

PRODUCT RECEIPT

TEMPLATE

Date	Time	Supplier	Product	Packaging	Temp °C	Action	Signature
E.g. 20/07/2010	8:15AM	Bob's Butcher	Mince beef	shrink wrap	15°C	Rejected	John Smith



- Perishable items: at or below 5°C
- Frozen items: between -15°C and -12°C
- Hot items: at or above 60°C

You can use this template to help you meet the requirements of section B4 of the Eat Safe Mackay food safety industry checklist. Important information on how to complete this form is available in the *Eat Safe Mackay Food Safety Made Easy Guide* available at mackay.qld.gov.au/eatsafe. Details about the Eat Safe Mackay food safety rating scheme are also available online.

