Advertising Device

Application Form

*This document is to be completed in conjunction with Local Law No 1 (Administration) 2011 and Subordinate Local Law 1.4 (Installation of Advertising Device) 2011. Please submit your completed request with all the required supporting material to* [*development.services@mackay.qld.gov.au*](mailto:development.services@mackay.qld.gov.au)*.* *Mackay Regional Council is collecting your personal information to process your application. This information will only be disclosed to any other third party with your written authorisation or as we are required to by law.*

**1. APPLICANT DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant:** |  | | |
| **Contact Name:** |  | | |
| **Company** |  | | |
| **Phone:** |  | **Mobile:** |  |
| **Email Address:** |  | | |
| **Related Development Approvals:** |  | | |

**2. PROPERTY OWNER/S AND CONTRACTOR/S DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Property Owner/s:** |  | | |
| **Phone:** |  | **Mobile:** |  |
| **Email Address:** |  | | |
| **Contractor/s:** |  | | |
| **Phone:** |  | **Mobile:** |  |
| **Email Address:** |  | | |

**3. WORKS DETAILS:**

|  |  |
| --- | --- |
| **Property Address:** |  |
| **Lot and Plan No:** |  |
| **Description of Advertising Device:** |  |

**4. MANDATORY DOCUMENTS TO BE SUBMITTED:**

|  |  |
| --- | --- |
|  | Advertising Device Application Form (this form). |
|  | A layout plan of the site showing exactly where the sign will be placed and setbacks from property boundaries, drawn to scale (1:100). |
|  | Provide a diagram of the sign itself, including dimensions and details of the signs message, drawn to scale (1:100), if possible. |
|  | Payment of Advertising Device fee based on Council’s Schedule of Fees and Charges. |

Conscientiously believing the above statements to be true and correct, signed on behalf of:

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature:** |  | **Date:** |  |