



## **FINAL MINUTES**

25 September 2019

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## Declaration of Potential Conflict of Interest

Nil.

## **ORDINARY MEETING** **MINUTES**

His Worship the Mayor, Cr Williamson acknowledged the traditional custodians of the land on which we meet today, the Yuwibara and Yuibera people and paid his respects to their Elders past and present. He also extended his acknowledgement to all Aboriginal members of the Birri Gubba Nation.

Cr Williamson advised that the Council Meeting is being streamed live, recorded and published in accordance with Council's Standing Orders, including publishing on Council's web-site.

Cr Williamson advised those present in the public gallery that, by attending a public meeting of the Council they are consenting to their image, voice and comments being recorded and published, and comments will form part of the live stream and recording.

Attendees were also advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

### **1. ATTENDANCE:**

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs, M J Bella, L G Bonaventura, K J Casey, J F Englert, R C Gee, K L May, A R Paton and R D Walker were in attendance at the commencement of the meeting. Also present was Mr C Doyle (Chief Executive Officer) and Mrs M Iliffe (Minute Secretary).

The meeting commenced at 10.00 am.

### **2. OPENING PRAYER:**

Cr Williamson led those present in Prayer.

### **3. ABSENT ON COUNCIL BUSINESS:**

Nil

### **4. APOLOGIES:**

Cr A J Camm and Cr F A Mann

**5. CONDOLENCES:**

Nil

**6. CONFLICT OF INTEREST:**

Item 11.11 - Cr Bonaventura advised he is a non-financial member of the Sarina Range Community Association.

(noting that under section 175D(2)(a)(iii) of the *Local Government Act 2009*, that “membership of a community group, sporting club or similar organisation if the councillor is not an office holder for the group, club or organisation” does not constitute a formal conflict of interest)

**7. CONFIRMATION OF MINUTES:****7.1 ORDINARY MEETING MINUTES - 11 SEPTEMBER 2019**

THAT the Ordinary Meeting Minutes dated 11 September 2019 be adopted.

Moved Cr Casey

Seconded Cr Walker

**CARRIED**

**8. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:**

Nil

**9. MAYORAL MINUTES:**

Nil

**10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS:****10.1 DRAFT MEETING MINUTES - LOCAL AUTHORITY WASTE MANAGEMENT ADVISORY COMMITTEE MEETING - 23 AUGUST 2019**

**Author** Director Engineering and Commercial Infrastructure

**Purpose**

Attached is a copy of the Draft Minutes of the Local Authority Waste Management Advisory Committee Meeting held on 23 August 2019.

**Related Parties**

N/A

**Officer's Recommendation**

THAT the Draft Meeting Minutes of the Local Authority Waste Management Advisory Committee Meeting dated 23 August 2019 be received.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Paton**

**Seconded Cr Englert**

Cr Paton highlighted several key actions from the Local Authority Waste Management Advisory Committee meeting held on 23 August 2019 and advised the next meeting is scheduled to be held in Townsville on 21-22 November 2019.

**CARRIED**

**11. CORRESPONDENCE AND OFFICERS' REPORTS:****11.1 PROPOSED LOCAL GOVERNMENT BOUNDARY REALIGNMENT - SARINA RANGE**

**Author** Executive Officer

**Purpose**

To consider a request from the Sarina Range Community Association Inc (Boundary Change Sub Committee) (SRCA Inc) for Council's position on a proposal to realign the Council boundary between Mackay Regional Council (MRC) and Isaac Regional Council, essentially seeing the Sarina Range area move to Isaac Regional Council (IRC).

**Related Parties**

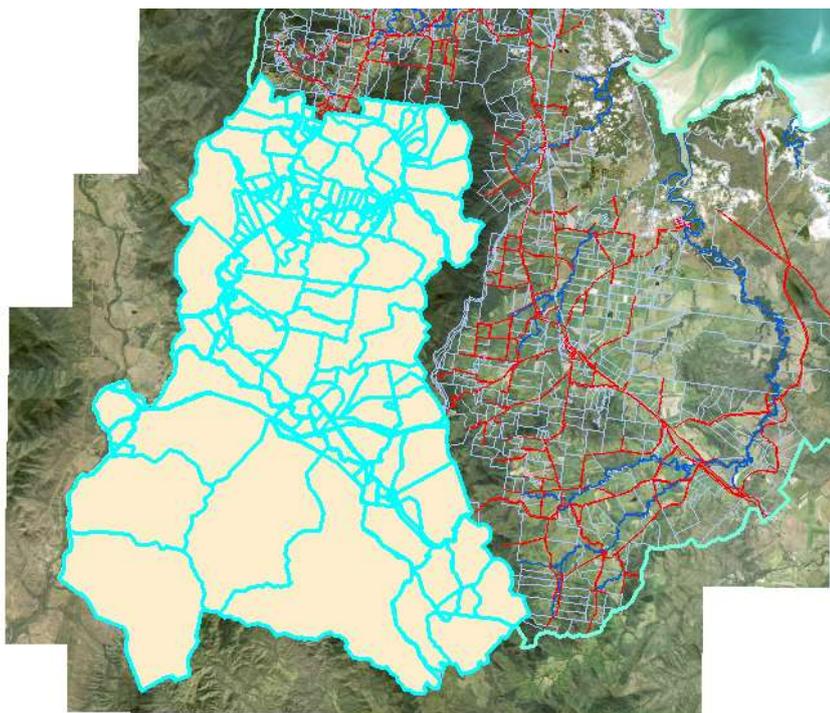
- Sarina Range Community Association Inc (Boundary Change Sub Committee) (SRCA Inc)
- Various property owners
- Isaac Regional Council (IRC)
- Department of Local Government, Racing and Multicultural Affairs (Dept)

**Background/Discussion**

MRC is in receipt of a letter from the SRCA Inc seeking MRC's position on a proposal to realign the MRC boundary between Mackay Regional Council (MRC) and Isaac Regional Council (IRC). It is understood that SRCA Inc have also requested IRC's position on the matter.

The area in question is generally per the below plan, and also includes –

- Approx. 470 sq Km
- 144 rateable properties



Contact and meetings have also previously been undertaken with representatives of the SRCA Inc, specifically around rating costs.

Under the *Local Government Act 2009 (Act)*, Chapter 2 Part 3 specifically addresses the concept of changing a local government area, with section 17 in part detailing –

***17 What this part is about***

- (1) This part is about making a local government change.*
- (2) A local government change is a change of—
  - (a) the boundaries of a local government area; or**

Sections 17(3) & (4) then set-out –

*(3) In summary, the process for making a local government change is as follows—*

- assessment—the change commission assesses whether a proposed local government change is in the public interest*
- implementation—the Governor in Council implements the local government change under a regulation.*

*(4) The change commission, which conducts the assessment phase of the process, is an independent body that is created under this Act.*

*Note—*

*See division 3 for the creation of the change commission.*

And section 18 clarifies who may start the change process –

### ***18 Who may start the change process***

*Only the Minister may propose a local government change to the change commission.*

Given that any such application and process is one for application through the Local Government Minister, it is understood that at this stage they are simply seeking MRC's view before considering further possible actions.

As per section 19(1) of the *Act*, it is the Change Commission that is charged with assessing whether a change proposed by the Minister is in the public interest.

### ***19 Assessment***

*(1) The change commission is responsible for assessing whether a local government change proposed by the Minister is in the public interest.*

Part 2 (**Changing a local government area, name or representation**), Division 1 (**Changing boundaries of a local government**), of the *Local Government Regulation 2012 (Regulation)* covers the manner in which external boundaries should be drawn, and specifically per 9(1) & (2) of the *Regulation* –

### ***9 Communities of interest***

*(1) The external boundaries of a local government area should be drawn in a way that has regard to communities of interest, including that the local government area should generally—*

*(a) reflect local communities, for example, the geographical pattern of human activities (where people live, work and engage in leisure activities), and the linkages between local communities; and*

*(b) have a centre, or centres, of administration and service easily accessible to its population; and*

*(c) ensure effective elected representation for residents and ratepayers; and*

*(d) have external boundaries that—*

*(i) do not divide local neighbourhoods or adjacent rural and urban areas with common interests or interdependencies, including, for example, economic, cultural and ethnic interests or interdependencies; and*

*(ii) subject to the water catchment principle—follow the natural geographical features and non-natural features separating different communities; and*

*(iii) do not dissect properties.*

*(2) The water catchment principle is the principle that water catchment areas should generally be included in the local government area they service*

It is important to note that the provision of the Regulation for matters to take into consideration do not include property rating values or costs.

Although media reports previously from the Sarina Range residents report disgruntlement by higher rates within MRC when compared to what they believe would be the case in IRC, the letter from the SRCA Inc does not include rating matters.

A copy of the SRCA Inc letter dated 12th June 2019 is attached, and within which they list the below areas supporting the proposal, each of which has been addressed further below.

1. Geographical (Fitzroy River Catchment)
2. History
3. Representation
4. Economic and Social Fit
5. Survey

### **Geographical (Fitzroy River Catchment)**

Reasoning provided to support being that the area within the Funnel/Bolingbroke water catchment area flows west into the Connors/Isaac/Mackenzie/Fitzroy system, thus giving some synergies to the Isaac RC area.

The above is noted as factual being that the catchment does in fact join the western catchment. However other areas within MRC's boundary also have 'split' catchment issues –

- O'Connell River – The O'Connell River actually partially acts as the divider between the MRC and Whitsunday Regional Council (WRC), with the northern side of the O'Connell River being within WRC, and southern side within MRC. Catchment issues, including erosion and restoration, are successfully managed despite being in different Council areas
- Broken River/Eungella Dam – These flow west from the Eungella area into the Bowen River and ultimately into the Burdekin River system

Geographical (Fitzroy River Catchment) Summary view – Other catchment areas within MRC's boundaries have split catchments with neighbouring Councils', and aligning Council boundaries to with the water catchment principle alone would not necessarily align with other key aspects such as social and infrastructure areas of interest etc.

### **History**

Within their letter they cite that the Sarina Range area was originally within the Nebo Shire area (Nebo Shire now part of IRC), and was changed in 1924 back into Sarina Shire Council when the Sarina Range Road was proposed.

The associated reference material cited by SRCA Inc were verified and it would appear that with the construction of the Sarina Range Road a boundary change was affected in 1924. This appears to be on the basis that the construction of this road provided a much better link to the Sarina community than would be the case remaining in the then Nebo Shire.

History Summary View – This historical change effected in 1924 would not appear to be overly relevant to today’s assessment of a change, although it could also be argued that the connectivity recognised in 1924 by virtue of this road linkage is actually still current today.

### **Representation**

Within their letter is cited the various number of Councillors for each of MRC and IRC, along with numbers of voters, with a reported calculation of voters per Councillor of –

IRC	1,281
MRC	6,978

These figures would appear to be factually correct based on 2016 data. However, such representational ratios are not uncommon between various sized Councils, with the larger population based Councils having the higher ratios compared to smaller population Councils.

If assessed across Queensland’s 77 Council’s, it would show a range of situations where neighbouring Councils due to area/population have differing ratios. The notion of equalising these by either significantly increasing the representation in the larger population Councils (ie to 59 Councillors), or constantly amending boundaries, would both not appear practical or fit with the basis of the establishment of larger Regional Councils by the Queensland Government at the 2008 amalgamations.

Representation Summary View – The difference between representation ratios would not seem to be a valid reason to justify changing areas, especially as it will be impractical to ever have a situation of equal proportion between all Councils.

### **Economic and Social Fit**

The letter cites the majority of the residents in the ‘change’ area have direct or indirect linkages to mining and agriculture, and identify more with IRC where there are a number of outlying communities across a large area.

MRC also has a large number of outlying communities, including Bloomsbury, Eungella, Koumala, right through to Finch Hatton/Gargett, Eton, Pindi Pindi/Calen.

Whilst not covered in the letter the associated travel distances to nearest communities have been assessed against an online ‘trip calculator’ to help with connection to communities of interest, as well as accessing key services (including medical).

### Mackay Regional Council Area

- Sarina Range to Sarina - 23min and 24kms
- Sarina Range to Koumala - 29min and 31kms
- Sarina Range to Mackay - 53min and 60kms

### Isaac Regional Council Area

- Sarina Range to Nebo - 46min and 69kms
- Sarina Range to Carmila - 1 hr 6min and 84kms
- Sarina Range to Moranbah - 1 hr 39min and 153kms

These would tend to suggest no close or readily accessible community of interest more accessible via IRC than current situation.

Also, the reasoning cited regarding mining and agriculture linkages could be relevant to a large proportion of MRC residents as well (including in Mackay itself), and thus not in isolation a reason supporting a change.

Economic and Social Fit Summary View – A simple mining or agriculture connection does not seem to be a unique factor in fitting with IRC area when considering the overall ties from residents in the wider MRC area. Also, travel distances alone would seem to suggest no close community of interest within IRC.

### **Survey**

Results from a survey undertaken by Member for Mirani Stephen Andrew MP have been provided.

The listed key service areas from the survey included –

- Disaster management
- Dump vouchers
- Dog baiting
- Direct Debit rates payment options

As a quick comment on each. Disaster Management is considered probably better able to be provided by MRC than IRC, simply due to distance (ie Sarina is by far the closest community of any size, including full Police/Ambulance/Fire Brigade/SES services). It is not believed that IRC provide Dump Vouchers. Dog baiting is a program delivered by both MRC and IRC, as is Direct Debit of rates.

From the above are no major reasons to support a change.

Another aspect of the survey was a question whether if ratepayers were to receive the same level of service would they support a move to IRC. The responses being –

- No 9%
- Undecided 2%

- Yes 89%

Whilst the general details of the survey are not known, also what specifically isn't known is whether this question was linked to anything or an underlying theme. In particular, it is assumed that rates amounts are relevant in the answering of this question otherwise it is difficult to understand why 71% of respondents would indicate a move to IRC when the closest community is Nebo (nearly as far as Mackay itself), and most services are currently provided from Sarina (half the travel time of Nebo).

### **Consultation and Communication**

Councillor Briefing – 21 August 2019

Isaac Regional Council

Contact and meetings have also previously been undertaken with representatives of the SRCA Inc, specifically around rating costs.

### **Resource Implications**

It should be noted that no assessment has been done of a range of other aspects including the below. Consideration has been limited to the matters contained within the letter from SRCA Inc.

Resource matters not considered within report -

- Rates comparisons (noting that any possible comparison could only be arbitrary due to the fact that provision of services in line with the survey – residents to receive the same level of service – is not able to actually be calculated accurately)
- Rates and charges amount total changes
- Assets – between roads and other major infrastructure assets MRC would hold value possibly in the millions. These would need to be taken into consideration in any change

### **Risk Management Implications**

Providing comment at this stage has no immediate risks, however if progressing would need to consider impacts further.

It is believed that if the Minister sends to the Change Commission that per the provisions of the Act/Regulation that further consultation will be had including request for more information.

### **Conclusion**

At this point it is applicable to restrict the assessment and views to the items contained within the letter from SRCA Inc, as well as those included as assessment criteria within the Regulation.

Based on these matters alone, and as per the individual comments for each point above in the report, there would not appear to be a compelling argument to see MRC support the concept of the boundary between MRC and IRC changing to see the Sarina Range area move to IRC.

### **Officer's Recommendation**

THAT Council responds to the request from the Sarina Range Community Association Inc (Boundary Change Sub Committee) to provide comment on a proposed local government boundary realignment that would see the Sarina Range area move from Mackay Regional Council to Isaac Regional Council, advising that based purely on the consideration of the items contained within their letter that there would not appear to be justifiable reason to support the concept of realignment of the boundary.

### Public Participation

The Mayor welcomed the members of the public who had registered to speak to this item on the agenda today and provided an explanation on the procedure of public participation as outlined in the revised Council's Standing Orders adopted at Council's Ordinary Meeting on 10 April 2019.

### Steve Andrews MP

Mr Andrews advised he was representing the Sarina Range Community (SRC), the SRC looked to the Clerk of Parliament for a survey they had undertaken, and the majority vote was for realignment of the Local Government boundary. He believes the rural community at the top of the Sarina Range fits in better to the Isaac Regional Council.

### Mr John Erquiaga

Mr Eriquiaga from the Sarina Range advised he is semi-retired on a small grazing property and one of his property's boundaries is with the Isaac Regional Council area. He believes the \$9,000 rates he pays to Mackay Regional Council for his 700 acre property which can only, in its best year, return \$60,000 is difficult. He advised Tropical Cyclone Debbie had washed-out Waterfall Creek and restricted his impeded his access to Sarina for essential needs. Council advised this washout would not be repaired and his neighbour carried out the necessary works to enable his access to Sarina. He advised he has lodged a works request to have a concrete extension installed on both sides of Waterfall Creek to stop the washouts every year due to weather events.

The Mayor advised the Chief Executive Officer (CEO) has noted down Mr Erquiaga's works related issues and would be in contact in relation to those issues.

Glen McFadzen

Mr McFadzen from the Sarina Range advised his family have been part of the Sarina Range community since 1942 when his Grandfather purchased the family property. He outlined the reasons the SRC felt they should be part of the Isaac Regional Council:

- Geographical - part of the Fitzroy catchment.
- History - were part of the Nebo Shire until the Sarina Range was constructed. He believes if his forefathers were around now to see this outlying small community being taxed almost out of existence through rates then they would not have changed councils.
- Representation - the SCR represent 1/3 of 1% of the MRC ratepayers and each Councillor has approximately 7,000 residents to listen to whereas IRC Councillors have 1,200 residents. He believes there would be more chance of representation from an IRC Councillor.
- Economic and Social Fit - IRC have a large region with lots of small communities and he believes MRC focus is only for Mackay.

If you compare the rates for a rural property worth \$1M, the rates in Mackay would be \$15,000 and in Isaac it would be \$5,000 and this is the reason so much effort has been put into this application.

Mr John Bonaventura

Mr Bonaventura from Sarina Range advised he had a previous rate dispute with MRC and he believes the "Miscellaneous Act of 1997" was used to encourage him to pay his rates. This Act was enacted by the Queensland Government and the Queensland Government was changed to that Government on 9 December 1992, prior to that it was the Government of Queensland. He believes the Queensland Government has no constitutional authority to take his land due to naming inaccuracies with the entity establishing the legislation.

The Mayor thanked the residents who contributed to today's public participation.

The CEO provided an overview of the report and advised MRC and or IRC does not make the decision on boundary realignment this is a decision for the State Government.

Cr Bonaventura queried if there was an error in the report for the survey "yes" result percentage.

The CEO advised there was an administration error in the report and the correct percentage of 89% has been amended in the report.

Cr Bonaventura advised it was disappointing that the report was distributed with the incorrect figure as it is very important that 89% of the responses were for a boundary change. Whilst he appreciates the report has been adjusted he asks his fellow Councillors to remember the original report had an incorrect figure and if they based their decision-making process on this figure if they could note the correct figure.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Paton**

**Seconded Cr May**

Cr Paton spoke in favour of the Motion as he believes this is not a decision for Council if the boundary can be realigned, it is through the State Minister.

Cr Bonaventura advised he would like to move an Amended Motion.

**AMENDED MOTION**

THAT Council responds to the request from the Sarina Range Community Association Inc (Boundary Change Sub Committee) to provide comment on a proposed local government boundary realignment that would see the Sarina Range area move from Mackay Regional Council to Isaac Regional Council, advising that based purely on the consideration of the items contained within their letter that there would not appear to be justifiable reason to support the concept of realignment of the boundary.

FURTHER THAT Council acknowledges the responsibility for preparing a Boundary change lies with the Minister for Local Government and accepts that Sarina Range Community Association Inc may wish to lodge the concept of boundary realignment with the relevant department.

**Moved Cr Bonaventura**

**Seconded Cr Bella**

Cr Bonaventura advised the report provides Councillors with a lot of detail on the process for changing a local government area and the Officer's Recommendation states in part there would not appear to be a compelling argument to see MRC support the concept for a boundary change between MRC and IRC. He believes this statement alone says there is some merit in furthering the discussion and suggesting the SRC take the next step to lodging the request with the relevant Minister to investigate further.

Cr Bella advised he would be supporting the Amended Motion. He believes the catchment reason outlined in the report is flawed in that whilst there is a similar situation in Eungella, the Eungella community is not serviced or has no real ability to be serviced by a neighbouring Council whereas the SRC do. Residents should have the democratic right to pursue and, on this occasion, he believes Council is not supporting residents from the SRC democratic right to pursue the boundary realignment. He also believes there is a geographical reason for the SRC to be separated from MRC and will be supporting the Amended Motion.

Cr Paton advised he would not be supporting the Amended Motion. He believes the Amended Motion does not change the Officer's Recommendation, on page 20 of the

Agenda under section 18 of the report it states, "*Only the Minister may propose a local government change to the change commission. Given that any such application and process is one for application through the Local Government Minister, it is understood that at this stage they are simply seeking MRC's view before considering further possible actions.*" He believes there is nothing stopping the SRC approaching the Minister once MRC has given their view and does not see any need for the Amended Motion.

The Mayor advised he does not see the need for an Amended Motion as he believes MRC are replying, as Council is required to do, without emotion to the letter from SRC. He believes this does not impede the process of any democratic decision made in Chambers today.

Cr Bonaventura advised he would like to have his right of reply. Cr Bonaventura advised whilst he agrees with the comments made by his fellow Councillors, the issue is Council has only commented on what was in the letter from SRC. He believes there are many more aspects to this situation that could have been investigated and by amending the motion he believes it provides the SRC with support from Council to take this matter further if they wished to do so.

### **LOST**

**Cr Englert, Gee, May, Paton and Williamson recorded their vote against the Amended Motion.**

The Mayor advised the Amended Motion put by Cr Bonaventura was lost and Council will now consider the original Motion moved by Cr Paton.

### **Council Resolution**

THAT Council responds to the request from the Sarina Range Community Association Inc (Boundary Change Sub Committee) to provide comment on a proposed local government boundary realignment that would see the Sarina Range area move from Mackay Regional Council to Isaac Regional Council, advising that based purely on the consideration of the items contained within their letter that there would not appear to be justifiable reason to support the concept of realignment of the boundary.

**Moved Cr Paton**

**Seconded Cr May**

### **CARRIED**

**Cr Bella, Bonaventura and Walker recorded their vote against the Motion.**

## **11.2 ATTENDANCE OF COUNCILLORS AT 2019 AUSTRALIAN MOUNTAIN BIKE SUMMIT**

**Author** Chief Executive Officer

### **Purpose**

To seek approval for Cr Justin Englert and Cr Ayril Paton to attend the 2019 Australian Mountain Bike Summit to be held in Derby, Tasmania on Tuesday 19 and Wednesday 20 November 2019.

### **Related Parties**

Nil

### **Background/Discussion**

The Mackay Region Mountain Bike Strategy was endorsed by Council on 13 February 2019.

Mountain biking is recognised as one of the fastest growing sport and recreational activities in the world. Participation levels are increasing across the sport and mountain-biking tourism is fast becoming recognised as an economic driver for increased visitation and visitor expenditure.

Mackay Regional Council has made a strong commitment to economic development and tourism in the Mackay Region and the nominated attendance is recognised as highly valuable.

The theme of the 2019 Summit is '*Building a Mountain Bike Destination*'.

During the Summit there will be opportunities to real-life stories from Derby business operators and discover the secrets of the Derby journey from concept to international mountain biking destination.

There will be sessions hosted by world famous mountain biking and adventure tourism legends, the event managers of the Enduro World Series, hear the trends in mountain biking and exciting new developments in Australia.

There is a third optional day available for those who want to learn from the best - Australia's legendary trail builders, World Trail and Derby's trail maintenance crew, a one-day hands on trail building and trail maintenance workshop. The councillors believe rather than attend the optional third day there is more value in meeting with the Chief Executive Officer of Dorset Regional Council as part of the Mackay Tourism Limited delegation to discuss and observe additional mountain bike product.

**Consultation and Communication**

Mayor and Councillors

**Resource Implications**

The total cost to attend the 2019 Australian Mountain Bike Summit, site visits and meetings will be approximately \$2,500 per person including registration, return flights, vehicle hire, accommodation and meal costs. This will be borne by the Councillor budget within the Office of the Mayor and CEO.

**Risk Management Implications**

There are no risks associated with Cr Englert and Cr Paton's attendance at the 2019 Australian Mountain Bike Summit and any site visits or meetings.

**Conclusion**

Given Mackay Regional Council's current focus on mountain biking, economic development and tourism it will be of value to Mackay Regional Council for the nominated Councillors to attend the 2019 Australian Mountain Bike Summit.

**Officer's Recommendation**

THAT Council endorse the attendance of Cr Justin Englert and Cr Ayril Paton to attend the 2019 Australian Mountain Bike Summit to be held in Derby, Tasmania on Tuesday 19 and Wednesday 20 November 2019.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr May**

**Seconded Cr Gee**

Cr May advised it will be a valuable opportunity for Council to investigate and learn from the experts as to what is happening in the Mountain Biking scene and with Council embarking on our Mountain Biking Strategy there is a lot to be discovered.

**CARRIED**

### **11.3 DEVELOPING NORTHERN AUSTRALIA CONFERENCE 2019 - POST CONFERENCE REPORT**

**Author** Chief Executive Officer

#### **Purpose**

To present to Council information and outcomes resulting from attendance at the Developing Northern Australia Conference 11 - 12 July 2019, Karratha (WA) by Cr Karen May and David McKendry (Executive Officer) (attended in place of Deputy Mayor Cr Amanda Camm who was unable to attend).

#### **Background/Discussion**

Council at its meeting of 22 May 2019 authorised the attendance of Cr May to the Developing Northern Australia Conference 2019. Below are details resulting from their attendance at this conference.

- **Conference Name** - Developing Northern Australia Conference 2019
- **Conference Purpose** - The conference focused on achieving a more prosperous and sustainable future for northern Australia
- **Council Attendees** - Cr Karen May and David McKendry (Executive Officer)
- **Dates** - 11 - 12 July 2019
- **Venue** - Karratha, Western Australia
- **Conference Information** - The website is <https://northaust.org.au/category/2019-developing-northern-australia-conference/> and sessions covered included the following.
- **Conference Presentations** - Presentations from the conference are available from a secure site and if required can be sourced.

**Key outcomes of note for Council** - What Mackay Regional Council's role is in developing the Northern Australia Development Agenda

#### **General Comments**

The below are a number of general summary observations about Karratha and the region, followed by a table of key presentations (and links to actual presentations were available), as well as notes of key points of interest.

- This was the first time that the Developing Northern Australia Conference was hosted in Western Australia, with the 2020 conference being held in Rockhampton.
- Karratha township has approx. 16,000 residents, with 22,206 in the wider City of Karratha Council area.
- They have experienced 31% growth over the past 10 years, and a 27% increase in families.
- The land area of the City of Karratha is 15,882 km<sup>2</sup> (Mackay is 7,622 km<sup>2</sup>).
- They have 231 hectares of industrial land.

- Karratha Airport has been built to handle international capability, and has over 480,000 passengers/year, and over 10,500 aircraft movements/year.
- City of Karratha total revenue = \$111,868,876 (2017/18).
- Key challenges include a reliance on mining, gas and oil, with a desire for diversification.
- The Conference was hosted at a recently opened (April 2018) new Red Earth Arts Precinct, a \$56M facility including a 450+ seat theatre, rooftop cinema, outdoor amphitheatre, state of the art library.
- During the stay a visit was also made to the Dampier Community Hub (\$18M), and the Wickham Community Hub (\$16.35M), with the Wickham facility opened in May 2019 and being co-located with surrounding sporting and aquatic facilities. (photos attached)
- During 2017/18 the City of Karratha received \$32M in funding from external stakeholders, including –
  - Federal Govt - \$7.2M
  - State Govt - \$10.99M
  - Rio Tinto - \$12.7M
  - Woodside - \$1.5M
- A strong influence on the conference was recognition of the local Aboriginal groups, with 2 detailed Welcome to Country events.
- On the Thursday night networking session, the Mayor of Karratha, along with Avar Pty Ltd, announced a new deal underpinning regional flights between townships such as Karratha, Port Hedland, Exmouth, Broome. This was a private initiative underpinned by the Council in partnership with others and airline.

### **Consultation and Communication**

Attendance at the Developing Northern Australia Conference 2019 was authorised by Council at its Ordinary Council Meeting dated 22 May 2019.

### **Resource Implications**

Cost of conference registration, other costs including air fares and accommodation are catered for in the current budget.

### **Risk Management Implications**

Nil

### **Conclusion**

Attendance at the Developing Northern Australia Conference 2019 was of value and the feedback report is attached for information.

**Officer's Recommendation**

THAT Council receives the information regarding attendance of Cr Karen May at the 2019 Developing Northern Australia Conference.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr May**

**Seconded Cr Paton**

Cr May, on behalf of the Executive Officer and herself, provided some highlights from the conference and thanked Council for the opportunity to attend the 2019 Developing Northern Australia Conference. The conference was hosted in Western Australia for the first time and Council had submitted a bid to host the 2020 conference but were unsuccessful with the 2020 conference to be held in Rockhampton.

**CARRIED**

**11.4 DEVELOPMENT SERVICES MONTHLY REVIEW - AUGUST 2019**

**Author** Director Development Services

**Purpose**

To provide Council with the Development Services Monthly Review for the period of 1 August to 31 August 2019.

**Operational Plan Linkage**

This Monthly Review links to various corporate objectives and strategies within the 2018-2019 Corporate Plan.

**Officer's Recommendation**

THAT the Development Services Monthly Review for the period of 1 August to 31 August 2019 be received.

The Chief Executive Officer (CEO) spoke to the report and provided an overview and highlights of the Development Services Monthly Review Report for August 2019.

Cr Bonaventura queried the rise in major repairs to play equipment inspection and maintenance compared the past 12 months.

The Director of Development Services advised additional resources had been sourced to enable more inspections and maintenance to occur with the view to completing as much as possible prior to school holidays.

Cr Englert queried how Council would have been notified of the safety incident of the house window being damaged.

The CEO advised typically the homeowner would contact Council and Council would follow the required processes.

Cr Englert queried more information on the staff member intervention incident.

The CEO advised it was a self-harm incident that the staff member came across.

Cr Englert queried if the staff member has been supported.

The Mayor advised the staff member has been contacted to ensure they are supported.

The CEO advised relevant Council staff are provided training in conflict management, etc. to and made aware of what support services are available to them should they require them. He believes Council is at a benchmark level on what services and support are offered to its staff.

The Mayor confirmed there was direct face to face contact with the staff member involved.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Englert**

**Seconded Cr May**

Cr Englert highlighted numerous works carried out by this Directorate during the period and congratulated the Director and team for their continued efforts. He also mentioned he attended the launch of the Rumble on the Reef last night, on behalf of the Mayor, there are international and national riders ready to participate in this event. The 2019 State BMX Championships will be held in Sarina, these two great events are occurring in our region this week-end.

Cr Bella congratulated the CEO on his vision for improved safety for the Council staff which has resulted in Mackay Regional Council (MRC) improving their Lost Time Injury results over the past 10 years. MRC are currently saving a considerable amount on their premiums due to this improvement in safety but more importantly staff are returning home to their loved ones uninjured.

The CEO advised he will email the information to the Councillors regarding the savings MRC have received on their premiums due to improved safety records. He confirmed MRC have saved approximately \$600K annually, commencing approximately six (6)

years ago, as a reduction in injury claims because of increased focus on employee safety, and further agreeing that this was one aspect but the main factor being a safer work environment.

Cr Bonaventura commented in relation to the Investment Mackay Events and Conference Attraction program, the Variety Bash organisers and participants enjoyed their stay in Mackay, start of the Variety Bash, Council's hospitality and majority of those he spoke to indicated they will be back to visit Mackay.

**CARRIED**

## **11.5 DRAFT LOCAL COASTAL PLAN FOR ST HELENS BEACH**

**Author** Coordinator – Natural Environment

### **Purpose**

To seek Council's endorsement of the draft St Helens Beach Local Coastal Plan for public consultation and endorsement of the associated Community Engagement Plan.

### **Operational Plan Linkage**

Environment – Coastal Management – “Develop or review two Local Coastal Plans per year”.

### **Background/Discussion**

Mackay Regional Council has been delivering the Coasts and Communities Program in partnership with Reef Catchments since 2009. The Program aims to protect and restore the natural environment values of the Mackay coast, whilst allowing for appropriate recreational access and use. The Program was initiated to set a vision for the future of the Mackay coast and engage local communities in coastal management activities. The Program operates on public coastal land under Mackay Regional Council jurisdiction.

A 12-step process has been developed to guide the development of Local Coastal Plans. In line with this process, a draft plan has been prepared for St Helens Beach, along with a Community Engagement Plan. Council received a briefing on these documents on Wednesday, 11 September 2019 and this report is now seeking Council's endorsement of the draft plan for public consultation and endorsement of the Community Engagement Plan. Both the draft plan and Community Engagement Plan are attached to this report, along with a summary and highlights document for the draft plan.

A one-month community consultation period is recommended. A range of community consultation techniques is proposed, including an online survey and a community consultation session scheduled for the afternoon of Friday, 18 October. At the

conclusion of the community engagement activities, Council will be briefed on the feedback received and any changes proposed to the plan.

### **Consultation and Communication**

A one-month consultation period is proposed to provide a range of opportunities for the community to provide feedback on the draft Local Coastal Plan. Key stakeholders including local residents were consulted during the plan development and information gathering stages of the project.

### **Resource Implications**

There are minor costs associated with promoting and undertaking the community consultation which can be covered in existing operational budgets

### **Risk Management Implications**

Seeking public comment on the draft plan will contribute to public understanding and ownership of the plan and will ensure the community has an opportunity to contribute to and be involved in the development of the plan.

### **Conclusion**

A draft Local Coastal Plan and a Community Engagement Plan have been developed for St Helens Beach. It is recommended that Council endorse the draft plan for public consultation and endorse the Community Engagement Plan that has been prepared to guide the next stage of the plan development process.

### **Officer's Recommendation**

THAT Council endorse the attached draft Local Coastal Plan for St Helens Beach for public consultation in accordance with the attached Community Engagement Plan.

FURTHER THAT following the consultation period, a briefing and report be presented to Council summarising the comments received, and any proposed changes to the Local Coastal Plan prior to the Plan's adoption by Council.

Cr Gee queried if a Summary and Highlights version of the draft Local Coastal Plan for St Helens Beach would be made available for the residents.

The Mayor confirmed there is a Summary and Highlights version available for public consultation.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Bonaventura**

**Seconded Cr Englert**

Cr Bonaventura advised he was happy to support the Draft Local Coastal Plan for St Helens Beach and his experience with the community of St Helens Beach leads him to believe they will be active in participating in the consultation phase and looks forward to the feedback from the community.

Cr Gee advised he has received feedback from the Traditional Owners they were happy with their consultation and congratulated the Officers involved.

Cr May congratulated the Officers involved and the partnership with Reef Catchments who have been engaged to assist Council in delivering the coastal plans.

**CARRIED**

**11.6      PETITION REPORT - REQUEST FOR A COURT FACILITIES IN NORTHVIEW PARK**

**Author      Parks Planning Coordinator**

**Purpose**

To provide Council with officer recommendations in relation to a petition requesting that a basketball court be installed next to Northview Gardens Glenella Park and that the request be considered as part of the 2019/20 budget.

**Related Parties**

- Petitioners (as per Attachment 1)

**Operational Plan Linkage**

3.1      Active and Health Community

*Promote activity and healthy lifestyles by promoting equitable access and encourage sporting, recreational and other outdoor activities through the region.*

### 3.2 Parks and Open Spaces

*Provide well designed and maintained parks and open space networks which cater for the changing needs of the community, to promote outdoor social and recreational activities.*

#### **Background/Discussion**

Council received a 'Petition for a Basketball Court Next to Northview Gardens Glenella Park' as reported at the ordinary meeting on 14 November 2018. At this meeting, Council resolved:

THAT the petition be received and referred to the Chief Executive Officer for a report to be prepared for consideration by Council which investigates the issues identified within the petition.

FURTHER THAT the principal petitioner be advised of Council's determination.

**Moved Cr Camm**

**Seconded Cr Gee**

The matter was referred to Parks, Environment and Sustainability (PE&S) for investigation.

PE&S identified that the park named in the petition as 'Northview Gardens Glenella Park' is Northview Park located in Glenella. In preparing this report, officers have referred to the following:

- Recreational Open Space Strategy for the Mackay Region 2018 (Open Space Strategy); and
- Planning Scheme Policy: SC.6.16 Open Space (Open Space Policy).

#### Northview Park

Northview Park, which incorporates Northview Lagoon Reserve, has been developed as a district park.

In accordance with the Open Space Policy, district parks are intended to provide a range of outdoor recreation opportunities which, because of the level of attraction, encourages visitors to stay for an extended period (longer than 3 hours). The trigger for the provision of a district park is the population in a locality reaching 10,000 persons, and the catchment for this level of park is assumed to residents living within a 2km radius of the park. Given this travel distance, it is assumed that most visitors will need to cycle or use either a private vehicle or public transport to access to the park.

The level of embellishment, or infrastructure provided within a district park is also prescribed by the Open Space Policy. Embellishments support and/or create opportunities for outdoor recreation. In the case of a district park, this will include a large-size children's playground, BBQ facilities, public toilets and off-street carparking provision as well as general parkland features (i.e. paths, shelters, outdoor furniture and

landscaping). These types of amenities are to be located and clustered in areas with a high-level of public exposure. This is to ensure access and attract users to the park.

Northview Park is well positioned and has been designed to service the surrounding residential estate of North View Gardens. As illustrated below in Figure 1, two adjoining linear parks act as an extension to the district park. Combined, the parks provide 3.8 hectares of recreational open space. Because of the multiple road frontages and walkway connections, this parkland enjoys a high-level of public exposure and is easily accessed from the surrounding residential properties.



Figure 1: Aerial view of Northview Park

Northview Park has an established and large-sized children's playground. In addition to providing a range of play equipment catering to all ages of children (0 to 14 years), this area of the park offers access to covered picnic shelters, BBQ facilities and public toilets. The playground is serviced by two carparks. One is located beside the playground on Royal Boulevard. The other is on Vassallo Drive. This second carpark is connected by a shared path to the playground area. Combined, these two carparks provide parking for fourteen vehicles. Ample on-street parking is also available along Schapers Road. This area of the park is also serviced by Mackay's public transport network, with Translink Bus Route 306 (Canelands Shopping Centre to Glenella) stopping along Schapers Road close to the corner of Royal Boulevard.

The layout of the children's playground area is shown below in Figure 2. The playground currently attracts a high-level of use and has become a popular location for children's parties and other informal family gatherings.



Figure 2: Aerial showing the existing playground area and its connection around the Lagoon feature through to Vassallo Drive.

Since 2015, individual items of play equipment in the playground have needed to be replaced because component parts were failing. Replacement rather than repair or re-conditioning of the equipment was necessary because replacement parts were no longer available. Unfortunately, because of the age of the playground, the make and model of the playground equipment installed in Northview Park is no longer in commercial production.

Grant funding to the value of \$598,782 was secured through the third round of the Works for Queensland (W4Q) Program to replace the remainder of the aging play equipment in Northview Park, as well as the roofed shade structure protecting the small children play equipment which is in very poor condition. This renewal project, which will replace the three giant climbing towers, larger-sized combination unit, carousel and two spring toys, is scheduled to commence on site in November and be completed mid-December 2019.

#### Justification for a basketball court

Because Northview Park is a district park, expanding the existing recreational opportunities already available within the park to include a basketball court would be appropriate. While there is ample open space in the park that can be used for more active forms of recreation, apart from the children's playground, there is no other structured 'active' recreation activities in the park. This type of sporting infrastructure (i.e. basketball court) would cater to recreational needs of older children, teenagers as well as adults and as such, would attract more residents to the park.

The cohort most likely to use a basketball court facility are persons aged between 10 and 24 years of age. In 2016, the Australian Bureau of Statistics (ABS) recorded a total of 2,139 persons of this target age range residing in the Mt. Pleasant and Glenella area (i.e. ABS Statistical Area Level 2). This group currently constitutes just under 20% or a fifth of the population residents in these suburbs. The composition of this cohorts in indicated in the table below.

Age Group	Number	% of the total population in Mt. Pleasant / Glenella
10 – 14 years	835	7.7%
15 – 19 years	752	7.2%
20 – 24 years	552	5.7%
Total	2139	19.9%

At present there is little in the way of sporting-type infrastructure available in other recreational parks within the suburbs of Mount Pleasant or Glenella. The nearest facility of this type to Northview Park is the cricket oval in Tolcher Park. The next closest would be at the Sugar Bowl located in the Norris Road Sports Reserve in Beaconsfield. While there is a half basketball court in Jardine Drive Park in Erakala, this park is not readily accessible by those living in areas to the north of the Bruce Highway. As summary of the current provision of sports infrastructure in recreational parks (excluding sports parks) across the Mackay region is provided in Attachment 2.

In terms of formal sporting and/or commercially run recreation activities, the nearest venues are in Beaconsfield. This includes a water park, gymnastic centre and BMX club. The local schools in the Mount Pleasant area do have sports courts and other types of active recreation facilities, however these are not currently available for use by the public.

As previously mentioned, the Open Space Policy prescribes the minimum performance standards for a district park. However, this policy does not mandate the inclusion of sports infrastructure in recreational parks, nor does it preclude this type of infrastructure from being provided. At present, the playground in Northview Park, if compared to facilities in other district parks across the region, is considered one of the best facilities in terms of its size, mix of equipment but also the age range catered to. Similarly, the surrounding facilities catering to family groups are superior in quality and function to most other parks of a similar status. Therefore, based on current need, expanding the playground area in Northview Park to provide additional recreational infrastructure, irrespective of how desirable it is to cater to an even wider audience, is not consider a priority. Council's focus, as guided by the Open Space Strategy, is in addressing the deficiency in the supply of district-level parks needed to service the region. Equally from an infrastructure perspective, before funding the installation of new sports infrastructure in Northview Park, the more urgent need is to replace the aged play equipment.

At present no guidance is given in the Open Space Strategy, Open Space Policy or current Engineering Design Guidelines on the provision of sports infrastructure in recreational parks. Recommendations made to include this type of infrastructure to cater to the recreational needs of older children, teenagers and younger adults in the region's parks is currently influenced by the demographics profile of each park

precinct, and the needs of the local community in terms of access to sporting and other recreational opportunities. Officers will review the current Open Space Strategy and various planning controls to consider how it can provide this guidance to Council.

### Location and design

If a basketball court was to be installed in Northview Park, it is recommended that it be positioned adjacent to the existing playground area. By developing the court in this location, users of the court can share the range of public amenities already provided in this area of the park as previously mentioned. This would also meet the performance criteria requirement outlined in the Open Space Policy that states that infrastructure supporting recreational opportunities should be clustered in areas with high level public exposure.

Adequate space is available on the south-eastern side of the playground for a new court. This area of the park has a level topography and is clear of vegetation. There is also enough space to accommodate either a half or full-size court; and for the court to be orientated with a preferred north-south alignment (see Figure 3).



Figure 3 – Possible location for the new court.

It is important to note that only part of what may appear to vacant parkland is available for the court's development along the Schaper Road frontage. As indicated in Figures 2 and 3, Lot 15 is a privately-owned allotment which has yet to be developed. If a new court is to be installed in the recommended location, consideration will need to be given to the court's positioning to ensure adequate clearance to the shared property boundary. Sufficient space to the boundary is also desirable to enable screening to be retrofitted in the future should there be the need to ameliorate noise or other disturbance impacts generated by the court's use when Lot 15 is eventually developed. The court should be

setback not less than 15 metres to the shared boundary and not less than 6 metres from the park's boundary to Schaper Road.

In preference to providing a court for a single sport (i.e. basketball only), it is recommended that any new facility be designed to cater to multiple sports to increase the attraction and use of the infrastructure. If the court is positioned close to Schapers Road and to the adjoining vacant allotment, it would be desirable for the court to be fully enclosed to contain balls but also prevent children from running onto the adjacent road. This would have the added benefit of also making the court suitable for futsal (i.e. court-based soccer). Consideration could also be given to lighting the court to enable its use during the early evenings when the temperature is more conducive to active sports. The existing playground and its associated picnic facilities as well as the public toilets are already lit.

#### Estimated cost

A range of configurations and outfitting options for the court is possible. For the purposes of this report, the more expensive multi-sports type court has been considered. The cost to install either a half-size or full-size multi-sports court has been identified in the following table. In addition to the actual court, works to enable the new court to be physical linked and/or integrated into the existing playground area have also been identified and costed. The pricing indicated assumes all construction and project-related costs as well as a 30% project contingency. Attachment 3 provides a detailed summary of the cost estimate for delivery of both a half and full-size multi-sports court with associated works.

<b>Possible Court Sizes</b>	
Description	Estimated Cost (\$)
<i>Half concrete basketball court including multi-sports end and associated works to integrate the court. Lighting has been included.</i>	\$ 171,314.00
<i>Full-size concrete basketball court including multi-sports ends and associated works to integrate the court. Lighting has been included.</i>	\$ 309,158.00

#### Annual Operating Costs

The annual operational cost to service a hard-court facility like a basketball court with multi-sports ends, assuming the playing surface is constructed in concrete, is estimated below. The anticipated operational life of this type of infrastructure is 15 years. Over this period of the court's operational lifespan, it is expected that the court's line marking will need to be re-painted three times. The customised ends will also require some repair and repainting at least once during this period. If lighting is provided additional costs would be incurred.

<b>Annual recurring costs</b>				
Description	Unit	Qty	Rate	Cost (\$)
<i>Quarterly operational / compliance inspection by Playground Inspectors (Inspectors already visiting the site to conduct mandatory compliance inspections of the playground. This would form an added component this existing activity)</i>	min /hr	15min	\$80/hr	\$ 80.00

<b>Annual recurring costs</b>				
Description	Unit	Qty	Rate	Cost (\$)
<i>Allowance for cleaning / unscheduled maintenance including graffiti removal, net &amp; replacement (based on 2% construction cost)</i>	Item	1	2%	\$3,278.00
<i>Utilities – power if lighting is extended to service the court</i>	Item	1		\$ 180.00
<b>Total</b>				<b>\$ 3,538.00</b>

*Assumptions:*

- *Costs estimated based on similar type infrastructure in other parks.*
- *Mowing crews to conduct visual inspection and remove any rubbish or debris collected on the courts surface.*
- *The additional cost to trim around the court is largely off-set by the reduction in overall area of grass to be mown.*
- *Rates for inspections include staff wages, on-costs and vehicle plant hire.*

<b>Scheduled Maintenance during the operational life of the infrastructure</b>				
Activity Description	Unit	Qty	Rate (\$)	Cost (\$)
<i>Allowance to repaint the linework on the court's surface</i>	Item	3	1,200.00	3,600.00
<i>Repainting of the customised ends and replacing the backboard</i>	Item	1	1,500.00	1,500.00
<i>Replace LED lighting on a 5-year basis</i>	Item	3	3,500.00	10,500.00
<b>Total</b>				<b>\$15,600.00</b>

Potential savings would be achieved if the new court facility was constructed at the same time the proposed and fully funded renewal works were being undertaken in Northview Park. This project is currently scheduled to commence in November 2019. In the court's installation as part of this project would avoid the need to temporarily close the playground area a second time. It is also anticipated that some saving would be made by sharing the cost for site establishment and supervision, as well as generally across the project's management. Should Council pursue this opportunity, additional funding would need to be approved for the court's construction as part of the September Budget Review.

Recommended Option

There is merit in installing a basketball court with multi-sports ends in Northview Park and it would undoubtedly be beneficial and used by residents. However, at present, development of additional sports infrastructure in this park is not a priority. Given the community's interest in this type of facility and because a court facility would complement the existing playground and associated 'family node', it is recommended that the project be considered for funding as part of the 2020/21 budget process or future budgets.

**Consultation and Communication**

To date no response has been given to the petition requesting that a basketball court be installed at Northview Park.

Community consultation will be required and is being planned for the playground renewal project scheduled to commence in November 2019 in Northview Park. The playground renewal project is currently in detailed design. Once this phase of the

project has been completed, community engagement to inform the community of the upcoming works and park closure will occur. This engagement activity presents an opportunity to also provide additional information on Council's decision in response to the community's petition. Specially, the need to fund the replacement of the park's existing playground equipment can be identified. At this stage, community engagement in relation to this project is expected to occur in October 2019.

### **Resource Implications**

Construction of a full-sized multi-sports court with lighting and fencing, is estimated to cost \$309,159.00. At present the project is unbudgeted.

### **Risk Management Implications**

Risks with proceeding with the installation of a new multi-sports court would include resistance from neighbouring residents who may oppose the development and the setting of a precedent that Council is willing to install basketball court facilities on request in other recreational parks.

### **Conclusion**

Construction of a full-size basketball court with multi-sports ends in Northview Park is unbudgeted and not a priority for Council, at this time. It is recommended that funding for this additional sport facility be considered as part of the 2020/21 budget process.

### **Officer's Recommendation**

THAT Council considers construction of a new full-sized basketball court with multi-sports ends, lighting and fencing adjacent to the existing playground area in Northview Park as part of the 2020/21 budget process or future budgets.

FURTHER THAT the principal petitioner and all signatories to the petition be advised that a basketball court will not be installed in Northview Park at this time. Council's priority in 2019/20 has been to fund the renew the play equipment in this park's playground.

The Chief Executive Officer (CEO) provided an overview of the report.

Cr Englert queried if the project would be considered by Officers or Councillors during the 2020/21 budget process.

The Mayor confirmed the project would be considered by Councillors as part of final budget listings and priorities.

Cr Bella queried if in the consideration of the petition Councillors could see some comparatives on park utilisation and residents' requirements from other suburbs.

The CEO confirmed the project will be added to the priorities list and would be presented to Council with a business case for consideration during the 2020/21 budget process.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Gee**

**Seconded Cr Englert**

Cr Gee thanked the Officers for undertaking the required investigations in relation to this petition and looks forward to the 2020/21 budget deliberations.

**CARRIED**

### **11.7 ENGINEERING & COMMERCIAL INFRASTRUCTURE - WATER SERVICES MONTHLY - AUGUST 2019**

**Author** Director Engineering & Commercial Infrastructure

#### **Purpose**

Attached is a copy of the Engineering & Commercial Infrastructure - Water Services Monthly Review for the month of August 2019.

#### **Related Parties**

N/A

#### **Officer's Recommendation**

THAT the Engineering & Commercial Infrastructure - Water Services Monthly Review for the period of 1 August 2019 - 31 August 2019 be received.

The Chief Executive Officer (CEO) spoke to the report and provided an overview and highlights of the Engineering & Commercial Infrastructure Water Services Monthly Review Report for August 2019.

Cr Bella queried if the contractual issues with Downer relate to equipment being handed back.

The CEO advised it relates predominately to the state of the assets at handover versus expected asset life. The operational side has been seamless with no interruption to performance with the staff now working for Council.

Cr Casey noted the Myh2o registrations are steadily increasing and queried if the water consumption table is correct in the report, showing the Nebo Road Bore (Zone 15B) using 246ML of 390ML allocation.

The Mayor advised there was an email forwarded to the Councillors earlier this week advising the data in the graph was incorrect and an updated graph provided.

The Director of Engineering and Commercial Infrastructure advised the graph has been corrected and circulated to the Councillors via email.

Cr Bonaventura advised he wished to follow up on Cr Bella's query and requested additional information on the status of the negotiations with Downer.

The CEO advised negotiations are very complex and have been ongoing for the past nine (9) months.

Cr Bonaventura queried if there was a date for finalisation of the negotiations.

The CEO advised Council is in the formal mediation process in the contract and hopefully the negotiations will be finalised by end of October 2019.

Cr May queried if Council undertakes a testing regime on the bores currently not being utilised to ascertain the supply and what quality is the supply in case the bore is required to be used.

The CEO advised there is a testing regime for these bores.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Paton**

**Seconded Cr Walker**

Cr Paton noted the Water team have won another award recently for the "Top Drop Water Taste Test Award" won for the best tasting water. He also highlighted there was a reduction in residential water leaks which is very good to see.

Cr Bella highlighted the number of drinking water tests completed for the period had increased and all samples were compliant against the health targets of Australian Drinking Water Quality Guidelines which instils confidence in our residents.

**CARRIED**

**11.8      ENGINEERING & COMMERCIAL INFRASTRUCTURE - WASTE SERVICES MONTHLY REVIEW - AUGUST 2019****Author     Director Engineering & Commercial Infrastructure****Purpose**

Attached is a copy of the Engineering & Commercial Infrastructure - Waste Services Monthly Review for the month of August 2019.

**Related Parties**

N/A

**Officer's Recommendation**

THAT the Engineering & Commercial Infrastructure - Waste Services Monthly Review for the period of 1 August 2019 - 31 August 2019 be received.

The Chief Executive Officer (CEO) spoke to the report and provided an overview and highlights of the Engineering & Commercial Infrastructure Waste Services Monthly Review Report for August 2019.

Cr Bonaventura noted dump vouchers issued with the February 2019 rates notice expire on 30 September 2019 and requested a media campaign to remind the residents to use these vouchers.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Paton****Seconded Cr Walker**

Cr Paton highlighted the Great Northern Clean Up with 250 volunteers registered to help on the day with 1.74 tonne of waste collected. The August tonnage is down in comparison to last year's tonnage, the Material Recovery Facility (MRF) inwards tonnage is trending down due to the Container Exchange program.

Cr May highlighted the education programs the Directorate undertakes, with five (5) different schools visiting the MRF and being provided with information to change the way waste is dealt with.

Cr Bella noted the spike in the dump vouchers utilised when residents are reminded they are near their expiration date and would like to see another spike in the September 2019 figures.

Cr Paton confirmed Council's Corporate Communication Team have a media campaign running currently reminding residents to use their dump vouchers from February 2019 prior to their expiration date.

Cr Bonaventura noted it was pleasing to see over 200 volunteers assisting with the Great Northern Clean Up and thanked the Mayor for his attendance at the Riverside Drive area to thank the volunteers for their efforts. He advised he believes the reduced tonnage to Hogan's Pocket is a positive sign that residents are finding alternative ways to treat their waste.

**CARRIED**

**11.9      ENGINEERING & COMMERCIAL INFRASTRUCTURE -  
TRANSPORT & DRAINAGE MONTHLY REVIEW - AUGUST 2019**

**Author     Director Engineering & Commercial Infrastructure**

**Purpose**

Attached is a copy of the Engineering & Commercial Infrastructure - Transport & Drainage Monthly Review for the month of August 2019.

**Related Parties**

N/A

**Officer's Recommendation**

THAT the Engineering & Commercial Infrastructure - Transport & Drainage Monthly Review for the period of 1 August 2019 - 31 August 2019 be received.

The Chief Executive Officer (CEO) spoke to the report and provided an overview and highlights of the Engineering & Commercial Infrastructure Transport and Drainage Monthly Review Report for August 2019.

Cr Casey requested additional information on the delay in undertaking the open drainage maintenance for the Codhole Culvert Outlet.

The Director of Engineering and Commercial Infrastructure (DECI) advised there is a change in the assessment of approvals required by the Department of Agriculture and Fisheries and Council are reviewing these approvals and seeking clarification on what approvals are required for ongoing maintenance.

Cr Bonaventura commented that it was pleasing to see there was no increase in costs the Chelms Road and Dalrymple Road projects. He queried the capability of the Parks, Environment and Sustainability Program to continue watering the revegetation at the Midge Point and Lamberts Beach revegetation sites when the beach restoration (Category D & Resilience) concludes mid-September 2019.

The Director of Development Services (DDS) confirmed the initial maintenance works to establish the plants is included as part of the NDRRA project and the Parks, Environment and Sustainability Program do have the resources to continue watering of the revegetation sites until the wet season commences.

Cr Bella queried when the outcome of the funding submission lodged for the section of Armstrong Beach Road affected by the monsoon trough at the beginning of 2019 would be known.

The DECI advised the works are expected to be completed prior to the wet season and would take on notice when the outcome of the submission would be known and provide this to the Councillors via email.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Casey**

**Seconded Cr May**

Cr Casey advised this is a very good report and highlighted the annual Heavy Patching (sealed roads pavement repairs) Program has commenced and the unsealed roads grading and gravelling program are progressing well.

Cr May reiterated Cr Casey's comments about the unsealed roads grading and gravelling program, this Council has budgeted the largest amount of funds to the unsealed roads grading and gravelling program than any Council and to have eight (8) crews operating is pleasing to see and congratulated the team.

**CARRIED**

**11.10      ORGANISATIONAL SERVICES MONTHLY REVIEW REPORT - AUGUST 2019**

**Author**     **Director Organisational Services**

**Purpose**

To provide Council with the Organisational Services Monthly Review Report for the month of August 2019.

**Related Parties**

N/A

**Background/Discussion**

All departments within MRC prepare a monthly review which identifies activities undertaken and progress made during the specific month.

**Consultation and Communication**

The report contains input from each program within Organisational Services.

**Resource Implications**

NIL

**Risk Management Implications**

NIL

**Conclusion**

Council is kept informed of activities within the Organisational Services Department.

**Officer's Recommendation**

THAT the Organisational Services Monthly Report for August 2019 be received.

The Chief Executive Officer (CEO) spoke to the report and provided an overview and highlights of the Organisational Services Monthly Review Report for August 2019.

Cr May queried if there was a process in place to ensure the blankets are installed nightly at the Memorial Pool.

The CEO advised Council has had discussions with Belgravia and there is a meeting between Belgravia and Council next week to discuss this and other matters generally regarding operation of complexes over the past 12 months.

Cr May advised she looked forward to the outcome of the meeting between Council and Belgravia.

Cr Walker requested additional information on the Right to Information (RTI) applications finalised in August 2019.

The Director of Organisational Services (DOS) advised the four (4) RIT's requesting information on for August 2019 were:

- Development Application information - finalised
- Sewerage and EPA requirements - ongoing
- Body Corporate managers - finalised
- Road works - withdrawn due to not being within MRC's boundary

Cr Walker queried if the request by the Vintage Motor Club to burn has been approved.

The DOS advised she would take Cr Walker's query on notice and provide an update to the Councillors via email.

Cr Englert queried if the new sandbagger trailer would be available for use by both SES volunteers and Council staff and if there was training organised for the SES volunteers.

The CEO advised the trailer is available to both SES volunteers and Council staff and if the relevant training has not already been organised it will be.

Cr Englert queried if there was an arrangement going forward on how to maintain this new piece of equipment.

The CEO advised he would take Cr Englert's queries on notice and notify Councillors via email on the outcome of his investigation.

Cr May noted Council's annual average turnover of 17.49% as at 31 August 2019 and queried if there was a comparison available other Councils in the same category as MRC.

The CEO advised turnover is trending upwards and MRC need to manage employment expectations to ensure MRC is an employer of choice and need to manage this closely.

Cr May queried if MRC benchmark against other Councils in relation to turnovers.

The CEO advised he will take Cr May's queries on notice and provide the information to Councillors via email.

Cr Bella queried if there was a process in place to fill the hard to recruit positions.

The CEO advised it depends on the area there are mitigating options.

Cr Bella queried if the Councillors could be kept up to date with specialised vacancies which are proving difficult to fill.

The CEO advised the vacancy rate is being closely monitored.

The Mayor advised there are currently 1,200 vacancies listed on Seek for Mackay today and they are not all resource sector vacancies.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Walker**

**Seconded Cr Paton**

Cr Walker highlighted the excellent results for the period for the Shared Service Centre and queried the reason for the spike in the attendance numbers at the Mirani Pool compared to the previous year.

**CARRIED**

### **11.11 STRATEGIC FINANCIAL REPORT FOR THE MONTH OF AUGUST 2019**

**File No** 2019/20  
**Author** Director Organisational Services

#### **Purpose**

To adopt MRC's Strategic Financial Report August 2019.

#### **Related Parties**

Nil.

#### **Background/Discussion**

Under Part 9, section 204 of the *Local Government Regulation 2012*, the Local Government is required to prepare a financial report which the Chief Executive Officer presents at a meeting of the local government once a month.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

### **Consultation and Communication**

Chief Executive Officer, Directors, Manager Financial Services.

### **Resource Implications**

The financial result for FY2020 is a revised budgeted operating surplus of \$0.21M against the original budget forecast of \$0.247M. The actual operating result for August 2019 is an unfavourable variance of \$1.2M against YTD budget. As it is early in the financial year, this is not indicative of the final result. At this stage, budget is on track.

### **Risk Management Implications**

As it is within the first quarter of the financial year no significant risks have been identified. Trends in income and expenditure will not be evident until progressing further into the year. Variances will be closely monitored as delivery of the budget progresses.

### **Conclusion**

The actual operating result for August 2019 is an unfavourable variance of \$1.2M against YTD budget. This variance is primarily in materials and services and relates to accrued contractor payments, which are still to be finalised. It should be also noted that depreciation is tracking ahead of budget and interest income is below budget, because of declining interest rates.

Capital delivery currently represents 10.8% of revised budget for the reporting period and includes accrued expenditure for works in progress. The delivery of capital expenditure continues to be a focus for MRC.

Unspent funds for projects not completed by 30 June 2019 have been approved by Council and carried forward into this financial year for completion. These amounts are represented within this report.

It should be noted, this report is prepared based on interim opening account balances, pending audit and QAO certification of MRC's 2019 annual financial statements.

### **Officer's Recommendation**

THAT the attached Strategic Financial Report August 2019 be adopted.

The Chief Executive Officer (CEO) spoke to the report and provided an overview and highlights of the Strategic Financial Report for August 2019.

**Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Walker**

**Seconded Cr Paton**

Cr Walker advised whilst there will be peaks and troughs the budgeted surplus has not changed.

**CARRIED**

**11.12      LEASE OF LAND - OPTUS MOBILE PTY LTD - MOUNT BASSETT**

**File No      RP743728-001**

**Author      Director Organisational Services**

**Purpose**

To approve a new lease agreement with Optus Mobile Pty Ltd (“Optus”) over an approximate area of 211 square metres on part of Lot 1 on RP743428 (“the Land”), known as Lot 1 Ron Searle Drive, Mackay Harbour for the purpose of a telecommunications tower and equipment shelter (‘the Works’).

This report was presented to Council at the meeting dated 11 September 2019. It was resolved at this meeting that the report lay on the table for information to be provided regarding additional related parties and further details on the lease arrangement and the network services being delivered.

**Related Parties**

Optus Mobile Pty Ltd  
Catalyst O.N.E Pty Ltd  
Huawei Technologies (Au) Pty Ltd

**Background/Discussion**

Mackay Regional Council (Council) is the freehold land owner Lot 1 on RP743428 (“the Land”), known as Lot 1 Ron Searle Drive, Mackay Harbour. The lot has a total area of 6,965 square metres.

Optus currently have a lease over part of this lot which expires 30 November 2020. The existing infrastructure is located on the Council water tank. Council have decided to have all telecommunication infrastructure removed from their water infrastructure as leases expire to improve staff safety.

The proposed lease area is a rectangular parcel of land located outside of the fenced compound area for the water tank. Access to the area is via Ron Searle Drive. The site has been inspected by Optus representatives and access to the site is easy and direct.

In September 2018 the Federal Government introduced the Telecommunications Sector Security Reforms (TSSR) to increase security on 5G network architecture as it is significantly different to previous mobile generations. The 5G architecture provides a way to circumvent traditional security controls and the TSSR has been introduced to prohibit the involvement of vendors who are not able to adequately protect the network from unauthorised access or interference. Under the provisions of the TSSR, Huawei Technologies (Au) Pty. Ltd is a prohibited vendor on the 5G network.

In consideration of the above, further information has been sought regarding the involvement of Huawei Technologies (Au) Pty Ltd and its relationship with Optus Mobile Pty Ltd. Huawei are a vendor for Optus for its existing 4G network rollout only. Their involvement in the 4G network is therefore not prohibited in any way by the Federal Government.

According to Section 236(1)(c)(vi) of the *Local Government Regulation 2012*, “a local government may dispose of a valuable non-current asset other than by tender or auction if - the disposal is for the purpose of a lease for a telecommunications tower.”

### **Consultation and Communication**

Senior Property Consultants from Catalyst One and relevant internal departments of Council including Legal Services, Development Services, Engineering and Commercial Infrastructure and Property Services.

### **Resource Implications**

Rental income will commence at \$20,000.00 per annum net with annual reviews to the greater of CPI or 3% per annum. The term of the lease will be ten (10) years. The current market rent has been determined by a registered Valuer.

### **Risk Management Implications**

Removing existing telecommunications infrastructure from Council’s infrastructure will improve safety for Council employees. The area will be fenced and secured.

### **Conclusion**

Approval of a new lease to Optus Mobile Pty Ltd will remove Optus’ infrastructure from Council’s water tower and provide a safer working environment for Council employees. This move will also provide an opportunity to enhance mobile telephone coverage in the Mackay Harbour and surrounding areas. This represents the most advantageous outcome to Mackay Regional Council and the regional community.

The lease will be signed under delegation once finalised.

### **Officer's Recommendation**

- A. THAT the Council resolves that an exemption applies under Section 236(1)(c)(vi) of the *Local Government Regulation 2012*, “a local government may dispose of a valuable non-current asset other than by tender or auction if – the disposal is for the purpose of a lease for a telecommunications tower.”
- B. AND THAT the Council approve a lease agreement for a period of ten (10) years with Optus Mobile Pty Ltd for an approximate area of 211 square metres on part of Lot 1 on RP743428, Lot 1 Ron Searle Drive, Mackay Harbour for the purposes of a telecommunications tower and equipment shelter for the rental consideration of \$20,000.00 per annum net plus GST subject to Optus meeting the conditions of a Development Application.

### Public Participation

The Mayor welcomed the Ms Jones who had registered to speak to this item on the agenda today and provided an explanation on the procedure of public participation as outlined in the revised Council's Standing Orders adopted at Council's Ordinary Meeting on 10 April 2019.

### Sue Jones

Ms Jones of Mackay provided information on the health and safety concerns associated with 5G towers and expressed her concerns if these towers were to be installed in Mackay.

The Mayor thanked Ms Jones for her public participation on this agenda item today.

Cr May queried if the tower application was for 4G or 5G.

The Mayor confirmed the application was for 4G tower only.

Cr May queried what guarantee Council has this tower will remain a 4G tower, is there a change in infrastructure required to enable this tower to be used for the 5G network.

The Mayor advised the application is for a standard 4G tower which has a very large range, 5G towers have a very short line of sight range and it would be unlikely this tower could be converted to use by a 5G network.

Cr May queried given the Federal Government ruling on the company as a related party, in Council's lease arrangements is there a safeguard that the 5G network cannot occur on this site.

The CEO advised he would take Cr May's query on notice and provide a copy of the standard terms of the lease, to Councillors via email, that no unlawful activities can occur on a leased site.

Cr Bella commented that if an unlawful activity occurred then the lease would be void.

The Mayor confirmed Huawei are prohibited by the Federal Government as a vendor in Australia for the 5G network.

Cr Englert queried if there were any safety considerations for Council staff in relation to accessing this site.

The CEO advised the lessee must meet standard agreements and when Council staff access the site they must follow Council's safety practices.

Cr Englert queried if Optus have provided any information on safety in relation to their tower.

The Director of Development Services (DDS) advised Council is not the regulator, the regulations fall under Federal legislation.

Cr Paton advised the report does detail the tower is currently installed on a Council asset and by approving the lease the tower will be removed from the Council asset and making it a safer environment for Council staff.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr Paton**

**Seconded Cr Englert**

Cr Paton supports the Motion as it will improve communication for the area and improve safety for Council staff.

**CARRIED**

**11.13      NOTICE OF MOTION - RESCISSION OF MOTION REGARDING  
PERMANENT ROAD CLOSURE APPLICATION:    ZELMA  
STREET, GRASSTREE BEACH**

**File No      008501-108-Z**  
**Author      Director Organisational Services**

**Purpose**

To seek Council's approval to rescind an earlier motion resolved on 16 November 2016 to advise the Applicant and the Department of Natural Resources and Mines that it objects to the Permanent Road Closure of an approximate area of 525m<sup>2</sup> of Martin Place, Grasstree Beach, as it removes future road connectivity.

And, to provide support for a Permanent Road Closure application submitted by the Owners of 1 Zelma Street, Grasstree Beach, known as Lot 108 on Z8501 to the Department of Natural Resources, Mines and Energy (DNRME), for the permanent road closure, with the approximate area being 440m<sup>2</sup>.

**Related Parties**

Department of Natural Resources, Mines and Energy  
Lance Jarrett and Janine Jarrett (the Applicants)

**Background/Discussion**

Mackay Regional Council (MRC) received a Permanent Road Closure consent request from the adjoining property owners of 1 Zelma Street, Grasstree Beach to permanently close an area of Martin Place road reserve. The matter was considered by the Land and Road Use Advisory Committee on 13 October 2016 with the committee providing the following objections:

- *From a land-use perspective there is no planning grounds to support disposal of road reserve for amalgamation with private residence.*
- *The area although currently only used as a pedestrian connection between the Esplanade and Zelma Street is suggested will be formalised in the future with a formed road section, therein any closure will impact traffic connectivity adversely*

It was subsequently resolved by Council's Corporate Services Standing Committee on 16 November 2016 -

***THAT the Committee advises the Applicant and DNRME that it objects as it removes future road connectivity.***

Upon request from the Applicants, the matter was re-considered by MRC in mid-2018. The matter was presented to the Land and Road Use Committee on 14 May 2019 where

the Committee conditionally supported the partial permanent road closure application subject to applicant bearing all costs for the watermain relocation and MRC undertaking the works.

The grounds for objection reported previously have been reconsidered. The original proposed area of road closure was approximately 525 m<sup>2</sup>. This has reduced to approximately 440 m<sup>2</sup>. It is now considered that there would be enough width for a future road with a remaining width of about 19 metres after the closure.

The Applicants propose that the road closure be granted, and the area of land be incorporated into their existing lot.

The road closure area is a gazetted unformed road reserve. The closure of the area does not impact any adjoining property.

### **Consultation and Communication**

Consultation with relevant internal departments of Council (including Engineering and Commercial Infrastructure and Property Services) and the Land and Road Use Committee at its meeting on 14 May 2019.

### **Resource Implications**

All costs associated with this matter will be borne by the Applicants. The estimate for the works to be carried out by MRC is \$39,131.40.

The Applicants would directly be responsible for any survey and other associated costs, and purchase costs from DNRME.

### **Risk Management Implications**

Should the area of road reserve not be permanently closed, this will continue to be MRC's ongoing maintenance obligation.

MRC will be undertaking the water main relocation, and 19m leaves sufficient area for any future road connection.

### **Conclusion**

The application for proposed permanent partial road closure for the approximate area of about 440 m<sup>2</sup> of the unformed road reserve has no adverse impact on MRC's current or future road reserve requirements or adjoining property legal access.

### **Officer's Recommendation**

THAT Council rescind the motion below, as adopted by the Corporate Services Standing Committee on 16 November 2016 -

*THAT the Committee advises the Applicant and the Department of Natural Resources, Mines and Energy that it objects to the Permanent Road Closure of the approximate area of 525 m<sup>2</sup> of Martin Place, Grasstree Beach, as shown on the attached MADI image as it removes future road connectivity.*

AND FURTHER THAT Council resolves to offer no objection to the Applicants (property owners of 1 Zelma Street, Grasstree Beach - Lot 108 on Z8501) submitting an application to the Department of Natural Resources, Mines and Energy for closure of an approximate area of 440 m<sup>2</sup> of the unformed road reserve subject to the applicant bearing all costs for the water main relocation and Mackay Regional Council undertaking the works

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

**Moved Cr May**

**Seconded Cr Walker**

Cr May noted Council has been working with the landowner since 2016 and they have modified their requirements for the road closure and she supports the Motion.

**CARRIED**

### **11.14 HEAVY VEHICLE PARKING LOCAL LAW**

**File No** Local Law Review  
**Author** Manager Governance & Safety

#### **Purpose**

To formalise the making of the proposed Local Law No. 8 (Heavy Vehicle Parking) 2019.

The purpose of the proposed Local Law is to ensure that the parking of 1 heavy vehicle on premises:

- (a) does not result in harm to human health or safety; and
- (b) does not unreasonably detract from the desirable characteristics of the area in which the heavy vehicle is parked.

This is to achieve a consistent and comprehensive process for Council to grant and regulate approvals for parking of 1 heavy vehicle on private premises.

### **Related Parties**

Nil.

### **Background/Discussion**

Councillors may recall that the local law-making process in relation to the proposed Heavy Vehicle Parking Local Law commenced on 26 July 2017 and that the proposed local law has attracted considerable interest within the region following the first two initial public consultation periods:

First public consultation	5 August to 28 August 2017
Second public consultation	10 March to 30 March 2018

Following the second round of public consultation, Mackay Regional Council (MRC) received several submissions. These submissions were considered, and a further briefing was presented to Council on 24 April 2018 outlining the submissions and proposed amendments. Members of the Mackay Chamber of Commerce also presented their concerns to Council on the proposed local law. These submissions have already been considered with the local law being amended accordingly. Therefore, these submission have not been tabled again as part of this new process.

The Local Law was then redrafted by MRC's consultant Solicitors King & Company in order to make the local law easier to read and to clarify conditions and definitions of a heavy vehicle. As significant changes were made to the proposed local law advice from King & Company was that MRC would need to consult further with State agencies and then undertake a further round of public consultation.

State consultation was undertaken in December 2018 with the following state Departments:

- Department of Communities, Disability Services and Seniors;
- Department of Housing and Public Works
- Department of Local Government, Racing and Multicultural Affairs
- Department of Justice and Attorney-General
- Department of Natural Resources, Mines and Energy
- Department of State Development, Manufacturing, Infrastructure and Planning
- Department of the Premier and Cabinet
- Department of Transport and Main Roads
- Public Service Commission
- Queensland Police Service
- Queensland Treasury

The below Departments provided submissions in relation to the amended proposed Local Law.

- Department of Transport and Main Roads
- Queensland Police Service
- Department of Housing and Public Works
- Department of State Development, Manufacturing, Infrastructure and Planning
- Department of Justice and Attorney-General

The feedback was reviewed by King & Company and further amendments were made to the proposed Local Law because of these submissions. An outline of the Submissions received and King & Company response in relation to the submissions are detailed in the "Attachment A - Submissions received from relevant Government Entities". The relevant Departments were advised of the outcome of their submission.

Further public consultation was then undertaken in March 2019 with no further submissions received from the general public or those stakeholders who had made previous submissions.

### **Consultation and Communication**

As stated above considerable consultation has taken place with both State Departments and the general public through the whole local law-making process.

King & Company Solicitors were also consulted and provided advice.

### **Resource Implications**

Legal fees of \$12,067 in total have been expended to date on this matter since commencement of the local law-making process. Funds were included in the Legal Services budget.

No additional resources will be required for the administration of the new local law.

### **Risk Management Implications**

The risk associated with this activity is assessed as being low.

### **Conclusion**

The proposed local law has been further amended after state and public consultation. It is recommended that Council is now in a position to resolve to make the proposed Heavy Vehicle Parking Local Law.

### **Officer's Recommendation**

THAT Council resolves to:

- (a) Note the submissions received from relevant government entities about Council's proposal to make *Local Law No. 8 (Heavy Vehicle Parking) 2018*; and
- (b) having considered the content of a public interest test report in relation to anti-competitive provisions contained in *Local Law No. 8 (Heavy Vehicle Parking) 2018*—note the content of the public interest test report and implement the recommendations of the public interest test report; and
- (c) proceed with the making of, and make, *Local Law No. 8 (Heavy Vehicle Parking) 2018*, as advertised, but amended by the omission of each reference to '2018', and the insertion instead of a reference to '2019'; and
- (d) note that *Local Law No. 8 (Heavy Vehicle Parking) 2019* contains anti-competitive provisions.

### **Council Resolution**

THAT the Officer's Recommendation be adopted.

#### **Moved Cr Casey**

#### **Seconded Cr Paton**

Cr Casey noted this process commenced in July 2017 and there has been two (2) rounds of community consultation, and Councillor discussions, and supports the Motion.

Cr Bonaventura advised he will not be supporting the Motion. He believes the 8 tonne gross vehicle mass (GVM) is too low and the GVM should be high enough to include a tandem tip truck. He advised Council is proposing this Local Law to give owner operators an ability to legally park at home, but the tandem tip truck operators would not be included. This Local Law only captures one demographic and not the second category and cannot support the Motion as he believes it will restrict the growth of some owner operators.

Cr Gee advised he would be supporting the Motion. He believes Council has undertaken extensive consultation and the residents on the Mackay streets will be safer if heavy vehicles in residential areas controlled.

Cr Bella advised he is conflicted as he can appreciate both sides of the argument and will be abstaining from voting. He confirmed on clarification by the Mayor that he understands by abstaining from the vote is counted as a no vote as per Councils Standing Orders.

Cr Bonaventura advised in relation to Cr Gee's comments, that neither the Local Law No. 8 nor he is suggesting parking a vehicle on road reserve overnight is permissible, the Local Law states that and he does not support that.

Cr Paton advised he would be supporting the Motion. He believes Local Law No. 8 will make it easier for the owner operator to obtain a permit rather than go through a planning scheme to obtain approval.

**CARRIED**

**Cr Bella and Cr Bonaventura recorded their vote against the Motion.**

**12. RECEIPT OF PETITIONS:**

Nil

**13. TENDERS:**

Nil

**14. CONSIDERATION OF NOTIFIED MOTIONS:**

Nil

**15. PUBLIC PARTICIPATION:**

Nil

**16. LATE BUSINESS:**

Nil

**17. CONFIDENTIAL REPORTS:****17.1 AUDIT COMMITTEE MINUTES - 22 AUGUST 2019****Confidential****Council Resolution**

THAT the attached Committee minutes and action items are received by Council.

**Moved Cr Walker****Seconded Cr Englert****CARRIED****17.2 DRAFT MEETING MINUTES - INVEST MACKAY EVENTS AND CONFERENCE ATTRACTION PROGRAM ADVISORY COMMITTEE - 9 SEPTEMBER 2019****Confidential****Council Resolution**

THAT the draft Minutes of the Invest Mackay Events and Conference Attraction Program Advisory Committee meeting dated 9 September be received.

FURTHER THAT funding be approved through the Invest Mackay Event and Conference Attraction Program be noted.

**Moved Cr Paton****Seconded Cr Casey****CARRIED**

**17.3      ENGINEERING AND COMMERCIAL INFRASTRUCTURE  
(ACQUISITIONS) AND DEVELOPMENT SERVICES MONTHLY  
LEGAL REPORT - AUGUST 2019**

**Confidential Legal Report - Subject to Legal Professional Privilege**

**Council Resolution**

THAT the report be received.

**Moved Cr Bonaventura**

**Seconded Cr May**

**CARRIED**

**17.4      APPROVED CONCESSIONS UNDER THE FACILITATING  
DEVELOPMENT IN THE MACKAY REGION POLICY - AUGUST  
2019**

**Confidential**

**Council Resolution**

THAT the concessions approved under the Facilitating Development in Mackay Region Policy are noted.

**Moved Cr Paton**

**Seconded Cr Walker**

**CARRIED**

**17.5      APPROVED SPONSORSHIP UNDER THE INVEST MACKAY  
EVENTS AND CONFERENCE ATTRACTION PROGRAM -  
AUGUST 2019**

**Confidential**

**Council Resolution**

THAT the sponsorship approved under the Invest Mackay Events and Conference Attraction Program are noted.

**Moved Cr Casey**

**Seconded Cr Walker**

**CARRIED**

**17.6**      **MACKAY REGION PLANNING SCHEME 2017 - MAJOR AMENDMENT 1 - SELF-CONTAINED RECREATIONAL VEHICLE GROUNDS - RESPONSE TO SUBMISSIONS, MAKING CHANGES TO AMENDMENT AND GIVING NOTICE TO THE MINISTER**

**Confidential**

**Council Resolution**

THAT in accordance with Chapter 2, Part 4, Sections 18.3, and 18.4 of the *Minister's Guidelines and Rules 2017* under the *Planning Act 2016*, Council:

- (a) Considers the properly made submissions about the proposed amendment;
- (b) Prepares the Consultation report (as shown in *Attachment A*) about how the local government has dealt with properly made submissions; and
- (c) Provides the consultation report to each person who made a properly made submission and make it available to view and download on Council's website.

AND THAT Council decides to make changes to a major amendment as shown in *Attachment B* and *Attachment C*, in accordance with Chapter 2, Part 4, Section 19.1 (a) & (b) of the *Minister's Guidelines and Rules 2017*;

AND THAT Council considers that the changes continue to appropriately integrate and address relevant state interests in accordance with Chapter 2, Part 4, Section 19.2 of the *Minister's Guidelines and Rules 2017*;

AND THAT Council considers that the changes made do not result in the proposed amendment being significantly different to the version released for public consultation, and that a repeat of public consultation is not required in accordance with Chapter 2, Part 4, Section 20.1 of the *Minister's Guidelines and Rules 2017*;

AND THAT Council decides to give a notice of a request to adopt the proposed amendment to the Minister in accordance with Chapter 2, Part 4, Sections 21.1 & 21.3 of the *Minister's Guidelines and Rules 2017* and complies with any subsequent direction given by the Minister in relation to the proposed major amendment before the planning scheme may be adopted by Council.

**Moved Cr Englert**

**Seconded Cr Paton**

**CARRIED**

**18. MEETING CLOSURE:**

The meeting closed at 11.51 am.

**19. FOR INFORMATION ONLY:****19.1 DEVELOPMENT APPLICATION INFORMATION - AUGUST 2019**

For Council information only - no decision required.

**Development Applications Received**

App No.	Code / Impact	Address	Applicant	Description	Officer
DA-2010-199/A	Code	L 7 Shoal Point Road SHOAL POINT	Pointglen Developments Pty Ltd	Change Application (Minor) - Reconfiguring a Lot - 2 Urban Expansion Lots into 47 Residential Lots and 2 Balance Lots (Stage 2 of Shoal Point Waters)	Brogan Jones
DA-2012-456/B	Impact	49-57 Malcomson Street NORTH MACKAY	Giles Construction Group Pty Ltd	Extension of Currency (2 years) Period Combined Application - Material Change of Use - Undefined Use (Self-Storage Units - Extension) & Operational Works (Civil Works)	Helle Jorgensen Smith
DA-2013-212/B	Impact	24 Graffunder Street SOUTH MACKAY	Rocky 2011 Pty Ltd	Extension of Relevant Period (2 years) - Multiple Dwelling Units (4)	Brogan Jones
DA-2013-436/B	Code	440 Bridge Road WEST MACKAY	Michael C Harris	Extension of Relevant Period (6 Years) - Multiple Dwelling Units (12)	Josephine McCann
DA-2014-213/C	Code	19 The Crescent NORTH MACKAY	Douglas Developments QLD Pty Ltd	Change Application (Minor) Combined Application - 1 Urban Residential Lot into 3 Lots & 2 Dual Occupancy	Darryl Bibay
DA-2015-135/A	Code	246A Cliftonville Road SARINA	Patricia A Marriage	Extension of Relevant Period (8 Years) - Second House	Dennis O'Riely
DA-2015-136/A	Code	239 Cliftonville Road SARINA	Patricia A Marriage	Extension of Relevant Period (8 Years) - Second House	Dennis O'Riely
DA-2019-100	Code	38 Waddells Road RICHMOND	Val A Baretta	Boundary Realignment - 5 Rural lots into 4 lots (Tradeable Development Rights)	Josephine McCann
DA-2019-101	Code	L 102 Chameo Place MARIAN	Marian Property Corporation Pty Ltd	7 Medium Density Residential Lots into 10 Lots & Amalgamation & Boundary Realignment - Staged	Darryl Bibay
DA-2019-102	Code	16 Pinder Street WEST MACKAY	AAA Building Consultants	Dwelling House -Extension/Additions (Neighbourhood Character Overlay Only)	Josephine McCann
DA-2019-103	Code	L 5 Geeberga Buthurra Road KUTTABUL	Errol J Gallant and Kathryn A Gallant	4 Lots into 3 Lots (Boundary Realignment under Council's Tradeable Development Rights Policy)	Brogan Jones
DA-2019-104	Code	16 Ian Wood Drive DOLPHIN HEADS	Bruce R Williamson and Carol L Williamson	Boundary Realignment 3 Rural Residential Lots int 3 Lots & Access Easement	Josephine McCann
DA-2019-105	Code	16-18 Platinum Court PAGET	Britane Pty Ltd and Justin D Peel	Warehouse	Darryl Bibay
DA-2019-106	Impact	239-245 Nebo Road WEST MACKAY	The Roman Catholic Trust Corporation	Educational Establishment (Catholic Secondary College)	Leah Harris

App No.	Code / Impact	Address	Applicant	Description	Officer
DA-2019-107	Code	1446 Midge Point Road MIDGE POINT	AAA Building Consultants	Dwelling House (Oversized Domestic Outbuilding >200M2)	Josephine McCann
DA-2019-95	Code	65-85 Crichtons Road PAGET	Mackay Regional Council	Educational Establsihment (Mackay Regional Council Resource Centre of Excellence)	Brogan Jones
DA-2019-96	Code	466 Newbury-Mount Vince Road MARIAN	Hotondo Homes Mackay	Dwelling House (High Impact Activity Buffer Area)	Darryl Bibay
DA-2019-97	Code	2302 Yakapari-Seaforth Road SEAFORTH	Seaforth Pines Property Pty Ltd	Dwelling House	Declan Cox
DA-2019-98	Impact	14 McCowan Street SARINA	Philip J Marshman and Alexes M Marshman	Dwelling House (Domestic Outbuilding)	Brogan Jones
DA-2019-99	Impact	23-25 Schmidtkes Road OORALEA	Ooralea Farming Pty Ltd A.C.N. 624 473 178 and Ooralea Farming Pty Ltd	Preliminary Approval (Variation Request) for Material Change of Use to Vary the Mackay Region Planning Scheme 2017 & Reconfiguration of a Lot (1 Lot into 2 Lots) & Access Easement	Brogan Jones

### Development Applications Entering Decision Making Period

App No	Code / Impact	Address	Applicant	Description	Officer
DA-2019-100	Code	38 Waddells Road RICHMOND	Val A Baretta	Boundary Realignment - 5 Rural lots into 4 lots (Tradeable Development Rights)	Josephine McCann
DA-2019-101	Code	L 102 Chameo Place MARIAN	Marian Property Corporation Pty Ltd	7 Medium Density Residential Lots into 10 Lots & Amalgamation & Boundary Realignment - Staged	Darryl Bibay
DA-2019-102	Code	16 Pinder Street WEST MACKAY	AAA Building Consultants	Dwelling House -Extension/Additions (Neighbourhood Character Overlay Only)	Josephine McCann
DA-2019-75	Code	1-11 Carl Street RURAL VIEW	Stockwell Development Group Pty Ltd	Research and Technology Industry; Service Industry; Indoor Sport and Recreation; Service Station; Food and Drink Outlet; Low Impact Industry; Warehouse; Agricultural Supplies Store; and Hardware and Trade Supplies (Northern Beaches Emporium)	Brogan Jones
DA-2019-89	Code	9 Waddells Road RICHMOND	Sonia R Brandon	Dwelling House	Helle Jorgensen Smith
DA-2019-90	Code	L 1 Ron Searle Drive MACKAY HARBOUR	Optus Mobile Pty Limited	Telecommunications Facility	Helle Jorgensen Smith
DA-2019-94	Code	5 Mackay Street ETON	Graham T Hutton	1 Township lot into 2 Lots	Helle Jorgensen Smith

## Development Applications Finalised

App No	Code / Impact	Address	Applicant	Description	Officer
<b>Approved Subject to Conditions</b>					
DA-2008-218/B	Code	14 Park Street MACKAY	Pointglen Developments Pty Ltd	Extension of Currency Period (10 Years) Combined Application for Material Change of Use - (Preliminary Approval) Commercial Premises, Motel, Multiple Dwelling Units and Shop's - Material Change of Use - (Development Permit) Commercial Premises AND a Reconfiguration of 1 lot to create 2 Commercial lots	Dennis O'Riely
DA-2010-206/E	Code	44 Bruce Highway BAKERS CREEK	Bruce Highway Farming Pty Ltd	Change Application - Reconfiguration of a Lot - 2 Rural Lots into 262 Urban Residential Lots, 1 Open Space Lot and 2 Balance Lots - The Waters Stages 2-5	Leah Harris
DA-2015-81/A	Code	15 Symons Street SOUTH MACKAY	Mackay One Pty Ltd	Extension of Currency Period ( 4 years) Multiple Dwelling Units (7)	Brogan Jones
DA-2017-116/A	Impact	61 Whitsunday Drive BLOOMSBURY	Mount Tyson Holdings Pty Ltd	'Minor' Change Application - Combined Application - Reconfiguring a Lot 1 Rural Lot into 67 Airfield park lots, 1 Airfield lot and 1 Balance lot) & Airservice - Whitsunday Park Estate	Leah Harris
DA-2018-112/B	Code	22 Moreton Drive RURAL VIEW	CC Beginnings Pty Ltd	Change Application (Other) Childcare Centre	Declan Cox
DA-2019-2/A		211 Cowans Road BLOOMSBURY	Peter S Fuller and Michael J Fuller and Pauline Trappes	Change Application (Minor) Boundary Realignment - 2 Rural Lots into 2 Lots and Access Easement	Josephine McCann
DA-2019-31	Code	L 8 Kennys Road MARIAN	Mackay Sugar Limited	Reconfiguration of a Lot - Access Easement	Darryl Bibay
DA-2019-37	Code	1940 Maraju-Yakapari Road THE LEAP	Richard B Annetts and Jennifer A Annetts	Boundary Realignment - 2 Rural Lots into 2 Lots & Access Easement	Josephine McCann
DA-2019-49	Code	12-16 Progress Drive PAGET	Progress Drive Property Pty Ltd	Material Change of use to formalise use of part of subject lot for General Industry (hardstand).	Brogan Jones
DA-2019-57	Code	40 Production Drive PAGET	Maggiolo Holdings Pty Ltd and Bosso Holdings Pty Ltd	1 High Impact Industry Lots into 2 Lots	Declan Cox
DA-2019-66	Code	1-3 Reaston Court WALKERSTON	Bradley N Moohin and Tracy R Riggs	Dwelling House including a domestic outbuilding	Darryl Bibay
DA-2019-67	Code	713 Cape Hillsborough Road CAPE HILLSBOROUGH	Paul D Humberstone and Diane P Humberstone	Caretaker's Accommodation	Darryl Bibay
DA-2019-68	Code	1123 Bruce Highway FARLEIGH	Andrew Kippen and Sonya J Kippen	Dwelling House (Extension) Setback Relaxation	Declan Cox
DA-2019-70	Code	390 Kinchant Dam Road KINCHANT DAM	Endurance Sheds Mackay	Dwelling House (Outbuilding - Oversize)	Declan Cox
DA-2019-71	Code	L 5 Eungella Dam Road BROKEN RIVER	Owen R Burns	Reconfiguration of a Lot - 1 Rural Lot into 2 Lots	Brogan Jones
DA-2019-74	Code	3 Hadley Street MARIAN	Bradly R Pullen and Kim M Pullen	Centre Activities (Veterinary Service and Shop)	Declan Cox
DA-2019-77	Code	73 Gravinos Road VICTORIA PLAINS	Stephen Cutting	Dwelling House (Oversized Outbuilding)	Declan Cox
DA-2019-83	Code	45 Stellajeon Crescent	Joshua B Streets and	Dwelling House (Oversized)	Helle

App No	Code / Impact	Address	Applicant	Description	Officer
		ALLIGATOR CREEK	Katie S Stein	Outbuilding)	Jorgensen Smith
DA-2019-85	Code	4-118 Boundary Road East SOUTH MACKAY	Queensland Airport Holdings (Mackay) Pty Ltd	Reconfiguration of a Lot - Lease Greater than 10 Years	Brogan Jones
<b>Relevant Period Extended</b>					
DA-2008-281/D	Code	10 Brooks Road SARINA	Sentinel Sarina Development Pty Ltd	Extension of Currency Period (4 Years) - Material Change of Use (Urban residential) AND Reconfiguration of a Lot (2 Lots to create 68 Lots)	Brogan Jones
DA-2013-436/B	Code	440 Bridge Road WEST MACKAY	Michael C Harris	Extension of Relevant Period (6 Years) - Multiple Dwelling Units (12)	Josephine McCann
<b>Application Withdrawn</b>					
DA-2018-60	Impact	117 Bedford Road ANDERGROVE	K & G Lovett Super Fund	Shop & Caretakers Residence - Superseded Planning Scheme	Josephine McCann
<b>Application Lapsed</b>					
DA-2019-10	Impact	21 Kenzey Street NORTH MACKAY	Cotherstone Pty Ltd	Reconfiguration of a Lot - 1 Low Density Residential Lot into 4 lots (Development Permit) and Material Change of Use for Warehouse (Development Permit), Showroom and Health Care Centre (Preliminary Approval)	Josephine McCann
DA-2019-76	Impact	1-11 Carl Street RURAL VIEW	Stockwell Development Group Pty Ltd	Health Care Services, Office, Shop, Retail Showroom & Theatre	Brogan Jones
<b>Negotiated Decision</b>					
DA-2019-11	Code	392 Bridge Road WEST MACKAY	Mackay Benevolent Society	Retirement Facility (8 Units)	Declan Cox
DA-2019-30	Code	8 John Vella Drive PAGET	Dalsons Nominees Pty Ltd	Medium Impact Industry (Extension of Existing Facility)	Brogan Jones
DA-2019-48	Code	11 Camilleris Road DEVEREUX CREEK	Colin B Joy	Dwelling House (Second Outbuilding)	Josephine McCann
<b>Application Refused</b>					
DA-2019-24	Code	L 30 Edmonds Road HAMPDEN	Wayne M Sommerfeld	Boundary Realignment – 3 Rural Lots into 2 Lots - Preliminary Approval Only	Helle Jorgensen Smith

**19.2 BUILDING STATISTICS - AUGUST 2019**

Description	Total August 2019	Total Value of Proposed Works	Average Proposed Floor Area (m2)	Total August 2018	YTD
New building or structure	97	\$33,056,243	205	109	761
Change of building classification	1	\$0	0	2	3
Demolition	4	\$8,550	N/A	5	28
Repairs, alterations, additions	39	\$5,411,686	418	29	264
Swimming pool and/or pool fence	10	\$474,033	N/A	15	75
Relocation or removal	0			0	3
<b>Totals</b>	<b>151</b>	<b>\$38,950,512</b>	<b>621</b>	<b>160</b>	<b>1,134</b>

Class	Description	Total August 2019	Total Value of Proposed Works	Average Proposed Floor Area (m2)	Total August 2018	YTD
Class 1A	A single dwelling being a detached house, or one of a group of two or more attached dwellings, each being a building, separated by a fire-resisting wall, including a row house, terrace house, town house or villa unit	61	\$10,916,665	163	59	440
Class 1B	A boarding house, guest house, hostel or the like with a total area of all floors not exceeding 300m <sup>2</sup> , and where not more than 12 people reside, and is not located above or below another dwelling or another Class of building other than a private garage	0			0	1
Class 2	A building containing 2 or more sole-occupancy units each being a separate dwelling	0			0	1
Class 3	A residential building, other than a Class 1 or 2 building, which is a common place of long term or transient living for a number of unrelated persons. Example: boarding-house, hostel, backpackers accommodation or residential part of a hotel, motel, school or detention centre	0			0	1
Class 4	A dwelling in a building that is Class 5, 6, 7, 8 or 9 if it is the only dwelling in the building	0			0	0
Class 5	An office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8 or 9	1	\$1,500,000	1,000	0	15

Class 6	A shop or other building for the sale of goods by retail or the supply of services direct to the public. Example: café, restaurant, kiosk, hairdressers, showroom or service station	3	\$314,440	18	5	20
Class 7A	A building which is a car park	1	\$25,180	150	0	3
Class 7B	A building which is for storage or display of goods or produce for sale by wholesale	1	\$495	495	2	9
Class 8	A laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing, or cleaning of goods or produce is carried on for trade, sale or gain	3	\$23,628,324	6,853	0	9
Class 9A	A health care building, including those parts of the building set aside as a laboratory	1	\$120,000	35	0	2
Class 9B	An assembly building, including a trade workshop, laboratory or the like, in a primary or secondary school, but excluding any other parts of the building that are of another class	1	\$550,000	356	2	11
Class 9C	An aged care building	0			0	1
Class 10A	A private garage, carport, shed or the like	68	\$1,599,631	60	63	515
Class 10B	A structure being a fence, mast, antenna, retaining or free standing wall, swimming pool or the like	12	\$467,283	5	26	98
Class 10C	A private bushfire shelter	1	\$7,000	54	2	1
Sundry	Demolition residential/commercial/industrial, class n/a, class s/s	0		N/A	4	9
<b>Totals</b>		<b>153</b>	<b>\$39,129,018</b>	<b>9,187</b>	<b>163</b>	<b>1,136</b>

Confirmed on Wednesday 9 October 2019

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MAYOR

**APPENDIX / ATTACHMENTS**

**Local Authority Waste Management Advisory Committee  
(LAWMAC)**

**Draft Minutes**

**GENERAL MEETING No: 2019-2020 / 1  
Hosted by Hinchinbrook Shire Council  
TYTO Conference & Event Centre – Jacana Room  
73-75 McIlwraith Street, Ingham  
Friday 23<sup>rd</sup> August 2019**

**Attendees:**

Cr Glenn Raleigh	Cassowary Coast Regional Council
Mr Gavin Hammond	Cassowary Coast Regional Council
Mr John Dearlove	Cassowary Coast Regional Council
Mr Steve Cameron	Cassowary Coast Regional Council
Mr John Hutchinson	Cassowary Coast Regional Council
Cr Ayril Paton	Mackay Regional Council
Mr Jason Grandcourt	Mackay Regional Council
Cr Richie Bates	Cairns Regional Council
Mr Steve Cosatto	Cairns Regional Council
Cr Andrew Lancini	Hinchinbrook Shire Council
Ms Victoria Hammer	Hinchinbrook Shire Council
Cr Neil Fisher	Rockhampton Regional Council
Mr Mitch Crane	Rockhampton Regional Council
Mr Jim Doidge	Cook Shire Council
Mr Matthew McCarthy	Townsville City Council
Mr Andrew McDougall	Townsville City Council
Mr Don Allison	Townsville City Council
Ms Laura Vidmar	Townsville City Council
Cr Tony Goddard	Burdekin Shire Council
Mr Lachlan Kerr	Burdekin Shire Council
Mr Norm Caldwell	Isaac Regional Council
Mr Steve Wachter	Whitsunday Regional Council
Mr Robert Ferguson	LGAQ Brisbane
Ms Christine Blanchard	BCC/Honorary Member
Mr James Begg	Golder Associates
Mr Josh Lannen	MAMS Group
Ms Joyanne Manning	ARUP
Ms Melanie Kempton	ARUP
Mr Lachlan Rankine	FNQROC
Mr Brian Jackson	Peak Services
Mr Simon Kalinowski	Mandalay Technologies
Ms Rosemary Black	Mandalay Technologies
Ms Lacey Webb	Mandalay Technologies
Ms Mary Field	LAWMAC Secretary

**Apologies:**

Cr Alan Wilson	Cook Shire Council
Mr Sheils Barra	Cook Shire Council
Cr Dave Clark	Whitsunday Regional Council
Cr Mike Power	Charters Towers Regional Council
Mr Michael Langburne	Charters Towers Regional Council

Cr Russ Cooke	Townsville City Council
Mr Gavin Rowan	Tablelands Regional Council
Mr Karl Murdoch	Isaac Regional Council
Ms Katrina Jones	Isaac Regional Council
Cr Kevin Davies	Mareeba Council / Remondis
Mr Morris Hamill	Mareeba Shire Council
Mr Jordan Pye	Mareeba Shire Council
Ms Paula Ingerson	Hinchinbrook Shire Council
Mr Dan Mulcahy	Burdekin Shire Council
Ms Emily Jones	Burdekin Shire Council
Ms Hayley Page	Townsville City Council
Mr Stephen Wagner	Mount Isa City Council
Cr Adam Belot	Livingstone Shire Council
Ms Leanne Randall	Livingstone Shire Council
Mr Gavin Crawford	Bundaberg Regional Council
Cr David Carey	Douglas Shire Council
Mr Paul Hoyer	Douglas Shire Council
Ms Abbey Hastie	Douglas Shire Council
Mr Michael O'Keeffe	Rockhampton Regional Council
Mr Nigel Crumpton	Cairns Regional Council
Mr Ian Kuhl	Kuhl Meadows/Honorary Member
Mr Paul Smith	Environmental Science Matters
Mr Tony Stapleton	BenneTerra
Mr Allard Bernhofen	Re.Group / Mandalay
Mr Nigel Ruxton	Golder Associates
Ms Patrice Brown	CQG Consulting
Mr Andrew Brown	CQG Consulting
Mr Paul Verwoerd	Tropical Mulch
Mr Hank Verwoerd	Tropical Mulch
Mr Steve Robertson	AECOM
Mr Christopher Ashton	Cleanaway
Mr Joel Harris	Resource Innovations
Mr Nicholas Thomas-Kinsella	GHD
Ms Kylie Hughes	DES - Brisbane
Mr Chris White	Suez Environment
Mr Rick Ralph	Waste Recycling Industry
Queensland	

**Corresponding Member Councils:**

Burke; McKinley; Cloncurry; Croydon; Flinders; Etheridge; Carpentaria; Richmond and Torres Councils.

**WELCOME & INTRODUCTION**

LAWMAC Chair, Cr Glenn Raleigh declared the General Meeting open at 8.35am and welcomed all present including associate members and invited guests, made reference to the Belcarra Code and paid respect to the traditional custodians of the Hinchinbrook Region. The apologies listed at the AGM were carried over and noted. Cr Raleigh again commended Hinchinbrook Shire Council on the success of the previous day's Workshop and Presentations with 50+ delegates in attendance including the Federal Minister for Brisbane, the Honorable Trevor Evans MP, Assistant Minister for Waste Reduction and Environmental Management.

**CONFIRMATION OF PREVIOUS DRAFT MINUTES**

The draft minutes of the previous General Meeting held Friday 24<sup>th</sup> May 2019 in Mackay was adopted as a true and correct record of the meeting proceedings.

**Moved: Cr Ayril Paton (Mcky)                      Seconded: Cr Andrew Lancini (H/Brk)**  
**Carried: 10 – 0.**

**FINANCIAL REPORT**

The NAoC/LAWMAC financial report up to 31 July 2019 showing a cash balance of \$69,036.01 as circulated to members prior to the meeting was adopted.

**Moved: Cr Neil Fisher (Rkhmptn)                      Seconded: Cr Andrew Lancini (H/Brk)**  
**Carried: 10 – 0.**

**ROSSKO AWARD 2019**

The LAWMAC office received the following five very worthy nominations for the 2019 Annual Rossko Award for Excellence in Waste Management in North Queensland:-

- Matt McCarthy, Townsville City Council – nominated by Cr Glenn Raleigh
- James Begg, Golder Associates – nominated by Matt McCarthy
- Regroup – nominated by Jason Grandcourt, Mackay Regional Council
- Kevin Davies, Mareeba Councillor and Remondis Manager – nominated by Jason Grandcourt, Mackay Regional Council
- Steve Cossatto and the Cairns Council Waste Services Team – nominated by Jason Grandcourt, Mackay Regional Council

Following review of the nominations the Selection Panel consisting of Cr Alan Wilson (Cook), Cr Andrew Lancini (H/Brk) and Cr Neil Fisher (Rkhmptn) announced the 2019 Rossko Award winner as Kevin Davies Springmount Manager Remondis Aust. The Rossko Perpetual Trophy, supported by the \$500 bursary and Award Certificate will be awarded at the November 2019 meeting in Townsville.

**LAWMAC NEWSLETTER**

Robyn Billings (Mackay R/C) was commended for the August 2019 edition of the newsletter with members welcoming the offer to further develop the November 2019 edition also. All LAWMAC newsletters can be viewed at [www.lawmac.org.au](http://www.lawmac.org.au)

**LAWMAC WEBSITE**

The Secretary tabled the report from Arnaud Gougeon at DigiTropics advising of the current situation in managing the LAWMAC website.

Members were also advised that Brett Johnson - Manager of Digital Services at LGAQ is also currently developing a proposal for members to consider regarding future management of the LAWMAC website.

Members resolved to review the proposal from Digital Services and DigiTropics at the November meeting before reaching a decision.

**Moved: Cr Matt McCarthy (Tsv)                      Seconded: Cr Tony Goddard (Brdkn)**  
**Carried: 10 – 0.**

**CORRESPONDENCE**

Members adopted the inward & outward correspondence as listed in the agenda plus the late correspondence items of

**Inward** - Tax Invoices from Luis Sanchez at Cyberfactory for Webpage hosting dating back to 2015 totalling \$1200 outstanding

**Outward** - Letters of Invitation for LAWMAC membership to Blackall-Tambo, Barcaldine, Winton, Longreach and Maranoa

**Moved: Cr Ayril Paton (Mcky)                      Seconded: Cr Neil Fisher (Rkhmptn)**  
**Carried: 10 – 0.**

**LAWMAC TECHNICAL ADVISORY OFFICER REPORT**

Jason Grandcourt reported on the work towards organising the:

- Letters of invitation for LAWMAC membership to southern & western councils
- Developing and coordinating the call for Tenders for LAWMAC Secretariat
- Planning for Review of the LAWMAC Strategic & Action Plans

**WMRR – QLD REPORT**

Melanie Kempton reported on:

- The successful WMRR Qld Women of Waste Leadership Breakfast held on Wednesday 24 July 2019 in Brisbane.
- Currently working on submissions received following the release of the EfW discussion paper by DES as part of Queensland's transition to a zero waste future supported by a series of stakeholder consultation workshops. Submissions are due to close on 26<sup>th</sup> August.
- Working on the Draft Queensland Resource Recovery Industries 10-year Roadmap and Action Plan
- The WMRR Waste-Q Conference in Toowoomba in 15 – 17<sup>th</sup> October
- On the National Level, WMRR have released fact sheets on EfW Policy

Matt McCarthy reported that:

- WMRR will be hosting its third bi-annual 2019 Energy from Waste Conference in Canberra on 26 – 28 August
- The Recycling Transport Assistance Package – consultation and feedback provided by WMRR

**NQROC**

Laura Vidmar reported on the NQROC group comprising Townsville, Burdekin, Charters Towers, Hinchinbrook and Palm Island Councils with:

- Consultant appointed for the NQ Regional Waste Reduction & Recycling Plan
- Expressions of Interest for partnership with DES and a Regional Funding Application for Illegal Dumping Project
- Organics Trial underway with Herbert and Burdekin Cane Growers supported by Landcare funding
- Work continuing on the Recycling Right Campaign across the Group's region of Townsville, Burdekin and Hinchinbrook Shires
- Also engaging with QTC on similar large scale infrastructure projects

**REGIONAL COUNCIL REPORTS****Hinchinbrook Shire Council**

Victoria Hammer advised that:

- she has stepped out of the Waste Manager role and reduced to working only two days (Tuesday and Wednesday).
- Council has been very busy with Waste Levy Reporting, Leachate Management and Capping at Warren Hill Landfill plus will be reviewing Kerbside Collections in next few months.

**Cassowary Coast Regional Council**

Gavin Hammond reported that:

- Council has appointed its new Waste Assistant - Mr Steve Cameron
- Discussions are underway with the Aust Banana Growers Council regarding how to deal with the disposal of banana bunch bags
- Several meetings have been held with Community, Businesses and the Chamber of Commerce re Waste and the Waste Levy

- Council was Levy-Ready on 1<sup>st</sup> July
- DES Regulator visited and attended at Landfills
- Council has had very limited contact from charities and not sure what the implications of this are
- A range of media avenues were utilised to advise of the Waste Levy commencement via Rates Notices, Newspapers, Social Media, Radio etc
- The Resource Recovery Area has been signed off
- The Mission Beach Transfer Station has been enlarged
- Weather Stations have been installed at Stoters Hill and Tully Landfills plus CCTV installations updated and Generators supplied and installed also
- All Waste Contracts have now been aligned to expire on 31 July 2021

#### **Townsville City Council**

Matt McCarthy advised that:

- The biggest issue at present is outstanding Waste Levy Exemption Applications with MRF Residuals and Contaminated Land (rated Category 1 & 2) resulting in Council now being penalised when it shouldn't be
- Council has been successful in being granted \$60,000 under a 50/50 contribution split to build a mini Resource Recovery Centre on Magnetic Island with the focus on reducing maritime transport costs by enabling a more circular economy on the Island
- Flood Update – Council has now spent \$3.4m in emergent works which should be returned to Council from the QRA. However another \$1.8m in landfill fees that were waived cannot be claimed. Council was also unsuccessful in claiming "betterment" funds for (a) Cell Liner; (b) Leachate Pond and (c) Front End RRC

Andrew McDougall reported that:

- In Market Development Works Council has a Project underway for Recycled Crushed Concrete; Glass Sand in its local road specifications through Boral and the Organics Project with Landcare and Herbert Cane Growers
- The Hervey Range Resource Recovery Centre and BuyBack Shop is under construction and should be completed Dec 2019 ready to open in 2020.
- Two new Dennis Eagle Chassis Trucks with Superior Pak Compactors and also trialling a Bucher 22m3 Gen-6 Sideloader on a Volvo Cab/Chassis.
- Attending the EfW Conference in Canberra and the LGAQ Forum next week

#### **Rockhampton Regional Council**

Cr Neil Fisher reported that:

- Council has achieved 830 days (and counting) without a lost time injury and maintains its strong focus on safety
- Continues to focus on addressing its collections in areas where streets present a more dangerous environment for the drivers (eg: laneways, long reversing distances, tight turn-arounds etc)
- Still on Collections Council is also focussing on safety through providing Assisted Services to members of the Community who need assistance to manage their waste and recycling bins (eg: elderly and disabled)
- Annual Kerbside Collection Bin Audits on both waste and recycling are being currently undertaken which is the first audit since the CRS introduction so will be interesting to see the impact on container numbers and contamination within the recycling bin system
  - With the closure of the Roadside Bin Stations in late 2018, and in conjunction with the development of two new Waste Transfer Stations, Council has now

endorsed a Strategy to systematically investigate the viability of introducing a domestic waste collection service to existing non-serviced waste collection areas in the rural areas

- Waste filling commenced in the first Piggy Back Cell on Monday 8<sup>th</sup> July and operations are going well.
  - The construction of RRC's second new Waste Transfer Station commenced 19<sup>th</sup> August and is scheduled to start operations due before the end of 2019. With this additional new WTS, Rockhampton will have 6 WTS's in addition to the facility at Lakes Creek Road
  - Council has hosted two Council Workshops in the lead up to working on the Waste Strategy with Councillors also receiving advance information via the following bulletins:
    - Bulletin No. 1; Waste Management Sector - Policy Landscape
    - Bulletin No. 2; Waste Management Sector – External Analysis
    - Bulletin No. 3; RRC Waste Stream Modelling
    - Bulletin No. 4' AWT & Collection Options
  - Council hopes to finalise its future Waste Strategy within the next six months
- Council continues to beat the Education Drum and put in the effort. However assistance and support from the State Government with a State Wide Campaign to assist with recycling and continued contamination

#### **Cairns Regional Council**

Cr Ritchie Bates reported that:

- In August Council approved the construction of a new MRF to the value of approx \$8M. Council also approved the construction of a new purpose built shed to assist in the overall design, additional storage capacity and the ability to mitigate risks during the commissioning and decommissioning process
- Council will also maintain the existing MRF and shed providing the capacity in coming years to recycle potential waste streams such as e-waste, solar panels, mattresses etc.
- Last month saw the finalisation of CRC's Transfer Station and Front End Resource Recovery 10 year Infrastructure Road Map.
- Arcadis Consulting was engaged to review Council's future requirements. It was identified that CRC will require an additional site in the Gordonvale/Babinda area to accommodate expected growth in the area.

Steven Cosatto reported that:

- Council received \$300K through the RRIDF program.
- Construction has commenced on Council generated only, Concrete Recycling area. In the construction of hardstands CRC have used approx 2,500 tonnes of crushed concrete.
- Recently completed the first crushed glass in asphalt trial, used approx 10 tonnes of crushed glass or around 5%. Very satisfied with the finish plus have Heavy Rigid Vehicles driving over it to test out specs.
- A few lumps and bumps with Levy implementation due to a couple of issues with mixed waste particular to Charities and Council's MRF residual waste.
- Starting to see some ripple effects from the CRS on the MRF Operations. At this stage expecting to lose between 15-20% of incoming tonnes (up to 2,000 tonnes) and also starting to see effects with some recyclers not receiving the glass due to an oversupply from the CRS.

**Isaac Regional Council**

Norm Caldwell reported that:

- Cleanaway has been awarded the Waste Collection Contract for seven years and currently working with Council for the 6<sup>th</sup> October commencement date
- The Dysart Landfill rehabilitation project is almost completed. This project addresses a number of compliance issues including encroachment of Council's southern boundary, leachate seepage out of batters, re-profiling of batters to facilitate capping stormwater drainage and dam, leachate collection system and passive landfill gas. Total Project Cost \$2.3m approx.
- New CCTV cameras with embedded images of registration and load, funded through the Levy-Ready Funding, has now been installed at Moranbah
- Council has identified some anomalies regarding "deeming" of trailers ranging between 200kg and up to 1 Tonne and has introduced "Each" products which charge realistic tonnage but only apply the 200kg levy to the transaction as per the deeming table
- Council declared four RRAs before the deadline with DES visiting on 29 & 30 July resulting in generally good feedback with two RRAs in need of review
- Baseline Volumetric Surveys were carried out by the due date
- Council's Water & Wastewater Team has received certification in several standards and hopes to have the whole Water & Waste Directorate under an IMS by early 2020

**Whitsunday Regional Council**

Steve Wachter reported that:

- The first Waste Levy Submission to DES will be completed by Monday following this meeting
- Council is currently working with Mandalay Technologies
- Experiencing some issues with collection and mix-up of waste types creating additional levy for regulated wastes
- Council has received funds from the Illegal Dumping Grant for installation of Survey Cameras around unmanned sites
- Levy ready works have now been completed at Bowen and Kelsey Creek Landfills
- Kelsey Creek Landfill was issued an Environmental Protection Order re Leachate and Stormwater Management and will be addressing this in coming months
- CRS has experienced a 16% reduction in collections lately

**Burdekin Shire Council**

Lachlan Kerr reported that:

- Council is experiencing some issues and lack of understanding across the Commercial Sector regarding the cost of the Waste Levy
- Council is implementing Capital Works with new RRA for Concrete with 3,000 tones used
- A new Off-grid Power System has been installed at Kirknie Road Landfill plus also security cameras
- Construction Stewardship, Sediment Pond Expansion and Drainage Works at Kirknie site are now completed plus additional levelling and drainage works in progress
- Design for Greenwaste Pads at Ayr and Home Hill has been approved by DES with two years to align with issues

- There is upgrades at Home Hill Transfer Station including a second feed-bay and new asphalt works
- Kerbside Recycling Bin Audit showed contamination rates of 25% with Education Plans in process

#### **Cook Shire Council**

Jim Doidge reported that:

- Council's Kerbside Collection coming up for renewal with Tenders due out shortly with a closing date in December and decision by March 2020
- Golders Associates recently completed a Capacity Report on the Coen Landfill
- Council has completed its Waste Transfer Station Master Plan which includes Transfer Station, Gatehouse Facilities, Recycling Area, Wash-Down Pit, C & D Waste Processing plus a Dog Pound. All facilities in one area servicing all Cook Shire areas including Wujal Wujal, Coen etc for processing and transfer to Springmount site at Mareeba. Council is hopeful of progressing with this development in the next financial year
- Submissions have been sent to LGAQ for WiFi Services in National Parks and also regarding the ongoing issue of waste from Park Visitors being dumped in the town's public bins, residential bins and businesses etc

#### **Mackay Regional Council**

Jason Grandcourt reported that:

- Mackay Regional Council won the drumMUSTER Regional Council Award for its local drumMUSTER service. Since the first collection in February 2000 the Council has collected over 204,000 containers
- Council has transitioned quite smoothly into the Waste Levy System through Education and Workshopping with Businesses and Charities
- Council has awarded its Greenwaste Tender combining Resources Organics with a report due back to Council in September
- A Waste Characterisation Study was held in February with slightly different key outcomes – could be an anomaly but education and review of CRS and similar systems needs to be maintained
- There are no Capital Spends in this financial year's budget but have eleven for the future
- Council will focus on Resource Recovery Projects over the next three months
- Concrete Aggregate and Recycled Crushed Glass – gone to market but some setbacks with pricing and processes so basically on hold at the moment
- Mark Weare is currently working on the Civil Operations Team re Crushed Glass Trials
- Isaac, Charters Towers and Mackay Councils working on the possibility of a Regional Strategy in coming months

#### **ASSOCIATE MEMBER REPORTS**

##### **Golder Associates**

James Begg reported:

- working on emerging issues regarding Leachate Systems and delays with implementation due to dealing with PFAS.
- The Spingmount site at Mareeba has been working towards getting the BenneTerra System operating there but things have been delayed for a further six months due to PFAS issues and are now considering getting a temporary trial going.

Members agreed to invite Tony Stapleton from BenneTerra to give a presentation at the November meeting in Townsville.

#### **LGAQ**

Robert Ferguson reported that LGAQ is:

- Currently developing a Policy Submission in respect to Waste Hierarchy, Treatment of Residual Waste.
- The challenge of balancing State vs Councils
- LGAQ Waste Forum scheduled for 29 & 30 August with the key message on Regional Collaboration, the Way Forward and Regional Business Case Studies, Waste Levy Funds and Revenue Usage, Transit Funds.
- Called on members to respond to the questions by Ashley Bunce at DES
- Currently working with Councils re Regulatory Impact Statements plus also working with Consultancies to better understand and identify the Role of Council and their value.
- Signed a National Agreement to use Recycled Content – considering a Tour down South later in the year – looking for delegates?
- Discussions at recent NAPRO Meeting on how waste products are being treated and separated from mixed load seeking a better way forward.

#### **Brisbane City Council**

Christine Blanchard reported on:

- Brisbane Council's Fashion Recycling Event last weekend
- Significant interest in food education
- Campaigning in support of Recycling using social media to promote how the system works following recent negativity

#### **MAMS Group**

Josh Lannen reported on:

- Middle Management Restructure with new Admin Manager, Commercial Sales Representative and Operation Recycling Manager
- MAMS had planned construction shed in Innisfail and Ingham for storage between trucks but its on hold for now and will re-assess next year
- Spent last couple of weeks auditing labour costs re CRS with a market for more containers and a possible need to change days and times of opening etc

#### **PEAK Services**

Brian Jackson reported on:

- Assisting a number of Councils with Waste Strategies,
- Concluding works with Councils re feasibility of problem wastes and also with operational and liability issues
- Operating Systems and general category works with some funding on smaller projects
- Also assisting LGAQ with Waste Data

#### **ARUP**

Joyanne Manning reported that:

- Arup continue to work on Qld Strategy and Waste Levy Compliance plus recognition of the ways Qld has cost colonisation following the introduction of the Waste Levy
- ARUP is also now just completing work with DES, plus working on integration
- Following on with due diligence issues and waste streams

#### **CGG Consulting**

Mitch Crane reported on behalf of Andrew Brown reporting that:

- Ongoing Landfill Monitoring at Rockhampton
- CRS Audits at Townsville
- Conducting Waste Characterisation Studies and working on Mines on Similar
- Also working with Rockhampton on closed landfills and putting together a Waste Study addressing rehabilitation
- Minor Geo-Technical works across the region

LAWMAC Chair Glenn Raleigh was called away from the meeting and Deputy-Chair, Cr Ayril Paton took over as Chair of this meeting.

## **GENERAL BUSINESS**

### **Waste Levy – Mixed Loads**

The issues of Councils dealing with Mixed Loads containing some Waste Levy exempted waste types was raised for discussion with the option of using the "Bulk-Up" Load System considered but not knowing the % of exempted waste in the load would still create a problem.

The "Dump-Waste" Feature in the Mandalay System could be another option but need to see the outcome response.

The mixing of Charity Waste in General Waste was also identified as another issue that needs addressing through education plus Councils, DES and Charities working better together with more flexibility.

Members agreed to wait for outcomes of meeting plus responses to actions of Waste Managers and possibly follow up again at the Townsville meeting if no outcomes.

### **Waste Levy – Exemption Applications**

The delays in DES processing of Exemption Applications and how this process can be moved along was raised for discussion. Outstanding Applications could affect the Data Submissions now due and incorrectly reflect the levy applicable waste types down the line. Will there be an amnesty period on contaminated landfills?

### **New LAWMAC Membership Delegates**

Cr Neil Fisher flagged the concept of a delegation of possibly one LAWMAC Executive Member plus the Technical Officer visiting new councils to meet with Mayors, CEOs and Waste Management Officers to give presentations on LAWMAC's History, Vision, Objectives and the benefits of joining the Committee to collaborate at the Regional Level.

**Moved: Cr Neil Fisher (Rkhmptn)      Seconded: Cr Ritchie Bates (Crns)**

**Carried: 10 – 0.**

### **ROC Areas**

Cr Neil Fisher flagged the concept of reviewing the current ROC areas in comparison to the geographical area of LAWMAC considering the possibility of new councils becoming members of LAWMAC.

Following discussion where it was confirmed that LAWMAC has evolved enormously to become a strong voice and a greater force within the Waste Industry plus State and Local Governments LAWMAC needs to ensure that, as a sub-committee, it continues to function within the boundaries of the NAoC.

Members agreed that LAWMAC needs to open up to a review of its geographical areas moving forward and that further discussion of this topic be included as a Workshop or Meeting agenda item in November.

### **LAWMAC Attendance at Waste-Q**

Members endorsed two LAWMAC members to attend the WMRR Waste-Q Conference held 15 – 17 October 2019 in Toowoomba as representatives of the Committee.

**Moved: Cr Matt McCarthy (Tsv)      Seconded: Cr Ritchie Bates (Crns)**  
**Carried: 10 – 0.**

Don Allison, Waste Officer at Townsville Council was flagged as a possible delegate plus one other. LAWMAC to cover costs of two attending delegates.

Matt McCarthy advised of the accreditation for PFAS testing and will present on this at the LAWMAC November Meeting in Townsville

Matt advised of the WMRR Awards Gala Dinner on 13 & 14 November with nominations closing on 13 September with a number of categories to consider.

Matt advised WMRR Women in Environment Award nominations closing 31 August.

**MEETING DATES and HOST COUNCILS in 2019/20**

Dates and host-councils of LAWMAC Workshops and Meetings in 2019 & 2020

**21<sup>st</sup> & 22<sup>nd</sup> November 2019 – Townsville City Council**

**20<sup>th</sup> & 21<sup>st</sup> February 2020 – Rockhampton Regional Council**

Deputy Chair, Cr Ayril Paton, congratulated Hinchinbrook Shire Council on the successful hosting of the LAWMAC Field Trip, Full-Day Workshop, AGM & Meeting and declared the general meeting closed at 11.30pm.



# Development Services

Monthly Review Report

August 2019

## Executive Summary

### DEVELOPMENT SERVICES

Public consultation commenced in August on the proposed major amendment to the Planning Scheme to facilitate RV camping grounds. Two public information sessions were held on 20 and 21 August with one session focused on existing tourist park operators and industry representatives, and the second for the general public.

The annual Splashfest event was held at Slade Point and this year it incorporated a community planting event at Lamberts Beach. As part of this community planting event, approximately 400 coastal ground cover plants were planted on the sand dune at Lamberts Beach, to help stabilise the dune.

The Free Native Plant Giveaway program continued in August, held on 9 and 10 August at the Mackay Natural Environment Centre on Swayne Street, North Mackay. Demand for native plants as part of this program has been strong, with additional plants being purchased on the day. Further Free Native Plant days will be held in September and October.

Work on significant park upgrades are continuing, with the Queens Park Revitalisation project well underway and making good progress. The pump track and skate park at Camilleri Street Park are on track for completion in September/October, and contracts for the final stages of the works to upgrade the Park were awarded in August.



**Aletta Nugent**  
*Director Development Services*



The 30th Anniversary of the Variety Bash started in the Mackay Region at the Mackay Harbour on Wednesday, 28 August – Sponsored by the Invest Mackay Events and Conference Attraction Program

# Development News 08/2019

Updates on Significant Developments Currently Being Assessed by Council

## APPLICATION LODGED

DA-2019-106

239-245 Nebo Road, West Mackay

The application proposes the development of a new secondary college for Catholic Education on the site of the former Sugar Research Institute. The development proposes the re-use of the heritage listed buildings (main building and caretakers residence) with the addition of new classroom and associated ancillary buildings.



## APPLICATION LODGED

OW-2019-18

L 906 Royal Sands Boulevard, Bucasia

Royal Sands Estate - Northern Drain Construction with proposed works to include drainage works and earthworks.

## APPLICATION APPROVED

DA-2019-74

3 Hadley Street, Marian

The approval allows for the construction of a new commercial building with two tenancies; one specifically for the use by a veterinary surgery and the second as a shop, available for general retail or commercial uses.



## APPLICATION APPROVED

OW-2019-15

109 Sydney Street, Mackay

Civil Works - Carpark & Landscaping for a Indoor Sport & Recreation – Gymnasium with approved works to consist of roadwork, stormwater, earthworks and landscaping.



## Monthly Safety Review

### Summary

The following injuries to MRC employees were reported:

- Forearm pain while clearing grass from concrete.
- Pain after bumping knee against trailer while unloading mulch.
- A staff member intervened to provide emergency assistance to a distressed member of the public. An ambulance was called who provided lifesaving emergency care.
- Stings and bites to the wrist after disturbing an ants nest.

Incidents resulting in asset damage were reported:

- A vehicle was reversed into a fence, damaging the fence.
- While mowing, a rock was flicked up, damaging a house window.
- A mower hit and damaged a gate.

The following near miss incident was reported:

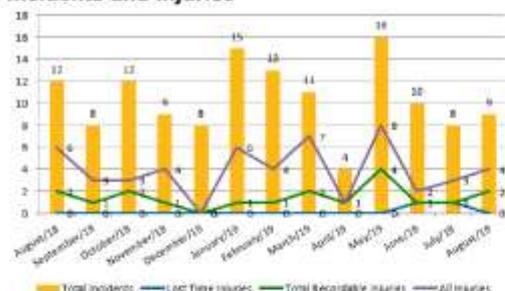
- During a site inspection, an electric lead and switches were found to be non-compliant. Immediate corrective action was taken.

The following incident involving a contractor was reported:

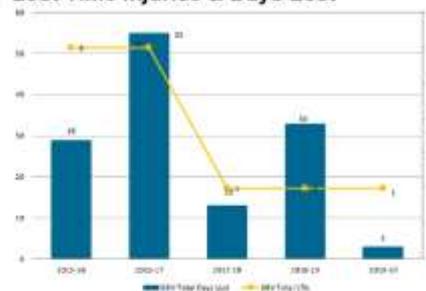
- An underground poly water pipe was damaged while planting trees. The line was not indicated on DBYD plans

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

### Incidents and Injuries



### Lost Time Injuries & Days Lost



Department	2015-16		2016-17		2017-18		2018-19		2019-20	
	LTI	Days Lost								
Development Engineering										
Development Assessment										
Parks, Environment & Sustainability	3	29	3	55	1	13	1	33	1	3
Strategic Planning										
Economic Development & Tourism										
<b>Development Services</b>	<b>3</b>	<b>29</b>	<b>3</b>	<b>55</b>	<b>1</b>	<b>13</b>	<b>1</b>	<b>33</b>	<b>1</b>	<b>3</b>

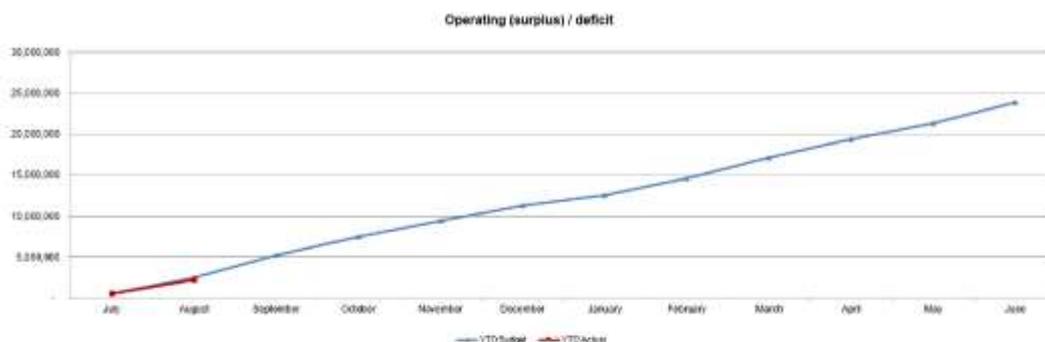
## Financial Report

The Development Services budget is tracking well, despite some negative budget variances arising from timing issues associated with the phasing of salary payments and expenditure evenly throughout the year. These variances should resolve themselves as staff take leave throughout the year and work on several significant strategies draws closer to completion.

Development activity remains strong resulting in a budget surplus in the Development Assessment and Development Engineering programs, arising from above forecast fees and infrastructure charges.

Operating Results	YTD budget	YTD actual	Variance	Status
Development Services Management	66,064	79,241	13,177	●
Strategic Planning	256,590	276,372	19,782	●
Development Assessment	(50,785)	(74,654)	(23,869)	●
Development Engineering	63,665	(94,654)	(158,319)	●
Economic Development & Tourism	21,782	24,700	2,918	●
Parks, Environment & Sustainability	2,193,196	1,975,578	(217,619)	●
<b>TOTAL OPERATIONAL</b>	<b>2,550,512</b>	<b>2,186,583</b>	<b>(363,929)</b>	●
<b>Legend</b>	<ul style="list-style-type: none"> <li>● YTD Variance favourable of budget</li> <li>● YTD Variance unfavourable, between 0% and 5% of YTD Budget</li> <li>● YTD Variance unfavourable, more than 5% of YTD Budget</li> </ul>			

### Operating Results

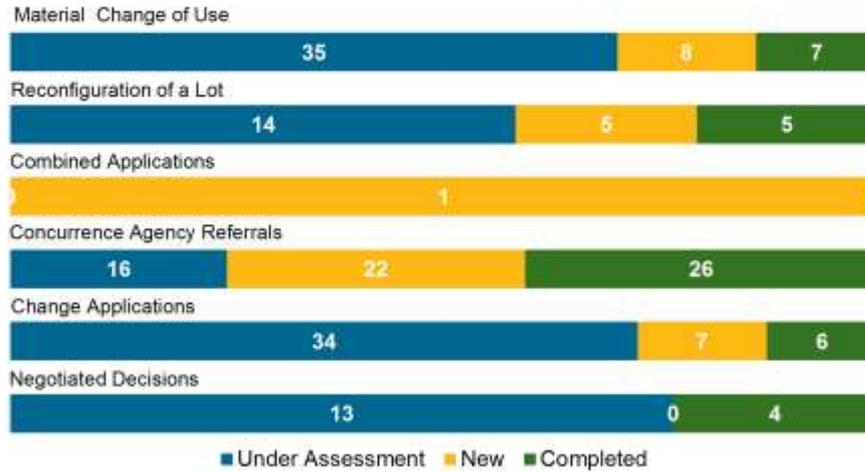


## Review of Operations

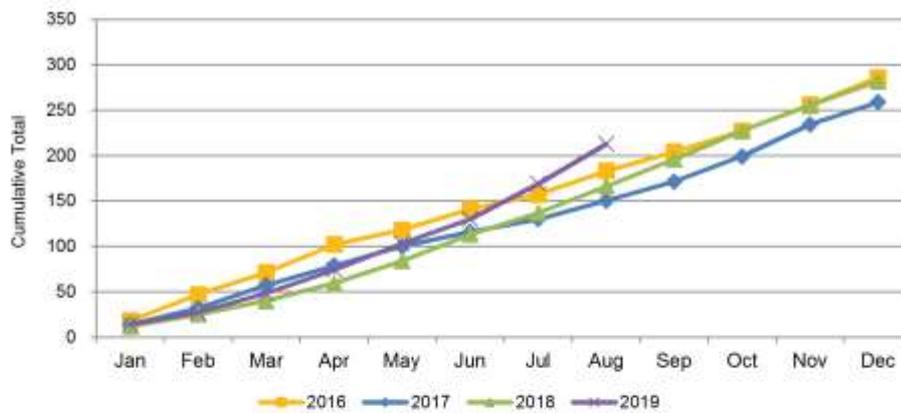
- On Track
- Potential Issue
- Definite Issue

### DEVELOPMENT ASSESSMENT

#### Volume of Operations



#### Cumulative Number of Approved Development Assessment Applications

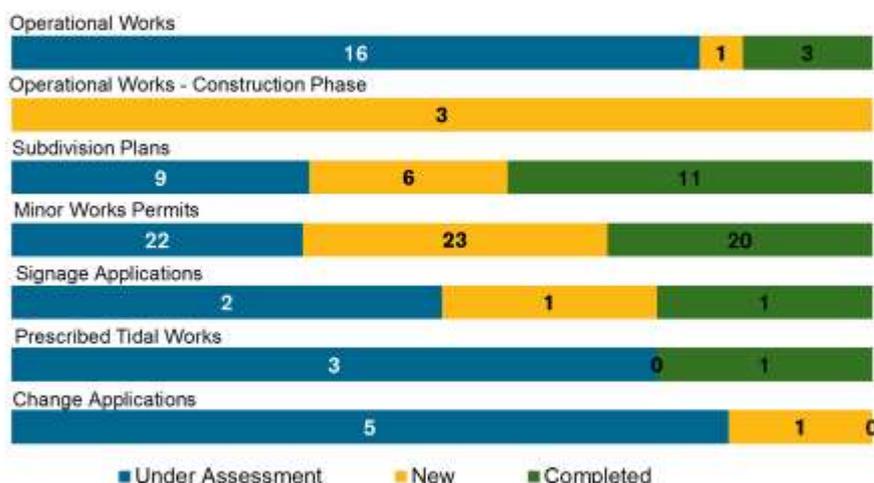


#### Development Assessment Performance Against Legislative Timeframes

Application	Status	% Decided
MCU Code (85% in 35 Days)	●	88% decided in 35 days.
MCU Impact (50% in 35 Days)	●	No applications decided.
ROL (85% in 35 Days)	●	100% decided in 35 days.
Concurrence Agency (85% in 10 Days)	●	85% decided in 10 days.

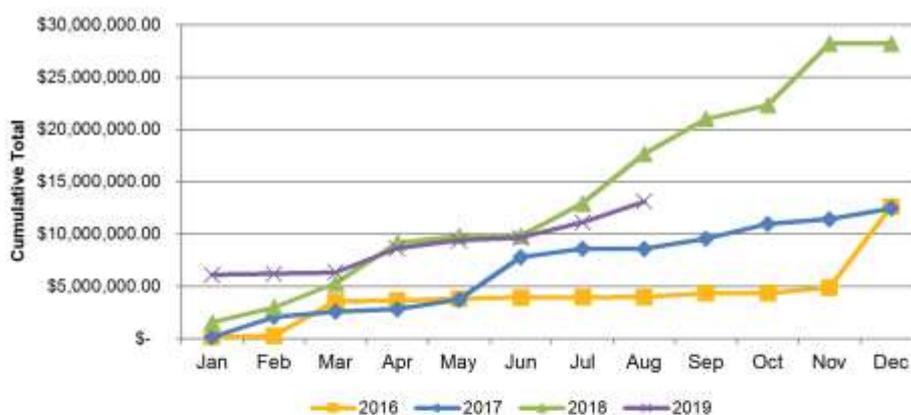
**DEVELOPMENT ENGINEERING**

**Volume of Operations**



**Cumulative Value of Approved Operational Works**

Three Operational Works applications were approved in this reporting period with a total value of works of \$2,699,969.00.



**Development Engineering Performance Against Legislative Timeframes**

Application	Status	% Decided
Minor Works (85% in <20 Days)	●	100% decided in 20 days.
Signage Applications (85% in <20 Days)	●	100% decided in 20 days.
Operational Works (85% in 40 Days)	●	66% decided in 40 days. One application was extended by agreement with the applicant.
Plan Sealing (85% decided in 20 days without action notice)	●	100% decided in 20 days without Action Notice.

## STRATEGIC PLANNING

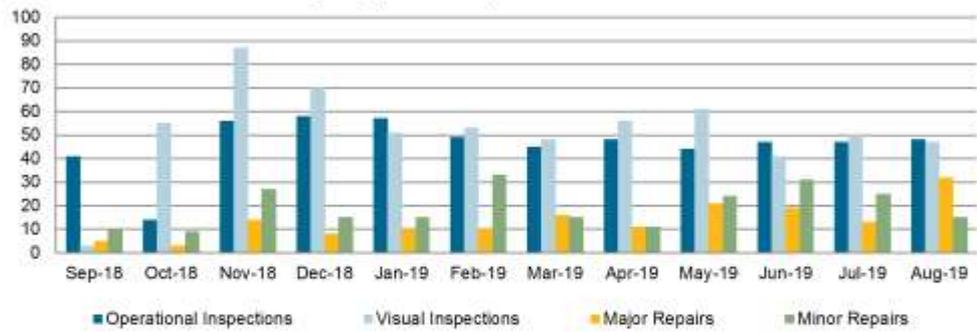
Regional and Local Area Planning		
Projects	Status	Description / Update of Project
Sarina Town Centre Revitalisation Study	●	The technical reports to support the development of a business case for the Sarina Town Centre have been completed. Council will continue to liaise with the State about including the project in future planning.
Mackay Region Industrial Land Provision Study	●	The long term study to consider development and infrastructure options for industry investigation precincts in the Mackay Region Planning Scheme will be ongoing in 2020.
Mackay Waterfront Priority Development Area (PDA)	●	<p>The draft master plan for the Mackay Waterfront, which includes design aspects of the public realm has now been approved by Council and will be released to the public in early September. The master plan will be a key tool used in considering public space development priorities within the Mackay Waterfront PDA.</p> <p>Infrastructure and network improvement investigation projects are progressing under the Queensland Government Maturing the Infrastructure Pipeline program and project milestones are on track. This work, in conjunction with the master plan, is enabling cost estimates for the development of public land to be well understood.</p> <p>Council is currently preparing a marketing plan for the Mackay Waterfront to better understand key economic development and investment attraction opportunities for the PDA. Actions from this plan will be considered for implementation in the coming months.</p>
Mackay Region Planning Scheme Amendment	●	Public consultation of the proposed major amendment relating to RV grounds commenced on 9 August and runs until the close of business on 6 September (the public notification period). Two public information sessions were held on the 20 and 21 August for tourist park operators, caravanning industry representative groups, planning professionals and the general public. The public is invited to make a submission during the public notification period. Council will consider submissions once the public consultation period finishes.
Mirani Master Plan	●	The draft Master Plan for the Mirani Community Precinct and associated Pre-Feasibility Report have been completed. Council is reviewing the way forward on operational and design options for this precinct.
Community Growth Profiles	●	Community growth profiles have been developed that present statistics and a growth outlook for geographic locations in the Mackay region. It is envisaged that the growth profiles will be made available on Council's webpage and accessible on smartphones in the near future.

Transport & Infrastructure Planning		
Projects	Status	Description / Update of Project
Growth Allocation Model	●	The Growth Allocation Model allocates and maps future urban growth over a 20-year projection period based on growth scenarios. The model has been updated in 2018 based on the published Queensland Government Population Projections.
Mackay Region Transport Strategy	●	Consultants have been engaged to undertake the project.
Transport Modelling	●	Further transport modelling will be considered as part of preparing the Mackay Region Transport Strategy.
Engineering Design Guidelines Review	●	<p>The Engineering Design Guidelines Review considered recent changes to engineering standards and guidelines by external bodies and their application within Council. The review is updating guidelines in order of priority and will be on-going in 2020.</p> <p>The project is in the early stages. Scoping identified that project may take longer to implement and coordinate than originally planned due to integration of various sections of the planning scheme.</p>

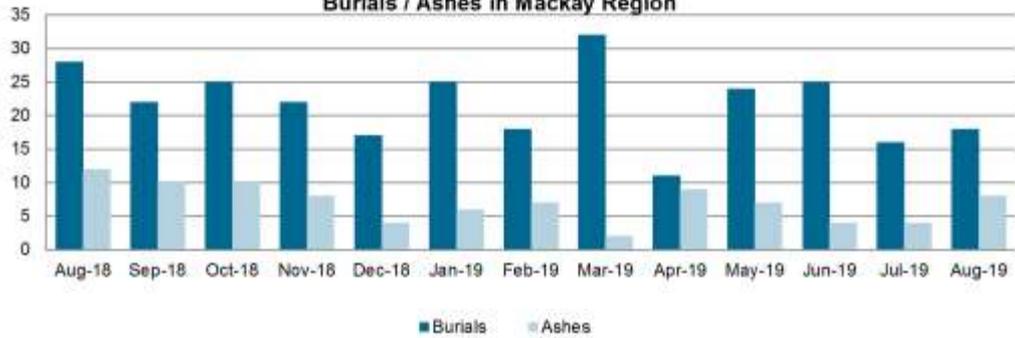
Waterways		
Projects	Status	Description / Update of Project
Mackay Region Coastal and Inland Flood Hazard Adaptation Strategy (CIFHAS)	●	The current project stage to finalise the hazard assessments is progressing and the supporting GIS analysis have been delayed and will be completed before the end of September. The project is on-going in 2020.
Mackay Floodplain Management Plan	●	The Flood Study has been completed and the draft Plan includes the identified and tested mitigation options. Technical peer review of the modelling used to inform the study has been completed and the third party review of the study recommendations is due late September.
Flood Studies for Tropical Cyclone Debbie affected communities	●	Community engagement was completed in June 2019. Drafts for two of four study areas have been submitted for review by Council. Final two drafts are due. Findings of each of the studies will be presented to Council in September.

**PARKS, ENVIRONMENT & SUSTAINABILITY**

**Play Equipment Inspection and Maintenance**

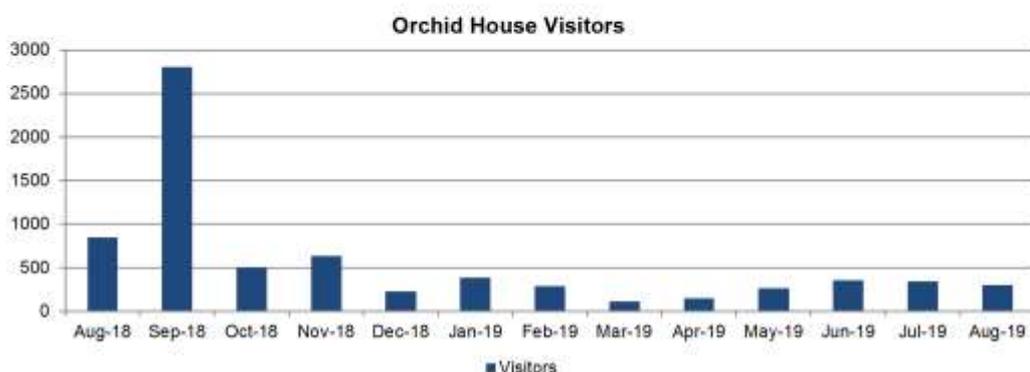


**Burials / Ashes in Mackay Region**



**Park Bookings**





Natural Environment Projects		
Project	Status	Description / Update of Project
Free Native Plant Giveaway	●	Another two days of free plant giveaways were held at the Mackay Natural Environment Centre as part of the Free Native Plant Giveaway program. In addition to the plants given away to residents, plant sales continued to be popular. Plant fact sheets are available on the MRC website, which provide descriptions and care tips for the plants.
Local Coastal Plans	●	The draft Local Coastal Plan for McEwens Beach was finalised, with community consultation due to start in September. The St Helens Beach LCP is in preparation and is due to be released for consultation in October.
Splashfest at Lamberts Beach	●	A community planting event was held as part of Splashfest at Lamberts Beach. Around 400 coastal ground cover plants were planted on the sand dune to help stabilise the dune.
Birdwatching Brochure	●	A brochure has been produced in partnership with Birdlife Mackay highlighting eleven key birdwatching sites across the region, as part of a Birdwatching in Mackay Trail. The brochure is now available from the tourist information centre, the MRBG visitor's centre and other tourist hotspots across the region.
Land for Wildlife field trip	●	Staff assisted with a Land for Wildlife field trip to DeMoleyns Lagoon.
Conferences and workshop	●	Staff attended conferences on streetlighting and coastal management and a workshop on engaging with youth in Landcare.
Mackay Natural Environment Centre	●	Mercy College students attended a propagation session at the MNEC and the nursery also passed a Nursery Industry Association audit.

Capital Works Projects		
Project	Status	Description / Update of Project
Camilleri Street Park Upgrade	●	<p>Works on Stage 1 and Stage 2 of the Master Plan for Camilleri Street Park have commenced. The Camilleri Street Park project aims to preserve the park's landscape and features (including gully and palm groves), enhance the parks existing recreational uses and create new recreation opportunities. Features will include a youth hub which includes a skate park, pump track, basketball court and hit up wall and new amenities and a dog off leash park.</p> <p>Stage 1a, the construction of the Skate Park &amp; Pump Track, commenced in July and is on track for completion in late September with finalisation anticipated to occur in early October. Procurement for Stage 1b and Stage 2 is complete, with works being awarded to local company, Fergus Builders Pty Ltd. Construction is anticipated to commence in early September.</p>
Minor Play	●	<p>Scoping of worn, damaged and aged minor play equipment components and the sourcing of quotes for their replacement has been completed. Orders for the equipment, identified as needing priority replacement, have been issued. Smaller items of equipment will be replaced in playgrounds throughout the region over the coming months.</p>
Queens Park Revitalisation	●	<p>Queens Park Revitalisation is an \$8.86 million legacy upgrade project of Mackay's historic Queens Park and works are now underway as part of Severe Tropical Cyclone Debbie recovery efforts.</p> <p>This revitalisation project will reinvigorate the park to reflect its iconic position in Mackay and turn it into a modern urban parkland. Project will involve park lighting to improve safety, renovation of existing cricket change rooms, new amenities adjacent to the adventure playground, improved car park facilities, protection and enhancement of Arboretum and Palmetum gardens, a yarning circle, a dog off leash park and additional picnic shelters, barbeques and seating.</p> <p>To date, Queens Park nursery has been moved to the Botanic Gardens and demolition of redundant structures completed. Works on storm water, new footpaths and electrical installation are currently in progress.</p>

Botanic Gardens Projects		
Project	Status	Description / Update of Project
Alexandra Street Footpath	●	<p>The new footpath will be installed on the Meadowlands side of the MRBG site this financial year. It will connect the existing concrete path to the Meadowlands amphitheatre providing a safe and accessible circuit throughout the Botanic Gardens. Project at design brief stage.</p>
Desilting trial project	●	<p>Several treatment beds will be constructed on the Meadowlands side of the Lagoons to trial amelioration of the silt contained within the Lagoons.</p>
Signage Upgrades	●	<p>Design manual completed. A selection of wayfinding and interpretative signs will be installed over the coming months.</p>

## ECONOMIC DEVELOPMENT &amp; TOURISM

Events and Tourism		
Raise awareness of the Mackay region as a tourism destination, increasing the destination appeal, extended and return visitation		
Business Priority	Status	Update of Project
Attract events which bring economic benefit to the Mackay region	●	<p><b>Regional Events Strategy</b> Phase one (Mobilisation) and phase two (Investigation) of the four-phase strategy have been completed, with phase three (Innovate) currently underway. The draft strategy is due to be submitted in the coming weeks. The Strategy is due for completion in late October 2019.</p> <p><b>Invest Mackay Events and Conference Attraction Program</b> <b>Events / conferences held in August</b> Four events were held in August:</p> <ul style="list-style-type: none"> <li>• 2019 AFL Queensland Schools Cup - North QLD Finals</li> <li>• Girlfriends Gaggle - Red Hat Society Function/Conference</li> <li>• Variety Bash - Starting Region</li> <li>• 2019 Oceania Athletics Masters Athletics</li> </ul> <p><b>Events / conferences approved in August:</b> No new events and conference were approved through the program.</p>
Identify new tourism experiences and business opportunities in conjunction with Mackay Tourism Ltd and existing tourism providers.	●	<p><b>Tourist Drive Signage</b> Tourist guiding road signage has been developed for the Hibiscus Coast and Pioneer Valley tourist drives. The project is designed to encourage regional visitor dispersal which is key to growing overnight visitor expenditure. The majority of the signs have been installed with minor corrections being undertaken by the contractor.</p>
Promotion of the Mackay Region tourism brand	●	<p><b>Recreational Vehicle Attraction</b> Council's Strategic Planning Program are progressing amendments to the Mackay Region Planning Scheme to reflect the findings of the Camping Choices Regulatory Review. Economic Development team members attended two consultation sessions held with tourist park representatives and the development sector on 20 and 21 August.</p> <p>An Economic Development team member attended the RV Road Tourism Forum 2019 in Brisbane on 12 August. The forum was organised by the Campervan &amp; Motorhome Club of Australia and provided an overview of the evolution of RVs and Caravan Parks, the economic value of the RV industry, legislative barriers and future trends.</p> <p><b>Camping Analysis</b> The Economic Development Program is progressing tender documentation for the Mackay Region Camping Analysis. The Camping Analysis is seeking to deliver a holistic view of Council's camping assets and Sunwater's recreational assets to provide recommendations around future development and investment opportunities and priorities. A consultant will be engaged in October 2019 with Council and stakeholder engagement expected to occur in late October / early November.</p>

Industry Development and Support		
To facilitate collaboration and growth opportunities within and across industry sectors including resources, agriculture, health and tourism.		
Business Priority	Status	Update of Project
Maintain strong partnerships through communication networks with key industry and regional development stakeholders	●	<p><b>Business Beacon</b> Committee members met to discuss the next step for the Business Beacon following its launch in June. The committee recognise additional tweaks to the software is required to improve functionality, and a marketing strategy developed to promote the Business Beacon in the community.</p> <p><b>Invested in Mackay - Newsletter</b> Bi-monthly, the Economic Development Program publishes the <i>Invested in Mackay</i> newsletter. The update offers industry stakeholders, local businesses, community members and non-local investors an overview of current and future economic development initiatives and opportunities by Mackay Regional Council and industry stakeholders. The next newsletter will be released in October.</p>
Identify and support delivery of industry sector priorities	●	<p><b>Resource Centre of Excellence</b> The detailed design documentation was finalised in July. The construction tender opened on 20 July and closed on 20 August. The tender for construction will be awarded in early September. Economic Development is assisting the Capital Works Program with the ongoing stakeholder engagement.</p> <p><b>Economic Development Strategy 2020-2025</b> The tender for the Economic Development Strategy 2020-2025 was awarded to Lucid Economics. The consultant provided council with an update on the project via a briefing on 26 August and is currently undertaking engagement with key industry stakeholders. Focus Groups with representatives from the region's key industry sectors will be held in early September. The draft strategy is expected to be released at the start of November before being finalised in late November.</p> <p><b>Greater Whitsunday Food Network</b> Economic Development assisted GWFN by coordinating a revised application to the Local Buying Foundation, as well as an application to the CQ Bushfires Category C Bushfire Funding Grant program. Both applications have been successful. The funding has been granted to assist the Network to facilitate business skills training, agritourism initiatives, and brand development activities. Economic Development is assisting the Network in the delivery of the Regional Agritourism Development Project.</p> <p><b>Finch Hatton Art Trail</b> Economic Development is currently assisting the Finch Hatton Progress Association to progress their 'Finch Hatton Art Trail' concept. The concept was undertaken by the Progress Association and provides a high-level concept focused on public realm upgrades in Finch Hatton to showcase local art and highlight the natural beauty of the Pioneer Valley. Economic Development is working with the Progress Association to consider priorities, approval processes and funding sources.</p> <p>The Progress Association is currently sourcing quotes and seeking funding sources for several aspects of the concept including an art installation as entry statement to the township.</p>

<p>Support industry sectors to access international markets in accordance with industry sector profile priorities.</p>	<ul style="list-style-type: none"> <li>●</li> </ul>	<p><b>MIW METS Export Hub</b> The Economic Development Program is represented on the Steering Committee of the MIW METS Export Hub project. Committee members are finalising the scope for the capability mapping and supply chain consultancy and developing the Terms of Reference for the Project Advisory Group. The Export Hub Manager position has been finalised and is currently being advertised on Seek and shared on social media platforms.</p> <p><b>Study Greater Whitsunday</b> The Brand Activation Project has developed a draft positioning guide for Study Greater Whitsunday which includes key themes, images and testimonials. Study Queensland will forward all materials to the cluster and will deliver training to Study Greater Whitsunday members in the coming months.</p> <p><b>Trade and Investment Queensland Workshops</b> Trade and Investment Queensland is running a series of business workshops for small to medium-sized businesses in regional Queensland looking to explore and grow their export markets.</p>
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#### Investment Attraction and Growth

To attract new businesses, facilitate investment and support existing businesses to realise growth opportunities

Business Priority	Status	Update of Project
<p>Support and facilitate investment in emerging industries and opportunities for diversification</p>	<ul style="list-style-type: none"> <li>●</li> </ul>	<p><b>Split Spaces Mackay</b> Economic Development continues to engage with Split Spaces to discuss future partnership opportunities. Split Spaces have been involved in engagement activities during consultation for the Economic Development Strategy 2020-2025.</p> <p><b>MIW Biofutures Steering Committee</b> Mackay Regional Council is a member of the newly formed MIW Biofutures Steering Committee. The Queensland Biofutures 10-year Roadmap and Action Plan identifies Queensland agricultural regions as playing a key role in the growth of biofutures and the opportunity to grow bio feedstocks. The Mackay Isaac Whitsunday (MIW) region has a range of heritage crops and emerging industrial biotechnologies and bioproducts. The Committee will agree on and deliver MIW biofutures priority actions to position the region for biofutures opportunities.</p> <p><b>ARCS Conference 2019</b> Mackay Regional Council has approved funding through the Economic Development Program of \$5,000 for Coral Sea Clinical Research Institute (CSCRI) to attend the ARCS Conference 2019 in Sydney from 6-8 August 2019. The initiative was aimed driving growth in the newly established sector of clinical trials in our region, promote our region's medical research capability to a broad range of stakeholders, raise our region's profile among the medical research community nationally and internationally and enhance business skill development and exposure to new technologies improving business capability.</p>

<p>Support business growth and investment opportunities through the implementation of strategies such as the Mountain Bike Strategy, Recreational Fishing Strategy and Recreational Vehicle attraction.</p>	<p>●</p>	<p><b>Recreational Fishing Strategy</b> Economic Development is delivering an action plan linked to the \$100,000 State funding for implementation of the Mackay Region Recreational Fishing Strategy.</p> <p>A large focus of the action plan is delivering the 'Hooked on Mackay' marketing campaign which support the promotion and awareness of the Mackay Region as a fishing destination. Current initiatives include:</p> <ul style="list-style-type: none"> <li>• Advertising in fishing magazines.</li> <li>• Partnering with Mackay Tourism and Tourism Events Queensland on the delivery of a Business Case for a locally created fishing event.</li> <li>• Hosting of fishing media personalities to the Mackay region.</li> <li>• Development of a fishing guide promoting the freshwater fishing opportunities in the region's impoundments and creeks and the Kinchant Dam Habitat Enhancement Project.</li> <li>• Promotion of the Voluntary Code of Practice for the Net Free Zone.</li> <li>• Delivery of the 'Hooked on Mackay' Facebook Page.</li> <li>• Development of welcome and interactive signage at boat ramps in the net free zone.</li> <li>• Hooked on Mackay stand at the Mackay Show and the promotion of the Voluntary Code of Conduct.</li> </ul> <p><b>Mountain Bike Strategy</b> The draft Mountain Bike Strategy was adopted by Council on 13 February 2019. The delivery of a Feasibility/Business Case to further investigate the Eungella-Finch Hatton Mountain Bike Park is currently underway. The feasibility study work has entered the detailed investigation phase and Council appointed consultants, World Trail and Otium Planning Group were on-site in April to undertake stakeholder engagement and investigate trail options. The consultants, officers and Councillors met with several stakeholders to discuss the progress of the feasibility study. The consultants are currently progressing the feasibility study based on feedback and investigations to date. The draft feasibility will be received in early September and an update will be provided to Councillors via a Council briefing scheduled for 18 September.</p>
<p>Proactive targeting and attracting business to the Mackay region.</p>	<p>●</p>	<p><b>Facilitating Development in Mackay Region Policy</b> The Economic Development and Strategic Planning Programs have commenced the annual review of the Facilitating Development Policy which was presented to Council for consideration in late August. A further updated will be provided in November.</p> <p>An overview of current applications under the Policy is as follows:</p> <ul style="list-style-type: none"> <li>• Ten Expression of Interest applications are currently under assessment.</li> <li>• Five applications have progressed through the Expression of Interest assessment stage; however, Stage 2 application have not yet been submitted.</li> <li>• Three Stage 2 applications are currently under assessment and will be presented to Council for consideration at a future Council meeting.</li> </ul>
<p>Explore opportunities for growth and development and facilitate investment opportunities</p>	<p>●</p>	<p>Economic Development's First Point of Contact service continues to assist with development enquiries as requested. The March Quarter Mackay Region Economic Snapshot was published in June.</p>

<b>Liveability</b> To support and promote a vibrant, sustainable and affordable community which encourages people to live, work and play in the Mackay region.		
Business Priority	Status	Update of Project
Activate regional localities to achieve social, economic and environmental potential	●	<p><b>Activate My Place (AMP) Program</b> All projects from Round 1 of the AMP Program have now been completed.</p> <p>The implementation of future initiatives under the Activate My Place program will now be reviewed and presented to council for consideration for consideration at a Council briefing scheduled on 30 October.</p> <p><b>Mackay Pride Façade Improvement Scheme</b> Expressions of interest opened on 11 July 2019 and are currently being assessed as received. Three applications have been funded in 19/20, with one application approved with works to be completed. Promotion of the scheme via Facebook has recently occurred with the Economic Development team assisting 2 businesses with the application process.</p>
Activate Mackay City Centre	●	<p><b>Business Engagement</b> Mackay City Centre during July continued to offer businesses free Wi-Fi advertising, opportunities for marketing their business at the Greater Whitsundays Farmers Market and Twilight Market and free sponsorship of the stage entertainment at the monthly River Street Twilight Market. These promotional opportunities were made possible due to the Mackay City Centre partnership with the GWFN.</p> <p><b>Senior Expo – 20 August</b> Mackay City Centre attended the Senior Expo and 150 happy seniors received a Mackay City Centre Cooler Bag. Seniors also had the opportunity of winning a \$250 City Centre Shopping Voucher.</p> <p><b>Mackay Scottish Bluewater Fling – 31 August</b> The first year of a three-year funding support proved to be a huge success with a total of 80 pipers and drummers playing in the massed bands and another 20 Clan banner bearers and clansmen marching across the Forgan Bridge this year - quite a spectacle. City Centre also produced banners for the lamp posts around the City.</p> <p><b>Dining Guide – Eat Mackay</b> Eat Mackay, the new look 2019 Dinning Guide has proved popular. The new design and size of the Dining Guide has been well received not only from users but from business owners who have been happy to display the publication and we are now receiving requests for further supplies. A <b>Shop Mackay</b> Guide is now in the planning stages.</p> <p><b>Mackay City Centre – Summer All Year Round</b> The Summer All Year Round campaign was promoted during August. Radio commercials with the Mackay City Centre jingle being aired as part of the Mackay City Centre Fire in the Sky sponsorship. Free Summer All Year Round sun shades were given away throughout the City by Star FM 109.1 Star Car ensuring that the City Centre is promoted wherever the car is located.</p> <p><b>Mackay Laneway Project – Fifth Lane</b> Social Media reports from the Mackay Laneways Project Facebook Page state 1,248 likes in 3 months. 12,851 Organic Reach from the Laneway Photos. A total of 5,591 Zaps using the AR technology and 9,389 people reached. Local businesses have been using the laneway to promote their business via photos on Facebook.</p>

		<p>A program of further activations for Fifth Lane are now being planned. The maintenance and waste management issues in Fifth Lane are continuing to be addressed with business owners and Council departments.</p> <p><b>Mackay City Centre Façade Improvement Scheme</b> This program is open for expressions of interest, however currently no new applications have been received. The Scheme is currently being promoted to City businesses via the business e-Newsletter. A review of the scheme is now in the planning stage.</p>
Promote the Mackay Region	●	The Economic Development Program continues to work with Mackay Tourism Ltd on opportunities to promote the Mackay Region. Economic Development has been working closely with Mackay Tourism Ltd on a campaign for visiting friends and relatives (VFR) and the development of a Business Case for a locally developed fishing event and marketing campaign. Mackay Tourism Ltd have been involved in engagement activities during consultation for the Economic Development Strategy 2020-2025.
Support for tertiary education	●	Economic Development continues to work with Central Queensland University and James Cook University as required. Current engagement with the tertiary education sector is focused on opportunities for the Resource Centre of Excellence, Study Greater Whitsunday projects and Economic Development Strategy 2020-2025.

#### Sarina Sugar Shed

To manage and operate a sustainable tourism facility, which provides a range of tourism products and experiences to promote the region's heritage

Strategy / Project	Status	Description / Update of Project			
Operate a successful tourism facility which meets its performance targets	●	<ul style="list-style-type: none"> <li>Successful collaboration with Goanna Brewery at Harrup Park Beer &amp; BBQ Event – reviewing future event opportunities</li> <li>Participated in the NQBP Mackay Harbour 80th Birthday celebrations</li> <li>Business Review &amp; Options Analysis RFQ applications being finalised</li> </ul>			
Business Operations (excluding accruals)		<b>Item</b>	<b>August</b>	<b>YTD</b>	<b>Annual Target</b>
	●	Tour Visitation (Paid)	1470	3196	10,000
		Visitation (Total)	1672	3747	-
		Volunteer Hours	282	665	-
		<b>Item</b>	<b>August</b>	<b>YTD</b>	<b>Annual Budget</b>
	●	Ticket Sales	\$25,369	\$49,571	\$180,000
	●	Retail Sales	\$38,078	\$51,597	\$303,000
	●	Total Income (incl. Ticket income)	\$66,299	\$134,065	\$487,000
●	Total Expenses	\$74,188	\$145,974	\$844,852	

**Economic Indicators (Quarterly)**

Indicator	Jun 19	Mar 19	Dec 18	Sep 18	Jun 18	Mar 18	Dec 17
<b>Employment</b>							
Unemployment rate	Data not available	4.4%	3.9%	3.7%	3.8%	4.3%	5%
Employed persons	Data not available	62,527	65,291	66,678	65,790	65,359	64,288
<b>Real Estate</b>							
Median house sale	Data not available	\$330,000	\$343,000	\$340,000	\$342,000	\$340,000	\$330,000
Res vacancy rate	Data not available	2.9%	1.7%	0.9%	1.9%	3.6%	3%
<b>Residential Lot Supply</b>							
Lots Approved	275	287	297	433*	128	27	51
Lots Endorsed	83	45	52	125*	74	46	27

\*Data relates to the Mackay Local Government Area and is updated on a quarterly basis as it is received by Council. There is often a 3-6 month lag from the receipt of data for a previous quarter.

\*Change in calculation method adopted from this reporting period.

**e-Statistics**

Subscribers	August	July	June	May	April
City Centre Business Network	1,098	1,105	1,104	1,104	1,092
City Centre Facebook Likes	6,332	6,330	6,285	6,269	6,261
City Centre Instagram Followers	1,328	1,307	1,295	1,290	1,287
City Centre Wi-Fi Sessions	1,008 users	1,015 users	991 users	1,107 users	1,185 users
	11,433 sessions	12,281 sessions	9,254 sessions	7,884 sessions	8,404 sessions
Invested in Mackay Subscribers	449	442	436	-	-
City Centre Community	4,716	4,642	4,642	4,642	4,642
Mackay Region Joblink Analytic Report	574 users	572 users	571 users	570 Users	567 users
	3,200 views	2,760 views	3,932 views	2,871 views	2,908 views
Sarina Field of Dreams Usage Wi-Fi	96 users	148 users	100 users	78 users	103 users
	715 sessions	1,355 sessions	1,315 sessions	1467 sessions	1025 sessions
Hooked on Mackay Facebook Likes	1,335	1,190	1,089	1,044	955
Net Free Zone Voluntary Code	453	452	432	335	325

**UPCOMING EVENTS**

Date	Event	Location
Every Friday April – October	Free guided walks	MRBG
6 and 7 September 4 and 5 October	Free Native Plant Giveaways	MNEC – Swayne St North Mackay
14 September	Community consultation event for McEwens Beach Local Coastal Plan	McEwens Beach
23 – 29 September 2019	Etnies Rumble on the Reef – Invest Mackay Funded	Sugar Bowl, Norris Road
23 – 29 September 2019	2019 BMX QLD State Championships – Invest Mackay Funded	Sarina BMX Club, Hoey Street Sarina
11 October 2019	Movies in the Meadow	MRBG
30 September – 10 October 2019	Cricket Australia U17 Male National Championships	Great Barrier Reef Arena, Harrup Park
2 – 3 November 2019	Rebel WBBL Match - Adelaide Strikers v Brisbane Heat – Invest Mackay Funded	Great Barrier Reef Arena, Harrup Park
13 December 2019	Christmas in the Gardens	MRBG



# Engineering and Commercial Infrastructure - Water Services

Monthly Review

August 2019



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## OVERVIEW

This report is for Water Services activities for August 2019. Significant items in this period include:

- There were no Lost Time Injuries recorded for the month of August 2019
- Whitsunday Isaac Mackay (WIM) Alliance Meeting was hosted by Isaac Regional Council on 1 August 2019
- Speaking delegates represented Mackay Regional Council at the Australian Water Association (AWA) North Queensland Regional Conference on 14 & 15 August 2019
- The Official Opening of the Scientific and Analytical Services (SAS) Laboratory occurred on 19 August 2019
- The drier weather in August 2019 has seen an increase in water usage across the three schemes of Mackay, Sarina and Marian/Mirani. Marian/Mirani has jumped the highest which is largely the result of increased outdoor water usage
- Negotiations with Downer regarding the handback of the Mackay South and Mackay North Water Recycling Facilities have stalled and a Notice of Dispute was issued to Downer on 30 August 2019

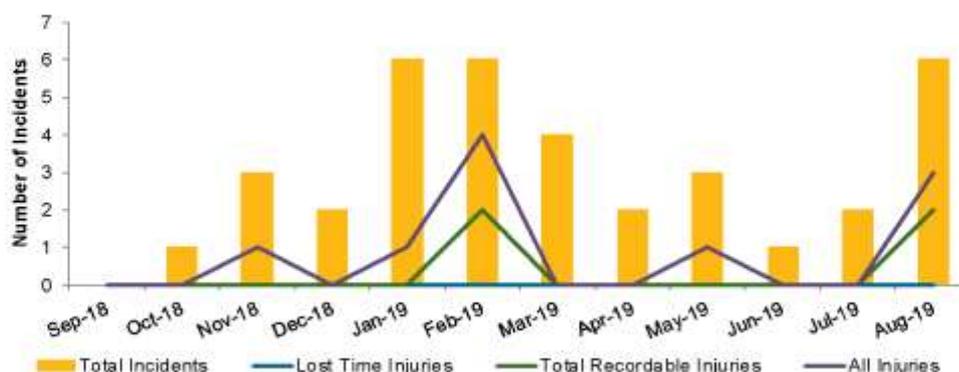


**Director Engineering & Commercial Infrastructure**

## SAFETY

### 1.1. Incident Statistics

The incident statistic details a summary of the Water Services safety incident performance. Water Services aspires to achieve zero harm with a stretch target of zero injuries.



#### August 2019 Summary:

No of Incidents	Mechanism of injury	Injury Type
1	Muscular Stress	Suitable Duties Injury
1	Hitting objects with a Part of the Body	First Aid Injury - Laceration
2	Vehicle Incident	Asset Damage
2	Single Exposure to Chemical or Substance	Near Miss & Medical Treatment Injury (Irritation)

### 1.2. Lost Time Injuries

Water Services aspires to achieve zero Lost Time Injuries by improving safety performance by developing a proactive safety culture and implementing best practice safety management across all business areas.



#### August 2019 Summary:

No Lost Time Injuries were sustained for the 2019/2020 financial year to date. The table below shows the Lost Time Injuries over previous years.



## Engineering & Commercial Infrastructure - Water Services Monthly Review > August 2019

Department	2015-16		2016-17		2017-18		2018-19		2019-20	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Administration										
Business Services										
Planning & Sustainability										
Water Network			1	13	2	35				
Water Treatment										
<b>Water Services</b>			<b>1</b>	<b>13</b>	<b>2</b>	<b>35</b>				

## FINANCE

### 2.1. Water and Wastewater Financial Fund Report

Financial Performance Report		Commercial Infrastructure					% YTD Variance of YTD Budget
Period Covered: 1 July 2019 to 31 August 2019		Revised Budget	YTD Budget	YTD Actual	YTD Variance	YTD % Spent	YTD Variance favourable of budget YTD Variance unfavourable, between 0% and 5% of YTD Budget YTD Variance unfavourable, more than 5% of YTD Budget
<b>Water Fund</b>							
E01 - Commercial Infrastructure Management	(43,563,197)	(10,743,000)	(10,859,301)	(88,302)	101%	Current Actuals suggest that end of financial year Actuals should be reflective of approved budgets.	
E02 - Planning & Sustainability	863,812	122,739	80,504	(33,235)	73%	Current Actuals suggest that end of financial year Actuals should be reflective of approved budgets.	
E04 - Water Networks	6,699,749	1,142,124	1,214,354	71,300	104%	Revenue is over Budget by \$11,000 mainly due to Backflow Licence and Search Fees. Expenses are over Budget by \$85,000. Wages are \$23,000 under Budget and Material & Services are over Budget by \$198,000.	
E08 - Business Services	26,048,200	3,821,475	3,820,104	-7,028	100%		
E07 - Water Treatment	4,305,339	927,810	1,001,812	79,201	104%	Current Actuals suggest that end of financial year Actuals should be reflective of approved budgets.	
<b>Total Water Fund</b>	<b>(2,294,218)</b>	<b>(4,734,951)</b>	<b>(4,724,857)</b>	<b>29,384</b>	<b>99%</b>		
<b>Sewerage Fund</b>							
E01 - Commercial Infrastructure Management	(44,817,613)	(23,800,380)	(24,013,238)	(212,853)	101%	Current Actuals suggest that end of financial year Actuals should be reflective of approved budgets.	
E02 - Planning & Sustainability	629,325	114,588	77,320	(37,003)	68%	Current Actuals suggest that end of financial year Actuals should be reflective of approved budgets.	
E04 - Water Networks	5,658,887	848,281	828,549	(21,733)	97%	Current Actuals suggest that end of financial year Actuals should be reflective of approved budgets.	
E08 - Business Services	12,844,124	3,975,937	3,950,977	(25,001)	99%	Current Actuals suggest that end of financial year Actuals should be reflective of approved budgets.	
E07 - Water Treatment	6,639,057	1,028,674	2,108,582	1,079,908	209%	Revenue is \$58,500 under Budget mainly due to Recoverable Works. Expenses are \$1,021,500 over Budget. Wages are \$66,888 over Budget. Material & Services are \$95,500 over Budget mainly due to unbudgeted carryover Annuals. Contract Payments of \$238,000 for Bakers Crk STP. Insurance Premium is over Budget by \$40,000 and Operational Transition works are \$81,000.	
<b>Total Sewerage Fund</b>	<b>1,232,881</b>	<b>(17,834,961)</b>	<b>(17,951,704)</b>	<b>763,198</b>	<b>99%</b>		
<b>Operating (surplus) / deficit</b>	<b>(1,061,338)</b>	<b>(22,569,912)</b>	<b>(21,778,381)</b>	<b>\$12,881</b>	<b>99%</b>		

Water Treatment is significantly over budget on the sewerage fund as contract payments associated with bringing the Wastewater Treatment Plants in-house are still being finalised and will be addressed at the next budget review following finalisation of the negotiations.

**2.2. Operating Result for Water and Sewerage Fund**



**CUSTOMER SERVICES**

**3.1. Work Requests Received**

The following chart details the number of Customer Requests received that relate to the Water Business; i.e. both Water and Sewer requests. The associated Work Orders created from the Work Requests are also displayed.



**August 2019 Summary:**

A total of 316 Work Requests were received during August 2019; i.e. 280 Work Requests related to Water and 36 related to Sewer. From those work requests, 269 Work Orders were generated for Water and 35 Work Orders were generated for Sewer.

**3.2. Work Orders**

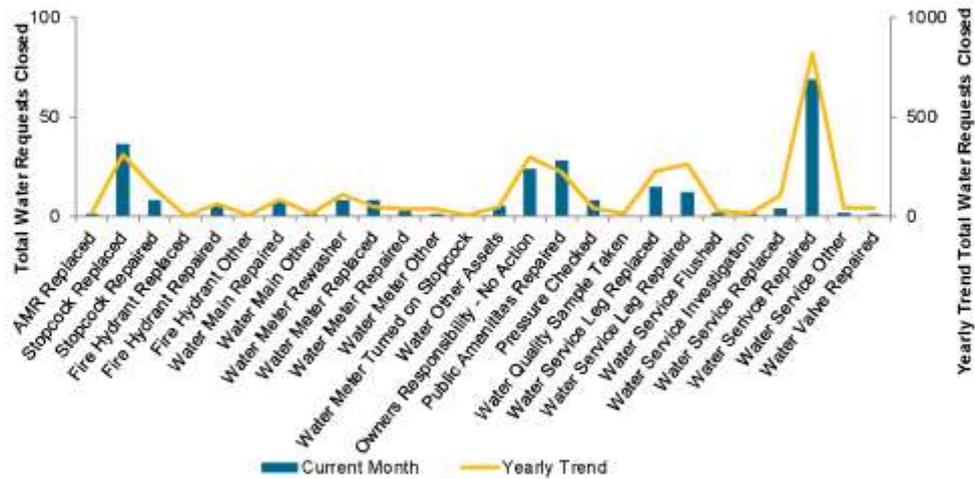
The following chart displays the number of Work Orders created during the reporting period, with the percentage of Work Orders completed within the month. The target is to have 90% of all customer requests closed.



**August 2019 Summary:**

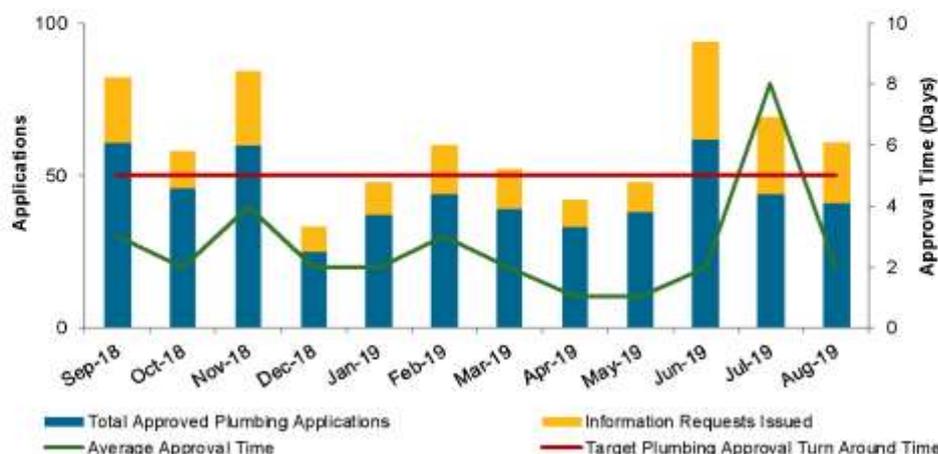
The number of Work Orders generated for August 2019 was 304. 90% of these Work Orders were completed within the specified target time.

When a customer lodges a request via the Call Centre, it is sometimes not reflective of the actual problem. Therefore, the following graph shows the actual work undertaken and completed. The numbers of Customer Requests will not always match the number of actions undertaken mainly due to multiple customers reporting the one issue and the timing of completed work (i.e. a request received at the end of one month being actioned at the start of the next month).



### 3.3. Plumbing Applications

In accordance with the *Plumbing and Drainage Act*, a plumbing application is required for all new or modifications to plumbing installations. A plumbing application must be lodged to Local Government. Water Services have a regulatory time frame of 20 business days to assess a plumbing application. An internal target of five business days has been set for all residential plumbing applications.



#### August 2019 Summary:

The number of Plumbing Applications approved during August 2019 remains consistent with the previous month; i.e. 44 for July and 41 for August 2019. The Approval Turnaround Time is two days, well within the five-day target.

### 3.4. Trade Waste Approvals

There is an ongoing program for undertaking trade waste assessment and licensing applicable businesses that discharge trade waste. As part of the trade waste assessment process a temporary Trade Waste Approval is established while the formal approval process is undertaken. The table below summarises the number of Trade Waste Approvals for the Mackay region.

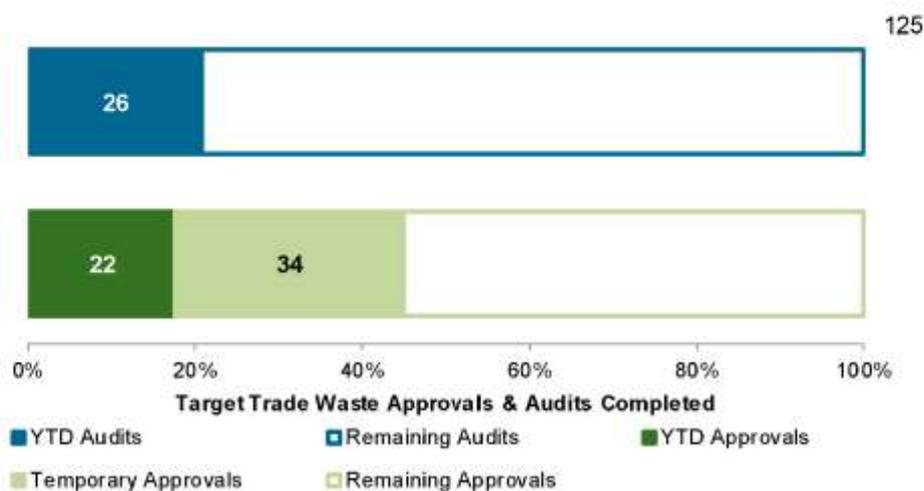
	Total Approved Businesses	Temporary Approvals in Place	New Approved Businesses for the Month
Mackay South	797	30	8
Mackay North	73	1	1
Sarina	55	1	0
Mirani/Marian	33	2	1
<b>Total</b>	<b>958</b>	<b>34</b>	<b>10</b>

#### August 2019 Summary:

Ten new Trade Waste Approvals were provided to businesses during August 2019 after completion of the Trade Waste requirements. These businesses were in the following categories; three for a change of ownership, one existing business completed Trade Waste requirements and six new businesses.

### 3.5. Annual Trade Waste Activity

Annual targets are set for the Trade Waste Team with respect to licensing trade waste businesses. The target has been set at 125 each for both new licensed businesses and audits completed by June 2020. The following chart shows the actual approvals, temporary approvals and audits achieved and the number of the target remaining.



#### August 2019 Summary:

Sixteen Audits were conducted during August 2019 and ten Approvals were issued.

### 3.6. Building Over Adjacent Sewers

Building Over Adjacent Sewer (BOAS) applications are lodged where the construction of a structure is proposed within close proximity of a sewer main. The application is assessed against Queensland Development Code Mandatory Part 1.4 with council reviewing applications that do not comply with acceptable solutions identified in the code. Building over sewer applications are assessed within a target timeframe of 20 business days.

Building Over Adjacent Sewers Applications			
Month	Number	Month	Number
September 2018	0	March 2019	0
October 2018	1	April 2019	0
November 2018	0	May 2019	0
December 2018	2	June 2019	0
January 2019	0	July 2019	0
February 2019	0	August 2019	1

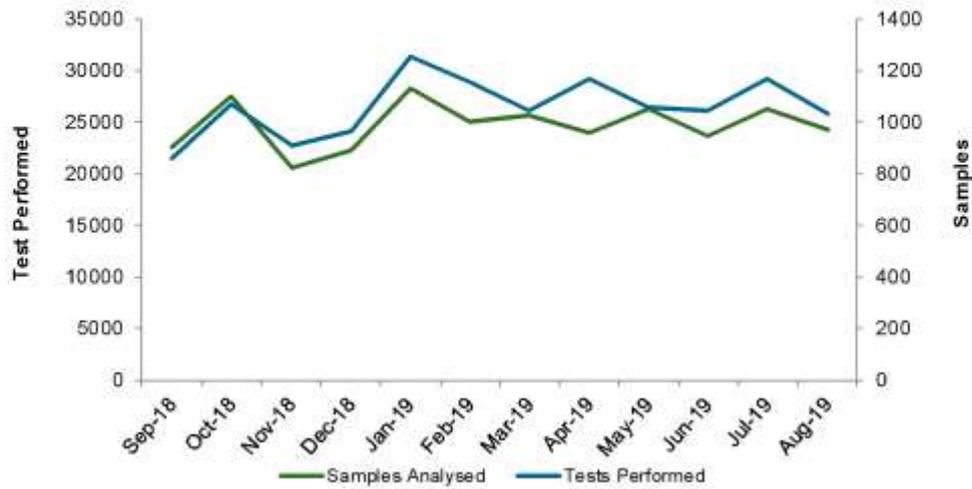
#### August 2019 Summary:

One BOAS referral was received during August 2019. Plumbing Inspectors continue to handle enquiries and provide information on infrastructure locations and general information regarding the Queensland Development Code.



**3.7. Scientific and Analytical Services**

Scientific and Analytical Services provides laboratory analysis in accordance with National Association of Testing Authorities (NATA) Standards to both Mackay Regional Council and external customers. A summary of the laboratory activities is detailed below.

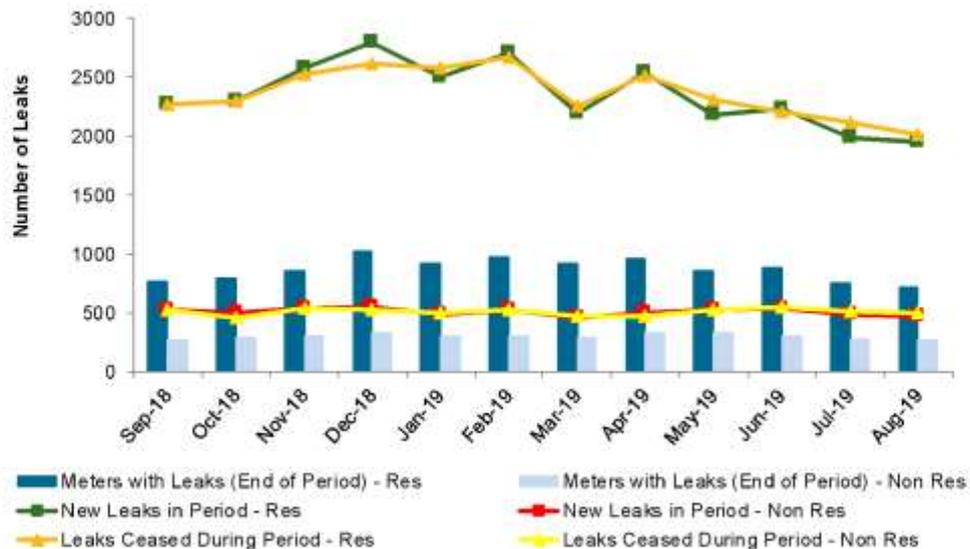


**August 2019 Summary:**

The number of sample batches registered, and the number of samples tested remain around 973 and 468, respectively, while the total number of tests performed was around 26,000 for the month.

**3.8. Leak Detection Notifications**

Leak Detection notifications are sent to customers, when a leak on their property is identified that is greater than 10 litres per hour (L/h). Follow up notices are sent to residents monthly, for a three-month period after the initial notification.





**August 2019 Summary:**

The number of new leaks identified during August 2019 for residential customers was 1,959 and for non-residential customers was 474. This represents an increase for residential and a decrease for non-residential customers over the previous month. At the end of the reporting period, the number of leaks on the customer's side of the meter, had decreased to 722 for residential customers and decreased to 267 for non-residential customers. The number of leaks ceased during the period for residential customers had decreased to 2,019 and to 501 for non-residential customers.



**August 2019 Summary:**

The Average Leak Days (Current Leaks) identified during August 2019 has increased for both residential and non-residential customers. The difference between non-residential and residential for current leak days is 84 days. The Average Leak Days (Ceased Leaks) show that residential customers repair leaks within 11 days on average, whereas the non-residential customer takes an average of 17 days to repair leaks. Considerable effort is taken to encourage non-residential customers to fix the identified leaks, however, some of these leaks are difficult to track down due to the size and complexity of the property.

**3.9. Myh2o Registrations**

The following chart shows the cumulative number of myh2o registrations for the reporting period. The target number of registrations for the 2019/2020 financial year is 15,730.



**August 2019 Summary:**

There were 65 new registrations during August 2019 bringing the total number of myh2o registrations to 14,645 which includes property owners, tenants and agents.

**3.10. Community Engagement - Media and Customer Survey Results**

Water Services engagement with the community is monitored; the following chart shows the number of Media Releases, Media Updates and the number of people reached by Media Releases on Facebook. Community engagement also include registrations to myh2o and leak detection notifications identified. Please note the July and August survey results will be finalised for the September monthly review.

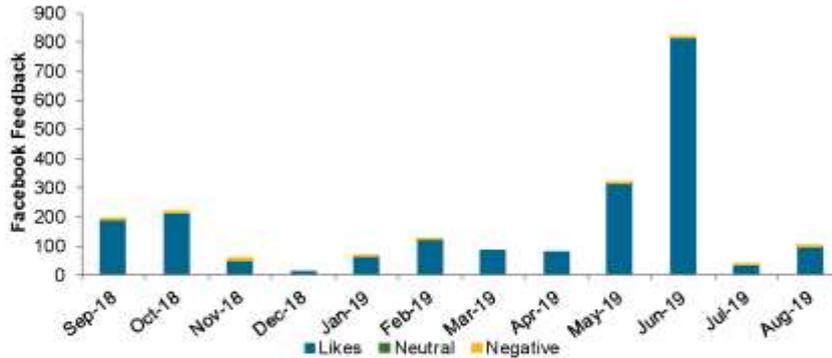


**August 2019 Summary:**

Media Releases	Media Updates
<i>New water laboratory open for business</i>	<i>Road and bus stop closure in Rural View to complete water main repairs.</i>



The following chart shows the number of likes and positive comments, the number of neutral comments and the number of negative comments received on Facebook from Media Releases and



**August 2019 Summary:**

Facebook Likes	
36 for Council has been providing high quality recycled water to our farmers for more than 10 years	three for It is world water week. Let's protect our waterways from pollution
Four for Road and bus stop closure in Rural View to complete water main repairs	31 for New water laboratory open for business
27 for Let's kick the plastic water bottle habit	

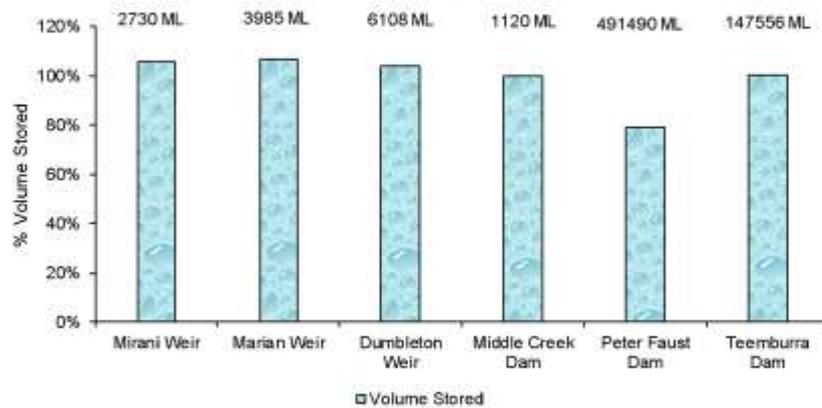
  

Negative Comments	
How do ratepayers keep track of what water the council uses and wastes?	
What is the go with Golf Links Road bridge? Patching the concrete with bitumen?	

**ASSET MANAGEMENT**

**4.1. Surface Water Raw Water Storage Capacities**

Water is sourced from a combination of surface and groundwater sources. With the exception of Middle Creek Dam, the storage facilities are owned and operated by SunWater. Middle Creek Dam is under Council's control. The water stored in each of the storages is detailed below.

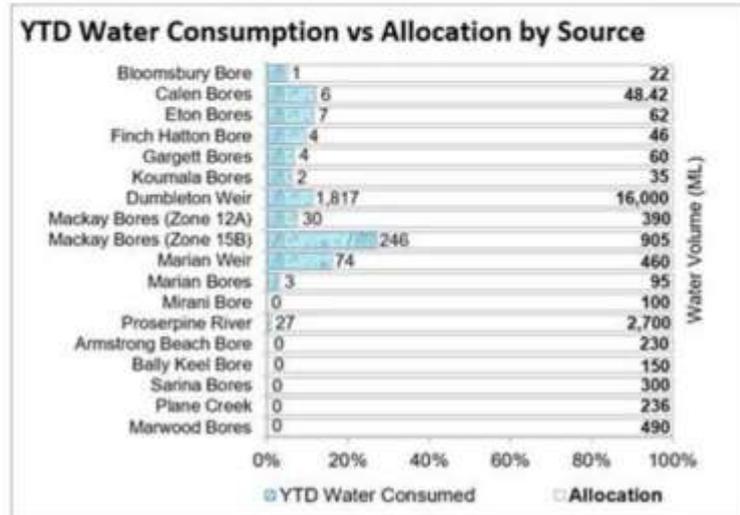


**August 2019 Summary:**

Mirani Weir, Marian Weir, Dumbleton Weir and Teemburra Dam are all at or above 100% capacity. Middle Creek Dam and Peter Faust Dam are at 95% and 78% capacity respectively.

**4.2. Annual Water Consumption vs Allocation by Source**

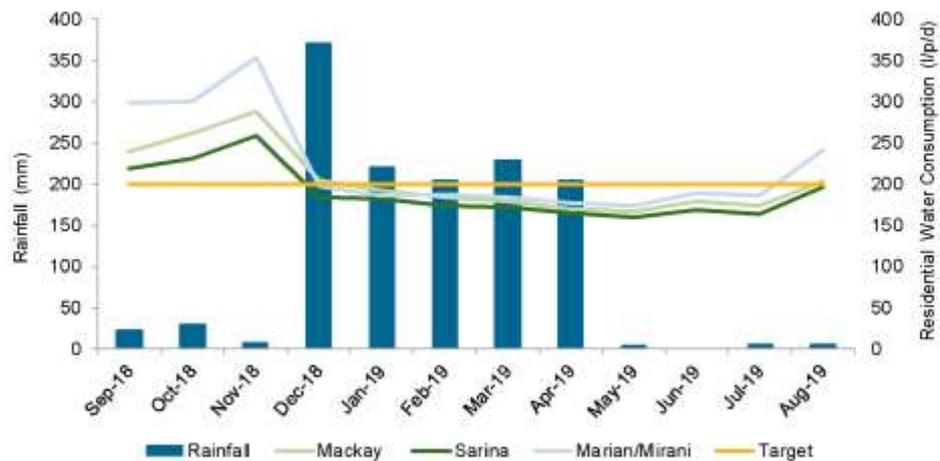
Water Services has an annual water allocation or water license for each water source. The water allocation and year to date water consumption for each of the water source is detailed below.



\*\* Calen Water Usage figures are not based on Water Allocation but show the amount of water usage for the area to date.

**4.3. Water Consumption by Locality – Residential Customers Only**

Water Services supplies potable water to both residential and commercial customers throughout the Mackay region. The average water consumption in each of the three major community centres is detailed below for residential customers only. The water consumption is presented as litres per equivalent population per day (L/p/d).



**August 2019 Summary:**

Water consumption for Mackay, Sarina and Marian/Mirani communities indicate an increase from July 2019 to August 2019 due to the ongoing drier weather. The increase in usage normally corresponds to increases in outdoor usage which is common for this time of year when little rainfall occurs.

**PROJECTS**

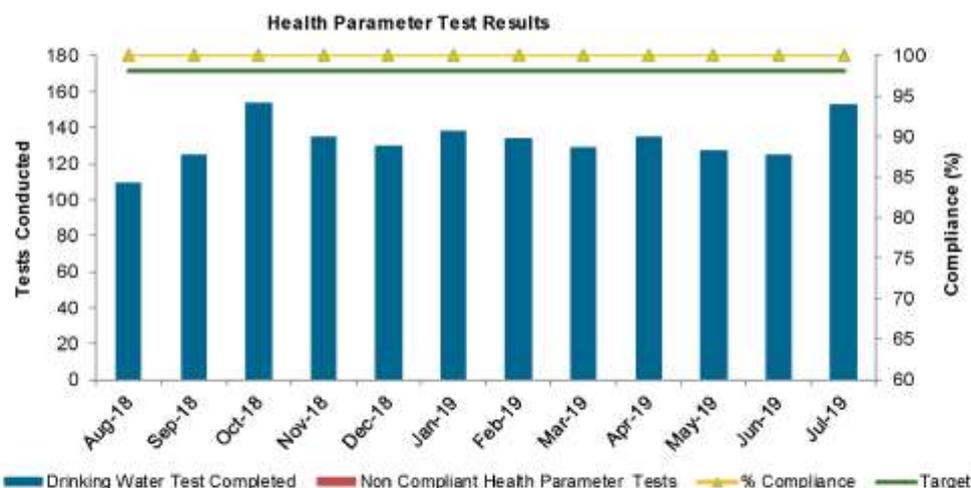
**4.4 Significant Projects**

This section of the report has been removed to avoid duplication. For an update on Capital Projects being undertaken, please refer to the Capital Works Department Monthly Review.

**REGULATORY COMPLIANCE**

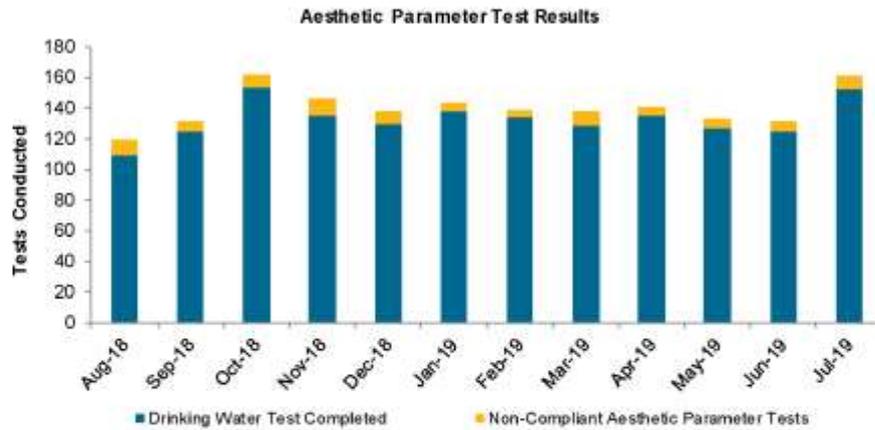
**5.1. Drinking Water Compliance**

Potable water is provided in accordance with the requirements of the *Water Supply Safety and Reliability Act*, measured against the *Australian Drinking Water Quality Guidelines*. Drinking Water samples are taken at the outlet of Water Treatment Plants and at various locations within the reticulation network. Please note: these results are reported one month in arrears. A summary of the performance is detailed below.



**July 2019 Summary:**

All drinking water tests were compliant against the health targets of the ADWG during July 2019.



**July 2019 Summary:**

The aesthetic value for hardness at Eton, Calen/Kolijo and Koumala exceeded the recommended hardness of 200 mg/L CaCO<sub>3</sub>. Eton Water Softener was off-line between 1 July 2019 and 15 July 2019 due to a number of operational reasons which have subsequently been addressed. Water quality at Eton met health-based targets; i.e. it was only the aesthetic parameter of hardness which was exceeded. Hardness values for Calen/Kolijo were slightly over the recommended 200mg/L CaCO<sub>3</sub> with results of 230mg/L. This is due to changes in the groundwater quality and is not unexpected for this time of the year. Hardness values for Koumala ranged from 390 -395 mg/L CaCO<sub>3</sub> and will continue to be in this range until the installation of the Water Softening Plant due later in the financial year.

The pH at Marian and Midge Point (one sample each respectively) was low at 6.4pH units. This was very close to the aesthetic limit of 6.50 pH units and does not present any concern from a drinking water quality perspective.

**5.2. Wastewater Compliance**

The discharges from wastewater treatment facilities are regulated by Development Approvals issued by the Department of Environment and Science (DES). The licence requirements differ based on the year the Development Approval was issued and the receiving environment associated with discharges.

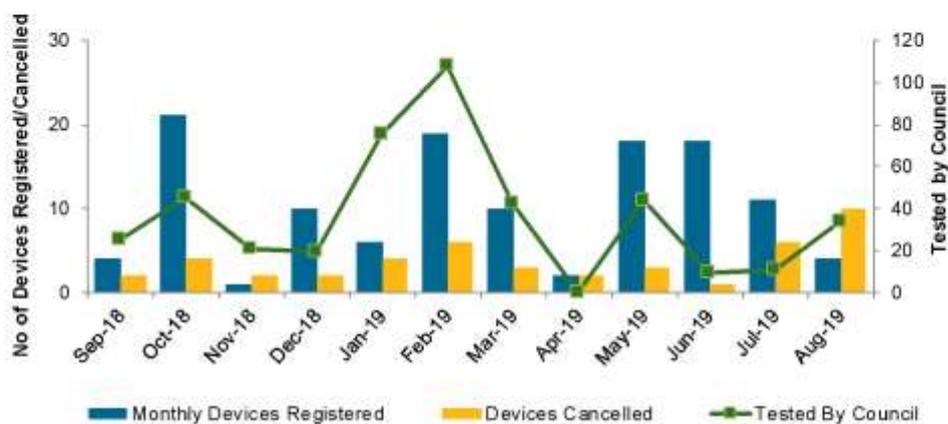


**August 2019 Summary:**

All wastewater tests were compliant in August 2019.

**5.3. Backflow Testing**

Backflow devices are installed on water services where there is a risk that water could return from a private property back into the Water Reticulation Network. The requirement for backflow devices is regulated in accordance with the Standard Plumbing and Drainage Regulation.



**August 2019 Summary:**

Four new devices were registered while ten devices were cancelled during August 2019. There were 34 tests performed on backflow devices during August 2019.



# Engineering and Commercial Infrastructure - Waste Services

Monthly Review

August 2019

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## OVERVIEW

This report is for Waste Services activities for August 2019. Significant items in this period include:

- There were no LTI's recorded for the month.
- The Great Northern Clean Up was successfully held.
- The implementation of the Queensland Government's Waste Levy into Council processes was completed.
- The Queensland Government strategic review of waste and resource recovery management continues with several draft Action Plans and Policies being developed seeking input from interested parties.

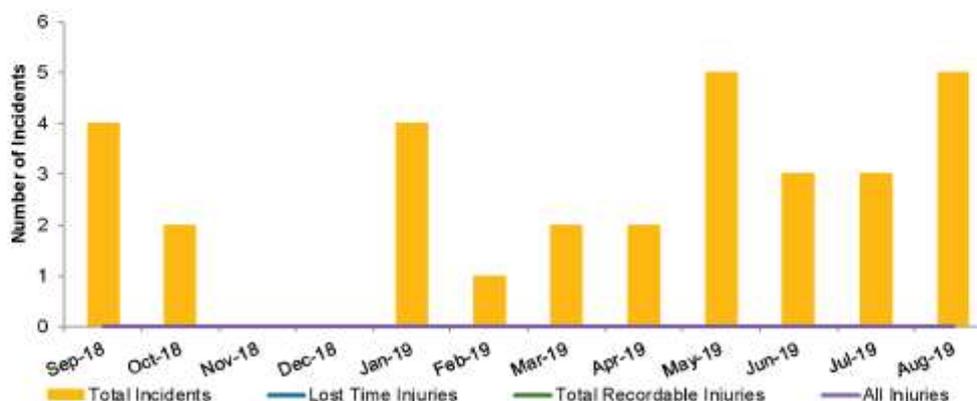


**Director Engineering & Commercial Infrastructure**

## SAFETY

### 1.1 Safety Incidents and Lost Time Injuries

Waste Services aspires to achieve zero harm with a stretch target of zero injuries. The following incident graph details a summary of the Waste Services safety incident performance



#### August 2019 Summary:

All recorded incidents for August relate to contractors or a member of the public and not Mackay Regional Council staff.

No of Incidents	Mechanism of injury	Injury Type
1	Single Exposure to Chemical or Substance	Near Miss
1	Vehicle Incident	Member of Public Injury
1	Hitting Objects with a Part of the Body	Non-Treatment Injury (Bruise)
1	Rollover	First Aid Injury (Bruise)
1	Falls on the Same Level	Member of Public Injury (Graze)

### 1.2 Lost Time Injuries

Waste Services aspires to achieve zero Lost Time Injuries by improving safety performance and developing a proactive safety culture while implementing the best practice of safety management across the whole of Waste Services

The table below shows the Lost Time Injuries over previous years.

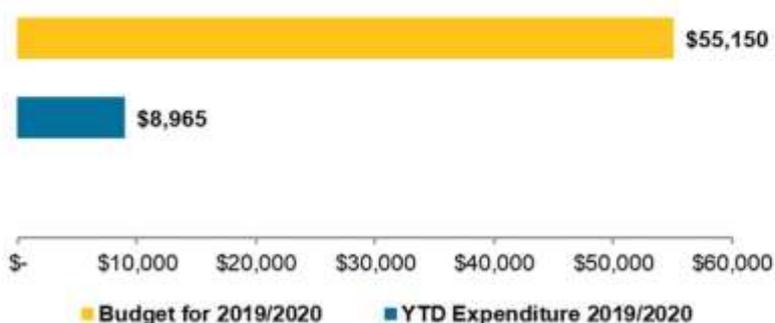
Department	2015-16		2016-17		2017-18		2018-19		2019-20	
	LTI	Days Lost								
Waste Services										

## FINANCE

### 2.1 Community Service Obligations – Fee Waivers

#### Not for Profit Organisations – Total Waste Disposals

#### Not for profit Organisations Total Waste Disposals



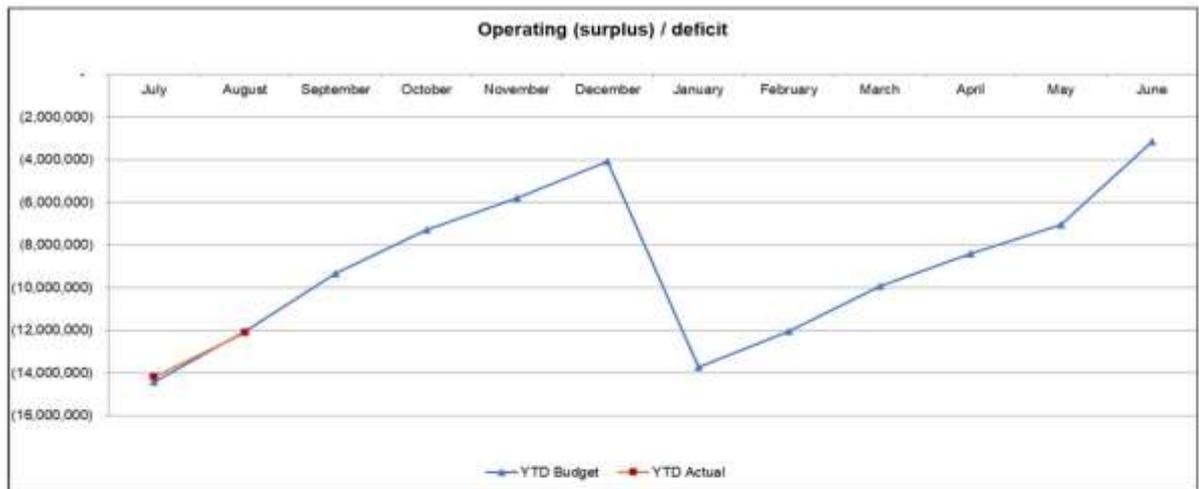
- **Expenditure for the period:**

Year to date expenditure for Not for Profit Organisations is reported on a calendar month basis. The table above shows the Charities' and Organisations' expenditure to 31 August 2019.

Charity/Organisation	YTD Expenditure 2019/2020		Budget for 2019/2020
	Tonnage	\$ (excl gst)	\$ (excl gst)
Adopt-a-Spot	0.00	\$0.00	\$80.00
Bolzys Go4 Services	0.48	\$113.58	\$900.00
Community Accommodation & Support	0.00	\$0.00	\$80.00
Iona West Mens Shed	0.00	\$0.00	\$80.00
Lifeline Mackay	34.14	\$4,978.96	\$28,000.00
Mackay Coloured C-op.	0.44	\$76.00	\$1,400.00
Mackay & District Spinal Injuries Assoc Inc	0.00	\$0.00	\$80.00
Mackay Regional Housing Company	0.00	\$0.00	\$700.00
New Life Christian Church	0.98	\$188.66	\$700.00
RSL Pioneer -Fitzroy District	0.00	\$0.00	\$550.00
Sarina Landcare Catchment Support	0.00	\$0.00	\$110.00
Society of St Vincent De Paul	8.04	\$1,125.60	\$11,500.00
St Vincent De Paul Society - Sarina	9.30	\$1,302.00	\$860.00
The Salvation Army	6.68	\$1,182.47	\$10,000.00
Samaritan House	0.00	\$0.00	\$110.00
<b>TOTAL</b>	<b>60.06</b>	<b>\$8,965.27</b>	<b>\$55,150.00</b>

2.2 Waste Financial Report

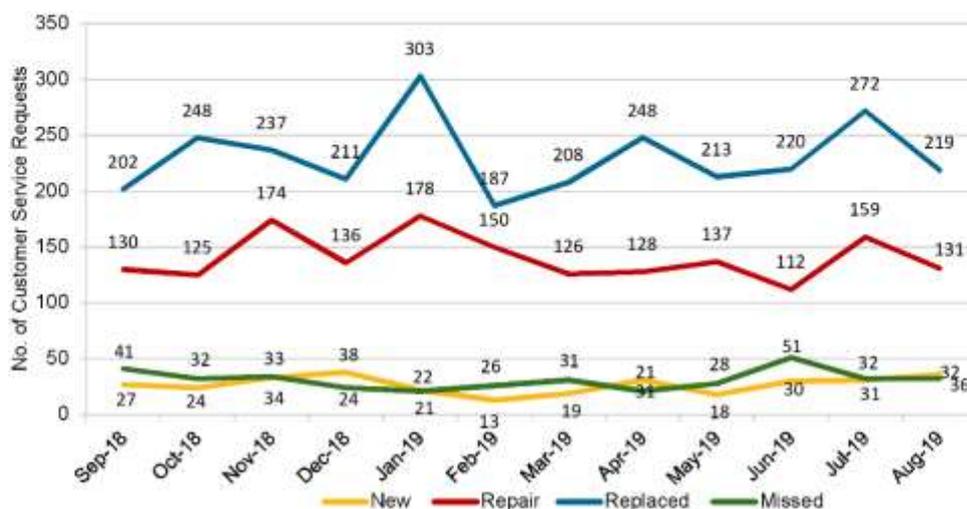
Financial Performance Report		Commercial Infrastructure					% YTD Variance of YTD Budget
Period Covered: 1 July 2019 to 31 August 2019							
	Revised Budget	YTD Budget	YTD Actual	YTD Variance	YTD % Spent		
<b>Waste Fund</b>							
6.01 - Commercial Infrastructure Management	119,224	17,092	17,042	(51)	90%	Mainly Wages, i.e. net effect of secondment	
6.05 - Waste Services	(12,767,796)	(13,087,389)	(13,146,454)	(59,075)	100%	Revenue is \$87,000 more than budget. Wages are \$12,000 less than budget and Materials & Services are \$4,000 less than budget. This is offset by Internal Expenses being \$44,000 more than budget.	
6.06 - Business Services	9,348,957	1,018,537	998,413	(20,124)	98%	On track.	
6.07 - Water Treatment	141,601	16,750	16,069	(681)	96%	On track.	
<b>Total Waste Fund</b>	<b>(3,148,014)</b>	<b>(12,034,409)</b>	<b>(12,114,921)</b>	<b>(80,511)</b>	<b>101%</b>		
<b>Operating (surplus) / deficit</b>	<b>(3,148,014)</b>	<b>(12,034,409)</b>	<b>(12,114,921)</b>	<b>(80,511)</b>	<b>101%</b>		



## CLIENT SERVICE

### 3.1 Number of Bin Requests Actioned by Bin Contractors

The following graph shows the number of bin requests actioned by Bin Contractors for August 2019.



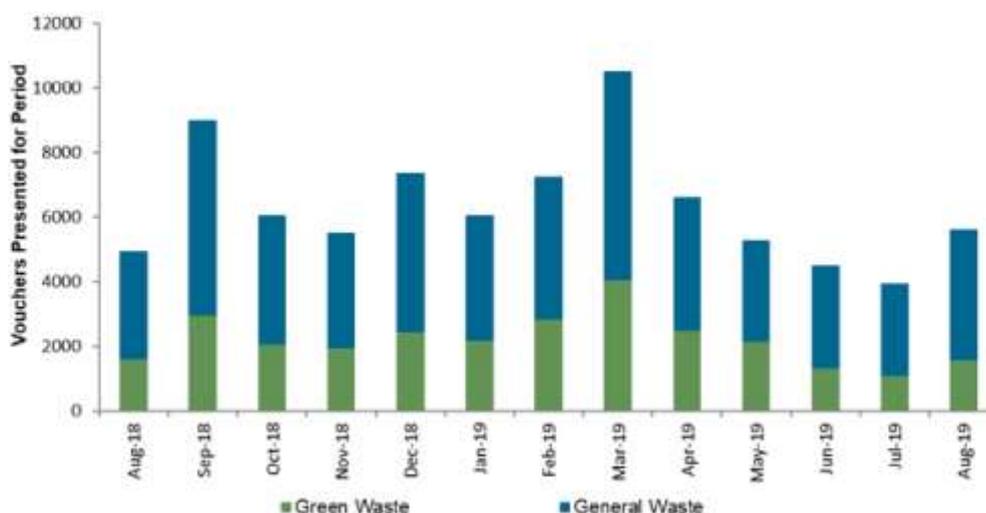
#### August 2019 Summary:

The number of various bin requests for the August 2019 reporting period were for:

- 32 new bins, within the expected range of the rolling annual median of (20)
- 131 repairs, within the expected range of the rolling annual median of (132)
- 219 replaced bins, within the expected range of the rolling annual median of (220)
- 32 missed bins by contractor, within the expected range of the rolling annual median of (29)

### 3.2 Dump Vouchers

	No Vouchers issued	No Vouchers used	%
15' (valid to 31 March 2015)	145,344	34,745	23.9%
15A (valid to 30 Sept 2015)	146,313	32,736	22.4%
15B (valid to 31 March 2016)	146,790	36,245	26.1%
16A (valid to 30 Sept 2016)	147,456	36,797	25.0%
16B (valid to 31 March 2017)	147,411	42,100	28.6%
17A (valid to 30 September 2017)	147,411	35,725	24.2%
17B (valid to 31 March 2018)	147,555	40,221	27.3%
18A (valid to 30 September 2018)	147,693	35,622	24.1%
18B (valid to 31 March 2019)	147,984	42,754	28.9%
19A (valid to 30 September 2019)	148,415	26,069	17.6%
<b>Total number and \$ value of vouchers presented to date:</b>			
2014/2015 Financial Year (to 30.06.2015)	58,276	\$419,227	
2015/2016 Financial Year (to 30.06.2016)	75,459	\$553,204	
2016/2017 Financial Year (to 30.06.2017)	76,790	\$542,853	
2017/2018 Financial Year (to 30.06.2018)	72,685	\$558,552	
2018/2019 Financial Year (to 31.06.2019)	77,218	\$639,860	
2019/2020 Financial Year (to 31.06.2020)	9,605	\$78,038	

**August 2019 Summary:**

Vouchers presented for this reporting period are slightly higher than for the same period last year.

**3.3 Education****3.3.1 Material Recovery Facility Tours**

- Fitzgerald State School Year 4
- Eimeo Road State School Year 3
- Pioneer State High School Year 7 and Year 8
- Swaynesville State School Year 4/5
- Marian State School Year 2

**3.3.2 Education Programs Given Out in the Community:**

- Worm Farming Education given to MacKillop Catholic School Prep Students; at the Pioneer Valley Lady Gowrie Kindy and at Family Daycare
- Recycling Education given at Ooralea Education Centre and Central Queensland University (CQU) Split Spaces Workplace
- Worm Farming Set-Up and Education given at Pioneer State High School

**3.3.3 Events**

- A free Composting and Worm Farming Community Workshop was held at the Mackay Community Gardens on 17 August 2019. Thirteen members of the community attended.

- **Great Northern Clean Up 2019:**

The weekend of the 31 August 2019 and 1 September 2019 was selected for the 2019 Great Northern Clean Up (GNCU) in the Mackay Region.

Council received support from organisations and individuals in our region to supervise Great Northern Clean Up sites across our region. In total, Council coordinated and registered 11 sites as follows:

<b>SITE:</b>	<b>Organisation/residents</b>
Armstrong Beach	Armstrong Beach Progress Association
Bucasia Beach	Residents
Eimeo Beach	Residents
Grasstree Beach	Mackay Land Rover Club
Harbour Beach (South)	Pioneer High School Year 7/8
Lamberts Beach	Pioneer High School Year 9
Mulherin Park Harbour Beach	Conservation Volunteers Australia
Northwall Beach Harbour	Mackay Surf Riders Club
Quota Park & Beach	Mackay Community Kindergarten
Riverside Drive	Pioneer Catchment & Landcare Group (St Patrick's College)
Sarina Beach	Sarina Landcare

**Promotion:**

The Mackay Regional Council Marketing Campaign for the event included radio coverage, print advertising and social media. Post Clean Up stories appeared in the Daily Mercury and on the local news.

**Distribution Kits and Materials:**

Clean Up Australia provide a basic kit of support material to each community registered site. This includes bags, gloves, a sharps container and paperwork.

The Mackay Regional Council supplied additional material to clean up kits including extra bags, gloves, tongs and water. The clean-up kits were distributed directly to the site supervisors who were given a briefing about their responsibilities on the day.

**Volunteers:**

Over 200 volunteers registered to clean up at Council registered sites across the region.

**Waste Collected:**

Council provided nine skip bins for collection of waste at sites.

1.74 tonne of waste was collected and sent to landfill. Thirty-two (32) tyres with an approximate weight of one tonne were taken to Incredible. This is double the number of tyres collected in 2018.

Items collected included tyres, bedding, furniture, cigarette butts, a television, exercise equipment and lots of take-away containers.

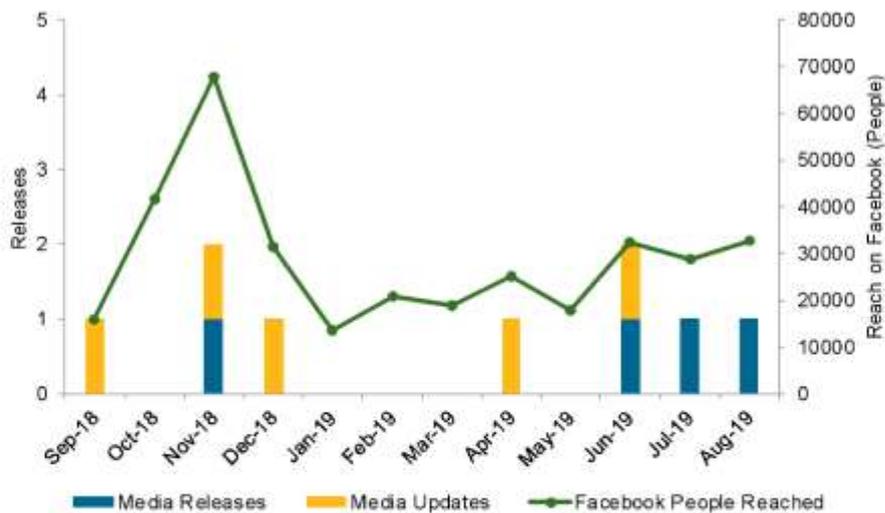
**Riverside Drive**

The Pioneer Catchment & Landcare Group supervised this site for Council. 52 volunteers participated in cleaning up the riverfront and surrounding mangroves. Students from St Patricks College again turned out in force to volunteer at this site. Just over 0.5 tonne of waste was removed from this site alone. This site continues to be a hotspot for illegal dumping. Items found included tyres, exercise equipment, a gas cylinder, a television and a lot of plastic. Mayor Greg Williamson visited this site and congratulated the volunteers on their great efforts.



**3.4 Community Engagement**

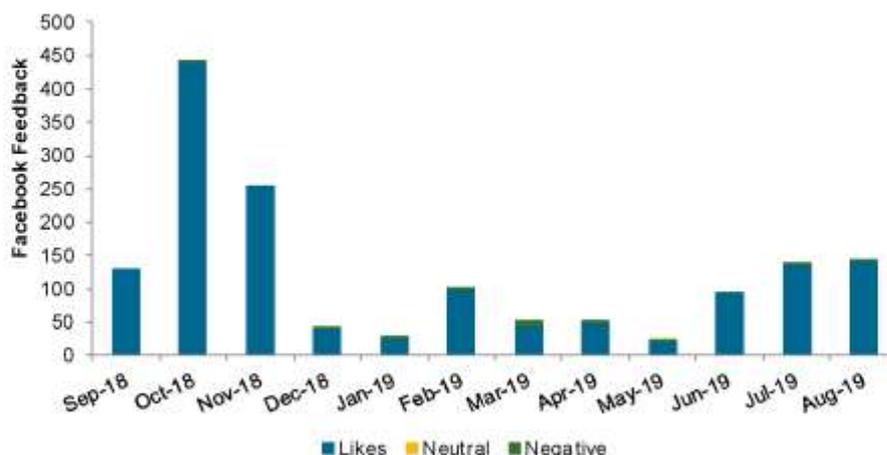
Waste Services engagement with the community on the services provided is monitored. The following chart shows the number of media releases, media updates and the number of people that were reached by the media releases on Facebook.



**August 2019 Summary:**

Media Releases	Media Updates
Join in the biggest community clean-up	

The following chart shows the number of likes and positive comments, the number of neutral comments and the number of negative comments received on Facebook from Media Releases and Media updates for Waste Services.



**August 2019 Summary:**

Facebook Likes	
2 for the post: <i>Join in the biggest community clean-up</i>	15 for the post: <i>Free composting and worm farm workshop</i>
16 for the post: <i>Help tidy up our region at the Great Northern Clean Up</i>	9 for the post: <i>All you need is a hat and some gloves, and you can make a difference. The Great Northern Clean Up is on this Saturday</i>
5 for the post: <i>Tomorrow is shaping up to be a beautiful day. Join us at the Great Northern Clean Up</i>	13 for the post: <i>Plastic food packaging is the number one litter item in our region. Followed closely by cigarette butts. Join us for the Great Northern Clean Up</i>
47 for the post: <i>A load of our recycled cardboard is on its way to Visy in Brisbane</i>	34 for the post: <i>Live at the Great Northern Clean Up</i>
Other Comments	
One comment received:	
<i>Please bring in kerbside organic bin collection</i>	

## ASSET MANAGEMENT

### 4.1 Hogan's Pocket Landfill Waste Disposal Tonnages

The following chart represents the tonnes disposed of at Hogan's Pocket Landfill for the period broken into waste category. The chart now shows the difference between the major waste streams of Commercial and Industrial Waste; Construction and Demolition Waste, and Municipal Solid Waste, as well as Regulated Wastes. Showing the individual waste streams will assist Council to assess trends from the various sources.

The chart currently shows the continued variability in waste arising across the region.

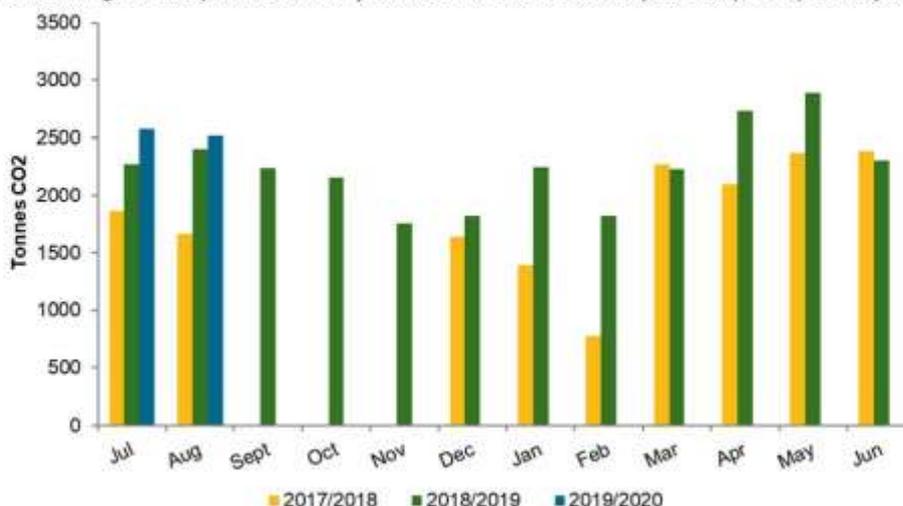


#### August 2019 Summary:

Tonnes of waste received for this reporting period is slightly lower than for August 2018.

**4.2 Landfill Gas**

The following chart depicts the monthly tonnes of carbon dioxide equivalent (CO<sub>2</sub>-e) destroyed.

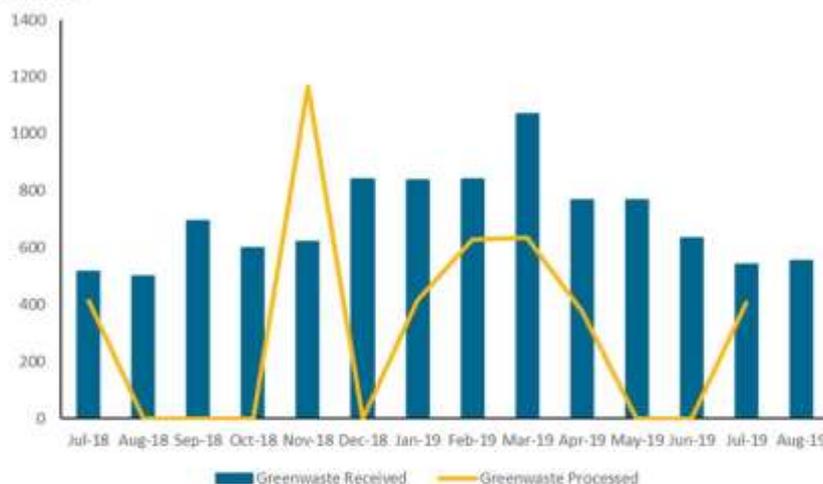


**August 2019 Summary:**

The Hogan’s Pocket Biogas Plant performed without incident flaring 2,515 tonnes of CO<sub>2</sub>-e (296,581 cubic metres) in August 2019; within the expected range.

**4.3 Green Waste Management**

The following graph illustrates the tonnage rates for green waste received and processed for 2018/2019 and 2019/2020.

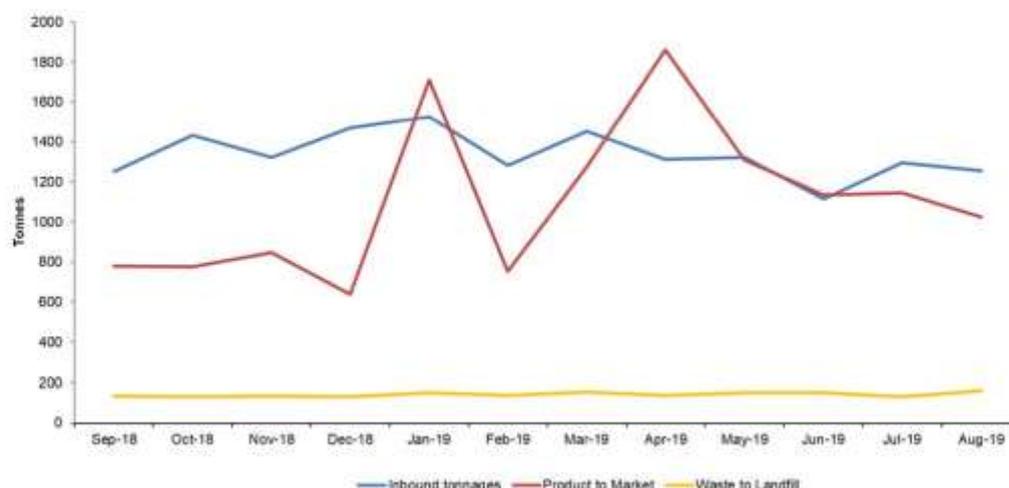


**August 2019 Summary:**

406.34 tonnes of Green waste were mulched during the month of August 2019.

**4.4 Material Recovery Facility Operations**

The following graph shows tonnages of materials processed at the Materials Recovery Facility (MRF).



**August 2019 Summary:**

Council’s contractor, Regroup, continues to find challenges in selling product to market with low commodity prices being experienced globally. However, to date, Regroup has been successful in maintaining sales and keeping the stored product at the MRF to acceptable levels.

The overall inbound tonnages are steadily declining since the introduction of the Containers for Change Scheme in November 2018. The decline in overall tonnes is a direct cause of the reduction in glass containers being crushed by the MRF. Other commodities such as steel, mixed plastics, HDPE and PET have all seen very modest increases in tonnages.

**PROJECTS**

**4.5 Significant Projects**

This section of the report has been removed to avoid duplication. For an update on Capital Projects being undertaken, please refer to the Capital Works Department Monthly Review.

## REGULATORY COMPLIANCE

### 5.1 Surface Water Discharge Management

There were no releases from the Surface Water Dam at Hogan's Pocket Landfill for the month of August 2019.

### 5.2 Waste Facility Audits

Internal audits of MRC Waste Facilities inspections scheduled for the month of August 2019 have been completed.

Inspection Frequency	Number required	% Complete	Completed/ Carryover	Risk	Comments
Bi-Monthly August 2019	16	75%	4	●	Carried over to September 2019.
6 Monthly August 2019	3	0%	3	●	Carried over to September 2019.

## MANAGEMENT INITIATIVES

### 6.1 Waste Levy

The introduction of the Queensland Government's Waste Levy occurred on 1 July 2019.

The final phase of implementation is the submission of required reporting and landfill survey obligations. The first submission of Council's data for July 2019 was successfully submitted. A significant amount of work was undertaken to ensure that the reporting systems and data underpinning the submission met The Department of Environment and Science (DES) requirements.

In addition to the data submission, Council was required to submit a volumetric survey of Hogan's Pocket Landfill by 31 August 2019. This was also completed successfully.

These final two submissions close out the implementation phase of the Queensland Government's Waste Levy for Council.

### 6.2 Waste Management Strategy Planning

As reported in last month's review, the Queensland Government released an Energy from Waste (EfW) Policy discussion paper.

DES at the Local Authority Waste Management Advisory Committee (LAWMAC) Meeting held at Ingham on 23 August 2019 facilitated a workshop specifically on the EfW discussion paper. Mackay Regional Council representatives provided input through that process.

In addition to the above process, Council's Manager Waste Services, contributed to the submissions from the Local Government Association of Queensland (LGAQ) Inc and the Waste Management and Resource Recovery Association of Australia (WMRR).

On 28 and 29 August 2019, the LGAQ Inc held a Waste Forum attended by both Councillor and Management representatives. The Forum provided an update to attendees on the current changes to Queensland's Waste Strategy. Updates were provided on:



- Queensland Government's Waste Strategy
- Draft Action Plans including:
  - Draft Queensland Waste and Resource Recovery Infrastructure Plan
  - EfW Policy
  - Organics Plan
  - Household Collections Plan
  - Illegal Dumping and Litter Plan and
  - Data Strategy
- Queensland Treasury Corporation (QTC) on planning, strategy work and business case development before commencing projects
- Social Licencing
- Data and Analytics; and
- Regional Waste Managers' Panel where an update was provided to the Forum on priorities for regions



# Engineering and Commercial Infrastructure - Transport & Drainage Monthly Review

August 2019



Engineering & Commercial Infrastructure  
Transport & Drainage Monthly Review > August 2019

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## OVERVIEW

This report is for Transport and Drainage activities during the month of August 2019. Significant items in this period include:

- There were no LTIs during the month of August 2019, however, there were eight safety incidents including vehicle damage, single exposure to chemical, falls on the same level, muscular stress and other asset damage.
- Civil Operations conducted a Safety Reset during the month with approximately 170 attendees present at the three- hour session held off site at Wests Leagues Club in Walkerston. The Civil Operations Team work in a high-risk environment and undertake high-risk activities. This was an opportunity to refocus as a Program and to workshop how to reduce injuries and incidents across the board. Acting Chief Executive Officer, Jason Devitt, reminded those in attendance that nothing is important enough to lose a life.
- Grading crews are delivering programmed unsealed road grading and gravelling works, taking advantage of the favourable weather conditions.
- A Heavy Patching (sealed roads pavement repairs) Crew has been established and has commenced heavy patching works in both southern and central areas with good outcomes being achieved.
- The Midge Point and Lamberts beach restoration works have both have been completed except for the revegetation watering and maintenance which will continue to mid-September 2019. After September the responsibility for both beach areas of watering and maintenance returns to the Parks, Environment and Sustainability Program.

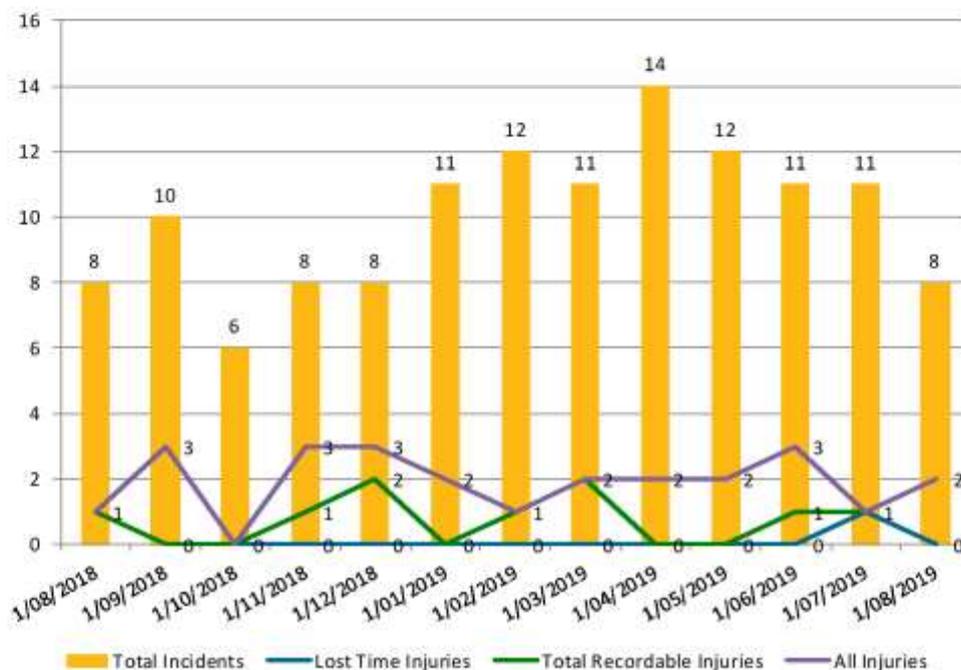


**Director Engineering & Commercial Infrastructure**

## SAFETY

### 1.1. Incidents and Injuries

The incident statistic details a summary of the Transport and Drainage safety incident performance. Transport and Drainage aspires to achieve zero harm with a stretch target of zero injuries.

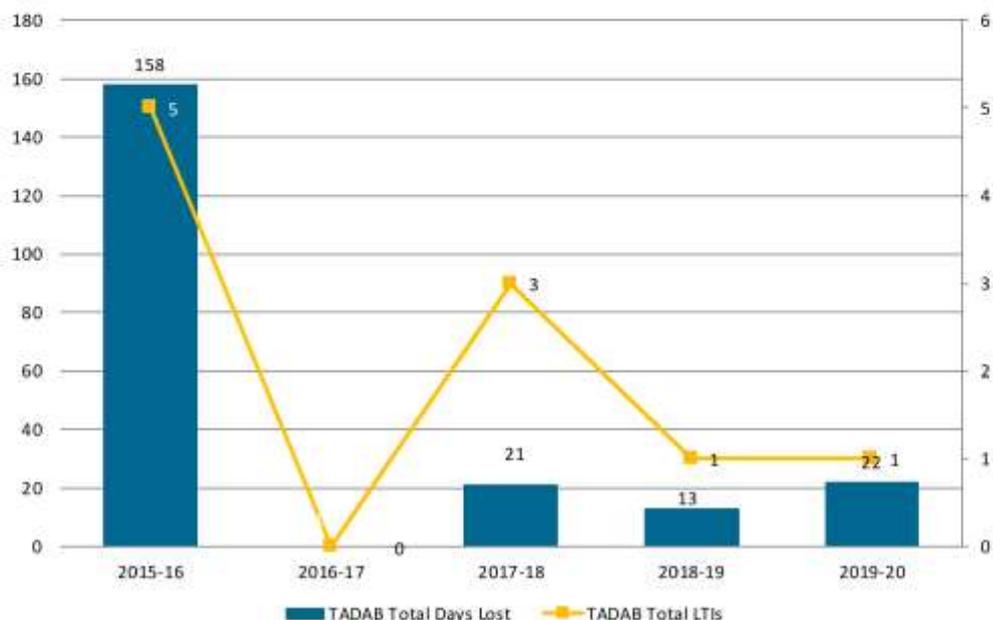


#### August 2019 Summary:

No. of Incidents	Mechanism of injury	Injury Type
2	Vehicle Incidents	Asset Damage
1	Falls on Same Level	Near Miss
1	Falls on Same Level	Suitable Duties Injury
1	Muscular Stress	Suitable Duties Injury
1	Single Exposure to Chemical or Substance	Near Miss
1	Damaged Telstra Cable	Asset Damage
1	Damaged Pole Saw	Asset Damage

**1.2. Lost Time Injuries & Days Lost**

Transport and Drainage aspires to achieve zero Lost Time Injuries by improving safety performance by developing a proactive safety culture and implementing best practice safety management across all business areas



**August 2019 Summary:**

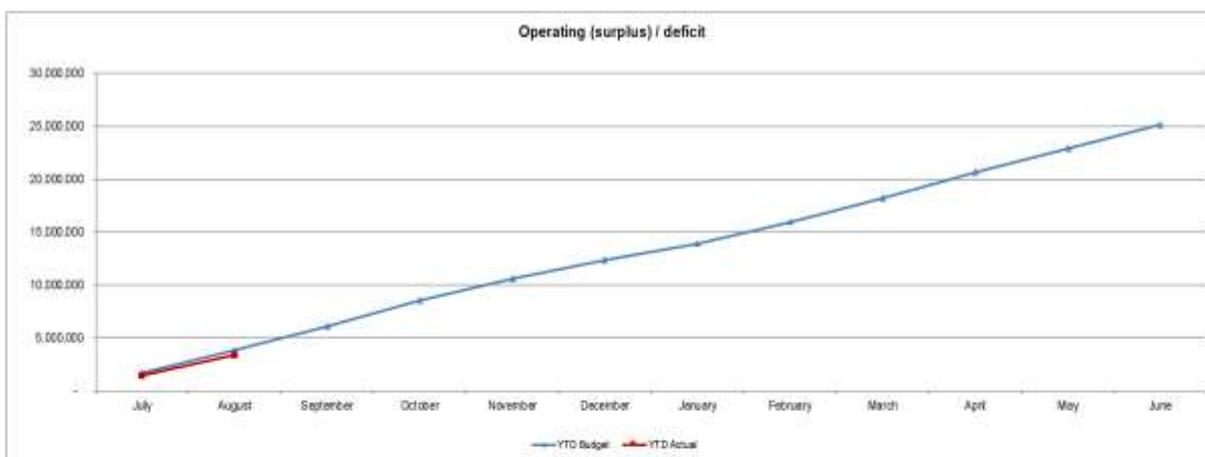
8 incidents were reported during August 2019. There has been one (1) Lost Time Injury for the 2019/2020 year to date.

	2015-16	2016-17	2017-18	2018-19	2019-20
Transport & Drainage Total Days Lost	158		21	13	22
Transport & Drainage Total LTIs	5		3	1	1

## FINANCE

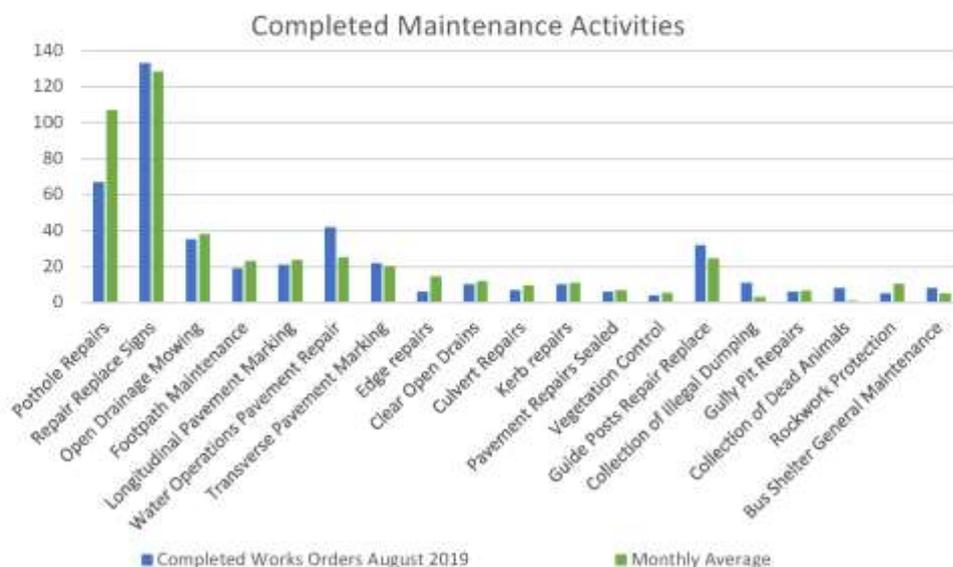
### 2.1. Operational Financial Report - 1 August 2019 - 31 August 2019

Financial Performance Report		Engineering				% YTD Variance of YTD Budget
Period Covered: 1 July 2019 to 31 August 2019		Revised Budget	YTD Budget	Actual	YTD Variance	Comments
5.01 - Engineering Management	(519,803)	(467,858)	(473,565)	(5,707)	Slightly underbudget in Integrated Management Administration.	
5.02 - Civil Operations	19,085,948	3,542,848	3,113,763	(429,185)	Savings in MRC Unsealed Road Mite wage & plant hire expenses as W4Q3 projects are delivered.	
5.03 - Transport and Drainage Infrastructure Planning	4,599,584	552,718	525,376	(27,342)	Underbudget progress on investigations and planning projects	
5.04 - Asset Management	2,081,715	229,632	243,029	13,397	No budget allocation to complete prior year implementation of ADAC project \$19K.	
<b>Operating (surplus) / deficit</b>	<b>25,147,444</b>	<b>3,857,438</b>	<b>3,408,803</b>	<b>(448,635)</b>		



### 3.1 Road and Drainage Maintenance Activities

The following chart details maintenance activities completed during the period as recorded in our Maintenance Management System (MMS), DeltaS, in comparison with the monthly average.



The annual Heavy Patching (sealed roads pavement repairs) Program has commenced with works being undertaken in the southern and central areas. The Heavy Patching Crew will also be utilised to undertake pavement repair preparation works for the Roads Resurfacing Program and pavement repairs on the TMR Road Network under our RMPC arrangement.

The transition from the DeltaS Maintenance Management System to the corporate Assetic Maintenance Management System is ongoing with the current focus on training of key users and data cleansing for all roads and drainage assets. Comprehensive testing of the system has commenced to ensure it functions as desired before going live.

The section of Armstrong Beach Road between the Bruce Highway and the Queensland Rail Jilalan Rail Depot has deteriorated significantly since the monsoon trough event at the beginning of 2019. This was caused by the pavement becoming saturated and heavy vehicle traffic travelling to the Queensland Rail Depot. This damage has been identified for a Restoration Works Funding Submission under the monsoon trough event. Works will be undertaken prior to the wet season when the outcome of funding submission is known.

### 3.2 Unsealed Road Maintenance Activities



Eight grading crews continued to deliver the Unsealed Roads Grading and Graveling Program. The number of crews reduced to seven mid-month when the Field Services Crew were required for capital project works.

The favourable weather has supported good outcomes being achieved on the Unsealed Road Network throughout the whole region.

### 3.3 Open Drainage Maintenance

Routine open drainage mowing, and maintenance works continue to be delivered in line with the Works Program in preparation for the up-coming wet season.

Special maintenance works planned for Warland Street Drain, Dennis Street Drain and the Codhole Culvert Outlet are still on hold while negotiations continue with the Department of Agriculture & Fisheries (DAF) in relation to the approval process.

### 3.4 Cyclone Debbie and NQ & FNQ Monsoon Trough Works

#### Cyclone Debbie - Road Works (Category B & D)

Repairs to landslips on Dalrymple Road and on Chelmans Road have been finalised in mid-August 2019. Wet weather delays extended the original 70-day contract by 77 days.



Chelmans Road - Completed Gabion & Rockfill Restoration



Dalrymple Road - Completed Batter Restoration

**Cyclone Debbie - Beach Restoration (Category D & Resilience)**

The Midge Point beach restoration works have been completed except for the revegetation watering and maintenance which will continue to mid-September 2019. After September the responsibility for watering and maintenance returns to the Parks, Environment and Sustainability Program.

The works involved:

- Placement of 1,958 x 4.5t geobags along 280m of beach
- Importing of 57,300m<sup>3</sup> of sand nourishment along 900m of beach
- Erection of 540m of post and rail fencing with a shade cloth wind barrier
- Installation of shade cloth on 60m of existing fence
- Reconstruction of the two vehicular beach accesses
- Planting of 23,000 ground covers and trees
- Erection of 19 replacement signs
- Relocation and repairs to "Peter's Place" shelter

The Lamberts Beach restoration works have been completed except for the revegetation watering and maintenance which will continue to mid-September 2019. After September, the responsibility for watering and maintenance returns to the Parks, Environment and Sustainability Program.

The works involved:

- Importing of 36,900m<sup>3</sup> of sand nourishment along 650m of beach
- Erection of 270m of post and rail fencing with a shade cloth wind barrier
- Installation of shade cloth on 280m of existing fence
- Planting of 30,000 ground covers
- Erection of 10 replacement signs
- Placement of 2,000m<sup>2</sup> of turf
- Repairs to the northern drainage outlet

The work on the vehicular beach accesses at Cape Hillsborough and Halliday Bay has commenced and will be completed in mid-September 2019.

The detailed design of the St Helens Beach Groyne Project (\$0.24M) has been finalised and the necessary Permit Applications have been lodged. After some questions from State Government Departments and delays in preparing the detailed response, it is now expected that the Permit will be issued in mid-September 2019. This delay has pushed the construction commencement into October 2019.

#### **NQ & FNQ Monsoon Trough – Road Restoration Works**

The following funding submissions have been or will be sent to the Queensland Reconstruction Authority (QRA):

Emergency repair works, totalling \$540,000, have been undertaken on damaged sections of the Road Network with \$120,000 being expended on Dalrymple Road. The funding submission for these works is being prepared and will be forwarded in mid-September 2019.

A preliminary assessment of damage to the Unsealed Road Network indicates that approximately 47km of road will require grading and gravelling repairs. Detailed inspections and assessments have been completed and the submission will be submitted in late September 2019.

The Dalrymple Road Landslips Funding Submission, for the restoration totalling \$2.8M, has been sent to the QRA. Detailed design has commenced and should be completed in mid-September 2019 with tenders to be called in late September 2019.

The concept design and estimate for the restoration of the Boundary Creek causeway on Doughertys Road has been completed. The estimated cost of the restoration is approximately \$0.9M. The funding submission has been sent to QRA. Detailed design was completed in mid-August 2019. Once the Waterway Barrier Permit has been received, the detailed design will be finalised. Construction of the works will be undertaken by a Council crew commencing in October 2019.

#### **4.1 Requests for Maintenance Work**

Customer survey results have not been finalised for this period.

## **PROJECTS**

#### **5.1 Significant Projects**

This section of the report has been removed to avoid duplication. For an update on Capital Projects being undertaken, please refer to the Capital Works Department Monthly Review.



# Organisational Services

Monthly Review

> August 2019

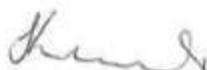
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# 1. EXECUTIVE SUMMARY

This report is for the Organisational Services Department for the month of August 2019.

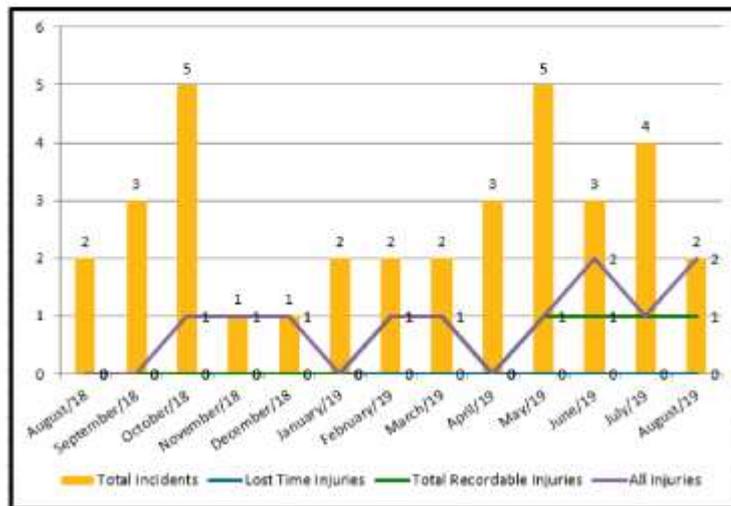
- Safety continues to be a focus of the Department with no LTI's reported since 2017/18.
- Workplace Health and Safety Officers assisted the Civil Operations Program in organising and conducting a successful 'safety reset' meeting. Attendance at the safety reset was a Queensland government requirement for all mine and quarry workers, following a number of recent fatalities in this industry.
- Paget Workshop employees assisted with the delivery of a new sandbagger for the Emergency Services Program. This item of plant has a number of upgrades including increased mobility, solar panels for recharging and can be operated by remote control. The mobility will allow emergency responders to transport it to the areas in need during rain events and help at public sand stockpiles.
- Organisational Services is leading the way in the MRC departmental blood donation challenge.
- Customer Service Officers recorded Grade of Service (GOS) of 90% for the month of August. GOS is the percentage of customer calls that are answered within 60 seconds. This is a great achievement for the Shared Services team.
- The Water Industry Worker Pilot Program in collaboration with 5 Regional Councils has now kicked off with all sign-ups now complete and the first workshops taking place in Townsville on 18 September, with next series of workshops to be run in Mackay
- Internal Audit finalised the delivery of the 2018/19 Internal Audit Plan at the Audit Committee meeting held on 22 August 2019.



Kylie Lamb  
Director Organisational Services

## 2. SAFETY

### 2.1 Incidents and Injuries

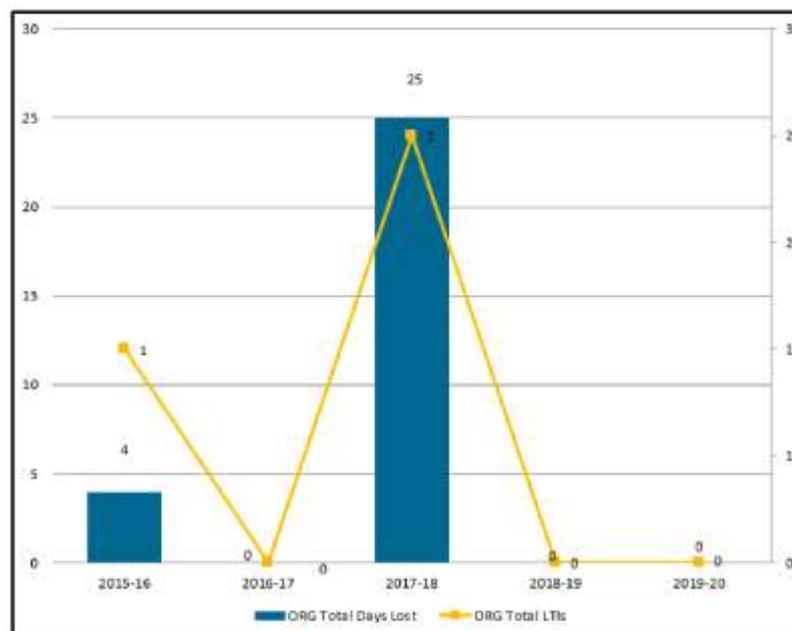


The following injuries to MRC employees were reported:

- Ankle strain after tripping while walking down stairs.
- Back pain while opening a door and carrying a load.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

### 2.2 Lost Time Injuries & Days Lost



Department	2015-16		2016-17		2017-18		2018-19		2019-20	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Finance										
Information Services										
Shared Services	1	4								
People & Culture										
Procurement & Plant					1	17				
Property Services										
Governance & Safety					1	8				
Office of the Mayor & CEO										
<b>Organisational Services Total</b>	<b>1</b>	<b>4</b>			<b>2</b>	<b>25</b>				

## 2.3 Key Activities

Safety activities conducted during August included:

- The draft Safety Strategy and Action Plan was distributed to the Management Team and Health and Safety Representatives for consultation. Feedback has been received and considered.
- Assisting the Civil Operations Program in organising and conducting a successful 'safety reset' meeting. Attendance at the safety reset was a Queensland government requirement for all mine and quarry workers, following a number of recent fatalities in this industry. The meeting heard from several speakers including Acting CEO Jason Devitt, local mines inspector Noel Towers, and a moving presentation from Customer Service Officer Carmela Springer who related her experience following the loss of her husband in a fatal mining incident.



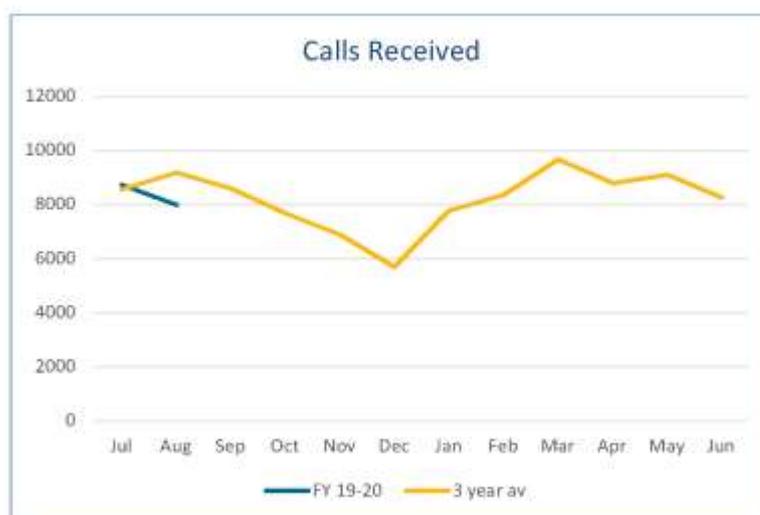
- The working group established to identify improvements to the safety aspects of contractor management and has finalised a draft procedure and guideline. This group is now considering the potential impacts of implementation.
- Investigated and reported on critical incidents – including identifying appropriate corrective actions for implementation.
- Provided a high level of support to injured workers – including accompanying on doctor visits.
- Other activities include internal audit, procedure reviews, safety observations and interactions, and attendance at pre-start meetings and toolbox talks.

# 3. CUSTOMER SERVICE

## 3.1 External Customer Services

KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
<b>First Contact Resolution (FCR)</b>	The percentage of external customer enquiries that are resolved at the first point of contact.	< 50%	50-60%	> 60%	56%
<b>Grade of Service (GOS)</b>	The percentage of customer calls that are answered within 60 seconds across the Shared Services team.	< 80%	80-85%	> 85%	90%
<b>Abandoned Calls</b>	The percentage of customers that abandon their call before being served.	> 6%	4.5-6%	< 4.5%	3.6%
<b>External Customer Satisfaction</b>	A measure of customer satisfaction as reported by the end of call survey	< 80%	80-85%	> 85%	99%
<b>Customer Request Completion</b>	Service requests resolved within corporate standard timeframes	< 80%	80-85%	> 85%	89%

### KPI Graphs and Commentary



**Calls Received:** A total of 8000 calls were received in the August reporting period, averaging 363 calls per day, a decrease from July’s average of 379 per day.



**First Contact Resolution (FCR):** FCR results showed that 56% of customer queries resolved at first contact in August. A review is currently being undertaken to ensure the measuring of FCR is in line with industry best practice.



**Grade of Service:** Grade of Service (GOS) has increased from 84% in July to 90% in August. This is a great achievement and is a credit to the customer service staff.



**Abandoned Calls:** Abandoned calls decreased from 4.7% in July to 3.6% (287 calls) in August across the combined queues. For the main MRC queue, the abandoned call rate was 2.7% (183 calls). The call back take-up rate was 1.1% (77 calls). The average call answer time is 1 minute and 41 seconds.



**External Customer Satisfaction:** Satisfaction levels remain high. Survey volumes for August represent 4.1% of the overall contact centre calls received as compared to 4.2% in July.

**Customer Request Completion:**

	Lodged	Resolved within SLA
SSC	695	89%
<b>MRC Total</b>	3153	74%

*Note: Resolved times continue to exceed targets at 89% resolved within standard timeframes. The continued efforts by officers is noteworthy as the target for customer request completion is 80-85%*

MRC Top 5 Pathway requests Lodged August 2019	Volume	% of total requests
Change of mailing address	237	5.8%
Planning Advice Enquiries	101	2.5%
General Request	53	1.3%
BINS - Damaged Wheelie Bins	52	1.3%
Client Contact Update	46	1.1%

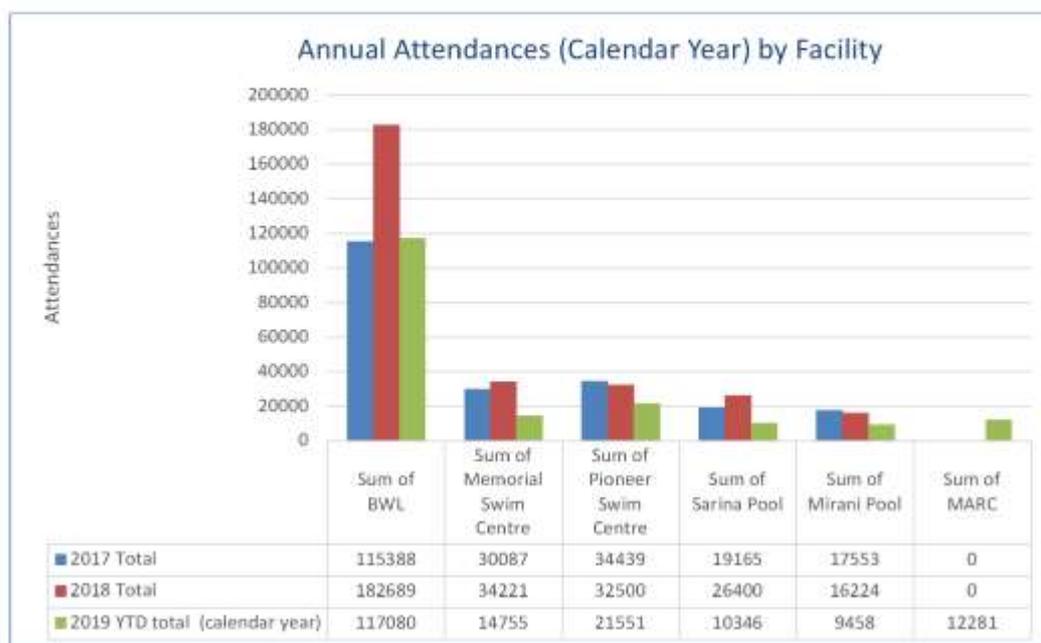
**3.2 Aquatic Facilities****Attendance Figures:**

Facility	July 2019	August 2019
Bluewater Lagoon	4919	0
Mackay Aquatic Recreation Complex	2108	2449
Memorial Pool	1330	475
Pioneer Pool	494	899
Mirani Pool	0	0
Sarina Pool	0	0

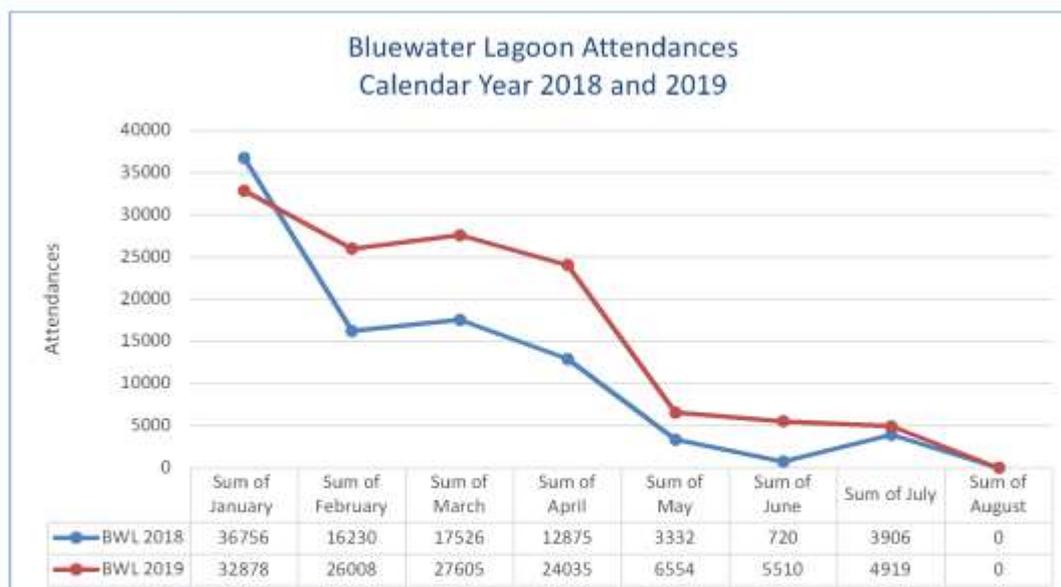
*Note:*

- Bluewater Lagoon was closed 14 July up to and including 31 August for annual maintenance;
- Memorial Pool was closed for urgent unplanned maintenance 12 to 18 August.
- Sarina Pool closed on 18 April 2019.
- Mirani Pool closed 18 April 2019.

**Annual Attendances (Calendar Year) by Facility:**

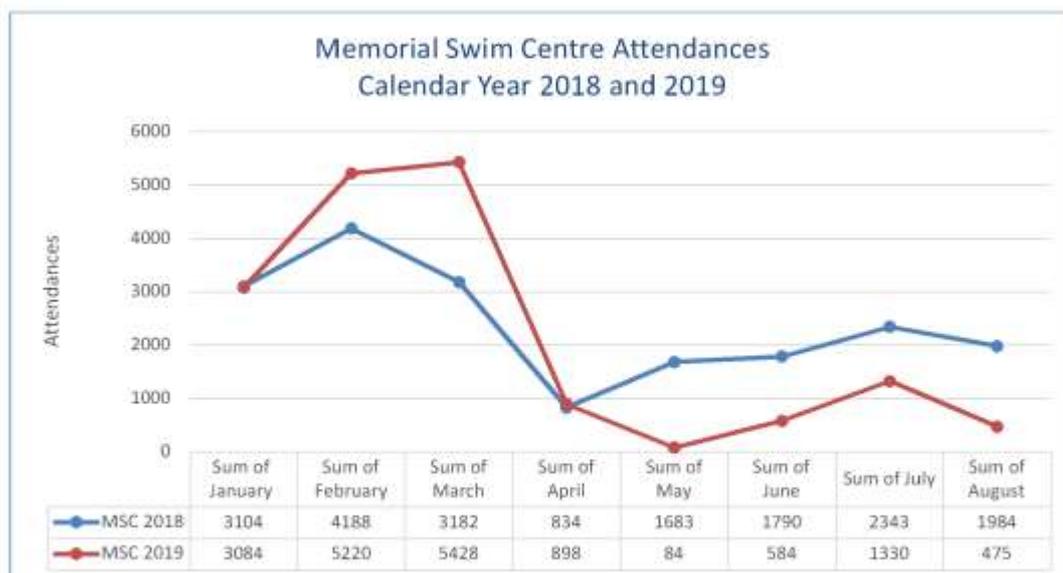


**Attendances January to July - Monthly and Yearly Attendance Comparison**



**Note:**

- Attendances from February 2019 onwards are taken from the people counter (entry figures only)
- Annual maintenance closure was in place from 14 July to 31 August 2019.



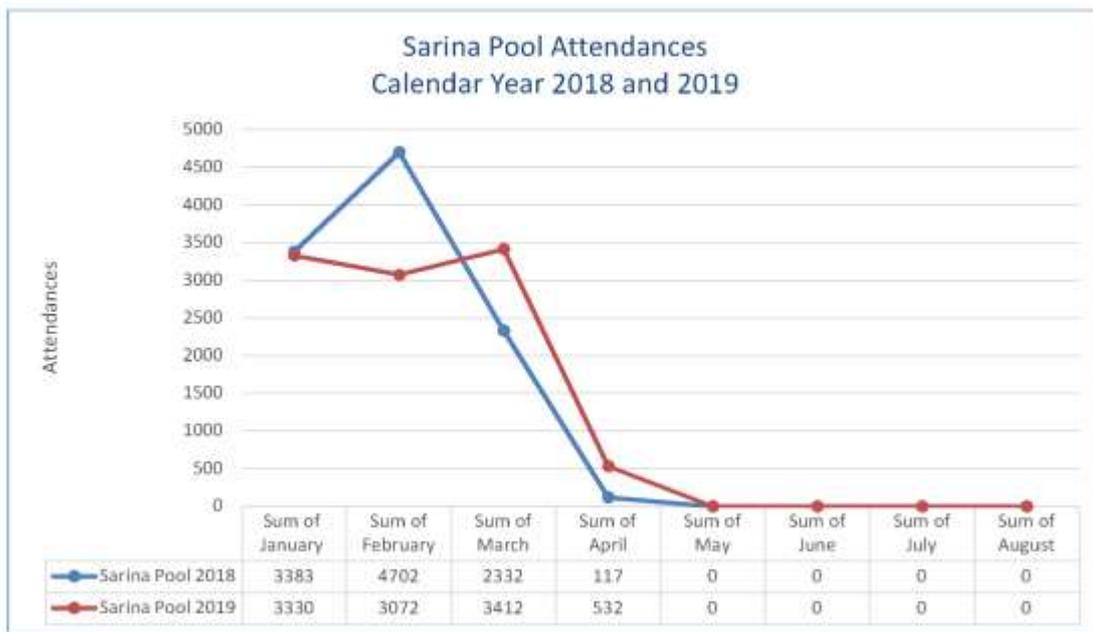
Note:

- Memorial Pool was closed from 1 May to 14 June 2019.
- Heating was operational from Saturday 15 June 2019.
- Memorial Pool was closed for urgent unplanned maintenance 12 to 18 August 2019.



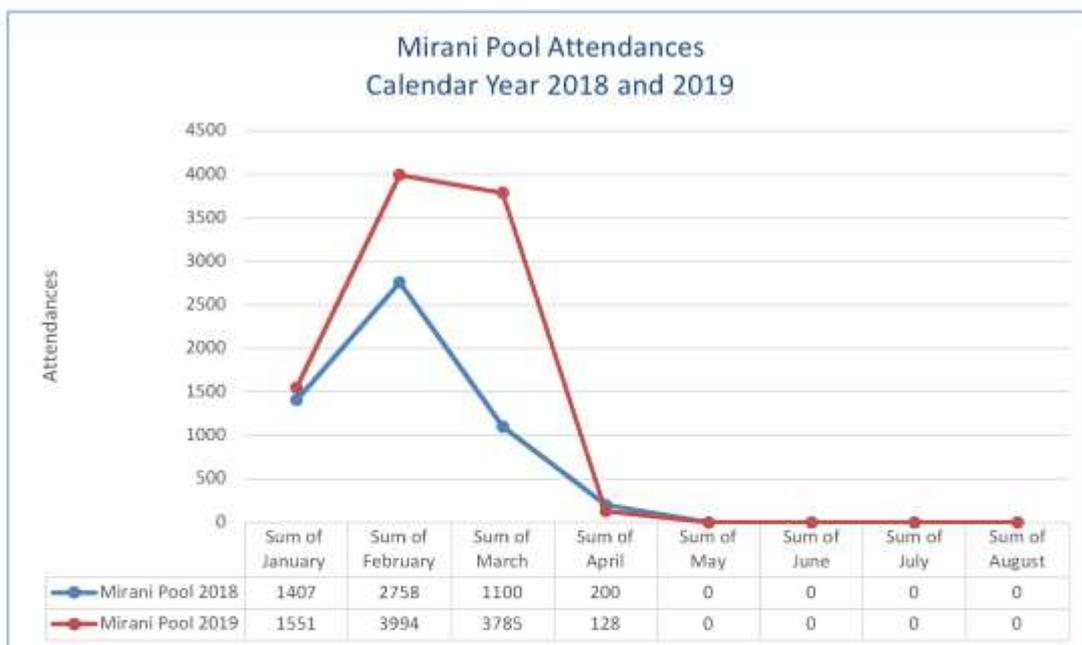
Note:

- Pioneer Pool was closed for winter in June and July 2018.



Note:

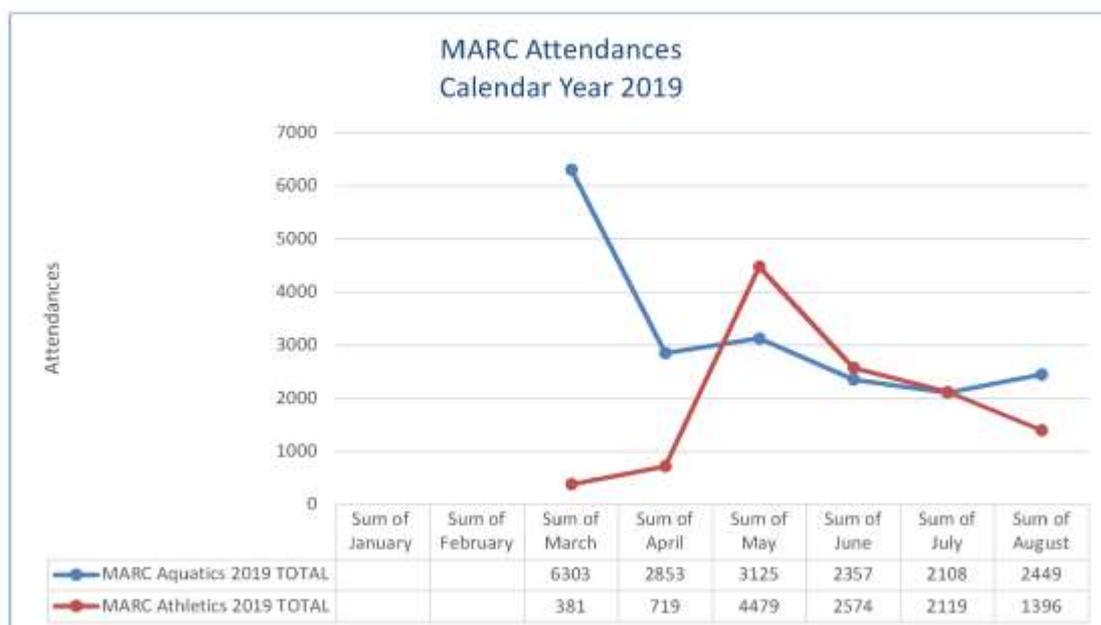
- Sarina Pool closed on Thursday 18 April 2019.



Note:

- Mirani Pool closed Thursday 18 April 2019.

**Mackay Aquatic and Recreational Complex (MARC) Attendance figures**



	July 2019	August 2019
MARC Aquatic Attendances	2108	2449
MARC Athletic Attendances	2119	1396
<b>MARC Total Attendances (Aquatics and Athletics)</b>	<b>4227</b>	<b>3845</b>

### 3.3 IT Support

Internal Service Metrics

KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
<b>Incident Resolution</b>	Percentage of incidents resolved within corporate standard timeframes	80%	80-85%	85%	<b>72%</b>
<b>Service Request Resolution</b>	Percentage of service requests resolved within corporate standard timeframes	80%	80-85%	85%	<b>82%</b>
<b>Internal Customer Satisfaction Survey</b>	IT email survey - % of customers whose experience met or exceeded expectations	75%	75-84%	85%	<b>99%</b>

**Notes:**

- The below KPI result i.e. incidents not being closed within pre-agreed standard resolution timeframes is due to the following reasons: -
  - Addressing of backlog incidents that with their classification of "backlog" already exist in a breach state. This will be an ongoing impact on KPI's until such time that the backlog is completely addressed. Also contributing is the increased workload supporting device rollout and also extended illness amongst key resources.
  - Further analysis of the incidents contributing to the poor KPI result indicated that there is evidence of incorrect classifications of requests at time of raising and resolution. The incorrect classification does not allocate the relevant SLA and therefore can be an incorrect record of a breach.

To address the items above we are adopting a plan with our full service desk and operational support resources to conduct ITIL refresher training or ITIL certification for those who have not already attained. ITIL is the Information Technology Information Library which informs the detailed set of practices and processes supporting Information Technology Service Management. The outcome of this training will be to reset the importance of the structure and adherence to it, providing improved coordination and resolution within agreed SLA's.

- The survey request resolution and internal customer satisfaction survey results for August 2019 are again satisfying when taking into consideration that key resources in the previously vacant roles are still on a learning curve.
- Obtaining skilled resources within the Mackay region is a continuing challenge and one that we need to explore further on recruitment techniques to attract skilled people to permanently locate themselves in Mackay. In addition, strategies are to be explored to work in partnership with educational facilities and other key organisations recruiting IT skill sets in the region to build and foster a local resource pool.

**Information Services Satisfaction Survey – August 2019**

August 2019 Survey		Rating %
1	How would you rate the level of customer service received? (Timely updates, follow through, helpfulness, communication skills)	91%
2	Was your request completed within a reasonable timeframe? (If not please state expectation in comments section please.)	89%
3	Was your support request completed to your satisfaction?	87%

August 2019 Survey Results	Below Expectations	Met Expectations	Exceeded Expectations	Not Assigned*	Totals	
# of Responses	4	152	315	0	471	* Not assigned excluded
Overall Rating	1%	32%	67%	N/A	99%	

**Applications Availability**

KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
Tier 1 Systems	Refer to the table under 'KPI Commentary' section below for detail on which systems are included in each tier.	< 98%	98-99%	> 99%	100%
Tier 2 Systems		< 98%	98-99%	> 99%	100%
Tier 3 Systems		< 98%	98-99%	> 99%	100%

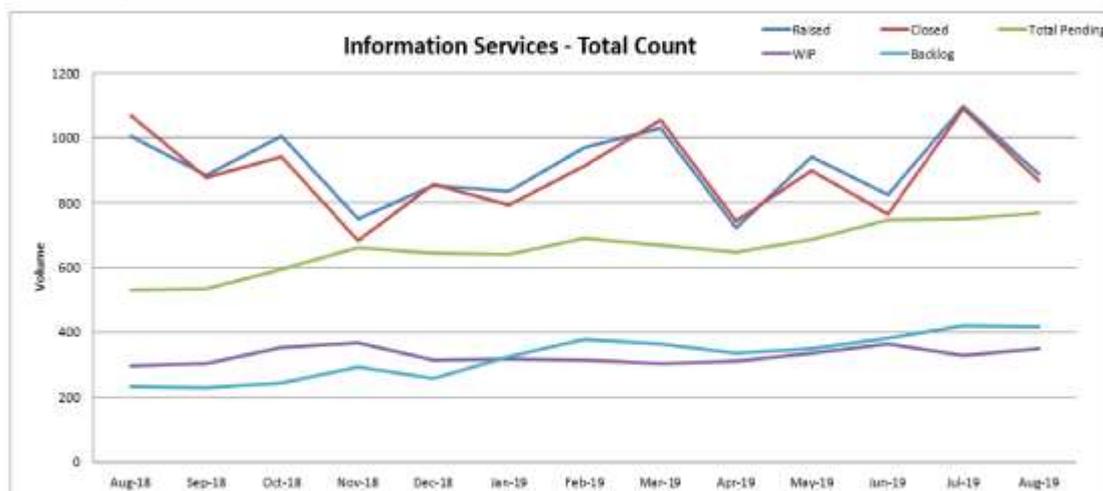
**Applications Availability:** The below table shows which corporate applications are considered tier 1 and 2. All other systems not specifically noted are considered tier 3.

	Tier 1	Tier 2	Tier 3
	ECM Finance One	 Aurora	 Manage Engine
	Email	 Bruce	
	GIS	 Mandalay	
	Internet		
	Kiosk_Chris21		
	Pathway		
	Assetic		

**KPI Commentary**

Incident and Service Request Metrics: The volume of incident and service requests has decreased this month, from 1098 in July to 888 in August. Comparisons to previous months and same period last year show that the decrease is largely attributable to less incidents being raised. There has been a 34% drop in incidents raised when directly compared to same period last year. This is a good indication of the quality of service, infrastructure and applications being provided from Information Services. Information Services continues to deliver significant infrastructure and application improvements (both functional and technical including security) whilst maintaining this quality. The ICT Operations team continue to maintain work in progress (WIP) and backlog despite resourcing challenges.

The below graph identifies the Raised Vs Closed and Pending requests, along with WIP and backlog.



Definitions:

WIP – complex support requests that are within service level agreements and simple support requests open on day of raising.

Backlog – complex support requests that have exceeded service level agreements and simple support requests remaining unresolved after day of raising.

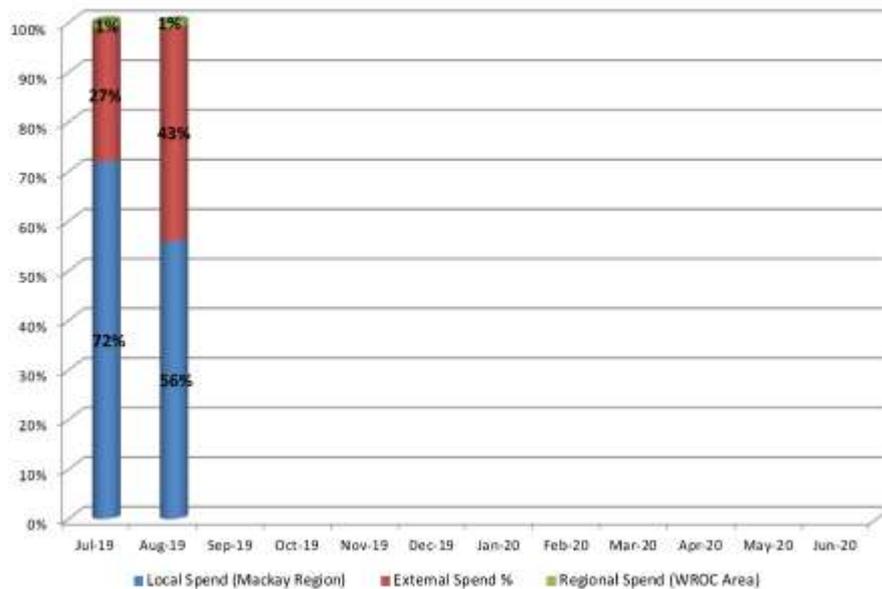
### 3.4 Procurement Services

Activity	August 2018	August 2019
Purchase Orders (PO) Raised	539	193
Line Items in POs	1369	1565
POs Received	726	823
Line Items in POs Received	2863	3119
Invoices Processed	3596	2814
Request for Quotes Issued	12	5
Request for Tenders Issued	7	6
Tenders Awarded	4	5
Quotes Awarded	14	5

During August, the procurement team have had a strong focus on delivering financial training together with increased involvement in the CiAnywhere upgrade. 10575 562

Area	Monthly Amount August 2019	Monthly % August 2019	FYTD Amount	FYTD %
Local Spend (Mackay region)	\$4,481,864	56%	\$13,367,272	59%
Regional Spend (WROC area)	\$5,911	1%	\$21,854	1%
External Spend	\$3,423,237	43%	\$8,977,255	40%

**Area Monthly Spend %**



Local spend was at a lower level than average for the month of August due to larger than average ICT system related payments, together with payments made to non-local contractors for their works undertaken at the Camilleri's Skatepark and trunk drainage works at Boundary Road.

MRC took delivery of a new sandbagger for the Emergency Services Program, which is nearing dispatch to the program following a few final touches. This item of plant has a number of upgrades including increased mobility, solar panels for recharging and can be operated by remote control. The mobility will allow emergency responders to transport it to the areas in need during rain events and help at public sand stockpiles.



### 3.5 Property Services



Breakdown of Building Maintenance Requests Actioned – August 2019	Volume	% of total requests
Repairs	68	25.47%
Miscellaneous	65	24.34%
Electrical	53	19.85%
Plumbing	47	17.60%
Air Conditioning	16	5.99%
Safety & Legislation	14	5.24%
Scheduled Maintenance	4	1.50%

Of the total number of Building Maintenance Requests received for the month of August (267), the top 3 requests related to:

1. Repairs (majority including doors, locks, hardware, fixtures, fittings and pool requests)
2. Miscellaneous (majority including security, cleaning and consumables)
3. Electrical

#### Scheduled Maintenance tasks for 19/20 Financial Year - August

- 42 Wellington Street – removal of pavers to front of building and replacement with concrete slab.
- Mirani Lifeline – construction of disabled access ramp to entrance of building.
- Tommy Webster Community Hall – plumbing upgrades, including installation of new tapware throughout.
- Mirani Boardroom – replacement of all internal and external lighting to building.

## 4. PEOPLE AND CULTURE

### 4.1 Key Activities

Activity	Comments
<b>Organisational Culture</b>	<ul style="list-style-type: none"> <li>Following the successful introduction of the Culture Facilitators initiative to MRC, more facilitators have now been selected to be trained, starting in October. The Mackay Mentoring Program is well under way, with the mid-program review function coming up in September. Members of the P &amp; C Team attended the Future Workforces Summit to help inform workforce planning for our regions' future. The Pride &amp; Diversity Council of Australia delivered various awareness sessions at Paget and Mackay and received excellent feedback.</li> </ul>
<b>Health and Wellbeing</b>	<ul style="list-style-type: none"> <li>With the August focus on Social Health, our department versus department blood donation challenge kicked off in August, with the senior leadership team leading the charge. At the mid-point of the challenge (Aug/Sept) Organisational Services was winning, but only just! Our social wellbeing can be positively influenced by our community involvement and provide us with a sense of belonging and social connectedness, all while making our world a better place.</li> </ul> 
<b>Diversity and Inclusion</b>	<ul style="list-style-type: none"> <li>The Inclusive Leadership workshop series which commenced on 11 April 2019, continued in August with workshop number four. The subject for discussion in August was "Planning for diversity in the work area" with Dave Conway as guest speaker. Dave was an engaging and humorous presenter, despite the obstacles he manages due to ongoing injuries suffered from a rock-climbing accident 15 years ago.</li> </ul>
<b>Workforce Relations</b>	<ul style="list-style-type: none"> <li>The Recruitment and Selection Policy is currently under review and is in consultation with JCC.</li> <li>JCC were consulted and agreed to a meeting schedule for Enterprise Agreement negotiations, with first discussions beginning in November 2019.</li> </ul>
<b>Learning and Development</b>	<ul style="list-style-type: none"> <li>Two MRC officers representing our Learning &amp; Development team attended the annual Mackay Careers Expo to showcase careers with MRC. Over two hundred enthusiastic senior students attended the day long expo. Work continues as our second trainee intake settle into their new positions at MRC. Ongoing development continues in the e-learning space, with new packages being developed in-house for the updated Smoking Policy, the Related Party Policy and a new module of learning for Authorised Persons, Labour Hire Options and E-Smart.</li> </ul>

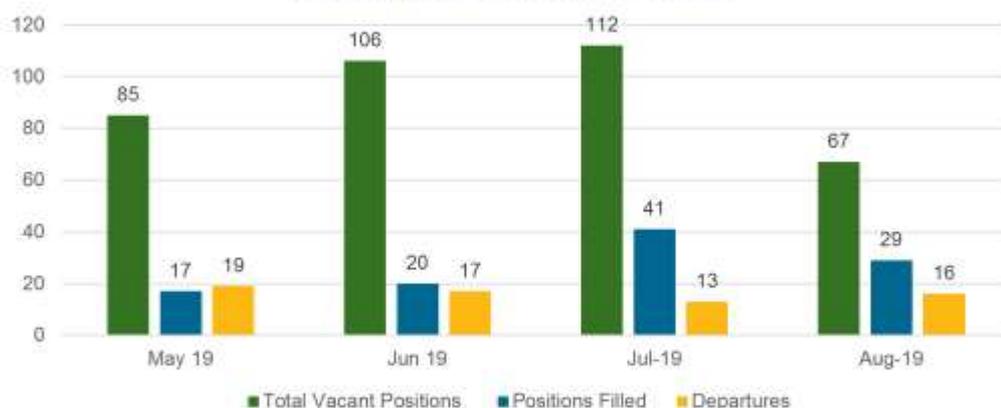
Activity	Comments
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>The pilot of the first Elev8 Fundamental Leader series of workshops has now been reviewed with the second cohort tentatively scheduled to commence in September. The delivery of second module of Elev8, the Operational Leader is now in development with the selected training provider TP Human Capital. A pilot cohort is planned for late in 2019 or early 2020. The Elev8 Empowering Leadership sessions are continuing.</li> </ul>
<b>Workforce Capability</b>	<ul style="list-style-type: none"> <li>The implementation of the Workforce Planning process has been completed with a review of the process now being undertaken.</li> <li>The Position Description Framework – job evaluation process - is currently being developed and potential methodology / vendors is being researched.</li> </ul>
<b>Volunteers</b>	<ul style="list-style-type: none"> <li>An implementation and communication plan has been developed for a gap analysis audit against Volunteer Australia National Standards. This audit is to commence in late September/early October 2019.</li> <li>Gap analysis audit implementation schedule has been communicated to Volunteer Coordinators, Program Managers and Directors.</li> </ul>
<b>Water Industry Worker Pilot Program</b>	<ul style="list-style-type: none"> <li>The Water Industry Worker Pilot Program in collaboration with 5 Regional Councils has now kicked off with all sign-ups now complete and the first workshops taking place in Townsville on 18 September, with next series of workshops to be run in Mackay.</li> </ul>
<b>PROJECT: Mackay Regional Skills Investment Strategy</b>	<ul style="list-style-type: none"> <li>Continuing to collaborate with small businesses and Mackay employers to raise awareness of vocational education and training and the supported grants and funding streams.</li> </ul>

## 4.2 Staff Contingent

Status	OMC	ECI	DS	CCS	OS	CW	TOTAL	Prev. Mth.
Full Time	9	290	176	111	176	84	846	829
Part Time	0	9	6	37	37	0	89	89
Apprentice/Trainees	1	2	10	6	10	1	30	31
Temp	0	10	7	13	11	4	45	42
Casual	1	3	12	87	6	3	112	99
<b>TOTAL EMPLOYED</b>	<b>11</b>	<b>314</b>	<b>211</b>	<b>254</b>	<b>240</b>	<b>92</b>	<b>1122</b>	<b>1090</b>
Active Vacant	0	14	7	10	12	12	55	88
<b>TOTAL</b>	<b>11</b>	<b>328</b>	<b>218</b>	<b>264</b>	<b>252</b>	<b>104</b>	<b>1177</b>	<b>1178</b>

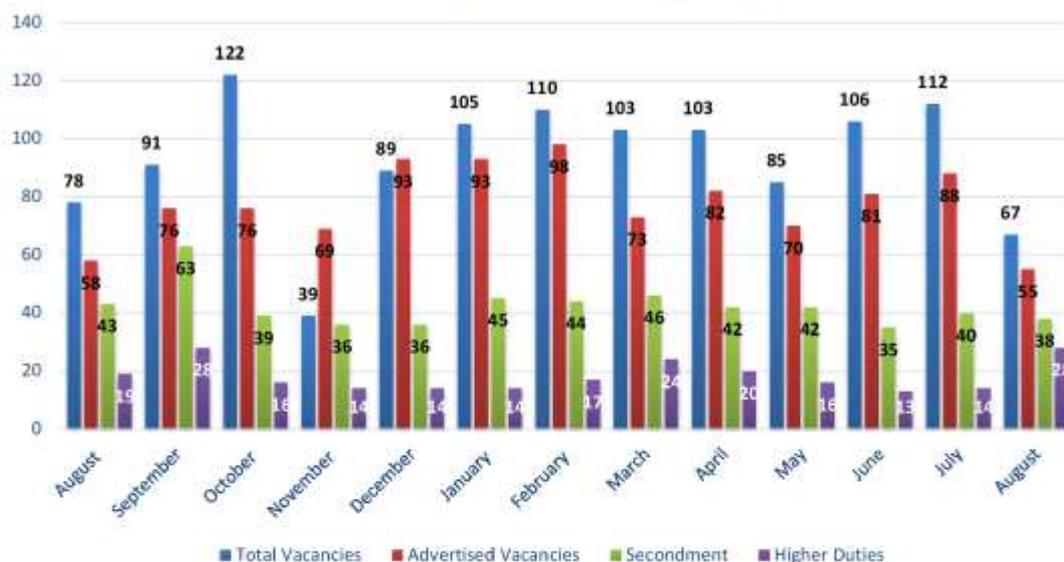
\*Stats current as of 31 August 2019

### Monthly Recruitment Statistics



- Total vacant positions: 67
- Total number of positions filled in August: 29

### Monthly Position Occupancy



- As of 31 August, there were 55 positions across MRC that were actively being recruited to either through external or internal recruitment and selection processes. The total current vacant positions are 67. This number has decreased from previous months due to a number of positions that have been closed off in the system (this has occurred over a period of time).
- Total vacant positions may differ from active vacancies due to positions on hold, higher duties/secondments or requisitions yet to be received by Recruitment.

### Turnover



	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19
Turnover Monthly (Headcount)	1.90%	1.60%	1.61%	1.60%	1.23%	2.63%	1.15%	0.84%	0.99%	1.72%	1.55%
Turnover - Rolling Average (Headcount)	16.57%	17.05%	16.76%	17.15%	17.18%	16.89%	16.56%	17.72%	17.76%	17.98%	17.49%

- 12 month moving average turnover was 17.49% as at 31 August 2019.
- Monthly turnover was 1.55% as at 31 August 2019.
- A total of 16 employees departed MRC in the month of August 2019.

## 5. FINANCIAL PERFORMANCE

### 5.1 Key Activities

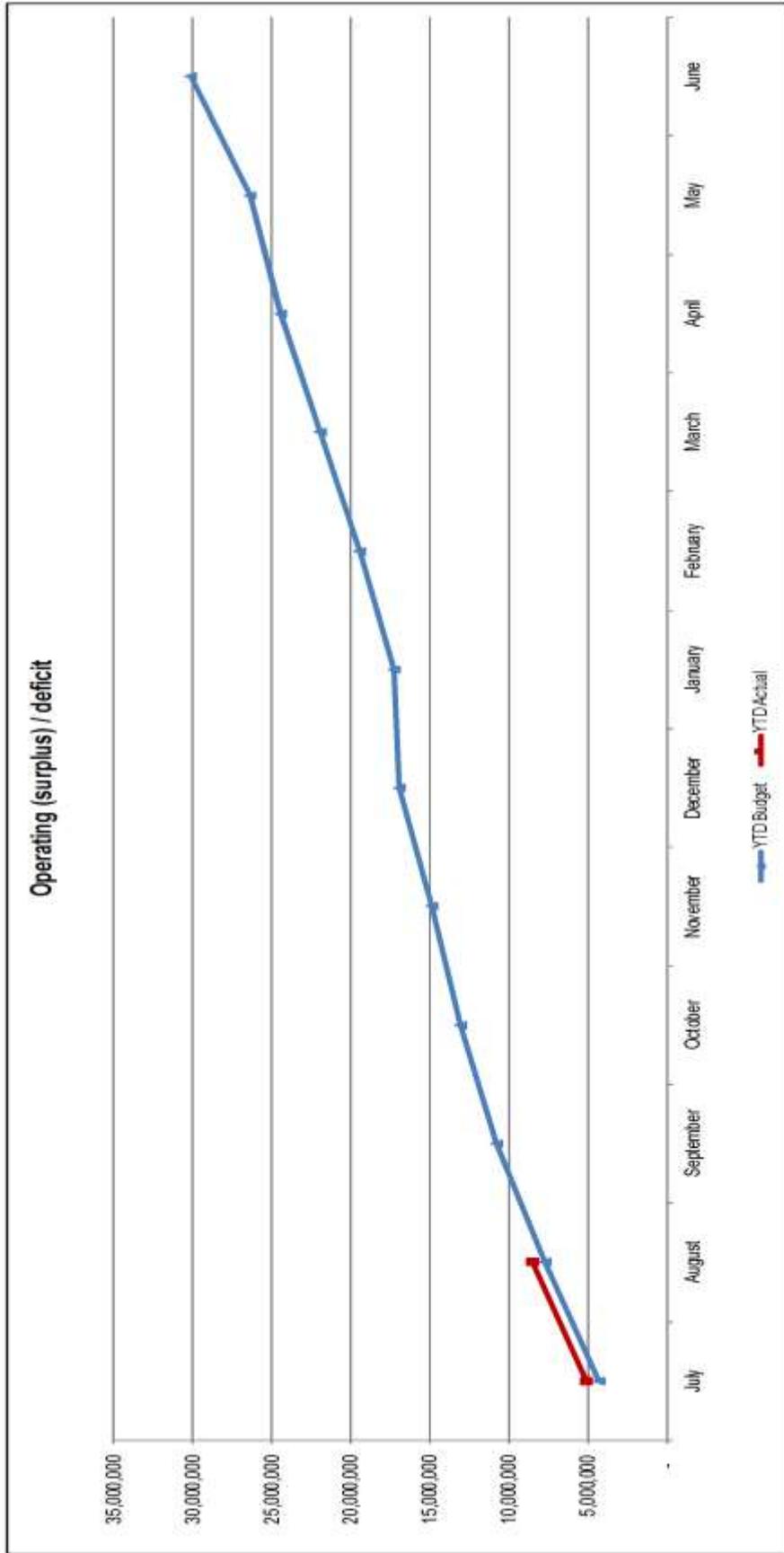
Activity	Program	Timeframe	Comments
Budgets & LTFF	Finance	●	Capital Carryovers were finalised and approved by Council in late August 2019.
Statutory Reporting	Finance	●	The draft (unaudited) 2019 Financial Statements were tabled in the August Audit Committee meeting and the July 2019 Strategic Financial Report was adopted by Council on the 28 August 2019.



## 5.2 Program Financial Position

Financial Performance Report		Organisational Services			% YTD Variance of YTD Budget	
Period Covered: 1 July 2019 to 31 August 2019						
	Revised Budget	YTD Budget	Actual	YTD Variance	Comments	
3.01 - Organisational Services Management	452,068	65,725	71,342	5,617	On track, small timing variance.	YTD Variance favourable of budget
3.02 - People & Culture	2,954,020	424,739	359,169	(65,571)	On track however recruitment advertising is under pressure and will need to be reviewed.	YTD Variance unfavourable, between 0% and 5% of YTD Budget
3.03 - Financial Services	2,777,320	739,462	665,163	(74,300)	This favourable variance is primarily a result of cashflow timing issues relating to legal expenses in recovery of rates. There is also a small saving in salaries (\$16K) due to vacant positions.	YTD Variance unfavourable, more than 5% of YTD Budget
3.04 - Procurement & Plant	(3,579,130)	(252,875)	(318,903)	(66,028)	On track at present. Some higher than anticipated plant maintenance costs. Fuel costs being monitored.	
3.05 - Information Services	7,788,510	2,509,535	3,205,862	696,327	This unfavourable variance is due to timing of invoices received and processed for large software maintenance renewals. Forecast was based on process from last year, improvements and speed in activity with vendor resulted in earlier processing. Annual budget will not be exceeded.	
3.06 - Governance & Safety	3,581,918	1,893,144	1,977,009	83,865	The unfavourable variance relates to higher than expected general insurance costs. This is to be addressed in an adjustment to the budget.	
3.09 - Shared Services	6,620,451	1,041,683	1,043,013	1,331	On track.	
3.11 - Property Services	9,503,617	939,944	918,637	(21,307)	On track currently, but additional projects may require budget review.	
3.15 - Works For Queensland Funding Project	-	312,760	532,137	219,357	This unfavourable variance relates to revenue cashflow timing issues.	
<b>Operating (surplus) / deficit</b>	<b>30,098,773</b>	<b>7,674,138</b>	<b>8,453,429</b>	<b>779,291</b>		

Organisational Services  
Monthly Review > August 2019



## 6. BUSINESS IMPROVEMENT

### 6.1 Business Improvements

Description	Program	Comments
<b>Safety Systems Streamlining Project</b>	G&S	The IS Share Point initiative continues this month with a focus on issue resolution in preparation for final testing and commencement of stakeholder engagement. This will continue into September.
<b>Contractors' safety performance monitoring and reporting</b>	G&S	The working group have gathered once in August, exploring roles and responsibilities as a result of the proposed process and procedure for contractors and consultants. Also, at this meeting, considerations of impacts as a result of the implementation of the proposed new contractor safety management documentation has begun.  Impacts through focus sessions with specific areas of the business will be further considered throughout September. Outcomes will inform implementation activities.

## 7. REGULATORY COMPLIANCE

### 7.1 Financial Compliance

Description	Program	Timeframe
Manage capital and operational budgets to achieve the benchmark Local Government financial sustainability ratios, including the operating surplus, net financial liabilities, and asset sustainability ratios. Measure: Completion of Long Term Financial Forecast including applicable ratios	Finance	●
Provide relevant and useful information to Council, stakeholders and clients. Measure: Production of monthly strategic financial reports	Finance	●
Provide relevant and useful information to Council, stakeholders and clients. Measure: Number of high risk audit issues	Finance	●

## 7.2 Corporate Governance

Activity	Program	Comments
Administrative Action Complaints	G&S	Corporate Governance processed 11 Administrative Action Complaints for August 2019.
Authorised Person Applications Processed	G&S	6 Authorised Person applications were processed during August 2019.
Delegation Review	G&S	Corporate Governance has met with various program managers reviewing legislative delegations register as part of the Delegation Annual Review.

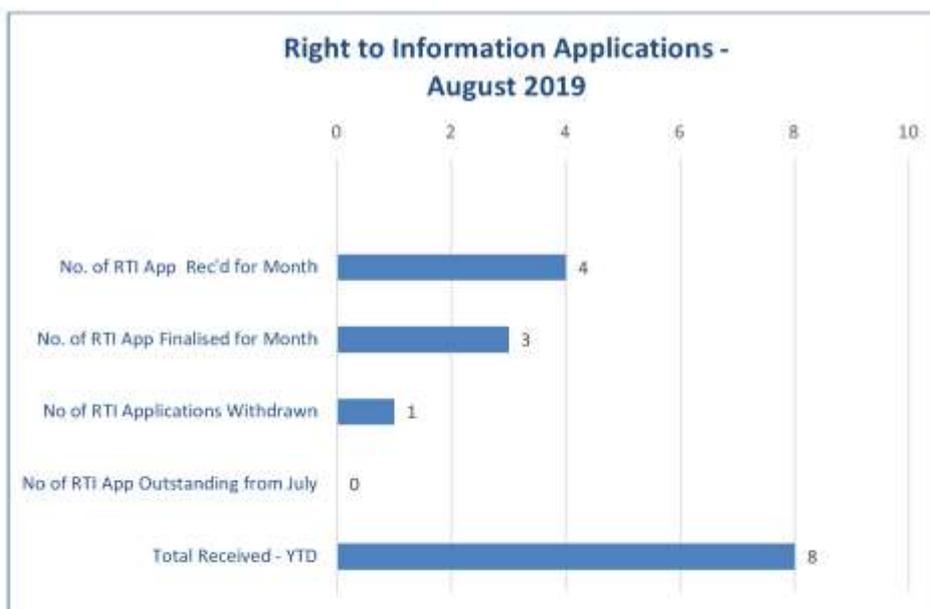
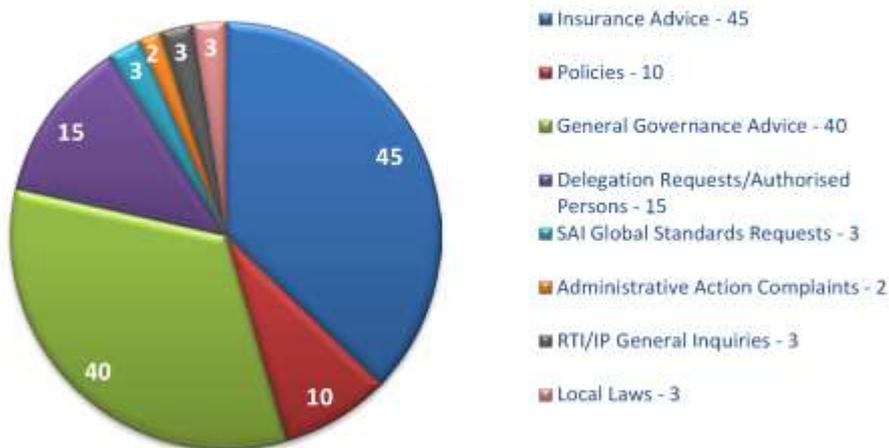
Policies	New Policy's Processed In August 2019	Existing Policies Reviewed and Processed in August 2019
Council Policies	Nil	005 - Procurement Policy 099 - Sponsorship Policy
Administrative Policies	No Administrative Policies were processed in August.	
Policy Review commenced	6 Policy reviews were commenced during August.	

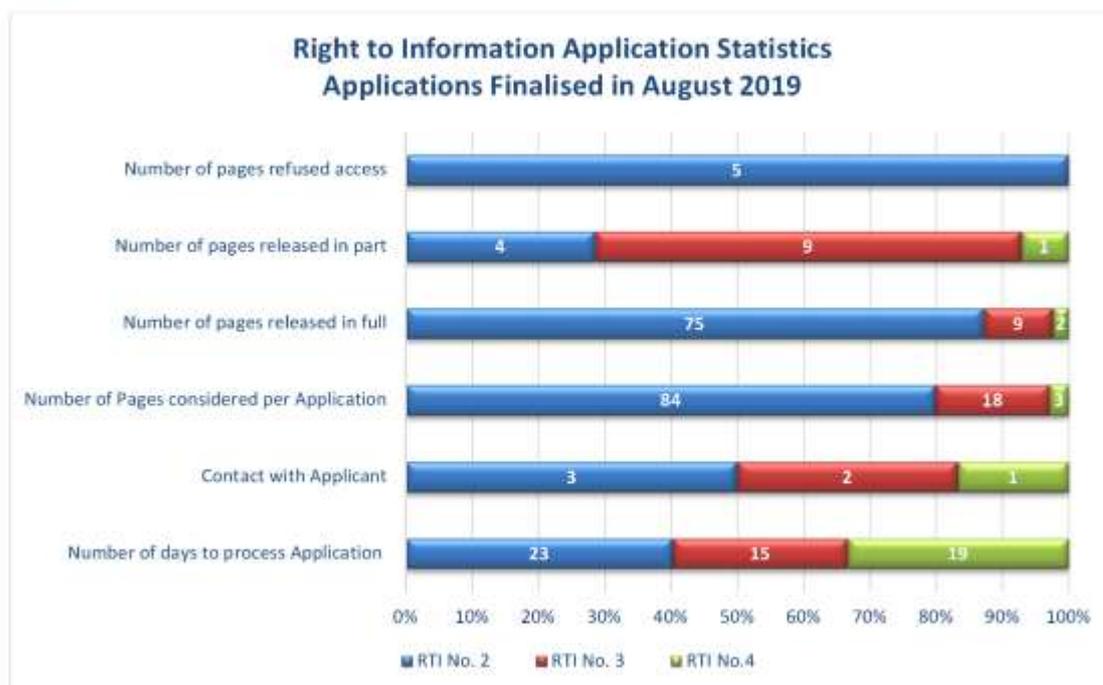
### Insurance Claims Received - August 2019



- Motor Vehicle - 4
- Public Liability Personal Injury - 0
- Public Liability Plant - 4
- Public Liability - 2
- Theft - 1
- Professional Indemnity - 0
- Malicious Damage - 0
- Other - 1
- Water Damage - 0

### Governance General Enquiries - August 2019





### 7.3 Internal Audit

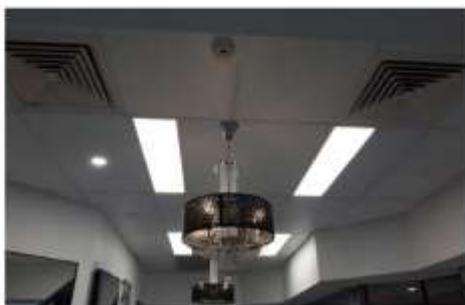
Internal Audit Reviews Underway	Status	Comments
<b>Building and Facilities Security</b>	In Progress	Field work in progress.
<b>Inventory / Stores Management and Stocktakes</b>	In Progress	Scoping stage commenced.

Other Internal Audit Activity	Comments
<b>Audit Committee</b>	Audit Committee met 22 August 2019 – Internal Audit reports submitted included Cyber Security – Follow Up; Electronic Signatures; Privacy and MECC Operations resulting in delivery of 2018/19 Internal Audit Plan.

# 8. LAND & BUILDINGS

## 9.1 Building Maintenance

Description
<ul style="list-style-type: none"> <li>The Dome - T-bar ceiling replaced, LED lighting upgraded and bulkheads repainted within Tenancy 2, Joelta Hair.</li> </ul>
<ul style="list-style-type: none"> <li>The Dome – northern external wall facing carpark has been resealed and repainted to remove safety issues of blockwork cracking.</li> </ul>
<ul style="list-style-type: none"> <li>New signage installed to The Dome entrance from northern carpark to notify DDCL customers of Sunday access.</li> </ul>
<ul style="list-style-type: none"> <li>Full electrical audit of Glenella Hall has been completed.</li> <li>Electrical repairs completed at Finch Hatton Railway station.</li> <li>Stage 1 of LED lighting upgrade completed at Paget Depot – replacement of Civil, Parks Operations and Water Shed awning lights. Stage 2 commencing 23/08/19 to the Warehouse and Parks Services Shed.</li> <li>Gordon White Library staff and public car park lights have been replaced with LED's.</li> </ul>



<ul style="list-style-type: none"> <li>• Pressure cleaning completed around Sarina Admin, Library and Youth Centre.</li> </ul>
<ul style="list-style-type: none"> <li>• Upgrade to the BBQ area at Paget Depot, including installation of a weather screen, window and newly painted concrete slab.</li> </ul> 
<ul style="list-style-type: none"> <li>• LED lighting upgrade completed to Calen works shed.</li> </ul>
<ul style="list-style-type: none"> <li>• LED lighting upgrade to lunchroom at Mirani Administration Building due to issues with a tripping circuit.</li> </ul>
<ul style="list-style-type: none"> <li>• Air-conditioning cleans completed to various units within the Mackay Administration Building (including reception room and telecommunications room).</li> </ul>
<ul style="list-style-type: none"> <li>• Cleans completed to split systems within Ness St Depot lunchroom.</li> </ul>
<ul style="list-style-type: none"> <li>• Coil clean completed to cold room at Sarina Cultural Hall.</li> </ul>
<ul style="list-style-type: none"> <li>• Repairs to damaged shed door at 54 Archibald Street, Paget.</li> </ul>
<ul style="list-style-type: none"> <li>• Installation of a new split system air-conditioner to storeroom at Ashtart Restaurant, Bluewater Quay.</li> </ul>
<ul style="list-style-type: none"> <li>• 42 Wellington Street roof leak – screw holes and flashings sealed along suspect area in hallway.</li> </ul>
<ul style="list-style-type: none"> <li>• New wall fan and power point installed to female disabled toilet at 42 Wellington Street.</li> </ul>
<ul style="list-style-type: none"> <li>• Replacement urinal cistern installed to Botanic Gardens male public toilet.</li> </ul>
<ul style="list-style-type: none"> <li>• Foodspace Café – new zip wall mount urn installed, including new tapware connections and stainless-steel splashback.</li> </ul>
<ul style="list-style-type: none"> <li>• New flush solenoid installed to urinal system, BB Print Stadium Level 1 male toilets.</li> </ul>
<ul style="list-style-type: none"> <li>• MECC Convention Centre – 3 large glass double doors at entrance from carpark, top of doors have been shaved down eliminating jamming due to the expansion and contraction in slab above.</li> </ul>
<ul style="list-style-type: none"> <li>• Botanic Gardens Café – removal of glass windows and cut out steel posts due to structural damage. Replaced with aluminium tracking and new glass panels.</li> </ul>
<ul style="list-style-type: none"> <li>• A generator transfer switch has been installed at Artspace, to allow operation of air-conditioners during power outages, to maintain temperature and humidity levels for artwork.</li> </ul> 

- New winches have been installed to the wind-up signs at Memorial and Pioneer Pools, to allow the signs to be raised above the fence line. New lettering and numbering has also been supplied for use by the Operator.

- Installation of a wall and roller door inside the Mirani Community Hall has been completed, to provide a separate lockable storage area within the building.



- Replacement of 3 hot water units that service the main office building and change rooms at Pioneer Pool. Two of the old units had failed, with the remaining unit leaking. Allowance has been made for a 4<sup>th</sup> unit to be installed in the future if required.



- Memorial Pool - due to structural damage to a small well in the plant room, a poly tank was constructed and installed inside the well to prevent any further damage to the building. See before and after below.



- Disability access ramp and handrails have been installed to the entrance of Mirani Lifeline shed.



## 9.2 Land & Tenure

Description
<p><b>Leases:</b></p> <ul style="list-style-type: none"> <li>• <b>Lease renewals:</b> <ul style="list-style-type: none"> <li>○ Residential tenancy renewed for Cemetery Road, Sarina.</li> <li>○ Lease for water pump purposes at Dumbleton.</li> <li>○ Optus lease at Mt Bassett.</li> <li>○ Discussion commenced with BCC re lease renewal.</li> </ul> </li> <li>• <b>New leases:</b> <ul style="list-style-type: none"> <li>○ AJK &amp; Mobile Crushing Co.</li> <li>○ Grazing lease at Mt Ossa.</li> <li>○ Grazing lease at Garget.</li> <li>○ Lease finalised for Mackay &amp; District Senior Citizens Association.</li> <li>○ Lease finalised for Public Safety Business Agency for Koumala RFS/SES.</li> <li>○ Negotiating lease for All Abilities Mackay &amp; Sporting Wheelies.</li> </ul> </li> <li>• <b>Lease matters still under negotiation:</b> <ul style="list-style-type: none"> <li>○ Land use permit for Norths Cricket to utilise park at Wren St, Slade Point.</li> <li>○ Lease for Slade Point Rugby Union Club.</li> <li>○ Lease for Rugby Union Clubs at Quarry Hill.</li> </ul> </li> <li>• <b>New lease enquiries:</b> <ul style="list-style-type: none"> <li>○ Grazing lease for 150 Eton-Homebush Road.</li> </ul> </li> <li>• <b>Lease Inspections:</b> <ul style="list-style-type: none"> <li>○ Lions Soccer Club.</li> </ul> </li> <li>• <b>General Lease Matters:</b> <ul style="list-style-type: none"> <li>○ Nita Fleming Oval.</li> <li>○ Mackay Junior Rugby League.</li> <li>○ Mackay Historical Society.</li> <li>○ Brewers Park.</li> </ul> </li> <li>• <b>Lease Compliance:</b> <ul style="list-style-type: none"> <li>○ Midge Point - request for radio tower.</li> <li>○ Mackay Softball - request for shade structure.</li> <li>○ VMX Whitsunday Inc (Vintage Motocross) - request to burn off.</li> <li>○ Finch Hatton Progress Association - exemption certificate for painting.</li> <li>○ Mackay &amp; District Target Rifle Association - request to re-locate shed.</li> </ul> </li> </ul>

**Land Matters:**

- **Fencing:**
  - Raymond Crocker Drive.
  - Absolon Street.
  - 2 x Katie Street.
- **Land Maintenance issues:**
  - Trees - Eastern Swans Football Club.
  - General enquiry re boundary & GPS co-ordinates at Mt Ossa.
- **Encroachments**
  - Finalised two encroachments.
- **Under investigation:**
  - New encroachment identified at Slade Point.
  - 304 possible encroachments identified via reserve land investigation project.

**The Land & Road Use Committee:**

- 3 x land issues.
- 3 x road issues.

**Miscellaneous:**

- 110 Cowleys Rd - property now under Council ownership.
- Leap Yakapari District Development Association - playground issues.
- Several requests from members of the public to burn Council Land.
- Gardiners Rd - dealing with complaint re state of reserve.
- Working on encroachment policy.
- Sunwater - deed of indemnity.
- Licence agreement for siren towers
- Lease & Land Officer took part in the Security tender evaluation.
- Asbestos issues at Casey Avenue.
- Licence Agreement - Field of Dreams - Mackay Tourism.



# Strategic Financial Report

> August 2019

## Executive summary

Mackay Regional Council (MRC) is forecasting a revised operating surplus of approximately \$0.21M for the 2019/20 financial year.

As it is within the first quarter of the new financial year, income and expenditure trends will not start to emerge and become evident until progressing further in the year. MRC will continue to closely monitor variances as delivery of the budget continues.

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Total operating revenue	274,374	276,619	115,351	115,756	405
Total operating expenses	274,127	276,410	42,558	44,179	1,621
<b>Operating surplus / (deficit)</b>	<b>247</b>	<b>209</b>	<b>72,793</b>	<b>71,577</b>	<b>(1,216)</b>

MRC is currently reporting an unfavourable operating surplus of \$1.2M against YTD budget. This variance is primarily in materials and services, and is due to accrued contractor payments, which are still to be finalised and will be considered in a future budget review.

Actual capital expenditure is currently achieving 10.8% of the total revised budget and 91.4% of YTD budget, with expenditure totalling \$13.9M for the period. This figure includes accrued work in progress of \$2.7M, with capital expenditure continuing to be a major focus for MRC.

Capital projects with multi-year delivery timeframes have had their budgets carried forward into this financial year, following approval by Council during the month, with the carried forward amounts represented in this report.

Figures provided are accurate as at the date of publication and are cumulative year to date, which may also include adjustments for revenue or expenses accrued from prior accounting periods. Amounts disclosed are rounded to the nearest thousand (\$000) unless otherwise stated. Consequently, rounded balances in the categories may not add up to the reported totals.

This report is prepared based on interim opening balances, pending audit and QAO certification of the 2019 annual financial statements. Small movements may still occur in accounts through this process.



Kylie Lamb  
Director Organisational Services

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## 1 Significant risks

Risk	Likelihood	Consequence	Treatment	Financial impact
Interest Revenue	Likely	Reduction in revenue	Addressed as part of the budget review process.	Unknown at this stage.

## 2 Exceptions noted in Progress at a Glance by Program

Program	Comment
Waste Water Treatment Plant	Contract payment associated with bringing the Waste Water Treatment Plant in-house are still being negotiated and will be addressed at next budget review following finalisation of the negotiations.

### 3 Budget analysis – Consolidated

#### 3.1 Income Statement

##### Income Statement For the period ending 31 August 2019

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Rates, levies and charges	219,030	219,030	104,239	104,408	169
Fees and charges	21,026	21,111	4,379	4,685	306
Rental income	1,246	1,161	319	370	51
Interest income	5,029	5,029	726	627	(99)
Sales contracts and recoverable works	6,830	8,467	603	511	(92)
Other recurrent income	5,788	5,788	676	534	(142)
Grants, subsidies, contributions and donations	15,425	16,033	4,410	4,621	211
<b>Total operating revenue</b>	<b>274,374</b>	<b>276,619</b>	<b>115,351</b>	<b>115,756</b>	<b>405</b>
Employee benefits	84,957	84,957	12,823	12,725	(98)
Materials and services	100,371	102,654	16,494	17,993	1,499
Finance costs	9,510	9,510	26	12	(14)
Depreciation and amortisation	79,289	79,289	13,215	13,449	234
<b>Total operating expenses</b>	<b>274,127</b>	<b>276,410</b>	<b>42,558</b>	<b>44,179</b>	<b>1,621</b>
<b>Operating surplus / (deficit)</b>	<b>247</b>	<b>209</b>	<b>72,793</b>	<b>71,577</b>	<b>(1,216)</b>
Grants, subsidies, contributions and donations	33,240	35,403	3,216	1,825	(1,391)
Other capital revenue	(850)	(308)	542	0	(542)
Capital expenses	(2,000)	(2,000)	344	274	(70)
<b>Total capital revenue and expenses</b>	<b>30,390</b>	<b>33,095</b>	<b>4,103</b>	<b>2,099</b>	<b>(2,004)</b>
<b>Net result</b>	<b>30,637</b>	<b>33,304</b>	<b>76,896</b>	<b>73,676</b>	<b>(3,220)</b>

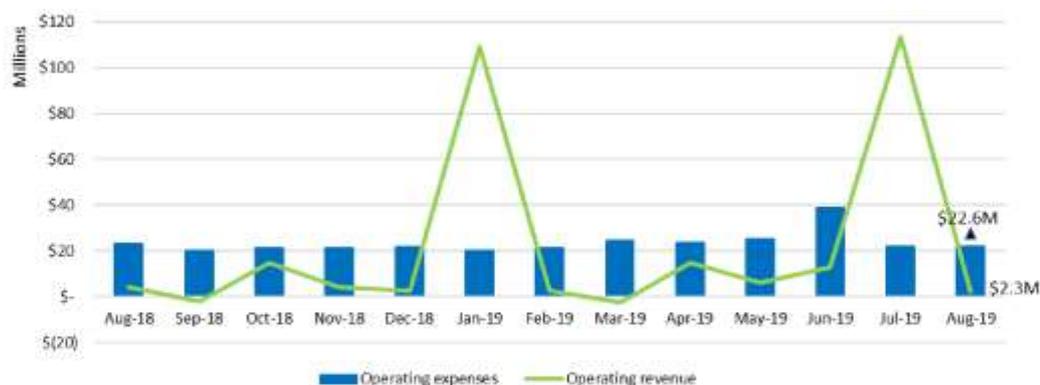
##### % YTD Variance from YTD Budget

YTD Variance favourable of budget
YTD Variance unfavourable, between 0% and 5% of YTD Budget
YTD Variance unfavourable, more than 5% of YTD Budget

#### 3.2 Operational revenue and expenditure

Council is currently reporting an operating surplus of \$71.6M, which is approximately \$1.2M below YTD budget.

It should be noted; YTD variances may not be truly indicative of savings or overspends due to the nature of early budget forecasts. Trend analysis will continue as the financial year progresses, to ensure true variances are realised in future months budget estimates.



### Revenue

Total operating revenue is reporting a favourable variance of \$0.4M against YTD budget for the period end, primarily made up of fees and charges favourable variance \$0.3M as a result of higher than anticipated revenue carried forward from 2018/19 and higher than expected developer contributions.

Revenue from rates, levies and charges is also reporting a favourable variance against YTD budget of \$0.16M at the month end, primarily due to growth in rateable properties.

These variances are mostly offset by other recurrent income, interest income and sales contracts. The unfavourable variance in other recurrent income predominately relates to MECC ticket sales. In addition, interest income is lower than anticipated due to rapidly declining interest rates; with subsequent rate drops anticipated before the end of the financial year. It should be noted a comparative between August 2019 vs 2018 demonstrates nearly a 1% reduction in rates, i.e 1.82% vs 2.80%, respectively.

Revenue is monitored throughout the year to ensure targets are met.

### Expenses

Total operating expenses reports an unfavourable variance of \$1.6M against YTD budget at period end. This is primarily due to accrued contractor payments (under current negotiations) relating to Mackay Water Services business unit, which is reporting \$1.1M above YTD budget. This variance will be considered in a future budget review. Depreciation is also tracking ahead of budget by \$0.2M, with the budget to be reviewed, once data is more refined.

Finance costs and employee benefits are reporting slightly favourable variances at period end.

3.3 Capital expenditure

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Other capital expenditure	116,467	125,994	15,237	13,853	(1,384)
Donated assets	4,000	4,000	0	68	68
<b>Total capital expenditure</b>	<b>120,467</b>	<b>129,994</b>	<b>15,237</b>	<b>13,921</b>	<b>(1,316)</b>
Loan redemption	14,250	14,250	154	154	0

Total capital expenditure is currently reporting a favourable variance of \$1.3M against YTD budget at period end. Total capital expenditure represents 10.7% of the revised budget at the reporting date.

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Capital expenditure (excluding donated assets) ^	116,467	125,994	15,237	13,853	(1,384)
Operational expenditure	3,307	5,590	382	428	46
<b>Total capital projects expenditure</b>	<b>119,774</b>	<b>131,584</b>	<b>15,619</b>	<b>14,281</b>	<b>(1,338)</b>

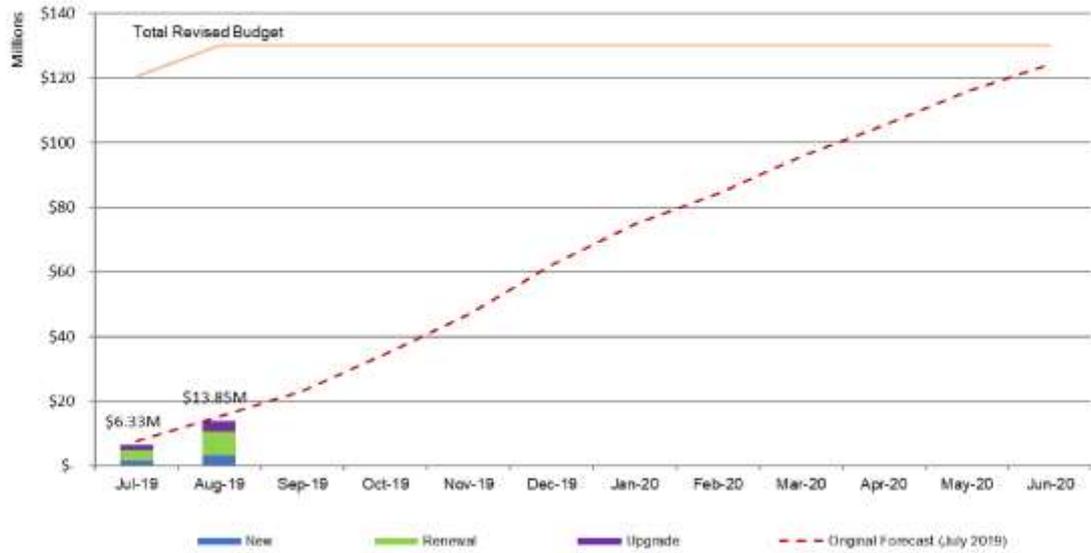
^ as depicted in the below graph

Total capital projects expenditure is currently tracking \$1.3M less than YTD budget and represents 10.8% completion of the 2019/20 budget. Noting this amount includes accrued expenditure for work completed in the month. Year to date variances relate to an unanticipated delay in the delivery of several items of plant as well as minor delivery delays on a small number of projects, with the view that the completion date will still be achieved.

Projects with multi-year delivery timeframes have had their budgets carried forward into this financial year, following approval by Council during the month. These amounts are represented within this report.

Delivery of the substantial 2019/20 capital program remains a significant focus for MRC and will continue to be closely monitored.

### Cumulative capital expenditure



## 4 Balance Sheet

### 4.1 Statement of financial position

#### Statement of Financial Position For the period ending 31 August 2019

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
<b>Current assets</b>			
Cash and cash equivalents	135,293	128,632	44,978
Investments	0	0	130,000
Trade and other receivables	23,058	23,223	92,628
Other assets	0	0	13
Inventories	2,401	2,401	2,662
Non-current assets classified as held for sale	843	843	280
<b>Total current assets</b>	<b>161,595</b>	<b>155,099</b>	<b>270,561</b>
<b>Non-current assets</b>			
Investments	3,644	3,644	3,923
Trade and other receivables	0	0	2,314
Property, plant and equipment	3,334,448	3,343,798	3,478,719 <sup>^</sup>
Intangible assets	4,141	4,141	5,075
<b>Total non-current assets</b>	<b>3,342,233</b>	<b>3,351,583</b>	<b>3,490,030</b>
<b>Total assets</b>	<b>3,503,828</b>	<b>3,506,682</b>	<b>3,760,591</b>
<b>Current liabilities</b>			
Trade and other payables	24,903	25,090	22,084
Borrowings	15,210	15,210	14,465
Provisions	57,994	57,994	58,553
Other liabilities	8,823	8,823	3,314
<b>Total current liabilities</b>	<b>106,930</b>	<b>107,117</b>	<b>98,416</b>
<b>Non-current liabilities</b>			
Borrowings	117,624	117,624	132,461
Provisions	14,315	14,315	17,684
<b>Total non-current liabilities</b>	<b>131,939</b>	<b>131,939</b>	<b>150,145</b>
<b>Total liabilities</b>	<b>238,869</b>	<b>239,056</b>	<b>248,561</b>
<b>Net community assets</b>	<b>3,264,959</b>	<b>3,267,626</b>	<b>3,512,030</b>
<b>Community equity</b>			
Retained surplus	1,993,434	1,996,101	2,055,632
Asset revaluation surplus	1,271,525	1,271,525	1,456,398
<b>Total community equity</b>	<b>3,264,959</b>	<b>3,267,626</b>	<b>3,512,030</b>

<sup>^</sup> refer section 4.3 for breakdown

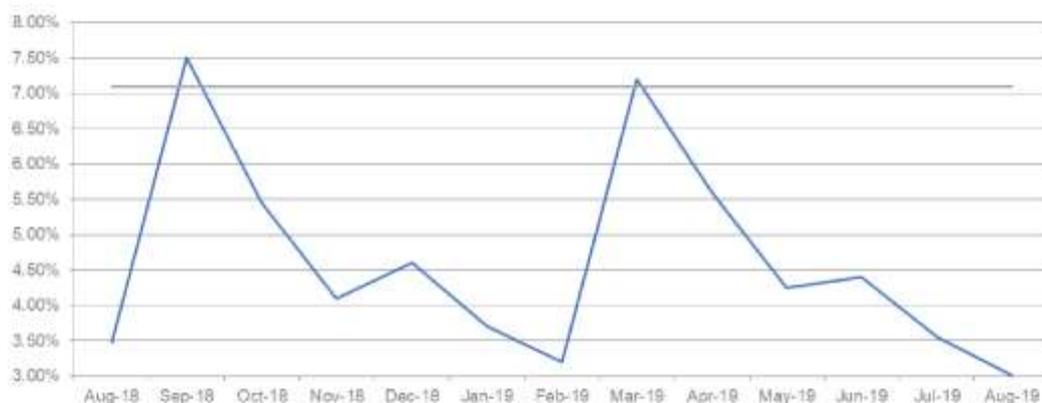
## 4.2 Receivables

Rates, levies and charges revenue represents ~80% of Councils revised income budget for the financial year. MRC constantly reviews its collection process to ensure rates are collected efficiently and effectively whilst being cognisant of individual circumstances. Collection action is continuing, both with external collection agency actions and monitoring of in-house payment schedules.

	Total Overdue \$000	Current year 2019/2020 \$000	1 year 2018/2019 \$000	2 years 2017/2018 \$000	> 3 years \$000
Total rate arrears	6,644	0	4,209	1,318	1,117

Rates and charges for the period July to December 2019 were issued during the month. Collection action on the rate arrears balance continues.

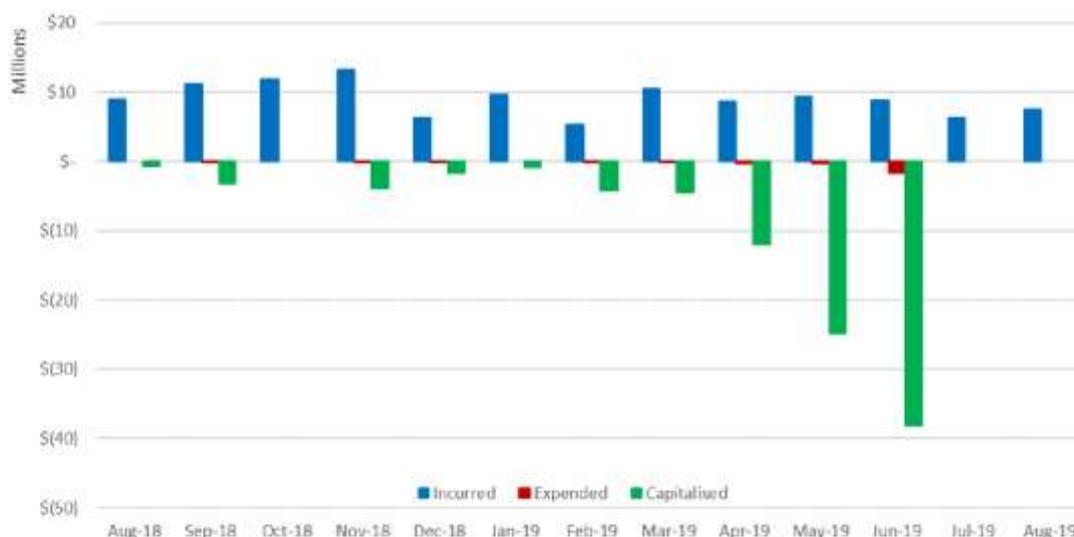
**Trend rate arrears %**



4.3 Property, plant and equipment

Property, Plant and Equipment movement

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
Opening balance as at 1 July	3,294,899	3,294,899	3,478,103
Net additions (including WIP) and contributed assets	119,688	128,496	13,921
Depreciation	(79,289)	(79,289)	(13,273)
Write off / disposed	(850)	(308)	(32)
Revaluation	0	0	0
Transfers to other asset classes	0	0	0
<b>Closing balance</b>	<b>3,334,448</b>	<b>3,343,798</b>	<b>3,478,719</b>



*Note: **Incurred**; represents capital expenditure for the construction or acquisition of assets transferred to WIP and contributed assets. These assets are incomplete and are non-depreciating. **Capitalised**; refers to additions to property, plant and equipment in MRC's asset register during the financial year. **Expended**; relates to costs transferred from WIP and will not be capitalised.*

## 5 Cash Flow

### 5.1 Statement of cash flows

#### Statement of Cash Flows For the period ending 31 August 2019

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
<b>Cash flows from operating activities</b>			
Receipts from customers	254,226	255,711	31,604
Payments to suppliers and employees	(186,763)	(188,860)	(37,501)
Interest income	5,030	5,030	694
Non-capital grants, subsidies, contributions and donations	15,455	16,051	4,621
Borrowing costs	(8,885)	(8,885)	0
<b>Net cash inflow from operating activities</b>	<b>79,063</b>	<b>79,047</b>	<b>(582)</b>
<b>Cash flows from investing activities</b>			
Payments for property, plant and equipment	(129,917)	(138,902)	(13,853)
Payments for investments	0	0	(25,000)
Other capital income	0	0	0
Other capital expenses	0	0	0
Proceeds from sale of property, plant and equipment	2,067	2,244	306
Capital grants, subsidies, contributions and donations	29,240	31,403	1,757
<b>Net cash outflow from investing activities</b>	<b>(98,610)</b>	<b>(105,255)</b>	<b>(36,790)</b>
<b>Cash flows from financing activities</b>			
Repayment of borrowings	(14,250)	(14,250)	(154)
<b>Net cash outflow from financing activities</b>	<b>(14,250)</b>	<b>(14,250)</b>	<b>(154)</b>
<b>Net increase / (decrease) in cash and cash equivalents</b>	<b>(33,797)</b>	<b>(40,458)</b>	<b>(37,526)</b>
Cash and cash equivalents at beginning of the period	169,090	169,090	82,504
<b>Cash and cash equivalents at end of the period</b>	<b>135,293</b>	<b>128,632</b>	<b>44,978</b>

## 5.2 Cash and cash equivalents

MRC's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. At the end of the reporting period, approximately \$140M was maintained in various reserves for management purposes with a high proportion of these funds constrained for specific purposes.

MRC maintains an investment portfolio diversified across a number of investment types and maturity lengths and is reviewed regularly to maximise performance and minimise risk. Council currently has \$130M invested with financial institutions other than QTC. Maturity of these investments is scheduled between September 2019 and August 2020.

Current investments continue to perform well against the market, with each investment type returning well above the benchmark of Ausbond Bank Bill Index plus 0.50%, at the end of the reporting month, noting however that interest rates have dropped significantly in the past 12 months.

	August	12 Month Comparative
MRC Portfolio	2.56%	2.72%
AusBond Bank Bill Index	1.82%	1.94%

### Closing cash and cash equivalents balance



### MRC's portfolio diversification

	Actual \$000	Percentage of Portfolio
AAA to AA-	115,000	66%
A+ to A	-	0%
A- to BBB+	15,000	8%
<b>Total investments in term deposits</b>	<b>130,000</b>	<b>74%</b>
QTC	41,173	23%
Other financial institution	5,378	3%
<b>Total cash at call</b>	<b>46,551</b>	<b>26%</b>
<b>Total investment portfolio</b>	<b>176,551</b>	<b>100%</b>

Note: All institution ratings referenced are Standard and Poors.

### 5.3 Borrowings

Loan borrowings are an important funding source for local government. They reflect that the full cost of infrastructure should not be borne entirely by present-day ratepayers, but be contributed by future ratepayers who will also benefit.

Borrowing costs associated with the debt balance, are recognised when the principal payments are made on a quarterly basis. At the end of the June quarter, MRC had \$147M in loan borrowings outstanding. In line with the council debt policy, no new borrowings are forecast in the current financial year.



## 6 Financial analysis

### 6.1 Key performance indicators

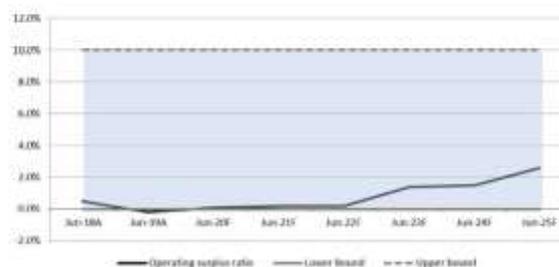
Ratio	Description	Target	FY2018	FY2019	Revised Budget FY2020	August FY2020
Operating surplus ratio (%)	Extent to which operating revenues covers operating expenses (excludes capital items)	0% - 10%	0.5%	(0.2%)	0.1%	61.8%
Interest coverage ratio (%)	Extent to which operating revenues cover net interest expense	0% - 5%	2.0%	1.7%	1.6%	(0.5%)
Net financial liabilities ratio (%)	Extent to which net financial liabilities can be serviced by operating revenues	< 60%	11.4%	15.5%	30.4%	(19.0%)
Current ratio	Extent to which current assets cover current liabilities	Between 1 and 4	2.6	2.0	1.4	2.7
Asset sustainability ratio (%)	Extent to which the infrastructure assets are being replaced/renewed	> 90%	59.0%	63.5%	99.8%	54.7%
Capital expenditure ratio (times)	Extent to which capital expenditure exceeds depreciation.	> 1.1 times	1.2	1.5	1.7	1.0

Year to date results are indicative of business timing in the delivery of the annual budget and are anticipated to return to revised budget levels by the end of the financial year. Noting, the operating surplus ratio, net financial liabilities are currently showing variances due to the generation of rates and charges for the first billing of the financial year.

The asset sustainability ratio for actuals is consistently below target is reflective of the relative new age of MRC's asset base, following a period of high growth and a sustained period of NDRRA repairs. This means the requirement to spend significant funds on renewals at this stage is relatively low, but will be monitored in the future to ensure spend is sufficient.

#### Operating surplus ratio %

A percentage between 0% and 10% over the long term means Council is expecting to generate healthy levels of revenue with an ability to fund proposed capital expenditure and / or debt repayments.



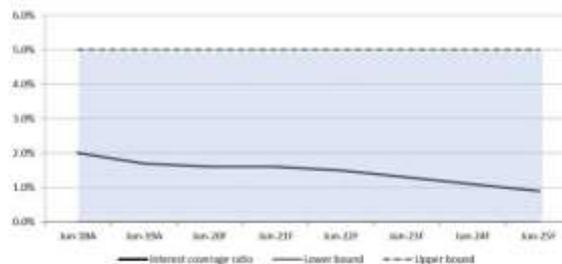


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**Interest coverage ratio %**

This ratio measures the extent to which operating revenues are committed to funding interest expense.

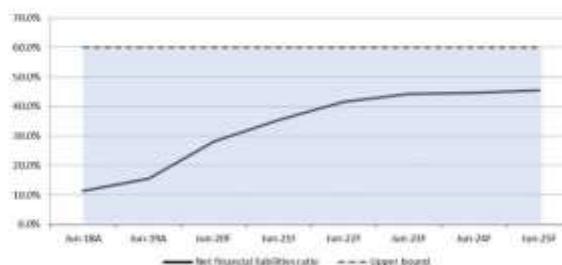
It is noted that MRC is expected to remain within target bounds indicative that the financial risk is being effectively managed.



**Net financial liabilities ratio %**

This ratio measures Council's ability to fund its net financial liabilities from recurrent revenue.

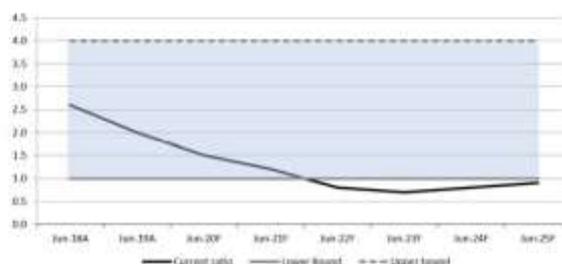
It is noted that MRC is expected to remain within target bounds indicative that the financial risk is being effectively managed.



**Current ratio**

The current ratio is a good indicator of Council's liquidity and ability to meet short term obligations.

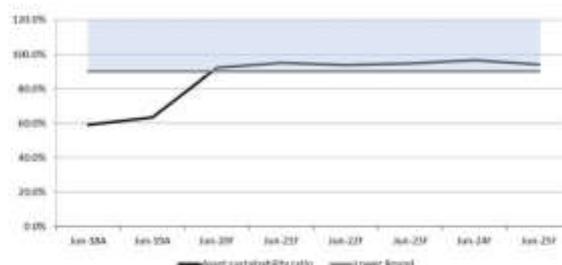
If the current ratio is too high over a sustained period, this may indicate the council may not be efficiently using its current assets or its short-term financing facilities and may also indicate problems in working capital management.



**Asset sustainability ratio %**

This ratio is calculated based on the planned capital expenditure on the renewal of assets.

MRC is confident that although it does not reach the set target in the first few years of Councils' Long Term Financial Forecast, it does contribute to sustainable asset replacement over the long term.



This ratio is also reflective of the relative new age of MRC's asset base following a period of high growth and a sustained period of NDRRA repairs. This means the requirement to spend significant funds on renewals at this stage is relatively low, but will be monitored to ensure future spend is sufficient.

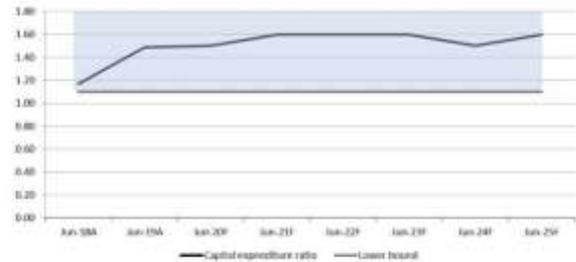


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**Capital expenditure ratio (times)**

This ratio measures the extent to which annual capital expenditure is covered by annual depreciation. A ratio above 1.1 indicates investment in long term asset growth beyond current existing levels.

This ratio indicates that council is willing to invest more than depreciation into expanding its assets base for the life of the adopted Long Term Financial Forecast.



## 7 Budget analysis - Commercial businesses

### 7.1 Mackay Water Services

#### Income Statement For the period ending 31 August 2019

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Operating revenue	94,555	94,346	35,956	36,070	114
Operating expenses	38,972	38,778	6,455	7,494	1,039
<b>Earnings before interest, depreciation, dividend and tax</b>	<b>55,583</b>	<b>55,568</b>	<b>29,501</b>	<b>28,576</b>	<b>(925)</b>
Finance costs	4,720	4,720	0	0	0
Depreciation	25,620	25,620	4,270	4,303	33
<b>Earnings before dividend and tax</b>	<b>25,243</b>	<b>25,228</b>	<b>25,231</b>	<b>24,273</b>	<b>(958)</b>
Dividend and tax	23,354	23,425	2,490	2,490	0
<b>Operating surplus / (deficit)</b>	<b>1,889</b>	<b>1,803</b>	<b>22,741</b>	<b>21,783</b>	<b>(958)</b>
Total capital revenue and expenses	2,802	3,054	592	609	17
<b>Net result</b>	<b>4,691</b>	<b>4,857</b>	<b>23,333</b>	<b>22,392</b>	<b>(941)</b>

#### % YTD Variance from YTD Budget

YTD Variance favourable of budget
YTD Variance unfavourable, between 0% and 5% of YTD Budget
YTD Variance unfavourable, more than 5% of YTD Budget

**Mackay Water Services** is reporting an unfavourable operating surplus against YTD of approximately \$0.9M, which is primarily made up of the following:

**Operating revenue** is reporting a favourable variance of \$0.1M against YTD budget at period end; with rates, levies and charges contributing to most of this variance. An unfavourable variance in interest income slightly offsets this favourable variance. All other revenue categories remain closely aligned to YTD budget.

**Total expenses** (operating expenses, finance costs and depreciation) is reporting an unfavourable variance of \$1.1M against YTD budget at period end. This variance primarily represents accrued contractor payment (which is still under negotiation), which will be addressed in a future budget review.

**Total capital revenue and expenses** is reporting a slight favourable variance of \$0.01M against YTD budget.

As mentioned previously, YTD variances may not be truly indicative of savings or overspends due to the nature of early budget forecasts. Trend analysis will continue as the financial year progresses, to ensure true variances are accounted for, in future months budget estimates.

## 7.2 Mackay Waste Services

### Income Statement For the period ending 31 August 2019

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Operating revenue	36,018	35,970	15,683	15,764	81
Operating expenses	25,196	25,148	2,912	2,938	26
<b>Earnings before interest, depreciation, dividend and tax</b>	<b>10,822</b>	<b>10,822</b>	<b>12,771</b>	<b>12,826</b>	<b>55</b>
Finance costs	1,150	1,150	1	0	(1)
Depreciation	1,979	1,979	330	310	(20)
<b>Earnings before dividend and tax</b>	<b>7,693</b>	<b>7,693</b>	<b>12,440</b>	<b>12,516</b>	<b>76</b>
Dividend and tax	4,517	4,517	373	373	0
<b>Operating surplus / (deficit)</b>	<b>3,176</b>	<b>3,176</b>	<b>12,067</b>	<b>12,143</b>	<b>76</b>
Total capital revenue and expenses	(100)	(100)	0	0	0
<b>Net result</b>	<b>3,076</b>	<b>3,076</b>	<b>12,067</b>	<b>12,143</b>	<b>76</b>

#### % YTD Variance from YTD Budget

YTD Variance favourable of budget
YTD Variance unfavourable, between 0% and 5% of YTD Budget
YTD Variance unfavourable, more than 5% of YTD Budget

**Mackay Waste Services** is reporting a favourable operating surplus against YTD of approximately \$0.07M, which is primarily made up of the following:

**Operating revenue** is reporting a favourable variance of \$0.08M against YTD budget at period end; with fees and charges the primary contributor of this variance. This is slightly offset by an unfavourable variance in interest income. All other revenue categories remain on target against YTD budget.

**Total expenses** (operating expenses, finance costs and depreciation) is relatively on target against YTD budget.

As mentioned previously, YTD variances may not be truly indicative of savings or overspends due to the nature of early budget forecasts. Trend analysis will continue as the financial year progresses, to ensure true variances are accounted for, in future months budget estimates.

## Local Law No. 8 (Heavy Vehicle Parking) 2018

### State interest check

### Local government proposed response/actions to comments

#### Department of Transport and Main Roads

Issue	Local Government Proposed Response/Actions to comments
The new definition of "heavy vehicle" is not in line with the definition of "heavy vehicle" in section 6, Heavy Vehicle National Law (Queensland).	Noted. The approval requirement, intentionally, only applies to a particular category of heavy vehicle as specifically defined in the local law.
There is likely to be an increased desire to park, work on or decouple heavy vehicles within the State-controlled road network.	The local government will monitor the concern expressed by the Department.
Some commercial operations (motels) on or adjacent to State-controlled roads cater to the transport industry.	See local law sections 4(1)(a) and 5(2)(b)(iv). The local law will have no role to play if the parking of heavy vehicles on premises is authorised by a current development approval.
Some heavy vehicles require permits to use the road.	See local law, section 4(1)(a). The local law is in addition to and does not derogate from any other law applicable in the local government area, including any law which requires a heavy vehicle operator to procure a permit to use a road under relevant State legislation.
The access point between the State-controlled road network and the private property should be of an appropriate standard.	The exemption criteria specified in schedule 1 relevantly requires that a person undertaking heavy vehicle parking at premises must ensure that an approved heavy vehicle crossing is provided by the person at the premises. Council should amend the local law, section 9(2), to give itself the power to impose conditions on an approval about compliance with the requirements of the exemption criteria, for example:  '(v) the parking of the heavy vehicle on, and the moving of the heavy vehicle from, the premises must comply with the exemption criteria.'
Many recreational vehicles and motorhomes would be identified as a heavy vehicle by this local law.	Most recreational vehicles and motorhomes would not have a GVM of more than 8 tonnes. However, recreational vehicles and motorhomes may "run a refrigeration unit

Issue	Local Government Proposed Response/Actions to comments
	<p>while parked” if a refrigeration unit includes, simply, a domestic refrigeration unit. Council should amend the local law by the inclusion of a definition as follows:</p> <p><i>‘refrigeration unit</i> means plant or equipment that is on, or in, a vehicle and used, or intended to be used, to chill or preserve food or drink for direct or indirect sale to, or consumption by, the public.’.</p>
<b>Queensland Police Service</b>	
The QPS Central Region have no comments to make in relation to the proposed local law.	
<b>Department of Housing and Public Works</b>	
The Department of Housing and Public Works does not have any comments to make regarding the proposed local law.	
<b>Department of State Development, Manufacturing, Infrastructure and Planning</b>	
Under the <i>Transport Infrastructure Act 1994</i> , written approval is required from the Department of Transport and Main Roads for an approved access location and to carry out road works to construct the access.	See local law, section 4(1)(a) – the local law is in addition to and does not derogate from any other law applicable in the local government area, for example, a requirement of the <i>Transport Infrastructure Act 1994</i> . See also, <i>Local Law No. 1 (Administration) 2011</i> , section 8(2)(b). An application for the local government’s approval of a prescribed activity must be accompanied by proof that the applicant currently holds any separate approval relating to the prescribed activity that is required under another law, for example, sections 62 and 33 of the <i>Transport Infrastructure Act 1994</i> .
Council should ensure that the safety and efficiency of the State-controlled road network is not adversely affected when assessing applications for heavy vehicle parking. For example, the impacts of heavy vehicles slowing and exiting/entering State-controlled roads should be considered.	If the prescribed activity is proposed to be undertaken on land adjacent to a State-controlled road, Council may consult with the Department of Transport and Main Roads. Note, prior to the making of the local law, the relevant prescribed activity is not regulated by the local government.
What consideration/weight will be given to the impacts to adjoining “sensitive land uses”.	The criteria about which Council must be satisfied, prior to the grant of an approval, are specified in the local law, section 7. The local government must have appropriate regard to amenity and nuisance issues associated with the relevant premises.

Issue	Local Government Proposed Response/Actions to comments
	including sensitive land uses on adjoining premises.
It is not clear how the schedule 1 exemption criteria apply.	Under the local law, section 5(2)(a), relevantly, a person does not require an approval if the parking of the heavy vehicle on the premises satisfies the exemption criteria in schedule 1. Schedule 1 specifies 6 exemption criteria. Nothing in the local law indicates that the satisfaction of merely 1 or 2 of the exemption criteria is sufficient. Rather, the satisfaction of all 6 exemption criteria, to the extent that the exemption criteria are applicable, would be necessary.
It is recommended that Council consider limiting the term of approval or require re-application every few years.	The term of the approval is consistent with Council policy about the issue. If Council considers that the amendment, suspension or cancellation of an approval is necessary by reference to circumstances associated with a particular approval then the local government may pursue that course of action under <i>Local Law No. 1 (Administration) 2011</i> , section 18.
The table within the definition of 'heavy vehicle' is not legible.	Noted.
The term 'heavy vehicle' in the local law applies to B-doubles and Council should be aware that a B-double permit is required for travel on roads outside the approved B-double network.	See local law, section 4(1)(a) – the local law is in addition to and does not derogate from any other law applicable in the local government area, for example, a law requiring that a B-double permit is required for travel on roads outside the approved B-double network. The local law does not purport to regulate the manner in which a B-double may travel on a road, either inside, or outside, the approved B-double network. Also, if a permit is required for travel on a road outside the approved B-double network, and Council receives an application which relates to travel on a road outside the approved B-double network then Council may require that the application be accompanied by proof that the applicant currently holds any separate approval relating to the prescribed activity that is required under another local law, for example, a permit that is required for travel on roads outside the approved B-double network under <i>Local Law No. 1</i>

**PUBLIC INTEREST TEST REPORT**  
**LOCAL LAW NO. 8 (HEAVY VEHICLE PARKING) 2018**

A public interest test has been conducted as part of the National Competition Policy reforms on anti-competitive provisions identified in the local law identified in Schedule 1. The public interest test has been conducted against the principles and objectives set by the Competition Principles Agreement which were outlined in the public interest test plan.

The public interest test report has been prepared in accordance with guidelines issued by the Department of Local Government and called up by regulation under the *Local Government Act 2009*.

**RESULTS OF CONSULTATION PROCESS**

Consultation with the public and key stakeholders occurred over a three week period. An advertisement was placed in the local paper at the commencement of the consultation period advising of the review and calling for submissions. Notices were posted on notice boards within the local government area during the consultation period. Direct notification of the review was sent to all key stakeholders.

Submissions received and arguments presented (if any) are annexed to this Public Interest Test Report.

**POSITIVE AND NEGATIVE IMPACTS ON STAKEHOLDERS FROM MOVING TO ALTERNATIVES**

Positive and negative impacts on stakeholders from moving to alternatives to Local Law No. 8 (Heavy Vehicle Parking) 2018 are particularised in Schedule 2 to this report.

**SUMMARY OF NET IMPACTS ASSOCIATED WITH ALTERNATIVES**

An analysis of the costs and benefits of moving to an identified alternative to Local Law No. 8 (Heavy Vehicle Parking) 2018 is detailed in Schedule 2.

**PUBLIC INTEREST TEST REPORT RECOMMENDATION**

Each possible anti-competitive provision reviewed is an anti-competitive provision and should be retained in its current form in the public interest.

**SCHEDULE 1 — LOCAL LAW IN WHICH POSSIBLE ANTI-COMPETITIVE PROVISIONS IDENTIFIED**

Local Law No. 8 (Heavy Vehicle Parking) 2018

8

*Public Interest Test Report LL8 (Heavy Vehicle Parking) 2019.doc*

## SCHEDULE 2 — LOCAL LAW NO. 8 (HEAVY VEHICLE PARKING) 2018

## POSITIVE AND NEGATIVE IMPACTS ON STAKEHOLDERS FROM MOVING TO ALTERNATIVES

*Planning scheme*

Stakeholders	Impacts	Weighting
Local government	Costs of moving to new regime, ie. amending local law, amending planning scheme, educating staff, existing operators, community etc. - but once off cost so low impact.	Low negative (-1)
	Loss of fees from approval regime but as fees not substantial impact low.	Low negative (-1)
	Streamlining of administration procedures ie. rationalisation of regulatory instruments.	Low positive (+1)
	Harder to enforce conditions through planning scheme: - loss of ability to suspend or cancel an approval; - higher costs with Planning and Environment Court; - minimal flexibility for changing operating conditions	High negative (-5)
		<b>Overall - Low/moderate negative</b>
Existing operators	No approval fees.	Low positive (+1)
	Some uncertainty exists as to the position of existing operators under a move to regulation by the planning scheme - that is, there may be an absence of regulatory control over existing operators from removal of the approval regime - they become non-conforming uses under the planning scheme.	Low positive (+1)
		<b>Overall - Low positive</b>

Stakeholders	Impacts	Weighting
<b>Potential operators</b>	No approval application required.  Establishment costs are likely to be higher and time delays may result through requirement to advertise consent application.  Appeal rights if application rejected.	Low positive (+1)  Moderate negative (-3)  Low positive (+1)  <b>Overall - Moderate negative</b>
<b>Residents in close proximity to persons undertaking the prescribed activity</b>	Uncertainty exists as to whether conditions of an approval would be enforceable after the removal of the approval regime and what status existing operations would have under the planning scheme. However, it is considered that generally the local government will have less control over existing operators and this may negatively impact on residents.	Moderate negative (-3)  <b>Overall - Moderate negative</b>
<b>General community</b>	Under the planning scheme residents would be informed of any new application for the undertaking of the prescribed activity and would be able to object to the applications.	Low positive (+1)  <b>Overall - Low positive</b>

<b>Negative licensing</b>		
<b>Stakeholders</b>	<b>Impacts</b>	<b>Weighting</b>
<b>Local government</b>	Costs of moving to new regime, ie amending local law, educating staff, existing operators, community etc.	Moderate negative (-2)
	Loss of fees from approval regime but as fees not substantial impact low.	Low negative (-1)
	Reduction in administrative burden ie. no processing of approval applications and renewals.	Low positive (+1)
	Higher fines.	Low positive (+1)
	Higher enforcement costs through necessity to take legal action, ie. not able to suspend or cancel approvals.	Moderate negative (-2)
	Loss of flexibility/control ie. not able to set specific conditions and no control over entry to market. Standards can only be changed by changing local law.	Moderate negative (-2)
	Better relations with business - equally applied conditions (ie. generic standards).	Neutral
	<b>Overall - Moderate negative</b>	
<b>Existing operators</b>	No approval fees.	Low positive (+1)
	Higher fines for non-compliance. However, legal action is usually only taken as a last resort and therefore the impact is likely to be low.	Low negative (-1)
	Potential to improve business performance and innovation to meet output standards.	Low positive (+1)
	Standards applied equally to all in business sector.	Low positive (+1)
	More competition.	Low negative (-1)
	<b>Overall - Low positive</b>	

Stakeholders	Impacts	Weighting
<b>Potential operators</b>	<p>Removal of barrier to entry – ie. no approval required.</p> <p>Higher fines for non-compliance.</p> <p>Potential for improved business performance and innovation to meet output standards.</p> <p>Standards known before entering business and applied equally to all in business sector.</p>	<p>Low positive (+1)</p> <p>Low negative (-1)</p> <p>Low positive (+1)</p> <p>Low positive (+1)</p> <p><b>Overall - Low/moderate positive</b></p>
<b>Residents in close proximity to persons undertaking the prescribed activity</b>	<p>Assuming persons undertaking the prescribed activity are subject to conditions, there is not likely to be any impacts on residents.</p>	<p>Neutral</p> <p><b>Overall - Neutral</b></p>
<b>General community</b>	<p>Assuming persons undertaking the prescribed activity are subject to conditions, there is not likely to be any impact on the general community.</p>	<p>Neutral</p> <p><b>Overall - Neutral</b></p>

**SUMMARY OF NET IMPACTS ASSOCIATED WITH ALTERNATIVES**

In summary, analysis of the costs and benefits of moving to the alternatives provides the following information:

**Planning scheme**

Local government	Existing operators	Potential operators	Residents in close proximity to existing venues	General community
<p>Low/ moderate negative impact</p> <p>Overall the impact on local government from moving to reliance on the planning scheme would be negative.</p> <p>The local law provides a less costly method of meeting the objectives of the local law.</p>	<p>Low positive impact</p> <p>Existing operators would save on not having to pay approval fees.</p> <p>Although some uncertainty exists, savings are likely to accrue from no longer having to comply with approval conditions.</p>	<p>Moderate negative impact</p> <p>Overall the impact on potential operators would be negative. While small savings would result from the removal of approval application and renewal fees, establishment costs would be greater.</p>	<p>Moderate negative impact</p> <p>The impacts on residents could be substantial if local government does not have control over persons undertaking the prescribed activity.</p>	<p>Low positive impact</p> <p>The general community would be impacted positively through the knowledge of proposed new business ventures and the opportunity to object or input.</p>

Overall, the analysis of costs and benefits has determined there would a net cost in moving to the alternative of reliance on the planning scheme. While some positive impacts would result, there are potentially substantial risks to public health and safety, the environment and amenity through loss of local government control over operators. Enforcement costs for local government would also be substantially higher.

**Negative licensing**

Local government	Existing operators	Potential operators	Residents in close proximity to existing venues	General community
Moderate negative impact  While the administrative burden is reduced local government receives no approval fees and has less control over operations.	Low positive impact  Reduction in "red tape" and operating costs and more freedom to meet standards in innovative ways.	Low/moderate positive impact  No barrier to entry to market and freedom to meet standards in innovative ways.	Neutral  Not likely to be any impacts.	Neutral  Not likely to be any impacts.

Overall, the analysis of costs and benefits has determined there would be a negligible benefit in moving to a negative licensing regime. Loss of local government power to set specific conditions is offset by a range of positive impacts accruing to business and consumers from freeing up restrictions on business.

Issue	Local Government Proposed Response/Actions to comments
	<i>(Administration) 2011, section 8(2)(b ).</i>
<b><i>Department of Justice and Attorney-General</i></b>	
Suggested amendment to the local law, section 7(2)(a)(v), which refers to the area in which the activity is to be undertaken, rather than the area in which the vehicle is to be situated.	Section 7(2)(a) commences with a reference to “heavy vehicle parking”. The relevant “activity” is heavy vehicle parking, which includes access to premises by the heavy vehicle and egress from the premises by the heavy vehicle. The relevant activity is not limited to the area in which the vehicle is to be situated. The issue of amenity, for the heavy vehicle parking, includes access and egress by a heavy vehicle, not merely where the heavy vehicle is to be situated.

## Local Law No. 8 (Heavy Vehicle Parking) 2019

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## **Part 1 Preliminary**

### **1 Short title**

This local law may be cited as *Local Law No. 8 (Heavy Vehicle Parking) 2019*.

### **2 Purpose and how it is to be achieved**

- (1) The purpose of this local law is to ensure that the parking of 1 heavy vehicle on premises—
  - (a) does not result in harm to human health or safety; and
  - (b) does not unreasonably detract from the desirable characteristics of the area in which the heavy vehicle is parked.
- (2) The purpose is to be achieved by—
  - (a) providing a consistent and comprehensive process for the local government to grant and regulate approvals for the parking of 1 heavy vehicle on premises; and
  - (b) providing for miscellaneous administrative matters.

### **3 Definitions — the dictionary**

The dictionary in schedule 2 defines particular words used in this local law.

### **4 Relationship with other laws**

- (1) This local law is—
  - (a) in addition to and does not derogate from any other law applicable in the local government area including any local law made by the local government to regulate parking; and
  - (b) to be read with *Local Law No. 1 (Administration) 2011*.
- (2) On the commencement of this local law, the planning scheme of the local government regulates the parking of 2 or more heavy vehicles on premises.

*Example of subsection (2)—*

The use definition *transport depot* means the use of premises for—

- (a) storing vehicles, or machinery, that are used for a commercial or public purpose; or
- (b) cleaning, repairing or servicing vehicles or machinery, if the use is ancillary to the use in paragraph (a).

*Examples of a transport depot: using premises to store buses, taxis, trucks, heavy vehicles or heavy machinery.*

## **Part 2 Approval requirement for heavy vehicle parking**

### **5 Requirement for approval**

- (1) Subject to subsection (2), a person requires an approval under this local law to park 1 heavy vehicle on premises.

Maximum penalty for subsection (1)—50 penalty units.

- (2) A person does not require an approval under subsection (1)—
- (a) if the parking of the heavy vehicle on the premises satisfies the criteria (*exemption criteria*) in schedule 1; or
  - (b) for any of the following—
    - (i) an emergency vehicle being used for an emergency or other official purpose;
    - (ii) a heavy vehicle being lawfully used in the immediate vicinity of, and in connection with, the construction or maintenance of development infrastructure;
    - (iii) a heavy vehicle involved in the conduct of a lawful activity reasonably required to be carried out under the planning scheme;
    - (iv) the heavy vehicle is permitted to be parked on the premises pursuant to a development approval given under the planning scheme.

*Example of subsection (2)(b)(iii)—*

*The short term parking of a removal van or heavy vehicle.*

- (3) For the avoidance of doubt —
- (a) subsection (2) does not apply to a person who parks a heavy vehicle on premises if the heavy vehicle is parked on the premises awaiting a job assignment; and
  - (b) the person requires an approval under subsection (1).

## **6 Application for approval**

- (1) An application for an approval must be—
- (a) made by the person who will be parking the heavy vehicle; and
  - (b) made in the prescribed form; and
  - (c) accompanied by, if appropriate—
    - (i) the prescribed fee; and
    - (ii) evidence that all approvals under the Local Government Acts required for the heavy vehicle parking have been obtained; and
    - (iii) the street address, real property description and details of the owner of the premises at which the heavy vehicle will be parked; and
    - (iv) the name, street address, telephone number, facsimile number and email address of the person parking the heavy vehicle; and
    - (v) the trading name, street address, telephone number, facsimile number, email address, registered business name and Australian Company Number of the business under which the heavy vehicle parking is to be undertaken; and
    - (vi) a copy of the current registration certificate for the heavy vehicle; and
    - (vii) details of the heavy vehicle including a site plan to scale of the location of the heavy vehicle parking; and
    - (viii) a written statement of the applicant which states—
      - (A) that the applicant has consulted or attempted to consult with

- each owner and occupier of any premises which is within 50m of the boundaries of the land and premises at which the heavy vehicle will be parked; and
- (B) the name and address or details of each owner and occupier with which the applicant has consulted in accordance with section 6(1)(c)(viii)(A); and
  - (C) the outcome of any of the consultations that the applicant has carried out or attempted to carry out with each of the persons specified in section 6(1)(c)(viii)(A).
- (2) If an applicant for an approval is not the owner of the premises on which the heavy vehicle is to be parked, the application must be accompanied by the written consent of the owner.
  - (3) The local government may waive the requirements of section 6 of this local law—
    - (a) in an emergency; or
    - (b) if there are special reasons for dispensing with the requirements.

## **7 Grant of approval**

- (1) The local government must—
  - (a) consider an application for an approval; and
  - (b) subject to subsection (2), decide whether to grant or refuse the approval.
- (2) The local government must grant an approval for the heavy vehicle parking if the local government is satisfied that—
  - (a) the heavy vehicle parking—
    - (i) will not give rise to an increased risk of harm to human health or safety or personal injury; and
    - (ii) will not result in property damage; and
    - (iii) will not result in environmental harm or environmental nuisance; and
    - (iv) will not cause obstruction of or significant distraction to vehicular or pedestrian traffic; and
    - (v) will not adversely affect the amenity of the area in which the activity is to be undertaken; and
  - (b) any structure used in association with the heavy vehicle parking has been constructed in accordance with the local government's planning scheme and any relevant development approval; and
  - (c) the application complies with section 6 of this local law; and
  - (d) the matters which are the subject of conditions specified in section 9 which are relevant to the heavy vehicle parking can be adequately addressed by the imposition of those conditions.
- (3) Before the local government decides an application for an approval, an authorised person may—
  - (a) inspect any premises, vehicle, equipment or thing to be involved in the parking of the heavy vehicle; and
  - (b) request any further information or material which is required to assess the

application for the approval.

- (4) For the purposes of determining whether the criteria specified in subsection (2) have been satisfied—
- (a) the local government may have regard to the results of any periodic inspection, testing or monitoring program undertaken in respect of the heavy vehicle parking; and
  - (b) the local government may have regard to the applicant's antecedents in terms of compliance or otherwise with this local law; and
  - (c) the local government is not obliged to look beyond—
    - (i) any information or material which is submitted to the local government in respect of the heavy vehicle parking; and
    - (ii) any other information held by the local government which is relevant to the application for the approval.

## **8 Term of approval**

- (1) An approval granted by the local government is for a term extending from the date of issue until the date on which the earliest of the following occurs—
- (a) the person parking the heavy vehicle on the premises discontinues the parking of the heavy vehicle on the premises;
  - (b) the person parking the heavy vehicle on the premises transfers the premises to another person.
- (2) An approval expires at the end of the day specified in subsection (1).

## **9 Conditions of approval**

- (1) An approval may be granted by the local government on conditions the local government considers appropriate.
- (2) The local government may impose all or any of the following conditions on an approval for heavy vehicle parking on premises—
- (a) the heavy vehicle parking must not constitute a nuisance; and
  - (b) the heavy vehicle parking must be positioned on the premises so as not to result in a loss of amenity in the area where the heavy vehicle parking is undertaken; and
  - (c) the heavy vehicle must not be parked on the premises whilst carrying—
    - (i) a dangerous good; or
    - (ii) regulated waste; or
    - (iii) livestock; or
    - (iv) a thing which in the opinion of the local government emits an offensive odour; and
  - (d) any premises, building, structure, vehicle, facility and equipment which is used in association with the heavy vehicle parking must not be changed in any respect without prior notification to the local government and the approval of an authorised person; and

- (e) if the approval authorises the parking on the premises of more than 1 heavy vehicle, each of which is specified in the approval—a maximum of 1 heavy vehicle may be parked on the premises at any time; and
- (f) the heavy vehicle must be parked in a class 10 building; and
- (g) the heavy vehicle must be parked in an area which is set back from the frontage of the premises and must be effectively screened from view from—
  - (i) a public place; and
  - (ii) the external wall of any residential dwelling which is located —
    - (A) on land, other than the premises, but contiguous to the premises; and
    - (B) within 15 m of the place at which the heavy vehicle is parked; and
- (h) any equipment, material, machinery or tool used in association with the heavy vehicle must be enclosed in an approved structure; and
- (i) any equipment, materials, machinery or tools used in association with the heavy vehicle which are stored on the premises must be set back from the frontage of the premises and must be effectively screened from view from—
  - (i) a public place; and
  - (ii) the external wall of any residential dwelling which is located —
    - (A) on land, other than the premises, but contiguous to the premises; and
    - (B) within 15 m of the place at which the equipment, materials, machinery or tools used in association with the heavy vehicle are stored; and
- (j) the parking of the heavy vehicle on, and the moving of the heavy vehicle from, the premises must not take place outside the hours specified in the approval; and
- (k) no maintenance or repair work is to be undertaken on the heavy vehicle or any associated equipment, material, machinery or tool on the premises; and
- (l) fuel must not be stored on the premises for use in the heavy vehicle parking, otherwise than in a designated fuel tank which is part of the heavy vehicle; and
- (m) a contaminant must not be released to the environment as part of the heavy vehicle parking, where the release may cause environmental harm unless the release is specifically authorised by the *Environmental Protection Act 1994*; and
- (n) all objects (including vehicles and machinery) which are dismantled as part of the heavy vehicle parking must be dismantled on a paved impervious surface which is unaffected by stormwater runoff; and
- (o) only rainwater from uncontaminated areas shall drain directly into the stormwater drainage; and
- (p) any spillage of waste, a contaminant or other material must—
  - (i) be cleaned up immediately; and
  - (ii) not be cleaned up by hosing, sweeping or otherwise releasing the waste, contaminant or material to any stormwater drainage; and

- (q) the heavy vehicle parking must comply with all environmental legislation; and
- (r) the heavy vehicle parking must not breach a provision of a Local Government Act; and
- (s) the holder of the approval must notify the local government within a period specified in the approval if the holder of the approval is no longer parking the heavy vehicle at the premises or is parking the heavy vehicle otherwise than in accordance with the approval; and
- (t) the holder of the approval must undertake and comply with a periodic inspection, monitoring or management program for the parking of the heavy vehicle at the premises; and
- (u) the heavy vehicle must enter and exit the premises in a forward direction only; and
- (v) the parking of the heavy vehicle on, and the moving of the heavy vehicle from, the premises must comply with the exemption criteria.

*Example of paragraph (j)–*

An approval may specify that the parking of the heavy vehicle on, or the moving of the heavy vehicle from, the premises must not take place outside the hours of 6.30am to 6.30 pm, however, the local government may vary the hours specified depending on the location of the premises.

- (3) Subject to subsection (2), the local government may, by subordinate local law, prescribe conditions that must be imposed on an approval or that will ordinarily be imposed on an approval.

## **Part 3 Subordinate local laws**

### **10 Subordinate local laws**

The local government may make subordinate local laws about the conditions that must be imposed on an approval or that will ordinarily be imposed on an approval<sup>1</sup>.

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<sup>1</sup> See section 9(3).

## Schedule 1 Exemption criteria

### Section 5(2)(a)

1. A person parking a heavy vehicle on premises must—
  - (a) park the heavy vehicle—
    - (i) in an approved structure; or
    - (ii) if a residential dwelling is located on the premises— behind the residential dwelling; and
  - (b) ensure that the place at which the heavy vehicle is parking is effectively screened, for example by the planting and maintenance of vegetation, from the external wall of any residential dwelling which is located —
    - (i) on land, other than the premises, but contiguous to the premises; and
    - (ii) within 15m of the place at which the heavy vehicle is parked.
2. A person parking a heavy vehicle on premises—
  - (a) must not, whilst the heavy vehicle is parked on the premises, carry on the heavy vehicle any goods or materials which are hazardous, noxious or offensive goods or materials, for example, livestock; and
  - (b) must not load or unload goods or materials from the heavy vehicle, other than the loading and unloading of equipment which is ancillary to the operation of the heavy vehicle; and
  - (c) must not, if the heavy vehicle is fitted with a refrigeration unit—whilst the heavy vehicle is parked on the premises, operate, or run, the refrigeration unit.
3. If a person is undertaking heavy vehicle parking at premises, an approved heavy vehicle crossing must be provided by the person at the premises.
4. A person parking a heavy vehicle on premises must not carry out minor maintenance on the heavy vehicle except during the hours of—
  - (a) 7.00 am to 6.00 pm Monday to Saturday; and
  - (b) 9.00 am to 5.00 pm Sunday and public holidays.
5. A person parking a heavy vehicle on premises must not run the engine of the heavy vehicle on the premises before leaving the premises, or after arriving at the premises, for more than—
  - (a) if the heavy vehicle is not towing a trailer — 5 minutes;
  - (b) if the heavy vehicle is towing a trailer — 10 minutes.
6. A person parking a heavy vehicle on premises must ensure that the heavy vehicle enters and exits the premises in a forward direction only.

## Schedule 2 Dictionary

### Section 3

**adjunct vehicle** means any of the following—

- (a) a trailer designed or adapted to carry goods with a capacity to carry in excess of 2 tonnes tare, including the trailer of an articulated vehicle;
- (b) a trailer designed or adapted for earthmoving or road making purposes, including a vehicle or equipment designed or adapted for excavating materials;
- (c) equipment such as rollers, compressors or the like, designed or adapted to be towed behind a heavy vehicle;
- (d) a trailer containing a refrigeration unit that runs while parked;
- (e) earthmoving equipment or vehicle that is being transported on the tray of a vehicle.

**approval** has the meaning given in *Local Law No. 1 (Administration) 2011*.

**approved heavy vehicle crossing** means a heavy vehicle crossing that has been constructed in accordance with the local government's specifications for road and drainage infrastructure requirements.

**approved structure**, for a building or structure, means the building work for the building or structure has been assessed against, and complies with, the building assessment provisions.

**authorised person** has the meaning given in *Local Law No. 1 (Administration) 2011*.

**building** has the meaning given in the *Building Act 1975*.

**building assessment provisions** has the meaning given in the *Building Act 1975*, section 30.

**building work** has the meaning given in the *Building Act 1975*, section 5.

**class 10 building** has the meaning given in the *Building Code of Australia*.

**combination** means a vehicle connected to 1 or more trailers.

**contaminant** has the meaning given in the *Environmental Protection Act 1994*.

**dangerous good** has the meaning given to **dangerous goods** in the *Work Health and Safety Act 2011*.

**development approval** has the meaning given in the *Planning Act 2016*.

**development infrastructure** has the meaning given in the *Planning Act 2016*.

**emergency vehicle** means a vehicle driven by a person who is—

- (a) an emergency worker; and
- (b) driving the vehicle in the course of his or her duties as an emergency worker.

**emergency worker** means—

- (a) an officer of the Queensland Ambulance Service or the ambulance service of another state; or
- (b) an officer of the Queensland Fire and Rescue Service or a fire and rescue service of another state; or
- (c) an officer or employee of the Police Service, or the police service of another State; or
- (d) an officer of the State Emergency Service or a state emergency service of another state; or
- (e) an officer or employee of an authority permitted by law to conduct utility installation or utility

maintenance; or

- (f) an officer of Emergency Management Queensland.

**environmental harm** has the meaning given in the *Environmental Protection Act 1994*.

**environmental nuisance** has the meaning given in the *Environmental Protection Act 1994*.

**exemption criteria** see section 5(2)(a).

**GVM** (gross vehicle mass) —

- (a) means the maximum loaded mass of a vehicle—
- (i) stated on the vehicle's compliance plate; or
  - (ii) stated in a way prescribed under a regulation made under the *Transport Operations (Road Use Management) Act 1995*; and
- (b) for a vehicle, the GVM of the vehicle may be determined—
- (i) by viewing the vehicle's compliance plate; or
  - (ii) by undertaking a search of the vehicle in the register of registered vehicles kept by the chief executive under the *Transport Operations (Road Use Management – Vehicle Registration) Regulation 2010*, section 18; or
  - (iii) in another way prescribed under a regulation made under the *Transport Operations (Road Use Management) Act 1995*.

**heavy vehicle** means—

- (a) a vehicle or combination of vehicles, including an adjunct vehicle, with a GVM of more than 8 tonnes; or
- (b) a vehicle that runs a refrigeration unit while parked.

*Examples of heavy vehicles*

Type of Vehicle	Vehicle Description
1 	Medium rigid truck - more than 8 t GVM with not more than 2 axles and with or without a trailer weighing 9 t GVM or less
2 	Medium rigid tractor - more than 8 t GVM with not more than 2 axles
3 	Medium rigid bus - more than 8 t GVM with not more than 2 axles
4 	Heavy rigid truck - and more than 8 t GVM with more than 2 axles with or without a trailer weighing 9 t GVM or less, this includes a single prime mover
5 	Heavy rigid bus - with more than 8 t GVM with more than 2 axles and with or without a trailer weighing 9 t GVM or less
6 	Articulated bus - more than 8 t GVM with more than 2 axles
7 	Heavy Combination - rigid truck more than 8 t GVM towing 1 trailer weighing more than 9 t GVM
8 	Heavy combination - prime mover more than 8 t GVM towing 1 semitrailer
9 	B-double - prime mover towing 2 semitrailers, with 1 semitrailer supported at the front, and connected to, the other semitrailer
10 	A specially constructed vehicle more than 8 t GVM being a— i. a crane, hoist or load shifting equipment for which a WHS certificate is issued; or ii. any other motor vehicle that is not constructed to carry passengers or a load, except things used in performing the vehicle's functions; but iii. does not include a motor vehicle with a chassis that is substantially the same as a truck chassis

**heavy vehicle crossing** means a facility provided for the purpose of heavy vehicles making entry or exit at, or substantially at, right angles between a road and land adjoining or adjacent to the road and may include an invert, pipe or driveway at, or adjacent to, the boundary of the land.

**land** has the meaning given in the *Planning Act 2016*.

**Local Government Act** has the meaning given in the *Local Government Act 2009* and includes approvals granted pursuant to a Local Government Act.

**local government area** has the meaning given in the *Local Government Act 2009*.

**local government road** means a road under the *Local Government Act 2009*.

**local law** includes any subordinate local laws and all approvals granted pursuant to this local law.

**nuisance** means—

- (a) an environmental nuisance; or
- (b) an act or omission which constitutes an unreasonable interference with an occupier's use and enjoyment of premises or an occupier's right in respect of premises.

**occupier**, in relation to premises, means the person who has the control or management of the premises and includes a person in charge of the operation of the heavy vehicle parking on the premises.

**owner**, in relation to premises, means the person for the time being entitled to receive the rent for the premises or who would be entitled to receive the rent for it if it were let to a tenant at a rent.

**parking**, of a heavy vehicle, on premises, means stopping the heavy vehicle on the premises and allowing the vehicle to stay on the premises, whether or not the driver leaves the vehicle, for a period longer than is necessary for the loading and unloading of the vehicle.

**planning scheme—**

- (a) has the meaning given in the *Planning Act 2016*; and
- (b) unless otherwise specified, means the planning scheme of the local government.

**premises** means any land, building or structure and includes any part thereof but does not include a road.

**prescribed fee** means the fee prescribed by the local government.

**prescribed form** means the form prescribed by the local government.

**public place** means—

- (a) a road; or
- (b) trust land; or
- (c) a park as defined in *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011*; or
- (d) a reserve as defined in *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011*; or
- (e) a bathing reserve as defined in *Local Law No. 6 (Bathing Reserves) 2011*; or
- (f) premises of which the local government is the owner or occupier; or
- (g) premises which are managed or controlled by the local government.

**refrigeration unit** means plant or equipment that is on, or in, a vehicle and used, or intended to be used, to chill or preserve food or drink for direct or indirect sale to, or consumption by, the public.

**regulated waste** has the meaning given in the *Environmental Protection Regulation 2008*.

**reserve** has the meaning given in *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011*.

**residence** means a building, or part of a building, that is—

- (a) fixed to land; and
- (b) a self-contained unit used by, or intended for the exclusive use of, on household.

**residential dwelling** means premises used, or intended to be used, predominantly as a place of residence.

**road** means a local government road or a State-controlled road.

**State-controlled road** means a State-controlled road under the *Transport Infrastructure Act 1994*.

**stormwater drain** has the meaning given in the *Local Government Act 2009* and **stormwater drainage** has a corresponding meaning.

**structure —**

- (a) has the meaning given in the *Local Government Act 2009*; and
- (b) includes a structure as defined in the *Building Act 1975*.

**trailer** has the meaning given in the *Transport Operations (Road Use Management) Act 1995*.

**trust land** means land dedicated as a reserve or granted in trust under the *Land Act 1994* and for which the local government is the trustee under the *Land Act 1994*.

**vehicle** has the meaning given in the *Transport Operations (Road Use Management) Act 1995*.

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*Local Law No. 8 (Heavy Vehicle Parking) 2019*

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This and the preceding 11 pages bearing my initials is a certified copy of *Local Law No. 8 (Heavy Vehicle Parking) 2019* made in accordance with the provisions of the *Local Government Act 2009* by Mackay Regional Council by resolution dated the        day of        2019.

.....  
Chief Executive Officer

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**SCHEDULE OF ANTI COMPETITIVE PROVISIONS INCLUDED IN LOCAL LAW NO. 8  
(HEAVY VEHICLE PARKING) 2019 OF MACKAY REGIONAL COUNCIL AND  
REASONS FOR THEIR INCLUSION**

Name and number of local law	Details of anti-competitive provisions
Local Law No. 8 (Heavy Vehicle Parking) 2019	Sections 5, 7 and 9

The identified anti-competitive provisions were retained in full in the public interest, because:-

- (a) the benefit of these provisions to the community as a whole outweighs the cost; and
- (b) the most appropriate way of achieving the objectives of the local law is by restricting competition in the way provided in these provisions

having regard to the local government duty of good rule and government of its area.