## Request for endorsement of plan of subdivision and community management statement

Mackay Waterfront Priority Development Area

Section 104 *Economic Development Act 2012,* version 2.0 effective from 19 April 2021

|  |
| --- |
| **Before lodging your application** |

* Check that you have read and completed all relevant sections of this form.
* Please lodge one (1) electronic copy via one of the following methods:
* **Email:** development.services@mackay.qld.gov.au
* **Post:** Development Assessment – Planning, at Mackay Regional Council PO Box 41 Mackay QLD 4740
* **In Person:** Mackay Customer Service Centre at 73 Gordon Street, Mackay.
* For general queries or to request a payment of fees form, contact council’s Development Assessment Team atdevelopment.services@mackay.qld.gov.au.

|  |
| --- |
| 1. **Applicant details**
 |

|  |  |
| --- | --- |
| **Name(s)** (individual or company name in full, including ACN / ABN) |       |
| **For companies—name of contact person and position** |       |
| **Postal address:** |       |
| **Telephone number:** |       |
| **Mobile telephone number:** |       |
| **Email address:** |       |

Please provide the following payer details to enable a tax invoice and receipt to be produced:

|  |  |
| --- | --- |
| **Name(s)** (individual or company name in full, including ACN / ABN) |       |
| **For companies—name of contact person and position** |       |
| **Postal address:** |       |
| **Telephone number:** |       |
| **Mobile telephone number:** |       |
| **Email address:** |       |

|  |
| --- |
| 1. **Background detail to the plan sealing**
 |

|  |  |
| --- | --- |
| **Provide a letter / report with background detail to the plan that the applicant is seeking to be sealed** (e.g. outline the number of lots to be sealed, whether any of the lots will be management lots, whether road will be dedicated and the purpose of any easements) | [ ]  Yes |
| [ ]  No |

|  |
| --- |
| 1. **Approval history**
 |

|  |  |
| --- | --- |
| **Priority Development Area:** |       |
| **PDA development approval reference number:** |       |
| **Property street address:** |       |

|  |
| --- |
| 1. **Required documentation**
 |

I confirm that this application includes the following

|  |
| --- |
| **All applications** |
| Report by an appropriately qualified person demonstrating compliance with each condition of the PDA development approval | [ ]  Confirmed |
| Report by an appropriately qualified person demonstrating compliance with the applicable PDA development scheme for the self-assessable use | [ ]  Confirmed [ ]  N/A |
| Survey Plans:* Original A3 Survey Plan
 | [ ]  Confirmed [ ]  N/A |
| **For Building Format Plans** |
| * The **original** first Community Management Statement (CMS); **OR**
* A copy of the new CMS signed by the original owner or body corporate
 | [ ]  Confirmed [ ]  N/A [ ]  Confirmed [ ]  N/A |
| **For Building Format Plan where building was constructed prior to 1973** |
| * A copy of the drainage plan
* A certified engineers report stating the building is structurally sound
 | [ ]  Confirmed [ ]  N/A [ ]  Confirmed [ ]  N/A |
| **If uncompleted works are to be bonded** |
| * Uncompleted works deed poll for works under $200,000; or
* Uncompleted works deed poll for works over $200,000
 | [ ]  Confirmed [ ]  N/A [ ]  Confirmed [ ]  N/A |
| **Easement documentation** |
| If an easement is required by the PDA development conditions, a copy of the easement document | [ ]  Confirmed [ ]  N/A  |
| **Plan Sealing fees** |
| * Survey plan endorsement fee
* Community Title Scheme endorsement fee
* Development scheme preparation and amendment fee (if applicable)
 | [ ]  Confirmed[ ]  Confirmed [ ]  N/A [ ]  Confirmed [ ]  N/A |
| **Infrastructure Charges and Development Scheme fee:** |
| * The payment of the infrastructure charges
 | [ ]  Confirmed [ ]  N/A  |
| * Attach advice from council of the infrastructure charges payable
 | [ ]  Confirmed [ ]  N/A |
| Signed written acknowledgement from the owner/development proponent that all outstanding, infrastructure charges, rates, fees and levies associated with the Land have been paid | [ ]  Confirmed |

|  |
| --- |
| 1. **Privacy statement**
 |

Information collected is subject to the *Right to Information Act 2009* and the *Information Privacy Act 2009*. The information provided may be publicly released and or provided to third parties and other government agencies - but only for the purposes for which the information is being collected. The proponent's personal information will be stored on departmental files and may be disclosed for purposes relating to the processing and assessment of the application or as authorised or required by law.

|  |
| --- |
| 1. **Applicant’s declaration and acknowledgement**
 |

The applicant warrants that the information provided to council in relation to this application is true and correct, and acknowledges that if any information is knowingly false, the applicant may be exposed to penalties under section 165 of the *Economic Development Act 2012*.

By making this application, I declare that all information in this application is true and correct to the best of my knowledge.

By signing here, the applicant is consenting to the lodgement of the application under the *Economic Development Act 2012,* and to receiving documents that are required or permitted to be provided under the *Economic Development Act 2012* or any other statute, in an electronic format.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature of Applicant / Authorised Person |  | Print Name and Position |
|  |  |  |
| Date |  |  |