

Permit Application to use a Park, Reserve or Foreshore For Personal Trainers/Boot Camps/Fitness Groups (Excluding Greenmount Homestead)

Training permits are issued per instructor/trainer that will be working on Council grounds not per Organisation/Company.
Please make a separate application and payment of fee for all instructors/trainers requiring a permit

Company/Organisation Name* ABN

Contact Name.....

Postal Address

Phone Mobile Email

* NOTE : The Company/Organisation is the name the Public Liability Insurance is taken out in.

Number of participant per class

☐ 25 or less

☐ 26 or more

Description of activities and equipment to be used.

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Supporting documentation to be submitted with application.

(If documentation not submitted with application, it will not be processed until they are supplied.)

- Public liability insurance of no less than Twenty Million Dollars (\$20,000,000.00)
- Professional Trainer registration with Fitness Australia or equivalent body
- Current Senior First Aid & CPR certificates

On behalf on the Company/Organisation I acknowledge that:-

- No training session will take place until an authorised permit has been supplied to the Company/Organisation.
- If issued an authorised permit, that permit must be displayed during all training sessions.
- Fitness activities can only take place between 5.30am to 8.00am & 5.30pm to 8pm Monday to Friday and weekends 7.00am to 9.30am & 5.00pm to 7.30pm.
- No Park infrastructure including tables, benches, seats & shade structures will be used.
- Vehicles are not permitted within Parks, Reserves or Foreshores.
- Council offers no guarantee or warranty that the Park, Reserve or Foreshore will be available at any time or suitable for use.
- ***I have read & understand the full Terms & Conditions & agree to abide by all outlined.***

Name.....

Signature.....Date.....

PRIVACY DISCLAIMER: Mackay Regional Council is collecting your personal information in order to process your application. This information will only be disclosed to any other third party with your written authorisation or as we are required by law.

FOR PERMIT ENQUIRIES PLEASE CONTACT
BUSINESS SUPPORT ENGINEERING ADMINISTRATION ON 1300 622 529 BETWEEN 8.30AM & 3.30PM

Office Use Only:

Code: RC/PKBOOK

Date Received: Fee Paid: Receipt No: ECM No.....



TERMS AND CONDITIONS OF PERMIT FOR PERSONAL TRAINERS / BOOT CAMPS / FITNESS GROUPS

Introduction

To outline procedures that all personal training groups and businesses must follow, in order to obtain a permit for permission to use parks and gardens in the Mackay Region.

All parks and gardens are an available resource to the local community. It is therefore important that all activities undertaken during a personal training session do not adversely impose on other park users, impact on nearby residents, deteriorate the quality or condition of the park by over using particular areas and that public infrastructure is not damaged in any way.

Each application approval will be valid for the current financial year, beginning 1st July. Once a permit has been issued it will authorise each trainer to use public open space for fitness training activities strictly in accordance with this policy. Any breach of this policy will possibly result in the session being ceased, and possibly cancellation of the permit without refund of fees.

Terms and Conditions

- On application approval, the required fee (in accordance with current Mackay Regional Council Fees and Charges), must be paid prior to a permit being issued.
- The issued permit must be displayed during any fitness session (preferably on a portable “A” frame or small temporary table used for administrative purposes.
- Fitness sessions must be held between the hours of :
 - 5.30am to 8.00am & 5.30pm to 8.00pm Mon to Fri
 - and
 - 7.00am to 9.30am and 5.00pm to 7.30pm Sat & Sun & Public Holidays
- No pegs or markers are to be put in the ground
- No heavy structures such as lights, signage, park furniture (eg. chairs or benches) or exercise equipment are to be used that may cause damage to the park surface or infrastructure
- Noise restrictions – no loud music, loud speakers or mega phones are to be used during training sessions. Further, the noise from a personal training session should not be heard from outside the park.
- The minimal amount of distance that must be kept throughout personal training activities from other structures (excluding fixed fitness equipment) in a park is 10 meters. These structures may include but are not limited to :
 - Playgrounds and related equipment
 - Public toilets
 - Sporting nets
 - Monuments
 - Park assets such as benches, tables and rotundas
 - Eating areas such as cafe’s
- No bookings will be made for the open space, so Council offers no guarantee or warranty that the public open space will be
 - Available, and not already in use by another group
 - Suitable for use
- Ensure that clients do not use picnic tables and/or, park furniture to store any bags or equipment what that would leave members of the public unable to utilise this facility.
- Ensure training groups for which the permit holder is responsible, run in single file on walking paths or narrow areas
- Training must not take place under tree canopies to prevent compaction of soil and damage to root systems.
- Council may require access to the open space in relation to their usual activities. The permit holder will follow all direction by an Authorised Council Officer that may require the permit holder to cease, move or relocate activities during the required time.
- Training sessions must not take place on sand dunes or areas of coastal vegetation, as these areas are ecologically fragile and easily damaged. If utilising the foreshore area, training must occur well below the high tide mark, as shorebird and marine turtle nests may occur above the high tide line.
- In coastal areas, if artificial lighting is used between October and April, it must not be visible from the beach as it can disorient marine turtles. No artificial lighting is to be used on the beach.
- The permit holder will :
 - leave all parks and gardens in a tidy condition and shall immediately remove all rubbish into the receptacles provided
 - not drive any vehicles within parks or gardens
 - not use trees for securing any items or signage
 - report any damage to council property immediately and repair any damage to council property, gardens, park surfaces, trees or shrubs at their own expense
- Provide Mackay Regional Council with copies of the below documentation together with the application form
 - Professional trainer registration with Fitness Australia or equivalent body
 - Current Senior First Aid Certificate
 - Current Public Liability Insurance which indemnifies Mackay Regional Council to a minimum of \$20 million.