Regulation 2012*.

Performance reporting against the Corporate Plan is completed annually as part of the Annual Report, but also where applicable through the quarterly Operational Plan review process.

Consultation and Communication

Council, though its Corporate Communications and Marketing and Community Engagement team, conducted a major community consultation and engagement process in preparation of the new plan.

The response to the consultation was an outstanding success, with 1400 people providing feedback submissions, in stark contrast to only three submissions during public feedback for the previous plan's refresh. The first phase of consultation was a phone poll, conducted by consultants Taverner Research Group during September 2021 on key themes in the new plan.

More than 400 residents took part in this phone poll with the online version (available on connectingmackay.com.au) attracting 173 responses.

A second five-year vision survey was then conducted, via the Connecting Mackay website, between 22 October and 1 November 2021. The vision survey was also available to residents at event pop-up stalls, including Global Grooves, Cyclone Saturday and the Mackay Twilight Christmas Markets.

In addition, five-year vision ideas walls, including weekly topics and themes, were available at the region's libraries. There were also weekly polls shared via council's social media platforms.

Internal workshops were conducted, with about 100 council staff participating.

The 2022-2027 Corporate Plan was developed through engagement with the Chief Executive Officer, Directors and Program Managers, as well as dedicated briefing sessions with Mayor and Councillors.

Resource Implications

There are no resource implications directly related to preparation of the 2022-2027 Corporate Plan.

The 2022-2027 Corporate Plan has been prepared and funded from the 2021-2022 Budget.

Risk Management Implications

Through the operational plan, risk to Council achieving its objectives is minimised by ensuring performance is planned, monitored, and managed.

Conclusion

It is recommended that the 2022-2027 Corporate Plan be adopted.

Officer's Recommendation

THAT Council adopt the 2022-2027 Corporate Plan.

The A/CEO Angela Hays, provided an overview of the Corporate Plan noting that while it is a legal requirement for Council, it does perform an important function and was developed with input from Councillors, senior leadership and with extensive consultation with the community.

Deputy Mayor May offered her congratulations to Councillors, staff and the community for their involvement in the formulation of the Corporate Plan noting that it sets a clear vision for Council over the next 5 years. Cr May

referred to the excellent response from the community, noting that she felt this had been the best community engagement she had seen during her time at Council.

Council Resolution ORD-2022-67

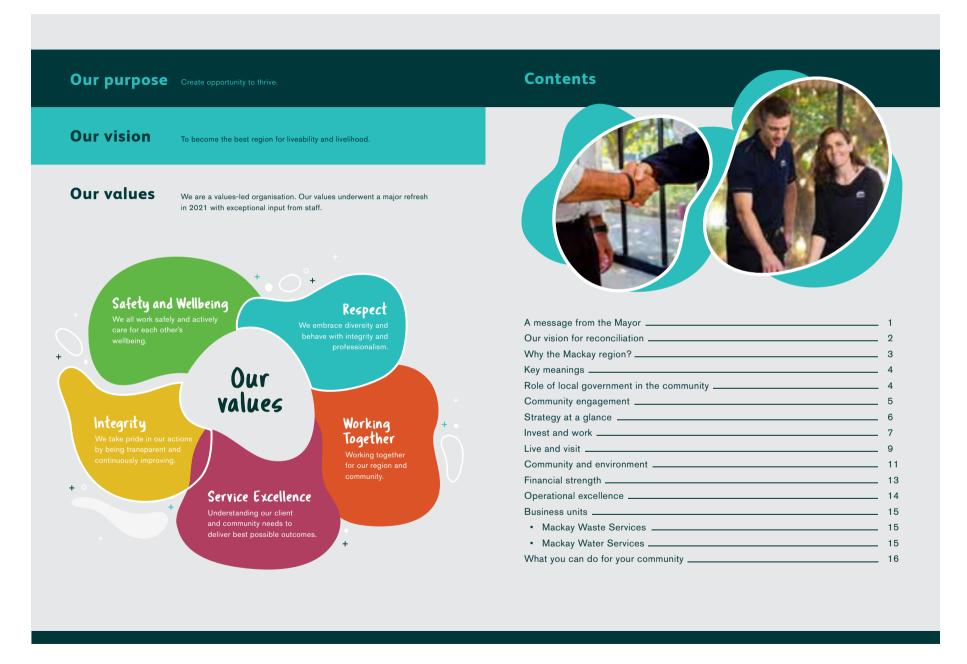
THAT Council adopt the 2022-2027 Corporate Plan.

Moved Cr Jones Seconded Cr Townsend

Cr Jones noted the importance of the Corporate Plan and recognised the high level of consultation undertaken.

CARRIED







A message from the Mayor

It is an honour to present our new 2022-2027 Corporate Plan on behalf of the elected members, the CEO, and employees of the Mackay Regional Council.

Although this important strategic document is the Mayor and Councillors' Corporate Plan, we have developed it as a team effort with our leadership teams and staff. Most importantly, the community has also given feedback in its formation.

Council extended the 2016-2021 Corporate Plan for 12 months while we undertook a comprehensive planning exercise for this new and invigorated blueprint.

The 2022-2027 Corporate Plan builds on the previous work of council and sets an exciting and innovative strategic direction for the next five years. This new plan underpins council's vision and purpose.

Our purpose is: Create opportunity to thrive.

Our vision is: To become the best region for liveability and livelihood.

Outlined in our Corporate Plan are the key themes and projects for the next five years to deliver that purpose and vision. We have also adopted indicators to measure our success against the goals we have set.

Our 2022-2027 Corporate Plan has three **outward facing** pillars:

- Invest and work
- Live and visit
- · Community and environment.

There are two **inward facing** pillars for the Mackay Regional Council organisation:

- · Financial strength
- Operational excellence.

Although the Corporate Plan is a legislative requirement for local government, we believe it is an extremely important document outlining the way council will budget for programs and services for the next five years.

Many of our key projects are already under way, such as the Mackay Waterfront Priority Development Area (PDA); the Pioneer Valley Mountain Bike Trail; the Northern Beaches Community Hub; and Mirani Community Precinct.

As a result of the huge community consultation for this new plan (more than 1400 citizens gave us feedback), other exciting projects are sure to follow when we apply the community expectations to the outward facing pillars to deliver over the next five years.

We firmly believe that we are on the way to creating Australia's best region to live in, to work in, and to play in. This Corporate Plan will help guide that journey for council for the next five years.

Mayor Greg Williamson

Our vision for reconciliation

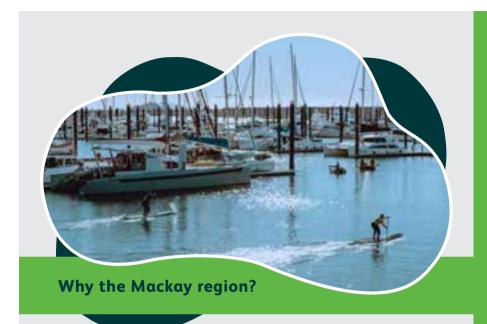
Mackay Regional Council's vision is to recognise and respect the cultures and histories of Aboriginal and Torres Strait Islander peoples, and to build strong relationships that create harmony between Aboriginal and Torres Strait Islander communities and the broader community in the Mackay region.

Mackay Regional Council respects the traditional custodians of the lands that make up our region, the Yuwi and Widi people. We also acknowledge all other Aboriginal and Torres Strait Islander people who call our region home.

Mackay Regional Council elected members



eft to right: Cr Justin Englert, Cr Laurence Bonaventura, Cr Alison Jones, Cr Belinda Hassan, Cr Pauline Townsend, ⁄layor Greg Williamson, Cr Fran Mann, Deputy Mayor Karen May, Cr Michelle Green, Cr Russell Seymour, Cr Martin Bella



Spanning more than 7600 square kilometres, the Mackay region boasts Australia's longest stretch of sub-tropical rainforest, 31 pristine beaches, and about 40 unique communities. With the Pioneer Valley, a strong recreational fishing industry and a well-established and thriving agricultural and resource industry, the Mackay region is positioned to benefit from all the best the coast and land has to offer for its residents, businesses, and visitors.

In this region with endless opportunity, Mackay Regional Council is proud to work with the community to create an environment where families, individuals and business are supported and empowered to thrive. As a council, we are committed to creating a safe, healthy, connected, and sustainable community, where opportunities are realised, and lifestyle is second to none.

As our region grows, we acknowledge that we need to grow too. In growing we understand the importance of investment in our social infrastructure, our sporting facilities, regional

connectivity, and technology all while ensuring affordability for our community and continued support and investment in our local businesses.

We strive for operational excellence as a council and will continue to deliver strong corporate and financial governance. We are excited to partner with our community, and to drive and attract investment opportunities to become the best region for liveability and livelihood. By leading and engaging our workforce to care for and serve our community we will deliver efficient and effective outcomes for the community through five key themes:

Invest and work

Live and visit

Live and vis

Community and sustainability

S Financial strength

Operational excellence

Key meanings

Sustainability

Focusing on meeting present community needs and creating a sustainable and resilient region, so future generations can meet their needs.

Sustainability is a principle that council will use to influence our decisions to maintain and enhance our quality of life, now and in the future. It requires an integrated consideration of economic, environmental and community factors.

Ethical

Our values are underpinned by our ethical principles – our frame of reference when making decisions and responding to challenges.

Our ethical principles include:

- Integrity and impartiality
- Promoting the public good
- Commitment to the system of government
- Accountability and transparency.

Accessibility

Accessibility for the whole community, encompasses not only people with permanent or temporary disabilities, but also people with mobility and accessibility concerns, such as older persons and parents with prams.

Our goal is to make information, activities and our spaces and places as usable as possible for as many people as possible.

Council taking on this wider view of accessibility will ensure that we plan for the whole community.

Role of local government in the community

Local government is the people's tier of government and is referred to as council. The community votes in council elections to choose councillors, who will represent their voice.

Local governments play a key role in provision of infrastructure and also a key advocacy role in facilitating local economic and social development that meets the community's needs.

Local governments facilitate growth, job creation and investment opportunities.

Council can create an environment instrumental to economic growth and community wellbeing by harnessing its key areas of influence:

- · Attract new business and events
- Advocate for the community's interests and investments from the Queensland and Australian governments
- Facilitate future growth by working with the community and development industry
- Partner with adjoining jurisdictions and organisations
- Deliver community services by providing a range of services to the community, such as planning regulations and development, public health, local roads and footpaths, parks and playing fields, libraries, local environmental issues, waste management, water, sewerage, transport and drainage, and other community services
- Collaborate with the private sector and community organisations, creating mutually beneficial partnerships to deliver diverse initiatives.

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Community Engagement

Community engagement played a major role in helping shape and finalise the 2022-2027 Corporate Plan.

Council, through its Corporate Communications and Marketing and Community Engagement team, conducted a major community consultation and engagement process in preparation of the new plan.

The response to the consultation was an outstanding success, with 1400 people providing feedback submissions, in stark contrast to only three submissions during public feedback for the previous plan's refresh.

The first phase of consultation was a phone poll, conducted by consultants Taverner Research Group during September 2021 on key themes in the new

More than 400 residents took part in this phone poll with the online version (available on connectingmackay.com.au) attracting 173 responses.

A second five-year vision survey was then conducted, via the Connecting Mackay website, between October 22 and November 1, 2021.

The vision survey was also available to residents at event pop-up stalls, including Global Grooves,



Cyclone Saturday and the Mackay Twilight Christmas Markets.

In addition, five-year vision ideas walls, including weekly topics and themes, were available at the region's libraries. There were also weekly polls shared via council's social media platforms.

Internal workshops were conducted, with about 100 council staff participating. They followed previous workshops to refresh council's values. Those refreshed values are included as an important part of this new plan.

Feedback from the community, including staff, has been incorporated into the new Corporate Plan 2022-2027

CONSULTATION METHODS	PARTICIPANTS
Community Attitudes/Corporate Plan phone poll	402
Community Attitudes/Corporate Plan online survey	173
Five-year vision survey	126
Five-year vision ideas wall	247
People voting in Facebook polls	352
Council staff attendance at internal workshops	100
TOTAL	1400

Strategy at a glance



Purpose: Create opportunity to thrive.

Vision: To become the best region for liveability and livelihood.

Values: Respect, Safety and Wellbeing, Working Together, Service Excellence and Integrity.



(Invest and work

- Diversified economy
- · Industries, jobs and growth
- · Region of choice
- Skills, training and education
- · Technologically advanced region

Live and visit

- Live, visit and play
- . Eco-tourism adventure and leisure
- Enhance liveability
- Places and spaces
- · Community participation and active lifestyles

Community and environment

- · Safe, healthy and engaged region
- Arts, culture and heritage
- Sustainable practices
- Integrated social services
- First nations people

Financial strength

- Affordable living
- Ethical decision-making and good governance
- Resilient and agile economy
- Optimised asset management
- Planned capital and forecasting

🔅 Operational excellence

- Customer/community focus
- · Our people and culture
- · Process and systems



Commercialised business units

- Waste services
- Water services



We will attract investment, create educational opportunities, develop partnerships that drive growth and increase connectivity and digital access in the region.

We know attracting investment and working with businesses in the region is essential to maintaining a thriving economy. As a council, we are committed to growing and diversifying our region's economy through targeting industries, such as sport, tertiary education, health, tourism, agribusiness, biofutures industry, and the Mining Equipment, Technology and Services sector (METS), including required supporting infrastructure and connectivity. Diversifying our economy will create jobs, attract investment and lead to greater innovation across the region.

As our region diversifies and grows, we recognise the importance of education and skills training across the region through formal tertiary and vocational institutions, as well as work-based training opportunities that facilitate opportunity for our community to thrive in current and future employment. Council is committed to working with educational institutions and business to drive future skills, training, and educational opportunities for the Mackay region. By supporting a productive economy through targeted investment and partnership our region will attract and retain skilled workers.

Council is committed to exploring options to promote an increasing number of dwellings in the Mackay region and understanding how council can encourage affordable housing. Specifically, what council can do to improve housing affordability and support those who are struggling in the housing market.

We are also harnessing opportunities to leverage technology and data to achieve a cost-effective and connected region by ensuring innovation is at the forefront of everything we do and encouraging open dialogue with business, industry and residents.



Diversified economy

We have a diversified economy that attracts new and emerging industries, such as sport, tertiary education, health, tourism, agribusiness, biofutures industry, and the Mining Equipment Technology and Services (METS) sector.



Industries, jobs and growth

Our core industries are growing and prosperous, encouraged to innovate, create jobs, and drive growth.



Region of choice

We are recognised as Australia's best region for attracting, retaining, and developing a skilled workforce



Skills, training and education

The Mackay region offers world-class educational and vocational opportunities for current and future careers.



Technologically advanced region

We harness technology to support business and the economy.

KEY STRATEGIES AND POLICIES IN THIS SPACE:

- Economic Development Strategy
- Facilitating Development in the Mackay Region Policy
- Mackay Isaac Whitsunday Regional Water Strategy
- Greater Whitsunday Future Skills Roadmap
- MIW Region Digital Infrastructure Study Report and Roadmap

KEY INITIATIVES IN THIS SPACE:

- Mackay Waterfront Priority Development Area (PDA)
- Mayor's Olympics 2032 Taskforce
- · Sport facility master planning projects
- · Facilitating industry growth areas

- Community surveys
- · GDP growth / GRP growth
- Number of registered businesses
- Employee vacancy rates
- Value of residential and non-residential construction

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Council is committed to improving the lifestyle of Mackay region residents by delivering infrastructure, services, travel options and accessibility improvements. We will advocate for greater access to public transport and increase the number of walkable and cyclable neighbourhoods, creating an inclusive region for people of all ages, abilities and backgrounds.

Social infrastructure is at the heart of our community. It brings our community together to share and experience all that our region has to offer. As a council, we are committed to not only maintaining what has been built, but continuing to expand our footprint of open accessible spaces, family friendly parks, as well as sporting and community facilities, to enhance the liveability of our region.

Our young people are important to us, and providing the spaces and places for youth to aspire to learn, grow, live and thrive is a key priority for council. Through our excellent sporting and cultural facilities, as well as through attracting more educational and skill-based opportunities, we will create an environment that offers our youth the opportunity to realise their potential.

Mackay region has a rich history and celebrates its traditional owners and our multicultural community. Through investment in the arts and culture of our region, the Mackay region is able to provide an inclusive and informative environment while showcasing through our infrastructure and events our diverse range of cultural backgrounds.

With so much on offer in the eco-tourism, sporting and recreational space, it is time for the region to proudly share all it has with both interstate and international tourists. With a growing interest in hosting festivals and sporting events on a community, national and international scale, and the development of high-quality retail and dining precincts, the Mackay region will be a key destination.

We understand that the liveability of our region relies on a well-designed transport network and diverse mix of housing to accommodate a range of lifestyle choices. Council is working to create options and opportunities for our residents to be more connected and have greater accessibility, affordability and quality of housing for greater liveability in our region.



Live, visit and play

We have a diverse mix of accessible spaces to live, visit and play.



Eco-tourism adventure and leisure

We are a world-famous tourism destination, providing eco, adventure and water-based sport, recreation, and leisure opportunities.



Enhance liveability

We have a range of housing and social infrastructure options that supports a great quality of life and wellbeing in our community.



Places and spaces

We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.



Community participation and active lifestyles

Our region is vibrant and culturally rich, home to a wide variety of events, experiences and attractions

KEY STRATEGIES AND POLICIES IN THIS SPACE:

KEY INITIATIVES

IN THIS SPACE:

- Economic Development Strategy
- Mackay Region Events Strategy
- · Recreational fishing and tourism related strategies
- Facilitating Development in the Mackay Region Policy
- Tourism Destination Plan (through Mackay Isaac Tourism)
- Recreational Open Space Strategy
- Park Asset Masterplans
- · Mackay Regional Botanic Gardens Masterplan
- · Northern Beaches Community Hub
- Pioneer Valley Mountain Bike Trail
- Mirani Community Precinct
- Seaforth Esplanade redevelopment
- Woodlands District Park development
- Sarina Sugar Shed
- Invest Mackay Event and Conference Attraction Program
- Development of strategic promotion and marketing plan for the Mackay region
- Community surveys
 Number of visitors of
 - Number of visitors or number of nights stayed and money spent
 - Number of major events attracted
 - Population growth

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and resilient community, with a focus on protecting and enhancing the Mackay region's natural environment.

We are a proud region with a diverse history, which should be known, acknowledged, and celebrated. As a council, we proactively engage our indigenous and multicultural community to discover and showcase the story of our region.

Preserving and maintaining our natural environment is a strong priority of the council and broader region. We have a diverse ecosystem across our region, which attracts visitors and enhances the liveability for our community. Council recognises the importance of not only maintaining, but leading the sector in creating a sustainable economy, environment and community.

Ensuring a safe and healthy environment for communities to live, work and play in is essential to continued prosperity of our region. Council is committed to working with the community to create a supportive and safe environment for residents. Council promotes positive local connections by facilitating partnerships between local businesses and community organisations.

Volunteers are an integral part of our community. Volunteering helps build and create communities. develops skills, strengthens networks and provides a sense of belonging and connection. Council recognises the unique talents, skills, knowledge and experience that volunteers contribute and seeks to engage more volunteers across a suite of programs and activities.

The Mackay region is a resilient community. The council will continue to prepare and enable our community to withstand, adapt and recover from future challenges.



Safe, healthy and engaged region

Our region is a safe and resilient community, with services that support high standards of public health, and extends friendship and support to each other through both good and challenging times.



Arts, culture and heritage

We invest in the Mackay region's arts and culture and protect the rich cultural heritage and history of our region in line with council's Arts and Cultural Development Policy.



Sustainable practices

We are responsible and active custodians of our natural environment, with future targets and commitments aimed at driving us towards a cleaner, greener, and more sustainable region. Climate change will continue to be a consideration in forward planning and we will continue to implement sustainability initiatives in council operations.



Integrated social services

We bring together residents, community organisations, funders, researchers, and regional services to build a connected community. Volunteering is a core part of any community, and council is committed to raising the awareness of volunteering opportunities across the region.



First Nations people

Mackay Regional Council respects the traditional custodians of the lands that make up our region, the Yuwi and Widi people. We also acknowledge all other Aboriginal and Torres Strait Islander people who call our region home. Council, through our Reconciliation Action Plan, acknowledges the values, history and culture of our Aboriginal and Torres Strait Islander people. Council is committed to developing stronger relationships with the Traditional Custodians of our land and aims to protect and promote our region and celebrate our histories.

KEY STRATEGIES THIS SPACE:

- · Corporate Emissions Reduction Plan
- Urban Greening Strategy
- Environmental Sustainability Strategy
- · Natural Environment Management Plan
- Storm Smart Strategy / Coastal Hazard Adaptation Strategy
- Stormwater Quality Management Plan
- Biosecurity Plan
- Coastal Management Plans
- Renewal of council's Reconciliation Action Plan for 2022 2025
- Council Community Development Roadmap 2022 2025
- Mackay Sewer Strategy
- Mackay Regional Waste Strategy

KEY INITIATIVES IN THIS SPACE:

- Domestic Violence Taskforce
- Suicide Prevention Taskforce
- Urban Greening SEAC (Sustainability and Environment Advisory Committee)
- · Youth Out Loud 1000 (YOL1000) community youth project
- · Museum Collection Rationalisation Project Integrated Collections Storage Facility
- Pilot Nutrient Offset Program

- Community surveys
- Number of businesses with RAPs (Reconciliation Action Plans)
- · Healthy waterways scorecard
- · Volume of waste and recyclable material per capita

Financial strength

We will maintain the financial sustainability of the council through good governance and efficient financial management practices. Council is committed to ensuring transparency and education to the community around the provision of council services and facilities.

Mackay Regional Council has a proud history of financial sustainability, which has enabled successful investment in the region.

To ensure the continued success of council in years to come, it is essential we maintain strong asset management, corporate governance, risk management and fiscal management.

As a council, we are committed to being open and transparent with our community, and we will continue to promote greater awareness on council spending and projects.

By continuing to focus on our financial strength, we will ensure the financial security and long-term prosperity of our region.



Affordable living

Our rates and charges provide value for residents and are sufficient in providing for required infrastructure, facilities and services.



Ethical decision-making and good governance

We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures o ensure legislative compliance and organisational integrity.



Resilient and agile economy

Our long-term vision guides our planning for present and future needs, understanding the future implications of decisions made today.



Optimised asset management

Our asset spend is aligned with the optimised maintenance, replacement and renewal of our asset base



Planned capital and forecasting

Our planned capital and operational projects are delivered with agility in line



- Financial Strategy and Long Term Financial Forecast 2022 2031
- Annual Council Budget
- Asset Management Plans
- · Local Government Infrastructure Plan (LGIP)

KEY INITIATIVES
IN THIS SPACE:

- Capital Review
- · Long Term Financial Forecast Review
- Budget Review (quarterly)
- INDICATOR:
- Community surveys
- Delivery of capital program
- QAO sustainability ratios

Operational excellence

We are a community-focused, values-led council, underpinned by robust decision making, strategic leadership and being responsive to the needs of the community.

We pride ourselves on being an innovative, customer-centric council that meets the community's expectations in relation to transparent organisational performance.

The community is at the centre of everything we do at Mackay Regional Council. We are a customer-focused organisation, providing a connected and timely service to our residents, businesses, visitors and investors in our Mackay region.

We recognise that excellent customer service starts with a positive organisational culture that promotes continued improvement through strong leadership and an inspired workforce.

With continued good governance, invested leaders and an engaged and enabled workforce, Mackay Regional Council will be an employer of choice for the region.



- Engagement survey action plans
- HRIS project
- Leadership and staff development
- Business improvement focus
- Cultural collaboration sessions and highlighting council's values
- INDICATOR:
- Community surveys
- Employee engagement score



Customer/community

Improving community wellbeing is a primary goal of our service to the Mackay region. This encompasses residents, businesses, visitors and investors. Council believes all members of the community play a crucial role in supporting the vision and strategic outcomes and we encourage community engagement.



Our people and culture

We have an engaged workforce who work together to ensure the delivery of strategic outcomes. We support our employees by providing a safe and healthy workplace, where self-improvement and innovation are fostered and rewarded. Council also involves a team of community volunteers to assist with its operation.



Process and systems

We develop and continually improve and innovate to create efficient processes that deliver value for our community. Council will endeavour to make service levels more transparent and harness opportunities for existing and emerging technologies to aid this delivery.



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Commercialised business units

In accordance with the Local Government Regulation 2012 Section 166 c(i) and (ii), council's Corporate Plan is required to contain the following information in relation to its commercial business units:

- an outline of the objectives of the commercial business unit; and
- an outline of the nature and extent of the significant business activity the commercial business unit will conduct.

Objectives of Waste Services and Water Services

- To achieve excellence in financial, human resource management and work health and safety
- To engage with our community and consistently meet our customer services standards
- To create an engaged and high performing team culture with the aim of having the right people in the right roles with the right skills and knowledge to deliver on the vision
- Manage the income and expenditure in a sustainable way
- To create systems and procedures that assure responsive delivery, quality, and management by fact
- To deliver the best whole of life outcome decisions for the region's assets to meet customer service standards into the future
- To ensure all operations and activities are undertaken in compliance with our regulatory obligations.





SIGNIFICANT BUSINESS ACTIVITY - WASTE SERVICES:

- is responsible for the delivery of waste and resource recovery services for the regional community within the Mackay Regional Council Local Government Area
- are committed to minimising waste and achieving sustainable waste management practices through the implementation and management of integrated waste strategies in the Mackay region
- provides a range of waste related services to internal and external customers servicing residential, general waste and recycling bins.



SIGNIFICANT BUSINESS ACTIVITY - WATER SERVICES:

- is responsible for the delivery of water and sewerage services for the regional community within the Mackay Regional Council Local Government Area
- is committed to providing high quality, safe and reliable water for business and household needs
- provides collection, treatment, and disposal of wastewater in accordance with our environmental obligations.

What you can do for your community



Get Ready Mackay

Making decisions in an emergency can be stressful. But being prepared will help in any emergency, whether it be a cyclone, flooding, or bushfire. Make a household evacuation plan now, before disaster strikes.

Grab a copy of council's Emergency Action Guide (available at Customer Service Centres or online at mackay.qld.gov.au). It has all the information you need on how to be prepared, including flooding and storm surge maps. Also check out council's online Emergency Dashboard at disaster.mackay.qld.gov.au. It is a wealth of information during a natural disaster. Council also stages a Cyclone Saturday campaign around November each year to help residents Get Ready for storm season.





Volunteer

There are many opportunities to volunteer your time for your community, including at various council facilities. You can volunteer to help out with council's museums, libraries, Artspace Mackay, MECC, Natural Environment Centre and Botanic Gardens. There are also opportunities to volunteer to help out on coastal management activities at your local beach.

Volunteers are the backbone of a community and, in our modern, fast-paced society, many residents are time poor. But if you can spare some time to volunteer for council or other community groups, it is a rewarding experience. For more information on volunteering at council's facilities or programs, contact 1300 MACKAY (622 529).



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Recycle right

The Mackay community has embraced recycling and is helping to ensure that millions of cans, bottles, iars and newspapers are recycled each fortnight.

Recycling is important, not only for reducing waste that goes to landfill, but also conserving the environment by saving natural resources, such as trees, sand, oil, iron ore and bauxite, which are used to make new products.

Only certain items can be recycled at the Material Recovery Facility in Paget. Anything else is contamination

Recycling tips

- · Place items loosely in the recycling bin
- . Do not tie recyclables up in plastic bags
- · Give bottles and jars a quick rinse in used washing up water before placing them in the recycling bin
- . Ensure lids are taken off bottles and jars before placing them in the recycling bin (place lids in the general waste bin).

What you can put in your yellow-lidded recycling bin

What you can't put in your vellow-lidded recycling bin

- Disposable nappies
- Garden waste

Recycling, it's not rubbish!



📵 Be a legendary neighbour

Being a legendary neighbour helps create a sense of community in your suburb.

Examples of neighbourly activities may include examples such as:

- sharing a meal with neighbours
- offering to help or run errands
- offering to check in on neighbours on a regular basis
- offering to bring in a neighbours' bin or mail when they go away
- offering to carpool or drive a neighbour to appointments/shopping offering comfort through being friendly, smiling and saying hello
- offering to help before, during or after a serve weather event.





Don't dump illegally

Dumping of household rubbish, garden waste, building and commercial waste, or other materials at a site other than a council-approved waste disposal facility is illegal. It not only damages the natural environment, including the Pioneer River and natural waterways, but it is unsightly, often dangerous and costs ratepayers unnecessarily.

Every year thousands of ratepayer dollars are wasted cleaning up illegally dumped waste. Dump sites can lower property values and attract other illegal activities.

What you can do

It is important to report any incidents of illegal dumping so that it can be investigated and stopped. When you report an incident, your details will remain confidential. Your safety in a situation where someone may be illegally dumping is very important.

- Do not approach the vehicle or individuals who are illegally dumping
- Do not let the illegal dumpers know you are there
- . Do not touch the illegally dumped material.

Simply note the necessary details and report it to 1300 MACKAY (622 529) or via a customer request online at mackay.gld.gov.au. Alternatively, littering and illegal dumping involving a vehicle or vessel can also be reported to the State Government's Department of Environment and Science. Request a reporting form to be mailed by contacting 13 QGOV (13 74 68).



(Keep your property neat

An overgrown property may be vacant, residential or commercial land which, in the opinion of an authorised council officer, may be:

- likely to be a breeding place or harbouring of vermin because of grass, weeds, plants or other vegetable growth in large quantities
- a fire hazard

Good community citizens are "house proud" and keep their yards presentable. There is more information on council's website, mackay.qld.gov.au regarding overgrown allotments and how to report one.





Stop dengue fever

Mosquitoes are annoying insect pests which have the potential to carry diseases such as Ross River, Barmah Forest and dengue fever. Council regularly treats the vast majority of mosquito breeding sites across our region, including salt marsh and freshwater swamps near residential areas to help reduce mosquito numbers. However, there are a number of things individuals can do to help reduce the impact of mosquitoes around their home.

Steps to eliminate mosquito breeding in areas around the home:

- maintain drains so that water can flow away within two to three days
- · screen rainwater tanks and ensure guttering is not holding water

cover exposed parts of the body with long sleeves, trousers and hats and use an effective insect repellent.





Be α responsible pet owner

Council encourages all residents to practise responsible pet ownership. Being a responsible pet owner includes:

- providing adequate food, water, shelter and bedding for your pet
- regular exercising and providing toys to control nuisance behaviour (such as barking, digging and straying)
- vaccinating your pets against disease and seeking professional medical care when needed
- · clearly identifying your pet through registering and micro chipping
- de-sexing your pet to help stop the spread of unwanted kittens and puppies
- · maintaining suitable fences to contain your dog on your property
- walking your dog on a lead as well as scooping the poop!
- · properly socialising your dog with other pets
- arranging suitable care for your pet when you go on holiday
- · properly securing your pets during storms/fireworks/loud events
- and importantly, choosing the right pet to suit your lifestyle! Factors such as having a small backyard, renting rather than owning a property and spending extended time away from home can impact on your pet's welfare.

Registering your pet with council

Under the Queensland Government's Animal Management Act 2008, all dogs over the age of 12 weeks and living in the Mackay region must be registered with Mackay Regional Council. Pet registration is required each financial year and discounts apply when reminder notices are issued. Registration fees pay for council's Management Centre operating costs). You can register your pet online at mackay.qld.gov.au or at council's Client Service Centres in Mackay, Sarina and Mirani



Protect your family from dengue

Remember, your pet, your responsibility



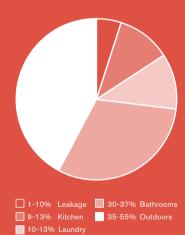
Water is a precious resource, therefore, council has permanent water

Permanent water conservation measures:

conservation measures in place.

- · Residents can only water outdoors before 10am and after 4pm on their allocated watering days
- · Even numbered properties on Tuesdays, Thursdays and Saturdays
- Odd or unnumbered properties on Wednesdays, Fridays and Sundays
- No watering on Mondays
- Watering is permitted outside the hours of 10am and 4pm daily with a watering can or bucket.

Where do you use your water?



Remember, you can keep track of your water usage and be alerted to water leaks and high consumption by signing up to council's free myh2o website (myh2o.qld.gov.au). This excellent and easy-to-use online tool will help save you money.



As a pool owner you have a responsibility to ensure your pool does not contribute to Australia and Queensland's alarming drowning statistics. To help prevent injuries and death, council is committed to making sure current and prospective pool owners and tenants are aware of their obligations under Queensland legalisation.

Any outdoor swimming pool on residential land must have a development permit. It must also have a compliant pool fence and CPR sign displayed. Failure to comply is an offence and is subject to prosecution and a fine. If council receives a complaint about your pool and/or pool fence, it must conduct an inspection and, if needed, order the owner to conduct immediate rectification of the fence and obtain a Pool Safety Certificate.

Inflatable pools

There are also requirements relating to inflatable pools that the general public should be aware of. Unfortunately, each year several are not aware it takes only a small amount of water for a child to laws and will require a building application submission to a private certifier, Contact 1300 MACKAY (622 529) for more information.



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Mackay REGIONAL COUNCIL 1300 MACKAY (622 529) | mackay.qld.gov.au

11.2. CAPITAL WORKS

11.2.1. CAPITAL WORKS MONTHLY REVIEW REPORT - MARCH 2022

Author Responsible Officer File Reference Director Capital Works (Jim Carless)
Director Capital Works (Jim Carless)
Departmental Monthly Review Reports

Attachments

1. Capital Works Monthly Review Report - March 2022 [11.2.1.1 - 33 pages]

Purpose

To provide Council with the Capital Works Monthly Review Report for the month of March 2022.

Related Parties

Nil.

Officer's Recommendation

THAT the Capital Works Monthly Review Report for the month of March 2022 be received.

The Director for Capital Works Jim Carless, provided an overview and highlights of the Capital Works Monthly Review Report for March 2022. The Director provided an overview of the delays experienced by many of Council's projects, noting that the Department is seeing about three-quarters of their projects experience some delays, with staff working closely with contractors to achieve delivery of the program.

Deputy Mayor May acknowledged that it remained a very difficult time for the delivery of capital projects.

Council Resolution ORD-2022-68

THAT the Capital Works Monthly Review Report for the month of March 2022 be received.

Moved Cr Mann Seconded Cr Townsend

Cr Mann highlighted several items from the report including safety, completed projects, design work in progress and the construction of shared pathways which provides another level of safety to the community.

Cr Bella noted that the problems Council is facing with the delivery of projects is also being felt across the community and expressed the view that he felt the economic problem with employment is not likely to resolve in the short term with new mines being approved and the agricultural industry being in a good place. Cr Bella expressed the view that Council probably needs to consider its operations as to whether we can deliver and provide maintenance to the projects being funded, especially in relation to the difficulty in obtaining contractors.

Cr Green noted that Councillors had been able to view the under-construction Seagull Street boat ramp and new infrastructure at Northview Park in Glenella on the recent Council in Community day, both of which were looking excellent. Cr Green noted the shared pathways at Eimeo and Blacks Beach will provide great connectivity to the community.

CARRIED





March 2022



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OVERVIEW

This report is for Capital Works Department activities during the month of March 2022. Significant items in this period include:

- No lost time injuries.
- The YTD capital project spend is \$70.7M which is approximately \$0.4M below the YTD forecast of \$71.1M (approximately 99.4%).
- Projects where construction was completed* includes:
 - ✓ Belmunda Rd Culvert Rehabilitation, CUL400513
 - Seaforth Camping Ground fencing to STP disbursement field
 - ✓ Botanic Gardens Café, Lagoons St renewal of HVAC in kitchen
 - ✓ Admin Building Ground Floor staff accommodation
 - ✓ Glenella Hall, 15 Hill End Rd re-sheeting & rodent proofing
 - ✓ Shakespeare St levee bank solar LEDS
 - ✓ MECC replacement of banquet tables and chairs
 - ✓ Glenella-Richmond Rd, Glenella rehabilitation, Habana Rd to Holts Rd
 - ✓ Sandfly Creek park irrigation upgrade
 - ✓ Botanic Gardens admin interactive touch screen computer
 - ✓ Irrigation control replacement
 - ✓ Nebo Road 450 water main decommissioning, Lagoon St to Shakespeare St
 - ✓ Nebo Rd WTP refurb & renewal of 3 balance tanks
 - ✓ Various Community Halls replacement of floors
- Projects where construction is in progress includes:
 - Disability Discrimination Act Audit Augusta St, Mirani
 - o Milton St, Paget pavement rehabilitation, Farrellys Rd to Gateway Dr
 - o Glenella Hall, 15 Hill End Rd re-sheeting & rodent proofing
 - o Mt Basset sewer pump station renewals
 - o Boat Ramp unspecified works extra lighting, CCTV, etc.
 - o Shakespeare St, South Mackay levee bank solar LEDS
 - o Mackay Entertainment and Convention Centre replacement of banquet tables and chairs
 - o Glenella-Richmond Rd rehabilitation Habana Rd to Holts Rd
 - Sandfly Creek park irrigation upgrade
 - CitiBeach Volleyball Illawong renewal damaged roof structure
 - o Mackay Entertainment and Convention Centre fire system design and install
 - Botanic Garden admin interactive touch screen computer
 - o Dalrymple St East Mackay culvert replacement
 - o Tedford Road culvert replacement three culverts 15m West of Victoria Plains Road
 - o MECC North foyer stage replacement MX department
 - o Shelter roof replacements & preventative maintenance (multiple sites)
 - o Irrigation control replacement
 - o Nebo Road 450 WM Decommissioning, Lagoon St to Shakespeare
 - o Mt Bassett Cemetery Road Re-Sealing Program
 - o Nebo Rd Water Treatment Plant refurb & renewal of 3 balance tanks
 - Shakespeare St, South Mackay drainage upgrade, Hoey to Marsh and Pearce Streets, Stages 1-3
 - o Eimeo Blacks Beach Rd shared path, Melanie St to Pacific Drv
- * Note: construction means practical works were completed however project accounts remain open to close out financials and to manage defects and maintenance periods, and as constructed/handover documents.



Jim Carless

Director Capital Works



Capital Works Monthly Review > March 2022

SAFETY

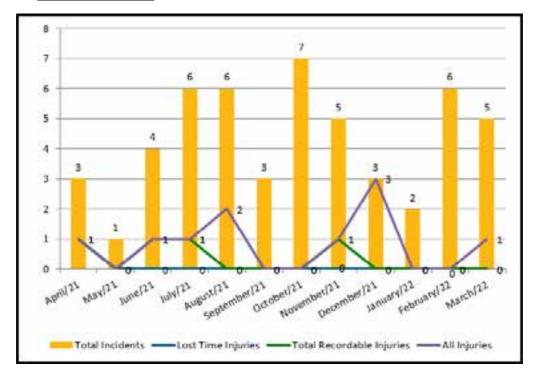
1.1. Summary

In March 2022:

- Twenty-one safety interactions were completed.
- Two site safety inspections were completed.
- 91% of monthly action plan activities were carried out.

Five incidents were reported in March, involving MRC employees, members of the public, or contractors.

1.2. Incidents and Injuries



The following injury to an MRC employee was reported in March:

• NTI - While moving branches, was bitten by unknown flora or fauna.

The following incidents involving members of the public were reported in March:

- While cleaning debris on site in Brisbane, truck clipped branch which fell onto windscreen of car behind, smashing it.
- NSM reversed into job truck while refuelling at service station, no damage sustained

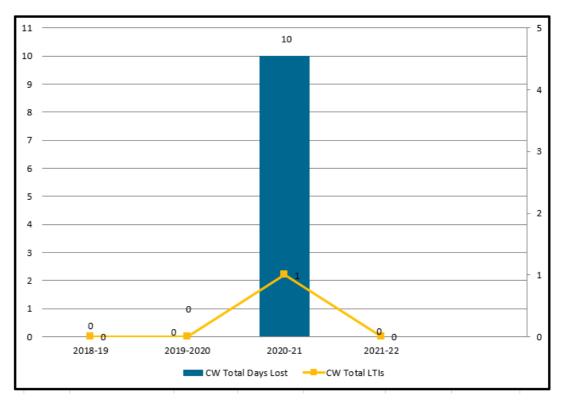
The following incidents involving contractors were reported in March:

- Cleaning culverts with backhoe, hit Telstra cable
- Earthwork being undertaken to widen and stabilise drain, while unloading/ tipping rock, a rock chip has been ejected and damaged the passenger window of parked vehicle.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.



1.3. Lost Time Injuries & Days Lost



		2018-19 2019-20		-20	2020-21		2021-22	
Department	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Major Projects					1	10		
Portfolio Management Office								
Field Services								
Contract Services								
Design Services								
Capital Works Total	0	0	0	0	1	10	0	0

For the 2021-22 year, there have been no lost time injuries recorded.

Glossary

Incident
Lost Time Injury (LTI)
one day / part of a day or more
Total Recordable Injuries (TRI)
Medical Treatment Injury (MTI)
NTI
FAI

Any unplanned event resulting in or having a potential for injury or ill health. Incidents that resulted in a fatality, permanent disability or time lost from work of

Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and

Non-Treatment Injury First Aid Injury Medical Treatment Injury Suitable Duties Injury Lost Time Injury

MTI SDI

LTI



CAPITAL PROJECT UPDATES

2.1. Capital Summary Report

Following is the capital financial summary for the YTD delivery to end of March 2022.

The current approved 2021/22 amended budget is \$123.8M. This value now includes the carryover of incomplete projects from the prior financial year.

The YTD capital project spend is \$70.7M which is approximately \$0.4M below the YTD forecast of \$71.1M (approximately 99.4%). The top five projects underspent account for \$1.1M of this variance. Context and comments on each variance can be found on page 7 of this the report.

The project spend to the end of March is \$70.7M, approximately \$53.1M below the 21/22 Amended Budget of \$123.8M (57.1% delivered against 21/22 Amended Budget).

2.2. Financial Performance

The table below summarises the year to date financial summary for the 2021/22 Capital program at the end of March 2022.

Capital Projects Expenditure 2021/2022

ed Budget Current Forecast YTD Forecast PLANT & EQUIPMENT PURCHASES Development Services 226,390 167.375 161.295 156,295 111.295 71.2% 66.5% 83.7% Organisational Services 14,975 43,745 43,745 10,745 36,601 340.6% 584,882 100.3% 63.0% Community & Client Services 965,801 928,571 790,451 582,987 119,214 53,380 70.2% 41.5% 121,394 128,614 76,014 Engineering Commercial Infrastructure 431,999 352,598 286,848 141,907 42.1% Procurement & Plant 8,975,389 3,293,288 100.1% 34.2% 10,517,992 9,622,545 3,289,681 1,006,342 Information Services 2,737,371 2,876,697 2,842,410 1,001,968 100 4% 35.0% W4Q & Fed's COVID Funding 31 650 13 661 13.661 13 661 13.661 100.0% 100.0% Design Program 373.753 282.345 276.805 50.087 50,087 100.0% 17.7% Field Services 50.000 50.000 58.000 0 0 0.0% 0.0% 27,120 Contract Services 66,455 70,841 70,840 28,120 96.4% 38.3% 15,537,779 14,536,991 13,638,658 5,325,194 99.5% 36.6% 5,351,466 CAPITAL PROJECTS (Excluding Plant & E Development Services 1,198,887 657,553 591,246 350,969 300,862 45.8% Organisational Services 1,851,405 4,771,555 4,925,643 2,526,762 2,255,493 89.3% 47.3% Community & Client Services 366,921 828,985 713,114 340,944 252,398 74.0% 30.4% Engineering 2.374.226 1.070.040 963.691 563.937 561.607 99.6% 52.5% Commercial Infrastructure 2.792.311 2.650.893 3.217.034 1.451.881 1.727.776 119.0% 65.2% Business Improvement 527,944 230,000 289,627 177,954 144,169 81.0% 62.7% Information Services 0.0% 0.0% Works For Queensland Funding Project 293,094 276,711 276,291 276,291 278,562 100.8% 100.7% W4Q & Fed's COVID Funding 6,126,955 5,578,473 4,427,490 4,290,721 70.0% 1,550,000 Works for Queensland Round 4 1,375,000 393,550 302,050 303,759 100.6% 22.1% Design Program 9,773,978 8,093,295 7,673,193 3,137,945 3,108,169 99.1% 38.4% Major Projects 20,359,515 16,763,083 15,649,668 9,644,420 9,202,290 95.4% 54.9% Field Services 14.663.184 16.162.246 15.448.334 10.664.848 11.013.888 103.3% 68.1% 49.940.867 Contract Services 51.031.113 44.699.451 31.912.518 31,931,169 100.1% 63.9% Portfolio Management Office 500,000 345,724 500,000 0.0% 0.0% 109,292,907 112,091,914 100,919,316 59.8% 114,557,974 \$ 71,129,476 \$ 123,829,898 \$ Total 127,629,693 \$ 70.696.056 99.4% 57.1%

120,533,222

3.296.676

111,355,520

3,202,454

124.929.339

2,700,354

57.4%

46.9%

69,149.746

1.546.310

99.3%

102.1%

69,615,398

1,514,078

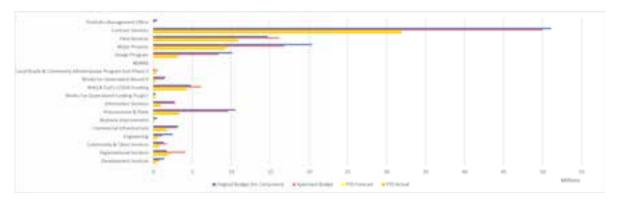
Capital Expenditure

Operational Expenditure



Capital Spend by Department for March 2022

The table below summarises the year to date financial summary for the 2021/22 Capital program at the end of March 2022.



Capital Expenditure Forecast 2021/2022

The top five variances (underspend) between actuals and forecast for the month of March 2022 are:

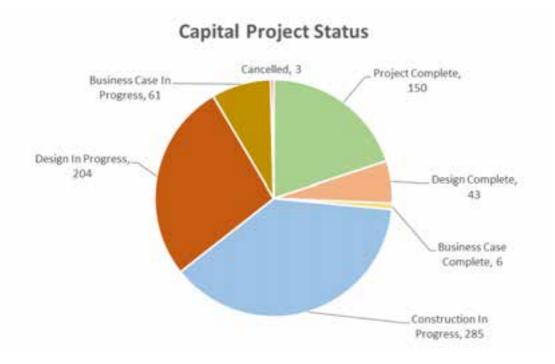
Project	Description	Comments	Variance	Forecast Spend Achieved (%)
10020	Property Services - Unspecified Works	Funds to be allocated to Ground Floor renovation project, which was delayed due to lack of tender response. Tendering period was extended to try an attract more interest.	(\$200,000)	0%
51538	Milton St / Archibald St Intersection Upgrade	As works are still inground (stormwater lines and road excavation) inclement weather has impacted progress of these work activities.	(\$306,543)	88%
62097	Koumala WTP Ground Level Water Storage Tanks & Pump Station	Works currently behind schedule with delays being experienced with supply of proprietary specialist equipment.	(\$124,292)	80%
63115	Koumala Water Supply Upgrades- WTP	Works currently behind schedule with delays being experienced with supply of proprietary specialist equipment.	(\$222,183)	84%
90588	Glenella Hall - 15 Hill End Rd Re- sheeting & rodent proofing	Incorrect forecast allocation for timing of works. Savings due to cost efficiency in construction have been realised and will be identified in the March Budget Review.	(\$240,967)	-101%



2.3. Capital Projects Phases at End of February 2022

Currently tracking 752 capital projects in the 2021/22 year.

The below graph shows the phases of capital projects at the end of March 2022.



2.4. Key Contracts Approved for February 2022

Contracts finalised and approved during March 2022 are valued at \$894,627.91

Below is a listing of the key contracts awarded during the same period.

Contract	Design / Construction	Amount Award (ex GST)	Contractor
MRC 2022-032 Senior Citizen's Air Conditioning Hall B	Construction	\$146,671.00	Airconstruct HVAC Pty Ltd
Quote 2022-031 WPS Booster Station Upgrades	Construction	\$198,391.91	NQ Water Services Pty Ltd
Quote 2022-034 Drainage Components	Construction	\$249,025.38	Trility Solutions Australia Pty Ltd
Quote 2022-038 SPS Regional Telemetry Upgrade	Construction	\$198,582.36	Comlek Croup Pty Ltd
Quote 2022-043 Supply of Adaptive Mixers	Construction	\$101,957.26	Xylem Water Solutions Australia Ltd



PORTFOLIO MANAGEMENT OFFICE

3.1 Monthly Achievements

Planning activities are underway to compile the 22/23 Master Program, the draft listing of 22/23 projects continues to be refined and the Portfolio Management Office is in the process of packaging projects and nominating delivery teams. We continue to deliver monthly reporting related to 21/22 delivery detailing schedule position and upcoming tasks, along with Asset Owners reporting from a financial, scheduling, performance and risk perspective.

Continuing collaboration with Information Services saw issues around workflow execution resolved this month. The upgrades that were implemented as part of the resolution also provided an opportunity for us to build a new workflow, the intent of which is to improve the sharing of as-constructed information between Project Managers and the Asset Management teams. Information Services staff have also rectified other issues present in The System Concept Hub, resulting in improved outcomes.

The Team Plan has been a focus this month, which has involved defining the team's goals and KPI's to link in with the Corporate Plan's key pillars and priorities.



DESIGN SERVICES

4.1 Design Summary Report

Overview

Design Services commenced and completed several notable design projects during this period.

The final land acquisition agreement was reached for the proposed flood levee along Fursden Ck bank. This completes the detailed design work for flood protection from the Pioneer River for the North Mackay residential areas and allows the project to progress into the public consultation phase.

Detailed design is underway for improvements to the intersection of Malcomson St and Norris St intersection. It consists of the improvements to the left-turn facility from Malcomson St into Norris Rd to allow trucks and buses to make this turn without conflicting with Norris Rd vehicles.

Designs Completed

- ✓ Goldsmith/Evan St roundabout upgrade
- ✓ Sweeney Court cul-de-sac construction
- ✓ Pioneer St rehabilitation
- ✓ Victor Ck carpark drainage improvements
- ✓ Scott St drainage upgrade
- ✓ Bedford Rd Bus Stop

Notable Designs in Progress:

- Sarina Youth Centre Expansion
- Pioneer Valley Finch Hatton Mountain Bike Trail Head
- Stages 1, 2 & 3 of Marwood/Sunnyside Road shoulder widening (nine kilometres)
- Continuation of the stormwater and road design of the Phillip Street extension through to Norris Road.
- Brewers Road Bank Stabilisation
- Design of four major culvert rehabilitation works to upgrade their bearing capacity throughout the region
- Design of Vine arbours and pathway within the Botanic Gardens
- Camilleri Park upgrade stage 3.
- Sarina Northern Drainage
- Woodlands Park drainage
- East Gordon St and Goldsmith St Watermain replacements
- Horse and Jockey Rd/ Lansdowne Rd upgrade
- Forbes Rd causeway upgrade
- Shoal Point reservoir upgrade
- Bassett St Sewerage Pump Station upgrade
- Hamilton St Sewerage Rising Main renewal

4.2 Survey Office Summary Report

Overview

Throughout March the survey team continued to progressively deliver sections of the 11.3 km of water main survey between Bloomsbury and Midge Point, while also completing surveys for various pedestrian facility improvements and culvert replacement projects. Earlier in the month, some of the surveyors were treated to a sunrise over the Pioneer River while completing survey on the waterfront at low tide.

Surveys were completed for:

- ✓ Bridge Rd Disability Discrimination Act 1992 (DDA) Audit Works
- ✓ Christie St Kerb and Channel
- √ 19 Formation St Water Main Augmentation
- ✓ Grendon St Footpath Renewal
- ✓ Holland St and Donaldson St Pedestrian Facilities

10



- √ 12 James St Footpath
- √ Kanes Rd Culvert Replacement
- Milton St Shared Path, existing path slip lane to Victoria St
- ✓ Novar Ct Footpath Renewal
- ✓ Paget St and Thorning St Culvert Replacement
- √ 8 River St Building Improvements
- ✓ Victoria St Footpath Renewal
- ✓ As constructed surveys for:
 - √ 80 Evans Av Drainage Upgrade
 - ✓ Absolon St Culvert Replacement
 - ✓ Belmunda Rd Culvert Rehabilitation
 - ✓ Fursden St Water Main Renewal
 - ✓ Grendon St Pedestrian Refuge
 - ✓ Lester Hansen St Water Main Renewal
 - ✓ Moody St Culvert Replacement
- ✓ Service Locations for:
 - ✓ Boundary Rd West Reconstruction
 - ✓ Mirani Community Precinct
 - ✓ Norris Rd Guardrail installation
 - ✓ Hucker St Threshold Treatment & Footpath
 - ✓ Sweeney Ct Culvert Replacement

Surveys in Progress:

✓ Midge Point Rd Water Main (Section 2)



Figure 1: Surveying the bank of the Pioneer River at the Mangrove Cap

4.3 <u>Estimating and Specifications Summary Report</u>

Overview

The Capital Works Estimating & Specifications (CWES) team has completed notable amount of specifications review in March. We are also assisted external consultants' queries in relation to project estimates and specification. The unit rate build-up in Benchmark Estimating software is progressing further.

The CWES team have also completed reviews of the following estimates to identify any rates that are below current market conditions:



Detailed Design Estimates

- 51803 Victor Creek Carpark Drainage Upgrade
- 51776 Bedford Rd Bus Stop construction
- 51808 Mengel St Culvert Upgrade
- 51831 Valroy St Pedestrian Refuge Upgrade
- 51846 Dennis St Kerb Replacement
- 51847 Marwood Sunnyside Road Shoulder Widening
- 56266 Scott St Drainage
- 56294 Sweeney Crt Cul-De-Sac 57239 Kemp St Parking



CONTRACT SERVICES

5.1 Koumala Water Quality Upgrade - Water Treatment Plant

Overview

This project comprises the design and construction of a new water treatment plant in Koumala, Water Tower Road. The proposed project works includes the direct treatment of raw water being softened with the use of an ion exchange softening process.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	Mid December 2020	October 2021 Revised Date Late May 2022	\$2,563,301.00	Works behind schedule. Now targeting late May 2022 completion. Contractor experiencing Covid-related impacts on resources and suppliers and is working with Council to resolve.

Funds have been obtained from 2019-21 Local Government Grants and Subsidies Program.

- ✓ Civil Works complete
- ✓ Structural works water pump station building complete
- Mechanical works epoxy coating complete, tank installation complete, off-site package plant container fit-out complete, package plant container shipped and installed on site, deliveries of equipment to site ongoing, agitator installation complete, ixom chlorine dosing shed installation complete, chemical partition steelwork installed, other mechanical works e.g., shed installation, water pump station fit out is ongoing
- ✓ Package plant external pipework, pumps and components installation ongoing
- ✓ Electrical works installation ongoing, electrical switchboard delivered to site and installed into container, mains power to switchboard connected by Ergon
- Communication works HMI development complete, PLC and HMI testing complete, SCADA development ongoing, communication pole installed







Figure 2: Communication pole installed

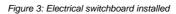




Figure 4: Partition steelwork installation of chemical storage



5.2 Sydney Street Water Main Replacement between River Street and Shakespeare Street

Overview

This project includes the replacement of the DN200 mPVC (Unlined) water main running along the eastern side of Sydney Street between the extents of River Street and Shakespeare Street.

The works will entail open trenching within a barricaded area, as well as horizontal directional drilling (HDD) / under-boring installation, in highly trafficked cross sections of the project extents (Gordon Street and Alfred Street intersections). The works will predominantly be within the existing kerbside parking lane / road shoulder, however, also include new customer service connection trenching from the new main to existing water meters. Construction works will also include connections to house services, connections to existing reticulation infrastructure, supply and installation of new valves and hydrants, decommission of existing water main, road restoration and rehabilitation works to work areas, footpaths and grassed areas to pre-existing condition.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	Early September 2021	February 2022	\$3,881,616.00	Covid-related resourcing and material supply issues, service clashes and wet weather impacting works
			Revised Date Late April 2022		progress, currently completion expected end of April 2022.

Recent Project Activities

- ✓ Stage 1 works complete from Shakespeare Street end through to Alfred St.
- ✓ Stage 2 works complete between Alfred St and Gordon St this including the under bore of Gordon Street
- ✓ Stage 4 works Complete from Gordon St to Victoria St
- ✓ Stage 6 works currently underway







Figure 6: XXXX

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5.3 Pioneer River North Bank Shared Path Stage 1

Overview

This project is the first stage of the Pioneer River North Bank shared path project which will link major residential areas, commercial precincts, parks/recreational areas, principal activity centres, Hospitals and the CBD and is staged to be constructed over a number of years. This stage comprises delivering 0.5km of 3m wide (nominal) concrete shared path, 0.39km of boardwalk and also various size connecting paths along the eastern and western sides of the Bruce Highway from the Sams Road intersection South to the Ron Camm Bridge, with a bridge underpass. Council was successful in obtaining 50% funding of the project estimated cost, under the Cycle Network Local Government Grants Program 2019-2020.

The figure below shows the approximate location of works under this stage.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	Early August 2021	March 2022 Revised Date May 2022	\$2,997,510.50	Works continue to progress well; some impacts have been felt due to the ongoing wet weather and the site being constructed in a main drainage corridor. TMR handover of Area affected by Northern access upgrade works received 17/02/2022 – due to delayed handover - works expected to push out over 1 month

- ✓ Boardwalk sections under Ron Camm Bridge substantially complete (balustrade sections remaining)
- ✓ Installation of decking on Composite boardwalk on western side of Bruce Highway in front of Car yards progressing well.
- Works in front of Northpoint retail underway, culvert extensions complete, headwall and abutment works underway. Shaping of drain to accommodate the new drain liner has commenced.



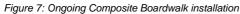




Figure 8: Balustrade installation



Warland Street Drain Reconstruction Stage 1, 2 & 3

Overview

This project comprises reconstruction of the existing open channel trunk drain in South Mackay. The extent of the open drain runs in two sections Paradise Street to Warland Street and Warland Street to Milton Street running west to east within a freehold allotment behind residential properties. Approximate length in total is

Warland Street Drain has significant adjacent development since the drain was originally constructed causing increased flow in the open channel. There have been significant public complaints due to flood overtopping potential, bank erosion and slip circle failure. In addition, the drain has been difficult to maintain due to poor access and vegetation growth. Silting during minor events largely reduces the cross-sectional depth of the drain and erosion of banks on major events has raised safety concerns from the residents of adjoining properties.

Project Status

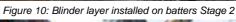
Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	Early July 2021	December 2021 Revised Date June 2022	\$2,968,795	Works held up due to wet weather, this has impacted works progress. Stage 3 works have begun.

- Stage 2 Concrete base/batters and rat walls complete.
- Headwalls and wingwalls all installed in stage 2, ramps, fencing and landscaping remaining
- Stage 3 excavation and rock base installed. Concrete base, batters and rat walls all underway



Figure 9: Stage 2 impacted by wet weather







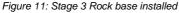




Figure 12: Stage 3 Concrete base, Batter and Rat walls



5.5 Shakespeare Street Drainage Upgrade Evan Street to Open Drain

Overview

This project comprises installation of new drainage infrastructure to the Shakespeare Street sub catchments extents from Dalrymple Street to Evan Street at East Mackay.

The Shakespeare Street sub-catchment extends from Dalrymple Street in the north to Evan Street in the south with east and west boundaries past Hoey Street and Rae Street respectively. There is currently no underground drainage system and stormwater flows are above ground and through shallow intersection box culverts which connect kerb and channel inverts under traffic lanes.

The existing overland flow paths are very flat with potential ponding throughout the stormwater catchment. To eliminate nuisance ponding and minor flooding the upgrade of the drainage infrastructure in this area of Shakespeare Street will eliminate this. The drainage upgrades are aimed at improving flood immunity to the surrounding properties and reduce flow widths in the road reserve.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	August 2021	November 2021 Revised Date Early April 2022	\$2,530,157	Works close to complete, all pipes installed, last remaining pits and K&C underway, Seal, AC and line marking planned over the next few weeks, Weather permitting

- √ The installation of the 1500, 1350 and 1200mm diameter stormwater pipes along Shakespeare Street
 and Hoey Street including Stormwater Chambers
- ✓ Shakespeare Street and Hoey Street asphalted up to Nott St.
- Marsh Street and Pearce Street stormwater line complete.
- High water tables, tides, wet weather and services clashes have impacted the construction progress at different times.





Figures 13 & 14: Works in progress



MAJOR PROJECTS

6.1 Animal Management Centre

Overview

The Animal Management Centre (AMC) is in construction phase, the new facility will cater for the growing needs of the Mackay Animal Management Services. The scope of works includes the construction of a new administration building and two new kennel buildings.

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	STAGE 1 December 2020	STAGE 1 December 2021	\$3.39M	Project delays due to COVID19 impacts on resources and wet
		STAGE 2 December 2021	STAGE 2 June 2022		weather. Project is within budget.

Stage 1 of the project is now complete and is now operational for Council's Health & Regulatory Services staff and the public.

The contractor has completed structural steel works and commenced preparation for concrete slab to be poured for a new purpose-built enforcement kennel and cattery building (Stage 2). Height safety has been installed on the roof on Building 3 and landscaping has commenced in Stage 1.

Upcoming planned works includes:

- Completion of landscaping in Stage 1
- Construction of building foundations
- Pour concrete slab

The outcomes of the project will include increased capacity to house cats and dogs, increased wellbeing for the animal's housed and an increase in safety and risk reduction for both animals and staff.

The Health & Regulatory Services staff will continue to provide their current level of service during the entire construction process.

Recent Project Activities

STAGE 1

- ✓ Construction complete
- √ Facility operational
- ✓ Carpark complete
- ✓ Street lighting complete

STAGE 2

- √ Footings commenced
- ✓ In ground services
- ✓ Preparation of strip footings
- ✓ Structural steel delivered



Figure 15: Landscaping of Stage 1



Figure 16: Stage 2 Structural Steel works

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6.2 Northern Beaches Community Hub

Overview

The Northern Beaches Community Hub is a large multi-staged project that will ultimately provide a community facility for all of Mackay's resident's, visitors and businesses and is situated within the Northern Beaches area.

The project is currently broken into the following stages:

- Multi-sports covered area including some pavement, services and landscaping components
- Community Hub Main Building
- Infrastructure including earthworks and stormwater construction
- Construction of J4 Road including intersections of Eimeo Road and Rosewood Drive.
- Future Stages including an Aquatic Facility and Commercial Premises

The functional brief for detailed design of the multi-sports facility and Community Hub building is in the process of being finalised and should be completed by end of February 2022.

Drainage and earthworks design has commenced, with the flood modelling to be completed, following completion of the design, Council will be able to proceed with the tender phase, with earthworks commencing for stage 1A.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Multi-sports covered area (Stg 1A)	Detailed Design	February 2022	October 2022	\$10.75M (\$6.5M funded)	Concept design submitted Mid-January. Functional Brief currently being finalised. This will allow the detailed design
Community Hub – Main Building (Stage 1B)	Detailed Design	February 2022	October 2022	TBA	to commence. Following Detailed Design completion, the design will be presented to Council for review and endorsement.
Infrastructure Works (Earth Works)	Detailed Design	Detailed Design commencement February 2022	Earthworks Construction August / September	\$4.5M	The preliminary drainage & stormwater design has been completed. Flood modelling design has commenced with completion expected May 2022, following completion of the flood modelling, designs will be consolidated completing the design phase for the earthworks, and drainage.
J4 Road and Intersections	Detailed Design	Design commencement February 2022	Earthworks Construction August / September	TBC	The J4 design is in progress. Flood modelling design has commenced with completion expected around May 2022, following completion of the flood modelling, designs will be completed.

Recent Project Activities

- ✓ Building Concept adopted by council 8th December 2021.
- ✓ Negotiations with Federal Governments undertaken regarding funding works.

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- ✓ Stormwater, Traffic including pedestrian, Earthworks and Road design all in progress.
- ✓ Functional Brief development being finalised for Building Works.
- ✓ Stakeholder engagement continuing.
- ✓ Flood modelling under design.
- Commencement of detailed design for the Multisport area and Community Hub building.



Figure 13: Artist Impression of Northern Beaches Community Hub



6.3 Mirani Community Precinct

Overview

Mirani is located on the Pioneer River and has historically been the most significant town of the Pioneer Valley in the hinterland west of Mackay city. Mirani is the location of the former Mirani Shire Council and contains the primary community infrastructure, services, and facilities for the region.

The Mirani 'main street' creates a strong sense of identity with its very generous width, central median park aligned with mango trees, the railway line track, dated station building and other landscape features. This is a unique central icon of the town; its value will be strengthened in parallel with tourism and community identity initiatives. The enhancement of the community and cultural facilities within the community precinct has great potential for the Pioneer Valley community. This upgrade will contribute to a stronger sense of place and identity for locals and visitors alike. The precinct will include a new library, a modern museum, administrative and customer services as well as a number of spaces for use by community groups.

Enhancing the relationship between the external spaces and the library and museum is of particular importance and will add to expanding the activities that each service can provide, greatly encourage interaction, and improve the visibility and appeal within the community. The landscape solution ties the community precinct to the adjacent land and improves its presence on Mackay-Eungella Road to the Mirani shops.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Detailed Design of Precinct	External	April 2021	Dec 2021	Project Estimate at \$8M	Detailed design 100% completed.
Detailed Design of Road and Parkland	External	Dec 2021	May 2022	\$170K (Design only)	Design commenced, now at 30%. Road and Park frontage including caravan dump point relocation in progress.

- ✓ Detailed Design of Precinct 100%
- ✓ Electrical & mechanical design at 80% aligns with consultant design brief
- ✓ Detailed Design of Road and Park frontage currently 30%
- ✓ Contaminated Land register errors being resolved



Figure 14: Proposed layout of the Mirani Community Precinct



6.4 Seaforth Esplanade

Overview

The Seaforth Esplanade Master Plan sets a vision for the continued development of the Seaforth Esplanade and identifies the community's priorities for delivering additional recreational infrastructure aimed at increasing the liveability of Seaforth and attracting visitors to the Hibiscus Coast.

Project Deliverables will include:

- · Children's playground.
- Waterplay feature to replace the aged wading pool.
- New public amenities with change room facilities and external beach showers.
- Accessible adult change facility.
- Extension of the existing car park.
- Replacement of the existing picnic /BBQ facilities (shelters and furniture).
- New fencing and/or bollards to control unauthorised vehicle access to the Recreational Hub.
- Expansion of the path network

Works for Queensland announced funding to the value of \$2.2M in conjunction with council's contribution of \$1.9M bring the total estimated project costs to \$4.219M.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Detailed Design	External	April 2021	March 2022		Detail design has been completed and is currently
Construction	External	May 2022 Revised Date	December 2022	\$4.1M	being reviewed by Council. Tender document is in progress. Construction to
		July / August 2022			commence July / August 2022

- ✓ Stakeholder engagement
- ✓ Detailed Design under review
- ✓ Preparation of Tender Documentation
- ✓ Construction commencement due for late July / August 2022.



Figure 15: Overview of Seaforth Esplanade design



6.5 Riverside Revitalisation

Overview

The Mackay Waterfront Priority Development Area was declared on 25 May 2018 to kick start a visionary project that will improve the tourism aesthetic, liveability and economic activity in Mackay's CBD and wider region.

The Mackay Waterfront Revitalisation project is being development in three stages:

- > Riverside Link
- Riverside Pontoon
- 8 River Street Improvements

The projects aim to enhance the public realm along the riverfront and allow the Mackay community to access and enjoy the amenity provided by the Pioneer River.

Project Deliverables include:

- Roadworks to convert the two-way section of River Street into a one-way street (west bound)
- General minor earthworks to support the roadworks
- Shared footpaths and surface treatments
- Significant landscaping improvements (numerous trees & other plantings, seating, irrigation)
- Bespoke pavilion shelters and furniture
- Public toilet facilities
- Bank stabilisation works (tidal works) along the rock wall opposite Burns Street
- Road lighting, feature lighting and other electrical works
- New water & sewer infrastructure works as required to service the area
- Refurbishment of 8 River Street
- New pontoon to encourage tourism and recreation activities

This project has received \$4.1M in funding from the Australian Government, Building Better Regions Fund.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Riverside Link	Construction (External)	March 2022	Late 2022	\$7.3M	Woollam Constructions have commenced establishment onsite and are undertaking service investigation works prior to major construction activities taking place.
Riverside Pontoon	Design (External)	Design commenced			Design underway.
8 River Street Improvement	Design & Construction	Investigations commenced			Design review, investigations & stakeholder engagement ongoing.

- ✓ Riverside Link
 - Contract awarded
 - Environmental controls put in place
 - Service identification and controls put in place
 - o Stakeholder Engagement ongoing



 Marketing and Media documentation coordinated with Woollam Constructions and Australian Government Building Better Region Funding rep.

✓ Riverside Pontoon

- Funding agreement executed
- o Stakeholder Engagement
- Design & review

√ 8 River Street Improvements

- o Funding agreement executed
- o Stakeholder Engagement
- o Scope of works development
- o Construction method investigations



Figure 16: Marketing and media banner mesh installed



Figure 17: Works commenced



6.6 Woodlands District Park

Overview

The Woodlands District Park project is being undertaken to address a critical shortage of district-level parks in the region. The park will cater to the recreational needs of residents living in the adjoining suburbs of Andergrove & Beaconsfield.

The 21-hectare Woodlands District Park will be created by the amalgamation of several existing parks including Broomdykes Drive Park, Schnappers Court Park, Woodlands Reserve, Domino Crescent Park and Council owned allotments.

In accordance with the Masterplan, the works to be included in the park have been broken into four stages. The first stage will include widening the drainage channel, new pathway connectivity, installation of BBQs and picnic settings, provision of amenities, lighting and landscaping improvements. Also, to be included is an accessible adult change facility (AACF) and an all-abilities playground.

This project has received \$2M funding from the State Government's Works for Queensland (W4Q) funding.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Detailed Design	Internal / External	Commenced	January 2022 Revised Date May 2022	\$2M	Detailed design underway.

Recent Project Activiites

- ✓ Civil Design progressing
- ✓ Landscape design underway
- ✓ Playground and boardwalks design in progress
- ✓ Carpark and changing places (accessible public toilets) are work in progress
- ✓ Lighting design completed



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Figure 18: Extract from Woodland District Park masterplan

6.7 <u>Pioneer Valley Mountain Bike Trails</u>

Overview

The Pioneer Valley Mountain Bike Trail Project is currently in design phase with many components of the project currently in progress.

Finch Hatton Trailhead

Trailhead master plan has been completed and currently in detailed design. Detailed designs in 50% design and is anticipated to be completed by end of March 2022. Development Assessment approval is underway for the trailhead site and associated Council owned freehold land.

The concepts for the trail head include a pump track, toilets, showers, bike racks, access to the site, trails, parking, event and camping space, and open recreational space.

An integral part of the trailhead is a strong linkage to the Finch Hatton township, which has been incorporated into the overall design.

A community update session was held in Finch Hatton on 20 March 2022 with 53 people in attendance.

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments	
Design	External / Internal	December 2021	April 2022	\$250,000	50% Design Drawings currently under review by Internal stakeholders.	

Ground Truthing of Trails and Cultural Heritage Investigations

Ground truthing of trails commenced in December 2021. To date approx. 21km have been ground truthed. World Trail are scheduled to return in April to continue ground truthing of the remaining approx. 80km.

Australian Heritage Specialists (AHS) and Yuwi have completed cultural heritage investigation field work on the current ground truthed trail alignments.

AHS and Yuwi will coordinate their field investigations when World Trail return to complete the remaining ground truthing. Once trails have been ground truthed, the existing environmental assessment work will be overlaid on these trails to determine if there are any further investigations required.

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments	
Ground truthing	External	December 2021	Est. June 2022	\$250,000	World Trail to conduct ground truthing over a number of visits	





Figure 19: Current Ground Truthing Alignments



Figure 20: Community Update Session



6.9 Park Improvement Projects

Overview

Council is delivering a couple of Park upgrades for the community, to provide well designed parks and open space networks which cater for the changing needs of the community and to promote outdoor social and recreational activities.

Northview Park

A full-sized basketball court is being installed at the popular park in Glenella, which will complement recent works to the playground completed last year.

The improvement works also include new lighting for the basketball court, footpaths, additional safety fencing and landscaping in the area adjacent the children's playground.

The project was originally scheduled to begin in December 2021, however, there has been some delays due to extended tender review, with the contract awarded on 2 December 2021 resulting commencement on site mid-January 2022.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments		
Construction	External	January 2022	April 2022	\$372,930	Awarded to BH Building		

- ✓ Works are progressing: Basketball court concrete pour and basketball hoop completed. Concrete edging
 for the front fencing completed. Timber fence along southern end installed. Black fence along Schaper
 Rd installed. Turf is about 95%, trees are all planted. Seating, bike rack and park sign installed.
- ✓ Upcoming works: Turfing to be completed and established, Basketball court line marking to be completed. Basketball light poles will proceed once light pole luminaire are delivered (currently forecast on 15th April 2022.
- The project has been experiencing some delays associated with inclement weather (rain) and delivery delay for the light pole luminaires. The project is tracking to be completed by end of April 2022.



Figure 21: Works in progress





Figures 22 & 23: Works in progress

Diane Street Park

New play equipment installation with an emergency services theme, complete with police car and ambulance rocker, swings and other play options catering to toddlers and older children.

The existing roofed shade shelter remained in place, but to assist with the park's maintenance, new softfall edging has been installed and access to the play space improved for parents and caregivers with the construction of a new footpath.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	External	November 2021	February 2022 Revised	\$149,445	Works complete however compliance issues identified with play equipment. Working through third party
			Date TBC		inspector and supplier to resolve.

- ✓ A specialised playground inspector has been engaged by Council to investigate the noncompliance items further as a third-party review. The inspector is attending site early April 2022. Their report is anticipated to be available shortly thereafter. From this, rectification works will be identified and steps put in place to rectify the matters raised so as to have the park opened to the public as soon as possible.
- Residents have been advised that the playground will remain closed to the public until compliance concerns are resolved.



FIELD SERVICES

7.1 Creek & Lorne Road Stage 2

Overview

All road networks suffer pavement surface deterioration from traffic and environmental impact. Shoulder Widening are designed to improve road safety and longevity, surface correction and pavement strengthening. This treatment type has an expected treatment life of 20 years and will extend the life of the pavement by addressing minor pavements defects and providing a new waterproofing membrane. Stage 1 of this project focused on widening of a narrow bend and was completed in 20/21. Stage 2 incorporates the eastern end of the road, from Walkerston Homebush Rd to the culvert crossing (approx. 600m).

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	Internal	Late Feb 2021	Late May 2022	\$1,500,000	On track for forecast completion date end of May 2022.

- ✓ Clearing & Grubbing is completed
- ✓ Ergon pole relocation is completed
- ✓ Tree removal is completed
- ✓ Excavation is in progress
- ✓ Subgrade replacement is in progress





Figure 24: Looking East towards Walkerston Homebush Road Figure 25: Looking West from middle of work site



7.2 Seagull Street Boat Ramp

Overview

This project is joint funded by Department of Transport and Main Roads (DTMR) and MRC. The project involves the construction of a new boat ramp in McCreadys Creek, off Seagull Street, Slade Point and new parking facilities on both sides of Seagull Street. The boat ramp is comprised of precast concrete planks for the lower portion and in situ concrete to be poured towards the top. The northern carpark has 6 boat and trailer parks including 2 derigging locations, the southern carpark has 9 car and trailer parks and 4 car parks including a disabled carpark.

Project Status

Activity	Delivery	Original Scheduled Start Date	Original Scheduled Completion Date	Budget	Comments
Construction	Internal & Contractors	Early August 2021	Practical Completion Late April 2022. Line marking, landscaping May 2022	\$2,300,000	Delays in engaging local contractors for Concrete K&C works and bitumen sealing. Weather delays and internal staffing setbacks with the recent relief crews sent to Brisbane for help with clean up.

- ✓ Boat Ramp Contractors completed ramp works and rock pitching.
- ✓ MRC staff commence site preparation for bitumen sealing and Kerb placement on the Southern Carpark.
- ✓ Fencing contractor placed all posts, awaiting steel to complete works.



Figure 26: Completed boat ramp at high tide

Mackay REGIONAL COUNCIL

Capital Works Monthly Review > March 2022



Figure 27: Boat ramp on an outgoing tide, exposing beach access stairs.

11.3. COMMUNITY AND CLIENT SERVICES 11.3.1. COMMUNITY & CLIENT SERVICES MONTHLY REVIEW MARCH 2022

Author A/Director Community & Client Services (Stephen Bourke)
Responsible Officer A/Director Community & Client Services (Stephen Bourke)

File Reference DMRR

Attachments 1. CCS MONTHLY REVIEW MARCH 2022 [11.3.1.1 - 51 pages]

Purpose

Attached is a copy of the Community and Client Services Monthly Review for the month of March 2022.

Related Parties

N/A

Corporate Plan Linkage

This links to various corporate objectives and strategies within the corporate plan.

Officer's Recommendation

THAT the Community and Client Services Monthly Review for March 2022 be received.

The Acting Director for Community and Client Services Stephen Bourke, provided an overview and highlights of the Community and Client Services Monthly Review Report for March 2022.

Cr Jones noted that there had been a drop in YouTube views and queried if there was a particular reason for this.

The Acting Director noted that the YouTube views baseline is indicated on the right side of the graph and shows the typical activity of month to month views. The Acting Director advised that views had spiked recently due to a waste truck catching fire and being posted to YouTube, which had proven to be popular viewing.

Council Resolution ORD-2022-69

THAT the Community and Client Services Monthly Review for March 2022 be received.

Moved Cr Jones Seconded Cr Townsend

Cr Jones highlighted several items from the report noting that despite recent COVID restrictions, Friends of the MECC had completed 4,038 volunteer hours to the end of March which was a wonderful effort, offered congratulations to the vector control team on the number of sites inspected and treated, noted the inclusion of information from the use of the IAP2 tool which indicates the number of projects the community is being consulted about, and the incidents of illegal dumping which diverts Council staff from other work and costs ratepayers a significant amount of money. Cr Jones urged residents to report anyone who is illegally dumping or any illegal dumping hotspot sites.

Cr Bella highlighted several items from the report including vector control activities, the concerning number of food businesses inspected which only achieved a 2 star rating and noted that while illegal dumping poses a significant cost on Council, it also costs private landholders who are required to clean up anything dumped on

their land. Cr Bella noted that the common chemical used for the treatment of Giant Rats Tail grass may not be available for purchase for up to 2 years, noting that this will have an impact on Council activities and suggested that it would be a good idea for Council to continue to educate people who are trying to control this pest.

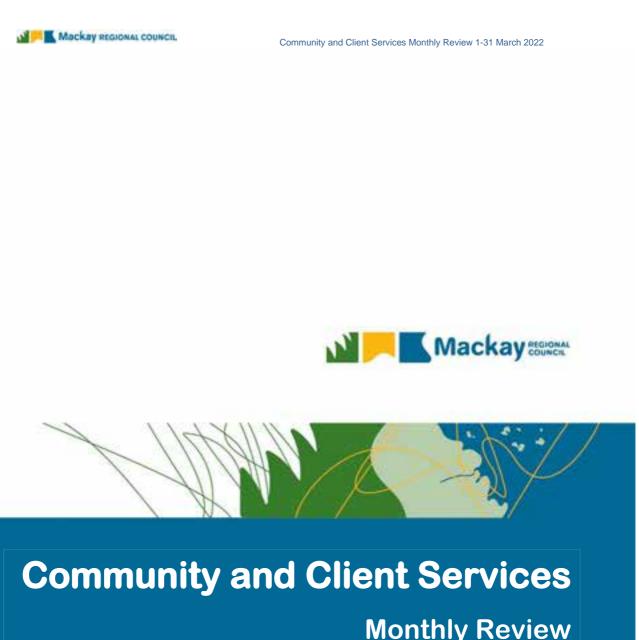
Cr Townsend noted that she had enjoyed the Cuppa with a Neighbour events held across the Region, was very pleased to see the excellent library sessions which are scheduled and has enjoyed the wonderful exhibitions at Artspace. Cr Townsend referred to the Mayor's Charity Ball which is to be held in May, noting that tickets were selling very fast, with proceeds to be equally split between Heartkids Mackay and the Ronald McDonald House new family room to be built at the Mackay Base Hospital.

Cr Bonaventura thanked the resident in Seaforth who recently alerted him to illegal dumping in the area, but then contacted him again to advise that he had cleaned up the illegally dumped items himself. Cr Bonaventura referred to the Minor Asset Grants and was pleased if see that Mackay Men's Shed have received funding for tools for a new shed setup and that Mackay PCYC had received funding for the replacement of bikes and helmets for the bike safety program.

Cr Mann referred to the RADF assessment meeting held at the end of February and was pleased that so many worthwhile projects had received support such as the Noosa Film Academy Pty Ltd, Finch Hatton Progress Association and the Mackay Chamber Music Festival Inc.

Cr Green noted the funding that had been provided to bands and is looking forward to their musical productions and advised that applications for the next round of funding close on May 5.

CARRIED



Monthly Review March 2022



Contents

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1. Highlights of the Month

Highlights during March include:

- Community Programs, in partnership with Corporate Communications, delivered the My Legendary Neighbour campaign in recognition of Neighbour Day, with 70 nominations from across the region being received.
- With the resumption of public programs, in partnership with Greater Whitsunday Communities the Community Programs team delivered a series of Governance Workshops across the region, with 43 people attending representing 40 community organisations.
- Community Grants totalling \$187,993 were awarded to successful not-for-profit organisations and Regional Arts Development Fund grants totalling \$64,344 were awarded to community organisations and artists.
- The reintroduction of play-based resources to children's areas of Library branches for the first time since mid-2020 was welcomed by customers and positive feedback was received from visitors and on social media.
- The Wall artist in residence: Brisbane artist Tamika Grant-Iramu has created a site-specific mural at Artspace Mackay, drawing inspiration from the rare and endemic species of flora found in Eungella National Park. Visitors have been encouraged to watch Tamika whilst she works in the gallery space, resulting in much positive engagement.
- Council's new Corporate Plan, designed by Corporate Communications and Marketing's design team, is to be adopted in April. The Plan was created through engagement with the community and staff.
- This year's Mayor's Ball was launched with disco theme Mackay keen to boogie.
- MECC banquet chairs repurposed to not-for-profit groups (NFP) throughout the region. The operations team successfully distributed over 1400 banquet chairs to a wide range of not-for-profit groups.
- MECC and Mackay Region attended the Asia Pacific Incentives and Meetings, hosting a trade booth 21 -23 March 2022 in Melbourne to attract new business events and conferences to the region.
- Cochineal Bug sourced from Whitsunday Landcare has been placed in various locations on Prickly
 Pear. This is a slow-going process but environmentally friendly for beach areas and, once established,
 the site will be used as a nursery for other infestations in the region.
- Asbestos sheeting was illegally dumped in Glenella. A Facebook comment was posted seeking further
 information from the public. This post received positive engagement with an anonymous tip resulting in
 successfully tracking down the offender.

Stephen Bourke

A/Director Community & Client Services.



2. Workplace Health & Safety

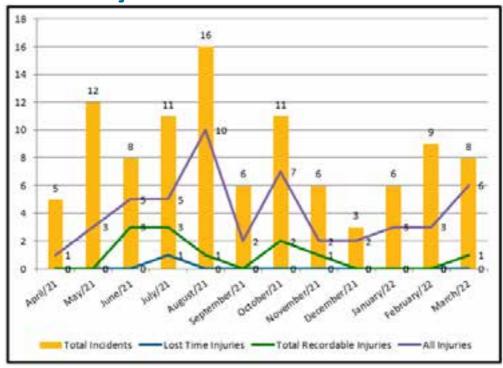
Summary

In March 2022:

- Twenty- two safety interactions were undertaken.
- Two site safety inspections were undertaken.
- 94% of monthly action plans activities were carried out.

Eight incidents were reported in March, involving MRC employees, members of the public, or contractors.

Incidents and Injuries



The following injuries to MRC employees were reported in March:

- SDI Loose shelving bracket fell hitting hand, causing bruising.
- FAI Hit head on cross RSJ.
- FAI Putting plate trolleys away, trolley started rolling and put hand out to stop it, jamming fingers
- NTI Non staff member became aggressive, physically and verbally intimidating two staff members and security.
- NTI Suspected heat stress after working outdoors

The following incidents involving a volunteer was reported in March:

While working at a function, aggravated pre-existing knee injury.

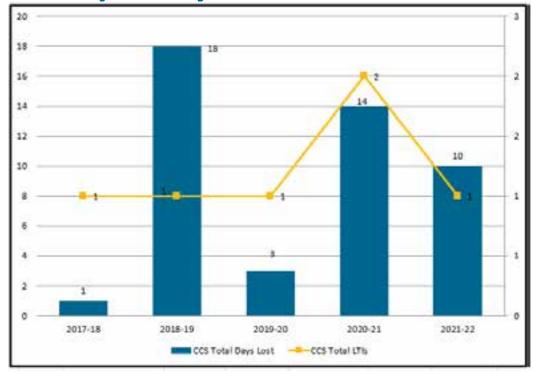
The following asset damage incident involving an MRC employee was reported in March:

 While performing misting in early morning, reversed into a tree while turning around at end of trail- no damage

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.



Lost Time Injuries & Days Lost



	2017-18		20	18-19	2019-20		2020-21		2020-21	
Department		Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Corporate Communications										
Community Lifestyle					1	3	1	13		
MECC & Events			1	18			1	1		
Emergency Management										
Health & Regulatory Services	1	1							1	10
Community & Client Services	1	1	1	18	1	3	2	14	1	10

For the 2021-22-year, one lost time injury has been recorded:

 In July, a person suffered a finger laceration after coming into contact with the blades of a sand spreader. Following minor surgery, ten days were lost whilst the person recovered.

Glossary

Incident Any unplanned event resulting in or having a potential for injury or ill health. Incidents that resulted in a fatality, permanent disability or time lost from work of one Lost Time Injury (LTI) day / part of a day or more Total Recordable Injuries (TRI) Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI) Non-Treatment Injury NTI FAI First Aid Injury MTI Medical Treatment Injury SDI Suitable Duties Injury LTI Lost Time Injury

ORDINARY MEETING - 13 APRIL 2022 ATTACHMENT 11.3.1.1



Community and Client Services Monthly Review 1 - 31 March 2022

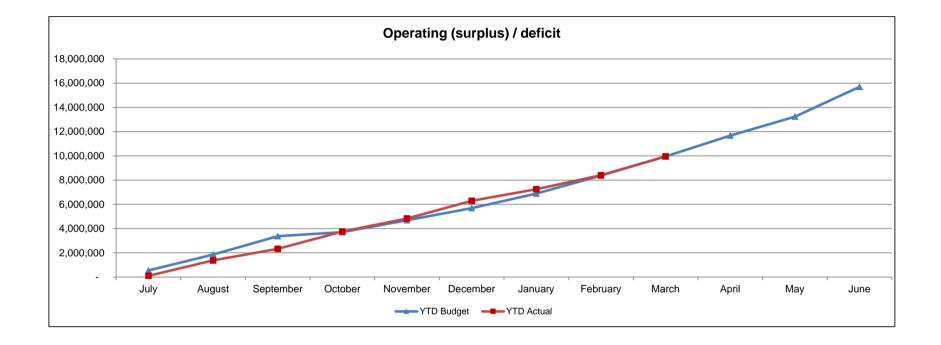
3. Financial Performance - March 2022

Financial Performance Report		Community & Client Services			% YTD Variance of YTD Budget YTD Variance favourable of budget	
Period Covered: 1 July 2021 to 31 March 2022						
					YTD Variance unfavourable, between 0% and 5% of YTD Budget	
					YTD Variance unfavourable, more than 5% of YTD Budget	
	Revised Budget	YTD Budget	Actual	YTD Variance	Comments	
4.01 - Community & Client Services Management	363,318	260,105	232,887	(27,218)	On track.	
4.03 - Community Lifestyle	8,011,119	5,396,251	5,602,611	206,360	Due to Covid-19 related absences, casual wages have been an issue. This should reduce in the coming months.	
4.04 - MECC & Events	2,578,356	1,491,124	1,574,552	83,428	9% improvement on February. High level wages still covering lower level duties due to vacancies and difficulty in recruiting.	
4.05 - Corporate Communication & Marketing	1,731,115	1,233,310	1,224,300	(9,010)	On track.	
4.07 - Health & Regulatory Services	3,013,204	1,578,939	1,316,705	(262,234)	Increased income from licences and registrations received, and reduction in employee costs.	
Operating (surplus) / deficit	15,697,111	9,959,730	9,951,056	(8,674)		

MACKAY REGIONAL COUNCIL PAGE 109

ORDINARY MEETING - 13 APRIL 2022 ATTACHMENT 11.3.1.1

Community and Client Services Monthly Review 1-31 March 2022



MACKAY REGIONAL COUNCIL PAGE 110



4. Community Lifestyle

4.1 Community Programs

Number of Community Enquiries: Community Building - 539

Lifelong Learning - 39 Civic Participation - 19

Number of Emergency Relief Assistance Packages provided - 31

Sarina Neighbourhood Centre meeting rooms utilisation - 8 services visited weekly, servicing 127 clients

Occasions of JP Services provided to community - 9

Number of external bookings in Jubilee Community Centre for the month - 55

Total Jubilee Community Centre usage (internal/external) – 331 Andergrove Community Hall: Regular Bookings - 43

Casual Bookings - 2

Community Development

Activity	Comments
Sarina Orange Sky Pod	The Sarina Orange Sky pod, providing free clothes washing services to people doing it tough, is underutilised leading to consideration from Orange Sky to remove it from that community. Sarina Neighbourhood Centre Officer, along with Sarina State High School teachers and students, and the Orange Sky volunteers have devised a program to assist in elevating usage rates. The program will commence in Term 2 and will involve the provision of either breakfast or a free coffee for service users to enjoy while they do their washing. It is hoped that this will encourage greater use of the service and it remains in Sarina.
Governance Workshops	Community Programs, in partnership with Greater Whitsunday Communities, delivered a series of Governance Workshops across the region during the month. Workshops have been facilitated in Mirani, Sarina and 2 in Mackay to develop the governance maturity of local community organisations. 43 people attended these sessions with 40 community organisations being represented by those participants.
My Legendary Neighbour	Community Programs, in partnership with Corporate Communications, delivered the <i>My Legendary Neighbour</i> campaign during the month of March in recognition of Neighbour Day. The campaign received 70 nominations from across the region with 'Overall Street' and 'Overall Neighour' winners selected by the judging panel. Winners were visited

Mackay REGIONAL COUNCIL

Community and Client Services Monthly Review 1-31 March 2022

by the Mayor and sponsors to deliver their prizes and street blade. Nominations this year were of such high quality that an additional 4 runners up were selected and each received a certificate and platter. All nominations will receive an acknowledgement letter from the Mayor.



Cuppa with a Neighbour

In addition to the My Legendary Neighbour campaign, Community Progams hosted *Cuppa with a Neighbour* mornings around the region in recognition of Neighbour Day. Sessions were held in St Helen's Beach, Farleigh, Mirani, Sarina Beach, Eton and Slade Point. Over 110 residents attended for a cuppa across the locations resulting in better connections within our neighbourhoods.



Harmony Week

Community Programs facilitated a culture sharing opportunity through the Migrant Voice Facebook Group. Community Programs staff attended the World Café Harmony Day morning-tea as guest speaker, held on 21 March.





Community Meetings / Events / Interagency Meetings.

185 meetings and events were held or attended; highlights include:

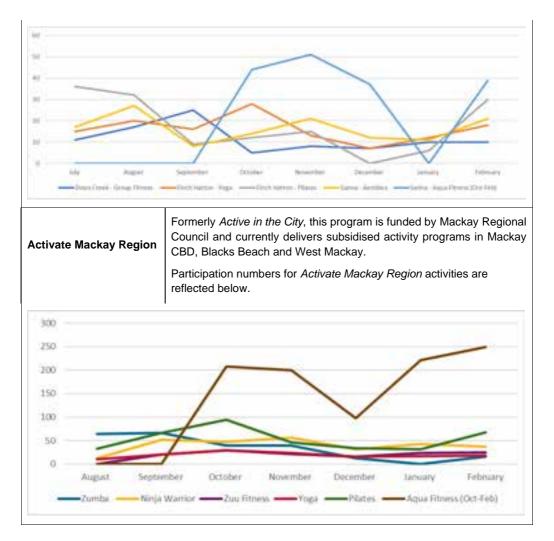
Disability Service Provider Network meeting	The Disability Service Provider Network meeting was hosted on Wednesday, 2 March. The meeting welcomed a guest speaker from Feros Care who shared information about their upcoming Person-Centred Emergency Preparedness Peer Support workshops. 15 participants representing 13 organisations were in attendance.
SafeTALK community session	Community Programs staff facilitated a SafeTALK training session for community members on Tuesday, 15 March. 10 community members attended the session which provide participants with knowledge and skills on suicide prevention and awareness.
Women's Safety and Justice Taskforce Community Consultation	Community Programs staff attended the Women's Safety and Justice Taskforce community consultation on Thursday, 3 March. The consultation session focused on the experiences of women and girls as victims/survivors of sexual violence and as accused persons and offenders. The Taskforce is an independent, consultative taskforce established by the Queensland Government to examine:
	 Coercive control and review the need for a specific offence of domestic violence The experience of women across the criminal justice system
	The consultation was chaired by Honourable Margaret McMurdo (AC).

Sport and Recreation

Activity	Comments
Active in the Regions	Active in the Regions is funded by the North Queensland Public Health Network and administered by the North Queensland Sports Foundation's Move It program to deliver subsidised physical activities in rural localities such as Sarina, Pioneer Valley and Dows Creek. Participation numbers for Active in the Regions activities are reflected below. (Note: Finch Hatton Pilates only operates during school terms)

Mackay REGIONAL COUNCIL

Community and Client Services Monthly Review 1-31 March 2022



Museums

Museum	Comments
Pioneer Valley Museum	 Dates Open: March 8 - 23 Number of Days Open: 6 Visitors: 1 Social Media Insights: 2,307 reach, 763 engagements, 8 likes
Sarina Museum	 Dates Open: March 8 - 23 Number of Days Open: 9 Visitors: 14 Social Media Insights: 1,031 reach, 190 engagements, 9 likes
Mackay Museum	 Dates Open: March 8 - 23 Number of Days Open: 9 Visitors: 21 Social Media Insights: 654 reach, 51 engagements, 4 likes



Greenmount Homestead	 Dates Open: March 16 - 27 Number of Days Open: 5 Visitors: 48 Social Media Insights: 1,026 reach, 63 engagements, 10 likes
Museum Collection Project	 Site one - Pioneer Valley Estimated collection size: 13,000 – 15,000 items, including photographs Number of objects inventoried: 5,304 No of photographs sighted / not inventoried: 3,735 Estimated percentage completed: 65%
Other Activities	 Workshop conducted with Converge Heritage Consultants to advance work on Greenmount Outbuilding Conservation project. New visitor materials (gardens and grounds brochure, scavenger hunts for children, etc.) created for Greenmount Homestead. Nominations for 2022 Heritage Awards written and submitted for Cristy-Lee Macqueen's ABC Radio interview series and Shelley Engwirda's art day-camp.

Junior Sporting and Arts and Culture Grant

6 Junior Sporting Grants were approved this month with a combined value of \$750.00. No Arts and Culture Grants were approved this month.

Inkind Assistance

Organisation	Event	Date	Support Provided	Amount
Mackay Hockey Association Inc	Repair to asphalt in carpark	ASAP	Repair to asphalt in carpark	\$2,795.82
JNJ Slade Group	Rhythm & The Reef	24/09/22	20 general waste bins, 20 recycle bins, waiver park hire fee at Blue Water Quay	\$695.24
Mackay Triathlon Club	Mackay Triathlon Festival	3/07/22	2 general waste bins, 2 recycle bins, street sweeper, 2 VMS trailers	\$3,305.66
Mackay Triathlon Club	Laura's Triathlon	27/03/22	2 general waste bins, 2 recycle bins, street sweeper	\$1,958.08
Mackay Marina Run	Mackay Airport Twilight Run	4/03/22	40 traffic cones	\$0.00
Mackay Softball Assoc	Mackay May Day Softball Tournament	30/04/22- 02/05/22	10 general waste bins	\$101.05
Point Glen Developments	Movie Under the Stars 2022	30/04/22	Waiver of park hire fee	\$250.00
Gum Valley Veterans & Natural Terrain MX Club	Grasstree Beach Motorcycle Races	10/07/22	25 general waste bins, 20 recycling bins, 4 x 3m skip bins, removal of effluent	\$1,401.99

\$10,507.84



Community Grants Program

Round 2 of the 2021/22 Community Grants Program closed on Friday February 4. Below is a list of the successful applications received and assessed by the Grants committee. Committee recommendations were approved under delegation by the Chief Executive Officer, with a combined value of \$187,993.47.

Small Equipment Grants

Organisation	Amount Approved	Details
Magpies Crusaders United	\$1,500.00	Purchase of three pairs of 6x2.5x4 feet aluminium frame goals.
Mackay Regional Housing Company	\$1,500.00	Replacement of three computer hard drives and two monitors.
Magpies Mackay AFC	\$1,500.00	Purchase of nine junior and ten senior footballs.
Mackay Pet Rescue Inc	\$1,500.00	Purchase of four pull-up promotional banners, two soft animal play pens and one soft animal crate.
Mackay Veterans Support Group Inc	\$750.00	Purchase of a Slide Compound Mitre Saw, a Brushless Chainsaw and two Lithium-Ion Batteries.
Sarina and District Athletics Club Inc	\$615.00	Purchase of new starter pistol with a small portable amplifier.
	\$7,365.00	

Community Grants

Organisation	Amount Approved	Details
Finch Hatton Progress Association Incorporated	\$7,500.00	Contribution towards the third Cane Country Ball.
Mackay and District BMX Club Inc	\$7,187.50	Contribution towards manufacture of a 'Finish Line Structure' and construction of lanes.
Canegrowers Mackay	\$2,175.00	Contribution towards supporting student attendance at two Agricultural events.
Mackay Veteran Golfers Association Inc.	\$1,000.00	Contribution towards the 2022 Wintersun Competition.
North Mackay Little Athletics	\$2,692.00	Purchase of a line marker.
131 Army Cadet Unit Sarina	\$7,500.00	Purchase pallet racking and storage tubs.
St Paul's Uniting Church, Mackay, Queensland, Uniting Church in Australia	\$7,150.00	Contribution towards the research, preparation, design and printing of a book for the 150-year celebrations of the congregation.
	\$35,205.50	



Minor Asset Grants

Organisation	Amount Approved	Details
Watersports Queensland Incorporated	\$30,000.00	Purchase 2 new wakeboarding obstacle features.
Selectability Ltd	\$19,000.00	Provision of furnishings, IT equipment and a coffee machine for a mental health hub in Sarina.
Mackay Art Society	\$15,000.00	Installation of Solar Panels, painting of internal walls, repairs to screen doors, and purchase of a secure key holder, safe, grab rail, backdrop curtain, spotlights, stools and easels.
Engedi Inc	\$1,996.00	Purchase of scales for people in wheelchairs, accessible free of charge to the community at the Holmes Drive premises.
Mackay Men's Shed	\$14,322.00	Purchase initial essential tools for set-up of shed.
Sarina and District Netball Association Inc.	\$2,062.00	Purchase 3 x iPads and portable wi-fi for use at their gamedays.
Koumala Progress Association Inc	\$1,432.48	Purchase of a laptop, printer and ink, MS395 software, Quick Books software and antivirus.
QPCYWA - Mackay PCYC	\$15,000.00	Replacement of the fleet of 40 bikes, helmets and spare parts for same.
	\$98,812.48	

Minor Infrastructure Grants

Organisation	Amount Approved	Details
Pioneer Valley Golf Club Inc	\$24,000.00	Air conditioning of the clubhouse, upgrading the electrical distribution board, upgrading and installation of additional solar panels, and painting of the interior of the clubhouse.
Western Suburbs Rugby League Football Club	\$16,511.49	Purchase of couch seed and fertiliser to create new sporting fields on newly acquired land.
Sarina Rugby League Football Club	\$6,100.00	Replace existing security screens to the canteen and bar area and 20 windows in the change rooms, install new security doors to the dressing room opening and install a security system to the club gym and outdoor area.
	\$46.611.49	

Regional Arts Development Fund

Round 2 of the 2021/22 Regional Arts Development Fund (RADF) closed on February 9. Following is a list of successful applications assessed by the RADF committee. Committee recommendations were approved under delegation by the Chief Executive Officer, with a combined value of \$64,344.00.

Young People

Organisation	Amount Approved	Details
Connor Mckinney-Moss	\$3,948.00	French Press Concept Development Project.
Nortica Band	\$6,500.00	Recording of a 5-track EP.
	\$10,448.00	



Green Arts

Organisation	Amount Approved	Details
Eva Browne Patterson	\$5,656.00	Keswick Art Trail Concept Development.
Audible Pulse	\$4,720.00	BEE AWARE Exhibition and Celebration in homage to Our Native Bee.
	\$10,376.00	

Concept Development

Organisation	Amount Approved	Details
Agnes Durbet	\$6,900.00	Capturing Osmium, concept development for new works based on local historical industrial sites.
	\$6,900.00	

Projects and Programs

Organisation	Amount Approved	Details
Noosa Film Academy Pty Ltd	\$1,800.00	Mackay State High School Screen Production and Digital Entrepreneurship Workshop, and Red-Carpet Screening Event.
Karen Collyer/ Finch Hatton Progress Association	\$7,042.00	Finch Hatton Art Trail / Flood Wall - Phase 3.
Mackay Chamber Music Festival Inc	\$5,000.00	Mackay Chamber Music Festival - series of concerts and educational workshops.
Pioneer Valley Arts Inc	\$3,285.00	Badilla Gallery Workshops 2022.
The Base Coats	\$6,820.00	Recording of a 5 track EP, with release and management services.
Maker's Shopfront/ Shelley Ann Pisani	\$6,260.00	Design CQ Exhibition.
Mingle Events Co/ Rebecca Rose Geraldine Lange	\$3,175.00	Mingle at Melba, a Mackay Festival of Arts Fringe Event.
	\$33,382.00	

Community Wellbeing

Organisation	Amount Approved	Details
Eungella Community Development Association	\$3,238.00	Eungella Ceilidh, Scottish Country Dance.
	\$3,238.00	



4.2 Libraries

Activity **Comments** Highlights **Programs and Play Based Resources Reinstated:** Face-to-face programs were reinstated across library branches from Monday 21 March and received an overwhelming response. Bookings for sessions filled quickly and Baby Bounce, in particular, is in high demand with the majority of attendees being new to the libraries and attending programs for the first time. The reintroduction of play-based resources to children's areas of the branches was also welcomed by our customers and we received positive feedback from visitors and on social media. Shared resources were the first thing impacted by Covid-19 and were removed from spaces in mid-March 2020. The return of stimulating and interactive toys, puzzles, dress-ups etc two years on has immediately resulted in more families returning and staying longer in our spaces. Our first Dads'n'Bubs Baby Bounce for 2022 was fully booked and the attendees were all very receptive to the program and the First 5 Forever messaging and thoroughly enjoyed the special one-on-one time with their babies. Social connections and forming parent networks is just as important for fathers and Ray, Cameron and Zach headed for a coffee after the session while their little ones slept, exhausted after a morning of talking, playing, singing and reading! The return to programs also saw the long-awaited start of our partnership with Mount Pleasant Shopping Centre. Part of a pre-Covid First 5 Forever grant project we finally delivered the first of many Story Time sessions on the public stage in the Food Court. Together with Ros from Wild Puppets, Fiona delivered an entertaining and interactive session to an engaged audience. Delivering library programs outside our spaces means that we are able to connect with families who may not visit the library service or may not know about the programs

and resources we offer free of charge.





Young People's Services and First 5 Forever

Face-to-Face Programs: 30

First 5 Forever

Programs # of events: 28 (10 Baby Bounce, 7 Toddler Time, 10 Story Time, 1

Dads and Bubs)

Programs # attendance: 523 (285 children, 238 adults)

new adult attendees: 146

STEAM - 2 sessions (12 children)

new program initiatives: 1

Story Time at Mount Pleasant Shopping Centre: A First 5 Forever collaboration co-facilitated by First 5 Forever staff and Ros from Wild Puppets

Community Outreach Programs

Face-to-Face Programs:

Programs # of events: 58
Programs # attendance: 2,000
new adult attendees: 50

With face-to-face programs returning from COVID restrictions, the team kicked off program delivery with Craft and Conversation, Book Clubs, and a Library Music Group Performance.

The reinstatement of programs has seen large numbers return with excitement of meeting with other members in safe places while breaking down the social isolation that they have experienced during the past two years.

Our first ever Library Music Group Performance has been in the making for over eighteen months occurred at the Dudley Denny City Library on the evening of March 31. The participants rocked out the library with the doors to the north terrace open where the music flowed onto the street below which captivated those walking by on the Thursday evening. A wide range of genres from many different decades of music were presented during the evening's event by some notable first-time performances were heard throughout the library space.

A program that simply started with six ukuleles, now consists of various ukulele and guitars, piano keyboards and drums, and has expanded with an abundance of musical books that have flown off our collection shelves.







Digital Literacy & Young Adult Programs

Face-to-Face Programs:
Programs # of events: 14
Programs # attendance: 677

new program initiatives:

Face to Face Program: 1 / Finch Hatton Tech Talks

Library staff have begun a new round of Tech Talks for the Finch Hatton community to support digital literacy education across the region.

Being an enthusiastic entomologist in their spare time assisted DLYA team member Eli in delivering an enthralling program to the Valley District Youth Council, "Beautiful Bugs". Students learned how to preserve and display butterflies as well as items in the library collection for learning more about all things bugs.





For International Women's Day, members of the *Who Do You Think She Is?* family history research group contributed 12 biographies for display during March. All subjects were women from the Mackay district and ranged in profession and life experience from nurses to businesswomen, from pioneers to musicians. The biographies will be shared around all library locations over the coming months. Member of the group thoroughly enjoyed the project and intend to do more writing of life stories.





The Young Adult area at Dudley Denny City Library has had a revamp, repositioning the TV screens for future gaming access, repositioning shelving to cater for the new QCE collection, and removing excess furniture for more flexibility.







Outreach and Engagement

Outreach # events: 3: Outreach # engagements: 71

Community Outreach and Presentations:

Jobs Queensland, CQU Open Day and Finch Hatton Tech Talks were the first programming outreach for 2022. While numbers at each were lower than what we would have experienced a year ago, we will see an increase when our full suite of advertising has been reinstated with the What's On booklet.



Home Library Service:

Items Loaned: 994 HLS Members: 80

Select and Collect Members: 17

Bulk Delivers: 6 **New Members:** 9

During the past month, the Community Outreach Team continued out on the road delivering Home Library to our members. Due to COVID restrictions and requirements, we have lost volunteers that has the team out on the road several days to deliver to our members. The team is onboarding a few new volunteers to increase the number of deliveries out into the region.

Virtual Programs

Virtual Programs - Young People Services:

Total Posts: 23 (19 Facebook, 4 Instagram)

Total Reach: 37,606 (37207 Facebook, 399 Instagram)
Total Engagement: 3747 (3726 Facebook, 21 Instagram)

Total Comments: 42

Total Shares: 132 (130 Facebook, Instagram 2)

Our social media posts have exceeded reach and engagement this month. This has been due to the return of children's programs and shared resources, the new installation for Sarina Library children's area and the new location of *Strolling Stories*. These topics have been very popular and have increased our reach and engagement as they have been shared throughout the community.

Virtual Programs – Community Outreach Team:

Total Posts: 22: Total Reach: 11,013: Total Engagement: 396;

Total Comments: 26: Total Shares: 29

Heritage Collection

14 information requests were received from clients with staff conducting 13 hours of research

Heritage Collection staff have commenced assisting the Strategic Planning team with identification of resources for the Local Heritage Register Review Project.

Library Operations

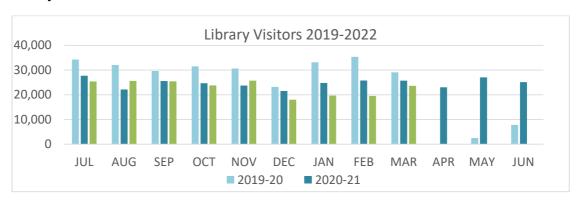
 Temporary reduction in opening hours as a result of staff impacts due to Covid-19 absences due to be removed after 1/4/22



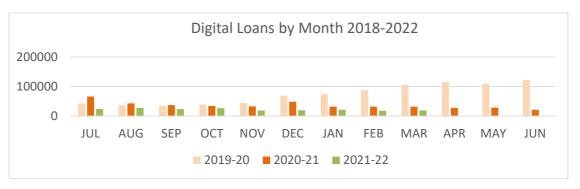
New Library Members



Library Visitors

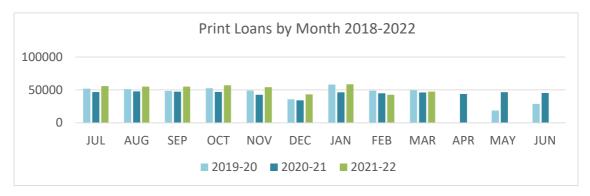


Digital Loans by Month

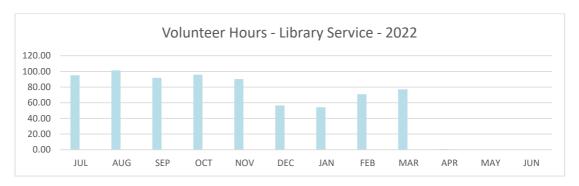




Print Loans by Month



Volunteer Hours



Monthly KPI Update

Service/Activity	Annual KPI	YTD Achievement	RAG Status	Comment
Library Membership	54,500	50,887	*	43.15% of community
Library Loans	1,000,000	666,062	*	On target
Database Hits	75,000	52,572		Usage remains steady
Social Media Followers		Facebook: 7,855 Instagram: 1,648		Usage remains steady
eNewsletter audience		18,954	*	Usage remains steady
In-Person Visits	350,000	183,164	*	Visitors remain steady with the impact of program suspension



Web + Catalogue Visits	300,000	375,872	*	On target
Active Volunteer Hours	N/A	733.75 hours	*	Positive volunteer engagement continues
% of Scheduled Programs Delivered	95%-105%	90.88%	*	To date: 1053 program sessions advertised with 96 cancelled due to COVID impacts, attendance or staffing constraints
Number of new program initiatives	5	15	*	 Frank the Kindy dog Story time at St Francis Kindy OSHC Play Group – Victoria Park Collaborative Youth activities with Valley District Youth Council Live Virtual Author Talk – Chris Hammer Oct 2021 Made by You! Craft program Sunflower Seeds for Mindfulness Skin care hacks from your pantry Yuwi Language Workshop Oral History Kits Forensics Workshop Speechie Library Talk for parents Loanable cricket sets – part of ALIA National Backyard Cricket 2022 Tech Talks Finch Hatton StoryTime @ Mt Pleasant partnership
Outreach Events	N/A	78 events 12,517 attendees	*	
New Virtual Programs * Outcomes	N/A	178,957 reached 12,695 engaged	*	



4.3 Artspace Mackay

Exhibitions

Activity	Comments		
Tamika Grant-Iramu: The Wall Artist Residency 22 March – 3 April	Brisbane artist Tamika Grant-Iramu is an emerging printmaker whose artworks connect to her Papua New Guinean, European and Torres Strait Islander heritage. Grant-Iramu's site-specific mural at Artspace Mackay draws inspiration from the rare and endemic species of flora found in Eungella National Park.		
	While here, we're encouraging visitors to come in and watch Tamika while she works. Many visitors have already been chatting and engaging with Tamika in the gallery space!		
	"Was lovely to chat to Tamika yesterday" - local artist Pam Hutley		
Jasmine Togo-Brisby: Home Swit Hom Main Gallery, Artspace Mackay 28 January – 27 March	"My family visited Artspace Mackay on the weekend to enjoy the HOM SWIT HOM exhibition and I wanted to share our experience with you and your team.		
	We started the exhibition in the quiet room, watching the small boat gently circle the ship's remains. I talked with my daughter about how [the artist] might be feeling, thinking of her ancestors and what happened to them many years before. She became quite reflective		



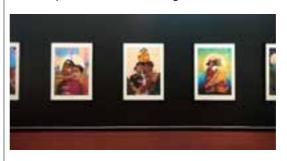
Discussions on the term blackbirding and Mackay's history with South Sea Islanders and the sugar industry



continued... The exhibition ended with more questions, to the point our family then went to explore the SSI graves at Holland Street. It was so interesting!"

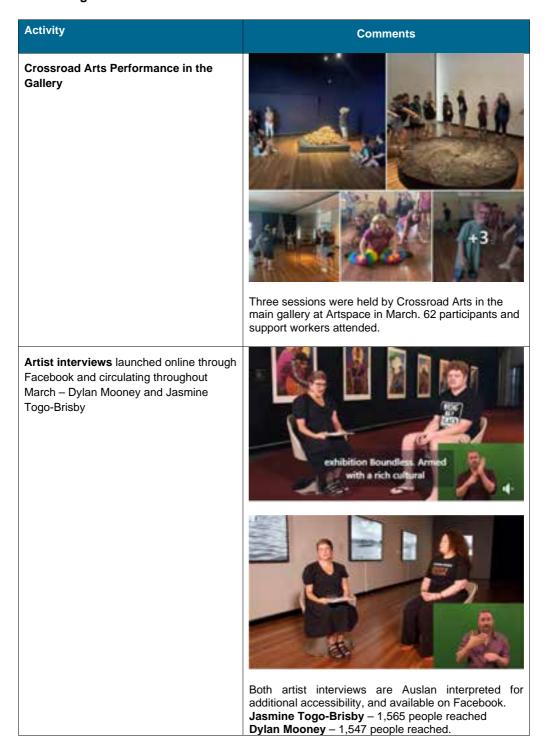
Dylan Mooney: Boundless Foyer Gallery, Artspace Mackay 14 January – 20 March

Yuwi, Torres Strait Islander and Australian South Sea Islander artist Dylan Mooney explores intersections between identity and ancestry in Boundless, a combination of graphic illustration and mixed media work. 'Queer, Blak and Here,' Mooney's first major series of graphic illustrations, narrate the artists' lived experience of love within the queer community. Mooney also looks to his South Sea Islander heritage in a new series of portraits rendered in sugar.





Public Programs





Art Trails



Art trails are an activity booklet for visitors of all ages to use. The activities are a great way to explore and talk about each of the works in the exhibition. This was created to assist with self-guiding during the period of ceased programming due to COVID. 15 trails have been used in March by visitors in the gallery.

Speed Date the Collection 5:30pm – 6:30pm, Thursday 10 March



7 people attended (It was a full house of 9 participants, but 2 dropped out last minute due to Covid symptoms)

Conversations with Art 1pm, Friday 18 March



Conversations with Art invites participants to have a casual conversation about the artworks on display or artworks from collections around the world. It's not an art theory lesson but encourages people to share their interpretations, deconstruct the works, consider themes and possible techniques by the artist.

This month, we looked in-depth at three works in Jasmine Togo-Brisby's exhibition. 10 people attended.



BMA Kidspace

10am - 2pm, Tuesday 22 March



It was a full house with the return of *BMA Kidspace* this month! Family visitors were lined up outside waiting for space and chairs to free up so they could enter the room to participate in our butterfly migration art activities for toddlers! 194 people attended.

Tamika Grant-Iramu artist's talk 6pm – 7pm, Thursday 31 March

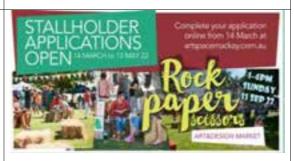
Artspace hosted a free artist's talk with resident artist Tamika Grant-Iramu from 6pm on Thursday 31 March. Tamika dsicussed her printmkaing practice and provided insight into her process developing the site-specific, 17 metre mural artwork for Artspace Mackay's *Wall* residency program. 23 people attended.

Guided Tours



We had three school visits during March. Two Year 9/10 classes from Mercy College, and one Year 12 class from Mackay State High School. Both came specifically to experience the Jasmine Togo-Brisby and Dylan Mooney exhibitions, the year 12 MSHS students also toured fifth lane to look at the public art. 70 students & teachers attended.

Rock Paper Scissors Art & Design Market stallholder applications open 14 March to 13 May.



We've begun receiving applications from artists, musicians and food vendors this month.

13 applications received so far.



Monthly KPI Update

Service / Activity	Annual KPI	YTD March 2022	March 2022	Comments
Visitors: Artspace	20,000	12,797	1,547	On target.
Web Visits	14,000	7,267	1,049	On target.
Total Number of e- Newsletter Subscribers	1,800	1,836	1,836	Subscriber numbers remained steady for the month of March, with 1 new subscriber. Above KPI target.
Facebook Subscribers	6,600	8,262	89	89 new subscribers in the month of March. Combined total for Artspace and Rock Paper scissors Facebook pages. Above KPI target.
Exhibitions	12	6	0	No new exhibitions for the month of March.
Public Program Participants	5,000	10,248	3,508	High number of engagements through online content (accounted for 3,000 engagements in March). Above KPI target.
Public programs (Inc. tours, BMA Kidspace, workshops, exhibition openings, markets, etc.)	140	63	13	On target.
Volunteer hours	1,200	1,818	175	Above KPI target.



5. Mackay Entertainment & Convention Centre and Events

	Target	as at MARCH		Comments
Number of Performances fully cost recovered	50%	40%	*	On Track
Minimum number of catered functions (excluding performances)	120	94	*	On Track
Average attendance at events	Auditorium 260	389	*	On Track
	Foyer/space 100	216	*	On Track
	Halls 300	362	*	On Track
	One Hall only 100	97	*	On Track
Number of non-utilised days	200	87	*	On Track
Number of Performances at the MECC	180	139	*	On Track
Number of Conferences/Expos	14	6	•	Impacted by Covid-19
Number of Events with Attendance from outside Mackay Region LG area (Post Code Data)	30	35	*	Reached target
Number of Events at BB Print Stadium	10	24	*	Reached target
Number of Attendance at BB Print Stadium	10000	44235	*	Reached target
Number of Student Attendances	1,000	1,327	*	Reached target
Number of workshops > Youth	6	10	*	Reached target
Number of engagement workshops/activities	6	6	*	Reached target
Yearly occupancy of facility	65,000	69,098	*	Reached target
Customer Hire Satisfaction	80%	97%	*	On Track
Number of regional events assisted through either financial or in-kind assistance	6	12	*	Reached target
Number of regional events ticketed	8	11	*	Reached target
Friends of the MECC Volunteer Hours	N/A	4038		



The MECC team has successfully delivered a large number of events during March as listed below and detailed in the departmental team updates.

Management continues to work on several large-scale projects including renewal of the Stadium Management contract, MECC Masterplan, Stadium Masterplan, 2023/24 Programming and Business Event sales, as well as ongoing engagement with Economic Development relating to the MRC Event Resource Audit.

Events

Activity	Comments
Overview	Events scheduling has remained a challenge as COVID continues to impact industry and community, with cancellations and postponements continuing to impact operations.
	 John Paul Young: 50 Years Young - The Anniversary Tour 2022 Australian Tour – cancelled Zonta International Women's Day Luncheon – cancelled, delivered online 2022 Senior's Mocktails – postponed until 17/06/2 Pacific National: Coal Queensland Leaders Conference – postponed Kodaly Mackay 30th Regional Choral Festival – cancelled.
Performances	MECC Presents: Mother and Son The Celebration of Swing Bjorn Again - World's No 1 ABBA Show
Conferences/Expos/Meetings/Dinners	 Parents and Teacher ADF Careers Night' Information Session Resource Industry Network (RIN) International Women's Day Business Lunch MRC - St Pauls Uniting Church 150 Year Anniversary Regional Integrated Science Forum 2022 Events and Conferences Briefing for Tourism Industry Operators Launch - Mayor's Ball 2022 Variety Jet Trek Registration & Dinner Citizenship Ceremony 2022 Resource Industry Network (RIN) Safety Conference 2021 Bowen Basin Symposium



Team Updates

Team	Actions Completed
Festival and Events	Mackay Festivals have been successful with application via the Regional Arts Fund (RAF), for the total sum of \$10,000. This funding will assist with marketing the Mackay Festival of Arts in our neighbouring postcodes 4700, 4744, 4800 and 4802. Marketing platforms that will be utilised for this grant include social media, television, and radio – with messaging to encourage overnight visitation to the Mackay Region during the month of July.
	Expressions of Interest for the Wonder Rooms project were deliberated at the recent Visual Arts Advisory Committee meeting at Artspace Mackay. Successful artists are now working with the Mackay Festivals team to finalise materials budgets and artist agreements. Wonder Room locations have been confirmed for Bluewater Quay, Botanical Gardens, Sarina Field of Dreams, Pinnacle Playhouse, Marian Melba House and Lamberts Beach Esplanade.
	The Mackay Festival of Arts 2022 launch will be hosted on Wednesday 11 May at the MECC, with all programming details open for public from this day forward.
Catering	Catering at BB Print Stadium Cutters Games at BB Print Stadium have recommenced and the MECC Catering team are busy with corporate catering and offering delicious takeaway food from the Level 1 Retail/Kiosk to the public.
	Bowen Basin Mining Symposium The MECC welcomed the Bowen Basin Symposium to the complex, which was a busy time for all the catering team feeding 385 pax across the day along with a welcome networking function.
Operations	Old banquet chairs given to Not-for-Profit groups throughout the Region The operations team successfully distributed over 1400 banquet chairs to a wide range of not-for-profit groups as part of the replacement program. Friends of the MECC Annual Training The final training session was recently held in the Auditorium on Tuesday 1st
	March. Currently we have 163 Volunteers signed up for 2022.
Technical Services	New event radio communication system We have recently taken delivery of anew, high-tech venue wide event radio communications system. The system enables far more efficient communications across the venue for our Technical, Front of House, Food & Beverage, Box Office, Cleaning, Security, and Volunteer teams. The radio system is comprised of 42 handsets, accessories, charging and repeater stations. This will also greatly benefit MECC staff with large outdoor festival and stadium events.



MECC Plenary Halls theming lighting

Our Plenary Halls theming lighting has received an upgrade, with an additional 36 LED intelligent moving fixtures. This will considerably add to our client's room theming options and make alterations to lighting states substantially safer without the need of working at height from an elevated work platform.

Sales and Business Development

Events and Conference Briefing for Tourism Industry Operators

The 2022 Events and Conference Briefing for Tourism Industry Operators was held at the MECC on Thursday 17th March. Close to 60 local tourism Industry Operators received a fantastic overview of some of the upcoming events in our Region. It was also a great networking opportunity.

The following guest speakers provided an insight into just some of the incredible events that will be happening in our Region during 2022.

These events will play a key role in fostering regional tourism and economic development.

- · Mayor Greg Williamson
- Teona Cousin Manager Economic Development and Tourism, Mackay Regional Council.
- Gabrielle Dicarlantonio Senior Economic Development Officer Tourism and Events, Mackay Regional Council.
- Kristy Rushe Coordinator, Sales and Business Development, MECC.
- Tas Webber, CEO Mackay Isaac Tourism.
- James Dein, CEO Sound Australia Mackay Beach Horse Races.
- Scott McSherry, Assistant Principal Mercy College Queensland Independent Secondary School Netball Carnival QISSN and Queensland Independent Secondary Schools Rugby League QISSRL.
- Samantha Martin, Exhibitions Manager Queensland Mining & Engineering Exhibition (QME).
- Telina James, Festivals and Events Coordinator, MECC Festival of Arts. Mackay Festivals
- Donny Fraser Event Manager, Rumble on the Reef.
- Amanda Pelagalli Event Manager, Rumble on the Reef (Wakeboarding), Owner Wake House Australia, Owner Mackay Adventure Lodge.





Sales and Business Development

Mackay Regional Council represents the Mackay Region at AIME

The Asia Pacific Incentives and Meetings Event (AIME) is the leading trade event for the meetings and event industry in the Asia Pacific region. AIME is where industry decision makers connect, create, and do business.

The Exhibition was held over two days at Melbourne Convention & Exhibition Centre from 21-23 March and is one of the biggest celebrations on the Business Events industry calendar.

The MECC Business Development team are currently following up on several strong leads in the hopes of attracting more business events to our Region.





Other Highlights

Activity	Comments
Harmony Day	To celebrate Australian Multiculturism at the MECC, team members created a recipe book. The recipes were shared to other Council employees via the MRC Harmony Day Teams messenger group.
	Above: The MECC team celebrating Harmony Day by wearing orange.



Social Stats			
Facebook	People reached	71 538	
	Page visits	1 245	
f	New likes and followers	120	
Social Stats			
Instagram	Reach	10 602	
	Profile visits	133	
O	New Followers	60	



6. Corporate Communications and Marketing



Legendary neighbours crowned Our My Legendary Neighbour campaign during March culminated in the crowning

during March culminated in the crowning of some local heroes in our region.

Marian resident Katie Porter nominated her neighbour Kylie Whamond (above), who has been crowned the region's Legendary Neighbour for 2022.

Their connection dates to 2008 when Kylie took Katie under her wing after she moved to Mackay and was struggling to cope with two children in tow and another on the way, with her husband working



away at the mines. She also helped the family through a medical emergency with the then six-week-old baby.

Katie said the ways in which Kylie and her husband Bill had helped them were numerous.

"For example, my daughter is obsessed with Mustangs, so last year Kylie organised a group of mustangs to drive past our place, each stopping to give her a birthday balloon – it was such an amazing experience for my daughter," she said.

The *Legendary Street* award, which came with a street sign for 12 months, was won by the proud residents of Marlin Court, Andergrove (second photo).

These legendary neighbours and several runners-up took home a host of prizes thanks to the generous support of Porters Mitre 10, Sinclair Meats and the Deli Nook.



Mayor's Ball launched with disco theme – Mackay keen to boogie The advertising and marketing campaign for the 2022 Mayor's Charity Ball kicked off last month.

The start of the campaign coincided with a launch for sponsors and charities who will be recipients on the stage in the MECC auditorium.

The theme for the 2022 Ball is disco. There has been a good response, with strong ticket sales.

Proceeds will be equally split between Heartkids Mackay and Ronald McDonald House's new family room to be built at Mackay Base Hospital.



Dengue campaign has bite!

Council's annual dengue awareness campaign wrapped up last month.

It included a mixture of TV, radio and social media advertising, kicking off on January 17 at the start of Australian Open coverage on Channel 9. Over the eight weeks the campaign ran on Facebook it reached 87,312 people.



As part of the campaign, council also

ran a dengue fever quiz and received more than 400 entries into the competition. The quiz was an opportunity for residents to test their knowledge on dengue fever and five lucky winners who successfully answered the quiz took home a Porter's Mitre 10 voucher.

New Corporate Plan designed

Corporate Communications and Marketing's design team has brought council's new Corporate Plan to life.

The new Corporate Plan, to be adopted by council in April, was created through engagement with the community and staff.

The 28-page document, which sets council's vision and priorities for the next five years, also includes a section at the back outlining how residents can play their part in contributing to the community.

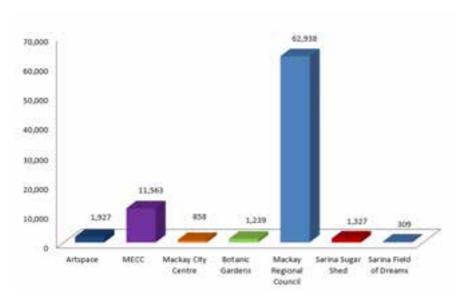
This section includes information ranging from responsible pet ownership to recycling right.



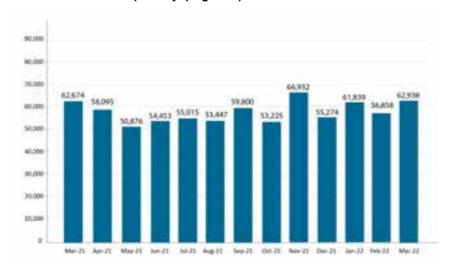
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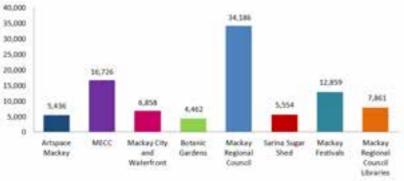
All website visits for March 2022



Trend of MRC website (mackay.qld.gov.au) visits

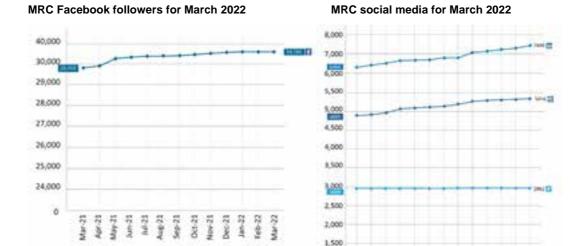


Facebook facilities followers for March 2022

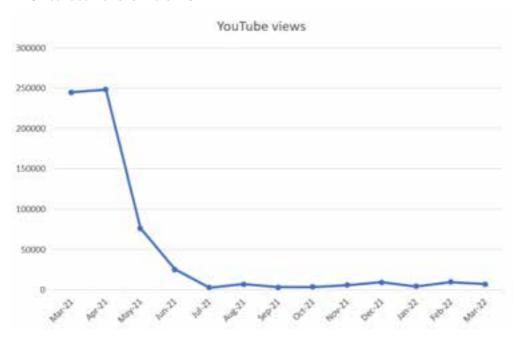




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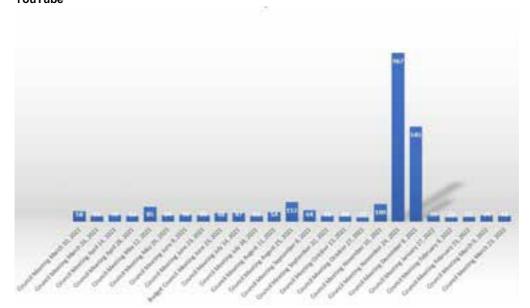
MRC YouTube views for March 2022



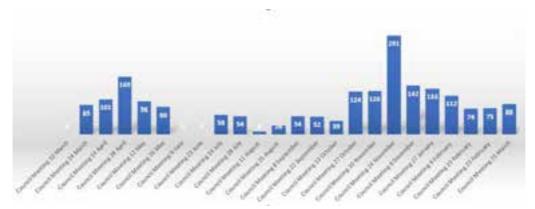
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Council Meeting Live Stream – March 2022 YouTube



Facebook



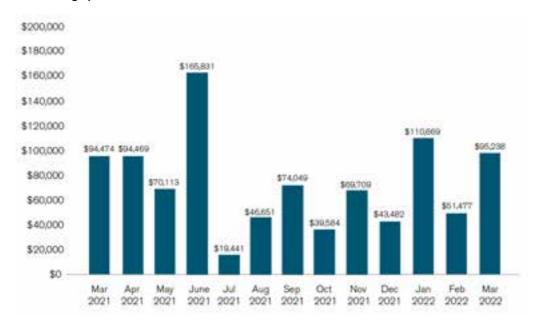
eNewsletter Subscribers

Publication	February 2022	March 2022
Artspace	1836	1838
Botanic Gardens	1145	1138
Council Connect	3419	3401
Library	17,807	17,973
Recreation Services	1078	1079
Mackay Planning	1211	1219
Connecting Mackay	2980	2980
Sarina Sugar Shed	445	445

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Advertising spend across council



Community Engagement

Overview of Engagements

Inform	Consult
10	4

Pioneer Valley Mountain Bike Trail community update session (Inform project) connectingmackay.com.au/mountain-bike-trails	A community update session was held at the Eungella Hub on Sunday, March 20. More than 50 people attended. The community was given an update on the project, a planning update, and an economic development update. The presentation was also uploaded to council's Connecting Mackay website for those who could not attend the session.
Seagull Street boat ramp project (Inform project) connectingmackay.com.au/seagull- street-boat-ramp	From Monday, March 21, contractor Concise Constructions has been fixing and installing fences on council-owned land off Slade Point Road near Crane and Emu streets as part of the Seagull Street Boat Ramp project. The works are being undertaken to stop motorbike riders accessing the land and to help revegetate the mangroves. Some residents had property on council land, and they were asked to remove it within a fortnight. Notification letters were sent to nearby property owners, onsite meetings were held with property owners adjacent to the work area, and the project's Connecting Mackay page was updated.
Koumala Water Treatment Plant (Inform project)	The Koumala Water Treatment Plant at the Western corner of Water Tower Road will not be completed until the end of May, due to labour and material shortages.



connectingmackay.com.au/koumala- water-treatment-plant	A notification letter was sent to Koumala residents, the signage onsite and the Connecting Mackay page was updated, and an email was sent to the key stakeholders to see if the extension of the works would impact their operations. No impacts were recorded.
Alsatia Park online consultation (Consult project) connectingmackay.com.au/alsatia-park-upgrade	The online consultation period for the Alsatia Park upgrade project closed on Friday, March 11. More than 100 people viewed the page and eight people provided feedback. A findings report has been completed and sent to the Parks team to inform council. Once council has been informed, the report will be uploaded to the Connecting Mackay page and the community will be kept up to date on the progress of this project.
Sunset Park (Inform project) A Connecting Mackay page will be created when the footpath works commence.	A letter was sent to Sunset Park residents in Eimeo to inform them about the future of Sunset Park. The adult-size swing set will be replaced with a like-for-like replacement and softfall surfacing, a footpath will be constructed through the park connecting the existing boat ramp to Whittles Lane, and existing picnic facilities will remain and, where appropriate, additional seating will be provided along the new footpath. The community will be kept up to date on the progress of this project.
Shakespeare Street Water Main Renewal (between Rae and Hoey streets) (Inform project) connectingmackay.com.au/shakespeare- street-wmr	Council's Field Service team will be replacing an ageing water main on Shakespeare Street between Rae and Hoey streets from April until June, 2022. These works will be completed under traffic control, with traffic reduced to single lane during work times, and two-way traffic returned each afternoon. Some on street parking will be removed during the works. A notification letter and emails were sent to surrounding residents and businesses, a media release, social media post and Connecting Mackay page have been done for this project.
Bloomsbury water supply strategy (Consult project) connectingmackay.com.au/bloomsbury- water-supply-strategy	Council has held a community meeting to discuss the strategy of water supply to Bloomsbury. The meeting was to be held at Bloomsbury Soldiers Hall on Tuesday, April 5 at 5.30pm. Notification letters were sent to the service station in Bloomsbury and they have been distributed to PO boxes and placed on the counter. There will be a survey for residents to complete at the community meeting and this will be made available online after the meeting. A media release, social media posts and connecting Mackay page have been done for this project.
Milton and Archibald streets intersection upgrade (Inform project) connectingmackay.com.au/milton-street-and-archibald-street-intersection-upgrade	Works are progressing on the Milton and Archibald streets intersection upgrade. A traffic change occurred early March. This closed off the Archibald Street Service Lane permanently. Surrounding residents were informed with a notification letter, the Connecting Mackay page was updated, and the VMS boards were updated to reflect the upcoming traffic changes for general commuters.
River Street stormwater failure (between Brisbane and Carlyle streets) (Inform project)	The shared zone on River Street between Brisbane and Carlyle Street is currently closed to vehicle access due to a stormwater failure. Pedestrian access is still available in the area. Traffic control was put in place to



There is no Connecting Mackay page for this project.	complete investigation works to determine to extent of damage. Haber Excavations are completing the repair works under traffic control. They began on site late March and were expected to take about two to three weeks to complete the works. Residents, businesses, and organisers of events at Bluewater Quay have been continually updated on this project via email and phone. Events have not been affected by these works.
Regional Arts Development Fund (RADF) survey (Consult Project) connectingmackay.com.au/2022- regional-arts-development-fund- community-review	The Regional Arts Development Fund (RADF) survey closed on March 30. A findings report will be sent to the Community Development team. The responses will be used to review the current program and ensure that it is meeting the needs of applicants and the creative community.
Riverside Revitalisation project (Inform project) connectingmackay.com.au/riverfront-revitalisation-project	Woollam Constructions are still setting up the site, with works expected to begin mid-April, weather permitting. Directly affected stakeholders are being updated via phone and email regarding the project. The Connecting Mackay page has been updated and the project has been publicised on Council Connect and radio commercials. Media releases, social media posts and letter box drops will be completed regularly.
Anzac Day Parade (Inform project) All information will be added to council's Anzac Day webpage.	Community Engagement has contacted all schools about the 2022 Anzac Day Parade. All information regarding school numbers and contacts have been collated and assembly and dispersal maps created. An information pack including these maps and general information about the parade have been sent via email to all schools for distribution to their parents prior to the school holidays. Reminders will be sent to schools prior to the parade next month. Notifications letters will be letter box dropped to businesses and residents on the march's path informing them of the road closures for Anzac Day.
Community Development Strategy survey (Consult project) connectingmackay.com.au/community-development-strategy	Council has been seeking input from the community to find out what things can be done to benefit our community and make Mackay the best region in Australia for liveability and livelihood. The survey closed on April 3 and the responses have been strong.
Mackay urban greening portal (Inform project) and 2 native plant giveaway days. connectingmackay.com.au/urban- greening	Mackay urban greening portal has been set up on Connecting Mackay, with an e-newsletter function for the community to subscribe and be notified about: - Native plant giveaways - National Tree Day events - And the opportunity to provide feedback on the upcoming draft Mackay Urban Greening Strategy, which will be released in the coming months. There are currently more than 200 subscribers to Mackay urban greening news. The portal was promoted



7. Health & Regulatory Services

Overview

Health and Regulatory Services has been busy over the past months. All service areas, including environmental health, environmental protection, pest management, vector control, development compliance, animal management, regulated parking and local laws have actively been responding to requests for service and assistance from the community and taking action to ensure public health, safety, order, equity and environmental values are being maintained.

Customer Requests

Throughout March 2022, 777 requests for service were received, compared with 681 requests for February 2022.

84% were completed in nominated timeframes for this month. Health and Regulatory Services aim to complete 85% of requests for service within nominated timeframes, however, depending on the circumstances of each individual matter and the speed at which compliance can be achieved using compliance processes, timeframes for completion can be influenced.



Customer Request Status Tracking - total 1220



43



Animal Registrations - Number of Dogs & Cats Registered

From the commencement of the animal registration renewal period on 1 June 2021 to the end of March 2022, the numbers of new and renewed cat and dog registrations has continued to increase compared to previous years. The total number of animals registered at the end of March 2022 is 17,284.

Animal Type	Renewed Registrations	New Registrations	Total Registrations
Cat	2,329	452	2,781
Dog	12,262	2,241	14,503

Proactive Patrols

Proactive Patrols are conducted at times when dog owners are most likely to be walking with their pets.

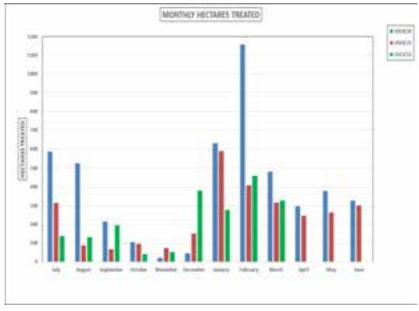
During March, 270 patrols were conducted across the region at locations including Slade Point, Ball Bay, Haliday Bay, Seaforth, Mackay, North Mackay, South Mackay, Andergrove, Bucasia, Ooralea, Sarina, Shoal Point, East Mackay, West Mackay, Louisa Creek, Marian, Mirani, Queens Park, Botanical Gardens, Habana, Blacks Beach, Hay Point, Campwin Beach, Grasstree Beach and Sarina Beach.

270 dogs were identified on leash, 17 people were cautioned and provided education at East Mackay, Slade Point and South Mackay, 3 people were issued an infringement for their dog not being on a leash at Mackay, Slade Point and South Mackay.

Vector Control

The table below represents the mosquito control work carried out by the Vector Control team in March 2022.

Sites Inspected	Sites Treated	Hectares Treated
198	112	327





Licensing and Approvals Summary for March 2022

Premises	Premises Inspected	% Compliant	% Non - complian	New and Renewal Applications Approved
Accommodation	3	100%		
Public Swimming Pool	2	50%	50%	
Temporary Food				1
Caravan Park	2	100%		2
Skin Penetration	1	100%		1
Temporary Entertainment Event				3
Total	8			7

Premises	Premises Inspected	5 Star	4 Star	3 Star	2 Star	0 Star	New and Renewal Applications Approved
Food Business	24	1	4	12	7		6

Basic summary of star rating meanings:-

5 Star	Excellent performer – Excellent record keeping, procedures, cleanliness and sustainable food safety practices.
4 Star	Very good performer – Very good cleanliness, food safety practices and some records and procedures.
3 Star	Good performer – Good level of compliance and overall acceptable standard. Clean and meeting legislation.
2 Star	Poor performer – Low level of compliance, more effort required. I.e. Very unclean premises, poor hygiene practices.
NO STAR	Non-compliant performer – A general failure to comply, with major effort required to rectify issues. Critical non-compliances. I.e. Very unclean premises, poor hygiene practices, incorrect temperatures and presence of pests and vermin.

 $\underline{\textit{Note}}$ – Officers actively work with business operators to achieve compliance using appropriate regulatory tools.

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Education and Training Sessions

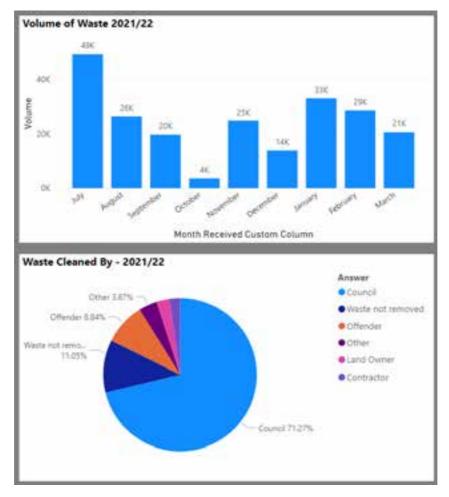
Food training sessions are conducted for non-profit organisations and for festival and events. Summary of sessions conducted: -



Illegal Dumping and Littering

Improved collection of information relating to illegal dumping and littering now allows a more comprehensive analysis of the volume (litres) of waste dumped each month and who has taken action to clean up dumped waste.

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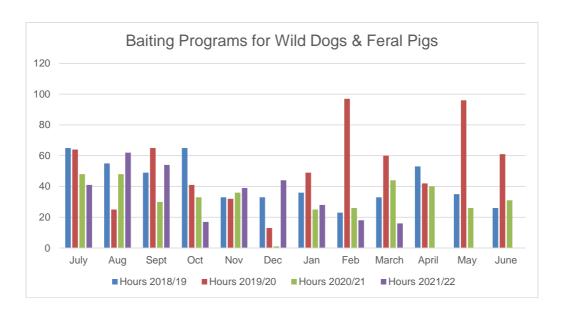
Point of Interest - Successful identification

Asbestos sheeting from an old fence was illegally dumped on Larkins Road, Glenella. A Facebook comment was posted seeking further information from the public. This post received a lot of positive engagement and resulted in an anonymous tip. This led us to successfully tracking down the offender.

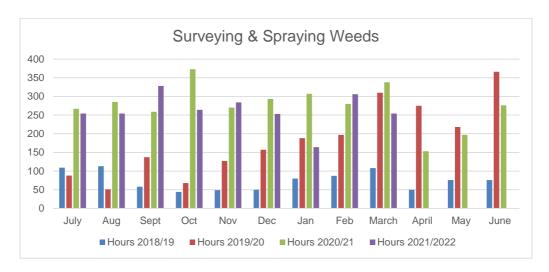


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Pest Management



The hours noted above include preparation activities and conducting baiting sessions. Baiting is not conducted in wet weather due to the ineffectiveness.



Surveying and spraying are conducted on roads. Surveying is also conducted on private property throughout the region.

Point of interest - Cochineal Bug

Cochineal bug was sourced from Whitsunday Landcare and put out in various locations at Armstrong's Beach on various types of Prickly Pear. It is a slow-going process but environmentally friendly for beach areas. The bug has now established at this location and is now spreading naturally to other plants. We are now taking infested paddles and spreading further along the beach. Now that the bug has

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established well, we will be able to use this site as a nursery enabling us to collect and distribute to other infestations of various Prickly Pears in the region.





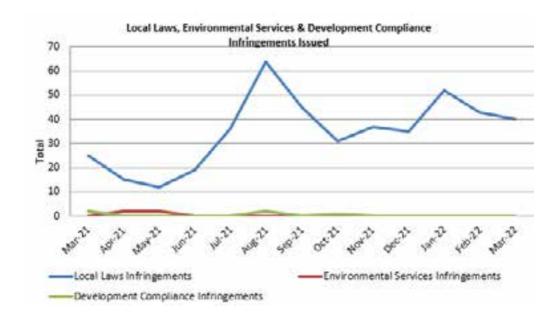


Top Left Picture - Mark putting out Cochineal bug Top Right Picture - Shows how infected paddle of cactus is attached to host plant and white fungi is bug spreading to host plant Bottom picture - is result after six months of infection on site.



Monthly Infringements Activity

The graphs below provide a summary of infringement activity for Health & Regulatory Services over the past 12 months.



March 2022

	Local Laws Infringements	Environmental Services Infringements	Development Compliance Infringements
•	Animal not registered within 14 days (12)	• Nil	• Nil
•	Animal wandering at large (12)		
•	Fail to comply with Compliance notice (9)		
•	Fail to comply with minimum standards (1)		
•	Overgrown allotment more than once in 12 months (3)		
•	Owner must ensure cat or dog is implanted with microchip (2)		
•	Fail to comply with menacing dog conditions (1)		

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Officers regulate 2,525 on street car parks, off street car parks, loading zones and car parks designated for disabled people, daily.

Off Street Car Parking - PayStay



Revenue through each payment choice for paid parking has increased from February 2022 and long term parking sessions have more than doubled in comparison to March 2021.

11.4. DEVELOPMENT SERVICES

11.4.1. MACKAY REGION PLANNING SCHEME 2017 - PLANNING SCHEME POLICY AMENDMENT 4 - BUSHFIRE - DECIDE TO ADOPT AMENDMENT

Author Principal Planner – Local Planning (Andrew Schembri)

Responsible Officer Director Development Services (Aletta Nugent)

File Number SPRP-042

Attachment A: MGR Chapter 3 – Making & amending PSPs

Attachment B: Planning scheme policy – bushfire – for adoption

Attachment C: Planning scheme policy – bushfire - track changes and post-

consultation changes

Purpose

The purpose of this report is for Council to decide whether to adopt or not proceed with the proposed Planning scheme policy (PSP) amendment 4 – bushfire, in accordance with chapter 3, part 1, section 5.1 of the *Minister's Guidelines and Rules – version 1.1* (MGR).

Related Parties

The related parties for the proposed PSP amendment are:

State agencies		
Department of State Development, Local Government, Infrastructure and Planning (DSDLGIP)	Queensland Fire and Emergency Service (QFES)	
Submitters against Major Amendment 2 of upon concurrently with the PSP – bushfire	the Mackay Region Planning Scheme which was consulted	
Mackay Kart Club (sporting club)	Development Planning and Approvals (planning consultant) on behalf of Catholic Education – Rockhampton Diocese (landowner)	
Development Planning and Approvals (planning consultant)	Housing Industry Association (organisation)	
UDIA Queensland (organisation)	Carol Cocking (landowner)	
Goanna Brewing (business)	Cindy Bartolo (landowner)	
RPS Group (planning consultant)	Jewell Planning (planning consultant) on behalf of Good Shepherd Lodge (landowner)	
PIA Queensland (organisation)	Dexus (landowner)	
Other		

- Meridian Urban (specialist consultant)
- Local development industry, including the following industry groups:
 - Urban Development Institute of Australia (UDIA)
 - o professional consultancies
 - building certifiers
- Landowners in mapped bushfire or potential bushfire hazard areas
- Property owners that received a letter during public consultation in relation to overlay change to the bushfire hazard overlay affecting their property
- Members of the public that made enquiries during the public consultation period

Corporate Plan Linkage

Strategy: Facilitate development - Utilising the Planning Scheme to deliver an integrated approach to the facilitation of development and sustainable growth.

Action: Conduct a regular review of the Mackay Region Planning Scheme and policies and make appropriate amendments.

Background/Discussion

The proposed PSP amendment 4 to amend the PSP – bushfire forms part of a broader PSP review project which involves updating all of Council's PSPs under a series of PSP amendments.

In 2020, Council engaged a consultant to assist in reviewing the planning scheme's bushfire provisions including those within the PSP – bushfire. The review recommended some amendments to the provisions within the Bushfire hazard overlay code as well as an update to the PSP to address matters identified in the review and to comply with the following state guidance documents:

- State Planning Policy (SPP) state interest guidance material Natural hazards, risk and resilience -Bushfire; and
- Queensland Fire and Emergency Services (QFES) Bushfire resilient communities.

The purpose and general effect of the proposed PSP amendment 4 is to:

- support and align with changes made to the planning scheme's bushfire provisions made under Major amendment 2:
- · explain concepts and terminology related to the bushfire requirements in the planning scheme; and
- update the material to align with latest best practice, and particularly the following state materials:
 - o SPP state interest guidance material Natural hazards, risk and resilience Bushfire; and
 - o QFES Bushfire resilient communities.

For completeness, the changes to the planning scheme proposed under Major amendment 2 include:

- a change to the level of assessment making dwelling house in non-urban areas Accepted development subject to requirements where in the Bushfire hazard overlay;
- amendments to the Bushfire hazard overlay code to align with the Model code provided by the SPP state interest guidance material Natural hazards, risk and resilience Bushfire document; and
- removing areas of mapped hazard from the Bushfire hazard overlay map where there is clearly no longer any bushfire hazards within urban areas due to constructed development occurring.

As outlined in detail in the below 'MGR Process' section, the amendment has been prepared and has undergone public consultation. None of the submissions received during the consultation period specifically referred to the proposed amendments to PSP – bushfire (despite raising matters relating to proposed amendments to the Bushfire hazard overlay code), and a consultation report was prepared outlining this. Some minor changes to the proposed PSP amendment were made to align with changes made to the Bushfire hazard overlay code. These changes are shown in the below table as tracked changes.

Summary of changes

Section	Change	Rationale
2.2	The calculation of radiant heat profiles is a technical matter and should be undertaken by suitably qualified and experienced professionals. Default APZ distances for a variety of circumstances are provided at Table 8.2.5.3.B of the Bushfire overlay code. Where a site-specific assessment is undertaken in departure from these default distances, the assessment should must be undertaken by a suitably qualified and experienced professional and relevant calculations are to be provided to Council as part of any bushfire hazard assessment and management plan.	Remove reference to Table 8.2.5.3.C of the Bushfire hazard overlay code. This table has been removed as part of changes to Major Amendment 2 to eliminate unqualified persons incorrectly determining asset protection zones. Note – the draft PSP referenced table 8.2.5.3.B in error. This should have referenced table 8.2.5.3.C. Change is to address new or changed planning circumstances or information.
2.6	The Bushfire hazard overlay code provides the design requirements for static water supply tanks and volume requirements for different uses and lot sizes in Table 8.2.5.3.DC.	Align reference to table number in Bushfire hazard overlay code. Table numbering has changed as a result of the removal of Table 8.2.5.3.C. Change is to address new or changed planning circumstances or information. Also change to correct typo.
2.2	APZ maintenance provisions should be provided as part of on-a bushfire management plan prepared in support of a development application.	Corrects a grammatical error. Does not change policy.

Refer to Attachment C – Planning scheme policy – bushfire - track changes and post-consultation changes for further details of the proposed changes to the PSP amendment.

MGR Process

Section 22 of the Act allows the local government to make or amend a PSP by following the process set out in the MGR. Council's Register of Delegations from Council to CEO allows the Director Development Services or Manager Strategic Planning to undertake actions under delegated authority to amend PSPs under section 22 of the Act and undertake all steps from chapter 3 of the MGR, except for 'deciding to adopt' a proposed or amended PSP which must be decided by Resolution of Council.

Council was briefed on 24 March 2021 and agreed to the initial steps (MGR chapter 3, part 1, sections 2.1, 2.2, 3.1 & 3.2) being undertaken under delegated authority, being the steps to 'decide to amend', 'prepare' and 'undertake public consultation' on the proposed amendments. Refer to **Attachment A - MGR Chapter 3 - Making & amending PSPs** for the specific steps required.

On 29 March 2021, Council decided via delegated authority, to begin the process of amending the PSP – bushfire and to undertake public consultation in accordance with sections 2.1, 2.2., 3.1 & 3.2 of the MGR chapter 3, part 1.

Public consultation was undertaken as outlined in the below 'consultation and communication' section and no submissions directly relevant to the PSP – bushfire was received. A consultation report was prepared which outlines all consultation activities and submissions in detail.

On 11 November 2021, Council, via delegated authority, considered each submission (of which there were none that directly related to this proposed PSP amendment), prepared a consultation report and made some minor changes to the proposed amendment in accordance with sections 3.3, 3.4 and 4 of the MGR. The consultation report was published on Council's website. The changes were minor in nature and ensure alignment and cross references match changes made to the Bushfire hazard overlay code. The changes made are not significant, and public consultation is not required to be repeated.

Having completed sections 1 to 4 of the MGR process, the remaining section 5.1 requires Council to decide to adopt or not proceed with the proposed PSP amendment at an ordinary meeting of council. If adopted, the proposed PSP amendment will commence on 26 April 2022 to coincide with the anticipated commencement of consolidated version 4.0 of the Mackay Region Planning Scheme. Timing to commence these amendments simultaneously is important as the amendments to bushfire materials are related. Following adoption, a public notice must be published, and relevant amendment materials sent to the DSDILGP in accordance with sections 5.2 and 5.3 of the MGR.

Consultation and Communication

Council was briefed on 24 March 2021 in relation to the initial steps (MGR chapter 3, part 1, sections 2.1, 2.2, 3.1 & 3.2) being undertaken under delegated authority, being the steps to 'decide to amend', 'prepare' and 'undertake public consultation' on the proposed amendments.

Public consultation was undertaken in accordance with sections 3.1 and 3.2 of the MGR from 7 April 2021 until 21 May 2021. Formal notices were provided as well as other explanatory materials including a fact sheet. An information session about the bushfire amendments was held on 4 May 2021.

There were no submissions received that requested changes to the PSP – bushfire. Some submissions were received that related to changes to the amended bushfire provisions proposed under Major amendment 2. These submissions were responded to in the consultation report for Major amendment 2.

A consultation report was prepared detailing submissions made relating to bushfire and how they were not related to the PSP amendment 4 – bushfire. A number of submissions included reference to the PSP in the heading but none directly relate to provisions or changes required in the PSP. The consultation report was published on Council's website as there were no submitters to directly respond to.

If the proposed amendment is adopted, public notices advising of the adoption will be published as required by the MGR. Further, a Mackay Planning News eNewsletter will be issued that advises of the amendment commencement date and provides links to further information about the amendment, including where to access the PSPs.

Council must give the chief executive of the DSDILGP a copy of the public notice and a certified copy of the planning scheme policy as amended in accordance with chapter 3, part 1, section 5.3 of the MGR.

Resource Implications

The process of making the planning scheme amendment will be managed by the Strategic Planning program. Resources required to finalise this amendment will be funded from the current operational budget.

Risk Management Implications

The proposed amendment will ensure that the PSPs are updated to reflect current policy and requirements. The risk of not proceeding with this amendment is that the PSP will not be updated and an outdated policy will continue to apply. Outdated policies reduce the effectiveness of the development assessment process and reduce Council's ability to condition development appropriately.

Conclusion

It is recommended that the proposed PSP amendment 4 - bushfire is adopted and becomes effective on 26 April 2022.

Officer's Recommendation

THAT Council decide to adopt the proposed Planning scheme policy amendment 4 – Bushfire as shown in Attachment B in accordance with the *Minister's Guidelines and Rules under the Planning Act 2016 – version 1.1*, chapter 3, part 1, section 5.1

AND THAT the adopted Planning scheme policy amendment 4 commence on 26 April 2022.

The Acting Director of Development Services Matthew Kelly, provided an overview of the Mackay Region Planning Scheme 2017 - Planning Scheme Policy Amendment 4 - Bushfire - Decide to Adopt Amendment.

Council Resolution ORD-2022-70

THAT Council decide to adopt the proposed Planning scheme policy amendment 4 – Bushfire as shown in Attachment B in accordance with the *Minister's Guidelines and Rules under the Planning Act 2016 – version 1.1*, chapter 3, part 1, section 5.1

AND THAT the adopted Planning scheme policy amendment 4 commence on 26 April 2022.

Moved Cr Mann Seconded Cr Jones

Cr Mann acknowledged the work that has gone into this Amendment and noted that the Planning Scheme is a live document which needs to be updated to keep in relevant.

Cr Jones noted that there had been public consultation and a report prepared and if adopted, the amendment would be effective from April 26.

CARRIED

11.4.2. MACKAY REGION PLANNING SCHEME 2017 - MINOR AMENDMENT - FLOOD HAZARD MAPPING TO REFLECT ADOPTED DRAINAGE STUDIES AND UPDATE TO OVERLAY MAPS TO REFLECT LATEST STATE PLANNING POLICY MAPPING - DECIDE TO ADOPT

Author Principal Planner – Local Planning (Andrew Schembri)

Responsible Officer File Number

Director Development Services (Aletta Nugent)

SPRP-057

Attachments Attachment A – Minister's guidelines for amending a planning scheme

Attachment B – Schedule of proposed amendments

Attachment C – Updated Flood and coastal hazards overlay maps – flood

hazard

Attachment D - Planning scheme overlay mapping reflecting changed SPP

mapping

Attachment E – North Mackay, West Mackay and Andergrove / Beaconsfield

drainage study area letters and mapping

Purpose

The purpose of this report is:

- a. for Council to decide to adopt or not proceed with the proposed Minor amendment 5 (proposed minor amendment) to the Mackay Region Planning Scheme 2017 (planning scheme) in accordance with chapter 2, part 2, section 6.1 of the *Ministers Guidelines and Rules under the Planning Act 2016 - version 1.1* (MGR); and
- b. for Council to incorporate Minor amendment 5 into consolidated version 4.0 of the planning scheme (created under Administrative amendment 8 and subject to a separate report at this Ordinary Meeting).

Related Parties

The North Mackay, West Mackay, and Andergrove/Beaconsfield drainage studies were adopted by Council on 27 January 2021. The related parties for these studies are all the owners of properties identified in the areas mapped by these studies.

A minor amendment process is required to reflect these studies in the planning scheme's overlay mapping. Owners of properties that are newly mapped as a flood hazard area or subject to a changed flood level in an existing mapped area, received a letter in the mail advising of a change to the flood hazard overlay mapping which affects their property. Letters were sent to 22 property owners in the North Mackay drainage study area, 1618 property owners in the West Mackay drainage study area, and 4185 property owners in the Andergrove Beaconsfield drainage study areas.

Corporate Plan Linkage

Priority: Economy

Strategy: Facilitate development - Utilising the Planning Scheme to deliver an integrated approach to the facilitation of development and sustainable growth.

Action: Conduct a regular review of the Mackay Region Planning Scheme and policies and make appropriate amendments.

Priority: Infrastructure and Transport

Strategy: Infrastructure assets - Maintain and improve council's drainage network by adopting more efficient service delivery mechanisms, prioritisation and improved practices in consultation with the community.

Action: Ensure coastal and inland flood hazard studies remain current and planning scheme updated.

Background/Discussion

The proposed minor amendment to the planning scheme has two components, being:

- incorporate updated flood hazard mapping into the planning scheme flood hazard overlay maps from the North Mackay, West Mackay, and Andergrove/Beaconsfield drainage studies, which were adopted by Council on 27 January 2021; and
- 2. update various planning scheme overlay maps to reflect updated State Planning Policy (SPP) mapping layers.

Refer to **Attachment B** for the full list of proposed amendments. The administrative components listed in **Attachment B** will be included as part of Administrative amendment 8 (subject to adoption under a separate report at this Ordinary Meeting) to create a version 4.0 of the Planning Scheme – which will incorporate the proposed minor amendment as well as Major amendment 2 and Administrative LGIP amendment 2 (both amendments are subject to a separate council report for adoption at this Ordinary Meeting).

Component 1 – Flood hazard overlay mapping to reflect adopted drainage studies

In accordance with schedule 1(k) of the MGR, a planning scheme must contain the most up-to-date information about the risks to life and/or property by providing for the inclusion of new or amended natural hazard mapping in the planning scheme for a flood hazard area based on a localised flood study.

On 27 January 2021, Council adopted the North Mackay, West Mackay and Andergrove/Beaconsfield drainage studies. Council sought submissions and comment on the drainage studies from affected property owners from 29 October 2020 until 23 November 2020.

The drainage study areas cover 1,091 properties in North Mackay, 2,410 properties in West Mackay and 4,781 properties in Andergrove / Beaconsfield. Most of the North Mackay study area and parts of the West Mackay study are already mapped as being affected by existing flood hazard (Goosepond Creek and Pioneer River). Most of the Andergrove / Beaconsfield study area will be subject to newly introduced flood hazard mapping. Flood letters were only sent to property owners whose properties result in new or increased flood levels as identified by the mapping in each drainage study.

The proposed minor amendment will update the Flood and coastal hazards overlay maps – Flood Hazards – Area affected by 1% and 0.2% AEP flood event layers to incorporate flood mapping from the three drainage studies. The proposed amendment will cover areas that were not previously within the overlay. Refer to **Attachment C** for the updated Flood and coastal hazards overlay maps – flood hazard.

Component 2 – SPP Mapping

The SPP sets out the state interests that apply to plan making, which are given effect through each local government planning scheme. Mapping from Appendix 1 of the SPP is reflected in the Schedule 2.5 Overlay Maps of the planning scheme, to regulate state interests.

Amendments to the SPP mapping are prepared by the State and may result in a local planning instrument no longer appropriately integrating a particular state interest. A review of SPP mapping data within the planning scheme overlay maps has been conducted to determine which layers needed updating to the most recent

version of the SPP mapping. The proposed amendment does not locally refine any SPP mapping layers as this is not authorised under this minor amendment process.

The proposed amendment will update the following planning scheme overlay maps to reflect the latest version of SPP mapping as detailed in the table below.

State Interest	SPP Mapping Layer Name	Relevant Planning Scheme Map Name	Date of currently used SPP data in the planning scheme	Date of latest SPP layer update to be used
Biodiversity	Wildlife Habitat	Biodiversity overlay map	30 July 2014	3 February 2020
Cultural Heritage	State Heritage Place	Heritage and neighbourhood character overlay map	20 June 2018	3 February 2021
	Transport noise corridor – Railway	corridor overlay map	8 July 2015	6 March 2020
Transport Infrastructure	Transport noise corridor – State controlled road (voluntary)		16 November 2016	29 January 2020
	Transport noise corridor – State controlled road (mandatory)		16 November 2016	29 January 2020

Biodiversity

The Wildlife habitat layer in the Biodiversity overlay map is proposed to be replaced with the latest SPP Wildlife habitat layer which is made up of two data sets: endangered or vulnerable and special least concern animal, both dated 3 February 2021. The current wildlife habitat layer in the Biodiversity overlay map reflects an older SPP layer titled 'wildlife habitat – threatened and special least concern animal'.

The update predominantly decreases the mapping in urban areas to reflect constructed urban development with the introduction of some mapping over vegetated areas that were not previously included.

Cultural Heritage

State heritage places are mapped under the planning scheme for information purposes only. The latest SPP State Heritage Place layer is proposed to be reflected in the Heritage and neighbourhood character overlay map, and includes two new listings:

- 1. Mackay Memorial Swimming Centre at 2 Milton Street, Mackay listed on 26 June 2020
- 2. Sarina Air Raid Shelter (former) at Broad Street, Sarina listed on 3 May 2019

The proposed mapping change to the overlay map includes correcting an error that has omitted the listing a property that is part of the Holy Trinity Anglican Church Complex place listing at 39 Gordon Street, Mackay. The Holy Trinity Anglican Church Complex is an existing listing from 2003, however Lot 1 on RP700853 (67 Wood

Street) is not mapped with the State heritage symbol to signify it is as a state heritage listed site in the overlay mapping.

The State Heritage Place SPP layer has since been updated on 7 April 2021 but is not relevant to the Mackay Local Government Area and therefore the layer dated 3 February 2021 will be incorporated into the planning scheme.

As an associated administrative amendment, the 'properties adjoining a heritage place' layer will be updated to identify the properties that share a common boundary with these State Heritage Places. This layer is provided for information purposes only and is therefore an administrative amendment which will be undertaken as part of Administrative amendment 8.

Transport Infrastructure

The planning scheme maps the SPP Transport Noise Corridor Overlay maps for information purposes only. The following three SPP layers will be updated in the Transport noise corridor overlay map.

The latest SPP Transport noise corridor – Railway layer is dated 6 March 2020 and has been modelled to include terrain, noise barriers and buildings data. The SPP mapping includes a significantly wider mapped corridor area either side of the rail line.

The latest SPP Transport noise corridor – state-controlled road (mandatory) and state-controlled road (voluntary) layers dated 29 January 2020 include the addition of buildings data into the modelling. The current corridors include terrain and noise barrier data only.

Refer to **Attachment D** for the planning scheme overlay mapping reflecting changed SPP mapping.

MGR Process

Council's Register of Delegations from Council to the CEO allows the Director Development Services or Manager Strategic Planning to undertake actions under delegated authority to amend the planning scheme under section 20 of the *Planning Act 2016* except for 'deciding to adopt' a planning scheme amendment, which must be decided by Resolution of Council. Refer to **Attachment A** for the Minister's guidelines for amending planning schemes.

On 12 May 2021, Council was briefed in relation to undertaking all actions under the MGR minor amendment process (other than 'deciding to adopt') under delegated authority.

Sections 5.1, 5.2 and 5.3 of Chapter 2, part 2 of the MGR have been completed under delegation. Council is requested to decide whether to adopt or not proceed with the proposed amendments and complete all subsequent steps in accordance with the MGR.

Consultation and Communication

As part of this minor amendment process, the local government must give notice to every property owner affected by an amendment under chapter 2, part 2, section 5.3(a) and schedule 1, section 2(k) of the MGR, providing information about the meaning of the change and how to obtain further advice prior to finalising the amendment. The notice to incorporate the adopted drainage studies to the planning scheme is for information purposes and does not call for formal submissions.

On 12 May 2021, Council was briefed in relation to undertaking all actions under the MGR minor amendment process (other than 'deciding to adopt') under delegated authority.

A letter outlining the changes to the flood hazard overlay as a result of three drainage studies and where to obtain further advice were sent to property owners on 14 June 2021 within the following localised drainage study areas:

- North Mackay Study area 22 property owners;
- West Mackay Study area 1,618 property owners; and
- Beaconsfield / Andergrove drainage study area 4,185 property owners

Refer to **Attachment E** for a copy of the three flood letters and mapping attachments.

Council's strategic planning team received and responded to a total of 27 flood letter enquiries that were received by phone call, email correspondence and face to face meetings. Between June 2021 and September 2021, Council received 77 return to sender letters as a result of the mail out, of which 41 were able to be resent via alternate contact information.

The proposed minor amendment does not require public consultation in accordance with the MGR. Public notices will be published as required by the MGR in relation to the commencement of the proposed minor amendment and a Mackay Planning News eNewsletter update will be issued.

If adopting the proposed amendment, Council must publish a public notice and provide the required material to the DSDILGP in accordance with chapter 2, part 6, sections 6.2 and 6.3 of the MGR.

Resource Implications

The process for amending the planning scheme will be managed by Strategic Planning and will be funded from the current operational budget.

Risk Management Implications

The risk of not undertaking the proposed minor amendments will:

- result in the planning scheme not containing the most up to date information about the risks to persons and property.
- impede the ability of the planning scheme to reduce a material risk of serious harm to persons or property
 on the premises from natural events or processes (for example, bush fires, coastal erosion, flooding or
 landslides).

Conclusion

A planning scheme amendment is required to ensure that the planning scheme includes up-to-date information about flooding and reflects the most current SPP Mapping.

If adopted, it is recommended that the minor amendment be included in the Mackay Region Planning Scheme 2017 version 4.0.

Officer's Recommendation

THAT Council decides to adopt the proposed Minor amendment 5 as detailed in Attachment B in accordance with the *Ministers Guidelines and Rules under the Planning Act 2016 - version 1.1 under the Planning Act 2016*, chapter 2, part 2, section 6.1.

AND THAT Council include the adopted minor amendment 5 with the consolidated version 4.0 of the Mackay Region Planning Scheme 2017, which will commence on 26 April 2022.

The Acting Director of Development Services Matthew Kelly provided and overview of the report noting there have been multiple briefings.

Deputy Mayor May noted that Councillors had received many briefings prior to the Report coming to the table.

Council Resolution ORD-2022-71

THAT Council decides to adopted the proposed Minor amendment 5 as detailed in Attachment B in accordance with the *Ministers Guidelines and Rules under the Planning Act 2016 - version 1.1 under the Planning Act 2016*, chapter 2, part 2, section 6.1.

AND THAT Council include the adopted minor amendment 5 with the consolidated version 4.0 of the Mackay Region Planning Scheme 2017, which will commence on 26 April 2022.

Moved Cr Jones Seconded Cr Townsend

Cr Jones noted the extensive consultation the Council had conducted and reiterated how essential flood hazard mapping is as Mackay is located on a flood plain.

CARRIED

11.4.3. MACKAY REGION PLANNING SCHEME 2017 - MAJOR AMENDMENT 2, ADMINISTRATIVE AMENDMENT 8 (SUPPORTING MAJOR AMENDMENT 2) AND ADMINISTRATIVE LGP AMENDMENT 2 - DECIDE TO ADOPT OR NOT PROCEED WITH THE AMENDMENTS AND CREATE A CONSOLIDATED VERSION

Author Principal Planner – Local Planning (Andrew Schembri)

Responsible Officer Director Development Services (Aletta Nugent)

File Number SPRP-041

Attachments Attachment A – Major amendment 2 and administrative amendment 8 – full

list of proposed amendments

Attachment B – Administrative LGIP amendment 2 – full list of proposed

amendments

Attachment C – Administrative LGIP amendment 2 – tracked changes

Attachment D – Schedule 4, Schedule 5 and Appendix 1 of the planning

scheme (relating to administrative amendment 8) – tracked

changes

Attachment E – Mackay Region Planning Scheme 2017 – clean version 4.0

Attachment F – Relevant sections of the MGR

Purpose

The purpose of this report is to consider whether to:

- (a) decide to adopt or not proceed with:
 - i. proposed major amendment 2 to the Mackay Region Planning Scheme 2017 (planning scheme), in accordance with section 20 of the *Planning Act 2016* (the Act) and chapter 2, part 4, section 22.1(a) of the *Minister's Guideline and Rules (MGR)*; and
 - ii. proposed administrative amendment 8 to the planning scheme, in accordance with section 20 of the Act and chapter 2, part 1, section 3.1 of the MGR; and
- (b) make administrative amendments to the LGIP (under administrative LGIP amendment 2) to the planning scheme, that satisfies the requirements under chapter 5, part 1, section 1.1 of the MGR; and
- (c) make version 4.0 of the planning scheme, which will consolidate the amendments (if adopted) under this report (major amendment 2, administrative amendment 8 and administrative LGIP amendment 2) and minor amendment 5 considered under a separate report at this Ordinary Meeting.

Related Parties

The following related parties are relevant to the proposed amendment.

- Submitters (properly made submissions):
 - Barwon Gooch on behalf of RPS Group
 - Carol Cocking
 - Cindy Bartolo
 - David McKendry on behalf of Mackay Regional Council
 - Deon Attard on behalf of Mackay Kart Club
 - Justin Peel (Development Planning and Approvals) on behalf of Rockhampton Diocese Catholic Education
 - Justin Peel on behalf of Development Planning and Approvals

- Kerri Donnelly on behalf of Goanna Brewing
- o Kristy Chessher-Brown on behalf of Urban Development Institute Australia (UDIA) Queensland
- Michael Jewell (Jewell Planning Consultants) on behalf of Good Shepherd Lodge
- Peter Fry on behalf of Housing Industry Association
- Submitters (not properly made submissions):
 - Shannon Batch on behalf of Planning Institute of Australia (PIA) Queensland Branch
 - James Dimsey on behalf of Dexus
- Landowners that received a letter during public consultation for the following matters:
 - Properties subject to a zone change (whether directly or on an adjoining property)
 - Properties subject to the proposed High Impact Activity Buffer
 - o Properties subject to a bushfire hazard overlay map change
- Enquirers during the public consultation period
- Attendees at information session held during public consultation
- State agencies:
 - Department of Agriculture and Fisheries (DAF)
 - Department of Resources
 - o Department of State Development, Infrastructure, Local Government and Planning (DSDILGP)
 - Queensland Fire and Rescue Service (QFES)

Corporate Plan Linkage

Priority: Economy

Strategy: Facilitate development - Utilising the Planning Scheme to deliver an integrated approach to the facilitation of development and sustainable growth.

Conduct a regular review of the Mackay Region Planning Scheme and policies and make appropriate amendments.

Background and Discussion

Major amendment 2

The proposed amendment is the first large scale 'general' amendment since the commencement of the planning scheme in July 2017. The purpose and general effect of the proposed amendment is to:

- improve the planning scheme's integration with the State Planning Policy (SPP);
- improve the legibility and workability of assessment triggers, overall outcomes and development requirements to provide greater certainty;
- facilitate new development opportunities, like emerging industries, to ensure the region remains competitive;
 and
- correct errors or reflect constructed development in the zoning maps.

Council was previously briefed on the proposed major amendment as per the following:

- August 2020, to present the purpose and intent of the proposed major amendment before it was sent to the State Government for a state interest review;
- December 2020, to present proposed changes to the major amendment in response to the state interest review; and
- March 2021, to provide an update on the proposed major amendment and details of the planned public consultation

• October 2021, to consider submissions received during public consultation and proposed changes to the major amendment as a result of considering submissions.

Council has undertaken the actions related to this proposed amendment under the MGR process for a major amendment:

- 1. Decide to amend the planning scheme and prepare the proposed amendment (Council meeting on 26 August 2020);
- 2. Agree to the prepared proposed amendment, commence the state interest review and to undertake public consultation (Council meeting on 9 September 2020); and
- 3. Endorsement of the response to submitters report and changes to the proposed amendment, made in response to submissions, and to provide a notice to the Minister requesting approval to adopt proposed amendment (Council meeting on 10 November 2021).

On 14 March 2022, the Minister for State Development, Infrastructure, Local Government and Planning (the Minister) provided a notice stating that the proposed amendment may be adopted. The Minister's notice did not include any conditions, meaning section 21.6 of the MGR (to comply with a Minister's condition) will not apply in this amendment process.

The full list of amendments for the proposed major amendment (and proposed administrative amendment) are included as **Attachment A**.

The proposed major amendment will be incorporated into the consolidated version 4.0 of the planning scheme, which is included as **Attachment E**.

The remaining steps in the MGR process for the major amendment (which are similar for the administrative amendment) are:

22 Adoption

- 22.1 If the Minister has notified the local government that it may adopt the proposed amendment, the local government must
 - a) decide
 - i. to adopt the proposed amendment; or
 - ii. not to proceed with the proposed amendment; and
 - b) publish a public notice in accordance with the Act and the requirements prescribed in Schedule 5: and
 - c) give notice as required under Chapter 4, Part 1, section 3.13.
- 22.2 The local government must, within 10 days of giving public notice under this section, give the chief executive
 - a) a copy of the public notice; and
 - b) if adopted, a certified copy of the major amendment including
 - i. an electronic copy of the amendment or instrument; and
 - ii. a copy of all electronic planning scheme spatial data files (mapping) relevant to the minor amendment.

It is recommended that Council "decide to adopt the proposed amendment" and publish the required notice in accordance with chapter 2, part 4, section 22.1(a) and (b) of the MGR. It should be noted that Section 22.1(c) is not applicable because the proposed amendment is not making a planning change to reduce a material risk of serious harm from natural events or processes. If Council decides to adopt the proposed major amendment, the required material must be provided to the DSDILGP in accordance with chapter 2, part 4, section 22.2 of the MGR.

Administrative LGIP amendment 2

Chapter 5, Part 1 of the MGR sets out the process for preparing and making an administrative LGIP amendment. The purpose and general effect of Administrative LGIP amendment 2 is to correct the following administrative errors in accordance with chapter 5, part 1 of the MGR:

- correct existing and projected figures relating to population, industrial employment and industrial floor space for the Mackay Regional Council area, and
- ensure cadastral information on the LGIP maps is up to date.

The proposed changes in administrative LGIP amendment 2 include cadastre updates to the LGIP maps and administrative corrections to the content of the LGIP in the planning scheme. A full list of proposed amendments under the proposed administrative LGIP amendment 2 is included in **Attachment B** - Administrative LGIP amendment 2 – full list of proposed amendments. A tracked changed version of the proposed administrative LGIP amendment is included in **Attachment C**.

The proposed administrative LGIP amendment will be incorporated into the consolidated version 4.0 of the planning scheme, which is included as **Attachment E**.

It is recommended that Council "prepare and make the administrative LGIP amendment" and give the DSDILGP a copy of the amendment in accordance with chapter 5, part 1, section 2.2 of the MGR. The MGR has no requirement for Council to publish a notice in the newspaper stating the making of an administrative LGIP amendment.

Administrative amendment 8 and the consolidated version of the planning scheme

Chapter 2, Part 1 of the MGR sets out the process for preparing and adopting an administrative amendment. The MGR does not require an administrative amendment to the publicly notified due to the minor nature of amendments.

The proposed administrative amendment 8 package includes amendments that:

- support the proposed major amendment 2;
- update the administrative sections of the planning scheme; and
- create consolidated version 4.0 of the planning scheme.

Details of these proposed administrative amendments are included with the full list of proposed major amendments in **Attachment A** and are summarised in the table below.

Planning scheme part	Proposed administrative amendment
Part 10 – Other plans	Removing reference to the Special purpose zone as:
	the planning scheme does not have effect on designated airport and port lands
	 coloured hatching will be applied to the zone map to identify airport and port lands with notations – to be consistent with identifying the Mackay Waterfront and Andergrove PDAs on the planning scheme zone maps.
Cabadula 2 CC2 2 Zana mana	·
Schedule 2 – SC2.3 Zone maps	Replacing the Special purpose zone over designated airport and port lands with coloured hatching, including relevant notations.
Schedule 4 – SC4.1 Notations required under the <i>Planning Act 2016</i>	 Include relevant development approvals in SC4.1 as per the requirements under section 89 of the Act: substantially inconsistent with the planning scheme; variation approvals; decisions agreeing to a superseded planning scheme request for a superseded planning scheme to apply to the carrying out of particular development

	Include a notation of the relevant adopted infrastructure charges resolution as per the requirements under Chapter 4, Part 2, Division 2
	of the Act.
Schedule 5 – SC5.1 Designation of	Include relevant designations as per section 42 of the Act.
premises for development	
Appendix 1 – Index and glossary of	Include the acronym 'PDA' - Priority Development Area.
abbreviations and acronyms	

The administrative amendments supporting the proposed major amendment were included as part of the major amendment package that was publicly notified and have been presented to Council at previous Ordinary Meetings. These administrative amendments are required to ensure the planning scheme is compliant with the legislative requirements of the Act, applying a consistent approach to identifying 'other plans' which are regulated under other legislation, and list of abbreviations and acronyms is up to date. A tracked changed version of these proposed administrative amendments is included in **Attachment D**.

A new version 4.0 of the planning scheme is proposed that consolidates major amendment 2, administrative amendment 8 and administrative LGIP amendment 2, as well as incorporating minor amendment 5 (subject of a separate report at this Ordinary Meeting). The consolidated version 4.0 will be created by resolution under this report. Version 4.0 of the planning scheme is provided as **Attachment E** of this report.

It is recommended that Council "decide to adopt the proposed amendment" and publish the required notice in accordance with chapter 2, part 1, sections 3.1 and 3.2 of the MGR. If Council decides to adopt the proposed administrative amendments, the required material must be provided to the DSDILGP in accordance with chapter 2, part 1, section 3.3 of the MGR.

Consultation and Communication

Public consultation was completed in accordance with Chapter 2, Part 4, Item 18.2 of the MGR between 7 April 2021 and 21 May 2021 (35 business days).

Two information sessions for the general public were held during the public consultation period:

- Information session 1, which focussed on the key components of the proposed amendment, was held on 29 April 2021; and
- Information session 2, which focussed on the proposed changes relating to bushfire hazard, was held on 4 May 2021.

Council has been regularly briefed throughout the amendment process:

- August 2020, to present the purpose and intent of the proposed major amendment before it was sent to the State Government for a state interest review;
- December 2020, to present proposed changes to the major amendment in response to the state interest review; and
- March 2021, to provide an update on the proposed major amendment and details of the planned public consultation
- October 2021, to consider submissions received during public consultation and proposed changes to the major amendment as a result of considering submissions.

After Council resolved to consider the submissions and make changes to the proposed amendment at its meeting on 10 November 2021, Council wrote to each submitter stating how Council has dealt with their submission provided a copy of the consultation report which was made available on Council's website. A Mackay Planning News e-news alert was also published to announce the public release of the consultation report on Council's website.

If the proposed amendments are adopted, a public notice will be published in a newspaper, on Council's website and in the Local Government Gazette about the adoption and commencement of the amendments adopted.

Council will be required to publish a public notice in accordance with the Act, the requirements prescribed in Schedule 5 of the MGR and the following sections of the MGR:

- chapter 2, part 4, section 22.1(b), in relation to the proposed major amendment; and
- chapter 2, part 4, section 3.2, in relation to the proposed administrative amendment.

Council will further be required to give the chief executive of the DSDILGP a copy of the public notice and a certified copy of the major amendment 2, administrative amendment 8 and administrative LGIP amendment 2 in accordance with the following sections of the MGR:

- chapter 2, part 4, section 22.2, in relation to the proposed major amendment;
- chapter 5, part 1, section 2.2, in relation to the proposed administrative LGIP amendment; and
- chapter 2, part 4, section 3.3, in relation to the proposed administrative amendment.

A Mackay Planning News e-news alert will also be issued advising of the adoption and commencement of the amendments and version 4.0 of the planning scheme. Fact sheets and copies of the amendment will be provided on Council's website. An additional Mackay Planning News e-news alert will be sent out as a reminder prior to the commencement of the amendments.

Resource Implications

The process of making the planning scheme amendment will be managed by Strategic Planning. Resources required will be funded from the current operational budget.

Risk Management Implications

The planning scheme requires an amendment to ensure that identified outstanding matters within multiple areas of the planning scheme are addressed and associated assessment benchmarks are up to date.

The risks of not proceeding with making the proposed amendments are as follows:

- development will continue to be assessed against outdated development requirements, particularly where related to bushfire hazard, which could significantly impact life and property within hazard areas;
- the planning scheme will not appropriately integrate state interest policies of the SPP, which is a legislative requirement of the State Government;
- new development for sensitive land uses will continue to be impacted by high impacting activities if proposed high impact activity buffers are not introduced;
- the planning scheme will remain unimproved affecting its usability, legibility and workability in relation to assessment triggers, overall outcomes and development requirements;
- the Mackay region may miss out on emerging industries, like rural tourism uses, brewery or distillery by not providing opportunities for these activities to establish in appropriate locations:
- the zoning maps will not correctly reflect developed land;
- LGIP mapping will be out of date; and
- Not continuing with consolidating and making administrative amendments will create multiple reference documents instead of consolidating amendments into the planning scheme.

Conclusion

Amendments to the planning scheme are required to ensure that it remains contemporary and includes up to date information.

Council has completed the relevant amendment steps for each amendment as per the MGR, including the state interest review and public consultation for the proposed major amendment. The final phase of each amendment is to decide to adopt or not proceed with these amendments.

The administrative LGIP amendment 2 will update mapping, projections and make other administrative amendments that do not require separate public consultation.

Administrative amendment supports major amendment 2, make other administrative amendments and create a new consolidated version of the planning scheme. These amendments do not require separate public consultation.

It is recommended that Council adopts all of the proposed amendments presented in this report for consideration.

Officer's Recommendation

THAT Council decide to adopt the proposed major amendment 2 to the *Mackay Region Planning Scheme* 2017, in accordance with section 20 of the *Planning Act* 2016 and chapter 2, part 4, section 21.1(a) of the *Minister's Guidelines and Rules, under the Planning Act* 2016 – version 1.1.

AND THAT Council decide to adopt the proposed administrative amendment 8 to the *Mackay Region Planning Scheme 2017*, in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 4, section 3.1 of the *Minister's Guidelines and Rules, under the Planning Act 2016 – version 1.1*.

AND THAT Council resolve to satisfy the requirements for an Administrative LGIP amendment in accordance with the chapter 5, part 1, section 1 of the *Minister's Guidelines and Rules, under the Planning Act 2016 – version 1.1.*

AND THAT Council make version 4.0 of the Mackay Region Planning Scheme 2017, which will consolidate the amendments adopted under this report (major amendment 2, administrative amendment 8 and administrative LGIP amendment 2) and other amendments adopted under separate reports at this Ordinary Meeting (being minor amendment 5) to commence on 26 April 2022.

The Acting Director for Development Services Matthew Kelly, provided an overview of the report noting that there have been multiple briefings on this item.

Council Resolution ORD-2022-72

THAT Council decide to adopt the proposed major amendment 2 to the *Mackay Region Planning Scheme 2017*, in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 4, section 21.1(a) of the *Minister's Guidelines and Rules, under the Planning Act 2016 – version 1.1*.

AND THAT Council decide to adopt the proposed administrative amendment 8 to the *Mackay Region Planning Scheme 2017*, in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 4, section 3.1 of the *Minister's Guidelines and Rules, under the Planning Act 2016 – version 1.1*.

AND THAT Council resolve to satisfy the requirements for an Administrative LGIP amendment in accordance with the chapter 5, part 1, section 1 of the *Minister's Guidelines and Rules, under the Planning Act 2016 – version 1.1.*

AND THAT Council make version 4.0 of the Mackay Region Planning Scheme 2017, which will consolidate the amendments adopted under this report (major amendment 2, administrative amendment 8 and administrative LGIP amendment 2) and other amendments adopted under separate reports at this Ordinary Meeting (being minor amendment 5) to commence on 26 April 2022.

Moved Cr Mann Seconded Cr Bella

Cr Mann noted that this was the first large scale amendment since commencement of the Planning Scheme and was pleased that the appropriate consultation had been undertaken.

CARRIED

11.4.4. SAFE NIGHT PRECINCT SAFETY INITIATIVE GRANT REPORT - APPLICATION REVIEW AND RECOMMENDATION

Author Mackay City and Waterfront Project Coordinator (Stacey Mills)

Responsible Officer Director Development Services (Aletta Nugent)

File Reference Safe Night Precinct Grant

Purpose

For Council to endorse the allocation of funding as part of the Safe Night Precinct Safety Initiative Grant Round 1.

Related Parties

Safe Night Mackay CBD Precinct Inc Connole Carlisle (12 Gregory St) The Dispensary (86 Wood St) Haunt Cabaret (39 Victoria St) McGuires CBD Hotel Mackay (17 Wood St) Byrnes Pie Factory (7 Brisbane St) Rabbit Hole (105 Victoria St)

Corporate Plan Linkage

Priority: Regional Identity

Place management of suburbs and localities across the region - Implement place management principles and an integrated approach in particular suburbs and localities to achieve social, economic, environmental potential and activate places through targeted services, facilities, and events.

Priority: Economy

Activation of the Mackay Waterfront - Work in partnership with the community, government agencies and other stakeholders to further the objectives of the Mackay Waterfront project. Enhance the aesthetic and recreational aspects of the Pioneer River system and Binnington Esplanade.

Background/Discussion

The Safe Night Precinct Safety Initiative Grant (SNP Grant) was created to improve the late-night economy, community safety and connectivity around licensed venues and surrounding areas. The grant program, with a total value of \$30,000, was available to commercial businesses and incorporated bodies within the designated Mackay Safe Night Precinct boundary as set by the Queensland Government and seeks to:

- assist licensed venues and businesses to create safer public environments within the Safe Night Precinct area:
- · decrease instances of risky or offensive behaviour or violence;
- increase opportunities for CCTV and surveillance in key locations;
- encourage patrons to not congregate on public streets late at night; and
- create a safer night-time environment for all patrons.

Projects including the installation of safety infrastructure such as lighting and/or CCTV were eligible for a grant of up to \$3,000 where meeting the criteria detailed below.

Applications were initially opened for a four-week period, from 24 January until 18 February 2022. The application period was then extended for an additional week to allow applicants more time to finalise their submissions.

Six grant applications were received, requesting a total grant value of \$15,053. However, the combined total of all project costs, including the requested funding, equals \$28,694.99.

The assessment panel consisted of the Mackay City and Waterfront Project Coordinator, Mackay City and Waterfront Support Officer, Senior Strategic Planner and Supervisor Land Operations (Property Services). All assessment officers confirmed there was no conflict of interest prior to assessing each funding application.

Applications were assessed against the following criteria as detailed in the grant guideline:

Mandatory Information:	 Applicants must be a commercial business or incorporated body. Location of the proposed project must be within the Queensland Government designated Safe Night Precinct boundary. Application is accompanied by the building owners' consent to undertake
Assessment Criteria:	 improvement works. The application must demonstrate the need for improved lighting, CCTV and/or safety initiative in reference to achieving the intent of creating a safe environment within the Safe Night Precinct. (60%) The application demonstrates the proposed works will benefit areas located in the public realm, street and/or laneway network. (20%) The application must include if this is an individual application or joint application with other properties within the SNP boundary. Projects that can demonstrate the greatest level of collaboration and cost effectiveness will be weighted higher. (10%) Evidence that local businesses or contractors are being used for the project. (10%)

The received applications and assessment panel recommendations are provided below:

Business Name:	Connole Carlisle Chartered Accountants
Property Address:	12 Gregory Street
Funding Amount Requested:	\$3,000
Project Summary:	Installation of two CCTV cameras in vicinity of licenced venues and Victoria Street taxi rank. Building previously subject to break and enter.
Assessment Panel Recommendation:	Recommended for approval.
Assessment Panel Comment:	The assessment team agrees that this application has successfully met the criteria and aligns particularly with the grant aims to decrease instances of risky or offensive behaviour and violence and to discourage patrons congregating on public streets late at night, ultimately creating a safer night-time environment for all patrons.

Business Name:	The Dispensary
Property Address:	86 Wood Street
Funding Amount Requested:	\$2,994.48
Project Summary:	Upgrades and replacement of existing CCTV and purchase of additional CCTV cameras to be located in the frontage and rear of the building, where addressing Wood Street and the Gregory Street Car Park. Upgrades will include changing from black and white to a colour system to improve quality and improve level of service for Queensland Police Service requests for surveillance.

Assessment Panel	Recommended for approval.	
Recommendation:		
Assessment Panel	The assessment team agrees that this application has met the criteria and	
Comment:	aligns particularly with the grant aims to assist licensed venues and businesses to create safer public environments within the Safe Night Precinct area and to decrease instances of risky or offensive behaviour or violence.	

Business Name:	Haunt Cabaret
Property Address:	39 Victoria Street
Funding Amount Requested:	\$2,515.83
Project Summary:	Installation of first CCTV system for the exterior of the building. Building has previously been subject to vandalism including broken windows and signage damage.
Assessment Panel Recommendation:	Recommended for approval.
Assessment Panel Comment:	The assessment team agrees that this application has met the criteria and aligns with the aims of the grant program to provide improved safety. The subject building is located on the corner of Victoria and Carlyle Streets which is in a prominent and public area and could benefit from the installation of CCTV.

Business Name:	McGuires CBD Hotel Mackay
Property Address:	17 Wood Street
Funding Amount Requested:	\$2,364.50
Project Summary:	Supply, install and commission of a new high definition, high quality CCTV system consisting of four full colour white light cameras, LCD monitor and backup battery system. The hotel is currently unable to add additional cameras to their existing system. This second system will increase surveillance within identified blind spots, particularly within Seventh Lane.
Assessment Panel Recommendation:	Recommended for approval.
Assessment Panel Comment:	The assessment team agrees that this application has met the criteria and aligns with the aims of the grant program to provide improved safety and support for the City's growing laneway network.

Business Name:	Byrnes Pie Factory
Property Address:	7 Brisbane Street
Funding Amount Requested:	\$2,984.28
Project Summary:	Installation of new CCTV and surveillance equipment. The business has reported people often roaming in the street in the area late at night and early hours of the morning. Byrnes has identified that they are in a prominent location being proximate to the river, on the fringe of the City Centre and also soon to be the entrance of the PDA, but currently the lighting and CCTV in this area is minimal to none. They are wanting to increase both lighting and CCTV on their premises to start the process of improving that area of the city and to set an example for other businesses to follow suit. Provides a level of safety and peace of mind for the staff who start work at 3am in the morning and surrounding residents.

Assessment Panel Recommendation:	Recommended for approval.
Assessment Panel Comment:	The assessment team agrees that this application has met the criteria and aligns with the aims of the grant program to provide improved safety in an
	area with minimal existing CCTV.

Business Name:	Rabbit Hole
Property Address:	105 Victoria Street
Funding Amount Requested:	\$1,193.91
Project Summary:	Installation of security lighting along Victoria Street frontage. Venue has recently installed fluorescent lighting to improve lighting and late night gathering but proposes further flood lights to increase lighting coverage late at night. Installation of CCTV to provide surveillance over Victoria Street footpath. Currently no CCTV available.
Assessment Panel	Recommended for approval.
Recommendation:	
Assessment Panel	The assessment team agrees that this application has met the criteria and
Comment:	aligns with the aims of the grant program to provide improved lighting and CCTV surveillance in a critical area of the Safe Night Precinct.

Business and Regional Benefits

The projects recommended for approval all comply and have demonstrated their contribution to improving the late-night safety and amenity within the Mackay CBD Safe Night Precinct.

Consultation and Communication

The Mackay City and Waterfront team actively worked with Corporate Communications to promote the grant program, via media releases, social media, e-newsletters and website, to maximise awareness for all eligible applicants. The Mackay Chamber of Commerce also promoted the grant to their membership via their e-newsletter.

In February, the Mackay City and Waterfront team provided an update to members of the SNP at the monthly Safe Night Mackay CBD Precinct board meeting. Further details were provided to members via email. Feedback from these discussions was positive, with many members expressing intent to apply.

Resource Implications

The recommended projects are within the approved operational budget of \$30,000 for the Safe Night Precinct Safety Initiative Grant for the 2021/2022 financial year.

Risk Management Implications

The risks associated with facilitating a grants program include potential for non-completion of works by applicants. This has been sufficiently mitigated by using a rigorous application, assessment and acquittal process managed by the Mackay City and Waterfront team.

Conclusion

The Safe Night Precinct Safety Initiative Grant provides funding to improve the late-night economy, community safety and connectivity around licensed venues and surrounding areas within the designated Safe Night Precinct boundary. Approved projects including lighting and CCTV contribute to delivering vibrant and activated spaces in the Safe Night Precinct. The proposed applications support the desired outcomes of the program and will deliver community benefit.

It is recommended that all six applications receive funding approval, to a combined total of \$15,053.00 (excl. GST).

Officer's Recommendation

THAT funding to the following applicants be endorsed, for the amounts stated in the table below, to a total of \$15,053.00 (excl. GST):

Applicant	Property Address	Recommended Funding (excl. GST)
Connole Carlisle	12 Gregory St	\$3,000.00
The Dispensary	86 Wood S	\$2,994.48
Haunt Cabaret	39 Victoria St	\$2,515.83
McGuires CBD Hotel Mackay	17 Wood St	\$2,364.50
Byrnes Pie Factory	7 Brisbane St	\$2,984.28
Rabbit Hole	105 Victoria St	\$1,193.91
	Total	\$15,053.00

The Acting Director for Development Services Matthew Kelly, provided and overview of the Safe Night Precinct Safety report

Council Resolution ORD-2022-73

THAT funding to the following applicants be endorsed, for the amounts stated in the table below, to a total of \$15,053.00 (excl. GST):

Applicant	Property Address	Recommended Funding (excl. GST)
Connole Carlisle	12 Gregory St	\$3,000.00
The Dispensary	86 Wood St	\$2,994.48
Haunt Cabaret	39 Victoria St	\$2,515.83
McGuires CBD Hotel Mackay	17 Wood St	\$2,364.50
Byrnes Pie Factory	7 Brisbane St	\$2,984.28
Rabbit Hole	105 Victoria St	\$1,193.91
	Total	\$15,053.00

Moved Cr Townsend Seconded Cr Jones

Cr Townsend noted that this was a great initiative by Council to keep the community safe and any initiative that leads to a decrease in offensive behaviour is worthy of Council support.

CARRIED

11.4.5. FACILITATING DEVELOPMENT IN THE MACKAY REGION POLICY - EXTENSION TO APPROVAL - ILLUKA INVESTMENTS PTY LTD - RICHMOND HILLS ESTATE - STAGE 6 & 7

Author Principal Economic Development Officer (Nadine Connolly)

Responsible Officer Director Development Services (Aletta Nugent)

File Reference Facilitating Development in the Mackay Region Policy Applications

Attachments Attachment 1 – Letter from Illuka Investments – FDP Request for Extension

Attachment 2 – Letter to Illuka Investment Pty Ltd – Approval Under FDP –

Richmond Hills Stages 6&7

Attachment 3 – RESOLUTION from Ordinary Meeting – Oct 2019 – Richmond

Hills Stages 6&7

Purpose

To assess a request for an **extension to approved concessions** under the Facilitating Development in the Mackay Region Policy (Policy).

Related Parties

- Illuka Investments Pty Ltd
- Vassallo Construction
- Pointglen Development
- Richmond Hills Estate
- Cardno Engineering
- PowerUp Electrical
- RPS Surveying
- Summit Construction Material
- McKays Law / Statewide Conveyancing
- Ground Environments
- Bright Light Marketing

Corporate Plan Linkage

Priority: Economy

Strategy: Facilitate development - Utilising the Planning Scheme to deliver an integrated approach to the facilitation of development and sustainable growth.

Facilitate catalytic land and infrastructure developments by attracting investment through joint ventures and partnerships with the private sector, and by working with State and Federal governments on joint initiatives.

Background/Discussion

Illuka Investments Pty Ltd was approved for concessions under the Facilitating Development in the Mackay Region Policy (Policy) on 23 October 2019. Concession approval was given for the development of Richmond Hills Stage 6 and 7 located on Lot 903 and 905 Boveys Road, Richmond, and Lot 1 Mackay-Bucasia Road, Rural View. The development is an extension to the Richmond Hills existing residential estate, and consists of 91 residential lots and associated earthworks, roadworks, sewer, water, stormwater, electrical, NBN and landscaping. A development application (DA-2013-137/A) was approved for the subdivision on 20 November 2018.

Concessions under the Policy were approved as follows:

- a) Concessions of 20% (to a maximum amount of \$230,000) applied against the net charge amount calculated following the subtraction of any offsets (+ annual adjustments), identified on the Infrastructure Charges Notice for DA-2013-137/A.
- b) The above infrastructure charges concessions are only applicable against the net charge amount calculated following the subtraction of any offsets (+ annual adjustments).

AND THAT the approval of the concessions is dependent on:

- c) The lots being registered by 9 October 2021.
- d) No additional infrastructure costs incurred by Council (including establishment and bring forward costs).
- e) The developer utilising local contractors and suppliers.
- f) The final concession amount will be calculated in accordance with the following concession rates at the time of payment:
 - I. 20% concession for lots greater than 550m2
 - II. 30% concession for lots between 450m2 and 549m2
 - III. 35% concession for lots less than 450m2

Note that the applicant's concession amount was capped at \$230,000 due to a previous concession of \$270,000 for Stage 5 of Richmond Hills on 27 February 2019.

On 18 August 2021, the applicant made a formal request to extend the approval timeframe due to delays in the delivery of Stage 6. The lodgement of this request was completed prior to the approval lapse date allowing the applicant to maintain their approval until a Council decision could be made.

Since the Notified Motion and Council resolution on 26 May 2021 to review the Policy, all applications under the Facilitating Development Policy were placed on hold until the review process was complete. The revised Policy was endorsed at the Council meeting on 9 February 2022, and as such, this extension request is now presented to Council for consideration.

Extension Request

The applicant has requested that the approved incentives be extended for 12 months in accordance with the Policy. The justification provided for the extension is that while Stage 7 was completed earlier last year, a series of issues have resulted in delays to the detail design of Stage 6. These include:

- There have been considerable topography issues to overcome to construct Stage 6, making the design of lots (that are saleable and cost-efficient) very challenging and time consuming.
- There have been significant geological challenges due to the presence of hard rock within Stage 6.
- After the introduction of Government incentive schemes for the Building and Construction Industry, the demand for residential land supply has noticeably increased. As Pointglen use local consultants, this has caused minor delays in obtaining documentation in a timely manner.
- From discussions with local consultants and contractors, there have been challenges in attracting qualified staff to the region (eg. Civil engineers, designers and the like), exacerbating delays to projects.
- There has been an influx of land sales resulting in priority given to other stages of the development.
- The COVID-19 pandemic has caused ongoing difficulties for the project team with respect to working from home. There has been loss time due to the large amounts of data and documentation being used remotely (external servers).

The applicant has requested an extension of 12 months from the date of the council meeting. Since the time of their initial request to extend their approval (August 2021), the applicant has not proceeded further with the lodgement of an operational works application. They advised feasibility of the project will be dependent on

receiving infrastructure charge concessions and wanted more certainty around extension approval prior to outlaying further costs.

The applicant's Development Manager has provided an updated timeline that identifies completion of Stage 6 is expected to occur by the end of March 2023.

Consideration of Amended Request

In accordance with the Policy, Council may consider applications for an extension of up to 12 months for approved incentives where the applicant can demonstrate that the development will be completed within the extended timeframe. A request for an extension must be made prior to the lapsing of the approved incentives.

The current approval lapsed on 9 October 2021, however, Council's review of the Policy has delayed the applicant's progress of the project. It is therefore recommended that the 12 month extension commence from the date of the council meeting, namely Wednesday 13 April, as requested by the applicant.

General Eligibility Criteria

In response to the applicant's extension request, the application has been reassessed against the Policy. This assessment shows that the development continues to comply with the General Eligibility Criteria in Schedule 7 of the relevant version of the Policy in force when the original application was made, as demonstrated below:

Criteria	Eligibility	
Timing of development.	Stage 7: Completed Stage 6: Operational Works lodgement – March 2022 Operational Works Approval – June 2022 Commencement of Construction – July 2022 Commencement of Use – End of March 2023	
Non-Government Development	Yes	
Infrastructure capacity	Offsets are in place for the construction of trunk infrastructure relating to parkland infrastructure. In accordance with the Amended Infrastructure Charges Notice, the total charge to be paid will be offset by agreed parkland offsets and the confirmation of the final value per stage or per survey plan will be confirmed prior to lodgement of the plan of survey. As the establishment costs of these offsets have not been determined, it is proposed that any infrastructure charge concession only be applied to the net charge amount calculated following the subtraction of any offsets. The use of this methodology will ensure that the granting of concessions does not introduce any additional infrastructure costs to Council.	

Location Specific Eligibility Criteria – Stage 2

Reassessment of the application shows that the development continues to comply with the Stage 2 Assessment Criteria as demonstrated below:

Criteria	Eligibility

Economic Investment For a reconfiguration of a lot development, the development must create a minimum of 5 additional saleable lots on the same Survey Plan.	 The applicant has advised the development has not changed from original application. Details were as follows: 91 residential allotments Estimated total capital investment \$8.730M (including GST) Estimated construction costs \$6.243M (including GST) Based on Council's economic modelling at the time, from a direct injection of \$6.243M (construction costs), flow on economic output will be \$6.008M totalling \$12.251M economic impact. The applicant provided additional modelling that proposed the development will result in an average build cost of \$400,000 (including GST) x 91 dwellings, generating an approximate direct output of \$36.4M (including GST) during construction phase. The applicant has indicated they will engage local consultants and utilise 100% local civil contractors. Materials are sourced locally wherever possible.
Employment Generation	 Based on original information: Council's economic modelling indicated the project will generate 9 direct and 19 indirect jobs, totalling 28 jobs during construction. The applicant's modelling proposed the development will create 18 full-time equivalent (FTE) construction jobs, 4 FTE construction support jobs (suppliers, etc) and 5 FTE project management / supervision jobs during construction (approximately twelve months). Additionally, the applicant predicted the residential building phase will generate 6 FTE jobs per dwelling for the duration of each building contract (4 months) x 91 dwellings in total.
Applicable Area Appropriately zoned land located within the Priority Infrastructure Area.	The development is on appropriately zoned land.
Applicable Land Uses The Policy applies to the Reconfiguration of a Lot (ROL) or a Material Change of Use (MCU) for uses that are consistent with the "applicable land uses" listed in the Policy as defined by the relevant planning schemes in effect at the time of application.	The development is for the reconfiguration of a lot.

Business and Regional Benefits

Based on information provided by the applicant, and despite the delayed construction timeframes, the development will continue to value-add to the regional economy and generate additional employment and business activity.

The development will also provide residential land to the market, impacting supply, and potentially assisting with housing affordability. The ongoing residential building phase will provide consistent work in the construction industry which will encourage skilled workers to remain in the region.

Consultation and Communication

Council previously considered and recommended approval of concessions for this development at the Council meeting on Wednesday, 23 October 2019.

A letter from Illuka Investments Pty Ltd has been submitted, along with the extension request, expressing the challenges they have experienced over the last 12 months. The applicant's Development Manager has confirmed a new construction schedule that supports a completion date by end of March 2023.

Council was consulted on this extension application, and the applicant's request to extend their approval from the date of the Council meeting, at a Council Briefing on Wednesday, 23 March, 2022.

Resource Implications

In accordance with the Infrastructure Charges Notice, the development has a net infrastructure charge of \$2,578,566.90 (+ annual adjustments).

The development's Infrastructure Charges Notice identifies that off-sets exist for the construction of trunk infrastructure relating to the provision of parkland. The establishment costs of these works (to be agreed to by Council) will be offset against the infrastructure charges net charge amount of \$2,578,566.90.

As the establishment costs of the offsets has not yet been determined, it is not possible to accurately calculate the net charge amount for which the concessions will be applied against.

It is important to note, however, that a concession cap of \$230,000 has been applied to this approval to account for the previous \$270,000 infrastructure charge concession approved for Stage 5 of Richmond Hills. This concession cap ensures that the whole Richmond Hills development is limited to a \$500,000 concession, and not applied to separate applications and stages of the development.

In accordance with the Policy, an application for an extension of up to 12 months can be supported where the applicant can demonstrate that the development will be completed within the extended timeframe.

The applicant has provided a work schedule which demonstrates that the development will be finalised by March 2023.

Risk Management Implications

There is a risk that granting significant concessions can leave Council exposed to similar claims in the future and that a potential infrastructure funding gap could present. These risks are sufficiently mitigated through the following measures:

- An existing development approval is in place and on-site infrastructure requirements have been reviewed as part of the assessment process;
- A condition has been included as part of the officer's recommendation stating that the approved concessions
 are dependent on Council not incurring any additional infrastructure costs (including 'bring forward costs')
 to service the development;
- Strict timeframes are placed on claiming approved concessions. If the lots are not registered within the recommended timeframe, the concessions will no longer be applicable and 100% of the applicable Infrastructure Charges will be applicable to the development;
- Council can review the application of the Policy at any time.

Conclusion

The Policy provides incentives for development that will deliver economic development and growth outcomes in alignment with Council's policy and planning objectives.

As per the applicant's representations, there have been delays to the development's progress due to considerable topography and geographical issues in Stage 6, making the design of saleable and cost-efficient lots extremely challenging and time consuming. Furthermore, the impact of COVID-19 has place significant strain on the project team resulting in additional challenges.

The applicant has demonstrated a commitment to the project by finalising Stage 7 of the development and submitting a work schedule that shows construction of Stage 6 will be completed by end of March 2023.

The reassessment of the application has determined that the Eligibility and Site-Specific Policy Criteria of the relevant version of the Policy continue to be met.

Therefore, it is recommended that, in accordance with the Policy, a 12-month extension from the Council meeting date be supported as this approval will facilitate the project's delivery and the realisation of the economic development outcomes for the region.

Officer's Recommendation

THAT the following Specific Incentives are approved under the Facilitating Development in the Mackay Region Policy for Richmond Hills Stage 6 and 7 for DA-2013-137/A:

- a) Concessions of 20% (to a maximum amount of \$230,000) apply against the net charge amount calculated following the subtraction of any offsets (+ annual adjustments), identified on the Infrastructure Charges Notice for DA-2013-137/A.
- b) The above infrastructure charges concessions are only applicable against the net charge amount calculated following the subtraction of any offsets (+ annual adjustments).

AND THAT the approval of the concessions is dependent on:

- c) The lots being registered by 13 April 2023.
- d) No additional infrastructure costs incurred by Council (including establishment and bring forward costs).
- e) The developer utilising local contractors and suppliers.
- f) The final concession amount will be calculated in accordance with the following concession rates at the time of payment:
 - 20% concession for lots greater than 550m2
 - 30% concession for lots between 450m2 and 549m2
 - 35% concession for lots less than 450m2.

The Acting Director of Development Services Matthew Kelly, provided an overview of the Report.

Council Resolution ORD-2022-74

THAT the following Specific Incentives are approved under the Facilitating Development in the Mackay Region Policy for Richmond Hills Stage 6 and 7 for DA-2013-137/A:

1. Concessions of 20% (to a maximum amount of \$230,000) apply against the net charge amount calculated following the subtraction of any offsets (+ annual adjustments), identified on the Infrastructure Charges Notice for DA-2013-137/A.

2. The above infrastructure charges concessions are only applicable against the net charge amount calculated following the subtraction of any offsets (+ annual adjustments).

AND THAT the approval of the concessions is dependent on:

- 3. The lots being registered by 13 April 2023.
- 4. No additional infrastructure costs incurred by Council (including establishment and bring forward costs).
- 5. The developer utilising local contractors and suppliers.
- 6. The final concession amount will be calculated in accordance with the following concession rates at the time of payment:
- 20% concession for lots greater than 550m2
- 30% concession for lots between 450m2 and 549m2
- 35% concession for lots less than 450m2.

Moved Cr Mann Seconded Cr Green

Cr Mann noted that the developer had made a formal request within the required timeframe and the only reason this was not considered earlier was because Council was reviewing the Facilitating Development Policy. Cr Mann noted that the developer had clearly outlined the work schedule for the next stage of the development.

CARRIED

11.4.6. DA-2006-168/D CHANGE APPLICATION (OTHER CHANGE) - MATERIAL CHANGE OF USE AND RECONFIGURATION OF A LOT TO CREATE 86 RESIDENTIAL LOTS, 2 DRAINAGE LOTS AND 1 BALANCE LOT

Author Development Planner (Daniel Walsh)

Responsible Officer Director Development Services (Aletta Nugent)

Application Number DA-2006-168/D

Attachments Attachment A: Locality Plan

Attachment B: Proposal Plans
Attachment C: SARA Response

Date Received: 30 September 2020

Applicant's Details: Carlisle Coast Developments Pty Ltd C/- Jewell Planning Consultants

PO Box 244, MACKAY QLD 4740

Proposal: Change Application (Other Change) from Material Change of Use and

Reconfiguration of a Lot to create 103 village lots and common property and Material Change of Use for Environmentally Relevant Activity (ERA No 15(b)) to Material Change of Use and Reconfiguration of a Lot to create 86

residential lots, 2 drainage lots and 1 balance lot.

Site Address: Lot 44 Midge Point Road, Midge Point

Property Description: Lot 44 on RP749218

Owner's Details: Carlisle Coast Developments Pty Ltd

Area: 43.18 hectares

Planning Scheme: Mackay Region Planning Scheme v3.0

Zone: Rural

Assessment Level: Impact

Submissions: 4 properly made submissions

Referral Agencies: Department of State Development, Infrastructure, Local Government and

Planning

Recommendation: Approved, subject to conditions

Related Parties

- Carlisle Coast Developments Pty Ltd
- Jewell Planning Consultants
- Owen Consulting
- Paragon Consulting Engineers Pty Ltd
- Earth Environmental
- Country-Wide Water Pty Ltd
- Submitter: Jennifer and Darren Duncombe
- Submitter: Robert and Jo-Anne Farrell
- Submitter: Shirley Farrell
- Submitter: Haley Moran-Green.

Assessment of Application

<u>Purpose</u>

The Applicant seeks a Change Application (Other Change) for a Material Change of Use and Reconfiguration of a Lot for an 86 lot subdivision at Lot 44 Midge Point Road, Midge Point. The application triggered Impact Assessment and was subject to public notification. Council received 4 properly made submissions objecting to the proposed development. The relevant matters raised in submissions can be addressed through reasonable and relevant conditions.

The application has been assessed in accordance with the legislative framework for Impact Assessment, including the *Planning Act 2016, Planning Regulations 2017*, Development Assessment Rules and the applicable benchmarks contained in the Mackay Region Planning Scheme. The application is recommended for approval, subject to conditions.

The proposal consists of 86 residential lots, 2 drainage lots and 1 balance lot. The development site is 43.18 hectares in area.

Subject Site and Surrounds

Site

The subject site is Lot 44 on RP749218 which is zoned Rural and is mostly vacant land with an approved Display Home and two access locations from Bundesen Avenue (see locality plan in **Attachment A**).

Surrounding Land Uses

North – Local Government Reserve (vacant) East – Vacant land South – Residential (Dwelling houses), and West – Residential (Dwelling houses).

Background

DA-2006-168

An application for a Material Change of Use and Reconfiguration of a Lot to create 103 village lots and common property and Material Change of Use for an Environmentally Relevant Activity (ERA No 15(b)) was refused by Council on 20 May 2009. The Applicant subsequently appealed Council's decision at the Planning and Environment Court where the development was approved on 27 October 2010. The proposed Change Application (Other Change) is largely consistent

with the approval granted on 27 October 2010, except that the infrastructure servicing the development is proposed to now be owned and operated by Council as opposed to being privately owned via a Body Corporate arrangment.

OW-2017-25

An application for bulk earthworks was approved subject to conditions on 9 November 2017. These works have not been finalised and Council is waiting on further correspondence from the consulting engineer.

Infrastructure Considerations

Water

The site is within the Midge Point reticulated water service area with the development required to construct new water infrastructure to service the proposed lots.

<u>Sewer</u>

The development is proposed to be serviced by on-site wastewater systems.

Stormwater

Standard conditions are recommended to address stormwater matters.

Roadworks

Internal roads are required throughout the site to service the proposed lots. Access is to be obtained from Bundesen Avenue. Intersection works are required between Bundesen Avenue to the development site at both entrances to the site.

Proposal

The Applicant seeks a Development Permit to change an existing approval from a Material Change of Use and Reconfiguration of a Lot to create 103 village lots and common property and Material Change of Use for an Environmentally Relevant Activity (ERA No 15(b)) to a Material Change of Use and Reconfiguration of a Lot to create 86 residential lots, 2 drainage lots and 1 balance lot. Specifically, the change proposal includes:

- A reduction in proposed residential lots from 103 lots to 86 lots
- Removal of common property from the plans of development to allow for the issue of freehold titles
- Change of proposed infrastructure ownership from a private (through a Body Corporate) to Council
- Removal of a proposed sewerage pump station
- An increase of minimum lot sizes, and
- Modernising of conditions consistent with Council's Planning Scheme and Planning Scheme Policies.

See the proposal plans included in Attachment B.

Referral Agencies

The application was referred to the State Assessment Referral Agency (SARA) for assessment and approval as a Concurrence Agency. The SARA approved the application on 27 May 2021 (see **Attachment C**).

Legislative Framework

The application has been assessed in accordance with the provisions of Part 3 of the *Planning Act 2016* and its associated instruments, including Part 4, Division 4, Subdivision 2 of the *Planning Regulation 2017*, that apply to Impact Assessment.

Mackay Isaac Whitsunday Regional Plan

Detailed assessment against the Mackay Isaac Whitsunday Regional Plan is not required as Part 2.2 of the Planning Scheme states that the Minister has identified that the Planning Scheme, specifically the Strategic Framework, appropriately advances the *Mackay Isaac Whitsunday Regional Plan 2012* as it applies to the Planning Scheme area.

Planning Scheme

The relevant instrument is the Mackay Region Planning Scheme v3.0 as the application was made on 30 October 2020 prior to the commencement of the current version (v3.1) of the Planning Scheme on 9 November 2020. The assessment of the Development Application against an earlier version of the Planning Scheme does not have any impact on the recommendation to Council.

Planning Notations

The approval is not required to be notated in the Planning Scheme under section 89 of the *Planning Act 2016* as it is not a Variation Approval, a Superseded Planning Scheme Approval or considered to be substantially inconsistent with the Planning Scheme.

Town Planning Assessment

The Applicant provided the following materials:

- Planning Assessment Report, which included the following specialist reports and supporting information:
 - Development Plans prepared by Jewell Planning Consultants
 - Site and Soil Wastewater Evaluation Report prepared by Country-Wide Water Pty Ltd, and
 - Engineering Services Report prepared by Owen Consulting.
- Applicant's response to the Information Request, which included:
 - Bushfire Report and Vegetation Mapping prepared by Earth Environmental
 - Footpath Plan prepared by Owen Consulting
 - Civil Works Drawings prepared by Owen Consulting
 - Site Based Stormwater Management Plan and Report prepared by Owen Consulting, and
 - Water Analysis Report prepared by Paragon Consulting Engineers.
- Applicant's response to the submissions made during the public notification period.
- Applicant's further response to matters raised during the assessment (received 1 March 2022) which included:
 - Proposed land application areas for on-site wastewater installations prepared by Country-Wide Water Pty Ltd.

In addition to the materials provided by the Applicant, the submissions made regarding the application during the public notification period were considered.

This material has been considered in the assessment of the application.

Planning Scheme Assessment

The application has been assessed against the Strategic Framework, Overlays and the following Codes of the Planning Scheme:

- Rural Zone Code
- Reconfiguring a Lot Code
- General Development Requirements Code
- Healthy Waters Code
- Acid Sulfate Soils Overlay Code
- Agricultural Land Overlay Code
- Biodiversity Overlay Code
- Bushfire Hazard Overlay Code
- Flood and Coastal Hazards Overlay Code, and
- Landscape Character and Image Corridor Overlay Code.

Strategic Framework

The proposed development requires assessment against the Strategic Framework of the Planning Scheme. The Strategic Framework in its entirety represents the policy intent of the Planning Scheme.

Strategic Framework	Assessment			
3.2 Strategic intent	The development is considered to comply in that the proposal provides			
3.2.1 Regional strategic vision	increased coastal living opportunities for the community.			
3.2.2 Growth management and urban	The development is considered to comply in that the proposal provides a			
consolidation	continuation of existing township style allotments within an existing coastal			
	living style community.			
3.2.3 Network of centres and	Not applicable to this proposal.			
industrial areas				
3.3 Settlement pattern	The development does not present a conflict. The development integrates			
	with the existing residential areas of Midge Point and facilitates additional			
	housing choice due to the larger than standard lot sizes. The proposal does			
	not conflict with the principles of urban consolidation.			
3.4 Natural environment and regional	The land has been cleared under a previous approval for Operational Works.			
landscapes	The balance land of the development will be dedicated to the State for the			
	protection of areas environmental significance.			
3.5 Strong communities	The development provides additional choices for housing diversity and a			
	range of lot sizes.			
3.6 Natural resource management	The balance land of the development will be dedicated to the State for the			
	protection of the areas of environmental significance. The footprint of the			
	development has been cleared under a previous approval and in accordance			
	with an existing development approval.			
3.7 Transport	Midge Point does not have a public transport route. The development will be			
	serviced by roads consistent with Council's standards, the Planning Scheme,			
_	and Planning Scheme Policies.			
3.8 Infrastructure	The site is not located within the Priority Infrastructure Area. The			
	development:			
	Does not require the delivery of any trunk infrastructure to support the			
	development, and			
	Can be suitably serviced by all necessary infrastructure which is to be			
	provided during the Operational Works stage of the development.			
3.9 Strong economy	The development will provide additional employment opportunities to a less			
	accessible part of the region and increase local economic growth.			
3.10 Sustainability, climate change	The development is subject to current standards and policies which account			
and natural hazards	for natural hazard impacts such as flooding and storm tide inundation events.			

Rural Zone Code

The Rural Zone Code primarily seeks to provide for a range of rural activities, residential uses that support rural activities and intensive rural activities and other uses that cannot be located in urban areas. The zone also contains undeveloped land providing ecological and habitat value.

The zone does not accommodate development for urban purposes where residential uses are limited to those which support the use of land for rural activities.

PO1 The zone primarily accommodates rural activities.

The subject site has a current combined Material Change of Use and Reconfiguration of a Lot approval (DA-2006-168) to create 103 village lots and common property and Material Change of Use for Environmentally Relevant Activity (ERA No 15(b)). The current request is to change this approval to a combined Material Change of Use and Reconfiguration of a Lot to create 86 residential lots, 2 drainage lots and 1 balance lot. The proposed changed lot layout is shown in **Attachment B**. This proposed layout will reduce the number of lots lessening the potential impact from the original proposal and modernising the development in accordance with Council's current standards and policies. Whilst the proposal does not provide for rural activities, it is relevant that rural land has been lost due to the current approval. The proposal, in its current form, does not further diminish the loss of rural land any more than the existing approval.

PO2 The zone accommodates small scale residential uses, such as dwelling houses, caretaker's accommodation and rural workers accommodation, which support the use of land for rural activities.

As mentioned above, whilst the proposal does not provide for rural activities, it is relevant that the rural land has been lost to the current approval. The proposal, in its current form, does not further diminish the loss of rural land any more than the existing approval.

AO4 The following uses are not located on land within the Rural zone, including within the Investigation area precinct (precinct no. RU1):

- (a) centre activities, outdoor business activities and other commercial uses; and
- (b) community activities and other community uses; and
- (c) industry activities and other industrial uses; and
- (d) multiple dwelling activities, non-resident workforce accommodation, short-term accommodation, relocatable home park, tourist park and other residential uses not associated with a rural activity; and
- (e) recreation activities and other formal recreation uses; and
- (f) other uses that extensively compromise the rural amenity and landscape character of the area.

PO4 Development for urban purposes and other uses more appropriately located in urban areas are not located in the Rural zone, including within the Investigation area precinct (precinct no. RU1). The Ooralea investigation area is not sequenced for development before 2026. The Richmond and Sarina east investigation areas are not sequenced for development before 2031. The Rosella investigation area is not sequenced for development in the life of this planning scheme.

The subject site has an existing approval for 103 lots to which regard has been given to. While this is inconsistent with the Rural Zone, the existing approval remains current and is for a larger number of lots than the current proposed change. The proposed change will reduce the number of proposed lots and modernise the approval consistent with Council's current standards and policies.

Reconfiguring a Lot Code

The purpose of the Reconfiguring a Lot Code is to ensure that reconfiguring a lot development provides:

- (a) diverse, accessible, sustainable and liveable residential neighbourhoods;
- (b) accessible and efficiently serviced industrial areas; and
- (c) lots with high levels of usability and amenity for the intended use.

PO1 The reconfigured lots achieve / provide for the outcomes sought by:

- (a) the relevant zone code; and
- (b) any relevant local plan; and
- (c) any approved development framework plan; and
- (d) road hierarchy overlay; and
- (e) Planning scheme policy open space; and
- (f) trunk infrastructure in accordance with the local government infrastructure plan.

Compliance with the zone code is not strictly achieved, however this can be addressed through conditions attaching to the Material Change of Use approval that limit the type of development occurring on the subdivided land to residential development.

PO8 - Each lot complies with the following elements identified in Table 9.4.3.3.B:

- (a) minimum lot size; and
- (b) maximum average lot size; and
- (c) maximum lot size; and
- (d) minimum frontage width.

The proposed development adjoins existing Township Zone lots and the sizing of the allotments reflects this. The proposed minimum lot sizes can support an on-site wastewater system and a Dwelling House. The Township Zone minimum frontage width is 20m, and minimum lot size is 1,000m² as per Table 9.4.3.3.B in the Planning Scheme. Most proposed lots achieve the minimum frontage width, and 55 of the 86 proposed lots achieve the minimum lot size of 1,000m², with another 29 lots being above 900m².

In contrast, only 1 of the 25 existing adjoining lots along Bundesen Avenue achieve the minimum lot size for the Township Zone, with most existing lots being 800m² or less. The proposed lots by comparison have a larger footprint than existing lots in the surrounding area to efficiently utilise an on-site wastewater system and accommodate a Dwelling House.

PO10 Rear residential lots:

- (a) are limited to instances where they are necessary; and
- (b) contain a usable area that is suitable to accommodate the amenity of the area; and
- (c) provide adequate access to the usable area; and
- (d) maintains a high level of amenity for the lot, adjoining lots and the surrounding area.

There are two rear residential lots proposed as part of this development with a minimum lot size of 1,048m². The lots contain a satisfactory usable area for a future Dwelling House and on-site wastewater treatment system.

PO11 Irregular shaped lots contain a usable area that:

- (a) is suitable to accommodate the intended use; and
- (b) enables the intended use to maintain the amenity of the surrounding area.

The irregular shaped lots contain suitable space to construct a Dwelling House and on-site wastewater treatment system. There are only a limited number of irregular shaped lots included in this development proposal.

General Development Requirements Code

The purpose of the General Development Requirements Code is to provide general requirements regarding infrastructure, amenity, safety and environmental standards for assessable development.

PO30 - There is no increase in the number of people living or working on a flood prone site, except where the premises are occupied on a short-term or intermittent basis.

The subject site has been filled in accordance with an Operational Works approval to approximately 5m AHD in accordance with requirements set out per AO1.1 of the Flood and Coastal Hazards Overlay Code.

Biodiversity Overlay Code

The purpose of the Biodiversity Overlay Code is to ensure that development maintains the ecological integrity of significant vegetation and wildlife habitat areas, natural waterways and natural wetlands.

AO1.1 - Development avoids areas of ecological significance as follows:

- (a) reconfiguring a lot does not increase the number of lots encroaching on environmentally significant vegetation and wildlife habitat areas and waterways and wetlands; and
- (b) buildings and constructed outdoor parking, recreation or storage areas avoid environmentally significant vegetation and wildlife habitat areas and waterways and wetlands.

PO1 - Development is located, designed and operated to maintain ecological integrity and functionality within, adjoining and near the site by:

- (a) retaining high value vegetation and habitat areas, waterways and wetlands; and
- (b) mitigating environmental and amenity impacts; and
- (c) maintaining stormwater and hydrologic characteristics; and
- (d) managing access for vehicles, pedestrians, domestic animals native fauna and fish passages; and
- (e) rehabilitating degraded areas and improving regional ecological connectivity by providing habitat linkages between areas of ecological significance.

The number of lots adjoining environmentally significant vegetation has been reduced from 30 in the original approval to 27 per the proposed change. The proposed lots will include a covenant to protect a fire break area over the allotments adjoining the balance land (Lot 89) and environmentally significant vegetation. This covenant will restrict the construction of any buildings and structures as well as the growth of any vegetation that may impact on the vegetation on the balance land.

Bushfire Hazard Overlay Code

The purpose of the Bushfire Hazard Overlay Code is to ensure that development in areas subject to bushfire hazard is located and designed to minimise the risk of harm to people and property.

AO1.2 - Buildings and structures are located:

- (a) to avoid areas of very high, high and medium bushfire hazard; and
- (b) in the area of the site with the lowest bushfire risk; and
- (c) to achieve a minimum setback from hazardous vegetation of 20 metres; and
- (d) so that elements least susceptible to fire are closest to the bushfire hazard.

PO1 - The safety of people and property are maintained by:

- (a) avoiding development in bushfire hazard areas; or
- (b) assessing and mitigating the risk of people living or working in bushfire hazard areas; and
- (c) mitigating the risk of bushfire through:
 - (i) siting of buildings; and
 - (ii) providing adequate access for fire-fighting / other emergency vehicles and safe evacuation; and
 - (iii) providing an adequate and accessible water supply system for fire-fighting purposes.

The proposed development will be serviced by sealed roads with reticulated water connections, limiting the risk of bushfire hazard and allowing for quick evacuation if required. There are two proposed access points to Bundesen Avenue for evacuation if required. The site has been largely cleared in accordance with an Operational Works approval.

AO5 - Reconfigured lots:

- (a) are not long and narrow in shape; or
- (b) do not include rear / battleaxe lots.

PO5 - Reconfigured lots provide adequate opportunity for evacuation.

The proposed rear and battleaxe lots do not have excessive access handles that would put the landowners at risk in the event of a bushfire. The roads to the development will be adequately sealed and will be suitable for evacuation purposes.

AO6 - In areas zoned Rural and Rural residential, building envelopes are identified:

- (a) to separate the location of future buildings from bushfire hazard areas in accordance with the separation distances required by AO1.2 and AO2.1; and
- (b) with a minimum area of 1,000m2 and minimum dimension of 18 metres.

PO6 - Reconfigured lots in bushfire hazard areas provide a building envelope that is:

- (a) adequately separated from bushfire hazard area; and
- (b) large enough to accommodate a dwelling house, outdoor recreation area and on site wastewater treatment system (where not connected to a reticulated sewerage network).

The proposed subdivision includes a minimum lot size that can accommodate a Dwelling House, outdoor recreation area, and an on-site wastewater treatment system. Council's mapping shows a significant amount of bushfire risk over the development land, however this land has been cleared in accordance with an Operational Works approval, and therefore the risk is no longer as significant. A firebreak is included in the proposal which aims to provide future Dwelling Houses with a further buffer in the event of a bushfire, allowing for more time to evacuate.

AO7.1 - Cul-de-sacs / non-through roads are not provided in bushfire hazard areas unless the cul-de-sac is provided within an alternative access linking the cul-de-sac to other through roads.

PO7 - Roads enable the following during bushfire events:

- (a) safe evacuation of residents, employees and other people within bushfire hazard areas; and
- (b) access for fire fighting vehicles.

The roads within the development enable the safe evacuation of residents as all roads will be sealed and connected to Bundesen Avenue with two access points. The roads will be constructed to Council standards including fire hydrant systems where required (to be designed at the Operational Works stage).

Flood and Coastal Hazards Overlay Code

The purpose of the Flood and Coastal Hazards Overlay Code is to ensure that development in areas subject to inundation in riverine and local flood events and/or located in coastal hazard area, is planned, designed and constructed to minimise risk of hazards to people and property.

AO1.1 - The minimum floor level for habitable rooms (new buildings and extensions to existing buildings) in dual occupancies, dwelling houses and dwelling units is the highest of the following:

- (a) 300mm above the DFE; or
- (b) 300mm above the DSTE relevant to the subject site; or
- (c) the minimum floor level, as follows:
 - (i) Mackay urban area RL 5.4m AHD; or

- (ii) Midge Point RL 5.0m AHD; or
- (iii) Seaforth, Haliday Bay, Ball Bay, Louisa Creek, Half Tide Beach, Salonika Beach, Grasstree Beach, Sarina Beach, Freshwater Point and Armstrong Beach RL 5.3m AHD; or
- (d) in addition to (c) above, an additional 600mm is provided for higher wave effects and run up in the foreshore area (the foreshore area shall be taken as extending inland for a minimum of 100 metres from the higher of toe of the frontal dune or Highest astronomical tide): or
- (e) 225mm above natural ground level; or
- (f) 300mm above the greater of top of the kerb level or the crown of the adjacent bitumen road.

PO1 - Habitable rooms in, and essential infrastructure such as electricity supply, telecommunications and water supply servicing, dual occupancies, dwelling houses and dwelling units have acceptable levels of flood immunity.

An Operational Works approval over the site has resulted in the construction of the proposed development land to approximately 5m AHD which is in accordance with AO1.1(c)(ii), demonstrating compliance with the assessment benchmarks.

Infrastructure Charges

Infrastructure charges will be as per an infrastructure agreement and subsequent deed of amendment dated March 2021. As such, the total charges will equate to approximately \$2,018,535.24.

Submissions

The application was publicly notified in accordance with the requirements of the *Planning Act 2016* and 4 properly made submissions were received.

The principal matters raised in the submissions are summarised and discussed below:

- 1. Drainage and flooding
- 2. Traffic
- 3. Construction disruptions
- 4. Streetlighting
- 5. Safety, security, privacy, and
- 6. Sewage issues.

1. Drainage and flooding

Submitter Concerns

- Filling activities on the site will cause flooding on surrounding lots.
- The temporary drain abutting the rear of the Dwelling Houses along Bundesen Avenue is inadequate.

Applicant's Response:

- The development site has been filled in accordance with an Operational Works approval.
- A Site Based Stormwater Management Plan addressing the State Planning Policy (SPP) stormwater quality
 requirements was undertaken by Owen Consulting as part of an Information Request response. This assessment has
 reviewed the hydrology and hydraulics of the site for pre-development and post development scenarios and
 investigated the impact of the proposed development on downstream properties and receiving waters.
- The proposed drainage plan aligns with the existing overland flow paths. During major storm events (Q50 to Q100) the internal road network will direct the site's local overland flow (Q100 minus Q2) within the road carriageway to the proposed legal points of discharge. The minor storm event (Q2) will be captured by the internal stormwater network (pits and pipes) and directed to the legal points of discharge.

- The current drain running parallel with Bundesen Avenue will be increased to a 12.5m wide drain with an increased capacity.
- To satisfy the conditions of the existing Operational Works approval, the drainage channel aligned to the rear of the allotments fronting Bundesen Avenue and between the allotments and the development site has been sized, to convey 1% AEP (Q100) stormwater sheet flow from the Bundesen Avenue allotments and Bundesen Avenue full road width. The proposed development access road, termed 'Road 1' will delineate the extent of the drainage channel, with the extent of the drainage channel's most upstream end being on the north-western (opposite) side of Road 1. The longitudinal gradient of the drainage channel directs stormwater to the north-west, as is the pre-development case, towards Jimmys Rock Road.
- A condition will be applied by Council specifying that there is no worsening with regards to flooding on adjacent properties.

Officers Comments:

- The Site Based Stormwater Management Plan has been reviewed by Council.
- A minor amendment to the Site Based Stormwater Management Plan has been proposed to include the relocation
 of the bio-retention basins and to amend reference to the drainage channel adjoining existing Dwelling Hosues along
 Bundesen Avenue.
- The proposed Site Based Stormwater Management Plan is considered acceptable and will be conditioned accordingly.

2. Traffic

Submitter Concerns

- Disruption to existing access and parking arrangements for lots adjoining development access roads.
- Increased traffic volumes due to the increase of allotments.

Applicant's Response:

- Residents located adjacent to the Road 1 and Road 2 entrances to the proposal currently have, and will maintain, frontage to Bundesen Avenue and Roads 1 and 2.
- The application proposes to decrease the approved number of Dwelling House lots from 103 down to 86 resulting in a decrease in vehicle traffic.
- The traffic catchment for the segment of Road 1 between proposed lot 54 and Bundesen Avenue is approximately 41 freehold lots. The traffic catchment for Road 2 is approximately 45 freehold lots. Council's standard drawing A3-3617 Access Street (Urban) stipulates that an access street can have a catchment of up to 75 lots. As such, the applicable road hierarchy for the road segments is an Access Street. Subsequently, there will be no restrictions for normal Dwelling House access to Roads 1 and 2 from the existing adjoining lots.
- As Road 1 and Road 2 connect the development to Bundesen Avenue, it is permissible to also consider them as
 performing the function of a Minor Collector Street and therefore a pavement width of 7.5m is adopted. The designed
 road width is 20m which allows for a generous pavement width of 7.5m and footpath width of 6.25m. This design
 allows for better manoeuvrability around vehicles that are parked on street and there will be ample space for parking
 and driveways.

Officers Comments:

- The land currently utilised by the submitters for access is owned by the developer.
- The impacted landowners will have alternative access arrangements following the development of Road 1 and Road 2.
- The increased local traffic is a consequence of any residential development, for which there is an approval existing on the site already for a larger number of lots (103). The proposed change to the existing approval will reduce the number of lots to 86, and subsequently reduce the potential impact of local area traffic.

3. Construction disruptions

Submitter Concerns

General concerns regarding dust and noise.

Applicant's Response:

- The subject site has received imported fill under an existing Operational Works approval, approved in November 2017. The import, placement and compaction of the fill material was completed following removal of vegetation (grasses) and topsoil. The topsoil has been spread to areas where earthworks have been completed and stockpiled on-site for future use. This filling represents the largest portion of required earthworks that have now been completed for the site. In future there will only be minimal site earthworks associated with construction of roads, in compliance with the relevant standards.
- Future Operational Works will be conditioned to ensure compliance with all relevant standards including dust mitigation, noise levels, hours of operation and speed limits.

Officers Comments:

• Any work conducted on site is subject to Council's requirements in accordance with conditions of development and Council's local laws.

4. Streetlighting

Submitter Concerns

• Submitters expressed concerns regarding future street lighting that may affect their residences.

Applicant's Response:

• Street lighting and signage comply with the requirements of Council's Planning Scheme Policy SC6.5 - Engineering design guidelines – geometric road design.

Officers Comments:

Agree with Applicant's response.

5. Safety, security, privacy

Submitter Concerns

• Submitters are concerned that the addition of 86 new lots to the area will bring with it increased population and subsequent increased crime/community safety issues.

Applicant's Response:

• All planning scheme requirements and/or State Government codes relating to safety and security will be strictly adhered to.

Officers Comments:

• Agree with Applicant's response.

6. Sewage issues

Submitter Concerns

A guery was raised as to the proposed sewage systems for the development i.e. will it be BIO Cycles or septic systems?

Applicant's Response:

• It is proposed to install single individual aerobic wastewater treatment plants to cater for all wastewater produced by the future Dwelling Houses on each future lot.

The designed effluent disposal method will be detailed with all required relevant information and installation criteria
on the site specific effluent design plan. That is to say, the method of effluent disposal will be site specific and detailed
in depth on the plumbing and drainage design plans that relate directly to each individual site location.

Officers Comments:

- In the report submitted by Country-Wide Water Pty Ltd and subsequent site plan exhibiting proposed system placement, it has been demonstrated that the proposed lots can cater for on-site systems. It will be the responsibility of new land owners to ensure that the integrity of their systems is not impacted by having oversized Dwelling Houses or ancillary outbuildings.
- There are no mapped (registered) bores within proximity to the development area.
- Town water connections are available, and therefore there is no complete reliance on bore water for consumption within the general area.

7. Land clearance

Submitter Concerns

• A guery was raised as to the clearing of vegetation on site and existence of fauna and flora.

Applicant's Response:

- The subject site has received imported fill under an existing Operational Works approval, approved in November 2017. The import, placement and compaction of the fill material was completed following removal of vegetation (non-remnant trees and grasses) and topsoil. The topsoil has been spread to areas where earthworks have been completed and stockpiled on-site for future use.
- Regarding the remaining vegetation that has not been cleared, a Vegetation Mapping and Bushfire Report was
 prepared by Earth Environmental in response to Council's Information Request. The report notes that the mapped
 regional ecosystems are mostly incorrect except for some of the area that is not subject to the proposed
 development. The conclusion is that no remnant vegetation is affected by the development.

Officers Comments:

• Clearing was in accordance with the requirements from State agencies on the original approval, and as per the existing Operational Works approval.

8. Non – progression of development

Submitter Concerns

• A submitter commented that the proposed development has been ongoing for over ten years without ever progressing or coming to fruition.

Applicant's Response:

• The developer has full intention of progressing with this development.

Officers Comments:

• The Applicant can continue the construction of the development until the approval lapses or the development completed.

Other relevant matters

In accordance with section 45 of the *Planning Act 2016* the Assessment Manager has considered no further matters as part of the assessment of the application.

Risk Management Implications

Potential risks include costs involved if an appeal is lodged (appealing a refusal or conditions of the approval), impacts on nearby residents if the conditions do not adequately mitiagate the risks and compliance risks if there is non-compliance with conditions.

Conditions are recommended to mitigate impacts on adjoining residents and to provide a better development outcome than what is delivered through the current approval.

Consultation

Council Officers have discussed information requirements and amendments to conditions with the Applicant and its consultant during the time that this application has been lodged with Council. The information has been disseminated to Council Officers from various relevant Council programs to better inform amendments to existing conditions.

The application was discussed with representatives from various Council Programs since the date of lodgement of the proposal, and again following the 4 submissions being received.

Conclusion

The reports and plans provided by the applicant demonstrate that the proposed development will not have a detrimental impact on adjoining residents. The proposed development has been assessed against the Planning Scheme and all relevant assessment criteria. The Applicant has provided technical assessments in relation to drainage, stormwater management and on-site wastewater, and the resulting design of the development will ensure that the amenity of the surrounding area will not be adversely affected by the proposed development.

It is therefore recommended that the proposed development be approved subject to conditions.

Officer's Recommendation

THAT Council approves the application for a Development Permit for the Reconfiguration of a Lot (Other Change) for an 86 lot residential subdivision located at Lot 44 Midge Point Road, Midge Point, described as Lot 44 on RP749218, subject to the following conditions and Assessment Manager's Advice:

RECONFIGURATION OF A LOT CONDITIONS

1. Plan of Development

The approved **staged** reconfiguration of land creating 103 lots and common property 86 Lots must generally comply with the Plan of Development (identified in the Table below) and supporting documentation which forms part of this application, except as otherwise specified by any condition of this approval.

Drawing	Title of plan	Revision	Prepared by	Date
Number				
12695P04	Proposed Layout over Lot 44 RP749218	J	WS Group	2/09/08
19-2233-DW-02	Survey Proposal Plan	В	Jewell Planning Consultants	28/08/21
19-2233-DW-05	Survey Proposal Plan	Α	Jewell Planning Consultants	12/09/21
19-2233-DW-06	Survey Proposal Plan	Α	Jewell Planning Consultants	12/09/21
201773-DA-002	Plan of Development	В	Owen Consulting	2021

2. Amended Plans Required

The approved plans of subdivision must be amended to comply with the following matters:

- a) All internal roads must form part of the Common Property for this development. The roads and all infrastructure within the site are to be private infrastructure for which Council has no ownership or maintenance responsibility.
- b) Ultimate road reserve widths are the responsibility of the developer. Road reserve widening to accommodate traffic calming in accordance with Councils' Engineering Design Guidelines, pedestrian access, mail delivery, services, visitor car parking, bioretention swales and landscaping must be provided on amended plans of development prior to submission of an Operational Works application.
- c) All drainage paths, including those shown as easements on the approved plan and the swale drain located on the northern boundary of the existing allotments fronting Bundesen Avenue, are to be contained within the Common Property for the Body Corporate.
- a) Provide a minimum 12.5m wide stormwater easement along the southern boundary in accordance with OW-2017-25.
- b) Provide alternative bioretention areas that are not to be located in the Category B buffer identified by Department of Resources or within the required fire break buffer.
- c) The proposed 10m wide fire break must be incorporated into the proposed adjoining allotments protected by an environmental covenant.
- d) Remove the 'common property' in the Northern corner of the site.

The amended plans must be lodged with Council for written approval prior to the lodgement of Operational Works application.

3. Compliance of Conditions

All conditions must be complied with prior to the endorsement of the plan of subdivision, unless specified in an individual condition.

4. Completion of Landscaping Landscape Plan Required

All of the landscaping works shown on the approved plan must be completed before the endorsement of the plan of subdivision.

A detailed site and footpath landscaping plan must be prepared by a qualified Landscape Designer and must be submitted with Operational Works Approval application. The plan must show for all areas identified on the approved plan of development the following:

- a) Landscape specification of sufficient detail so that landscape works are to be carried out;
- b) Plant schedule detailing number of plants, species, pot size and height at planting;
- c) Details of soil and mulch types, including depths, areas of turf, garden edges and paving finishes;
- d) the details of the irrigation system and backflow prevention device.

Any proposed landscaped works within Council's Road Reserve must comply with Council's Planning Scheme Policies.

5. Compliance with Council Standards

All design and construction for the development must be in accordance with Council's Policies, Engineering Design Guidelines, Standard drawings and standard specifications.

6. Ownership and Maintenance of Development-Deleted

Maintenance of the approved development (including sewage treatment plant and reticulation network, effluent disposal areas, roads, stormwater drainage network (including bioretention areas), water reticulation network, landscaping, carparking, driveways and other commod property) is the sole responsibility of the Body Corporate. Council is not responsible for the design, construction or maintenance of any elements of the development.

All internal works will be private and not maintained by Council. Maintenance and liability of these assets shall be at the expense of the Body Corporate (a notation to this effect will be placed on Council's rates database).

7. Conflict between plans and written conditions

Where a discrepancy or conflict exists between the written conditions of the approval and the approved plans, the requirements of the written condition will prevail.

8. Water Headworks Deleted

Headworks contributions for Water Supply Services must be paid in accordance with Council's Policy on Developer Contributions for Water Supply and Sewerage Services. Headworks will be applied based on an additional 103 ET's.

9. Parkland Contribution Deleted

A parkland contribution must be paid in accordance with the Council's Policy on Developer Contributions for Parkland. The parkland contribution will be applied based on an additional 288.4 EP's.

10. Transport Network Contributions Deleted

A transport network contribution must be paid in accordance with Councils Policy on Transport Network Contributions, which is current. The transport network contribution will be applied based on 669.5 vehicle movements per day (vpd's).

11. Contributions Payment Timing – Endorsement of Survey Plans

All contributions and charges must be paid prior to the date of endorsement of the **staged** Plan of Survey at the rate applicable at the time of payment.

12. Transfer of Lot 900 89 (Balance Area)

Proposed Lot 900 89 must be transferred as shown on the proposal plan, at the time of endorsement of the Stage 4 survey plan, to the State as a Reserve for Beach Protection and Coastal Management, at no cost to Council.

Proposed Lot 900 will be subject to an easement in favour of the owner of proposed Lot 501 for sewerage purposes.

13. Street Signs / Names

Prior to Council issuing a Development Permit for Operational Work, 3 street names for each street, are to be provided to Council for approval in accordance with Council's Policy 13 – Reconfiguration of a Lot.

Prior to Council issuing a development permit for Operational Work, street names are to be provided to Council for approval.

14. Contract of Sale Deleted

The developer is required to include in the contract of sale for each allotment:

a) Notification to the purchaser that the development is a Community Title development and the Body Corporate for the Community Titles Scheme is responsible for the maintenance and upkeep of all infrastructure within the development. Council is not responsible for the provision of the sewerage disposal system or the internal water supply network, nor the maintenance of the road network or stormwater system.

15. Electricity Services

Infrastructure necessary for the provision of underground reticulated power to all proposed lots must be provided and written evidence of a service agreement from the infrastructure provider to demonstrate compliance must be provided to Council.

The development must be provided with underground reticulated power. The developer must provide to Council, prior to the staged endorsement of the Plan of Subdivision, one of the following:

- a) A copy of a Certificate of Electrical Supply from the Distribution Network Service Provider (Ergon Energy); or
- b) A copy of a Certificate of Acceptance from the Distribution Network Service Provider (Ergon Energy)

Any substations, ring main units and distribution cabinets, must be located clear of footpath areas and parkland areas.

16. Telecommunications Services

All proposed lots must be connected to telecommunications and written evidence from Telstra to demonstrate the connection must be provided. Above ground switching station cubicles are to be located clear of footpath areas and parkland areas.

The development must be connected to reticulated telecommunications.

The developer must provide to Council, prior to the staged endorsement of the Plan of Subdivision, one of the following:

- a) Signed Telstra Agreement; or
- b) Telstra Telecommunications Network Infrastructure Provisioning Confirmation; or
- c) NBN Co. Certificate of Practical Completion; or
- d) A receipt for the works that are to be completed (NBN or Telstra)

All above ground installations must be located clear of footpath and parkland areas.

17. Streetlighting

Streetlighting must be provided in accordance with Council's Engineering Design Guidelines Planning Scheme Policy – Geometric Road Design and the relevant current Australian Standards.

18. Damage

Any damage which is caused to Council's infrastructure as a result of the construction and / or establishment of the proposed development must be repaired immediately.

19. Streetworks - Internal Private Streets Internal Street Works

- a) All proposed internal street works including roads, drainage, bioretention swales, landscaping, lot access, streetlighting and other services must be constructed by the developer and maintained as part of a community title development.
- b) The internal roads for the proposed development must be constructed in accordance with Council's Engineering Design Guidelines, Queensland Streets and Austroads Guidelines.
- c) Driveway access to each site must meet the requirements of AS/NZS 2890.1:2004 and Council's Engineering Design Guidelines.

All internal roads must be designed and constructed as kerb to kerb bitumen sealed roads as detailed below:

- a) Access Street Standard Drawing No. A3-3617
- b) Undivided carriageway 6.0m wide within a 15m wide road reserve
- c) Undivided carriageway 7.5m wide within a 20m wide road reserve for Roads 1 and 2
- d) 1.5m wide concrete footpath generally in accordance with the approved plans
- e) Traffic calming to be provided in accordance with Council's Engineering Design Guidelines and Council standard drawing A3-08415B

f) Intersection treatments to be provided in accordance with Council's Engineering Design Guidelines and Council standard drawing A4-00184B

20. Streetworks - External

- a) Provision of two intersections onto Bundesen Avenue at locations shown on drawing 5501-06-SKIA 19-2233-DW-02 in accordance with Council's Engineering Design Guidelines Planning Scheme Policy – Geometric Road Design and the relevant current Australian Standards. The intersection works are to include the following:
 - i. Modification to kerb and channel, services and linemarking within Bundesen Avenue.
 - ii. Provision of splitter islands in accordance with Council standard drawings A4-156 and kerb and channel kerb returns.
 - iii. Intersection lighting.
 - b) Adjoining property owners affected by the works must be consulted during the design process.

21. Stormwater

All stormwater for the approved development must be controlled, with provision being made for the following:

- a) External catchments
- b) Inter-allotment drainage
- c) Downstream Drainage to a lawful and practical point of discharge which has been nominated as the existing gully adjacent to the south eastern side **and Lot 84 on CI4013 to the north** of the development.

Ponding of stormwater resulting from the development must not occur on adjacent sites and stormwater formerly flowing onto the site must not be diverted onto other sites. The site shall be graded so that it is free draining.

22. Stormwater Design

Stormwater drainage for the site must be designed in accordance with Council's Engineering Design Guidelines Planning Scheme Policy – Stormwater Drainage Design and the Queensland Urban Drainage Manual (QUDM) and include the following:

- (a) Stormwater drainage from the site for the minor storm event (1 in 5 year ARI) must be collected within the site and discharged via an underground system to the legal point of discharge.
- (b) Stormwater drainage from the site for the major storm event (1 in 100 year ARI) must be contained within the road and drainage reserves to the legal point of discharge.
- (c) The proposed rear allotment drainage adjacent to the rear boundaries of the existing Bundesen Avenue allotments must be designed for the major storm event (1 in 100 year ARI). This drainage system must be contained within common property, with a minimum width of 3.0m, to the legal point of discharge. Adjoining property owners affected by the works must be consulted during the design process.
- (d) Roofwater must be piped directly to the swale drains.

(e) Gross pollutant traps must be located within the site prior to discharge outlets and are to be private assets.

23. Drainage – rear boundary to street

Except where otherwise approved by Council, allotments must be drained from the rear boundary to front street in accordance Council's Standard drawing PA3-870. Attention is drawn to preferred footpath and allotment slopes as follows:

Footpath slope: Preferred 1:50
Allotment Slope: Minimum 1:200
Maximum 1:12

Filling is to be provided where applicable in accordance with Council's Engineering Design Guidelines Planning Scheme Policy – Site Regrading.

24. Earthworks

Development Levels

- (a) Filling must be provided where applicable in accordance with Council's Engineering Design Guidelines Planning Scheme Policy Site Regrading.
- (b) The minimum finished allotment fill surface level of new allotments must be at or above RL4.6m 5.0m AHD.

25. Site Based Stormwater Management Plan - High Risk

Council's Stormwater Quality Risk Classification has classified this development as high risk as defined in Section 1.35 of Council's Engineering Design Guidelines "Soil and Water Quality Management – D7" Planning Scheme Policy – Healthy Waters. The SBSMP must be submitted to Council for approval at the time of to submission of the Operational Works applications.

Assessment of other components of Operational Works applications cannot be finalised until the SBSMP is approved first. If provided, Stormwater Quality Improvement Devices must be located within the site and must be of a private nature.

26. Water Supply

Internal Private

- (a) Provision of water reticulation to plans approved by Council. Provision shall be made for services to boundaries of allotments including main cocks, enveloper pipe at cross street services and valve and hydrant markers to Council's standard. The system is to be designed in accordance with Council's Engineering Design Guidelines.
- (b) Connections must be made to the existing 200mm diameter main on the development side of Bundesen Avenue. The domestic service is to be metered and the connection is generally to conform to detail shown in the attached plan 5501-06-SK3.
- (c) The size of the mains required to service the development is to be determined from a water analysis. Provision is to be made for fire fighting. Main service connections to the sites are to be sized to cater for the intended use of each proposed individual site.
- (d) Provision is to be made for irrigation to designated landscape areas.

- (e) The developer is responsible for the following in relation to sub-metering of potable and fire fighting water supply for the proposed development:
 - i) Queensland State Legislation (the 'Standard Plumbing and Drainage Regulation 2003', Section 8B) requires compliance with the Queensland Plumbing and Wastewater Code. In particular, the QPW Code requires that 'The water supply to a meterable premises must be fitted with a device (water meter) to measure the amount of water supplied to the premises'. 'Meterable premises' means (amongst other definitions) each lot within a community title scheme, including the common property, in a water service provider's area.
 - ii) The developer is responsible for the installation of sub-meters, master meters, AMR technology hardware, meter cupboards and the supply of all equipment and materials to the satisfaction of Mackay Regional Council.
 - iii) Individual meters (Sub-meters) must be installed to each meterable premises (ie. each lot including common property areas)
 - iv) A Master Meter must be installed at each entry point (of which there are two as proposed) into the development.
 - v) Sub-meters and Master Meters must be fitted with Automatic Meter Reading (AMR) technology.

 AMR technology consists of a Meter Interface Unit (MIU) fitted to the meter, a Data Concentration

 Unit (DCU) located remote from the meters in a lockable Cupboard (termed 'Meter Cupboard'),

 and the equipment necessary to provide connectivity between the MIU and DCU.
 - vi) The Master Meters and DCU's must be located together in a 'Meter Cupboard' located at the front of each entry point to the development such that accessibility from outside the development is maintained at all times.

A water reticulation system must be provided in accordance with Council's Planning Scheme Policy – Water and Sewerage (CTM Water Alliance).

27. Sewerage On-site Wastewater Disposal

- (a) Provision of sewerage reticulation in accordance with plans accepted by Council. Provision must be made for house connection branches for each allotment.
- (b) The design, construction and maintenance of the proposed sewerage system including pumping treatment and recycling is the responsibility of the developer and Body Corporate and must be developed and maintained in accordance with the approval for ERA 15(b) issued by Environmental Protection Agency dated 20th November 2008.

a) Proposed Vacant Lots

- a) Any future dwellings must be able to be provided with an on-site waste water treatment system and effluent disposal area that is in accordance with AS/NZS 1547:**2012** On-site domestic-wastewater management.
- b) The developer must provide to Council, prior to the endorsement of the Plan of Subdivision, a geotechnical report (soil test) prepared by a suitably qualified geotechnical professional demonstrating that the lot is suitable to accommodate an on-site waste water treatment system and effluent disposal area that is in accordance with AS/NZS 1547:**2012** On-site domestic-wastewater management.
- c) The developer must include a copy of the Council approved geotechnical report in the contract of sale. A notation to this effect will be placed on Council's rates database.

28. Live Connection Work

Mackay Water is to carry out all water connection work at the developer's expense.

29. Visual Screen Fence

- a) A visual screen fence between the site and **the drainage reserve** adjoining residential properties (Lots 7 10 on RP739266, 13 32 on RP739268 and 39 on RP743886) must be constructed. The screen fence **to be constructed between the newly created residential allotments (1 3, and 54 70) and the drainage reserve and** must be a minimum maximum height of 1.8 metres, unless a similar standard of fencing currently exists. Furthermore, the fence must be tapered to a height of 1.2 metres within 6 metres of the front alignment **and is to be at least 50% transparent above 1.2m unless otherwise agreed to in writing by Council**. The total cost of this fencing to be met by the Developer.
- b) A 1.8m visual screen fence must be constructed for Lot 36 on RP743886 in consultation with the owner of the property unless otherwise agreed to in writing by the owner.

30. Street Planting

Street planting must be provided in accordance with Council Policy, with a plan submitted to Council for separate approval by Council.

31. Staging

- a) The staging of the development may be undertaken generally in accordance with WS Group Drawing No. 12695P04 Revision K dated 6 September 2010 (Staging Plan) the approved plans, and be as follows:
 - i. Stage 1

Stage 1 will include the development of $\frac{29}{25}$ lots being proposed Lots $\frac{1-7}{64-77}$ and $\frac{79-86}{6}$, and the compliance with the following conditions:

A) 12. Transfer of Lot 900

AB) 20. Streetworks - External, and

C) 27(b) Sewerage; and

BD) 29. Visual Screen Fence

Stage 1 is to be completed before the commencement of Stages 2, 3 and 4, unless otherwise approved by Council.

ii. Stage 2

Stage 2 will include the development of 27 **22** lots **and compliance with condition 29. Visual Screen Fence.** being proposed lots 8-19, 39-45, and 56-63.

Stage 2 is to be completed before the commencement of Stage 3, unless otherwise approved by Council.

iii. Stage 3

Stage 3 will include the development of 29 23 lots and compliance with conditions 20. Street Works – External and 29. Visual Screen Fence. being proposed lots 20–38 and 46-55.

Stage 3 is to be completed before the commencement of Stage 4, unless otherwise approved by Council.

iv. Stage 4

Stage 4 will include the development of 48 16 lots, and compliance with condition 12 (Transfer of Lot 89 (Balance Area)). being proposed lots 78 and 87-103.

- b) Each stage us is to be fully serviced, including but not limited to connections to the external road network, water and sewerage supply, and stormwater quality and quantity devices. Any Operational Works submission must include demonstration that each stage can be adequately services before the allotments within each stage can be created.
 - c) Headwork, Parkland and Transport contributions shall be paid proportionately for each stage.
 - d) The Staging Plan may be varied with the approval of Council.
- 32. Community Management Statement

Any Community Management Statement under the *Body Corporate and Community Management Act 1997,* and any changes to it, must be approved by Council.

MATERIAL CHANGE OF USE CONDITIONS

- 33. The design and siting of Dwelling Houses and Residential Storage Sheds on the approved lots must be in accordance with the requirements of the Queensland Development Code.
- 34. Any Residential Storage Shed must have an area which no greater than the lesser of:

a) 85m2; or

- b) an area which is less than 10% of the total area of the lot on which it is constructed.
- 35. The approval permits the use of the proposed allotments for residential purposes (i.e. Dwelling Houses and ancillary Residential Storage Sheds structures only)
- 36. Any Community Management Statement under the *Body Corporate and Community Management Act 1997*, and any changes to it, must be approved by Council.

ASSESSMENT MANAGER'S ADVICE

37. Hours of Work

It is the applicant/owner's responsibility to ensure compliance with Section 440R of the *Environmental Protection Act 1994*, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6:30pm and 6:30am from Monday to Saturday and at all times on Sundays or Public Holidays.

38. Dust Control

It is the applicant/owner's responsibility to ensure compliance with Section 319 General Environmental Duty of the *Environmental Protection Act 1994*, which prohibits unlawful environmental nuisance caused by dust, ash,

fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

39. Sedimentation Control

It is the applicant/owner's responsibility to ensure compliance with Chapter 8, Part 3C of the *Environmental Protection Act 1994* to prevent soil erosion and contamination of the stormwater drainage system and waterways.

40. Noise during Construction and Noise in General

It is the applicant/owner's responsibility to ensure compliance with Chapter 8, Part 3B of the *Environmental Protection Act 1994*.

41. General Safety of Public during Construction

It is the principal contractor's responsibility to ensure compliance with Section 31 of the *Workplace Health and Safety Act 1995*. Section 31(1)(c) states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace are safe and without risk of injury or illness to members of the public at or near the workplace.

It is the responsibility of the person in control of the workplace to ensure compliance with Section 30 of the *Workplace Health and Safety Act 1995*. Section 31(1)(c) states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

42. Contaminated Land

It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Environmental Protection Agency, Contaminated Land Section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.

43. Summary of Developer Contributions as at date of approval. Infrastructure Charges Notice

Pursuant to the *Planning Act 2016* and the State Planning Regulatory Provision (adopted charges) an Infrastructure Charges Notice relates to this Development Permit, and accompanies this notice.

Note: Contributions paid at the time nominated in the relevant condition will be re-calculated at current applicable rate, at that time.

Infrastructure	Catchment	Basis of Calculation	Number of Units/ET's/ EP's/VPD
Water Supply	#9 – Midge Point	103 additional lots @ 1 ET per additional lot	103 E.T.'s
Parks	# 7 - Balance of	103 additional lots @ 2.8 E.T.'s per	288.4 E.P.'s
	Shire	additional lot	
Transport Network	Whole of City	103 additional lots @ 6.5 vpd's per additional lot	669.5 vpd's

In order to calculate the quantum of the contribution at the time of payment, please refer to Council's website for the indexed Policy Contribution rates.

44. Acid Sulphate Soils

Where the works required involve the following:

- a) land below RL 20m AHD and development will involve the excavation of 500 cubic metres or more of soil or sediment at or below 5m AHD; or
- b) land at or below RL 5m AHD and the development will involve filling the site with 500 cubic metres or more of material,

then the proposal must be assessed for Acid Sulfate soils in accordance with SPP 2/02 Planning and Managing Development in Acid Sulphate Soils. If Acid Sulfate soils are identified, treatment and management measures must be implemented in accordance with SPP 2/02 Planning and Managing Development involving Acid Sulfate Soils.

The Acting Director for Development Services Matthew Kelly, provided an overview of the report.

Cr Bella advised that he would like to see this motion laid on the table because there appears to be considerable conjecture about this item and there are a number of questions to be raised which is difficult with so many Councillors attending the meeting via Teams and the Mayor being absent.

Deputy Mayor May asked the Acting Director if there was any reason for concern from the Council's point of view, if this matter was laid on the table.

The Acting Director advised that prior to the meeting he had spoken to the applicant's consultant who had indicated verbally that an extension via agreement would be supported so that a sound decision could be made by Council.

Council Resolution ORD-2022-75

PROCEDURAL MOTION

THAT the motion be laid on the table until the next Council Meeting on 27 April 2022.

Moved Cr Bella

CARRIED

ORDINARY MEETING - 13 APRIL 2022 ATTACHMENT 11.4.6.1



MACKAY REGIONAL COUNCIL PAGE 212









RA6-N



SARA reference: 2020-19380 SRA

Council reference: Carlisle Coast Developments Pty Ltd

Applicant reference: 19-2233

27 May 2021

Chief Executive Officer Mackay Regional Council PO Box 41 MACKAY QLD 4740 council@mackay.qld.gov.au

Attention: Daniel Walsh

Dear Mr Walsh

SARA response—Midge Point Road, Midge Point

(Referral agency response given under section 56 of the Planning Act 2016)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 28 April 2021.

Response

Outcome: Referral agency response – with conditions

Date of response: 27 May 2021

Conditions: The conditions in Attachment 1 must be attached to any

development approval

Advice: Advice to the applicant is in **Attachment 2**

Reasons: The reasons for the referral agency response are in **Attachment 3**

Development details

Description: Change Application (Other) from Material Change of Use and

Reconfiguration of a Lot to create 103 Village lots and common property AND Material Change of Use for Environmentally Relevant Activity (ERA No 15(b)) to Material Change of Use and Reconfiguration of a Lot to create 86 Residential Lots, 2 Drainage

Lots & 1 Balance Lot.

SARA role: Referral agency

SARA trigger: Schedule 10, Part 9, Division 4, Subdivision 1, Table 1, Item 1 -

Development impacting on state transport infrastructure

Mackay Isaac Whitsunday regional office Level 4, 44 Nelson Street, Mackay PO Box 257, Mackay QLD 4740

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Schedule 10, Part 17, Division 3, Table 5, Item 1 - Reconfiguring a lot

in a coastal management district

Schedule 10, Part 17, Division 3, Table 6, Item 1 - Material change of

use involving work in a coastal management district

SARA reference: 2010-19380 SRA

Assessment Manager: Mackay Regional Council

Street address: Lot 44 Midge Point Road, Midge Point

Real property description: Lot 44 on RP749218

Applicant name: Carlisle Coast Developments Pty Ltd

c/- Jewell Planning Consultants

Applicant contact details: PO Box 244

Mackay QLD 4740

michael@jewellplanning.com.au

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 *Development Assessment Rules*). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Fletcher Smith, Senior Planning Officer, on (07) 3452 7048 or via email MIWSARA@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely

Isaac Harslett

A/Manager, Planning and Development Services (SEQ South)

cc Carlisle Coast Developments Pty Ltd c/- Jewell Planning Consultants, michael@jewellplanning.com.au

enc Attachment 1 - Referral agency conditions

Attachment 2 - Advice to the applicant

Attachment 3 - Reasons for referral agency response

Attachment 4 - Representations about a referral agency response provisions

Attachment 5 - Approved plan

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (A copy of the plan referenced below can be found at Attachment 5).

No.	Conditions	Condition timing		
Devel	opment Permit for Reconfiguring a Lot			
2016	and Science to be the approval relates for the ns:			
1.	Lot 89 (Balance Area) must be carried out generally in accordance with the following plan: (a) Survey Proposal Plan, prepared by Jewell Planning Consultants, dated 30/09/20, Drawing 19-2233-DW-01 and revision A.	Prior to submitting the Plan of Survey to the local government for approval.		

Attachment 2—Advice to the applicant

General advice

- 1. Terms and phrases used in this document are defined in the *Planning Act 2016*, its regulation or the *State Development Assessment Provisions* (SDAP), version 2.6. If a word remains undefined it has its ordinary meaning.
- 2. The following advice is provided on behalf of the Department of Environment and Science:

Section 115B of the *Coastal Protection and Management Act 1994* 'Surrendered land to be dedicated for coastal management purposes' sets out how land identified in a land surrender requirement is to be dealt with to effect the surrender. The basic requirements are:

- the plan of subdivision under the Land Titles Act 1994 giving effect to the surrender must dedicate the surrendered land for coastal management - the plan of subdivision must show the land specified in the land surrender requirement as a single lot and clearly marked 'To be surrendered to the State for coastal management purposes'
- on registration of the plan of subdivision the surrendered land is dedicated as a Reserve under the Land Act 1994 (Land Act) for coastal management.

Local government are generally the most appropriate trustee of public use land as they are in the best position to manage the land. Trustees are appointed under the Land Act by the Minister for that Act, and are recorded in the Land Titles Register. The trustee has a duty of care for the trust land and is responsible for:

- 1. acting on behalf of the State as the legal guardian of the land, and
- 2. managing the trust land to achieve the purpose of the trust.

As trustees, local government may develop local laws to govern public use of the land. The trustee may also develop a land management plan for the Reserve. Land management plans provide a tool to guide future site management (refer to https://www.dnrm.qld.gov.au/__data/assets/pdf_file/0014/110426/land-management-information-kit.pdf). DES can provide support and guidance with respect to the coastal management components of any land management plan. The plan should:

- recognize the land's vulnerability to erosion and/or tidal encroachment
- identify management priorities (including social) and critical areas (e.g. areas of high biodiversity value or highly susceptible to erosion or inundation) requiring specific attention
- manage impacts from the use of the reserve including by provision of controlled public access to the foreshore
- rehabilitate any degraded areas.

The main objectives of managing beach protection and coastal management reserves are to allow natural coastal processes to continue on land vulnerable to shoreline movements, and minimise detrimental impacts on coastal resources. This is achieved by retaining the land in a relatively natural state and free from permanent or non-expendable development.

State Assessment and Referral Agency

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Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the Planning Act 2016)

The reasons for the SARA's decision are:

- The development complies with State code 6: Development impacting on state transport infrastructure. Specifically, the development:
 - is located a sufficient distance from the nearest state transport corridor and unlikely to result in any impact to the safety or efficiency of the network
 - o does not require the provision of public passenger transport infrastructure given there is no surrounding infrastructure in the vicinity of the site.
- The development complies with State code 8: Coastal development and tidal works Specifically, the development:
 - o is generally located outside the erosion prone area and is of a sufficient distance from the coastline
 - o has been designed to avoid matters of state environmental significance.

Material used in the assessment of the application:

- · the development application material and submitted plans
- Planning Act 2016
- Human Rights Act 2019
- Planning Regulation 2017
- the SDAP, version 2.6, as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system.

Attachment 4—Representations about a referral agency response provisions

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State Assessment and Referral Agency

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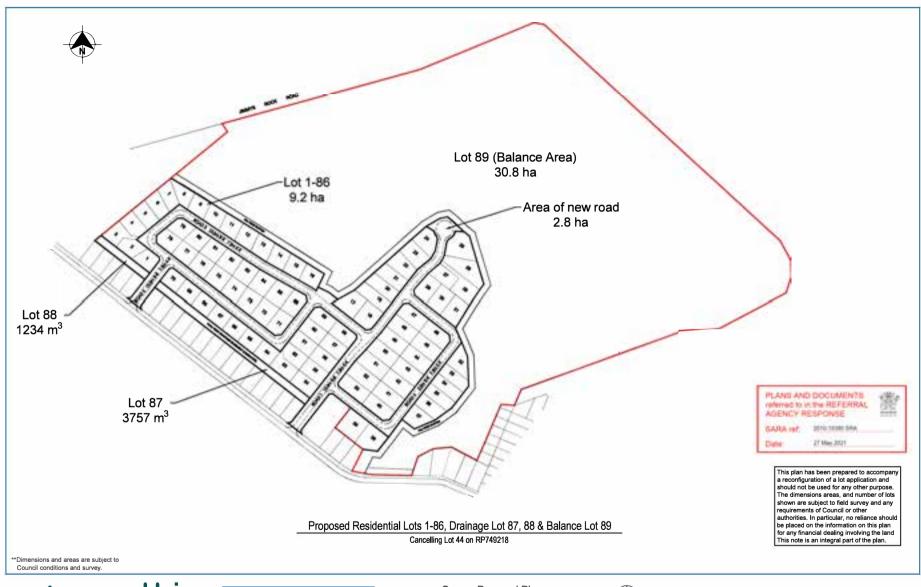
Attachment 5—Approved plan

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State Assessment and Referral Agency

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Document Set ID: 8697111 Version: 2, Version Date: 11/10/2021 ORDINARY MEETING - 13 APRIL 2022 ATTACHMENT 11.4.6.3





Int Date JJ 30/09/20

Survey Proposal Plan Proposed Residential Lots 1-86 Description

Local Authority

Job Reference

Cancelling Lot 44 on RP749218 Mackay Regional Council

This plan has been prepared by Jewell Planning Consultants as a proposal plan and should not be used for any other purpose. The information contained on this plan is approximate only, has not been verified and may be subject to change. File the intellectual property on this plan remains the property of Jewell Planning Consultants.

19226-DA1 Drawing 19-2233-DW-01 19-2233-DW Revision 30/09/20 Sheet

1 of 3

Version: 2, Version Date: 11/10/2021

11.4.7. VEGETATION VANDALISM - EXTREMELY SIGNIFICANT CASE - HALIDAY BAY ROAD, HALIDAY BAY

Author Jennifer Bailey (Environmental Ranger)

Responsible OfficerFile Number

Director Development Services (Aletta Nugent)

013 - Tree and/or Vegetation Vandalism Policy

Attachments 1. Vegetation Vandalism adjacent to 195 Haliday Bay Road, Haliday Bay

Purpose

To inform Council of a recent vegetation vandalism incident at Haliday Bay that is in the 'Extremely Significant' category, and the actions taken or proposed in line with the Tree and/or Vegetation Vandalism Policy.

Related Parties

Nil.

Corporate Plan Linkage

Priority: Environment

Strategy: Coastal management - Manage the beaches and coastal areas of the region in order to improve resilience against coastal erosion, increase biodiversity, improve amenity and access, and promote ecotourism.

Strategy: Natural environment - Work in partnership with the community to protect and enhance the Mackay Region's natural assets and its biodiversity.

Background/Discussion

Council adopted the Tree and/or Vegetation Vandalism Policy in August 2017 and made minor amendments in October 2019. The Policy outlines a transparent investigation and decision-making framework when responding to tree and vegetation vandalism events. The Policy provides a consistent approach to deterring and responding to the loss of trees or vegetation arising from deliberate vandalism on Council-managed land.

This report has been prepared in response to an incident of vegetation vandalism which was reported to Council on 23 November 2021 and 12 January 2022 which scored Extremely Significant on the assessment scale. The incident was investigated by Council's Environmental Ranger and an Investigation Report was completed.

An earlier instance of vegetation vandalism at this site was reported to Council on 16 January 2020 and was the subject of a report to Council on 10 June 2020. At this meeting, Council resolved to note the following actions to be taken in response to the vegetation vandalism that had occurred:

- Undertake media about the vandalism;
- Leave damaged vegetation in place;
- Install an 1800 x 3600mm billboard sign;
- Replant at the rate of 3:1 (15 plants); and
- Monitor of site with regular site inspections.

The report to Council on 10 June 2020 noted that vegetation vandalism has occurred at this site since 2013. None of the plants planted in response to the 2013 vandalism and subsequent replanting since remain. Despite the above actions undertaken following the meeting on 10 June 2020, vegetation vandalism has again occurred at the site.

The latest investigation into vegetation vandalism at the site is summarised in the table below, and a location map and photographs are provided in Attachment 1.

Date first reported	Location	Details of vandalism	Details of investigation	Action to be taken in line with the Policy
23 November 2021 and 12 January 2022	Foreshore vegetation area in front of 195 Haliday Bay Road, Haliday Bay	Continuous damage to vegetation. History of vegetation damage dating back to 2013. Ocean views obtained. At least 5 trees damaged in January 2020. Billboard installed and replant of 15 trees conducted in September 2020. All revegetated trees have been damaged and have died or are missing. Damage to other trees also evident.	No evidence has been obtained from previous investigations. Site inspections carried out in January and February 2022 and photographic evidence taken on final inspection on 23 March 2022. All trees planted in 2020 and the few planted in 2021 are now missing and area looks to have been thinned. Snapped branches evident. Adjacent property owner denies damage to vegetation.	 Replanting at a density of three for one (45 plants based on last replanting of 15 trees). Install one large billboard sign (5-year timeframe to start again) Media release to community Continue to monitor the site.

This case of vegetation vandalism is classified as Extremely Significant in accordance with the Policy, and therefore the following actions have been undertaken or are proposed:

- Site assessment, information gathering, and door knocking local residents (completed)
- Undertake media about the vandalism (proposed)
- Leave vegetation in place (completed)
- Installation of an 1800 x 3600 mm billboard sign (already installed restart 5 year timeframe)
- Replanting at the rate of 3:1 (45 plants) (proposed)
- Monitoring of site with regular site inspections (ongoing).
- Add fencing behind billboard to block area from being used as a walkway (proposed).

It has not been possible to gather evidence proving the identity of the person responsible for the vandalism. Therefore, enforcement/court action is not recommended in this case, however this will be reassessed should further evidence be obtained.

Consultation and Communication

Consultation has been undertaken with Parks and Environment Program staff, and contractors about this incident, and discussions have been held with members of the public as part of the investigation.

Resource Implications

Funds are available for restoration works and signage installation within Council's Parks and Environment operational budget. The billboard signage already exists at location and the cost of undertaking the replanting including 6 months maintenance is \$2,950.

Risk Management Implications

The Tree and/or Vegetation Vandalism Policy provides a framework for assessing the significance of damage to trees or vegetation and specifies the action to be taken. Implementation of this policy demonstrates sound

risk management in that it ensures Council has a consistent and transparent approach to responding to vegetation vandalism across the region.

Conclusion

This report provides details of the Extremely Significant tree and vegetation vandalism incident at Haliday Bay that was reported on 23 November 2021 and 12 January 2022. It provides information on the action taken or proposed in line with the revised Tree and/or Vegetation Vandalism Policy adopted by Council in October 2019.

Officer's Recommendation

THAT Council notes the extremely significant tree and vegetation vandalism that has occurred recently at Haliday Bay and the actions to be taken in line with Tree and/or Vegetation Vandalism Policy.

- Undertake media about the vandalism:
- Leave the damaged vegetation in place:
- Replanting at the rate of 3:1 (45 plants);
- Restart 5-year timeframe for billboard (1800 x 3600 mm) to remain in place;
- Monitor the site with regular site inspections; and
- Add fencing behind billboard to block area from being used as a walkway.

The Acting Director for Development Services Matthew Kelly, provided an overview of the report.

Council Resolution ORD-2022-76

THAT Council notes the extremely significant tree and vegetation vandalism that has occurred recently at Haliday Bay and the actions to be taken in line with Tree and/or Vegetation Vandalism Policy.

- Undertake media about the vandalism:
- Leave the damaged vegetation in place;
- Replanting at the rate of 3:1 (45 plants);
- Restart 5-year timeframe for billboard (1800 x 3600 mm) to remain in place;
- Monitor the site with regular site inspections; and
- Add fencing behind billboard to block area from being used as a walkway.

Moved Cr Townsend Seconded Cr Jones

Cr Townsend highlighted the mindless vandalism noting that is was very disappointing to see that 15 trees have been damaged, poisoned or were missing, and suggested that it was only a matter of time before the vandals are caught. Cr Townsend encouraged residents to record and report vandalism to Council.

Cr Bella noted that the trees serve a very important purpose and suggested that the Council consider implementing similar measures to those that have been introduced to monitor illegal dumping.

Cr Jones noted that every act of vandalism was a cost to ratepayers and is pleased that Council has a strong driving force to protect the rights of others.

<u>CARRIED</u>

Vegetation vandalism adjacent to 195 Haliday Bay Road – January 2022

Map of area of vegetation in front of 195 Haliday Bay Road on Council Esplanade



Current damage to area – January 2022 and previous damage which warranted a billboard in 2020













Photos of previous damage (2020)

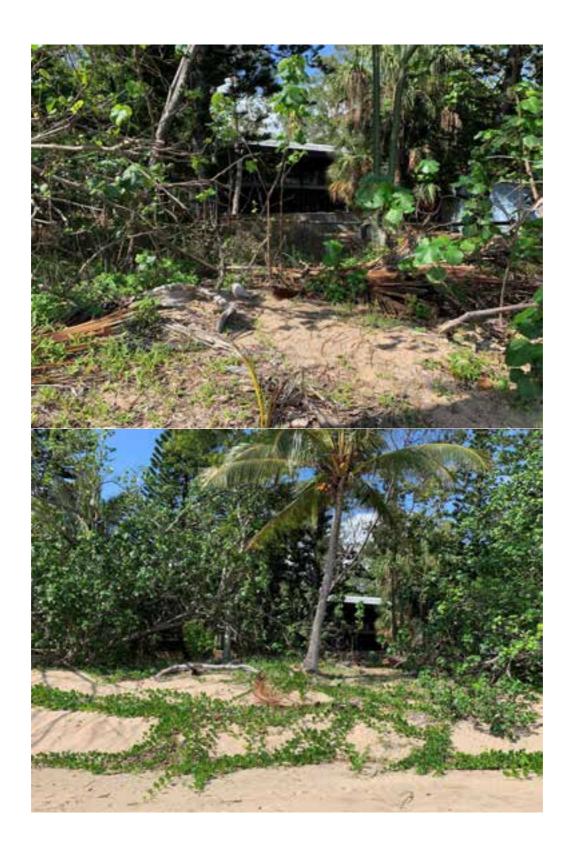












VEGETATION IN THIS AREA IS PROTECTED

Existing signage – small, medium and billboard signage exists

11.4.8. VEGETATION VANDALISM - EXTREMELY SIGNIFICANT CASE - O'BRIEN ESPLANADE, SHOAL POINT

Author Jennifer Bailey (Environmental Ranger)

Responsible OfficerFile Number

Director Development Services (Aletta Nugent)

013 - Tree and/or Vegetation Vandalism Policy

Attachments 1. Vegetation Vandalism adjacent to O'Brien Esplanade, Shoal Point

Purpose

To inform Council of a recent vegetation vandalism incident at Shoal Point that is in the 'Extremely Significant' category, and the actions taken or proposed in line with the Tree and/or Vegetation Vandalism Policy.

Related Parties

Nil.

Corporate Plan Linkage

Priority: Environment

Strategy: Coastal management - Manage the beaches and coastal areas of the region in order to improve resilience against coastal erosion, increase biodiversity, improve amenity and access, and promote ecotourism.

Strategy: Natural environment - Work in partnership with the community to protect and enhance the Mackay Region's natural assets and its biodiversity.

Background/Discussion

Council adopted the Tree and/or Vegetation Vandalism Policy in August 2017 and made minor amendments in October 2019. The Policy outlines a transparent investigation and decision-making framework when responding to tree and vegetation vandalism events. The Policy provides a consistent approach to deterring and responding to the loss of trees or vegetation arising from deliberate vandalism on Council-managed land.

This report has been prepared in response to an incident of vegetation vandalism which was reported to Council on 11 March 2022 which scored Extremely Significant on the assessment scale. The incident was investigated by Council's Environmental Ranger and an Investigation Report was completed.

The matter is summarised in the table below, and a location map and photographs are provided in Attachment 1.

Date first reported	Location	Details of vandalism	Details of investigation	Action to be taken in line with the Policy
11 March 2022	Foreshore vegetation area in front of 26 – 32 O'Brien Esplanade, Shoal Point	Previous damage reported in 2018. At least 20 trees (macaranga sp.) have been cut down with a saw. Possible poisoning of other trees (sheoaks and other).	Site inspection carried out on 11 March 2022 and photographic evidence taken. Phone calls made to surrounding property owners on 14 and 15 March 2022. No evidence obtained.	 Replanting at a density of three for one (60 plants) Install one new billboard sign Media release to community Continue to monitor the site

This case of vegetation vandalism is classified as Extremely Significant in accordance with the Policy, and therefore the following actions have been undertaken or are proposed:

- Site assessment, information gathering, and door knocking (contacting) local residents (completed)
- Undertake media about the vandalism (proposed)
- Leave vegetation in place (completed)
- Installation of an 1800 x 3600 mm billboard sign (proposed)
- Replanting at the rate of 3:1 (60 plants) (proposed)
- Monitoring of site with regular site inspections (ongoing).

It has not been possible to gather evidence proving the identity of the person responsible for the vandalism. Therefore, enforcement/court action is not recommended in this case, however this will be reassessed should further evidence be obtained.

Council records show that vegetation vandalism also occurred at this site in March 2018. The vandalism in 2018 involved 40 trees which had been cut down. This damage warranted a billboard and replanting, however it was at a time when the Policy was being reviewed and therefore the matter was placed on hold. The three steel posts were all that were erected at the time.

Consultation and Communication

Consultation has been undertaken with Parks and Environment Program staff and contractors about this incident, and discussions have been held with members of the public as part of the investigation.

Resource Implications

Funds are available for restoration works and signage installation within Council's Parks and Environment operational budget. Billboard install costs only (Council has a stock of billboards, and the steel posts are already installed at this location) are \$1,000 and the costs of the replanting including 6 months maintenance is \$3,100.

Risk Management Implications

The Tree and/or Vegetation Vandalism Policy provides a framework for assessing the significance of damage to trees or vegetation and specifies the action to be taken. Implementation of this Policy demonstrates sound risk management in that it ensures Council has a consistent and transparent approach to responding to vegetation vandalism across the region.

Conclusion

This report provides details of the Extremely Significant tree and vegetation vandalism incident at Shoal Point that was reported on 11 March 2022. It provides information on the action taken or proposed in line with the revised Tree and/or Vegetation Vandalism Policy adopted by Council in October 2019.

Officer's Recommendation

THAT Council notes the extremely significant tree and vegetation vandalism that has occurred recently at Shoal Point and the following actions proposed to be taken in line with Tree and/or Vegetation Vandalism Policy:

- Undertake media about the vandalism;
- Leave the damaged vegetation in place;
- Replanting at the rate of 3:1 (60 plants);
- Install an 1800 x 3600 mm billboard sign; and
- Monitor the site with regular site inspections.

The Acting Director for Development Services Matthew Kelly, provided an overview of the report.

Council Resolution ORD-2022-77

THAT Council notes the extremely significant tree and vegetation vandalism that has occurred recently at Shoal Point and the following actions proposed to be taken in line with Tree and/or Vegetation Vandalism Policy:

- Undertake media about the vandalism;
- Leave the damaged vegetation in place;
- Replanting at the rate of 3:1 (60 plants);
- Install an 1800 x 3600 mm billboard sign; and
- Monitor the site with regular site inspections.

Moved Cr Townsend Seconded Cr Jones

Cr Townsend noted that it was hugely disappointing to see the foreshore damage, noting that with the 3 for 1 planting, there will be 60 new plants established. Cr Townsend urged residents in the area to please report any act of vandalism to Council and suggested that the perpetrator may like to assist with the replanting.

CARRIED

Vegetation vandalism adjacent to O'Brien Esplanade, Shoal Point – March 2022

Map of area of vegetation in front of 26 – 32 O'Brien Esplanade Shoal Point on Council Esplanade

Current vegetation damage to area – March 2022



Previous vegetation damage in March 2018 – billboard poles put in place but billboard not installed as investigation not finalised



Photos of damage

















Proposed placement of sign



12. RECEIPT OF PETITIONS

Nil

13. TENDERS

Nil

14. CONSIDERATION OF NOTIFIED MOTIONS

Nil

15. PUBLIC PARTICIPATION

Mr Clinton Begg addressed the Deputy Mayor and Councillors, passing on his best wishes to the CEO on his health journey. Mr Begg referred to recent articles in the Daily Mercury in relation to the PDA, noting that there had been queries in relation to the PDA having priority over the CBD with Cr May stating in that article that Federal funding would need to be sought to progress work in the CBD. Mr Begg noted that on the Council website, it is stated that there are 9 State listed and 50 Local Government listed heritage buildings within the PDA which will be preserved and repurposed for a range of uses. Mr Begg congratulated Cr Englert for his work on the Pioneer Valley Mountain Bike Trail.

16. LATE BUSINESS

Cr Jones noted that this has been a difficult meeting with so many Councillors absent and/or joining via Teams and expressed appreciation for the efforts everyone had gone to, to ensure the meeting ran smoothly.

Deputy Mayor May agreed that the meeting had been a challenge.

17. CONFIDENTIAL REPORTS

ADVISORY COMMITTEE MEETING - 21 MARCH 2022 17.1. DRAFT MINUTES - INVEST MACKAY EVENTS AND CONFERENCE ATTRACTION PROGRAM Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget**.

Council Resolution ORD-2022-78

THAT the draft minutes of the Invest Mackay Events and Conference Attraction Program Advisory Committee meeting dated 21 March 2022 be received.

Moved Cr Townsend Seconded Cr Hassan

CARRIED

17.2. APPROVED CONCESSIONS UNDER FACILITATING DEVELOPMENT IN THE MACKAY REGION POLICY - FEBRUARY 2022

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget**.

Council Resolution ORD-2022-79

THAT the concessions approved under the Facilitating Development in the Mackay region are noted.

Moved Cr Mann Seconded Cr Townsend

CARRIED

17.3. DELEGATION OF POWER TO PROSECUTE COMBUSTIBLE CLADDING OFFENCES

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (e) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter relating to **legal advice obtained by Council or legal proceedings involving Council including for example, legal proceedings that may be taken by or against Council.**

Council Resolution ORD-2022-80

THAT the power arising under section 256 (2)(k) of the Building Act 1975, to make a complaint as a local government under the Justices Act 1886 in relation to breaches of s16X (1) of the Building regulation 2006 be further delegated to the Commissioner of the Queensland Building and Construction Commission.

Moved Cr Townsend Seconded Cr Jones

CARRIED

17.4. APPROVED SPONSORSHIP UNDER THE INVEST MACKAY EVENTS AND CONFERENCE ATTRACTION PROGRAM REPORTS - FEBRUARY 2022

Confidential

Confidential Report to be forwarded separately.

{confidential-reason}

Council Resolution ORD-2022-81

THAT the sponsorship approved under the Invest Mackay Events and Conference Attraction Program are noted.

Moved Cr Hassan	Seconded Cr Green
	CARRIED
18. MEETING CLOSURE	
Meeting closed at 11:09 am.	
19. FOR INFORMATION ONLY	
Nil	
Confirmed on Wednesday 27 April 2022.	
MAYOR	