



MINUTES

Ordinary Meeting

**Held at Council Chambers
Sir Albert Abbott Administration Building
73 Gordon Street, Mackay**

On Wednesday 9 November 2022

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1. ATTENDANCE

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs L G Bonaventura, J F Englert, M I Green, B C Hassan, A N Jones, F A Mann, K L May (via Teams), R J Seymour and P A Townsend were in attendance at the commencement of the meeting.

Also present was Ms A Hays (Acting Chief Executive Officer), Mrs P Jaenke (Minute Secretary), Mr D McKendry (Executive Officer), Mr J Devitt (Director - Engineering & Commercial Infrastructure), Ms A Nugent (Director - Development Services), Mr J Carless (Director - Capital Works), Mr M Sleeman (Acting Director - Community & Client Services), Mr S Hildred (Acting Director - Organisational Services) and Mrs K Verroen (Coordinator - Corporate Governance).

The meeting commenced at 10:00 am.

Council Resolution ORD-2022-316

THAT Council confirm the attendance of Cr May at today's meeting be audio visual link as allowed under section 254K of the *local Government Regulation 2012*.

Moved Cr Mann

Seconded Cr Bonaventura

CARRIED

2. OPENING PRAYER

Reverend Dr Julia Pitman from the Uniting Church led those present in Prayer.

3. ABSENT ON COUNCIL BUSINESS

Nil

4. APOLOGIES

4.1. APOLOGIES

Nil

4.2. LEAVE OF ABSENCE - CR BELLA

Council Resolution ORD-2022-317

THAT Cr Bella be granted leave of absence for today's Meeting.

Moved Cr Mann

Seconded Cr Green

CARRIED

5. CONDOLENCES

Nil

6. CONFLICT OF INTEREST

In accordance with Chapter 5B of the *Local Government Act 2009*, I Cr Alison Jones inform the meeting that I have a Declared Conflict of Interest in Agenda Item 10.6, 40 Ocean Avenue.

The nature of my interest is as follows:

My sister Beverley Budden, is employed by Mr William Paton.

The Particulars:

- (a) **The name of the related party is Beverley Budden.**
- (b) **The nature of my relationship with the related party is that Beverley Budden is my sister.**
- (c) **The nature of the related party's interest in this matter is that Beverley Budden is employed by Mr William Paton.**

As a result of my conflict of interest, I will leave the meeting when Agenda Item 10.6 is considered and voted on.

7. CONFIRMATION OF MINUTES

7.1. CONFIRMATION OF MINUTES - 26 OCTOBER 2022

Council Resolution ORD-2022-318

THAT the Ordinary Meeting Minutes dated 26 October 2022 be adopted.

Moved Cr Mann

Seconded Cr Hassan

CARRIED



MINUTES

Ordinary Meeting

**Held at Council Chambers
Sir Albert Abbott Administration Building
73 Gordon Street, Mackay**

On Wednesday 26 October 2022

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His Worship the Mayor, Cr Williamson acknowledged the traditional custodians of the land on which we meet today, the Yuwibara and Yuibera people and paid his respects to their Elders past and present. He also extended his acknowledgement to all Aboriginal members of the Birri Gubba Nation.

Mayor Williamson advised that the Council Meeting is being streamed live, recorded and published in accordance with Council's Standing Orders, including publishing on Council's web-site.

Mayor Williamson advised those present in the public gallery that, by attending a public meeting of the Council they are consenting to their image, voice and comments being recorded and published, and comments will form part of the live stream and recording.

Attendees were also advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

1. ATTENDANCE

His Worship the Mayor, Cr G R Williamson (Chairperson), Crs M J Bella, L G Bonaventura, J F Englert, B C Hassan, A N Jones, F A Mann, K L May, R J Seymour and P A Townsend were in attendance at the commencement of the meeting.

Also present was Ms A Hays (Acting Chief Executive Officer), Mrs P Jaenke (Minute Secretary), Mr D McKendry (Executive Officer), Mr J Devitt (Director - Engineering & Commercial Infrastructure), Ms A Nugent (Director - Development Services), Mr J Carless (Director - Capital Works), Mr M Sleeman (Acting Director - Community & Client Services), Ms K Lamb (Director - Organisational Services), Ms M Rogers (Manager - Corporate Communications & Marketing) and Mrs K Verroen (Coordinator Corporate Governance).

The meeting commenced at 10:00 am.

2. OPENING PRAYER

Pastor Jaswanth Kukatlapalli from the Lutheran Church led those present in Prayer.

3. ABSENT ON COUNCIL BUSINESS

Nil

4. APOLOGIES

Nil

Council Resolution ORD-2022-305

4.1 LEAVE OF ABSENCE - CR GREEN

THAT Cr Green be granted leave of absence for today's Meeting.

Moved Cr May

Seconded Cr Hassan

CARRIED

ORDINARY MEETING - 26 OCTOBER 2022

5. CONDOLENCES

Nil

6. CONFLICT OF INTEREST

In accordance with Chapter 5B of the *Local Government Act 2009*, I Cr Alison Jones inform the meeting that I have a Declared conflict of interest in Agenda Item 11.5.6, 40 Ocean Avenue.

The nature of my interest is as follows:

My sister Beverley Budden, is employed by Mr William Paton.

The Particulars:

- (a) **The name of the related party is Beverley Budden.**
- (b) **The nature of my relationship with the related party is that Beverley Budden is my sister.**
- (c) **The nature of the related party's interest in this matter is that Beverley Budden is employed by Mr William Paton.**

As a result of my conflict of interest, I will leave the meeting when Agenda Item 11.5.6 is considered and voted on.

7. CONFIRMATION OF MINUTES

7.1. CONFIRMATION OF MINUTES - 12 OCTOBER 2022

Council Resolution ORD-2022-306

THAT the Ordinary Meeting Minutes dated 12 October 2022 be adopted.

Moved Cr Bonaventura

Seconded Cr Hassan

CARRIED

ORDINARY MEETING - 26 OCTOBER 2022

8. BUSINESS ARISING OUT OF PREVIOUS MINUTES**UPDATE ON QUESTIONS ARISING FROM COUNCIL MEETING – 28 SEPTEMBER 2022**

AGENDA ITEM	MATTER	RESPONSE
11.2.1 Community & Client Services Monthly Review – September 2022	Cr Bella queried the reason for the decrease in spraying of weeds hours.	The reasons for reduced spraying hours were due to staff leave, a chemical shortage for Ratstail and Health & Safety requirements following an incident.
11.2.1 Community & Client Services Monthly Review – September 2022	Cr Bella queried if the non-compliance of a public swimming pool and caravan park were a one-off issue or ongoing.	The pool water compliance issue at the caravan park was a one-off issue that was addressed by the caravan park operator.

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9. MAYORAL MINUTES

Nil

10. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS

Nil

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11. CORRESPONDENCE AND OFFICER'S REPORTS**11.1. OFFICE OF THE MAYOR AND CEO****11.1.1. COUNCILLOR CONFERENCE ATTENDANCE - IGNITE 2032 - CR GREEN****Author**

Councillor Support Officer (Pam Jaenke)

Responsible Officer

Executive Officer (David McKendry)

File Reference

Councillors General

Attachments

1. IGNITE 2032 Invitation and Partial Overview
[11.1.1.1 - 5 pages]

Purpose

This report is to request Council approval for Cr Michelle Green to attend the IGNITE 2032 High-Performance Sport Conference in Brisbane on 17-18 November 2022.

Related Parties

N/A

Corporate Plan Linkage

Invest and Work – Diversified Economy

Live and Visit – Community Participation and Active Lifestyles

Background/Discussion

Following confirmation that Brisbane will host the Olympic and Paralympic Games in 2032, the Queensland Academy of Sport (QAS) will hold the IGNITE 2032 High-Performance Sport Conference in Brisbane from November 17-18, 2022.

The two-day Conference will provide ongoing networking opportunities for high-performance sports stakeholders, creating a platform to not only deliver educational value via the sharing of knowledge, but also the facilitation of projects and partnerships between national sport organisations, state sporting organisations, academia, and businesses across the sports industry.

This event will bring together the best coaches, athletes, and elite performance experts from Australia and internationally and will discuss the means of elevating the standard of athlete support across the nation.

Cr Michelle Green has indicated interest in attending.

Cr Green is Chair of Council's Sport and Recreation Advisory Group, a member of the Mountain Bike Alliance and a member of the Mayor's Olympics 2032 Taskforce.

The Conference was scheduled to be held in February but was postponed. The QAS has made one ticket available to elected members.

Consultation and Communication

Mayor and Councillors

As per Council's policy, a report on the Conference will be tabled at a future Council Meeting.

Resource Implications

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The cost of travel and accommodation is estimated at \$1,450 to be charged to the Councillor Conference area of the Office of Mayor and CEO budget. A complimentary ticket to the Conference has been provided.

Risk Management Implications

Nil

Conclusion

The IGNITE 2032 Conference will provide an opportunity for Council to learn from the array of speakers and presentations and meet and network with sports industry representatives.

Officer's Recommendation

THAT Council approve Cr Green's attendance at the IGNITE 2032 High-Performance Sport Conference in Brisbane on 17 - 18 November 2022.

Cr Bonaventura noted that he often asks Councillors attending conferences to take note of various items on the conference program and thanked Cr Green for expressing her interest in attending this conference, however he noted that given the limited information available in the report, he was struggling to find the value that could be brought back to Council given the conference focus appears to be more on preparing athletes for the 2032 Olympic Games.

The Acting Chief Executive Officer (ACEO) Angela Hays, noted that it was very unusual that no program was available as yet for this Conference, however the Queensland Academy of Sport is organising the event and it is Council's understanding that there has been a great deal of interest from Local Governments across Queensland in terms of opportunities for 2032, so Council is looking at this Conference as an opportunity to be a part of that conversation and knowledge sharing. Council is hoping to learn what elite coaches and athletes may need and what Council may be able to provide within the region to support them so that they can remain in the region. The ACEO advised that Council is looking at the intent of the Conference and noted that 2032 forms part of Council's Corporate Goals and Plans, and to learn how we can support our athletes seemed a valid reason to attend the Conference.

Cr Englert noted that initially he had no problem with this Conference but after looking at the preliminary program he felt that the Conference was more tailored for coaches and queried how different the Conference program was expected to be from the preliminary program, as it currently appeared to be more operational.

The ACEO advised that she assumed that this Conference, rather than being a clinic for coaches, will have a more strategic look at how to encourage coaches and athletes to be successful at the Olympic level, which could have implications for the region in terms of how we attract and support quality coaches, and to learn what they need to have available to them in the region to support them to develop athletes. The ACEO advised that Council officers will also be attending and this Conference is seen as an opportunity to understand what we need to create within our region to support coaches, athletes and everyone involved in the elite sports performance area.

Cr Bonaventura noted that he did not realise staff were attending and queried what Department they were from.

The ACEO advised that the staff are from Community Lifestyle, which includes the sport and recreation function of Council, with the officers having a key role in supporting sporting organisations and will have significant input into what we need to do as a region as we move towards 2032.

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Council Resolution ORD-2022-307

THAT Council approve Cr Green's attendance at the IGNITE 2032 High-Performance Sport Conference in Brisbane on 17 - 18 November 2022.

Moved Cr May**Seconded Cr Hassan**

Cr May acknowledged the difficulty of this matter given there is no Conference program available, but felt that for the investment of \$1,450, it is well worth Council putting forward a Councillor to attend, along with staff, and believed that Council has more to gain than to lose.

Cr Jones spoke against the motion noting that without the updated program she could only go on the information currently available and did not believe there was any relevance for a Councillor to attend as the Conference appeared to have a more operational nature. Cr Jones noted that there would likely be more relevant Conferences available between now and 2032 that Cr Green may wish to attend.

Cr Hassan noted that when she first saw the draft agenda for the Sustainable Trails Conference she thought it was also more operational, however when the final agenda was released she completely changed her mind noting that four Councillors were now attending this Conference. Cr Hassan agreed with Cr May that the investment is not huge and she was prepared to give the Conference the benefit of the doubt.

Cr Englert advised that he felt it was important to explain his vote when he has already spoken in the negative and noted that while he does not have the insight into the Conference and does not know what Cr Green is hoping to achieve from the Conference, it is important that when Councillors put their hand up to do something, they be given the opportunity. Cr Englert advised that he looks forward to seeing in hindsight, if attending the Conference is a good decision, and also looks forward to the report to Council in relation to the relevance to Council, as opposed to the information brought back by the officers. Cr Englert acknowledged that there has been talk about where we send Councillors and suggested that this may be something to be looked at in the future. Cr Englert advised that he was prepared to give this Conference the benefit of the doubt.

CARRIED

Cr Townsend and Cr Jones recorded their vote against the motion.

Cr Bella and Cr Bonaventura abstained from voting.

Mayor Williamson advised Cr Bella and Cr Bonaventura that abstaining from voting was recorded as a vote against the motion.

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11.1.2. ADOPTION OF COUNCIL POLICIES

Author	Senior Governance Officer (Pam Currell)
Responsible Officer	Executive Officer (David McKendry)
File Number	101 - Councillor Investigations / 116 - Climate Change
Attachments	1. COU101 - Councillor Investigations [11.1.2.1 - 8 pages] 2. COU116 - Climate Change [11.1.2.2 - 8 pages]

Purpose

To present the following Council Policies for consideration and adoption:

1. COU101 – Councillor Investigations; and
2. COU116 – Climate Change.

Related Parties

There are no identified related parties.

Corporate Plan Linkage

Financial Strength

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Background/Discussion

At the Ordinary Meeting of 13 July 2022 policies COU101 – Councillor Investigations and COU116 – Climate Change were presented for adoption.

At this meeting a procedural motion was resolved (ORD-2022-197 and ORD-2022-198):

“THAT the motion be laid on the table.”

This further review has now been completed and ready for Council's further consideration.

COU101 – Councillor Investigations

This policy is a legislative requirement of section 150AE of the *Local Government Act 2009* and details the management of Councillor complaints.

The policy has undertaken a further review to provide for all Independent Assessor referrals, where they are not resolved via early resolution, to be directed to the President of the Councillor Conduct Tribunal for investigation.

COU116 – Climate Change

This is a revised, best practice policy that replaces COU089 Climate Change Adaptation. The policy reaffirms MRC's commitment to effectively assessing, disclosing and managing climate-related risks impacting MRC operations and sustainable development in the Mackay region.

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The policy has undertaken a further review to incorporate the potential implications of legislative changes on property owners.

Consultation and Communication

As part of the review process consultations been undertaken with relevant stakeholders including the responsible Program Manager, Director and ELT and with Council at its meeting of 13 July 2022.

Resource Implications

The implementation of these policies does not require additional resources beyond those currently budgeted.

Risk Management Implications

There were no risk management implications identified regarding the proposed policies.

Conclusion

It is recommended that Council adopt the following policies:

1. COU101 – Councillor Investigations; and
2. COU116 – Climate Change.

Officer's Recommendation

THAT Council adopt the following policies:

1. COU101 – Councillor Investigations; and
2. COU116 – Climate Change.

Mayor Williamson noted that both these policies had previously been laid on the table for further investigation at Council's meeting on 13 July 2022 and noted that the further review has now been completed. Mayor Williamson noted that Cr Bella had moved to lay this on the table and queried if he was satisfied with the information provided.

Cr Bella advised that he was satisfied.

Council Resolution ORD-2022-308

THAT Council adopt the following policies:

1. COU101 – Councillor Investigations; and
2. COU116 – Climate Change.

Moved Cr Jones

Seconded Cr Mann

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In relation to Policy COU101, Cr Jones noted that the role of a Councillor was one that was very much in the public eye but she had taken the oath to fulfil her role faithfully and in accordance with the Local Government principles, including our Code of Conduct and Behavioural Standards, with this Policy solidifying even more to our community that Councillors must act with integrity for the betterment of the whole community. In relation to Policy COU116, Cr Jones noted that climate change effects many people and Council needs to be at the forefront of managing risk, while complying with legislation, in order to keep our community safe.

CARRIED

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11.1.3. ADOPTION OF COUNCIL POLICIES

Author Senior Governance Officer (Pam Currell)
Responsible Officer Executive Officer (David McKendry)
File Reference 092 - Footpath Trading and Structures

Attachments 1. COU092 - Footpath Trading and Structures [11.1.3.1 - 73 pages]

Purpose

To present Council Policy 092 – Footpath Trading and Structures for consideration and adoption.

Related Parties

There are no identified related parties.

Corporate Plan Linkage

Financial Strength

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Background/Discussion

Mackay Regional Council (MRC) has a process of reviewing policies to ensure that they are relevant and up to date. The process involves a review by the responsible program manager, circulation to the management team for consultation and final submission to the Executive Leadership Team for endorsement, prior to presenting to Council for adoption.

COU092 – Footpath Trading and Structures

This policy is a best practice policy providing for the requirements and process for establishing footpath trading and structures.

The policy and its associated guideline have been reviewed as part of MRC's policy review process.

Consultation and Communication

As part of the review process consultation has been undertaken with the relevant stakeholders including the responsible program manager, director and ELT.

Resource Implications

The implementation of the policy will not require additional resources beyond that currently budgeted.

Risk Management Implications

There are no risk management implications identified regarding the proposed policy.

Conclusion

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It is recommended that Council adopt Council Policy 092 – Footpath Trading and Structures and its associated guideline.

Officer's Recommendation

THAT Council adopt Policy 092 – Footpath Trading and Structures.

The ACEO Angela Hays noted that this was a very important Policy of Council and noted that there has been extensive consultation undertaken with the community, including people who have different sorts of access needs, to ensure that what is proposed today is in line with what is supported by those people and their peak bodies, as well as extensive consultation with the business community who see the need for flexibility within our Policy to enhance the vibrancy of our city centre and other parts of our region. The ACEO advised that by bringing the Policy forward today, Council believes it has found a position that is acceptable to all and provides a balance between economic outcomes and supporting the accessibility needs across the region.

Cr Bonaventura queried what Council's policing policy would be in relation to this.

The ACEO advised that Council has not actively regulated this Policy while it has been under review, but prior to that it was actively regulated and the intent is to go back to that pattern of regulation. The ACEO advised that when the Policy is formalised, the next steps will be going out and working with the businesses to establish what they are approved for and to determine if there needs to be any updates using a risk-based approach.

Council Resolution ORD-2022-309

THAT Council adopt Policy 092 – Footpath Trading and Structures.

Moved Cr Jones

Seconded Cr May

Cr Jones noted that there are many aspects to the Policy and the guidelines attached to it. Cr Jones noted that she hears from her community quite often about footpaths that are not accessible to people with a disability or parents with prams due to structures on footpaths, but recognises that businesses, especially during COVID, were struggling and placed tables on footpaths to attract more customers. Cr Jones noted that her stance is and will always be, that Council needs to equally consider the vulnerable people in our community.

Cr May endorsed the words of the ACEO noting that she felt this was one of the most extensive consultations that Council has undertaken and it was great that Council has heard from the community and businesses. Cr May advised that she felt Council has arrived in a really good place with a good set of guidelines that provide choice and surety to businesses and our vulnerable community members.

CARRIED

Mayor Williamson offered his congratulations to the ACEO on what has been a very large project and one that has achieved an excellent outcome.

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11.2. CAPITAL WORKS**11.2.1. CAPITAL WORKS MONTHLY REVIEW REPORT - SEPTEMBER 2022**

Author Director Capital Works (Jim Carless)
Responsible Officer Director Capital Works (Jim Carless)
File Number Departmental Monthly Review Reports

Attachments 1. Capital Works Monthly Review Report - September 2022 [**11.2.1.1** - 36 pages]

Purpose

To provide Council with the Capital Works Monthly Review Report for the month of September 2022.

Related Parties

- Nil

Officer's Recommendation

THAT the Capital Works Monthly Review Report for the month of September 2022 be received.

The Director for Capital Works Jim Carless, provided an overview and highlights of the Capital Works Monthly Review Report for September 2022.

Cr Mann referred to the Gooseponds Creek bank protection works and queried if the owner was satisfied as she had received a number of calls about the protection of their property.

The Director advised that there were a couple of owners in the near vicinity of the work that Council has been in contact with throughout the project, but advised that he was not aware if the team had specifically been in contact with them since the work was complete. The Director advised that a survey would be conducted by the quality team of key stakeholders and he would be happy to provide the response from that survey.

Council Resolution ORD-2022-310

THAT the Capital Works Monthly Review Report for the month of September 2022 be received.

Moved Cr Jones

Seconded Cr Townsend

Cr Jones referred to stage one and stage two of the Pioneer River North Bank Footpath and was pleased to see that it is all coming to fruition and will be finished by early next year and that it received some grant funding. Cr Jones highlighted the completion of the Gooseponds and Seaforth Creek bank protection works noting that it was important to protect the environment and community infrastructure.

Cr Townsend highlighted several items from the report including the commencement of the Seaforth Esplanade project, the work undertaken on the Riverside Revitalisation Project and the finalisation of the Milton and Archibald Streets roundabout.

Mayor Williamson added his congratulations on the great piece of trunk infrastructure at the corner of Milton and Archibald Streets, noting that it was a tremendous outcome for Mackay residents.

CARRIED

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11.3. DEVELOPMENT SERVICES**11.3.1. DEVELOPMENT SERVICES MONTHLY REVIEW REPORT - SEPTEMBER 2022**

Author Director Development Services (Aletta Nugent)
Responsible Officer Director Development Services (Aletta Nugent)
File Reference DMRR

Attachments 1. Development Services Monthly Review Report - September 2022
 [11.3.1.1 - 23 pages]

Purpose

To provide Council with the Development Services Monthly Review Report for the month of September 2022.

Related Parties

Nil

Officer's Recommendation

THAT the Development Services Monthly Review Report for September 2022 be received.

The Director for Development Services Aletta Nugent, provided an overview and highlights of the Development Services Monthly Review Report for September 2022.

Cr Mann queried the difference between major and minor repairs to playground equipment.

The Director advised that she would take the question on notice.

Cr Mann referred to the RV Strategy and noted the comment that contact has been made with the consultant and a meeting was planned for October 10. Cr Mann queried if that meeting had gone ahead and what the next steps would be.

The Director advised that the meeting had gone ahead with officers providing the consultant an overview of the recent Camping Analysis Report and other key projects including the Mountain Bike Project, Recreational Fishing Strategy activities, as well as the program and activity schedule for the project. The Director advised that there will be a briefing for Councillors in late January or early February.

Cr Jones noted that it had been some time since Councillors had been briefed on the council land tender and queried if an update could be given.

The Director advised that a briefing had been scheduled for November.

Council Resolution ORD-2022-311

THAT the Development Services Monthly Review Report for September 2022 be received.

Moved Cr Townsend

Seconded Cr Hassan

Cr Townsend highlighted the success of the vacant tenancy window activation program and the work City Heart traders have done to add to the ambiance of the city centre. Cr Townsend offered her congratulations to

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the management, staff and volunteers at the Sarina Sugar Shed for their outstanding sales results for the month of September and noted that they had taken out a number of awards at the recent Tourism Awards. Cr Townsend highlighted the vital role volunteers play in the community and offered a shout out to the volunteers at the Botanical Gardens, who work on Sundays to keep the Visitor Information Centre open.

CARRIED

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11.3.2. FACILITATING DEVELOPMENT IN THE MACKAY REGION POLICY - ZANDABAY PTY LTD

Author Principal Economic Development Officer (Nadine Connolly)
Responsible Officer Director Development Services (Aletta Nugent)
File Number Facilitating Development in the Mackay Region Policy Applications

Attachments 1. D A-2022-83 Design Drawing [11.3.2.1 - 9 pages]

Purpose

To assess an application under the Facilitating Development in the Mackay Region Policy (the Policy).

Related Parties

Zandabay Pty Ltd
 Jewell Planning Consultants

Corporate Plan Linkage

Live and Visit

Enhance Liveability - We have a range of housing and social infrastructure options that supports a great quality of life and wellbeing in our community.

Places and Spaces - We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.

Background/Discussion

The applicant, Zandabay Pty Ltd, is applying for concessions under the Policy for infrastructure charge concessions arising from their Genius Childcare Centre development located at 1-3 Napier Street, South Mackay (Lot 71 on RP727600 and Lot 72 on RP727600).

The development includes the demolition of an existing building and the amalgamation of two existing lots. The new 2,413m² lot will wholly contain the proposed childcare centre, allowing sufficient area to accommodate the building, play areas, access, landscaping, servicing and carparking.

The childcare centre will comprise a double story building with a total GFA of 965m² and an outdoor play area 1,045m² in size. The building will contain an internal lift and an internal and external stairwell. The centre will have an occupancy of 126 children and up to 19 staff, as per staff ratio requirements.

The childcare centre will have 7 activity rooms, 4 sleep rooms each occupying up to 4 children, 2 outdoor play areas, staff room and kitchen, multiple toilet amenities, multiple preparation areas and various storage areas.

The applicant has noted that Paget is located approximately 800m to the south of the site and is expected to be the employment / catchment node for the proposed childcare centre.

The development application (DA-2022-83) for Material Change of Use – Childcare Centre was approved on 19 August 2022.

Incentive Request

The applicant submitted an Expression of Interest under the Policy on 6 October 2022, and the subsequent Stage 2 Application was received on the same day.

The applicant is seeking concessions under Schedule 6 Communities Facilities of the Policy. The application has been assessed against version 8 of the Policy, which was endorsed on 9 February 2022.

ORDINARY MEETING - 26 OCTOBER 2022

The following concessions have been requested:

1. Reduction in Infrastructure Charges – 50%:
 - o Net Infrastructure Charges = **\$45,046.41**
 - o Requested concession (50%) = \$22,523.21
 - o Charges payable = \$22,523.20

In accordance with Schedule 6 Community Facilities in version 8 of the Policy, applications from not-for-profit groups may receive concessions of up to 75%, and recognised charities may receive concessions of up to 100% – to a maximum concession value of \$1,000,000. In any other scenario, concessions of up to 50% (to a maximum concession value of \$1,000,000) apply.

As the applicant is not a recognised charity or a not for profit enterprise, a reduction in infrastructure charges of up to 50% (based on the net charge amount identified on the Infrastructure Charges Notice after the application of any offsets) is available under the current Policy.

2. Reduction in water and sewer service connection fees (50% discount up to a maximum of \$500 for each service, totally a maximum discount of \$1000) be applied at the time when the fees would be payable for the activity.

General Eligibility Criteria

The Policy seeks to attract investment in qualifying developments to stimulate growth and add value to the economy of the Mackay region.

Based on information provided by the applicant, the proposed development satisfies the requirements under the General Eligibility Criteria in Schedule 6 Community Facilities, as follows.

Criteria	Eligibility
Timing of development Lots are registered within 2 years	Commencement of construction – Early 2023 Commencement of use – Mid 2024
Non-Government Development	Yes
Infrastructure capacity	The applicant has advised services are already provided to the site and no external or trunk infrastructure upgrades will be required to service the development. Under the Infrastructure Charges Notice, no offsets or refunds are applicable.

Specific Eligibility Criteria

Based on information provided by the applicant, the proposal satisfies the requirements under Eligibility Criteria in Schedule 6 Community Facilities of the Policy, as follows:

Criteria	Eligibility
Economic Investment The applicant must demonstrate that the minimum capital investment in the development is equal to or greater than \$100,000	<ul style="list-style-type: none"> • Estimated construction cost of development is \$3.5M. • Estimated total capital investment of \$5.5M. • Based on Council's economic modelling, a direct injection of \$3.5M (construction costs), along with a combined supply chain and consumption effect of \$4.173M, will result in a total economic impact of \$7.674M for the region.

ORDINARY MEETING - 26 OCTOBER 2022

Employment Generation	<ul style="list-style-type: none"> The applicant has estimated that 100-140 temporary positions will be created during construction of this project. Based on Council's economic impact modelling, the project will generate 4 direct and 12 indirect jobs, totalling 16 FTE jobs during construction. Post construction, the applicant anticipates 19 new permanent staff – eg. childcare educators, site maintenance, kitchen staff, cleaners, etc.
Applicable Area Appropriately zoned land suitable for proposed use	The development is on appropriately zoned land in the urban area.
Applicable Land Uses The Policy applies to a Material Change of Use for uses that are consistent with "applicable land uses" in Schedule 6 Community facilities. (refer to the table in the Policy)	The development application applies to a Material Change of Use – Childcare Centre which is identified as an applicable use under Schedule 6 Community Facilities in the Policy.

Business and Regional Benefits

The applicant proposes that the development will deliver immediate benefits to the Mackay region's economy, such as:

- The centre will result in 126 childcare spaces for children from 0 – 5 years of age.
- Construction costs of \$3.5M will result in an increase of total regional output (including direct, supply chain and consumption effects) by up to \$7.674M.
- When operational, the centre will generate approximately 19 permanent positions.
- The centre is expected to service the employment node of Paget – approximately 800m to the south of the site.
- There is demand for childcare services in the Mackay region. This is supported by an internal review of childcare centres, availability of spaces for children under 5 years, wait lists for places in centres, and population growth.

Consultation and Communication

The Development Planning and Engineering program has considered the development application through the statutory assessment provisions under the *Planning Act 2016*. As part of this assessment process, other relevant sections of Council were consulted.

The Director Development Services has also considered this application and provided approval for the Expression of Interest to progress to a Stage 2 Application.

Resource Implications

In accordance with the Infrastructure Charges Notice, the development gives rise to a total net infrastructure charge of **\$45,046.41** (+ annual adjustments).

Under Schedule 6 Community Facilities of the Policy, the applicant is eligible to apply for a reduction of 50% to the net infrastructure charge (based on the net charge amount identified on the Infrastructure Charges Notice and after the application of any offsets and credits) – up to a maximum concession value of \$1,000,000.

In this scenario, charges payable would be as follows:

ORDINARY MEETING - 26 OCTOBER 2022

Gross Infrastructure Charge	Applied Credits	Net Infrastructure Charge	Concession (%)	Concession (\$)	Charges Payable
\$161,724.95	\$116,678.54	\$45,046.41	50%	\$22,523.21	\$22,523.20

Note that infrastructure charge concessions only apply to the net charge amounts calculated following the subtraction of any offsets and credits. The application of this methodology will ensure that the granting of concessions does not introduce any additional infrastructure costs to Council.

Risk Management Implications

There is a risk that granting concessions for any development can leave Council exposed to similar claims in the future and that a potential infrastructure funding gap could present. These risks are sufficiently mitigated through the following measures:

- An existing development approval is in place and on-site infrastructure requirements have been reviewed as part of the assessment process.
- A condition has been included as part of the officer's recommendation stating that the approved concessions are dependent on Council not incurring any additional infrastructure costs (including 'bring forward costs') to service the development.
- Strict timeframes are placed for claiming approved concessions. If the use has not commenced within the recommended timeframe, the concessions will no longer apply and 100% of the applicable Infrastructure Charges will be payable.
- Concessions only apply to the net charge amounts calculated following the subtraction of any offsets and credits.
- Council can review the application of the Policy at any time.

Conclusion

The Policy provides incentives for developments that will deliver economic development and growth outcomes in alignment with Council's policy and planning objectives.

The proposed application supports the desired outcomes of Schedule 6 Community Facilities of the Policy and the provision of concessions will facilitate the delivery of this project.

Officer's Recommendation

THAT the following Specific Incentives is approved under the Facilitating Development in the Mackay Region Policy for Zandabay Pty Ltd, Genius Childcare Centre, located at 1-3 Napier Street, South Mackay (Lot 71 on RP727600 and Lot 72 on RP727600):

- Concessions of 50% (estimated at \$22,523.21 plus annual adjustments) apply on the net charge amount (\$45,046.41 plus annual adjustments) identified on the Infrastructure Charges Notice for DA-2022-83;
- Reduction in water and sewer service connection fees (50% discount up to a maximum of \$500 for each service, totally a maximum discount of \$1000) be applied at the time when the fees would be payable for the activity.

AND THAT the approval of concessions is dependent on:

- The development must be completed and commenced use by 26 October 2024.
- No additional infrastructure costs are incurred by Council (including establishment and bring forward costs).

ORDINARY MEETING - 26 OCTOBER 2022

- c) The developer must utilise local contractors and suppliers.

The Director for Development Services Aletta Nugent, advised that Zandabay Pty Ltd has lodged a Development Application for a child care centre in South Mackay and has applied for concessions which are in line with Council's Policy.

Council Resolution ORD-2022-312

THAT the following Specific Incentives is approved under the Facilitating Development in the Mackay Region Policy for Zandabay Pty Ltd, Genius Childcare Centre, located at 1-3 Napier Street, South Mackay (Lot 71 on RP727600 and Lot 72 on RP727600):

- a) Concessions of 50% (estimated at \$22,523.21 plus annual adjustments) apply on the net charge amount (\$45,046.41 plus annual adjustments) identified on the Infrastructure Charges Notice for DA-2022-83;
- b) Reduction in water and sewer service connection fees (50% discount up to a maximum of \$500 for each service, totally a maximum discount of \$1000) be applied at the time when the fees would be payable for the activity.

AND THAT the approval of concessions is dependent on:

- a) The development must be completed and commenced use by 26 October 2024.
- b) No additional infrastructure costs are incurred by Council (including establishment and bring forward costs).
- c) The developer must utilise local contractors and suppliers.

Moved Cr May

Seconded Cr Englert

Cr May noted that this was a great project as there is a high demand for child care facilities in the Region and it is good that Council is able to assist by applying our Facilitating Development Policy.

CARRIED

ORDINARY MEETING - 26 OCTOBER 2022

11.4. ENGINEERING AND COMMERCIAL INFRASTRUCTURE**11.4.1. ENGINEERING & COMMERCIAL INFRASTRUCTURE - TRANSPORT & DRAINAGE MONTHLY REVIEW - SEPTEMBER 2022**

Author	Executive Assistant (Robyn Smith)
Responsible Officer	Director Engineering & Commercial Infrastructure (Jason Devitt)
File Reference	MONTHLY REVIEW
Attachments	1. ECI - Transport Drainage Monthly Review - September 2022 [11.4.1.1 - 18 pages]

Purpose

Attached is a copy of the Engineering & Commercial Infrastructure – Transport & Drainage Monthly Review for September 2022.

Related Parties

N/A

Officer's Recommendation

THAT the Engineering & Commercial Infrastructure – Transport & Drainage Monthly Review for September 2022 be received.

The Director for Engineering and Commercial Infrastructure Jason Devitt, provided an overview and highlights of the Transport and Drainage Monthly Review Report for September 2022.

Cr Bonaventura referred to footpath assessments and queried if deficiencies are found in a particular footpath, does it move up the priority list.

The Director advised that there are two processes, one is from a defect and risk point of view with a program of works scheduled from that, and the other process is the condition data which identifies footpath conditions and prioritises when the asset replacement is required.

Cr Bonaventura queried the width that a substandard footpath would be upgraded to.

The Director advised that Council follows the standard wherever possible which is 1.5m but takes into account the available verge width and other conditions.

Council Resolution ORD-2022-313

THAT the Engineering & Commercial Infrastructure – Transport & Drainage Monthly Review for September 2022 be received.

Moved Cr Mann

Seconded Cr Hassan

Cr Mann highlighted several items from the report including safety, the high number of open drainage and footpath maintenance requests that have been closed out and the great survey results the Department achieved in September. Cr Mann asked the Director to pass on her thanks to the staff on the achievement of such great survey results.

ORDINARY MEETING - 26 OCTOBER 2022

CARRIED

ORDINARY MEETING - 26 OCTOBER 2022

11.4.2. ENGINEERING & COMMERCIAL INFRASTRUCTURE - WASTE SERVICES MONTHLY REVIEW - SEPTEMBER 2022

Author	Executive Assistant (Robyn Smith)
Responsible Officer	Director Engineering & Commercial Infrastructure (Jason Devitt)
File Reference	MONTHLY REVIEW
Attachments	1. ECI - Waste Services Monthly Review September 2022 [11.4.2.1 - 16 pages]

Purpose

Attached is a copy of the Engineering & Commercial Infrastructure – Waste Services Monthly Review – September 2022.

Related Parties

N/A

Officer's Recommendation

That the Engineering & Commercial Infrastructure – Waste Services Monthly Review for September 2022 be received.

The Director for Engineering and Commercial Infrastructure Jason Devitt, provided an overview and highlights of the Waste Services Monthly Review Report for September 2022.

Council Resolution ORD-2022-314

That the Engineering & Commercial Infrastructure – Waste Services Monthly Review for September 2022 be received.

Moved Cr Hassan

Seconded Cr Jones

Cr Hassan highlighted several items from the report including safety, the great number of volunteers who participated in the Clean-up Mackay Region initiative, the number of bin lifts for the month with minimal bins missed, and noted that she was looking forward to the Regional Waste Management Plan and commended the management team and staff on their commitment to ongoing improvement in the waste services business.

CARRIED

ORDINARY MEETING - 26 OCTOBER 2022

11.4.3. ENGINEERING & COMMERCIAL INFRASTRUCTURE - WATER SERVICES MONTHLY REVIEW - SEPTEMBER 2022

Author	Executive Assistant (Robyn Smith)
Responsible Officer	Director Engineering & Commercial Infrastructure (Jason Devitt)
File Reference	MONTHLY REVIEW
Attachments	1. ECI - Water Services Monthly Review - September 2022 [11.4.3.1 - 21 pages]

Purpose

Attached is a copy of the Engineering & Commercial Infrastructure – Water Services Monthly Review for September 2022.

Related Parties

N/A

Officer's Recommendation

THAT the Engineering & Commercial Infrastructure – Water Services Monthly Review for September 2022 be received.

The Director for Engineering and Commercial Infrastructure Jason Devitt, provided an overview and highlights of the Water Services Monthly Review Report for September 2022. The Director noted that Mackay Regional Council had won Best Tasting Water in Queensland again, which made it four out of five years, with this years award being won by the Nebo Road Water Treatment Plant.

Cr Jones referred to the Works Completed by Assets Type graph, noting that there was significant work done in two areas but not a lot in the other areas and queried the reason for this.

The Director advised that the AMR and meter replacement program was a priority so a lot more work was done in this area than would be normally expected.

Cr Jones referred to the Leak Detection Notifications graph noting that it shows that 5,042 people were contacted but there were only 1,915 leaks.

The Director advised that people may get multiple leak notifications via various means, which continue to be sent if the leak is not fixed.

Cr Bonaventura noted that just under 2,000 AMR's were replaced during the month and queried if this number would ramp up given there are 47,000 to be replaced.

The Director advised that the replacement of the AMR's is a rolling program based on the age of the device, consumption or the level of fault.

Cr Mann noted that the report overview states that one incident was reported but further down it is stated that the number of safety incidents is five.

The Director advised that his reference to five incidences is correct, the statement that there was one incident is incorrect.

ORDINARY MEETING - 26 OCTOBER 2022

Cr May referred to the Wastewater Compliance graph, particularly in relation to the non-compliance of the Mirani Water Recycling Facility and queried if there was any end in sight to the contractor control of this facility.

The Director advised that he felt Council was getting closer to taking over the plant but there are still ongoing discussions and disputes around a number of contractual matters.

Cr May referred to the cross contamination mentioned in the report at the Sarina Water Recycling Facility and queried if this had occurred after the sample had been taken.

The Director advised that he would take the question on notice.

Cr Englert queried if other Councils contact Mackay Regional Council for advice given that we have achieved Best Tasting Water four times.

Mayor Williamson noted that at the recent Local Government Association of Queensland Conference, he had fielded several remarks, and noted that it was a feather in Council's cap that not only had the Marian Water Treatment Plant won, but so had the Nebo Road Water Treatment Plant.

Council Resolution ORD-2022-315

THAT the Engineering & Commercial Infrastructure – Water Services Monthly Review for September 2022 be received.

Moved Cr Jones

Seconded Cr Hassan

Cr Jones noted that it was great to see the water from the Nebo Road Water Treatment Plan win Best Tasting Water in Queensland, was pleased to see the new registrations for myh2o and congratulated staff for receiving such great customer feedback.

CARRIED

ORDINARY MEETING - 26 OCTOBER 2022

11.5. ORGANISATIONAL SERVICES**11.5.1. ORGANISATIONAL SERVICES MONTHLY REVIEW REPORT - SEPTEMBER 2022**

Author	Director Organisational Services (Kylie Lamb)
Responsible Officer	Director Organisational Services (Kylie Lamb)
File Reference	Departmental Monthly Review Reports

Attachments	1. Organisational Services - Monthly Review Report - September 2022 [11.5.1.1 - 26 pages]
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Purpose

To provide Council with the Organisational Services Monthly Review Report for the month of September 2022.

Related Parties

Nil

Corporate Plan LinkageOperational Excellence

Process and Systems - We develop and continually improve and innovate to create efficient processes that deliver value for our community. Council will endeavour to make service levels more transparent and harness opportunities for existing and emerging technologies to aid this delivery.

Officer's Recommendation

THAT the Organisational Services Monthly Review Report for the month of August 2022 be received.

The Director for Organisational Services Kyle Lamb, provided an overview and highlights of the Organisational Services Monthly Review Report for September 2022.

10:54 am - Mayor Williamson adjourned the Council Meeting due to the activation of the fire alarm in the Administration Building.

The meeting was not reconvened due to an emergency situation triggering the fire alarm, and the remainder of the agenda items not completed before the meeting was adjourned to be placed on the agenda for the next available Ordinary Meeting (9 November 2022) with such items to take priority.

Meeting Closed.

7.2. AMENDMENT TO STANDING ORDERS

Council Resolution ORD-2022-319

THAT Council resolves per clause 6.7.1(b) of the Standing Orders to alter the order of business as listed in clause 6.7.1(d) to accommodate the listing of the agenda items carried forward from the Ordinary Meeting of 26 October 2022, which was adjourned and not recommenced due to an emergency situation in the Mackay Administration Building.

Moved Cr Bonaventura

Seconded Cr Mann

CARRIED

8. BUSINESS ARISING OUT OF PREVIOUS MINUTES

UPDATE ON QUESTIONS ARISING FROM COUNCIL MEETING – 26 OCTOBER 2022

AGENDA ITEM	MATTER	RESPONSE
11.3.1 Development Services Monthly Report - September 2022	Cr Mann queried the difference between major and minor repairs to playground equipment.	<p>Major repairs are generally any works that require more than 30 minutes to complete, are more complex and involve removing and replacing multiple components or larger items that involve concreting, etc. Minor repairs are generally works which can be completed in under 30 minutes such as replacing clamps, swing seats, worn or damaged bolts, etc. Minor repairs are also repairs that can be done at the same time that an inspection of the playground is being undertaken, whereas major repairs will have dedicated work orders to cover the works and involve sourcing parts and materials.</p> <p>The Play Equipment Inspection Maintenance graph will differ from month to month depending upon customer requests / staff absences / weather / budget allocations / lead time for replacement components, etc.</p> <p>The January / February / March indicators for major repairs were quite high leading into the drop off in May and April due to vacant positions, new staff / absences, etc. Since that time, the knowledge and skills of new staff has improved, and the ability to address larger more complex repairs has improved accordingly. The number of major repairs are now again back in what we would consider to be the normal range, but it will still vary at different times.</p>
11.4.3 ECI – Water Services Monthly Report - September 2022	Cr May queried if the cross contamination at the Sarina Water Recycling Facility had occurred after the sample had been taken.	<p>The normal process undertaken is to sample the treated effluent first and the raw effluent second. This incident resulted from the raw effluent being sampled first and the treated effluent sampled second thus creating a contaminated sample.</p> <p>The same utensil is used to capture the two different types of samples. The correct process has now been reinforced with appropriate staff.</p>

9. MAYORAL MINUTES

Nil

10. CORRESPONDENCE AND OFFICER'S REPORTS - ORGANISATIONAL SERVICES - 26.10.22

10.1. ORGANISATIONAL SERVICES MONTHLY REVIEW REPORT - SEPTEMBER 2022

Author	Director Organisational Services (Kylie Lamb)
Responsible Officer	Director Organisational Services (Kylie Lamb)
File Reference	Departmental Monthly Review Reports
Attachments	1. Organisational Services - Monthly Review Report - September 2022 [10.1.1 - 26 pages]

Purpose

To provide Council with the Organisational Services Monthly Review Report for the month of September 2022.

Related Parties

Nil

Corporate Plan Linkage

Operational Excellence

Process and Systems - We develop and continually improve and innovate to create efficient processes that deliver value for our community. Council will endeavour to make service levels more transparent and harness opportunities for existing and emerging technologies to aid this delivery.

Officer's Recommendation

THAT the Organisational Services Monthly Review Report for the month of August 2022 be received.

Acting Director of Organisational Services Stuart Hildred, provided an overview and highlights of the Organisational Services Monthly Review Report for September 2022.

Cr Bonaventura referred to the External Customer Satisfaction graph and queried what percentage of the general requests and other requests were used to compile the results.

The Acting Director advised that he would take the question on notice.

Cr Bonaventura noted that the Staff Contingent table indicated 99 vacancies while the Monthly Recruitment Activity graph indicated that there were 173 vacant positions and queried the reason for the differing figures.

The Acting Director advised that he would take the question on notice.

Council Resolution ORD-2022-320

THAT the Organisational Services Monthly Review report for the month of September 2022 be received.

Moved Cr Jones

Seconded Cr Mann

Cr Jones highlighted several items from the report including the current recruitment figures, the improving number of applications received for vacant positions and the 75% local spend from Council on procurement and plant items.

Cr Mann highlighted the excellent safety results from the Department and noted that it was great to see so many staff being nominated for employee recognition on the basis of living core value through their behaviour and hoped that this continues to occur.

CARRIED



Organisational Services

Monthly Review

> September 2022

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EXECUTIVE SUMMARY

This report is for the Organisational Services Department for the month of September 2022:

- Safety continues to be a focus of the department.
- Since commencement of the concierge service the team have had face to face interaction with 625 customers and were able to assist 223 of our visitors using the publicly available kiosks. The team are starting to experience customers returning to use the self-serve kiosks and are finding the community receptive to education about Council's online service offerings.
- September saw Property Services relocate 170 employees from the Paget Administration building to other locations throughout Mackay and surrounding areas so that structural works can be conducted on the building and employees would not be affected in the workplace by dust and noise. The move was executed well, and all staff were relocated and back online and working with minimal time lost.
- MRC was presented with Employee Engagement survey Results in September 2022. Formal presentations are planned to Council in October.



Kylie Lamb
Director Organisational Services

1. SAFETY

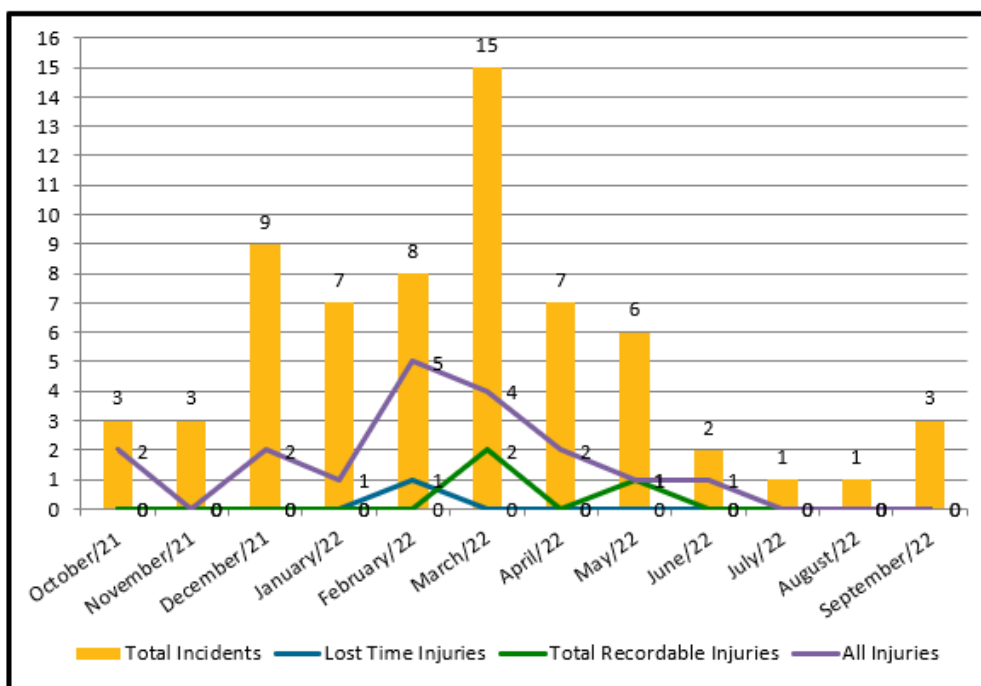
1.1 Incidents and Injuries

Summary

In September 2022:

- Forty-three safety interactions were completed.
- Six site safety inspection was completed.
- 98% of monthly action plans activities were carried out.

Three incidents were recorded in September.



The following near miss incident was reported in September:

- Top of palm tree fell to ground near walkways.

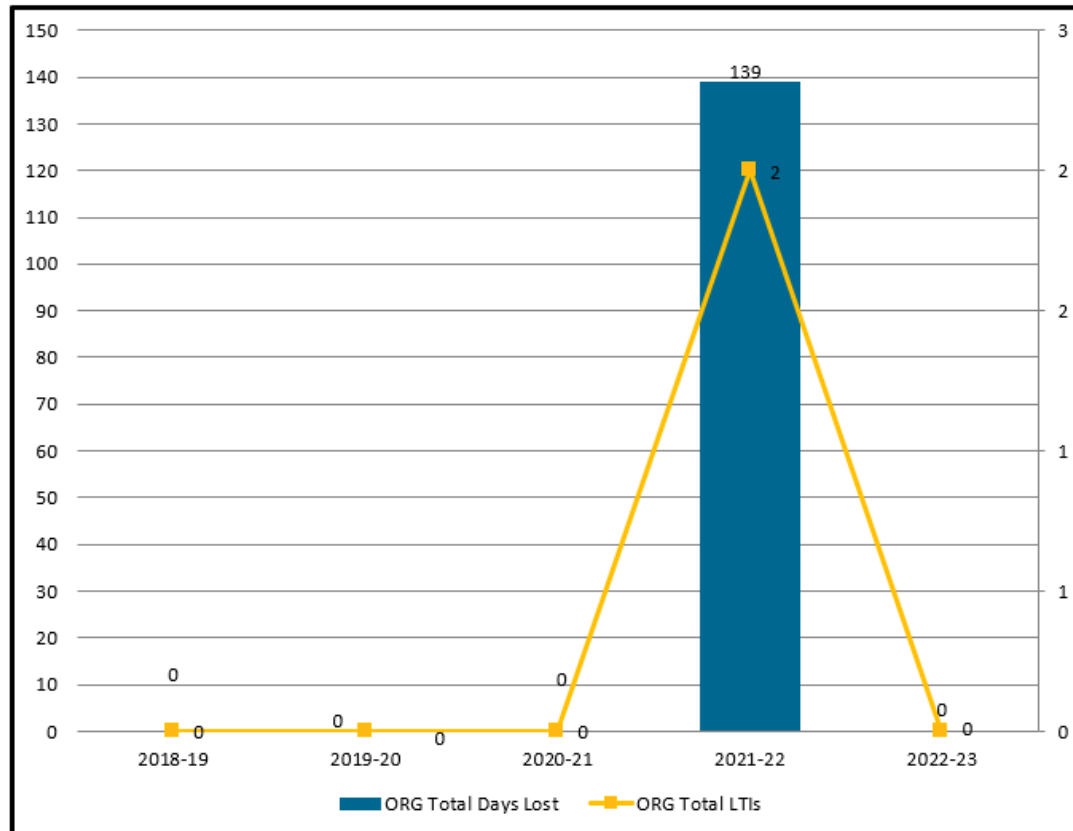
The following incidents involving a contractor or member of the public was reported in September:

- While emptying rubbish, broken glass shard has cut skin.
- Patron fell while attempting to get into wheelchair.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

1.2 Lost Time Injuries & Days Lost

For the 2022-23 year, there has been no lost time injuries recorded.



Department	2018-19		2019-20		2020-21		2021-22		2022-23	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Finance										
Information Services										
Shared Services							1	3		
People & Culture										
Procurement & Plant							1	136		
Property Services										
Governance & Safety										
Office of the Mayor & CEO										
Organisational Services Total	0	0	0	0	0	0	2	139	0	0

2. BUSINESS IMPROVEMENTS

2.1 Organisational Services Business Improvement Projects / Initiatives

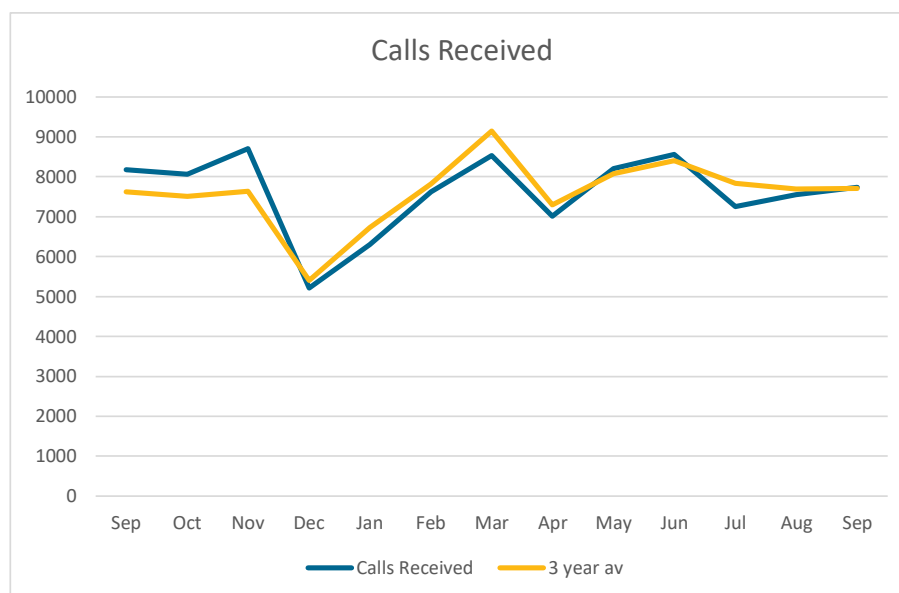
Description	Program	Comments
Long Term Financial Forecast (LTFF) Program Development Project	Director Organisational Services	<ul style="list-style-type: none"> Two officers have been seconded to allow dedicated time for the program development review commencing end September.
Business Process Management (BPM)	Shared Services	<ul style="list-style-type: none"> Improvement team working with the Organisational Development team to identify processes/activities related to the apprentice lifecycle Out of date processes remain a focus for September, with positive movement across the business, 1,029 processes published in September (1,007 for August)
Pathway UX	Shared Services	<ul style="list-style-type: none"> Pathway UX is to enable a web-based interface that provides anytime/anywhere access to Pathway. Shared Services are working with the IS team to complete onboarding leading to the testing of the new interface in preparation for organisational role out.
Online Services	Shared Services	<ul style="list-style-type: none"> Direct Debit Application: The Billing Services team have a focus to improve the direct debit process, including investigation to move to an online offering. ePathway: to improve usability, links have been added to existing ePathway pages to assist with ease of navigation 300 new eNotice registrations were received during September, the team are working with Corporate Communications to develop a marketing campaign
Print House Transition	Shared Services	<ul style="list-style-type: none"> Rates and reminder notices is complete, with backflow testing reminder notices nearing completion. Metered water notices have commenced progression eNotice portal is now live with historical data being transferred, expected completion date of two weeks.
Customer Service Concierge	Shared Services	<p>Since commencement of the concierge service the team have had face to face interaction with 625 customers and were able to assist 223 of our visitors using the publicly available kiosks.</p> <p>The team are starting to experience customers returning to use the self-serve kiosks and are finding the community receptive to education about Council's online service offerings.</p> <p>Feedback has been extremely positive, with many expressions of appreciation around being greeted with visiting Council.</p>

3. SHARED SERVICES

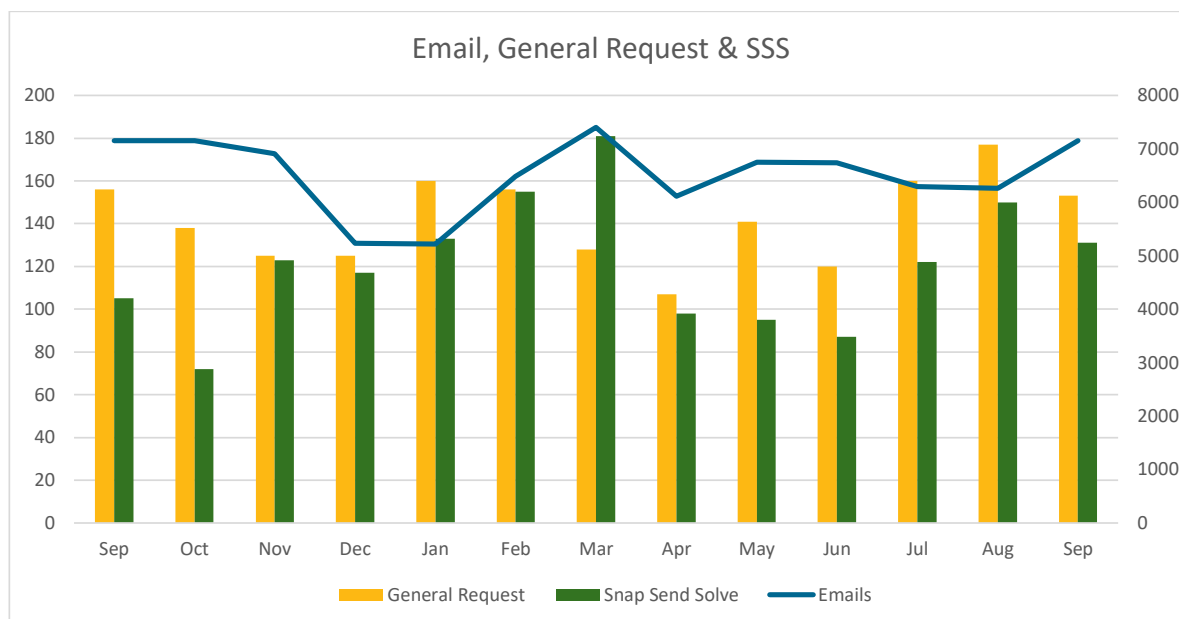
3.1 Overview of External Customer Services

KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
First Contact Resolution (FCR)	The percentage of external customer enquiries that are resolved at the first point of contact.	< 50%	50-60%	> 60%	59%
Abandoned Calls	The percentage of customers that abandon their call before being served.	> 6%	4.5-6%	< 4.5%	5%
Customer Satisfaction	A measure of customer satisfaction as reported by the end of call survey.	< 80%	80-85%	> 85%	98%
Customer Request Completion*	Service requests resolved within corporate standard timeframes.	< 80%	80-85%	> 85%	84%

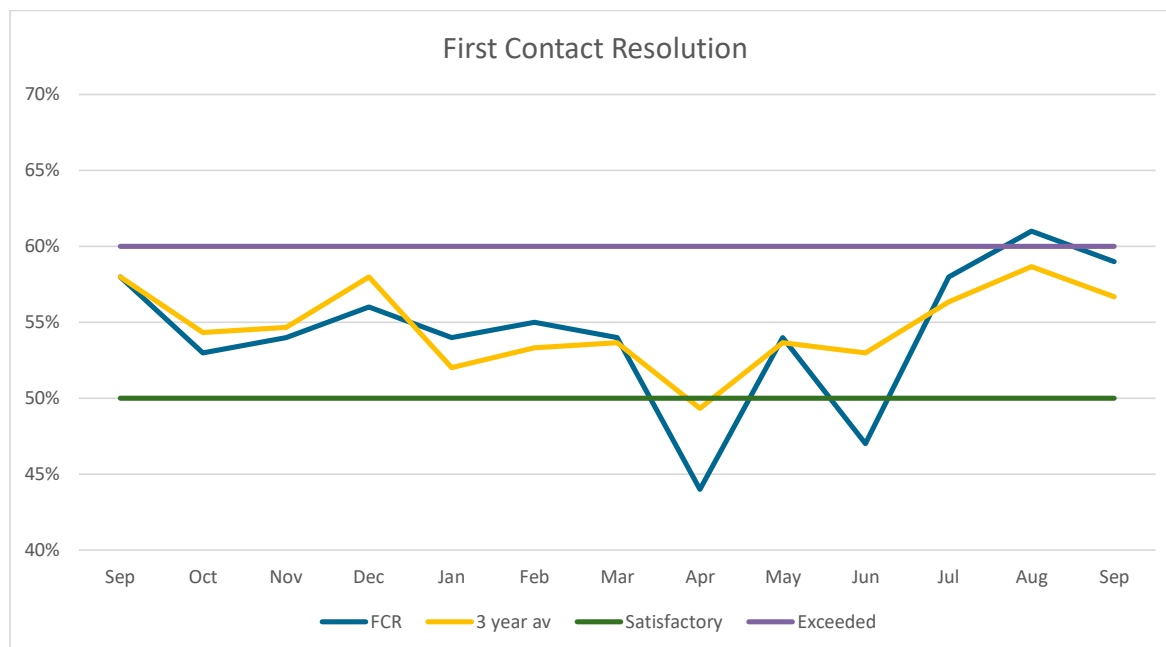
KPI Graphs and Commentary



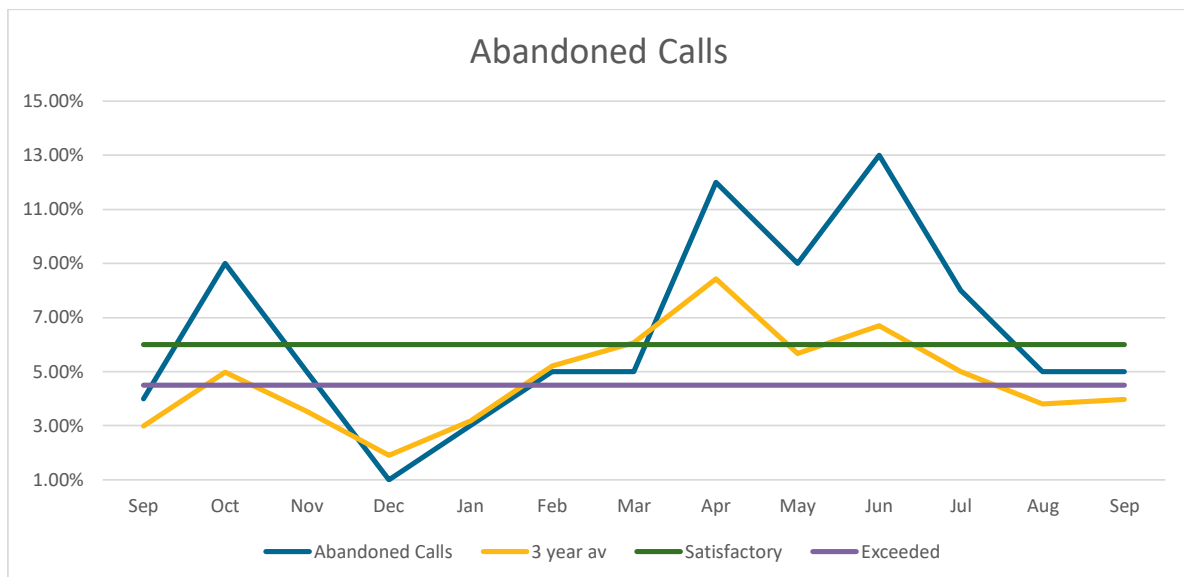
Calls Received: A total of 7,742 calls were received in the September reporting period, averaging 369 calls per day. Total calls received are in line with the 3-year average for the reporting period. Calls received for the same period in 2021 were 8,180.

Emails and Online Services:

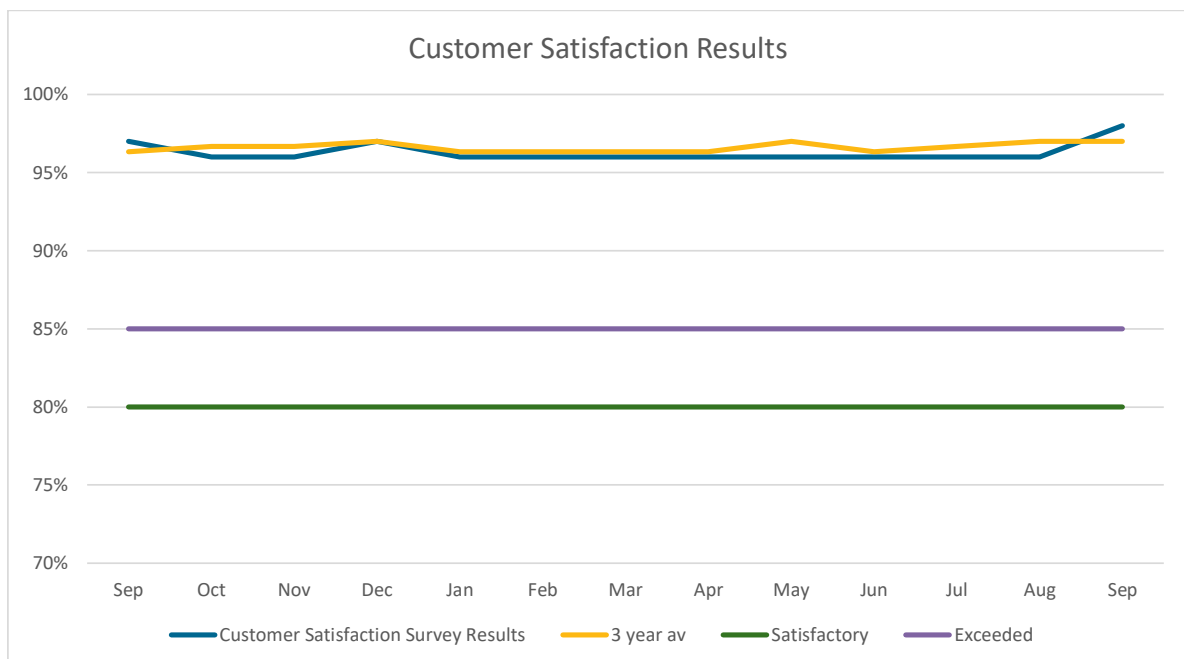
Emails and Online Services: A total of 7,150 emails were received in September, in line with the number of emails from the same period last year. General Requests have remained steady over the reporting period, and Snap, Send, Solve submissions showing a slight increase, receiving 153 and 131 respectively.

First Contact Resolution (FCR):

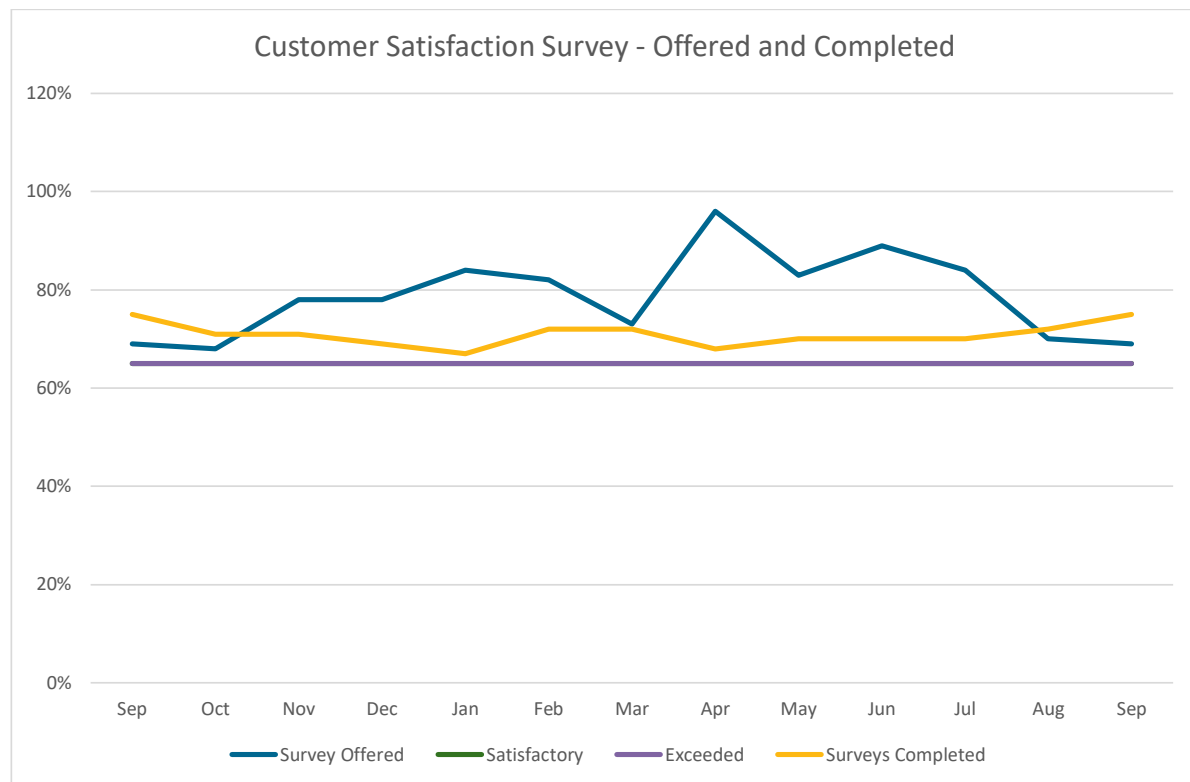
First Contact Resolution (FCR): In September, FCR showed that 59% of customer queries were resolved at first contact. This month's FCR was influenced by the rating period with the Customer Service team resolving 91% of rate related calls and 51% of requests for payment plans.

Abandoned Calls:

Abandoned Calls: Abandoned Calls were 5% for September (320 calls), whilst 4% (243 calls) took up the call back option, 217 call backs were successfully completed. The average time to answer a call was 2 minutes and 10 seconds.

External Customer Satisfaction:

External Customer Satisfaction: The Customer Service Team achieved outstanding customer satisfaction results this month, with 98% of completed surveys indicating that our external customers were highly satisfied with the service provided.

Customer Satisfaction Survey:

Customer Satisfaction Survey: Of the 4,123 eligible calls 2,840 (69%) of calls were offered surveys. This resulted in 2,121 (75%) surveys being completed.

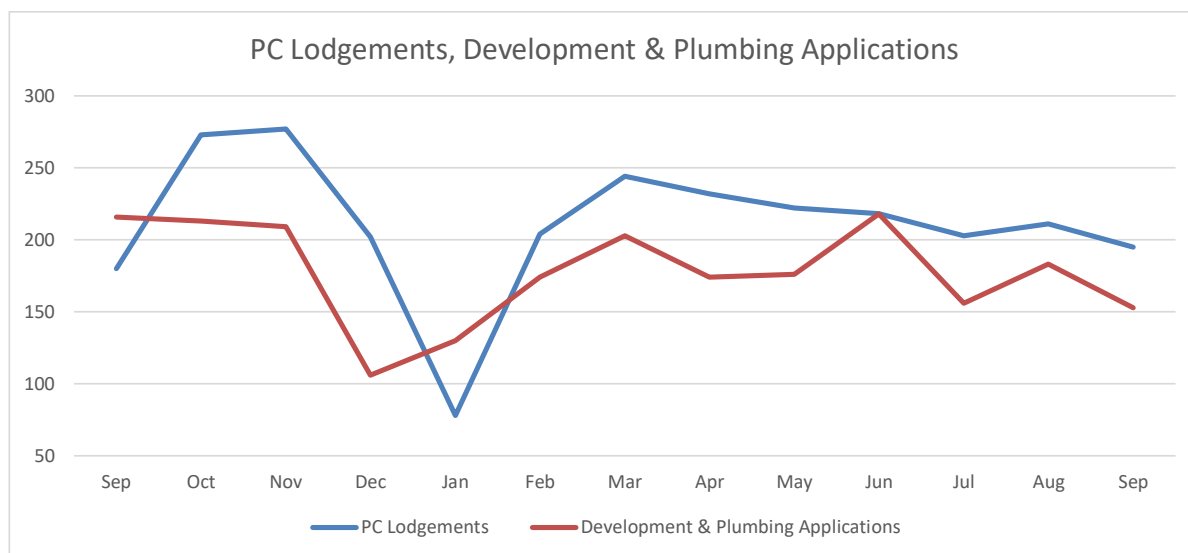
Customer Request Completion:

	Lodged	Resolved within SLA
MRC Total	3603	74%
SSC	873	82%

MRC Top 5 Pathway requests Lodged in September 2022	Volume	% of total requests
Replace wheelie bin	422	11.5%
Phone Message	379	10.4%
Change of mailing address	207	5.7%
Planning Advice Enquiries	146	4.0%
Plumbing Record Search - INTERNAL USE ONLY	114	3.1%

3.2 Development Services Business Support

PC Lodgments and Development/Plumbing Applications:



PC Lodgments and Development/Plumbing Applications: 195 building approvals were lodged by private certifiers (PC) in September, together with 153 development/plumbing applications.

Cross skilling within the Development Services team have enabled the team to process 100% of applications within service level agreements (SLA). This has not been achieved since June 2021 for applications and June 2020 for PC lodgements. Additionally, the team processed the 129 (average of 6 searches per day) plumbing record searches with the 10-business day SLA for the month of September.

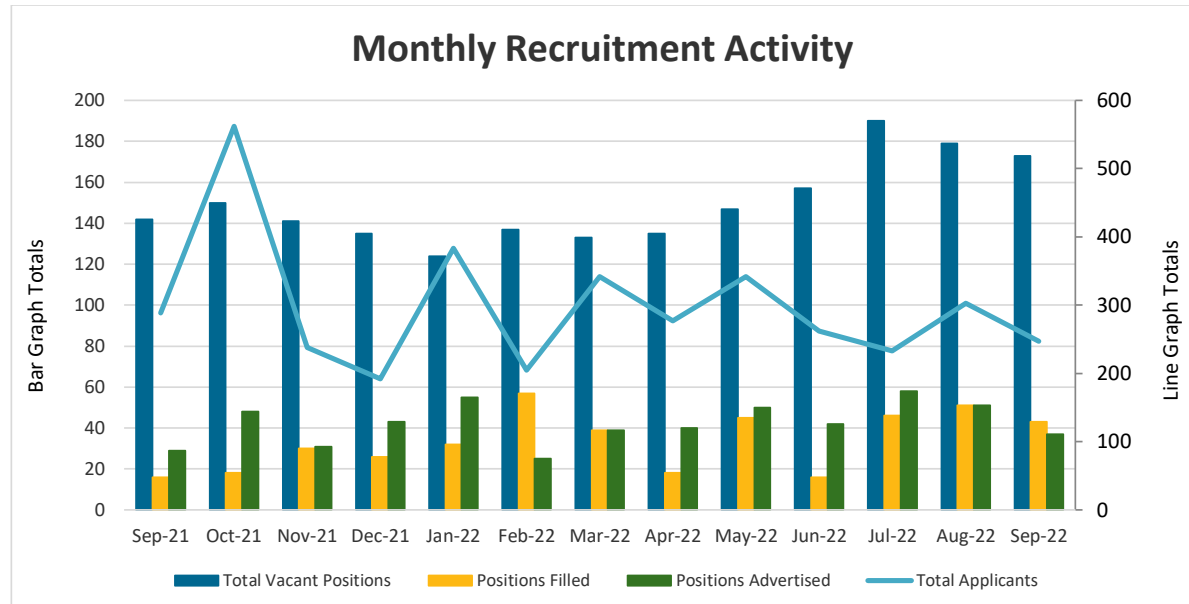
3.3 Employee Services

Staff Contingent:

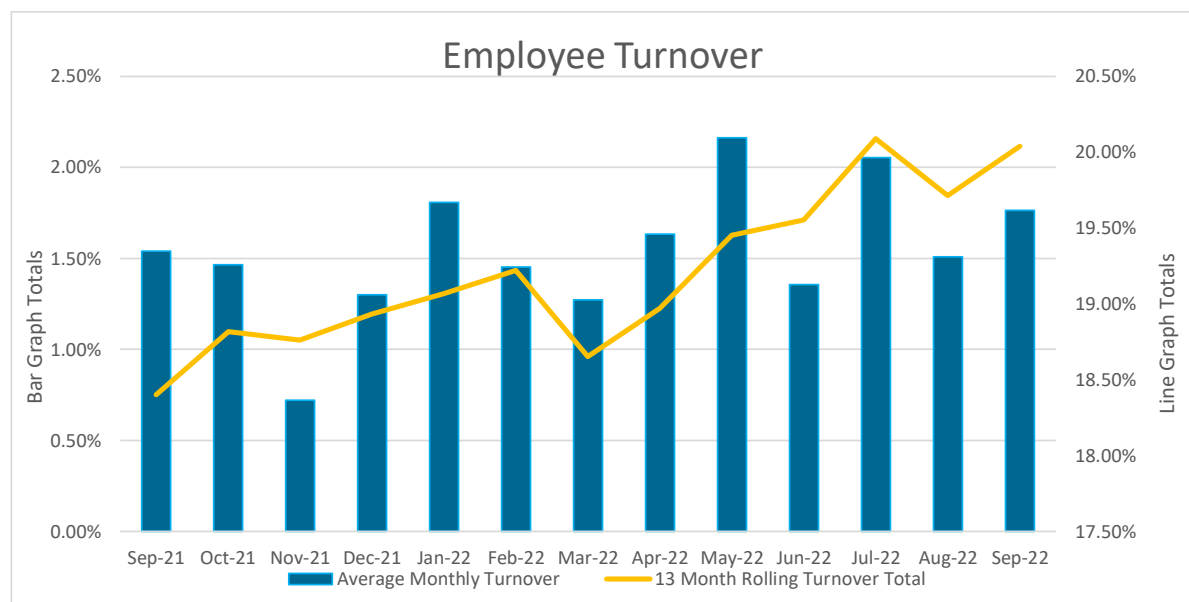
	CW	CCS	DS	ECI	OM & CEO	OS	TOTAL	Prev. Month
Casual	3	82	8	1	1	1	96	92
Contract	4	3	4	8	3	7	29	29
Job Share	0	7	0	1	0	4	12	12
Permanent Full Time	79	108	174	287	24	160	832	831
Permanent Part Time	4	31	8	6	1	34	84	82
Temporary Full Time	6	14	17	8	0	19	64	62
Temporary Part Time	0	5	0	1	0	11	17	18
TOTAL EMPLOYEES *	96	250	211	312	29	236	1134	1126
TOTAL ACTIVE VACANCIES **	15	16	18	32	1	17	99	144

* Total employees excludes Councillors, Mayor & Deputy Mayor

** Total active vacancies are defined as vacant positions which have been approved for and are undergoing recruitment

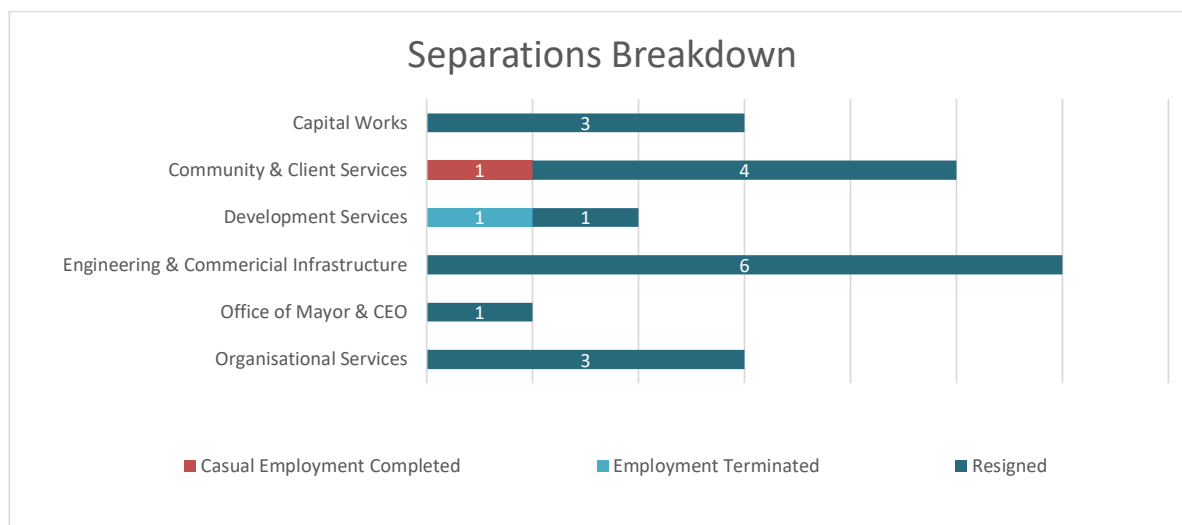
Monthly Recruitment:

Monthly Recruitment: For the month of September there were 173 total vacant positions, 37 positions were advertised resulting in 247 applicants and 43 positions filled.

Staff Turnover:

Staff Turnover: 13 month rolling average turnover was 20.04%. (12 month rolling average is 18.5%) The monthly turnover for September was 1.76%

[The HR Industry Benchmark Survey](#) conducted by the Australian Human Resource Institute (AHRI) in 2021 found the overall average employee turnover rate in Australia, across all sectors, is 17%. This is inline with findings for 2019 (also 17%) and up from 15% in 2020

Staff Separations:

Staff Separations: For the month of September there were 20 separations as detailed in the graph above.

4. INFORMATION SERVICES

4.1 IT Support

Internal Service Metrics:

KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
Incident Resolution	Percentage of incidents resolved within corporate standard timeframes	<80%	80-85%	>85%	72%
Service Request Resolution	Percentage of service requests resolved within corporate standard timeframes	<80%	80-85%	>85%	86%
Internal Customer Satisfaction Survey	IT email survey - % of customers whose experience met or exceeded expectations	<75%	75-85%	>85%	98%

Notes:

These are encouraging results for Information Services, noting the change in actioning of Incidents with handling of "at rest" status classifications. Further comments as follows:

- Incident resolution is indicating a below KPI result for September 2022 due to a changed way in which "at rest" status reporting contributes to the full incident lifecycle timeframes. This has been adjusted to provide the opportunity for a more customer response-based approach to managing resolution timeframes. This change in handling of "at rest" status and also a reduced resource pool within the specific incident resolution team (Service Desk) during September have resulted in this apparent worsened position. This will be monitored closely over the next few months to inform potential changes for improvements as part of ongoing continuous improvement initiatives.

- The survey request resolution and internal customer satisfaction survey results for July 2022 are again very satisfying especially with challenging resourcing period and absences due to unscheduled leave.
- Obtaining and retaining skilled resources within the Mackay region is a continuing challenge and one that we continue to explore further on techniques to attract and retain skilled people.
- Strategies are continuing to be explored to work in partnership with educational facilities and other key organisations recruiting IT skill sets in the region to build and foster an extended local resource pool. Information Services are actively participating in work experience appointments and assisting local educational facilities with training expertise. This is all to support the practice of ICT and Council in being a key employer for those emerging future colleagues. We are also exploring the capacity and capability of a local technology development supplier in fulfilling outcome-based results for the organisation in a temporary form.
- Succession planning and career path progression is of particular focus for our existing employees to ensure that we have retainment of staff where possible.

Information Services Satisfaction Survey – September 2022

September 2022 Survey		Rating %
1	How would you rate the level of customer service received? (Timely updates, follow through, helpfulness, communication skills)	87%
2	Was your request completed within a reasonable timeframe? (If not please state expectation in comments section please.)	87%
3	Was your support request completed to your satisfaction?	84%



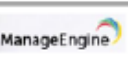









September 2022 Survey Results	Below Expectations	Met Expectations	Exceeding Expectations	Not Assigned	Totals
# of Responses	10	257	390	0	657
Overall Rating	2%	39%	59%	N/A	98%

* Not assigned excluded

Applications Availability:

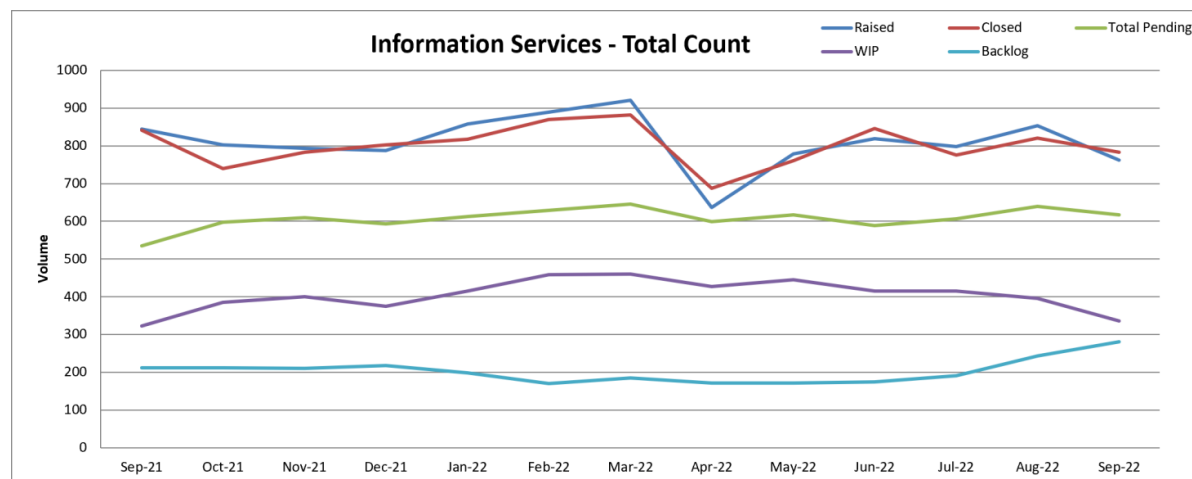
KPI	KPI Description	Target			Result
		Red (Under KPI)	Green (Met KPI)	Blue (Exceed KPI)	
Tier 1 Systems	Refer to the table under 'KPI Commentary' section below for detail on which systems are included in each tier.	< 98%	98-99%	> 99%	100%
Tier 2 Systems		< 98%	98-99%	> 99%	100%
Tier 3 Systems		< 98%	98-99%	> 99%	100%

Applications Availability: The below table shows which corporate applications are considered tier 1 and 2. All other systems not specifically noted are considered tier 3.

	Tier 1	Tier 2	Tier 3
	ECM	 Aurora	 ManageEngine
	Finance One		
	Email	 Bruce	
	GIS	 Mandalay	
	Internet		
	Kiosk_Chris21		
	Pathway		
	Assetic		

KPI Commentary:

Incident and Service Request Metrics: The volume of incident and service requests has decreased from 853 in August to 762 in September. Information Services continues to deliver significant infrastructure and application improvements (both functional and technical including security) whilst maintaining quality. The below graph identifies the Raised Vs Closed and Pending requests, along with WIP and backlog.



Definitions:

WIP – complex support requests that are within service level agreements and simple support requests open on day of raising.

Backlog – complex support requests that have exceeded service level agreements and simple support requests remaining unresolved after day of raising.

4.2 Cyber Security

The update below is aligned to work streams conducted under the Cyber Security @ Council (CS@C) Governance and Controls plan.

- **Sustainable cultural and behavioural change**
 - September 2022 as follows (inclusive employee and contractor):
 - 18 new enrolments notified to conduct training.
 - 12 enrolments successfully completed training.
 - 29 enrolments awaiting completion of training.
 - Distribution of Cyber Security Bulletin – September 2022.
- **Advancing Cyber Security – Industry Alignment**
 - Continuation of plan as follows:
 - Essential 8 review.
 - Blocking of legacy authentication protocols.
 - Incorporation of additional corporate access and applications currently non-federated to federated.
 - Multi Factor Authentication implementation rollout throughout the organisation.
 - Implementation and operationalisation of Security Information and Event Management (SIEM) system.
 - Implementation and operationalisation of Vulnerability Assessment System (VAS).

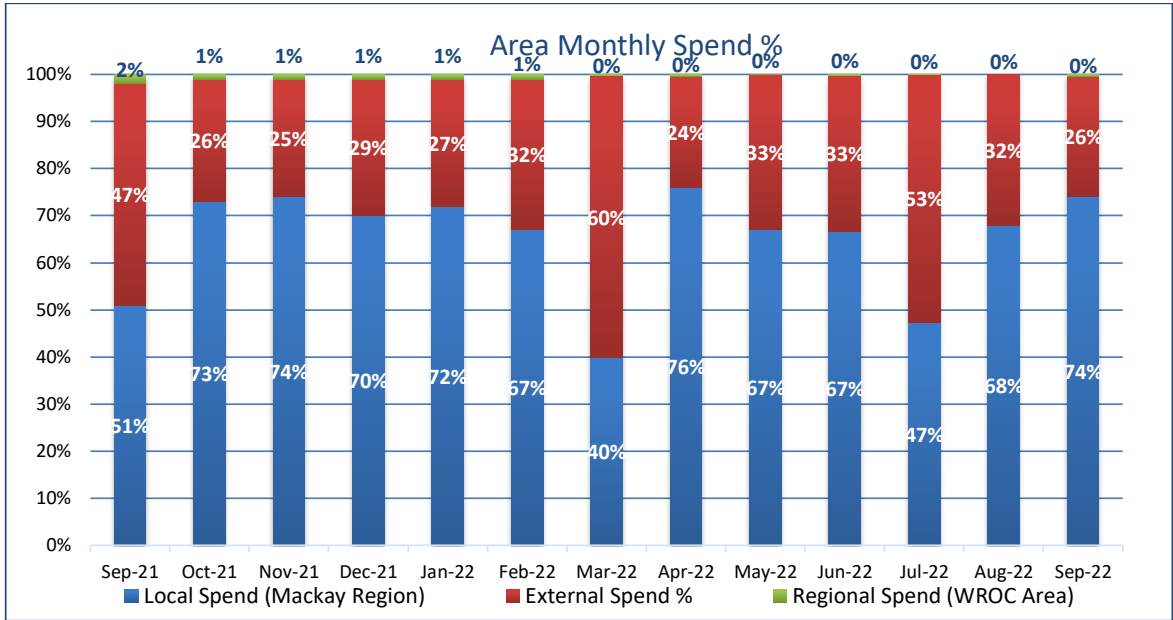
5. PROCUREMENT & PLANT

5.1 Procurement Services

Activity	September 2021	September 2022
Purchase Orders (PO) Raised	1,515	1,487
Line Items in POs	3,882	4,341
POs Received	1,843	765
Line Items in POs Received	6,995	3,506
Invoices Processed	3,241	2,980
Request for Quotes Issued	3	4
Request for Tenders Issued	6	6
Tenders Awarded	4	5
Quotes Awarded	2	3

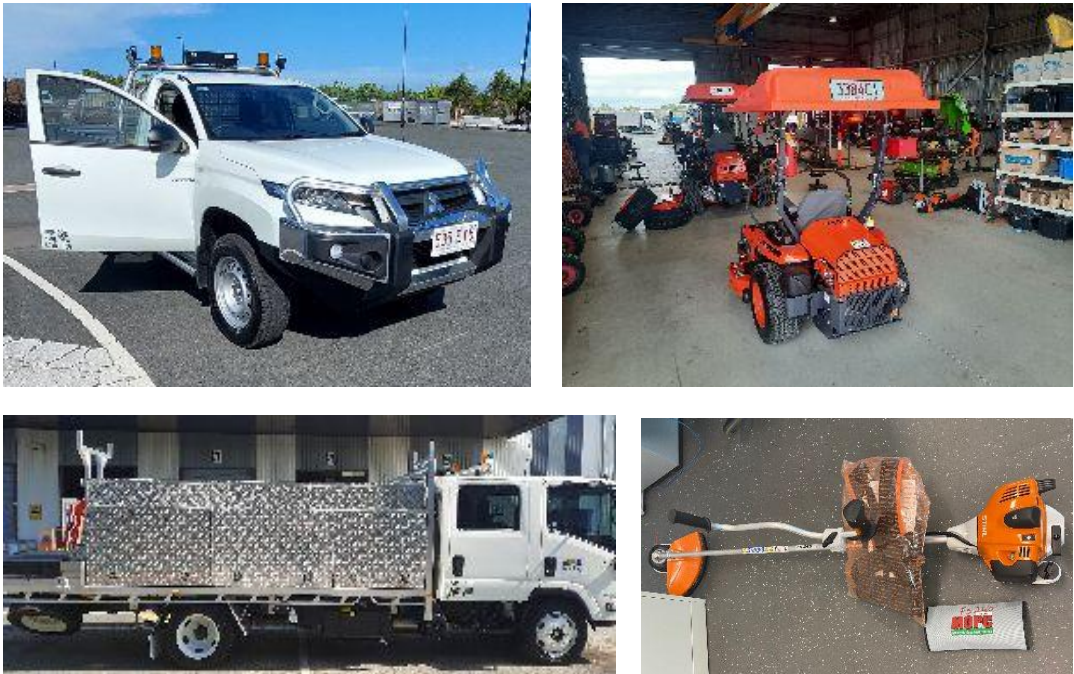
Area	Monthly Amount September 2022	Monthly % September 2022	FYTD Amount	FYTD %
Local Spend (Mackay region)	\$11,028,224	74%	\$24,428,604	67%
Regional Spend (WROC area)	\$70,090	0.4%	\$158,991	0.4%
External Spend	\$3,831,332	25.6%	\$11,903,694	32.6%

Area Monthly Spend



5.2 Fleet

In September the Fleet team took delivery of a number of items including utilities, mowers, truck, fuel trailer, in addition to a number of items of small plant.



6. PROPERTY SERVICES

6.1 Overview of Property Services

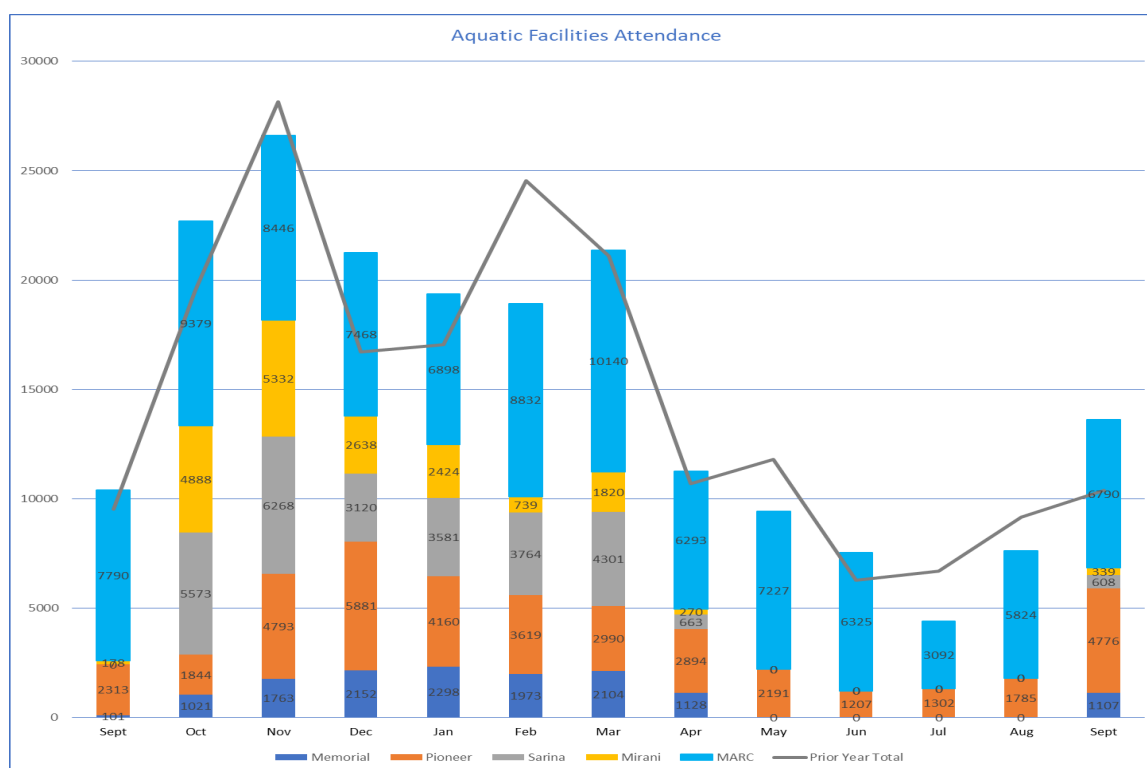
Property services had a very different month in September seeing the move and relocation some 170 employees from the Paget Administration Building to other locations throughout Mackay and surrounding areas. The reason for moving was so that structural works can be conducted on the Administration Building and employees would not be affected in the workplace by dust and noise. Credit to the Paget Managers who assisted Property Services in this task, which was executed well, and all staff were relocated and back online and working with minimal time lost.

6.2 Aquatic Facilities

Aquatic Facility Attendance Figures:

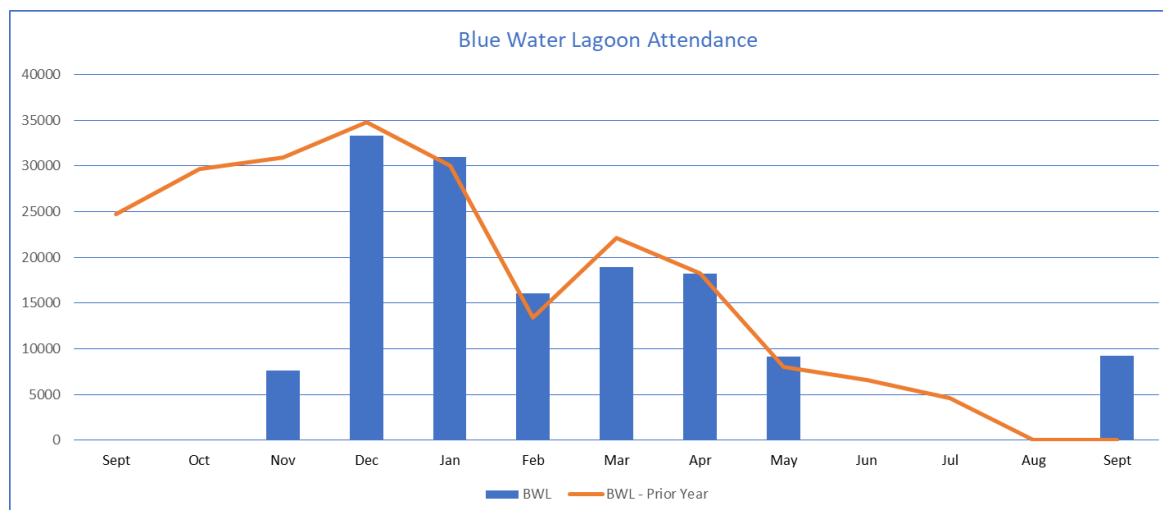
Facility	September 2021	September 2022
Memorial Pool	101	1107
Pioneer Pool	2,313	4,776
Mirani Pool	178	339
Sarina Pool	0	608
Mackay Athletic and Recreation Complex (MARC)	7,790	6,790

Aquatic Facilities Attendance September 2021 to September 2022 - Monthly Comparison:

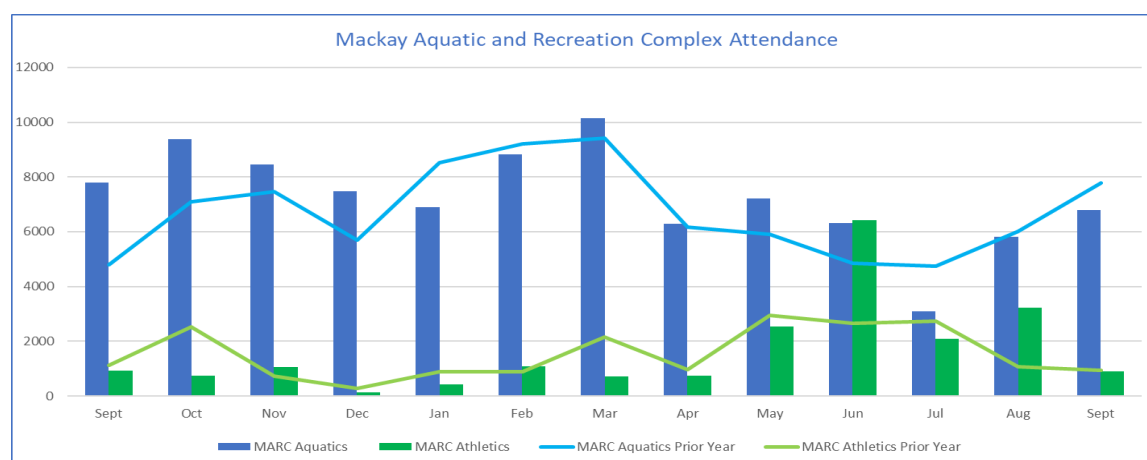


Bluewater Lagoon Attendance Figures:

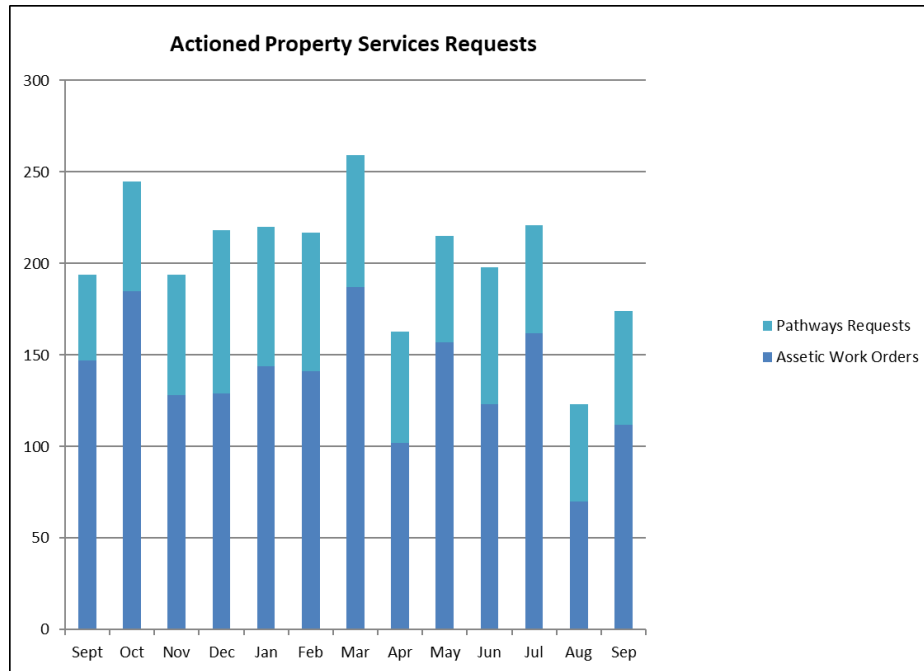
Facility	September 2021	September 2022
Bluewater Lagoon	0	9192

Bluewater Lagoon Attendance – September 2021 to September 2022 – Monthly Comparison:**MARC Attendance Figures:**

	September 2021	September 2022
MARC Aquatic Attendances	7,790	6,790
MARC Athletic Attendances	932	894
MARC Total Attendances (Aquatics and Athletics)	8,722	7,684

MARC Attendance – September 2021 to September 2022 Monthly Comparison:

6.3 Building Maintenance

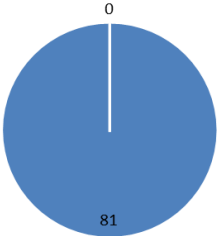
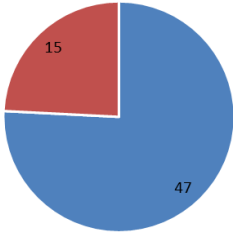


A total of 112 work orders were closed out within the Assetic portal during the month of September. Of these, 108 were reactive building maintenance requests and were categorised into the Failure Cause Codes as detailed in the table below.

The remaining 4 work orders related to preventative/proactive maintenance requests.

Assetic Actioned Building Maintenance Work Orders (September 2022)	Volume
Structure, Internal	2
Structure, External	5
Fitout & Fittings, Internal	19
Fitout & Fittings, External	7
Services & Equipment, Plumbing	12
Services & Equipment, Air Conditioning	24
Services & Equipment, Cleaning	11
Services & Equipment, Security	7
Services & Equipment, Kitchen and Catering	5
Services & Equipment, Fire system	2
Services & Equipment, Electrical	14

6.4 Security

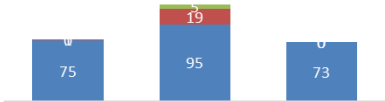
<p>Scheduled Maintenance - Security</p>  <table><tr><td>Scheduled</td><td>81</td></tr><tr><td>Outstanding</td><td>0</td></tr></table>	Scheduled	81	Outstanding	0	<p>Facility Security Requests</p>  <table><tr><td>Security Access Requests</td><td>47</td></tr><tr><td>Registered Key & Padlock Requests</td><td>15</td></tr></table>	Security Access Requests	47	Registered Key & Padlock Requests	15
Scheduled	81								
Outstanding	0								
Security Access Requests	47								
Registered Key & Padlock Requests	15								
<p>Contractors from Roy Powell Security are engaged to undertake scheduled testing each month. This incorporates duress, CCTV check and cabinet maintenance, access control, alarm maintenance and electric gate testing at various sites under a set schedule.</p> <p>A total of 81 tests were scheduled and completed for the month of September.</p>	<p>This graph is an indication of the quantity of security access card requests (replacement staff cards, contractor cards, change profile requests) and registered key and padlock requests that were actioned within the month of September.</p>								

6.5 Scheduled Maintenance

SCHEDULED FIRE EQUIPMENT TESTING

■ Complete ■ Outstanding ■ Outside Tolerance

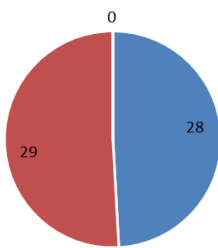
NUMBER OF SITES



	JUL-22	AUG-22	SEP-22
Outside Tolerance	0	5	0
Outstanding	1	19	0
Complete	75	95	73

Contractors EndFire Engineering are engaged to undertake fire equipment testing at MRC sites. This includes more than 900 fire extinguishers that are required to be tested on a 6monthly basis. There are also 19 fire panels which are tested monthly with 13 of them being connected directly to QFES.

Pest Control Inspections & Treatments



	Count
Scheduled	28
Completed	29
Outstanding	0

All Things Pest Control are engaged to undertake pest treatment services at various MRC sites.

One catch-up service was completed from July 2022.

6.6 Land & Tenure

Description:	
Leases	
Lease Renewals	8
Lease Surrenders	2
New Leases	1
Lease matters still being negotiated	1
Lease Inspections	3
General Lease Matters	21
Lease Compliance	34 x Insurance
The Dome	2 x lease enquiries 1 x general matter
Land Matters	
Fencing	5
Enquiries to purchase freehold land	5
Encroachments	2
Land & Road Use Committee	7 x land matters 0 x road matters
Miscellaneous	11

7. PEOPLE AND CULTURE

7.1 Key Projects and Initiatives

Description	Comments
Workforce Capability	<ul style="list-style-type: none"> The workforce planning process has been aligned with the business planning and performance for FY23-24 budget. The format of the process has been amended to reflect the operational planning process including the operational <i>plan on a page</i> format. Following a detailed review of the FY22-23 process the following changes have been made to ensure that the strategic workforce planning process supports the delivery of Program Plans and aligns with the budget process. The changes include: <ul style="list-style-type: none"> Organisation level reports: (quarterly and annual) provided to ELT Quarterly reviews: alignment with the business planning and budget planning process Number of positions required at each classification level: based on the work to be completed

Description	Comments
	<ul style="list-style-type: none"> Workforce plan: development of one workbook containing end to end workforce planning information Removal of micro level spreadsheet: the key sections have been incorporated into other questions within the process Implementation of a revised two-step Critical Positions process
Volunteers	<ul style="list-style-type: none"> The Internal Audit function is completing a review of the 2018 audit actions, supported by the People Capability team, to reassess the framework requirements for volunteers within MRC post-COVID-19. This review will occur in 2023.
Water Industry Worker (WIW) Pilot Program	<ul style="list-style-type: none"> QldWater presented members of the Water Skills Partnership (WSP) with a summary of the Qld Workforce Summit organised by the Department of Employment, Small Business and Training. The summary advised WSP members of Qld workforce strategy in supporting industries to grow and thrive through positioning Qld as an attractive place to live, work and invest in industry. Further opportunities to undertake micro-credential training for WSP was well received from the members. The Bid Pool Application to secure funding from Queensland Water Regional Alliance Program (QWRAP), for a Learning and Development Project Coordinator for a further three-years to facilitate the strategic vision of the WIW framework, assessing deliverable outcomes for cross-functional processes for council stakeholders was submitted for consideration.
Organisational Development	<p>Culture</p> <ul style="list-style-type: none"> MRC was presented with Employee Engagement survey Results in September 2022. Formal presentations are planned to Council in October. <p>Diversity, Inclusion and Belonging</p> <ul style="list-style-type: none"> Supporting greater inclusion in MRC systems and process, the MECC in conjunction with People and culture and Employee Services have piloted special induction programs for school aged casual intakes MRC Toastmasters Corporate Club hosted their first internal club Speech Contest this month. There were 3 categories for participants to try out their skills in the following categories: Evaluation, Table Topics & Humorous. Evaluation contest was to have a prepared external speaker share a speech, then contestants review the speech and provide constructive, detailed feedback. To participate in the Tables Topics contestants were provided a random question upon entry to the room and allowed 1-2 minutes to answer. As for the Humorous contestants were required to share a prepared speech of 5-7 minutes with humour as their focus. There were a lot of laughs and storytelling moments with our club. Members have now been participating for over 12 months with some members taking their development to the next level regarding taking on acting roles in their team, seeking to interact outside their comfort zones on other projects and building their confidence as each week progressed. Our winners will now progress to the Area Contest to complete on behalf of the MRC Toastmasters Club, where if they win, are eligible to compete at the International Contest.
	<p>Health & Wellbeing</p> <ul style="list-style-type: none"> Zest4Life Employee Health and Wellbeing Programs - Nourish to Nurture campaign was the focus of September, which was designed to help people improve their physical wellbeing and nutrition to feel better and achieve optimal health. Tools and insights have been provided to help develop a stronger understanding on eating a nutritious diet, improving energy levels, and increasing overall physical and mental wellbeing for a healthier life. RUOK day was on the 8th of September. The focus was on learning how to spot when someone may need to chat. Red-25 Blood Life Team Challenge- The Local Council Blood Drive challenge finished on the 30th of September.

Description	Comments
	Leadership, Coaching and Mentoring <ul style="list-style-type: none"> This year MRC are participating in the LGMA Rural Management Challenge in Central Qld. This development programme provides employees an opportunity to work within a team environment solving real-life problems facing local governments. It produces relevant, tangible and enduring benefits for employees, their teams and our organisation. Four employees and one Mentor will travel to Rockhampton in November to compete with other local governments.
	Learning & Development <ul style="list-style-type: none"> To support business needs, the Organisational Development Learning team delivered additional MRC inductions to accommodate MECC casual staff shortages. This included an induction designed for school students which will be trialled once a month until the end of the year.

7.2 Organisational Development Metrics

Employee Recognition

Employee recognition allows employees to recognise each other on the basis of living core values through daily behaviour and examples of positive performance.

The MRC values are the guiding principles that provide our organisation with purpose and direction. They support us in our decision making and how we conduct our work.

MRC takes the time to celebrate employees through a monthly employee recognition award program, whereby we take the time to celebrate employees who exemplify our values.

Winner/s are selected by peer employees who make up the Culture Connectors Reference Group.

The below table details nominations per month for employee recognition.



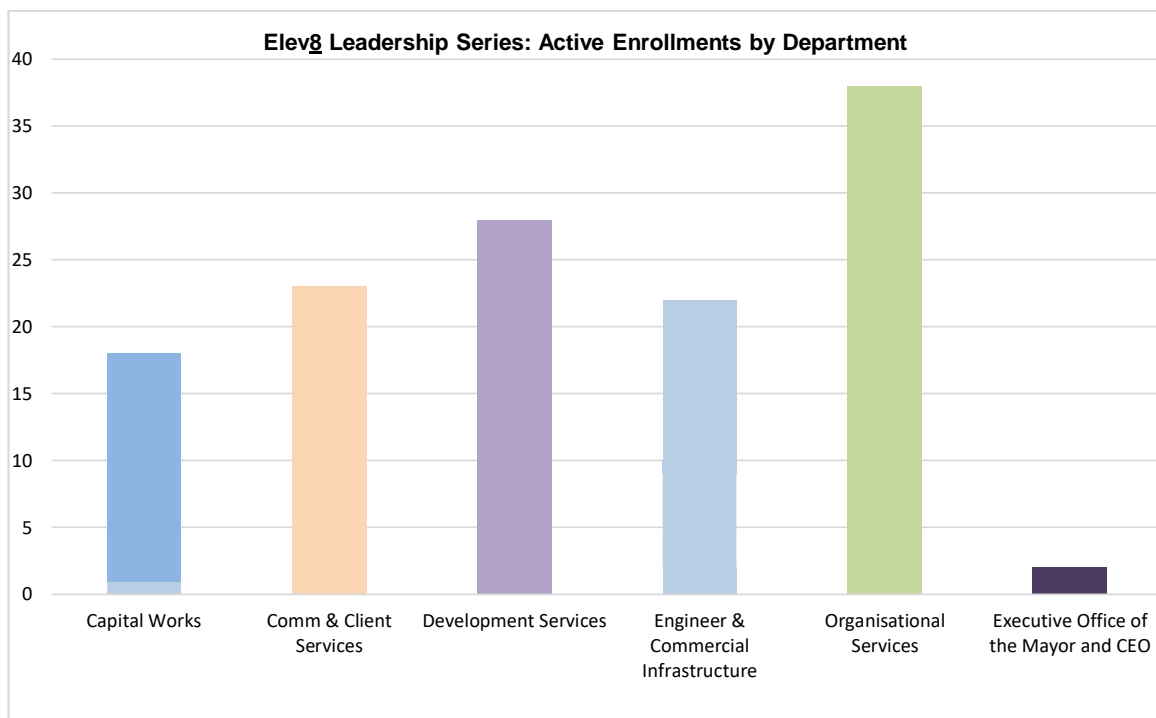
Month	Number of Nominations	Programs Nominated
August	25	Asset Management, Civil Operations, Corp Comms & Marketing, Health & Regulatory Services, Major Projects, Parks & Environment, Procurement & Plant, Shared Services, Strategic Planning, Transport Drainage & Infrastructure Planning, Water Network

Learning & Development

The following table summarises key learning and development data achieved across the organisation for the month.

Learning and Development Activities for September		Total Number
Inductees		25
<i>The number of employees inducted in the month.</i>		
Trainees		10
<i>The number of trainees currently progressing through their traineeship.</i>		

Apprentices <i>The number of apprentices currently progressing through their apprenticeship.</i>	10
Active Accredited Training Contracts (existing Workers) <i>The number of employees actively undertaking AQTF accredited professional development.</i>	27
Active Education Assistance Employee Development and Further Study <i>The number of current Education Assistance recipients</i>	21
Active Leadership Development <i>The number of employees currently progressing through leadership training via the Elev8 Leadership Series</i>	131
eLearning: MRC Compliance Modules Completed <i>Number of compliance-based MRC eLearning modules completed in the month.</i>	480
eLearning: Professional Development Completed <i>Number of self-paced professional development eLearning courses completed in the month.</i>	47 completed 43 in progress




8. FINANCIAL SERVICES

8.1 Financial Compliance

Description	Timeframe Met
Manage capital and operational budgets to achieve the benchmark Local Government financial sustainability ratios, including the operating surplus, net financial liabilities, and asset sustainability ratios. Measure: Completion of Long-Term Financial Forecast including applicable ratios	✓
Provide relevant and useful information to Council, stakeholders and clients. Measure: Production of monthly strategic financial reports	✓
Provide relevant and useful information to Council, stakeholders and clients. Measure: Number of high-risk audit issues	✓

8.2 Key Activities

Activity	Comments	Timeframe Met
External Audit	<ul style="list-style-type: none"> Awaiting final audit report. Verbal confirmation received from auditor that nothing major had been found during audit and a positive report is expected to be delivered shortly. Confirmation received from QAO to sign draft Financial Statements 	✓
September Budget Review	<ul style="list-style-type: none"> Closed for Manager input Management accounting team preparing MRC position report for Briefing in October. 	✓
Statutory Reporting	<ul style="list-style-type: none"> SWIM Data delivered to Mackay Water for inclusion into full data return Preparatory work completed and financial statements delivered to enable annual report to be published 	✓
Comprehensive Revaluation – Land; Buildings & Site Improvements	<ul style="list-style-type: none"> Preliminary work well underway with scope documents being drafted to be release to market early October 	✓

 On Target

 Below Target

10.2. STRATEGIC FINANCIAL REPORT - SEPTEMBER 2022

Author Director Organisational Services (Kylie Lamb)
Responsible Officer Acting Chief Executive Officer (Angela Hays)
File Reference Strategic Financial Report

Attachments 1. SEPTEMBER 2022 Strategic Financial Report [10.2.1 - 30 pages]

Purpose

To adopt Mackay Regional Council's (MRC) Strategic Financial Report for the month of September 2022.

Related Parties

Nil.

Corporate Plan Linkage

Financial Strength

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Background/Discussion

Under Part 9, section 204 of the *Local Government Regulation 2012*, the local government is required to prepare a financial report which the Chief Executive Officer presents at a meeting of the local government once a month.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Consultation and Communication

Acting Chief Executive Officer, Directors, Manager Financial Services.

Resource Implications

MRC is forecasting an operating surplus of \$0.5M for the 2022/23 financial year following adoption of the July budget review by Council on 24 August 2022. The actual operating result for September 2022 is a favourable variance of \$3.4M against YTD budget.

Risk Management Implications

Variances will be closely reviewed and considered in future budget processes where required.

Conclusion

For the period ending September 2022, MRC reported a favourable operating variance of \$3.4M against YTD budget. All revenue categories are below current month forecast for the reporting period, with exception of interest income and other recurrent income. Operating expenditure also reports under YTD budget, in particular from a delay in recognition of forecast materials and services.

To date, \$21.1M has been expended in the delivery of Council Projects; \$20.5M capital expenditure and \$0.6M operational expenditure. Council projects includes accrued expenditure for works in progress and associated operational costs expended in the delivery of these works.

It should be noted, this report is prepared based on interim opening account balances, pending finalisation of the accounts and QAO certification of the 2022 annual financial statements.

Officer's Recommendation

THAT the Strategic Financial Report for September 2022 be received.

The Acting Chief Executive Officer (ACEO) Angela Hays, provided an overview and highlights of the Strategic Financial Report for September 2022.

Cr Bonaventura noted the statement that all revenue categories are below the current month forecast for the reporting period and queried if this was a timing issue or a cause for concern.

The ACEO advised that she did not believe this was a cause for concern and noted that officers will continue to track and monitor this with any amendments made through the budget review process.

Council Resolution ORD-2022-321

THAT the Strategic Financial report for September 2022 be received.

Moved Cr Mann

Seconded Cr Hassan

Cr Mann highlighted several items from the report including the total operating revenue and total operating expenditure both being under budget, asset data cleansing, project expenditure and the inflation.

CARRIED



Strategic Financial Report

> September 2022

Executive summary

Council is forecasting an operating surplus of \$0.5M for the 2022/23 financial year.

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Total operating revenue	278,056	278,087	117,545	116,375	(1,170)
Total operating expenses	277,327	277,538	74,199	69,612	(4,587)
Operating surplus / (deficit)	729	549	43,346	46,763	3,417
% YTD Variance from YTD Budget					
YTD Variance favourable of budget					
YTD Variance unfavourable, between 0% and 5% of YTD Budget					
YTD Variance unfavourable, more than 5% of YTD Budget					

For the month ended 30 September, a favourable operating variance of \$3.4M against YTD budget is reported.

Operating revenue is reporting slightly below YTD budget with all revenue lines reporting unfavourably at the reporting date, with exception of interest income and other recurrent income.

Total operating expenses are reporting a favourable variance of \$4.6M against YTD budget. A significant variance is identified in materials and services where delays in recognition of various forecast expenditure were observed. As the year progresses, actuals and budget forecast are anticipated to more closely align. Employee benefits is reporting below YTD budget.

Income and expenditure trends continue to be reviewed, with budget closely monitored to ensure true variances are realised and adjusted through a budget process.

To date, \$21.1M has been expended on council projects and includes associated operational expenditure in the delivery of these projects, representing 19.1% of the annual revised budget. Ongoing risk in project delivery is still present with tightened local labour market conditions and elevated lead times for some critical components. Mackay Regional Council has a focus on the completion of those projects that commenced in the prior financial year that suffered delivery date slippage, while still ensuring critical planned works are not impacted in the new financial year.

This report is prepared based on interim opening balances, pending finalisation of the accounts and QAO certification of the 2022 Annual Financial Statements. Movements may still occur in the accounts through this process.



Kylie Lamb
Director Organisational Services

Figures provided are accurate as at the date of publication and are cumulative year to date. Amounts disclosed are rounded to the nearest thousand (\$000) unless otherwise stated. Consequently, rounded balances in the categories may not exactly add to the reported totals.

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1 Significant risks

Risk	Likelihood	Consequence	Treatment	Financial impact
Nil to report				

2 Areas of concern for noting

Area/issue of Concern	Comment
COVID-19	Council continues to monitor its operations for financial impacts associated from COVID-19 changes in line with national cabinet directives.
Asset data cleansing	A significant body of work is currently being undertaken internally to validate, enhance and standardise data within Mackay Regional Council's financial asset classes. Financial impacts arising from this project will continued to be realised in future reporting periods when known.
Council projects expenditure	Product and service price increases are being observed due to tightened market conditions. This reflects resource shortages across local building and civil construction firms. Difficulties in sourcing some construction material and equipment due to supply chain issues are also noted. This is likely to negatively impact the capital program delivery and may create variances in future forecast expenditure.
Australian Inflation Rate	Australia's inflation rate forecast is noted for consideration in ongoing budget review processes, due to its direct impact on Council's expenditure.

3 Budget analysis – Consolidated

3.1 Income Statement

Income Statement For the period ending 30 September 2022

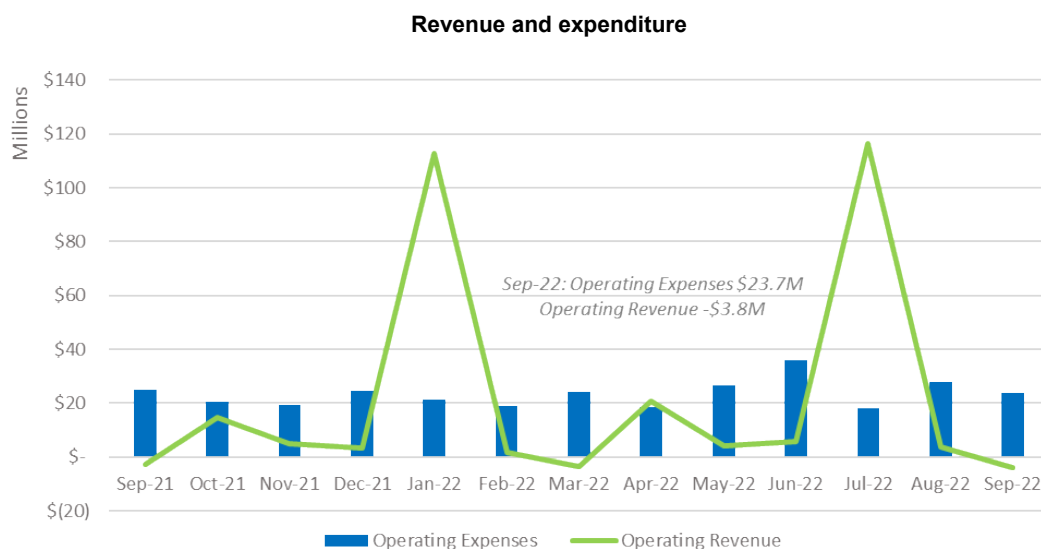
	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Rates and charges	232,683	232,683	105,261	103,691	(1,570)
Fees and charges	19,555	19,555	6,923	6,633	(291)
Rental income	1,436	1,436	487	448	(39)
Interest income	1,992	1,992	505	948	442
Sales contracts and recoverable works	7,948	7,948	1,275	1,201	(74)
Other recurrent income	4,462	4,462	1,274	1,672	399
Grants, subsidies, contributions and donations	9,980	10,011	1,819	1,782	(36)
Total operating revenue	278,056	278,087	117,545	116,375	(1,170)
Employee benefits	94,563	94,563	21,918	20,716	(1,201)
Materials and services	98,742	98,953	31,669	28,338	(3,331)
Finance costs	4,520	4,520	1,003	1,055	52
Depreciation and amortisation	79,502	79,502	19,609	19,503	(106)
Total operating expenses	277,327	277,538	74,199	69,612	(4,587)
Operating surplus / (deficit)	729	549	43,346	46,763	3,417
Grants, subsidies, contributions and donations	40,512	32,950	5,382	2,155	(3,227)
Other capital revenue	0	0	0	7	7
Capital expenses	(2,740)	(2,740)	(186)	(223)	(37)
Total capital revenue and expenses	37,772	30,210	5,196	1,939	(3,257)
Net result	38,501	30,759	48,542	48,702	160

% YTD Variance from YTD Budget

YTD Variance favourable of budget
YTD Variance unfavourable, between 0% and 5% of YTD Budget
YTD Variance unfavourable, more than 5% of YTD Budget

Directorate reports are included in Section 8: Financial Performance Reports by Department. These provide a detailed summary of operating financial performance by directorate, itemised by council program.

3.2 Revenue and expenditure



Revenue

Total operating revenue reports an unfavourable variance of \$1.2M against YTD budget for the month. All revenue categories are reporting unfavourably with exception of interest income and other recurrent income. These variances are mostly suggestive of timing and are anticipated to align with budget forecast in a later month.

MRC will continue to closely monitor emerging trends as the year progresses with variances considered as part of upcoming budget review processes.

As depicted in the above graph, allocation of rates discounts in the period were applied on receipt of funds for notices due, resulting in a -\$3.8M operating revenue that is consistent with the previous rating period.

Expenses

Total operating expenses report a favourable variance of \$4.6M against YTD budget for the month with all expense categories reporting below YTD budget, with exception of finance costs.

The variance is mainly attributable to lower than forecast expenditure in materials and services (\$3.3M) due to delays in recognition of forecast expenditure. Employee benefits (\$1.2M) below budget is also of note, with savings identified in ordinary time but offset by an increase in overtime required to ensure service levels are maintained in the delivery of services. Mackay Regional Council is operating in a marketplace with tightened labour market conditions causing a higher than anticipated vacancy rate, in conjunction with absence of some employees affected by seasonal illness including COVID-19.

MRC will continue to closely monitor emerging trends as the year progresses with variances considered as part of upcoming budget review processes.

Capital revenue and expenses

Total capital revenue and expenses is reporting an unfavourable variance of \$3.3M against YTD budget. This variance largely relates to the forecasting of capital grants revenue and is anticipated to realign with budget as the year progresses.

3.3 Council projects expenditure

Mackay Regional Council is responsible for the provision of a diverse range of services to meet community needs and expectations. A significant number of these services are provided through infrastructure assets and other property, plant and equipment. Council manages the construction, upgrade and renewal of community assets as part of its capital works program.

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Capital expenditure ^	104,649	107,539	21,073	20,485	(588)
Operational expenditure	2,117	2,827	739	627	(112)
Total council projects expenditure	106,766	110,366	21,812	21,112	(700)

^ as depicted in the below graph

% YTD Variance from YTD Budget

YTD Variance favourable of budget	
YTD Variance unfavourable, between 0% and 5% of YTD Budget	
YTD Variance unfavourable, more than 5% of YTD Budget	

Total council projects expenditure is currently tracking \$0.7M under YTD budget, with \$21.1M expended to date in the delivery of these projects, representing 19.1% of the annual revised budget including remediation expenditure.

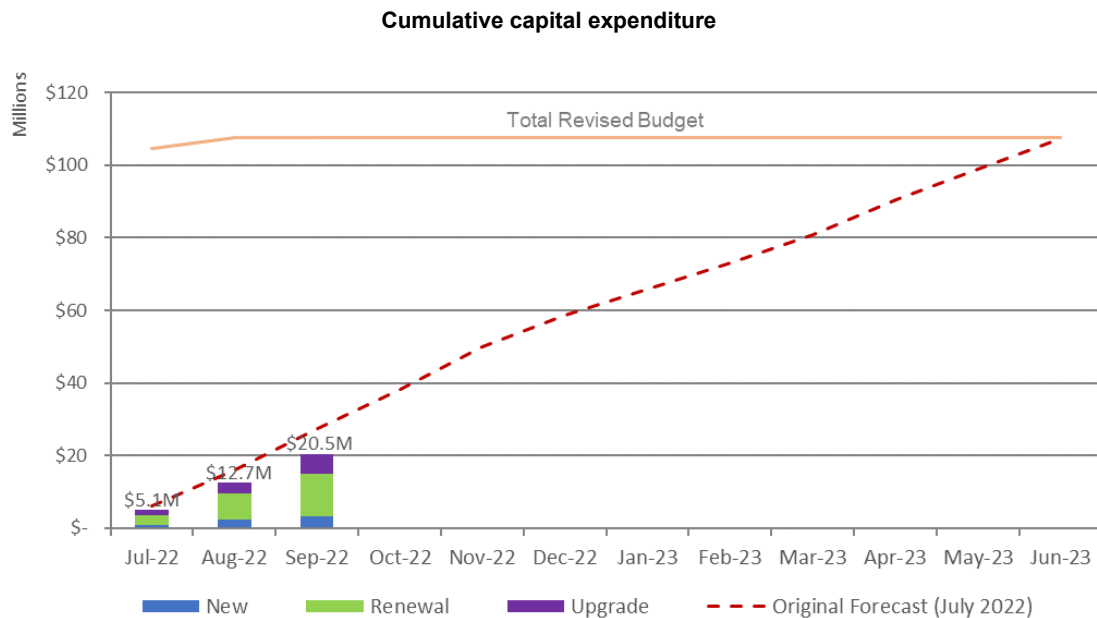
Ongoing risk in project delivery is still present with tightened local labour market conditions and the elevated lead times of some critical components. Council has a focus on the completion of those projects that commenced in the prior financial year that suffered delivery date slippage while still ensuring critical planned works are not impacted in the new financial year.

Movement between original budget and annual revised budget:

	Carryover \$000	Project Adjustments \$000	New Works \$000	Deferred Works \$000	Total Budget Movement \$000
Budget adjustments adopted 24th August	14,076	10,637	-	(21,113)	3,600
Total budget adjustments adopted	14,076	10,637	-	(21,113)	3,600

3.3.1 Capital expenditure

Capital expenditure is currently tracking \$0.7M under YTD budget and includes accrued expenditure for work completed during the month.



4 Balance Sheet

4.1 Statement of financial position

Statement of Financial Position For the period ending 30 September 2022

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
Current assets			
Cash and cash equivalents	117,698	107,081	121,863
Investments	0	0	80,000
Trade and other receivables	20,421	20,423	31,241
Contract Assets	3,500	3,500	2,052
Other assets	2,710	2,710	446
Inventories	2,745	2,745	3,144
Non-current assets classified as held for sale	79	79	79
Total current assets	147,153	136,538	238,824
Non-current assets			
Investments	5,102	5,102	5,277
Trade and other receivables	0	0	1,676
Property, plant and equipment	3,471,822	3,474,995	3,666,461 [^]
Right of use assets	741	741	1,283
Intangible assets	4,202	4,202	3,975
Total non-current assets	3,481,867	3,485,040	3,678,427
Total assets	3,629,020	3,621,578	3,917,251
Current liabilities			
Trade and other payables	10,002	10,019	27,975
Borrowings	14,049	14,049	10,090
Lease liabilities	25	25	53
Provisions	62,458	62,741	63,428
Contract Liabilities	3,500	3,500	8,655
Other liabilities	12,654	12,654	11,904
Total current liabilities	102,688	102,988	122,105

Non-current liabilities			
Borrowings	38,848	38,848	52,770
Lease liabilities	750	750	1,298
Provisions	16,746	16,746	14,968
Other liabilities	1,163	1,163	11,691
Total non-current liabilities	57,507	57,507	80,728
Total liabilities	160,195	160,495	202,833
Net community assets	3,468,825	3,461,083	3,714,663
Community equity			
Retained surplus	2,299,637	2,291,895	2,325,247
Asset revaluation surplus	1,169,188	1,169,188	1,389,416
Total community equity	3,468,825	3,461,083	3,714,663

^refer section 4.4 for breakdown

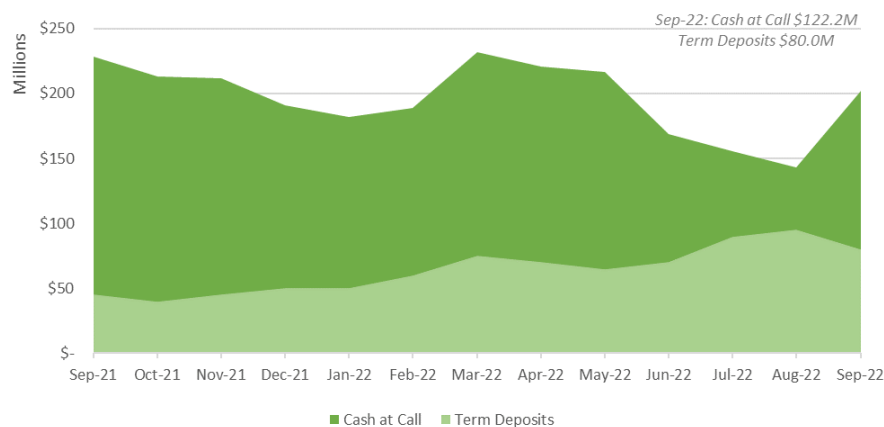
4.2 Cash and Investment Portfolio

4.2.1 Total Cash and Investment Portfolio

The total balance of Mackay Regional Council's cash at call and investments, at the end of the reporting period, is shown in the graph below. Please note, the balance of cash at call will vary from the reported balance of cash and cash equivalents on the statement of financial position due to unbanked cheques and other uncleared amounts.

Mackay Regional Council is currently holding (58%) of its investment portfolio balance with Queensland Treasury Corporation (QTC) in accordance with Council's Investment Policy. Cash held at call with QTC continues to be reviewed for yield and liquidity requirements. The market is monitored during the month for investment opportunities that will deliver comparable or better than what can be achieved via the QTC at call account.

Closing investment portfolio balance



MACKAY REGIONAL COUNCIL's portfolio diversification

	Actual \$000	Percentage of Portfolio	Weighted Average Rate of Return
A1	30,000	15%	
A2	35,000	17%	
A3	15,000	7%	
Total investments in term deposits	80,000	39%	2.75%
QTC	116,799	58%	
Other financial institution	5,351	3%	
Total cash at call	122,151	61%	2.11%
Total investment portfolio	202,151	100%	

Note: All investment categories referenced are in accordance with Mackay Regional Council's adopted investment policy. This is available for viewing via the Mackay Regional Council website.

4.2.2 Cash and cash equivalents

Mackay Regional Council's cash and cash equivalents are subject to internal and external restrictions that limit amounts available for discretionary or future use. At the end of the reporting period, approximately \$114M was maintained in various reserves.

A significant amount of the reserve balances relates to funds received as contributions for future capital trunk infrastructure. Council regularly conducts reviews on reserve balances to confirm the validity of restrictions.

4.2.3 Investments

Mackay Regional Council maintains an investment portfolio diversified across various institutions and terms to maturity, which is reviewed regularly to maximise performance and minimise risk. Mackay Regional Council currently has \$80M invested with financial institutions other than QTC. Maturity of these investments is scheduled between October 2022 and June 2023.

The Mackay Regional Council portfolio return continues to exceed the benchmark of Ausbond Bank Bill Index. Financial indicators and data suggest an ongoing increase in interest rate yields are likely. MRC will continue to investigate investment opportunities to ensure favourable outcomes for the business.

Council's forecast interest income budget will continue to be monitored and adjustments made if required during future budget reviews.

	September	12 Month Comparative
MRC Portfolio	2.39%	1.05%
AusBond Bank Bill Index	0.50%	0.12%

4.3 Current Receivables

Revenue is recognised at the amounts due at the time of sale or service delivery. Mackay Regional Council's standard settlement terms for trade receivables are 30 days from invoice date.

	Actual \$000	Actual %
Trade and other receivables		
Current		
Rates and utility charges	20,345	65%
Development contributions	6,179	20%
Other debtors	4,717	15%
Total current receivables	31,241	100%

4.3.1 Rates Receivables

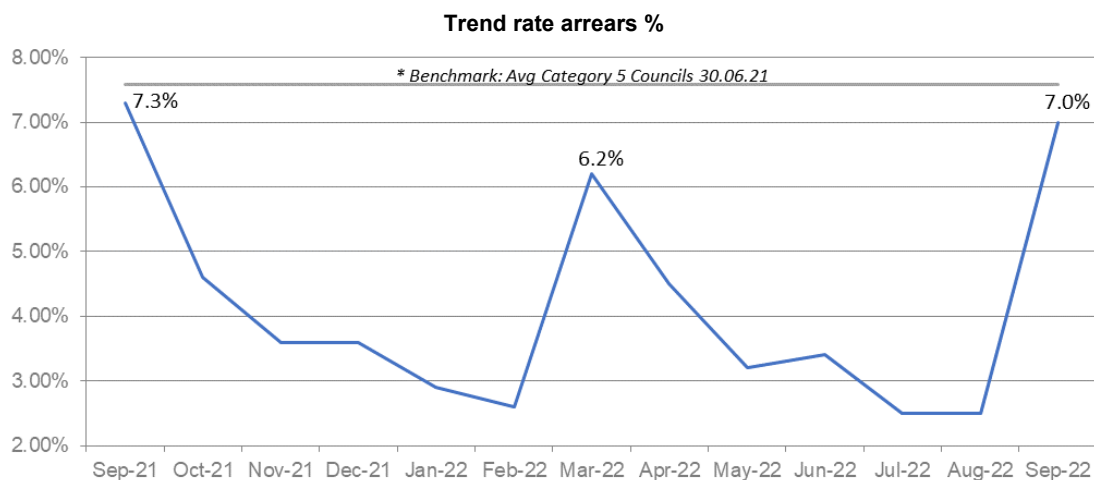
Rates and charges revenue represent ~84% of Mackay Regional Council's original operating revenue budget for the financial year.

Mackay Regional Council frequently reviews its collection process to ensure rates are collected efficiently and effectively, whilst being cognisant of individual circumstances. Collection action is continuing, both with our external collection agency and monitoring of in-house payment schedules. In-house collection methods include the use of SMS reminders for ratepayers. When arrears balances exceed three years aging, Council reviews parcels for inclusion in sale of land process.

	Total Overdue \$000	Current year 2022/2023 \$000	1 year 2021/2022 \$000	2 years 2020/2021 \$000	> 3 years \$000
Total rate arrears	16,206	11,540	2,859	868	939

	Issue date of notice	Due date for payment
Rates notice	15/08/2022	14/09/2022
Pensioner rates notice	15/08/2022	01/12/2022
Rates reminder notice	03/10/2022	17/10/2022

Rates fell due for payment within September representing the current rates arrears percentage. This is consistent with the previous reporting period, noting rates notices are issued twice a financial year. The current arrears balance is anticipated to decrease as collection action continues, noting pensioners have until December to make payment and receive discount.



* Each year the Department of State Development, Infrastructure, Local Government and Planning collects information from local governments about the key services they provide and publishes it in the Queensland local government comparative information report. The report includes a suite of efficiency, effectiveness and quality-of-service indicators covering key functional and financial areas of local government, including rates arrears performance indicators. The benchmark reported above represents the average rates arrears of like councils (category 5) for comparative years 30 June 2021 – 7.58%.

4.4 Property, plant and equipment

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
Opening balance as at 1 July	3,444,352	3,444,352	3,669,726
Opening balance adjustment	0	0	(3,911)
Net additions (including WIP) and contributed assets	107,995	111,168	20,465
Depreciation	(78,395)	(78,395)	(19,488)
Write off / disposed	(1,997)	(1,997)	(331)
Transfers to other asset classes	(133)	(133)	0
Property, plant and equipment closing balance	3,471,822	3,474,995	3,666,461

The bulk of Mackay Regional Council's assets are in the form of infrastructure, such as roads, drainage, water and sewerage and waste assets.

Significant parts of Mackay Regional Council's long-term financial forecast are focused on the construction, upgrade and renewal of these assets, with the associated capital expenditure recognised as work in progress (WIP) until projects are complete and assets are ready for their intended use.

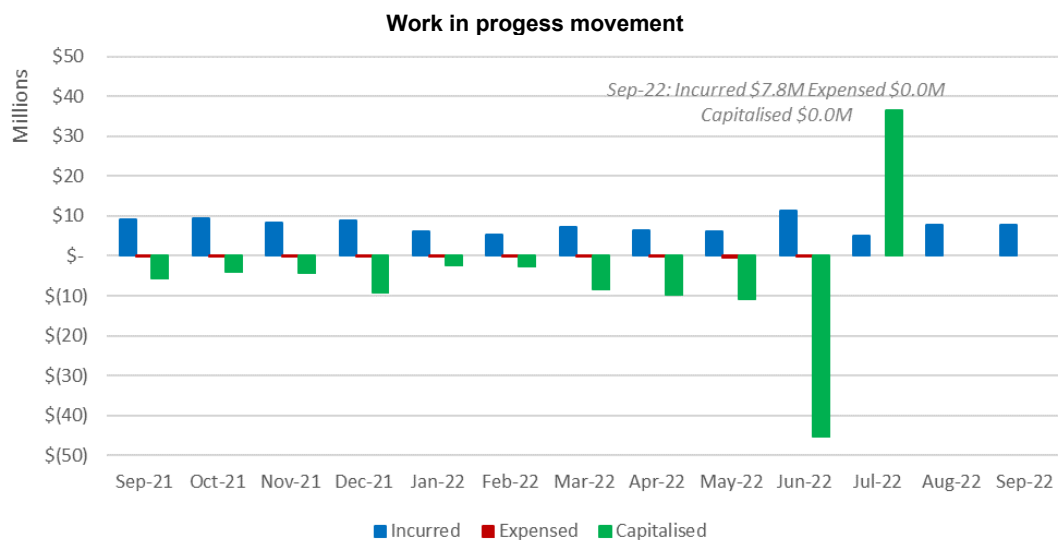
Refer to section 3.3 Council Projects Expenditure for current year budget estimates.

Total WIP as at the end of August represents \$158.3M, inclusive of current year additions and accruals. Of this, \$45.3M relates to projects complete, with assets in use. Mackay Regional Council employs a 90- day target from project completion through to capitalisation of detailed assets within the corporate asset register.

Project Phase	Actual \$'000
Business case	2,146
Design	20,154
Construction	90,765
Projects Complete	45,278
Total WIP	158,344

Total Projects Complete \$'000	Aged			
	> 90 days \$'000	> 60 days \$'000	> 30 days \$'000	< 30 days \$'000
45,278	38,813	1,131	-	5,334

During June, Mackay Regional Council performed an end of financial year accounting adjustment (that was subsequently reversed in the following reporting period) to ensure the value of all assets in use where capture in our end of financial year result. The large values associated with this adjustment are reflected in below graph.

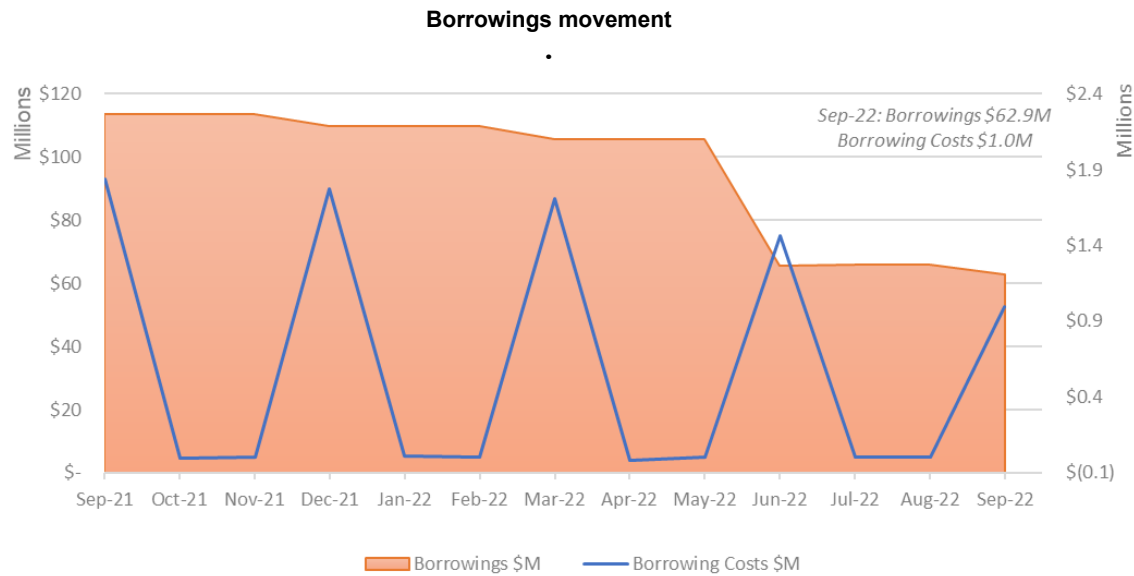


Note: **Incurred;** represents capital expenditure for the construction or acquisition of assets. These assets are incomplete and are non-depreciating. **Capitalised;** refers to the recognition of property, plant and equipment in Mackay Regional Council's asset register. **Expended;** relates to costs transferred from WIP that will not be capitalised, with expenditure recognised in the Income Statement.

4.5 Borrowings

Loan borrowings are an important funding source for local government. They reflect that the full cost of infrastructure should not be borne entirely by present-day ratepayers, instead future ratepayers who will benefit from the infrastructure should contribute. MRC notes the finalisation of a Sewerage loan within the past financial year, with a significant repayment made in June 2022.

Borrowing costs associated with the debt balance are recognised when the principal payments are made on a quarterly basis. At the end of September, Mackay Regional Council had \$62.9M in total loan borrowings outstanding. In line with the council debt policy, no new borrowings are forecast in the current financial year.



5 Cash Flow

5.1 Statement of cash flows

Statement of Cash Flows For the period ending 30 September 2022

	Annual Original Budget \$000	Annual Revised Budget \$000	Actual \$000
Cash flows from operating activities			
Receipts from customers	265,823	265,821	97,500
Payments to suppliers and employees	(195,026)	(194,937)	(45,054)
Interest income	1,992	1,992	948
Non-capital grants, subsidies, contributions and donations	9,981	10,012	1,782
Borrowing costs	(3,640)	(3,640)	(1,000)
Net cash inflow from operating activities	79,130	79,248	54,176
Cash flows from investing activities			
Payments for property, plant and equipment	(103,996)	(107,157)	(20,466)
Payments for intangibles	0	(12)	0
Payments for investments	0	0	(10,000)
Other capital income	0	0	7
Other capital expenses	(2,000)	(2,000)	(17)
Proceeds from sale of property, plant and equipment	1,257	1,257	125
Capital grants, subsidies, contributions and donations	36,512	28,950	2,155
Net cash outflow from investing activities	(68,227)	(78,962)	(28,196)
Cash flows from financing activities			
Repayment of borrowings	(13,168)	(13,168)	(3,202)
Repayments made on leases (principal only)	(41)	(41)	(19)
New cash outflow form financing activities	(13,209)	(13,209)	(3,222)
Net increase / (decrease) in cash and cash equivalents	(2,306)	(12,923)	22,759
Cash and cash equivalents at beginning of the period	120,004	120,004	99,104
Cash and cash equivalents at end of the period	117,698	107,081	121,863

6 Financial analysis

6.1 Key performance indicators

Ratio	Description	Target	FY2021	Unaudited	Amended	September
				FY2022	Budget	FY2023
Operating surplus ratio (%)	Extent to which operating revenues covers operating expenses (excludes capital items)	0% - 10%	2.2%	0.2%	0.2%	40.2%
Interest coverage ratio (%)	Extent to which operating revenues cover net interest expense	0% - 5%	2.4%	3.4%	0.9%	0.1%
Net financial liabilities ratio (%)	Extent to which net financial liabilities can be serviced by operating revenues	< 60%	6.1%	4.3%	8.6%	(30.9%)
Current ratio	Extent to which current assets cover current liabilities	Between 1 and 4	1.8	1.5	1.3	2.0
Asset sustainability ratio (%)	Extent to which the infrastructure assets are being replaced/renewed	> 90%	82.2%	65.4%	83.2%	60.3%
Capital expenditure ratio (times)	Extent to which capital expenditure exceeds depreciation.	> 1.1 times	1.2	1.3	1.4	1.1

The year to date results are indicative of business timing in the delivery of the annual budget and are anticipated to return to budget levels by the end of the financial year following finalisation of year end processes.

The actual asset sustainability ratio is consistently below target, which is reflective of the relative new age of Mackay Regional Council's asset base, primarily resulting from a period of high growth and a sustained period of NDRRA repairs. This in effect means the requirement to spend significant funds on renewals at this stage is relatively low, however this will be monitored in the future to ensure spend is sufficient.

The key performance indicator trends are observed in the following graphs. Historical financial years are represented on the axis using actual (a) results, with revised budget forecasts (f) applied in future financial periods.

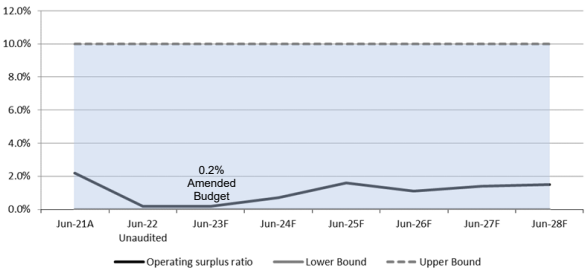
This report is prepared based on interim opening balances, pending finalisation of the accounts and QAO certification of the 2022 annual financial statements. Movements may still occur in the accounts through this process.



Strategic Financial Report > September 2022

Operating surplus ratio %

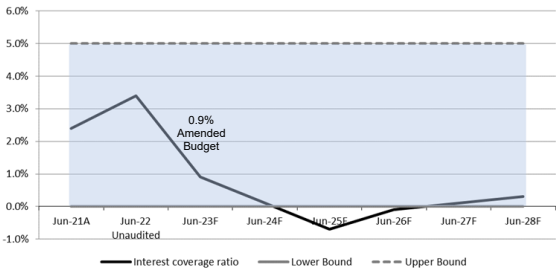
A percentage between 0% and 10% over the long term means Council is expecting to generate healthy levels of revenue with an ability to fund proposed capital expenditure and / or debt repayments.



Interest coverage ratio %

This ratio measures the extent to which operating revenues are committed to funding interest expense.

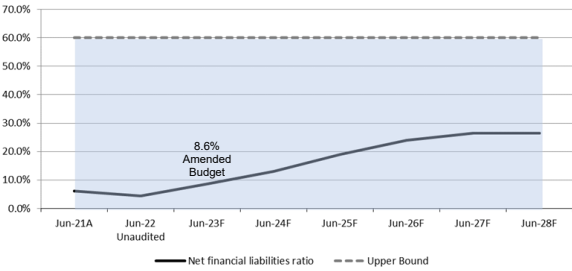
It is noted that Mackay Regional Council is expected to remain within target bounds indicative that the financial risk is being effectively managed.



Net financial liabilities ratio %

This ratio measures Council's ability to fund its net financial liabilities from recurrent revenue.

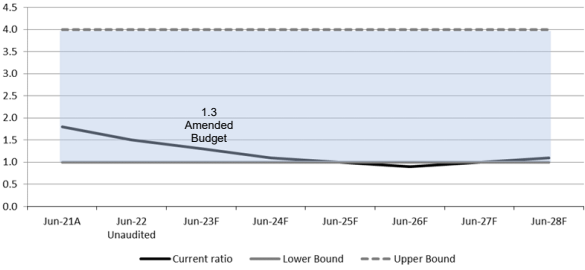
It is noted that Mackay Regional Council is expected to remain within target bounds indicative that the financial risk is being effectively managed.



Current ratio

The current ratio is a good indicator of Council's liquidity and ability to meet short term obligations.

If the current ratio is too high over a sustained period, this may indicate that council may not be efficiently using its current assets or its short-term financing facilities and may also indicate problems in working capital management.



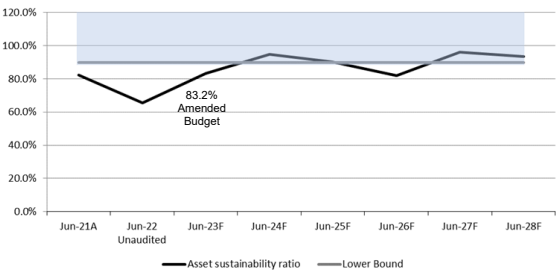


Asset sustainability ratio %

This ratio is calculated based on the planned capital expenditure on the renewal of assets.

Mackay Regional Council is confident that although it does not reach the set target in the first few years of Councils' Long Term Financial Forecast, it does contribute to sustainable asset replacement over the long term.

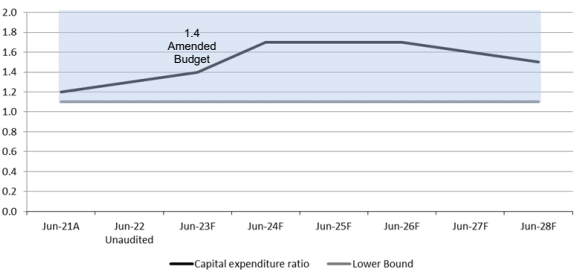
This ratio is also reflective of the relative new age of Mackay Regional Council's asset base following a period of high growth and a sustained period of NDRRA repairs. This means the requirement to spend significant funds on renewals at this stage is relatively low but will be monitored to ensure future spend is sufficient.



Capital expenditure ratio (times)

This ratio measures the extent to which annual capital expenditure is covered by annual depreciation. A ratio above 1.1 indicates investment in long term asset growth beyond current existing levels.

This ratio indicates that council is willing to invest more than depreciation into expanding its assets base for the life of the adopted Long Term Financial Forecast.



7 Budget analysis - Commercial businesses

7.1 Mackay Water Services

Income Statement For the period ending 30 September 2022

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Operating revenue	100,670	100,463	37,292	36,666	(626)
Operating expenses	40,587	40,395	11,004	9,412	(1,592)
Earnings before interest, depreciation, dividend and tax	60,083	60,068	26,288	27,254	966
Finance costs	1,459	1,459	354	361	7
Depreciation	28,417	28,417	7,102	7,397	295
Earnings before dividend and tax	30,207	30,192	18,832	19,496	664
Dividend and tax	25,266	25,266	6,317	6,317	0
Operating surplus / (deficit)	4,941	4,926	12,515	13,179	664
Total capital revenue and expenses	3,350	3,350	300	336	36
Net result	8,291	8,276	12,815	13,515	700

% YTD Variance from YTD Budget

YTD Variance favourable of budget
YTD Variance unfavourable, between 0% and 5% of YTD Budget
YTD Variance unfavourable, more than 5% of YTD Budget

Mackay Water Services is reporting an operating surplus of \$13.2M for the month of September, which is a \$0.7M favourable variance against YTD budget.

Operating revenue is \$0.6M under YTD budget at period end. This is primarily seen in rates, levies and charges and fees and charges which should align as the year progresses. All other revenue categories are reporting close to or slightly favourable to YTD budget.

Total expenses (operating expenses, finance costs and depreciation) are reporting a favourable variance of \$1.3M against YTD budget at period end. Materials and services accounts for much of the variance, which is largely attributable to delays in recognition of forecast expenditure. Employee benefits is also reporting below YTD budget with finance costs and depreciation reporting slightly above YTD budget.

Total capital revenue and expenses are reporting a favourable variance against YTD budget.

7.2 Mackay Waste Services

Income Statement For the period ending 30 September 2022

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Budget \$000	YTD Actual \$000	YTD Variance \$000
Operating revenue	30,943	30,943	13,477	13,173	(304)
Operating expenses	19,861	19,862	4,983	4,892	(91)
Earnings before interest, depreciation, dividend and tax	11,082	11,081	8,494	8,281	(213)
Finance costs	816	816	150	161	11
Depreciation	2,435	2,435	605	472	(133)
Earnings before dividend and tax	7,831	7,830	7,739	7,648	(91)
Dividend and tax	4,887	4,887	1,222	1,222	0
Operating surplus / (deficit)	2,944	2,943	6,517	6,426	(91)
Total capital revenue and expenses	(100)	(100)	(25)	0	25
Net result	2,844	2,843	6,492	6,426	(66)

% YTD Variance from YTD Budget

YTD Variance favourable of budget	
YTD Variance unfavourable, between 0% and 5% of YTD Budget	
YTD Variance unfavourable, more than 5% of YTD Budget	

Mackay Waste Services is reporting an operating surplus of \$6.4M for the month of September, which is a \$0.1M unfavourable variance against YTD budget.

Operating revenue is \$0.3M under YTD budget at period end. All revenue categories are reporting below YTD budget with exception of interest income.

Total expenses (operating expenses, finance costs and depreciation) are reporting a favourable variance of \$0.2M against YTD budget at period end. All expense categories are reporting below YTD budget with exception of finance costs.

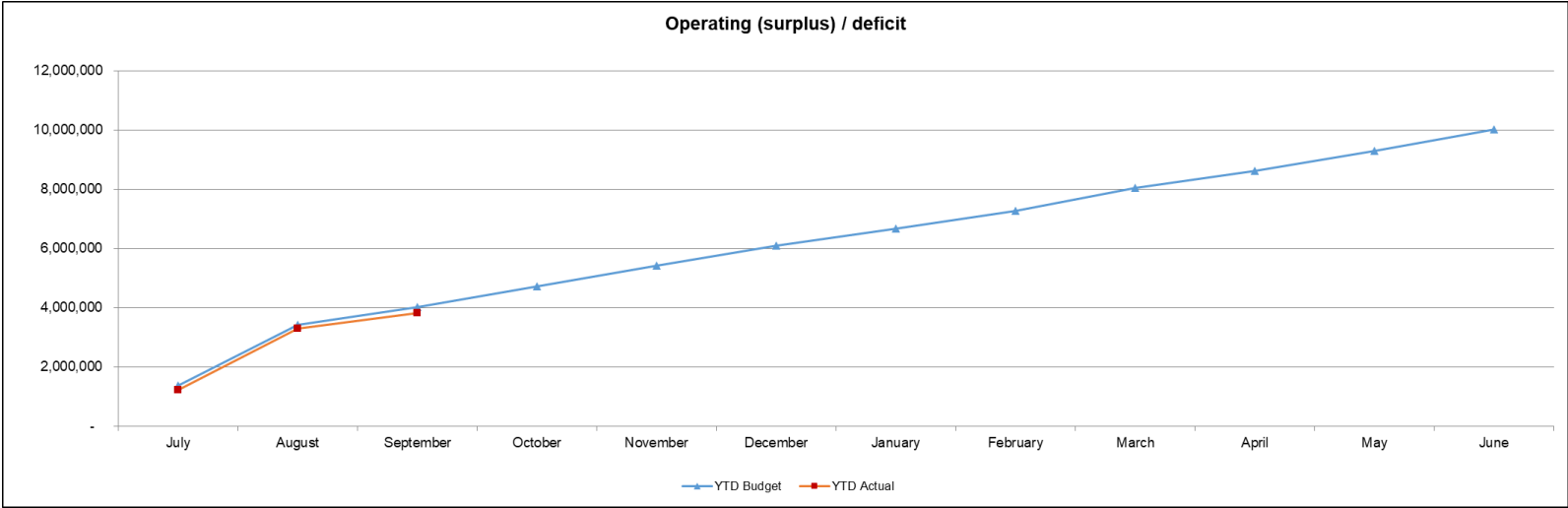
Total capital revenue and expenses has seen no activity for the first quarter, which is to be expected.

8 Financial Performance Reports by Department

Directorate reports for the period are listed below, as a summary of operating financial performance by directorate, itemised by council program (excluding council projects). MRC recognises some revenue and expenditure not yet allocated to a department, thus there will be a difference between the sum of department reporting and MRC as a whole.

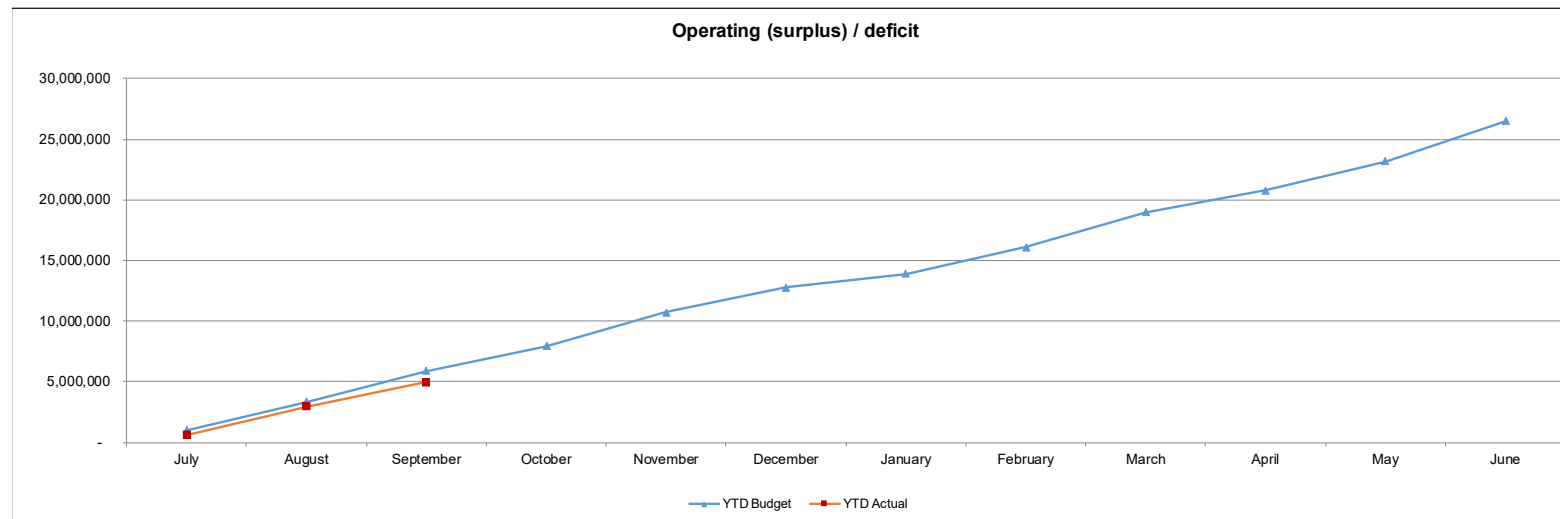
8.1 D001 – Office of Mayor and CEO

Financial Performance Report					% YTD Variance of YTD Budget
Period Covered: 1 July 2022 to 30 September 2022					YTD Variance favourable of budget
Office of Mayor and CEO					YTD Variance unfavourable, between 0% and 5% of YTD Budget
	Amended Budget	YTD Budget	Actual	YTD Variance	YTD Variance unfavourable, more than 5% of YTD Budget
					Program Manager Comments
1.01 - Office of Mayor & CEO Management	2,627,232	617,032	560,590	(56,442)	Majority saving on salaries to be addressed as part of Sept Budget Review
1.04 - Executive Office	6,237,484	3,121,693	2,966,216	(155,477)	Saving on salaries with commencement of new starters in WHS after expected date to be address as part of Sept Budget Review, as well as timing for payment of contributions to external groups
1.06 - Legal Services	1,163,466	291,198	294,434	3,236	On track
Operating (surplus) / deficit	10,028,182	4,029,924	3,821,240	(208,684)	



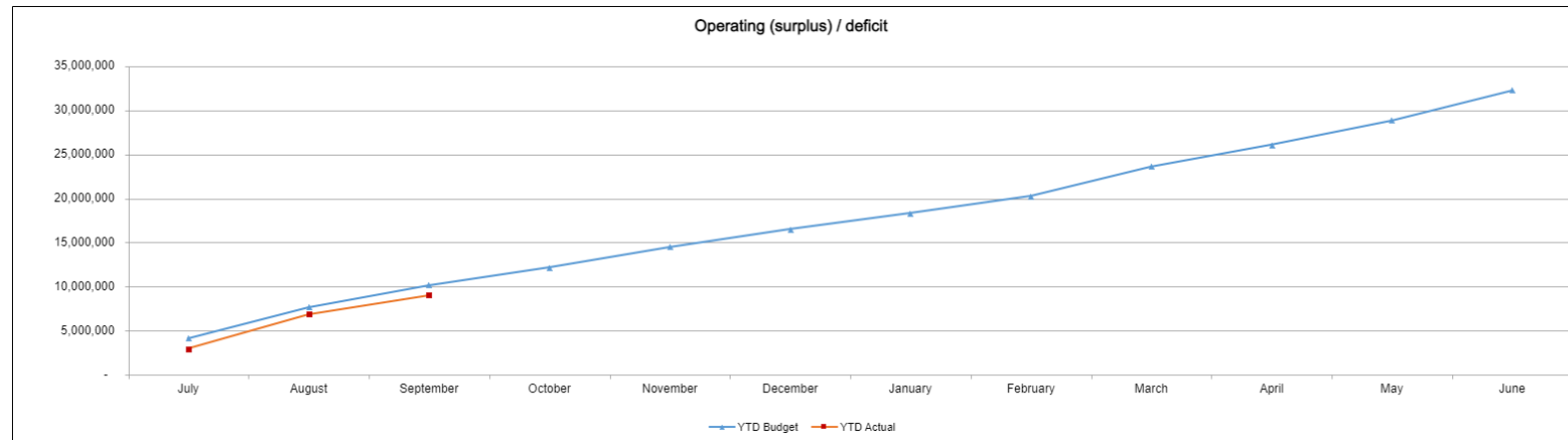
8.2 D002 – Development Services

Financial Performance Report		Development Services			% YTD Variance of YTD Budget
Period Covered: 1 July 2022 to 30 September 2022					
	Amended Budget	YTD Budget	Actual	YTD Variance	Program Manager Comments
2.01 - Development Services Management	1,100,363	254,087	216,304	(37,783)	Positive variance caused by minor under expenditure on some items
2.02 - Strategic Planning	2,685,933	540,759	419,873	(120,886)	Positive variance caused by savings in wages and minor under expenditure across a number of projects
2.07 - Economic Development & Tourism	3,419,221	952,019	777,792	(174,227)	Positive variance largely caused by minor under expenditure across a number of different items and increased revenue at the Sarina Sugar Shed
2.08 - Parks and Environment	18,933,585	4,259,648	3,753,810	(505,838)	Positive variance caused by savings in wages, minor under expenditure on various items, timing of contractor payments and higher than budgeted revenue in a number of areas
2.09 - Development Planning & Engineering	366,994	(125,641)	(175,398)	(49,757)	Positive variance largely caused by savings in wages
Operating (surplus) / deficit	26,506,098	5,880,872	4,992,381	(888,491)	



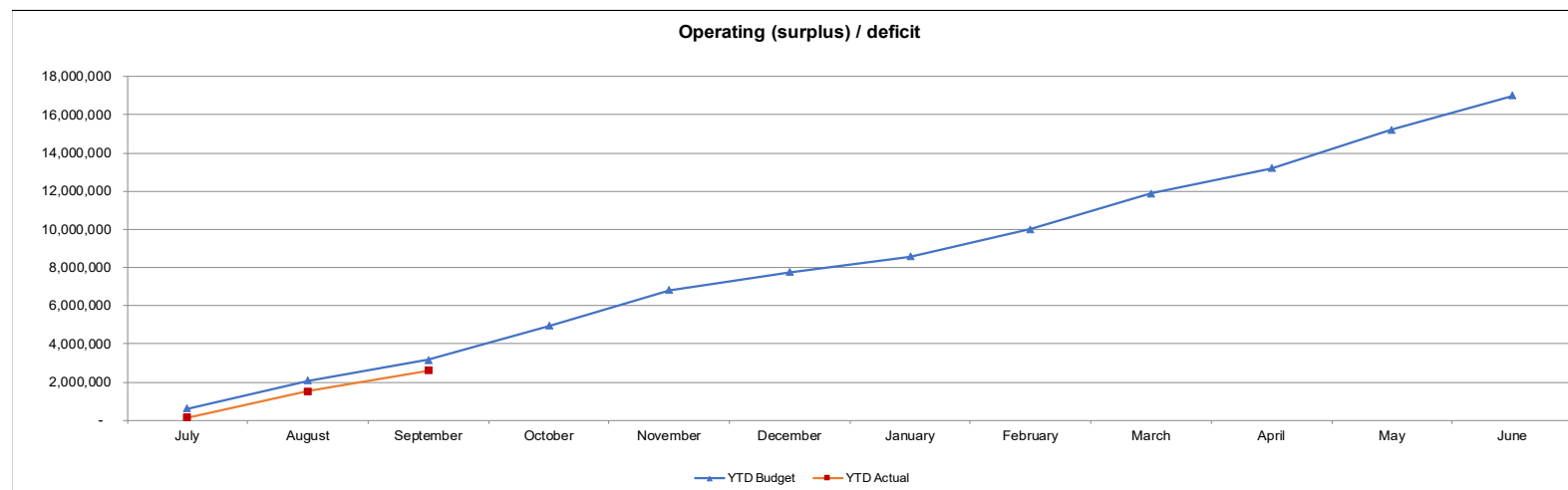
8.3 D003 – Organisational Services

Financial Performance Report		Organisational Services			% YTD Variance of YTD Budget
Period Covered: 1 July 2022 to 30 September 2022					
	Amended Budget	YTD Budget	Actual	YTD Variance	Program Manager Comments
3.01 - Organisational Services Management	1,605,436	190,729	131,432	(59,297)	Variance due to the timing of expenditure. To be corrected
3.02 - People & Culture	3,223,532	830,218	669,186	(161,033)	Spreading has been adjusted to suit adjusted Program plan dates.
3.03 - Financial Services	3,779,714	667,304	599,153	(68,151)	Variance associated with staff vacancies which will be included in the September budget review
3.04 - Procurement & Plant	(4,552,380)	(631,198)	(630,990)	209	On track
3.05 - Information Services	10,189,846	4,622,791	4,675,443	52,651	On track. Variance equates to approx. 1% of YTD forecast budget.
3.09 - Shared Services	7,180,825	1,738,396	1,611,527	(126,870)	On track, surplus resulting from increased revenue and several vacancies. All vacancies are in process of recruitment
3.11 - Property Services	10,713,612	2,760,765	1,954,931	(805,834)	Surplus relates to late invoicing from contractors and work not being executed due to staffing shortages.
3.17 - W4Q & Fed's COVID Funding	6,651	-	29,786	29,786	Variances caused by miss allocation of expense - now corrected
3.18 - Works for Queensland Round 4	152,107	14,312	22,026	7,714	spreading of income - now corrected
Operating (surplus) / deficit	32,299,344	10,193,317	9,062,491	(1,130,826)	



8.4 D004 – Community & Client Services

Financial Performance Report		Community & Client Services			% YTD Variance of YTD Budget
Period Covered: 1 July 2022 to 30 September 2022					YTD Variance favourable of budget
					YTD Variance unfavourable, between 0% and 5% of YTD Budget
					YTD Variance unfavourable, more than 5% of YTD Budget
	Amended Budget	YTD Budget	Actual	YTD Variance	Program Manager Comments
4.01 - Community & Client Services Management	396,356	109,601	106,238	(3,362)	On track.
4.03 - Community Lifestyle	8,251,182	1,890,659	2,027,466	136,808	Variance due to Library and RADF grants not being allocated as yet.
4.04 - MECC & Events	3,268,481	1,047,293	644,711	(402,581)	Increased revenue, to be adjusted.
4.05 - Corporate Communication & Marketing	1,788,979	487,478	457,398	(30,080)	On track.
4.07 - Health & Regulatory Services	3,217,893	(200,557)	(435,214)	(234,656)	Increased income from licences and registrations received ahead of forecast; wages; a number of acting/vacand positions.
4.08 - Emergency Management	91,820	(162,671)	(205,098)	(42,427)	Budget adjustment being made in the September Budget Review.
Operating (surplus) / deficit	17,014,711	3,171,802	2,595,503	(576,299)	

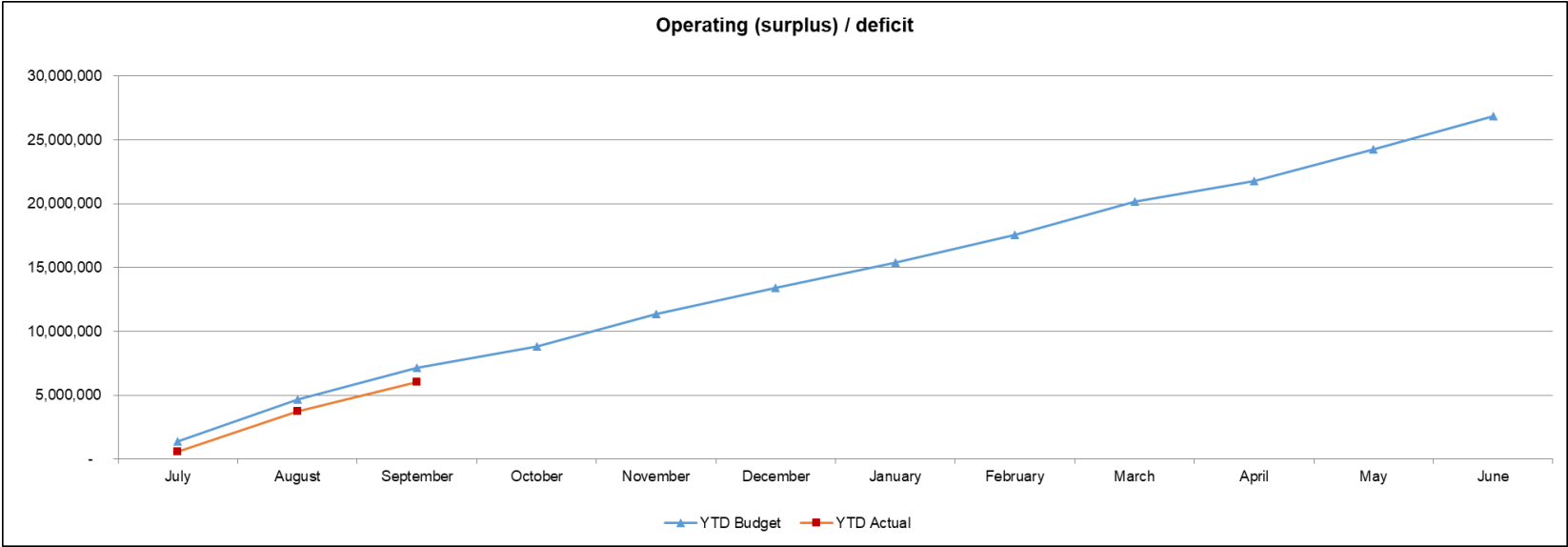


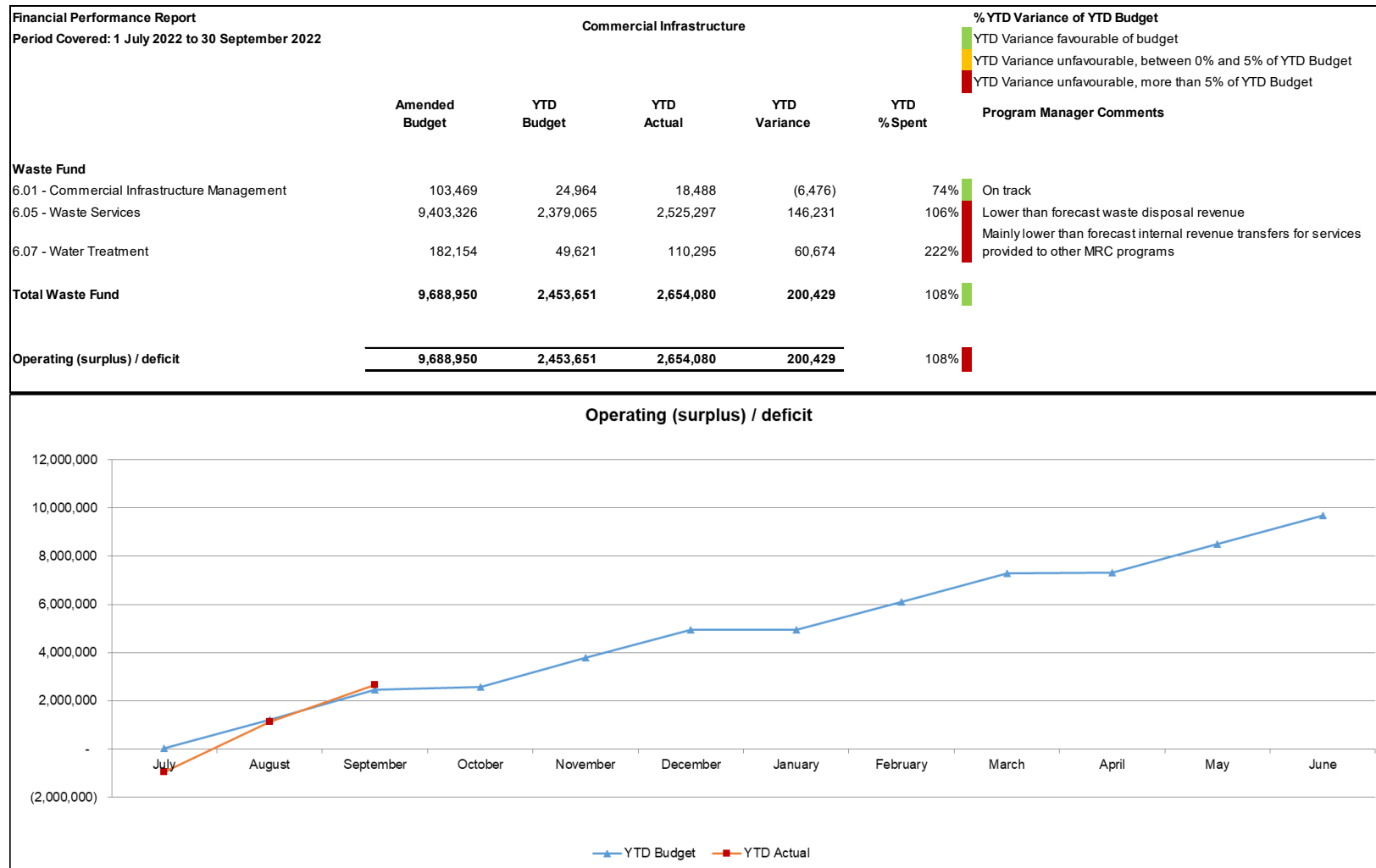
8.5 D005 – Engineering



8.6 D006 – Commercial Infrastructure

Financial Performance Report						% YTD Variance of YTD Budget
Period Covered: 1 July 2022 to 30 September 2022						
	Commercial Infrastructure					
	Amended Budget	YTD Budget	YTD Actual	YTD Variance	YTD % Spent	Program Manager Comments
Water Fund						
6.01 - Commercial Infrastructure Management	(677,768)	(375,821)	(340,855)	34,967	91%	Mainly lower than forecast bulk water sales revenue
6.02 - Water & Sewage Infrastructure Planning	1,005,375	281,999	265,325	(16,674)	94%	Underspend due to timing of consultant services
6.04 - Water Networks	6,978,342	1,822,149	1,565,418	(256,730)	86%	Lower than forecast materials and services for maintenance works
6.07 - Water Treatment	5,989,007	1,882,020	1,942,435	60,415	103%	Mainly lower than estimated laboratory revenue
Total Water Fund	13,294,957	3,610,346	3,432,324	(178,022)	95%	
Sewerage Fund						
6.01 - Commercial Infrastructure Management	(906,922)	58,918	67,908	8,990	115%	Mainly lower than estimated trade waste charges revenue
6.02 - Water & Sewage Infrastructure Planning	1,006,875	282,374	213,529	(68,845)	76%	Spend is behind due to a delay in the Mackay Sewerage Strategy
6.04 - Water Networks	6,273,204	1,066,085	709,831	(356,254)	67%	Lower than forecast materials and services for maintenance works
6.07 - Water Treatment	7,213,268	2,129,142	1,598,638	(530,504)	75%	Mainly lower than forecast materials and services for STP operations and maintenance.
Total Sewerage Fund	13,586,425	3,536,518	2,589,905	(946,613)	73%	
Operating (surplus) / deficit	26,881,382	7,146,864	6,022,229	(1,124,635)	84%	





10.3. END OF YEAR RESULT 2021/22

Author	Director Organisational Services (Kylie Lamb)
Responsible Officer	Acting Chief Executive Officer (Angela Hays)
File Reference	Financial Statements

Attachments	1. Budget Statements [10.3.1 - 6 pages]
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Purpose

To present the end of year result to Council, upon finalisation of the external audit of the 2021/22 Annual Financial Statements.

Related Parties

Nil

Corporate Plan Linkage

Financial Strength

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Background/Discussion

The completion of external audit of Council's 2021/22 Annual Financial Statements has concluded with the Auditor-General providing an unmodified audit opinion. The end of financial year result is now presented, being an operating surplus of \$0.6M and net result of \$39.0M.

The original budget for the 2021/22 financial year was adopted by Council on 23 June 2021 and forecast an operating surplus of \$0.7M. Several budget revisions followed throughout the year to bring to account any known variations to forecast, resulting in an amended budget operating surplus of \$3.9M.

Operating revenue reported favourably, \$2.5M higher than amended budget for the period. Fees and charges and other recurrent income largely contributed to this result following an increase in development activity and MECC ticket sales and events. All revenue streams reported favourably or close to budget apart from interest income which reported below estimate due to reduced market interest rates.

Operating expenditure reported \$5.9M above amended budget for the period, reflecting higher than anticipated materials and services expenditure of \$3.6M, particularly from consultants and equipment hire. Finance costs also notably increased by \$3.2M, following a one-off market realisation fee associated with the early release of MRC's Sewerage loan. Employee benefits and depreciation reported slightly below forecast.

Council's overall cash position decreased by \$25.0M, to report a closing cash balance of \$169.1M which includes investments in short term deposits of \$70.0M. A closing debt balance of \$66.1M was recorded for the period which is \$51.5M less than the prior year as a result of the early repayment and release of MRC's Sewerage loan.

Community equity increased by \$262.8M through the period, mainly from an increase in the written down value of non-current assets \$220.2M. MRC completed comprehensive revaluation of the Water and Sewerage Infrastructure financial asset classes and applied cumulative cost increases where the movement was considered material to the presentation of its financial statements.

The end of year results by fund are summarised as follows:

General Fund

Operating revenue achieved \$2.8M greater than budget at period end. Fees and charges \$1.3M and other recurrent income \$1.0M largely contributed to this result as detailed above. All other revenue streams reported favourably to budget apart from interest income which reported below budget.

Operational expenditure reported \$3.4M above budget at period end. This variance is primarily the result of higher-than-expected materials and services expenditure of \$4.3M as detailed above. All other categories reported favourably to budget \$0.9M combined.

Waste Fund

Operating revenue reported slightly under budget as period end \$0.1M. Lower than forecast waste disposal fees \$0.1M within fees and charges are the primary contributing factor for this result. All other revenue streams reported favourably or close to budget.

Operational expenditure for the period reported favourably, \$0.7M under budget. Favourable variances in all categories apart from depreciation contribute to this result.

Water Fund

Operating revenue reported slightly under budget at period end \$0.08M. Rates and charges \$0.14M and sales contracts and recoverable works \$0.17M were the main contributing factors to this result, with all other revenue streams reporting favourably to budget \$0.23M combined.

Operational expenditure reported slightly over budget at period end \$0.26M. Slight unfavourable variances to budget were evident in material and services and employee benefits.

Sewerage Fund

An operating deficit of \$3.0M was reported at period end. Finance costs \$3.6M within operating expenditure is the primary contributing factor to this result due to the one-off market realisation fee associated with the early release of MRC's Sewerage loan. All other expenditure categories reported favourably or close to budget \$0.6M combined.

Operating revenue reported slightly under budget at period end \$0.01M with all revenue streams reporting close to budget.

Consultation and Communication

Council's 2021/22 Annual Financial Statements have been reviewed by the Audit Committee and issued an unmodified audit opinion by the Auditor-General.

Resource Implications

Council reported a \$0.6M operating surplus for the 2021/22 financial year, with the net result being a surplus of \$39.0M.

Risk Management Implications

The 2021/22 end of year result is now reflected as the opening balance of Council's long term financial forecast.

Conclusion

The audited 2021/22 Annual Financial Statements, including the Independent Auditor's Report will be presented in Council's 2021/22 Annual Report.

Officer's Recommendation

THAT the End of Year Result 2021/22 report be received by Council.

The Acting Director for Organisational Services Stewart Hildred, provided an overview and highlights of the End of Year Result 2021/22.

Council Resolution ORD-2022-322

THAT the End of Year Result 2021/22 report be received by Council.

Moved Cr Mann

Seconded Cr Hassan

Cr Mann highlighted Council's modest surplus and noted that the end of year result was a credit to Council Officers.

Mayor Williamson offered his congratulations to the ACEO, Directors and staff, noting that the \$51M reduction in Council debt this year and the \$160M in the bank, is outstanding.

CARRIED

MACKAY REGIONAL COUNCIL
STATEMENT OF INCOME AND EXPENSES
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Orig Budget 2021/22 \$000	Amd Budget 2021/22 \$000	Actual 2021/22 \$000	Amd Budget 2022/23 \$000	Forward Estimate								
					2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Operating revenue													
Rates and charges	246,226	246,226	246,128	254,280	262,144	269,497	276,671	284,483	291,452	298,595	305,912	313,410	321,092
Discounts	(18,571)	(18,571)	(18,627)	(19,169)	(19,787)	(20,332)	(20,891)	(21,413)	(21,948)	(22,497)	(23,059)	(23,636)	(24,227)
Remissions	(2,379)	(2,379)	(2,354)	(2,428)	(2,500)	(2,569)	(2,640)	(2,706)	(2,773)	(2,843)	(2,914)	(2,987)	(3,061)
Net Rates and charges	225,276	225,276	225,147	232,683	239,857	246,596	253,140	260,364	266,731	273,255	279,939	286,787	293,804
Fees and charges	17,925	20,460	21,819	19,555	20,142	20,706	21,244	21,775	22,320	22,878	23,450	24,036	24,637
Rental income	1,449	1,189	1,226	1,436	1,479	1,520	1,560	1,599	1,639	1,680	1,722	1,765	1,809
Sales - contracts and recoverable works	7,740	8,138	8,474	7,948	8,186	8,415	8,634	8,850	9,071	9,298	9,531	9,769	10,013
Grants and subsidies	11,061	13,384	13,421	10,011	7,946	8,179	8,402	8,621	8,846	9,077	9,313	9,555	9,804
Interest earned	1,443	1,812	1,741	1,992	4,008	6,024	4,384	4,112	4,100	4,183	4,267	4,317	4,496
Other operating revenue	3,754	4,912	5,892	4,462	4,595	4,724	4,847	4,968	5,092	5,220	5,350	5,484	5,621
Total operating revenue	\$ 268,648	\$ 275,171	\$ 277,720	\$ 278,087	\$ 286,213	\$ 296,164	\$ 302,211	\$ 310,289	\$ 317,799	\$ 325,591	\$ 333,572	\$ 341,713	\$ 350,184
Operating expenses													
Employee costs	89,294	89,931	89,754	94,563	97,157	99,823	102,805	105,876	109,039	112,828	116,749	120,806	125,005
Materials and services	91,643	97,628	101,215	98,953	102,237	105,191	108,707	113,214	116,621	120,333	122,154	125,741	128,475
Finance costs	7,695	7,881	11,103	4,520	3,627	2,746	3,106	3,611	4,301	4,792	5,179	5,699	6,704
Depreciation	79,334	75,791	75,075	79,502	81,072	82,730	82,912	85,472	82,336	84,043	85,597	86,994	88,833
Total operating expenses	267,966	271,231	277,147	277,538	\$ 284,093	\$ 290,490	\$ 297,530	\$ 308,173	\$ 312,297	\$ 321,996	\$ 329,679	\$ 339,240	\$ 349,017
Operating result	\$ 682	\$ 3,940	\$ 573	\$ 549	\$ 2,120	\$ 5,674	\$ 4,681	\$ 2,116	\$ 5,502	\$ 3,595	\$ 3,893	\$ 2,473	\$ 1,167
Capital revenue													
Grants and subsidies	13,358	12,461	10,646	22,450	28,146	22,045	27,300	28,654	28,500	29,434	25,900	27,000	23,000
Contributions from developers	2,500	9,400	7,596	6,500	5,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Donated assets	4,000	4,000	23,840	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Other capital income	-	43	260	-	-	-	-	-	-	-	-	-	-
Total capital revenue	\$ 19,858	\$ 25,904	\$ 42,342	\$ 32,950	\$ 37,146	\$ 30,045	\$ 35,300	\$ 36,654	\$ 36,500	\$ 37,434	\$ 33,900	\$ 35,000	\$ 31,000
Capital expenses													
Loss on disposal or sale of assets	740	740	5,080	740	863	803	867	937	856	1,206	1,373	631	1,125
Revaluation decrement and loss on impairment	-	-	(1,337)	-	-	-	-	-	-	-	-	-	-
Other capital expenses	2,000	2,000	127	2,000	2,000	2,000	2,000	2,000	2,000	2,188	2,240	2,466	2,346
Total capital expenses	2,740	2,740	3,870	2,740	\$ 2,863	\$ 2,803	\$ 2,867	\$ 2,937	\$ 2,856	\$ 3,394	\$ 3,613	\$ 3,097	\$ 3,471
Net result	\$ 17,800	\$ 27,104	\$ 39,045	\$ 30,759	\$ 36,403	\$ 32,916	\$ 37,114	\$ 35,833	\$ 39,146	\$ 37,635	\$ 34,180	\$ 34,376	\$ 28,696

MACKAY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Orig Budget 2021/22 \$000	Amd Budget 2021/22 \$000	Actual 2021/22 \$000	Amd Budget 2022/23 \$000	Forward Estimate								
					2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Current assets													
Cash, cash equivalents and investments	122,016	159,079	169,104	137,538	108,980	90,924	76,766	77,418	78,755	79,377	81,091	83,458	85,803
Trade and other receivables	19,766	20,161	24,026	20,392	20,819	21,463	22,031	22,649	23,142	23,775	24,360	24,958	25,502
Contract assets	829	3,500	2,552	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Other assets	3,200	2,710	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216
Inventories	3,028	2,745	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988
Non-current assets held for sale	79	79	79	79	79	79	79	79	79	79	79	79	79
Total current assets	\$ 148,918	\$ 188,274	\$ 201,965	\$ 167,713	\$ 139,582	\$ 122,170	\$ 108,580	\$ 109,850	\$ 111,680	\$ 112,935	\$ 115,234	\$ 118,199	\$ 121,088
Non-Current Assets													
Investments	6,159	5,102	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277
Trade and other receivables	-	-	1,676	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	3,327,452	3,444,352	3,669,813	3,700,529	3,751,183	3,803,607	3,857,178	3,902,333	3,942,837	3,980,721	4,016,914	4,061,252	4,095,633
Intangible assets	5,077	5,135	3,883	2,877	1,818	779	199	166	132	109	95	81	67
Right of use assets	822	782	1,303	1,262	1,175	1,088	1,001	913	826	739	652	565	478
Total non-current assets	\$ 3,339,510	\$ 3,455,371	\$ 3,681,952	\$ 3,709,945	\$ 3,759,453	\$ 3,810,751	\$ 3,863,655	\$ 3,908,689	\$ 3,949,072	\$ 3,986,846	\$ 4,022,938	\$ 4,067,175	\$ 4,101,455
Total assets	\$ 3,488,428	\$ 3,643,645	\$ 3,883,917	\$ 3,877,658	\$ 3,899,035	\$ 3,932,921	\$ 3,972,235	\$ 4,018,539	\$ 4,060,752	\$ 4,099,781	\$ 4,138,172	\$ 4,185,374	\$ 4,222,543
Current liabilities													
Contract liabilities	4,239	3,500	10,417	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Lease liabilities	77	25	66	66	66	66	66	66	66	66	66	66	66
Trade and other payables	9,310	9,829	26,542	10,019	10,310	10,633	10,982	11,413	11,722	12,134	12,361	12,735	13,007
Borrowings	17,282	16,974	13,292	14,048	11,009	8,095	6,230	7,168	5,836	4,186	4,815	5,761	6,485
Provisions	60,862	63,111	63,428	63,058	61,831	56,522	48,908	45,217	38,179	33,336	27,544	20,847	20,847
Other liabilities	10,457	12,654	19,572	19,572	19,572	19,572	19,572	19,572	19,572	19,572	19,572	19,572	19,572
Total current liabilities	\$ 102,227	\$ 106,093	\$ 133,317	\$ 110,263	\$ 106,288	\$ 98,388	\$ 89,258	\$ 86,936	\$ 78,875	\$ 72,794	\$ 67,858	\$ 62,481	\$ 63,477
Non-current liabilities													
Lease liabilities	833	791	1,298	1,258	1,217	1,176	1,136	1,095	1,055	1,014	973	933	892
Borrowings	84,708	84,703	52,770	38,848	27,839	36,746	48,118	60,953	72,119	79,635	88,822	107,064	114,581
Provisions	18,928	16,746	14,968	14,968	14,968	14,968	14,968	14,968	14,968	14,968	14,968	14,968	14,968
Other liabilities	882	1,163	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691
Total non-current liabilities	\$ 105,351	\$ 103,403	\$ 80,727	\$ 66,765	\$ 55,715	\$ 64,581	\$ 75,913	\$ 88,707	\$ 99,833	\$ 107,308	\$ 116,454	\$ 134,656	\$ 142,132
Total liabilities	\$ 207,578	\$ 209,496	\$ 214,044	\$ 177,028	\$ 162,003	\$ 162,969	\$ 165,171	\$ 175,643	\$ 178,708	\$ 180,102	\$ 184,312	\$ 197,137	\$ 205,609
Net community assets	\$ 3,280,850	\$ 3,434,149	\$ 3,669,873	\$ 3,700,630	\$ 3,737,032	\$ 3,769,952	\$ 3,807,064	\$ 3,842,896	\$ 3,882,044	\$ 3,919,679	\$ 3,953,860	\$ 3,988,237	\$ 4,016,934
Community equity													
Retained surplus	2,213,498	2,264,962	2,280,456	2,311,215	2,347,619	2,380,534	2,417,648	2,453,481	2,492,628	2,530,263	2,564,443	2,598,819	2,627,515
Asset revaluation reserve	1,067,352	1,169,188	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416
Total community assets	\$ 3,280,850	\$ 3,434,150	\$ 3,669,872	\$ 3,700,631	\$ 3,737,035	\$ 3,769,950	\$ 3,807,064	\$ 3,842,897	\$ 3,882,044	\$ 3,919,679	\$ 3,953,859	\$ 3,988,235	\$ 4,016,931

MACKAY REGIONAL COUNCIL
STATEMENT OF CHANGES IN EQUITY
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Orig Budget 2021/22 \$000	Amd Budget 2021/22 \$000	Actual 2021/22 \$000	Amd Budget 2022/23 \$000	Forward Estimate								
					2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Retained Surplus													
Opening balance	2,195,698	2,237,858	2,237,858	2,280,456	2,311,215	2,347,618	2,380,535	2,417,648	2,453,481	2,492,627	2,530,262	2,564,442	2,598,818
Adjustment to opening balance	-	-	3,554	-	-	-	-	-	-	-	-	-	-
Net result for the period	17,800	27,104	39,045	30,759	36,403	32,916	37,114	35,833	39,146	37,635	34,180	34,376	28,696
Closing balance	\$ 2,213,498	\$ 2,264,962	\$ 2,280,457	\$ 2,311,215	\$ 2,347,618	\$ 2,380,535	\$ 2,417,648	\$ 2,453,481	\$ 2,492,627	\$ 2,530,262	\$ 2,564,442	\$ 2,598,818	\$ 2,627,514
Asset Revaluation Reserve													
Opening balance	1,067,351	1,169,188	1,169,188	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416
Asset revaluation adjustments	1	-	220,228	-	-	-	-	-	-	-	-	-	-
Closing balance	\$ 1,067,352	\$ 1,169,188	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416
Total													
Opening balance	3,263,049	3,407,046	3,407,046	3,669,872	3,700,631	3,737,034	3,769,951	3,807,064	3,842,897	3,882,043	3,919,678	3,953,858	3,988,234
Adjustment to opening balance	-	-	3,554	-	-	-	-	-	-	-	-	-	-
Net result for the period	17,800	27,104	39,045	30,759	36,403	32,916	37,114	35,833	39,146	37,635	34,180	34,376	28,696
Asset revaluation adjustments	1	-	220,228	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY EQUITY	\$ 3,280,850	\$ 3,434,150	\$ 3,669,873	\$ 3,700,631	\$ 3,737,034	\$ 3,769,951	\$ 3,807,064	\$ 3,842,897	\$ 3,882,043	\$ 3,919,678	\$ 3,953,858	\$ 3,988,234	\$ 4,016,930

MACKAY REGIONAL COUNCIL
STATEMENT OF CASH FLOW
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Orig Budget 2021/22 \$000	Amd Budget 2021/22 \$000	Actual 2021/22 \$000	Amd Budget 2022/23 \$000	Forward Estimate								
					2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Cash flows from operating activities:													
Receipts from customers	255,915	267,273	290,891	269,474	273,711	281,337	288,873	296,955	304,375	311,716	319,425	327,261	335,357
Payments to suppliers and employees	(181,988)	(210,198)	(196,593)	(211,287)	(201,198)	(210,891)	(219,690)	(223,287)	(233,347)	(238,764)	(245,715)	(254,368)	(254,614)
	\$ 73,927	\$ 57,075	\$ 94,298	\$ 58,187	\$ 72,513	\$ 70,446	\$ 69,183	\$ 73,668	\$ 71,028	\$ 72,952	\$ 73,710	\$ 72,893	\$ 80,743
Interest received	1,442	1,812	2,068	1,992	4,008	6,024	4,384	4,112	4,100	4,183	4,267	4,317	4,496
Non capital grants and contributions	11,063	13,233	13,421	9,885	8,069	8,161	8,385	8,605	8,831	9,058	9,296	9,537	9,787
Borrowing Costs	(6,922)	(6,922)	(10,533)	(3,641)	(2,761)	(1,856)	(2,192)	(2,675)	(3,341)	(3,808)	(4,171)	(4,665)	(5,644)
Net cash inflow (outflow) from operating activities	\$ 79,510	\$ 65,198	\$ 99,254	\$ 66,423	\$ 81,829	\$ 82,775	\$ 79,760	\$ 83,710	\$ 80,618	\$ 82,385	\$ 83,102	\$ 82,082	\$ 89,382
Cash flow from investing activities:													
Payments for property, plant and equipment	(109,402)	(108,123)	(91,544)	(107,157)	(129,535)	(132,646)	(133,944)	(129,648)	(121,012)	(120,698)	(121,082)	(130,428)	(122,038)
Payments for intangible assets	(136)	(245)	(238)	(12)	-	-	-	-	-	-	-	-	-
Net movement in loans and advances	311	1,975	-	1,676	-	-	-	-	-	-	-	-	-
Proceeds from sale of property plant and equipment	2,117	1,933	1,392	1,257	2,091	1,817	1,260	2,205	1,437	1,676	2,019	2,566	1,801
Grants, subsidies, contributions and donations	15,858	22,189	18,242	21,455	33,146	26,045	31,300	32,654	32,500	33,434	29,900	31,000	27,000
Other investing activities	(2,000)	(1,957)	(475)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Net cash inflow (outflow) from investing activities	\$ (93,252)	\$ (84,228)	\$ (72,623)	\$ (84,781)	\$ (96,298)	\$ (106,784)	\$ (103,384)	\$ (96,789)	\$ (89,075)	\$ (87,588)	\$ (91,163)	\$ (98,862)	\$ (95,237)
Cash flow from financing activities:													
Proceeds from borrowings	-	-	-	-	-	17,000	17,600	20,000	17,000	11,700	14,000	24,000	14,000
Repayment of borrowings	(15,905)	(15,906)	(51,521)	(13,167)	(14,048)	(11,006)	(8,093)	(6,228)	(7,165)	(5,834)	(4,184)	(4,812)	(5,759)
Principal lease repayments	-	(41)	(62)	(41)	(41)	(41)	(41)	(41)	(41)	(41)	(41)	(41)	(41)
Net cash inflow (outflow) from financing activities	\$ (15,905)	\$ (15,947)	\$ (51,583)	\$ (13,208)	\$ (14,089)	\$ 5,953	\$ 9,466	\$ 13,731	\$ 9,794	\$ 5,825	\$ 9,775	\$ 19,147	\$ 8,200
Net increase (decrease) in cash held	\$ (29,647)	\$ (34,977)	\$ (24,952)	\$ (31,566)	\$ (28,558)	\$ (18,056)	\$ (14,158)	\$ 652	\$ 1,337	\$ 622	\$ 1,714	\$ 2,367	\$ 2,345
Cash at beginning of reporting period	151,663	194,056	194,056	169,104	137,538	108,980	90,924	76,766	77,418	78,755	79,377	81,091	83,458
Cash at end of reporting period	\$ 122,016	\$ 159,079	\$ 169,104	\$ 137,538	\$ 108,980	\$ 90,924	\$ 76,766	\$ 77,418	\$ 78,755	\$ 79,377	\$ 81,091	\$ 83,458	\$ 85,803

MACKAY REGIONAL COUNCIL
KEY FINANCIAL SUSTAINABILITY METRICS
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Target	Orig Budget 2021/22	Amd Budget 2021/22	Actual 2021/22	Amd Budget 2022/23	Forward Estimate								
						2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Operating surplus ratio <i>Operating result (excluding capital items) as a percentage of operating revenue</i>	0% - 10%	0.3%	1.4%	0.2%	0.2%	0.7%	1.9%	1.5%	0.7%	1.7%	1.1%	1.2%	0.7%	0.3%
Current ratio <i>Current assets / current liabilities</i>	Between 1 and 4	1.5	1.8	1.5	1.5	1.3	1.2	1.2	1.3	1.4	1.6	1.7	1.9	1.9
Interest coverage ratio <i>Net interest expense / operating revenue</i>	0% - 5%	2.3%	2.2%	3.4%	0.9%	-0.1%	-1.1%	-0.4%	-0.2%	0.1%	0.2%	0.3%	0.4%	0.6%
Net financial liabilities ratio <i>(Total liabilities - current assets) / total operating revenue (excluding capital items)</i>	< 60%	21.8%	7.7%	4.3%	3.3%	7.8%	13.8%	18.7%	21.2%	21.1%	20.6%	20.7%	23.1%	24.1%
Asset sustainability ratio <i>Capital expenditure on renewals / depreciation expense</i>	> 90%	73.9%	76.9%	65.3%	83.2%	94.7%	90.4%	82.2%	92.2%	94.0%	88.4%	86.5%	87.5%	76.0%
Capital expenditure ratio <i>Capital expenditure / depreciation</i>	> 1.1 times	1.5	1.5	1.2	1.4	1.7	1.7	1.7	1.6	1.5	1.5	1.5	1.5	1.4

MACKAY REGIONAL COUNCIL
STATEMENT OF INCOME AND EXPENSES
For the year ending 30 June 2023

	GENERAL				WASTE				WATER				SEWERAGE			
	Orig Budget 2021/22 \$000	Amd Budget 2021/22 \$000	Actual 2021/22 \$000	Amd Budget 2022/23 \$000	Orig Budget 2021/22 \$000	Amd Budget 2021/22 \$000	Actual 2021/22 \$000	Amd Budget 2022/23 \$000	Orig Budget 2021/22 \$000	Amd Budget 2021/22 \$000	Actual 2021/22 \$000	Amd Budget 2022/23 \$000	Orig Budget 2021/22 \$000	Amd Budget 2021/22 \$000	Actual 2021/22 \$000	Amd Budget 2022/23 \$000
Operating revenue																
Rates and charges	126,285	126,285	126,374	130,054	22,958	22,958	22,952	23,782	45,114	45,114	44,958	46,772	51,869	51,869	51,844	53,672
Discounts	(10,793)	(10,793)	(10,902)	(11,117)	(1,282)	(1,282)	(1,264)	(1,329)	(1,976)	(1,976)	(1,957)	(2,044)	(4,520)	(4,520)	(4,504)	(4,679)
Remissions	(2,120)	(2,120)	(2,096)	(2,160)	(39)	(39)	(39)	(40)	(56)	(56)	(56)	(58)	(164)	(164)	(163)	(170)
Net Rates and charges	113,372	113,372	113,376	116,777	21,637	21,637	21,649	22,413	43,082	43,082	42,945	44,670	47,185	47,185	47,177	48,823
Fees and charges	6,595	8,901	10,223	7,823	7,159	7,197	7,044	7,525	2,189	2,316	2,452	2,139	1,982	2,046	2,100	2,068
Rental income	1,249	974	996	1,201	-	-	-	-	180	195	210	215	20	20	20	20
Sales - contracts and recoverable works	5,945	6,458	7,029	6,457	-	-	-	-	1,222	1,107	938	966	573	573	507	525
Grants and subsidies	10,761	12,902	12,948	10,011	300	336	326	-	-	49	51	-	-	97	96	-
Interest earned	497	614	454	600	233	325	350	353	335	408	466	461	378	465	471	578
Other operating revenue	3,257	4,302	5,260	3,810	490	595	600	652	7	14	31	-	-	1	1	-
Total operating revenue	\$ 141,676	\$ 147,523	\$ 160,286	\$ 146,679	\$ 29,819	\$ 30,090	\$ 29,969	\$ 30,943	\$ 47,015	\$ 47,171	\$ 47,093	\$ 48,451	\$ 50,138	\$ 50,387	\$ 50,372	\$ 52,014
Operating expenses																
Employee costs	74,344	74,595	74,171	78,926	1,411	1,589	1,546	1,535	7,008	7,085	7,269	6,967	6,531	6,662	6,768	7,135
Materials and services	48,211	53,653	57,935	54,331	18,744	18,443	17,945	18,327	11,920	12,735	12,881	13,182	12,768	12,798	12,453	13,113
Finance costs	2,738	2,760	2,634	2,245	916	962	732	816	1,543	1,599	1,576	1,386	2,498	2,560	6,161	73
Depreciation	49,708	46,026	45,673	48,650	2,001	2,048	2,095	2,435	14,354	14,446	14,397	14,660	13,271	13,271	12,910	13,757
Total operating expenses	\$ 175,001	\$ 177,034	\$ 180,414	\$ 184,152	\$ 23,072	\$ 23,042	\$ 22,318	\$ 23,113	\$ 34,825	\$ 35,865	\$ 36,123	\$ 36,195	\$ 35,068	\$ 35,291	\$ 38,292	\$ 34,078
Operating result	\$ (33,325)	\$ (29,511)	\$ (30,128)	\$ (37,473)	\$ 6,747	\$ 7,048	\$ 7,651	\$ 7,830	\$ 12,190	\$ 11,306	\$ 10,970	\$ 12,256	\$ 15,070	\$ 15,096	\$ 12,080	\$ 17,936
Capital revenue																
Grants and subsidies	13,358	11,960	10,145	22,450	-	-	-	-	-	501	501	-	-	-	-	-
Contributions from developers	1,750	6,580	5,061	4,550	-	-	-	-	250	940	888	650	500	1,880	1,647	1,300
Donated assets	2,000	2,000	17,221	2,000	-	-	-	-	1,000	1,000	2,104	1,000	1,000	1,000	4,515	1,000
Other capital income	-	36	61	-	-	-	-	-	-	7	199	-	-	-	-	-
Total capital revenue	\$ 17,108	\$ 20,576	\$ 32,488	\$ 29,000	\$ -	\$ -	\$ -	\$ -	\$ 1,250	\$ 2,448	\$ 3,692	\$ 1,650	\$ 1,500	\$ 2,880	\$ 6,162	\$ 2,300
Capital expenses																
Loss on disposal or sale of assets	740	740	5,470	740	-	-	-	-	-	-	(282)	-	-	-	(108)	-
Revaluation decrement and loss on impairment	-	-	(1,337)	-	-	-	-	-	-	-	-	-	-	-	-	-
Other capital expenses	1,300	1,300	128	1,300	100	100	(42)	100	300	300	37	300	300	300	4	300
Total capital expenses	\$ 2,040	\$ 2,040	\$ 4,261	\$ 2,040	\$ 100	\$ 100	\$ (42)	\$ 100	\$ 300	\$ 300	\$ (245)	\$ 300	\$ 300	\$ 300	\$ (104)	\$ 300
Net result	\$ (18,257)	\$ (10,975)	\$ (1,901)	\$ (10,513)	\$ 6,647	\$ 6,948	\$ 7,693	\$ 7,730	\$ 13,140	\$ 13,454	\$ 14,907	\$ 13,606	\$ 16,270	\$ 17,676	\$ 18,346	\$ 19,936
Tax equivalents & dividend																
Tax equivalents	(10,817)	(11,418)	(10,270)	(12,368)	1,994	2,084	2,084	2,304	3,942	4,037	4,037	4,083	4,881	5,297	4,149	5,981
Dividend	(18,038)	(17,435)	9,755	(17,785)	2,682	2,592	(17,785)	2,583	5,178	5,082	2,583	5,447	10,178	9,761	5,447	9,755
Net result after tax equivalents & dividend	\$ 10,598	\$ 17,878	\$ (1,386)	\$ 19,640	\$ 1,971	\$ 2,272	\$ 23,394	\$ 2,843	\$ 4,020	\$ 4,335	\$ 8,287	\$ 4,076	\$ 1,211	\$ 2,618	\$ 8,760	\$ 4,200

10.4. SEPTEMBER BUDGET REVIEW 2022

Author
Responsible Officer
File Reference

Manager Financial Services (Justin Rule)
 Director Organisational Services (Kylie Lamb)
 September Budget Review 2022

Attachments

1. Statement of Income and Expenses - SBR 2022 [**10.4.1** - 1 page]
2. Statement of Financial Position - SBR 2022 [**10.4.2** - 1 page]
3. Statement of Changes Equity - SBR 2022 [**10.4.3** - 1 page]
4. Statement of Cashflow - SBR 2022 [**10.4.4** - 1 page]
5. Key Financial Sustainability Metrics - SBR 2022 [**10.4.5** - 1 page]
6. Capital Summary - SBR 2022 [**10.4.6** - 1 page]
7. Project Movement List - SBR 2022 [**10.4.7** - 3 pages]

Purpose

To present the September 2022 first quarter Budget Review.

Related Parties

Nil

Corporate Plan Linkage

Financial Strength

Affordable Living - Our rates and charges provide value for residents and are sufficient in providing for required infrastructure, facilities and services.

Planned Capital and Forecasting - Our planned capital and operational projects are delivered with agility in the line with our business needs.

Resilient and Agile Economy - Our long-term vision guides our planning for present and future needs, understanding the future implications of decisions made today.

Background/Discussion

In accordance with section 170(3) of the *Local Government Regulation 2012*, Council may by resolution, amend the budget for a financial year at any time before the end of the financial year.

Following completion of the first quarter of the financial year, it is timely to review the budget, for any known variations at this time, to better reflect the forecasted closing position for the 2022/23 financial year.

The revised budget proposed for adoption with this report is summarised as follows:

Operational**Revenue**

Category	Description	Amount	Comments
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Fees and charges	Fees and Charges Internal	(\$2,275)	Higher than expected income received for Licence Fees & Charges for Tree Maintenance.
Fees and charges	Other fees and charges	(\$204)	Higher than expected Hire Income as additional events held in Community Development.
Rental Income	Rental Revenue Other	(\$19,998)	Additional rental income in Parks Management as a new agreement has been put in place.
Sales contracts and Recoverable works	Sales contracts and Recoverable works	\$(121,531)	Additional income received for works on the Blue Water Trail.
Recurrent grants, subsidies, contributions and donations	Non-Government Grants and Subsidies	\$(74,661)	Recognition of new and partial grants carried over from prior years including Coastal Hazard Adaption Study (\$25K), NQ Active in the Regions Grant (\$15K), Activating New Parents Program (\$8K), Queensland Water Regional Alliance Program (\$13.75K) and NQPHN Word for Wellbeing (\$11K).
Recurrent grants, subsidies, contributions and donations	Government Grants and Subsidies	\$94,528	Decrease in LRCIP Federal Phase 3 funding (\$75K), COVID Federal Phase 2 funding (\$25K) which have been offset with some minor increments from unspent grants last financial year.
Interest Received	Interest Received on Investments	(\$404,802)	Increase in anticipated income from investments.
Other recurrent income	Other recurrent revenue	\$2,055	Reduction in expected income for merchandise at the Artspace.
Total operating revenue adjustments		(\$526,889)	

Overall total revenue is forecasted to favourably increase by \$527K, with various adjustments to fees & charges, rental income, recoverable works, grants & subsidies, interest received, and other recurrent income.

It should be noted that adjustments to grants, recoverable works income and some fees and charges for events has a corresponding increase or decrease in expenses.

Expenses

Category	Description	Amount	Comments
Employee Benefits	Wages and salaries	(\$522,940)	Reduction due to staff vacancies across the whole of Council and the difficulty of recruitment in the current climate.
Materials and services	Other Materials and Services	\$200,598	Expected increases in study reimbursement expenditure of \$125K, COVID personal protection \$55K and additional Exhibitions expenditure due to its postponed closure \$14K.

Materials and services	Contractors	\$583,546	Increased use of contractors for across the whole of Council as a result of staff vacancies. Specific areas include, Sealed Road Maintenance \$100K, Unsealed Road Maintenance \$82K, Tree Maintenance \$75K, Parks North Maintenance & Operations \$45K, Network Manhole Maintenance \$30K, Water Services Maintenance \$25K, Parks Valley Maintenance & Operations \$22K, \$16K Development Compliance & Governance \$16K, and \$15K Parks Central Maintenance & Operations In addition to the above \$15K relates to the NQ Active in the Regions Grant as noted previously.
Materials and services	Public utilities and electricity	\$286,509	Increase electricity costs at the MARC \$200K and street lighting \$87K.
Materials and services	Grants, subsidies, contributions and donations	\$123,882	Additional funding provided to Mackay Activity Plan initiative \$100K. Neighbourhood Centres carry over of unspent grants from prior year \$11K and expenditure \$8K which was not included in the original budget.
Materials and services	Equipment and hire fees	\$91,750	Increased use of externally hired equipment due to staff vacancies, including graders and backhoes for Unsealed Road Maintenance \$85K and tractor hire \$5K at Hay Point Disposal facility as a large clean up was completed.
Materials and services	Repairs and Maintenance	\$44,463	Increased level of traffic control required due to staff vacancies for Unsealed Road Maintenance \$55K.
Materials and services	Fuel & Chemicals	\$30,000	Mackay Water Odour control operations \$30K.
Materials and services	Advertising and marketing	\$8,760	Increase in First 5 Forever \$5K in line with the funding agreement conditions and \$3K to support the Rates eNotice campaign.
Materials and services	Legal fees	(\$3,058)	Additional income received for recovered legal expenditure.
Materials and services	Insurance	(\$8,957)	Reduction in workers compensation expense due to vacant positions.

Materials and services	Consultants and services	(\$716,841)	Reduction in consultant spend across various areas, including the transfer of \$500K for Stage 2 study of the Recourse Centre of Excellence development, HRIS project management \$160K which has been transferred to capital expenditure, \$140K in Business Improvement Management, and \$120K for the Capital Review Strategic Initiative. These reductions have been offset by additional consultant costs for Development Planning and Engineering due to staff vacancies \$91K and \$50K for the RV Strategy.
Operational Expenses in Capital Projects	Various	\$224,885	Net operational movement across multiple capital projects.
Total operating expenditure adjustments		\$506,937	

Operating expenditure is forecasted to increase overall by \$507K. The majority of the expenditure is associated with increases in contractors and utilities which is offset by decreased employee benefits costs due to staff vacancies and a reduction in the use of consultants.

	Original Budget \$'000	Current Amended Budget \$'000	September Budget Review Adjustment \$'000	Amended Budget \$'000
Operating Revenue	(278,056)	(278,087)	(527)	(278,614)
Operating Expense	277,328	277,539	507	278,046
Operating Surplus/(Deficit)	(729)	(549)	(20)	(569)

As a result of the above movements in revenue and expenses, MRC's forecasted operating surplus will increase to \$569K (an increase from the July Budget Review by \$20K).

Capital Projects

- See detailed project listing attached

Project	Capital Expenditure Amount	Operational Expenditure Amount	Capital Income Amount	Operational Income Amount
New Project Adjustments	\$1,514,953	\$166,000	(\$340,000)	\$0
Existing Project Adjustments	\$7,246,654	\$388,016	(\$323,461)	(\$21,901)
Existing Project Savings/Cancel	(\$775,168)	\$745	\$0	\$0
Existing Projects Deferred	(\$4,889,819)	(\$161,493)	\$702,387	\$0
TOTAL	\$3,096,620	\$393,268	\$38,926	(\$21,901)

Capital projects expenditure is forecast to increase overall by \$3.1M. This is made up of offset by savings and deferrals of \$4.9M offset by additional capital project expenditure \$9.3M. It should be noted that \$4.9M of expenditure is being deferred to next financial year in line with expected delivery timeframes.

Overall capital grant revenue is decreasing by \$39K due predominately to the deferral of expenditure to the next financial year.

	Original Budget \$'000	Current Amended Budget \$'000	Sep Budget Review Adjustment \$'000	Amended Budget \$'000
Capital project budget	\$106,766	\$110,366	\$3,488	\$113,854
- <i>Capital Expenditure</i>	\$104,649	\$107,539	\$3,097	\$110,635
- <i>Operational Expenditure</i>	\$2,117	\$2,827	\$392	\$3,219
Capital Funding budget	(\$23,261)	(\$22,824)	\$17	\$(22,807)
- <i>Capital funding</i>	(\$22,912)	(\$22,450)	\$39	\$(22,411)
- <i>Operational funding</i>	(\$349)	(\$374)	\$(22)	\$(396)

In summary, known changes to the program of works have been identified and adjusted as detailed above.

Ongoing review of the capital program will continue throughout the year and changes identified will be reported to Council for approval.

Consultation and Communication

The requirements of the capital program are constantly monitored during the financial year, including detailed monthly reporting to Management and Councillors.

Identified changes which require budget amendments will be reviewed by the Executive Leadership Team and presented regularly to Council for approval.

Resource Implications

The revised capital project expenditure program for 2022/23 has increased overall by \$3.1M to \$110.6M.

The operating surplus has increased to \$569K. This will continue to be monitored during the year and adjusted if required in future budget reviews.

Risk Management Implications

The budget needs to reflect expected costs of delivery, therefore changes to budgets associated with changes in delivery timing and changes in costs need to be addressed as soon as possible.

This budget review brings to account known variations to the original budget adopted on 22 June 2022 and adjustments throughout the year.

Conclusion

The September 2022 budget review amendments will be included in the current approved budget and become the current amended budget.

The amended budget will be reflected in the next monthly Strategic Financial Report.

The Long Term Financial Forecast has been updated based on the changes identified in this report and the effect on future forecasts.

Council's current forecasted operating surplus is \$569K for the 2022/23 financial year. Costs and revenue will continue to be monitored.

Capital expenditure delivery is progressing and will continue to be monitored. Known adjustments have been made to the budget to reflect any changes to estimates, current construction market and delivery timing. Capital delivery remains a focus of Council.

Officer's Recommendation

THAT the changes identified in the September Budget Review be adopted and become the approved amended budget.

The Acting Director for Organisational Services Stuart Hildred, provided an overview and highlights of the September Budget Review 2022.

Mayor Williamson noted that Councillors had received significant briefings on the Budget Review and thanked the Finance team for their work.

Council Resolution ORD-2022-323

THAT the changes identified in the September Budget Review be adopted and become the approved amended budget.

Moved Cr May

Seconded Cr Englert

Cr May highlighted the great work the Finance team has done in the preparation of the Budget Review, noting the Report shows the significant movements in projects and forecasting, which needs to be tracked for the Budget Review, and congratulated the team on their work.

CARRIED

MACKAY REGIONAL COUNCIL
STATEMENT OF INCOME AND EXPENSES
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Budget 2022/23 \$000	Forward Estimate								
		2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Operating revenue										
Rates and charges	254,280	262,144	269,497	276,671	284,483	291,452	298,595	305,912	313,410	321,092
Discounts	(19,169)	(19,787)	(20,332)	(20,891)	(21,413)	(21,948)	(22,497)	(23,059)	(23,636)	(24,227)
Remissions	(2,428)	(2,500)	(2,569)	(2,640)	(2,706)	(2,773)	(2,843)	(2,914)	(2,987)	(3,061)
Net Rates and charges	232,683	239,857	246,596	253,140	260,364	266,731	273,255	279,939	286,787	293,804
Fees and charges	19,558	20,142	20,706	21,244	21,775	22,320	22,878	23,450	24,036	24,637
Rental income	1,456	1,479	1,520	1,560	1,599	1,639	1,680	1,722	1,765	1,809
Sales - contracts and recoverable works	8,069	8,186	8,415	8,634	8,850	9,071	9,298	9,531	9,769	10,013
Grants and subsidies	9,992	7,946	8,179	8,402	8,621	8,846	9,077	9,313	9,555	9,804
Interest earned	2,397	3,949	5,928	4,314	4,049	4,045	4,136	4,228	4,287	4,476
Other operating revenue	4,459	4,595	4,724	4,847	4,968	5,092	5,220	5,350	5,484	5,621
Total operating revenue	\$ 278,614	\$ 286,154	\$ 296,068	\$ 302,141	\$ 310,226	\$ 317,744	\$ 325,544	\$ 333,533	\$ 341,683	\$ 350,164
Operating expenses										
Employee costs	94,040	97,157	99,823	102,805	105,876	109,039	112,828	116,749	120,806	125,005
Materials and services	99,983	102,236	105,191	108,707	113,214	116,621	120,333	122,152	125,740	128,476
Finance costs	4,520	3,318	2,429	2,780	3,277	3,958	4,441	4,820	5,330	6,326
Depreciation	79,502	81,133	82,875	83,057	85,617	82,482	84,178	85,717	87,114	88,952
Total operating expenses	278,045	\$ 283,844	\$ 290,318	\$ 297,349	\$ 307,984	\$ 312,100	\$ 321,780	\$ 329,438	\$ 338,990	\$ 348,759
Operating result	\$ 569	\$ 2,310	\$ 5,750	\$ 4,792	\$ 2,242	\$ 5,644	\$ 3,764	\$ 4,095	\$ 2,693	\$ 1,405
Capital revenue										
Grants and subsidies	22,411	28,146	22,045	27,300	28,654	28,500	29,434	25,900	27,000	23,000
Contributions from developers	6,500	5,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Donated assets	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Other capital income	-	-	-	-	-	-	-	-	-	-
Total capital revenue	\$ 32,911	\$ 37,146	\$ 30,045	\$ 35,300	\$ 36,654	\$ 36,500	\$ 37,434	\$ 33,900	\$ 35,000	\$ 31,000
Capital expenses										
Loss on disposal or sale of assets	740	863	803	867	937	914	1,275	1,373	631	1,125
Revaluation decrement and loss on impairment	-	-	-	-	-	-	-	-	-	-
Other capital expenses	2,000	2,000	2,000	2,000	2,000	2,000	2,188	2,240	2,466	2,346
Total capital expenses	2,740	\$ 2,863	\$ 2,803	\$ 2,867	\$ 2,937	\$ 2,914	\$ 3,463	\$ 3,613	\$ 3,097	\$ 3,471
Net result	\$ 30,740	\$ 36,593	\$ 32,992	\$ 37,225	\$ 35,959	\$ 39,230	\$ 37,735	\$ 34,382	\$ 34,596	\$ 28,934

MACKAY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Budget 2022/23 \$000	Forward Estimate								
		2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Current assets										
Cash, cash equivalents and investments	134,488	106,090	88,254	74,351	75,274	76,897	77,823	79,857	82,562	85,265
Trade and other receivables	20,401	20,819	21,463	22,031	22,649	23,142	23,775	24,360	24,958	25,502
Contract assets	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Other assets	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216	3,216
Inventories	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988	2,988
Non-current assets held for sale	79	79	79	79	79	79	79	79	79	79
Total current assets	\$ 164,672	\$ 136,692	\$ 119,500	\$ 106,165	\$ 107,706	\$ 109,822	\$ 111,381	\$ 114,000	\$ 117,303	\$ 120,550
Non-Current Assets										
Investments	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277	5,277
Trade and other receivables	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	3,703,405	3,753,999	3,806,278	3,859,703	3,904,713	3,945,013	3,982,693	4,018,767	4,062,985	4,097,246
Intangible assets	2,877	1,818	779	199	166	132	109	95	81	67
Right of use assets	1,262	1,175	1,088	1,001	913	826	739	652	565	478
Total non-current assets	\$ 3,712,821	\$ 3,762,269	\$ 3,813,422	\$ 3,866,180	\$ 3,911,069	\$ 3,951,248	\$ 3,988,818	\$ 4,024,791	\$ 4,068,908	\$ 4,103,068
Total assets	\$ 3,877,493	\$ 3,898,961	\$ 3,932,922	\$ 3,972,345	\$ 4,018,775	\$ 4,061,070	\$ 4,100,199	\$ 4,138,791	\$ 4,186,211	\$ 4,223,618
Current liabilities										
Contract liabilities	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Lease liabilities	66	66	66	66	66	66	66	66	66	66
Trade and other payables	10,094	10,285	10,607	10,955	11,385	11,694	12,105	12,331	12,704	12,976
Borrowings	14,048	11,009	8,095	6,230	7,168	5,836	4,186	4,815	5,761	6,485
Provisions	62,838	61,611	56,302	48,688	44,997	37,959	33,116	27,324	20,627	20,627
Other liabilities	19,572	19,572	19,572	19,572	19,572	19,572	19,572	19,572	19,572	19,572
Total current liabilities	\$ 110,118	\$ 106,043	\$ 98,142	\$ 89,011	\$ 86,688	\$ 78,627	\$ 72,545	\$ 67,608	\$ 62,230	\$ 63,226
Non-current liabilities										
Lease liabilities	1,258	1,217	1,176	1,136	1,095	1,055	1,014	973	933	892
Borrowings	38,848	27,839	36,746	48,118	60,953	72,119	79,635	88,822	107,064	114,581
Provisions	14,968	14,968	14,968	14,968	14,968	14,968	14,968	14,968	14,968	14,968
Other liabilities	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691	11,691
Total non-current liabilities	\$ 66,765	\$ 55,715	\$ 64,581	\$ 75,913	\$ 88,707	\$ 99,833	\$ 107,308	\$ 116,454	\$ 134,656	\$ 142,132
Total liabilities	\$ 176,883	\$ 161,758	\$ 162,723	\$ 164,924	\$ 175,395	\$ 178,460	\$ 179,853	\$ 184,062	\$ 196,886	\$ 205,358
Net community assets	\$ 3,700,610	\$ 3,737,203	\$ 3,770,199	\$ 3,807,421	\$ 3,843,380	\$ 3,882,610	\$ 3,920,346	\$ 3,954,729	\$ 3,989,325	\$ 4,018,260
Community equity										
Retained surplus	2,311,196	2,347,789	2,380,781	2,418,006	2,453,965	2,493,195	2,530,930	2,565,311	2,599,907	2,628,841
Asset revaluation reserve	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416
Total community assets	\$ 3,700,612	\$ 3,737,205	\$ 3,770,197	\$ 3,807,422	\$ 3,843,381	\$ 3,882,611	\$ 3,920,346	\$ 3,954,727	\$ 3,989,323	\$ 4,018,257

MACKAY REGIONAL COUNCIL
STATEMENT OF CHANGES IN EQUITY
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Budget 2022/23 \$000	Forward Estimate								
		2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Retained Surplus										
Opening balance	2,280,456	2,311,196	2,347,789	2,380,782	2,418,006	2,453,965	2,493,195	2,530,930	2,565,312	2,599,908
Adjustment to opening balance	-	-	-	-	-	-	-	-	-	-
Net result for the period	30,740	36,593	32,992	37,225	35,959	39,230	37,735	34,382	34,596	28,934
Closing balance	\$ 2,311,196	\$ 2,347,789	\$ 2,380,782	\$ 2,418,006	\$ 2,453,965	\$ 2,493,195	\$ 2,530,930	\$ 2,565,312	\$ 2,599,908	\$ 2,628,842
Asset Revaluation Reserve										
Opening balance	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416	1,389,416
Adjustment to opening balance	-	-	-	-	-	-	-	-	-	-
Asset revaluation adjustments	-	-	-	-	-	-	-	-	-	-
Closing balance	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416	\$ 1,389,416
Total										
Opening balance	3,669,872	3,700,612	3,737,205	3,770,198	3,807,422	3,843,381	3,882,611	3,920,346	3,954,728	3,989,324
Adjustment to opening balance	-	-	-	-	-	-	-	-	-	-
Net result for the period	30,740	36,593	32,992	37,225	35,959	39,230	37,735	34,382	34,596	28,934
Asset revaluation adjustments	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY EQUITY	\$ 3,700,612	\$ 3,737,205	\$ 3,770,198	\$ 3,807,422	\$ 3,843,381	\$ 3,882,611	\$ 3,920,346	\$ 3,954,728	\$ 3,989,324	\$ 4,018,258

MACKAY REGIONAL COUNCIL
STATEMENT OF CASH FLOW
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Budget 2022/23 \$000	Forward Estimate								
		2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	2031/32 \$000
Cash flows from operating activities:										
Receipts from customers	269,608	273,722	281,337	288,873	296,955	304,375	311,716	319,425	327,261	335,357
Payments to suppliers and employees	(211,940)	(200,989)	(210,575)	(219,365)	(222,953)	(233,006)	(238,413)	(245,356)	(254,000)	(254,236)
	\$ 57,668	\$ 72,733	\$ 70,762	\$ 69,508	\$ 74,002	\$ 71,369	\$ 73,303	\$ 74,069	\$ 73,261	\$ 81,121
Interest received	2,397	3,949	5,928	4,314	4,049	4,045	4,136	4,228	4,287	4,476
Non capital grants and contributions	9,864	8,068	8,161	8,385	8,605	8,831	9,058	9,296	9,537	9,787
Borrowing Costs	(3,641)	(2,761)	(1,856)	(2,192)	(2,675)	(3,341)	(3,808)	(4,171)	(4,665)	(5,644)
Net cash inflow (outflow) from operating activities	\$ 66,288	\$ 81,989	\$ 82,995	\$ 80,015	\$ 83,981	\$ 80,904	\$ 82,689	\$ 83,422	\$ 82,420	\$ 89,740
Cash flow from investing activities:										
Payments for property, plant and equipment	(110,033)	(129,535)	(132,646)	(133,944)	(129,648)	(121,012)	(120,698)	(121,082)	(130,428)	(122,038)
Payments for intangible assets	(12)	-	-	-	-	-	-	-	-	-
Net movement in loans and advances	1,676	-	-	-	-	-	-	-	-	-
Proceeds from sale of property plant and equipment	1,257	2,091	1,817	1,260	2,205	1,437	1,676	2,019	2,566	1,801
Grants, subsidies, contributions and donations	21,416	33,146	26,045	31,300	32,654	32,500	33,434	29,900	31,000	27,000
Other investing activities	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Net cash inflow (outflow) from investing activities	\$ (87,696)	\$ (96,298)	\$ (106,784)	\$ (103,384)	\$ (96,789)	\$ (89,075)	\$ (87,588)	\$ (91,163)	\$ (98,862)	\$ (95,237)
Cash flow from financing activities:										
Proceeds from borrowings	-	-	17,000	17,600	20,000	17,000	11,700	14,000	24,000	14,000
Repayment of borrowings	(13,167)	(14,048)	(11,006)	(8,093)	(6,228)	(7,165)	(5,834)	(4,184)	(4,812)	(5,759)
Principal lease repayments	(41)	(41)	(41)	(41)	(41)	(41)	(41)	(41)	(41)	(41)
Net cash inflow (outflow) from financing activities	\$ (13,208)	\$ (14,089)	\$ 5,953	\$ 9,466	\$ 13,731	\$ 9,794	\$ 5,825	\$ 9,775	\$ 19,147	\$ 8,200
Net increase (decrease) in cash held	\$ (34,616)	\$ (28,398)	\$ (17,836)	\$ (13,903)	\$ 923	\$ 1,623	\$ 926	\$ 2,034	\$ 2,705	\$ 2,703
Cash at beginning of reporting period	169,104	134,488	106,090	88,254	74,351	75,274	76,897	77,823	79,857	82,562
Cash at end of reporting period	\$ 134,488	\$ 106,090	\$ 88,254	\$ 74,351	\$ 75,274	\$ 76,897	\$ 77,823	\$ 79,857	\$ 82,562	\$ 85,265

MACKAY REGIONAL COUNCIL
KEY FINANCIAL SUSTAINABILITY METRICS
For the year ending 30 June 2023
(including long term forecast until 2031/32)

	Target	Budget 2022/23	Forward Estimate								
			2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Operating surplus ratio <i>Operating result (excluding capital items) as a percentage of operating revenue</i>	0% - 10%	0.2%	0.8%	1.9%	1.6%	0.7%	1.8%	1.2%	1.2%	0.8%	0.4%
Current ratio <i>Current assets / current liabilities</i>	Between 1 and 4	1.5	1.3	1.2	1.2	1.2	1.4	1.5	1.7	1.9	1.9
Interest coverage ratio <i>Net interest expense / operating revenue</i>	0% - 5%	0.8%	-0.2%	-1.2%	-0.5%	-0.2%	0.0%	0.1%	0.2%	0.3%	0.5%
Net financial liabilities ratio <i>(Total liabilities - current assets) / total operating revenue (excluding capital items)</i>	< 60%	4.4%	8.8%	14.6%	19.4%	21.8%	21.6%	21.0%	21.0%	23.3%	24.2%
Asset sustainability ratio <i>Capital expenditure on renewals / depreciation expense</i>	> 90%	84.1%	94.6%	90.2%	82.1%	92.1%	93.9%	88.2%	86.3%	87.4%	75.9%
Capital expenditure ratio <i>Capital expenditure / depreciation</i>	> 1.1 times	1.5	1.7	1.7	1.7	1.6	1.5	1.5	1.5	1.5	1.4

**MACKAY REGIONAL COUNCIL
CAPITAL WORKS PROGRAM
For the year ending 30 June 2023
(including long term forecast until 2031/32)**

	Budget 2022/23 \$000	Forward Estimate								
		2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
		\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Buildings and Facilities	8,857	21,589	28,428	24,772	8,560	7,062	6,902	5,898	5,930	5,470
Renewal	2,877	12,131	7,594	4,756	5,408	3,687	3,827	3,823	3,855	3,470
Upgrade	384	5,212	535	216	152	75	75	75	75	-
New	5,595	4,247	20,299	19,800	3,000	3,300	3,000	2,000	2,000	2,000
Parks, Gardens, Coastal & Foreshores, Waste	12,587	23,566	19,032	11,262	6,841	14,324	11,052	4,365	2,886	3,257
Renewal	4,601	3,646	3,934	4,596	3,229	11,525	9,171	2,990	2,662	2,062
Upgrade	4,661	1,803	3,379	771	1,019	1,813	157	4	171	134
New	3,325	18,118	11,718	5,895	2,593	985	1,724	1,371	53	1,061
Intangible	12	-	-	-	-	-	-	-	-	-
Renewal	-	-	-	-	-	-	-	-	-	-
Upgrade	-	-	-	-	-	-	-	-	-	-
New	12	-	-	-	-	-	-	-	-	-
Land	80	1,168	-	25	100	3,441	3,441	-	-	-
Renewal	-	-	-	-	-	-	-	-	-	-
Upgrade	-	-	-	-	-	-	-	-	-	-
New	80	1,168	-	25	100	3,441	3,441	-	-	-
Plant & Equipment	10,669	8,490	7,470	6,769	9,050	11,071	7,316	9,188	10,271	10,381
Renewal	8,815	8,145	7,222	6,631	8,877	11,033	7,278	9,150	10,234	10,381
Upgrade	493	31	19	19	154	19	19	19	19	-
New	1,361	314	229	119	19	19	19	19	19	-
Roads, Drainage & Network	51,746	52,113	48,482	59,794	53,633	57,594	54,765	61,184	68,929	57,967
Renewal	30,714	31,191	34,377	31,474	31,551	27,176	30,389	32,832	33,093	29,733
Upgrade	12,228	9,097	9,135	15,662	12,415	11,078	12,141	13,776	19,710	16,024
New	8,804	11,825	4,970	12,658	9,666	19,341	12,235	14,576	16,126	12,209
Sewerage	11,324	8,197	10,745	11,005	19,445	11,526	9,518	10,777	17,882	33,388
Renewal	7,738	7,169	7,389	8,100	9,033	8,395	7,558	8,554	11,569	10,549
Upgrade	2,136	604	2,376	1,818	6,495	2,890	1,035	1,660	4,958	6,891
New	1,450	425	980	1,088	3,918	241	925	563	1,355	15,948
Water	14,770	14,412	18,490	20,317	32,020	15,995	27,705	29,670	24,530	11,575
Renewal	11,160	13,362	13,208	12,070	20,635	15,495	15,948	16,570	14,610	11,275
Upgrade	1,566	696	2,863	3,265	4,100	175	5,561	2,450	1,525	75
New	2,044	355	2,420	4,983	7,285	325	6,196	10,650	8,395	225
Quarry and Landfill Remediaton	590	1,227	5,309	7,614	3,691	7,038	5,030	6,032	7,163	346
Renewal	590	1,227	5,309	7,614	3,691	7,038	5,030	6,032	7,163	346
Upgrade	-	-	-	-	-	-	-	-	-	-
New	-	-	-	-	-	-	-	-	-	-
	\$ 110,635	\$ 130,762	\$ 137,955	\$ 141,557	\$ 133,340	\$ 128,051	\$ 125,729	\$ 127,115	\$ 137,591	\$ 122,384

Project Movement List		
Project No.	Project Description	New Projects Budget Adjustments
90153	Resource Centre of Excellence Stage 2	500,000
90736	Mackay MRF Glass Processing Upgrade	312,079
57404	Norris Road Overpass - BRIDGE RENEWAL	150,000
62034	Water Line Tapping Kit	125,000
90154	Human Resources Services Enhancement (HRSE)	100,000
22382	Schmidtkes Road Landscape Buffer Rehabilitation	70,600
22383	Stinger Signage Upgrade	66,000
53419	Mackay Stadium Refurbishment	55,000
10601	Sugar Shed Compliance Issues	49,000
90595	DDCL Entrance YUWI Artwork	37,000
10243	MECC - Power Data Capacity Upgrade	35,000
57405	Frasers Creek Brdg Pinnacle/Septimus Rd BRIDGE	18,500
57406	Coakleys Bridge Dougherty's Road - BRIDGE RENEWAL	18,500
57407	Paces Bridge - Newmans Road - BRIDGE RENEWAL	18,500
57408	Mt Martin Loop Rd BRDG - McGregor Ck BRIDGE RENEWAL	18,500
57409	Toons Road Bridge - BRIDGE RENEWAL	18,500
57410	Capellos Road Bridge - BRIDGE RENEWAL	18,500
57411	Pinevale Rd Bridge - Teemburra Crk BRIDGE RENEWAL	18,500
57412	East Funnel Creek Road Bridge BRIDGE RENEWAL	18,500
10531	MECC Waves Soundgrid System	18,174
10238	MECC - North Foyer Stage Replacement	15,100
		1,680,953
# of Projects		21

Project No.	Project Description	Existing Projects Budget Adjustments
29110	LRCIF3 Alsatia Park Playground Project	806,892
51783	Marwood Sunnyside Shoulder Widening Stage 1	780,000
90365	Northern Beaches Community Hub - Stage 1B	600,000
73040	Mirani Liquid Stream Upgrade	420,000
53980	Barton St, Drainage Upgrade - Holland to Stoneham incl Lagoo	400,000
70205	Sewerage Pump Station Refurbishment \ Renewals - FY20/21	370,787
10020	Property Services - Unspecified Works - Header Account	350,000
70269	MNWRf - Asset Renewal Expenditure Program - FY 21/22	300,000
51710	LRCIF3 Webberley St shared Path Paradise to Nebo Rd	250,000
90573	Closed Landfill, Rehabilitation Project	220,000
51538	Milton St / Archibald St Intersection Upgrade	150,000
70248	MSWRF - Asset Renewal Expenditure Program - FY 21/22	150,000
20942	Seaforth Camping Grounds Waste Water Treatment Plant	137,145
51861	Bus Shelter PTAIP & BSSP FY 22/23	118,563
53107	Bluewater Trail to Cross City Link Paget	116,857
51707	Broomdykes Dr Culvert Upgrade through Park	110,000
90369	Northern Beaches Community Hub - Stage 1A	101,000
51689	Owens Creek Loop Rd 143858 Culvert Rehabilitation	98,015
51690	Owens Creek Loop Rd 143857 Culvert Rehabilitation	98,015
29129	LRCIF3 Clearing Account	94,268
62083	RW Infrastructure Renewals & Upgrades 21/22	92,102
56402	Seagull Street, Slade Point	85,000
62048	Sydney St WMR - River St to Shakespeare St	85,000
90710	Paget Depot administration Structural work	80,000
70242	Basset St SPS	75,000
70243	Hamilton St SRM - Renewal	75,000
10393	Plant & Equipment - New Requests	60,130
90152	Human resources Information System (HRIS)	60,000
52629	C19F2 Eimeo Blacks Beach Rd Shared Path	55,000
73059	SLP-Manholes Renewals up to June 2022	50,222
60004	Water Service Replacements Unplanned	50,000
60349	Retic - Meter Replacement Program Unplanned	50,000
60352	Water Valves & Hydrants	50,000
60405	Bloomsbury Water Supply Scheme	50,000
63419	Mirani 3 - Reservoir Refurbishment	43,995
62077	Gargett Disinfection Facility-Upgrade to Chlorine Gas	42,410
60418	Palm Tree Creek - Trunk Water Main WMR	40,000
20943	Langfords Park, Eton Playground Renewal	35,000
55355	Plane Creek SWD Repair & Bank Restoration	35,000
22341	Penn Rd Park Amenity Block Decommissioning & Installation	33,208
22378	Parks - Purchase of Mowers	32,485
29107	LRCIF3 Griffin St Park, Play Equip & Furniture Renewal	32,000
51773	Bells Creek Bridge Rehabilitation	30,000
90732	MECC - Building Compliance	30,000
56251	Sydney St and Alfred St Intersection Upgrade	25,000
57346	Trevaskis Rd Farleigh Ch 1545 - CUL407138	25,000
63328	AMR Replacements Unplanned	25,000
57220	Rocky Dam Crk Bridge REHAB Ch540-BRDG12309	22,200
62078	Finch Hatton Disinfection Facility-Upgrade to Chlorine Gas	22,130
57342	Turnors Paddock Rd Koumla Ch 7498 - CUL386989	22,000
57343	Turnors Paddock Rd Koumla Ch 8478 - CUL386992	22,000
57352	Stanfords Rd Homebush Ch1497 - CUL393071	22,000
74053	MSWRF - Aeartion Valves in SBR 1 & 2 Replace & Renewal	20,937
57222	Pigtree Bridge REHAB Ch5465-BRDG12283	20,500
30390	Plant & Equipment at Cost - Water	20,000
30391	Laboratory - Plant & Equipment at Cost	20,000
51782	Horse & Jockey / Lansdowne Roads	20,000
57340	Holts Rd Richmond Ch3075 - CUL361977	20,000
62031	WTP Annual Upgrades / Improvements	20,000
70239	Sewerage Pump Station Refurbishment \ Renewals - FY21/22	20,000
29124	C19F2 Public Amenities Maintenance	17,531
51728	Glenella-Richmond Rd Rehab-Habana to Holts Rd	16,000
22373	Quota Park Amenities - Scheduled Works FY 22/23	15,900
51824	Main St Bakers Creek Drainage	15,000
57350	Munbura Rd Munbura Ch 3630 - 31434	15,000
57351	Oakenden-Sarina Rd.Homebush Ch 200 - CUL393038	15,000
29086	Habana Park Toilets Public Amenities Renewal	14,586
51810	Norris Road Nth Mky Footpath Carlyle Gardens Aged Care	12,607
57223	Omega Bridge REHAB Ch1375-BRDG12285	12,600

Project No.	Project Description	Deferred Projects Budget Adjustments
92114	Riverside - Pioneer River Floating Pontoon	702,387
29085	LRCIF3 Stage 3 Camilleri Street District Park Upgrade	599,768
54451	Oak St, Andergrove - drainage restoration works	595,000
63406	Evans Ave North Mackay Water Main Renewal, Canberra St to Ha	421,265
51671	Cattle Creek (Higham) Bridge Rehabilitation	342,000
51837	LATM - East Gordon Street	320,216
51637	Walker-Finn Rd Bridge, Pinnacle, Bridge Rehabilitation	287,000
62073	Palmer St (Evans Ave to Harbour Rd) WMR, North Mackay	262,165
53993	Sarina Beach North Area - Catchment B, Road and Drainage	230,000
51711	Glenella Rd Crossing Sth Roundabout with Hill End Rd & Sween	172,491
51674	Kowari Road -Cattle Creek Bridge Rehabilitation	126,000
51676	Newmans Road (Ash's) Bridge Rehabilitation	102,000
57261	Rural Bikeway Eton	100,146
62052	East Gordon St-Lawson St. to Goldsmith St. WMR	100,000
62108	WMR Goldsmith St - East Gordon to Shakespeare St	100,000
56237	LATM - Byron St Footpath	90,069
56246	Apsley Way Sutton Ct Traffic Calming	72,447
54203	DDA Audit - River St/Nelson St - Footpath Improvements	58,990
51750	Zammit St North Mackay Pedestrian Refuge	54,000
57264	Rural Bikeway St Helens	48,839
29084	Regional Self Drive lookout Trail Development - Feasibility	46,725
51675	Lucas Paddock Bridge Rehabilitation	40,000
90580	Hogan's Pocket - Cell 4 Constuction	40,000
57263	Rural Bikeway Midge Point	36,770
22363	Seaforth Camping Grounds - Playground Decom FY 22/23	25,000
57262	Rural Bikeway Bakers Creek	19,277
29082	Sunset Park, Eimeo Play Equipment Improvements	17,360
22362	Jim Adams Hall Park - Playground Decom FY 22/23	15,000
57313	Access Audits DDA Action Plans Header FY 24/25	10,000
51822	Christie Street , East Mky K&C Left Chainage 0-192	8,492
51821	Christie Street , East Mky K&C Right Chainage 146-192	7,905
		5,051,312
# of Projects		31

92100	Mackay City Centre PDA Precinct	12,590
57219	St Helens Creek Bridge REHAB CH8160-BRDG12228	11,700
22376	Seaview Park Amenities - Scheduled Works FY 22/23	10,840
57318	First Lane Rehabilitation - Chn 0-76	10,000
57321	Quarry Lane Rehabilitation - Chn 0-80	10,000
70207	Mt Bassett SPS renewals	10,000
51715	Milton St - existing off slip lane to existing at shared pat	9,000
60401	Shakespeare Street, East Mackay WMR	9,000
57224	MacDonald Ck Bridge REHAB Ch1810-BRDG12343	8,700
74058	Mackay SN, Habana Rd SPS - Pump Replacement & Renewal	8,555
70240	Sarina - Sichter Bank - SM Relocation	8,000
20500	Vine Showcase Arbors incl Footpath & Landscaping	7,700
51828	Bob Hobbs Bridge, Owens Creek Guardrail Replacement	7,400
57322	Twelfth Lane Rehabilitation - Chn 0-166	7,000
60436	Nebo Rd WTP Replace & renew Polymer Dosing Pumps	7,000
22374	Koumala Park Amenities - Scheduled Works FY 22/23	6,000
63408	Range Rd Sarina Water Main Renewal, Mt Blarney Rd to Leslie	6,000
57257	Nth Kippen St Beach Stormwater Outlet Leakage Remediation	5,000
57243	Seninis Causeway Rehabilitation Ch1733m	4,495
90711	Ground floor staff accommodation stage 2	4,259
22370	Annie Wood Park Amenities - Scheduled Works FY 22/23	4,200
90482	Sarina Sugar Shed Building Improvement	3,700
51738	Baronga Drive Balberra Drainage	3,400
57242	Seninis Causeway Rehabilitation Ch1077m	3,366
74050	MNWRF - MCC Data Cabinet	3,337
57221	Figtree Bridge REHAB Ch4360-BRDG12282	3,000
53786	Juliet Street Rehabilitation	2,923
22371	Muller Park Amenities - Scheduled Works FY 22/23	2,800
51815	Grendon Street Footpath Renewal - Palmer Street to Ungerer S	2,674
60432	Formation St Water Main Augmentation	2,263
51834	DDA Audit Central Street Sarina	2,210
51667	Harvison St Est Mky K&C-Right 0-450	2,205
22253	DRFA - Flood Warning Infrastructure Network	1,800
57291	Pattinsons Lane Bakers Crk Right chainage 285-425	1,754
51832	DDA audit - Bridge Rd West Mackay	1,737
51718	Donaldson St Drainage Simpson to Field	1,307
74044	Beaconsfield #1 SPS Realignment of overflow for ALDI	1,051
62075	Fursden St WM Upgrade	1,000
62089	David Muir & Lester Hansen St, Slade Point WM Upgrade	1,000
63410	Mt Griffith to Mt Haden Water Main Renewal, Mick Ready's Cre	951
74029	Mirani WRF - H2S Gas Detector	793
51831	Valroy St Hay Pt -Valroy Carey Pedestrian Crossing	663
51840	LATM - Wentford St Threshold Treatment	663
57403	East Point Drive unsealed road access	394
73340	RWS 3 Pump 4 VSD - Upgrade	327
51845	Burgess St Nth Mackay Right Chainage 735-916	288
51700	Paradise St George St to Henman St	260
55280	Upgrades to North Mackay Rotary Lookout	199
70241	Southern Rising Main - Upgrades	186
51823	Harbour Carpark DDA Improvements	113
92110	Riverside PDA Precinct	108
51836	Holland Donaldson Intersect Wst Mky Pedestrian Fac Upgrade	14
29078	Anzac Square Park, Sarina, Play Equipment Decommissioning	10,640
		7,627,369
# of Projects		122



21.00

10.5. FINAL MANAGEMENT REPORT FOR MACKAY REGIONAL COUNCIL 2021/22 FINANCIAL YEAR

Author	Director Organisational Services (Kylie Lamb)
Responsible Officer	Acting Chief Executive Officer (Angela Hays)
File Reference	2021/22 Audit
Attachments	1. 2022 Final Management Letter [10.5.1 - 4 pages]

Purpose

The purpose of this report is to table, for Council's information, the results of the final audit of MRC's Annual Financial Statements. This audit is completed by Council's external auditors (SBB Partners) on behalf of the Queensland Audit Office.

Related Parties

Nil

Corporate Plan Linkage

Financial Strength

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Background/Discussion

The attached letter summarises the audit findings identified by Council's external auditor (SBB Partners) on behalf of the Queensland Audit Office. In accordance with section 213 of the Local Government Regulation 2012 the Mayor must table a copy of this letter at the next ordinary meeting of the local government.

The Auditor General has issued an unmodified audit opinion on Mackay Regional Council's presented financial statements. This means that the financial statements are presented in all material respects, in accordance with the applicable financial reporting framework.

As detailed in the attached letter, an internal control deficiency has been reported as part of the external audit process. This relates to the ageing of completed capital projects, as outlined in Appendix A1 – Matters previously reported. As referenced, this matter remains unresolved from a prior financial reporting period acknowledging corrective actions are in progress.

Consultation and Communication

Chief Executive Officer, Directors, Manager Financial Services

Resource Implications

The final audited results have been brought to account and are reflected in Council's financial reports.

Risk Management Implications

An internal control issue was identified as part of the final audit of MRC's Annual Financial Statements. The audit was completed by external auditors (SBB Partners) on behalf of the Queensland Audit Office. Corrective action by management is underway to address the issue raised.

Conclusion

The attached letter confirms an unmodified audit opinion on Mackay Regional Council's 2021/22 financial statements. The internal control deficiency raised by external audit is being addressed by Management.

Officer's Recommendation

THAT Council receives the Final Management Report for Mackay Regional Council for the year ended 30 June 2022.

The Acting Director for Organisational Services Stuart Hildred, provided an overview and highlights of the Final Management Report for Mackay Regional Council 2021/22 Financial Year.

Council Resolution ORD-2022-324

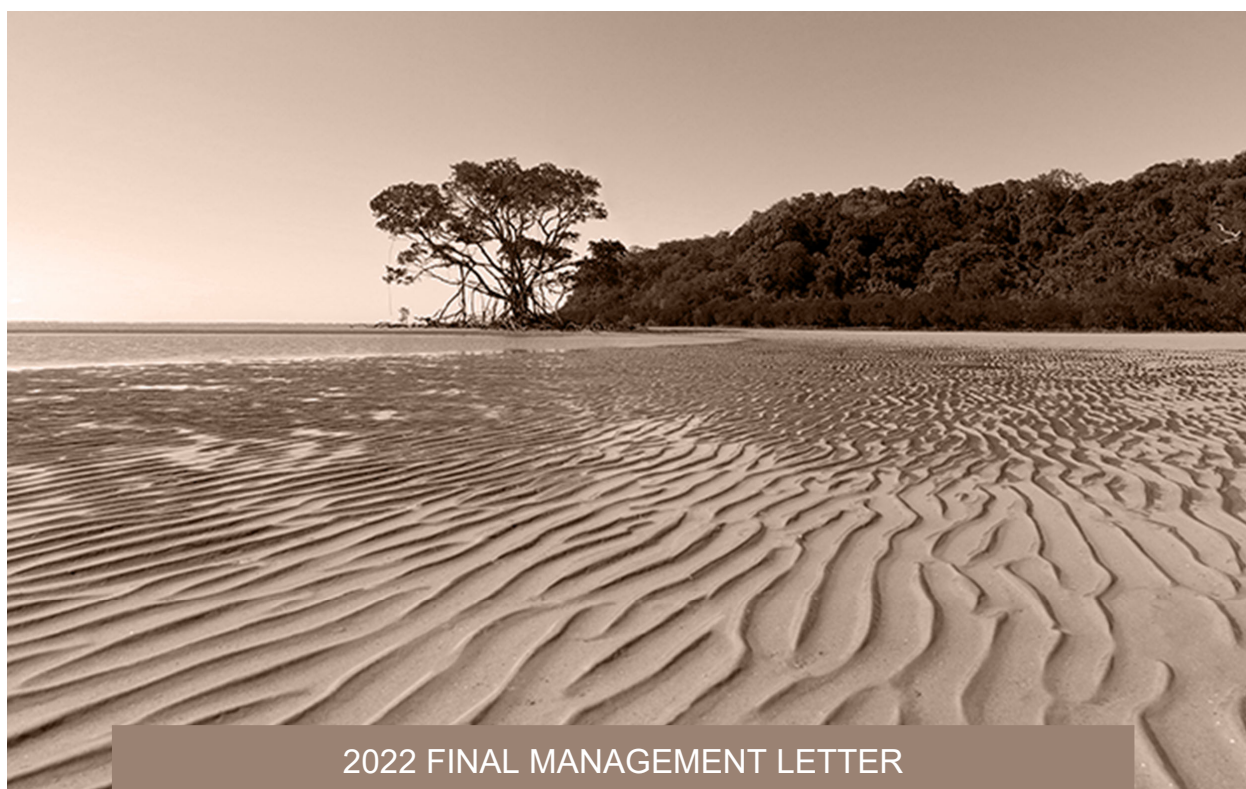
THAT Council receives the Final Management Report for Mackay Regional Council for the year ended 30 June 2022.

Moved Cr Mann

Seconded Cr Englert

Cr Mann noted that Council's external auditor had confirmed the unmodified audit opinion of Council's 2021-2022 financial statements, noting an area on concern which is being addressed. Cr Mann noted that the auditor intends to include the results of Council's audit in their report to Parliament as part of the results of the Local Government sector. Cr Mann advised that she believes the result of the audit was a credit to the sound financial practices of Council and staff.

CARRIED



Mackay Regional Council

18 October 2022



18/10/2022

Councillor Greg Williamson
Mayor
Mackay Regional Council
73 Gordon Street
MACKAY QLD 4740

Dear Councillor Williamson,

Final Management Report for Mackay Regional Council

We have completed our 2022 financial audit for Mackay Regional Council. The QAO Sector Director Sri Narasimhan has issued an unmodified audit opinion on your financial statements.

The purpose of this letter is to update you on any matters that have arisen since we presented our closing report to the audit committee.

Reporting on issues identified after the closing report

I can confirm that we have not identified significant issues since the presentation of our closing report. Issues and other matters formally reported to management and an update on actions taken by management to resolve these issues is included as Appendix A to this letter.

Report to parliament

Each year we report the results of all financial audits and significant issues to Parliament.

This year we intend to include the results of our audit of Mackay Regional Council in our report to Parliament on the results of the Local Government sector. In this report we will comment on the results of our audit of your financial report, any significant internal control issues we identified, and the overall results of the sector, including, major transactions and events. We will discuss the proposed content of our report with your Chief Executive Officer and will continue to consult as we draft our report. Formally, you will have an opportunity to comment on our report and for these comments to be included in the final report.

Audit fee

The final audit fee for this year is \$155,240 exclusive of GST (2021: \$155,240). This fee is in line with the amount estimated in our external audit plan.

We would like to thank you and your staff for their engagement in the audit this year and look forward to working with your team again next year.

If you have any questions about this letter or would like to discuss any matters regarding our services and engagement, please do not hesitate to contact me on 49511455.

Yours sincerely

P. Hinton CA
Contract Audit Partner

cc: Angela Hays, Chief Executive Officer, Mackay Regional Council.

Queensland Audit Office
Level 13, 53 Albert Street, Brisbane Qld 4000
PO Box 15396, City East Qld 4002


Phone 07 3149 6000
Email gao@gao.qld.gov.au
Web www.gao.qld.gov.au
 Queensland Audit Office (QAO)


2022 Final management letter


Appendix A1 – Matters previously reported

The following table summarises all control deficiencies, financial reporting issues and other matters that have previously been raised but are not yet resolved. The listing includes issues from our reports this year and those issues raised in prior years.


Internal control issues


 Significant deficiency


 Deficiency

 Other matter


Financial reporting issues

 High

 Medium

 Low

Internal control issues

Ref.	Rating	Issue	Status
21CR-1		<p>Capital Work in Progress – Ageing of completed projects</p> <p>Audit identified a significant number of completed projects (\$37M) had not progressed through Capital Work in Progress ledgers to be recognised as a completed “in use” asset for inclusion in Council’s asset depreciation registers as at 30 June.</p>	<p>Status - Unresolved / action in progress</p> <p>Responsible officer: Director of Organisational Services</p> <p>Action date: 30 July 2023</p>



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10.6. 40 OCEAN AVENUE

Author	Supervisor Land Operations (Jane Gosper)
Responsible Officer	Director Organisational Services (Kylie Lamb)
File Reference	L100 SP305197
Attachments	Nil

Purpose

To obtain Council resolution to not support an application, made by the property owners of 40 Ocean Avenue, Slade Point, to purchase part of the Reserve for Park and Recreation, known as Lot 100 on SP305197, 76 Ocean Avenue Slade Point, to rectify an encroachment.

Related Parties

Property Owners - 40 Ocean Avenue, Slade Point (William Paton and Sheridan Ansiewicz)
Department of Resources (DOR)

Corporate Plan Linkage

Ethical Decision-Making and Good Governance - We are committed to keeping our community informed about our activities and performance and employing robust governance policies and procedures to ensure legislative compliance and organisational integrity.

Live, Visit and Play - We have a diverse mix of accessible spaces to live, visit and play.

Background/Discussion

An encroachment exists into Reserve Land at Lot 100 on SP305197 known as 76 Ocean Avenue Slade Point. This encroachment measures approximately 69 square metres into the Reserve in front of 40 Ocean Avenue Slade Point and consists of an addition as part of a dwelling, an awning and fence.

In June 2013, the current property owners purchased the property (40 Ocean Avenue) at auction. The details of the encroachments were made known at the time of the auction, with an existing permit being in place for the encroachment, however, as this was non-transferrable, the new property owners were advised they would need to make an application to obtain a new permit.

The new owners advised Council that their intention was to demolish the existing improvements and re-build. A non-transferrable Local Law Permit for five (5) years was issued for the period 02/10/2013 to 01/10/2018.

Upon expiration of the Local Law Permit, the property owners were sent a letter requesting advice on actions taken and/or plans made to rectify the encroachment. Advice received from the property owners was that no action had been taken and that their original plans to demolish the existing structure had changed and that they would like to purchase the section of reserve to rectify the encroachment.

Numerous meetings and discussions have taken place between the property owners, Council officers and Councillors on this matter. SLPT (Strategy Leadership and Performance Team) decided on the 11 December 2018, to offer the property owners another permit to occupy for a two (2) year period with no further permits to be allowed. The property owners declined to sign this permit.

The Department of Resources (DOR) have ultimate control of the land and have been appropriately consulted. Their advice was that there are two options to address the encroachment.

Option1:

Removal of all encroachments from the State lands reserve for park and recreation described as Lot 100 on SP305197 encroaching from 40 Ocean Avenue described as Lot 11 on SP271094, and remediation of State lands impacted upon by the encroachments.

Option 2:

Revocation over that part of the reserve State lands directly impacted by the encroachments and subsequent purchase (for amalgamation) by the owners of Lot 11 on SP271094. Freehold purchase would be at market value and the owners of Lot 11 on SP271094 would be responsible for all associated on-costs (including a boundary realignment survey).

The ability for DOR to revoke the relevant part of the reserve is subject to consent of Council as Trustee, and the action being palatable to the local community. Their requirement was for significant community consultation to be undertaken by Council.

At the request of the property owners, community consultation was undertaken.

Consultation and Communication

Property Services liaised directly with DOR frequently over the course of this matter.

The direction from DOR is that:

- The encroachments are unauthorised and considered to constitute unlawful occupation of trust lands and, by virtue, trespass related acts under section 404 of the Land Act 1994. Continual tolerance of the encroachments on the reserved State lands is undesirable as they are inconsistent with the purpose of park and recreation.
- DOR would not provide its support to any temporary tenure or permit type arrangements as the encroachments cause a significant area of the reserved lands to be inaccessible and unusable by the public.
- DOR will not consider progressing any applications regarding the lands until robust community consultation is undertaken by Mackay Regional Council, in its capacity as appointed trustee for the reserve State lands.

The community consultation project commenced on 25 May 2021 and was advertised through several channels including:

- a letter to 1,543 Slade Point property owners, this included maps and images.
- a full-page advertisement in the Mackay and Whitsunday Life on 4 June 2021.
- corflute signs were erected at each end of the reserve.
- a project page was published on Council's Connecting Mackay website. It contained an overview of the project and maps showing the reserve area, the location and area of encroachment along with aerial views and identification survey. The page attracted a total of 1600 visitors during the consultation period.
- posters were also displayed in local businesses and at the school within the Slade Point area.

Key Findings from the community consultation:

- most respondents (79.8%) were aware of the existence of the reserve.
- 59% of respondents explained that the reserve benefits the community by providing access to the beach, for walking, relaxing and enjoyment. The most frequent response provided to why the reserve does not benefit the community was that the area has eroded and is too small for use (82

responses). Note: it appears that some of the respondents were considering only the small section of reserve in front of 40 Ocean Avenue when responding to this question.

- Whilst 63.6% (252 responses) believe that the reserve land should be sold to the property owners of 40 Ocean Avenue, 36.4% (144 responses) believe the land should not be sold allowing it to remain available for use by the community.
- It cannot be concluded that there is clear evidence of overwhelming community support for the revocation action.
- The Slade Point community are passionate about their local area.

Common themes identified throughout the survey responses include:

- Multiple respondents stated that due to erosion there was limited space in front of the encroachment at 40 Ocean Avenue, some also said they were concerned that continued erosion would eventually remove public access.
- Some residents are concerned about being able to access further past 40 Ocean Avenue and other properties along the reserve.
- Multiple respondents stated Council should construct a pathway along the reserve and clear other encroachments, including gardens, to make a clear pathway, as at present, the area does not feel like public space to them - a comment was made that the thoroughfare is not currently easily accessible by the disabled.
- Some respondents consider multiple adjoining landowners are using the reserve as if it is their own private land and this makes the community feel as though they are trespassing when walking along the reserve, due to gardens and outdoor furniture blocking the access in places.
- Multiple respondents expressed concern that if this land is allowed to be sold it will set a precedent for future dealings.
- Several comments were received from people that attended the auction in 2013 and stated that the selling agent detailed the encroachment at the auction.

Following the community consultation, a briefing was presented to Council on 25th August 2021.

Property Owners' Submission

The property owners provided a submission to Council through their solicitor on 5 November 2021. The submission addressed the draft report that had been provided to the property owners. The points raised in the submission can be summarised as:

1. When they purchased the property, the property owners were of the understanding that the encroachment was not considered to be a significant problem, and that the process to acquire the reserve was administrative and not something Council opposed.
2. The community consultation process was flawed and framed in such a way as to engender negative responses.
3. Correspondence from then CEO (Chief Executive Officer), Craig Doyle, was to the effect that Council supported the proposal and that majority support from the community consultation would be sufficient.
4. There is precedent of other property owners in the area acquiring larger parcels of land and those precedents should be followed.

Then CEO, Michael Thomson and Senior Legal Counsel, Anthony Bigby, met with Mr Paton and his solicitor to discuss the property owners' submission in November 2021.

During those discussions, the following points were discussed:

- The extent and nature of the consultation process noted the DOR requirement that process be robust and sufficient to accurately gauge the opinion of the community that uses the area.
- The correspondence from Craig Doyle made it clear that the central issue is whether the land is no longer required for the community purpose for which it is reserved. The community response would need to be considered in totality, based on relevance and merit. Whilst Mr Doyle said the State would be reluctant to proceed should the consultation indicate the majority is unlikely to be supportive, it did not say that a simple majority would equate to support.
- Council's support of their request is predicated on the assumption that community consultation would support that the reserve land was no longer required for the community purpose (the State would be happy).
- The assessment is based on the merits of each case and the scale and overall circumstances for the encroachment at a neighbouring property were different from this case.

Policy Position

Council adopted Council policy POL-43.109 Encroachment on Public Land on 21 September 2022.

The Corporate Standard underpinning the Policy sets out the matters that may be considered when Council is assessing whether to support a property owner's request to acquire encroached land. Relevantly, clause 5.1 (e) states:

- e) *Where the Encroachment is inconsistent with the purpose of the MRC Public Land and the Encroaching Owner requires exclusive access rights and the Encroachment is not removed, the Encroaching Owner may apply to purchase the encroached land. This option can only apply where:*
- *Council approval/consent is granted.*
 - *The area is of negligible open space and or community value.*
 - *Consultation with the community confirms this view (consultation with the community is only required if the scale of the encroachment impacts on the use of the land for its designated purpose). The Encroaching Owner purchases the encroached land by way of boundary realignment, at market value, and pays all associated costs, including survey plan, registration fees and any rezoning costs.*
 - *If Reserve Land, the Encroaching Owner must make formal application with DOR and obtain approval from DOR to purchase the encroached land.*
 - *Note: MRC and DOR where applicable, may consider formal approval of an Encroachment on MRC Public Land with due consideration to a range of criteria including, but not limited to, safety, commercial gain, personal gain, community impact, impact on future use of the subject areas by MRC and/or other public bodies and any legislative constraints.*
 - *Note: Zonings, purposes and classifications of some MRC Public Land may prevent MRC from formalising any agreement with the Encroaching Owner. The Encroaching Owner would be responsible for the cost of the reclassification process, if possible, and approval to formalise the Encroachment is granted by MRC. Reclassification is at the discretion of MRC and may be refused.*

Assessing this request against the Policy:

- The encroachment is categorised as a Major Encroachment, being the most serious categorisation under the Policy.
- The encroachment is not consistent with the purpose of the public reserve land.
- The area of the encroachment is significant in that it blocks most of the reserve and serves to significantly restrict access along the reserve.

- The community consultation made it clear that notwithstanding the majority would support sale to the property owners, the community values the reserve land and is concerned that access along the reserve is to be restricted.

Resource Implications

All costs incurred in respect of the rectification of the encroachment will be the responsibility of the property owners.

Risk Management Implications

As the appointed Trustee, Council is the entity responsible for the management of State lands. Members of the community have the right to use the reserve for the purpose for which it was set aside, park and recreation, whilst abiding by the local laws made by Council.

DOR have provided direction that continued tolerance of the encroachments on State lands is undesirable as they are inconsistent with the purpose of the reserve, park and recreation.

The area of encroachment is categorised as major i.e., it provides an exclusive benefit to the encroaching owner and prevents public access. There is also a potential risk to safety to the public as well as a potential risk of legal claims to Council if encroachments are left unmanaged.

Conclusion

Council has considered the request in line with the Encroachment on Public Land Policy and given that the encroachment is:

- Categorised as a Major Encroachment; and
- The Encroachment is not consistent with the purpose of the Reserve; and
- It significantly restricts access along the reserve.

Together with the significant response from the community consultation against the loss of public land, Council cannot as Trustee's support an application to DOR to allow purchase of part of the reserve for park and recreation, Lot 100 on SP305197. This means that all of the encroachment into the reserve is to be removed and the land remediated and returned for use by the community.

Officer's Recommendation

THAT Council resolves to:

- a. not support an application from the property owners of 40 Ocean Avenue Slade Point to purchase part of the Reserve for Park and Recreation on Lot 100 on SP305197, known as 76 Ocean Avenue, Slade Point, to rectify an encroachment; and
- b. advise the Department of Resource and the property owners of this decision.

Cr Jones declared a Declared Conflict of Interest and left the room at 10:20 am taking no part in the debate or discussion of the meeting.

Mr William Paton addressed Council advising that he and his wife did not want to be asked to demolish a third of their home and had purchased the property knowing about the encroachment but understanding that it had been legalised by permits at the time and would not have entered into the contract if they had know that the 2-year renewal permit would not be available. Mr Paton advised of the stress and anxiety this matter has caused and noted that community support had been shown during the consultation process. Mr Paton noted that a

precedent had been set just up the road from his property and suggested a compromise with the removal of the lean-to and the purchase of the land where his home is located, some 49 square metres. Mr Paton advised that it would cost in the vicinity of \$200,000 to remove the encroached area and rehabilitate.

Mayor Williamson reiterated the intent of the motion which is that Council advise the State Government that we do not support the sale of the land. Mayor Williamson noted that Council has recently adopted a policy to address infringements on Reserves with the choice being to apply the policy or lay this matter on the table and rewrite the policy.

Cr Englert queried what would happen if no-one moved the motion.

Mayor Williamson advised that it would be defeated.

Council Resolution ORD-2022-325

THAT Council resolves to:

- a. not support an application from the property owners of 40 Ocean Avenue Slade Point to purchase part of the Reserve for Park and Recreation on Lot 100 on SP305197, known as 76 Ocean Avenue, Slade Point, to rectify an encroachment; and**
- b. advise the Department of Resource and the property owners of this decision.**

Moved Cr Mann

Seconded Cr Green

Cr Mann noted that the Officers had been asked to formulate a policy and this is applying that policy but recognised that this was an extremely difficult decision and an extremely difficult position for the owners to be in. Cr Mann noted that this is the policy of Council and she needed to support the Officers recommendation.

Cr May noted that Council has formulated a policy to deal with encroachment of Reserve land and if Councillors felt they could not support it, then the policy should have been amended. Cr May advised that she felt very deeply the angst this has caused the property owners, but reiterated that they knew of the encroachment when they purchased the property and this is the first of many encroachment cases to come.

Cr Englert spoke against the motion noting that he holds Cr May and Cr Mann's positions with a high level of respect as Councillors did ask Officers for this policy. Cr Englert advised that he had recently become aware that Council had dealings with a similar case and while he supports the policy, believes it should be there to guide decision-making and with many issues of this type to come before Council, each instance should be taken individually.

Cr Green advised that she felt very deeply for the applications but agrees with Cr May's sentiments that this is the first real test of the policy and it would not be good to start changing the rules at the first real test, particularly in relation to this significant encroachment. Cr Green noted that Council needs to retain public space for the public, noting that the encroachment blocks most of the Reserve and significantly restricts access to the Reserve. Cr Green acknowledged the residents in the area had been supportive but this does not support the current and future residents along the Reserve. Cr Green noted that this was different than the previous case further down the road as that purchase does not impact the community access to the Reserve.

Cr Mann exercised her right of reply acknowledging that a different decision has been taken with a property down the road and noted that there will be cases that are slightly different, however believes that in the case the policy must be followed.

CARRIED

Cr Seymour, Cr Englert, Cr Hassan and Cr Bonaventura recorded their vote against the motion.

Cr Jones returned at 10:33 am.

11. CONFIDENTIAL REPORTS - 26.10.22

The meeting did not close to the public.

11.2. LEGAL SERVICES MONTHLY REPORT - SEPTEMBER 2022

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (e) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter relating to **legal advice obtained by Council or legal proceedings involving Council including for example, legal proceedings that may be taken by or against Council.**

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (g) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter relating to **negotiations relating to a commercial matter involving the Council for which a public discussion would be likely to prejudice the interests of the Council.**

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (h) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to negotiations relating to the taking of land by the Council under the *Acquisition of Land Act 1967*. Council Resolution ORD-2022-326**

THAT the Legal Services Monthly Report for September 2022 be accepted.

Moved Cr Mann

Seconded Cr Hassan

CARRIED

11.3. APPROVED SPONSORSHIP UNDER THE INVEST MACKAY EVENTS AND CONFERENCE ATTRACTION PROGRAM - SEPTEMBER 2022

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget.**
Council Resolution ORD-2022-327

THAT the sponsorships approved under the Invest Mackay Events and Conference Attraction program are noted.

Moved Cr Mann

Seconded Cr Hassan

CARRIED

**11.4. APPROVED CONCESSIONS UNDER FACILITATING DEVELOPMENT IN THE MACKAY REGION
POLICY - SEPTEMBER 2022**

Confidential

Confidential Report to be forwarded separately.

This report is **CONFIDENTIAL** in accordance with the Section 254J (3) (c) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss a matter **relating to Council's budget.**

Council Resolution ORD-2022-328

THAT the concessions approved under the Facilitating Development in the Mackay Region Policy are noted.

Moved Cr Hassan

Seconded Cr Townsend

CARRIED

12. CONSIDERATION OF COMMITTEE REPORTS & RECOMMENDATIONS

12.1. LOCAL DISASTER MANAGEMENT GROUP (LDMG) MINUTES - 10 OCTOBER 2022

Author	Emergency Management Co-ordinator (Carla Duck)
Responsible Officer	A/Director Community & Client Services (Mark Sleeman)
File Number	LDMG
Attachments	1. MINUTES - LDMG Meeting - 10 October 2022 [12.1.1 - 4 pages]

Purpose

To present to Council the Local Disaster Management Group (LDMG) Minutes of the meeting held on 10 October 2022 for information purposes.

Related Parties

n/a

Corporate Plan Linkage

Priority: Community Health & Wellbeing

Strategy: Disaster preparedness - Build community preparedness and responsiveness to emergencies and natural disasters.

Officer's Recommendation

THAT the Minutes of the Local Disaster Management Group Meeting of 10 October 2022 be received.

Mayor Williamson noted that the Minutes did not reflect that Cr Mann had passed on her apology for that meeting and advised that the minutes would go back to the LDMG for that correction.

Council Resolution ORD-2022-329

THAT the Minutes of the Local Disaster Management Group Meeting of 10 October 2022 be received.

Moved Cr Mann

Seconded Cr Hassan

CARRIED

MACKAY LOCAL DISASTER MANAGEMENT GROUP MEETING

Monday, 10 October 2022, 1.00pm

MRC: Reception Room & Microsoft Teams Teleconference

MINUTES

Meeting Opened: 1:00pm

ATTENDEES	
AGENCY	NAMES
Mackay Regional Council	Cr. Greg Williamson
	Angela Hays
	Jason Devitt
	Mark Sleeman
	Andrew Bobeldyk
	Aletta Nugent
	Lee Brake
	Carla Duck
	Vicki Booth
Australian Climate Service/BoM	Luke Shelley, Hillary Wilson
CQ Rescue	Rebecca Wiseman
Cairns Airport	Robert Keegan
Department of Education	Rod Wood
Ergon	Jade Hammer
Mackay Hospital and Health Service (MHHS)	Claire Molloy
NBN Co	Rick Hoppers
North Queensland Bulk Ports	Anthony Lee
North Queensland Primary Health Network	Colleen Watkins
Queensland Fire and Emergency Services (QFES)	Jeffrey Bennett
Queensland Parks & Wildlife Services	Mike Griinke
Queensland Police Service (QPS)	Mark Lewer, Jeremy Novosel
Queensland Transport	Priyanga Senanayaka
Red Cross	Frank Frazer
State Emergency Services (SES)	Alex McPhee
Telstra	Michael Dwan

APOLOGIES	
AGENCY	NAMES
Mackay Regional Council	Kylie Lamb, Kristie Brown, Cr Karen May
Department of Education	Catherine Rolfe
Dalrymple Bay Coal Terminal	Sam Franettovich, Paula Northam
Ergon	Daniel Werthenbach
Mackay Airport	Philip Clark, Adrian Miles
Queensland Fire and Emergency Services (QFES)	Mark Ashford, Anthony Schofield, Darryl Youngberry
North Queensland Primary Health Network	Karin Barron
Reef Catchments	Katrina Dent
State Development, Infrastructure, Local Government & Planning	Nikki Wright

Topic	
1	<p>WELCOME - Chair - Mayor, Cr Greg Williamson</p> <p>The Chair thanked everyone for their attendance at this LDMG meeting and acknowledged the Traditional Custodians of the land.</p> <p>Additional Apologies noted</p>
2.	<p>MINUTES OF PREVIOUS MEETING</p> <ul style="list-style-type: none"> No business arising from the minutes dated 1 August 2022. <p>Moved: Angela Hays Seconded: Anthony Lee <u>CARRIED</u></p>
3.	<p>ACTION LIST</p> <ul style="list-style-type: none"> No Actions
4.	<p>CORRESPONDENCE</p> <p>Outwards correspondence was received and noted by the LDMG.</p>
AGENDA ITEMS:	
5.	<p>TELSTRA UPDATE – Michael Dwan, Regional Engagement Manager</p> <p>Presentation of what Telstra does to prepare for the disaster season:</p> <ul style="list-style-type: none"> No rep sitting on LDMG, just DDMG Have strategies in place for 3 days, 3 weeks and 3 months Temporary solutions - COWS/MEOWS which are mobile connectivity and Sat COWS which are Satellite Cell on wheels <ul style="list-style-type: none"> 1 COW sitting in Mackay ready for storm season Explained Telstra Preparation Plan to the group – continue to look at new technology around quick response Satellite Iridium phones are good for isolated smaller communities Short and long term disaster assistance packages for affected customers https://www.telstra.com.au/aboutus/community-environment/disaster-relief Priority restoration - key essential services (eg; hospitals, emergency services), when it is safe and possible <p>Chair asked how quickly it takes to move the equipment if needed in our region:</p> <ul style="list-style-type: none"> Usually stored at Telstra premises and move up north in preparation for disaster season <ul style="list-style-type: none"> Also utilise 3rd parties to help with resourcing Assets are critical and need to be moved quickly as our regions get cut off very easily
6.	<p>OVERVIEW OF “EXERCISE OVERRUN” MACKAY AIRPORT, Robert Keegan (Cairns Airport)</p> <p>Presentation given on recent exercise conducted at Mackay airport to further develop procedures relating to the Airport Plan</p> <ul style="list-style-type: none"> Mackay & Cairns airports are required to run a full activation exercise every 2 years Reps from LDMG participated Aim was to further develop the airport plan and share all agencies procedures in incident response/management and recovery Very successful and worthwhile – brought a lot of discussions from all involved and will share the report when completed
7.	<p>AUSTRALIAN CLIMATE SERVICE – Luke Shelley, Manager of Northern Qld Office (BoM)</p> <p>The Commonwealth Government's Australian Climate Service (ACS) was established last year to help Australians understand the threats posed by a changing climate and natural hazards, to limit the impacts now and in the future. The service is a partnership, made up of leading science, information, and expertise from the:</p> <ul style="list-style-type: none"> Bureau of Meteorology Geoscience Australia CSIRO and Australian Bureau of Statistics <p>Here and available to provide briefings on advanced preparedness to the LDMG's, DDMG's with collaboration from staff in Brisbane and the rest of the organisation. Looking at longer term strategies, resilience in northern Queensland projects. Taking a more strategic approach instead of only responding to events – please reach out to us if you need anything.</p>

8.	<p>BOM SEASONAL BRIEFING PRESENTATION – Hillary Wilson, Senior Meteorologist (BoM)</p> <p>Update on the upcoming Storm Season Outlook for Queensland:</p> <ul style="list-style-type: none"> • Rainfall above average • Predict 11 cyclones with 4 crossing the coast for the whole of Australia • Wetter than average conditions to continue • Last 3 months had >200mls of rain • Warmer than usual day & night-time temperatures • Climate drivers: <ul style="list-style-type: none"> ○ El Nino – Southern Oscillation <ul style="list-style-type: none"> ▪ Short lived event, easing in early 2023 ▪ Expected flooding in east Qld ○ Indian Ocean Dipole <ul style="list-style-type: none"> ▪ Return to neutral by December ▪ More rainfall eastern/southern Australia
9.	<p>LOCAL DISASTER COORDINATION CENTRE SUB PLAN</p> <ul style="list-style-type: none"> ▪ Feedback was sought from the LDMG and the plan has now been updated ready for endorsement of the group. Thank you to the members/ agencies who provided feedback. <p><u>RECOMMENDATION</u></p> <p>THAT the Mackay Local Disaster Coordination Centre Sub Plan be endorsed by the LDMG membership</p> <p>Moved: Alex McPhee Seconded: Angela Hays</p>
10.	<p>REPORTING: Agency Status Reports</p> <p>Comments:</p> <ul style="list-style-type: none"> ▪ MRC EM, Carla Duck – report: <ul style="list-style-type: none"> ○ Nothing further to add from the submitted report ▪ NQBP, Anthony lee – report: <ul style="list-style-type: none"> ○ Nothing further to add from the submitted report ▪ QFES, Jeffrey Bennett – report <ul style="list-style-type: none"> ○ Chair noted the Area Fire Management Group meeting recently held, Jeff advised that it went really well with great outcomes – impressed with the technology ○ It was raised that we have had quite a few fires in the region as late, advised even though we have had a bit of rain lately it dries out very quickly ▪ SES, Alex McPhee - update further from submitted report: <ul style="list-style-type: none"> ○ Averaging 4-6 member inquiries per week ○ Question asked regarding volunteer levels for upcoming storm season – very comfortable for 3 days and then we can bring in teams from other regions to relieve our volunteers ○ It was noted that the number of volunteers is steady, why is this? Responded that we have been doing a lot of advertising and visits to different organisations spreading the word and has generated interest ▪ ERGON, Jade Hammer - Report <ul style="list-style-type: none"> ○ BAU ▪ QPS, Mark Lewer, Jeremy Novosel - update: <ul style="list-style-type: none"> ○ All new personnel are onboard ○ Looking at updating the DDMG coordination centre – will stay in same location at this stage in our district office ○ Attended a couple of district recovery group planning meeting ○ Locally focusing on maintaining our personnel to support both the Local & District Disaster Coordination Centres ○ Giving exposure to some others in our team as support role to the LDMG and attending agency exercises to gain experience and see how agencies work together ○ Positive time of year for QPS with vacancies being filled ▪ Department of Education, Rod Wood <ul style="list-style-type: none"> ○ Rod introduced himself as the new LDMG member <ul style="list-style-type: none"> ▪ Principal advisor in Mackay ▪ 30 years in Central Qld ▪ Experience from Rural Fire and SES ○ BAU <p>Noted that Mater Hospital and NBN Co submitted status reports</p>

11.	<p>Proposed Meeting Dates for 2023:</p> <ul style="list-style-type: none"> ▪ Monday, 30th January ▪ Monday, 3rd April ▪ Monday, 3rd July ▪ Monday, 9th October ▪ Monday 4th December <p><u>Public Holidays 2023</u> – 26 Jan Australia Day, 7-10 April Easter, 25 April Anzac, 1 May Labour Day, 22 June Mackay Show Holiday, 2 October Kings Birthday.</p> <p><u>School Holidays 2023</u> – 31 March to 17 April, 23 June to 10 July, 15 Sept to 3 October, 8 December</p> <p><u>RECOMMENDATION</u></p> <p>Accepted by LDMG – please enter as date claimers into your calendars as invites will be sent out at a later date.</p>
12.	<p>GENERAL BUSINESS:</p> <ul style="list-style-type: none"> ▪ Request from an aged care facility to become a member of the LDMG. <ul style="list-style-type: none"> ○ Options were discussed including Recovery Sub Committee recommendation and difficulty accepting an LDMG membership for one of 14 commercial providers. <p>Action: MRC, NQPHN, QHealth, QFES and QPS to discuss how to best engage Residential Aged Care Facility providers for building resilience to disasters.</p> <ul style="list-style-type: none"> ▪ Chair asked the group if there is anything we should be doing now in preparation <ul style="list-style-type: none"> ○ Advised we have our 4 recovery sub-groups meetings scheduled – Human & Social, Economic, Environmental and Infrastructure ○ Telstra & NBN have their mobile assets ready to be deployed <p>Chair thanked all the presenters and attendees for their contribution and time</p>
13.	<p>NEXT MEETING</p> <ul style="list-style-type: none"> ▪ Monday 5 December 2022 <p>Future Meetings 2023:</p> <ul style="list-style-type: none"> ▪ Monday, 30th January ▪ Monday, 3rd April ▪ Monday, 3rd July ▪ Monday, 9th October ▪ Monday 4th December <p><u>Public Holidays 2023</u> – 26 Jan Australia Day, 7-10 April Easter, 25 April Anzac, 1 May Labour Day, 22 June Mackay Show Holiday, 2 October Kings Birthday.</p> <p><u>School Holidays 2023</u> – 31 March to 17 April, 23 June to 10 July, 15 Sept to 3 October, 8 December</p>
14.	<p>MEETING CLOSED at 2.25pm</p>

13. CORRESPONDENCE AND OFFICER'S REPORTS

13.1. OFFICE OF THE MAYOR AND CEO

13.1.1. THE OFFICE OF THE MAYOR AND CEO MONTHLY REVIEW REPORT - OCTOBER 2022

Author	Acting Chief Executive Officer (Angela Hays)
Responsible Officer	Acting Chief Executive Officer (Angela Hays)
File Reference	DMRR
Attachments	1. FINAL - Report for Office of Mayor CE Os - Monthly Review - October 2022 [13.1.1.1 - 16 pages]

Purpose

To provide Council with the Office of the Mayor and Chief Executive Officer's Monthly Report for the month of October 2022.

Related Parties

Nil

Officer's Recommendation

THAT the Office of the Mayor and Chief Executive Officers Monthly Report for October 2022 be received.

The Acting Chief Executive Officer (ACEO) Angela Hays, provided an overview and highlights of the Office of the Mayor and CEO Monthly Review Report for October 2022. The ACEO thanked Ken Ussher and Bob Carter for their work with the Workplace Health and Safety Team and wished them well in their retirements.

Council Resolution ORD-2022-330

THAT the Office of the Mayor and Chief Executive Officers Monthly Report for October 2022 be received.

Moved Cr Jones

Seconded Cr Hassan

Cr Mann thanked the ACEO for the inclusion in the report of the number of random drug and alcohol tests conducted for the month.

Mayor Williamson advised that he had not been able to include his Annual General Meeting (AGM) report from the Regional Queensland Council of Mayors, but advised that he would circulate this when available. Mayor Williamson listed the active members and advised that at the AGM, there had been strong interest of intent from several other Councils, and noted that 35 Council had attended the last two forums held.

CARRIED



Office of Mayor and CEO

Monthly Review

Period – October 2022



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Office of the Mayor and CEO
Monthly Review > October 2022

OVERVIEW

This report is for the Office of the Mayor and CEO for October 2022.

- No lost time injuries occurred in October, however there were 50 incidents reported.
- During October, Council received more than \$3million in external grant funding and was notified of a further \$2million in successful grant applications.

A handwritten signature in black ink, appearing to read "A Hays".

Angela Hays
Acting Chief Executive Officer

SAFETY

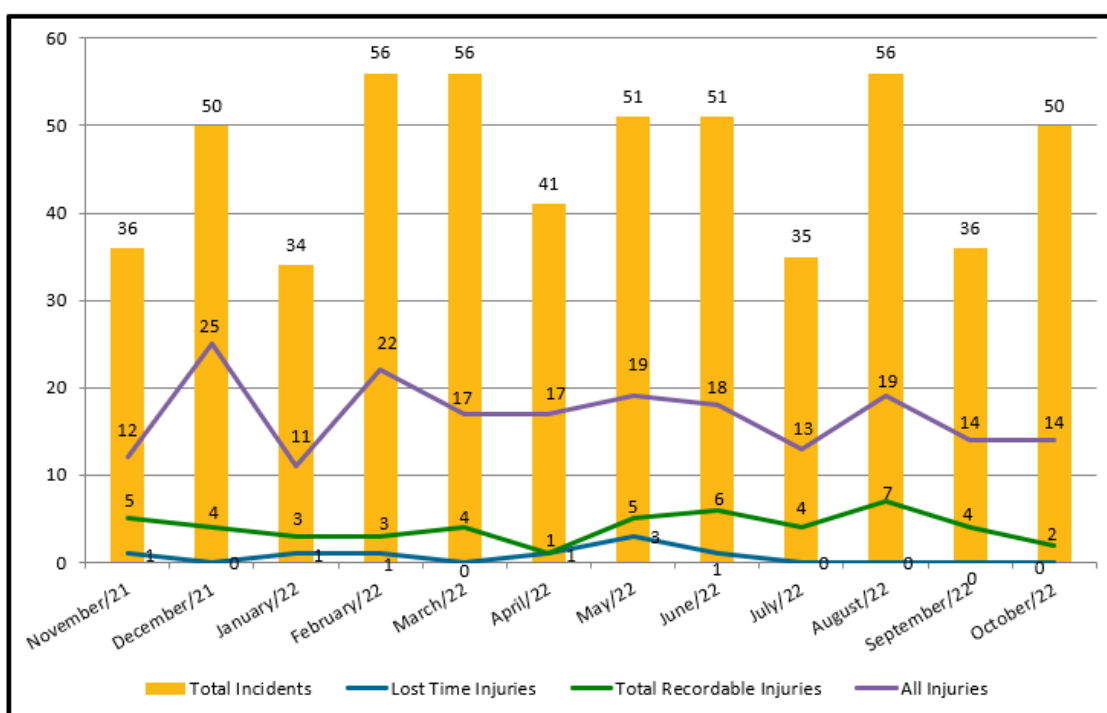
1.1. Lead Indicators

In October 2022:

- Fifty-four safety interactions were undertaken.
- Twenty-eight site safety inspections were undertaken.
- 97% of monthly action plan activities were carried out.
- Twenty-seven random drug and alcohol tests were completed.

Fifty incidents were reported involving MRC employees, contractors, and members of the public in October.

Incidents and Injuries



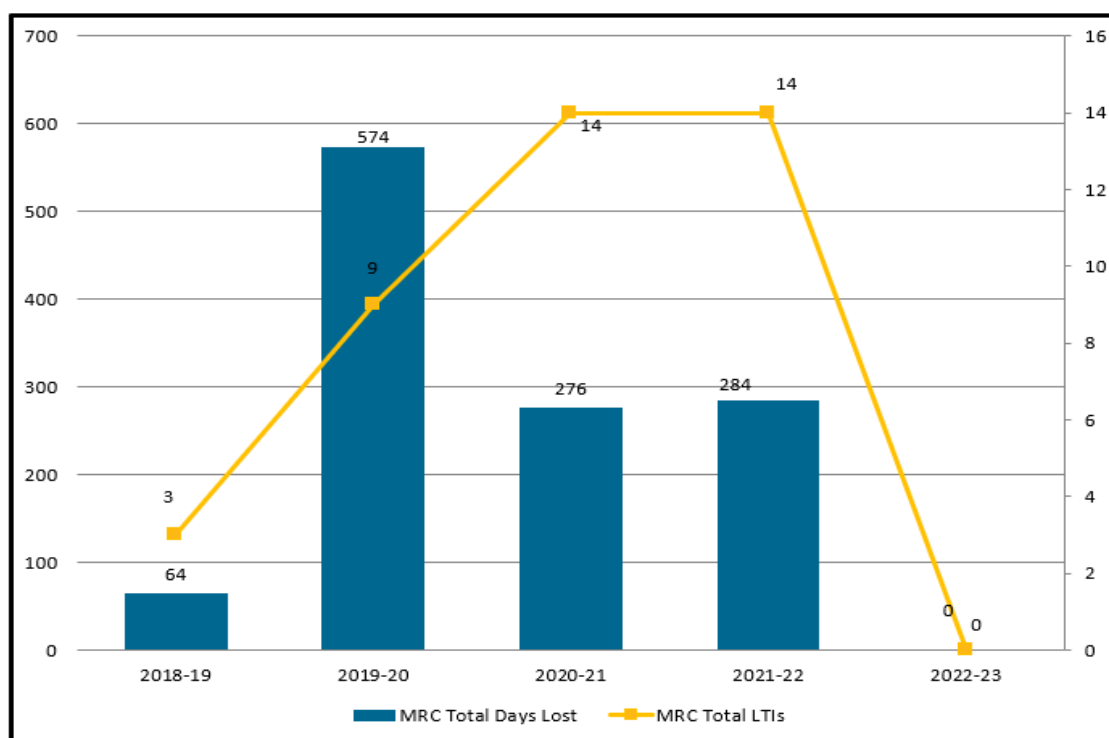
The following injuries to MRC employees were reported in October:

- Lost Time Injury, Suitable duties, and medical treatment injuries:
 - SDI – Attempting to free sewer cleaning hose, felt pain in back.
 - MTI – Felt irritation in throat after exposure to dust.
- First aid and non-treatment injuries:
 - FAI – Broken glass left on tray; staff member who collected tray cut fingers
 - FAI – While pruning trees, cut thumb with hand saw.
 - FAI – While loading illegal dumping, grazed arm against tailgate.
 - NTI – Experienced back pain when sitting down on chair, cushion of chair was inadequate, jarred back and hit elbow on adjacent desk.
 - NTI – Lifting pot and felt pain in wrist.
 - NTI – Felt small strain in foot while working.

- NTI - Finished phone call (taken on balcony) turned and stepped into drain, rolling ankle and falling to ground.
- NTI – Strained muscle in leg when exiting truck.
- NTI – While lifting quarter full wheelbarrow into truck, felt pain in shoulder.
- NTI – Whilst conducting footpath maintenance worker was lifting pieces of concrete into a truck and felt pain in his lower back.
- NTI – Bitten by unknown insect, resulting in sharp pain for 15 minutes.
- NTI – While returning hot flamer to tub, it fell over and made contact with hand.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

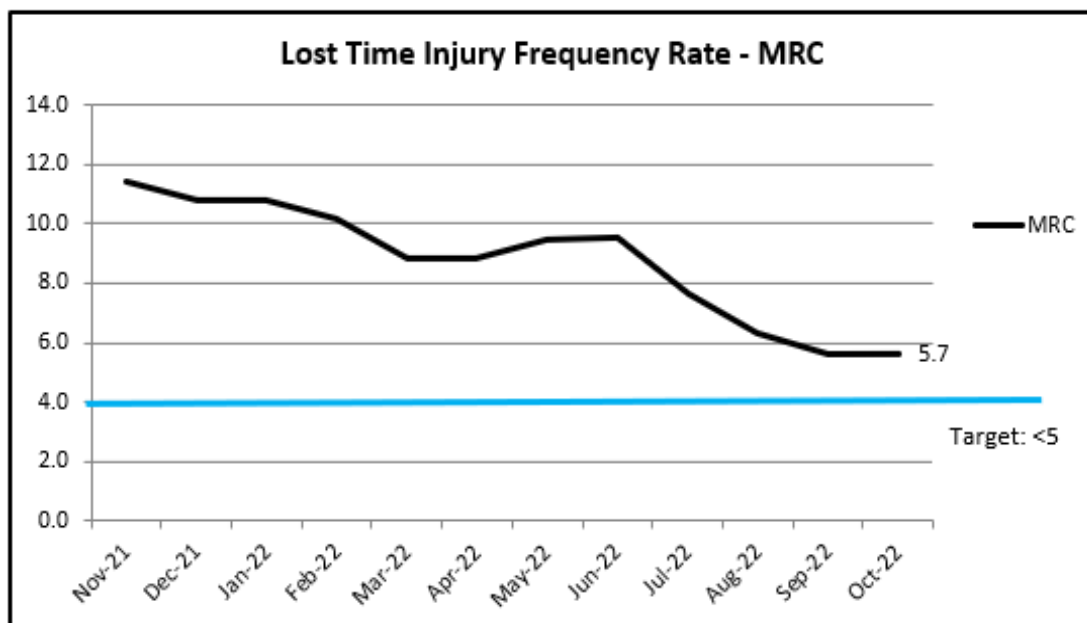
Lost Time Injuries and Days Lost



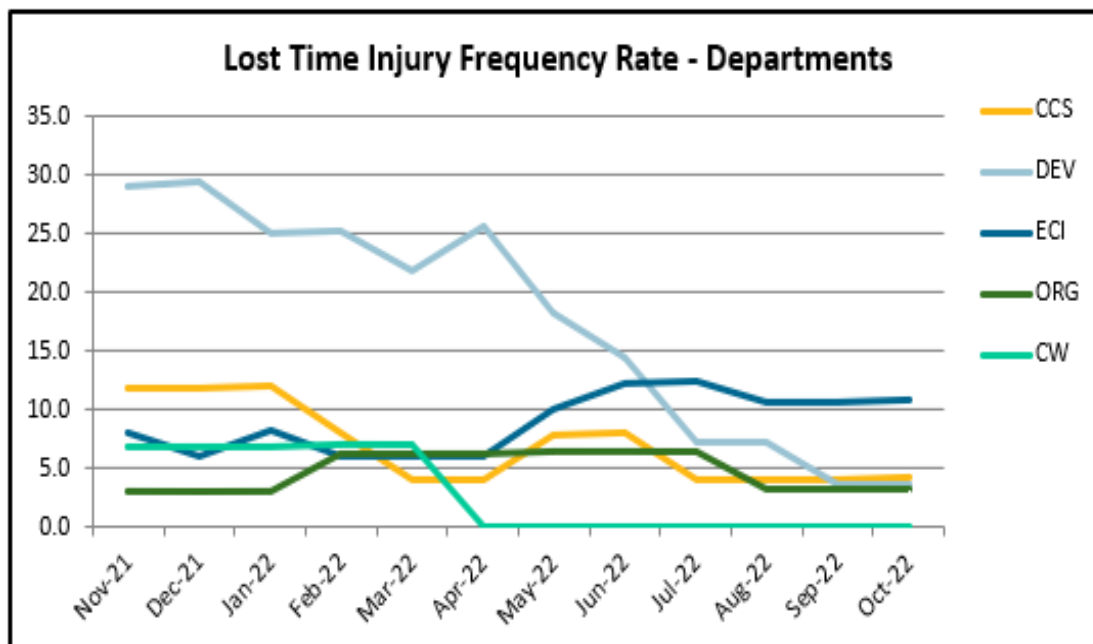
Department	2018-19		2019-20		2020-21		2021-22		2022-23	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Capital Works					1	10				
Community & Client Services	1	18	1	3	2	14	2	28		
Organisational Services							2	139		
Development Services	1	33	4	154	6	104	4	16		
Engineering & Commercial Infrastructure	1	13	4	415	5	148	6	101		
Mackay Regional Council	3	64	9	572	14	276	14	284	0	0

For the 2022-23-year, there have been no lost time injuries recorded.

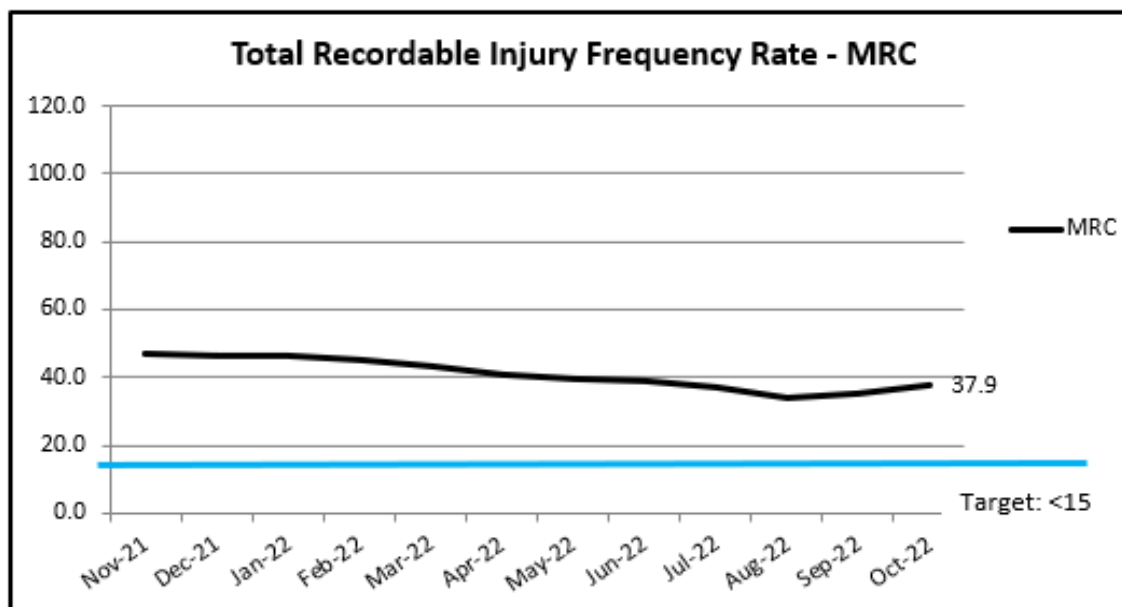
Injury Frequency Rates 12 month rolling average

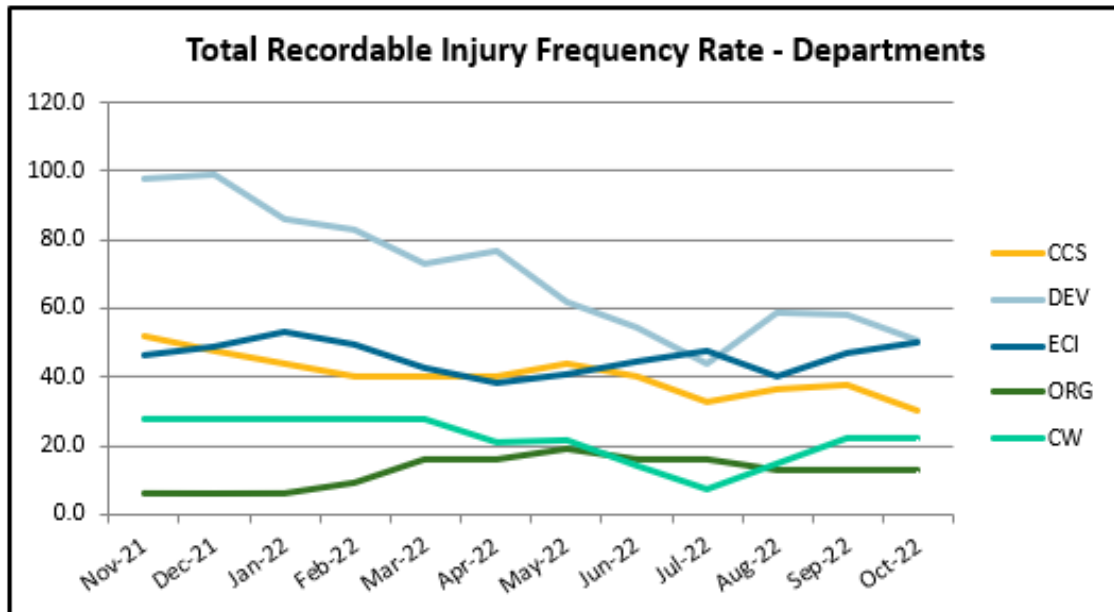


There have been no lost time injuries recorded in the 2022-23 year.

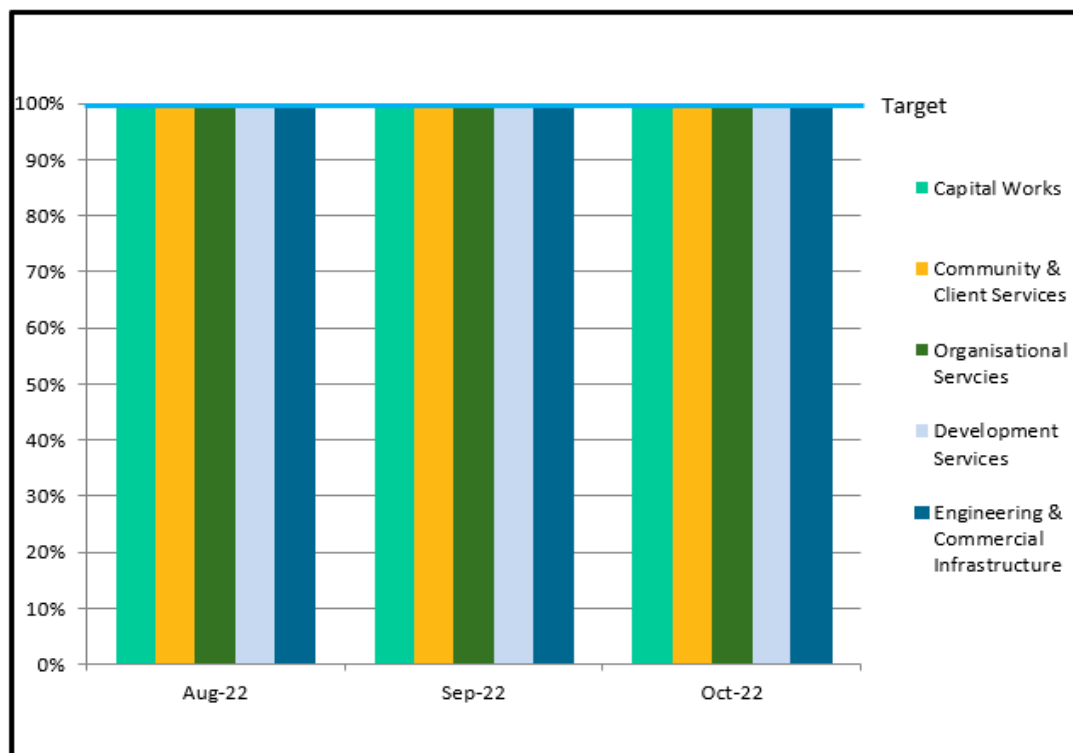


Total Recordable Injury Frequency Rates 12 month rolling average



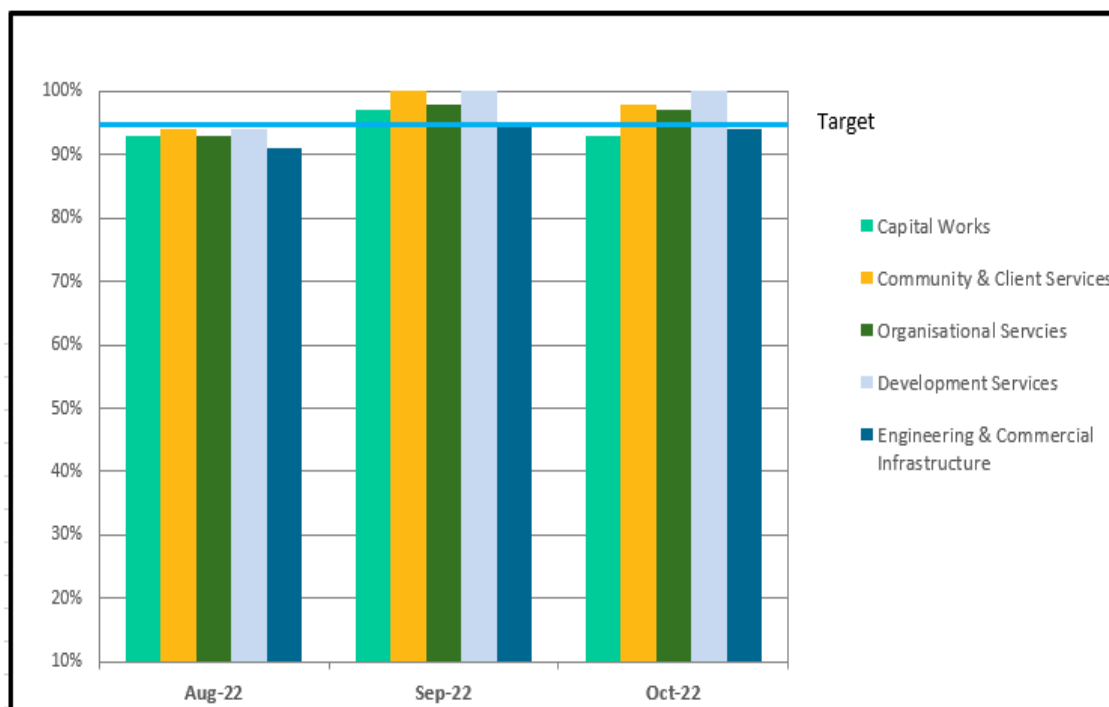


Site Safety Inspection Checklists



All site safety inspections were completed in October.

Monthly Action Plans



Monthly Action Plans (MAP) are planned safety-related actions allocated to work groups over a 12-month schedule and are developed in response to identified risks.

KEY INITIATIVES

2.1. Summary of key projects and initiatives

This section provides a summary of key initiatives linked directly to the Office of the Mayor and CEO for 2022/23.

Councillor Activities

Council in Community Day

Council in Community Day was not held November due to a number of Councillors attending a conference.

Meetings/Briefings

For the month of July, the following Council meetings/briefings were co-ordinated:

- Ordinary Council Meetings – 12 and 26 October 2022
- Briefings – 12, 19 and 26 October 2022



The Council meeting of 26 October 2022 was adjourned due to a fire alarm within the Mackay Administration Building, with the meeting unable to be reconvened on the day due to the emergency situation. The agenda items not completed at this meeting will be carried forward to the meeting of 9 November.

Details of Council Meeting minutes, and recorded live streaming, are all available on Council's website.

Legal Services

Legal Services is currently working on 303 Matters spread across all Directorates as follows:

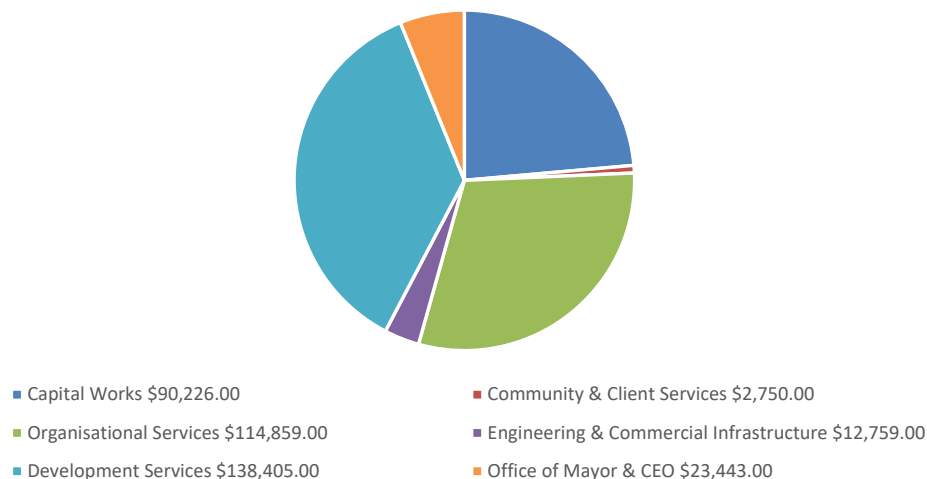
Directorate	Matter Type	No.	No.
Capital Works	Aboriginal/Cultural Heritage	1	35
	Disputes/Litigation	4	
	Drafting/Reviewing	1	
	General Advice	5	
	Land Acquisition	15	
	Leasing/Licencing	8	
	Native Title	1	
CCS	Aboriginal/Cultural Heritage	1	40
	Disputes/Litigation	3	
	Drafting/Reviewing	11	
	Regulatory Compliance & Enforcement (particularly Warrants for overgrown properties and dangerous dogs)	17	
	General Advice	8	
Development Services	Aboriginal/ATSI Cultural Heritage	1	40
	Disputes/Litigation	3	
	Infrastructure Agreements	3	
	General Advice	13	
	Land Acquisition/Disposal	2	
	Drafting/Reviewing	13	
	Leasing/Licencing	1	
	Land Tenure	1	
	Native Title	3	
ECI	Land Acquisition	19	68
	Disputes/Litigation	5	
	General Advice	17	
	Infrastructure Agreements	1	
	Drafting/Reviewing	17	
	Land Tenure	2	
	Leasing/Licencing	2	
	Native Title	1	
	Regulatory Compliance & Enforcement	4	
OM&CEO	Aboriginal/ATSI Cultural Heritage	1	37
	Land Acquisition/Conveyancing	1	
	Disputes/Litigation	13	
	Drafting/Reviewing	5	
	General Advice	17	
Organisational Services	Disputes/Litigation	10	83
	General Advice	22	

	Drafting Reviewing	11	
	Investigation	1	
	Land Acquisition/Disposal	5	
	Land Tenure	1	
	Leasing/Licensing	32	
	Native Title	1	
TOTAL CURRENT MATTERS			303

External Fees Paid

Total external legal fees and outlays paid for the financial year to date are \$382,442.00 broken down by Directorate as follows:

Fees Paid Financial Year to Date



External Grant Funding

External funding monies for 2022/23 to 31st October 2022 being actually received by payments to Council is \$3,036,431.40.

The major components received in October being:

- Department of Transport & Main Roads – PTAIP & BSSP Funding (Bus Stops) \$613,132.82
- State Library of Queensland – Quarterly Funding Contribution \$142,923.75
- State Library of Queensland – First 5 Forever Annual Funding \$94,637.00
- Local Government Association of Queensland – L&D Water Industry Worker for 22/23FY \$74,460
- Department of Communities, Housing and Digital Economy – Sarina Neighbourhood Centre \$104,946.00

Successful funding applications during October include:

- Department of Communities, Housing and Digital Economy – Sarina Neighbourhood Centre Emergency Relief 2023-2025 - \$20,472
- Department of State Development, Infrastructure, Local Government and Planning – Bloomsbury Water Supply \$2,000,000.

GOVERNANCE

3.1 Workplace Health & Safety

- Information sharing sessions with other Council's.
- Welcomed 3 new WHS Advisors
- Online safety induction system upgraded
- Number of fire and emergency drills undertaken.

3.2 Corporate Performance Planning & Reporting

- This month ELT have been presented with the refreshed format for quarterly performance reporting. This includes the updated format of the Operational Plan Quarterly Report and the new KPI reports.
- The new KPI reports are presented from an organisational view and also a Directorate and Program level view. Generally, the reports indicate positive progress in achieving identified KPIs, aligning well for the delivery of objectives required by the Corporate Plan 2022-2027.
- In the next month, planning for 23/24 priorities across the business will commence. The Performance and Risk Team will be working closely with Directors and Program Managers in the development of 23/24 plans, sequencing with the annual budget and also workforce planning processes.

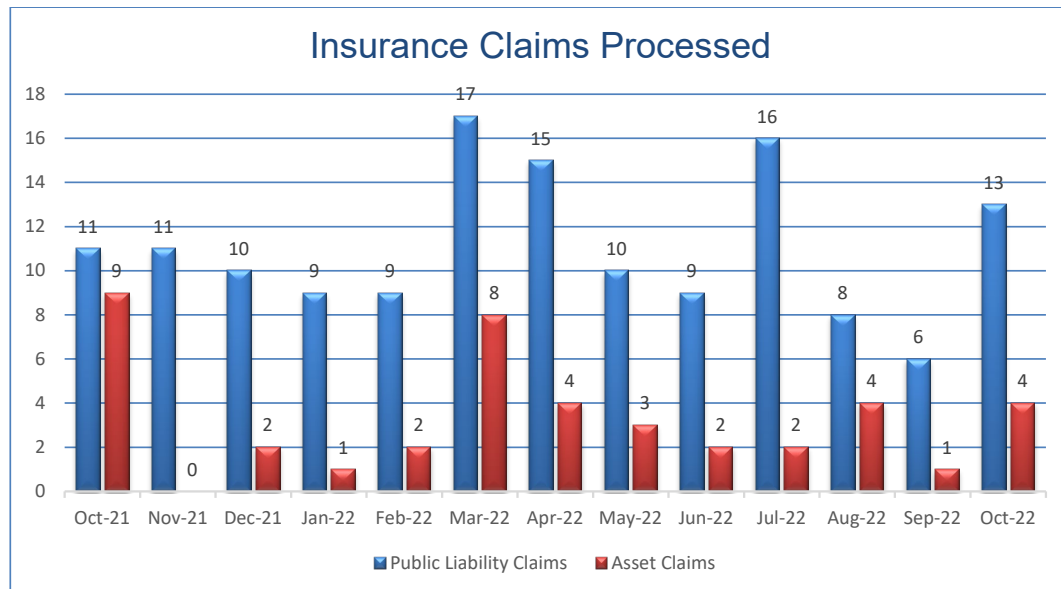
3.3 Enterprise Risk Management

- This month ELT have been presented with the new format for quarterly strategic and operational risk reports. The reports focus on the highest risks to Council, monitoring treatment plans that have been identified for current risk controls where effectiveness is less than substantial.
- Shortly, we will be working further with the business on improving understanding of operational risk and knowing when to escalate, ensuring appropriate dedication of focus and resources to each risk.
- As mentioned in prior months, the documented Enterprise Risk Management Framework has been reviewed as per the framework refresh, in readiness for management consultation and re-launch in the coming months.

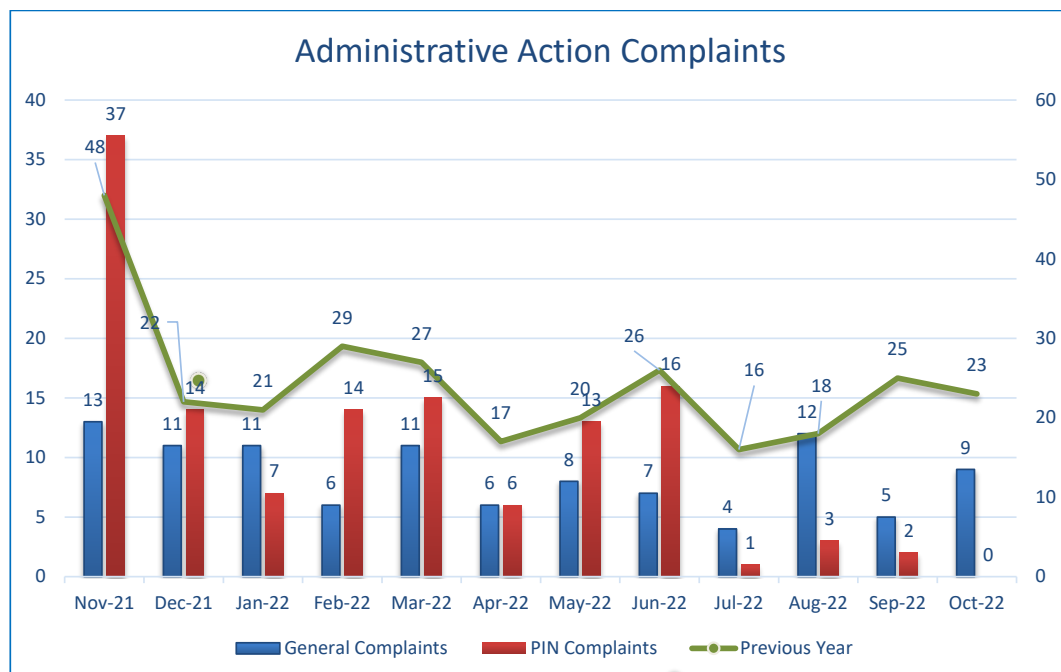
3.4 Business Continuity


Following a business disruption event this month that involved the evacuation and cease work of the entire Mackay Administration building for a number of hours, business continuity is at the fore. Debrief exercises have been scheduled for key stakeholders. The outcomes of these debrief sessions are planned to be tabled with ELT for consideration and agreement of next steps.



3.5 Corporate Governance




*Public Liability Claims (include Personal Injury, Public Liability Plant, Public Liability & Professional Indemnity.
 Asset Claims (include Motor Vehicle, Water Damage, Theft, Malicious Damage, Other)*





Right to Information (RTI) Applications Processed in August 2022	Documents Requested	Status
3 of 22/23	Documents in relation to a dangerous dog declaration.	










 In Progress	 Complete
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3.6 Fraud & Corruption Prevention

2022/23 Fraud and Corruption Prevention Plan Actions for August 2022		
Action No.	Action Description	Status
2.1	Develop and undertake fraud risk assessment on credit cards ongoing.	

 In Progress	 Complete
---	--

3.7 Internal Audit

2022/23 Internal Audit Plan – Progress Update			
Venue Management of MRC Aquatic Facilities – <i>Outsourced audit provider engaged</i>		Information & Communications Technology (ICT) – Cloud Management - <i>Outsourced audit provider engaged</i>	
Asset Management – Acquisitions – <i>Outsourced audit provider engaged</i>		Customer Request Management	
Venue Management – The Stadium Operations		Management Requests (<i>ad hoc requests as required</i>)	
Data Analytic Report Development		Follow Up of Previous Internal Audits	
Asset Accounting (2021/22 Plan)			
The next Audit Committee is 1 December 2022			

 Review has commenced and is in progress.	 Review is awaiting commencement.	 Review has been completed and has been / to be presented to the Audit Committee
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REGIONAL REPRESENTATIVE GROUPS

4.1 Greater Whitsunday Council of Mayors (GWCoM)

Joint group in conjunction with the Councils of Isaac and Whitsunday.

Membership involves the Mayor and CEO of each of the three (3) Councils, supported by various staff.

A CEO's Group has been established as part of the GWCoM's. The intent of this group is to handle the 'business' matters and look for possible synergies between Councils at CEO level and allowing focus on higher level and strategic issues for the region by the wider group.

The last CEO's Group meeting was held on 2 September 2022 as a precursor to the GWCoM's meeting with discussion on key agenda items.

The latest GWCoM's meeting was held on Thursday 15 September 2022 and attended by the Mayor of Mackay, Mayor of Isaac, Mayor of Whitsunday and the CEO's of Mackay, Isaac and Whitsunday.

The next GWCoM's meeting is scheduled for Thursday, 17 November in Mackay.

4.2 Regional Queensland Council of Mayors (RQCoM's)

RQCOM held its Annual General Meeting in October in Cairns alongside the LGAQ Annual Conference. The meeting was well attended and the Executive positions remain unchanged with Mayor Greg Williamson continuing as Chair. The Executive is represented by:

- Mayor Greg Williamson (Chair) Mackay Regional Council
- Mayor Jenny Hill (Vice Chair) Townsville Regional Council
- Mayor Bob Manning Cairns Regional Council
- Mayor Frank Beveridge Charters Towers Regional Council
- Mayor Michael Kerr Douglas Shire Council
- Mayor Peter Scott Cook Shire Council

Mayor Williamson also hosted an RQCOM breakfast for members and interested Mayors and Councillors prior to day two of the LGAQ Conference.

In addition to conducting forums for our members the focus for RQCOM has been the development of policies to represent the interests of Regional Queensland Councils.

Our executive has agreed on these policies for development:

- Drive the QLD Government's Olympic 2032 position to ensure the Games benefit is for all of Queensland – not just the SE corner.
- Do all we can to ensure the State and Federal Governments promote regionalisation.
- Promote access to public health services for all Queenslanders, regardless of location.
- Champion the review of insurance so regional Queensland can access affordable cover. Promote education initiatives and pathways on a par with those in the SE Corner.
- Fight for equitable access to digital infrastructure and high-speed broadband
- Promote a whole-of-government approach to labour shortages, migration, and housing



Office of the Mayor and CEO
Monthly Review > October 2022

- Ensure a compassionate approach to managing the reconciliation process.

RQCOM will actively support the LGAQ in several of their policy areas where these benefit Regional Queensland, but our policies outlined above are unashamedly aligned to the councils of regional Queensland, particularly in those areas that are not on the radar for decision makers in the South East.

13.2. COMMUNITY AND CLIENT SERVICES

13.2.1. COMMUNITY & CLIENT SERVICES MONTHLY REVIEW OCTOBER 2022

Author A/Director Community & Client Services (Mark Sleeman)
Responsible Officer A/Director Community & Client Services (Mark Sleeman)
File Reference DMRR

Attachments 1. CCS MONTHLY REVIEW OCTOBER 2022 [13.2.1.1 - 56 pages]

Purpose

Attached is a copy of the Community and Client Services Monthly Review for the month of October 2022.

Related Parties

N/A

Corporate Plan Linkage

This links to various corporate objectives and strategies within the corporate plan.

Officer's Recommendation

THAT the Community and Client Services Monthly Review for October 2022 be received.

The Acting Director for Community and Client Services Mark Sleeman, provided an overview and highlights of the Community and Client Services Monthly Review Report for October 2022.

Cr Englert thanked the Director for adding the SES unit hours into the report and noted that the report refers to the Mackay Unit several times when it should be referred to as the Mackay Regional Unit.

Mayor Williamson advised that this would be corrected in future reports.

Council Resolution ORD-2022-331

THAT the Community and Client Services Monthly Review for October 2022 be received.

Moved Cr Jones

Seconded Cr Green

Cr Jones highlighted several items from the report including the excellent results to date from the Mackay Entertainment and Convention Centre, the significant community consultation being undertaken by Council, climate change, the proactive health and regulatory dog patrols and illegal dumping.

Cr Green referred to several major sport and recreation projects that are currently underway, the Brewers Park Management Plan, the Ride to Mackay Launch and Breakfast project and the recipients of Council's Minor Infrastructure Grants.

Cr Mann highlighted several items from the report including safety and RADF assessments, and advised that the assessment committee had recently welcomed several new members.

CARRIED



Community and Client Services

Monthly Review

October 2022

Contents

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3. Community Lifestyle6

4. Mackay Entertainment & Convention Centre and Events27

5. Corporate Communications and Marketing33

6. Emergency Management42

7. Health & Regulatory Services48

1. Highlights of the Month

- Mackay Seniors Expo 2022 was held on Tuesday, October 11. Council's signature Seniors Month event attracted about 2000 visitors and 73 stallholders at the showgrounds. Our Community Lifestyle and Corporate Communications team played key roles in organising and promoting the expo. Our MECC and Emergency Services programs also had stalls there.
- Libraries hosted leading Australian crime fiction novelist and international bestseller Chris Hammer for the launch of his latest book *The Tilt*.
- It was a busy time for guided tours at Artspace Mackay last month. Artspace hosted 80 performing artists and carers from all over the country participating in the Crossroad Arts Annual C.R.U.S.H program, a seniors tour for members of Mudth Niyleta, Sarina, and presented a free city art walk/guided tour of public art as part of the Mackay Waterfront and City team's City Heart Fridays initiative.
- Ride Mackay has been an exciting collaboration between the Sport and Recreation and Corporate Communications and Marketing teams. Following a successful State Government grant application, the Digital team built the Ride Mackay website. The teams also worked with local production company Tropical Exposure to create a suite of five educational videos. The video series and ridemackay.com.au were launched to the public on Ride2Work Day (October 18) at Bluewater Quay at the Farmers' Markets. Free Ride2Work breakfasts were on offer. About 100 members of the public stopped in and gave great feedback.
- Round one of the 2022/2023 Community Grants Program closed in September. There were 30 eligible applications received, with a total request value of \$269,167.93. Last month the Grants committee assessed the applications and recommendations were approved under delegation by the Chief Executive Officer, with a combined value of \$176,601.06.
- Round one of the 2022/2023 Regional Arts Development Fund (RADF) closed on Wednesday, October 5. There were six eligible applications received, with a total request value of \$43,006.54. The RADF Committee recommendations were approved under delegation by the director Community and Client Services, with a combined value of \$26,931.00.
- The Mackay Entertainment and Convention Centre (MECC) has once again won Gold in the Business Events Venue category at the 2022 Mackay Isaac Tourism Awards. It is the fifth time that the MECC has taken out this award, having previously won in 2016, 2018, 2019 and 2021.
- The MECC welcomed more than 14,600 patrons through its doors during the annual Mackay Eisteddfod, which ran from October 2 to 15.
- The Festivals team worked alongside a wide range of community groups to deliver Global Grooves. Whilst weather in the lead-up delayed bump-in, organisers and attendees couldn't have asked for a better day. There were 11 community groups, nine food vendors, seven stalls, three workshops and 12 performances providing families with an afternoon of fun.



Mark Sleeman
A/Director Community & Client Services.

2. Workplace Health & Safety

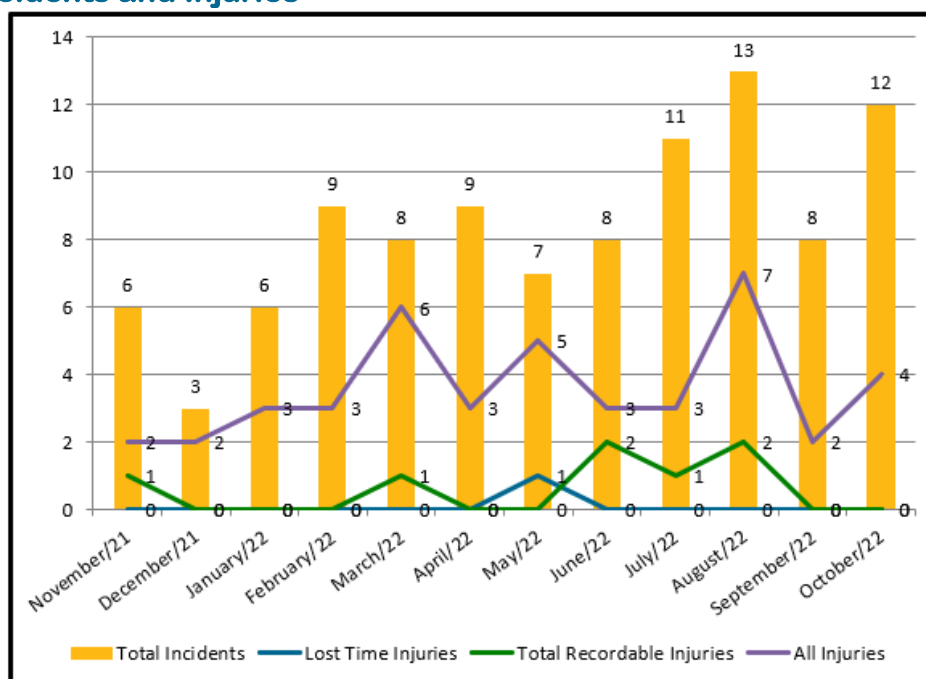
Summary

In October 2022:

- Six safety interactions were undertaken.
- Four site safety inspections were undertaken.
- 98% of monthly action plan activities were carried out.

Twelve incidents were reported in October, involving MRC employees, members of the public, or contractors.

Incidents and Injuries



The following injuries to MRC employees were reported in October:

- FAI – Broken glass left on tray; staff member who collected tray cut fingers
- NTI – Experienced back pain when sitting on chair, cushion of chair was inadequate, jarred back and hit elbow on adjacent desk.
- NTI – Felt irritation in throat after exposure to dust.
- NTI – Lifting pot and felt pain in wrist.

The following near miss incident was reported in October:

- While exiting carpark, approached by NSM who appeared under the influence.

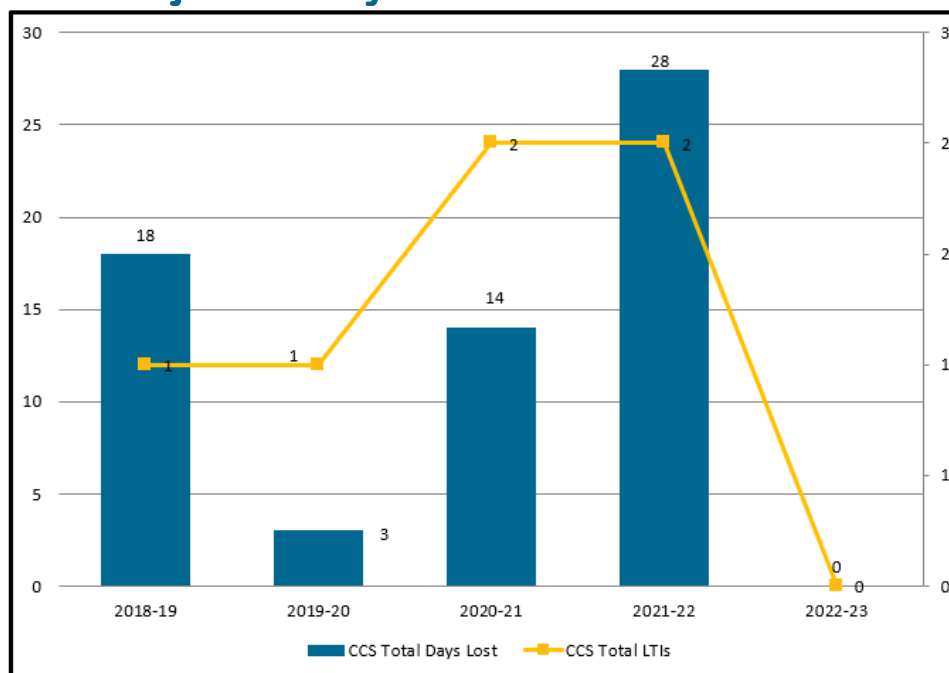
The following incidents involving a member of the public or volunteer were reported in October:

- Mum and daughters fell on escalator.
- Child tripped on their thongs, and fell, hitting head on table causing a gash.
- NSM became stuck in lift.
- Snake sighted by NSM.
- Volunteer scanning tickets, NSM rushed and bumped into her, causing her to fall and injure her knee.
- Patron missed a step and fell, injuring hip.
- Volunteer dropped handheld radio on foot, causing laceration.

Each incident is investigated, and appropriate corrective measures implemented to reduce future risks.

Community and Client Services Monthly Review 1-31 October 2022

Lost Time Injuries & Days Lost



Department	2018-19		2019-20		2020-21		2021-22		2022-23	
	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost	LTI	Days Lost
Corporate Communications										
Community Lifestyle			1	3	1	13	1	18		
MECC & Events	1	18			1	1				
Emergency Management										
Health & Regulatory Services							1	10		
Community & Client Services	1	18	1	3	2	14	2	28	0	0

For the 2022-23 year, no lost time injuries have been recorded:

Glossary

Incident	Any unplanned event resulting in or having a potential for injury or ill health.
Lost Time Injury (LTI)	Incidents that resulted in a fatality, permanent disability or time lost from work of one day / part of a day or more
Total Recordable Injuries (TRI)	Incidents that result in a Lost Time Injury (LTI), Suitable Duties Injury (SDI) and Medical Treatment Injury (MTI)
NTI	Non-Treatment Injury
FAI	First Aid Injury
MTI	Medical Treatment Injury
SDI	Suitable Duties Injury
LTI	Lost Time Injury

Community and Client Services Monthly Review 1-31 October 2022

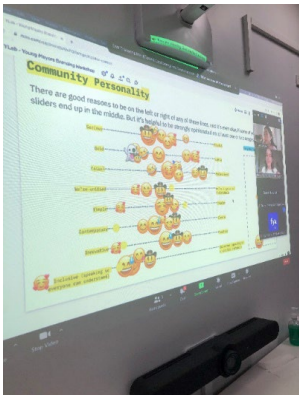
3. Community Lifestyle

3.1 Community Programs

Statistics

Activity	Numbers	
Number of external bookings in Jubilee Community Centre for the month		75
Total Jubilee Community Centre usage (internal/external)		353
Number of Enquiries across Community Programs team		122
Andergrove Community Hall	Regular Bookings	47
	Casual Bookings	9
Sarina Neighbourhood Centre meeting rooms utilisation	Services Using Centre	11
	Number of Clients Supported	138
Number of users of the Services Australia Access Point at Sarina Neighbourhood Centre		36
Number of Emergency Relief Assistance Packages provided by Sarina Neighbourhood Centre		33
Occasions of JP Services provided to community		6


Community Development

Activity	Comments
Young Mayors Program branding workshop	<p>Community Programs staff supported the facilitation of a Young Mayors Program branding workshop with 10 young people on Wednesday, October 5. The workshop, facilitated online by Foundation for Young Australians YLab team, engaged Mackay young people in the planning and development of the national brand for the Young Mayors Program.</p> 

Community and Client Services Monthly Review 1-31 October 2022

Global Grooves	Community Programs partnered with the Festivals team to coordinate multicultural community participation in the annual Global Grooves event. Weekly planning meetings were convened in the lead-up to the event on Saturday, October 22. The event was a huge success, with a packed line-up of local multicultural group performances, delicious food stalls and cultural information and activity stalls.
Valley District Youth Services	Our Community and Youth Development Officer has partnered with Mirani State High School to deliver lunch-break drop in sessions at the school every Wednesday. The sessions have been in place this semester and provide an opportunity for young people to engage directly with the officer to seek advice, information or referral for any of their concerns. This month there have been 33 drop-in contacts, with a number of young people seeking advice on job applications. The officer is also working with the school to address school and community concerns about the high level of vaping among the students.
Japanese Speech Contest	The Matsuura Japanese Speech Contest Awards Night was held on October 5 at the Jubilee Community Centre. The contest attracted 20 entries from students in years 10,11 and 12 from three local high schools. The awards event saw about 50 people attending – from students to teachers, principals and parents – with Mayor Greg Williamson presenting awards to winning students.

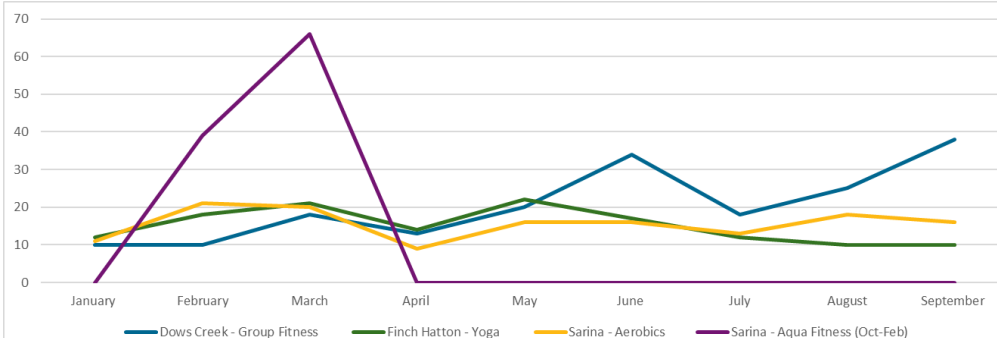
Community Meetings / Events / Interagency Meetings.

Seniors Expo 2022	<p>Mackay Seniors Expo 2022 was held on Tuesday, October 11. Seniors Expo is council's signature Seniors Month celebration and this year welcomed about 2000 visitors and 73 stallholders. Feedback has been positive, with the variety of stallholders and venue accessibility among the top compliments.</p> 
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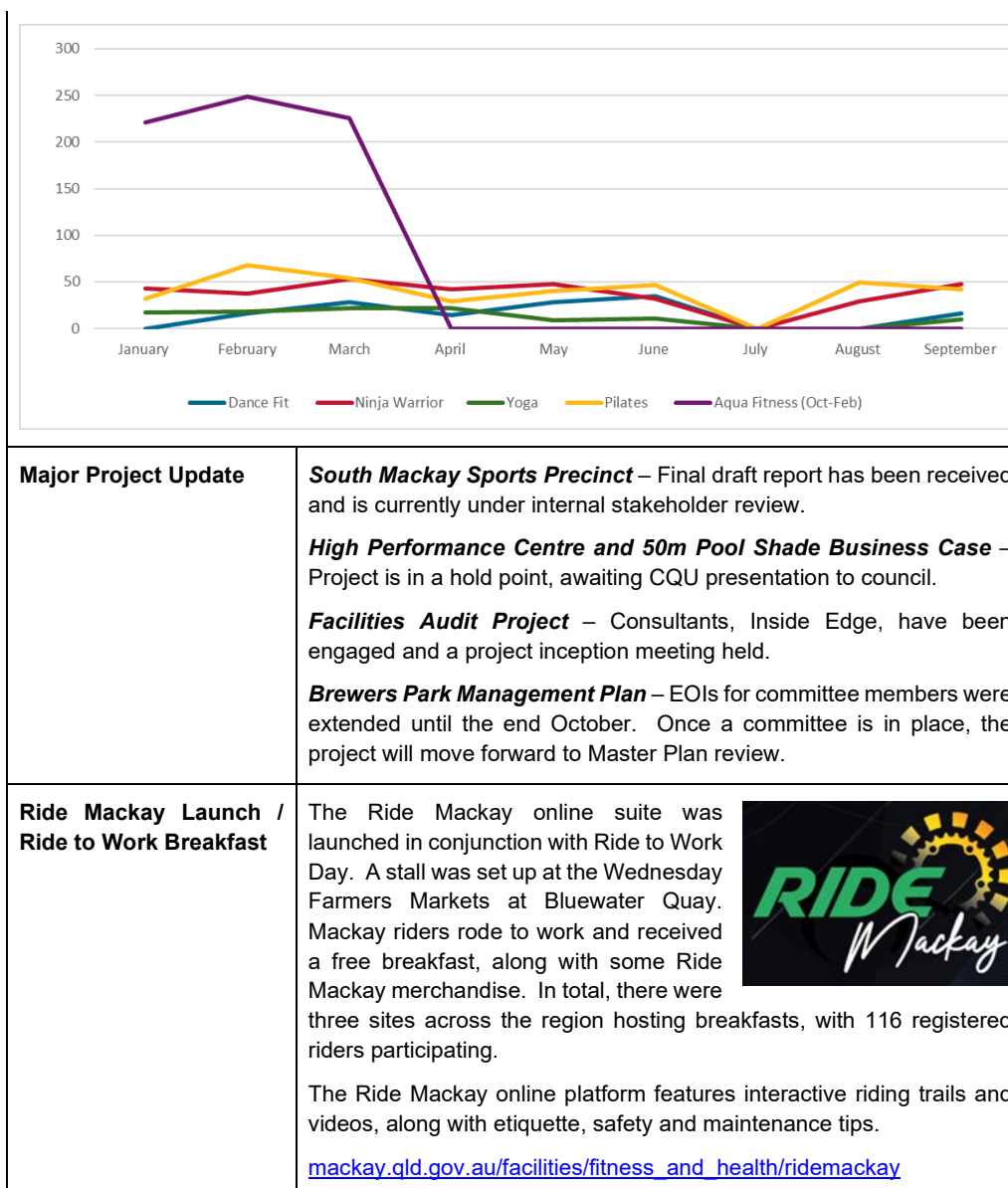
Community and Client Services Monthly Review 1-31 October 2022

General Interagency Meeting	The General Interagency meeting was hosted on Tuesday, October 18. The meeting was attended by 21 people representing 15 local organisations. Guest speakers at the meeting including representatives from Mackay Community Legal Services, NDIS and Minds Alive, who shared information about their organisations and services.
Mackay Youth Connections Meeting	The Mackay Youth Connections Network met on Wednesday, October 26. The meeting was attended by 11 people, representing 10 local services. The meeting welcomed a guest speaker from Canteen. Canteen is currently based in Townsville but is seeking to establish a footprint in Mackay. Canteen supports young people and their families that are impacted by cancer.

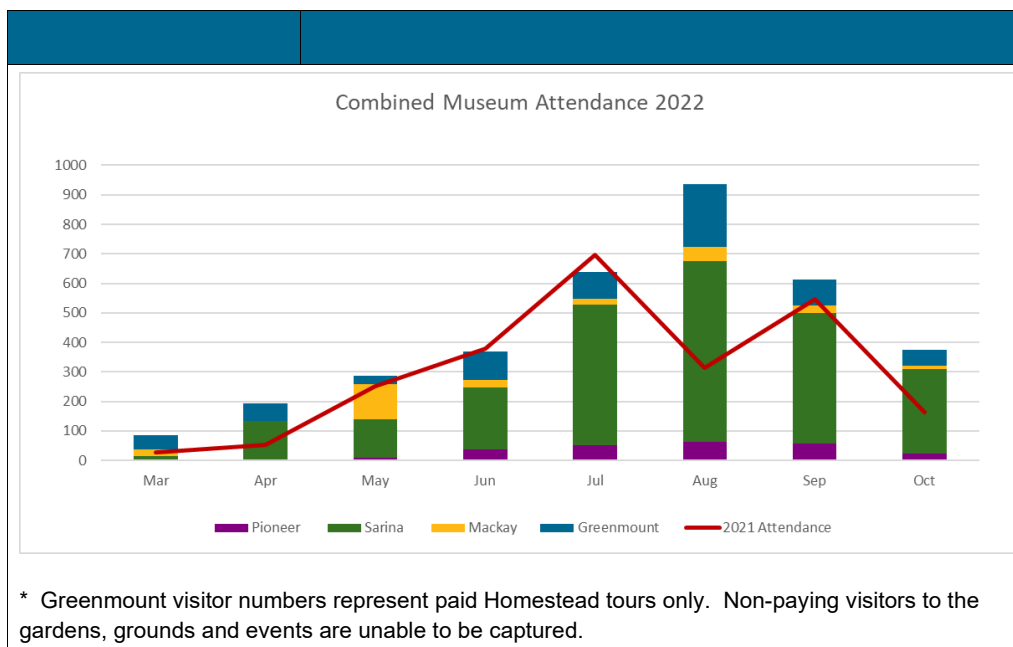
Sport and Recreation

Activity	Comments																																																		
Active in the Regions	<p>Active in the Regions, funded by the North Queensland Public Health Network and administered by the North Queensland Sports Foundations <i>Move It</i> program, delivers subsidised physical activities in our rural localities of Sarina, Pioneer Valley and Dows Creek.</p> <p>Participation numbers for Active in the Regions activities are reflected below.</p>  <table><caption>Participation Numbers for Active in the Regions (Estimated)</caption><thead><tr><th>Month</th><th>Dows Creek - Group Fitness</th><th>Finch Hatton - Yoga</th><th>Sarina - Aerobics</th><th>Sarina - Aqua Fitness (Oct-Feb)</th></tr></thead><tbody><tr><td>January</td><td>10</td><td>10</td><td>10</td><td>10</td></tr><tr><td>February</td><td>10</td><td>15</td><td>20</td><td>40</td></tr><tr><td>March</td><td>15</td><td>20</td><td>20</td><td>65</td></tr><tr><td>April</td><td>15</td><td>15</td><td>10</td><td>10</td></tr><tr><td>May</td><td>20</td><td>20</td><td>15</td><td>10</td></tr><tr><td>June</td><td>35</td><td>15</td><td>15</td><td>10</td></tr><tr><td>July</td><td>20</td><td>10</td><td>10</td><td>10</td></tr><tr><td>August</td><td>25</td><td>10</td><td>15</td><td>10</td></tr><tr><td>September</td><td>38</td><td>10</td><td>15</td><td>10</td></tr></tbody></table>	Month	Dows Creek - Group Fitness	Finch Hatton - Yoga	Sarina - Aerobics	Sarina - Aqua Fitness (Oct-Feb)	January	10	10	10	10	February	10	15	20	40	March	15	20	20	65	April	15	15	10	10	May	20	20	15	10	June	35	15	15	10	July	20	10	10	10	August	25	10	15	10	September	38	10	15	10
Month	Dows Creek - Group Fitness	Finch Hatton - Yoga	Sarina - Aerobics	Sarina - Aqua Fitness (Oct-Feb)																																															
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June	35	15	15	10																																															
July	20	10	10	10																																															
August	25	10	15	10																																															
September	38	10	15	10																																															
Activate Mackay Region	<p>Formerly <i>Active in the City</i>, this program is funded by Mackay Regional Council and currently delivers subsidised activity programs in Mackay CBD, Blacks Beach, and West Mackay.</p>																																																		

Community and Client Services Monthly Review 1-31 October 2022



Community and Client Services Monthly Review 1-31 October 2022

Museums**Junior Sporting and Arts and Culture Grant**

One Junior Sporting Grant was processed this month, with a value of \$150. There were no Arts and Cultural Grants received this month.

Inkind Assistance

Organisation	Event	Date	Support Provided	Amount
Polio Australia	Polio Awareness Month	10-17/10/2022	Light up the Admin Building Orange	\$250.00
Sarina Kennel Club Inc	Sarina Kennel Club Inc	4-6/11/2022	15 general waste and 5 recycle bins	\$231.12
Marian State School P&C	Marian State School Spring Fair	22/10/2022	10 general waste and 10 recycle bins	\$303.15
Fijian Association Mackay	Fiji Day Celebrations	8/10/2022	5 general waste bins & waiver of park hire fees at Queens Park	\$170.34
Mackay & District Pipe Band Inc.	Mackay Scottish Bluewater Fling	8/7/2023	20 general waste, 20 recycle bins, waiver of Blue Water Quay hire fees	\$498.50
The Scout Association of Australia QLD Branch	Queensland Day in Queens Park with Scouts	10/6/2023	10 general waste bins, 10 recycle bins, waiver of Queens Park hire fee	\$481.12
Sarina Kennel Club Inc	Dog Show	7-9/10/2022	15 general waste and 5 recycle bins	\$231.12

Community and Client Services Monthly Review 1-31 October 2022

ausEE Inc	Feeding Tube Awareness Week	5-11/02/2022	Light up Admin Building blue and purple	\$250.00
Mackay Surf Life Saving Club	Beach Sounds	15/10/2022	10 general waste, 10 recycling bins and 1 skip bin	\$356.08
Mackay Riverside Market	Mackay Riverside Market (every Thursday)	every Thursday from 20/10/2022 - 24/11/2022	2 general waste and 2 recycle bins	\$300.15
Domestic Violence Resources Services	Reclaim the Night March	28/10/2022	2 general waste bins	\$50.03
Run For MI Life	Run For MI Life Fun Run and Wellness Fair	16/10/2022	100 traffic cones	\$0.00
Garget Rodeo	Gargett Rodeo 2022	19/11/2022	25 general waste & 25 recycle bins	\$483.24
				\$3604.85

Community Grants

Round one of the 2022/2023 Community Grants Program closed on Friday September 2. There were 30 eligible applications received, with a total request value of \$269,167.93

The following Conflicts of Interest were identified during the assessment process. Those listed did not assess the relevant applications, nor were they present for the Committee discussion.

- Cr Laurence Bonaventura Mackay and District Italian Association – Cr Bonaventura is a member/life member of the group.
St Helen's Beach Progress Association – Cr Bonaventura is a member/life member of the group.
- Cr Russell Seymour Western Suburbs Rugby League Football Club – Cr Seymour is a member/life member of the group.
Western Suburbs Junior Rugby League Club – Cr Seymour is a member/life member of the group.

Below is the list of eligible applications received and assessed by the Grants committee. Committee recommendations were approved under delegation by the Chief Executive Officer, with a combined value of \$176,601.06.

Small Equipment Grants

Organisation	Amount Requested	Amount Approved	Details
Mackay Rangers Football Club	\$1500.00	\$1500.00	Purchase of a defibrillator.
Swayneville State School P&C Assoc	\$980.95	\$891.78	Purchase of an Apple iPad, case, SIM and recharge card.
Pioneer River Orchid and Plant Assoc	\$1500.00	\$1393.64	Purchase of a laptop and printer.
Southern Suburbs Junior Rugby League Club	\$1500.00	\$1363.64	Purchase of training equipment.

Community and Client Services Monthly Review 1-31 October 2022

Volunteer Marine Rescue	\$1079.00	\$1079.00	Purchase of a refrigerator.
U3A Mackay	\$1287.00	\$1170.00	Purchase of a printer and replacement cartridges.
Pioneer Community Kindergarten	\$1500.00	\$1500.00	Replacement of two interactive whiteboards.
Sarina Landcare Catchment Management Assoc	\$1349.75	\$1227.04	Purchase of a plant label maker kit, shelving unit, and reciprocating saw.
		\$10,125.10	

Community Grants

Organisation	Amount Requested	Amount Approved	Details
Walkerston Cricket Club Inc	\$965.87	\$965.87	Purchase of a whipper snipper and blower.
Breakaway Riders Club	\$4072.94	\$4072.94	Purchase of a defibrillator and satellite phone.
Mackay and District Italian Assoc	\$7500.00	\$7500.00	Contribution towards the Annual Italian Festival.
Mackay Swimming Academy	\$7500.00	\$3500.00	Contribution towards the 49 th Annual Great Barrier Reef Swimming Carnival.
Mackay Wanderers Football Club	\$2000.00	\$2000.00	Upgrading of the irrigation system.
QCWA Calen Branch	\$1540.00	\$1400.00	Purchase and laying of crusher dust in the carpark.
Catholic Care Central Qld	\$1500.00	\$1500.00	Contribution towards venue hire for the 2023 School Savvy Program.
North Mackay Saints AFC	\$3182.00	\$3182.00	Purchase of goal post pads.
Mackay Advocacy	\$5452.00	\$5152.00	Purchase of a photocopier/printer/scanner.
Mackay Volleyball Mavens	\$7500.00	\$3750.00	Contribution towards a social tournament, purchase of equipment, and assistance with member development.
		\$33,022.81	

Community and Client Services Monthly Review 1-31 October 2022

Minor Asset Grants

Organisation	Amount Requested	Amount Approved	Details
Mackay Contract Bridge Club	\$8000.00	\$7055.00	Renovation of the disability and female amenities, and purchase of transportable card tables.
Mackay Art Society	\$30,000.00	\$26,916.73	Design and drafting for a staged plan of extensions and improved accessibility.
122 Army Cadet Unit	\$10,242.62	\$10,242.62	Purchase and equipping of a trailer for deployments and shared use amongst other cadet units.
Sarina Darts Assoc	\$19,777.00	\$0.00	Purchase of 12 tables, a two-door kitchen fridge, and a zero-turn mower.
Football Queensland	\$10,900.00	\$10,900.00	Purchase of an electric buggy.
St Helen's Beach Progress Assoc	\$7350.00	\$7350.00	Purchase of a mobile toilet.
Sugarshed Road Horse Sports	\$5315.20	\$5315.20	Irrigation of the dressage arena and top-dressing of the main arena.
Bravehearts Foundation	\$30,000.00	\$0.00	Purchase of a vehicle for use during outreach trips to the Isaac region.
Phoenix Place Inc	\$5673.60	\$5673.60	Purchase of technology and computer equipment for a capacity building program.
		\$73,453.15	

Minor Infrastructure Grants

Organisation	Amount Requested	Amount Approved	Details
Mackay and District BMX Club	\$30,000.00	\$30,000.00	Development of a Mackay Multisport Cycling Complex Business Case.
Western Suburbs Rugby League Football Club	\$30,000.00	\$30,000.00	Development of a Master Plan to support the development of a multi-purpose sporting facility in the Pioneer Valley.
Western Suburbs Junior Rugby League Club	\$30,000.00	\$0.00	Development of a Venue Management Master Plan.
		\$60,000.00	

Regional Arts Development Fund

Round one of the 2022/2023 Regional Arts Development Fund (RADF) closed on Wednesday, October 5. There were six eligible applications received, with a total request value of \$43,006.54

The following Conflicts of Interest were identified during the assessment process:

- Shelley Engwirda Shelley submitted an application to this round. She did not partake in the assessment of the application, nor was she present for the Committee discussion.

Below is the list of eligible applications received and assessed by the RADF committee. Committee recommendations were approved under delegation by Director Community and Client Services, with a combined value of \$26,931.00.

Applicant	Amount Requested	Amount Approved	Details
Fiona Flohr	\$6498.00	\$4320.00	Concept Development – <i>Nature Clay and the Things In Between</i> .
Shelley Engwirda	\$3211.00	\$3211.00	Concept Development – <i>It's All in the Detail</i> .
Georgina Baira	\$10,000.00	\$5500.00	Young People – <i>Georgina Baira EP Debut</i> .
Mackay Art Society	\$5900.00	\$5900.00	Professional Development – <i>2023 Workshop Program</i> .
Ella Segretti	\$9397.54	\$0.00	Concept Development – <i>Le Legs</i>
CQ University – Melissa Taggart	\$8000.00	\$8000.00	Projects/Programs – <i>"Bidjiri Woorwaya" – To Dream Big</i>
		\$26,931.00	

Jubilee Community Centre Exhibition Space

Two exhibitions were held in the Jubilee Community Centre this month. Below images are from "Delicate By Lou" – Seed Beads.



3.2 Libraries

Chris Hammer – Meet the Author event

Libraries hosted leading Australian crime fiction novelist and international bestseller Chris Hammer for the launch of his latest book *The Tilt*.

Members of the community enjoyed an evening of conversation with Chris and Tegan Philpott from ABC Tropical North.



Queensland Public Library Association (QPLA) Conference EVOKE 2022

This month four staff attended the QPLA conference EVOKE 2022 in Bundaberg, which provided valuable opportunities of professional and personal development. Staff said it was a privilege in representing Mackay Regional Council Libraries and a career highlight. Robyn Chester-Master was selected to present a paper showcasing Mackay Regional Council Libraries' Keep Warm Community Project and Sally Dhu participated in the Digital Poster Competition.

The conference provided a unique opportunity in coming together with colleagues across the state to empower leadership and join in listening to inspirational local and international keynote speakers' relevant ideas around Communities and Libraries.

Extensive networking opportunities emerged as attendees shared a scope of the varied community issues and library challenges being experienced amongst other regions.



Mackay Enrolment Drive

This was a new initiative from members of the Mackay Family Support Alliance, which Mackay Regional Council Libraries are an active contributor to and supporter of. The purpose of this event was to showcase services and organisations that can support families with accessing educational services from the birth to school leavers. The aim was to increase enrolments into these services/programs by reducing the barriers they face and in the long run, improving educational outcomes for our local families.

Forty-one organisations attended the event raising awareness of:

- Accessing day cares, play groups, kindergartens, and schools
- Early childhood development and early intervention
- Training, courses, study, employment, and school leaver programs
- Aboriginal and Torres Strait Islander family programs
- CALD support
- Disability, health and youth support
- Financial supports and benefits
- Parenting and family support and counselling
- Wellbeing and mental health supports

About 170 people attended, and many quality conversations were had with families unpacking all the wonderful attributes of our local libraries and the array of programs and resources available. Del and Fiona were also able to network with other professional organisations increasing our reach and accessibility. A successful morning out 😊



Community and Client Services Monthly Review 1-31 October 2022

Programs

	# of regular programs	# attendance	# of specialised activities	# attendance
Young People Services	Total First 5 Forever Programs: 41 Total STEAM Club (eight to 12 yrs): 4 Total five to 12 years (SHA) Programs: 0	Total First 5 Forever Programs: 41 Total STEAM Club (eight to 12 yrs): 4 Total five to 12 years (SHA) Programs: 0	Outreach: Berky Booking x 5 ST - Mt P Centre Launch ST for Strolling Stories Learn to Swim program Play Group ST-Bucasia Super Play Group – Andergrove Enrolment drive – CQU Prep Expo-Walkerston In-House: 1 Mackay Children and family Hub	Outreach: 796 Children: 459 Adults: 337 In-House: 0 (Hub cancelled) Children: 0 Adults: 0
Totals	Total Young People Services programs: 45 * Denotes – stats are a guesstimate as 4 programs have not occurred	Total all attendance: 1974* Programs: 1178* Outreach: 796	Advertised programs: 53	Programs cancelled: 2(3.8%) <i>Outreach was cancelled by attending organisation and TT cancelled no air con at DDCL.</i>
Community Outreach	Total programs: 86	1933		0.83%
Totals	Total Community Outreach programs: 86	Total all attendance: 1933		Programs cancelled: 1 (X%) due to 0.83%
Digital Literacy & Young Adult Programs	Total programs: 14	135	11	0
Totals	Total Digital Literacy & Young Adult programs: 14	Total all attendance: 135	Advertised programs: 11	Programs cancelled: 0 (X%)

Heritage Collection

Ten information requests were received from clients with staff conducting 10.5 hours of research.

Heritage Collection Supervisor attended the “Local Studies Amplified” workshop at State Library of Queensland on Thursday, October 27.

Library Operations

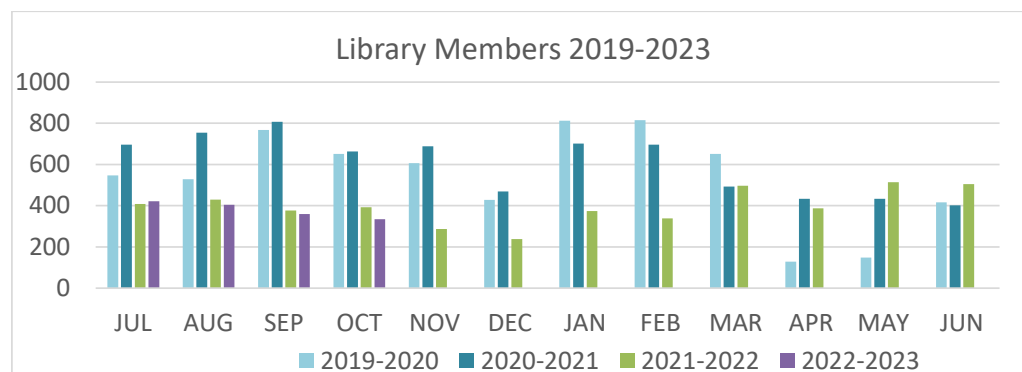
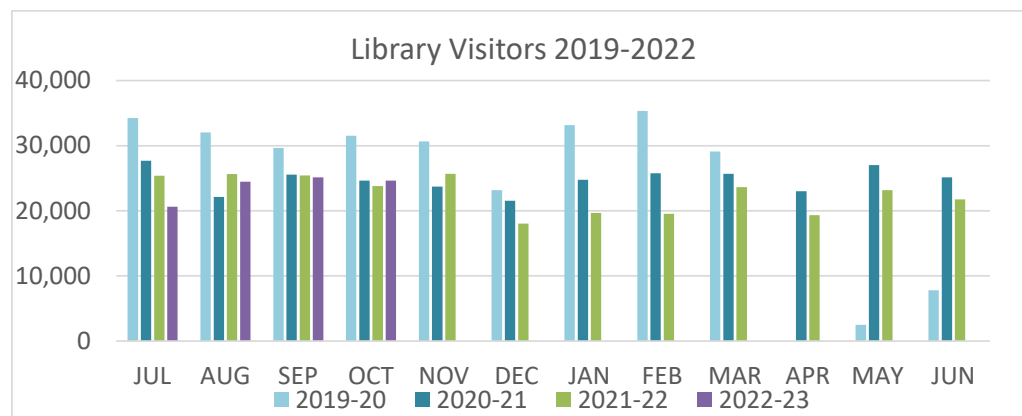
In consideration of the number of safety matters reported for the library services, the Coordinator Library Operations and the Workplace Health and Safety Advisory for libraries are now meeting monthly to discuss matters pertaining to staff safety. This incorporates the progression of any corrective actions and other measures to enhance safety in the library spaces.

Community and Client Services Monthly Review 1-31 October 2022

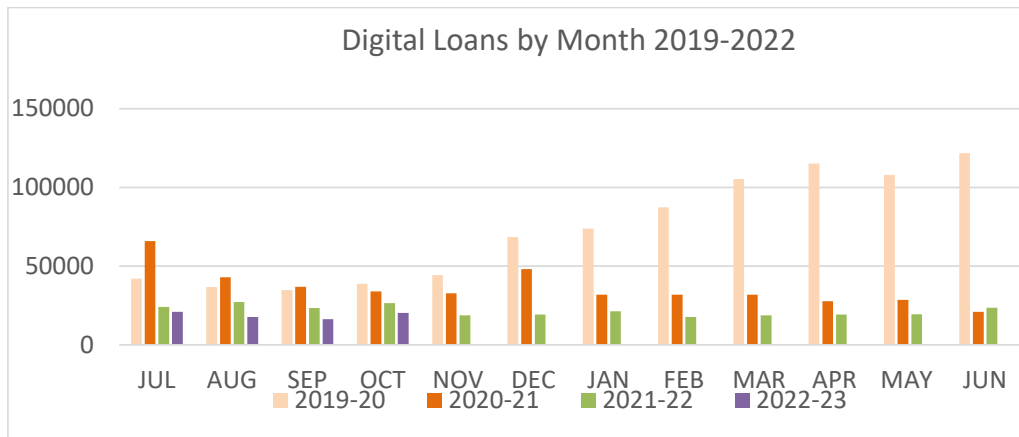
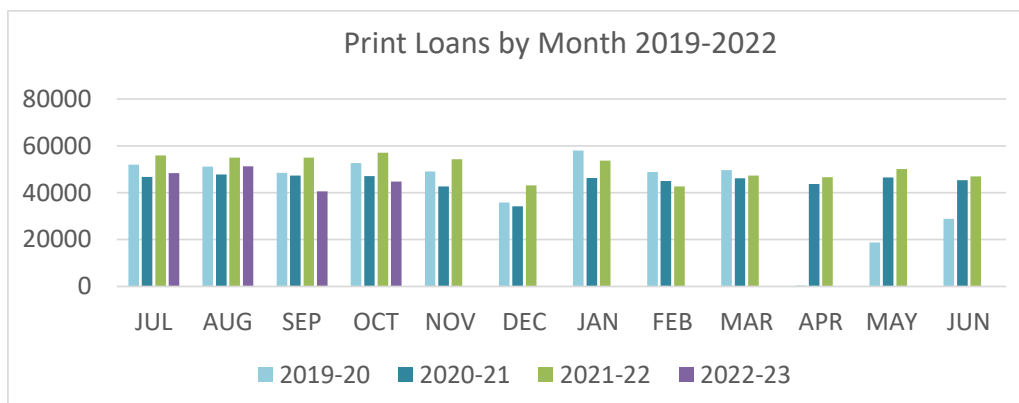
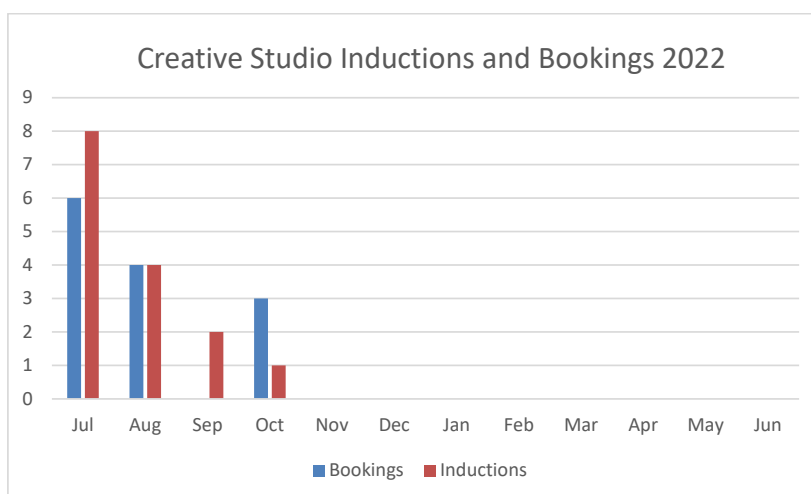
In the interest of the health and safety of staff and library customers, Libraries made the decision to remove the new Mobile Library from the road. The Mobile Library will be returning to the workshop for remediation works to fix an issue where road dust is entering the cab and body of the vehicle. While remediation works are carried out, the library team will be implementing a modified mobile service to ensure we can still meet the borrowing requirements of our regional customers.

Home Library Service

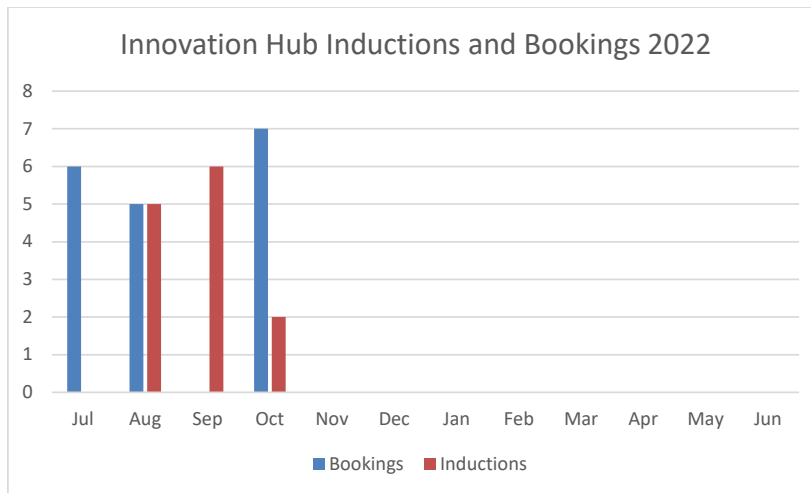
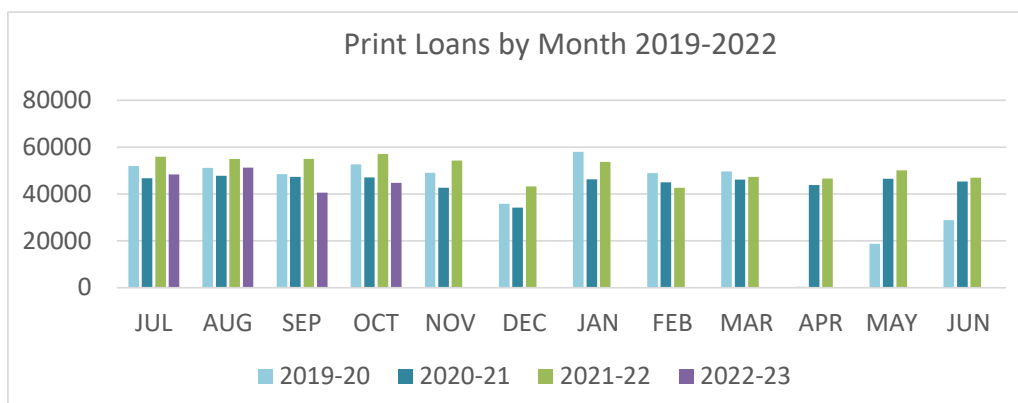
Items loaned:1002
 HLS Members: 88
 Select and Collect Members:14
 Bulk delivers: 7
 New Members: 0

New Library Members**Library Visitors**

Community and Client Services Monthly Review 1-31 October 2022

Digital Loans by Month**Print Loans by Month****Creative Studio**

Community and Client Services Monthly Review 1-31 October 2022

Innovation Hub**Volunteer Hours****Library of Things**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cricket Sets	3	0	0	0								
Robotics	11	1	0	0								
Musical Instruments	194	191	169	174								
Other	0	0	0	0								
TOTAL	208	192	169	174	0	0	0	0	0	0	0	0

Community and Client Services Monthly Review 1-31 October 2022

Monthly KPI Update



Service/Activity	Annual KPI	YTD Achievement	RAG Status	Comment
Library Membership	54,500	53,644	●	43.55% of community
Library Loans	1,000,000	260,241	●	Usage remains steady
Database Hits	75,000	31,176	●	Usage remains steady
Social Media Followers	10,529	Facebook: 8590 Instagram: 1692	●	Close to meeting target
eNewsletter audience	19,400	19,088	●	Close to meeting target
In-Person Visits	350,000	94,871	●	Visitors remains steady
Web + Catalogue Visits	300,000	138,386*	●	Usage remains steady
Active Volunteer Hours	N/A	332.85	●	Volunteer hours remain consistent
% of Scheduled Programs Delivered	95% - 105%	95.35	●	To date: 656 programs advertised with 32 cancelled due to attendance or presenter cancellations.
Number of new program initiatives	5	1	●	• 3D Print Your Heroes

* Note: Data provided was compiled as of October 28, excluding website, social media & eNewsletter followers which was compiled on October 31.

* Error identified in compiling Web + Catalogue visit figures now corrected resulting in a slightly lower total.

3.3 Artspace Mackay

Exhibitions

Activity	Comments
<p>Tales of the Lyre Bird September 2 – November 20 Main Gallery, Artspace Mackay</p>	 <p>Across more than two decades from 1977 the Lyre Bird Press produced more than 50 artists' books, ranging from livre d'artiste luxury publications to experimental book forms, involving creators of all kinds. Drawing from the significant holdings of the Mackay Regional Council Art Collection, Tales of the Lyre Bird follows the important output of the press from its Melbourne conception by Tate Adams AM (b. 1922, d. 2018) to its reinvigoration in North Queensland in the early 90s.</p>
<p>D. Harding: The Wall September 2 - November 20 Foyer Gallery, Artspace Mackay</p>	 <p>A descendant of the Bidjara, Ghungalu and Garingbal communities of Central Queensland, D Harding works in a wide variety of media to explore the visual and social languages of their communities as cultural continuum. During their residency at Artspace Mackay, Harding created a site specific artwork, drawing from the ways of knowing—passed on through their matrilineal family Elders of the Kemp family here in Mackay—and from their learnings in formal art training, including international art histories and techniques from books, art school and travels. Harding is currently a Postdoctoral Fellow at Queensland College of Art, Griffith University.</p>




Community and Client Services Monthly Review 1-31 October 2022

Veronika Zeil: Echo Forest – the Eloquence of Trees August 27 to November 20 Foundation Gallery, Artspace Mackay	Photography, sound, drawing and installation form <i>Echo Forest—The Eloquence of Trees</i> by central Queensland artist Veronika Zeil. Encouraging visitors to pause and contemplate human impacts on the environment, Zeil's multidisciplinary practice offers a window into what she identifies as fractured landscapes, focusing on the different growth stages of trees.
Figuratively Speaking August 27 – November 20 Foyer Gallery, Artspace Mackay	<i>Figuratively Speaking</i> draws from the Mackay Regional Council Art Collection, exploring representations of human experience through figurative work. Including paintings by Rosella Namok, Davida Allen and Clara Adolphs, the figure as both literal and figurative subject in artistic practice is considered.



Public Programs

Activity	Comments
Crossroad Arts C.R.U.S.H program Friday, October 7	Early last month 80 performing artists and carers from all over the country participating in the Crossroad Arts Annual C.R.U.S.H program visited <i>Echo Forest—The Eloquence of Trees</i> exhibition by central Queensland artist Veronika Zeil. Veronika travelled to Mackay for the occasion and presented an artist's talk as part of the program. Over the following three days participants used Veronika's work as stimulus to develop a performance work.
Seniors Tour: Mudth Niyleta Friday, October 7	A small group of five seniors from the Mudth Niyleta centre in Sarina visited the gallery on October 7 and participated in a guided tour of the three exhibitions on display.
City Art Walk, Friday, October 7	<div data-bbox="746 1361 970 1697" data-label="Image"> </div> <div data-bbox="986 1361 1297 1574" data-label="Image"> </div> <p>Hosted by Artspace Mackay director Tracey Heathwood, this free city art walk for all ages was held in conjunction with the Mackay Waterfront and City team's City Heart Fridays event. Six participants were taken on an informative, hour long tour of public art in the City Centre.</p>

Community and Client Services Monthly Review 1-31 October 2022

<p>Sophie Munns Artist's Talk from 5.30pm, Wednesday, October 12</p>	 <p>18 people attended the artists's talk with Brisbane based artist Sophie Munns. Sophie Munns melds art and seed science in her Brisbane based art practice. Her work features as an Art as Lens case study in the Queensland senior secondary visual art resource, Creative Inquiry.</p>
<p>Term 4 Kids Art Club October 15 – November 19</p>	 <p>Kids Art Club Term 4 began on Saturday, October 15. Local artist Rosemary Payne is delivering this term's rich six-week program of creative art for kids. Each week our young participants explore and respond to the exhibitions on show at Artspace Mackay through fun-filled art activities. Nine students are enrolled in Term 4, Kids Art Club.</p>
<p>BMA Kidspace 10am – 2pm, Tuesday, October 18</p>	 <p>BMA Kidspace was a full house again this month, with a gallery full of push chairs! 180 parents and their toddlers joined local artist to participated in fun art activities inspired by our current exhibitions.</p>

Community and Client Services Monthly Review 1-31 October 2022

<p>School Tours</p>	 <p>October was again a busy month for school groups visiting the gallery. On October 11 and 12, 132 years 2, 4, 5 students from Bucasia State Primary School visited the gallery. Also, 56 Year 5 students from St Joseph's Primary school visited the gallery and participated in a guided Public Art Walk and gallery tour on Wednesday, October 19. In total, 188 students participated in guided tours during October.</p>
<p>Conversations with Art 1pm, Friday, October 21</p>	 <p>Conversations with Art invites participants to have a casual conversation about the artworks on display. It's not an art theory lesson but encourages people to share their interpretations, deconstruct the works, consider themes and possible techniques by the artist. This month, nine people attended.</p>

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Monthly KPI Update


Service / Activity	Annual KPI	YTD Oct 2022	Oct	Comments
Visitors: Artspace	20,000	11,361	2682	Above average attendance for October. Above KPI target.
Web Visits	14,000	5380	1194	On target.
Total Number of e-Newsletter Subscribers	1800	1,850	1842	In October there were no new subscribers, numbers remain above KPI target.
Facebook Subscribers	6600	8830	70	70 new subscribers in the month of October. Combined total for Artspace and Rock Paper scissors Facebook pages. Above KPI target.
Exhibitions	12	7	0	No new exhibitions opened during the month of October. On target.
Public Program Participants	5000	8141	627	627 people participated in public programs during the month of October. Above KPI target.
Public programs (Inc. tours, BMA Kidspace, workshops, etc.)	140	41	10	10 public programs were delivered during October. On target.
Volunteer hours	1,200	781	192.5	On target.


Community and Client Services Monthly Review 1-31 October 2022



4. Mackay Entertainment & Convention Centre and Events



	Target	as at OCT		Comments
Number of Performances fully cost recovered	50%	58%	●	On Track
Minimum number of catered functions (excluding performances)	120	43	●	On Track
Average attendance at events	Auditorium 260	432	●	On Track
	Foyer/space 100	159	●	On Track
	Halls 300	763	●	On Track
	One Hall only 100	104	●	On Track
Number of non-utilised days	200	25	●	On Track
Number of Performances at the MECC	180	111	●	On Track
Number of Conferences/Expos	14	6	●	On Track
Number of Events with Attendance from outside Mackay Region LG area (Post Code Data)	30	26	●	On Track
#Events at BB Print Stadium	10	17	●	On Track
#in Attendance at BB Print Stadium	10000	7815	●	On Track
Number of Student Attendances	1000	422	●	On Track
Number of workshops > Youth	6	4	●	On Track
Number of engagement workshops/activities	6	5	●	On Track
Yearly occupancy of facility	65,000	44,542	●	On Track
Customer Hire Satisfaction	90%	94%	●	On Track
Number of regional events assisted through either financial or in-kind assistance	6	10	●	Reached target
Number of regional events ticketed	8	2	●	On Track
Friends of the MECC Volunteer Hours	N/A	2676.27		

Community and Client Services Monthly Review 1-31 October 2022

Activity	Comments
Overview	<p>The Mackay Entertainment and Convention Centre (MECC) has once again won Gold in the Business Events Venue category at the 2022 Mackay Isaac Tourism Awards held on Friday, October 14.</p> <p>It is the fifth time that the MECC has taken out this award, having previously won in 2016, 2018, 2019 and 2021.</p> <p>The award category recognises a venue's excellence, based on the "Best of Queensland Experiences Program", which includes consistent delivery of an exceptional experience based upon positive customer reviews. The MECC had achieved "Best of Queensland" status which qualified it for a nomination into the Tourism Awards.</p> <p>Fittingly, the 2022 awards ceremony was staged at the MECC and was attended by key stakeholders from throughout the region, along with local dignitaries.</p> 
Performances	<ul style="list-style-type: none"> • Mackay Eisteddfod 2022: October • MECC Presents: Morning Melodies 3 - Ella, Etta & Eartha by Western-Dyer • Multicultural Comedy Gala • BABBA - An International Tribute To ABBA • MECC Presents: Jane Eyre - shake + stir
Conferences / Expos / Meetings / Dinners	<ul style="list-style-type: none"> • The Mackay Isaac Region Tourism Awards 2022 • 2022 St Patrick's College Valedictory • 2022 Resource Industry Network (RIN) Professional Development Conference • MRC - Indigenous Business Month - 'Meet the Buyer/Supplier Networking Event' • Health Care Training Workshop • Wanderers Presentation Dinner

Sales and Business Development	<p>Harvest: Music Business 101 Saturday, October 8</p> <p>27 community members met at CQUniversity City Campus for the first workshops delivered via the Harvest Music Development Program. The workshop engaged local musicians who operate as a small business or a sole trader, and covered many topics such as copyright basics, bookkeeping essentials, public liability insurance and grant writing fundamentals.</p> <p>The workshop included keynote speakers Sarah Crook (Scrooks Books), Dom Miller (QMusic Director of Programming) and Kellie Lloyd (APRA). Feedback on the day was incredibly positive with many attendees noting the quality of the content delivered.</p>  <p>Harvest: The Art of Music Promotion & Publicity Saturday 29 October</p> <p>25 community members met in the Lynette Denny Space to enjoy the second workshop instalment delivered by Harvest Music Development Program. The workshop focused on promoting and marketing yourself as a musician.</p> <p>Keynote speakers at the event, Cherrie Hughes (Cherrie Hughes Social Media & Photography), Kristy Gostelow (Kadence Group), Stevi Knagge (Orchre Strokes), Elliot Bledsoe (Agentry) and Zana McKenna (GYRO) unpacked the key elements of promotion and marketing, such as brand awareness and campaign delivery.</p> <p>Attendees were particularly interested in listening to Kristy Gostelow, speak of the campaigns behind releasing new music for acts such as Busby Marou and Tia Gostelow.</p>
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	<p>75th Annual Mackay Eisteddfod – October 2022</p> <p>The MECC welcomed more than 14,600 patrons through its doors during the annual Mackay Eisteddfod, which ran from October 2 to 15.</p> 
	<p>Seniors Expo - Mackay Showgrounds</p> <p>The MECC Engagement Team attended the Seniors Expo at Mackay Showgrounds on Tuesday, October 11, to promote Morning Melodies, Creedance Clearwater Collective and Jane Eyre. A competition allowing one lucky winner to receive a double pass to an upcoming performance proved popular, with hundreds of patrons stopping by to speak with the team and try their luck. The team found this community engagement activity worthwhile and are looking forward to attending once again in 2023.</p>

	
Technical	<p>Our Technical crew have been busy delivering events and preparing as we move into our busiest period of the year.</p> <p>The team was kept very busy during the Eisteddfod, with Stage Management and Venue Supervision responsibilities. The team was very excited to be part of the pre-rig for Shake & Stir's Jane Eyre This was a significant undertaking and was certainly an exciting production to be a part of.</p>  <p><i>Above: Jayne Eyre lit up the stage at the MECC on Saturday, October 29. Shake & Stir Theatre Company adapted this fiercely original new stage adaptation.</i></p>

Festivals & Events	<p>The Festivals team worked alongside a wide range of community groups to deliver Global Grooves. Whilst weather in the lead-up delayed bump-in, organisers and attendees couldn't have asked for a better day. A jam-packed stage of performances, workshops for all ages and enough food to fill your belly meant the day was a great success. There were 11 community groups, nine food vendors, seven stalls, three workshops and 12 performances delivering families an afternoon of fun. Feedback so far has been very positive, with a debrief set for early November. We look forward to finding out in more detail how successful our community groups were and their overall experience. Public event attendee feedback is also being collected via survey and collated into the event report in November.</p>  
Social Stats Facebook  	<p>In the last 28 days:</p> <ul style="list-style-type: none"> •The MECC Facebook page received 74 new page likes •The MECC Instagram page gained 31 new followers (an increase of 158.3%) •The MECC Instagram page had 212 page visits (an increase of 186.5%) •The MECC Facebooks posts has reach 114,045 combined which is a decrease of 23.8% from last month – but maintaining an audience reach over 100,000 is still a great achievement.

5. Corporate Communications and Marketing

New web resource and video series to promote active transport

Ride Mackay has been an exciting collaboration between the Sport and Recreation and Corporate Communications teams.

Following a successful State Government grant application, the Digital team built the Ride Mackay website with features like the "Rides of the Region" and a one-stop-shop for everything you need to know about riding in the region (such as events, news, pathways, clubs and facilities).



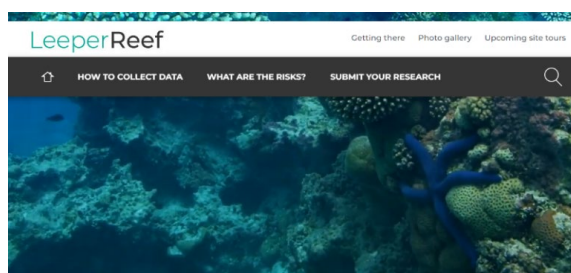
The teams also worked with local production company Tropical Exposure to create a suite of five educational videos that promote the benefits of riding, the rides of Mackay, regional rides, safety, and etiquette. The etiquette and safety videos focus on shared path use, were filmed at the Botanic Gardens and feature Beam Scooters, riders and pedestrians sharing paths correctly.

The video series and ridemackay.com.au were launched to the public on Ride2Work Day (October 18). A big screen showcasing the video series was set up at Bluewater Quay farmers market and the teams offered free Ride2Work breakfasts to encourage residents to leave their cars at home and commute to work. About 100 members of the public stopped in and gave great feedback on Ride Mackay. Ride Mackay is now being promoted via a series of radio ads, a social media campaign and boosted YouTube content.

New website to facilitate Leeper Reef citizen science project

Thanks to a Queensland Government Engaging Science Grant, Mackay Regional Council Libraries and Sarina State High School developed a partnership to develop a citizen science project to study Leeper Reef off Sarina.

To facilitate the collection of data and provide guidance to budding citizen scientists, Corp Comms created a website and designed branding for Leeper Reef Explorers Packs. The website completely built and developed internally in October, allows the public to submit research and join group trips to the reef.



Contribute research to the Leeper Reef project

Leeper Reef is a rocky reef stretching seaward from the coast between Sarina Beach and Campwin Beach.

At low tide, Leeper Reef provides an amazing opportunity to view species such as sea stars, sea cucumbers, fish, shrimp and corals up close without getting wet.

The corals of Leeper Reef, like all corals around the world, are under threat due to water pollution, over-fishing and climate change.

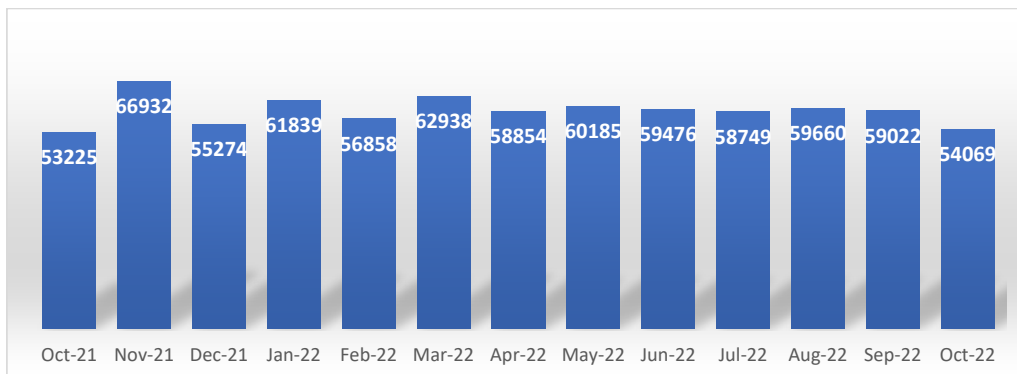
Warmer air temperatures have led to warmer seas, which place corals at risk of what scientists call coral bleaching which can lead to the death of corals.

Thanks to a Queensland Government Engaging Science Grant, Mackay Regional

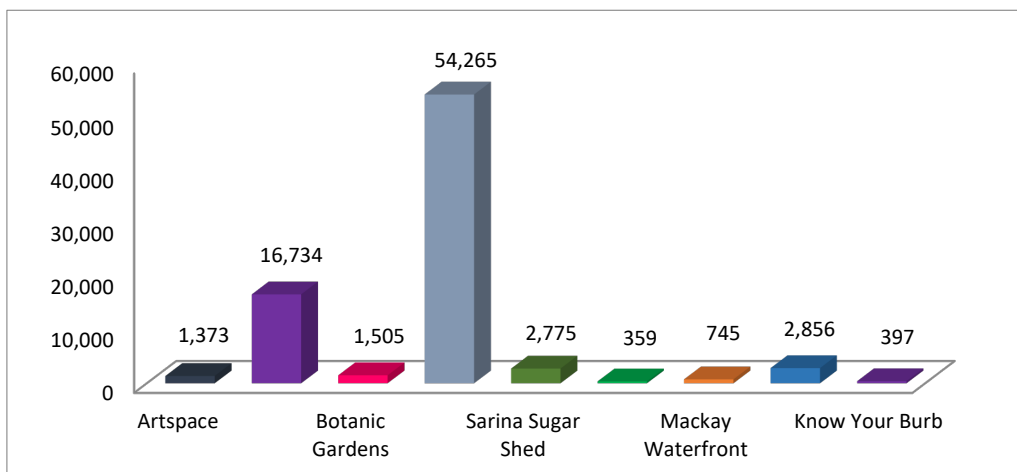


It also provides safety information for reef explorers and guides to the different corals found onsite. View the site here: lepperreef.com.au/.

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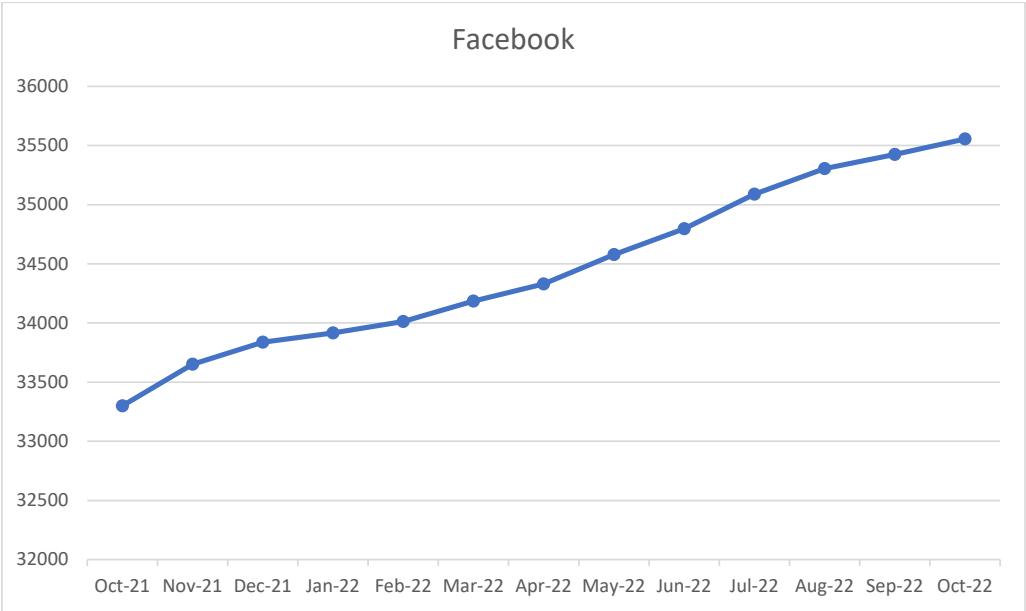
Council website visits for October 2022**eNewsletter Subscribers**

Publication	September 2022	October 2022
Artspace Mackay	1852	1863
Botanic Gardens	1187	1136
Council Connect	3428	3423
Library	18,625	19,091
Recreation Services	1069	1088
Mackay Planning	1220	1243
Connecting Mackay	2892	2879
Sarina Sugar Shed	802	822

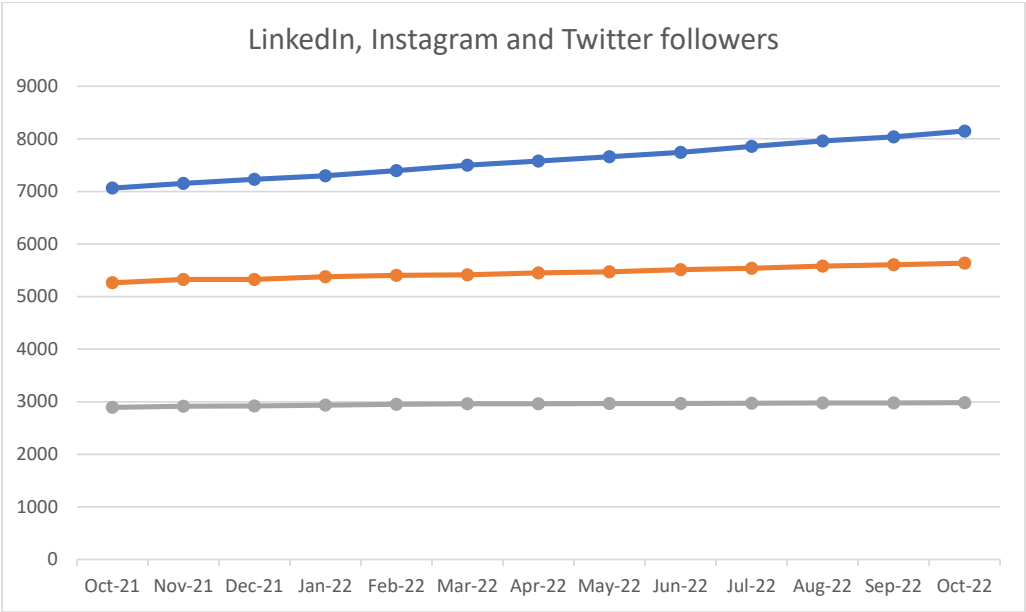
All website visits for October 2022

Community and Client Services Monthly Review 1-31 October 2022

MRC Facebook followers for October 2022

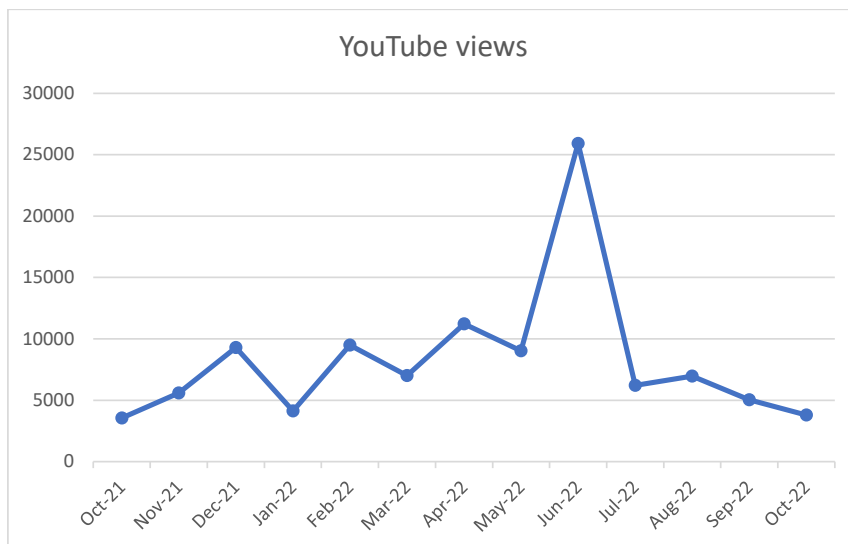


MRC social for October 2022

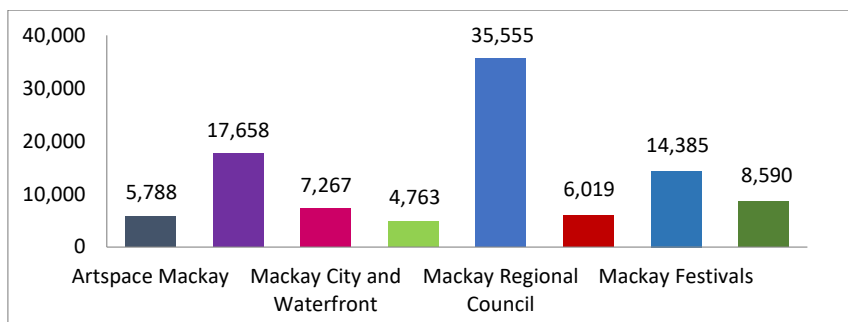


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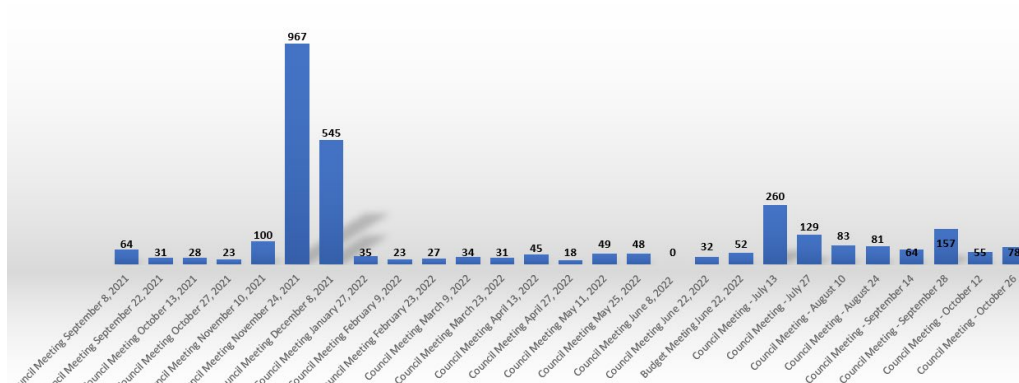
MRC YouTube views for October 2022



Facilities' Facebook followers for October 2022



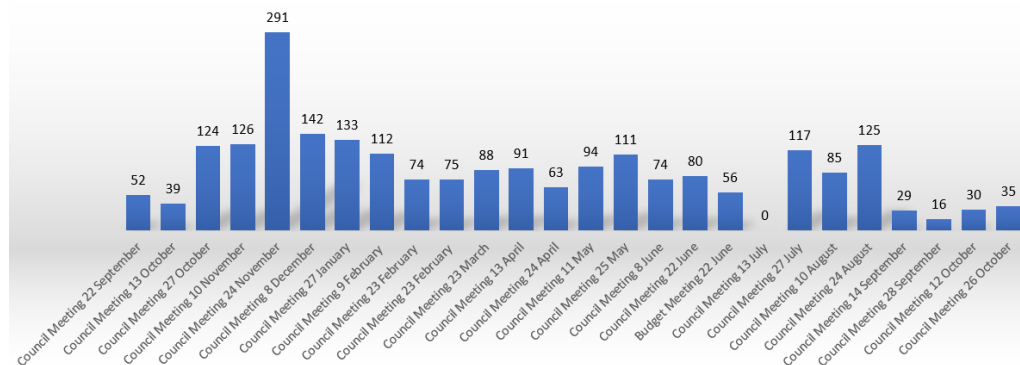
Council Meeting Live Stream – October 2022 – YouTube



Note: June 8, 2022, meeting live stream failed to record on YouTube.

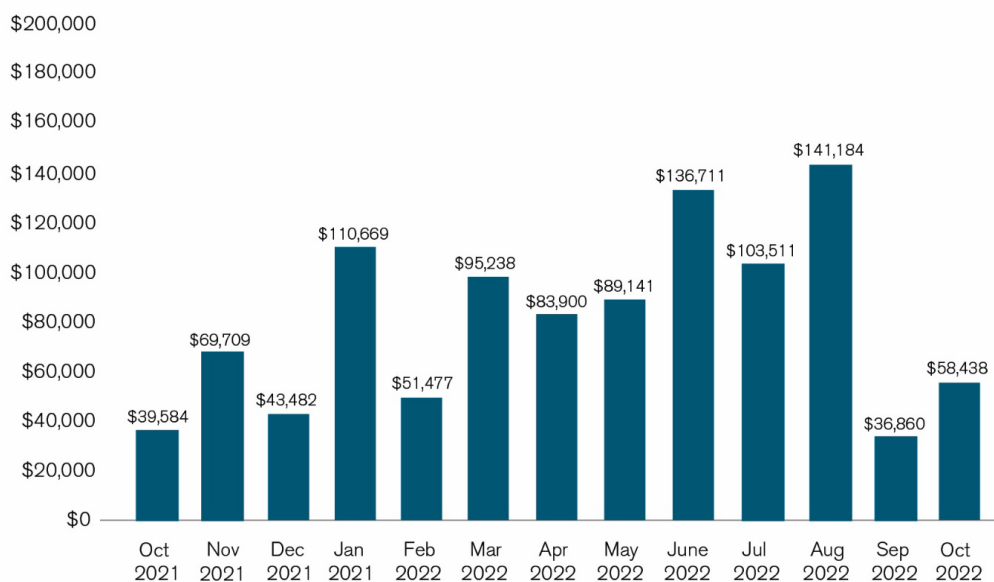
Community and Client Services Monthly Review 1-31 October 2022

Council Meeting Live Stream – October 2022 – Facebook

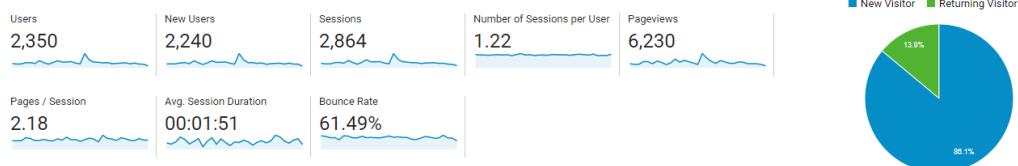


Note: July 13, 2022, meeting live stream failed to record on Facebook.

Advertising spend across council



Connecting Mackay



Community and Client Services Monthly Review 1-31 October 2022

Page ?	Pageviews ?	Unique Pageviews ?	Avg. Time on Page ?
	6,230 % of Total: 100.00% (6,230)	4,731 % of Total: 100.00% (4,731)	00:01:34 Avg for View: 00:01:34 (0.00%)
1. /	401 (6.44%)	285 (6.02%)	00:01:36
2. /urban-greening	397 (6.37%)	291 (6.15%)	00:01:03
3. /mountain-bike-trails	317 (5.09%)	276 (5.83%)	00:02:07
4. /floodplain-risk-management-plan	275 (4.41%)	242 (5.12%)	00:02:55
5. /70433/widgets/345291/documents/243241	189 (3.03%)	151 (3.19%)	00:04:23
6. /mangrove-road-bus-interchange	180 (2.89%)	147 (3.11%)	00:01:50
7. /urban-greening/maps/show-us-where-you-would-like-more-trees-planted	153 (2.46%)	105 (2.22%)	00:03:21
8. /redeveloping-the-mackay-waterfront	151 (2.42%)	114 (2.41%)	00:02:05
9. /login	149 (2.39%)	122 (2.58%)	00:01:24
10. /northern-beaches-community-hub	145 (2.33%)	113 (2.39%)	00:02:01

Community Engagement

Seaforth Creek bank protection works – stage two (completed) Inform connectingmackay.com.au/seaforth-creek-erosion-bank-protection-stage-2	Contractor Vassallo Constructions Pty Ltd has completed stage two of the bank protection works at Seaforth Creek near Evans Avenue. As a result, the floating silt fence along the bank near Evans Avenue has been removed and the area is open to boaties. Council issued a social media post to inform boaties and thanked them for their patience. This post was shared on the Hooked on Mackay page and council's Connecting Mackay website.
Langford Park upgrade Consult connectingmackay.com.au/langford-park-upgrade	The play equipment in Langford Park in Eton has reached the end of its design life. Council will be holding a community engagement session on November 17 at Langford Park for residents to have their say on how the playground could be improved. Those who cannot attend the session will be able to have their say on council's Connecting Mackay website until December 9, 2022.
Caneland Station Bus Interchange Consult and inform connectingmackay.com.au/mangrove-road-bus-interchange	Meetings were held with the businesses on Peel Street to inform them about the Caneland Station bus interchange project and to consult them on the closure of the Peel Street exit onto Mangrove Road. All the businesses were supportive of the project especially the new signalised crossing near the Mangrove Road and Peel Street intersection. Construction notices were sent to the surrounding residents and the project was announced by the State Government and shared on council's website and Facebook page. The community has queries about the project such as the impact on traffic and the need for a covered shelter from the shopping centre. The Department of Transport and Main Roads is developing a frequently asked questions fact sheet to answer their concerns. This will be shared on council's Connecting Mackay website.

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Pioneer Valley Mountain Bike Trails Inform connectingmackay.com.au/mountain-bike-trails	The next Pioneer Valley Mountain Bike Trails community update session will be held on Sunday, November 13 at the Finch Hatton Showground Hall. Letters have been sent to the community, the key stakeholders have been informed and it has been promoted on local social media pages. Promotional material and PowerPoint presentations have also been arranged for council's Small Business Mentoring Program and the Sustainable Trails Conference in Tasmania.
Lorne Road and Creek Street reconstruction – stage three Consult and inform connectingmackay.com.au/admin/projects/creek-st-and-lorne-road-reconstruction-stage-1	Council crews will commence stage three of the Creek Street and Lorne Road reconstruction in Walkerston in early-November. These works will complete the full reconstruction and shoulder widening of Creek Street and Lorne Road, improving road condition and road safety. Creek Street and Lorne Road will be closed for the duration of the works, approximately 10 weeks, with local traffic only. The properties near the worksite have been consulted and property access will be maintained during the works. Letters have also been sent to the surrounding properties, emergency services, bus companies and the local schools have been informed about the road closure. VMS boards will be erected at least two weeks prior to the works and the project will be publicised on council's Connecting Mackay website and social media pages.
Mackay Urban Greening Strategy consultation Inform, consult and involve connectingmackay.com.au/urban-greening	The draft strategy document has been uploaded to the Connecting Mackay website with an invitation to complete the feedback form. The webpage also offers an interactive map which gives the community an opportunity to indicate where they would like more trees planted. The draft strategy consultation has been incentivised with a competition to win 10 native plants. The consultation has been promoted with an array of social media posts that highlight the benefits of urban greening while encouraging the public to comment. A Mackay urban greening eNewsletter, media release, and articles in the Connecting Mackay and Council Connect eNewsletters have been utilised. Hard copies of the draft strategy are available in all libraries. The consultation period is open from September 30 to October 30, 2022.
Mackay Coastal Hazards Adaptation Plan (CHAS) Inform, consult and involve connectingmackay.com.au/future-coast	Communications and consultation material is being prepared for the second phase of engagement for the Mackay Coast our Future study.
Gorge Road reconstruction Inform, consult and involve connectingmackay.com.au/gorge-road-upgrade	Notification letters were distributed to property owners to advise of upcoming works. Contact was made with various stakeholders including Mackay Isaac Tourism, so they may inform their volunteers that visitors may experience 20-minute delays going to Finch Hatton Gorge. A media release and social media have been issued and Connecting Mackay web page published.
Koumala Water Treatment Plant Inform connectingmackay.com.au/koumala-water-treatment-plant	Council will be testing the performance of the new Koumala Water Treatment Plant in November. Council expects the transition will be smooth, with minimal impact to residents, however, there may be periods of increased water pressure. Letters were sent to residents and key

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	stakeholders prior to the testing phase. Once the testing period is completed, the plant will be handed over to council and the community will be informed when the new plant is operational.
Keelan Street Sewer Rising Main Consult, inform connectingmackay.com.au/keelan-street-sewer-rising-main-works	Field Services will be renewing a sewer rising main located in Goldsmith and Keelan streets. Works are continuing as planned, with an anticipated completion date of late November, weather permitting. A road closure was completed for the project for the team to complete necessary works on one Sunday, a letterbox drop was done a week prior to the road closure to notify residents.
Pioneer River levee Inform, consult No Connecting Mackay page as this project is out for tender, page will be created prior to work starting.	This project is currently still out for tender until late November. Major Projects and the community engagement teams have been holding stakeholder meetings with directly affected property owners to discuss the upcoming project. More information will be sent to property owners and residents on how the project will be constructed once a tender has been awarded.
Riverside Revitalisation Inform connectingmackay.com.au/riverfront-revitalisation-project	This project is still ongoing, trusses were installed this month and roofing is expected to be done late November.
First Lane – investigation works Inform, consult Project is still in detailed design phase; a Connecting Mackay page will be done prior to works starting.	Design team are completing detailed designs for rehabilitation works for First Lane. Geotechnical works were completed over two weekends in the laneway for the project this month. All directly affected stakeholders were consulted on the upcoming project and geotechnical works. It was decided that from these discussions it was best to complete investigation works during the weekend to minimise traffic impacts to businesses who use the laneway. Notifications were completed via phone, email, face-to-face meetings and a letterbox drop.
Twelfth Lane – investigation works Inform, consult Project is still in detailed design phase; a Connecting Mackay page will be done prior to works starting.	Design team are completing detailed designs for rehabilitation works for Twelfth Lane. Geotechnical works were completed over two weekends in the laneway for the project. All directly affected stakeholders were consulted on the upcoming project and geotechnical works. It was decided that from these discussions it was best to complete investigation works during the weekend to minimise traffic impacts to businesses and residents who use the laneway. Notifications were completed via phone, email, face-to-face meetings and a letterbox drop.
Hans Christian Street Inform, consult Project is still in detailed design phase; a Connecting Mackay page will be done prior to works starting.	Design team are completing detailed designs for Hans Christian Street. Geotechnical works were completed over a week in specific properties by councils surveying team. All directly affected stakeholders were informed of the upcoming project and geotechnical works via phone or mailed letter. Council survey team contacted each property owner the day before entering the property to confirm the date and time of entry to complete survey works. More information will be provided to property owners and residents when the project enters construction phase.
Marwood Sunnyside Stage 3 Inform, consult	Design team are completing detailed designs for stage three drainage on Marwood Sunnyside Road. Geotechnical works were completed over a week in specific properties. All directly affected stakeholders were informed of the

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Project is still in detailed design phase; a Connecting Mackay page will be done prior to works starting.	upcoming project and geotechnical works via phone or mailed letter. Council survey team contacted each property owner the day before entering the property to confirm the date and time of entry to complete survey works. More information will be provided to property owners and residents when the project enters construction phase.
McGinn St drainage Inform, consult Connecting Mackay page completed early November.	Field Service team will be completing drainage works in the intersection of McGinn and Simpson streets. Works are expected to start late November and take approximately four weeks to complete weather permitting. A notification letter will be sent to resident early November and a connecting Mackay page and media update will be done prior to the works starting.
Milton and Archibald streets intersection upgrade IAP2 spectrum level connectingmackay.com.au/milton-street-and-archibald-street-intersection-upgrade	The roundabout is now fully operational after being opened early October. There is still some minor works to be completed, however this should not affect traffic flow. The Connecting Mackay page will be updated when the project is complete.
Alfred and Sydney streets intersection upgrade Inform connectingmackay.com.au/sydney-and-alfred-streets-roundabout-upgrade	Field services' crews completed night works to complete the median island painting. Email notifications were sent to all directly affected stakeholders and a social media post was for general traffic users. More nightworks will be required for final line marking for the project.
City Centre footpath renewal (six locations) Inform No Connecting Mackay page as yet, page will be created prior to works starting.	The tender has now closed for this project. Major Projects are currently reviewing all tender documents and expect to be awarding prior to Christmas.

6. Emergency Management

The Emergency Management team ramped up activities for building community resilience, including a media campaign urging the community to prepare for the severe weather season. This campaign has generated requests and comments from the public in regard to preparedness.

Homelessness Inclusive Disaster Risk Reduction

MRC staff attended a Sydney University workshop in Mackay to keep homeless people safer during disasters, in collaboration with community service providers for health, disability, housing and homelessness sectors. Conversations included understanding the five dimensions of homelessness, hearing from people with lived experience and listening to the community services providers regarding feedback for emergency managers to know.

Further information on this project can be found here.

collaborating4inclusion.org/homelessness-and-disaster/

Guardian Incident Management System training

Mackay Council staff attended tailored sessions in the use of Guardian for pre-season preparedness. The training covered reporting and mapping capability, assigning tasks, road closures, publishing bulletins and linking public information to the emergency dashboard. Multiple departments who attended will perform roles in operations, logistics, planning, intelligence, management support and evacuation centre management.

The emergency management team participated in the planning of a Sunwater exercise for Teemburra Dam and consolidated a live agency report into a sitrep for the Mackay Local Disaster Coordination Centre during Guardian training.

Person Centred Emergency Preparedness – Bowen PCYC

The Emergency Management team facilitated an information session in Bowen in collaboration with Whitsunday Regional Council which was hosted by Feros Care (NDIS Partner in the community). The session was attended by disability service providers, carers, residential aged care facilities and participants from the Whitsunday region. The session included information on emergency preparedness planning, warnings and alerts and the type of supports available in an event around the region.



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Department of Communities, Housing and Digital Economy

The Department of Housing requested the team to conduct a preparedness session for their staff members face to face and online for staff working remotely. The session covered preparedness, warnings and alerts, the Emergency Dashboard, and types of evacuations, shelters and supports available in the region. Participants were provided with resources such as the Emergency Action Guide and PCEP Workbook.

Emergency Preparedness Sessions - Gordon White & Walkerston Libraries

The Emergency Management team conducted a preparedness session at both the Gordon White and Walkerston Libraries to engage the broader community in emergency preparedness conversations and to distribute Emergency Action Guides and PCEP Workbook resources.

**St Helens Progress Association**

The Emergency Management team was approached by the St Helens Progress Association to discuss resilience building activities. The discussions covered current plans and the possible challenges faced by the community. The team will continue to support the Progress Association and the community to assist in addressing the gaps where required.

Seniors Expo

The team participated in the Seniors Expo held at the Mackay Showgrounds. There was a high level of interest in emergency preparedness and the Emergency Dashboard. Resources were distributed and assistance to download the Emergency Dashboard and opt-in notifications. General interest in available supports as well as Council's role in prevention, preparedness, response, and recovery.



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Ergon Energy

The Emergency management team, Ergon Energy Senior asset officer, Ergon LDMG representative and a local Residential Aged Care Facility discussed outages and power reconnection during disasters to improve their business continuity plan. The aged care facility was pleased with the feedback and advice to enhance their emergency plan. This is another example of how to apply the PCEP process to build community resilience.

Whitsunday, Isaac, Mackay Housing and Homelessness Action Network (WIMHHAN)

The Emergency Management team attended a bimonthly meeting to connect to homelessness service providers to improve knowledge and information when providing emergency information and support to vulnerable people.

Mackay Multicultural Community Engagement

The Emergency Management team conducted an information session co facilitated by the State Emergency Services Local Controller, Alex McPhee at the neighbourhood Hub supporting the Mackay multicultural community. The session was attended by the local TAFE Adult Migrant Education Program (AMEP) and the Multicultural Prep Ready Mum's group. The session was conducted in anticipation for the upcoming severe weather season and providing education to the community on emergency preparedness. Many resources were distributed, including EAGs and PCEP workbooks.

**Wellbeing Expo – Mackay Hospital and Health Service**

The Emergency Management team participated in the Wellbeing Expo hosted by Mackay Hospital and Health Service from 18-21 October. The team provided resources, education, and awareness in anticipation of the upcoming severe weather season to hospital staff as well as patients and their carers.



The Neighbourhood Hub Staff Disaster Preparedness Session

The team conducted a preparedness session at the Neighbourhood Hub for their staff members on who support a diverse vulnerable community. This presentation was co facilitated by State Emergency Services Local Area Controller, Alex McPhee. This Session included discussions on preparedness, warnings, and alerts as well as available supports.



Andergrove State School Emergency Preparedness Session - Super Play

The Emergency Management team participated in the Super Play Group conducted by the Department of Education – Early Childhood Education and Care at the Andergrove State School. A total of 30 providers attended and the team engaged with parents and staff members regarding their emergency preparedness and community warnings and alerts such as the Emergency Dashboard.

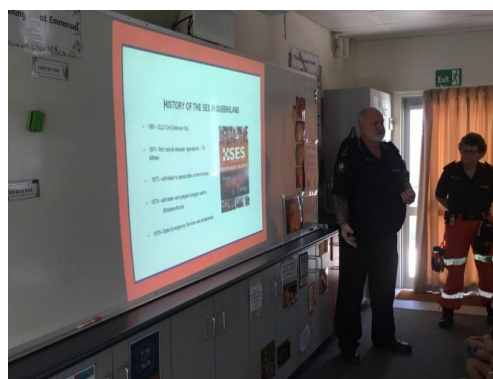
Mackay Unit SES Operations

Mackay Unit has had a couple of land searches for missing persons over the month with positive outcomes.

Monday nights scenario-based training has been successful, attracting new and existing members with attendance in the high 20s.

Recent weather events this month have produced several requests for assistance in the Mackay Mirani areas, for flooding due to house maintenance issues with blocked and leaking gutters.

Mackay SES was invited to attend the Emanuel College for a school holiday event with students from all grades. It was well attended the students were very engaging.



SES Operational Capability

Function	Members / teams available	Notes
Flood boat	17 Teams	1 team = 2 members
Storm damage	96 Members	Teams usually 2-4 members
Chainsaw	30 Members	1 team = 2 members
Working at heights Roof	52 Members	1 team = 4 members
Working at heights ground only	7 Members	1 team = 4 members
Vertical rescue	8 Members	Team size varies on task parameters. Operational performance target is 10 members per team
Land search	70 Members	Team size varies on task parameters
Traffic control	54 Members	Team size varies on task parameters, but usually 2-4 members
Incident management	45 Members	Team size varies on task parameters
ATV & 4X4	20 Members	1 Team = 2 Members
Swift Water	22 members	Teams usually 2-4 members

Current SES Membership for Mackay Unit

- 168 Active members
- 22 Reserves
- 6 new members (probationary)
- Recruitment campaigns are ongoing in Midge Point and Calen
- 6 new applications

Jan Lindbergs receives recognition for Queensland SES Trainer of the Year nomination

The Queensland State SES Week awards ceremony was held on October 8 in Kedron.

Mackay SES Unit Deputy Local Controller, Jan Lindbergs was awarded with a nomination for Trainer of the Year.

Although Jan didn't take the win, it's nice for her to be acknowledged for all the hard work and dedication, well done Jan.



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Mackay Regional SES Unit Hours

The following indicates hours completed by volunteers across various functions.

Group	Operational	Training	Maintenance	Admin	Community Engagement	Total
Calen	0.00	19.45	2.00	8.00	0.00	10.00
Mackay	108.15	235.15	21.15	18.30	35.45	418.20
Mirani	10.15	148.15	4.15	44.45	0.00	206.90
Sarina	0.00	9.60	7.00	6.00	5.00	27.60
Armstrong Beach	0	0	0	0	0	0.00
Midge Point	0	0	3.00	0	0	3.00
DLC North	0.00	0	0	23.45	21.00	44.45
DLC South	8.00	0	0	24.00	10.0	42.00
DLC Central	0	16.00	0	12.00	0	28.00
TOTAL	126.30	428.35	37.30	136.20	71.45	762.15

First Aid Training Mirani

Mackay SES held a first aid and CPR course in Mirani. A total of nine participants attended and are now ready to work in teams as first-aid officers.



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7. Health & Regulatory Services

Overview

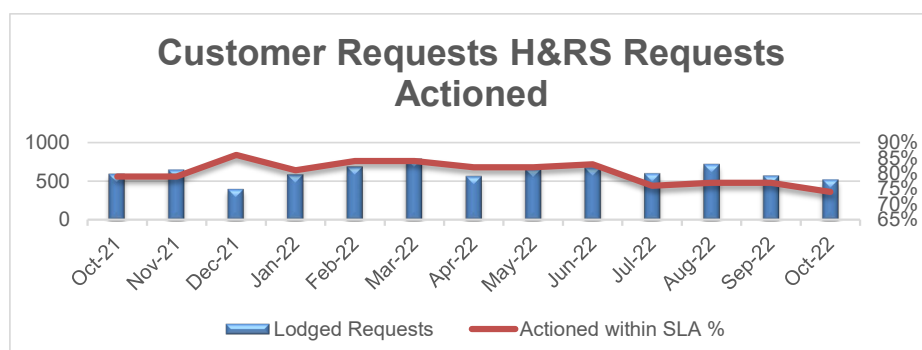
All service areas, including environmental health, environmental protection, pest management, vector control, development compliance, animal management, regulated parking and local laws have actively been responding to requests for service and assistance from the community and taking action to ensure public health, safety, order, equity and environmental values are being maintained.

Customer Requests

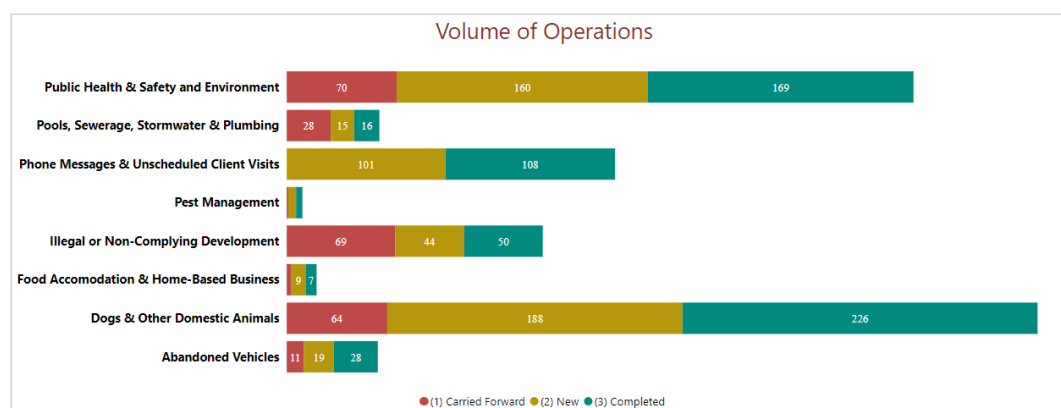
Throughout October 2022, 518 requests for service were received, compared with 567 requests for September 2022.

Of those, 74 per cent were completed in nominated timeframes for this month. Health and Regulatory Services aim to complete 85 per cent of requests for service within nominated timeframes. However, depending on the circumstances of each individual matter and the speed at which compliance can be achieved using compliance processes, timeframes for completion can be influenced.

The number of requests completed within timeframes continued to be lower than normal this month because officers were able to finalise several outstanding requests where compliance had been achieved and was now being maintained.



Customer Request Status Tracking –total 998



48

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Animal Registrations - Number of Dogs & Cats Registered

From the commencement of the animal registration renewal period on June 1, 2022 to the end of October 2022, the numbers of new and renewed cat and dog registrations has continued to increase compared to previous years. The total number of animals registered at the end of October 2022 is 15,819.

Animal Type	Renewed Registrations	New Registrations	Total Registrations
Cat	2,338	240	2,578
Dog	11,881	1,360	13,241

Proactive Patrols

Proactive Patrols are conducted at times when dog owners are most likely to be walking with their pets.

During October, 57 patrols were conducted across the region at locations including Andergrove, Bucasia, East Mackay, Gooseponds, Shoal Point, Slade Point, South Mackay, Mackay Harbour, North Mackay, Blacks Beach, Eimeo, Harbour, Sarina, Hay Point, Louisa Creek, Timberland Estate, Hay Point, Gooseponds, Mount Pleasant, Ball Bay, Beaconsfield, Cape Hillsborough, West Mackay, Ooralea and Walkerston.

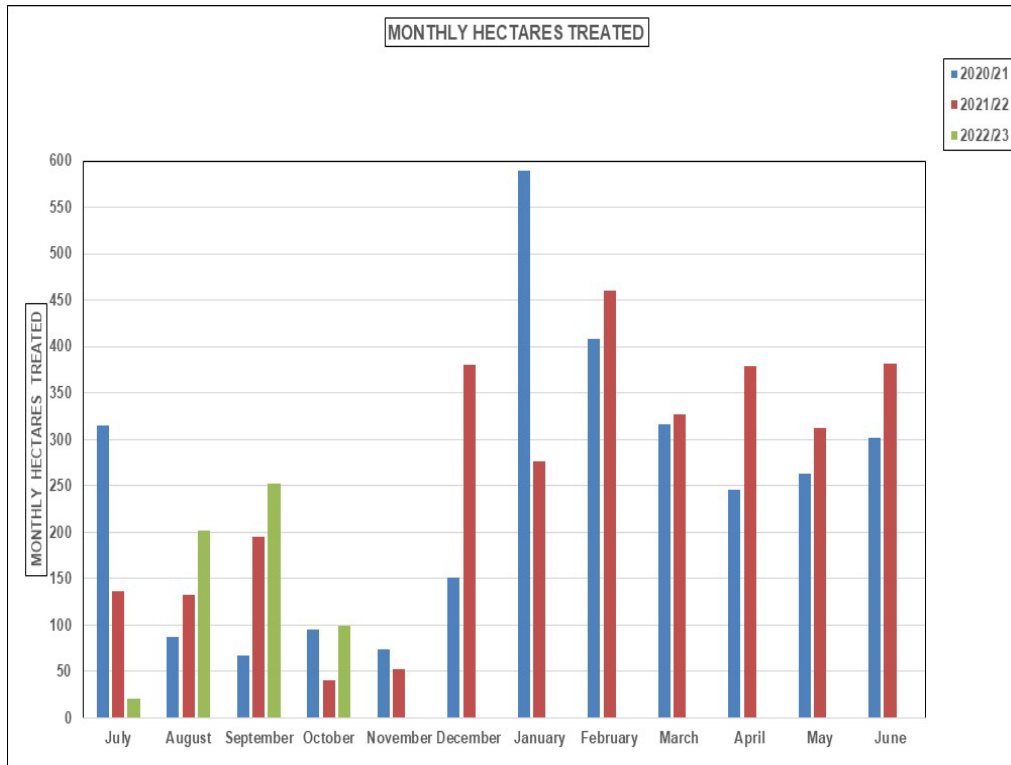
There were 240 dogs identified on leash. Five people were cautioned and provided education at West Mackay, North Mackay, Hay Point, Slade Point and South Mackay. No-one was issued an infringement for their dog not being on a leash.

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Vector Control

The table below represents the mosquito control work carried out by the Vector Control team in October 2022.

Sites Inspected	Sites Treated	Hectares Treated
54	46	99 Ha



**Licensing and Approvals Summary for October 2022**

Premises	Premises Inspected	% Compliant	% Non - compliant	New and Renewal Applications Approved
Accommodation	1		100%	8
Public Swimming Pool	2		100%	
Temporary Food	3	100%		4
Caravan Park	1	100%		
Footpath Dining				1
Temporary Entertainment Event	1	100%		3
Total	8			16

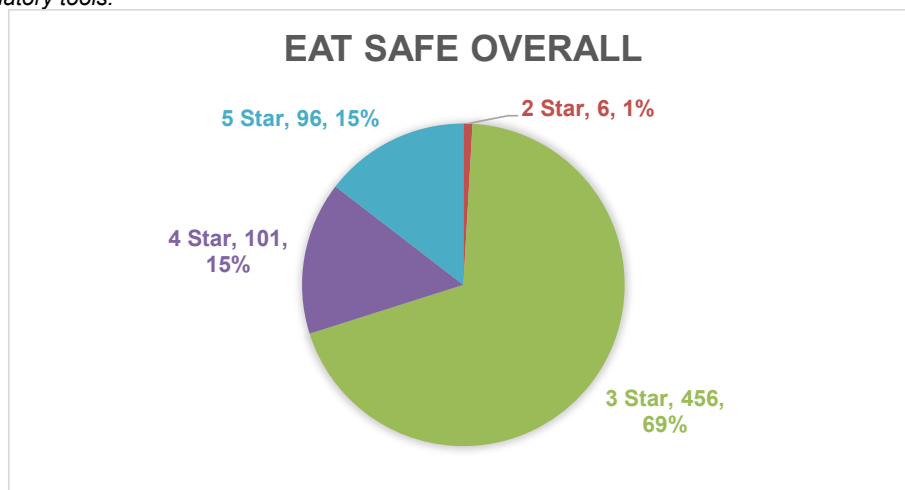
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Premises	Premises Inspected	5 Star	4 Star	3 Star	2 Star	0 Star	New and Renewal Applications Approved
Food Business	15	0	3	12	0	0	13

Basic summary of star rating meanings:-

 5 Star	Excellent performer – Excellent record keeping, procedures, cleanliness and sustainable food safety practices.
 4 Star	Very good performer – Very good cleanliness, food safety practices and some records and procedures.
 3 Star	Good performer – Good level of compliance and overall acceptable standard. Clean and meeting legislation.
 2 Star	Poor performer – Low level of compliance, more effort required. I.e. Very unclean premises, poor hygiene practices.
NO STAR	Non-compliant performer – A general failure to comply, with major effort required to rectify issues. Critical non-compliances. I.e. Very unclean premises, poor hygiene practices, incorrect temperatures and presence of pests and vermin.

Note – Officers actively work with business operators to achieve compliance using appropriate regulatory tools.



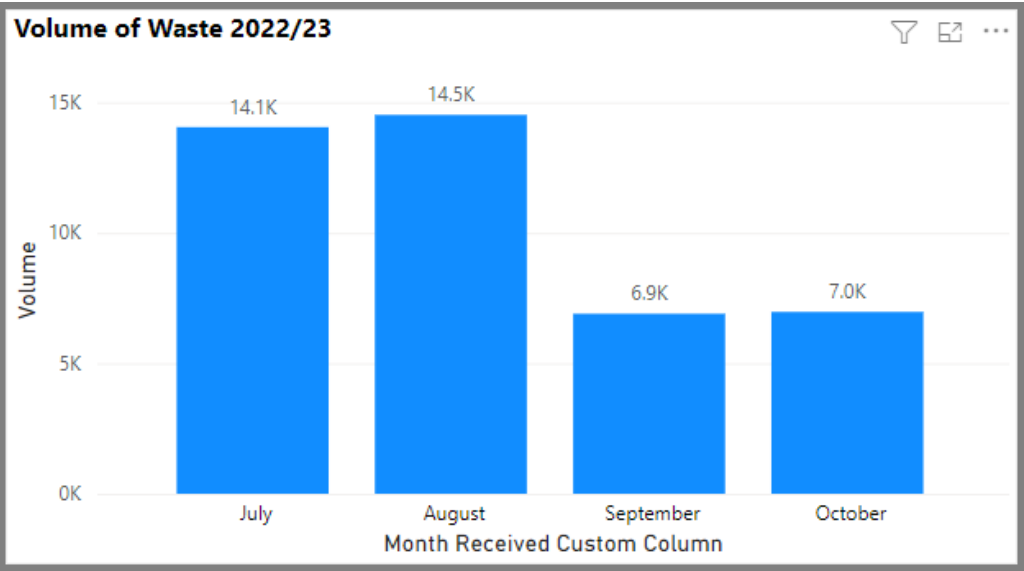
Education and Training Sessions

Food training sessions are conducted for non-profit organisations and for festival and events.
Summary of sessions conducted: -

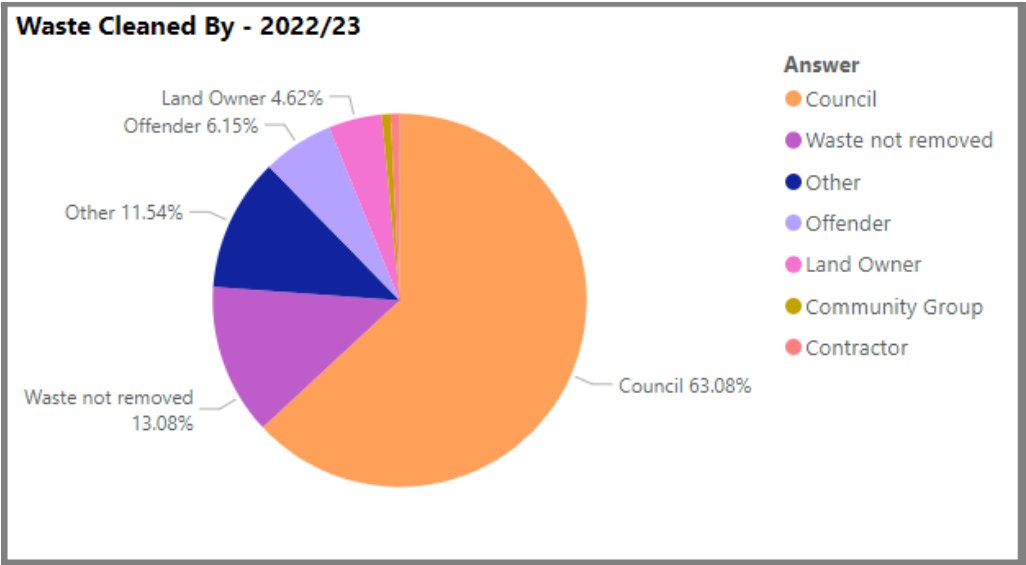


Illegal Dumping and Littering

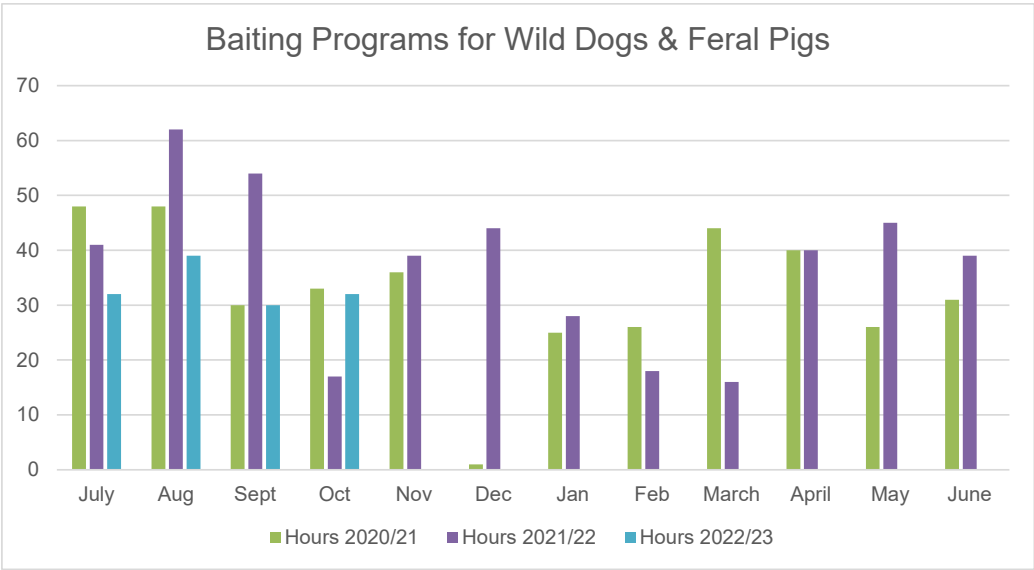
Improved collection of information relating to illegal dumping and littering now allows a more comprehensive analysis of the volume (litres) of waste dumped each month and who has taken action to clean up dumped waste.



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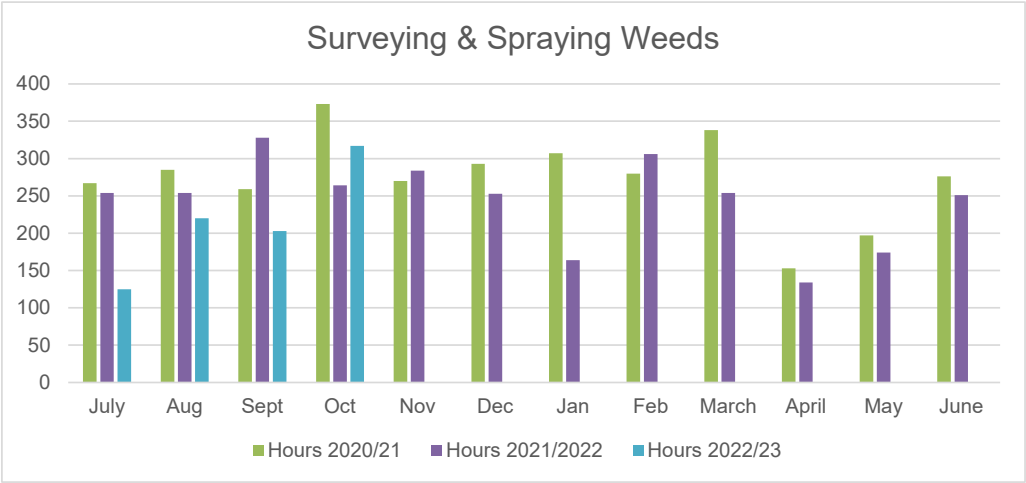


Pest Management



The hours noted above include preparation activities and conducting baiting sessions. Baiting is not conducted in wet weather due to the ineffectiveness.

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Surveying and spraying are conducted on roads. Surveying is also conducted on private property throughout the region.

Fox Project

The 2022 Fox Project is a partnership between Mackay Regional Council, Turtlewatch, Reef Catchments, Dalrymple Bay Coal Terminal Pty Ltd, North Queensland Bulk Ports, BMA, Department of Environment and Resource Management, QPWS, and Sarina Landcare via the Queensland Government’s Community Sustainability Action grant.

The project was conducted from September 27 to October 11. There were six active dens fumigated (one at East point, two at Hay Point, one at Calen, two at Cape Palmerston).

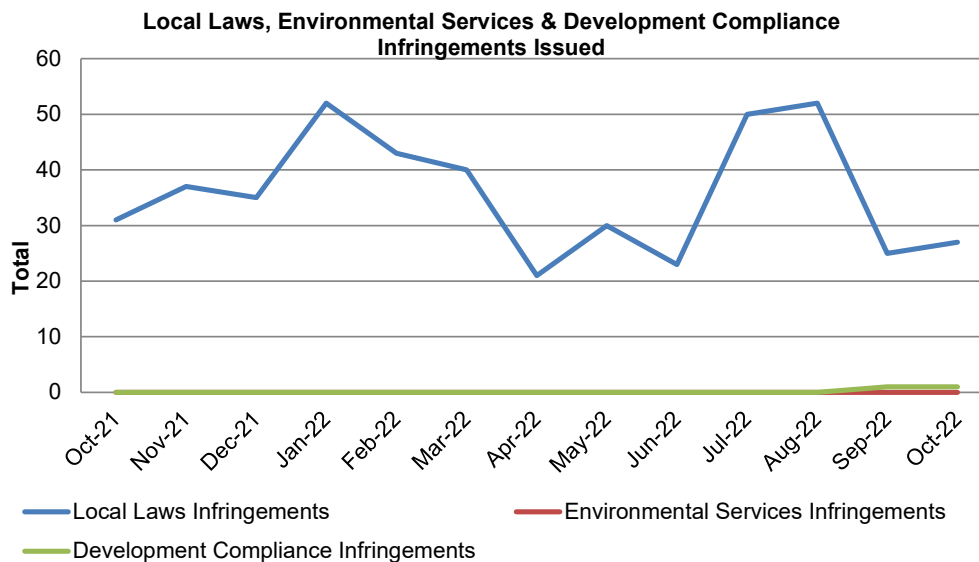
Fox trapping training was conducted for MRC, Reef Catchments and Dalrymple Bay employees and a Fox Information Day was held on October 8 for the community.



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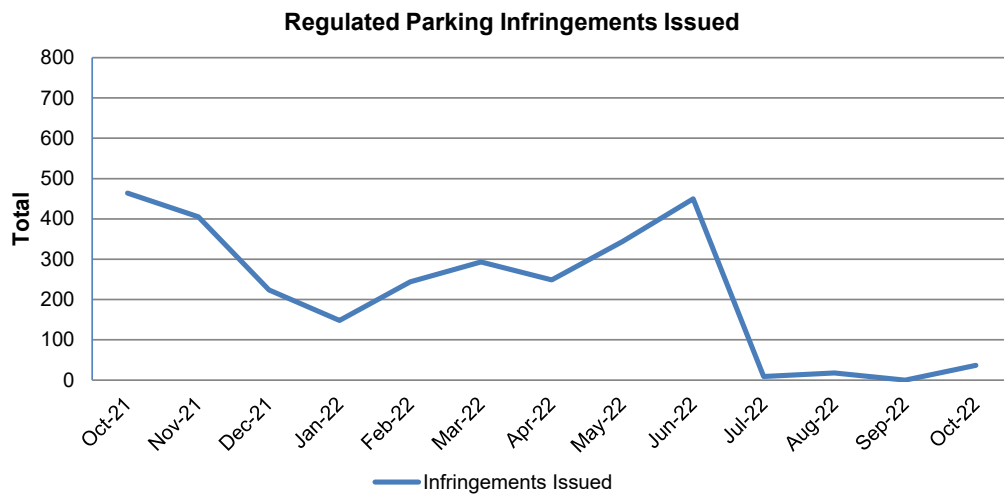
Monthly Infringements Activity

The graphs below provide a summary of infringement activity for Health & Regulatory Services over the past 12 months.

**October 2022**

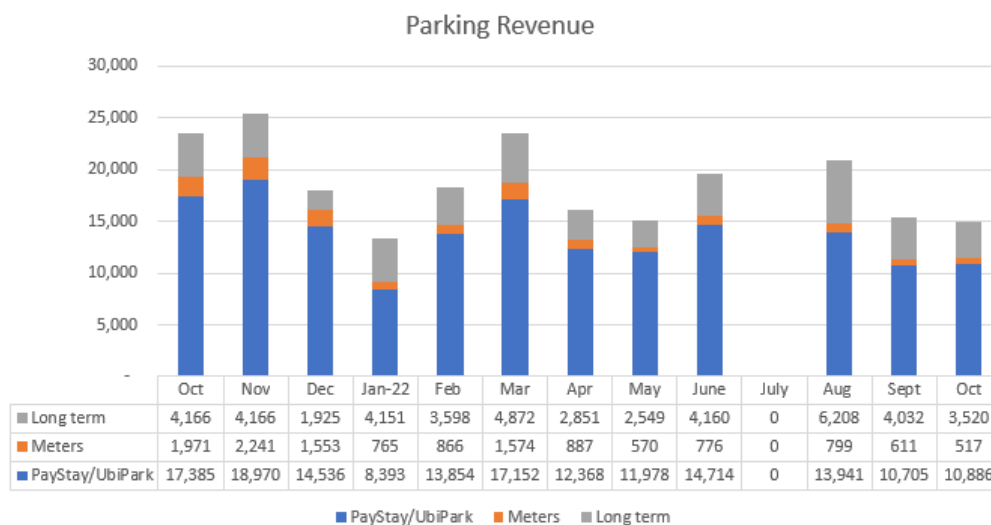
Local Laws Infringements	Environmental Services Infringements	Development Compliance Infringements
<ul style="list-style-type: none"> 98(1) Fail to comply with menacing dog conditions (2) Animal not registered within 14 days of keeping (13) Animal wandering at large (5) Fail to comply with compliance notice (3) Fail to comply with dangerous dog conditions (1) Overgrown allotment on more than once in 12 month (1) Owner must ensure cat or dog is implanted (2) 	<ul style="list-style-type: none"> Nil 	<ul style="list-style-type: none"> Fail to comply pool fence standards (1)

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Officers regulate 2525 on street car parks, off street car parks, loading zones and car parks designated for disabled people, daily. This month, Officers restricted their work to vehicles parking dangerously while systems were updated to a new operating platform. The infringement issuing component of the platform continues to be developed and will continue to allow Officers to issue infringements from mobile devices using a registration plate recognition camera.

Off Street Car Parking



All forms of paid parking are consistent with September figures. However, there has been a significant decrease in short-term sessions in comparison to October 2021.

13.2.2. COMMUNITY PROGRAMS STRATEGY

Author	Senior Co-ordinator Community Programs (Robert Ryan)
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File Number	Community Programs
Attachments	1. Community Programs Strategy 2022-2027 [13.2.2.1 - 16 pages]

Purpose

To present the 2022-2027 Community Programs Strategy for consideration and adoption.

Related Parties

Residents and not for profit community and sporting organisations of the Mackay Regional Council area.

Corporate Plan Linkage

Community and Environment

Arts, culture and heritage - We invest in the Mackay region's arts and culture and protect the rich cultural heritage and history of our region in line with council's Art and Cultural Development Policy.

First Nations People - Mackay Regional Council respects the traditional custodians of the lands that make up our region, the Yuwi and Widi people. We also acknowledge all other A&TSI people who call our region home. Council, through our RAP, acknowledges the values, history and culture of our A&TSI people. Council is committed to developing strong relationships with the Traditional Custodians of our land and aims to protect and promote our region and celebrate our histories.

Integrated Social Services - We bring together residents, community organisations, funders, researchers and regional services to build a connected community. Volunteering is a core part of any community, and council is committed to raising the awareness of volunteering opportunities across the region.

Safe, Healthy and engaged region - Our Region is a safe and resilient community, with services that support high standards of public health, and extends friendship and support to each other through both good and challenging times.

Invest and Work

Diversified Economy - We have a diversified economy that attracts new and emerging industries, such as sport, tertiary education, health, tourism, agribusiness, biofutures industry, and the Mining Equipment Technology and Services (METS) sector.

Industries, Jobs and Growth - Our core industries are growing and prosperous, encouraged to innovate, create jobs, and drive growth.

Region of Choice - We are recognised as Australia's best region for attracting, retaining, and developing a skilled workforce.

Skills, Training and Education - The Mackay region offers world-class educational and vocational opportunities for current and future careers.

Live and Visit

Community Participation and Active Lifestyles - Our region is vibrant and culturally rich, home to a wide variety of events, experiences and attractions.

Eco-Tourism Adventure and Leisure - We are a world-famous tourism destination, providing eco, adventure and water-based sport, recreation, and leisure opportunities.

Enhance Liveability - We have a range of housing and social infrastructure options that supports a great quality of life and wellbeing in our community.

Live, Visit and Play - We have a diverse mix of accessible spaces to live, visit and play.

Places and Spaces - We provide well planned and designed places, facilities and infrastructure that meet the needs of our residents and visitors.

Background/Discussion

Mackay Regional Council's Community Development Strategy 2018-21 has now expired. Whilst it is best practice to have a Community Development Strategy, the need for this strategic document was identified and articulated in Council's Corporate Plan 2022-2027. Considering the broad function of the program area responsible for delivering actions relating to strategy, the updated document has been drafted as the Community Programs Strategy 2022-2027.

The Community Programs Strategy identifies the strategic priorities for the Community Programs team as they relate to Council's Corporate Plan. In its delivery, the Community Programs team will prioritize their actions to create a community that is Safe, Healthy and Connected, Inclusive, Creative and Cultural. It is also recognised that community is an evolving space and that at times issues will emerge that require the focus and attention of the team. These issues will be explored.

In the delivery of the Community Programs Strategy the team will utilise the Community Development process to create positive social and economic change. The team recognise that their role may vary depending on the issue or concern, stakeholders or anticipate outcome. As such the team may lead, partner or advocate on issues that increase social participation, strengthen community connection, address community need and improve the region's liveability.

Consultation and Communication

The Community Programs Strategy was informed by a range of consultation activities including:

- Consultations undertaken to inform the development of the Corporate Plan.
- Engagement of the Community Services Sector undertaken by The Village Leaders
- A community survey undertaken through Council's Engagement Portal, Connecting Mackay
- Engagement undertaken by members of the Community Programs team as part of their work in localities
- Workshop with Elected Members and MRC Executive Leadership team

Resource Implications

Resources required for the implementation of actions arising from the Community Programs Strategy will be considered as part of annual budget preparation and funding opportunities as they become available.

Risk Management Implications

As a strategic document, the 2022-2027 the Community Programs Strategy provides the framework to achieve Council's commitments to community. All actions arising from the Strategy will be subject to a risk assessment as part of implementation to understand and mitigate risks.

Conclusion

The development of the Community Programs Strategy was informed by a range of consultation activities and aligns with Council's Corporate Plan 2022-2027. The Strategy provides the framework and priority areas for action to be undertaken by the Community Programs team for the period 2022-2027.

Officer's Recommendation

THAT the Community Programs Strategy 2022-2027 be adopted.

The Acting Chief Executive Officer Angela Hays, provided an overview of the Community Programs Strategy noting that it takes into account the new Corporate Plan and the Strategic Pillars that Council is working toward.

Council Resolution ORD-2022-332

THAT the Community Programs Strategy 2022-2027 be adopted.


Moved Cr Jones

Seconded Cr Mann

Cr Jones advised that she is looking forward to seeing the community projects that come from the Community Programs Strategy and is particularly looking forward to Council commencing its new Reconciliation Action Plan and the installation of Welcome to Country signs at the perimeter of the Region. Cr Jones highlighted the Education Assistance Program Council offers its employees and hopes staff continue to access this Program.

CARRIED





2022-2027 **Community Programs Strategy**





Message from the Mayor

A community is not a place on a map; it's not the roads, houses and shops; it is not the built environment. People make a community, and people who are connected and engaged will make a thriving community.

Mackay Regional Council Community Programs team is focused on building those connections. Our goal is to enhance the liveability and resilience of our community.

The team works to develop skills within the greater community to allow members to be active participants in creating positive change across our region.

They work with all members of the community on a range of issues, whether they be minor and localised or have community-wide impact.

This strategy highlights how the Community Programs team use the community development process to create positive social and economic change.

It reveals how the team will lead, partner and at times advocate for community initiatives designed to increase social participation, strengthen community connection, addresses community need and improve the liveability of our region.

Our goals are to enhance our community by:

- Providing access to information to support community decision-making processes.
- Building strong and sustainable community connections.
- Ensuring our community is inclusive, with equitable access to services and facilities.

This Community Programs Strategy is a vital steppingstone in council's vision to create the best region for liveability and livelihood.

Mayor Greg Williamson.



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Acknowledgement of Traditional Custodians

Mackay Regional Council recognises and respects the cultures and histories of Aboriginal and Torres Strait Islander peoples and seeks to build strong relationships that create harmony between Aboriginal and Torres Strait Islander communities and the broader community in Mackay.

Mackay Regional Council respects the Traditional Custodians of the lands that make up our region, the Yuwi and Widi people. We also acknowledge all other Aboriginal and Torres Strait Islander people who call our region home.

Our region

Spanning over 7,600 square kilometres, the Mackay region boasts Australia's longest stretch of sub-tropical rainforest, 31 pristine beaches, and 41 unique communities. With the Pioneer Valley, a strong recreational fishing industry and a well-established and thriving agricultural and resource industry, Mackay is positioned to benefit from all the best the coast and land has to offer for its residents, businesses, and visitors.

In this region with endless opportunity, Mackay Regional Council is proud to

collaborate with the community to create an environment where families, individuals and businesses are supported and empowered to thrive. We are committed to creating a safe, healthy, connected, and sustainable community, where opportunities are realised, and lifestyle is second to none.

Our region has a population of 118,723, 32.82% of which are young people between the age of 0 and 25 years. 13.17% of our residents are over the age of 65. Five percent of our community identify as Indigenous.

The Mackay region is home to Australia's largest population of Australian South Sea Islanders and our area thrives culturally due to the rich diversity of cultural groups that reside in the region.

While our region is experiencing a period of growth, influenced by the resources and agricultural sectors, this growth presents challenges for services as they endeavour to meet the social and cultural demands of community.