

APPLICATION TO ERECT A SIGN

Local Law No. 1.4 (Installation of Advertising Devices) 2011

Subordinate Local Law No. 1.4

APPLICANT DETAILS

Applicant Name:			
Postal Address:			
Contact Number:		Email:	
Authorisation of Property Owner / Manager:			

PROPERTY DETAILS

Property Address:	
Lot and Plan:	

APPLICATION TYPE

Sign Type:	
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LODGEMENT INSTRUCTIONS

Submit the following documentation to development.services@mackay.qld.gov.au:

- This application form, completed and signed by the Applicant;
- A layout plan of the site showing exactly where the sign will be placed and setbacks from property boundaries, drawn to scale (1:100), if possible;
- Provide a diagram of the sign itself, including dimensions and details of the signs message, drawn to scale (1:100), if possible;
- Payment of application fees, as outlined within [Council's Cost Recovery Fees and Charges](#) >> Development Services >> Development Engineering >> (f) Advertising Signs.

APPLICANT DECLARATION

I/WE understand that any sign projecting over a footpath or suspended under an awning should be at least 2.5m clear of the footpath. If a sign has been approved and is freestanding or to be attached to a building or structure, Council may require Certification from a qualified Structural Engineer, once the sign has been erected, to ensure it is structurally adequate and complies with the provisions of the Building Act.

Applicant Signature:		Date:	
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COUNCIL USE ONLY

Date Received:		Receipt Number:	
Receiving Officer:		Pre-Payment Number (ASPA):	

PRIVACY DISCLAIMER

Mackay Regional Council is collecting your personal information in order to process your application. This information will only be disclosed to any other third party with your written authorisation or as we are required to by law.