



## **MINUTES**

### **Ordinary Meeting**

**Held at Council Chambers  
Sir Albert Abbott Administration Building  
73 Gordon Street, Mackay**

**On Wednesday 25 May 2022**

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His Worship the Mayor, Cr Williamson acknowledged the traditional custodians of the land on which we meet today, the Yuwibara and Yuibera people and paid his respects to their Elders past and present. He also extended his acknowledgement to all Aboriginal members of the Birri Gubba Nation.

Mayor Williamson advised that the Council Meeting is being streamed live, recorded and published in accordance with Council's Standing Orders, including publishing on Council's web-site.

Mayor Williamson advised those present in the public gallery that, by attending a public meeting of the Council they are consenting to their image, voice and comments being recorded and published, and comments will form part of the live stream and recording.

Attendees were also advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

## **1. ATTENDANCE**

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs M J Bella, L G Bonaventura, J F Englert, M I Green, B C Hassan, A N Jones, F A Mann and R J Seymour were in attendance at the commencement of the meeting.

Also present was Ms A Hays (Acting Chief Executive Officer), Mrs P Jaenke (Minute Secretary), Mr J Devitt (Director - Engineering & Commercial Infrastructure), Ms A Nugent (Director - Development Services), Mr J Carless (Director - Capital Works), Mr S Bourke (Acting Director - Community & Client Services), Ms K Lamb (Director - Organisational Services), Mr M Sleeman (Manager - Corporate Communications & Marketing) and Ms K Verroen (Coordinator Corporate Governance).

The meeting commenced at 10:00 am.

Mayor Williamson advised that Cr May was joining the meeting online via audio visual link (Teams).

### **Council Resolution ORD-2022-113**

**THAT Council confirm the attendance of Cr May at today's meeting by audio visual link as allowed under section 254K of the *Local Government Regulation 2012*.**

**Moved Cr Mann**

**Seconded Cr Bonaventura**

**CARRIED**

## **2. OPENING PRAYER**

Father Stephen Hanley from the Catholic Church led those present in Prayer.

## **3. ABSENT ON COUNCIL BUSINESS**

Nil

## **4. APOLOGIES**

### **Council Resolution ORD-2022-114**

**4.1 LEAVE OF ABSENCE - Cr Townsend**

THAT Cr Townsend be granted leave of absence for today's Meeting.

**Moved Cr Hassan**

**Seconded Cr Mann**

**CARRIED**

**5. CONDOLENCES**

Nil

**6. CONFLICT OF INTEREST**

Mayor Williamson noted that Cr Mann had previously advised her conflict of interest in Item 11.5.3 which had been carried over from the previous Council Meeting.

**7. CONFIRMATION OF MINUTES**

**7.1. CONFIRMATION OF MINUTES**

**Council Resolution ORD-2022-115**

THAT the Ordinary Meeting Minutes dated 11 May 2022 be adopted.

**Moved Cr Bonaventura**

**Seconded Cr Mann**

**CARRIED**



## **MINUTES**

### **Ordinary Meeting**

**Held at Council Chambers  
Sir Albert Abbott Administration Building  
73 Gordon Street, Mackay**

**On Wednesday 11 May 2022**

ORDINARY MEETING - 11 MAY 2022

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His Worship the Mayor, Cr Williamson acknowledged the traditional custodians of the land on which we meet today, the Yuwibara and Yuibera people and paid his respects to their Elders past and present. He also extended his acknowledgement to all Aboriginal members of the Birri Gubba Nation.

Mayor Williamson advised that the Council Meeting is being streamed live, recorded and published in accordance with Council's Standing Orders, including publishing on Council's web-site.

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**1. ATTENDANCE**

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs M J Bella, L G Bonaventura, J F Englert, M I Green, B C Hassan, F A Mann, K L May, R J Seymour and P A Townsend were in attendance at the commencement of the meeting.

Also present was Mr D McKendry (A/Chief Executive Officer), Mrs J Ronald (Minute Secretary), Mr J Cocker (A/Director - Engineering & Commercial Infrastructure), Ms A Nugent (Director - Development Services), Mr J Carless (Director - Capital Works), Mr S Bourke (A/Director - Community & Client Services), Ms K Lamb (Director - Organisational Services) and Mr M Sleeman (Manager - Corporate Communications & Marketing).

The meeting commenced at 10:00 am.

**2. OPENING PRAYER**

Pastor Brett Gibson of the Life Impact Church led those present in Prayer.

**3. ABSENT ON COUNCIL BUSINESS**

Mayor Williamson expressed his congratulations to Cr Bonaventura who on May 9, marked 10 years of service as an Elected Member.

**4. APOLOGIES****Council Resolution ORD-2022-105****4.1 LEAVE OF ABSENCE - Cr Jones**

THAT Cr Jones be granted leave of absence for today's Meeting.

**Moved Cr Mann**

**Seconded Cr Green**

**CARRIED**

**5. CONDOLENCES**

Cr Williamson expressed condolences to the family and extended family of Keith McCulloch, who passed away on 7 May 2022. Keith is father to Pam Jaenke, Executive Support Officer in the Office of the Mayor and CEO and Council's sincere condolences are offered to Pam and Gavin, Barry and Michelle and Ken, and Keith's wife Mavis.

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## **6. CONFLICT OF INTEREST**

Nil

## **7. CONFIRMATION OF MINUTES**

### **7.1. CONFIRMATION OF MINUTES - 27 APRIL 2022**

#### **Council Resolution ORD-2022-110**

**THAT the Ordinary Meeting Minutes dated 27 April 2022 be adopted.**

Cr Williamson advised that the full minutes of the last meeting have been included in this agenda .

Cr Bonaventura advised that he enjoyed reading the minutes as part of the agenda and asked if they could continue to be included. Minutes were once provided this way, however since the introduction of live streaming, the minutes have not been included in agenda papers.

Cr Williamson advised that the minutes were circulated prior to the meeting, to allow Councillors to read the minutes and then submit any questions.

Cr Bonaventura asked if they could be included with the agenda for transparency and to allow the public an opportunity to read what transpired in the meeting.

Cr Williamson agreed for the minutes to be circulated prior to the meeting and also included in agenda papers.

**Moved Cr Bonaventura**

**Seconded Cr Hassan**

**CARRIED**

## **8. BUSINESS ARISING OUT OF PREVIOUS MINUTES**

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**UPDATE ON QUESTIONS ARISING FROM COUNCIL MEETING – 27 APRIL 2022**

<b>AGENDA ITEM</b>	<b>MATTER</b>	<b>RESPONSE</b>
11.3.1 ECI – Transport & Drainage – Monthly Review Report – April 2022	<b>Controlling Invasive Plants</b> Cr Mann queried if contractors who undertake pest management engage with Council's pest management team.	Carried over
11.3.3 ECI – Water Services – Monthly Review Report – April 2022	<b>Myh20</b> Cr Seymour queries if a property once sold, is removed from Myh20.	Carried Over

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**9. MAYORAL MINUTES**

Nil

**10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS****10.1. DRAFT MEETING MINUTES - TRAFFIC ADVISORY COMMITTEE MEETING - 22 APRIL 2022**

<b>Author</b>	Executive Assistant (Robyn Smith)
<b>Responsible Officer</b>	Director Engineering & Commercial Infrastructure (Jason Devitt)
<b>File Reference</b>	TRAFFIC ADVISORY COMMITTEE
<b>Attachments</b>	1. 220422 - TRAFFIC ADVISORY MINUTES - 22 April 2022 [ <b>10.1.1</b> - 4 pages]

**Purpose**

Attached is a copy of the Draft Meeting Minutes of the Traffic Advisory Committee Meeting held on 22 April 2022.

**Related Parties**

- Queensland Police Service (QPS)
- Transport & Main Roads (TMR)
- Translink
- Mackay Regional Council

**Corporate Plan Linkage**

Priority: Infrastructure and Transport

Strategy: Infrastructure assets - Maintain and improve council's sealed and unsealed road network, drainage network, water and sewerage networks and waste facilities, by adopting more efficient service delivery mechanisms, prioritisation and improved practices in consultation with the community.

Strategy: *Asset management* - Ensure that asset management aligns to the council's strategic direction and that effective asset management practices are in place to optimise the use of council's assets required to deliver services to the community.

**Officer's Recommendation**

THAT That the Meeting Minutes of the Traffic Advisory Committee Meeting of 22 April 2022 be received.

Mayor Williamson noted that the draft minutes have been presented to Council in a different format and include a number of recommendations which are subject to Council approval. Whilst this motion is to receive the draft minutes, previous reports to Council included motions to firstly receive the minutes and then a list of all items which needed to be endorsed by Council. Mayor Williamson suggested that Councillors may appreciate the opportunity to challenge or speak to each of the motions.

Mayor Williamson noted that this was not a comment on the workings of the Committee, but more on providing a format to allow Councillors to comment.

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Mayor Williamson would like to see a return to the original format and would like the report to include the minutes to be received and then recommendations for Council to approve, and asked for the report be brought back to the table in that way.

Cr Bonaventura advised that as Chair of the Traffic Advisory Committee, he is happy to revert to this format, noting that there are a considerable number of agenda items, such as speed reductions, and it is important for Councillors to see each item and believes that the change in format would be better.

Cr May queried if a mover and seconder was needed to lay this matter on the table.

Mayor Williamson noted that there needed to be a motion before this could be laid on the table.

**Council Resolution ORD-2022-113**

**THAT That the Meeting Minutes of the Traffic Advisory Committee Meeting of 22 April 2022 be received.**

**Moved Cr Bonaventura**

**Seconded Cr Hassan**

**CARRIED**

**PROCEDURAL MOTION**

**That this item be laid on the table until the next meeting and be brought back in the amended format.**

**Moved Cr May**

**CARRIED**

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**11. CORRESPONDENCE AND OFFICER'S REPORTS****11.1. OFFICE OF THE MAYOR AND CEO****11.1.1. THE OFFICE OF THE MAYOR AND CEO MONTHLY REVIEW REPORT - APRIL 2022**

**Author**  
**Responsible Officer**  
**File Reference**

Acting Chief Executive Officer (Angela Hays)  
 Acting Chief Executive Officer (Angela Hays)  
 DMRR

**Attachments**

1. FINAL - Report for Office of Mayor CE Os - Monthly Review - April 2022 [11.1.1.1 - 22 pages]

**Purpose**

To provide Council with the Office of the Mayor and Chief Executive Officer's Monthly Report for the month of April 2022.

**Related Parties**

Nil

**Officer's Recommendation**

THAT the Office of the Mayor and Chief Executive Officers Monthly Report for April 2022 be received.

The Acting CEO David McKendry provided an overview and highlights of the Office of the Mayor and CEO Monthly Review Report for April 2022 noting there is a correction in Overview summary of one lost time injury in April of two days. Overall statistics provided will remain this same at a total of 10 LTI's. .

Cr Bella referred to the points listed under the Regional Queensland Council of Mayors section of the report and queried if this was a full list of areas of strategic direction, as it is quite alarming that there is no mention of mining, agriculture and environmental maintenance of private land and national parks, all of which feed into tourism. Cr Bella noted that there are a number of industries mentioned however he felt that some have been ignored.

Mayor Williamson that the list was not exclusive and the items Cr Bella mentioned had not come across the table so far.

Cr Bella suggested that Mayor Williamson raise these items.

Mayor Williamson advised that he would do this.

Cr Bonaventura referred to the 2021/22 Internal Audit Plan, specifically the asset management and COVID fraud impact assessment audits and queried if Council had any fears in these areas.

The Acting CEO advised that there were no issues in these areas.

**Council Resolution ORD-2022-106**

**THAT the Office of the Mayor and Chief Executive Officers Monthly Report for April 2022 be received.**

**Moved Cr May**

**Seconded Cr Green**

## ORDINARY MEETING - 11 MAY 2022

Cr May highlighted several items from the report including receipt of external grant funding, safety, the recent Council in Community day, Council's Business Improvement Program, Emergency Management Program and the SES.

Cr Bella referred to the Council of Mayors section of the report and advised of the flying fox problem in Sarina, noting the importance of the creatures to the natural environment but having a large and increasingly larger colony over tourist and recreational infrastructure poses a massive health risk to our population of visitors and the stench can be quite disconcerting. Cr Bella noted that a Council publication had mentioned grants that were available for relocation of flying foxes and requested Mayor Williamson speak to other Mayors and present a united front to the Government, noting that while the animals are important so are our people and there are many other suitable areas for the flying foxes.

Mayor Williamson noted that it was the intent of the Regional Queensland Council of Mayors to combine forces to make approaches to Government as there are other Councils in the same boat, and thanked Cr Bella noting that he was not aware that there was funding available.

Cr Bonaventura referred to Councillors inspection of the Glenella-Richmond Road on the recent Council in Community day, noting that everyone was aware that there had been some issues with that roadwork and it had been a good opportunity for Councillors to view this first-hand. Cr Bonaventura advised that he was looking forward to the report from the Director as to the best way to rectify the issues.

**CARRIED**

### **11.1.2. ADOPTION OF COUNCIL POLICIES**

<b>Author</b>	Senior Governance Officer (Pam Currell)
<b>Responsible Officer</b>	Executive Officer (David McKendry)
<b>File Number</b>	090 Naming of Infrastructure Assets / 024 Driveways and Property Accesses Crossing Road Reserves

<b>Attachments</b>	1. 090 Naming of Infrastructure Assets [11.1.2.1 - 10 pages]
	2. 024 Driveways and Property Accesses Crossing Road Reserves [11.1.2.2 - 6 pages]

#### **Purpose**

To present the following Council Policies for consideration and adoption:

- 090 Naming of Infrastructure Assets
- 024 Driveways and Property Accesses Crossing Road Reserves

#### **Related Parties**

There are no identified related parties.

#### **Corporate Plan Linkage**

Priority: Organisational Performance

*Strategy: Governance and performance* - Ensure that council complies with all of its statutory obligations, minimises its exposure to litigation, manages its risk, undertakes targeted internal audits, and meets community expectations of transparency and performance reporting.

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**Background/Discussion**

Following the endorsement by ELT on 21 March 2022 Corporate Governance has recommenced its policy review process utilising the new document hierarchy, templates and definitions which include:

- **Council Policies** - High level with a strategic approach providing direction and control over significant areas of operation or legislative compliance and are outcome focussed.
- **Operational Policies** – (currently known as ‘Administrative Policies’) - Internal focus on Mackay Regional Council operations that affect the whole or majority of MRC. They should provide direction for internal management of MRC’s strategic objective, actions and/or employees. These are also outcome focussed.
- **Corporate Standards** - (replaces procedures that are currently attached to a Policy, eg: Fraud and Corruption Procedure) - Support either Council or Operational Policies. They set out the mandatory processes, practices or actions required to implement and comply with a policy. These documents should affect the whole or a majority of MRC.

Corporate Governance will maintain responsibility in facilitating Policy reviews that will also incorporate review of Corporate Standards with the relevant Policy Owner.

The process of reviewing policies ensures they are relevant and up to date involves a review by the responsible program manager, circulation to the Senior Leadership Team (SLT) for consultation and final submission to the Executive Leadership Team (ELT) for endorsement, prior to presenting to Council for adoption.

**090 Naming of Infrastructure Assets**

This policy applies to the naming of infrastructure assets under MRC control including but not limited to roads, bridges, parks, open spaces, reserves and public facilities and now includes new 090.1 Corporate Standard Commemorative Street Names.

It has been reviewed in accordance with the 3-year review process including consultation with the SLT.

**024 Driveways and Property Accesses Crossing Road Reserves**

This policy defines applications for the construction of driveways and property accesses crossing road reserves such that a uniform standard is achieved and safe access to roads is maintained.

It has been reviewed in accordance with the 3-year review process including consultation with the SLT.

**Consultation and Communication**

As part of the review process consultation has been undertaken with relevant stakeholders including the responsible Program Manager, Director and ELT.

**Resource Implications**

The implementation and rescinding of the policies will not require additional resources beyond those currently budgeted.

**Risk Management Implications**

There were no risk management implications identified regarding the proposed policies.



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### **Conclusion**

It is recommended that Council adopt the following policies:

1. 090 – Naming of Infrastructure Assets
2. 024 – Driveways and Property Accesses Crossing Road Reserves

### **Officer's Recommendation**

THAT Council adopt the following policies:

1. 090 – Naming of Infrastructure Assets
2. 024 – Driveways and Property Accesses Crossing Road Reserves

### **Council Resolution ORD-2022-107**

**THAT Council adopt the following policies:**

- 1. 090 – Naming of Infrastructure Assets**
- 2. 024 – Driveways and Property Accesses Crossing Road Reserves**

**Moved Cr May**

**Seconded Cr Bonaventura**

Cr May noted that these policies had been in existence for some time and now clearly set out Council's intent, noting that the naming of assets can still come to Council for consideration.

**CARRIED**

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**11.1.3. DELEGATION AMENDMENT**

**Author** Coordinator Corporate Governance (Kerri Verroen)  
**Responsible Officer** Senior Legal Counsel (Anthony Bigby)  
**File Reference** Governance - General

**Attachments** Nil

**Purpose**

For Council to clarify the Delegation to the Mayor for the power to appoint an Acting Chief Executive Officer in accordance with the agreed time period adopted by Council below.

**Related Parties**

No Related Parties

**Corporate Plan Linkage**

Priority: Organisational Performance

Strategy: Governance and performance - Ensure that council complies with all of its statutory obligations, minimises its exposure to litigation, manages its risk, undertakes targeted internal audits, and meets community expectations of transparency and performance reporting.

**Background/Discussion**

The current Delegation simply lists the timeframe as for a period of three(3) months. Upon using the Delegation it was identified that clarification was needed on the total period of such individual delegations.

Under Section 195 of the *Local Government Act 2009*, a local government may appoint a qualified person to act as the chief executive officer during:

- (a) Any vacancy, or any vacancies, in the position; or
- (b) Any period, or all periods, when the chief executive officer is absent from duty or cannot, for another reason, perform the chief executive officer's responsibilities.

In order for clarification, it is recommended that Council delegate to the Mayor, the power to appoint an Acting Chief Executive Officer during any vacancy in the position or any period when the Chief Executive Officer is absent, from the existing Executive Leadership Team until the Chief Executive Officer return under the following conditions:

- a. no single appointment shall be for a period of more than 3 months; and
- b. the maximum collective term of successive appointments be limited to 6 months.

In doing so will allow sufficient time for most required short term appointments, with permanent appointments or acting appoints in excess of six(6) months in total remaining for the approval of Council.

**Consultation and Communication**

Senior Legal Council provided advice and consultation was undertaken with Acting Chief Executive Officer, Executive Officer, Mayor and Councillors.

**Resource Implications**

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There are no resource implications.

### **Risk Management Implications**

There are no risk management implications.

### **Conclusion**

It is recommended that the current Delegation be clarified regarding the maximum cumulative term of any appointments, and therefore that Mayor be delegated to appoint an Acting Chief Executive during any vacancy in the position or any period when the Chief Executive Officer is absent from duty in accordance with the following conditions:

- a. no single appointment shall be for a period of more than 3 months; and
- b. the maximum collective term of successive appointments be limited to 6 months.

### **Officer's Recommendation**

THAT pursuant to section 195 of the *Local Government Act 2009*, the Mayor be delegated the power to appoint a qualified person to act as the Chief Executive Officer during any vacancy in the position or any period when the chief executive officer is absent from duty, subject to the following conditions:

- a. no single appointment shall be for a period of more than 3 months; and
- b. the maximum collective term of successive appointments be limited to 6 months.

Mayor Williamson noted that due to Council's current situation in relation to our Chief Executive Officer, the Legal Department had highlighted an amendment for clarification.

### **Council Resolution ORD-2022-108**

**THAT pursuant to section 195 of the *Local Government Act 2009*, the Mayor be delegated the power to appoint a qualified person to act as the Chief Executive Officer during any vacancy in the position or any period when the chief executive officer is absent from duty, subject to the following conditions:**

- a. no single appointment shall be for a period of more than 3 months; and**
- b. the maximum collective term of successive appointments be limited to 6 months.**

**Moved Cr May**

**Seconded Cr Green**

**CARRIED**

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**11.2. CAPITAL WORKS****11.2.1. CAPITAL WORKS MONTHLY REVIEW REPORT - APRIL 2022**

<b>Author</b>	Director Capital Works (Jim Carless)
<b>Responsible Officer</b>	Director Capital Works (Jim Carless)
<b>File Reference</b>	Departmental Monthly Review Reports
<b>Attachments</b>	1. Capital Works Monthly Review Report - April 2022 [ <b>11.2.1.1</b> - 36 pages]

**Purpose**

To provide Council with the Capital Works Monthly Review Report for the month of April 2022.

**Related Parties**

Nil.

**Officer's Recommendation**

THAT the Capital Works Monthly Review Report for the month of April 2022 be received.

The Director for Capital Works Jim Carless, provided an overview and highlights of the Capital Works Monthly Review Report for April 2022.

Cr May referred to the Diane Street park play equipment which Council purchased and now does not seem to be compliant, and queried how this had happened.

The Director advised that it was not the equipment itself that had not met the Standards but when installed with all the other elements of the park, it was found that there was a disconnect between the supplier and the design of the park itself. The Director advised that the Department was moving forward on the necessary rectifications and had learnt a lot from this unfortunate experience.

Cr Seymour referred to the Pioneer Valley Mountain Bike trail and queried if Council had secured a lease on Lot 101.

The Director advised that Council was still in negotiations with the property owner, noting that a meeting had been held yesterday to continue the discussion.

Cr Hassan referred to the 2032 Olympics Taskforce Meeting held last night, noting that there was intention to possibly include sports that are Olympic sports and build facilities to Olympics standard, and queried if there was any potential for Council to consider this.

Mayor Williamson noted that this was outside the confines of this report but agreed that this was something that needed to be considered in terms of Council's future planning.

The Director advised that he would be happy to take these comments to the Project Control Group meeting.

Cr Bonaventura referred to the Seaforth Esplanade project and requested a comparison in square metres of the amount of shade provided in the new plan to that which currently exists, noting that he had received comments from people that there didn't appear to be a great deal of shade in the new plan.

The Director advised that he would supply this information.

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Cr Bonaventura referred to the Warland Street drain and queried how this project was going budget wise.

The Director advise that Council was going well budget wise, noting that if it was a faxed lump sum contract.

**Council Resolution ORD-2022-109**

**THAT the Capital Works Monthly Review Report for the month of April 2022 be received.**

**Moved Cr Englert**

**Seconded Cr Green**

Cr Englert noted several items from the report including safety, capital project expenditure percentages, the Koumala water treatment plant, Pioneer River north bank, Councillors recent visit to the new Animal Management Facility, Seaforth Esplanade and work being undertaken on the Pioneer Valley Mountain Bike Trail.

Cr Bella referred to the Koumala Water Treatment Plant work, noting that it is ironic that the project to deliver quality water is being help up by the current surfeit of quality water. Cr Bella advised that he will be very happy to see it completed.

**CARRIED**

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**11.3. COMMUNITY AND CLIENT SERVICES****11.3.1. COMMUNITY & CLIENT SERVICES MONTHLY REVIEW APRIL 2022**

**Author** A/Director Community & Client Services (Stephen Bourke)  
**Responsible Officer** A/Director Community & Client Services (Stephen Bourke)  
**File Reference** DMRR

**Attachments** 1. CCS MONTHLY REVIEW APRIL 2022 (1) [11.3.1.1 - 47 pages]

**Purpose**

Attached is a copy of the Community and Client Services Monthly Review for the month of April 2022.

**Related Parties**

N/A

**Corporate Plan Linkage**

This links to various corporate objectives and strategies within the corporate plan.

**Officer's Recommendation**

THAT the Community and Client Services Monthly Review for April 2022 be received.  
 The Acting Director for Community and Client Services Stephen Bourke, provided an overview and highlights of the Community and Client Services Monthly Review Report for April 2022.

Cr Seymour noted the decline in weed spraying over the last couple of months and queried the reason for this.

The Director advised that this has occurred primarily due to staffing issues, including vacancies and staff absences.

**Council Resolution ORD-2022-111**

**THAT the Community and Client Services Monthly Review for April 2022 be received.**

**Moved Cr Green****Seconded Cr Townsend**

Cr Green made mention of the Queensland Youth Week activities and the Youth Out Loud Program (YOL), noting that YOL had completed over 950 out of the target of 1,000 conversations with young people aged from 10 to 21 across the Region, which is providing comprehensive data on the wants and needs of youth in the Mackay Region.

Cr Townsend noted that there had been a large number of workshops, programs and events held during the month including the volunteers workshop, the Strategic Planning and Business Continuity Workshop facilitated by Greater Whitsunday Communities, the Libris Awards held at Artspace, ANZAC Day ceremonies and the the illegal dumping campaign. Cr Townsend extended her thanks to the Director and his team for their hard work during April.

Cr Bella highlighted items from the report including illegal dumping and its cost to Council, noting that landowners often clean up illegal dumping on their properties, and the incidents of fresh water mosquitoes, noting that these breed in household and other small containers that hold water.

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ORDINARY MEETING - 11 MAY 2022

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Cr May congratulated the Mackay Entertainment and Convention Centre on the work they have been doing in recent times under very difficult circumstances, and congratulated them on securing the naming rights sponsor for the Wine and Food Day, to be named the Wisely Wine and Food Day.

**CARRIED**

#### **11.4. DEVELOPMENT SERVICES**

##### **11.4.1. MACKAY E-SCOOTER HIRE BUSINESS - TENDER REVIEW AND RECOMMENDATION**

**Author** Economic Development (Grier Williamson)  
**Responsible Officer** Director Development Services (Aletta Nugent)  
**File Reference** MRC 2022-030

**Attachments** Nil

#### **Purpose**

To present to Council for consideration tender MRC 2022-030 Mackay E-Scooter Hire Business.

#### **Related Parties**

The parties relating to this report are as follows:

- Beam Mobility Australia Pty Ltd
- Bird Rides Australia Pty Ltd
- Neuron Mobility (Australia) Pty Ltd

#### **Corporate Plan Linkage**

##### Priority: Invest and work

*Industries, jobs and growth* - Our core industries are growing and prosperous, encouraged to innovate, create jobs, and drive growth.

*Technologically advanced region* - We harness technology to support business and the economy.

##### Priority: Live and visit

*Places and spaces* - We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.

*Enhance liveability* - We have a range of housing and social infrastructure options that supports a great quality of life and wellbeing in our community.

##### Priority: Community and environment

*Sustainable practices* - We are responsible and active custodians of our natural environment, with future targets and commitments aimed at driving us towards a cleaner, greener, and more sustainable region. Climate change will continue to be a consideration in forward planning and we will continue to implement sustainability initiatives in council operations.

## ORDINARY MEETING - 11 MAY 2022

**Background/Discussion**

Mackay Regional Council (Council) invited tenders from experienced e-scooter hire businesses to exclusively operate and manage a fleet of hire e-scooters from public land in the Mackay region, over a trial period of 12 months with the option to extend the term for a further 12 months.

The purpose of this project is to:

- Identify e-scooter hire businesses that have capacity, and are capable of supplying, operating and managing a fleet of hire e-scooters from public land in the Mackay region over a trial period of 12 months;
- Provide community members and visitors with an alternative mode of transport;
- Establish a new user experience for people to increase activity in the City Centre, to further support local businesses; and
- Encourage sustainable and diversified jobs and investment in the Mackay region.

Tenders were invited on 28 February 2022, via Mackay Regional Council's website and on the Queensland Government's QTenders website.

The following submissions were received by the closing time of 10:00am, 29 March 2022:

<b>Tenderer</b>	<b>Location</b>
Beam Mobility Australia Pty Ltd	West End, QLD
Bird Rides Australia Pty Ltd	Melbourne, VIC
Neuron Mobility (Australia) Pty Ltd	Milton, QLD

An initial compliance check was conducted on 29 March 2022 to identify submissions that were non-conforming with the requirements of the Request for Tender (RFT). All submissions were identified as a conforming submission. This included compliance with contractual requirements and provision of requested information.

All submissions were progressed through to the qualitative criteria assessment on the basis that all terms, conditions and mandatory requirements of the RFT had been met.

During the evaluation, submissions were assessed against the nominated qualitative criteria. Specific criteria were weighted according to their importance as perceived and agreed by the evaluation panel. Relative weightings were published within the RFT.

The weighting attributed to each qualitative criteria was:

<b>Criterion</b>	<b>Weighting %</b>
Part A - Corporate Capacity	10%
Part B - Previous Experience	25%
Part C - Project Program and Plans	50%
Part D - Value Added Services	15%

The qualitative criteria assessment was carried out by the evaluation panel on 7 April 2022 with the evaluation panel scoring the tenders according to the evaluation matrix.

The evaluation of the tender was conducted by:

<b>Position</b>	<b>Department</b>
Contracts Officer (Probity Officer)	Procurement & Plant
Senior Economic Development Officer	Economic Development
Principal Infrastructure Planner	Strategic Planning
Mackay City and Waterfront Project Coordinator	Development Management



ORDINARY MEETING - 11 MAY 2022

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Preferred Tenderer

Beam Mobility Australia Pty Ltd (Beam) has demonstrated their experience, capacity, and resources to be able to complete the works to the quality as specified in the RFT document. Their project methodology and implementation program demonstrates their understanding and ability to complete the services within the required timeframe to the required standard.

Beam, the preferred tenderer, provided proposed operating areas for e-Scooters in the following locations in the Mackay area:

- Mackay City Centre (excluding western side of Wood Street foot path between Victoria Street and Gordon Street only);
- Mackay Waterfront;
- Mackay Bluewater Trail;
- Caneland Central shopping centre precinct;
- Mackay Harbour;
- North Mackay incorporating the Gooseponds Trail;
- Mackay Base Hospital precinct; and
- Mackay Regional Botanic Gardens.

Supporting reasoning for the preferred tenderer is outlined below.

*Operational matters*

Key operational matters are as follows:

- Beam has recommended that the proposed project area can support a fleet of 300 e-scooters;
- Beam has stated that the fleet of e-scooters can be operational within 14 days from date of signed agreement at proposed locations, with the ability to adjust numbers at peak-hour times and for events;
- Beam will hire a dedicated, locally based Mackay team, including an operations manager, who will supply adequate resources to manage all operational matters and community engagement;
- Beam's ongoing operations including implementation, education, monitoring and refining proposed geo-fencing, slow zones, exclusion/no-ride zones, parking zones and no parking zones throughout the proposed locations, as required;
- Kerbside parking spots throughout the proposed locations chosen in consultation with relevant council stakeholders (no infrastructure required);
- Beam has selected a preferred headquarters in proximity to the city centre;
- Beam has provided significant detail on their proposed operations and maintenance tasks, including a workplace operations safety management plan; and
- The entire fleet of scooters is installed with interchangeable batteries allowing rangers to swap out batteries on the spot, which eliminates the need for e-scooters to be taken off the streets to the warehouse for recharging.

*Safety*

Beam provided detailed information on the e-scooter safety design features and day-to-day management of e-scooters in operation as well as their head office quality assurance processes. The following aspects were noted:

- Rider training and behaviour management.
- Financial incentives to encourage good riding behaviour.
- Safety enhanced technology including hardware and software.
- Technology to automatically adjust speed to protect pedestrians;
- Rapid response technology, i.e., instant enforcement to stop riders from entering geofenced locations.
- Technology to detect aggressive riding behaviour and provide early intervention and warning.
- Incentives are awarded to users after they have submitted a satisfactory parking photo for validation.

ORDINARY MEETING - 11 MAY 2022

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*Parking zones*

In relation to the proposed parking zones:

- Beam has proposed 50 parking locations within existing council reserves across the pilot area.
- No supporting infrastructure is required from council.
- Each of the proposed parking locations will have a further risk assessment completed and confirmed in collaboration with relevant council stakeholders.
- Each parking zone is allocated a capped number of e- scooters, varying from 3-10 parking spaces.
- To ensure the maximum number of e-scooters is not exceeded, the preferred operator uses two mechanisms, being:
  - Incentives, such as ride credit discounts to encourage users to park in alternative locations with fewer e-scooters; and
  - Employed 'rangers' who utilise their in-house technology 24/7 to monitor e-scooter usage and parking and adjust manually.

*Geo-fencing*

Beam has the ability through in-app technology and GPS tracking to instantly adjust geofence restrictions for specific areas in the region. These include speed limit, parking rules, pricing and messaging within the app, which is delivered in collaboration with council.

*Slow zones*

Slow zone speed limits of 10 km/hr will be set in high traffic or constrained areas to minimise amenity impacts associated with pedestrians and shared spaces.

The proposed slow zones include:

- Mackay City Centre and the Civic Precinct
- Caneland Central and Bluewater Lagoon outdoor precincts
- Mackay Regional Botanic Gardens

Additional slow zones may be considered as part of the forthcoming review with internal stakeholders and community feedback.

*Exclusion/No-Ride Zone*

Beam has recommended the following locations become geofenced locations, meaning e-scooters will not be able to operate within the following locations:

- The western side of Wood Street footpath between Victoria and Gordon Street;
- Sections of the Bruce Highway and Ron Camm Bridge;
- Schools and education centres;
- Skate parks;
- Parks, sport facilities and conservation reserves;
- Shopping centres and hospitals.

It is noted that parking locations are recommended to be provided in proximity to these locations and users will then be encouraged to walk to their destination.

Beam has the ability to monitor, refine and update the proposed zones as required, in conjunction with council; and reports will be made available to council on a regular basis throughout the trial.

*Incident response times*

## ORDINARY MEETING - 11 MAY 2022

As part of each tender submission, response times for particular tasks were required. The panel agreed that the response times provided by Beam were acceptable. A summary of the incident response times provided by Beam is provided below:

Incident(s)	Examples	Beam's Response Time
Dangerously located	Hanging from a structure on a median strip	Within 30 minutes
Impeding access	Impeding property access or parked across pedestrian kerb ramp	Within 1 hour
Blocking pavement passage	Blocking passage on pavement but not pedestrian kerb ramp or property access	Within 1 hour
Toppled e-scooter	Not parked in a standing position	Within 3 hours
Inappropriate density or outside geofence area	Cluster and excessive density	Within 3 hours
Damaged, faulty or abandoned	Missing wheels	Within 3 hours
Inappropriately Located	Parked on turf areas of park lands and squares	Within 6 hours
Unused	Unused for more than 3 days	Within 6 hours

Incidents will be managed through an in-house task management application. The operational team responders ride e-bikes and e-scooters that allow them to safely get to locations quicker than on foot, allowing capacity to respond to more events each day.

Beam has also provided a detailed project timeline of all anticipated pre-launch and post-launch tasks for the 12-month trial to ensure council, the community and businesses are regularly informed and updated throughout the trial. Operational reports are supplied frequently throughout the trial period, including hosting regular meetings with council.

The preferred operator holds the minimum required public liability, professional indemnity and work cover insurances. The respondent will perform all risk assessment analyses upon engagement and will work in conjunction with relevant council officers to ensure all risk assessments are well documented and considered.

#### *Add-on value*

Beam included the following additional proposals as part of their tender submission:

- Including local business partnerships and dedicated social media presence to create and promote bespoke promotions, and to promote local businesses to riders.
- Localised partnerships to benefit the community.
- Initiatives including #BeamTheCity to boost Tourism in the region and encourage riders to explore the community and connect with businesses; #BeamForCommunity to contribute to local community groups, such as sporting clubs or charities.

#### **Consultation and Communication**

There was internal consultation between Economic Development and Tourism and other programs including Legal Services, Mackay City and Waterfront, Strategic Planning, Health and Regulatory Services, Transport and Drainage and Plant and Procurement prior to the RFT being released. Further updates and consultation with all relevant internal stakeholders will be ongoing, particularly during the initial stages of implementation.

ORDINARY MEETING - 11 MAY 2022

### Resource Implications

This tender did not call for pricing.

There is no financial transaction included in the contract for the 12-month trial.

Whilst the tender does not request payment to council for this purpose, price was considered more broadly with regards to anticipated costs payable by users within the Mackay region. Value-add programs such as community pricing for specified groups, such as concession card holders, were also considered to ensure that pricing schemes were affordable to a broad sector of the community.

A summary of the resource implications relevant to the impacted Council programs is summarised in the table below:

Program	Role	Commitment	Implication
Economic Development & Tourism	Senior Economic Development Officer	Moderate	Contract management of e-scooter agreement including all ongoing liaison with the preferred tenderer.
Parks & Environment	Operational Team	Minor	Minimal input – anticipated to be managed as part of standard operations where the e-scooter provider has not met their timing obligations for safety (i.e. fallen e-scooter).
Civil Operations	Operational Team	Minor	Minimal input – anticipated to be managed as part of standard operations where the e-scooter provider has not met their timing obligations for safety (i.e. fallen e-scooter).

### Risk Management Implications

The key risks associated with the project are:

- Implementation timeframes
- Community interest
- Community safety, including speed limits, parking zones, exclusion zones and incident reporting and recovery management practices.

Potential time delays have been minimised by selecting an operator with significant experience in e-scooter implementation across Queensland and Australia. The preferred tenderer was able to demonstrate an experienced team would be positioned in Mackay until a local team were engaged.

The implementation of the e-scooters in the Mackay region for the first time will attract interest from the community including potential or perceived safety concerns. The preferred tenderer was selected based on their customer service approach which includes in-app technology reporting, social media, phone and email. Response times for any anticipated issues such as fallen, unsafe or e-scooters in need of repair have been included as part of the tender response and will be adhered to as part of the ongoing contract management. The preferred tenderer has also provided a detailed account of all anticipated pre-launch and post-launch tasks to ensure Council and the community are regularly updated.

The preferred tenderer holds the minimum required insurances including public liability, plant and equipment, work cover as well as additional insurances relevant to these services. The respondent will perform all risk assessment analyses upon engagement to ensure these are well documented and considered.

### Conclusion

Awarding the contract to Beam Mobility Australia Pty Ltd is considered to represent the most advantageous outcome for the Mackay Region. Beam's tender submission met all the required criteria and earned the highest

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ORDINARY MEETING - 11 MAY 2022

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qualitative score. This has resulted in Beam being the preferred e-scooter hire business with experience, capacity, the required capabilities and suitable knowledge to successfully trial an e-scooter hire service in the Mackay region.

#### **Officer's Recommendation**

THAT Council award contract MRC 2022-030 Mackay E-Scooter Hire Business to Beam Mobility Australia Pty Ltd for a one-year term, with the option of a further one-year extension available at Council's discretion.

Mayor Williamson noted that this resolution has come to Council following a briefing to Councillors and the release of a tender.

#### **Council Resolution ORD-2022-112**

**THAT Council award contract MRC 2022-030 Mackay E-Scooter Hire Business to Beam Mobility Australia Pty Ltd for a one-year term, with the option of a further one-year extension available at Council's discretion.**

**Moved Cr Englert**

**Seconded Cr Mann**

Cr Englert noted that Council had been looking at this concept for a number of years, with electric scooters used successfully in many areas throughout Australia. Cr Englert noted that the availability of e-Scooters will provide another transport option for tourists and locals alike, there are a number of conditions involved in the tender, e-Scooters are limited to certain areas and this is initially a 12 month trial.

Cr Bella advised that although he is speaking for the motion, he does have reservations especially in relation to the number of people the tenderer was planning to employ, noting that it can be difficult to fill vacancies in Mackay with this possibly impacting the service level. Cr Bella requested that Council monitor this matter closely.

**CARRIED**

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ORDINARY MEETING - 11 MAY 2022

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**12. RECEIPT OF PETITIONS**

Nil

**13. TENDERS**

Nil

**14. CONSIDERATION OF NOTIFIED MOTIONS**

Nil

**15. PUBLIC PARTICIPATION**

Nil

**16. LATE BUSINESS**

Cr Mann referred to the recent presentation of a Pride of the Region Award to Berenice Wright. Cr Mann noted that the Award had been recommended by Character and Heritage Advisory Committee and it had been lovely to join with Berenice, Peter and their daughter Angela, for recognition of Berenice's significant contribution to history and heritage over many, many years. Cr Mann noted that they had reflected on the Lifetime Achievement Award Berenice had received from The National Trust, and expressed her appreciation that the ABC had been able to record her oral history over a number of years.

Cr Bella advised that he had been contacted by a resident who expressed concern at the planting of certain trees such as the African Tulip Tree, which is regarded as a pest, spreads like wildfire and is toxic to native bees. Cr Bella asked residents to consider the removal of this tree if they have any of their land and if planting trees, to avoid this tree.

Cr Bonaventura advised that approximately 250 Shit Box Rally cars will arrive in Mackay on Friday and invited residents to welcome these cars, noting that over \$2 million has been raised for cancer research. Cr Bonaventura advised that on Saturday morning there will be an auction of the left-over cars that people are unwilling to drive back home. Cr Bonaventura also advised that the Italian Street Party commences on Saturday afternoon after a 2 year absence, with many activities planned.

Cr Green advised that she had recently visited the Neighbourhood Hub on George Street where they ran the first human library initiative which involved inviting residents to 'become a book' and open up and answer questions about their lives and experiences.

Cr May noted that the Mayor's Charity Ball will be held this Saturday night with funds raised going to Heart Kids and Ronald McDonald House. Cr May reiterated the contribution made to history and heritage by Berenice Wright, noting that it had been a privilege to be in attendance at her Pride of the Region Award presentation.

Cr May noted that several Councillors and delegates of the Services Union attended a small morning tea yesterday to celebrate the award for the Most Active and Effective Workplace Committee, which is a State-wide award won by Mackay Regional Council. Cr May presented the Award to Mayor Williamson for display at Council.

**17. CONFIDENTIAL REPORTS**

Nil

**18. MEETING CLOSURE**

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MACKAY REGIONAL COUNCIL

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Meeting closed at 11:07am.

**19. FOR INFORMATION ONLY**

Nil

Confirmed on Wednesday 25 May 2022.

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MAYOR

**8. BUSINESS ARISING OUT OF PREVIOUS MINUTES**



## UPDATE ON QUESTIONS ARISING FROM COUNCIL MEETING – 27 APRIL 2022

AGENDA ITEM	MATTER	RESPONSE
11.3.1 ECI – Transport & Drainage – Monthly Review Report – April 2022	<b>Controlling Invasive Plants</b> Cr Mann queried if contractors who undertake pest management engage with Council's pest management team.	Pest Management has regular engagement with Civil Operations' Road maintenance and slashing team, roadside mowing contractors and herbicide spray contractors regarding best practice weed control across the region. Information is shared to maximise weed control effectiveness and to ensure operations keep abreast with developing chemical and application technology. Where necessary, Pest Management removes seed head from weeds prior to contractor roadside mowing.
11.3.3 ECI – Water Services – Monthly Review Report – April 2022	<b>Myh20</b> Cr Seymour queries if a property once sold, is removed from Myh20.	Andrea Thayer (Stakeholder and Client Support Officer), Water Networks and Jason Devitt (Director, EC), have confirmed that once a property changes ownership and the MRC system (Pathway) has been updated, the previous owners will no longer have access to myh2o for that particular (sold) property.  This process is automatic.  However, Council is currently exploring avenues for the capture of the new owner's information.

## UPDATE ON QUESTIONS ARISING FROM COUNCIL MEETING – 11 MAY 2022

AGENDA ITEM	MATTER	RESPONSE																																
11.2.1 Capital Works Monthly Review Report - April 2022	<b>Seaforth Esplanade</b> Cr Bonaventura referred to the Seaforth Esplanade project and requested a comparison in square metres of the amount of shade provided in the new plan to that which currently exists, noting that he had received comments from people that there didn't appear to be a great deal of shade in th new plan. The Director advised that he supply this information.	<p>The Existing Shade Ratio to the New Shade Ratio is outlined below.</p> <table><tr><th>Existing</th><th>Area m²</th></tr><tr><td>Picnic 1</td><td>55.318</td></tr><tr><td>Picnic 2</td><td>16.262</td></tr><tr><td>Picnic 3</td><td>43.675</td></tr><tr><td>Wading Pool</td><td>119.301</td></tr><tr><td><b>TOTAL</b></td><td><b>234.556</b></td></tr></table> <table><tr><th>Proposed</th><th>Area m²</th></tr><tr><td>Picnic 1</td><td>49.252</td></tr><tr><td>Large Custom</td><td>140.61</td></tr><tr><td>Picnic 2</td><td>33.75</td></tr><tr><td>Small Custom</td><td>38.016</td></tr><tr><td>Picnic 3</td><td>49.252</td></tr><tr><td>Jnr Play*</td><td>75.555</td></tr><tr><td>Waterplay*</td><td>135.705</td></tr><tr><td><b>TOTAL</b></td><td><b>522.14</b></td></tr></table> <table><tr><td colspan="2">* Excludes area of battens</td></tr></table>	Existing	Area m²	Picnic 1	55.318	Picnic 2	16.262	Picnic 3	43.675	Wading Pool	119.301	<b>TOTAL</b>	<b>234.556</b>	Proposed	Area m²	Picnic 1	49.252	Large Custom	140.61	Picnic 2	33.75	Small Custom	38.016	Picnic 3	49.252	Jnr Play*	75.555	Waterplay*	135.705	<b>TOTAL</b>	<b>522.14</b>	* Excludes area of battens	
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## 9. MAYORAL MINUTES

Nil

## 10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS

### 10.1. DRAFT MEETING MINUTES - TRAFFIC ADVISORY COMMITTEE MEETING - 22 APRIL 2022

<b>Author</b>	Executive Assistant (Robyn Smith)
<b>Responsible Officer</b>	Director Engineering & Commercial Infrastructure (Jason Devitt)
<b>File Reference</b>	TRAFFIC ADVISORY COMMITTEE
<b>Attachments</b>	1. Minutes - 22 April 2022 [ <b>10.1.1</b> - 4 pages]

#### Purpose

Attached is a copy of the Draft Meeting Minutes of the Traffic Advisory Committee Meeting held on 22 April 2022.

#### Related Parties

- Queensland Police Service (QPS)
- Transport & Main Roads (TMR)
- Translink
- Mackay Regional Council

#### Corporate Plan Linkage

Priority: Infrastructure and Transport

Strategy: Infrastructure assets - Maintain and improve council's sealed and unsealed road network, drainage network, water and sewerage networks and waste facilities, by adopting more efficient service delivery mechanisms, prioritisation and improved practices in consultation with the community.

*Strategy: Asset management* - Ensure that asset management aligns to the council's strategic direction and that effective asset management practices are in place to optimise the use of council's assets required to deliver services to the community.

#### Officer's Recommendation

THAT That the Meeting Minutes of the Traffic Advisory Committee Meeting of 22 April 2022 be received.

FURTHER THAT that Council endorse the recommendations for approval by the Speed Management Review Committee under delegated MUTCD Part 4 powers where speed modifications are proposed:

1. the installation of 80 km/h speed limit signage on Bally Keel Rd from Chn 0 to 2520.
2. the installation of 60 km/h speed limit signage on Barrow Hill Rd from Chn 240 to 2700.
3. following review of the data provided supports the existing posted default rural speed limit at Eversleigh Road noting no modification is required.
4. the installation of 80 km/h speed limit signage on Westlake Drive.
5. the installation of 80 km/h speed limit on the sealed section of Woodward's Road while the unsealed section remains at the default rural speed limit of 100km/h.

Cr May referred to Eversleigh Road and queried if it had been assessed differently to the other roads, as the criteria appeared to indicate that all other roads were assessed on a customer complaint basis and yet despite customer complaints, Eversleigh Road did not appear to have been assessed that way.

The Director advised that he did not believe that it had been treated differently but was happy to investigate further.

Cr Bonaventura, as Chair of the Traffic Advisory Committee, advised that Eversleigh Road was assessed by the same process but because of the nature of the road, it met the rural standard to remain at the default speed of 100km per hour, with no grounds found to reduce the speed.

Cr May noted that the speed assessment showed that the majority of vehicles on Eversleigh Road were travelling under 100km per hour so self-regulating due to road conditions, but on the other roads, where people are exceeding the speed limit, Council is going to reduce the speed. Cr May suggested that because people are driving at the lesser speed which they feel is appropriate for the road, that speed should become the speed limit.

Cr Bonaventura advised that there are guidelines that all rural roads are a default speed of 100km per hour and speed limits cannot be reduced because of customer complaints, rather the information from speed audits has to be considered.

Mayor Williamson noted that this matter was discussed at the Traffic Advisory Committee meeting and as the public are self-regulating, is there a reason to go outside the rural roads speed.

#### **Council Resolution ORD-2022-116**

**THAT That the Meeting Minutes of the Traffic Advisory Committee Meeting of 22 April 2022 be received.**

**FURTHER THAT that Council endorse the recommendations for approval by the Speed Management Review Committee under delegated MUTCD Part 4 powers where speed modifications are proposed:**

- 1. the installation of 80 km/h speed limit signage on Bally Keel Rd from Chn 0 to 2520.**
- 2. the installation of 60 km/h speed limit signage on Barrow Hill Rd from Chn 240 to 2700.**
- 3. following review of the data provided supports the existing posted default rural speed limit at Eversleigh Road noting no modification is required.**
- 4. the installation of 80 km/h speed limit signage on Westlake Drive.**
- 5. the installation of 80 km/h speed limit on the sealed section of Woodward's Road while the unsealed section remains at the default rural speed limit of 100km/h.**

**Moved Cr Bonaventura**

**Seconded Cr Mann**

Cr Bonaventura advised that that two members of the Department of Transport and Main Roads Safer Roads Program had attended the last Traffic Advisory Committee (TAC) meeting noting that their program involved Queensland Police, Translink and Council and their aim is to implement similar committees to manage speed issues. Cr Bonaventura advised that during the meeting there had been a discussion on the TAC review process, the need to engage Queensland Police to obtain additional information and other measures that could be implemented in relation to Victoria Plains Road.

Cr May advised that she was speaking against the Motion advising that she had no problem with the minutes but does have a problem with the Eversleigh Road decision and does not feel it has been assessed correctly. Cr May advised that she felt that this was an injustice.

Cr Bonaventura queried if Mayor Williamson would be prepared to split the motion to allow Cr May to vote against the Eversleigh Road recommendation.

Mayor Williamson advised that he would be happy to separate the motion.

Cr Englert queried if these were not just the minutes from the meeting.

Mayor Williamson advised that there were two parts to the motion; one that Council accept the minutes and one that Council endorse the recommendations.

Cr Bella noted that Cr Bonaventura, as Chair of the TAC, has advised that the procedure for the assessment has been followed, noting that to go against this would imply that there is something wrong with the procedure.

Mayor Williamson advised that he did not think that this is a matter of procedure, noting that the ability to have this discussion is exactly why this was brought back to the table in a different format. Mayor Williamson noted that the resolution is to endorse all five recommendations, but he would be prepared to split them out.

Cr Bonaventura advised that he agreed with Cr Englert that these are the minutes from the TAC meeting and probably need to go ahead as one motion.

Mayor Williamson noted that Council is being asked to formalise the motion on the five items included in the minutes.

Cr Mann advised that Cr May was questioning the actions or recommendations.

Cr May noted that every elected person has the right to disagree and while not questioning the validation of the minutes, is questioning the action on Eversleigh Road and does not agree with that action.

Mayor Williamson advised that the reason for listing the proposed speed modifications separately was to allow discussion, noting that they had gone through the TAC decision making process and the recommendations were based on good grounds.

**CARRIED**

Cr May recorded her vote against the Motion.

**Mackay Regional Council  
Traffic Advisory Committee**

**MINUTES OF MEETING**

*Friday, 22 April 2022*

*Venue: Engineering Conference Room*

**Attendance:** Cr. Fran Mann (MRC), Cr. Laurence Bonaventura (MRC); Jason Devitt (MRC);; Kingo Gan (TMR); Graeme Hawes (MRC); Andrew Burbridge (TMR Safer Roads); Jason ? (TMR Safer Roads)

**Apologies:** Simon Robinson (QPS); Trevor Neumann (TMR); Colin Edmonston (TMR); Michelle D McLean (Translink); Wayne Amos (MRC); Jacob Williams (MRC); Karen L Cantoni (TMR)

**Meeting Opened:** 9:00am

ITEMS	COMMENTS	ACTION / RECOMENDATION	DATE TO BE COMPLETED
<b>Confirmation of minutes</b>	Minutes of 26 November 2021	Endorsed	N/A
<b>Matters Arising from TAC Meeting on 26 November 2021</b>	<p>All matters actioned with exception of :</p> <ul style="list-style-type: none"> <li>Mackay Bucasia Road – Speeding Concerns _ Traffic Counts and Speed Review – TC and Intersection counts underway with Strategic planning report commencing August 2022. General discussion on impact of morning peaks and school based traffic. Study to include Northern Beaches traffic report from MRC</li> </ul>	<p>Further advice as SP investigation proceeds to be provided</p> <p>Confirmation of installation to be provided</p>	N/A

ITEMS	COMMENTS	ACTION / RECOMENDATION	DATE TO BE COMPLETED
	<ul style="list-style-type: none"> <li>Kinchant Dam Rd – Installation of 80 kph zone for Segment 2 starting at CH 6080. Completion to be confirmed</li> </ul>		
<b><u>Agenda Items</u></b>			
<b>Bally Keel Road – Criteria Based Speed Assessment.</b>	Based on customer complaints that the speed limit on the sealed section of Bally Keel Road (CH 0 -2520) be reduced to 80km/h while the unsealed section remains at the default rural speed limit of 100km/h..	<b>Action:</b> That the Traffic Advisory Committee supports the installation of 80 km/h speed limit signage on Bally Keel Rd from Chn 0 to 2520.	Subject to Council approval
<b>Barrow Hill Road – Criteria Based Speed Assessment.</b>	Based on customer complaints that the speed limit on the sealed section of Barrow Hill Road from CH 240 - 2700 be reduced to 60km/h while the unsealed section remains at the default rural speed limit of 100km/h	<b>Action:</b> That the Traffic Advisory Committee supports the installation of 60 km/h speed limit signage on Barrow Hill Rd from Chn 240 to 2700.	Subject to Council approval
<b>Eversleigh Road – Criteria Based Speed Assessment.</b>	Following customer complaints based on an assessment of the Infrastructure Risk Rating and the Crash Risk Rating, a Risk Assessed Speed Limit of 100km/h was suggested for the sealed section of Eversleigh Road. Analysis of recent traffic counts showed that a Speed Data Speed Limit of 100km/h is appropriate for Eversleigh Road. By following the current Speed Limit Review process, the recommended speed limit for Eversleigh Road is 100km/h which reflects the current posted speed limit no no speed limit modifications is proposed.	<b>Action:</b> That the Traffic Advisory Committee following review of the data provided supports the existing posted default rural speed limit at Eversleigh Road noting no modification is required.	No action required

ITEMS	COMMENTS	ACTION / RECOMENDATION	DATE TO BE COMPLETED
<b>Westlake Drive– Criteria Based Speed Assessment.</b>	Based on customer complaints that the recommended speed limit based on a comparison of the RASL and SDSL is 60km/h, however it is proposed that the speed limit is reduced to 80km/h.	<b>Action:</b> That the Traffic Advisory Committee supports the installation of 80 km/h speed limit signage on Westlake Drive.	Subject to Council approval
<b>Woodwards Road – Criteria Based Speed Assessment.</b>	Council has received an internal request based on development consent conditions applied that the speed limit on the sealed section of Woodward's Road be reduced to 80km/h while the unsealed section remains at the default rural speed limit of 100km/h.	<b>Action:</b> That the Traffic Advisory Committee supports the installation of 80 km/h speed limit on the sealed section of Woodward's while the unsealed section remains at the default rural speed limit of 100km/h.	Subject to Council approval
<b>General Business</b>	<ul style="list-style-type: none"> <li>Swept path issues Rocky Waterholes/ Mackay Eungella Intersection</li> <li>Victoria Plains Rd, Victoria Plains – advice provided that SLR is being undertaken at this location based on DECI direction following residents complaint. Assessment to be undertaken but assed that current speed limits will not be reduced</li> <li>Investigation of reported speed issues on Emperor Drive occurring. Previous investigation undertaken in 2020. Further review of speed being undertaken</li> <li>General discussion on TAC SLR process – Suggested that information be distributed on the process and background particularly the fact a community consultation process is not part of the process. Discussed as to whether information to be issued to impacted local</li> </ul>	<p><b>TMR to review and provide advice on upgrades required</b></p> <p><b>Information</b></p> <p><b>Information</b></p> <p><b>Corporate communications to be engaged to discuss a social media release for such changes to inform the wider community</b></p> <p><b>Information to be released to local residents when speed changes are approved which may have local impacts</b></p>	Information



ITEMS	COMMENTS	ACTION / RECOMENDATION	DATE TO BE COMPLETED
	residents when a change is proposed noting that for through roads direct consultation will not be available. Discussion to engage with QPS based on discussions as to whether a different consultation process on speed changes is required	<b>QPS to be engaged to advise if different consultation method required with QPS on speed changes as appears advise not being advised at local QPS level</b>	
<b>Police Enforcement requests:</b>	MRC to request QPS to undertake enforcement action at a range of high exceedance sites	<b>QPS Enforcement action ongoing</b>	<b>Ongoing</b>
<b>Next meeting</b>	TBA – As required		
Meeting closed: 10:00 am			

## 11. CORRESPONDENCE AND OFFICER'S REPORTS

### 11.1. OFFICE OF THE MAYOR AND CEO

#### **11.1.1. COUNCILLOR ATTENDANCE AT THE DEVELOPMENT NORTHERN AUSTRALIA CONFERENCE**

<b>Author</b>	Coordinator Corporate Governance (Kerri Verroen)
<b>Responsible Officer</b>	Executive Officer (David McKendry)
<b>File Reference</b>	Councillors General

<b>Attachments</b>	1. Conference Program [ <b>11.2.1.1</b> - 5 pages]
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#### **Purpose**

The report is to request approval for the Mayor and all Councillors to attend the 2022 Developing Northern Australia Conference to be held in Mackay from 6-8 July 2022.

#### **Related Parties**

Not applicable.

#### **Corporate Plan Linkage**

##### Invest and Work

Diversified economy - We have a diversified economy that attracts new and emerging industries, such as sport, tertiary education, health, tourism, agribusiness, biofutures industry, and the Mining Equipment Technology and Services (METS) sector.

#### **Background/Discussion**

The Developing Northern Australia Conference is a platform to unite leaders, decision makers, industry representatives and community members to advance the northern regions of Australia.

Now in its eighth year, the Developing Northern Australia Conference is closely aligned with the 'Our North, Our Future: White Paper on Developing Northern Australia'. Released by the Australian Government in 2015, this 20-year plan was created to drive growth, investment and support in northern Australia.

Given that it is a local conference, the full Council have shown an interest in attending the Developing Northern Australia Conference.

#### **Consultation and Communication**

Mayor and Councillors

#### **Resource Implications**

As Mackay Regional Council is the host partner for the Developing Northern Australia conference, Council will receive six complimentary registrations to the conference and one ticket that will be refunded by LAWMAC. An outlay for four registrations will be expended at approximately \$7,300.

There is no travel and accommodation required.

#### **Risk Management Implications**

Not Applicable.

### **Conclusion**

This is a great opportunity to network with professionals, government representatives, Members of Parliament, and in particular assist to promote the importance of, and opportunities for Mackay in the continuing development of northern Australia.

### **Officer's Recommendation**

THAT Council endorse the attendance of the Mayor and all Councillors at the 2022 Developing Northern Australia Conference in Mackay from 6-8 July 2022.

### **Council Resolution ORD-2022-117**

**THAT Council endorse the attendance of the Mayor and all Councillors at the 2022 Developing Northern Australia Conference in Mackay from 6-8 July 2022.**

**Moved Cr Mann**

**Seconded Cr Jones**

Cr Bonaventura noted that this Conference would be held locally and he was pleased to see that all Councillors wished to attend, with great networking opportunities available to gain a better understanding of the direction Council needs to pursue.

**CARRIED**

**Date:** 6-8 July 2022

**Venue:** Mackay Entertainment Convention Centre

**Website:** [www.northaust.org.au](http://www.northaust.org.au)

Agenda items highlighted in **orange** will be available **in person and online**.

Agenda items highlighted in **green** will be available **in person only**.

All sessions will run on **AEST**.


Wednesday, July 6, 2022

	<b>Auditorium</b>
8:00 AM - 12:00 PM	<b>Conference Educational Tours - Meet at the Convention Centre Entrance for pick up</b> Additional Cost to delegates. View the conference website for more information - <a href="http://northaust.org.au/2022-networking-tours">northaust.org.au/2022-networking-tours</a>
	<b>Keynote Session 1 - Auditorium - In Person and Online</b> Chair: Professor Allan Dale
1:30 PM - 1:40 PM	<b>Welcome to Country</b> Philip Kemp, Traditional Custodian descendant of the Yuibera people for Yuibera (Yuwi) Country
1:40 PM - 1:50 PM	<b>Housekeeping</b> Sam Stewart, CEO, Association for Sustainability in Business
1:50 PM - 2:00 PM	<b>Conference Opening</b> Professor Allan Dale, The Cairns Institute, JCU (Conference Chair)
2:00 PM - 2:10 PM	<b>Host Council Welcome Address</b> Mayor Greg Williamson, Mayor of Mackay Regional Council
2:10 PM - 2:30 PM	<b>Presentation by The Hon David Littleproud MP</b> Minister for Agriculture and Northern Australia, Parliament of Australia (invited)
2:30 PM - 2:50 PM	<b>Presentation by Senator Susan McDonald</b> Special Envoy for Northern Australia, Parliament of Australia
2:50 PM - 3:10 PM	<b>Presentation by The Hon Murray Watt</b> Senator for Queensland, Shadow Minister for Northern Australia (invited)
3:10 PM - 3:30 PM	<b>Presentation by Premier Annastacia Palaszczuk</b> Queensland Premier and Minister for Trade (invited)
3:30 PM - 4:00 PM	<b>Afternoon Tea with Exhibition and Poster Presentations - Hall 1 &amp; 2</b>
4:00 PM - 4:01 PM	<b>Keynote Session 2 - Auditorium - In Person and Online</b> Chair: Professor Allan Dale
4:00 PM - 5:30 PM	<b>The Future of the Northern Australia Agenda: A NT, QLD and WA Ministerial Perspective</b>  <b>The Hon. Darren West MLC</b> , Parliamentary Secretary to the Minister for Regional Development; Agriculture and Food; Hydrogen Industry, and Member for Agricultural Region  <b>The Hon Glenn Butcher</b> , Minister for Regional Development and Manufacturing and Minister for Water, Queensland Government (Invited)  <b>The Hon Nicole Manison</b> , Deputy Chief Minister, Northern Territory Government
5:45 PM - 7:15 PM	<b>Mackay Regional Council Networking Function at the Resource Centre of Excellence</b>    65 Crichtons Rd, Paget - Bus transfers from MECC provided.


Thursday, July 7, 2022

	Auditorium	North Foyer	Lynette Denny Space	Meeting Rooms 1 & 2	Meeting Rooms 3 & 4
5:30 AM - 8:20 AM	<b>Beach Sunrise with the Wallabies Experience</b> Additional Cost to delegates. Pick-up from the Mackay CBD Hotels by 5.30am. Drop off at the MECC by 8.20am. Includes a breakfast.				
	<b>Keynote Session 3 - Auditorium - In Person and Online</b> Chair: Professor Allan Dale				
8:30 AM - 9:00 AM	<b>Presentation by Belinda Drew</b> CEO, Community Services Industry Alliance				
9:00 AM - 9:30 AM	<b>Thinking Bigger - Defence, National Security and Nation Building in Northern Australia</b> Dr John Coyne, Head Of Northern Australia Strategic Policy Centre, Australian Strategic Policy Institute				
9:30 AM - 10:00 AM	<b>Presentation by Darren Godwell</b> Chief Executive Officer, I2I Global				
10:00 AM - 10:10 AM	<b>New Northern Australia Indigenous Reference Group Introduction</b> Colin Saltmere, Chair, Indigenous Reference Group				
10:10 AM - 10:40 AM	<b>Morning Tea - Day 2 with Exhibition and Poster Presentations - Hall 1 &amp; 2</b>				
10:40 AM - 10:41 AM	<b>Concurrent Session 1 - In Person and Online</b> Chair:	<b>Concurrent Session 2 - In Person Only - Energy &amp; Resources</b> Chair:	<b>Concurrent Session 3 - In Person Only - Enabling Infrastructure</b> Chair:	<b>Concurrent Session 4 - In Person Only - Mobilising Indigenous Led Development</b> Chair:	<b>Concurrent Session 5 - In Person Only Panel Session</b>
10:40 AM - 11:00 AM	<b>Croc Pitch Round 1 - Pitch for Your Chance to Win \$1 Million in Venture Capital</b> Panel Members: Louie Trajkoski, Northern Australia Infrastructure Facility, Emma Nesbitt, Darwin Innovation Hub & Paspalis Investment Committee, Michael Horne, NAB Mackay and Whitsundays & Professor Allan Dale, James Cook University	<b>Connecting Communities, Building Intelligent Cities and Powering Possibility for the Future</b> Carly Irving, Energy Queensland, Yurika	<b>A Strategy for Targeted Investment in Telecommunications Infrastructure and Digital Capability-building in Northern Australia</b> Dr Amber Marshall, Digital Media Research Centre, Queensland University of Technology	<b>Mobilising Indigenous Led Development</b> Ben Gertz, NAIF	<b>Secure the North - Cyber Risk Management and Securing the Supply Chain</b> Miranda Mears, Smart Precinct Nq And Trust Bureau
11:02 AM - 11:22 AM	<b>Applications open until 6 May 2022</b>	<b>Shifting Geopolitics: Increasing Demand for Northern Australia's Renewable Energy, Critical Minerals and Resource Development</b> Luana Cormac, Nt Department Of The Chief Minister And Cabinet	<b>National Review of Water Supplies in Remote Australia</b> Eric Vanweydeveld, Aquanex Water Management	<b>Solving Real World Indigenous Community Challenges in Northern Australia Through Digital and Data Driven Solutions</b> Darryl Lyons, Skynet Group/ Tnq Drought Hub	<b>Panel Continued.</b>
11:24 AM - 11:44 AM	<b>More information here - <a href="http://northaust.org.au/2022-dna-croc-pitch">northaust.org.au/2022-dna-croc-pitch</a></b>	<b>A Case Study in Meeting Global Demand for Critical Minerals from the Northern Territory</b> Gavin Lockyer, Arafura Resources Limited	<b>CopperString Transmission Network; Unlocking the Enormous Potential of Minerals and Energy Across North Eastern Australia</b> Joseph O'Brien, CopperString 2.0	<b>Social and Economic Opportunities for the Mandingalbay Yidinji people, the Community of Yarrabah and FNQ</b> Sean O'Meara, PwC	<b>Panel Continued..</b>
11:46 AM - 12:06 PM		<b>Renewable Energy in the North – Opportunities and Constraints</b> Peter Long, City of Karratha	<b>NT Infrastructure Strategy, Plan and Pipeline</b> Lousie McCormick, Dept Infrastructure, Planning And Logistics	<b>Indigenous Business Australia's Impact on Indigenous Economic Development in the North</b> Siddharth Shirodkar, Indigenous Business Australia	<b>Panel Continued...</b>
12:06 PM - 12:30 PM	<b>Poster Session - Hall 1 &amp; 2</b>				

	<p><b>Hulton King</b>, North Queensland Forestry Hub</p> <p><b>Pip Schroor</b>, Torres Cape Indigenous Council Alliance</p> <p><b>Paddy Aicken</b>, Clean Energy Regulator</p> <p><b>Jane McNamara</b>, Flinders Shire Council</p> <p><b>Delwar Akbar</b>, Central Queensland University</p> <p><b>Travis McNaught</b>, Murujuga Aboriginal Corporation</p> <p><b>Claudia Brumme-smith</b>, Townsville Enterprise</p> <p><b>Alexandra Mitchell</b>, National Association Of Sustainable Agriculture-australia (nasaa)</p> <p><b>Jonathon Flegg</b>, Tamboran Resources</p> <p><b>Mani Naiker</b>, Central Queensland University</p> <p><b>Mark Forbes</b>, Gulf Savannah Development</p> <p><b>Elena Piotto</b>, Niche - Environment And Heritage</p> <p><b>Ross Franklin</b>, PwC</p> <p><b>Danielle Green</b>, Parliament Of Victoria</p> <p><b>Maria James</b>, Port Of Townsville</p> <p><b>Bill Sankey</b>, Department Of Industry, Tourism And Trade</p> <p><b>Kabala Katwishi Ekistica</b></p> <p><b>Zoltan Sarnyai</b>, James Cook University</p> <p><b>Antanas Spokevicius</b>, The University Of Melbourne</p> <p><b>Paul Toussaint-Jackson</b>, Australian Floating Decks Pty Ltd</p> <p><b>Kerry Walsh</b>, Cq University</p> <p><b>Carrie-ann Wilson</b>, James Cook University</p> <p><b>Emma Young</b>, Gundjeihmi Aboriginal Corporation Jabiru Town</p>				
12:30 PM - 1:30 PM	<b>Lunch - Day 2 with Exhibition and Poster Presentations - Hall 1 &amp; 2</b>				
	<p><b>Concurrent Session 6 - In Person and Online - Reaching Further North - Business, Trade and Investment</b></p>  <p>Chair: Emma Wallace</p>	<p><b>Concurrent Session 7 - In Person Only - Next Generation Agriculture &amp; Water</b></p> <p>Chair:</p>	<p><b>Concurrent Session 8 - In Person Only - Liveability, Affordability, Health and Workforce</b></p> <p>Chair:</p>	<p><b>Concurrent Session 9 - In Person Only - 7 Minute Snapshot Presentations</b></p> <p>Chair:</p>	<p><b>Concurrent Session 10 - In Person Only - Panel Session</b></p> <p>Chair: Professor Allan Dale</p>
1:30 PM - 1:50 PM	<p><b>Securing the Northern's Long-Term Prosperity by Joining Asia's Carbon Transition Journey</b></p> <p>Robert Law, Asialink Business</p>	<p><b>Possible Futures for Queensland Coastal Agriculture</b></p> <p>Ian Biggs, CRC for Developing Northern Australia</p>	<p><b>The Critical Role of the Lived Experience of Suicide Peer Workforce Throughout Community and Industry</b></p> <p>Bronwen Edwards, Roses In The Ocean</p>	<p><b>Block 1</b></p> <p>Tracey Cuttriss-Smith, C-Res Sally Morris, Crest Nt</p>	<p><b>Mobilising Indigenous Lead Development</b></p> <p>Indigenous Reference Group Representatives: Richie Ah Mat &amp; Peter Yu</p>
1:52 PM - 2:12 PM	<p><b>The NAIF Small Loans Program</b></p> <p>Louie Trajkoski, NAIF</p>	<p><b>Opportunities for Full Crop Utilisation in Northern Australia</b></p> <p>Pablo Juliano, CSIRO</p>	<p><b>Desperately Seeking Tradies – Opportunities in a Globally Competitive Skills Market</b></p> <p>Catherine White, Department Of Industry Tourism And Trade</p>	<p><b>Block 2</b></p> <p>Simon Irving, CSIRO</p> <p>Simon Booth, Local Government Association Queensland &amp; Melinda Eades, Torres Cape Indigenous Council Alliance Inc</p>	<p><b>Panel Continued. .</b></p>
2:14 PM - 2:34 PM	<p><b>Connectivity Literacy: A Conceptual Framework Towards Understanding Technology Adoption in Rural, Regional, Remote Australia</b></p> <p>Rachel Hay, James Cook University</p>	<p><b>Australian Great Northern Spice: Opportunities and Challenges</b></p> <p>Surya Bhattarai, Central Queensland University</p>	<p><b>Beef, Barra and Burnouts – Transforming Regional Economies</b></p> <p>Greg Bowden, Advance Rockhampton</p>	<p><b>Block 3</b></p> <p>Anthony Curro, CRCNA Leeanne Wilson, PITTA PITTA Graham Fraine, Regional Development, Manufacturing and Water</p>	<p><b>Panel Continued. ..</b></p>
2:36 PM - 2:56 PM	<p><b>Conserving and Restoring Coastal Ecosystems - The Potential of Blue Carbon Projects for Northern Australia</b></p> <p>Thomas Schroder, South Pole Australia Pty Ltd</p>		<p><b>A Hybrid Model of Social Enterprise to Address Liveability in Northern Australia- Challenges and Opportunities</b></p> <p>Maree Franetovich, Careerforce Australia</p>	<p><b>Block 4</b></p> <p>Neil Mcnish, Remplan Joel Johnson, Central Queensland University</p>	<p><b>Panel Continued. ....</b></p>
3:00 PM - 3:30 PM	<b>Afternoon Tea - Day 2 with Exhibition and Poster Presentations - Hall 1 &amp; 2</b>				
3:29 PM - 3:30 PM	<p><b>Concurrent Session 11 - In Person and Online Panel Session</b></p>	<p><b>Concurrent Session 12 - In Person Only - A Vision of a Sustainable and Inclusive Northern</b></p>	<p><b>Concurrent Session 13 - In Person Only - Reaching Further North - Business, Trade and Investment</b></p>	<p><b>Concurrent Session 14 - In Person Only - Innovation in the North</b></p> <p>Chair:</p>	<p><b>Concurrent Session 15 - In Person Only Workshop</b></p>

		Australia Chair:	Chair:		
3:30 PM - 3:50 PM	<b>Foundations of Success of the Indigenous-Led Carbon Industry</b> Anna Boustead, Indigenous Carbon Industry Network	<b>Re-Imagining Health Policy: Addressing the Social Determinants</b> Sarah Docherty, CRC for Developing Northern Australia	<b>Developing a World First Tropical Rock Lobster Aquaculture Industry in Northern Australia</b> Jennifer Blair, Ormatas	<b>Title Coming soon.</b> Darwin Innovation Hub	<b>Investment Finance is Hard to Get. Now There's Another Thing to Consider</b> Bronwyn Reid, Small Company, Big Business
3:52 PM - 4:12 PM	<b>Panel Continued. ..</b>	<b>The Need For Integrated Catchment Management - A Case Study in the Burdekin River Basin</b> David Cassells, Retired Environmental Scientist	<b>How Local Government Can Lead the Way in the Economic Transformation of Northern Australia</b> Jenny Hill, Townsville City Council	<b>Developing a Digital North</b> Guy Boekenstein, Northern Territory Government	<b>Workshop Continued</b>
4:14 PM - 4:34 PM	<b>Panel Continued. ....</b>	<b>Beyond the Triple Bottom Line: Social Sustainability and the Major Project Approvals Process</b> Maggi Stanley, Isaac Regional Council	<b>Indonesia is Moving its Capital City: What Does it Mean for Northern Australia?</b> Max Stretton, Bespoke Territory	<b>Our Approach to Winning Investment: Five Goals for Developing the Northern Territory</b> Jason Schoolmeester, NT Department of Chief Minister and Cabinet	<b>Workshop Continued ..</b>
4:36 PM - 4:56 PM	<b>Panel Continued. ....</b>	<b>A Local Approach to National Disaster Resilience</b> Nico Padovan, National Recovery And Resilience Agency	<b>Enhancing Drought Resilience Preparedness for Indigenous Communities, Regions and Agricultural Industries Through Innovation and Co-Design</b> Rachel Hay, James Cook University	<b>Positioning Australia: Empowering Northern Australia's Precise Positioning Capability</b> Martine Woolf, Geoscience Australia	<b>Workshop Continued .....</b>
5:30 PM - 8:30 PM	<b>Conference Dinner - Proudly Supported by NBN Co</b>  Dinner Speaker: Gavin Williams, Chief Development Officer, Regional and Remote, NBN Co				

Friday, July 8, 2022

	Auditorium	North Foyer	Lynette Denny Space	Meeting Rooms 1 & 2	Meeting Rooms 3 & 4
7:00 AM - 8:15 AM	<b>Breakfast - Meeting Room 1&amp;2</b>  Proudly Supported by Field Solutions Group				
8:29 AM - 8:30 AM	<b>Keynote Session 4 - In Person and Online - Auditorium</b> Chair: Professor Allan Dale				
8:30 AM - 9:00 AM	<b>Presentation by Narelle Pearse</b> Vice-President, Students & Corporate Services, CQUniversity				
9:00 AM - 9:30 AM	<b>Presentation by Daniel Kimberley</b> Founding Director, Monsoon Aquatics				
9:30 AM - 10:15 AM	<b>Conference Panel</b> Linda Lee, ONA, Anne Stünzner, CRCNA, Craig Doyle, NAIF & Marisa Purvis-Smith, Department of Infrastructure, Transport, Regional Development and Communications (invited)				
10:15 AM - 10:45 AM	<b>Morning Tea - Day 3 with Exhibition and Poster Presentations - Hall 1 &amp; 2</b>				
10:44 AM - 10:45 AM	<b>Concurrent Session 16</b>	<b>Concurrent Session 17</b>	<b>Concurrent Session 18 -</b>	<b>Concurrent Session 19 -</b>	<b>Concurrent Session 20 -</b>

	- In Person and Online	- In Person Only - Liveability, Affordability, Health and Workforce Chair:	In person Only - Enabling Infrastructure Chair:	In Person Only - Next Generation Agriculture & Water	In Person Only Panel Session
10:45 AM - 11:05 AM	<b>Croc Pitch Round 2 - Pitch for Your Chance to Win \$1 Million in Venture Capital</b> Panel Members: Louie Trajkoski, Northern Australia Infrastructure Facility, Emma Nesbitt, Darwin Innovation Hub & Paspalis Investment Committee, Michael Horne, NAB Mackay and Whitsundays & Professor Allan Dale, James Cook University	<b>Making Northern Australia More Liveable</b> Chris Adams, City Of Karratha	<b>Enabling Infrastructure: Building Connectivity that Aids Community Betterment</b> Andrew Roberts, Field Solutions Group	<b>A Regional Approach to Water Development - Etheridge Irrigation and Agricultural Precinct</b> David Kempton, Regional Development Australia Tropical North	<b>Planning for Welcoming &amp; Inclusive Communities</b> Aleem Ali, Welcoming Australia
11:07 AM - 11:27 AM	<b>Applications Open Until 6 May.</b>	<b>Growing Coordination and Investment in Health Workforce Recruitment and Retention: The Academic Health Centre Model</b> Emeritus Professor Ian Wronski, Tropical Australian Academic Health Centre	<b>Delivering enabling infrastructure in Northern Australia with private sector support</b> Ross Franklin, PwC	<b>Scaling Next Generation Water Markets in Northern Australia</b> Katrina Donaghy, Civic Ledger	<b>Panel 3 continues</b>
11:29 AM - 11:49 AM	<b>More information here – <a href="http://northaust.org.au/2022-dna-croc-pitch">northaust.org.au/2022-dna-croc-pitch</a></b>	<b>A Heating North: Major Implications for Professional Workforce Already Under Way</b> Dr. Simon Quilty, Australian National University, Alice Springs Hospital	<b>Best Practice Models for Selecting, Assessing, Funding and Developing Major Infrastructure Projects in Northern Australia</b> Philip McKeiver, Fortescue Future Industries	<b>CRCNA Project: Developing an Oilseed Industry for Northern Australia, an Overview of Project Outcomes To-date</b> Nick Hill, Farmacist	<b>Panel 3 continues...</b>
11:51 AM - 12:11 PM		<b>Western QLD Housing Shortage Solutions Study</b> Andrew Martin, RDA Central And Western Qld	<b>Surge for Skills, labour, Plant and Materials: Ensuring Australia's North has the Capacity to Deliver</b> Romilly Madew, Infrastructure Australia	<b>Creating Sustainable Circular Economies for Northern Australian Agricultural Systems, Recycling Waste into Value Added Foods</b> Tony Matchett, Savannah Sun Foods	<b>Panel 3 continues....</b>
12:11 PM - 1:00 PM	<b>Lunch - Day 3 with Exhibition and Poster Presentations - Hall 1 &amp; 2</b>				
1:00 PM - 1:01 PM	<b>Keynote Session 5 - In Person and Online - Auditorium</b> Chair: Professor Allan Dale				
1:00 PM - 1:30 PM	<b>How renewable energy can power jobs and investment in the Northern Territory.</b> Chief Executive Officer, Beyond Zero Emissions				
1:30 PM - 2:00 PM	<b>Presentation by Kylie Porter</b> Chief Executive Officer, Greater Whitsunday Alliance (GW3)				
2:00 PM - 2:30 PM	<b>The Aboriginal Land Economic Development Agency: a New Model for Inclusive Development</b> Brody Smith, Vin Lange, Joseph Clarke & Kim Mahood, Centrefarm				
2:30 PM - 3:00 PM	<b>Presentation by Claire Martin</b> National President, Australian Institute of Landscape Architects				
3:00 PM - 3:10 PM	<b>Update on FBT Proposal</b> Brendon Grylls, Director, Brendon Grylls Group				
3:10 PM - 3:30 PM	<b>Croc Pitch Winner, Prize Draw, 2023 Announcement, Conference Closing</b>				



### **11.1.2. COUNCILLOR ATTENDANCE AT DISABILITY SPORTS CONFERENCE**

<b>Author</b>	Acting Director, Community & Client Services (Stephen Bourke)
<b>Responsible Officer</b>	Acting Director Community & Client Services (Stephen Bourke)
<b>File Reference</b>	Councillors General

<b>Attachments</b>	1. Conference Program [11.2.2.1 - 5 pages]
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#### **Purpose**

The report is to request approval for Councillor Michelle Green to attend the 2022 Disability Sports Australia National Conference at University of Sunshine Coast, Sippy Downs, from 15-17 June 2022.

#### **Related Parties**

Not Applicable

#### **Corporate Plan Linkage**

Priority: Community Pride

Strategy: *Disability Sports Australia* - Participate as a member of Disability Sport Australia ensuring the Mackay Region maximises opportunities as a caring, supportive and vibrant community that recognises our diversity.

#### **Background/Discussion**

The 2022 Disability Sport Australia National Conference is the headline event of the Sunshine Coast Sports Symposium and is the inaugural National Disability Sports Conference aiming to get more Australians with a disability more active, more often.

The Mayor's Olympic Planning Summit held with community sports organisation on 10 May 2022 gained support from attendees to explore pathway opportunities for athletes related to Brisbane 2032 which includes Olympic and Paralympic Games.

Hosted at University of Sunshine Coast, the Conference includes a site tour which also provides Councillors with the opportunity to explore the partnership model for high performance sport which has been established there in partnership with local and state governments. A site visit to the University of Sunshine Coast is a planned activity within the current High Performance Gym business case development.

#### **Consultation and Communication**

Councillor Michelle Green, Chair, and Councillor Belinda Hassan, representative, MRC Sports Advisory Committee.

#### **Resource Implications**

As Mackay Regional Council is a member of Disability Sports Australia, Council will receive two complimentary registrations to the conference.

Travel and accommodation are required.

The total cost for attendance at the Conference is estimated at \$1,100.

### **Risk Management Implications**

Not applicable.

### **Conclusion**

This is a great opportunity to understand the challenges and opportunities associated with getting people in the Mackay region that live with a disability to be more active, more often. This opportunity will enhance planning work that has already commenced to provide pathway opportunities for athletes and volunteers towards Brisbane 2032 Olympic and Paralympic Games.

### **Officer's Recommendation**

THAT Council approve Councillor Michelle Green's attendance at the 2022 Disability Sport Australia National Conference at University of Sunshine Coast, Sippy Downs, from 15-17 June 2022.

Cr Bella queried when Council was made aware of the availability of attending this Conference.

The Acting Director for Client and Community Services Stephen Bourke, advised that this was the inaugural national conference of Disability Sport Australia, and as Council is a member, was contacted a couple of weeks ago. The Acting Director noted that as the Department was already looking at visiting the Queensland Academy of Sport (QAS) on the Sunshine Coast, this conference linked with this trip.

Cr Bella noted that in his six years on Council, almost exclusively conferences are circulated to Councillors, and queried if there had not been enough time to do this.

Mayor Williamson agreed that this is the usual procedure.

The Director advised that this was a procedural error on his part.

Cr Bella queried why advice about this conference had not followed process.

Mayor Williamson noted that the Director had advised that this was a procedural error and if other Councillors wish to attend, this could be arranged.

### **Council Resolution ORD-2022-118**

**THAT Council approve Councillor Michelle Green's attendance at the 2022 Disability Sport Australia National Conference at University of Sunshine Coast, Sippy Downs, from 15-17 June 2022.**

**Moved Cr Jones**

**Seconded Cr Mann**

Cr Jones advised that while she is voting to proceed with this recommendation, she too has similar concerns to Cr Bella, in that details of the conference were not circulated to Councillors, noting that if Councillors had been advised they would have had time to reschedule their diaries to allow them the opportunity to attend.

Cr Bella advised that he was speaking against the motion noting that there was a procedure which was not followed in this case. Cr Bella agreed with Cr Jones that there would have been time to reschedule diaries, however time is running out now. Cr Bella advised that if this situation arose again, he would make a stance against it.

Cr Green noted that the 2022 Disability Sports Australia National Conference is the headline event of the Sunshine Coast Sport Symposium which coincides with the planning of the Mayor's 2032 Olympic Taskforce, which aims to explore pathway opportunities for athletes related to the Brisbane 2032 Olympic and Paralympics Games. Cr Green advised that the conference would be hosted at the University of the Sunshine Coast and includes a site tour which will enable Councillors to explore the partnership model for high performance sport, and as Mackay Regional Council is currently creating a business case for a high performance centre, it will be invaluable to tour the high performance centre. Cr Green noted that she was looking forward to learning more about the opportunities and challenges of getting people who live with a disability in the Mackay Region to be more active and envision pathways to the Paralympics.

**CARRIED**

Cr Bella recorded his vote against the motion.



# Wednesday, 15 June

The Sunshine Coast Sports Symposium kicks off with a day of showcases. The best of adaptive sport is on show as delegates are welcomed to the Sunshine Coast and USC.

## USC Tour

The first day of the DSA Sports Symposium offers delegates the opportunity to join a guided tour around University of Sunshine Coast's (USC) multi-faceted sporting precinct. The unique VIP tour will showcase USC's state-of-the-art sporting facilities, performance critiquing resources, medical research capabilities, and the advanced technology on offer at the campus. The undeniable benefits to staying and training on the Sunshine Coast will be highly apparent as delegates are treated to an informative and entertaining tour around this world-class university based on the beautiful Sunshine Coast.

Opportunities to study and train at USC will also be available to explore. For example, USC offers athletes the facilities and opportunities to participate in the High-Performance Student Athlete Program where the track, pool, courts, and gym can be utilised while gaining a degree. Biomechanics that aide in techniques, as well as a hot and cold contrast aquatic recovery centre, are some of the many advantageous resources available to athletes. Scholarships and bursaries are also offered to help students obtain the support they need to pursue their dreams.

## Wheelchair Rugby Celebrity Match & Cocktail Function



Following the completion of the VIP tour, delegates will be welcomed to the DSA Sports Symposium and invited to watch an exciting exhibition wheelchair rugby match. While the game is in play, mingling delegates will be served refreshments and canapes while connecting with new and old friends attending the conference.

## DSA National Conference Program

As part of the Sunshine Coast Sports Symposium, the inaugural Disability Sports Australia National Conference will be held. The conference theme in 2022 is the *Runway to Brisbane 2032: Maximising collaborative participation for people with disabilities in sport on the pathway to Brisbane 2032*.

Time	Conference Program		
09:40 – 10:00	Welcome, including Welcome to Country		
10:00 – 10:45	Keynote Address - Kieren Perkins OAM (CEO, Australian Sports Commission and Olympic Swimming Legend)		
10:45 – 11:00	Australian Sporting Alliance for People with Disabilities - Robyn Smith OAM (Chair, ASAPD)		
11:00 – 11:30	Morning Tea Break		
11:30 – 12:15	Breakout Session 1		
	<b>Health &amp; Wellbeing</b>  How Allied Health support athletes with a disability	<b>LGAs and DIAPs</b>  DIAPs for activity outcomes	<b>Participation pathways and para-development</b>  Case studies in the development of participation pathways in sport for people with a disability
12:15 – 13:15	Keynote Address #2 & Q&A		
13:15 – 14:15	Lunch and Expo		
14:15 – 15:00	Breakout Session 2		
	<b>NDIS</b>  How does it work in sport & recreation?	<b>Engaging young people with a disability</b>  Focus on participation of young people and	<b>The National Referral Hub and the importance of partnerships and collaboration</b>

			of young people and working with education	The importance of partners and collaboration for the holistic journey
	15:00 – 15:45	<b>Panel Discussion</b>  Mainstream and Paralympian sport personalities discuss representing Australia, the importance of Games at home and preparation – why the runway needs to start now in 2022.		
	15:45 – 16:00	<b>Closing Remarks</b>		

# Friday, 17 June

The Symposium concludes with a showcase of the Sunshine Coast. Delegates will have the opportunity to get a taste of the facilities and venues the Coast has to offer and finishes with a Farewell Destination Lunch.

## Sunshine Coast Venues Tour

Delegates will experience the vast range of sporting options the Sunshine Coast boasts, with a tour of the Sunshine Coast's best sporting facilities. This half-day tour will provide access to a number of facilities and a range of service providers across the Sunshine Coast.

## Farewell Lunch



To close the Sunshine Coast Sports Symposium, attendees will visit a truly quintessential Sunshine Coast destination overlooking the water. While enjoying the ambience this venue offers, refreshments and a canape style lunch will be served, allowing delegates to cement new friendships, and enjoy the beautiful Sunshine Coast, one last time. Transport will then be provided back to USC where the conference will conclude for 2022.



### **11.1.3. STRATEGIC FINANCIAL REPORT - APRIL 2022**

<b>Author</b>	Director Organisational Services (Kylie Lamb)
<b>Responsible Officer</b>	Acting Chief Executive Officer (Angela Hays)
<b>File Reference</b>	Strategic Financial Report

<b>Attachments</b>	1. Strategic Financial Report - April 2022 [11.2.3.1 - 21 pages]
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#### **Purpose**

To adopt Mackay Regional Council's (MRC) Strategic Financial Report for the month of April 2022.

#### **Related Parties**

Nil.

#### **Corporate Plan Linkage**

Priority: Organisational Performance

*Strategy: Financial sustainability and efficiencies* - Maintain the financial sustainability of the council by implementing rigorous financial management practices across all council programs.

#### **Background/Discussion**

Under Part 9, section 204 of the *Local Government Regulation 2012*, the local government is required to prepare a financial report which the Chief Executive Officer presents at a meeting of the local government once a month.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

#### **Consultation and Communication**

Chief Executive Officer, Directors, Manager Financial Services.

#### **Resource Implications**

MRC is forecasting an operating surplus of \$3.9M for the 2021/22 financial year following the adoption of the March budget review by Council on 27th April 2022. The actual operating result for April is a favourable variance of \$1.1M against YTD budget.

#### **Risk Management Implications**

Variances will be closely reviewed and considered in future budget processes where required.

#### **Conclusion**

For the period ending April 2022, MRC reported a favourable operating variance of \$1.1M against YTD budget. All revenue categories are reporting above YTD budget, with grants, subsidies, contributions and donations and sales contracts, recoverable works as exceptions. Operating expenditure is reporting below YTD budget, particularly in materials and services.

To date, \$77.3M has been expended in the delivery of Council Projects; \$75.5M capital expenditure and \$1.7M operational expenditure. Council projects includes accrued expenditure for works in progress and associated operational costs expended in the delivery of these works.

All revenue, expenditure and capital were reviewed as part of the March budget review, to reflect end of year forecasts. This work has been included in this report, following Council adoption in the reporting period.

### **Officer's Recommendation**

THAT the attached Strategic Financial Report April 2022 be adopted.

The Acting Chief Executive Officer (A/CEO) Angela Hays, provided an overview and highlights of the Strategic Financial Report for April 2022.

Cr Bonaventura referred to Cumulative Capital Expenditure table, noting the reduced capital budget and queried where the savings are now shown.

The A/CEO advised that where Council is seeing a reduction of capital expenditure, this will show as an increase in the bank account, meaning Council is currently spending less on creating assets.

Cr Bonaventura clarified that this would show on the Balance Sheet.

The A/CEO advised that it would show up as additional cash and also as fewer assets.

Cr Bonaventura referred to the Income Statement noting the net revised result of just over \$27 million with \$3.9 million being the current operating surplus, and queried where the other approximately \$23 million is shown.

The A/CEO advised that this is shown as a growth in Council's net assets and is shown as community equity in the balance sheet.

Cr Bonaventura queried if the amount shown is the \$23 million or the \$27 million.

The A/CEO advised that the \$27 million would be shown as a growth in community equity in the balance sheet.

Mayor Williamson noted the ratios which appear on pages 72 and 73 of the report were quite good, noting that it is good to see the asset sustainability ratio increasing.

### **Council Resolution ORD-2022-119**

**THAT the attached Strategic Financial Report April 2022 be adopted.**

**Moved Cr May**

**Seconded Cr Englert**

Cr May noted that the A/CEO had provided a good outline of the Strategic Financial Report and highlighted several items including the \$1.1 million favourable variance in the report, emphasised the difficulties encountered in sourcing of materials, staff and contractors and the impact this has on the delivery of capital works and the normal works of Council, the impact COVID is still having on Council's workforce, the reduction in loan borrowings, the healthy level of Council's cash at bank and the work being done on moving our capital program into the work in progress.

**CARRIED**



# Strategic Financial Report

> April 2022

## Executive summary

Council is forecasting an operating surplus of \$3.9M for the 2021/22 financial year following the adoption of the March budget review by Council on 27<sup>th</sup> April 2022, to reflect anticipated end of year result.

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Total operating revenue	268,648	275,172	267,769	268,096	327
Total operating expenses	267,966	271,231	215,367	214,609	(758)
<b>Operating surplus / (deficit)</b>	<b>682</b>	<b>3,941</b>	<b>52,402</b>	<b>53,487</b>	<b>1,085</b>

### % YTD Variance from YTD Budget

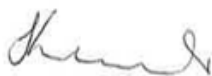
YTD Variance favourable of budget
YTD Variance unfavourable, between 0% and 5% of YTD Budget
YTD Variance unfavourable, more than 5% of YTD Budget

For the period, MRC's operating result is a favourable variance of \$1.1M against YTD Budget.

All operating revenue lines are reporting favourably at the reporting date (30 April), with exception of grants, subsidies, contributions and donations and sales contracts and recoverable works. A budget to actual variance in rates and charges is noted, with the generation and issue of water consumption notices in the period. Higher than forecast revenue from this activity is attributed to increased usage in the residential and industrial sectors in comparison to budget estimates.

Total operating expenses are reporting below YTD budget. Significant variance is recognised with materials and services, being underspent this month. This is not anticipated to reflect a saving at 30 June and relates to the timing of the work performed.

To date, \$77.3M has been expended on council projects and includes associated operational expenditure in the delivery of these projects, representing 69% of the annual revised budget. Ongoing risk in project delivery is noted from tightened market conditions and resource shortage across building and civil construction firms.



Kylie Lamb  
Director Organisational Services

*Figures provided are accurate as at the date of publication and are cumulative year to date. Amounts disclosed are rounded to the nearest thousand (\$000) unless otherwise stated. Consequently, rounded balances in the categories may not exactly add to the reported totals.*

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## 1 Significant risks

Risk	Likelihood	Consequence	Treatment	Financial impact
Nil to report				

## 2 Areas of concern for noting

Area	Comment
All of MRC - COVID-19	Council continues to monitor the evolving COVID-19 situation and will respond to and report any changes that affect the financial operations of MRC.
All of MRC - asset data cleansing	A significant body of work is currently being undertaken internally to validate, enhance and standardise data within MRC's financial asset classes. Financial impacts arising from this project will be realised in future reporting periods when known.
All of MRC – council projects expenditure	Product and service price increases are being observed due to tightened market conditions. This reflects resource shortage across local building and civil construction firms. Difficulties in sourcing some construction material and equipment due to supply chain issues are also noted. This is likely to negatively impact the capital program delivery and may create variance in future forecasted expenditure.

### 3 Budget analysis – Consolidated

#### 3.1 Income Statement

##### Income Statement For the period ending 30 April 2022

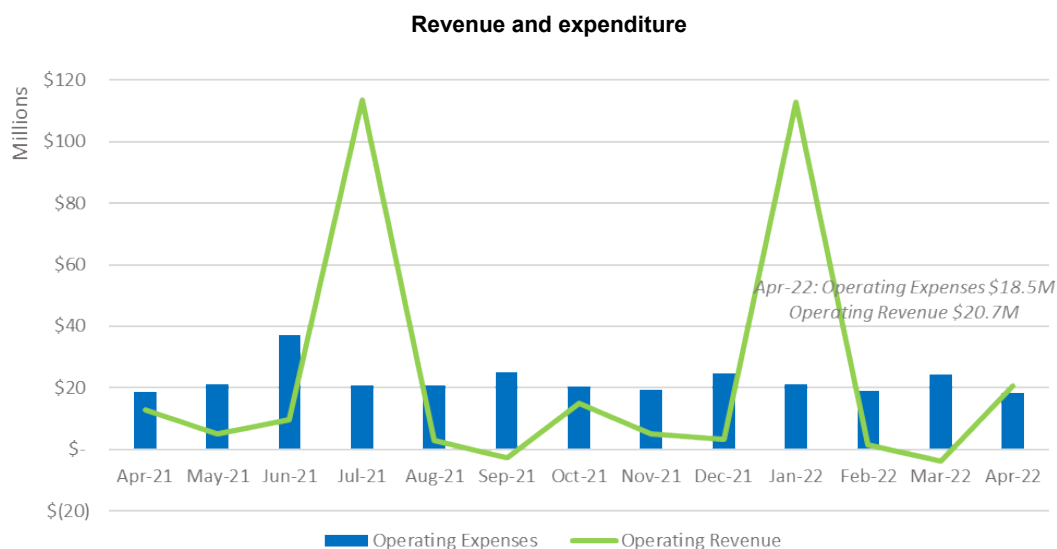
	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Rates and charges	225,276	225,276	225,638	226,126	488
Fees and charges	17,925	20,460	18,220	18,248	28
Rental income	1,449	1,189	1,036	1,064	28
Interest income	1,442	1,812	1,340	1,361	21
Sales contracts and recoverable works	7,740	8,139	5,577	5,354	(223)
Other recurrent income	3,754	4,912	4,231	4,278	47
Grants, subsidies, contributions and donations	11,061	13,384	11,726	11,665	(62)
<b>Total operating revenue</b>	<b>268,648</b>	<b>275,172</b>	<b>267,769</b>	<b>268,096</b>	<b>327</b>
Employee benefits	89,294	89,931	70,016	70,286	271
Materials and services	91,643	97,629	77,785	76,820	(966)
Finance costs	7,695	7,881	5,759	5,687	(73)
Depreciation and amortisation	79,334	75,791	61,806	61,816	10
<b>Total operating expenses</b>	<b>267,966</b>	<b>271,231</b>	<b>215,367</b>	<b>214,609</b>	<b>(758)</b>
<b>Operating surplus / (deficit)</b>	<b>682</b>	<b>3,941</b>	<b>52,402</b>	<b>53,487</b>	<b>1,085</b>
Grants, subsidies, contributions and donations	19,858	25,861	14,745	11,292	(3,453)
Other capital revenue	0	43	43	114	71
Capital expenses	(2,740)	(2,740)	(3,002)	(3,010)	(7)
<b>Total capital revenue and expenses</b>	<b>17,118</b>	<b>23,164</b>	<b>11,786</b>	<b>8,397</b>	<b>(3,389)</b>
<b>Net result</b>	<b>17,801</b>	<b>27,104</b>	<b>64,188</b>	<b>61,884</b>	<b>(2,304)</b>

##### % YTD Variance from YTD Budget

YTD Variance favourable of budget
YTD Variance unfavourable, between 0% and 5% of YTD Budget
YTD Variance unfavourable, more than 5% of YTD Budget



### 3.2 Revenue and expenditure



#### **Revenue**

Total operating revenue reports a favourable variance of \$0.3M against YTD budget for the month.

Favourable budget to actual variances is evidenced in all revenue categories excluding, grants subsidies and contributions and sales and recoverable works. Sales contracts and recoverable works (\$0.2M) budget to actual variance is primarily attributed to Water Networks and Water Treatment business areas.

Water usage consumption notices were generated and issued to ratepayers during the period. Higher than forecast residential and industrial sector water usage is noted.

#### **Expenses**

Total operating expenses reports a favourable variance of \$0.8M against YTD budget for the month.

Materials and services are reporting below YTD budget for the period, with significant variances observed in consultant expenses, contract payments and electricity charges. Further operating expenditure variances are observed in all expense types excluding finance costs.

Employee benefits continue to experience some volatility, with an increase in overtime required to ensure service levels are maintained in the delivery of MRC services. This is arising from tightened labour market conditions evidenced by a high vacancy rate, in conjunction with absence of some employees affected by COVID-19. Annual budget estimates include the outcome of the Queensland Industrial Relations Commission decision as part of MRC's enterprise agreement negotiations.

### Capital revenue and expenses

Total capital revenue and expenses is reporting an unfavourable variance of \$3.4M against YTD budget. This is mainly the result of a delay in revenue recognition of developer contributions.

### 3.3 Council projects expenditure

MRC is responsible for the provision of a diverse range of services to meet community needs and expectations. A significant number of these services are provided through infrastructure assets and other property, plant and equipment. MRC manages the construction, upgrade and renewal of community assets as part of its capital works program.

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Capital expenditure ^	109,537	108,368	77,536	75,587	(1,949)
Operational expenditure	2,441	3,131	2,007	1,708	(298)
<b>Total council projects expenditure</b>	<b>111,978</b>	<b>111,499</b>	<b>79,543</b>	<b>77,295</b>	<b>(2,247)</b>

^ as depicted in the below graph

#### % YTD Variance from YTD Budget

YTD Variance favourable of budget	
YTD Variance unfavourable, between 0% and 5% of YTD Budget	
YTD Variance unfavourable, more than 5% of YTD Budget	

Council projects expenditure is currently tracking \$2.2M behind YTD budget, with \$77.3M expended to date in the delivery of these.

The Mackay region continues to be impacted from tightened local market conditions and resource shortage caused by national and international supply chain issues across local building and civil construction firms, along with impacts from wet weather leading to delays of some council projects.

Council projects were reviewed as part of the March budget review. The outcomes of this review have been included within this report as part of the annual revised budget and detailed below.

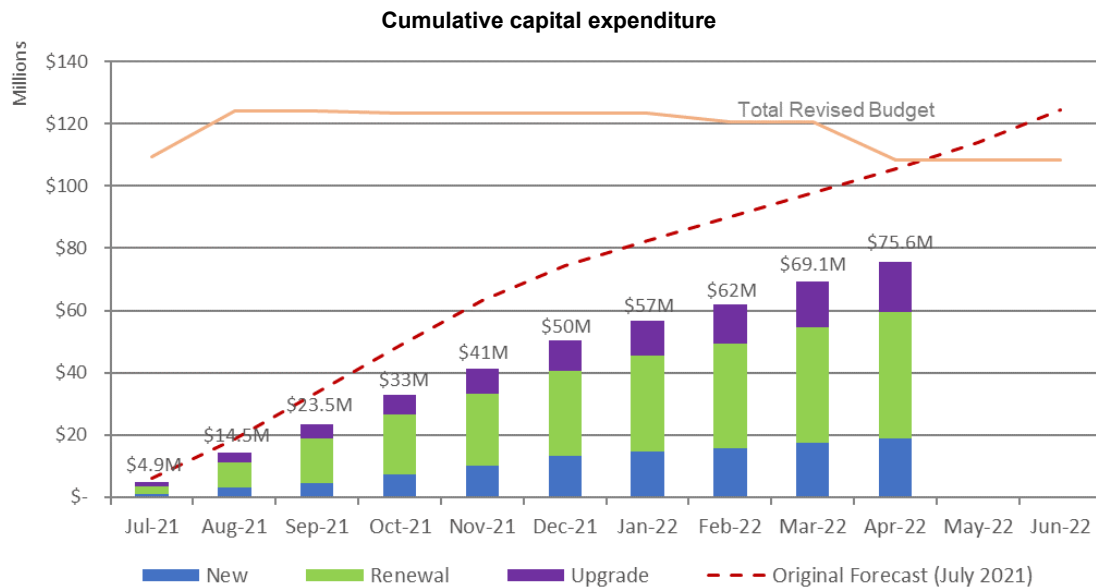
#### **Movement between original budget and annual revised budget:**

	Carryover \$000	Project Adjustments \$000	New Works \$000	Deferred Works \$000	Total Budget Movement \$000
Budget adjustments adopted 25th August	15,652	1,390	2,438	(4,398)	15,082
Budget adjustments adopted 27th October	-	2,195	966	(3,535)	(374)
Budget adjustments adopted 9th February	-	2,054	528	(5,438)	(2,856)
Budget adjustments adopted 27th April	-	338	1,627	(14,296)	(12,331)
<b>Total budget adjustments adopted</b>	<b>15,652</b>	<b>5,977</b>	<b>5,559</b>	<b>(27,667)</b>	<b>(479)</b>

*Note: Project adjustments includes savings and cancelled project works.*

### 3.3.1 Capital expenditure

Capital expenditure is currently tracking \$1.9M behind YTD budget and includes accrued expenditure for work completed during the month.



## 4 Balance Sheet

### 4.1 Statement of financial position

#### Statement of Financial Position For the period ending 30 April 2022

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
<b>Current assets</b>			
Cash and cash equivalents	122,016	159,079	150,119
Investments	0	0	70,000
Trade and other receivables	19,766	20,161	34,916
Contract Assets	829	3,500	807
Other assets	3,200	2,710	880
Inventories	3,028	2,745	3,228
Non-current assets classified as held for sale	79	79	79
<b>Total current assets</b>	<b>148,918</b>	<b>188,274</b>	<b>260,029</b>
<b>Non-current assets</b>			
Investments	6,159	5,102	5,133
Trade and other receivables	0	0	1,975
Property, plant and equipment	3,327,452	3,444,352	3,425,573 <sup>Λ</sup>
Right of use assets	822	782	812
Intangible assets	5,077	5,135	5,383
<b>Total non-current assets</b>	<b>3,339,510</b>	<b>3,455,371</b>	<b>3,438,798</b>
<b>Total assets</b>	<b>3,488,428</b>	<b>3,643,645</b>	<b>3,698,826</b>
<b>Current liabilities</b>			
Trade and other payables	9,310	9,829	19,904
Borrowings	17,282	16,974	4,350
Lease liabilities	77	25	(6)
Provisions	60,862	63,111	63,111
Contract Liabilities	4,239	3,500	6,908
Other liabilities	10,457	12,654	9,218
<b>Total current liabilities</b>	<b>102,227</b>	<b>106,093</b>	<b>103,486</b>

<b>Non-current liabilities</b>			
Borrowings	84,708	84,703	101,416
Lease liabilities	833	791	831
Provisions	18,928	16,746	16,746
Other liabilities	0	1,163	1,163
<b>Total non-current liabilities</b>	<b>105,351</b>	<b>103,403</b>	<b>120,156</b>
<b>Total liabilities</b>	<b>207,578</b>	<b>209,496</b>	<b>223,642</b>
<b>Net community assets</b>			
	<b>3,280,850</b>	<b>3,434,149</b>	<b>3,475,263</b>
<b>Community equity</b>			
Retained surplus	2,213,498	2,264,962	2,306,074
Asset revaluation surplus	1,067,352	1,169,188	1,169,188
<b>Total community equity</b>	<b>3,280,850</b>	<b>3,434,150</b>	<b>3,475,263</b>

^ refer section 4.4 for breakdown

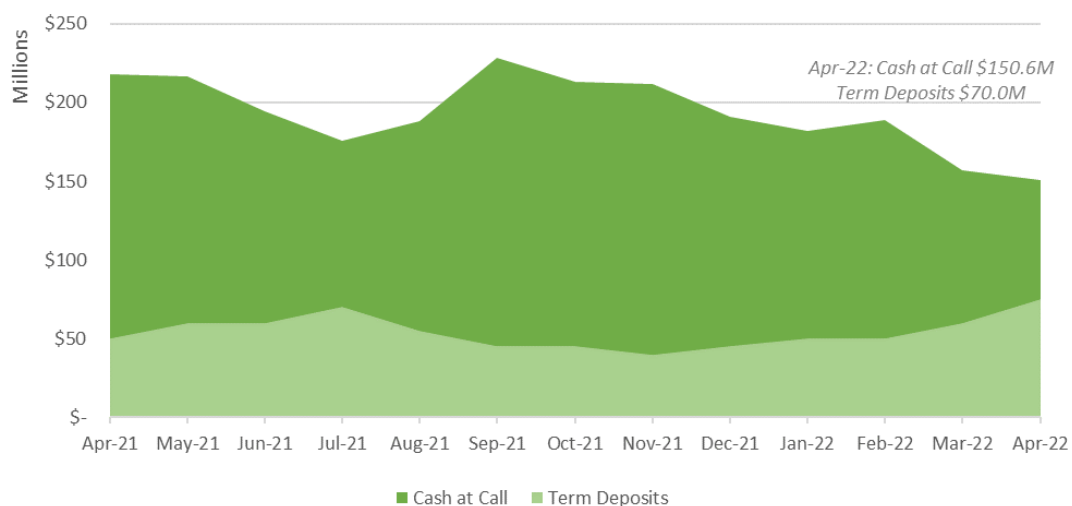
## 4.2 Cash and Investment Portfolio

### 4.2.1 Total Cash and Investment Portfolio

The total balance of MRC's cash at call and investments, at the end of the reporting period, is shown in the graph below. Please note, the balance of cash at call will vary from the reported balance of cash and cash equivalents on the statement of financial position due to unbanked cheques and other uncleared amounts.

MRC is currently holding a significant percentage (65%) of the portfolio balance with Queensland Treasury Corporation (QTC) in accordance with Council's Investment Policy. This balance continues to return yields that have been assessed as comparable or better than forecast term deposit returns from other financial institutions.

#### Closing investment portfolio balance



**MRC's portfolio diversification**

	Actual \$000	Percentage of Portfolio	Weighted Average Rate of Return
A1	20,000	9%	
A2	35,000	16%	
A3	15,000	7%	
<b>Total investments in term deposits</b>	<b>70,000</b>	<b>32%</b>	<b>0.80%</b>
QTC	143,388	65%	
Other financial institution	7,219	3%	
<b>Total cash at call</b>	<b>150,607</b>	<b>68%</b>	<b>0.19%</b>
<b>Total investment portfolio</b>	<b>220,607</b>	<b>100%</b>	

*Note: All investment categories referenced are in accordance with MRC's adopted investment policy. This is available for viewing via the Mackay Regional Council website.*

**4.2.2 Cash and cash equivalents**

MRC's cash and cash equivalents are subject to internal and external restrictions that limit amounts available for discretionary or future use. At the end of the reporting period, approximately \$116M was maintained in various reserves and is anticipated to be expended over differing timeframes.

A significant amount of the reserve balances relates to funds received as contributions for future capital trunk infrastructure. MRC regularly conducts review on reserve balances to confirm the validity of restrictions.

**4.2.3 Investments**

MRC maintains an investment portfolio diversified across various institutions and terms to maturity, which is reviewed regularly to maximise performance and minimise risk. MRC currently has \$70M invested with financial institutions other than QTC. Maturity of these investments is scheduled between May 2022 and March 2023.

The MRC portfolio return continues to exceed the benchmark of Ausbond Bank Bill Index at the end of the reporting month. While investments continue to perform well against the current market, there is still some volatility in this area, indicators suggest the interest rate markets have reached the bottom of their cycle which presents an upside in future earnings. The implications from the changing interest rate market on Council's forecasted interest income budget will continue to be monitored.

	April	12 Month Comparative
MRC Portfolio	0.79%	0.68%
AusBond Bank Bill Index	0.04%	0.04%

### 4.3 Receivables

Revenue is recognised at the amounts due at the time of sale or service delivery. MRC's standard settlement terms for trade receivables are 30 days from invoice date.

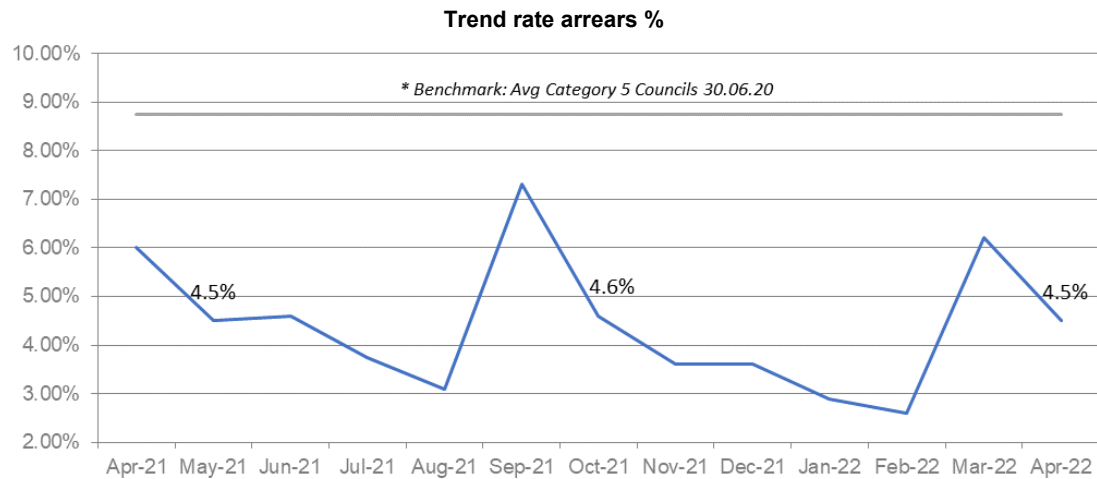
	Actual \$000
<b>Trade and other receivables</b>	
<b>Current</b>	
Rates and utility charges	24,215
Interest receivable	761
GST recoverable	999
Other debtors	9,344
Less: provision for impairment of debt	(403)
<b>Total current receivables</b>	<b>34,916</b>
<b>Non-current</b>	
Other debtors	1,975
<b>Total non-current receivables</b>	<b>1,975</b>
<b>Total receivables</b>	<b>36,891</b>

#### 4.3.1 Rates Receivables

Rates and charges revenue represent ~82% of MRC's revised operating revenue budget for the financial year. MRC constantly reviews its collection process to ensure rates are collected efficiently and effectively, whilst being cognisant of individual circumstances. Collection action is continuing, both with our external collection agency and monitoring of in-house payment schedules. In-house collection methods include the use of SMS reminders for ratepayers.

	Total Overdue \$000	Current year 2021/2022 \$000	1 year 2020/2021 \$000	2 years 2019/2020 \$000	> 3 years \$000
Total rate arrears	10,038	7,405	1,329	747	557

	Issue date of notice	Due date for payment
<b>Rates notice</b>	14/02/2022	16/03/2022
<b>Pensioner rates notice</b>	14/02/2022	01/06/2022
<b>Rates reminder notice</b>	04/04/2022	19/04/2022
<b>Water notice</b>	02/05/2022	01/06/2022



\* Each year the Department of State Development, Infrastructure, Local Government and Planning collects information from local governments about the key services they provide and publishes it in the Queensland local government comparative information report. The report includes a suite of efficiency, effectiveness and quality-of-service indicators covering key functional and financial areas of local government, including rates arrears performance indicators. The benchmark reported above represents the average rates arrears of like councils (category 5) for comparative years as at 30 June 2020 – 8.8%.

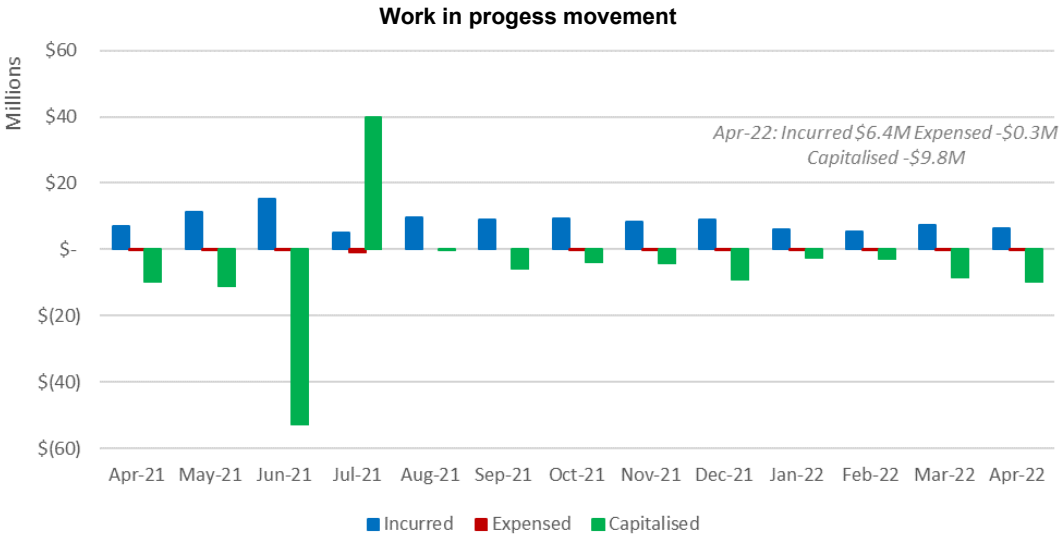
#### 4.4 Property, plant and equipment

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
Opening balance as at 1 July	3,295,083	3,409,370	3,409,363
Opening balance adjustment	0	0	6,333
Net additions (including WIP) and contributed assets	114,508	112,027	74,682
Depreciation	(79,282)	(74,706)	(60,927)
Write off / disposed	(2,857)	(2,339)	(3,837)
Transfers to other asset classes	0	0	(41)
<b>Property, plant and equipment closing balance</b>	<b>3,327,452</b>	<b>3,444,352</b>	<b>3,425,573</b>

The bulk of MRC's assets are in the form of infrastructure, such as roads, drainage, water and sewerage and waste assets. Significant parts of MRC's long-term financial forecast are focused on the construction, upgrade and renewal of these assets, with the associated capital expenditure recognised as work in progress (WIP) until projects are complete and assets are ready for their intended use.

Please refer to section 3.3 Council Projects Expenditure for current year budget estimates.



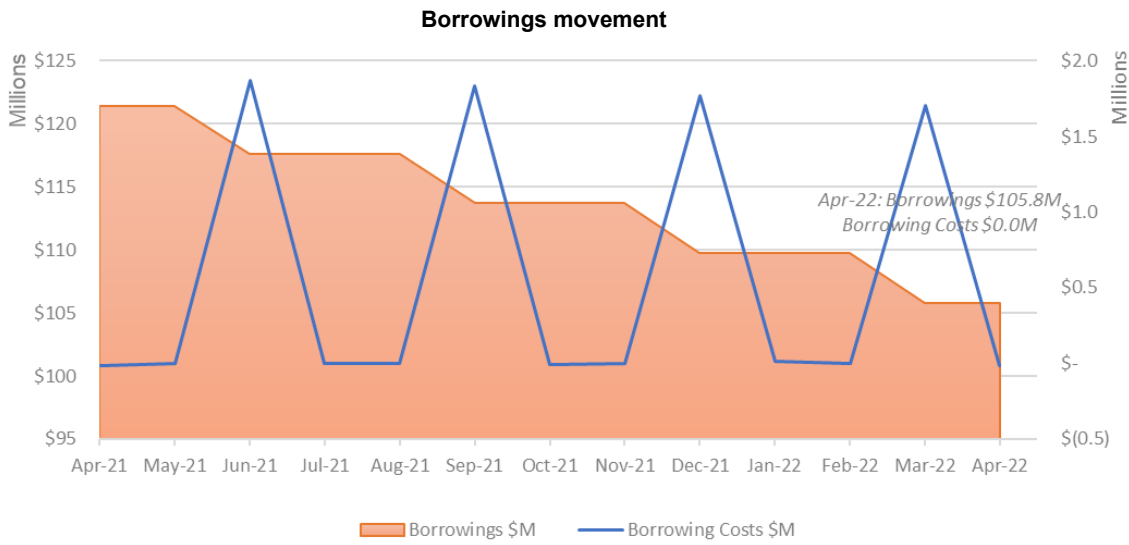


*Note: **Incurred**; represents capital expenditure for the construction or acquisition of assets. These assets are incomplete and are non-depreciating. **Capitalised**; refers to the recognition of property, plant and equipment in MRC's asset register. **Expended**; relates to costs transferred from WIP that will not be capitalised, with expenditure recognised in the Income Statement.*

4.5 Borrowings

Loan borrowings are an important funding source for local government. They reflect that the full cost of infrastructure should not be borne entirely by present-day ratepayers, instead future ratepayers who will benefit from the infrastructure should contribute.

Borrowing costs associated with the debt balance are recognised when the principal payments are made on a quarterly basis. At the end of April, MRC had \$105.8M in total loan borrowings outstanding. In line with the council debt policy, no new borrowings are forecast in the current financial year.



## 5 Cash Flow

### 5.1 Statement of cash flows

#### Statement of Cash Flows For the period ending 30 April 2022

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
<b>Cash flows from operating activities</b>			
Receipts from customers	255,915	267,273	250,453
Payments to suppliers and employees	(181,988)	(210,198)	(157,744)
Interest income	1,442	1,812	1,361
Non-capital grants, subsidies, contributions and donations	11,063	13,233	11,665
Borrowing costs	(6,922)	(6,922)	(5,303)
<b>Net cash inflow from operating activities</b>	<b>79,510</b>	<b>65,198</b>	<b>100,431</b>
<b>Cash flows from investing activities</b>			
Payments for property, plant and equipment	(109,402)	(108,123)	(74,656)
Payments for intangibles	(136)	(245)	(72)
Payments for investments	0	0	(0)
Other capital income	0	0	114
Other capital expenses	(1,689)	18	(402)
Proceeds from sale of property, plant and equipment	2,117	1,933	1,230
Capital grants, subsidies, contributions and donations	15,858	22,189	11,265
<b>Net cash outflow from investing activities</b>	<b>(93,252)</b>	<b>(84,228)</b>	<b>(62,521)</b>
<b>Cash flows from financing activities</b>			
Repayment of borrowings	(15,905)	(15,906)	(11,817)
Repayments made on leases (principal only)	0	(41)	(31)
<b>New cash outflow form financing activities</b>	<b>(15,905)</b>	<b>(15,947)</b>	<b>(11,848)</b>
<b>Net increase / (decrease) in cash and cash equivalents</b>	<b>(29,647)</b>	<b>(34,977)</b>	<b>26,062</b>
<b>Cash and cash equivalents at beginning of the period</b>	<b>151,663</b>	<b>194,056</b>	<b>124,056</b>
<b>Cash and cash equivalents at end of the period</b>	<b>122,016</b>	<b>159,079</b>	<b>150,119</b>

## 6 Financial analysis

### 6.1 Key performance indicators

Description	Target	FY2020	FY2021	Revised Budget FY2022	April FY2022
Extent to which operating revenues covers operating expenses (excludes capital items)	0% - 10%	(0.9%)	2.2%	1.4%	20.0%
Extent to which operating revenues cover net interest expense	0% - 5%	2.0%	2.4%	2.2%	1.6%
Extent to which net financial liabilities can be serviced by operating revenues	< 60%	17.7%	6.1%	7.7%	(13.6%)
Extent to which current assets cover current liabilities	Between 1 and 4	1.7	1.8	1.8	2.5
Extent to which the infrastructure assets are being replaced/renewed	> 90%	58.2%	82.2%	76.9%	65.3%
Extent to which capital expenditure exceeds depreciation.	> 1.1 times	1.1	1.2	1.5	1.3

The year to date results are indicative of business timing in the delivery of the annual budget and are anticipated to return to revised budget levels by the end of the financial year following finalisation of year end processes.

The actual asset sustainability ratio is consistently below target, which is reflective of the relative new age of MRC's asset base, primarily resulting from a period of high growth and a sustained period of NDRRA repairs. This in effect means the requirement to spend significant funds on renewals at this stage is relatively low, however this will be monitored in the future to ensure spend is sufficient.

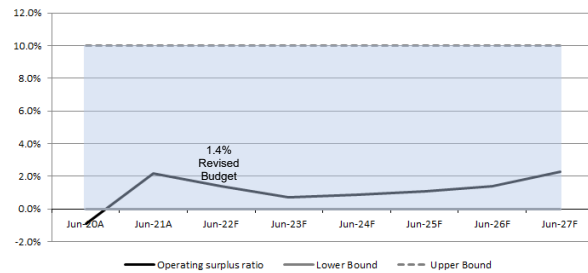
The key performance indicator trends are observed in the following graphs. Historical financial years are represented on the axis using actual (a) results, with revised budget forecasts (f) applied in future financial periods.



### Strategic Financial Report > April 2022

#### Operating surplus ratio %

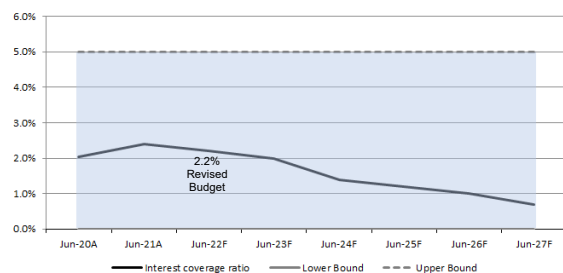
A percentage between 0% and 10% over the long term means Council is expecting to generate healthy levels of revenue with an ability to fund proposed capital expenditure and / or debt repayments.



#### Interest coverage ratio %

This ratio measures the extent to which operating revenues are committed to funding interest expense.

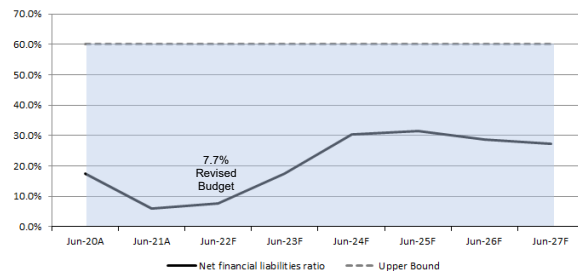
It is noted that MRC is expected to remain within target bounds indicative that the financial risk is being effectively managed.



#### Net financial liabilities ratio %

This ratio measures Council's ability to fund its net financial liabilities from recurrent revenue.

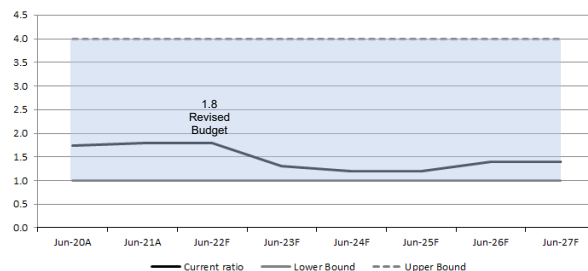
It is noted that MRC is expected to remain within target bounds indicative that the financial risk is being effectively managed.



#### Current ratio

The current ratio is a good indicator of Council's liquidity and ability to meet short term obligations.

If the current ratio is too high over a sustained period, this may indicate that council may not be efficiently using its current assets or its short-term financing facilities and may also indicate problems in working capital management.



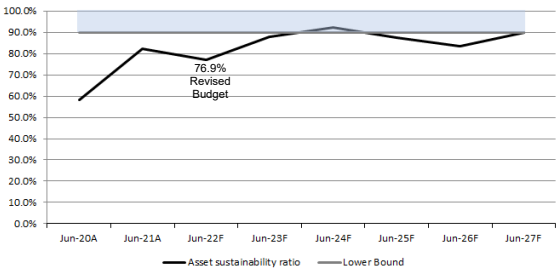


**Asset sustainability ratio %**

This ratio is calculated based on the planned capital expenditure on the renewal of assets.

MRC is confident that although it does not reach the set target in the first few years of Councils' Long Term Financial Forecast, it does contribute to sustainable asset replacement over the long term.

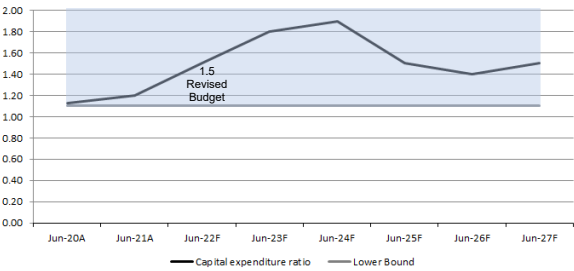
This ratio is also reflective of the relative new age of MRC's asset base following a period of high growth and a sustained period of NDRRA repairs. This means the requirement to spend significant funds on renewals at this stage is relatively low but will be monitored to ensure future spend is sufficient.



**Capital expenditure ratio (times)**

This ratio measures the extent to which annual capital expenditure is covered by annual depreciation. A ratio above 1.1 indicates investment in long term asset growth beyond current existing levels.

This ratio indicates that council is willing to invest more than depreciation into expanding its assets base for the life of the adopted Long Term Financial Forecast.



## 7 Budget analysis - Commercial businesses

### 7.1 Mackay Water Services

#### Income Statement For the period ending 30 April 2022

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Operating revenue	97,358	97,380	96,796	96,898	102
Operating expenses	38,433	38,792	31,384	30,919	(465)
<b>Earnings before interest, depreciation, dividend and tax</b>	<b>58,925</b>	<b>58,588</b>	<b>65,412</b>	<b>65,979</b>	<b>567</b>
Finance costs	4,041	4,100	3,145	3,103	(42)
Depreciation	27,625	27,629	22,513	22,510	(3)
<b>Earnings before dividend and tax</b>	<b>27,259</b>	<b>26,859</b>	<b>39,754</b>	<b>40,366</b>	<b>612</b>
Dividend and tax	24,179	24,178	20,149	20,149	0
<b>Operating surplus / (deficit)</b>	<b>3,080</b>	<b>2,681</b>	<b>19,605</b>	<b>20,217</b>	<b>612</b>
Total capital revenue and expenses	2,150	3,408	3,398	1,971	(1,427)
<b>Net result</b>	<b>5,230</b>	<b>6,089</b>	<b>23,003</b>	<b>22,188</b>	<b>(815)</b>

#### % YTD Variance from YTD Budget

YTD Variance favourable of budget	
YTD Variance unfavourable, between 0% and 5% of YTD Budget	
YTD Variance unfavourable, more than 5% of YTD Budget	

**Mackay Water Services** is reporting an operating surplus of \$20.2M for the month of April, which is a \$0.6M favourable variance against YTD budget.

**Operating revenue** is \$0.1M above YTD budget at period end. Water usage consumption notices were issued to ratepayers during the period. Positive budget to actual variance is attributed to higher than forecast residential and industrial sector water usage. This surplus is offset by lower than forecast sales contracts and recoverable works noted in the Water Networks program. All other revenue categories are reporting close to YTD budget.

**Total expenses** (operating expenses, finance costs and depreciation) are reporting a favourable variance of \$0.5M against YTD budget at period end. Employee benefits remain above forecast this month, particularly in the Water Networks program. This is offset in reporting by lower than estimated materials and services, in particular electricity charges. All other expense categories are reporting close to YTD budget.

**Total capital revenue and expenses** is reporting an unfavourable variance of \$1.4M against YTD budget at period end. This largely relates to lower than forecast developer contributions during the period.

7.2 Mackay Waste Services

**Income Statement**  
**For the period ending 30 April 2022**

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Operating revenue	29,855	30,043	28,659	28,450	(209)
Operating expenses	20,191	20,087	15,512	15,044	(468)
<b>Earnings before interest, depreciation, dividend and tax</b>	<b>9,664</b>	<b>9,956</b>	<b>13,147</b>	<b>13,406</b>	<b>259</b>
Finance costs	916	938	580	578	(2)
Depreciation	2,001	2,001	1,510	1,510	0
<b>Earnings before dividend and tax</b>	<b>6,747</b>	<b>7,017</b>	<b>11,057</b>	<b>11,318</b>	<b>261</b>
Dividend and tax	4,676	4,676	3,897	3,897	0
<b>Operating surplus / (deficit)</b>	<b>2,071</b>	<b>2,341</b>	<b>7,160</b>	<b>7,421</b>	<b>261</b>
Total capital revenue and expenses	(100)	(100)	0	0	0
<b>Net result</b>	<b>1,971</b>	<b>2,241</b>	<b>7,160</b>	<b>7,421</b>	<b>261</b>

**% YTD Variance from YTD Budget**

YTD Variance favourable of budget
YTD Variance unfavourable, between 0% and 5% of YTD Budget
YTD Variance unfavourable, more than 5% of YTD Budget

**Mackay Waste Services** is reporting an operating surplus of \$7.4M for the month of April, which is a \$0.2M favourable variance against YTD budget.

**Operating revenue** is reporting below YTD budget at period end. Fees and charges are reporting a \$111K unfavourable variance due to lower than expected waste disposal fees. All over categories are reporting close to YTD budget.

**Total expenses** (operating expenses, finance costs and depreciation) are reporting a favourable variance of \$0.5M against YTD budget at period end. Lower than forecast Waste collection and contract payments in materials and services accounts for much of this variance. All other expense categories are reporting close to YTD budget.

**Total capital revenue and expenses** is \$0.1M lower than YTD budget. This budget refers to the recognition of non-current asset disposals.



## **11.2. DEVELOPMENT SERVICES**

### **11.2.1. DEVELOPMENT SERVICES MONTHLY REVIEW REPORT - APRIL 2022**

<b>Author</b>	Director Development Services (Aletta Nugent)
<b>Responsible Officer</b>	Director Development Services (Aletta Nugent)
<b>File Reference</b>	DSMRR - April 2022

**Attachments** 1. Monthly Review Report - April 2022 [**11.5.1.1** - 25 pages]

#### **Purpose**

To provide Council with the Development Services Monthly Review Report for the Period of 1 April to 30 April 2022.

#### **Related Parties**

Nil

#### **Officer's Recommendation**

THAT the Development Services Monthly Review Report for the period of 1 April to 30 April 2022 be received.

Mayor Williamson noted that an addendum had been circulated to Councillors that corrects the Economic Indicators Table.

The Director for Development Services Aletta Nugent, provided an overview and highlights of the Development Services Monthly Review Report for April 2022. The Director advised that the corrected addendum previously circulated will be corrected and updated for the Minutes which are distributed and published. The Director advised that the Department is still working to collate relevant data for the Parks team and will provide this information in the report as it becomes available.

Cr Jones noted that a consultant has been engaged for the Coastal Hazard Adaptation Strategy (CHAS) and queried how long this stage of the process will take.

The Director advised that a briefing will be given this afternoon and all information will be provided.

Cr Mann referred to safety noting that 96% of monthly action plans had been carried out and queried if it is possible to have a table for each one which shows what activities have not been carried out.

The Director advised that the safety team puts this information together and will investigate how this can be presented in the reports.

Cr Bonaventura noted that several people had been stung by wasps during a recent inspection and queried if all had made a fully recovery.

The Director noted that many of those stung were currently sitting in Chambers, and that all have recovered.

Cr Bonaventura noted there was a large spike in the cumulative value of approved operational works and queried if the Director was aware of the reason for this.

The Director advised that the data for these tables are drawn from various sources and sometimes there are problems with, this noting that previous reporting was not correct and this current report shows a correction in the data.

Mayor Williamson queried if this means the data in this report is an exact figure.

The Director advised that she believed this was the current position for this current year but would confirm.

Cr Englert noted there has been a vacant Construction Inspector role and queried if this was a hard role to fill and whether it had been vacant for some time.

The Director advised that this was fairly recent vacancy and believed that the department now had a preferred candidate.

Cr Seymour noted the weed harvesting undertaken at the Botanic Gardens and queried if Council would consider the purchase of its own weed harvester.

The Director advised that this option had been explored a couple of years ago and at the time, it was felt that Council would not get enough use out of a weed harvester to justify the purchase, and in addition at the time, a local business was looking to purchase a weed harvester.

Cr Bella queried if Council would again consider the viability of purchasing a weed harvester noting that Council received a large number of complaints about water weed in the Pioneer River, and queried if the investigation on the possible purchase and use of a weed harvester had included this area, or just the Lagoons.

The Director advised that the assessment was made by the pest management team who had looked at other applications, not just the Lagoons area.

Cr Jones queried if the option of Council purchasing a weed harvester, to take into account its viability for use in other areas, should come to Council as a briefing.

Mayor Williamson advised that he would be happy to revisit this option and bring it back to Council as a briefing.

The Director advised that she would be happy to discuss this matter with the pest management team.

Cr Mann referred to the Request for Maintenance Table and noted that there were 75 unactioned requests for tree maintenance, and queried the reason for this large number.

The Director advised that the department is very short staffed in this area and have been advertising since late last year for staff without success, making them heavily reliant on contractors who are not always available.

### **Council Resolution ORD-2022-123**

**THAT the Development Services Monthly Review Report for the period of 1 April to 30 April 2022 be received.**

**Moved Cr Jones**

**Seconded Cr Green**

Cr Jones highlighted several items from the report including the Review of Operations, the still unknown timeframe for the desilting report and the Recreational Fishing Strategy which is in its final stages.

Cr Bella referred to the inclusion of the table which provides details of the requests for maintenance noting this provides ease of comprehension, but cautioned that just because Council receives a request does not mean it is something Council needs to act on, as the assessment by a lay person may differ to the assessment by a Council expert. Cr Bella suggested that Council may need to look at a way of upskilling staff in certain roles, to enable them to perform tasks which are more urgent.

Cr Green noted the many initiatives in place to support the activation of the Mackay City Centre and Waterfront and thanked the Economic Development team and the Mackay City Centre and Waterfront Coordinator, Chrissy Evangelou, who while only being in the role for a short time, has received great feedback.

Cr Bonaventura thanked the Director for the inclusion of the table showing the requests for maintenance, noting that it doesn't paint a good picture and highlights the reason why there is so much public angst. Cr Bonaventura noted that there were issues to be addressed by Council however, there have been many public holidays recently, as well as staff shortages and vacancies. Cr Bonaventure asked residents to exercise a little more patience and suggested residents telephone him to discuss their concerns rather than take it out on Council staff, and urged Council staff to hang in there.

**CARRIED**



# Development Services

## Monthly Review Report

April 2022

## Executive Summary

### DEVELOPMENT SERVICES

This report is for Development Services for April 2022. Some highlights from this period are as follows:

- Council adopted Major Amendment 2, Administrative Amendment 8 and Minor Amendment 5 at the Council Meeting held on 13 April 2022. Key features of the Major Amendment are to facilitate new types of rural tourism activities, updating the bushfire hazards overlay code and introducing two new high impact industry buffers. The amendments commenced on 26 April 2022 forming part of consolidated version 4.0 of the planning scheme.
- A consultant has been engaged for a Coastal Hazard Adaptation Strategy for the Mackay Region. Funding assistance for the project has been obtained from the Queensland Government through the Local Government Association of Queensland (LGAQ) QCoast2100 Program. Consultation on the initial stages of the project is planned to commence in June 2022.
- Construction of the first stage of the Riverside Revitalisation Project is now underway. The design includes a large pavilion, activity shelter, amenities block, picnic areas, a shared path and plenty of seating to take in the views.
- Water weed harvesting within the Botanic Gardens lagoon occurred in April, with most of the lagoon now being weed free. The weed harvester will return in May to finish the works.
- The first free native plant giveaway for 2022 was held on 1-2 April, with 837 ratepayers collecting their four free native plants and an additional 1570 plants purchased. In total, 4918 native plants went to new homes on the day.
- The Building Improvement Rebate 2021/22 closed in late April, after opening on 15 September 2021. Twelve applications were received, five have been approved and one has already been completed.
- The Sarina Sugar Shed had a booth at the Australian Society of Sugar Cane Technologists (ASSCT) conference at the MECC in April, offering tastings of products and a special offer of free delivery of online purchases.



**Aletta Nugent**  
*Director Development Services*

Mackay Beach Diva Activation



# Development News

## 04/2022

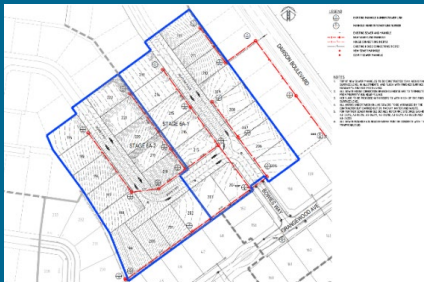
### Updates on Significant Developments Currently Being Assessed by Council

#### APPLICATION LODGED

DA-2022-56

90 Ellwoods Road, Mount Jukes

Development Application lodged for the Material Change of Use of land at Mount Jukes for Nature Based Tourism.



#### APPLICATION LODGED

OW-2022-25

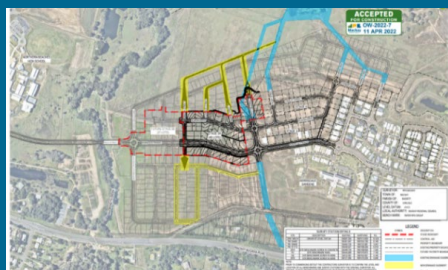
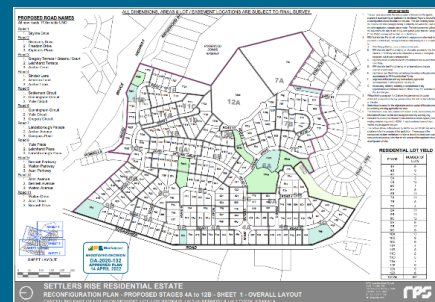
Lot 922 Dawson Boulevard, Richmond

Development Application lodged for Operational Works, being civil works associated with Stages 6A-1 and 6A-2 of Richmond Hills Estate.

DA-2020-132

Lot 49 Sugarshed Road, Erakala

Development approval granted for Reconfiguring a Lot (four Rural Residential Lots into 231 Park Residential Lots), being Stages 4A-12B of Settlers Rise Estate.



#### APPLICATION DECIDED

OW-2022-7

Lot 602 Norwood Parade, Beaconsfield

Development approval granted for Operational Works, being Civil Works associated with Kerrisdale Estate Stages 5A and 5B.



## Monthly Safety Review

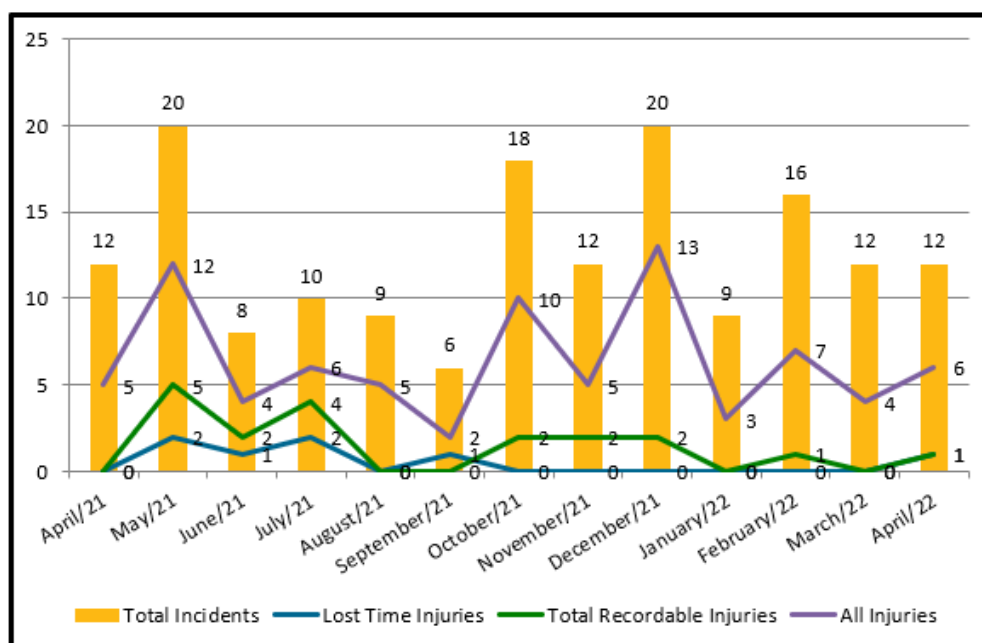
### Summary

In April 2022:

- Three safety interactions were undertaken.
- Five Site Safety Inspections were undertaken.
- 96% of monthly action plans activities were carried out.

Twelve incidents were reported in April, involving MRC employees, members of the public or contractors.

### Incidents and Injuries



The following injuries to MRC employees were reported in April:

- While servicing mower felt pain in back.
- While whipper snipping worker had a reaction to the grass, causing a skin rash.
- Felt minor muscle pain in back after work.
- While mowing felt pain in shoulder, changed tasks and rested shoulder.
- Eye irritation from unknown origin causing minor swelling.
- During site inspection, wasps stung multiple people.

The following asset damage incidents involving MRC employees were reported in April:

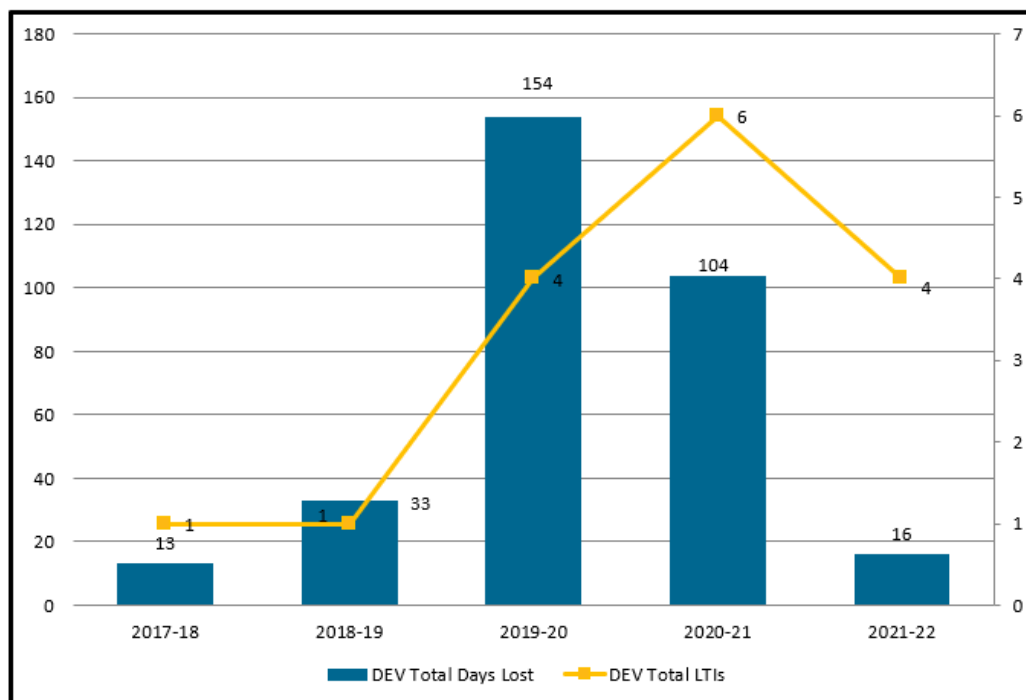
- Driving ATV over curb to reach garden, on mounting the curb has slid in the wet and struck parked vehicle.
- While completing mowing maintenance, was approached by NSM who advised something flicked up and damaged his windscreen.
- While travelling along road, collided with roaming animal causing damage to vehicle.

The following incidents involving contractors or members of the public were reported in April:

- Noticed swelling in hand after working in gardens.
- NSM tripped on concrete slab edge at camp office, spraining ankle.
- While taking part in community group meeting, struck head on sign causing laceration.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

## Lost Time Injuries & Days Lost



Department	2017-18		2018-19		2019-20		2020-21		2021-22	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Development Planning & Engineering										
Parks & Environment	1	13	1	33	1	154	6	104	4	16
Strategic Planning										
Economic Development & Tourism										
<b>Development Services Total</b>	<b>1</b>	<b>13</b>	<b>1</b>	<b>33</b>	<b>1</b>	<b>154</b>	<b>6</b>	<b>104</b>	<b>4</b>	<b>16</b>

For the 2021-22 financial year, three lost time injuries have been recorded:

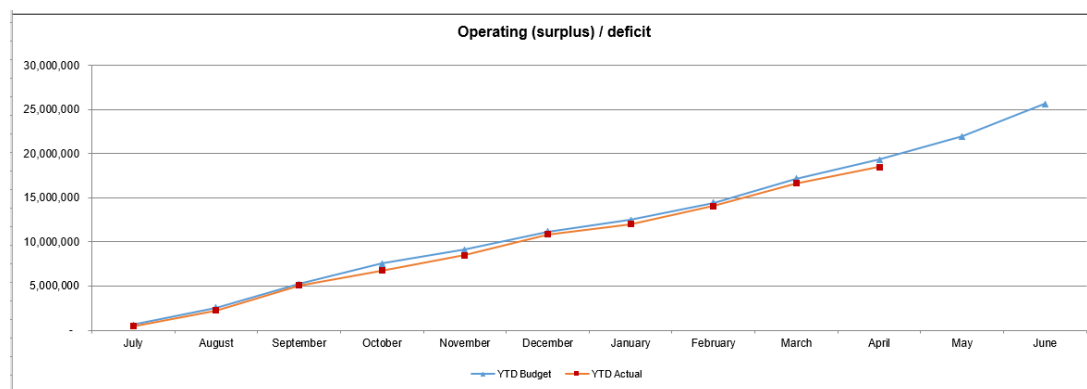
1. In July 2021, a person had an allergic reaction to a tick bite on the head. One day was lost.
2. In July 2021, a person suffered a knee injury while raking sand in playground, resulting in minor surgery. Eleven days were lost while the person recovered.
3. In September 2021, a person fell while exiting a vehicle, grazing their hands and face. Two days were lost as they recovered.
4. In April 2022, a worker felt pain in their back while servicing a mower, resulting in two days lost as they recovered.



## Financial Report

	Revised Budget	YTD Budget	Actual	YTD Variance	Comments
2.01 - Development Services Management	1,060,786	801,434	664,080	(137,354)	YTD Variance unfavourable, between 0% and 5% of YTD Budget Savings in wages and timing of expenditure leading to small positive variance
2.02 - Strategic Planning	2,341,593	1,794,527	1,517,217	(277,310)	YTD Variance unfavourable, more than 5% of YTD Budget Savings in wages and timing of expenditure leading to small positive variance
2.07 - Economic Development & Tourism	4,015,714	3,165,418	3,124,103	(41,315)	Budget tracking well
2.08 - Parks and Environment	18,360,215	14,195,572	13,914,473	(281,099)	Savings in wages due to vacancies resulting in positive variance
2.09 - Development Planning & Engineering	(177,703)	(665,206)	(760,202)	(94,995)	Savings in wages due to vacancies resulting in positive variance
<b>Operating (surplus) / deficit</b>	<b>25,600,605</b>	<b>19,291,746</b>	<b>18,459,672</b>	<b>(832,073)</b>	

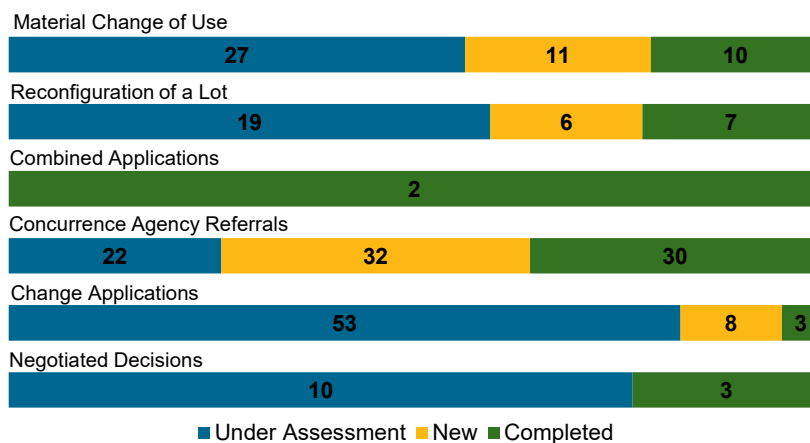
## Operating Results



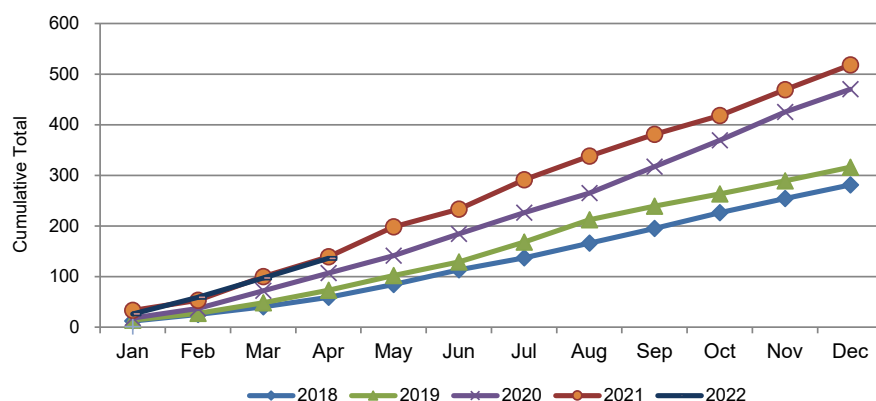
## Review of Operations

### DEVELOPMENT ASSESSMENT

#### Volume of Operations



#### Cumulative Number of Approved Development Assessment Applications



#### Development Assessment Performance Against Legislative Timeframes

Application	Status	% Decided
MCU Code (85% in 35 Days)	🟢	100% decided in 35 days
MCU Impact (50% in 35 Days)	🔴	0% decided in 35 days. *One application was decided outside of 35 days. This was due to the application being decided at a Council Meeting (Service Station at Sarina).
ROL (85% in 35 Days)	🔴	75% decided in 35 days *Six applications were decided with two being outside of 35 days. Delay caused by Council working with the applicants on draft conditions.
Concurrence Agency (85% in 10 Days)	🔴	81% decided in 10 days *31 applications were decided with six outside of 10 days. Delays caused by working with applicants to ensure proposal was consistent with the Planning Scheme.

**DEVELOPMENT ENGINEERING****Volume of Operations**

Operational Works



Operational Works - Construction Phase



Subdivision Plans



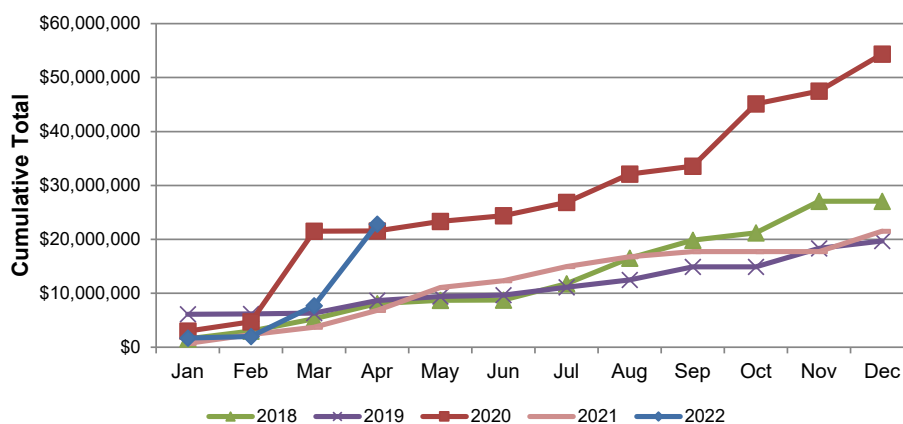
Minor Works Permits



Signage Applications






Prescribed Tidal Works





■ Under Assessment   
 ■ New   
 ■ Completed
**Cumulative Value of Approved Operational Works****Development Engineering Performance Against Legislative Timeframes**



Application	Status	% Decided
Minor Works (85% in <20 Days)	🔴	79% decided in <20 days *19 applications were decided with four outside of 20 days. There is vacant Construction Inspector role impacting assessment timeframes.
Signage Applications (85% in <20 Days)	🟢	None received.
Operational Works (85% in 35 Days)	🔴	33% decided in 35 days *Three applications were decided with two taking longer than 35 days. Delay caused by Council working with the applicants on draft conditions.
Plan Sealing (85% decided in 20 days without action notice)	🟢	100% decided in 20 days without an action notice

## STRATEGIC PLANNING

Regional and Local Area Planning		
Projects	Status	Description / Update of Project
Mackay Region Planning Scheme – Major Amendment Two, Administrative Amendment Eight and Minor Amendment Five		<p>Council decided to adopt Major Amendment 2, Administrative Amendment 8 and Minor Amendment 5 at the Council Meeting held on 13 April 2022. The amendments commenced on 26 April 2022 and were incorporated into consolidated version 4.0 of the planning scheme.</p> <p>The purpose and general effect of Major Amendment 2 is to update and improve various parts of the planning scheme:</p> <ul style="list-style-type: none"> <li>• as a result of new information and studies;</li> <li>• in response to a number of workability matters identified since the planning scheme commenced in 2017;</li> <li>• to reflect completed development approvals; and</li> <li>• to improve clarity, remove redundant wording and improve alignment with the <i>Planning Act 2016</i>.</li> </ul> <p>Administrative Amendment 8 supports the amendments made in the Major Amendment.</p> <p>The purpose and general effect of Minor Amendment 5 is to:</p> <ul style="list-style-type: none"> <li>• Incorporate recently adopted drainage studies for North Mackay, West Mackay and Andergrove/Beaconsfield into the Flood and coastal hazards planning scheme overlay. All property owners in the four localities that experience an increase in flood levels from these studies have been sent a letter to notify of the change.</li> <li>• Update State planning policy mapping to ensure the planning scheme reflects up to date state mapping relating to wildlife habitat, transport and state heritage places.</li> </ul> <p>This project is now complete.</p>
Mackay Region Planning Scheme – Planning Scheme Policy (PSP) review		<p>Council decided to adopt Planning Scheme Policy (PSP) Amendment 4 relating to Bushfire at the Ordinary Meeting held on 13 April 2022. The PSP amendment commenced on 26 April 2022 as version 2.0 of the Planning Scheme Policy - Bushfire.</p> <p>The review of the following PSPs continues to progress through a governance process by relevant internal programs:</p> <ul style="list-style-type: none"> <li>• Planning scheme policy – geometric road design</li> <li>• Planning scheme policy – operational works application and construction requirements</li> <li>• Planning scheme policy – healthy waters</li> <li>• Planning scheme policy – constructed lakes.</li> </ul>
Mackay Region Planning Scheme – Major Amendment Three		<p>Council resolved to commence the preparation of Major Amendment 3 to the planning scheme in December 2021. The proposed amendment was presented to Council at its meeting on 27 April 2022, where Council decided to endorse the proposed major amendment and commence the State interest review. Consultation is planned for later in 2022 after completion of the State interest review.</p> <p>The purpose and general effect of the proposed amendment is to:</p> <ul style="list-style-type: none"> <li>• Facilitate commercial and other specific non-residential uses within designated precincts and through appropriate provisions under the Township zone in the Finch Hatton and Eungella townships</li> </ul>

		<ul style="list-style-type: none"> <li>Encourage wider range of uses or adaptive re-use by changing the zone of a small number of lots to Township in the Finch Hatton and Eungella townships; and</li> <li>Reduce the levels of assessment for certain uses to facilitate appropriate development outcomes for the Finch Hatton and Eungella townships in support of the Pioneer Valley mountain bike project.</li> </ul>
Finch Hatton and Eungella Township local planning	●	<p>Local planning frameworks for Finch Hatton and Eungella townships have been prepared to support proposed amendments to the planning scheme and the Pioneer Valley mountain bike trail project.</p> <p>Further work involving investigations and planning for public realm improvements, placemaking and wayfinding projects is underway for both townships.</p>
Northern Beaches Community Hub	●	<p>The master plan for the Northern Beaches Community Hub site was endorsed by Council in December 2021.</p> <p>Preparation of the design brief for Stage 1 is underway. Findings from comprehensive stakeholder consultation in 2021 confirmed the direction for the Community Hub as detailed in the master plan and building concepts, and is being incorporated into the design brief.</p> <p>Work is progressing on the detailed design of site infrastructure including roads, drainage, and other services.</p>
Mackay Urban Greening Project	●	<p>The Mackay Urban Greening project considers how to enhance, protect and sustain the quality and quantity of trees and vegetation in our urban areas.</p> <p>A community survey was completed in 2021. Lidar and aerial imagery have been analysed to provide current canopy cover figures as well analyse changes in canopy cover from 2009-2021. Three workshops have been completed with relevant staff.</p> <p>Work is underway on the preparation of the draft Strategy document, which is anticipated to be available for consultation by mid-2022.</p>
Environmental Sustainability Strategy 2017-2022	●	<p>The Sustainability Executive Group (SEG) oversees implementation of the Environmental Sustainability Strategy. In 2021, the SEG approved the establishment of five working groups to implement the Strategy's action plan.</p> <p>Three of the five working groups have been established:</p> <ul style="list-style-type: none"> <li>Natural Assets and Biodiversity – established August 2021</li> <li>Energy and Carbon Management – established August 2021</li> <li>Corporate Waste Management – established March 2022.</li> </ul> <p>There are two remaining groups to be established:</p> <ul style="list-style-type: none"> <li>Climate Risk Management</li> <li>Corporate Strategy.</li> </ul>

Transport & Infrastructure Planning		
Projects	Status	Description / Update of Project
Growth Allocation Model		Lead and lag statistics are continually monitored to measure growth projections against actual economic activity and population movements.
Local Government Infrastructure Plan Review		The process to commence a review of the current Local Government Infrastructure Plan has commenced with internal stakeholders.
Northern Beaches Area Transport Planning		Project planning for the Northern Beaches Area Transport plan development has commenced. Options for undertaking transport modelling of the road network are being investigated.

Stormwater		
Projects	Status	Description / Update of Project
Mackay Coastal Hazard Adaptation Study		<p>Council was successful in its application for funding assistance from the Queensland Government through the Local Government Association of Queensland (LGAQ) QCoast2100 Program to complete a coastal hazard adaptation study. The study will provide a strategic approach to managing coastal hazards in the Mackay Region.</p> <p>A consultant has now been engaged and project commenced. Consultation on initial stages of the project is planned to commence in June 2022.</p>
McCreadys Creek Flood Study		<p>Council has received funding assistance from the Queensland Government through the 2019-2020 Resilience and Risk Reduction Funding to deliver a Flood and Stormwater Study over the McCreadys Creek Catchment. The study included an aerial LiDAR survey over the catchment which was completed in 2021 to capture the extensive development that has occurred since the last aerial survey was completed in 2015.</p> <p>The study has progressed to the development of a flood model to provide an understanding of flood hazards across the catchment. The model will ultimately be used to inform planning and development over the catchment and assist with the assessment of mitigation options to target any high flood risk locations identified.</p>

## MACKAY CITY AND WATERFRONT

Mackay City and Waterfront		
Projects	Status	Description / Update of Project
Council Land Tender	●	<p>Following Council endorsement in December 2021, Council is continuing to work through the finalisation of the agreement with ReNew Mackay Pty Ltd for the development of six Council owned sites. The development agreement will stipulate a process and timeframes for development to occur on each of the sites, which includes a mix of residential, retail, health and hospitality offerings.</p> <p>The proposal by ReNew also includes development on their privately owned sites, in addition and complementary to the six public sites.</p>
Riverside Revitalisation Project	●	<p>Construction of the first stage (of three) of the Riverside Revitalisation Project is now underway following the award of the \$5.5M contract to Woollam Constructions early 2022. The design includes a large pavilion, activity shelter, amenities block, picnic areas, a shared path and plenty of seating to take in the views.</p> <p>This project was successful in receiving funding under the Federal Government Building Better Regions Fund Round Five. The contribution from the Federal Government will be \$4.12M towards a total project cost of \$10M.</p> <p>The funded package also includes a river pontoon and upgrades to an existing Riverfront building, and design of these works will be refined in the coming months.</p>
River and Sydney Street Intersection upgrade	●	<p>Council continues to work closely with the Department of Transport and Main Roads (TMR) on funding opportunities and commitments for the upgrade to the intersection located at River Street and Sydney Street to improve pedestrian and cycling safety along the Bluewater Trail. Council awaits advice from TMR on funding of the project, with an outcome expected in the coming months.</p>
Activate Mackay City Centre	●	<p><u>Signage and Wayfinding</u> A signage and wayfinding strategy for the Mackay Waterfront was completed last year and is being used to guide design. The strategy aims to support new and improved signage in the Mackay city centre and Riverside Precinct, with a focus on linkages between the two key precincts. The project is now in the design phase, with the intent to implement new signage and wayfinding elements in the upcoming public realm packages. Consultation with key stakeholders is ongoing to inform the potential interpretive signage suite.</p> <p><u>Placemaking</u> After completing internal strategy documents including a Place Audit and Place Plan, the strengths, weaknesses, and opportunities of the Mackay city centre were identified. To support increased activation and placemaking in the Mackay city centre, the AMP! Micro Grant has been developed. AMP! Micro is complimentary to the existing AMP! Grant and is designed to facilitate grassroots, community-led placemaking program where the community can become their own place makers. Grants are intended to be 100% funded, up to a maximum value of \$1,000 per grant. AMP! Micro was released at the end of March and applications close Monday, 2 May.</p> <p><u>Safe Night Precinct Safety Initiative Grant</u> The Safe Night Precinct Safety Initiative Grant provides commercial businesses and incorporated bodies an opportunity to improve the</p>

		<p>late-night economy, community safety and connectivity around licenced venues and surrounding areas within the Queensland Government designated Safe Night Precinct Boundary. Grants were awarded to six projects that include works to upgrade lighting and CCTV on private properties. Just over \$15,000 was awarded across the approved projects.</p> <p><u>David Engwicht - Placemaking Workshop</u> A workshop with international placemaking guru David Engwicht was held on Thursday, 28 April. Council employees, Councillors, business owners and interested community members attended to listen to David's tips and tricks on breathing life into the City Centre. As part of the workshop, attendees took a tour of the city centre and David offered on the ground advice. There were also eight small-scale placemaking projects identified and all attendees were allocated to working groups to participate in delivering the projects. It was a great and productive morning with all attendees engaged and excited about placemaking.</p> <p><u>Vacant Tenancy Window Activation Program</u> This pilot program has been developed to activate vacant windows, while generating an opportunity to create colourful, shoppable window displays featuring products of local makers and creatives that can be purchased by passers-by using interactive QR codes. As a trial, Expression of Interest (EOI) forms have been sent to all building owners with vacant tenancies in the Wood and Victoria Street cross section. An assessment process will take place, with preference given to buildings that are actively seeking tenants, are highly visible and have a quality façade. An EOI process has also been promoted to the artists, creatives and local makers of Mackay, searching for appropriate products to fill the approved building windows. Approved building owners and artists will be notified of their participation in May, following the assessment process.</p>
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**e-Statistics**

Subscribers	Nov 21	Dec 21	Jan 22	Feb 22	March 22	April 22
City Centre Facebook Likes	6,567	6,580	6,577	6,569	6,598	6,615
City Centre Instagram Followers	1,455	1,455	1,455	1,456	1,458	1,458
City Centre Wi-Fi Sessions	519 users	570 users	464 users	520 users	483 users	581 users
	5470 sessions	5755 sessions	5798 sessions	7482 sessions	8425 sessions	9529 sessions

\* During the month of September and October Red Fox Internet confirmed there were technical issues with the WIFI network which has impacted the calculation of statistics for the WIFI usage in the City Centre.



**PARKS & ENVIRONMENT**

Regional Services Projects & Works		
Area	Status	Description / Update
Botanic Areas – Desilting Trial		Report from the desilting trial still not received from the consultant undertaking the trial. The timeframe to receive the report remains unknown. The consultant has advised that they are having resourcing issues.
Botanic Areas – Lagoon Weed Management		Water weed harvesting within the lagoons occurred in April, with most of the lagoon now being weed free. The weed harvester will return in May to finish the works.
Botanic Areas – Stakeholder Activities		<p>The first stage processing for the herbarium was moved to a new insect proof and air-conditioned location at the Botanic Gardens Operation Centre, which will be a much better location for herbarium volunteers to operate from.</p> <p>Society for Growing Australian Plants (SGAP) activities in April included a regional forest working bee and propagation group meeting as well as regular committee and group meetings and newsletter production.</p>

		Friends of the Gardens activities in April included weekly guided walks, a ponding activity, small explorer's insect activity, heritage garden planning and a monthly meeting, Sunday volunteers, weed and feed activity, nursery sessions, newsletter production and planning for events such as Daisy Day are coming up in May.
Botanic Areas – Interpretive Activities	●	A range of activities were held at the gardens during the school holidays including a pond dip event, self-guided activities, Easter Egg hunts and a visit from the libraries.
Botanic Areas – Collection Management	●	Botanic Areas will soon have a new collection management system with the IRIS BG software being purchased recently. Existing records are being transferred to the new system, and a searchable public interface is being developed.  Plans are underway for upgrades to the Malta Garden and the Orientation Garden.

Parks Planning Projects & Works		
Project	Status	Description / Update
MNEC Nursery - Free plant giveaway April First and second	●	At the Free Plant Giveaway days on 1-2 April, 837 ratepayers collected their four free native plants, totaling 3348 native plants distributed.  In addition, many people bought extra plants (1570), so the total number of local native plants going to new homes equals 4918.
MNEC Nursery - April wholesale orders delivered	●	7400 plants were delivered as part of wholesale orders in April.
Other Activities	●	On 11 April, Garden Industry Plant Protection Officer Barry Naylor conducted a walk through of the nursery at the Botanic Gardens to advise on Nursery Industry Accreditation Scheme Australia (NIASA) accreditation. He also ran some mini technical skills workshops and set up online records for a NIASA Audit Management System.

Park Maintenance Projects & Works		
Area	Status	Description / Update
Natural Areas – Signage Audit	●	Emergency Beach signs have been audited. Several have been replaced already and more are on order.
Natural Areas - Site maintenance activities	●	Preparations are underway for World Environment Day on 5 June and National Tree Day on 29-30 July.

**Requests for Maintenance Work**

Total of requests received and actioned in April:



Row Labels	Sum of UNACTIONED	Sum of ACTIONED	Sum of TOTAL REQUESTS
Beach & Foreshore	6	3	9
Blue Water Trail Maintenance	0	0	0
Fence/Bollard- Maintenance	11	3	14
Footpaths/Cycleways - Parks	4	0	4
Garden Bed Maintenance	2	1	3
Mowing & Weeds Maintenance	76	48	124
Park- Park Furniture Maintenance & Repairs	4	7	11
Park-Amenity/Building - Maintenance & Repairs	8	5	13
Parks Capital Expenditure Requests	1		1
Parks Cleaning - Amenity & BBQs	1	1	2
Parks Cleaning - Park Furniture	0	0	0
Parks Miscellaneous	14	11	25
Playgrounds & Playground Equipment			0
Shoulder Slashing	1		1
Tree - Emergency Tree Maintenance	4	12	16
Tree Maintenance	75	14	89
<b>Grand Total</b>	<b>207</b>	<b>105</b>	<b>312</b>



\*Customer survey results have not been finalised for this period.

**Upcoming Events**

Date	Event	Location
May	Botanic Gardens Month	Mackay Regional Botanic Gardens
28 May 2022	NQP-SGAP Mackay – Native Plant sale	Botanic Gardens Nursery


**ECONOMIC DEVELOPMENT & TOURISM**



<b>Events and Tourism</b> To develop the Mackay region as a leading regional tourism and events destination through the implementation of the Mackay Region Event Strategy 2020-2025 and Destination Tourism Plan 2017-2022.		
<b>Business Priority</b>	<b>Status</b>	<b>Action</b>
<b>Regional Events Strategy Implementation</b> - Refine and develop the structures, framework, and tools within Council to best support and progress new events.		<p>IER are engaged to complete research and measure the following objectives for selected events:</p> <ul style="list-style-type: none"> <li>• Attendee profile</li> <li>• Economic Impact</li> <li>• Tourism Impacts</li> <li>• Experiential feedback</li> </ul> <p>Recent events that have been surveyed include the NRL Trial Match, B Social 2021, WBBL 2021 and Australia v India Women's ODI Cricket 2021.</p> <p>Luminair Consulting has been engaged to complete a structural efficiencies audit which will focus on:</p> <ul style="list-style-type: none"> <li>• The whole of Council spend on events and staff resourcing given the span of events across the organisation.</li> <li>• Resourcing requirements, including allocation of resources to provide better services to event organisers in relation to permits, health and regulatory requirements and traffic management plans.</li> <li>• Alternative models and structures for increased efficiencies.</li> </ul> <p>The draft report will be presented by Luminar to the Invest Mackay Event and Conference Assessment Committee on 16 June and the Executive Leadership Team on 17 June.</p>
<b>Regional Events Strategy Implementation</b> - Create the correct environment for event success and sustainability via supporting programs, increased awareness of Mackay as an events destination and increased leverage of event benefits for the region.		<p><u>Gold Coast Suns AFL Partnership - Activation Round</u>            Preliminary planning is currently underway for the Gold Coast Suns 'Mackay Round' Activation at Metricon Stadium in mid June 2022. The activities will include an update from MRC to GC Suns representatives and corporate partners, a tour of the childcare centre development and advertising opportunities during the match.</p> <p><u>IMF RAW</u>            Mackay has been selected to host the Indigenous Marathon Foundation (IMF) organisers and the competitors of the Running and Walking (RAW) Championships event, who will be competing in the Mackay Marina Run, an Invest Mackay Supported event. The IMF RAW Championships will be held in Queensland this year for the very first time.</p> <p>The annual IMF RAW Championships event has gained popularity since its inception in 2012. The Championships were previously held in Uluru each year up until 2020 due to COVID restrictions, and 2021 saw the Championships held in Darwin.</p> <p>A welcome reception is scheduled for 3 June, to welcome IMF RAW representatives, volunteers and participants to Mackay.</p>


<b>Regional Events Strategy Implementation</b> - Develop and acquire strategic events aligned with council's vision to partner on a local, national and state level for increased opportunities.		<p><b>Invest Mackay Events and Conference Attraction Program</b>          Three event sponsorships and one conference sponsorship were approved through the Invest Mackay Events and Conference Attraction Program in April. These include:</p> <ul style="list-style-type: none"> <li>• 2022 North Australian Surf Lifesaving Championships</li> <li>• Palmyra Nitro Showdown</li> <li>• Be Social 2022</li> <li>• Rural Health Summit.</li> </ul> <p>These sponsorships will be presented for endorsement at the Ordinary Council meeting on 27 April.</p> <p>The following Invest Mackay supported events were held in April:</p> <ul style="list-style-type: none"> <li>• Australian Off-Road Championships (AORC)</li> <li>• Pro MX Championship Round Two</li> <li>• Australian Society of Sugar Cane Technologists Conference</li> <li>• 2022 Australian Junior Basketball Championships</li> <li>• Great Barrier Reef Bash for Cash</li> <li>• Rotary Combined District Conference.</li> </ul> <p><b>Mackay Beach Horse Races</b>          The Mackay Beach Horse Races will be held from 10-12 June at Mackay Harbour Beach. Council representatives, Mackay Isaac Tourism and Sound Australia have scheduled monthly stakeholder meetings leading up to the event. Ad hoc meetings will be added when required to discuss event delivery. The Mackay Beach Diva mascot was launched at the Dispensary on 28 April. The event organisers have had onsite meetings with relevant MRC programs to discuss event delivery and management of the event.</p>
<b>Tourism Industry Development</b> - Foster and encourage new tourism products and experiences and implement a regional approach to destination branding and awareness.		<p>Officers are currently finalising the scope to engage a suitably qualified consultant to undertake the preparation of a Recreational Vehicle (RV) Strategy for the Mackay region. The tender will be released in May 2022, and it is anticipated that the consultant will be engaged in late June 2022.</p>

**Economic Development,**

To encourage sustainable and diversified jobs and investment in the Mackay Region through the implementation of the Mackay Region Economic Development Strategy 2020-2025.


Business Priority	Status	Action
<b>Economic Development Strategy Implementation</b> - Advocacy and Leadership through engagement with State and Commonwealth Governments to promote investment into local infrastructure as a catalyst for future economic development.		<p>Economic Development Officers continued to provide representation and input into the Regional Digital Connectivity Forum. Members have developed a digital vision for the Greater Whitsunday region and are now shortlisting consultants for the preparation of a Digital Roadmap.</p> <p>Officers are continuing to work with RCOE on future initiatives for the centre, including the preparation of a prospectus for Stage Two.</p>

<b>Economic Development Strategy Implementation</b> - Investment Attraction activities to promote and market investment opportunities.		<p><u>Facilitating Development in the Mackay Region Policy</u>          An extension application was approved at the Council meeting in April. One EOI was approved to progress to the second stage application.</p> <p><u>E-Scooters</u>          Economic Development, in collaboration with other Council programs, coordinated the tender for an e-scooter hire service for the Mackay region. A recommendation for a preferred operator for the 12 month trial will be presented to Council for endorsement at the Council Meeting on 11 May.</p>
<b>Economic Development Strategy Implementation</b> - Industry Development through engagement with local businesses and industry groups, providing support and assistance for growth.		<p><u>Queensland Mining and Engineering Exhibition 2022</u>          The Queensland Mining and Engineering Exhibition (QME) 2022 stakeholder working group is seeking 12 innovative businesses to participate in the Greater Whitsunday METS Innovation Lounge display. To date, seven businesses have been accepted to participate with further promotion planned over the next month. A companion program has also been developed and will be held at the Resource Centre of Excellence in conjunction with QME organisers. Several high-profile speakers and industry identities have been secured for this program. QME will be held in Mackay from 19-21 July.</p> <p><u>Mackay Isaac Whitsunday Small-Medium Enterprise METS Export Hub</u>          The Hub, supported by Council's Economic Development Program, continues to promote export related workshops, webinars and funding programs, as follows:</p> <ul style="list-style-type: none"> <li>• New Market Program – closes 23 May</li> <li>• Global Tech Webinar: Unlocking new opportunities in the Singapore market – 10 May</li> <li>• Getting the Documentation Right workshop with Export Council of Australia – 26 May</li> </ul> <p><u>Pioneer Valley Mountain Bike Park</u>          Round 2 of the Small Business Mentoring Program is underway with 10 businesses participating in the program, which runs until July. The graduation and launch event for Round 1 and 2 of the Small Business Mentoring Program will be held in July.</p> <p><u>Recreational Fishing Strategy</u>          The development of the refreshed Hooked on Mackay website is well underway. Delays have been experienced due to COVID impacts, and it is anticipated that the website will now go live in late May.</p> <p>The next meeting of the Recreational Fishing Strategy Steering Group will be held on 12 May. The Steering Group will identify any outstanding actions for completion at this meeting.</p> <p>Council is working with Rockhampton Regional Council, Mackay Isaac Tourism, and consultant EarthCheck to deliver a draft "Barra Highway" Concept Development Plan. The action plan and budget have been completed and funding is now being sourced by all parties.</p> <p>Council, in partnership with Mackay Isaac Tourism, Tourism and Events Queensland and Isaac Regional Council, launched a new fishing event for Central Queensland. The event has been named Mackay Isaac's Lucky Catch and Snap competition. The Economic Development team is currently working with Silver Lining Consulting and Info Fish to develop the fishing app and a marketing plan for the event.</p> <p><u>Mackay Region Camping and Leisure Review</u>          The updating of the content and imagery on Council's website to better promote Council-owned campgrounds is currently underway. The next</p>

		<p>meeting of the internal Caravan and Camping Management Group meeting is scheduled on 23 June.</p> <p><u>Support local businesses and business associations</u> Economic Development officers have provided support for local businesses and business associations in April as follows:</p> <ul style="list-style-type: none"> <li>• Attendance at the Chamber of Commerce B2B coffee catch up during April at the Sarina Sugar Shed.</li> <li>• Participation in a site visit at MECC with Indigenous Business Week organisers. Economic Development officers are assisting the working group and has provided sponsorship for the Indigenous Business Month event to be held at MECC on 20 October.</li> <li>• Attendance at the Small Business Friendly Councils Conference in Townsville with Cr May and Cr Mann in attendance.</li> <li>• Attendance at the Mackay City Centre Placemaking Workshop and future participation in the working groups established at this event.</li> <li>• Attendance at the April Mackay Isaac Tourism Twilight Networking event.</li> </ul> <p><u>Building Improvement Rebate</u> The Building Improvement Rebate 2021/22 was launched on 15 September 2021 and closed on 27 April. Twelve applications have been submitted in the Smarty Grants application platform. Five applications have been approved with one of those being completed. Applicants will have until 30 June to finalise their improvement projects.</p> <p><u>Activate My Place (AMP)</u> Economic Development officers are continuing to work with successful applicants of the previous round of the Activate My Place (AMP!) grant program. The Marian State School completed their mural in January, while the 9th Lane Revitalisation Project commenced their mural at the end of April.</p> <p>Round four of AMP! opened on 25 January and closed on 8 April. A total of seven applications were received and assessed by a panel, with recommendations to be presented to Council in May.</p>
<b>Economic Development Strategy Implementation</b> - Workforce and Skills Development through partnerships to upskill residents and attract new workers to the region.		<p>Draft content for a new website that promotes the lifestyle and liveability of Mackay has been distributed to the Resources Industry Network (RIN) Skills Attraction and Retention Group for feedback and input. The website will include information about current job vacancies, real estate, schools, sporting and recreational facilities, and industry opportunities, in an easy to access format. This site will be developed and maintained by Council.</p> <p>The Economic Development team has contacted the Department of Home Affairs requesting a presentation for Mackay businesses on migrant visas. Representatives from the department will be visiting Mackay for QME and the Developing Northern Australia Conference both in July. A presentation will be arranged to coincide with one of these visits.</p>

**Sarina Sugar Shed**

To manage and operate a sustainable tourism facility, which provides a range of tourism products and experiences to promote the region's heritage

Strategy / Project	Status	Description / Update of Project
Operate a successful tourism facility which meets its performance targets		April 2022 was a significantly improved month with school holidays and Easter included. The Sugar Shed welcomed more than double the number of visitors from the previous month (2,789 in April versus

	<p>1,333 in March) and the April 2022 visitation was 58% higher than April 2021 (with Easter and school holidays falling in both periods).</p> <p>As a result, revenue was also considerably higher in April 2022, recording a 31.5% increase over April 2021, and the Sugar Shed remains on track to surpass its revised revenue targets for tickets and retail.</p> <p>Investment in the Sugar Shed (staffing, supplies and equipment) continued to grow to provide an improved level of product, facilities and service, and the increased cost of goods (including items like freight as well as raw ingredients for production) is affecting the Sugar Shed expenditure as it is for many other businesses.</p> <p><u>Ticket sales revenue</u> Ticket revenue in April 2022 equalled \$19,664 which was 14.4% higher than April 2021. The recently introduced rum distillery tour was well-received in April with a total of 44 bookings which is very pleasing.</p> <p><u>Retail and café sales revenue</u> Retail sales showed strong growth, recording \$49,889 in April 2022 which was 39.7% higher than April 2022. This increase was achieved despite the kitchen remaining closed throughout April due to delays in the construction. It is worth noting that sales of coffee and slushies, which were relocated to the retail store during the café closure period, saw strong sales growth. As a result, the slushie machine will remain located in the retail store to generate further revenue. Online retail sales reached \$2,976 during April which was 116% better than sales in March, with a total of 76 items sold online.</p> <p><u>Alcohol sales revenue</u> Alcohol sales in April 2022 totalled \$27,763 with the 10th Anniversary rum liqueur 700ml and 500ml continuing to be the biggest sellers, followed by the Lime NOI 500ml.</p> <p><u>Resellers</u> The Sugar Shed continues to gain traction in this area, with the first orders from the Pinnacle Hotel, plus an invitation from the Endeavour Group to supply our liqueurs in Dan Murphy's and BWS Mackay stores. This is particularly promising and will allow the Sugar Shed's alcohol products to be available for purchase in Mackay.</p> <p><u>Industry engagement</u> The Coordinator and Distiller attended a distillery masterclass in Melbourne, delivered by International Brewing and Distilling, which was followed by the Australian Distillers Association Conference and study tour. This was a great chance to connect with other distillers and to learn the current issues and opportunities within the distilling industry, plus benchmark the Sugar Shed with other distilleries.</p> <p><u>Events</u> The Sugar Shed hosted the monthly B2B coffee morning for Mackay Region Chamber of Commerce. This was very successful with many positive comments received.</p> <p>The Sugar Shed had a booth at the Australian Society of Sugar Cane Technologists (ASSCT) conference at the MECC, offering tastings of products and a special offer of free delivery of online purchases.</p>
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		<p><u>Distillery pre-feasibility study</u> The pre-feasibility study for the distillery operations prepared by BMI Australia was presented to Council at a briefing. The study report laid out options to increase rum production at the Sugar Shed in the short-medium term.</p> <p><u>Facility update</u> The refurbishment of the café and kitchen area continued right through April. This took longer than expected to complete due to delays in supplies and contractors. However, it has created much more working space in the kitchen and café areas and will re-open in early May</p>			
Business Operations (excluding accruals)		<b>Item</b>	<b>April 22</b>	<b>YTD</b>	<b>Annual Target</b>
	•	Tour Visitation (Paid)	1,185	9,898	18,000
	•	Visitation (Total)	2,789	23,081	25,000
	•	Volunteer Hours	88	1,802	-
		<b>Item</b>	<b>April 22</b>	<b>YTD</b>	<b>Annual Budget (Amended)</b>
	•	Ticket Sales	\$19,664	\$175,568	\$187,015
	•	Retail Sales	\$49,889	\$564,821	\$615,375
	•	Total Income (incl. Ticket income)	\$69,553	\$740,390	\$802,389
	•	Total Expenses	\$94,398	\$1,059,289	\$1,181,569

**Economic Indicators (Quarterly)**

Indicator	Mar 20	Jun 20	Sep 20	Dec 20	Mar 21	Jun 21	Sep 21	Dec 21	Mar 21
<b>Employment</b>									
Unemployment rate	5.8%	5.2%	5.5%	5.7%	5.4%	4.4%	3.5%	2.6%	NA
Employed persons	59,209	61,190	62,228	63,137	63,355	63,896	63,527	63,677	NA
<b>Real Estate</b>									
Median house sale	\$355,000	\$358,000	\$379,000	\$385,000	\$383,500	\$400,000	\$400,000	\$410,000	NA
Median rent 3 bed house (12 month ending)	\$360	\$360	\$360	\$370	\$380	\$395	\$400	\$400	\$405
Median rent 2 bed unit (12 month ending)	\$280	\$280	\$280	\$285	\$290	\$300	\$310	\$320	\$320
Res vacancy rate	2.5%	1.3%	0.6%	0.9%	1.0%	0.8%	0.7%	0.7%	0.6%
<b>Residential Lot Supply</b>									
Lots Approved^	31	118	13	39	5	11	84	NA	NA
Lots Registered	45	71	129	114	26	100	55	78	99

Data relates to the Mackay Local Government Area and is updated on a quarterly basis as it is received by Council.

There is often a 3-6 month lag from the receipt of data for a previous quarter.

The 'employed persons' data does get adjusted retrospectively by the source. This may see quarterly figures change but is a valuable indicator for recognising trends.

^ Queensland Government data (QLD Treasury).

NA = data not yet released

**e-Statistics**

	Nov 21	Dec 21	Jan 22	Feb 22	March 22	April 22
Mackay Region Joblink Analytic Report	197 active users	159 active users	257 active users	168 active users	301 Active users	201 Active users
	240 sessions	217 sessions	344 sessions	214 sessions	375 sessions	267 sessions
	1m 52s average session	1m 43s average session	1m 35s average sessions	2m 03 average sessions	1m 35 average sessions	2m 23 average sessions
Internet Vacancy Index (Central Qld) Advertised Jobs*	3,400	3,200	3,200	3,400	4,000	NA
SEEK Advertised Jobs**	1,648	1,350	1,648	1,540	1,663	1,404
Sarina Field of Dreams Usage Wi-Fi ***	30 users	33 users	44 users	37 users	72 users	55 users
	431 sessions	227 sessions	574 sessions	1,370 sessions	1,484 sessions	1,289 sessions
	215	283	295	223	266	302

Sarina Field of Dreams Website Visitation	active users 247 sessions	active users 319 sessions	active users 321 sessions	active users 252 sessions	active users 309 sessions	active users 368 sessions
<i>Hooked on Mackay</i> Facebook	4,578	4,614	4,729	4,800	4,830	4,855
<i>Hooked on Mackay</i> Instagram	698	701	721	764	769	778
<i>Hooked on Mackay</i> YouTube Subscribers	70	76	107	156	187	211
Net Free Zone Voluntary Code Sign-ups	682	682	683	689	690	693
Mackay Region Event Organisers Connect Facebook Group Members	94	94	99	102	104	115
<i>Invested in Mackay</i> Subscribers	587	587	585	582	582	585

\*Economic Development will now include Federal Government data which reports on the Internet Vacancy Index (IVI). The IVI is the only publicly available source of detailed data on online vacancies, including for around 350 occupations (at all skill levels), as well as for all states/territories and 37 regions. The IVI is based on a count of online job advertisements newly lodged on SEEK, CareerOne and Australian JobSearch during the month. As such, the IVI does not reflect the total number of job advertisements in the labour market as it does not include jobs advertised through other online job boards, employer websites, word of mouth, in newspapers, and advertisements in shop windows. The IVI also does not take account of multiple positions being advertised in a single job advertisement. The data available is broken down as far as Central QLD which includes 9 local Government areas and is calculated on a 3-month moving average.

\*\*SEEK data is captured on the 1st Tuesday of each month.

\*\*\* During the month of September and October Red Fox Internet confirmed there were technical issues with the WIFI network which has impacted the calculation of statistics for the usage Sarina Field of Dreams.

**Upcoming Events**

Date	Event	Location
5 June 2022	BMA Mackay Marina Run - <b>Invest Mackay Events and Conference Attraction Program</b>	Mackay Harbour
7-10 June 2022	Oceania Athletics Association Championships - <b>Invest Mackay Events and Conference Attraction Program</b>	Mackay ARC
11 June 2022	Beach Horse Races - <b>Invest Mackay Events and Conference Attraction Program</b>	Mackay Harbour
18-19 June 2022	Aussie Gold Cheer & Dance Show-offs - <b>Invest Mackay Events and Conference Attraction Program</b>	Mackay Basketball / Multi-Sports Stadium
24-26 June 2022	Rocky Trail Academy & FOX Superflow - <b>Invest Mackay Events and Conference Attraction Program</b>	Rowallan Park, Farleigh
26 June – 1 July 2022	Queensland Independent Secondary School Netball and Rugby League Confraternity - <b>Invest Mackay Events and Conference Attraction Program</b>	BB Print & Mackay Basketball / Multi-Sports Stadium

### **11.2.2. AMP! MICRO PROGRAM REPORT - APPLICATION REVIEW AND RECOMMENDATION**

#### **AMP! MICRO PROGRAM REPORT – APPLICATION REVIEW AND RECOMMENDATION**

<b>Author</b>	Mackay City and Waterfront Project Coordinator (Stacey Mills)
<b>Responsible Officer</b>	Director Development Services (Aletta Nugent)
<b>File Reference</b>	AMP! Micro Grant

#### **Purpose**

The AMP! Micro Grant assessment panel assessed applications on 9 May 2022 for the pilot round of the grant. This report contains details of all applications received and the assessment panel's recommendations for funding.

#### **Related Parties**

Grant applicants:

- Bottletops & Brushes
- Cynthia Gregg
- Tori Elyse Adams
- Mackay Farmers' Markets Inc
- Coco Cubano Mackay
- M'Lady's Shoes

#### **Corporate Plan Linkage**

Priority: Live and visit

*Community participation and active lifestyles* - Our region is vibrant and culturally rich, home to a wide variety of events, experiences, and attractions.

Priority: Community and environment

*Arts, culture and heritage* - We invest in the Mackay region's arts and culture and protect the rich cultural heritage and history of our region in line with council's Arts and Cultural Development Policy.

#### **Background/Discussion**

On 16 February 2022, the Mackay City & Waterfront program introduced the AMP! Micro Grant pilot program at a Council briefing. The intent of the pilot program is to support small-scale projects and initiatives that connect the community and local businesses within the Mackay City Centre.

The micro grant aims are to:

1. Connect the local community, residents and/or businesses
2. Improve physical or mental wellbeing, or reduce social isolation
3. Celebrate, promote, or build awareness of the diversity of our environmental, recreational or social opportunities
4. Promote art, culture(s), creativity and/or local history
5. Activate and encourage people to use public spaces.

The AMP! micro grant program will fund up to one hundred per cent of a project's budget, up to a maximum of \$1000 (excluding GST).

Applications opened for a five-week period, from 24 March until 2 May 2022. The deadline was extended by two additional days to 4 May 2022 to allow applications to be finalised. The extension was due to two reasons, being:

1. Applicant/s had attended the Council funded placemaking workshop with David Engwicht on 28 April and requested additional time to source quotes for their activation or activity; or
2. The Smarty Grants application portal was unavailable due to a hosting issue with the Smarty Grants website where the portal was unavailable for several hours.

Six grant applications were received, requesting a total grant value of \$5,884.49. However, the combined total of all project costs, including the requested funding, equals \$8,451.72.

The assessment panel consisted of the Mackay City and Waterfront Project Coordinator, Mackay City and Waterfront Partnerships Coordinator, Mackay City and Waterfront Support Officer, Strategic Planner and Business Trainee. All assessment officers confirmed there was no conflict of interest prior to assessing each funding application.

Applications were assessed against the following criteria as detailed in the grant guidelines:

Mandatory Information:	<ol style="list-style-type: none"> <li>1. Ability to obtain all development approvals, permits and licenses (where required). There is a preference for activities that can be implemented quickly and without further approval.</li> <li>2. Applicants must have the appropriate level of insurance for the activities that are the subject of the funding request.</li> <li>3. Project must be completed in the Mackay City Centre.</li> </ol>
Assessment Criteria:	<ol style="list-style-type: none"> <li>1. The alignment with at least one of the five aims of the micro grant program (30%).</li> <li>2. Demonstrate how the project provides benefits to the local community and/or enhances publicly accessible spaces within the Mackay City Centre Precinct (20%).</li> <li>3. The application shows or creates collaboration between individuals or groups and connects with the broader community (20%).</li> <li>4. The project can be delivered and completed within three months of receiving funds (15%).</li> <li>5. The project demonstrates that it is well planned, that suitably skilled people are involved, and that the applicant and the project is financially viable (15%).</li> </ol>

The received applications and assessment panel recommendations are provided below:

<b>Business Name:</b>	<b>Bottletops &amp; Brushes</b>
<b>Project Name:</b>	Fifth Lane Way Paint & Sip
<b>Grant Number:</b>	AMPM00003
<b>Project location:</b>	Fifth Lane
<b>Total Project Value:</b>	\$1,433.00
<b>Funding Amount Requested:</b>	\$1,000.00
<b>Project Summary:</b>	<p>Bottletops &amp; Brushes seeks to facilitate a free paint session with their resident artist within Fifth Lane on a Sunday morning. The intent is to invite ten participants who have not visited the Mackay City Heart for at least two years prior.</p> <p>Fifth Lane was specifically selected due to its proximity to local cafes and public spaces and to encourage passers-by to view an activity and showcase what is available within the city heart. The activity also seeks to</p>

	connect participants and passers-by with the recently awarded Fifth Lane public art.
<b>Assessment Panel Recommendation:</b>	Recommended for approval.
<b>Assessment Panel Comment:</b>	<p>The panel noted the application demonstrated how public places can be used to benefit the local community by encouraging more people to visit the city centre. The activity will be hosted by an experienced artist and operator with an existing business within the city heart.</p> <p>The panel particularly liked that the event would only be open residents who had not visited the city centre for more than two years, creating an exciting opportunity for promotion. Passers-by would still be able to participate by watching the painting class within the laneway.</p>

<b>Business Name:</b>	<b>Cynthia Gregg (auspice by Crossroad Arts)</b>
<b>Project Name:</b>	Aquamarine - River to Art Stream
<b>Grant Number:</b>	AMPM00006
<b>Project location:</b>	Eighth Lane
<b>Total Project Value:</b>	\$1,000.00
<b>Funding Amount Requested:</b>	\$1,000.00
<b>Project Summary:</b>	<p>Cynthia Gregg is a local artist proposing a small-scale mural at the entrance of Eighth Lane via Wood Street. The mural concept features a vibrantly coloured mural inspired by the Blue Water River running through Mackay.</p> <p>Cynthia proposes to remove existing graffiti from the area to make the space more welcoming. The mural will consist of a human form/silhouette that blends into a dynamic splashing of waves and brilliant colours. The mural engages its audience with shapes designed to frame and uplift the appearance of a person standing directly in front of the mural - perfect for interactions and selfies. This mural will show clear demonstration of vitality and harmony in its theme, as the work is a homage to the natural wonder of the Pioneer River.</p> <p>The design of this work will be made with the intention for the space to be open for frequent use for photo taking. On completion of the mural painting, members of the community and local groups will be invited to visit this space for mini photo shoots, starting a hashtag in the process and promoting community and arts in Mackay over social media. This encourages connectivity in a playful way, and such actions will activate the space and encourage further positive use of Eighth Lane.</p> <p>The artist is currently preparing a Visual Arts Advisory Committee (VACC) application.</p>
<b>Assessment Panel Recommendation:</b>	Recommended for approval.
<b>Assessment Panel Comment:</b>	The panel all agreed the applicant submitted a comprehensive outline of the artistic vision for this project. The scale of the mural is achievable but will have long term community benefit. The proposed use of a project hashtag will provide extra promotion for the city centre and encourage people to view in person.

	The panel also noted that this grant will provide small-scale funding to support a growing young artist from the region.
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<b>Business Name:</b>	<b>Bohemian Elyse</b>
<b>Project Name:</b>	Bohemian Elyse Monthly Sidewalk Markets
<b>Grant Number:</b>	AMPM00007
<b>Project location:</b>	Footpath between 60-68 Wood Street
<b>Total Project Value:</b>	\$3,134.23
<b>Funding Amount Requested:</b>	\$1,000.00
<b>Project Summary:</b>	<p>The applicant proposes to use funds to assist with the creation of a new city centre night market. The applicant seeks to support small local businesses connect with the local community as part of the project.</p> <p>Project aims to:</p> <ul style="list-style-type: none"> <li>• grow the Bohemian Elyse small business as well as the surrounding small businesses near their location;</li> <li>• seek the required council approvals to use nearby laneways and footpaths to support the activation, including associated fees and charges;</li> <li>• support small businesses within the Sydney Street area;</li> <li>• facilitate market stalls, food vans and live entertainment each month for the community to enjoy;</li> <li>• grow the monthly night market into a destination;</li> <li>• increase the number of people visiting the city heart.</li> </ul> <p>The applicant is currently applying for a Footpath Trading Permit.</p>
<b>Assessment Panel Recommendation:</b>	Recommended for approval, subject to conditions.
<b>Assessment Panel Comment:</b>	The panel agreed that the concept of a local night markets within the city centre was a good concept and are supportive. The panel noted that the applicant has not received the relevant approvals for the event. It is recommended that the funding be held pending confirmation of an approved temporary event permit or other relevant approvals.

<b>Business Name:</b>	<b>Mackay Farmers' Market Inc.</b>
<b>Project Name:</b>	Mackay Farmers' Market Inc: Gathering Area
<b>Grant Number:</b>	AMPM00008
<b>Project location:</b>	Bluewater Quay
<b>Total Project Value:</b>	\$891.49
<b>Funding Amount Requested:</b>	\$891.49
<b>Project Summary:</b>	This project seeks to create a vibrant gathering place to support the weekly farmers market held at Bluewater Quay. The project seeks to purchase a variety of soft furnishings including picnic blankets, floor cushions and shade umbrellas. Items will then be located within the adjoining lawn area to encourage visitors to stay longer, interact with each other and local farmers.
<b>Assessment Panel Recommendation:</b>	Recommended for approval.
<b>Assessment Panel Comment:</b>	The panel noted that this grant is a great example of how to improve an existing activity and underutilised space. The use of furnishings to create a



	<p>more comfortable space to sit and relax will create a market community connecting shoppers with our local farmers.</p> <p>The purchase of easily transportable items also ensures that as the market moves and changes, so can the community space.</p>
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<b>Business Name:</b>	<b>Coco Cubano Mackay</b>
<b>Project Name:</b>	Latin Street Party
<b>Grant Number:</b>	AMPM00010
<b>Project location:</b>	74 Wood Street
<b>Total Project Value:</b>	\$1,000.00
<b>Funding Amount Requested:</b>	\$1,000.00
<b>Project Summary:</b>	<p>Mackay Latin Street Party aims to connect the local community through sharing and celebrating Latin culture and customs through live music, traditional dance performances and audience dance lessons. Mackay Latin Street Party is an inclusive event, open to everyone, that will be held in the outdoor dining precinct of Coco Cubano and The Coffee Club in Wood Street and the area in between. The project is cost-effective by using existing permits and infrastructure, while also focusing on maximising community participation and creating a fun and communal street party atmosphere.</p> <p>The event is tentatively scheduled for Saturday, 25 June 2022.</p>
<b>Assessment Panel Recommendation:</b>	Recommended for approval.
<b>Assessment Panel Comment:</b>	<p>The panel noted that the project was an interesting way to value-add to an existing restaurant space whilst showcasing the Latin culture within Mackay.</p> <p>The music and dancing will create a lot of interest and excitement for Wood Street and encourage passers-by of all ages to watch and/or participate.</p> <p>The applicant is also working with local businesses to create further Latin experiences (i.e. food specials) to support the activity. It is a great example of businesses working together to promote activation in the city centre.</p>

<b>Business Name:</b>	<b>M'Lady Shoes</b>
<b>Project Name:</b>	40 Years Celebration
<b>Grant Number:</b>	AMPM00011
<b>Project location:</b>	52 Wood Street
<b>Total Project Value:</b>	\$993.00
<b>Funding Amount Requested:</b>	\$993.00
<b>Project Summary:</b>	<p>The project will create a public interface to the existing M'Lady Shoes shopfront to celebrate their 40th year in business in the Mackay City Centre. The celebration will create a festive atmosphere with balloons, decorations, food, drink and music.</p>
<b>Assessment Panel Recommendation:</b>	Recommended for approval.
<b>Assessment Panel Comment:</b>	<p>The panel noted that M'Lady Shoes is a staple in the city centre landscape and well deserving of a 40-year celebration involving the community. Local</p>

	businesses have been engaged to support the celebration. The project is of a scale that can be easily implemented with excellent street appeal.
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Six additional applications were started but not submitted. One application was withdrawn, and the further five applications were not submitted due to a range of reasons including difficulty in sourcing quotes and needing further time to formulate ideas. The majority of applicants who did not submit for the pilot round have expressed an interest at applying again in the future.

The projects recommended for approval all meet the mandatory requirements or can be conditioned to comply as part of their funding agreement and have demonstrated their contribution to connecting the local community, residents, and businesses through small-scale and temporary activations.

### **Consultation and Communication**

The Mackay City and Waterfront team worked with Corporate Communications to promote the grant program, via media releases, social media, e-newsletters and website, to maximise awareness for all eligible applicants.

The Mackay Chamber of Commerce and Safe Night Mackay CBD Precinct Board also promoted the grant to their membership.

In April, the new Mackay City and Partnerships Coordinator commenced with Council. Since commencement, the officer has held regular conversations with local businesses and encouraged them to apply. Feedback from these discussions was positive, with three businesses applying this round and further businesses stating they would be interested in future rounds.

### **Resource Implications**

The recommended projects are within the approved operational budget for placemaking initiatives for the 2021/2022 financial year. The approved operational budget for the AMP! Micro grant program was \$5,000.00; however, applications were received for a total funding amount of \$5884.49. The balance of additional funding required can be accommodated within the existing Mackay City and Waterfront operational budget.

### **Risk Management Implications**

The risks associated with facilitating a grants program include potential for non-completion by applicants. This has been sufficiently mitigated by using a rigorous application, assessment and acquittal process managed by the Mackay City and Waterfront team.

Where applicants require further council permits or approval to progress a special condition will be included in their funding agreement to ensure all requirements are achieved prior to the release of funds.

The Mackay City and Waterfront team will regularly liaise with successful grant recipients to offer support and advice to ensure they complete their project within the agreed timeframe.

### **Conclusion**

The AMP! Micro Grant provides funding for small-scale initiatives to strengthen the connection between the businesses, residents and community that occupy our city centre.

Each of the projects recommended for funding have demonstrated their contribution to making the city centre a more vibrant, inclusive and engaging place.

It is recommended that all six applications receive funding approval, to a combined total of \$5,884.49 (excl. GST). One application is recommended to have a special condition included in their funding agreement to ensure a temporary event permit is obtained prior to the release of funds.

### Officer's Recommendation

THAT funding to the following applicants be endorsed, for the amounts stated in the table below, to a total of \$5,884.49 (excl. GST):

Applicant	Project	Recommended Funding (excl. GST)
Bottletops & Brushes	Fifth Lane Way Paint & Sip	\$1,000.00
Cynthia Gregg	Aquamarine - River to Art Stream	\$1,000.00
Bohemian Elyse	Bohemian Elyse Monthly Sidewalk Markets	\$1,000.00
Mackay Farmers' Market Inc.	Mackay Farmers' Market Inc: Gathering Area	\$891.49
Coco Cubano Mackay	Latin Street Party	\$1,000.00
M'Lady Shoes	40 Years Celebration	\$993.00
<b>TOTAL:</b>		<b>\$5,884.49</b>

Mayor Williamson noted that this was a good report to read, considering the small amount of money contributed.

### Council Resolution ORD-2022-120

THAT funding to the following applicants be endorsed, for the amounts stated in the table below, to a total of \$5,884.49 (excl. GST):

Applicant	Project	Recommended Funding (excl. GST)
Bottletops & Brushes	Fifth Lane Way Paint & Sip	\$1,000.00
Cynthia Gregg	Aquamarine - River to Art Stream	\$1,000.00
Bohemian Elyse	Bohemian Elyse Monthly Sidewalk Markets	\$1,000.00
Mackay Farmers' Market Inc.	Mackay Farmers' Market Inc: Gathering Area	\$891.49
Coco Cubano Mackay	Latin Street Party	\$1,000.00
M'Lady Shoes	40 Years Celebration	\$993.00

TOTAL:	\$5,884.49
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**Moved Cr Mann**

**Seconded Cr Green**

Cr Mann advised that this was the first time the AMP! Micro Grant had been offered and noted that the grants approved are very diversified and have been very well received.

Cr Green highlighted the positive results achieved by Chrissy Evangelou in her new role as Mackay City Centre and Waterfront Coordinator, and thanked both Chrissy and Council's Economic Development team for their work in relation to these grants.

Cr May advised that she felt this grant was a great initiative and for a very small investment, Council should see great activation in the City Heart. Cr May offered her congratulations to the business owners for taking the time to apply for the grants and looks forward to evaluating the activations.

**CARRIED**

**11.2.3. AGENDA REPORT FROM ORDINARY MEETING 27 APRIL 2022 - CLOSURE OF VEHICLE ACCESS WITHIN LOT 70 ON SP315437, RESERVE FOR ENVIRONMENTAL PURPOSES, EAST POINT**

<b>Author</b>	Executive Officer (David McKendry)
<b>Responsible Officer</b>	Director Development Services (Aletta Nugent)
<b>File Reference</b>	East Point Drive, Dunes Boulevard
<b>Attachments</b>	Nil

**Purpose**

To note the motion to lay this report on the table at the meeting of 27 April 2022 to allow for further information to be obtained and confirm the time period required to secure this further information.

**Related Parties**

- Eastpoint Mackay Pty Ltd
- Veris Mackay (planning consultant)
- Empower Engineers & Project Managers (engineering consultant)
- Urbex (developer)
- BMD (contractor)
- Yuwi People
- Mackay and District Turtle Management Group
- Pioneer Catchment Landcare Group
- Reef Catchments
- North Queensland Bulk Ports
- Mackay Regional Fishers Alliance
- Mackay Game Fishing Club
- Mackay Tournament Anglers
- Mackay Area Fish Stock Fishing Association
- Mackay Land Rover Club
- Department of Environment & Science
- Department of Natural Resources
- Mackay Junior Motor Cross
- Mackay Conservation Group
- Birdlife Mackay
- Mackay 4WD Club
- Department of Transport & Main Roads
- Sustainability and Environment Advisory Committee
- Pioneer Valley Enduro Club Inc
- Mackay Trail Riding Group
- Greg Clarke
- Angela Pietzer
- Gavin Pendergast

**Corporate Plan Linkage**

Priority: Environment

*Strategy: Coastal management* - Manage the beaches and coastal areas of the region in order to improve resilience against coastal erosion, increase biodiversity, improve amenity and access, and promote eco-tourism.

*Strategy: Natural environment* - Work in partnership with the community to protect and enhance the Mackay Region's natural assets and its biodiversity.

### **Background/Discussion**

Council, at its meeting of 27 April 2022, considered a report related to closure of vehicle access within Lot 70 on SP315437, Reserve for Environmental Purposes, East Point.

At the meeting following discussion related to a desire for further information, a Procedural Motion was passed to lay the matter on the table –

**THAT the motion be laid on the table.**

**CARRIED**

**Mayor Williamson, Cr May, Cr Bella and Cr Green recorded their vote against the Motion.**

**(noting that Cr Mann was not in the Chambers for the item or resolution having declared a conflict of interest)**

Since that time a Briefing has been held with Mayor and Councillors to identify any further information required to enable this matter to be considered. From this Briefing it was identified that more information was required, with such information including liaison with the applicant as well as Council staff.

As such it is being recommended that the matter continue to lay on the table pending receipt of the required information, with this information expected during June to enable the item to be reconsidered by Council during July.

### **Consultation and Communication**

Council Briefing 18 May 2022

### **Resource Implications**

N/A

### **Risk Management Implications**

N/A – Applicant is aware of the timing involved and is working with Development Planning and Engineering Program staff for extra information.

### **Conclusion**

It is recommended that the item originally tabled at the meeting of 27 April 2022, and agreed to lay on the table, continue to lay on the table pending the receipt of the identified further information to enable Council to consider. The timing for this information is expected within June, therefore with an expectation that the item would be represented to Council during July 2022

### **Officer's Recommendation**

THAT agenda item 11.2.6 from the Council meeting of 27 April 2022, namely – Closure of Vehicle Access within Lot 70 on SP315437, Reserve for Environmental Purposes, East Point, continue to lay on the table pending receipt of further information, with the matter to be re-presented to Council in July 2022

Cr Mann left the room at 10:51 am, taking no part in the debate or decision of the meeting.

Mayor Williamson noted that this report was quite straight forward, requesting time for more discussion with the developers.

#### **Council Resolution ORD-2022-121**

**THAT agenda item 11.2.6 from the Council meeting of 27 April 2022, namely – Closure of Vehicle Access within Lot 70 on SP315437, Reserve for Environmental Purposes, East Point, continue to lay on the table pending receipt of further information, with the matter to be re-presented to Council in July 2022**

**Moved Cr Jones**

**Seconded Cr Hassan**

Cr Jones noted that this report was about Council asking for further time to gain additional information in order to make an informed decision.

**CARRIED**

Cr Mann returned at 10:52 am.

### **11.3. ENGINEERING AND COMMERCIAL INFRASTRUCTURE**

#### **11.3.1. ENGINEERING & COMMERCIAL INFRASTRUCTURE - WATER SERVICES MONTHLY REVIEW - APRIL 2022**

<b>Author</b>	Executive Assistant (Robyn Smith)
<b>Responsible Officer</b>	Director Engineering & Commercial Infrastructure (Jason Devitt)
<b>File Reference</b>	MONTHLY REVIEW
<b>Attachments</b>	1. ECI - Water Services Monthly Review - April 2022 [11.6.1.1 - 20 pages]

#### **Purpose**

Attached is a copy of the Engineering & Commercial Infrastructure – Water Services Monthly Review for April 2022.

#### **Related Parties**

N/A

#### **Officer's Recommendation**

THAT the Engineering & Commercial Infrastructure – Water Services Monthly Review for April 2022 be received.

The Director for Engineering and Commercial Infrastructure provided an overview and highlights of the Water Services Monthly Review report for April 2022.

Cr Seymour referred to the Myh2o graph noting the increase from November 2021 to January 2022 in the residential leaks cease water table and queried if there was a media campaign which coincided with this reduction.

The Director didn't believe there had been a specific media campaign but would take the question on notice.

#### **Council Resolution ORD-2022-122**

**THAT the Engineering & Commercial Infrastructure – Water Services Monthly Review for April 2022 be received.**

**Moved Cr Hassan**

**Seconded Cr Mann**

Cr Hassan highlighted several items from the report including safety, the use of backflow prevention devices which protect drinking water from contaminated water, the continual testing of water undertaken by Council staff, the problems recently detected in Midge Point and Koumala which would be rectified by treatment plants, and the decrease in water consumption due to continuing rain.

Cr Bella highlighted the two levels Council seeks to achieve, the health parameter and aesthetic of the water, noting that Council's target is very high and there is only so much we can do to improve the aesthetic of the water, as the water we have is what we must work with. Cr Bella cautioned residents



from expecting too much as Council is at the mercy of nature and congratulated the water team who do a tremendous job, always doing the best they can.

**CARRIED**



# **Engineering and Commercial Infrastructure - Water Services**

Monthly Review

April 2022

# 1

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## OVERVIEW

This report is for Water Services activities for the April 2022 period.

Significant items in this period include:

- There were no lost time injuries recorded, however, four incidents occurred within the reporting period with one asset damage, and three non-treatment injuries.
- Water consumption decreased in the Mackay, Sarina, and Marian/Mirani communities from March 2022 to April 2022. The Mackay and Sarina communities remain under the Daily Residential Water Consumption Target of 200 l/p/d with the Marian/Mirani communities only just exceeding the Daily Consumption Target.
- A total of 313 Work Requests were received to 30 April 2022; resulting in 218 Work Orders relating to Water and 33 Work Orders relating to Sewer.
- The highest Facebook 'reach' for more than two years was achieved at over 51,000.
- The most 'Liked' Facebook post was for: *Water quality issues causing low water pressure in high areas*.

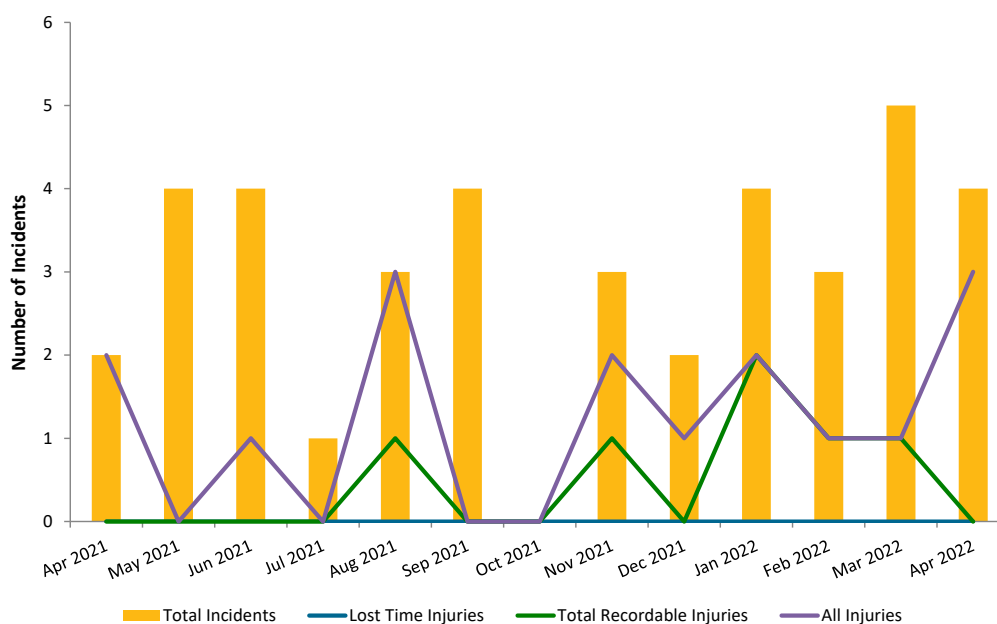


**Director Engineering & Commercial Infrastructure**

## SAFETY

### 1.1. Incident Statistics

The incident statistic details a summary of the Water Services safety incident performance. Water Services aspires to achieve zero harm with a stretch target of zero injuries.



#### **April 2022 Summary:**

- 91% of monthly action plans activities were carried out
- Four safety interactions were undertaken.
- Six safety inspections were undertaken.

Four incidents were reported in the April 2022 period.

The following Non-Treatment Injuries to an MRC employee were reported during April 2022:

- While cutting poly pipe, it has recoiled and struck head.
- While lifting valve pit lids, felt pain in back.
- Received suspected insect bite while repairing services, area has swollen overnight.

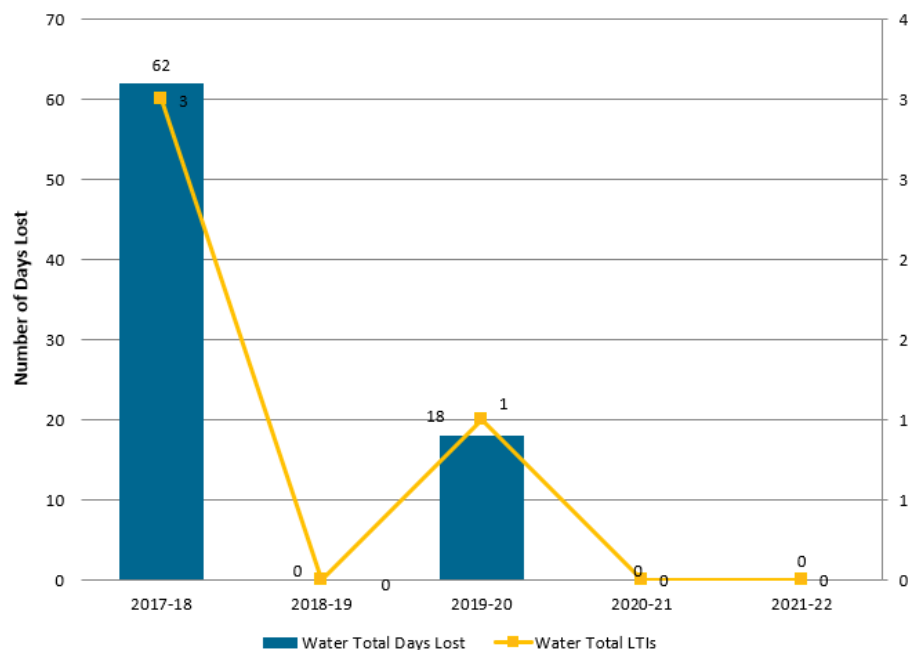
The following asset damage incident involving MRC employees were reported during April:

- While travelling to work collided with kangaroo, causing minor damage to vehicle panels.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

## 1.2. Lost Time Injuries

Water Services aspires to achieve zero Lost Time Injuries (LTI) by improving safety performance through developing a proactive safety culture and implementing best practice safety management across all business areas.



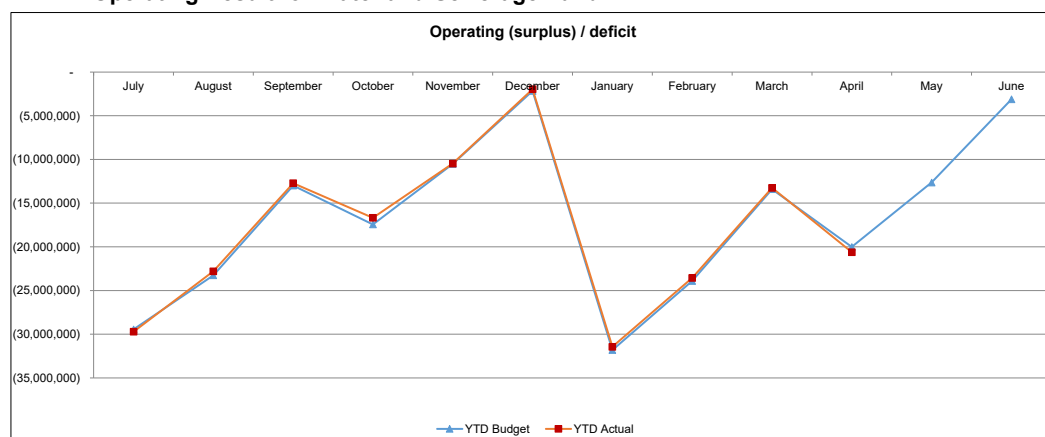
Department	2017-18		2018-19		2019-20		2020-21		2021-22	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
ECI Management										
Water & Sewerage Infrastructure Planning										
Water Network	2	35			1	18				
Water Treatment										
Infrastructure Delivery	1	27								
<b>Water Services</b>	<b>3</b>	<b>62</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## FINANCE

### 2.1. Water and Wastewater Financial Report

Financial Performance Report		Commercial Infrastructure				% YTD Variance of YTD Budget	
Period Covered: 1 July 2021 to 30 April 2022							
	Revised Budget	YTD Budget	YTD Actual	YTD Variance	YTD % Spent		
Water Fund							
6.01 - Commercial Infrastructure Management	(15,869,628)	(20,923,759)	(21,137,846)	(214,087)	101%		Additional Water Usage revenue \$110K due to higher than anticipated water usage. Rates discount \$63K less than forecast, Pensioner discounts to be recognised in June. Interest Received \$28K more than forecast for the month.
6.02 - Water & Sewage Infrastructure Planning	908,440	633,450	620,390	(13,060)	98%		On track to achieve budget
6.04 - Water Networks	6,565,228	5,303,295	5,580,735	277,440	105%		Recoverable Works Revenue \$124K less than anticipated due to a reduction in external work requests. Employee costs \$156K over budget mainly due to the additional ordinary time allocated to operating \$94K and overtime being utilised to compensate for vacancies and increased work load to close out work orders \$56K and higher than expected paid allowances \$6K.
6.07 - Water Treatment	5,812,663	4,640,631	4,493,479	(147,151)	97%		Employee costs \$21K less than budget due to vacancies. Material and services \$131K less than forecast primarily due late receipt of April consolidated electricity invoice.
Total Water Fund	(2,583,296)	(10,346,383)	(10,443,242)	(96,858)	101%		
Sewerage Fund							
6.01 - Commercial Infrastructure Management	(13,736,758)	(19,995,987)	(20,176,087)	(180,100)	101%		Rates discount \$107K less than forecast, Pensioner discounts to be recognised in June and offset by \$35K less in rates revenue due to rates refunds. Interest received \$20K more than budget. Loan interest expense \$37K less than budget. Material and services \$52K less than budget due to delay in delivering of pump and system training.
6.02 - Water & Sewage Infrastructure Planning	828,971	650,344	644,155	(6,188)	99%		On track to achieve budget
6.04 - Water Networks	5,941,616	4,680,868	4,717,507	36,640	101%		Employee costs \$53K more than budget due to higher than expected ordinary time allocated to operating \$81K and paid allowances \$25K. Offset by a reduced level of overtime for the month \$53K. Offset by timing difference in material and services of \$27K (awaiting invoices of \$55K for sewer pumpstation repairs).
6.07 - Water Treatment	6,427,938	5,000,671	4,646,789	(353,882)	93%		Septic Waste revenue \$51K less than budget. Employee costs \$138K less than budget due to vacancies. Material and services \$252K less than forecast primarily due late receipt of April consolidated electricity invoice.
Total Sewerage Fund	(538,233)	(9,664,105)	(10,167,636)	(503,530)	105%		
Operating (surplus) / deficit	(3,121,528)	(20,010,489)	(20,610,878)	(600,389)	103%		

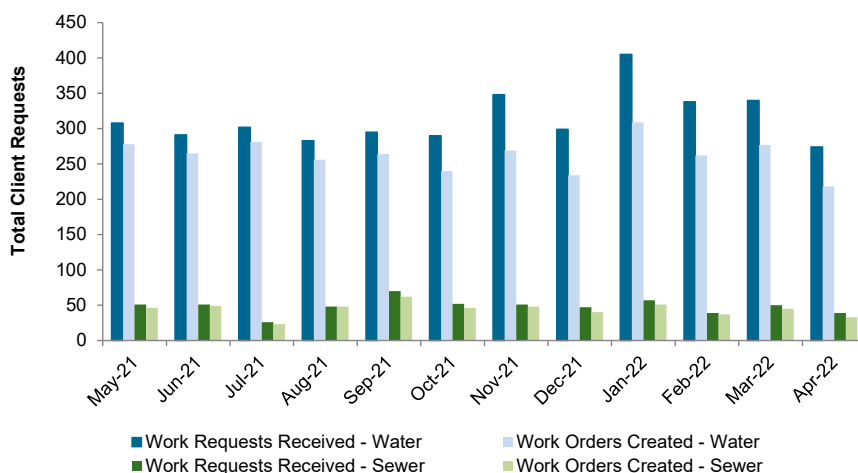
### 2.2. Operating Result for Water and Sewerage Fund



## CUSTOMER SERVICES

### 3.1. Work Requests Received

The following Chart details the number of Customer Requests received during the reporting period that relate to both Water and Sewer requests. The associated Work Orders created from the Work Requests are also displayed.



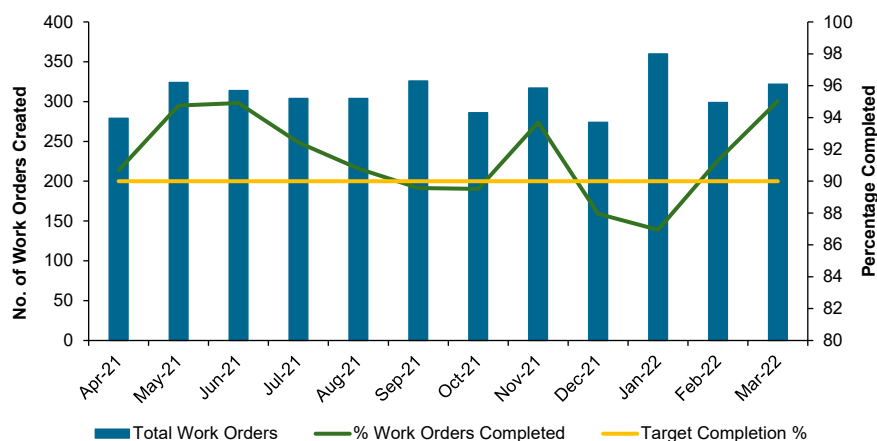
#### April 2022 Summary:

A total of 313 Work Requests were received to 30 April 2022; i.e., 274 Work Requests relating to Water and 39 Work Requests relating to Sewer. From these Work Requests, 218 Work Orders were generated for Water and 33 Work Orders were generated for Sewer.

### 3.2. Work Orders Completed

The following Chart displays the number of Work Orders created during the previous reporting period. The target is to have 90% of all customer requests closed. A summary of the performance and percentage of Work Orders completed within that month is detailed below.

*Please note, results are one month in arrears to allow for accurate reporting due the timing of completed work (i.e., a request received at the end of one month being actioned at the start of the next month).*





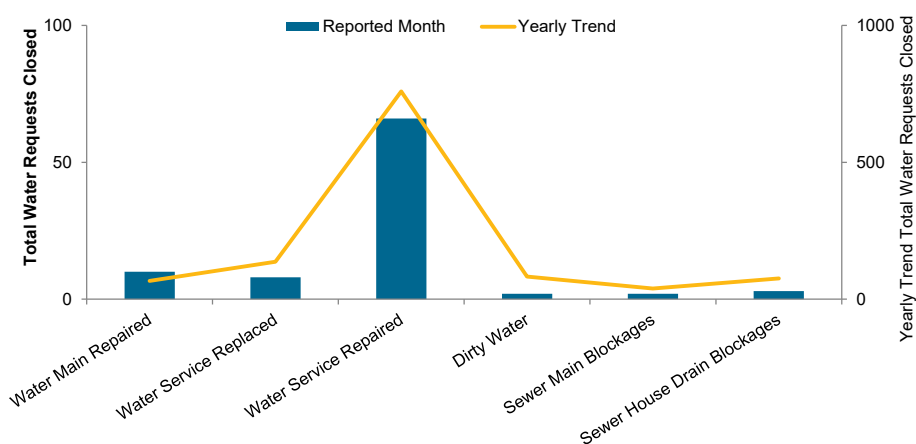
### **March 2022 Summary:**

The number of Work Orders generated from Pathway Requests to 31 March 2022 was 322.  
 95% of these Work Orders were completed which is above the 90% target.

### **3.3. Water Requests Closed**

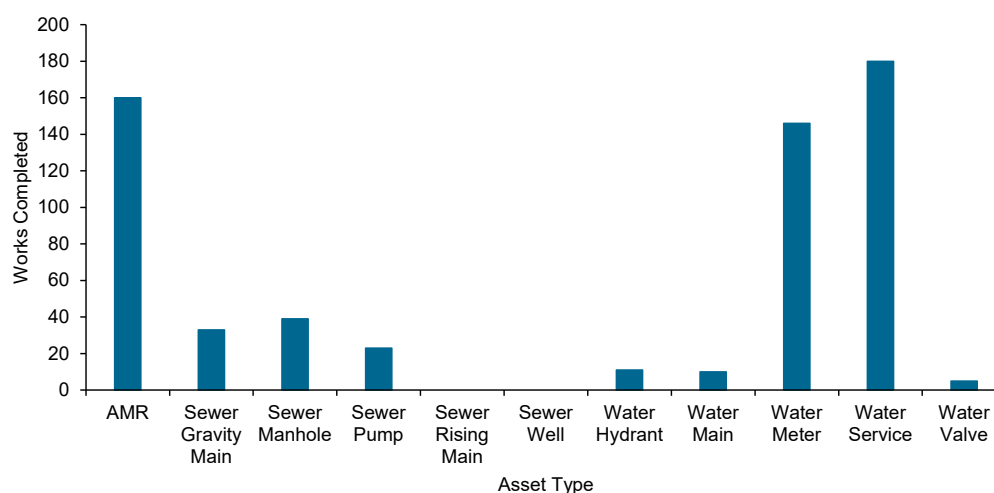
When a customer lodges a request via the Call Centre, it is sometimes not reflective of the actual problem. Therefore, the following graph shows the actual work undertaken and completed. The numbers of Customer Requests will not always match the number of actions undertaken mainly due to multiple customers reporting the one issue.

*Please note, results are one month in arrears to allow for accurate reporting due the timing of completed work (i.e., a request received at the end of one month being actioned at the start of the next month).*



### **3.4. Works Completed by Asset Type**

The following Chart displays the work that was completed for each asset type during the reporting period. The work that was completed includes Corrective Maintenance (reactive) works, along with Preventative Maintenance Works.



### **March 2022 Summary:**

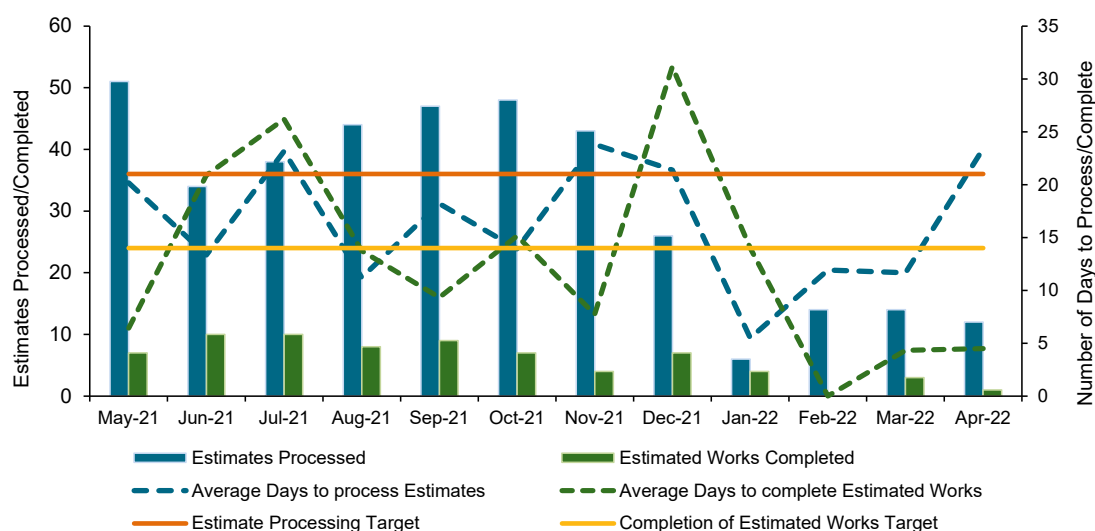
The number of Work Orders completed for the reporting period was 607. This includes 146 Water Meter replacements or new installations.

### **3.5. Estimated Works**

Water Services receives requests from customers for quotations to connect to Council's infrastructure (Estimates). It is important to note that many Estimates are requested by Developers as part of pre-planning for future development stages. As a result, many of the Estimates completed do not result in requests for immediate work to be undertaken. Also, of note is the fact that often requests are received for two block subdivisions where clients seek to understand the total costs involved with subdivision before determining their final course of action.

In the instance where a client does not accept our initial estimate provided, they can request a further breakdown of the fees and charges involved. On some occasions, clients may be able to undertake certain aspects of the work themselves, however, Council always stipulates that any live works undertaken on Council's water or sewerage infrastructure is undertaken by Council. These requests range from large subdivision development connections to a single service connection for a property.

The following Chart displays the number of Estimates processed for customers for the reporting period and the average time taken to complete. The Chart also shows the number of Estimated Works completed and the average time taken for Water Services to complete the Estimated Works.

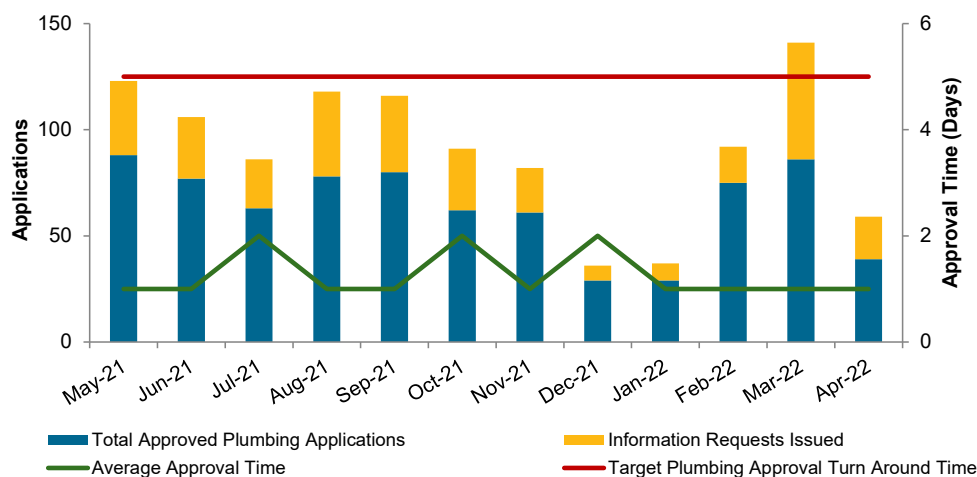


### **April 2022 Summary:**

The number of Estimates processed for customers during the reporting period was 12 with the average time taken to process requests being 23 days which is just outside the 21 working day target. Staff absences due to sickness are currently impacting completion of Estimates. The number of Estimated Works Completed during the reporting period was one with an average time taken to complete works in the field of five days which is inside the 14-working day target.

### 3.6. Plumbing Applications

In accordance with the *Plumbing and Drainage Act*, a plumbing application is required for all new or modifications to plumbing installations. A plumbing application must be lodged to Local Government. Water Services have a regulatory time frame of 20 business days to assess a plumbing application. An internal target of five business days has been set for all residential plumbing applications.



#### April 2022 Summary:

The number of Plumbing Applications approved for the period was 39 which is a decrease of 54% over the previous month. The Approval Turnaround Time was one day: i.e., well within the five-day target.

### 3.7. Trade Waste Approvals

There is an ongoing program for undertaking trade waste assessment and licensing applicable businesses that discharge trade waste. As part of the trade waste assessment process a temporary Trade Waste Approval is established while the formal approval process is undertaken. The table below summarises the number of Trade Waste Approvals for the Mackay region.

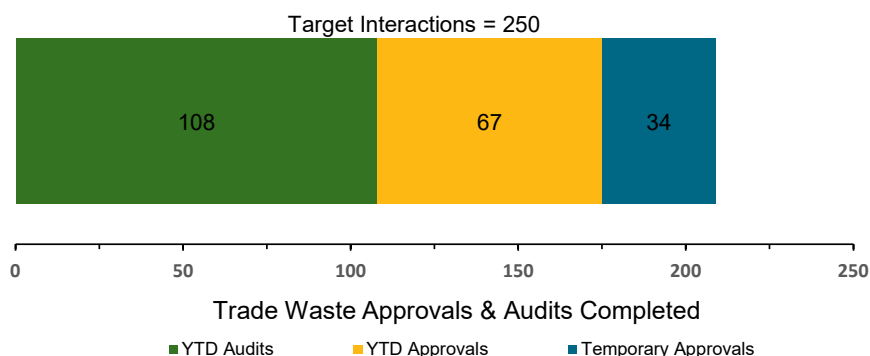
	Total Approved Businesses	Temporary Approvals in Place	New Approved Businesses for the Month
Mackay South	831	33	2
Mackay North	90	0	1
Sarina	54	0	0
Mirani/Marian	36	1	0
<b>Total</b>	<b>1,009</b>	<b>34</b>	<b>3</b>

#### April 2022 Summary:

Three new Trade Waste Approvals were provided to businesses after completion of their Trade Waste requirements: two were for new businesses and one was for change of ownership.

### 3.8. Annual Trade Waste Activity

Annual targets are set for the Trade Waste Team with respect to licensing trade waste businesses. A combined target of 250 has been set for both new licensed businesses and audits to be completed by June 2022. The following Chart shows the actual approvals, temporary approvals and audits achieved for the year to date.



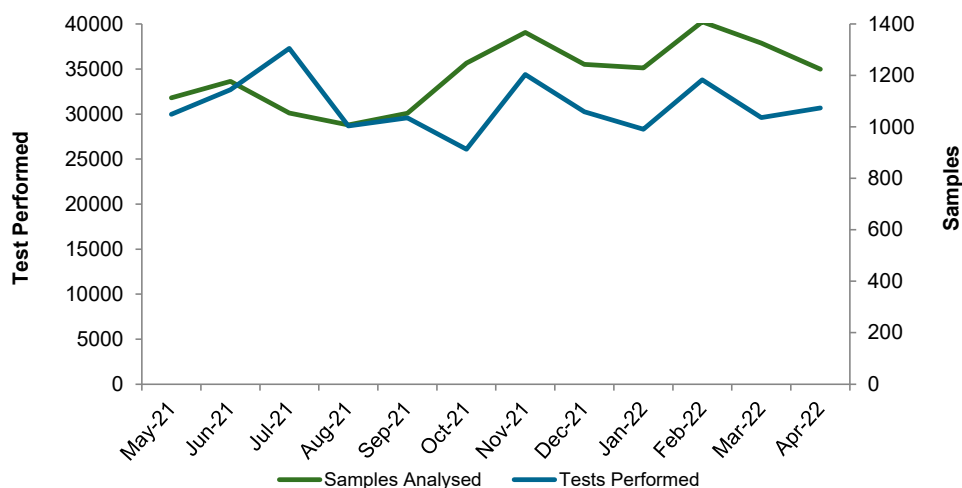
#### April 2022 Summary:

Three approvals were issued, and 18 Audits were conducted.

The combined annual target for Audits and Approvals is 250 for the 2021/2022 financial year.

### 3.9. Scientific and Analytical Services

Scientific and Analytical Services (MRC Laboratory) is National Association of Testing Authorities (NATA) accredited (ISO 17025) to provide sampling and laboratory analysis to both Mackay Regional Council and external customers. A summary of the laboratory activities is detailed below.

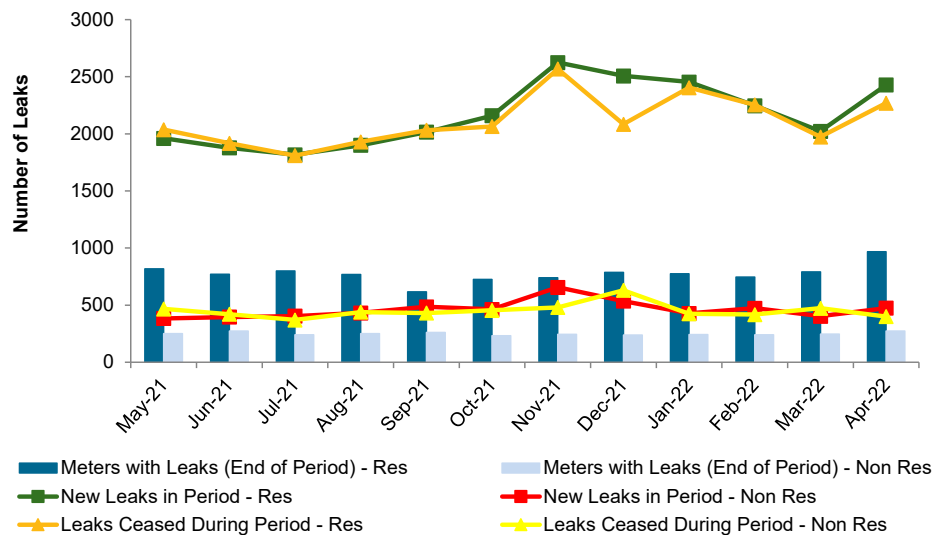


#### April 2022 Summary:

The number of sample batches registered during this period was 405 with 1,224 samples analysed. The total number of tests performed for the month being 30,681. Hexavalent Chromium analysis has now been transferred to the Discrete Analyser for improved accuracy.

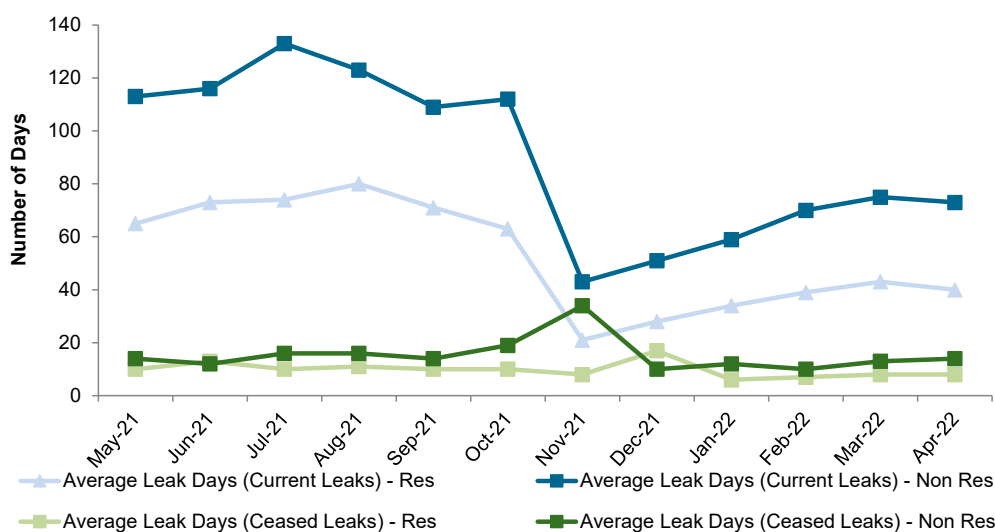
### 3.10. Leak Detection Notifications

Potential leak notifications are sent to customers when the leak is identified as greater than 10 litres per hour (L/h). Notifications are sent by email, SMS and by post to those owners who have not signed up to the myh2o portal and cease after three consecutive months of notification. Property owners signed up to myh2o also receive notifications by email and/or SMS.



Potential Leak Notifications Sent *			
Via Aqualus (those not registered to myh2o)			Via myh2o
Email	SMS	Letters	Email & SMS

\* No notifications issued via Aqualus in April 2022 due to a technical issue generating the report. This issue is currently being investigated by the software supplier.


**April 2022 Summary (25 March 2022 – 25 April 2022):**

2,269 leaks ceased for residential properties during the reporting period with an average of 9 days for the leak to cease (i.e., for the leak to be addressed by the property owner). However, there have been leaks that commenced prior to 25 March 2022 that are still ongoing with an average of 40 leak days.

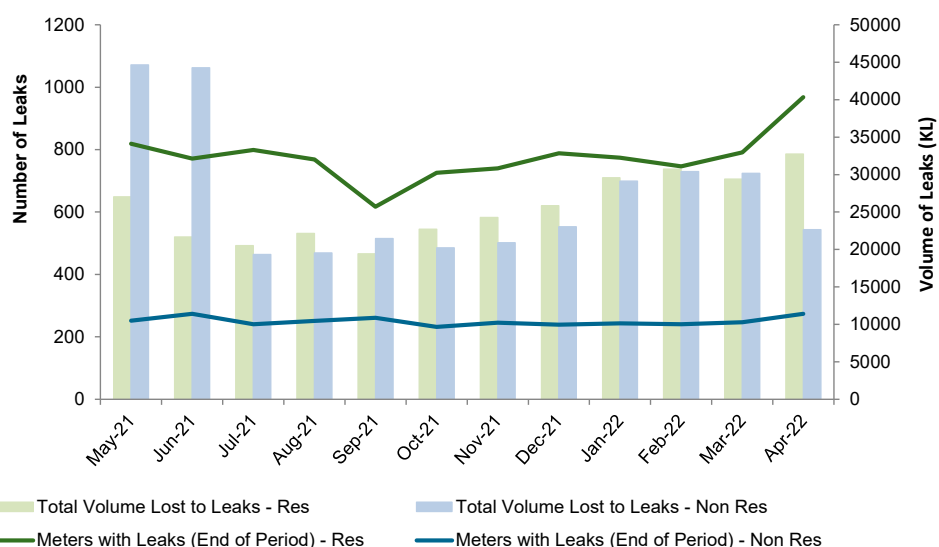
2,428 residential property leaks commenced during the period.

The number of average leak days for residential properties decreased to 40 in April 2022. The number of Automated Meter Readers (AMRs) replaced during the month was 160. This will continue to impact reported leaks as data is now being received for these replaced meters whereas data was not being received previously and leaks were not being identified/reported.

465 leaks ceased for non-residential properties during the reporting period with an average of 14 days for the leak to cease (i.e., for the leak to be repaired by the property owner). However, there have been leaks that commenced prior to 25 March 2022 that are still ongoing with an average of 73 leak days.

475 non-residential property leaks commenced during the period.

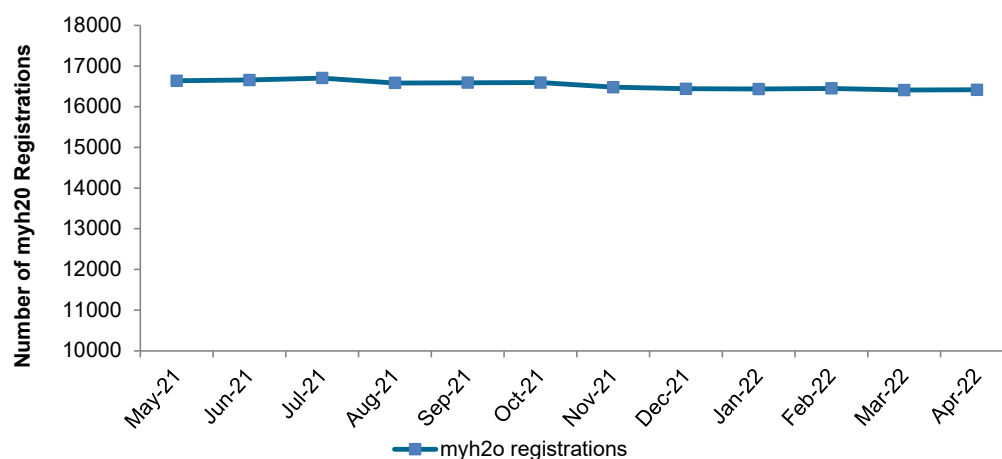
Considerable effort is devoted towards encouraging non-residential customers to fix the identified leaks, however, some of these leaks are difficult to track down due to the size and complexity of the property.


**April 2022 Summary (25 March 2022 – 25 April 2022):**

This graph highlights the actual total volume of water lost due to leaks for residential and non-residential property owners. For residential, a total of 32,752kL of water was lost due to leaks and for non-residential the total lost was 22,868kL.

**3.11. Myh2o Registrations**

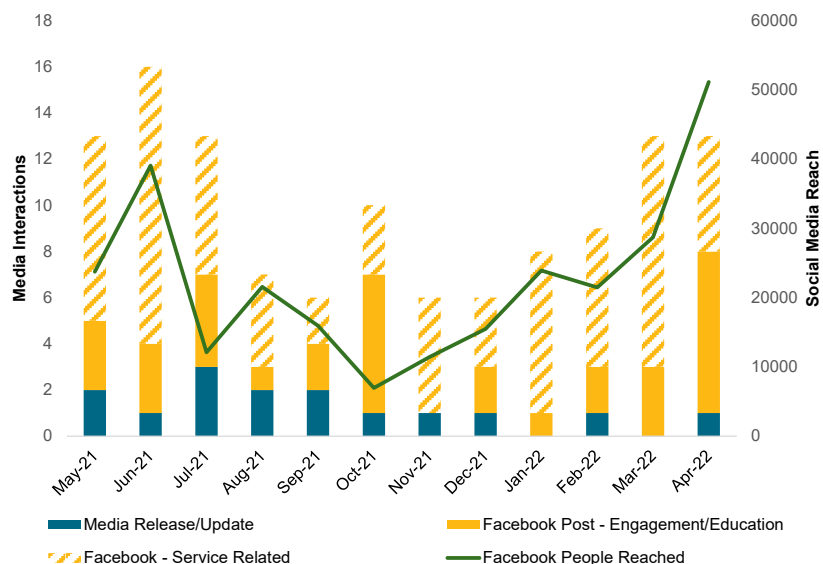
The following chart shows the cumulative number of myh2o registrations for the reporting period. *Please note: MiWater relaunched as Aqualus in May 2020, with a new user interface – there has been no change to the public portal name 'myh2o'.*


**April 2022 Summary:**

There were six registrations for the month of April 2022 bringing the total number of myh2o registrations to 16,417 including property owners, tenants, and real-estate agents.

### 3.12. Community Engagement – Social Media

Water Services engagement with the community is monitored; the following chart shows the number of Media Releases/Updates, informative Facebook posts, and the number of people reached through this social media platform.



#### April 2022 Summary:

There was one Media Release for the period and a total of 13 Facebook posts: five for water supply interruptions or service-related advice and seven community engagement posts for the reporting period.

- 50 likes were received for: *Raw water quality issues causing low water pressure in high areas*
- 39 likes were received for: *Sporting and community groups can book one of council's portable water stations*
- 30 likes were received for: *Did you know council has been providing high quality recycled water to farmers for 14 years*
- 27 likes were received for: *Tap is best for kids- also good for health, the environment, and your hip pocket*

### 3.13. Community Engagement – Education and Information

Water Education Sessions generally cover "Water Wise" content together with other topical issues such as the 3 Ps' message: what can and cannot be flushed down the toilet.

The Mackay Regional Council website also continues to provide a vast array of Water information to residents covering 22 important topics with the information updated as and when required. A sample of the topics covered are listed below:

- "Choose Tap"
- "Portable and Permanent Water Refill Stations"
- "Backflow Prevention"
- "Building Over Sewers"

No Water Education Sessions were delivered to schools during April 2022 due to school holidays.



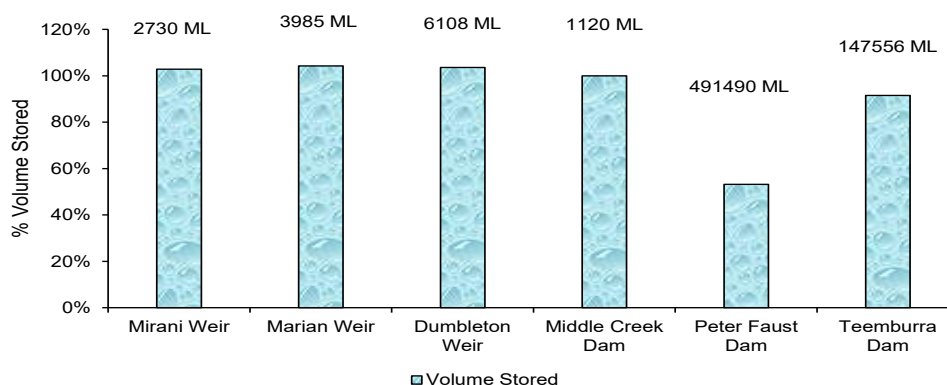
### 3.14. Customer Survey Results

The March/April 2022 Customer Survey Results will be finalised for the May 2022 Monthly Review.

## ASSET MANAGEMENT

### 4.1. Surface Water Raw Water Storage Capacities

Water is sourced from a combination of surface and groundwater sources. With the exception of Middle Creek Dam, the storage facilities are owned and operated by SunWater. Middle Creek Dam is under Council's control. The water stored in each of the storages is detailed below.

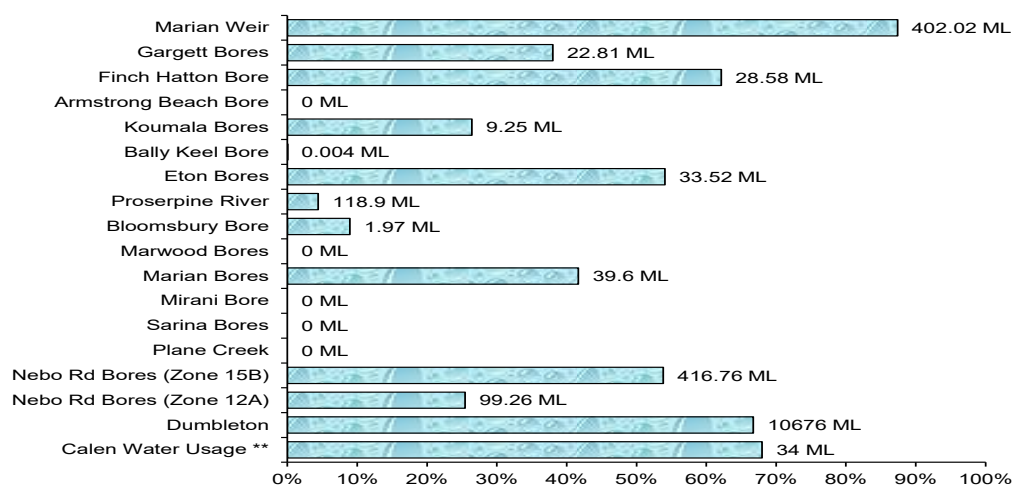


#### April 2022 Summary:

Dumbleton, Marian, and Mirani Weirs and Middle Creek Dam are all at or above 100% of capacity. Teemburra Dam is at 92% of capacity. Peter Faust Dam recorded the lowest level of all the storages and is currently sitting at 53% of capacity.

### 4.2. Annual Water Consumption vs Allocation by Source

Water Services has an annual water allocation or water license for each water source. The water allocation and year to date water consumption for each of the water source is detailed below.

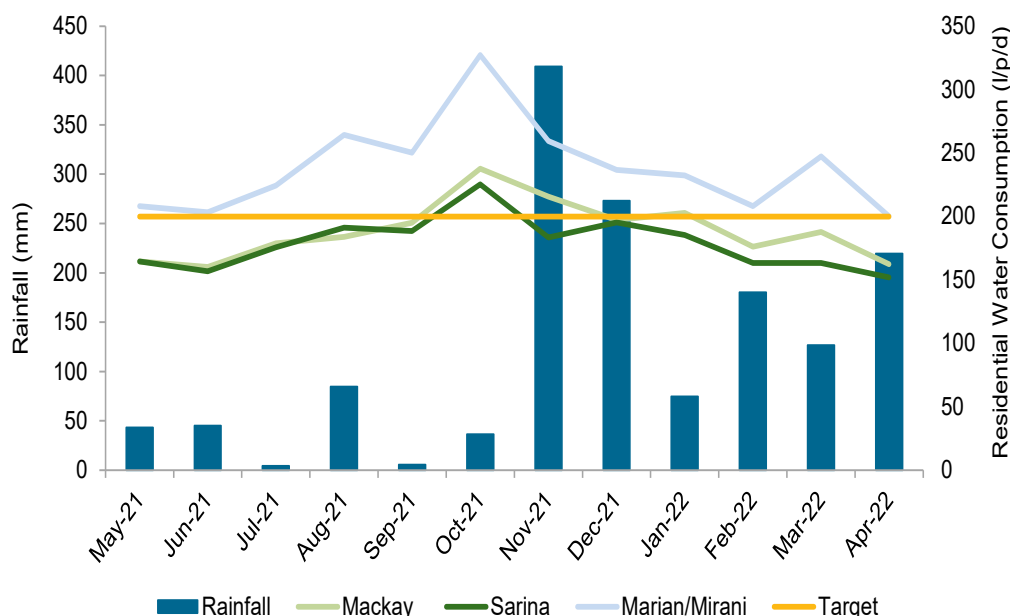


\*Calen Water Usage figures are not based on Water Allocation but show the amount of water usage for the area to date.

\*\* Please note no current flowmeter reading is available for Koumala. Estimated values are represented above.

#### 4.3. Water Consumption by Locality – Residential Customers Only

Water Services supplies potable water to both residential and non-residential customers throughout the Mackay region. The average water consumption in each of the three major community centres is detailed below for residential customers only. The water consumption is presented as litres per equivalent person per day (L/p/d).



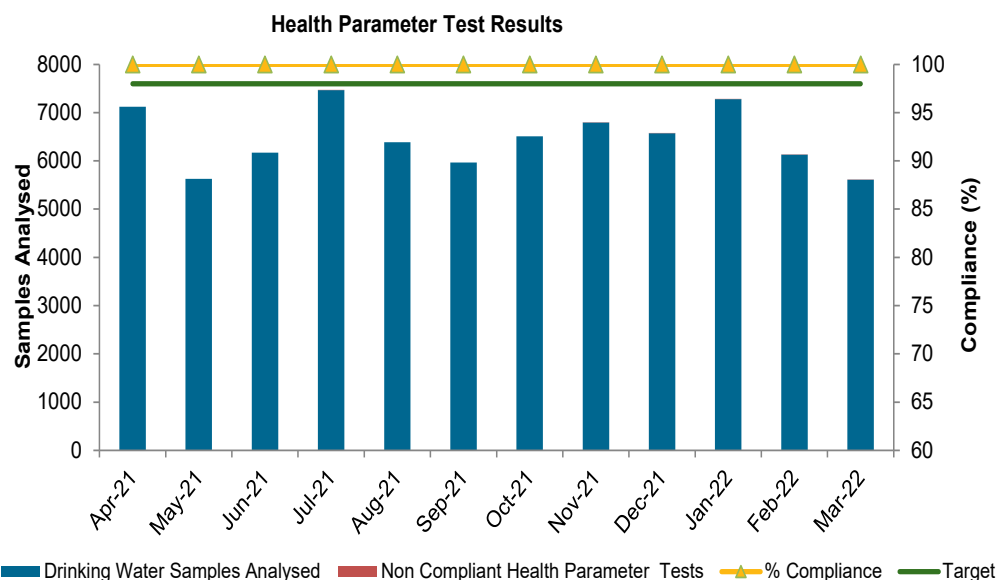
#### **April 2022 Summary:**

Water consumption has decreased in the Mackay, Sarina and Marian/Mirani communities from March 2022 to April 2022. The Mackay and Sarina communities remain under the Daily Residential Water Consumption Target of 200 l/p/d with the Marian/Mirani community only just exceeded the Daily Residential Water Consumption Target of 200 l/p/d recording an average of 200.15 l/p/d. Rainfall received in April 2022 (219.6mm) has increased since March 2022 (126.8mm).

## REGULATORY COMPLIANCE

### 5.1. Drinking Water Compliance

Potable water is provided in accordance with the requirements of the *Water Supply Safety and Reliability Act*, measured against the *Australian Drinking Water Quality Guidelines*. Drinking Water samples are taken at the outlet of Water Treatment Plants and at various locations within the reticulation network. Please note, results are one month in arrears to allow for accurate reporting.

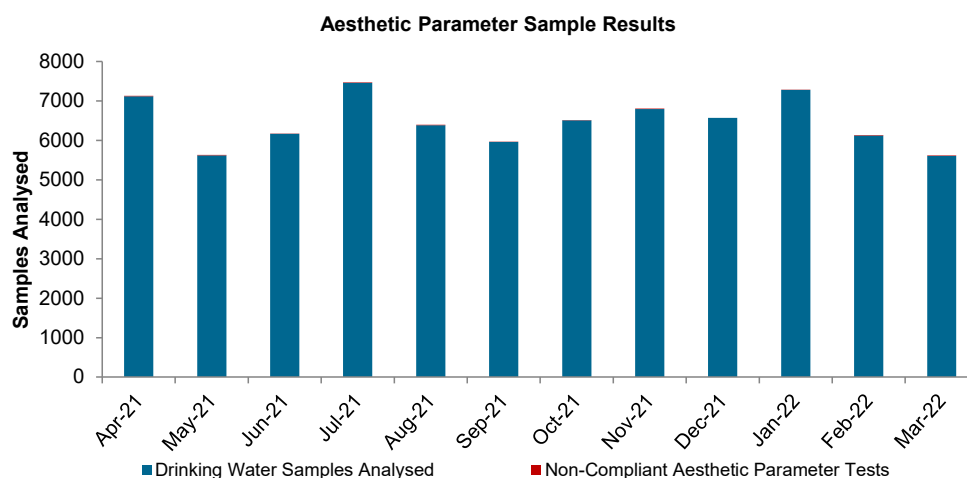


#### March 2022 Summary:

All Drinking Water Verification Monitoring Results from sampling undertaken in March 2022 complied with the Queensland Health and ADWG Health Guideline Values with the exception of a Trihalomethane (THM) exceedance recorded in the Midge Point Water Supply Scheme.

THMs are a by-product of the disinfection process used to treat the water supply. The increase in THM levels in the Midge Point Water Supply Scheme is directly related to an increase in the Total Organic Carbon (TOC) levels from the raw water supply as the raw water has become heavily disturbed after recent significant rainfall. However, the THM levels which range between 0.26 and 0.35 mg/L are only marginally greater than the ADWG limit of 0.25 mg/L. MRC is continuing to monitor the THM levels. It is anticipated that the TOC levels in the raw water will start to decline and there will be a corresponding decline in THM levels.

The Bloomsbury Water Supply Scheme (WSS) recorded a water quality sample where the Chlorate level exceeded the proposed QLD Health Guideline Limit of 800 ug/L during the month. This exceedance relates to the use of out of specification Sodium Hypochlorite. The Sodium Hypochlorite being used was altered towards the end of the month resulting in an improvement to the Chlorate levels.



### **March 2022 Summary:**

There were 12 Drinking Water Verification Monitoring Sample Results which breached the corresponding ADWG Aesthetic Guideline Values in March 2022 (excluding total chlorine, dissolved oxygen and pH Aesthetic Guideline Value breaches which are considered operational aesthetic issues).

There were two Drinking Water Verification Monitoring Sample Results which exceeded the ADWG Hardness Aesthetic Guideline Value of 200 mg/L. The two samples were taken from the Koumala Water Supply Scheme (WSS) returning hardness results of 377 mg/L and 434 mg/L. Hardness in the Koumala WSS will be addressed by the upcoming softener installation. However, there have been unavoidable construction and project delays to date. Upon completion, the plant will improve the aesthetic quality of the water reducing the hardness.

The Mackay and Sarina Water Supply Scheme (WSS) recorded three sample results which exceeded the ADWG Aesthetic Guideline Values for:

- Iron (x 1 sample, 446 ug/L, >300 ug/L)
- Aluminium (x 2 sample 562, 1424 ug/L, >200 ug/L)

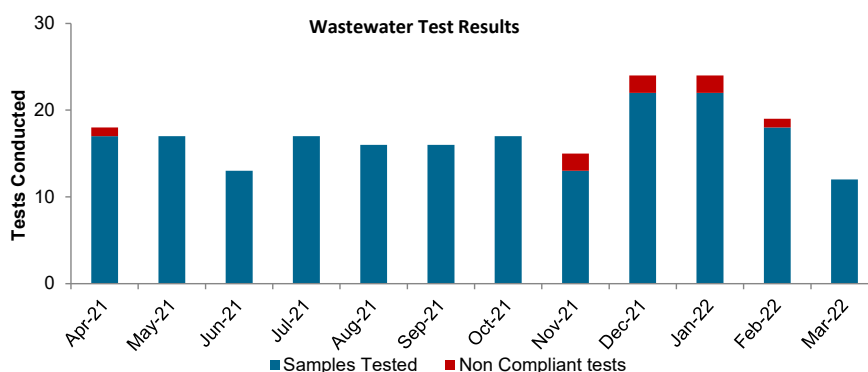
There were four Drinking Water Verification Monitoring Sample Results which exceeded the ADWG Manganese Aesthetic Guideline Value of 100 ug/L. All exceedances (reported between 221 - 293 ug/L) were recorded for the Midge Point Water Supply Scheme (WSS). The new Treatment Plant at Kelsey Creek will help to address the manganese exceedances.

There were three Drinking Water Verification Monitoring Sample Results which exceeded the ADWG Sodium Aesthetic Guideline Value of 180 mg/L. The samples, all taken from the Eton Water Supply Scheme (WSS), returned sodium results ranging between 199 - 210 mg/L. As seen in previous months, this result is only marginally above the Aesthetic Guideline Value and is related to the plant's softening process. No follow up or action is deemed warranted at this stage as the results are within the operating range of the Water Softening Plant.

## 5.2. Wastewater Compliance

The discharges from wastewater treatment facilities are regulated by Development Approvals issued by the Department of Environment and Science (DES). The licence requirements differ based on the year the Development Approval was issued and the receiving environment associated with discharges.

*Please note results are one month in arrears to allow for accurate reporting.*



### March 2022 Summary:

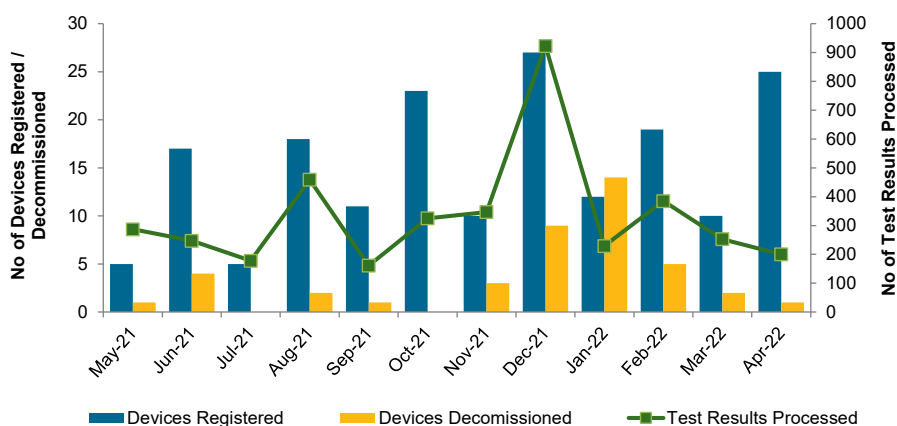
All wastewater tests were compliant in March 2022.

## 5.3. Regulator Reporting

There were no incidents that required reporting to the Department of Environment and Science (DES), the Environmental Regulator, during April 2022.

## 5.4. Backflow Prevention Device Register

Backflow prevention devices are designed to protect the town's drinking water supply from contamination by acting as a barrier, keeping contaminated water separate from the drinking water supply. Local Governments have a legislative requirement in accordance with the *Plumbing and Drainage Regulation 2019* to implement and maintain a register of all devices in the municipality.



### April 2022 Summary:

25 new devices were registered, and one device decommissioned for April 2022.

**11.3.2. ENGINEERING & COMMERCIAL INFRASTRUCTURE - WASTE SERVICES MONTHLY REVIEW - APRIL 2022**

<b>Author</b>	Executive Assistant (Robyn Smith)
<b>Responsible Officer</b>	Director Engineering & Commercial Infrastructure (Jason Devitt)
<b>File Reference</b>	MONTHLY REVIEW
<b>Attachments</b>	1. ECI - Waste Services Monthly Review April 2022 [11.6.2.1 - 15 pages]

**Purpose**

Attached is a copy of the Engineering & Commercial Infrastructure – Waste Services Monthly Review for April 2022.

**Related Parties**

N/A

**Officer's Recommendation**

THAT the Engineering & Commercial Infrastructure – Waste Services Monthly Review for April 2022 be received.

Cr Green noted the low contamination rate coming through the Materials Recovery Facility (MRF) and queried if that could be put down to waste coming in from outside our region.

The Director for Engineering and Commercial Infrastructure Jason Devitt, advised that Council does not undertake audits of materials from other areas, but are actively talking to other Councils and conducting our own internal assessment.

The Director provided an overview and highlights of the Waste Services Monthly Review Report for April 2022.

Cr Green expressed curiosity of the percentage of increased contamination.

The Director advised that 14 is probably Council's higher level.

Cr Mann noted that the safety summary was missing from the report and queried if there was a reason for this.

The Director advised that this may have been an oversight and will investigate further to ensure this is provided in future monthly reports.

Cr Bella noted that contractors replace a substantial number of bins and queried if the bins that cannot be repaired are recycled.

The Director advised that as this was the responsibility of the contractor, he would take the question on notice.

Cr Seymour noted that Civil Operations continued to use recycled glass in its road maintenance and queried how this was going.

The Director advised that he hasn't received any feedback, noting that this would usually be provided after the wet season and after cane haulage had occurred on the roads, but would take the question on notice.

Cr Bonaventura queried if audits were still being done on the contamination rates in the wheelie bins.

The Director advised that the audits are still occurring and there is a waste briefing being planned for Councillors, but would be happy to circulate the audit if there was one available.

Cr Bonaventura suggested that if the report was not publicly sensitive, he would like to see it as part of the Monthly Review Report.

The Director agreed that anything that could be done to raise the issue of contamination would be good to include in the report.

Mayor Williamson noted this its inclusion in the Monthly Report may give Councillors a message that they could draw on when out in the community.

#### **Council Resolution ORD-2022-124**

**THAT the Engineering & Commercial Infrastructure – Waste Services Monthly Review for April 2022 be received.**

**Moved Cr Hassan**

**Seconded Cr Jones**

Cr Hassan highlighted several items from the report including safety, the Waste Services and Community Education team's innovative schools program, with funding covering two schools at this stage and how disappointing it is to see the breakdowns at the Materials Recovery Facility caused by incorrect items placed in wheelie bins. Cr Hassan advised that she had attended a LAWMAC meeting in Townsville in April and had heard of several new initiatives, including the recycling of high volumes of solar panels, tyre recycling, mattress recycling and the ongoing success of the Government's container exchange program.

Cr Bonaventura referred to the Fee Waivers Table which showed Council's support of charities in our Region, and was pleased to note that the majority of groups are doing their best to keep reducing their waste output, with Council well below our fee waiver targets. Cr Bonaventura expressed his thanks to those groups and encouraged them to continue to look for ways to reduce waste.

Cr Bella referred to the Fee Waivers Table and suggested that he would like to see Cr Bonaventura outline the strategies that are used by St Vincent de Paul to reduce their waste, given his long involvement with this organisation.

**CARRIED**



# **Engineering and Commercial Infrastructure - Waste Services**

Monthly Review

April 2022



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## OVERVIEW

This report is for Waste Services activities for the April 2022 period.

Significant items in this period include:

- No Lost Time Injuries were recorded during the period, however, there was one asset damage incident within the reporting period.
- Tonnages received at Hogan's Pocket Landfill for April 2022 (7,136 tonnes) were slightly lower than those received in March 2022 (8,510 tonnes).
- During the month of April 2022, 789 tonnes of green waste was received which is a decrease of 220 tonnes from the previous month. This could be due to the recent inclement weather.
- 221 tonnes of material were sold at the Incredible Tip Shop during April 2022.
- The Dump Voucher Redemption Rate sits at 9.3% for the new rating period (14,055 vouchers redeemed out of 151,428 available vouchers) as at the end of April 2022. The cost of vouchers redeemed for the 2021/2022 financial year sits at \$501,367.
- The current budget is tracking positively against the YTD forecast. This is being closely monitored to forecast the remainder of the financial year.
- Local Authority Waste Management Advisory Committee (LAWMAC) Meeting was held in Townsville on Thursday, 21 April 2022 and Friday, 22 April 2022.

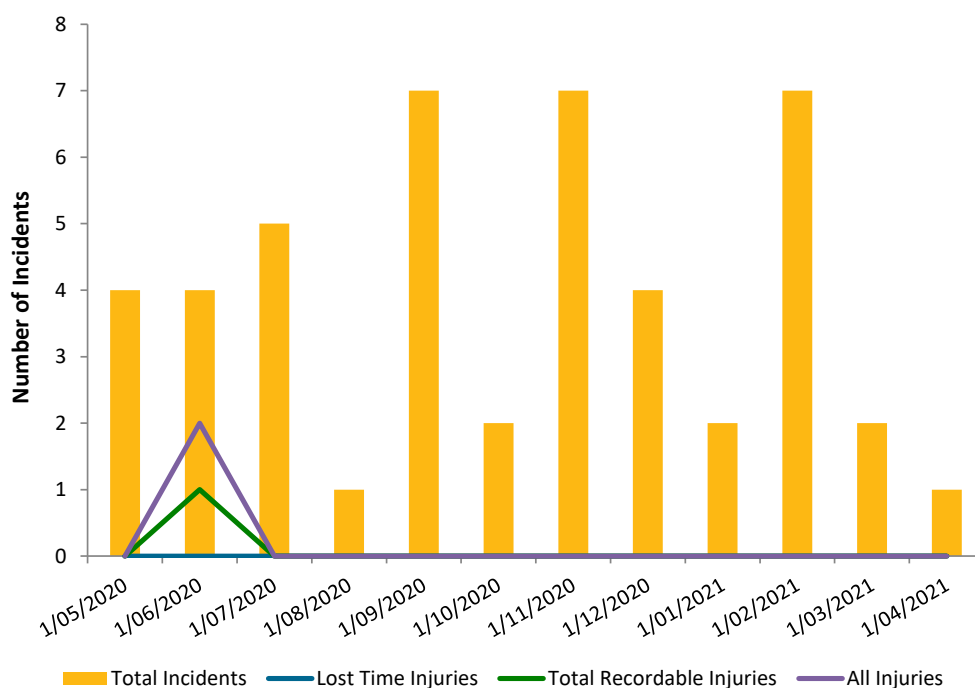


**Director Engineering & Commercial Infrastructure**

## SAFETY

### 1.1 Safety Incidents and Lost Time Injuries

Waste Services aspires to achieve zero harm with a stretch target of zero injuries. The following incident graph details a summary of the Waste Services safety incident performance.



#### Summary April 2022:

The following asset damage incident involving an MRC staff member was reported during April:

- While using excavator with flail mower, hit a low flow leachate pipe causing damage.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

### 1.2 Lost Time Injuries

Waste Services aspires to achieve zero Lost Time Injuries by improving safety performance and developing a proactive safety culture while implementing the best practice of safety management across the whole of Waste Services.

Department	2017-18		2018-19		2019-20		2020-21		2021-22	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Waste Services	0	0	0	0	0	0	0	0	0	0

## FINANCE

### 2.1 Community Service Obligations – Fee Waivers

The graph and the table below show the Charities' and Organisations' expenditure to 30 April 2022. Tonnage rates apply however minimum gate charges will override when applicable.

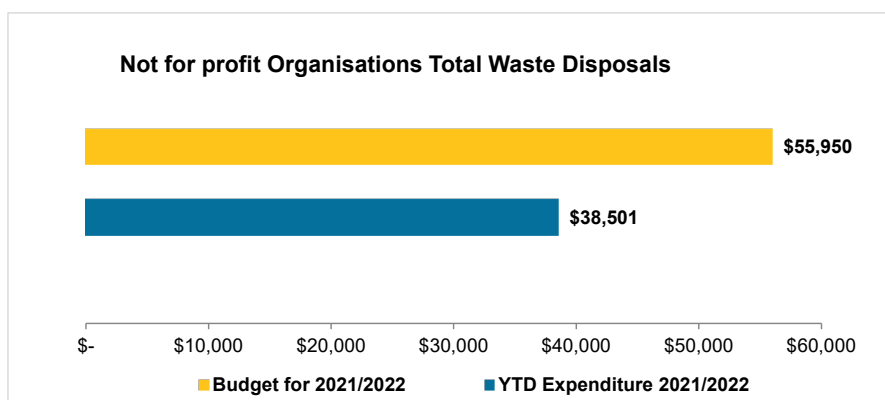
#### Expenditure for the Period:

Charity/Organisation	Apr-22		YTD Expenditure 2021/2022		Budget for 2021/2022
	Tonnage	\$ (excl gst)	Tonnage	\$ (excl gst)	\$ (excl gst)
Adopt-a-Spot			0.12	\$25.36	\$80.00
Bolzys Go4 Services	0.18	\$50.36	1.54	\$379.40	\$900.00
Community Accommodation & Support			0.30	\$68.35	\$80.00
Iona West Mens Shed			0.00	\$0.00	\$80.00
Kidney Support Network Inc			3.98	\$587.60	\$800.00
Lifeline Mackay	4.04	\$576.98	196.20	\$28,020.96	\$28,000.00
Mackay Coloured Co-op.	0.10	\$22.78	1.92	\$284.09	\$1,400.00
Mackay & District Spinal Injuries Assoc Inc			0.00	\$0.00	\$80.00
Mackay Regional Housing Company			0.00	\$0.00	\$700.00
New Life Christian Church			4.12	\$609.77	\$700.00
RSL Pioneer - Fitzroy District			0.06	\$13.91	\$550.00
Sarina Landcare Catchment Support			0.16	\$27.50	\$110.00
Society of St Vincent De Paul	6.84	\$976.87	37.94	\$5,437.39	\$11,500.00
St Vincent De Paul Society - Sarina			0.00	\$0.00	\$860.00
The Salvation Army	2.68	\$382.77	21.00	\$3,028.74	\$10,000.00
The Samaritan House			0.08	\$18.23	\$110.00
<b>TOTAL</b>	<b>13.84</b>	<b>\$ 2,009.76</b>	<b>267.42</b>	<b>\$38,501.30</b>	<b>\$55,950.00</b>

#### April 2022 Summary:

Year to date expenditure for Not-for-Profit Organisations is reported on a calendar month basis. Lifeline Mackay exceeded their budget and are being charged on their commercial accounts. New Life Christian Church is being monitored as they are getting close to using their annual allowance.

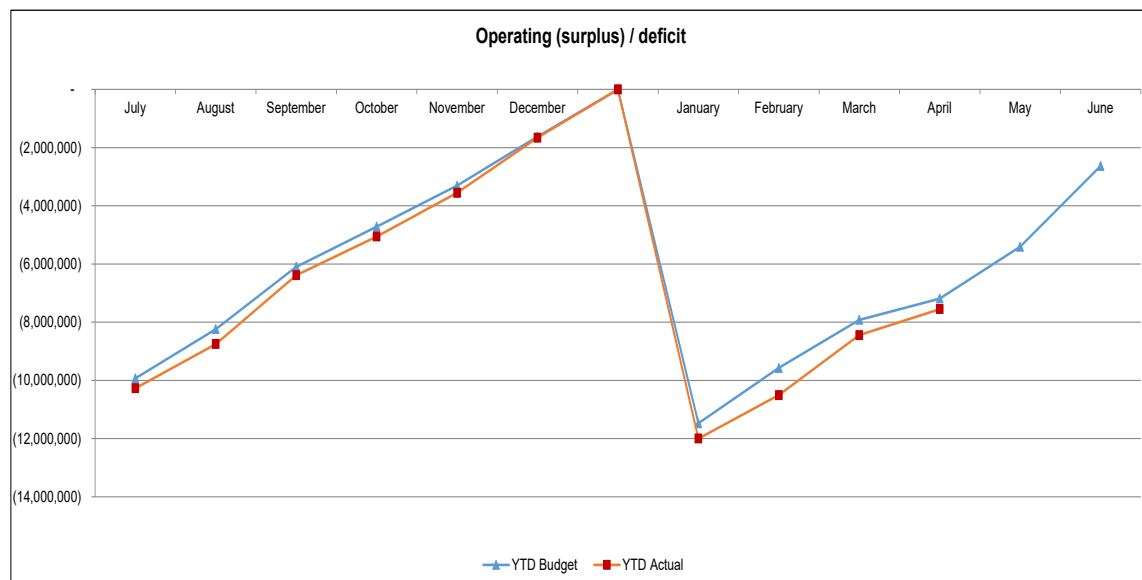
All charities have been sent a letter informing them of their year-to-date budget spends.



## 2.2 Waste Financial Report

Financial Performance Report						Commercial Infrastructure		% YTD Variance of YTD Budget	
Period Covered: 1 July 2021 to 30 April 2022								<div style="width: 100%; height: 10px; background-color: green;"></div> YTD Variance favourable of budget	
								<div style="width: 100%; height: 10px; background-color: orange;"></div> YTD Variance unfavourable, between 0% and 5% of YTD Budget	
								<div style="width: 100%; height: 10px; background-color: red;"></div> YTD Variance unfavourable, more than 5% of YTD Budget	
	Revised Budget	YTD Budget	YTD Actual	YTD Variance	YTD % Spent				
<b>Waste Fund</b>									
6.01 - Commercial Infrastructure Management	9,527,469	7,692,825	7,675,171	(17,654)	100%			On track to achieve budget	
6.05 - Waste Services	(12,408,816)	(15,083,576)	(15,411,545)	(327,969)	102%			Gate Fees Income \$111K less than budget. Waste Education Income \$65K less than budget due to timing difference of RDT to be invoiced in June. Offset by Garbage Levy Income \$42K more than budget. Material and Services \$442K less than budget largely due to leachate transport costs not invoiced to date by Suez \$144K. \$55K less against waste levy expenses due to drop in revenue and type of waste received. Timing differences of \$51K against security, \$40K repairs and maintenance and \$11K slashing landfill sites awaiting invoices.	
6.07 - Water Treatment	245,867	202,231	184,444	(17,787)	91%			Mainly internal lab testing fees lower than anticipated.	
<b>Total Waste Fund</b>	<b>(2,635,480)</b>	<b>(7,188,520)</b>	<b>(7,551,929)</b>	<b>(363,410)</b>	<b>105%</b>				
<b>Operating (surplus) / deficit</b>	<b>(2,635,480)</b>	<b>(7,188,520)</b>	<b>(7,551,929)</b>	<b>(363,410)</b>	<b>105%</b>				

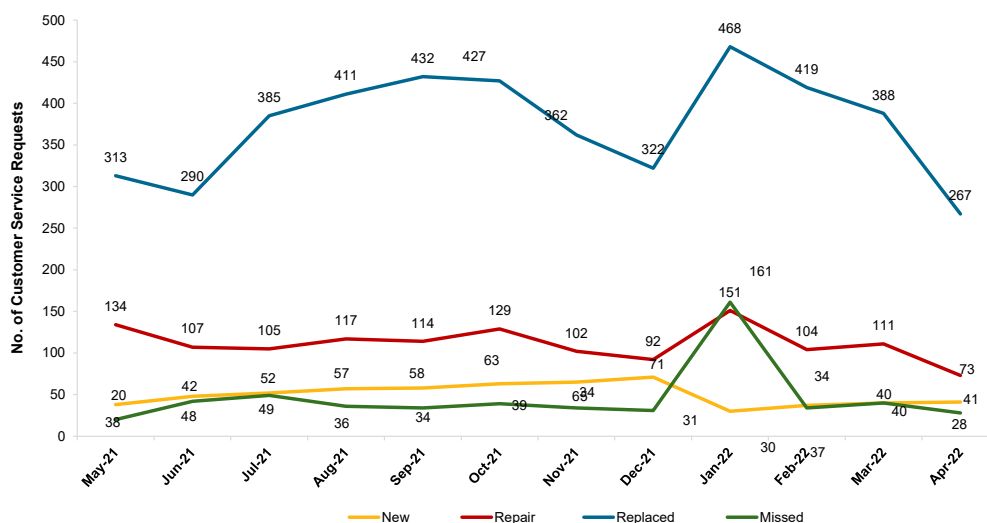
## 2.3 Operating Result for Waste Fund



## CLIENT SERVICE

### 3.1 Number of Bin Requests Actioned by Bin Contractors

The following graph shows the number of bin requests actioned by Bin Contractors for April 2022



#### April 2022 Summary:

The statistics for April 2022 are as follows:

- 41 new bin services - annual median of 50
- 73 repaired bins - annual median of 112
- 267 replaced bins - annual median of 373
- 28 missed bins by contractor - annual median of 46

Approximately 387,935 bin lifts were performed during the month of April 2022 of which 41 were new services.

A total of 368 Bin Maintenance Requests were received of which 28 were Missed Bins, 73 were Bin Repairs and 267 were Bin Replacements.

Requests for new services, are in line with previous months, whereas the number of Missed Bins, Bin Repairs and Bin Replacements have all reduced this month which could be attributed to the recent Public Holidays and the reduced number of working days during the month.

There were 28 bins missed by the contractor which represents 0.00876% of the total number of bins collected.

For clarity, Waste Services reporting on new bin request numbers is for new bin services. A standard new bin service includes one general waste wheelie bin and one recycling wheelie bin.

### 3.2 Dump Vouchers

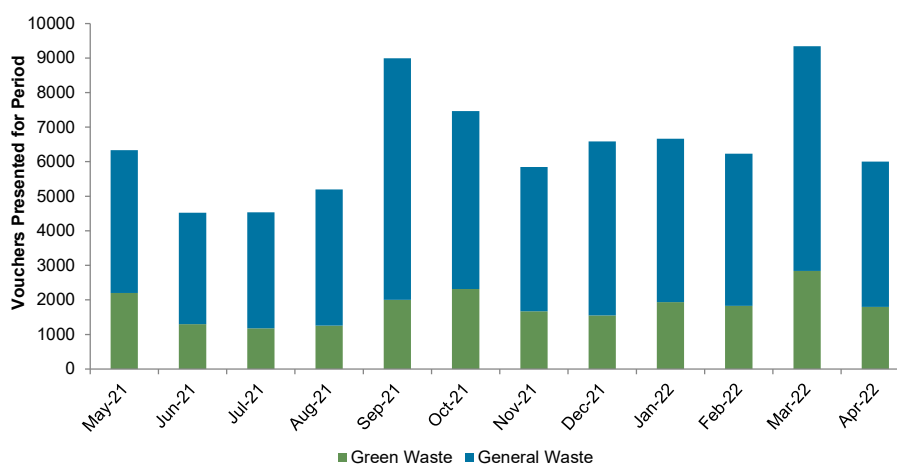
Vouchers are valid for the relevant 6-month rating period (October – March and April – September).

	No Vouchers issued	No Vouchers used	%
15' (valid to 31 March 2015)	145,344	34,494	23.7%
15A (valid to 30 September 2015)	146,313	32,414	22.2%
15B (valid to 31 March 2016)	146,790	38,080	25.9%
16A (valid to 30 September 2016)	147,456	36,739	24.9%
16B (valid to 31 March 2017)	147,411	41,977	28.5%
17A (valid to 30 September 2017)	147,411	35,564	24.1%
17B (valid to 31 March 2018)	147,555	40,119	27.2%
18A (valid to 30 September 2018)	147,693	35,546	24.1%
18B (valid to 31 March 2019)	147,984	41,772	28.2%
19A (valid to 30 September 2019)	148,416	38,731	26.1%
19B (valid to 31 March 2020)	148,647	44,898	30.2%
20A (valid to 30 September 2020)	148,905	41,573	27.9%
20B (valid to 31 March 2021)	149,175	38,997	26.1%
21A (valid to 30 September 2021)	150,000	36,585	24.4%
21B (valid to 31 March 2022)	150,657	38,819	25.8%
22A (valid to 30 September 2022)	151,428	14,055	9.3%

Total number and \$ value of vouchers presented to date:		
2014/2015 Financial Year (to 30.06.2015)	58,276	\$419,227
2015/2016 Financial Year (to 30.06.2016)	75,459	\$553,204
2016/2017 Financial Year (to 30.06.2017)	76,790	\$542,853
2017/2018 Financial Year (to 30.06.2018)	72,685	\$558,552
2018/2019 Financial Year (to 30.06.2019)	77,218	\$639,860
2019/2020 Financial Year (to 30.06.2020)	85,258	\$643,421
2020/2021 Financial Year (to 30.06.2021)	83,013	\$618,756
2021/2022 Financial Year (to 30.06.2022)	66,858	\$501,367

#### April 2022 Summary:

The redemption rate for April 2022 was 9.3%. The voucher usage during April 2022 was lower than the reported usage for the same period last year.



### 3.3 Community Engagement – Education

An innovative Schools Program auditing waste at schools has commenced as part of the Waste Watch Program. Currently the funding covers St Mary's Catholic Primary School and St Joseph's Catholic Primary School. The targeted education group is students in Years 1, 4 and 6.

Although select classes are targeted, the entire school will benefit from the waste studies.

### 3.4 Material Recovery Facility (MRF)

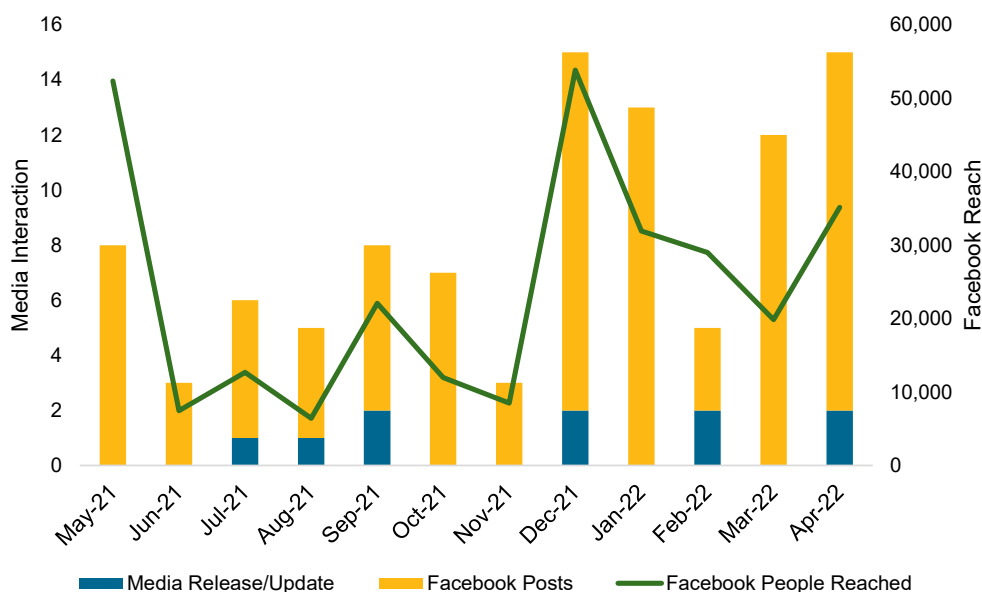
Due to Covid restrictions, there were no MRF Education Tours.

### 3.5 Education Programs in the Community

Recycling, Composting and Worm Farm Education presented to Community Kids Glenella Early Education Centre.

### 3.6 Community Engagement – Social Media

Waste Services engagement with the community is monitored; the following chart shows the number of Media Releases/Updates, informative Facebook posts, and the number of people reached through this social media platform.



#### April 2022 Summary:

There were 0 Media Releases/Updates and 5 Facebook Posts for the April 2022 period:

- 31 likes for "Book in now...Council's next FREE worm farm workshop"
- 16 likes for "Fight the war on waste in your home – free composting workshops"



## ASSET MANAGEMENT

### 4.1 Hogan's Pocket Landfill Waste Disposal Tonnages

The chart shows the continued variability in waste disposal tonnages for the region.

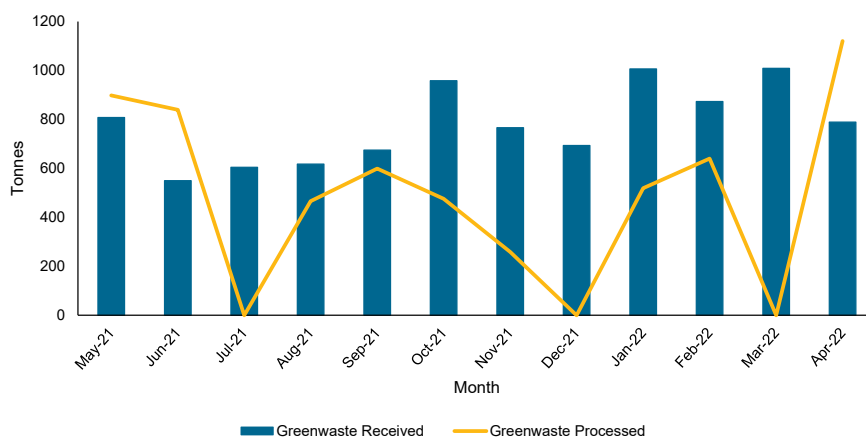


#### April 2022 Summary:

The total waste received at Hogan's Pocket Landfill for April 2022 was 7,136 tonnes which is a decrease of 1,374 tonnes over the previous month. There was an increase of 13 tonnes in Limited Regulated Waste, and decreases of 406 tonnes in Commercial & Industrial, 232 tonnes in Construction & Demolition and 749 tonnes in Municipal Solid Waste over what was received during the previous month.

### 4.2 Green Waste Management

The following graph illustrates the tonnage for green waste received and processed for past 12 months.

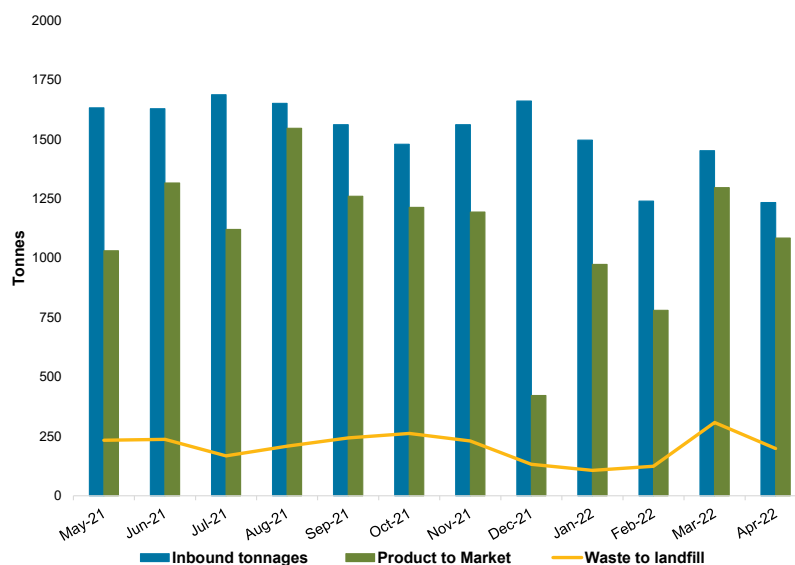


**April 2022 Summary:**

789 tonnes of green waste were received for the reporting period which is a decrease of 220 tonnes from the previous month, however, it is in line with the same reporting period last year. The amount of material processed for the month was 1,120 tonnes.

**4.3 Material Recovery Facility Operations**

The following graph shows tonnages of materials received and processed at the Materials Recovery Facility (MRF) for the past 12 months.

**April 2022 Summary:**

The month of April 2022 provided some challenges for our MRF Contractor. Inbound and Outbound tonnages have continued to increase from December 2021 lows and are now close to the expected normal monthly tonnages.

**Transport News**

With the increase in fuel prices, our Contractor saw a 20% increase in transport costs for recyclable materials to be transported to market.

**Market News**

With the challenging recycling market, mixed plastics continue to cost money to recycle. It currently costs approximately \$110 per tonne for recycling companies to take this product. Demand for aluminium and cardboard remains strong. Council has seen a slight dip in the demand for PET.

**Plant News**

The MRF has had a couple of break downs during the month of April 2022 with damage sustained to the conveyor belts and bounce belt. The recent damage was caused by an increase in the number of steel blades from ride-on mowers being received.

**Contaminate News**

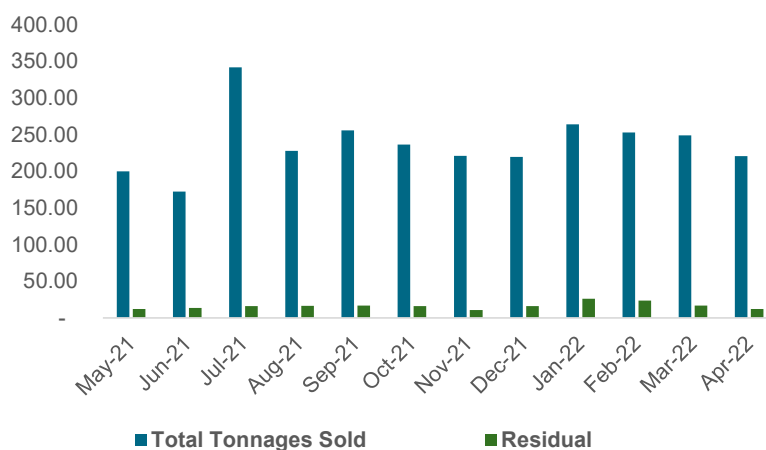
Steel, from car parts and small appliances, is generally increasing through the MRF with a combined container volume of 5,000 litres being filled daily. Council is also noticing increases in building materials, including bricks, pavers, concrete blocks and timber, green waste and clothing.

**Council's use of Recycled Crushed Glass**

Civil Operations is continuing to support the use of recycled glass in road maintenance with Council's Quarry Supervisor organising the transport of crushed glass to Council owned quarries for blending into maintenance gravel for use in Council's Gravel Road Maintenance Program.

**4.4 Resource Recovery Facility – Tonnages**

The below graph shows the total tonnages sold at the Resource Recovery Facility and the amount of residual waste sent to landfill over the 12-month period.

**April 2022 Summary:**

There was a slight decrease in both tonnage sales and tonnes of material transported to landfill during April 2022 compared to March 2022. This can be attributed to the recent rain events, Easter, and School Holidays throughout April 2022.

An aspect of the resource recovery service that may not be generally known, is that volunteers assist the Not-for-Profit contractor (Incredible Ltd) to operate. The Incredible Tip Shop has been fortunate to have received 123.75 hours of volunteer contributions from 1 April 2022. The volunteers are individuals who provide their time and are an essential part of the community that make up the operations at the facility.

## REGULATORY COMPLIANCE

### 5.1 Surface Water Discharge Management

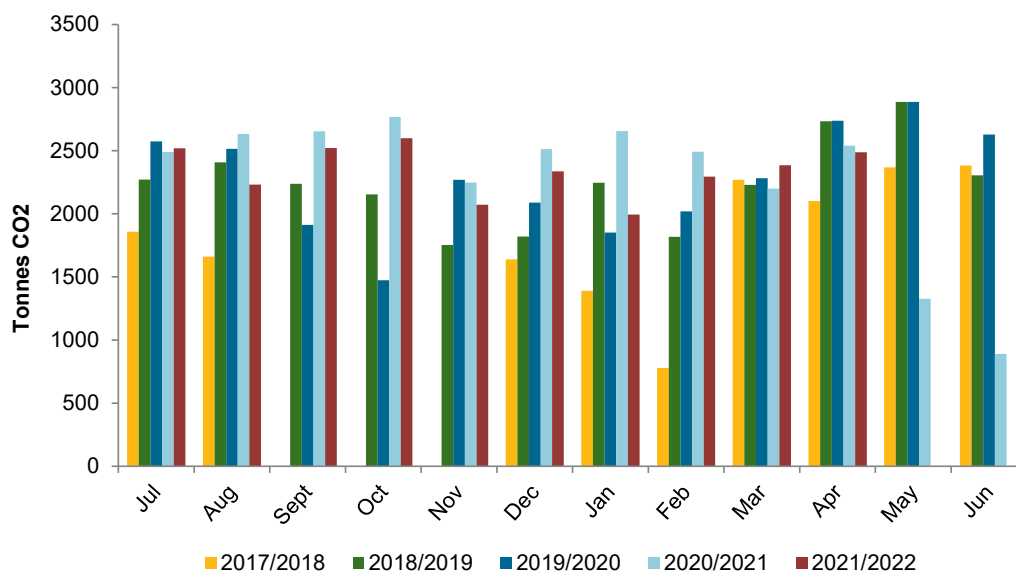
There were no releases from the stormwater dam during April 2022.

### 5.2 Waste Facility Audits

Inspection Frequency	Number required	% Complete	Completed/ Carryover	Comments
Bi-Monthly	34	0%	34	Nil inspections were completed during March/April 2022 due to the short weeks and inclement weather experienced.

### 5.3 Landfill Biogas Safety

The graph below displays five years of monthly gas destruction in real time.



#### April 2022 Summary:

Flares operated with 2,487.67 tonnes of CO2-e (293,357 LFG volume Nm3) being flared for the period which is within the expected range.

## MANAGEMENT INITIATIVES

### 6.1 COVID-19 – Waste Services Status

Waste Services continues to implement relevant parts of its Business Continuity Plan and has continued to apply all Council, State and Australian Government directives where necessary.

In terms of operations:

- All sites and services are open as per normal operations
- Collection Services currently operate as per normal operations; and
- Some consultancies have been impacted and have implemented working from home protocols.

As the current situation evolves, Waste Services will continuously monitor any impacts and, with approval, modify and respond in accordance with the local circumstances.

### 6.2 Current Waste Services Management Improvements

Waste Services has been working on several initiatives this month to improve our business. Some of the business improvements currently in progress include:

- **Capital Project - Stormwater Network Improvements Project at Hogan's Pocket**  
A Business Case will be prepared in the coming months for the Construction Project funding and will be updated in the Capital Works Program.
- **Operational Project - Asset Management Project**  
Waste Services Asset Management Project has moved into the maintenance phase. This phase will develop the maintenance plans and inspections for Waste Services assets.
- **Operational Project - Closed Landfill Review**

#### **Project Background**

The "Closed Landfill Project" is a review of Council's closed landfills to determine the need for and extent of work and or monitoring that Council is required to undertake to minimise impacts to the environment because of legacy landfills.

To date the project has completed the following:

- "Initial Closed Landfill Site Review".
- Council's Consultants, Golders, has completed 13 detailed Site Summary Reports for review and sign off.
- A qualified Closed Landfill Adviser has also been engaged by Council to review the Site Summary Reports and has provided advice on a path forward and a clearer understanding on potential legal obligations and differences between sites that are environmentally licenced versus sites that were closed before the licencing system came into force.
- A Gap Analysis Roadmap was developed to determine the expected deliverables in 2022.

#### **Project Update**

The focus over the past month has been on developing an Action Plan in response to the Gap Analysis Roadmap.

- **Operational Project - Hogan's Pocket Gas Flare - Preparation of Emissions Reduction Fund Offsets Report**

**Project Background**

NDEVR Environmental has been appointed to undertake an analysis of the abatement potential for the Hogans Pocket Gas Plant and to apply to register the gas project under the Emissions Reduction Fund. This will enable the establishment of a baseline for abatement potential to develop and submit future Offset Reports.

This Project has the potential to create revenue for Council by on-selling carbon credits or retention of credits to offset Council's carbon corporate emissions.

- **Operational Project - Hogan's Pocket Ground Water Monitoring Assessment**  
The Project Plan is being developed with the aim for the draft to be completed in May 2022 and commencement of actions during June 2022.

- **Operational Project - Waste Management and Resource Recovery Strategy Review**

**Project Background**

The Waste Management and Resource Recovery Strategy development was awarded to Arcadis. Work on the Briefing Paper, to be presented to the Executive Leadership Team (ELT), will be the first deliverable.

**Project Update**

Work on the Briefing Paper that will be presented to ELT has continued this month and is expected to be presented to ELT in May 2022.

**6.3 External Engagement**

Mackay Waste Services' Officers participated in the following external interactions:

- The Local Authority Waste Management Advisory Committee (LAWMAC) Meeting and Workshop were held in Townsville on 21 & 22 April 2022 with representatives from Council attending.
- Officers have participated in the Waste Management Resource Recovery (WMRR), State Committee, Landfill Committee and Carbon Committee Meetings.

**11.3.3. ENGINEERING & COMMERCIAL INFRASTRUCTURE - TRANSPORT & DRAINAGE MONTHLY REVIEW - APRIL 2022**

<b>Author</b>	Executive Assistant (Robyn Smith)
<b>Responsible Officer</b>	Director Engineering & Commercial Infrastructure (Jason Devitt)
<b>File Reference</b>	MONTHLY REVIEW
<b>Attachments</b>	1. ECI - Transport Drainage Monthly Review - April 2022 [11.6.3.1 - 17 pages]

**Purpose**

Attached is a copy of the Engineering & Commercial Infrastructure – Transport & Drainage Monthly Review for April 2022.

**Related Parties**

N/A

**Officer's Recommendation**

THAT the Engineering & Commercial Infrastructure – Transport & Drainage Monthly Review for April 2022 be received.

The Director for Engineering and Commercial Infrastructure provided an overview and highlights of the Transport and Drainage Monthly Review Report for April 2022.

Cr Mann noted that a vehicle had been damaged when it struck a dumped tyre and rim when travelling through long grass, and queried if it was usual for staff to drive through long grass.

The Director advised that the normal practice and policy procedure is to walk through first to identify any hazards and this will be reinforced to operators.

Cr Mann referred to the completed work orders and queried what type of activities were included in the clearing of culverts and pits, as it appeared to be a high number this month.

The Director advised that there can be a build up of debris in pits and this clearing work is carried out if there is high rainfall forecast, in order to avoid potential problems.

Cr Mann referred to the guard rail repair work on the Pinnacle Bridge and queried exactly where this bridge is located.

The Director advised that Devereux Creek and West Bridge are the two bridges where those repairs are occurring.

Cr Jones referred to the risk associated with loss of data when Council does a data cleanse, and queried if Council has lost any data to date and what the impact of that is.

The Director advised that any loss of data is an issue and there have been a couple of incidences of lost data which creates more work for staff. The Director advised that the department is reviewing this and looking at how to manage this with the option of retrieving information from previous downloads.

Cr Seymour referred to the Bridge Road drain maintenance, noting that the clearing of mangroves was occurring, and queried if there was a reason for the clearing of that particular section.

The Director advised that this is part of a scheduled program which occurs about two to three times per year.

Cr Bonaventura noted the long delay being experienced in getting ascons for a 2021 asphalt resurfacing program and queried if there is a reason for these delays.

The Director advised that the ascons were received back in October, however there was an internal process problem when the consultant managing the contract uploaded them to Council's system as they did not appear. The Director advised that the department is looking at how and why this happened and how this problem can be avoided in the future.

Cr Bella queried if the Director could provide information on the gap between the Work in Progress (WIP) captured and the WIP valued and whether this is positive or negative and if negative, how this can be improved.

The Director advised that there are ebbs and flows in this area but the department is looking at having a broader team that can be allocated to those resources and is also looking at processes which may be able to be improved and streamlined.

#### **Council Resolution ORD-2022-125**

**THAT the Engineering & Commercial Infrastructure – Transport & Drainage Monthly Review for April 2022 be received.**

**Moved Cr Mann**

**Seconded Cr Hassan**

Cr Mann highlighted several items from the report including safety, the incidences of vehicles striking barriers, the higher than anticipated spend on maintenance, the impact the weather and recent short weeks have had on maintenance activities, the large body of work completed by the asset management program and the specialised drainage maintenance at Bridge Road, Casey Avenue and Leisure Court.

**CARRIED**





# **Engineering and Commercial Infrastructure - Transport & Drainage Monthly Review**

April 2022

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## OVERVIEW

This report is for Transport and Drainage activities during the month of April 2022. Significant items in this period include:

- Seven safety incidents were reported during April 2022. These included four incidents causing asset damage involving both Council and non-Council assets, two sprain/strain injuries and one laceration injury.
- The works at the intersection of Brisbane and River Streets are now complete. Total cost of works was \$89,000. Reinstatement of the traffic island is pending due to the recent rain received.
- As of 29 April 2022, the total value of Capital Projects that need to be cleared has decreased to **\$36 million** with the number of projects decreasing to **111**. Asset capitalisation for April 2022 totals **\$3 million** and this represents **8%** of the total value of Work in Progress (WIP) in April 2022. The total number of projects capitalised for the month is **18** which is **16%** of the total number.
- For the month of April 2022, no Donated Assets were captured due to resource availability. Asset Management is planning to upskill other resources to manage this in the future months.

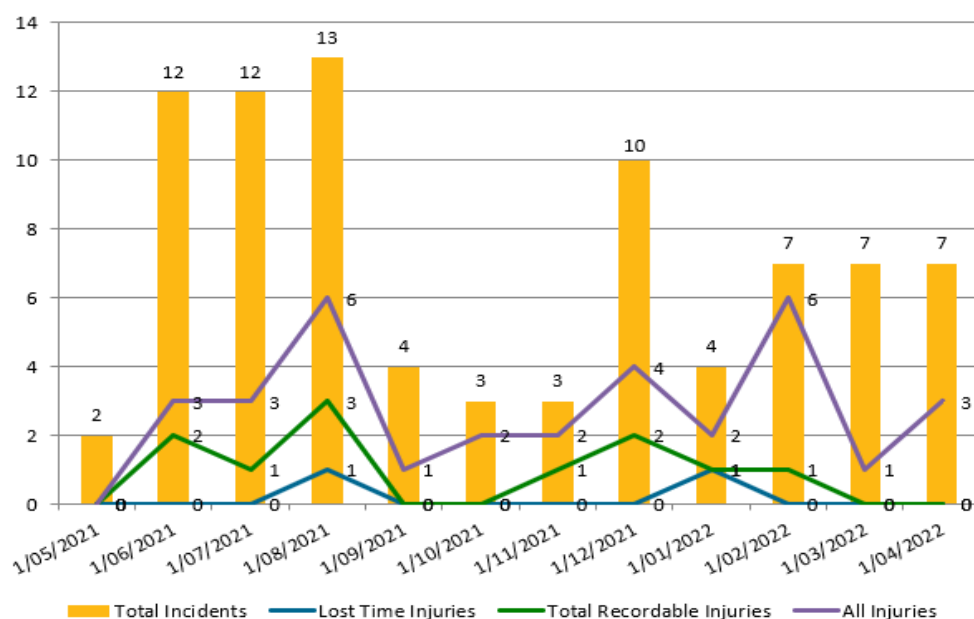


Director Engineering & Commercial Infrastructure

## SAFETY

### 1.1. Incidents and Injuries

The incident statistic details a summary of the Transport and Drainage safety incident performance. Transport and Drainage aspires to achieve zero harm with a stretch target of zero injuries.



#### April 2022 Summary:

- Three safety interactions were completed
- Five site safety inspections were completed
- 92% of monthly action plans activities were carried out.

Seven incidents were reported during April.

The following injuries involving an MRC employee was reported during April:

- FAI – While setting up, sign has slipped and cut thumb.
- NTI – While returning to truck, stepped on palm nut and twisted back.
- NTI – While drilling, drill jammed and felt pain in wrist.

The following asset damage incident involving MRC employee were reported during April:

- While reversing collided with post, damaging side spray bar on water truck.
- While roadside slashing, limb fell into mud guard of tractor, damaging light and cracking guard.
- While driving through long grass to collect rubbish, struck dumped tyre and rim which bent the step on the truck.

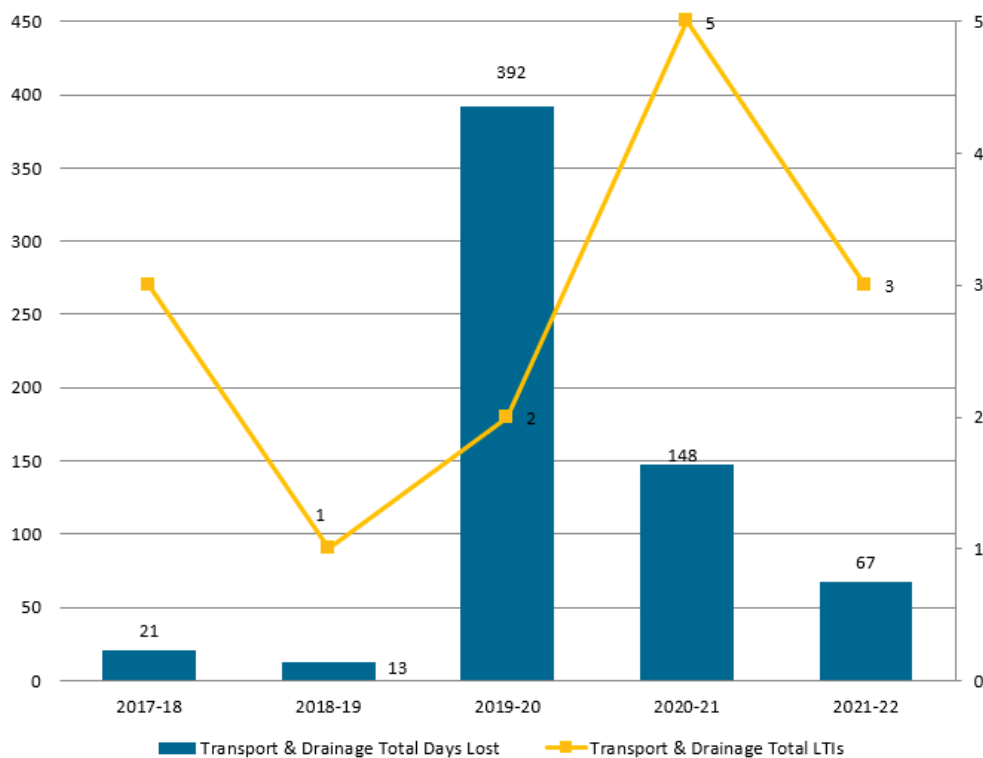
The following incidents involving a contractor or member of the public were reported during April:

- Three different instances of NSM vehicles striking temporary barricade in place for road closures

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

## 1.2. Lost Time Injuries & Days Lost

Transport and Drainage aspires to achieve zero Lost Time Injuries by improving safety performance by developing a proactive safety culture and implementing best practice safety management across all business areas.

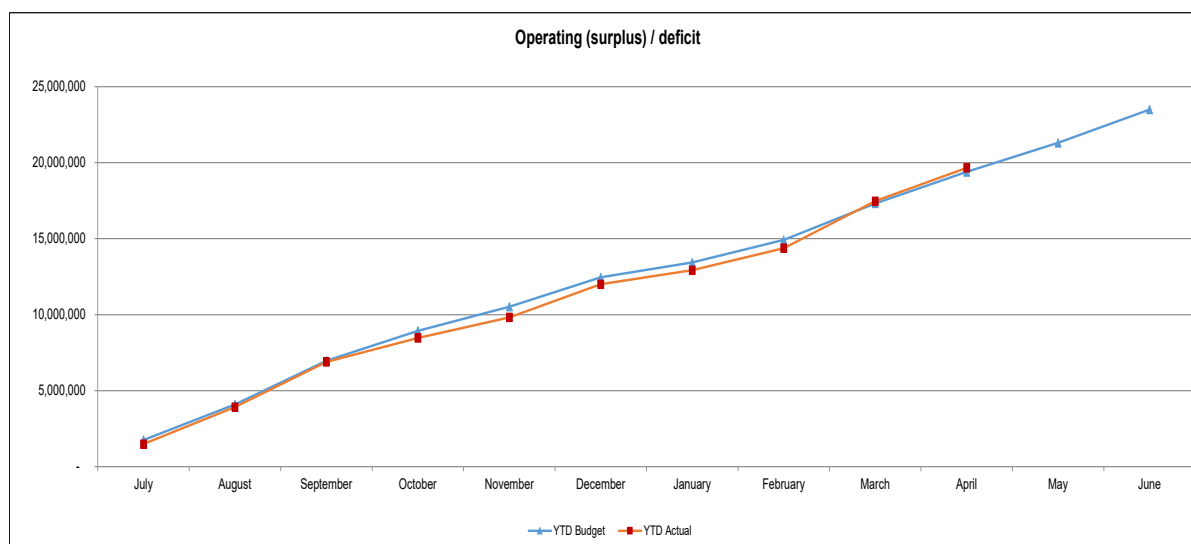


Department	2017-18		2018-19		2019-20		2020-21		2021-22	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Civil Operations	3	21	1	13	2	392	5	148	3	67
Transport & Infrastructure Projects (Field Services/Civil Projects)										
Transport & Drainage Infrastructure Planning										
Asset Management										
<b>Transport &amp; Drainage</b>	<b>3</b>	<b>21</b>	<b>1</b>	<b>13</b>	<b>2</b>	<b>392</b>	<b>5</b>	<b>148</b>	<b>3</b>	<b>67</b>

## FINANCE

### 2.1. Operational Financial Report – April 2022

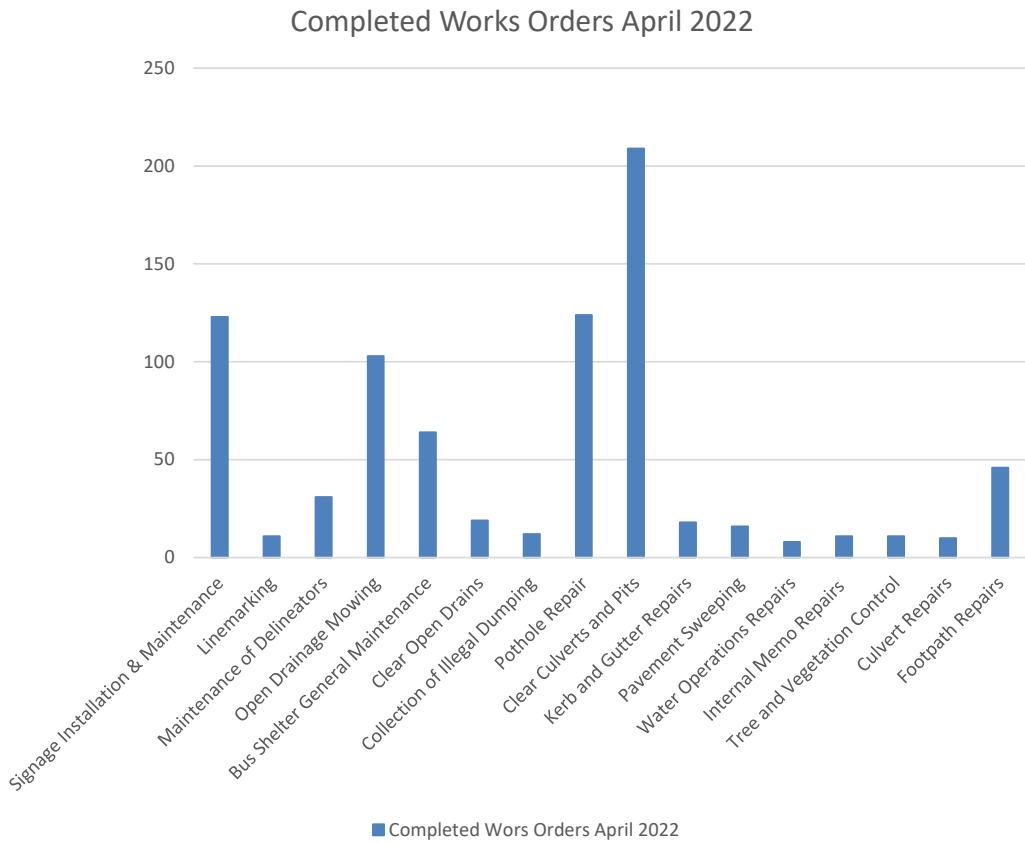
Financial Performance Report					% YTD Variance of YTD Budget
Period Covered: 1 July 2021 to 30 April 2022					<div style="background-color: #90EE90; width: 10px; margin-bottom: 2px;"></div> YTD Variance favourable of budget <div style="background-color: #FFD700; width: 10px; margin-bottom: 2px;"></div> YTD Variance unfavourable, between 0% and 5% of YTD Budget <div style="background-color: #FF0000; width: 10px;"></div> YTD Variance unfavourable, more than 5% of YTD Budget
	Revised Budget	YTD Budget	Actual	YTD Variance	Comments
5.01 - Engineering Management	(873,950)	(921,868)	(933,412)	(11,544)	On track.
5.02 - Civil Operations	18,326,931	15,717,024	15,971,027	254,003	Higher than anticipated spend achieved for Unsealed road mtc \$323K for traffic control, gravel expenses and equipment hire. Also, Cycleways \$158K due to traffic control, higher than anticipated employee costs and external labour hire expenses. Sealed mtc was also higher than anticipated by \$135K due predominately to high contractor costs offset by savings in employee costs. Offset by a reduced level of forecasted Drainage mtc (\$258K) and Street cleaning (\$156K).
5.03 - Transport and Drainage Infrastructure Planning	4,603,088	3,551,597	3,666,309	114,713	Increased street lighting expenses \$92K. Also, higher than anticipated monthly contractor spend for Program development \$57K. Full year budget spreading to be reviewed. Offset by under budget employee expenses due to high levels of Annual leave during April (\$39K).
5.04 - Asset Management	1,445,378	1,049,218	955,407	(93,812)	Under budget employee costs due to vacant positions (\$80K) and savings in external labour hire expenses (\$8K).
<b>Operating (surplus) / deficit</b>	<b>23,501,447</b>	<b>19,395,971</b>	<b>19,659,331</b>	<b>263,360</b>	



MAINTENANCE ACTIVITIES

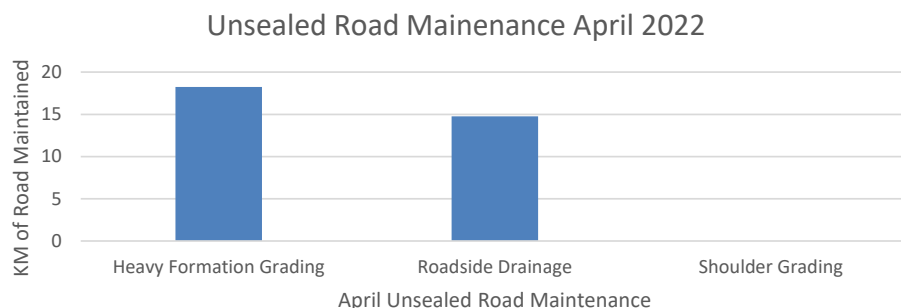
3.1. Road and Drainage Maintenance Activities

The following chart details maintenance activities completed during the period as recorded in our Assetic Maintenance Management System (MMS), together with the monthly average.



Short weeks and rainy weather during the month have impacted productivity and the delivery of some maintenance activities resulting in a back log of assigned works.

### 3.2. Unsealed Road Maintenance Activities



Wet weather has impacted works for the Capital Project at Teveys Road, Mt Ossa. These works are now scheduled to be completed by the end of the current financial year.

Wet weather has also disrupted the Scheduled Grading Program, however, the Unsealed Road Network has remained in relatively good condition considering the amount of recent rain received.

### 3.3. Open Drainage Maintenance

Open Drainage Maintenance has been delayed due to wet weather, and some drains will remain wet for lengthy periods of time.

Specialised Drainage Maintenance and maintenance of marine plants at the Bridge Road Drain has now been extended to include works at both Casey Avenue and Leisure Court. These additional works are scheduled to commence during May 2022 weather permitting. It is intended that these works will be completed by the end of May 2022.

Rock protection and reinstatement of the maintenance track in the South Mackay Drain is in progress with these works being undertaken by contract resources.

### 3.4. Bridge Maintenance

Tree and vegetation maintenance works have now been completed at the O'Connell River and south into the Pioneer Valley.

Guardrail repair works at both Pinnacle Bridge and Devereux Creek Bridge are scheduled to commence in May 2022 with works scheduled to be completed by the end of the current financial year.



## CLIENT SURVEYS

### 4.1. Requests for Maintenance Work

Customer Survey results have not been finalised for this period.

## ASSET MANAGEMENT

### 5.1. Asset Management Program – Strategic Goals

The Asset Management Program has filled some of the vacancies within the team and through a focus on WIP and Donated Assets have had good success in bringing the outstanding WIP balance down. Asset Management are continuing to work with the development and capital areas to improve the process for as-constructed information capture and transfer. The Acting Manager is scheduled to present to ELT in late May on the review of the Asset Management program with recommendations for the structure and resourcing of the program into the future.

#### Recruitment

Position Number	Position Title	Type	Recruitment Status
AM0001	Manager – Asset Management	Contract	Position Description to be updated to capture intent for Asset Management Program to have a more active role in the Capital prioritisation process.
AM0016	Asset Management Specialist	Permanent	Position Description review completed with role to be advertised within 1-2 weeks.
AM0006	Systems Analyst	Permanent	Position has been filled.
AM0007	Project Officer Assets	Temporary	Incumbent seconded. Role currently advertised with a closing date of 19 May 2022. Intend to have this filled before EOFY.
AM0013	Project Officer Assets	Temporary	Role currently advertised with closing date of 19 May 2022. Intend to have this filled before EOFY.
GO0004	Asset Technical Officer	Temporary (12-month parental leave)	Position has been filled with an internal applicant.

#### Performance and Governance

In line with the Internal Audit recommendations, the Asset Management Program will review all Terms of Reference of the Governance Groups that have been created ensuring that they are functioning effectively and are reporting to their higher Groups.

Meeting Held	Attendance	Actions	
		New	Outstanding
AVRG Roads (Cancelled)	0% Attendance	0	4
AVRG Water and Sewer (Cancelled)	0% Attendance	0	2
AVRG Parks (Postponed - May)	0% Attendance	0	5

The scheduled AVRG Meetings for Water and Sewer and Roads were cancelled due to the absence of key staff from relevant Programs during the month as a result of leave and workload. These sessions will be rescheduled for May 2022. The planned Parks AVRG was rescheduled from late April 2022 to early May 2022.

### Asset Valuations

Asset Valuations are completed by Asset Class on a rolling three-year basis. Asset Valuations are delivered between Financial Services and Asset Management with ownership of the Corporate Risks around Asset Valuations residing between the Manager Financial Services and Manager Asset Management. The Valuation Process has undergone a review within the last 12 months with an updated RACI and Valuation Process developed outlining the timing, tasks, and approach to delivering Asset Valuations.

The Water & Sewerage Asset Valuation Project is nearing completion with draft Valuation Reports provided for review. Representatives from Financial Services, Asset Management and Water & Waste Services have met with the Valuer to discuss items of concern in the Valuation approach and some of the Valuation outputs. It is forecast that the final Valuation will be provided to Council in May 2022.

## 5.2. Asset Management Projects Update

No projects were finalised during April 2022.

The current Asset Management Projects have progressed as per the below table.

### Property Services - Maintenance Rollout / Predictor Pilot – NEW PHASE

Project Status			
Overall Status	On Track	Schedule	On Track
Project Update		Risks	
<ul style="list-style-type: none"> <li>External consultant has collected condition data for over 200 buildings. This data to be provided to Asset Management to collate and input into Assetic</li> <li>The final report for close out of maintenance to be presented to Property Services</li> </ul>		<p><b>Predictor / Condition data not meeting the needs</b></p> <p>The condition data that has been collected is too low level and is not financially manageable. The data collected for Predictor is more beneficial to managing maintenance and not financial. This may affect the ongoing use of the data.</p> <p><b>Update:</b></p> <p>Data to be reviewed once input into Assetic.</p>	

### Waste Services Data Cleanse

Project Status			
Overall Status	On Track	Schedule	At Risk
Project Update		Risks	
<ul style="list-style-type: none"> <li>A session held with Waste Services to outline the current state of the project and to prioritise the final actions for an end of May deadline</li> <li>There is 68% of the Waste Infrastructure asset register cleansed and with 9% disposed.</li> </ul>		<p><b>Availability of resources</b></p> <p>Resourcing for Asset Management and Waste Services has delayed the commencement of the Waste Services maintenance rollout.</p> <p><b>Update:</b></p> <p>Resource availability to be confirmed when the maintenance rollout is scheduled.</p>	

**Laboratory Maintenance Rollout**

Project Status			
Overall Status	On Track	Schedule	On Track
Project Update		Risks	
<ul style="list-style-type: none"> <li>A demonstration of Assetic maintenance was presented to the Laboratory team for reactive maintenance.</li> <li>The data cleanse of the Laboratory assets to be prioritised prior to maintenance rollout.</li> </ul>		<p><b>Availability of resources</b> Resourcing for the Project is dependent on resources in both Asset Management and the Laboratory. Existing workloads and Covid restrictions may affect availability.</p> <p><b>Update:</b> Resourcing has been discussed with Management and a plan has been put in place.</p> <p><b>Assets not cleansed</b> A large number of assets have been identified as missing and these will require cleansing / capture prior to the maintenance rollout commencing. This will impact the schedule.</p> <p><b>Update:</b> A resource has been allocated within the Laboratory Team to manage the cleanse by priority.</p>	

**Transport & Drainage - Shepherd Engagement and Data Structure**

Project Status			
Overall Status	At Risk	Schedule	Risk
Project Update		Risks	
<ul style="list-style-type: none"> <li>Data structures sign-off documents received from Asset Owner. A final review of documents to be undertaken by AM to complete requirements.</li> <li>Sample 5 survey data for Pathways and Kerb and Channel from Shepherd is anticipated to be received by end of May for AM activities to commence in June 2022.</li> <li>This Project is to continue in parallel with Maintenance Review of Civil Operations.</li> </ul>		<p><b>Loss data during purge</b> Potential loss of Carpark and Kerb &amp; Channel data during Assetic purge. Preventative measures are being investigated.</p> <p><b>Delay in Technical Process</b> Approval for Data Structures is delayed when asset capture faults are identified. Additional engagements are required between Asset Management and Asset Owner.</p> <p><b>Update:</b> Capture methodologies to be excluded from sign-off for Data Structures that have not already been approved.</p>	

**5.3. Asset Maturity Targets**

Asset Management Maturity Rating reporting will be provided whenever there is a significant change in maturity state. Given the nature of the projects that the Program and asset owners are delivering, changes in maturity state can take an extended period of time to occur.

**5.4. Work in Progress (WIP)**

The Asset Management Team continues its focus on clearing as many Capital Projects as possible until the end of financial year 2021/2022. To ensure consistency in reporting, Asset Management will utilise the fortnightly reports provided by Financial Services moving forward.

Priority 1 (>365 days old)		Gateway Status					
Total Priority 1 Backlog	Total Number	Capital Works	Number	Asset Technical	Number	Accounting	Number
\$1.75 Million	10	\$25,000	6	\$0	0	\$1.72 Million	4

Priority 2 (>90 days)		Gateway Status					
Total Priority 2 Backlog	Total Number	Capital Works	Number	Asset Technical	Number	Accounting	Number
\$27Million	87	\$15 Million	37	\$5 Million	10	\$7Million	40

As of 29 April 2022, the total value of Capital Projects that need to be cleared has decreased to **\$36 million** with the number of projects decreasing to **111**. The total number of projects includes Priority 1, Priority 2 and other projects. Asset capitalisation for April 2022 totals **\$3 million** and this represents **8%** of the total value of WIP in April 2022. The total number of projects capitalised for the month is **18** which is **16%** of the total number.

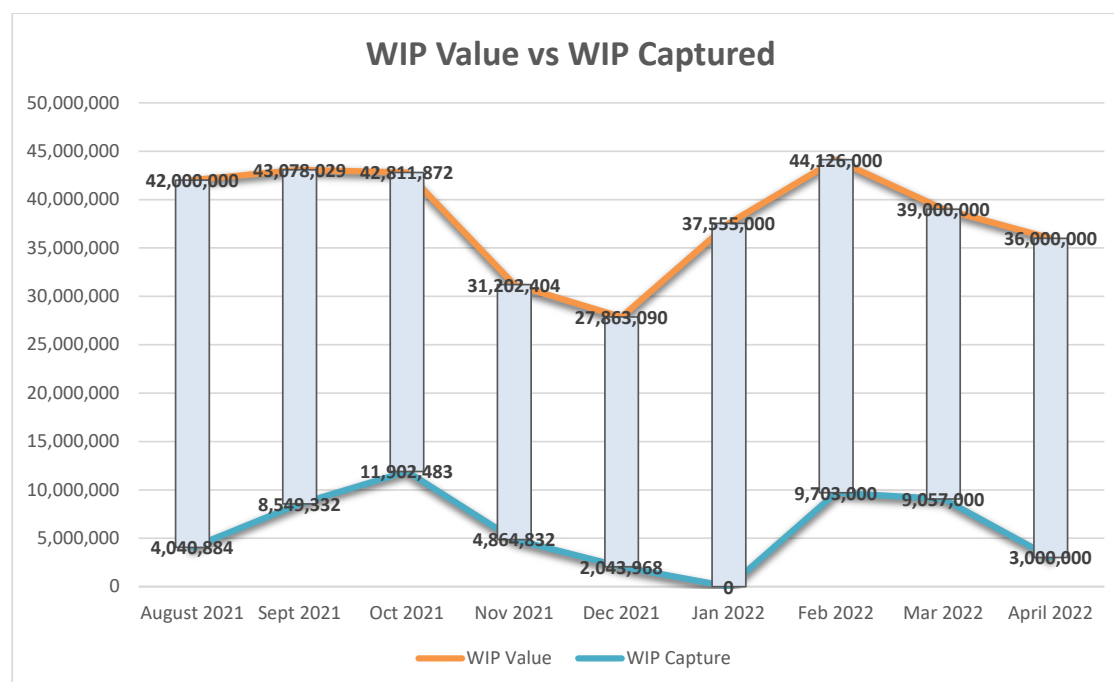
It is noted that of the \$27 million requiring capitalisation that approximately 60% of the dollar value is associated with 10 projects, 7 of these 10 projects still require as-constructed information so that capitalisation can be completed.

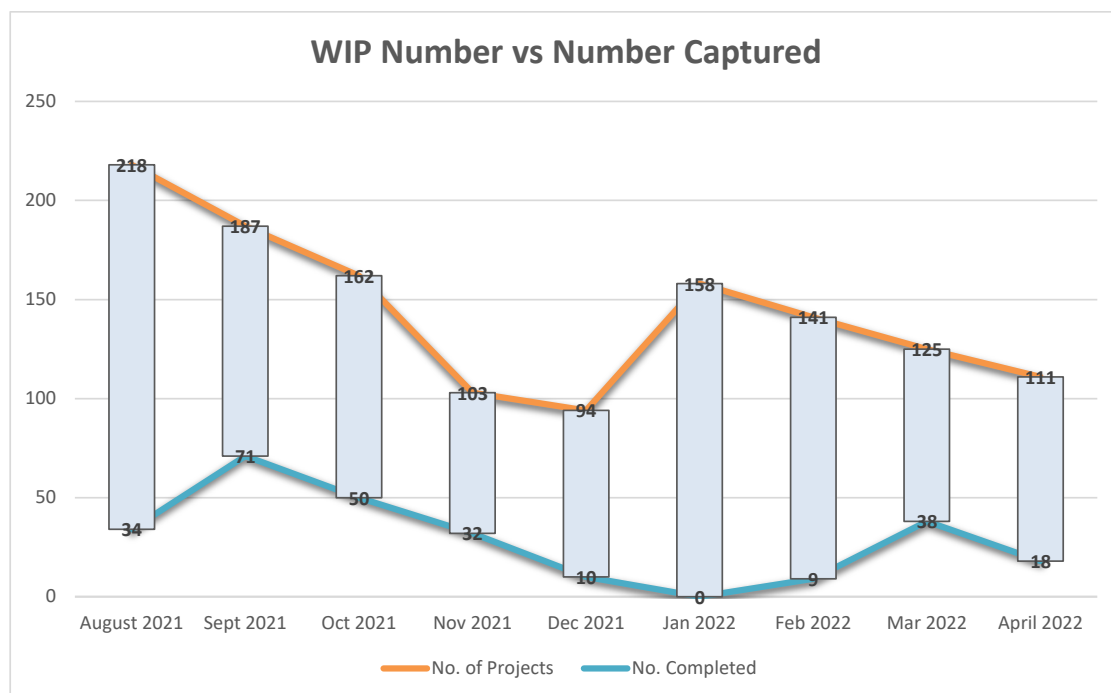
#### 5.4.1 Priority 1 – Status of Significant Project

Asset Management has no Priority 1 Projects outstanding.

#### 5.4.1 Priority 2 – Status of significant project

Sub Project	Description	Date Complete	WIP Balance	Days overdue	Comments
<b>53405</b>	Asphalt Resurfacing Program - FY20-21	09/06/2021	2,015,000	324	Awaiting as cons
<b>51705</b>	Training Wall Reinstatement Community Gardens Infill Wall	28/06/2021	198,000	305	Completed since report was run (09/05/2022)
<b>22318</b>	MECC – Large Projector Replacement	23/06/2021	219,000	310	Completed since report was run (10/05/2022)





The Team continues to focus on:

- Priority 2 Projects
- Outstanding Work Requests / Work Orders (oldest to newest)

#### 5.5. Donated Assets

Donated Assets include subdivisions and other small development projects. Subdivisions include a combination of assets for water, sewer, stormwater, and road infrastructure.

For the month of April 2022, no Donated Assets were captured due to resource availability. Asset Management is planning to upskill other resources to manage this in the future months.

Donated Assets	No. completed April 2022	No. outstanding
Subdivisions	0	7
Other donated assets	0	22

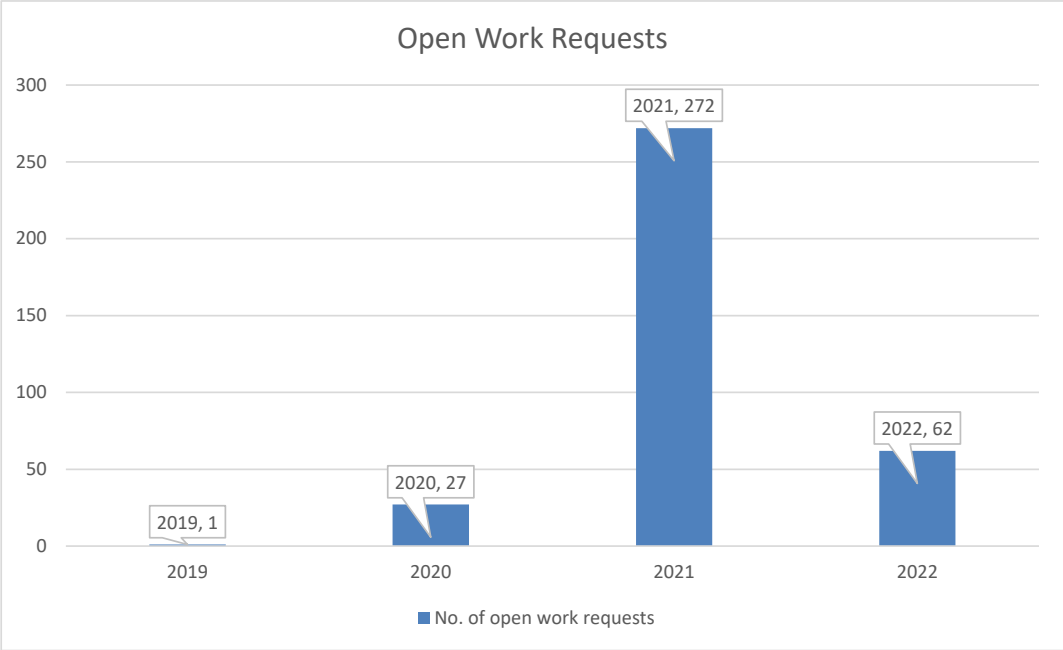
Please note, there is a variance in the number outstanding from the March 2022 Monthly Review due to Donated Assets being found. This has prompted a review of the reporting process by Asset Management.



5.6 Work Requests / Work Orders

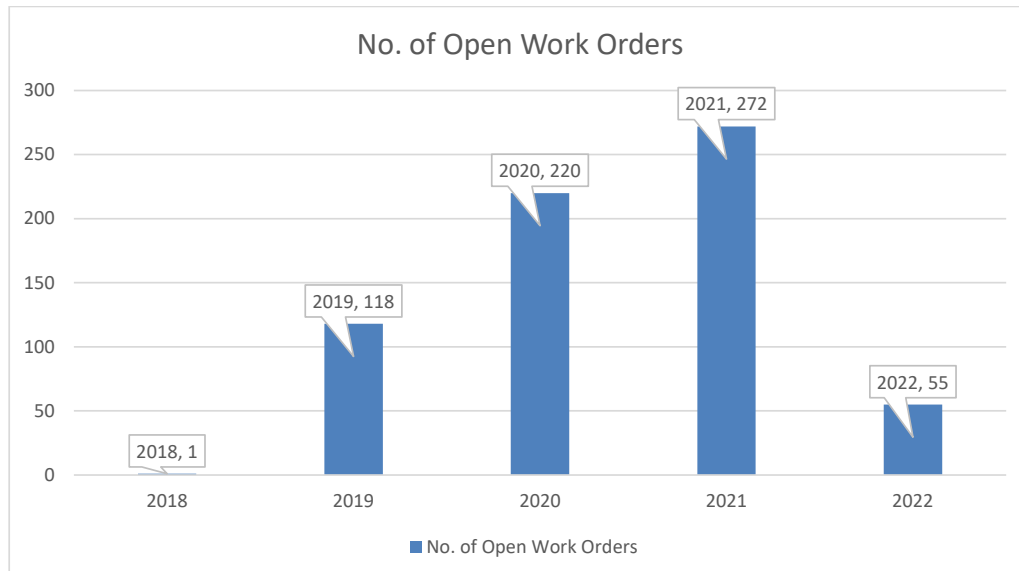
Work Requests and Work Orders are inclusive of actions across the entire corporate assets function. This includes Asset Management, Financial Services, and Information Services (GIS).

The total of outstanding Work Requests for April 2022 is **362**. This is a decrease of **3.5%** from the previous month with **2** requests being cleared from 2019. There is a current focus on clearing the oldest Work Requests as a priority.





The total of outstanding Work Orders for April 2022 is **666**. There is a current focus on clearing the oldest Work Orders as a priority.



Further investigations are to be undertaken on the outstanding Work Orders as it is considered that a number of these Work Orders have been completed but not correctly closed out.

## **11.4. ORGANISATIONAL SERVICES**

### **11.4.1. ORGANISATIONAL SERVICES MONTHLY REVIEW REPORT - APRIL 2022**

<b>Author</b>	Director Organisational Services (Kylie Lamb)
<b>Responsible Officer</b>	Director Organisational Services (Kylie Lamb)
<b>File Reference</b>	Departmental Monthly Review

<b>Attachments</b>	1. Organisational Services - Monthly Review Report - April 2022 [11.7.1.1 - 28 pages]
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#### **Purpose**

To provide Council with the Organisational Services Monthly Review Report for the month of April 2022.

#### **Related Parties**

Nil.

#### **Officer's Recommendation**

THAT the Organisational Services Monthly Review Report for the month of April 2022 be received.

The Director for Organisational Services Kylie Lamb, provided an overview and highlights of the Organisational Services Monthly Review Report for April 2022.

Cr Jones referred to the Financial Position section of the report which refers to the Works for Queensland variance and discusses grant allocation variances with mention of funds allocated and reallocated, and queried how much has been reallocated and what the impact of that is.

The Director advised that she would take the question on notice but noted that funds received are fully allocated and if projects run over, that has to go back into the program.

Cr Jones noted the increase in numbers of visitors to the Memorial Pool and queried if the Memorial Pool will remain open when the Blue Water Lagoon is closed for maintenance.

The Director advised that the Memorial Pool would be closed for four months as per the contract, noting that the contract is currently out for tender and it is likely that Council will not have a contractor in place at this time, but the heated Pioneer Pool and ARC will be open during that time.

Cr Jones noted that there were lease compliance issues listed under land and tenure and queried what type of compliance issues Council is dealing with and whether any are as a result of COVID.

The Director advised that she would take the question on notice.

Cr Mann noted the report talks about the large increase in staff unavailability due to COVID isolation, vacancies and other unplanned absences, and queried how many vacancies there are across the whole of Organisational Services.

The Director advised that there are 15 vacancies across Organisational Services, noting that it is more the unplanned absences that are impacting Council's Customer Service.

Cr Mann queried how many positions are vacant within Customer Service.

The Director advised that there are four vacancies in this area.

Cr Mann queried how many positions are vacant within Property Services.

The Director advised that there are four vacancies in this area.

Cr Bonaventura referred to the Financial Position Report noting that fuel expenditure is currently \$135,000 over budget and queried if there is more driving being undertaken or if this is due to the increase in fuel costs.

The Director advised that when the budget was set in March 2021 fuel was \$1.43 per litre and the overspend is due to the increase in fuel costs.

Cr Bonaventura queried what updated values have been placed on fuel in the current budget.

The Director advised when submissions were made in February/March this year, the value placed on fuel was \$1.60 per litre, so unfortunately not where fuel prices are currently sitting.

### **Council Resolution ORD-2022-126**

**THAT the Organisational Services Monthly Review Report for the month of April 2022 be received.**

**Moved Cr Mann**

**Seconded Cr Green**

Cr Mann highlighted several items from the report including safety, business improvement, the success of the SMS message program for overdue rates, increased fuel costs and the great work being undertaken by the Customer Service team under difficult circumstances.

Cr Bella noted that with Customer Services down some 10% on normal staffing levels, residents are urged to have tolerance as staff are doing their best. Cr Bella noted that monthly recruitment figures are showing that on average, only two people are applying for vacancies, which highlights the gravity of the situation Council is in, Council's lower than the Rural and Regional Areas average of staff turnover, the amount of maintenance undertaken and the amount of pest control and inspections undertaken.

Cr Hassan noted that there had been two incidences where children were assisted from the water at the Blue Water Lagoon by Lifeguards and implored the public not to take their eyes off their children when they are near the water.

Cr Bonaventura referred to the increase in numbers at the Memorial Pool but noted that there have been substantially increased visitor numbers at both Sarina and Pioneer Pools.

**CARRIED**



# Organisational Services

Monthly Review

> April 2022

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# 1. EXECUTIVE SUMMARY

This report is for the Organisational Services Department for the month of April 2022:

- Safety continues to be a focus of the department with no LTI's being recorded for the past two months.
- Following the adoption of the Corporate Plan 2022-2027 by Council on 13 April 2022 focus has shifted to building Programs Plans which will inform the 2022-2023 Operational Plan.
- The Customer Service Team recorded excellent customer satisfaction results this again month, with 96% of completed surveys indicating that our external customers were satisfied with the service that was provided.
- Information Services report that the volume of incident and service requests has decreased from 920 in March to 636 in April. Information Services continues to deliver significant infrastructure and application improvements (both functional and technical including security) whilst maintaining quality service.
- The month of April was strong for Property services with the continuation of the main administration building ground floor staff accommodation project on top of continued calls for services for works on council assets.
- On Sunday 13<sup>th</sup> the annual Sonia Brazil Memorial Women Only Triathlon made a welcome return to the Mirani Pool, after being cancelled last year due to Covid. It is an inspiring event and the morning was enjoyed by all those who participated in the day.
- The White Ribbon Accreditation review is in progress to provide a benchmark for accountability in the prevention of Domestic & Family Violence within Mackay Regional Council and the Mackay community.
- Budget preparations continued with multiple briefings to various stakeholders including Councillors. Capital plan has been reviewed for the FY 22/23 and has now been agreed to with all stakeholders to start planning preparations for delivery post budget adoption. Long Term Financial Forecast modelling commenced, and further briefings will be provided to inform and seek guidance as required.



**Kylie Lamb**  
*Director Organisational Services*

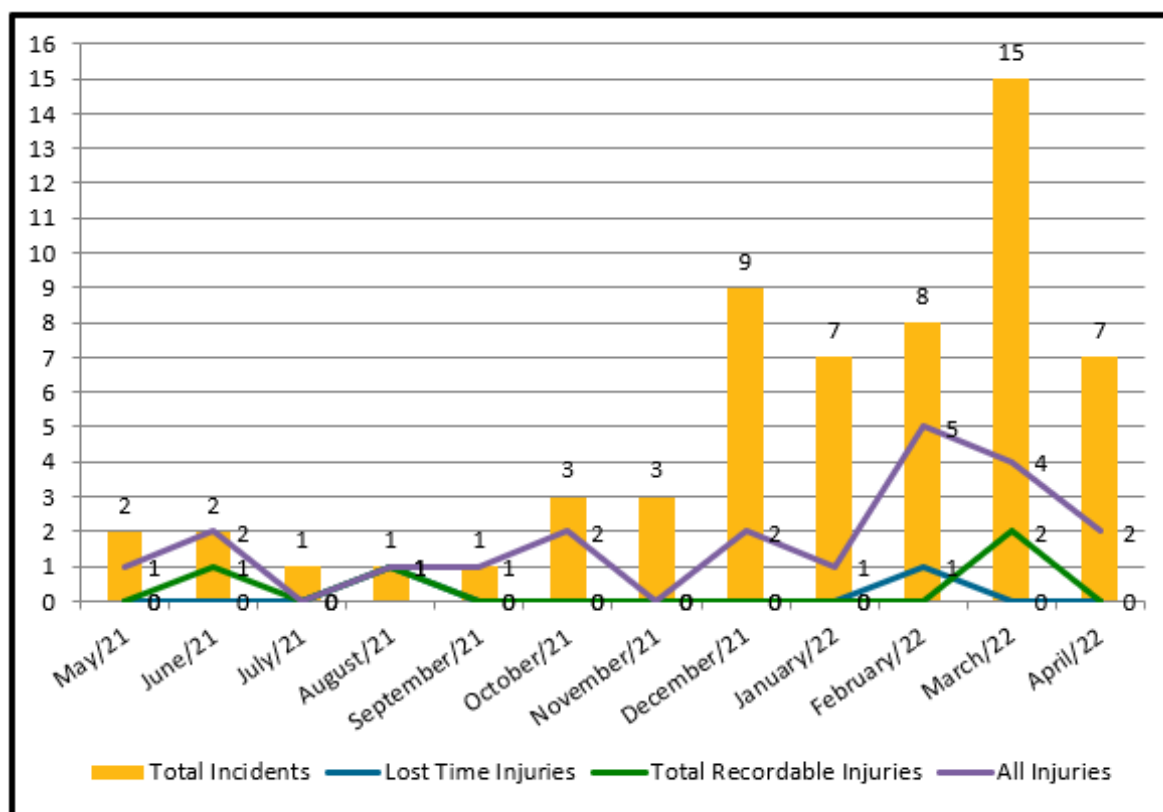
## 2. SAFETY

### 2.1 Incidents and Injuries

In April 2022:

- Three safety interactions were completed.
- Three site safety inspections were completed.
- 91% of monthly action plans activities were carried out.

Seven incidents were recorded in April.



The following injuries to an MRC employee were reported in April:

- FAI – Warmed coffee in microwave, chrome handle of cup burnt fingers.
- NTI – Pre-existing back injury aggravated while moving desks.

The following incidents involving a member of the public were reported in April:

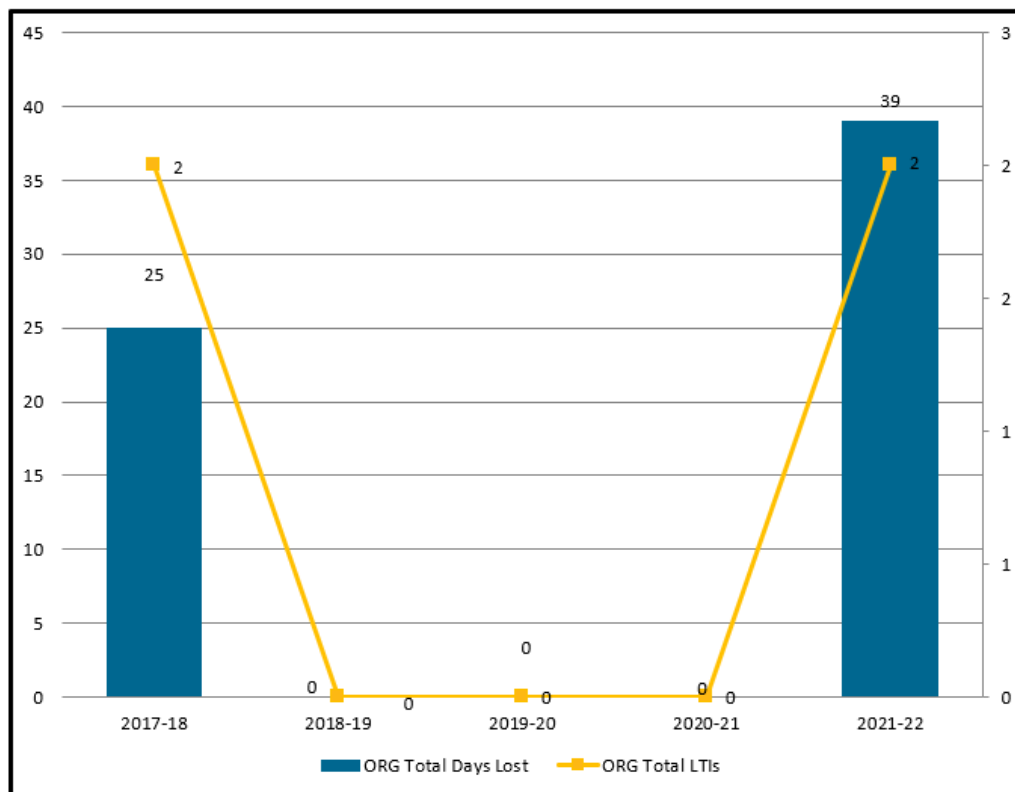
- Employee of tenant tripped on stairs and grabbed handrail, which pulled from the wall and caused a fall.
- Grazed finger on pool flooring.
- Child fell and grazed nose.
- Child struggling in water, was assisted to edge by lifeguards.
- Child seen struggling in water, was assisted from water by lifeguards.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

## 2.2 Lost Time Injuries & Days Lost

For the 2021-22-year, there has been two lost time injuries recorded.

1. In August, a person injured their knee while rising from their chair. Three days were lost.
2. In February, a worker sustained injuries after a workplace altercation, resulting in 36 days lost as they recovered.



Department	2017-18		2018-19		2019-20		2020-21		2021-22	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Finance										
Information Services										
Shared Services									1	3
People & Culture										
Procurement & Plant	1	17							1	36
Property Services										
Governance & Safety	1	8								
Office of the Mayor & CEO										
<b>Organisational Services Total</b>	<b>2</b>	<b>25</b>							<b>2</b>	<b>39</b>



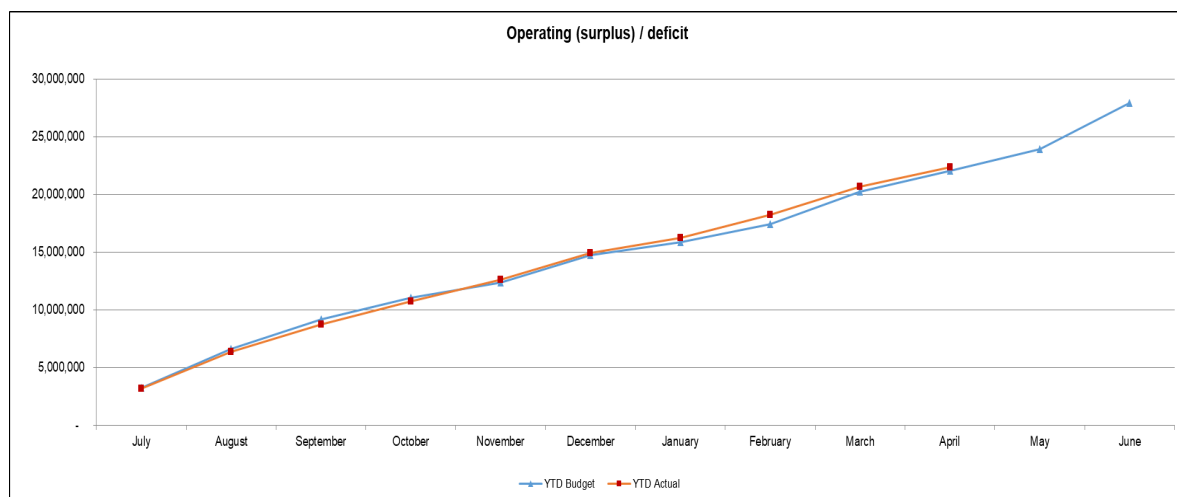
## 3. BUSINESS IMPROVEMENTS

### 3.1 Organisational Services Business Improvement Projects / Initiatives

Description	Program	Comments
<b>Policy, Planning and Risk Framework Review.</b>	Director Organisational Services	<ul style="list-style-type: none"> <li>Key focus this month has been on the build of Program Plans that will be used to inform the 2022-2023 Operational Plan. This activity has involved extensive engagement across the business, spanning the CEO, Directors, Program Managers and Senior Staff, ensuring Council's Operational Plan is adopted as required with the annual Budget.</li> </ul>
<b>Long Term Financial Forecast (LTFF) Program Development Project</b>	Director Organisational Services	<ul style="list-style-type: none"> <li>No progress on this initiative this month, as a result of attention being focussed on the Policy, Planning and Risk Framework review and also other corporate initiatives underway that involve stakeholders engaged in the LTFF Project.</li> </ul>
<b>Business Process Management (BPM)</b>	Shared Services	<ul style="list-style-type: none"> <li>MRC Internal training – Internal staff delivery of training in MADI, Promapp, Finance One etc. Investigating options of the best platform for the training calendar. Business requirements session scheduled with relevant stakeholders.</li> <li>Elev8 - business requirements completed and commencing analysis next week to determine new process</li> </ul>
<b>SMS Prior to recovery action</b>	Shared Services	<ul style="list-style-type: none"> <li>SMS notification was sent to 2,612 assessments prior to being referred for recovery action. 1,248 (48%) of these assessments contacted council to arrange a payment plan (or made payment).</li> <li>Total outstanding balance of the assessments sent notification was \$2,637,848, with \$1,264,360 received in payment during the SMS period.</li> <li>This SMS initiative is continuing to have a great response and is still beneficial to our process.</li> </ul>
<b>Employee Onboarding Package</b>	Shared Services	<ul style="list-style-type: none"> <li>Current process of printing all documents for new employees is being given consideration to become a digital delivery.</li> </ul>

## 4. FINANCIAL POSITION

Financial Performance Report		Organisational Services			% YTD Variance of YTD Budget
Period Covered: 1 July 2021 to 30 April 2022					<div><div></div>YTD Variance favourable of budget</div> <div><div></div>YTD Variance unfavourable, between 0% and 5% of YTD Budget</div> <div><div></div>YTD Variance unfavourable, more than 5% of YTD Budget</div>
	Revised Budget	YTD Budget	Actual	YTD Variance	Comments
3.01 - Organisational Services Management	444,217	329,768	327,493	(2,275)	On track.
3.02 - People & Culture	3,072,061	2,540,874	2,204,333	(336,541)	Reviewing commitments, in particular training
3.03 - Financial Services	3,461,868	2,255,760	2,151,563	(104,197)	\$78K under in Legal fees associated with collection of rates; \$58K underspend due to vacancies; Spreading issue to be corrected for Audit fees (\$46K over)
3.04 - Procurement & Plant	(5,107,874)	(4,361,150)	(3,576,496)	784,654	Fuel currently \$135k over budget, income is down \$650k (hire charges and recoveries), noting this is an internal charge.
3.05 - Information Services	9,113,638	7,984,046	8,001,622	17,576	On track.
3.09 - Shared Services	6,784,109	5,339,323	5,324,653	(14,670)	On track.
3.11 - Property Services	10,186,035	7,869,856	7,765,818	(104,038)	Delayed invoices from key contractors. Vacancies are also impacting the completion of scheduled works.
3.15 - Works For Queensland Funding Project	9,991	9,991	9,991	-	On track.
3.17 - W4Q & Fed's COVID Funding	(38,946)	61,418	175,433	114,015	Yearly grant allocation has been fully allocated. Costs to be reallocated to Council unsealed road maintenance program.
3.18 - Works for Queensland Round 4	-	0	2,765	2,765	Timing variance for outstanding grant proceeds yet to be received.
Operating (surplus) / deficit	27,925,100	22,029,887	22,387,175	357,288	



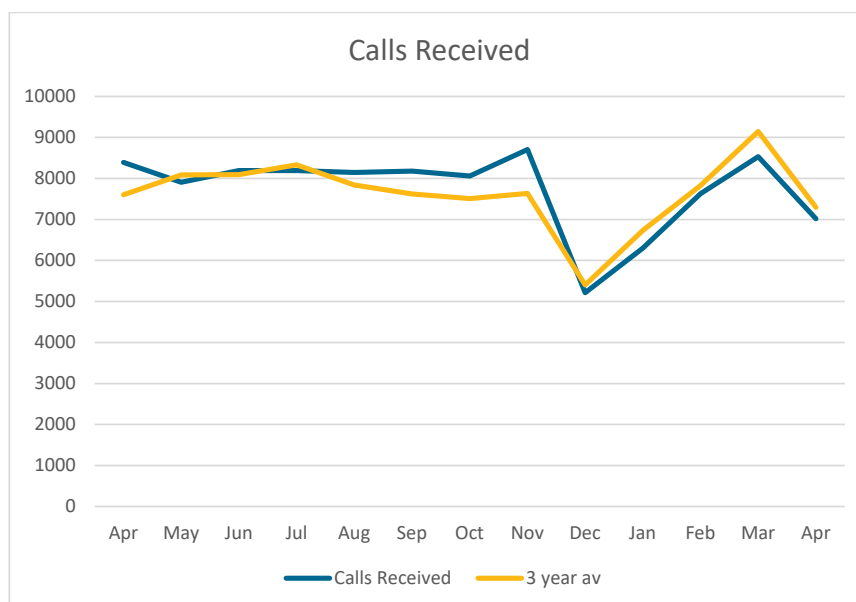
## 5. SHARED SERVICES

### 5.1 Overview of External Customer Services

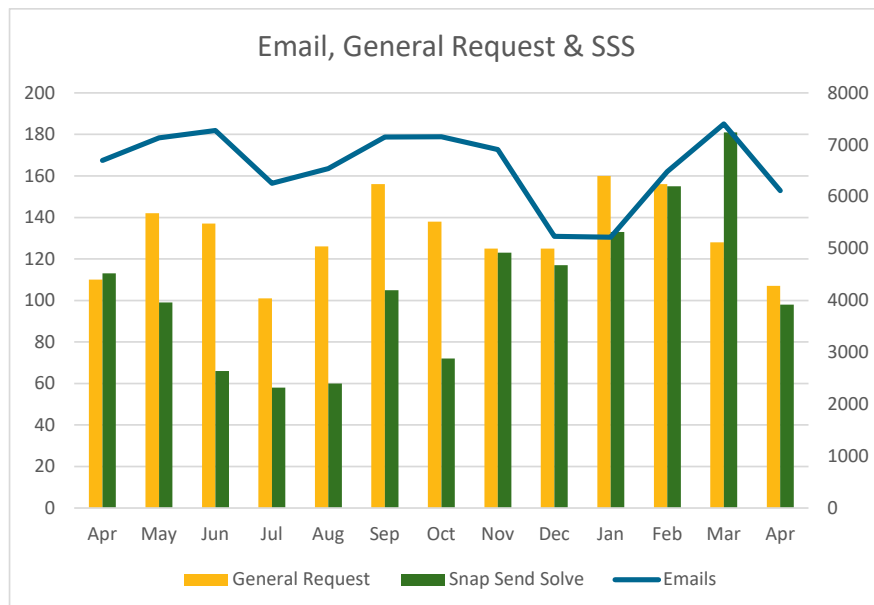
KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
<b>First Contact Resolution (FCR)</b>	The percentage of external customer enquiries that are resolved at the first point of contact.	< 50%	50-60%	> 60%	44%
<b>Abandoned Calls</b>	The percentage of customers that abandon their call before being served.	> 6%	4.5-6%	< 4.5%	12%
<b>Customer Satisfaction</b>	A measure of customer satisfaction as reported by the end of call survey	< 80%	80-85%	> 85%	96%
<b>Customer Request Completion*</b>	Service requests resolved within corporate standard timeframes	< 80%	80-85%	> 85%	78%

This month saw a large increase in staff unavailability due to COVID isolation rules, vacancies and other unplanned absences. Despite this the Customer Service Team again achieved outstanding customer satisfaction results this month. The situation is continuing to be monitored to ensure target are within acceptable range next month.

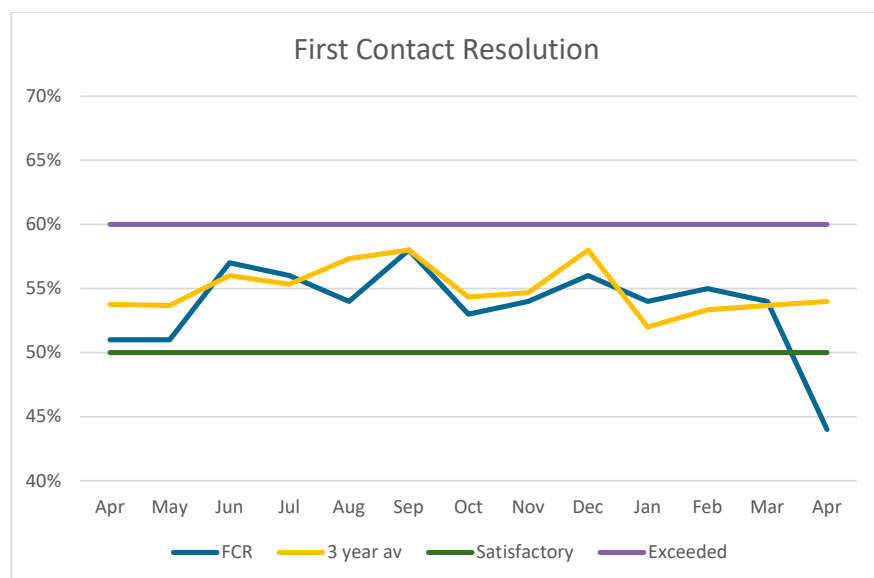
#### KPI Graphs and Commentary



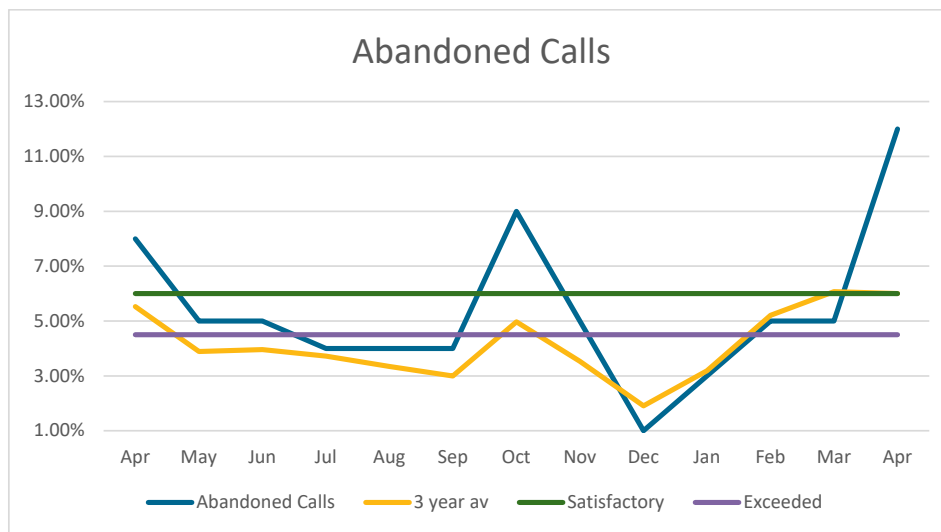
**Calls Received:** A total of 7,016 calls were received in the April reporting period, averaging 389 calls per day. Total calls received are lower than the 3-year average but are on track for this period due to public holidays throughout the reporting period. Calls received for the same period in 2021 were 8,390.



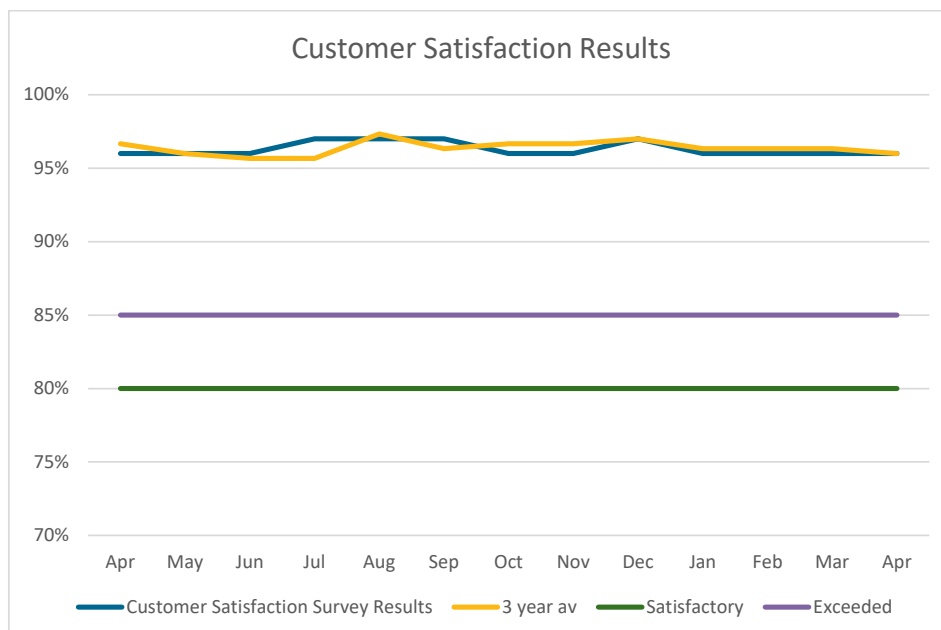
**Emails and Online Services:** A total of 6,119 emails were received in April, showing a decrease of 582 than the same period last year. General Requests have decreased slightly over the reporting period, and Snap, Send, Solve submissions showing a slight increase, receiving 107 and 98 respectively.



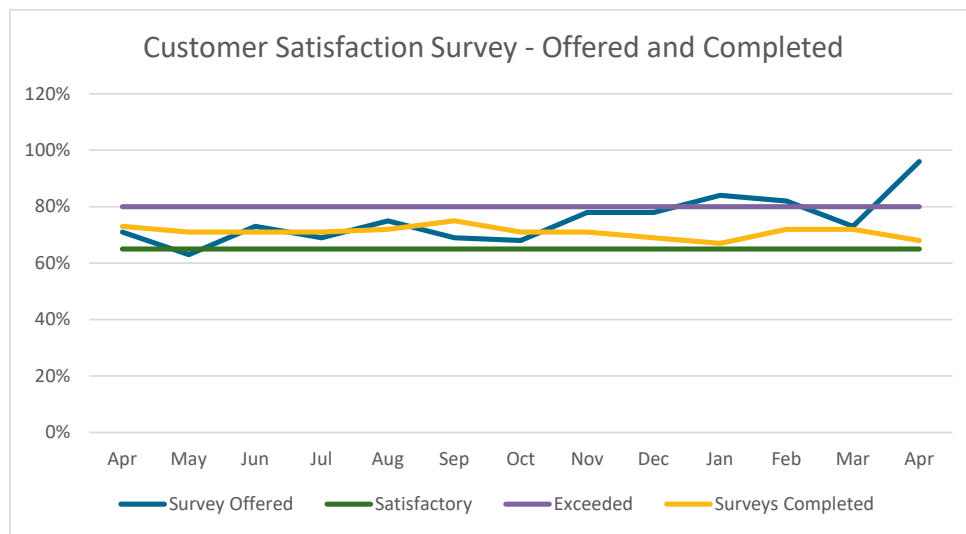
**First Contact Resolution (FCR):** In April, FCR showed that 44% of customer queries were resolved at first contact, which is tracking below the 3-year average. Mandated restrictions reduced the availability of team members in the call centre causing a decrease in FCR. The Customer Service Team were able to satisfy over 770 General Rating enquiries, and process over 220 Payment Plans.



**Abandoned Calls:** Abandoned Calls were 12% for April (719 calls) with 9% (507 calls) call back take up rate. The average time to answer a call was 3 minutes and 30 seconds.



**External Customer Satisfaction:** The Customer Service Team again achieved outstanding customer satisfaction results this month, even under availability challenges, with 96% of completed surveys indicating that our external customers were satisfied with the service provided.



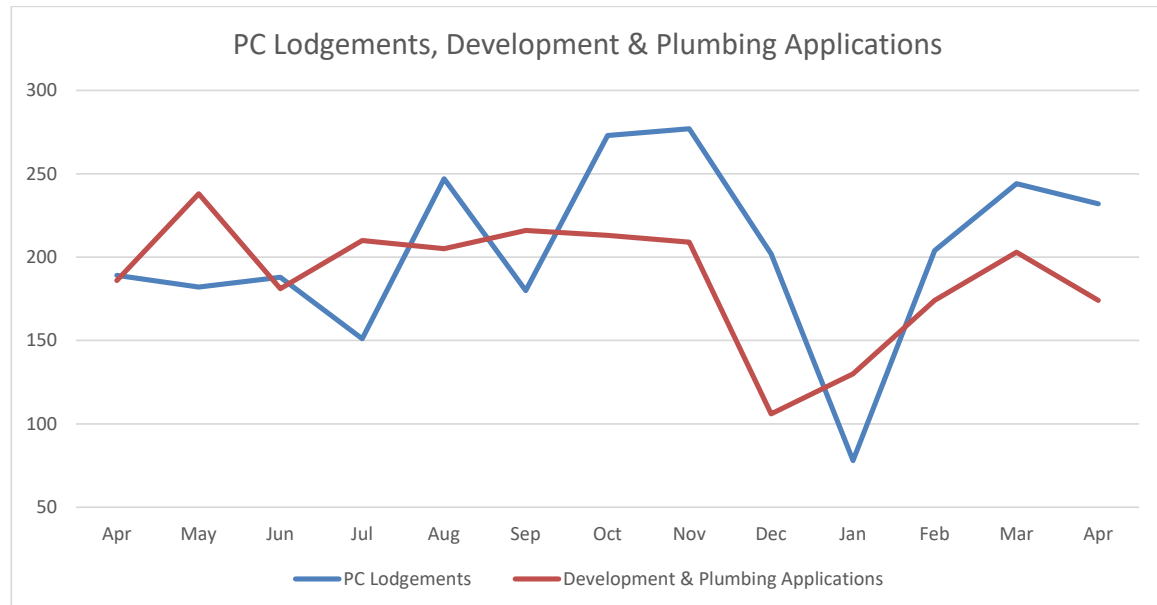
**Customer Satisfaction Survey:** Of the 2,710 eligible calls 2,607 (96%) of calls were offered surveys. This resulted in 1,766 (68%) surveys being completed.

**Customer Request Completion:**

	Lodged	Resolved within SLA
<b>MRC Total</b>	3180	71%
<b>SSC*</b>	445	78%

MRC Top 5 Pathway requests Lodged in April 2022	Volume	% of total requests
<b>Replace wheelie bin</b>	309	9.4%
<b>Phone message</b>	293	8.9%
<b>Change of Address</b>	155	4.7%
<b>Mowing &amp; Weeds Maintenance</b>	126	3.8%
<b>Water - Leak (Public Area)</b>	123	3.7%

## 5.2 Development Services Business Support

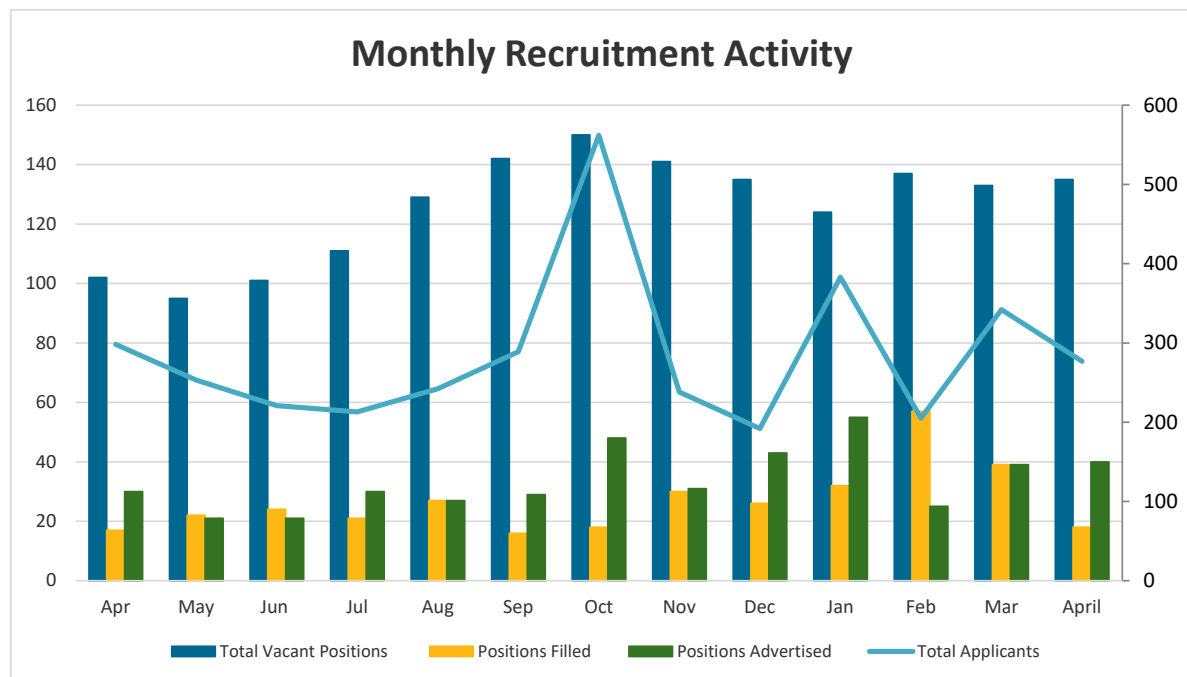


**PC Lodgments and Development/Plumbing Applications:** 232 building approvals were lodged by private certifiers (PC) in April, together with 174 development/plumbing applications. A major focus on this task for the reporting period has returned 94% of PC Lodgments processed within service level agreement.

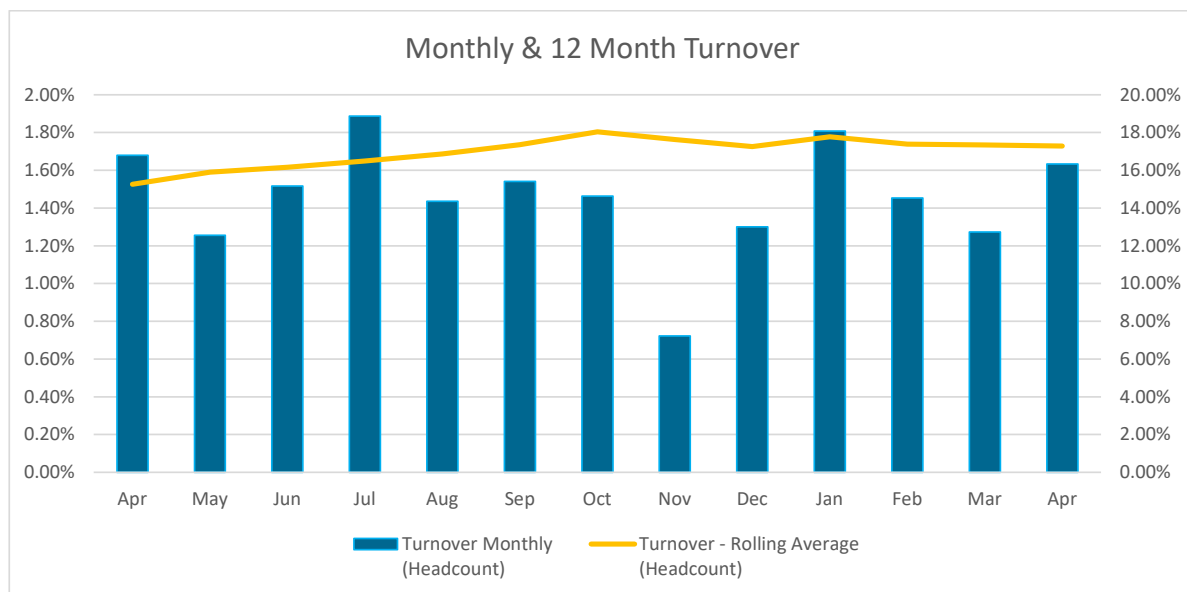
## 5.3 Employee Services

### Staff Contingent:

Status	OMC	ECI	DS	CCS	OS	CW	TOTAL	Prev. Mth.
Full Time	25	290	178	112	166	91	862	867
Part Time	1	9	5	43	42	1	101	92
Apprentice/Trainees	0	2	5	3	7	2	19	21
Temp	0	10	5	7	16	2	40	34
Casual	1	3	12	61	0	2	79	82
<b>TOTAL EMPLOYED</b>	<b>27</b>	<b>314</b>	<b>205</b>	<b>226</b>	<b>231</b>	<b>98</b>	<b>1101</b>	<b>1096</b>
Active Vacant	4	41	27	28	15	20	135	133
<b>TOTAL</b>	<b>31</b>	<b>355</b>	<b>232</b>	<b>254</b>	<b>246</b>	<b>118</b>	<b>1236</b>	<b>1229</b>



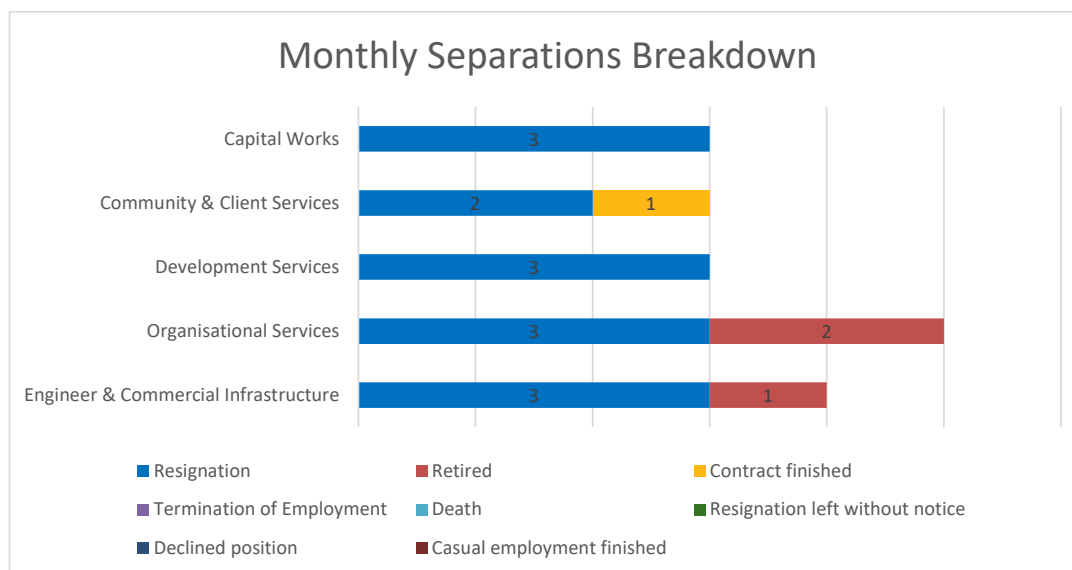
**Monthly Recruitment:** For the month of April there were 135 total vacant positions, 40 positions were advertised resulting in 277 applicants and 18 positions filled.



**Staff Turnover:** 12 month rolling average turnover was 17.29 %. The monthly turnover for April was 1.63%.

*The Turnover and Retention Research Report conducted by the Australian Human Resource Institute (AHRI) in 2018 found regional areas to have turnover rates of 19.32%.*





**Staff Separations:** For the month of April there were 18 as detailed in the graph above.

## 6. INFORMATION SERVICES

### 6.1 IT Support

#### Internal Service Metrics:

KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
<b>Incident Resolution</b>	Percentage of incidents resolved within corporate standard timeframes	<80%	80-85%	>85%	<b>92%</b>
<b>Service Request Resolution</b>	Percentage of service requests resolved within corporate standard timeframes	<80%	80-85%	>85%	<b>94%</b>
<b>Internal Customer Satisfaction Survey</b>	IT email survey - % of customers whose experience met or exceeded expectations	<75%	75-85%	>85%	<b>99.5%</b>

#### Notes:

These are again encouraging results for Information Services. Further comments as follows:

- The survey request resolution and internal customer satisfaction survey results for March 2022 are again very satisfying especially with challenging resourcing period and absences due to unscheduled leave.
- Obtaining and retaining skilled resources within the Mackay region is a continuing challenge and one that we continue to explore further on techniques to attract and retain skilled people.
- Strategies are continuing to be explored to work in partnership with educational facilities and other key organisations recruiting IT skill sets in the region to build and foster an extended local resource pool. This has proved successful with the recent agreement to engage in the Microsoft Traineeship Program as part of the IS

apprentice intake. This is a significant achievement improving upon our previous Cert III trainee intake. Skills delivery with the partnership will achieve a Cert IV and Microsoft cloud Certification. Discussions are now underway to finalise the agreement, positioning Council as a leader in this partnership program with Microsoft within Regional Queensland Councils. We are also exploring the capacity and capability of a local technology development supplier in fulfilling outcome-based results for the organisation in a temporary form.

**Information Services Satisfaction Survey – April 2022**

April 2022 Survey		Rating %
1	How would you rate the level of customer service received? (Timely updates, follow through, helpfulness, communication skills)	90%
2	Was your request completed within a reasonable timeframe? (If not please state expectation in comments section please.)	88%
3	Was your support request completed to your satisfaction?	87%














April 2022 Survey Results	Below Expectations	Met Expectations	Exceeding Expectations	Not Assigned	Totals
# of Responses	3	198	380	0	581
Overall Rating	0.5%	34.1%	65.4%	N/A	99.5%

\* Not assigned excluded

**Applications Availability:**

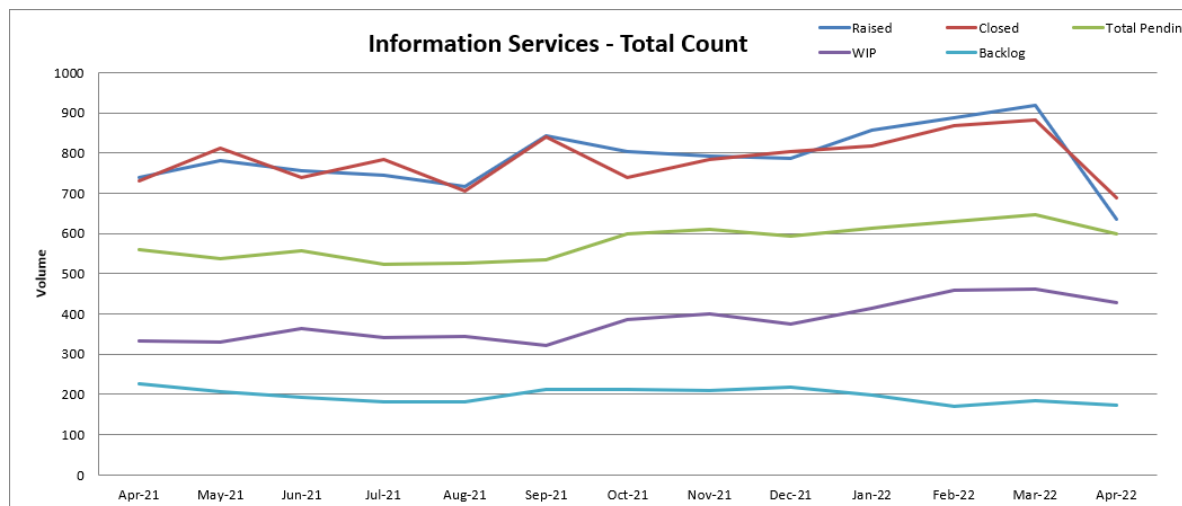
KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
<b>Tier 1 Systems</b>	Refer to the table under 'KPI Commentary' section below for detail on which systems are included in each tier.	< 98%	98-99%	> 99%	100%
<b>Tier 2 Systems</b>		< 98%	98-99%	> 99%	100%
<b>Tier 3 Systems</b>		< 98%	98-99%	> 99%	100%

**Applications Availability:** The below table shows which corporate applications are considered tier 1 and 2. All other systems not specifically noted are considered tier 3.

Tier 1	Tier 2	Tier 3
 ECM  Finance One  Email  GIS  Internet  Kiosk_Chris21  Pathway  Assetic	 Aurora  Bruce  Mandalay	 ManageEngine  ManageEngine

**KPI Commentary:**

**Incident and Service Request Metrics:** The volume of incident and service requests has decreased from 920 in March to 636 in April. Information Services continues to deliver significant infrastructure and application improvements (both functional and technical including security) whilst maintaining quality. The below graph identifies the Raised Vs Closed and Pending requests, along with WIP and backlog.

**Definitions:**

**WIP** – complex support requests that are within service level agreements and simple support requests open on day of raising.

**Backlog** – complex support requests that have exceeded service level agreements and simple support requests remaining unresolved after day of raising.

## 6.2 Cyber Security

The update below is aligned to work streams conducted under the Cyber Security @ Council (CS@C) Governance and Controls plan.

- **Sustainable cultural and behavioural change**
  - April 2022 as follows (inclusive employee and contractor):
    - 7 new enrolments notified to conduct training.
    - 15 enrolments successfully completed training.
    - 5 enrolments awaiting completion of training.
  - Distribution of Cyber Security Bulletin – April 2022.
- **Advancing Cyber Security – Industry Alignment**
  - Re-establishment activities for the Governance and Controls framework design for Cyber Security @ Council aligned with refreshed approach to Enterprise Risk Management.
  - Continuation of plan as follows:
    - Blocking of legacy authentication protocols.
    - Incorporation of additional corporate access and applications currently non-federated to federated.
    - Multi Factor Authentication implementation rollout throughout the organisation.
    - Implementation and operationalisation of Security Information and Event Management (SIEM) system.
    - Implementation and operationalisation of Vulnerability Assessment System (VAS).

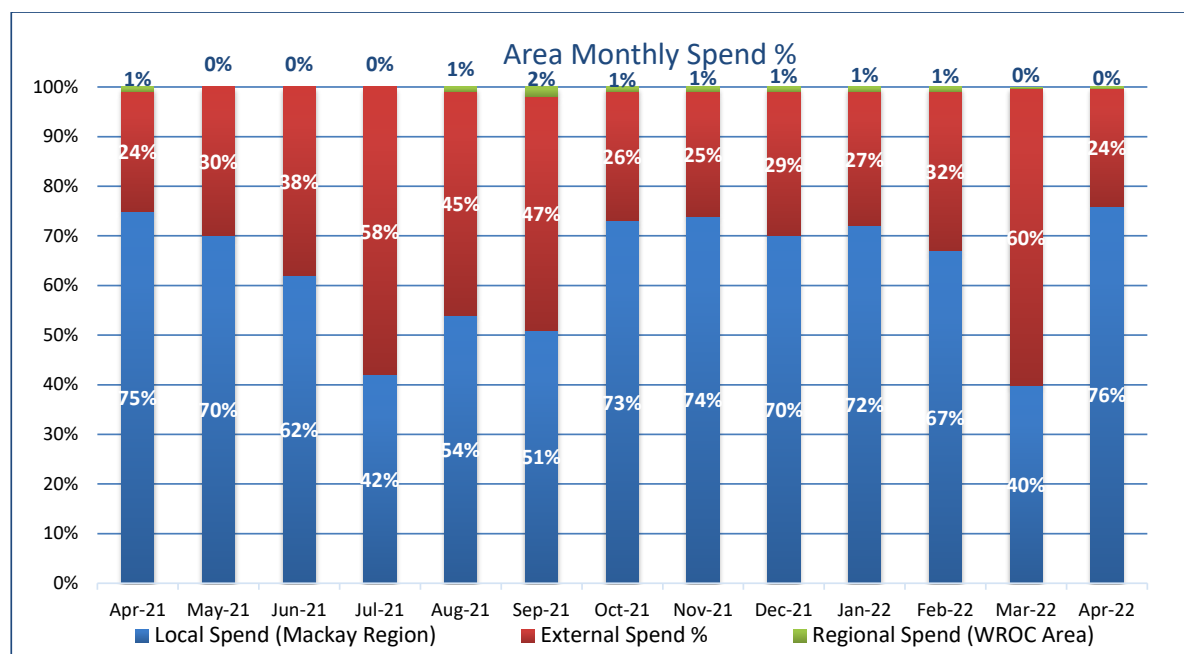
## 7. PROCUREMENT & PLANT

### 7.1 Procurement Services

Activity	April 2021	April 2022
Purchase Orders (PO) Raised	1208	1083
Line Items in POs	3020	2764
POs Received	1814	1647
Line Items in POs Received	6134	6308
Invoices Processed	3144	2992

Request for Quotes Issued	5	1
Request for Tenders Issued	4	4
Tenders Awarded	13	3
Quotes Awarded	8	1

Area	Monthly Amount April 2022	Monthly % April 2022	FYTD Amount	FYTD %
Local Spend (Mackay region)	\$15,412,283	76%	\$113,006,935	65.9%
Regional Spend (WROC area)	\$58,353	0.4%	\$640,046	0.5%
External Spend	\$4,792,344	23.6%	\$57,761,834	33.6%



## 7.2 Fleet

In April, the Fleet team took delivery of several items including multiple utilities, mowers and generators.



# 8. PROPERTY SERVICES

## 8.1 Overview of Property Services

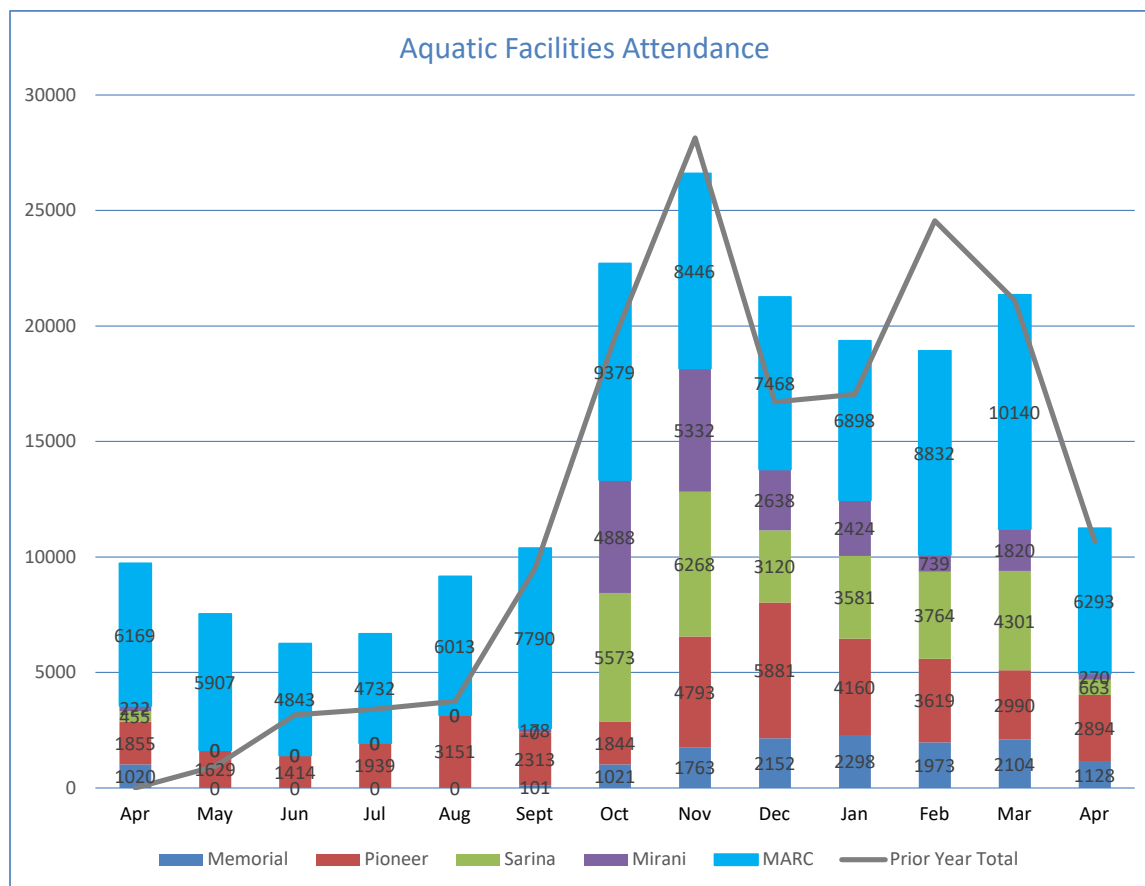
The month of April was strong for Property services with the continuation of the main administration building ground floor staff accommodation project, continued calls for services for works on council assets, countered by shortage of staff across the office.

However, the team are working well and in good spirits, and continue to give a good level of service to our internal and external clients. Safety and compliance continue to be a focus and can only improve with the full-time positions in the process of being filled in the coming weeks.

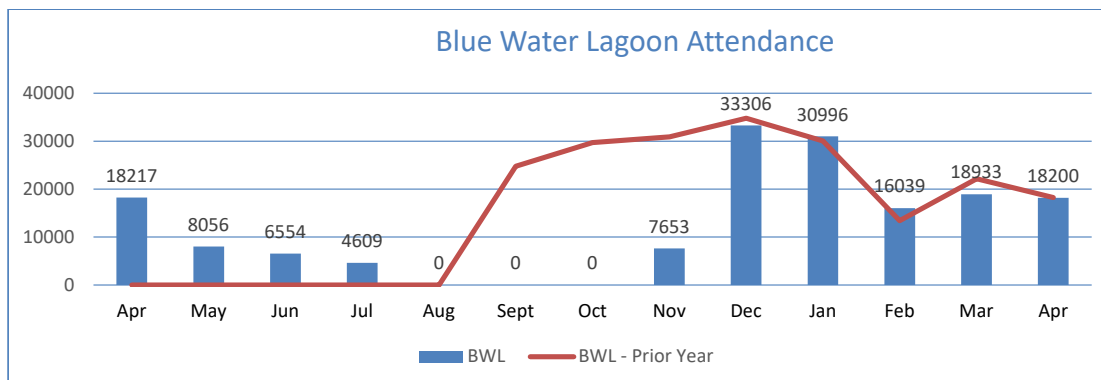
## 8.2 Aquatic Facilities

**Aquatic Facility Attendance Figures**

Facility	April 2021	April 2022
Memorial Pool	1,020	1,128
Pioneer Pool	1,855	2,894
Mirani Pool	222	270
Sarina Pool	455	663
Mackay Athletic and Recreation Complex (MARC)	7,125	7,045

**Aquatic Facilities Attendance April 2021 to April 2022 - Monthly Comparison**

**Bluewater Lagoon Attendance Figures**

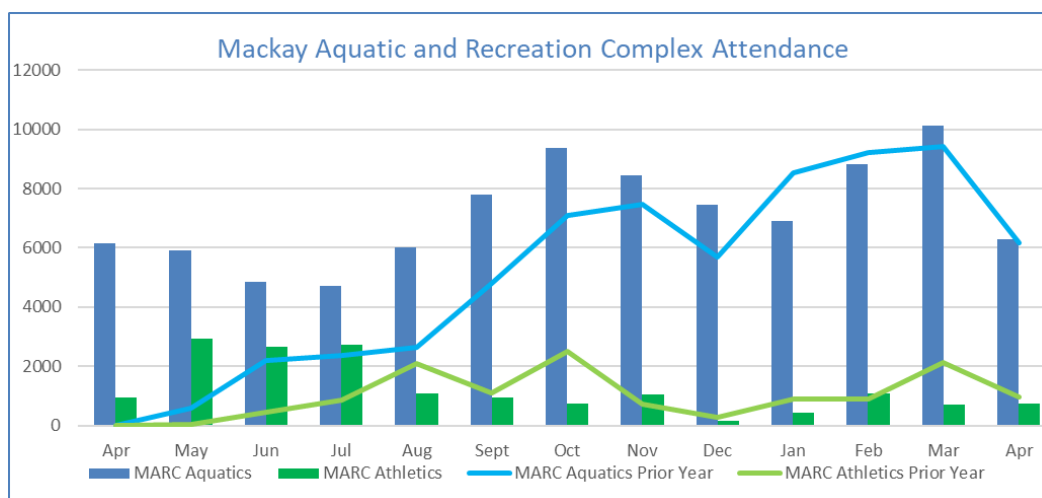
Facility	April 2021	April 2022
Bluewater Lagoon	18,217	18,200

**Bluewater Lagoon Attendance – April 2021 to April 2022 – Monthly Comparison**


### MARC Attendance Figures

	April 2021	April 2022
MARC Aquatic Attendances	6,169	6,293
MARC Athletic Attendances	956	752
<b>MARC Total Attendances (Aquatics and Athletics)</b>	<b>7,125</b>	<b>7,045</b>

### MARC Attendance – April 2021 to April 2022 Monthly Comparison



### **SONIA BRAZIL MEMORIAL WOMENS ONLY TRIATHLON**

On Sunday 13<sup>th</sup> the annual Women Only Triathlon made a welcome return to the Mirani Pool after being cancelled last year due to Covid. We love hosting this event in memory of such a beautiful woman. Sonia Brazil's Mum and Dad along with Aunts, Uncles, cousins, siblings come and stay here in the park every year to witness, host, cheer on, and take part in this triathlon along with lots of other women from not only the surrounding region but from much further afield.

It is an inspiring event, and the morning was enjoyed by all those who participate, organised or simply watched and encouraged.





Sonia's beautiful Mum, Karen Brazil, addressing the participants



Getting ready to race



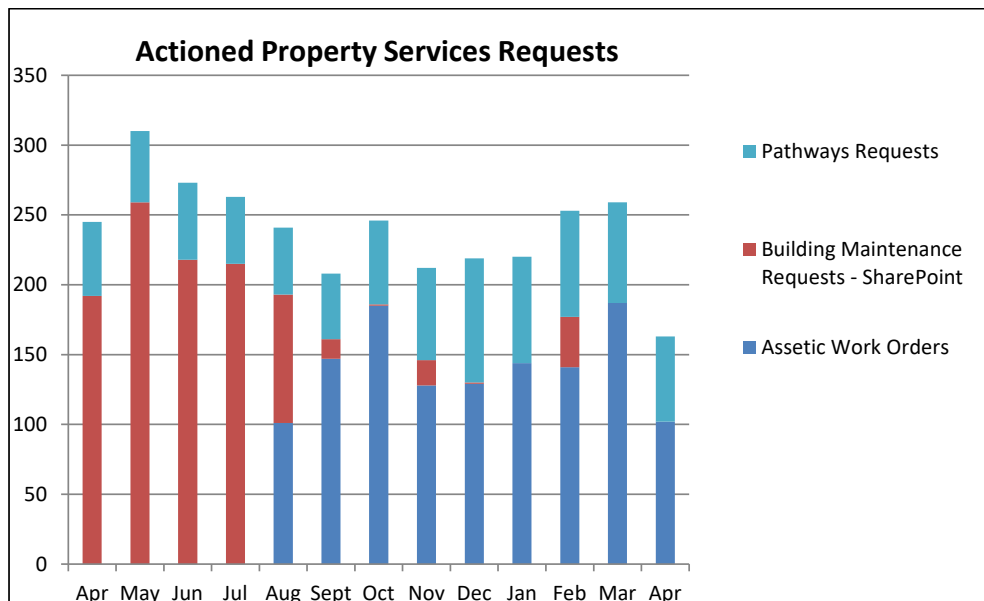


## **RONALD MCDONALD QUEENSLAND STATE SPRINT CHAMIONSIPS 2022**

On the same weekend as the Triathlon, the Mackay community had nine swimmers travel to Brisbane to take part in the 2022 State Sprint Champs at Chandler Aquatic Centre. The kids had a fantastic time and came away with many Personal Bests and an experience they will remember forever.



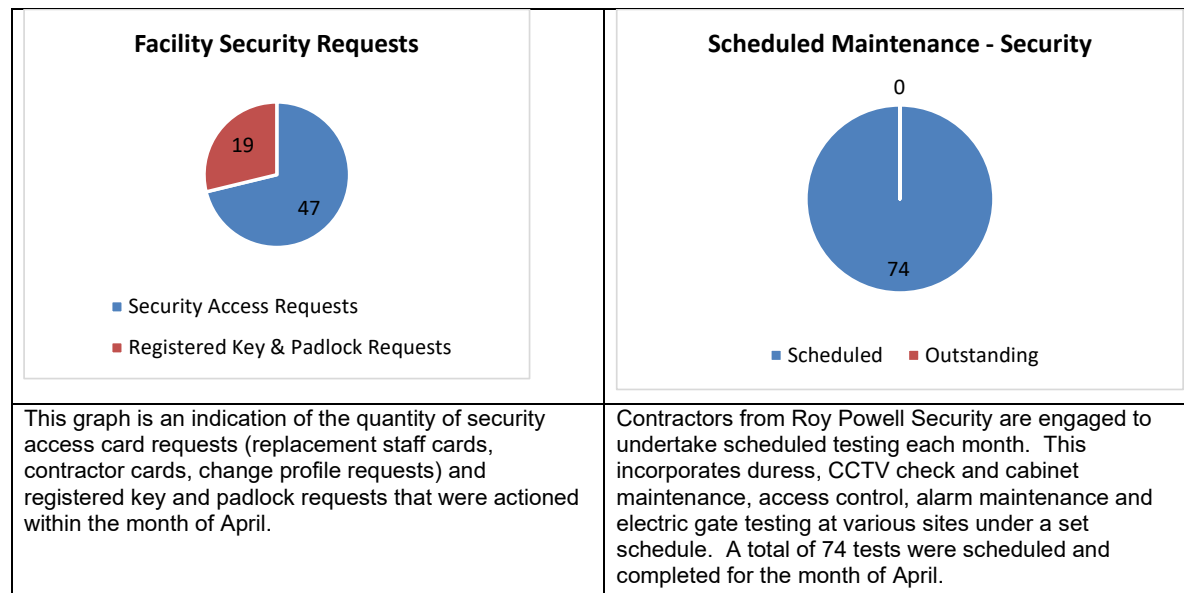
## Building Maintenance



A total of 102 work orders were closed out within the Assetic portal during the month of April. Of these, 101 were reactive building maintenance requests and were categorized into the Failure Cause Codes as detailed in the table below. The remaining 1 work order related to preventative/proactive maintenance requests.

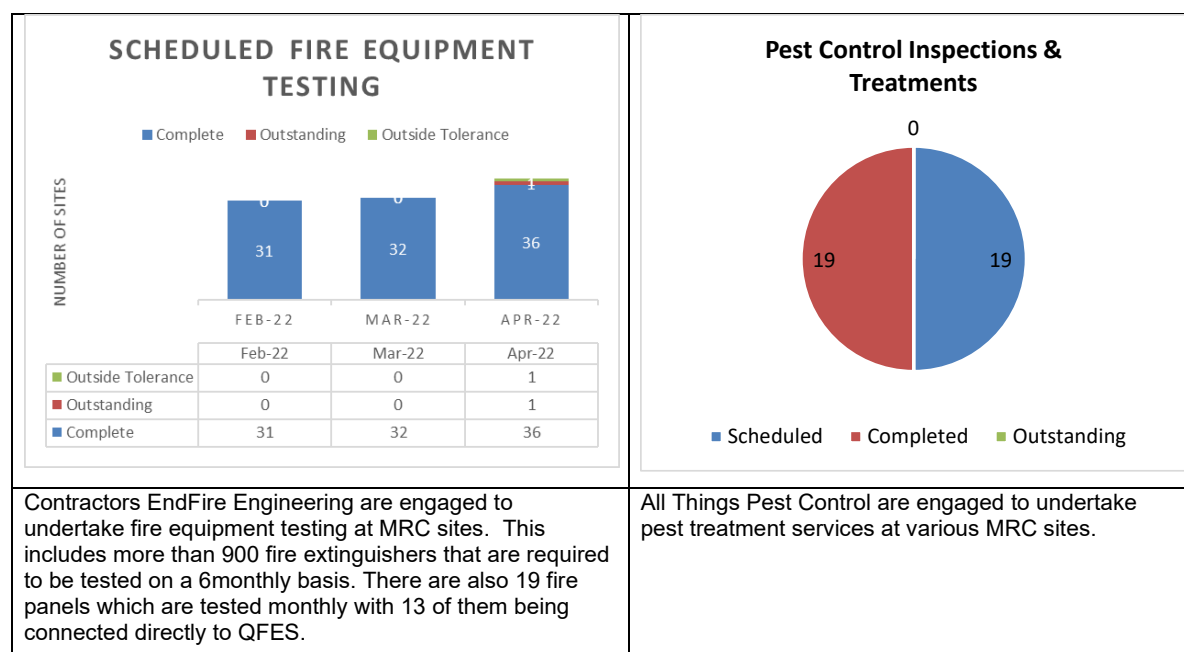
Assetic Actioned Building Maintenance Work Orders (April 2022)	Volume
Miscellaneous, Other	1
Material Failure, Wear	1
Structure, External	2
Fitout & Fittings, Internal	62
Fitout & Fittings, External	7
Services & Equipment, Plumbing	3
Services & Equipment, Air Conditioning	5
Services & Equipment, Cleaning	1
Services & Equipment, Pest Control	2
Services & Equipment, Security	2
Services & Equipment, Fire system	5
Services & Equipment, Electrical	10

### 8.3 Security



During the month of April, Roy Powell Security were successful in the award of the new Electronic Security contract MRC 2022-010, that commenced as at 1<sup>st</sup> May 2022.

### 8.4 Scheduled Maintenance



## 8.5 Land & Tenure

Description:	
Leases	
Lease Renewals	2
Lease Surrenders	1
New Lease Enquiries	0
General Lease Matters	22
Lease Compliance	10
The Dome	3
Land Matters	
Fencing	2
Current negotiations for sale of freehold land	0
Enquiries to purchase freehold land	0
Encroachments	2
Land Maintenance	1
Land & Road Use Committee	4
Miscellaneous	9

# 9. PEOPLE AND CULTURE

## 9.1 Key Projects and Initiatives

Description	Status	Comments
Workforce Capability	✓	<ul style="list-style-type: none"> <li>People Capability are currently testing the proposed improvements to the Position Description (PD) Library in collaboration with the Business Improvement team.</li> </ul>
Volunteers	✓	<ul style="list-style-type: none"> <li>Preparations for National Volunteer Week have commenced.</li> <li>National Volunteer Week is 16-22<sup>nd</sup> May, and the theme is "<i>Better Together.</i>"</li> </ul>

Description	Status	Comments
<b>Certified Agreement</b>	✓	<ul style="list-style-type: none"> <li>The Certified Agreement proceedings were completed with a QIRC Determination being made on 19 April 2022.</li> <li>Mackay Regional Council's workforce is now covered by the <i>Mackay Regional Council Determination 2022</i>.</li> <li>Backpay was ordered and those payments were made on 4 May 2022.</li> <li>Training in the Determination, for all leadership roles, is planned for June 2022.</li> </ul>
<b>Water Industry Worker (WIW) Program</b>	✓	<ul style="list-style-type: none"> <li>Toowoomba hosted the first training block for the WIW for the Darling Urban Water Technical Group this month. The attendees provided positive feedback on the units studied and are looking forward to applying their newly acquired knowledge with their respective councils.</li> <li>The Wide Bay Burnett councils have completed their assessments for block two training and are preparing for block three training to commence in May. In comparison, Mackay and the Far North participating councils are undertaking block two training due to COVID-19 delays.</li> <li>Qld regional councils have requested interest in the continuation of upskilling their water industry workers to gain a Certificate IV in Water Industry Operations.</li> </ul>
<b>Organisational Development</b>	✓	<b>Culture</b> <ul style="list-style-type: none"> <li>Contact Officers held their second quarterly meeting to share resources and provide support. Contact officers are trusted by their colleagues to provide confidential guidance on Council's policies and processes for harassment, discrimination or bullying in the workforce, but they can also be first point of call for staff seeking support. Contact officers are provided and share a range of resources from local support groups, other councils, and training on legislation and standards for employees. A big thank you to the continuing contact officers for their support provided outside of their nominal roles within Mackay Regional Council teams.</li> </ul>
	✓	<b>Diversity, Inclusion and Belonging</b> <ul style="list-style-type: none"> <li>The 2022 annual AHRI Diversity &amp; Inclusion Conference was attended by the MRC OD team via the live online seminar. Several keynote speakers shared their knowledge and stories around some hot topics. Great advice and suggestions for solution-based change was shared.</li> <li>The White Ribbon Accreditation review is in progress to provide a benchmark for accountability in the prevention of Domestic &amp; Family Violence within Mackay Regional Council and the Mackay community.</li> </ul>
	✓	<b>Health &amp; Wellbeing</b> <ul style="list-style-type: none"> <li>Continuing promotion of Zest 4 Life platform – April theme: Happiness &amp; Healing (mental health)</li> <li>On-site provider visits [financial health] – LGIA Super and Salary Packaging Australia</li> <li>Bookings for staff influenza vaccination clinics [physical health] opened (on-site clinics scheduled for May 10-12)</li> <li>An EOI for Mackay Marina Run teams [physical and social health] opened. The MMR is on Sunday 5 June.</li> <li>Guest Speaker Bridgeen Doherty spoke to employees about her Cancer journey and the importance of regular check-ups</li> </ul>



Description	Status	Comments
	✓	<b>Leadership, Coaching and Mentoring</b> <ul style="list-style-type: none"> <li>The <i>Elev8 Operational Leader</i> program continues with multiple cohorts of Coordinator level leaders undertaking the training, supported by their Program Managers in a coaching role.</li> <li>The <i>Elev8 Fundamental Leader</i> program continues, targeting the Team Leader and Supervisor level leadership roles, supported by their Program Managers and Coordinators.</li> <li>All Program Managers have completed their <i>Elev8 Operational Leader</i> program, noting a small number have <i>catch up</i> sessions on specific modules.</li> </ul>

✓ On Target	✗ Below Target	● Complete
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## 9.2 Organisational Development Metrics

Learning and Development Activities for April	Total Number
<b>Inductees</b> <i>The number of employees inducted in the April.</i>	15
<b>Trainees</b> <i>The number of trainees currently progressing through their traineeship.</i>	6
<b>Apprentices</b> <i>The number of apprentices currently progressing through their apprenticeship.</i>	11
<b>Active Accredited Training Contracts (existing Workers)</b> <i>The number of employees actively undertaking AQTF accredited professional development.</i>	27
<b>Active Education Assistance Employee Development and Further Study</b> <i>The number of current Education Assistance recipients</i>	21
<b>eLearning: MRC Compliance Modules Completed</b> <i>Number of compliance-based MRC eLearning modules completed in the April.</i>	777
<b>eLearning: Professional Development Completed</b> <i>Number of self-paced professional development eLearning courses completed in the April.</i>	49


# 10. FINANCIAL SERVICES


## 10.1 Financial Compliance

Description	Timeframe
Manage capital and operational budgets to achieve the benchmark Local Government financial sustainability ratios, including the operating surplus, net financial liabilities, and asset sustainability ratios. Measure: Completion of Long-Term Financial Forecast including applicable ratios	✓
Provide relevant and useful information to Council, stakeholders and clients. Measure: Production of monthly strategic financial reports	✓
Provide relevant and useful information to Council, stakeholders and clients. Measure: Number of high-risk audit issues	✓

## 10.2 Key Activities

Activity	Comments	Timeframe
<b>FY22/23 Fees &amp; Charges</b>	<ul style="list-style-type: none"> <li>All proposed fees and charges for the FY22/23 year presented to council and adopted on 27 April 2022</li> </ul>	✓
<b>March Budget Review</b>	<ul style="list-style-type: none"> <li>March Budget Review collated and prepared for adoption</li> <li>Adoption of MBR occurred 27 April 2022</li> </ul>	✓
<b>22/23 Financial Year budget preparations</b>	<ul style="list-style-type: none"> <li>Budget preparations in full swing with multiple briefing to Council occurring.</li> <li>Proposed rate change has been modelled and operating position has been agreed upon</li> <li>Capital plan has been reviewed for the FY 22/23 and has now been agreed to with all stakeholders to start planning preparations for delivery post budget adoption.</li> <li>Long Term Financial Forecast modelling commenced, and further briefings will be provided to inform and seek guidance as required.</li> </ul>	✓
<b>Comprehensive Revaluation – Water &amp; Sewerage Business</b>	<ul style="list-style-type: none"> <li>Finalisation of reports still occurring in collaboration with external provider.</li> <li>Finance team has identified some areas requiring further commentary from external provider</li> </ul>	✓

 On Target

 Below Target

## 12. RECEIPT OF PETITIONS

Nil

## 13. TENDERS

### 13.1. MRC 2022-034 PIONEER RIVER NORTH BANK SHARED PATH - STAGE 2

<b>Author</b>	Manager Contract Services (John Cumming)
<b>Responsible Officer</b>	Director Capital Works (Jim Carless)
<b>File Number</b>	MRC 2022-034 Pioneer River North Bank Shared Path - Stage 2
<b>Attachments</b>	Nil

#### Purpose

To present for approval MRC 2022-034 Pioneer River North Bank Shared Path - Stage 2

#### Related Parties

The parties relating to this report are as follows:

- DCG Company Pty Ltd t/as Absolut Constructions;
- Fergus Builders Pty Ltd;
- Haber Excavations Pty Ltd; and
- Pentacon Pty Ltd.

#### Corporate Plan Linkage

Priority: Infrastructure and Transport

Strategy: *Planning for growth* - Plan for the delivery of public infrastructure and services to match the needs of our changing population.

#### Background/Discussion

Mackay Regional Council (Council) has a clear vision and implementation strategy for the regional cycle network, including the development of the 'Mackay Regional Council Cycleway Strategy'. The Pioneer River North Bank Shared Path project is in accordance with this strategy and will 'close' the missing gap between 3 major existing off road shared path facilities (The Gooseponds, The Blue Water Trail and the Cross City Link shared path networks). This will link major residential areas, commercial precincts, parks/recreational areas, principle activity centres, Hospitals and the CBD and is staged to be constructed over a number of years. Construction of Stage 1 of the project connecting paths along the west side of the Bruce Highway from the Sams Road intersection South to the Ron Camm Bridge is nearing completion and Council has been successful in obtaining funding for Stage 2 under the Cycle Network Local Government Grants Program 2021-22.

Council issued tender documents to engage suitably qualified Contractor for the construction of Stage 2 comprising a concrete shared pathway and composite boardwalk continuing along the Bruce Highway connecting Sams Road pathways and Gooseponds Creek pathway.

Tenders were invited on 21 February 2022, via Mackay Regional Council's website and on the Queensland Government's QTenders website.

The following submissions were received by the closing time of 10.00am, 22 March 2022:

Tenderer	Location
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DCG Company Pty Ltd t/as Absolut Constructions	Agnes Water, Queensland
Fergus Builders Pty Ltd	Glenella, Queensland
Haber Excavations Pty Ltd	Mt Pleasant, Queensland
Pentacon Pty Ltd	Murarrie, Queensland

An initial compliance check was conducted on 22 March 2022 to identify submissions that were non-conforming with the requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information.

All submissions were progressed through to the qualitative criteria assessment on the basis that all terms, conditions and mandatory requirements of the RFT had been met.

During the evaluation, submissions were assessed against the nominated qualitative criteria. Specific criteria were weighted according to their importance as perceived and agreed by the evaluation panel. Relative weightings were published within the RFT.

The weighting attributed to each qualitative criteria was:

Criterion	Weighting %
Tenderer's Resources and Personnel	15%
Relevant Experience	15%
Demonstrated Understanding	30%
Value for Money	40%

A non-conforming tender was also submitted from Haber Excavations Pty Ltd and was not accepted on this occasion.

The qualitative criteria assessment was carried out by the evaluation panel 27 April 2022 with the evaluation panel scoring the tenders according to the evaluation matrix.

Tender information requests were issued to:

DCG Company Pty Ltd t/as Absolut Constructions requesting:

- Confirmation on pricing on specific line item

Fergus Builders Pty Ltd requesting:

- Confirmation on pricing
- Clarification on inclusions and exclusions

Haber Excavations Pty Ltd requesting:

- Confirmation on pricing

Pentacon Pty Ltd requesting:

- Confirmation on pricing

DCG Company Pty Ltd t/as Absolut Constructions did not respond to their information request therefore, we could not continue evaluating their submission.

All other tenderers responses were received within the requested timeframe, with the responses being reviewed by the evaluation panel. The final evaluation was completed 12 May 2022.

Prices received after TIR responses, excluding GST:

<b>Tenderer</b>	<b>Price (Ex GST)</b>
Fergus Builders Pty Ltd	\$1,415,500.02
Pentacon Pty Ltd	\$1,641,109.43
DCG Company Pty Ltd t/as Absolut Construction	\$1,863,784.20
Haber Excavations Pty Ltd	\$1,895,112.00
Haber Excavations Pty Ltd – Non-Conforming Submission	\$1,768,076.00

As per Council's purchasing policy, the evaluation panel applied the local preference price percentage offering the local supplier/s a price advantage. On this occasion, due to the substantial pricing difference of tenderers, the outcome was not altered.

Fergus Builders Pty Ltd have been in business in Mackay since 1983, they use local subcontractors where and whenever possible. Fergus Builders have completed similar works for Council previously. A detailed construction program and methodology demonstrate Fergus Builders Pty Ltd have the understanding to complete these works within the required timeframe.

The evaluation of the tender was conducted by:

<b>Position</b>	<b>Department</b>
Project Manager	Capital Works
Roads and Pavements Assets Engineer	Transport and Drainage Infrastructure Planning
Contracts Officer	Procurement and Plant

### Consultation and Communication

Consultation was conducted between Capital Works, Transport, Drainage Infrastructure Planning, Design Program together with Procurement and Plant prior to the RFT being released.

### Resource Implications

The funding for these works is in the Capital Budget as follows:

Job number 53992- Pioneer River North Bank Shared Path Stage 2, 2021/2022 Capital Budget of \$193,000 & Future years budgets of \$1,582,889.00. This project is part funded by the State Government under the Cycle Network Local Government Grants Program.

<b>Description</b>	<b>Amount</b>	<b>Notes</b>
<b>53992 Pioneer River North Bank Shared Path Stage 2</b>		
Expenditure to Date	\$11,400	<i>Reference to previous expenditure</i>
Contract Price	\$1,415,500	<i>Fergus Builders Pty Ltd</i>
Project risks	\$177,000	<i>Contingency allowed (~12.5%)</i>
Council's costs	\$165,000	<i>Costs for council, includes overheads, Project Management &amp; Inspection</i>
<b>Estimated Cost of Project</b>	<b>\$1,768,900</b>	
<b>BUDGET</b>		
Budget for 2021/2022	\$193,000	
Budget for 2022/2023	\$1,382,889	
<b>TOTAL</b>	<b>\$1,575,889</b>	
<b>BALANCE</b>	<b>(\$193,011)</b>	<i>Estimated budget shortfall</i>

The estimated Budget Shortfall will be accommodated within the 2022/23 Capital Budget and Long Term Financial Forecast(LTFF) for capital for 2023/24, being presented to Council as part of the overall 2022/23 Budget

### **Risk Management Implications**

Risk to Council for this project include community liaison, working around traffic, existing services, environmental and safety risks. This mitigation will be carried out by:

- Throughout delivery, the traffic (including pedestrian) risks will be mitigated by the implementation and monitoring of the Traffic Management Plan
- Tenderers have been made aware of the existing services, including underground services (sewer, sewer rising main, water, stormwater, telecom and electrical) and constraints to allow their costing and methodology to comply with risk control activities associated with the project. The successful contractor will liaise with utility provider to locate and identify all services and utilities that may be impacted and provide controls to mitigate the safety risk and damage potential. A project contingency has been provided to address issues that may arise from the unknown condition of existing services.
- Existing high voltage (HV) and low voltage (LV) overhead powerlines - the successful contractor must be appropriately trained to perform work adjacent to and/or underneath overhead powerlines and within Ergon exclusion zones
- Measures taken to minimise safety risks are utilising an experience contractor for the works and in compliance with Work Health & Safety Legislation. The delivery methodology (Safe Work Method Statement) from the successful contractor must address any high-risk work activity and for Council to review and monitor
- The successful contractor must develop and implement an environment management plan to minimise and control the impact on the environment

### **Conclusion**

That awarding the contract to Fergus Builders Pty Ltd represents the most advantageous outcome and demonstrated value for money to Mackay Regional Council as they have the capacity and demonstrated understanding to perform the works as required by the request for tender.

### **Officer's Recommendation**

THAT Council award contract MRC 2020-034 Pioneer River North Bank Shared Path - Stage 2 be awarded to Fergus Builders Pty Ltd for the part lump sum, part schedule of rates tender price of \$1,415,500.02 (excl GST).

### **Council Resolution ORD-2022-127**

**THAT Council award contract MRC 2020-034 Pioneer River North Bank Shared Path - Stage 2 be awarded to Fergus Builders Pty Ltd for the part lump sum, part schedule of rates tender price of \$1,415,500.02 (excl GST).**

**Moved Cr Englert**

**Seconded Cr Green**

Cr Englert noted that construction of Stage 2, which is part of Council's cycling strategy, will close the missing link between the Gooseponds, Blue Water Trail and across the City Link Shared Path.

**CARRIED**

## 14. CONSIDERATION OF NOTIFIED MOTIONS

Nil

## 15. PUBLIC PARTICIPATION

Mrs Diane Vella addressed Councillors in relation to Shellgrit Creek and advised that when she and her husband purchased their home in 1973 there was no development to the south of the last house, with the area mostly mangrove. Mrs Vella noted that in 2000 when a development was planned for the area, the tide in Shellgrit Creek was about 40 minutes behind the advertised tide times. Mrs Vella showed Councillors several historical photographs and more recent photographs from the area. Mrs Vella advised that following development, water went into low lying areas and could not recede. Mrs Vella advised that on 12 November 2022 she took a photo of tidal times which indicated that it flowed into the area at the time it should have been receding, noting that water was already entering lower areas. Mrs Vella noted that the drainage could not cope with the incoming water as it was already full of water and following this, the gates of Petrie Street were closed. Mrs Vella advised that some of the water went slowly out to sea through Kippen Street but when the development was done this was blocked off which meant that during flooding, the water found a new path and bored a hole near her property.

Mayor Williamson suggested Mrs Vella have a conversation with the A/CEO and provide this information and photographs.

## 16. LATE BUSINESS

Cr Jones noted that there have been some great improvements made to Council's minutes and queried if it could be investigated with a view to implementing, that the minutes show the outcomes of public participation.

Cr Bonaventura referred to the Resources Industry Network (RIN) dinner which was held recently at the Mackay Entertainment and Convention Centre, noting that it was a very successful event made even more so by the volunteer work of some of Council's staff members from areas such as Waste Services, Information Services, Corporate Communications, the Gordon White Library, Emergency Management and Parks and Environment, noting that these staff had come in to assist the MECC staff at the event. Cr Bonaventura requested the A/CEO pass on his thanks to all those volunteers.

Cr Bella noted that the value of volunteer time is tremendous and when a monetary value is placed on these hours, it highlights the value of our volunteers. Cr Bella urged anyone who was at a loose end to consider volunteering.

Cr Green referred to the launch of the Rapid Prototype Micro Manufacturing Project (RPMM) held at Split Spaces recently, noting that it is a game changer for our Region. Cr Green advised that this is a pick and place machine that is used to create small electronic goods such as circuit boards, is a first in Australia and is in a community based facility where any business can come and use the machine in the process of ramping up their startup or their idea. Cr Green offered her congratulations to all involved in getting this project off the ground.

## 17. CONFIDENTIAL REPORTS

The meeting did not close to the public.

### 17.1. LEGAL SERVICES MONTHLY REPORT APRIL 2022

**Confidential**

*Confidential Report to be forwarded separately.*

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (e) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter relating to **legal advice obtained by Council or legal proceedings involving Council including for example, legal proceedings that may be taken by or against Council.**

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (g) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter relating to **negotiations relating to a commercial matter involving the Council for which a public discussion would be likely to prejudice the interests of the Council.**

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (h) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to negotiations relating to the taking of land by the Council under the *Acquisition of Land Act 1967*.**

#### **Council Resolution ORD-2022-128**

**THAT the Legal Services Monthly Report for April 2022 be accepted.**

**Moved Cr Mann**

**Seconded Cr Bonaventura**

**CARRIED**

#### **17.2. APPROVED CONCESSIONS UNDER FACILITATING DEVELOPMENT IN THE MACKAY REGION**

**Confidential**

*Confidential Report to be forwarded separately.*

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget.**

#### **Council Resolution ORD-2022-129**

**THAT the concessions approved under the Facilitating Development in the Mackay Region are noted.**

**Moved Cr Hassan**

**Seconded Cr Englert**

**CARRIED**

#### **18. MEETING CLOSURE**

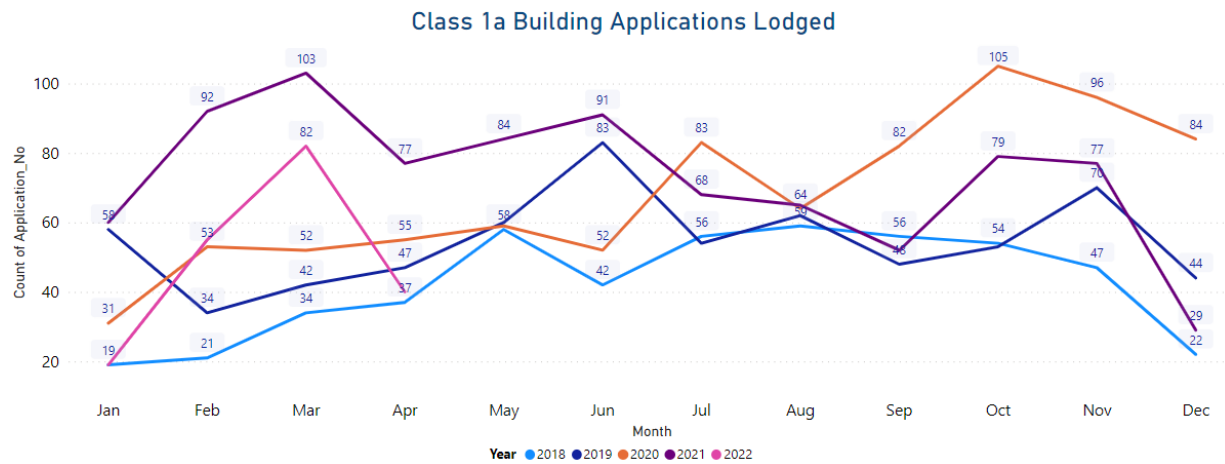
Meeting closed at 11:50 am.

#### **19. FOR INFORMATION ONLY**

##### **19.1. BUILDING WORKS STATISTICS - APRIL 2022**

Class	Description	Total April 2022	Total Value Of Proposed Works	Average Proposed Floor Area (m2)	Total April 2021	YTD
Class 1A	A single dwelling being a detached house, or one of a group of two or more attached dwellings, each being a building, separated by a fire-resisting wall, including a row house, terrace house, town house or villa unit	40	\$12,595,565	173	77	197
Class 1B	A boarding house, guest house, hostel or the like with a total area of all floors not exceeding 300m2, and where not more than 12 people reside, and is not located above or below another dwelling or another Class of building other than a private garage	0			0	1
Class 2	A building containing 2 or more sole-occupancy units each being a separate dwelling	0			0	0
Class 3	A residential building, other than a Class 1 or 2 building, which is a common place of long term or transient living for a number of unrelated persons. Example: boarding-house, hostel, backpackers accommodation or residential part of a hotel, motel, school or detention centre	2	\$6,000,000	893	0	3
Class 4	A dwelling in a building that is Class 5, 6, 7, 8 or 9 if it is the only dwelling in the building	0			0	0
Class 5	An office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8 or 9	4	\$213,469	42	0	6
Class 6	A shop or other building for the sale of goods by retail or the supply of services direct to the public. Example: café, restaurant, kiosk, hairdressers, showroom or service station	3	\$224,600	23	3	19
Class 7A	A building which is a car park	0			0	0
Class 7B	A building which is for storage or display of goods or produce for sale by wholesale	0			2	1
Class 8	A laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing, or cleaning of goods or produce is carried on for trade, sale or gain	0			1	4
Class 9A	A health care building, including those parts of the building set aside as a laboratory	1	\$20,000	500	0	1
Class 9B	An assembly building, including a trade workshop, laboratory or the like, in a primary or secondary school, but excluding any other parts of the building that are of another class	2	\$566,331	55	0	5
Class 9C	An aged care building	0			0	0
Class 10A	A private garage, carport, shed or the like	81	\$2,419,395	69	79	323
Class 10B	A structure being a fence, mast, antenna, retaining or free standing wall, swimming pool or the like	16	\$631,361	13	21	83
Class 10C	A private bushfire shelter	0			4	0
Sundry	Demolition residential/commercial/industrial, class n/a, class s/s	1	\$95,590	N/A	0	2
<b>Totals</b>		<b>150</b>	<b>\$22,766,311</b>	<b>1,767</b>	<b>187</b>	<b>645</b>

Description	Total April 2022	Total Value Of Proposed Works	Average Proposed Floor Area (m2)	Total April 2021	YTD
New building or structure	103	\$19,389,407	125	130	449
Change of building classification	0			0	2
Demolition	4	\$215,360	N/A	4	20
Repairs, alterations, additions	26	\$1,991,584	66	27	93
Swimming pool and/or pool fence	8	\$352,378	N/A	22	61
Relocation or removal	1	\$2,000	18	0	3
<b>Totals</b>	<b>142</b>	<b>\$21,950,729</b>	<b>206</b>	<b>183</b>	<b>628</b>



**19.2. DEVELOPMENT APPLICATIONS - APRIL 2022**



## Development Applications Received

App No.	Code / Impact	Address	Applicant	Description	Officer
DA-2001-73/A	Code	129 Broadsound Road PAGET	Milne Bros	Change Application (Minor) - Remove Conditions 2, 4 & 4 Material Change of Use - Code Assessment - To change scale & intensity of Existing Outdoor Sales Premises and Car Repair Workshop Framework CD01-73	Brogan Jones
DA-2008-254/A	Impact	4856 Mackay-Eungella Road FINCH HATTON	Michael F James and Marlene L James	Other Change – Material Change of Use – Addition of Food and Drink Outlet to Existing Approval for Material Change of Use (Shop, Warehouse, General Industry and Repair Workshop) AND Reconfiguration of a Lot (Boundary Realignment).	Emma Langford
DA-2008-316/D	Code	33 River Street MACKAY	33 River Street Pty Ltd	Extension of Currency Period (4 Years) Material Change of Use - Commercial Premises (8 Storeys) and Catering Shop	Dennis O'Riely
DA-2009-462/I	Code	100 Hodges Road SHOAL POINT	Point Bay Developments Pty Ltd	Generally in Accordance - 1 Lot into 312 Lots Comprising 302 Residential Lots Plus 9 Park/Open Space/Conservation Lots Plus Balance Lot	Brogan Jones
DA-2015-107/C	Code	12-38 Cooks Lane BAKERS CREEK	Southlink Industrial Pty Ltd	Change Application (Minor) - Change to Depth of Lots 2, 4 & 61 Rural Lot into 9 Industrial Lots	Lachlan Deon
DA-2020-105/A	Code	L 1 Bruce Highway BAKERS CREEK	Southlink Industrial Pty Ltd	Change Application (Minor) - Reduction in width of Proposed Lots 12 & 151 Industry Investigation Lot into 6 Lots and a Balance Lot	Lachlan Deon
DA-2020-190/A	Impact	129 Broadsound Road PAGET	Milne Bros	Change Application (Minor) - Change to Condition 13 Outdoor Sales (Temporary/ Interim Hardstand Area under Lease Arrangement)	Brogan Jones
DA-2020-96/A	Code	145 Sydney Street MACKAY	Courts Stores Mackay Pty Ltd	Change Application (Minor) - Change to Conditions 1, 2 & 71 Mixed Use Zone into 2 Lots	Emma Langford
DA-2022-46	Code	L 301 Mackay-Bucasia Road RURAL VIEW	Fernbourne Developments Pty Ltd	Material Change of Use - Childcare Centre	Lachlan Deon
DA-2022-47	Code	169 Wainai Road FARLEIGH	AAA Planning & Consultancy	Material Change of Use - Dwelling House - Shed (Extractive Resources Overlay)	Ricardo Bijos
DA-2022-48	Code	353 Balnagowan Mandarana Road BALNAGOWAN	AAA Planning & Consultancy	Material Change of Use - Proposed Carport (Extractive Resources and High Impact Activities Overlay)	Ricardo Bijos
DA-2022-50	Code	23 Eyre Place ERAKALA	Wanda M Geeves and Kenneth R Geeves	Material Change of Use - Dwelling House	Ricardo Bijos
DA-2022-51	Code	195 Victoria Street MACKAY	National Retail Group	Material Change of Use – Shop (2 Shop Tenancies)	Lachlan Deon
DA-2022-53	Code	1 Zahmel Street FINCH HATTON	David C Camilleri and Michelle L Camilleri	Material Change of Use - Food & Drink Outlet	Brogan Jones
DA-2022-54	Impact	17 Margaret Street MACKAY	Lambo Projects Pty Ltd	Material Change of Use - Short Term Accommodation	Daniel Walsh
DA-2022-55	Code	6 Macalister Street MACKAY	Thomas A Parker	Health Care Services	Darryl Bibay
DA-2022-56	Code	90 Ellwoods Road MOUNT JUKES	Deakins Investments (QLD) Pty Ltd	Nature Based Tourism	Lachlan Deon
DA-2022-57	Code	L 4 Sugarshed Road ERAKALA	Gerard S Vella and Natalie A Vella	Reconfiguration of a Lot – 1 Lot into 2 Lots	Brogan Jones
DA-2022-58	Code	L 301 Mackay-Bucasia Road RURAL VIEW	Fernbourne Developments Pty Ltd	Reconfiguration of a Lot – 1 Lot into 2 Lots	Lachlan Deon
DA-2022-59	Code	145 Bruce Highway BAKERS CREEK	Bruce R Lawrence	Boundary Realignment – 2 Lots into 2 Lots	Emma Langford
DA-2022-60	Code	77 Moonlight Drive SARINA	AAA Building Consultants	Material Change of Use - Dwelling (Out Building)	Darryl Bibay
DA-2022-61	Code	6062 Mackay-Eungella Road NETHERDALE	Shane G Houston	Boundary Realignment – Rural - 2 Lots into 2 Lots	Brogan Jones
DA-2022-62	Code	233 Holts Road GLENELLA	Glenn J Cain	Reconfiguration of a Lot - Rural - 1 Lot into 2 Lots	Darryl Bibay
DA-2022-64	Code	91 Coleshill Drive ALLIGATOR CREEK	Gemini Homes (QLD) Pty Ltd	Building Work - Boundary Setback for Dwelling House	Emma Langford

## Development Application Entering Decision Making Period

App No	Code / Impact	Address	Applicant	Description	Officer
DA-2021-209	Code	L 101 Bedford Road ANDERGROVE	Risewild Enterprise Pty Ltd	Reconfiguration of a Lot - 3 Lots into 13 Community Title Lots	Brogan Jones
DA-2021-209	Code	L 101 Bedford Road ANDERGROVE	Risewild Enterprise Pty Ltd	Reconfiguration of a Lot - 3 Lots into 13 Community Title Lots	Brogan Jones
DA-2021-224	Code	1 Harbour Road NORTH MACKAY	Australian Venue Company	Material Change of Use - Hotel	Cherise Ayling
DA-2021-224	Code	1 Harbour Road NORTH MACKAY	Australian Venue Company	Material Change of Use - Hotel	Cherise Ayling
DA-2022-31	Code	L 56 Grasstree Road ALLIGATOR CREEK	Catholic Diocese of Rockhampton	Reconfiguring a Lot - Development Permit for Access Easement	Lachlan Deon
DA-2022-35	Code	195 Victoria Street MACKAY	Kaperhill Pty Ltd	Reconfiguring a Lot – 5 Principal Centre Lots into 2 Lots	Lachlan Deon
DA-2022-36	Code	19 Harvison Street EAST MACKAY	AAA Planning & Consultancy	Material Change of Use - Boundary Setback for Carport & Neighbourhood Character Overlay	Lachlan Deon

## Development Applications Finalised

App No	Code / Impact	Address	Applicant	Description	Officer
<b>Application Withdrawn</b>					
DA-2009-462/G	Code	100 Hodges Road SHOAL POINT	Point Bay Developments Pty Ltd	Change Application (Minor) - Condition 28. 1 Lot into 312 Lots comprising 302 Residential Lots Plus 9 Park/Open Space/Conservation Lots Plus Balance Lot	Brogan Jones
DA-2018-13/A	Code	39-51 Crichtons Road PAGET	Anthony V Zarb and Elizabeth R Zarb	Request to Consider Plans Generally in Accordance - Shipping Container Sales, Rentals and Storage	Darryl Bibay
DA-2022-27	Impact	L 981 Rosewood Drive RURAL VIEW	Plantation Palms Properties Pty Ltd	Material Change of Use - Dwelling House	Daniel Walsh
<b>Approved Subject to Conditions</b>					
DA-2010-113/A	Impact	2 Perpetua Place SARINA	Racesea Pty Ltd	Change Application (Minor) - Change to Conditions 1, 8 & 15 Ocean View Estate Stage 3 - 1 Lot into 15 Lots	Daniel Walsh
DA-2012-62/A	Impact	99 Armstrong Beach Road SARINA	Qantac Sarina Pty Ltd and QCV Sarina Pty Ltd	Change application (Minor) - Material Change of Use - Undefined Use (Non-Resident Workforce Accommodation) and Commercial Premises (Office)	Lachlan Deon
DA-2017-64/A	Code	L 2 Homebush Road SANDIFORD	Vincenzo Germanotta	Change Application (Minor) - Change to Conditions 11, 13, 15, 18 & 19 and Amendment of Errors (Condition 7) Boundary Realignment - 15 Rural Lots into 14 Lots - Tradeable Development	Brogan Jones
DA-2020-171	Code	26 Beaconsfield Road BEACONSFIELD	Matthew O'Sullivan Pty Ltd and Stuart Craig Financial Planning Pty Ltd	Combined Application - Code - Reconfiguration of Lot - 2 Low Density Residential Lots into 4 Community Title Lots & Material Change of Use - Dual Occupancy (x2)	Emma Langford
DA-2021-148	Code	3/21 Kellys Road WALKERSTON	Mills Oakley Lawyers	Reconfiguration of a Lot - 1 Rural Residential Lot into 11 Lots (7 Freehold + 4 Standard Format Community Title Lots) and Easement A (Stormwater)	Lachlan Deon
DA-2021-159	Impact	66 Broad Street SARINA	Pearl Investments (Aust) Pty Ltd	Material Change of Use - Service Station	Cherise Ayling
DA-2021-161	Code	145 Archibald Street PAGET	Aurizon Property Pty Ltd	Reconfiguration of a Lot - 1 High Impact Industry Lot into 2 Lots	Cherise Ayling
DA-2021-169	Code	23 Symons Street SOUTH MACKAY	Siju Joseph and Magi Abraham	Material Change of Use - Multiple Dwellings (3 units)	Daniel Walsh
DA-2021-204	Code	54 Hans Christian Street SARINA	Jason L Kocass and Alyson J Kocass	Reconfiguration of a Lot - 1 Lot into 2 Lots	Lachlan Deon
DA-2021-227	Code	43-45 Production Drive PAGET	Locker Box Storage Pty Ltd	Material Change of Use - Warehouse	Darryl Bibay
DA-2022-10	Code	85 Grendon Street NORTH MACKAY	Brian A Allis and Daphine A Muraro	Reconfiguration of a Lot - 1 Lot into 2 Lots	Ricardo Bijos
DA-2022-17	Code	69 Stellajean Crescent ALLIGATOR CREEK	Danny J Moore and Samantha K Moore	Material Change of Use - Dwelling House (Domestic Outbuilding)	Darryl Bibay
DA-2022-28	Code	20 Parkedge Avenue RICHMOND	Paul S Cummins and Alexander A Cottle	Reconfiguration of a Lot - Boundary Realignment - 3 Lots into 2 Lots	Darryl Bibay
DA-2022-38	Code	34 Muggleton Street SARINA	Leslie T Shailer and Gwendoline T Shailer	Reconfiguration of a Lot - 1 Lot into 2 Lots	Lachlan Deon
DA-2022-40	Code	86 Juliet Street SOUTH MACKAY	Steven O Turner	Material Change of Use - Childcare Centre	Lachlan Deon
DA-2022-43	Code	27 Pugsley Street WALKERSTON	AAA Building Consultants	Material Change of Use - Dwelling House (Carport in Extractive Resources and High Impact Activities Overlay)	Ricardo Bijos
DA-2022-45	Code	410 Eversleigh Road ALLIGATOR CREEK	Rapid Building Approvals	Material Change of Use Dwelling House (Outbuilding - Oversized and Over Height Shed)	Ricardo Bijos
DA-2022-47	Code	169 Wainai Road FARLEIGH	AAA Planning & Consultancy	Material Change of Use - Dwelling House - Shed (Extractive Resources Overlay)	Ricardo Bijos
DA-2022-48	Code	353 Balnagowan Mandarana Road BALNAGOWAN	AAA Planning & Consultancy	Material Change of Use - Proposed Carport (Extractive Resources and High Impact Activities Overlay)	Ricardo Bijos
DA-2022-50	Code	23 Eyre Place ERAKALA	Wanda M Geeves and Kenneth R Geeves	Material Change of Use - Dwelling House	Ricardo Bijos
DA-2022-6	Code	428 Milton Street PAGET	Oro 6 Pty Ltd	Reconfiguring a Lot - 1 High Impact Industry Lot into 3 Lots and Access Easements & Material Change of Use - Medium Impact Industry	Lachlan Deon

## Development Applications Finalised

DA-2022-8	Code	14 Kenilworth Street SOUTH MACKAY	Mark Mayfield	Reconfiguration of a Lot - 1 Medium Density Residential Lot into 2 Lots	Darryl Bibay
<b>Relevant Period Extended</b>					
DA-2016-117/A	Code	2 Mangrove Road MACKAY	Lendlease Real Estate Investments Limited	Extension of Currency Period - Material Change of Use - Shopping Centre (Caneland Central Expansion)	Brogan Jones
<b>Negotiated Decision</b>					
DA-2020-132	Code	L 49 Sugarshed Road ERAKALA	Sugar Shed Road Pty Ltd	4 Rural Residential Lots into 231 Park Residential Lots	Brogan Jones
DA-2021-144	Code	346 Eimeo Road EIMEO	Farmco Pty Ltd	1 Low Density Residential Lot into 4 Lots	Daniel Walsh
<b>Application Created in Error</b>					
DA-2022-49	Impact	L 981 Rosewood Drive RURAL VIEW		Exemption Certificate - Provision for future dwelling houses	
DA-2022-52	Impact	4856 Mackay-Eungella Road FINCH HATTON		Application Created In Error (Other) Change MCU - Food & Drink Outlet	
DA-2022-63	Code	91 Coleshill Drive ALLIGATOR CREEK	Gemini Homes (QLD) Pty Ltd	Material Change of use - Dwelling House - Boundary Setback	

