



MINUTES

Ordinary Meeting

**Held at the
Mackay Entertainment and Convention Centre
258 Alfred Street, Mackay**

On Wednesday 9 September 2020

ORDER OF BUSINESS

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His Worship the Mayor, Cr Williamson acknowledged the traditional custodians of the land on which we meet today, the Yuwibara and Yuibera people and paid his respects to their Elders past and present. He also extended his acknowledgement to all Aboriginal members of the Birri Gubba Nation.

Cr Williamson advised that the Council Meeting is being streamed live, recorded and published in accordance with Council's Standing Orders, including publishing on Council's web-site and advised that because of COVID-19 regulations, no members of the public were able to be in attendance. Cr Williamson welcomed members of the public who were viewing the live streaming of the Meeting.

1. ATTENDANCE

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs M J Bella, L G Bonaventura, J F Englert, M I Green, B C Hassan, A N Jones, F A Mann, K L May, R J Seymour and P A Townsend were in attendance at the commencement of the meeting.

Also present was Mr M Thomson (Chief Executive Officer), Mrs P Jaenke (Minute Secretary), Mr D McKendry (Executive Officer), Mr J Devitt (Director - Engineering & Commercial Infrastructure), Ms A Nugent (Director - Development Services), Mr J Carless (Director - Capital Works), Ms A Hays (Director - Community & Client Services), Ms K Lamb (Director - Organisational Services) and Mr M Sleeman (Manager - Corporate Communications & Marketing).

The meeting commenced at 10:00 am.

2. OPENING PRAYER

Captain Steven Spencer from the Salvation Army led those present in Prayer.

3. ABSENT ON COUNCIL BUSINESS

Nil

4. APOLOGIES

Council Resolution ORD-2020-228

LEAVE OF ABSENCE – CR BELLA

THAT Cr Bella be granted leave of absence for the Council Meeting on 23 September 2020.

Moved Cr Hassan

Seconded Cr Englert

CARRIED

5. CONDOLENCES

Mayor Williamson expressed condolences, on behalf of Council, to the family of Bruce Neyland who passed away recently. Mayor Williamson advised that Mr Neyland had recently retired from Council after many years of service.

Mayor Williamson expressed condolences, on behalf of Council, to Mrs Erin Mulherin and sons, and the wider family of Mr Tim Mulherin, who passed away recently. Mayor Williamson reflected on Mr Mulherin's 20 years of service as the Member for Mackay, his roles as Chair of the Mackay Hospital and Health Board, Deputy Chair of Harrup Park Country Club and his involvement in many other organisations.

6. CONFLICT OF INTEREST

Nil

7. CONFIRMATION OF MINUTES

7.1. CONFIRMATION OF MINUTES - 26 AUGUST 2020

Council Resolution ORD-2020-229

THAT the Ordinary Meeting Minutes dated 26 August 2020 be adopted.

Moved Cr Mann

Seconded Cr Jones

CARRIED

8. BUSINESS ARISING OUT OF PREVIOUS MINUTES

Nil

9. MAYORAL MINUTES

Nil

10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS

10.1. FACILITATING DEVELOPMENT IN THE MACKAY REGION POLICY - MATERIAL CHANGE OF USE - NORTHERN BEACHES EMPORIUM - 1-11 CARL STREET, RURAL VIEW

Author	Principal Economic Development Officer (Nadine Connolly)
Responsible Officer	Director Development Services (Aletta Nugent)
File Reference	Facilitating Development in the Mackay Region Policy Applications

Attachments	1. Site Plans - Northern Beaches Emporium [10.1.1 - 3 pages]
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Purpose

To assess an application under the Facilitating Development in the Mackay Region Policy.

Related Parties

- Stockwell Development Group Pty Ltd

Corporate Plan Linkage

Priority: Economy

Strategy: Facilitate development - Utilising the Planning Scheme to deliver an integrated approach to the facilitation of development and sustainable growth.

Facilitate catalytic land and infrastructure developments by attracting investment through joint ventures and partnerships with the private sector, and by working with State and Federal governments on joint initiatives.

Background/Discussion

The proposed Northern Beaches Emporium development is a low impact industrial and commercial development located at 1-11 Carl Street, Rural View (Lot 5 on SP282340). The site adjoins Eimeo Road and is subject to two development applications, DA-2019-75 and DA-2019-109, with a total site area of 14,584m².

Stockwell Development Group Pty Ltd are owners and developers of the Northern Beaches Emporium development and are also developers of Northern Beaches Central that includes the Coles and Woolworths shopping centres, located opposite the proposed Emporium site.

Current development approvals over the site include:

1. Material Change of Use: DA-2019-75
 - Development Permit for Stages 1-3 covering the complete site (14,584m²)
 - Applies to buildings 1-5 on the site plan
 - Approves the following uses:
 - Service station – 200m² gross floor area (GFA)
 - Food and drink outlet – 430m² GFA across three individual tenancies
 - Research and technology – 750m² GFA
 - Service industry – 150m² GFA
 - Indoor sport and recreation – 500m² GFA

2. Material Change of Use: DA-2019-109
 - Applies to 2,541m² (400m² GFA plus impervious area of 2,141m²) for the development of health care services (Radiography).
 - Adopts the same site and building layout as that approved by DA-2019-75.

The applicant has announced two key anchor tenants for the site – Mobil and Queensland X-Ray.

Stockwell has advised the infrastructure charge concessions being sought will be reinvested back into the on-going development of the Northern Beaches Central developments, including the commitment to proceed with Stages 3 and 4 of the 'infill' development in between the existing shopping centres.

The applicant has additional plans for the site and has received Preliminary Approval for Stages 4 and 5 (buildings 6 and 7) of Northern Beaches Emporium. These stages are not being considered as part of this application.

Incentive request

The applicant lodged an Expression of Interest for concessions under of the Facilitating Development in the Mackay Region Policy (Policy) on 21 November 2018. At the time of lodgement, the Director Development Services determined that the application should not progress to Stage 2 as a development application had not been lodged and there were a number of complexities associated with the application. The applicant was advised that the application would be put “on hold” and future assessment would be based on the version of the policy in effect at the time of lodgement.

Following the completion of their development applications in March 2020, the applicant lodged a Stage 2 Facilitating Development in the Mackay Region application on 30 June 2020.

The applicant has requested concessions under both Schedule 5 (*Commercial and retail development in urban areas*) and Schedule 6 (*Community Facilities*) of Version 4 the Policy that was in effect in at the time of

lodgement. It should be noted that the *Commercial and retail development in urban areas* schedule was removed in the subsequent Version 5 of the Policy which was adopted by Council on 28 November 2018.

The following concessions have been requested:

1. DA-2019-75: Schedule 5 – Commercial and retail development in urban areas:

- 90% concession on infrastructure charges:
 - Infrastructure Charges = \$361,400.80
 - Requested concession = \$325,260.72
- Service connection fee refund = \$1,000
- Delayed payment of infrastructure charges

The applicant has requested a 90% concession, however, Schedule 5 permits a maximum reduction of 25%. Notwithstanding, Council may consider reductions in infrastructure charges beyond 25% for applications that can demonstrate that they will generate significant economic benefits and have transformative outcomes that will diversify the existing economic base of the region.

2. DA-2019-109: Schedule 6 – Community Facilities (2,541m²):

- 90% concession on infrastructure charges
 - Infrastructure Charges = \$81,160.50
 - Requested concession = \$73,044.45
- Service connection fee refund = \$1,000
- Delayed payment of infrastructure charges

The applicant has requested 90% concession, however, Schedule 6 permits a maximum reduction of 50%. Notwithstanding, Council may consider reductions in infrastructure charges beyond 50% for applications that can demonstrate that they will generate significant economic benefits and have transformative outcomes that will diversify the existing economic base of the region.

The Policy is discretionary and seeks to support projects that will deliver the greatest economic benefits to the region.

General Eligibility Criteria

Based on information provided by the applicant, both development applications DA-2019-75 and DA-2019-109 satisfy the requirements under the General Eligibility Criteria of the Policy, as demonstrated below:

Criteria	Eligibility
Timing of development (completed within two years of the approval of incentives)	Initial ground works have commenced on site. The applicant anticipates construction to commence in September 2020, with the facility operational by March 2021.
Non-Government Development	Yes
Infrastructure capacity	It is considered that the proposed development will not require trunk infrastructure upgrades to support the development.

Schedule Specific Eligibility Criteria

1. DA-2019-75: Schedule 5 – Commercial and retail development in urban areas:

Based on information provided by the applicant, the development proposal DA-2019-75 satisfies the requirements under the Specific Eligibility Criteria of Schedule 5 – *Commercial and retail development in urban areas*:

Criteria	Eligibility
<p>Economic Investment The applicant must demonstrate that the minimum capital investment in the development is equal to or greater than \$1 million.</p>	<ul style="list-style-type: none"> • Estimated total capital investment: \$13.2 million (all components of Development ie. Stages 1-3). • Estimated construction cost of \$8.5 million. • Based on economic modelling, from a direct injection of \$8.5 million (construction costs), flow on economic output would be \$11.742 million, totalling \$20.242 million economic impact. • The applicant has awarded local builder WHF Group the contract to design and construct the first two stages of the development worth \$6 million. As a local builder, it is anticipated the majority of works will be undertaken by local contractors and suppliers.
<p>Employment Generation The applicant must provide detail and supporting information about the number of construction jobs and new ongoing jobs created by the development.</p>	<p>The applicant has proposed that the development will support 45 FTE indirect and direct construction jobs, and approximately 60 FTE (casual, part time, and full time) positions at completion – depending on the mix of final uses.</p> <p>This is supported by Council’s economic modelling which estimates that the project would generate a total of 43 FTE direct and in-direct jobs during the construction phase of the project.</p>
<p>Applicable Area Appropriately zoned land suitable for commercial and/or retail uses, located within the Priority Infrastructure Area.</p>	<p>The site is located on Low Impact Industry zoned land inside of the Priority Infrastructure Area.</p> <p>Based on the proposed uses, and given the location adjoining existing commercial developments, the development is located on appropriately zoned land for the purposes of the Policy.</p>
<p>Applicable Land Uses The policy applies to material change of use (MCU) for uses that are consistent with the “applicable land uses” listed in the policy as defined by the relevant planning schemes in effect at the time of application.</p>	<p>The development is consistent with the following land uses that are “applicable land uses” identified under Schedule 5 of the Policy:</p> <ul style="list-style-type: none"> • Service station • Food and drink outlet • Indoor sport and recreation <p>The applicant has also identified research and technology and service industry as potential land uses, however, these uses are not identified within Schedule 5 of the Policy. The GFA for these uses will need to be removed from concession calculations.</p>

2. DA-2019-109: Schedule 6 – Community Facilities (2,541m²):

Based on information provided by the applicant, the development proposal DA-2019-109 satisfies the requirements under the Specific Eligibility Criteria of Schedule 6 – *Community Facilities*:

Criteria	Eligibility
<p>Economic Investment The applicant must demonstrate that the minimum capital investment in the</p>	<ul style="list-style-type: none"> • Estimated total construction cost of \$1.53 million. • Based on economic modelling, from a direct injection of \$1.53 million (construction costs), flow on economic output would be \$2.113 million, totalling \$3.643 million economic impact.

<p>development is equal to or greater than \$100,000</p>	<ul style="list-style-type: none"> The applicant has awarded local builder WHF Group the contract to design and construct the development. As a local builder, it is anticipated the majority of works will be undertaken by local contractors and suppliers.
<p>Employment Generation The applicant must provide detail and supporting information about the number of construction jobs and new ongoing jobs created by the development.</p>	<p>The applicant has proposed that the development will support 9 FTE indirect and direct construction jobs, and approximately 11 FTE (casual, part time, and full time) positions at completion – depending on the mix of final uses.</p> <p>This is supported by Council’s economic modelling which estimates that the project would generate a total of 8 FTE direct and in-direct jobs during the construction phase of the project.</p>
<p>Applicable Area Appropriately zoned land.</p>	<p>The site is located on Low Impact Industry zoned land inside of the Priority Infrastructure Area.</p> <p>Based on the proposed use, and given that development approval has been given for the development, the development can be said to be on appropriately zoned land for the purposes of the Policy.</p>
<p>Applicable Land Uses The policy applies to material change of use (MCU) for uses that will provide new or additional facilities that support the community. The uses must be consistent with the “applicable land uses” listed in the policy as defined by the relevant planning schemes in effect at the time of application.</p>	<p>The development is consistent with the applicable land use under Schedule 6 of the Policy – Health Care Services.</p>

Business and Regional Benefits

The applicant has advised the development will deliver the following regional benefits:

- The project will address a need for additional health care services in the Northern Beaches Area.
- The development will generate additional employment and business activity within the region during construction and on completion.
- The resultant increase in economic output, supply chain and consumption effects will lead to additional employment outside of those directly related to the businesses within the project.
- The development will reduce need for travel outside of the Northern Beaches.
- Stockwell has been committed to the Mackay region for over 20 years, and this is further support of its confidence in the Mackay market.
- This project comes at an opportune time when the economy faces COVID-19 challenges.
- It is hoped this investment will lead to additional investment into the region and adjoining residential development areas.
- The project will support population growth in the Northern Beaches region.
- The infrastructure charges concession being sought will be reinvested back into the on-going development of Stockwell’s vision for the Northern Beaches commercial centre – including the commitment to proceed with Stages 3 and 4 'infill' development in between the existing Coles and Woolworths shopping centres.

Based on information provided by the applicant and review of the proposal, the development is considered to be value-adding to the regional economy and will generate additional full time employment and business activity.

Consultation and Communication

Development Assessment has considered the development applications in accordance with the *Planning Act 2016*. As part of this assessment process, Development Assessment consulted with the other relevant sections of Council, along with referral agencies including the Department of State Development, Manufacturing, Infrastructure and Planning.

The Director of Development Services has also considered this application and provided approval for the Expression of Interest to progress to a Stage 2 application.

Resource Implications

The implications on resources will be dependent on the final mix of uses within the development. As there are two development applications that apply to the site and are included within the scope of the application under the Policy, potential resource implications are as follows:

1. DA-2019-75

Under the Adopted Infrastructure Charges Resolution, the development approved by DA-2019-75 has a gross infrastructure charge of approximately \$361,400.80 (+ annual adjustments).

It is proposed the infrastructure charge concession only be applied to the net charge amount calculated following the subtraction of any offsets and credits (\$0), and subtraction of charges relating to GFA for research and technology uses (750m² x \$50.60) and service industry uses (150m² x \$182.15). The application of this methodology will ensure that the granting of concessions does not introduce any additional infrastructure costs to Council, and concessions are not applied to ineligible uses under Schedule 5 of the Policy.

The applicant has requested a 90% infrastructure charge concession, however Schedule 5 permits a maximum reduction of 25%. Based on the concession rate provided in the Policy, the reduction in the infrastructure charges is as follows:

	Gross Infrastructure Charge (IC)	Eligible IC (IC minus credits and ineligible GFAm²)	Concession (25%) on eligible IC	Charges Payable
DA-2019-75	\$361,400.80	\$296,128.30	\$74,032.07	\$361,400.80 - \$74,032.07 = \$287,368.73

Therefore, in accordance with the Adopted Infrastructure Charges Resolution, the proposed development under DA-2019-75 gives rise to an estimated infrastructure charge of **\$287,368.73** (+ annual adjustments), which includes incentives applied to eligible land uses.

The applicant has also requested the additional specific incentives:

- Service connection fee refund – reduction in water and sewer service connection fees (50% discount up to a maximum of \$500 for each service, reducing fees by \$1,000), applied at the time when the fees would be payable for the activity.
- Delayed payment of infrastructure charges.

2. DA-2019-109:

Under the Adopted Infrastructure Charges Resolution, the development has a gross infrastructure charge of approximately \$81,160.50 (+ annual adjustments).

It is proposed the infrastructure charge concession only be applied to the net charge amount calculated following the subtraction of any offsets and credits (\$0). The application of this methodology will ensure that the granting of concessions does not introduce any additional infrastructure costs to Council.

The applicant has requested a 90% infrastructure charge concession, however, Schedule 6 permits a maximum reduction of 50%. Based on the concession rate provided in the Policy, the reduction in the infrastructure charges is as follows:

	Gross Infrastructure Charge (IC)	IC minus offset and credits	Concession (50%) on IC	Charges Payable
DA-2019-109	\$81,160.50	\$81,160.50	\$40,580.25	\$40,580.25

Therefore, in accordance with the Adopted Infrastructure Charges Resolution, the proposed development under DA-2019-109 gives rise to an estimated infrastructure charge of **\$40,580.25** (+ annual adjustments).

The applicant has also requested the additional specific incentives:

- Service connection fee refund – reduction in water and sewer service connection fees (50% discount up to a maximum of \$500 for each service, reducing fees by \$1,000), applied at the time when the fees would be payable for the activity.
- Delayed payment of infrastructure charges.

It should be noted that, as development applications DA-2019-75 and DA-2019-109 overlap, the final infrastructure charge can only be calculated when the final uses over the site have been determined. This calculation may need to consider substituting area approved under DA-2019-75 (Commercial and retail development in urban areas) with the land subject to DA-2019-109 (Community facilities – 400m² plus 2,141m² of imperious area).

Risk Management Implications

There is a risk that granting significant concessions can leave Council exposed to similar claims in the future and that a potential infrastructure funding gap could present. These risks are sufficiently mitigated through the following measures:

- Existing development approvals are in place and on-site infrastructure requirements have been reviewed as part of the assessment process;
- A condition has been included as part of the officer’s recommendation stating that the approved concessions are dependent on Council not incurring any additional infrastructure costs (including ‘bring forward costs’) to service the development;
- Strict timeframes are placed on claiming approved concessions. If development is not completed within the recommended timeframe, the concessions will no longer be available and 100% of the applicable Infrastructure Charges will be payable;
- Council can review the application of the Policy at any time.

Conclusion

The Policy provides incentives for economic development and growth outcomes for the region in alignment with Council’s policy and planning objectives. The proposed development is a significant investment in the Northern Beaches and will deliver essential services to this growth area.

The proposed application is consistent with Schedule 5 and Schedule 6 of the Policy.

Given these benefits, the provision of concessions is recommended to facilitate the delivery of the project and the delivery of construction jobs and increased economic output.

Officer's Recommendation

THAT the following Specific Incentives are approved under the Facilitating Development in the Mackay Region Policy for the Northern Beaches Emporium located at 1-11 Carl Street, Rural View (Lot 5 on SP282340):

- a) Should the developer commence uses specified under DA-2019-75 – Research and technology, Service industry, Indoor sport and recreation, Service station, and Food and drink outlet:
 - i. A concession of 25% be applied to the net Infrastructure Charge amount, calculated following the subtraction of any offsets/credits, and minus ineligible uses (ie. research and technology and service industry uses not applicable under the Policy) – charges estimated at \$287,368.73 (+ annual adjustments);
- b) Should the developer commence uses specified under DA-2019-109 – Health Care Services (Radiography):
 - i. a concession of 50% be applied against the net Infrastructure Charge amount calculated following the subtraction of any offsets/credits – charges estimated at \$40,580.25 (+ annual adjustments);

AND THAT the following additional incentives apply to development undertaken under either DA-2019-75 and/or DA-2019-109:

- c) Reduction in water and sewer service connection fees (50% discount up to a maximum of \$500 for each service, reducing fees by a total of \$1000), applied at the time when the fees would be payable for the activity;
- d) Delayed payment of infrastructure charges within 12 months of commencement of use, subject to a suitable agreement with Council;

AND THAT the approval of concessions is dependent on:

- e) No additional infrastructure costs incurred to Council (including establishment and bring forward costs).
- f) The development must be completed, and the use commenced by 9 September 2022.

Council Resolution ORD-2020-230

THAT the following Specific Incentives are approved under the Facilitating Development in the Mackay Region Policy for the Northern Beaches Emporium located at 1-11 Carl Street, Rural View (Lot 5 on SP282340):

- a) **Should the developer commence uses specified under DA-2019-75 – Research and technology, Service industry, Indoor sport and recreation, Service station, and Food and drink outlet:**
 - i. **A concession of 25% be applied to the net Infrastructure Charge amount, calculated following the subtraction of any offsets/credits, and minus ineligible uses (ie. research and technology and service industry uses not applicable under the Policy) – charges estimated at \$287,368.73 (+ annual adjustments);**

- b) **Should the developer commence uses specified under DA-2019-109 – Health Care Services (Radiography):**
- i. **a concession of 50% be applied against the net Infrastructure Charge amount calculated following the subtraction of any offsets/credits – charges estimated at \$40,580.25 (+ annual adjustments);**

AND THAT the following additional incentives apply to development undertaken under either DA-2019-75 and/or DA-2019-109:

- c) **Reduction in water and sewer service connection fees (50% discount up to a maximum of \$500 for each service, reducing fees by a total of \$1000), applied at the time when the fees would be payable for the activity;**
- d) **Delayed payment of infrastructure charges within 12 months of commencement of use, subject to a suitable agreement with Council;**

AND THAT the approval of concessions is dependent on:

- e) **No additional infrastructure costs incurred to Council (including establishment and bring forward costs).**
- f) **The development must be completed, and the use commenced by 9 September 2022.**

Moved Cr Englert

Seconded Cr Mann

Cr Englert noted that this application related to a low impact industrial and commercial development and was happy to support the Officer's Recommendations.

CARRIED

NORTHERN BEACHES EMPORIUM

1-11 CARL CT, RURAL VIEW QLD 4740

RFI RESPONSE PACK 3 - 06.02.20

SHEET NO.	SHEET NAME	REV.
DA-001	DEVELOPMENT SUMMARY	M
DA-020	SITE PLAN	N
DA-021	STAGING PLAN	G
DA-022	SITE CONCEPT PLAN	P
DA-110	ROOF PLAN	F
DA-300	ELEVATIONS - BUILDING 1	F
DA-301	ELEVATIONS - BUILDINGS 2, 3 AND 4	G
DA-302	ELEVATIONS - BUILDING 5	F
DA-303	ELEVATIONS - BUILDING 6	G
DA-304	ELEVATIONS - BUILDING 7	F
DA-305	SITE ELEVATIONS	H
DA-350	PERSPECTIVES	F
DA-351	PERSPECTIVES	F
DA-400	SITE SECTIONS	G
DA-401	SITE SECTIONS	E
DA-551	BUILDING 2, 3 AND 4 - FLOOR PLAN	F



DEVELOPMENT SUMMARY

LOT 5 on SP282340
1-11 CARL COURT, RURAL VIEW QLD 4740

TOTAL SITE AREA	14,584 m ²
HARDSTAND - BUILDINGS	5 182 m ²
HARDSTAND - PARKING, DRIVEWAYS/ THROUGHES	7 101m ²
HARDSTAND - PEDESTRIAN PATHWAYS	511 m ²
LANDSCAPING	1 772 m ²
BUILDING AREAS (TOTAL GFA)	5 182 m ²
BUILDING 1	1 406 m ²
BUILDING 2, 3 & 4	506 m ²
BUILDING 5	150 m ²
BUILDING 6	1 500 m ²
BUILDING 7	1 620 m ²

PARKING SUMMARY

CARPARK SPACES (Including Waiting Bay)	156
LOADING BAYS	4
DISABLED SPACES	6
TOTAL CARPARKS PROVIDED	166

CPO architects

STOCKWELL

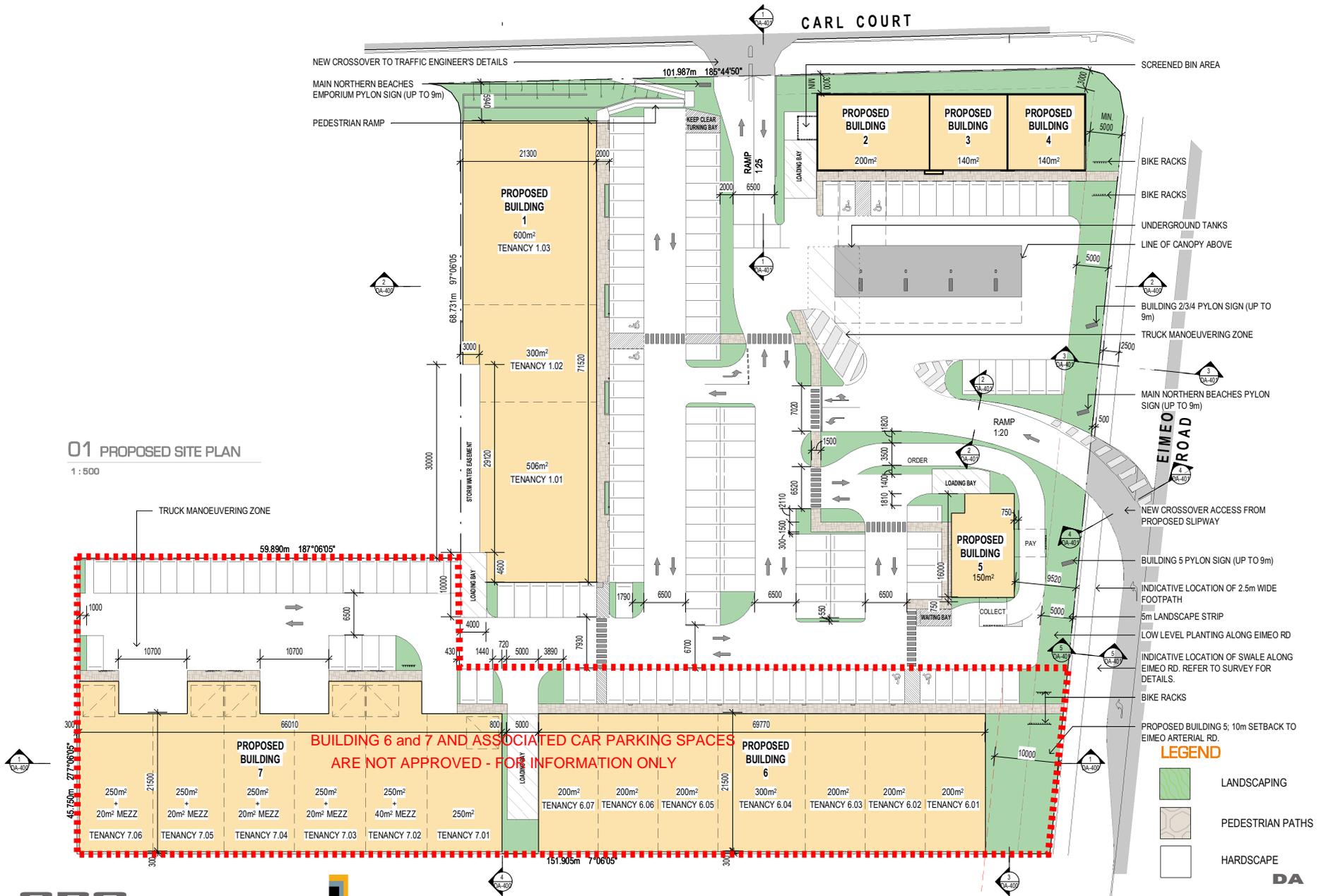
Document Set ID: 7956457
Version: 3, Version Date: 16/04/2020

MACKAY REGIONAL COUNCIL

1-11 CARL CT, RURAL VIEW QLD 4740
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JOB No. 180141
DWG No. DA-001
REVISION M

DA



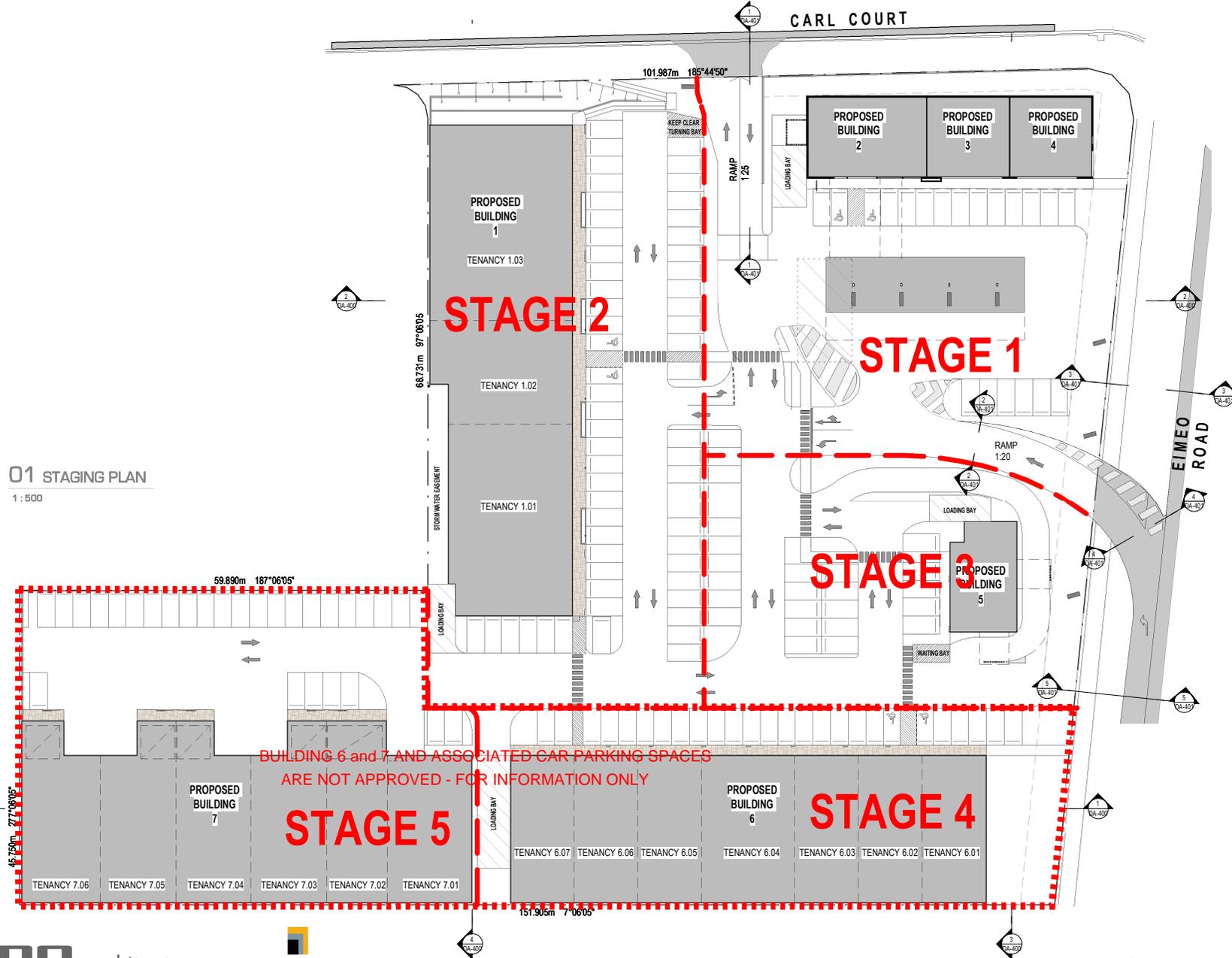
BUILDING 6 and 7 AND ASSOCIATED CAR PARKING SPACES ARE NOT APPROVED - FOR INFORMATION ONLY

CPO architects

STOCKWELL

1-11 CARL CT, RURAL VIEW QLD 4740
www.cpoarchitects.com.au | 07 3180 0188

JOB No. 180141
DWG No. DA-020
REVISION N



11. CORRESPONDENCE AND OFFICER'S REPORTS

11.1. OFFICE OF THE MAYOR AND CEO

11.1.1. THE OFFICE OF THE MAYOR AND CEO MONTHLY REVIEW REPORT AUGUST 2020

Author	Chief Executive Officer (Michael Thomson)
Responsible Officer	Chief Executive Officer (Michael Thomson)
File Reference	DMRR
Attachments	1. FINAL - Report for Office of Mayor CE Os - Monthly Review - August 20 [11.1.1.1 - 12 pages]

Purpose

To provide Council with the Office of the Mayor and Chief Executive Officer's Monthly Report for month of August 2020.

Related Parties

Nil

Officer's Recommendation

THAT the Office of the Mayor and Chief Executive Officers Monthly Report for August 2020 be received.

The Chief Executive Officer (CEO) spoke to the report and provided an overview and highlights of the Office of the Mayor and CEO Monthly Review Report for August 2020.

Council Resolution ORD-2020-231

THAT the Office of the Mayor and Chief Executive Officers Monthly Report for August 2020 be received.

Moved Cr May

Seconded Cr Hassan

Cr May congratulated the CEO on delivering his first report and highlighted several items including the recent Council in Community Day, noting that it had provided a great opportunity for Councillors to look at Council assets, the recommencement of the Enterprise Agreement negotiations and the significant amount of external grant funding Council had received, especially considering there is only one Officer working in this area. Cr May also noted the issues being experienced with the work on Dalrymple Road and hoped it would be resolved soon and the excellent work being done by the Greater Whitsunday Councils of Mayors with the three Councils working together to form one voice for the Region.

Cr Bonaventura congratulated the CEO on delivering his first report noting that the COVID-19 Working Group is continuing to meet and offered his thanks to the CEO for ensuring the organisation continues to follow the social distancing regulations. Cr Bonaventura noted however, that he had observed many people not following these regulations in public situations and urged Councillors, when they were out, to set a good example for others.

CARRIED



Office of Mayor and CEO

Monthly Review

Period - August 2020



Office of the Mayor and CEO
Monthly Review > August 2020

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 3.1. Greater Whitsunday Council of Mayors (GWCoM's) – formerly Whitsunday Regional Organisation of Councils (WROC)..... 11

OVERVIEW

This report is for the Office of the Mayor and CEO for August 2020.

- It is with pleasure that I present my first monthly report having commenced with Council on Monday 17 August 2020.
- Safety remains a key focus for the organisation, and unfortunately August saw our first Lost Time Injury (LTI) for 2020/21. Although the actual time lost was fairly low, it was an LTI and a reminder of the need to continue to concentrate on safety. All incidents, and near misses continue to be reviewed to identify learnings and opportunities for improvement.
- It is pleasing to see planning for Council in Community days start again for the first time for the newly elected Council. Albeit under restrictions, the first visit is planned for the Pioneer Valley area on 2 September 2020.
- The Greater Whitsunday Council of Mayors (GWCoM's) rotates meetings across the three Council areas, and the August meeting was hosted by Whitsunday Regional Council with the meeting in Bowen attended by Mackay Regional Council, and Isaac Regional Council.
- The COVID-19 pandemic continues to impact the general operations of Council and public services however the restrictions are of much less impact that was the case a number of months ago and hopefully continuing to ease.



Michael Thomson
Chief Executive Officer

SAFETY

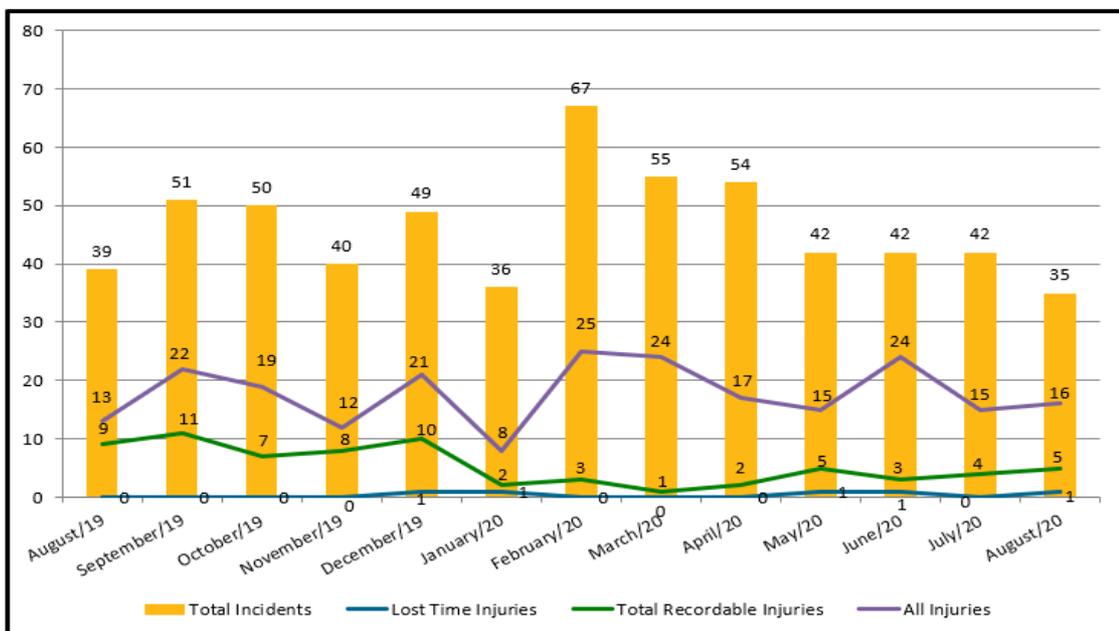
1.1. Overview

Summary

Thirty-five incidents were reported involving MRC employees, contractors, and members of the public.

During the month, one lost time injury was recorded: an upper arm injury after force was used to turn a water tap ball valve.

Incidents and Injuries



Thirty-five incidents were reported involving MRC employees, contractors, and members of the public, including the following 16 injuries to MRC employees:

- Knee pain whilst stepping into a trench.
- Two instances where members of the public verbally abused library staff members.
- A piece of artwork being removed from wall slipped and hit a person on the head.
- A cat scratched the arm of a handler whilst it was being transferred between cages.
- Small cut on finger whilst removing canopy on truck.
- Small cut on finger whilst changing out whipper snipper chord.
- Neck pain whilst using pole saw to trim trees.
- Shoulder pain over period of time whilst hedging and lifting tree branches.
- Pinched finger whilst pushing loading ramp into position.
- A member of the public physically assaulted a staff member.
- Minor back pain while lifting a water container from the back of a truck.
- Upper arm injury after using force to turn a water tap ball valve (lost time injury).
- Minor hand scratch whilst moving geo-mesh.

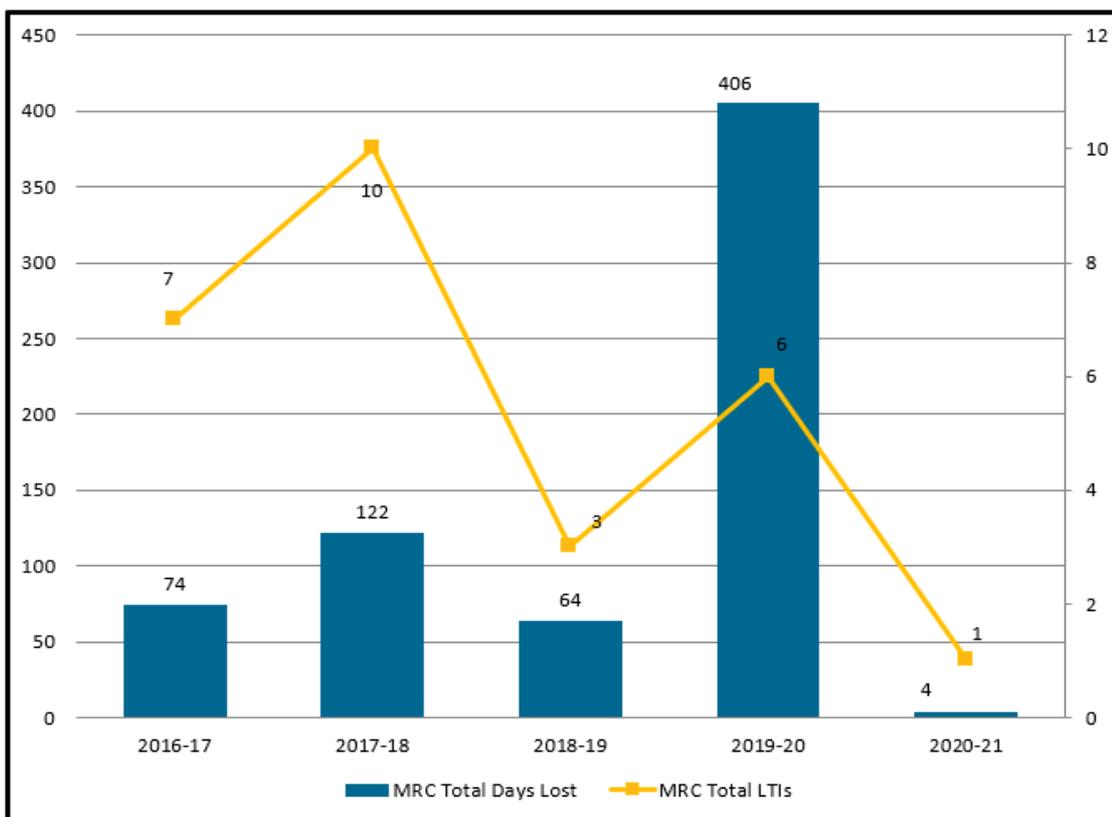


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- Shoulder pain whilst handling pipe fitting.
- Wasp sting on lower back.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

Lost Time Injuries and Days Lost

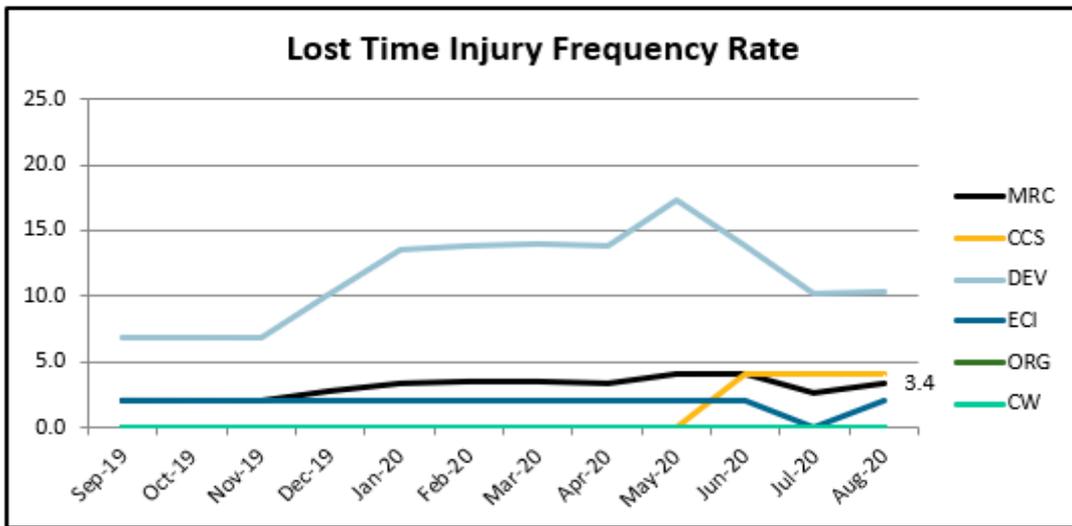


Department	2016-17		2017-18		2018-19		2019-20		2020-21	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Capital Works										
Community & Client Services	3	6	1	1	1	18	1	3		
Organisational Services			2	25						
Development Services	3	55	1	13	1	33	4	154		
Engineering & Commercial Infrastructure	1	13	6	83	1	13	1	249	1	4
Mackay Regional Council	7	74	10	122	3	64	6	406	1	4

For the 2020-21 year, one lost time injury has been recorded:

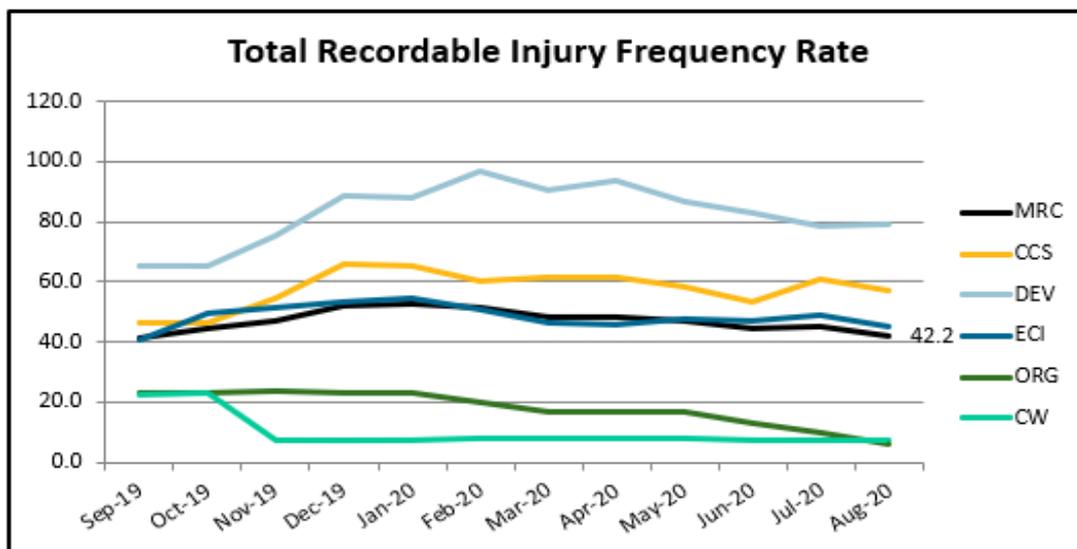
- An upper arm injury after force was used to turn a water tap ball valve. Four days have been lost whilst the person recovers.

Injury Frequency Rates 12 month rolling average



Six lost time injuries were reported in the 2019-20 year.

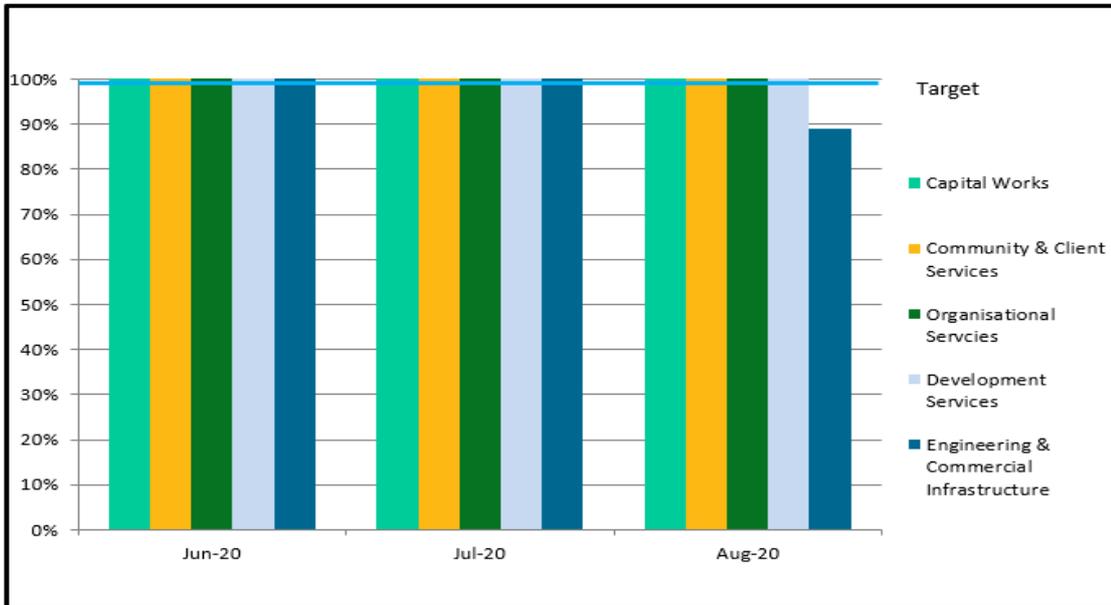
Total Recordable Injury Frequency Rates 12 month rolling average



Detailed analysis has been undertaken to identify ways to reduce the number of injuries requiring medical treatment. Most of the injuries involve 'muscular stress'. The actions that have been implemented are beginning to have a positive impact. The areas of focus include:

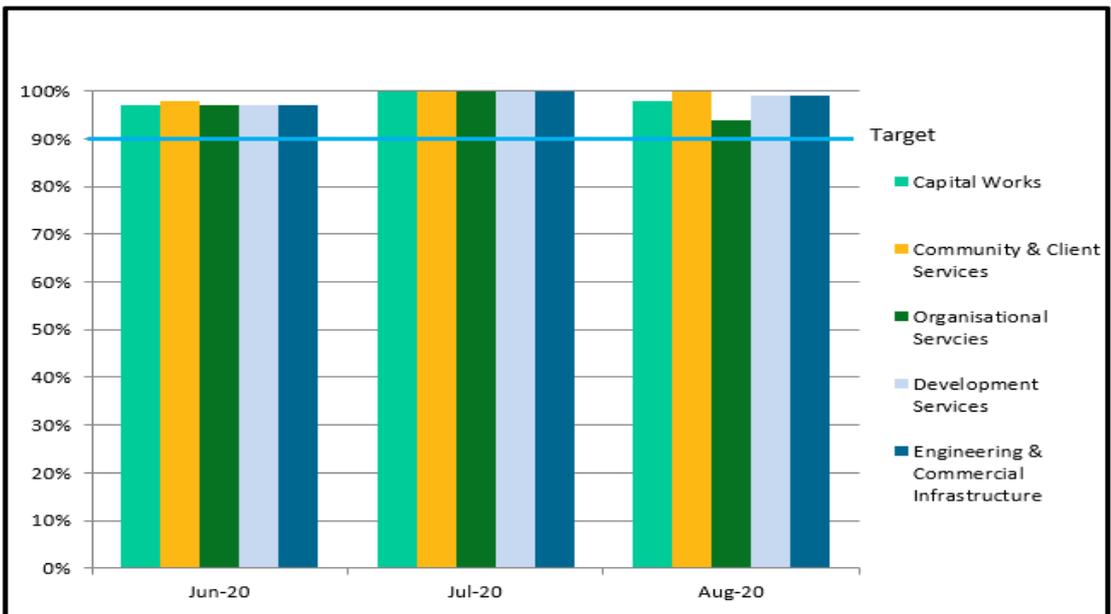
pre-employment checks; new employee inductions; fitness for work; hazardous manual task identification & management; and improved incident investigation

Site Safety Inspection Checklists



There is one overdue inspection, which is being conducted early September.

Monthly Action Plans





Monthly Action Plans (MAP) are planned safety-related actions allocated to work groups over a 12-month schedule and are developed in response to identified risks.

Glossary

Group E	Councils with wages greater than \$50 million
Incident	Any unplanned event resulting in, or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Lost time incident frequency rate (LTIFR)	The number of lost-time injuries per million hours worked. Calculated as follows: $\frac{\text{No of LTI} \times 1,000,000}{\text{total hours worked during period}}$
Total Recordable Injuries (TRI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)

KEY INITIATIVES

2.1. Summary of key projects and initiatives

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO for 2020/21.

Councillor Activities

Council in Community

After being suspended due to COVID-19 restrictions, under controlled arrangements planning has commenced for the recommencement of Council in Community (CIC) days.

The first planned visit involves the Pioneer Valley and will be undertaken on Wednesday, 2 September 2020. A report on the outcomes of the day will be provided in the September report.

At this stage it is not planned to include community catch-up sessions, with these to be revisited for future visits following review of COVID-19 gathering arrangements

Meetings/Briefings

For the month of August, the following Council meetings/briefings were co-ordinated:

- Ordinary Council meetings – 12 and 26 August 2020.
- Briefing Days – 5, 19 and 26 August 2020.
- Local Government Association of Queensland (LGAQ) – Elected Member Update – 31 August 2020.

Council meetings continue to be held at the MECC given distancing requirements, and the public excluded from attending under approved legislation. Live streaming of Council meetings however continues to ensure public access. Details of Council meeting minutes, and recorded live streaming, are all available on Council's website.

The situation of meetings location, and public attendance, will continue to be monitored in line with COVID-19 restrictions.

The LGAQ update involved a session with the Mayor and all Councillors, covering general LGAQ update matters, changes in legislation impacting Council functions, and changing local government environment. It was also a good introduction to the LGAQ, and local government issues, not only for newly elected Councillors but also as the newly appointed CEO.

Coronavirus

Council's internal COVID-19 Working Group established with across Council representation continues to meet as needed, however the changing environment and restrictions have eased meaning an easing of pressure for constant changes.

Restrictions remain in place at key Council facilities such as Libraries, MECC etc, and Council meetings continue to be held with distancing restrictions meaning use of the MECC venue.

All Council staff and operational facilities (such as meeting rooms with distancing requirements) continue to operate under approved processes.

Enterprise Agreement Negotiations

The seventh EA meeting for 2020 was held on Tuesday, 18 August 2020, mindful of the continued uncertainty in relation to the COVID-19 pandemic, but also acknowledging that the Mackay region is currently in an encouraging position.

It was agreed that the next meeting will be held in six weeks' time on Thursday, 1 October 2020.

Legal Services

Specifics of key legal matters continue to be reported monthly to Council meetings via confidential reports, given the nature of the matters.

With a focus on legal services being provided by in-house staff as a priority where possible, currently there are 244 legal cases open and being handled by in-house staff.

External Grant Funding

2020/21 external funding monies to 31 August 2020 being actually received by payments to Council is \$7,642,661.

The major components of this amount being –

- Works for Queensland (W4Q - State) - \$3.465M
- Financial Assistance Grant (Federal) - \$694,577
- Animal Management Facility (Building our Regions - State) - \$637,250
- Local Road & Community Infrastructure (Federal) - \$978,295

Funding applications successful during August include –

- Play Local program (Arts Queensland) – MECC September Weekender - \$20,000

2.2 Cyclone Debbie and NQ & FNQ Monsoon Trough Update

Cyclone Debbie - Beach Restoration (Category D & Resilience)

The State Government funded beach restoration projects (\$3.9 mil) are still awaiting acquittal by QRA.

NQ & FNQ Monsoon Trough – Road Restoration Works

The Dalrymple Road Landslips Micropiling works are progressing with approximately 12% of the piles installed. The subsurface ground conditions are proving more challenging than the geotechnical investigations indicated and are slowing the pile installation. It is expected that the contractor will complete the works in late November. The second seal will be undertaken after the micropiling has been finished.

Gravelling works are progressing and will be completed in late 2020.

All minor works projects, except the Armstrong Beach Road pavement repairs, have been completed. The tenders for this project have been called and close in mid-September.

GREATER WHITSUNDAY COUNCILS OF MAYORS (GWCoM'S)

3.1. Greater Whitsunday Council of Mayors (GWCoM's) – formerly Whitsunday Regional Organisation of Councils (WROC)

Joint group in conjunction with the Councils of Isaac and Whitsunday.

Membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff.

A CEO's Group has been established as part of the GWCoM's. The intent of this group is to handle the 'business' matters and look for possible synergies between Councils at CEO level and allowing focus on higher level and strategic issues for the region by the wider group.

The last CEO's Group meeting was held 7 August 2020.

The last GWCoM's meeting was last held on 20 August 2020, in Bowen.

At the August meeting Directors welcomed Michael Thomson, as the newly appointed CEO of Mackay Regional Council and new Director of GWCoM's.

The meeting was attended by videoconference by local representatives of the below with an update on activities given by each:

- Department of State Development, Tourism and Innovation (DSDTI)
- Regional Development Australia Mackay-Isaac-Whitsunday Inc. (RDA)
- Department of the Premier and Cabinet

Greater Whitsunday Alliance (GW3) attended in person for an update, including the opportunity to jointly launch the Transformation Region document, listing a number of projects of regional significance that are ready for investment to assist with economic stimulation in the COVID-19 recovery stage.

The Local Government Association of Queensland (LGAQ) attended by videoconference and presented on key matters including:

- LGAQ 2020 State Election Priorities
- 2020 Advocacy Action Plan
- COVID-19 Funding Advocacy:
- COVID-19 impact on councils
- Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Bill 2019



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- Queensland Climate Resilient Councils Program (Q CRC)
- Reef Advocacy
- Waste Update
- Review of the Strong and Sustainable Resource Communities Act 2017
- Planning & Development Update
- 1080 Stockpile Depletion and Commencement of Medicines and Poisons Act 2019
- Event – BioEconomy
- Investment Attraction Training
- LGAQ Drought Action Plan
- LGAQ Submissions Update

The meetings are held bi-monthly with the next planned meeting for GWCoM's is Thursday 15 October 2020 at 10am to be held in Mackay.

11.1.2. COUNCILLOR CONFERENCE ATTENDANCE - DEVELOPING NORTHERN AUSTRALIA CONFERENCE

Author Executive Officer (David McKendry)
Responsible Officer Chief Executive Officer (Michael Thomson)
File Reference Councillors General , Developing Northern Australia Conference

Attachments 1. Program - Developing Northern Australia Conference [11.1.2.1 - 4 pages]

Purpose

To seek approval for Cr Karen May, Cr Michelle Green and Cr Pauline Townsend to attend the Developing Northern Australia Conference to be held in Rockhampton from Monday 23 November to Wednesday 25 November 2020.

Related Parties

Nil

Corporate Plan Linkage

Prioritise the promotion of the Mackay Region – Promote the Mackay Region through the development of a shared brand.

Background/Discussion

The Developing Northern Australia Conference is a platform to unite leaders, decision makers, industry representatives and community members to advance the northern regions of Australia.

Now in its sixth year, the Developing Northern Australia Conference is closely aligned with the 'Our North, Our Future: White Paper on Developing Northern Australia'. Released by the Australian Government in 2015, this 20-year plan was created to drive growth, investment and support in northern Australia.

Deputy Mayor Karen May, Cr Michelle Green and Pauline Townsend have shown an interest in attending the Developing Northern Australia Conference. Cr May is scheduled to Chair the Tourism Session on Day 2 of the Conference during which time the Director of Development Services Aletta Nugent, will give a presentation on the Mackay Waterfront and City Centre Project.

Consultation and Communication

Mayor & Councillors

Per Council's policy a report on the conference will be tabled at a future Council meeting by attending Councillors.

Resource Implications

The total cost to attend the Developing Northern Australia Conference will be approximately \$2,200 per person which includes registration, travel, accommodation, and meal costs. This will be borne by the Councillor budget within the Office of the Mayor and CEO.

Risk Management Implications

There are no risks to attendance at these conferences.

Conclusion

The hosting of this conference in Rockhampton gives an opportunity for easy attendance, noting that on rotation they are held in Queensland, Western Australia, and the northern Territory.

This is an excellent opportunity to network with professionals, government representatives, and Members of Parliament, and in particular assist to promote the importance of, and opportunities for Mackay in the continuing development of northern Australia

Officer's Recommendation

THAT Council endorse the attendance of Cr May, Cr Green and Cr Townsend to attend the Developing Northern Australia Conference to be held in Rockhampton from Monday 23 November to Wednesday 25 November.

Mayor Williamson referred to the previously circulated amended report which highlights the request by Cr May, Cr Green and Cr Townsend to attend the Developing Northern Australia Conference, noting the withdrawal of Cr Hassan and Cr Mann. Mayor Williamson advised that Cr May is listed as a Panel Chair and Council's Priority Development Area (PDA) will be presented at the Conference.

Cr Bonaventura queried if, other than the Director who is attending the Conference, were there any other staff attending.

The Chief Executive Officer (CEO) advised that as far as he was aware only the Director was attending.

Council Resolution ORD-2020-232

THAT Council endorse the attendance of Cr May, Cr Green and Cr Townsend to attend the Developing Northern Australia Conference to be held in Rockhampton from Monday 23 November to Wednesday 25 November.

Moved Cr May

Seconded Cr Mann

Cr Bella advised that he would like to move an Amended Motion.

AMENDED MOTION

THAT Council endorse the attendance of two (2) attendees at an estimated cost of \$4,400 in total at the Developing Northern Australia Conference to be held in Rockhampton from Monday 23 November to Wednesday 25 November.

FURTHER THAT any extra attendees who wish to attend, the costs associated to Council are capped at the estimated \$4,400, with individuals to fund extra.

Moved Cr Bella

Seconded Cr Jones

Cr Bella advised that he was not seeking to limit Councillors attendance at this event but felt that any more than two Councillors attending was excessive with the objective of the Motion being to cap the cost commensurate with two attendees and should there be any further attendees, that cost be spread amongst those who go to the Conference.

LOST

Cr May, Cr Mann, Cr Seymour, Cr Englert, Cr Townsend, Cr Hassan, Cr Green and Mayor Williamson recorded their vote against the Motion.

Mayor Williamson advised that the Amended Motion put by Cr Bella was lost and Council will now consider the original Motion moved by Cr May.

Cr May spoke to the original Motion noting that it was a rare opportunity for a Conference of this calibre to be held on Mackay's doorstep. Cr May advised that during the last term, she and the Executive Officer travelled to Karratha to attend the Developing Northern Australia Conference held there advising that it had been a great experience and noting the report presented to Council following the Conference. Cr May noted that the Director of Development Services would be giving a presentation on the Waterfront PDA and outlined several items on the Conference Agenda that were of particular interest including the North Queensland Flood Response, Building Remote and Regional Waste Collection Partnerships, Growing Regional Professional Capital through Collaboration, National Resilience and the role of the North. Cr May highlighted the benefits of gaining personal development to ensure Councillors are equipped to undertake their roles.

Cr Bella spoke against the Motion advising that he had no problem with three Councillors attending the Conference but that he was concerned about the projected cost of \$2,200 per person, believing that it was excessive for more than two to attend. Cr Bella asked that the Councillors who attend consider contributing \$700 each to make up the extra amount of an additional Councillor attending.

Cr Bonaventura spoke in support of the Motion advising that while he voted for the amendment and would prefer to see two Councillors attend rather than the proposed three, he noted that the Report stated that as per Council's policy, a report on the Conference would be tabled at a future Council meeting by attending Councillors and he looked forward to that.

Cr Jones advised that while she was pleased that Councillors have reduced the numbers attending from five, she was sure the community would have seen five attending as a junket and not a good look.

Mayor Williamson asked Cr Jones to not refer to junkets for any link to Mackay Council.

Cr Jones advised that she would not support three Councillors attending and believes that two is appropriate.

Cr Green spoke in support of the Motion advising that the Northern Australia Conference was a platform to unite professionals, Government representatives and Members of Parliament to promote the continuing development of Northern Australia. Cr Green noted that as the role of the Local Government Councillor is to set the strategic direction of Council, she would take every opportunity to connect with professionals to ensure that she is fully educated, inspired and well informed and able to undertake her role while showing support for the advancement of Northern Australia and educating others about our region to encourage them to live, work, play and invest in our Region. Cr Green advised that she is always mindful of how Council spends ratepayers money and would normally advocate for one or two Councillors to attend a Conference however this Conference is of great significance and timing and believes that the more Councillors are present representing the Region, the greater the collective impact of Mackay Regional Council at the Conference as well as the ability to gather a significantly greater amount of information and make more connections.

Cr May exercised her right of reply advising that she considers it a very important part of her role as an elected Member to represent Council and would always be willing to bring back information and share with fellow Councillors and Directorates. Cr May believes the costs of sending Councillors to a Conference of this calibre, which happens to be in our backyard, is more of an investment rather than a cost and is an opportunity we

must take advantage of in order to be part of the Northern Australia arena. Cr May believes that the Mackay community want to see Council lead the way and invest in our future.

Mayor Williamson reminded Councillors that funds to attend this Conference come from a budget allocation and if we were at the end of the year and funds had been expended that would be different however no funds have been spent at this stage. Mayor Williamson agreed with the points raised about the Conference being in Rockhampton and Councils need to support Northern Australia and believes attendance of the Councillors is worth supporting.

Mayor Williamson put the Motion.

CARRIED

Cr Bella and Cr Jones recorded their vote against the original Motion.

2020 Conference Program

Date: 23-25 November 2020

Venue: Pilbeam Theatre Rockhampton

Website: www.northaust.org.au

Day 1 & 2 of the Developing Northern Australia Program have been released.

Keep an eye out for the day 3 release on 4 August!

Join our mailing list [here](#).

Monday, November 23, 2020

Pilbeam Theatre	
12:30 PM - 2:30 PM	Pre-Conference Tours - Included in 3 Day Registration Attending Beef Processing, Innovation and Cultural Diversity Tour, CBD Renewal Tour, Community Services and Allied Health Showcase Tour, Education Tour, Mining Services Tour and Recreational Fishing Tourism Tour
2:30 PM - 3:30 PM	Conference Registration
3:30 PM - 3:31 PM	Keynote Session 1 Chair: Allan Dale
3:30 PM - 3:40 PM	Housekeeping
3:40 PM - 3:50 PM	Welcome to Country
3:50 PM - 4:00 PM	Conference Opening - Dr Allan Dale, The Cairns Institute, JCU (Conference Chair)
4:00 PM - 4:10 PM	Welcome Address by the Mayor of Rockhampton Regional Council Margaret Strelow
4:10 PM - 4:35 PM	Address by the Hon Keith Pitt MP, Minister for Resources, Water and Northern Australia
4:35 PM - 5:00 PM	Address by the Hon Michelle Landry MP, Assistant Minister for Northern Australia
5:00 PM - 5:25 PM	Address by Senator Murray Watt, Shadow Minister for Northern Australia
5:25 PM - 5:50 PM	Address by Premier Anastacia Palaszczuk, Queensland Premier and Minister for Trade (invited)
6:30 PM - 7:30 PM	Pre-Dinner Drinks
7:30 PM - 10:30 PM	Conference Dinner

Tuesday, November 24, 2020

	Pilbeam Theatre	Range Room	Gold Room	Anderson Room	Presentation Marquee
8:15 AM - 8:16 AM	Keynote Session 2 Chair: Allan Dale				
8:15 AM - 8:30 AM	Welcome to Day 2 - Dr Allan Dale, The Cairns Institute, JCU (Conference Chair) - Pilbeam Theatre				
8:30 AM - 9:00 AM	Northern Australia – Priorities and Challenges for Northern Development Policy Over the Next Five Years Ms Linda Lee, General Manager, Office of Northern Australia				
9:00 AM - 9:30 AM	Importing Skills and Families from the South is a Pipe Dream: Delivering in-situ Education and Training is Critical to Advancing Northern Australia Professor Nick Klomp, Vice-Chancellor, CQU				
9:30 AM - 10:00 AM	Ms Anne-Marie Roberts, First Assistant Secretary, Indigenous Affairs Group and National Director of the Regional Network, Department of the Prime Minister and Cabinet (invited)				
10:00 AM - 10:30 AM	Address by Mr Richie Ah Mat, Cape York Land Council				

10:30 AM - 11:00 AM

MORNING TEA - EXPO MARQUEE				
Keynote Session 3 Panel Presentation				

11:00 AM - 12:20 PM

Securing Outcomes and Measuring Progress: The State of the Northern Australian Development Agenda
Mr Jed Matz, CEO, Cooperative Research Centre for Developing Northern Australia

12:30 PM - 1:30 PM

LUNCH - EXPO MARQUEE				
Concurrent Session 1 TOURISM Chair: Karen May	Concurrent Session 2 INDIGENOUS LED DEVELOPMENT Chair:	Concurrent Session 3 ENERGY & RESOURCES FUTURE Chair: Hayley Richards	Concurrent Session 4 7 MINUTE SPOTLIGHT SESSION Chair:	Concurrent Session 5 WORKSHOP

1:30 PM - 1:50 PM

Breaking New Ground: Mackay Waterfront and City Centre Project Mrs Aletta Nugent, Mackay Regional Council	Empowerment of Traditional Owners through Sea-Country Science and Management Partnerships on the Great Barrier Reef Mr Bob Muir, Aims	Opportunities & Challenges in a Changing Energy Sector Dr Amanda Cahill, The Next Economy	7 Minute Spotlight Session 1.5 hours of 7min presentations. Mr Brian Ramsay, Inovact Consulting The Honourable Peter Styles, Charles Darwin University & Carboncor NTNQ Pty Ltd Mr Joel Johnson, Central Queensland University Mr Hitesh Parek, ACTIV8ME Ms Danielle Carey, RDA Tropical North Mr Robert Boshammer, Foddernorth Ms Susan Maas, Cotton Research And Development Corporation	De-Risking, Brokering and Prioritising Agricultural and Aquaculture Development in Northern Western Australia and Northern Territory Mr Paul Rosair, Naja Business Consulting Services
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1:50 PM - 2:10 PM

Inform Road Investments for Tourism Using the Transport Network Strategic Investment Tool (TraNSIT) Dr Andrew Higgins, Csiro Land & Water	The Trouble with Tropics: The Lessons of Port Essington Mr Christopher Francis, Laynhapuy Homelands Aboriginal Corporation	Foundation Technology Required to Support North Australian Development Mr Zim Solo, Carbon Friendly Enterprises	Workshop Continued
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2:10 PM - 2:30 PM

First Nations Indigenous Tourism and Business in Northern Australia Dr Donna Odegaard, First Nations Tourism Australia	Defining Shared Value for Indigenous Economic Growth Miss Sorrell Ashby, Guumali	The Changing Electricity Landscape in Northern Australia Mr Blake Harvey, Energy Queensland	Workshop Continued.
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2:30 PM - 2:50 PM

Post COVID-19 economic growth and technological development initiative in New Zealand by women for women Dr Shaheena Banu, Techfairy Creative Limited	See above Ms Patrice Brown, Mr George James and Mr Malcolm Mann, Tunuba	Solar Campus - How Northern Australia Will Become The Renewable Community Energy Leader Mr Aaron Zee, Solar Campus - The Australian National University	Workshop Continued..
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3:00 PM - 3:30 PM

AFTERNOON TEA - EXPO MARQUEE				
Concurrent Session 6 BUSINESS, TRADE & INVESTMENT Chair: Jonathan Pavetto	Concurrent Session 7 AFFORDABILITY, LIVEABILITY AND EMPLOYMENT Chair:	Concurrent Session 8 WATER MANAGEMENT Chair: Penny Johnson	Concurrent Session 9 DE-RISKING FOR AGRICULTURAL INVESTMENT Chair:	Concurrent Session 10 PANEL PRESENTATION

3:30 PM - 3:50 PM

Sustaining Port Operations in the Face of Extreme Weather Events and Increasing Community Expectations	Driving New Growth by Driving Down the Cost of Doing Business Mr Terry Hill, Pilbara Development Commission	The National Flood and North Queensland Flood Recovery and Response Agency The Hon Shane Stone AC QC, National Drought and	Business Certainty, with Better Environmental and Social Outcomes – A New Approach to Biodiversity Offsetting	Agricultural Precinct Development – De-Risking Northern Ag Development Mr Andrew Philip, NT Farmers Association Inc
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3:50 PM - 4:10 PM	Ms Nicolas Fertin, North Queensland Bulk Ports Corporation Building Remote and Regional Waste Collection Partnerships to Address Packaging Material Flows Ms Peter Brisbane, APCO	Growing Regional Professional Capital Through Collaboration - A Case Study: Engage Mentor Program Ms Maree Franeltovich, CQUniversity	North Queensland Flood Response and Recovery Agency Value of Long Term Dams to the Economic Growth of a Region Ms Darlene Irvine, FNQROC	Dr Jeremy Simmonds, NESP Threatened Species Recovery Hub Northern Breeding Business (NB2): A Strategic RDE&A Partnership for the North Australian Beef Industry Dr Lee Fitzpatrick, North Australia Beef Research Council	Panel Continued.
4:10 PM - 4:30 PM	TBC	Local Jobs for Local People - Place-Based Workforce Pathways Ms Catherine White, Department Of Trade Business And Innovation	Urannah Water Scheme - Delivering Water Security and Renewable Energy to North Queensland Mr John Colter, Urannah Water Scheme	How Fitzroy Farmers are Harnessing Nature to Yield Financial and Environmental Returns Ms Elyse Riehmuller, Fitzroy Basin Association Inc.	Panel Continued..
4:30 PM - 4:50 PM	Will Northern Australia's Main Competitor be Africa over the next 50 Years? Mr Phil Mckeiver, Gilbert + Tobin	Supporting the Northern Health Workforce for Health and Growth: Northern Australian Health Sector Situational Analysis Professor Sarah Larkins, James Cook University	The National Water Grid: Unlocking Opportunities in Northern Australia Mr Brendan McRandle, National Water Grid Authority	Evaluation of Crops and Rotational Options to Support Diverse Farming Systems in Northern Australia Mr Tony Matchell, Savannah Ag Consulting	Panel Continued...
5:00 PM - 6:30 PM	Rockhampton Regional Council Networking Function Boathouse, 189 Quay St, Rockhampton				

Wednesday, November 25, 2020

	Pilbeam Theatre	Range Room	Gold Room	Anderson Room	Presentation Marquee
8:29 AM - 8:30 AM	Concurrent Session 11 INTERNATIONAL RELATIONS Chair: Asialink Business	Concurrent Session 12 INDIGENOUS DEVELOPMENT Chair:	Concurrent Session 13 BUSINESS, TRADE AND INVESTMENT Chair: NAIF	Concurrent Session 14 INNOVATION IN THE NORTH Chair:	Concurrent Session 15 TBC Chair:
8:30 AM - 8:50 AM	Converting Outcomes to Opportunities With Asia Mr Mukund Narayanamurti, Asialink Business	Indigenous Led Commercialisation in Northern Australia Mr Murray Saylor, Tagai Management Consultants	NAIF - Powering the North Mr Chris Wade, NAIF	The Role of Northern Australia's Resources in Building the World's Technology Future Mr David Grabau, Austrade	
8:50 AM - 9:10 AM	Milk Roads Developing between Northern Australia & Asia Mr Adam Gregory Goern, Gfa & Associates	Rise of Gig Economy: Pathway to Indigenous Engagement - Technology Driving Independent Aboriginal Economy on Country Mr Tim Hill, Ausindustry	Leading Investment on Aboriginal Land in the NT: Lessons from 40 Years of Land Rights Ms Marion Scrymgour, Northern Land Council	Red Dust to Reef - Working Together to Make Central and Western Queensland Thrive Mr Grant Cassidy, Regional Development Australia Central And Western Queensland	
9:10 AM - 9:30 AM	National Resilience – The Role of the North Mr Luke Bowen, Department of Trade, Business and Innovation	Indigenous Australians - A Key Player in the Global Satellite and Space Industry Mr Peter Renehan, Indigenous Business Australia	Establishing Northern Australia as a Hub for Health Workforce Development, Research and Innovation Professor Ian Wronski, James Cook University and the Tropical Australian Academic Health Centre	Developing the North – What Regional Communities Can Do to Expand Their Economy Mr Peter Long, City Of Karraltha	
9:30 AM - 9:50 AM	The Geostrategic Importance of Northern Australia – Defence and National Security Dr Alan Dupont AO,	Partnering with Aboriginal Businesses to Facilitate Growth and Development Ms Julie Keane, NQBP	Local Government's Role in Northern Australia Economic Development: Frameworks, Practical	Rural Entrepreneurs Australia Ms Kerry Anderson, KA Rural Enterprises	

Department of Trade,
Business and Innovation

Considerations and
Rockhampton's
Experience
Mr Jesse Gillard,
Rockhampton Regional
Council

	MORNING TEA – EXPO MARQUEE				
	Concurrent Session 16 DE-RISKING FOR AGRICULTURAL INVESTMENT Chair: Ainsley Simpson	Concurrent Session 17 BUSINESS, TRADE AND INVESTMENT Chair: Wendy Perry	Concurrent Session 18 TECHNOLOGY & GROWTH Chair: Katrina Donaghy	Concurrent Session 20 DEVELOPING THE NORTH Chair:	Concurrent Session 21 COVID-19 Chair:
10:00 AM - 10:30 AM					
10:29 AM - 10:30 AM					
10:30 AM - 10:50 AM	What's the Beef? Will Changing Concerns About Credence Factors Disrupt Demands Into Beef Supply Chains Professor John Rolfe, CQUniversity	Export 2030 - Delivering Fresh Food Fast. The Opportunity to Double High Value FNQ Food Exports Mr Robert Poole, KPMG	Communications and Digital Inclusion in Northern Australia Dr Amber Marshall, Digital Media Research Centre, Queensland University of Technology	Transforming the Northern Territory Mr Jim Rogers, Department Of The Chief Minister	We're Over the Shock of COVID 19 So What Happens Now? Snapback, Recovery, or Reinvention? Ms Bronwyn Reid, Small Company, Big Business
10:50 AM - 11:10 AM	Developing Major Water Infrastructure for the North – Some Reflections on Experience since 2015 Mr Richard McLoughlin, North Queensland Water Infrastructure Authority	Leading Regional Economic Development and Collaboration in East Arnhem Ms Jordy Bowman, Developing East Arnhem Limited	New Crops to Support Expansion of Agriculture in Northern Australia Professor Robert Henry, Queensland Alliance For Agriculture And Food Innovation	Forestry Development in Northern Australia: Cross-Sector Synergies with Mining, Grazing and Indigenous Enterprise Opportunities Mr Mick Stephens, Timber Queensland	In The Business Of Resilience Ms Hayley Richards, Investment Territory
11:10 AM - 11:30 AM	Northern Australia Aquaculture Industry Situational Analysis Recommendations Associate Professor Jennifer Cobcroft, James Cook University	Feasibility to Funding in 30 Months: Rockhampton Museum of Art Mrs Bianca Acimovic, Rockhampton Art Gallery, Rockhampton Regional Council	Spicing up Northern Australia with High-Value Spices and Condiment Crops Dr Surya Bhattarai, CQUniversity	Opportunities for the North with Climate Change Ms Narelle Martin, Regional Change Agency	Northern Australia One Year On From COVID-19 Mr Neil McNish, REMPLAN
11:30 AM - 11:50 AM	Northern Australia Agriculture Investor Identification Mr Sean O'Meara, PwC Australia	Darwin Ship Lift – Connective and Resilience Infrastructure Mr Shaun Drabsch, Department Of Trade, Business And Innovation	A New Quantitative Decision Support Framework Suitable For Infrastructure Investment Decisions Mr Francis Bright, Bright Experience	An Economic Development Strategy for the NT Aboriginal Land Estate From Strategic Planning to Operation Mr Vincent Lange, Centrefarm Aboriginal Horticulture	Effective Industry / University Collaboration in a Post COVID World Mr Anthony Tucker, James Cook University
12:00 PM - 1:00 PM	LUNCH -- EXPO MARQUEE				
1:00 PM - 1:01 PM	Keynote Session 4 Chair: Allan Dale				
1:00 PM - 1:30 PM	Ms Chau Ta, President & Board Director, Australia-ASEAN Chamber of Commerce (virtual presentation)				
1:30 PM - 2:00 PM	Address by Mr Derek Lightfoot, Associate Board Member, Capricorn Enterprise, and Managing Director of Tropical Pines Pty Ltd & Mr Jim Stewart, Chairman, Valley Harvest Group Limited				
2:00 PM - 2:30 PM	Data for Decisions – Using Geoscience to Develop Northern Australia Dr James Johnson, CEO, Geoscience Australia				
2:30 PM - 3:00 PM	Circular Economy - From Theory to Practice Ms Ashleigh Morris, Co-Founder & CEO & Ms Jaine Morris Co-Founder & CEO, COREO				
3:00 PM - 3:15 PM	Conference Closing				

11.1.3. PETITION RESPONSE - HIGHLIGHT TO STATE CANDIDATES IN ISAAC, WHITSUNDAY AND MACKAY THE IMPORTANCE OF A REHABILITATION FACILITY

Author Executive Officer (David McKendry)
Responsible Officer Chief Executive Officer (Michael Thomson)
File Reference Petitions

Attachments Nil

Purpose

To provide Council with officer recommendations in relation to a petition requesting Council highlight to all State candidates of Isaac, Whitsunday and Mackay, the importance of a rehabilitation facility. The petitioners believe that domestic violence, suicide and crime prevention, mental health and local jobs would benefit. They believe that too many good souls are affected by drugs and alcohol abuse within our borders.

Related Parties

Listed petitioners per petition lodged.

Corporate Plan Linkage

N/A

Background/Discussion

Council received a petition requesting the importance of a rehabilitation facility be highlighted to all State candidates in Isaac, Whitsunday and Mackay as reported at the Ordinary Meeting on 12 August 2020. At this meeting, Council resolved:

THAT the petition be received and referred to the Chief Executive Officer for a report to be prepared for consideration by Council which investigates the issues identified within the petition.

FURTHER THAT the principle petitioner be advised of Council's determination.

Moved Cr Hassan Seconded Cr Green
CARRIED

The matter was referred to the Chief Executive Officer for a report to be tabled at the Council meeting of 26 August on the basis of a draft letter content under the hand of the Mayor.

Considering the content of the petition, and the focus that Mackay Regional Council already has especially no matters such as domestic violence, the below draft letter is proposed -

Dear Candidate

Council is in receipt of a petition from local residents requesting Council highlights to all State election candidates the importance of rehabilitation facilities to support domestic violence, suicide and mental health cases in our region.

Providing social services and facilities for the community often runs second to more main stream community infrastructure, but we believe such "social" infrastructure is a critical component of any inclusive community.

For domestic violence in particular, Mackay Regional Council was selected as the only Queensland council to be part of the Federal Government's Local Council Domestic and Family Violence Prevention Toolkit. The toolkit provides evidence-based resources, tools and templates to enable, empower and encourage councils to begin to take action, and sustain this action to reduce domestic and family violence (DFV).

Council is also driving the Mackay Draws the Line campaign in partnership with the Mayor's DV Taskforce, which is made up of business leaders in the community.

This campaign and taskforce aims to tackle domestic and family violence by leading conversations in business and the community and developing networks and strategies to get the message out that our community does not accept violence of any kind.

We ask that you consider during your campaign how you can assist in supporting issues related to domestic violence, suicide and mental health in our community.

Consultation and Communication

Consultation has been undertaken with the Mayor and Director Community & Client Services.

Resource Implications

N/A

Risk Management Implications

N/A

Conclusion

Addressing the request of the petition is consistent with the focus that Council already has on matters such as domestic violence, therefore it is recommended that a letter be sent by the Mayor to all identified candidates for the upcoming State election.

It should be noted that the petition cites Isaac, Whitsunday, and Mackay, however the State seats within the Mackay Regional Council area are Mackay, Mirani and Whitsunday.

Officer's Recommendation

THAT correspondence be forwarded by the Mayor to the local State candidates, highlighting the importance of a rehabilitation facility in supporting matters such as domestic violence.

FURTHER THAT the principal petitioner be advised of Council's determination.

Council Resolution ORD-2020-233

THAT correspondence be forwarded by the Mayor to the local State candidates, highlighting the importance of a rehabilitation facility in supporting matters such as domestic violence.

FURTHER THAT the principal petitioner be advised of Council's determination.

Moved Cr Mann

Seconded Cr Townsend

CARRIED

11.2. CAPITAL WORKS

11.2.1. CAPITAL WORKS MONTHLY REVIEW REPORT - AUGUST 2020

Author	Director Capital Works (Jim Carless)
Responsible Officer	Director Capital Works (Jim Carless)
File Reference	Departmental Monthly Review Reports
Attachments	1. Capital Works Monthly Review - August 2020 [11.2.1.1 - 20 pages]

Purpose

To provide Council with the Capital Works Monthly Review Report for the month of August 2020.

Related Parties

Nil.

Officer's Recommendation

THAT the Capital Works Monthly Review Report for the month of August 2020 be received.

The Director of Capital Works, Jim Carless, spoke to the report and provided an overview and highlights of the Capital Works Monthly Review Report for August 2020. The Director recognised the great work being done by the Field Services team who are working on some of the more remote projects in the Region.

Council Resolution ORD-2020-234

THAT the Capital Works Monthly Review Report for the month of September 2020 be received.

Moved Cr Jones

Seconded Cr Englert

Cr Bonaventura advised that he was pleased to see the introduction of a multi criteria assessment tool under the portfolio management office section and looks forward to seeing results from that, noted the number of sewerage projects included in the Designed Summary Reports and thanked the Director for recognising that this is an area where Council needs to keep its finger on the pulse.

Cr Seymour referred to the Council in Community Day with Councillors visiting the Gorge Road, Finch Hatton and noted that it was great to see Council promoting tourism in the Region by making access to remote areas easier. Cr Seymour noted that the Mackay Eungella Road wasn't a great tourist drive due to the road condition and with the upcoming State Election, invited all candidates for the Region to make roads funding one of their election promises.

Cr Englert highlighted the design for the bridge replacement at Caping Road, Bloomsbury, noting the new technology Council was trialling which will reduce costs to ratepayers.

Cr Green noted the delivery of a number of sport and recreation projects including upgrades to parks, playgrounds and pathways, all of which promote healthy outdoor activities and improves the connectivity and livability of the Region.

Cr Mann noted that there were no LTIs recorded and asked the Director to pass on her thanks to staff for their continued focus on workplace health and safety.

Cr Jones applauded Council for its commitment to boat ramp and car park extension projects noting the works currently underway and the expected completion dates.

CARRIED



Capital Works Monthly Review

August 2020

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OVERVIEW

This report is for Capital Works Department activities during the month of August 2020. Significant items in this period include:

- No LTI's incurred for the month.
- The YTD capital spend is \$9.9M which is approximately \$2.5M below the YTD forecast of \$12.4M (approximately 80%).
- Other 19/20 Projects where construction was completed* during the month included:
 - Bluewater Trail Bridge, Mackay - critical repair
 - Kinchant Dam Road KD4, North Eton - culvert replacement reconstruction
 - Kinchant Dam Road KD7, North Eton - culvert replacement reconstruction
 - Coakley Crt, Erakala – drainage improvements
 - Blacks Beach & Shoal Point, Beachside Parks - retrofitting permanent shade structures
 - Brookfield Drive Park, Sarina Beach - new half basketball court
 - Memorial Pool - amenities refurbishment
 - Sewer Renewals/Replacement Programme
 - Mackay North Water Recycling Facility - odour control unit media renewal
 - Mackay South Water Recycling Facility - odour control unit media renewal

* Note construction means practical works were completed however project accounts remain open to close out financials and to manage defects and maintenance periods, and as constructed/handover documents.



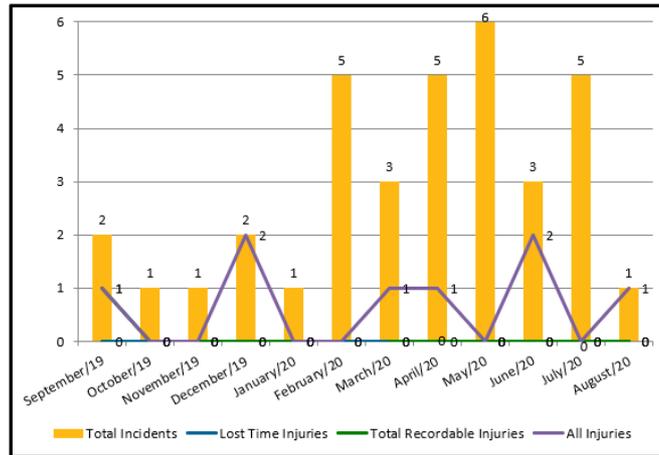
Jim Carless
Director Capital Works

SAFETY

1.1. Incidents and Injuries

Below is a summary of the Capital Works safety incident performance. Capital Works aspires to achieve zero harm with a stretch target of zero injuries.

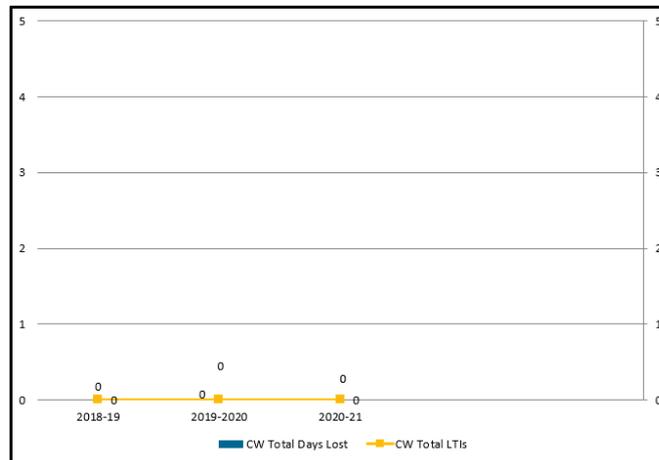
August 2020 Summary:



The following incident involving an MRC employee was reported in August:

- Knee pain whilst stepping into a trench.

1.2. Lost Time Injuries & Days Lost



Department	2018-19		2019-20		2020-21	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Contract Services						
Design Services						
Field Services						
Major Projects						
Portfolio Management Office						
Capital Works Total	0	0	0	0	0	0

CAPITAL PROJECT UPDATES

2.1. Capital Summary Report

Following is the capital financial summary for the YTD delivery to end of August 2020.

The current approved 2020/21 amended budget is \$130.1M.

The YTD capital spend is \$9.9M which is approximately \$2.5M below the YTD forecast of \$12.4M (approximately 80%). The top five projects underspent account for \$1.8M of this variance. Context and comments on each variance can be found on page 7 of this the report.

The project spend to the end of August is \$9.9M, approximately \$120.2M below the 20/21 Amended Budget of \$130.1M (7.6% delivered against 20/21 Amended Budget).

2.2. Financial Performance

The table below summarises the year to date financial summary for the 2020/21 Capital program at the end of August 2020.

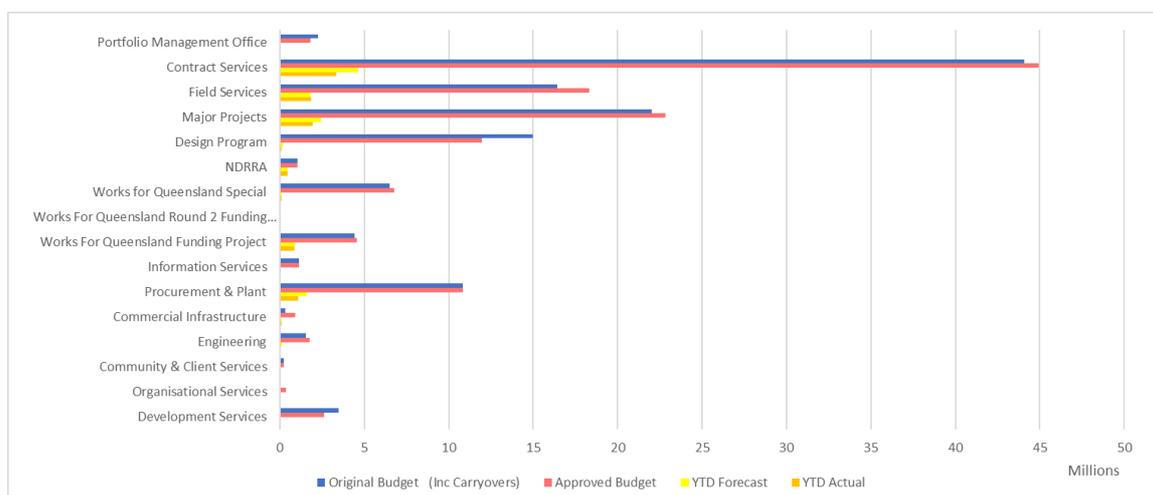
Capital Projects Expenditure 2020/2021

August 2020

Department	Original Budget (inc Carryovers)	Approved Budget	Current Forecast	YTD Forecast	YTD Actual	% Spent of YTD Forecast	% Spent of Approved Budget
Development Services	3,470,921	2,613,921	2,613,921	5,000	624	12.48%	0%
Organisational Services	3,326	339,538	237,500	0	0	0.00%	0%
Community & Client Services	216,000	246,000	246,000	0	0	0.00%	0%
Engineering	1,538,215	1,768,215	1,750,463	132,307	61,987	46.85%	4%
Commercial Infrastructure	307,564	899,114	883,648	97,648	85,845	87.91%	10%
Procurement & Plant	10,826,231	10,826,231	10,831,092	1,593,456	1,060,886	66.58%	10%
Information Services	1,150,890	1,150,890	1,150,890	38,522	47,795	124.07%	4%
Works For Queensland Funding Project	4,408,136	4,566,552	4,566,544	900,559	870,786	96.69%	19%
Works For Queensland Round 2 Funding Project	21,759	21,759	21,759	0	0	0.00%	0%
Works for Queensland Special	6,508,620	6,766,481	6,692,824	112,020	108,193	96.58%	2%
NDRRA	1,027,567	1,027,567	1,500,973	470,973	440,455	93.52%	43%
Design Program	14,975,901	11,978,713	7,367,065	169,082	103,213	61.04%	1%
Major Projects	22,008,811	22,844,598	23,689,610	2,422,082	1,958,270	80.85%	9%
Field Services	16,423,580	18,334,637	19,444,920	1,791,446	1,831,020	102.21%	10%
Contract Services	44,080,185	44,926,254	45,983,017	4,655,896	3,327,358	71.47%	7%
Portfolio Management Office	2,272,575	1,823,024	1,816,668	36,590	2,179	5.96%	0%
Total	\$ 129,240,282	\$ 130,133,495	\$ 128,796,893	\$ 12,425,580	\$ 9,898,612	79.66%	7.61%
Capital Expenditure	127,240,617	128,120,668	126,286,288	11,702,448	9,485,497	81.06%	7.40%
Operational Expenditure	1,999,665	2,012,828	2,510,605	723,133	413,115	57.13%	20.52%

Capital Spend by Department for August 2020

The table below summarises the year to date financial summary for the 2020/21 Capital program at the end of August 2020.



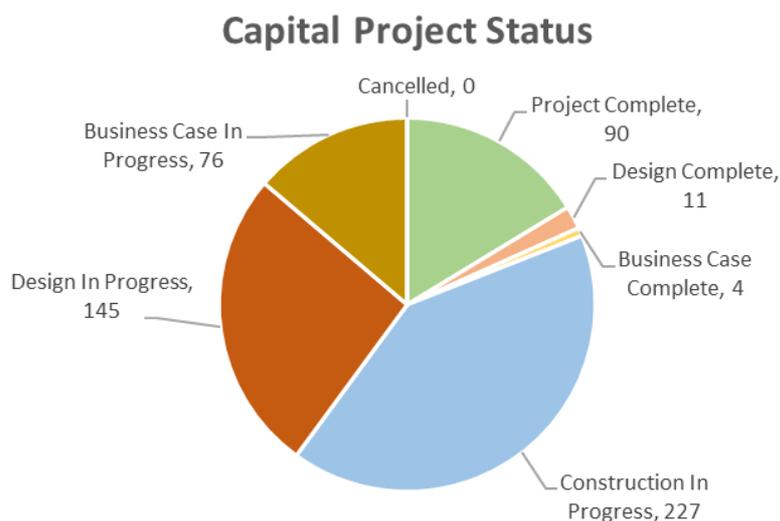
Capital Expenditure Forecast 2020/21

The top five variances (underspend) between actuals and forecast for the month of August are:

Project	Description	Comments	Variance
10390	Plant & Equipment - Replacement Program	Currently experiencing ongoing supply issues (mainly Covid-19 related) with some large plant items which has caused delays in our delivery timeframes.	-\$532,514
50202	Victor Creek Car Park Extension - Victor Creek, Seaforth	Delays experienced in placing of pavement materials which subsequently delayed application of bitumen seals. Project is currently expected to be completed by mid September 2020.	-\$120,289
52260	Asphalt Resurfacing Works - FY19/20	Contractor (Fulton Hogan) were delayed in starting Council projects due to major delays on other regional projects (Ring Road and Eton Range projects). Issues with Fulton Hogan future programme of work have been addressed to accelerate work on council's projects.	-\$648,433
55280	Upgrades to North Mackay Rotary Lookout	Ergon Works were expected to be complete by the end of August however have been delayed again by them and are now to be complete early September. These works will be fully claimed in September as a result. Timing issue.	-\$268,012
90116	Resources Centre of Excellence	Construction works and final close out of As-constructed information was expected to be complete by the end of August however some defective work and delays in obtaining the As-constructed information has delayed this expenditure this month. Timing issue.	-\$192,421

2.3. Capital Projects Status for August

The below graph shows the status of capital projects as at the end of August 2020.



2.4. Key Contracts Approved for August

A list of key contracts that have been finalised and approved for the month is given below. In total these contracts are valued at ~ \$4,592,013.72 for August 2020. There are smaller packages of works (not included below) and ancillary contracts that have also been awarded for the month of August linked to capital.

Contract	Design / Construction	Amount Award (ex GST)	Contractor
MRC 2020-042 Brice Street Footpath Construction	Construction	\$260,500	Fergus Builders Pty Ltd
MRC 2020-050 Marzan Street and George Fordyce Drive Traffic Calming	Construction	\$200,548.30	Seaforth Civil Pty Ltd
MRC 2020-052a Stormwater and Sewer Relining	Construction	\$2,959,037.91	Interflow Pty Ltd
Quote 2020-063 Bitumen Reseal	Construction	\$1,171,927.51	Rock n Road Bitumen Pty Ltd
Total		\$4,592,013.72	

PORTFOLIO MANAGEMENT OFFICE

3.1 Monthly Achievements

The Portfolio Management Office (PMO) have baselined the 20/21 Capital Works master program so that we can now start to track our progress against our planned activities. Project Managers are working through their current and new projects to plan out delivery for the financial year ahead.

The data in the master program aids with informing and reporting to many teams throughout the organisation of the status of the projects and how they are tracking.

Training in The System - SharePoint Online has been rolled out to the required teams involved across the organisation and we have now lined up training next month with the Corporate Communications team that work on our projects.

PMO are working through the Enterprise Project Management Framework (EPMF) update in conjunction with the Long-Term Financial Forecast group, this encompasses a larger body of work of aligning programs. Included in this is The System and Empower, we have been working in conjunction with IT to align the linkages between The System and Empower which will be utilised by the Capital team to aid with delivery of projects.

As part of the EPMF the Concept Proposal form has now been finalised, and it's live and available under the EPMF Framework on Bruce. We are currently working through updates to the Business Case form in line with the LTFF working group.

Progress on the documentation and processes within the LTFF is in line with the stages of the EPMF, now that our EPMF Project Support Officer has commenced we will start to see further progress.

A multi criteria assessment tool was introduced to SLPT last month to run as a test with some live concepts, improvements have been made and this tool was used to assess the recent round of Concept proposals for consideration to Business Case and Design in the current and future years Capital delivery programs.

DESIGN SERVICES

4.1 Design Summary Report

Overview

Design Services continued work on a variety of smaller design projects this month along with design on two major water main upgrade projects in the Mackay CBD and Marian township and the first projects to be constructed in the PDA Riverside Precinct. Continued rollout of projects through the SharePoint System has continued to show results for the management and tracking of completed jobs.

Designs Completed

- ✓ Goldsmith Street sewer rising main
- ✓ Hennessy Street sewer rising main
- ✓ Mount Basset SPS bypass
- ✓ Sydney St Odour Control
- ✓ Multiple small culvert replacement projects

Designs in Progress:

- Sydney St Watermain Replacement
- Anzac Avenue Watermain Replacement
- Upgrade of cyclist and pedestrian facilities on River Street between Wood Street and Sydney Street including the signal phasing and associated facilities at the Forgan Bridge approach being part of the PDA Riverside Precinct upgrade.
- Mount Oscar Reservoir refurbishment and upgrade
- Seagull St boat launching facility
- Cone Street park upgrade

4.2 Survey Office Summary Report

Overview

Surveys for the 20/21 program are well under way, with continued progress in updating Digital Cadastral Database (DCDB).

Recent Projects Activities

With the Queens Park Revitalisation project finished from a construction point of view, the As Constructed survey of the park is now under way to capture all of Councils Assets within the park area. The survey for Willetts Rd Creek crossing has been completed which took some special survey gear to take levels of the base slab of the culvert without getting in the water.



Figure 1: Culvert Rehabilitation Projects

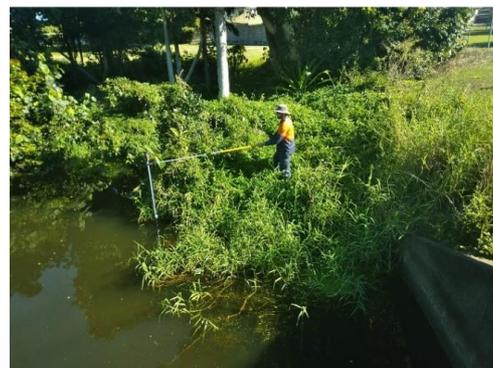


Figure 2: Using an 'offset pole' in the Gooseponds for Willetts Rd Creek Crossing projects

In August, surveys for the 20/21 culvert replacement program are continuing; survey has started on the SMEC road reseal projects; survey was undertaken at the Mirani and Marian Reservoirs for Refurbishment; and as constructed surveys were completed for Bally Keel Rd and Paradise St at Milton St Intersection.

4.3 Estimating and Specifications

We have achieved a milestone in finalising licencing arrangements for a specialised estimating program and are now in the process of procuring Benchmark Estimating. The successful implementation of this program will enable development of a standardised estimating process across Capital Works Projects and will result in a much more accurate budget forecast for all Capital Works Projects.

During the month we also undertook a pilot cost review into the forecasting accuracy for Transport and Drainage Infrastructure Projects. Specifically, we looked at the comparison between Business Case Cost Estimates, Detailed Design Cost Estimates and final Construction Costs for projects completed in FY19/20. This task involved a fair degree of manual work and involved validation of incomplete datasets; however it has allowed us to identify some trends that we will be able to investigate further. Moving forward we plan to broaden this review and analysis to the wider Capital Works Program and incorporate with the budget reviews and comparisons.

CONTRACT SERVICES

5.1 Boat Ramp and Carpark Extension Projects

Overview

Recreational boating and fishing are popular activities in the Mackay Region. Council's "Mackay Region Recreational Fishing Strategy 2017" highlights recreational fishing infrastructure as an action area, recommending investment in new and upgraded facilities to meet anticipated demand. Given the local demand for boating facilities the standard of these facilities is a regular focus of complaints from members of the public.

Council has progressively been improving boat ramps and associated car parking and access to the relevant standards through grant applications for gazetted ramps or capital works allocations for Council owned facilities. Council has been able to attract part funding under the Federal Government "Building Better Regions Funding" grant for improvements to facilities at Victor Creek, Campwin Beach, Murray Creek and Holiday Bay, the remainder of funding is contributed by Mackay Regional Council.

The works involve the overlay and widening of the existing boat ramp, reconstruction of roadway and construction of carpark at Campwin Beach Boat Ramp, the extension to the existing carparks at Victor Creek and Murray Creek Boat Ramps and upgrading of the Headland Drive carpark and connecting footpath to the boat ramp at Holiday Bay Beach.

Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Victor Creek & Campwin Beach					
Construction	External	Late June 2020	Late September 2020	\$1,112,694	Works progressing well and within budget. Currently slightly ahead of scheduled completion date.
Murray Creek, Holiday Bay Carpark & Footpath					
Construction	Internal	Mid November 2020	Early March 2021	\$1,107,885	Design finalised and tender document preparation in progress

Recent Project Activities

Victor Creek & Campwin Beach

- ✓ Campwin Beach boat ramp widening complete, access and carpark road formation in progress
- ✓ Victor creek carpark pavement construction complete and bitumen surfacing works in progress

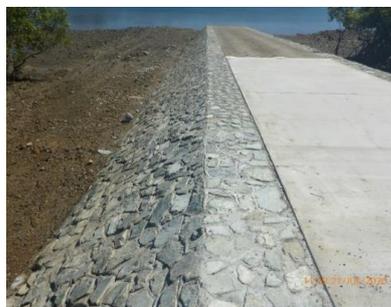


Figure 3: Upgraded Campwin Beach boat ramp



Figure 4: Campwin Beach road formation works



Figure 5: Victor Creek car park surfacing works

5.2 Stormwater and Sewer Relining Works 2020/2021

Overview

The Project includes:

- Structural relining of stormwater Reinforced Concrete Pipes (RCP) and Reinforced Concrete Box Culverts (RCBC)
- Structural Relining of sewer gravity mains

These works are located in Mackay, Sarina and environs.

MRC undertakes ongoing condition assessment by CCTV of both stormwater and sewer networks. CCTV work identifies stormwater and sewer mains requiring rehabilitation by relining.

The cost-effective approach to sewer main renewals and stormwater mains is to insert a structural liner into the existing sewer and stormwater mains. Relining of sewer mains and stormwater drainage strengthens the structure, prevents entry of foreign debris including infestation of tree roots and greatly reduces inflow and infiltration of ground water.

The stormwater drainage conduits to be relined are in the size range of 375 to 1200mm diameter with an approximate length of 1.1 Km of stormwater Reinforced Concrete Pipes and Reinforced Concrete Box Culverts. On top of these works, carried over stormwater relining works from 19/20 FY will also be carried out under this contract that includes relining of stormwater drainage pipes in the size range of 300 to 1200mm diameter with an approximate total length of 730m.

The 20/21 FY package of works includes structural relining of 84 sewer mains totalling approximately 5 Km in the size range of 150 to 900mm diameter.

The key Project Drivers are:

- Rehabilitation of deteriorating sewer and stormwater mains before structural failure.
- Increasing knowledge of sewer and stormwater mains asset condition and rate of degradation.

Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Sewer Main Relining					
Construction	External	Early September 2020	End of Nov 2020	\$2,050,000	Tender Awarded to Interflow. Pre-start activities initiated and Contractor mobilising resources
Stormwater Main Relining					
Construction	External	Beginning October 2020	End of Jan 2021	\$1,357,602	Tender Awarded to Interflow. Pre-start activities initiated, and Contractor mobilising resources
Stormwater Main Relining (Carried Over from 19/20)					
Construction	External	Beginning October 2020	End of Jan 2021	\$766,263	Tender Awarded to Interflow. Pre-start activities initiated and Contractor mobilising resources

5.3 2019/2020 - Resurfacing Reseal Program

Overview

The 2019/2020 Resurfacing and Rehabilitation Program comprises resurfacing works on various streets and roads around the Region. Resurfacing includes two types of treatments, one being Asphalt on urban streets and roads, the other Bitumen Spray Resealing on rural roads. Resurfacing works are carried out to protect the pavement and extend the road pavement life.

Project Status as at 25/08/2020

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Asphalting Works					
Construction	External	Late May 2020	Early September 2020	\$2,501,464	Asphalt Re-surfacing Package works expected to be complete late September 2020, weather permitting. Recent wet weather, and high demand for resources due to external regional projects have extended the project duration.
Resealing Works					
Construction	External	Mid September 2020	Early December 2020	\$2,094,923	Tender awarded to Rock n Road Pty Ltd. Construction pre-stat activities initiated.
Total Resurfacing Reseal Program				\$4,596,387	



Figure 6: Asphalt surfacing



Figure 7: Asphalt surfacing

5.4 Caping Road, Bloomsbury Bridge Replacement

Overview

The Caping Road timber bridge crossing is located on the O'Connell River approximately 9km north of Bloomsbury. It is a low-level river crossing servicing an isolated agricultural community with the bridge regularly inundated preventing access. During inundation the bridge is regularly damaged. A recent condition assessment found several components in poor condition requiring replacement. It was determined to construct a new bridge to replace the existing floodway crossing. The new structure is designed to cater for a Q100 flood event with overtopping to occur infrequently and once completed will significantly improve the level of service to impacted residents with improvements to freight efficiency for market access by graziers.

The detailed bridge design has been undertaken by InQuik Bridging Systems with civil works for bridge approaches and ancillary works designed by MRC Design Services.

InQuik Bridging Systems prefabricated steel bridge formwork and bridge only reinforcing will be provided by MRC to the successful civil works contractor.

The bridgework consists of 2 x 12.5 metre spans, 5.2metres wide, designed to a T44 load rating, including abutments, pier headstock, decks with associated concrete floodway approaches and rock revetment protection. In addition to the bridgework works include, construction of a partially sealed side-track and associated drainage works, removal of the existing bridge and floodway sections, construction of approach earthworks, concrete pavements and rock protection and raising new floodway approaches to the new bridge structure.

The project has a current budget of \$2,159,339 with \$700,000 of grant funding being provided by the Federal Government under the "Bridges Renewal Program". The balance of the project is to be funded by Council's Capital Works budget.

Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	Early September 2020	Mid April 2021	\$2,159,339	Project activities progressing on schedule.



Figure 8: Abutment formwork with reinforcing steel bars



Figure 9: Prefabricated deck units with reinforcing steel bars



Figure 10: Pier Headstock reinforcing steel bar cage

Recent Project Activities

- ✓ Bridge components have been manufactured in Brisbane and are now in storage awaiting delivery to the project.
- ✓ Tenders for the site civil works including piled foundations, approach roadworks and floodway construction have been called and close mid-September

5.5 Botanic Gardens, Meadowlands Connectivity Pathway, Alexandra St to Amphitheatre

Overview

This project comprises the construction of a pathway from the existing path end at Alexandra Street, West Mackay connecting to the Amphitheatre at the Botanic Gardens. The footpath is being extended to promote outdoor recreational activity, facilitating a looped pathway around the Botanic Gardens. The existing footpaths at Botanic Gardens are frequently used by pedestrians and cyclists and this pathway will allow a safer route for pedestrians to access the Botanic Gardens avoiding the Alexandra Street roadway.

The project has a current budget of \$295,407. Mackay Regional Council has been successful in obtaining 'Works for Queensland' Funding to contribute towards this pathway project.

Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	Early August 2020	End of October	\$295,407	Tender awarded to Haber Constructions.

Recent Project Activities

- ✓ Site establishment has been completed and earthworks commenced.



Figure 11: Location of proposed path from Alexandra Street to the Amphitheatre

MAJOR PROJECTS

6.1 Animal Management Centre

The objective of the Animal Management Centre project is to provide a facility of which can cater for the growing needs of the Mackay animal management services currently provided to the community. The scope of works includes the construction of a new administration and a new kennel facility with provisions for future expansion.

The works incorporate improved parking facilities, increased security, increased useability of the facility as well as the capability to house an increased number of animals at any one time. The management building will incorporate office space, a meeting room, ablutions, staff facilities and public access areas.

Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	November 2020	June 2021	\$2,932,022	Budget is based on the pre-tender estimate. The Tender is due to close early September and actual values will be recognised. Project is on program.

Recent Project Activities

- ✓ 100% detailed design complete
- ✓ Development application approved
- ✓ Operational Works permit under assessment
- ✓ Tender for works advertised via QTender

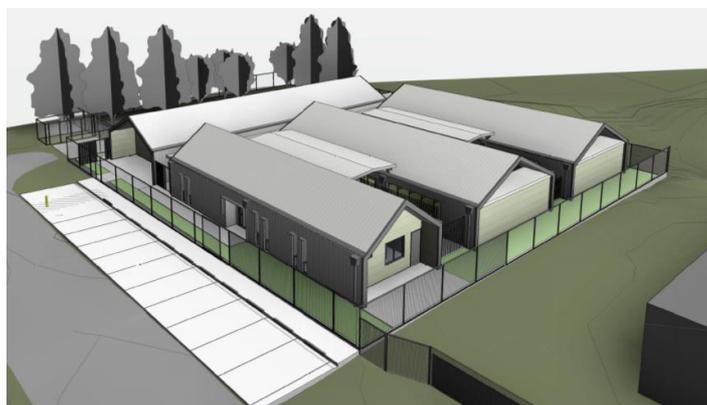


Figure 12: Concept Site Layout for the Animal Management Centre

6.2 Bluewater Lagoon Upgrade

Overview

The Mackay Regional Council is planning the upgrade of the children's play equipment and the blue slide at the Bluewater Lagoon.

The scope of works includes:

- Refurbishment of existing 'Blue Slide' (waterslide)
- Removal of the softfall surface at the children's play area
- Replacement the interactive play equipment with an interactive splashpad

The benefits of the splashpad are improved safety, all access abilities and lower maintenance costs to Council. The play equipment being installed can be unbolted and replaced with new equipment, increasing the overall functionality of the area.

Construction commenced in July during the Winter shutdown and was scheduled to be complete prior to re-opening in September.

Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	External	July 2020	October 2020	\$942,741	Construction program delayed due to the COVID-19 impact on freight delivery. Awaiting delivery of final play equipment and will be installed in October over a two-day closure of the area. Project on budget

Recent Project Activities

- ✓ Construction commenced
- ✓ Plumbing works complete
- ✓ Interactive play equipment procured
- ✓ Slab for splashed pad complete

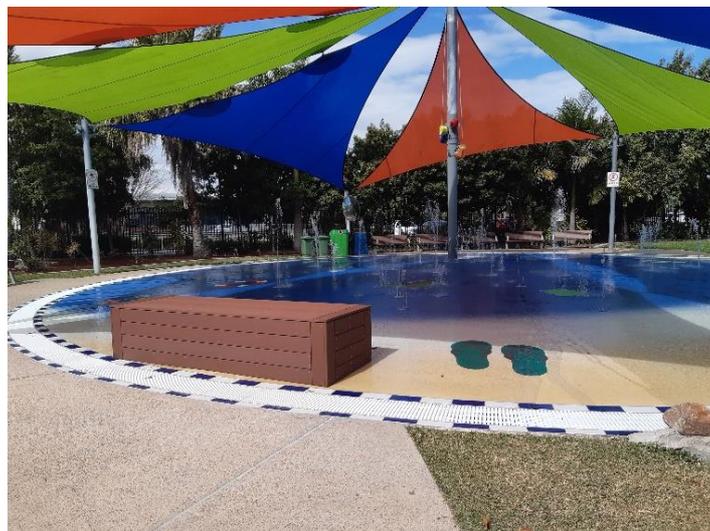


Figure 13: Bluewater Lagoon children's play equipment renewal progress

FIELD SERVICES

7.1 Gorge Road Concrete Pavement

Overview

The project scope consists of the upgrade of a section of the existing pavement into concrete in between the existing concrete causeways. This works will improve pavement protection during inundation events, increase flood immunity and reduce maintenance of the existing road. The project is partially funded through the W4Q program as well as through Tourism Queensland.

Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	Internal	Late June 2020	Late October 2020	\$1,157,271	Works on site progressing well, generally on track. No budget issues forecast.

Recent Project Activities

- ✓ CH120-263 (Causeway 1 to Causeway 2) 95% complete. All concrete placed, ancillary works still to be completed.
- ✓ The intersection between Van Houweninges Road and Gorge Road (CH313-367, Causeway 2 to Causeway 3) is approximately 90% complete.
- ✓ Earthworks commenced in the longer section between Causeway 4 and 5 (CH600-800) in preparation for concrete.
- ✓ No negative feedback received despite occasional traffic delays due to the restricted nature of the site.



Figure 14: Looking North away from Causeway 2, towards the Van Houweninges Intersection before pouring



Figure 15: Looking North away from Causeway 2, towards the Van Houweninges Intersection after pouring



Figure 16: Looking North away from Causeway 1, The pavement is now finished full width in this section.

7.2 Smith-Cross Road Culvert Upgrade, Smith Deveraux Creek

Overview

The project is a Works for Queensland (W4Q) funded project and consists of the upgrade of two individual causeways which currently have small diameter, low flow culverts. The upgrade in both locations includes an increased hydraulic capacity by installing large box culverts. The increased capacity will raise the flow to a compliant Q2 rain event and allow emergency vehicles to traverse the location up to a Q5 event meaning the culverts should not be submerged as frequently and if they are submerged, it will be for a shorter period of time. The culverts will be topped with a concrete base course and concrete batters for additional scour protection as well as revegetation of the batters both up and downstream.

Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	Internal	Mid July 2020	Late December 2020	\$1,389,223	Works still generally on track. No budget issues currently forecast.

Recent Project Activities

- ✓ Side track installation nearing completion, expecting bitumen seal late August.
- ✓ Culvert manufacturing commenced.
- ✓ Limited impact on local residents while side track installed, will monitor feedback once changed traffic conditions in place, though engagement to date has generally been positive.



Figure 17: Smith-Cross Road first culvert side track awaiting bitumen seal in background, existing culvert in foreground

7.3 Ball Bay Road Reconstruction, Ch700 to Haliday Bay Intersection

Overview

The project scope consists of an upgrade to the existing drainage and pavement on Ball Bay Rd between Cape Hillsborough Road and Haliday Bay Road. The drainage component includes the upgrade of 15 property accesses and 8 culvert road crossings while for the pavement, the shoulders of the road are to be widened to allow for an increased width of bitumen seal. The project is partially funded through the Department of Transport & Main Roads (DTMR) Transport Infrastructure Development Scheme (TIDS).

Project Status

Activity	Delivery	Start Date	Completion Date	Budget	Comments
Construction	Internal	Late May 2020	Early December 2020	\$3,388,134	<p>Drainage works slightly behind schedule due to some unsuitable ground conditions encountered. Not expected to have a major impact on overall delivery though options being investigated for accelerating pavement works if required. Program will continue to be closely monitored.</p> <p>No budget issues currently forecast</p> <p>No issues to date with the local residents or general public.</p>

Recent Project Activities

- ✓ All culvert road crossings have been altered/completed under the pavement, headwall construction still being finalised.
- ✓ Relocation of existing property water services has been completed.
- ✓ Road crew mobilising to site late August



Figure 18: Ball Bay Rd / Holiday Bay Rd intersection culvert installation

11.3. COMMUNITY AND CLIENT SERVICES

11.3.1. COMMUNITY AND CLIENT SERVICES MONTHLY REVIEW AUGUST 2020

Author	Directory Community & Client Services
Responsible Officer	Director Community & Client Services (Angela Hays)
File Reference	DMMR
Attachments	1. CCS MONTHLY REVIEW AUG 2020 [11.3.1.1 - 48 pages]

Purpose

Attached is a copy of the Community and Client Services Monthly Review for the month of August 2020.

Related Parties

N/A

Corporate Plan Linkage

This links to various corporate objectives and strategies within the corporate plan.

Officer's Recommendation

THAT the Community and Client Services Monthly Review for the month of August 2020 be received.

The Director for Community and Client Services, Angela Hays, spoke to the report and provided an overview and highlights of the Community and Client Services Monthly Review Report for August 2020. The Director highlighted the COVID-19 Recovery Assistance noting that 228 applications and over \$900,000 had been provided to community organisations in the Region. The Director thanked the Community Programs team for assessing the applications so quickly and the Accounts Payable team for the rapid turnaround in getting the funds out to the community organisations.

Mayor Williamson noted that the uptake of the grants under the COVID-19 Recovery Assistance package had been outstanding and thanked Councillors for adopting this in the last Budget. Mayor Williamson offered his congratulations to the Director of Client and Community Services and the Director of Organisational Services.

Cr Bella raised the star rating of food businesses, noting that there had been four businesses inspected which received a no star rating. Cr Bella queried if this was four individual businesses or a follow-up inspection on one business.

The Director advised that this was four separate businesses, however since the inspections, one business had voluntarily closed, one is back to a three star rating and the other two made immediate improvements and are continuing to work to achieve the three star rating.

Cr Bella expressed how pleased he was that the businesses were working toward achieving the three star rating.

Cr Bella noted the hours spent on pest control and asked if Councillors could be provided, in the Monthly Review Report, with a list of the pest species we face in the Region, whether we are winning against the pests and possible future impacts we may face. Cr Bella noted that Mackay is now the pest fish capital of Australia which is very disappointing.

Mayor Williamson asked the Director if a singular report could be prepared or if it could be included in the Monthly Review Report.

The Director advised that she would determine if there should be a singular report to Councillors or an inclusion in the Report.

Mayor Williamson requested a singular report to bring Councillors up to date and asked that there be a regular inclusion in the Monthly Report of the requested information, as this would enable Councillors to focus on how Council is going with pest management.

Council Resolution ORD-2020-235

THAT the Community and Client Services Monthly Review for the month of August 2020 be received.

Moved Cr Bella

Seconded Cr Townsend

Cr Bella noted that he had no criticism of the effort of Council staff in relation to pest management but believed that we need to recognise where we are at with the pest problem and try to determine if we are putting enough resources to the issue. Cr Bella reiterated that he was very disappointed to see that Mackay is the pest fish capital of Australia, noting that some plant and animal pests are capable of destroying the natural environment. Cr Bella recommended a real time analysis of the pest problem which may take into account seasonal fluctuations and also that Council undertake an awareness recognition program to provide education to the community.

Cr Townsend highlighted several items in the report including the delivery by the Mackay Entertainment and Convention Centre (MECC) of four very high quality and entertaining Mackay Festival Sessions, congratulated the technical crew, audio visual team and set crew for their work and recognised the talented entertainers of this Region. Cr Townsend also noted the Selfless Seniors exhibition which celebrated seniors who volunteer so much of their time, the increased numbers using the libraries and the reintroduction of some of the library programs.

Cr Green referred to the launch of Springfit 2020, a campaign developed to get the community active with numerous free activities and great prizes available. Cr Green acknowledged the great work of the sport and recreation officers who are working with numerous sporting organisation to get their Return to Play COVID safe plans in order. Cr Green advised that she was pleased to see the Local Laws Officers have increased their focus on proactive animal patrols to reinforce responsible pet ownership.

Cr Bonaventura congratulated the sport and recreation staff on the work they are doing in the Return to Play area and acknowledged the 228 community groups who had received Councils COVID-19 Recovery Assistance who would otherwise have struggled without that funding assistance. Cr Bonaventura thanked Councillors for endorsing that funding in the budget.

Cr May highlighted the excellent visitor numbers at local museums with 187 visitors in the month of August and acknowledged the great work done by the museum volunteers. Cr May congratulated the artists who painted at the Mackay Festival Sessions and recognised the revamping of Connecting Mackay, thanking the Corporate Communications team for their work.

Cr Jones expressed her interest in the Person Centred Emergency Preparedness Workshop scheduled to be held in early September which offers training for the building of emergency plans for people with support needs.

CARRIED



Community and Client Services Monthly Review August 2020



Community and Client Services

Monthly Review

August 2020



Contents

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1. Highlights of the Month

During the month of August, teams across the Community and Client Services directorate continued to demonstrate their community spirit, along with their flexibility and creativity in service of our community. Several key highlights are noted below.

- Mackay Festival Sessions – The MECC team collaborated to deliver a series of performances livestreamed from the theatre via Facebook Live. 22 local music performers and 4 local dance schools were showcased during the 4 sessions, with total views to date exceeding 26,600.
- During August we celebrated our seniors, with a Selfless Seniors exhibition held in the Jubilee Community Centre, along with digital versions at Sarina Neighbourhood Centre and in our libraries. Within the exhibition, 58 seniors from across the region were recognised for their outstanding contributions to our community.
- Our Emergency Management team has partnered with the Disaster Mental Health Team to create and deliver a school program and complementary resources designed to create a safe space and discussion opportunities to help young people understand the current pandemic and process their big feelings.
- The Artspace Public Program team were excited to welcome school tours back into the gallery, delivering 4 tours to over 70 high school students during the month.
- Library Services were also able to recommence the popular Story Time and Baby Bounce sessions across all 5 branches, as well as recommence outreach activities.
- During August, another 37 applications for Council's COVID-19 Recovery Assistance Grant were approved, bringing the total number of approved applications to 172, and providing over \$718,000 in funding to community organisations across our region.
- Following on from the responsible pet ownership education and discounted registration over the past months, Local Laws Officers have increased their focus on proactive animal patrols to reinforce responsible pet ownership, with 34 patrols conducted during the month.
- During August, the Pest Management team dedicated almost 300 hours to surveying and spraying of weeds across the region.



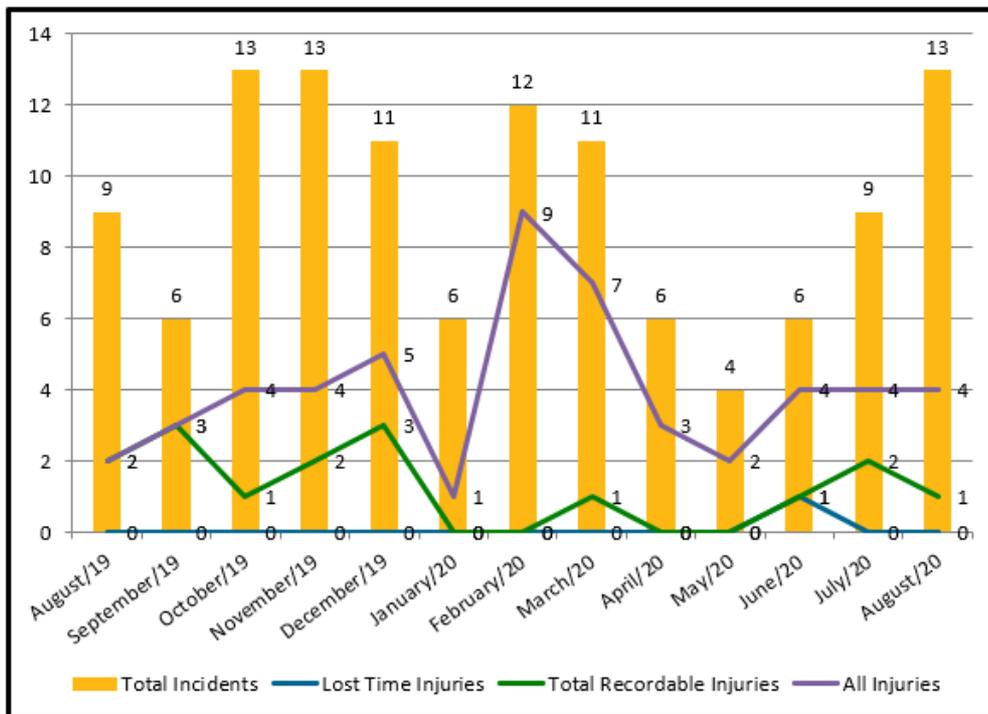
Angela Hays
Director Community & Client Services.

2. Workplace Health & Safety

Summary

Thirteen incidents were reported involving MRC employees and members of the public.

Incidents and Injuries



The following injuries to an MRC employee were reported in August:

- Two instances where members of the public verbally abused library staff members.
- A piece of artwork being removed from wall slipped and hit a person on the head.
- A cat scratched the arm of a handler whilst it was being transferred between cages.

The following asset damage incident involving an MRC employee was reported in August:

- A turning truck hit a street sign.

The following near miss incidents were reported in August:

- An unwell library customer had a coughing fit and was asked to leave, which they did with no complaint.
- A library customer verbally abused staff when asked to sign COVID-19 register.

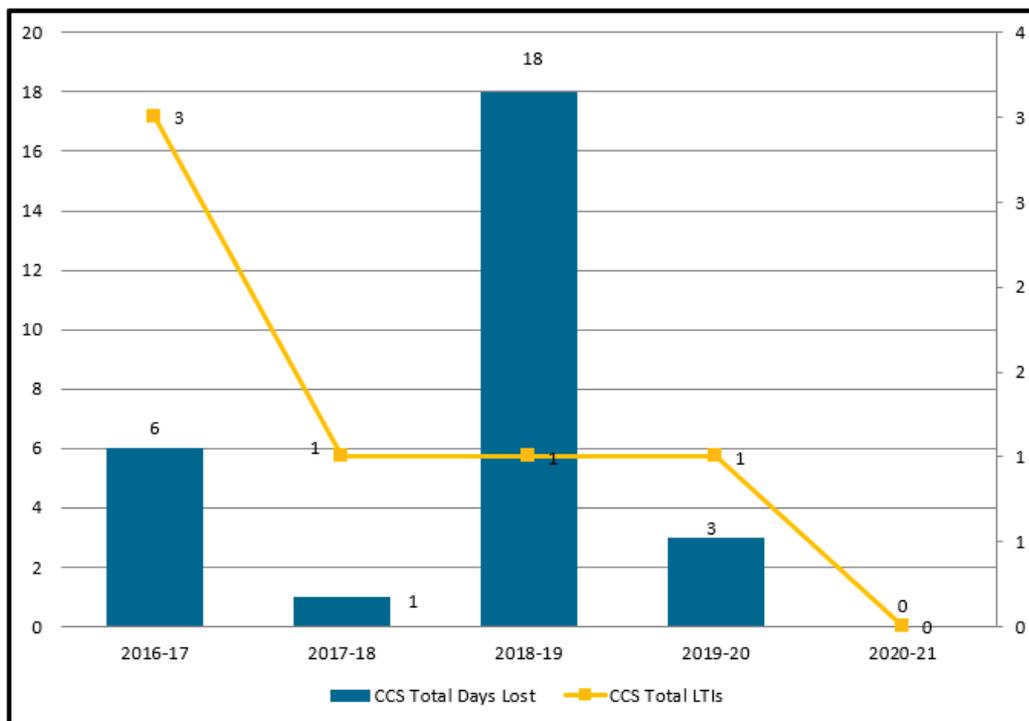
The following incidents involving members of the public or a contractor were reported in August:

- Three instances where library customers were verbally abusive to security guard when requested to sign COVID-19 register. The persons were asked to leave the library.
- Customer fell over at entrance to library foyer.
- Customer locked in building when library doors were closed for the day. Person identified themselves whilst staff member was packing up.
- Customer misjudged position of chair, falling to ground.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.



Lost Time Injuries & Days Lost



Department	2016-17		2017-18		2018-19		2019-20		2019-20	
	LTI	Days Lost								
Corporate Communications										
Community Lifestyle							1	3		
MECC & Events	2	4			1	18				
Emergency Management										
Health & Regulatory Services	1	2	1	1						
Community & Client Services	3	6	1	1	1	18	1	3	0	0

Glossary

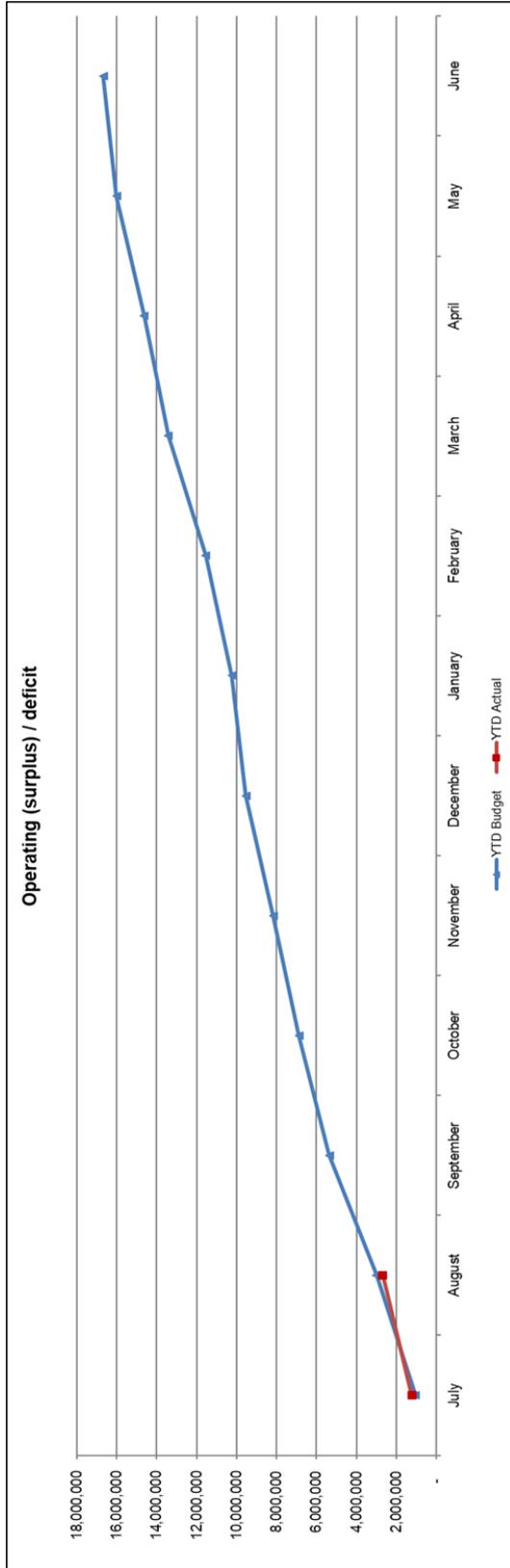
- Incident: Any unplanned event resulting in, or having a potential for injury or ill health.
- Lost Time Injury (LTI): Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
- Total Recordable Injuries (TRI): Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)



Community and Client Services Monthly Review August 2020

3. Financial Performance - August 2020

Financial Performance Report Period Covered: 1 July 2020 to 31 August 2020	Community & Client Services			% YTD Variance of YTD Budget	
	Revised Budget	YTD Budget	Actual	YTD Variance	Comments
4.01 - Community & Client Services Management	346,056	53,113	64,494	11,381	Variance is driven by staff costs.
4.03 - Community Lifestyle	8,336,686	1,755,576	1,813,644	58,068	State Library Qld funding received in arrears for collections orders; some spreading still to happen in Artspace.
4.04 - MECC & Events	2,702,690	969,010	809,159	(159,850)	While this result looks favourable at present market conditions are continuing to be challenging and future revenues remain doubtful but we are working through this.
4.05 - Corporate Communication & Marketing	1,721,123	368,735	339,765	(28,970)	On track.
4.07 - Health & Regulatory Services	3,541,885	62,883	(99,825)	(162,707)	Increased income from licenses and registrations received ahead of forecast.
4.08 - Emergency Management	19,893	(195,425)	(226,676)	(31,252)	On track.
Operating (surplus) / deficit	16,668,334	3,013,892	2,700,562	(313,330)	



4. Community Lifestyle

4.1 Community Programs

Number of Community Enquiries – 367

Number of Emergency Relief Assistance Packages provided – 5

Sarina Neighbourhood Centre meeting rooms utilisation – 21

Occasions of JP Services provided to community – 21

Number of external bookings in Jubilee Community Centre for the month – 90

Total Jubilee Community Centre usage (internal/external) – 363

Community Development

Activity	Comments
Selfless Seniors Photographic exhibition	15 Seniors from the Sarina area along with 43 from Mackay and Pioneer Valley were nominated to participate in the Selfless Seniors exhibition, held in the Jubilee Community Centre along with digital versions at Sarina Neighbourhood Centre and Mackay Regional Libraries. All participant images were also shared on our Social Media platforms, reaching 19358 followers. The exhibition has received very positive comments.
Regional Arts Development Fund (RADF)	Round 1 is now open and will close on Wednesday September 9. Applicants are encouraged to speak with the Arts Development Officers on 4961 9554 or creative@mackay.qld.gov.au about their applications.
Learners Licence Program	Community Programs partnered with Youth Information & Referral Service (YIRS) and Qld Transport and Main Roads to deliver a learner licence education program during the month of August. 8 young people are participating in the program that will see them finish the program with a learner's licence.
COVID-19 Recovery Assistance Grant	Community Programs has been working closely with community organisations to spread the word about our COVID-19 Recovery Assistance Grant. Officers have provided support to many organisations to complete the application process this month. A further 37 applications have been received this month.
Teen Mental Health First Aid Training	Community Programs, along with our Valley District Youth Council, have partnered with Headspace Mackay to deliver Teen Mental Health First Aid in Mirani. The program is being offered to two age groups with students in year 7-9 and year 10-12 participating in tailored programs. A total of 21 young people from the Pioneer Valley are participating in the program.



Community Meetings / Events / Interagency Meetings.

192 meetings and events were held, highlights included

General Interagency Meeting	Things were a little different for this general interagency meeting with a location change to the Dudley Denny City Library and a trial of a mixed in-person and online meeting using the Microsoft Teams platform. The meeting saw 26 participants in attendance from 24 services in the region.
safeTALK training	Community Programs delivered a further safeTALK training to 10 council staff on Thursday 6 August.

Sport and Recreation

Activity	Comments
10,000 Steps	Sport and recreation are discussing opportunities with North Queensland Bulk Ports (NQBP) for the establishment of 10,000 steps signage in the Harbour Precinct.
Spring Fit Health Challenge	In conjunction with Corporate Communications a new campaign is being developed to encourage residents to get active. The campaign will begin on September 7.
Return to Play Plans	Clubs continue to seek our advice on the development of their Return to Play Plans as more sports reactivate after post-COVID-19 closures according to State Government requirements with seven clubs assisted this month.

Museums

Museum	Comments
Pioneer Valley Museum	Days open – Tuesday, Wednesday Thursday Number of days open: 9 Visitors: 28 Volunteer hours: 190 <ul style="list-style-type: none"> Staff provided an object handling training workshop for volunteers Volunteers assisted museum staff with object identification in storage shed with a view to deaccessioning collection items in poor condition
Greenmount Homestead	Days open – Monday, Tuesday Wednesday and last Sunday of each month Number of days open: 10 Visitors: 23 Volunteer hours: 36 <ul style="list-style-type: none"> Continued digitisation of archival Polaroid photographs Assisted staff with cleaning of artefacts in homestead and installation of Mylar interfaces between surfaces Staff approached by ABC Tropical North to provide interviews on objects in the Greenmount collection for their listeners Continuing artefact conservation at Greenmount to clean and store at-risk objects

	<ul style="list-style-type: none"> With funding from Australian Garden History Society an Arbour at the front driveway of Greenmount Homestead will be reinstated. The funding will also enable the replanting of several plant species
Sarina Museum	Days open – Tuesday, Wednesday, and Friday Number of days open: 9 Visitors: 120 Volunteer hours: 317 <ul style="list-style-type: none"> Volunteers and staff preparing for a digital launch of the next phase of the Family Plaques project
Mackay Museum	Days open – Tuesday, Thursday, and Saturday Number of days open: 10 Visitors: 16 Volunteer hours: 150

In-kind Assistance requests

Five in-kind assistance requests were processed for the month, with a total value of \$1,246.00.

MRC Libraries are now lighting their self-serve kiosks to align with themes on weeks where the fountain / MRC Admin building is coloured.

Right: Civic Precinct Fountain blue for the 98th Birthday of the Queensland Country Women's Association



Jubilee Community Centre Foyer Exhibition

Mackay Selfless Seniors Photographic Exhibition 17-26/08/2020 featured professional portraits and stories paying tribute to those seniors who were nominated. This was in celebration of the 60th year of celebrating Queensland Seniors Week which ran from 15 – 23 August.

Images courtesy of local photographers, Becca Bannan, Brenden Hayles, Cherrie Hughes, Daryl Wright, Liz Andrews and Lyneale Thrupp.



Junior Sporting and Arts and Culture Grant

No junior sporting grants were processed this month.

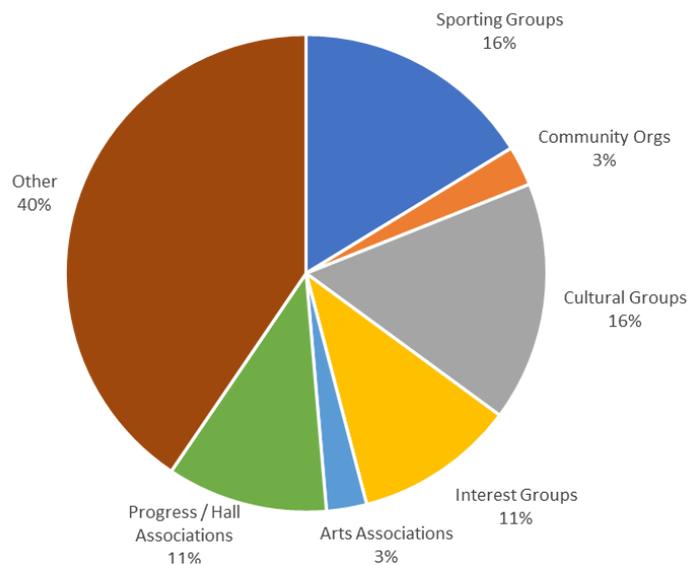
Better Community Building Fund

Organisation	Amount	On Track	Comments
Mackay Basketball Incorporated <i>Grandstand – Court 4</i>	\$100,000	Completed	The project has been completed and acquitted. The official opening of the grandstand will be held on Saturday 5 September 2020.

COVID-19 Community Recovery Grants

This month has seen further strong interest and applications to the COVID-19 Recovery Assistance Grants program. 37 applications have been assessed and approved during this reporting period. Overall, 172 applications have been approved for a total of \$718,533.55 of the available \$1.2m funding pool.

The graph below shows the spread of organisations that make up this month’s grant recipients.



**Grants approved during August:**

Mackay and District Holden and GM Club Inc	\$5,000.00
Brothers Rugby Union Mackay	\$1,000.00
Armstrong Beach Area Progress Association	\$5,000.00
Koumala Community Hall Committee Inc	\$5,000.00
Creative Shots Photo Club Inc	\$1,850.00
Mackay Maltese Club Inc	\$2,000.00
Sarina Beach Progress Association Inc	\$1,000.00
QCWA Calen	\$5,000.00
Sarina Bowls Club	\$2,000.00
Mackay Area Fish Stocking Association	\$5,000.00
Calen Trail and Horse Sport Club Inc	\$2,000.00
QCWA Nebo Sarina Range Branch	\$5,000.00
Cameron's Hockey Club Inc	\$5,000.00
Mackay Filipino Australian Society Inc	\$5,000.00
Gargett Branch QCWA	\$5,000.00
Mackay Camera Group Inc	\$1,950.00
QCWA Sarina Branch	\$5,000.00
Valley Spinners and Craft Group	\$5,000.00
Fiji Association Mackay Region	\$5,000.00
Koumala Progress Association Inc	\$5,000.00
Mackay Family History Society Inc	\$5,000.00
Mackay Chinese Association Qld Inc	\$5,000.00
Eimeo Surf Life Saving Club	\$5,000.00
Mackay NAIDOC Incorporated	\$5,000.00
Mackay Cycling Club	\$5,000.00
Islamic Society of Mackay	\$5,000.00
Care Kitchen Inc	\$5,000.00
QCWA Pioneer Division	\$5,000.00
Mackay Tournament Anglers	\$1,000.00
ESA International Alpha Rho Mackay Inc	\$5,000.00
Mackay and District Italian Association	\$4,650.00
Mackay Veterans Support Group Inc	\$4,950.00
Mount Ossa Community Hall Association Inc	\$5,000.00
Kurribie Boya Aboriginal and Torres Strait Islanders Corporation	\$5,000.00
Mackay Swimming Academy	\$2,000.00
Mackay and District Australian South Sea Islander Association	\$5,000.00
Mackay Community Garden Inc	\$5,000.00

4.2 Libraries

Library Highlights

Activity	Comments
<p>Outreach shirts – prize money well spent.</p>	<p>Mackay Regional Council Libraries was awarded \$1000 prize money by Queensland Public Libraries Association in September 2019 as winner of the 2019 Local Government Authority Award. The award was presented for The First 5 Forever: Paint the Town REaD Phase 2 Project, which features two books.</p> <p>This prize money was used to purchase outreach shirts for the library team, featuring First 5 Forever messaging 'talk, sing, play, read' and our literacy champion 'Berky'. These colourful shirts will make an impression inside and out of the libraries.</p> 
<p>Young People's Services and First 5 Forever</p>	<p>Story Time and Baby Bounce sessions have been reintroduced across all 5 library branches this month, with social distancing in place.</p> <p>Libraries are getting some amazing feedback which highlights the social inclusion and connection our face-to-face programs can provide within the community. With the reinstated Baby Bounce program we have seen 27 first-time mums attend the sessions during August, some attending their first 'social gatherings' and some of whom are new to Mackay region. These mums have limited or no social support network, so attendance at the library programs has facilitated new connections with other families in the community.</p> <p>We conducted 13 virtual and 43 face-to-face programs for children aged 5 years and under.</p> <p>These sessions are designed to encourage early language and literacy in children and their families and provide an opportunity for socialisation.</p> <ul style="list-style-type: none"> • Baby Bounce: 5 virtual sessions had a reach of 4507 with 443 engagements from Council TV, Facebook and Instagram platforms. • Baby Bounce: 22 sessions (max 16 participants at GWL and DDCL, max 12 at Sarina, max 10 at Walkerston and 8 max at Mirani). Total attendees 215 (110 children and 105 adults). • Toddler Time: 4 online sessions had a reach of 3090 with 243 engagements across Council platforms. • Story Time: 4 online sessions had a reach of 3396 with 258 engagements across Council platforms. • Story Time: 21 sessions (max. 16 participants at GWL and DDCL, max. 12 at Sarina, max. 10 at Walkerston and 8 max. at Mirani). Total attendees 193 (108 children and 85 adults).

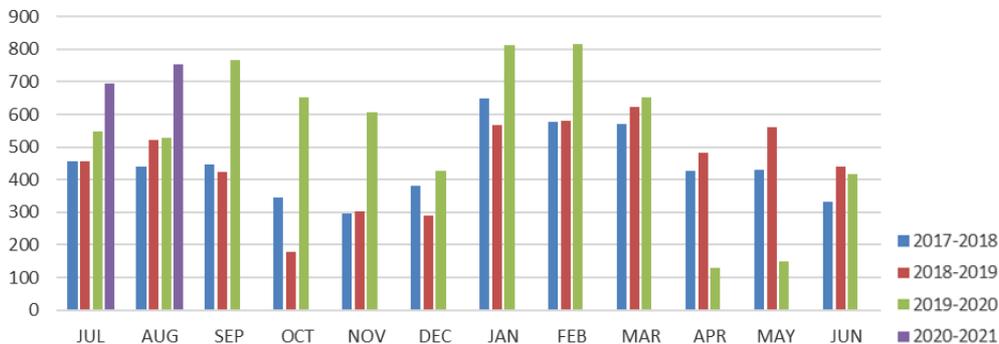
	<p>Face-to-Face Programs</p> <ul style="list-style-type: none"> • Programs # of events: 43 • Programs # attendance: 408 • Outreach # events: 1 • Outreach # engagements: 1 (15 participants) <p>Virtual Programs</p> <ul style="list-style-type: none"> • Total number: 13 • Total Reach: 10,993 • Total Engagements: 944 <p>The First 5 Forever team visited a new Playgroup at the Glenella State School. This was a great opportunity to share the F5F messaging and resources as well as promote Library programs, resources, and collections. Total attendance 15 (9 children 6 adults).</p>  <p>Another 20 resource bags have been distributed through The Mackay Family Support Alliance after receiving positive feedback from the first delivery. These bags continue to be distributed to families throughout the region particularly those families that may be experiencing difficulties.</p> <p>Feedback received shows these resources support families, connect them to Council and our local Libraries and programs.</p>
<p>Community Outreach</p>	<p>The Community Outreach Team reinstated numerous programs for the residents of the Mackay Region, while reinforcing social distancing.</p> <p>Face-to-Face Programs</p> <ul style="list-style-type: none"> • Programs # of events: 33 • Programs # attendance: 397 • Outreach # events: 4 • Outreach # engagements: 75 <p>Virtual Programs</p> <ul style="list-style-type: none"> • 10 online resources were provided for community residents to engage with their Library Membership in a different way. • Total Reach: 7311 • Total Engagements: 365 <p>We have reinstated presentations to community organisations over the past month with increased interest in our Library Service.</p> <p>August engagements included Breezes Independent Living, Health and Wellbeing Committee, Mental Health Hub and service providers which provided them with an understanding of the services, collections and programs we can offer to them and their client base.</p> <p>Additionally, we are continuing to deliver our Home Library Service in the absence of our volunteers. Over the past several weeks, we are experiencing a large increase of participants with the new OzCare Centre opening up.</p>

<p>Digital Literacy & Young Adult Programs</p>	<ul style="list-style-type: none"> • 10 people attended 3 Digital Literacy classes during August. • 41 people attended 10 Tech Talks during August. <p>The MRC Libraries Podcast is gaining audience with 181 plays since beginning in October 2019. (https://soundcloud.com/mrclibraries) We have reached capacity of the free Soundcloud account, and so will be adding current and previous podcasts to the library YouTube channel.</p> <p>A visit to Headspace in Victoria Street was the first Young Adult Outreach event since COVID began. Most of the group of Headspace teenage volunteers were already members of the library but were not aware of numerous resources such as Studiosity. Headspace staff were also enlightened as to the services on offer for their clients.</p> <p>Face-to-Face Programs</p> <ul style="list-style-type: none"> • Programs # of events: 12 • Programs # attendance: 51 • Outreach # events: 1 • Outreach # engagements: 9 <p>Virtual Programs</p> <ul style="list-style-type: none"> • Total number: 14 • Total Reach: 9,172 • Total Engagements: 180
<p>Heritage Collection</p>	<p>Staff conducted 5 hours of information research and referral activities for 12 local and interstate clients during August.</p> <p>Heritage Collection staff have continued to provide additional 10 hours per week of research towards the Heritage Trail Project in collaboration with Strategic Planning.</p> <p>An inventory of the donated Daily Mercury archive is nearing completion. Staff have viewed and listed contents of boxes whilst arranging them into their archival order.</p>

Statistics

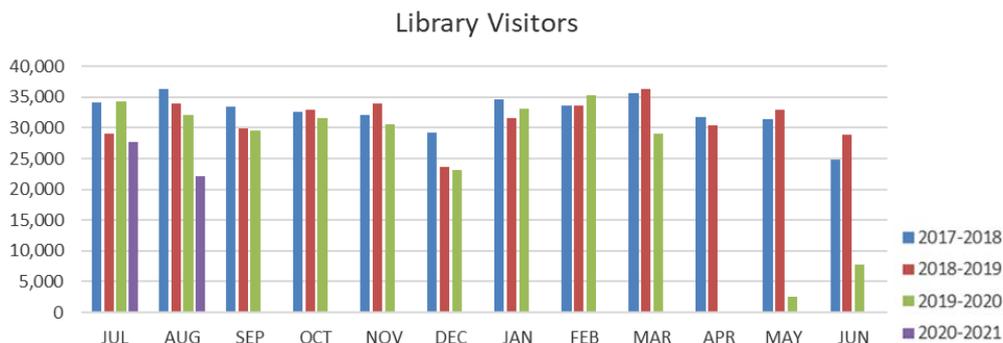
Library membership numbers increased again in August, attributed to the flexible membership options now available, as well as the recommencement of face-to-face children’s programs which have attracted new attendees to our facilities.

New Library Members



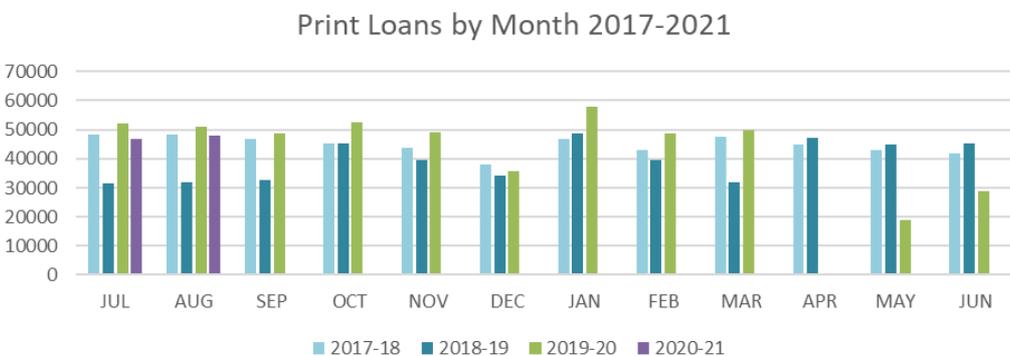
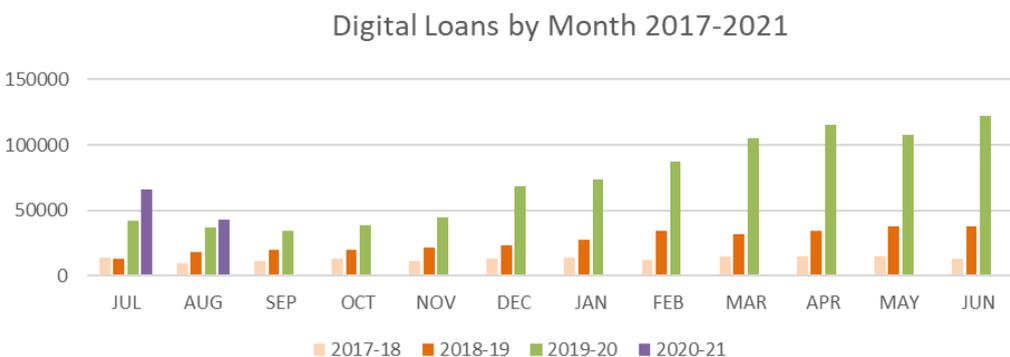
Library Visitation

The number of visitors to our library service has not yet returned to usual, with numbers still down on previous months prior to the COVID-19 facility closures. We expect that this has been impacted by the significant reduction in program numbers and reluctance by some residents to return to public places.



Digital and Print Loans

Both digital and print borrowings remained strong during August, as seen in the graphs below.



KPI Update

Service / Activity	Annual KPI	YTD	Status	Comments
<i>Library Loans</i>	1,000,000	203,397	●	On track
<i>Database Hits</i>	75,000	15,339	●	On track
<i>Social Media Followers</i>	8,000	Instagram: 1,428 Facebook: 6,509	●	On track
<i>eNewsletter subscribers</i>	N/A	14,352	●	This is a strong promotional channel for the majority of Library services and programs
<i>In Person Visits</i>	350,000	46,392	●	Tracking at 80% of YTD target. We anticipate attendance will increase as programs ramp up.
<i>Web Visits</i>	300,000	37,240	●	Currently 75% of YTD target. Expect to increase this in coming months.
<i>Volunteer Hours</i>	N/A	-	-	Volunteers have not recommenced in libraries as yet.
<i>% of Scheduled Programs Delivered</i>	95% - 105%	95%	●	Changed the KPI for programs from attendance numbers to % of scheduled programs delivered.
<i>Number of new program initiatives</i>	5	-	-	New KPI for this FY
<i>Outreach Events</i>	N/A	6 events 114 attendees	●	Outreach programs have recommenced upon request with good engagement
<i>New Virtual Programs * Outcomes</i>	N/A	70,158 reached 3,475 engaged 340 comments	●	Virtual programs are experiencing a slight reduction in engagement with physical programs recommencing.
<i>Mackay Libraries App</i>	N/A	603 devices used 2,449 launches	●	187 new devices were used with the Mackay Libraries app during August.

4.3 Artspace

Exhibitions

Activity	Comments
Finding the Funny: The Art of Judy Horacek	<p>Depending on how old you are, Judy Horacek is best known for either her classic cartoon Woman with Altitude or for doing all the pictures in the classic Where is the Green Sheep? her first book with Mem Fox. This exhibition presents original artwork from two sides of this busy artist. Her cartoons for grownups often deal with the environment, social justice and women's issues, while her picture book worlds created for children feature a range of animals doing unlikely things. The exhibition opened in the Foyer Gallery, Artspace Mackay on 15 August and will run through until 18 October.</p> <p>Artspace Mackay and Mackay Libraries will collaborate to produce a virtual storytime, which will feature a reading of a Mem Fox and Judy Horacek children's book, to be filmed on site at Artspace Mackay on Monday 7 September. The virtual storytime will then be aired and promoted widely through MRC, Artspace and Library social media channels as well as via the 'Stay Home, Stay Connected' web portal on MRC's website.</p> 
Libris Awards: Australian Artists' Book Prize	<p>The 2020 Libris Awards opened in the FIELD Engineers Gallery on Saturday 27 June. The Libris Awards play a significant role in showcasing the very latest and best in contemporary artists' book practice in Australia. The 2020 Libris Awards will remain on display until Sunday 13 September.</p> <p>With the current limitations on gallery visitation and group tours in place, Artspace has developed a 3D Virtual tour of the 2020 Libris Awards.</p>
Michelle Vine: Contested biography	<p>Contested Biography is currently on show in Gallery Three. Michelle Vine is a Brisbane based interdisciplinary artist. This exhibition looks to her focus on the site of knowledge formation in biological science - her research on German naturalist Amalie Dietrich who travelled through Australia in the 1860s collecting botanical, zoological and ethnographic specimens. The exhibition will remain on display until 20 September.</p> <p>With the current limitations on gallery visitation and group tours in place, Artspace has developed a 3D Virtual tour of Michelle Vine: Contested biography.</p>

Collection

Activity	Comments
Acquisitions	<p>The Visual Arts Advisory Committee (VAAC) unanimously supported the acquisition of ten artists' books from the recent 2020 Libris Awards. Biennial sponsorship from Dalrymple Bay Coal Terminal allows for purchases of artists' book up the total value of \$10,000 every two years and the 2020 Libris Awards provides an opportunity to acquire the very best and most recently created artists' books from across Australia.</p> <div data-bbox="584 647 914 1137" style="text-align: center;">  </div> <p><i>Mackay</i> by Pamela See. Winner of Category 3, Artspace Mackay Foundation Tertiary Artists' Book Award.</p>
MRC Art Collection	<p>In August, curatorial staff began compiling user procedures for the new database system and working on the MRC Art Collection copyright project. This project seeks permission to use images of artwork online and is integral to the online launch of the MRC Art Collection. The goal is to launch 40% of the MRC Art Collection online by the end of 2020. As of August, 28% of permissions had been obtained.</p> <p>In-house training in archival box making was facilitated by the Exhibitions Curator for four staff members over a two-day period in August.</p>

Public Programs

Activity	Comments
Kids Art Club	<p>Term 3, Kids Art Club commenced on Saturday 25 July and ran through until Saturday 29 August, facilitated by award winning local artist tutor and local artist Leslie Kane. Kids Art Club is Artspace Mackay's ongoing term-based art program for kids.</p> <p>Participant numbers were limited to 8 due to Covid-19 restrictions. It was a fully subscribed/sell-out workshop.</p>

<p>Crossroad Arts: Performance in the Gallery</p>	<p>Crossroad Arts delivered their third Performance at Artspace Mackay on Tuesday 4 August. 19 participants and carers participated in the workshop, taking in the 2020 Libris Awards exhibition. Participants each chose an artist's book to interpret through a series of emotions and expressions. They then took turns to share this as a mini performance in the gallery. This is a weekly program and a new partnership between Artspace Mackay and Crossroad Arts.</p> 
<p>How to Apply for an Artspace Exhibition: Q&A with Director</p>	<p>Artspace Mackay Director Tracey Heathwood facilitated a free information session on Thursday 20 August exploring:</p> <ul style="list-style-type: none"> • Exhibition display options and examples of previous exhibition layouts • Exhibition proposal requirements and considerations • Artspace's exhibition proposal selection process and tips on how to pitch your exhibition concept. <p>The information session also included a tour of the newly renamed Foundation Gallery and time for discussion. It is the first time this information session has been held and proved very popular, with 12 people attending the session (maximum numbers due to COVID-19 social distancing requirements). This has promoted Artspace to repeat the free information session in early September. Artspace Mackay Director Tracey Heathwood also presented this information as part of a Zoom presentation for participants of CQ RASN's At Home Residency program on Monday 24 August.</p>
<p>Conversations with Art</p>	<p>A free <i>Conversations with Art</i> was held on Friday 21 August with 6 participants attending. Held each month, <i>Conversations with Art</i> is a free and enjoyable discussion led by Artspace staff who encourage participants to look at images of traditional and contemporary artworks from gallery and museum collections from around the world.</p>
<p>Seniors Conversations with Art (Seniors Week special event)</p>	<p>To coincide with national Seniors week Artspace Mackay hosted a special Seniors Conversations with Art on 20 August 20. 5 participants joined gallery staff for an enjoyable opportunity to look and talk about art!</p>
<p>Stab binding workshop: Melissa Larsen</p>	<p>Coinciding with the 2020 Libris Awards, this skills-based workshop by teaching artist Melissa Larsen took place on Sunday 23 August and was designed to inspire participants by teaching a stab book binding technique. Participants gathered inspiration from Melissa's personal collection of artists' books, images of artists' work and via a group discussion of ideas to explore. This workshop catered for beginners through to experienced practitioners. Participant numbers were limited to 8 due to Covid-19 restrictions. It was a fully subscribed/sell-out workshop.</p>

<p>Speed Date the Collection</p>	<p>A special Speed Date the Collection event (with social distancing measures in place) was held on Thursday 27 August. This 'extra special' Speed Date event provided participants with another opportunity to view short-listed works from this year's 2020 Libris Awards. Due to COVID-19 restrictions this event was strictly limited to 12 participants and was attended by 5 participants and 5 volunteers.</p> 
<p>Guided Tours</p>	<p>The Public Programs team were excited to welcome school tours back into the gallery in August, delivering 4 tours to senior students from St Patricks Secondary College, Mercy College and Mackay State High school. 22 students from Mercy College visited on 5 August; 40 year 9 students from Mackay State High school participated in a special school 'Speed Date the Collection' program on 18 and 19 August; and, on 20 August, 11 year 11 students from St Patrick's Secondary College participated in a tour of the 2020 Libris Awards and a short book-making activity.</p> 

Funding submission

<p>Arts Queensland's Spaces and Places Activation grant application</p>	<p>Artspace Mackay has applied for funding to realise a new public art project, the Pioneer Valley Water Tower Mural Trail. Building on the success of the recently completed Slade Point Water Tower Mural in 2019, the Pioneer Valley Water Tower Mural Trail would see the creation of two murals on two water towers in 2021 – the Walkerston Water Tower and Mirani Water Tower. The aim of the project is to deliver distinctive and innovative public art installations with significant cultural value that will both engage local communities and attract visitation to the Pioneer Valley.</p> <p>A key component of the project would be extensive community consultations with Mackay and Pioneer Valley residents young and old, including: engagement with local First Nations and Australian</p>
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	<p>South Sea Islander Elders; open-invite community meetings / engagement activities; an online community survey; and, art workshops with local school children, to ensure the final murals reflect the distinctive environments and cultural identities of these regional towns.</p> <p>The total funding request is \$172,313 and, if successful, will allow for the engagement of a dedicated project officer (3 days/wk. for 10 months) to oversee/deliver the project for council.</p>
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KPI Update

Service / Activity	Annual KPI	YTD	Status	Comments
<i>Visitors: Artspace</i>	28,000	3,109	●	Currently experiencing below average monthly attendance figures due to COVID-19.
<i>Web Visits</i>	14,000	3,432	●	Above target, increase due to online programming
<i>Total Number of e-Newsletter Subscribers</i>	1,800	1,835	●	On target
<i>Facebook Subscribers</i>	6,600	7,027	●	Above target. Combined total for Artspace and Rock Paper scissors Facebook pages.
<i>Exhibitions</i>	12	5	●	On target. 1 new exhibition opened in August, <i>Finding the Funny: The Art of Judy Horacek</i> , which opened on Saturday 15 August.
<i>Public Program Participants</i>	7,400	388	●	On target
<i>Public programs (Inc. tours, BMA Kidspace, workshops, exhibition openings, markets, etc.)</i>	140	19	●	On target
<i>Volunteer hours</i>	2,500	402.50	●	On target

5. Mackay Entertainment & Convention Centre and Events

KPI Update

Service / Activity	Annual KPI	YTD	Status	Comments
Number of Performances fully cost recovered	50%	0%	🟡	Under Target COVID19
Minimum number of catered functions (excluding performances)	120	10	🟡	Under Target COVID19
Average attendance at events	Auditorium 260	316	🟢	On Track
	Foyer/space 100	60	🟡	Under Target COVID19
	Halls 300	518	🟢	On Track
	One Hall only 100	37	🟡	Under Target COVID19
Number of non-utilised days	200	19	🟢	On Track
Number of Performances at the MECC	180	4	🟡	Under Target COVID19
Number of Conferences/Expos	14	0	🟡	Under Target COVID19
Number of Events with Attendance from outside Mackay Region LG area (Post Code Data)	30	0	🟡	Under Target COVID19
#Events at BB Print Stadium	-	0	🟡	New KPI
#in Attendance at BB Print Stadium	-	0	🟡	New KPI
Number of Student Attendances	1,000	0	🟡	Under Target COVID19
Number of workshops > Youth	6	0	🟡	Under Target COVID19
Number of engagement workshops/activities	6	0	🟡	Under Target COVID19
Yearly occupancy of facility	65,000	1,995	🟡	Under Target COVID19
Customer Hire Satisfaction	80%	N/A		
Number of regional events assisted through either financial or in-kind assistance	6	1	🟢	On Track
Number of regional events ticketed	8	1	🟢	On Track

Overview

The MECC continues to operate under the Live Performances/Venues Approved Industry Plan and the team have been delighted to deliver a number of events in August. These events have been held in both the North and South Wings of the centre and include performing arts, business, and community events.

While the MECC has not been able to deliver the number of events normally generated at this time of year, the silver lining has been the ability to accommodate the needs of a group such as the Fifties and Better Club during August and September with space available. The club have not been able to offer their regular activities since March due to COVID and the capacity restrictions on their venue. The team have enjoyed being able to offer this service and received wonderful feedback from the club, along with a number of other events organisers this month.

Events Delivered in August:

- CPAC Dance Class
- Fifties and Better Club
- 25 Year Club Dinner
- Mackay Festival Sessions
- MRC Chamber Meeting
- Clifton's Exams
- LAWMAC 2020

Grant Funding – Arts Queensland

The MECC was successful in August with a grant submission for Arts Queensland Play Local Funding to the value of \$20,000. The grant will be utilised to deliver a weekend of events in September, to go on sale September 1st. Dubbed the September Weekender, the hybrid style events will see 3 different productions performed in the MECC and streamed to live audience on the MECC lawn Friday and Saturday nights and livestreamed to MECC web and socials on Sunday morning.

Youth Ambassadors Experience Behind the Scenes Opportunity

With the venue reopened, opportunities have opened once more for the MECC Youth Ambassadors. The MECC Engagement and Technical Teams collaborated to give the Youth Ambassadors the unique opportunity of assisting backstage during Festival Sessions. 4 Youth Ambassadors volunteered over the month, assisting our Technical Services Coordinator on the night of the events with staging, lighting, and audio. Feedback from the Youth Ambassadors has been overwhelmingly positive, with one Youth Ambassador mentioning they were “having the best night ever”.

MECC Team Live at APAX Conference

The MECC Team were invited to participate in a live cross for the Australian Performing Arts Exchange (APAX), which has gone digital this year due to COVID-19. With the assistance of our experienced technical team, management and marketing teams joined the Australia wide conference live from the MECC Auditorium stage. APAX is an annual event where members from the performing arts sector collaborate to exchange ideas, provide updates and initiate conversations about the future.



Team Updates

Team	Actions Completed
Kitchen & Catering	<ul style="list-style-type: none"> The catering and kitchen teams continue to deliver services at Foodspace Café as well as offsite catering adhering to COVID-19 restrictions. Bao Bun Wednesday and Street Food Box Fridays are still proving to be extremely popular.
Operations	<ul style="list-style-type: none"> Process mapping activities - Liaison with teams, revision of standard operating procedures, updates on new Promapp system (corporate system that houses all process maps). Venue cleaning and maintenance aligned with COVID Safe requirements
Technical Services	<ul style="list-style-type: none"> Delivery of Mackay Festival Sessions Safety Management System progress Asstetic progress
Sales & Marketing (incl. box office)	<ul style="list-style-type: none"> Day to day operations including processing refunds, exchanges, phone enquiries, serving patrons at box office, daily receipting. Managing social media and website. Conversion to updated ticketing system - TicketSearch
Festivals & Events	<p>Mackay Festival Sessions</p> <p>The Festival team, along with the entire MECC team, have delivered one of their most unique events in COVID times. The MECC team are incredibly experienced at putting on a show, but Mackay Festival Sessions is the first time we've produced what is essentially a TV series.</p> <p>With the cancellation of Mackay Festival of Arts and Global Grooves for 2020, the Festivals team with Council support, have been able to support locals in the arts and events industry.</p> <p>The whole event was a new challenge for the team, including a range of brand-new equipment. There are major differences to producing or delivering a live theatre performance compared to a live streamed production for screen and the team have met that challenge with great success.</p> <p>Mackay Festival Sessions have provided the team with many learning experiences with the new system and they're striving to build a better customer experience for our audiences.</p> <p>The technical team have gone above and beyond to upskill on the run and learn all that's needed to deliver a live broadcast, digital performance. Just some of the new skills the team have mastered in a short time to deliver and incredibly professional show include script writing, lighting and set design, audio mixing for broadcast, directing and stage managing for broadcast, running overlays, using automated camera systems and operating roving cameras.</p> <p>The Mackay Festival Sessions officially kicked off on Saturday 8 August, with the marketing campaign launching on July 10, a four week lead-in to episode 1. In that time, the Facebook page has increased by over 320 page likes.</p> <p>Each week, photographers from Keeara & Reece Photography have been on site at the MECC taking hundreds of professional shots of the Sessions. These photos</p>

along with all of the footage captured during the Sessions by the MECC team will be passed on to all those involved. We hope everyone that everyone has been involved will be able to use the professional photos and footage for any of their own marketing and advertising in the future.



Mackay Festival Sessions received significant exposure and community support in the lead up to and throughout the month of August, including Channel 7 and The Daily Mercury. We enjoyed an impressive feature in the very first edition of the new Mackay region paper, Mackay and Whitsunday Life and drew the support of every local radio station to be able to share the live stream to all of their social media pages.

The Festival team have received endless marketing support from other Council teams, including at least 5 press releases from Corporate Comms and 6 EDM mailouts to the huge MECC mailing list of over 15,000 patrons with each email. Advertising was also included on the Council LED screens at Forgan Bridge and Nebo Road.

The events were listed for free with the Australian Tourism Data Warehouse, Eventfinda, our own Facebook pages and locally with Lets Do Something.

Mackay Festivals Facebook Page statistics:

- Campaign length total reach on Mackay Festivals page only
- During the campaign, with 57 posts to Facebook and 25 to Instagram (not including story posts or posts to event pages) regarding the Sessions, including the live videos that will remain on the page, we reached 178,700 and there were 248,292 impressions (the number of times any content our page entered a person's screen)
- Total Festival combined reach is difficult to gauge, with each of the live stream videos being shared over 181 times, to as many Council run pages as possible. As well as many community members generously sharing posts, images and live streams to their own pages and business pages. However, we can see that total combined views of all four episodes has reached over 26,600 as at 31 August 2020.
 - Episode 1 – Saturday 8 August 2020
 - Live maximum viewers: 69
 - Total views to date (combination of 3 partial video uploads): 9,600
 - Minutes viewed: 3,207
 - YouTube views to date: 329
 - People reached to date: 33,533
 - Engagements to date: 3,353
 - Episode 2 – Saturday 15 August 2020
 - Live maximum viewers: 100
 - Total views to date: 5,100

	<ul style="list-style-type: none"> ▪ Watched live minutes: 9,625 ▪ YouTube views to date: 405 ▪ People reached to date: 17,973 ▪ Engagements to date: 2,300 ○ Episode 3 – Saturday 22 August <ul style="list-style-type: none"> ▪ Live maximum viewers: 110 ▪ Total views to date: 7,500 ▪ Watched live minutes: 10,074 ▪ YouTube views to date: 241 ▪ People reached to date: 31,917 ▪ Engagements to date: 1,857 ○ Episode 4 – Saturday 29 August <ul style="list-style-type: none"> ▪ Live maximum viewers: 158 ▪ Total views to date: 4,400 ▪ Watched live minutes: 11,466 ▪ YouTube views to date: 203 ▪ People reached to date: 13,211 ▪ Engagements to date: 2,001 <p>The success of this campaign, these shows, and the engagement is particularly impressive considering it has been completely organic, with no paid ads or posts to social media run by the Festivals team.</p> <p><u>Participation breakdown:</u></p> <ul style="list-style-type: none"> • 33 Local Businesses, including 2 NFP groups in Eimeo SLSC and Rotary Club of Mackay. 2 of whom donated prizes for our weekly giveaways • 71 dancers from 4 local dance schools • 4 visual artists from Artist Collective Caneland – who’s incredibly gorgeous creation will be available for sale from their Caneland shop front. Margaret Burgess has also offered any of our musical acts from the show the opportunity to have any of their merchandise or CD’s for sale at the shop with the painting display.  <ul style="list-style-type: none"> • 22 local music performers (including 4 from Townsville band Headlights) • 5 x volunteers, including Hayley Clancy, 2019 Mackay Regional Council Trainee of the Year, and 4 MECC Youth Ambassadors
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6. Corporate Communications and Marketing

Media event marks official opening of tourism kiosk

The new Mackay Visitor Information Kiosk at Bluewater Lagoon was officially opened last month.

The new kiosk is centrally located at Bluewater Lagoon and will take advantage of the high volume of tourists who visit the facility and nearby shopping centre every year.

Corporate Communications and Marketing organised a media event to mark the official opening.



New inductees welcomed to council's 25-year Club

Council's 25-year Club welcomed 10 new inductees at a dinner last month. Corporate Communications and Marketing play a key role in this event each year. A commemorative booklet, including stories about the new inductees and an updated honour roll, was produced, and presented on the night, along with other mementos to mark the occasion. The team also produced PowerPoint presentations for the dinner.

Rebecca Batzloff, from Corporate Communications and Marketing and Community Engagement, emceed the event at the MECC for the second year in a row.



Connecting Mackay website revamped

Council's digital team has been busy revamping our Community Engagement project hub Connecting Mackay.

The connectingmackay.com.au website, featuring a new Connecting Mackay logo produced by council's graphic designers, is more user-friendly and makes better use of the project hub's functions.

New branded templates for Connecting Mackay collateral have also been produced. A month-long marketing campaign to promote Connecting Mackay and its features is being undertaken in September.



Digital commemoration for Victory in the Pacific Day

The COVID-19 pandemic has meant many important commemorations in 2020 have had to be online.

The Corporate Communications and Marketing team produced a virtual Anzac Day ceremony for its digital channels earlier this year and also assisted with a Mayor's message for a virtual ceremony for Australia's worst air disaster, the crash of a United States Army Air Forces B-17C Flying Fortress plane at Bakers Creek.

And last month, the team filmed an emotional video tribute from Mayor Greg Williamson for the 75th anniversary of VP (Victory in the Pacific Day), which was posted to council's social media channels on Saturday, August 15.



Sarina Sugar Shed marketing hits mark

Marketing assistance provided to Sarina Sugar Shed has been producing some sweet success.

Following a series of how-to-make Sarina Sugar Shed cocktails videos produced by the team, assistance was provided for a media launch for its latest SB13 rum.

The launch and promotion did the trick, with the small batch rum being one of the Sugar Shed's fastest selling products.

A Father's Day gift box sold out the day after the official launch. All 225 bottles of SB13 rum sold out within four days.



Selfless Seniors exhibition a huge success

At this time of year, the Corporate Communications and Marketing team has usually helped promote council's annual Seniors Expo.

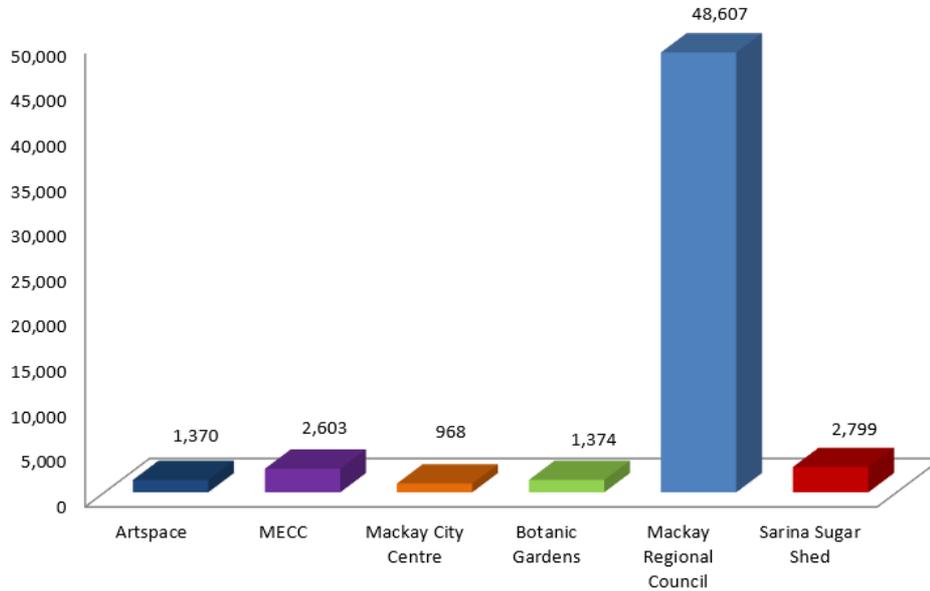
COVID-19 restrictions meant an expo could not be held this year, but the team threw its weight behind promoting the Selfless Seniors exhibition at the Jubilee Community Centre, with fantastic results.

They helped attract nominations through promotion, coordinated photographers to take portrait shots of our Selfless Seniors and provided coverage of the exhibition, including through a video slide show of the photos on social media.

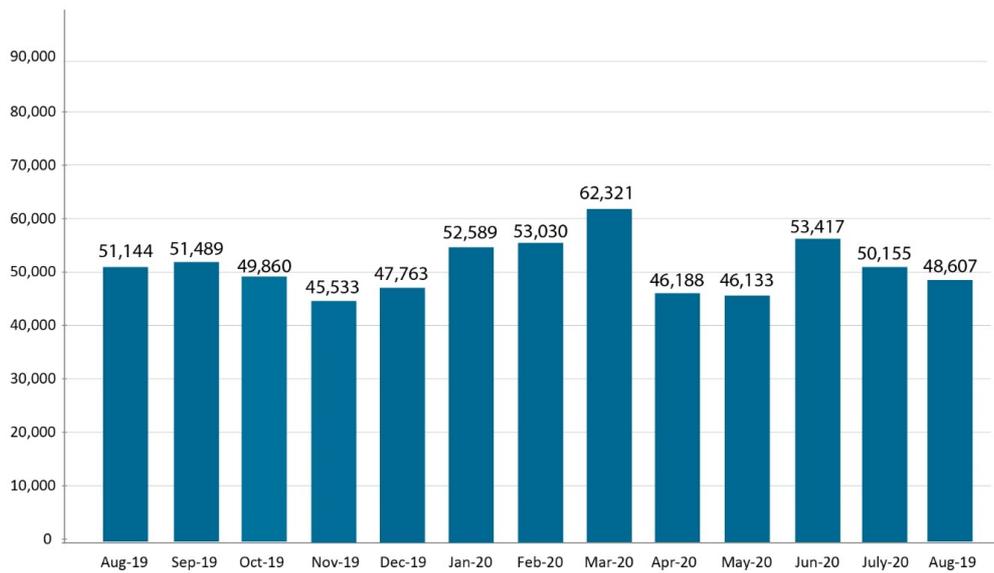




All website visits for August 2020

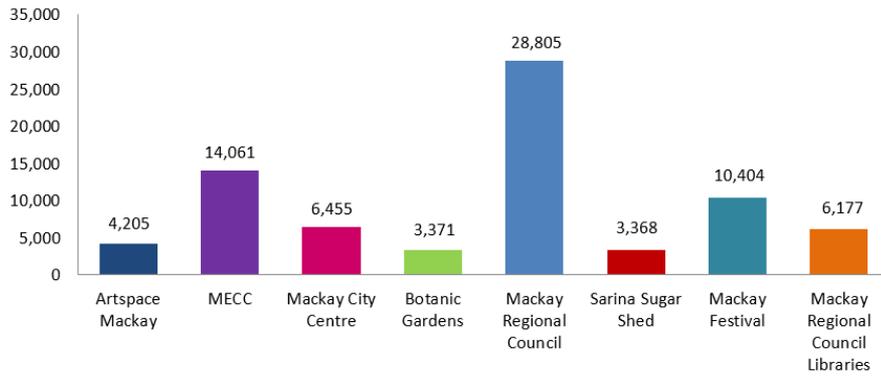


Trend of MRC website (mackay.qld.gov.au) visits

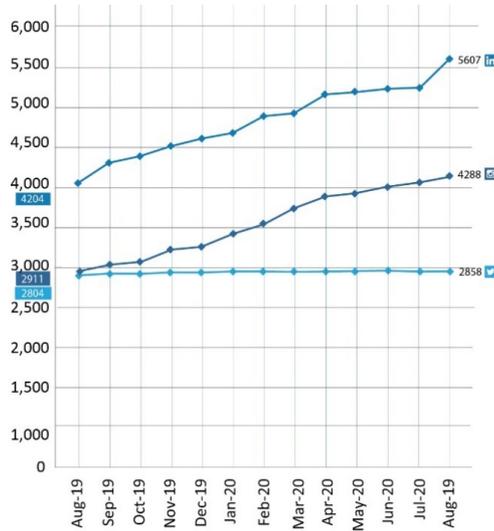




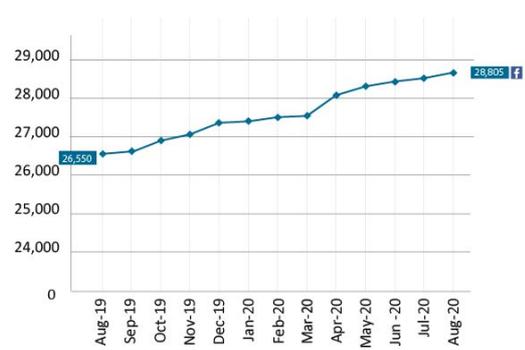
Facebook facilities August 2020



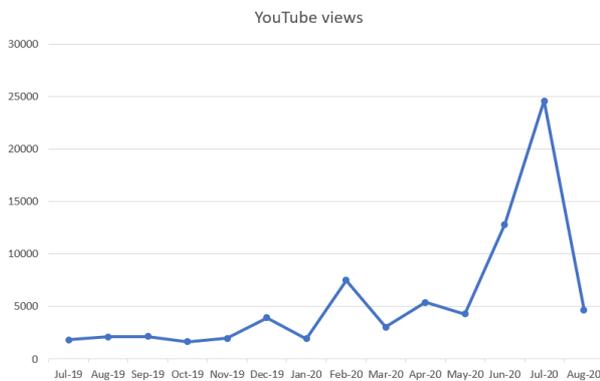
MRC Social media for August 2020



MRC Facebook followers for August 2020

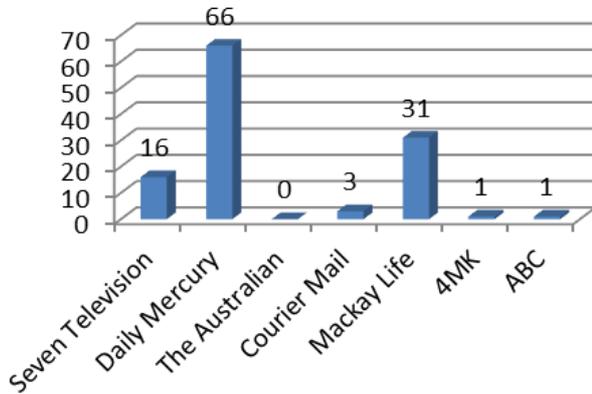


MRC YouTube views for August 2020

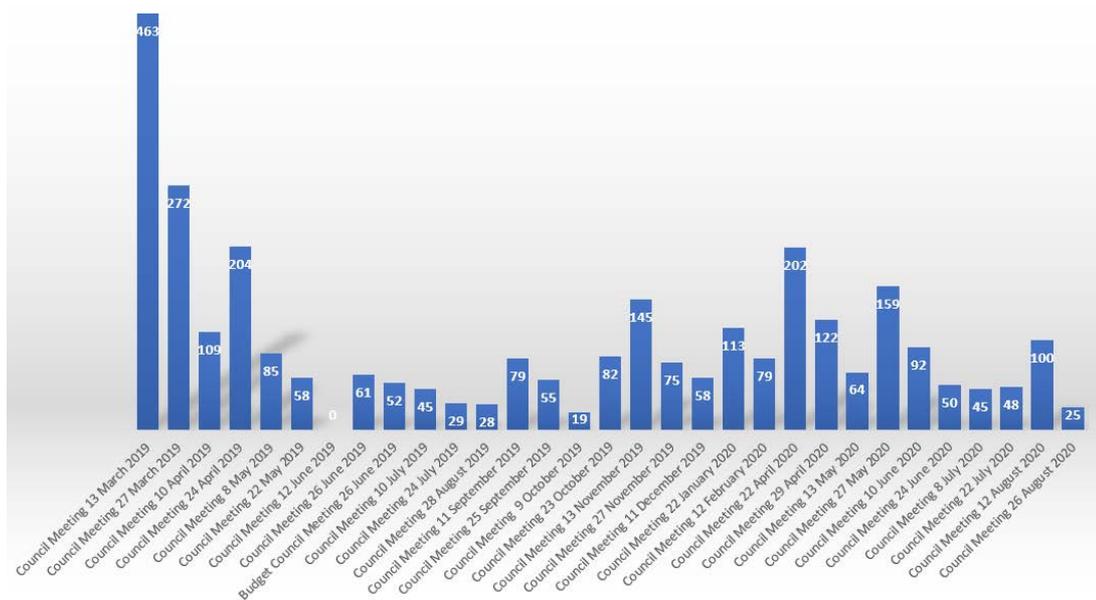




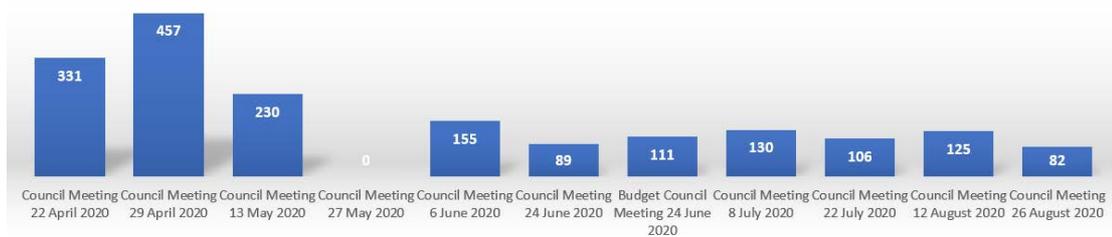
Council featured in 118 news stories during August



Council Meeting Live Stream YouTube



Facebook

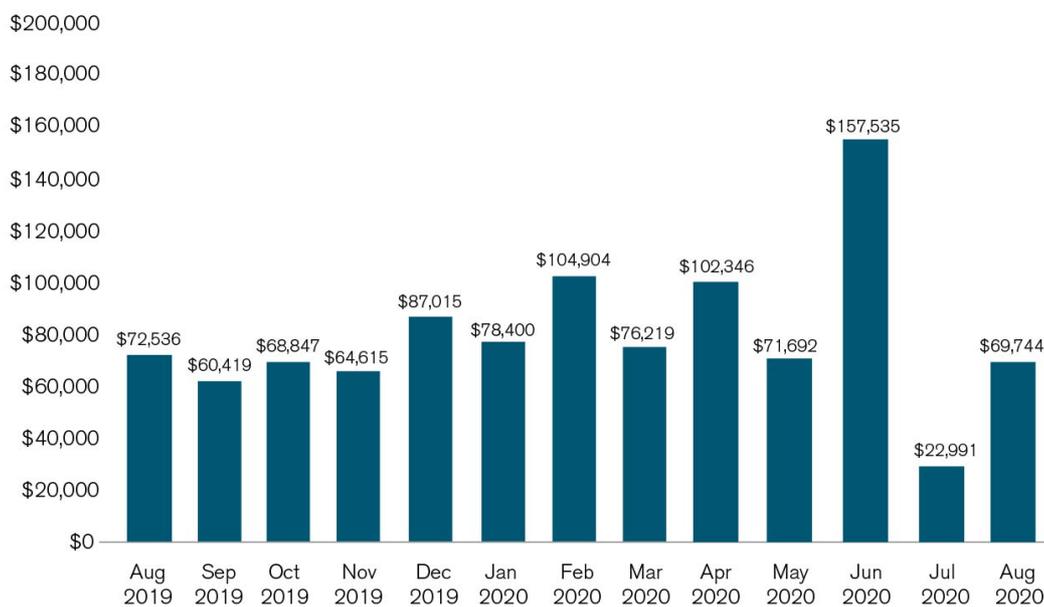




eNewsletter subscribers

Artspace: 1835 (Last month: 1844)
 Botanic Gardens: 1164 (Last month: 1175)
 Council Connect: 3329 (Last month: 3427)
 Library: 13,792 (Last month: 14,349)
 Recreation Services: 1116 (Last month: 1134)
 MyMackay 1221 (Last month 1228)

Advertising spend across council



Community Engagement

Eimeo Esplanade shade shelters

An information session regarding the proposed shelters was held on August 24. Residents were not supportive of the shelters and instead proposed that council moves the existing picnic settings and barbecues under the trees. Parks will investigate this further and Community Engagement will keep residents informed of the outcome.

Smith-Cross Road culvert upgrade

Residents attended a community information session with Community Engagement, Design Services, Capital Works and the CEO. The community sentiment was positive, with no complaints raised. Construction of vehicular sidetracks is complete and works to remove the existing culverts are under way.

Boundary/Cowley intersection upgrade

Community Engagement and Corporate Communications have released a media release, social media posts, Connecting Mackay page and letters to inform residents of works in early September. Some individual engagement has been undertaken due to relocation of private accesses.

Koumala Water Treatment Plant

Community Engagement has prepared a fact sheet and detailing the planned Koumala Water Treatment Plant, which has been letterbox dropped to all homes and PO boxes in Koumala. Awaiting closure and award of tender.

Meadowlands Connectivity Pathway

Flyers, corflute signage, social media and a media release were distributed prior to construction starting. Construction is currently under way.

Lansdowne Road culvert replacement

Residents have received an initial notice advising that the culverts on Lansdowne Road require replacement and that the tender has been advertised. Tender closes September 15. Community Engagement is preparing a Connecting Mackay page and media.

Brooksfield Park upgrade

The Brooksfield Park upgrade is complete, and the new multisport half-court is available for use. Community Engagement has uploaded images of the new court to social media.

Evans Avenue Shared Path

This project is with the design team. Once complete a community engagement plan will be developed.

Wellington, Nelson and Gordon Street footpath upgrade

The tender has been awarded. Waiting for a start date by the Project Manager.

Bluewater Lagoon Tourism Kiosk

The kiosk was completed and officially opened to the public in August.

Blacks Beach Park upgrade

The Blacks Beach Park upgrade, a new shade shelter and picnic tables, was completed in August. Corporate Communications publicised the project's completion.

Chelona-Sandiford Road Culvert Replacement

Works started as planned on August 10. Road closure signs were installed and surrounding residents, Chelona State School, Mackay Sugar, the local bus company and Emergency Services were informed about the partial road closure. Once complete, residents and stakeholders will be informed that the road is accessible again.

Bluewater Lagoon Leisure Refurbishment

The Bluewater Lagoon was set to reopen on September 1 as planned, to coincide with the reopening of council's pools following the winter maintenance period. Patrons will be able to use the lagoons, water slide and sprinklers in the kid's interactive play area. However, the play equipment in the kids play area will not be completed until late-October 2020. This information has been sent to the media and publicised on council's Facebook page, website and Connecting Mackay page. Signage has also been erected around the kids' play area to let patrons know that children can play in the sprinklers in the play area and the play area is expected to be completed and fully operational by late-October 2020.

Seagull Street Boat Ramp

The design has been completed for the new boat ramp at Slade Point. An Information session will be held with nearby residents next month to discuss the plan.

Shoal Point Park retrofitted shade shelter

Installation of a new shade shelter, picnic table and turtle-friendly lighting, were completed in August. Corporate Communications publicised the project's completion.

Sarina Northern Drainage

A start date is yet to be set. The Engagement Plan and communications material are currently being prepared. One stakeholder meeting took place at the beginning of August.

Stay Safe, Stay Connected projects

Community Engagement continues to support the Stay Safe, Stay Connected program. Two "Hanging at Home Digital Book Club: Connecting Mackay" pages have been developed. The pages will promote one feature book a month. The community and Library staff can join discussion threads. The relevant ebook can be accessed from the page and a link will allow the community to join the Library. *Connecting Mackay pages under construction.*

Seaforth Esplanade Master Plan

The full draft master planning document was released. Feedback was to be open until September 6. The Connecting Mackay page has received in excess of 1600 visits.

connectingmackay.com.au/seaforth-esplanade

Eungella-Finch Hatton Mountain Bike Trail

The Eungella and Finch Hatton communities were presented Community Update sessions on August 20. Attendees were presented maps of the proposed trails and informed of the project's progress. Work is currently under way to develop an Engagement Plan, which will include the development of a masterplan for the Finch Hatton Trail Head.

connectingmackay.com.au/mountain-bike-strategy

Connecting Mackay campaign

A campaign has been developed to raise both the profile and number of registered users for the Connecting Mackay site. The campaign is to run across traditional and digital media during September. As an incentive for new registrations, an iPad is being offered to one winner chosen from the entire Connecting Mackay database. The campaign promotes Connecting Mackay as council's new online project hub. The community are invited to "stay informed, share your ideas, shape our future".

Connecting Mackay Panel (18+) and Connecting Mackay Youth Panel

In recent surveys to investigate a possible rebranding of Connecting Mackay, council posed the question "Does being a member of a unique online feedback group interest you? Members would be asked to complete regular surveys that could help shape our region." Of the 100 responses, 80 said "yes".

Online community feedback panels are being established from September 3. Panellists are asked to complete about three closed surveys a year. There will be two main panels -18+ and another for youth. At the time of registration 18+ panellists will be asked to indicate areas of interest. This will allow for the potential of forming possible sub-panels of specific interest areas in the future. The 18+ panel will be active when it reaches 150 members.

Connecting Mackay pages under construction.



Please see below for a brief overview of current Community Engagement projects.

Project Name	Activity	Department	Plans and activities	Level of Engagement
Ball Bay Road Reconstruction	Ongoing	Capital Works	Construction is under way.	Inform
Bluewater Trail (Alligator Creek Bridge repair works)	Complete	Capital Works	Corporate Communications have informed the community that the pathway is open again.	Inform
Brownsey Court Park upgrade	Upcoming	Capital Works	Flyers and corflute signage developed.	Inform
Campwin Beach Boat Ramp Upgrade	Ongoing	Capital Works	Project to be complete mid-September. Corporate Communications will publicise once complete.	Inform
City Heart Maintenance Slabs (Garden Beds)	Upcoming	Capital Works	Capital Works to provide details	Inform
Corella Way Park Renewal	Complete	Capital Works	Project is complete.	Inform
Denton Street upgrade works	Immediate	Capital Works	Engagement has been completed. Works no under way.	Inform
Eungella-Finch Hatton Mountain Bike Trail	Ongoing	Capital Works	Developing engagement strategy. Community Update session was held for Eungella and Finch Hatton residents on August 20.	Consult/Inform
Gorge Rd Concrete Pavements	Ongoing	Capital Works	Construction is under way.	Inform
Koumala Water Treatment Plant	Upcoming	Capital Works	Out for tender.	Inform
Marzan Street and George Fordyce Drive Traffic Calming	Upcoming	Capital Works	Awarding tender.	Inform/Consult
Meadowlands Connectivity Pathway	Upcoming	Capital Works	Construction under way.	Inform
MECC Roof	Ongoing	Capital Works	Construction is under way.	Inform

Project Name	Activity	Department	Plans and activities	Level of Engagement
Milton and Alfred streets intersection	Upcoming	Capital Works	Waiting on design plans to be finalised	Inform
Mirani Community Precinct	Upcoming	Development Services	Connecting Mackay page is being developed	Consult
MRITS Mackay Region Integrated Transport Strategy	Immediate	Development Services	Connecting Mackay page is being developed	Consult
North Mackay Rotary Lookout	Ongoing	Capital Works	Construction delays due to Ergon Energy availability. Residents have been notified of delay.	Inform
Northern Beaches Community Hub	Upcoming	Development Services	Connecting Mackay page is being developed	Consult
Palmer/Grendon Street upgrade	Complete	Capital works	Corporate Communications have publicised completion.	Inform
Pioneer River Northbank Shared Footpath	Upcoming	Capital Works	New start date mid-December. Waiting on TMR to finish their project.	Inform
Sarina Northern Drainage	Upcoming	Capital Works	Preparations are under way for communication material. Coordinating stakeholder meetings.	Inform
Seaforth Esplanade Master Plan	Ongoing	Development Services	Full draft master planning document has been released.	Consult
Shoal Point Park retrofit shade structure	Complete	Capital Works	Project is complete	Inform
Smith-Cross Road culvert upgrade	Upcoming	Capital Works	Tree removal is ongoing, and side tracks are being constructed. Residents notified.	Inform
Stay Safe, Stay Connected	Ongoing	Community & Client Services	Liaising with various programs to develop online engagement projects.	Inform
Sydney and Alfred St intersection upgrade	Upcoming	Capital Works	Waiting on design plans to be finalised.	Inform
Tourism Kiosk (Bluewater Lagoon)	Complete	Capital Works	Official opened on August 25 and publicised.	Inform

Project Name	Activity	Department	Plans and activities	Level of Engagement
Victor Creek Boat Ramp	Ongoing	Capital Works	Community Engagement/notifications have been completed. Project now underway and due for completion mid-September,	Inform
Walz Lane drainage outlet	Ongoing	Capital Works	Ongoing – in regular contact with directly affected resident.	Consult
Woodlands District Park	Ongoing	Development Services	Draft master plan expected to be released soon.	Consult
Kinchant Dam Road culvert replacement	Ongoing	Capital Works	Construction under way, residents notified	Inform
Blacks Beach Park Upgrade	Complete	Development Services	Corporate communications have publicised the completion.	Inform
Wellington Street Footpath	Upcoming	Capital Works	Awarding tender.	Inform
Evans Avenue Shared Pathway	Upcoming	Capital Works	With the design team.	Inform/consult
Bluewater Lagoon Refurbishment	Ongoing	Capital Works	Bluewater Lagoon reopened on Sept 1. Corporate Communications have publicised and signage was erected to let patrons know the kids' play area will be completed in late-October 2020.	Inform
Chelona-Sandiford Road Culvert replacement	Ongoing	Capital Works	Works have started and the partial road closure will remain in place until early-September 2020.	Inform/consult
Seagull Street boat ramp	Upcoming	Capital works	Design completed. Information session will be held with nearby residents next month.	Inform/consult
Water pipe replacements at Hugh Reilly Court and Zammit Street	Ongoing	Capital works	The works on Hugh Reilly Court have been completed and crews have started on Zammit Street.	Inform
Memorial Pool amenity upgrade	Complete	Development Services	Completed at the end of this month.	Inform

7. Emergency Management

Overview

The Emergency Management team remain active in supporting Queensland Health and Queensland Police in the response to COVID-19. Some ongoing activities include planning for evacuation considering during a COVID environment, international seafarer crew changes and more recently the repatriation of 2 confirmed COVID cases from a cargo ship at anchor.

New resources created and school visits

A suite of resources has been created to assist Bushfire affected communities through a range of school programs delivered in partnership with the Disaster Mental Health Team. In August resources were designed and printed for all 3 programs including printed whiteboards, badges and activity sheets for the Zombie Apocalypse sessions, a Facilitators guide, and stickers for Power Up and art resources for the new Birdie's Tree Sessions.



The very first Birdies Tree session was completed at Eungella State School. This session included the reading of Birdie and the Virus with the help of puppets, creating a safe space for Birdie and Froggie and discussion style activities to help young people understand the current pandemic and process their big feelings.



Person Centred Emergency Preparedness Workshop

Emergency Management is working with Assoc Prof Michelle Villeneuve from University of Sydney to train local people in Person-Centred Emergency Preparedness. P-CEP is an approach to building personalised emergency plans with people with support needs, such people with disability, people who experience mental illness, homelessness, chronic illness, or mobility concerns, and people who are ageing at home. 70 people will complete the training over 2 days in September.

Flood Classification Levels

River and rainfall stations provide valuable information to assist with flood risk understanding. Traditionally, these stations have been used to record historical data however, more recently, with improvements in real time communications these stations are being used for flood event preparation and response. Several contracts have been recently awarded for the review of our existing flood classification levels and establish the flood classification level on all remaining gauges.

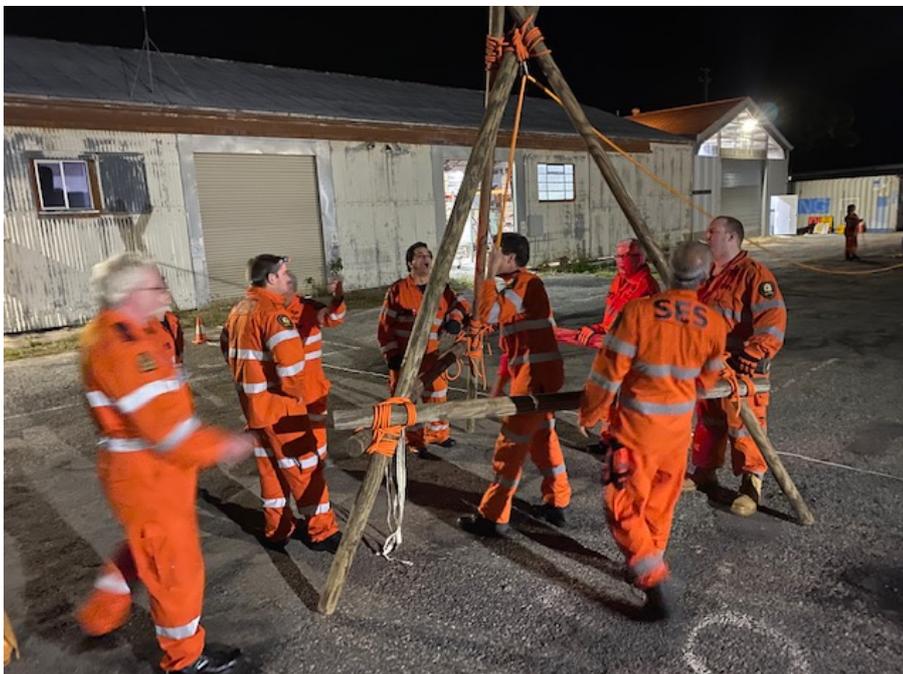
This review will provide a greater level of flood level intelligence for minor, moderate, and major flood levels along the Pioneer River and surrounding creeks/crossings.

Flood Cameras

Funding obtained through the Queensland Disaster Resilience Fund will see the installation of 6 cameras onto existing infrastructure at key locations around the Mackay LGA. These cameras will feed into the public facing Mackay Emergency Dashboard and will allow for live-feed control to Emergency Management during extreme weather events.

SES Operations

There have been two operations in the month of August both involving Mirani SES Groups assisting QPS with searches for missing persons.



Mackay SES Training making a makeshift tripod for lifting casualties or equipment from difficult areas.

Mackay Regional SES Unit Hours

The following indicates the number of hours put in by the volunteers across various functions.

Group	Operational	Training	Maintenance	Admin	COVID-19 Related Activities
Calen	0	36	4	8	0
Mackay	1.5	276.2	15	23.5	0
Mirani	11.3	221.4	4.3	21	0
Sarina	4	110	3	8	0
Armstrong Beach	0	16	2	5	0

SES Operational Capability

The Mackay Regional SES Unit has the capability to provide operators in all core SES functions throughout the Mackay local government area.

Function	Members / teams available	Notes
Flood boat	15 teams	1 team = 2 members
Storm damage	111 members	Teams usually 2-4 members
Chainsaw	16 teams	1 team = 2 members
Working at heights roof	24 teams	1 team = 4 members
Working at heights ground	27 teams	1 team = 4 members
Vertical rescue	10 members	Team size varies on task parameters. Operational performance target is 10 members per team
Land search	74 members	Team size varies on task parameters
Traffic control	38 members	Team size varies on task parameters, but usually 2-4 members
Incident management	37 members	Team size varies on task parameters



Mirani SES conducting a swift water, search & casualty handling scenario at Platypus beach

8. Health & Regulatory Services

Overview

Health and Regulatory Services has been busy over the past months. All service areas, including environmental health, environmental protection, pest management, vector control, development compliance, animal management, regulated parking and local laws have actively been responding to requests for service and assistance from the community and taking action to ensure public health, safety, order, equity and environmental values are being maintained.

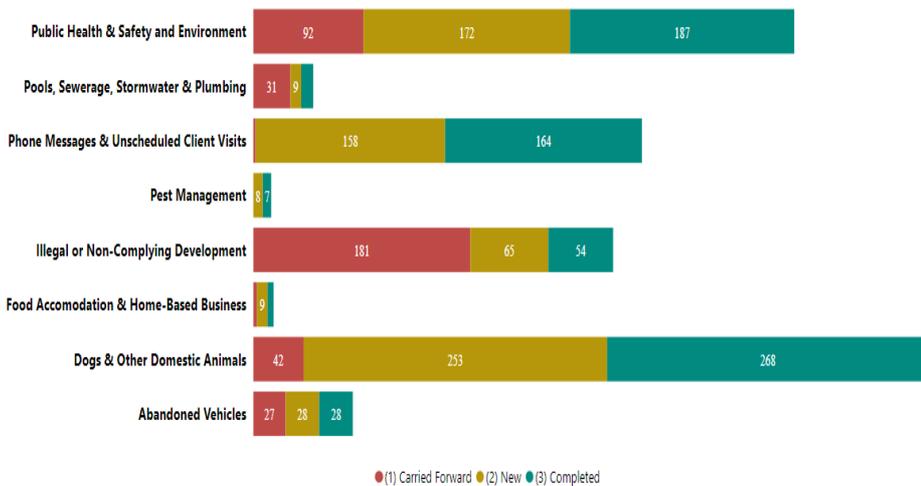
Customer Requests

Throughout August 2020, 714 requests for service were received, compared with 1,007 requests for July 2020.

77% were completed in nominated timeframes for this month. Health and Regulatory Services aim to complete 85% of requests for service within nominated timeframes, however, depending on the circumstances of each individual matter and the speed at which compliance can be achieved using compliance processes, timeframes for completion can be influenced.



Customer Request Status Tracking



Animal Registrations - Number of Dogs & Cats Registered

Animal Type	Registrations August 2020	Registrations August 2019
Cat	41	59
Dog	165	284

Proactive Patrols

Proactive animal patrols are conducted at times when dog owners are most likely to be walking with their pets.

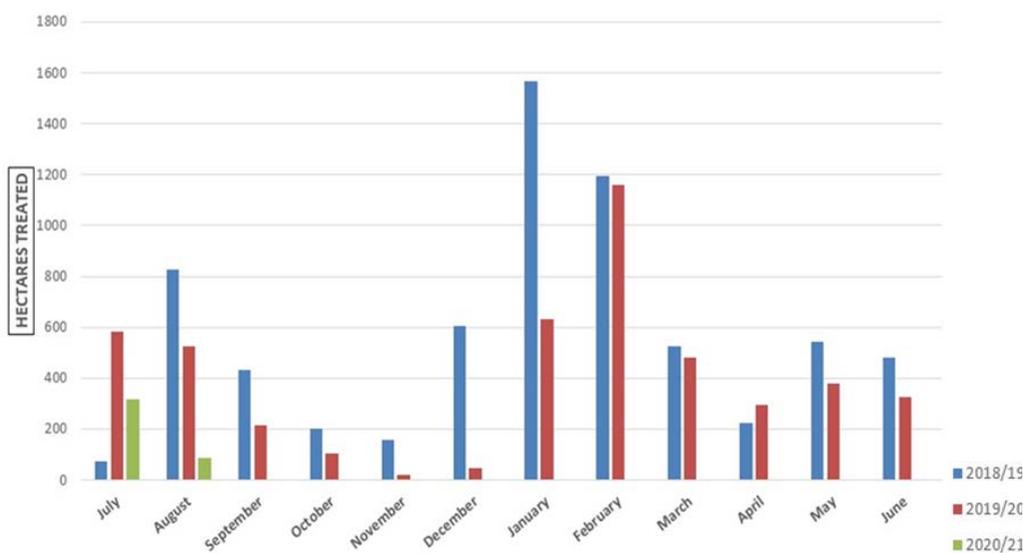
34 proactive patrols were completed in August, resulting in the following outcomes:

- Dogs noted on lead – 242
- Dogs impounded – 4
- Cautions issued – 10
- Educations issued – 3
- Infringements issued – 2

Vector Control

Vector Control Staff have been carrying out land-based larvae inspections and treatments this month with the results displayed below. The graph represents hectares treated by month.

Sites Inspected	Sites Treated	Hectares Treated
119	35	87 Ha



Licensing and Approvals Summary for August 2020

Premises	Premises Inspected	% Compliant	% Non - compliant	New & Renewal Applications Approved
Caravan Park	1	100%		
Accommodation	1	100%		
Swimming Pools	2	100%		
Temporary Food				1
Temp Entertainment Events	1	100%		
Footpath Dining				1
Total	5			2

Premises	Premises Inspected	5 Star	4 Star	3 Star	2 Star	0 Star	New and Renewal Applications Approved
Food Business	27	2	5	14	1	4	8

Basic summary of star rating meanings:

 5 Star	Excellent performer – Excellent record keeping, procedures, cleanliness and sustainable food safety practices.
 4 Star	Very good performer – Very good cleanliness, food safety practices and some records and procedures.
 3 Star	Good performer – Good level of compliance and overall acceptable standard. Clean and meeting legislation.
 2 Star	Poor performer – Low level of compliance, more effort required. I.e. Very unclean premises, poor hygiene practices.
NO STAR	Non-compliant performer – A general failure to comply, with major effort required to rectify issues. Critical non-compliances. I.e. Very unclean premises, poor hygiene practices, incorrect temperatures and presence of pests and vermin.

Note – Officers actively work with business operators to achieve compliance using appropriate regulatory tools.

Eat Safe Overall Ratings



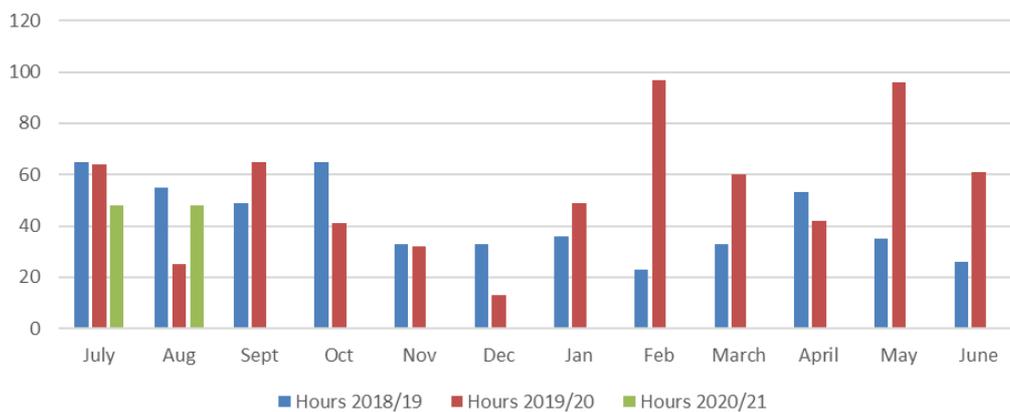
COVID-19 Inspections

Routine Inspections have recommenced with Stages introduced for COVID-19. Education and support have been provided to businesses for dining in and beauty therapy.

24 inspections were conducted regarding COVID-19. 21% of the businesses inspected were noncompliant (with COVIDSafe operating requirements) and Officers are educating and working with these businesses.

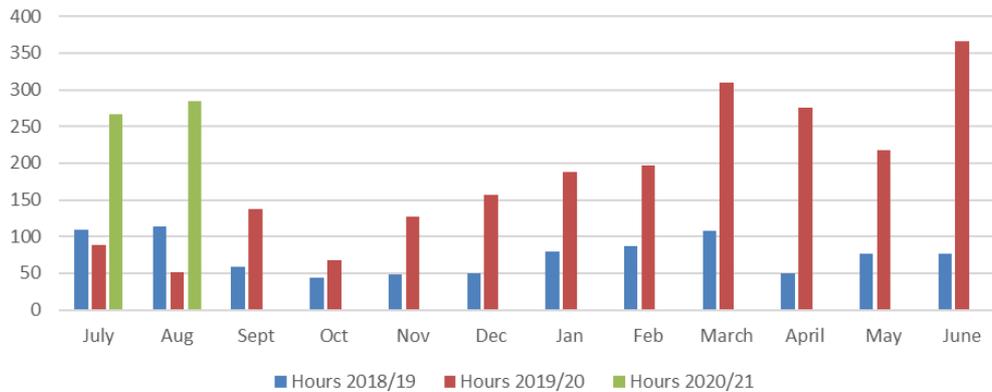
Pest Management

Baiting Programs for Wild Dogs & Feral Pigs



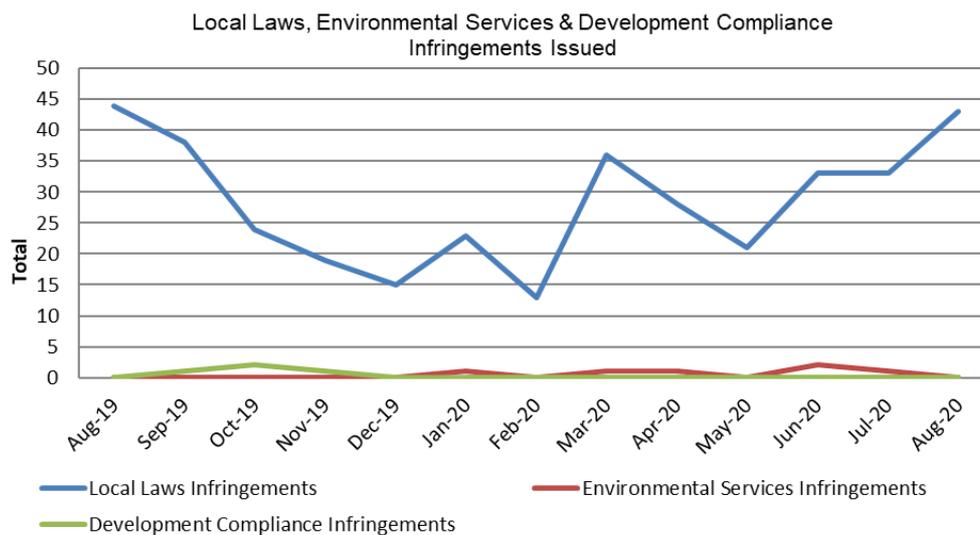
The hours noted above include preparation activities and conducting baiting sessions. Baiting is not conducted in wet weather due to the ineffectiveness.

Surveying & Spraying Weeds



Surveying and spraying are conducted on roads. Surveying is also conducted on private property throughout the region.

Monthly Infringements Activity



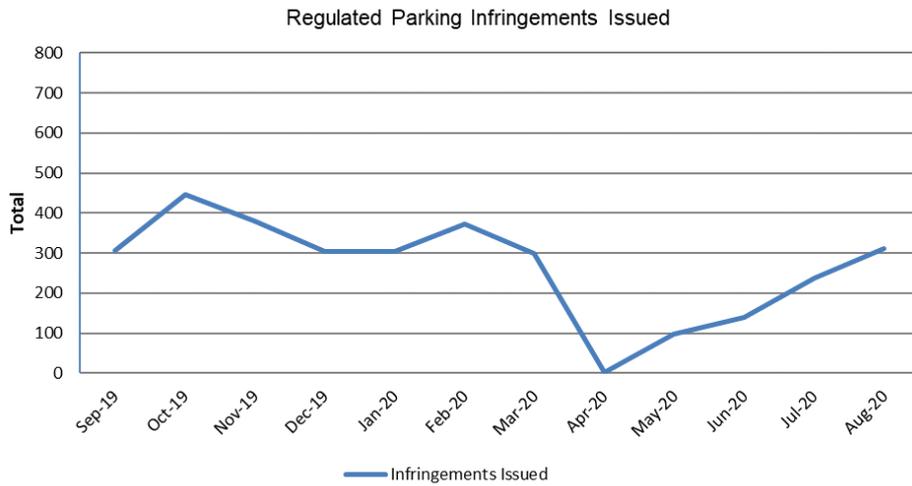
Infringement Types - August 2020

Local Laws	Environmental Services	Development Compliance
<ul style="list-style-type: none"> Animal not registered within 14 days (13) Animal wandering at large (21) Fail to comply with compliance notice (5) Owner must ensure cat or dog is implanted (3) Cat not registered within 14 days (1) 	<ul style="list-style-type: none"> Nil 	<ul style="list-style-type: none"> Nil

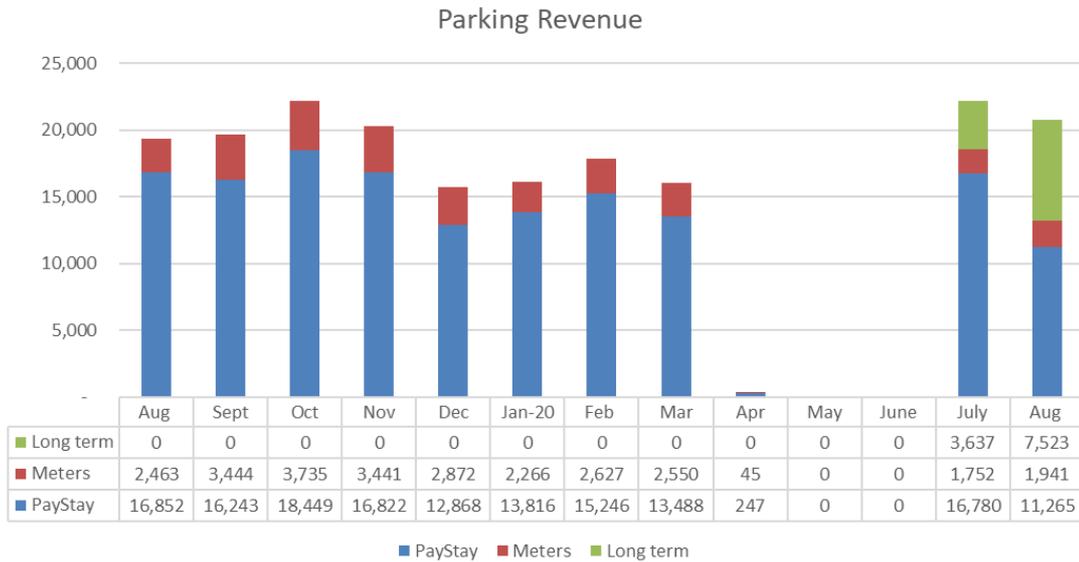


Parking Infringements

Officers regulate 2,525 on-street car parks, off-street car parks, loading zones and car parks designated for disabled people, daily.



Off-Street Car Parking to 27 August 2020 – PayStay



August showed an increase in long-term parking tickets, with 27 tickets purchased through PayStay. Short term or daily purchases through PayStay dropped by 33% when compared to the previous August in 2019. The shorter reporting month, PayStay being unavailable to customers for two days while Database Consultants Australia responded to suspicious activity detected on their network and COVID-19, all contributed to this result.

11.4. ORGANISATIONAL SERVICES

11.4.1. LEASE OF LAND - ROTARY CLUB OF PIONEER VALLEY INC

Author Manager Property Services (Tony De Brincat)
Responsible Officer Director Organisational Services (Kylie Lamb)
File Reference 2a High Street, Walkerston

Attachments 1. MADI Image [11.4.1.1 - 1 page]

Purpose

To approve a new Trustee lease for Rotary Club of Pioneer Valley Inc (Rotary) for an area of 278sqm being Lot 6 on W19037, known as 2a High Street, Walkerston for a period of five years.

Related Parties

Executive Committee – Rotary Club of Pioneer Valley Inc.

Corporate Plan Linkage

Priority: Community Pride

Strategy: *Community facilities* - Provide community facilities to improve the liveability of the region ensuring equitable focus.

Background/Discussion

Mackay Regional Council is the trustee of Reserve for Local Government, Lot 6 on W19037 situated at 2a High Street, Walkerston. This parcel of land was offered for lease in 2019 via the tender process with one submission received, however, this was later withdrawn. There has been no interest in this site, until recently, with Rotary expressing an interest to lease this site for storage purposes.

Rotary is currently utilising a small shed structure at Mirani, however, this shed is not large enough to store the merry-go-round and pie van they are proposing to store at Walkerston. The Walkerston shed is more than suitable for this purpose.

According to Section 236 (1) (b) (ii) of the *Local Government Regulation 2012*, “a local government may dispose of a valuable non-current asset other than by tender or auction if – the valuable non-current asset is disposed of to a community organisation.” Therefore, Council is not required to tender this before leasing the property.

Consultation and Communication

Consultation has occurred between representatives of Rotary, Manager Property Services and Supervisor Land Operations.

Resource Implications

All costs incurred in respect to the preparation and lodgement of the lease documentation will be borne by the Lessee.

The lease will be a standard “Trustee” lease inclusive of peppercorn rental in accordance with the Community Leasing Policy and other like conditions.

Risk Management Implications

Currently Rotary do not have sufficient storage to suit their needs, should the lease not be approved, it would affect this community organisation greatly.

Conclusion

That approving the new lease to Rotary Club of Pioneer Valley Inc who have a long commitment to the community and Pioneer Valley region, is the most advantageous outcome to Council.

The lease will be signed under delegation once finalised.

Officer's Recommendation

THAT Council

- A. Resolves that an exemption applies under Section 236 (1) (b) (ii) of the *Local Government Regulation 2012*, "a local government may dispose of a valuable non-current asset other than by tender or auction if – the valuable non-current asset is disposed of to a community organisation."
- B. AND THAT Council approve the new lease to Rotary Club of Pioneer Valley Inc for an area of 278sqm, being Lot 6 on W19037, known as 2a High Street Walkerston for a period of five years with such lease to commence from date of signing and be a standard "Trustee" lease.

Council Resolution ORD-2020-236

THAT Council

- A. Resolves that an exemption applies under Section 236 (1) (b) (ii) of the *Local Government Regulation 2012*, "a local government may dispose of a valuable non-current asset other than by tender or auction if – the valuable non-current asset is disposed of to a community organisation."**
- B. AND THAT Council approve the new lease to Rotary Club of Pioneer Valley Inc for an area of 278sqm, being Lot 6 on W19037, known as 2a High Street Walkerston for a period of five years with such lease to commence from date of signing and be a standard "Trustee" lease.**

Moved Cr Englert

Seconded Cr Mann

Cr Englert noted that the Rotary Club had needed additional storage space for some time and was happy to support this Recommendation.

CARRIED



Lot 6 on W19037
2a High Street, Walkerston
278 sqm
Reserve for Local Government

12. RECEIPT OF PETITIONS

Nil

13. TENDERS

13.1. MRC 2020-069 LEASE OF PORTION OF SEAFORTH COMMUNITY HALL

Author Manager Property Services (Tony De Brincat)
Responsible Officer Director Organisational Services (Kylie Lamb)
File Number Seaforth Community Hall

Attachments 1. Sketch - Proposed Lease Area - Seaforth Community Hall [13.1.1 - 1 page]

Purpose

To present to Council for approval MRC 2020-069 Lease of Portion of Seaforth Community Hall.

Related Parties

Vivid Horizons Pty Ltd

Corporate Plan Linkage

Priority: Community Health & Wellbeing

Strategy: Active and healthy community - Promote active and healthy lifestyles by providing equitable access and encouraging sporting, recreational and outdoor activities throughout the region.

Background/Discussion

Mackay Regional Council (Council) received a request to lease an area of the Seaforth Community Hall for the purpose of establishing a Community Pharmacy.

Seaforth Hall hire bookings have declined in recent years with the annual income being approximately \$1,700 and the annual maintenance costs being approximately \$30,000.

Following a report to Council's Strategy, Leadership and Performance Team (SLPT) in May 2020, in which it was recommended a portion of the hall be made available for lease, the public tender process was undertaken to ensure an open and transparent process by Council.

Council issued tender documents for the lease of an internal 25m² area of the Seaforth Community Hall for a three year term in accordance with Council's lease agreement.

Tenders were invited on 13 June 2020, via the Queensland Government's QTender website and advertised in the Daily Mercury.

The following submission was received by the closing time of 10:00am, Tuesday 7 July 2020.

Tenderer	Location
Vivid Horizons Pty Ltd	Baralaba, Queensland (ABN search advises main business location is Calen, Queensland)

An initial compliance check was conducted on 7 July 2020 to identify submissions that were non-conforming with the requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information.

The submission was progressed through to the qualitative criteria assessment on the basis that all terms, conditions and mandatory requirements of the RFT had been met.

During the evaluation, submissions were assessed against the nominated qualitative criteria. Specific criteria were weighted according to their importance as perceived and agreed by the evaluation panel. Relative weightings were published within the RFT.

The weighting attributed to each qualitative criteria was:

Criterion	Weighting %
Proposed Use of Leased Area	20%
Individual/Community Benefit	20%
Key Personnel Experience and Skills	20%
Ability/Willingness to Co-Share Facility	20%
Tenderers Rental Offer	20%

Price received, excluding GST:

Tenderer	Price per annum (Ex GST)
Vivid Horizons Pty Ltd	\$7,200.00

The qualitative criteria assessment was carried out by the evaluation panel on 22 July 2020 with the evaluation panel scoring the tenders according to the evaluation matrix.

Based on the scores from the Evaluation Panel, Vivid Horizons Pty Ltd are listed as the preferred respondent.

Vivid Horizons Pty Ltd offer multiple benefits to the community, including health services, essential pharmaceuticals and employment of local residents, and are willing to co-share the facility.

Vivid Horizons Pty Ltd have 3 Directors, all of whom are Australian Registered Pharmacists with Australian Health Practitioner Regulation Agency (AHPRA) and members of the Pharmaceutical Society of Australia (PSA). They have established 2 other community pharmacies in Queensland over the past 4 years. (Baralaba & Wowan)

The nearest pharmacy to Seaforth is approximately 40km away and by establishing a pharmacy at Seaforth it will provide a vital service to approximately 1,360 residents (2016 census) of Seaforth, Ball Bay, Halliday Bay and Cape Hillsborough as well as the many visitors to the region.

The evaluation of the tender was conducted by:

Position	Department
Supervisor Land Operations	Property Services
Commercial Lease and Property Officer	Property Services
Contracts Officer	Procurement and Plant

Consultation and Communication

Consultation has occurred between representatives of Vivid Horizons Pty Ltd, President of Hibiscus Coast Progress Association, Manager Property Services, Supervisor Land Operations – Property Services, Commercial Lease & Property Officer – Property Services, Contracts Officer – Plant & Procurement, Manager Development Assessment, Legal Counsel, SLPT and Department of Natural Resources Mines & Energy (DNRME).

Discussions with Hibiscus Progress Association President indicated that the association were supportive of the idea of leasing a portion of the Seaforth Community Hall if the remainder of the hall was still available for use by the community. They acknowledged that community activities at the hall had declined however the community did not want to lose the hall.

They were particularly supportive of a lease if there was a community benefit not only to the residents of Seaforth but also surrounding areas of Ball Bay, Halliday Bay, Cape Hillsborough and The Leap. As the demographic of the area includes a high number of senior residents and the influx of “grey nomads” each year, any service that reduced the need to travel to Mackay would be beneficial and very welcome.

Enquiries were made with DNRME as the Seaforth Hall is situated within Reserve for Local Government. DNRME did not have any objections stating that it would be up to Council to justify if any departmental approvals are required.

Discussion with Legal Counsel have indicated that Minister’s Consent will be required. This will be obtained upon registration of the lease.

Advice also received from Manager Development Assessment indicate that a Code Assessable Material Change of Use application will need to be submitted. The lease will be conditional upon the Lessee submitting the application and gaining necessary approval.

Resource Implications

All costs in respect to fit-out of the pharmacy including dividing walls, shelves, desks, computers, licences, permits and regulatory approvals to be borne by the Lessee. Other costs in respect of the leased area such as telephone, internet, electricity, cleaning and waste charges, firefighting equipment, maintenance of light bulbs, taps washers etc will be the responsibility of the Lessee.

The lease will be a standard Retail Shop Lease inclusive of rental per annum of approximately \$7,200+ GST.

Risk Management Implications

Should the lease not be approved, both the Seaforth Community and the Hibiscus Coast Community would not be able to benefit from the health services provided by the pharmacy.

Conclusion

That awarding the contract to Vivid Horizons Pty Ltd represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council. Vivid Horizons Pty Ltd have the experience, capacity and resources to fulfil lease requirements as specified in the RFT. Vivid Horizons Pty Ltd offer multiple benefits to the community, including health services, essential pharmaceuticals and employment of local residents, and are willing to co-share the facility.

Officer's Recommendation

THAT subject to consent to the lease from the Department of Natural Resources, Mines and Energy, and approval of the Material Change of Use application, Council award contract MRC 2020-069 Lease of Portion of Seaforth Community Hall to Vivid Horizons Pty Ltd for \$7,200 per annum (excl GST) for a term of three (3) years.

Council Resolution ORD-2020-237

THAT Council award contract MRC 2020-069 Lease of Portion of Seaforth Community Hall to Vivid Horizons Pty Ltd for the lump sum tender price of \$7,200 per annum (excl GST) for a term of three years.

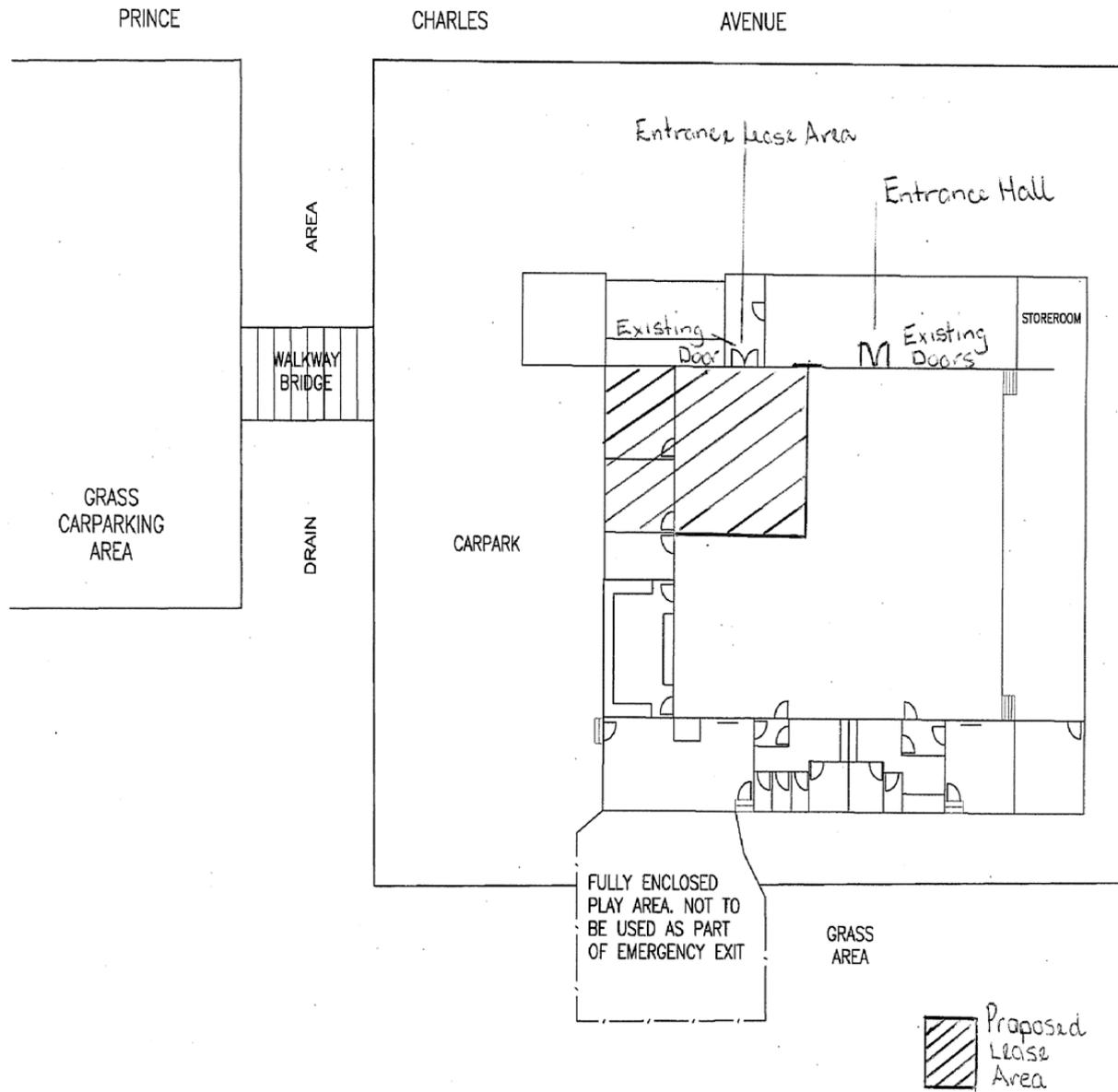
Moved Cr Englert

Seconded Cr Townsend

Cr Englert noted that this tender would be a benefit to both Council and the community as it involved a request to lease a section of the Community Hall to establish a community pharmacy which would be of great benefit to the community and with a decline in the halls use recently, this booking would benefit Council as it would provide funds to go toward maintenance of the hall.

CARRIED

Sketch - Seaforth Community Hall – Proposed Lease Area



13.2. MRC 2021-005 MANAGEMENT OF SARINA SWIM CENTRE

Author	Manager Property Services (Tony De Brincat)
Responsible Officer	Director Organisational Services (Kylie Lamb)
File Number	MRC 2021-005 Management of Sarina Swim Centre
Attachments	Nil

Purpose

To present to Council for approval MRC 2021-005 Management of Sarina Swim Centre.

Related Parties

Brylaw Pty Ltd T/A Pat Wright Swim School

Corporate Plan Linkage

Priority: Community Health & Wellbeing

Strategy: *Active and healthy community* - Promote active and healthy lifestyles by providing equitable access and encouraging sporting, recreational and outdoor activities throughout the region.

Background/Discussion

Mackay Regional Council (Council) issued tender documents seeking suitability experienced and qualified contractors for the Management of the Sarina Swim Centre. The successful contractor will be responsible for the whole-of-site operations including day to day maintenance, lifeguarding, kiosk operations, water management, aquatic programs and administration. The licence will be for a 2 year term with the option of 3 x 1 year extensions at Council's discretion commencing 1 October 2020.

Tenders were invited on the 4 July 2020, via the Queensland Government's website and advertised locally in the Courier Mail.

The following submissions were received by the closing time of 10.00am on Tuesday 4 August 2020.

Tenderer	Location
Brylaw Pty Ltd T/A Pat Wright Swim School	Mackay

An initial compliance check was conducted on 6 August 2020 to identify submissions that were non-conforming with the requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information.

The submission was progressed through to the qualitative criteria assessment on the basis that all terms, conditions and mandatory requirements of the RFT had been met.

During the evaluation, the submission was assessed against the nominated qualitative criteria. Specific criteria were weighted according to their importance as perceived and agreed by the evaluation panel. Relative weightings were published within the RFT.

The weighting attributed to each qualitative criteria was:

Criterion	Weighting %
Relevant Experience & Key Personnel	20%
Water Management	15%
Workplace Health and Safety	20%
Demonstrated Understanding	15%
Price	30%

The lump sum annual fee, excluding GST:

Tenderer	Price per annum (Ex GST)
Brylaw Pty Ltd T/A Pat Wright Swim School	\$135,000

The qualitative criteria assessment was carried out by the evaluation panel on 18 August 2020 with the evaluation panel scoring the tenders according to the evaluation matrix.

Based on the information provided, Brylaw Pty Ltd T/A Pat Wright Swim School have the experience, personnel, the capacity to work collaboratively with the community as well as Council to maximise the use of this facility.

Brylaw Pty Ltd T/A Pat Wright Swim School have indicated a financial capacity and resources to provide the services to the specified quantity and quality as specified in the request for tender.

Brylaw Pty Ltd T/A Pat Wright Swim School are the current contractors for the management of the Sarina Swim Centre.

The evaluation of the tender was conducted by:

Position	Program
Manager Property Services	Property Services
Manager Water & Sewage Infrastructure Planning	Water & Sewage Infrastructure Planning
Contract Coordinator	Procurement and Plant

Consultation and Communication

Consultation was conducted between Property Services, Legal, Procurement and Plant and the Office of the Mayor and CEO prior to the Request for Tender being released.

Resource Implications

Description	Amount	Notes
MRC 2021-005 Management of Sarina Swim Centre		
Expenditure to Date	\$0.00	<i>Appointing contract to operate facility</i>

Description	Amount	Notes
Contract Price	\$135,000.00	<i>Brylaw Pty Ltd T/A Pat Wright Swim School</i>
Project risks	\$0.00	<i>Contingency allowed</i>
Council's costs	\$0.00	<i>Below the line costs for Council</i>
ESTIMATED COST	\$135,000.00	
BUDGET	\$143,000.00	
BALANCE	\$8,000.00	<i>Budget saving</i>

Risk Management Implications

The conditions of the licence provide sufficient remedies to Council based on the risk profile of the works being provided and have been under advice from Council's Legal Services.

The recommended tenderers are required to provide all relevant current insurances, work health and safety and other regulatory compliances prior to the executing of their contract. This includes:

- Public Liability \$20,000,000.00
- Plant and Equipment Full replacement value
- Workers Compensation As required pursuant the law

Conclusion

That awarding the contract to Brylaw Pty Ltd T/A Pat Wright Swim School represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council based on their previous experience and knowledge of this facility.

Officer's Recommendation

THAT Council award contract MRC 2021-005 Management of Sarina Swim Centre to Brylaw Pty Ltd T/A Pat Wright Swim School for the lump sum tender price of \$135,000 (excl GST) per annum for a 2 year term with the option of 3 x 1 year extensions at Council's discretion commencing 1 October 2020.

Council Resolution ORD-2020-238

THAT Council award contract MRC 2021-005 Management of Sarina Swim Centre to Brylaw Pty Ltd T/A Pat Wright Swim School for the lump sum tender price of \$135,000 (excl GST) per annum for a 2 year term with the option of 3 x 1 year extensions at Council's discretion commencing 1 October 2020.

Moved Cr May

Seconded Cr Hassan

Cr May noted that the Pat Wright Swim School has done a great job for many years in delivering swimming experiences, growing attendance numbers and managing the Sarina Swim Centre. Cr May offered her congratulations to the tenderer.

CARRIED

14. CONSIDERATION OF NOTIFIED MOTIONS

Nil

15. PUBLIC PARTICIPATION

Nil

16. LATE BUSINESS

Cr May highlighted that tomorrow, Thursday 10 September is R U OK Day with this day dedicated to reminding everyone to ask if others are OK and noting that the message for this year is that there is a need to have a broader conversation with friends, family and workmates after asking the question. Cr May noted that due to the current pandemic, it is now more important than ever that this strong message is delivered and encourages everyone to ask their family, friends and colleagues if they are OK.

17. CONFIDENTIAL REPORTS

The meeting did not close to the public.

17.1. AUDIT COMMITTEE - MINUTES OF MEETING - 27 AUGUST 2020

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the *Local Government Act* (Section 275(1)(h) of the *Local Government Regulation 2012 (Local Government Act 2009)* which permits the meeting to be closed to the public to discuss a matter for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Council Resolution ORD-2020-239

THAT the attached committee minutes are received by Council.

Moved Cr Englert

Seconded Cr Mann

CARRIED

17.2. DRAFT MINUTES - INVEST MACKAY EVENTS AND CONFERENCE ATTRACTION PROGRAM ADVISORY COMMITTEE MEETING - 10 AUGUST 2020

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the *Local Government Act* (Section 275(1)(h) of the *Local Government Regulation 2012 (Local Government Act 2009)* which permits the meeting to be closed to the public to discuss a matter for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Council Resolution ORD-2020-240

THAT the draft minutes of the Invest Mackay Events and Conference Attraction Program Advisory Committee meeting dated 10 August 2020 be reviewed.

Moved Cr Green

Seconded Cr Englert

CARRIED

17.3. MACKAY REGION PLANNING SCHEME 2017 - MAJOR AMENDMENT 2 AND ADMINISTRATIVE AMENDMENT 8 - PREPARE AND GIVE THE PROPOSED AMENDMENT TO THE STATE GOVERNMENT TO UNDERTAKE A STATE INTEREST REVIEW AND THEN UNDERTAKE PUBLIC CONSULTATION

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the *Local Government Act* (Section 275(1)(g) of the *Local Government Regulation 2012 (Local Government Act 2009)* which permits the meeting to be closed to the public to discuss a matter relating to action to be taken under the Sustainable Planning Act 2009 (Qld).

Council Resolution ORD-2020-241

THAT Council decides to prepare associated proposed administrative amendments under chapter 2, part 1, section 2.1 of the *Minister's Guidelines and Rules - July 2017* and include them with the proposed amendment under the major amendment process.

AND THAT Council endorses the proposed major amendment prepared under chapter 2, part 4, section 16.4 of the *Minister's Guidelines and Rules - July 2017* for state interest review.

AND THAT, in accordance with chapter 2, part 4, section 16.5 of the *Minister's Guidelines and Rules - July 2017*, Council gives the Minister for Infrastructure and Planning notice of the decision to amend the planning scheme and provides the required material for a proposed major amendment.

AND THAT, subject to confirmation by the Minister for Infrastructure and Planning in accordance with chapter 2, part 4, section 17.5 and 17.6 of the *Minister's Guidelines and rules - July 2017*, that the proposed amendments proceed to public consultation in accordance with chapter 2, part 4, step 18.2 of the *Minister's Guidelines and Rules - July 2017*.

Moved Cr Bonaventura

Seconded Cr Townsend

CARRIED

18. MEETING CLOSURE

Meeting closed at 10:53 am.

19. FOR INFORMATION ONLY

Nil

Confirmed on Wednesday 23 September 2020.

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MAYOR