FINAL MINUTES

23 November 2011

Table of Contents

Folio	Date	Particulars
19022	23.11.11	Ordinary Meeting Minutes
19050	31.10.11	Corporate Services Highlights & Significant Issues Report - October 2011
19060	31.10.11	Executive Financial Performance Report - for the Fourth Month to 31 October 2011
19104	31.10.11	Waste Services Monthly Performance Management Report - October 2011
19109	31.10.11	Water Services Monthly Performance Management Report - October 2011
19145	09.09.11	Minutes - Heritage Advisory Committee
19150	14.11.11	Minutes - Sustainable Futures Advisory Committee

Declaration of Potential Conflict of Interest

Nil.

ORDINARY MEETING
MINUTES

1. ATTENDANCE:

His Worship the Mayor, Cr C Meng (Chairperson), Crs D E Camilleri, D T Comerford, P F Steindl, W A Cameron, G R Thomsen, D R Hatfield, K J Casey and K L May were in attendance at the commencement of the meeting. Also present was Mr P Franks (Chief Executive Officer) and Mrs M Iliffe (Minute Secretary).

The meeting commenced at 10.01 am.

2. ABSENT ON COUNCIL BUSINESS:

Cr David Perkins

3. APOLOGIES:

Cr Ross Walker

4. CONDOLENCES:

Nil

5. CONFIRMATION OF MINUTES:

5.1 ORDINARY MEETING MINUTES 16 NOVEMBER 2011

THAT the Minutes of the Ordinary Meeting held on 16 November 2011 be confirmed.

Moved Cr Cameron **Seconded Cr Casey**

CARRIED

6. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING:

Nil

7. MAYORAL MINUTES:

Nil

8. CORRESPONDENCE AND OFFICERS' REPORTS:

8.1 CORPORATE SERVICES HIGHLIGHTS AND SIGNIFICANT ISSUES REPORT - OCTOBER 2011

Author Director Corporate Services

Purpose

To review the attached Corporate Services Department Highlights and Significant Issues Report for the month ending 31 October 2011.

Officer's Recommendation

THAT the attached Corporate Services Department Highlights and Significant Issues Report for the month ending 31 October 2011 be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Camilleri **Seconded Cr May**

CARRIED

8.2 EXECUTIVE FINANCIAL PERFORMANCE REPORT - FOR THE FOURTH MONTH TO 31 OCTOBER 2011

Author Manager Financial Services

Purpose

To present the Executive Financial Performance Report to 31 October 2011.

Background/Discussion

As at 31 October 2011 Council's Operating Income totalled $110,768,046 and Operating Expenditure totalled $83,048,043. Total Capital Expenditure to date equals $44,371,181.

Operating Revenue is on target on a pro-rata basis however there is some variations within the categories as follows:

Rates and Utility Charges – above budget due to rates being processed for the first half of the financial year.

Fees and Charges – slightly above budget due to some annual fees being collected in the first half of the financial year.

Sales – Contract and Recoverable Work – above budget predominately due to increased flood damage works for Main Roads.

Grants and Subsidies – well below budget due to timing of large NDRRA flood damage grants to be received.

Interest Earned – well above budget due to larger than expected reserve balances through delayed capital delivery.

Operating expenditure is below budget on a pro-rata basis expect for Other Expenses. The main contributing factors are:

Employee costs – due to the delay in the finalisation of the EA.

Goods and Services – currently 17% predominately through the timing of flood damage projects and large contract payments for Water and Waste Services.

Finance Costs – tied to quarterly loan repayments.

Other Expenses – over budget due to the payment of annual insurance premiums.

Capital Expenditure is currently at 18% spent on annual budget and will continue to be monitored with several projects deferred as part of the September Budget Review.

Consultation and Communication

Chief Executive Officer, Directors, Executive Managers and Program Managers.

Resource Implications

Nil

Risk Management Implications

Nil

Conclusion

Overall figures indicate that Council is operating favourable to budget, whilst timing effects for rates revenue and large contract payments are noted. Also the effect of the timing of NDRRA flood damage revenue and expenditure is ongoing. Capital Expenditure continues to be closely monitored.

Officer's Recommendation

THAT the Executive Financial Performance Report for the 31 October 2011 be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Camilleri **Seconded Cr Steindl**

CARRIED

8.3 WATER & WASTE SERVICES MONTHLY PERFORMANCE MANAGEMENT REPORTS - OCTOBER 2011

Author Director Water & Waste Services

Purpose

To provide Council with Water & Waste Services Monthly Performance Management Reports for the period ending 31 October 2011.

Officer's Recommendation

THAT the Monthly Performance Management Reports be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Thomsen **Seconded Cr Comerford**

CARRIED

8.4 WATER CONSERVATION LEVELS

Author Director Water & Waste Services

Purpose

The purpose of this report is to recommend changes to the water conservation measures currently in place for water supply schemes of Sarina and Mirani.

Background/Discussion

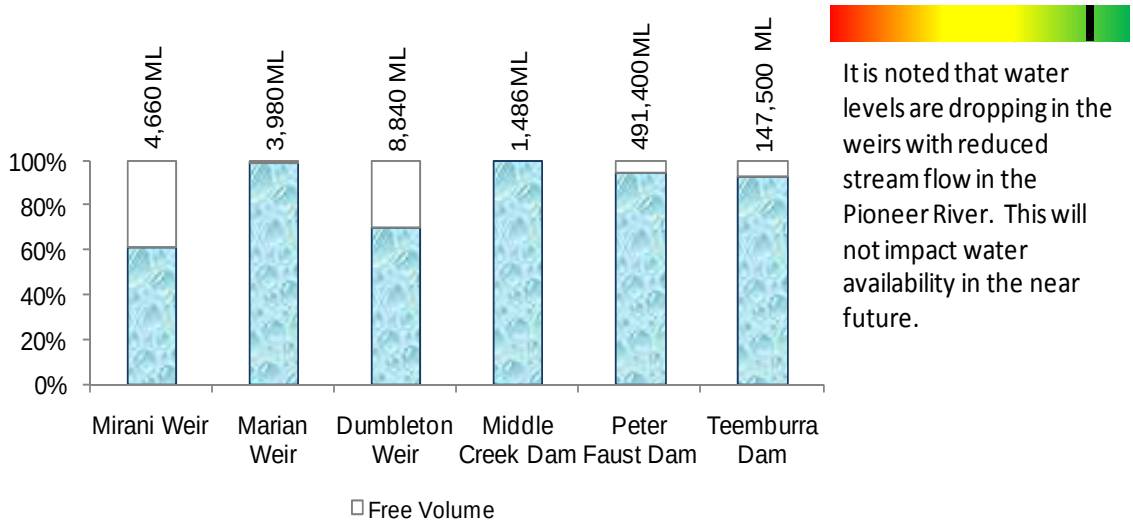
The following restrictions are currently in place across the region:

Level 1: Mackay City region, Bakers Creek, McEwens Beach, supply connected to the Seaforth Transfer Main Reticulation Network (Farleigh, The Leap, Seaforth, Ball Bay, Halliday Bay, Cape Hillsborough etc.), Walkerston, Midge Point/Laguna Whitsunday Resort including supply connected to the Midge Point Transfer Main

Level 2: Eton, Calen, Kolijo, Bloomsbury, Sarina, Louisa Creek, Hay Point, Koumala, Armstrong Beach, Freshwater Point, Sarina Beach, Campwin Beach, Grasstree Beach, Salonika Beach, Half Tide

Level 3: Mirani, Gargett, Marian, Finch Hatton and Pinnacle.

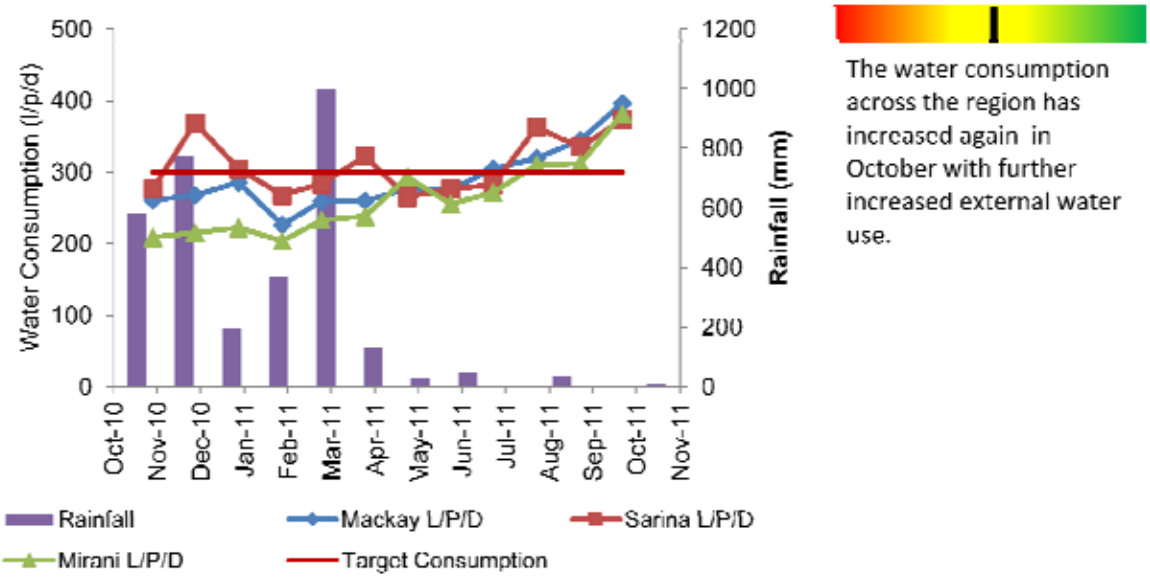
Given the past few years have had higher than average rainfall the water storages across the region remain close to full even though the last few months have continued to be dry and water consumption is continuing to increase. A snapshot of storage levels is provided below.



Based on the current storage levels, along with the recently completed upgrade on the Nebo Road Water Treatment Plant which can now supply water to Sarina, a review of the current

water restrictions has occurred. The review focussed on whether the water supply schemes of Sarina and Mirani could be reduced from current restriction levels.

The water usage, in litres per capita per day, across the region over the last 12 months is shown below, as recently reported as part of our November WWS Monthly Report, for the three major water supply schemes for Mackay, Sarina and Mirani. All are showing a trend upwards over the last few months due to the continued dry weather. This corresponds to the historical data that identifies the September to November timeframe being the peak usage period across the year.



The Sarina Water Supply Scheme takes into account the following sub water supply schemes of Sarina, Louisa Creek, Hay Point, Koumala, Armstrong Beach, Freshwater Point, Sarina Beach, Campwin Beach, Grasstree Beach, Salonika Beach and Half Tide. The water supply options for the Sarina water supply area have been increased with the recently completed Sarina pipeline and the completed upgrade of Nebo Road WTP. This additional supply option, along with the fact that Middle Creek Dam is currently at 100% capacity, results in good short to medium term water security for this water supply scheme and provides a similar level of security to that of Mackay. Water usage for the Sarina Scheme for 2010/2011 was 977ML. The year to date usage to the end of October is 365ML. On this basis, it is recommended that water restriction levels within the Sarina Water Supply Scheme be reduced from level 2 to Level 1.

The Mirani Water Supply Scheme takes in the townships of Mirani and Marian. The two townships are currently supplied via separate groundwater bores in each area. The two systems are linked so water can be supplied from either set of bores. The current available allocation of groundwater for Mirani and Marian is 100ML and 95ML respectively. Previously Council had to request an annual increase in allocation through a seasonal transfer to DERM to meet annual demand. For the 2011/2012 year additional groundwater water has been secured through a direct purchase from a grower. In total an additional 160ML of groundwater allocation has been secured. Based on this, the current available groundwater allocation in 2011/2012 for the Mirani Scheme is 355ML. The current usage for the 2011/2012 year for the period to the end of October is 142ML. The total water usage for the previous financial year was 330ML. Based on the increased available groundwater allocation, it is recommended that the water restriction levels within the Mirani Water Supply Scheme be reduced from Level 3 to Level 2.

In relation to the Mirani Scheme water usage, this will continue to be monitored against the available allocation. Contact has been made with the grower that groundwater allocation was previously secured from and if needed additional allocation can be sourced at an expected price of $125 per ML should additional allocation be required.

Consultation and Communication

The proposed reduction in water restrictions has been discussed with the Mackay Water Services Executive Manger, Operations Manager, Director and Portfolio Councillor.

The change in restrictions as proposed will be advertised in The Daily Mercury before implementation and there will be a media campaign to advise on the changes to restrictions.

The impact of the changes to water restrictions for both the Sarina and Mirani Schemes is as follows:

Decrease in levels for Sarina from Level 2 to Level 1 will mean the following changes for private garden usage:

- Watering times for sprinklers will be increased from 2 hours to 4 hours in the morning and evening 3 days per week
- Hand held trigger hose usage will be increased from 4 hours in the morning and evening 3 days per week to any day any time
- Microspray usage increased an extra 2 hours throughout the night

Decrease in levels for Mirani from Level 3 to Level 2 will mean the following changes for private garden usage:

- Residents will go from a total sprinkler ban to being able to use sprinklers for 2 hours in the morning and evening 3 days per week
- Hand held trigger hose usage will be increased from 1 hour in the morning and evening for private gardens and 1 hour in the morning and 2 hours in the evening for lawns 3 days per week to 4 hours in the morning and evening for both private gardens and lawn 3 days per week
- Microspray usage does not change

Resource Implications

There will be a small media campaign to coincide with the change in restriction levels as proposed. Council needs to advertise the change in restrictions before they can commence. It is proposed to do this on Saturday, 26 November with the change in restrictions commencing from Monday,
28 November 2011.

Also if required, there may be a need to purchase additional groundwater allocation for the Mirani Water Supply Scheme if the available allocation is not sufficient.

Risk Management Implications

Nil

Conclusion

The recent completion of the upgrade to the Nebo Road Water Treatment Plant along with the completion of the Sarina pipeline provides greater flexibility in supplying water to the Sarina Scheme. These infrastructure upgrades along with Middle Creek Dam being at full capacity, provide short to medium term water security and therefore allow restrictions for the Sarina Water Supply Scheme to be reduced to Level 1.

The Mirani Water Supply Scheme is currently supplied via groundwater bores. Additional groundwater has been secured that allows for the Level 3 restrictions currently in place to be reduced to Level 2. The Mirani Water Supply Scheme has also had significant infrastructure upgrades completed or planned for the near future. These works include the recently commissioned network augmentation works at Marian township, the recently awarded network augmentation works for Mirani Township and the proposed new water treatment plant that is due for completion in 2014.

There are no other proposed changes recommended for the other water supply schemes operated by Mackay Regional Council.

Officer's Recommendation

THAT the following Water Conservation Measures be applied:

Level 1 Measures to the following areas: Mackay City region, Bakers Creek, McEwens Beach, supply connected to the Seaforth Transfer Main Reticulation Network (Farleigh, The Leap, Seaforth, Ball Bay, Haliday Bay, Cape Hillsborough etc.), Walkerston, Midge Point/Laguna Whitsunday Resort including supply connected to the Midge Point Transfer Main, Sarina, Louisa Creek, Hay Point, Koumala, Armstrong Beach, Freshwater Point, Sarina Beach, Campwin Beach, Grasstree Beach, Salonika Beach and Half Tide.

Level 2 Measures to the following areas: Eton, Calen, Kolijo, Bloomsbury, Mirani, Gargett, Marian, Finch Hatton and Pinnacle.

AND FURTHER THAT these restriction levels become effective from Monday, 28 November 2011.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Comerford **Seconded Cr Hatfield**

CARRIED

8.5 MACKAY REGIONAL COUNCIL CYCLEWAY STRATEGY 2011-2016

File No **Mackay Regional Council Cycleway Strategy 2011-2016**
Author **Manager Technical Services**

Purpose

To report to Council on outcomes of a review of the Regional Cycleway Strategy and recommend that Council adopt the Strategy and associated plans as the basis for developing a comprehensive bike network throughout the region.

Background/Discussion

In 1999 Council adopted the Mackay City Bicycle Strategy for the Mackay urban area. The Bicycle Strategy sought to encourage cycling in Mackay and guide the development of a more safe, convenient and accessible environment for cyclists, particularly those of school age.

The Bicycle Strategy incorporated the following key elements:

- A strategic network of bikeways, providing access to major bicycle trip generators and attractors;
- Recommendations for appropriate support facilities (e.g. bicycle parking);
- An education and awareness strategy;
- An implementation programme; and
- A schedule of estimated costs

The report also identified that the network presented in the associated plans was intended to be a strategic overview of the proposed bikeways and that regular reviews of the Plan should be carried out to maintain its currency.

In 2004, Council resolved to carry out a review of the 1999 Mackay City Bicycle Strategy, mainly driven by the need to review the high development growth areas and extending Master Plans to Glenella and Slade Point.

A further review undertaken in 2007 updated a reviewed list of priorities for cycle treatments and included Master Plans for the Northern Beaches and Walkerston.

The scope of the 2010 review involved the extension of the plan to include a whole region approach to cycle traffic planning. While the detail of the updated 1999/2004/2007 plan is largely valid as is the original strategic plan, the proposed construction program and costs have to be reviewed to refocus the plan with priorities for the next five years and onwards.

It should be noted that the plan does illustrate many of the existing footpath networks to enable the opportunity to see where links across to the bicycle network exist or may be required. However it is not intended to be used as a basis to assess future footpath networks on this plan.

Plan and documentation modifications have previously been submitted to Council for consideration resulting in a number of clarifications being sought.

From those requested modifications the following list indicates actions taken:

- Marian: No changes to the existing plan is necessary as a proposed shared pathway is identified within the existing subdivision along the Minor collector route, linking residential access streets; the hierarchy considers these shared use environments and allows the use of the road environment on local access streets.

- Slade Point/ Andergrove: Keeley's Road - terminology changed from existing track to existing off road shared path.

- Northern Beaches: Camilleri Street at Ian Wood Drive - unable to physically construct a path down the cliff area within Australian Standards due to width, grade and existing steps and does not provide a viable destination.

- Sarina: Brewers Road (Broad Street to Hoey Street) - footpath included and is already provided for within the Capital Works Program

  'Upgrade' surrounding Sarina State Primary School - not considered appropriate as there are existing connections and would impede on usage of facilities

  Sarina Beach Road (North side) - Installation of infrastructure on the Northern side was considered inappropriate due to space restrictions which prevent adequate construction. Also considered unnecessary as the current proposal includes the upgrade to existing infrastructure on the southern side to shared path status and utilises existing pedestrian refuges.

- Paget/ Ooralea: Boundary Road - Off Road shared path to be provided upon both sides from Cowleys Road to Milton Street as per the future road hierarchy.

- South Mackay: Footpath along Milton Street, between Norris Street and George Street and along Penn Street, between Perry Street and Juliet Street are now included.

- Rural View: Habanna training route included.

- Mt Pleasant: Phillip Street and Bruce Highway intersection - considered inappropriate to encourage pedestrians toward highway. As there is no crossing facility, there is therefore no linkage to any other destination, other than the on road treatments indicated along highway; therefore appropriate to expect riders to merge with traffic on road prior to intersection.

  James Croker Drive (Malcolmson Street to Bona Vista Drive) -was considered inappropriate due to traffic not being able to access the road via the intersection with Malcolmson Street; therefore this would be considered a shared environment. Along with the topography and there being no connection north of Bona Vista Drive, along with the logical alternatives existing and/ or proposed.

  Phillip Street (Tolcher Street - Macquarie Street) - Future footpath to complement shared path on other side

Riversleigh Drive - The hierarchy considers this a shared use environment and allows the use of the road environment on local streets, as this is a cul-de-sac there is no destination

- Glenella South Side: opposite Glenella School - Footpath included to link residential areas via crossing facilities at Magpies sporting grounds.

  Victor Avenue - The hierarchy considers these shared use environments and allows the use of the road environment on local streets.

  Highway plaza - inappropriate to encourage pedestrians toward highway. As there is no crossing facility, therefore appropriate to expect riders to merge with traffic on road prior to intersection. An alternative route and crossing is provided at Gooseponds, away from highway.

- North Mackay: Daniels Street/ Burgess Street - The hierarchy considers these shared use environments and allows the use of the road environment on local streets and alternative provisions upon Valley Street and Gooseponds allow for connections to destination.

  Lairds Street/ Hocken Street - inclusion of future footpath connecting to Malcolmson Street incorporating existing crossing facilities. This does not extend to Kenzey Street as it is not considered acceptable to encourage pedestrians to Sams Road, as there is no distinct destination and cycle treatment here is on road.

  High Street - The hierarchy considers these shared use environments and allows the use of the road environment on local streets and there is no logical connection due to inappropriate connection point, a more appropriate alternative available along Zammit Street and Evans Avenue at the traffic lights.

  Willets Road - On road cycle treatment continued to traffic light intersection with Sams Road.

  Ungerer Street and Graves Street - There are no logical connection/destinations and considered inappropriate hierarchy considers these shared use environments and allows the use of the road environment on local streets.

  Lachlan Street - There are no connection/destinations and Phillip Street provides an alternative.

  Malcomson Street 'de-maining' - previous proposal considered appropriate, no further facilities proposed.

- Beaconsfield: Jarrah Street and Nicklin Drive not considered appropriate due to road hierarchy and consider the shared use environment whereby cyclists use the road environment on local streets.

- Current/future developments: insufficient information is currently available regarding developments at the present time to ascertain required details for presentation within the strategic bicycle plan, however, as this is a document that needs to be regularly reviewed any opportunity to more clearly define a cycle network within a future

subdivision based on its linkages within the road hierarchy will be included in future reviews.

Overall the Cycleway Strategy Plan is a document that can be used for the linkage of existing networks and provides a very useful tool to prioritise future projects.

Consultation and Communication

Department Transport and Main Roads
Queensland Police Service
Bicycle Mackay
Director Engineering Services
Manager Technical Services
Traffic Co-ordinator
Development Services

Resource Implications

The recommendations of the 2010/11 review of the Bicycle Plan will need to be accommodated within the existing Footpaths and Bikeways sub-program of the Capital Works Program or where the opportunity arises grant funding should be sought to compliment the Council program.

Risk Management Implications

The strategy details upgrading of current and future cycle paths wherever possible to the standard specified by Austroads. Given that this is the recognised standard this will mitigate any future liability claims against Council once upgrading occurs.

Conclusion

The reviewed Cycleway Strategy should be seen as a strategic document from which projects can be developed on a priority basis subject to available funding. The current focus is a combination of closing 'missing' links in the existing network as well as creating a 'spine' link for future extensions of the network.

Officer's Recommendation

THAT Council adopt the Mackay Regional Council Cycleway Strategy 2011-2016.

Council Resolution

THAT the report be deferred till the meeting on 7 December 2011.

Moved Cr Camilleri **Seconded Cr Casey**

CARRIED

8.6 PROPOSED PERMANENT ROAD CLOSURE ABUTTING LOT 1 ON RP810431 PARISH OF HOWARD

File No **810431-001-RP**
Author **Manager Property Services**

Purpose

To advise Council that an application has been lodged with the Department of Environment and Resource Management (DERM) for a section of roadway extending from Crowleys Road, West Mackay the proposed road closure adjoins Lot 1 on RP810431 Parish of Howard.

Background/Discussion

The Department of Environment and Resource Management has received an application for closure of about 2790m2 of roadway abutting Lot 1 on RP810431. A copy of Drawing No. 11/841/CEN showing the proposed road closure is attached.

The matter was considered by the Land and Road Committee meeting of 13 October 2011 and no objections were raised.

Consultation and Communication

Land and Road Use Committee 13 October 2011.

Resource Implications

Nil.

Risk Management Implications

Should the area of road not be permanently closed Council will need to continue to maintain this area of road and accept all current and future liability.

Conclusion

The permanent closure of a section of road reserve abutting Lot 1 on RP810431 Parish of Howard will have no adverse impact on Council's current or future requirements.

Officer's Recommendation

THAT Council advise DERM that is has no objection to the permanent closure of about 2790m2 of road reserve abutting Lot 1 on RP810431 as proposed by the applicant and shown on Drawing No. 11/841/CEN.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr May **Seconded Cr Cameron**

CARRIED

9. CONSIDERATION OF COMMITTEE REPORTS:

9.1 DRAFT HERITAGE ADVISORY COMMITTEE - 9 SEPTEMBER 2011

Author Strategic Planner - Local Area Planning

Purpose

Attached is the draft minutes of the Heritage Advisory Committee meeting held 9 September 2011, for information purposes and consideration of recommendations.

Officer's Recommendation

THAT the Minutes be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Cameron **Seconded Cr Comerford**

CARRIED

9.2 DRAFT MINUTES OF THE SUSTAINABLE ADVISORY COMMITTEE MEETING HELD 14 NOVEMBER 2011

Author Director Corporate Services

Purpose

To review and endorse the recommendations and actions in the attached draft minutes of the Sustainable Futures Advisory Committee held 14 November 2011.

Officer's Recommendation

THAT the attached draft minutes of the Sustainable Futures Advisory Committee be received.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Comerford **Seconded Cr May**

CARRIED

10. RECEIPT OF PETITIONS:

Nil

11. TENDERS:

11.1 TENDER: AIR CONDITIONING - MAINTENANCE AND SERVICING

File No **MRC 2011-052 Air Conditioning Maintenance and Servicing**
Author **Manager – Property Services**

Purpose

To present to Council for approval tender submitted by AE Smith & Sons Pty Ltd for the MRC 2011-052 Air Conditioning Servicing and Maintenance.

Background/Discussion

Tenders were invited on the 13 August 2011, via Council's website and advertised locally in the Daily Mercury, requesting submissions from suitably experienced contractors with appropriate resources to provide Air Conditioning Maintenance and Servicing to Council owned Facilities.

The following submissions were received by 2.30pm Tuesday 6 September 2011:

- AE Smith & Sons Pty Ltd
- Airconstruct HVAC Pty Ltd
- WM Thermal Engineering
- Johnson Controls Australia
- Zigga's Electrical Pty Ltd

The Evaluation Panel conducted an initial compliance check on 20 September 2011 to identify submissions that were non-conforming with the immediate requirements of the Request for Tender (RFT). This included compliance with the contractual requirements and provision of requested information.

During the evaluation the tenderers were assessed against the nominated qualitative criteria.

The weighting attributed to each qualitative criterion was:

- Relevant experience 30%
- Key personnel skills and experience 30%
- Demonstrated understanding 20%
- Sustainability practices and resources 10%
- Local content 10%

The tendered schedule of rates prices are listed below:

- AE Smith & Sons Pty Ltd $235,110.00
- Airconstruct HVAC Pty Ltd $260,768.76
- Johnson Controls Australia $104,873.06
- Zigga's Electrical Pty Ltd $301,950.00
- WM Thermal Engineering (Pioneer Valley area only) $10,848.00

Tender Information Requests were issued to Johnson Controls Australia requesting clarification that their pricing structure has taken into account the different levels of service required certain intervals throughout the year. WM Thermal Engineering requesting information on the price submitted for the annual audit reporting. A Tender Information Request was issued to Zigga's Pty Ltd requesting they confirm their rates. All tenderers responded within the relevant timeframe.

Based on the scores from the evaluation panel AE Smith & Sons Pty Ltd received the highest combined price / quality score.

A comparison of Johnson Controls Australia submitted prices with previous Council expenditure indicated that the prices supplied are not sustainable to provide the quantity of work required. Johnson Controls Australia Mackay Branch has at present four (4) permanent employees. These two factors combined with their current commitments to other local business were considered a major risk factor, due to the large number of facilities to be serviced under this contract.

Property Services currently maintain over 90 Council buildings including administration offices, libraries and Artspace to name a few, a key factor in maintaining the mentioned buildings is the provision of facility environments that support both public use and staff in undertaking their duties. The provision of air-conditioning is essential to achieving this goal and hence the appointment of an established air-conditioning contractor with skilled staffing resources to respond to maintenance and servicing requests within acceptable timeframes is paramount in maintaining both internal and external user satisfaction levels.

The requirement for skilled staff and ability to respond within set timeframes is enhanced by the fact that the air-conditioning contract covers facilities outside of the Property Services

scope of responsibility such as water, sewer, waste and pool facilities and the MECC, failure to respond in a timely manner could damage expensive equipment and impede Council's ability to generate income and meet community expectations.

The tender specifications provided that this contract may be awarded in separate parts or as a whole. WM Thermal Engineering submitted prices only for the Pioneer Valley area. The combined quality / price score for the Pioneer Valley area has AE Smith & Sons Pty Ltd scoring the highest combined quality / price score.

Consultation and Communication

The evaluation of the tenders was conducted by:

- Manager – Property Services
- Project Officer – Property Services
- Contracts Officer – Procurement and Plant

Resource Implications

Budget allocations for air conditioning maintenance and servicing have previously been charged to numerous areas within Council's budget making it impossible to define a total saving to Council through the awarding of the new contract, however comparison of allocations that have been assigned to air conditioning maintenance and servicing show an estimated annual saving of $100,000.00.

Relevant programs have made allocations in their 2011/12 budget to cover air conditioning maintenance and servicing, such allocations are sufficient to meet the contract price of $235,110.00 (excluding GST).

Risk Management Implications

Appointment of an experienced and resourced contractor to provide mentioned services will allow Council to provide office work environments that meet both employee and health requirements.

Conclusion

That awarding the entire contract to AE Smith & Sons Pty Ltd represents the most advantageous outcome to Mackay Regional Council. This is based on their ability to perform the work required on all Mackay Regional Council facilities.

Officer's Recommendation

THAT the schedule of rates tender submitted by AE Smith & Sons Pty Ltd of $235,110.00 (excluding GST) be accepted for the provision of MRC 2011-052 Air Conditioning Maintenance and Servicing

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr May **Seconded Cr Casey**

CARRIED

11.2 MRC 2012-024 PIONEER VALLEY TELEMETRY UPGRADE

File No **MRC 2012-024**
Author **Manager Infrastructure Delivery**

Purpose

To present to Council for approval of tenders submitted for the MRC 2012-024 Pioneer Valley Telemetry Upgrade.

Background/Discussion

Mackay Regional Council (MRC) is responsible for the operation of the Water Supply and Sewerage Schemes for the Mackay Region and as part of an overall SCADA and telemetry upgrade project the Pioneer Valley area is requiring the implementation of a new SCADA and Telemetry system for monitoring and some limited control.

The contract is for the Design, Supply, Installation and Commissioning of a SCADA and telemetry system covering the areas of Marian, Mirani, Gargett and Finch Hatton.

The project includes the Design of a Radio Communications Network, supply and programming of SCADA and RTU products, as well as any required electrical board modifications and interfacing works to monitor and control the required signals. The project includes the supply and installation of one replacement switchboard at Gargett Bores PSTN.

The hub of the upgraded system is to be Mirani Sewage Treatment Plant where two new SCADA servers are to be located. Twenty-five (25) remote sites are to be monitored via a repeater at Eungella.

Tenders were invited on 17 September 2011, via Council's website and advertised locally in The Daily Mercury. The Request for Tender called for the design of a Radio Communications Network, supply and programming of SCADA and RTU products as well as any required electrical board modifications and interfacing works to monitor and control the required signals.

The following submission was received by the closing date of 11 October 2011:

a) Rad-Tel Engineering Pty Ltd
b) Stowe Australia Pty Ltd
c) Serck Controls Pty Ltd

An initial compliance check was conducted by the Evaluation Panel on 14 October 2011 to identify submissions that were non-conforming with the immediate requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

Tender Information Requests were issued to both Serck Control Pty Ltd and Rad-Tel Engineering Pty Ltd to clarify details within their submission. All details were clarified, reviewed and accepted by the Evaluation Panel.

An optional upgrade to allow for future proofing was included in Rad-Tel Engineering Pty Ltd's submission which was reviewed and accepted by the Evaluation Panel as an alternative tender option. The Rad-Tel alternative offered an upgrade in hardware, higher spec ScadaPack RTU, digital radio and bases, with better performance and additional capacity allowing flexibility in the amount of control information to/from sites allowing for growth in the system. This alternative tender submission from Rad-Tel Engineering Pty Ltd's was for a lump sum price of $622,197.84. The two other tenderers did not include in their tender for this increased flexibility.

All submissions were progressed through to the qualitative criteria assessment on the basis that all terms and conditions and mandatory requirements of the RFT had been met.

During the evaluation, tenderers were assessed again the nominated qualitative criteria.

The weighting attributed to each qualitative criteria was:

a) Relevant Experience and Key Personnel	20%
b) Price	40%
c) Tenderers' Resources	10%
d) Demonstrated Understanding	20%
e) Local Content	10%

The tendered Lump Sum Fixed Prices are listed below, excluding GST:

a) Rad-Tel Engineering Pty Ltd	$543,602.84
b) Rad-Tel Engineering Pty Ltd - alternative	$622,197.84
c) Stowe Australia Pty Ltd	$1,462,790.00
d) Serck Controls Pty Ltd	$740,465.00

Consultation and Communication

The evaluation of the tenders was conducted by:

- Manager Infrastructure Delivery - Water Services
- Contracts Coordinator – Procurement and Plant
- Electrical Project Engineer – Infrastructure Delivery Water Services

Resource Implications

Funding is currently allocated within the Water 2011/2012 Capital Budget for telemetry upgrade works.

There are two specific telemetery projects identified for completion in the 2011/2012 Water Capital program. The current budgets following the September quarterly review are as follows:

1. Pioneer Valley Telemetry Upgrade - $742,054 – Pioneer Valley telemetry system upgrade with Clear Scada control at Mirani WWTP;

2. Digitisation of Telemetry - $684,506 – install client servers with Clear Scada control at Paget control room, fibre optic network and extend WAN to Mirani and Sarina, establish Mackay City digital radio network and new digital repeaters.

The tender prices received for the Pioneer Valley Telemetry Upgrade are within the $742,054 revised budget allocation. Based on the preferred tender price of Rad-Tel Engineering Pty Ltd's alternative option there is sufficient budget to cover the tender price, project management costs and any potential variations.

The awarding of this contract in November aligns with the programmed completion date of early June 2012 for all hardware works. Work past this date would only include the handover process and necessary training to Operations staff.

In relation to the Digitisation of Telemetry project there is currently over $200,000 committed to deliver the establishment of the Mackay City digital radio network and new digital repeaters. Works on the Clear Scada control at the new Paget control room and the fibre optic network have already been completed. This leaves a budget of approxiamtely $480,000 to complete the extension of the WAN system to Mirani and Sarina. This remaining component of work is being packaged up to go to tender shortly.

Risk Management Implications

The project will integrate all Water and Waste assets in the Pioneer Valley area into a central SCADA control system to provide control and monitoring functionality. This will reduce the risk of overflows and will provide better systematic control to reduce the likelihood of the inlet overflow at the Mirani Sewage Treatment Plant.

Conclusion

That awarding the contract to the alternative tender submission from Rad-Tel Engineering Pty Ltd represents the most advantageous outcome to Mackay Regional Council based on the ability to perform the works requested and the demonstrate value for money.

Officer's Recommendation

THAT the fixed price alternative tender submitted by Rad-Tel Engineering Pty Ltd of $622,197.84 (excluding GST) be accepted for the provision of MRC 2012-024 Pioneer Valley Telemetry Upgrade.

Council Resolution

THAT the Officer's Recommendation be adopted.

Moved Cr Comerford **Seconded Cr Cameron**

CARRIED

12. CONSIDERATION OF NOTIFIED MOTIONS

Nil

13. LATE BUSINESS:

13.1 LEAVE OF ABSENCE - CR CAMERON

THAT Cr **Cameron** be granted leave of absence for the Meetings on 7 and 14 December 2011.

Moved Cr Casey **Seconded Cr Comerford**

CARRIED

13.2 LEAVE OF ABSENCE - CR MENG

THAT Cr Meng be granted leave of absence for the Meeting on 7 December 2011 to attend to Council business.

Moved Cr Camilleri **Seconded Cr Steindl**

CARRIED

13.3 KEEP AUSTRALIA BEAUTIFUL QUEENSLAND "GREEN AND HEALTHY SCHOOLS PROGRAM"

Cr May advised that two local schools had recently won awards for their individual school's performances for the 2011 year:

- Beaconsfield State School - *Energy Conservation Award*; and
- Sarina State High School - *Water Conservation Award*

The Mayor will forward a letter of congratulations to these schools on behalf of Council for their excellent work in conservation.

14. PUBLIC PARTICIPATION:

Nil

15. CONFIDENTIAL REPORTS:

15.1 MRC 2012-025 ROAD PAVEMENT SATURATION DAMAGE

File No **MRC 2012-025 Road Pavement Saturation Damage**
Author **Manager Civil Operations**

Purpose

To present to Council for approval the award of Contract MRC2012-025 for 2010 and 2011 Natural Disaster Restoration works, being funded through the NDRRA.

Operation Plan Linkage

Strategy *5.4.3 Reinstate roads and drainage assets damaged during declared natural disasters* of the Mackay Regional Council 2011/12 Operational Plan.

Background/Discussion

As a result of the damage incurred during the Queensland Monsoonal Flooding and Tropical Cyclone Ului 2010 event, Council was granted approval for $106,350,397.00 (GST exclusive) for emergent and restoration works. The subsequent 2011 event, Queensland Flooding and Tropical Cyclones Tasha and Anthony caused further damage of a similar magnitude at new sites. A funding application has been submitted to the Queensland Reconstruction Authority (QRA) for the 2011 event for approval.

In line with value for money objectives, the 2010 works have been grouped into packages and issued to various parties for delivery including the Department of Main Roads (DTMR) for

delivery through their Regional Program Office (RPO), established to manage restoration of the Department's damaged road network.

A large portion of the roads that were damaged in 2010 were damaged at new sites on the same road in the 2011 event. These roads were grouped into one package and issued to DTMR for delivery. By grouping these roads together the contractor should only visit a road with both 2010 and 2011 events damage once, providing savings in establishment and mobilisation fees and minimising inconvenience to the community and industry, serviced by the roads

An independent analysis by the DTMR found that this strategy will save approximately 12% on the costs for each event. In keeping with NDRRA objectives, value for money for the two events can be demonstrated.

Currently, restoration works associated with the 2010 flood event must be completed by June 2012 whilst restoration works for the 2011 flood event must be completed by June 2013. Applications are currently being submitted to both Department of Local Government & Planning (DLGP) and QRA for 12 month extension of time for both events. Due to uncertainty on approvals of extension of time, the contractors were requested to provide pricing on two options:

1. The first option is to undertake the 2010 work independently of the 2011 work in order to complete the works by the current deadline of June 2012.

2. The second option is for the scenario where the extension of time for 2010 works is approved so as to enable the undertaking of 2010 restoration works in conjunction with the 2011 restoration works, realising a greater value for money benefit.

The RPO and Council utilised both pre-qualified DTMR and Council's Panel of Approved Contractors in order to establish a short list of six suitable contractors who were invited to tender for the restoration works. Three contractors declined to submit a tender due to resourcing constraints.

An Evaluation Panel was appointed comprising two representatives of Council and two representatives from the RPO. A structured and detailed evaluation of the tenders received was undertaken by the Panel using non-price and price criteria and weightings. The Evaluation Panel's report is attached for reference. Based on the evaluation of price only, the offers submitted by Downer Edi Works are the lowest tender amounts for both option 1 and option 2.

Based on combined price and non-price criteria, the Evaluation Panel has recommended that Downer Edi Works Pty Ltd offers the best whole-of-life value-for-money outcome for Council. The Panel also recommended that Council approves acceptance of Downer Edi Works tender amount due to the inconsistent nature of this type of work.

Consultation and Communication

Delivery of this major contract utilising the DTMR RPO has been reviewed and approved by both DLGP and QRA. The Evaluation Panel comprised two senior officers of the DTMR RPO and the Council's Project Manager – Natural Disaster Recovery and Engineer- Special Projects.

Resource Implications

The recommended tender is within the approved funding for 2010 event and the submitted estimates for the 2011 event. Contract administration and management are being undertaken by DTMR RPO engineers and inspectors with project liaison and overview being undertaken by Council's Natural Disaster Recovery project team.

Risk Management Implications

This matter has been taken into consideration in assessment of tenders.

Conclusion

Awarding the contract to Downer Edi Works Pty Ltd represents the most advantageous outcome to Mackay Regional Council based on their ability to perform the works specified, to complete the works within the shortest timeframe practical and the demonstrated value for money.

Council Recommendation

THAT the schedule of rates offer from Downer Edi Works for the tender amount of $26,779,949.51 for Option 2 plus a 10% allowance for scope variations, be accepted for Contract MRC2012-025.

FURTHER THAT after the removal of the components that must remain confidential due to DTMR requirements the report be placed in the open section of the Minutes of this meeting.

Moved Cr Casey **Seconded Cr Steindl**

CARRIED

15.2 ADOPTED INFRASTRUCTURE CHARGES RESOLUTION

Council Recommendation

A. THAT Council resolve an Adopted Infrastructure Charges Resolution in accordance with Attachments A, B, C and D and publicly notify the commencement date.

B. THAT the Adopted Infrastructure Charges Resolution that came into effect on 18 July 2011 cease to be applicable from the time that this Adopted Infrastructure Charges Resolution is commenced.

Moved Cr Hatfield **Seconded Cr Steindl**

CARRIED

16. MEETING CLOSURE

The meeting closed at 10.26 am.

17. FOR INFORMATION ONLY

17.1 DEVELOPMENT APPLICATION INFORMATION 07.11.11 TO 13.11.11

For Council Information Only - No Decision Required.

Development Applications Received

App no	Code/ Impact	Address	Applicant	Description	Officer
CON-2011-260		21-23 Lancaster Way, OORALEA	Development Planning & Approvals	Building Work - Boundary Setback for Garage	Kathryn Goodman
MCUC-2011-281	Code	1907 Bruce Highway, THE LEAP	Kerry A Clarkson	Home Based Business (Custom Water Blasters & Repairs)	Kathryn Goodman
MCUC-2011-283	Code	48 Len Shield Street, PAGET	Bernie A Anderson	General Industry (Storage Shed)	Kathryn Goodman
MCUC-2011-282	Code	51 Palomino Parade, ERAKALA	Rebetzke Homes	Dwelling House (Steep Land Overlay)	Julie Brook
MCUC-2011-285	Code	6-8 Tidemann Street, WALKERSTON	Russell J Seymour and Patricia M Seymour	Dwelling House (Flood and Inundation Overlay)	Matthew Ingram
CON-2011-261		22 Armitage Drive, EIMEO	Geoff Carhart Building Designs	Building Work - Boundary Setback for Patio	Julie Brook
CON-2011-262		10 Ramp Road, ST HELENS BEACH	Development Certification	Building Work - Boundary Setback for Garage	Andrea McPherson

App no	Code/ Impact	Address	Applicant	Description	Officer
ROLC-2010-206	Code	44 Bruce Highway, BAKERS CREEK	Cougar Developments Pty Ltd	Change Development Approval - Reconfiguration of a Lot - 2 Rural Lots into 262 Urban Residential Lots, 1 Open Space Lot and 2 Balance Lots	Leah Sorohan
CON-2011-264		18 Hucker Street, MACKAY	Garage World	Building Work - Boundary Setback for Carport	Andrea McPherson
ROLC-2011-288	Code	3 Refalo Drive, FARLEIGH	Dawson Surveying	1 Rural Residential Lot into 3	Kathryn Goodman
ROLC-2011-287	Code	31 Temples Lane, BAKERS CREEK	Dawson Surveying	1 Lot into 2	Matthew Ingram
MCUCD-2009-380	Code	12 Carl Street, RURAL VIEW	Gros-Dubois Investments Pty Ltd	Request to Change Plan of Development - Material Change of Use - Preliminary Approval for a Locality Concept Plan over the subject site in accordance with the Eulbertie Park Plan of Development; and Development Permit for Service Industry Use Group except where amended by conditions of approval and in accordance with the provisions of the Eulbertie Park Plan of Development as Approved by Council (MCI-2000-30) issued 17 December, 2003.	
ROLC-2011-289	Code	2418 Sarina Homebush Road, HOMEBUSH	Peter F Ribaldone	Boundary Realignment - 2 Rural Lots into 2 Lots	Josephine

Development Applications Entering Decision Making Period.

App Number	Code/ Impact	Address	Applicant	Description	Primary Officer
MCUC-2011-241	Code	43 Diesel Drive PAGET	DWF Developments Pty Ltd	Warehouse and General Industry	Kathryn Goodman
MCUC-2011-273	Code	0 Kuttabul Mount Jukes Road MOUNT JUKES	Leanne E Vella and Richard C Vella	Dwelling House (Steep Land Overlay)	Matthew Ingram
MCUC-2011-285	Code	6 Tidemann Street WALKERSTON	Russell J Seymour and Patricia M Seymour	Dwelling House (Flood and Inundation Overlay)	Matthew Ingram
MCUI-2011-159	Impact	6 Jewell Street MACKAY	Strauss Property Developments	60 Multiple Dwelling Units (total of 128 keys dual and triple access serviced apartments), Caretakers Residence and anciallry facilties	Julie Brook
MCUI-2011-159	Impact	6 Jewell Street MACKAY	Strauss Property Developments	60 Multiple Dwelling Units (total of 128 keys dual and triple access serviced apartments), Caretakers Residence and anciallry facilties	Julie Brook
ROLC-2011-243	Code	35 Peatey Street ANDERGROVE	Andev Holdings Pty Ltd	2 Urban Residential Lots into 42	Julie Brook
ROLC-2011-274	Code	9 Pratt Street SOUTH MACKAY	Matthew I Perkins	1 Urban Residential Lots into 2 Urban Residential Lots.	Josephine McCann

Development Applications Finalised.

App No	Code/ Impact	Location	Applicant	Description	Officer
Approved Subject to Conditions					
CON-ASPA-2011/249		32 Cordia Street RURAL VIEW QLD 4740	Development Certification	Building Work - >50% Site Coverage and Setback Variation	Darryl Bibay
CON-ASPA-2011/250		8 Cinnamon Drive GLENELLA QLD 4740	Thomas E Steer	Building Work - Boundary Setback for Shed	Simon Halcrow
CON-ASPA-2011/251		3-5 Highcrest Court BUCASIA QLD 4750	Total Building Consultants	Building Work - Boundary Setback for House	Simon Halcrow
CON-ASPA-2011/252		2 Cartledge Court NORTH MACKAY QLD 4740	Building Approvals & Consultancy Pty Ltd	Building Work - Boundary Setback for House	Simon Halcrow
CON-ASPA-2011/253		13 Nott Street EAST MACKAY QLD 4740	Mackay and Whitsunday Building Certification	Building Work - Boundary Setback for Carport & Patio	Simon Halcrow
CON-ASPA-2011/254		18 Rutland Place MARIAN QLD 4753	Troy I Walker	Boundary Setback for Shed	Kathryn Goodman
CON-ASPA-2011/255		10 Credlin Court SARINA QLD 4737	Gemini Homes (QLD) Pty Ltd	Building Work - Boundary Setback for House	Andrea McPherson
ERA-ASPA-2011/21		1 Prince Charles Avenue SEAFORTH QLD 4741	Alma I Blake	ERA 21 Motor Vehicle Workshop	Heidi Jarmaine
MCUC-ASPA-2010/332	Code	13 Sarina Beach Road SARINA QLD 4737	Stockwell	Extension to Commercial Premises	Simon Halcrow
MCUC-ASPA-2011/257	Code	7/3 Rosewood Drive RURAL VIEW QLD 4740	Spice King Pty Ltd	Catering Shop	Darryl Bibay
ROLC-ASPA-2010/379	Code	27 Mick Ready Road GRASSTREE BEACH QLD 4740	Rodney J Corby and Arlene F Corby	1 Rural Lot into 19 Rural Lots	Josephine McCann
ROLC-ASPA-2011/173	Code	34 Bourke Street BLACKS BEACH QLD 4740	Maree A Davies	1 Special Activities Lot into 12 Urban Residential Lots	Julie Brook
Relevant Period Extended					
RECONF-IDAS-2007/259A		6 Panorama Court RURAL VIEW QLD 4740	Allan L Slatyer	Request to Extend Relevant Period - Reconfiguration of Lot - 1 Urban Residential Lot into 3	Julie Brook
Application Refused					
MCUI-ASPA-2011/22	Impact	215 Dunnrock Road DUNNROCK QLD 4740	Adam M Deguara	Undefined Use General Industry (Abrasive Blasting) and Environmentally Relevant Activity (ERA 17 Abrasive Blasting)	Matthew Ingram

Confirmed on Wednesday, 7 December 2011

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MAYOR

CORPORATE SERVICES HIGHLIGHTS AND SIGNIFICANT ISSUES REPORT – MONTH ENDING 31 OCTOBER 2011

Author: **Director Corporate Services**

Purpose

To review the Corporate Services Department Highlights and Significant Issues for the month ending 31 October 2011.

Background and Discussion

Highlights and Significant Issues for period are as follows: -

DIRECTOR CORPORATE SERVICES

CORPORATE SERVICES MANAGEMENT

- Year End financials
- Asset Management
- Enterprise Agreement
- LEGEG Meeting
- Management Forum
- Executive Manager Governance interviews

EXECUTIVE MANAGEMENT- GOVERNANCE GROUP

GOVERNANCE

- Finalisation of Community Plan
- 1st Quarter Op Plan reporting undertaken
- Review of Insurance reporting undertaken
- 3 Right to Information requests received and completed
- Delegations register reviewed & circulated
- Bathing Reserve areas reviewed & approved by Governor (gazetted 4th November)

ASSET MANAGEMENT

- Focus remains on Financial Statements
- Review of progress on Asset Management System and workflows underway
- Recruitment for vacant positions underway

INTERNAL AUDIT

- Focus remains on Financial Statements

FINANCIAL SERVICES

- September Budget Review finalised
- Water bills issued
- Continuation of work on Financial Statements

RATES & CHARGES REPORT

Rates Outstanding

	Outstanding Balance	Rates Levied	Annualised Percentage
Rates Outstanding 31.10.11	18,548,700	95,133,885	19.5%
Rates Overdue	8,993,180		9.5%
Rates Overdue Last Month	13,826,116	85,891,629	8.0%
Rates Outstanding 31.10.10	17,689,954	88,899,269	19.9%
Rates Overdue	7,601,237		8.6%

Sundry Debtors

	as at 31.10.10	as at 31.10.11
General Debtors	6,023,592	7,740,933
Mackay Entertainment Centre	421,445	123,226
Water	74,402	154,987
Waste Water	72,805	21,892
Waste Services	681,780	1,296,815
Total	$7,274,024	$9,337,852

EXECUTIVE MANAGEMENT – ADMINISTRATION SERVICES

ADMINISTRATION

- Woodlands project preparing for launch day for initial stages on 27th November 2011.
- A number of Council major projects have developed during the month, with specific reports provided to Council's Corporate Projects committee.
- Grants applied for on behalf of Council during October:-
  - Dept of Communities - Sport and Recreation Active Inclusion Program Round 3 – Application submitted for disabled swimming program and access ladders for Pioneer and Mirani Swim Centres.
  - Dept of Local Government & Planning - LGGS – Cyclone & Flood Warning Subsidy – Application submitted for 4 new rainfall and river height stations to be constructed at Marian Weir, Rural View, Sarina and Walkerston.

- Successful Grant notifications received during October:-
  - Ergon Energy Envirofund - Mobile Waste Education Trailer - Total project cost $25,640 - funding approved $10,000.

INFORMATION SERVICES

- Online event module of Pathways is currently under evaluation for implementation. This module will allow the general public to book events through the Internet.
- The new corporate Council Intranet SharePoint was launched on 1 September 2011 – Site has been launched with positive feedback from staff. Majority of feedback has emphasised the increased functionality for searching and location information combined with the ability to collaborate on documentation with version control.
- Corporate iPads have been introduced into the Council environment for Health Inspectors to complete inspections online in the field.
- ICT Disaster Plan has been completed. A site has been created in SharePoint, and workflows to document review dates are being scoped out. Work has commenced on the recommendations and observations outcomes of this project – Still ongoing
- Project for the upgrade of the Records and document management systems (ECM) has commenced and will improve the capacity and capability of our records and information management within the Council – Test is now in place with the client installed on the training room computers.
- Pilot and final testing of the mobile computing Health Inspection forms project has commenced. This project will allow Health Inspectors to complete assessments in the field and import directly back into corporate systems. This will produce costs savings in time and information readily available to premises.
- Network infrastructure reconfiguration of our internal and external switching interfaces to be finalised, work completed by end of October with high risk changes to be completed by Information Services staff as time and resources permit.(for example Building Management Systems).
- Aerial data coverage for 2012 organised with Queensland Government. New method of capture is cheaper than previously, so more than twice the current area, including Midge Point, Seaforth, Eungella and Eton will be captured at hi resolution.
- Arc Explorer software implemented within Planning and Civil Operations. This allows these departments to monitor changes to data specific to them – planning and flood damage. This will inform and display users of critical data updates while allowing GIS data to develop upgrade of MILIS and MiMaps.
- Project has commenced to implement a new Learning Management System to allow all external contractors to finalise inductions through e-learning. Some of the site forms are with HR for approval

CUSTOMER SERVICE

- A risk assessment was conducted of the Customer Service Centre in Mackay by Vero Insurance, as part of a corporate insurance review.
- Pursuing a continuous improvement initiative to enable copies of drainage plans and sewer depth plans on-line.
- To support the strategy to shift customer transactions on-line, the Customer Service program has started a campaign to update customer contact details, including mobile phone numbers and e-mail addresses. A new process has been developed in consultation with Financial Services.

- The Customer Service program participated in the Community Housing Forum for indigenous people, which was held at the Lagoons Meeting hut, to encourage indigenous people into home ownership. The program is currently evaluating the feasibility of holding a similar forum for non-indigenous people.
- Manager Customer Services commenced coaching and mentoring 2 teams for the 2011 North Queensland Rural Management Challenge, this year being hosted in Mackay.

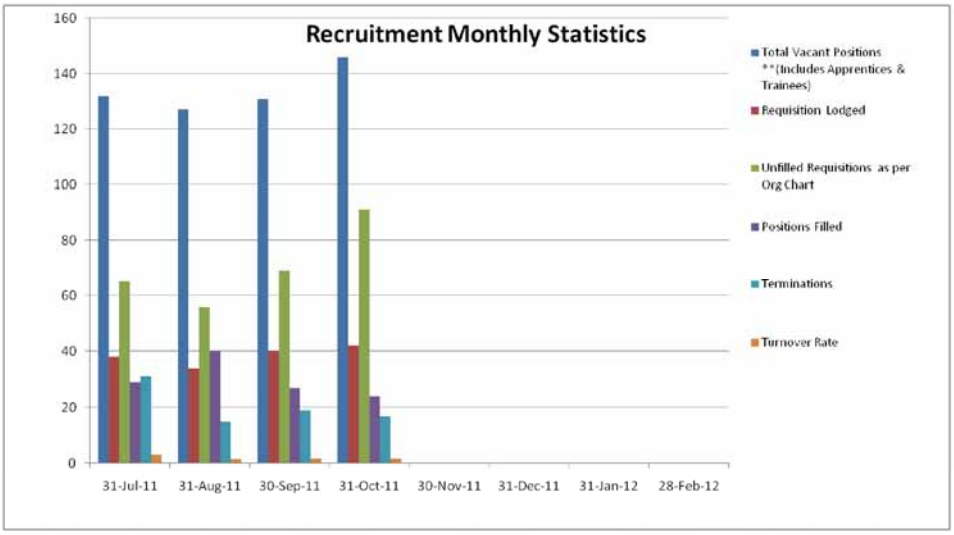
PROCUREMENT & PLANT

- Procurement Operations Team
- Continuation of Ethics, Probity LG Procurement presentations for Paget Depot Programs
- Contracts – significant workload due to Flood, Civil Construction, Service contracts and Water Infrastructure.
- Presentation by Manager Procurement and Plant at Regional Procurement Seminar in Rockhampton.

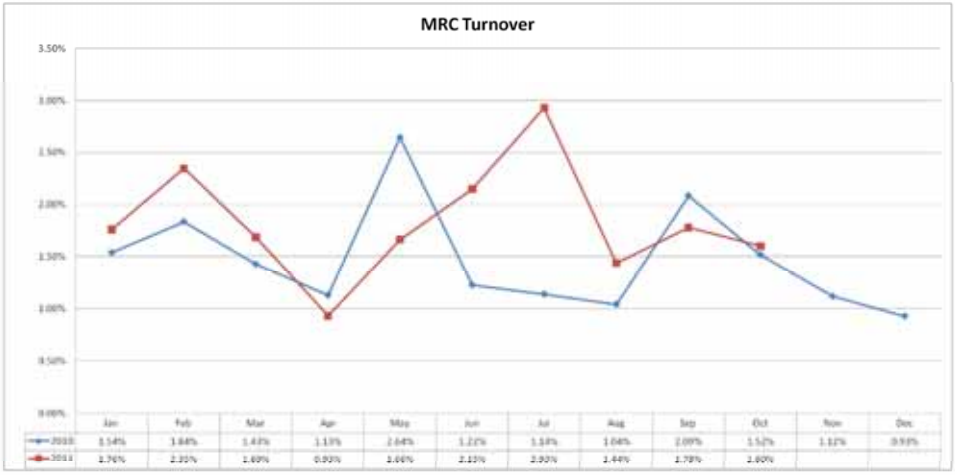
HUMAN RESOURCES

Recruitment

- Total Vacant Positions – 146 (includes positions vacant due to leave such as Maternity Leave and Apprentices & Trainees)
- Requisitions Lodged – 42
- Unfilled Open Requisitions (as per the org chart) – 91
- Total Number of Positions Filled – 24
- Terminations – 17
- Monthly Turnover – 1.601



** Total vacant positions includes positions vacant due to leave such as Maternity Leave



Learning and Development

General Training

- Total Attendees = 75
- 12D Model What New in Version 10" Seminar"
- Annual Conference - Urban Animal Management
- AWA Conference
- Bike Futures Conference
- Cert III Road Construction & Maintenance (RII31409)
- Cert IV in Civil Construction (RII40206)
- CHRIS21 User Group Meeting
- Computer Training: Excel Level 1 Beginner
- Computer Training: Finance One - Purchasing
- Environmental Protection Regulatory Tools
- Greener Live Performances: Sustainable Training
- HR Conference / Convention
- Infant Aquatics
- Internal Audit Conference (Local Government)
- Investigation Skills
- Local Authorities Revenue Mgmt Assoc Conference
- MAI: Concrete Footpath Repairs
- MAI: Earth & Concrete Drain Cleaning
- MAI: Excavating and Replacing Asphalt
- MAI: Medium / Heavy Formation Grading
- MAI: Minor Concrete Work
- MAI: Pothole Patching / Edge Repairs (Manual)
- MAI: Repair or Replace Guide Markers
- Queensland Priority Infrastructure Plan
- Recruiting and Selecting People

- Small Museums Conference
- Time Management

Mandatory Training

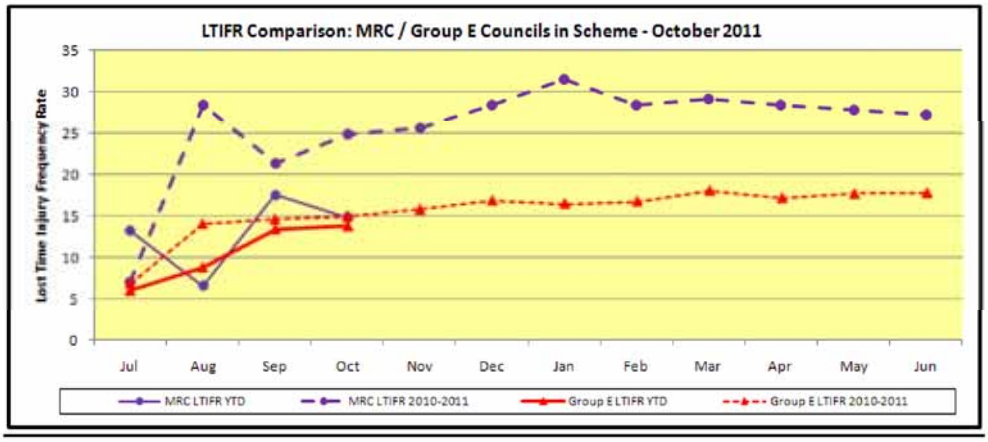
- MRC Induction: Council Corporate = 10
- MRC Induction: General Fire Evacuation and First Response = 10
- MRC Induction: Paget Depot = 32
- MRC Induction: Paget Site Specific Induction (Checklist) = 11
- MRC Induction: Workplace Health and Safety= 29
- MUTCD: Traffic Control - Stop/Slow= 14
- MUTCD: Signage Course - Read & Interpret Traffic Management Plans= 16
- Solar and Heath Pump Installation = 4
- SafePlan = 2676
- Toolbox Meetings= 69
- WH&S Representative and PINS Course (combined)= 1
- Harassment and Discrimination Policy Training = 11
- Forklift = 8
- Fire Extinguisher = 6
- CPR = 9
- Contact Officer Training (Refresher) = 25
- Authorised Persons Training = 16
- AUSTSWIM Accreditation = 1
- Apply First Aid = 4

Work Experience

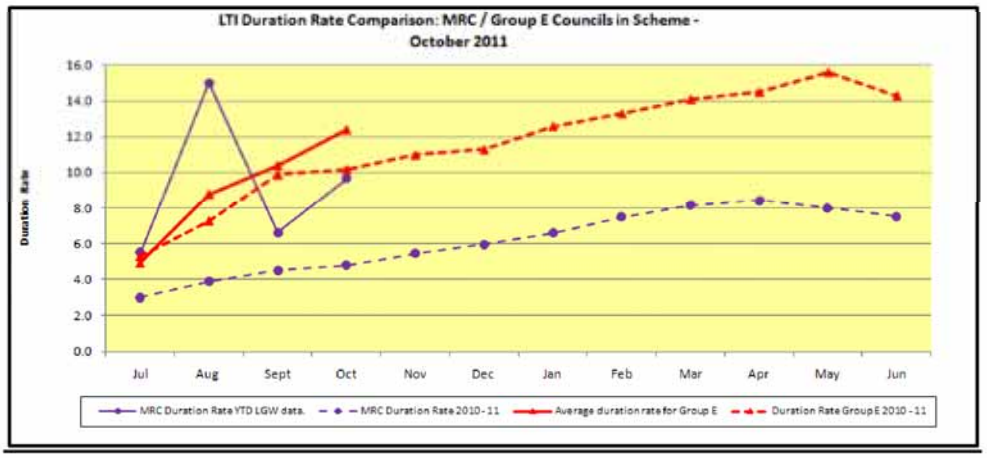
- Apprentice Block Training = 3
- 2011/2012 Intake 1 Advertised = 14 Positions

Workplace Health & Safety

- Management of 14 Work Related compensation claims including 5 new claims with 4 claims being finalised and 2 being withdrawn. Management of 11 non-work related Return to Work Programs including 1 new case with 2 being finalised.
- 55 Incident Reports received, recorded and distributed for comment (47 staff, 8 Non Staff Members) with 4 investigations – 1 completed, 3 ongoing.
- Review and feedback on 1 Construction Safety Plan for Parks & Environment.
- Provided 73 WH&S Inductions, 22 Staff, 48 Contractors and 3 Work Experience.
- Council was required to undertake 1 notification to WH&S Queensland regarding workplace injuries.
- Participated in 14 Worksite Hazard inspections in Recreation Services, ES Civil Projects, ES Civil Operations and ES Parks & Environment plus 2 random worksite inspections conducted on excavations and commenced noise surveys at Paget Depot with 3 measurements being undertaken.



LGW Data: 2011 - 2012 Year To Date		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
MRC LTIFR YTD LGW Data.		13.2	6.6	17.6	14.9								
Group E LTIFR YTD (Councils with wages > $50 mil)		6.0	8.8	13.4	13.8								
MRC LTIs Cumulative		2	2	8	9								



LGW Data: 2011 - 2012 YTD		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
MRC Duration Rate YTD LGW Data		5.5	15.0	6.6	9.7								
Average duration rate for Group E (Councils with wages > $50 mil)		4.9	8.8	10.4	12.4								
MRC Days Lost: Cumulative		11	30	53	87								

CORPORATE COMMUNICATIONS

- Draft Community Plan document was finalised and uploaded to Connecting Mackay website for validation to community. Release issued to promote
- Radio and print advertising commenced for Australia Day Awards – seeking nominations (online forms also available)
- Australia Day preparations continued – sponsors confirmed and program of events for Pioneer

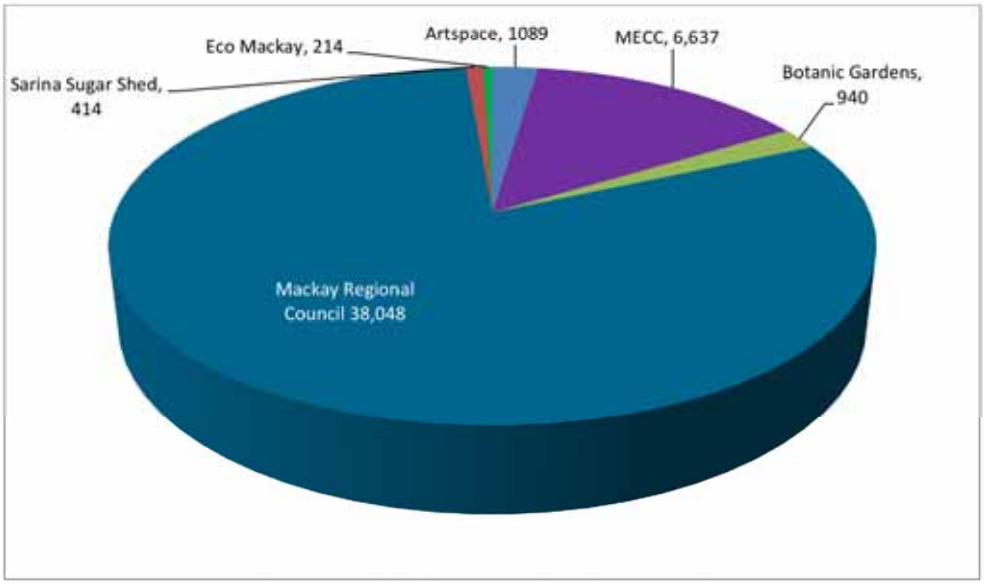
Valley, Sarina and Mackay being finalised in consultation with Sarina and Valley committees

- Provided assistance to Economic Development in ongoing promotion of Active in the City advertising-marketing campaign
- Sourced extensive advertising media prizes for the Christmas In the City decoration competition to be conducted by City Focus and Economic Development. Over $17,000 in print, radio and television advertising confirmed as part of prize package.
- Council Connect print editions in October supported Breast Cancer Awareness month. Editions in Daily Mercury and Advertiser were printed in distinctive pink colour

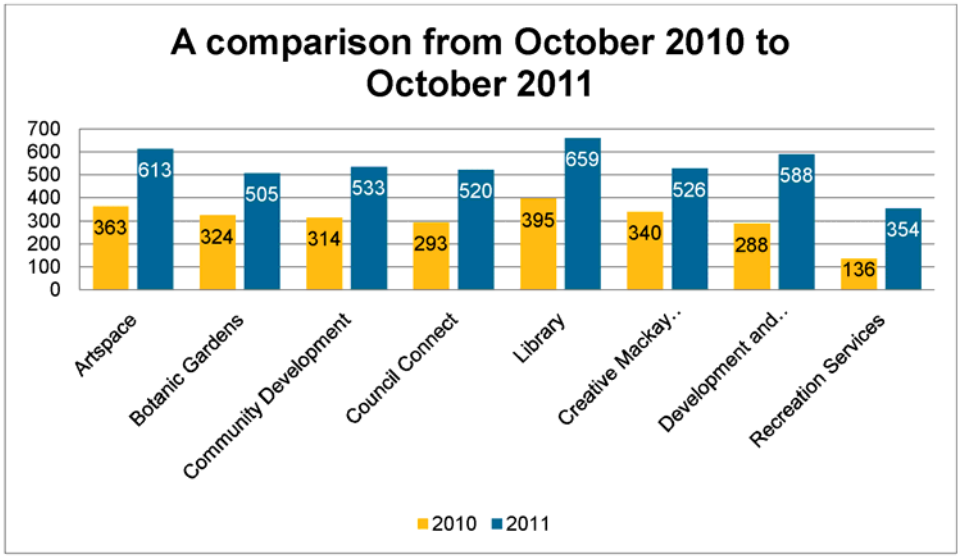
Mercury October edition of Council Connect

- Council Connect TV editions aired October 11 (Meadowlands update and Gum Removal Machine) and October 25 (Recycling information)
- Facilitated the production of a Recycling DVD of the Material Recovery Facility for Waste Services. Shooting scheduled in October and DVD due for release in November to coincide with National Recycling Week.
- Ongoing assistance and preparation for Mackay 150 commemorations – working on online calendar
- Arrangements made for commemorative "street blade" launch to be held on Remembrance Day, November 11. Designed informative and interactive web page on council website as part of project
- Changes made to Emergency Action Guide in readiness for reprint prior to storm season
- Preparations continued for Sports Expo and Sign On day – discussions with LGAQ about sourcing a high profile Council Ambassador to attend the February 2012 event.
- Collation of material for Annual Report continued

Visits to all council websites in October



e-Newsletters continue to grow
table shows growth in past 12 months



Most e-Newsletters are issued monthly – Council Connect is a fortnightly edition, providing information from across council, including council decisions.

CRITICAL ACTIVITIES PROPOSED FOR THE FOLLOWING MONTH

- Annual Report and Financial Statements;
- E.A. Negotiations;
- Asset Management Implementation;

Consultation

Corporate Services Management Team.

Resource Implications

Nil.

Conclusion

Programs are largely in line with Operating Plans and Budgets for four month period to 31 October 2011.

Officer Recommendation

THAT this report be received.

Mackay
REGIONAL COUNCIL

Executive Financial Performance Report

For the month of October 2011

MACKAY REGIONAL COUNCIL

EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011

CONTENTS PAGE

PAGE

PROGRESS AT A GLANCE 3

BUDGET SNAPSHOT

By Fund 5

By Department 8

INCOME & EXPENDITURE ANALYSIS BY PROGRAM

Cover Page/Explanatory Note 12
Development Services 13
Corporate Services 15
Community Services 20
Engineering Services 22
Water & Waste Services 24

CAPITAL EXPENDITURE GRAPHS BY PROGRAM

Cover Page/Explanatory Note 26
Development Services 27
Corporate Services 28
Community Services 30
Engineering Services 32
Water & Waste Services 34

CAPITAL INCOME GRAPHS BY PROGRAM

Cover Page/Explanatory Note 35
3.4 Procurement & Plant 36
4.2 Property Services 36
4.4 Mackay Convention Precinct 36
5.1 Engineering Services Management 37
5.2 Civil Operations 37
5.4 Parks & Environment 37
5.5 Civil Projects 38
6.3 Infrastructure Delivery 38
6.5 Mackay Water Services 38

FINANCIAL PERFORMANCE REPORT

Water & Waste Services 39
Waste Services 42

CRITICAL BUDGET SUCESS FACTORS

Investments 44

MACKAY REGIONAL COUNCIL

EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011

PROGRESS AT A GLANCE

Program	Indicator	Comments
Office of the CEO	●	
Development Services – Department Management	●	
Strategic Planning	●	
Development Assessment – Planning	●	
Health and Regulatory	●	
Development Assessment – Engineering	●	
Corporate Services – Department Management	●	
Administration	●	
Human Resources	●	
Financial Services	●	
Procurement and Plant	●	
Information Services	●	
Customer Services	●	
Corporate Communications	●	
Governance	●	Spikes in insurance costs are potential budget issue, currently being managed within program
Asset Management	●	Issues around staff turnover & Asset Management systems have the potential to cause budget issues, however currently are being managed within program.
Internal Audit	●	
Councillor Support	●	
Community Services – Department Management	●	
Economic Development	●	
Community Development & Library Services	●	
Mackay Convention Precinct & Events	●	

MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

Program	Indicator	Comments
Recreation Services	●	
Property Services	●	
Engineering Services – Department Management	●	
Civil Operations	●	
Technical Services	●	
Parks and Environment	●	
Civil Projects	●	Based on expenditure to date and commitments do not expect to achieve full program expenditure if we experience a 'normal' wet. Forecast 75% of total program. Significant projects delayed – Connors Road, East Funnel Creek Bridge, Holts Road resumptions and Boundary Road upgrade.
WWS Management	●	
WWS Planning & Sustainability	●	
WWS Infrastructure Delivery	●	
WWS Operations	●	
WWS Waste Services	●	
WWS Business Services	●	

Indicators:

- ● Budget on Track
- ● Partial Budget Issue
- ● Definite Budget Issue

MACKAY REGIONAL COUNCIL

EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011

BUDGET SNAPSHOT - COUNCIL BY FUND

	GENERAL			WATER		
	Budget 2011/2012	Actual 2011/2012	% of Budget	Budget 2011/2012	Actual 2011/2012	% of Budget
Operating Revenue						
Rates & Utility Charges	97,509,100	47,478,459	48.69%	33,152,802	16,417,875	49.52%
Less: Discounts and Remissions	(9,778,050)	(4,602,252)	47.07%	(1,387,710)	(648,230)	46.71%
Fees & Charges	10,507,938	3,957,811	37.66%	1,130,445	511,596	45.26%
Sales - Contract & Recoverable Work	3,615,400	1,623,098	44.89%	1,304,000	617,850	47.38%
Operating Grants & Subsidies	109,281,181	5,544,283	5.07%	-	-	0.00%
Operating Contributions	-	18,316	100.00%	-	-	0.00%
Interest Earned	2,050,000	1,306,493	63.73%	480,000	501,031	104.38%
Other Revenue	5,244,268	1,614,553	30.79%	123,500	42,237	34.20%
Community Services Obligations	(158,472)	(52,824)	33.33%	31,588	10,529	33.33%
Internal Transfers - Revenue	18,504,687	6,945,915	37.54%	581,432	159,422	27.42%
Internal Revenue Distribution	-	-	0.00%	-	-	0.00%
	$ 236,776,052	$ 63,833,852	26.96%	$ 35,416,057	$ 17,612,310	49.73%
Less: Operating Expenses						
Employee Cost	56,784,632	16,824,022	29.63%	6,931,763	2,102,206	30.33%
Goods, Services & Other Operational Costs	154,152,412	24,548,003	15.92%	7,471,024	1,846,180	24.71%
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Finance Costs (incl Interest Expense)	5,551,360	1,486,479	26.78%	2,007,779	515,735	25.69%
Other Expenses	3,863,682	1,738,313	44.99%	307,000	257,055	83.73%
Depreciation	35,508,262	11,836,087	33.33%	9,552,844	3,184,281	33.33%
Corporate Overheads & Competitive Neutrality Costs	(6,756,175)	(2,252,058)	33.33%	3,147,571	1,049,190	33.33%
Internal Transfers - Expenses	13,237,791	5,099,965	38.53%	1,554,838	529,804	34.07%
	$ 262,341,965	$ 59,280,812	22.60%	$ 30,972,819	$ 9,484,452	30.62%
Less: Transfers						
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Retained Surplus/Deficit Brought Forward from Prior Year	-	-	0.00%	-	-	0.00%
Transfer from Capital for Unfunded Depreciation	(7,486,755)	-	-100.00%	-	-	0.00%
Transfer (to) Capital General Revenue Expended	(134,045)	(4,456,941)	3324.96%	1,692,550	(5,487,505)	-324.22%
Inter-Function Dividends & Return on Capital	(6,264,065)	(2,088,022)	33.33%	3,218,697	1,072,899	33.33%
Transfers from Reserves	(20,739,401)	(2,544,895)	12.27%	(568,009)	(534,429)	94.09%
Transfers to Reserves	9,058,354	7,366,183	81.32%	100,000	167,187	167.19%
	($ 25,565,913)	($ 1,723,675)	6.74%	$ 4,443,238	($ 4,781,847)	-107.62%
Operating Surplus (Deficit)	$ -	$ 6,276,714		$ -	$ 12,909,706	
CAPITAL SUMMARY						
Capital Funding						
General Revenue Used for Capital Purposes	(134,045)	(4,456,941)	3324.96%	1,692,550	(5,487,505)	-324.22%
Capital Grants	54,151,822	5,702,218	10.53%	1,626,161	813,371	50.02%
Capital Contributions	11,105,150	2,927,089	26.36%	3,000,000	2,480,296	82.68%
Capital Contributions - Non Cash Developer	4,000,000	-	-100.00%	2,000,000	-	-100.00%
Capital Other Revenue	51,500	9,140	17.75%	-	-	0.00%
Capital Internal Transfers - Revenue	22,403,670	3,498,851	15.62%	-	161,251	100.00%
Transfers from Capital Reserves	66,441,870	30,606,856	46.07%	13,510,413	9,028,724	66.83%
Transfers to Capital Reserves	(19,550,642)	(18,613,886)	95.21%	(4,254,276)	(3,734,572)	87.78%
New Loans	4,860,300	-	-100.00%	10,142,156	-	-100.00%
Proceeds from Sale of Assets	5,813,763	890,786	15.32%	-	-	0.00%
Funded Depreciation	28,021,507	11,836,087	42.24%	9,552,844	3,184,281	33.33%
Capital Funding Brought Forward	-	-	0.00%	-	-	0.00%
Capital Funding Carried Forward	-	-	0.00%	-	-	0.00%
	$ 177,164,896	$ 32,400,200	18.29%	$ 37,269,847	$ 6,445,847	17.30%
Capital Expenditure						
Capital Expenditure	144,050,312	26,773,123	18.59%	33,424,857	5,976,507	17.88%
Capital Internal Transfers - Expense	25,799,369	4,821,602	18.69%	206,061	70,549	34.24%
Capital Expenditure (Carried Over)	-	-	0.00%	-	-	0.00%
Capital - Non Cash Developer Contributions	4,000,000	-	-100.00%	2,000,000	-	-100.00%
Loan Repayments	3,315,215	805,474	24.30%	1,638,929	398,791	24.33%
	$ 177,164,896	$ 32,400,200	18.29%	$ 37,269,847	$ 6,445,847	17.30%

MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

BUDGET SNAPSHOT - COUNCIL BY FUND CONT'D

	WASTE WATER			WASTE SERVICES		
	Budget 2011/2012	Actual 2011/2012	% of Budget	Budget 2011/2012	Actual 2011/2012	% of Budget
Operating Revenue						
Rates & Utility Charges	37,829,853	18,646,812	49.29%	16,980,700	8,471,345	49.89%
Less: Discounts and Remissions	(3,370,388)	(1,588,869)	47.14%	(1,001,000)	(456,746)	45.63%
Fees & Charges	1,431,070	653,535	45.67%	7,546,102	2,348,148	31.12%
Sales - Contract & Recoverable Work	805,000	345,755	42.95%	-	1,303	100.00%
Operating Grants & Subsidies	-	-	0.00%	-	-	0.00%
Operating Contributions	-	-	0.00%	-	-	0.00%
Interest Earned	350,000	359,525	102.72%	273,000	256,321	93.89%
Other Revenue	-	-	0.00%	260,496	25,977	9.97%
Community Services Obligations	99,303	33,101	33.33%	27,580	9,193	33.33%
Internal Transfers - Revenue	298,988	159,238	53.26%	414,300	57,246	13.82%
Internal Revenue Distribution	-	-	0.00%	-	-	0.00%
	$ 37,443,827	$ 18,609,098	49.70%	$ 24,501,179	$ 10,712,787	43.72%
Less: Operating Expenses						
Employee Cost	6,264,609	1,730,652	27.63%	1,235,180	387,561	31.38%
Goods, Services & Other Operational Costs	8,591,840	2,216,002	25.79%	16,367,700	3,177,366	19.41%
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Finance Costs (incl Interest Expense)	3,163,678	808,520	25.56%	1,318,187	337,707	25.62%
Other Expenses	581,600	370,039	63.62%	75,300	43,511	57.78%
Depreciation	10,275,240	3,425,080	33.33%	291,012	97,004	33.33%
Corporate Overheads & Competitive Neutrality Costs	3,070,537	1,023,512	33.33%	538,067	179,356	33.33%
Internal Transfers - Expenses	1,077,463	405,502	37.63%	247,979	80,967	32.65%
	$ 33,024,966	$ 9,979,307	30.22%	$ 20,073,425	$ 4,303,473	21.44%
Less: Transfers						
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Retained Surplus/Deficit Brought Forward from Prior Year	-	-	0.00%	-	-	0.00%
Transfer from Capital for Unfunded Depreciation	-	-	0.00%	-	-	0.00%
Transfer (to) Capital General Revenue Expended	1,612,497	548,266	34.00%	2,772,660	(345,475)	-12.46%
Inter-Function Dividends & Return on Capital	2,695,967	898,656	33.33%	349,402	116,467	33.33%
Transfers from Reserves	(39,603)	(39,603)	100.00%	-	-	0.00%
Transfers to Reserves	150,000	216,389	144.26%	1,305,692	1,245,424	95.38%
	$ 4,418,860	$ 1,623,707	36.74%	$ 4,427,754	$ 1,016,416	22.96%
Operating Surplus (Deficit)	$ -	$ 7,006,083		$ -	$ 5,392,899	
CAPITAL SUMMARY						
Capital Funding						
General Revenue Used for Capital Purposes	1,612,497	548,266	34.00%	2,772,660	(345,475)	-12.46%
Capital Grants	-	-	0.00%	-	29,500	100.00%
Capital Contributions	3,000,000	1,887,587	62.92%	-	-	0.00%
Capital Contributions - Non Cash Developer	2,000,000	-	-100.00%	-	-	0.00%
Capital Other Revenue	-	-	0.00%	-	-	0.00%
Capital Internal Transfers - Revenue	-	100,766	100.00%	-	-	0.00%
Transfers from Capital Reserves	7,099,442	4,093,686	57.66%	3,650,398	2,480,398	67.95%
Transfers to Capital Reserves	(7,896,791)	(6,784,378)	85.91%	(7,300)	(7,300)	100.00%
New Loans	7,520,313	-	-100.00%	4,500,000	-	-100.00%
Proceeds from Sale of Assets	-	-	0.00%	-	-	0.00%
Funded Depreciation	10,275,240	3,425,080	33.33%	291,012	97,004	33.33%
Capital Funding Brought Forward	-	-	0.00%	-	-	0.00%
Capital Funding Carried Forward	-	-	0.00%	-	-	0.00%
	$ 23,610,701	$ 3,271,008	13.85%	$ 11,206,769	$ 2,254,126	20.11%
Capital Expenditure						
Capital Expenditure	19,506,494	2,707,268	13.88%	10,156,097	1,998,050	19.67%
Capital Internal Transfers - Expense	79,577	72,511	91.12%	-	1,789	100.00%
Capital Expenditure (Carried Over)	-	-	0.00%	-	-	0.00%
Capital - Non Cash Developer Contributions	2,000,000	-	-100.00%	-	-	0.00%
Loan Repayments	2,024,631	491,228	24.26%	1,050,672	254,287	24.20%
	$ 23,610,701	$ 3,271,008	13.85%	$ 11,206,769	$ 2,254,126	20.11%

MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

BUDGET SNAPSHOT - COUNCIL BY FUND CONT'D

	TOTAL		
	Budget 2011/2012	Actual 2011/2012	% of Budget
Operating Revenue			
Rates & Utility Charges	185,472,455	91,014,491	49.07%
Less: Discounts and Remissions	(15,537,148)	(7,296,096)	46.96%
Fees & Charges	20,615,555	7,471,089	36.24%
Sales - Contract & Recoverable Work	5,724,400	2,588,007	45.21%
Operating Grants & Subsidies	109,281,181	5,544,283	5.07%
Operating Contributions	-	18,316	100.00%
Interest Earned	3,153,000	2,423,370	76.86%
Other Revenue	5,628,264	1,682,767	29.90%
Community Services Obligations	-	-	0.00%
Internal Transfers - Revenue	19,799,407	7,321,821	36.98%
Internal Revenue Distribution	-	-	0.00%
	$ 334,137,115	$ 110,768,046	33.15%
Less: Operating Expenses			
Employee Cost	71,216,184	21,044,441	29.55%
Goods, Services & Other Operational Costs	186,582,976	31,787,551	17.04%
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%
Finance Costs (incl Interest Expense)	12,041,004	3,148,441	26.15%
Other Expenses	4,827,582	2,408,919	49.90%
Depreciation	55,627,358	18,542,453	33.33%
Corporate Overheads & Competitive Neutrality Costs	-	-	0.00%
Internal Transfers - Expenses	16,118,071	6,116,238	37.95%
	$ 346,413,175	$ 83,048,043	23.97%
Less: Transfers			
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%
Retained Surplus/Deficit Brought Forward from Prior Year	-	-	0.00%
Transfer from Capital for Unfunded Depreciation	(7,486,755)	-	-100.00%
Transfer (to) Capital General Revenue Expended	5,943,662	(9,741,655)	-163.90%
Inter-Function Dividends & Return on Capital	-	-	0.00%
Transfers from Reserves	(21,347,013)	(3,118,927)	14.61%
Transfers to Reserves	10,614,046	8,995,183	84.75%
	($ 12,276,060)	($ 3,865,399)	31.49%
Operating Surplus (Deficit)	$ -	$ 31,585,402	
CAPITAL SUMMARY			
Capital Funding			
General Revenue Used for Capital Purposes	5,943,662	(9,741,655)	-163.90%
Capital Grants	55,777,983	6,545,089	11.73%
Capital Contributions	17,105,150	7,294,972	42.65%
Capital Contributions - Non Cash Developer	8,000,000	-	-100.00%
Capital Other Revenue	51,500	9,140	17.75%
Capital Internal Transfers - Revenue	22,403,670	3,760,868	16.79%
Transfers from Capital Reserves	90,702,123	46,209,664	50.95%
Transfers to Capital Reserves	(31,709,009)	(29,140,137)	91.90%
New Loans	27,022,769	-	-100.00%
Proceeds from Sale of Assets	5,813,763	890,786	15.32%
Funded Depreciation	48,140,603	18,542,453	38.52%
Capital Funding Brought Forward	-	-	0.00%
Capital Funding Carried Forward	-	-	0.00%
	$ 249,252,214	$ 44,371,181	17.80%
Capital Expenditure			
Capital Expenditure	207,137,760	37,454,948	18.08%
Capital Internal Transfers - Expense	26,085,007	4,966,451	19.04%
Capital Expenditure (Carried Over)	-	-	0.00%
Capital - Non Cash Developer Contributions	8,000,000	-	-100.00%
Loan Repayments	8,029,447	1,949,781	24.28%
	$ 249,252,214	$ 44,371,181	17.80%

MACKAY REGIONAL COUNCIL

EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011

BUDGET SNAPSHOT – BY DEPARTMENT

	Corporate Revenue & Expenses Budget 2011/2012	Actual 2011/2012	% of Budget	Development Services Budget 2011/2012	Actual 2011/2012	% of Budget
Operating Revenue						
Rates & Utility Charges	92,029,600	44,728,958	48.60%	-	-	0.00%
Less: Discounts and Remissions	(9,770,400)	(4,598,092)	47.06%	-	-	0.00%
Fees & Charges	511,000	203,427	39.81%	6,458,338	2,754,711	42.65%
Sales - Contract & Recoverable Work	-	-	0.00%	-	-	0.00%
Operating Grants & Subsidies	6,600,000	1,279,085	19.38%	252,500	2,500	0.99%
Operating Contributions	-	-	0.00%	-	18,316	100.00%
Interest Earned	2,050,000	948,490	46.27%	-	7,042	100.00%
Other Revenue	165,000	53,133	32.20%	122,541	65,130	53.15%
Community Services Obligations	(158,472)	(52,824)	33.33%	-	-	0.00%
Internal Transfers - Revenue	17,000	-	-100.00%	888,802	131,795	14.83%
Internal Revenue Distribution	(93,604,404)	(37,388,725)	39.94%	3,611,572	159,127	4.41%
	($ 2,160,676)	$ 5,173,451	-239.44%	$ 11,333,752	$ 3,138,621	27.69%
Less: Operating Expenses						
Employee Cost	(2,166,767)	(1,134,706)	52.37%	8,036,059	2,498,867	31.10%
Goods, Services & Other Operational Costs	3,684,181	1,664,227	45.17%	1,879,885	309,201	16.45%
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Finance Costs (incl Interest Expense)	5,468,790	1,460,071	26.70%	4,800	3,578	74.54%
Other Expenses	288,980	292,360	101.17%	518,830	150,832	29.07%
Depreciation	35,508,262	11,836,087	33.33%	-	-	0.00%
Corporate Overheads & Competitive Neutrality Costs	(6,756,175)	(2,252,058)	33.33%	-	-	0.00%
Internal Transfers - Expenses	17,000	166	0.98%	1,316,933	302,828	22.99%
	$ 36,044,272	$ 11,866,147	32.92%	$ 11,756,507	$ 3,265,306	27.77%
Less: Transfers						
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Retained Surplus/Deficit Brought Forward from Prior	-	-	0.00%	-	-	0.00%
Transfer from Capital for Unfunded Depreciation	(7,486,755)	-	-100.00%	-	-	0.00%
Transfer (to) Capital General Revenue Expended	(24,706,292)	(11,030,613)	44.65%	10,000	(20,000)	-200.00%
Inter-Function Dividends & Return on Capital	(6,264,065)	(2,088,022)	33.33%	-	-	0.00%
Transfers from Reserves	(687,000)	(222,000)	32.31%	(432,755)	(113,727)	26.28%
Transfers to Reserves	939,164	371,225	39.53%	-	7,042	100.00%
	($ 38,204,948)	($ 12,969,410)	33.95%	($ 422,755)	($ 126,685)	29.97%
Operating Surplus (Deficit)	$ 0	$ 6,276,714		$ 0	($ 0)	
CAPITAL SUMMARY						
Capital Funding						
General Revenue Used for Capital Purposes	(24,706,292)	(11,030,613)	44.65%	10,000	(20,000)	-200.00%
Capital Grants	-	-	0.00%	-	-	0.00%
Capital Contributions - Cash	-	-	0.00%	-	10,000	100.00%
Capital Contributions - Non Cash Developer	-	-	0.00%	-	-	0.00%
Capital Other Revenue	-	-	0.00%	-	-	0.00%
Capital Internal Transfers - Revenue	-	-	0.00%	-	-	0.00%
Transfers from Capital Reserves	-	-	0.00%	20,000	20,000	100.00%
Transfers to Capital Reserves	-	-	0.00%	-	(10,000)	100.00%
Loans	-	-	0.00%	250,000	-	-100.00%
Proceeds from Sale of Assets	-	-	0.00%	-	-	0.00%
Funded Depreciation	28,021,507	11,836,087	42.24%	-	-	0.00%
Capital Funding Brought Forward	-	-	0.00%	-	-	0.00%
Capital Funding Carried Forward	-	-	0.00%	-	-	0.00%
	$ 3,315,215	$ 805,474	24.30%	$ 280,000	$ -	-100.00%
Capital Expenditure						
Capital Expenditure	-	-	0.00%	280,000	-	-100.00%
Capital Internal Transfers - Expense	-	-	0.00%	-	-	0.00%
Capital Expenditure (Carried Over)	-	-	0.00%	-	-	0.00%
Capital - Non Cash Developer Contributions	-	-	0.00%	-	-	0.00%
Loan Repayments	3,315,215	805,474	24.30%	-	-	0.00%
	$ 3,315,215	$ 805,474	24.30%	$ 280,000	$ -	-100.00%

MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

BUDGET SNAPSHOT – BY DEPARTMENT CONT'D

	Corporate Services Office of CEO Budget 2011/2012	Actual 2011/2012	% of Budget	Community Services Budget 2011/2012	Actual 2011/2012	% of Budget
Operating Revenue						
Rates & Utility Charges	-	-	0.00%	920,800	458,694	49.81%
Less: Discounts and Remissions	-	-	0.00%	(800)	(430)	53.77%
Fees & Charges	175,000	60,501	34.57%	2,778,850	707,061	25.44%
Sales - Contract & Recoverable Work	65,000	-	-100.00%	-	32	100.00%
Operating Grants & Subsidies	824,191	185,036	22.45%	866,000	233,532	26.97%
Operating Contributions	-	-	0.00%	-	-	0.00%
Interest Earned	-	-	0.00%	-	14,851	100.00%
Other Revenue	63,000	70,170	111.38%	4,761,455	1,356,888	28.50%
Community Services Obligations	-	-	0.00%	-	-	0.00%
Internal Transfers - Revenue	13,587,936	5,292,121	38.95%	27,000	189,890	703.30%
Internal Revenue Distribution	19,510,786	2,005,511	10.28%	16,636,091	3,680,081	22.12%
	$ 34,225,914	$ 7,613,339	22.24%	$ 25,989,396	$ 6,640,600	25.55%
Less: Operating Expenses						
Employee Cost	17,410,485	5,481,252	31.48%	9,935,258	3,102,385	31.23%
Goods, Services & Other Operational Costs	12,332,680	2,777,677	22.52%	13,033,854	3,427,635	26.30%
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Finance Costs (incl Interest Expense)	30,000	6,601	22.00%	47,325	15,980	33.77%
Other Expenses	1,871,900	788,366	42.12%	1,155,922	494,709	42.80%
Depreciation	-	-	0.00%	-	-	0.00%
Corporate Overheads & Competitive Neutrality Costs	-	-	0.00%	-	-	0.00%
Internal Transfers - Expenses	517,565	226,833	43.83%	706,319	396,869	56.19%
	$ 32,162,630	$ 9,280,729	28.86%	$ 24,878,679	$ 7,437,579	29.90%
Less: Transfers						
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Retained Surplus/Deficit Brought Forward from Prior	-	-	0.00%	-	-	0.00%
Transfer from Capital for Unfunded Depreciation	-	-	0.00%	-	-	0.00%
Transfer (to) Capital General Revenue Expended	3,191,216	(746,715)	-23.40%	1,625,190	(652,662)	-40.16%
Inter-Function Dividends & Return on Capital	-	-	0.00%	-	-	0.00%
Transfers from Reserves	(1,127,933)	(920,675)	81.62%	(1,434,472)	(619,565)	43.19%
Transfers to Reserves	-	-	0.00%	920,000	475,249	51.66%
	$ 2,063,283	($ 1,667,389)	-80.81%	$ 1,110,718	($ 796,979)	-71.75%
Operating Surplus (Deficit)	$ 0	$ -		($ 0)	$ -	
CAPITAL SUMMARY						
Capital Funding						
General Revenue Used for Capital Purposes	3,191,216	(746,715)	-23.40%	1,625,190	(652,662)	-40.16%
Capital Grants	-	-	0.00%	4,092,657	806,057	19.70%
Capital Contributions - Cash	-	-	0.00%	-	-	0.00%
Capital Contributions - Non Cash Developer	-	-	0.00%	-	-	0.00%
Capital Other Revenue	-	-	0.00%	-	-	0.00%
Capital Internal Transfers - Revenue	76,680	8,500	11.09%	-	-	0.00%
Transfers from Capital Reserves	2,732,342	2,507,510	91.77%	1,903,822	1,267,638	66.58%
Transfers to Capital Reserves	-	-	0.00%	(87,845)	(87,845)	100.00%
Loans	-	-	0.00%	1,610,000	-	-100.00%
Proceeds from Sale of Assets	5,680,100	757,123	13.33%	-	-	0.00%
Funded Depreciation	-	-	0.00%	-	-	0.00%
Capital Funding Brought Forward	-	-	0.00%	-	-	0.00%
Capital Funding Carried Forward	-	-	0.00%	-	-	0.00%
	$ 11,680,338	$ 2,526,419	21.63%	$ 9,143,824	$ 1,333,188	14.58%
Capital Expenditure						
Capital Expenditure	11,680,338	2,518,070	21.56%	9,143,824	1,329,498	14.54%
Capital Internal Transfers - Expense	-	8,349	100.00%	-	3,689	100.00%
Capital Expenditure (Carried Over)	-	-	0.00%	-	-	0.00%
Capital - Non Cash Developer Contributions	-	-	0.00%	-	-	0.00%
Loan Repayments	-	-	0.00%	-	-	0.00%
	$ 11,680,338	$ 2,526,419	21.63%	$ 9,143,824	$ 1,333,188	14.58%

MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

BUDGET SNAPSHOT – BY DEPARTMENT CONT'D

	Engineering Services			Water & Waste Services		
	Budget 2011/2012	Actual 2011/2012	% of Budget	Budget 2011/2012	Actual 2011/2012	% of Budget
Operating Revenue						
Rates & Utility Charges	4,558,700	2,290,807	50.25%	87,963,355	43,536,032	49.49%
Less: Discounts and Remissions	(6,850)	(3,730)	54.45%	(5,759,098)	(2,693,844)	46.78%
Fees & Charges	584,750	232,110	39.69%	10,107,617	3,513,278	34.76%
Sales - Contract & Recoverable Work	3,550,400	1,623,067	45.72%	2,109,000	964,908	45.75%
Operating Grants & Subsidies	100,738,490	3,844,130	3.82%	-	-	0.00%
Operating Contributions	-	-	0.00%	-	-	0.00%
Interest Earned	-	336,110	100.00%	1,103,000	1,116,877	101.26%
Other Revenue	132,272	69,231	52.34%	383,996	68,214	17.76%
Community Services Obligations	-	-	0.00%	158,472	52,824	33.33%
Internal Transfers - Revenue	3,983,949	1,332,109	33.44%	1,294,720	375,906	29.03%
Internal Revenue Distribution	53,845,954	31,544,007	58.58%	-	-	0.00%
	$ 167,387,666	$ 41,267,841	24.65%	$ 97,361,062	$ 46,934,195	48.21%
Less: Operating Expenses						
Employee Cost	23,569,596	6,876,224	29.17%	14,431,553	4,220,419	29.24%
Goods, Services & Other Operational Costs	123,221,811	16,369,264	13.28%	32,430,564	7,239,548	22.32%
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Finance Costs (incl Interest Expense)	445	248	55.74%	6,489,644	1,661,963	25.61%
Other Expenses	28,050	12,047	42.95%	963,900	670,605	69.57%
Depreciation	-	-	0.00%	20,119,096	6,706,365	33.33%
Corporate Overheads & Competitive Neutrality Costs	-	-	0.00%	6,756,175	2,252,058	33.33%
Internal Transfers - Expenses	10,679,974	4,173,269	39.08%	2,680,279	1,016,273	35.26%
	$ 157,499,876	$ 27,431,052	17.42%	$ 84,071,211	$ 23,767,231	28.27%
Less: Transfers						
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%	-	-	0.00%
Retained Surplus/Deficit Brought Forward from Prior	-	-	0.00%	-	-	0.00%
Transfer from Capital for Unfunded Depreciation	-	-	0.00%	-	-	0.00%
Transfer (to) Capital General Revenue Expended	19,745,841	7,993,049	40.48%	6,077,707	(5,284,714)	-86.95%
Inter-Function Dividends & Return on Capital	-	-	0.00%	6,264,065	2,088,022	33.33%
Transfers from Reserves	(17,057,241)	(668,928)	3.92%	(607,612)	(574,032)	94.47%
Transfers to Reserves	7,199,189	6,512,667	90.46%	1,555,692	1,629,000	104.71%
	$ 9,887,789	$ 13,836,789	139.94%	$ 13,289,852	($ 2,141,724)	-16.12%
Operating Surplus (Deficit)	$ -	$ -		($ 0)	$ 25,308,688	
CAPITAL SUMMARY						
Capital Funding						
General Revenue Used for Capital Purposes	19,745,841	7,993,049	40.48%	6,077,707	(5,284,714)	-86.95%
Capital Grants	50,059,165	4,896,161	9.78%	1,626,161	842,871	51.83%
Capital Contributions - Cash	11,105,150	2,917,089	26.27%	6,000,000	4,367,883	72.80%
Capital Contributions - Non Cash Developer	4,000,000	-	-100.00%	4,000,000	-	-100.00%
Capital Other Revenue	51,500	9,140	17.75%	-	-	0.00%
Capital Internal Transfers - Revenue	22,326,990	3,490,351	15.63%	-	262,017	100.00%
Transfers from Capital Reserves	61,785,706	26,811,708	43.39%	24,260,253	15,602,808	64.31%
Transfers to Capital Reserves	(19,462,797)	(18,516,041)	95.14%	(12,158,368)	(10,526,251)	86.58%
Loans	3,000,300	-	-100.00%	22,162,469	-	-100.00%
Proceeds from Sale of Assets	133,663	133,663	100.00%	-	-	0.00%
Funded Depreciation	-	-	0.00%	20,119,096	6,706,365	33.33%
Capital Funding Brought Forward	-	-	0.00%	-	-	0.00%
Capital Funding Carried Forward	-	-	0.00%	-	-	0.00%
	$ 152,745,519	$ 27,735,120	18.16%	$ 72,087,318	$ 11,970,980	16.61%
Capital Expenditure						
Capital Expenditure	122,946,150	23,051,366	18.75%	63,087,448	10,556,015	16.73%
Capital Internal Transfers - Expense	25,799,369	4,683,754	18.15%	285,638	270,659	94.76%
Capital Expenditure (Carried Over)	-	-	0.00%	-	-	0.00%
Capital - Non Cash Developer Contributions	4,000,000	-	-100.00%	4,000,000	-	-100.00%
Loan Repayments	-	-	0.00%	4,714,232	1,144,306	24.27%
	$ 152,745,519	$ 27,735,120	18.16%	$ 72,087,318	$ 11,970,980	16.61%

MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

BUDGET SNAPSHOT – BY DEPARTMENT CONT'D

	Total		
	Budget 2011/2012	Actual 2011/2012	% of Budget
Operating Revenue			
Rates & Utility Charges	185,472,455	91,014,491	49.07%
Less: Discounts and Remissions	(15,537,148)	(7,296,096)	46.96%
Fees & Charges	20,615,555	7,471,089	36.24%
Sales - Contract & Recoverable Work	5,724,400	2,588,007	45.21%
Operating Grants & Subsidies	109,281,181	5,544,283	5.07%
Operating Contributions	-	18,316	100.00%
Interest Earned	3,153,000	2,423,370	76.86%
Other Revenue	5,628,264	1,682,767	29.90%
Community Services Obligations	-	-	0.00%
Internal Transfers - Revenue	19,799,407	7,321,821	36.98%
Internal Revenue Distribution	0	0	0.00%
	$ 334,137,115	$ 110,768,046	33.15%
Less: Operating Expenses			
Employee Cost	71,216,184	21,044,441	29.55%
Goods, Services & Other Operational Costs	186,582,976	31,787,551	17.04%
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%
Finance Costs (incl Interest Expense)	12,041,004	3,148,441	26.15%
Other Expenses	4,827,582	2,408,919	49.90%
Depreciation	55,627,358	18,542,453	33.33%
Corporate Overheads & Competitive Neutrality Costs	-	-	0.00%
Internal Transfers - Expenses	16,118,071	6,116,238	37.95%
	$ 346,413,175	$ 83,048,043	23.97%
Less: Transfers			
Transfer from Capital re Loss on Disposal of Assets	-	-	0.00%
Retained Surplus/Deficit Brought Forward from Prior	-	-	0.00%
Transfer from Capital for Unfunded Depreciation	(7,486,755)	-	-100.00%
Transfer (to) Capital General Revenue Expended	5,943,662	(9,741,655)	-163.90%
Inter-Function Dividends & Return on Capital	-	-	0.00%
Transfers from Reserves	(21,347,013)	(3,118,927)	14.61%
Transfers to Reserves	10,614,046	8,995,183	84.75%
	($ 12,276,061)	($ 3,865,399)	31.49%
Operating Surplus (Deficit)	($ 0)	$ 31,585,402	
CAPITAL SUMMARY			
Capital Funding			
General Revenue Used for Capital Purposes	5,943,662	(9,741,655)	-163.90%
Capital Grants	55,777,983	6,545,089	11.73%
Capital Contributions - Cash	17,105,150	7,294,972	42.65%
Capital Contributions - Non Cash Developer	8,000,000	-	-100.00%
Capital Other Revenue	51,500	9,140	17.75%
Capital Internal Transfers - Revenue	22,403,670	3,760,868	16.79%
Transfers from Capital Reserves	90,702,123	46,209,664	50.95%
Transfers to Capital Reserves	(31,709,009)	(29,140,137)	91.90%
Loans	27,022,769	-	-100.00%
Proceeds from Sale of Assets	5,813,763	890,786	15.32%
Funded Depreciation	48,140,603	18,542,453	38.52%
Capital Funding Brought Forward	-	-	0.00%
Capital Funding Carried Forward	-	-	0.00%
	$ 249,252,214	$ 44,371,181	17.80%
Capital Expenditure			
Capital Expenditure	207,137,760	37,454,948	18.08%
Capital Internal Transfers - Expense	26,085,007	4,966,451	19.04%
Capital Expenditure (Carried Over)	-	-	0.00%
Capital - Non Cash Developer Contributions	8,000,000	-	-100.00%
Loan Repayments	8,029,447	1,949,781	24.28%
	$ 249,252,214	$ 44,371,181	17.80%

MACKAY REGIONAL COUNCIL

EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011

Income & Expenditure Analysis by Program

The following graphs have been created using the following parameters:

Budget 11/12 is 2011/2012 Amended Budget
Actual 11/12 is 2011/2012 Actuals to Period 10
Actual 10/11 is 2010/2011 Actuals

The following categories of income and expenditure have been excluded:

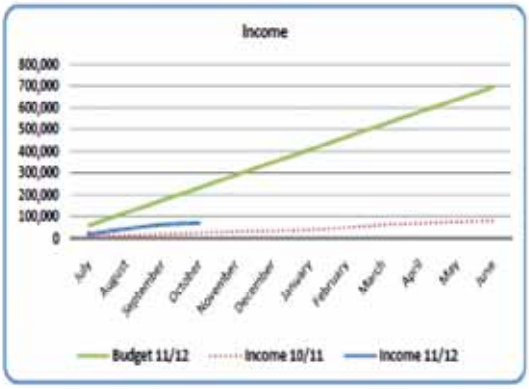
Transfers to / from Reserves
Depreciation
Community Service Obligations
Corporate Overheads and Competitive Neutrality Costs
Inter-function Dividends and Return of Capital.

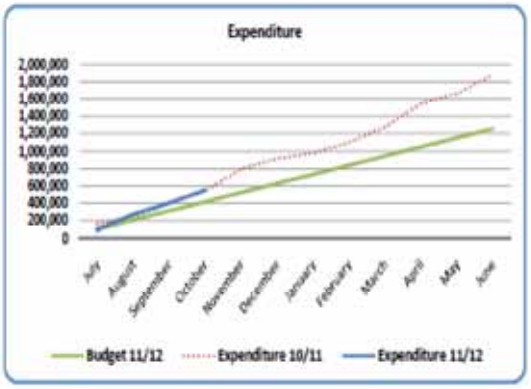
MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

INCOME & EXPENDITURE ANALYSIS BY PROGRAM

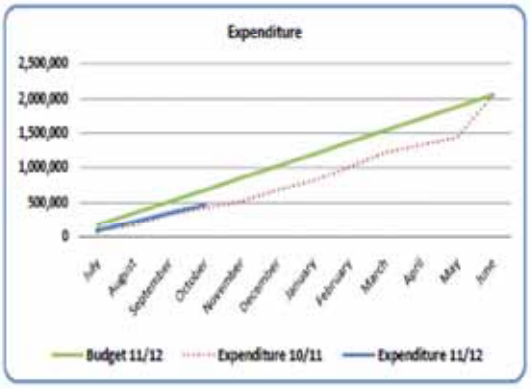
Development Services

Program 2.1 Development Services Management

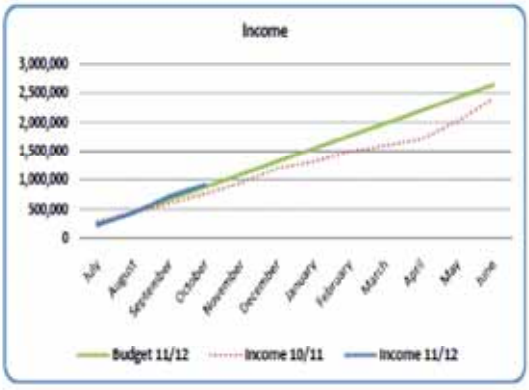


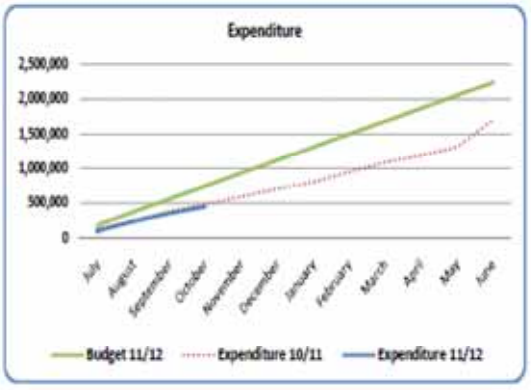


Program 2.2 Strategic Planning



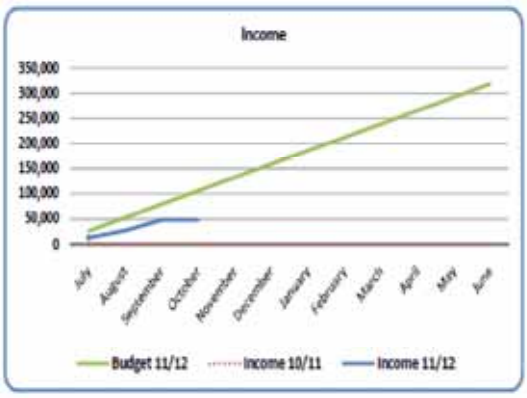
Program 2.3 Development Assessment

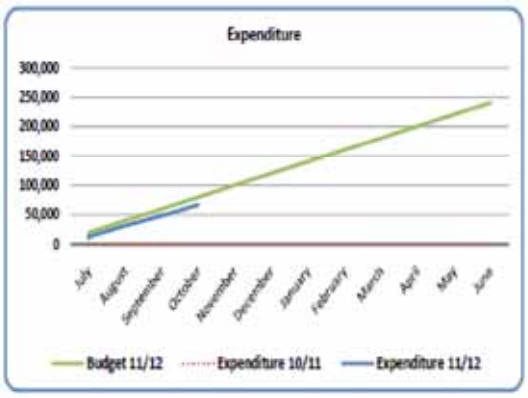




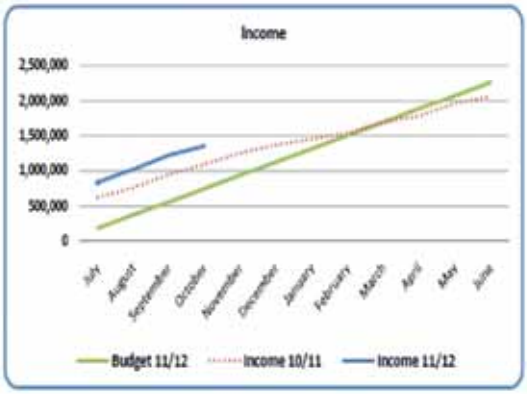
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

Program 2.4 Development Systems

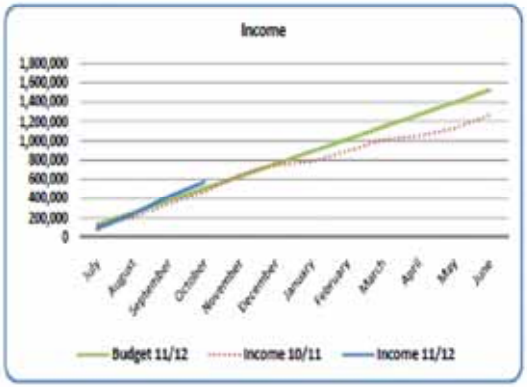




Program 2.5 Health and Regulatory



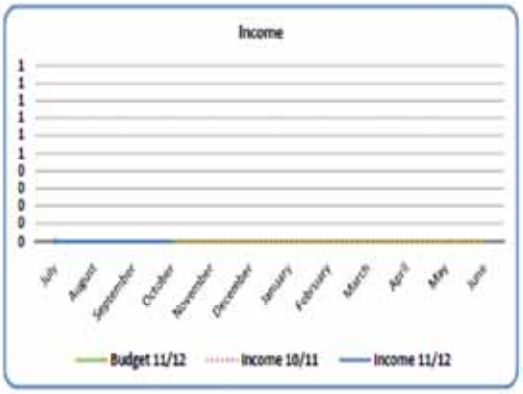
Program 2.6 Development Engineering



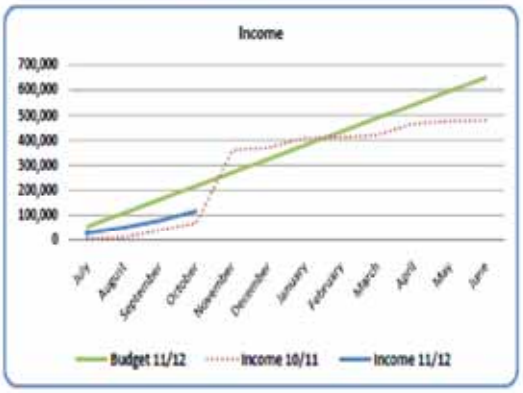
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

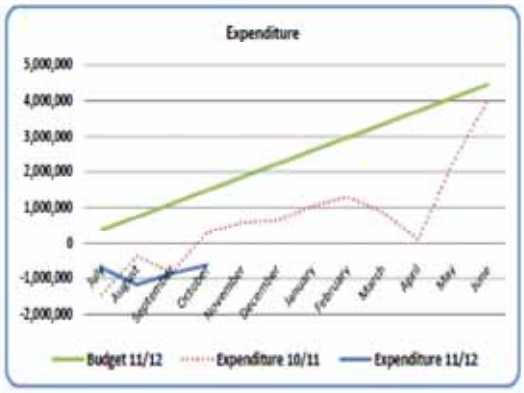
Corporate Services

Program 3.1 Corporate Services Management

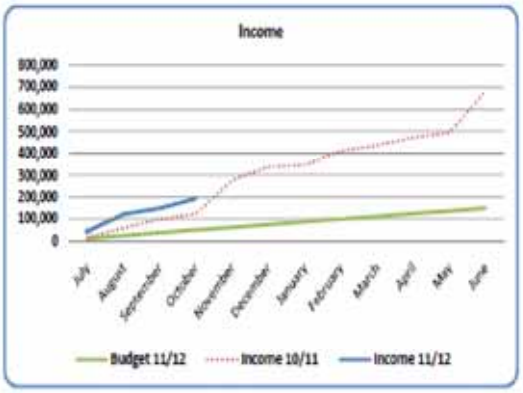


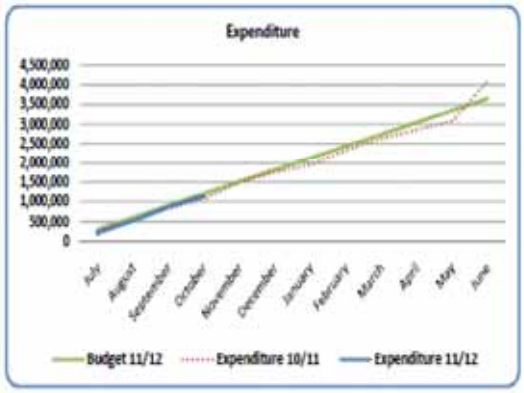
Program 3.2 Organisational Development





Program 3.3 Financial Services



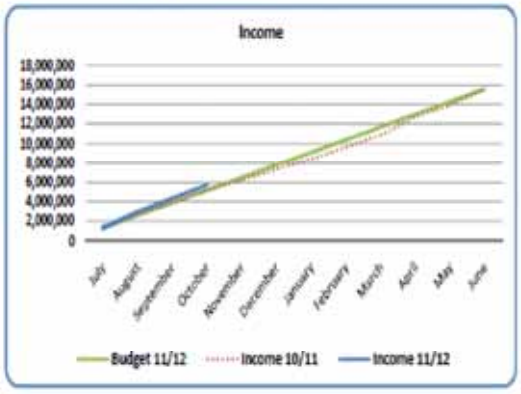


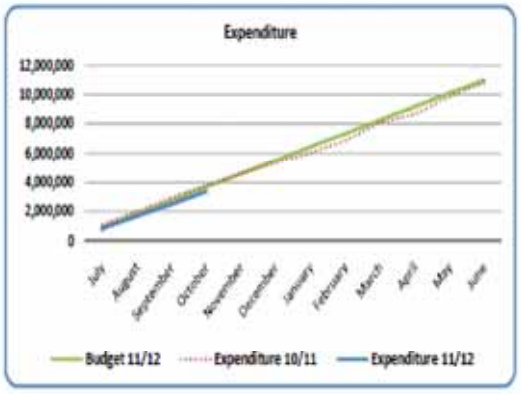
MACKAY REGIONAL COUNCIL

EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011

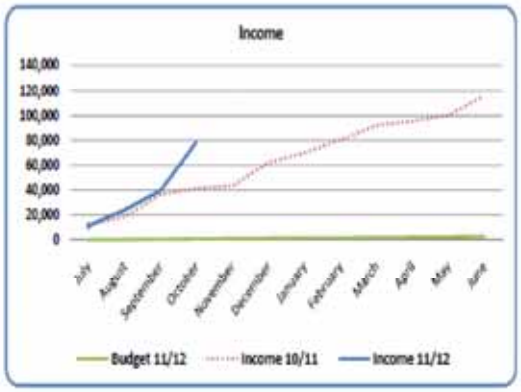
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

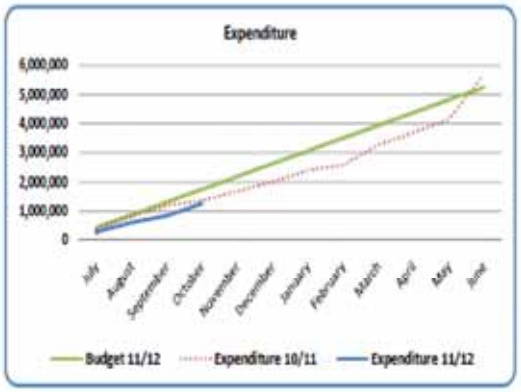
Program 3.4 Procurement & Plant



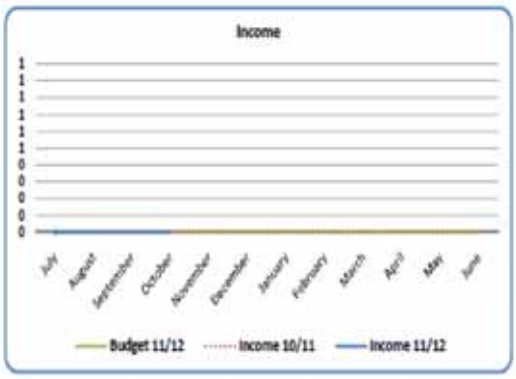


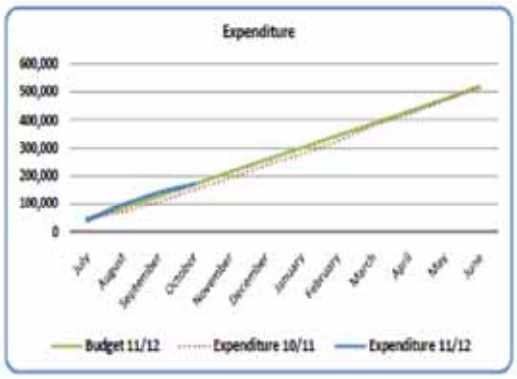
Program 3.5 Information Services





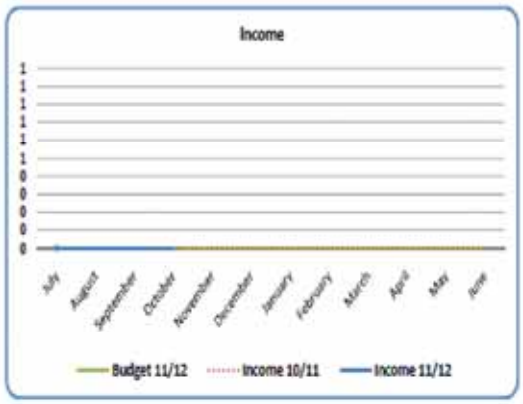
Program 3.6 Office of the CEO



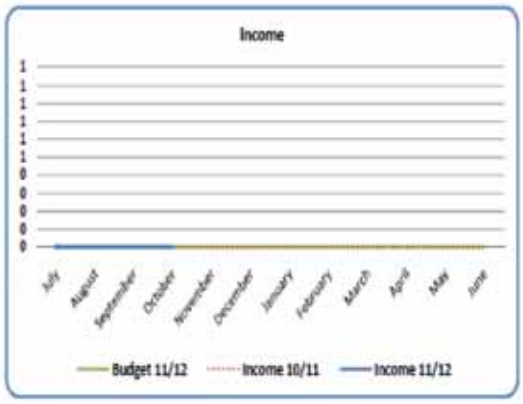


INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

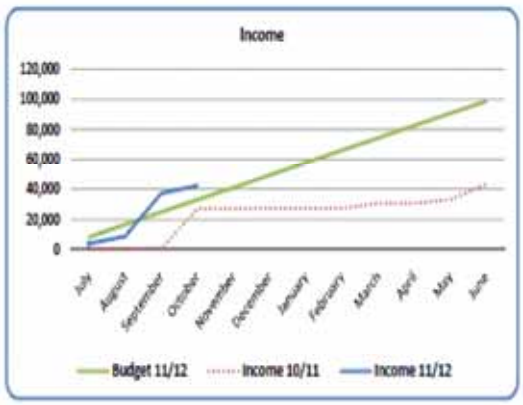
Program 3.7 Internal Audit



Program 3.8 Asset Management

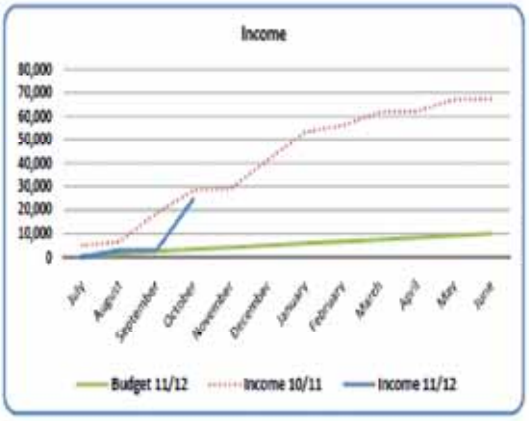


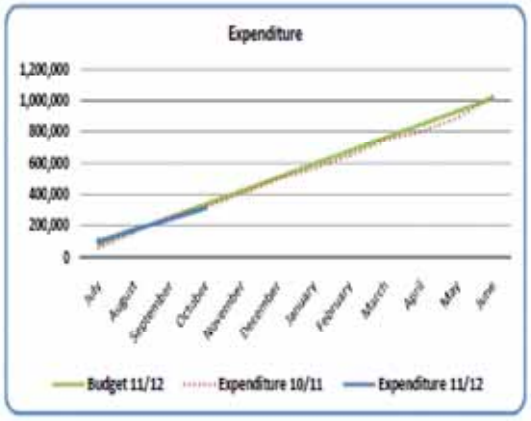
Program 3.9 Customer Services



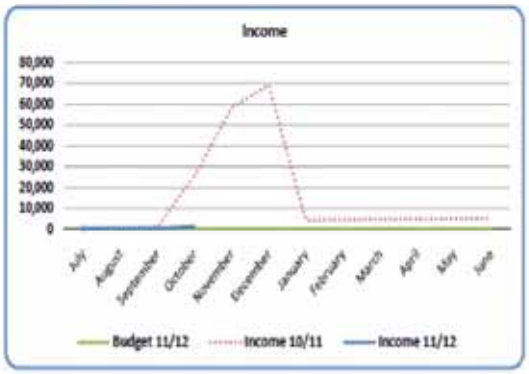
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

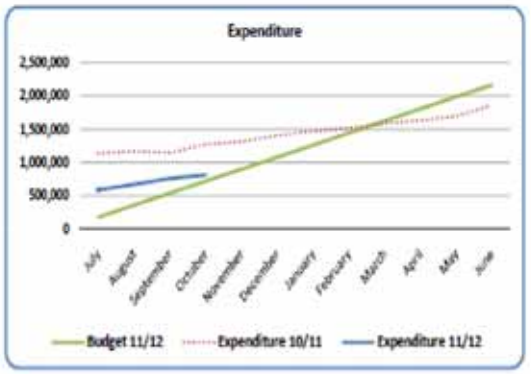
Program 3.10 Corporate Communications



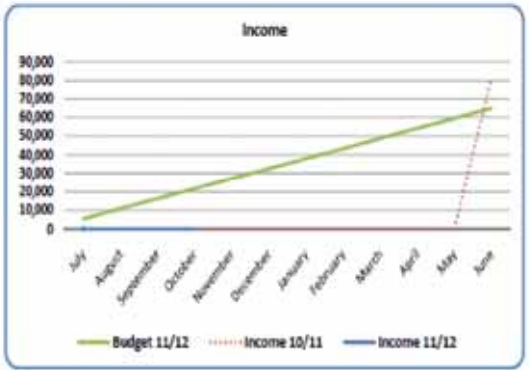


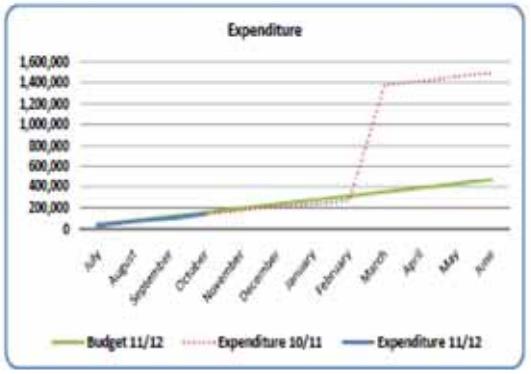
Program 3.11 Governance





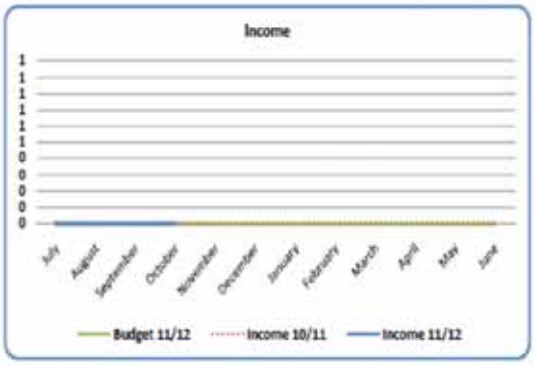
Program 3.12 Administration

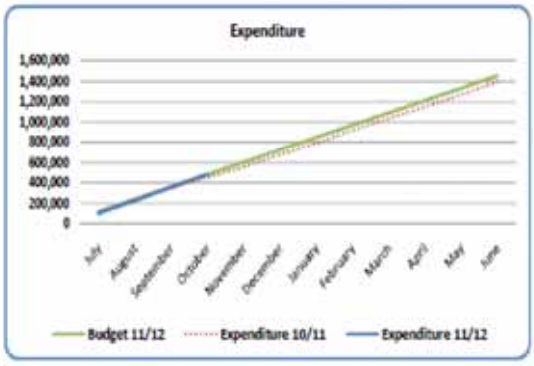




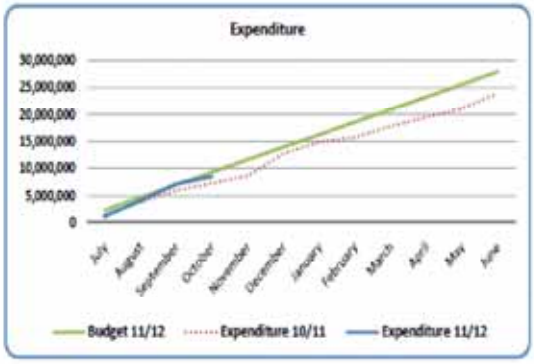
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

Program 3.13 Councillor Support





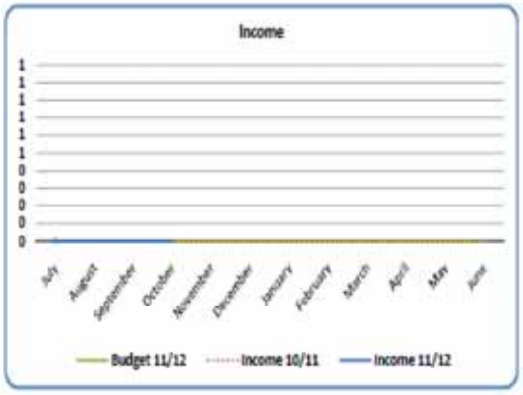
Program 3.14 Corporate Revenue & Expenses



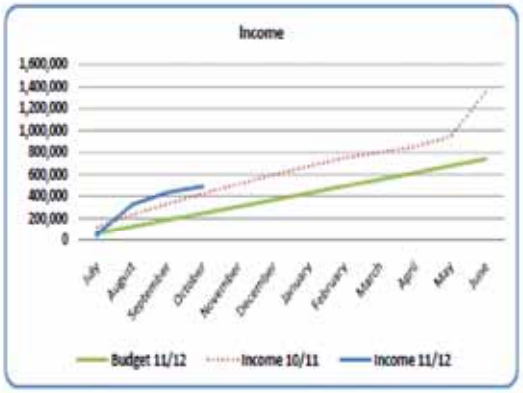
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

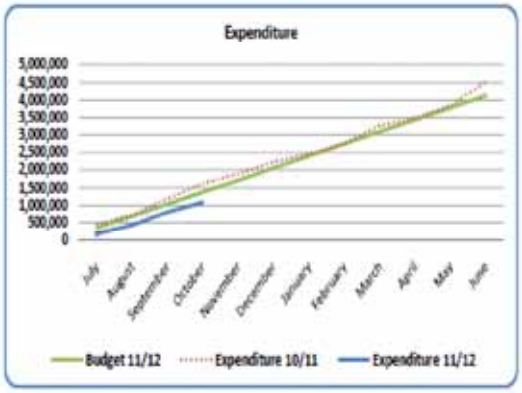
Community Services

Program 4.1 Community Services Management

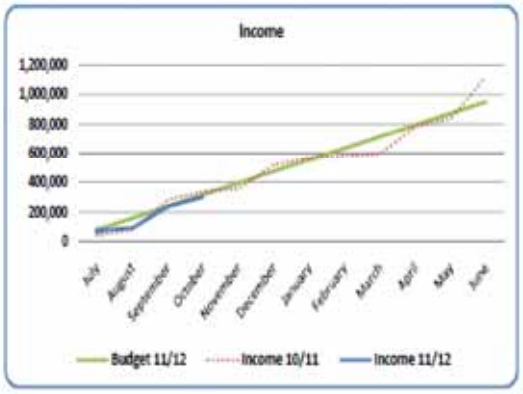


Program 4.2 Property Services



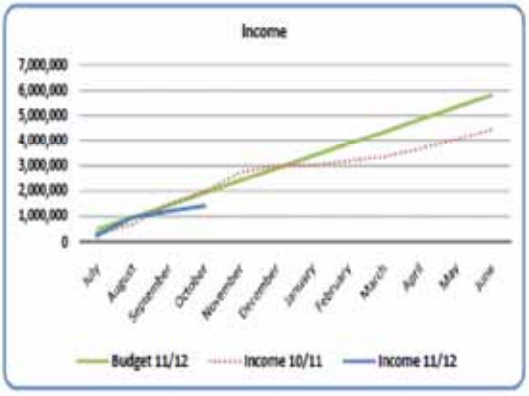


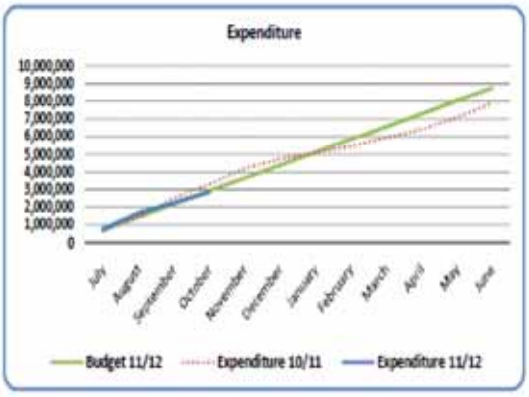
Program 4.3 Community Development & Libraries



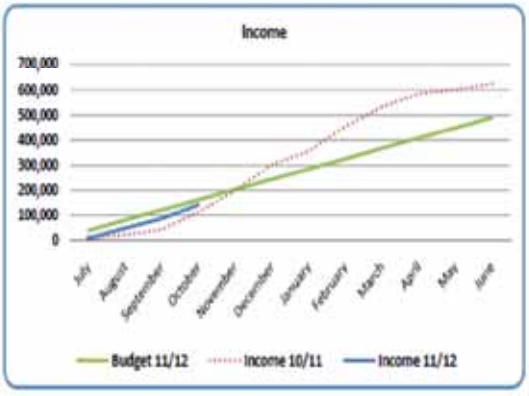
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

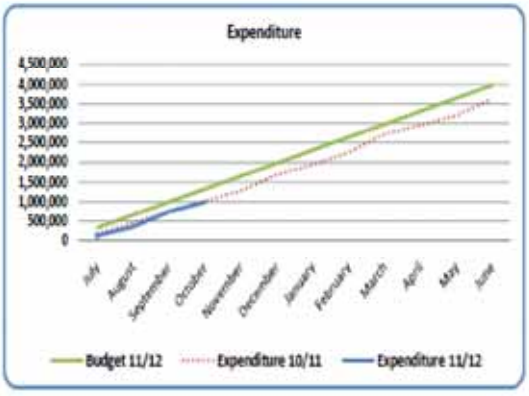
Program 4.4 Mackay Convention Precinct



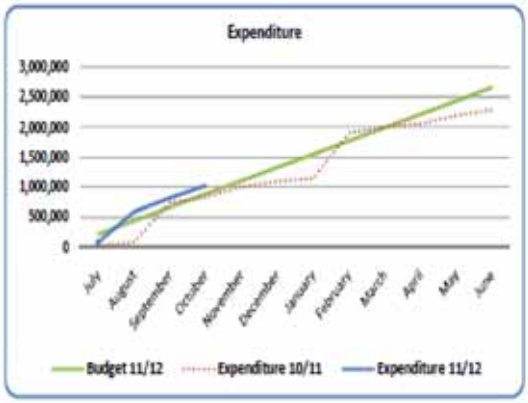


Program 4.5 Recreation Services





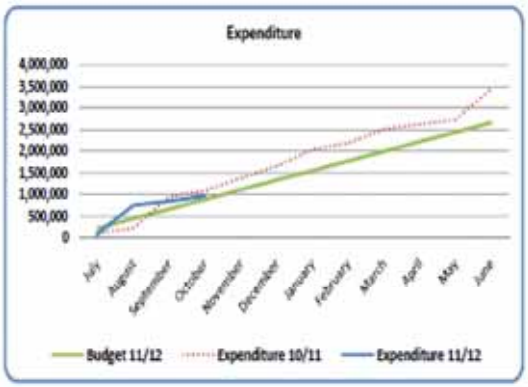
Program 4.6 Urban Renewal & Economic Development



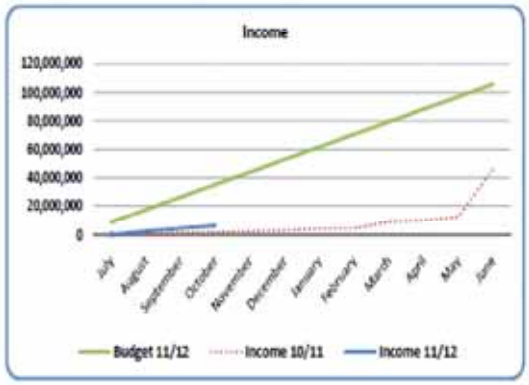
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

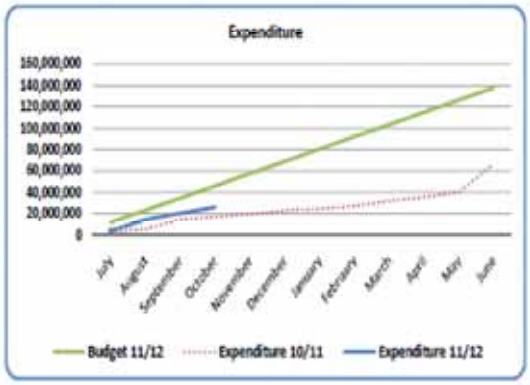
Engineering Services

Program 5.1 Engineering Services Management

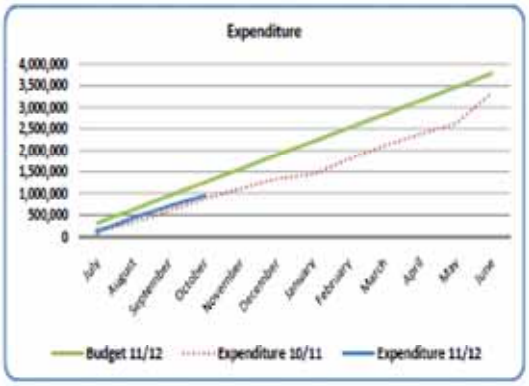


Program 5.2 Civil Operations



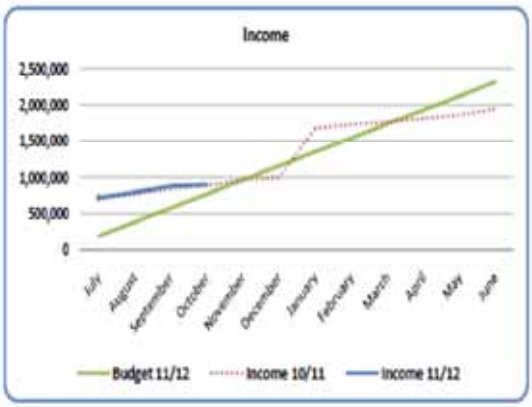


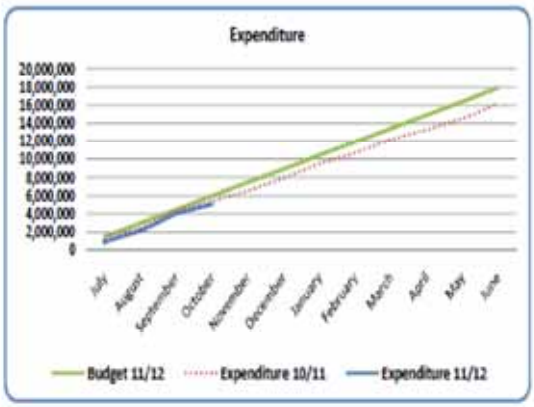
Program 5.3 Technical Services



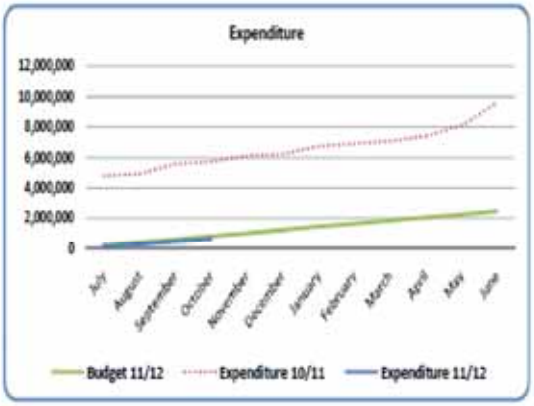
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

Program 5.4 Parks & Environment





Program 5.5 Civil Projects

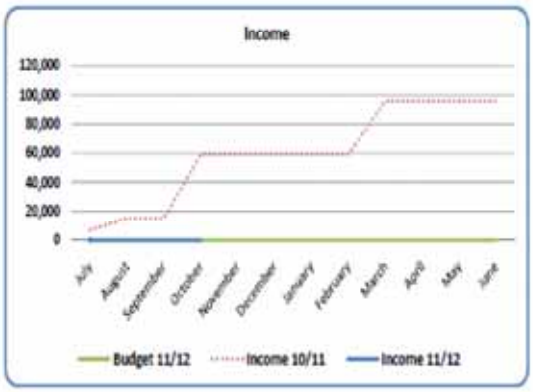


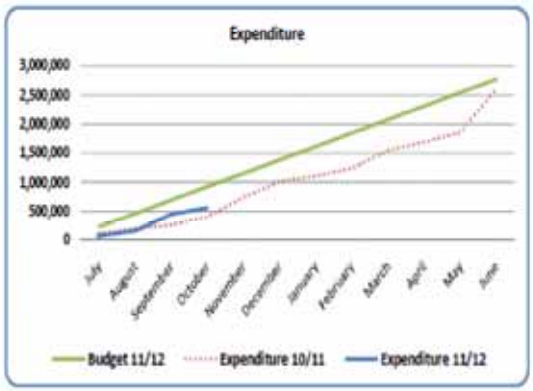
INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

Water & Waste Services

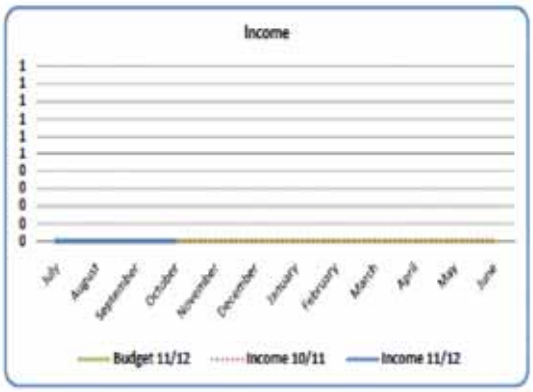
Program 6.1 Water & Waste Services Management

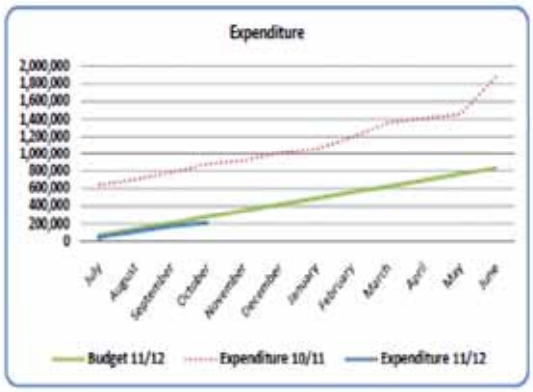
Program 6.2 Planning & Sustainability





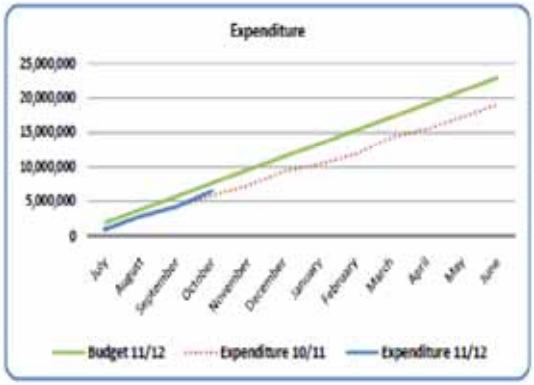
Program 6.3 Infrastrucsure Delivery



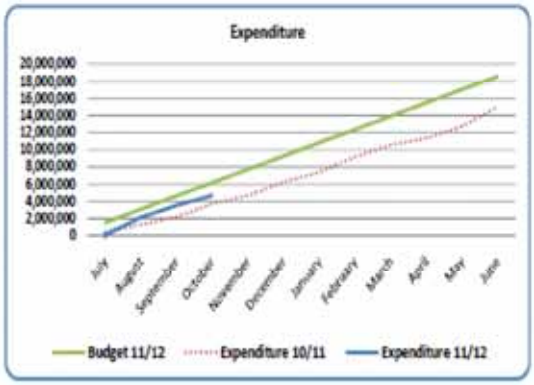


INCOME & EXPENDITURE ANALYSIS BY PROGRAM CONT'D

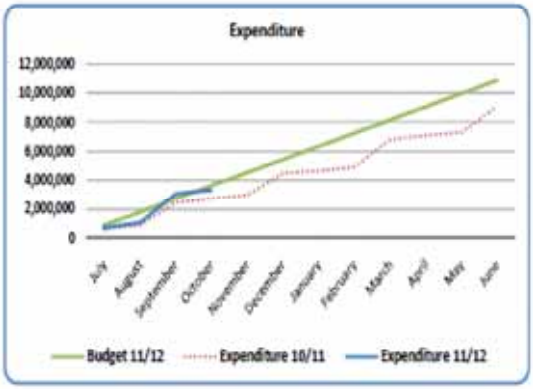
Program 6.4 Operations



Program 6.5 Mackay Waste Services



Program 6.6 Business Services



MACKAY REGIONAL COUNCIL

EXECUTIVE FINANCIAL PERFORMANCE
REPORT FOR THE MONTH OF OCTOBER 2011

Capital Expenditure Graphs by Program

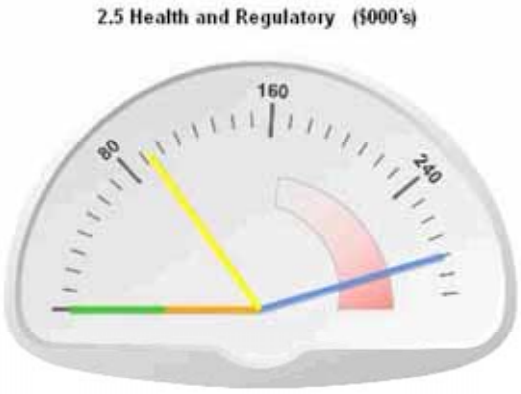
The following graphs have been created using the following parameters:

Budget is 2011/2012 Amended Budget
Actual is 2011/2012 Actuals to Period 10

Actual + Commitments is 2011/2012 Actuals to Period 10 plus commitments raised
YTD Budget is 2011/2012 Amended Budget divided by 12 multiplied by 4

CAPITAL EXPENDITURE GRAPHS BY PROGRAM

Development Services

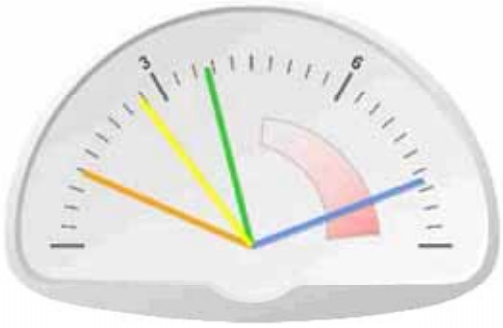


Actuals
Budget
Actuals + Commitments
YTD Budget

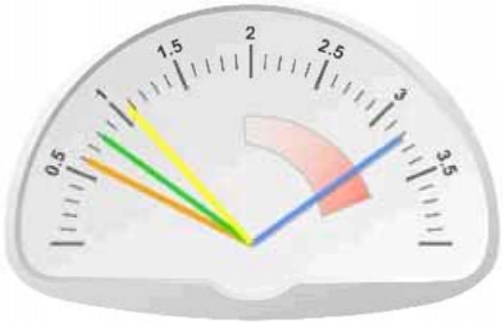
CAPITAL EXPENDITURE GRAPHS BY PROGRAM CONT'D

Corporate Services

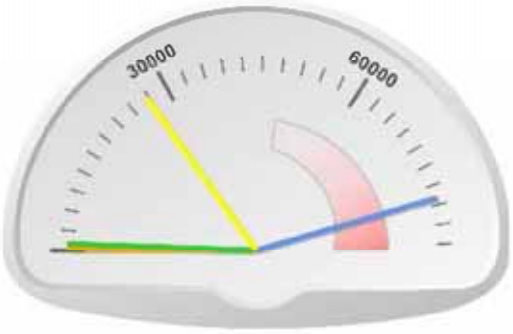
3.4 Procurement & Plant ($M's)



3.5 Information Services ($M's)



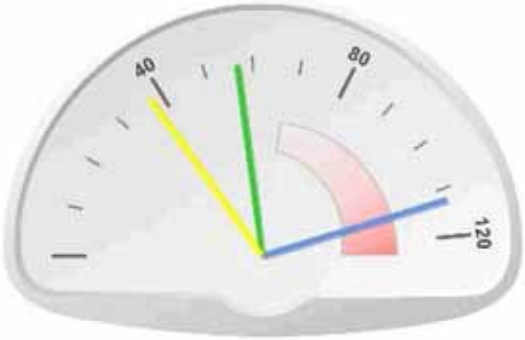
3.9 Customer Services ($)



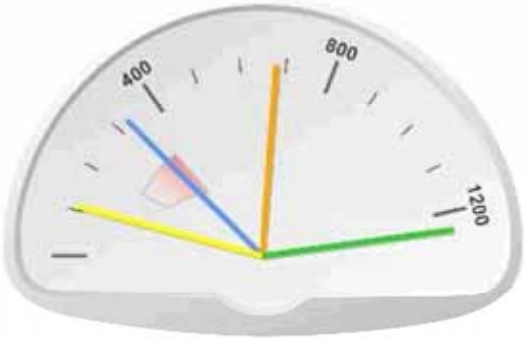
Actuals
Budget
Actuals + Commitments
YTD Budget

CAPITAL EXPENDITURE GRAPHS BY PROGRAM CONT'D

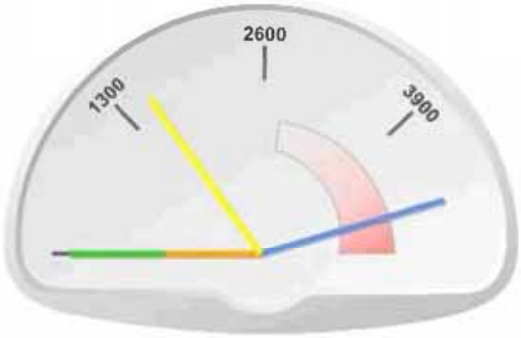
3.10 Corporate Communications ($000's)



3.12 Administration ($000's)



3.13 Councillor Support ($)

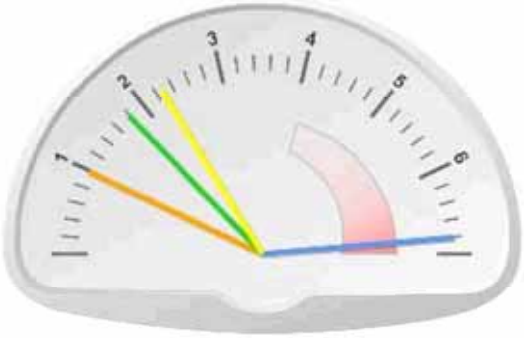


Actuals
Budget
Actuals + Commitments
YTD Budget

CAPITAL EXPENDITURE GRAPHS BY PROGRAM CONT'D

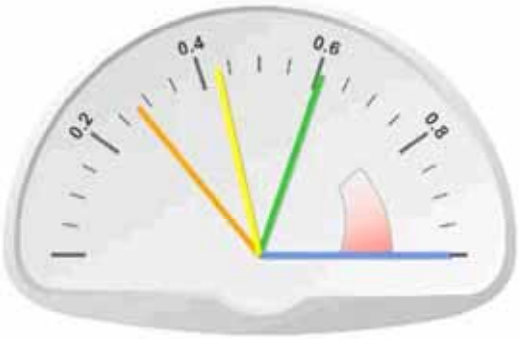
Community Services

4.2 Property Services ($M's)



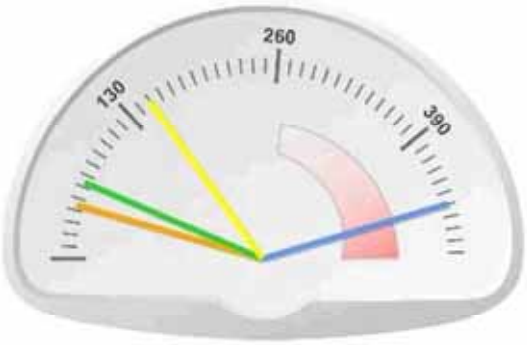
4.3 Community Development & Libraries ($000's)

4.4 Mackay Convention Precinct ($M's)

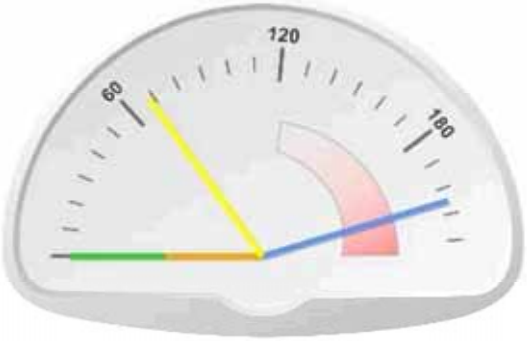


CAPITAL EXPENDITURE GRAPHS BY PROGRAM CONT'D

4.5 Recreation Services ($000's)



4.6 Urban Renewal & Economic Development ($000's)

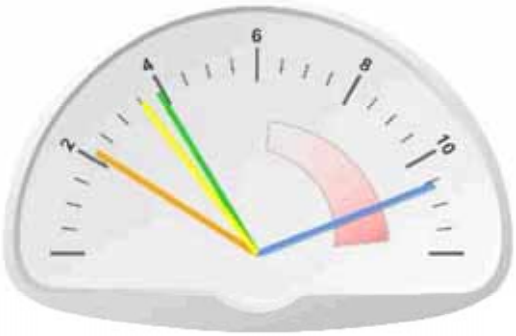


Actuals
Budget
Actuals + Commitments
YTD Budget

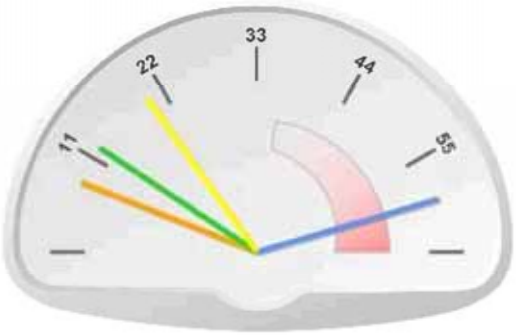
CAPITAL EXPENDITURE GRAPHS BY PROGRAM CONT'D

Engineering Services

5.1 Engineering Services Management ($M's)



5.2 Civil Operations ($M's)

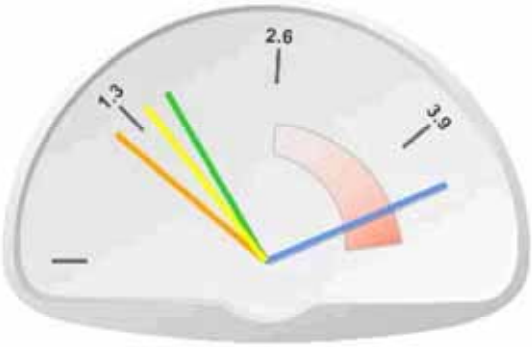


5.3 Technical Services ($000's)

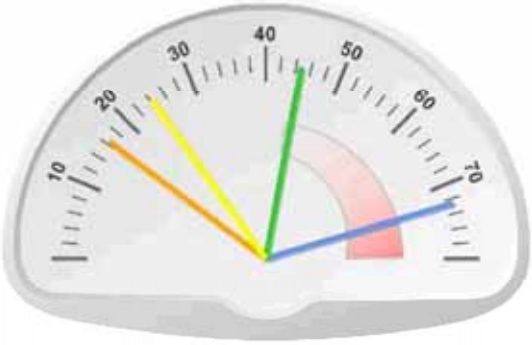
Actuals
Budget
Actuals + Commitments
YTD Budget

CAPITAL EXPENDITURE GRAPHS BY PROGRAM CONT'D

5.4 Parks & Environment ($M's)



5.5 Civil Projects ($M's)

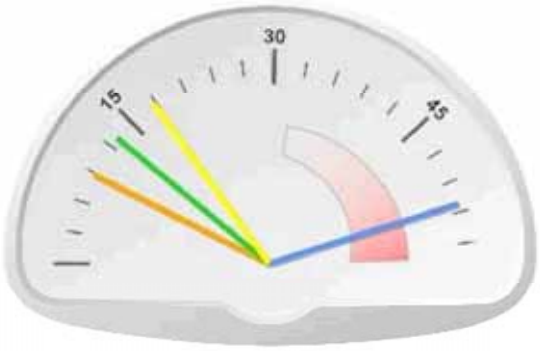


Actuals
Budget
Actuals + Commitments
YTD Budget

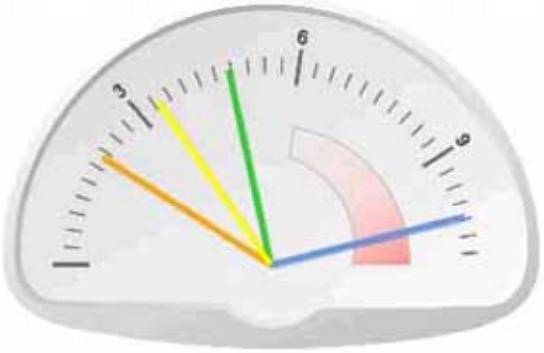
CAPITAL EXPENDITURE GRAPHS BY PROGRAM CONT'D

Water & Waste Services

6.3 Infrastructure Delivery ($M's)



6.5 Mackay Waste Services ($M's)



Actuals
Budget
Actuals + Commitments
YTD Budget

Capital Income Graphs by Program

The following graphs have been created to show the level of external funding to be received versus the actual received. The graphs have been created using the following parameters:

Budget is 2011/2012 Amended Budget
Actual is 2011/2012 Actuals to Period 10

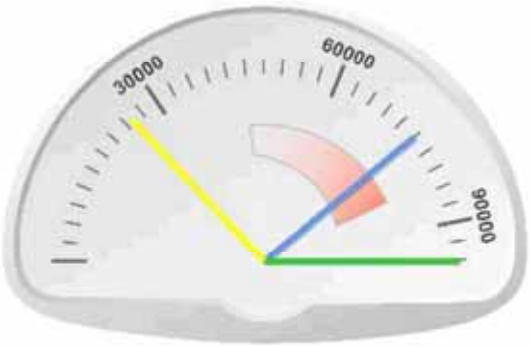
Actual + Commitments is 2011/2012 Actuals to Period 10 plus commitments raised
YTD Budget is 2011/2012 Amended Budget divided by 12 multiplied by 4

CAPITAL INCOME GRAPHS BY PROGRAM

3.4 Procurement & Plant ($)

4.2 Property Services ($M's)

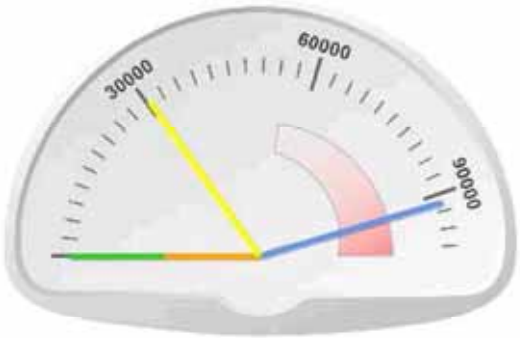
4.4 Mackay Convention Precinct ($)



Actuals
Budget
Actuals + Commitments
YTD Budget

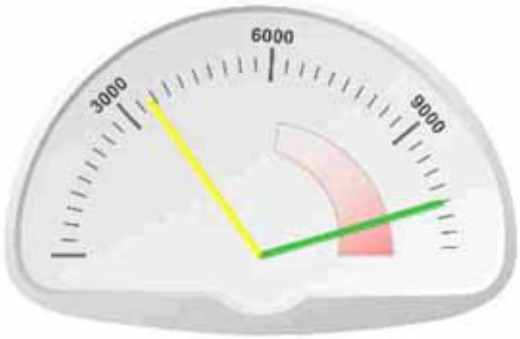
CAPITAL INCOME GRAPHS BY PROGRAM CONT'D

5.1 Engineering Services Management ($)



5.2 Civil Operations ($M's)

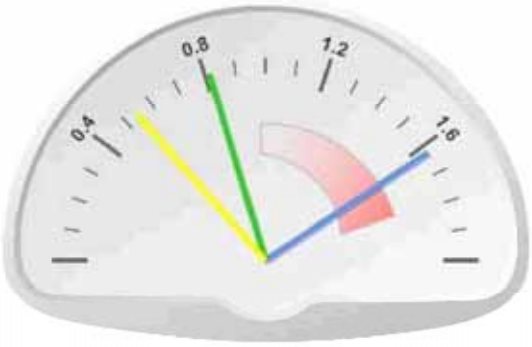
5.4 Parks & Environment ($)



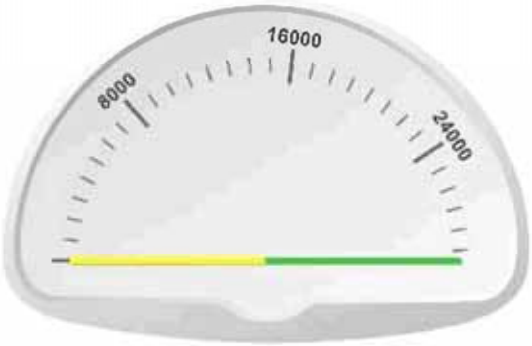
CAPITAL INCOME GRAPHS BY PROGRAM CONT'D

5.5 Civil Projects ($M's)

6.3 Infrastructure Delivery ($M's)



6.5 Mackay Waste Services ($)



Actuals
Budget
Actuals + Commitments
YTD Budget

MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

FINANCIAL PERFORMANCE REPORT – WATER & WASTE SERVICES

	Water		Waste Water	
	Budget 2011/2012	Actual 2011/2012	Budget 2011/2012	Actual 2011/2012
Operating Revenue				
Rates & Utility Charges	33,152,802	16,417,875	37,829,853	18,646,812
Less: Discounts and Remissions	(1,387,710)	(648,230)	(3,370,388)	(1,588,869)
Fees & Charges	1,130,445	511,596	1,431,070	653,535
Sales - Contract & Recoverable Work	1,304,000	617,850	805,000	345,755
Operating Grants & Subsidies	-	-	-	-
Operating Contributions	-	-	-	-
Interest Earned	480,000	501,031	350,000	359,525
Other Revenue	123,500	42,237	-	-
Community Services Obligations	31,588	10,529	99,303	33,101
Internal Transfers - Revenue	581,432	159,422	298,988	159,238
Internal Revenue Distribution			-	
	$ 35,416,057	$ 17,612,310	$ 37,443,827	$ 18,609,098
Less: Operating Expenses				
Employee Cost	6,931,763	2,102,206	6,264,609	1,730,652
Goods, Services & Other Operational Costs	7,471,024	1,846,180	8,591,840	2,216,002
Transfer from Capital re Loss on Disposal of Assets	-	-	-	-
Finance Costs (incl Interest Expense)	2,007,779	515,735	3,163,678	808,520
Other Expenses	307,000	257,055	581,600	370,039
Depreciation	9,552,844	3,184,281	10,275,240	3,425,080
Corporate Overheads & Competitive Neutrality Costs	3,147,571	1,049,190	3,070,537	1,023,512
Inter-Function Expenditure for Services Provided	1,554,838	529,804	1,077,463	405,502
	$ 30,972,819	$ 9,484,452	$ 33,024,966	$ 9,979,307
Less: Transfers				
Transfer from Capital re Loss on Disposal of Assets	-	-	-	-
Retained Surplus Brought Forward from Prior Year	0	-	-	-
Transfer from Capital for Unfunded Depreciation	0	-	-	-
Transfer (to) Capital General Revenue Expended	1,692,550	(5,487,505)	1,612,497	548,266
Inter-Function Dividends & Return on Capital	3,218,697	1,072,899	2,695,967	898,656
Transfer from Reserves	(568,009)	(534,429)	(39,603)	(39,603)
Transfer to Reserves	100,000	167,187	150,000	216,389
	$ 4,443,238	($ 4,781,847)	$ 4,418,860	$ 1,623,707
Operating Surplus (Deficit)	($ 0)	$ 12,909,706	($ 0)	$ 7,006,083
CAPITAL SUMMARY				
Capital Funding				
General Revenue Used for Capital Purposes	1,692,550	(5,487,505)	1,612,497	548,266
Capital Grants	1,626,161	813,371	-	-
Capital Contributions	3,000,000	2,480,296	3,000,000	1,887,587
Capital Contributions - Non Cash Developer	2,000,000	-	2,000,000	-
Capital Other Revenue	-	-	-	-
Capital Internal Transfers - Revenue	-	161,251	-	100,766
Transfers from Capital Reserves	13,510,413	9,028,724	7,099,442	4,093,686
Transfers to Capital Reserves	(4,254,276)	(3,734,572)	(7,896,791)	(6,784,378)
New Loans	10,142,156	-	7,520,313	-
Proceeds from Sale of Assets	-	-	-	-
Funded Depreciation	9,552,844	3,184,281	10,275,240	3,425,080
Capital Funding Brought Forward	-	-	-	-
Capital Funding Carried Forward	0	0	-	0
	$ 37,269,847	$ 6,445,847	$ 23,610,701	$ 3,271,008
Capital Expenditure				
Capital Expenditure	33,424,857	5,976,507	19,506,494	2,707,268
Capital Internal Transfers - Expense	206,061	70,549	79,577	72,511
Capital Expenditure Carry over	-	-	-	-
Capital - Non Cash Developer Contributions	2,000,000	-	2,000,000	-
Loan Repayments	1,638,929	398,791	2,024,631	491,228
	$ 37,269,847	$ 6,445,847	$ 23,610,701	$ 3,271,008

MACKAY REGIONAL COUNCIL

EXECUTIVE FINANCIAL PERFORMANCE
REPORT FOR THE MONTH OF OCTOBER 2011

FINANCIAL PERFORMANCE REPORT – WATER & WASTE SERVICES CONT'D

	Mackay Water Services Budget 2011/2012	Actual 2011/2012
Operating Revenue		
Rates & Utility Charges	70,982,655	35,064,687
Less: Discounts and Remissions	(4,758,098)	(2,237,099)
Fees & Charges	2,561,515	1,165,130
Sales - Contract & Recoverable Work	2,109,000	963,605
Operating Grants & Subsidies	-	-
Operating Contributions	-	-
Interest Earned	830,000	860,556
Other Revenue	123,500	42,237
Community Services Obligations	130,892	43,631
Internal Transfers - Revenue	880,420	318,660
Internal Revenue Distribution	-	-
	$ 72,859,884	$ 36,221,408
Less: Operating Expenses		
Employee Cost	13,196,372	3,832,858
Goods, Services & Other Operational Costs	16,062,864	4,062,182
Transfer from Capital re Loss on Disposal of Assets	-	-
Finance Costs (incl Interest Expense)	5,171,457	1,324,255
Other Expenses	888,600	627,094
Depreciation	19,828,084	6,609,361
Corporate Overheads & Competitive Neutrality Costs	6,218,108	2,072,703
Inter-Function Expenditure for Services Provided	2,632,300	935,306
	$ 63,997,786	$ 19,463,758
Less: Transfers		
Transfer from Capital re Loss on Disposal of Assets	-	-
Retained Surplus Brought Forward from Prior Year	-	-
Transfer from Capital for Unfunded Depreciation	-	-
Transfer (to) Capital General Revenue Expended	3,305,047	(4,939,238)
Inter-Function Dividends & Return on Capital	5,914,664	1,971,555
Transfer from Reserves	(607,612)	(574,032)
Transfer to Reserves	250,000	383,576
	$ 8,862,098	($ 3,158,140)
Operating Surplus (Deficit)	($ 0)	$ 19,915,789
CAPITAL SUMMARY		
Capital Funding		
General Revenue Used for Capital Purposes	3,305,047	(4,939,238)
Capital Grants	1,626,161	813,371
Capital Contributions	6,000,000	4,367,883
Capital Contributions - Non Cash Developer	4,000,000	-
Capital Other Revenue	-	-
Capital Internal Transfers - Revenue	-	262,017
Transfers from Capital Reserves	20,609,855	13,122,411
Transfers to Capital Reserves	(12,151,067)	(10,518,950)
New Loans	17,662,469	-
Proceeds from Sale of Assets	-	-
Funded Depreciation	19,828,084	6,609,361
Capital Funding Brought Forward	-	-
Capital Funding Carried Forward	-	0
	$ 60,880,549	$ 9,716,854
Capital Expenditure		
Capital Expenditure	52,931,351	8,683,775
Capital Internal Transfers - Expense	285,638	143,060
Capital Expenditure Carry over	-	-
Capital - Non Cash Developer Contributions	4,000,000	-
Loan Repayments	3,663,560	890,020
	$ 60,880,549	$ 9,716,854

FINANCIAL PERFORMANCE REPORT – WATER & WASTE SERVICES CONT'D

Mackay Water

Description	Budget 11/12	Rev Budget 11/12	YTD Budget	YTD Actual
Operating Income	$72,799,884	$72,859,884	$24,286,628	$36,221,408
Operating Expenses	($53,818,182)	($63,997,786)	($21,332,595)	($19,463,758)
Net Operating Surplus before Tax	$18,981,702	$8,862,098	$2,954,033	$16,757,650

COMMENTS -

Operating revenue remains above YTD budget due to rates for the first half of the year being levied in July. Fees and charges revenue and sales/recoverable works revenue is also above YTD at this stage. Interest earned is above budget due to high reserve balances generating additional interest. Operating expenses are slightly lower than YTD budget due mainly to goods and services currently being below budget, due to the timing of some large contract payments.

MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

FINANCIAL PERFORMANCE REPORT – WASTE SERVICES

	Total	
	Budget 2011/2012	**Actual 2011/2012**
Operating Revenue		
Rates & Utility Charges	16,980,700	8,471,345
Less: Discounts and Remissions	(1,001,000)	(456,746)
Fees & Charges	7,546,102	2,348,148
Sales - Contract & Recoverable Work	-	1,303
Operating Grants & Subsidies	-	-
Operating Contributions	-	-
Interest Earned	273,000	256,321
Other Revenue	260,496	25,977
Community Services Obligations	27,580	9,193
Internal Transfers	414,300	57,246
Internal Revenue Distribution	-	-
	$ 24,501,179	$ 10,712,787
Less: Operating Expenses		
Employee Cost	1,235,180	387,561
Goods, Services & Other Operational Costs	16,367,700	3,177,366
Transfer from Capital re Loss on Disposal of Assets	-	-
Finance Costs (incl Interest Expense)	1,318,187	337,707
Other Expenses	75,300	43,511
Depreciation	291,012	97,004
Corporate Overheads & Competitive Neutrality Costs	538,067	179,356
Inter-Function Expenditure for Services Provided	247,979	80,967
	$ 20,073,425	$ 4,303,473
Less: Transfers		
Transfer from Capital re Loss on Disposal of Assets	-	-
Retained Surplus Brought Forward from Prior Year	-	-
Transfer from Capital for Unfunded Depreciation	-	-
Transfer (to) Capital General Revenue Expended	2,772,660	(345,475)
Inter-Function Dividends & Return on Capital	349,402	116,467
Other Transfers Between Functions	-	-
Transfers from Reserves	-	-
Transfers to Reserves	1,305,692	1,245,424
	$ 4,427,754	$ 1,016,416
Operating Surplus (Deficit)	($ 0)	$ 5,392,899
CAPITAL SUMMARY		
Capital Funding		
General Revenue Used for Capital Purposes	2,772,660	(345,475)
Capital Grants	-	29,500
Capital Contributions	-	-
Capital Contributions - Non Cash Developer	-	-
Capital Other Revenue	-	-
Capital Internal Transfers - Revenue	-	-
Transfers from Capital Reserves	3,650,398	2,480,398
Transfers to Capital Reserves	(7,300)	(7,300)
New Loans	4,500,000	-
Proceeds from Sale of Assets	-	-
Funded Depreciation	291,012	97,004
Capital Funding Brought Forward	-	-
Capital Funding Carried Forward	-	-
	$ 11,206,769	$ 2,254,126
Capital Expenditure		
Capital Expenditure	10,156,097	1,998,050
Capital Internal Transfers - Expense	-	1,789
Capital Expenditure (Carried Over)		
Capital - Non Cash Developer Contributions	-	-
Loan Repayments	1,050,672	254,287
	$ 11,206,769	$ 2,254,126

FINANCIAL PERFORMANCE REPORT – WASTE SERVICES CONT'D

Mackay Waste Services

Description	Budget 11/12	Rev Budget 11/12	YTD Budget	YTD Actual
Operating Income	$24,483,179	$24,501,179	$8,167,060	$10,712,787
Operating Expenses	($20,068,425)	($20,073,425)	($6,691,142)	($4,303,473)
Net Operating Surplus before Tax	$4,414,754	$4,427,754	$1,475,918	$6,409,314

COMMENTS -

Operating revenue is above YTD budget due to rates for the first half of the year being levied in July. Goods and services are below budget due to the timing of large contract payments for waste services.

MACKAY REGIONAL COUNCIL **EXECUTIVE FINANCIAL PERFORMANCE REPORT FOR THE MONTH OF OCTOBER 2011**

CRITICAL BUDGET SUCESS FACTORS – INVESTMENTS

Investment	Bank	Term Deposits	QTC	Total	Interest Earned Year to Date
General					
Consolidated	1,828,542	3,000,000	13,710,935	18,539,477	521,007
	1,828,542	**3,000,000**	**13,710,935**	**18,539,477**	**521,007**
Cleansing	-	-	**5,593,656**	**5,593,656**	**182,790**
Mackay Water					
Sewerage	-	-	6,295,650	6,295,650	126,404
Water	-	-	8,964,990	8,964,990	270,680
	-	-	**15,260,640**	**15,260,640**	**397,084**
Reserves					
Capital Improvement	-	15,000,000	16,418,830	31,418,830	363,870
Off Street Parking	-	-	398,024	398,024	7,042
Cleansing	-	-	4,439,362	4,439,362	64,732
Sewerage	-	5,000,000	12,056,910	17,056,910	216,389
Water	-	10,000,000	6,858,780	16,858,780	167,187
Constrained Works - Recurrent	-	-	16,817,965	16,817,965	92,859
Constrained Works - Capital	-	10,000,000	10,591,383	20,591,383	162,503
Environmental	-	-	1,917,109	1,917,109	27,834
Environmental (Land Acq)	-	-	1,847,988	1,847,988	31,423
Pensioner Housing	-	-	159,695	159,695	2,314
Gravel Quarry	-	-	641,920	641,920	8,097
Disaster Response	-	-	743,454	743,454	11,584
City Centre	-	-	811,043	811,043	12,537
	-	**40,000,000**	**73,702,463**	**113,702,463**	**1,168,371**
Trust	**637,013**	-	**2,840,000**	**3,477,013**	-
Total Investment Interest	2,465,555	43,000,000	**111,107,694**	**156,573,249**	2,269,252

Investment Fund	Oct-11	Sep-11	Aug-11	Quarter	12 Month Return
Council Investments*	6.18%	6.19%	6.27%	6.21%	6.07%
QTC Cash Fund	5.52%	5.16%	5.52%	5.40%	5.41%
Cashfund Returns - Average	5.24%	5.12%	5.32%	5.23%	5.22%
USB Aust. Bank Bill Index	5.04%	4.68%	5.16%	4.96%	4.91%
11AM Indicative Cash Rate	4.68%	4.56%	4.68%	4.64%	4.61%

* Values shown against "Council Investments" do not include the returns achieved from QTC managed funds.

Waste Services Performance Management Report
October 2011

Management

- Jason Grandcourt has been appointed Manager Waste Services commencing 24 October 2011.

- Cell 2 construction works continued at Hogan's Pocket Landfill. Sediment dams 1 and 2 have been completed. In addition, the construction of the new leachate dam has been completed and this asset has now been handed over to the operational contractor, Thiess, for their management. The majority of Cell 2 earthworks have been completed. It is expected that this project will be completed at the end of November 2011.

- The Bayersville Remediation Project has commenced, with the works commencing onsite on 10 October 2011. Bayersville Greenwaste Operations closed to the Public on 30 October 2011 and Vassallo Constructions Pty Ltd received full possession of the site on 31 October 2011. Waste Services has received no complaints regarding the closure of the facility as a green waste disposal facility.

- The Waste Reduction and Recycling Bill was passed with amendments by the Queensland Parliament on Wednesday, 12 October 2011. The Bill is to receive Royal Assent by the Governor and will then be known as the *Waste Reduction and Recycling Act 2011*.

- In preparation for the introduction of the State Waste Levy, Waste Services officers have participated in the DERM Landfill operators training on 25 October 2011.

Active Waste Disposal Sites

Active Waste Disposal Sites:	October			September		
	Inspections	Actions required	Actions completed	Inspections	Actions required	Actions completed
Hogans Pocket L/F	14	1	1	12	1	1
Paget T/S	15	1	1	18	2	1
Bloomsbury T/S	1	0	0	1	1	1
Kolijo T/S	1	1	0	1	1	1
Kuttabul I/B	2	0	0	0	0	0
Seaforth T/S	1	0	0	1	0	0
Sarina L/F	6	2	2	0	0	0
Hay Point L/F	5	2	2	0	0	0
Koumala T/S	3	1	1	0	0	0
Otterburn L/F	6	4	1	2	1	1
Gargett L/F	4	1	1	1	0	0
Finch Hatton T/S	1	0	0	3	3	3
Eungella T/S	3	1	1	1	0	0

Greenwaste Sites

Greenwaste Sites:	October			September		
	Inspections	Actions required	Actions Completed	Inspections	Actions required	Actions Completed
Bayersville	10	2	2	1	1	0
Walkerston	0	0	0	1	1	1
Bucasia	0	0	0	0	0	0

Closed Waste Sites

Closed Waste Sites:	October			September		
	Inspections	Actions Required	Actions Completed	Inspections	Actions Required	Actions Completed
Illawong (Far Beach)	1	1	1	2	0	0
Bakers Creek	0	0	0	0	0	0
Eton	0	0	0	0	0	0
Habana	0	0	0	1	0	0
St Helens	0	0	0	1	0	0
Midge Point	0	0	0	1	0	0
Colston Park	0	0	0	0	0	0
Seaforth L/F	0	0	0	1	0	0
Koumala	1	0	0	0	0	0

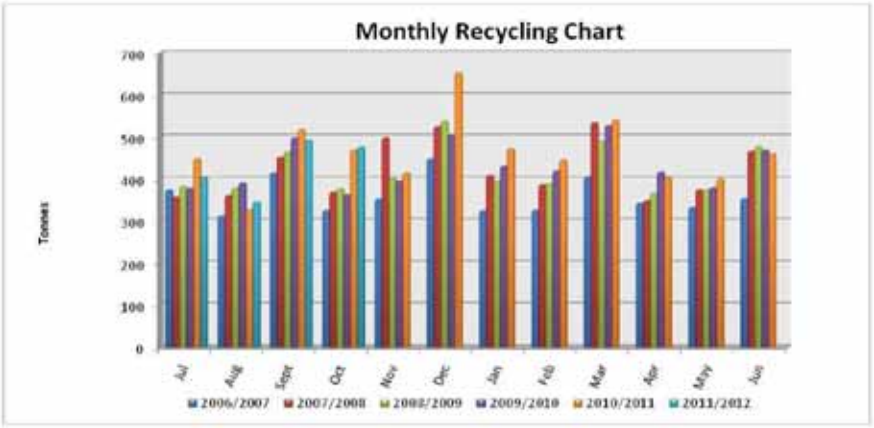
Waste Site Transactions (Receipts Issued)

Waste Site Transactions (Receipts Issued)	Oct-11	Sep-11	Aug-11	Jul-11	Jun-11	May-11	Apr-11	Mar-11	Feb-11	Jan-11	Dec-10	Nov-10	Oct-10
Hogans Pocket L/F	43	35	23	18	27	46	53	65	58	47	59	53	51
Paget T/S	10,254	9,414	8,521	8,575	7,992	8,653	9,919	8,346	9,784	12,898	11,580	8,691	9,969
Bloomsbury T/S	131	106	78	113	93	116	118	88	118	172	150	85	135
Koljo T/S	114	117	111	113	83	113	143	96	152	125	120	130	149
Kuttabul I/B	111	105	95	91	113	106	133	102	150	164	154	119	118
Seaforth T/S	134	190	199	202	189	208	267	185	231	376	216	216	264
Sarina L/F	588	752	649	387	639	766	941	635	965	1,344	720	703	910
Hay Point L/F	320	260	226	257	213	226	290	270	288	407	271	229	298
Koumala T/S	33	25	26	18	24	13	12	15	14	24	23	20	19
Otterburn L/F	436	375	319	398	308	405	474	295	401	729	470	361	499
Gargett L/F	152	111	71	81	64	88	87	71	95	138	90	77	101
Finch Hatton T/S	0	0	69	65	75	76	80	60	85	117	62	63	90
Eungella T/S	43	33	37	57	54	33	38	36	50	58	43	33	53
Bayersville Greenwaste Facility	1,255	599	445	597	407	606	1,104	779	1,055	1,408	576	726	1,032
Walkerston Greenwaste Facility	277	151	108	149	100	180	262	169	244	286	138	148	254
Bucasia Greenwaste Facility	801	444	376	408	331	442	670	487	637	906	360	523	775

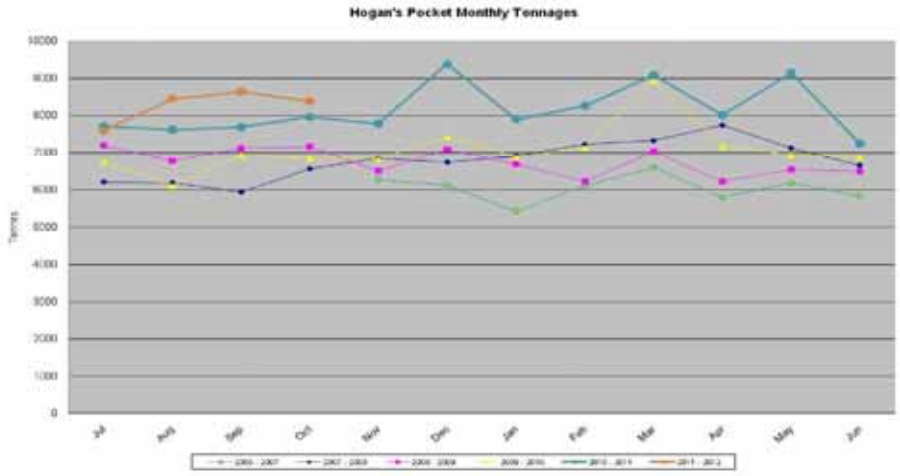
New Collection Services and Bin Repairs/ Replacements

Collection Services:	Oct-11	Sep-11	Aug-11	Jul-11	Jun-11	May-11	Apr-11	Mar-11	Feb-11	Jan-11	Dec-10	Nov-10	Oct-10
No of new waste bin services provided	166	128	66	68	85	65	77	96	58	60	85	104	93
No of waste bin replacements - damaged	110	64	63	63	72	83	62	74	90	93	67	59	81
No of waste bin replacements - stolen	5	34	58	45	28	0	24	39	41	32	31	49	35
No of waste bin repairs	115	89	111	75	70	91	57	76	72	77	57	69	72
No of New recycling bins services	126	96	64	68	85	65	77	1	0	9	0	1	10
No of recycling - replacements - damaged	50	30	14	7	6	13	11	4	22	4	4	5	4
No of recycling - replacements - stolen	0	14	24	15	9	0	14	20	14	13	10	23	14
No of recycling bins - repairs	14	9	10	7	19	10	10	18	7	16	26	14	6
Waste collection complaints	54	0	0	0	0	16	0	0	6	2	0	0	0
Waste collection enquiries	13	0	0	0	0	6	0	0	16	7	0	0	0
Waste collection inspections	1	0	0	0	0	0	0	0	18	14	0	0	0
Waste Bin inspections	38	0	0	0	0	38	0	0	1	2	0	0	0
Recycling contamination complaints	14	0	0	0	0	14	0	0	0	16	14	0	0
Recycling contamination inspections	14	0	0	0	0	0	0	0	0	0	0	0	0

Recycling Collection



Waste Disposal Monthly



Environmental Education Performance Report October 2011

Main Focus of Work Activities:

Environmental Education Duties

Education Visits to the Materials Recovery Facility:
Co-coordinated and performed the following school and community visits at the Materials Recovery Facility:

- Mackay City Central Joey's - 8 students and 8 adults
- Fitzgerald State School - (Joint Waste & Water session) - 60 students and 8 adults

School /Community Education Visits:

- Two recycling education sessions given at Kid's College Sarina. In attendance 50 students and 6 teachers.

Composting Workshop:
Coordinated a Council sponsored composting workshop for teachers at Hampden State School on Monday, 10 October. This workshop was aimed at assisting schools with implementing composting and worm farming as part of their waste management plans.

Promotions:
- Prepared script for filming footage of the Materials Recovery Facility sorting process.
- Coordinated filming at the Materials Recovery Facility with Veolia.
- Provided advice to the filming crew of the sequence of shoots required.

Recycling Art Competition:
- Presented 1st prizes for the 2011 Recycling Art Competition to Farleigh State School and Pioneer State High School.

RRR Day:
- Nominated as champion for the Council's RRR day and assisted with participation in the campaign and coordination of receptacles for waste collection and gathering of data for reporting.

Website:
- Liaised with Kylee Gilbank and Customer Service to update website information.

Conference/Meetings:
- Attended Paget Induction training on 4 October 2011.
- Attended DERM training regarding introduction of the Waste Levy on 25 October 2011.
- Attended BEWS meeting on 26 October 2011.
- Attended Staff meeting on 27 October 2011.

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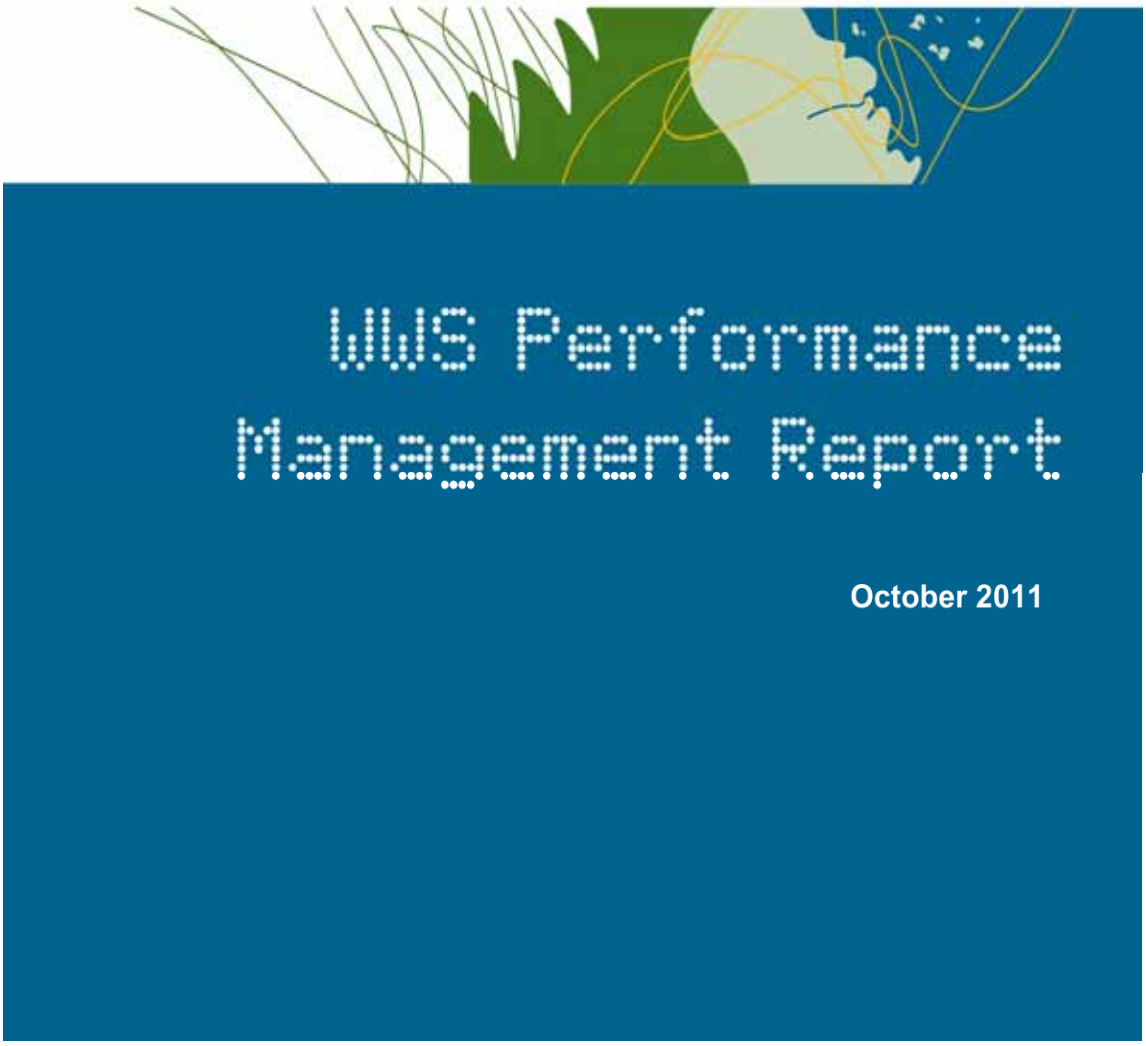
Mackay REGIONAL COUNCIL



Mackay Regional Council

Water and Waste Services

OVERVIEW 3

SAFETY 4

1.1. Incident Statistics 4
1.2. Preventative Actions 4

TEAM CULTURE 5

2.1. Team Engagement 5
2.2. Performance Appraisals 5
2.3. Turn Over 5
2.4. Operational Hours 6

FINANCE 7

3.1. Water Expenditure 7
3.2. Wastewater Expenditure 7
3.3. Operating Costs 7
3.4. Capital Expenditure Performance 8
3.5. Wastewater Revenue 9
3.6. Water Revenue 9

CUSTOMER SERVICE 10

4.1. Customer Requests 10
4.2. Request Types 10
4.3. Plumbing Applications 11
4.4. Smart EDA Plumbing Applications 12
4.5. Plumbing Inspections 12
4.6. Trade Waste Approvals 13
4.7. Annual Trade Waste Targets 13
4.8. Trade Waste Compliance 13
4.9. Building Over Sewers 14
4.10. Scientific and Analytical Services 14
4.11. School Visits 15

ASSET MANAGEMENT 16

5.1. Surface Water Raw Water Storage Capacities 16
5.2. Annual Water Consumption vs Allocation by Source 16
5.3. Water Consumption by Locality 17
5.4. Inflow and Infiltration Program 18
5.5. Wastewater - Mackay North and Mackay South Inflows 18
5.6. Wastewater – Sarina and Mirani/Marian Inflows 18
5.7. Sewer Inspections - CCTV Camera 19
5.8. Projects 20

REGULATORY COMPLIANCE 34

6.1. Drinking Water Compliance 34
6.2. Wastewater Compliance 35
6.3. Backflow Testing 35

Water and Waste Services

OVERVIEW

Preparation for the external WHS audit commencing on the 14th November has continued to be a focus for the Directorate. Water and Waste continues to improve its compliance with the SafePlan monthly action plans and recorded good compliance results for September and October. There was one (1) lost time injury for the month and six (6) safety incidents.

Three (3) staff finished across the program in October. The Manager of Operations, Yalcin Gedik, has commenced. The manger Business Services has tendered his resignation and effectively finishes work at the end of November. There remains difficulty to recruit key positions across the business including electricians, engineers and plumbers. Outstanding performance appraisals have decreased slightly from the previous month and continue to be a focus to reduce.

The September quarterly budget review was finalized and councillors briefed. Some capital expenditure has been returned to reserves or will not be drawn down as loans as projects will be deferred. The operational expenditure remains within budget. Capital expenditure is currently behind the YTD forecast.

Plumbing applications received for the October continue to be high. Staff are working through the assessment of these applications. The upgrade to Caneland required a large amount of both plumbing and trade waste input into the approval process. The increase in applications continues to correspond to an increase in applications being made through smart EDA. The close out of customer requests have dropped below target over the last two months and an increased focus has been placed on getting his paper work finalised within the system. An information session with potential trade waste generators was held in Sarina and was well attended.

Water usage across the region has continued to increase across October due to the continued dry weather. This is in line with historical usage data. A review of water restrictions across the region has occurred and a report recommending changes will be presented to council. Recycled water usage from the Mackay South Water Recycling Facility continues to be utilized by local growers within the scheme.

The Nebo Rd Water Treatment Plant upgrade was officially opened by Her Excellency, the Honourable Penelope Wensley, Governor of Queensland.

The appropriate approvals for the Sarina water recycling facility have been progressed over the last month. In principle agreement has been reached with DERM on licence conditions and ongoing discussions are occurring with the Federal Government on the conditions of the EPBC referral.

Director Water and Waste Services

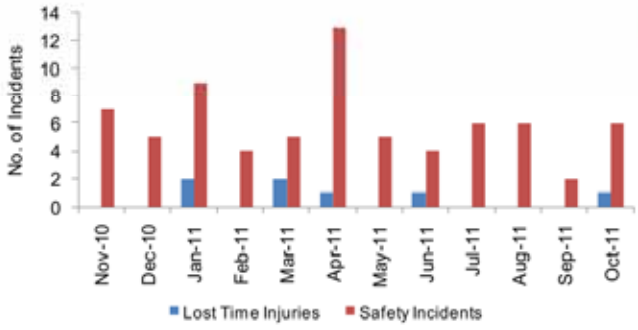
Mackay Regional Council

Water and Waste Services

SAFETY

1.1. Incident Statistics

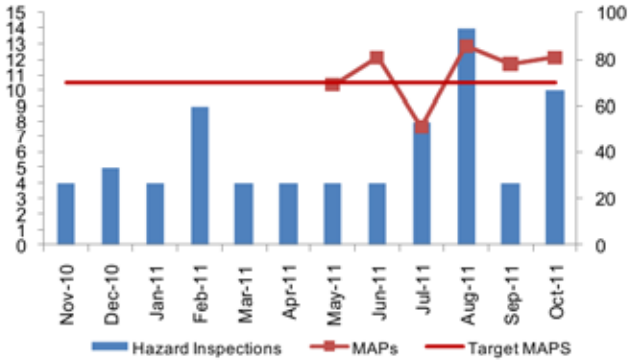
The incident statistic summary details a summary of the Water Services safety incident performance. Water Services aspires to achieve zero harm with a stretch target of zero injuries. Water Services has a target of 9 LTI for 2011 / 2012. This is based on a 30% improvement in the number of LTI's from the previous year.



There was 1 LTI for the month resulting from a back injury.

1.2. Preventative Actions

To achieve improved safety performance a range of improvement initiatives are undertaken on a monthly basis. The following figure tracks the improvement process through implementation of the SafePlan Monthly Action Plans (MAPs) and the hazard inspections.



The target hazard inspections were not achieved for the month however there was significant improvement over last month. Overall the MAPs compliance remains high.

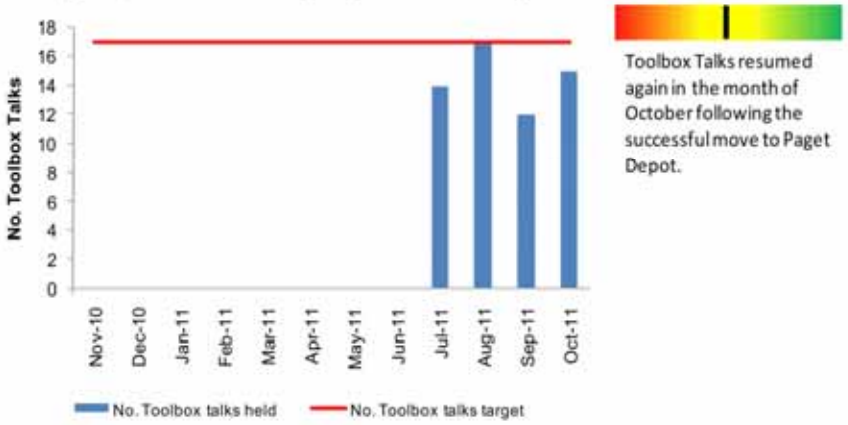
Mackay Regional Council

Water and Waste Services

TEAM CULTURE

2.1. Team Engagement

Water Services believes that a high performing culture is an essential part of a successful business. The following chart tracks the initiatives to achieve an engaged, aligned and performing workplace culture through regular team meetings.



2.2. Performance Appraisals

The following chart tracks the initiatives to achieve an engaged, aligned and performing workplace by conducting regular performance appraisals.

2.3. Turn Over

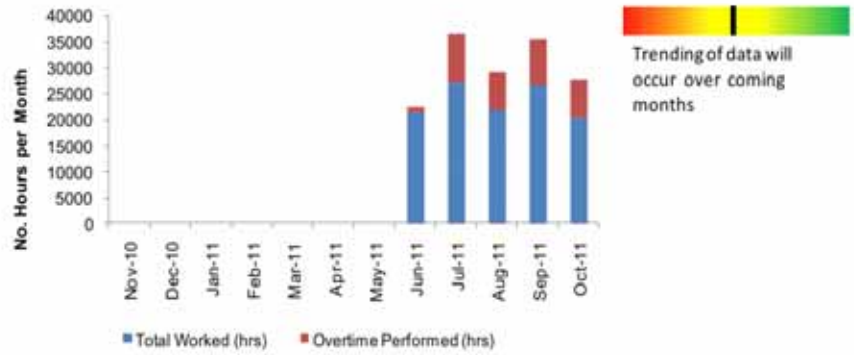
The following staff turnover statistics are presented as an indicator of staff stability in the business. The business aims to keep the annual turnover under 10%.

Mackay Regional Council

Water and Waste Services

2.4. Operational Hours

The following chart details the productive hours worked during both normal and overtime. The graph excludes staff time on leave, training and down time due to wet weather.



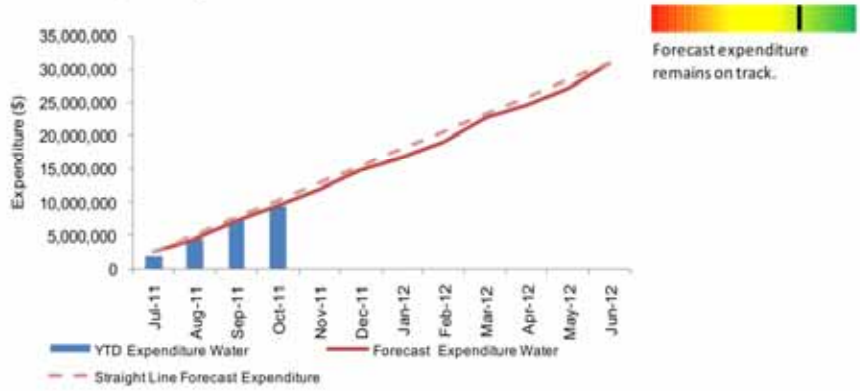
Mackay Regional Council

Water and Waste Services

FINANCE

3.1. Water Expenditure

The following trend provides a high level overview of the water expenditure to monitor forecast expenditure against actual expenditure. The forecast expenditure profile has been derived from previous year's cash flows.



3.2. Wastewater Expenditure

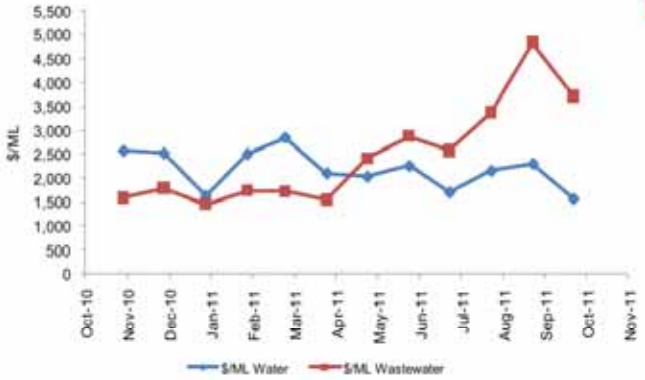
The following trend provides a high level overview of the wastewater expenditure to monitor forecast expenditure against actual expenditure. The forecast expenditure profile has been derived from previous year's cash flows.

3.3. Operating Costs

The figure below details the average operating costs to treat water and wastewater in Mackay Regional Council. Due to the high fixed costs associated with the treatment the $/ML is significantly influenced by the prevailing weather.

Mackay Regional Council

Water and Waste Services



Reducing influent (due to dry weather) and resulting increased concentrations have led to increased payments under the operations contract resulting in higher WW cost per ML. Influent flows have marginally increased in October resulting in the slight downward trend of costs.

3.4. Capital Expenditure Performance

The following trend provides a high level overview of the capital expenditure to monitor forecast expenditure against actual expenditure. The forecast expenditure profile is based on the project delivery schedule within Water Services.

Capital expenditure exceeds the spend for last financial year but is below the monthly spend to meet the financial year targets.

Water and Waste Services

3.5. Wastewater Revenue

Wastewater revenue is collected biannually.

3.6. Water Revenue

Water revenue is received periodically through a combination of the access charge and consumption charge.

Mackay Regional Council

Water and Waste Services

CUSTOMER SERVICE

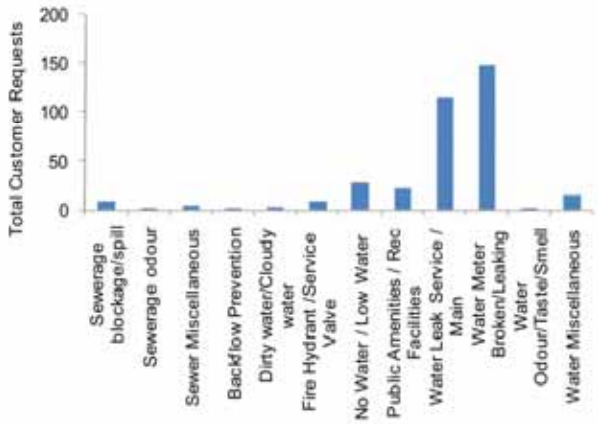
4.1. Customer Requests

This graph details the customer requests received and recorded via pathways that relate to the Water Business. The target is to have 90% of all customer requests closed at any one point in time.

The number of customer requests remains steady, however increased focus is being placed on closing out jobs. The reduced performance in customer requests completed is due to a backlog in completing the paperwork associated with the work.

4.2. Request Types

The following chart displays a summary of the customer request types received for the month.

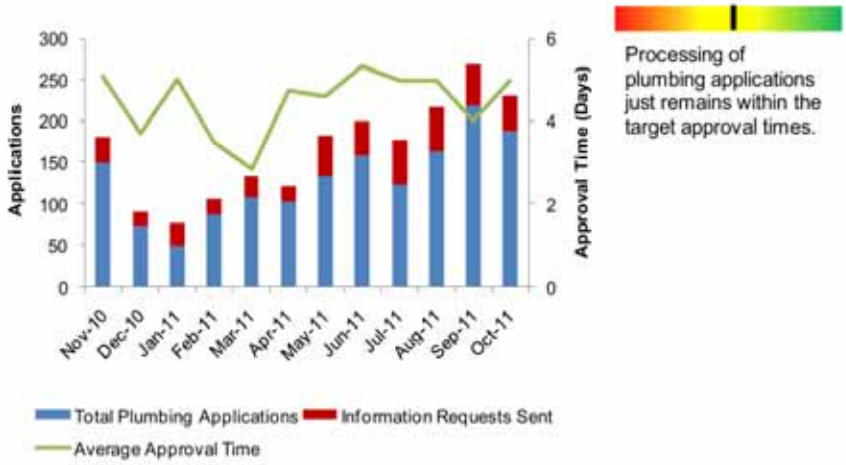


The number of water leaks/breaks in both mains and meters remains high.

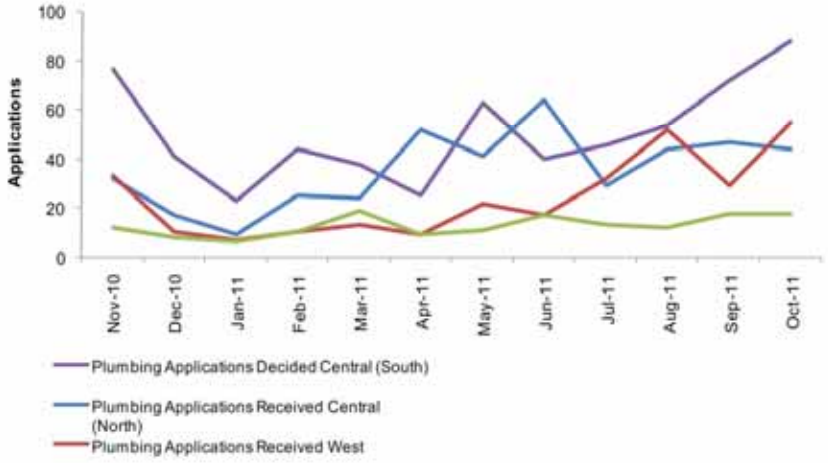
Water and Waste Services

4.3. Plumbing Applications

In accordance with the *Plumbing and Drainage Act* a plumbing application is required for all new plumbing installations or modifications to existing plumbing. A plumbing application must be lodged to Local Government. Water Services has a regulatory time frame of 20 business days to assess a plumbing application. An internal target of 5 business days has been set for all residential plumbing applications.



An indication of the amount of building activity in each population centre of the Mackay region can be derived by assessing the building activity by location. This is summarised in the table below.

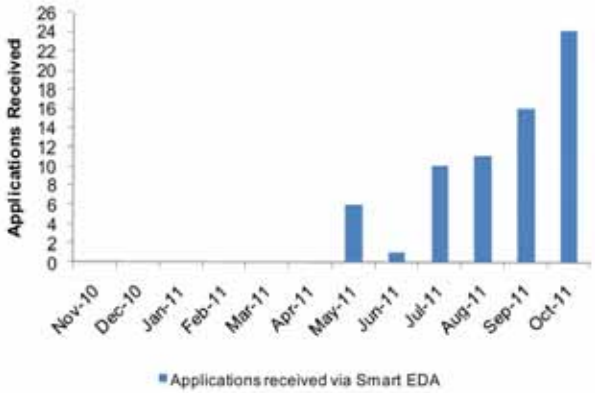


Mackay Regional Council

Water and Waste Services

4.4. Smart EDA Plumbing Applications

In May 2011 Water Services launched the ability for Plumbing Applications to be submitted electronically through the State Government Smart EDA service. Water Services is targeting 5% of all applications to be lodged electronically by the end of the 2011 / 2012 financial year. A pilot program for two participants was rolled out in May 2011.



There has been an increase of 8 Smart EDA applications in October and this is hoped to continue. The various options for electronic assessment and mobile computing are currently being explored.

4.5. Plumbing Inspections

Plumbing inspections are undertaken throughout a building construction or renovation process. Typically 4 plumbing inspections are undertaken for each plumbing application. In accordance with the *Plumbing and Drainage Act* plumbing inspections must be carried out within 48 hours of a plumbing inspection being booked. If Water Services cannot attend the plumbing inspections within the regulated 48 hour period, a plumber can submit a form 3 booking and proceed without an inspection, 1 hour after the 48 hour period.

Plumbing inspections remain steady with only 1 Form 3 booking during the month of October. The Base Hospital and Caneland Central upgrades continue to place a strain on resources.

Water and Waste Services

4.6. Trade Waste Approvals

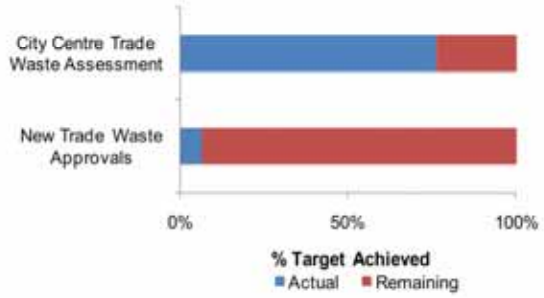
The program for undertaking trade waste assessment and licensing of all applicable businesses that discharge trade waste is ongoing. As part of the Trade Waste Assessment process a temporary Trade Waste Approval is put in place while the formal approval process is undertaken. The table below summarises the number of Trade Waste Approvals in the Mackay Region.

	Total Approved Businesses	Temporary Approvals In Place	New Approved Businesses for the Month
Mackay South	372	71	9
Mackay North	25	0	0
Sarina	3	0	0
Mirani/Marian	1	0	0
	401	**71**	**9**

Preparations have commenced for the information session to be held in Sarina in early November. Also, briefing sessions were held during October for the various Caneland tenancies to coincide with the grand opening on 13 October. More briefing sessions will be held as further tenancies commence trading.

4.7. Annual Trade Waste Targets

Annual targets are set for the Trade Waste team with respect to licensing Trade Waste Businesses. The two targets currently in place are to undertake trade waste assessments for all businesses in Mackay City by June 2012 and to achieve 140 new licensed businesses by June 2012.



Targets for trade waste assessments remain on track.

4.8. Trade Waste Compliance

Trade Waste compliance testing is undertaken on a routine basis for all trade waste generators that have pre-treatment devices installed. The compliance testing is aimed at

Water and Waste Services

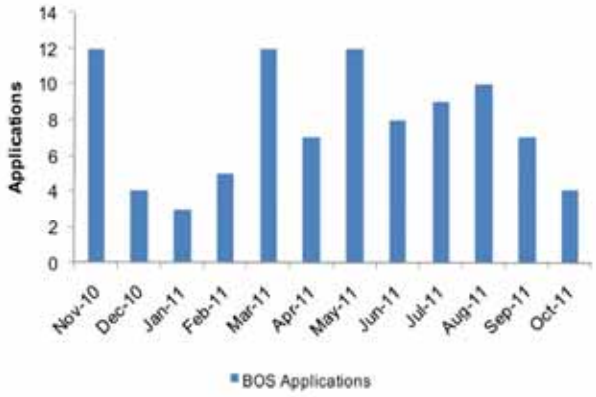
ensuring that Trade Waste discharges will not adversely impact on the treatment plant. A summary of the trade waste compliance tests undertaken in each Wastewater Treatment Plant catchment is detailed below.

	Compliance Tests within Limits	Compliance Test Outside limits
Mackay South	18	1
Mackay North	1	0
Sarina	0	0
Mirani	0	0
	19	**1**

Pump out arrangements for pre treatment devices are put in place for businesses that do not comply.

4.9. Building Over Sewers

Building Over Sewer applications are lodged where the construction of a structure is proposed within close proximity of a sewer main. The application is assessed in accordance with Councils building over and adjacent to sewer policy. In accordance with the policy, building over sewer applications are assessed within 20 business days. Future reporting will include performance against turnaround time targets.



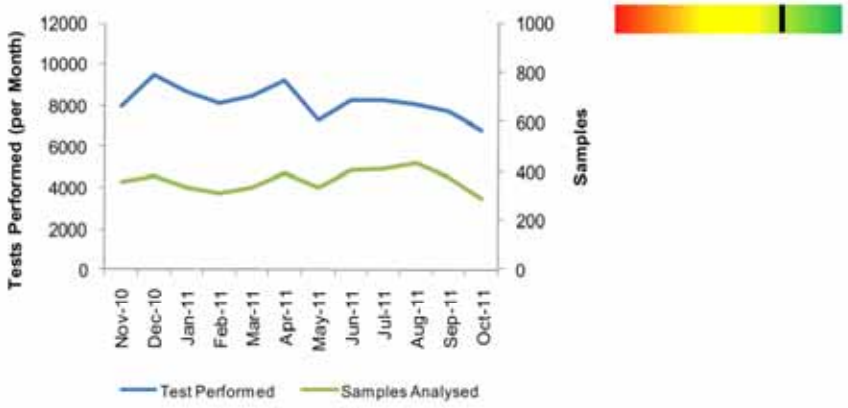
BOS applications dropped back in the month of October. An offer has been made for the vacant Technical Officer position and is expected to be filled early November.

4.10. Scientific and Analytical Services

Scientific and Analytical Services provides laboratory analysis in accordance with National Association of Testing Authorities (NATA) Standards to both Mackay Regional Council and external customers. A summary of the laboratory activities are detailed below.

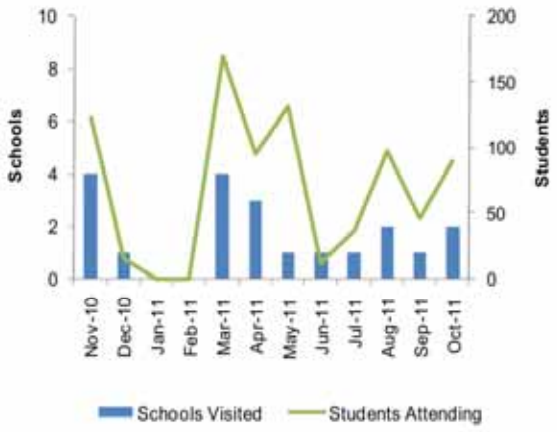
Mackay Regional Council

Water and Waste Services



4.11. School Visits

As part of the community education program Water Services provides water awareness sessions at schools. A summary of the program is detailed in the graph below including schools visited and students presented to.



- Nebo Road Water Treapmant Plant won an IPWEAQ engineering award.
- Real time metering project was in the media
- Fitzgerald students won the water week Waterwise prize
- The commissioning of the Marian Network upgrade was advertised on radio and press.
- Advertising of the trade waste inspection program held in Sarina in November commenced 25 October 2011

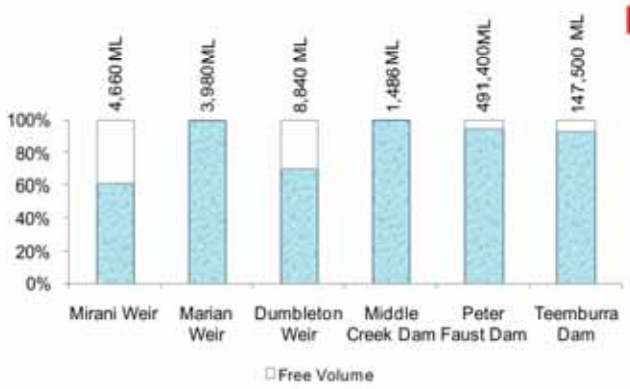
Mackay Regional Council

Water and Waste Services

ASSET MANAGEMENT

5.1. Surface Water Raw Water Storage Capacities

Water Services sources water from a combination of surface water and groundwater sources. With the exception of Middle Creek Dam the storage facilities are owned and operated by SunWater. Middle Creek Dam is under Council's control. The water stored in each of the storages is detailed below. Due to the higher than average rainfall and lower than average consumption the water storages remained high for 2011 / 2012.



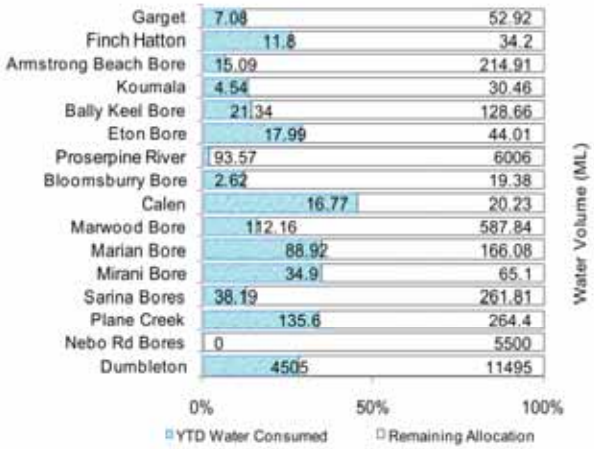
It is noted that water levels are dropping in the weirs with reduced stream flow in the Pioneer River. This will not impact water availability in the near future.

5.2. Annual Water Consumption vs Allocation by Source

Water Services has a water allocation or water license for each water source. The water allocation and year to date water consumption for each of the water sources is detailed below.

Mackay Regional Council

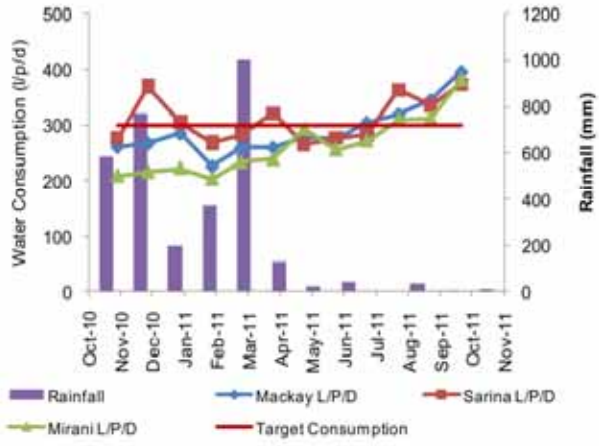
Water and Waste Services



Water use at Mirani and Marian will remain high when compared to the allocation until a new water source is found. Water used at Calen will be monitored.

5.3. Water Consumption by Locality

Water Services supplies water to both residential and commercial water customers throughout the Mackay Region. The average water consumption in each of the three major community centres is detailed below. The water consumption is presented as litres per equivalent population per day. This graph provides a summary of water consumption including commercial water use.

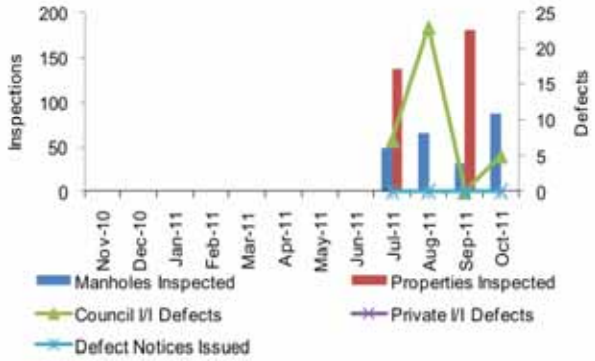


The water consumption across the region has increased again in October with further increased external water use.

Water and Waste Services

5.4. Inflow and Infiltration Program

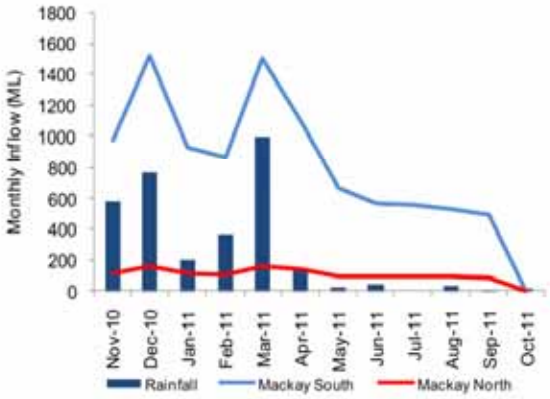
The inflow and infiltration program is aimed at reducing the amount of groundwater and stormwater that enters the sewer network. Water enters the sewage system through both private plumbing and Council infrastructure. The program is designed to reduce the occurrence of sewer surcharges during wet weather events. A summary of the program activities is as follows.



Inflow and Infiltration Team were engaged in Manhole work in the month of October.

5.5. Wastewater - Mackay North and Mackay South Inflows

The inflow into Wastewater Treatment Plants is impacted by the number of sewage connections and the extent of inflow and infiltration. The monthly inflow into the Mackay North and Mackay South Water Recycling Facilities is detailed below.

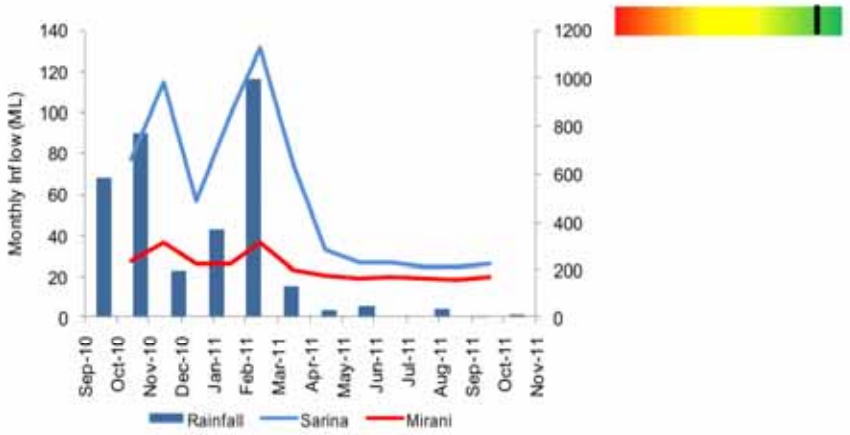


The low rainfall figures when compared to the last 12 months are still resulting in lower flows to the treatment plants.

5.6. Wastewater – Sarina and Mirani/Marian Inflows

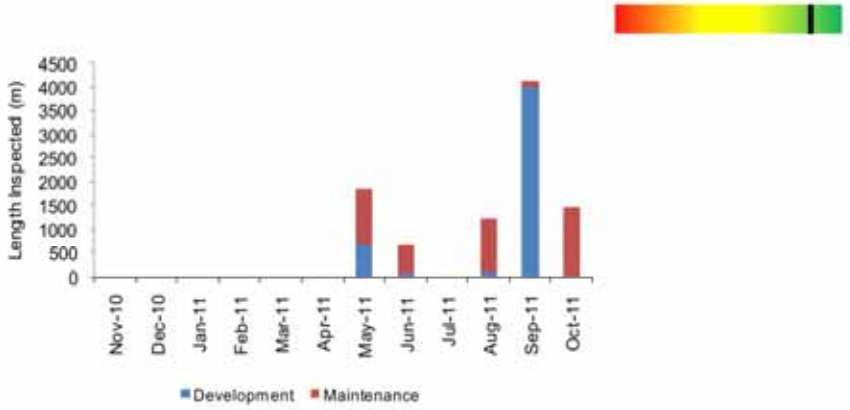
The monthly inflow into the Mackay North and Mackay South Water Recycling Facilities is detailed below.

Water and Waste Services



5.7. Sewer Inspections - CCTV Camera

To protect and identify defects in the sewer system Water Services routinely undertakes CCTV inspections of the sewer system. CCTV inspections are undertaken for both developers as part of the process to create a new subdivision and on existing sewer assets as part of the routine sewer inspection program. A summary of the CCTV activity is displayed below measured as meters of sewer inspected.



Mackay Regional Council

Water and Waste Services

5.8. Projects

Water Services undertakes a range of projects across the water business. Projects take the form of Capital Projects, Planning Studies and investigations.

Program	Project	Status	% Complete	Budget	Time
P&S	Mackay Sewerage Strategy	Planning	95%	•	•
Under peer and internal review.					

Program	Project	Status	% Complete	Budget	Time
P&S	Regional WS Strategy	Planning	70%	•	•
Regional Water (Quality) Supply Strategy. Koumala, Calen/Kolijo, Finch Hatton, and Gargett/Pinnacle					

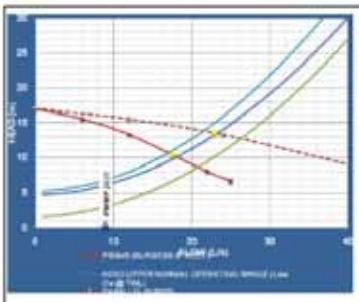
Program	Project	Status	% Complete	Budget	Time
P&S	Calibration of Water Model	Planning	40%	•	•
Project underway with field data collection being carried out in November.					

Program	Project	Status	% Complete	Budget	Time
P&S	Marian, Mirani WS Services Strat.	Planning	95%	•	•
Explore economies of scale in providing Trunk Infrastructure , with Sewerage as the most pressing					

450mm sewer suspected partial collapse	downstream of the repair be audited via CCTV to establish accurate measurements of extent of sewer pipe deflection under backfill loading for consideration of the use of a structural liner to strengthen the sewer.

Mackay Regional Council

Water and Waste Services



Pump Delivery into relocated rising main

Burgess Street SPS Rising Main relocation.

Status	% Complete	Budget	Time
Planning	85%	•	•
Comment		**Program**	P&S

Planning investigation to determine if it is feasible for delivery to be re-routed to the adjacent catchment. Preliminary Est. Capital Works value $350k. Benefit is anticipated to be a direct reduction in overflow and spillage incidents in the area of the SPS and in the Gooseponds SPS Catchment. The attached graph shows that the hydraulic equations for the proposed system delivery balance. External review of workings will follow in November, following which; a Design Brief is to be prepared.

Components of I&I management

Inflow & Infiltration Audit Planning Investigation & Pilot

Status	% Complete	Budget	Time
Planning	80%		•
Comment		**Program**	P&S

Planning investigation into two interdependent aspects: Determine improved reporting and monitoring and control of I&I program. Use of mobile computing and data download direct into Hansen AM system being trialled by operations. Portable sewer flow measurement instrumentation has been ordered and once received training will be carried out. Thereafter these units will be deployed in support of I&I related planning to provide real time information on flow conditions in strategically selected sewers. These flow meters also provide for the ability to investigate illegal dumping into sewers in support of the Trade Waste Inspectorate.

Proposed DMA installation

Demand Management: District Metered Areas (DMA's)

Status	% Complete	Budget	Time
Planning	100%	•	•
Comment		**Program**	P&S

5 concept DMA's have been identified for detailed design, followed by construction. DMA's provide the best practice basis for assessing leakage levels on a continuous basis. Flow meters, instrumentation and fittings have been procured. Design and delivery of 3 DMA's is underway by ID. Reporting by P&S will continue once DMA's are installed and flow data is available for analysis. ID will report further on installation progress.

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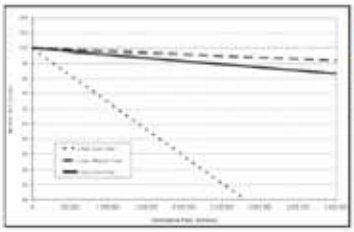
Water and Waste Services



Meter error vs. cumulative volume passed

Domestic Meter Replacement Strategy: Phase A			
Status	**% Complete**	**Budget**	**Time**
Planning	100%	•	•
Comment		**Program**	P&S

Planning investigation into Economics based meter replacement. Includes a contract project specification for procurement in 2011/2012. Additional GIS mapping to support an alternative tender proposal is complete. This mapping will allow exploring the possibility of cheaper rates to carry out the work via an alternative pricing option. Infrastructure delivery are to compile tender documents in November 2011. This strategy will be trialled and modified where required before finalisation. Phase B will be informed by the completion of Phase A which will produce data on actual meter reading errors in the MRC meter fleet.

Flow & Pressure Vs Time

Sarina DMA & Water Loss Review			
Status	**% Complete**	**Budget**	**Time**
Planning	95%	•	•
Comment		**Program**	P&S

Review of existing Sarina district metered areas and one pressure managed area to establish benchmark minimum night flows for future water loss assessment & trending. Image shown is a graph showing the MNF at one of the DMA inlets. A water loss location specialist will be carrying out further investigation starting in November 2011.

Schematic diagram of the Network

Golf Course WPS High Level Zone-Planning Review			
Status	**% Complete**	**Budget**	**Time**
Planning	75%	•	•
Comment		**Program**	P&S

This report consolidates and extends the planning undertaken to date for addressing supply to areas West of Mackay-Bucasia road. This report sets out to propose concept design requirements for improvements.

Program	Project	Status	% Complete	Budget	Time
ID	Manhole Repairs	Planning	0%	•	•
Rolling annual programme - awaiting scope of works from operations.					

Program	Project	Status	% Complete	Budget	Time
ID	Water Service Replacements	Planning/Design	10%	•	•
Rolling annual programme - liaison with Engineering Services and identification of projects.					

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Water and Waste Services

Program	Project	Status	% Complete	Budget	Time
ID	Retic - Meter Replacement Program	Planning/Design	50%	•	•
Awaiting site location plans & pricing schedules.					

Program	Project	Status	% Complete	Budget	Time
ID	Leak Detection and flow measurement	Planning/Design	80%	•	•
All the fittings for the installations and fire flow testing equipment received. Design of pit and pipework installation nearing completion. Precast pits to be ordered once the design is complete and dimensions determined.					

Program	Project	Status	% Complete	Budget	Time
ID	Evans Avenue WMR	Planning/Design	90%	•	•
" For Approval" design drawings have been submitted by the Consultants.					

Program	Project	Status	% Complete	Budget	Time
ID	Mirani WTP	Planning/Design	20%	•	•
Investigation of river extraction options and location of treatment plant in progress					

Program	Project	Status	% Complete	Budget	Time
ID	Mt Griffith Reservoir - Leaking Roof	Planning/Design	60%	•	•
Preliminary concept design being reconsidered as significant operational problems with taking reservoir off line to replace roof structure.					

Program	Project	Status	% Complete	Budget	Time
ID	WRS - Reservoir Corrosion Project	Planning/Design	0%	•	•
Scope definition in progress.					

Program	Project	Status	% Complete	Budget	Time
ID	WPS - New Booster Eulbertie Av Development	Planning/Design	50%	•	•
MIA commissioned to undertake planning study. Work in progress.					

Program	Project	Status	% Complete	Budget	Time
ID	CWMR - 375dia Rosewood Drive	Planning/Design		•	•
Contribution					

Water and Waste Services

Program	Project	Status	% Complete	Budget	Time
ID	AWMR - McGinn St (Simpson to Nebo)	Planning/Design	10%		
Roads driven renewal project - WM design by MWS, scope definition in progress					

Program	Project	Status	% Complete	Budget	Time
ID	BWMR - Bridge Rd (Milton to Paradise)	Planning/Design	70%		
Roads driven renewal project - WM design by GHD, concept design reviewed by MWS, "for approval" plans expected early Nov					

Program	Project	Status	% Complete	Budget	Time
ID	AWMR - Place Av (Lawrie to Brooks) stage 1	Planning/Design	10%		
Roads driven renewal project - WM design by MWS, scope definition in progress					

Program	Project	Status	% Complete	Budget	Time
ID	AWMR - Hill End Road	Planning/Design	70%		
Roads driven renewal project - WM design by Cardno concept design reviewed by MWS, "for approval" plans expected early Nov					

Program	Project	Status	% Complete	Budget	Time
ID	BWMR - Cameron St Relocation (Binnington Esp to Hoey St)	Planning/Design	30%		
Roads driven renewal project - WM design by Cardno concept design in progress					

Program	Project	Status	% Complete	Budget	Time
ID	MAC - Percy Crt Embankment Repairs	Planning/Design	80%		
Preliminary design of embankment protection complete, quotation from CJD accepted, negotiating access to site of works with owners of 17 Percy Crt. Owners concerned undertaking works through wet may increase risk of further slippage.					

Program	Project	Status	% Complete	Budget	Time
ID	Mirani Refurbishment & Enhancement	Planning/Design	70%		
Process design complete. MIA managing project delivery. Civil design and development of project budget in progress.					

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Water and Waste Services

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Base Hospital	Planning/Design	60%	•	•
Draft planning report complete. In discussion with Qld Health with regard to quantum of new hospital discharge and contribution. Possible delay to commencing design.					

Program	Project	Status	% Complete	Budget	Time
ID	SPS No. 8 Sarina	Planning/Design	0%	•	•
With P&S for preparation of detailed planning brief and scope definition					

Program	Project	Status	% Complete	Budget	Time
ID	Scott St Switchboard	Planning/Design	0%	•	•
Funds identified from within programme at 1st Q review. Specification documents to be prepared following Boundary Rd SPS.					

Program	Project	Status	%	Budget	Time
ID	SPS - Oak St	Planning/Design	0%	•	•
Pump station improvements & vent pole complete awaiting land purchase to construct overflow pit and pump out pipework.					

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Temples Lane	Planning/Design	10%	•	•
With P&S for preparation of detailed planning brief and scope definition.					

Program	Project	Status	% Complete	Budget	Time
ID	Sarina Water Recycling Facility	Planning/Design	45%	•	•
Negotiation of DERM & Federal Government EPBC licence conditions in progress. SPS &RM design consultancy awarded to GHD, and project initiation commenced. Project probity plan, D&C Expression of Interest and evaluation plan documentation complete and briefing paper and recommendation for release in Nov presented to Council.					

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Burgess St SRM	Planning/Design	25%	•	•
With P&S for preparation of detailed planning brief and scope definition.					

Program	Project	Status	% Complete	Budget	Time
ID	STP - Seaforth Alarms	Planning/Design	0%	•	•
Work to start on this project 3rd quarter of FY.					

Mackay Regional Council

Water and Waste Services

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Auto Duty Rotation	Planning/Design	0%	•	•
Work to start on this project 3rd quarter of FY.					

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Remote Inhibit	Planning/Design		•	•
Work to start on this project 3rd quarter of FY.					

Program	Project	Status	% Complete	Budget	Time
ID	Inflow/Infiltration	Planning/Const		•	•
10/11 relining work packages to be completed in Nov. Awaiting scope of work from Ops to issue 11/12					

Program	Project	Status	% Complete	Budget	Time
ID	Blacks Beach Reservoir Booster Pump Station	Design	30%	•	•
Concept designs being reviewed.					

Program	Project	Status	% Complete	Budget	Time
ID	Eton Water Pump Station	Design	20%	•	•
Design development in progress.					

Program	Project	Status	% Complete	Budget	Time
ID	Shakespeare Street Trunk Main (Stage2)	Design	90%	•	•
Drawings are going through final amendments by PB as part of MIA.					

Program	Project	Status	% Complete	Budget	Time
ID	Nebo Rd Trunk Main Replacement	Design	90%	•	•
"For Construction" drawings reviewed by MWS. Drawings are going through final amendments by PB. IFC drawings expected mid November.					

Program	Project	Status	% Complete	Budget	Time
ID	Mirani Telemetry	Tender	80%	•	•
Tender evaluation in progress, tender price exceeds budget. Funds to be identified from within programme and recommendation to be submitted to Council.					

Mackay Regional Council

Water and Waste Services

Program	Project	Status	% Complete	Budget	Time
ID	Mirani Network Augmentation	Tender-procurement	75%	•	•
Tender evaluation complete, tender price exceeds budget. Funds to be identified from within programme and recommendation to be submitted to Council.					

Bruce Highway (Stockroute Rd Intersection)			
Status		Budget	Time
Tender-procurement	90%	•	•
Comments		Program	ID
QTMR Tender evaluation in progress. Delivery of Principal supplied RCP envelopers complete **CRITICAL ISSUES** • Timing dependant on QTMR			

Program	Project	Status	% Complete	Budget	Time
ID	Reservoir Chlorination System	Tender-Procurement	90%	•	•
Ergon network connection quotation for Shoal Pt accepted though preliminary advice is 38 week construction period. Dowdens quote for Chlorination units accepted.					

Program	Project	Status	% Complete	Budget	Time
ID	BWMR - Mangrove Road (River to Victoria)	Tender-procurement	10%	•	•
Roads driven renewal project - design complete, Engineering services issued to Civil Projects to prepare tender					

Program	Project	Status	% Complete	Budget	Time
ID	SPS No.2 Place Avenue - Pump Station	Tender-procurement	80%	•	•
2 non-conforming tenders for Pump Station received, evaluation waiting on confirmation from FRP pump station manufacturer that MRC standards and requirements will be addressed. DERM DA Approval notice has been received. Electrical switchboard spec out for tender.					

Program	Project	Status	% Complete	Budget	Time
ID	Boundary Rd Switchboard	Tender-procurement	25%	•	•
Funds identified from within programme at 1st Q review. Specification documents being prepared. RFQ to be issued in Nov. 10/11 funds not carried forward, funds to be identified from 11/12 programme.					

Mackay Regional Council

Water and Waste Services

Program	Project	Status	% Complete	Budget	Time
ID	Digitisation of MW Telemetry	Tender-procurement	20%		

Quote received from Rad-Tel for Network Integration Report and migration of 45 existing 8000 series Rad-Tel RTUs onto the new digital private radio network. Briefing paper for sole sourcing for Council approval. Specification documents to be prepared for replacement of obsolete 3000 & 5000 series RTU's

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Goldsmith St SPS Upgrade	TOC Development	30%		

Construction TOC development and procurement is underway. The initial prices received for delivery are 67% above the allocated budget, A reassessment is currently underway to assess if changes to scope and changes to the procurement can enable the upgrade to be delivered within budget expectations.

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Gooseponds Upgrade	TOC Development	30%		

Construction TOC development and procurement is underway. The initial prices received for delivery are 80% above the allocated budget, A reassessment is currently underway to assess if changes to scope and changes to the procurement can enable the upgrade to be delivered within budget expectations

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Dump Rd	TOC Development	95%		

Construction TOC development and procurement is underway. The initial prices received for delivery are 10% above the allocated budget. However a review of the Mackay Sewerage Strategic Plan will impact on Dump Rd and Prawn Farm Pump Stations. The changes are now being resolved before works proceed.

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Marryatt St Upgrade	TOC Development	90%		

Construction TOC development and procurement underway. The initial prices received for delivery are 76% above the allocated budget, A reassessment is currently underway to assess if changes to scope and changes to the procurement can enable the upgrade to be delivered within budget expectations

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Prawn Farm	TOC Development	95%		

Construction TOC development and procurement underway. The initial prices received for delivery are 67% above the allocated budget based on the original scope and potentially 140% over based on the revised strategic plan. A review of all 5 Pump Stations is currently underway with the need for expansion of this Pump station and the additional of a 1.8KM 375mm rising main the likely outcome.

Mackay Regional Council

Water and Waste Services

Dumbleton PRV Install

Dumbleton Raw Water Trunk Main and Pump Station			
Status	**% Complete**	**Budget**	**Time**
Construction	8%	•	•
Comments		**Program**	ID
Procurement of materials and subcontracts continues. Interim works PRV now installed and tested, Testing of parallel mains to take 700l/s can now be organised. Earthworks at the Dumbleton site is complete and the Switchroom is now underway and slightly ahead of schedule.			

Cleaning screen bore 6

Water Treatment - WTP Bore Condition Assessment			
Status	**% Complete**	**Budget**	**Time**
Construction	65%	•	•
Comments		**Program**	ID
Pump removal and inspection, screen cleaning and draw down testing completed on Bores 4, 5, 6, 7, 8. Pump removal and inspection of Bores 1,2 & 3 in progress.			

Program	Project	Status	% Complete	Budget	Time
ID	Ron Searle Drive Water Main	Construction	100%	•	•
WS crews completed connection of the new water main to booster pumps on Mulherin Drive and disconnection of main from Harbour.					

Program	Project	Status	% Complete	Budget	Time
ID	Digitisation of Telemetry	Construction	5%	•	•
First stage of project - design and construction of a new private radio network awarded to Rad-Tel Engineering. Second stage of the project - the unloading of the existing radio network - is currently being scoped.					

Program	Project	Status	% Complete	Budget	Time
ID	AWMR Connors Rd (Archibald - Boundary)	Construction	100%	•	•
Construction of O/S section of 300mm water main complete.					

Mackay Regional Council

Water and Waste Services

Program	Project	Status	% Complete	Budget	Time
ID	Boundary Rd WM (Bruce Highway – Rainlovers St.)	Construction	95%	•	•
Water mains testing in progress. MWS to undertake connection to existing network upon satisfactory disinfection results.					

Program	Project	Status	% Complete	Budget	Time
ID	Schmidtkes Rd - WM Extension	Construction	97%	•	•
Works complete. Some outstanding reinstatement works and "As Con" plans to be finalised.					

Program	Project	Status	% Complete	Budget	Time
ID	WMR Eimeo Rd (Camilleri - Shann)	Construction	97%	•	•
Works complete. "As Con" plans to be finalised.					

Program	Project	Status	% Complete	Budget	Time
ID	WMR Creek - Bold St (Walkerston)	Construction	97%	•	•
Works complete. "As Con" plans to be finalised.					

Program	Project	Status	% Complete	Budget	Time
ID	Milton) WMR	Construction	10%	•	•
Construction started 24/10/11. Work being done by Roebuck as a subcontractor to Epoca who are performing the road widening works.					

Program	Project	Status	% Complete	Budget	Time
ID	WMR Boundary Road (Highway-Connors Road)	Construction	100%	•	•
Works complete, as Con's to be finalised.					

Mackay Regional Council

Water and Waste Services

Under bore South Mackay Trunk Main - Trench Works

South Mackay Trunk Main			
Status	**% Complete**	**Budget**	**Time**
Construction	75%	•	•
Comments		**Program**	ID
Forecast remains for construction completion by late Dec 2011. **Critical issues:** - Relocation of Telstra and Ergon assets. Remaining works include completion of Archibald St works - dependant on relocation of Ergon Power poles, Crichton Rd works dependant on relocation of Telstra and Ergon poles , Bore under rail line at Cooks lane for Telstra relocation commenced.			

between Nelson and Macalister Street

Shakespeare Street Trunk Main (Stage 1)				
Status	**Annual Budget**	**% Complete**	**Budget**	**Time**
Construction		40%	•	•
Comments			**Program**	ID
Construction of Ø300 main on the northern side of Shakespeare St in progress, starting from Wellington St heading toward Sydney St traversing Central State School boundary during school holidays to minimise traffic impacts. 250m pipe laid between Wellington and Macalister Street.				

Corridor for watermain completed by civil crew

Bridge Rd WMR (Stadium/Leisure Ct Stage 2)			
Status	**% Complete**	**Budget**	**Time**
Construction	0%	•	•
Comments		**Program**	ID
Laying of DI pipe across culvert to fit in with MRC road crew programme, . Crew to return to complete laying Bridge Rd WM once Connors Rd sewer relocation completed			

Program	**Project**	**Status**	**% Complete**	**Budget**	**Time**
ID	**70505** CSLP - Forgan Bridge Main	Construction	100%	•	•
Cost share negotiations with QTMR in progress.					

Mackay Regional Council

Water and Waste Services

Program	Project	Status	% Complete	Budget	Time
ID	WMR Shakespeare St (Nebo - Gardiner)	Construction	100%	•	•
Works complete, as Con's to be finalised.					

Program	Project	Status	% Complete	Budget	Time
ID	Emergency Relief Structures	Construction	60%	•	•
4 locations identified, Work nearing completion on 3, material procurement for last one in progress.					

Installing of maintenance hole 11/1

SPS No.2 Place Avenue - Rising/Gravity Main

Status	% Complete	Budget	Time
Construction	90%	•	•
Comments		**Program**	ID
Only MH11/1 in Brewers Pk to be completed along with the cut-in at Pump Station 1. Vassallo re-commenced construction works on 17 October 2011 with excavation of pit and installing of maintenance hole 11/1. Works to be finished by mid of November 2011.			

Program	Project	Status	% Complete	Budget	Time
ID	SPS - Holts Rd Switchboard	Construction	20%	•	•
Funds identified from within programme at 1st Q review. Works awarded to Comlek, fabrication in progress.					

Survey pegs showing original and re-design to avoid Ergon assets (as much as possible)

Connors Rd Sewer Relocation

Status	% Complete	Budget	Time
Construction	50%	•	•
Comments		**Program**	ID
1st section (rail crossing to Commercial Ave) expected to be commissioned week ending 4/11/11. New alignment for second section (in front of Ergon Substation) has been determined after significant re-design of the stormwater to allow for clearance to Ergon assets.			

Mackay Regional Council

Water and Waste Services

Nebo Rd WTP Lime Silo removal

Nebo Rd WTP Process System Improvements			
Status	**% Complete**	**Budget**	**Time**
Commissioning	98%	•	•
Comments		**Program**	ID
Final A1 WAE drawings due on 4th Nov finalising Commissioning as all other matters are resolved. The lime silo has been removed and the replacement of gravity sludge drain to a pumped system is currently being installed. Plant is performing very well. Landscaping works and installation of Nebo Road boundary fence complete. Additional garrison fencing ordered. Painting of sludge tank complete.			

Generator installed at Marian Pump Station

Marian Network Augmentation			
Status	**% Complete**	**Budget**	**Time**
Commissioning	90%	•	•
Comments		**Program**	ID
MWS connection of the new 250 dia water main to the existing network completed. The new generator installed and commissioned. The total commissioning of the system including Main Switchboard, Booster pumps and Remote Pressure sensor at Coyne Ave in progress. MWS construction team to commence works for the Daly Street crossing.			

Gordon St Pump Station

Pumping Stations – Beaconsfield, Coles Rd, Gordon St &				
Status	**Annual Budget**	**% Complete**	**Budget**	**Time**
Commissioning		100%	•	•
Comments			**Program**	ID
Pump stations are operational. As constructed drawings finalised and approved by MRC, now final WAE drawings to be finalised and issued as A1 transparencies. All minor defects resolved on Coles Rd and Schmidtkes Rd pump stations. Generator rust matter still being finalised on Beaconsfield and Gordon St Pump Stations				

Program	Project	Status	% Complete	Budget	Time
ID	**73009** CSPS - Michelmore St	Contribution		•	•

Mackay Regional Council

Water and Waste Services

Program	Project	Status	% Complete	Budget	Time
ID	CSPS - McAleese Develop Scheme	Contribution		•	•

Program	Project	Status	% Complete	Budget	Time
BS	SWIMS Data Upload	Final Validations and checking in progress	100%		

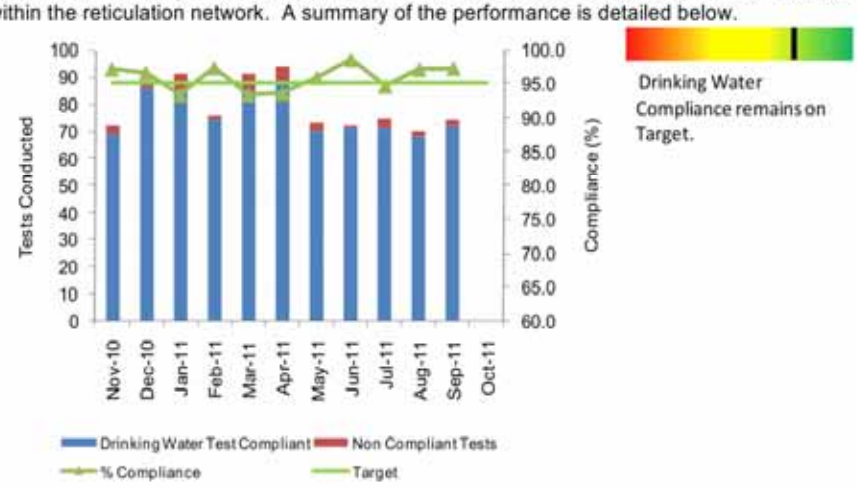
Program	Project	Status	% Complete	Budget	Time
BS	DERM Annual Report	Forms submitted. Completing statistical data	100%		

Program	Project	Status	% Complete	Budget	Time
BS	Social Marketing	Market Survey in progress.	75%		• •

REGULATORY COMPLIANCE

6.1. Drinking Water Compliance

Safe Water supplies are provided in accordance with the requirements of the *Water Supply Safety and Reliability Act* and are measured against the *Australian Drinking Water Quality Guidelines*. Drinking Water samples are taken at the outlet of Water Treatment Plants and within the reticulation network. A summary of the performance is detailed below.



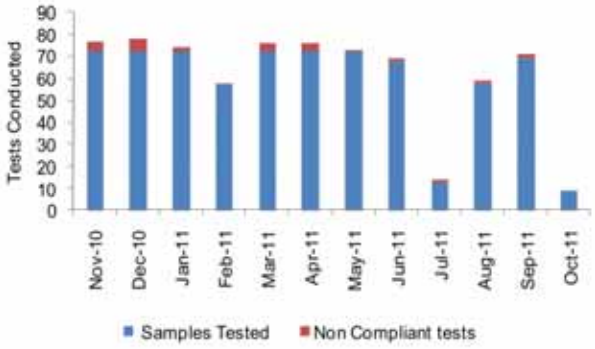
Drinking Water Compliance remains on Target.

Mackay Regional Council

Water and Waste Services

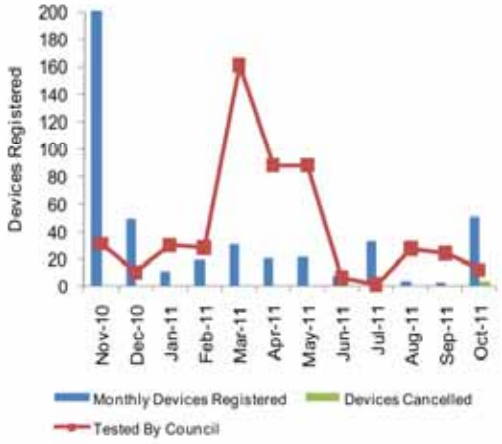
6.2. Wastewater Compliance

The discharges from wastewater treatment facilities are regulated by Development Approvals issued by the Department of Environment and Resource Management. The licence requirements differ based on the time the Development Approval was issued and the receiving environment associated with any discharges.



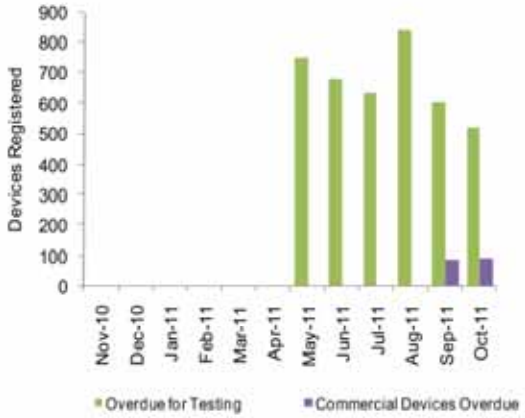
6.3. Backflow Testing

Backflow devices are installed on water services were there is a risk that water could return from a private property back into the Water Reticulation network. The requirement for backflow devices is regulated in accordance with standard plumbing and drainage regulation.



Tracking of backflow devices removed has begun this month.

Water and Waste Services



The number of overdue devices for testing is slowly falling.

Mackay REGIONAL COUNCIL

Draft Minutes

Heritage Advisory Committee

8:30 am, Friday, 9 September 2011

Reception Room

Attendance: Cr Wendy Cameron (Chair of HAC), Nicole Dance, Berenice Wright, Carolyn Scott, Norma Lang, Katherine Balderson, Carl Porter (DERM), Wendy Laird (DERM), Sue Houston (National Trust), Syd Norman (Mackay Historical Society & Museum),

Apologies: Peter Cardiff, Tony De Brincat, Michael Wardell, Ben Miles, Carmel Kelly, Jaco Ackerman, , Brian Osborne, Yevonne Sullivan, Russell Parnicot (HIA).

	ITEM	COMMENT	ACTION
1	**Welcome**		
2	**Confirmation of Draft Minutes**	• The minutes were confirmed.	
3	**BUSINESS ARISING**		
3.1	Regional Cemeteries and their status	• Berenice Wright made contact with a local resident in Blocmsbury regarding the graves and was directed to the family history website. It was suggested to discuss this matter with the Proserpine Historical Society and also the Mackay Family History Society for further information. ○ There is a grave on a property near the O'Connell River behind the	

Mackay REGIONAL COUNCIL

	ITEM	COMMENT	ACTION
		Bloomsbury Hall. It is the grave of Ronald Hugh MacDonald. ○ Adjacent to the grave in the same area is another unmarked grave of a young girl who died of diphtheria. ○ There is also grave on Caping Rd near the Bloomsbury Bridge. ○ The grave of a Chinese settler in the Cathu area located on the ocean side of the Bruce Highway on top of Cathu Hill near the railway cutting. • Communities located over the Eton Range are having difficulties with mining companies and "Lone Graves". The mining company originally was not going to mine the site and are now considering mining. Berenice Wright advised that she will be contacting the local member to discuss this. Carl Porter advised that this would be picked up in the EIA. More information is required to find out details of protection and currently there is no policy under Heritage Legislation. • The Brinawarr artefacts are currently being catalogued with the assistance of DTMR and Qld Museums.	• Noted • Noted
3.2	Council Website – Heritage Information	• The Committee is encouraged to continue to provide feedback for any future changes for the website. • Carolyn Scott provided a 1958 historic map of the Sarina Township. Some of the markings on the map prove its authenticity but lack proof of Gazettal. Council will copy the map and place it on the website for display. • Council was nominated in the *Council heritage brochures and website* for the National Trusts Governor's Award and received a Silver Award. Nicole Dance was congratulated on her work with the website. ○ The Committee discussed a potential entry for next year *"Cemetery Website" - MARCIS* if it is completed in time for awards. • The committee suggested that Council make information on *'Character Precinct Areas'* available on the website. Note: Walkerston Library has historical town centre map of Walkerston.	• Council will continue to update website. • Council to consider providing information on 'Character Precinct Areas' on Council's Strategic Planning webpage. • Council to contact the Walkerston

Mackay REGIONAL COUNCIL

ITEM		COMMENT	ACTION
			Library: follow up with copying of maps for Website.
4	GENERAL BUSINESS		
4.1	Brochures	• Walkerston Cemetery Walk – work is continuing. Cr Cameron suggested that a media advertisement in the Daily Mercury be placed calling for Photo's to assist with the project. • A start has been made on a cemetery brochure for the Sarina Cemetary.	• Kate Balderson, with the assistance of Mrs Wright, will produce words for brochure. This is currently an ongoing project. • Kate Balderson to contact Corporate Communications regarding the DM advertisement.
4.3	Planning Scheme	• Changes to State Listing of WW1 Statue & Jubilee Park – the Heritage Council resolved on the 12 August to amend the boundary for the WW1 Statue and Jubilee Park boundary. The boundary has been amended to remove the Council Administration building, other buildings and carpark. • State Heritage Planning Policy – DERM (Brisbane Office) is currently working on producing a Draft State Planning Policy (SPP) for heritage management. Strategic Planning will be in contact with DERM while developing their Heritage Overlay Code and Mapping. • Planning Scheme Heritage – discussions to be undertaken with Sarina regarding Heritage Building and Precincts. • HAC members to begin listing buildings for local listing and send to Nicole Dance for consideration. • Harbour Building – was considered for State heritage listing. It was decided by the Heritage Council not to include for listing as the building is not accessible to the Public. • Berenice Wright raised concerns of conditions of historical buildings in Victoria	• Nicole Dance to contact Brisbane DERM for a copy of properties which were assessed during the state survey, of the region. • Committee to look at local listing. • Cr Cameron noted this is not

Mackay REGIONAL COUNCIL

	ITEM	COMMENT	ACTION
		Street. Discussions circulated around the possibility for a trust fund to be established for the refurbishment of heritage buildings. This will be discussed further next year.	Council's jurisdiction as owners of city centre heritage buildings need to do the maintenance.
4.4	2012 Heritage Awards Sesquicentennial Celebrations.	• A date for the Awards is yet to be finalised. It is anticipated early July to coincide with the Historical Plan Exhibition at Artspace for the Sesquicentennial Celebrations. • Commencement of promotion for the Awards to be discussed further. • A launch of the Logo is being scheduled for 22 September 2011 at 10.00 am. • A Calendar and Book will also be available. Kate and Berenice are waiting to hear about costs of book. • A pictorial collection including up to 180 photos is being considered. • History Workshops ○ Oral History Association is happy to run workshops. ○ Family History Workshops ○ Sporting history – sporting memorabilia to be displayed at own stall during February's Sport Sign On at MECC. Syd Norman offered that sporting memorabilia can be donated to Mackay Historical Society if clubs desired. • An invitation to the Graenmount Heritage Fair will be sent to the Governor. ○ A May Pole for the Fair ○ A Time Capsule – final details of what to be placed in the capsule and when. • Memorial Sites – applied for funding for Green Knoll. • Public Art – Submissions open.	• To be discussed in more detail at the first meeting of 2012.
5	OTHER	• Cleaning of Headstones – What products can be used? NOTE: Tourists finding it hard to gain heritage information at the Tourist	• Carl Porter from DERM to find information relating to cleaning products.

Mackay REGIONAL COUNCIL

ITEM	COMMENT	ACTION
	Information Centre. The Mackay Historical Society is to persuade Tourism Mackay to support and promote Mackay Heritage. • There are concerns over the condition of the Stables at Greenmount. The museum has suggested a structure be built over the stables to give some protection. Advice is needed on restoration or preservation of the stables. Could this be included as part of the conservation plan of Greenmount. Council to seek availability of a grant from DERM. DLPG have available a grant for heritage projects. NOTE: Committee view – *Firstly Protect* then *Restore*.	• Recommendation: Council to explore funding options available through DERM and DLGP for the preservation of the stables.
6 NEXT MEETING	Date: **Friday 11th November 2011** Time: 8.30 am – 10.00 am Venue: Reception Room, Administration Building, Gordon Street, Mackay Regional Council	

Meeting Closed 10.15 am

MINUTES

SUSTAINABLE FUTURES COMMITTEE

Monday 14 November 2011

Paget Depot - Sunnyside Meeting Room

Attendance: Cr Deirdre Comerford, Cr Greg Thomson, Cr Ross Walker, Dan McKinlay, Stuart Holley, Gerard Carlyon, David McKendry, Philip Grobler, Hailey Bolland, Joe Galea, Peter Shuttlewood,

Apologies: Peter Cardiff, Jason Devitt, Cr Karen May, Peter Cluff, Dale Arvidsson, Peter Franks

Meeting Opens: **2.00pm**

ITEMS	REQUESTOR	ACTION / COMMENTS
1. Confirmation of the Minutes of the Last Meeting (12 September 2011)	Standing	▪ **Confirmed**
2. **BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD 12 SEPTEMBER2011**		
2.1 Energy Audit	PS	▪ **Ongoing investigations**
2.2 Built Environment Working Group	DMCK	▪ **ACTION:** Water Meters – Jason Devitt to investigate water meter reading and if additional meters are required to be installed at the Precinct. ▪ **ACTION:** Hot water systems for Admin Building are being investigated. Property Services have preliminary information and are further investigating. ▪ Shower modification – Scheduled for the first and second floors of the Administration Building. Property Services seeking quote. Investigations are being conducted to identify the required needs of staff. (Meeting held with staff interest in this area.)

ITEMS	REQUESTOR	ACTION / COMMENTS
2.3 Sustainability Scorecard Proposal	HB	▪ Currently the Corporate & Environmental and Sustainability Policies are being drafted. ▪ **ACTION**: David to follow up grants and funding available over the last 12 months that related to environmental and sustainability initiatives
3. BUSINESS ARISING FROM REPORT FROM SUSTAINABILITY OFFICER DATED 12 SEPTEMBER 2011		
3.1 MRC's RRR Day	HB	▪ **ACTION:** Two more RRR days before October 2012 to be organised and to be subsequently an annual Council event.
3.2 IBISCA-EUNGELLA Project	HB	▪ **ACTION:** Dan to organise Professor Kitching to attend a future meeting.
3.3 Wind Data	HB	▪ **ACTION:** Halley still trying to get a quote in relation to installation of wind data loggers.
3.4 Living Smart Homes	HB	▪ **ACTION:** Sustainability Officer to advise the SFAC once costings are received from Sunshine Coast Regional Council.
4. REPORT FROM SUSTAINABILITY OFFICER - HAS BEEN PREVIOUSLY CIRCULATED.		
4.1 Living Smart Homes	HB	▪ **ACTION:** SLT to review proposed timeframes and implementation process for sustainability framework.
4.2 Email Signature	HB	▪ It was agreed that, ***"be green, read it on the screen"*** be adopted as the email signature.

5. WORKING GROUPS		
5.1 Carbon Reduction Action Working Group	JD	▪ **ACTION:** Meeting to be held as soon as possible and report back to this committee.
5.2 Built Environment Working Group	D MCK	▪ This working group convened on 26 October 2011. Minutes attached. ▪ Chairperson gave verbal update.
5.3 Fleet and Procurement Working Group	PS	▪ This working group convened on 3 November 2011. Minutes and action list attached. ▪ Chairperson gave verbal update.
5.4 Sustainable Promotions Working Group	PC	▪ This working group is the planning issues and transport working group merged together. ▪ This working group convened on 18 August 2011 and 20 October 2011. Both sets of minutes are attached. ▪ Chairperson gave verbal update. ▪ Consideration to be given to place an electronic noticeboard in the Paget Foyer which can include the sustainability initiatives introduced in the Paget Depot. In the first instance a static display promoting the sustainability initiatives should be provided within the foyer of the depot. ▪ **ACTION:** Halley to see Corp Communications to arrange static display.
5.5 Natural Environment Working Group	DA	▪ This working group convened on 8 October 2011. Minutes attached. ▪ Dale absent – no update. ▪ **ACTION:** Stuart to follow up a list of suitable land holdings available for carbon offsetting projects.

6. General Business		
6.1 External Presenter - Kim Yabsley	HB	Kim Yabsley gave a briefing on: ▪ Carbon offsetting opportunities for local government (leveraging public private partnerships and existing landholdings). ▪ An updated brief on the Carbon Farming Initiative and what it makes available for landholders. ▪ The current status of carbon legislation in Australia and assistance packages that may benefit local government.
6.2 Local Councils to benefit from $200m low carbon communities program.	Cr KM	▪ **ACTION**: Refer to the Built Environment Working Group.
6.3 C-CAT	PC	▪ **ACTION:** Request an update on progress to date.
7. Next Meeting	Standing	▪ To be advised - February 2012.

Meeting Closed: 4.08pm