



# Application for Temporary Food Premises (Commercial)

Food Act 2006.

**Privacy Notice:** Mackay Regional Council is collecting this information in order to process your Application. Please be advised that Council under Legislation may be required to provide your details to a relevant State Department/Agency when requested or to a collection agency that has been employed by Council for the recovery of unpaid fees. In all other circumstances, this information will only be disclosed to a third party with your written authorisation or as required by law.

**P:** 1300 622 529 | **E:** [council@mackay.qld.gov.au](mailto:council@mackay.qld.gov.au) | **F:** 07 4944 2400 | PO Box 41 Mackay QLD 4740 | **ABN:** 56 240 712 069  
**CS Centres:** Mon-Fri, 8:30am-4:30pm | Civic Precinct, Gordon St, Mackay | 65 Broad St, Sarina | 20 Victoria St, Mirani

For your application to be assessed you must:

- Complete all relevant sections;
- Provide all supporting information referred to on this form; and
- Submit with the relevant fee.

Temporary food stalls: includes demountable stalls, stands and the like in the open, or any other structure used for the purpose of selling any article of food and any area adjacent thereto. A temporary food stall permit is required if you wish to prepare food for sale at events such as, but not necessarily limited to, open-air concerts, carnivals, fetes, festivals, field days, shows, sausage sizzles, fundraising events and sporting events. To obtain approval for the proposed stall, the requirements and standards set out in council's *Guideline for the Establishment of a Temporary Food Premises* must be complied with.

Contact council if you have any specific enquiries regarding fees or how to complete this form. Please type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

## SECTION A – APPLICANT DETAILS

Title:  Mr  Mrs  Ms  Miss  Other:

Family Name:  Given Name/s:

Postal Address:

Suburb:  Post Code:

Home Phone:  Mobile:

Email:

## SECTION B – BUSINESS DETAILS

Trading Name:  ABN:

Trading Address:

Suburb:  Post Code:

Real Property Description (Lot/Plan):

Business Phone:  Business Fax:

*Postal address where you can receive legal documents*

Postal Address:

Suburb:  Post Code:

*Contact person for business if not the applicant and/or if the applicant is a company.*

Contact Person:  Position:

Contact Phone:  Email:

## SECTION C – EVENT DETAILS

Name of Event:

Location of Event:

Date of Event:  Operating Hours:

Types of food proposed to be sold (please specify individual food types):

**SECTION D – FOOD SAFETY SUPERVISOR**Title:  Mr  Mrs  Ms  Miss  Other:

Family Name:

Given Name/s:

Contact Number:

**SECTION E – DESCRIPTION OF MATERIALS AND FINISHES**

Roofing:

Walls:

Flooring:

Benches / counters:

**SECTION F – FOOD SAFETY AND STORAGE FACILITIES****Electrical appliances***(includes cooking, heating, hot and cold food storage equipment)***Electrical power***(amps)***Electrical power output***(watts)*

How will eating, drinking and cooking utensils be protected from contamination in the stall?

**SECTION G – TRANSPORTATION OF FOOD TO EVENT****Food type****Temperature control***(e.g. eskies with ice)***Protection of food from contamination***(e.g. plastic wrapping, enclosed containers)***SECTION H – WASHING FACILITIES**

How are food handlers in the stall going to wash their hands?

How are utensils and equipment going to be cleaned?

How will water be heated for dishwashing and handwashing practices?

Water source (details of where potable water will be drawn from). Minimum 20L is required.

**SECTION I – WASTE STORAGE AND REMOVAL**

How will waste generated from the stall and the public be stored and disposed of?

**SECTION J – APPLICANT DECLARATION**

Have you ever had a Licence refused, suspended or cancelled, or been found guilty of an offence under the Food Act 2006 or corresponding law in other states or territories?

*If yes, please provide details in an attachment.* Yes  No

- I declare the information provided in this application to be true and correct.
- I am aware that it is an offence to knowingly provide false or misleading information.

Applicant Name:

Signature:

Date:

**PAYMENT OPTIONS**

For a complete list of fees and charges, please refer to council's [Fees and Charges](#).

**CREDIT CARD** | We accept Visa or MasterCard. We do not accept American Express.

**CHEQUE** | Make your cheques payable to Mackay Regional Council.

**CASH OR EFTPOS** | You can pay at any of Council's Customer Service Centres.

**OFFICE USE ONLY**

Reference number: LC/H&RS/PP

Date:

Amount:

File number:

Receipt number:

Cashier: