



Office of Mayor and CEO

Monthly Review

Period - July 2017

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OVERVIEW

This report is for the Office of the Mayor and CEO for July 2017. Significant items in this period include:

- Our safety performance over the year has been generally positive reflecting the increased focus on safety across the whole organisation. We suffered seven lost time injuries but in relative terms it continues the positive downward trend over recent years with the number of days lost being reduced by 85% from only two years ago, and nearly 60% reduction from last year. Our statistics compare favourably with other local governments as our lost time injury frequency rate stands at 2.7 compared to the average of all councils in our size category which is 12.2.
- The 2016/17 financial year is now complete and we are working through our end of year processes. Our expectation is that the end of year result will be near the original budget of \$2.5M deficit for full year. This will be a good outcome considering the reduction in revenue from water/waste through the year, Tropical Cyclone Debbie impacts and the considerable cost reduction program implemented.
- The State Government announced a new \$200M Works for Queensland (W4Q) funding program, for the period 2017-2019 recently. MRC's funding amount is \$10.95M for this two-year period. This is atop the original \$11.49M of W4Q funding received in early 2017 that is highlighted later in this report. We have now completed a project list, endorsed by council, for the 2017-19 submission by the deadline of 28 July.
- The Sarina Field of Dreams project tender documents will be finalised and sent out by the end of July with the detailed design now complete. This exciting project construction commencement is anticipated by late 2017 for completion by mid-2018.
- In 2016/17 approximately \$70M of capital works projects were completed with many others started but yet to be completed. For 2017/18 we have around ~\$130M of works to be started/completed, made up of carryover works from 2016/17, new projects approved in the 2017/18 budget, W4Q funding projects and cyclone repair works. The delivery of our projects on time and on budget will have an increased focus in 2017/18.
- The Mackay Regional Sports Precinct project is continuing to plan however in the last few weeks the detailed design costing has indicated some possible alternative layout options that offer cost savings on the scope and these are now being reviewed. This will delay the tender document release by a few weeks. The project end date of early 2019 has not changed at this stage.
- Work continues with post Tropical Cyclone Debbie works including processing Natural Disaster Relief and Recovery Arrangements (NDRRA) projects and insurance claims for approval. The State Government has committed \$110M state wide to the Category D submitted works program however the Federal Government has only committed \$29.3M. Discussions with the Federal Government by the affected regions Mayors has commenced to try and increase the contribution so works can commence.



SAFETY

1.1. Overview

Our safety performance over the year has been generally positive reflecting the increased focus on safety across the whole organisation. We suffered seven lost time injuries, which is seven too many, but in relative terms it continues the positive downward trend over recent years with the number of days lost being less than a third of 2015/16, and equivalent to about 15% of the days lost in 2014/15. Our statistics compare favourably with other local governments as our lost time injury frequency rate stands at 2.7 compared to the average of all councils in our size category which is 12.2. This was the second lowest of all the local governments. Our lost time injury duration rate, which is an indicator of the relative severity of injuries, was the lowest in the state

Our performance across our lead indicators was positive. Managers' safety interactions improved last quarter with the target of 100% being achieved; in fact, 45% of the members of our management team completed more than the required minimum number of safety interactions.

The extra effort that has gone into completing a backlog of overdue corrective actions has resulted in the statistics in this quarter being negatively skewed. The positive aspect of this is that the number of overdue actions at the end of the quarter was relatively low, which when combined with continued management focus on this area will result in improved performance in future. The report also shows a need for increased effort to complete hazard inspections on time.

Some of the initiatives that have contributed to improving our safety performance this year have been the development and implementation of our Safety and Wellbeing Strategy, the improved safety notification and performance reporting processes, new injury management processes, and the new safety reward scheme.

A very important element is the pivotal role played by our strong network of passionate and committed Health and Safety Representatives throughout the organisation which operate effectively through our workplace health and safety committees.

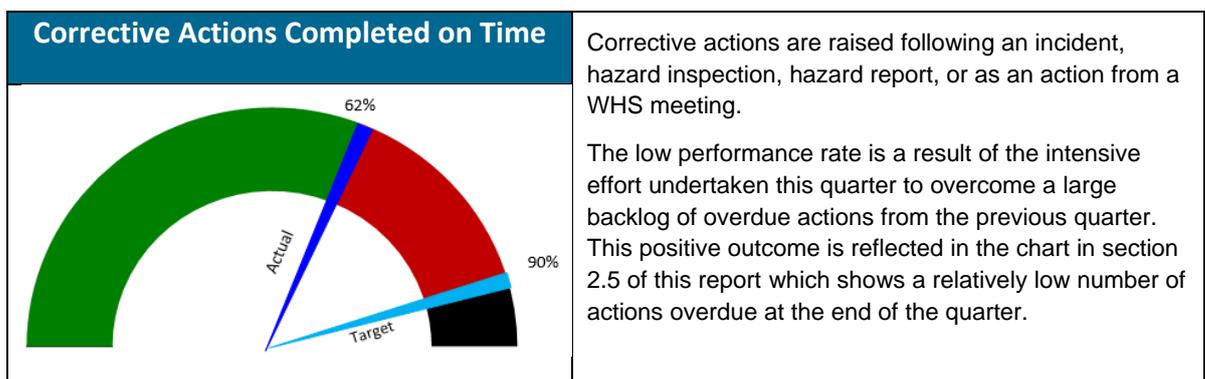
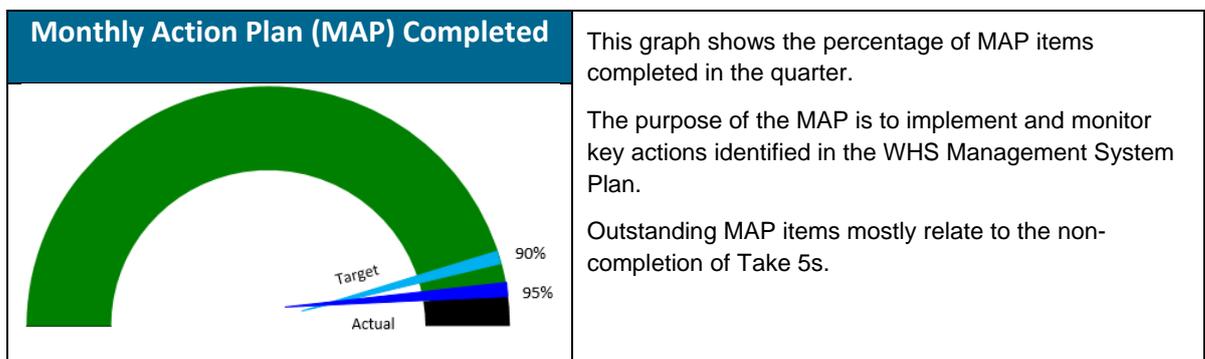
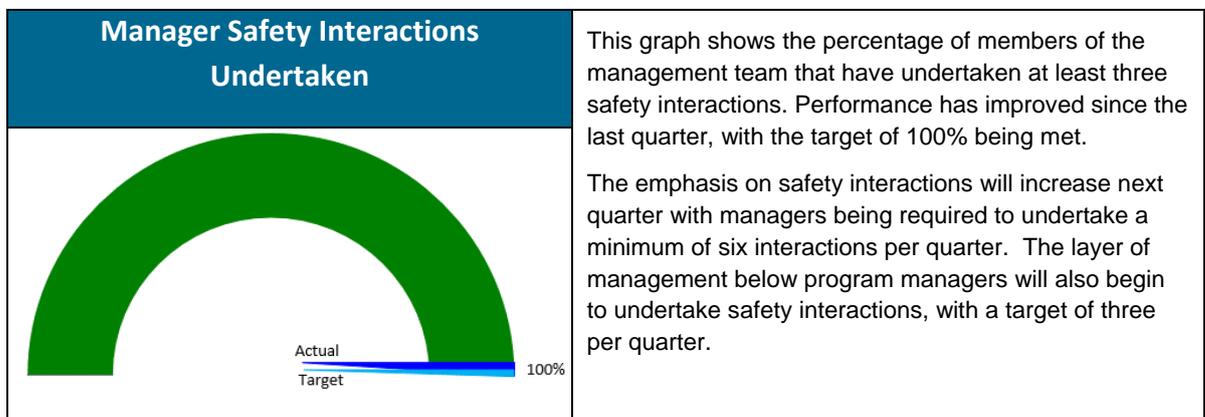
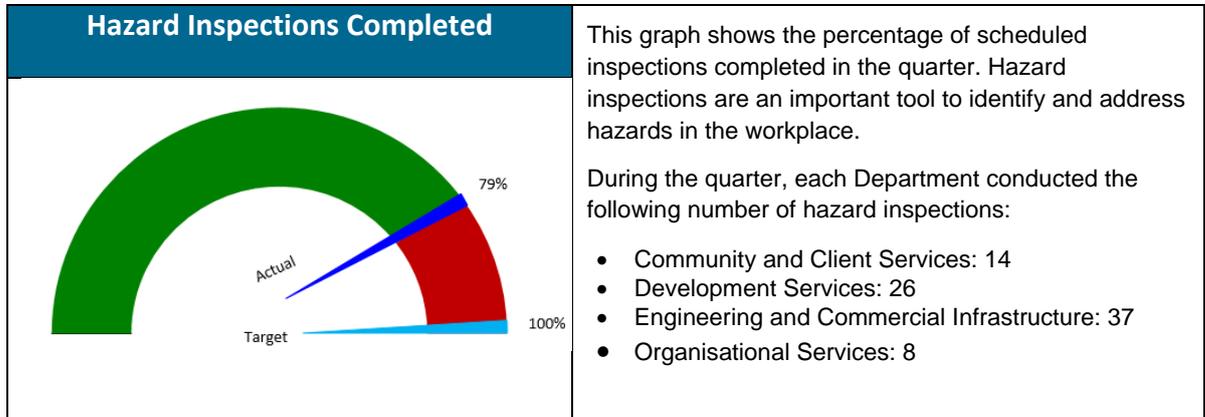
Whilst the trend we are seeing in our safety performance is encouraging, the challenge is to maintain our momentum. This means that we will continue to focus very strongly on safety and involve every employee in the organisation as we aim for our goal of 'zero harm'.

There is a glossary at the back of this report which explains terms and acronyms.

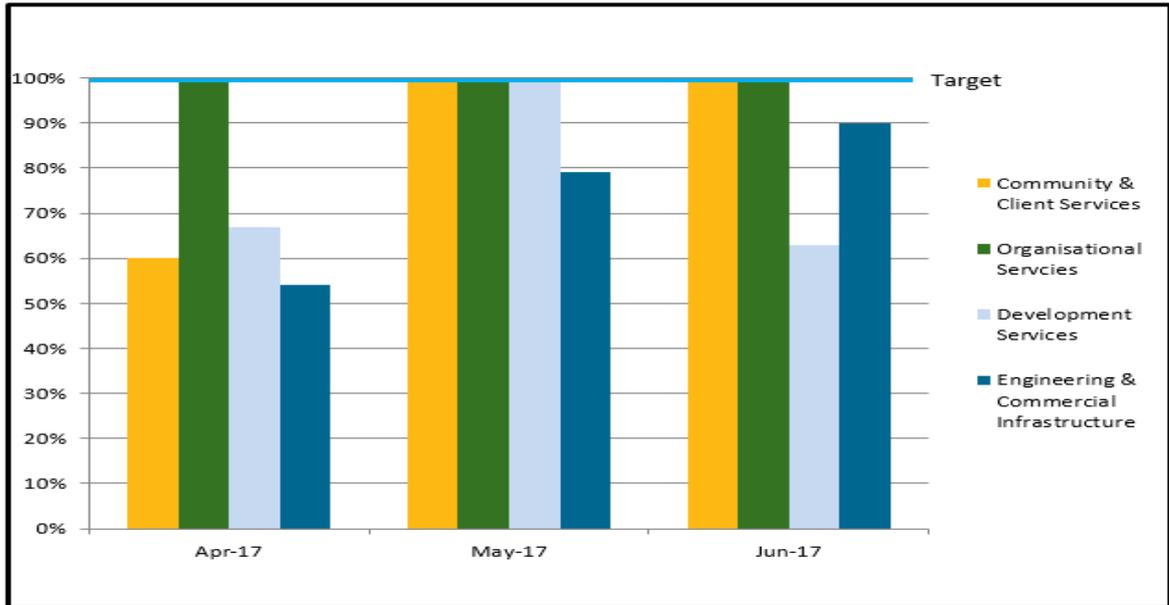
1.2. Lead Indicators

Quarterly Results

The program-specific data behind the graphs below is shown in section 2.4.



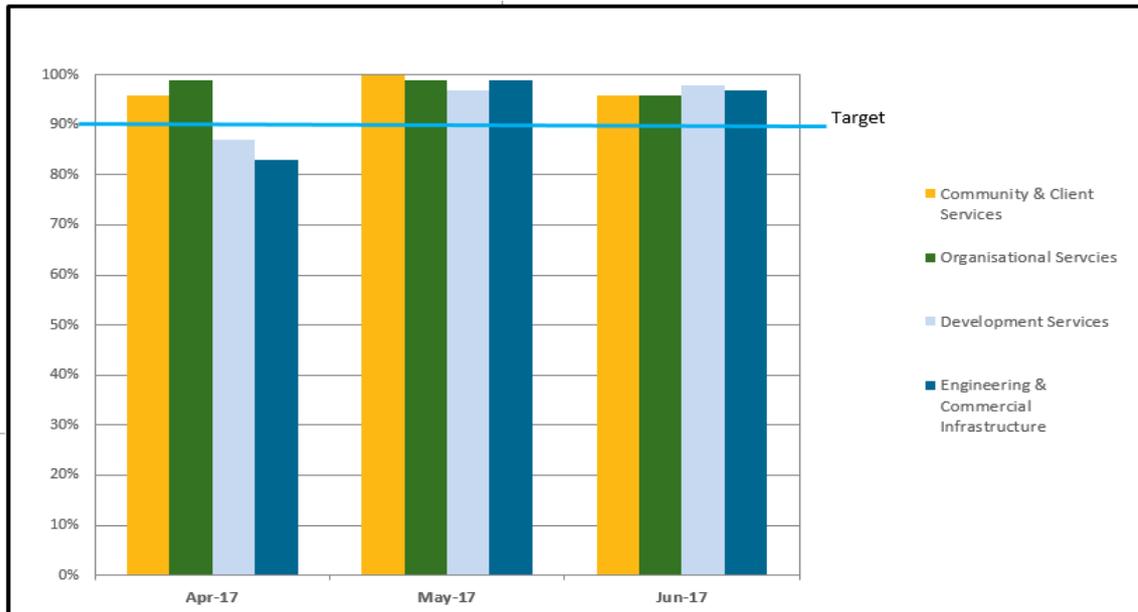
Hazard Inspections Completed



A target of 100% has been set for the completion of scheduled hazard inspections. This graph provides a snapshot of the percentage completed at the end of each month.

Whilst monthly targets were not always met, all hazard inspections scheduled in the quarter have since been completed, with the exception of one in cemeteries, and one in a workshop, which are planned to be completed in July. There will be greater management focus on this area in future to ensure inspections are completed in the month in which they are due.

Monthly Action Plans Completed



A target of 90% has been set for the completion of Monthly Action Plans (MAPs). Performance in this area continues to be high.

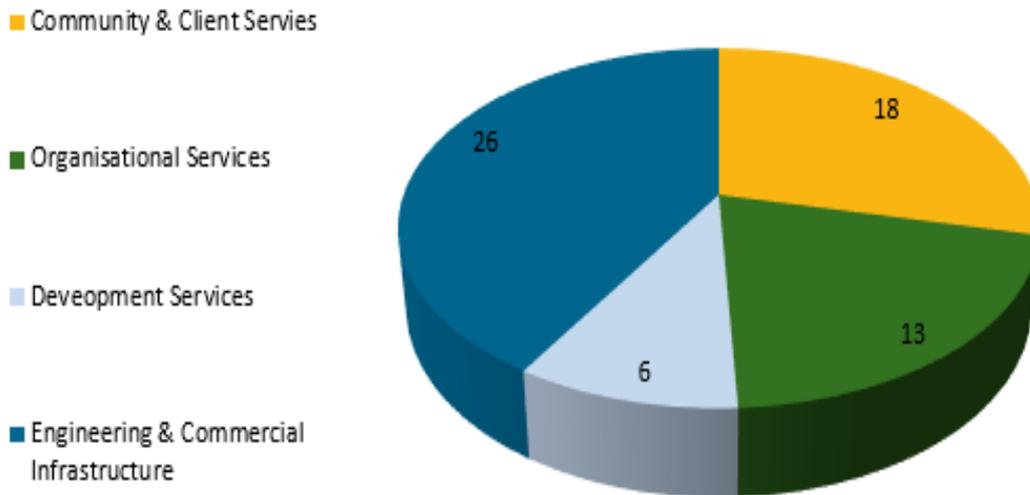
Lead Indicators Break-up by Program

Details for each Department and Program are shown in the table below.

Department / Program		Hazard Inspections			Manager Safety Interactions			Monthly Action Plan (MAP)	Corrective Actions
		¼ Actual	¼ Target	% Achv'd	¼ Actual	¼ Target	% Achv'd	¼ Achv'd	% of CA's actioned on time
Community & Client Services	CCS Management	0	0	100%	6	3	100%	100%	50%
	Corporate Communications & Marketing	1	1	100%	4	3	100%	100%	80%
	Community Lifestyle	8	10	80%	4	3	100%	96%	33%
	MECC & Events	0	0	100%	4	3	100%	97%	50%
	Emergency Management	0	0	100%	n/a	n/a	n/a	100%	0%
	Health & Regulatory Services	3	3	100%	3	3	100%	90%	94%
Total		12	14	97%	21	15	100%	97%	52%
Development Services	DEV Management	0	0	100%	4	3	100%	100%	43%
	Development Engineering	0	0	100%	3	3	100%	91%	100%
	Development Assessment	0	0	100%	3	3	100%	91%	100%
	Parks, Environment & Sustainability	19	25	76%	3	3	100%	88%	70%
	Strategic Planning	0	0	100%	5	3	100%	97%	100%
	Economic Development	1	1	100%	3	3	100%	97%	40%
Total		20	26	96%	21	18	100%	94%	67%
Engineering & Commercial Infrastructure	ECI Management	0	0	100%	6	6	100%	100%	50%
	Technical Services	0	0	100%	3	3	100%	95%	100%
	Civil Projects	5	6	83%	4	3	100%	87%	100%
	Civil Operations	7	13	54%	4	3	100%	90%	79%
	Business Services	0	0	100%	4	3	100%	96%	100%
	Infrastructure Delivery	1	2	50%	3	3	100%	96%	100%
	Waste Services	2	2	100%	3	3	100%	95%	69%
	Water Network	8	10	80%	4	3	100%	82%	30%
	Planning & Sustainability	0	0	100%	3	3	100%	100%	100%
Water Treatment	4	4	100%	3	3	100%	88%	80%	
Total		27	37	87%	37	33	100%	96%	43%
Organisational Services	ORG Management	0	0	100%	4	3	100%	100%	100%
	Asset Management	0	0	100%	3	3	100%	97%	100%
	Financial Services	1	1	100%	3	3	100%	100%	100%
	Shared Services Centre	4	4	100%	6	3	100%	100%	68%
	Procurement & Plant	1	1	100%	5	3	100%	91%	100%
	Property Services	2	2	100%	3	3	100%	100%	67%
	Governance & Safety	0	0	100%	3	3	100%	100%	100%
	People & Culture	0	0	100%	3	3	100%	94%	100%
	Office of the Mayor & CEO	0	0	100%	3	3	100%	98%	100%
Executive Officer	0	0	100%	3	3	100%	n/a	100%	
Total		8	8	100%	36	30	100%	98%	69%

Corrective Action Status Report

Total Active Corrective Actions



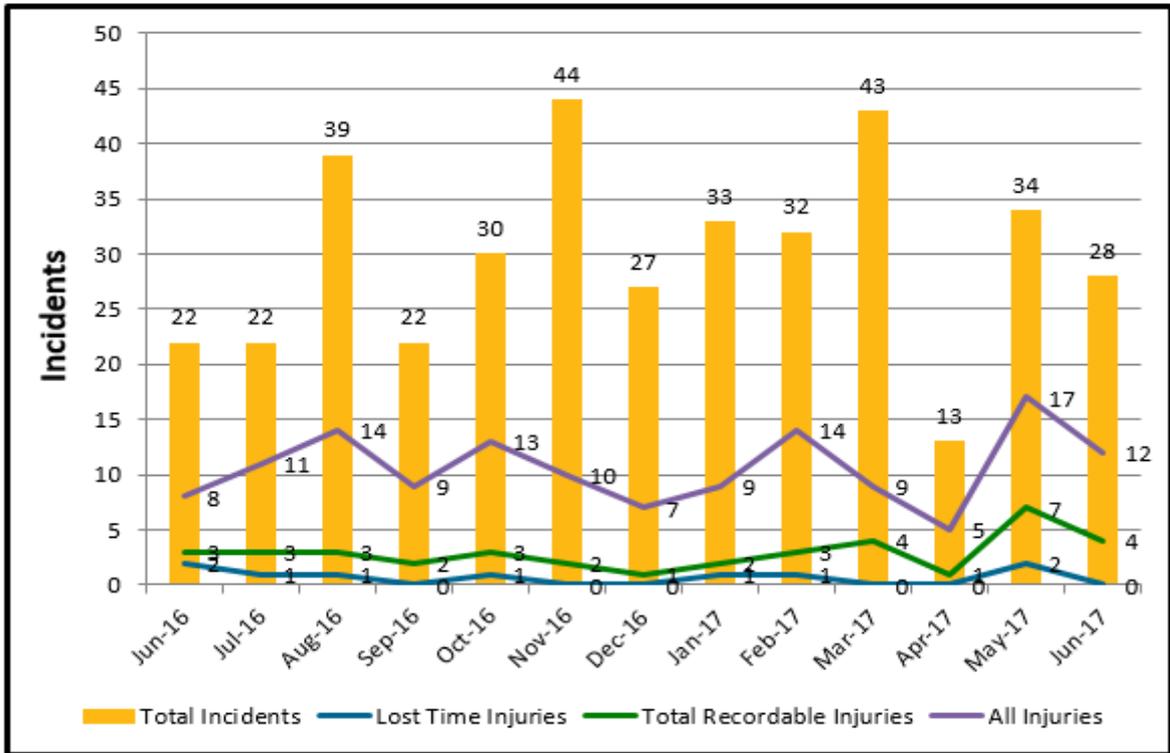
Department	CAs Outstanding (not yet due)	CAs Overdue				% of active CA's overdue
		<30 days	30-60 days	>60 days	>12 months	
Community & Client Services	9	8	1	0	0	50%
Organisational Services	13	0	0	0	0	0%
Development Services	3	3	0	0	0	50%
Engineering & Commercial Infrastructure	22	4	0	0	0	15%
Mackay Regional Council	47	15	1	0	0	25%

This table above the corrective actions which are:

- Outstanding – that is active actions which are not yet due; and
- Overdue – that is active actions not completed by the ‘action due date’.

1.3. LAG Indicators

Incidents and Injuries



Seventy-five incidents were reported during the quarter, 42 of which involved an injury to a MRC employee.

Two LTIs were recorded during the quarter:

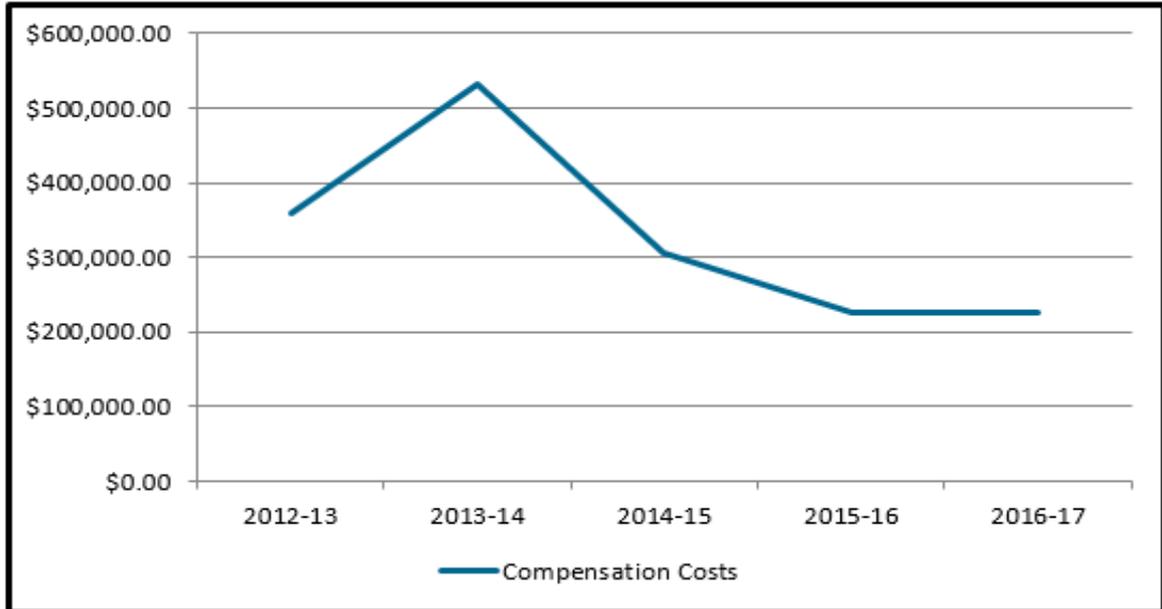
- A worker suffered a minor eye injury (abrasion) when a stick they collected flicked up under their glasses.
- A worker suffered a knee injury requiring surgery.

In addition to the above LTIs, recordable injuries reported during the quarter included:

- A worker cut the inside of their finger while they were preparing food.
- A worker reported ankle pain after prolonged walking.
- A worker reported muscle strain in their neck, shoulders and back after a prolonged period hedging low plants in garden beds.
- A worker felt muscle pain in their chest while shoveling.
- While working in muddy environment, a worker slipped over and suffered a laceration to their leg.
- A worker suffered a needle-stick injury whilst disposing of a syringe that they had found in a garden bed.
- A worker cut their left leg while they were removing a broken guide post.
- While removing a damaged guidepost, a worker cut their hand on a jagged edge.

Other injuries included minor strains and sprains, bites and stings, and lacerations. Near misses included vehicle incidents and minor property damage. The number and type being reported is indicative of a positive incident reporting culture.

Workers Compensation Claims Costs

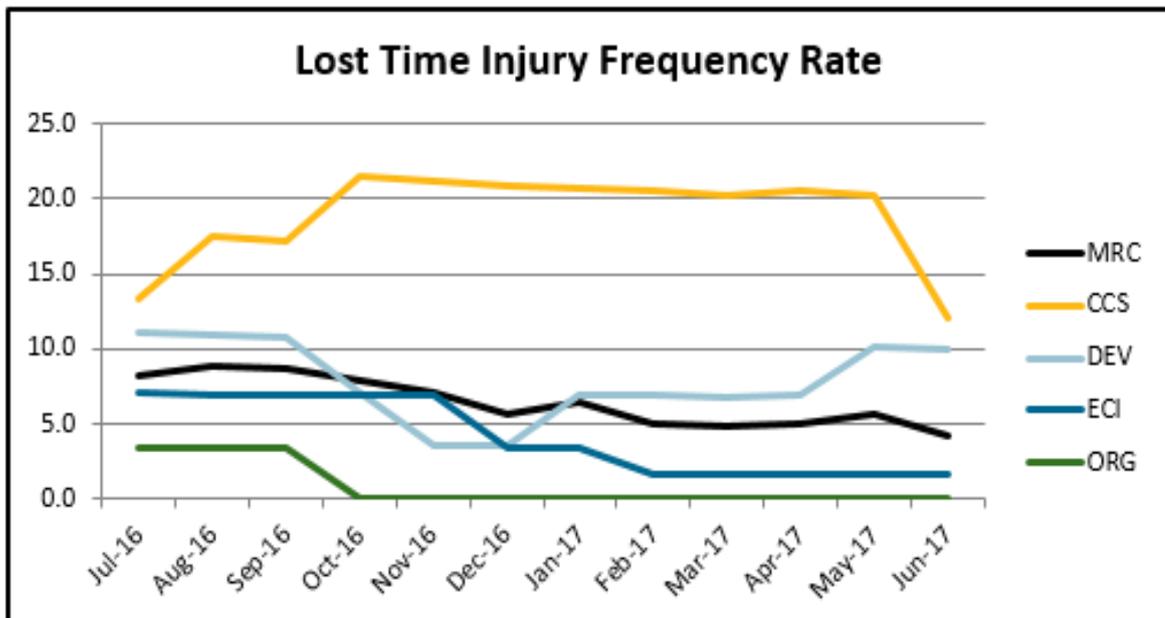


This graph depicts the total worker's compensation claim costs over five years.

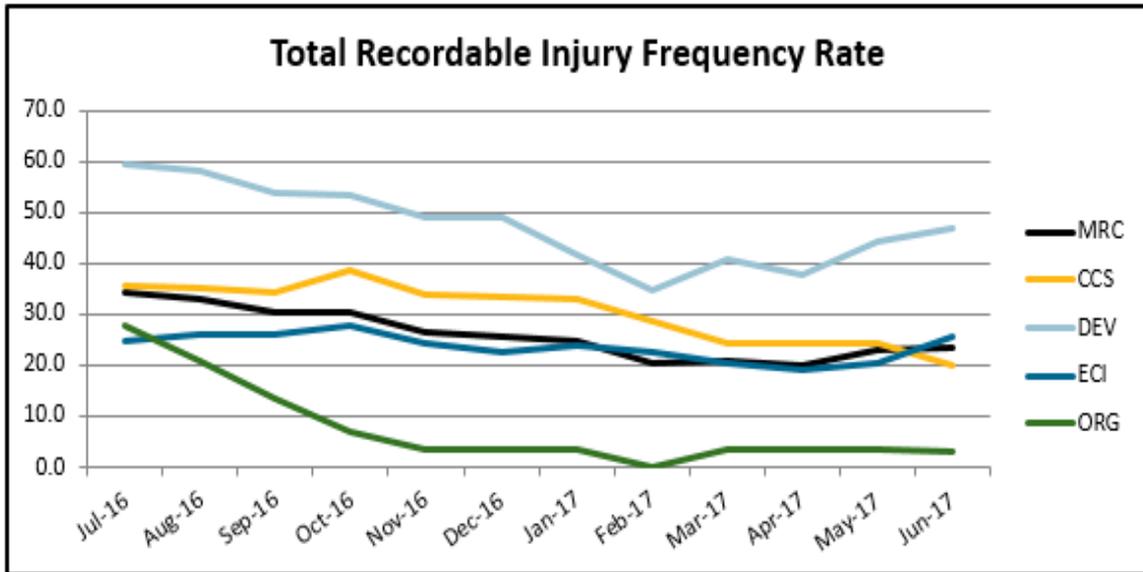
Claim costs are payments made in relation to accepted claims. This includes compensation payouts and medical costs and expenses relating to claims.

The costs of claims determine MRC's worker's compensation premium.

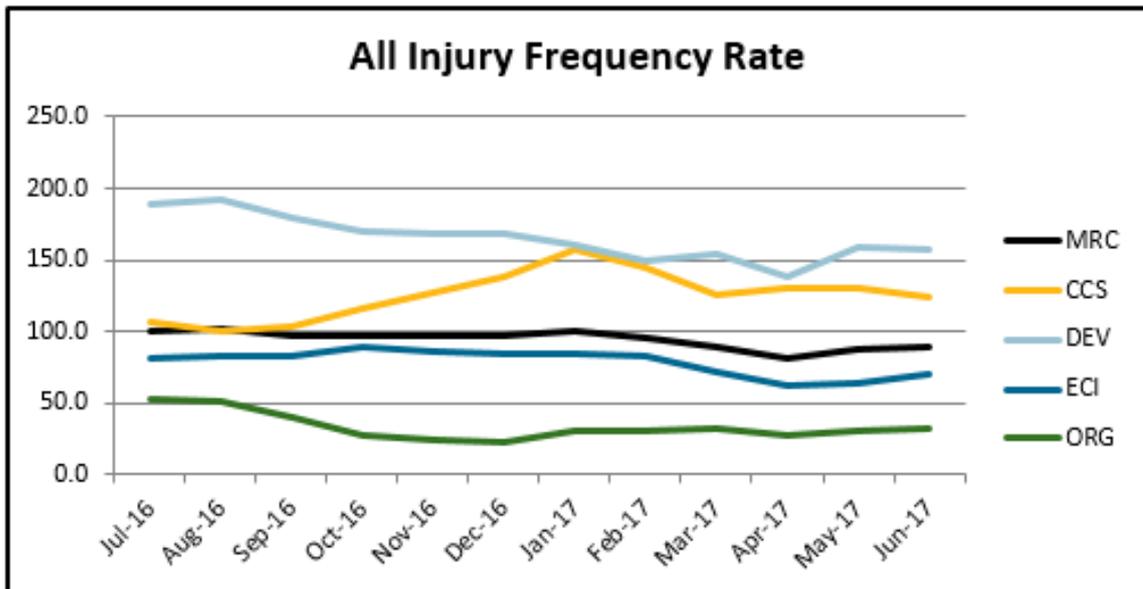
Injury Frequency Rates 12 months rolling average



Two LTIs were reported during the quarter.



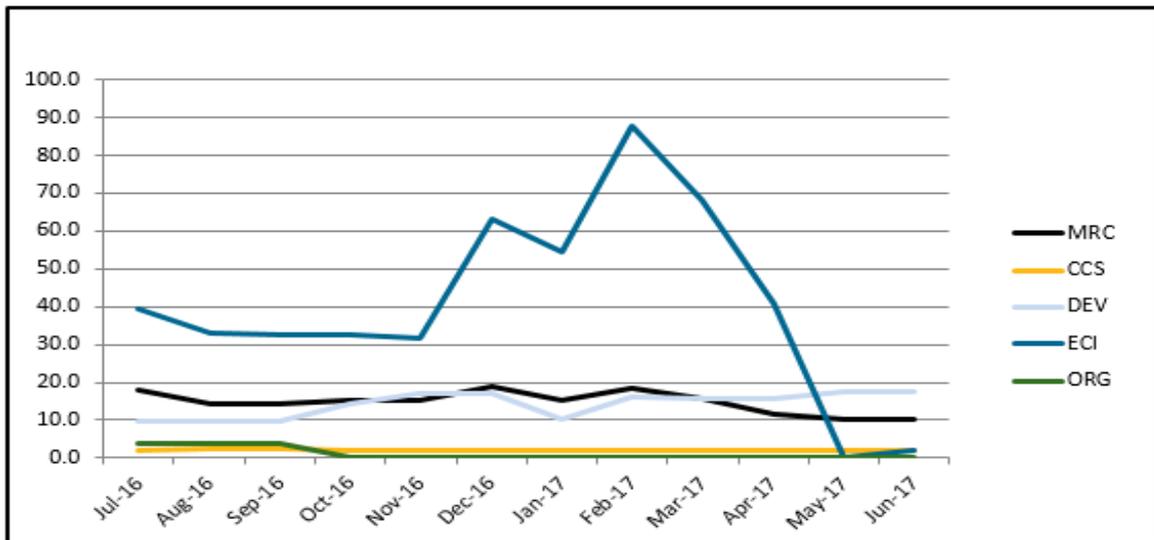
Twelve recordable injuries were reported during the quarter.



During the quarter, there were 42 incidents which resulted in an injury to a MRC employee.

MRC's AIFR is generally constant. This is primarily due to a relatively constant rate of injuries being recorded over the last 12 months.

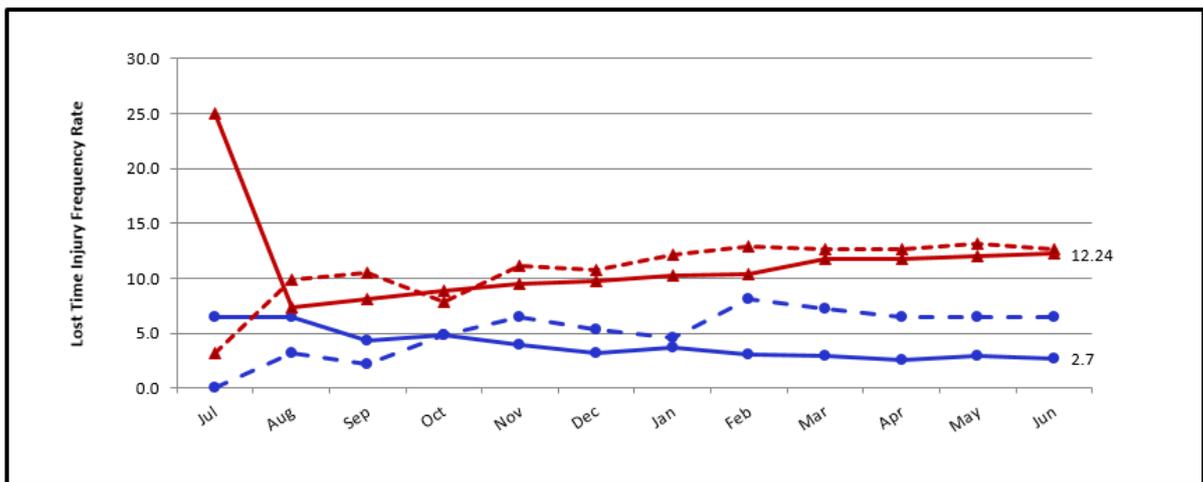
Duration Rates 12 month rolling average



This graph shows the relative severity of injuries as represented by the average of days lost for each lost time injury. It is calculated by dividing the number of days lost by the number of LTIs over a rolling 12-month period. The increase in the duration rate for Development Services and ECI follows three recent LTIs.

When compared to similar sized councils, our duration rate is the lowest in the state.

Lost Time Injury Frequency Rate Comparison 2016-17



Legend

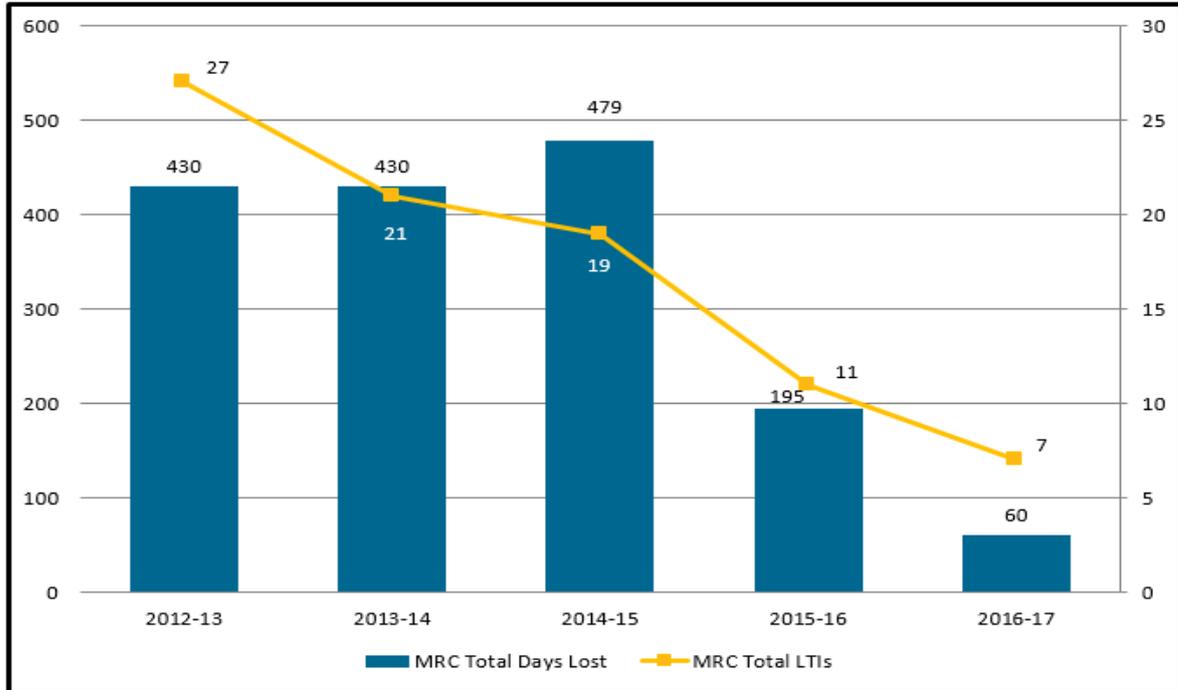
MRC	This year	
	Last year	
All Group E Councils	This year	
	Last year	

This data is provided by MRC's workers compensation insurer LGW, and depicts the cumulative LTI frequency rate over the course of the current financial year, compared to similar sized local governments (Group E councils).

As at 30 June, MRC had recorded seven LTIs. This has resulted in a LTI frequency rate of 2.7, which is below both the *All Group E Councils* rate of 12.2 and the recorded performance for the same timeframe last year. In relative terms this equates to being

approximately 5 times better than the average. MRC was the second best performing council in Queensland in terms of LTI frequency rate.

Lost Time Injuries and Days Lost



Department	2012-13		2013-14		2014-15		2015-16		2016-17	
	LTI	Days Lost								
Community & Client Services	3	15	5	155	1	11	2	4	3	6
Development Services	9	130	7	201	4	164	3	29	3	52
Engineering & Commercial Infrastructure	12	261	8	70	14	304	5	158	1	2
Organisational Services	3	24	1	4			1	4		
Mackay Regional Council	27	430	21	430	19	479	11	195	7	60

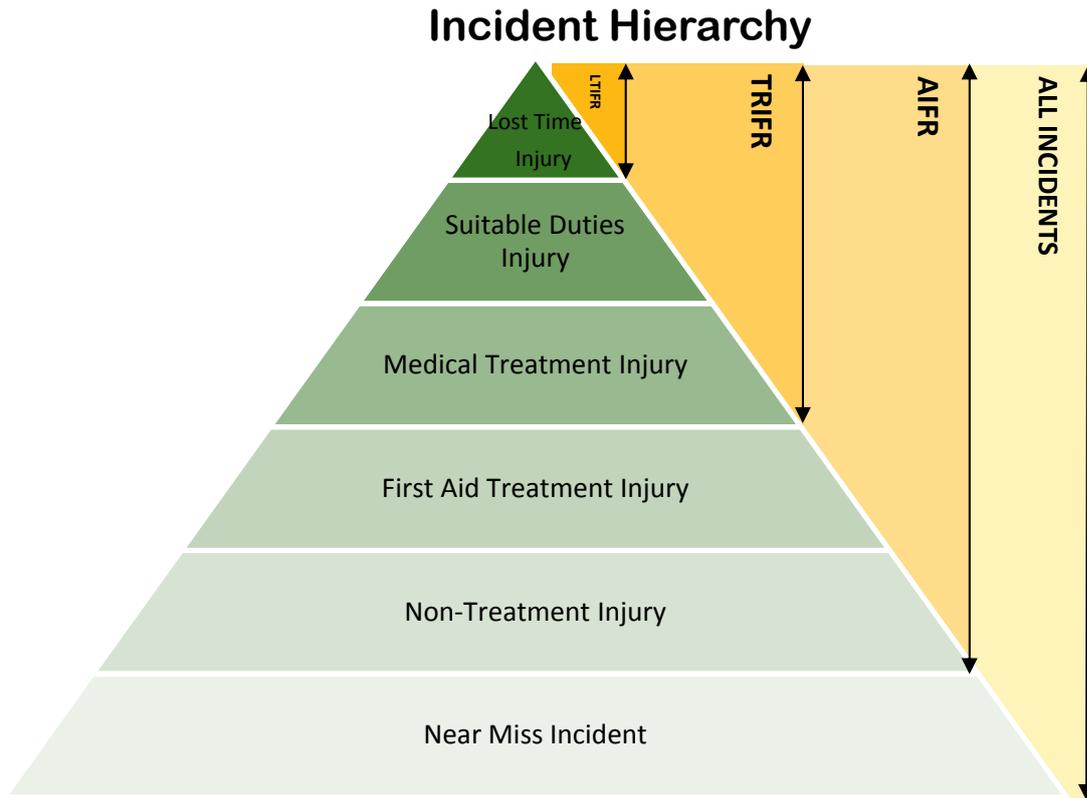
During the quarter:

- A worker suffered a minor eye injury (abrasion) when a stick they collected flicked up under their glasses. This resulted in one day lost.
- A worker suffered a knee injury requiring surgery, with a total of two days lost. Further days associated with this injury will be lost in July 2017 as the worker recovers, resulting in the total days lost from injuries suffered increasing.

WHS Incident Summary

Department / Program		Lag Indicators					Incident History 2016-17 financial year (YTD)						
		LTI	TR I	All Injury	Near Miss	NSM	Total Incidents	LTI	TRI	All Injury	Near Miss	NSM	Total Incidents
Community & Client Services	CCS Management												
	Corporate Communications & Marketing										1		1
	Community Lifestyle			2		6	8			14	1	32	47
	MECC & Events		1	3		1	4	2	3	9	2	3	14
	Emergency Management										1		1
	Health & Regulatory Services		1	2	2		4	1	2	8	9		17
Total			2	7	2	7	16	3	5	31	14	35	80
Development Services	DEV Management										1		1
	Development Engineering												
	Development Assessment												
	Parks, Environment & Sustainability	1	3	12	12		24	2	12	42	56	6	104
	Strategic Planning									1			1
	Economic Development		1	1			1		3	3	2	1	7
Total		1	4	13	12		25	2	15	46	59	7	113
Engineering & Commercial Infrastructure	ECI Management												
	Technical Services										1		1
	Civil Projects					1	1		1	2	3	5	10
	Civil Operations		2	4	7	1	12		2	13	40	5	58
	Business Services									1			1
	Infrastructure Delivery			1		2	3		1	2		2	4
	Waste Services				1	6	7		2	1	7	36	44
	Water Network	1	4	7			7	1	7	18	9	2	29
	Planning & Sustainability									1			1
	Water Treatment									3	5		8
Total		1	6	12	8	10	30	1	13	41	65	50	156
Organisational Services	ORG Management												
	Asset Management												
	Financial Services												
	Shared Services Centre			1			1			6	3		9
	Procurement & Plant								1	1	2		3
	Property Services									1		1	2
	Governance & Safety			1	2		3			1	2		3
	People & Culture									1			1
	Office of the Mayor & CEO												
Total				2	2		4		1	10	7	1	18

1.4. Definitions



Incident Definitions

Incident	Any unplanned event resulting in, or having a potential for injury or ill health.
Lost Time Injury (LTI)	A work injury that results in a fatality, or an inability to work at least one full day / shift or part of a day / shift, any time after the day / shift in which the injury occurred. As determined by the treating doctor.
Suitable Duties Injury (SDI)	A work injury that results in an injured worker remaining in the workplace, but not being able to return to their normal duties on the next day or scheduled shift. Work is undertaken, subject to restrictions, as determined by the treating doctor.
Medical Treatment Injury (MTI)	A work injury that results in an injured worker being treated by a qualified health professional e.g. doctor, nurse, physiotherapist.
First Aid Treatment Injury (FAI)	A work injury that results in an injured worker being provided treatment which is normally given by a first aider.
Non-Treatment Injury	A work injury which did not require treatment by a first aider or health professional e.g. doctor.
Near Miss Incident (NM)	An incident that could have or had the potential to cause injury or loss.

Recordable Injury (RI)	Incidents that result in a LTI, SDI and MTI.
Lost time injury frequency rate (LTIFR)	The number of lost-time injuries per million hours worked. Calculated as follows: $\frac{\text{No of LTI} \times 1,000,000}{\text{total hours worked during period}}$
Total Recordable Injury Frequency Rate (TRIFR)	The number of recordable injuries per million hours worked. Calculated as follows: $\frac{\text{No of RI} \times 1,000,000}{\text{total hours worked during period}}$
All Injury Frequency Rate (AIFR)	The sum of RIs and FAIs per million hours worked. Calculated as follows: $\frac{\text{No of injuries} \times 1,000,000}{\text{total hours worked during period}}$

Notifiable Incident	Incidents that are notifiable to Workplace Health and Safety QLD (WHSQ). Includes an incident that results in the death, serious injury, or serious illness of a person, or involves a dangerous incident.
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KEY INITIATIVES

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO. Many of these initiatives utilise staff and resources from key areas of the business however are not necessarily reported through Standing Committee reports.

2.1. Summary of key projects and initiatives

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
Diversify Mackay's Economy	Facilitate the creation of an economic development body for the region, which reflects Council's role in regional economic development [NCP]	Economic development body formed	May -16	Sep-16			Establishment of GW3 complete.
Co-investment for development	Identify opportunities to attract co-investment in regional priorities and strategies from State and Federal Governments and the private sector through strategic partnerships	Identify shovel ready projects and initiatives and develop business cases for these.	June 16	Ongoing			A priority list of shovel ready projects has now been developed with business cases and further works underway for these six projects.
Residential showcase developments	Assist Economic Development Queensland (EDQ) to undertake Woodlands residential 'showcase' developments	Completion of Stages 7 & 8 infrastructure civil works	June 16	Feb 17			Stages 7 and 8 are completed.
Promotion of local suppliers and local stimulus	Undertake standard review of the Procurement/Local Buy policy	Complete Review with endorsement by Council	July 16	Dec 16			Further briefing made to council in July with new policy to be submitted for approval in August 2017.
Corporate Strategy Alignment	Review of Councils 2015-2020 Corporate Plan	Plan reviewed and updated for 2016 – 2021 and endorsed by Council	June 16	June 17			Final draft of plan complete and brought to June meeting for endorsement.
Advocacy for the Mackay Ring Road	Support the State Government progress Stage 1 of the Mackay Ring Road	Ring Road Stage 1 is progressed	2015	2018			Complete. Stage 1 of the Ring Road is now fully funded and due for commencement of works in 2017.
	Advocate for State and Federal Government support for Stage 2	Number of advocacy activities undertaken	Jul 16	June 17			Limited advocacy and work undertaken on Stage 2 in this period.
Advocacy for Mackay to Bowen Basin Service Link	Seek funding for the construction of the Mackay to Bowen Basin Service Link Number of advocacy activities undertaken	Funding commitment	July 16	Ongoing			Joint funding has now been confirmed by the State and Federal governments.
Mackay Regional Sports Precinct	Advocate for, and help facilitate the construction of the CQ University Mackay Campus Sports Precinct master plan	Construction activities commenced, subject to funding approval	July 16	Jun 17			Project has commenced. See separate report on this project.

Strategy	Action	Measure	Start Date	Est		Status	Comments
				Complete Date			
Northern Australia Services	Undertake a review of the Northern Australia Services Transition and Transformation process on completion of 1 year [NCP]	Review completed and recommendations implemented.	June 16	Sep 16			Review complete.
People and Culture	Review and revise the performance planning and review process for managers and directors [NCP]	New process implemented	July 16	July 17			New draft performance plans finalised for senior group.
Governance and Performance	Create cost savings and efficiencies through the delivery of in-house legal services	Increased percentage of legal services provided in-house.	July 16	Jun 17			Active legal cases continue to reduce.
		Savings in overall legal costs compared to 2015/16					Savings on ~26% achieved compared to 15/16 actuals.
Best value service	Undertake a 'first principles' review of Council's activities and services [NCP]	Review completed and recommendations presented to Council	July 16	Apr 17			Final reports for all 22 focus areas now completed with summary of outcomes and further works completed with some inclusions for 2017/18 budget.
Industrial Relations	To commence negotiations for 2016 EA with workforce.	Complete new EA	July 16	June 17			EA not finalised by 30 June, however with Award only changed March significant progress has been made and negotiations continue
Stimulate Local Economy	Identify opportunities to attract people to Mackay to live and visit	Finalise and implement initiatives that result in increased population growth	July 16	June 17			Continued focus across multiple areas to stimulate activity and growth in Mackay are ongoing
Improved Efficiency	Identify initiatives to improve cost management and improve ratepayer service delivery.	Achieve 2016/17 budget and aim for reduction in deficit for 2016/17 by > \$2m	July 16	June 17			Through significant cost reductions in the financial year it is now forecast that the final end of year result will be approximately \$2.5M deficit even with a substantial reduction in revenue.
Mackay Region Fuel Prices	Investigate Mackay region fuel pricing and comparison with other regions	Track terminal price and retail price data	Oct 16	Ongoing			Data has continued to be collected and is provided later in this report.

 On Track
  Potential Issues
  Definite Issue

2.2. Cyclone Debbie Update

The Natural Disaster Relief and Recovery Arrangements (NDRRA) program is progressing well with submissions for approximately 60% of the damaged road locations approved or under assessment by the State Government. The remaining submissions will be finalised in August. Restoration works have commenced on Sonny Boy Creek Road to repair major bank erosion which closed the road, and on the grading and gravelling of the unsealed road network where 7 grader teams are working on a combination of NDRRA, Works for Queensland and normal maintenance.

The Federal Government announced in mid-July that they were only willing to contribute \$29.3M to the Cat D funding submission. The State government had submitted a \$220M state wide program to the Federal Government with request for 50/50 funding. The State has confirmed they have committed their \$110M to the works with further lobbying underway requesting the Federal Government to increase their contribution.

WHITSUNDAY REGION OF COUNCILS (WROC)

3.1. Whitsunday Regional Organisation of Councils (WROC)

Continuation of the joint WROC group in conjunction with the Councils of Isaac and Whitsunday.

ROC membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff from applicable Councils as well as a part time Executive Officer focused on projects.

The major focus of the WROC since mid-2016 has been the establishment of the Greater Whitsunday Alliance (GW3), which is now fully operational.

The WROC has agreed to form a CEO's group between the three Councils. The intent of this group is to handle the more Council 'business' matters and look for possible synergies between councils at CEO level and allowing the WROC to focus on higher level and strategic issues for the region. The latest CEO group meeting was held 12 June 2017, which enabled resulting matters to feed into the WROC meeting of 15 June. A further WROC CEO group is planned for 21 July.

A full WROC meeting was to be held in Moranbah on 15 June 2017, however was transferred to Mackay for attendees' transport reasons. The meeting included representations and updates from GW3, Regional Development Australia (RDA), and Department of State Development (DSD). GW3 presentation included their draft Strategic Plan 2017/18, with other details of the meeting included in previous month's report.

Next Stages

The next WROC meeting is scheduled for Thursday 17 August 2017.

MAJOR PROJECT UPDATES

4.1. Staff Accommodation Project

4.1.1 Introduction

The last component of the Staff Accommodation Project is the refit of the Old City Library Building to provide community meeting rooms, new display space and staff accommodation.

4.1.2 Project Delivery

The project contractor commenced works on 12 June and has completed the following works to-date:

- Demolitions works – completed.
- New sewer lines for the extra toilets installed and inspected.
- Re-instating the concrete slab over the new services and will simultaneously pour the new wheelchair compliant ramp on the South side of the building – scheduled for the 15/07/2017.
- Majority of the internal walls have been framed up.
- Installation of exposed cable trays - 65% complete.

4.1.3 Project Cost

Funding for this project is provided through the Property Services Programs 2016/2017 Capital Works schedule and W4Q Program. The project is within budget.

4.1.4 Summary

The contractor is progressing work in line with the project schedule with the expected build time being 12 - 15 weeks with an expected usage of the new community rooms to commence by early October at latest and staff relocation by the same time.

4.2. Mackay Regional Sports Precinct Project

Project Status Report as at 13th July 2017

The Mackay Regional Sports Precinct is a partnership proposal between Mackay Regional Council, Central Queensland University and sporting associations in Mackay. The overall vision is to jointly develop a multi-facility Precinct which caters for the future growth of Mackay and meets the clearly identified future planning needs for sport and recreation in the region.

4.2.1 Project Outcomes for Stage 1

The outputs of Stage 1 (1a and 1b) of the Precinct will include the following deliverables:

Stage 1a - Athletics Facility including synthetic surface running track and field event facilities. The associated clubhouse building will include spectator stands, general lighting (excluding field lighting), roads/drop-off areas, car park, path links within site and landscaped surrounds.

Stage 1b – Aquatic Centre includes a 50-metre outdoor pool, heated pool and program pool, as well as reception and amenities buildings.

Car parking facilities, security lighting/CCTV cameras and site infrastructure will also be delivered which comprises the services required to the overall site. These include sewerage, water supply, electricity, communications services and minor stormwater.

Items including athletics equipment and clubhouse/kitchen 'loose' items such as furniture and equipment are not part of the project as they are not eligible for funding. Work will be undertaken with the ultimate facilities users over equipment including existing items held as well as other potential funding opportunities.

4.2.2 Project Budgets

Total stage 1 budget	\$19,996,196
NSRF funding requested	\$9,996,196

Cost Plan below as developed by AECOM:

Mackay Regional Sports Precinct – Cost Plan		
Description	Sub Total	Total
STAGE 1A		
TOTAL Entry Road and Drop-off	795,365	
TOTAL Athletics Field	1,865,630	
TOTAL Athletics Building	700,000	
TOTAL Path Link to TAFE	89,390	
TOTAL Field Events Facilities	25,000	
TOTAL Athletics Parking	202,317	
TOTAL Site Works	1,080,980	
Contingencies, design and management costs	1,652,318	

TOTAL Stage 1A		6,411,000
STAGE 1B		
TOTAL Aquatic Centre	9,746,150	
TOTAL Aquatic Centre Car parking	697,024	
TOTAL Site Works	511,586	
TOTAL ESD Initiatives Applicable to Stage 1b	25,000	
Contingencies, design and management costs 1b	2,556,240	
TOTAL Stage 1B	13,536,000	13,536,000
Total Stage 1	\$	19,947,000

Note a further cost review has been undertaken after detailed design has been completed. As a result of that detailed design a further cost review of alternative layouts are being considered before final tender documents are released. This is now expected to occur by late August 2017.

4.2.3 Key Project Dates (Stage 1)

Signed funding agreement - complete	Dec 2016
Commence preliminary design stage (3-4 months)	Jan 2017
Design package review (10 weeks)	May 2017
Commence Tender Period - priced (2 months)	August 2017
Tender Assessment (1 month)	Oct 2017
Award main D&C contract	Nov 2017
*Commence site works (15 months construction)	Nov/Dec 2017
Construction of Stage 1	Nov 2017-through 2018-Feb 2019
Practical Completion	Feb 2019

**Review of designs and addition of trunk drainage works may delay start date but is not expected to delay the practical completion date of the overall project date, of Feb 2019.*

4.2.4 Project Status Summary

The funding agreement was received in December 2016, and is now fully executed.

The lease of the 12Ha subject land with CQU has been agreed and is being executed for registration.

4.2.5 Project Governance

The current Project Control Group (PCG) has been revised from the previously wider group. The PCG has been reduced with a focus on project delivery, with a wider group including representatives from Central Queensland University to be used for reference and liaison generally.

Project Control Group

The revised Project Control Group consists of the following membership;

- MRC Chief Executive Officer, Craig Doyle (Chair)
- MRC Executive Officer, David McKendry
- MRC ECI Director, Jason Devitt
- MRC Director Community & Client Services, Bridget Mather
- MRC Project Manager, Jim Carless

The Project Control Group meets monthly.

4.2.6 Financial Summary

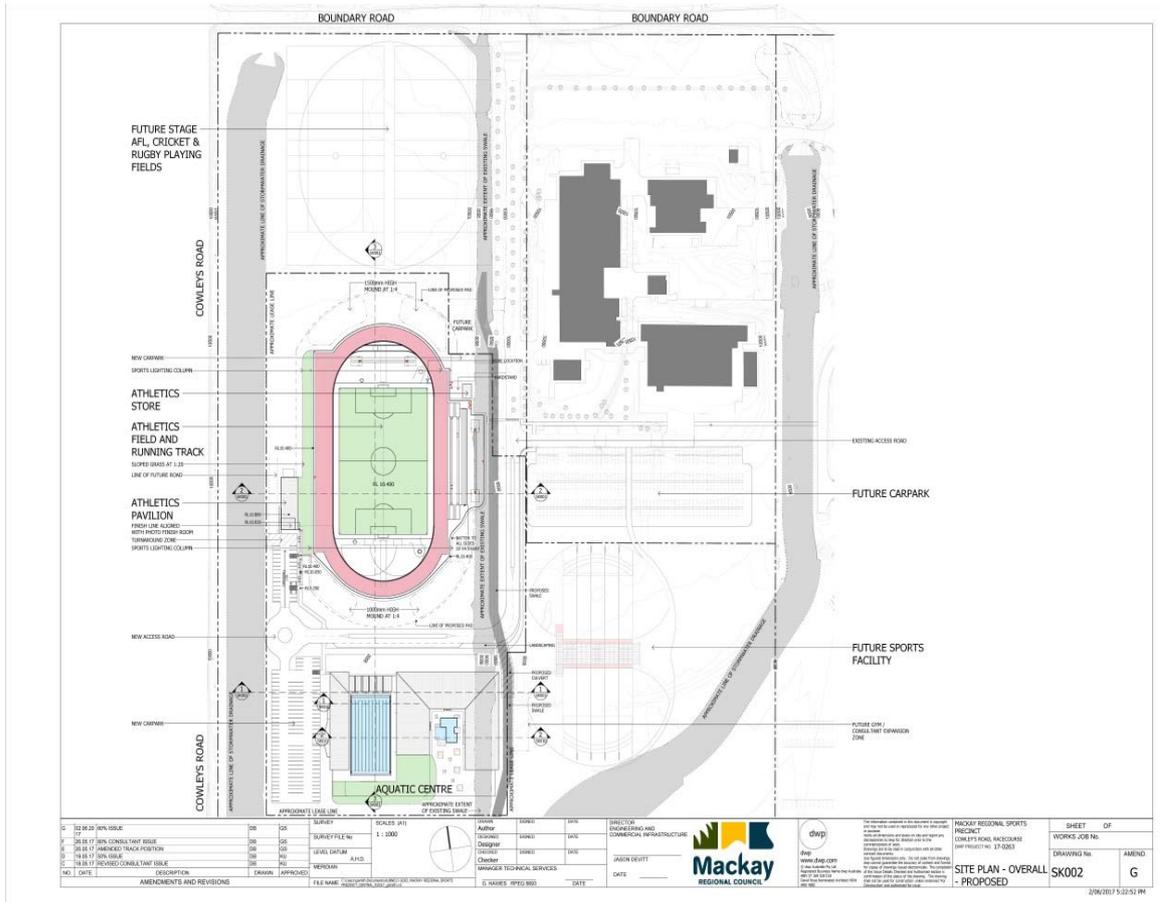
Total actual spend to date on the project is \$ 449,423 being mostly design, project management, and site preparation including survey and geotech. Total commitments for the project are \$140,023.86 which is for the remaining preliminary design and associated consultants of the MRSP.

4.2.7 Major Recent Project Activities

- Draft 100% Prelim Design received for review 30th June 2017.
- Draft Cost Estimate received for review 4th July 2017.
- The design and cost estimate are currently under review.
- Under the DWP Sutera's appointment, Council has requested the consultant to provide a site wide energy analysis considering alternative energy sources for the Mackay Regional Sports Precinct. The advice has been received that solar panels up to 30kW system would be the best benefit to the precinct.
- Discussion about including the Bakers Creek Catchment Open Drain - CQU Trunk Drainage works in MRSP scope/contract to be delivered as one project.
- Visit to Gympie Aquatic and Recreation Centre to inspect chlorination system 15th June.
- Review and preparation of tender/contract documents underway and are ready for tender.

4.2.8 Planned Project Activities

- Review of cost plan against current market rates and design.
- Review of design and specifications against funding requirements and stakeholder feedback/inputs.
- Conclude preparation of the tender documents.
- Commenced discussions with Bundaberg Council (for track) and Cairns Council (aquatics and track) about their operational models and actual running costs, for consideration of MRSP operating model options.
- Existing bore being re-commissioned.



Above – Mackay Regional Sports Precinct, Stage 1 progress design
(Note the image is for information only and details are subject to change)

4.3. Investigation into Mackay Region Fuel Pricing

Project Status Report as at 7 July 2017

4.3.1 Reported Data

- The unleaded fair fuel price has decreased from 127.14c to 124.74c a litre – a reduction of 2.4c.
- The average unleaded retail price has remained steady - a minor decrease of 0.06c.
- The average retail price is currently 5.14c higher than RACQ's fair fuel price.
- There has been little fluctuation in the average diesel retail prices between May and June, however RACQ's fair fuel price has reduced by 2c.
- The variance between Mackay's retail price and RACQ's fair fuel price is much less than area's such as Cairns and Rockhampton.
- A meeting has been arranged between the Mayors of Cairns, Townsville and Mackay to discuss options to move forward on addressing the pricing.

Unleaded

UNLEADED	Mackay	Cairns	Townsville	Rockhampton	Whitsundays
October					
Average Monthly Retail Price	124.54	130.37	127.10	126.80	121.91
Average Monthly RACQ Fair Fuel Price	121.83	122.45	120.65	122.35	121.38
Variance	2.71	7.91	6.45	4.45	0.53
November					
Average Monthly Retail Price	124.34	130.55	129.61	126.75	124.06
Average Monthly RACQ Fair Fuel Price	121.08	121.88	121.10	121.73	122.10
Variance	3.25	8.67	8.51	5.02	1.96
December					
Average Monthly Retail Price	126.02	130.99	129.60	127.17	124.64
Average Monthly RACQ Fair Fuel Price	125.40	126.84	125.89	125.73	124.39
Variance	0.61	4.15	3.71	1.44	0.25
January					
Average Monthly Retail Price	138.83	140.46	140.05	139.75	129.44
Average Monthly RACQ Fair Fuel Price	131.34	132.16	131.50	131.55	129.58
Variance	7.49	8.29	8.55	8.20	0.14
February					
Average Monthly Retail Price	139.41	144.40	139.72	143.97	128.55
Average Monthly RACQ Fair Fuel Price	131.11	131.63	130.93	131.58	128.54
Variance	8.31	12.76	8.79	12.39	0.01
March					
Average Monthly Retail Price	133.26	144.21	133.88	142.65	127.69
Average Monthly RACQ Fair Fuel Price	126.77	127.26	126.55	127.22	127.01
Variance	6.49	16.95	7.34	15.43	0.68
April					
Average Monthly Retail Price	130.72	140.20	130.47	139.46	126.61
Average Monthly RACQ Fair Fuel Price	128.01	128.59	127.86	128.49	126.37
Variance	2.71	11.61	2.61	10.96	0.24
May					
Average Monthly Retail Price	129.95	140.11	128.71	139.19	126.19
Average Monthly RACQ Fair Fuel Price	127.14	127.67	126.94	127.60	126.18
Variance	2.80	12.44	1.77	11.59	0.01
June					
Average Monthly Retail Price	129.89	139.92	127.85	137.51	126.18
Average Monthly RACQ Fair Fuel Price	124.74	125.26	124.54	125.19	125.12
Variance	5.14	14.66	3.31	12.32	1.06
Average Variance	4.39	10.83	5.67	9.09	0.51

Diesel Fuel

DIESEL	Mackay	Cairns	Townsville	Rockhampton	Whitsundays
October					
Average Monthly Retail Price	122.46	122.80	119.89	122.80	126.74
Average Monthly RACQ Fair Fuel Price	118.29	120.15	117.73	119.39	119.57
Variance	4.17	2.65	2.16	3.41	7.17
November					
Average Monthly Retail Price	123.71	127.96	122.06	125.93	128.56
Average Monthly RACQ Fair Fuel Price	117.37	119.06	117.48	118.28	118.59
Variance	6.34	8.90	4.59	7.66	9.98
December					
Average Monthly Retail Price	125.73	131.02	124.40	128.82	128.82
Average Monthly RACQ Fair Fuel Price	122.14	123.58	122.10	123.14	123.45
Variance	3.59	7.44	2.29	5.69	5.37
January					
Average Monthly Retail Price	132.23	135.13	132.42	133.55	133.08
Average Monthly RACQ Fair Fuel Price	127.06	128.74	127.10	127.88	128.37
Variance	5.16	6.39	5.32	5.67	4.71
February					
Average Monthly Retail Price	133.29	136.84	130.46	132.47	133.58
Average Monthly RACQ Fair Fuel Price	140.19	127.57	122.16	126.61	127.00
Variance	-	6.91	9.27	8.31	6.58
March					
Average Monthly Retail Price	130.67	136.92	127.31	130.25	134.20
Average Monthly RACQ Fair Fuel Price	123.86	125.72	124.19	124.73	125.15
Variance	6.81	11.20	3.12	5.51	9.05
April					
Average Monthly Retail Price	130.01	134.47	126.69	129.20	132.97
Average Monthly RACQ Fair Fuel Price	123.54	125.08	123.93	124.06	124.83
Variance	6.47	9.39	2.76	5.13	8.14
May					
Average Monthly Retail Price	130.33	132.36	125.65	128.64	132.85
Average Monthly RACQ Fair Fuel Price	122.41	124.22	122.72	123.27	123.68
Variance	7.93	8.14	2.93	5.36	9.18
June					
Average Monthly Retail Price	130.34	131.36	124.84	128.03	132.93
Average Monthly RACQ Fair Fuel Price	120.41	122.21	120.70	121.26	121.64
Variance	9.94	9.15	4.15	6.77	11.29
Average Variance	4.83	8.06	3.96	5.67	7.94

4.4. Mackay Showground Redevelopment

4.4.1 Project Summary

The project involves the following aspects:

- Construction of undercover Equestrian arena
- Construction of new Grandstand
- Kitchen install (500 Pavilion & Big Shed)
- Water main relocation

The total project cost is \$4.61M, with contributions from:

- | | |
|-------------------------------|---------|
| • Queensland State Government | \$2.3M |
| • Mackay Show Association | \$1.26M |
| • Mackay Regional Council | \$1.05M |

Council's contribution is made up of \$700,000 for relocation of the water main, and \$350,000 from the Better Community Building Fund.

Mackay Show Association is undertaking procurement and tender processes and associated contract payments directly, with claims to Council for reimbursement under the funding.

4.4.2 Latest Developments

- Project Control Group established consisting of Jason Devitt (Director Engineering and Commercial Infrastructure) and David McKendry (Executive Officer) from Council, and Steve Gavioli (Mackay Show Association), and Marcus Frommolt (Project Manager)
- Work has completed on the installation of new kitchens for the 500 Pavilion (both floors), and the Big Shed (see photos below). These were installed in time to be able to be utilised during the 2017 Mackay Show.
- From shortlisted EOI submitters, tenders were issued and have been assessed. Mackay Show Association has awarded the Equestrian Arena and Grandstand projects to TF Woollam Constructions (Woollams). Woollams also undertook two (2) earlier stages of Showground redevelopment works in previous years. The contract is a Design and Construct Contract, with initial works to commence on finalisation of detailed design prior to physical construction commencing.

Concept Plans

Equestrian Centre:



VIEW FROM SOUTH EAST
1:1



VIEW FROM NORTH WEST
1:1

Grandstand:



GRANDSTAND AND CURLY BELLS
1:1

Construction Photos



4.4.3 Next Stages

Works will commence in July with removal of the existing Grandstand roof structure for re-use, and demolition of remaining structure.

4.5. Works for Queensland – 2016/17

The 2016–17 Works for Queensland (W4Q) program is a \$200 million Queensland Government funding program to support local governments outside of South East Queensland to undertake job-creating maintenance and minor infrastructure works.

The objective of the 2016–17 W4Q program is to support job-creating maintenance and minor infrastructure works relating to assets owned or controlled by Councils.

Listed projects are as currently identified. If during planning/design processes changes are required to the project and/or scope, these will be modified in conjunction with the Department. A separate updated table of these works is provided in the confidential report for this meeting.

The initial Works for Queensland project listing has and will continue to be refined as additional project information comes in as costings and project scopes are finalised. Once firm costings are available, following detailed planning for each project, a small number of

projects may be adjusted in scope depending on revised cost estimates, or budgets supplemented as part of the 2017/18 quarterly budget reviews or deferred from the W4Q listing.

PROJECT LOCATION	BUDGET	DESCRIPTION OF WORKS
REGIONAL PARKS		
Various locations	\$50,000	Upgrades to public convenience amenities at regional parks
Various locations	\$50,000	Minor play equipment replacement, safety upgrades at regional parks
Mansfield Drive Park	\$320,000	Playground, shade structure, pathways, landscaping
Eungella Town Park Stage 1	\$360,000	Pathways, shelters, car park, landscaping
Queens Park	\$745,000	Playground, shade structure, roadworks, landscaping
Ram Chandra Park, Slade Point	\$180,000	New toilet block
Vic Bridger Park, Calen	\$150,000	Playground, shade structure
Canelands Park	\$80,000	Rubber softfall replacements
Platypus Beach, Mirani	\$200,000	River foreshore enhancement, recreational area
COUNCIL FACILITIES		
Mackay Entertainment and Convention Centre	\$310,000	Roof repairs to improve drainage, application of thermoshield
Council administration building	\$250,000	Energy efficiency initiatives for administration precinct
42 Wellington Street building	\$99,430	Upgrades to air conditioning, UV lighting, enhancement to external staff facilities
Council depot upgrades	\$280,000	Re-roofing and plumbing works for six Council depots
Dome Building	\$250,000	Refurbishment of ageing amenities, enhancement of common areas
Paget Waste Centre	\$200,000	Extension of resource recovery facility shed
Mirani Caravan Park	\$85,000	Renewal of plumbing system
LIBRARIES		
Mackay City Library building	\$150,000	Refurbishment of community space area
Gordon White Library	\$100,000	Renewal of air conditioning systems
Gordon White Library	\$120,000	Replacement of shade structure
Mirani Library	\$38,000	Renewal of air conditioning systems
SWIMMING POOLS		
Mirani Swimming Pool	\$160,000	Amenity renewals, re-grouting, painting

Pioneer Swimming Pool	\$75,000	Amenity renewals, painting
Bluewater Lagoon	\$65,000	Painting - facility buildings
COMMUNITY HALLS		
Northern Beaches Community Hall	\$83,000	Facility upgrade – painting, flooring, louvres, windows
Bakers Creek Community Hall	\$53,000	Facility upgrade – painting, flooring, louvres, windows
Andergrove Community Hall	\$33,000	Facility upgrade – painting, flooring
Andergrove Neighbourhood Centre	\$33,000	Facility upgrade – painting, flooring
Walkerston Community Hall	\$33,000	Facility upgrade – painting, flooring
Sarina Community Hall	\$8,000	Facility upgrade – flooring
Mirani Community Hall	\$33,000	Facility upgrade – painting, flooring
Slade Point Community Hall	\$33,000	Facility upgrade – painting, flooring
Seaforth Community Hall	\$33,000	Facility upgrade – painting, flooring
MINOR WORKS		
Mackay CBD	\$120,000	Rehabilitation of damaged tiled surrounds
Goldsmith Street/ Victoria Park State School	\$80,000	Footpath and invert crossings
Gordon Street East/ Lawson Street	\$15,000	Intersection upgrade
Pacific Esplanade	\$15,000	Kerb replacement
Denman Avenue	\$20,000	Pedestrian crossing
Armstrong Street	\$5,000	Pipe culvert repair
Lenesha Drive	\$15,000	Drainage improvements
Alfred Street	\$100,000	Bike lane marking
Meadowlands Road/ Landsdowne Road	\$40,000	Intersection widening
Rae Street	\$14,000	Drainage easement maintenance
Grants Road	\$20,000	Palmyra drag track flooding works
Various locations	\$300,000	Open drains maintenance works for wet season
Various locations	\$400,000	Timber bridge upgrades
Milton/ Harney St, South Mackay	\$350,000	Open drain concrete lining works
BUS STOPS		
Eimeo Road interchange	\$305,000	Construction of bus stop
Marlborough-Sarina Road, Swayneville School	\$68,000	Construction of bus stop
Bald Hill Road/ Cinnamon Drive, Glenella	\$133,700	Construction of bus stop
Sugarshed Road/ Jardine Drive, Erakala	\$70,000	Construction of bus stop
Conder Parade/ Power Boulevard, Midge Point	\$74,000	Construction of bus stop

Bruce Highway/ Baronga Drive, Balberra	\$28,809	Construction of bus stop
Kinchant Dam Road/ Savannah Drive, Kinchant Dam	\$80,000	Construction of bus stop
Boundary Street/ Victoria Street, Eton	\$129,000	Construction of bus stop
Bull Street, Koumala	\$68,000	Construction of bus stop
CIVIL WORKS		
River Street boat ramp	\$115,000	Construction of boat ramp facilities
Haliday Bay slat ramp	\$80,000	Construction of boat ramp facilities
Chelona State School	\$50,000	Construction of informal car par
Old Eimeo Road	\$40,000	Construction of drop off zone
McHugh Street, Eimeo	\$135,000	Traffic calming works
McHugh Street, Eimeo	\$120,000	Construction of footpath
WATER AND SEWERAGE		
Campwin Beach	\$165,000	Repair scouring of underwater pipeline
Sarina	\$260,000	Upgrades to sewerage system
Smalleys Beach Road, Cape Hillsborough	\$47,000	Replacement of water main
Nebo Road Water Treatment Plant	\$296,000	Upgrade of raw water bores
ROADWORKS		
Various locations	\$1,100,000	Gravel replenishment, re-sheeting for unsealed roads
Various locations	\$2,409,570	Sealed road resurfacing
TOTAL	\$11,490,000	

4.5.1 Latest Developments

- The Project Control Group has been meeting fortnightly reviewing project delivery issues and costings as project planning and designs are finalised and scopes refined.
- From the ongoing review process two projects have been identified with delivery risks that will prevent delivery within budget and by the 30th November deadline along with a number of others with budget 'unders' and 'overs' requiring reallocation. Two minor works projects have been selected from the back up list and a request for variation of the approved project list has been submitted to the Department, formal acceptance is awaited. These are detailed in the separate updated table of works provided in the confidential report for this meeting.
- A few projects are still in the design stage though the majority are now into the procurement stage, with quotations and tenders being sought, evaluations being completed and purchase orders being placed.
- Physical construction works have either commenced or in progress on projects across the Mackay Regional Council area, such as Vic Bridger Park, Calen, Seaforth camping amenities, Mirani Caravan Park, Mackay Entertainment and Convention Centre roof, Mackay City Library building refurbishment, various community halls,

minor roadworks across Mackay City, traffic calming works near Eimeo Road State school, upgrade of Nebo Road WTP bores, Sarina sewerage network maintenance works and sealed road resurfacing.

- Works are substantially complete on a number of projects, including:
 - Ram Chandra Park, Slade Point



- Platypus Beach, Mirani



- Drain concrete lining works Milton/ Harney St, South Mackay



- Replacement of water main Smalleys Beach Road, Cape Hillsborough



4.5.2 Next Stages

- Finalise design documentation, continue procurement process, preparing and issuing quotation and tender documents, evaluation of offers and raising orders.
- Administration and supervision of projects now moving into the construction/installation stage.